



Next Ord. No. 4443  
Next Reso. No. 24070

**VILLAGE OF VILLA PARK**  
**Village Hall, Board Chambers**  
**20 South Ardmore Avenue**  
**Villa Park, IL 60181**

**Village Board of Trustees**

**October 28, 2024**

**7:00 PM**

Village President Nick Cuzzone  
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Public Hearing under the Bond Notification Act**
  - a. Public Hearing under the Bond Notification Act Regarding the Proposed Issuance by the Village of Villa Park Not to Exceed \$1,600,000 General Obligation Limited Tax Bonds, Series 2024A
- 7. Proclamations**
- 8. Presentation**
- 9. Appointment to Commission**
  - a. Appointment of Vincent Davis as Commissioner to the Video Production Commission for a term upon being sworn in until April 30, 2027.
- 10. Consent Agenda**
  - a. Approval of the Minutes of the October 14 Committee of the Whole Meeting and the September 23, 2024 and October 14, 2024 Village Board of Trustees Meetings and the 2025 Budget Workshop Meeting.
  - b. Bill Listings for the weeks of October 14 & 21, 2024 in the amount of \$582,049.21.
- 11. Ordinance for First Reading**

- a. An Ordinance Approving Amendments to Chapter 3 of the Villa Park Municipal Code Related to the Fees for the Issuance and Annual Renewal of the Class L Liquor License

This is an Ordinance Establishing Fees for Liquor Licenses Class L - Banquets. Ordinance 4381 created the Class L license under Section 3-303 Classification. However, the approved Ordinance did not establish an Original Issuance Fee or Annual Fee as required under Sections 3-314 and 3-316. Staff requests waive of first reading as this is a non-substantive change and we are in respect of an application for an L license.

## **12. Ordinance for Second Reading**

- a. An Ordinance Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in order to Increase By One the Maximum Number of Licenses Permitted Under the Class AAA Liquor License Classification

This ordinance will add a Class AAA increasing the total to 4 Class AAA licenses. The Liquor Commissioner has approved the issuance of this license.

- b. An Ordinance Amending Chapter 3, Article III of the Village Code Creating a New Liquor License Category AAAA to Allow the Sale of Liquor at a Tavern, Without Gaming.

This Ordinance Amends Chapter 3 Article III - Licenses, to create a new type of liquor license that allows for the sale at retail of liquor for consumption on the premises and the sale of any alcoholic liquor at retail in original packages for consumption off the premises, but prohibits video gaming. Staff recommends approval of the Ordinance if the Board wishes to establish this type of liquor license.

## **13. Ordinances**

- a. An Ordinance Authorizing the Execution of a Non-Exclusive Cathodic Protective Easement Agreement between West Shore Pipe Line Company and the Village of Villa Park, Illinois

This Ordinance authorizes the Village President to execute an agreement with West Shore Pipeline Company (West Shore) on behalf of the Village to provide an easement for West Shore to construct, reconstruct, operate, maintain, repair, and replace a cathodic protection system. West Shore has agreed to pay the Village \$7,110 in exchange for a ten-foot wide easement along the south side Rotary Park. Staff recommends passage of the Ordinance.

## **14. Resolutions**

- a. Resolution Waiving the Open and Competitive Bidding Requirements and Approving and Authorizing a Contract with Breezy Hill Landscaping, Inc., for the Furnishing, Delivery and Installation of Roof Terrace Improvements for the Villa Park Recreation Center in the amount of \$101,435.00

This Resolution ratifies a contract with Breezy Hill Landscaping, Inc. to be signed by the Village President to provide for furnishing, delivering and installation of roof terrace improvements and provide for payment of the prevailing rate of wages for the Villa Park Recreation Center. Staff recommends approval of the Resolution.

- b. A Resolution Approving and Ratifying the Village Manager's Execution of Certain Change Orders Regarding Roof Terrace and Improvements and the Installation of a Facility Flagpole for the Villa Park Recreation Center Project

This Resolution approves and ratifies the Village Manager's execution of certain change orders with McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, associated with the increased costs for the work related to the roof terrace improvements and the installation of a facility flagpole. Staff recommends approval of this Resolution.

- c. A Resolution Approving and Authorizing the Execution of a Change Order to the Electrical Contract with J. Hamilton Electric Company, Inc., for the Lighting of the Ball Fields at the Villa Park Recreation Center

This Resolution authorizes the Village Manager to execute a Change Order in the amount of \$33,971 with J. Hamilton Electric Company, inc., of Elk Grove Village, Illinois for the furnishing, delivery and installation of electric for the construction of the Villa Park Recreation Center. This change order amends the scope of the project to allow for additional electrical work associated with the lighting at the Recreation Center ball fields. Staff recommends approval of the Resolution.

- d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Membership Fees and Hours of Operation for the Villa Park Recreation Center.

This Resolution would approve the rates for the first year of the Villa Park Recreation Center operation. The new Villa Park Recreation Center is scheduled to open to the public shortly after the new year begins. Memberships for the fitness center will go on sale in November of 2024 along with the hours of operation made public. A new memo from Parks & Recreation is attached below. This memo details the new youth rates which are incorporated into this Resolution. Staff and the Parks and Recreation Advisory Commission (PRAC) recommend fees as listed; and hours of operation as listed.

## **15. Unfinished Business**

- a. Flag status
- b. VPRC Updates

## **16. New Business**

- a. Discussion of the Village Board of Trustees Rules of Order and Procedures

At the request of Trustee Kozar the Rules of Order and Procedures for the Board of Trustees of the Village of Villa Park have been included for discussion.

- b. Villa Park Recreation Center - Proposed Text Amendment to Villa Park Zoning Ordinance Regarding Signs in R Zoning Districts

In order to allow for the appropriate signage at the new Villa Park Recreation Center, which is located in a residential zoning district, the Village requires a text amendment to Section 8.5, entitled "Signs in R Zoning Districts" of the Village's Zoning Ordinance. The proposed text amendment will allow public, civic or institutional uses that are located in residential zoning districts with an approved special use permit, a

maximum of one (1) wall sign per public building entrance leading to a lobby or other common area and a maximum of one (1) monument sign per street frontage, subject to the applicable regulations set forth in the Zoning Ordinance for such signs in non-residential zoning districts. Village staff is seeking the Village Board's direction and authorization to proceed with a petition before the Village's Planning and Zoning Commission regarding the requested text amendment.

- c. Improvements to Highridge Baseball Field in Cooperation with the Villa Park Youth Baseball Association

Staff seeks direction on how to proceed with a plan to improve Highridge Baseball Field in cooperation with the Villa Park Youth Baseball Association (VPYBA). Staff from Parks & Recreation have held conversations with VPYBA on ways to improve Highridge Field and we support the project. Since the land is Village property, however, it would work better if the Village entered into the agreement with Sportfields, Inc. This would make insurance and other requirements easier to enforce and would protect VPYBA from any issues with unfinished work or liability. Staff recommends having a Resolution and Agreement drafted, in cooperation with VPYBA, to hire Sportfields, Inc. of Alsip, IL to conduct improvements on Highridge Baseball Field.

## **17. Village Commission Reports**

- a. Acceptance of the Community F.U.N. Commission August 27, 2024 & September 24, 2024 Regular Meeting Minutes and September 10, 2024 Special Meeting Minutes.
- b. Acceptance of the Minutes for the Video Production Commission Meeting of August 14, 2024.
- c. Acceptance of the Environmental Concerns Commission's Bike, Pedestrian & Transit Minutes of the July 25, 2024 Meeting.
- d. Acceptance of the Environmental Concerns Commission Minutes of the August 22, 2024 Meeting.

## **18. Village Clerk's Report**

## **19. Village Trustees' Report**

## **20. Village President's Report**

## **21. Village Manager's Report**

- a. Quarterly Financial Report

## **22. Executive Session**

- a. Pursuant to 5ILCS 120/2:  
(c) (11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

## **23. Adjournment**

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals

with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.