



Next Ord. No. 4443
Next Reso. No. 24070

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

October 28, 2024

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Public Hearing under the Bond Notification Act**
 - a. Public Hearing under the Bond Notification Act Regarding the Proposed Issuance by the Village of Villa Park Not to Exceed \$1,600,000 General Obligation Limited Tax Bonds, Series 2024A
- 7. Proclamations**
- 8. Presentation**
- 9. Appointment to Commission**
 - a. Appointment of Vincent Davis as Commissioner to the Video Production Commission for a term upon being sworn in until April 30, 2027.
- 10. Consent Agenda**
 - a. Approval of the Minutes of the October 14 Committee of the Whole Meeting and the September 23, 2024 and October 14, 2024 Village Board of Trustees Meetings and the 2025 Budget Workshop Meeting.
 - b. Bill Listings for the weeks of October 14 & 21, 2024 in the amount of \$582,049.21.
- 11. Ordinance for First Reading**

- a. An Ordinance Approving Amendments to Chapter 3 of the Villa Park Municipal Code Related to the Fees for the Issuance and Annual Renewal of the Class L Liquor License

This is an Ordinance Establishing Fees for Liquor Licenses Class L - Banquets. Ordinance 4381 created the Class L license under Section 3-303 Classification. However, the approved Ordinance did not establish an Original Issuance Fee or Annual Fee as required under Sections 3-314 and 3-316. Staff requests waive of first reading as this is a non-substantive change and we are in respect of an application for an L license.

12. Ordinance for Second Reading

- a. An Ordinance Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in order to Increase By One the Maximum Number of Licenses Permitted Under the Class AAA Liquor License Classification

This ordinance will add a Class AAA increasing the total to 4 Class AAA licenses. The Liquor Commissioner has approved the issuance of this license.

- b. An Ordinance Amending Chapter 3, Article III of the Village Code Creating a New Liquor License Category AAAA to Allow the Sale of Liquor at a Tavern, Without Gaming.

This Ordinance Amends Chapter 3 Article III - Licenses, to create a new type of liquor license that allows for the sale at retail of liquor for consumption on the premises and the sale of any alcoholic liquor at retail in original packages for consumption off the premises, but prohibits video gaming. Staff recommends approval of the Ordinance if the Board wishes to establish this type of liquor license.

13. Ordinances

- a. An Ordinance Authorizing the Execution of a Non-Exclusive Cathodic Protective Easement Agreement between West Shore Pipe Line Company and the Village of Villa Park, Illinois

This Ordinance authorizes the Village President to execute an agreement with West Shore Pipeline Company (West Shore) on behalf of the Village to provide an easement for West Shore to construct, reconstruct, operate, maintain, repair, and replace a cathodic protection system. West Shore has agreed to pay the Village \$7,110 in exchange for a ten-foot wide easement along the south side Rotary Park. Staff recommends passage of the Ordinance.

14. Resolutions

- a. Resolution Waiving the Open and Competitive Bidding Requirements and Approving and Authorizing a Contract with Breezy Hill Landscaping, Inc., for the Furnishing, Delivery and Installation of Roof Terrace Improvements for the Villa Park Recreation Center in the amount of \$101,435.00

This Resolution ratifies a contract with Breezy Hill Landscaping, Inc. to be signed by the Village President to provide for furnishing, delivering and installation of roof terrace improvements and provide for payment of the prevailing rate of wages for the Villa Park Recreation Center. Staff recommends approval of the Resolution.

- b. A Resolution Approving and Ratifying the Village Manager's Execution of Certain Change Orders Regarding Roof Terrace and Improvements and the Installation of a Facility Flagpole for the Villa Park Recreation Center Project

This Resolution approves and ratifies the Village Manager's execution of certain change orders with McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, associated with the increased costs for the work related to the roof terrace improvements and the installation of a facility flagpole. Staff recommends approval of this Resolution.

- c. A Resolution Approving and Authorizing the Execution of a Change Order to the Electrical Contract with J. Hamilton Electric Company, Inc., for the Lighting of the Ball Fields at the Villa Park Recreation Center

This Resolution authorizes the Village Manager to execute a Change Order in the amount of \$33,971 with J. Hamilton Electric Company, inc., of Elk Grove Village, Illinois for the furnishing, delivery and installation of electric for the construction of the Villa Park Recreation Center. This change order amends the scope of the project to allow for additional electrical work associated with the lighting at the Recreation Center ball fields. Staff recommends approval of the Resolution.

- d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Membership Fees and Hours of Operation for the Villa Park Recreation Center.

This Resolution would approve the rates for the first year of the Villa Park Recreation Center operation. The new Villa Park Recreation Center is scheduled to open to the public shortly after the new year begins. Memberships for the fitness center will go on sale in November of 2024 along with the hours of operation made public. A new memo from Parks & Recreation is attached below. This memo details the new youth rates which are incorporated into this Resolution. Staff and the Parks and Recreation Advisory Commission (PRAC) recommend fees as listed; and hours of operation as listed.

15. Unfinished Business

- a. Flag status
- b. VPRC Updates

16. New Business

- a. Discussion of the Village Board of Trustees Rules of Order and Procedures

At the request of Trustee Kozar the Rules of Order and Procedures for the Board of Trustees of the Village of Villa Park have been included for discussion.

- b. Villa Park Recreation Center - Proposed Text Amendment to Villa Park Zoning Ordinance Regarding Signs in R Zoning Districts

In order to allow for the appropriate signage at the new Villa Park Recreation Center, which is located in a residential zoning district, the Village requires a text amendment to Section 8.5, entitled "Signs in R Zoning Districts" of the Village's Zoning Ordinance. The proposed text amendment will allow public, civic or institutional uses that are located in residential zoning districts with an approved special use permit, a

maximum of one (1) wall sign per public building entrance leading to a lobby or other common area and a maximum of one (1) monument sign per street frontage, subject to the applicable regulations set forth in the Zoning Ordinance for such signs in non-residential zoning districts. Village staff is seeking the Village Board's direction and authorization to proceed with a petition before the Village's Planning and Zoning Commission regarding the requested text amendment.

- c. Improvements to Highridge Baseball Field in Cooperation with the Villa Park Youth Baseball Association

Staff seeks direction on how to proceed with a plan to improve Highridge Baseball Field in cooperation with the Villa Park Youth Baseball Association (VPYBA). Staff from Parks & Recreation have held conversations with VPYBA on ways to improve Highridge Field and we support the project. Since the land is Village property, however, it would work better if the Village entered into the agreement with Sportfields, Inc. This would make insurance and other requirements easier to enforce and would protect VPYBA from any issues with unfinished work or liability. Staff recommends having a Resolution and Agreement drafted, in cooperation with VPYBA, to hire Sportfields, Inc. of Alsip, IL to conduct improvements on Highridge Baseball Field.

17. Village Commission Reports

- a. Acceptance of the Community F.U.N. Commission August 27, 2024 & September 24, 2024 Regular Meeting Minutes and September 10, 2024 Special Meeting Minutes.
- b. Acceptance of the Minutes for the Video Production Commission Meeting of August 14, 2024.
- c. Acceptance of the Environmental Concerns Commission's Bike, Pedestrian & Transit Minutes of the July 25, 2024 Meeting.
- d. Acceptance of the Environmental Concerns Commission Minutes of the August 22, 2024 Meeting.

18. Village Clerk's Report

19. Village Trustees' Report

20. Village President's Report

21. Village Manager's Report

- a. Quarterly Financial Report

22. Executive Session

- a. Pursuant to 5ILCS 120/2:
(c) (11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

23. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals

with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Public Hearing under the Bond Notification Act Regarding the Proposed Issuance by the Village of Villa Park Not to Exceed \$1,600,000 General Obligation Limited Tax Bonds, Series 2024A

RECOMMENDED ACTION:

The Board will hold a public hearing tonight (October 28, 2024) as advertised on October 18 in a newspaper of general circulation. The Ordinance approving that the non-referendum general obligation limited bonds be sold and the ordinance selling said bonds will be adopted after a period of at least seven (7) days after the date hereof - specifically November 11, 2024.

BACKGROUND:

N/A

DISCUSSION:

None.

MINUTES of a regular public meeting of the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, held at the Village Hall, Second Floor – Board Chambers, 20 South Ardmore Avenue, Villa Park, Illinois 60181 in said Village at 6:45 o’clock p.m. on the 28th day of October, 2024.

* * *

The meeting was called to order by the Village President, and upon the roll being called by the Village Clerk, the following Trustees answered present: _____

The following Trustees were absent: _____

The Village President announced that the Bond Issue Notification Act of the State of Illinois required a declaration of the intention of the Village to issue non-referendum general obligation limited bonds of the Village in an amount not to exceed \$1,600,000 to provide additional funds to pay debt service on the Village’s General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017 and General Obligation Bonds (Alternate Revenue Source), Series 2022A and to finance capital projects for the Village, namely capital expenditures for the purchase of equipment, including computer equipment, vehicles, utility trucks, police squad cars and equipment, dump trucks, maintenance trucks and cardiac monitors, in and for the Village, and for the payment of expenses incident thereto, and that the President and Board of Trustees was required to hold a public hearing prior to the adoption of an ordinance providing for the sale of said bonds and the levy of a direct annual tax to pay the principal and interest thereon.

Whereupon the Village Clerk presented and read in full a resolution as follows:

RESOLUTION NO. ____

RESOLUTION concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of General Obligation Limited Tax Bonds, Series 2024A of the Village of Villa Park, DuPage County, Illinois.

* * *

WHEREAS, pursuant to the provisions of The Municipal Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “**Municipal Code**”), the Village of Villa Park, DuPage County, Illinois (the “**Village**”), is authorized to issue non-referendum general obligation limited bonds for various purposes of the Village; and

WHEREAS, before the Village may adopt an ordinance selling non-referendum general obligation limited bonds, the President and Board of Trustees of the Village (the “**Board**”) proposing to sell the bonds shall hold at least one public hearing concerning the Village’s intent to sell the bonds pursuant to the Bond Issue Notification Act of the State of Illinois (the “**Act**”); and

WHEREAS, pursuant to the Act, the Village Clerk of the Village shall publish notice of the hearing at least once in a newspaper of general circulation in the Village not less than seven (7) nor more than thirty (30) days before the date of the hearing; and

WHEREAS, on the 18th day of October, 2024, notice of the hearing was published once in *Villa Park Suburban Life*, the same being a newspaper of general circulation in the Village, and an affidavit evidencing the publication of such notice, together with a newspaper clipping of such notice as published attached thereto, having heretofore been presented to the Board, and made a part of the permanent records of the Board; and

WHEREAS, notice of the hearing was given by posting at least forty-eight (48) hours before the hearing a copy of the notice at the principal office of the Board; and

WHEREAS, at the hearing, the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Hearing. The persons desiring to be heard presenting written or oral testimony on this date were as follows:

See Schedule 1 attached hereto and made a part hereof.

The hearing was finally adjourned at _____ p.m. on the 28th day of October, 2024.

Section 3. Decision to Proceed. Upon review of the written and oral testimony, the Board deems it advisable, necessary and for the best interests of the Village that the non-referendum general obligation limited bonds be sold and that the ordinance selling said bonds be adopted after a period of at least seven (7) days after the date hereof.

Section 4. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

ADOPTED November 11, 2024

Village President

Attest:

Village Clerk

**SCHEDULE 1: PERSONS DESIRING TO BE HEARD PRESENTING WRITTEN
OR ORAL TESTIMONY**

NONE

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented and read by the Village Clerk be adopted.

After a full discussion thereof, the Village President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Trustees voted **AYE**: _____

NAY: _____ None _____

Whereupon the Village President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Village Clerk to record the same in the records of the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Villa Park, DuPage County, Illinois (the “**Village**”), and as such official I am the keeper of the records and files of the Village and the President and Board of Trustees thereof (the “**Corporate Authorities**”).

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Corporate Authorities held on the 11th day of November, 2024, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of General Obligation Limited Tax Bonds, Series 2024A of the Village of Villa Park, DuPage County, Illinois

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Corporate Authorities at least forty-eight (48) hours in advance of the holding of said meeting, that said agenda contained a specific item or reference to the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Illinois Municipal Code, as amended, and that the Corporate Authorities has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Corporate Authorities in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Village, this 11th day of November, 2024.

Village Clerk

[SEAL]



VILLAGE OF VILLA PARK

Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

September 23, 2024

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON SEPTEMBER 23, 2024

1. Call to Order – Roll Call.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Amendments to the Agenda.

4. Public Comments on Agenda Items.

Cheryl Tucker, Commissioner with the Parks and Recreation Advisory Commission, referred to Items 13.a and 13.c and asked for Board approval of both resolutions.

5. Public Comments on Non-Agenda Items.

Resident Tina Konstatos spoke in regards to safety issues for an individual who sits on the median at North and Addison and passing vehicles. President Cuzzone said the issue is being addressed by the Village.

Resident Jim Madigan asked about current road construction on Iowa and additional construction still required.

Resident Bob Gardner referred to proposed road construction for Elm Street and corrected some information he presented at a previous meeting.

Cheryl Tucker referred to the Kids Clothes Closet run by the Community Congregational Church out of Calvary Methodist Church at 136 E. Highland Avenue. She said children's coats and clothes are needed and asked residents to help needy families by donating. For more information, call 630-834-8352.

6. Proclamations.

6.a. Proclamation by President Cuzzone Recognizing October 6-12, 2024 as Fire Prevention Week in the Village of Villa Park.

7. Presentation.

7.a. Community F.U.N. Commission Summer Landscaping Awards.

Commissioners Mary Brunner-Hintze and Cathy Mayberry presented landscaping awards to homeowners for Most Natural Butterfly-Type Garden, Best Use of Decorations and Most Colorful.

8. Appointment to Commission.

8.a. Economic Development Commission

Appointment of John Drogos as Commissioner for a term from appointment to April 30, 2025.

8.b. Historical Preservation Commission

Appointment of Khalid Sabri as Commissioner for a term from appointment to April 30, 2027.

Motion to approve the appointment was made by Trustee Patrick and seconded by Trustee Alfano. There were no questions, comment or discussion. Roll call vote tallied seven (7) ayes made by Trustees Corkery, Kozar, Kumar, Cordova, Patrick, Alfano and President Cuzzone. There were no nays. Motion carried.

9. Consent Agenda.

9.a. Bill Listing from the Weeks of September 9, 2024 and September 16, 2024 in the Amount of \$909,098.64.

9.b. Approval of the Minutes of the September 9, 2024 Public Hearing.

9.c. Approval of the Minutes of the September 9, 2024 Committee of the Whole and Village Board of Trustees Meetings.

9.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Execution of an Agreement Between the Village of Villa Park and Kluber, Inc. for Professional Architectural and Engineering Consulting Services for Interior Renovations for Villa Park Fire Station 81.

This resolution authorizes the Village Manager to execute an agreement with Kluber, Inc. to create construction drawings and provide construction management for the remodel at Station 81.

9.e. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Employee Leasing Agreement with MGT Impact Solutions, LLC for a Finance Director.

The proposed resolution authorizes the Village Manager to enter into an agreement with MGT Impact Solutions, Inc. (formerly GovHR/GovTempsUSA) for the Finance Director position for a term from September 14, 2024 to June 27, 2025. The agreement may continue on a month-to-month basis up to October 3, 2025 if mutually agreed upon by both parties. It is anticipated this will be the final contract for the Finance Director position as the Village intends to begin recruitment to fill the position in early 2025. Staff recommends approval of this resolution.

Manager Harline provided additional information and clarification for Items 9.d and 9.e.

Motion to approve Consent Agenda was made by Trustee Kumar and seconded by Trustee Kozar. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Corkery, Alfano, Cordova, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

10. Ordinance for First Reading.

10.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix C – Basic Zoning Ordinance - Article 6 “Uses”, Article 13 “Nonconformities” and Article 14 “Measures and Definitions”.

This ordinance approves text amendments in Appendix C – Basic Zoning Ordinance – Article 6 “Uses”, Article 13 “Nonconformities” and Article 14 “Measures and Definitions”. The Planning and Zoning Commission unanimously recommended approval by a vote of 6-0. Staff requests waiving first reading as we are waiting to issue permits pending approval of the text amendment.

Motion to waive first reading was made by Trustee Kozar and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Corkery, Alfano, Patrick, Cordova, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

Motion to approve the ordinance was made by Trustee Corkery and seconded by Trustee Kozar. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Alfano, Cordova, Corkery, Kozar, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

10.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 14 of the Villa Park Municipal Code Establishing Administrative Fees Associated with Fleeing and Eluding Motor Vehicles in the Village of Villa Park, Illinois.

This ordinance would amend Chapter 14 of the Village Code to add a new Article V to establish administrative fees associated with a motor vehicle used in an attempt to flee or in an attempt to elude a police officer in the Village of Villa Park. Staff recommends approval of the ordinance.

Motion to waive first reading was made by Trustee Kozar and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Corkery, Patrick, Alfano, Kozar, Kumar and President Cuzzone. There were no nays. Motion carried.

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Cordova. Police Chief Rivas provided additional information and responded to questions from the Board. Attorney Wolf provided additional clarification on the cost shifting fee, administrative in nature. Roll call vote tallied six (6) ayes made by Trustees Kozar, Alfano, Patrick, Kumar, Cordova and President Cuzzone and one (1) nay by Trustee Corkery. Motion carried.

11. Ordinance for Second Reading.

11.a. An Ordinance of the Village of Villa Park, Illinois, DuPage County, Illinois, Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in Order to Increase By One the Maximum Number of Licenses Permitted Under the Class AAA Liquor Classification.

This ordinance will add a Class AAA license, increasing the total to 4 Class AAA licenses. The Liquor Commissioner has approved the issuance of this license.

Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Kumar. The business owner of Leena's Patio and Wine Bar and his general manager gave a PowerPoint presentation on the business plan for their proposed business and responded to questions from the Board. Attorney Wolf provided clarification on the process for issuing liquor licenses. Discussion ensued on gaming in the business plan and issuing an EEEE liquor license that would not allow for gaming. Community and Economic Development Director McLaughlin said the business would not qualify for an EEEE license and responded to questions from the Board.

Motion to postpone the ordinance to the October 14, 2024 meeting was made by Trustee Kozar and seconded by Trustee Cordova. Roll call vote tallied four (4) ayes made by Trustees Cordova, Kozar, Kumar and President Cuzzone and three (3) nays by Trustees Patrick, Alfano and Corkery.

Motion to direct the Village Attorney to create a liquor license appropriate to this business that would not allow for gaming was made by Trustee Patrick and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Kozar, Kumar, Alfano, Patrick, Cordova, Corkery and President Cuzzone. There were no nays. Motion carried.

12. Ordinances.

12.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Special Use for a School at 1110 South Villa Avenue.

This ordinance approved Petition PZ-24-13 for a Special Use for the existing middle school located at 1110 South Villa Avenue per Exhibit A. The Planning and Zoning Commission unanimously recommended approval by a vote of 6-0.

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Kumar. Trustee Patrick referred to the upcoming referendum in the school district. Attorney Wolf explained that the Village will not take a position regarding the referendum but informative details can be provided. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Corkery, Alfano, Kozar, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

12.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Authorizing TIF Grant Programs for Façade, Tenant and Site Improvements and Rescinding Resolution 15-11, Resolution 2206 and Ordinance 3627.

This ordinance approves TIF grant programs for façade, tenant and site improvements while simultaneously rescinding Resolution 15-11, Resolution 2206 and Ordinance 3627 for prior grant programs. The Economic Development Commission reviewed the proposed grants on September 18, 2024 and voted 4-0 to give a positive recommendation to the Village Board for consideration.

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Kumar. Director McLaughlin provided additional information and responded to questions from the Board. Roll call vote tallied seven (7) ayes made by Trustees Alfano, Corkery, Cordova, Kumar, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

13. Resolutions.

13.a. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase, Lease and Installation of Cardio and Strength Equipment from Life Fitness LLC Through Sourcewell Purchasing Cooperative in an Amount Not to Exceed \$228,629.00.

This resolution authorizes the Village President to execute an agreement with Life Fitness LLC to lease and or purchase cardio and strength equipment and for installation of same for an amount not to exceed \$228,629. Staff recommends approval of the resolution to obtain fitness equipment from Life Fitness LLC for the VPRC.

Motion to approve the resolution was made by Trustee Kumar and seconded by Trustee Cordova. Parks and Recreation Director Gola provided additional information and responded to questions from the Board. Attorney Wolf clarified that the Village is utilizing a cooperative agency to be able to purchase off their bid contract. Roll call vote tallied seven (7) ayes made by Trustees Corkery, Patrick, Alfano, Cordova, Kozar, Kumar and President Cuzzone. There were no nays. Motion carried.

13.b. A Resolution of the Village of Villa Park, DuPage County, Illinois, for Approval of Commissioner Handbook. *This proposed resolution approves the Commissioner Handbook which will serve as a guide to current and future commissioners. The updated handbook includes feedback from commissioners, department liaisons and legal counsel. The final version will be available on our website and will be shared when recruiting for commission vacancies. Staff recommends approval of this resolution.*

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Alfano. Asst. Village Manager McVey responded to questions from the Board. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Corkery, Kozar, Alfano, Patrick, Kumar and President Cuzzone. There were no nays. Motion carried.

13.c. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Landscape/Park Installation Services from Hacienda Landscaping Inc. of Minooka, Illinois, to Complete Open Space Land Acquisition and Development Grant (OSLAD) Renovations for Recreation Amenities for Lions Park in the Amount of \$1,125,970. *The proposed resolution authorizes the Board of Trustees of Villa Park to waive the formal competitive bid process and further authorizes the Village President to execute a contract with Hacienda Landscaping Inc. of Minooka, Illinois, for the furnishing, delivery and installation of recreation amenities at Lions Park in the amount of \$1,125,970. Based on the recommendation of Upland Design Ltd., our design consultant for the Lions Park project, we recommend waiving the bidding requirements pursuant to Section 2-220 of the Village of Villa Park Municipal Code and recommend awarding the contract to Hacienda Landscaping as the lowest responsible base bid and two alternate bids for purchase and construction of the Lions Park playground, pickleball courts, basketball court, pergola, open shelter, story walk and (alternate bids) to include purchase and installation of a shade structure and landscape materials for a total amount of \$1,125,970. To waive bidding requires a two-thirds (2/3) majority affirmative vote.* Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Kozar, Corkery, Alfano, Cordova, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

13.d. A Resolution of the Village of Villa Park, DuPage County, Illinois, Waiving the Bidding Requirements and Authorizing the Execution of a Contract for Brick Pavers for the New Villa Park Recreation Center to LPS Pavement Company of Oswego, Illinois, in the Amount of \$139,900. *This resolution authorizes the Board of Trustees to waive the competitive bidding requirement as provided for in Section 2-220(a)(3) of the Village Code and to authorize the Village President to execute an agreement with LPS Pavement Company of Oswego, Illinois ("LPS"), for brick paving work at the Villa Park Recreation Center in the amount of \$139,900. To waive the formal competitive bidding process, the Village Code requires a two-thirds (2/3) majority affirmative vote of its members. Staff recommends approval of the resolution.*

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kumar. Attorney Wolf provided additional information on the reason for waiving the bidding requirements. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Corkery, Alfano, Kozar, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

13.e. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving and Authorizing the Execution of a Highway Authority Agreement with Finish Line Investments and Properties, Inc. of Schaumburg, Illinois. *This resolution authorizes the Village President to execute a Highway Authority Agreement between the Village of Villa Park, Illinois, and Finish Line Investments and Properties, Inc. of Schaumburg, Illinois, for the protection of the natural environment and human health. Staff recommends approval of the resolution.*

Motion to approve the resolution was made by Trustee Cordova and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Alfano, Kozar, Patrick, Kumar, Cordova, Corkery and President Cuzzone. There were no nays. Motion carried.

14. Unfinished Business.

14.a. Flag Status.

A diagram of where the flagpole will be placed is included below. Work is scheduled to begin September 30. The diagram also includes where an electronic sign board could be placed if approved in next year's budget. Manager Harline provided additional details.

14.b. VPRC Update – New Programs.

Manager Harline referred to an additional \$229,000 that may be needed for items that would include the flagpole, terrace, landscaping and signage. Public Works Director Guerra provided additional information. Director Gola

provided information on the projected opening of the Recreation Center. Consensus of the Board was to grant authority for staff to spend up to an additional \$229,000.

15. New Business.

Trustee Kumar requested a mapping of liquor licenses in the Village. Consensus of the Board was to direct staff for a full location of liquor licenses.

16. Village Commission Reports.

16.a. Community F.U.N. Commission

Acceptance of Minutes from the June 26, 2024 Meeting.

16.b. Environmental Concerns Commission

Acceptance of Minutes from the July 25, 2024 Meeting.

17. Village Clerk's Report.

Clerk Korynecky had no report or recommendations.

18. Village Trustees' Report.

Trustee Alfano reminded residents of the Community F.U.N. Commission's Autumn Jubilee on October 12 and their desire to repair the Village clock. She attended the recent IML convention and said it was very informative.

Trustee Kumar had no report or recommendations.

Trustee Corkery had report or recommendations.

Trustee Patrick said he recently became a CERT member. He suggested budgeting for a Police Explorer Program. He also thanked the first responders for all they do.

Trustee Cordova had no report or recommendations.

Trustee Kozar thanked Trustee Alfano for attending the IML convention. He also asked for a third quarter review of revenue and expenses before the upcoming budget review.

19. Village President's Report.

President Cuzzone announced Brewfest on October 5 at Cortesi Park. He said Coffee with the Board is also on October 5 at 9 a.m. at Village Hall. He said the Kiwanis-Rotary Night Golf Fundraiser is on October 4 at Sugar Creek Golf Course. He announced the Fire Department Open House on October 12 from 12 to 3 p.m. at Fire Station 81. He also said 33 homeowners received help on the recent Love Your Neighbor Day.

20. Village Manager's Report.

Manager Harline said staff is looking for a Tri-Trail Ribbon Cutting date. He said Board members can contact him for a tour of the new recreation center. He also referred to additional ordinances requested by the Board.

21. Executive Session.

21.a. Pursuant to 5ILCS 120/2:

(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

21.b. Pursuant to 5ILCS 120/2:

(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

21.c. Pursuant to 5ILCS 120/2:

(c)(11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

21.d. Pursuant to 5ILCS 120/2:

(c)(6) Discussion on setting the price for property already owned by the Village.

Motion to approve Executive Session was made by Trustee Kumar and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Kozar, Corkery, Alfano, Patrick, Kumar, Cordova and President Cuzzone. There were no nays. Motion carried.

22. Adjournment.

Motion to adjourn was made by Trustee Patrick and seconded by Trustee Alfano. Voice vote passed with all ayes.

Motion carried. Meeting adjourned at 11:05 p.m.

Respectfully submitted,



VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees - Committee of the Whole

October 14, 2024

6:00 PM

Village President Nick Cuzzone

Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE
BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON
OCTOBER 14, 2024**

1. Call to Order – Roll Call.

President Cuzzone called the meeting order and Clerk Korynecky called the roll.
Trustees Corkery was absent.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Discussion.

3.a. Discussion of TIF Alternative Revenue Source G.O. Bond Sale in Support of the Union Apartment Project.
Geoff Dickinson of S.B. Friedman will discuss his financial analysis and projections for the proposed Union at Old Town project proposed by Marquette Companies and Three Leaf Partners. In order for Speer Financial to develop a projection for the bond coverage and repayment schedule, S.B. Friedman must look at the developer's project for the number of proposed units, type of units, estimated property value at construction and the likely increases in property value over time. They also need to project the escalation of the required tuition payments per student for school districts to satisfy the requirement that the Village cover those payments for all students who move into the district and live in a project in a TIF district. Without an intergovernmental agreement, the TIF must pay up to 13% of the increment to the secondary school and 27% to the elementary school in the TIF district. Therefore, S.B. Friedman must make an estimate of the probable number of children that are expected to move into the TIF district. Anthony Miceli will also be at the meeting to discuss the analysis of Speer Financial. Speer took the projection of the increment generated and payments required from Mr. Dickinson (and Emma Boananno-Lynch) at S.B. Friedman and determined that there was still sufficient projected revenue to cover the payments and have the 25% additional coverage required for a non-home rule municipality selling G.O. Bonds.

Manager Harline provided an overview of the presentation. Geoff Dickinson, S. B. Friedman, gave a PowerPoint summary presentation on the projected taxes from this project and how much of that money will be available to support the project. He also responded to questions from the Board. Anthony Miceli, Speer Financial, referred to the Preliminary Incremental Property Tax Projections handout he provided to the Board. His review included incremental property tax projections and projected assumptions on tuition per estimated student based on S.B. Friedman's analysis and Illinois state statute. He also responded to questions from the Board.

4. Public Comments.

Resident Cheryl Tucker asked how the Village will be protected if the units in the Union are not completely occupied. David Lyon with Marquette Companies responded to the public comment and said the proposed redevelopment agreement will include evidence of the debt equity and all of the capital prior to the bonds being issued that would mitigate risk to the Village.

5. Adjournment.

Motion to adjourn was made by Trustee Cordova and seconded by Trustee Kumar. There were no questions, comments or discussion. Voice vote passed with all ayes. Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Hosanna Korynecky



VILLAGE OF VILLA PARK

Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

October 14, 2024

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON OCTOBER 14, 2024

1. Call to Order – Roll Call.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.
Trustee Corkery was absent.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Amendments to the Agenda.

President Cuzzone said Item 12.a. will be removed from the agenda. Discussion ensued on the reason for Item 12.a being removed. President Cuzzone said it is being done at the request of the petitioner who would like more time to prepare additional information for the Board. Board members argued that they had postponed Item 12.a to the October 14, 2024 Board meeting. President Cuzzone said he has the authority as Village Board Chairman to remove an agenda item. Attorney Wolf clarified that the Village President, along with the Village Manager, are in charge of the agenda and President Cuzzone has the authority to remove an item from the agenda.

4. Public Comments on Agenda Items.

There were no participants.

5. Public Comments on Non-Agenda Items.

Resident Matt Weis referred to the property at 1330 S. Villa Avenue and was concerned for community safety due to the fact that rooms are being rented by the month and there is often police presence at the property.

Resident Danielle Weis referred to the property at 1330 S. Villa Avenue and complaints submitted to the Village with no response from staff. She also asked if this property is still a single family home.

Resident Michael Hess referred the 1330 S. Villa Avenue property and other similar properties where rooms are rented by the month and asked for an ordinance or regulations to hold the homeowner accountable for a vetting process and occupancy requirements.

Manager Harline said staff is working with the homeowner and looking at different avenues for enforcement. Attorney Wolf said the Village is continuing to evaluate the situation and Legal has commenced working with Community Development to evaluate it further and determine Village enforcement opportunities.

Nick Bretwisch, general manager for Leena's Wine & Coffee Bar, said the petitioner asked that Item 12.a be removed so they would have additional time for a site visit by Board members.

Discussion ensued on the consensus from the Board at the September 11, 2023 meeting to approve the petitioner's request for a liquor license.

6. Notice of Public Hearing on Intent to Sell General Obligation Bonds (Alternate Revenue Source).

6.a. Notice of Public Hearing Concerning the Intent of the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, to Sell Not to Exceed \$15,000,000 General Obligation Bonds (Alternate Revenue Source).

1. Call Meeting to Order – Roll Call.

President Cuzzone called the meeting to order at 7:50 p.m. and Clerk Korynecky called the roll.
Trustee Corkery was absent.

2. Discussion.

The purpose of the hearing is to receive public comments on the proposal to sell alternate bonds of the Village in an amount not to exceed \$15,000,000 for the purpose of financing eligible redevelopment project costs within the Village's St. Charles Road Commercial Corridor Tax Increment Financing District.

President Cuzzone said this is a long-range plan that will make the Village a better place.

3. Staff Comments.

Manager Harline said staff is in support of moving forward with the project and believe the presentation at Committee of the Whole explained that the Village will be able to cover the note with the project proposed and staff recommends drafting a bond ordinance after the public hearing.

President Cuzzone asked if the Village received any written comments regarding the proposed bond reading.
Manager Harline said the Village had not.

4. Public Comments.

There were no participants.

5. Adjournment.

Motion to adjourn public hearing was made by Trustee Cordova and seconded by Trustee Kumar. Roll call vote tallied six (6) ayes made by Trustees Patrick, Alfano, Cordova, Kozar, Kumar and President Cuzzone. There were no nays. Motion carried.

Consensus of the Board was for staff to draft a bond ordinance to sell General Obligation Alternate Revenue Source Bonds not to exceed \$15,000,000.

7. Proclamations.

7.a. Proclamation by President Cuzzone Recognizing the St. Alexander Church 100-Year Anniversary from October 17, 1924 – October 17, 2024.

7.b. Proclamation by President Cuzzone Recognizing November 15, 2024 as School Board Members Day.

7.c. Proclamation by President Cuzzone Recognizing October 2024 as Principal Appreciation Month.

7.d. Proclamation by President Cuzzone Celebrating the 50th Anniversary of the Villa Park Islamic Foundation.

8. Presentation.

9. Appointment to Commission.

10. Consent Agenda.

10.a. Bill Listing for the Weeks of September 23, 2024, September 30, 2024 and October 7, 2024 in the Amount of \$2,995,189.86.

Request by Trustee Alfano to remove Item 10.a from Consent Agenda.

10.b. Approval of Minutes of the September 23, 2024 Village Board of Trustees Meeting.

Request by Trustee Kozar to remove Item 10.b from Consent Agenda.

10.c. Approval of Minutes of the September 7, 2024 and October 5, 2024 Coffee with the Board Meetings.

10.d. A Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing a Memorandum of Understanding Between Public Safety Cadets of Virginia and the Villa Park Police Department Regarding a Program to Educate and Mentor Youth.

This resolution authorizes the Village Police Chief to execute a Memorandum of Understanding between Public Safety Cadets and the Village of Villa Park to cooperate on a program to educate and mentor youth. Staff recommends approval of the resolution.

Request by Trustee Patrick to remove Item 10.d. from Consent Agenda.

10.e. A Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Purchase of Automated External Defibrillators (AEDs) and Accessories from Second Chance Cardiac Solutions, Inc. of Yorkville, Illinois, at a Cost Not to Exceed \$24,390.40.

This resolution authorizes and directs the Village Manager to purchase 12 Zoll AEDs, 7 wall storage cabinets, 2 non-clinical AED Trainers and accessories from Second Chance Cardiac Solutions, Inc. of Yorkville, Illinois, for a total cost of \$24,390.40. The Village is purchasing the equipment from a joint purchasing agreement of the State of Illinois that competitively bid for the cost of the equipment. This is the first of two purchases of a similar cost and, so to avoid the appearance of trying to evade purchasing policy, this resolution is presented to the Board. Staff recommends approval of the resolution.

Motion to approve Items 10.c and 10.e was made by Trustee Cordova and seconded by Trustee Kumar. Roll call vote tallied six (6) ayes made by Trustees Patrick, Alfano, Kozar, Kumar, Cordova and President Cuzzone. There were no nays. Motion carried.

10.a. Bill Listing for the Weeks of September 23, 2024, September 30, 2024 and October 7, 2024 in the Amount of \$2,995,189.86.

Motion to approve Bill Listing was made by Trustee Cordova and seconded by Trustee Kumar. Trustee Alfano asked for clarification of an item on page 47. Finance Director Howard provided additional information. Roll call vote tallied six (6) ayes made by Trustees Alfano, Patrick, Cordova, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

10.b. Approval of Minutes of the September 23, 2024 Village Board of Trustees Meeting.

Motion to approve the minutes was made by Trustee Kumar and seconded by Trustee Alfano. Attorney Wolf provided information on the Open Meetings Act in regards to postponing the vote. Discussion ensued. Motion to postpone approval of the minutes to the October 28, 2024 meeting was made by Trustee Patrick and seconded by Trustee Kozar. Roll call vote tallied five (5) ayes made by Trustees Cordova, Kumar, Patrick, Alfano and Kozar and one (1) nay by President Cuzzone. Motion carried.

11. Ordinance for First Reading.

11.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 3, Article III of the Village Code Creating a New Liquor License Category AAAA to Allow the Sale of Liquor at a Tavern Without Gaming.

This resolution amends Chapter 3, Article III – Licenses, to create a new type of liquor license that allows for the sale at retail of liquor for consumption on the premises and the sale of any alcoholic liquor at retail in original packages for consumption off the premises, but prohibits video gaming. Staff recommends approval of the ordinance if the Board wishes to establish this type of liquor license.

Motion to waive first reading was made by Trustee Kumar and seconded by Trustee Patrick. Some discussion ensued on establishing the new license. Manager Harline clarified the new license as described in the ordinance. Attorney Wolf provided additional clarification of the ordinance as directed by the Board. Roll call vote tallied six (6) nays made by Trustees Cordova, Alfano, Kozar, Patrick, Kumar and President Cuzzone. There were no ayes. Motion failed.

11.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code in Order to Authorize the Village Manager to Enter into Contracts Consistent with the Manager's Purchasing Authority.

Approval of this ordinance authorizes an amendment to the Villa Park Municipal Code to vest the Village Manager with the authority to enter into contracts for the purchase of equipment, material, supplies and services necessary for the Village, consistent with the Manager's purchase authority of up to an amount of \$25,000.00, without requiring prior approval of the Board of Trustees. Staff recommends approval of this ordinance.

Motion to waive first reading was made by Trustee Kumar and seconded by Trustee Cordova. Some discussion ensued on the ordinance. Roll call vote tallied six (6) ayes made by Trustees Patrick, Cordova, Kozar, Kumar, Alfano and President Cuzzone. There were no nays. Motion carried.

Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Alfano, Cordova, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

12. Ordinance for Second Reading.

12.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in Order to Increase by One the Maximum Number of Licenses Permitted Under the Class AAA Liquor License Classification.

This ordinance will add a Class AAA liquor license, increasing the total to 4 Class AAA licenses. The Liquor Commissioner has approved the issuance of this license.

13. Ordinances.

13.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Special Use for a Wireless Telecommunications Tower and Antenna for the Property Located at 1250 S. Ardmore Avenue in the Village of Villa Park, Illinois.

Staff recommends approval of the ordinance as presented.

Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Kumar. Attorney Wolf referred to a memorandum attached to the agenda packet that explains why this action is recommended. She also said the consent order entered by the Judge orders the Village to approve this ordinance. Roll call vote tallied six (6) ayes made by Trustees Kozar, Alfano, Patrick, Cordova, Kumar and President Cuzzone. There were no nays. Motion carried.

14. Resolutions.

10.d. A Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizes the Village Police Chief to Execute a Memorandum or Understanding Between Public Safety Cadets of Virginia and the Villa Park Police Department Regarding a Program to Educate and Mentor Youth.

This resolution authorizes the Village Police Chief to execute a Memorandum of Understanding between Public Safety Cadets and the Village of Villa Park to cooperate on a program to educate and mentor youth. Staff recommends approval of the resolution.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Alfano. Police Chief Rivas provided additional information and responded to questions from the Board. Roll call vote tallied six (6) ayes made by Trustees Cordova, Kumar, Kozar, Alfano, Patrick and President Cuzzone. There were no nays. Motion carried.

14.a. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Bear Construction Company of Rolling Meadows, Illinois, Through Sourcewell for the Purchase and Installation of HVAC System – Fire Station 82.

This resolution authorizes the Village Manager to execute work order number 131373.00 issued by Sourcewell under Sourcewell Contract No.: IL-R1-GC-122122-BEA, for the purchase and installation of a 400 MBH Lochinvar Boiler and Mitsubishi Ductless Split A/C System and approving a contract with Bear Construction Company of Rolling Meadows, Illinois, on behalf of the Village of Villa Park, DuPage County, Illinois. These items are for improvements at Fire Station 82 through Sourcewell Purchasing Cooperative in a total amount of \$119,712.55. Funds are budgeted in the Village's CY 2024 Building Fund for this project. Qualifying Fire Department Grant Funds will also be utilized for this project as appropriate. Staff recommends approval of the resolution.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Cordova. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kumar, Patrick, Alfano, Kozar, Cordova and President Cuzzone. There were no nays. Motion carried.

14.b. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Russo Power Equipment of Naperville, Illinois, for the Purchase of a Kubota RTV-X1100CWL-HS Through Sourcewell Purchasing Cooperative in a Total Amount of \$47,466.27.

This resolution authorizes the Village Manager to purchase a Kubota RTV-X1100CWL-HS with cab, rotary broom, bed mounted spreaders, V plow, safety equipment and other features listed on quote #2798749 under Sourcewell Purchasing Contract 122220-KBA. Russo's Power Equipment Inc. of Naperville, Illinois, is the Kubota dealer and Sourcewell agent for this machine. The price for the machine is \$47,466.27. Funds will be taken from the Equipment Fund/Capital Outlay account number 65.502.02.401. Staff recommends approval of this resolution.

Motion to approve the resolution was made by Trustee Cordova and seconded by Trustee Alfano. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Kumar, Cordova, Alfano, Kozar and President Cuzzone. There were no nays. Motion carried.

14.c. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a Toro Sand Pro 5040 from Reinders, Inc. of Mundelein Illinois, Through Sourcewell Purchasing Cooperative in the Amount of \$49,910.00.

The Village Manager is hereby authorized to execute a purchase order to purchase a Toro Sand Pro 5040 with Sport Field Edger, QAS Finish Grader, Groomer with Scarifier and Springtine. Drag Mat, Rahn QAS Lip Broom, hydraulics and other features listed on quote #Q145135 through the pre-bid Sourcewell Cooperative Purchasing Organization. Reinders of Mundelein, Illinois, Is the Toro dealer and Sourcewell agent for this machine. The price for the machine is

\$49,910. Funds will be taken from the Equipment Fund/Capital Outlay account number 65.502.02.401. Staff recommends approval of this resolution.

Motion to approve the resolution was made by Trustee Cordova and seconded by Trustee Alfano. Positive comments were made about the machine. Roll call vote tallied six (6) ayes made by Trustees Kumar, Cordova, Alfano, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

14.d. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement with Illinois Department of Transportation for Implementing Intelligent Transportation Systems (ITS) Modernization Along Illinois Route 64.

This resolution authorizes the Village President to execute an Intergovernmental Agreement with Illinois Department of Transportation for Implementing Intelligent Transportation Systems (ITS) Modernization along IL Route 64. The Illinois Department of Transportation (IDOT) will begin a project on North Avenue to modernize the traffic signals with intelligent transportation systems (ITS) that includes signal timing, changeable message signs, new signing, traffic surveillance, ADA improvements along with all other necessary work. This work will also update the pre-emptive devices at the intersections of Westwood/Lincoln, Addison Road, Villa Avenue along with construction cost for signal improvements at Michigan and IL 64 which is the Village's responsibility. Staff recommends approval of the Intergovernmental Agreement (IGA) with the Illinois Department of Transportation (IDOT) to participate in their project to modernize the signals along IL 64 North Avenue.

Motion to approve the resolution was made by Trustee Kumar and seconded by Trustee Alfano. Public Works Director Guerra provided additional information and responded to questions from the Board. Manager Harline said there is a cost to the Village for the work to be done by the Village. Roll call vote tallied six (6) ayes made by Trustees Kozar, Alfano, Cordova, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

14.e. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Membership Fees and Hours of Operation for the Villa Park Recreation Center.

This resolution would approve the rates for the first year of the Villa Park Recreation Center operation. The new Villa Park Recreation Center is scheduled to open to the public shortly after the new year begins. Memberships for the fitness center will go on sale in November of 2024 along with the hours of operation made public. Staff and the Parks and Recreation Advisory Commission (PRAC) recommend fees as listed and hours of operation as listed.

Motion to approve the resolution was made by Trustee Cordova and seconded by Trustee Kumar. Parks and Recreation Director Gola provided additional information on the new Recreation Center's operation and responded to questions from the Board. Gina Racanelli, Asst. Director of Parks, Recreation and Fleet provided additional information on programming and responded to questions from the Board.

Motion to postpone the resolution to the October 28, 2024 meeting was made by Trustee Alfano and seconded by Trustee Patrick. Roll call vote tallied six (6) ayes made by Trustees Kozar, Alfano, Cordova, Patrick, Kumar and President Cuzzone. There were no nays. Motion carried.

14.f. A Resolution of the Village of Villa Park, DuPage County, Illinois, Establishing the Regular Meeting Dates of the Village Board of Trustees, the Regular Meeting Dates of the Committee of the Whole, the Village Holidays and the Coffee with the Board dates for Calendar Year 2025.

This resolution establishes the meeting dates for the Regular Village Board of Trustees, Committee of the Whole and Coffee with the Village Board meetings and Village holiday schedule for the 2025 calendar year. The Open Meetings Act requires that every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar year. The Villa Park Municipal Code establishes the regular meeting dates of the Board of Trustees for the second and fourth Monday of each month and the Committee of the Whole meeting dates for the second Monday of each month. The Board also establishes the holidays observed by the Village on an annual basis. Staff recommends approval of the resolution.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Alfano, Cordova, Kumar, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

14.g. A Resolution of the Village of Villa Park, DuPage County, Illinois, to Approve and Authorize the Execution of a Two-Year Contract with Stryker Corporation for ProCare Services for Various Fire Department Equipment.

This resolution authorizes the Village Manager to sign a two-year maintenance contract with Stryker Medical for the ProCare Service Program. The contract covers the powered ambulance cot and load system on Medic 80, as well as the ProCare Service Program for the two cardiac monitors used on Engines 81 and 82. Staff recommends approval of the resolution.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Alfano. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Cordova, Alfano, Kumar, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

14.h. A Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Execution of a Contract Extension with H&H Electric Company for Traffic Signal Maintenance for One Year.

This resolution authorizes the Village Manager to execute an extension of the Traffic Signal Maintenance Agreement with H&H Electric Company for one year for the same terms and rates on behalf of the Village of Villa Park, with such changes therein as may be approved by the Village Manager and Village Attorney. This contract includes monthly maintenance of the traffic signals along St. Charles Road for the intersections of Villa Avenue, Ardmore Avenue and Addison Road and make the necessary repairs. Staff recommends approval of the extension.

Motion to approve the resolution was made by Trustee Kumar and seconded by Trustee Patrick. Director Guerra provided additional information. Roll call vote tallied six (6) ayes made by Trustees Alfano, Cordova, Kumar, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

14.i. A Resolution of the Village of Villa Park, DuPage County, Illinois, for the Utilization of Motor Fuel Tax Funds for the Village's Portion of the Intergovernmental Agreement with the Illinois Department of Transportation.

This resolution authorizes the Village of Villa Park, DuPage County, Illinois, to utilize a portion of the Village's Motor Fuel Tax Funds for its portion of the cost of the Intergovernmental Agreement with the Illinois Department of Transportation for the traffic signal modernization project. Staff recommends approval of this resolution.

Motion to approve the resolution was made by Trustee Alfano and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Kumar, Kozar, Alfano, Cordova and President Cuzzone. There were no nays. Motion carried.

15. Unfinished Business.

15.a. Village Hall Flag Status.

Manager Harline provided an update. Brian Roche, Asst. Director of Parks, Recreation and Fleet, provided additional details and said the flag pole may be installed in the base by the end of the week.

15.b. VPRC Update on New Programming.

Manager Harline said staff has prepared information on the new programming. Asst. Director Racanelli provided information on the proposed programs and a breakdown of the programs provided to the Board. She also responded to questions from the Board.

16. New Business.

16.a. Discussion and authorization for the Village Manager to enter into contracts or approve relevant change orders regarding the performance of roof terrace work for the Villa Park Recreation Center, with subsequent ratification by the Village Board of said contracts or change orders at the October 28, 2024 meeting.

Staff is requesting that the Board of Trustees authorize the Village Manager to enter into contracts to approve relevant change orders regarding the performance of roof terrace work and installation of a flag pole at the Villa Park Recreation Center with subsequent ratification by the Village Board of said contracts or change orders at the October 28, 2024 meeting. To complete the work of the terrace in a timely fashion, it will require a new contract with Breezy Hill Landscaping, Inc. (Breezy Hill) and change orders in excess of \$25,000 with GC Roofing, LLC (GC Roofing) and McKinney Steel and Sales, Inc. Timely acquisition of materials and initiation of the terrace construction that was authorized at the last meeting requires bringing this before the Board at this meeting.

Manager Harline provided additional information. Motion to approve the request was made by Trustee Cordova and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Alfano, Kozar, Cordova, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

17. Village Commission Reports.

18. Village Clerk's Report.

Clerk Korynecky had no report or recommendations.

19. Village Trustees' Report.

Trustee Alfano referred to the recent Fire Station Open House. She referred to the recent Autumn Jubilee and said it was well attended. She thanked Sarah Corkery and her group of actors for the stories they presented and the work done by the Parks and Recreation staff at the event. She said the Tri-Trail ribbon cutting is on Wednesday. She referred to liquor license fees and asked to review the fee structure.

Trustee Kumar asked about revenue from the gaming establishments. Director Howard and Manager Harline provided additional information. She expressed her concerns about Air B & Bs.

Trustee Patrick recognized the Fire Department on their recent Open House. He said the Autumn Jubilee was a great event and well attended. He referred to the upcoming election and asked people to be respectful of others. He also congratulated his wife on completing her first Chicago marathon.

Trustee Cordova said St. Alexander is hosting a blood drive tomorrow from 12 to 5 p.m. He also provided an update on the tax revenue received by the Village from gaming.

Trustee Kozar asked Attorney Wolf to provide information on the Village President's authority. He asked the Board to review the rules of order and procedure adopted by the Board and asked that it be on the agenda for discussion. He also commented on his request for a definition of hardship at the September 11, 2023 meeting.

20. Village President's Report.

President Cuzzone commended the Fire Department on their recent Open House. He said the Autumn Jubilee was well attended. He said the Clothes Mentor store had a ribbon cutting on October 12. He also said electronic recycling is on October 19 on Home Avenue from 9 a.m. to 12 p.m.

21. Village Manager's Report.

Manager Harline said the Tri-Trial Connector Ribbon Cutting is at Rotary Park on October 24 at 5 p.m. He passed out samples of the pool liner to the Board. He said a Budget Workshop will be on October 21 at 6 p.m. He also referred to rapid flashing beacons. Director Guerra provided additional information on where the beacons will be located.

22. Executive Session.**22.a. Pursuant to 5ILCS 120/2:**

(c)(11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

Motion to approve Executive Session was made by Trustee Kumar and seconded by Trustee Alfano. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kozar, Kumar, Cordova, Patrick, Alfano and President Cuzzone. There were no nays. Motion carried.

23. Adjournment.

Motion to adjourn was made by Trustee Cordova and seconded by Trustee Alfano. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 10:48 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk



VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Special Meeting

Village Board of Trustees

October 21, 2024

6:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

**MINUTES OF THE SPECIAL BUDGET WORKSHOP HELD IN VILLAGE HALL BY THE PRESIDENT AND THE
BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON
OCTOBER 21, 2024**

1. Call to Order – Roll Call.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.
Trustee Corkery was absent.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance and said the prayer.

3. Discussion.

3.a. 2025 Budget Workshop and Department Presentations.

Manager Harline introduced the slide show PowerPoint presentation that will be used for the budget workshop.
Finance Director Howard gave an overview of the budget process.

- Operating Funds
- Capital Funds

Manager Harline reviewed organizational priorities and the strategic plan

Community and Economic Development Director McLaughlin reviewed the following:

- organizational chart, accomplishments and goals
- TIF budgets and 2025 developments

Police Department – Police Chief Rivas reviewed the following:

- 2025 budget and big ticket items of budgeted expenses
- personnel changes and staffing requirements

Fire Department – Fire Chief Stapleton reviewed the following:

- personnel and staffing requirements
- major expenditures & vehicles

Administration, Finance & Public Affairs – AVM McVey reviewed the following:

- public affairs expenditures, Village Manager's office, information & technology

Parks and Recreation – Director Gola reviewed the following:

- staffing and the new recreation center
- new programming costs, maintenance of parks and pool

Public Works – Director Guerra reviewed the following

- water supply, streets and forestry, stormwater

affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

4. Public Comments on Agenda Items.

There were no participants.

5. Executive Session

5.a. Pursuant to 5ILCS 120/2:

(c)(11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

Motion to approve Executive Session was made by Trustee Cordova and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Alfano, Kozar, Kumar, Cordova and President Cuzzone. There were no nays. Motion carried.

6. Adjournment.

Motion to adjourn was made by Trustee Patrick and seconded by Trustee Cordova. Voice vote passed with all ayes. Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on October 28, 2024

Covering weekly check runs dated for:

October 14, 2024/CY24... .. \$413,657.03

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF1014","1003 INT","1004 INT","1009 INT"

Invoice.Detail.Type = {<>} "Adjustment"

[Report].Voided = {<>}

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.42070 ADMINISTRATIVE TOWING FEES							
12937	ILLINOIS STATE POLICE	9-30-24	0	COURT AWARDED PAYMENT VPPC2302079/23MX7	500.00	✓ .00	
Total 10.42070 ADMINISTRATIVE TOWING FEES:					500.00	.00	
Total :					500.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.511.00.201 LEGAL NOTICES							
4184	DAILY HERALD	306197	0	PUBLIC LEGAL NOTICE - ORD 4434- NOTICE OF IN	365.70 ✓	.00	
Total 10.511.00.201 LEGAL NOTICES:					365.70	.00	
10.511.00.202 TRAINING & CONFERENCES							
325	DUPAGE MAYORS & MANAGERS CON	12226A	0	2024 MUNICIPAL INNOVATION CELEBRATION - MC	65.00 ✓	.00	
Total 10.511.00.202 TRAINING & CONFERENCES:					65.00	.00	
10.511.00.299 OTHER CONTRACTUAL SERVICES							
541	ILLINOIS STATE POLICE	09182024	0	FINGER PRINT BASED REPLINSH ACCT	500.00 ✓	500.00	10/03/2024
13968	STRATEGIC GOVERNMENT RESOUR	2024-108638	0	LOCAL GOVERNMENT LEADERSHIP ACADEMY - A.	1,800.00 ✓	.00	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					2,300.00	500.00	
10.511.00.656 FIRE & POLICE COMMISSION							
11589	CLS BACKGROUND INVESTIGATIONS	13430	0	09.2024 CANDIDATES BKGD CHECKS	1,745.80 ✓	.00	
Total 10.511.00.656 FIRE & POLICE COMMISSION:					1,745.80	.00	
Total PUBLIC AFFAIRS:					4,476.50	500.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.512.01.270 MAINT OF OFFICE EQUIPMENT							
6849	CURRENT TECHNOLOGIES CORP	15180	0	DOOR CAMERA FOR FD	1,180.82 ✓	.00	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					1,180.82	.00	
10.512.01.299 OTHER CONTRACTUAL SERVICES							
13893	GOGOV INC	24-507	0	CITIZEN REQUEST SOFTWARE	12,336.00 ✓	.00	
12755	KNO2 LLC	47198	0	MONTHLY LINE AND DOMESTIC PAGES	2.00 ✓	.00	
11629	PROCOM ENTERPRISES LTD	818810	0	ALARM.COM DOOR ACCESS CONTROL	198.00 ✓	.00	
13725	REACH MEDIA NETWORK	100335	0	DISPLAY SOFTWARE RENEWAL	700.00 ✓	.00	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					13,236.00	.00	
Total MANAGER:					14,416.82	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.513.00.210 TELEPHONE							
9131	SETTLES, JULIE	SEPT-OCT	0	PERS PHONE REIMBURSEMENT; SEPTEMBER 202	24.99 ✓	.00	
9131	SETTLES, JULIE	SEPT-OCT	0	PERS PHONE REIMBURSEMENT; OCTOBER 2024	24.99 ✓	.00	
9131	SETTLES, JULIE	SEPT-OCT	0	USAGE REIMBURSEMENT; SEPTEMBER 2024	24.99 ✓	.00	
9131	SETTLES, JULIE	SEPT-OCT	0	USAGE REIMBURSEMENT; OCTOBER 2024	24.99 ✓	.00	
Total 10.513.00.210 TELEPHONE:					99.96	.00	
10.513.00.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP09	0	PRODUCTION SVCS UTIL BILL RUN#9 2024	208.35 ✓	.00	
12029	MGT IMPACT SOLUTIONS LLC	MGT36020	0	CONTRACTED FINANCE DIRECTOR; W/E 8/3/24, 8/	16,352.00 ✓	.00	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					16,560.35	.00	
10.513.00.317 OFFICE SUPPLIES							
8479	PTM DOCUMENT SYSTEMS	0089675	0	W-2 FORMS,1099 FORMS,ENVELOPES	170.27 ✓	.00	
7523	RUNCO OFFICE SUPPLY	951439-0	0	BINDER CLIPS, PUSHpins, POST IT NOTES, PENS	32.11 ✓	.00	
7523	RUNCO OFFICE SUPPLY	951807-0	0	CALCULATOR	149.99 ✓	.00	
Total 10.513.00.317 OFFICE SUPPLIES:					352.37	.00	
Total FINANCE:					17,012.68	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.514.00.202 TRAINING & CONFERENCES							
13722	MCLAUGHLIN, MARC	APA 2024	0	APA REIMBURSEMENT	487.15 ✓	.00	
Total 10.514.00.202 TRAINING & CONFERENCES:					487.15	.00	
10.514.00.270 MAINT OF OFFICE EQUIPMENT							
11015	KONICA MINOLTA PREMIER FINANCE	538894833	0	LEASE CHARGES OCT 2024	80.00 ✓	.00	
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					80.00	.00	
10.514.00.289 INSPECTORS FEES							
6676	B & F CONSTRUCTION CODE SERVIC	19996	0	BUILDING INSPECTIONS	568.00 ✓	.00	
Total 10.514.00.289 INSPECTORS FEES:					568.00	.00	
10.514.00.292 ENGINEERING SERVICES							
13816	HOUSEAL LAVIGNE ASSOCIATES	7400	0	COMP PLAN CONSULTING SERVICES	4,090.00 ✓	.00	
Total 10.514.00.292 ENGINEERING SERVICES:					4,090.00	.00	
10.514.00.299 OTHER CONTRACTUAL SERVICES							
6362	KENIG LINDGREN O'HARA	30731	0	VILLA AVE PARKING STUDY	10,887.06 ✓	.00	
6362	KENIG LINDGREN O'HARA	30732	0	ARDMORE PARKING STUDY	9,077.03 ✓	.00	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					19,964.09	.00	
10.514.00.317 OFFICE SUPPLIES							
702	MINUTEMAN PRESS	42740	0	PERMIT FOLDERS	819.00 ✓	.00	
Total 10.514.00.317 OFFICE SUPPLIES:					819.00	.00	
Total COMMUNITY DEVELOPMENT:					26,008.24	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.515.00.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	1,203.00 ✓	.00	
Total 10.515.00.210 TELEPHONE:					1,203.00	.00	
10.515.00.250 EMPLOYEE BENEFITS							
11958	LINDEN OAKS MEDICAL GROUP	01012024	0	EMP ASSIST PRGM; JAN-MARCH 2024	1,443.25 ✓	.00	
11958	LINDEN OAKS MEDICAL GROUP	04012024	0	EMP ASSIST PRGM; APR-JUN 2024	1,443.25 ✓	.00	
11958	LINDEN OAKS MEDICAL GROUP	10012023	0	EMP ASSIST PRGM;OCT - DEC 2023	1,443.25 ✓	.00	
Total 10.515.00.250 EMPLOYEE BENEFITS:					4,329.75	.00	
10.515.00.317 OFFICE SUPPLIES							
7523	RUNCO OFFICE SUPPLY	951540-0	0	POST IT FLAGS, DUSTERS	19.18 ✓	.00	
Total 10.515.00.317 OFFICE SUPPLIES:					19.18	.00	
Total CENTRAL SERVICES:					5,551.93	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.516.00.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	1247072000 8/2024	0	21 W PLYMOUTH; 8/8-9/9/24	176.29 ✓	.00	
237	COMMONWEALTH EDISON CO	2698012222 8/2024	0	JACKSON POND; 8/21-9/20/24	57.08 ✓	.00	
237	COMMONWEALTH EDISON CO	3369949000 8/2024	0	SIREN; 8/7-9/6/24	34.50 ✓	.00	
237	COMMONWEALTH EDISON CO	5497749111 8/2024	0	106 S VILLA; 8/7-9/6/24	186.05 ✓	.00	
Total 10.516.00.219 UTILITY - ELECTRIC:					453.92	.00	
10.516.00.299 OTHER CONTRACTUAL SERVICES							
40	ALLIED GARAGE DOOR INC	0000225945	0	1440 S ARDMORE SW OHD AND NE OHD 36 IN LIG	973.79 ✓	.00	
6334	STATE INDUSTRIAL PRODUCTS	903416973	0	PD HVAC FRAGRANCE SYSTEM	216.00 ✓	.00	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					1,189.79	.00	
Total BUILDINGS & GROUNDS:					1,643.71	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.517.00.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	9493548000 8/2024	0	METRA STN PARK LOT; 8/8-9/9/24	145.25 ✓	.00	
Total 10.517.00.219 UTILITY - ELECTRIC:					145.25	.00	
10.517.00.299 OTHER CONTRACTUAL SERVICES							
13965	LANGTON GROUP	60884	0	METRA SEPTEMBER	2,131.00 ✓	.00	
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					2,131.00	.00	
Total COMMUTER PARKING LOT:					2,276.25	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.518.00.215 SHOP SERVICES							
6430	CINTAS CORPORATION	4207258713	0	FLT UNIFORMS, TOWELS	71.63 ✓	.00	
Total 10.518.00.215 SHOP SERVICES:					71.63	.00	
10.518.00.302 CHEMICALS							
10539	HERITAGE CRYSTAL CLEAN LLC	18891149	0	50/50 PREMIX COOLANT	446.00 ✓	.00	
Total 10.518.00.302 CHEMICALS:					446.00	.00	
10.518.00.309 GAS & DIESEL FUEL							
6834	AL WARREN OIL COMPANY INC	W1688876	0	GAS PURCHASE 5499 GALLONS	14,148.93 ✓	.00	
6834	AL WARREN OIL COMPANY INC	W1688877	0	DIESEL PURCHASE 1500 GALLONS	4,413.00 ✓	.00	
Total 10.518.00.309 GAS & DIESEL FUEL:					18,561.93	.00	
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS							
1099	WENTWORTH TIRE SERVICE	40082220	0	PD 188 LEFT REAR TIRE	141.87 ✓	.00	
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					141.87	.00	
10.518.00.315 INSPECTIONS AND SAFETY TESTS							
9651	FIRE SERVICE INC	IL-15929	0	FIRE E-81 ANNUAL INSPECTION	400.00 ✓	.00	
892	RUNNION EQUIPMENT COMPANY	62298	0	PW31 PERFORM ANSI INSPECTION	1,245.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	70126	0	PARKS 250 SAFETY LANE	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	70263	0	PW 12 SAFETY LANE	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	70283	0	PW65 SAFETY LANE TEST	45.00 ✓	.00	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					1,780.00	.00	
Total GARAGE:					21,001.43	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.519.00.299 OTHER CONTRACTUAL SERVICES							
6676	B & F CONSTRUCTION CODE SERVIC	19996	0	COMPLIANCE INSPECTIONS	445.33 ✓	.00	
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					445.33	.00	
Total ENGINEERING:					445.33	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.520.01.202 TRAINING & CONFERENCES							
13289	JARZEMBOWSKI, JOSEPH	091924	0	TRAINING MEAL REIMBURSEMENT FIRE INVSTG.	81.41 ✓	.00	
1041	UNIVERSITY OF ILLINOIS	UFIWB194	0	FIRE INSPECTION TRAINING/J. JARZEMBOWSKI	1,950.00 ✓	.00	
Total 10.520.01.202 TRAINING & CONFERENCES:					2,031.41	.00	
10.520.01.210 TELEPHONE							
6298	VERIZON WIRELESS	9974270711	0	EMPL & SQUAD CELL SVC	2,428.00 ✓	.00	
Total 10.520.01.210 TELEPHONE:					2,428.00	.00	
10.520.01.299 OTHER CONTRACTUAL SERVICES							
13511	DACRA ADJUDICATION SYSTEM	DT2024-09-011	0	DACRA PD & CD ADJUDICATION	1,500.00 ✓	.00	
10577	SHAUGHNESSY, KEVIN W	202400117	0	POLYGRAPH TESTING - NEIL MCMAHON	250.00 ✓	.00	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					1,750.00	.00	
10.520.01.303 DUES & PUBLICATIONS							
10510	DOYLE, JOHN	9-19-2024	0	S.A.L.T. MEETING - KUPPIES DONUTS	40.00 ✓	.00	
770	NORTHWEST POLICE ACADEMY	1462	0	2024-2025 MEMBERSHIP DUES	75.00 ✓	.00	
Total 10.520.01.303 DUES & PUBLICATIONS:					115.00	.00	
10.520.01.342 MISCELLANEOUS GRANT EXPENDITUR							
782	O'HERRON CO INC, RAY	2367031	0	BALLISTIC BLANKET	3,840.00 ✓	.00	
Total 10.520.01.342 MISCELLANEOUS GRANT EXPENDITUR:					3,840.00	.00	
10.520.01.401 CAPITAL OUTLAY							
1075	VILLA PARK OFFICE EQUIPMENT	80276	0	LABOR CHARGES	95.00 ✓	.00	
Total 10.520.01.401 CAPITAL OUTLAY:					95.00	.00	
10.520.07.230 PRINTING SERVICES							
11870	P.F. PETTIBONE & CO.	186454	0	POLICE REPORT CRASHDOCS	145.60 ✓	.00	
Total 10.520.07.230 PRINTING SERVICES:					145.60	.00	
10.520.08.299 OTHER CONTRACTUAL SERVICES							
1177	EQUIFAX INFORMATION SVCS LLC	2062118134	0	AUGUST 18-SEPT 17, 2024 CREDIT REPORT	30.00 ✓	.00	
13665	T-MOBILE USA (subp)	9581034443	0	CELL TOWER DUMP AUGUST 2024	100.00 ✓	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
7951	VPPD	9-26-24	0	MONEY FOR OFFICIAL ADVANCED FUNDS (OAF)	500.00 ✓	.00	
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					630.00	.00	
10.520.09.299 OTHER CONTRACTUAL SERVICES							
13851	DELTA SONIC CAR WASH SYSTEMS I	INV-0019241	0	UNLIMITED CAR WASHES	47.97 ✓	.00	
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					47.97	.00	
Total POLICE:					11,082.98	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.521.01.280 DUCOMM							
305 DU-COMM		19206	0	FACILITY LEASE & OPERATING COSTS	904.50 ✓	.00	
Total 10.521.01.280 DUCOMM:					904.50	.00	
10.521.01.399 OTHER SUPPLIES							
10333 RUIZ, PATTY		09.2024	0	STAFF RECOGNITIONS, REPOSH-MORRICE	51.88 ✓	.00	
Total 10.521.01.399 OTHER SUPPLIES:					51.88	.00	
10.521.21.311 PROGRAM SUPPLIES							
1008 TERRACE SUPPLY COMPANY		71054900	0	OPEN HOUSE CYLINDER	390.22 ✓	.00	
Total 10.521.21.311 PROGRAM SUPPLIES:					390.22	.00	
10.521.22.202 TRAINING & CONFERENCES							
49 ROMEOVILLE FIRE ACADEMY, VILLAG	2024-601		0	RICO COURSE- BOROWICK,MARCELLO	1,100.00 ✓	.00	
49 ROMEOVILLE FIRE ACADEMY, VILLAG	2024-607		0	VMO COURSE- LARSEN	900.00 ✓	.00	
Total 10.521.22.202 TRAINING & CONFERENCES:					2,000.00	.00	
10.521.22.299 OTHER CONTRACTUAL SERVICES							
30 AIR ONE EQUIPMENT INC		212108	0	28 NFPA FLOW TESTINGS	2,176.00 ✓	.00	
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					2,176.00	.00	
10.521.22.301 UNIFORMS							
7016 CONWAY SHIELDS		525122	0	DC. SHIELD FOR REPOSH	99.50 ✓	.00	
Total 10.521.22.301 UNIFORMS:					99.50	.00	
Total FIRE:					5,622.10	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.523.02.299 OTHER CONTRACTUAL SERVICES							
10672	PARAMEDIC BILLING SERVICES	JUL24	0	AMBULANCE BILLING FEES	1,686.88 ✓	.00	
10672	PARAMEDIC BILLING SERVICES	JUN24	0	AMBULANCE BILLING FEES	2.57 ✓	.00	
8745	STRYKER SALES CORPORATION	9207352909	0	LARYNGOSCOPE,BATTERY	68.22 ✓	.00	
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:					1,757.67	.00	
10.523.02.399 OTHER SUPPLIES							
5624	MMSGGS	22651621	0	8 BOXES OF EXAM GLOVES	748.07 ✓	.00	
1008	TERRACE SUPPLY COMPANY	71054417	0	(1) THERAPY OXYGEN CYL FOR STA 81	33.56 ✓	.00	
1008	TERRACE SUPPLY COMPANY	71054418	0	(1) THERAPY OXYGEN CYL FOR STA 82	33.56 ✓	.00	
Total 10.523.02.399 OTHER SUPPLIES:					815.19	.00	
Total AMBULANCE/PARAMEDIC:					2,572.86	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.524.02.299 OTHER CONTRACTUAL SERVICES							
13356	LAKESHORE RECYCLING SYSTEMS	5375484	0	TRASH & BRUSH REMOVAL SEPTEMBER 2024	153,303.15 ✓	.00	
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					153,303.15	.00	
Total GARBAGE:					153,303.15	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.525.25.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	0317063000 8/2024	0	STREETLIGHTS 2; 8/7-9/8/24	38.74 ✓	.00	
237	COMMONWEALTH EDISON CO	1762511222 8/2024	0	889 W NO STREETLIGHTS; 8/8-9/9/24	56.02 ✓	.00	
237	COMMONWEALTH EDISON CO	6715885000 8/2024	0	STREETLIGHTS 1; 8/4-9/3/24	148.64 ✓	.00	
Total 10.525.25.219 UTILITY - ELECTRIC:					243.40	.00	
Total STREET:					243.40	.00	
Total CORPORATE FUND:					266,157.38	500.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
26.502.01.299 OTHER CONTRACTUAL SERVICES							
7835	STORINO RAMELLO & DURKIN	91976	0	LEGAL SERVICE - NORTH ARDMORE AUGUST 202	967.19	.00	
Total 26.502.01.299 OTHER CONTRACTUAL SERVICES:					967.19	.00	
Total GENERAL:					967.19	.00	
Total TIF 6 FUND-NO ARDMORE/VERMONT:					967.19	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
28.502.01.299 OTHER CONTRACTUAL SERVICES							
14021	SB FRIEDMAN DEVELOPMENT ADVIS	0001	0	TIF RELATED SERVICES THROUGH JULY 5, 2024	16,446.89	16,446.89	✓ 10/09/2024
14021	SB FRIEDMAN DEVELOPMENT ADVIS	0002	0	TIF RELATED SERVICEES 7-6-24 TO 8-2-24	5,277.50	5,277.50	✓ 10/09/2024
14021	SB FRIEDMAN DEVELOPMENT ADVIS	0003	0	TIF SERVICES - UNION - 8-3-24 TO 9-13-24	9,580.00	9,580.00	✓ 10/09/2024
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					31,304.39	31,304.39	
Total GENERAL:					31,304.39	31,304.39	
Total TIF 4 FUND - ST. CHARLES RD:					31,304.39	31,304.39	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
35.502.01.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	282.96 ✓	.00	
Total 35.502.01.210 TELEPHONE:					282.96	.00	
35.502.01.291 BREWFEST							
13642	CHICAGO BEVERAGE SYSTEMS	10052024	35003	BEER PRODUCT BREWFEST	1,376.39 ✓	1,376.39	10/04/2024
13023	ELMHURST BREWING COMPANY LLC	10052024	35003	BEER PRODUCT BREWFEST	216.00 ✓	216.00	10/04/2024
12504	LAKESHORE BEVERAGE	100324	35003	BEER PRODUCT BREWFEST	981.64 ✓	981.64	10/04/2024
12493	SCHAMBERGER BROS INC	100324	35003	PRODUCTS FOR BREWFEST	632.80 ✓	632.80	10/04/2024
Total 35.502.01.291 BREWFEST:					3,206.83	3,206.83	
35.502.01.317 OFFICE SUPPLIES							
1818	GARVEY'S OFFICE PRODUCTS	PINV2621940	0	OFFICE SUPPLIES	116.29 ✓	.00	
Total 35.502.01.317 OFFICE SUPPLIES:					116.29	.00	
35.502.16.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	8974419000 8/2024	0	TENNIS CRTS; 8/6-9/5/24	177.18 ✓	.00	
Total 35.502.16.219 UTILITY - ELECTRIC:					177.18	.00	
35.502.35.281 RENTAL OF EQUIPMENT							
11835	LRS LLC	PS624820	0	CY24 PORTABLE RESTROOM @ TOT LOT CENTRA	300.00 ✓	.00	
Total 35.502.35.281 RENTAL OF EQUIPMENT:					300.00	.00	
35.502.36.281 RENTAL OF EQUIPMENT							
11835	LRS LLC	PS624819	0	CY24 PORTABLE RESTROOM @ PRAIRIE PATH &	300.00 ✓	.00	
Total 35.502.36.281 RENTAL OF EQUIPMENT:					300.00	.00	
35.502.36.311 PROGRAM SUPPLIES							
12489	PRAIRIE KRAFTS INC	100324	35003	PRODUCT FOR BREWFEST	396.00 ✓	396.00	10/04/2024
Total 35.502.36.311 PROGRAM SUPPLIES:					396.00	396.00	
Total GENERAL:					4,779.26	3,602.83	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Total RECREATION FUND:					4,779.26	3,602.83	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
36.502.01.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	51.30 ✓	.00	
Total 36.502.01.210 TELEPHONE:					51.30	.00	
36.502.01.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	0559540100 8/2024	0	TWIN LAKES; 7/29-8/27/24	44.74 ✓	.00	
237	COMMONWEALTH EDISON CO	5093259000 8/2024	0	ROTARY PARK; 8/7-9/6/24	37.02 ✓	.00	
Total 36.502.01.219 UTILITY - ELECTRIC:					81.76	.00	
36.502.02.299 OTHER CONTRACTUAL SERVICES							
13965	LANGTON GROUP	60884	0	NORTH AVE, FD 81, FD 82, GW TRAIL BEDS	1,140.00 ✓	.00	
13965	LANGTON GROUP	60884	0	ARDMORE AVE BEDS & BRIDGE	840.00 ✓	.00	
672	MCCANN INDUSTRIES INC	R08847	0	16CT BUGGY POLY BKT	152.70 ✓	.00	
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					2,132.70	.00	
Total GENERAL:					2,265.76	.00	
Total PARKS FUND:					2,265.76	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
41.502.01.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	47.99 ✓	.00	
Total 41.502.01.210 TELEPHONE:					47.99	.00	
41.502.01.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	2336708000 8/2024	0	JEFF POOL; 8/8-9/9/24	1,334.25 ✓	.00	
Total 41.502.01.219 UTILITY - ELECTRIC:					1,334.25	.00	
Total GENERAL:					1,382.24	.00	
Total SWIMMING POOL FUND:					1,382.24	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
50.502.02.299 OTHER CONTRACTUAL SERVICES							
7930	US BANK	7478056	0	ANNUAL ADMIN FEE-SERIES 2018C 9/1/24-8/31/25	500.00 ✓	.00	
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					500.00	.00	
Total GENERAL:					500.00	.00	
Total DEBT SERVICE FUND:					500.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
67.502.02.299 OTHER CONTRACTUAL SERVICES							
237	COMMONWEALTH EDISON CO	0667242327 8/2024	0	VPRC TEMP; 6/24-7/15/24	967.42 ✓	.00	
Total 67.502.02.299 OTHER CONTRACTUAL SERVICES:					967.42	.00	
67.502.02.401 CAPITAL OUTLAY							
13827	GREENGARD INC	0033635	35011	CONSTRUCTION SITE SURVEY AND LAYOUT - NE	2,920.00 ✓	.00	
Total 67.502.02.401 CAPITAL OUTLAY:					2,920.00	.00	
Total GENERAL:					3,887.42	.00	
Total BUILDING IMPROVEMENTS FUND:					3,887.42	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
82.502.01.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	34.75 ✓	.00	
5176	JESSEN, DENNIS	September 2024 Ce	0	PERS DEVICE PHONE REIMB; SEPTEMBER 2024	24.99 ✓	.00	
5176	JESSEN, DENNIS	September 2024 Ce	0	USAGE REIMBURSEMENT; SEPTEMBER 2024	24.99 ✓	.00	
1055	VENCHUS, THOMAS	September 2024 Ce	0	PERS DEVICE PHONE REIMB; SEPTEMBER 2024	24.99 ✓	.00	
1055	VENCHUS, THOMAS	September 2024 Ce	0	USAGE REIMBURSEMENT; SEPTEMBER 2024	24.99 ✓	.00	
Total 82.502.01.210 TELEPHONE:					134.71	.00	
82.502.01.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP09	0	PRODUCTION SVCS UTIL BILL RUN#9 2024	208.35 ✓	.00	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00	
82.502.01.693 IEPA LOAN REPAYMENTS							
4003	ILLINOIS ENVIRONMENTAL	L17-3396 #27	0	L17-3396 27TH INSTALLMENT NORTH SIDE/SVILLA	32,819.59 ✓	.00	
Total 82.502.01.693 IEPA LOAN REPAYMENTS:					32,819.59	.00	
82.502.02.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	1698436000 8/2024	0	WTR/SWR; 8/7-9/9/24	72.70 ✓	.00	
237	COMMONWEALTH EDISON CO	2710425000 8/2024	0	520 N PRINCETON; 8/11-9/10/24	82.14 ✓	.00	
237	COMMONWEALTH EDISON CO	4560886000 8/2024	0	WELL #2; 8/7-9/6/24	26.31 ✓	.00	
237	COMMONWEALTH EDISON CO	5004281222 8/2024	0	CENTRAL PUMPING STN; 8/9-9/10/24	328.20 ✓	.00	
Total 82.502.02.219 UTILITY - ELECTRIC:					509.35	.00	
82.502.02.293 LABORATORY TESTING							
367	ETP LABS INC	24-137368	0	ROUTINE MONTHLY WATER SAMPLES / SERVICE L	486.00 ✓	.00	
Total 82.502.02.293 LABORATORY TESTING:					486.00	.00	
82.502.02.299 OTHER CONTRACTUAL SERVICES							
9051	C & R DIRECTIONAL BORING INC	5616	0	DIRECT BORING WTR SVCS 711 S YALE	1,200.00 ✓	.00	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					1,200.00	.00	
Total GENERAL:					35,358.00	.00	
Total WATER SUPPLY FUND:					35,358.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
83.502.01.210 TELEPHONE							
13810	GRANITE TELECOMMUNICATIONS LL	664604979 10/24	0	PHONE SERVICE; 10/1-10/31/2024	34.75 ✓	.00	
Total 83.502.01.210 TELEPHONE:					34.75	.00	
83.502.01.299 OTHER CONTRACTUAL SERVICES							
11355	AMERICAN PRINTING TECHNOLOGIE	24-VP09	0	PRODUCTION SVCS UTIL BILL RUN#9 2024	208.35 ✓	.00	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00	
83.502.01.694 IEPA LOAN REPAYMENTS							
4003	ILLINOIS ENVIRONMENTAL	L17-2987 #31	0	L17-2987 31ST INSTALLMENT SOUTH MYRTLE REL	23,960.63 ✓	.00	
4003	ILLINOIS ENVIRONMENTAL	L17-3049 #27	0	L17-3049 27TH LOAN REPAYMENT FOR SEWER RE	39,968.87 ✓	.00	
Total 83.502.01.694 IEPA LOAN REPAYMENTS:					63,929.50	.00	
83.502.02.219 UTILITY - ELECTRIC							
237	COMMONWEALTH EDISON CO	2251554000 8/2024	0	NORTH & YALE; 8/27-9/26/24	201.32 ✓	.00	
237	COMMONWEALTH EDISON CO	3809847000 8/2024	0	WESTLANDS LIFT STN; 8/9-9/10/24	43.31 ✓	.00	
237	COMMONWEALTH EDISON CO	4884025000 8/2024	0	900 N VILLA; 8/27-9/26/24	260.69 ✓	.00	
237	COMMONWEALTH EDISON CO	5730356000 8/2024	0	S VILLA LIFT STN; 8/9-9/10/24	438.58 ✓	.00	
237	COMMONWEALTH EDISON CO	7378463000 8/2024	0	RT 83 LIFT STN; 8/9-9/15/24	44.73 ✓	.00	
237	COMMONWEALTH EDISON CO	9519484000 8/2024	0	YALE/RIDGE LIFT STN; 8/9-9/10/24	53.68 ✓	.00	
Total 83.502.02.219 UTILITY - ELECTRIC:					1,042.31	.00	
83.502.02.299 OTHER CONTRACTUAL SERVICES							
14019	BUCKEYE POWER SALES	PSV390173	0	GENERATOR REPAIR AT S. CORNELL PUMP STATI	1,782.48 ✓	.00	
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					1,782.48	.00	
83.502.02.302 CHEMICALS							
33	ALEXANDER CHEMICAL CORP	86781	0	WWFTF CHLORINE RENTAL FEES	58.00 ✓	.00	
Total 83.502.02.302 CHEMICALS:					58.00	.00	
Total GENERAL:					67,055.39	.00	
Total WASTEWATER FUND:					67,055.39	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
Grand Totals:					413,657.03	35,407.22	

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>266,157.38</u>
TIF 6 FUND-NO ARDMORE/VERMONT	
Total TIF 6 FUND-NO ARDMORE/VERMONT:	<u>967.19</u>
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	<u>31,304.39</u>
RECREATION FUND	
Total RECREATION FUND:	<u>4,779.26</u>
PARKS FUND	
Total PARKS FUND:	<u>2,265.76</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>1,382.24</u>
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	<u>500.00</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>3,887.42</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>35,358.00</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>67,055.39</u>
Grand Totals:	<u><u>413,657.03</u></u>

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 10/9/24 APPROVED BY

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "WF1014","1003 INT","1004 INT","1009 INT"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on October 28, 2024

Covering weekly check runs dated for:

October 21, 2024/CY24... .. \$168,392.18

1 of 1

Report Criteria:
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Batch = "WF1021","1021","1011 INT","1015 INT","1016 INT"
Invoice.Detail.Type = {<>} "Adjustment"
[Report].Voided = {<>}

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
01.110050 UTILITY CASH CLEARING							
12476	UTILITY BILLING REFUNDS	10-10510-07R1	0	FIN CREDIT BAL; 220 W RIDGE RD	612.10 ✓	.00	
12476	UTILITY BILLING REFUNDS	10-17500-02R1	0	FIN CREDIT BAL; 330 E NORTH AVE	177.85 ✓	.00	
12476	UTILITY BILLING REFUNDS	10-18540-11R1	0	FIN CREDIT BAL; 1040 N PRINCETON AVE	93.88 ✓	.00	
12476	UTILITY BILLING REFUNDS	11-01680-01R1	0	FIN CREDIT BAL; 54 E DIVISION ST	111.16 ✓	.00	
12476	UTILITY BILLING REFUNDS	11-12280-02R1	0	FIN CREDIT BAL; 210 S ARDMORE AVE	127.67 ✓	.00	
12476	UTILITY BILLING REFUNDS	12-14160-03R1	0	FIN CREDIT BAL; 219 S MONTEREY AVE	83.90 ✓	.00	
Total 01.110050 UTILITY CASH CLEARING:					1,206.56	.00	
Total :					1,206.56	.00	
Total CASH ALLOCATIONS FUND:					1,206.56	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.130204 GROUP INSURANCE REC							
13906	BESTCO BENEFIT PLANS LLC	11012024	0	MEDICARE PREMIUM - NOV 2024	1,960.75 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	654.75 ✓	.00	
Total 10.130204 GROUP INSURANCE REC:					2,615.50	.00	
10.190515 DUE TO/FROM LIBRARY (BENEFITS)							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	492.98 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	146.73 ✓	.00	
Total 10.190515 DUE TO/FROM LIBRARY (BENEFITS):					639.71	.00	
10.210037 VOLUNTARY ADDITIONAL BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	4,438.25 ✓	.00	
Total 10.210037 VOLUNTARY ADDITIONAL BENEFITS:					4,438.25	.00	
10.210508 ESCROW: P. W. PROJECTS							
14025	CICCONI, AMANDA	702 S SUMMIT-BN	0	702 S SUMMIT-BND RELEASE	1,200.00 ✓	.00	
14026	KOWALEWSKI, JULIUS	215 N MICHIGAN-	0	215 N MICHIGAN- BND RELEASE	270.00 ✓	.00	
13624	THE CONCRETE DOCTORS	416 S OAKLAND -B	0	416 S OAKLAND -BND RELEASE	800.00 ✓	.00	
Total 10.210508 ESCROW: P. W. PROJECTS:					2,270.00	.00	
10.210516 VISION SERVICE PLAN RESERVE							
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	1,025.12 ✓	.00	
Total 10.210516 VISION SERVICE PLAN RESERVE:					1,025.12	.00	
Total :					10,988.58	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.511.00.655 PLANNING & ZONING COMMISSION							
4184	DAILY HERALD	307509	0	PUBLIC NOTICE PZ-24-17	200.10	.00	
Total 10.511.00.655 PLANNING & ZONING COMMISSION:					200.10	.00	
Total PUBLIC AFFAIRS:					200.10	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.512.01.299 OTHER CONTRACTUAL SERVICES							
13852	BS&A SOFTWARE	156482	0	CREDIT CARD TERMINALS	1,400.00 ✓	.00	
13820	COMMEG SYSTEMS INC	24100999	0	TIMECLOCK SOFTWARE	617.00 ✓	.00	
6849	CURRENT TECHNOLOGIES CORP	15186	0	EXACQ CAMERA LICENSE	195.12 ✓	.00	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					2,212.12	.00	
Total MANAGER:					2,212.12	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.513.00.299 OTHER CONTRACTUAL SERVICES							
12029	MGT IMPACT SOLUTIONS LLC	MGT36106	0	CONTRACTED FINANCE DIRECTOR; W/E 8/31/24, 9	16,672.00	.00	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					16,672.00	.00	
Total FINANCE:					16,672.00	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.514.00.289 INSPECTORS FEES							
6676	B & F CONSTRUCTION CODE SERVIC	20003	0	SEPTEMBER INSPECTIONS 2024	280.01 ✓	.00	
Total 10.514.00.289 INSPECTORS FEES:					280.01	.00	
10.514.00.299 OTHER CONTRACTUAL SERVICES							
192	DUPAGE COUNTY RECORDER	40595094	0	CD LEIN RELEASES	741.00 ✓	.00	
192	DUPAGE COUNTY RECORDER	40595096	0	LIEN RELEASES - CD	855.00 ✓	.00	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					1,596.00	.00	
10.514.00.303 DUES & PUBLICATIONS							
14022	COSTAR	121315811	0	COSTAR DUES	750.00 ✓	.00	
Total 10.514.00.303 DUES & PUBLICATIONS:					750.00	.00	
Total COMMUNITY DEVELOPMENT:					2,626.01	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.515.00.230 PRINTING SERVICES							
8205	POSITIVE IMPRESSIONS	PII-8933	0	VILLAGE MATTERS PRINTING	677.99	.00	
Total 10.515.00.230 PRINTING SERVICES:					677.99	.00	
10.515.00.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	129.17	.00	
13258	EDWARD OCCUPATIONAL HEALTH	00184204	0	RANDOM MGMNT FEE- QUARTERLY	105.00	.00	
13258	EDWARD OCCUPATIONAL HEALTH	00189234	0	RANDOM MGMNT FEE- QUARTERLY	110.00	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	197.03	.00	
13340	WEX HEALTH INC.	0002029746	0	FSA - MONTHLY	190.49	.00	
Total 10.515.00.250 EMPLOYEE BENEFITS:					731.69	.00	
10.515.00.261 INSURANCE CLAIM LOSSES							
4820	IRMA	300412	0	JULY 2024 DEDUCTIBLE	17,698.57	.00	
4820	IRMA	300475	0	AUG 2024 DEDUCTIBLE	23,624.32	.00	
Total 10.515.00.261 INSURANCE CLAIM LOSSES:					41,322.89	.00	
Total CENTRAL SERVICES:					42,732.57	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.516.00.299 OTHER CONTRACTUAL SERVICES							
40	ALLIED GARAGE DOOR INC	0000226600	0	20 W HOME CHANGED KEY DOOR CODES 6 DOOR	238.00 ✓	.00	
8501	JOHNSON CONTROLS SECURITY SOL	40561858	0	FD82- FIRE ALARM WIRELESS MONITOR	108.00 ✓	.00	
8501	JOHNSON CONTROLS SECURITY SOL	40561891	0	FD81- FIRE ALARM WIRELESS MONITOR	173.35 ✓	.00	
6259	MIDLAND PLUMBING & SEWER	10834	0	CLEANOUT SEWER LINE FLEET GARAGE	1,600.00 ✓	.00	
11582	P A CRIMSON FIRE RISK SERVICES	33010	0	PW/PARKS ANNUAL SPRINKLER ANNUAL INSPECT	415.00 ✓	.00	
4932	SMG SECURITY SYSTEMS INC	191271	0	QTR DEPOT BURGLAR ALARM	1,908.45 ✓	.00	
6334	STATE INDUSTRIAL PRODUCTS	903527923	0	PW FRAGRANCE SYSTEM	216.00 ✓	.00	
6334	STATE INDUSTRIAL PRODUCTS	903528645	0	PD FRAGRANCE SYSTEM	216.00 ✓	.00	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					4,874.80	.00	
10.516.00.315 BUILDING MAINT SUPPLIES							
1068	VILLA PARK ELECTRIC SUPPLY CO	271212	0	MOTION SENSOR/ VOLT TESTER TWIN LAKE	120.80 ✓	.00	
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					120.80	.00	
Total BUILDINGS & GROUNDS:					4,995.60	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.517.00.299 OTHER CONTRACTUAL SERVICES							
4932	SMG SECURITY SYSTEMS INC	191271	0	QTR METRA BURGLAR MONITORING	107.07 ✓	.00	
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					107.07	.00	
Total COMMUTER PARKING LOT:					107.07	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.518.00.215 SHOP SERVICES							
6430	CINTAS CORPORATION	4207976803	0	FLT UNIFORMS MATS TOWELS	90.42 ✓	.00	
Total 10.518.00.215 SHOP SERVICES:					90.42	.00	
10.518.00.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	24.24 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	31.11 ✓	.00	
Total 10.518.00.250 EMPLOYEE BENEFITS:					55.35	.00	
10.518.00.315 INSPECTIONS AND SAFETY TESTS							
985	SUBURBAN DRIVELINE INC	70294	0	PW48 SAFETY LANE	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	70295	0	PW13 SAFETY LANE	45.00 ✓	.00	
985	SUBURBAN DRIVELINE INC	70296	0	PW 6 SAFETY LANE	45.00 ✓	.00	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					135.00	.00	
Total GARAGE:					280.77	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.520.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	721.23 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	497.76 ✓	.00	
Total 10.520.01.250 EMPLOYEE BENEFITS:					1,218.99	.00	
10.520.01.299 OTHER CONTRACTUAL SERVICES							
13258	EDWARD OCCUPATIONAL HEALTH	00190955	0	TESTS/SCREENINGS	1,212.00 ✓	.00	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					1,212.00	.00	
10.520.09.299 OTHER CONTRACTUAL SERVICES							
7036	BEST TECHNOLOGY SYSTEMS INC	BTL-24013-2	0	BULLET TRAP INSPECT/CLEAN,INSTALL PRE, INTE	8,905.80 ✓	.00	
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					8,905.80	.00	
Total POLICE:					11,336.79	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.521.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	25.26 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	31.11 ✓	.00	
Total 10.521.01.250 EMPLOYEE BENEFITS:					56.37	.00	
10.521.22.299 OTHER CONTRACTUAL SERVICES							
30	AIR ONE EQUIPMENT INC	211939	0	REPAIR TO MAKO COMPRESSOR	600.42 ✓	.00	
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					600.42	.00	
Total FIRE:					656.79	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.523.02.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	209.74 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	248.88 ✓	.00	
Total 10.523.02.250 EMPLOYEE BENEFITS:					458.62	.00	
10.523.02.280 DUCOMM							
305	DU-COMM	19163	0	QTR SHARES 11.2024 - 01.2025	26,219.75 ✓	.00	
Total 10.523.02.280 DUCOMM:					26,219.75	.00	
Total AMBULANCE/PARAMEDIC:					26,678.37	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
10.525.01.210 TELEPHONE							
6498	SALERNO, RICHARD	92024	0	PERS DEVICE PHONE REIMB; SEPTEMBER 2024	24.99 ✓	.00	
6498	SALERNO, RICHARD	92024	0	USAGE REIMBURSEMENT; SEPTEMBER 2024	24.99 ✓	.00	
Total 10.525.01.210 TELEPHONE:					49.98	.00	
10.525.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	112.78 ✓	.00	
11958	LINDEN OAKS MEDICAL GROUP	07012024	0	EMP ASSIST PRGM; JUL-SEPT 2024	1,443.25 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	134.81 ✓	.00	
Total 10.525.01.250 EMPLOYEE BENEFITS:					1,690.84	.00	
10.525.25.395 STREET SIGN MATERIALS							
12519	AVERY DENNISON CORP	61809848	0	2 INK CARTRIDGES	367.68 ✓	.00	
Total 10.525.25.395 STREET SIGN MATERIALS:					367.68	.00	
10.525.27.342 ASPHALT MIX							
326	DUPAGE MATERIALS COMPANY LLC.	27104	0	HMA SC N50 D 9.5	160.02 ✓	.00	
326	DUPAGE MATERIALS COMPANY LLC.	27128	0	HMA SC N50 D 9.5	131.04 ✓	.00	
Total 10.525.27.342 ASPHALT MIX:					291.06	.00	
Total STREET:					2,399.56	.00	
Total CORPORATE FUND:					121,886.33	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
27.502.01.299 OTHER CONTRACTUAL SERVICES							
4932	SMG SECURITY SYSTEMS INC	191271	0	QTR DEPOT ALARM MONITORING	142.59 ✓	.00	
Total 27.502.01.299 OTHER CONTRACTUAL SERVICES:					142.59	.00	
Total GENERAL:					142.59	.00	
Total TIF 5 FUND - KENILWORTH:					142.59	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
35.502.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	84.86 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	93.33 ✓	.00	
Total 35.502.01.250 EMPLOYEE BENEFITS:					178.19	.00	
35.502.01.291 BREWFEST							
12274	DESIGNSPRING GROUP INC.	3120	35003	CY 24 DESIGN & LAYOUT FOR BREWFEST POSTE	97.50 ✓	.00	
944	SIR SPEEDY PRINT SIGNS MARKETIN	89446	35003	CY24 BREWFEST BEER CARDS	58.85 ✓	.00	
Total 35.502.01.291 BREWFEST:					156.35	.00	
35.502.16.299 OTHER CONTRACTUAL SERVICES							
4932	SMG SECURITY SYSTEMS INC	191271	0	QTR REC FIRE AND BURGLAR MONITORING	432.09 ✓	.00	
4932	SMG SECURITY SYSTEMS INC	191825	0	20 S ARDMORE BATTERY SERVICE CALL	331.00 ✓	.00	
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					763.09	.00	
35.502.36.299 OTHER CONTRACTUAL SERVICES							
13391	LANGENDERFER, COLIN	093024	0	HALLOWEEN HAPPENINGS CY24	400.00 ✓	400.00	10/15/2024
13076	LAPSHIN, TRACY	2024VP	0	CY 24 CONTRACTUAL FENCING INSTRUCTION AP	42.00 ✓	.00	
13076	LAPSHIN, TRACY	24SPRING	0	CY 24 CONTRACTUAL FENCING INSTRUCTION	126.00 ✓	126.00	10/14/2024
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					568.00	526.00	
35.502.36.311 PROGRAM SUPPLIES							
13681	ELMHURST CHORAL UNION	101124	0	DECEMBER ENTERTAINMENT @BDAY BRUNCH/LU	250.00 ✓	.00	
Total 35.502.36.311 PROGRAM SUPPLIES:					250.00	.00	
Total GENERAL:					1,915.63	526.00	
Total RECREATION FUND:					1,915.63	526.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
36.502.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	60.32 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	72.59 ✓	.00	
Total 36.502.01.250 EMPLOYEE BENEFITS:					132.91	.00	
36.502.02.304 GROUNDS SUPPLIES							
773	NUTOYS LEISURE PRODUCTS	56224	35012	32 GALLON LITTER RECEPTACLES	5,000.00 ✓	.00	
773	NUTOYS LEISURE PRODUCTS	56224	35012	32 GALLON LITTER RECEPTACLES	5,000.00 ✓	.00	
Total 36.502.02.304 GROUNDS SUPPLIES:					10,000.00	.00	
36.502.02.318 PLAYGROUND EQUIPMENT PARTS							
773	NUTOYS LEISURE PRODUCTS	56224	35012	6' CAST BENCHES 3X4 CEDAR PLASTIC SEAT	4,109.00 ✓	.00	
5606	TEAM REIL INC	24615	0	TWIN LAKES AND WILLOWBROOK PARKS PARTS	649.00 ✓	.00	
Total 36.502.02.318 PLAYGROUND EQUIPMENT PARTS:					4,758.00	.00	
36.502.02.399 OTHER SUPPLIES							
1008	TERRACE SUPPLY COMPANY	0001063326	0	CYLINDER RENTAL	18.90 ✓	.00	
1008	TERRACE SUPPLY COMPANY	0001063327	0	HIGH PRESSURE 110 CT CYLINDER	12.60 ✓	.00	
Total 36.502.02.399 OTHER SUPPLIES:					31.50	.00	
36.502.02.401 CAPITAL OUTLAY							
1110	WESTMORE SUPPLY CO	M54584	36000	LUFKIN PATHWAY STONE	1,929.00 ✓	.00	
1110	WESTMORE SUPPLY CO	M54673	36000	LUFKIN PATHWAY STONE	155.00 ✓	.00	
1110	WESTMORE SUPPLY CO	M54688	36000	LUFKIN LANDSCAPE OUTLAY	120.00 ✓	.00	
Total 36.502.02.401 CAPITAL OUTLAY:					2,204.00	.00	
Total GENERAL:					17,126.41	.00	
Total PARKS FUND:					17,126.41	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
60.502.02.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	15.82 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	65.32 ✓	.00	
Total 60.502.02.250 EMPLOYEE BENEFITS:					81.14	.00	
60.502.10.292 ENGINEERING SERVICES							
950	SOIL & MATERIAL CONSULTANTS	50634	0	IOWA & VERMONT PROJECT MATERIAL TESTING	1,581.00 ✓	.00	
Total 60.502.10.292 ENGINEERING SERVICES:					1,581.00	.00	
Total GENERAL:					1,662.14	.00	
Total STREET IMPROVEMENT FUND:					1,662.14	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
65.502.02.401 CAPITAL OUTLAY							
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE RAM 1500 2778P4 LEASE	775.69 ✓	775.69	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE RAM 2500 2778XN LEASE	959.79 ✓	959.79	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE DURANGO 278T82 LEASE	854.03 ✓	854.03	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE DURANGO 278VZK LEASE	838.77 ✓	838.77	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE DURANGO 278W2B LEASE	916.56 ✓	916.56	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 DODGE DURANGO 279DQQ LEASE	944.12 ✓	944.12	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 JEEF COMPASS 27H9VX LEASE	467.29 ✓	467.29	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 JEEF COMPASS 27H9W3 LEASE	468.48 ✓	468.48	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2024 JEEF COMPASS 27H9W8 LEASE	468.48 ✓	468.48	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2025 FORD EXPLORER 28C5G3 LEASE	1,666.07 ✓	1,666.07	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	2025 FORD EXPLORER 28C5G7 LEASE	1,723.82 ✓	1,723.82	10/16/2024
13939	ENTERPRISE FM TRUST	426638A-100424	0	FINANCE CHARGES	200.94 ✓	200.94	10/16/2024
Total 65.502.02.401 CAPITAL OUTLAY:					10,284.04	10,284.04	
Total GENERAL:					10,284.04	10,284.04	
Total EQUIPMENT REPLACEMENT FUND:					10,284.04	10,284.04	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
67.502.02.401 CAPITAL OUTLAY							
13602	ECS MIDWEST LLC	1207254	0	LIONS REC CENTER MATERIAL TESTING	753.75 ✓	.00	
Total 67.502.02.401 CAPITAL OUTLAY:					753.75	.00	
67.502.02.402 NON-CAPITAL OUTLAY							
12943	INDUSTRIAL DOOR COMPANY OF CHI	123422	0	DOOR REPLACEMENTS AT 11 W HOME AVE NORT	9,690.00 ✓	.00	
Total 67.502.02.402 NON-CAPITAL OUTLAY:					9,690.00	.00	
Total GENERAL:					10,443.75	.00	
Total BUILDING IMPROVEMENTS FUND:					10,443.75	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
68.502.02.201 LEGAL NOTICES							
4184	DAILY HERALD	307509	0	PUBLIC NOTICE BID NOTICE	358.80 ✓	.00	
Total 68.502.02.201 LEGAL NOTICES:					358.80	.00	
68.502.02.292 ENGINEERING SERVICES							
8965	V3 COMPANIES OF ILLINOIS	0424640	0	PERMITTING; VILLA N 0950-1000	359.24 ✓	.00	
8965	V3 COMPANIES OF ILLINOIS	0624328	0	PERMITTING; VILLA N 0950-1000	419.12 ✓	.00	
8965	V3 COMPANIES OF ILLINOIS	0724605	0	PERMITTING; VILLA N 0950-1000	419.12 ✓	.00	
Total 68.502.02.292 ENGINEERING SERVICES:					1,197.48	.00	
Total GENERAL:					1,556.28	.00	
Total STORMWATER BUYOUT FUND:					1,556.28	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
82.502.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	55.88 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	82.96 ✓	.00	
Total 82.502.01.250 EMPLOYEE BENEFITS:					138.84	.00	
82.502.02.299 OTHER CONTRACTUAL SERVICES							
13002	PRECISE MRM LLC	200-2000609	0	AUTOMATIC VEHICLE LOCATION (AVL) MONTHLY	560.00 ✓	.00	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					560.00	.00	
82.502.02.399 OTHER SUPPLIES							
4550	HIGH PSI LTD	86429	0	PRESSURE WASHER PARTS	225.00 ✓	.00	
Total 82.502.02.399 OTHER SUPPLIES:					225.00	.00	
Total GENERAL:					923.84	.00	
Total WATER SUPPLY FUND:					923.84	.00	

Vendor Number	Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid
83.502.01.250 EMPLOYEE BENEFITS							
7044	DEARBORN NATIONAL LIFE INSURAN	08012024	0	LIFE INSURANCE AUG 2024	24.24 ✓	.00	
5319	VISION SERVICE PLAN	821400150	0	VISION PREMIUMS 10.2024	10.37 ✓	.00	
Total 83.502.01.250 EMPLOYEE BENEFITS:					34.61	.00	
83.502.02.299 OTHER CONTRACTUAL SERVICES							
13002	PRECISE MRM LLC	200-2000609	0	AUTOMATIC VEHICLE LOCATION (AVL) MONTHLY	560.00 ✓	.00	
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					560.00	.00	
83.502.04.292 ENGINEERING SERVICES							
10841	CHRISTOPHER BURKE ENGINEERING	195676	0	WASHINGTON STREET SEWER SEPARATION - PH	650.00 ✓	.00	
Total 83.502.04.292 ENGINEERING SERVICES:					650.00	.00	
Total GENERAL:					1,244.61	.00	
Total WASTEWATER FUND:					1,244.61	.00	
Grand Totals:					168,392.18	10,810.04	

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>1,206.56</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>121,886.33</u>
TIF 5 FUND - KENILWORTH	
Total TIF 5 FUND - KENILWORTH:	<u>.142.59</u>
RECREATION FUND	
Total RECREATION FUND:	<u>1,915.63</u>
PARKS FUND	
Total PARKS FUND:	<u>17,126.41</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>1,662.14</u>
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	<u>10,284.04</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>10,443.75</u>
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	<u>1,556.28</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>923.84</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>1,244.61</u>

	<u>Amount Paid</u>
Grand Totals:	<u>168,392.18</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 10/17/24 APPROVED BY Ch. Cockfield
M. Hulse

Report Criteria:
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "WF1021","1021","1011 INT","1015 INT","1016 INT"

Ordinance No. _____

**AN ORDINANCE APPROVING AMENDMENTS TO CHAPTER 3 OF
THE VILLA PARK MUNICIPAL CODE RELATED TO THE FEES FOR THE
ISSUANCE AND ANNUAL RENEWAL OF THE CLASS L LIQUOR LICENSE**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, pursuant to Section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 *et seq.*), the corporate authorities of the Village have the power to determine the number, kind and classification of liquor licenses and such further regulations and restrictions upon the issuance of and operations under local licenses not inconsistent with law as the public good and convenience may require; and

WHEREAS, the corporate authorities of the Village of Villa Park deem it to be in the best interests of the Village and its residents to amend Chapter 3 of the Villa Park Municipal Code related to the fees associated with the issuance and annual renewal of liquor licenses in the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: That Section 3-314, entitled “Original issuance fee”, of Division 1, entitled “Generally”, of Article III, entitled “Licenses”, of Chapter 3 entitled “Alcoholic Liquor” of the Villa Park Municipal Code, is hereby amended by adding the fee of \$2,000.00 to the column entitled “Original Issuance Fee” in the row applicable to the Class L License.

Section 3: That paragraph (a) of Section 3-316, entitled “Annual fee”, of Division 1, entitled “Generally”, of Article III, entitled “Licenses”, of Chapter 3 entitled “Alcoholic Liquor” of the Villa Park Municipal Code, is hereby amended by adding the fee of \$2,000.00 to the column entitled “Annual Fee” in the row applicable to the Class L License.

Section 4: If any section, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or the application thereof held invalid, the validity of the remainder of this ordinance and the application of such provisions to other persons and circumstances shall not be affected thereby.

Section 5: All ordinances or parts of ordinances in conflict with these ordinance revisions and additions are repealed, insofar as a conflict may exist.

Section 6: This Ordinance shall be in full force and effect upon its passage, approval, and publication in the manner as provided by law.

Passed this _____ day of _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2024.

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Published in pamphlet form:

_____, 2024



MEMORANDUM

TO: Village Board of Trustees
FROM: Julie Settles
DATE: October 28, 2024
SUBJECT: An Ordinance Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in order to Increase By One the Maximum Number of Licenses Permitted Under the Class AAA Liquor License Classification

RECOMMENDED ACTION:

This ordinance will add a Class AAA increasing the total to 4 Class AAA licenses. The Liquor Commissioner has approved the issuance of this license.

BACKGROUND:

There are currently no available Class AAA liquor licenses, so the Village will need to adopt the attached ordinance to allow for this liquor license. The background check has been approved by the Liquor Commissioner. The Board reviewed the proposal on September 11, 2023 and the members present reached a consensus in favor of the proposal (Three Trustees voted in favor, two abstained, one recused, one was absent).

DISCUSSION:

The owner of 24 E. St. Charles Rd. is requesting a Class AAA to sell beer and wine only for consumption on the premises and for sale of beer and wine only in original packages for consumption off the premises. With this new license, there will be 4 total Class AAA licenses. The business proposed will be called Leena's and would be a wine bar with gaming.

Sec 3-303 of the Village Code includes the definitions of licenses. The following are definitions for the various tavern licenses.

(a)Class AAA—Tavern, beer and wine only: Class AAA licenses shall authorize the sale at retail of beer and wine only to patrons for consumption on the premises described in the license and the sale of beer and wine at retail in original packages for consumption off the premises.

(b)Class AA—Tavern, unrestricted: Class AA licenses shall authorize the sale at retail of alcoholic liquors for consumption on the premises described in the license and the sale of any alcoholic liquor at retail in original packages for consumption off the premises.

(c)Class A—Tavern, restricted: Class A licenses shall authorize the sale at retail of alcoholic liquors

for consumption on the premises described in the license but no sales of any alcoholic beverages for consumption off the premises.

**AN ORDINANCE AMENDING SECTION 3-313(A) OF CHAPTER 3 OF THE
VILLA PARK MUNICIPAL CODE IN ORDER TO INCREASE BY ONE
THE MAXIMUM NUMBER OF LICENSES PERMITTED UNDER
THE CLASS AAA LIQUOR LICENSE CLASSIFICATION**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 *et seq.*) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Kanwar Sandhu, owner of Bear Hospitality, Inc. for 24 E. St. Charles Road, doing business as Leena’s Lounge, subject to the Village Board’s approval to increase the number of available liquor licenses under the Class AAA license classification for the sale of beer and wine only for consumption on the premises and for sale of beer and wine only in original packages for consumption off the premises.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Class	Maximum Number
AAA	4

Section 3: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2024.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2024

Class of License	Definition	Original Issuance Fee
AAA	Tavern, beer and wine only: Class AAA licenses shall authorize the sale at retail of beer and wine only to patrons for consumption on the premises described in the license and the sale of beer and wine at retail in original packages for consumption off the premises.	\$1,900.00
AA	Tavern, unrestricted: Class AA licenses shall authorize the sale at retail of alcoholic liquors for consumption on the premises described in the license and the sale of any alcoholic liquor at retail in original packages for consumption off the premises.	\$3,000.00
A	Tavern, restricted: Class A licenses shall authorize the sale at retail of alcoholic liquors for consumption on the premises described in the license but no sales of any alcoholic beverages for consumption off the premises.	\$2,500.00
B	Package: Class B licenses shall authorize the sale at retail of alcoholic liquor in original packages only, but not for consumption on the premises where sold.	\$2,500.00

Class of License	Definition	Original Issuance Fee
C	Club: Class C licenses shall authorize the sale at retail of alcoholic liquors by a bona fide social or fraternal organization or club organized under the laws of the state, and not for pecuniary profit, solely for the promotion of some common object other than the sale or consumption of alcoholic liquors, to its members, their guests, and/or functions officially sanctioned by the organization or club, for consumption with the premises maintained by the club.	\$750.00
D	Full package, grocery or drug store: Class D licenses shall authorize the sale at retail of alcoholic liquors, and only in the original packages, by persons engaged in the sale of foods and foodstuffs, commonly known as grocers or groceries and only as an incident to such drug or grocery business and not to be consumed on the premises described in the license.	\$2,400.00

Class of License	Definition	Original Issuance Fee
D-1	Full package, convenience store: Class D-1 licenses shall authorize the sale at retail of alcoholic liquors on the premises specified in their original package and not for consumption on the premises of a retail establishment commonly known as a convenience store subject to the following conditions and restrictions: 1. That the premises shall be a convenience store which primarily sells food, beverages and convenience items often in conjunction with other uses such as a filling station or restaurant which other uses shall be considered the principal use; 2. The total floor and cooler space dedicated for the display of alcoholic liquor is limited to not more than twenty (20) percent of the gross floor area of the convenience store; 3. The display area of alcoholic beverages shall be compact and confined in a single area approved by the local liquor control commissioner; 4. Wine and spirits shall not be sold in containers less than seven hundred fifty (750) ml; 5. Beer shall not be sold in quantities of less than four (4) cans or bottles to any customer;	\$2,100.00

Class of License	Definition	Original Issuance Fee
	6. Each transaction for the sale of alcoholic liquor shall be with point-of-sale equipment that shall scan the identification of the customer as to verify age; 7. Window signs used for advertising the sale of alcoholic liquor shall be limited to twenty (20) percent of the permitted total window sign area.	
EEEE	Restaurant, Unrestricted: Class EEEE licenses shall prohibit video gaming but shall authorize the sale at retail in restaurants of alcoholic liquors to patrons at tables on the premises described in said license. Patrons are to be served only if they are seated at a table. The alcoholic beverages are to be consumed only in the portion of the premises described in the license in which food is ordered and served to patrons, and then only as part of the food ordered by and served to said patrons provided that the sale of liquor produces less than fifty (50) percent of the total gross receipts for such restaurant.	\$2,000.00

Class of License	Definition	Original Issuance Fee
EEE	Restaurant, unrestricted: Class EEE licenses shall authorize the sale at retail in restaurants of alcoholic liquors to patrons at tables on the premises described in said license. Patrons are to be served only if they are seated at a table. The alcoholic beverages are to be consumed only in the portion of the premises described in the license in which food is ordered and served to patrons, and then only as part of the food ordered by and served to said patrons provided that the sale of liquor produces less than fifty (50) percent of the total gross receipts for such restaurant.	\$2,500.00
EE	Restaurant, restricted, beer and wine only: Class EE licenses shall authorize the sale at retail in restaurants of beer and wine only to patrons at tables on the premises described in said license. Patrons are to be served only if they are seated at a table. The alcoholic beverages are to be consumed only in the portion of the premises described in the license in which food is ordered and served to patrons, and then only as part of the food ordered by and served to said patrons provided that the sale of liquor produces less than fifty (50) percent of the total gross receipts for such restaurant.	\$2,000.00

Class of License	Definition	Original Issuance Fee
G	Special events, by the day: Class G licenses shall authorize the sale at retail of beer and wine only by a bona fide educational, fraternal, political, civic, religious, or nonprofit organization only, and only on special occasions, and only for consumption on the premises described in the license, and only on the specific dates designated in the license. Such license may be issued by the local liquor control commissioner, but only upon evidence of proper liquor liability insurance coverage.	\$75.00 per day
H	Package, grocery or drug store: Class H licenses shall authorize the sale at retail of beer and wine only, and only in original packages, and in no event to be consumed on the premises described in the application of said license.	\$2,000.00
I	Restaurant sit-down bar, unrestricted: Class I licenses shall authorize the sale at retail of alcoholic liquor in restaurants to patrons, the same to be consumed by patrons only at tables or at a bar on the premises described in said license. Patrons are to be served only if they are seated at a table or at a bar.	\$2,750.00

Class of License	Definition	Original Issuance Fee
J	Municipal and/or park district, restricted: Class J licenses shall authorize the retail sale of alcoholic liquors on the premises owned wholly or jointly by municipalities and/or park districts under their corporate powers to contract or otherwise associate pursuant to Article VII of the 1970 Illinois Constitution and/or the Park District Code (105 ILCS 1-1 et seq.) in connection with the operation of an established food service facility during time when food is dispensed for consumption of the premises.	No fee
K	Class K licenses shall authorize the holder thereof to offer to the patrons of the licensed establishment, for the purpose of tasting or sampling, various and sundry different products of alcoholic liquor, free of cost. Such license shall be valid for only one (1) day and may be issued by the local liquor control commissioner upon evidence of proper insurance coverage, the amount to be determined at the discretion of the local liquor control commissioner. Further, Class K licenses may only be issued to licensees holding one (1) of the following other licenses authorized by this section: Class B, Class D, Class J, and Class H.	\$10.00 per day

Class of License	Definition	Original Issuance Fee
K-1	Class K-1 licenses shall authorize the holder of a such license to offer to customers of an establishment, that either (i) is not licensed to sell alcoholic liquor or (ii) is licensed only to sell packaged beer and wine for consumption off the premises, one (1) or more drinks for sampling purposes, free of cost, provided the total quantity of the sampling package, regardless of the number of containers in which the alcoholic liquor is being served, does not exceed one (1) ounce of distilled spirits; seven (7) one-ounce tastings or one (1) eight-ounce glass of wine; or sixteen (16) ounces of beer. In any event, all provisions of <u>section 3-416</u> shall apply to an on-premises retail licensee that conducts product sampling, and no more than one (1) sampling package shall be provided to a patron each day.	\$1,000.00
L	Banquet: Class L licenses shall authorize the consumption on premises described in the license where the business is that of a banquet facility. A banquet facility is any place kept, used, maintained, advertised or held out as a place where a prearranged private party, function or event for a specific social or business occasion may be held, either by invitation or reservation and not open to the general public, where the guests in attendance are served in a room designated and used exclusively for a private party, function or event, and where prepared meals and alcoholic beverages are sold pursuant to a contract.	

Class of License	Definition	Original Issuance Fee
Z	Family recreation and entertainment center: A Class Z license shall authorize the sale of alcoholic liquor to patrons in the licensed premises where the premises are used for a family recreation and entertainment center business, subject to the following terms and conditions: 1. Alcoholic liquor shall be ordered only in the designated alcohol service area, and alcoholic liquor shall be consumed only in the designated alcohol service area of the premises; 2. The licensee shall provide both physical limitations and employee supervision to prevent ordering or consumption of alcoholic liquor out of the designated alcohol service area; and 3. The designated alcohol service area shall be delineated on a floor plan on file with and approved by the liquor commissioner, together with a plan to limit service outside of the designated alcohol service area of the premises.	\$2,700.00



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: An Ordinance Amending Chapter 3, Article III of the Village Code Creating a New Liquor License Category AAAA to Allow the Sale of Liquor at a Tavern, Without Gaming.

RECOMMENDED ACTION:

This Ordinance Amends Chapter 3 Article III - Licenses, to create a new type of liquor license that allows for the sale at retail of liquor for consumption on the premises and the sale of any alcoholic liquor at retail in original packages for consumption off the premises, but prohibits video gaming. Staff recommends approval of the Ordinance if the Board wishes to establish this type of liquor license.

BACKGROUND:

The Village adopted Video Gaming with Ordinance 3718 on October 22, 2012. We currently have about two dozen venues that will generate over \$600,000 in gaming tax revenue this year. State law and the Village Code permit gaming when alcohol is served at retail by the drink - unless prohibited by the Village. Establishments that qualify may have up to six gaming tables. The Board has expressed concern over the proliferation of establishments that offer gaming because of gaudy signage and because of other potential adverse effects to the community. Because Villa Park is a non-home rule municipality, we have limited options to regulate gaming. The Board established the EEEE license for restaurants which prohibited gaming, but allowed the sale of liquor by the drink for consumption on site, and for sale of package liquor to take off site with the adoption of Ordinance 4130 in January 2020.

DISCUSSION:

The Ordinance was drafted to follow the similar fee and legal structure as the EEEE license created previously by the Board.

Ordinance No. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS AMENDING THE VILLA PARK MUNICIPAL CODE CHAPTER 3 ARTICLE III RELATING TO LIQUOR LICENSES AND ADDING CLASSES OF TAVERN LICENSES WITHOUT GAMBLING

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Article IV of the Liquor Control Act (235 ILCS 5/4-1) authorizes the Village to determine the number, kind and classification of licenses for the retail sale of alcoholic liquor; and,

WHEREAS, the Village believes it to be in the best interests of its residents and taxpayers to amend the Villa Park Municipal Code; to add one new classification for a liquor license and establish the initial issuance fee and the annual fee for the new classification.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Section 3-303, Chapter 3, Article III of the Villa Park Municipal Code is hereby amended by adding the following new classification of a retail alcoholic liquor license:

"(i-(1)) *Class AAAA-Tavern, Unrestricted.* Class AAAA licenses shall prohibit video gaming but shall authorize the sale at retail of alcoholic liquors for consumption on the premises described in the license and the sale of any alcoholic liquor at retail in original packages for consumption off the premises."

Section 2. Section 3-313(a) of Chapter 3, Article III of the Villa Park Municipal Code is hereby amended by adding the following:

<i>"Class</i>	<i><u>Maximum Number</u></i>
AAAA	0"

Section 3. Section 3-314, Chapter 3, Article III of the Villa Park Municipal Code, is hereby amended by adding to the column "Class of License" the new classification of

AAAA and the addition of \$1,900.00 to the column "Original Issuance Fee" as applicable to the AAAA Class of License.

Section 4. Paragraph (a), Section 3-316, Chapter 3, Article III of the Villa Park Municipal Code is hereby amended by adding to the column "Class of License" the new classification of AAAA and the addition of \$1,900.00 to the column "Annual Fee" as applicable to the AAAA Class of License.

Section 5. All ordinances or parts of ordinances in conflict with these ordinance revisions and additions are repealed, insofar as a conflict may exist.

Section 6. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2024.

Nick Cuzzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: An Ordinance Authorizing the Execution of a Non-Exclusive Cathodic Protective Easement Agreement between West Shore Pipe Line Company and the Village of Villa Park, Illinois

RECOMMENDED ACTION:

This Ordinance authorizes the Village President to execute an agreement with West Shore Pipeline Company (West Shore) on behalf of the Village to provide an easement for West Shore to construct, reconstruct, operate, maintain, repair, and replace a cathodic protection system. West Shore has agreed to pay the Village \$7,110 in exchange for a ten-foot wide easement along the south side Rotary Park. Staff recommends passage of the Ordinance.

BACKGROUND:

Buckeye Pipeline aka West Shore maintains a pipeline through Rotary Park and has for many years. This is an easement for cathodic protection system that prevents corrosion of the pipeline, thus extending its life and protecting the environment and property from leakage and conflagration.

DISCUSSION:

None.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A
NON-EXCLUSIVE CATHODIC PROTECTIVE EASEMENT AGREEMENT
BETWEEN WEST SHORE PIPE LINE COMPANY
AND THE VILLAGE OF VILLA PARK, ILLINOIS**

WHEREAS, pursuant to Article 11 of the Illinois Municipal Code, 65 ILCS 5/11, the Village of Villa Park (“Village”) has the authority to improve and maintain public grounds, buildings and ways within its corporate limits; and

WHEREAS, the Village owns certain property commonly known as Rotary Park in the Village of Villa Park, Illinois; and

WHEREAS, West Shore Pipe Line Company (“West Shore”) has requested an easement over, under, on and across a portion of the Village Property for the purpose of allowing West Shore access to construct, reconstruct, operate, maintain, repair, and replace a cathodic protection system; and

WHEREAS, pursuant to the Village’s authority, the Village desires to grant to West Shore a non-exclusive, permanent easement for the purpose of allowing West Shore access to construct, reconstruct, operate, maintain, repair, and replace a cathodic protection system on a portion of the Village’s Property; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Villa Park, it is advisable, necessary and in the public interest that the Village enter into the Cathodic Protection Easement Agreement with West Shore, a copy of which is attached hereto as Exhibit “A” and made a part hereof, to grant a non-exclusive easement on the Village Property, subject to the terms and conditions set forth in the Agreement.

NOW, THEREFORE, be it ordained by the Village President and the Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1: Preambles. The corporate authorities hereby incorporate the foregoing preamble clauses into this Ordinance and make the findings as hereinabove set forth.

Section 2: Approval of the Agreement. It is hereby determined that it is advisable, necessary and in the best interest of the Village to enter into the Cathodic Protective Easement Agreement with North Shore.

Section 3: **Authorization to Execute the Agreement.** The Village President is hereby authorized to execute, and the Village Clerk to attest, the Cathodic Protection Easement Agreement, in substantially the form attached hereto and made a part hereof as Exhibit “A”, with such changes therein as may be approved by the Village President and Village Attorney, the execution thereof to constitute conclusive evidence of the approval of such changes, if any.

Section 4: **Authorization to Act.** The officials, officers, employees and agents of the Village are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Ordinance.

Section 5: **Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED this ____ day of _____ 2024.

VILLAGE OF VILLA PARK:

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

ADOPTED this ____ day of _____ 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

EXHIBIT “A”

NON-EXCLUSIVE CATHODIC PROTECTIVE EASEMENT AGREEMENT

CATHODIC PROTECTION EASEMENT

STATE OF ILLINOIS
COUNTY OF DUPAGE

§
§
§

KNOW ALL MEN BY THESE PRESENTS:

THIS INDENTURE ("Agreement") made this _____ day of _____, 2024, between the VILLAGE OF VILLA PARK, having a mailing address of 20 S. Ardmore Avenue, Villa Park, IL 60181, hereinafter referred to as the "Grantor", and WEST SHORE PIPE LINE COMPANY, having an office of 12920 Bell Road, Lemont, IL 60439, hereinafter referred to as the "Grantee".

WITNESSETH:

That the Grantor, in consideration of the sum of Seven Thousand One Hundred and Ten Dollars (\$7,110.00), in hand paid by Grantee, does hereby grant and convey unto the Grantee, its successors and assigns, a non-exclusive right to locate, install, construct, reconstruct, renew, operate, inspect, maintain, alter, repair, replace and remove cathodic protection facilities consisting of ground beds, wires, a pole or stand mounted rectifier, overhead and underground cables with the necessary fixtures and appurtenances ("Cathodic Protective Facilities"), and the right to locate, install, construct, reconstruct, operate, inspect, maintain, alter, renew, repair, replace, and remove anodes with the associated connecting cable in the location as shown and described in the attached and being more fully depicted and described in detail on that certain drawing entitled **Preliminary Cathodic Protection System Villa Park Ground Bed Replacement, Villa Park, IL**, prepared by **Buckeye Partners, L.P.**, dated **1/29/2024**, attached hereto as Exhibit "A" ("Easement Premises") and made a part hereof, on, over, through, across, and under Grantor's lands located in DuPage County, State of Illinois, also being a part of Tax Parcel **06-10-206-039**, and also known as Rotary Park, together with a non-exclusive easement of ingress and egress at convenient points over and across Grantor's lands for the exercise of the rights herein granted to which the Grantor may reasonably direct.

All of lots 61-82 and 91-101 in Woodruff's Resubdivision in Section 10, Township 39, Range 11 East of the Third Principal Meridian, Villa Park, Illinois.

Grantee covenants and agrees with Grantor that after completion of construction of said Cathodic Protective Facilities and after any alteration, repair, or replacement thereof, Grantee will (a) restore the surface of the land to its original elevation, contour and condition insofar as may be practicable; and (b) pay to Grantor, or other parties having an interest therein, compensation for any damage to crops, trees, or other improvements on the lands suffered by Grantor, or other parties having an interest therein, as a direct result of Grantee's exercise of its right hereunder.

Grantee shall, at all times, keep the facilities in good and safe condition, promptly make all repairs, alterations, or replacements thereto that may become necessary, and comply with all laws, ordinances, rules, and obligations of every governmental authority now or hereafter applicable to the facilities or to any operations or activity related thereto.

Grantee shall have the non-exclusive easement for ingress and egress at convenient points over and across Grantor's lands for the exercise of the rights herein granted, and to trim and keep trimmed any trees or shrubs around or along the Cathodic Protection Easement, so as to maintain a clearance from the facilities therein.

Grantor reserves the right to full use and enjoyment of the said premises, except for the purpose herein granted, and agrees that such use and enjoyment shall not hinder, conflict or interfere with the exercise of Grantee's rights hereunder, and that no building, reservoir or structure shall be constructed on the said easement without Grantee's prior written consent.

To the fullest extent permitted by law, Grantee hereby agrees to defend, indemnify and hold harmless Grantors and their officials, agents, employees, contractors, subcontractors, material suppliers, permittees, successors, heirs and assigns (collectively the "Grantor Indemnified Parties"), against all mechanics liens, injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses arising in whole or in part or in consequence of Grantee's installation of the Cathodic Protective Facilities and maintenance, inspection, operation, replacement and repair of the Cathodic Protective Facilities by Grantee, its contractors, subcontractors, officers, agents, employees, material suppliers, successors and assigns, or which may in anywise result therefore, except that arising out of the sole legal cause of the Grantor Indemnified Parties. Grantee shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against and of the Grantor Indemnified Parties in any such action, Grantee shall, at its own expense, satisfy and discharge the same. Grantee expressly understands and agrees that any insurance policies required by this Agreement, or otherwise provided by Grantee, shall in no way limit Grantee's responsibility to indemnify, keep and save harmless and defend the Grantor Indemnified Parties as herein provided.

So long as Grantee has the Cathodic Protection Facilities in the Easement Premises and prior to the commencement of any construction on the Easement Premises by Grantee or its agents, representatives, employees, contractors, subcontractors, material suppliers, successors and assigns, Grantee will, or will cause its contractor to maintain during construction and deliver to Grantor, a Certificate of Insurance that evidences Grantee's and its contractors, subcontractors, material suppliers, successors and assigns general liability insurance coverage in amounts not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate and that names Grantor as an additional insured with a waiver of subrogation. All general liability coverages shall be provided on an occurrence policy form. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice be certified mail, return receipt requested, has been given to the member. The insurance coverage shall be primary as respects Grantor and its successors, heirs, assigns and grantees. Any insurance or self-insurance maintained by Grantor, its officials, agents, employees and volunteers shall be excess insurance and shall not contribute with it.

Grantee shall not permit or suffer any lien to be imposed upon or to accrue against Grantor or Grantor's Property resulting from Grantee's construction, repair, maintenance, replacement and operation of the Cathodic Protection Facilities under this Agreement. Grantee shall indemnify, defend and hold harmless Grantor and Grantor's Property from and against any

liens and encumbrances arising out of any labor or services performed or materials furnished by or at the direction of Grantee or any exercise of Grantee's rights under this Agreement, and, in the event that any such lien shall arise or accrue against Grantor or Grantor's Property, Grantee shall promptly take action to remove and clear any lien upon notice thereof.

The Grantor hereby covenants, promises, and agrees, to and with the Grantee, that the Grantor shall warrant generally and forever defend, all and singular, the rights and privileges hereby granted to the Grantee, against the Grantor, its administrators, personal representatives, successors, and assigns, and against all and every person or persons lawfully claiming the same or any part thereof.

Grantor covenants and agrees that subject to Grantor's consent, which should not be unreasonably withheld, the rights herein granted with respect to any Cathodic Protective Facilities constructed hereunder either initially or at a later time, may be leased, assigned, or transferred by Grantee, its successors or assigns, in whole or in part, separate and apart from the rights to any other facilities constructed hereunder.

This Agreement contains the entire agreement between the Parties relating to the rights granted herein and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force and effect, and modifications to this Agreement must be in writing and must be signed by all Parties to this Agreement.

Invalidation by judgment or court order of any one or more of the covenants or restrictions contained herein shall in no way affect any other provisions which shall remain in full force and effect.

The laws of the State of Illinois shall govern the terms of this Agreement both as to interpretation and performance.

This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective legal representatives, successors, heirs, assigns and grantees.

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Facsimile, .pdf, DocuSign and electronically submitted (via email) copies of this executed Agreement shall be effective and conclusive proof of execution for all purposes.

This Agreement shall be recorded in the public records of DuPage County, Illinois to evidence the agreements made hereunder, which agreements shall be perpetual and shall run with and bind land.

The rule of strict construction does not apply to this Agreement. This Agreement shall be given a reasonable construction so that the intention of the Parties to confer commercially usable right of enjoyment on the beneficiaries hereof is carried out.

Each of the Parties hereto hereby represents and warrants to the other that the execution and delivery of this Agreement by the representing and warranting Party has been duly authorized,

that this Agreement has been validly executed and delivered by such Party, and that this Agreement is binding upon such Party in accordance with its terms.

TO HAVE AND TO HOLD the said right to the Grantee, its successors and assigns, so long as used for pipeline purposes.

WITNESS the hand of the Grantor herein the day and year first above written.

GRANTOR:

Signed in the presence of:

VILLAGE OF VILLA PARK

By: _____

Witness:

Name:

Title:

ACKNOWLEDGEMENT

STATE OF ILLINOIS

§

§

COUNTY OF DUPAGE

§

On this _____ day of _____, 2024, before me the subscriber, a Notary Public in and for said County appeared _____, to me personally known, who, being by me duly sworn, did say that he/she is the _____ and authorized signatory of Village of Villa Park, and he/she acknowledged the execution of said instrument to be the free act and deed of said Village of Villa Park.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

GRANTEE:

Signed in the presence of:

WEST SHORE PIPE LINE COMPANY

By: _____

Witness:

Name: Michael Ricke

Title: Vice President

ACKNOWLEDGEMENT

STATE OF INDIANA: §

COUNTY OF LAKE : §

On this _____ day of _____, 2024 before me the subscriber, a Notary Public in and for said County, appeared Michael Ricke, to me personally known, who, being by me duly sworn, did say that he is the Vice President of West Shore Pipe Line Company, a Delaware corporation, and he acknowledged the execution of said instrument to be the free act and deed of said corporation.

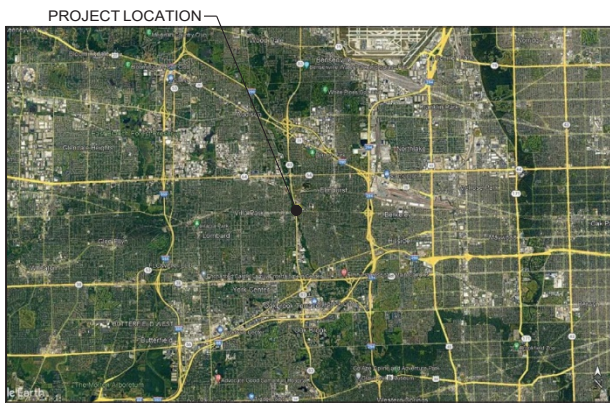
IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

This instrument prepared by Shawn Vaillancourt, Right of Way Specialist – West Shore Pipe Line Company, 5521 West Lincoln Highway, Crown Point, IN 46307 affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. ~ Shawn Vaillancourt

EXHIBIT "A"

PRELIMINARY CATHODIC PROTECTION SYSTEM VILLA PARK GROUND BED REPLACEMENT VILLA PARK, IL N41.888119°, W87.962281°



LOCATION MAP



SITE PLAN



SHEET:	DESCRIPTION
1	TITLE SHEET
2	GROUND BED INSTALLATION

OLD NO. _____

NO. 1
PAGE 1

NO.	LOC.	DESCRIPTION OF REVISION	DATE	APPROVED
1	-	-	-	-
PROJECT NUMBER: XXXXXX				
SHEET TITLE:				
BUCKEYE PARTNERS, LP TITLE SHEET VILLA PARK GROUND BED PRELIMINARY CATHODIC PROTECTION GROUND BED REPLACEMENT VILLA PARK, IL				
DRAWING	NO.	DATE	1-28-24	REV
SCALE	NO.	000000		0
APPROVED	JG	CHECKED	JG	

DO YOU KNOW TO
BUCKEYE PROJ #?

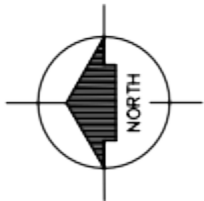
DO YOU WANT ME TO
PUT YOUR P# HERE?

- 1) ALL CABLES TO BE BURIED 18"-24" BELOW GRADE.
- 2) BURIAL RIBBON TO BE INSTALLED APPROXIMATELY 12" BELOW GRADE.
- 3) LOCATIONS, DEPTHS, MEASUREMENTS, ETC ARE TO BE FIELD VERIFIED PRIOR TO CONSTRUCTION.
- 4) THIS DRAWING IS NOT A DEPICTION OF ALL ABOVE OR BELOW GROUND UTILITIES OR HAZARDS. CONTRACTOR IS SOLEY RESPONSIBLE FOR LOCATION AND VERIFICATION OF ALL ABOVE AND BELOW GROUND UTILITIES AND HAZARDS PRIOR TO CONSTRUCTION.

- 1) DIRECTIONAL DRILL AND INSTALL 475' OF #2 CABLE.
- 2) INSTALL (12) ANODES 15' DEEP ON 20' CENTERS.
- 3) CONNECT HEADER CABLE TO EXISTING RECTIFIER.
- 4) ALL MATERIAL WILL BE SUPPLIED BY BUCKEYE.
- 5) NEW GROUNDBED EASEMENT IS 225' LONG x 10' WIDE. START OF EASEMENT IS 5' NORTH OF SIDEWALK, CENTERED ON GROUNDBED.

LEGEND

- (+) — POSITIVE CABLE
- ANODE
- PWR —
- EXIST POWER



1		-							
NO	LOC	DESCRIPTION OF REVISION						BY DATE	APPR DATE
PROJECT NUMBER		XXXXXX							
SHEET TITLE:									
GROUND BED INSTALLATION									
BUCKEYE PARTNERS, LP									
VILLA PARK GROUND BED PRELIMINARY CATHODIC PROTECTION GROUND BED REPLACEMENT VILLA PARK, IL									
DRAWN:	NJD	NTS		DATE:		1-29-24		REV	
		SCALE:						0	
APPROVED:	JG	CHECKED:		JG		NO. XXXXXX			



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Resolution Waiving the Open and Competitive Bidding Requirements and Approving and Authorizing a Contract with Breezy Hill Landscaping, Inc., for the Furnishing, Delivery and Installation of Roof Terrace Improvements for the Villa Park Recreation Center in the amount of \$101,435.00

RECOMMENDED ACTION:

This Resolution ratifies a contract with Breezy Hill Landscaping, Inc. to be signed by the Village President to provide for furnishing, delivering and installation of roof terrace improvements and provide for payment of the prevailing rate of wages for the Villa Park Recreation Center. Staff recommends approval of the Resolution.

BACKGROUND:

The Village determined at the meeting of the Board of Trustees of October 14, by consensus that it was in the best interests of the Village to approve the Village Manager's execution of a contract with Breezy Hill Landscaping, Inc, associated with the costs for the work related to the roof terrace improvements and installation. The Board authorized bringing that contract back for review and ratification. Furthermore, the Board approved in general terms moving forward with the addition of the Terrace at the meeting of September 23rd, 2024.

DISCUSSION:

Breezy Hill and GC Roofing submitted bids for the roof terrace work and Breezy Hill was less expensive. Since the amount of the new work was more than 50% of their original bid, the Village is required to enter into a new contract with them.

RESOLUTION NO. _____

**RESOLUTION WAIVING THE OPEN AND COMPETITIVE BIDDING REQUIREMENTS
AND APPROVING AND AUTHORIZING A CONTRACT WITH BREEZY HILL
LANDSCAPING, INC. FOR THE FURNISHING, DELIVERY AND INSTALLATION
OF ROOF TERRACE IMPROVEMENTS FOR THE VILLA PARK
RECREATION CENTER IN THE AMOUNT OF \$101,435.00**

WHEREAS, the Village of Villa Park (the “Village”) plans to build and develop a Parks and Recreation Center at Lions Park at 320 E. Wildwood Avenue, Villa Park, Illinois (“Villa Park Recreation Center”); and

WHEREAS, the Village desires to construct certain roof terrace improvements related to the construction of the Villa Park Recreation Center (“Project”); and

WHEREAS, Breezy Hill Landscaping, Inc. has submitted a proposal to perform the work on the Project for the amount of One Hundred One Thousand Four Hundred Thirty-Five and 00/100 Dollars (\$101,435.00); and

WHEREAS, Section 2-220(a)(3) of Division 2 of Article II of Chapter 2 of the Villa Park Municipal Code exempts from the competitive bidding requirements purchase orders or contracts of whatever nature, for labor, services or work, where the board of trustees, by a two-thirds majority affirmative vote of its members, waive the requirement of open and competitive bidding; and

WHEREAS, Breezy Hill Landscaping, Inc. is currently performing other work associated with the construction of the Villa Park Recreation Center and has been recommended by staff and W.B. Olsen, Inc., the Village’s Construction Manager for the construction of the recreation center, to perform the instant Project related to the roof terrace improvements; and

WHEREAS, the corporate authorities of the Village of Villa Park have determined that it is in the best interests of the Village to waive the bidding requirements pursuant to Section 2-220 of the Village of Villa Park Municipal Code and approve a contract with Breezy Hill Landscaping, Inc., in the amount of One Hundred One Thousand Four Hundred Thirty-Five and 00/100 Dollars (\$101,435.00), for the Project..

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: Incorporation of Preambles. The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: Waiver of Bidding. That the open and competitive bidding requirements are waived in accordance with Section 2-220 of Division 2, of Article II, of Chapter 2 of the Villa Park Municipal Code, with respect to the Project, as approved by a two-thirds (2/3) vote of the corporate authorities of the Village of Villa Park.

Section 3: Approval and Authorization to Execute Contract. The terms and provisions of the *Contract between the Village of Villa Park, Illinois, and Breezy Hill Landscaping, Inc., for the furnishing, delivery and installation of Roof Terrace Improvements for the Villa Park Recreation Center*, and the separate exhibits as provided in the Contract are hereby approved in substantially the form attached hereto as Exhibit “A,” and the Village President is authorized to execute and the Village Clerk to attest the Contract and other written contract documents, with such insertions, omissions and changes as shall be

Resolution No. _____

approved by the Village President of the Village, the execution of such documents being conclusive evidence of such approval, provided that Breezy Hill Landscaping, Inc. returns the Contract with all other written contract documents attached, properly executed by it, along with the proper contract bonds, to the Village. The officials, officers, employees and agents of the Village are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Resolution.

Section 4: Payment of Prevailing Rate of Wages. The general prevailing rate of wages in DuPage County, Illinois, for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor, shall be paid for each craft or type of worker needed to execute the Contract or to perform such work.

Section 5: Effective Date. This Resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED this ____ day of _____ 2024, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTENTION: _____

APPROVED by me this ____ day of _____ 2024.

Nick Cuzzone, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this ____ day of _____ 2024.

Hosanna Korynecky, Clerk of the Village
of Villa Park, DuPage County, Illinois

Resolution No. _____

Exhibit “A”

CONTRACT

CONTRACT
between the
VILLAGE OF VILLA PARK, ILLINOIS
and
BREEZY HILL LANDSCAPING, INC.
for the furnishing, delivery and installation of
ROOF TERRACE IMPROVEMENTS
for the
VILLA PARK RECREATION CENTER

CONTRACT
between the
VILLAGE OF VILLA PARK, ILLINOIS
and
BREEZY HILL LANDSCAPING, INC.
for the furnishing, delivery and installation of
ROOF TERRACE IMPROVEMENTS
for the
VILLA PARK RECREATION CENTER

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SPECIFICATIONS

DRAWINGS

SCOPE OF WORK

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CONTRACT
between the
VILLAGE OF VILLA PARK, ILLINOIS
and
BREEZY HILL LANDSCAPING, INC.
for the furnishing, delivery and installation of
ROOF TERRACE IMPROVEMENTS
for the
VILLA PARK RECREATION CENTER

This agreement, hereinafter referred to as the “Contract,” made and entered into by and between the Village of Villa Park, Illinois, an Illinois municipal corporation, hereinafter referred to as the “Village,” and Breezy Hill Landscaping, Inc., 7530 288th Avenue, Salem, Wisconsin 53168, hereinafter referred to as the “Contractor,” for all labor, materials, tools and equipment necessary for the furnishing, delivery and installation of roof terrace improvements for the construction of the Villa Park Recreation Center, hereinafter referred to as the “Project,” in Villa Park, Illinois.

In consideration of the payments to be made by the Village and of the mutual covenants herein set forth, the Village and the Contractor agree as follows:

ARTICLE 1. PERFORMANCE OF CONTRACT.

The Contractor at its own proper cost and expense shall perform the work, furnish all materials and labor necessary to complete the work in full compliance with all of the terms and the requirements of this Contract, Contractor’s Proposal dated October 9, 2024 (“Proposal”), Contractor’s Certification, Contract Bond, including Labor & Material and Performance Bond, the General Conditions and Special Provisions for New Lions Park Recreation Center, the Specifications, Drawings, Scope of Work, Baseline Project Schedule, Project Phasing Schedule and any approved Modifications (Change Orders) to the Contract, which are essential documents of and made a part of this Contract.

ARTICLE 2. CONTRACT SUM AND PAYMENT

The Village shall pay the Contractor the amount of One Hundred One Thousand Four Hundred Thirty-Five and 00/100 Dollars (\$101,435.00), for the performance of the work, payable on a stipulated lump sum basis as set forth in the Contractor’s Proposal. If one or more of the prices set forth in the Contractor’s Proposal are unit prices, the quantities shown in the Proposal are approximate only and are subject to increase or decrease. The Contractor shall receive for the performance of the unit price work, in full payment, the amount of the summation of the actual quantities, as finally determined, multiplied by the unit prices shown on the schedule of prices forming a part of the Contractor’s Proposal. The compensation paid to the Contractor shall be the full compensation for furnishing all the materials, for doing all work contemplated and specified in this Contract, and for well and faithfully completing the work, and the whole thereof, in full compliance with the Contract documents, and within the Contract Time, which time is hereby declared to be of the essence of this Contract. The Village shall approve payment of and pay to the Contractor any and all fees, charges and amounts due to Contractor for work performed prior to the termination consistent with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4, *et seq.*). The Contractor shall comply with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4, *et seq.*).

ARTICLE 3 CONTRACT TIME

The Contractor shall perform the work according to the Project Schedule prepared and maintained by the Construction Manager. The Contractor shall commence the work expeditiously after the date the Village gives the Contractor written notice to proceed. The Contractor shall complete the work in accordance with the Project Schedule, unless an extension of time is granted in accordance with the contract documents.

ARTICLE 4. GENERAL PROVISIONS.

4.1 **Governing Law.** This Contract shall be construed under and governed by the laws of the State of Illinois. All actions brought to interpret or enforce any provision of this Contract shall be brought in the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois.

4.2 **Appropriation.** This Contract shall become effective only after an appropriation therefor has been made. The term of this Contract shall be for one year following the effective date of the appropriation. If the Contract Time exceeds one year following the effective date of the appropriation, the term of this Contract shall extend to the end of the Contract Time provided that an appropriation therefor has been made by the Village in the subsequent year(s).

4.3 **Severability of Clauses.** If any term, covenant, or condition of this Contract or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Contract or such other documents, or the applications of such term, covenant or condition, to persons or circumstances other than those as to which it held invalid or unenforceable shall not be affected thereby; and each term, covenant or condition of this Contract or such other document shall be valid and shall be enforced to the fullest extent permitted by law.

4.4 **Waiver of Breach.** The waiver by either party of any breach of this Contract shall not constitute a waiver as to any other breach.

4.5 **Written Notice.** Written notice between the Village and the Contractor may be served via E-Mail, unless otherwise specifically required by the General Conditions and Special provisions and in that event shall be deemed to have been duly served if delivered in person, or if delivered by overnight delivery service, addressed to the respective party as follows:

A. If to the Village:

W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Attn: Daniel Polfuss
E-Mail: dpolfuss@wbo.com

With a carbon copy to:

Village of Villa Park
20 S. Ardmore Avenue
Villa Park, Illinois 60181
Attn: Matthew Harline, Village Manager
E-Mail: mharline@invillapark.com

B. If to Contractor:

Breezy Hill Landscaping, Inc.
7530 288th Avenue
Salem, Wisconsin 53168
Attn: Casey Carr
E-Mail: ccarr@breezyhillnursery.com

Either party may change its mailing address by giving written notice to the other party as provided above. Written notice shall be deemed to have been given on the second business day following the date of the mailing if sent through the U.S. Postal Service or on the first business day following the date of the mailing if sent by overnight delivery service. Whenever this Contract requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this section.

4.6 **Obligations Survive.** The obligations or duties imposed upon the Contractor under the Contract shall survive any termination or closeout of the Contract.

4.7 **Successors and Assigns.** The Village and the Contractor each binds itself, its partners, successors and assigns and legal representative to the other party hereto and the partners, successors, assigns and legal representative of such other party with respect to all covenants, agreements and obligations contained herein.

4.8 **Independent Contractor.** The Contractor is an independent contractor and in providing its work under this Contract shall not represent to any third party that its authority is greater than that granted to it under the terms of the Contract.

4.9 **Work of Other Contractors.** The Village reserves the right to execute other agreements in connection with the Project. The Contractor shall cooperate with the Construction Manager, the Architect/Engineer, employees and representatives of the Village, any contractor or consultant retained by the Village; but the Contractor shall not be contractually responsible for the Construction Manager, the Architect/Engineer, employees and representatives of the Village, any contractor or consultant retained by the Village.

4.10 **Non-Assignment.** The Contractor acknowledges that the Village is induced to enter into this Contract by, among other things, the professional qualifications of the Contractor. This Contract is exclusive between the Village and the Contractor. This Contract or any right or obligations hereunder may not be assigned by the Contractor, in whole or in part, to another firm without first obtaining prior permission in writing from the Village. The Village may refuse to accept any substitute Contractor for any reason.

4.11 **Right to Audit.** The Village shall have the right to have access to and audit all of the Contractor's records, books, correspondence, instructions, drawings, receipts, vouchers, memoranda and similar data relating to this Contract throughout the term and for a period of five years after final payment. The Contractor shall cooperate fully with any such audit and shall provide full access to all relevant materials. In addition, the Village or its authorized representative shall have access to the Contractor's facilities and shall be provided adequate and appropriate workspace, in order to conduct audits in compliance with this article. Failure to maintain the records required by this provision shall establish a presumption in favor of the state for the recovery of any funds paid by the Village under the Contract for which adequate records are not available, through some fault of the Contractor, to support their purported disbursement.

4.12 **Entire Agreement.** This Contract consists of the following component parts, all of which are as fully a part of this contract as if herein set out verbatim, or if not attached, as if attached hereto:

- (1) Contract
- (2) Contractor's Proposal dated October 9, 2024
- (3) Contractor's Certification
- (4) Contract Bond, including Labor & Material and Performance Bond
- (5) General Conditions and Special Provisions for New Lions Park Recreation Center
- (6) Specifications
- (7) Drawings
- (8) Scope of Work
- (9) Baseline Project Schedule
- (10) Project Phasing Schedule

This Contract represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Village and the Contractor. In case of conflict between the terms contained in the Contract documents, those terms contained in the various Contract documents shall control in the following order of precedence.

- (1) Contract
- (2) Special Provisions
- (3) General Conditions
- (4) Drawings
- (5) Specifications
- (6) Scope of Work
- (7) Contractor's Proposal dated October 9, 2024
- (8) Contract Bond
- (9) Contractor's Certification
- (10) Baseline Project Schedule
- (11) Project Phasing Schedule

4.13 **Amendments.** This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Village and the Contractor. This Contract is executed that day and year first written above.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized officers as of the dates below indicated.

Executed by the Contractor this ____ day of _____ 2024.

Contractor: Breezy Hill Landscaping, Inc.

By:

Bradd Epping, President

ATTEST:

By:

_____, Secretary

Executed by the Village, this ____ day of _____ 2024.

Village: Village of Villa Park

By:

Nick Cuzzone, Village President

ATTEST:

By:

Hosanna Korynecky, Village Clerk

FEDERAL TAXPAYER IDENTIFICATION NUMBER

Under penalties of perjury, I certify that the following is the Contractor's correct Federal Taxpayer Identification

Number: _____.

Contractor: Breezy Hill Landscaping, Inc

By:

Bradd Epping, President



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: A Resolution Approving and Ratifying the Village Manager's Execution of Certain Change Orders Regarding Roof Terrace and Improvements and the Installation of a Facility Flagpole for the Villa Park Recreation Center Project

RECOMMENDED ACTION:

This Resolution approves and ratifies the Village Manager's execution of certain change orders with McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, associated with the increased costs for the work related to the roof terrace improvements and the installation of a facility flagpole. Staff recommends approval of this Resolution.

BACKGROUND:

The Village has determined at the meeting of the Board of Trustees of October 14, by consensus that it was in the best interests of the Village to approve the Village Manager's execution of certain change orders with McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, associated with the increased costs for the work related to the roof terrace improvements and the installation of a facility flagpole and bring those change orders back for review and ratification. Furthermore, the Board approved in general terms moving forward with the addition of the Terrace at the meeting of September 23rd, 2024.

DISCUSSION:

This Resolution along with the resolution to expand the work or Breezy Hill Landscaping will allow the Village to create the rooftop terrace feature in an efficient manner and will enhance the VPRC.

RESOLUTION NO. ____

**A RESOLUTION APPROVING AND RATIFYING THE VILLAGE MANAGER'S
EXECUTION OF CERTAIN CHANGE ORDERS REGARDING ROOF TERRACE AND
IMPROVEMENTS AND THE INSTALLATION OF A FACILITY FLAGPOLE
FOR THE VILLA PARK RECREATION CENTER PROJECT**

WHEREAS, the Village of Villa Park, located in DuPage County, is a duly organized and validly existing non home rule municipality created and operating in accordance with powers granted to it by the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village of Villa Park (the "Village") is building and developing a Parks and Recreation Center at 320 E. Wildwood Avenue, Villa Park, Illinois ("Recreation Center"); and

WHEREAS, after publicly advertising for sealed bids, the Village awarded a contract to McKinney Steel and Sales, Inc., for the furnishing, delivery and installation of miscellaneous steel for the construction of the Recreation Center ("Steel Trade Project"); and

WHEREAS, after publicly advertising for sealed bids, the Village awarded a contract to GC Roofing, LLC, for the furnishing, delivery and installation of roofing and sheet metal for the construction of the Recreation Center ("Roofing and Sheet Metal Project"); and

WHEREAS, following the award of the contracts for the construction of the Recreation Center, the Village authorized the expansion of the scope of the work for the construction of the Recreation Center to include roof terrace improvements; and

WHEREAS, W.B. Olsen, Inc., the Village's Construction Manager for the construction of the Recreation Center, has determined that the scope of the Steel Trade Project and the Roofing and Sheet Metal Project should be increased in order to allow for the expanded scope of work related to the roof terrace improvements for the Recreation Center; and

WHEREAS, the Village has also authorized the expansion of the work associated with the construction of the Recreation Center to include the installation of a facility flagpole; and

WHEREAS, the corporate authorities of the Village have determined that it is in the best interests of the Village to approve and ratify the Village Manager's execution of certain change orders with McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, associated with the increased costs for the work related to the roof terrace improvements and the installation of a facility flagpole ("Change Orders").

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: Incorporation of Preambles. The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Resolution No. _____

Section 2: **Compliance with Section 33E-9 of the Illinois Criminal Code.** The corporate authorities find that (1) the circumstances said to necessitate the Change Orders were not reasonably foreseeable at the time the contracts were signed, or (2) the Change Orders are germane to the original contracts as signed, and (3) the Change Orders are in the best interest of the Village.

Section 3: **Compliance with the Public Works Contract Change Order Act.** The corporate authorities find that the Change Orders do not authorize or necessitate an increase in the contract price that is fifty percent (50%) or more of the original contract price and that the Change Orders do not authorize or necessitate an increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price.

Section 4: **Approval and Ratification of Execution of Change Orders.** The corporate authorities hereby approve McKinney Steel and Sales, Inc., Subcontract Change Order #003 and GC Roofing, LLC, Subcontract Change Order #005, along with Prime Contract Change Order #057, which Change Orders are attached hereto as Exhibit A and made a part hereof, and the Village Manager's prior execution of said Change Orders on behalf of the Village is hereby approved and ratified.

Section 5: **Effective Date.** This Resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED this ____ day of _____ 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____ 2024.

Nick Cuzzone, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this ____ day of _____ 2024.

Hosanna Korynecky, Clerk of the Village
of Villa Park, DuPage County, Illinois

Resolution No. _____

Exhibit A

Resolution No. _____

Docusign Envelope ID: 64B16755-A3D3-406D-A470-CEC175173BEA



W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

CCO #003

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

Subcontract Change Order #003: MSC 003 - APR-02: Roof Terrace Scope (Railing System)

CONTRACT COMPANY:	McKinney Steel 813 29TH STREET ZION, Illinois 60099	CONTRACT FOR:	SC-713-016:Miscellaneous Steel
DATE CREATED:	10/ 16 /2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Ryan Rodbro	LOCATION	
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/18 /2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:	PCCO 057	CHANGE REASON:	Client Request
PAID IN FULL:	false	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$ 26,544.00

DESCRIPTION:

JOB COST (PCCO 057)...

CE #082 - APR-02: Roof Terrace Scope

Provide all labor, equipment and materials including but not limited to:

- Furnish & install new railing system around perimeter of roof terrace per APR-02 as required.
- All field measuring as required.
- Protection of any and all finished surfaces as required.
- Clean and remove all debris at the end of each work day as required.
- Coordinate and schedule all work with WBO field personnel as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract as signed, and the change order is in the best interest of the Village.

There is no change in contract time from this Change.

ATTACHMENTS:

[COR_713_LionsPark_McKinney_003_AFO2-RoofTerraceRailing_20240813_00.pdf](#)

CHANGE ORDER LINE ITEMS:

CCO #003

#	Cost Code	Description	Type	Amount
1	05-5500 - Miscellaneous Metals/Stairs/Railings	Railing System	Commitment	\$ 26,544.00
Subtotal:				\$26,544.00
Grand Total:				\$26,544.00

W.B. Olson, Inc.

page 1 of 2

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Resolution No. _____

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CCO #003

The original (Contract Sum)	\$ 360,707.00
Net change by previously authorized Change Orders	(\$22,459.00)
The contract sum prior to this Change Order was	\$ 338,248.00
The contract sum would be changed by this Change Order in the amount of	\$ 26,544.00
The new contract sum including this Change Order will be	\$ 364,792.00
The contract time will not be changed by this Change Order by 0 days	

Village of Villa Park
20 Ardmore St
Villa Park, Illinois 60181

McKinney Steel
813 29TH STREET
ZION Illinois 60099



Signed by:
Matthew C. Harline 10/21/2024
SIGNATURE DATE

SIGNATURE DATE

W.B. Olson, Inc.

page 2 of 2

Printed On: 10/16/ 2024 07 :29 AM

Resolution No. _____

Docusign Envelope ID: C4D2EF79-1D55-4949-BF14-3585C99EBE6E



W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

CCO #005

Subcontract Change Order #005: GCR 005 - APR-02: Roof Terrace Scope

CONTRACT COMPANY:	GC Roofing Company 4006 W Belden Ave - Suite D Chicago, Illinois 60639	CONTRACT FOR:	SC-713-015:Roofing and Sheet Metal
DATE CREATED:	10/ 16 /2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Georgia Coleman	LOCATION	
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/18 /2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:	PCCO 057	CHANGE REASON:	Client Request
PAID IN FULL:	false	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$ 31,000.00

DESCRIPTION:

JOB COST (PCCO 057)...

CE #082 - APR-02: Roof Terrace Scope

Provide all labor, equipment and materials including but not limited to:

- Furnish & install PVC membrane stripping at all field seams, head weld both sides as required.
- Furnish & install 2nd layer of PVC membrane at all corners as required.
- Furnish & install liquid membrane flashing system at all vertical railing penetrations as required.
- Furnish & install liquid membrane flashing system at 1 hose bibb location as required.
- Provide all means required to perform a 24hr roof flood test as required.
- Perform a 24hr roof flood test as required.
- Furnish & install PVC membrane slip sheet over terrace roof system as required.
- All field measuring as required.
- Protection of any and all finished surfaces as required.
- Clean and remove all debris at the end of each work day as required.
- Coordinate and schedule all work with WBO field personnel as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract as signed, and the change order is in the best interest of the Village.

There is no change in contract time from this Change.

ATTACHMENTS:

[COR_713_LionsPark_GCR_005_AFO02-RoofTerraceScope_20240813_00.pdf](#)

CHANGE ORDER LINE ITEMS:

CCO #005

#	Cost Code	Description	Type	Amount
1	07-7600 - Roofing & Sheet Metal	GCR 005 - AFO02: Roof Prep	Commitment	\$ 31,000.00
Subtotal:				\$31,000.00
Grand Total:				\$31,000.00

W.B. Olson, Inc.

page 1 of 2

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Resolution No. _____

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CCO #005

The original (Contract Sum)	\$ 602,402.00
Net change by previously authorized Change Orders	\$ 7,640.00
The contract sum prior to this Change Order was	\$ 610,042.00
The contract sum would be changed by this Change Order in the amount of	\$ 31,000.00
The new contract sum including this Change Order will be	\$ 641,042.00
The contract time will not be changed by this Change Order by 0 days	

Village of Villa Park
20 Ardmore St
Villa Park, Illinois 60181

Signed by: Matthew C. Harline 10/21/2024
SIGNATURE DATE

W.B. Olson, Inc.

GC Roofing Company
4006 W Belden Ave - Suite D
Chicago Illinois 60639

Signed by: Georgia Coleman 10/21/2024
SIGNATURE DATE

page 2 of 2

Printed On: 10/16/ 2024 08 :19 AM

Resolution No. _____

DocuSign Envelope ID: 36BDCA55-4EBE-4A4F-8AA3-0B6BEC05FDDC



W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

PCCO #057

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

Prime Contract Change Order #057: APR-02 & APR-07: Terrace Improvements & Facility Flagpole

TO:	Village of Villa Park 338 Iowa Ave. Villa Park, Illinois 60181	FROM:	W. B. Olson, Inc. 3235 Arnold Lane Northbrook, Illinois 60062
DATE CREATED:	10/02/2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	2
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/18/2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	0 days	EXECUTED:	No
		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	713:Lions Park Recreation Center	TOTAL AMOUNT:	\$93,364.00

DESCRIPTION:

CE #082 - APR-02: Roof Terrace Scope

Provide all labor, equipment and materials including but not limited to:

- Furnish & install PVC membrane stripping at all field seams, head weld both sides as required.
- Furnish & install 2nd layer of PVC membrane at all corners as required.
- Furnish & install liquid membrane flashing system at all vertical railing penetrations as required.
- Furnish & install liquid membrane flashing system at 1 hose bibb location as required.
- Provide all means required to perform a 24hr roof flood test as required.
- Perform a 24hr roof flood test as required.
- Furnish & install PVC membrane slip sheet over terrace roof system as required.
- Furnish & install new railing system around perimeter of roof terrace per APR-02 as required.

Excluded:

Furnish & installation of landscape tray system with plantings on roof terrace per APR-02 as required.
Furnish & install paver system per APR-02 as required.

CE #113 - APR-06: Flagpole

Provide all labor, equipment and materials including but not limited to:

- Furnish & install new flagpole at facility per APR-6 as required.
- Furnish & install (2) two ground mounted flood lights per APR-6 as required.
- Furnish & install all underground electrical service needs for new flood lights per APR-6 as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract as signed, and the change is in the best interest of the Village.

There is no change in contract time from this Change.

ATTACHMENTS:

[PCCO_713_LionsPark_057_APR02andAPR07-TerraceImprovementsAndFacilityFlagpole_20241016_Rev2.pdf](#),
[COR_713_LionsPark_JHE_018_APR06-FurnishInstallFlagpole_20241014_Rev2.pdf](#),
[COR_713_LionsPark_WBO_TerracePaverScopeCoordination_20241007_00.pdf](#), [COR_713_LionsPark_HBI_017_APR6-Flagpole_20240920_00.pdf](#),
[COR_713_LionsPark_McKinney_003_AFO2-RoofTerraceRailing_20240813_00.pdf](#), [COR_713_LionsPark_GCR_005_AFO02-RoofTerraceScope_20240813_00.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
047	APR-02: Roof Railing & Roof Modifications	0 days	\$69,028.00

W.B. Olson, Inc.

Page 1 of 2

Printed On: 10/16/2024 03:38 PM

Resolution No. _____

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PCCO #057

061	APR-6: Facility Flagpole	0 days	\$24,336.00
Total:			\$93,364.00

CHANGE ORDER LINE ITEMS:

PCO # 047: APR-02: Roof Railing & Roof Modifications

#	Budget Code	Description	Amount
1	05-5500.S Miscellaneous Metals/Stairs/Railings.Commitment	MSC 002 - AFO02: Railing System	\$26,544.00
2	07-7600.S Roofing & Sheet Metal.Commitment	GCR 005 - AFO02: Roof Prep	\$31,000.00
3	80-100.W General Conditions (Lump Sum).WBO	WBO - Coordination/Management Time	\$6,880.00
Subtotal:			\$64,424.00
General Conditions (5.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, and Other.):			\$2,877.00
Fee (2.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, and Other.):			\$1,151.00
CGL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, and Other.):			\$576.00
Grand Total:			\$69,028.00

PCO # 061: APR-6: Facility Flagpole

#	Budget Code	Description	Amount
1	06-2000.S General Trades	HBI 017 - F/I Flagpole	\$11,396.00
2	26-2000.S Building Electrical - Replacement Contractor.Commitment	JHE 018 - F/I Flagpole Lights/Elec	\$11,137.00
Subtotal:			\$22,533.00
General Conditions (5.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, Other, and WBO.):			\$1,127.00
Fee (2.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, Other, and WBO.):			\$450.00
CGL Insurance (1.00% Applies to Labor, Equipment, Materials, Commitment, Owner Cost, Professional Services, Other, and WBO.):			\$226.00
Grand Total:			\$24,336.00

The original (Contract Sum)	\$17,813,452.00
Net change by previously authorized Change Orders	\$18,573.00
The contract sum prior to this Change Order was	\$17,832,025.00
The contract sum would be changed by this Change Order in the amount of	\$93,364.00
The new contract sum including this Change Order will be	\$17,925,389.00
The contract time will not be changed by this Change Order.	

Andrew Caputo (Williams Architects)

Village of Villa Park
338 Iowa Ave.
Villa Park, Illinois 60181

W. B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062

DocuSigned by:
Andrew Caputo 10/21/2024
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SIGNATURE DATE

Signed by:
Matthew C. Harlowe 10/21/2024
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DocuSigned by:
Daniel L. Polfuss 10/16/2024
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W.B. Olson, Inc.

Page 2 of 2

Printed On: 10/16/2024 03:38 PM



CCO #003

W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

Subcontract Change Order #003: MSC 003 - APR-02: Roof Terrace Scope (Railing System)

CONTRACT COMPANY:	McKinney Steel 813 29TH STREET ZION, Illinois 60099	CONTRACT FOR:	SC-713-016:Miscellaneous Steel
DATE CREATED:	10/ 16 /2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Ryan Rodbro	LOCATION	
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/18 /2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:	PCCO 057	CHANGE REASON:	Client Request
PAID IN FULL:	false	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$ 26,544.00

DESCRIPTION:
JOB COST (PCCO 057)...
CE #082 - APR-02: Roof Terrace Scope
Provide all labor, equipment and materials including but not limited to:

- Furnish & install new railing system around perimeter of roof terrace per APR-02 as required.
- All field measuring as required.
- Protection of any and all finished surfaces as required.
- Clean and remove all debris at the end of each work day as required.
- Coordinate and schedule all work with WBO field personnel as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract as signed, and the change order is in the best interest of the Village.

There is no change in contract time from this Change.

ATTACHMENTS:
[COR_713_LionsPark_McKinney_003_AFO2-RoofTerraceRailing_20240813_00.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #003

#	Cost Code	Description	Type	Amount
1	05-5500 - Miscellaneous Metals/Stairs/Railings	Railing System	Commitment	\$ 26,544.00
Subtotal:				\$26,544.00
Grand Total:				\$26,544.00



Founded in 1970

CCO #003

The original (Contract Sum)	\$ 360,707.00
Net change by previously authorized Change Orders	(\$22,459.00)
The contract sum prior to this Change Order was	\$ 338,248.00
The contract sum would be changed by this Change Order in the amount of	\$ 26,544.00
The new contract sum including this Change Order will be	\$ 364,792.00
The contract time will not be changed by this Change Order by 0 days	

Village of Villa Park
20 Ardmore St
Villa Park, Illinois 60181

McKinney Steel
813 29TH STREET
ZION Illinois 60099

DS
DP

Signed by:
Matthew C. Harline
FD25138BAD404DF...

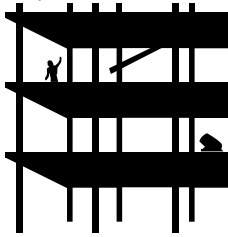
10/21/2024

SIGNATUREDATE

DocuSigned by:
Ryan Rodbro
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10/28/2024

SIGNATUREDATE



MCKINNEY STEEL & SALES, INC.

813 29th Street Zion, Illinois 60099

(847) 746-3344 Voice (847) 746-6516 Fax

Quotation

Date: 8-13-24

From: Ryan Rodbro

To: W.B. Plson

Attn: Chris Powell

Job: Lions Community Center
Villa Park

Furnish and install: Approximately 105 LF of aluminum rail at roof terrace

Furnish only:

Exclusions: Stamped drawings, connection calculations, testing, surveys, field cleaning, field touch-up, cutting, patching, or protecting existing surfaces,

Qualifications: Based on McKinney standard insurance limits.
Must have perimeter crane access.
Price subject to review after

Price for above, no tax included: **\$26,544.00**

ALTERNATE # 1: Galvanized steel rails in lieu of aluminum \$20,145.00

ALTERNATE # 2: Pime painted steel rails in lieu of aluminum-\$19,429.00

ALTERNATE # :



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: A Resolution Approving and Authorizing the Execution of a Change Order to the Electrical Contract with J. Hamilton Electric Company, Inc., for the Lighting of the Ball Fields at the Villa Park Recreation Center

RECOMMENDED ACTION:

This Resolution authorizes the Village Manager to execute a Change Order in the amount of \$33,971 with J. Hamilton Electric Company, inc., of Elk Grove Village, Illinois for the furnishing, delivery and installation of electric for the construction of the Villa Park Recreation Center. This change order amends the scope of the project to allow for additional electrical work associated with the lighting at the Recreation Center ball fields. Staff recommends approval of the Resolution.

BACKGROUND:

W.B. Olsen, Inc., the Village's Construction Manager for the construction of the Recreation Center, and Village staff have determined that the scope of the Project should be amended to allow for additional electric work associated with the lighting at the Recreation Center ball fields.

It is in the best interests of the Village to amend the scope of the Project and approve Subcontractor Change Order #013 with J. Hamilton, in the amount of \$33,971.00 to allow for additional electric work associated with the lighting of the Recreation Center ball fields.

DISCUSSION:

Coordinating the electrical service for the lighting and scoreboards of the amenities outside of the VPRC (the OSLAD Grant funded work in Lions Park) has created some challenges. This change order incorporates those cost into this project as it is timely and the easiest way to cover those costs.

RESOLUTION NO. ____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
CHANGE ORDER TO THE ELECTRICAL CONTRACT WITH J. HAMILTON
ELECTRIC COMPANY, INC., FOR THE LIGHTING OF THE BALL FIELDS
AT THE VILLA PARK RECREATION CENTER**

WHEREAS, the Village of Villa Park, located in DuPage County, is a duly organized and validly existing non home rule municipality created and operating in accordance with powers granted to it by the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village of Villa Park (the “Village”) is building and developing a Parks and Recreation Center at 320 E. Wildwood Avenue, Villa Park, Illinois (“Recreation Center”); and

WHEREAS, the Village awarded the contract for the furnishing, delivery and installation of electric for the construction of the Recreation Center (“Project”) to J. Hamilton Electric Company, Inc., of Elk Grove Village, Illinois (“J. Hamilton”); and

WHEREAS, W.B. Olsen, Inc., the Village’s Construction Manager for the construction of the Recreation Center, and Village staff have determined that the scope of the Project should be amended to allow for additional electric work associated with the lighting at the Recreation Center ball fields; and

WHEREAS, the corporate authorities of the Village have determined that it is in the best interests of the Village to amend the scope of the Project and approve Subcontractor Change Order #013 with J. Hamilton, in the amount of \$33,971.00 (“Change Order”), attached hereto as Exhibit A and made a part hereof, to allow for additional electric work associated with the lighting of the Recreation Center ball fields.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: Incorporation of Preambles. The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: Compliance with Section 33E-9 of the Illinois Criminal Code. The corporate authorities find that (1) the circumstances said to necessitate the Change Order were not reasonably foreseeable at the time the contract was signed, or (2) the Change Order is germane to the original contract as signed, and (3) the Change Order is in the best interest of the Village.

Section 3: Compliance with the Public Works Contract Change Order Act. The corporate authorities find that the Change Order does not authorize or necessitate an increase in the contract price that is fifty percent (50%) or more of the original contract price and that it does not authorize or necessitate an increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price.

Resolution No. _____

Section 4: **Approval of Change Order.** The corporate authorities hereby approve the Change Order related to the Project and the contract with J. Hamilton, which Change Order is attached hereto as Exhibit A and made a part hereof, and the Village Manager is authorized to execute the Change Order, on behalf of the Village, in substantially the form attached hereto.

Section 5: **Effective Date.** This Resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED this ____ day of _____ 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____ 2024.

Nick Cuzzone, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this ____ day of _____ 2024.

Hosanna Korynecky, Clerk of the Village
of Villa Park, DuPage County, Illinois

Resolution No. _____

Exhibit A

Resolution No. _____

Docusign Envelope ID: 7D01CAFE-0E32-4417-923F-9BD2E1426A5A



W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

CCO #013

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

Subcontract Change Order #013: JHE 015 - RFI82: Existing Sport Lighting Circuits

CONTRACT COMPANY:	J. Hamilton Electric Co., Inc. 1331 Jarvis Avenue Elk Grove Village, Illinois 60007	CONTRACT FOR:	SC-713-030:Electric
DATE CREATED:	10/ 09 /2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Mike Labno	LOCATION	
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/11 /2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:	PCCO 054	CHANGE REASON:	Field Conditions
PAID IN FULL:	false	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$ 33,971.00

DESCRIPTION:

JOB COST (PCCO 054)...

CE #089 - RFI82: Existing Sport Lighting Circuits

Provide all labor, equipment, and materials including but not limited to:

- Furnish & install (1) one 1" PVC conduit from the existing electrical rm 113 to the North ballfield light pole per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from North ballfield light pole to adjacent ballfield light poles to the West per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from existing mechanical rm 113 to the West ballfield light pole per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from the West ballfield light pole to the adjacent ballfield light poles to the North per RFI 82 as required.
- Furnish & install (3) #6 wires from the mechanical rm 113 to the ballfield light poles per RFI 82 as required.
- Core thru the existing exterior wall into mechanical rm 113 and seal penetration per RFI 82 as required.
- Furnish & install new circuit breakers in Panel PP-1 and label "baseball sports lighting" per RFI 82 as required.
- Furnish & install an adjacent nLight On/Off switch with same label as above per RFI 82 as required.
- Furnish & install 120V contactor coils to spare relay in exterior relay panel (program for manual on and manual off with time sweep off at 11pm) per RFI 82 as required.
- Replace the existing weatherproof junction and conduit into ground at each light pole location per RFI 82 as required.
- Furnish & install pipe strap on PVC conduit that extends above the junction box approx 12" per RFI 82 as required.
- Terminate the new underground wiring to the existing wiring stubbed to the existing junction box per RFI 82 as required.
- Directional bore as required.
- Trench and backfill at all locations required to complete work associated with RFI 82 as required.
- All field measuring as required.
- Protection of any and all finished surfaces as required.
- Clean and remove all debris at the end of each work day as required.
- Coordinate and schedule all work with WBO field personnel as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract signed, and the change order is in the best interest of the Village.

There is no change in contract time from this Change

ATTACHMENTS:

[COR_713_LionsPark_JHE_015_RFI082-BallfieldLightPower_20240906_00.pdf](#)

CHANGE ORDER LINE ITEMS:

W.B. Olson, Inc.

page 1 of 2

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Resolution No. _____

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CCO #013

CCO #013

#	Cost Code	Description	Type	Amount
1	26-2000 - Building Electrical - Replacement Contractor	JHE 015 - RFI 82: Ballfield Lighting Power	Commitment	\$ 33,971.00
Subtotal:				\$33,971.00
Grand Total:				\$33,971.00

The original (Contract Sum)	\$ 1,736,675.00
Net change by previously authorized Change Orders	\$ 106,004.00
The contract sum prior to this Change Order was	\$ 1,842,679.00
The contract sum would be changed by this Change Order in the amount of	\$ 33,971.00
The new contract sum including this Change Order will be	\$ 1,876,650.00
The contract time will not be changed by this Change Order by 0 days	

Village of Villa Park
20 Ardmore St
Villa Park, Illinois 60181

J. Hamilton Electric Co., Inc.
1331 Jarvis Avenue
Elk Grove Village Illinois 60007



SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

W.B. Olson, Inc.

page 2 of 2

Printed On: 10/9/ 2024 08 :27 AM



CCO #013

W.B. Olson, Inc.
3235 Arnold Lane
Northbrook, Illinois 60062
Phone: +18474983800

Project: 713 - Lions Park Recreation Center
320 E. Wildwood Ave.
Villa Park, Illinois 60181

Subcontract Change Order #013: JHE 015 - RFI82: Existing Sport Lighting Circuits

CONTRACT COMPANY:	J. Hamilton Electric Co., Inc. 1331 Jarvis Avenue Elk Grove Village, Illinois 60007	CONTRACT FOR:	SC-713-030:Electric
DATE CREATED:	10/ 09 /2024	CREATED BY:	Christopher Powell (W. B. Olson, Inc.)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:	Mike Labno	LOCATION	
DESIGNATED REVIEWER:	Dan Polfuss (W. B. Olson, Inc.)	REVIEWED BY:	
DUE DATE:	10/11 /2024	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:	PCCO 054	CHANGE REASON:	Field Conditions
PAID IN FULL:	false	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$ 33,971.00

DESCRIPTION:
JOB COST (PCCO 054)...
CE #089 - RFI82: Existing Sport Lighting Circuits
Provide all labor, equipment, and materials including but not limited to:

- Furnish & install 1) one 1" PVC conduit from the existing electrical rm 113 to the North ballfield light pole per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from North ballfield light pole to adjacent ballfield light poles to the West per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from existing mechanical rm 113 to the West ballfield light pole per RFI 82 as required.
- Furnish & install (1) one 1" PVC conduit from the West ballfield light pole to the adjacent ballfield light poles to the North per RFI 82 as required.
- Furnish & install (3) #6 wires from the mechanical rm 113 to the ballfield light poles per RFI 82 as required.
- Core thru the existing exterior wall into mechanical rm 113 and seal penetration per RFI 82 as required.
- Furnish & install new circuit breakers in Panel PP-1 and label "baseball sports lighting" per RFI 82 as required.
- Furnish & install an adjacent nLight On/Off switch with same label as above per RFI 82 as required.
- Furnish & install 120V contactor coils to spare relay in exterior relay panel (program for manual on and manual off with time sweep off at 11pm) per RFI 82 as required.
- Replace the existing weatherproof junction and conduit into ground at each light pole location per RFI 82 as required.
- Furnish & install pipe strap on PVC conduit that extends above the junction box approx 12" per RFI 82 as required.
- Terminate the new underground wiring to the existing wiring stubbed to the existing junction box per RFI 82 as required.
- Directional bore as required.
- Trench and backfill at all locations required to complete work associated with RFI 82 as required.
- All field measuring as required.
- Protection of any and all finished surfaces as required.
- Clean and remove all debris at the end of each work day as required.
- Coordinate and schedule all work with WBO field personnel as required.

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was signed, the change is germane to the original Contract signed, and the change order is in the best interest of the Village.

There is no change in contract time from this Change

ATTACHMENTS:
[COR_713_LionsPark_JHE_015_RFI082-BallfieldLightPower_20240906_00.pdf](#)

CHANGE ORDER LINE ITEMS:



Founded in 1970

CCO #013

CCO #013

#	Cost Code	Description	Type	Amount
1	26-2000 - Building Electrical - Replacement Contractor	JHE 015 - RFI 82: Ballfield Lighting Power	Commitment	\$ 33,971.00
Subtotal:				\$33,971.00
Grand Total:				\$33,971.00

The original (Contract Sum)	\$ 1,736,675.00
Net change by previously authorized Change Orders	\$ 106,004.00
The contract sum prior to this Change Order was	\$ 1,842,679.00
The contract sum would be changed by this Change Order in the amount of	\$ 33,971.00
The new contract sum including this Change Order will be	\$ 1,876,650.00
The contract time will not be changed by this Change Order by 0 days	

Village of Villa Park
20 Ardmore St
Villa Park, Illinois 60181

J. Hamilton Electric Co., Inc.
1331 Jarvis Avenue
Elk Grove Village Illinois 60007

DS
DP

SIGNATURE DATE

SIGNATURE DATE



J. HAMILTON ELECTRIC COMPANY, INC.

Electrical Contractor Since 1953

1331 Jarvis Avenue • Elk Grove Village, Illinois 60007 | Phone (847) 640-8077 • Fax (847) 640-8145

9/6/24

CHANGE ORDER REQUEST #15

JHEC Job #10232

W.B. Olson
3235 Arnold Lane
Northbrook, IL 60062

Phone: (847) 498-3800

Email: CPowell@wbo.com

Attn: Chris Powell

Re: Lions Rec Center; New Sports Lighting Feeds

Base Scope: Provide new feeds to existing sports lighting as per attached Crosstown proposal and sketch

<u>Cost Breakdown:</u>	<u>Hours</u>		<u>Rate/hr.</u>	<u>Sub-Total</u>		<u>Mark-Up %</u>	<u>Mark-Up \$</u>	<u>Total</u>
Labor: Regular	0.00	x	\$124.00	\$0.00	+	15.00%	\$0.00	\$0.00
O/T Premium	0.00	x	\$56.00	\$0.00	+	15.00%	\$0.00	\$0.00
D/T Premium	0.00	x	\$112.00	\$0.00	+	15.00%	\$0.00	\$0.00
	<u>Cost</u>		<u>Tax</u>	<u>Sub-Total</u>		<u>Mark-Up %</u>	<u>Mark-Up \$</u>	<u>Total</u>
Materials:	\$0.00		0.00%	\$0.00		15.00%	\$0.00	\$0.00
Subs:	\$31,894.72		0.00%	\$31,894.72		5.00%	\$1,594.74	\$33,489.46
Sub-Total:								\$33,489.46
Performance & Payment Bond						1.44%		\$482.25
TOTAL:								\$33,971.00

Subcontractor breakouts as follows:

- Labor = \$14,029.08
- Material = \$17,865.64

Option Add: Feed northeast light pole

<u>Cost Breakdown:</u>	<u>Hours</u>		<u>Rate/hr.</u>	<u>Sub-Total</u>		<u>Mark-Up %</u>	<u>Mark-Up \$</u>	<u>Total</u>
Labor: Regular	0.00	x	\$124.00	\$0.00	+	15.00%	\$0.00	\$0.00
O/T Premium	0.00	x	\$56.00	\$0.00	+	15.00%	\$0.00	\$0.00
D/T Premium	0.00	x	\$112.00	\$0.00	+	15.00%	\$0.00	\$0.00
	<u>Cost</u>		<u>Tax</u>	<u>Sub-Total</u>		<u>Mark-Up %</u>	<u>Mark-Up \$</u>	<u>Total</u>
Materials:	\$0.00		0.00%	\$0.00		15.00%	\$0.00	\$0.00
Subs:	\$10,547.83		0.00%	\$10,547.83		5.00%	\$527.39	\$11,075.22
Sub-Total:								\$11,075.22
Performance & Payment Bond						1.44%		\$159.48
TOTAL:								\$11,234.00

Subcontractor breakouts as follows:

- Labor = \$3,314.48
- Material = \$7,233.35

Option Add: Additional 1” pipe to north C2 pole

Cost Breakdown:		Hours		Rate/hr.	Sub-Total		Mark-Up %	Mark-Up \$	Total
Labor:	Regular	0.00	x	\$124.00	\$0.00	+	15.00%	\$0.00	\$0.00
	O/T Premium	0.00	x	\$56.00	\$0.00	+	15.00%	\$0.00	\$0.00
	D/T Premium	0.00	x	\$112.00	\$0.00	+	15.00%	\$0.00	\$0.00
		Cost		Tax	Sub-Total		Mark-Up %	Mark-Up \$	Total
Materials:		\$0.00		0.00%	\$0.00		15.00%	\$0.00	\$0.00
Subs:		\$4,142.95		0.00%	\$4,142.95		5.00%	\$207.15	\$4,350.10
Sub-Total:									\$4,350.10
Performance & Payment Bond							1.44%		\$62.64
TOTAL:									\$4,412.00

Subcontractor breakouts as follows:

- Labor = \$890.50
- Material = \$3,252.45

Thank you,
J. Hamilton Electric Co., Inc.
Mike Labno

1331 Jarvis Avenue
Elk Grove Village, IL 60007
P: (847) 640-8077
F: (847) 640-8145
C: (630) 418-1984

**** PROPOSAL ****

CROSSTOWN CONSTRUCTION, INC.

Phone: 847-439-1234 701 Fargo Avenue Fax: 847-439-1363
Elk Grove Village, Illinois 6007

24JHECI05-LRSPORTLTG

9/5/2024 (Created: 09/05/2024)

Customer NO:

CUSTOMER	JOB LOCATION
STEVE HAMILTON/MIKE LABNO J. HAMILTON ELECTRIC COMPANY 1331 JARVIS AVE. ELK GROVE VILLAGE, IL 60007 Tel: 847-640-8077 Fax: 847-640-8145 Cell/Pager: 847-606-3602	LIONS REC CENTER 320 E. WILDWOOD AVENUE VILLA PARK, IL
	WORK DESCRIPTION SPORT LIGHTING WORK

Job Categories	Total Cost
SPORT LIGHTING WORK	31,894.73

OPTIONS	
FEED NORTHEAST LIGHT POLE (add)	10,547.83
ADDITIONAL 1" PIPE TO NORTH C2 POLE (add)	4,142.95

COMPLETE THE ELECTRICAL WORK AS FOLLOWS:

- PROVIDE LABOR, MATERIAL, AND EQUIPMENT TO FURNISH AND INSTALL [1] 1” PVC CONDUIT WITH [5] #6 WIRES (**2-circuits**) FROM THE BUILDING TO THE NORTH SPORTS LIGHT POLE C2. WE WILL THEN EXTEND [1] 1” PVC CONDUIT WITH [3] #6 WIRES FROM LIGHT POLE C2 TO LIGHT POLES B2 & A2, AS PER ATTACHED DRAWING.
- PROVIDE LABOR, MATERIAL, AND EQUIPMENT TO FURNISH AND INSTALL [1] 1” PVC CONDUIT WITH [3] #6 WIRES (**1-circuit**) FROM THE BUILDING TO THE WEST SPORTS LIGHT POLE B1. WE WILL THEN EXTEND [1] 1” PVC CONDUIT WITH [3] #6 WIRES FROM LIGHT POLE B1 TO LIGHT POLE A1, AS PER ATTACHED DRAWING.
- AT THE BUILDING, WE WILL STUB PIPES ABOVE GRADE AND CORE AND SEAL THEM THRU THE EXTERIOR WALL. EXTENSION OF SAME TO DISTRIBUTION AND CONTROLS WILL BE BY OTHERS.
- AT EACH SPORTS LIGHT POLE, WE WILL PERFORM THE FOLLOWING WORK:
 - REPLACE THE EXISTING WEATHERPROOF JUNCTION AND CONDUIT INTO THE GROUND. (*the existing junction boxes have screws that were rusted and not reusable, missing covers, and are also too small*)
 - INSTALL A PIPE STRAP ON THE PVC CONDUIT THAT EXTENDS ABOVE THE NEW JUNCTION BOX, +-12” ABOVE THE JUNCTION BOX. THE REMAINDER OF THIS CONDUIT WILL REMAIN AS IS.
 - WE WILL TERMINATE THE NEW UNDERGROUND WIRING TO THE EXISTING WIRING THAT IS STUBBED TO THE EXISTING JUNCTION BOXES.

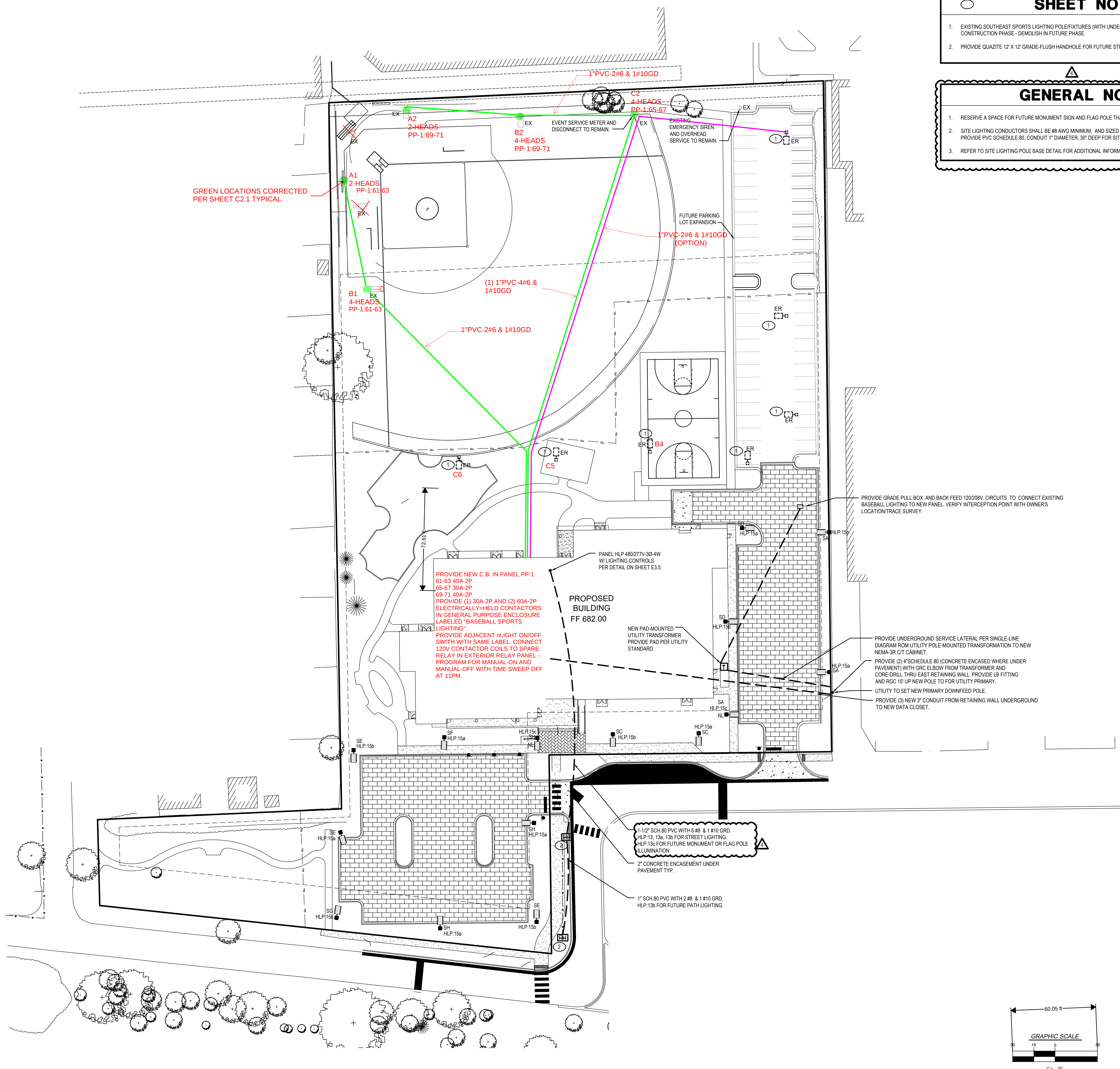
- ALL TRENCH AND BACKFILL WORK IS INCLUDED. THE NEW UNDERGROUND CONDUITS WILL BE INSTALLED VIA DIRECTIONAL BORING WHEN WE ARE WORKING NORTH OF THE CONSTRUCTION FENCE.
- CROSSTOWN WILL INSTALL NEW UNDERGROUND PIPE AND WIRE TO ALL THE LIGHT POLES AS THE EXISTING WIRING FOR THE NORTH AND WEST POLES IS DIRECT BURIAL AND IS AS OLD AS THE SPORTS LIGHT POLES. THE NORTH WIRING HAS PARALLEL WIRING, DUE TO VOLTAGE DROP, THAT IS INSTALLED 48" AWAY FROM MAIN TRENCH. THIS WIRING WILL TAKE TOO MUCH TIME TO REROUTE, ISOLATE, AND TEST TO SEE IF THE WIRING IS IN GOOD CONDITION. WE FEEL THIS TIME AND MONEY CAN BE PUT TOWARD INSTALLATION OF NEW PIPE AND WIRE.
- ALL LANDSCAPE AND SOD RESTORATION WORK WILL BE BY OTHERS. THIS INCLUDES REPAIRS OF TIRE RUTS AND MACHINE TRACKS IN GRASS AND BASEBALL DIAMOND.
- PROPOSAL EXCLUDES ANY REPAIR WORK TO THE EXISTING FIELD LIGHTS. IF ANY REPAIRS TO THE LIGHTS ARE REQUIRED, WE CAN PERFORM THIS WORK ON A TIME AND MATERIAL BASIS IN ADDITION TO THIS PROPOSAL.
- PROPOSAL ASSUMES THAT THE SPORTS FIELD IS NOT BEING USED AND THERE ARE NO SCHEDULED GAMES TO BE PLAYED DURING OUR WORK. VILLAGE OR GC TO INSTALL CLOSURE SIGN OR FENCING IF REQUIRED.

OPTION- FEED NORTHEAST POLE (add):

- ADD TO "TOTAL BID PRICE" IF WE ARE REQUESTED TO INSTALL A NEW UNDERGROUND ELECTRIC FEED FROM THE BUILDING TO THE EXISTING NORTHEAST LIGHT POLE. THIS POLE WILL BE FED WITH [1] 1" PIPE WITH [3] #6 WIRES. IT WILL BE INSTALLED FROM THE BUILDING TO THE NORTH C2 LIGHT POLE, THEN EXTEND EAST TO THE NORTHEAST LIGHT POLE.

OPTION- INSTALL 1" SPARE PIPE TO NORTH C2 POLE (add):

- ADD TO "TOTAL BID PRICE" IF WE ARE REQUESTED TO INSTALL A SPARE 1" PIPE FROM THE BUILDING TO THE EXISTING NORTH C2 LIGHT POLE.
- AT THE LIGHT POLE, THIS PIPE WILL BE STUBBED ABOVE GRADE AND WILL BE CAPPED.
- AT THE BUILDING, THIS PIPE WILL BE STUBBED ABOVE GRADE AND CORED AND SEALED THRU THE EXTERIOR WALL.
- THIS PIPE WILL HAVE A PULL STRING INSTALLED.



SHEET NOTES

1. EXISTING SOUTHEAST SPORTS LIGHTING POLE/FIXTURES (WITH UNDERGROUND FEED) TO REMAIN DURING INITIAL CONSTRUCTION PHASE - DEMOLISH IN FUTURE PHASE.
2. PROVIDE QUAZITE 12" X 12" GRADE-FLUSH HANDHOLE FOR FUTURE STREET AND PATH LIGHTING.

GENERAL NOTES

1. RESERVE A SPACE FOR FUTURE MONUMENT SIGN AND FLAG POLE THAT SHALL HAVE ILLUMINATION.
2. SITE LIGHTING CONDUCTORS SHALL BE #8 AWG MINIMUM, AND SIZED TO MEET N.E.C. VOLTAGE DROP REQUIREMENTS. PROVIDE PVC SCHEDULE 80, CONDUIT 1" DIAMETER, 30" DEEP FOR SITE LIGHTING.
3. REFER TO SITE LIGHTING POLE BASE DETAIL FOR ADDITIONAL INFORMATION.

GREEN LOCATIONS CORRECTED
PER SHEET C2.1 TYPICAL.

PROVIDE GRADE PULL BOX AND BACK FEED 120/208V. CIRCUITS TO CONNECT EXISTING
BASEBALL LIGHTING TO NEW PANEL. VERIFY INTERCEPTION POINT WITH OWNER'S
LOCATION/TRACE SURVEY.

PROVIDE NEW C.B. IN PANEL PP-2
61-63 40A-2P
65-67 30A-2P
69-71 40A-2P
PROVIDE (1) 30A-2P AND (2) 60A-2P
ELECTRICALLY=HELD CONTACTS
IN GENERAL PURPOSE ENCLOSURE
LABELED "BASEBALL SPORTS
LIGHTING".
PROVIDE ADJACENT nLIGHT ON/OFF
SWITCH WITH SAME LABEL. CONNECT
TO TRANSFORMER COILS TO SWAP
RELAY IN EXTERIOR RELAY PANEL
PROGRAM FOR MANUAL-ON AND
MANUAL-OFF WITH TIME SWEEP
AT 11PM.

PROPOS
BUILDING
FF 682.00

UTILITY TRANSFORMER
PROVIDE PAD PER UTILITY
STANDARD.

PROVIDE UNDERGROUND SERVICE LATERAL PER SINGLE-LINE DIAGRAM FROM UTILITY POLE-MOUNTED TRANSFORMATION TO NEW NEMA-3R C/T CABINET.

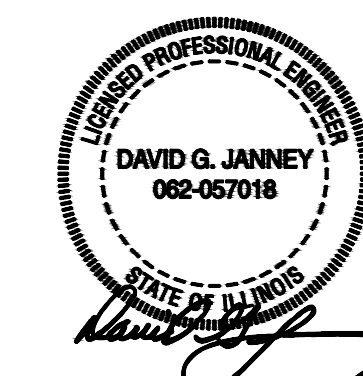
PROVIDE (2) 4" SCHEDULE 80 (CONCRETE ENCASED WHERE UNDER PAVEMENT) WITH GRC ELBOW FROM TRANSFORMER AND CORE-DRILL THRU EAST RETAINING WALL. PROVIDE LB FITTING AND RGC 15' UP NEW POLE TO FOR UTILITY PRIMARY.

UTILITY TO SET NEW PRIMARY DOWNFEEED POLE.
PROVIDE (3) NEW 3" CONDUIT FROM RETAINING WALL UNDERGROUND TO NEW DATA CLOSET.

1-1/2" SCH.80 PVC WITH 6 #8 & 1 #10 GRD.
HLP:13, 13a, 13b FOR STREET LIGHTING.
HLP:13c FOR FUTURE ILLUMUNENT OR FLAG POLE
ILLUMINATION

— 2" CONCRETE ENCASEMENT UNDER PAVEMENT TYPE

1* SCH.80 PVC WITH 2 #8 & 1 #10 GR
HLP:13b FOR FUTURE PATH LIGHTING

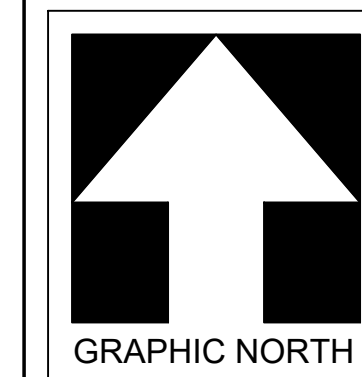


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**LIONS RECREATION CENTER
VILLAGE OF VILLA PARK
3320 EAST WILDWOOD AVENUE
VILLA PARK, ILLINOIS 60181**

WA No.	2021-053
Date	2023-06-07
Drawn	MEG
Checked	BK

REVIEWS		DESCRIPTION
NO.	DATE	PERMIT ISSUE
1	16 JUNE 2023	PLAN COMMISSION REVISIONS
3	19 JULY 2023	WORK PACKAGE #2/ ADDENDUM 3
4	21 JULY 2023	PERMIT REVISIONS
7	6 SEPT 2023	ISSUE FOR CONSTRUCTION - AFO 1
	10 NOV 2023	



WILLIAMS
ARCHITECTS
ARCHITECTURE | PLANNING | AQUATICS | INTERIORS
500 Park Boulevard, Suite 800, Itasca, IL 60143

ELECTRICAL
SITE PLAN

E0.2



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Membership Fees and Hours of Operation for the Villa Park Recreation Center.

RECOMMENDED ACTION:

This Resolution would approve the rates for the first year of the Villa Park Recreation Center operation. The new Villa Park Recreation Center is scheduled to open to the public shortly after the new year begins. Memberships for the fitness center will go on sale in November of 2024 along with the hours of operation made public. A new memo from Parks & Recreation is attached below. This memo details the new youth rates which are incorporated into this Resolution. Staff and the Parks and Recreation Advisory Commission (PRAC) recommend fees as listed; and hours of operation as listed.

BACKGROUND:

The fitness center as well as the full-size gymnasium at the Villa Park Recreation Center is a new amenity to Villa Park. Staff obtained comparison fees and hours from neighboring communities. The comparison information is attached in two separate spreadsheets. A combination of using the average of the communities surveyed as well as using a similar standard of pool pass fees is applied to the fees listed.

The hours of operation are an exact average of the communities surveyed:

Monday-Friday 6 am – 9 pm

Saturday and Sunday 7 am – 6 pm.

DISCUSSION:

PRAC and staff discussed the comparison information gathered for an hour during the 9/10/2024 regular meeting and again on 10/8/2024. PRAC then made a recommendation for the annual resident individual fee during the September meeting. Staff then developed various fees to be in sync. The extensive list of unique fees are typical for a facility similar to the Villa Park Recreation Center. PRAC then reviewed the fees during the October meeting and took a consensus on the remaining fees.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, TO APPROVE THE MEMBERSHIP FEES AND HOURS OF OPERATION
FOR THE VILLA PARK RECREATION CENTER FOR THE 2025 CALENDAR YEAR**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the President and Board of Trustees desire to approve the membership fees and hours of operation for the Villa Park Recreation Center for the 2025 calendar year.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the membership fees and hours of operation for the Villa Park Recreation Center for the 2025 calendar year, as identified in Exhibit A, attached hereto and made a part hereof, are hereby approved.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2024.

Nick Cuzzone, Village President

Attest:

Hosanna Korynecky, Village Clerk

Resolution No. _____

EXHIBIT A

Fitness Center Membership Fees & Hours of Operation

Resolution No. _____

Fitness Center Membership Fees:

<i>(Includes: fitness center, track, stretching area, open gym, locker rooms, roof terrace, discount on designated fitness & athletic programs)</i>	Early Bird Discounted Rate for annual membership only Nov 1, 2024 – Jan. 15, 2025	Regular Rate for annual membership Beginning Jan 16, 2025, and monthly ongoing rate.
Resident PIF (paid in full)		
Adult	\$250	\$275
Couple (2 people)	\$450	\$495
Family (3 people)	\$575	\$638
Family (4 people)	\$680	\$760
<i>Youth</i>	<i>\$175</i>	<i>\$200</i>
Senior	\$175	\$200
Resident Ongoing (monthly)		
Adult		\$25
Couple (2 people)		\$48
Family (3 people)		\$62
Family (4 people)		\$70
<i>Youth</i>		<i>\$20</i>
Senior		\$20
NR PIF		
Adult*	N/A	\$375
Couple (2 people)*	N/A	\$595
Family (3 people)*	N/A	\$738
Family (4 people)*	N/A	\$860
<i>Youth*</i>	<i>N/A</i>	<i>\$300</i>
Senior*	N/A	\$300
NR Ongoing		
Adult		\$35
Couple (2 people)		\$58
Family (3 people)		\$77
Family (4 people)		\$88
<i>Youth*</i>		<i>\$30</i>
Senior*		\$30

Resident families that have more than four family members residing at the same

Resolution No. _____

address will pay \$50 for each additional family member. Non-resident families that have more than four family members residing at the same address will pay \$65 for each additional family member.

(*Non-residents will not have the option to purchase memberships at the reduced, early bird rate.)

6-month and quarterly Membership Rates

6 Month and Quarterly	
Resident 6 Months	\$175
Resident Quarterly	\$100
Non-Resident 6 Months	\$239
Non Resident Quarterly	\$136

Track Membership only:

(Includes use of track, stretching area and locker rooms.)	
Resident	
Adult	\$40
<i>Youth</i>	<i>\$35</i>
Senior	\$35
NON-Resident	
Adult	\$85
<i>Youth</i>	<i>\$80</i>
Senior	\$80

Youth (10-17 years) Membership:

<i>(Includes: track, stretching area, open gym, locker rooms, discount on designated fitness & athletic programs.)</i>	
<i>Resident</i>	<i>\$50</i>
<i>Non-Resident</i>	<i>\$60</i>

Daily admission fees – Fitness Center:

Resident Adult (18 – 59 yrs)	\$9
Resident Youth (12 -17 yrs)	\$7
Resident Senior (60 yrs & up)	\$7

Resolution No. _____

Daily open gym, track, pickleball fees:

Resident Adult (18 – 59 yrs)	\$6
<i>Resident Youth (12 -17 yrs)</i>	<i>\$5</i>
Resident Senior (60 yrs & up)	\$5

Non-residents will be charged an additional \$2 to the fees listed above.

Hours of Operation:

Monday – Friday	6:am – 9 pm
Saturday and Sunday	7 am – 6 pm

	A	B	C	D	E	F	G	H	I	J
1	Public Facility Membership Fees, 10/4/2024	Lombard Park District	Downers Grove Park District	Glen Ellyn Park District	Glendale Heights	Westmont Park District	Wheaton Park District	Average		Village of VILLA PARK
2		MMAC	4500 Fitness	Ackerman	Sports Hub	Fitness Club	Park Plus Fitness Center			VPRC
3	Population	44,476	49,354	28,364	32,484	23,976	52,984			21,791
4	Bldg Sq. Ft.	38,000	69,000	68,000	60,000	25,000	120,000			37,500
5	Fitness Center Sq. Ft.	4,800	5,200	7,000	2,000	5,000	7500			2,160
6	Resident PIF (paid in full)									
7	Individual	\$276	\$330	\$360	\$200	\$370	\$336	\$312		
8	Couple (2 people)	\$432	\$583	\$600	\$350	\$525	\$600	\$515		
9	Family (3 people)	\$552	\$836	\$720	\$500	\$605	\$792	\$668		
10	Family (4 people)	\$552	\$1,089	\$720	\$650	\$655	\$792	\$743		
11	Youth	\$180	\$253	\$252	\$200	\$290	\$264	\$240		
12	Senior	\$180	\$253	\$252	\$170	\$290	\$264	\$235		
13	Resident Ongoing (monthly)									
14	Individual	\$23	\$30	\$30	\$22	\$31	\$30	\$28		
15	Couple (2 people)	\$36	\$53	\$50	\$44	\$44	\$54	\$47		
16	Family (3 people)	\$46	\$76	\$60	\$66	\$51	\$72	\$62		
17	Family (4 people)	\$46	\$99	\$60	\$88	\$55	\$72	\$70		
18	Youth	\$15	\$23	\$21	\$22	\$25	\$24	\$22		
19	Senior	\$15	\$23	\$21	\$17	\$25	\$24	\$21		
20	NR PIF									
21	Individual	\$348	\$396	\$420	\$240	\$468	\$420	\$382		
22	Couple (2 people)	\$540	\$715	\$660	\$430	\$604	\$750	\$617		
23	Family (3 people)	\$672	\$1,034	\$780	\$620	\$709	\$990	\$801		
24	Family (4 people)	\$672	\$1,353	\$780	\$810	\$759	\$990	\$894		
25	Youth	\$216	\$319	\$276	\$240	\$378	\$330	\$293		
26	Senior	\$216	\$319	\$276	\$190	\$378	\$330	\$285		
27	NR Ongoing									
28	Individual	\$29	\$36	\$35	\$32	\$39	\$38	\$35		
29	Couple (2 people)	\$45	\$65	\$55	\$64	\$51	\$68	\$58		
30	Family (3 people)	\$56	\$94	\$65	\$96	\$59	\$90	\$77		
31	Family (4 people)	\$56	\$123	\$65	\$128	\$63	\$90	\$88		
32	Youth	\$18	\$29	\$23	\$32	\$32	\$30	\$27		
33	Senior	\$18	\$29	\$23	\$27	\$32	\$30	\$27		
34								rev: 10/4/2024,GMR		
35										

	Addison Park District	Downers Grove Park District	Elmhurst Park District	Geneva Park District	Glen Ellyn Park District	Glendale Heights Recreation Dept.	Itasca Park District	Lombard Park District	Oakbrook Terrace Park District	Schiller Park	Warrenville	Westmont Park District	Wheaton Park District	Average
	Club Fitness	4500 Fitness	Courts Plus	BestLife Fitness	Ackerman	Sports Hub	Itasca Fitness Center	MMAC	Fitness Center	Edward E Bluthardt Recreation Center	FitnessNow	Fitness Club	Park Plus Fitness Center	
Daily Fee Resident														
Adult	\$10.00	\$12.00	\$15.00	\$9.00	n/a	\$7.00	\$7.00	\$9.00	\$10.00	\$7.00	\$9.00	n/a	\$10.00	\$10
Youth	\$10.00	\$12.00	\$15.00	\$9.00	n/a	\$7.00	\$7.00	\$7.00	\$10.00	\$7.00	\$6.00	n/a	\$10.00	\$9
Seionr	\$10.00	\$12.00	\$15.00	\$9.00	n/a	\$5.00	\$4.00	\$7.00	\$10.00	\$7.00	\$6.00	n/a	\$10.00	\$9
Daily Fee Non-resident														
Adult	\$10.00	\$12.00	\$15.00	\$11.00	n/a	\$12.00	\$8.00	\$12.00	\$12.00	\$7.00	\$11.00	n/a	\$12.00	\$11
Youth	\$10.00	\$12.00	\$15.00	\$11.00	n/a	\$12.00	\$8.00	\$10.00	\$12.00	\$7.00	\$6.00	n/a	\$12.00	\$10
Senior	\$10.00	\$12.00	\$15.00	\$11.00	n/a	\$10.00	\$5.00	\$10.00	\$12.00	\$7.00	\$6.00	n/a	\$12.00	\$10
Resident Open Gym														
Adult	\$5.00	\$10.00	n/a	\$3.00	\$5.00	\$7.00	\$5.00	\$6.00	\$10.00	\$3.00	\$5.00	n/a	included	\$6
Youth	\$5.00	\$10.00	n/a	\$3.00	\$4.00	\$7.00	\$5.00	\$4.00	\$10.00	\$3.00	\$5.00	n/a	included	\$6
Senior	\$3.00	\$10.00	n/a	\$3.00	\$5.00	\$5.00	\$5.00	\$4.00	\$10.00	\$3.00	\$5.00	n/a	included	\$5
Non-Res Open Gym														
Aduly	\$5.00	\$15.00	n/a	\$5.00	\$6.00	\$12.00	\$5.00	\$9.00	\$12.00	\$5.00	\$6.00	n/a	included	\$8
Youth	\$5.00	\$15.00	n/a	\$5.00	\$5.00	\$12.00	\$5.00	\$6.00	\$12.00	\$5.00	\$6.00	n/a	included	\$8
Senior	\$3.00	\$15.00	n/a	\$5.00	\$6.00	\$10.00	\$5.00	\$9.00	\$12.00	\$5.00	\$6.00	n/a	included	\$8
Res Pickleball Open Gym														
Adult	\$5.00	\$10.00	\$3.00	\$3.00	\$5.00	\$7.00	\$5.00	\$6.00	\$4.00	\$3.00	\$5.00	\$4.00	n/a	\$5
Youth	\$5.00	\$10.00	\$3.00	\$3.00	\$5.00	\$7.00	\$5.00	\$4.00	\$4.00	\$3.00	\$5.00	n/a	n/a	\$5
Senior	\$3.00	\$10.00	\$3.00	\$3.00	\$5.00	\$5.00	\$5.00	\$4.00	\$4.00	\$3.00	\$5.00	\$4.00	n/a	\$5
Non-Resident Pickleball Open Gym														
Adult	\$5.00	\$15.00	\$4.00	\$5.00	\$7.00	\$12.00	\$5.00	\$9.00	\$5.00	\$5.00	\$6.00	\$4.00	n/a	\$7
Youth	\$5.00	\$15.00	\$4.00	\$5.00	\$7.00	\$12.00	\$5.00	\$6.00	\$5.00	\$5.00	\$6.00	n/a	n/a	\$7
Senior	\$3.00	\$15.00	\$4.00	\$5.00	\$7.00	\$10.00	\$5.00	\$6.00	\$5.00	\$5.00	\$6.00	\$4.00	n/a	\$6
Resident Track Membership Only														
Adult	n/a	\$5	n/a	\$35.00	\$35.00	\$45.00	\$46.00	\$60.00	n/a	n/a	\$60.00	n/a	n/a	\$41
Youth	n/a	\$5	n/a	\$35.00	\$35.00	\$45.00	\$46.00	\$60.00	n/a	n/a	\$50.00	n/a	n/a	\$39
Senior	n/a	\$5	n/a	\$30.00	\$25.00	\$40.00	\$36.00	\$60.00	n/a	n/a	\$50.00	n/a	n/a	\$35
NON-Resident Track Membership only														
Adult	n/a	\$75.00	n/a	\$190.00	\$50.00	\$55.00	\$72.00	\$85.00	n/a	n/a	\$70.00	n/a	n/a	\$85
Youth	n/a	\$75.00	n/a	\$190.00	\$50.00	\$55.00	\$72.00	\$85.00	n/a	n/a	\$60.00	n/a	n/a	\$84
Senior	n/a	\$50.00	n/a	\$130.00	\$25.00	\$50.00	\$57.00	\$85.00	n/a	n/a	\$60.00	n/a	n/a	\$65
Resident Track Daily														
Adult	n/a	n/a	n/a	\$9.00	\$5.00	\$7.00	\$7.00	\$9.00	\$10.00	n/a	\$9.00	n/a	n/a	\$8
Youth	n/a	n/a	n/a	\$9.00	\$5.00	\$7.00	\$7.00	\$7.00	\$10.00	n/a	\$6.00	n/a	n/a	\$7
Senior	n/a	n/a	n/a	\$9.00	\$5.00	\$5.00	\$4.00	\$7.00	\$10.00	n/a	\$6.00	n/a	n/a	\$7
Non-Resident Track Daily														
Adult	n/a	n/a	n/a	\$11.00	\$7.00	\$12.00	\$8.00	\$12.00	\$12.00	n/a	\$11.00	n/a	n/a	\$10
Youth	n/a	n/a	n/a	\$11.00	\$7.00	\$12.00	\$8.00	\$10.00	\$12.00	n/a	\$6.00	n/a	n/a	\$9
Senior	n/a	n/a	n/a	\$11.00	\$7.00	\$10.00	\$5.00	\$10.00	\$12.00	n/a	\$6.00	n/a	n/a	\$9
Group Exercise included														
Adult	yes	no	yes	no	yes	yes	no	yes	yes	yes	no	yes	no	
Youth	yes	no	yes	no	yes	yes	no	yes	yes	yes	no	yes	no	
Senior	yes	no	yes	no	yes	yes	no	yes	yes	yes	no	yes	no	
Min age for Fitness Ctr	14	12	11	12	11	12	11	14	12	13	12	10	11	12
m-f open	5.5	5	5	5	4.5	7	8	5.5	5.5	5	5.25	5.5	5.5	6
m-f close	10	10	10	9	10	8.5	6	10	10	9	9	9.5	9	9
Sa open	7	6	6	7	6	8	9	7	7	7	7	7	8	7
Sa close	6	5	7	6	7	4	5	6	6	5	3	7	3	6
Su open	7	7	6.5	7	7	7	7	7	7	7	9	7	8	7
Su close	6	5	7	6	7	4	4	6	6	5	2	7	2	6

yrs

AM	m-f open
PM	m-f close
AM	Sa open
PM	Sa close
AM	Su open
PM	Su close



MEMORANDUM

TO: Matthew Harline, Village Manager
Greg Gola, Director of Parks & Recreation

A handwritten signature in blue ink, appearing to read "Gina M. Racanelli".

FROM: _____, Assistant Director of Parks & Recreation
Gina M. Racanelli, CPRP CPO AFO

RE: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving membership fees and hours of operation for the Villa Park Recreation Center.

DATE: October 23, 2024

RECOMMENDED ACTION:

The new Villa Park Recreation Center is scheduled to open to the public shortly after the new year begins. Memberships for the fitness center will go on sale in November of 2024 along with the hours of operation made public. Staff and the Parks and Recreation Advisory Commission (PRAC) recommend fees as listed; and hours of operation as listed.

Fitness Center memberships include the following: Access to the State-of-the-Art Fitness Center, Elevated Indoor Track, Open Gym, stretching area, Full-Service Locker Rooms, Roof-top Terrace (weather permitting), 10% discount on designated fitness & athletic programs.

Youth (10-17 years) memberships include use of the elevated indoor track, stretching area, open gym, full-service locker rooms, 10% discount on designated fitness & athletic programs.

Track memberships include use of the elevated indoor track, stretching area and locker room.

Fitness Center Membership fees:

Annual	Early Bird Discounted Rate for annual membership only Nov 1, 2024 – Jan. 15, 2025	Regular Rate for annual membership Beginning Jan 16, 2025
Resident PIF (paid in full)		
Adult (18-59 years)	\$250	\$275
Couple (2 people)	\$450	\$495
Family (3 people)	\$575	\$638
Family (4 people)	\$680	\$760
Youth (12-17 years)	\$175	\$200
Senior (60 years & up)	\$175	\$200
Non-Resident PIF		
Adult* (18-59 years)	N/A	\$375
Couple (2 people) *	N/A	\$595
Family (3 people) *	N/A	\$738
Family (4 people) *	N/A	\$860
Youth* (12-17 years)	N/A	\$300
Senior* (60 years & up)	N/A	\$300

Resident families that have more than four family members residing at the same address will pay \$50 for each additional family member. Non-resident families that have more than four family members residing at the same address will pay \$65 for each additional family member.

*Non-residents will not have the option to purchase memberships at the reduced, early bird rate.

Resident Ongoing (monthly)		
Adult (18-59 years)		\$25
Couple (2 people)		\$48
Family (3 people)		\$62
Family (4 people)		\$70
Youth (12-17 years)		\$20
Senior (60 years & up)		\$20
Non-Resident PIF		
Adult* (18-59 years)		\$35
Couple (2 people) *		\$58

Family (3 people) *		\$77
Family (4 people) *		\$88
Youth* (12-17 years)		\$30
Senior* (60 years & up)		\$30

6 month and quarterly Membership Rates

6 Month and Quarterly	
Resident 6 Months	\$175
Resident Quarterly	\$100
Non-Resident 6 Months	\$239
Non-Resident Quarterly	\$136

Track Membership only:

Resident Track Membership Only	
Adult	\$40
Youth	\$35
Senior	\$35
NON-Resident Track Membership Only	
Adult	\$85
Youth	\$80
Senior	\$80

Youth (10-17 years) Membership:

Annually	
Resident	\$50
Non-Resident	\$60

Daily admission fees – Fitness Center:

Resident Adult (18 – 59 yrs)	\$9
Resident Youth (12 -17 yrs)	\$7
Resident Senior (60 yrs & up)	\$7

Daily open gym, track, pickleball fees:

Resident Adult (18 – 59 yrs)	\$6
Resident Youth (12 -17 yrs)	\$5
Resident Senior (60 yrs & up)	\$5

Non-residents will be charged an additional \$2 to the daily fees listed above.

Hours of Operation:

Monday – Friday	6 am – 9 pm
Saturday and Sunday	7 am – 6 pm

BACKGROUND:

PRAC and staff discussed the comparison information gathered for an hour during the 9/10/2024 regular meeting and again on 10/8/2024. PRAC then made a recommendation for the annual resident individual fee during the September meeting. Staff then developed various fees to be in sync. The extensive list of unique fees is typical for a facility like the Villa Park Recreation Center. PRAC then reviewed the fees during the October meeting and took a consensus on the remaining fees.

After the October PRAC meeting, membership fees were presented to the Board of Trustees on 10/14/2024. Following those discussions, additional youth membership options (excluding the weight room) and discounted program fees are included for the Board of Trustees consideration for the 10/28/2024 regular meeting. In addition, the description for the membership fees is included on page 1 of the memo.

DISCUSSION:

The fitness center as well as the full-size gymnasium at the Villa Park Recreation Center is a new amenity to Villa Park. Staff obtained comparison fees and hours from neighboring communities. The comparison information is attached in two separate spreadsheets. A combination of using the average of the communities surveyed as well as using a similar standard of pool pass fees is applied to the fees listed.

The hours of operation are an exact average of the communities surveyed:

Monday-Friday 6 am – 9 pm

Saturday and Sunday 7 am – 6 pm.

attachments



RULES OF ORDER & PROCEDURES FOR THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS

The following Rules of Order and Procedures were adopted by the Board of Trustees of Villa Park Illinois by Resolution effective July 22, 2024.

I. Preparation of Village Board Agenda

A. The official order of business for agenda items is established by Section 2-406 of the Municipal Code of Village Park (referred to for the rest of this policy as “the Code” or the Municipal Code.”)

1. The Board shall adopt an agenda as part of any regular or special meeting.
2. The Board may adopt an agenda at a workshop or work session where no formal business will be conducted.

B. Placing items on the agenda of the Board of Trustees (referred to for the rest of this policy as “the Board”), one of the following procedures shall be followed:

1. The Village Manager with the input from President of the Board of Trustees creates the agenda and may add items as needed for the agenda of the Board of Trustees. [See Municipal Code 2-503(5)].
2. If a Trustee believes an item needs consideration by the Board, that Trustee may contact the Village President or Village Manager and request that the item be placed on the next available agenda. The Village President and Village Manager shall determine if the urgency of the item is such that it needs to be added to the next agenda in which case, they shall add the item to the agenda as an ordinance, resolution or they may place the topic under New Business for discussion.
3. During the New Business section of the agenda any member of the Board of Trustees may make a motion to add an item to the agenda of the next regular meeting of the Board. If the motion is given a second and there is an affirmative vote of the Board of Trustees, the item will be included on the next agenda.
4. Items may be brought back to the floor under Unfinished Business at the request of a Trustee and with the permission of the Chair if it continues a topic discussed previously, and there was no resolution of the topic. No resolution or ordinance may be passed, but a consensus of the topic may be taken.
5. If two or more Trustees submit in writing to the Village Manager, Village Clerk and Village President a request for a specific item to be placed on the agenda

in a timely fashion, it shall be added to the next agenda. An item for New Business must be submitted at least five days prior to the meeting to be included in New Business or two weeks prior to the meeting if the request includes direction to Staff for a Resolution or an Ordinance to be prepared. An email sent from their Village email address shall serve as adequate written notice. The time stamp of the email shall serve as the time stamp to determine if the notice was sent in a timely fashion.

C. Placing items on the Agenda for Committee of the whole.

The process for placing items on the agenda is detailed in agenda items is established by Section 2-403 of the Code of ordinances, *"The agenda for the committee of the whole will be prepared by the village manager in consultation with the village president. The village board, by motion and majority vote at a prior village board meeting, may add an item to the agenda of an upcoming committee of the whole meeting. An agenda for each committee of the whole meeting shall be posted at village hall and at the location of the meeting at least forty-eight (48) hours in advance of the holding of the meeting."*

D. New Business

1. New Business is the only part of the Board agenda when new items may be brought up for discussion that were not on the printed agenda and were not officially added by an amendment of the agenda at the beginning of the meeting. The Board may discuss new items for the purpose of deciding if they should be placed on a future agenda as an as action items. Items may be placed on the agenda for discussion or action where a resolution or an ordinance is not required
2. While no ordinance, resolution or policy may be adopted under New Business, the Board may take consensus vote on items to be placed on future agendas, requests for reports from the staff, and interpretation of previous direction from the Board.

E. Unfinished Business.

Items that are postponed from previous meetings, but do not require an ordinance or resolution shall be placed under Unfinished Business and taken up at the next meeting unless a different meeting is specified. Items placed on the agenda under Unfinished Business shall be committed to writing as part of the agenda and may be voted on or a consensus taken. Items discussed previously, but not postponed are not eligible for unfinished business unless specifically requested in time to include them on the agenda.

II. Conducting Business at Meetings of the Board of Trustees

- A. Robert's Rules of Order (Robert's) shall be used at meetings of the Board of Trustees (Board) except where special rules are adopted by a Resolution that was published on the official Agenda and passed by a vote of the Board. The adopted rules shall be followed except that the Board may suspend the rules for a particular motion by a 2/3 vote for suspension [Code 2-410, or majority with 24-hour notice], or specific exceptions noted below.

1. Speaking Privileges. "The President presides and decides points of order, preserves decorum, keeps the discussion on the item under discussion, clears persons creating a disturbance." [Code 2-421(b)]

- a) Trustees may speak on any issue in front of the Board but must be recognized by the President. The President shall recognize each Trustee who requests to speak at least once on each agenda item and motion if they request the floor, unless there is a cause for recusal.
- b) Trustees may speak more than once provided that every Trustee has had a chance to speak. If a Trustee has not spoken on an issue, they will have priority over other Trustees who have already spoken once.
- c) The Village Manager of his/her designee may be recognized to speak on agenda items to the Board. After an agenda item is introduced, the Manager may be recognized to answer questions or to discuss items on the agenda after Board members have had a chance to be recognized or when requested to speak by the President.

2. Public Comments.

- a) Members of the public may speak for up to three (3) minutes [Code 2-408(d)] during periods allotted for Public Comment. The time for Public Comment shall be thirty (30) minutes for each of the two comment periods on the agenda of Board of Trustees Meetings and one comment period for Committee of the Whole meetings. All of the time limits in this section may be extended by a majority vote of the Board after a motion is made and seconded. Staff will provide inobtrusive warnings of time limits.
- b) Speakers who are residents shall be allowed to speak before nonresidents [Code 2-408(d)].
- c) Speakers from the audience must be recognized by the President and give their legal name for the record.

d) Speakers must identify the agenda item(s) that they wish to address during "Public Comments on Agenda Items,"

e) Speakers during "Comments on Non-Agenda Items" must refrain from speaking on agenda items unless permitted by the President.

2. The President may allow public comment on other agenda items but shall rule speakers out of order if their comments are not relevant to the topic under discussion.

B. Actions by the Board shall be at Board meetings and may not be acted upon unless on the agenda. [Code 2-406(d)]

"At the time of consideration of approval of the agenda, upon passage of a motion by a majority of the quorum present, the agenda may be amended to add or delete specific items. If new items are added, only discussion of such items may occur during the meeting, and no action on the new items may take place until a subsequent meeting."

1. Motions. Robert's Rules shall apply for motions before the Board except that motions of one or two sentences do not need to be submitted in writing to the Village Clerk (the Clerk). The Clerk, however, shall read each motion before a vote or consensus is taken.
2. Requests of staff. If a request of staff for information, or a specific single act requires Board action, it may be made under New Business and approved by a consensus without a specific item on the agenda.
3. Voting. The President may vote on ordinances and resolutions if a majority has already voted in favor of an ordinance, resolution, or motion; in the event of a tie vote; or if a vote greater than a majority is required [Code 2-422]. All Trustees are expected to vote on each resolution, ordinance and motion unless they state a reason to abstain or recuse from voting on the issue before discussion begins.
4. Recusal. An elected official shall recuse himself from an agenda item if he has an actual conflict of interest under Section 3.1-55-10 (a) of the Illinois Municipal Code or may recuse themselves if there is a common law conflict of if there is such an appearance of a conflict, where the elected official may appear to have a direct benefit in the outcome of a vote of the Board. The President may deny the recusal if the Village Attorney does not agree that sufficient reason exists. Trustees shall recuse themselves before an issue is debated.

5. Abstention. A Trustee may abstain from a vote, but the President may ask the Trustee to state the reason for the abstention and the Board may by a motion second and vote require the Trustee to vote. Any abstention counts toward the negative side on a vote and does not reduce the number needed to approve any item. Therefore, if the vote is three affirmative, and three negative, the abstention with count as a fourth negative vote.

C. Challenging Actions of the Chair.

The decision of the Chair may be challenged by any member of the Board by a motion with a second. The motion shall be, "shall the decision of the Chair stand." A 2/3 majority voting in the negative shall be required to overturn the decision of the Chair.

D. Direction to Commissions

1. The Board is responsible for approving all administrative policies adopted by the Commissions by a Resolution passed by the Board and may override any policies established by the Commissions by a Resolution of the Board. The intent, purpose, powers, duties, and membership of the various Commissions shall be defined by ordinance and may not be expanded except by the Board.
2. The Board may direct Commissions ("Commissions" includes Boards that are created by and report to the Board of Trustees) to address issues within the purview of that Commission as defined in the Village Code and bring back recommendations to the Board.
3. Commission budgets are approved by the Board through the annual budget adoption process. The Village Manager is responsible for making any expenditures necessary to implement programs in a Commission's budget within parameters adopted by the Board and Village Manager. The Village Manager shall implement proper accounting and reimbursement procedures as necessary. The Village Manager has the authority to approve expenditures up to 10% above the total funds budgeted for any Commission, not to exceed \$2,500 total.
4. Recording. All Commission meetings shall be recorded either by digital audio recording or audio/visual recording and all such recordings shall be made available to the public on the Village website or other internet services available to the public. The meetings of the Zoning and Planning Commission, Traffic and Safety Commission and the Parks and Recreation Advisory Commission shall be video recorded. All meetings of the Village, including meetings of Joint Review Boards staffed by the Village, that requires a 48-hour notice period under 5 ILCS 120/2.02 (a) shall be audio recorded, unless it is video recorded

with audio. The Board may waive this policy for individual meetings. Recordings will be made available to the public on the Village website as soon as practicable but within two weeks at a maximum.

5. Commission Agendas. Each Commission agenda shall include the following items:

- a. Roll Call and determination of a quorum
- b. Adoption of the Agenda
- c. Approval of Minutes (from previous meetings)
- d. New Business
- e. Comments from the Public
- f. Comments from Liaison(s)

Aside from Roll Call, items may be in any order and additional agenda items may be added. All actions of the Commissions shall be made by an action at a meeting by motion, second and majority vote.

III. Board Directions to Staff.

A. Direction to the staff. Directions to staff must be made through the Village Manager.
[Code 2-303 (a)]

"The board of trustees shall act in all matters as a body and individual trustees shall not seek to influence the official acts of the village manager, or any other officer, or to interfere in any way with the performance by such officers of their duties..."

B. Requests for Information

1. Requests for information must be informational or serve a legislative purpose. [Sec. 2-303 (a)]

Nothing contained herein shall prevent any trustee from requesting from the manager such information as may be proper and necessary to the performance of the trustees' duties, whether the trustee acts as a trustee, or as a liaison, or as a member of any board, committee or commission."

2. Information and reports will typically be sent to all elected officials, even if only requested by one Trustee, unless it is routine or trivial in nature.
3. If the Village Manager determines that a request for information will take more than two staff hours to complete, the Manager will seek direction to complete the task from the Board at the next Board Meeting, unless the Manager determines it is in the best interest of the Village to complete it

anyway. Requests requiring Board action shall be placed on the agenda under New Business.

4. Information provided to the Board that specifically states that it is confidential or privileged shall be treated as such by all staff and elected officials with whom it is shared. Employees who violate this provision are subject to disciplinary action up to dismissal by the Village Manager. Elected officials shall be governed by Section 3-323 of the Village Code. The Village Manager shall cite the proper exception to the 5 ILCS 140 et seq, if requested to do so. If there is a dispute the Village President, the Village Attorney and the Village Clerk shall meet, confer, and decide if they believe the record should be considered confidential or privileged.

C. Requests for action/service.

1. A request to address a service concern of a constituent may be sent to the Village Manager or a department head by letter or email if the Village Manager is copied on the email. Unsolicited direct contact by elected officials of staff by phone should be avoided. Elected Officials should only contact employees about Village business below the department head level if directed by the Village Manager or a department head.
2. Requests of staff to address concerns at an elected official's personal home or business shall be directed to the Village Manager or a department head by email with a copy sent to the Village Manager. Automated request systems may also be used when available.
3. Nothing in this policy should be construed to suggest that elected officials and Village employees may not have non-Village related conversations or meet casually for non-Village related business or converse at Village events.

IV. Additional Policies of the Board (reserved)

V. Amendments to the Rules and Procedures of the Board

Amendments to the Rules of Order and Procedures for the Board of Trustees for the Village of Villa Park (Rules) made be made by a motion, with a second and a majority vote. The changes will be in force at the start of the next meeting of the Board for which the change applies. (e.g. A change in the Rules for a Committee of the Whole Meeting will be in order at the next meeting of the Committee of the Whole.)



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Villa Park Recreation Center - Proposed Text Amendment to Villa Park Zoning Ordinance Regarding Signs in R Zoning Districts

RECOMMENDED ACTION:

In order to allow for the appropriate signage at the new Villa Park Recreation Center, which is located in a residential zoning district, the Village requires a text amendment to Section 8.5, entitled "Signs in R Zoning Districts" of the Village's Zoning Ordinance. The proposed text amendment will allow public, civic or institutional uses that are located in residential zoning districts with an approved special use permit, a maximum of one (1) wall sign per public building entrance leading to a lobby or other common area and a maximum of one (1) monument sign per street frontage, subject to the applicable regulations set forth in the Zoning Ordinance for such signs in non-residential zoning districts. Village staff is seeking the Village Board's direction and authorization to proceed with a petition before the Village's Planning and Zoning Commission regarding the requested text amendment.

BACKGROUND:

DISCUSSION:

Sec. 8.5. - SIGNS IN R ZONING DISTRICTS

8.5.1. - Applicability

The regulations of this section apply to signs in R districts.

8.5.2. - Signs Allowed

The following signs are permitted in R districts on lots occupied by allowed nonresidential uses or allowed multi-unit (residential) buildings:

A. Wall Signs

1. Allowed nonresidential uses and allowed multi-unit (residential) buildings in R districts are allowed a maximum of one (1) wall sign per public building entrance leading to a lobby or other common area. Such signs may not exceed thirty-two (32) square feet in area.
2. Public, civic or institutional uses with an approved special use permit are allowed a maximum of one (1) wall sign per public building entrance leading to a lobby or other common area, subject to the regulations of Sec. 8.6.3.

B. Monument Signs

1. Allowed nonresidential uses and allowed multi-unit (residential) buildings in R districts are allowed a maximum of one monument sign per street frontage. Allowed monument signs are subject to a maximum height limit of six (6) feet and may not exceed thirty-two (32) square feet in area.
2. Public, civic or institutional uses with an approved special use permit are allowed a maximum of one (1) monument sign per street frontage, subject to the regulations of Sec. 8.6.2.

C. Electronic Message Display Panels

Electronic message display panels are prohibited in R districts, provided that on a lot occupied by an allowed public, civic or institutional use, the village board is authorized to approve a special use for one of the allowed signs to include a electronic message display panel. If approved, the electronic message display panel is subject to the regulations of [Sec. 8.7](#) as well as any additional regulations imposed by the village board.



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Improvements to Highridge Baseball Field in Cooperation with the Villa Park Youth Baseball Association

RECOMMENDED ACTION:

Staff seeks direction on how to proceed with a plan to improve Highridge Baseball Field in cooperation with the Villa Park Youth Baseball Association (VPYBA). Staff from Parks & Recreation have held conversations with VPYBA on ways to improve Highridge Field and we support the project. Since the land is Village property, however, it would work better if the Village entered into the agreement with Sportsfields, Inc. This would make insurance and other requirements easier to enforce and would protect VPYBA from any issues with unfinished work or liability. Staff recommends having a Resolution and Agreement drafted, in cooperation with VPYBA, to hire Sportsfields, Inc. of Alsip, IL to conduct improvements on Highridge Baseball Field.

BACKGROUND:

DISCUSSION:



12200 S. Shirley • Alsip, IL 60803 • Phone: (708) 371-0917 • Fax: (708) 371-0108

May 14, 2024

Villa Park Youth Baseball
Attn: Jamie Soderstrom
RE: 90ft Baseball 2024

Pursuant to our conversation and visit, Sportsfields, Inc. submits this proposal for your review. Our scope of work includes the materials, labor and equipment to complete the following.

Baseball 80'/90' bases:

1. Owner to locate and mark any irrigation heads,
2. Sportsfields, Inc. to edge infield to remove any lips, redefine, and remove overgrown weeds,
3. Sportsfields, Inc. to install DuraBrick in any wear areas of home plate and mound,
4. Sportsfields, Inc. to spread 2 semis of our Mild-Mix (tan sandstone) or Infield Mix with 3 tons of DuraPlay (field conditioner),
5. Sportsfields, Inc. to adjust and clean out each base anchor,
6. Sportsfields, Inc. to SmithCo and roll upon completion,

Cost.....\$11,450.00

OPTIONAL:

A. Sportsfields, Inc. to edge and clean outfield warning track track and spread 2 semis of limestone screenings.....ADD \$6,900.00

Respectfully Submitted,

Jim Walsh Jr

F.U.N. Commission Meeting minutes from Tuesday, August 27, 2024 held at the Village Hall, Committee of the Whole Room, 20 S. Ardmore Avenue, Villa Park, IL 60181.

1. Call to Order: 5:35 pm. Leslie Allison-Seei, Mary Brunner-Hintze, Carla Graf, Kathy Halloran, Junior Commissioner Azana Jackson, Dave Samples arrived 5:39 pm.

Eliza Diederich – not in attendance

Beenish Khurshid – not in attendance and previously submitted resignation from Commission

Also in attendance:

Village Board Liaison: Cari Alfano

Village Staff Liaison: Gina Racanelli

Guests: Kimberly Jackson, Sara Corkery, Cathi Maywood

2. Public Comments on Agenda Items:

a. Cathi Maywood has lived in Villa Park 8-9 years and has an interest in seeing the Rotary clock that was presented to the Village fixed. Cathi submitted her application to join the F.U.N. Commission to Leslie Allison-Seei.

b. Sara Corkery gave input regarding St. Genesius participation with the Autumn Jubilee Haunted Trail. Sara was thinking 3pm – 6pm with 1 stage and with a tent reading short stories. Would ask students that are now freshman, 6 kids in costumes.

3. Public comments on Non-Agenda items: none

4. Amendments to the Agenda: none

5. Consent Agenda: Mary motioned to approve minutes from Tuesday, June 25, 2024 and Azana seconded.

6. Business – Updates to Upcoming and Past Events

a. Autumn Jubilee: Saturday October 12 from noon – 6 pm at the Historical Museum Parking Lot/Prairie Path. We have the permit for use of the Prairie Path and Great Western Trail.

Carla contacted the Volo Museum to investigate a replacement for the hayride. All rentals are a per day cost. Mystery Machine \$4,000, Ghostbusters \$6,500 and DeLorian \$6,500. Carla next contacted a Mini Coach that we can decorate and will hold 38 people. Has a fog machine and we can play CD's. Cost is \$950 up to 5 hours. The commission voted to approve this option. Carla/Leslie will look into securing a Master of Ceremonies for the mini coach. Asking Bill Karges former owner of Pioneer as he is good at telling stories and knows many stories about Villa Park. Contacting Trustee Patrick was also mentioned.

Carla has reached out to Chicago Dance Factory to start the festivities. The Library truck will be on site from 12 pm to 3 pm

Carla ran through a list of vendors selling food and vendors with booths. We are charging vendors \$25.00 if they are selling something. We are not charging vendors if they want a slot and are not selling something. One vendor at this point is needing electricity.

Want to have pumpkin decorating and Carla is checking with other organizations to provide pumpkins as the Boy Scouts are not participating. We are going to have the bag decorating again. There was some discussion about having characters on the haunted Great Western Trail, something like “find the fairies”

A special meeting is scheduled for Tuesday, September 3 at 5:30 pm at Cortesi to go over logistics of Autumn Jubilee.

b. Landscape Awards: Photos were presented and votes were taken for (3) award categories, Natural Habitat – winner 802 S. Madison. Most Colorful – winner 944 Ardmore. Most Unique (use of decorations/art) – Park Avenue (Leslie will provide address).

c. Tent for Next Year: The commission voted to approve the purchase of another tent Not to Exceed \$650. Mary let the commission know that the broken tent has been repaired but it is not 100 percent.

d. Save the Clock Subcommittee: Discussed 2025 plan for clocktower repair. Trustee Alfano to bring up as new business at September 9 Board Meeting to see if it can be done. Dave Samples, Kimberly Jackson and Cathi Maywood will investigate avenues on getting actual repair money. Dave Samples also suggested we look into another, more significant historical item (i.e. Captain Midnight Statue). Create a survey to be taken at Autumn Festival to gauge village interest with clocktower. Set-up a subcommittee to work on clocktower if determined to move forward. Subcommittee members are Mary Brunner-Hintze, Kathy Halloran, Dave Samples, Cathi Maywood, Trustee Alfano as Board Liaison. Again, subcommittee is dependent on feasibility of going forward with Save The Clocktower 2025.

e. 2025 Events for Budget Request: A special meeting was set up for Tuesday, September 10 at 5:30 pm at the Iowa Community Center.

7. Commissioner Comments: None

8. Chairperson Comments: Dave Samples is moving to Elmhurst and must resign from the Commission. He has written his resignation letter and will turn it in to the Village asap. Dave stated he wants to continue to work with the Commission as a volunteer.

9. Village Board Liaison Comments: None

10. Village Staff Comments: Gina Racanelli commented on Oak Leaf Mites

11. Adjournment: 7:37 pm. Mary motioned to adjourn and Dave seconded

Respectfully submitted,

Kathy Halloran
F.U.N. Commission Secretary

F.U.N. Commission Meeting Minutes from SPECIAL MEETING Tuesday, September 10, 2024 held at the Iowa Community Center, Room 12, 338 N. Iowa Avenue, Villa Park, IL 60181

1. Call to Order: 5:36 pm Leslie Allison-Seei, Mary Brunner-Hintze, Eliza Diederich, Carla Graf, Kathy Halloran

Also in attendance:

Village Board Liaison: Cari Alfano

Village Staff Liaison: Gina Racanelli

Soon to be F.U.N. Commissioner: Cathie Maywood

2. Public Comments on Agenda Items – None
3. Public Comments on Non-Agenda Items – None
4. Amendments to the Agenda – None
5. Consent Agenda – Approved Meeting Minutes from August 27, 2024
6. Business – Updates to Upcoming & Past Events
 - a. 2025 Events & Budget: There was much discussion regarding our Budget. Discussion started with a unanimous “no” vote to VP Chamber of Commerce. Budget for 2024 was \$9,250. We moved some line item dollar amounts around to make room for Clocktower in 2025. Our 2025 Budget Request is \$10,000 with \$1,750 for Clocktower.

Was suggested we have representation at Holiday Happenings at the Iowa Community Center on October 18, from 6pm-8pm. An opportunity for give-a-ways.

Brainstorming ideas:
 1. Dance for next year, start events for Clocktower
 2. Light Parade for Autumn Jubilee next year.

7. Commissioner Comments – None
8. Chairperson Comments – None
9. Village Board Liaison Comments – None
10. Village Staff Comments – None
11. Adjournment – 6:46 pm.

Respectfully submitted,

Kathy Halloran

F.U.N. Commission Secretary

F.U.N. Commission Meeting minutes from Tuesday, September 24, 2024 held at the Village Hall, Committee of the Whole Room, 20 S. Ardmore Avenue, Villa Park, IL 60181.

1. Call to Order: 5:30 pm. Leslie Allison-Seei, Mary Brunner-Hintze, Eliza Diederich, Carla Graf, Kathy Halloran, Cathie Maywood and Junior Commissioner Azana Jackson

Also in Attendance: Village Staff Liaison: Gina Racanelli
Kimberly Jackson

2. Public Comments on Agenda Items – none
3. Public Comments on Non-Agenda Items – none
4. Amendments to the Agenda – none
5. Consent Agenda – Minutes from September 10, 2024 special budget meeting were approved with changes
6. Business – Updates to Upcoming & Past Events
Note: Mary Brunner-Hintze and Cathie Maywood attended the Village Board Meeting on September 23, 2024 and presented awards to our (3) Landscape award winners. All three winners were in attendance and very happy to be recognized.
 - a. **Autumn Jubilee** – Bus contract is not signed yet. There are employment rules from State of Illinois that must be agreed to. Once signed by company, Gina signs and sends payment. The Certificate of Insurance has been received. Regarding bus, Leslie noted we still need an MC.

Regarding decorations, Mary has purchased decorations from Dollar General and Leslie has purchased decorations from Five Below. We still need window clings for the bus. Mary has offered to make pumpkin “clips” similar to the cicada clips she made. Carla has contacted or was going to contact Graphic Arts to make signs “follow me to Autumn Jubilee” Gina will order 3D spooky glasses.

Mary has the jar and candy pumpkins for guessing “how many pumpkins are in the jar” The prize will be the gift basket left over from “Finding Lucky”

We have the permit for use of the museum pavilion. The kids decorating “creation station” will be at the museum pavilion. The party trailer (has a music system) will be delivered Friday, 10/11, during the business day. Dave Samples will provide music for us. We have 19 vendors, not including food vendors, Henna and face paint. Vendors will be there at 9:00 am. Our F.U.N. Commissioners can be there as early as 8:00 am. We have electricity (Brian from Parks and Rec). Smaller generators also available.

People Mover Parade will start at 2:00 pm.

DuCap – Jennifer can bring 6 volunteers

Monster Mash Dance at the Depot Stage with Sara Corkery. Sara needs (6) barstools for the light posts. Leslie asked Azana if she would help with the music for this portion of our event from 3pm – 6pm.

Cathie Maywood working on putting up posters for our event with local businesses.

- b. **Clock Tower** – Gina opened discussion with information. After checking with Village Staff and Rotary Club, there is no documentation on who owns the clock. Gina researched had found a quote dated June 14, 2021 from Lumichron Commercial Clocks in Grand Rapids, MI for \$18,913 to make repairs. Gina also had information that the Villa Park Rotary Club may plan to do something different instead of repairing clock. The Director of Public Works, Mike Guara, is the President of the Rotary Club and they meet every Tuesday at Crazy Pour at 12:15 pm. Mary, Eliza and maybe Cathie will attend their next meeting on Tuesday, October 1, 2024. Whatever is decided, the F.U.N. Commission would like to be included in decision making. An invitation to the Autumn Jubilee will also be extended to the Rotary Club. They can set up a table in the museum parking lot. Mary has a survey regarding the Clock Tower and this will be available at Autumn Jubilee. Note: It was brought up that if the Clock Tower idea does not happen, we can explore Village hero Captain Midnight. Trustee Patrick is a point of contact on this regarding getting rights from Marvel Comics or whoever owns the rights.
- c. **Halloween/Fall Decorating Contest** – Contest will run from October 1, 2024 through October 21, 2024. Every nomination will go to pride@invillapark.com with pictures and address. Two categories are Spooky and Boo-ti-ful. F.U.N. Commissioners can also nominate houses. We will have (2) \$50 gift cards. We will vote/drive on our October 22, 2024 meeting.

Two other opportunities to promote our F.U.N. Commission for Halloween.

Halloween Happenings at the Iowa Community Center on Friday, October 18 from 5pm-7pm. Opportunities for give-a-ways. **Trick or Treating** at Cortesi Park on Saturday, October 26, from 1pm – 3pm. Can give out candy.

- d. **2025 Budget Submission** – Carla to submit by September 27 to Julie Settles, Gina Racanelli and Cari Alfano. Eliza submitted an expense for our QR code renewal for one year starting September 11, 2024 for \$191.88. Eliza will also get more marketing materials (business cards and stickers)

7. Commissioner Comments - None
8. Chairperson Comments – Leslie welcomed Cathie Maywood to the Commission and is excited for Autumn Jubilee. Carla commented that a lot of people are reaching out to her to be vendors at Autumn Jubilee.
9. Village Board Liaison Comments – not in attendance
10. Village Staff Comments – Gina commented that she is excited to answer more questions
11. Adjournment – 6:54 pm

Respectfully submitted,

Kathy Halloran
F.U.N. Commission Secretary

Village of Villa Park

Village Hall

20 S. Ardmore Avenue

Villa Park, IL 60181

Video Production Commission

August 14, 2024 – 6:00 PM

1. Call to Order – Roll Call

Call Meeting to order at 6:07 PM,

Commissioners Present: Robert Wagner, Laurie LoCoco, Mark Paulsen, and Mahmud Arif Gazi were present. It was determined that a quorum was present. Commissioner Tom King had an excused absence.

Liaison Kevin Patrick was absent due to a conflict.

Visitors present: Village Public Information Officer, Riley Pillar (Staff Liaison), Village Manager Matt Harline

2. Public Comment on Agenda Items: No Public Comment

3. Amendments to the Agenda: None

4. Approval of Minutes – There were no minutes presented for approval.

5. Business:

- a. Selection of Chair Pro-tempore and Secretary:** Commissioner Wagner volunteered to serve as Secretary and take minutes. There was discussion regarding selection of a Chair Pro-tempore. Commissioner Wagner nominated Commissioner Paulsen. There was a second to the motion. Commissioner Paulsen was elected Chair Pro-tempore by voice vote.
- b. Discussion of Article XXX, Video Production Commission, Section 2-3002 – Intent; Purpose and Section 2-3003, Membership:** A reading of the appropriate section of Article XXX took place and discussion ensued. (Manager Harline joined the meeting at 6:21 PM). It was mentioned that since the Commission had not met in close to a year, many of the roles described in *Section 2-3002, Intent; purpose* was not being carried out. Specifically, the section that states: *It shall be the intent and purpose of the video production commission to oversee production, delivery and scheduling of local public, educational and government programming to cable television channels including Comcast/Xfinity Channel 6 and AT&T U-Verse channel 99.* A wide ranging discussion ensued about what programming had taken place in the past (e.g. Fourth of July Parade, Shakespeare in the Park, Business Interviews, LRS video, etc.) and what type of programming could take place in the future (Lufkin Park ribbon cutting, information on organizations within the village, Historical Museum, Willowbrook Sport activities, etc.). Manager Harline mentioned that having Riley Pillar as the staff liaison would be beneficial to the Commission. It was also mentioned that the Commission could manage residents that might produce content. Commissioner Arif suggested that the Commission could also do interviews of residents. Commissioner Wagner stated that it might be beneficial to review *Section 2-3003, Membership* to decide if the Commission would want to consider changing the membership from 7 to 5 Commissioners to make it easier to achieve a quorum. This issue will be placed this on the September Commission agenda.
- c. Training:** There was brief discussion on this item. Staff Liaison Riley Pillar stated that she would talk to Glen Liljeberg from SunCom about providing training. This will be discussed again at the September Commission meeting.
- 6. Public Comments on Non-Agenda Items:** No public comments.
- 7. Commissioner Comments:** No commissioner comments were noted.
- 8. Chairman Comments:** No additional comments from the Chair.
- 9. Village Board Liaison Comments:** None

10. Village Staff Comments: None

11. Adjournment: Commissioner Wagner made a motion to adjourn. The motion was seconded by Commissioner LoCoco. Motion passed by voice vote. Meeting was adjourned at approximately 7:03 PM.

Respectfully submitted,
Robert J. Wagner

Village of Villa Park
Minutes
Bike, Pedestrian & Transit Advisory Sub-Committee
of the Environmental Concerns Commission
July 25, 2024

Approved 9/26/2024

1. **Call to Order - Roll Call:** The meeting was called to order at 6:00 PM
Audio recording started.

Present: Allan Leishman, Marianne Greco, Joe Amore, Robert Wagner.
Absent: None
Public Present: None

2. **Public Comments:** None

3. **Amendments to the Agenda:** None

4. **Approval of Minutes:** MG motioned to approve the minutes of the 06/27/24 regular meeting and the 6/29/24 special strategic planning meeting. 2nd by RW. Approved by voice vote.

5. **Business:**

- a) **2024/25 Goal Setting Discussion:** AL summarized and suggested actions/goals to take to accomplish the priorities established at the special planning meeting of 6/29/24. Goals, as presented, with discussion notes are in an addendum to these minutes. JA motioned to discuss them in greater detail at the regular August meeting. 2nd by MG. Approved by voice vote.

JA expressed concern about the current state of the Villa Avenue improvement project. The current bike path is planned for the west side of the street where the Salt Creek Greenway Trail runs, but JA pointed out several reasons why the east side is safer and better. RW noted that there is still at least one more public meeting before it is final, and that the engineers have very detailed rationale for the west side path.

- b) **Village Parking Mandates:** At the July Village Committee of the Whole meeting, representatives from Kenig, Lindgren, O'Hara, Aboona Consultants(KLOA, Inc.) presented parking study findings. They found that in the Old Town Villa District only 62% of car parking was used. In the Historic Ardmore District only 41% was used. They concluded that Villa Park doesn't need more parking spaces and could reduce the minimum parking requirements for residential buildings in those areas.

AL stated that this data is useful when advocating for minimum bicycle parking requirements. For example, allow new construction to allocate up to 20% of mandated parking with bicycle parking. RW agreed that we should advocate for lower mandated car parking requirements. He also noted that enhanced bike parking reduces need for car parking. JA discussed how bike parking is already taking up some car parking and that car parking minimums can be a discouragement to new businesses. AL will draft a letter to the appropriate Village staff advocating for bike parking to be included in parking minimums. RW suggested finding model ordinances to reference in the recommendation. JA cautioned that there was a business in town that failed due to lack of parking. MG wants to make sure planning and zoning are included in the letter. RW noted that it could be put on the planning and zoning agenda. They can be petitioned to review bike parking rules. However, Village Staff should review it first, and then it can go to P&Z.

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- c) **TriTrail Connector Update:** RW said that the Village has addressed the landscaping issues and to expect a ribbon cutting ceremony soon.
- d) **DRSC Update:** JA told us that the DuPage Rail Safety Council will be having their conference in October. Also, Officer Ruby invited DRSC to host a table at National Night out which JA will help staff.
- e) **Community Outreach:** RW talked about next Saturday's Back to School Resource Fair. (8/3/24 from 9:00-11:00 AM). BPT was there last year. RW will distribute safety materials, including "Drive Like Your Kids Play Here" yard signs produced by Traffic and Safety.

RW asked if BPT should reconsider bicycle valet parking at Brewfest (10/5/24 1:30 to 5:30 pm) because of the disappointing attendance in previous years. MG would like to see it continue, expecting that repetition will eventually build awareness and support.

6. **Commissioner, Village Board Liaison, and Village Staff Comments:**

JA: None

MG: None

RW: None

AL: Has been attending info sessions on ITEP grants (IDOT). Grants usually require that phase 1 engineering be completed first. Advised BPT/Village to be ready to apply in 2026. A current example of a project using an ITEP grant is a future path over Route 83 from the Salt Creek Greenway Trail.

The Illinois Senate Committee will be holding a public hearing in a collar county to discuss the Metropolitan Mobility Authority Act (HB5823 and SB 3937) on 8/8 at 10:00 AM with the location TBD.

7. **Adjournment:** RW motioned to adjourn. 2nd by JA. The meeting was adjourned at 7:10 PM.

ADDENDUM

Agenda Item 5a, Discussion Notes

Priorities from BPT Planning Session of 6/29/24

- A) Establishing North/South bike route(s)
- B) Improving traffic signage to make street crossings safer
- C) Improving wayfinding signage around trails
- D) Establishing an "official" bike network map
- E) Hosting an event to educate/ encourage Pace bus usage
- F) Constructing an over/underpass across the UP West rail line

Proposed 2024/25 Goals for the Bicycle, Pedestrian, and Transit Subcommittee

Oversight of Ardmore Improvement & Grade Separation Projects

[Change it from "Oversight" to "Monitor, Advise and Advocate"]

Priorities: A, F

- 1) Request updates from staff
 - a) Reach out to staff once per quarter to get the latest updates on both of these projects.
 - i) If public dashboards are created for these projects, manual requests may not be necessary
 - b) Share these updates via email newsletter with the public
- 2) Publicize and attend public hearings
 - a) Have at least one member of the subcommittee attend each public hearing relating to these projects
 - b) Encourage cyclists/ pedestrians/ transit users to also attend via email newsletter, social media, etc.

[Other projects that come up can also be treated with these same goals as needed. These actions will be taken until the completion of each project]

Pedestrian Crossing Capital Improvement

[This will be about crossing/crosswalk safety and is separate from other projects]

Priorities: B

- 1) Identify a crossing to improve
 - a) Perform a study of traffic crossings in Villa Park. Identify crossings which are particularly hazardous to pedestrians, and select one crossing as an initial candidate for improvement

Data to consider: IDOT crash data, 2018 BPMP *[Bike Pedestrian Master Plan]* recommendations

- 2) Draft & adopt a recommendation for improvement
- 3) Share recommendation with Board, Staff, and Traffic & Safety

Request allocation in 2026 budget *[RW suggested requesting a line item in the 2025 budget]*

[JA noted that at a recent construction project at St. Charles and Charles pedestrian crossing lines were painted, but then removed leaving no crosswalk. JA also stated that the Village approved the new 2024-2028 Strategic Plan at the regular board meeting of 7/22/24].

Monitoring and Publicizing Our Bicycle & Pedestrian Networks

Priorities: B, C, D

- 1) Assess current conditions
 - a) Review the recommended network of the 2018 BPMP. Identify which improvements have been completed, and which remain *[update annually]*
 - b) Perform a walk audit of our sidewalks *[this is a good way to get the community involved in BPT issues]*

- 2) Develop an updated network map
 - a) This is probably best done with GIS software
 - b) Information that should be considered:
 - i) Safe sidewalks for pedestrians
 - ii) Safe roadways for cyclists
 - iii) Accessibility of sidewalks
 - iv) Bicycle parking
 - v) Safe crossing points for roadways
 - vi) Bicycle maintenance stations

[Steps 1 and 2 should be completed by Summer of 2025. Stay aware that ITEP funding applications will be open again in 2026]

- 3) Publicize the network
 - a) Share this network map with Staff
 - b) Distribute this map to interested groups online and around town *[available online as well, with QR code link, RW reminded us there are smaller grants that can help with printing costs]*
- 4) Monitor the network
 - a) The bicycle and pedestrian networks should be revisited and updated once per year to ensure that it remains accurate and helpful for residents

Bicycle & Pedestrian Master Plan Small Project Budget

Priorities: C, D

- 1) Draft, adopt and submit a request
 - a) Request that staff allocate funds in the proposed 2025 budget for capital improvements recommended by our 2018 BPMP. This money will be used for ongoing, small projects to improve walkability/ bikeability in town
 - i) e.g. wayfinding signage, crossing signage, bicycle parking, etc.
 - ii) \$5000? \$10,000?
- 2) Draft, adopt, and submit a recommendation for how the 2025 funds should be used

[Discussion included discussing with Community Development and Public Works. RW also suggested the BPT could help find funding sources as well]

Pace Education Event

Priorities: E

- 1) Identify a target demographic for the event
 - a) What group do we think would most benefit from education about Pace
 - i) Senior citizens, families, partygoers, teenagers? *[AL will ask Chris Rose of PACE what types of events and what audience to target first. RW noted that PACE has events that BPT might be able to join. Also, there are other groups' events that include PACE that BPT might be able to participate in]*

- 2) Plan the event
 - a) Design an event which will educate the target demo how to ride Pace and where the our local routes can be taken
- 3) Market the event
 - a) Reach out to other organizations that might be interested in participating
 - i) Senior concerns commission, PTA's, youth groups, YMCA, etc.
- 4) Execute event

[JA asked that BPT look for other events before BrewFest (10/5) to publicize BPT and the bike valet. RW noted at least two: National Night Out 8/6 and Autumn Jubilee in October. Both of which draw large crowds]

Public participation is invited. **When called upon, please approach the microphone and state your name. Kindly limit your remarks to three (3) minutes.**

VILLAGE OF VILLA PARK
Village of Villa Park, Committee of the Whole Room
20 S. Ardmore Avenue Villa
Park, IL 60181

Environmental Concerns Commission August 22, 2024 7:00 PM

Chairperson: Robert Wagner

Commissioners: Joe Amore, Marianne Greco, Sandra Hill, Ellen Jurkonis,
Allan Leishman, Lynn Smith

1. **Call to Order - Roll Call** – The meeting was called to order at 7:02 and a quorum was reached with the attendance of Commissioners Leishman, Jurkonis, Smith, and Wagner. Commissioners Amore and Greco were excused absences. Vassili Voskresenski attended as Village Staff Liaison and Ivan Figueroa, applicant for a junior commissioner position, also attended. Commissioner Hill joined the meeting at 7:04.
2. **Public Comments on Agenda Items** – Ivan Figueroa expressed his interest in learning more about the ECC, shared his activities at Willowbrook High School, and mentioned that this is a step toward his goal of public office in the future.
3. **Amendments to the Agenda** – Commissioner Leishman moved with a second by Commissioner Jurkonis to place item 5g on the agenda covering a BPTS expenditure for Brewfest. Motion passed.
4. **Consent Agenda**
 - a. Approval of the July 25, 2024 Meeting Minutes – Commissioner Leishman moved with a second by Commissioner Hill to approve the minutes of the July 25, 2024 meeting. Motion approved.
5. **Business**
 - a. **Report of the Bike, Pedestrian and Transit Subcommittee** – Without the presence of a quorum, the planned meeting was cancelled. Discussion about Pace Car Cards was held with a view to using this form of publicity for events.
 - b. **Update on Keep America Beautiful** – Chairman Wagner thanked Commissioner Smith for her work on researching this program. Commissioner Smith then shared her thoughts about the value of growing Village resources for this type of program because

existing Village programs already accomplish some of the objectives of the Keep America Beautiful program.. This item will be removed from future agendas upon consensus of the members.

c. Update on Community Research on Climate and Urban Science (CROCUS)

Program - Chairman Wagner shared that he helped set up a Zoom meeting between Mike Guerra, Public Works Director, and the CROCUS team from Argonne National Laboratories. Discussion followed on the possibility of Villa Park hosting an Ambient Weather Station site using existing Village property. The site would be determined and must be a secure location. Commissioner Leishman suggested publicizing this program, Chairman Wagner talked about the educational value of the program, and Mr. Voskresenski mentioned the use of a Village drone for sharing the program.

d. Community Outreach / Communication - Autumn Jubilee - Saturday, October 12th – Discussion and sharing about participation in the event on October 12th from 12 until 6 led to an agreement to attend. Chairman Wagner will contact the Community F.U.N. Commission to notify them of ECC involvement. Commissioner Jurkonis asked that a volunteer sign-up form be available at the ECC table at community events. Commissioner Smith suggested adding information on the PFAS at these events. Chairman Wagner offered information about the Video Production Commission and progress on use of that group. Commissioner Hill suggested an organizational container for materials that the ECC has to distribute making it easier to transport and share them.

e. 2025 Goal Setting Session – Chairman Wagner began the discussion by sharing a review of ECC events and the community events in which the ECC participates. He then shared 3 goals he had prepared. Ivan Figueroa introduced the members to the use of the word “brat” to indicate a positive reaction as he indicated the need to be open to how to relate to younger citizens. As a member of Willowbrook’s Environmental Club, he offered to act as a liaison. Review of previous ECC goals led to a discussion on categorizing them, updating them, and determining a plan for achieving them. A review of the mission of the ECC according to the Village ordinance prompted members to agree on a focused set of goals. Commissioner Leishman offered consideration of the categories of education, advisory, and community engagement. Commissioner Jurkonis asked that members review materials and that the discussion be tabled for more input including the thoughts of absent commissioners. Commissioner Leishman moved the tabling and Commissioner Hill seconded it. Motion passed.

f. Discussion of Purchase of Gumballs for use at Tabling Events – Chairman Wagner presented Commissioner Amore’s request for reimbursement for a purchase of gumballs to be used at Village events as the ECC interacts with residents. Commissioner Hill moved to provide the reimbursement for a total of \$36.17. Commissioner Leishman seconded the motion and it passed. Chairman Wagner voted present.

j. Proposed BTPS Expenditure – Commissioner Leishman presented a request for funds to use for a purchase of a small edible gift for those riding bikes to Brewfest. As the ECC mans a bike valet at Brewfest, this small edible gift would be used to encourage riders to ride instead of drive. Commissioner Hill moved the expenditure not to exceed \$100 and the motion was seconded by Commissioner Smith. Motion did not pass. Commissioner Leishman voted present.

6. Public Comments on Non-Agenda Items - none

7. Commissioner Comments – Commissioner Leishman spoke at a Senate Hearing concerning The Metropolitan Mobility Authority Act, legislation which would combine 4 agencies into the Metropolitan Mobility Authority. He reported it was a positive meeting. He reported that the Active Transportation Alliance will have a Bike Walk Summit, that the week of September 30th is Work Without Driving Week, and that UIC has a program to map the condition of sidewalks in a village. Commissioner Smith thanked Ivan for his participation and added a reminder of the possibility of grants for Village programs. Commissioner Jurkonis reported on the tour of International Paper Company and the article that will be prepared. The focus will change in light of the fact that there is no cardboard shortage. A social media post on the need to help local schools reach their goals of plastic bags for the Nextrex project will be shared when schools are ready to receive the bags.

8. Chairman Comments – Chairman Wagner will be doing training with River Watch at the Urban Streams Research Center to learn how to monitor the health of water.

9. Village Board Liaison Comments - none

10. Village Staff Comments – Mr. Voskresenski informed the members of the full pen and markers bins. Chairman Wagner indicated there are shipping labels attached for the transport of these bins. Mr. Voskresenski will look into this. He also shared that the Village has done a sidewalk survey to determine the needs of the Village.

11. Adjournment – Commissioner Hill moved with a second by Commissioner Smith to adjourn. Motion passed and meeting was adjourned at 9:08 p.m.



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Nick Cuzzone, Village President
Hosanna Korynecky, Village Clerk
Matt Harline, Village Manager

www.invillapark.com

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MEMORANDUM

TO: Matt Harline
FROM: Chuck Howard
DATE: October 27, 2024
RE: Financial Highlights for the Third Quarter of 2024

Notes for Quarter Ended, 2024 Treasurer's Report

Overall General fund cash was about \$1.8M higher this year than last year, approximately 12% increase in cash balances

Funds that have negative cash balance are include St. Charles Rd TIF, Equipment Replacement and Building Improvement. Balances in TIF funds may show negative cash positions during the course of the life of the TIF revenue generated may outpace development expense. Capital Project funds such as Equipment Replacement and Building Improvement and Park funds may show negative cash balances which are reconciled in the year end audit process through General Fund transfers.

The investment portfolio included rates of return of 4.50% (weighted) for the money market accounts. Weighted average interest rate of portfolio CDs is 5.06%. Purchases after the second quarter of 2024 show a downward investment rate trend from 4.7 to 4.1 for the months July and August of 2024. This has continued through September as any investment with rates greater than 4.5% and with call provisions are being exercised. The investment environment appears to be settling at approximately 4.0% with any investments over this percentage with call provisions being exercised.

For the quarter ending September 2024, General Fund Revenues are up 9.5%. A significant portion of this increase is related to grant reimbursements received in the quarter of approximately 2.2 million vs \$400,00 in the comparative 3rd quarter end. Other comparative

positive revenues collections were reflected in building permits, ambulance fees, and Resident Fees- Garbage. Expenditures are holding mainly steady at an increase of 1.6% over the 2023 September quarter end. The General Fund expenditure increase correlates to increases in a few departments, mainly buildings and grounds, public works and transfers from the General Fund to other funds. Comparing actuals to estimated budget, revenues are at 81% of estimated budget with expenditures at 62% of estimated budget. Tax collections were at 81% of budget which reflect receipt of a significant portion of the annual Property tax revenue and the expectation that the balance of 2024 would show a moderation of these receipts. Expenditures going forward to Q4 are expected to trend higher as public works projects wrap up and expenses related to the VPRC opening are completed.

Property Tax revenue 2024 to 2023 Year to Year September is 2% higher with all tax related revenues coming in at a slight 1.3% lower. Total tax revenue is 81% of budget, with Property Taxes at 98% of budget.

Selected departmental financial data shows Combined Parks and Recreation Budgeted Revenue YTD was at 65% and Budgeted Expenditures at 68% quarter YTD. Capital-related funds expenses are just 29% of the budget at quarter end. Significant project costs are expected to be reflected in Q4.

Village wide, revenues are at 57% of budget and 76% of 3rd quarter ended 2023. Overall 3rd quarter expenditures tracked lower than the comparable quarter of 2023 at 69% though the Governmental type funds are tracking closer to even with 2023 at 92%. Increased revenue from Income Tax collections along with increased investment income are the drivers of 3rd quarter General revenue to 82% of budget. Expenses remained steady compared to September 2023 as increased Parks and Rec expenditures were offset by decreased expenditures for Stormwater Buyout and Wastewater projects.



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: October 28, 2024

SUBJECT: Pursuant to 5ILCS 120/2:
(c) (11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION: