



Next Ord. No. 4426
next Reso. No. 24033

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

July 22, 2024

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Proclamations**
- 7. Presentation**
 - a. July 4th Parade Winner results
- 8. Appointment to Commission**
 - a. Appointment of Mamud Arif as Commissioner to Video Production Commission for a term upon being sworn in until April 30, 2027.
- 9. Consent Agenda**
 - a. Bill Listings for the Weeks of July 8th & 15th, 2024 in the amount of \$2,459,988.01.
 - b. Approval of the Minutes of July 8th, 2024 Committee of the Whole and Village Board of Trustees Meetings.
- 10. Ordinance for First Reading**
 - a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Village Code regarding Junior Membership on Advisory Commissions and Committees of the Village

The proposed Ordinance would amend Article XIV of Chapter 2 of the Village Code to allow Junior Membership on Advisory Commissions and Committees of the Village of Villa Park. The ordinance is drafted to allow Junior Commissioners on any Commission not specifically named or created by State law. This is the first reading of the Ordinance. If the Board wishes to create Junior members of Commissions, staff recommends passage of the ordinance to accomplish that.

11. Ordinance for Second Reading

12. Ordinances

- a. An Ordinance Approving a Variation for Minimum Side Yard Setback for the Property Located at 25 S. Charles Avenue

This Ordinance approves Petition PZ-24-11 for a Variation to allow a second-story addition into the minimum 6.0-foot interior side yard setback by 1.0-foot for a 5.0-foot side yard setback located at 25 S. Charles Avenue per Exhibit B. Planning and Zoning Commission recommended approval by a vote of 7-0.

13. Resolutions

- a. A Resolution Approving and Adopting the 2024-2028 Strategic Plan for the Village of Villa Park

The Village has conducted a process to develop a Strategic Plan and has the Plan ready for adoption if the Board is satisfied. The Board asked for updated information about when baseline data would be available and had some questions about the vision, mission, and value statements. New photos and edits to the document are included in this version. Staff recommends approval of the Plan with the changes proposed.

- b. A Resolution Authorizing and Approving the Rules of Order and Procedures for the Village Board of Trustees.

This Resolution formally adopts the proposed Rules of Order and Procedures of the Board of Trustees of the Village of Villa Park. The Rules allow for amendments and provide for the ratification of those amendments every two years after each election and the installation of the new Board. Staff recommends approval of the Resolution.

- c. A Resolution Authorizing the Engagement of Lauterbach & Amen, LLP for Professional Services Related to Illinois Department of Natural Resources Grant No. LI22-005 (Lions Park Recreation Center Grant)

This Resolution authorizes the Village Manager to sign a Letter of Engagement with Lauterbach and Amen, LLP for professional services that are required by the Illinois Department of Natural Resources (IDNR) for Grant No. LI22-005, the grant that supported the construction of the Villa Park Recreation Center. Staff recommends passage of the resolution.

14. Unfinished Business

15. New Business

16. Village Commission Reports

- a. Acceptance of the Minutes of the May 28, 2024 Community F.U.N. Commission Meeting.
- b. Acceptance of the Minutes of the May 23, 2024 Environmental Concerns (Bike, Pedestrian and Transit subcommittee) Meeting.
- c. Acceptance of the Minutes of the May 23, 2024 Environmental Concerns Commission Meeting.

17. Village Clerk's Report

18. Village Trustees' Report

19. Village President's Report

20. Village Manager's Report

21. Executive Session

- a. Pursuant to 5 ILCS 120/2
(c) (1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- b. Pursuant to 5ILCS 120/2
(c) (11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

22. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on July 22, 2024

Covering weekly check runs dated for:

July 8, 2024/CY24.....\$2,421,806.40

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF0708","0628 INT","0701 INT","0703 INT"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.42070 ADMINISTRATIVE TOWING FEES							
12937	ILLINOIS STATE POLICE	6-26-24	0	DC#23MX635/VPPC2301934 PAYMENT FOR COURT	1,000.00	.00	
Total 10.42070 ADMINISTRATIVE TOWING FEES:					1,000.00	.00	
Total :					1,000.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.511.00.207 APPRECIATION DINNER & AWARDS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	EMPLOYEE PICNIC SUPPLIES	500.83 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PSRW MONDAY DONUTS	136.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PSRW TABLE COVERS	118.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PSRW- FOOD AND DESSERT FOR PICNIC	199.88 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PUBLIC SERVICE APPRECIATION SUPPLIES	23.39 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PUBLIC SERVICE APPRECIATION SUPPLIES	28.90 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PUBLIC SERVICE APPRECIATION KONA ICE	461.15 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PUBLIC SERVICE APPRECIATION SUPPLIES	17.75 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PUBLIC SERVICE APPRECIATION SUPPLIES	225.00 ✓	.00	
Total 10.511.00.207 APPRECIATION DINNER & AWARDS:					1,710.90	.00	
10.511.00.211 LEGAL SERVICES							
7835	STORINO RAMELLO & DURKIN	91538	0	LEGAL SERVICE - TOWERCO - MAY FEES	1,706.25 ✓	.00	
Total 10.511.00.211 LEGAL SERVICES:					1,706.25	.00	
10.511.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	METRA INTERNET SERVICE; APRIL 2024	281.85 ✓	.00	
13968	STRATEGIC GOVERNMENT RESOUR	2024-108281	0	LOCAL GOVERNMENT LEADERSHIP ACADEMY - A.	1,800.00 ✓	.00	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					2,081.85	.00	
10.511.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COFFEE WITH THE BOARD MAY MEETING - COFF	23.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WATER FOR BOARDROOM	9.00 ✓	.00	
Total 10.511.00.399 OTHER SUPPLIES:					32.99	.00	
10.511.00.667 COMMUNITY F.U.N. COMMISSION							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FUN COMMISSION ENTRY TICKETS FOR COLORIN	8.99 ✓	.00	
13476	DIEDERICH, ELIZA	06262024	0	FUN COMMISSION SUPPLIES	209.74 ✓	209.74	06/28/2024
Total 10.511.00.667 COMMUNITY F.U.N. COMMISSION:					218.73	209.74	
Total PUBLIC AFFAIRS:					5,750.72	209.74	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.512.00.210 TELEPHONE							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PHONE CASE	19.79 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SCREEN PROTECTORS	19.88 ✓	.00	
Total 10.512.00.210 TELEPHONE:					39.67	.00	
10.512.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	AMAZON MEMBERSHIP - AUTO PAY	14.99 ✓	.00	
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					14.99	.00	
10.512.00.303 DUES & PUBLICATIONS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CHAMBER OF COMMERCE INSTALLATION EVENT	15.00 ✓	.00	
Total 10.512.00.303 DUES & PUBLICATIONS:					15.00	.00	
10.512.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LOCAL GOVERNMENT LEADERSHIP ACADEMY KIC	404.29 ✓	.00	
Total 10.512.00.399 OTHER SUPPLIES:					404.29	.00	
10.512.01.210 TELEPHONE							
12005	SAWYER, BRIAN	jun24	0	USAGE REIMB	24.99 ✓	.00	
12005	SAWYER, BRIAN	jun24	0	PERS DEVICE PHONE REIMB	24.99 ✓	.00	
Total 10.512.01.210 TELEPHONE:					49.98	.00	
10.512.01.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	EDITING SOFTWARE	280.37 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WEBSITE FORM SOFTWARE	35.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SOFTWARE FOR YOUTUBE	142.93 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	OFF-SITE BACKUP	418.17 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WEBSITE FORM SOFTWARE	336.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CAMERA RENEWAL	49.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOSTED WEBSITE RENEWAL	24.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MOUSE-POWER SUPPLY	85.19 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL INTERNET	261.11 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CERTIFICATE RENEWAL	199.98 ✓	.00	
7051	CIVIC SYSTEMS LLC	CVC25282	0	SEMI ANNUAL SFTWR SUPP;JUL23-DEC23	11,663.00 ✓	.00	
13759	HEARTLAND BUSINESS SYSTEMS LL	707146	0	MITEL PHONE SUPPORT	146.25 ✓	.00	
12755	KNO2 LLC	35979	0	MONTHLY LINE AND DOMESTIC PAGES	2.00 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
11629	PROCOM ENTERPRISES LTD	812495	0	ALARM.COM DOOR ACCESS CONTROL	138.00 ✓	.00	
12005	SAWYER, BRIAN	jun24	0	MILEAGE REIMB; JUNE 24	18.36 ✓	.00	
13166	SEILER INSTRUMENT MANUFACTURI	INV32272	0	BLUEBEAM ELECTRONIC PLAN REVIEW SOFTWA	248.00 ✓	.00	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					14,049.30	.00	
10.512.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WEB CAMERA	62.99 ✓	.00	
Total 10.512.01.317 OFFICE SUPPLIES:					62.99	.00	
Total MANAGER:					14,636.22	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.513.00.210 TELEPHONE							
9131	SETTLES, JULIE	MAY-JUNE 2024	0	PERS PHONE REIMBURSEMENT; MAY 2024	24.99 ✓	.00	
9131	SETTLES, JULIE	MAY-JUNE 2024	0	PERS PHONE REIMBURSEMENT; JUNE 2024	24.99 ✓	.00	
9131	SETTLES, JULIE	MAY-JUNE 2024	0	USAGE REIMBURSEMENT; MAY 2024	24.99 ✓	.00	
9131	SETTLES, JULIE	MAY-JUNE 2024	0	USAGE REIMBURSEMENT; JUNE 2024	24.99 ✓	.00	
Total 10.513.00.210 TELEPHONE:					99.96	.00	
10.513.00.299 OTHER CONTRACTUAL SERVICES							
7073	MWM CONSULTING GROUP	320619	0	GASB # 67/65 ACTUARIAL VALUATION AS OF 12-31-	5,000.00 ✓	.00	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					5,000.00	.00	
10.513.00.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LICENSE PAPER	109.98 ✓	.00	
Total 10.513.00.317 OFFICE SUPPLIES:					109.98	.00	
10.513.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PAPER GOODS	11.48 ✓	.00	
Total 10.513.00.399 OTHER SUPPLIES:					11.48	.00	
Total FINANCE:					5,221.42	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.514.00.270 MAINT OF OFFICE EQUIPMENT							
6269	KONICA MINOLTA BUSINESS	9009986009	0	COPY CHARGES JUNE 2024	43.15 ✓	.00	
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					43.15	.00	
10.514.00.289 INSPECTORS FEES							
13523	CHADA, MICHAEL	June 2024	0	JUNE INSPECTIONS	600.00 ✓	.00	
Total 10.514.00.289 INSPECTORS FEES:					600.00	.00	
10.514.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LUNCH MEETING	84.00 ✓	.00	
192	DUPAGE COUNTY RECORDER	40572929	0	CD LEIN RELEASES	114.00 ✓	.00	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					198.00	.00	
10.514.00.303 DUES & PUBLICATIONS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ICC STUDY GUIDES FOR PERMIT TECH CERTIFICA	186.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ICC STUDY GUIDES FOR INSPECTION CERTIFICAT	234.00 ✓	.00	
Total 10.514.00.303 DUES & PUBLICATIONS:					420.00	.00	
10.514.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COAT RACK & HOOK	44.47 ✓	.00	
Total 10.514.00.399 OTHER SUPPLIES:					44.47	.00	
Total COMMUNITY DEVELOPMENT:					1,305.62	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.515.00.205 POSTAGE							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POSTAGE	30.65	.00	
Total 10.515.00.205 POSTAGE:					30.65	.00	
10.515.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	30.28	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	28.54	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	11.39	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	27.93	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	50.00	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	125.00	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	29.95	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	29.95	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PENDING RECEIPT/DESCRIPTION	.25	.00	
Total 10.515.00.299 OTHER CONTRACTUAL SERVICES:					333.29	.00	
Total CENTRAL SERVICES:					363.94	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.516.00.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	1247072000 6/24	0	21 W PLYMOUTH; 5/9-6/10/24	164.01 ✓	.00	
237	COMMONWEALTH EDISON CO	2698012222 6/24	0	JACKSON POND; 5/22-6/21/24	40.63 ✓	.00	
237	COMMONWEALTH EDISON CO	3369949000 6/24	0	SIREN; 5/8-6/7/24	34.50 ✓	.00	
237	COMMONWEALTH EDISON CO	5497749111 6/24	0	106 S VILLA; 5/8-6/7/24	225.48 ✓	.00	
Total 10.516.00.219 UTILITY - ELECTRIC:					464.62	.00	
10.516.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CORP PESTICIDE SERVICES	255.00 ✓	.00	
8869	HUTTO & SONS INC	34425	0	ANNUAL FIRE EXTINGUISHERS MAINT.	1,016.00 ✓	.00	
4641	TK ELEVATOR CORPORATION	3007915228	0	ELEVATOR MAINT. - VH	1,670.07 ✓	.00	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					2,941.07	.00	
10.516.00.314 JANITORIAL SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOME AVE SUPPLIES	99.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOME AVE SUPPLIES	1,839.44 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOME AVE SUPPLIES	1,671.10 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOME AVE SUPPLIES	1,057.00 ✓	.00	
Total 10.516.00.314 JANITORIAL SUPPLIES:					4,667.49	.00	
10.516.00.315 BUILDING MAINT SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WATER FILTERS	201.78 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SUMP PUMP FOR STATION 82	204.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	KEYS MADE	11.07 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WOOD FOR PW INSPECTORS ROOM	12.22 ✓	.00	
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					430.06	.00	
10.516.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	NEW IPASS - CORP VEHICLE	40.00 ✓	.00	
Total 10.516.00.399 OTHER SUPPLIES:					40.00	.00	
Total BUILDINGS & GROUNDS:					8,543.24	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.517.00.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	9493548000 6/24	0	METRA STN PARK LOT; 5/9-6/10/24	72.59 ✓	.00	
Total 10.517.00.219 UTILITY - ELECTRIC:					72.59	.00	
10.517.00.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	METRA PESTICIDE SERVICES	45.00 ✓	.00	
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					45.00	.00	
Total COMMUTER PARKING LOT:					117.59	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.518.00.215 SHOP SERVICES							
6430	CINTAS CORPORATION	4197214829	0	FLT UNIFORM & TOWELS	54.07 ✓	.00	
Total 10.518.00.215 SHOP SERVICES:					54.07	.00	
10.518.00.309 GAS & DIESEL FUEL							
6834	AL WARREN OIL COMPANY INC	W1662708	0	GASOLINE PURCHASE 6,003 GALLONS	18,852.42 ✓	.00	
6834	AL WARREN OIL COMPANY INC	W1662709	0	DIESEL FUEL PURCHASE 2001 GALLONS	6,037.02 ✓	.00	
Total 10.518.00.309 GAS & DIESEL FUEL:					24,889.44	.00	
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PW 11 WATER PUMP	132.69 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PW11 ENGINE BELT RETURNED	26.45- ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CD 37 G6 BATTERY	99.04 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CD 37 BATTERY CORE RETURN	22.00- ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS 243 ALTERNATOR REBUILD	195.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PD 196 IGNITION COIL	95.93 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS 243 ENGINE BELT	18.90 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STOCK OIL FILTERS	26.75 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS 238 REFLECTORS	15.24 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PW 42 FILTERS FOR MAINT	42.25 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FIRE E82 TRANSMISSION FILTERS	181.24 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POLICE 156 LIGHT TOWER OUTLET	26.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PD 144 THERMOSTAT	20.63 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FIRE DC81 BATTERY CHARGER	152.58 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS WRIGHT MOWERS 2 BATTERIES	105.90 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STOCK BATTERY FOR SQUAD CAR FORDS	142.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STOCK FRONT BRAKE PADS , ROTORS PD DURAN	272.16 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PD 198 REPLACED AWD MODULE	761.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS 220 MOWER BATTERY	56.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PW 102 BATTERY, PARKS 234 BATTERY	108.42 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PW 102, PARKS 234 BATTERY CORES	20.00- ✓	.00	
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					2,387.16	.00	
10.518.00.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STOCK MISC ELECTRICAL SUPPLIES	41.52 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STOCK PLASTIC CLAMPS FOR WIRE	27.63 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total 10.518.00.399 OTHER SUPPLIES:					69.15	.00	
Total GARAGE:					27,399.82	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.519.00.210 TELEPHONE							
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	PERS DEVICE PHONE REIMB; APRIL 2024	24.99 ✓	.00	
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	PERS DEVICE PHONE REIMB; MAY 2024	24.99 ✓	.00	
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	PERS DEVICE PHONE REIMB; JUNE 2024	24.99 ✓	.00	
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	USAGE REIMBURSEMENT; APRIL 2024	24.99 ✓	.00	
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	USAGE REIMBURSEMENT; MAY 2024	24.99 ✓	.00	
12527	VOSKRESENSKI, VASSILI	APR-JUN2024	0	USAGE REIMBURSEMENT; JUNE 2024	24.99 ✓	.00	
Total 10.519.00.210 TELEPHONE:					149.94	.00	
Total ENGINEERING:					149.94	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.520.01.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CHAMPIONS OF HOPE COMMUNITY BREAKFAST	40.55 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TRAINING FOR SGT PAGAN - SEARCH & SEIZURE	219.00 ✓	.00	
231	COLLEGE OF DU PAGE	16295	0	POLICE BASIC ACADEMY	9,392.00 ✓	.00	
13289	JARZEMBOWSKI, JOSEPH	6-25-24	0	TRAINING MEAL REIMBURSE-OFC JARZEMBOWSK	108.57 ✓	.00	
Total 10.520.01.202 TRAINING & CONFERENCES:					9,760.12	.00	
10.520.01.210 TELEPHONE							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PD INTERNET AND CABLE SERVICES - MAY 2024	62.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COMCAST	42.00 ✓	.00	
Total 10.520.01.210 TELEPHONE:					104.99	.00	
10.520.01.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FOOD PURCHASES FOR HOMICIDE INVEST VPPC	101.38 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FOOD PURCHASES FOR HOMICIDE INVEST VPPC	92.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FOOD PURCHASES FOR HOMICIDE INVEST VPPC	9.37 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FORKS,SPOONS,KNIVES,PLATES FOR PD	22.12 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WATER FILTER FOR FRIG IN PD	49.73 ✓	.00	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					275.55	.00	
10.520.01.301 UNIFORMS							
9449	BREGMAN, SONIA	6-24-24	0	S.A.L.T MEETING -DONUTS	40.00 ✓	.00	
Total 10.520.01.301 UNIFORMS:					40.00	.00	
10.520.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	OFFICE SUPPLIES	26.04 ✓	.00	
Total 10.520.01.317 OFFICE SUPPLIES:					26.04	.00	
10.520.01.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRIME MONTHLY PAYMENT	14.99 ✓	.00	
Total 10.520.01.399 OTHER SUPPLIES:					14.99	.00	
10.520.08.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DETECTIVE BACKGROUND CHECKS	100.40 ✓	.00	
1177	EQUIFAX INFORMATION SVCS LLC	2060839377	0	JUNE 2024 CREDIT REPORT	30.47 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
12718	VIGILANT SOLUTIONS LLC	57709 RI	0	ANNUAL SUBSCRIPTION FOR PLATE READER & F	520.00 ✓	.00	
12718	VIGILANT SOLUTIONS LLC	57756 RI	0	ESA PARKING RENEWALS 8/24-7/25	4,050.00 ✓	.00	
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					4,700.87	.00	
10.520.08.336 PHOTO MATERIALS & SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MICRO SD CARD	53.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ACE HARDWARE-DRYING CABINET SUPPLIES	86.94 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	RETURNED MICRO SD CARD (SEE ATTACHED EM	58.31- ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	RETURNED GARDEN HOSE	7.99- ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BLUE RAY DISC FOR DUI'S	215.80 ✓	.00	
Total 10.520.08.336 PHOTO MATERIALS & SUPPLIES:					290.43	.00	
10.520.08.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	APRIL 2024 CHARGE	2.16- ✓	.00	
Total 10.520.08.399 OTHER SUPPLIES:					2.16-	.00	
10.520.09.301 UNIFORMS							
11870	P.F. PETTIBONE & CO.	186124	0	DETECTIVE BADGE	137.25 ✓	.00	
Total 10.520.09.301 UNIFORMS:					137.25	.00	
10.520.09.333 RANGE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BLANK ROUNDS FOR THE RANGE	73.02 ✓	.00	
782	O'HERRON CO INC, RAY	2351196	0	AMMO/PEPPERBALL	3,980.00 ✓	.00	
Total 10.520.09.333 RANGE SUPPLIES:					4,053.02	.00	
10.520.09.399 OTHER SUPPLIES							
5162	CIHAK, JAMES	6-27-24	0	BATTERY PURCHASE	22.67 ✓	.00	
8205	POSITIVE IMPRESSIONS	PPJ-6724	0	NATIONAL NIGHT OUT SOUVENIRS	1,419.50 ✓	.00	
Total 10.520.09.399 OTHER SUPPLIES:					1,442.17	.00	
Total POLICE:					20,843.27	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.521.01.202 TRAINING & CONFERENCES							
8093	IFSAP	PR 08.23.24	0	GEMT SESSION 08.2024	10.00 ✓	.00	
8093	IFSAP	SS 08.23.24	0	GEMT SESSION IN AUG24	20.00 ✓	.00	
Total 10.521.01.202 TRAINING & CONFERENCES:					30.00	.00	
10.521.01.280 DUCOMM							
305	DU-COMM	19018	0	ACTIVE 911 05.24-05.25	690.00 ✓	.00	
Total 10.521.01.280 DUCOMM:					690.00	.00	
10.521.01.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	(11) MDT AND (7) IPADS MNTHLY SRVC	500.24 ✓	.00	
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					500.24	.00	
10.521.01.301 UNIFORMS							
7016	CONWAY SHIELDS	0520231	0	CHIEF, DC SHIELDS	120.50 ✓	.00	
Total 10.521.01.301 UNIFORMS:					120.50	.00	
10.521.01.314 JANITORIAL SUPPLIES							
6334	STATE INDUSTRIAL PRODUCTS	903391874	0	CASES CAR & TRUCK WASH	200.46 ✓	.00	
Total 10.521.01.314 JANITORIAL SUPPLIES:					200.46	.00	
10.521.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	OFFICE SUPPLIES-CARDSTOCK	28.88 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LABEL MAKER TAPE-YELLOW	12.59 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LABEL MAKER TAPE- WHITE AND BLACK	31.78 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ELECTRICAL STAPLER REPLACEMENT	65.84 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PROCELL C ALKALINE BATTERIES	64.60 ✓	.00	
Total 10.521.01.317 OFFICE SUPPLIES:					203.69	.00	
10.521.01.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STAFF MEETING REFRESHMENTS	12.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HELIUM AND BALLOONS, CHARAPATA RETIREMEN	83.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	RETIREMENT SUPPLIES	94.09 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CAKE REFRESHMENT-CLAIRARDIN PROMO	29.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	REFRESHMENT-CLAIRARDIN PROMO	78.98 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total 10.521.01.399 OTHER SUPPLIES:					299.05	.00	
10.521.21.311 PROGRAM SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ARDMORE AUCTION WINNER-PUB ED	79.65 ✓	.00	
Total 10.521.21.311 PROGRAM SUPPLIES:					79.65	.00	
10.521.21.399 OTHER SUPPLIES							
1856	PROMOS 911 INC	11523	0	STICKER BADGES, OPEN HOUSE	528.15 ✓	.00	
Total 10.521.21.399 OTHER SUPPLIES:					528.15	.00	
10.521.22.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ROUSSEAU-FIRE INVESTIGATION MATERIAL	92.30 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FIRE INVESTIGATION MATERIAL	434.73 ✓	.00	
Total 10.521.22.202 TRAINING & CONFERENCES:					527.03	.00	
10.521.22.299 OTHER CONTRACTUAL SERVICES							
30	AIR ONE EQUIPMENT INC	207566	0	FACEPIECE FIT TESTING	45.00 ✓	.00	
49	ROMEOVILLE FIRE ACADEMY, VILLAG	2024-407	0	ADV TECH FIREFIGHTER-MARCELLO	700.00 ✓	.00	
13761	TURNOUTRENTAL LLC	29433	0	BUNKER GEAR REPAIR	497.50 ✓	.00	
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					1,242.50	.00	
10.521.22.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ENGINE SUPPLIES-VEHICLE PAIRING	1,274.91 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOOKS FOR GEAR TRACK	39.98 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LIGHT TOWER, DRILL BITS, ENGINE PAIRING	612.97 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FIRE EXTINGUISHER BRACKET	59.85 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LIQUID CHALK,ENGINE HAND TOOLS	141.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ENGINE BAGS,ORGANIZATION ITEMS	21.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ENGINE BAGS,ORGANIZATION ITEMS	112.93 ✓	.00	
1589	DARLEY & CO, WS	17531912	0	STRAP, 25-44	188.63 ✓	.00	
Total 10.521.22.399 OTHER SUPPLIES:					2,453.21	.00	
Total FIRE:					6,874.48	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.523.02.299 OTHER CONTRACTUAL SERVICES							
10672	PARAMEDIC BILLING SERVICES	APR24	0	AMBULANCE BILLING FEES	2,429.14 ✓	.00	
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:					2,429.14	.00	
10.523.02.301 UNIFORMS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CLAIRARDIN, TAGS REVISED	28.35 ✓	.00	
7793	FIREGROUND SUPPLY INC	28533	0	APPAREL FOR SANDENO	58.95 ✓	.00	
7793	FIREGROUND SUPPLY INC	28590	0	SCHERMER-STAFF APPAREL	114.00 ✓	.00	
7793	FIREGROUND SUPPLY INC	28594	0	ELSE- STAFF APPAREL	155.00 ✓	.00	
7793	FIREGROUND SUPPLY INC	28595	0	QUILTED JCKET,POLO, APPAREL SANDENO	215.00 ✓	.00	
7793	FIREGROUND SUPPLY INC	28720	0	SCHERMER- PARAGON APPAREL	50.95 ✓	.00	
7793	FIREGROUND SUPPLY INC	28731	0	ELSE- STAFF APPAREL	118.00 ✓	.00	
Total 10.523.02.301 UNIFORMS:					740.25	.00	
10.523.02.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BOTTLE WATER FOR ENGINES	24.90 ✓	.00	
1008	TERRACE SUPPLY COMPANY	71044934	0	(1) THERAPY OXYGEN CYL FOR STA 81	49.65 ✓	.00	
1008	TERRACE SUPPLY COMPANY	71045146	0	(1) THERAPY OXYGEN CYL	140.11 ✓	.00	
Total 10.523.02.399 OTHER SUPPLIES:					214.66	.00	
Total AMBULANCE/PARAMEDIC:					3,384.05	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.524.02.299 OTHER CONTRACTUAL SERVICES							
13205	KUUSAKOSKI US LLC	A-12228	0	ELECTRONIC RECYCLING	695.75 ✓	.00	
13356	LAKESHORE RECYCLING SYSTEMS	0005021892	0	TRASH & BRUSH REMOVAL - JUNE 2024	147,409.60 ✓	.00	
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					148,105.35	.00	
Total GARBAGE:					148,105.35	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.525.01.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	APWA CHICAGO EXPO	280.00 ✓	.00	
Total 10.525.01.202 TRAINING & CONFERENCES:					280.00	.00	
10.525.01.210 TELEPHONE							
6498	SALERNO, RICHARD	APR-JUN2024	0	PERS DEVICE PHONE REIMB; APRIL 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	APR-JUN2024	0	PHONE USAGE REIMBURSEMENT; APRIL 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	APR-JUN2024	0	PERS DEVICE PHONE REIMB; MAY 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	APR-JUN2024	0	PHONE USAGE REIMBURSEMENT MAY 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	APR-JUN2024	0	PERS DEVICE PHONE REIMB; JUNE 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	APR-JUN2024	0	PHONE USAGE REIMBURSEMENT JUNE 2024	24.99 ✓	.00	
Total 10.525.01.210 TELEPHONE:					149.94	.00	
10.525.25.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	0317063000 6/24	0	STREETLIGHTS 2; 5/8-6/9/24	41.84 ✓	.00	
237	COMMONWEALTH EDISON CO	1762511222 6/24	0	889 W NO STREETLIGHTS; 5/9-6/10/24	57.89 ✓	.00	
237	COMMONWEALTH EDISON CO	6715885000 6/24	0	STREETLIGHTS 1; 5/6-6/4/24	103.73 ✓	.00	
Total 10.525.25.219 UTILITY - ELECTRIC:					203.46	.00	
10.525.27.342 ASPHALT MIX							
326	DUPAGE MATERIALS COMPANY LLC.	25621	0	HMA SC N50 D 9.5	341.46 ✓	.00	
326	DUPAGE MATERIALS COMPANY LLC.	25663	0	HMA SC N50 D 9.5	219.24 ✓	.00	
326	DUPAGE MATERIALS COMPANY LLC.	25697	0	HMA SC N50 D 9.5	326.34 ✓	.00	
Total 10.525.27.342 ASPHALT MIX:					887.04	.00	
10.525.27.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	10- BAGS SEED STARTER	309.71 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POWER BROOM	283.99 ✓	.00	
Total 10.525.27.399 OTHER SUPPLIES:					593.70	.00	
Total STREET:					2,114.14	.00	
Total CORPORATE FUND:					245,809.80	209.74	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
26.502.01.299 OTHER CONTRACTUAL SERVICES							
7835	STORINO RAMELLO & DURKIN	91537	0	LEGAL SERVICE - NORTH ARDMORE (TIF 6)	1,326.00	.00	
Total 26.502.01.299 OTHER CONTRACTUAL SERVICES:					1,326.00	.00	
Total GENERAL:					1,326.00	.00	
Total TIF 6 FUND-NO ARDMORE/VERMONT:					1,326.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
35.502.01.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FOOD MANAGER TRAINING COURSE	119.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ASST DIR RACANELLI-MEMBERSHIP RENEWAL	180.00 ✓	.00	
Total 35.502.01.202 TRAINING & CONFERENCES:					299.95	.00	
35.502.01.205 POSTAGE							
677	POSTMASTER	06202014	0	ANNUAL BULK MAIL FEE - PERMIT #145	320.00 ✓	.00	
Total 35.502.01.205 POSTAGE:					320.00	.00	
35.502.01.210 TELEPHONE							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CABLE BOX RENTAL ICC	8.42 ✓	.00	
Total 35.502.01.210 TELEPHONE:					8.42	.00	
35.502.01.291 BREWFEST							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	INTIAL PAYMENT TO BREWFEST PART. FOR EVEN	3,000.00 ✓	.00	
Total 35.502.01.291 BREWFEST:					3,000.00	.00	
35.502.01.295 SUMMER FESTIVAL							
12496	HOME CITY ICE COMPANY, THE	7563240116	0	SUMMERFEST, ICE FREEZER	760.00 ✓	.00	
Total 35.502.01.295 SUMMER FESTIVAL:					760.00	.00	
35.502.01.303 DUES & PUBLICATIONS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ASST DIR RACANELLI-CEU COURSES NEEDED TO	175.00 ✓	.00	
Total 35.502.01.303 DUES & PUBLICATIONS:					175.00	.00	
35.502.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CREDIT FOR RETURN OF DIGITAL TAPE RECORDER	32.99- ✓	.00	
1818	GARVEY'S OFFICE PRODUCTS	PINV2582894	0	ICC OFFICE SUPPLIES	253.08 ✓	.00	
1818	GARVEY'S OFFICE PRODUCTS	PINV2583153	0	OFFICE SUPPLIES	9.29 ✓	.00	
1818	GARVEY'S OFFICE PRODUCTS	PINV2583875	0	ICC OFFICE SUPPLIES	52.64 ✓	.00	
Total 35.502.01.317 OFFICE SUPPLIES:					282.02	.00	
35.502.16.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	8974419000 6/24	0	TENNIS CRTS; 5/13-6/6/24	140.43 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total 35.502.16.219 UTILITY - ELECTRIC:					140.43	.00	
35.502.16.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	REC PESTICIDE SERVICES	230.00 ✓	.00	
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					230.00	.00	
35.502.16.314 JANITORIAL SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CLEANING SUPPLIES	23.75 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CLEANING SUPPLIES	109.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CLEANING SUPPLIES	55.00 ✓	.00	
Total 35.502.16.314 JANITORIAL SUPPLIES:					188.70	.00	
35.502.35.204 TRANSPORTATION							
9652	FIRST STUDENT INC.	SF-175364	0	SUMMER CAMP WEEK 2 FIELDTRIP	475.00 ✓	.00	
9652	FIRST STUDENT INC.	SF-179693	0	SUMMER CAMP FIELD TRIP	400.00 ✓	.00	
Total 35.502.35.204 TRANSPORTATION:					875.00	.00	
35.502.35.299 OTHER CONTRACTUAL SERVICES							
13233	LABOUNTY, KIMBERLY	VPPR1017	0	CY24 CONTRACTUAL YOGA IN THE PARK INSTRU	861.75 ✓	.00	
9719	ROBERTSON, JOHN	202402	0	CY24 CONTRACTUAL TAI CHI SUMMER PROGRAM	708.40 ✓	.00	
6763	SMITH, VIOLET R	07082024	0	CY24 CONTRACTUAL YOGA INSTRUCTION	337.50 ✓	.00	
11877	TUMBLING TIMES INC	06262024	0	CY24 CONTRACTUAL GYMNASTICS PROGRAMMIN	1,915.90 ✓	.00	
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					3,823.55	.00	
35.502.35.311 PROGRAM SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BINGO PRIZES	22.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BINGO PRIZES	41.50 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-SOUP/SALAD & BINGO	41.07 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BINGO PRIZES	75.19 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-SOUP/SALAD & BINGO	14.06 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-SOUP/SALAD & BINGO	60.31 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BINGO PRIZES	24.81 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ADMISSION-SENIOR BUS TRIP	90.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LET'S DO LUNCH CARRYOUT 5/8	185.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DONUTS-5/8 DONUT BINGO	29.77 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MOM/SON NIGHT-DRIVING RANGE BUCKET	32.00 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DESSERT FOR MOM/SON NIGHT	38.54 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LET'S DO LUNCH CARRYOUT 5/15	159.84 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRIZES-AND GROCERIES FOR NATIONAL DAY	21.35 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BINGO PRIZES	45.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-NATIONAL DAY	33.14 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-NATIONAL DAY	23.09 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DONUTS-5/22 DONUT BINGO	10.93 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DONUTS-5/22 DONUT BINGO	21.97 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LET'S DO LUNCH CARRYOUT 5/23	202.02 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POP-SENIOR PROGRAMS	60.45 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	SUMMER CAMP DEPOSIT	192.50 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MINI ADVENTURE CAMP SUPPLIES	152.46 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MOTHERS DAY GIFT-PRESCHOOL SUPPLIES	38.52 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL PICNIC SUPPLIES	23.01 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL PICNIC SUPPLIES	12.83 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GRADUATION DECORATIONS	27.18 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL END OF YEAR GIFTS	37.26 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SUPPLIES FOR PICNIC	7.48 ✓	.00	
13780	BRATSCHIE, JEANIE	062724	0	SUPER SENSATIONAL SATURDAY 072024	550.00 ✓	.00	
13459	GOLD MEDAL CHICAGO ML30	415472	0	ICE CREAM- SUMMER CONCERTS	474.20 ✓	.00	
Total 35.502.35.311 PROGRAM SUPPLIES:					2,747.48	.00	
35.502.35.334 RESALE ITEMS							
5568	HOLY COW SPORTS INC	240799	0	CY24 SUMMER BASKETBALL JERSEYS	1,305.00 ✓	.00	
Total 35.502.35.334 RESALE ITEMS:					1,305.00	.00	
35.502.36.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	EARLY CHILDHOOD CONTRACTUAL PROGRAM	178.50 ✓	.00	
13168	COACHFINDER.SOCCER LLC	06252024	0	CY24 CONTRACTUAL SOCCER INSTRUCTION	720.00 ✓	.00	
9719	ROBERTSON, JOHN	202401	0	CY24 CONTRACTUAL TAI CHI SPRING PROGRAM	620.90 ✓	.00	
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					1,519.40	.00	
35.502.36.311 PROGRAM SUPPLIES							
2063	ASCAP	200011571705	0	REC-LICENSE FEE	451.92 ✓	.00	
2063	ASCAP	200011623764	0	REC-LICENSE FEE	458.68 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-POT LUCK/BIRTHDAY BINGO	74.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-MAY BIRTHDAY BINGO	104.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SUPPLIES-SENIOR LUNCHES	31.21 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FEE-SENIOR BUS TRIP	486.69 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GROCERIES-MAY BIRTHDAY BINGO	36.90 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ONLINE FITNESS PLATFORM	15.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SOCCER MEDALS AND PATCHES; REEREE JERSE	138.24 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SOCCER MEDALS AND PATCHES; REEREE JERSE	76.92 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL PICTURES	7.41 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL SUPPLIES	54.57 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL SUPPLIES	53.75 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT SUPPLIES	111.06 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL SUPPLIES	27.96 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT SUPPLIES	11.25 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LITTLE LEARNERS SUPPLIES	30.28 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT GOLF BALLS	24.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT GOLF BALLS	32.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT FLOWERS	65.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT PARTICIPANT DRINKS	184.80 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	35010	MOM SON NIGHT GOLF BALLS	48.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PRESCHOOL GRADUATION SUPPLIES	14.50 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PART-TIME AND SEASONAL STAFF SHIRTS FOR S	1,853.00 ✓	.00	
Total 35.502.36.311 PROGRAM SUPPLIES:					4,394.11	.00	
Total GENERAL:					20,069.06	.00	
Total RECREATION FUND:					20,069.06	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
36.45128 MISCELLANEOUS REVENUE							
13983	MCNEILLY, JENNIFER	71898729	0	SECURITY DEPOSIT REFUND	100.00 ✓	.00	
12078	SAIGER, DENISE	71905645	0	SECURITY DEPOSIT REFUND	100.00 ✓	.00	
Total 36.45128 MISCELLANEOUS REVENUE:					200.00	.00	
Total :					200.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
36.502.01.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	0559540100 6/24	0	TWIN LAKES; 4/29-5/29/24	48.83 ✓	.00	
237	COMMONWEALTH EDISON CO	5093259000 6/24	0	ROTARY PARK; 5/8-6/7/24	36.59 ✓	.00	
Total 36.502.01.219 UTILITY - ELECTRIC:					85.42	.00	
36.502.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	OFFICE SUPPLIES	162.48 ✓	.00	
Total 36.502.01.317 OFFICE SUPPLIES:					162.48	.00	
36.502.02.299 OTHER CONTRACTUAL SERVICES							
13430	3D DESIGN STUDIO	10	0	LUFKIN PARK RENOVATION	3,725.00 ✓	3,725.00	07/03/2024
13430	3D DESIGN STUDIO	11	0	LUFKIN PARK RENOVATION	3,950.00 ✓	3,950.00	07/03/2024
13430	3D DESIGN STUDIO	12	0	LUFKIN PARK CONSTRUCTION DOCUMENTS	4,125.00 ✓	.00	
13430	3D DESIGN STUDIO	9	0	LUFKIN PARK RENOVATION	1,677.50 ✓	1,677.50	07/03/2024
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS OFFICE WATER	41.03 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS OFFICE WATER	5.14 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS OFFICE WATER	67.34 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS OFFICE WATER	41.03 ✓	.00	
8965	V3 COMPANIES OF ILLINOIS	0424173	0	TWIN LAKES SUMMER NAM	3,655.00 ✓	.00	
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					17,287.04	9,352.50	
36.502.02.304 GROUNDS SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MULCH AT CLOCK TOWER	220.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MULCH AT CLOCK TOWER	220.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MULCH FOR POOL	220.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MULCH FOR POOL	440.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COMPOST WESTMORE	468.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COMPOST WESTMORE	312.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FLOWERS	630.60 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FLOWERS, POTTING SOIL	439.01 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOSES, SHUT OFF VALVE	110.95 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CAP FOR TWIN LAKES SPIGOT	6.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WESTMORE PARK SUPPLIES	275.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TRACTOR	32.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COMPOST	110.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	COMPOST	220.00 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total 36.502.02.304 GROUNDS SUPPLIES:					3,705.54	.00	
36.502.02.305 TURF SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	STAKES WESTMORE	139.40 ✓	.00	
Total 36.502.02.305 TURF SUPPLIES:					139.40	.00	
36.502.02.320 ELECTRICAL SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WIRE FOR LUFKIN	2,127.81 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ELECTRICAL SUPPLIES FOR LUFKIN	85.28 ✓	.00	
Total 36.502.02.320 ELECTRICAL SUPPLIES:					2,213.09	.00	
36.502.02.322 HAND TOOLS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ROPE WESTMORE, HITCH	266.73 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BALL FOR HITCH	15.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TOOL REPLACEMENT	18.99 ✓	.00	
Total 36.502.02.322 HAND TOOLS:					301.71	.00	
36.502.02.325 GENERAL EQUIPMENT PARTS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	WATER FOUNTAIN FASTENER FOR PRARIE PATH	11.37 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TRAILER HITCH	14.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL SUPPLIES	159.91 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GENERAL EQUIPMENT	14.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TRENCH RENTAL/ LUFKIN	185.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TOILET FLANGES FOR NORTH TERRACE	68.62 ✓	.00	
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					454.88	.00	
36.502.02.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DOGGIE MITT'NS	227.98 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HARDWARE FUNBRELLAS	19.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FLAG HARDWARE	27.03 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CAULK FOR NORTH TERRACE TOILET	9.59 ✓	.00	
Total 36.502.02.399 OTHER SUPPLIES:					284.59	.00	
36.502.02.401 CAPITAL OUTLAY							
13736	RAIN DROP PRODUCTS LLC	0025904-IN	0	ABOVE GROUND FEATURES/SURFACE SPRAYS/ M	13,930.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
13736	RAIN DROP PRODUCTS LLC	0025929-IN	0	ABOVE GROUND FEATURES, SURFACE SPRAYS,	8,100.00	.00	
Total 36.502.02.401 CAPITAL OUTLAY:					22,030.00	.00	
Total GENERAL:					46,664.15	9,352.50	
Total PARKS FUND:					46,864.15	9,352.50	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
41.502.01.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ASST DIR RACANELLI-AQUATIC FACILITY OPERAT	300.00 ✓	.00	
Total 41.502.01.202 TRAINING & CONFERENCES:					300.00	.00	
41.502.01.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	2336708000 6/24	0	JEFF POOL; 5/9-6/10/24	1,241.67 ✓	.00	
Total 41.502.01.219 UTILITY - ELECTRIC:					1,241.67	.00	
41.502.02.301 UNIFORMS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL STAFF UNIFORM SWIM SUITS	1,457.99 ✓	.00	
Total 41.502.02.301 UNIFORMS:					1,457.99	.00	
41.502.02.311 PROGRAM SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL STAFF UNIFORM PARTS: JACKETS, WHISTLE	778.43 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL STAFF SCHEDULING 6-MONTHS OF SERVIC	412.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CPR MASKS AND REPLACEMENT CPR MASK VALV	552.30 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	NITRILE GLOVES FOR POOL AND REC	132.58 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL STAFF UNIFORM JACKETS	199.97 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	POOL STAFF UNIFORM HATS	24.77 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	NITRILE GLOVES FOR POOL AND REC	131.13 ✓	.00	
13658	VILLA PARK LIBRARY	060924	0	SWIM TEAM EVENT	232.50 ✓	.00	
4414	VILLA PARK MARINERS SWIM TEAM	062524	0	CY24 DUPAGE SWIM&DIVE CONFERENCE	445.00 ✓	.00	
Total 41.502.02.311 PROGRAM SUPPLIES:					2,908.68	.00	
41.502.03.302 CHEMICALS							
5862	AQUA PURE ENTERPRISES INC	0149041-IN	0	POOL CHEMICALS	9,083.79 ✓	.00	
Total 41.502.03.302 CHEMICALS:					9,083.79	.00	
41.502.03.314 JANITORIAL SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	JANITORIAL SUPPLIES POOL	924.45 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ICC JANITORIAL SUPPLIES	412.00 ✓	.00	
Total 41.502.03.314 JANITORIAL SUPPLIES:					1,336.45	.00	
41.502.03.315 BUILDING MAINT SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SILAFLEX FOR POOL	83.00 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SILICONE CAWLK FOR POOL	52.73	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	ELECTRICAL FOR POOL FILTER ROOM	18.20	.00	
Total 41.502.03.315 BUILDING MAINT SUPPLIES:					153.93	.00	
41.502.03.325 GENERAL EQUIPMENT PARTS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PAINTING SUPPLIES FOR POOL	63.20	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	HOSE & FITTING FOR POOL	140.78	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SHOCK FOR POOL	46.48	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SHOCK FOR POOL	92.96	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	VALVE FOR BABY POOL	8.99	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	UTILITY PUMP FOR POOL	99.99	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FASTENERS FOR POOL	13.58	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	FASTENERS FOR POOL	75.80	.00	
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:					541.78	.00	
Total GENERAL:					17,024.29	.00	
Total SWIMMING POOL FUND:					17,024.29	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
60.502.02.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SMARTSHEET MONTHLY SUBSCRIPTION	19.00 ✓	.00	
13166	SEILER INSTRUMENT MANUFACTURI	INV32272	0	BLUEBEAM ELECTRONIC PLAN REVIEW SOFTWA	496.00 ✓	.00	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					515.00	.00	
Total GENERAL:					515.00	.00	
Total STREET IMPROVEMENT FUND:					515.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
65.502.02.401 CAPITAL OUTLAY							
6876	A BEEP LLC	124517	0	RADIO ANTENNA FOR D81	468.24 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	PARKS 232 MOUNTING BRACKET FOR LIGHT BAR	634.35 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	SUPPLIES FOR PARTY TRAILER	50.17 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CHARGERS FOR POLICE VEHICLES	80.96 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CHARGES FOR POLICE VEHICLES	1,052.48 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CELL PHONE MOUNT FOR CAR	16.99 ✓	.00	
8745	STRYKER SALES CORPORATION	9206433070	0	LP15 CHARGER	356.25 ✓	.00	
Total 65.502.02.401 CAPITAL OUTLAY:					2,659.44	.00	
65.502.02.402 NON-CAPITAL OUTLAY							
1008	TERRACE SUPPLY COMPANY	71045146	0	HAZMAT GAS CYL	143.00 ✓	.00	
Total 65.502.02.402 NON-CAPITAL OUTLAY:					143.00	.00	
Total GENERAL:					2,802.44	.00	
Total EQUIPMENT REPLACEMENT FUND:					2,802.44	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
67.502.02.401 CAPITAL OUTLAY							
13909	3F CORPORATION	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	101,718.00 ✓	101,718.00	07/01/2024
13882	ABBEY PAVING & SEALCOATING CO I	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	142,808.00 ✓	142,808.00	07/01/2024
13881	ABSOLUTE FIRE PROTECTION INC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	43,254.00 ✓	43,254.00	07/01/2024
13897	AMBER MECHANICAL CONTRACTOR	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	151,191.00 ✓	151,191.00	07/01/2024
13883	CHAMPION DRYWALL INC	713-12-C	35011	LIONS RECREATION MAY '24 CONSTRUCTION	51,012.00 ✓	51,012.00	07/01/2024
13889	D & D PLUMBING	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	88,560.00 ✓	88,560.00	07/01/2024
13871	GARBE IRON WORKS INC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	104,465.00 ✓	104,465.00	07/01/2024
13891	GC ROOFING LLC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	434,363.00 ✓	434,363.00	07/01/2024
13908	J. HAMILTON ELECTRIC CO INC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	301,201.00 ✓	301,201.00	07/01/2024
13873	JAC MASONRY INC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	71,279.00 ✓	71,279.00	07/01/2024
13875	LOMBARD ARCHITECTURAL PRECAS	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	13,798.00 ✓	13,798.00	07/01/2024
13907	MCKINNEY STEEL & SALES INC	713-12-C	0	LIONS REC MAY '24 CONSTRUCTION	131,337.00 ✓	131,337.00	07/01/2024
13627	W.B. OLSON INC	713-12-C	35011	LIONS REC CENTER MAY '24 CONSTRUCTION SER	211,573.00 ✓	211,573.00	07/01/2024
Total 67.502.02.401 CAPITAL OUTLAY:					1,846,559.00	1,846,559.0	
Total GENERAL:					1,846,559.00	1,846,559.0	
Total BUILDING IMPROVEMENTS FUND:					1,846,559.00	1,846,559.0	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
68.502.02.303 DUES & PUBLICATIONS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MANTELS IAFSM ANNUAL MEMBERSHIP DUES	25.00	.00	
Total 68.502.02.303 DUES & PUBLICATIONS:					25.00	.00	
Total GENERAL:					25.00	.00	
Total STORMWATER BUYOUT FUND:					25.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
82.502.01.202 TRAINING & CONFERENCES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	APWA CHICAGO EXPO	600.00 ✓	.00	
Total 82.502.01.202 TRAINING & CONFERENCES:					600.00	.00	
82.502.01.270 MAINT OF OFFICE EQUIPMENT							
5368	IMAGING ESSENTIALS	SRVINV005286	0	PLOTTER CLEANING & DIAGNOSTIC	150.00 ✓	.00	
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					150.00	.00	
82.502.01.299 OTHER CONTRACTUAL SERVICES							
192	DUPAGE COUNTY RECORDER	40572930	0	W,S,G LIENS/RELEASES	1,539.00 ✓	.00	
192	DUPAGE COUNTY RECORDER	4072931	0	W,S,G LIENS/RELEASES	171.00 ✓	.00	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					1,710.00	.00	
82.502.01.317 OFFICE SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DRY ERASE BOARD	39.28 ✓	.00	
Total 82.502.01.317 OFFICE SUPPLIES:					39.28	.00	
82.502.01.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	UPS	404.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TONER CARTRIDGES	15.74 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	UPS	397.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LAPTOP CHARGERS	43.98 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	UPS REPLACEMENT BATTERY	79.99 ✓	.00	
Total 82.502.01.399 OTHER SUPPLIES:					941.70	.00	
82.502.01.693 IEPA LOAN REPAYMENTS							
4003	ILLINOIS ENVIRONMENTAL	L17-4151 #7	0	L17-4151 7TH INSTALLMENT	29,521.87 ✓	.00	
Total 82.502.01.693 IEPA LOAN REPAYMENTS:					29,521.87	.00	
82.502.02.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	1698436000 6/24	0	WTR/SWR; 5/8-6/7/24	89.65 ✓	.00	
237	COMMONWEALTH EDISON CO	2710425000 6/24	0	520 N PRINCETON; 5/12-6/11/24	63.22 ✓	.00	
237	COMMONWEALTH EDISON CO	4560886000 6/24	0	WELL #2; 5/8-6/7/24	26.30 ✓	.00	
237	COMMONWEALTH EDISON CO	5004281222 6/24	0	CENTRAL PUMPING STN; 5/10-6/11/24	848.13 ✓	.00	

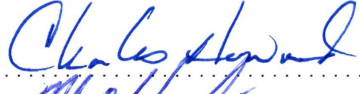
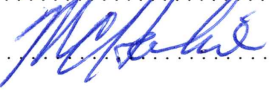
Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total 82.502.02.219 UTILITY - ELECTRIC:					1,027.30	.00	
82.502.02.299 OTHER CONTRACTUAL SERVICES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DUPLICATE CHARGE TO BE REFUNDED	330.00 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	GRASS SEED AND SEED STARTER MULCH	458.61 ✓	.00	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					788.61	.00	
82.502.02.322 HAND TOOLS							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	DESCRIPTION NOT PROVIDED BY PW	49.83 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	CUST SERVICE TOOLS + SUPPLIES	42.47 ✓	.00	
Total 82.502.02.322 HAND TOOLS:					92.30	.00	
82.502.02.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BLADES, CUT OFF WHEELS	26.97 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BOTTLES + PIPE	66.93 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BROOMS	75.98 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	TAPE MEASURE GRINDING DISCS	21.94 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	LUBE	9.99 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	VEHICLE LIGHT BARS (4)	246.96 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	MILWAUKEE PACK-OUT LATCH KIT	15.79 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	BOLTS/NUTS	7.32 ✓	.00	
10486	BMO HARRIS MASTERCARD	0703736-2405	0	KEYS	99.00 ✓	.00	
Total 82.502.02.399 OTHER SUPPLIES:					570.88	.00	
Total GENERAL:					35,441.94	.00	
Total WATER SUPPLY FUND:					35,441.94	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
83.502.01.270 MAINT OF OFFICE EQUIPMENT							
5368	IMAGING ESSENTIALS	SRVINV005286	0	PLOTTER CLEANING & DIAGNOSTIC	150.00 ✓	.00	
Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:					150.00	.00	
83.502.01.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	NETWORK CONNECTORS & CABLES	35.93 ✓	.00	
Total 83.502.01.399 OTHER SUPPLIES:					35.93	.00	
83.502.02.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	2251554000 6/24	0	NORTH & YALE; 5/29-6/27/24	211.45 ✓	.00	
237	COMMONWEALTH EDISON CO	3809847000 6/24	0	WESTLANDS LIFT STN; 5/10-6/11/24	44.15 ✓	.00	
237	COMMONWEALTH EDISON CO	4884025000 6/24	0	900 N VILLA; 5/29-6/27/24	287.48 ✓	.00	
237	COMMONWEALTH EDISON CO	5730356000 6/24	0	S VILLA LIFT STN; 5/10-6/11/24	677.27 ✓	.00	
237	COMMONWEALTH EDISON CO	7378463000 6/24	0	RT 83 LIFT STN; 5/10-6/11/24	50.74 ✓	.00	
237	COMMONWEALTH EDISON CO	9519484000 6/24	0	YALE/RIDGE LIFT STN; 5/10-6/11/24	67.54 ✓	.00	
Total 83.502.02.219 UTILITY - ELECTRIC:					1,338.63	.00	
83.502.02.399 OTHER SUPPLIES							
10486	BMO HARRIS MASTERCARD	0703736-2405	0	3 STREAMLIGHT SPOT LIGHTS	391.16 ✓	.00	
Total 83.502.02.399 OTHER SUPPLIES:					391.16	.00	
Total GENERAL:					1,915.72	.00	
Total WASTEWATER FUND:					1,915.72	.00	
Grand Totals:					2,218,352.40	1,856,121.2	

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>245,809.80</u>
TIF 6 FUND-NO ARDMORE/VERMONT	
Total TIF 6 FUND-NO ARDMORE/VERMONT:	<u>1,326.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>20,069.06</u>
PARKS FUND	
Total PARKS FUND:	<u>46,864.15</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>17,024.29</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>515.00</u>
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	<u>2,802.44</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>1,846,559.00</u>
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	<u>25.00</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>35,441.94</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>1,915.72</u>

	<u>Amount Paid</u>
Grand Totals:	<u>2,218,352.40</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 7/3/24 APPROVED BY 


Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF0708","0628 INT","0701 INT","0703 INT"

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "0"

Invoice.Invoice Number = "713-12-C"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
67.502.02.401	CAPITAL OUTLAY						
13872	STRAUB BUILDERS INC	713-12-C	0	LIONS REC CENTER MAY '24 CONSTRUCTION SER	203,454.00	203,454.00	07/02/2024
Total 67.502.02.401 CAPITAL OUTLAY:					203,454.00	203,454.00	
Total GENERAL:					203,454.00	203,454.00	
Total BUILDING IMPROVEMENTS FUND:					203,454.00	203,454.00	
Grand Totals:					203,454.00	203,454.00	

	<u>Amount Paid</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>203,454.00</u>
Grand Totals:	<u><u>203,454.00</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 7/8/24 APPROVED BY Charles Howard
M. H. H.



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on July 22, 2024

Covering weekly check runs dated for:

July 15, 2024/CY24... ..\$38,181.61

1 of 1

Report Criteria:
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Batch = "WF0715","0705 INT","0709 INT"
Invoice.Invoice Number = {<>} "JUL 2024" {AND} "7/1/2024 12:00:00 AM"
Invoice.Detail.Type = {<>} "Adjustment"
[Report].Voided = {<>}

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.130204 GROUP INSURANCE REC							
13906	BESTCO BENEFIT PLANS LLC	05012024	0	MEDICARE PREMIUM - MAY 2024	1,593.40	1,593.40	07/09/2024
13906	BESTCO BENEFIT PLANS LLC	06012024	0	MEDICARE SUPPLEMENTAL - JUNE 2024	2,294.10	2,294.10	07/09/2024
4898	TROTTER, DAVID	07012024	0	HEALTH COVERAGE CHANGE REIMBURSEMENT	373.60	.00	
Total 10.130204 GROUP INSURANCE REC:					4,261.10	3,887.50	
Total :					4,261.10	3,887.50	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.511.00.299 OTHER CONTRACTUAL SERVICES							
5568	HOLY COW SPORTS INC	241098	0	PARADE TSHIRTS - REIMBURSED BY VFW	1,055.00 ✓	.00	
8205	POSITIVE IMPRESSIONS	PII-8914	0	PARADE VEHICLE BANNERS (2)	165.32 ✓	.00	
8205	POSITIVE IMPRESSIONS	PII-8914	0	PARADE SPONSOR BANNERS - TO BE REIMBURS	165.32 ✓	.00	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					1,385.64	.00	
Total PUBLIC AFFAIRS:					1,385.64	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.512.01.270 MAINT OF OFFICE EQUIPMENT							
6849	CURRENT TECHNOLOGIES CORP	14946	0	POLE CAMERA PARTS AND REPAIR	1,566.92 ✓	.00	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					1,566.92	.00	
10.512.01.299 OTHER CONTRACTUAL SERVICES							
6849	CURRENT TECHNOLOGIES CORP	14929	0	FIREWALL SUPPORT RENEWAL	412.80 ✓	.00	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					412.80	.00	
Total MANAGER:					1,979.72	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.513.00.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP06	0	PRODUCTION SVCS UTIL BILL RUN#6 2024	208.35 ✓	.00	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					208.35	.00	
10.513.00.317 OFFICE SUPPLIES							
12186	SAFECHECKS	0545562	0	ACCT PAYABLE CHECK STOCK	562.38 ✓	.00	
Total 10.513.00.317 OFFICE SUPPLIES:					562.38	.00	
Total FINANCE:					770.73	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.515.00.205 POSTAGE							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP04-P	0	POSTAGE	5,000.00	.00	
Total 10.515.00.205 POSTAGE:					5,000.00	.00	
10.515.00.250 EMPLOYEE BENEFITS							
11466	THE HORTON GROUP INC	118609	0	WELLNESS VIRGIN PULSE; MAY 2024	290.00	.00	
Total 10.515.00.250 EMPLOYEE BENEFITS:					290.00	.00	
10.515.00.261 INSURANCE CLAIM LOSSES							
13988	KNUDTSON, ERIC	07052024	0	DAMAGE TO VEHICLE WINDOW - CLAIM PD	425.79	425.79	07/09/2024
Total 10.515.00.261 INSURANCE CLAIM LOSSES:					425.79	425.79	
10.515.00.317 OFFICE SUPPLIES							
7523	RUNCO OFFICE SUPPLY	942860-0	0	HIGHLIGHTERS, SIGN HERE FLAGS	21.57	.00	
7523	RUNCO OFFICE SUPPLY	943646-0	0	BANDAIDS	17.28	.00	
Total 10.515.00.317 OFFICE SUPPLIES:					38.85	.00	
Total CENTRAL SERVICES:					5,754.64	425.79	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.518.00.215 SHOP SERVICES							
6430	CINTAS CORPORATION	4198032803	0	FLT UNIFORMS MATS TOWELS	67.87 ✓	.00	
Total 10.518.00.215 SHOP SERVICES:					67.87	.00	
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS							
13651	BRAD MANNING FORD INC	251514	0	PW 23 BLOWER MOTOR AND PIGTAIL	313.09 ✓	.00	
13651	BRAD MANNING FORD INC	253210	0	PD 194 RIGHT FRONT AXLE	125.45 ✓	.00	
13147	MACQUEEN EMERGENCY	P28808	0	FIRE E-80 SWITCH LABELS	123.84 ✓	.00	
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					562.38	.00	
10.518.00.315 INSPECTIONS AND SAFETY TESTS							
985	SUBURBAN DRIVELINE INC	69836	0	PW 30 SAFETY INSPECTION	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	69872	0	FIRE M-80 SAFETY INSPECTION	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	69888	0	PW 9 SAFETY INSPECTION	67.00 ✓	.00	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					157.00	.00	
Total GARAGE:					787.25	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.521.01.263 POST RETIREMENT BENEFITS							
5264	BARTON, MICHAEL	JUN 2023-JUL 2024	0	POST RETIREMENT BENEFIT; JUN 2023 - JUL 2024	1,750.00 ✓	1,750.00	07/05/2024
Total 10.521.01.263 POST RETIREMENT BENEFITS:					1,750.00	1,750.00	
Total FIRE:					1,750.00	1,750.00	
Total CORPORATE FUND:					16,689.08	6,063.29	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
36.502.02.399 OTHER SUPPLIES							
1197	LOMBARD ACE HARDWARE (GENERA	D74782	0	PRUNING SEAL	19.98 ✓	.00	
1008	TERRACE SUPPLY COMPANY	0001060659	0	CYLINDER RENTAL	18.90 ✓	.00	
1008	TERRACE SUPPLY COMPANY	0001060660	0	CYLINDER RENTAL	12.60 ✓	.00	
Total 36.502.02.399 OTHER SUPPLIES:					51.48	.00	
36.502.02.401 CAPITAL OUTLAY							
12827	PLAY ILLINOIS LLC	1959	0	LUFKIN PARK SPLASH PAD	19,827.00 ✓	.00	
Total 36.502.02.401 CAPITAL OUTLAY:					19,827.00	.00	
Total GENERAL:					19,878.48	.00	
Total PARKS FUND:					19,878.48	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
41.502.03.325 GENERAL EQUIPMENT PARTS							
5862	AQUA PURE ENTERPRISES INC	0149789-IN	0	ROPE	412.35 ✓	.00	
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:					412.35	.00	
Total GENERAL:					412.35	.00	
Total SWIMMING POOL FUND:					412.35	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
50.502.02.299 OTHER CONTRACTUAL SERVICES							
7930	US BANK	7264176	0	ANNUAL ADMIN FEE-SERIES 2022A 3/1/24-2/28/25	550.00	.00	
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					550.00	.00	
Total GENERAL:					550.00	.00	
Total DEBT SERVICE FUND:					550.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
82.502.01.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP06	0	PRODUCTION SVCS UTIL BILL RUN#6 2024	208.35✓	.00	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00	
82.502.02.299 OTHER CONTRACTUAL SERVICES							
331	DUPAGE TOPSOIL INC	057306	0	4 WHLR PULV-CPU	175.00✓	.00	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					175.00	.00	
Total GENERAL:					383.35	.00	
Total WATER SUPPLY FUND:					383.35	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
83.502.01.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP06	0	PRODUCTION SVCS UTIL BILL RUN#6 2024	208.35 ✓	.00	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00	
83.502.02.302 CHEMICALS							
33	ALEXANDER CHEMICAL CORP	83140	0	WWFTF CHLORINE RENTAL FEES	60.00 ✓	.00	
Total 83.502.02.302 CHEMICALS:					60.00	.00	
Total GENERAL:					268.35	.00	
Total WASTEWATER FUND:					268.35	.00	
Grand Totals:					38,181.61	6,063.29	

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>16,689.08</u>
PARKS FUND	
Total PARKS FUND:	<u>19,878.48</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>412.35</u>
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	<u>550.00</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>383.35</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>268.35</u>
Grand Totals:	<u><u>38,181.61</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 7/11/24 APPROVED BY Charles Howard
[Signature]



VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees - Committee of the Whole

July 8, 2024

6:00 PM

Village President Nick Cuzzone

Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE
BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON
JULY 8, 2024**

1. Call to Order – Roll Call.

President Cuzzone called the meeting order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Discussion.

3.a. Presentation on Parking Studies for Historic Ardmore and Old Town Villa Districts.

Representatives from Kenig, Lindgre, O'Hara, Aboona (KLOA), the Village's Traffic Engineering Consultants, will present the findings of the Parking Assessment Study of Old Town Villa and historic Ardmore Districts.

Javier Milan from KLOA gave a PowerPoint presentation on parking lot spaces, both public and private, and their utilization. He also presented recommendations and responded to questions from the Board. Economic and Community Development Director McLaughlin provided clarification and responded to questions from the Board.

3.b. Update on Lufkin Park.

The Board requested information about modifying the bandshell/stage at Lufkin Park to accommodate larger performances. Very preliminary drawings and costs are presented here. One of the potential uses mentioned was for the St. Genesius Productions, Inc. theatre group. They have produced a Shakespeare in the Park production for the past three summers after they were forced outside during COVID. They have plans to work indoors this summer and possibly next summer. Staff will be available to answer questions.

Manager Harline provided information on the St. Genesius group and other locations being considered by them for their productions. Discussion ensued. Parks and Recreation Director Gola reviewed the usage of the bandshell by the Parks and Recreation Department and the Library and cited their various programs and events.

4. Public Comments.

Resident Joanna Moore referred to the Lufkin Park bandshell and spoke against the cost of its enlargement.

Resident Robert Wagner referred to the parking studies and asked about adequate bike parking.

Resident Rebecca Williams referred to Lufkin Park and spoke against enlarging the bandshell and fiscal responsibility.

Resident Cheryl Tucker referred to the Lufkin Park bandshell and said Cortesi Park already has facilities to accommodate larger performances.

Resident Donna Knox referred to the Lufkin Park bandshell and spoke against its enlargement.

Resident Tom Birch referred to the Lufkin Park bandshell and spoke against enlarging it.

5. Adjournment.

Motion to adjourn was made by Trustee Alfano and seconded by Trustee Kumar. There were no questions, comments or discussion. Voice vote passed with all ayes. Meeting adjourned at 7:06 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk



VILLAGE OF VILLA PARK

Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

July 8, 2024

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON JULY 8, 2024

1. Call to Order – Roll Call.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.
Trustees Corkery and Patrick were absent.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Amendments to the Agenda.

4. Public Comments on Agenda Items.

Robert Wagner, Environmental Concerns Commission Chair, spoke in support of Item 15.b. to allow commissions to have junior members.

5. Public Comments on Non-Agenda Items.

Resident Cheryl Tucker referred to the 1% cannabis tax designated to fund a future swimming pool and asked that money designated for another pool be a line item in the budget.

Resident Robert Wagner asked about the Board and Commissions Handbook that is being prepared. Manager Harline provided an update on the handbook.

6. Proclamation.

7. Presentation.

8. Appointment to Commission.

9. Consent Agenda.

9.a. Bill Listing from the Weeks of June 24, 2024 and July 1, 2024 in the Amount of \$961,655.67.

9.b. Approval of the Minutes of June 24, 2024 Village Board of Trustees Meetings.

Motion to approve Consent Agenda was made by Trustee Kumar and seconded by Trustee Cordova. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Kozar, Kumar, Cordova, Alfano and President Cuzzone. There were no nays. Motion carried.

10. Ordinance for First Reading.

10.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 3-313(a) of the Municipal Code to Increase the Maximum Number of Licenses Permitted Under the Class D1 Liquor License.

Approval of this ordinance will add a Class D1 license, increasing the total to 6 Class D1 licenses.

Discussion ensued. Economic and Community Development Director McLaughlin provided additional information.

Motion to waive first reading was made by Trustee Cordova and seconded by Trustee Kozar. There were no questions, comments or discussion. Roll call vote tallied four (4) ayes made by Trustees Cordova, Kumar, Kozar and President Cuzzone and one (1) nay by Trustee Alfano. Motion carried.

Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Kumar. Discussion ensued on the number of liquor licenses in the Village. Roll call tallied five (5) ayes made by Trustees Kozar, Kumar, Cordova, Alfano and President Cuzzone. There were no nays. Motion carried.

11. Ordinance for Second Reading.

12. Ordinances.

12.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Variation for Minimum Side Yard Setback for the Property Located at 1116 N. Princeton Avenue.

This ordinance approves Petition PZ-24-10 for a variation to allow an addition into the minimum 6.0-foot interior side yard setback by 1.0-foot for a 5.0-foot side yard setback located at 1116 N. Princeton Avenue per Exhibit B. Planning and Zoning Commission recommended approval by a vote of 7-0.

Motion to approve the ordinance was made by Trustee Alfano and seconded by Trustee Kozar. Director McLaughlin provided additional information. Roll call vote tallied five (5) ayes made by Trustees Cordova, Kumar, Alfano, Kozar and President Cuzzone. There were no nays. Motion carried.

12.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Special Use for a Cannabis Facility at 310-330 E. North Avenue.

This ordinance approves Petition PZ-24-09 for a Special Use for a cannabis facility as shown in Exhibit A located at 310-330 E. North Avenue. Planning and Zoning Commission recommended approval by a vote of 6-1.

Motion to approve the ordinance was made by Trustee Kozar and seconded by Trustee Kumar. Manager Harline explained the breakdown of the cannabis tax in the budget. Director McLaughlin provided information on the distance requirements for cannabis facilities. Roll call vote tallied five (5) ayes made by Trustees Alfano, Kozar, Kumar, Cordova and President Cuzzone. There were no nays. Motion carried.

12.c. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Plat of Easement for a Naturalized Area at 951 N. Harvard Avenue.

This ordinance approves the Plat of Easement for a natural area at 951 N. Harvard Avenue allowing rights to access a portion of the property at 951 N. Harvard Avenue to ensure the establishment and maintenance of native plants along the property line required by the DuPage County Stormwater and Floodplain Ordinance. Staff recommends approval.

Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Kozar, Alfano, Cordova, Kumar and President Cuzzone. There were no nays. Motion carried.

12.d. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Second Amendment to the Development Agreement Between the Village of Villa Park and Hawthorne Development Corporation.

Direction from the Board authorizing an ordinance approving a Second Amendment to the Development Agreement between the Village of Villa Park and Hawthorne Development.

Motion to approve the ordinance was made by Trustee Kumar and seconded by Trustee Kozar. The Board expressed their approval for the Second Amendment. Roll call vote tallied five (5) ayes made by Trustees Alfano, Cordova, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

13. Resolutions.

13.a. A Resolution of the Village of Villa Park DuPage County, Illinois, Authorizing and Approving the Rules of Order and Procedures for the Village Board of Trustees.

This resolution formally adopts the proposed Rules of Order and Procedures of the Board of Trustees of the Village of Villa Park. The rules allow for amendments and provides for the ratification of those amendments every two years after each election and the installation of the new Board. Staff recommends approval of the resolution.

Motion to postpone the resolution to the July 22, 2024 meeting was made by Trustee Kozar and seconded by Trustee Kumar. Trustee Kozar commented on implementing the rules of order and procedures. Roll call vote tallied five (5)

ayes made by Trustees Cordova, Alfano, Kozar, Kumar and President Cuzzone. There were no nays. Motion carried.

13.b. A Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing an MOU with the Tri-Town YMCA for a Social Worker.

This resolution authorized the Village President to sign a Memorandum of Understanding with the Tri-Town Young Men's Christian Association (Tri-Town YMCA) to provide mental health support for the community in cooperation with the Northeast DuPage Family and Youth Services (NEDFYS).

Motion to approve the resolution was made by Trustee Alfano and seconded by Trustee Kumar. Deputy Chief McCann responded to questions from the Board regarding the social worker. Roll call vote tallied five (5) ayes made by Trustees Kozar, Kumar, Cordova, Alfano and President Cuzzone. There were no nays. Motion carried.

14. Unfinished Business.

15. New Business.

15.a. Fire Department Staffing.

Staff seeks the direction of the Board of Trustees by consensus vote to support the creation of a second Deputy Fire Chief position in the Fire Department.

Fire Chief Stapleton provided an overview of the Fire Department, explained the reasons for a second Deputy Fire Chief and responded to questions from the Board. Consensus of the Board was to approve the creation of a second Deputy Fire Chief in the Fire Department.

15.b. Discussion about adding junior members to additional commissions.

Members of the Board and members of the Environmental Concerns Commission have inquired about adding junior members to commissions. This will require amending the Village Code. Currently, only the Community F.U.N. Commission is authorized by the Code to have junior members who cannot vote and do not count toward a quorum. It may not be appropriate to appoint junior members to any statutory board or commission but an amendment could be prepared for Article XIV that deals generally with commissions allowing for a specific commission to have youth participation. The Board may wish to adopt a motion directing staff to develop such an ordinance.

Discussion ensued. Consensus of the Board was to approve adding junior members to additional commissions.

16. Village Commission Reports.

17. Village Clerk's Report.

Clerk Korynecky had no report or recommendations.

18. Village Trustees' Report.

Trustee Alfano recognized the Historical Museum on their recent Ice Cream Social event. She mentioned her participation in the 4th of July parade and commented on complaints of water balloons being thrown at the parade participants and spectators.

Trustee Kumar mentioned the passing of her mother-in-law and thanked those who provided comments of comfort.

Trustee Cordova had no report or recommendations.

Trustee Kozar said he hoped everyone had a safe 4th of July.

19. Village President's Report.

President Cuzzone thanked staff and the VFW for organizing the 4th of July parade. He said electronic recycling is on July 20 from 9 a.m. to 12 p.m. on Home Avenue. He said Love Your Neighbor Day, sponsored by the Christian Church of Villa Park, is on September 16. For more information, log on www.ccvponline.net.

20. Village Manager's Report.

Manager Harline said surplus property will soon be out for public sale. He said the Village is responding to OSHA on a complaint about a project on South Ardmore that is not a Village project. He referred to the water balloons that were being thrown at the parade and said the parade should be safe and enjoyable for everyone. He also thanked the sponsors of the parade. Asst. Village Manager McVey said residents can vote for photos of parade participants on the Village Facebook page. He also referred to the Illinois Municipal League Conference in September and said there is money to pay for Trustees who want to attend.

21. Executive Session.

21.a. Pursuant to 5ILCS 120/20:

(c)(11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

Motion to approve Executive Session was made by Trustee Kumar and seconded by Trustee Alfano. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Kozar, Kozar, Cordova Alfano and President Cuzzone. There were no nays. Motion carried.

22. Adjournment.

Motion to adjourn was made by Trustee Alfano and seconded by Trustee Kozar. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 9:11 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 22, 2024

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Village Code regarding Junior Membership on Advisory Commissions and Committees of the Village

RECOMMENDED ACTION:

The proposed Ordinance would amend Article XIV of Chapter 2 of the Village Code to allow Junior Membership on Advisory Commissions and Committees of the Village of Villa Park. The ordinance is drafted to allow Junior Commissioners on any Commission not specifically named or created by State law. This is the first reading of the Ordinance. If the Board wishes to create Junior members of Commissions, staff recommends passage of the ordinance to accomplish that.

BACKGROUND:

The Board of Trustees created Junior members on the Community F.U.N. Commission by adopting Ordinance 3546 in April of 2009. Currently, there is one junior member of the Commission (Azana Jackson) actively serving. More recently, the Environmental Concerns Commission has requested to add a junior member as they have a youth interested in serving on their Commission.

DISCUSSION:

The ordinance allows for junior members on any Commission not specifically excluded. The ordinance also states that members will be inducted, not sworn into the Commission because minors may not swear an oath and specifies that members cannot vote, and therefore cannot count toward a quorum.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
AMENDING THE VILLAGE CODE REGARDING JUNIOR MEMBERSHIP ON
ADVISORY COMMISSIONS AND COMMITTEES OF THE VILLAGE**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the Village Board has considered a request to amend the Village Code to increase junior membership participation in advisory commissions and committees of the Village and is prepared to proceed as hereinafter set forth.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That Article XIV, entitled “Appointed Boards and Commissions” of Chapter 2, entitled “Administration”, of the Villa Park Municipal Code is hereby amended to add a new section 2-1404 regarding junior membership on advisory commissions or committees of the Village, to read as follows:

Sec. 2-1404. - Junior membership on advisory commissions or committees of the Village.

- (a) With respect to those advisory commissions or committees of the village created and established by the village board under this Chapter 2, up to two (2) junior members may be appointed to each such commission or committee by the village president with the advice and consent of the board of trustees, to serve without compensation. Junior members may participate in the meetings and the programs of the commission or committee on which they are appointed but shall not vote on any matter that comes before the commission or committee. Junior members shall be between the ages of thirteen (13) and seventeen (17) and residents of the village. Junior members under the age of sixteen (16) shall serve only with the consent of parents or legal guardian. The term for junior members shall be one (1) year.
- (b) The following commissions, committees or boards of the Village shall not maintain junior membership positions: the Board of Trustees of the Village of Villa Park, the Board of Trustees of the Police Pension Board, the Board of Trustees of the Firemen’s Pension Fund, the Board of Local Improvements, the Zoning and Planning Commission, the Fire and Police Commission, the DuPage Water Commission, the Golf Course Administration Board, and any other commission, committee or board established and/or composed under state statute.
- (c) Junior commissioners shall be inducted at the meeting of the village board where his/her appointment is made by the president and consented to by the

Ordinance No.: _____

village board or at a prearranged time and place within thirty (30) days of such meeting.

Section 2. That Section 2-2903.1, entitled “Junior member”, of Article XXIX, entitled Community F.U.N. (F—Focus on U—Unifying N—Neighbors) Commission, of Chapter 2, entitled “Administration”, of the Villa Park Municipal Code is hereby deleted as duplicative.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED this ____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2024

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 22, 2024

SUBJECT: An Ordinance Approving a Variation for Minimum Side Yard Setback for the Property Located at 25 S. Charles Avenue

RECOMMENDED ACTION:

This Ordinance approves Petition PZ-24-11 for a Variation to allow a second-story addition into the minimum 6.0-foot interior side yard setback by 1.0-foot for a 5.0-foot side yard setback located at 25 S. Charles Avenue per Exhibit B. Planning and Zoning Commission recommended approval by a vote of 7-0.

BACKGROUND:

The Petitioner, Thadius Collins, is requesting approval of a Variation from Table 2-3 of Article 2, Section 2.3. – Lot and Building Regulations of the Zoning Ordinance to reduce the required minimum side yard (north) setback from 6.0 feet to 5.0 feet to allow a second-story addition to the existing home. Staff recommends approval of the ordinance granting Petition PZ-24-11 for a variation for interior side yard setback located at 25 S. Charles Avenue.

DISCUSSION:

The existing home is a ranch. The Petitioner proposes to add a second-story addition and additional rear addition. The second-story addition is within the side yard (north) setback. The rear addition is fully compliant with all bulk regulations of the Zoning Ordinance. The Petitioner proposes to remove some existing lot coverage has an open stairway which is permitted by right in the interior side yard setback. The Petitioner proposes to remove some lot coverage to be compliant with the maximum permitted following construction of the additions. The area to be removed will be confirmed through the building permit process.

The Planning and Zoning Commission held a public hearing on July 11, 2024 where they recommended approval of the request by a vote of 7-0.

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS,
GRANTING A VARIATION FROM THE INTERIOR SIDE YARD SETBACK
REQUIREMENT FOR THE PROPERTY COMMONLY KNOWN AS
25 S. CHARLES AVENUE, VILLA PARK, ILLINOIS**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) the President and Board of Trustees of the Village (the “Corporate Authorities”) may provide for zoning to regulate the development and use of real estate within its borders; and

WHEREAS, the Village has heretofore adopted an ordinance, entitled the “Zoning Ordinance of the Village of Villa Park, Illinois” (the “Zoning Ordinance”); and

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5) the Corporate Authorities may determine and vary the regulations relating to its zoning ordinances; and

WHEREAS, Section 11.5, entitled “Variations,” of Article 11, entitled “Review and Approval Procedures,” of the Zoning Ordinance sets forth the authority and standards of the granting of variations to the Zoning Ordinance; and

WHEREAS, Thadius T. Collins, on behalf of owners Ted and Shari Collins, of the Subject Property described below (“Petitioner”), submitted an application to request a variation from the RS-7.5 District interior side yard setback requirement of six (6) feet to five (5) feet, for the purpose of constructing a second-story addition on the existing foundation of the existing home, on the property legally described as follows:

LOT 35 IN CHARLES R. LANDON’S ADDITION TO VILLA PARK, A
SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 10,
TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD
PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF
RECORDED APRIL 8, 1922 AS DOCUMENT NUMBER 155002, IN
DUPAGE COUNTY, ILLINOIS.

P.I.N. 06-10-102-005-0000

Commonly known as 25 S. Charles Avenue, Villa Park, Illinois 60181 (the “Subject Property”); and

Ordinance No: _____

WHEREAS, the Subject Property is located within the RS-7.5 Residential Single-Dwelling District-7,500 sq. ft. of the Village of Villa Park; and

WHEREAS, on July 11, 2024, the Zoning and Planning Commission conducted a public hearing at the Villa Park Village Hall, 20 S. Ardmore Street, Villa Park, Illinois 60181, in connection with the aforesaid application, after proper notice of said hearing was duly given; and

WHEREAS, after taking into consideration all evidence and testimony presented at the public hearing, the Planning and Zoning Commission reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and on July 11, 2024, voted with seven (7) in favor and none opposed, and recommended approval of the requested variation to the Corporate Authorities of the Village of Villa Park; and

WHEREAS, the Corporate Authorities of the Village of Villa Park have received and considered the recommendations of the Planning and Zoning Commission; and

WHEREAS, all applicable requirements of Section 11.5, entitled “Variations,” of Article 11, entitled “Review and Approval Procedures,” of the Zoning Ordinance have been met related to the granting of the variation requested for the Subject Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: The Corporate Authorities adopt the following findings of facts with respect to the requested variation for the Subject Property:

- Unique or special characteristic of the property itself or strict compliance with the Zoning Ordinance creates a practical difficulty or hardship which warrants site specific relief, per Section 11.5.1 of the Zoning Ordinance.

The existing residence is non-conforming as it relates to the 6’ side yard setback along the north property line. The proposed addition of the second story and rear structure, if not stacked, creates a structural complexity. The original house was built too close to the property. With the exception of the side yard setback encroachment, all other codes and ordinances have been designed to.

Section 3: A variation from Section 2.3, as set forth in Table 2-3, of the Zoning Ordinance of the Village of Villa Park is hereby granted to permit an interior side yard setback variation from

Ordinance No: _____

six (6) feet to five (5) feet for the purpose of constructing a second-story addition on the existing foundation of the existing single-family residence on the Subject Property.

Section 4: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 5: That this Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed this _____ day of _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2024.

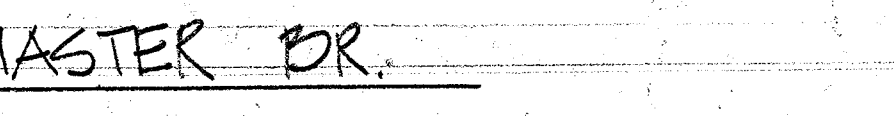
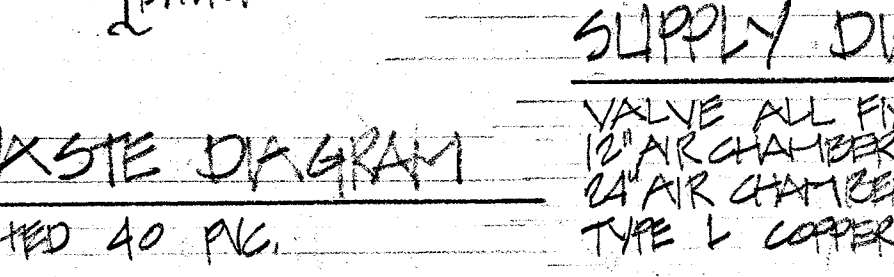
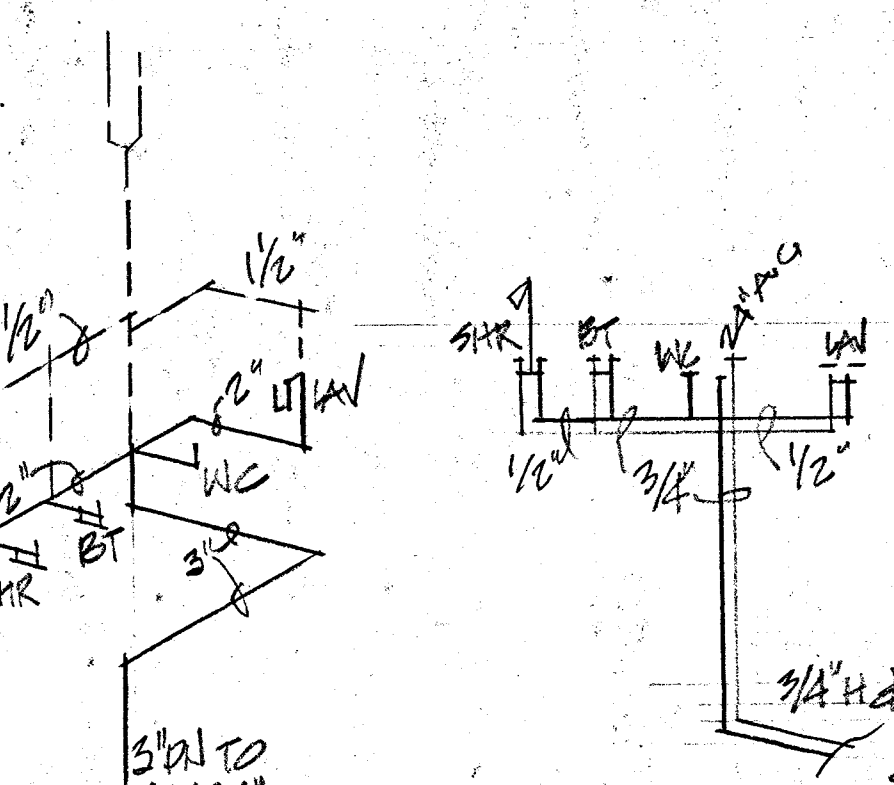
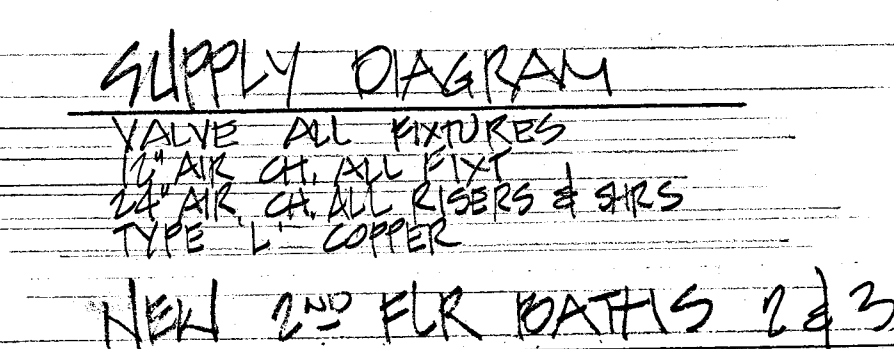
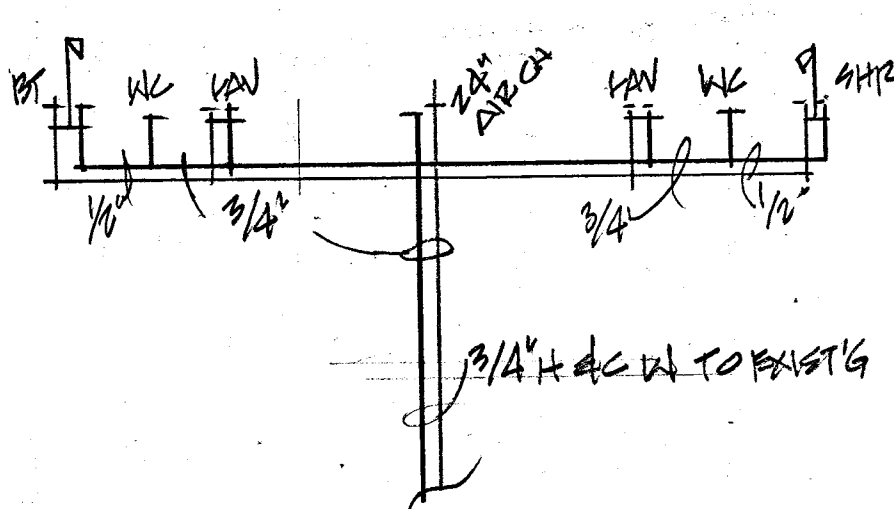
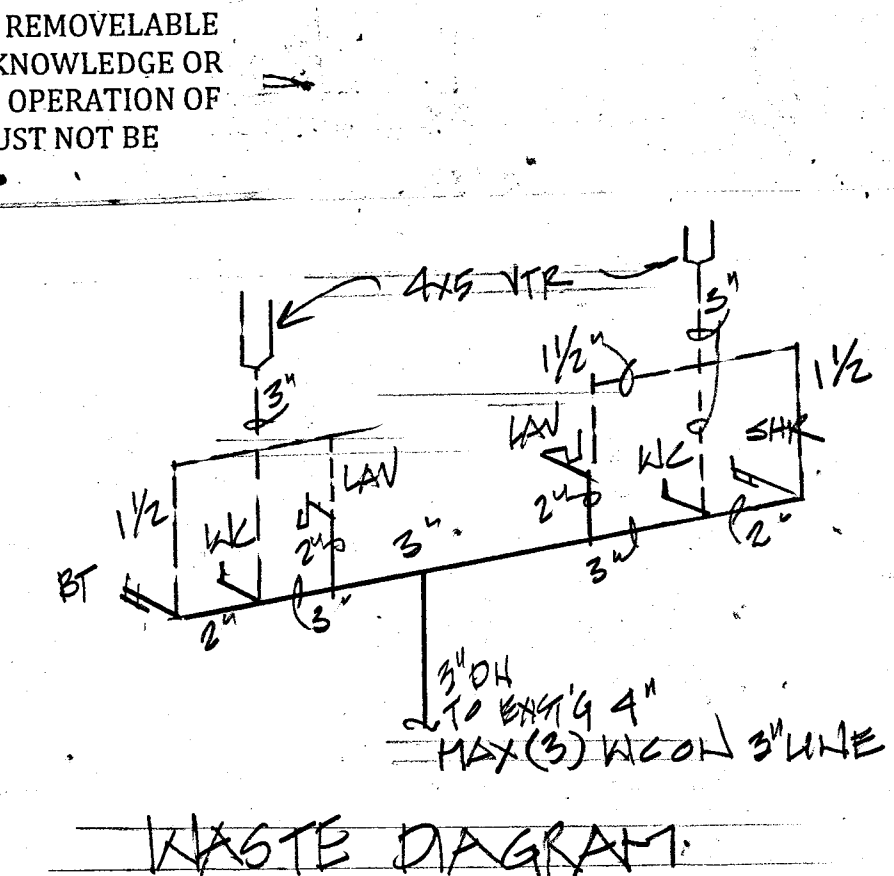
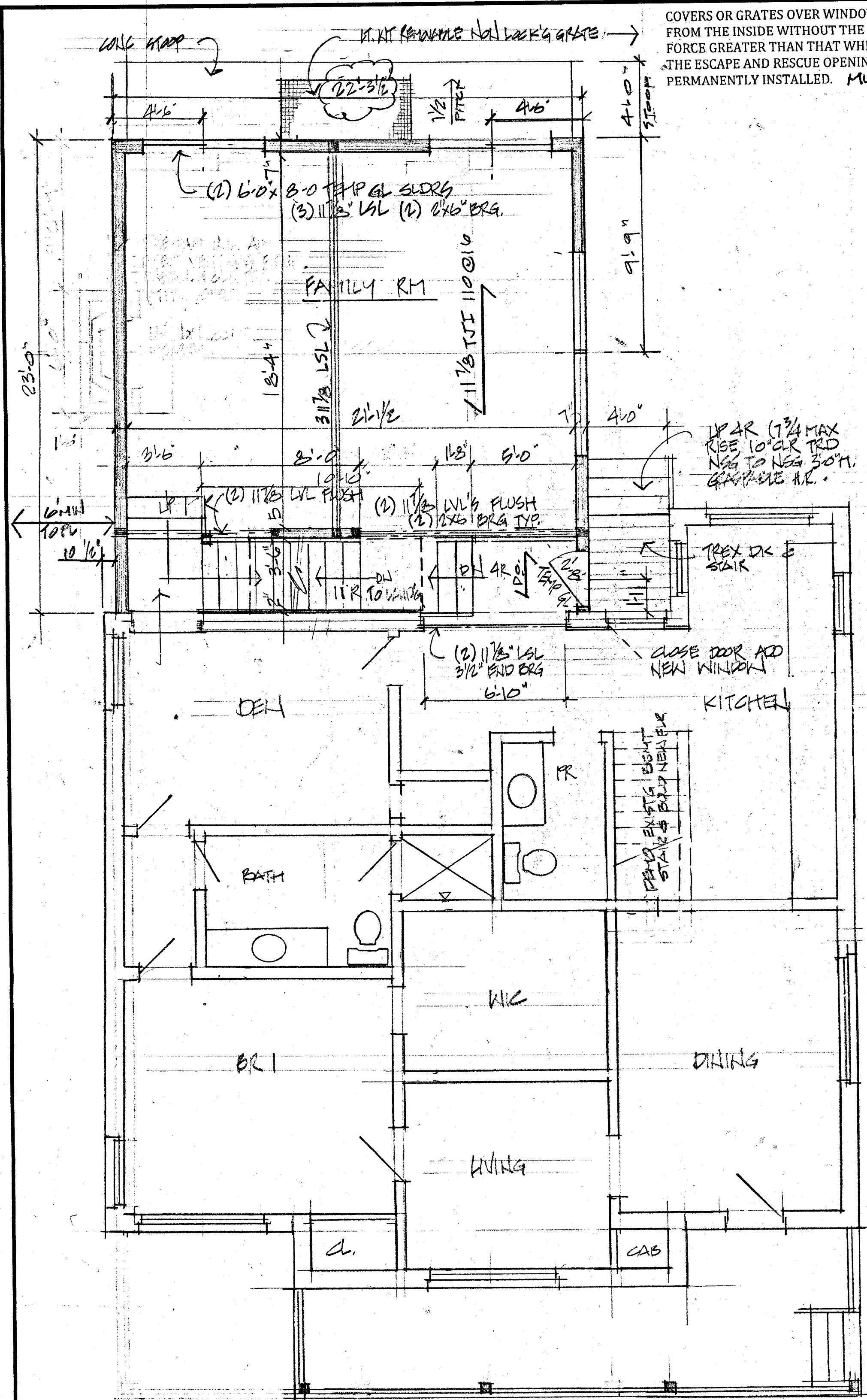
Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Published in pamphlet form:

_____, 2024



FLOOR PLAN

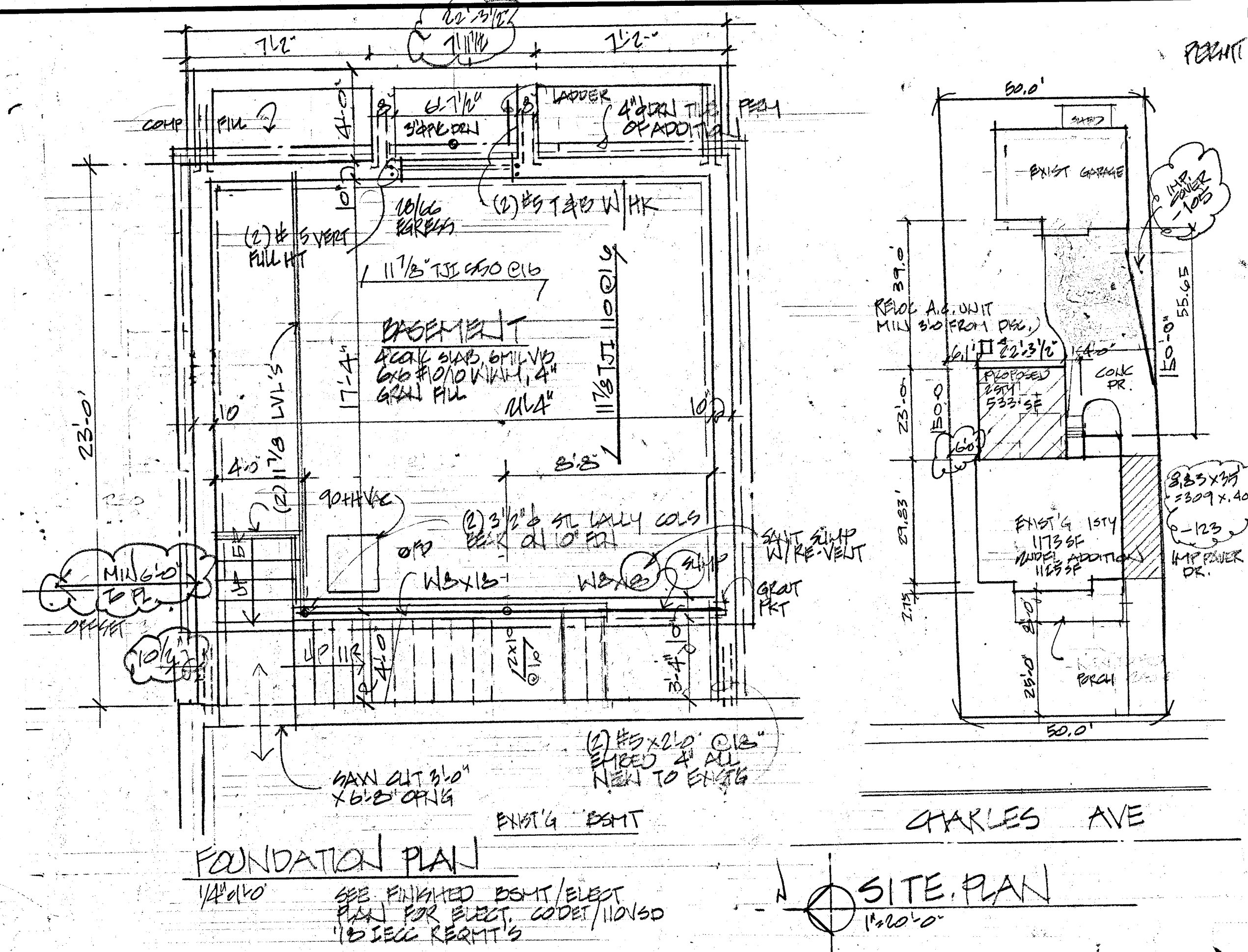
LITE & VENT SCHEDULE

ROOM	GR FT	REQ LITE	REQ VENT	ACTUAL LITE	ACTUAL VENT
FAMILY RM	400	40.0	20.0	172.0	98.8
M. DR	222	22.2	11.1	92.2	53.0
M. BATH	108	NR	4.3	1.2	1.4 + (ROOM EX)
BEST REC RM	378	37.8	19.1	29.6	29.6 - COMPLY W/ R203.1 EXCEPT 2
ATTIC	472	-	1.6	-	1.98 - 12 RIDGES x 112
BR 1	144	14.4	7.2	24.0	24.0
BR 2	144	14.4	7.2	24.0	24.0
BR 3	132	13.2	7.6	22.0	22.0
BATH 2	30	NR	NR	-	19 CFM
BATH 3	37.5	NR	NR	-	19
ATTIC	426	42.6	19.9	18.6	18.6 COMPLY W/ R203.1 EXCEPT 2

WSEU SCHEDULE

No	FIXT.	WSEU	TTL
1	WC	1	15
2	WC	1	10
3	WC	1	2
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100	WC	1	2

1/4" MIN CH GVB W/ 1" MTR REQ'D



GENERAL NOTES

- MIN. BR. ENGRESS 5.7 SF. 20" MIN. CLR. WIDTH, 24" CLR. HEIGHT, SILL 40" AFF MAX.
- PROVIDE 110V SMOKE DET. 110V WIRED IN SERIES W/BATTERY BACK UP AT ALL LEVELS AND BEDROOMS.
- ALL SKYLIGHTS DBL. FR. W/LAM. IN-BOARD GLAZING PER 2015 IRC.
- ALL ELECT. PER 2014 NEC PROVIDE 200 AMP SERVICE W/OUTSIDE & INSIDE DISCONNECT. SPARK ARRESTORS IN ALL NON GFI OUTLETS.
- CLOS. LTS. REC. ICT W/LENS OR FLOURESENT MIN. 6" FR STOR SP.
- ALL CONSTRUCTION TO CONFORM TO 15 IRC, 2014 IL STATE PLUMBING CODE, 2015 IECC
- ALL HEADERS DBL 2X12 + 1/2" PLYWOOD UNO. DBL. JOISTS UNDER BEARING WALLS.
- ALL FLOOR, ROOF FRAMING & HEADERS #2 DOUG FIR fb= 1050 UNO
- PROVIDE SAFTY GL. @ ALL DOORS, WINDOWS NEXT TO DRS & ALL WINDOWS MTG RQMTS. OF HAZARDOUS LOC. 2015 IRC PAST TEST REQMTSCPSC 16 CFR.
- PROVIDE REQUIRED FLASHING AT TOP & SIDE OF ALL WINDOWS & DOOR OPNG'S, ROOF VALLEYS. WATER RESISTANT MEMBRANE UNDER SILLS, FLASH CHIMNEY, SADDLES, ROOF INTERSECT WALL-ROOF INTERSECT AT ALL SKYLIGHTS.
- FIRE STOPPING W/APP. MTL. ALL VERT OPNG'S.
- ALL NEW FURNACES TO MAINTAIN MIN. 68 DEG. AT 3' AFF. SUBMIT PRODUCT INFO AND INSTALLATION INSTRUCTIONS TO VILLAGE.
- MAX. BALLISTER SP. 4" OC. TRIANGLE OPNG'S FORMED BY RISER/TRD & B/RAIL MAX 6" SPERE PASS THRU OPNG.
- GROUNDS FOR SERVICE DISC. PNL. TO GO TO STREET SIDE OF WATER MTR. & BE INDETIFIED.
- ALL FOOTING TO BEAR ON 3,000 PSF SOIL - MIN.
- ALL CONCRETE 3,000 PSI - 28 DAYS. BROOM FIN CONC STOOPS.

WATER PIPING AND NATURAL GAS PIPING IS REQUIRED TO BE PRESSURE TESTED TO 100 PSIG AND WITNESSED BY THE PLUMBING INSPECTOR. DRAIN WASTE AND VENT PIPING IS TO BE STACK TESTED AND WITNESSED BY PLUMBING INSPECTOR. AIR CHAMBERS FOR FIXTURES SHALL BE AT LEAST THE SAME DIAMETER AS TH FIXTURE SUPPLY. AIR CHAMBERS INSTALLED IN RISERS SHALL BE AT LEAST THE SAME SIZE AS THE RISER. CONTRACTOR SHALL PROVIDE MANUFACTURER INSTALLATION AND MANUAL AT TIME OF INSPECTION FOR ALL MECHANICAL AND ELECTRICAL EQUIPMENT.

A FOUNDATION SPOT SURVEY IS REQUIRED. NO WORK ABOVE GROUND MAY BE PERFORMED UNTIL THE SPOT SURVEY IS SUBMITTED AND APPROVED BY THE VILLAGE.

COVERS OR GRATES OVER WINDOW SHALL BE RELEASEABLE OR REMOVABLE FROM THE INSIDE WITHOUT THE USE OF A KEY, TOOL, SPECIAL KNOWLEDGE OR FORCE GREATER THAN THAT WHICH IS REQUIRED FOR NORMAL OPERATION OF THE ESCAPE AND RESCUE OPENING. A METAL GRATE SYSTEM MUST NOT BE PERMANENTLY INSTALLED.

CONST. & SILT FENCE, STONE HAUL RD TREE, PROTECTION, CONST. MTL. STORAGE MUST BE MAINTAINED. REQUIRED FENCING SHALL BE MAINTAINED IN GOOD WORKING ORDER & BE LOCATED W/ PROPERTY LINES. SEE VILLAGE WEBSITE.

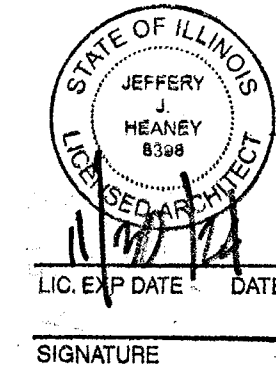
PROVIDE SHORING AS REQ'D TO HOLD BK PERM SOIL & LANDSCAPE @ GRADE LEVEL FOR FOUNDATION EXCAVATION. APPLY STD ENGR'G. PRACTICES & APPLICABLE REGULATIONS. DO NOT IMPACT ADJACENT PROPERTIES.

CODES:

- 2015 IRC AS AMEND
- 2015 INTL MEC CODE
- 2015 INTL PROPERTY MAINT CODE
- 2014 IL STATE PLUMBING CODE/ AMEND
- 2014 NEC
- 2015 IECC, ZONE 5, PERSCRPTIVE

DESIGN LIVE LOADS:

DECKS, FLOORS/STAIRS	40PSF
ROOFS	30 PSF
ATTIC/STORAGE	20 PSF
GUARDS/HR'S	200 PFS IN ANY DIRECTION APPLIED AT ANY PT. ALONG THE TOP



CERTIFICATION

I CERTIFY THAT THESE DRAWINGS WERE PREPARED IN MY OFFICE UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE CONFORM TO THE BUILDING AND ZONING ORDINANCES OF VILLAGE OF IL.

ARCHITECT ILLINOIS NO

THAD. COLLINS 620.201.2014 THADUS.COLLINS@GMAIL.COM 25 S. CHARLES AVE VILLAGE PARK, IL

REVISIONS
BY

4/12/20
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4/15/20
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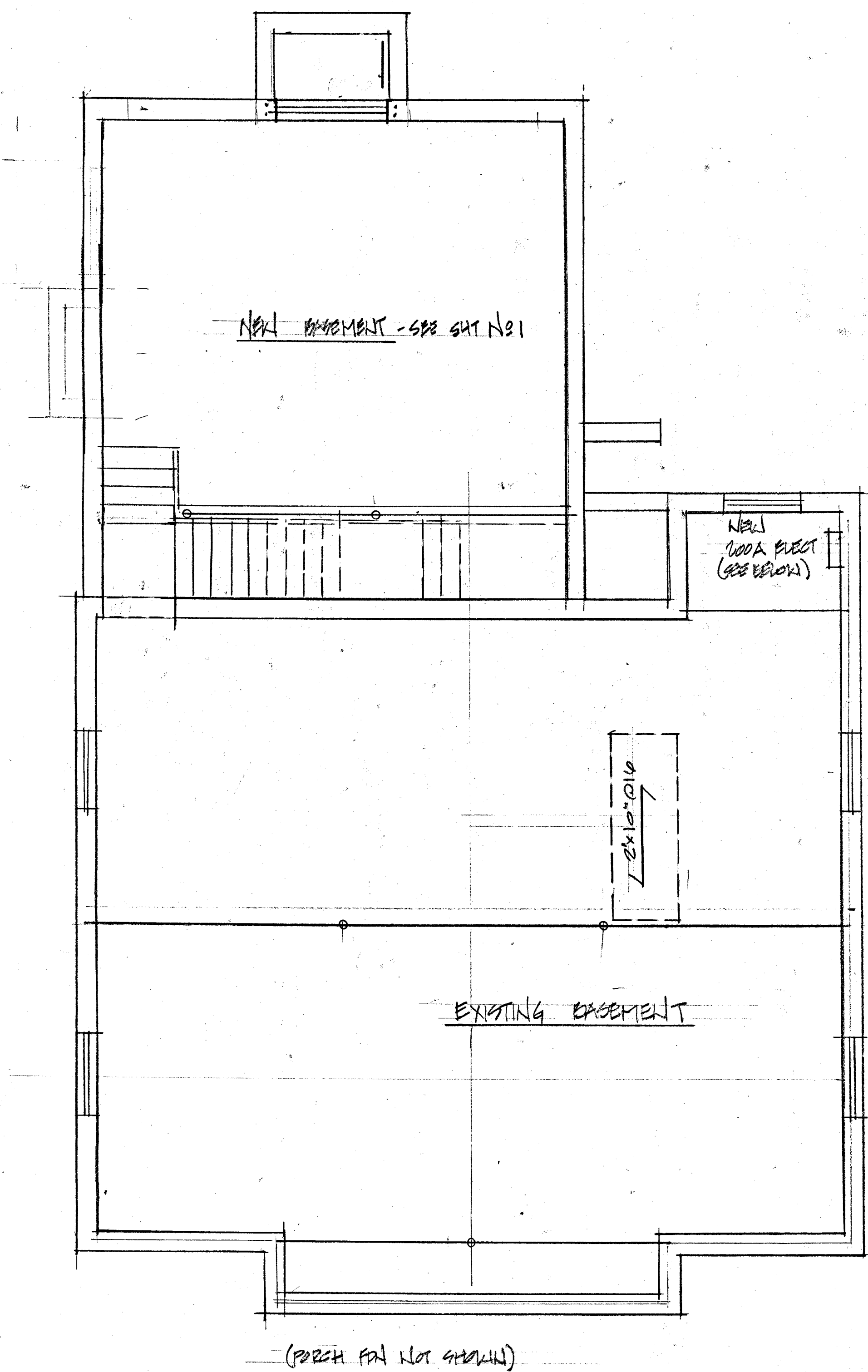
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ADDITION FOR:
25 S CHARLES AVE
VILLAGE PARK, IL

Jeffery J. Heaney
Architect AIA
911 Washington Street • Glenview, IL • (847) 729-4190

Date 3/11/20
Scale NTD
Drawn JH
Job 20-121
Sheet 1
Of 6 Sheets

Date	5/10/20
Scale	NTD
Drawn	JH
Job	20-121
Sheet	2
Of 6	Sheets



FOUNDATION PLAN

for new electrical services, the service disconnecting means shall be installed at a readily accessible location outside of a building or structure and be an integral part of the metering equipment.

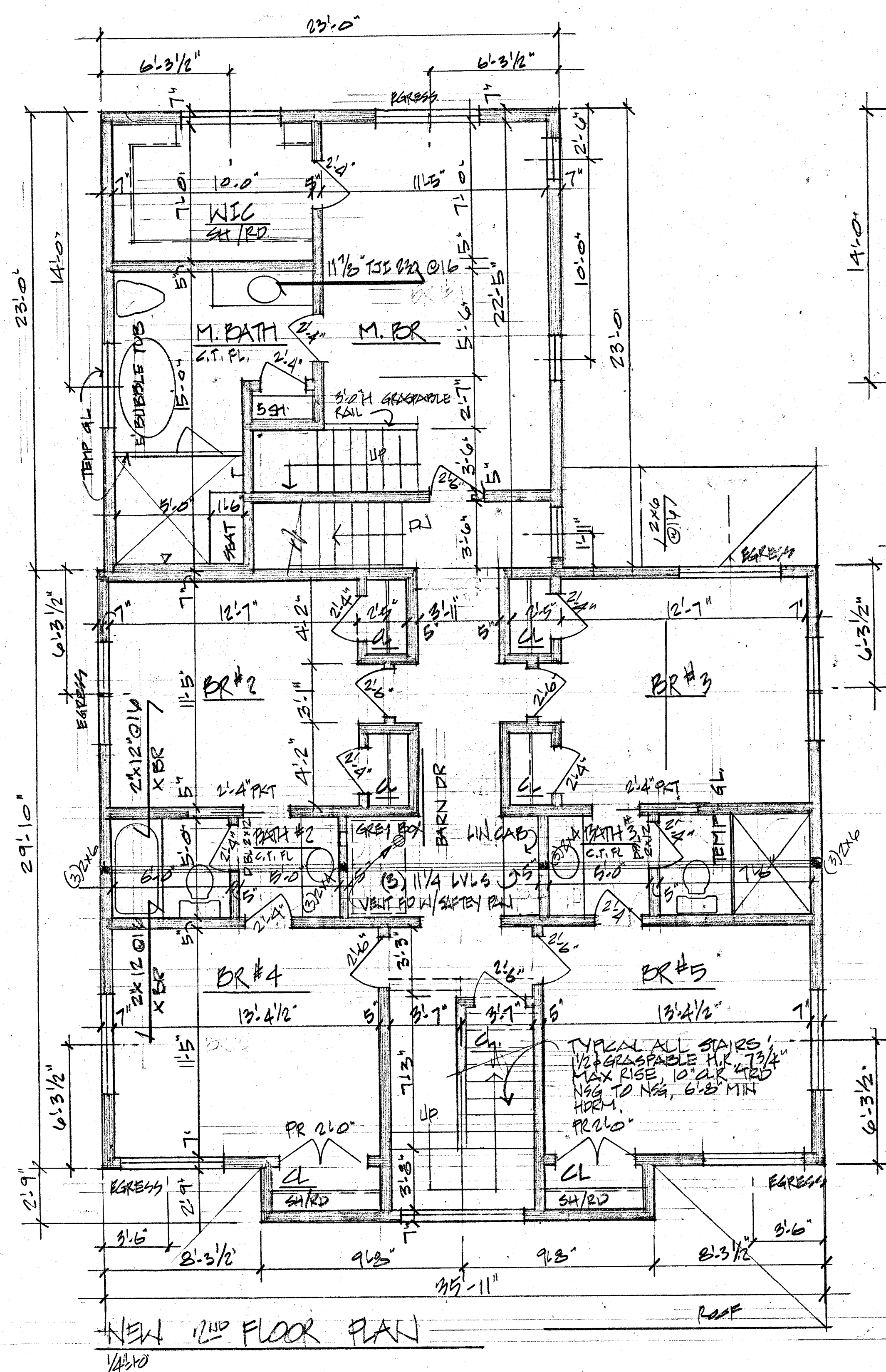
exhaust hood systems capable of exhausting in excess of 400 cubic feet per minute shall be provided with makeup air at a rate approximately equal to the exhaust air rate. Such makeup air systems shall be equipped with a means of closure and shall be automatically controlled to start and operate simultaneously with the exhaust system

combustion air is required for the fuel-burning appliances within the scope of this project. Outside combustion air shall be supplied through two permanent openings. One opening shall be within 12" of the ceiling, the other within 12" of the bottom of the enclosure. The openings shall communicate directly, or by ducts, with the outdoors. The same opening or duct to the outdoors shall not serve both combustion air openings. Each combustion air opening utilizing horizontal ducts shall have a free area of at least 1 square inch per 2000 BTU's of the total input rating of all of the appliances in the enclosure.

the prefabricated fireplace manufacturer's installation instructions and specifications are to be onsite and available at the time of inspections.

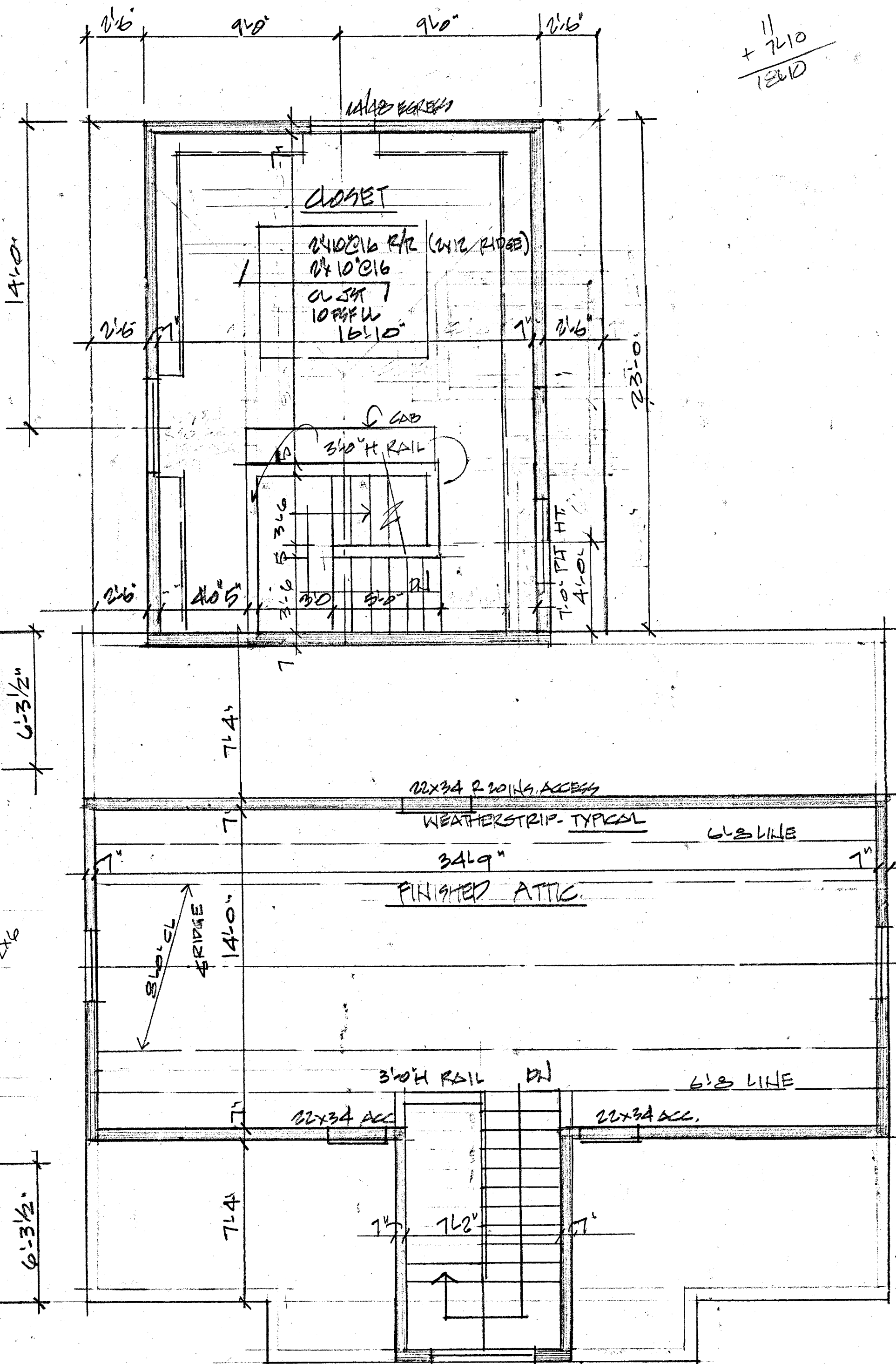
each fuel gas appliance shall be provided with a gas shutoff valve separate from the appliance. The shutoff valve must be located in the same room as the appliance, be no more than 6' from the appliance, and be installed upstream of the appliance that it serves.

Approval from Engineering is required before issuance of the building permit. The Engineering Department has or will be sending a separate review.

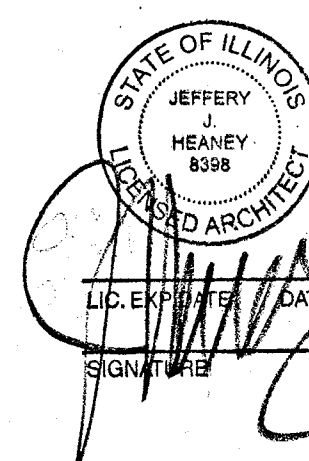


NEW 2ND FLOOR PLAN

VERIFY, WHO WILL BE INSTALLING UNDERGROUND ELECTRICAL SERVICE CONDUCTORS TO METER CABINET (CONTRACTOR OR CECO). IF INSTALLED BY ELECTRICAL CONTRACTOR, SERVICE ENTRANCE CONDUCTORS SHALL BE INSTALLED UNDERGROUND AT A MINIMUM 18" DEPTH, IN RIGID METAL CONDUIT, INTERMEDIATE METAL CONDUIT OR SCHEDULE 80 RIGID NONMETALLIC CONDUIT. THE LOCATION OF THE SERVICE CONDUCTORS SHALL BE IDENTIFIED BY A WARNING RIBBON AT LEAST 12" ABOVE THE UNDERGROUND INSTALLATION. FURNISH A COMPLETE GROUNDING ELECTRODE SYSTEM AS INDICATED IN NEC ARTICLE 250.50, INCLUDING A METAL UNDERGROUND WATER PIPE ELECTRODE WITH BONDING JUMPER AROUND METER, CONCRETE ENCASED ELECTRODE, AND A ROD ELECTRODE (PROVIDE SUPPLEMENTAL ROD A MINIMUM OF 6' SPACING WHERE RESISTANCE TO EARTH IS EITHER GREATER THAN 25 OHMS OR CANNOT BE VERIFIED). ALL 125V RECEPTACLES MUST BE TAMPER-RESISTANT TYPE. EXPANSION TANK AT WATER HEATER.



ATTIC PLAN

$$\begin{array}{r} 11 \\ + 7410 \\ \hline 12610 \end{array}$$


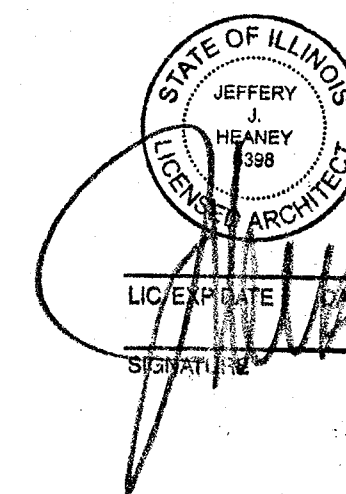
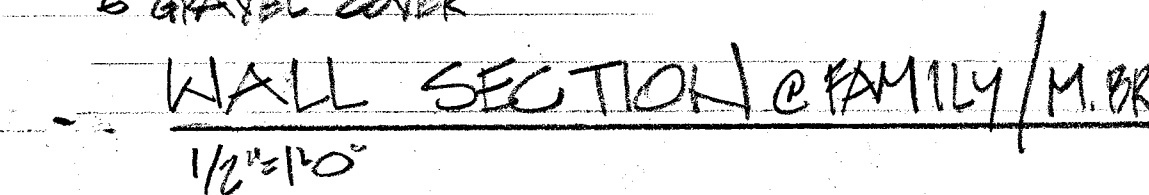
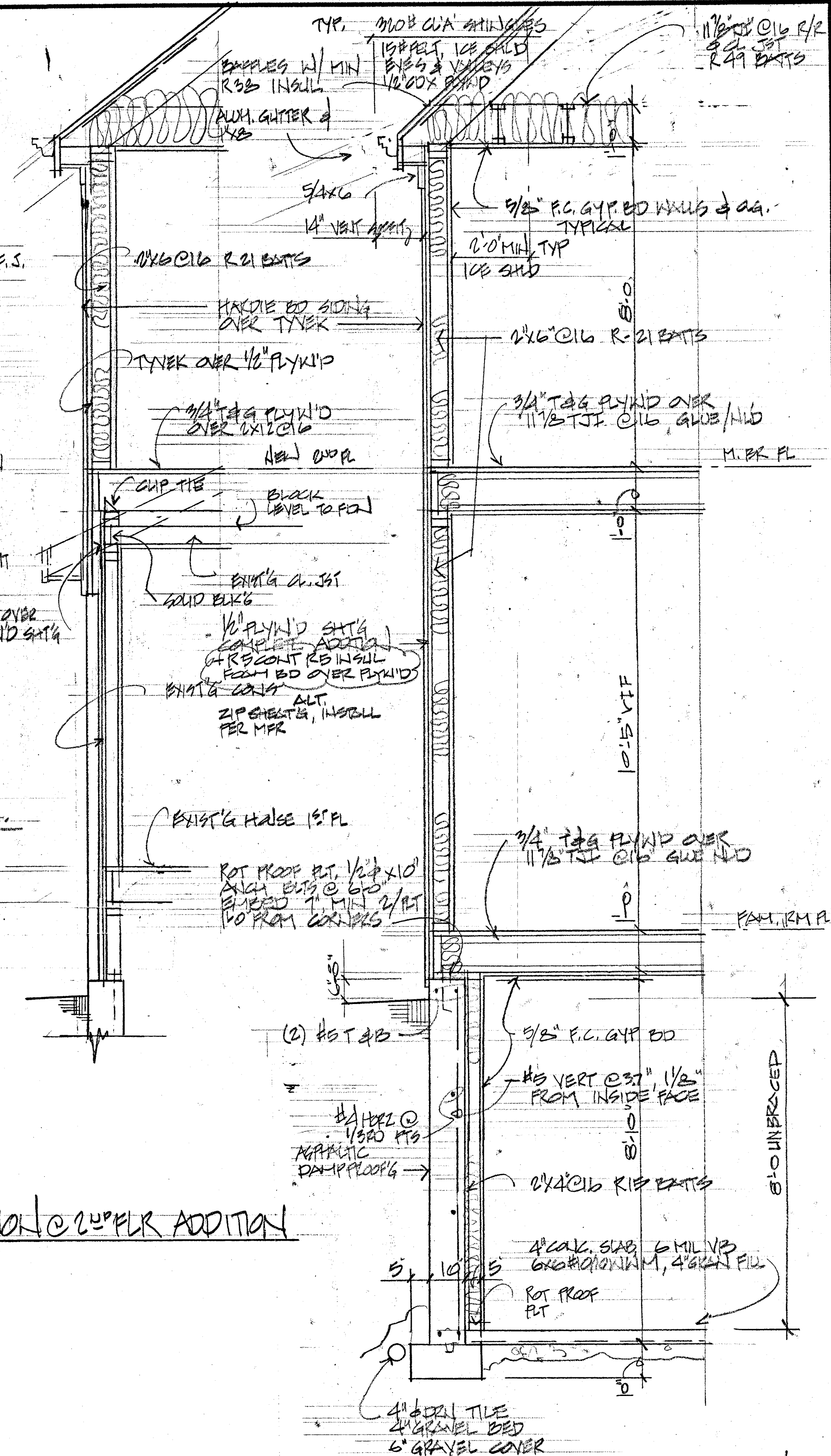
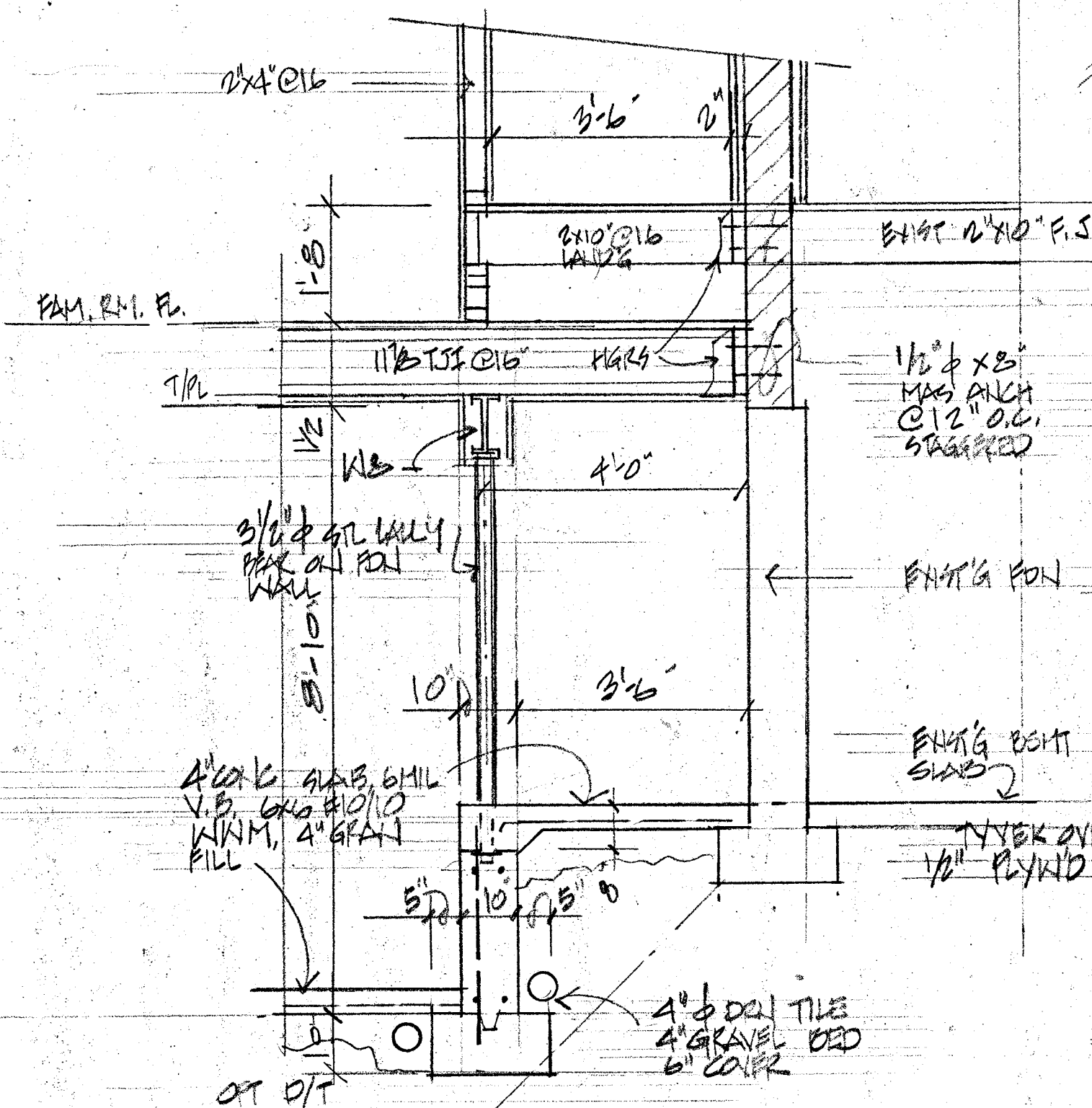
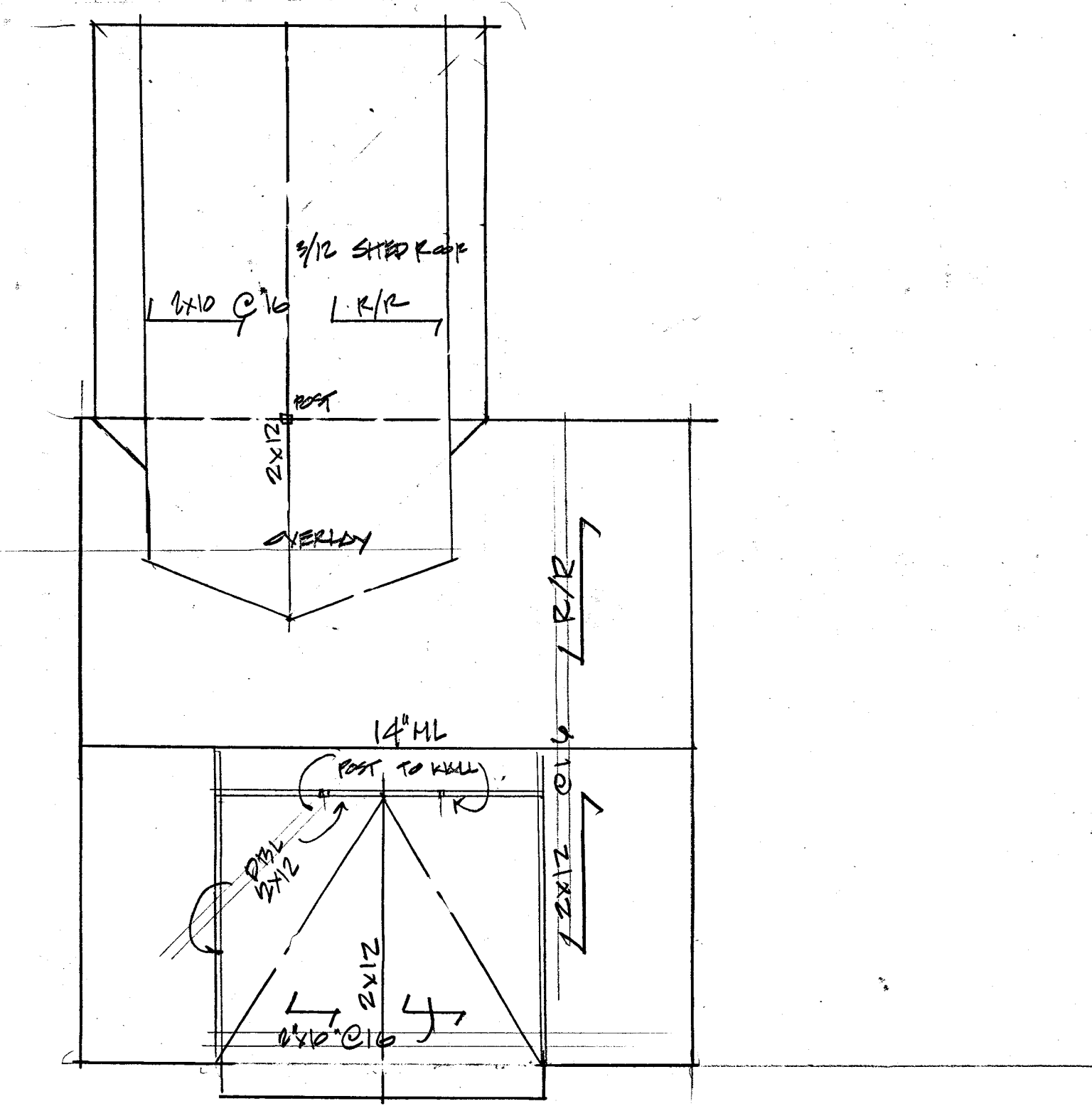
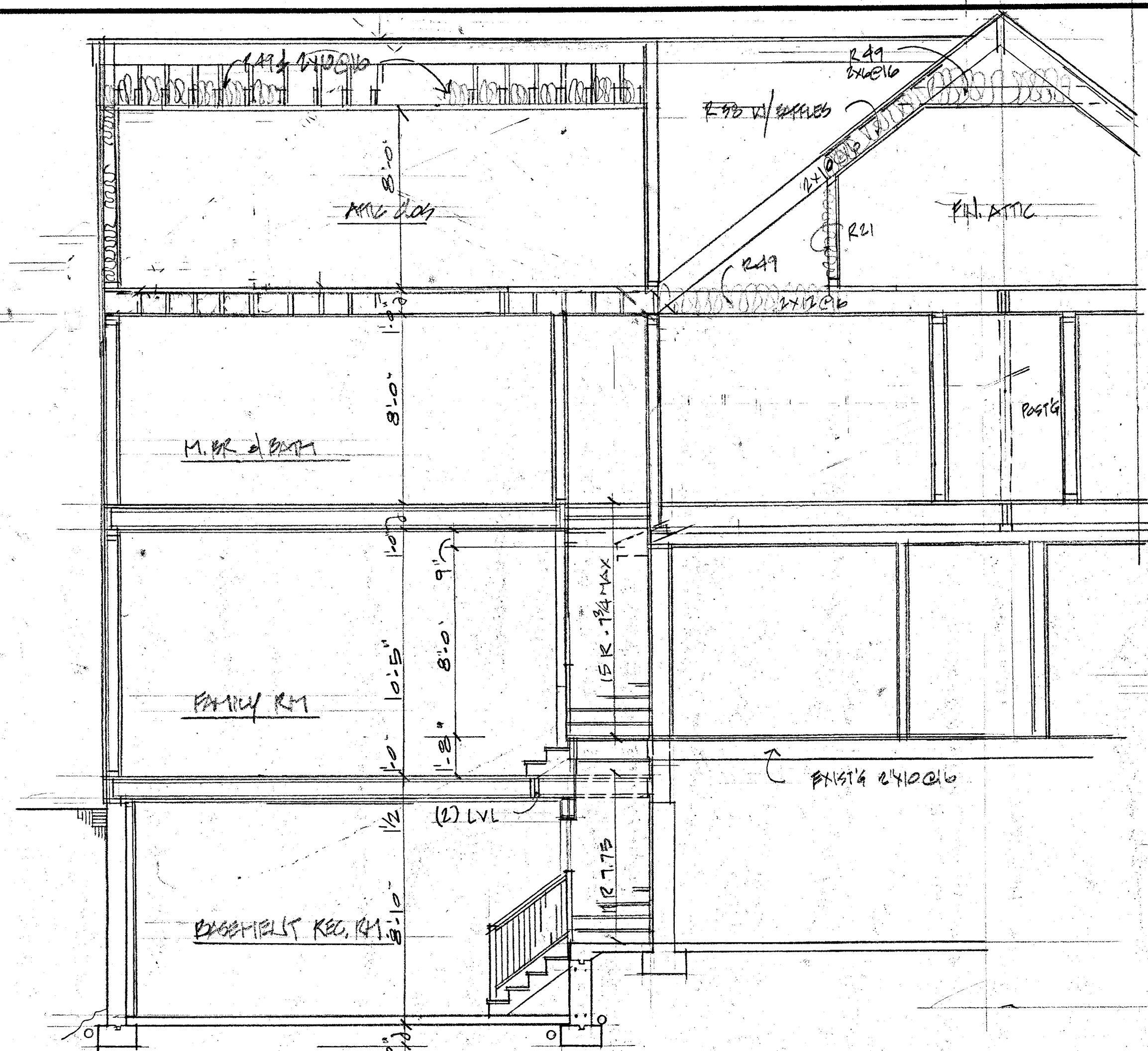
25 S. CHARLES AVE VILLAP

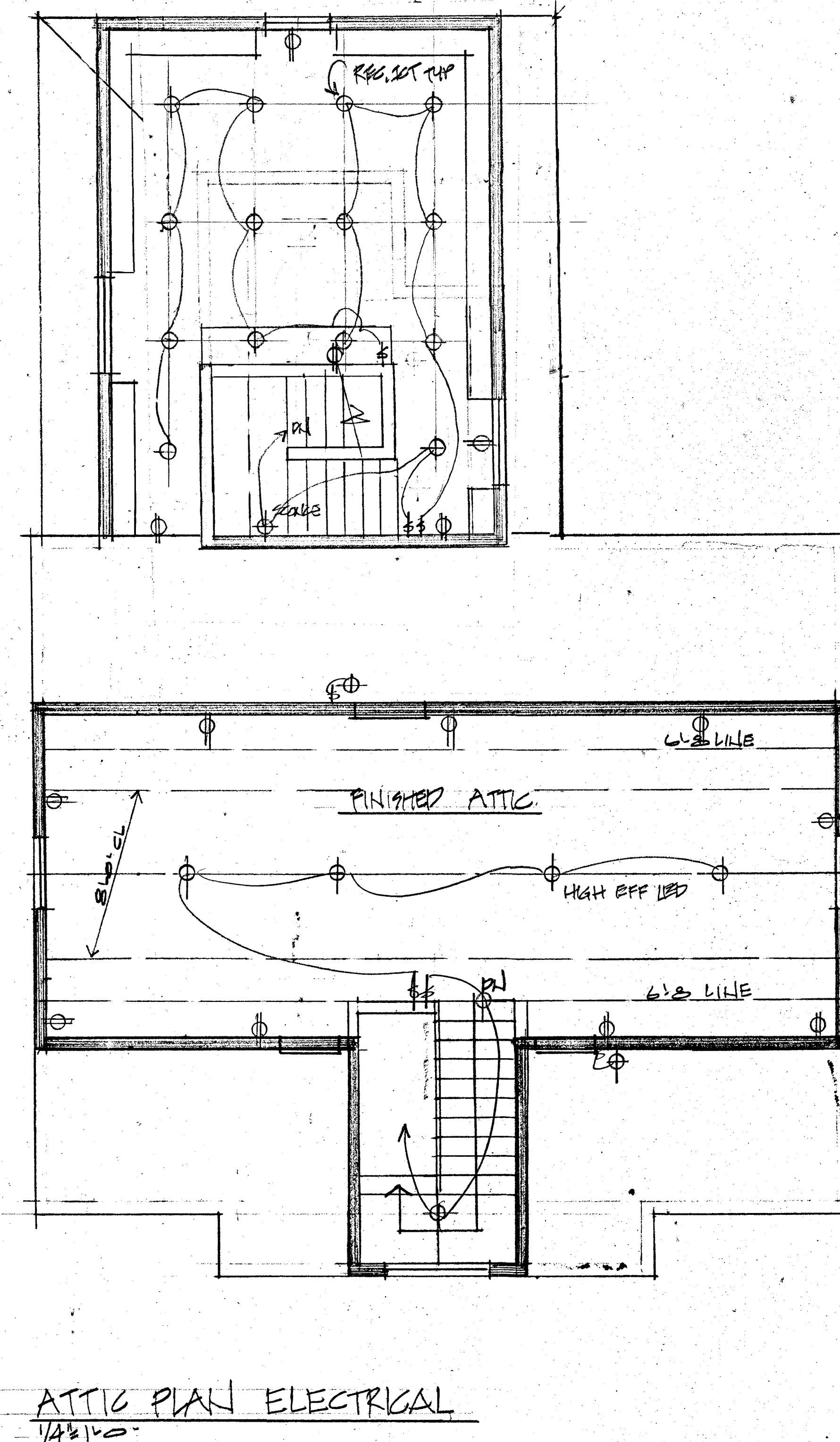
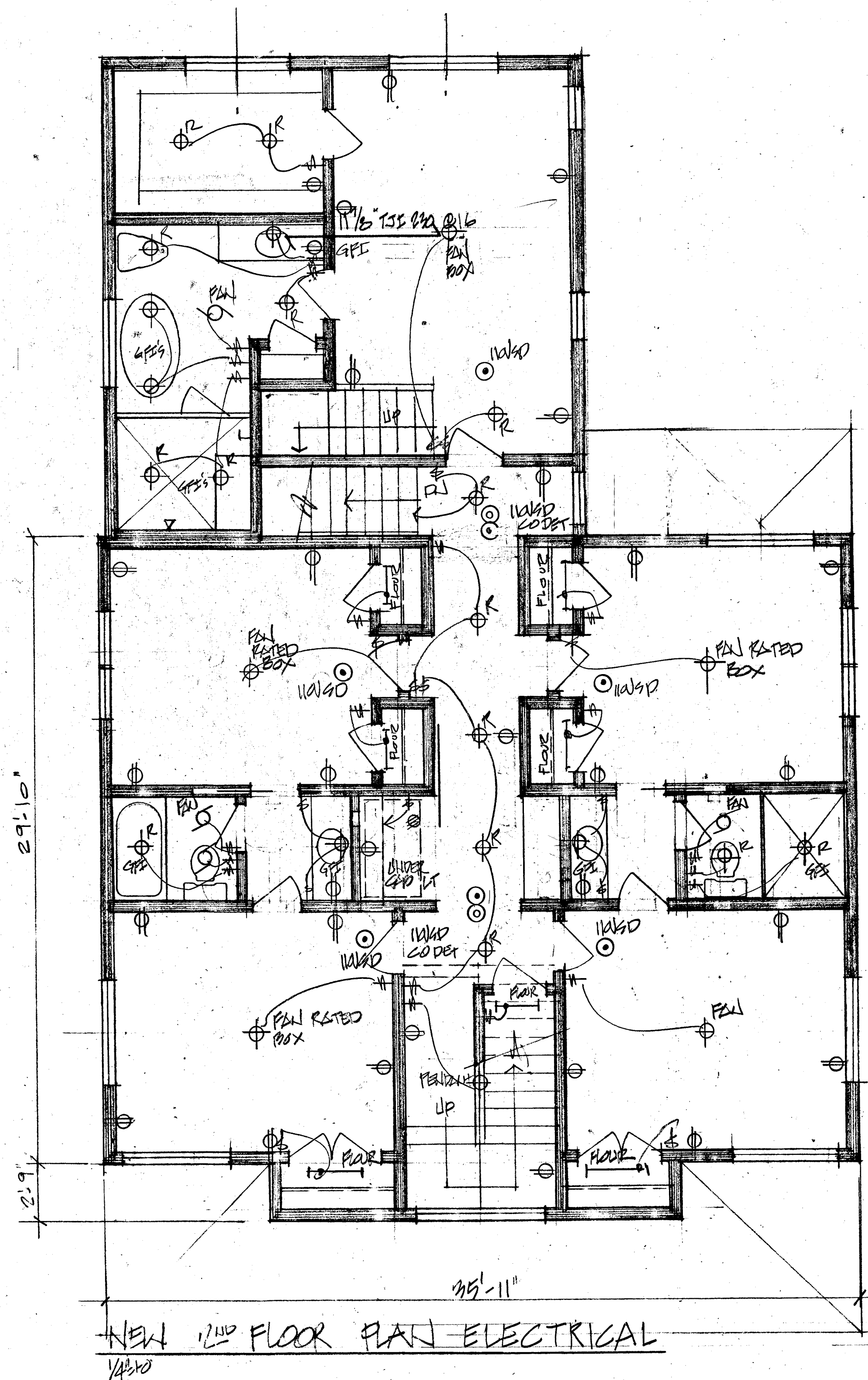
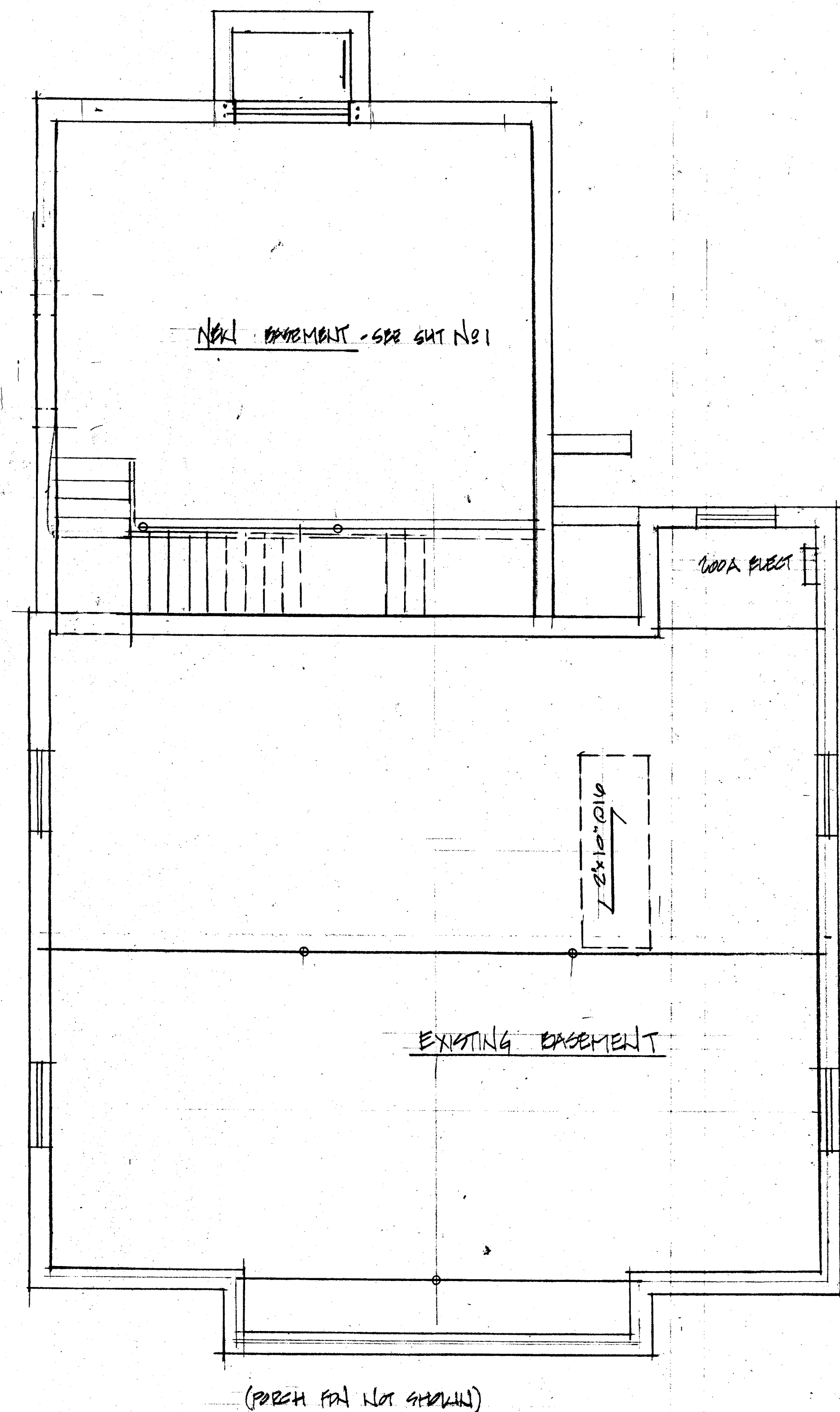
REVISIONS	BY

ADDITION FOR
25 S. CHARLES AVE
VILLA PARK, IL

Jeffery J. Heaney
Architect A.I.A.
911 Washington Street • Glenview, IL • (847) 729-4190

Date	3/11/20
Scale	NTD
Drawn	JH
Job	20-121
Sheet	3
Of	4 Sheets





ELECTRICAL NOTES:

110V SD/CO DET ALL LEVELS $\leq$ 15' FROM ALL BR'S
110V SD ALL BR'S, ALL DETECTORS WIRED IN SERIES
ALL OUTLETS MAX 12'-0" O.C., $\leq$ 6'-0" FROM OPENS, WALLS $\geq$ 2'-0"
20 A CCT ALL KITCHEN OUTLETS & BATH OUTLETS
ALL REC. LOTS UNDER UNCOND. SPACE TO BE IC TYPE W/LENS GASKET
90% OF ALL LAMPS IN FIXTURES TO BE HIGH EFF.
PROVIDE DISTRIBUTION OF LTS, OUTLETS, MECH EQ ON PANEL DOOR
OUTLETS LOCATED OVER TUBS/SHRS TO BE RATED FOR WET
LOCATIONS TO INCLUDE EXTERIOR FIXTURES
NO SD'S LOCATED W/ 36" OF HT REG OR FAN BLADES
RECEPTACLES IN ISLAND SHALL NOT BE LOCATED MORE THAN 12"
FROM THE COUNTER TOP & SHALL NOT BE LOCATED UNDER MORE
THAN 6" OVERHANG (APT. 210.52 (C)).

NOTE THAT ALL NEW BRANCH CIRCUITS THAT SUPPLY 120-VOLT, SINGLE PHASE, 15 AND 20 AMPERE OUTLETS INSTALLED IN FAMILY ROOMS, DINING ROOMS, LIVING ROOMS, PARLORS, LIBRARIES, DENS, BEDROOMS, SUNROOMS, RECREATION ROOMS, CLOSETS, HALLWAYS, KITCHENS AND SIMILAR ROOMS OR AREAS SHALL BE PROTECTED BY A COMBINATION TYPE ARC-FAULT CIRCUIT INTERRUPTER INSTALLED TO PROVIDE PROTECTION OF THE BRANCH CIRCUIT. (SEE EXCEPTIONS) NEC 210.12 (A)
PROVIDE 110V HEAT SENSOR IN GARAGE. *THREE PRG*

BATHROOM SWITCHES AND RECEPTACLES SHALL NOT BE LOCATED WITHIN 30 INCHES MEASURED HORIZONTALLY FROM THE OUTSIDE EDGE OF A BATHTUB, WHIRLPOOL TUB, SHOWER OR SIMILAR FIXTURE. THIS REQUIREMENT SHALL NOT APPLY TO SINK BASINS. WALL MOUNTED LIGHTING FIXTURES SHALL NOT BE LOCATED WITHIN 30 INCHES MEASURED HORIZONTALLY FROM THE OUTSIDE EDGE OF A BATHTUB, WHIRLPOOL TUB, SHOWER OR SIMILAR FIXTURE UNLESS PROVIDED WITH GFSI PROTECTION.

NEC 2011 ARTICLE 210.8(B)AS AMENDED.

ALL BASEMENTS RECEPTACLES IN UNFINISHED/MECHANICAL SPACES ARE TO BE GROUND FAULT PROTECTED.

ANY OUTLET BOX WHICH IS BEING INSTALLED IN AN AREA CAN
REASONABLY ACCOMMODATE A CEILING FAN SHALL BE IDENTIFIED
FOR CEILING FAN SUPPORT.
NEC ARTICLE 314.27(C) AS AMENDED.

NOTED SENSORS ALL CLOSETS, STORAGE, BR LTG. &
BATH LTG.

PLAT OF SURVEY

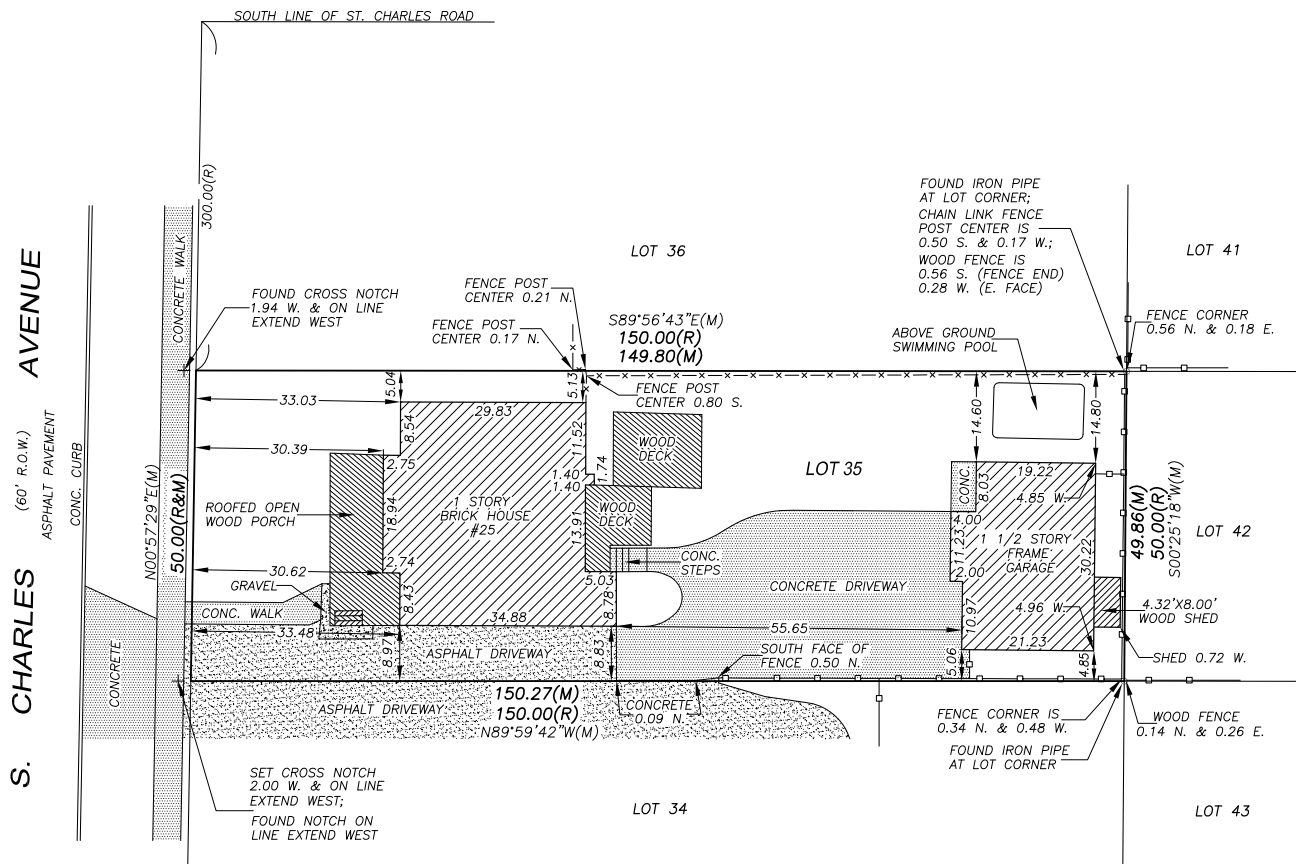
OF

LOT 35 IN CHARLES R. LANDON'S ADDITION TO VILLA PARK, A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 8, 1922 AS DOCUMENT NUMBER 155002, IN DUPAGE COUNTY, ILLINOIS.

PIN: 06-10-102-005-0000 TOTAL LAND AREA: 7,491 SQ.FT.

COMMONLY KNOWN AS: 25 SOUTH CHARLES AVENUE, VILLA PARK, ILLINOIS 60181

SCALE: 1 INCH = 20 FEET



LEGEND:

(R) = Subdivision Record
(M) = Measured
(D) = Deed
N. = North
S. = South
W. = West
E. = East
NW'y = Northwestern
NE'y = Northeastern
SW'y = Southwestern
SE'y = Southeastern
Conc. = Concrete
Wood Fence — x — x —
Chain Link Fence — x — x —
Iron Fence — o — o —

ORDER NO.: 22-365
ORDERED BY: THADIOUS COLLINS

PREPARED BY:
GEODETIC SURVEY, LTD.
PROFESSIONAL DESIGN FIRM NO. 184-004394
CONSTRUCTION & LAND SURVEYORS
200 WAUKEGAN ROAD, GLENVIEW, IL 60025
TEL. (847) 904-7690; FAX (847) 904-7691
info@gsurvey.net www.gslandsurveying.com

GENERAL NOTES:

—ACAD FILE WILL NOT BE RELEASED UNDER THIS CONTRACT.
—FOR EASEMENTS, BUILDING LINES AND OTHER RESTRICTIONS NOT SHOWN ON THE PLAT OF SURVEY REFER TO YOUR ABSTRACT, DEED, TITLE POLICY, CONTRACT AND LOCAL BUILDING LINE/SETBACK REGULATIONS.
—COMPARE ALL POINTS BEFORE BUILDING AND AT ONCE REPORT ANY DISCREPANCIES, WHICH YOU MAY HAVE FOUND, TO THIS OFFICE, BEFORE DAMAGE IS DONE.
—DIMENSIONS ARE SHOWN IN FEET AND DECIMALS AND ARE NOT TO BE ASSUMED FROM SCALING.
—BEARINGS ARE REFERRED TO AN ASSUMED MERIDIAN AND ARE USED TO DENOTE ANGLES ONLY.
—THE LEGAL DESCRIPTION NOTED ON THIS PLAT WAS PROVIDED BY THE CLIENT AND FOR ACCURACY SHOULD BE COMPARED WITH DEED AND/OR TITLE INSURANCE POLICY.

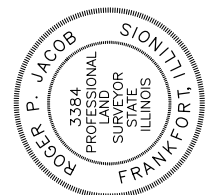
STATE OF ILLINOIS
COUNTY OF COOK SS

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS.

FIELD WORK COMPLETED: DECEMBER 20, 2022

DATED THIS 21st DAY OF DECEMBER, 2022.

BY: *Roger P. Jacob*
PROFESSIONAL ILLINOIS LAND SURVEYOR NO. 3384
LICENSE EXPIRES 11/30/2024





MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 22, 2024

SUBJECT: A Resolution Approving and Adopting the 2024-2028 Strategic Plan for the Village of Villa Park

RECOMMENDED ACTION:

The Village has conducted a process to develop a Strategic Plan and has the Plan ready for adoption if the Board is satisfied. The Board asked for updated information about when baseline data would be available and had some questions about the vision, mission, and value statements. New photos and edits to the document are included in this version. Staff recommends approval of the Plan with the changes proposed.

BACKGROUND:

In November 2023, the Village engaged in the strategic planning process led by CP2 Consulting Inc to generate strategic goals covering 2024-2028. The plan consists of four strategic goals, identified as the issues of greatest importance to the Village over the next four years. Key events were surveys and focus groups conducted in January; an Environmental Scan and Planning Retreat in February, and a presentation of the draft plan in April. The strategic planning process also included an update to the Village's Vision, Mission, and Values. This version of the Plan document includes updated photos, edited Vision and Mission statements, and edits to the Targets on page 16.

DISCUSSION:

The updated Draft Strategic Plan document and the updated information are ready for adoption if the Board is prepared to adopt them. The last draft will be sent to the Board with the new pictures before the meeting on July 22nd. Final language on the Vision, Mission, Values and the Strategic Goals is necessary to complete the final document. By adopting the Strategic Plan the Board, and Staff are committed to implementation of the Plan.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE 2024-2028 STRATEGIC
PLAN FOR THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the President and Board of Trustees desire to approve and adopt the 2024-2028 Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the *Strategic Plan* attached hereto and made a part hereof as Exhibit A is hereby approved and adopted.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2024.

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Exhibit A
Strategic Plan



STRATEGIC PLAN

SUMMARY REPORT



April 15, 2024

Dear Nick Cuzzone,

I am pleased to submit to the Village of Villa Park the 2024-2028 Strategic Plan and Summary Report. This plan reflects the organization's goals, commitment to measurable outcomes, and the delivery of quality services to the community. While the Village will continue to concentrate on essentials including the delivery of public services, the Strategic Plan brings focused attention to specific organizational goals and provides a framework for proactive decision making.

It has been a pleasure to assist the Village of Villa Park with this important project, which included the updating of the organization's Vision, Mission, and Values. I particularly wish to thank Matt Harline, Village Manager, the Board, and the staff members who dedicated their time and effort to this process.

Yours truly,

Cory Poris Plasch

President/CEO

CP2 Consulting

Contents

Submission Letter	01
Executive Summary	03
Vision, Mission, Values	04
The Strategic Planning Process	05
Assessing the Current Environment	06
Stakeholder Engagement	07
Environmental Scan	08
Focus Group Results	11
Internal Stakeholder Survey Results	12
External Stakeholder (Community) Survey Results	13
Understanding the Environment	14
SWOT Analysis	15
Targets by Strategic Goal	16
Strategic Plan Implementation	17
Strategic Plan Participants	18

Executive Summary

Beginning in November of 2023, the Village of Villa Park engaged in a strategic planning process. The process generated strategic goals covering 2024-2028.

The plan consists of four strategic goals, identified as the issues of greatest importance to the Village over the next four years. Each goal has an associated outcome, key outcome indicator, and performance target. These were determined through a facilitated process including board and staff and incorporating stakeholder feedback from focus groups, a community survey, and an internal stakeholder survey.

As part of the strategic planning process, the Vision, Mission and Values were evaluated. Villa Park chose to update their Vision, Mission and Values.

A cross functional team of staff helped to further develop the Strategic Plan by identifying initiatives to achieve the Strategic Goals. This team will continue to work to develop and implement project plans for each initiative and create a communication plan to ensure that staff understand the overall goals, as well as being able to meaningfully incorporate action steps to achieve those goals into their overall responsibilities.



Vision, Mission, Values

VISION

To offer a safe, prosperous, family-oriented community, that is innovative, resilient, environmentally conscious and provides a high quality of life.

MISSION

We are committed to transparency, communication, excellence in public service, being good stewards of community resources and providing support and opportunities for our residents and businesses.

VALUES

We are welcoming in Villa Park and all feel valued for their individual perspectives and unique backgrounds.

Service

We are dedicated to being empathetic as we care for the community.

Integrity

We have the consistent courage to do what is ethical.

Stewardship

We are committed to the efficient and careful use of the resources entrusted to our care.

Adaptability

We embrace curiosity and innovation in our approach to the changing needs of our community.



The Strategic Planning Process

The Strategic Planning Process seeks to answer five questions:

1. Where are we right now? (Plan Development)
2. Where do we want to be? (Plan Development)
3. How do we get there from here? (Plan Implementation)
4. How will we know when we get there? (Plan Implementation)
5. Are there changes in the future external environment that we need to consider?

DEVELOPMENT

Where are we now?

Scan the Environment
Conduct Internal and External Analysis
(SWOT)
Develop a Strategic Profile
Identify Strategic Challenges

Where are we going?

Define Our Mission
Articulate Core Values
Set a Vision
Identify Key Intended Outcomes

IMPLEMENTATION

How will we get there?

Develop Initiatives
Define Performance Measures
Set Targets and Thresholds
Spread Throughout Organization

How will we know?

Create Detailed Action Plans
Establish Accountability:
Who, What, When
Identify Success Indicators

Assessing the Current Environment

The Strategic Planning Process began with a meeting with the consultant and Villa Park staff. The meeting included a review of strategic planning principles, a discussion of organizational value proposition, the status of vision and mission statements, and a tutorial on preparing an Environmental Scan. The session concluded with a timeline for the planning process, assignments for preparation of the Environmental Scan, and a process for conducting the stakeholder outreach.



Stakeholder Engagement

To answer the question “**Where are we now?**,” the Strategic Planning Process began with gaining an understanding of the operating environment. This is the first activity in developing a Strategic Plan as internal and external forces, dynamics, and constraints must be considered to arrive at the most effective strategy.

Assessing the environment included:

- A community survey
- An internal stakeholder survey of employees and commission members
- Focus Groups

As environmental factors change over time, they need to be evaluated and incorporated into the strategic thinking and planning process using current data. As a result, the Focus Groups were limited in scope and consisted of businesses, nonprofits, residents, and employees of the Village. Each Focus Group discussed what participants saw as strengths of Villa Park along with opportunities for change.

The results of these efforts were presented to the Village of Villa Park Board at the first Strategic Planning Session on February 12, 2024. They are summarized below along with links to the complete results.

Environmental Scan

The Environmental Scan is a description and analysis of the Village of Villa Park, including both internal and external forces and constraints. As the initial phase of the Strategic Planning Process, it provides an opportunity to understand how current and emerging trends interact and provides a framework for understanding relevant issues in planning its future. Staff presented a review of internal operations and current challenges facing the organization.

Key Takeaways

- Villa Park has seen changes in demographics, when comparing data from the 2007-2011 American Community Survey (ACS) to the 2017-2021 ACS. Notable changes include:
 - o Decrease in homeownership from 77.2% in 2000 to 70.9% in the 2017 -2021 American Community Survey (ACS)
 - o Increase in non-English speaking homes from 23.9% to 25.3% with Spanish increasing from 13.9% to 16.9% of households
 - o A decrease in the number of people in the percentage of people who speak English less than very well from 9.9 % to 9.0%
 - o Increase in the percentage of people 25 years and older who have at least an associate degree from 24.2% in the 2000 census to 43.8% in the 2017 - 2021 ACS
- The greatest challenges faced in the Village Hall are technology, lack of institutional knowledge and tight personnel.
- The Finance staff has been cut to a point where separation of duties for good fiscal control limits the number of people capable of doing certain tasks to a single person.
- Staffing levels need to be evaluated throughout the organization to determine how to right-size staffing levels in every department to respond to current and future needs.
- The Village continues to focus on outreach and communication strategies to deliver targeted information to residents, including Facebook, Instagram, the Village website, and regular email blasts/e-newsletters. Facebook interaction more than doubled between 2022 and 2023.

Environmental Scan

Key Takeaways (cont.)

- The Village is in sound financial position but does not currently have good forecasting models for future revenues and expenditures. Intergovernmental revenues (grants) have made up funding gaps where property and sales tax lagged for several years. Years of tight budgets in 2011-2015 have left the Village needing to catch up on purchases including vehicles, heavy equipment, and building maintenance.
- The Community and Economic Development Department faces challenges including poor past record keeping and maintenance, an existing Zoning Ordinance that contains contradictions and errors, and zoning approvals that are not documented by address. Staff is working to correct these issues and planned implementation of the new ERP software will help make key data more accessible.
- The Police Department faces several challenges. Training requirements for Illinois police officers have increased substantially with the passage of the Safe-T Act resulting in increases in both training hours needed and cost for training. Nationally, there is a shrinking pool of qualified police candidates, at the same time as a significant number of officers and supervisors are expected to retire in the next two to three years. The Village has been able to be selective and hire quality candidates, and eligibility lists have been established for future hires.
- Aging infrastructure has impacted all Village departments. For example, the police department, built in 2004, has experienced flooding, significant roof leaking, and an HVAC system in need of updating. The fire stations are 57 and 49 years old and in desperate need of updating.
- The Fire Department currently has three full time vacancies and another coming in May. As with police, there is a national shortage of qualified personnel. 38% of current personnel have been with the department less than 2 years, and 38% of seasoned personnel are eligible to retire in the next 4 years.

Environmental Scan

Key Takeaways (cont.)

- The Parks and Recreation Department has received financial support over the last three years from the State and Village taxpayers to build new facilities including a new recreation center. Building maintenance and repairs for existing buildings were not funded in the past and replacement of Parks equipment including vehicles, tractors, and trucks also lagged. A facility assessment is being done and three new vehicles, a new bus and two tractors have been budgeted over the last three years.
- Jefferson pool is 58 years old and in need of a pool liner that will be replaced in the fall of 2024. The new liner should extend the pool shelf life by up to 10 years. Additional upcoming needs include a heater in the Baby Pool, replacement of funbrellas and Lifeguard Chairs.
- The five year capital plan is the Village's plan to try to continually improve infrastructure, buildings and vehicle replacement. The main challenge for the capital plan is that several projects, improvements and vehicles were deferred during lean economic times and additional efforts were not done to bring them back on schedule. This has created a back log of projects that now have seen an increased cost due to inflation and inactivity.
- The 2014 referendum funded \$23 million of road improvements through the Village. Of the 19.5 center lane miles of roadway, the Village has completed 15.2 miles, 4.1 is under engineering design, and 0.3 miles are remaining. The remaining roadway also needs major utility improvements. Funds were approved in the 2017 referendum for the project, in addition to low interest IEPA loans. Inflation and material demand have significantly increased costs as original estimates did not account for the actual cost of inflation. The amount of funds remaining is only \$10.778 million and the remaining projects are now estimated at \$20.27 million, which requires an additional \$9.491 million needed in loans and local funding that was not anticipated at the time of the referendums.

Focus Group Results

As part of the Village of Villa Park's Strategic Planning Process, Focus Groups were conducted on January 22 and 23, 2024. Participants were employees, local nonprofit personnel, local government representatives, and local businesses, all recruited by Village of Villa Park staff.

A Focus Group is a small-group discussion, guided by a trained facilitator, used to gather in-depth information about a community's thoughts and opinions about a designated topic. The interaction enables participants to ask questions of each other, as well as to re-evaluate and reconsider their own understandings of their specific experiences.

The facilitator's role is to gather information in an impartial and confidential manner, manage the pace of the discussion, and ensure that everyone has a chance to participate. The process included a set of questions and follow-up discussion within the small group.

Key Takeaways

- Villa Park is described as a "Best Kept Secret", with easy access to Chicago and the airport as well as Schaumburg and Naperville. It is a friendly community with a small-town feel to it where residents come together in support of others and there are amenities such as the Prairie Path.
- Focus groups would like a variety of businesses in Villa Park and note the age of some buildings can impact current property conditions and the investment needed to bring a business property up to date. While the business focus group described the business community as strong, in general the focus groups regarded business retention as an issue.
- Housing in Villa Park is attractive because of tree-lined streets, and well-maintained owner-occupied properties. Affordable housing and lower property taxes than other communities lead to "more for your money" in Villa Park. Lack of senior living facilities is a concern and there was discussion of the lack of progress of the Garden Station development. The condition of some rental properties was seen as a concern.
- Police and fire are seen as providing excellent services and fall leaf pick up and free mulch are appreciated. Permit and approval processes could be clearer and better communication about project status from the Village would be appreciated. Some ordinances seem restrictive, and the permitting process could be more collaborative and informative.
- The sidewalks and roads need improvement, and there are concerns about sewer pipes. Flooding and general waterflow are issues in some areas of the community. A bypass, overpass, or underpass was discussed at length as the number of trains and corresponding delays are seen as getting worse.
- A centralized business district or true "downtown" is desirable.
- The demographics of the community are changing, and Villa Park is unique in the area because of the cultural, socioeconomic, and ethnic diversity. This diversity is seen as a strength for the community.

Internal Stakeholder Survey Results

A survey of internal stakeholders was conducted January 23rd through February 6th, 2024, as part of the strategic planning process. Internal stakeholders are individuals or groups who are within the organization by virtue of being elected to or employed/appointed by the organization. They are essential to the successful implementation of the strategic plan, so their input is ideally incorporated into the process. Additionally, they often have key information based upon their interaction with the community and can identify emerging community themes

Key Takeaways

- Respondents were employees (67%) and commission members (33%).
- Respondents identified the following as the four highest priorities for the Village of Villa Park: Public safety (79%), Infrastructure (72%), Economic development (67%), and Financial sustainability (62%).
- When asked what city services need improvement, community and economic development came up often in open text responses, along with permitting, staffing and opportunities for overall improvement in all departments.
- 63% of respondents somewhat or strongly agreed with the statement “Villa Park operates with openness and transparency” while 22% somewhat or strongly disagreed. 58% of respondents somewhat or strongly agreed with the statement “Villa Park does a good job of communicating with residents” while 23% somewhat or strongly disagreed. 50% somewhat or strongly agreed with the statement “Villa Park is open to new ideas and ways of doing things” while 29% somewhat or strongly disagreed with the statement.
- When asked what Villa Park does really well, supporting a great community atmosphere and holding community events were most often mentioned.
- When asked what improvement could have the greatest positive impact on quality of life in Villa Park, there were many comments about business development, economic development, and an active downtown area.
- When asked if they would recommend Villa Park as a place to live, respondents overwhelming said “Yes”.

External Stakeholder (Community) Survey Results

An External Stakeholder (Community) Survey was conducted January 3rd through February 4th, 2024. External Stakeholders refers to individuals or groups who are outside the organization but are affected by the actions of the organization and the quality of life in the community. These include, but are not limited to, businesses, neighborhoods, residents of all ages, historically excluded populations, special interest groups, educational facilities including K-12 schools and higher ed, and other taxing jurisdictions.

Key Takeaways

- The survey had 914 responses, with 98% indicating they are a resident of Villa Park, 7% said they work in Villa Park, 4% said they are a business owner in Villa Park, and 4% own property other than their home in Villa Park.
- When asked what they liked best about living in Villa Park, the top three answers were Location, Peaceful community, and Affordability/cost of living.
- Respondents indicated that the four most important for quality of life in Villa Park are Police/public safety (84%), Fire/emergency medical response (82%), Affordability/cost of living (71%), and Neighborhood appearance (65%).
- More than 35% of respondents said that they were very satisfied with the following services/features in Villa Park: Fire/emergency medical response (55%), Police/public safety (54%), Drinking water (40%), Quality of life (38%), Trash/recycling/yard waste collection (35%).
- More than 20% of respondents indicated that they were somewhat dissatisfied or dissatisfied with the following services/features in Villa Park: Condition of Village sidewalks (54%), Condition of Village streets (46%), Arts and cultural opportunities (28%), neighborhood appearance (21%) and Parks and park facilities (21%).
- When asked the most important things for a strong and healthy community the top four responses were a sense of safety and security, high-quality schools, high quality services, and well-maintained residential and commercial properties.
- The following were deemed “essential” to the future of Villa Park: A safe community (90%), A good place to raise a family (80%), Affordable Village services (73%), A well-maintained community (68%), and high-quality schools (67%)

Understanding the Environment

An integral part of the Strategic Planning Process is a SWOT Analysis, which stands for strengths, weaknesses, opportunities, and threats. It provides a situational overview of the environment in which strategic planning takes place and allows a systematic examination of factors impacting the community. **Strengths and Weaknesses** examine the internal operating environment, while **Opportunities and Threats** evaluate the external operating environment.

To provide ample opportunity for reflection, a SWOT survey was distributed to the Board Members and staff prior to the Strategic Planning session. During the Strategic Planning Retreat, the SWOT data was reviewed to determine key themes and strategic issues.



SWOT Analysis

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
• Staff • Leadership • Healthy finances • Collaboration • Improved customer service • Improved Infrastructure and Equipment • Public Safety	• Aging Public Buildings • Communication • Financial Resources • Lack of Implementation of Goals • Staffing Challenges • Economic Development	• Potential for economic & residential development • Collaboration with neighboring communities • Building of trust • Technology • More willing to accept change • Staffing	• Lack of federal/state funding and unfunded mandates • Pension payments • Lack of community buy-in/civic engagement • Staff wellbeing • Lack of sales tax generators • Changing national/global economic conditions

The **Strengths and Opportunities** groups combined to discuss how internal strength coupled with external opportunities could be enablers of success.

The **Weaknesses and Threats** groups combined to discuss how internal weaknesses coupled with external threats could be challenges to success.

Finally, the groups combined, and all participants reviewed the key themes. A list of strategic issues was determined, and included economics, staffing, aging Infrastructure, technology Improvements. community engagement. development/redevelopment, and trust (internal and external).

Finally, the most important organizational priorities were finalized taking into account information gathered throughout the process, including the Environmental Scan.

Through this analysis, four Strategic Goals were identified: Financial Resilience, Sustainable Infrastructure, Community Engagement, and Workforce Development.

Participants then were divided into cross-functional groups. They determined desired Outcomes (what success looks like), Key Outcome Indicators (how to measure progress towards success), and Performance Targets (a measurable goal achieved by a defined date) for each strategic priority.

Targets by Strategic Goal

STRATEGIC GOAL	OUTCOME	KEY OUTCOME INDICATOR	TARGET
Financial Resilience	Increased Residential Development Increased Commercial Development Increased Operational Efficiency	# of residential permits that expand square footage on the lot New Build Residential EAV Vacancy rates \$ Sales tax revenue \$ EAV new builds # of core processes reviewed \$ saved	≥__# of residential building permits that expand square footage by 6/28 (<i>Baseline set year 1</i>) Permit approval or next steps communicated within two weeks of application 95% of the time by 6/25 ≥10% in New Build Residential EAV by 12/27 40,000 additional sq. ft. of residential space under roof by June 2028 ≤__% of vacancy rates by 12/27 (<i>Target set by 2/25</i>) ≤__% business retention rates by 12/27 (<i>Target set by 12/25</i>) ≤2% annual increase in sales tax revenue EAV increase of 10% of value in new builds by 12/27 1 core process evaluated annually Material & supply expenditure increases below CPI annually
Sustainable Infrastructure	2014 Referendum Projects Completed Including Sewer Separation Improved Village-Owned Assets and Fleet Improved Transportation Network	# of projects completed # of projects designed # of projects in Kluber Building Assessment Plan complete # of vehicles replaced # square feet of sidewalk replaced Road PCI condition	100% of Referendum Projects designed by 12/27 95% of Referendum Projects Completed by 6/28 90% of Priority 1 building projects in the Kluber Study completed by 12/26 30 vehicles replaced by 12/28 100% of sidewalks defined as trip hazards in the Sidewalk Improvement Plan replaced by 12/27 85% of roads with PCI of 3 or higher by 12/27
Community Engagement	Community Bridges Built A Well-Informed Community Transparent Government	# community leader meetings annually # Village volunteers % of positive survey results # of clicks on website # of clicks on newsletter links % of respondents who say they trust the Village # of strategic plan updates annually Financial information shared	≥2 meetings annually with each identified community leader ≥10% increase in Village volunteers by 6/27 51% residents who respond they are "well-informed" by 12/26 Increase by > 20% newsletter links clicked by 12/27 Increase by > 20% website visits by 12/27 ≥51% of respondents say they trust the Village by 2028 Strategic Plan updates viewable online quarterly Popular Annual Financial Report shared annually by 12/25
Workforce Development	Staff Capacity to Meet Service Demands Satisfied and Engaged Workforce Future Staffing Needs Managed	# of departments with staffing needs evaluate % of employee referrals for open Village positions Employee turnover rates Employee satisfaction survey results Employee years of service in Village # of critical roles assessed	Staffing needs of 2 departments evaluated annually ≥20% increase in employee satisfaction by 12/27 ≥10% of employee referrals for open positions by 12/26 ≤50% employee turnover rates annually as compared to industry standards Needs understood for 50% of critical roles by 12/28

Strategic Plan Implementation

Implementation is the final step in the Strategic Planning Process and consists of staff developing Initiatives to support the Strategic Goals determined during the Strategic Planning Process. The following Initiatives will be reported on regularly, showing the measurable progress the Village of Villa Park is making towards their Strategic Goals and associated Performance Targets.

Financial Resilience

- Develop Streamlined Permit Application and Review Process
- Develop Business Growth and Retention Strategy
- Website Optimized for Permit Applications
- Core Process Improvement Plan developed
- Create a Cost Containment Plan for Materials and Supplies
- Update and Adopt Financial Ratios based on GFOA Standards
- Develop a Quarterly Financial Report

Sustainable Infrastructure

- Create a Facilities Usage Plan
- Develop a Sidewalk Improvement Plan
- Develop a 2014 Referendum Project Plan
- Create a Long-Term Vehicle Replacement Plan
- Develop a Street Pavement Improvement Plan

Community Engagement

- Create Community Leader Engagement Plan
- Develop a Comprehensive Community Information Strategy
- Complete a Trust needs assessment
- Develop a Trust Improvement Strategy
- Develop a Public-Facing Popular Annual Financial Report module

Workforce Development

- Conduct a Staffing and Efficiency Analysis for every department
- Develop an Annual Workplace Survey Strategy
- Complete an Organizational Retention Analysis
- Develop an Organizational Succession Plan
- Develop a Leadership Skills Development Strategy
- Create an Employee Referral Program
- Comprehensive Review of Compensation and Non-Compensation Benefits



Strategic Plan Participants

The strategic plan was developed with the hard work and dedication of many individuals. The Village of Villa Park Board and Staff led the way, taking time out of their schedules to commit to long-term thinking. They defined a direction and a set of outcomes that are important to the community stakeholders with whom they partner and serve.

Board of Trustees

President

Nick Cuzzone

Trustee

Jack Corkery

Trustee

Cari Alfano

Clerk

Hosanna Korynecky

Trustee

John "Jack" Kozar

Trustee

Jorge Cordova

Trustee

Kevin Patrick

Trustee

Deepasriya Kumar

Staff

Village Manager

Matt Harline

Director of Finance

Chuck Howard

Assistant Village Manager

Suzanne McVey

Fire Chief

Steve Stapleton

Director of Parks and Recreation

Greg Gola

Inspection Supervisor

Danita Anderson

Director of Public Works

Michael Guerra

Deputy Fire Chief

Brandon Mitsuka

Police Chief

Michael Rivas

Assistant Director of Parks and Recreation

Gina Racanelli

Director of Community & Economic Development

Marc McLaughlin

Deputy Director of Public Works

Rich Salerno

Consultant

Cory Poris Plasch, President, CP2 Consulting



Proposed changes by Trustee Kozar

Vision

To offer a safe, prosperous, family-oriented community, that is innovative, resilient, environmentally conscious and provides a high quality of life.

~~Vision: Villa Park will be a vibrant and prosperous family-oriented community, offering an innovative, resilient, and sustainable environment that fosters an excellent quality of life.~~

Mission

We are committed to transparency, communication, excellence in public service, being stewards of community resources and providing support and opportunities for our residents and businesses.

~~Mission: Villa Park is committed to providing excellent service to the community with integrity, good stewardship of community resources, open communication, and embracing opportunities to find a way to help residents and businesses alike realize the community vision.~~

Values

Welcome home! All are accepted, safe in their identities and valued for one's unique and individual perspective.

Service: We are dedicated to being empathetic as we care for our community.

Integrity: We demand honesty, transparency and the ethical behavior of all staff and elected official.

Stewardship: We are committed to the efficient, respectful, and careful use of the resources entrusted to our care.

Adaptability: We encourage innovation and creative problem solving in our approach to the changing needs of our community.



MEMORANDUM

TO: Village Board of Trustees
FROM: Matthew Harline, Village Manager
DATE: July 22, 2024
SUBJECT: A Resolution Authorizing and Approving the Rules of Order and Procedures for the Village Board of Trustees.

RECOMMENDED ACTION:

This Resolution formally adopts the proposed Rules of Order and Procedures of the Board of Trustees of the Village of Villa Park. The Rules allow for amendments and provide for the ratification of those amendments every two years after each election and the installation of the new Board. Staff recommends approval of the Resolution.

BACKGROUND: This Village Code specifies under Article IV, Section 2-410 that the Board will operate under Robert's Rules of Order unless otherwise specified. The Illinois Municipal Code provides that municipalities may set their own rules of order under 65 ILCS 5/3.1-40-15. The Board directed staff to develop a set of rules and procedures for Villa Park for adoption. A draft was presented at the Committee of the Whole Meeting on March 11, 2024, and the edited version of the Rules was further reviewed at the Board Meeting on June 10th. A further amended version is proposed here based on feedback from the Board.

- A section is added to clarify how notice may be given for Special Meetings (Paragraph I.F).
- Further explanation of extending time limits has been included under Section II. A. 2. (a).
- A Section II. A. 2 (b) has been added to correspond to the Code.
- Section II.C. is added to specify how to challenge decisions of the Chair.
- Section II. D. 3. has been relaxed to allow Commissions to have more flexibility.
- No change was made in Section II. D. 4. to allow for any delays in getting audio recordings posted to the public. The goal is 24-hours for video and one week or less for audio recordings.
- A very basic outline of the agenda for Commissions is included.
- No change is recommended in Section II. B. 3. The two-hour limit only specifies what has to be brought to the Board for a motion. The Manager *may* direct staff to complete the request for information even if it exceeds two hours. If the Manager would choose not to act on the request at all, the Board member would still be able to ask for action under New Business.

DISCUSSION:

As requested by the Board, the Rules have been drafted in such a way that amendments can be made to the Rules and become the official procedure at the next meeting. There is also a provision to readopt the Rules by resolution at the first meeting after a change in the Board after each election. A copy of a "cheat sheet" on Robert's Rules of Order is also attached.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING NEW RULES OF
ORDER AND PROCEDURES FOR THE BOARD OF TRUSTEES OF THE
VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the President and Board of Trustees desire to approve and adopt new rules of order and procedures for the Village of Villa Park Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the *Rules of Order & Procedures for the Board of Trustees of the Village of Villa Park, Illinois* attached hereto and made a part hereof as Exhibit A is hereby approved and adopted.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2024.

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Exhibit A

**Rules of Order & Procedures for the Board of Trustees of the
Village of Villa Park, Illinois**

RULES OF ORDER & PROCEDURES FOR THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS

The following Rules of Order and Procedures were adopted by the Board of Trustees of Villa Park Illinois by Resolution _____ for the period starting _____ and ending on May 12, 2025.

I. Preparation of Village Board Agenda

A. The official order of business for agenda items is established by Section 2-406 of the Municipal Code of Village Park (referred to for the rest of this policy as “the Code” or the Municipal Code.”)

1. The Board shall adopt an agenda as part of any regular or special meeting.
2. The Board may adopt an agenda at a workshop or work session where no formal business will be conducted.

B. Placing items on the agenda of the Board of Trustees (referred to for the rest of this policy as “the Board”), one of the following procedures shall be followed:

1. The Village Manager with the input from President of the Board of Trustees creates the agenda and may add items as needed for the agenda of the Board of Trustees. [See Municipal Code 2-503(5)].
2. If a Trustee believes an item needs consideration by the Board, that Trustee may contact the Village President or Village Manager and request that the item be placed on the next available agenda. The Village President and Village Manager shall determine if the urgency of the item is such that it needs to be added to the next agenda in which case, they shall add the item to the agenda as an ordinance, resolution or they may place the topic under New Business for discussion.
3. During the New Business section of the agenda any member of the Board of Trustees may make a motion to add an item to the agenda of the next regular meeting of the Board. If the motion is given a second and there is an affirmative vote of the Board of Trustees, the item will be included on the next agenda.
4. Items may be brought back to the floor under Unfinished Business at the request of a Trustee and with the permission of the Chair if it continues a topic discussed previously, and there was no resolution of the topic. No resolution or ordinance may be passed, but a consensus of the topic may be taken.
5. If two or more Trustees submit in writing to the Village Manager, Village Clerk and Village President a request for a specific item to be placed on the agenda in a timely fashion, it shall be added to the next agenda. An item for New Business must be submitted at least five days prior to the meeting to be

included in New Business or two weeks prior to the meeting if the request includes direction to Staff for a Resolution or an Ordinance to be prepared. An email sent from their Village email address shall serve as adequate written notice. The time stamp of the email shall serve as the time stamp to determine if the notice was sent in a timely fashion.

C. Placing items on the Agenda for Committee of the whole.

The process for placing items on the agenda is detailed in agenda items established by Section 2-403 of the Code of ordinances, *"The agenda for the committee of the whole will be prepared by the village manager in consultation with the village president. The village board, by motion and majority vote at a prior village board meeting, may add an item to the agenda of an upcoming committee of the whole meeting. An agenda for each committee of the whole meeting shall be posted at village hall and at the location of the meeting at least forty-eight (48) hours in advance of the holding of the meeting."*

D. New Business

1. New Business is the only part of the Board agenda when new items may be brought up for discussion that were not on the printed agenda and were not officially added by an amendment of the agenda at the beginning of the meeting. The Board may discuss new items for the purpose of deciding if they should be placed on a future agenda as an as action items. Items may be placed on the agenda for discussion or action where a resolution or an ordinance is not required
2. While no ordinance, resolution or policy may be adopted under New Business, the Board may take consensus vote on items to be placed on future agendas, requests for reports from the staff, and interpretation of previous direction from the Board.

E. Unfinished Business.

Items that are postponed from previous meetings, but do not require an ordinance or resolution shall be placed under Unfinished Business and taken up at the next meeting unless a different meeting is specified. Items placed on the agenda under Unfinished Business shall be committed to writing as part of the agenda and may be voted on or a consensus taken. Items discussed previously, but not postponed are not eligible for unfinished business unless specifically requested in time to include them on the agenda.

II. Conducting Business at Meetings of the Board of Trustees

A. Robert's Rules of Order (Robert's) shall be used at meetings of the Board of

Trustees (Board) except where special rules are adopted by a Resolution that was published on the official Agenda and passed by a vote of the Board. The adopted rules shall be followed except that the Board may suspend the rules for a particular motion by a 2/3 vote for suspension [Code 2-410, or majority with 24-hour notice], or specific exceptions noted below.

1. **Speaking Privileges.** *"The President presides and decides points of order, preserves decorum, keeps the discussion on the item under discussion, clears persons creating a disturbance."* [Code 2-421(b)]

- a) Trustees may speak on any issue in front of the Board but must be recognized by the President. The President shall recognize each Trustee who requests to speak at least once on each agenda item and motion if they request the floor, unless there is a cause for recusal.
- b) Trustees may speak more than once provided that every Trustee has had a chance to speak. If a Trustee has not spoken on an issue, they will have priority over other Trustees who have already spoken once.
- c) The Village Manager of his/her designee may be recognized to speak on agenda items to the Board. After an agenda item is introduced, the Manager may be recognized to answer questions or to discuss items on the agenda after Board members have had a chance to be recognized or when requested to speak by the President.

2. Public Comments.

a) Members of the public may speak for up to three (3) minutes [Code 2-408(d)] during periods allotted for Public Comment. The time for Public Comment shall be thirty (30) minutes for each of the two comment periods on the agenda of Board of Trustees Meetings and one comment period for Committee of the Whole meetings. **All of the time limits in this section may be extended by a majority vote of two-thirds of the Board after a motion is made and seconded. Staff will provide inobtrusive warnings of time limits.**

b) **Speakers who are residents shall be allowed to speak before nonresidents [Code 2-408(d)].**

- c) Speakers from the audience must be recognized by the President and give their legal name for the record.
- d) Speakers must identify the agenda item(s) that they wish to address during "Public Comments on Agenda Items,"

e) Speakers during "Comments on Non-Agenda Items" must refrain from speaking on agenda items unless permitted by the President.

2. The President may allow public comment on other agenda items but shall rule speakers out of order if their comments are not relevant to the topic under discussion.

B. Actions by the Board shall be at Board meetings and may not be acted upon unless on the agenda. [Code 2-406(d)]

"At the time of consideration of approval of the agenda, upon passage of a motion by a majority of the quorum present, the agenda may be amended to add or delete specific items. If new items are added, only discussion of such items may occur during the meeting, and no action on the new items may take place until a subsequent meeting."

1. Motions. Robert's Rules shall apply for motions before the Board except that motions of one or two sentences do not need to be submitted in writing to the Village Clerk (the Clerk). The Clerk, however, shall read each motion before a vote or consensus is taken.
2. Requests of staff. If a request of staff for information, or a specific single act requires Board action, it may be made under New Business and approved by a consensus without a specific item on the agenda.
3. Voting. The President may vote on ordinances and resolutions if a majority has already voted in favor of an ordinance, resolution, or motion; in the event of a tie vote; or if a vote greater than a majority is required [Code 2-422]. All Trustees are expected to vote on each resolution, ordinance and motion unless they state a reason to abstain or recuse from voting on the issue before discussion begins.
4. Recusal. An elected official shall recuse himself from an agenda item if he has an actual conflict of interest under Section 3.1-55-10 (a) of the Illinois Municipal Code or may recuse themselves if there is a common law conflict of if there is such an appearance of a conflict, where the elected official may appear to have a direct benefit in the outcome of a vote of the Board. The President may deny the recusal if the Village Attorney does not agree that sufficient reason exists. Trustees shall recuse themselves before an issue is debated.
5. Abstention. A Trustee may abstain from a vote, but the President may ask the Trustee to state the reason for the abstention and the Board may by a motion second and vote require the Trustee to vote. Any abstention counts toward the negative side on a vote and does not reduce the number needed

to approve any item. Therefore, if the vote is three affirmative, and three negative, the abstention with count as a fourth negative vote.

C. Challenging Actions of the Chair.

The decision of the Chair may be challenged by any member of the Board by a motion with a second. The motion shall be, "shall the decision of the Chair stand." A 2/3 majority voting in the negative shall be required to overturn the decision of the Chair.

D. Direction to Commissions

1. The Board is responsible for approving all administrative policies adopted by the Commissions by a Resolution passed by the Board and may override any policies established by the Commissions by a Resolution of the Board. The intent, purpose, powers, duties, and membership of the various Commissions shall be defined by ordinance and may not be expanded except by the Board.
2. The Board may direct Commissions ("Commissions" includes Boards that are created by and report to the Board of Trustees) to address issues within the purview of that Commission as defined in the Village Code and bring back recommendations to the Board.
3. Commission budgets are approved by the Board through the annual budget adoption process. The Village Manager is responsible for making any expenditures necessary to implement programs in a Commission's budget within parameters adopted by the Board and Village Manager. The Village Manager shall implement proper accounting and reimbursement procedures as necessary. The Village Manager has the authority to approve expenditures up to 10% above the total funds budgeted for any Commission, not to exceed \$2,500 total.
4. Recording. All Commission meetings shall be recorded either by digital audio recording or audio/visual recording and all such recordings shall be made available to the public on the Village website or other internet services available to the public. The meetings of the Zoning and Planning Commission, Traffic and Safety Commission and the Parks and Recreation Advisory

Commission shall be video recorded. All meetings of the Village, including meetings of Joint Review Boards staffed by the Village, that requires a 48-hour notice period under 5 ILCS 120/2.02 (a) shall be audio recorded, unless it is video recorded with audio. The Board may waive this policy for individual meetings. Recordings will be made available to the public on the Village website as soon as practicable but within two weeks at a maximum.

5. Commission Agendas. Each Commission agenda shall include the following items:
 - a. Roll Call and determination of a quorum
 - b. Adoption of the Agenda
 - c. Approval of Minutes (from previous meetings)
 - d. New Business
 - e. Comments from the Public
 - f. Comments from Liaison(s)

Aside from Roll Call, items may be in any order and additional agenda items may be added. All actions of the Commissions shall be made by an action at a meeting by motion, second and majority vote.

III. Board Directions to Staff.

- A. Direction to the staff. Directions to staff must be made through the Village Manager. [Code 2-303 (a)]

"The board of trustees shall act in all matters as a body and individual trustees shall not seek to influence the official acts of the village manager, or any other officer, or to interfere in any way with the performance by such officers of their duties..."

- B. Requests for Information

1. Requests for information must be informational or serve a legislative purpose. [Sec. 2-303 (a)]

Nothing contained herein shall prevent any trustee from requesting from the manager such information as may be proper and necessary to the performance of the trustees duties, whether the trustee acts as a trustee, or as a liaison, or as a member of any board, committee or commission."

2. Information and reports will typically be sent to all elected officials, even if only requested by one Trustee, unless it is routine or trivial in nature.
3. **If the Village Manager determines that a request for information will take more than two staff hours to complete, the Manager will seek direction to complete the task from the Board at the next Board Meeting, unless the Manager determines it is in the best interest of the Village to complete it anyway. Requests requiring Board action shall be placed on the agenda under New Business.**
4. Information provided to the Board that specifically states that it is confidential or privileged shall be treated as such by all staff and elected officials with whom it is shared. Employees who violate this provision are subject to disciplinary action up to dismissal by the Village Manager. Elected officials shall be governed by Section 3-323 of the Village Code. The Village Manager shall cite the proper exception to the 5 ILCS 140 et seq, if requested to do so. If there is a dispute the Village President, the Village Attorney and the Village Clerk shall meet, confer, and decide if they believe the record should be considered confidential or privileged.

C. Requests for action/service.

1. A request to address a service concern of a constituent may be sent to the Village Manager or a department head by letter or email if the Village Manager is copied on the email. Unsolicited direct contact by elected officials of staff by phone should be avoided. Elected Officials should only contact employees about Village business below the department head level if directed by the Village Manager or a department head.
2. Requests of staff to address concerns at an elected official's personal home or business shall be directed to the Village Manager or a department head by email with a copy sent to the Village Manager. Automated request systems may also be used when available.
3. Nothing in this policy should be construed to suggest that elected officials and Village employees may not have non-Village related conversations or meet casually for non-Village related business or converse at Village events.

- IV. Additional Policies of the Board (reserved)
- V. Amendments to the Rules and Procedures of the Board
 - A. Amendments to the Rules of Order and Procedures for the Board of Trustees for the Village of Villa Park (Rules) made be made by a motion, with a second and a majority vote. The changes will be in force at the start of the next meeting of the Board for which the change applies. (e.g. A change in the Rules for a Committee of the Whole Meeting will be in order at the next meeting of the Committee of the Whole.)
 - B. The Rules shall be ratified by Resolution at the First Meeting of the Board of Trustees after the new Board is reconvened (typically the second meeting in May in a Village election year).

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

PROCEDURE FOR HANDLING A MAIN MOTION

Commissions are not expected to follow parliamentary procedure as provided herein and above. The information is meant to provide guidance on meeting procedures and is not meant to be all inclusive. If a commission member has a question regarding parliamentary procedure, they should consult their commission chair or staff liaison.

When acting on official items of a commission, the chair should call for a motion, second and roll call vote. This is required for meeting minutes

NOTE: Nothing goes to discussion without a motion being on the floor.

Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The chair recognizes the member by name

How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion or I second it or second.*
- The chair states the motion: *It is moved and seconded that ... Are you ready for the question?*

Consideration of the Motion

1. Members can debate the motion.
2. Before speaking in debate, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Debate must be confined to the merits of the motion.
5. Debate can be closed only by order of the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.

The chair puts the motion to a vote

1. The chair asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The chair says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'. (Pause for response.) Those opposed, say 'Nay'. (Pause for response.) Those abstained please say 'Aye'.*

The chair announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

WHEN DEBATING YOUR MOTIONS

1. Listen to the other side

2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: "Madame Chairman, I move that _____."

AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, "I move that the motion be amended by adding the following words _____."
- After recognition, "I move that the motion be amended by striking out the following words _____."
- After recognition, "I move that the motion be amended by striking out the following words, _____, and adding in their place the following words _____."

REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, "I move that the question be referred to a committee made up of members Smith, Jones and Brown."

POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, "I move to postpone the question until _____."

PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, "I move the previous question."

LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, "I move to limit discussion to two minutes per speaker."

ADJOURNMENT

You want the meeting to end.

- After recognition, "I move to adjourn."

PERMISSION TO WITHDRAW A MOTION

You have made a motion and after discussion, are sorry you made it.

- After recognition, "I ask permission to withdraw my motion."

POINT OF PERSONAL PRIVILEGE

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, "Point of personal privilege."
- Chairman: "State your point."
- Member: "There is too much noise, I can't hear."



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 22, 2024

SUBJECT: A Resolution Authorizing the Engagement of Lauterbach & Amen, LLP for Professional Services Related to Illinois Department of Natural Resources Grant No. LI22-005 (Lions Park Recreation Center Grant)

RECOMMENDED ACTION:

This Resolution authorizes the Village Manager to sign a Letter of Engagement with Lauterbach and Amen, LLP for professional services that are required by the Illinois Department of Natural Resources (IDNR) for Grant No. LI22-005, the grant that supported the construction of the Villa Park Recreation Center. Staff recommends passage of the resolution.

BACKGROUND:

In July of 2022, the Village received formal notice that we were to receive a grant in the amount of \$10,000,000 for construction of a recreation center. Due to the size of IDNR Grant No. LI22-005, there are certain requirements to assure that proper procedures are followed in tracking the usage of funds solely for the purpose intended. Although this is not a formal audit, Lauterbach and Amen, LLP, will perform the necessary review of our process to assure IDNR of the proper use of these funds.

DISCUSSION:

The Village may not receive the partial repayment of the grant funds (\$5,000,000) until this letter is approved and the work is performed to the satisfaction of IDNR.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE ENGAGEMENT OF
LAUTERBACH & AMEN, LLP, FOR PROFESSIONAL SERVICES RELATED TO
ILLINOIS DEPARTMENT OF NATURAL RESOURCES GRANT NO. LI22-005
(LIONS PARK RECREATION CENTER GRANT)**

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Villa Park, it is advisable, necessary and in the public interest that the Village engage with Lauterbach & Amen, LLP, to perform professional services necessary to meet the requirements specified by the Illinois Department of Natural Resources (“IDNR”) related to IDNR Grant No. LI22-005.

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The letter of engagement submitted by Lauterbach & Amen, LLP, to perform professional services in the amount of Five Thousand Dollars (\$5,000.00), necessary to meet the requirements of IDNR Grant No. LI22-005, a copy of which is attached hereto as Exhibit “A” and made a part hereof, is hereby approved and the Village Manager is hereby authorized to execute said letter of engagement on behalf of the Village of Villa Park.

Section 2: The officials, officers, employees and agents of the Village are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Resolution.

Section 3: This Resolution shall take effect upon its passage and approval as provided by law.

PASSED this _____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2024.

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Resolution No. _____

EXHIBIT “A”

Resolution No. _____



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563

PHONE 630.393.1483 • FAX 630.393.2516

www.lauterbachamen.com

June 25, 2024

Honorable President
Members of the Board of Trustees
Village of Villa Park, Illinois

We will perform the procedures which were agreed to by the Village of Villa Park, and specified by the Illinois Department of Natural Resources, solely to meet the state requirements specified in the grant agreement for IDNR Grant No. LI 22-005. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below for the purpose for which this report has been requested or for any other purpose.

We are not engaged to and will not perform an audit, the objective of which would be the expression of an opinion on the Village's compliance with the grant agreement for IDNR Grant No. LI 22-005 from the Illinois Department of Natural Resources. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. Also, we express no opinion on the Village's internal control over financial reporting or any part thereof.

Our fees for these agreed upon procedures will be \$5,000 and will be billed upon completion.

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over sixty days.

Please indicate your acceptance of the above understanding by signing below. If your needs change, the nature of our services can be adjusted appropriately.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Villa Park, Illinois.

By: _____

Title: _____

F.U.N. Commission Meeting minutes from Tuesday, May 28, 2024 held at the Village Hall, Committee of the Whole Room, 20 S. Ardmore Avenue, Villa Park, IL 60181.

1. Call to Order: 5:36 pm. Leslie Allison-Seei, Mary Brunner-Hintze, Eliza Diederich, Carla Graf, Kathy Halloran, Beenish Khurshid, David Samples and Junior Commissioner Azana Jackson
2. Public Comments on Agenda Items – None
3. Public Comments on Non-Agenda Items – None
4. Amendments to the Agenda – Leslie made a motion to re-vote on the new wording for Sec.2-2903 Powers and Duties of our F.U.N. Commission. Mary seconded the motion. The vote was unanimous to approve the new wording (attached).
5. Consent Agenda – Minutes were approved from Tuesday, April 23, 2024 meeting
6. Business – Updates to Upcoming & Past Events
 - a. Prairie Path Clean Up: It was successful and there were no comments
 - b. Cicadas 2024 Project: Voting on Submission Process: Monday, May 3, Mary will pick up all the submissions and will sort by age group. Carla will post a special meeting for Tuesday, June 4, 2024 to be held at the Village Hall to vote. (3) winners will then be notified and each winner will be awarded a Cicada pillow.
 - c. Kites & Kicks: Eliza had (30) re-usable signs made (with stakes). Eliza also had banners made. There will be prizes. No Fuel n' Crème cards will be used as prizes. Beenish commented that she was having trouble getting communication out through the Mosque to promote that Halaal hot dogs will be offered. Tattoo shops – to help with sidewalk chalk – not responsive. Ice Cream Cart; Ruff Life LLC plans on selling ice cream. \$2.00 individually packaged ice cream, \$1.00 popsicle and doggie ice cream. Value of ice cream purchased is \$130.00. Gina will send e-mail to Suzanne McVey, Assistant Village Manager, if this is ok to do since Eliza is a Commissioner.
 - d. Landscape Awards: Commission members nominate and use pride@invillapark.com email address to submit nominations. Awards will be for June, July and August with presentation in September. Categories will be Natural Habitat, Most Colorful and Most Unique (use of decorations/art). Winners from 2018 can win again. There was also a discussion on the planters/pots that were

purchased by the “Pride” Commission several years ago. Where are the planters and who is taking care of them? One planter is at Walgreens, two planters at BP station (1 is broken), one is at the Mobil station. One suggestion was to donate planters to the new Rec Center, but it was decided to leave the planters where they are. The one planter that is not being cared for is the one by Walgreens. We also have the 3rd nature area off Great Western Trail. Mary has weeded this spot.

- e. Summer Festival: June 22 from 11:00 am – 10:30 pm. Red Tent and Hawaiian theme with sunglasses.
 - f. Ice Cream Social – Crème. It was mentioned that the Village Museum traditionally does an ice cream social on July 3. Beenish talked with Jack Kozar and due to the restructuring, the business will not be open until August or September. We are not pursuing an ice cream social event.
 - g. Fourth of July Parade – Vote to Participate: The theme is One Flag, One Nation and submission would be \$50 for our Commission. We discussed and decided not to participate. Carla made motion to not participate and Eliza seconded.
 - h. Autumn Jubilee: October 12 in the Museum parking lot. The cost per vendor is \$25 with a \$50 charge for electricity. Space is 10' x 10'. The Library Truck will be there. Sarah Corkery and St. Genesius is working on a script for the Haunted Trail. Forest View Farms has still not provided a Certificate of Insurance and will not be participating due to lack of communication and not supplying insurance. Carla did pursue another company to provide a hayride but they had a scheduling conflict.
 - i. Jr. Commissioner Event. If Azana has an idea she wants to pursue, the Commission will support her. Kathy mentioned that maybe Azana can invite another Jr. Commissioner to join.
- 7. Commissioner Comments: Beenish will be moving sometime during the summer so will no longer be able to be on the Commission.
 - 8. Chairperson Comments: none
 - 9. Village Board Liaison Comments: Cari Alfano was not present
 - 10. Village Staff Comments: Gina Racanelli mentioned the start of the Cortesi Concert series Thursday, June 6. There will be nine concerts. Gina also emphasized why special

meetings with an agenda should be held at a Village building. People will feel more welcome and comfortable attending.

11. Adjournment: 7:20 pm.

Respectfully submitted,

Kathy Halloran
F.U.N. Commission Secretary

Village of Villa Park
Minutes
Bike, Pedestrian & Transit Advisory Sub-Committee
of the Environmental Concerns Commission
May 23, 2024

Approved 6/27/24

1. **Call to Order - Roll Call:** The meeting was called to order at 6:00 PM
Audio recording started.

Present: Allan Leishman, Marianne Greco, Joe Amore, Robert Wagner arrived at 6:35 (excused).
Absent: None
Public Present: None

2. **Public Comments:** None

3. **Amendments to the Agenda:** None

4. **Approval of Minutes:** MG motioned to approve the minutes of the 04/25/24 meeting. 2nd by JA
Approved by voice vote.

5. **Business:**

- a) **Bike Month Retrospective:**

Although Bike Month is until May 31, our activities are completed.

Walk to School Day – AL noted that there were about 35 students that walked with about 20 adults. The Biking group had about 5 students and 3 adults. Excellent response for the first time. JA thanks RW for bringing donuts, but that they aren't necessarily healthy. MG agrees that no food is really needed for an event like this. JA suggested we write a note of Thanks to the organizers. AL acknowledged the hard work by the PTA and has sent thank you notes to the president of the PTA. JA discussed a similar event, the autumn back to school event, which is also a popular event and something this committee should support again.

MG wondered why there were so few cyclists. JA thought maybe free bike locks given out in the fall would encourage ridership. AL wonders if the problem is that parents don't feel the routes are safe. JA reminded us that there are crossing guards at key points. AL advised that repetition is a way to get parents comfortable with the idea.

Recent legislation has mandated more bicycle education in schools. Perhaps we can help with implementing that curriculum. AL felt the routes used for this last bike walk day were good.

This event was for North School. All agreed that continuing to participate and possibly expanding to other schools important. Possible both the May and October walk/ride to school days. Everyone agrees that repetition is the most important. JA felt that the presence of an officer on a bike would be helpful. It was also suggested that by turning it over to the local PTA the committee can focus on encouraging other schools to hold similar events with their PTAs.

Safe Cycling Class: May's class was cancelled due to lack of interest. MG wondered if it was lack of publicity, or something else? AL suggested asking existing groups like PTA to get the word out.

BPT_ECC
5/23/2024 p.1

Engine Inside Screening: JA enthusiastically praised the movie and would like to help promote it. This screening had about 15 people in attendance, including a group from the Palatine bike club.

Ride of Silence: AL, RW and MG attended. There were about 8 or 9 people including two police officers on the Villa Park leg of the ride. The committee felt that interest will grow if the event is held every year. JA suggested we have more informative visuals (signs, a white bike, etc.) on the ride. The Villa Park group joined with the Elmhurst bike ride. They had a rider towing a ghost bike. Several of the riders were wearing signs. [6:35 RW arrived at this meeting] RW praised AL for organizing the ride and agrees that it was even better than last year.

- b) **BPT Strategic Planning Meeting**: The committee will schedule a special meeting to review the feedback from the bike friendly applications, the master plan and the bicycle master plan. Possible dates: Sat. 6/15 or Sat. 6/29 at 9:00 AM. It will be a public meeting. AL will invite people he knows are interested.

With the public's input; AL would like to leave the meeting with Bike goals, Pedestrian (walking) goals and Transit (bus & train) goals. Suggested commission members become experts on one of the documents to lead the discussion about those parts.

RW reminded the committee of the AARP Walk Audits and Bike Audits (previously given to Village Staff) as another tool for discussion at the meeting. Training people is a possible goal.

Much discussion about how those plans are quite old and very little has been done. So, what as a committee, *can* we do to get meaningful improvements?

- c) **July 4th Parade**: AL felt past events have been disappointing. RW suggests we partner with the vintage bikes club. MG feels that we should let it go this year, and focus our energies on other things. RW will be riding his tandem in the parade. The consensus was to not formally participate this year.
- d) **Annual Community Ride**: AL asked that we wait until after the special planning meeting to move forward. JA motioned to table this until next year, and then use the event to highlight the commission's work. 2nd by MG. Motion passed by voice vote.
- e) **PACE signage**: JA contacted Chris Rose about PACE signs. 313 is currently a "flag stop" i.e the bus will stop at any safe intersection where a rider asks. RW noted that some charities are giving out PACE tickets that they are able to buy at a discounted price. AL will email Greg Macek (who attended last meeting) to provide updates on the PACE signage.
- f) **TriTrail Connector Update**: No completion date available yet. AL emailed M. Guerra about having an opening ceremony once the eastern part of the trail is done and that idea was well received.
- g) **DRSC Update**: JA summarized the previous DRSC meeting. They award a Public Sector Champion, and a Private Sector Champion. This year's public winner is DuPage County Government because of their work improving safety at train crossings and renewed focus on accidents along the rail right of way.
- h) **Community Outreach**: TriTown YMCA and D45 are planning a back-to-school event in August. This Committee is planning to participate.

6. **Commissioner, Village Board Liaison, and Village Staff Comments:**

JA: Still no definitive answers about location of bike racks received from a grant a few years ago. There is a partial, old list of proposed sites online. He'd like to see how many are left to be installed.

MG: No Comments.

RW: America Walks is having a webinar "People over Parking." There will be another Smart Cycling Class, offered through Parks and Rec, on Aug. 24. The VFW is hosting a Bike Registration on Sat. 6/1 at the Historic Society.

AL: Active Transportation Alliance will be having a seminar discussing the transit bill on 6/24 at 6:00 via Zoom.

7. **Adjournment:** RW motioned to adjourn. 2nd by JA The meeting was adjourned at 7:06 PM.

ADDENDUM

From: Chris Rose <christine.rose@pacebus.com>
Date: May 23, 2024 at 9:58:16 AM CDT
To: "C. Joseph Amore" <amorexpress@sbcglobal.net>
Cc: Allan Leishman <leishmanallan@gmail.com>
Subject: RE: Missing Pace Route 313 Signs in Villa Park

Good morning, Joe.

Yes, I remember, it is nice to hear from you and I hope all is well. Thank you for taking on this initiative in support of transit in Villa Park. Currently, Route 313 still operates under our legacy "flag stop" policy in where, the bus will stop at any intersection along the route where it is safe to do so, upon signal to the driver. We are transitioning over all routes to a "posted stops only" policy but for the interim, there are routes that have been/have not yet been converted, for example Route 301 is "posted stops only" and Route 313 is "flag stop". That being said, I will share your list of locations with our stop policy team, so they have it when it come time to convert Route 313.

Routes that have been converted will have it notated on the front panel of the schedule as well as be listed under the routes that have been switched over to "posted stops only". Routes that have not yet been converted will state the legacy flag stop information on the bottom inside of the schedule. I have included attachments for reference.

[Bus Stop Policy | Pace Suburban Bus \(pacebus.com\)](#)

2021 Bike Rack Upgrades:

Villa Park Public Bike Racks: Twin Lakes Park
Villa Park Public Bike Racks: North Ardmore (2 between Metra and Vermont St.)
Villa Park Public Bike Racks: Metra Station (North & South sides)
Villa Park Public Bike Racks: McDonalds
Villa Park Public Bike Racks: Village Hall
Villa Park Public Bike Racks: Public Works Office
Villa Park Public Bike Racks: Great Western Trail Crossing at Ardmore Ave (both sides of Ardmore Av.)
Villa Park Public Bike Racks: Franklin Park
Villa Park Public Bike Racks: Great Western Trail (at Villa Av. trailhead)
Villa Park Public Bike Racks: More Brewing
Villa Park Public Bike Racks: Illinois Prairie Path (4, at Villa Av.)
Villa Park Public Bike Racks: Villa Park Historical Society
Villa Park Public Bike Racks: Villa Park Chamber of Commerce (2)
Villa Park Public Bike Racks: Rotary Playground at Harvard Ave (along Prairie Path)
Villa Park Public Bike Racks: Lufkin Park
Villa Park Public Bike Racks: Willowbrook Park
Villa Park Public Bike Racks: High Ridge Baseball Field

[11-X-17---STP-Grant-Bike-Racks-Installation-Locations \(invillapark.com\)](#)

VILLAGE OF VILLA PARK
Village of Villa Park, Committee of the Whole Room
20 S. Ardmore Avenue
Villa Park, IL 60181

Environmental Concerns Commission May 23, 2024 7:00 PM

Chairperson: Robert Wagner

Commissioners: Joe Amore, Marianne Greco, Sandra Hill, Ellen Jurkonis, Allan Leishman, Lynn Smith

1. **Call to Order - Roll Call** – Attending Commissioners Amore, Greco, Hill, Jurkonis, Leishman, Smith and Wagner created a quorum for the meeting. Also attending were Michael Guerra, Public Works Director for Villa Park and resident Dan Verr of 29 S. Charles Avenue, Villa Park, IL 60181.
2. **Public Comments on Agenda Items** – Mr. Verr shared his interest in *Keep America Beautiful*, his desire to help Villa Park, and the need to enlist Villa Park residents to assist in programs such as this.
3. **Amendments to the Agenda** – Commissioner Leishman moved and Commissioner Hill seconded a motion to have agenda item 5e moved to 5a allowing Mr. Verr to share his thoughts early in the meeting. Motion passed.
4. **Consent Agenda**
 - a. Approval of April 25, 2024 Meeting Minutes – The April 25, 2024 minutes were approved as corrected.
5. **Business**
 - a. Update River Sweep, Discussion of Keep America Beautiful, and Prairie Path Clean-up – Chairman Wagner shared that although there were no Villa Park residents participating, there were numerous volunteers to help with the River Sweep at Cricket Creek in Addison. Chairman Wagner attended the event promoting the Spring Sweep and Commissioner Leishman commented that the event went well with a safe start. Mr. Verr opened a discussion on *Keep America Beautiful*, a program to reduce litter. Discussion included having the ECC adopt a flower area or park, possibly creating an affiliate to the program, including businesses in the program, and working with the Parks and Rec Advisory Commission. Commissioner Smith volunteered to take the lead on researching

this. Chairman Wagner asked for a consensus to move forward and this item will be on the June agenda.

- b. Report of the Bike, Pedestrian Sub-committee – Chairman Leishman presented a review of the May Bike events. The consensus of the BPTS was to continue these events. The Safe Cycling event which was cancelled because of a lack of registrants may be held at a later date. A public Strategic Planning meeting of the BPTS will be held on June 29th to set short term goals. Other topics included participation in the July 4th parade, the Bike Friendly Report Card, postponement of the Community Ride, and signage for Pace Route 313.
- c. Follow-up on Spring Sweep 2024 Capital Metals – Discussion included a recap of success of the collections, the need for a list of tasks and the number of volunteers needed, traffic flow concerns, a need for an ECC list of community volunteers, and a need to formalize the event. Chairman Wagner asked for co-chairs for the event and Commission Smith volunteered. A history of the event was shared and a list of suggested ideas to better facilitate the event was presented. Commissioner Leishman moved and Commissioner Hill seconded a motion to hold the 2025 Spring Sweep on Saturday, May 17, 2025. Chairman Wagner will contact E-Paint to invite them to participate.
- d. Follow-up on No-Mow May – this item will be postponed and put on the June agenda.
- e. Purchase of Additional Terracycle Pens, Pencils and Markers Recycling Box – The newest Terracycle box was filled at Spring Sweep. Two boxes need to be returned. Commissioner Greco moved with a second by Commissioner Leishman to purchase a new larger container with a cost not to exceed \$350. Motion passed.
- f. Update on Community Research on Climate and Urban Science (CROCUS) Program – After a conversation with Robyn Grange concerning the CROCUS program, Chairman Wagner spoke with Kevin Carver from District 45 about the program. To have the equipment placed will require coordination between the Argonne and D45. This program is still a possibility for Villa Park and discussion should include Suzanne McVey and Marc McLaughlin.
- g. Communication/Community Outreach:
 - Summer Festival: This event will take place on Saturday, June 22 from 11 a.m. until 5 p.m. Chairman Wagner will bring items to be shared with the community and plans on having the games from the Metropolitan Mayor's Caucus to use. A resident volunteer sign-up sheet will also be provided to encourage community participation in events.
 - New Communications Specialist, Riley: Commissioner Hill asked if the ECC would be able to resume the weekly postings and Commissioner Leishman offered to set a meeting with Riley Pillar.
- h. End-of-Year School Recycling Event – Chairman Wagner spoke to Kevin Carver, Director of Buildings and Grounds in District 45, about the event and the decision of the schools to

not participate this year. Mr. Carver indicated an earlier approach to the schools next year would be advised. Commissioner Greco shared that Willowbrook does its own event.

- i. Report on D45 NexTrex Bag Recycling –With deadlines in place for completing the program, schools need support. Commissioner Jurkonis asked about the extent of the ECC involvement. This item will be placed on the June agenda.
- j. Discussion of Residential Lead Service Lines – There are 7,152 service lines in Villa Park and 105 are identified as lead. 657 are identified as galvanized pipe and 6,364 are unidentified. Director Guerra answered questions indicating that work is being done to update information on the Lead Service Lines on the Village website. Chairman Wagner asked about the ECC's role in this issue and a discussion on that topic followed.

6. Public Comments on Non-Agenda Items - none

7. Commissioner Comments – Commissioner Greco mentioned that the Food Cooperative is going to open soon.

8. Chairman Comments – Chairman Wagner reminded the ECC of the Salt Creek Sanitary District's efforts to secure an Earmark grant.

9. Village Board Liaison Comments - none

10. Village Staff Comments - none

11. Adjournment – Chairman Wagner called for a motion to adjourn. The motion was made by Commissioner Leishman and seconded by Commissioner Hill. Meeting adjourned at 9:06.

Respectfully submitted

Ellen Jurkonis, ECC Commissioner