

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No: 4118
Next Resolution No: 19-87

**VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181**

Village Board of Trustees

November 11, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items**
- 4. Amendments to the Agenda**
- 5. Presentations**

5a. Community Pride Commission's Halloween Decorating Awards

5b. Budget 101 Presentation

Director Wachtel will provide a brief review of municipal finance matters.
[Budget 101.pdf](#)

5c. The Village of Villa Park received the Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended April 30, 2018. This is the 32nd consecutive year that the Village has received this recognition.

The GFOA established the CAFR Program in 1945 to encourage, assist and recognize state and local governments to go beyond the minimum requirements of

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure. The goal of the program is to ensure that users of their financial statements have the information they need to evaluate the financial health of governments themselves.

Reports submitted to the CAFR program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee (SRC), which is comprised of individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

GFOA Executive Director Christopher Morrill recorded a video presentation for the award. The video can be viewed here: <https://youtu.be/gLAUhFgaonY>

6. Consent Agenda

- 6a.** Bill Listing for the Weeks of October 28 and November 4, 2019 in the Total Amount of \$632,504.63
[2019-1028 CY19 Weekly Check Report](#)
[2019-1104 CY19 Weekly Check Report](#)
- 6b.** Minutes from the Board Meeting Held on October 28, 2019
[Minutes Oct 28, 2019](#)

7. First Reading on Ordinances to be Codified

First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Imposing a Municipal Retailers' Occupation Tax on the Sale of Cannabis

At the regular meeting of the Village Board held on October 28, 2019, the Board voted to proceed with the necessary amendments to Village Code to accommodate changes to state law as it relates to the Cannabis Regulation and Tax Act (410 ILCS 705). The ordinance being considered imposes a 3% municipal retailers tax on the sale of cannabis. All tax dollars received as a result of this tax would be directly applied to the Village's Police and Fire Pension Funds and would be reconsidered on or before December 31, 2024.

[MEMO - Cannabis Municipal Retailers Tax](#)
[ORD - Cannabis Retail Tax](#)

8. Second Reading on Ordinances to be Codified

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 4, Article III of the Villa Park Municipal Code Allowing the Addition of a Sixth Gaming Terminal at Licensed Establishments

Public Act 101-31, effective June 28, 2019, amended the Video Gaming Act to permit six video gaming terminals at any establishment having a State license to

operate video gaming terminals from the State of Illinois and a liquor license from the Village. Currently Villa Park Municipal Code only allows five video gaming terminals in establishments that have a state license to operate video gaming and a Village liquor license. The ordinance for consideration would amend the Village's municipal code to be consistent with the laws of the state, thereby allowing the addition of a sixth gaming terminal at licensed establishments in Villa Park.

[ORD - Revising Ch. 4 Allowing Six Gaming Terminals](#)

[MEMO - Codification Permitting Sixth Gaming Terminal](#)

9. Ordinances

- 9a.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation to Allow the Upgrade of a Legal Non-Conforming Sign as to Size at 220 East North Avenue

A representative of Supreme Lobster has petitioned for a variance to allow an upgrade to a sign that is legal non-conforming as to size. The existing sign currently exceeds size requirements for a free-standing sign. Ownership at Supreme Lobster wishes to change the existing manual changeable copy portion of the sign to an electronic message board. On September 12, 2019, the Zoning & Planning Commission unanimously recommended approval of this variance request.

[MEMO - Supreme Lobster Sign](#)

[ORD - Supreme Lobster Sign](#)

[PW Memo](#)

[Exhibit A](#)

- 9b.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting Approval for an Amended Final Planned Unit Development Plan on Property Located at 151 West North Avenue

A petitioner is seeking an amendment to a previously approved Planned Unit Development to add two high-speed diesel fueling stations with a canopy to the existing site at 151 West North Avenue and generally known as the BP Pride of Villa Park gas station. On October 10th, the Zoning & Planning Commission unanimously recommended approval of the petition.

[MEMO - BP Pride PUD](#)

[ORD - BP Pride PUD](#)

[Final PUD Plan 9 19 19](#)

[Photometric Plan](#)

[Canopy & Signage Plan](#)

[Overall Landscape Plan](#)

[Exhibit C Gas Pump](#)

[PW Comments](#)

[Traffic Report from Corcoran 8.27.19](#)

10. Ordinances Abating Property Tax Levies

As part of the annual property tax process, the Village routinely abates a property tax levy for debt service when it has certain funds available to pay the debt. Abating the property tax levy means that we are informing the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments. The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds. This year we will be abating all or a portion of six bonds as follows:

- 2017 TIF 3 Refunding Bonds because we will have funds from rollover bonds to be issued;
- 2017B, 2018A and 2019A Stormwater Alternate Revenue Bonds because the funds are available from monthly stormwater fees; and
- 2017C and 2018B Library Referendum Bonds due to capitalized interest being used to make debt service payments.

Next year we hope for additional abatements for TIF 3 2018C bonds, but expect smaller abatements for Library Referendum Bonds due to exhausting capitalized interest.

- 10a.** Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Villa Park, DuPage County, Illinois
[MEMO - Abatement Ordinances](#)
[ORD - 2017 ARBs](#)
- 10b.** Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017 B, of the Village of Villa Park, DuPage County, Illinois
[MEMO - Abatement Ordinances](#)
[ORD - 2017B Stormwater ARBs](#)
- 10c.** Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Villa Park, DuPage County, Illinois
[MEMO - Abatement Ordinances](#)
[ORD - 2018A Stormwater ARBs](#)
- 10d.** Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A, of the Village of Villa Park, DuPage County, Illinois
[MEMO - Abatement Ordinances](#)
[ORD - 2019A Stormwater ARBS](#)
- 10e.** Ordinance Abating a Portion of the Tax Hereto Levied for the Year 2019 to Pay Certain Interest on \$5,000,000 General Obligation Library Bonds, Series 2017C, of the Village of Villa Park, DuPage County, Illinois
[MEMO - Abatement Ordinances](#)

- 10f.** Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay Certain Interest on \$5,600,000 General Obligation Library Bonds, Series 2018B, of the Village of Villa Park, DuPage County, Illinois

[MEMO - Abatement Ordinances](#)

[ORD - Library Bond Abatement 2018B](#)

11. Resolutions

- 11a.** Resolution of the Village of Villa Park, DuPage County, Illinois, Accepting a Quote for a 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed \$222,356.58, and to Approve the Addendum to the Master Tax Exempt Lease/Purchase Agreement

Existing vehicle #27, a 1995 GMC truck with televising equipment, is used to help maintain 41 miles of separate sanitary sewers and 36 miles of combined sewers. Due to its age, condition, and the Village's changing needs staff is requesting a replacement. Staff estimates an 85% loss in televising sewer mains for 2019 due to down time while waiting for parts and repairs to the existing equipment. Staff is requesting authorization to purchase one (1) 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment with certain specifications. This purchase would be made through the Sourcewell Cooperative Contract from Standard Equipment Co., of Chicago, Illinois, in an amount not to exceed \$222,356.58, and would be financed through a lease purchase agreement.

Due to the cost of the Sewer Televising Truck and related equipment, staff recommends the attached lease terms to pay for equipment over a period of 4 years. The lease/purchase was advertised competitively, receiving 5 proposals. American Capital Financial Services, Inc., of Lisle, Illinois, provided the lowest overall cost. The resolution for consideration would accept the lease terms for contract for a period of 4 years, which includes an initial budgeted payment of \$50,000. Funds for the lease purchase are currently budgeted in Wastewater Fund account number 83.502.02.401, and would also be included in future budgets. Existing vehicle #27 would be sold at auction.

[MEMO - Ford E-450 with Envirosight Sewer Televising System](#)

[RESO - Televising Truck Purchase and Lease Agreement](#)

[Ford E-450 with Envirosight Sewer Televising System Quote](#)

- 11b.** Resolution of the Village of Villa Park, DuPage County, Illinois, Adopting the 2020 Sugar Creek Golf Course Annual Budget

The Sugar Creek Golf Course Administrative Board has approved the proposed Sugar Creek Golf Course Budget for Fiscal Year 2020 beginning on January 1, 2020 and ending on December 31, 2020. Proposed expenditures equal \$1,070,328 and the proposed revenues equal \$1,070,452, which results in a projected net profit of

\$124. According to the Intergovernmental Agreement between the Village of Villa Park and the Elmhurst Park District, the proposed budget must be approved by both entities prior to implementation.

[MEMO - Sugar Creek Golf Course Budget 2020](#)

[RESO - SCGC Annual Budget FY20](#)

[Proposed 2020 Sugar Creek Budget](#)

- 11c.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Proposal of Sikich LLP for Audit Services

The Village recently concluded its five-year agreement with Sikich, LLP for its annual state-mandated audits. Proposals from qualified firms were recently requested for auditing services for the next five years, with four companies submitting bids. After careful consideration, staff recommends accepting the proposal from the firm of Sikich, LLP to complete audits for the fiscal years ending December 31, 2019 through 2023. To ensure a fresh perspective, Sikich would rotate the audit engagement partner and senior audit managers. This resolution would approve the five-year agreement and the engagement letter required to begin the 12/31/2019 audit.

[MEMO - Audit Services](#)

[RESO - Audit Services](#)

[Sikich Audit Services Proposal](#)

[Sikich Engagement Letter](#)

[American Capital Lease Documents](#)

- 11d.** Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and EarthWerks Land Improvement and Development Corporation for Construction of the Jackson Pond Outlet Project for a Net Deduction in the Amount of \$116.15

The Village has a contract with EarthWerks Land Improvement and Development Corporation of Batavia, Illinois for Construction of the Jackson Pond Outlet Project. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of \$116.15, for an adjusted final contract amount of \$305,601.85.

[MEMO - Jackson Pond Outlet Final Change Order #1](#)

[RESO - Jackson Pond Outlet Final Change Order #1](#)

[Jackson Pond Outlet Final Change Order #1](#)

- 11e.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and McGinty Bros., Inc. for the 2018 South Monterey Stormwater Quality Project for a Net Deduction in the Amount of \$6,292.75

The Village has a contract with McGinty Bros., Inc., of Long Grove, Illinois, for the 2018 South Monterey Stormwater Quality Project. Proposed Final Change Order No. 1 consists of the final balancing of contract quantities as measured in the field. The

net amount of this proposed Final Change Order No. 1 is a deduction in the amount of \$6,292.75, for an adjusted final contract amount of \$64,621.75.

[MEMO - Monterey Stormwater Final Change Order #1](#)

[RESO - Monterey Stormwater Final Change Order #1](#)

[Monterey Stormwater Final Change Order #1](#)

- 11f.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase II Design Engineering of the 2020 Street Improvement Program in an Amount Not to Exceed \$119,400

Staff proposes to initiate engineering design of the 2020 Street Improvement Project. In addition to the locations that were already planned for improvements in 2020, this proposed project would also include streets and alleys previously planned for improvements under the former 2019 Street Improvement Project. Staff proposes to utilize the services of Civiltech Engineering, Inc., of Itasca, Illinois, for these efforts. Civiltech Engineering has submitted a proposal to the Village to provide design engineering services for the 2020 Street Improvement Project in an amount not to exceed \$119,400. Funding for this project would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292 and Street Improvement Fund (Capital) account number 60.502.10.292.

[MEMO - 2020 Street Improvements Design Engineering](#)

[2020 Street Improvements Location Map](#)

[RESO - 2020 Street Improvements Design Engineering](#)

[2020 Street Improvements Design Engineering Proposal](#)

- 11g.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement with the Owner of the Property at 31 West North Avenue for Construction and Maintenance of a Parking Lot in the Alley Right-of-Way

The property owner of 31 West North Avenue wishes to re-pave and maintain the existing parking lot in the alley right-of-way located south of North Avenue and west of Princeton Avenue. A license agreement is needed to grant the property owner permission for the proposed construction, maintenance and continued use of the right-of-way.

[MEMO - 31 W North Avenue License Agreement](#)

[RESO - 31 W North Avenue License Agreement](#)

[31 W North Avenue License Agreement - Exhibit A](#)

[31 W North Avenue License Agreement - Exhibit B](#)

[31 W North Avenue License Agreement - Exhibit C](#)

[31 W North Avenue License Agreement - Recorder's Cover Page](#)

- 11h.** Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 2 to the Contract between the Village of Villa Park and Arrow Road Construction Company for the 2018 Street Improvement Project for a Net Deduction in the Amount of \$382,269.14

The Village has a contract with Arrow Road Construction Company of Mount Prospect, Illinois for the 2018 Street Improvement Project. Proposed Final Change Order No. 2 consists of the final balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 2 is a deduction of \$382,269.14, for an adjusted final contract amount of \$1,424,316.36.

[MEMO - 2018 Street Improvements Final Change Order #2](#)

[RESO - 2018 Street Improvements Final Change Order #2](#)

[2018 Street Improvements Final Change Order #2](#)

12. Public Comments on Non-Agenda Items

13. Village Clerk's Report

14. Village Trustees' Report

15. Village President's Report

16. Village Manager's Report

17. Executive Session

Pursuant to the General Provisions of the Open Meetings Act:

- a. 5ILCS 120/2 (c) (1) Personnel Matters
- b. 5ILCS 120/2 (c) (2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c) (5) Purchase or Lease of Property
- d. 5ILCS 120/2 (c) (6) Sale or Lease of Property
- e. 5ILCS 120/2 (c) (11) Pending Litigation
- f. 5ILCS 120/2 (c) (21) Discussion of Closed Session Minutes

[11.11.19 Executive Session Agenda](#)

18. Adjournment

Next Meeting is Scheduled for November 25, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kelly Kuechle

Submitting Department: Community Pride Commission

Item Type: Report/Presentation

Agenda Section:

Subject:

Community Pride Commission's Halloween Decorating Awards

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Report/Presentation

Agenda Section:

Subject:

Budget 101 Presentation

Suggested Action:

Director Wachtel will provide a brief review of municipal finance matters.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Budget 101.pdf](#)



BUDGET 101

November 11, 2019
Village of Villa Park

GFOA BUDGET AND CAFR RECOGNITION



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

- 32 consecutive years (4/30/2018 CAFR)
- About 350 governments in Illinois

Distinguished Budget Award

- 27 consecutive years
- About 115 governments in Illinois

100 governments in Illinois receive both, or 1.4% of 7,000

Only 16 other governments have more total awards



GFOA CERTIFICATE OF ACHIEVEMENT VIDEO PRESENTATION



<https://youtu.be/gLAUhFgaonY>



SERVICES PROVIDED BY THE VILLAGE



Public safety

Streets, sidewalks

Public spaces and parks

Recreation opportunities, such as swimming pool, playgrounds and program space

Water, sewer, storm water management

Building, zoning, property maintenance



PRIMARY REVENUE SOURCES



Taxes (compulsory)

User fees (discretionary)

Grants

Other smaller sources include

- Interest
- Fines



GRANTS



Grant funds stretch our dollars

Typically used for capital projects that meet certain objectives of the county, state or federal government

The Village aggressively and tirelessly seeks grant opportunities



LIMITATIONS?



Some strings attached!

- Many revenue sources have legal restrictions, such as MFT, Hotel/Motel, etc.

Villa Park has limited flexibility because we are a non-home rule government

- We are allowed to do only what the state legislature has specifically allowed



HOW DO WE KEEP TRACK?



The Village has a number of funds, each a separate pocket where certain financial activity is tracked

Revenues for a specific purpose go in to that pocket, and related expenses come out of that same pocket



The Village has 24 distinct funds



ARE THERE DIFFERENT FUND TYPES?



Village of Villa Park

Governmental funds (tax supported)

Business-type funds (user fees)

Operating funds

Capital funds

Funds with both operations and capital



GOVERNMENTAL FUNDS - OPERATING



Fund	Purpose and Restriction
General	Main operating account
TIF Funds (5)	spending can only occur on certain projects within the TIF district. Funded by property tax increment
MFT	street maintenance and repair, including salt. Funded by state disbursement
Hotel/Motel	must be used for tourist attraction, we use it to help maintain our parks. 5% tax on hotel stays
NEDSRA	special recreation contribution, plus projects for accessibility. Funded by tax levy for special recreation
Recreation	recreation services, funded by tax levy and user fees
Parks	park land maintenance, funded by tax levy and user fees
Debt Service	all governmental debt, except capital leases. Funded by tax levy and fund transfers
Working Cash	static fund, used to keep \$700,000 in working cash. This money is reported in the General Fund fund balance because it cannot be used without dissolving the fund



GOVERNMENTAL FUNDS - CAPITAL



Fund	Purpose and Restriction
Street Improvements	Non-home rule sales taxes and grants, used for street projects
Other capital	Non-home rule sales taxes to collect and fund infrastructure, also home to sidewalk projects
Equipment	Vehicles and equipment. No long term funding source. We are currently using a portion of annual rollover bonds
Land and building	Purchase of property. No revenue source
Building improvement	Facility maintenance and improvement. No revenue source
Stormwater buyout	Stormwater projects, combined sewer separation. Funded by monthly fee on utility bills
DUI tech	Court fees on DUI cases. Funds must be used for equipment associated with policing drunk driving
Drug control	Seized funds from drug arrests. Must be used for policing drug enforcement equipment and activity



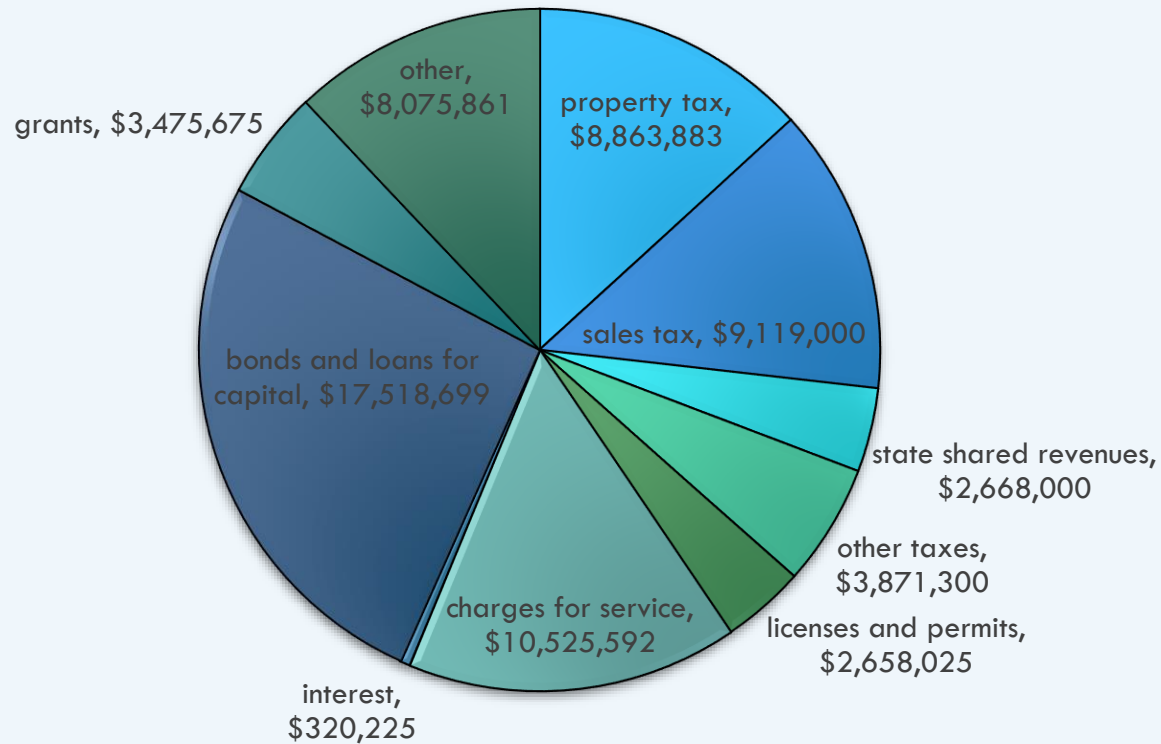
BUSINESS-TYPE FUNDS



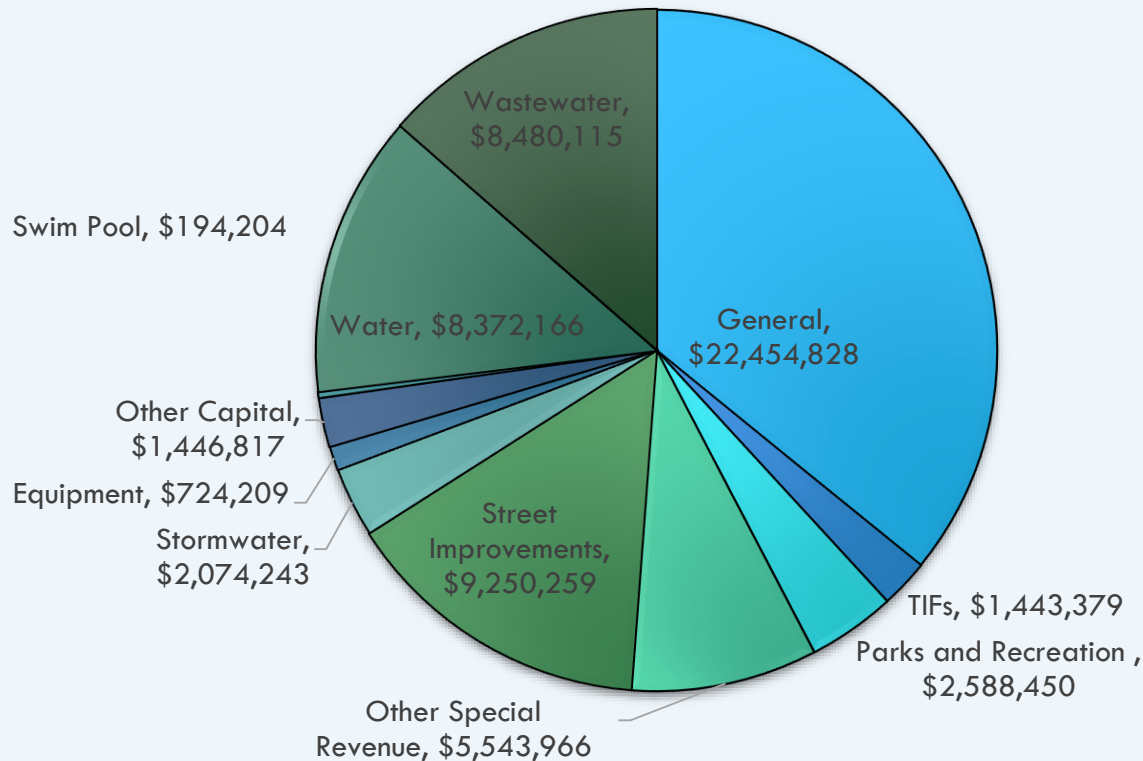
Fund	Purpose and Restriction
Water	• Water user fees • Expenses relate to maintenance and operation of water utility
Wastewater	• Waste water user fees • Expenses relate to maintenance and operation of wastewater conveyance utility • Includes expenses for Wet Weather Flow Treatment Facility
Swim pool	• Daily and annual admission, swim lessons, swim team, transfer from General Fund • Daily operations and daily maintenance of Jefferson Pool • Larger facility expense items are often in other capital funds



2019 BUDGET SNAPSHOT- REVENUES



2019 BUDGET SNAPSHOT- EXPENDITURES BY FUND



WHAT ROLE DOES THE BUDGET PLAY?

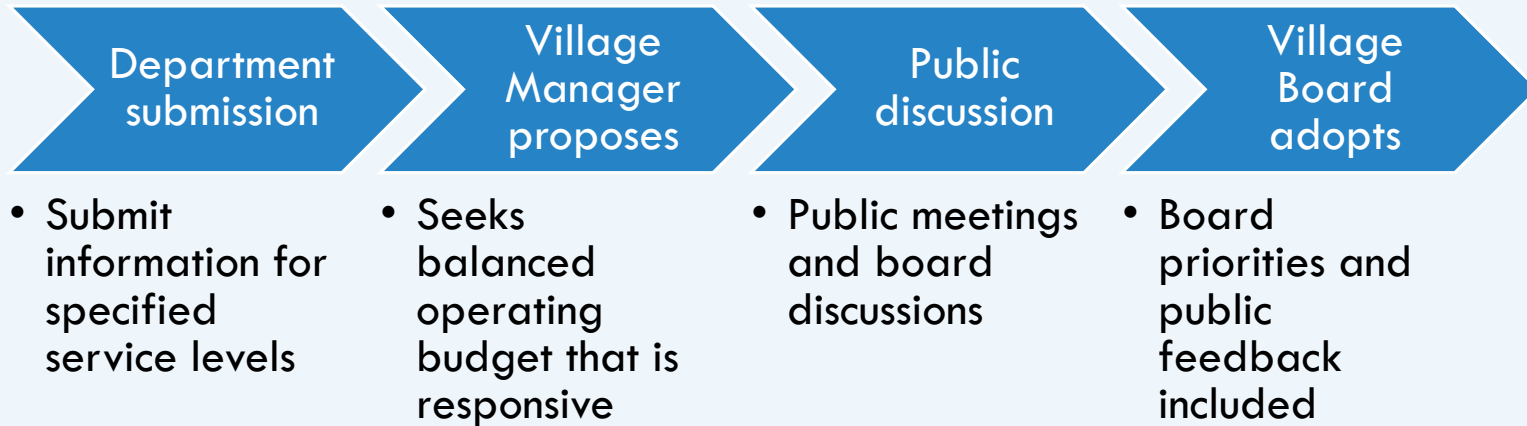


Establishes the Village's specific spending priorities for the next year

If the Village identified a new priority as putting water fountains at every intersection, then the board could change the spending plan from tree trimming, as an example



WHAT IS THE BUDGET PROCESS?



CALENDAR



First two steps are underway

Proposed budget issued November 1, 2019

Budget discussion on November 25, 2019

Public hearing and first reading of ordinance
December 2, 2019

Ordinance adopted December 16, 2019

Fiscal year begins January 1, 2020



Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Report/Presentation

Agenda Section:

Subject:

The Village of Villa Park received the Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended April 30, 2018. This is the 32nd consecutive year that the Village has received this recognition.

Suggested Action:

The GFOA established the CAFR Program in 1945 to encourage, assist and recognize state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure. The goal of the program is to ensure that users of their financial statements have the information they need to evaluate the financial health of governments themselves.

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GFOA Executive Director Christopher Morrill recorded a video presentation for the award. The video can be viewed here: <https://youtu.be/gLAUhFgaonY>

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kelly Kuechle

Submitting Department: Finance Department

Item Type: Bill Listing

Agenda Section:

Subject:

Bill Listing for the Weeks of October 28 and November 4, 2019 in the Total Amount of \$632,504.63

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[2019-1028 CY19 Weekly Check Report](#)

[2019-1104 CY19 Weekly Check Report](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on November 11, 2019

Covering weekly check runs dated for:

October 28, 2019/CY19.....\$542,899.56

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "102801"

Invoice.Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
UTILITY BILLING REFUNDS	10-04230-01R	0		FIN CREDIT BAL; 407 N WESTMORE AVE	72.50	.00		102801
UTILITY BILLING REFUNDS	10-05690-01R	0		FIN CREDIT BAL; 708 N SECOND AVE	69.64	.00		102801
UTILITY BILLING REFUNDS	11-00320-01R	0		FIN CREDIT BAL; 204 E MAPLE ST	23.24	.00		102801
UTILITY BILLING REFUNDS	11-07480-03R	0		FIN CREDIT BAL; 119 N HARVARD AVE	140.10	.00		102801
UTILITY BILLING REFUNDS	11-08860-01R	0		FIN CREDIT BAL; 213 N WISCONSIN AVE	235.13	.00		102801
UTILITY BILLING REFUNDS	11-13660-03R	0		FIN CREDIT BAL; 140 S HARVARD AVE	73.30	.00		102801
UTILITY BILLING REFUNDS	11-14430-00R	0		FIN CREDIT BAL; 222 S MICHIGAN AVE	119.80	.00		102801
UTILITY BILLING REFUNDS	12-02110-01R	0		FIN CREDIT BAL; 127 W WASHINGTON ST	17.38	.00		102801
UTILITY BILLING REFUNDS	12-06470-02R	0		FIN CREDIT BAL; 122 E MADISON ST	77.34	.00		102801
UTILITY BILLING REFUNDS	12-12300-12-1R	0		FIN CREDIT BAL; 505 E WASHINGTON ST	45.00	.00		102801
UTILITY BILLING REFUNDS	13-03090-01R	0		FIN CREDIT BAL; 31 W MADISON ST	42.28	.00		102801
UTILITY BILLING REFUNDS	13-05650-07R	0		FIN CREDIT BAL; 43 W ROOSEVELT RD	300.00	.00		102801
Total 01.110050 UTILITY CASH CLEARING:					1,215.71	.00		
Total :					1,215.71	.00		
Total CASH ALLOCATIONS FUND:					1,215.71	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.130204 GROUP INSURANCE REC								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	27,204.99	.00		102801
Total 10.130204 GROUP INSURANCE REC:					27,204.99	.00		
10.190515 DUE TO/FROM LIBRARY								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	9,789.09	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	276.00	.00		102801
Total 10.190515 DUE TO/FROM LIBRARY:					10,065.09	.00		
10.210028 EMPLOYEE HEALTH INS. DED.								
DAILY FEATS INC	13514	0		DISCOVERY BENEFITS; SEPT 2019	90.00	.00		102801
Total 10.210028 EMPLOYEE HEALTH INS. DED.:					90.00	.00		
10.210511 ESCROW: YARDWASTE STICKERS								
ROY STROM REFUSE REMOVAL INC	54814	0		YARDWASTE TAGS	1,350.00	.00		102801
Total 10.210511 ESCROW: YARDWASTE STICKERS:					1,350.00	.00		
10.210516 VISION SERVICE PLAN RESERVE								
VISION SERVICE PLAN	807408141	0		TOTAL ADMIN CHARGES; SEPT 2019	892.61	.00		102801
VISION SERVICE PLAN	807408141	0		TOTAL CLAIMS CHRGS; SEPT 2019	1,604.63	.00		102801
Total 10.210516 VISION SERVICE PLAN RESERVE:					2,497.24	.00		
10.42071 ADMINISTRATIVE ADJUDICATION								
YASIN, AMNA	PS7135	0		REIMB DUPLICATE PAYMENT FOR PS7135	75.00	.00		102801
Total 10.42071 ADMINISTRATIVE ADJUDICATION:					75.00	.00		
10.45128 MISCELLANEOUS REVENUE								
BMO HARRIS MASTERCARD	703736-1907	0		CK 4585 REIMBURSEMENT	86.94	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FRAUDULENT CHARGE	1,070.00	.00		102801
Total 10.45128 MISCELLANEOUS REVENUE:					1,156.94	.00		
Total :					42,439.26	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1907	0		B3 EVENT - BULTHUIS	50.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		B3 EVENT - MURPHY	50.00	.00		102801
Total 10.511.00.202 TRAINING & CONFERENCES:					100.00	.00		
10.511.00.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	42.07	.00		102801
Total 10.511.00.210 TELEPHONE:					42.07	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		METRA INTERNET SERVICE 5/30-6/29/19	196.67	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		METRA INTERNET SERVICE 6/30-7/29/19	196.67	.00		102801
ILLINOIS STATE POLICE	FEES	0		FINGERPRINT FEES DRAW DOWN ACCT	500.00	.00		102801
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					893.34	.00		
10.511.00.303 DUES & PUBLICATIONS								
PADDOCK PUBLICATIONS	616594-1	0		NEWSPRINT SURCHARGE;9/17-11/11/19	70.60	.00		102801
Total 10.511.00.303 DUES & PUBLICATIONS:					70.60	.00		
10.511.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	43.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	45.49	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	43.20	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	25.91	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	53.20	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	75.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	25.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DMMC GOLF OUTING BASKET	54.50	.00		102801
ER2 IMAGE GROUP	147340	0		PRESS BANNER FOR PD & VILLAGE	647.08	.00		102801
Total 10.511.00.399 OTHER SUPPLIES:					1,013.33	.00		
10.511.00.666 CABLE TV COMMISSION								
BMO HARRIS MASTERCARD	703736-1907	0		BATTERIES FOR CABLE ROOM	55.98	.00		102801
Total 10.511.00.666 CABLE TV COMMISSION:					55.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.668 SUMMERFEST (REC FD IN 2020)								
BMO HARRIS MASTERCARD	703736-1906	0		RETURN/REFUND SUMMERFEST SUPPLIES	35.97-	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST SUPPLIES	35.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WATER-SUMMERFEST VOLUNTEERS	18.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST EQUIPMENT RENTAL	2,134.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST WATER BARREL RENTAL	80.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST EQUIPMENT RENTAL	2,100.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST SPONSOR BANNERS/BOARD	300.19	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST YARD SIGN DESIGN	475.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMERFEST SPONSOR ENVELOPES	190.00	.00		102801
Total 10.511.00.668 SUMMERFEST (REC FD IN 2020):					5,297.94	.00		
10.511.00.671 PARKS & REC ADVISORY COMMISSI								
RUIZ, PATTY	SEP-OCT	0		PRAC SECRETARIAL SRVCS.	150.00	.00		102801
Total 10.511.00.671 PARKS & REC ADVISORY COMMISSI:					150.00	.00		
Total PUBLIC AFFAIRS:					7,623.26	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	42.07	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	38.23	.00		102801
Total 10.512.00.210 TELEPHONE:					80.30	.00		
10.512.00.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1906	0		ILCMA ANNUAL MEMBERSHIP RK	373.00	.00		102801
Total 10.512.00.303 DUES & PUBLICATIONS:					373.00	.00		
10.512.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		REIMB. CAMERA CAP 6.10.19	6.15	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CAMERA CAP, APA GUIDEBOOK	28.35	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SD CARD HOLDER	14.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DOOR SIGNS FOR VH	5.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CAMERA LENS CAP	9.90	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WORKING LUNCH - 7.4 PREP	43.58	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WORKING LUNCH - 7.4 PREP	60.01	.00		102801
Total 10.512.00.399 OTHER SUPPLIES:					155.92	.00		
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1906	0		PHONE WIRE	35.95	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		8-PORT SWITCH	169.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		UBIQUITI ACCESS POINTS	268.52	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		NETWORK CABLE	158.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WIRELESS ROUTERS	1,798.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REFUND FOR WRONG PRODUCT	41.22	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PATCH PANEL AND CONNECTORS	52.04	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		RACK SHELF AND RACK HARDWARE	35.76	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CHARGING CABLES FOR IPADS	25.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		NETWORK WALL CABINET	353.70	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		BLU-RAY DISCS	17.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CELLULAR ANTENNAS FOR AMBULANCES	690.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REPLACEMENT BACKUP BATTERY	37.57	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POSTAGE FOR RETURN MERCH	8.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		HOSTING MAILBOX	.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REPLACEMENT KEYS FOR LAPTOP	34.58	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PASSWORD MANAGER	48.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DVD DRIVE	18.87	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		WARRANTY REPLACEMENT	9.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		COUPLING FOR COMMUNICATION LINE	205.92	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		RETURN-NETWORK JACKS	14.99-	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		RETURN-NETWORK JACKS	14.99-	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		NETWORK JACKS & PARTS	52.74	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND WRONG ITEM	30.54-	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CABLE RACEWAY AND SPEAKER	58.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		UPS BATTERY	299.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND WRONG MEMORY	68.85-	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WEB HOSTING MAIL ACCOUNT	.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DOMAIN RENEWAL	37.99	.00		102801
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					4,251.67	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		OFF-SITE DATA STORAGE	18.35	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		OFFSITE BACKUP STORAGE	31.07	.00		102801
CURRENT TECHNOLOGIES CORP	723173	0		IT CONSULTANT-REMOTE SUPPORT	375.00	.00		102801
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					424.42	.00		
Total MANAGER:					5,285.31	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	SI006222	0		TEMPORARY STAFF SERVICES	858.00	.00		102801
Total 10.513.00.105 SALARIES: PART-TIME:					858.00	.00		
10.513.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1906	0		UTILITY BILLING SEMINAR; E CARDENAS	95.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		Lions Club - KW	15.36	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		IGFOA CONF Reg-KW	350.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		IGFOA Accounting Academy-RB	230.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		Lions Club - KW	14.26	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		Lions Club - KW	15.36	.00		102801
Total 10.513.00.202 TRAINING & CONFERENCES:					719.98	.00		
10.513.00.210 TELEPHONE								
BAIG,RANA	JULY-AUG	0		PERS DEVICE PHONE REIM; JULY 2019	24.99	.00		102801
BAIG,RANA	JULY-AUG	0		PERS USAGE PHONE REIM; JULY 2019	24.99	.00		102801
BAIG,RANA	JULY-AUG	0		PERS DEVICE PHONE REIM; AUG 2019	24.99	.00		102801
BAIG,RANA	JULY-AUG	0		PERS USAGE PHONE REIM; AUG 2019	24.99	.00		102801
Total 10.513.00.210 TELEPHONE:					99.96	.00		
10.513.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		A/P CHECKS STOCK ORDER	355.68	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		BINDERS, CORR TAPE, MANILLA ENVELOPE	196.65	.00		102801
Total 10.513.00.317 OFFICE SUPPLIES:					552.33	.00		
Total FINANCE:					2,230.27	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1906	0		PARKING CREW SEMINAR-JF	5.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		KIWANIS BKFT MTG-PG	7.65	.00		102801
Total 10.514.00.202 TRAINING & CONFERENCES:					13.40	.00		
10.514.00.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	3.96	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	126.21	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	114.69	.00		102801
Total 10.514.00.210 TELEPHONE:					244.86	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		363 N WESTMORE GRASS CUT	265.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		356 MISSION GRASS CUT	250.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		941 W NORTH, UNIT A GRASS CUT	225.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		920 S SUMMIT MONTHLY GRASS CUT	123.60	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		404 N ELLSWORTH MONTHLY GRASS CUT	333.15	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		941 S MICHIGAN GRASS CUT	155.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		446 N GERARD GRASS CUT	325.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		36 N HARVARD GRASS CUT	325.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		59 S MONTEREY MONTHLY GRASS CUT	108.15	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		513 N ADDISON GRASS CUT	195.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		124 S WISCONSIN GRASS CUT	325.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		126 N THIRD GRASS CUT	275.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		213 N WISCONSIN GRASS CUT	175.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		29 S MONTEREY MONTHLY GRASS CUT	108.15	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		356 MISSION GRASS CUT	195.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		363 N WESTMORE GRASS CUT	225.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		236 N SECOND GRASS CUT	235.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		375 N LINCOLN GRASS CUT	325.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		MAY-PESTICIDE SRVCS	45.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		257-277 E NORTH CLEAN UP	1,697.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		920 S SUMMIT GRASS CUT	82.40	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		29 S MONTEREY GRASS CUT	72.10	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		477 S MICHIGAN GRASS CUT	250.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		404 N ELLSWORTH GRASS CUT	72.10	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		59 S MONTEREY GRASS CUT	72.10	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		146 E ADAMS PKWY CLEAN UP	155.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		446 N GERARD GRASS CUT	325.00	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1907	0		JUN PESTICIDE SRVCS.	45.00	.00		102801
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					6,984.25	.00		
10.514.00.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1907	0		ICC MEMB. RENEWALS-DA	125.00	.00		102801
Total 10.514.00.303 DUES & PUBLICATIONS:					125.00	.00		
10.514.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		STANDING DESK - PB	317.43	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		BULBS, PLYERS TAPE RULER	73.92	.00		102801
Total 10.514.00.317 OFFICE SUPPLIES:					391.35	.00		
10.514.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		CENSUS LUNCH MTG	55.09	.00		102801
Total 10.514.00.399 OTHER SUPPLIES:					55.09	.00		
Total COMMUNITY DEVELOPMENT:					7,813.95	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	24,635.87	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	120.75	.00		102801
Total 10.515.00.250 EMPLOYEE BENEFITS:					24,756.62	.00		
10.515.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		ENVELOPES	407.00	.00		102801
Total 10.515.00.317 OFFICE SUPPLIES:					407.00	.00		
Total CENTRAL SERVICES:					25,163.62	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-1906	0		A/C FOR MUSEUM PARTS	40.32	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		A/C FOR 31 HOME	276.87	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		MUSEUM- A/C PARTS	9.78	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		MUSEUM- A/C COMPRESSOR	844.06	.00		102801
Total 10.516.00.222 HEATING & A/C MAINT SERV:					1,171.03	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		MAY-PESTICIDE SRVCS	255.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PARTS FOR LIGHTS, SIGN SHOP	62.43	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		JUN PESTICIDE SRVCS.	255.00	.00		102801
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					572.43	.00		
10.516.00.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		CORP-LINERS, TOILET PAPER GOODS	810.70	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CORP-LINERS, TOILET PAPER GOODS	1,288.05	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CORP-PAPER GOODS, LINERS	406.35	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CORP-PAPER GOODS, LINERS	632.30	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ELECTRONIC URINAL HEAD	251.76	.00		102801
Total 10.516.00.314 JANITORIAL SUPPLIES:					3,389.16	.00		
10.516.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		HOSES FOR SUMMERFEST	143.92	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SCREWS, SKYLIGHT FD82	21.47	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		HYDRANT PARTS	165.31	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WATER FOUNTAIN PARTS	150.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		NEW TOOL GAS METER	69.44	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		KEYS FOR DOOR LOCK SPRAY	14.64	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DEADBOLT FOR MOTOR	142.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SAW BLADES, TOILET PARTS	101.85	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FLT-CEILING FAN	49.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CDED- 75 GARDEN HOSE	19.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ST81- WALL ANCHORS CABINET	10.58	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FIRE ST.- DRAIN OPENER	60.48	.00		102801
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					949.67	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total BUILDINGS & GROUNDS:					6,082.29	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		MAY-PESTICIDE SRVCS	45.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		JUN PESTICIDE SRVCS.	45.00	.00		102801
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					90.00	.00		
Total COMMUTER PARKING LOT:					90.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	31.80	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	3.96	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	42.07	.00		102801
Total 10.518.00.210 TELEPHONE:					77.83	.00		
10.518.00.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	4,645.28	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	17.25	.00		102801
Total 10.518.00.250 EMPLOYEE BENEFITS:					4,662.53	.00		
10.518.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		THERMAL PRINTER PAPER	43.74	.00		102801
Total 10.518.00.299 OTHER CONTRACTUAL SERVICES:					43.74	.00		
10.518.00.302 CHEMICALS								
BMO HARRIS MASTERCARD	703736-1906	0		STK-6 CASES WASHER FLUID	99.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CAR WASH CONCENTRATE	174.20	.00		102801
Total 10.518.00.302 CHEMICALS:					273.20	.00		
10.518.00.308 ENGINE OIL								
BMO HARRIS MASTERCARD	703736-1906	0		PD188-3 QTS OIL	17.91	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		6QTS OIL OW-20	23.40	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-OIL FOR POLICE TAHOE	117.00	.00		102801
Total 10.518.00.308 ENGINE OIL:					158.31	.00		
10.518.00.309 GAS & DIESEL FUEL								
BMO HARRIS MASTERCARD	703736-1906	0		STK-4 CASES DEF DIESEL EXHAUST	73.52	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW10-FORKLIFT PROPANE REFILL (5)	138.40	.00		102801
Total 10.518.00.309 GAS & DIESEL FUEL:					211.92	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
BMO HARRIS MASTERCARD	703736-1906	0		PW62-OIL COOLER GASKETS	50.62	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW57-OIL, AIR FILTERS	9.76	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW60-OIL, AIR FILTERS	17.35	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		TIRE PRESSURE SENSOR	39.77	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		I80-STARTER	145.31	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-OIL SEALS	97.58	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-OIL SEALS	13.42	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD151-FT PADS, ROTORS, HUBS	501.54	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-CLEAR ADHESIVE	16.18	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW1-GASKETS	18.03	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M81-EGTS SENSOR	36.22	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		E81-DRAIN VALVE REPAIR KIT	121.69	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD183-THROTTLE BODY	48.53	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS252- BRAKE HOSE	14.81	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-FILTER ORDER	191.03	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		E1- 2 AIR LINE CONNECTORS	13.32	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-OIL FILTERS	38.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW36-MODE DOOR ACTUATOR	24.89	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		C81-RR WIPER ARM	41.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-6 HEADLIGHT BULBS, PIGTAILS	84.81	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-BRAKE PARTS FOR AMBULANCES	933.53	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		R134-A FREON	99.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		E80- THROTTLE CABLE HEAD, OUTLET	113.09	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M80-REPLACEMENT HUB CAP	112.84	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-AIR COMPRESSOR	999.56	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD134-PAINT DOOR BLACK	750.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW96-SPINNER MOTOR	242.58	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW16- 4 TIRES	546.72	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ZE80-PURGE VALVE KIT	46.59	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD182-SIDEVIEW MIRROR GLASS	82.59	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-OIL FILTERS	8.49	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS255-RR DOOR SHOCKS	50.44	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REFUND-FUEL INJECTOR	94.61	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW96-AIR DRYER, KIT	125.25	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD159-FUEL INJECTOR, INTAKE GASKETS	94.61	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-BRAKE CALIPER CORE	60.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS252-REFUND BRAKE CALIPER	50.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS252-RT FRT CALIPER, FRT BK PADS	120.83	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		I80-REFUND STARTER CORE	11.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW38-THERMOSTAT, GASKET	79.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-RETURN OIL SEALS	97.58	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		M82-BRAKE CALIPER	106.79	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW36-ENGINE BELT	15.74	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD149-REFUND, ALTERNATOR CORE	27.00	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		PD149-ALTERNATOR, BELT	218.29	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW2-BELT FUEL FILTER, HYD FILTER	58.34	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-AIR FILTERS	33.42	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD159-IGNITION COIL, SPARK PLUGS	139.02	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD134-BELT	15.74	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PD151-WHEEL HUB	205.79	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW38-RETURN O RINGS	1.68	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW38-THERMOSTAT HOUSING	107.91	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW38-WATER PIPE	38.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS255-TAIL LIGHT	40.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW96-FUEL FILTERS	100.23	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PW2-OIL TUBE	35.31	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND-STK-FILTERS	110.19	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND CORE	50.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		STK-AIR DRYER, PURGE VALVE	212.74	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW37-HUB BEARING ASSEMBLY	187.87	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW94- WATER SENSOR	38.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD186-RR HATCH INSIDE	5.28	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD182-TRANS MOUNT, MOTOR	174.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FIRE EXTINGUISHER	17.49	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW63-COOLANT CONTROL VALVE	60.34	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		O82-WATER PUMP	42.49	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		OIL AND AIR FILTERS	104.82	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PKS255-EXHAUST GASKET	3.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW12-BELT TENSIONER	64.67	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FT BRAKE, PADS, ROTORS	194.82	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD146-BATTERY	118.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND BATTERY CORE	195.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND BATTERY CASE	15.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		O-82-BATTERY	132.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD102-BATTERY	44.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ZIP TIES	32.15	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW65-REPLACE WINDSHIELD	241.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SHIPPING	9.86	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW94-PIPE PLUGS	8.37	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD184-OXYGEN SENSOR, HOSE	66.04	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		M80-A/C CHECK VALVE	19.58	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		STOP LIGHTS	10.18	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		VAC TUBE	30.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW23-AIR FILTER	21.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		AIR FILTERS	42.00	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1907	0		PD184-OXYGEN SENSOR	71.27	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD184-OXYGEN SENSOR	44.21	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD151-BELT , TENSIONER	59.69	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FILTERS	164.47	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CONTROL, ARM STRUTS	180.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW40-LIFT PUMP	116.14	.00		102801
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					8,855.70	.00		
10.518.00.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1906	0		SHOP TOOLS, DRILL BIT KIT	184.74	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SAW BLADES	11.99	.00		102801
Total 10.518.00.322 HAND TOOLS:					196.73	.00		
10.518.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		KEY COPIES FOR AH BUILDING	11.94	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SHOP-PINE SOL, AIR DEFLECTOR	19.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SHOP-ACETYLENE	28.60	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		VACUUM BELTS	4.84	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SHELF HOOKS	6.00	.00		102801
Total 10.518.00.399 OTHER SUPPLIES:					71.36	.00		
Total GARAGE:					14,551.32	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.210 TELEPHONE								
VOSKRESENSKI, VASSILI	SEPT2019	0		PERS PHONE REIMBURSEMENT; SEPT 2019	24.99	.00		102801
VOSKRESENSKI, VASSILI	SEPT2019	0		USAGE REIMBURSEMENT; SEPT 2019	24.99	.00		102801
Total 10.519.00.210 TELEPHONE:					49.98	.00		
10.519.00.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	10840	0		INSPECTIONS; NOV 2018	441.60	.00		102801
B & F CONSTRUCTION CODE SERVIC	10840	0		INSPECTIONS; NOV 2018	627.20	.00		102801
MINUTEMAN PRESS	40768	0		BLDG PERMIT ENVELOPES	416.00	.00		102801
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					1,484.80	.00		
10.519.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		REPLACEMENT UPS BATTERY	18.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		INK CARTRIDGE	139.23	.00		102801
Total 10.519.00.399 OTHER SUPPLIES:					157.71	.00		
Total ENGINEERING:					1,692.49	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1906	0		FBI/NA CONFERENCE FOR M. LAY	126.54	.00		102801
VOLPE, JAMES	100719	0		CIVIL LIABILITY AND ASSET PROTECTION L	300.00	.00		102801
Total 10.520.01.202 TRAINING & CONFERENCES:					426.54	.00		
10.520.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1906	0		CABLE SERVICE 6/19/19 TO 7/18/19	6.30	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CABLE SERVICE 7/19 TO 8/18	6.30	.00		102801
Total 10.520.01.210 TELEPHONE:					12.60	.00		
10.520.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	67,723.81	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	368.00	.00		102801
Total 10.520.01.250 EMPLOYEE BENEFITS:					68,091.81	.00		
10.520.01.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1907	0		IL POL ACCRED. MEMBERSHIP	104.00	.00		102801
Total 10.520.01.303 DUES & PUBLICATIONS:					104.00	.00		
10.520.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		INK CARTRIDGE FOR BOOKING PRINTER	75.69	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PRINTER RIBBON FOR ID MACHINE	129.83	.00		102801
Total 10.520.01.317 OFFICE SUPPLIES:					205.52	.00		
10.520.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		COMBINED FACILITY MEETING	14.23	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		FUNERAL FLOWERS CREDIT	6.80	.00		102801
ER2 IMAGE GROUP	147340	0		PRESS BANNER FOR PD & VILLAGE	1,659.38	.00		102801
Total 10.520.01.399 OTHER SUPPLIES:					1,666.81	.00		
10.520.07.230 PRINTING SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		ADM FEE NOTICE FORMS	223.57	.00		102801
Total 10.520.07.230 PRINTING SERVICES:					223.57	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		CREDIT CHECKS FOR JUNE 2019	30.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CREDIT CHECKS FOR INVESTIG	30.00	.00		102801
FIRST AMERICAN BANK/LEGAL RESE	190501010618	0		SUBPOENA FEES FOR CASE#190501010618	38.92	.00		102801
JPMORGAN CHASE BANK N.A.	SB1066406	0		SUBPOENA BANK FEE	30.00	.00		102801
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					128.92	.00		
10.520.08.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		4 DVD PACKS FOR EVIDENCE	99.92	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		TONER DRUM FOR BOOKING PRINTER	30.94	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		BLU-RAY DVDS FOR EVIDENCE	35.25	.00		102801
Total 10.520.08.399 OTHER SUPPLIES:					166.11	.00		
10.520.09.281 RENTAL OF EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1907	0		WATER CONDITIONING	44.00	.00		102801
Total 10.520.09.281 RENTAL OF EQUIPMENT:					44.00	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		WATCH COMM REPORT SOFTWARE	106.24	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD GEN.FILTERS AND OIL	81.08	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PD GENERATOR OIL	55.08	.00		102801
JET BRITE CAR WASH INC	3771	0		29 CAR WASHES-PD; SEPT 2019	87.00	.00		102801
WEST & SONS TOWING INC	66216	0		TOW CHRGS;SEIZED KAWASAKI MOTORCYC	232.00	.00		102801
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					561.40	.00		
10.520.09.333 RANGE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		AMMUNITION	1,075.00	.00		102801
Total 10.520.09.333 RANGE SUPPLIES:					1,075.00	.00		
10.520.09.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		MEASURING WHEEL FOR PATROL DIV.	42.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		FUNERAL PLANT 4 FORMER EMPLOYEE	99.55	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PHONE CASE CREDIT	18.35	.00		102801
Total 10.520.09.399 OTHER SUPPLIES:					124.19	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total POLICE:					72,830.47	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1906	0		(1) NIGHT DEP HOTEL RR VCOS SYMP	224.87	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REGIS FOR RR AT VCOS SYMP 11/14-17	400.00	.00		102801
Total 10.521.01.202 TRAINING & CONFERENCES:					624.87	.00		
10.521.01.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	42.07	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	38.23	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	95.40	.00		102801
Total 10.521.01.210 TELEPHONE:					175.70	.00		
10.521.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	4,965.98	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	23.00	.00		102801
Total 10.521.01.250 EMPLOYEE BENEFITS:					4,988.98	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1907	0		FIRE ALARM PLANS TO FSC	14.35	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FIRE ALARM PLANS TO FSC	14.35	.00		102801
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					28.70	.00		
10.521.01.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		A/C COIL CLEANER	23.92	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		(3) CORD REELS FOR STA 82	76.08	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		RETURN OF CORD REELS	76.08	.00		102801
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					23.92	.00		
10.521.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		WALL POCKETS FOR STA 82	31.46	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SHEET PROT, BINDER	38.30	.00		102801
Total 10.521.01.317 OFFICE SUPPLIES:					69.76	.00		
10.521.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		ICE FOR JULY 4 LUNCHEON	8.24	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POP, WATER FOR JULY 4 LUNCH	23.82	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1907	0		SALAD FOR JULY 4 LUNCHEON	37.56	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SANDWICHES FOR JULY 4 LUNCH	319.92	.00		102801
Total 10.521.01.399 OTHER SUPPLIES:					389.54	.00		
10.521.21.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		(5) SMOKE ALARMS (3) CO DET	92.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CHARGER, TOTE FOR CPR DEVICES	22.88	.00		102801
Total 10.521.21.311 PROGRAM SUPPLIES:					115.36	.00		
10.521.21.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		CONTAINER FOR CPR PROGRAM	6.16	.00		102801
Total 10.521.21.399 OTHER SUPPLIES:					6.16	.00		
10.521.22.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1906	0		FIRE TRAINING PROGRAM	74.95	.00		102801
Total 10.521.22.202 TRAINING & CONFERENCES:					74.95	.00		
10.521.22.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		DETERGENT FOR BUNKER GEAR	107.07	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		(2) SALVAGE COVERS	47.96	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WAX FOR APPARATUS	18.40	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ELEC FOR IPAD CHARGING STATIONS	88.40	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ELEC FOR NEW CAD SCREENS	100.45	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		EMER PHONES FOR STA 81/82	475.20	.00		102801
Total 10.521.22.399 OTHER SUPPLIES:					837.48	.00		
Total FIRE:					7,335.42	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1906	0		PHONE CASES	23.97	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	127.20	.00		102801
Total 10.523.02.210 TELEPHONE:					151.17	.00		
10.523.02.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	40,242.38	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	143.75	.00		102801
Total 10.523.02.250 EMPLOYEE BENEFITS:					40,386.13	.00		
10.523.02.399 OTHER SUPPLIES								
TELEFLEX	92019CG	0		2 EZ-10 POWER DRIVERFOR M81 & 82	610.50	.00		102801
Total 10.523.02.399 OTHER SUPPLIES:					610.50	.00		
Total AMBULANCE/PARAMEDIC:					41,147.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
VINTAGE TECH LLC	21019	0		E-WASTE REMOVAL FEES; 08/27/19	810.99	.00		102801
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					810.99	.00		
Total GARBAGE:					810.99	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.202 TRAINING & CONFERENCES								
IRMA	11407	0		CONFINED SPACE TRAINING; G SCHLEINZE	35.00	.00		102801
Total 10.525.01.202 TRAINING & CONFERENCES:					35.00	.00		
10.525.01.210 TELEPHONE								
SALERNO, RICHARD	SEPT2019	0		PERS DEVICE PHONE REIMB; SEPT 2019	24.99	.00		102801
SALERNO, RICHARD	SEPT2019	0		USAGE REIMBURSEMENT; SEPT 2019	24.99	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	31.80	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	27.72	.00		102801
Total 10.525.01.210 TELEPHONE:					109.50	.00		
10.525.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	15,540.57	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	51.75	.00		102801
Total 10.525.01.250 EMPLOYEE BENEFITS:					15,592.32	.00		
10.525.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1907	0		PW56-FILTERS AND OIL	27.18	.00		102801
JET BRITE CAR WASH INC	3772	0		2 CAR WASHES-PW; SEPT 2019	6.00	.00		102801
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:					33.18	.00		
10.525.25.219 UTILITY - ELECTRIC								
CONSTELLATION NEW ENERGY INC	707658-10 9/19	0		118 S VILLA AVE ; 8/7-9/6/19	38.55	.00		102801
CONSTELLATION NEW ENERGY INC	707658-8 9/19	0		0 E WISCONSIN AVE ; 8/20-9/19/19	304.21	.00		102801
CONSTELLATION NEW ENERGY INC	707658-9 9/19	0		1 S CENTRAL AVE; 8/7-9/6/19	242.22	.00		102801
Total 10.525.25.219 UTILITY - ELECTRIC:					584.98	.00		
10.525.25.299 OTHER CONTRACTUAL SERVICES								
H & H ELECTRIC COMPANY	33673	0		SEPTEMBER TRAFFIC SIGNAL MAINTENAN	624.00	.00		102801
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:					624.00	.00		
10.525.25.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1907	0		GAS BLOWER	109.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CONCRETE TOOLS	224.01	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.525.25.322 HAND TOOLS:					334.00	.00		
10.525.25.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		LAG BOLTS, SHIELD	168.60	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SPRAY PAINT	41.94	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CONCRETE NAILS, PUMP SPRAYER	42.76	.00		102801
Total 10.525.25.399 OTHER SUPPLIES:					253.30	.00		
10.525.26.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		ROLL OF FABRIC AND ANCHORS	176.12	.00		102801
Total 10.525.26.399 OTHER SUPPLIES:					176.12	.00		
10.525.27.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		ACCESS TILE	207.20	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		LUMBER	69.05	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SEAL COATING, ROLLERS	51.91	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TARPS, DUCT TAPE	42.90	.00		102801
Total 10.525.27.399 OTHER SUPPLIES:					371.06	.00		
10.525.27.402 NON-CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1907	0		3 REPLACEMENT TARP SYSTEMS	3,843.80	.00		102801
Total 10.525.27.402 NON-CAPITAL OUTLAY:					3,843.80	.00		
10.525.28.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		CHUTE LOCK PIN AND CHAIN	60.85	.00		102801
Total 10.525.28.399 OTHER SUPPLIES:					60.85	.00		
Total STREET:					22,018.11	.00		
Total CORPORATE FUND:					257,114.56	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
27.502.01.299 OTHER CONTRACTUAL SERVICES								
324 CENTRAL LLC	GRANT101419	0		FACADE IMPROVEMENT GRANT	20,000.00	.00		102801
Total 27.502.01.299 OTHER CONTRACTUAL SERVICES:					20,000.00	.00		
27.502.01.401 CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1906	0		SPEAKERS/MICS	857.92	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		TOOL BAG FOR MICROPHONES CORDS	22.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DEPOT-MICROPHONE CORD	126.99	.00		102801
Total 27.502.01.401 CAPITAL OUTLAY:					1,007.90	.00		
Total GENERAL:					21,007.90	.00		
Total TIF 5 FUND - KENILWORTH:					21,007.90	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
34.502.02.401 CAPITAL OUTLAY								
LUCAS LANDSCAPE AND DESIGN	9090	0	190058	FURNISH AND INSTALL 270CUBIC YRDS OF	7,560.00	.00		102801
Total 34.502.02.401 CAPITAL OUTLAY:					7,560.00	.00		
Total GENERAL:					7,560.00	.00		
Total NEDSRA FUND:					7,560.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.210508 ESCROW: REC RENTAL DEPOSITS								
JONES, MAKAYLA	96318	0		REFUND FROM GYM RENTAL	82.50	.00		102801
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:					82.50	.00		
35.210521 DANCE TEAM FUNDRAISER								
BMO HARRIS MASTERCARD	703736-1907	0		DANCERS TICKETS FOR EVENT	126.75	.00		102801
Total 35.210521 DANCE TEAM FUNDRAISER:					126.75	.00		
35.44403 FALL/WNTR/SPRG PROGRAM REV								
BRISKA, JILL	93645	0		REFUND DUE TO SCHEDULE CONFLICT	24.00	.00		102801
Total 35.44403 FALL/WNTR/SPRG PROGRAM REV:					24.00	.00		
Total :					233.25	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.205 POSTAGE								
BMO HARRIS MASTERCARD	703736-1906	0		POSTAGE-RETURNED SOCCER PHOTOS	8.30	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POSTAGE-SOCCER COACH PLAQUES	59.90	.00		102801
Total 35.502.01.205 POSTAGE:					68.20	.00		
35.502.01.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	210.35	.00		102801
Total 35.502.01.210 TELEPHONE:					210.35	.00		
35.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	19,101.64	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	63.25	.00		102801
Total 35.502.01.250 EMPLOYEE BENEFITS:					19,164.89	.00		
35.502.01.299 OTHER CONTRACTUAL SERVICES								
GORDON FLESCH CO., INC	12737499	0		SEP IMAGE USE-ICC COPIER	487.32	.00		102801
Total 35.502.01.299 OTHER CONTRACTUAL SERVICES:					487.32	.00		
35.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		CABLE/COUPLER ICC ROOM 10	32.37	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		EXTENSION CORDS, POWER STRIPS	93.77	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		HANGING FOLDERS, PACKING TAPE	48.19	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		EXTENSION CORD WRAP	13.98	.00		102801
Total 35.502.01.317 OFFICE SUPPLIES:					188.31	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		ICC KITCHEN-GREASE TRAP PUMPED OUT	225.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		MAY-PESTICIDE SRVCS	275.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		JUN PESTICIDE SRVCS.	275.00	.00		102801
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					775.00	.00		
35.502.16.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		ICC-SPRAY BOTTLES	17.76	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC- UTILITY KNIFE	7.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CRB-TOWELS, DUST MOP, KEEPER	42.35	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		ICC-BUNGEE CORDS	19.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DEPOT-3 KEY COPIES, TAG	7.56	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CRB-AA , C BATTERIES	24.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-TRASH CANS	18.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-LINERS, TOILET PAPER GOODS.	355.30	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-4 INDOOR MATS	314.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-LINERS, TOILET PAPER GOODS.	445.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-MOP HEADS	70.55	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ICC-1QT OF PAINT	32.53	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CRB-CLEANING SUPPLIES JANITORIAL	102.27	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		EPOXY, AIR DUSTER	23.77	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GLASS CLEANER	8.97	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CRB-SIMPLE GREEN, SCRUBBER	17.97	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ICC-CLEAN SUPPLIES	14.57	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND OF ERROR	364.70-	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ERRONEOUS TRANSACTION	364.70	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CRB-CAULK	17.18	.00		102801
Total 35.502.16.314 JANITORIAL SUPPLIES:					1,541.72	.00		
35.502.16.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		PAINT, CAULK, BRUSH	36.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PLYWOOD	33.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		AIR-CON 1X8 BOARD, 1X6 BOARD	39.97	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ICC- WAX AND SEALER	352.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TRIM BOARDS-	11.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		OVERRIDE BUTTON REPLACEMENT	29.49	.00		102801
Total 35.502.16.315 BUILDING MAINT SUPPLIES:					504.39	.00		
35.502.16.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		ICC-LIGHT FOR FRONT DOOR	100.75	.00		102801
Total 35.502.16.399 OTHER SUPPLIES:					100.75	.00		
35.502.35.230 PRINTING								
BMO HARRIS MASTERCARD	703736-1906	0		PRINTING-SUMMER PROG. BROCHURE	5,774.00	.00		102801
Total 35.502.35.230 PRINTING:					5,774.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.35.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC STAFF CERTIFICATION FEE	266.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC STAFF CERTIFICATION FEE	38.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC STAFF CERTIFICATION FEE	304.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC STAFF CERTIFICATION FEE	120.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		AQUATIC STAFF CERTIFICATION FEE	190.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		AQUATIC STAFF CERTIFICATION FEE	190.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		AQUATIC STAFF CERTIFICATION FEE	38.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CABLE BOX RENTAL-ICC/CRB	8.42	.00		102801
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					1,154.42	.00		
35.502.35.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		CUPCAKES-CHILD BDAY PARTY	19.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	46.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	147.90	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	93.54	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	127.86	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	111.67	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-FUNTIME CRAFT PROJECT	59.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		EARLY CHILDHOOD STAFF RECRUITMENT	90.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-EARLY CHILDHOOD PRGMS	15.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-FUNTIME CRAFT PROJECT	33.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-SUPER SENS. SATURDAYS	150.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-EARLY CHILDHOOD PRGMS	27.84	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-SUPER SENS. SATURDAYS	48.40	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	281.05	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-CAMP WEEK 1	7.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-CAMP WEEK 3	8.37	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PARKING PERMITS-CAMP FIELD TRIP	34.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-CAMP WEEK 4	87.03	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-FUNTIME/SUMMER CAMP	28.80	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-CAMP WEEK 1	103.50	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		RECPRO-PAPER GOODS SUPPLIES	260.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		RECPRO-PAPER GOODS SUPPLIES	167.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	69.63	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	62.64	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	58.38	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	83.07	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GROCERIES-FUNTIME JUNCTION	29.90	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-FITNESS CLASSES & STAFF	75.62	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		ADM. CAMP FIELD TRIP WK 4	522.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ADM. CAMP FIELD TRIP WK 3	585.55	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SNACKS-TEEN POOL NIGHT EVENT	24.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ADM. CAMP FIELD RIP WK 2	253.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		BANNERS-SUMMER FAMILY EVENTS	396.69	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REC TOWER OF 4	29.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PLASTIC HOLDERS-PROGRAM FLYERS	125.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		BALLOONS-SENIOR PROGRAMS	8.45	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES/PRIZES-BIRTHDAY BUNCH	8.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-SALADS FOR BDAY BUNCH	16.86	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REFRESH-N. TERRACE RIBBON CUTTING	36.04	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DAILY HERALD-SUMMERFEST ADS	22.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DAILY HERALD-SUMMERFEST ADS	3.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DAILY HERALD-SUMMERFEST ADS	3.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PRIZES-AUGUST BIRTHDAY LUNCH	42.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PRIZES JULY BIRTHDAY LUNCH	47.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SNACKS-SENIOR PROGRAMS	7.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-BIRTHDAY LUNCH	55.43	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POP-AUGUST BIRTHDAY LUNCH	23.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		DECORATION-AUG BIRTHDAY LUNCH	15.54	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FITNESS GYM BALLS & CLINCHERS	725.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TOTE FOR APPAREL STORAGE	11.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CHAIN FOR POOL GATE	10.32	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TOTE FOR APPAREL STORAGE	39.84	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	120.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	110.77	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	86.09	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	95.83	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		STAFF RECRUITMENT-E. CHILDHOOD	90.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	15.58	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	42.62	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	25.40	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	83.09	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FUNTIME JUNCTION ROOM SUPPLIES	244.87	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FUNTIME GARDEN SUPPLIES	19.56	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-SUMMER PROGRAMS	142.49	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMER CAMP SUPPLIES WK 8	17.77	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMER CAMP SUPPLIES WK 6	61.76	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMER CAMP SUPPLIES WK 7	69.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMER CAMP SUPPLIES WK 5	80.68	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35003		ADMISSION WRISTBANDS-BREWFE	23.41	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1907	0		BAG FOR CORDS	22.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REC PROG.-PAPER GOODS	298.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REC PROG.-PAPER GOODS	240.80	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		ICC-PAPER GOODS, LINERS	381.35	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	3.57	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	3.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	56.10	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GROCERIES-FUNTIME JUNCTION	64.05	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CAMP FIELD BALANCE WK 5	305.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FUNTIME ROOM SUPPLIES	50.19	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35006		CRAFTS-BIG RIG EVENT	39.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUMMER CAMP SUPPLIES	18.76	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35004		PROMO FANS-CORTESI SAT EVENTS	800.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	10029		PROMO FANS-AUGUST CONCERTS	400.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CAMP FIELD TRIP BALANCE WK 8	396.19	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PARENT/FAMILY TIX FOR EVENT	413.25	.00		102801
BMO HARRIS MASTERCARD	703736-1907	10029		BANNER/SIGNS AUG CONCERTS	795.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35004		BANNERS/SIGNS MOVIES IN PARK	270.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35006		BANNER/SIGNS-BIG RIGS	330.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CAMP FIELD TRIP BALANCE WK 6	413.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		CAMP FIELD TRIP BALANCE WK 7	479.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		BALLOONS-BIRTHDAY BUNCH	20.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		RETURN-BDAY LUNCH SUPPLIES	4.55	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-JULY BIRTHDAY LUNCH	10.24	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-JULY BIRTHDAY LUNCH	22.35	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-JULY BIRTHDAY LUNCH	24.91	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		HOTDOGS-JULY BIRTHDAY LUNCH	10.92	.00		102801
Total 35.502.35.311 PROGRAM SUPPLIES:					12,540.89	.00		
35.502.36.204 TRANSPORTATION								
FIRST STUDENT INC.	126847	0		FALL FIELD TRIP - TRANSPORTATION	227.50	.00		102801
Total 35.502.36.204 TRANSPORTATION:					227.50	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
ADDISON PARK DISTRICT	09-2019	0		CONTRACTUAL YTH SWIM PROG.	707.25	.00		102801
ADDISON PARK DISTRICT	10-2019	0		CONTRACTUAL YTH SWIM PROG.	633.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		CABLE BOX RENTAL-ICC/CRB	8.42	.00		102801
DAILY HERALD	29851	0		BREWFEST ADVERTISING	737.00	.00		102801
ROCK VALLEY PUBLISHING LLC	09.01-09.28	0		BREWFEST ADVERTISING	1,512.71	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					3,598.38	.00		
35.502.36.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	35003		LANYARDS-BREWFEST TAGS	44.97	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		SUPPLIES-MOM/SON NIGHT	9.93	.00		102801
BMO HARRIS MASTERCARD	703736-1907	35003		BANNERS/SIGNS-BREWFEST	132.02	.00		102801
SONNY ACRES INC	10.02.19	0		FALL FIELD TRIP - LOCATION	318.00	.00		102801
Total 35.502.36.311 PROGRAM SUPPLIES:					504.92	.00		
Total GENERAL:					46,841.04	.00		
Total RECREATION FUND:					47,074.29	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	168.28	.00		102801
Total 36.502.01.210 TELEPHONE:					168.28	.00		
36.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	12,698.78	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	46.00	.00		102801
Total 36.502.01.250 EMPLOYEE BENEFITS:					12,744.78	.00		
36.502.01.301 UNIFORMS								
BMO HARRIS MASTERCARD	703736-1907	0		STAFF RAIN GEAR	720.00	.00		102801
Total 36.502.01.301 UNIFORMS:					720.00	.00		
36.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		PKS OFFICE-STAMPS	55.00	.00		102801
Total 36.502.01.317 OFFICE SUPPLIES:					55.00	.00		
36.502.02.210 TELEPHONE								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	159.00	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	7.92	.00		102801
Total 36.502.02.210 TELEPHONE:					166.92	.00		
36.502.02.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1907	0		MEMORIAL TREE, MAPLE	285.00	.00		102801
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					285.00	.00		
36.502.02.304 GROUNDS SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE-MULCH	144.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE-MULCH	144.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE-MULCH	72.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PRAIRIE PATH-MULCH	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PRAIRIE PATH-MULCH	70.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PRAIRIE PATH-MULCH	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WILLOWBROOK PARK-TOP SOIL	72.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PRAIRIE PATH-MULCH	105.00	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE-MULCH	35.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		LIONS PARK, FLEX SEAL	89.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		VH-GUARD RAILS	32.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		LIONS PARK, MULCH	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PLANTS FOR CORTESI	103.46	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE- SEED	226.85	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH	52.50	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH	52.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH	175.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUMMERFEST-MULCH	140.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WILLOWBROOK PARK-TOP SOIL	36.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE-TOP SOIL	108.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		WESTMORE-SPRAY PAINT	27.96	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE- GRAFITTI REMOVAL	34.75	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		VH-TURF REPAIR	32.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		JEFFERSON PARK-SEED STARTER	1,182.83	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		N. TERRACE SEED STARTER	91.56	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH (INSIDE)	70.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH (INSIDE)	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-MULCH (INSIDE)	35.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE - TOPSOIL	144.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE- CONCRETE MIX	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		MULCH FOR NEW TREES	105.28	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE- CONCRETE MIX	137.21	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SCREENINGS	54.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SPRAY PAINT	34.46	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-MULCH	175.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-MULCH	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SCREENINGS	54.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE-TOPSOIL	144.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE-TOPSOIL	144.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PRAIRIE PATH TREES-MULCH	35.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND DUE TO TAX	37.80	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TRANSACTION W/TAX	37.80	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-MULCH	105.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE-TOPSOIL	480.00	.00		102801

Total 36.502.02.304 GROUNDS SUPPLIES:

5,375.82 .00

36.502.02.305 TURF SUPPLIES

BMO HARRIS MASTERCARD	703736-1906	0		CHEMICALS SPRAYER	225.22	.00		102801
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Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 36.502.02.305 TURF SUPPLIES:					225.22	.00		
36.502.02.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		PKS-AEROSOL, JANITORIAL SUPPLIES	102.27	.00		102801
Total 36.502.02.315 BUILDING MAINT SUPPLIES:					102.27	.00		
36.502.02.319 ATHLETIC FIELD MATERIALS								
BMO HARRIS MASTERCARD	703736-1906	0		MARKING PAINT-JACKSON 2	27.96	.00		102801
Total 36.502.02.319 ATHLETIC FIELD MATERIALS:					27.96	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
BMO HARRIS MASTERCARD	703736-1906	0		NAIL PEGS, SUMMERFEST	13.77	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SHOP-SPRAY PAINT GLOSS	19.96	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SHOP-CONCRETE MIX, WELDING HOLDERS	306.19	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS235-PIVOT ASSEMBLE FOR DRAG	95.62	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		HOSE SHUTOFFS 51	9.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		HARDWARE REPAIRS-GAZEBO	19.80	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		ADAPTER, WATER TANK	52.32	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		STK-BLINDS SHOP	187.03	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		LIONS PARK, FLEX SEAL	76.64	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		OIL PLUG-JOHN DEERE	24.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		2001 LOCKS	108.20	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		HOSES FOR SUMMERFEST	306.56	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		DEPOT STORAGE- KEY COPY	1.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PKS OFFICE-WATER	44.91	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE-MARKING PAINT	27.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WESTMORE-WAND STRIPPING	27.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SPRAY PAINT	35.94	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-FLEX TAPE	35.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SPRAY PAINT	35.94	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS- PAINT	68.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		MARKING PAINT	26.36	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GAZEBO-HARDWARE	179.86	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LUFKIN-SNOW FENCE	114.85	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SPRAY PAINT	7.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LIONS-SPRAY PAINT	33.95	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PKS-MOWER PARTS	16.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PINS FOR TRACTOR	51.98	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1907	0		PKS-REPAIR, PAINT MACHINE	878.10	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PKS-GLOVES	59.44	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PKS-OFFICE WATER	44.91	.00		102801
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					2,913.67	.00		
Total GENERAL:					22,784.92	.00		
Total PARKS FUND:					22,784.92	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1906	0		JEFFERSON POOL INTERNET 6/9-7/8/19	137.91	.00		102801
Total 41.502.01.210 TELEPHONE:					137.91	.00		
41.502.02.301 UNIFORMS								
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC UNIFORM HATS	97.93	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC UNIFORMS	49.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC UNIFORMS	28.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC UNIFORMS	97.85	.00		102801
Total 41.502.02.301 UNIFORMS:					273.26	.00		
41.502.02.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC CONCESSIONS	1.79	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC POOL PASS SCANNER	49.04	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC CONCESSIONS	282.37	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC PATRON DAY CONCESSIONS	24.70	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		AQUATIC CONCESSIONS/SUPPLIES	8.16	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUN SCREEN FOR POOL STAFF	119.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		THERMOMETER FOR POOL	4.59	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-POOL OPENING DAY	8.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		SUPPLIES-POOL OPENING DAY	29.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WATER-POOL CONCESSIONS	12.45	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WATER-POOL CONCESSIONS	10.00	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TAX REFUND	9.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WATER/NOODLES-POOL	42.87	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FAN FOR POOL OFFICE	43.17	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL CONCESSIONS	231.90	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WHITEBOARD FOR POOL	70.65	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POP FOR 7/18 POOL PATRON DAY	26.44	.00		102801
Total 41.502.02.311 PROGRAM SUPPLIES:					955.62	.00		
41.502.03.302 CHEMICALS								
BMO HARRIS MASTERCARD	703736-1907	0		POOL CHEMICALS	70.24	.00		102801
Total 41.502.03.302 CHEMICALS:					70.24	.00		
41.502.03.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		POOL-TOILET PAPER, LINERS	107.85	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 41.502.03.314 JANITORIAL SUPPLIES:					107.85	.00		
41.502.03.325 GENERAL EQUIPMENT PARTS								
BMO HARRIS MASTERCARD	703736-1906	0		POOL-CAULK, GLUE	29.73	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-SLIM COAT	32.38	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-SOFFIT	163.56	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-SOFFIT PAINT	38.19	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-BOX COVER SLIDE	18.17	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-TRASH CAN	25.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		KEYS MADE FOR POOL	3.98	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		TRAP FOR POOL	40.97	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PARTS FOR WATER FOUNTAIN	2.39	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		TRAP FOR WATER FOUNTAIN	15.99	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-GLUE	28.48	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REAGENT SUPPLY FOR POOL	200.92	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REFUND-POOL BOLTS	65.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-BOLTS FOR SLIDE	113.85	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-PIPING FOR SLIDE	52.62	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-NEW VALVE, BOLTS	654.51	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		PARTS FOR POOL HEATER	143.16	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-PIPE FOR SLIDE	65.05	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-PIPE, HARDWARE	46.93	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		REPLACEMENT HANDLE FOR POOL	15.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-BATHROOM LOCKS	119.69	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-DOOR HANDLES	236.00	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-PARTS FOR HANGERS	46.04	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		POOL-TOOL SUPPLIES	213.77	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL-CAUTION TAPE, CHAIN	35.14	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL-VALVE PARTS	65.40	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL-PRIMER, GLUE	26.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL-VALVE PARTS	11.12	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		POOL-VALVE FOR HEATER	317.42	.00		102801
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:					2,698.42	.00		
Total GENERAL:					4,243.30	.00		
Total SWIMMING POOL FUND:					4,243.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.105 SALARIES: PART-TIME								
GOVTEMPSUSA LLC	2885435	0		ASST. VILG. ENG; 9-29 / 20.5 HRS	1,722.00	.00		102801
GOVTEMPSUSA LLC	2885435	0		ASST. VILG. ENG; 10/06 / 20.5 HRS	1,435.00	.00		102801
Total 60.502.02.105 SALARIES: PART-TIME:					3,157.00	.00		
60.502.02.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	2,282.46	.00		102801
Total 60.502.02.250 EMPLOYEE BENEFITS:					2,282.46	.00		
60.502.02.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	38.23	.00		102801
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					38.23	.00		
60.502.03.292 ENGINEERING SERVICES								
CLARK DIETZ INC	426473	0	190031	2019 GENERAL ENGINEERING SRVCS FOR	16,610.00	.00		102801
ENGINEERING ENTERPRISES, INC	67252	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	8,523.46	.00		102801
ENGINEERING ENTERPRISES, INC	67426	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	800.55	.00		102801
ENGINEERING ENTERPRISES, INC	67427	0	190043	PRINCETON AVE. IMP PROJ PHASE III CONS	3,388.50	.00		102801
HANCOCK ENGINEERING CO, EDWIN	19-0684	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	10,040.10	.00		102801
STRAND ASSOCIATES, INC.	0150607	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	8,571.49	.00		102801
STRAND ASSOCIATES, INC.	0151769	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	1,515.27	.00		102801
Total 60.502.03.292 ENGINEERING SERVICES:					49,449.37	.00		
60.502.10.292 ENGINEERING SERVICES								
HANCOCK ENGINEERING CO, EDWIN	19-0684	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	1,320.17	.00		102801
Total 60.502.10.292 ENGINEERING SERVICES:					1,320.17	.00		
Total GENERAL:					56,247.23	.00		
Total STREET IMPROVEMENT FUND:					56,247.23	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
67.502.02.402 NON-CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1906	0		GAZEBO-LUMBER	1,521.47	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		EVID RM ALLERGEN REMOVER	239.76	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		GAZEBO WOOD	1,323.30	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		REFUND GAZEBO WOOD MINUS REBATE	1,272.76-	.00		102801
Total 67.502.02.402 NON-CAPITAL OUTLAY:					1,811.77	.00		
Total GENERAL:					1,811.77	.00		
Total BUILDING IMPROVEMENTS FUND:					1,811.77	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.10.292 ENGINEERING SERVICES								
HANCOCK ENGINEERING CO, EDWIN	19-0684	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	2,659.53	.00		102801
Total 68.502.10.292 ENGINEERING SERVICES:					2,659.53	.00		
Total GENERAL:					2,659.53	.00		
Total STORMWATER BUYOUT FUND:					2,659.53	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.202 TRAINING & CONFERENCES								
IRMA	11357	0		CONFINED SPACE TRAINING; J DEEKE	65.00	.00		102801
IRMA	11400	0		CONFINED SPACE TRAINING; R SCHEITLER	35.00	.00		102801
Total 82.502.01.202 TRAINING & CONFERENCES:					100.00	.00		
82.502.01.210 TELEPHONE								
VENCHUS, THOMAS	SEPT 2019	0		PERS DEVICE PHONE REIMB; SEPT 2019	24.99	.00		102801
VENCHUS, THOMAS	SEPT 2019	0		USAGE REIMBURSEMENT; SEPT 2019	24.99	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	63.60	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	15.84	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	42.07	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	38.01	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	114.69	.00		102801
Total 82.502.01.210 TELEPHONE:					324.19	.00		
82.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	12,698.78	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	46.00	.00		102801
Total 82.502.01.250 EMPLOYEE BENEFITS:					12,744.78	.00		
82.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		ROLLING FILE CART	64.39	.00		102801
Total 82.502.01.317 OFFICE SUPPLIES:					64.39	.00		
82.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		PHONE CHARGING ACCESS, VIDEO CABLE	52.58	.00		102801
Total 82.502.01.399 OTHER SUPPLIES:					52.58	.00		
82.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	gmcvvp1000 10/19	0		CORNELL PUMP STN; 9/6-10/6/19	1,238.76	.00		102801
DYNEGY ENERGY SERVICES	gmcvvp1000 9/19	0		CORNELL PUMP STN; 8/7-9/5/19	758.59	.00		102801
Total 82.502.02.219 UTILITY - ELECTRIC:					1,997.35	.00		
82.502.02.292 ENGINEERING SERVICES								
ENGINEERING ENTERPRISES, INC	67252	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	2,554.55	.00		102801

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
ENGINEERING ENTERPRISES, INC	67426	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	240.55	.00		102801
HANCOCK ENGINEERING CO, EDWIN	19-0684	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	1,377.20	.00		102801
STRAND ASSOCIATES, INC.	0150607	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	13,181.06	.00		102801
STRAND ASSOCIATES, INC.	0151769	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	2,330.16	.00		102801
Total 82.502.02.292 ENGINEERING SERVICES:					19,683.52	.00		
82.502.02.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1907	0		ALLEN WRENCHES	9.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PAINT	11.98	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TAPE MEASURE, SEALANT	25.98	.00		102801
Total 82.502.02.322 HAND TOOLS:					47.95	.00		
82.502.02.352 WATERMAIN REPAIR PARTS								
BMO HARRIS MASTERCARD	703736-1907	0		BRASS FITTINGS	198.72	.00		102801
Total 82.502.02.352 WATERMAIN REPAIR PARTS:					198.72	.00		
82.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		GRASS SEED	226.85	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		GRASS SEED	453.71	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		INSULATION AND BATTERIES	32.57	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		BATTERIES	8.99	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		RAKES	128.92	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		WATER METER PARTS	163.36	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		TOOLS	31.58	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		LOCKS	68.40	.00		102801
Total 82.502.02.399 OTHER SUPPLIES:					1,114.38	.00		
Total GENERAL:					36,327.86	.00		
Total WATER SUPPLY FUND:					36,327.86	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	SI006222	0		TEMPORARY STAFF SERVICES	990.00	.00		102801
Total 83.502.01.105 SALARIES: PART-TIME:					990.00	.00		
83.502.01.202 TRAINING & CONFERENCES								
IRMA	11346	0		CONFINED SPACE TRAINING; N VECCHIONE	65.00	.00		102801
Total 83.502.01.202 TRAINING & CONFERENCES:					65.00	.00		
83.502.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1906	0		GPS PHONE SERVICE	105.87	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	63.67	.00		102801
VERIZON WIRELESS	9838974541	0		WIRELESS SERVICE FROM 08/27-09/26/2019	11.88	.00		102801
Total 83.502.01.210 TELEPHONE:					181.42	.00		
83.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	NOVEMBER	0		HEALTH INSURANCE; NOV 2019	6,573.37	.00		102801
LINDEN OAKS MEDICAL GROUP	JULY-SEPT 2019	0		EMP ASSIST PRGM; JULY-SEPT 2019	34.50	.00		102801
Total 83.502.01.250 EMPLOYEE BENEFITS:					6,607.87	.00		
83.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1907	0		NETWORK JACK TERMINATION TOOL DIE S	33.96	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		NETWORK JACK TERMINATION TOOL	74.75	.00		102801
Total 83.502.01.399 OTHER SUPPLIES:					108.71	.00		
83.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	gmcvvp1000 10/19	0		WWFTF ; 9/6-10/6/19	1,897.89	.00		102801
DYNEGY ENERGY SERVICES	gmcvvp1000 9/19	0		WWFTF ; 8/7-9/5/19	1,449.84	.00		102801
Total 83.502.02.219 UTILITY - ELECTRIC:					3,347.73	.00		
83.502.02.273 MAINT OF CONTROLS								
BMO HARRIS MASTERCARD	703736-1906	0		UPS FOR WWFTF	119.21	.00		102801
Total 83.502.02.273 MAINT OF CONTROLS:					119.21	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.02.292 ENGINEERING SERVICES								
ENGINEERING ENTERPRISES, INC	67252	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	547.72	.00		102801
ENGINEERING ENTERPRISES, INC	67426	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	50.83	.00		102801
HANCOCK ENGINEERING CO, EDWIN	19-0684	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	1,044.50	.00		102801
RJN GROUP INC	339803	0	190007	I/I SERVICES - SMOKE TESTING AND MANH	27,745.50	.00		102801
RJN GROUP INC	339804	0	190007	I/I SERVICES - SMOKE TESTING AND MANH	3,640.50	.00		102801
Total 83.502.02.292 ENGINEERING SERVICES:					33,029.05	.00		
83.502.02.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	10840	0		INSPECTIONS; NOV 2018	187.20	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW59- OIL FILTER, ENGINE OIL	26.27	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW50- OIL FILTER, ENGINE OIL	30.20	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW52-OIL, AIR, ENGINE OIL FILTERS	31.42	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		PW51-OIL, AIR, ENGINE OIL FILTERS	41.92	.00		102801
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					317.01	.00		
83.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1906	0		CHAIN LUBE	35.88	.00		102801
BMO HARRIS MASTERCARD	703736-1906	0		LUBE, ROUNDUP, CLEANING SUPPLIES	75.51	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		OIL	43.50	.00		102801
BMO HARRIS MASTERCARD	703736-1907	0		FLY PAPER	18.36	.00		102801
SUB TRAILER SERVICE	53679	0		TRAILER HITCH CONNECTOR	16.95	.00		102801
Total 83.502.02.399 OTHER SUPPLIES:					190.20	.00		
83.502.04.292 ENGINEERING SERVICES								
ENGINEERING ENTERPRISES, INC	67252	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	12,401.77	.00		102801
ENGINEERING ENTERPRISES, INC	67426	0	190024	PRINCETON AVE. IMP PROJ PHASE III CONS	1,164.82	.00		102801
ENGINEERING ENTERPRISES, INC	67427	0	190043	PRINCETON AVE. IMP PROJ PHASE III CONS	3,388.50	.00		102801
HANCOCK ENGINEERING CO, EDWIN	19-0781	0	180087	MAPLE AREA SEWER SEPARATION, PHASE	133.00	.00		102801
STRAND ASSOCIATES, INC.	0150607	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	19,381.85	.00		102801
STRAND ASSOCIATES, INC.	0151769	0	190018	CHARLES AVE IMPROVEMENT PROJECT PH	3,426.35	.00		102801
Total 83.502.04.292 ENGINEERING SERVICES:					39,896.29	.00		
Total GENERAL:					84,852.49	.00		
Total WASTEWATER FUND:					84,852.49	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Grand Totals:					542,899.56	.00		

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>1,215.71</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>257,114.56</u>
TIF 5 FUND - KENILWORTH	
Total TIF 5 FUND - KENILWORTH:	<u>21,007.90</u>
NEDSRA FUND	
Total NEDSRA FUND:	<u>7,560.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>47,074.29</u>
PARKS FUND	
Total PARKS FUND:	<u>22,784.92</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>4,243.30</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>56,247.23</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>1,811.77</u>
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	<u>2,659.53</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>36,327.86</u>

	<u>Amount Paid</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>84,852.49</u>
Grand Totals:	<u><u>542,899.56</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY



Report Criteria:
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "102801"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on November 11, 2019

Covering weekly check runs dated for:
November 4, 2019/CY19..... \$89,605.07

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "110401"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
GILL, PATRICK	REFUND	0		BRING H2O BILL TO A ZERO BALANCE	364.20	.00		110401
Total 01.110050 UTILITY CASH CLEARING:					364.20	.00		
Total :					364.20	.00		
Total CASH ALLOCATIONS FUND:					364.20	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.299 OTHER CONTRACTUAL SERVICES								
P A CRIMSON FIRE RISK SERVICES	229	0		CDED ANNUAL FIRE EXTINGUISHER INSP.	33.00	.00		110401
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					33.00	.00		
Total COMMUNITY DEVELOPMENT:					33.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ALL BRITE GLASS & MIRROR CO	2281	0		VH RESNAP DOOR JAMB AND FILTER	420.00	.00		110401
ALLIED GARAGE DOOR INC	140933	0		#631 BLDG, SE OHD LIFTMASTER REPLACE	1,669.39	.00		110401
P A CRIMSON FIRE RISK SERVICES	230	0		WET WEATHER FIRE EXTINGUISHER INSP.	157.76	.00		110401
P A CRIMSON FIRE RISK SERVICES	233	0		MAINT GARAGE FIRE EXTINGUISHER INSP.	33.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	234	0		VH ANNUAL FIRE EXTINGUISHER INSP.	104.99	.00		110401
P A CRIMSON FIRE RISK SERVICES	236	0		PW OFFICE FIRE EXTINGUISHER INSP.	84.88	.00		110401
P A CRIMSON FIRE RISK SERVICES	237	0		SIGN SHOP FIRE EXTINGUISHER INSP.	119.76	.00		110401
P A CRIMSON FIRE RISK SERVICES	238	0		PW #28 FIRE EXTINGUISHER INSP.	39.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	239	0		WATER CENTRAL FIRE EXTINGUISHER INSP	88.99	.00		110401
P A CRIMSON FIRE RISK SERVICES	240	0		PW GARAGE FIRE EXTINGUISHER INSP.	141.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	241	0		PARKS BLDG FIRE EXTINGUISHER INSP.	81.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	242	0		PD ANNUAL FIRE EXTINGUISHER INSP.	296.51	.00		110401
P A CRIMSON FIRE RISK SERVICES	243	0		CHAMBER FIRE EXTINGUISHER INSP.	33.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	244	0		MUSEUM FIRE EXTINGUISHER INSP.	39.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	245	0		FLEET FIRE EXTINGUISHER INSP.	54.00	.00		110401
THYSSENKRUPP ELEVATOR CORP	5001161154	0		SRVC CALL,VH ELEVATOR REPAIR	1,033.00	.00		110401
TYCO INTEGRATED SECURITY LLC	33289330	0		VH WIRELESS ALARM MONIT.	173.35	.00		110401
TYCO INTEGRATED SECURITY LLC	33289331	0		MUSEUM WIRELESS ALARM MONIT.	173.35	.00		110401
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					4,741.98	.00		
Total BUILDINGS & GROUNDS:					4,741.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4032763538	0		UNIFORM, MATS, TOWELS	53.30	.00		110401
Total 10.518.00.215 SHOP SERVICES:					53.30	.00		
10.518.00.309 GAS & DIESEL FUEL								
GAS DEPOT INC	74457	0		VLLG VEHICLES UNLEADED FUEL	11,158.10	.00		110401
GAS DEPOT INC	74458	0		VLLG VEHICLES DIESEL FUEL	3,516.30	.00		110401
Total 10.518.00.309 GAS & DIESEL FUEL:					14,674.40	.00		
Total GARAGE:					14,727.70	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	11954	0		INSPECTIONS; SEP 2019	1,669.20	.00		110401
B & F CONSTRUCTION CODE SERVIC	11954	0		INSPECTIONS; SEP 2019	557.20	.00		110401
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					2,226.40	.00		
Total ENGINEERING:					2,226.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
ADDISON, VILLAGE OF	REIMBURSE	0		PEER SUPPORT TRAINING CLASS; E.GONZ	500.00	.00		110401
GONZALEZ, ELIZABETH	TRAVELSEP19	0		DARK WEB & DIGITAL FORENSICS CLASS;	71.94	.00		110401
LANDA, JESUS	TRAVELSEP19	0		DEFENSIVE TACTICS TRAINING; MEAL REIM	45.70	.00		110401
VPPD	PCSEPT-OCT	0		CSO TRAINING; S.CIHAK	15.00	.00		110401
VPPD	PCSEPT-OCT	0		CSO TRAINING; P.LYONS	19.39	.00		110401
VPPD	PCSEPT-OCT	0		WELLNESS CLASS; S.BREGMAN	15.00	.00		110401
VPPD	PCSEPT-OCT	0		TRAINING; T.WALSH	24.04	.00		110401
VPPD	PCSEPT-OCT	0		TRAINING; G.GAROFALO	14.47	.00		110401
VPPD	PCSEPT-OCT	0		TRAINING; J.LANDA	15.00	.00		110401
VPPD	PCSEPT-OCT	0		TRAINING (EG,LE,DG); E.GONZALEZ	45.00	.00		110401
Total 10.520.01.202 TRAINING & CONFERENCES:					765.54	.00		
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9840245066	0		DATA FOR LICENSE PLATE READER	76.02	.00		110401
Total 10.520.01.210 TELEPHONE:					76.02	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
ON TARGET ADC INC	5371	0		SCIENTIFIC WILDLIFE MGMT FEES	1,500.00	.00		110401
SCIENTIFIC WILDLIFE MANAGEMENT	5372	0		WEBSITE MEMBERSHIP FOR 1 YEAR	600.00	.00		110401
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					2,100.00	.00		
10.520.01.303 DUES & PUBLICATIONS								
VPPD	PCSEPT-OCT	0		PEER JURY SUPPLIES; W.LYONS	20.86	.00		110401
Total 10.520.01.303 DUES & PUBLICATIONS:					20.86	.00		
10.520.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV1806302	0		ENVELOPES FOR EVIDENCE	51.00	.00		110401
VPPD	PCSEPT-OCT	0		CALENDAR/PLANNER FOR COURT DATES; L	20.29	.00		110401
VPPD	PCSEPT-OCT	0		OFFICE SUPPLIES; L CONFORTI-ZIMMERMA	23.08	.00		110401
Total 10.520.01.317 OFFICE SUPPLIES:					94.37	.00		
10.520.01.399 OTHER SUPPLIES								
VPPD	PCSEPT-OCT	0		CUPS FOR BOOKING ROOM; J.CIHAK	8.60	.00		110401

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.520.01.399 OTHER SUPPLIES:					8.60	.00		
10.520.08.336 PHOTO MATERIALS & SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV1806302	0		DVDS FOR EVIDENCE	59.98	.00		110401
Total 10.520.08.336 PHOTO MATERIALS & SUPPLIES:					59.98	.00		
10.520.09.333 RANGE SUPPLIES								
VPPD	PCSEPT-OCT	0		BATTERY FOR RANGE; J.SVARA	26.97	.00		110401
Total 10.520.09.333 RANGE SUPPLIES:					26.97	.00		
Total POLICE:					3,152.34	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.25.219 UTILITY - ELECTRIC								
CONSTELLATION NEW ENERGY INC	707658-8 9/19-1	0		0 E WISCONSIN AVE ; 8/20-9/19/19	10,489.96	.00		110401
Total 10.525.25.219 UTILITY - ELECTRIC:					10,489.96	.00		
10.525.25.395 STREET SIGN MATERIALS								
TRAFFIC CONTROL & PROTECTION	102467	0		AVERY OMNICUBE	398.70	.00		110401
TRAFFIC CONTROL & PROTECTION	102468	0		ALUMINUM BLANKS	137.40	.00		110401
Total 10.525.25.395 STREET SIGN MATERIALS:					536.10	.00		
10.525.27.285 DISPOSAL EXPENSE								
MARCOTT ENTERPRISES INC	18469	0		STREET SWEEPINGS OUT OF PW	7,357.46	.00		110401
MARCOTT ENTERPRISES INC	18475	0		SPOILS OUT OF PW	6,023.48	.00		110401
Total 10.525.27.285 DISPOSAL EXPENSE:					13,380.94	.00		
10.525.27.344 CONCRETE - REDI MIX								
WESTMORE SUPPLY CO	R99845	0		YARDS OF CEMENT	750.00	.00		110401
WESTMORE SUPPLY CO	R99855	0		YARDS OF CEMENT	850.00	.00		110401
WESTMORE SUPPLY CO	R99880	0		YARDS OF CEMENT	680.00	.00		110401
Total 10.525.27.344 CONCRETE - REDI MIX:					2,280.00	.00		
Total STREET:					26,687.00	.00		
Total CORPORATE FUND:					51,568.42	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
19.520.01.310 DUI TECHNOLOGY EXPENDITURES								
CAR REFLECTIONS	19-336	0		RESTRIPE SQUAD CAR #191	785.00	.00		110401
Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES:					785.00	.00		
Total POLICE:					785.00	.00		
Total DUI TECHNOLOGY FUND:					785.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
27.502.01.292 ENGINEERING SERVICES								
MUTUAL AID BOX ALARM SYSTEM	19476	0		SEPT PRE-DESIGN SRVCS LIONS PARK	2,511.81	.00		110401
Total 27 502.01.292 ENGINEERING SERVICES:					2,511.81	.00		
27.502.01.401 CAPITAL OUTLAY								
TAPCO	1652624	0		6 STOP SIGNS AND MOUNTING KIT	8,273.64	.00		110401
Total 27 502.01.401 CAPITAL OUTLAY:					8,273.64	.00		
Total GENERAL:					10,785.45	.00		
Total TIF 5 FUND - KENILWORTH:					10,785.45	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	1282458	0		ICC OFFICE SUPPLIES-PENS,BADGE	43.19	.00		110401
GARVEY'S OFFICE PRODUCTS	1289644	0		ICC OFFICE SUPPLIES-BNDERS,PADS	56.62	.00		110401
GARVEY'S OFFICE PRODUCTS	1293784	0		ICC OFFICE SUPPLIES-POST ITS,CARDS	19.67	.00		110401
GARVEY'S OFFICE PRODUCTS	1294979	0		ICC OFFICE SUPPLIES-POST ITS	6.54	.00		110401
GARVEY'S OFFICE PRODUCTS	1809262	0		ICC OFFICE SUPPLIES-EXP FILE POCKETS	67.47	.00		110401
Total 35.502.01.317 OFFICE SUPPLIES:					193.49	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
P A CRIMSON FIRE RISK SERVICES	16473	0		ICC SEMI-AN SUPPRESSION SYS. INSP.	136.93	.00		110401
P A CRIMSON FIRE RISK SERVICES	231	0		CORTESI DEPOT.FIRE EXTINGUISHER INSP.	33.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	232	0		CRB ANNUAL FIRE EXTINGUISHER INSP.	124.87	.00		110401
P A CRIMSON FIRE RISK SERVICES	246	0		RECREATION BUS FIRE EXTINGUISHER INS	60.50	.00		110401
P A CRIMSON FIRE RISK SERVICES	247	0		N.TERRACE BUILD.FIRE EXTINGU. INSP.	33.00	.00		110401
P A CRIMSON FIRE RISK SERVICES	248	0		ICC ANNUAL FIRE EXTINGUISHER INSP.	248.86	.00		110401
TYCO INTEGRATED SECURITY LLC	33289329	0		ICC WIRELESS ALARM MONIT	173.35	.00		110401
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					810.51	.00		
35.502.35.311 PROGRAM SUPPLIES								
LEMUS, JORGE	SUM-1ST	0		1ST PLC. ADULT COREC SOFTBALL	200.00	.00		110401
Total 35.502.35.311 PROGRAM SUPPLIES:					200.00	.00		
35.502.36.281 RENTAL OF EQUIPMENT								
SIMPLE SANITATION INC	3723	0		JAC SCHOOL YTH SOCCER.TOILET	80.00	.00		110401
Total 35.502.36.281 RENTAL OF EQUIPMENT:					80.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
FUN EXPRESS LLC	698826951-01	0		SENIOR PROGRAM SUPPLIES	40.06	.00		110401
METRA GROUP TRAVEL	HTR2019	0		HOLIDAY TRAIN RIDE 2019	580.80	.00		110401
MICHAEL ANTHONY'S PIZZA	138500	0		OCT-SENIOR LUNCH BUNCH	142.50	.00		110401
PELSOR SCOTT	AWARDS2019	0		AWARD FOR 1ST PLACE SOFTBALL LEAGUE	350.00	.00		110401
PELSOR SCOTT	AWARDS2019	0		AWARD FOR 1ST PLACE SOFTBALL PLAYOF	125.00	.00		110401
Total 35.502.36.311 PROGRAM SUPPLIES					1,238.36	.00		
Total GENERAL:					2,522.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total RECREATION FUND:					2,522.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.02.319 ATHLETIC FIELD MATERIALS								
MARTENSON TURF PRODUCTS INC	72235	0		PRO CHOICE INFIELD CONDITIONER	447.00	.00		110401
Total 36.502.02.319 ATHLETIC FIELD MATERIALS:					447.00	.00		
Total GENERAL:					447.00	.00		
Total PARKS FUND:					447.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.03.299 OTHER CONTRACTUAL SERVICES								
P A CRIMSON FIRE RISK SERVICES	235	0		POOL ANNUAL FIRE EXTINGUISHER INSP.	169.40	.00		110401
Total 41.502.03.299 OTHER CONTRACTUAL SERVICES:					169.40	.00		
Total GENERAL:					169.40	.00		
Total SWIMMING POOL FUND:					169.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
67.502.02.402 NON-CAPITAL OUTLAY								
VPPD	PCSEPT-OCT	0		SHELVING SUPPORTS FOR EVIDENCE ROO	32.38	.00		110401
Total 67.502.02.402 NON-CAPITAL OUTLAY:					32.38	.00		
Total GENERAL:					32.38	.00		
Total BUILDING IMPROVEMENTS FUND:					32.38	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.02.274 METER REPAIRS								
CORE & MAIN	L263422	0		LARGE METERS	8,131.10	.00		110401
Total 82.502.02.274 METER REPAIRS:					8,131.10	.00		
82.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-134132	0		WATER SAMPLES	229.50	.00		110401
Total 82.502.02.293 LABORATORY TESTING:					229.50	.00		
82.502.02.343 STONE								
MARCOTT ENTERPRISES INC	18474	0		STONE STOCKPILE	2,564.46	.00		110401
Total 82.502.02.343 STONE:					2,564.46	.00		
82.502.02.352 WATERMAIN REPAIR PARTS								
ZIEBELL WATER SERVICE	247786-000	0		WATER MAIN PARTS GRIP COUPLING	1,112.00	.00		110401
Total 82.502.02.352 WATERMAIN REPAIR PARTS:					1,112.00	.00		
82.502.02.355 FIRE HYDRANT REPAIR PARTS								
CORE & MAIN	L287084	0		HYDRANTS FOR STOCK	7,579.80	.00		110401
Total 82.502.02.355 FIRE HYDRANT REPAIR PARTS:					7,579.80	.00		
82.502.02.399 OTHER SUPPLIES								
DUPAGE TOPSOIL INC	049149	0		6 WHLR PULV- CPU	350.00	.00		110401
Total 82.502.02.399 OTHER SUPPLIES:					350.00	.00		
Total GENERAL:					19,966.86	.00		
Total WATER SUPPLY FUND					19,966.86	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.02.285 DISPOSAL EXPENSE								
MARCOTT ENTERPRISES INC	18480	0		HAULING SPOILS FROM DOME	1,460.00	.00		110401
Total 83.502.02.285 DISPOSAL EXPENSE:					1,460.00	.00		
83.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-52289	0		WWFTF SAMPLES	1,088.00	.00		110401
Total 83.502.02.293 LABORATORY TESTING:					1,088.00	.00		
83.502.02.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	11954	0		INSPECTIONS; SEP 2019	220.00	.00		110401
FLOW TECHNICS	INV000007609	0		PULL PUMP AT WWFTF	196.00	.00		110401
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					416.00	.00		
Total GENERAL:					2,964.00	.00		
Total WASTEWATER FUND:					2,964.00	.00		
Grand Totals:					89,605.07	.00		

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>364.20</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>51,568.42</u>
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	<u>785.00</u>
TIF 5 FUND - KENILWORTH	
Total TIF 5 FUND - KENILWORTH:	<u>10,785.45</u>
RECREATION FUND	
Total RECREATION FUND:	<u>2,522.36</u>
PARKS FUND	
Total PARKS FUND:	<u>447.00</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>169.40</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>32.38</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>19,966.86</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>2,964.00</u>
Grand Totals:	<u>89,605.07</u>

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY



.....
.....

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "110401"

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Board Meeting Held on October 28, 2019

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Minutes Oct 28, 2019](#)

VILLAGE OF VILLA PARK
Iowa Community Center
338 N. Iowa Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

October 28, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON OCTOBER 28, 2019

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Wagner and President Bulthuis.
ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.
ABSENT: Trustee Tucker.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.

There were no participants for Agenda Items 6, 7 or 8.

4. Amendments to the Agenda.

5. Opportunity for Public Comment.

5.a. Recreational Cannabis.

Review of the provisions of the Illinois Cannabis Regulation and Tax Act and discussion relative to the regulation of recreational cannabis at the local level as allowed by the Act.

Resident Justin Shlensky spoke in support of recreational cannabis in the Village.

Marty Atieh with Starbud's US said he would like to open a recreational cannabis establishment in the Village.

Resident Kathy Gilroy spoke in opposition to recreation cannabis and provided statistics in support of her view.

Resident Marilu Alonso spoke in support of recreational cannabis in the Village.

Resident Steve De la Rosa asked about the expungement process and taxation. President Bulthuis said expunging would be done in phases. Attorney Orr said convictions for possession of marijuana would be expunged as long as it was not coupled with a serious, dangerous or threatening crime. She also said the state will begin taxing cannabis businesses on January 1, 2020 while local taxes begin on September 20, 2020.

Resident Zack McArdle spoke in support of recreational cannabis in the Village.

Board discussion ensued. Attorney Orr provided clarification and additional information. Police Chief Lay responded to questions from the board. Consensus of the board was to proceed to an ordinance for allowing the sale of cannabis in commercial district M-1 and C-3 service business district.

6. Consent Agenda.

6.a. Bill Listing for the Weeks of October 14 and 21, 2019 in the Total Amount of \$1,368,567.46.

6.b. Minutes from the Village Board Meeting Held on October 14, 2019.

Motion to approve Consent Agenda was made by Trustee Murphy and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Wagner, Cilella, Cuzzone, Murphy and President Bulthuis. There were no nays. Motion carried.

7. Ordinances.

7.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation to Allow the Improvement of a Driveway for a Property Without a Garage at 710 S. Princeton Avenue.

A petitioner is requesting a variation to improve a driveway on a property that has never had a garage. On October 10, 2019, the Zoning & Planning Commission unanimously recommended approval of a variance that would allow for this improvement at 710 S. Princeton Avenue.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Patrick. Trustee Murphy asked about feedback from the neighbors. President Bulthuis said there was no negative feedback. Roll call vote tallied six (6) ayes made by Trustees Cilella, Murphy, Wagner, Patrick, Cuzzone and President Bulthuis. There were no nays. Motion carried.

7.b. Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending an Approved Planned Unit Development for Property Located at 102-298 West Roosevelt Road.

A petitioner is requesting approval of an existing Planned Unit Development to add 22,000 square feet of additional retail space for a Ross store. On October 10, 2019, the Zoning & Planning Commission unanimously recommended approval of this proposal with some conditions, which are included within the proposed ordinance.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Patrick. Trustee Wagner asked about the location of the retaining wall. President Bulthuis provided the information. Roll call vote tallied six (6) ayes made by Trustees Cilella, Murphy, Cuzzone, Wagner, Patrick and President Bulthuis. There were no nays. Motion carried.

8. Resolutions.

8.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement between the Village of Villa Park, DuPage County, Illinois, and the Illinois Department of Healthcare and Family Services.

The Intergovernmental Agreement between the Village and the Illinois Department of Healthcare and Family Services will allow for a supplemental payment to be added to a Medicaid patient's bill. Quarterly, the Managed Care Organization (MCO) will send a check to the Village of Villa Park for a total of the supplemental payments. Upon receipt, the Illinois Department of Healthcare and Family Services will issue an invoice for 50% of the supplemental payment. Additional revenue from the Ground Emergency Medical Transportation (GEMT) program is estimated at \$50,000 annually.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Murphy. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Cilella, Cuzzone, Patrick, Murphy, Wagner and President Bulthuis. There were no nays. Motion carried.

9. Public Comments on Non-Agenda Items.

Justin Shlensky, Environmental Concerns Commission Chair, presented a flyer for their Pumpkin Smash event to recycle pumpkins for composting on November 2 from at 9 a.m. at Village Hall parking lot.

10. Village Clerk's Report.

Clerk Korynecky had no report or recommendations.

11. Village Trustees' Report.

Trustee Patrick thanked the residents who came out for the cannabis discussion. He mentioned recent events in the Village. He also recommended an annual meeting with the business districts. President Bulthuis said business meetings with the St. Charles Road, North Avenue and Roosevelt Road corridors were held in the past. He suggested that the Economic Development Commission organize these meetings once again.

Trustee Cilella thanked the S. Villa Avenue business district for their recent trick or treat event. He asked residents to visit the new reopened Library. He also commended Parks and Recreation on the new equipment at Willowbrook Park on High Ridge.

Trustee Cuzzone, liaison to the Economic Development Commission, said he will bring the recommendation to renew the business corridor meetings to the commission.

Trustee Wagner reminded residents about the Calvary United Methodist Church annual spaghetti dinner on November 8 from 5 to 8 p.m. He said the Friends of the Library will present their annual murder mystery play on November 8, 9 and 10. He said the owner of Merrakesh Express Cafe at the Metra station plans to open in early November. He also said he participated in a CERTS disaster reenactment of a Metra train derailment.

Trustee Murphy referred to the recent Chinese Church grand opening and said she attended the craft show at Willowbrook High School on October 21. She also asked residents to check out the events scheduled in the new Parks and Recreation Fall/Winter brochure.

12. Village President's Report.

President Bulthuis asked residents to drive carefully on Halloween and watch for children crossing streets.

13. Village Manager's Report.

Manager Keehner had no report or recommendation.

14. Executive Session.

14.a. Pursuant to the General Provisions of the Open Meetings Act:

- a. 5ILCS 120/2 (c)(1) Personnel Matters
- b. 5ILCS 120/2 (c)(2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c)(5) Purchase or Lease of Property
- d. 5ILCS 120/2 (c)(6) Sale or Lease of Property
- e. 5ILCS 120/2 (c)(11) Pending Litigation
- f. 5ILCS 120/2 (c)(21) Discussion of Closed Session Minutes

15. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Cilella. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting is November 11, 2019.

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section:

Subject:

First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Imposing a Municipal Retailers' Occupation Tax on the Sale of Cannabis

Suggested Action:

At the regular meeting of the Village Board held on October 28, 2019, the Board voted to proceed with the necessary amendments to Village Code to accommodate changes to state law as it relates to the Cannabis Regulation and Tax Act (410 ILCS 705). The ordinance being considered imposes a 3% municipal retailers tax on the sale of cannabis. All tax dollars received as a result of this tax would be directly applied to the Village's Police and Fire Pension Funds and would be reconsidered on or before December 31, 2024.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Cannabis Municipal Retailers Tax](#)

[ORD - Cannabis Retail Tax](#)



Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis
Trustee Cilella
Trustee Murphy
Trustee Tucker
Clerk Korynecky
Trustee Cuzzone
Trustee Patrick
Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr. *RK*

DATE: November 8, 2019

RE: Cannabis Municipal Retailers' Occupation Tax

The Cannabis Regulation and Tax Act (410 ILCS 705) creates the financial and regulatory framework for the sale and use of cannabis in Illinois. House Bill 1438 was passed by the Illinois General Assembly on June 4, 2019, and the legislation was signed by Governor Pritzker on June 25, 2019.

At the regular meeting of the Village Board held on October 28, 2019, the Board voted to proceed with the necessary amendments to Village Code to accommodate changes to state law as it relates to the Cannabis Regulation and Tax Act. Direction was provided at that time to propose a 3% municipal retailers' occupation tax on the retail sale of cannabis in Villa Park. Further discussion provided that revenues generated as a result of this 3% tax would be applied to the Police and Fire Pension Funds, and this direction of sales tax revenue would be reconsidered on or before December 31, 2024.

Lombard, Oakbrook Terrace, and DuPage County have also chosen to implement a 3% municipal retailers' tax on cannabis sales. The Village of Addison has not yet fully committed to cannabis sales, but it is anticipated that sales will be allowed and a 3% tax implemented.

Ordinance No. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
IMPOSING A MUNICIPAL RETAILERS' OCCUPATION TAX ON THE SALE OF CANNABIS**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, this Ordinance is adopted pursuant to the provisions of the Illinois Municipal Cannabis Retailers' Occupation Tax Law, 65 ILCS 5/11-8-22 *et seq.* ("*Act*"); and,

WHEREAS, this Ordinance is intended to impose the tax authorized by the Act providing for a municipal cannabis retailers' occupation tax which will be collected by the Illinois Department of Revenue.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Adoption of Tax. Chapter 23 of the Village Park Municipal Code is hereby amended by the addition of Article XII that will read as follows:

"Sec. 1201. Tax imposed; Rate.

- (a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Program Act, at retail in the Village at the rate of three percent (3%) of the gross receipts from these sales made in the course of that business.
- (b) The imposition of this tax is in accordance with the provisions of Sections 8-11-22, of the Illinois Municipal Code (65 ILCS 5/8-11-22).

Sec. 23-1202. Collection of tax by retailers.

- (a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (the “Department”). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller’s tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.
- (b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this article.”

Section 3. Application of Tax Proceeds.

All taxes imposed by Article XII of Chapter 23 of the Village Park Municipal Code shall be applied to the Police and Fire Pension Funds established by the Village as mandated by the laws of the State of Illinois and shall be in addition to the mandatory annual contribution required to be made by the Village.

Section 4. Severability.

If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

Section 5. Effective Age.

This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law, provided, however, that the tax provided for herein shall take effect for all sales on or after the first day of January, 2020. Copies of this Ordinance shall be certified and sent to the Illinois Department of Revenue prior to September 30, 2020.

Section 6. Review.

The application of this tax received by the Village to be applied to the Village Police and Fire Pension Funds as aforesaid shall be reconsidered on or before December 31, 2024.

Passed this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this ____ day of _____, 2019.

Village President

Attest:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 4, Article III of the Villa Park Municipal Code Allowing the Addition of a Sixth Gaming Terminal at Licensed Establishments

Suggested Action:

Public Act 101-31, effective June 28, 2019, amended the Video Gaming Act to permit six video gaming terminals at any establishment having a State license to operate video gaming terminals from the State of Illinois and a liquor license from the Village. Currently Villa Park Municipal Code only allows five video gaming terminals in establishments that have a state license to operate video gaming and a Village liquor license. The ordinance for consideration would amend the Village's municipal code to be consistent with the laws of the state, thereby allowing the addition of a sixth gaming terminal at licensed establishments in Villa Park.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[ORD - Revising Ch. 4 Allowing Six Gaming Terminals](#)

[MEMO - Codification Permitting Sixth Gaming Terminal](#)

Ordinance No. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
AMENDING CHAPTER 4, ARTICLE III OF THE VILLA PARK MUNICIPAL CODE
ALLOWING THE ADDITION OF A SIXTH GAMING TERMINAL AT LICENSED
ESTABLISHMENTS**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Public Act 101-31, effective June 28, 2019, amended the Video Gaming Act to permit six (6) video gaming terminals at any establishment having a State license to operate video gaming terminals from the State of Illinois and a liquor license from the Village; and,

WHEREAS, Section 3-409(d)(5) of the Village Park Municipal Code only allows five (5) video gaming terminals in establishments that have a State license to operate video gaming and a Village liquor license; and,

WHEREAS, the Village has determined that it is in the best interest of businesses within the Village with video gaming terminals to be allowed to have the number of terminals as provided by the laws of this State.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1. That Section 3-409(d)(5) of Article III, Chapter 4 of the Villa Park Municipal Code be amended to read as follows:

“(5) There shall not be more than six (6) video gaming terminals on any premises.”

Section 2. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this ____ day of _____, 2019.

Village President

Attest:

Village Clerk



Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis
Trustee Cilella
Trustee Murphy
Trustee Tucker
Clerk Korynecky
Trustee Cuzzone
Trustee Patrick
Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr. *R/K*

DATE: October 9, 2019

RE: Gaming Terminals at Licensed Establishments

Public Act 101-31, effective June 28, 2019, amended the Video Gaming Act to permit six video gaming terminals at any establishment having a State license to operate video gaming terminals from the State of Illinois and a liquor license from the Village. Currently, Villa Park Municipal Code only allows five video gaming terminals in establishments that have a State license to operate video gaming and a Village liquor license. The ordinance for your consideration would amend the Village's municipal code to be consistent with the laws of the state, thereby allowing the addition of a sixth gaming terminal at licensed establishments in Villa Park.

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation to Allow the Upgrade of a Legal Non-Conforming Sign as to Size at 220 East North Avenue

Suggested Action:

A representative of Supreme Lobster has petitioned for a variance to allow an upgrade to a sign that is legal non-conforming as to size. The existing sign currently exceeds size requirements for a free-standing sign. Ownership at Supreme Lobster wishes to change the existing manual changeable copy portion of the sign to an electronic message board. On September 12, 2019, the Zoning & Planning Commission unanimously recommended approval of this variance request.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Supreme Lobster Sign](#)

[ORD - Supreme Lobster Sign](#)

[PW Memo](#)

[Exhibit A](#)



Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Manager Keehner

FROM: Community Development Department

DATE: October 21, 2019

RE: **Petition PZ-19-0007 Variance from sign size for a legal non-conforming sign for property located at 220 East North Avenue (Olympik Signs, Petitioner).**

ZONING REQUEST

The petitioner is requesting the following zoning relief:

1. Variation from the maximum size from 200 square feet to 260 square feet for an existing legal non-conforming sign.

BACKGROUND

The petitioner, Olympik Signs on behalf of Supreme Lobster, is seeking approval to upgrade the existing manual changeable copy sign with an electronic message board. The existing sign measures approximately 260 square feet in size and is considered a legal non-conforming because it exceeds the maximum permitted sign area of 200 square feet and is a pole sign. There is no record of a variance being approved for this sign.

Any change to a legal non-conforming sign requires that the sign be brought into conformance with the existing requirements. As presented, the overall sign size is at odds with the current code requirements. All other requirements, such as height and use of an electronic message board, of the existing sign code are met.

Supreme Lobster is located along the north side of North Avenue, between Ardmore Avenue and Villa Avenue.

PETITION: PZ-19-0007

PETITIONER/OWNER: Olympik Signs/Naples 220 LLC

PRESENT USE/ZONING: Retail sale, processing and distribution of seafood/C-3 Service Business District

LOT SIZE: Approximately 148,381 square feet, 3.4 acres

PIN: 03-34-303-026 and 03-34-303-016

UTILITIES: The property is currently served by sewer and water.

TRAFFIC: No traffic study is necessary.

PUBLIC HEARING: September 12, 2019

SURROUNDING ZONING & LAND USES:

North: M-1 Light Industrial District/Industrial uses

East: C-3 Service Business District/Auto uses

West: C-3 Service Business District /Commercial uses

South: C-3 Service Business District/Commercial uses

COMPREHENSIVE PLAN DESIGNATION:

Corridor Mixed-Use – This land use category is intended for a mixture of multi-family residential, corridor commercial and institutional uses along major transportation, auto-oriented corridors. This classification encompasses the Village's main transportation corridors.

INTERNAL STAFF REVIEW:

Village Manager: Seems reasonable and should enhance their recent expansion.

Public Works: See attached memo from Vassili Voskresenski.

Fire Chief: Supportive of request.

Police Chief: No comments.

RELIEF REQUESTED:

Zoning Request: Variance pursuant to Section 8.6.2.B.1. for continued use of sign in excess of permitted size requirements.

Petitioner is requesting a variance that would allow for the upgrade of a legal non-conforming sign to allow for replacement of an existing manual copy sign with an automatic changeable copy sign for the Supreme Lobster location on North Avenue.

SUMMARY:

This is a request for approval of a variation to allow for the change of an existing legal non-conforming sign. The current sign exceeds the maximum square footage allowed for free-standing signs. The current maximum is 200 square feet. The

existing sign is approximately 260 square feet.

The variance arises from a change from a manual changeable copy sign to an automatic changeable copy sign. Ordinarily, this would not be an issue as we allow for automatic changeable copy up to 50% of the overall sign size. The difference here is that the sign is currently a legal non-conforming sign and when you alter a legal non-conformity you are required to bring it into conformance with existing codes. In this case, the petitioner seeks to keep the existing sign and just replace the existing manual copy with an automatic changeable copy sign.

Staff understands the desire for a variance on behalf of the petitioner in this instance. The Supreme Lobster sign has been a fixture along this stretch of North Avenue for a long time. And the request for an automatic changeable copy sign amounts to less than 25% of the entire sign area.



VIEW OF EXISTING SIGN



LOOKING WEST FROM EASTERN ACCESS DRIVE



LOOKING EAST FROM WESTERN ACCESS DRIVE

Also attached to this memo please find the revised sign package as presented by Olympik Sign, and the approved minutes from the public hearing.

STANDARDS FOR VARIATION:

1. **That the proposed variance at the proposed location is necessary to overcome a particular hardship or practical difficulty;**
The proposed variation is to replace a manual changeable copy sign that is more difficult to use and maintain than an automatic changeable copy sign.
2. **That a reasonable return or use of the property is not possible under the existing regulations;**
As electronic changeable copy signs have become the norm rather than the exception, it stands to reason that a reasonable return is no longer possible with a manual changeable copy sign.
3. **The existing situation is unique;**
As the sign currently exists as a legal non-conforming, the uniqueness is the situation regarding automatic changeable copy and manual changeable copy. We now allow automatic changeable by right on signs up to 50% of the total sign area.
4. **That the proposed variation will not alter the essential character of the locality, impair an adequate supply of light and air to adjacent property; not increase hazard from fire; not impair property values in the neighborhood; not unduly increase congestion on the streets, or otherwise impair public safety; health and convenience;**
It is likely that this variance will not alter the essential character of this area as the sign has been located along this commercial corridor for decades and electronic signs have surpassed changeable copy signs in usage.

On September 12th, 2019, following a public hearing in which no member of the public spoke either for, nor against the request; the Zoning & Planning Commission unanimously recommended approval of the variance request subject to:

1. That the proposed sign is developed according to the sign layout prepared by Olympik Signs with a revised date of September 16, 2019.
2. That necessary permits are obtained prior to construction.

With a finding of fact that such special use meets the standards enumerated in Article 11.5. of Appendix C of the Municipal Code Village of Villa Park Basic Zoning Ordinance.

ZONING AND PLANNING ACTION:

Majority of quorum.

_8_AYES, _0_NAYS

REQUESTED ACTION:

If the Village Board finds in support of the applicant's request, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:

Two-thirds of all member of the Village Board.

____AYES, ____NAYS

Ordinance No _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS GRANTING A
VARIATION TO ALLOW THE UPGRADE OF A LEGAL NON-CONFORMING SIGN
AS TO SIZE AT 220 EAST NORTH AVENUE**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the Village) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5) the President and Board of Trustees of the Village (the “Corporate Authorities”) may determine and vary the regulations relating to its zoning ordinances; and,

WHEREAS, Application PZ-19-0007, filed by Olympik Signs (the “Petitioner”) requested a variance to allow an electronic message board to a legal non-conforming sign pursuant to Section 8.6.2.B.1. of the Villa Park Zoning Ordinance (the “Zoning Ordinance”); and,

WHEREAS, Notice of a Public Hearing on said petition was published on August 21, 2019 in the Daily Herald, a newspaper having general circulation within the Village, all as required by the State statutes and the ordinances of the Village, and

WHEREAS, pursuant to said notice, the Planning and Zoning Commission of the Village conducted a public hearing on September 12, 2019, on said application in accordance with the State statutes and the ordinances of the Village; and

Ordinance No. _____

WHEREAS, the Planning and Zoning Commission of the Village made the required written Findings of Fact finding that the variation met the standards in Section 11.5 of the Zoning Ordinance and recommended that the variation be granted; and

WHEREAS, the Corporate Authorities of the Village of Villa Park have received and considered the recommendation of the Planning & Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That this Ordinance shall apply to the Subject Property legally described as follows:

OF THE EAST 300 FEET, EXCEPTING THE WEST 20 FEET OF THE NORTH 216 FEET THEREOF, OF LOT 3 AND THE NORTH 100 FEET OF LOT 2 IN NORTH-VILLA ASSESSMENT PLAT, BEING A SUBDIVISION OF THAT PART OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 34, LYING WEST OF THE CENTER LINE OF VILLA ROAD IN SECTION 34, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 23, 1958 AS DOCUMENT 884301, IN DUPAGE COUNTY, ILLINOIS.

The property is commonly known as 220 E. North Avenue, Villa Park, Illinois.

PIN Nos.: 03-34-303-026 & 03-34-303-016

Section 2: That subject to the conditions set forth in Section 3 hereof, a variation pursuant to Section 11.5 of the Zoning Ordinance for the addition of an electronic message board to an existing non-conforming sign, as to size, is hereby granted for the Subject Property.

Section 3: That the variation shall be constructed, operated and maintained in accordance with the following plans, diagrams and conditions:

1. That the proposed sign is developed according to the sign layout prepared by Olympik Signs with a revised date of September 16, 2019 and attached as Exhibit A.

Ordinance No. _____

2. That necessary permits are obtained prior to construction.

Section 4: That ordinances or parts of ordinances in conflict with the provisions hereof, are hereby repealed to the extent of such conflict.

Section 5: That this ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed this _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2019.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2019.

DEPARTMENTAL CORRESPONDENCE

Date: 08/27/2019

To: Patrick Grill, Community Development Director

From:



RE: Variance from sign size and masonry monument for legal non-conforming sign for Supreme Lobster (Olympic Signs, Petitioner)

The Public Works Department received permit drawings for the proposed EMC unit on the existing sign at Supreme Lobster and offers the following comments:

Permits

A building permit for the proposed modification will be required.

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting Approval for an Amended Final Planned Unit Development Plan on Property Located at 151 West North Avenue

Suggested Action:

A petitioner is seeking an amendment to a previously approved Planned Unit Development to add two high-speed diesel fueling stations with a canopy to the existing site at 151 West North Avenue and generally known as the BP Pride of Villa Park gas station. On October 10th, the Zoning & Planning Commission unanimously recommended approval of the petition.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - BP Pride PUD](#)

[ORD - BP Pride PUD](#)

[Final PUD Plan 9 19 19](#)

[Photometric Plan](#)

[Canopy & Signage Plan](#)

[Overall Landscape Plan](#)

[Exhibit C Gas Pump](#)

PW Comments

Traffic Report from Corcoran 8.27.19



Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Manager Keehner

FROM: Community Development Department

DATE: October 25, 2019

RE: **Petition PZ-18-0002 Amendment to PUD at the Pride of Villa Park BP located at 151 West North Avenue to add three high speed diesel pumps (Dan Soltis, Petitioner).**

ZONING REQUEST

The petitioner is requesting the following major amendment to the PUD:

1. The addition of two diesel positions and three high-speed diesel pumps with a canopy to the existing site.

BACKGROUND

The petitioner, Dan Soltis, is seeking approval for an amendment to the Planned Unit Development at 151 W. North Avenue to add two diesel positions and three high-speed diesel pumps with a canopy to the existing property. The existing fuel pumps and buildings existing on the site will remain in their current locations, except that the northernmost pumps will only be able to fuel from the south side of the pump to accommodate additional truck maneuvers.

You may recall back in 2014, the petitioner received approval to convert an unused car wash into a drive-thru restaurant that is today, Taco Urbano. The location of the new diesel pumps will be in front of this restaurant.

The subject property is on the south side of North Avenue, between Harvard and Yale. A fuel station has occupied this site for decades.

The petitioner has spent much of the last year negotiating with the Illinois Department of Transportation to purchase excess right of way in order to be able to do this expansion. Ultimately, the purchase was approved and the expansion proposed by the developer is on private property.

PETITION: PZ-18-0002

PETITIONER/OWNER: Dan Soltis/Peter M. Spina

PRESENT USE/ZONING: Fueling center, Convenience store and Restaurant/PUD-C Commercial Planned Unit Development

LOT SIZE: Approximately 25,054 square feet, .58 acres

PIN's: 06-04-203-024

UTILITIES: The property is currently served by sewer and water.

TRAFFIC: Traffic study prepared by petitioner is attached.

PUBLIC HEARING: July 11, 2019

SURROUNDING ZONING & LAND USES:

North: C-3 Service Business District/Multi-tenant retail uses

East: C-3 Service Business District/Commercial service uses

West: C-3 Service Business District/Auto repair

South: M-1 Light Industrial District/Auto-repair and Low-intensity industrial uses

COMPREHENSIVE PLAN DESIGNATION:

The 2009 Comprehensive Plan Update identifies this parcel as Corridor Mixed Use. This land use category is intended for a mixture of multi-family residential, corridor commercial and institutional uses along major transportation, auto-oriented corridors. This classification encompasses the Village's main transportation corridors.

A Concept Plan prepared for this area of North Avenue as part of the Comprehensive Plan identified this area as the West Ardmore Business Park. The plan recognized this area as an opportunity site that calls for modest improvements to the site design, traffic circulation, aesthetics of building facades, landscaping and streetscape image. This concept plan is attached to this memo.

INTERNAL STAFF REVIEW:

Village Manager: No comments.

Public Works: See attached letter from Derrick Martin of V3 dated March 4, 2018. Revised engineering plans submitted 2/4/2019 have been approved.

Fire Chief: No objections.

Police Chief: No objections.

SUMMARY:

This is a request for an amendment to an existing Planned Unit Development (PUD) on the south side of North Avenue between North Harvard Avenue and North Yale Avenue (See attached Subject Site map). Petitioner is seeking to add a two-lane high speed diesel dispensing location within the northeastern portion of the property. No other changes are proposed for the site.



VIEW OF SUBJECT PARCEL FROM NORTH AVENUE



VIEW OF SUBJECT SITE FROM HARVARD AVENUE (WEST SIDE)



VIEW OF SUBJECT SITE FROM YALE AVENUE (EAST SIDE)



VIEW OF EASTERN PORTION OF SUBJECT SITE FROM NORTH AVENUE
PROPOSED IMPROVEMENT WOULD BE IN FOREGROUND OF PHOTO

This proposed improvement includes three diesel pumps, two lanes for fueling and a 30' by 28' canopy that provides 16' of clearance and a total height of 19'. The canopy includes signage on the west and east sides. Users must access the pumps from the west and exit to the east. This redevelopment will also eliminate the existing large stones/boulders currently in use along North Avenue on the property. They can be seen in the photo above. These will be replaced by a poured concrete curb line.

The edge of the north canopy is at the north property line, which means that the setback along North Avenue is zero feet. The zoning requires a setback of 30 feet. The setback of the edge of the east canopy is proposed to be just under 20 feet at

its closest point to Yale Avenue. The zoning requires a setback of 20 feet. Staff wishes to note that many buildings along North Avenue do not meet these setbacks given the uneven nature of the North Avenue right-of-way. Many are setback only a few feet from the right-of-way.

The proposed signage includes the word “DIESEL” on the east and west elevations. No other signage is proposed on the canopy. Three small “DO NOT ENTER” logos will be affixed to the canopy pillars facing east, as access to the pumps from this direction is prohibited.

The proposed use is in compliance with the adopted comprehensive plan, and the use is not likely to adversely impact surrounding uses.

The Zoning & Planning Commission worked with the developer over the course of several meetings to make this project as functional as possible. This recommendation is significantly different from what the developer originally proposed. However, the developer accepted the commentary from the commission and amended the plans to their satisfaction. The developer had originally proposed significantly more signage, less landscaping and had fueling on the north side of the northern-most pumps.

Also attached to this memo is a boundary and topographic survey for the property, a subject parcel map, a letter from the Village’s engineering consultant, and a traffic study.

On October 10, 2019, following a public hearing from August 8, 2019 in which no one spoke for or against, and several additional meetings to reach its conclusions, the Zoning & Planning Commission unanimously recommended approval of this amended PUD to incorporate two high-speed diesel fueling positions into the existing property at 151 West North Avenue with the following conditions:

1. That the site be developed in accordance with the Final PUD Development Plan prepared by WT Group last dated September 19, 2019 and labeled Sheet S-1.
2. That lighting be installed in accordance with the photometric plan prepared by LSI dated September 19, 2019.
3. That canopy signage be developed in accordance with the 2-page plan prepared by Parvin-Claus Sign Company last dated August 8, 2019 with the file name PRD81765.
4. The landscaping be installed in accordance with the Overall Landscape Plan prepared by Heller & Associates last dated September 3, 2019.
5. That the four existing gas pumps closest to North Avenue be limited to service from only the south side of the pump. The north side of these pumps shall resemble the representation on Exhibit C.

With a finding that such amendment meets the criteria enumerated in Section 11.3.3. of Appendix C of the Municipal Code Village of Villa Park Zoning Ordinance.

ZONING AND PLANNING ACTION:

Majority of quorum.

_6_AYES, _0_NAYS

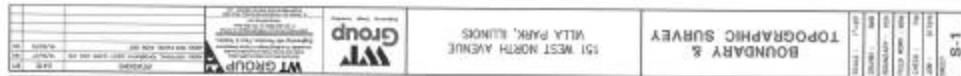
REQUESTED ACTION:

If the Village Board finds in support of the applicant's request, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:

Two-thirds of all member of the Village Board.

____AYES, _____NAYS





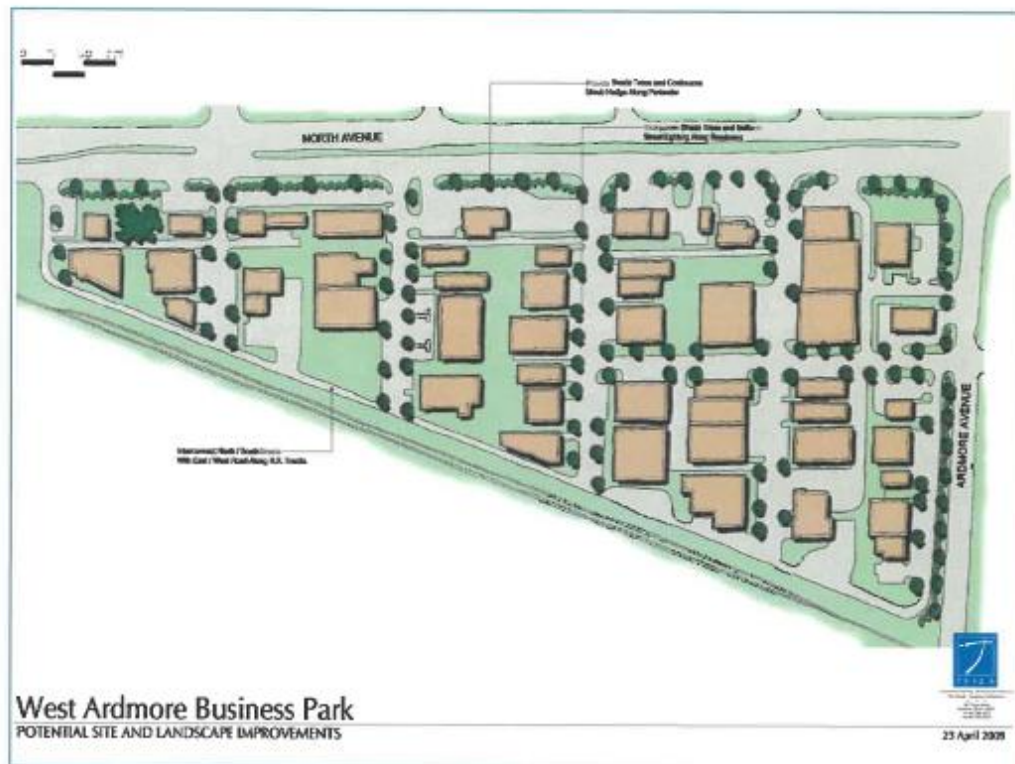
CHAPTER 5 SPECIAL CORRIDOR PLANS

2 | North Avenue

Concept Plans | Site 2

Ardmore Avenue West to Addison Road

Located further west on North Avenue is site 2, the West Ardmore Business Park. This opportunity site, which includes existing buildings, calls for modest improvements to the site design, traffic circulation, aesthetics of building facades, landscaping and streetscape image.



Ordinance No _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS GRANTING
APPROVAL FOR AN AMENDED FINAL PLANNED UNIT DEVELOPMENT ON
PROPERTY LOCATED AT 151 WEST NORTH AVENUE
(DAN SOLTIS, PETITIONER).**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the Village) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant Section 11-13-1.1 of the Illinois Municipal Code (65 ILCS 5/11-13-1.1), the President and Board of Trustees of the Village (collectively, the “Corporate Authorities”) may provide for and allow the classification of planned unit developments in its zoning ordinances; and,

WHEREAS, Article 11 of the Villa Park Zoning Ordinance (the Zoning Ordinance”) provides in Section 11.3.3.E. for the consideration of the approval of the Final PUD development plan and PUD zoning map amendment; and,

WHEREAS, a Final Planned Unit Development Plan was approved for the development of the property commonly known as 151 West North Avenue in 1993 (the “Subject Property”), which plan has been amended over the years; and

WHEREAS, Application PZ-18-0002, filed by Dan Soltis (the “Petitioner”) requested approval of an additional amendment to the Final Planned Unit Development Plan pursuant to Section 11.3.1. of the Villa Park Zoning Ordinance (the “Zoning Ordinance”) with respect to the Subject Property described in Section 2 of this Ordinance: and,

Ordinance No. _____

WHEREAS, the Zoning & Planning Commission of the Village reviewed said application on October 10, 2019, in accordance with the State statutes and the ordinances of the Village; and,

WHEREAS, the Zoning & Planning Commission of the Village has recommended that the Final Planned Unit Development be granted subject to certain conditions; and,

WHEREAS, the Corporate Authorities of the Village of Villa Park received and considered the recommendation of the Planning & Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the foregoing recitals shall be and are hereby incorporated as findings as if said recitals were fully set forth within this Section 1.

Section 2: That this Ordinance shall apply to the Subject Property legally described on Exhibit A.

Section 3: That the Final Planned Unit Development Plan for the Subject Property approved is hereby amended by amending Section 2 by incorporating two high-speed diesel fueling stations and shall be constructed, operated and maintained in accordance with the following plans and diagrams:

1. That the site be developed in accordance with the Final PUD Development Plan prepared by WT Group last dated September 19, 2019 and labeled Sheet S-1.
2. That lighting be installed in accordance with the photometric plan prepared by LSI dated September 19, 2019.
3. That canopy signage be developed in accordance with the 2-page plan prepared by Parvin-Claus Sign Company last dated August 8, 2019 with the file name PRD81765.
4. The landscaping be installed in accordance with the Overall Landscape Plan prepared by Heller & Associates last dated September 3, 2019.

Ordinance No. _____

5. That the four existing gas pumps closest to North Avenue be limited to service from only the south side of the pump. The north side of these pumps shall resemble the representation on Exhibit C.

all as attached hereto and made a part hereof as exhibits.

Section 4: That all other provisions of Ordinance 3785 shall remain in full force and effect except as amended by this Ordinance.

Section 5: That this ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed this _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2019.

Village President

Attest:

Village Clerk

Published in pamphlet form:

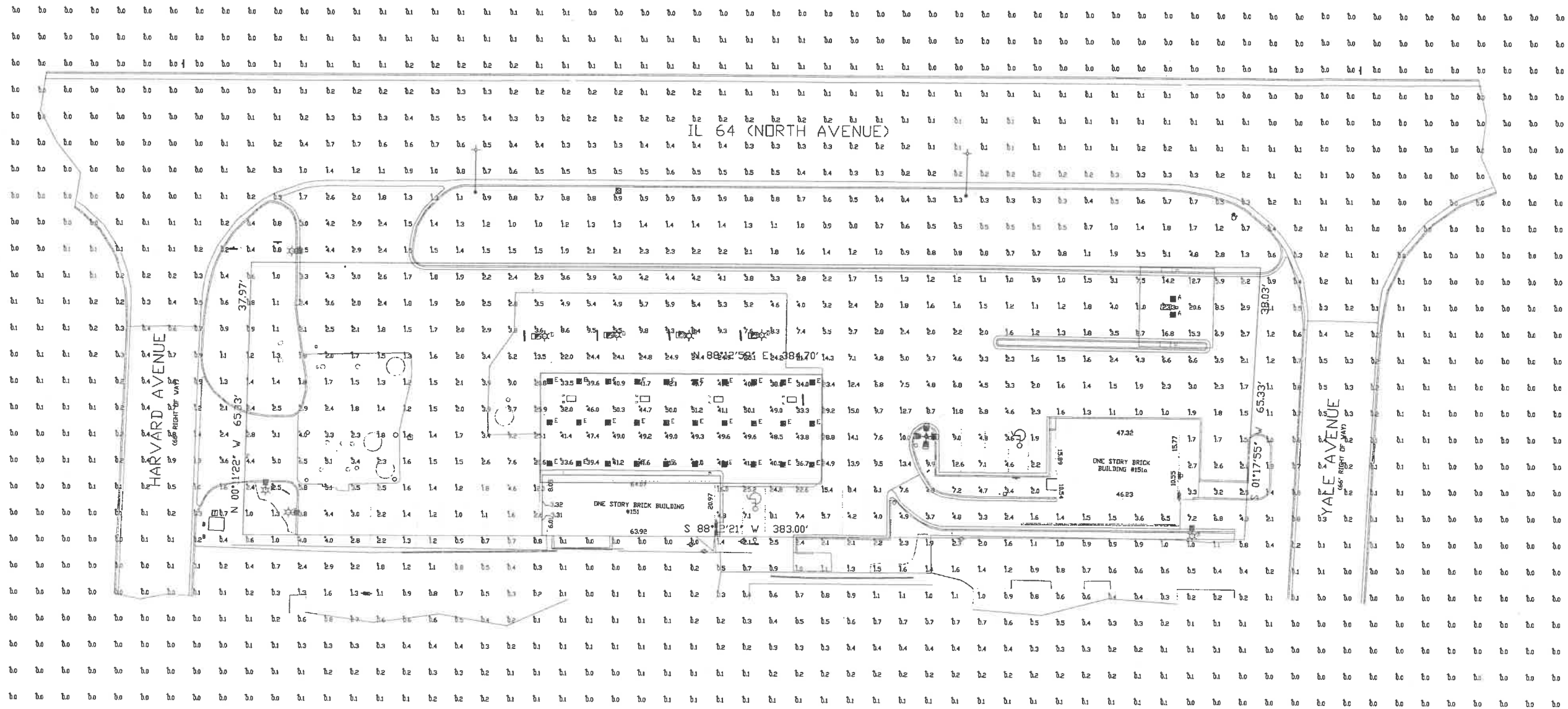
_____, 2019.

EXHIBIT A

Parcel 1: Lots 66, 67, 68, 69, 70, 71, 72, 73, 74, 75 and 76 in Alder's North Avenue Addition to Villa Park, being a Subdivision in the Northeast Quarter of Section 4, Township 39 North, Range 11, East of the Third Principal Meridian, according to the plat thereof recorded June 13, 1924 as Document 178958, except that part taken for roadway purposes in DuPage County, Illinois.

Parcel 2: That portion of Illinois Route 64 described as follows, Beginning at the intersection of the south Right of Way line of said Illinois Highway Route 64 with the east line of Lot 66 in Adler's North Avenue Addition to Villa Park, being a subdivision of part of the Northeast Quarter of Section 4, Township 39 North, Range 11, East of the Third Principal Meridian, according to the plat thereof recorded June 13, 1924 as Document 178958, thence south 88 degrees 13 minutes 39 seconds west, 383.80 feet, along said south Right of Way line, to its intersection with the west line of Lot 76 in said Adler's North Avenue Addition to Villa Park; thence north 00 degrees 31 minutes 12 seconds east, 38.03 feet, along said west line of Lot 76, extended north; thence north 88 degrees 13 minutes 39 seconds east 384.30 feet to a point on said east line of Lot 66 extended north; thence south 01 degrees 15 minutes 59 seconds west 38.05 feet, along said north extension of the east line of Lot 66, to the point of beginning, in DuPage County, Illinois.

The property is commonly referred to as Pride of Villa Park BP, located at 151 W. North Avenue, Villa Park, Illinois.



Luminaire Schedule								
Symbol	Qty	Label	Arrangement	Description	LLF	Lumens/Lamp	Arr. Lum. Lumens	Arr. Watts
	2	A	SINGLE	SCV-LED-13L-SC-50 MTD @ 18"	1.000	N.A.	12933	84.3
	4	B	SINGLE	XAMU-FT-LED-128-HO-CW-SINGLE-24"POLE+2"BASE	0.720	N.A.	17332	176
	1	C	4 @ 90 DEGREES	XAMU-FT-LED-128-HO-CW-G90-24"POLE+2"BASE	0.720	N.A.	69328	704
	4	D	SINGLE	XAMU-5-LED-128-HO-CW-SINGLE-24"POLE+2"BASE	0.720	N.A.	14788	175
	30	E	SINGLE	CR03-S-LED-84-550-CW-UE MTD @ 18"	0.720	N.A.	12159	163

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
ALL CALC POINTS	Illuminance	Fc	2.46	51.2	0.0	N.A.	N.A.
INSIDE CURB	Illuminance	Fc	4.98	25.9	0.7	7.11	37.00
LRG CANOPY	Illuminance	Fc	41.48	51.2	23.4	1.77	2.19
SM CANOPY	Illuminance	Fc	17.15	23.3	12.7	1.35	1.83



Click image to open Product Page

Based on the information provided, all dimensions and luminaire locations shown represent recommended positions. The engineer and/or architect must determine the applicability of the layout to existing or future field conditions.

This lighting plan represents illumination levels calculated from laboratory data taken under controlled conditions in accordance with The Illuminating Engineering Society (IES) approved methods. Actual performance of any manufacturer's luminaires may vary due to changes in electrical voltage, tolerance in lamps/LED's and other variable field conditions. Calculations do not include obstructions such as buildings, curbs, landscaping, or any other architectural elements unless noted. Fixture nomenclature noted does not include mounting hardware or poles. This drawing is for photometric evaluation purposes only and should not be used as a construction document or as a final document for ordering product.

Total Project Watts
Total Watts = 71666

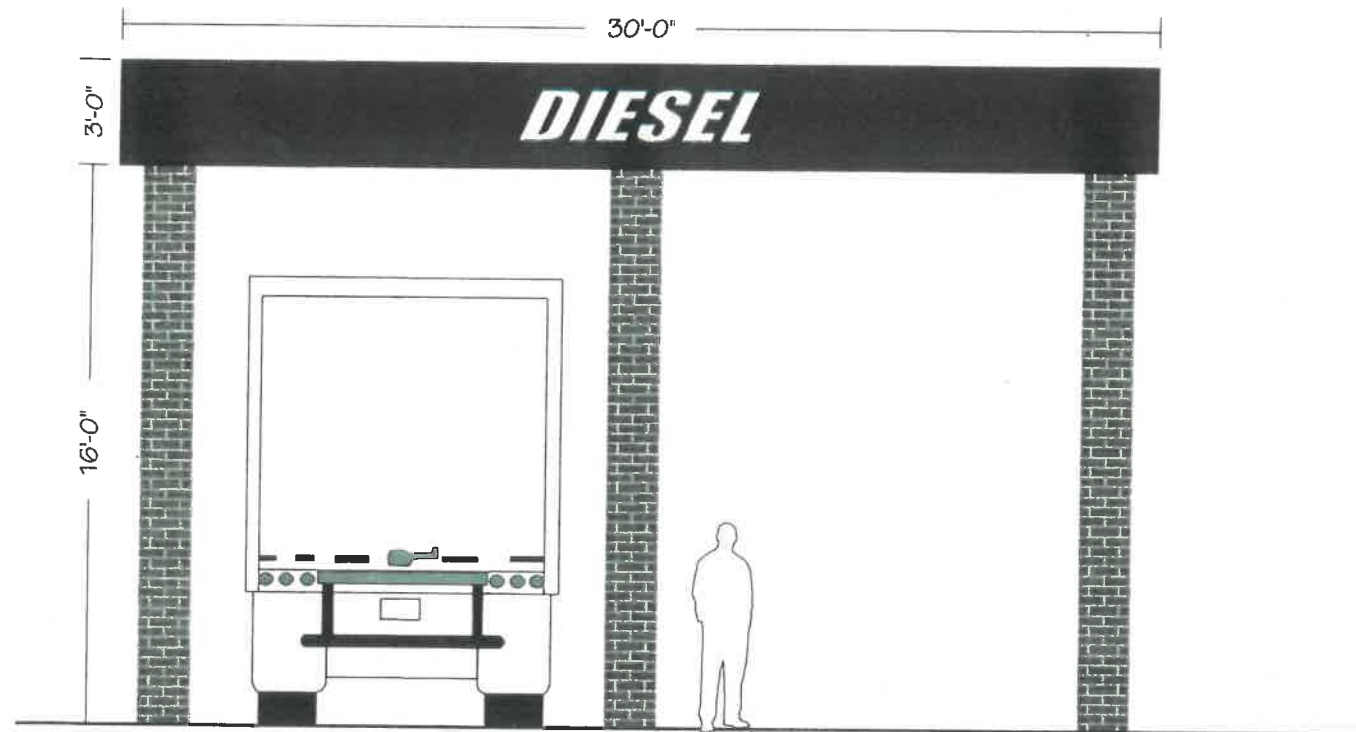


LIGHTING PROPOSAL LO-118834-7

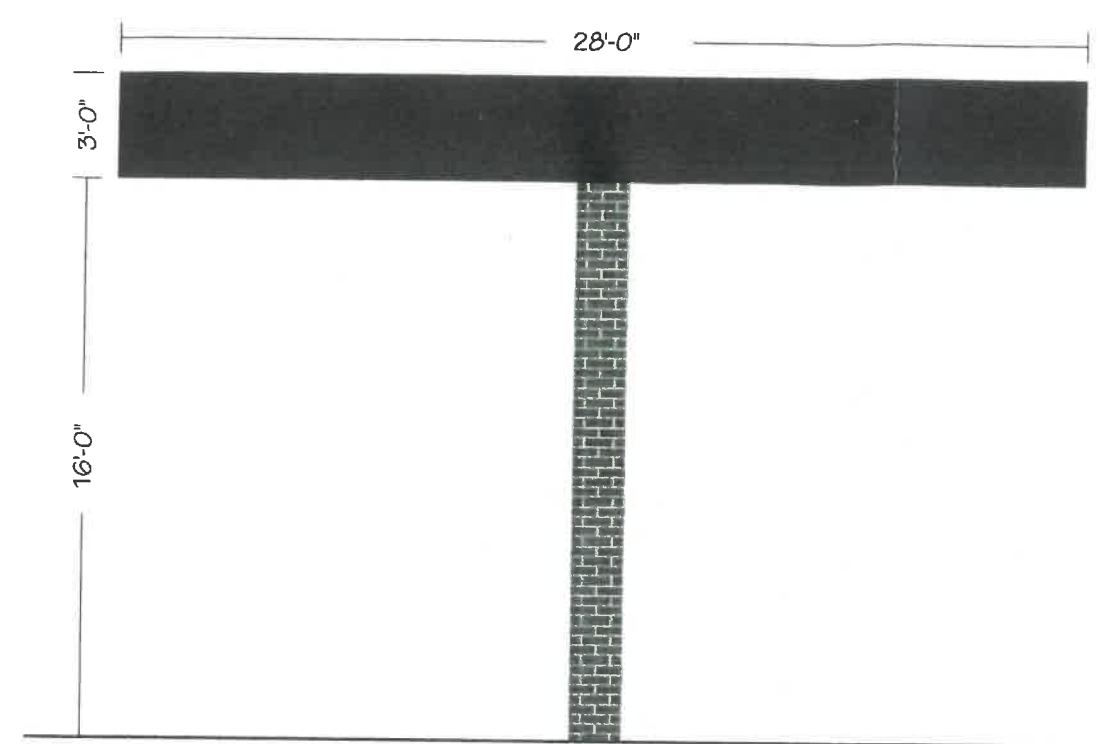
CIMA
151 W NORTH AVE
VILLA PARKIL

DATE: 08-21-23 BY: 10-19-19 SHEET 1 OF 1

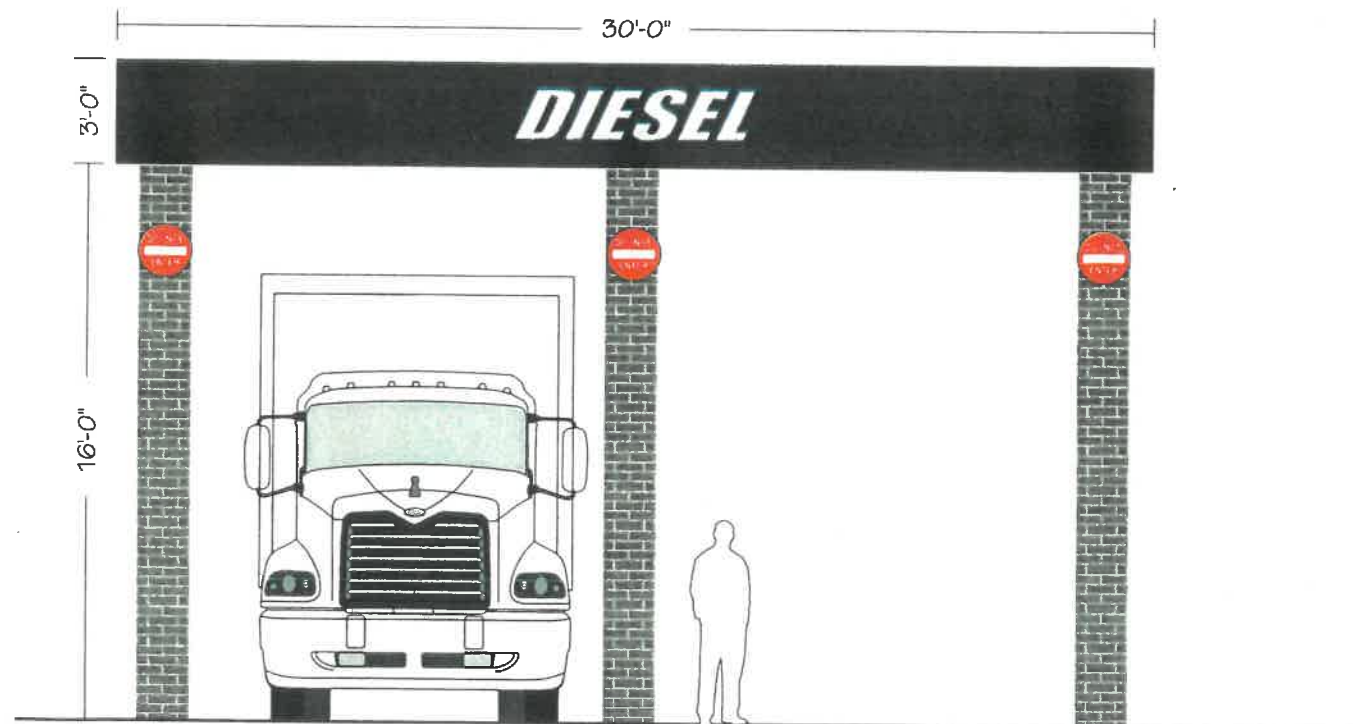
SCALE: 1"=20' 0 20



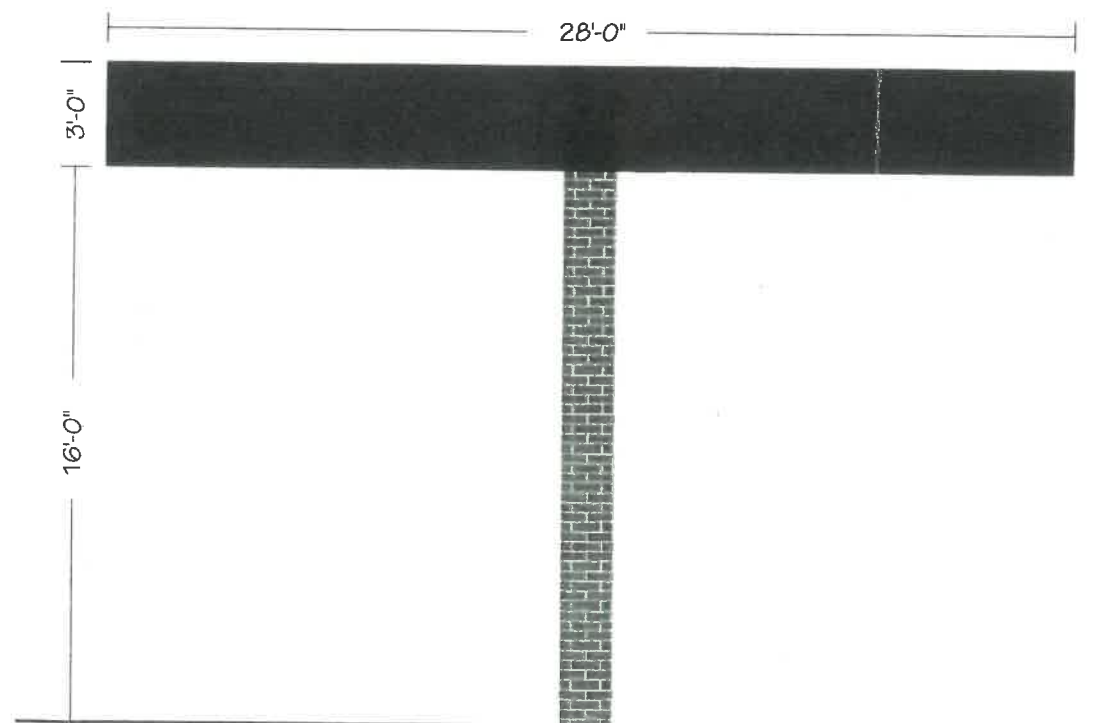
West Elevation



South Elevation



East Elevation



North Elevation

Parvin-Clauss¹⁴⁸ SIGN COMPANY

Design • Fabrication • Installation • Maintenance

165 Tubeway Drive • Carol Stream, Illinois 60188
Tel/630-510-2020 • Fax/630-510-2074
e-mail/signs@parvinclauss.com
www.parvinclauss.com

PROJECT:



151 W. North Avenue
Villa Park, IL

CUSTOMER APPROVAL:

DATE

AUTHORIZED SIGNATURE

REPRESENTATIVE

House / KZ

DRAWN BY

Bill Marlow

DATE

3.25.19

SCALE

3/16" = 1'

SHEET NO.

2 of 2

WORK ORDER

81765

FILE NAME

PRD81765

REVISIONS:

1 7.18.19 - new s.o.w.

2 8.08.19 - canopy color / columns

3

4

5

6

7

8

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



This sign is built to UL Standards for operation in North America.

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(2 sets) 5" Deep Illuminated Channel Letters

1" = 1'

Returns: Fabricated Aluminum Pre-Finished White

Faces: White Acrylic w/ 1" Dark Blue Trimcap

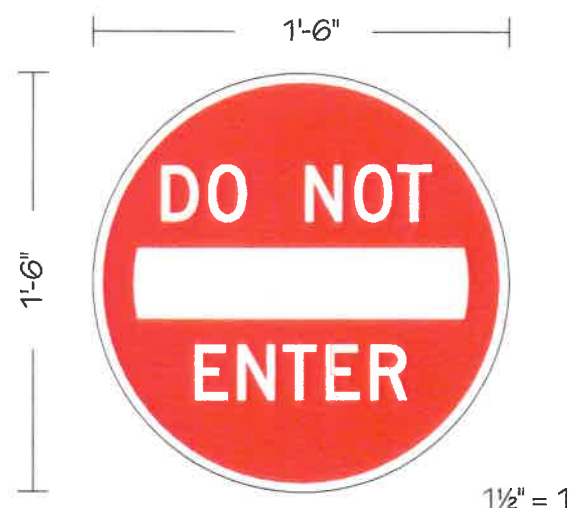
- 3M 3630-157 Sultan Blue Translucent Vinyl Applied

Illumination: White LEDs w/ Remote 60 Watt Power Supplies

Power: (1) 20Amp @ 120Volts Electrical Circuit Run to Site by Others

Mounting: Flush to Canopy w/ Tek Screws

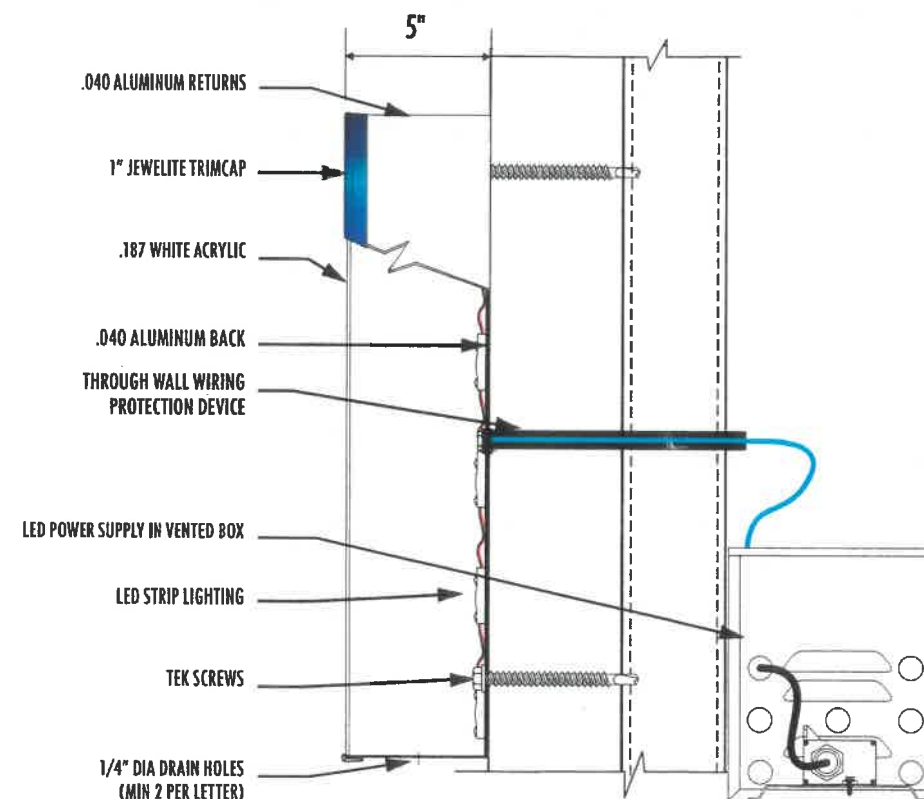
NOTE: CANOPY FACED WITH WHITE ACM PANELS



(3) 1'-6" x 1'-6" DO NOT ENTER Decals

Decal: Reflective White w/ Transparent Red

Mounting: Apply to Canopy



Parvin-Clauss
SIGN COMPANY

Design • Fabrication • Installation • Maintenance

165TubewayDrive • CarolStream • Illinois60188

Tel/630-510-2020 • Fax/630-510-2074

e-mail/signs@parvinclauss.com

www.parvinclauss.com

PROJECT:



151 W. North Avenue
Villa Park, IL

CUSTOMER APPROVAL:

DATE

AUTHORIZED SIGNATURE

REPRESENTATIVE

House / KZ

DRAWN BY

Bill Marlow

DATE

3.25.19

SCALE

as noted

SHEET NO.

1 of 2

WORK ORDER

81765

FILE NAME

PRD81765

REVISIONS:

1 7.18.19 - new s.o.w.

2 8.08.19 - letter colors

3
4
5
6
7
8

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



This sign is built to UL Standards for operation in North America.

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**BP FUELING &
RETAIL STORE**
151 W. North Avenue
Villa Park, IL 60181

DESCRIPTION	
8.07.13	FIRST ISSUE
10.22.13	REVISED SITE PLAN
10.28.13	REVISED PLANTINGS
1.27.14	COOLER EXPANSION
2.12.14	INFILTRATION TRENCH
2.20.14	FENCE LOCATION
4.16.18	FUEL CENTER CANOPY
3.20.18	REV. FUEL CENTER
7.17.19	P.C. COMMENTS
9.03.19	VILLAGE COMMENTS

SHEET TITLE

LANDSCAPE PLAN

PLANT & MATERIAL SCHEDULE

SCALE: None

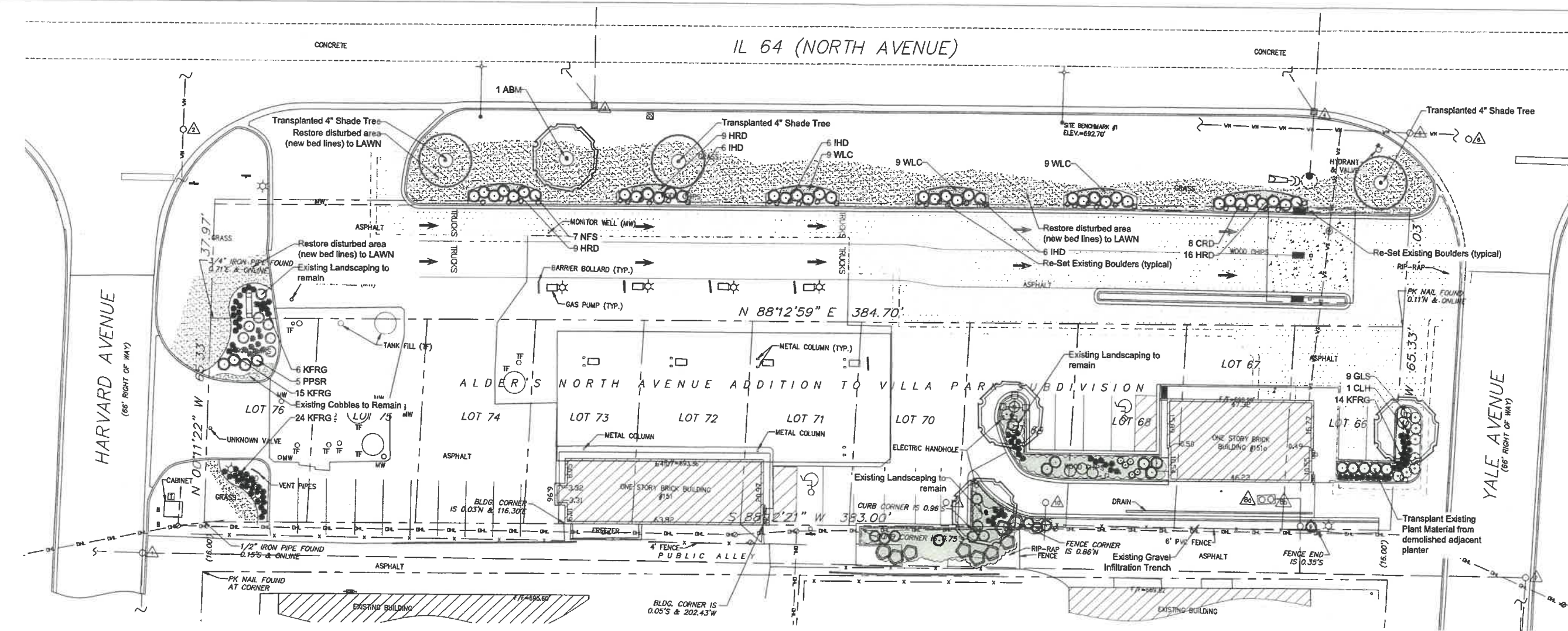
PROJECT MANAGER WDH

PROJECT NUMBER 18-027

DATE 9.03.19

SHEET NUMBER

L 100



OVERALL LANDSCAPE PLAN

SCALE: 1" = 16'0"

PLANT ID#	QUANTITY	PLANT MATERIAL PROVIDED BOTANICAL NAME	COMMON NAME	SIZE	ROOT	SPECIFICATION / NOTES
Proposed Landscape Materials						
SHADE TREES (DECIDUOUS)						
ADM	1	Acer 'aftermath' 'Indian Sum'	Ashmun Black Maple	2.5"	B&B	Straight central leader, full and even crown. Prune only after planting
CLV	1	Celtis occidentalis 'Chippewa'	Chippewa Hackberry	2.5"	B&B	Straight central leader, full and even crown. Prune only after planting
DECIDUOUS SHRUBS						
CRD	8	Cornus sericea 'Cardinal'	Cardinal Redwing Dogwood	45"	Cont.	Full, well rounded plant, evenly shaped
RD	18	Cornus alba 'Laciniata'	heavy White Dogwood	45"	Cont.	Full, well rounded plant, evenly shaped
CLS	9	Rhus aromatica 'Pro-Lam'	Gro Low Fragrant Sumac	45"	Cont.	Full, well rounded plant, evenly shaped
PPH	3	Rosa rugosa 'Pink President'	Pink President Spirea Rose	18"	Cont.	Full, well rounded plant, evenly shaped
PPS	7	Spirea xanthocarpa 'Nixon Flame'	Heaven Flame Spirea	36"	Cont.	Full, well rounded plant, evenly shaped
DYNAIMYDIAL GRASSES						
ETNC	59	Calamagrostis scutellaria 'Karl Foerster'	Karl Foerster Feather Reed Grass	#1	Cont.	Full, well rounded plant
HERBACEOUS PERENNIALS						
WD	34	Hemerocallis 'Yellow Returns'	Happy Returns Daylily	#2	Cont.	Full, well rounded plant, evenly shaped
WLC	27	Hemerocallis 'Wilder's Low-Care'	Wilder's Low-Care Daylily	#2	Cont.	Full, well rounded plant, evenly shaped
LAWN	425	Lawn Establishment Area / Grading Area	see plan for area description		51	Cedar Creek Premium Blue Stue Seed Mix (P# BBS-33-0807)
Hardscape Materials						
28	Shredded Hardwood Mulch (1" de pos)		2,822 SF		CY	
12	Soil Amendments (1" de pos)		2,822 SF		CY	
12	Pulverized Topsoil (Queen Area)		4,760 SF		CY	
12	Pulverized Topsoil (2" over bed areas)		2,822 SF		CY	

*Landscape counts & quantities are provided as a service to the Landscape Contractor; Landscape Contractor is responsible for verifying these counts and quantities in order to provide a complete landscape installation as outlined on this Landscape Master Plan. In the event that a discrepancy occurs between this schedule and the Landscape Master Plan, the Landscape Master Plan- including the graphics and notations (text and/or symbols, shall always

Seed Dispositions:
Golden Creek Premium Blue Turf (Pat: 686-212-0927) Seed at rate of 34 per 1000 Sq Ft
 10% Mid Atlantic Kentucky Bluegrass 10% Atlantic Kentucky Bluegrass
 10% Mid West Kentucky Bluegrass 10% Dragon Kentucky Bluegrass
 10% Boreal Red Fescue 10% Palmer 10 Fine Perennial Ryegrass
 10% Pennant Fine Perennial Ryegrass

Seed at rate of 30 per 1000 sq ft

PLANTING & HARDSCAPE DETAILS

SCALE: None

LANDSCAPE GENERAL NOTES

SCALE: None

- [illegible]

- SHADE TREES (DECIDUOUS)**
- | | |
|-----|-----------------------|
| ABM | Autumn Blaze Maple |
| CLH | Chicagoland Hackberry |

- | DECIDUOUS SHRUBS | |
|------------------|---------------------------|
| CRD | Cardinal Redtwig Dogwood |
| IHD | Ivory Halo Dogwood |
| GLS | Gro Low Fragrant Sumac |
| PPSR | Pink Pavement Series Rose |
| NFS | Neon Flash Spirea |

- ORNAMENTAL GRASSES**
KFRG Karl Foerster Feather Reed Grass

- HERBACEOUS PERENNIALS**
- | | |
|-----|-----------------------|
| HRD | Happy Returns Daylily |
| WLC | Walker's Low Catmint |
- PLANT ABBREVIATION KEY**

3 **DETAIL**
N.T.S.

POTTED SHRUB PLANTING

5 DETAIL PERENNIAL PLANTING

4 DETAIL

6 DETAIL SPADE EDGE PLANT BED EDGE DETAIL

SPADE EDGE PLANT BED EDGE DETAIL



Joint
Utility
Locating
Information for
Excavators



CIMA DEVELOPER, INC.
351 E. St. Charles Road
Carol Stream, IL 60183
(630) 653-1700
fax (630) 653-2335
www.cimadevelopers.org

EXHIBIT C



CIMA DEVELOPERS

30W180 Butterfield Road
Warrenville, IL 60555
(630) 653-1700
Fax: (630) 791-8283





March 4, 2018

Vydas Juskelis, P.E.
Public Works Director
Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181-2696

Re: CIMA Diesel Canopy Expansion
Final Engineering Review Conditional Approval (2nd Submittal)
151 W. North Avenue
Villa Park, Illinois
Stormwater Permit Application No. PRSW201801702
V3 Project No. 07180.089

Dear Mr. Juskelis:

Our office recently received the following documents for the proposed CIMA Diesel Canopy Expansion located at the southwest corner of North Avenue and Yale Avenue in Villa Park, Illinois:

- Engineering Plans latest revision 02/04/2019, prepared by Corporate Design + Development Group, LLC
- Disposition of Comments Letter dated 02/05/2019 and prepared by W-T Group, LLC
- Engineer's Cost Estimate dated 02/05/2019 and prepared by W-T Group, LLC

We have completed our review of these items with respect to the Village of Villa Park Municipal Code and the DuPage County Stormwater and Flood Plain Ordinance (referred to below as "Stormwater Ordinance").

We find that all previous stormwater review comments have been satisfactorily addressed and recommend approval of the plans and supporting documentation with the following conditions:

1. Written approval from IDOT should be provided to the Village when obtained and prior to construction.
2. Fee-In-Lieu payment of \$12,427.65 should be made to the Village prior to final approval and construction.

Mr. Vydas Juskelis, P.E.
Pride of Villa Park
March 4, 2019
Page 2 of 2

This approval is contingent upon meeting the stipulations of any variances and/or special conditions for the project.

Sincerely,
V3 COMPANIES OF ILLINOIS LTD.,

A handwritten signature in black ink, appearing to read "Derrick Martin", with a stylized flourish at the end.

Derrick Martin, P.E., CFM, CPESC
Water Resources Group Manager

cc: V. Voskresenski, Villa Park
V3 File



Memorandum

TO: Mr. Dan Soltis
CIMA Developers, Inc.

FROM: Stephen B. Corcoran, P.E., PTOE
Director of Traffic Engineering

DATE: August 27, 2019

RE: Site Circulation Review
Pride of Villa Park
Villa Park, Illinois

Eriksson Engineering Associates, Ltd. (EEA) conducted a site traffic circulation review for the Pride of Villa Park gas station in Villa Park, Illinois. Currently the station has eight fuel dispensers (16 fueling positions), a convenience store, and a fast-food restaurant with a drive-thru. The proposed site plan calls for the addition of two high speed diesel fuel positions with three dispensers. Three dispensers will allow trucks to fuel tanks on both sides simultaneously. These improvements address the current issues at the existing pumps which can cause on-site congestion and queuing onto North Avenue. The northern four existing fueling positions will be closed as part of the improvement. The purpose of this study was to review the new circulation patterns with the diesel fueling positions.

Site Location and Access

The existing station is located at 151 West North Avenue on the south side of the street between Harvard and Yale Avenues. North Avenue is a Strategic Regional Arterial that extends east-west through the Chicago metropolitan area. Adjacent to the site, North Avenue has three lanes in each direction and a 25-foot landscaped barrier median. The posted speed limit is 40 mph. Harvard and Yale Avenues are two-lane local commercial streets that extend south from North Avenue and dead end at the railroad tracks. They both have stop signs at North Avenue and only right-turns are permitted to and from North Avenue due to the existing barrier median.

Pride of Villa Park has three driveways serving the site with one drive on each of North, Harvard, and Yale Avenues. The Harvard Avenue access is a two-way access drive that is 21 feet wide. North Avenue has a 42-foot wide right-in and right-out driveway. Access from Yale Avenue is a two-way access drive that is 78 feet wide.

Since all access with the arterial street system is from eastbound North Avenue, the primary traffic flow thru the site is eastbound entering from North Avenue or Harvard Avenue and exiting via Yale Avenue.

Existing Traffic Issues

The north side of the gas station provides fuel pumps that include gasoline and diesel options and is used by autos, box trucks and semi-trailers that enter from North Avenue and stop at these pumps. The closest fuel dispenser is only 40 feet away from the driveway. If a semi-trailer stops and uses that pump, it can partially or fully block the driveway. If another truck is following, the two trucks will block the drive and could cause back-ups onto North Avenue. Trucks can only fuel on the south side of the truck which results in longer times when stopped at the pump and prolonging the blockage.

Proposed Site Plan Changes

The proposed site plan calls for the addition of two high speed diesel fuel positions with three dispensers on the east side of the site to maximize its distance from the North Avenue driveway (about 300 feet).

Two diesel fueling positions are proposed at the northeast corner of the site serving trucks in an eastbound direction. The existing edge of pavement in that area will be moved to the north to make more room for these pumps. Three fuel dispensers will service the two lanes so that tanks on both sides of the truck can be fueled simultaneously which reduces the service and wait times at the pumps.

The overall width of the truck lanes is 26 feet with a pump in the middle leaving 12 feet per truck lane. Along the south side of the lanes is a three-foot barrier curb. At least twenty-six feet is provided south of the median between it and the north side of the restaurant building and its parking to maintain two-way traffic to and from Yale Avenue.

In conjunction with the new diesel pumps, the four northern most fueling positions will be deactivated to eliminate any conflict with the truck's driving path. The width between the fuel pumps and the north curb line is approximately 24 feet wide which is sufficient to allow a truck to drive past in a 12-foot lane and leave 12 feet for a vehicle stopped at the fuel pump. However, to be conservative, these positions will be deactivated to prevent any potential conflicts.

Attached to this memo are the civil drawings showing the layout of the site with the diesel pumps, the travel path of a semi-trailer entering and exiting the pumps, and the stacking of semi-trailer trucks.

Site Traffic Volumes

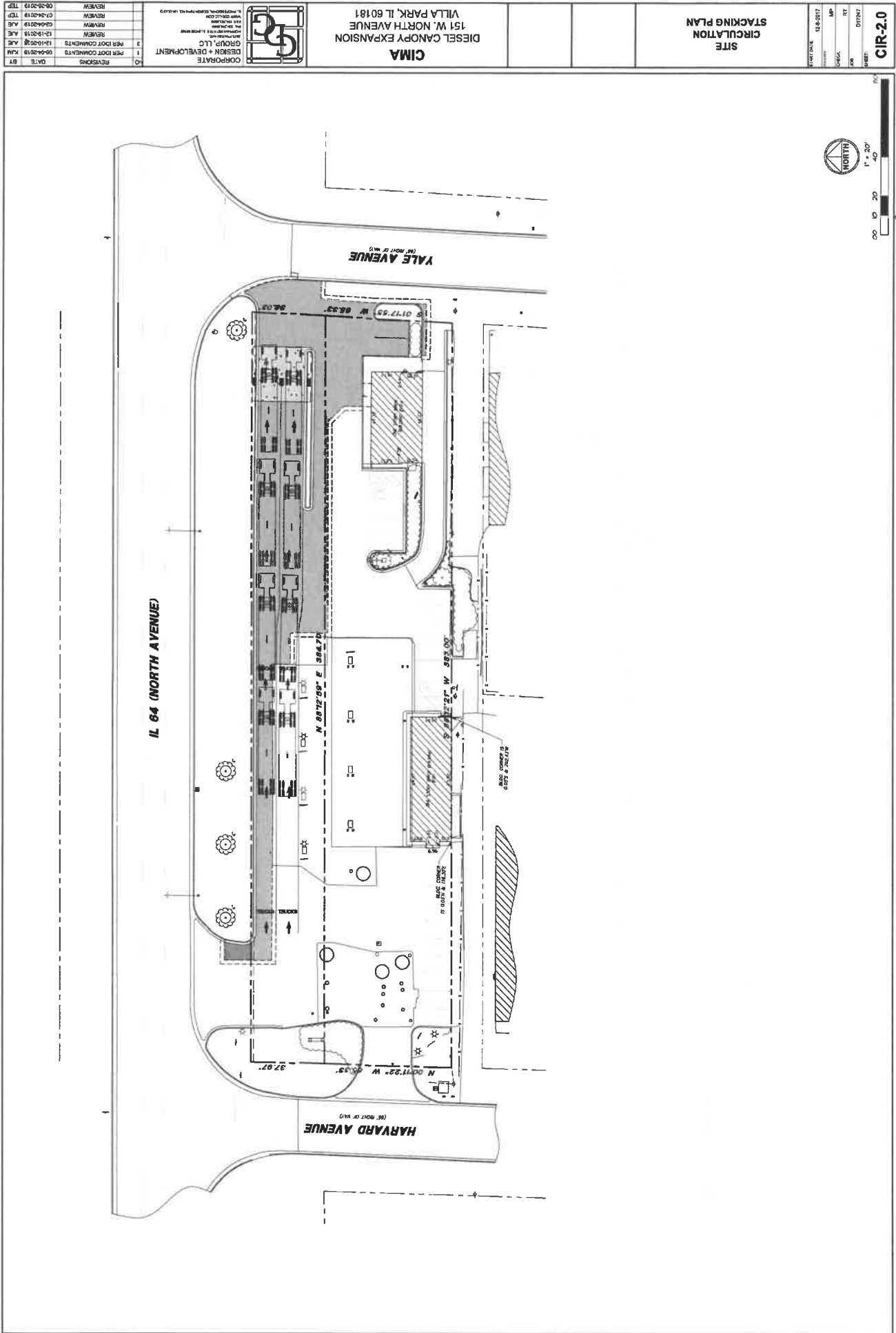
Diesel sales are currently occurring at the site with trucks stopping to fuel at the northern pumps. With the new diesel fueling positions, the expected diesel sales are expected to increase by 50% which is approximately 4 to 8 additional trucks per day stopping to fuel.

Truck Stacking

The proposed diesel pumps are designed for one fueling truck and one to three trucks waiting and will not interfere with the on-site circulation. In either case, there is plenty of room to maneuver between the trucks and the pumps. Copies of the truck maneuvering paths entering and exiting the diesel pumps are attached. The new distance to the high-speed diesel pumps to the North Avenue entrance is now 300 feet with room to accommodate additional trucks without blocking the entry or tie up circulation around the regular pumps.

Conclusions

This report analyzed the on-site circulation for the proposed changes at the Pride of Villa Park gas station to accommodate two new diesel fuel pumps. Developing two high speed diesel fueling positions for trucks in the northeast corner of the site maximizes the distance away from the primary entry to the site to eliminate the existing blockages of the drive. The three dispensers will truckers to fuel on both sides of the truck simultaneously and reduce the service/wait times at the pumps.





CIMA DEVELOPERS

30W180 Butterfield Road
Warrenville, IL 60555
(630) 653-1700
Fax: (630) 791-8283



Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - 2017 ARBs](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “*Board*”) of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), by Ordinance Number 3956, adopted on the 13th day of February, 2017 (the “*Ordinance*”), did provide for the issue of \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Revenues (as defined in the Ordinance) have been determined by the Village Treasurer to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 15 and December 15); and

WHEREAS the Revenues have been deposited in the Village of Villa Park 2017 Bond Fund (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois,

and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Villa Park, DuPage County, Illinois.

(the “*Ordinance*”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017 as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$3,010,000 General Obligation Bonds (Alternate Revenue Source), Series 2017, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017 B, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - 2017B Stormwater ARBs](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE No. _____

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017B, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “*Board*”) of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), by Ordinance Number 3982, adopted on the 10th day of July, 2017 (the “*Ordinance*”), did provide for the issue of \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017B (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Revenues (as defined in the Ordinance) have been determined by the Village Treasurer to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 15 and December 15); and

WHEREAS the Revenues have been deposited in the Village of Villa Park 2017B Bond Fund (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois,

and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$1,150,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2017B, of the Village of Villa Park, DuPage County, Illinois.

(the “*Ordinance*”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017B as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$1,150,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2017B, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - 2018A Stormwater ARBs](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “*Board*”) of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), by Ordinance Number 4013, adopted on the 12th day of February, 2018 (the “*Ordinance*”), did provide for the issue of \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Revenues (as defined in the Ordinance) have been determined by the Village Treasurer to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 15 and December 15); and

WHEREAS the Revenues have been deposited in the Village of Villa Park 2018A Bond Fund (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois,

and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Villa Park, DuPage County, Illinois.

(the “*Ordinance*”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$2,645,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2018A, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay the Principal of and Interest on \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - 2019A Stormwater ARBS](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “*Board*”) of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), by Ordinance Number 4098, adopted on the 12th day of August, 2019 (the “*Ordinance*”), did provide for the issue of \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Revenues (as defined in the Ordinance) have been determined by the Village Treasurer to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 15 and December 15); and

WHEREAS the Revenues have been deposited in the Village of Villa Park 2019A Bond Fund (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of a the Village that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois,

and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A, of the Village of Villa Park, DuPage County, Illinois.

(the “*Ordinance*”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “*Village*”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on \$4,745,000 General Obligation Alternate Bonds (Sales Tax Alternate Revenue Source), Series 2019A, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating a Portion of the Tax Hereto Levied for the Year 2019 to Pay Certain Interest on \$5,000,000 General Obligation Library Bonds, Series 2017C, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - Library Bond Abatement 2017C](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE NO. _____

ORDINANCE abating a portion of the tax hereto levied for the year 2019 to pay certain interest on \$5,000,000 General Obligation Library Bonds, Series 2017C, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “**Board**”) of the Village of Villa Park, DuPage County, Illinois (the “**Village**”), by Ordinance Number 3983, adopted on the 10th day of July, 2017 (the “**Ordinance**”), did provide for the issue of \$5,000,000 General Obligation Library Bonds, Series 2017C (the “**Bonds**”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board of Library Trustees of the Village has determined that the library construction project financed with the proceeds of the Bonds is complete and that certain proceeds thereof (being premium in the sale of the Bonds in the amount of \$333,901.05) remains unspent; and

WHEREAS, said Board of Library Trustees has requested that the Village determine that such amounts are to be allocated to pay capitalized interest in the total amount of \$333,901.05 during a three (3) year capitalized interest period; and

WHEREAS, the Village hereby determines that the amount of such capitalized interest allocation in connection with the Bonds be for interest up to and including December 15, 2020 is \$333,901.05; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay certain interest on the Bonds be abated in part;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated and reduced to the remaining amount of \$53,498.95.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois, and it shall be the duty of said County Clerk to abate a portion of said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating a portion of the tax hereto levied for the year 2019 to pay certain interest on \$5,000,000 General Obligation Library Bonds, Series 2017C, of the Village of Villa Park, DuPage County, Illinois

(the “**Ordinance**”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “**Village**”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$5,000,000 General Obligation Library Bonds, Series 2017C as described in the Ordinance will be abated to the extent as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
) ss
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating a portion of the tax hereto levied for the year 2019 to pay certain interest on \$5,000,000 General Obligation Library Bonds, Series 2017C, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

34687484.2\156570-00006

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance Abating the Tax Hereto Levied for the Year 2019 to Pay Certain Interest on \$5,600,000 General Obligation Library Bonds, Series 2018B, of the Village of Villa Park, DuPage County, Illinois

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Abatement Ordinances](#)

[ORD - Library Bond Abatement 2018B](#)

TO: Rich Keehner, Jr., Village Manager

CC: Village Board

FROM: Kevin Wachtel, Finance Director/Treasurer

DATE: October 29, 2019

SUBJECT: Property Tax Abatement Ordinances

Abating the property tax levy means that we are telling the County that we do not need property tax revenues to pay the debt service on these bonds. This is common practice for General Obligation Alternate Revenue Bonds when there are other sufficient funds to make the debt service payments.

The attached ordinances will abate property taxes for six different bonds issues in three different categories of bonds: TIF 3 Bonds, Stormwater Bonds, and Library Bonds.

TIF 3 Debt
2017 Refunding Bonds

These bonds were issued as part of our plan to manage our TIF 3 debt, which has insufficient revenue to cover increasing debt service payments. We will continue to issue Rollover bonds each year in order to make annual debt service payments. These rollover bonds will be issued using the Village's Debt Service Extension Base authority granted to certain non-home rule entities. The rollover bonds will pay for the debt service, and then there will be a property tax levy to pay back the rollover bonds. This strategy is one component of a larger strategy to deal with insufficient TIF 3 revenues and the outstanding TIF 3 debt.

2018C Bonds – No Abatement at this time

We have also considered abating taxes for the 2018C TIF Refunding Bonds. As of now, there is no contract to sell the Village owned land in TIF 3 in the immediate future, which would generate some additional cash to make some debt payments. Therefore, we will not abate the funds for this debt at this time. Any TIF increment or sales proceeds received during the year will be deposited in the TIF 3 Bond fund and will be used for future debt service payments.

Stormwater Alternate Revenue Bonds

We have sufficient revenue collected to pay for the 2017B, 2018A and 2019A Stormwater alternate revenue bonds. As such, these property taxes will be abated.

Library Bonds

When the Library Bonds were issued (2017C and 2018B), the bonds were sold at a premium to make them more attractive to bond buyers. This resulted in extra funds that were used as a contingency for construction costs. The contingency funds will not be needed, so we can now abate an amount equal to the premium as capitalized interest. We will abate the full amount of the 2017C premium (\$333,901), and a portion of the 2018B premium (\$450,850) which is the full debt service payment for 2020. An additional smaller abatement of the 2018B bonds will be made next year as well.

RECOMMENDATION

Since there is sufficient revenue from various sources, staff recommends approving the attached ordinances to abate 2019 property taxes.

TAX ABATEMENT ORDINANCE
ORDINANCE NO. _____

ORDINANCE abating the tax hereto levied for the year 2019 to pay certain interest on \$5,600,000 General Obligation Library Bonds, Series 2018B, of the Village of Villa Park, DuPage County, Illinois.

WHEREAS, the President and Board of Trustees (the “**Board**”) of the Village of Villa Park, DuPage County, Illinois (the “**Village**”), by Ordinance Number 4014, adopted on the 12th day of February, 2018 (the “**Ordinance**”), did provide for the issue of \$5,600,000 General Obligation Library Bonds, Series 2018B (the “**Bonds**”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board of Library Trustees of the Village has determined that the library construction project financed with the proceeds of the Bonds is complete and that certain proceeds thereof (being premium in the sale of the Bonds in the amount of \$604,428.10) remains unspent; and

WHEREAS, said Board of Library Trustees has requested that the Village determine that such amounts are to be allocated to pay capitalized interest in the total amount of \$604,428.10 during a three (3) year capitalized interest period; and

WHEREAS, the Village hereby determines that the amount of such capitalized interest allocation in connection with the Bonds be for interest up to and including December 15, 2020 is \$450,850.00; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2019 to pay certain interest on the Bonds be abated in full;

NOW THEREFORE Be It Ordained by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated and reduced to \$0.00.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of The County of DuPage, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

ADOPTED by the Board on the ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED on _____, 2019.

President, Village of Villa Park,
DuPage County, Illinois

RECORDED in the Village Records on _____, 2019.

ATTEST:

Village Clerk, Village of Villa Park,
DuPage County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

ORDINANCE abating the tax hereto levied for the year 2019 to pay certain interest on \$5,600,000 General Obligation Library Bonds, Series 2018B, of the Village of Villa Park, DuPage County, Illinois

(the “**Ordinance**”) duly adopted by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois (the “**Village**”), on the ____ day of _____, 2019, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the Village’s \$5,600,000 General Obligation Library Bonds, Series 2018B as described in the Ordinance will be abated to the extent as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2019.

County Clerk

[SEAL]

STATE OF ILLINOIS)
) ss
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

Ordinance Number: _____.

ORDINANCE abating the tax hereto levied for the year 2019 to pay certain interest on \$5,600,000 General Obligation Library Bonds, Series 2018B, of the Village of Villa Park, DuPage County, Illinois.

Passed on and approved by the president and Board of Trustees of the Village of Villa Park on:

November 11, 2019

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this ____ day of _____, 2019.

Seal

Hosanna Korynecky, Clerk
Village of Villa Park

34687695.2\156570-00006

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Rich Salerno

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Accepting a Quote for a 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed \$222,356.58, and to Approve the Addendum to the Master Tax Exempt Lease/Purchase Agreement

Suggested Action:

Existing vehicle #27, a 1995 GMC truck with televising equipment, is used to help maintain 41 miles of separate sanitary sewers and 36 miles of combined sewers. Due to its age, condition, and the Village's changing needs staff is requesting a replacement. Staff estimates an 85% loss in televising sewer mains for 2019 due to down time while waiting for parts and repairs to the existing equipment. Staff is requesting authorization to purchase one (1) 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment with certain specifications. This purchase would be made through the Sourcewell Cooperative Contract from Standard Equipment Co., of Chicago, Illinois, in an amount not to exceed \$222,356.58, and would be financed through a lease purchase agreement.

Due to the cost of the Sewer Televising Truck and related equipment, staff recommends the attached lease terms to pay for equipment over a period of 4 years. The lease/purchase was advertised competitively, receiving 5 proposals. American Capital Financial Services, Inc., of Lisle, Illinois, provided the lowest overall cost. The resolution for consideration would accept the lease terms for contract for a period of 4 years, which includes an initial budgeted payment of \$50,000. Funds for the lease purchase are currently budgeted in Wastewater Fund account number 83.502.02.401, and would also be included in future budgets. Existing vehicle #27 would be sold at auction.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

MEMO - Ford E-450 with Envirosight Sewer Televising System

RESO - Televising Truck Purchase and Lease Agreement

Ford E-450 with Envirosight Sewer Televising System Quote

Departmental Correspondence

Date: 10/01/2019
To: Rich Keehner, Jr., Village Manager
From: Rich Salerno, Interim Director of Public Works



Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a 2019 Ford E450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with EnviroSight Sewer Televising Equipment with certain specifications, in an amount not to exceed \$222,356.58.

STATEMENT OF PROBLEM

Existing Vehicle #27, a 1995 GMC, is scheduled for replacement in the Village's CY 2019 budget.

INVESTIGATION

The criteria for replacement of this vehicle were its age, condition, and the Village's changing needs. The vehicle is currently 24 years old. The televising software and camera equipment system was updated in 2009. Public Works has been hampered by numerous breakdowns of the televising software and camera equipment system. Public Works estimates an 85% loss in televising sewer mains for 2019 due to down time waiting for parts and repairs to the equipment. The truck is also having typical mechanical issues for a 24 year old truck. The vehicle's replacement has been discussed by Public Works and Fleet Maintenance staff.

Currently this vehicle is used to help maintain 41 miles of separate sanitary sewers, and 36 miles of combined sewers. It's also used to televise sewer main prior to road construction projects to determine possible defects. The new vehicle would be used for the same purpose, plus it will have the capability to televise larger sewer lines. The televising equipment would have advanced technology such as a VC500 controller with Vision report software installed for better record keeping, RAX300 automatic reel with 1000ft cable, wireless remote controller, reel mounting frame, e-stop cable, RX130 crawler with 3 sets of quick change rubber wheels for 6" to 12" pipe diameter, and an RCX90 pan, tilt, and zoom camera for better capability to see up service line connections. The televising equipment has a one year warranty. The vehicle comes with the standard warranty of 3 years, 36,000 miles bumper to bumper, and a 5 year 60,000 mile powertrain warranty. The 1995 GMC truck would be auctioned.

RECOMMENDATION

Public Works staff recommends approving the purchase of a 2019 Ford E450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with EnviroSight Sewer Televising Equipment with certain specifications, in an amount not to exceed \$222,356.58. This vehicle would be financed through a lease purchase agreement. Funds for the lease purchase are currently budgeted in the Wastewater Fund, and would also be proposed in future budgets.

Resolution No. _____

**A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
ACCEPTING THE QUOTE FOR A 2019 FORD E-450 CUTAWAY WITH SUPREME 16-FOOT
BOX VEHICLE EQUIPPED WITH ENVIROSIGHT SEWER TELEVISIONING EQUIPMENT
THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM IN AN
AMOUNT NOT TO EXCEED \$222,356.58 AND TO APPROVE THE ADDENDUM
TO THE MASTER TAX EXEMPT LEASE/PURCHASE AGREEMENT**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from the joint bidding results by a local governmental unit or agency thereof without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and,

WHEREAS, Sourcewell has on behalf of units of local government bid for the purchase of a Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment pursuant to cooperative contract 022014-EVS; and,

WHEREAS, the President and Board of Trustees of the Village (the “*Corporate Authorities*”) have determined that it is in the best interest of the citizens of the Village of Villa Park to accept the bids procured by Sourcewell and purchase a 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment with certain specifications (collectively, the “*Equipment*”), in an amount not to exceed \$222,356.58.

WHEREAS, it has further been determined by the Corporate Authorities that it is in the best interest of the citizens of the Village to finance the purchase of the Equipment through an Addendum to the Master Tax Exempt Lease/Purchase Agreement with American Capital Financial Services, Inc., all as hereinafter provided.

Resolution No: _____

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the purchase of a 2019 Ford E-450 Cutaway with Supreme 16-Foot Box Vehicle Equipped with Envirosight Sewer Televising Equipment with certain specifications from Standard Equipment Co., Chicago, Illinois, attached hereto as *Exhibit A* in an amount not to exceed \$222,356.58, is hereby approved, and the Village Manager is hereby authorized to execute the quote and related documents as required.

Section 2: That the Addendum to the Master Tax Exempt Lease/Purchase Agreement with American Capital Financial Resources, Inc. (the “*Agreement*”), in the amount of \$222,356.58 to pay the cost of the Equipment is hereby approved and all Exhibits attached thereto and, the Village Manager and Finance Director are hereby authorized to execute all documentation as required to implement said Agreement.

Section 3. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this _____ day of _____, 2019.

APPROVED:

Village President

Attest:

Village Clerk

Resolution No: _____



2033 West Walnut Street
Chicago, IL 60612
(312) 829-1919

Quotation	
Date	8/19/2019
Quote #	ENV0819

Bill To:
Village of Villa Park DPW
11 W Home Ave
Villa Park, IL 60181

Ship To:
Same

FOB: Villa Park, IL
Terms: Due Upon Delivery
Delivery: 2-3 Months
Expiration: Quote Valid for 60 Days

Notes: Pricing Per Sourcewell (Formerly NJPA) Contract # 022014-EVS

Part #	Description	Qty	Price Each	Total
E450	Ford E450 Cutaway w/ Supreme 16' Box	1	\$50,718.00	\$50,718.00
Buildout	Envirosight Buildout w/ MEPS & Selected Options	1	\$53,892.00	\$53,892.00
E-RX-SYS-Truck-Basic-18	System includes VC500 Controller with Vision Report	1	\$72,611.00	\$72,611.00
	Software installed, RAX300 Automatic Reel with 1000ft cable, wireless remote controller, reel mounting frame, e-stop cable, RX130 crawler with 3 sets of quick change rubber wheels for 6" to 12" pipe diameter. RCX90 pan, tilt, zoom camera, Pressurization Kit, and Wincan VX entry license.			
E-564-0900-04	Camera Elevator Kit	1	\$13,202.07	\$13,202.07
E-559-0900-03	Auxiliary Light w/ Rear Camera	1	\$3,757.51	\$3,757.51
E-080-0706-00	Medium Grease Wheels	4	\$332.00	\$1,328.00
E-080-0711-00	Medium Aggressive Wheels for PVC/Lined Pipe	4	\$572.00	\$2,288.00
E-080-0704-00	XXL Rubber Wheels	4	\$536.00	\$2,144.00
E-080-0710-00	Large Super Aggressive Wheels	4	\$587.00	\$2,348.00
E-000-0035-00	Manhole Roller	1	\$373.00	\$373.00
JetScanII	JetScan Camera Nozzle w/ Tablet	1	\$10,500.00	\$10,500.00
Computer	Rackmount Computer	1	\$2,700.00	\$2,700.00
Media Card	Aver Media Card	1	\$420.00	\$420.00
WinCan License	Expert WinCan License (Annual Subscription)	1	\$3,795.00	\$3,795.00
Cloud Storage	500 Gb Cloud Storage (Annual Subscription)	1	\$2,280.00	\$2,280.00

Sales Representative:
Richard Bakken
rbakken@standardequipment.com
(312) 282-1334

TOTAL AMOUNT **\$222,356.58**

All price quotations are for informational purposes only. Prices are subject to change without notice. Final prices will be reflected on the invoice or document expressly evidencing intent to be bound. Comparable components may substituted for those listed on any quote. Estimated weights and dimensions are provided for informational purposes only and are not guaranteed. Modifications may void the warranty in whole or in part.



MEPS RoadPower 16' cutaway

underground
understood

key features

operator studio

solid bulkhead wall with fixed smoked-glass window and pass-through door with aluminum kick plate • Formica desk with outlets above and below • cork board wall above desk surface • storage cabinet • hinged bench seat with cushion and storage beneath • overhead LED lighting • 19" Tru-Vu desk-mounted monitor • high-back operator chair • carpeted walls and ceiling • safety light switches in truck cab • rack cabinet (for computer/DVD-RW) • black-treaded rubber floor • wall file • video distribution booster



13,500-BTU roof air conditioner with 5600-BTU heat strip controlled via digital thermostat



2-drawer file cabinet with stainless steel top

equipment bay

butcher block work surfaces • built-in heavy-duty storage/tool box • slide-out crawler drawer under reel • rear-facing 19" Tru-Vu monitor • full-height storage cabinet behind crawler drawer • wash-down system (on-demand pump, lighted switch, 18-gallon tank with exterior fill, 25' retractable hose reel) • ceiling-mounted LED lights • plywood ceiling/walls covered with gray FRP • aluminum storage shelf and caddy with trash can • wheel drawer • rubber glove dispenser



tool package (manhole hook, pick, sledge hammer and shovel, all mounted on aluminum brackets)

power

shore power cord with 120V power adapter • breaker box • auto-transfer switch • 12V fuse block • hour meter



6.3 kW MEPS RoadPower source (check availability for customer-supplied chassis)

miscellaneous

hand sanitizer • waterless hand cleaner • paper towels • rubber gloves • first-aid kit • fire extinguisher • Rain-X • Simple Green • dry-erase board • traffic cones • rubber counter mat • remote mount • lanyard



backup alarm

exterior

rear barn doors with latches/locks • side door with step well with flip-up latchable cover • Chicago-style bumper • custom EnviroSight mud flaps • tie-off clamp on rear bumper



corner-mounted LED spotlights



front roof-mounted LED strobe



rear LED arrow board

EnviroSight is dedicated to offering the highest quality components and craftsmanship. We continually source new products and materials in our effort to refine the quality and utility of our transport products. Therefore, we reserve the right to change the layouts and substitute components without notice. Photos shown on our website and in printed materials are representative examples only, and the final product may differ from representations you have seen. If you are committed to a certain component or style, please be sure to contact us so we may make every reasonable effort to assure your needs are met.

EnviroSight

205

www.envirosight.com • (866) 936-8476



www.envirosight.com • (866) 936-8476



options for preferred build-outs

underground
understood

chassis

- insulation
- downgrade to 12' trailer
- upgrade to 16' aluminum cutaway box
- upgrade to 16' aluminum dry freight box
- roll-up rear door
- upgrade to Onan 5.5 gas generator with aluminum cover
- front bumper cone storage

power

- upgrade to 7.0kW gas generator

storage

- for quickView
- for VeriSight Pro

comfort

- wall-mount heater
- rear awning
- doggie door

delivery

- driven from factory to sales partner

box (dry freight, diesel)	box (cutaway, gas)	box (cutaway, MEPS RoadPower)	cargo van (MEPS RoadPower)	Sprinter (MEPS RoadPower)	Transit (MEPS RoadPower)	Transit (gas generator)	ProMaster (inverter)	Nissan NV (MEPS RoadPower)	14' trailer (gas)
☐	☐	☒	☐	☐	☐	☐	☐	☐	☐
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Envirosight is dedicated to offering the highest quality components and craftsmanship. We continually source new products and materials in our effort to refine the quality and utility of our transport products. Therefore, we reserve the right to change the layouts and substitute components without notice. Photos shown on our website and in printed materials are representative examples only, and the final product may differ from representations you have seen. If you are committed to a certain component or style, please be sure to contact us so we may make every reasonable effort to assure your needs are met.

Envirosight

Envirosight



The Power of One

Safe, Easy and Advanced Inspection Crawler



ROVER X

The Power of One

ROVER X is the one system that lets you do everything—control inspections, view and record digital video, log observations, generate reports, and link directly to asset-management software. All this capability is packed into a simple three-piece layout, with no CCU or other components to clutter your truck.

ROVER X is built on a powerful digital backbone. Not only can you add side-scanning, laser profiling and lateral launch, you can view status from onboard sensors, automate tasks with macros, and measure defects on-screen. And future capabilities are limitless—ROVER X's firmware updates automatically to the latest features and accessory support.

Technology aside, ROVER X is built for the rigors of sewer work. Twelve wheel options—plus camera lift, carriage and lamp accessories—mean ROVER X transforms in seconds to inspect any line. Its steerable six-wheel drive navigates past obstacles, and overlapping wheels climb offsets better than tracks.

ROVVER X

Responsive Controls

Control multiple camera and crawler functions at once. • View live and recorded video directly on controller. • Enhance productivity with custom controls. • Use macros to automate inspection tasks like joint scanning. • Access specialized functions using intuitive touchscreen interface.



camera controls

crawler/reel controls

Recording

Store digital video and images, and export them via USB media or network port. • Review footage directly onscreen.

Reporting

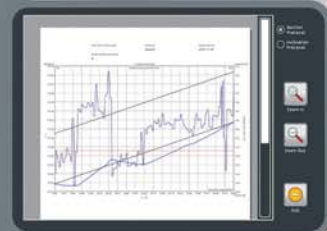
Log observations on touchscreen. • Use standard or custom defect catalogs. • Generate simple reports, or use WinCan for full reporting. • Overlay text on video without external hardware. • View system status and operating history.



observation entry



manhole-to-manhole report



incline report



WinCan export



system status

Envirosight

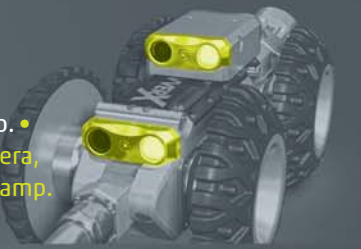


Remote Control

Supplied standard, this single-channel wireless remote lets you control camera, crawler, lift and reel.

Visibility

Capture superior video resolution. • Illuminate distant targets with 50% brighter LED light. • Boost illumination in large pipelines with auxiliary lamp. • See above flow with high-mount rear-view camera, plus additional rear-view camera on auxiliary lamp.



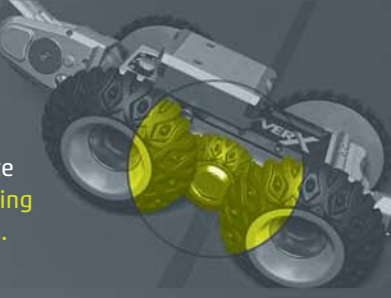
Adaptability

Remotely adjust camera height over 7" range with lift accessory. • Handle pipe of any size, material and condition with 12 wheel options. • Extend height and wheelbase with carriage accessory for pipelines up to 72" diameter.



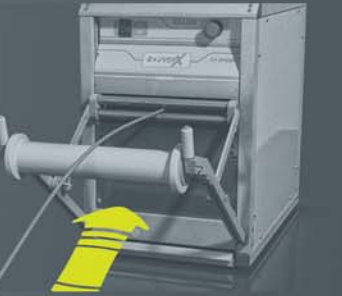
Maneuverability

Control any number of camera and crawler functions at once. • Pivot in place with zero-degree turning. • Use macros to automate tasks (like joint scanning). • Avoid high-centering on offsets and debris with overlapping wheels.



Range

Crawl up to 1000' with standard reel. • Overcome obstacles with unmatched maneuverability and power. • Prevent tangles and maximize range with cable tension control. • Control reel direction, force, speed and mode directly from pendant.



Measurement

Track pipe grade with inclinometer. • Monitor temperature/pressure with onboard sensors. • Locate crawler using built-in sonde. • Easily add laser profiling and side-scanning. • Size defects with twin lasers. • Avoid flips with warnings from roll sensor.



Field-Readiness

Inspect from truck, pickup or ATV using simple 3-component system. • Run off generator or inverter. • Inspect pipelines 6-72" diameter with single, reconfigurable crawler. • Store 1000' of strong, lightweight cable on compact, automated reel. • Transport system in compact, weatherproof enclosure.



WinCan VX software now comes standard with every ROVVER X system. WinCan VX lets you database your inspections, deliver detailed reports, share projects via the cloud, map your data, and achieve PACP compliance.

And upgrading your license gives you access to: technology modules (laser, Digisewer, 3D, lateral launch) • enhanced reporting • network installation and enterprise databases (Oracle, SQL) • links to municipal apps (ArcGIS, Hansen, Maximo, CityWorks, GBA, Cartegraph)

Complete Capability

With many wheel options—plus a detachable lift, carriage and auxiliary lamp—ROVER X is the only single system that lets you inspect lines 4–96" diameter. With quick-change wheels, you'll be ready in seconds to handle any combination of pipe size, material and condition. (See wheel chart on reverse panel.)

24" and up

24" and up

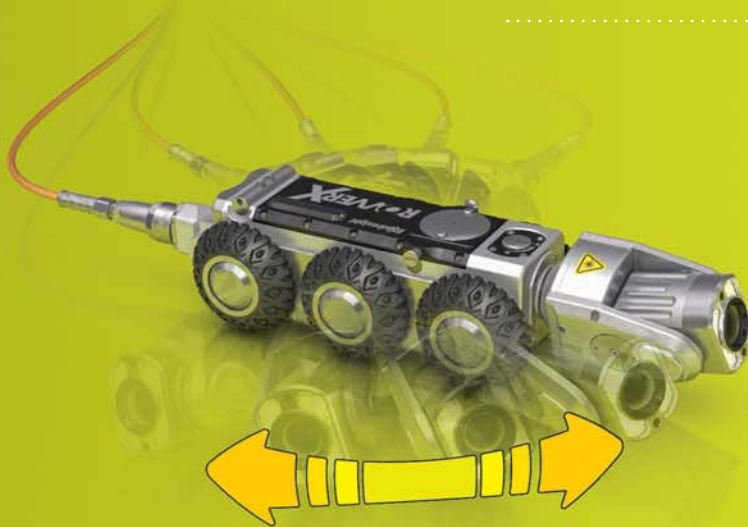
15"

12"

8"

6"

(down to 4" with available RX 95 crawler body)



Power to Maneuver

ROVER was the first crawler with steerable 6-wheel drive, giving operators the agility to navigate past obstacles that stop other crawlers.

ROVER X adds to that legacy with CAN-bus controls, which allow you to perform multiple functions at once. Now you can steer while panning the camera and adjusting camera lift height. Proportional joysticks give you fine control over speed and direction, and also let you pivot in place.

Many Ways to Inspect



► **Digisewer.** Generate side-scans that capture every detail from pipe wall. With Digisewer, you can inspect three times faster than with CCTV—at a cost and learning curve anyone can manage. With the Digisewer laser ring, you can also measure pipe ovality.

◀ **Laser.** Onboard lasers can be used to measure defects and ovality. With an optional laser profiling accessory attached, WinCan's laser module can track cross-section along the pipe to determine ovality and create a geometric model.

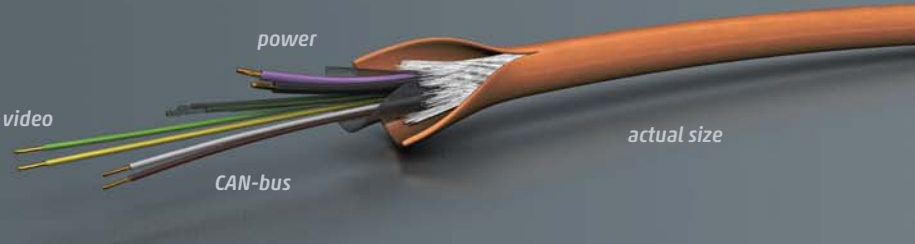
► **Lateral Launch.** The ROVER X SAT lateral launch add-on lets you inspect laterals from a mainline, ideal for finding gas line cross-bores and illicit flows. It integrates with any existing ROVER X system, reducing cost and equipment clutter.

Onboard Intelligence

ROVER X uses CAN-bus, the same technology found in modern automobiles. This gives it capabilities not available anywhere else:

Automatic Updates: When connected to the Internet, the pendant updates its firmware automatically, ensuring the latest features.

Concurrent Control: Digital communications let you control any number of camera, crawler and accessory functions at once.



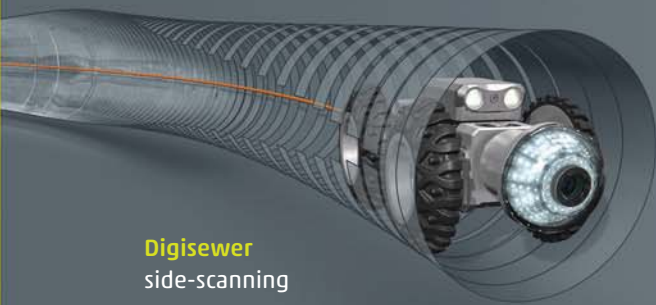
Agility & Uptime: With only six conductors, lightweight ROVER X cable is easy to pull long distances, and also easy to reterminate. Kevlar gives it a 1000-lb. break strength, and a tough jacket maximizes abrasion resistance.

Future-Readiness: ROVER X evolves with technology, which means its capabilities can grow with your needs.

Information: Access system status, from real-time sensor data to lifetime service and operating history.

Self-Diagnostics: Connect to a PC with ROVER X Studio, and our technicians can log in to read error codes and run diagnostics.

.....



Digisewer
side-scanning



SAT
lateral launch

Quick-Change Wheels

Swapping in seconds with no tools, ROVER X quick-change wheels address any combination of pipeline diameter, material and condition.



system

ratings CE, NRTL
power 120-240 Vac, 60 Hz
viewing capability pipelines 4-96" dia.

camera (RCX90)

imager color 1/4" CCD
resolution 720 × 576 pixels
zoom lens 120× (10× optical, 12× digital)
pressure rating 1 bar
features auto shutter; auto/manual focus
illumination dimmable 40-LED array
articulation ±145 deg tilt; infinite pan
measurement twin laser diodes
sensing temperature, pressure, pan/tilt
size 6.6" × 3.1" × 2.8" (168 × 81 × 72 mm)
weight 3.3 lb (1.5 kg)
materials aluminum, stainless steel

crawler (RX130)

wheels 6
turn radius down to 0.0"
camera color rear-view with tri-LED lamp
sensors pitch, roll, temperature, pressure
pressure rating 1 bar
size 12.2" × 4.4" × 3.2" (310 × 111 × 90 mm)
weight 13.2 lb (6 kg)
materials aluminum, stainless steel
sonde transmitter 33 kHz / 512 Hz

control pendant (VC200)

controls twin joysticks; push-button
controls (power, lamp intensity, camera lift,
zoom, focus, reel mode, pull force, crawl
speed/direction); 10 soft keys; touchscreen
touchscreen 8.4" color (800×600 pixels)
video capture MPEG-4 (H.256)
image capture JPEG
storage external USB; internal flash (64 GB)
connectivity Ethernet
size 13.5" × 9.3" × 3" (342 × 236 × 75 mm)
weight 4.4 lb (2 kg)
firmware VisionControl (auto-updating)
bundled software VisionReport

aux. lamp (optional)

lamps four (4) tri-LED lamps
dimensions 4.6"×5.2"×5.2" (117×132×132 mm)
materials aluminum, stainless steel



cable reel (RAX300)

cable length 1000' (300 m)
cable diameter 1/4" (6.5 mm)
cable weight 0.03 lb/ft
cable strength 1000 lb
cable conductors 6
controls (local) power, emergency stop
controls (via pendant) auto/manual, speed,
forward/reverse, pull strength
sensors tension, tilt
size 24.2"×12.4"×19.3" (620×315×490 mm)
weight 68.3 lb (31 kg)
connections pendant, service, video in/out

camera lift (optional)

lift range 3.1-10.2" (132-312 mm)
materials aluminum, stainless steel

carriage (optional)

wheelbase (w/l) 14.5"/12.2" (368/310 mm)
weight 34.2 lb (15.5 kg)
materials aluminum, stainless steel

aux. lamp/rear camera (optional)

forward illumination twin tri-LED lamps
camera color rear-view with tri-LED lamp
sonde transmitter 33 kHz / 512 Hz
materials aluminum, stainless steel

basic system

- RX130 crawler body
- RCX90 camera head
- RAX300 reel with 1000' cable
- VC200 control pendant
- VisionReport software
- WinCan VX software (basic)
- single-channel digital wireless remote control
- small rubber wheels (6)
- medium rubber wheels (4)
- medium grease wheels (4)
- climber wheels (2)
- large rubber wheels (4)
- crawler body transport case
- camera head transport case
- tools (wrenches, pressure kit)

options/accessories

- laser profiler
- DigiSewer side-scan camera
- lateral launch crawler/reel
- remote camera lift
- large-pipe carriage
- large- and small-dia. crawlers
- aux. lamp/rear-view camera
- desktop mount for pendant
- USB media for pendant
- wheel sets (see chart on flap)
- cable management accessories
- lowering devices
- WinCan VX software (advanced)
- other accessories



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We've analyzed the preferences of our inspection vehicle customers to identify the most popular configurations. We offer these as our Preferred Build-Outs.

We can also build inspection vehicles of any chassis and size, with production facilities on each coast for responsive delivery. We stock select chassis and boxes, and can retrofit new systems into existing trucks.

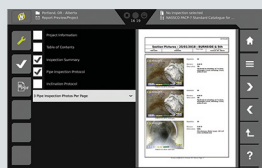
immersive inspection

underground
understood



Take command of sewer inspection with the new VC500. This next-generation touchscreen control for ROVVER X supports your entire inspection workflow—operating the crawler, overlaying text, recording video and creating reports. What's more, it uploads your inspections wirelessly to WinCan Web, the new cloud platform for sharing sewer inspection data. In seconds, you can send your findings to anyone with a web browser.

- Operate crawler and reel using two joysticks and intuitive touchscreen controls.
- Log observations and capture video and images to create standards-compliant inspections.
- Create sophisticated text and image overlays.
- Measure wall defects, obstructions, diameter, bends, branch angles, flow level and inclination.
- Create reports and wirelessly upload inspections to WinCan Web for secure online sharing.



report generation



measurement



natural interaction

Auto-upright display lets you position joysticks where they're most comfortable. Gesture-sensitive touchscreen supports swiping, pinching and other interactions.



cloud connection

Upload your inspections via WiFi to WinCan Web, the new cloud platform for accessing sewer data instantly and securely via any browser-enabled device.



inspection



WinCan Web upload



Envirosight



Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

Village of Villa Park

Prepared For: Nicole Weldon

973-252-6700

nweldon@envirosight.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB



Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com





Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

Table of Contents

- Dealership Information
- Vehicle Image
- Quote Worksheet
- Selected Model and Options
- Standard Equipment
- Technical Specifications

Hondru Ford

Dealership Information

Hondru Ford
POB 68 (300 S. Main Street)
Manheim, PA 17545

Prepared By:

Rick Martin
Hondru Ford
717-664-7246
RMartin@hondruauto.com



Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB



Note:Photo may not represent exact vehicle or selected equipment.

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Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Quote Worksheet

	MSRP
Base Price	\$34,590.00
Dest Charge	\$1,295.00
Total Options	\$2,850.00
Subtotal	\$38,735.00
Supreme 16' box	\$16,583.00
IL GPC	(\$4,600.00)
Subtotal Pre-Tax Adjustments	\$11,983.00
Less Customer Discount	\$0.00
Subtotal Discount	\$0.00
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$50,718.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$50,718.00

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
E4F	2019 Ford E-Series Cutaway E-450 DRW 176" WB	\$34,590.00

COLORS		
CODE	DESCRIPTION	MSRP
YZ	Oxford White	\$0.00

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	License Plate Bracket	\$0.00
672	Maximum Front GAWR: 5000 lbs.	Inc.

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
18A	High Series Exterior Upgrade Package	\$100.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
525	Cruise Control	\$240.00
52S	User-Defined Switches	\$85.00
60J	Instrument Panel Electronic Message Center	\$190.00
903	Power Windows & Locks Group	\$465.00
92B	B-Pillar Trim Kit	\$75.00
948	Remote Keyless Entry	\$225.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
534	Trailer Towing Package (Class I)	\$135.00
559	Frame Pucks (Isolators)	\$50.00
634	Dual Heavy-Duty 78-Amp Batteries	\$295.00
63G	Heavy-Duty 78-Amp Battery	Inc.
63N	Extra Heavy-Duty 225 Amp Alternator	\$260.00
68B	Integrated Trailer Brake Controller	\$230.00

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	MSRP
54E	Telescoping Trailer Tow Mirrors	\$230.00

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

GVWR

CODE	DESCRIPTION	MSRP
20F	GVWR: 14,500 lb Payload Package	\$0.00

SEATING ARRANGEMENT

CODE	DESCRIPTION	MSRP
211	Dual High Back Buckets	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44P	Transmission: Electronic 6-Speed Automatic w/OD	\$0.00

REQUIRED OPTION

CODE	DESCRIPTION	MSRP
47Z	Ambulance Prep Package Not Required	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
782A	Order Code 782A	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
99S	Engine: 6.8L EFI Triton V10	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
CE	Medium Flint, Cloth Bucket Seats	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
T68	Tires: LT225/75Rx16E BSW AS	\$0.00

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

AXLE RATIO

CODE	DESCRIPTION	MSRP
XF3	4.56 Axle Ratio w/Limited-Slip	\$270.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
YZ	Oxford White	\$0.00
Options Total		\$2,850.00

Standard Equipment

Mechanical

Engine: 6.8L EFI Triton V10 (STD)

Transmission: Electronic 6-Speed Automatic w/OD -inc: tow haul (STD)

4.56 Axle Ratio (STD) w/o 996-inc: a vehicle emission control information label with no frontal area restriction
w/996&!15F-inc: a vehicle emission control information label with a 72 sq ft frontal area restriction

GVWR: 14,500 lb Payload Package -inc: Maximum Front GAWR: 5000 lbs (STD)

50 State Emission System

Transmission w/Oil Cooler

Rear-Wheel Drive

72-Amp/Hr 650CCA Maintenance-Free Battery

155 Amp Alternator

9060lbs. Maximum Payload

HD Shock Absorbers

Front And Rear Anti-Roll Bars

Hydraulic Power-Assist Steering

Single Stainless Steel Exhaust

55 Gal. Fuel Tank

Dual Rear Wheels

Front Suspension w/Coil Springs

Leaf Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS and Front Vented Discs

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Exterior

Wheels: 16" x 6" White Painted Steel

Tires: LT225/75R16E BSW AS (STD)

Clearcoat Paint

Black Front Bumper

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Light Tinted Glass

Variable Intermittent Wipers

Front Windshield -inc: Sun Visor Strip

Fully Galvanized Steel Panels

Black Grille

Aero-Composite Halogen Headlamps

Entertainment

Radio: Electronic AM/FM Stereo w/Digital Clock -inc: 2-speakers and audio input jack

Fixed Antenna

Interior

Dual High Back Buckets (STD)

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Manual Tilt Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer and Trip Odometer

Front Cupholder

Manual Air Conditioning

Glove Box

Front Vinyl Headliner

Urethane Gear Shift Knob

Vinyl Bucket Seats

Engine Cover Console w/Storage and 3 12V DC Power Outlets

Regular Dome Lighting

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Interior

Front Only Vinyl/Rubber Floor Covering
Driver And Passenger Door Bins
Manual 1st Row Windows
Analog Display
Fixed Front Head Restraints
Driver And Front Passenger Armrests
3 12V DC Power Outlets

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Front Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

Processing-Other

Exterior Mirror Delete

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

Technical Specifications

Powertrain

Transmission

Drivetrain	Rear Wheel Drive	Trans Order Code	44P
Trans Type	6	Trans Description Cont.	Automatic w/OD
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	3.97
Second Gear Ratio (:1)	2.32	Third Gear Ratio (:1)	1.52
Fourth Gear Ratio (:1)	1.15	Fifth Gear Ratio (:1)	0.86
Sixth Gear Ratio (:1)	0.67	Reverse Ratio (:1)	3.13

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[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Powertrain

Transmission

Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	None
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Transfer Case Power Take Off	No		

Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A		

Engine

Engine Order Code	99S	Engine Type	Regular Unleaded V-10
Displacement	6.8 L/415	Fuel System	Sequential MPI
SAE Net Horsepower @ RPM	305 @ 4250	SAE Net Torque @ RPM	420 @ 3250
Engine Oil Cooler	None		

Electrical

Cold Cranking Amps @ 0° F (Primary)	750	Cold Cranking Amps @ 0° F (2nd)	750
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	225

Cooling System

Total Cooling System Capacity	N/A		
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Vehicle

Emissions

Tons/yr of CO2 Emissions @ 15K mi/year	N/A	EPA Greenhouse Gas Score	N/A
--	-----	--------------------------	-----

Chassis

Weight Information

Standard Weight - Front	0.00 lbs	Standard Weight - Rear	0.00 lbs
Gross Axle Wt Rating - Front	5000 lbs	Gross Axle Wt Rating - Rear	9600 lbs

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Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.



Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Chassis

Weight Information

Curb Weight - Front	3105 lbs	Curb Weight - Rear	2330 lbs
Option Weight - Front	62.00 lbs	Option Weight - Rear	54.00 lbs
Reserve Axle Capacity - Front	1833.00 lbs	Reserve Axle Capacity - Rear	7216.00 lbs
As Spec'd Curb Weight	5551.00 lbs	As Spec'd Payload	8949.00 lbs
Maximum Payload Capacity	9065.00 lbs	Gross Combined Wt Rating	22000 lbs
Gross Axle Weight Rating	14600.00 lbs	Curb Weight	5435.00 lbs
Reserve Axle Capacity	9049.00 lbs	Total Option Weight	116.00 lbs
Payload Weight Front	0 lbs	Payload Weight Rear	0 lbs
Gross Vehicle Weight Rating	14500.00 lbs		

Trailer

Dead Weight Hitch - Max Trailer Wt.	12000 lbs	Dead Weight Hitch - Max Tongue Wt.	1200 lbs
Wt Distributing Hitch - Max Trailer Wt.	12000 lbs	Wt Distributing Hitch - Max Tongue Wt.	1200 lbs
Maximum Trailing Capacity	12000 lbs		

Frame

Frame Type	N/A	Sect Modulus Rails Only	N/A
Frame RBM	N/A	Frame Strength	N/A
Frame Thickness	N/A		

Suspension

Suspension Type - Front	Other	Suspension Type - Rear	Leaf
Spring Capacity - Front	5000 lbs	Spring Capacity - Rear	9600 lbs
Axle Type - Front	Independent	Axle Type - Rear	Rigid Axle
Axle Capacity - Front	5000 lbs	Axle Capacity - Rear	9600 lbs
Axle Ratio (:1) - Front	4.56	Axle Ratio (:1) - Rear	4.56
Shock Absorber Diameter - Front	N/A	Shock Absorber Diameter - Rear	N/A
Stabilizer Bar Diameter - Front	N/A	Stabilizer Bar Diameter - Rear	N/A

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Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Chassis

Tires

Front Tire Order Code	T68	Rear Tire Order Code	T68
Spare Tire Order Code	N/A	Front Tire Size	LT225/75SR16
Rear Tire Size	LT225/75SR16	Spare Tire Size	N/A
Front Tire Capacity	4940 lbs	Rear Tire Capacity	9880 lbs
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	709
Revolutions/Mile @ 45 mph - Rear	709	Revolutions/Mile @ 45 mph - Spare	N/A

Wheels

Front Wheel Size	16 X 6 in	Rear Wheel Size	16 X 6 in
Spare Wheel Size	N/A	Front Wheel Material	Steel
Rear Wheel Material	Steel	Spare Wheel Material	N/A

Steering

Steering Type	Re-Circulating Ball	Steering Ratio (:1), Overall	N/A
Steering Ratio (:1), On Center	N/A	Steering Ratio (:1), At Lock	N/A
Turning Diameter - Curb to Curb	60.3 ft	Turning Diameter - Wall to Wall	N/A

Brakes

Brake Type	4-Wheel Disc	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	4-Wheel	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	Yes	Front Brake Rotor Diam x Thickness	13.6 in
Rear Brake Rotor Diam x Thickness	13.6 in	Drum - Rear (Yes or)	N/A
Rear Drum Diam x Width	N/A		

Fuel Tank

Fuel Tank Capacity, Approx	55 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	N/A	Aux Fuel Tank Location	N/A

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Hondru Ford

Rick Martin | 717-664-7246 | RMartin@hondruauto.com

[Fleet] 2019 Ford E-Series Cutaway (E4F) E-450 DRW 176" WB

Dimensions

Interior Dimensions

Passenger Capacity	2	Front Head Room	42 in
Front Leg Room	42.1 in	Front Shoulder Room	68.1 in
Front Hip Room	65.6 in	Second Head Room	N/A
Second Leg Room	N/A	Second Shoulder Room	N/A
Second Hip Room	N/A		

Exterior Dimensions

Wheelbase	176 in	Length, Overall w/o rear bumper	261.1 in
Length, Overall w/rear bumper	N/A	Length, Overall	N/A
Width, Max w/o mirrors	79.4 in	Height, Overall	80 in
Overhang, Front	N/A	Overhang, Rear w/o bumper	50.5 in
Front Bumper to Back of Cab	N/A	Cab to Axle	118 in
Cab to End of Frame	168.5 in	Ground to Top of Load Floor	26 in
Ground to Top of Frame	N/A	Frame Width, Rear	N/A
Ground Clearance, Front	N/A	Ground Clearance, Rear	N/A
Body Length	0.00 ft	Cab to Body	N/A

Cargo Area Dimensions

Cargo Box Width @ Top, Rear	N/A	Cargo Box Width @ Floor	N/A
Cargo Box Width @ Wheelhousings	N/A	Cargo Box (Area) Height	N/A
Tailgate Width	N/A	Cargo Volume	N/A
Ext'd Cab Cargo Volume	N/A		

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Data Version: 8904. Data Updated: Jul 29, 2019 10:01:00 PM PDT.

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Greg Gola

Submitting Department: Parks & Recreation

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Adopting the 2020 Sugar Creek Golf Course Annual Budget

Suggested Action:

The Sugar Creek Golf Course Administrative Board has approved the proposed Sugar Creek Golf Course Budget for Fiscal Year 2020 beginning on January 1, 2020 and ending on December 31, 2020. Proposed expenditures equal \$1,070,328 and the proposed revenues equal \$1,070,452, which results in a projected net profit of \$124. According to the Intergovernmental Agreement between the Village of Villa Park and the Elmhurst Park District, the proposed budget must be approved by both entities prior to implementation.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Sugar Creek Golf Course Budget 2020](#)

[RESO - SCGC Annual Budget FY20](#)

[Proposed 2020 Sugar Creek Budget](#)



MEMORANDUM

TO: Richard Keehner Jr. Village Manager

FROM: Greg Gola, Director of Parks, Recreation and Fleet Services

DATE: Oct 24, 2019

RE: Consider a Resolution to Approve the 2020 Sugar Creek Golf Course Budget

STATEMENT OF PROBLEM

According to the Intergovernmental Agreement between the Village of Villa Park and the Elmhurst Park District, proposed budgets must be approved by both entities prior to implementation. On Tuesday, Sept. 24, 2019, the Sugar Creek Golf Course staff presented a proposed budget for the calendar year 2020, to the Sugar Creek Administrative Board, which is comprised of Elmhurst and Villa Park residents and staff members. After review and discussion, this Board voted to approve the budget for presentation to each parent Board for approval.

INVESTIGATION

Attached are the Budget highlights/changes, put together by the golf course staff, for the 2020 budget

RECOMMENDATION

The Sugar Creek Administrative Board, recommends passage of the 2020 Sugar Creek Golf Course Budget, with proposed expenditures equaling \$1,070,328 and proposed revenues equaling \$1,070,452 resulting in a net profit of \$124.

Community Recreation Building

320 East Wildwood Street • Villa Park, Illinois 60181-2628 • Phone 630-834-8525 • Fax 630-834-8525

Iowa Community Center

338 N. Iowa Avenue • Villa Park, Illinois 60181-1953 • Phone 630-834-8970 • fax 630-834-8982

TDD 630-941-5961

Resolution No. _____

**A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING THE SUGAR CREEK GOLF COURSE BUDGET FOR FISCAL YEAR 2020**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village and the Elmhurst Park District, pursuant to an intergovernmental agreement, jointly own the Sugar Creek Golf Course which is operated by the Elmhurst Park District; and,

WHEREAS, the Village annually receives the proposed budget for the operation of the Sugar Creek Golf Course for its review and approval; and,

WHEREAS, the Village has received the proposed budget for fiscal year 2020, beginning January 1, 2020, and ending December 31, 2020, a copy of which is attached hereto and made a part hereof (the “*2020 Sugar Creek Golf Course Budget*”); and,

WHEREAS, the Sugar Creek Golf Course Administrative Board of the Village has reviewed the revenues and expenses as proposed in the 2020 Sugar Creek Golf Course Budget and recommends its approval by the President and Board of Trustees of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the 2020 Sugar Creek Golf Course Budget, attached hereto and made a part hereof, is hereby approved.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this ____ day of _____, 2019.

APPROVED:

Village President

Resolution No: _____

2

ATTEST:

Clerk, Village of Villa Park

Adopted this _____ day of _____, 2019 pursuant to a roll call vote, as follows:

AYES:

NAYS:

ABSENT:

2020 Sugar Creek Budget Summary

Summary

Sugar Creek management staff meets with the Director of Enterprise Services for the Elmhurst Park District and the Director of Parks and Recreation for the Village of Villa Park, to develop a consensus for the budget direction. The 2020 budget is projected to pay all operational expenses (\$796,528) as well as the annual debt payment (\$228,300) through fees collected from operations. An additional \$40,000 for capital expense is also budgeted for replacement of maintenance equipment, and is only appropriated in the fourth quarter if funding is available. The net bottom line of revenues less expenses is anticipated to be at break-even.

Trends

Playable Days and Weather Impact – Rounds of Golf

Weather continues to be the biggest impact on the business of golf with abnormal weather patterns causing a decrease in playable days and a drop in total number of rounds played. In 2018 between March and October, there were 10 fewer playable days than the previous year 2017 – 14 less than the previous 5-year average. Losing two weeks of playable days compared to the previous 5-year average impacts not only greens fee, cart rental and driving range revenues, but also ancillary sales like pro shop, food and beverage and alcohol sales.

The unusual weather trend continued into the first three months of 2019 where March, April and May realized a drop of 6 playable days compared to 2018 - 11 less than the previous 5-year average! Fortunately June, July, August and September in 2019 saw a return to more normal weather conditions resulting in a more typical number of playable days.

The chart below shows how the number of playable days has dropped by at least 10 the past two seasons compared to the previous five years. But, the average number of rounds per playable day - March to October – has remained steady.

Year	# P.D.'s	# Days Mar-Oct	% P.D.'s Mar-Oct	Actual # Rds. Played	Avg. #Rds./P.D.
2014	166.5	245	68%	27462 (Mar-Oct)	165
2015	170.5	245	74%	29377 (Mar-Oct)	172
2016	166	245	68%	28199 (Mar-Oct)	170
2017	160.5	245	65%	27331 (Mar-Oct)	170
2018	150.5	245	61%	24953 (Mar-Oct)	166
2019 (projected)	152	245	62%	25588 (Mar-Oct)	168
2020 Budget	160	245	65%	27089 (Mar-Oct)	169

Additional off-season rounds during the months of January, February, November and December supplement another 1,200 rounds of golf. Total projected rounds for 2020 – 28,289, which is an average of the previous 5-year actual number of rounds played.

Driving Range

Despite the decline in playable days the past two seasons, total revenues continue to grow from basket and pass sales along with instruction programs. Here's a chart depicting total driving range revenues since 2013:

Year	Basket/Pass Sales	Jr. Golf Instruction	Class Instruction	Total Driving Range \$	
2013	\$101,597 (171 P.D.)	\$51,855	\$18,503	\$171,955	
2014	\$102,024 (165 P.D.)	\$64,413	\$19,290	\$185,727	
2015	\$111,205 (170.5 P.D.)	\$75,652	\$20,444	\$207,301	
2016	\$107,410 (166 P.D.)	\$83,459	\$17,576	\$208,445	
2017	\$103,188 (160.5 P.D.)	\$90,750	\$14,843	\$208,781	
2018	\$98,340 (150.5 P.D.)	\$91,855	\$19,544	\$209,739	
2019	\$108,500* (152 P.D.)	\$87,886	\$22,000	\$218,386	
2020	\$110,000 (160 P.D.)	\$91,000	\$22,000	\$223,000	Budget

*Projection for 2019 year-end basket and pass sales

Banquets & Concessions (Room Rental, Alcohol, Food & Beverage Sales)

Revenues derived from banquets, alcohol sales and all other concessions continue to add a healthy surplus to overall revenues. The chart below shows gross profit on cost of goods sold on all concessions and rental revenues for banquets since 2013:

	Expense (cost of goods) Food, Soft Drinks & Alcohol	Revenue (sales) Food, Soft Drinks & Alcohol	Gross Profit on Cost of Goods	Room Rental Revenue	Gross Profit on C.O.G. plus Room Rental
2013	\$64,214	\$117,881	\$53,667	\$21,809	\$75,476
2014	\$55,087	\$110,960	\$55,873	\$23,056	\$78,929
2015	\$56,243	\$131,709	\$75,466	\$34,773	\$110,239
2016	\$54,787	\$118,376	\$63,589	\$31,040	\$94,629
2017	\$48,011	\$119,432	\$71,421	\$31,423	\$102,844
2018	\$49,409	\$126,549	\$77,140	\$35,313	\$112,453
2019*	\$45,000	\$131,500	\$86,500	\$35,000	\$121,500
2020	\$47,500	\$132,000	\$84,500	\$34,000	\$118,500 Budget

*Projection for 2019

*Source from BS&A General Ledger and year-end Income Statements

*Cost of goods also includes the cost of supplies like cups, napkins, utensils, paper towels etc...

Fixed Charges – Debt Obligation

The largest fixed expense in the budget is the debt obligation payable to both the Elmhurst Park District and The Village of Villa Park. The annual installment is funded entirely from revenues derived from daily operations – user fees. The debt payment amount for the 2020 budget is \$228,300. The final installment for payment of the 20-year debt certificates established in 2002, will be the 2022 budget.

Capital

Capital projects at Sugar Creek are prioritized by staff and are intended to be funded by revenues from daily operations only if funding still remains after the debt obligation has been made. Funds are appropriated in the fourth quarter once it is determined that they will be available. For the 2020 budget, \$40,000 is planned for replacement of maintenance equipment as prioritized by the maintenance and grounds superintendent.

Net Operating

As a point of interest, the chart below shows the actual total net operating surplus of revenues over expenses from daily operations from the previous five years (2019 projection) - before debt and capital payments (final debt payment 2022).

2015	\$277,513
2016	\$230,395
2017	\$283,680
2018	\$233,466
2019	\$273,973 (projection)
2020	\$268,424 (budget)

2020 Budget Details and notable adjustments of at least \$2,000 (compared to 2019 budget)

2020 Revenues

- **#3200-1813 Driving Range Instruction** - Increase \$4,269 based on actual revenues achieved in 2019 from participation in classes.
- **#3200-1816 Jr. Golf Camp** – Decrease \$2,225 based on previous 3-yr. average of actual revenues
- **#3341 Indoor Facility Rentals** - Increase \$2,500 based on previous 3-yr. average of actual revenues and current trend
- **#3430-000 Daily Use Fees (Greens Fees)** – Decrease \$18,528 for a decrease in golf rounds calculated on a projection of 160 playable days for 2020 (previous 5-year average).
- **#3430-1813 Driving Range Fees** – Decrease by \$5,000 – adjustment for over projection of price increase in 2018
- **#3600-1808 Beer/Wine Sales** – Decrease \$3,332 – an adjustment for over projection of price increases over the past 2 years
- **#3600-1809 – Food Sales** – Increase \$2,275 to reflect higher sales due to price increases
- **#3600-1814 Liquor Sales** – Increase \$6,500 to reflect current trend of increase in sales from banquets as well as price increases

Total revenues for the 2020 budget are projected to decrease by \$14,611

2020 Expenses

- #4001-0000 Salaries & Wages – Full Time – Increase \$6,827 overall to reflect a 2 ½% salary increase (Elmhurst Park District established standard) for three full-time staff as well as adjustments to hours for seasonal staff and
- #5040-0000 IMRF – Increase \$6,396 for the contribution to the Illinois Municipal Retirement Fund
- #5500-0000 – Ads & Notices – Decrease \$2,000 to reflect actual usage of costs for Facebook Ads, banners, signs etc...
- #5580-1815 – Banquet Equipment – Increase \$2,500 for a total of \$6,000 to purchase new ice machine, account is also utilized for other banquet/bar supplies, linen rentals etc...
- #7020 – Equipment & Furniture – Increase by \$5,000 for a total of 8,000 to purchase new banquet chairs to replace current chairs that have outlived their useful life and are in constant need of repair.
- #7620-1812 Concession Merchandise – Decrease \$2,733 based on previous 3-year average.
- #8910 – Capital Purchases – Decrease by \$5,000 for a total of \$40,000 for the purchase of the next prioritized piece of maintenance equipment.

Total expenses for the 2020 Budget are projected to increase by \$10,709. Total revenues for the 2020 budget are projected to be \$1,070,452 with expenses totaling \$1,070,328.

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Proposal of Sikich LLP for Audit Services

Suggested Action:

The Village recently concluded its five-year agreement with Sikich, LLP for its annual state-mandated audits. Proposals from qualified firms were recently requested for auditing services for the next five years, with four companies submitting bids. After careful consideration, staff recommends accepting the proposal from the firm of Sikich, LLP to complete audits for the fiscal years ending December 31, 2019 through 2023. To ensure a fresh perspective, Sikich would rotate the audit engagement partner and senior audit managers. This resolution would approve the five-year agreement and the engagement letter required to begin the 12/31/2019 audit.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Audit Services](#)

[RESO - Audit Services](#)

[Sikich Audit Services Proposal](#)

[Sikich Engagement Letter](#)

[American Capital Lease Documents](#)

Memo

Date: October 18, 2019

To: Richard Keehner, Village Manager

From: Kevin Wachtel, Finance Director

RE: Auditor RFP

Five years ago, the Village selected Sikich, LLP, as our audit firm through an RFP process. That five-year agreement has expired, so the Village again sought proposals for another five-year engagement. With partner and audit team rotation, staff recommends that the Village retain Sikich, LLP, for another five-year engagement.

We received proposals from four qualified firms. The firms and proposals are summarized below.

Lauterbach and Amen

This firm is able to provide a wide range of services to the Village. In fact, they provide audit services for the Library and Police Pension Fund, and accounting and actuary service for the Fire Pension Fund. Their proposal, however, was the second highest cost, and is about \$16,000 higher than Sikich.

GWA and Associates

GWA is the smallest firm that submitted a proposal, and also the lowest cost. However, the cost savings of \$1,250 this year are not sufficient to overcome the significant disruption to staff. As a smaller firm, there are fewer staff members available in the event of staff turnover/absence. In addition, they do not offer some of the value added complementary training that Sikich provided to our employees over the year.

Miller Cooper

Miller Cooper is a highly qualified firm, and is one of the top firms in this field. However, their cost proposal was \$23,000 higher than Sikich.

Sikich

Sikich has proposed significant personnel rotation. The audit engagement partner (ownership partner) will now be Anthony Cervini, and in-charge auditor (the staff person overseeing the audit) will now be

Nick Bava. Neither Anthony nor Nick have worked on the Villa Park audit, so they will bring a fresh perspective on our operations. However, they do have access, at no cost to the Village, to prior audit records and staff in order to gain sufficient background information. As such, we do not expect any notable delays or hiccups in the transition.

In addition, the Sikich firm offers free training for the entire Finance Department staff at no cost, as well as a wide variety of other services. We currently use Sikich for Human Resources assistance in completing annual ACA health insurance reporting.

Anthony Cervini is planning to attend the board meeting on November 11.

Resolution No. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS
APPROVING THE PROPOSAL OF SIKICH, LLP FOR AUDIT SERVICES**

WHEREAS, the Village has received and reviewed four proposals from well qualified municipal auditing firms in Illinois; and

WHEREAS, the auditing firm of Sikich LLP provided a sound proposal, and responsible and highly regarded firm able to provide auditing services to the Village of Villa Park at the lowest price of all proposing firms; and

WHEREAS, the President and Board of Trustees believe, and hereby declare, that it is in the best interests of the Village and its residents, to contract with Sikich LLP to conduct the annual audit for five fiscal years; and

WHEREAS, the attached engagement letter is necessary to commence work on the audit for the fiscal year ended December 31, 2019; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, DU PAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals shall be and are hereby incorporated as findings of fact in this Section One as if said recitals were fully set forth herein.

SECTION TWO: The Proposal attached hereto and made a part hereof as Exhibit 1 shall be, and is hereby, approved for five fiscal years, beginning with the fiscal year ending on December 31, 2019. The amounts to be paid for said audits shall not exceed the amounts set forth in Exhibit 1 for each such fiscal year.

SECTION THREE: Any policy or resolution of the Village that conflicts with the provisions of this resolution or the Agreement attached hereto shall be and is hereby repealed to the extent of such conflict.

SECTION FOUR: The audit services letter dated October 17, 2019, attached hereto and made a part hereof as Exhibit 2 is hereby approved and the Village Manager is hereby authorized to execute on behalf of the Village.

SECTION FIVE: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Resolution No. _____

PASSED THIS 11th DAY OF NOVEMBER, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS _____ DAY OF _____, 2019.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

October 11, 2019



SERVICE PROPOSAL

Audit Services

PREPARED FOR:

VILLAGE OF VILLA PARK



SUBMITTED BY:

Sikich LLP – Government Services
Anthony M. Cervini, CPA, CFE
Partner

1415 West Diehl Rd., Suite 400
Naperville, IL 60563
630.566.8400
anthony.cervini@sikich.com

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TRANSMITTAL LETTER

October 11, 2019

Mr. Kevin Wachtel
Finance Director
Village of Villa Park
Via Email: kwachtel@invillapark.com

Dear Mr. Wachtel,

Sikich is pleased to be considered for the appointment as independent auditors for the Village of Villa Park. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the state and local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a firm of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to the Village of Villa Park. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal, and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 60 days and look forward to the possibility of continuing to serve the Village of Villa Park.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anthony Cervini', with a stylized flourish at the end.

Anthony M. Cervini, CPA, CFE
Partner

EXECUTIVE SUMMARY

We know what's challenging to the Village of Villa Park. Here are the strategies and solutions we recommend for you in order to face those challenges head-on and achieve success.

Thank you for considering Sikich. We appreciate the opportunity to propose for the Village of Villa Park.

Sikich is one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products, with more than 750 employees serving clients in all 50 states. Clients turn to us for their professional service needs due to our deep industry knowledge working with organizations of their size and for the caliber of service and attention we provide—especially when it comes to dedicated, experienced service teams and partner access.

DEFINING YOUR CURRENT CHALLENGES

We recognize this is a time of constant change and ever increasing accountability. The task of the Village finance office is no longer to report financial results by long-standing standards that are widely known and commonly understood. The task in today's environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance. The task is also to keep up with new reporting and accountability requirements from the state, new automated processing systems, and fringe benefit tax laws.

DEFINING YOUR BEST POSSIBLE SOLUTIONS

These ever-changing standards and accountabilities require adjusting computer systems and internal processes to adapt to the changing standards and then to report in accordance with the new standards. This shift in the environment has caused a shift in the Village's thinking about an audit firm. We understand that the Village requires a year-round partner, who will assist the Village in keeping up to date with the standards and provide assistance, when needed, on specialty topics, as well as someone who can audit to the standards. Sikich is on the leading edge of the standards as they are being developed. We also have a strong commitment to current and effective technology as our firm has a solid core of technological abilities supported by a full technology division.

DEFINING YOUR FUTURE SUCCESS

Additional details around our audit-specific capabilities are included in the next section of this document. These capabilities, in combination with our timely completion and issuance of your reports, will not only fulfill your current needs, but will undoubtedly drive stability for the Village of Villa Park.

Throughout the following paragraphs, you will find summaries of each section within this proposal. We encourage you to review each section in its entirety to gain a detailed understanding of how we can help you build your bottom line and achieve success.

WHY THE VILLAGE OF VILLA PARK SHOULD SELECT SIKICH

Clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Specifically, Sikich offers the access to resources, decades of experience and passion for action necessary to face your challenges head-on with you.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

A crucial component to the Village of Villa Park's success is working with a team completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Your engagement team is made up of senior professionals who will provide the expertise, insights and responsiveness your organization requires.

SPECIFIC AUDIT APPROACH

Our approach is always holistic, forward-thinking and customized for the Village of Villa Park's specific needs. We operate in a way that provides full attention to evaluating significant areas, including those that present the greatest risk and where new opportunities for financial and operational improvement may exist.

SCOPE OF SERVICES FOR THE VILLAGE OF VILLA PARK

The scope of our work for the Village of Villa Park is outlined in the following proposal. We want to invest in what we hope will become a long-lasting relationship with the Village of Villa Park, which is why we commit to delivering the results the Village of Villa Park requires. The timeline of the engagement on which we are proposing is outlined in this section.

We would be honored to continue to call the Village of Villa Park our client and look forward to working with you.

TECHNICAL PROPOSAL

STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from the Village of Villa Park and its component units in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2011 revision, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to the Village of Villa Park and its component units, and is independent with respect to any non-attest services provided to the Village of Villa Park and its component units, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Sikich is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003284). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

Sikich commits to providing a team of senior professionals, all of whom have unmatched expertise in the government industry.

A crucial component to the Village of Villa Park's success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. The Village of Villa Park will receive unparalleled levels of expertise, insights and responsiveness from a team of senior professionals who have significant experience working with government entities. Our firm offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable. In the event of staff turnover on the Village of Villa Park engagement, we will seek the prior written approval of the Village of Villa Park.

The Village of Villa Park's key engagement team members will be supported by staff on the firm's government services team. Please refer to the Exhibits section on page 20 to read biographies of the Village of Villa Park's engagement team.

ANTHONY M. CERVINI, CPA, CFE

ENGAGEMENT PARTNER

As engagement partner, Anthony will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of the Village of Villa Park's comprehensive annual financial report. Moreover, our firm's philosophy is to have the team leader on location during the completion of the majority of fieldwork. Therefore, Anthony will be present at the Village of Villa Park's offices during both our preliminary and final fieldwork.

JAMES R. SAVIO, CPA, MAS

RESOURCE PARTNER

The resource partner is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement partner.

FREDERICK G. LANTZ, CPA

QUALITY CONTROL PARTNER

The quality control partner will provide a second partner review of the audit workpapers and the Village of Villa Park's comprehensive annual financial report.

MARTHA TROTTER, CPA

SENIOR AUDIT MANAGER

As the senior audit manager, Martha will be the Village of Villa Park's secondary contact for anything related to the successful audit of your organization. Martha will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

NICK BAVA, CPA, MAS

SENIOR AUDIT MANAGER

As the senior audit manager, Nick will be the Village of Villa Park's secondary contact for anything related to the successful audit of your organization. Nick will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

ADDITIONAL PROFESSIONAL STAFF

Other professional staff assigned to the engagement will be full-time employees of the firm and have a minimum of one to three years of auditing experience. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2011). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external courses sponsored by the AICPA, ICPAS, GFOA and IGFOA, as well as internal courses.

This enables our firm to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any "on the job accounting or financial reporting training" by your staff. Moreover, we can assure the Village of Villa Park the quality of staffing for a multi-year engagement, even if a change in personnel is required, subject to your approval.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

Following is a list of significant engagements performed last year that are similar to the engagement proposed for the Village of Villa Park.

Name	Contact
*City of Wood Dale	Mr. Brad Wilson Finance Director 630.787.3725
*City of Oak Forest	Ms. Colleen Julian Finance Director 708.687.4050
*Village of Shorewood	Ms. Anne Burkholder Finance Director 815.741.7707
*City of Geneva (Former Client)	Ms. Rita Kruse Finance Manager 630.232.0854

** These governments participate in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program (we assisted 50 governments in receiving their first Certificate awarded). Sikich has more than 75 clients that have applied for and received the Certificate of Achievement for Excellence in Financial Reporting. In addition, Single Audits of Federal Expenditures were performed for many of the clients listed above.*

SPECIFIC AUDIT APPROACH

From identifying expectations to executing a plan to preparing for next year, our approach is holistic and always forward-thinking.

For the Village of Villa Park, our approach satisfies a number of requirements, including high-quality service, access to senior resources and specialization in the government industry. We strongly believe Sikich is the firm that can offer you all of these and more.

We will tailor this engagement to the Village of Villa Park's specific needs—always with a view toward identifying new opportunities for financial and operational improvement. Procedures are designed to give full attention to evaluating significant areas, including those that present the greatest risk. Sikich's holistic approach will address critical compliance and risk management needs.

Before embarking on this engagement, we will make certain to have a clear understanding of your mission and strategic direction. We do this by identifying and addressing risks and helping you ensure financial strength. We strongly believe there is no such thing as too much communication, not only during the engagement, but also throughout the year.



AUDIT STANDARDS

The objective of our audit is to issue an unmodified opinion on Village of Villa Park's governmental activities, business-type activities, each major fund and the aggregate remaining fund information that collectively comprise Village of Villa Park's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2011), the Single Audit Act of 1996 and the Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the statistical or introductory sections of the comprehensive annual financial report and accordingly, will not express an opinion on the information contained in these sections.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that the Village of Villa Park provide us with the basic information required for our audit.

Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations similar to the Village of Villa Park
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures
- Performance of additional testing, as necessary

PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict firm policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

QUALITY CONTROL

At Sikich, we are committed to providing the highest quality audits in the industry. Village of Villa Park can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our firm has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. In 2017, we received our tenth consecutive peer review unmodified ("pass") report. This is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee and our Partner-in-Charge of Quality Assurance. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our state and local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. These reports have been judged to meet and, in most instances, exceed industry standards and requirements. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a firm-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.

WHY VILLAGE OF VILLA PARK SHOULD SELECT SIKICH

Our team works devotedly with governmental entities just like yours, has the resources required to perform this engagement and is technically experienced and insightful.

As previously mentioned, clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Your challenges are our challenges, and chances are, we have successfully faced them many times before. Aside from this, here are a number of reasons how the Village of Villa Park can benefit from a relationship with Sikich.

ACCESS

With Sikich, you get access to a multitude of resources that will help your organization grow today and in the future.

ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognitions in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled involvement from our most senior resources. Our partners are on-site during audit fieldwork and are available year-round for direct consultation as issues occur.

ACCESS TO EDUCATION

The Village of Villa Park will remain abreast of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to the Village of Villa Park's engagement. We accomplish this by anticipating your needs based on our experience with you and your industry, and using a variety of communication channels: timely responses to your questions; informal discussions; mailings on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- Implementing GASB Statement No. 67, Financial Reporting for Pension Plans
- Implementing GASB Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions
- Government Financial Resiliency
- Public Sector Strategic Planning
- Performance Measurement
- Payroll Reporting for Government Entities
- Employee Handbook Workshop
- Keeping the Keepers: A Guide to Employee Retention
- Identity Dos & Don'ts: Agency Branding
- Video: Web Applications
- Virtualization
- Fraud Detection and Prevention
- Technology Threats
- Not-for-profit Governance Policies and Procedures
- Unrelated Business Income Tax
- Navigating the New Form 990
- The New 990, What Every Board Member Should Know

ACCESS TO VALUE

Your organization will receive extraordinary value for Sikich's fee because we are dedicated to a customer-centric approach that includes open communication, respect and clear results. As a leader, the overall success of your organization should be the core of your focus. We're here to be your trusted advisor for those functions you can't focus on every moment, as well as for issues affecting the government industry, including new accounting pronouncements and employee benefit regulations. We understand that each client has its own unique set of needs, business practices and operating environment. Our services are tailored to the specific needs of your organization.

EXPERIENCE

Helping clients achieve long-term success is what we do. Our professionals will bring to your engagement the deep industry and service-level experience they have accumulated throughout the years.

EXPERIENCE IN YOUR INDUSTRY

Sikich's state and local government team provides services to more than 450 counties, cities, villages, towns and other local governments. Many of these have been long-standing clients and are evidence of our dedication to the state and local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our firm to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- Central Association of College and University Business Officers (CACUBO)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of Missouri (GFOA-MO)
- Government Finance Officers Association of the United States and Canada (GFOA)
- ICPAS Governmental Report Review Committees
- IGFOA Technical Accounting Review Committee
- Illinois Association of County Board Members and Commissioners (IACBMC)
- Illinois Association of Fire Protection Districts (IAFPD)
- Illinois Association of Park Districts (IAPD)
- Illinois Association of School Business Officials (IASBO)
- Illinois City/County Management Association (ILCMA)
- Illinois County Treasurers' Association (ICTA)
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Library Association (ILA)
- Illinois Municipal Treasurers Association (IMTA)
- Illinois Parks and Recreation Association (IPRA)
- Illinois Tax Increment Association (ITIA)
- International City/County Manager's Association (ICMA)
- National Association of College and University Business Officers (NACUBO)

EXPERIENCE IN WHAT WE DO

Your Sikich engagement team is comprised of senior CPAs who have been working in the field for years. Providing high-quality audit services is second nature to each of them, which is proven through our impressive track record of helping clients succeed. This team will provide the Village of Villa Park with timely completion of professional services. Moreover, members of the Sikich government services team have served as expert speakers to organizations, state GFOAs and others for formal presentations at local meetings and annual conferences on a variety of governmental accounting, auditing and financial reporting topics. We have also developed governmental accounting, auditing and financial reporting training courses for various organizations with members of our firm serving as lead instructors for the courses.

EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services in the Midwest to governmental entities. Our team of professionals specializes in the management, operations and financing of general purpose state and local governments, park districts, intergovernmental organizations, municipal utilities and special districts. This focus and our exemplary reputation assure the Village of Villa Park the highest quality work and the most cost-effective delivery of services.

INITIATIVE

One of our strengths at Sikich is our need to be proactive. We find potential issues before you have to worry about them, because we're ready with a solution.

INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and audit-specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to the Village of Villa Park, we keep you abreast of regulatory changes and best business practices to ensure we identify crucial opportunities that will benefit the Village of Villa Park.

INITIATIVE FOR YOUR SATISFACTION

The Village of Villa Park's success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client of the firm?
- What is your vision for the Village of Villa Park?

SCOPE OF SERVICES FOR VILLAGE OF VILLA PARK

We will exceed your expectations by conducting and delivering on a high-quality engagement within your required timeline—all for a reasonable fee.

We are proposing to provide the following services to Village of Villa Park as specified in the RFP:

- Audit of basic financial statements of the Village of Villa Park for the fiscal year ending December 31, 2019.
- Preparation of twenty-five (25) bound copies and an electronic copy (.pdf) of the comprehensive annual financial report (report covers, dividers, introductory section, MD&A and certain statistical data to be provided by Village of Villa Park);
- Preparation of twenty-five (25) bound copies and an electronic copy (.pdf) of the management letter for Village of Villa Park, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Preparation of twenty-five (25) bound copies and an electronic copy (.pdf) of the report on compliance with Public Act 85-1142 (TIF);
- Preparation of three (3) bound copies and electronic filing of the Annual Financial Report (AFR) filed with the County Clerk and State Comptroller;
- Preparation of twenty-five (25) bound copies and an electronic copy (.pdf) of the Single Audit Report, if applicable;
- Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable
- Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- Retain workpapers for seven (7) years in accordance with firm standards;
- Reporting to the Village Board in accordance with Statement on Auditing Standards (SAS) No. 114, Communications with Those Charged with Governance; and
- Exit conference(s) with Village of Villa Park Officials to present the completed audit and related materials.

CLIENT SERVICE TIMELINE

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
I. Preliminary Planning During this phase of the audit, we would meet with representatives of the Village of Villa Park to discuss the approach we would take during the audit, focusing on areas of particular concern to the Village of Villa Park as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.	The meeting would be attended by the engagement partner and engagement manager, if necessary.								
II. Preliminary Fieldwork During this phase of the audit, we would develop an understanding and documentation of the Village of Villa Park's accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. In addition, we may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality on an individual fund basis and complete a preliminary analytical review of the Village of Villa Park's financial position as a whole. In addition, we would review all minutes from the meetings of the Board of Trustees; review all ordinances adopted by the Village of Villa Park during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Village of Villa Park; and perform our fraud interviews in accordance with Statement on Auditing Standards (SAS) No. 99. Upon completion of this phase, we would finalize all necessary confirmations the Village of Villa Park will prepare; review all proposed client assisted work papers and the timing of preparation by the Village of Villa Park; develop our audit programs for the next phase of the audit and review and document any changes to the Village of Villa Park's CAFR; and prepare the schedule for the remainder of the audit.	This phase would be completed by the engagement partner, engagement manager and one professional staff.								
III. Fieldwork During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of the Village of Villa Park's financial statements with a rough draft of the financial statements provided to the Village of Villa Park at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from the Village of Villa Park to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.	This phase would be completed by the engagement partner, engagement manager and one to two professional staff.								

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
IV. Workpaper Review and Report Production During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource partner and the quality control partner. All workpapers are reviewed by the engagement partner during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon the Village of Villa Park's staff after fieldwork has been completed.	This phase would be completed by the engagement partner, resource partner and the quality control partner.								
V. Drafts to the Village of Villa Park We will deliver a preliminary draft of the CAFR at the end of fieldwork. A revised draft will be delivered by the engagement partner and reviewed in-depth with representatives of the Village of Villa Park within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the Village of Villa Park no later than three business days after receiving all proposed changes.	This phase would be completed by the engagement partner.								
VI. Completion of the Audit Upon approval of the drafts by the Village of Villa Park, we will present the signed, bound copies of the comprehensive annual financial report, the management letter and the additional reports described in this proposal. The engagement partner will be available for meetings with representatives of the Village of Villa Park including the Village of Villa Park President, the Board of Trustees and management for formal presentations of the reports.	This phase would be completed by the engagement partner.								
VII. Support to the Village of Villa Park Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Village of Villa Park. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Village of Villa Park to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the Village of Villa Park.	This phase would be completed by the engagement partner.	Ongoing							

In future years, we would develop a similar plan and timeframe with the assistance of the Village of Villa Park to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the comprehensive annual financial report. These completion dates are well within the deadlines established by Village of Villa Park. We have a proven track record of meeting and exceeding deadlines established by our clients.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the appropriate person based on our professional standards. The timing of this discussion will provide the Village of Villa Park with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by the Village of Villa Park. The billings for the audit would not exceed this fee unless the Village of Villa Park specifically requests that the scope of the engagement be expanded and the Village of Villa Park and the firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.

ADDITIONAL RESOURCES AND SERVICES

With more than a dozen services, our areas of expertise are oftentimes complementary of one another. How else can we help you meet your government's goals?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer and talk to your engagement partner about how these services may complement what you are already seeking.

DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

HUMAN RESOURCES

Your people are a large part of what makes up your organization. Recruiting, training and retaining employees are vital parts of ensuring your organization continues to provide only the best for your constituency. With services such as recruiting and onboarding, compensation and compliance, employee benefits and more, you can better understand what will keep your employees happy and productive.

MARKETING

The effectiveness of your marketing efforts can make or break your organization's success. From eye-catching logos to print and digital collateral, every piece must work for an intended audience. By delivering the right stories and amplifying those messages, you will properly position your organization in the marketplace.

NOT-FOR-PROFIT SERVICES

Funding challenges, increased demand from stakeholders and changing trends and policies can make it difficult for not-for-profit organizations to reach their goals. For those common challenges and others more specific to your organization, you need a professional services partner with an industry-dedicated team to deliver the accounting, advisory and technology services that will help you work toward your mission.

PERFORMANCE-BASED STRATEGIC PLANNING

In an environment where there is increasing pressure for governments to be more efficient, effective and transparent, strategic planning allows an organization to engage stakeholders, focus on its mission, and logically establish short and long-term goals. Our approach, performance-based strategic planning, guides the organization toward its most productive activities and focuses on an institutionalized process. The strategic planning process is a true transition, where Sikich facilitates governments in:

- Developing ideals about what they aspire to
- Transforming ideals into ideas to meet goals
- Converting ideas into specific, actionable items
- Constructing performance measures

We ensure the results of strategic planning meet client expectations by filtering goals, objectives and/or strategies with the organization's internal capacity and available resources. The process of performance-based strategic planning has proven to assist governments in fulfilling the ideals of their community and accomplishing goals through measurable, reportable actions.

PROCESS IMPROVEMENT

Processes truly define organizations, but are often forgotten when seeking root causes to problems or managing more efficient and effective services. Improvements to existing processes—ranging from development review to utility billing—have the potential to decrease cycle time, increase quality and result in higher customer satisfaction. Sikich employs a customer-centric approach to process improvement by involving internal and external customers to understand and make meaningful improvements while continuing to meet their needs.

PUBLIC RELATIONS

Achieve a higher media profile, greater mindshare among your constituents and proper positioning in the marketplace with a thoughtful, research-based and integrated approach to public relations. From overall positioning to media relations, conveying the right stories to the right people is critical in an effective public relations program.

TECHNOLOGY: ERP & CRM SOLUTIONS

Your organization can better stay on track with the right enterprise resource planning (ERP) or customer relationship management (CRM) solution. Whether you are at the start of your search for a new solution or need a new partner to fix a failed implementation, you will have the freedom to explore a variety of products to identify the technology investment that will best capitalize on your potential.

TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Organizational management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity—if implemented the right way.

TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

FEE PROPOSAL

PROPOSAL COST SUMMARY

SIKICH LLP PROPOSAL

	2019	2020	2021	2022	2023
CAFR	\$ 19,500	\$ 19,695	\$ 19,895	\$ 20,295	\$ 20,700
SINGLE AUDIT	4,000	4,040	4,080	4,120	4,160
TIF 1	1,500	1,515	1,530	1,545	1,560
TIF 2	1,500	1,515	1,530	1,545	1,560
TIF 3	1,500	1,515	1,530	1,545	1,560
TIF 4	1,500	1,515	1,530	1,545	1,560
TIF 5	1,500	1,515	1,530	1,545	1,560
TOTAL	\$ 31,000	\$ 31,310	\$ 31,626	\$ 32,142	\$ 32,660

Additional fees, if any, for implementation of new GASB pronouncements will be separately negotiated with the Village.

Standard hourly rates for projects outside the scope of the audit are as follows. Fees are subject to an annual 3% increase.

Partner	\$ 380
Senior Manager	345
Senior	215
Staff	195

These fees assume that the Village of Villa Park will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger and will prepare certain schedules of account analysis and confirmations of account balances.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due within 60 days of receipt of an invoice. Invoices not paid within 60 days are assessed a finance charge of 1 percent per month (12 percent annually).

EXHIBITS

We know you likely have many more questions for us. Take a look at the attached documents for additional information about our firm and those who will work with you.

ENGAGEMENT TEAM BIOGRAPHIES

- Anthony M. Cervini, CPA, CFE
- James R. Savio, CPA, MAS
- Frederick G. Lantz, CPA
- Nick Bava, CPA, MAS
- Martha Trotter, CPA

SIKICH RESOURCES

STATE & LOCAL GOVERNMENT SERVICES

FIRM PROFILE

PEER REVIEW

ANTHONY M. CERVINI

CPA, CFE

Partner

Anthony M. Cervini, CPA, CFE, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management.

Anthony has participated in hundreds of audits of municipalities and other governmental entities since beginning his career with Sikich in 2005. He also has been responsible for serving as lead instructor for governmental accounting, auditing, financial reporting, cash management and internal control courses internally and for the Illinois Government Finance Officers Association (IGFOA), Wisconsin Government Finance Officers Association (WGFOA) and Illinois CPA Society.

Anthony serves on the GFOA Special Review Committee and the Illinois CPA Society Government Report Review Committee, is a contributor to the IGFOA Legislative Committee and has served as a budget reviewer for the Government Finance Officers Association Distinguished Budget Presentation Award.

SERVICE AREAS

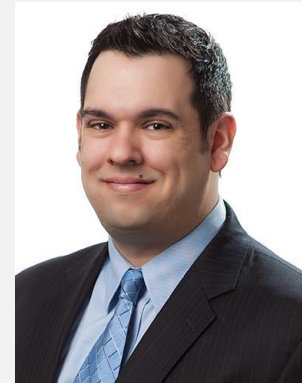
- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society
Government Report Review Committee – Sub-Chair (GAAP Basis Committee)
- Illinois Government Finance Officers Association
Young Professionals Network – Steering Committee
- Wisconsin Government Finance Officers Association
- GFOA Special Review Committee
- Naperville Area Humane Society, Treasurer
- PrimeGlobal Managers' Leadership Program, Cohort 2 (2015-2016)
- Greater Aurora Chamber of Commerce Leadership Academy,
Class of 2007
- Greater Aurora Chamber of Commerce Leadership Academy,
2008 Steering Committee

EDUCATION

- Bachelor's Degree in Accounting, The University of Iowa
- Master of Business Administration, Benedictine University



LOCATION:

NAPERVILLE OFFICE

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Naperville, IL 60563

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anthony.cervini@sikich.com

JAMES R. SAVIO

CPA, MAS

Partner

James R. Savio, CPA, MAS, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, revenue and expenditure forecasting and cash and debt management. Jim has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1995. He has also been responsible in developing and serving as lead instructor for governmental accounting, auditing, financial reporting and cash management courses both internally and externally. Jim serves on the Illinois Government Finance Officers Association's Technical Accounting Review Committee and the Illinois CPA Society Governmental Executive Committee. Jim also serves as a committee member for Sikich's mentoring program and assists in the development and implementation of Sikich's new hire training program.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Executive Committee
- Illinois Government Finance Officers Association
Technical Accounting Review Committee
- Greater Aurora Chamber of Commerce Leadership Academy,
Class of 1998

EDUCATION

- Master of Accounting Sciences, Northern Illinois University
- Bachelor's Degree in Accounting, Northern Illinois University



LOCATION:

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jim.savio@sikich.com

FREDERICK G. LANTZ

CPA

Partner-in-Charge, Government Services

Frederick G. Lantz, CPA, is responsible for providing technical services to Sikich's clients in all areas of governmental accounting, auditing, financial reporting, budget development, revenue and expenditure forecasting, and cash and debt management. Prior to joining Sikich, Fred was the assistant director for the Technical Services Center of the Government Finance Officers Association of the United States and Canada (GFOA), where he was a nationally recognized expert in the state and local government industry. At GFOA, Fred was responsible for managing the Certificate of Achievement for Excellence in Financial Reporting Program, providing accounting, auditing and financial reporting assistance to state and local government officials and their auditors, and serving as a liaison to the Governmental Accounting Standards Board. Fred also developed courses and served as lead instructor for governmental accounting, auditing and financial reporting training courses. He is a nationally recognized speaker, having spoken at state GFOA and CPA Society meetings and conferences.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
2014-2015 State & Local Government Expert Panel
- Illinois CPA Society
- Government Finance Officers Association, Special Review Committee
- GASB Pension Task Force
- Illinois Government Finance Officers Association
2004-2006 Executive Board of Directors, Technical Accounting Review Committee
- Wisconsin Government Finance Officers Association
- National Association of College and University Business Officers
- Central Association of College and University Business Officers
- Illinois County Treasurers' Association
- Illinois Tax Increment Association
- Illinois Municipal Treasurers Association
- Illinois City/County Management Association
- International City/County Manager's Association

EDUCATION

- Bachelor's Degree in Accounting, Northern Illinois University
- Graduate of Advanced Government Finance Institute, University of Wisconsin at Madison



LOCATION:

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MARTHA TROTTER

CPA

Senior Audit Manager

Martha Trotter, CPA, is a senior audit manager at Sikich. She has been working in the public accounting industry since 2012 providing audit services for a variety of governmental entities. Martha is responsible for performing key audit procedures and internal control evaluations, report preparation and supervision of audit fieldwork teams. She also has experience working on various special projects providing accounting services for municipalities.

SERVICE AREAS

- Governmental Audit and Accounting
- Governmental Financial Reporting

AFFILIATIONS

- Illinois Government Finance Officers Association
- Illinois CPA Society

EDUCATION

- Bachelor of Science in Accountancy, University of Illinois



LOCATION:

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NICK BAVA

CPA, MAS

Senior Audit Manager

Nick Bava, CPA, MAS, is a senior audit manager at Sikich, where he provides assurance and advisory services to a variety of governmental entities, with a focus on cities, villages, and park districts. He also works with not-for-profit entities including community colleges. He is responsible for providing technical services to Sikich's government clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management. Acting as the liaison between the client and engagement team, Nick conducts audit engagements, prepares and reviews financial statements, and assesses clients' business processes.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois Government Finance Officers Association, Conference Planning Committee
- Illinois CPA Society
- Government Finance Officers Association
- Metro West Council of Government
- Illinois City/County Management Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Accounting Sciences, Northern Illinois University



LOCATION:

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STATE & LOCAL GOVERNMENT RESOURCES



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OTHER RESOURCES



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GOVERNMENT SERVICES

Government agencies are experiencing increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a premier professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

WHAT CAN SIKICH DO?

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Resources Consulting
- Insurance Services
- IT Services
- Marketing & Public Relations
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district, Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

Experience unparalleled commitment and high-quality, timely services when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

OUR DEDICATED TEAM



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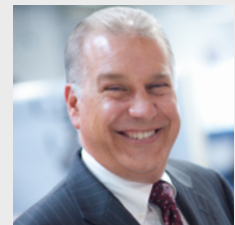


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OUR EXPERT



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WHO WE SERVE

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts
- State Departments and Agencies



FIRM PROFILE

ORGANIZATION

Sikich LLP, a leading professional services firm specializing in accounting, technology, investment banking* and advisory services**, has 750+ professionals throughout the country. Founded in 1982, Sikich now ranks as one of the country's Top 30 Certified Public Accounting firms and is among the top one percent of all enterprise resource planning solution partners in the world. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

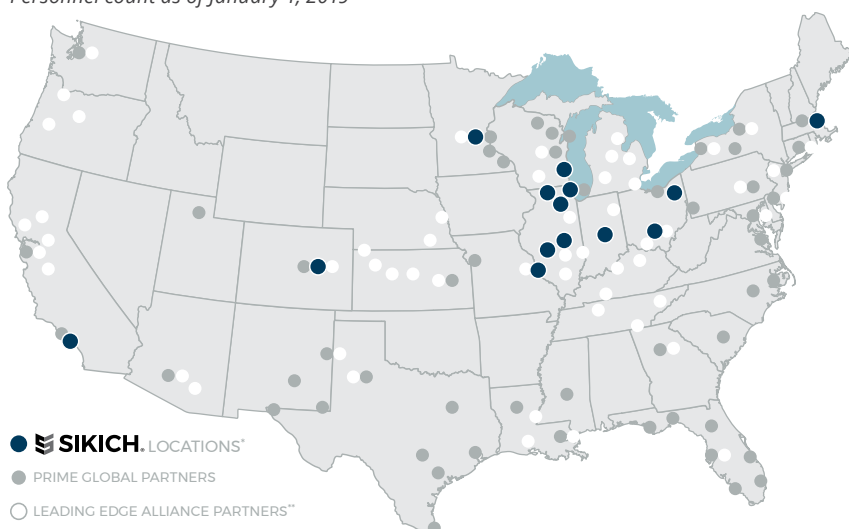
INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

AGRICULTURE	AUTOMOTIVE	CONSTRUCTION & REAL ESTATE
DISTRIBUTION & SUPPLY CHAIN	GOVERNMENT	HIGH-TECH
LIFE SCIENCES	MANUFACTURING	NOT-FOR-PROFIT
PRIVATE EQUITY	PROFESSIONAL SERVICES	

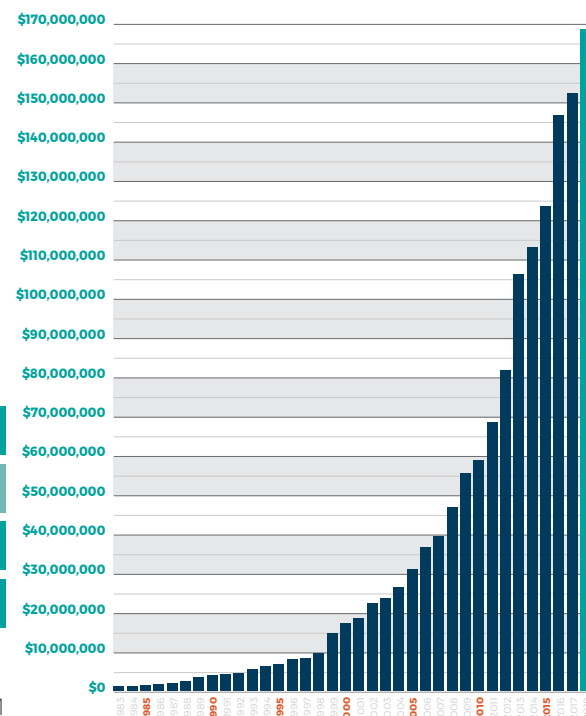
STATISTICS

2018 Revenue\$169M
 Total Partners~100
 Total Personnel750+
 Personnel count as of January 1, 2019



Akron, OH (330) 864-6661	Decatur, IL (217) 423-6000	Los Angeles, CA (877) 279-1900	Naperville, IL (630) 566-8400	St. Louis, MO (314) 275-7277
Boston, MA (508) 485-5588	Denver, CO (720) 200-0142	Milwaukee, WI (262) 754-9400	Rockford, IL (815) 282-6565	
Chicago, IL (312) 648-6666	Indianapolis, IN (317) 842-4466	Minneapolis, MN (763) 445-2632	Springfield, IL (217) 793-3363	

SIKICH TOTAL REVENUE



SERVICES

ACCOUNTING, TAX & ASSURANCE

TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Security and Compliance
- Digital Transformation Consulting

ADVISORY

- Business Succession Planning
- Insurance Services
- Forensic and Valuation Services
- Human Resources Consulting
- Investment Banking
- Marketing & Design
- Public Relations
- Retirement Plan Services
- Supply Chain
- Wealth Management

* Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC.

** Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

CERTIFICATIONS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the American Institute of Certified Public Accountants' Governmental Audit Quality Center and the Employee Benefit Plan Audit Quality

Center. We adhere to the strict requirements of membership which assure we meet the highest standards of audit quality. In 2017 Sikich LLP received its 10th consecutive unmodified ("pass") peer review report, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

AWARDS

2018/2019 AWARDS

- 2019/2020 Inner Circle for Microsoft Dynamics
- Oracle® NetSuite **5 Star Award**
- *Accounting Today* Top 100 Firms - ranked #28 nationally
- Best Places to Work in Illinois
- Best Places to Work in Indiana
- Milwaukee's Best and Brightest Companies to Work For®
- Chicago's Best and Brightest Companies to Work For®
- 2018/2019 Inner Circle for Microsoft Dynamics
- Boston's Best and Brightest Companies to Work For®
- Bob Scott's Top 100 Value Added Reseller Stars (VARs)-ranked #8

2017 AWARDS

- Bob Scott's Top 100 (VARs) - ranked #7
- *Accounting Today* Top 100 VARs - ranked #6
- Vault Accounting Top Ranked
- When Work Works Award
- WorldatWork Work-Life Seal of Distinction
- Microsoft Dynamics Inner Circle and President's Club
- Best Places to Work in Illinois
- Milwaukee's 101 Best and Brightest Companies to Work For®
- Best Places to Work in Indiana
- Chicago's 101 Best and Brightest Companies to Work For®
- *Milwaukee Journal Sentinel* Top Workplaces in Milwaukee
- *Chicago Tribune's* Top Workplaces
- *Crain's List* Chicago's Largest Privately Held Companies - ranked #234
- Boston's 101 Best and Brightest Companies to Work For®
- National Best and Brightest in Wellness
- National Best and Brightest Companies to Work For

2019/2020 INNERCIRCLE for Microsoft Business Applications

SIKICH IS PROUD TO BE PART OF:

THE LEADING EDGE ALLIANCE

The Leading Edge Alliance (LEA) is the second largest international association of independent accounting firms.* The LEA is an international professional association of independently-owned accounting and consulting firms. Members are top quality firms who share an entrepreneurial spirit and a drive to be the premier provider of professional services in their chosen markets. The Alliance provides Sikich with an unbeatable combination: the comprehensive size and scope of a large multinational company while offering their clients the continuity, consistency, and quality service of a local firm.

**International Accounting Bulletin*, 2011



PRIMEGLOBAL

PrimeGlobal is one of the top five largest associations of independent accounting firms in the world, providing a wide range of tools and resources to help member firms furnish superior accounting, auditing, and management services to clients around the globe.





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Report on the Firm's System of Quality Control

August 22, 2017

To the Partners of Sikich LLP
 and the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) applicable to engagements not subject to permanent PCAOB inspection in effect for the year ended March 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements].

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP applicable to engagements not subject to permanent PCAOB inspection in effect for the year ended March 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

Davis Kinard & Co., PC
 Certified Public Accountants

October 23, 2019

Honorable Village President
Members of the Board of Trustees
C/O Mr. Kevin Wachtel
Finance Director/Treasurer
Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181

Dear Mr. Wachtel:

This engagement letter (the "Agreement"), effective as of October 23, 2019, between Sikich LLP, an Illinois limited liability partnership, ("Sikich," "we," "us" or "our") and Village of Villa Park (the "Client," "you" or "your") sets forth the mutual agreements of the parties regarding the audit of the Client's basic financial statements for the year ended December 31, 2019 (the "Services").

The Services will include an audit of the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information and the related notes to the financial statements, which collectively comprise the basic financial statements of the Client as of and for the year ended December 31, 2019.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement the Client's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our Services, we will apply certain limited procedures to the Client's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual, for the General Fund and any major special revenue funds.
3. Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios for the Other Postemployment Benefit Plan.
4. Schedule of changes in the Employer's Net Pension Liability and Related Ratios for the Illinois Municipal Retirement Fund, Police Pension Fund and Firefighters' Pension Fund.
5. Schedule of Employer Contributions for the Illinois Municipal Retirement Fund, Police Pension Fund, Firefighters' Pension Fund, and Other Postemployment Benefit Plan.
6. Schedule of Investment Returns for the Police Pension Fund and Firefighters' Pension Fund.

7. Notes to the Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies the Client's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Combining and Individual Fund Financial Statements and Schedules.
2. Supplemental Schedules.
3. Schedule of Expenditures of Federal Awards, if applicable.
4. Consolidated Year-End Financial Report (CYEFR).

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory Section
2. Statistical Section

AUDIT OBJECTIVE

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. If required, the objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and, if applicable, in accordance with any state or regulatory audit requirements.

If required, the *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Client's internal control or on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Client's internal control and compliance. If required, the Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; and if required, the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such opinions and to render the required reports. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the Agreement.

AUDIT PROCEDURES - GENERAL

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and, if required, Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. If required, we will include such matters in the reports required for a Single Audit.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal awards programs; compliance with laws, regulations, contracts and grant agreements; and other responsibilities required by generally accepted auditing standards.

AUDIT PROCEDURES - INTERNAL CONTROL

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, and if required, Government Auditing Standards and the Uniform Guidance.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Client's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures, if required, will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Client's major programs. The purpose of these procedures will be to express an opinion on the Client's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

EXAMINATION OF MANAGEMENT'S ASSERTION OF COMPLIANCE

We will also examine management's assertion that the Client complied with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act (Illinois Public Act 85-1142) (the ITIRAA) during the year ended December 31, 2019. The objectives of our examination are to (1) obtain reasonable assurance about whether management's assertion is free from material misstatement based on the ITIRAA. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination, or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this Agreement.

Because of inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards. Our report will be intended solely for the information and use of the Mayor, the Village Board, management of the Village, the Illinois State Comptroller's Office and the joint review boards and is not intended to be and should not be used by anyone other than these specified parties.

We will plan and perform the examination to obtain reasonable assurance about whether management's assertion of compliance is free from material misstatement, based on the ITIRAA. Our Services will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors; known and suspected fraud; internal control deficiencies or noncompliance with laws or regulations that may exist.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information.

Management of the Client is responsible for its assertion and for its compliance with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter (2) additional information that we may request for the purpose of the examination, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the examination engagement, you agree to provide us with certain written representations in the form of a representation letter which can be included with the representations made in relation to the audit of the financial statements.

OTHER SERVICES

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the Client in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These and other nonaudit Services provided do not constitute an audit under *Government Auditing Standards* and such Services will not be conducted in accordance with *Government Auditing Standards*.

Other nonaudit Services expected to be performed during our audit of the financial statements as of and for the year ended December 31, 2019 and other deliverables are as follows:

1. Prepare twenty-five (25) copies and an electronic copy (.pdf) of the comprehensive annual financial report (CAFR) of the Village (report covers, binders, dividers, introductory section, Management's Discussion and Analysis, and certain statistical information to be provided by Village).
2. Prepare twenty-five (25) copies and an electronic copy (.pdf) of the management letter.
3. Prepare three copies (3) and electronic filing of the Illinois Comptroller Annual Financial Report.
4. Prepare twenty-five (25) copies and one electronic copy (.pdf) of the report on compliance with provisions of 65 ILCS 5/11-74 of the Illinois Tax Increment Redevelopment Allocation Act.
5. Preparation of twenty-five (25) copies and an electronic copy (.pdf) of the Single Audit Report, if applicable.
6. Assist the Village in submitting its CAFR to the Certificate of Achievement for Excellence in Financial Reporting Program, including preparation of the GFOA Certificate Responses and review of the application materials.

MANAGEMENT RESPONSIBILITIES

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over compliance and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met, following laws and regulations, and ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for ensuring that management and financial information is reliable and properly reported. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements and grants. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance, if required. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objective section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions and recommendations, as well as your planned corrective actions, for the report and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes and any other non-audit Services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit Services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those Services; and accept responsibility for them.

ENGAGEMENT ADMINISTRATION, FEES AND OTHER

In accordance with professional standards, any discussions during the period of the Agreement between any individual representing the Client and a member of the Sikich engagement team regarding potential employment or association with the Client creates an impairment of independence for the Sikich employee and possibly Sikich. Such a situation could require us to temporarily or permanently remove that person from your engagement or to perform additional procedures or re-perform procedures, which would increase our fees. Should we not become aware of the impairment until after the conclusion of the provision of Services, Sikich's independence would be deemed to have been impaired. Please inform appropriate Client personnel to refrain from any such discussions with any Sikich staff while the engagement is ongoing and notify Anthony Cervini immediately if you or anyone else at the Client becomes aware that any such discussions may have occurred.

We may from time-to-time and depending on the circumstances, use third party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards designed to protect the confidentiality of your personal information.

In addition, we will enter into confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that such service providers have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers engaged by us.

Client hereby explicitly acknowledges and consents to Sikich's use of third-party cloud computing services to store confidential and proprietary information and other data of the Client and agrees that Sikich's use of such cloud services coupled with the use of encrypted devices, password protections and firewall protection shall constitute the best efforts of Sikich to safeguard such information and data from unauthorized disclosure. Client further agrees that, subject to applicable law, Sikich shall only be liable for such unauthorized disclosure or use if it has been finally judicially determined by a court of competent jurisdiction that Sikich did not take commercially reasonable measures to protect the confidential and proprietary information and other data of the Client from unauthorized disclosure or use.

The assistance to be supplied by Client personnel is described in the workpaper request lists for preliminary (interim) and final fieldwork, which outline the specific schedules and information we are requesting for this Agreement. The workpaper request list will be discussed with and coordinated with Kevin Wachtel, Finance Director. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report. This Agreement assumes that all records, documentation and information we requested in connection with our audit (and outlined in the workpaper request lists) are complete and available at the beginning of the respective phases of the engagement. It also assumes that key personnel are available to us during the duration of the audit. The accuracy of these assumptions will allow us to conduct our audit without any delays or inefficiencies for the fee noted in this Agreement. If the assumptions are not accurate and you fail to provide the records, documentation, information and key personnel required, there may be additional fees to cover our cost for the delays and possible rescheduling of the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We understand that your employees will prepare all cash, accounts receivable and other confirmations we request and will locate any documents selected by us for testing.

You may request that we perform additional services not contemplated by this Agreement. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this Agreement. Notwithstanding the foregoing, this Agreement will not include any services related to the Affordable Care Act or consideration of taxable fringe benefits including those impacted by Affordable Care Act; in all circumstances, services related to the Affordable Care Act and other taxable fringe benefit reporting will be the subject of a separate engagement letter and will be billable under a separate hourly rate structure than the Services provided hereunder.

At the conclusion of the engagement, if required, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Client; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our report are to be made available for public inspection.

The audit and examination documentation for this Agreement is the property of Sikich and constitutes confidential information. However, subject to applicable laws and regulations, audit and examination documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sikich personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, regulatory inquiry (other than that mentioned in the previous paragraph) or arbitration or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request.

The audit and examination documentation for this Agreement will be retained for a minimum of seven years after the report release date or for any additional period requested by the cognizant or oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Sikich does not keep any original client records so we will return those to you at the completion of the Services rendered under this Agreement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Final reports will be issued upon your approval of the preliminary drafts. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service. Anthony Cervini is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will not exceed \$19,500 for the Village; \$1,500 for the TIF compliance examination of TIF #2, \$1,500 for TIF #3, \$1,500 for TIF #4, \$1,500 for TIF #5, \$1,500 for TIF #6, and \$4,000 for the single audit (if required), which includes out-of-pocket costs such as report reproduction, postage, etc. These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Services will be invoiced to you from time-to-time as work progresses. In accordance with Illinois Compiled Statutes, payments for all Services are due within sixty days of receipt of an invoice. Invoices not paid within sixty days are subject to finance charges of 1% per month (12% annually).

We reserve the right to suspend or terminate Services for reasonable cause, such as failure to pay our invoices on a timely basis or failure to provide the information or cooperation necessary for successful performance of the Services. Our Services will be deemed to be completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

You hereby agree to indemnify and hold harmless Sikich LLP and its partners, directors, employees, agents or subcontractors against all costs, expenses, losses, judgments, damages and liabilities (including reasonable attorneys' fees and expenses) associated with any third-party claim, threat or proceeding arising out of or relating to your willful or criminal misconduct.

Sikich represents and warrants that it maintains professional liability insurance in an amount of not less than \$1,000,000 per claim and covenants to maintain such throughout the term of this agreement and for a period of two years thereafter. You agree that Sikich's maximum liability to you for any matters arising out of or related to this agreement or the provision of services by Sikich will be limited to (i) with respect to matters for which we are able to recover under our professional liability insurance policy, \$1,000,000, and (ii) with respect to matters for which we are not able to recover under our professional liability insurance policy, ten (10) times the amount of fees we receive from you for this engagement, except to the extent determine to result from our own willful misconduct. You agree that this limitation applies to any and all liability or cause of action against us, however alleged or arising, unless otherwise prohibited by law or professional standards. Additionally, our liability as auditors shall be limited to the period covered by our audit and shall not extend to later periods for which we are not engaged as auditors or prior periods before we were engaged as auditors. In no event will Sikich be liable to you for any consequential, indirect, lost profit, punitive or similar damages relating to Sikich's services provided under this agreement.

No (i) direct or indirect holder of any equity interests or securities of Sikich, (ii) affiliate of Sikich, or (iii) director, officer, employee, representative, or agent of Sikich, or of an affiliate of Sikich or of any such direct or indirect holder of any equity interests or securities of Sikich (collectively, the "**Sikich Affiliates**") shall have any liability or obligation of any nature whatsoever in connection with or under this Agreement or the transactions contemplated hereby, and Client waives and releases all claims against such Sikich Affiliates related to any such liability or obligation.

If any dispute, controversy or claim arises in connection with the performance or breach of the Agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Mediation Rules of the American Arbitration Association. Both parties will exert their commercially reasonable best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy. Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation or proceeding against the disclosing party. Except as agreed by both parties in writing, the mediator will keep confidential all information disclosed during negotiations. The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

ACCEPTANCE

You acknowledge having read this Agreement in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same and fully understand and agree to be bound by the terms of this Agreement.

Please indicate your understanding and acceptance of this Agreement and your intention to be legally bound hereby by executing this Agreement in the space provided below where indicated and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you and believe this Agreement accurately summarizes the significant terms of our engagement. If you have any questions, please let us know.

Very truly yours,



By: Anthony M. Cervini, CPA, CFE
Partner
On behalf of Sikich LLP

Acknowledged:

Village of Villa Park.

By: _____

Title: _____

Date: _____

American Capital

2015 Ogden Avenue, Suite 400
Lisle, IL 60532
(630) 512-0066
Fax (630) 512-0070

November 1, 2019

Mr. Kevin Wachtel
Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181

Please return signed documents to:
American Capital Financial Services, Inc.
2015 Ogden Avenue, Suite 400
Lisle, IL 60532

Please print single sided

Dear Mr. Wachtel:

Thank you for choosing American Capital; we are pleased to support your leasing needs. Please find the following enclosed documentation for your review and completion.

Only the person with Signing Authority should execute the documents. For verification of original documents, please execute in blue ink. Upon closing, a fully executed set will be returned to you for your files.

For your convenience, we have listed the documentation that we require:

- 1) **Addendum** – the authorized person must sign at the bottom where indicated. An attest signature is also required.
- 2) **Addendum (Illinois)** – the authorized person must sign at the bottom where indicated. An attest signature is also required.
- 3) **Property Schedule No. 2** - the authorized person must sign where indicated. An attest signature is also required.
- 4) **Exhibit 1** – complete the property location and the authorized person signs at the bottom.
- 5) **Exhibit A** – for review only; no signature required
- 6) **Exhibit 2** – Lessee's Counsel's Opinion – To be provided on the letterhead of Lessee's counsel
- 7) **Exhibit 3** – enter the title of the person signing the documents at the top and the authorized person signs at the bottom.
- 8) **Incumbency Certificate** – enter the name/title and signature of the person signing the documents where indicated. Signed at the bottom by the Board Secretary/Clerk.
- 9) **Exhibit 6** – the authorized person must sign at the bottom where indicated.
- 10) **Request for Certificate of Insurance** – complete the insurance information in first box, authorized signer signs in the second box where indicated and please forward a copy to the insurance agent.
- 11) **Notification of Tax Treatment** – the authorized person must sign where indicated. **Please provide your active exemption certificate.**
- 12) **Notice and Acknowledgment** - the authorized person must sign at the bottom where indicated.
- 13) **Vehicle Titling Addendum** – the authorized person must sign at the bottom where indicated.
- 14) **Escrow Agreement with Exhibit 1 & 2** - the authorized person must sign on page 4 & 5 where indicated.
- 15) **Exhibit 3 – Requisition Request – HOLD** – to be completed and signed when there are vendor invoices to pay.
- 16) **Exhibit 4 – Final Acceptance Certificate - HOLD** – to be signed when we have the final vendor invoice to pay.
- 17) **Exhibit 6 – Optional** – please read, complete and sign if applicable.
- 18) **Credit Application** - Authorized person signs & dates on page 2 where indicated.
- 19) **W-9** – required for the district
- 20) **Invoice for 1st payment** - payable to US Bancorp Government Leasing & Finance, Inc. – Due 11/15/19, can be returned with the signed documents or mailed directly to US Bancorp Government Leasing & Finance, Inc.

An **IRS Form 8038-G** will be required for this transaction. Please sign the enclosed form and we will complete this at funding or have the attorney complete this and return the original. A copy will be returned to you after filing.

Thank you for your prompt attention in this matter. If you have any questions, please do not hesitate to call.

Suzanne Otto
630-512-0066 x 130
sotto@americancapital1.com

ADDENDUM

Master Tax-Exempt Lease/Purchase Agreement

THIS ADDENDUM, which is entered into as of November 15, 2019 between American Capital Financial Services, Inc. ("Lessor") and Village of Villa Park ("Lessee"), is intended to modify and supplement the Master Tax-Exempt Lease/Purchase Agreement between Lessor and Lessee dated as of April 1, 2017 (the "Master Agreement"). Capitalized terms not otherwise defined herein shall have the meanings set forth in the Master Agreement.

Section 6.08 is hereby removed in its entirety and replaced as follows:

Gross-Up. If an Event of Taxability occurs with respect to a Property Schedule, the interest component of Lease Payments on the Property Schedule shall thereafter be payable at the Taxable Rate, and Lessee shall pay to Lessor promptly following demand an amount sufficient to supplement prior Lease Payments on such Property Schedule so that Lessor receives the interest component of such Lease Payments, retroactive to the date as of which the interest component is determined to be includible in the gross income of Lessor for federal income tax purposes, calculated at the Taxable Rate, together with any penalties and interest actually imposed on Lessor as a result of the Event of Taxability. For purposes of this Section, "Event of Taxability" means, with respect to a Property Schedule, (a) a final determination by the Internal Revenue Service or a court of competent jurisdiction that the interest component of Lease Payments on the Property Schedule is includible for federal income tax purposes in the gross income of Lessor, or (b) receipt by Lessor of a written opinion of a nationally recognized public finance lawyer or law firm to the effect that there exists substantial doubt whether the interest component of Lease Payments on the Property Schedule is excludible for federal income tax purposes from the gross income of Lessor, in each case due to any action or failure to take action by Lessee. "Taxable Rate" means the interest rate at which the interest component of Lease Payments on a Property Schedule was originally calculated, divided by 0.79.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Lessor: American Capital Financial Services, Inc.
By:
Name:
Title:

Lessee: Village of Villa Park
By:
Name:
Title:

Attest:
By
Name:
Title:

ADDENDUM (ILLINOIS)

Master Tax-Exempt Lease/Purchase Agreement

THIS ADDENDUM, which is entered into as of November 15, 2019 between American Capital Financial Services, Inc. ("Lessor") and Village of Villa Park ("Lessee"), is intended to modify and supplement Property Schedule No. 2 (the "Property Schedule") to the Master Tax-Exempt Lease/Purchase Agreement between Lessor and Lessee dated as of April 1, 2017 (the "Master Agreement"). Capitalized terms not otherwise defined herein shall have the meanings set forth in the Master Agreement.

1. The Master Agreement is amended and restated with respect to the Property Schedule as follows:

(a) Notwithstanding anything to the contrary set forth in the Master Agreement, title to the Property subject to the Property Schedule shall remain in Lessor during the Lease Term for the Property Schedule, subject to Lessee's rights under the Property Schedule.

(b) Section 7.03 of the Master Agreement is deleted in its entirety.

(c) Section 13.02(b) of the Master Agreement is amended and restated to read in its entirety as follows:

Lessor may terminate the Property Schedule, may enter the premises where the Property subject to the Property Schedule is located and retake possession of the Property, or require Lessee, at Lessee's expense, to promptly return any or all of the Property to the possession of Lessor at such place within the United States as Lessor shall specify, and Lessor may thereafter dispose of the Property; provided, however, that any proceeds from the disposition of the property in excess of the sum required to (i) pay off any outstanding principal component of Lease Payments, (ii) pay any other amounts then due under the Property Schedule, and (iii) pay Lessor's costs and expenses associated with the disposition of the Property (including attorneys fees), shall be paid to Lessee or such other creditor of Lessee as may be entitled thereto, and further provided that no deficiency shall be allowed against Lessee except with respect to unpaid costs and expenses incurred by Lessor in connection with the disposition of the Property.

2. In addition to the representations, warranties and covenants of Lessee set forth in the Master Agreement, Lessee, as of the Commencement Date for the Property Schedule, represents, warrants and covenants for the benefit of Lessor as follows:

(a) If Lessee is a county, the debt limitations applicable to Lessee, including but not limited to the limitations imposed by Ill. Ann. Stat. Ch. 55, §§5/5-1012, 5/5-1083 (which provide in substance that the total amount of Lease Payments payable under the Property Schedule, when aggregated with existing indebtedness, may not exceed 5.75 percent of the value of the taxable property of Lessee), have not been exceeded and will not be exceeded as a result of Lessee entering into the Property Schedule *[attach computation of such test]*.

(b) If Lessee is a municipality, the debt limitations applicable to Lessee, including but not limited to the limitations imposed by Ill. Ann. Stat. Ch. 65, §5/11-61-3 (which provides in substance that the total amount of Lease Payments payable under the Property Schedule, when aggregated with existing indebtedness, may not exceed 8.625 percent of the value of the taxable property of Lessee), have not been exceeded and will not be exceeded as a result of Lessee entering into the Property Schedule *[attach computation of such test]*.

(c) If Lessee is a school district, any debt limitations applicable to Lessee, including but not limited to the limitations imposed by Ill. Ann. Stat. Ch. 105, §5/19-1 have not been exceeded and will not be exceeded as a result of Lessee entering into the Property Schedule *[attach computation of such test]*; and the Property Schedule has been approved by two-thirds of the members of the governing body of Lessee.

(d) If Lessee is a fire district, any debt limitations applicable to Lessee, including but not limited to the limitations imposed by Ill. Ann. Stat. Ch. 70, §705/12 have not been exceeded and will not be exceeded as a result of Lessee entering into the Property Schedule *[attach computation of such test]*.

(e) If Lessee is a hospital district, any debt limitations applicable to Lessee, including but not limited to the limitations imposed by Ill. Ann. Stat. Ch. 70, §910/21.2 have not been exceeded and will not be exceeded as a result of Lessee entering into the Property Schedule *[attach computation of such test]*.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Lessor: American Capital Financial Services, Inc.
By:
Name:
Title:

Lessee: Village of Villa Park
By:
Name:
Title:

Attest:
By
Name:
Title:

Property Schedule No. 2

Master Tax-Exempt Lease/Purchase Agreement

This **Property Schedule No. 2** is entered into as of the Commencement Date set forth below, pursuant to that certain Master Tax-Exempt Lease/Purchase Agreement (the "Master Agreement"), dated as of April 1, 2017, between American Capital Financial Services, Inc., and Village of Villa Park.

1. Interpretation. The terms and conditions of the Master Agreement are incorporated herein by reference as if fully set forth herein. Reference is made to the Master Agreement for all representations, covenants and warranties made by Lessee in the execution of this Property Schedule, unless specifically set forth herein. In the event of a conflict between the provisions of the Master Agreement and the provisions of this Property Schedule, the provisions of this Property Schedule shall control. All capitalized terms not otherwise defined herein shall have the meanings provided in the Master Agreement.
2. Commencement Date. The Commencement Date for this Property Schedule is November 15, 2019.
3. Property Description and Payment Schedule. The Property subject to this Property Schedule is described in Exhibit 1 hereto. Lessee shall not remove such property from the locations set forth therein without giving prior written notice to Lessor. The Lease Payment Schedule for this Property Schedule is set forth in Exhibit 1.
4. Opinion. The Opinion of Lessee's Counsel is attached as Exhibit 2.
5. Lessee's Certificate. The Lessee's Certificate is attached as Exhibit 3.
6. Proceeds. Exhibit 4 is intentionally omitted.
7. Acceptance Certificate. Exhibit 5 is intentionally omitted.
8. Additional Purchase Option Provisions. In addition to the Purchase Option provisions set forth in the Master Agreement, Lease Payments payable under this Property Schedule shall be subject to prepayment in whole at any time by payment of the applicable Termination Amount set forth in Exhibit 1 (Payment Schedule) and payment of all accrued and unpaid interest through the date of prepayment.
9. Private Activity Issue. Lessee understands that among other things, in order to maintain the exclusion of the interest component of Lease Payments from gross income for federal income tax purposes, it must limit and restrict the rights private businesses (including, for this purpose, the federal government and its agencies and organizations described in the Code § 501(c)(3)) have to use the Property. Each of these requirements will be applied beginning on the later of the Commencement Date or date each portion of the Property is placed in service and will continue to apply until earlier of the end of the economic useful life of the property or the date the Agreement or any tax-exempt obligation issued to refund the Property Schedule is retired (the "Measurement Period"). Lessee will comply with the requirements of Section 141 of the Code and the regulations thereunder which provide restrictions on special legal rights that users other than Lessee or a state or local government or an agency or instrumentality of a state or a local government (an "Eligible User") may have to use the Property. For this purpose, special legal rights may arise from a management or service agreement, lease, research agreement or other arrangement providing any entity except an Eligible User the right to use the Property. Any use of the Property by a user other than an Eligible User is referred to herein as "Non-Qualified Use". Throughout the Measurement Period, all of the Property is expected to be owned by Lessee. Throughout the Measurement Period, Lessee will not permit the Non-Qualified Use of the Property to exceed 10%.
10. Bank Qualification and Arbitrage Rebate. Attached as Exhibit 6.
11. Expiration. Lessor, at its sole determination, may choose not to accept this Property Schedule if the fully executed, original Master Agreement (including this Property Schedule and all ancillary documents) is not received by Lessor at its place of business by December 31, 2019.
12. Continuing Disclosure. Lessor acknowledges that, in connection with Lessee's compliance with any continuing disclosure undertakings (each, a "Continuing Disclosure Agreement") entered into by Lessee pursuant to SEC Rule 15c2-12 promulgated pursuant to the Securities and Exchange Act of 1934, as amended (the "Rule"), Lessee may be required to file with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access system, or its successor ("EMMA"), notice of its incurrence of its obligations under this Property Schedule and notice of any accommodation, waiver, amendment, modification of terms or other similar events reflecting financial difficulties in connection with this Property Schedule, in each case including a description of the material terms thereof (each such notice, an "EMMA Notice"). Lessee shall not file or submit or permit the filing or submission of any EMMA Notice that includes any of the following unredacted information regarding Lessor or the Escrow Agent: physical or mailing addresses, account information, e-mail addresses, telephone numbers, fax numbers, tax identification numbers, or titles or signatures of officers, employees or other signatories. Lessee acknowledges and agrees that Lessor is not responsible in connection with any EMMA Notice relating to this Property Schedule for Lessee's compliance or noncompliance (or any claims, losses or liabilities arising therefrom) with the Rule, any Continuing Disclosure Agreement or any applicable securities laws, including but not limited to those relating to the Rule.

(Signature on the following page)

IN WITNESS WHEREOF, Lessor and Lessee have caused this Property Schedule to be executed in their names by their duly authorized representatives as of the Commencement Date above.

Lessor: American Capital Financial Services, Inc.
By:
Name:
Title:

Lessee: Village of Villa Park
By:
Name:
Title:

Attest:
By
Name:
Title:

EXHIBIT 1

Property Description and Payment Schedule

Re: **Property Schedule No. 2** to Master Tax-Exempt Lease/Purchase Agreement between American Capital Financial Services, Inc. and Village of Villa Park.

THE PROPERTY IS AS FOLLOWS: The Property as more fully described in Exhibit A incorporated herein by reference and attached hereto. It includes all replacements, parts, repairs, additions, accessions and accessories incorporated therein or affixed or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

PROPERTY LOCATION:

Address

City, State Zip Code

USE: Vehicles - This use is essential to the proper, efficient and economic functioning of Lessee or to the services that Lessee provides; and Lessee has immediate need for and expects to make immediate use of substantially all of the Property, which need is not temporary or expected to diminish in the foreseeable future.

Lease Payment Schedule

Total Principal Amount: \$235,190.58

Payment No.	Due Date	Lease Payment	Principal Portion	Interest Portion	Termination Amount (After Making Payment for said Due Date)
1	15-Nov-2019	50,000.00	50,000.00	0.00	N/A
2	15-Nov-2020	49,878.52	44,233.85	5,644.67	N/A
3	15-Nov-2021	49,878.52	45,582.10	4,296.42	98,235.88
4	15-Nov-2022	49,878.52	46,971.46	2,907.06	49,855.27
5	15-Nov-2023	49,878.52	48,403.17	1,475.35	0.00
TOTALS:		249,514.08	235,190.58	14,323.50	

Interest Rate: 3.05%

Lessee: Village of Villa Park

By:

Name:

Title:

EXHIBIT A

Property Description

Equipment as described in Standard Equipment Company's Quote No. ENV0819-2, dated 8/19/2019, inserted below:

Part #	Description	Qty
F550	Ford F550 Cutaway w/ Supreme 16' Box	1
Buildout	Envirosight Buildout w/ MEPS & Selected Options	1
E-RX-SYS-Truck-Basic-18	System includes VC500 Controller with Vision Report Software installed, RAX300 Automatic Reel with 1000ft cable, wireless remote controller, reel mounting frame, e-stop cable, RX130 crawler with 3 sets of quick change rubber wheels for 6" to 12" pipe diameter. RCX90 pan, tilt, zoom camera, Pressurization Kit, and WinCan VX entry license.	1
E-564-0900-04	Camera Elevator Kit	1
E-559-0900-03	Auxiliary Light w/ Rear Camera	1
E-080-0706-00	Medium Grease Wheels	4
E-080-0711-00	Medium Aggressive Wheels for PVC/Lined Pipe	4
E-080-0704-00	XXL Rubber Wheels	4
E-080-0710-00	Large Super Aggressive Wheels	4
E-000-0035-00	Manhole Roller	1
JetScanII	JetScan Camera Nozzle w/ Tablet	1
Computer	Rackmount Computer	1
Media Card	Aver Media Card	1
WinCan License	Expert WinCan License (Annual Subscription)	1
Cloud Storage	500 Gb Cloud Storage (Annual Subscription)	1

EXHIBIT 2

Lessee's Counsel's Opinion

[To be provided on letterhead of Lessee's counsel.]

November 15, 2019

American Capital Financial Services, Inc.
2015 Ogden Avenue #400
Lisle, IL 60532

Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181
Attention: Kevin Wachtel

RE: Property Schedule No. 2 dated as of November 15, 2019 to the Master Tax-Exempt Lease/Purchase Agreement dated April 1, 2017 between American Capital Financial Services, Inc. and Village of Villa Park.

Ladies and Gentlemen:

We have acted as special counsel to Village of Villa Park ("Lessee"), in connection with the Master Tax-Exempt Lease/Purchase Agreement, dated as of April 1, 2017 (the "Master Agreement"), between Village of Villa Park, as lessee, and American Capital Financial Services, Inc. as lessor ("Lessor"), and the execution of Property Schedule No. 2 (the "Property Schedule") dated as of November 15, 2019, pursuant to the Master Agreement. We have examined the law and such certified proceedings and other papers as we deem necessary to render this opinion.

All capitalized terms not otherwise defined herein shall have the meanings provided in the Master Agreement and Property Schedule.

As to questions of fact material to our opinion, we have relied upon the representations of Lessee in the Master Agreement and the Property Schedule and in the certified proceedings and other certifications of public officials furnished to us without undertaking to verify the same by independent investigation.

Based upon the foregoing, we are of the opinion that, under existing law:

1. Lessee is a public body corporate and politic, duly organized and existing under the laws of the State, and has a substantial amount of one or more of the following sovereign powers: (a) the power to tax, (b) the power of eminent domain, and (c) the police power.

2. Lessee has all requisite power and authority to enter into the Master Agreement and the Property Schedule and to perform its obligations thereunder.

3. The execution, delivery and performance of the Master Agreement and the Property Schedule by Lessee has been duly authorized by all necessary action on the part of Lessee.

4. All proceedings of Lessee and its governing body relating to the authorization and approval of the Master Agreement and the Property Schedule, the execution thereof and the transactions contemplated thereby have been conducted in accordance with all applicable open meeting laws and all other applicable state and federal laws.

5. Lessee has acquired or has arranged for the acquisition of the Property subject to the Property Schedule, and has entered into the Master Agreement and the Property Schedule, in compliance with all applicable public bidding laws.

6. Lessee has obtained all consents and approvals of other governmental authorities or agencies which may be required for the execution, delivery and performance by Lessee of the Master Agreement and the Property Schedule.

7. The Master Agreement and the Property Schedule have been duly executed and delivered by Lessee and constitute legal, valid and binding obligations of Lessee, enforceable against Lessee in accordance with the terms thereof, except insofar as the enforcement thereof may be limited by any applicable bankruptcy, insolvency, moratorium, reorganization or other laws of equitable principles of general application, or of application to municipalities or political subdivisions such as the Lessee, affecting remedies or creditors' rights generally, and to the exercise of judicial discretion in appropriate cases.

8. As of the date hereof, based on such inquiry and investigation as we have deemed sufficient, no litigation is pending, (or, to our knowledge, threatened) against Lessee in any court (a) seeking to restrain or enjoin the delivery of the Master Agreement or the Property Schedule or of other agreements similar to the Master Agreement; (b) questioning the authority of Lessee to execute the Master Agreement or the Property Schedule, or the validity of the Master Agreement or the Property Schedule, or the payment of principal of or interest on, the Property Schedule; (c) questioning the constitutionality of any statute, or the validity of any proceedings, authorizing the execution of the Master Agreement and the Property Schedule; or (d) affecting the provisions made for the payment of or security for the Master Agreement and the Property Schedule.

This opinion may be relied upon by Lessor, its successors and assigns, and any other legal counsel who provides an opinion with respect to the Property Schedule.

Very truly yours,

By: _____

Name: _____

Title: _____

Dated: _____

EXHIBIT 3

Lessee's General and Incumbency Certificate

GENERAL CERTIFICATE

Re: **Property Schedule No. 2** dated as of November 15, 2019 to the Master Tax-Exempt Lease/Purchase Agreement dated April 1, 2017 between American Capital Financial Services, Inc. and Village of Villa Park.

The undersigned, being the duly elected, qualified and acting _____
(Title of Person to Execute Lease/Purchase Agreement)
of the Village of Villa Park ("Lessee") does hereby certify, as of November 15, 2019, as follows:

1. Lessee did, at a meeting of the governing body of the Lessee, by resolution or ordinance duly enacted, in accordance with all requirements of law, approve and authorize the execution and delivery of the above-referenced Property Schedule (the "Property Schedule") and the Master Tax-Exempt Lease/Purchase Agreement (the "Master Agreement") by the undersigned.

2. The meeting(s) of the governing body of the Lessee at which the Master Agreement and the Property Schedule were approved and authorized to be executed was duly called, regularly convened and attended throughout by the requisite quorum of the members thereof, and the enactment approving the Master Agreement and the Property Schedule and authorizing the execution thereof has not been altered or rescinded. All meetings of the governing body of Lessee relating to the authorization and delivery of Master Agreement and the Property Schedule have been: (a) held within the geographic boundaries of the Lessee; (b) open to the public, allowing all people to attend; (c) conducted in accordance with internal procedures of the governing body; and (d) conducted in accordance with the charter of the Lessee, if any, and the laws of the State.

3. No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default or a Nonappropriation Event (as such terms are defined in the Master Agreement) exists at the date hereof with respect to this Property Schedule or any other Property Schedules under the Master Agreement.

4. The acquisition of all of the Property under the Property Schedule has been duly authorized by the governing body of Lessee.

5. Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year under the Property Schedule and to meet its other obligations for the current budget year and such funds have not been expended for other purposes.

6. As of the date hereof, no litigation is pending, (or, to my knowledge, threatened) against Lessee in any court (a) seeking to restrain or enjoin the delivery of the Master Agreement or the Property Schedule or of other agreements similar to the Master Agreement; (b) questioning the authority of Lessee to execute the Master Agreement or the Property Schedule, or the validity of the Master Agreement or the Property Schedule, or the payment of principal or of interest on, the Property Schedule; (c) questioning the constitutionality of any statute, or the validity of any proceedings, authorizing the execution of the Master Agreement and the Property Schedule; or (d) affecting the provisions made for the payment of or security for the Master Agreement and the Property Schedule.

IN WITNESS WHEREOF, the undersigned has executed this Certificate as of November 15, 2019.

Village of Villa Park

By _____
Signature of Person to Execute Lease/Purchase Agreement

Print Name and Title of Person to Execute Lease/Purchase Agreement

INCUMBENCY CERTIFICATE

Re: **Property Schedule No. 2** dated as of November 15, 2019 to the Master Tax-Exempt Lease/Purchase Agreement dated as of April 1, 2017 between American Capital Financial Services, Inc. and Village of Villa Park.

The undersigned, being the duly elected, qualified and acting Secretary or Clerk of the Village of Villa Park ("Lessee") does hereby certify, as of November 15, 2019, as follows:

As of the date of the meeting(s) of the governing body of the Lessee at which the above-referenced Master Agreement and the Property Schedule were approved and authorized to be executed, and as of the date hereof, the below-named representative of the Lessee held and holds the office set forth below, and the signature set forth below is his/her true and correct signature.

(Signature of Person to Execute Lease/Purchase Agreement)

(Print Name and Title)

IN WITNESS WHEREOF, the undersigned has executed this Certificate as of November 15, 2019.

Secretary/Clerk

Print Name
and Title: _____

EXHIBIT 6

Bank Qualification And Arbitrage Rebate

American Capital Financial Services, Inc.
2015 Ogden Avenue #400
Lisle, IL 60532

Re: **Property Schedule No. 2** to Master Tax-Exempt Lease/Purchase Agreement between American Capital Financial Services, Inc. and Village of Villa Park

PLEASE CHECK EITHER:

Bank Qualified Tax-Exempt Obligation under Section 265

_____ Lessee hereby designates this Property Schedule as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code. Lessee reasonably anticipates issuing tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds and including all tax-exempt obligations of subordinate entities of the Lessee) during the calendar year in which the Commencement Date of this Property Schedule falls, in an amount not exceeding \$10,000,000.

or

_____ Not applicable.

Arbitrage Rebate

Eighteen Month Exception:

Pursuant to Treasury Regulations Section 1.148-7(d), the gross proceeds of this Property Schedule will be expended for the governmental purposes for which this Property Schedule was entered into, as follows: at least 15% within six months after the Commencement Date, at least 60% within 12 months after the Commencement Date, and 100% within 18 months after the Commencement Date. If Lessee is unable to comply with Section 1.148-7(d) of the Treasury Regulations, Lessee shall compute rebatable arbitrage on this Agreement and pay rebatable arbitrage to the United States at least once every five years, and within 60 days after payment of the final Lease Payment due under this Agreement.

Consult tax counsel if there is any chance that the Eighteen Month Exception will not be met.

Lessee: Village of Villa Park
By:
Name:
Title:

***Please be sure to select ONE option above.**

Language for UCC Financing Statements

Property Schedule No. 2

SECURED PARTY: U.S. Bancorp Government Leasing and Finance, Inc.

DEBTOR: Village of Villa Park

This financing statement covers all of Debtor's right, title and interest, whether now owned or hereafter acquired, in and to the equipment leased to Debtor under Property Schedule No. 2 dated November 15, 2019 to that certain Master Tax-Exempt Lease Purchase Agreement dated as of April 1, 2017, in each case between Debtor, as Lessee, and Secured Party, as Assignee, together with all accessions, substitutions and replacements thereto and therefore, and proceeds (cash and non-cash), including, without limitation, insurance proceeds, thereof, including without limiting, all equipment described on Exhibit A attached hereto and made a part hereof.

Debtor has no right to dispose of the equipment.

INSURANCE AUTHORIZATION AND VERIFICATION

Date: November 15, 2019

Property Schedule No: 2

To: Village of Villa Park (the "Lessee")

From: American Capital Financial Services, Inc. (the "Lessor")
2015 Ogden Avenue #400
Lisle, IL 60532

TO THE LESSEE: In connection with the above-referenced Property Schedule, Lessor requires proof in the form of this document, executed by both Lessee* and Lessee's agent, that Lessee's insurable interest in the financed property (the "Property") meets Lessor's requirements as follows, with coverage including, but not limited to, fire, extended coverage, vandalism, and theft:

Lessor, AND ITS SUCCESSORS AND ASSIGNS, shall be covered as both ADDITIONAL INSURED and LENDER'S LOSS PAYEE with regard to all equipment financed or leased by policy holder through or from Lessor. All such insurance shall contain a provision to the effect that such insurance shall not be canceled or modified without first giving written notice thereof to Lessor and Lessee at least thirty (30) days in advance of such cancellation or modification.

Lessee must carry GENERAL LIABILITY (and/or, for vehicles, Automobile Liability) in the amount of no less than \$1,000,000.00 (one million dollars).

Lessee must carry PROPERTY Insurance (or, for vehicles, Physical Damage Insurance) in an amount no less than the 'Insurable Value' \$235,190.58, with deductibles no more than \$10,000.00.

**Lessee: Please execute this form and return with your document package. Please fax this form to your insurance agency for endorsement. In lieu of agent endorsement, Lessee's agency may submit insurance certificates demonstrating compliance with all requirements.*

By signing, Lessee authorizes the Agent named below: 1) to complete and return this form as indicated; and 2) to endorse the policy and subsequent renewals to reflect the required coverage as outlined above.

Agency/Agent:		
Address:		
Phone/Fax:		
Email:		

Lessee: Village of Villa Park
By:
Name:
Title:

TO THE AGENT: *In lieu of providing a certificate, please execute this form in the space below and promptly fax it to Lessor at 630-512-0070. This fully endorsed form shall serve as proof that Lessee's insurance meets the above requirements.*

Agent hereby verifies that the above requirements have been met in regard to the Property listed below.

Print Name of Agency: X _____

By: X _____
(Agent's Signature)

Print Name: X _____

Date: X _____

Insurable Value: \$235,190.58

ATTACHED: PROPERTY DESCRIPTION FOR PROPERTY SCHEDULE NO.: 2

Notification of Tax Treatment to Tax-Exempt Lease/Purchase Agreement

This **Notification of Tax Treatment** is pursuant to the Master Tax-Exempt Lease/Purchase Agreement dated as of April 1, 2017 and the related Property Schedule No. 2 dated November 15, 2019, between Lessor and Lessee (the "Agreement").

- _____ Lessee agrees that this Property Schedule SHOULD be subject to sales/use taxes
- X Lessee agrees that this Property Schedule should NOT be subject to sales/use taxes and Lessee has included our tax-exemption certificate with this document package
- _____ Lessee agrees that this Property Schedule should NOT be subject to sales/use taxes and no tax-exemption certificate is issued to us by the State
- _____ Lessee agrees that this Property Schedule is a taxable transaction and subject to any/all taxes
- _____ Lessee agrees that this Property Schedule is subject to sales/use taxes and will pay those taxes directly to the State or Vendor

IN WITNESS WHEREOF, Lessee has caused this Notification of Tax Treatment to be executed by their duly authorized representative.

Lessee: Village of Villa Park
By:
Name:
Title:

NOTICE AND ACKNOWLEDGMENT OF SALE OF RENTAL PAYMENTS AND ASSIGNMENT OF LEASE

American Capital Financial Services, Inc. and Village of Villa Park ("Lessee") have entered into a Master Tax-Exempt Lease/Purchase Agreement, dated April 1, 2017 and related Property Schedule No. 2 dated November 15, 2019 (together, the "Agreement") under which Lessee has, or will have prior to its execution hereof, leased Property (the "Property") described in Exhibit A to the Agreement.

Lessee is hereby notified that American Capital Financial Services, Inc. has assigned its interest in the Agreement, in the leased Property, and in the Rental Payments and all other amounts provided for under the Agreement.

Lessee is hereby directed to pay any and all rental payments and other amounts due with respect to which American Capital Financial Services, Inc.'s Purchaser ("Purchaser") renders an invoice, at the address set out immediately below or as otherwise directed in said invoice:

"PURCHASER"

U.S. Bancorp Government Leasing and Finance, Inc. PO Box 959067 St. Louis, MO 63179-9067
--

By signing this Notice and Acknowledgment, Lessee agrees that it will pay all amounts due under the Agreement as directed in the invoice without any set-off or deduction whatsoever notwithstanding any defect in, damage to, or requisition of any property leased under the Agreement, any other similar or dissimilar event, any defense, set-off, counterclaim or recoupment arising out of any claim against American Capital Financial Services, Inc. or Purchaser.

Lessee further agrees that Purchaser has not assumed any duties under the Agreement or made any warranties whatsoever as to the Agreement or the Property. Lessee agrees that no change may be made to the Agreement without the prior written consent of the Purchaser.

In signing this, Lessee warrants that its representations and warranties under the Agreement are true and correct on the date hereof.

Lessor: American Capital Financial Services, Inc.	Lessee: Village of Villa Park
By:	By:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

VEHICLE TITLING ADDENDUM

Master Tax-Exempt Lease/Purchase Agreement dated April 1, 2017 and related Property Schedule No. 2 dated November 15, 2019, between Village of Villa Park as Lessee and U.S. Bancorp Government Leasing and Finance, Inc. as Assignee.

1. Assignee and Lessee hereby agree to amend the above referenced Agreement to add additional terms and conditions as set forth below:

Lessee agrees that it will provide to Assignee the original title documentation to the Equipment. Lessee shall provide such title documentation to Assignee within 15 days of Lessee's receipt of such title documentation from the appropriate titling authority. Lessee's failure to provide Assignee with title documentation to the Equipment in a timely fashion shall be deemed a condition of Default as defined in the default paragraph herein subject to remedies available to Assignee pursuant to the remedies paragraph.

2. Location: Assignee agrees that in regard to the location of the equipment, Lessee must be responsible for maintaining records showing the location of each piece of Leased equipment. Lessee will report this location to Assignee upon written request by Assignee. Failure to do so shall constitute a breach of the Agreement, which default shall be governed by the terms and conditions specified in the default and/or remedies paragraph of the Agreement.

3. Lessee will complete the physical titling of the vehicle as required by the state of Lessee's residence and guarantee U.S. Bancorp Government Leasing and Finance, Inc. that U.S. Bancorp Government Leasing and Finance, Inc. will receive the original title to the leased vehicle in a timely manner. Lessee agrees to indemnify U.S. Bancorp Government Leasing and Finance, Inc. from any damage or loss it incurs, including legal fees, due to its failure to complete its agreement herein.

THE APPLICATION FOR TITLE MUST INCLUDE THE FOLLOWING AS 1ST LIEN HOLDER:

**U.S. BANCORP GOVERNMENT LEASING AND FINANCE, INC.
1310 MADRID STREET
MARSHALL, MN 56258**

By signing this Addendum, Lessee acknowledges the above changes to the Agreement and authorizes Assignee to make such changes. In all other respects the terms and conditions of the Agreement remain in full force and effect.

Assignee: U.S. Bancorp Government Leasing and Finance, Inc.	Lessee: Village of Villa Park
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

ESCROW AGREEMENT

THIS ESCROW AGREEMENT ("*Escrow Agreement*") is made as of November 15, 2019 by and among U.S. Bancorp Government Leasing and Finance, Inc. ("*Assignee*"), Village of Villa Park ("*Lessee*") and U.S. BANK NATIONAL ASSOCIATION, as escrow agent ("*Escrow Agent*").

Assignee and Lessee have heretofore entered into that certain Master Tax-Exempt Lease/Purchase Agreement dated as of April 1, 2017 (the "*Master Agreement*") and a Property Schedule No. 2 thereto dated November 15, 2019 (the "*Schedule*" and, together with the terms and conditions of the Master Agreement incorporated therein, the "*Agreement*"). The Schedule contemplates that certain personal property described therein (the "*Equipment*") is to be acquired from the vendor(s) or manufacturer(s) thereof (the "*Vendor*"). After acceptance of the Equipment by Lessee, the Equipment is to be financed by Assignee to Lessee pursuant to the terms of the Agreement.

The Master Agreement further contemplates that Assignee will deposit an amount equal to the anticipated aggregate acquisition cost of the Equipment (the "*Purchase Price*"), being \$235,190.58, with Escrow Agent to be held in escrow and applied on the express terms set forth herein. Such deposit, together with all interest and other additions received with respect thereto (hereinafter the "*Escrow Fund*") is to be applied to pay the Vendor its invoice cost (a portion of which may, if required, be paid prior to final acceptance of the Equipment by Lessee); and, if applicable, to reimburse Lessee for progress payments already made by it to the Vendor of the Equipment.

The parties desire to set forth the terms on which the Escrow Fund is to be created and to establish the rights and responsibilities of the parties hereto.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) in hand paid, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Escrow Agent hereby agrees to serve as escrow agent upon the terms and conditions set forth herein. The moneys and investments held in the Escrow Fund are for the benefit of Lessee and Assignee, and such moneys, together with any income or interest earned thereon, shall be expended only as provided in this Escrow Agreement, and shall not be subject to levy or attachment or lien by or for the benefit of any creditor of either Lessee or Assignee. Assignee, Lessee and Escrow Agent intend that the Escrow Fund constitute an escrow account in which Lessee has no legal or equitable right, title or interest until satisfaction in full of all conditions contained herein for the disbursement of funds by the Escrow Agent therefrom. However, if the parties' intention that Lessee shall have no legal or equitable right, title or interest until all conditions for disbursement are satisfied in full is not respected in any legal proceeding, the parties hereto intend that Assignee have a security interest in the Escrow Fund, and such security interest is hereby granted by Lessee to secure payment of all sums due to Assignee under the Master Agreement. For such purpose, Escrow Agent hereby agrees to act as agent for Assignee in connection with the perfection of such security interest and agrees to note, or cause to be noted, on all books and records relating to the Escrow Fund, the Assignee's interest therein.

2. On such day as is determined to the mutual satisfaction of the parties (the "*Closing Date*"), Assignee shall deposit with Escrow Agent cash in the amount of the Purchase Price, to be held in escrow by Escrow Agent on the express terms and conditions set forth herein.

On the Closing Date, Escrow Agent agrees to accept the deposit of the Purchase Price by Assignee, and further agrees to hold the amount so deposited together with all interest and other additions received with respect thereto, as the Escrow Fund hereunder, in escrow on the express terms and conditions set forth herein.

3. Escrow Agent shall at all times segregate the Escrow Fund into an account maintained for that express purpose, which shall be clearly identified on the books and records of Escrow Agent as being held in its capacity as Escrow Agent. Securities and other negotiable instruments comprising the

Escrow Fund from time to time shall be held or registered in the name of Escrow Agent (or its nominee). The Escrow Fund shall not, to the extent permitted by applicable law, be subject to levy or attachment or lien by or for the benefit of any creditor of any of the parties hereto (except with respect to the security interest therein held by Assignee).

4. The cash comprising the Escrow Fund from time to time shall be invested and reinvested by Escrow Agent in one or more investments as directed by Lessee. Absent written direction from Lessee, the cash will be invested in the U.S. Bank National Association Money Market Deposit Fund. See Exhibit 1 Investment Direction Letter. Lessee represents and warrants to Escrow Agent and Assignee that the investments selected by Lessee for investment of the Escrow Fund are permitted investments for Lessee under all applicable laws. Escrow Agent will use due diligence to collect amounts payable under a check or other instrument for the payment of money comprising the Escrow Fund and shall promptly notify Lessee and Assignee in the event of dishonor of payment under any such check or other instruments. Interest or other amounts earned and received by Escrow Agent with respect to the Escrow Fund shall be deposited in and comprise a part of the Escrow Fund. Escrow Agent shall maintain accounting records sufficient to permit calculation of the income on investments and interest earned on deposit of amounts held in the Escrow Fund. The parties acknowledge that to the extent regulations of the Comptroller of Currency or other applicable regulatory entity grant a right to receive brokerage confirmations of security transactions of the escrow, the parties waive receipt of such confirmations, to the extent permitted by law. The Escrow Agent shall furnish a statement of security transactions on its regular monthly reports. Attached as Exhibit 6 is the Class Action Negative Consent Letter to be reviewed by Lessee.

5. Upon request by Lessee and Assignee, Escrow Agent shall send monthly statements of account to Lessee and Assignee, which statements shall set forth all withdrawals from and interest earnings on the Escrow Fund as well as the investments in which the Escrow Fund is invested.

6. Escrow Agent shall take the following actions with respect to the Escrow Fund:

(a) Upon Escrow Agent's acceptance of the deposit of the Purchase Price, an amount equal to Escrow Agent's set-up fee, as set forth on Exhibit 2 hereto, shall be disbursed from the Escrow Fund to Escrow Agent in payment of such fee.

(b) Escrow Agent shall pay costs of the Equipment upon receipt of a duly executed Requisition Request (substantially in the format of Exhibit 3) signed by Assignee and Lessee. Assignee's authorized signatures are provided in Exhibit 5. Lessee's authorized signatures will be provided in Exhibit 3 of Master Lease Purchase Agreement. Escrow Agent will use best efforts to process requests for payment within one (1) business day of receipt of requisitions received prior to 2:00 p.m. Central Time. The final Requisition shall be accompanied by a duly executed Final Acceptance Certificate form attached as Exhibit 4 hereto.

(c) Upon receipt by Escrow Agent of written notice from Assignee that an Event of Default or an Event of Nonappropriation (if provided for under the Master Agreement) has occurred under the Agreement, all funds then on deposit in the Escrow Fund shall be paid to Assignee for application in accordance with the Master Agreement, and this Escrow Agreement shall terminate.

(d) Upon receipt by Escrow Agent of written notice from Assignee that the purchase price of the Equipment has been paid in full, Escrow Agent shall pay the funds then on deposit in the Escrow Fund to Assignee to be applied first to the next Lease Payment due under the Master Agreement, and second, to prepayment of the principal component of Lease Payments in inverse order of maturity without premium. To the extent the Agreement is not subject to prepayment, Assignee consents to such prepayment to the extent of such prepayment amount from the Escrow Fund. Upon disbursement of all amounts in the Escrow Fund, this Escrow Agreement shall terminate.

(e) This Escrow Agreement shall terminate eighteen (18) months from the date of this Escrow Agreement. It may, however, be extended by mutual consent of Lessee and Assignee in writing to Escrow Agent. All funds on deposit in the Escrow Fund at the time of termination under this paragraph, unless otherwise directed by Lessee in writing (electronic means acceptable), shall be transferred to Assignee.

7. The fees and expenses, including any legal fees, of Escrow Agent incurred in connection herewith shall be the responsibility of Lessee. The basic fees and expenses of Escrow Agent shall be as set forth on Exhibit 2 and Escrow Agent is hereby authorized to deduct such fees and expenses from the Escrow Fund as and when the same are incurred without any further authorization from Lessee or Assignee. Escrow Agent may employ legal counsel and other experts as it deems necessary for advice in connection with its obligations hereunder. Escrow Agent waives any claim against Assignee with respect to compensation hereunder.

8. Escrow Agent shall have no liability for acting upon any written instruction presented by Assignee in connection with this Escrow Agreement, which Escrow Agent in good faith believes to be genuine. Furthermore, Escrow Agent shall not be liable for any act or omission in connection with this Escrow Agreement except for its own negligence, willful misconduct or bad faith. Escrow Agent shall not be liable for any loss or diminution in value of the Escrow Fund as a result of the investments made by Escrow Agent.

9. Escrow Agent may resign at any time by giving thirty (30) days' prior written notice to Assignee and Lessee. Assignee may at any time remove Escrow Agent as Escrow Agent under this Escrow Agreement upon written notice. Such removal or resignation shall be effective on the date set forth in the applicable notice. Upon the effective date of resignation or removal, Escrow Agent will transfer the Escrow Fund to the successor Escrow Agent selected by Assignee.

10. Lessee hereby represents, covenants and warrants that pursuant to Treasury Regulations Section 1.148-7(d), the gross proceeds of the Agreement will be expended for the governmental purposes for which the Agreement was entered into, as follows: at least 15% within six months after the Commencement Date, such date being the date of deposit of funds into the Escrow Fund, at least 60% within 12 months after the Commencement Date, and 100% within 18 months after the Commencement Date. If Lessee is unable to comply with Section 1.148-7(d) of the Treasury Regulations, Lessee shall, at its sole expense and cost, compute rebatable arbitrage on the Agreement and pay rebatable arbitrage to the United States at least once every five years, and within 60 days after payment of the final rental or Lease Payment due under the Agreement.

11. In the event of any disagreement between the undersigned or any of them, and/or any other person, resulting in adverse claims and demands being made in connection with or for any moneys involved herein or affected hereby, Escrow Agent shall be entitled at its option to refuse to comply with any such claim or demand, so long as such disagreement shall continue, and in so refusing Escrow Agent may refrain from making any delivery or other disposition of any moneys involved herein or affected hereby and in so doing Escrow Agent shall not be or become liable to the undersigned or any of them or to any person or party for its failure or refusal to comply with such conflicting or adverse demands, and Escrow Agent shall be entitled to continue so to refrain and refuse so to act until:

(a) the rights of the adverse claimants have been finally adjudicated in a court assuming and having jurisdiction of the parties and the moneys involved herein or affected hereby; or

(b) all differences shall have been adjusted by Master Agreement and Escrow Agent shall have been notified thereof in writing signed by all of the persons interested.

12. All notices (excluding billings and communications in the ordinary course of business) hereunder shall be in writing, and shall be sufficiently given and served upon the other party if delivered (a) personally, (b) by United States registered or certified mail, return receipt requested, postage prepaid, (c) by an overnight delivery by a service such as Federal Express or Express Mail from which written

confirmation of overnight delivery is available, or (d) by facsimile with a confirmation copy by regular United States mail, postage prepaid, addressed to the other party at its respective address stated below the signature of such party or at such other address as such party shall from time to time designate in writing to the other party, and shall be effective from the date of mailing.

13. This Escrow Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective successors and assigns. No rights or obligations of Escrow Agent under this Escrow Agreement may be assigned without the prior written consent of Assignee.

14. This Escrow Agreement shall be governed by and construed in accordance with the laws in the state of the Escrow Agent's location. This Escrow Agreement constitutes the entire Agreement between the parties hereto with respect to the subject matter hereof, and no waiver, consent, modification or change of terms hereof shall bind any party unless in writing signed by all parties.

15. This Escrow Agreement and any written direction may be executed in two or more counterparts, which when so executed shall constitute one and the same agreement or direction.

IN WITNESS WHEREOF, the parties hereto have caused this Escrow Agreement to be duly executed as of the day and year first above set forth.

U.S. Bancorp Government Leasing and Finance, Inc., as Assignee
By:
Name:
Title:
Address: 13010 SW 68 th Parkway, Suite 100 Portland, OR 97223

Village of Villa Park, as Lessee
By:
Name:
Title:
Address: 20 S. Ardmore Avenue Villa Park, IL 60181

U.S. BANK NATIONAL ASSOCIATION, as Escrow Agent
By:
Name:
Title:
Address: U.S. Bank National Association 950 17 th Street, 5 th Floor Denver, CO 80202

EXHIBIT 1

**U.S. BANK NATIONAL ASSOCIATION
MONEY MARKET ACCOUNT AUTHORIZATION FORM
DESCRIPTION AND TERMS**

The U.S. Bank Money Market account is a U.S. Bank National Association ("U.S. Bank") interest-bearing money market deposit account designed to meet the needs of U.S. Bank's Corporate Trust Services Escrow Group and other Corporate Trust customers of U.S. Bank. Selection of this investment includes authorization to place funds on deposit and invest with U.S. Bank.

U.S. Bank uses the daily balance method to calculate interest on this account (actual/365 or 366). This method applies a daily periodic rate to the principal balance in the account each day. Interest is accrued daily and credited monthly to the account. Interest rates are determined at U.S. Bank's discretion, and may be tiered by customer deposit amount.

The owner of the account is U.S. Bank as Agent for its trust customers. U.S. Bank's trust department performs all account deposits and withdrawals. Deposit accounts are FDIC Insured per depositor, as determined under FDIC Regulations, up to applicable FDIC limits.

AUTOMATIC AUTHORIZATION

In the absence of specific written direction to the contrary, U.S. Bank is hereby directed to invest and reinvest proceeds and other available moneys in the U.S. Bank Money Market Account. The U.S. Bank Money Market Account is a permitted investment under the operative documents and this authorization is the permanent direction for investment of the moneys until notified in writing of alternate instructions.

Village of Villa Park

Company Name

Signature of Authorized Directing Party

Trust Account Number – includes existing and
future sub-accounts unless otherwise directed

Title/Date

EXHIBIT 2

Schedule of Fees for Services as Escrow Agent Equipment Lease Purchase Escrow

CTS01010A	Acceptance Fee The acceptance fee includes the administrative review of documents, initial set-up of the account, and other reasonably required services up to and including the closing. This is a one-time, non-refundable fee, payable at closing.	WAIVED
CTS04460	Escrow Agent Annual fee for the standard escrow agent services associated with the administration of the account. Administration fees are payable in advance.	WAIVED
	Direct Out of Pocket Expenses Reimbursement of expenses associated with the performance of our duties, including but not limited to publications, legal counsel after the initial close, travel expenses and filing fees.	At Cost
	Extraordinary Services Extraordinary Services are duties or responsibilities of an unusual nature, including termination, but not provided for in the governing documents or otherwise set forth in this schedule. A reasonable charge will be assessed based on the nature of the services and the responsibility involved. At our option, these charges will be billed at a flat fee or at our hourly rate then in effect.	

Account approval is subject to review and qualification. Fees are subject to change at our discretion and upon written notice. Fees paid in advance will not be prorated. The fees set forth above and any subsequent modifications thereof are part of your agreement. Finalization of the transaction constitutes agreement to the above fee schedule, including agreement to any subsequent changes upon proper written notice. In the event your transaction is not finalized, any related out-of-pocket expenses will be billed to you directly. Absent your written instructions to sweep or otherwise invest, all sums in your account will remain uninvested and no accrued interest or other compensation will be credited to the account. Payment of fees constitutes acceptance of the terms and conditions set forth.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account.

For a non-individual person such as a business entity, a charity, a Trust or other legal entity we will ask for documentation to verify its formation and existence as a legal entity. We may also ask to see financial statements, licenses, identification and authorization documents from individuals claiming authority to represent the entity or other relevant documentation.

EXHIBIT 3

REQUISITION REQUEST

The Escrow Agent is hereby requested to pay from the Escrow Fund established and maintained under that certain Escrow Agreement dated as of November 15, 2019 (the "*Escrow Agreement*") by and among U.S. Bancorp Government Leasing and Finance, Inc. (the "*Assignee*"), Village of Villa Park (the "*Lessee*"), and U.S. Bank National Association (the "*Escrow Agent*"), the amount set forth below to the named payee(s). The amount shown is due and payable under a purchase order or contract (or has been paid by and not previously reimbursed to Lessee) with respect to equipment being financed under that certain Master Tax-Exempt Lease Purchase Agreement dated as of April 1, 2017 (the "*Master Agreement*") and Property Schedule No. 2 thereto dated November 15, 2019 (the "*Schedule*" and, together with the terms and conditions of the Master Agreement incorporated therein, the "*Agreement*"), by and between the Assignee and the Lessee, and has not formed the basis of any prior requisition request.

PAYEE	AMOUNT	INVOICE NO.	EQUIPMENT

Total requisition amount \$ _____

The undersigned, as Lessee under the Master Agreement, hereby certifies:

1. The items of the Equipment being acquired with the proceeds of this disbursement have been delivered and installed at the location(s) contemplated by the Master Agreement. The Lessee has conducted such inspection and/or testing of the Equipment being acquired with the proceeds of this disbursement as it deems necessary and appropriate, and such Equipment has been accepted by Lessee.
2. The costs of the Equipment to be paid from the proceeds of this disbursement have been properly incurred, are a proper charge against the Escrow Fund and have not been the basis of any previous disbursement.
3. No part of the disbursement requested hereby will be used to pay for materials not yet incorporated into the Equipment or for services not yet performed in connection therewith.
4. The Equipment is covered by insurance in the types and amounts required by the Agreement.
5. No Event of Default or Event of Nonappropriation (if applicable), as each such term is defined in the Master Agreement, and no event which with the giving of notice or lapse of time, or both, would become such an Event of Default or Event of Nonappropriation has occurred and is continuing on the date hereof.
6. If Lessee paid an invoice prior to the commencement date of the Master Agreement, and is requesting reimbursement for such payment, Lessee has satisfied the requirements for reimbursement set forth in Treas. Reg. §1.150-2.

Request Date: _____

Assignee: U.S. Bancorp Government Leasing and Finance, Inc.
By:
Name:
Title:

Lessee: Village of Villa Park
By:
Name:
Title:

Exhibit 4

Final Acceptance Certificate

American Capital Financial Services, Inc.
2015 Ogden Avenue #400
Lisle, IL 60532

Re: **Property Schedule No. 2** to Master Tax-Exempt Lease/Purchase Agreement between American Capital Financial Services, Inc. and Village of Villa Park

Ladies and Gentlemen:

In accordance with the above-referenced Master Tax-Exempt Lease/Purchase Agreement (the "Master Agreement"), the undersigned ("Lessee") hereby certifies and represents to, and agrees with, U.S. Bancorp Government Leasing and Finance, Inc. ("Assignee"), as follows:

- (1) The Property, as such terms are defined in the above-referenced Property Schedule, has been acquired, made, delivered, installed and accepted on the date indicated below.
- (2) Lessee has conducted such inspection and/or testing of the Property as it deems necessary and appropriate and hereby acknowledges that it accepts the Property for all purposes.
- (3) No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default or a Nonappropriation Event (as such terms are defined in the Master Agreement) exists at the date hereof.

Acceptance Date: _____

Lessee: Village of Villa Park
By:
Name:
Title:

Exhibit 6

Class Action Negative Consent Letter

November 15, 2019

Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181

RE: USBGLF/Village of Villa Park - - Class Action Litigation Claims

Dear Kevin Wachtel:

U.S. Bank National Association ("U.S. Bank") has established its policies and procedures relative to class action litigation claims filed on behalf of its clients' accounts. This policy may impact future claims filed by U.S. Bank on behalf of the above-referenced account. Listed below are the policies regarding class action litigation claims:

1. U.S. Bank will file class action litigation claims, at no charge, on behalf of open, eligible agency or custody accounts upon receipt of proper documented authorization. This notice, with your ability to opt out as further described below, constitutes such documented authorization.
2. U.S. Bank will not file claims for agency or custody accounts that were open during the class action period but were closed prior to receipt of any notice of the class action litigation.
3. Assuming requisite information is provided by the payor to identify the applicable account, settlement proceeds of the class action litigation will be posted within a reasonable time following receipt of such proceeds to the entitled accounts that are open at such time. If entitled accounts are closed prior to distribution and receipt of settlement proceeds, they will be remitted to entitled beneficiaries or successors of the account net of any research and filing fees. Proceeds, less any research and filing fees, will be escheated if the entitled beneficiaries or successors of the account cannot be identified /located.

If you wish U.S. Bank to continue to file class action litigation proofs of claim on behalf of your account, you do not need to take any further action. However, if you do not wish U.S. Bank to file class action proofs of claim on behalf of your account, you may notify us of this election by returning this letter with your signature and date provided below within 30 days or by filing a separate authorization letter with your Account Manager by the same date.

The authorization and understanding contained in this communication constitutes an amendment of any applicable provisions of the account document for the above-referenced account.

If you have any questions, please contact me at the below number.

Sincerely,

Mike McGuire
Vice President
303-585-4594

☐ No, U.S. Bank is not authorized to file class action litigation proofs of claim on behalf of the above-referenced account(s). By making this election, I acknowledge that U.S. Bank is not responsible for forwarding notices received on class action or litigation claims.

Authorized Signer

Date



Government Leasing and Finance
Application for Equipment Lease

Village of Villa Park			
Legal Name of Lessee (Applicant)	Tax ID #	Web address (if, applicable)	
20 S. Ardmore Avenue	Villa Park	IL	60181
Address	City	State	Zip

Person(s) to Contact for Clarification Regarding Project

Kevin Wachtel	Finance Director	630-592-6064
Name	Title	Phone
Name	Title	Phone
Email	Fax	

Obligations / Economics

Bank Qualified ☒ Non-Bank Qualified ☐
Are the Applicant's obligations bank qualified (i.e., expected to issue less than \$10 Million in tax-exempt financing this calendar year)?

Moody's Investors Service: Standard & Poor's: AA Fitch:
Please list the Applicant's current underlying bond rating from the rating agencies listed above (if applicable)

Stable
Discuss the Applicant's economic trends (stable, positive, negative) and reasons for any variation

Yes ☐ No ☒
Has the Applicant ever defaulted or non-appropriated on an obligation?

If Yes.
Please explain

Demographic Information

Please provide the following demographic information (please attach any applicable demographic statistics)

Approx square mile 4.6 Population 21,904 Increasing or Decreasing Population? Stable
Cities, Towns and Counties

If Decreasing.
Please explain

Educational Applicants Only

Enrollment Increasing or Decreasing Enrollment?
Please also answer the above question regarding the resident city

If Decreasing.
Please explain

Elementary: Middle: High School: Other:
How many schools make up the district (please list the number and type of each school)?



Government Leasing and Finance Essential Use Form

See Attached

Purchase Description (please be **specific** and attach any applicable equipment lists or invoices available)

Est. Equipment Delivery Date

Yes ☒ No ☐

Is the Equipment replacing existing equipment?

If Yes, 5+ years old

Please state how long you have currently used the Equipment **and** the reason you are replacing the Equipment

What will the Applicant do with the old equipment that is being replaced?

If No,

Please state the reason additional equipment is needed

What will the Applicant do with the old equipment that is being replaced?

Please describe in detail the following (please be specific)

Public Works Department

What will the Equipment be used for?

Describe the essential nature of the equipment financed

Public Works

List the specific department that will be the primary user of the Equipment

Lease Payments

Yes ☐ No ☒

Will the lease payments be made from Applicant's General Fund?

If No, Equipment Replacement Fund

From which Special Fund will the lease payments be made?

Yes ☐ No ☒

Will any federal grant or loan monies be used? If so, please describe

Yes ☒ No ☐

Has the first payment been appropriated?

Terms and Conditions

\$235,190.58

Total Cost of Equipment

Advance payment

Amount to Finance

5

Term (in years)

Annual ☒ Semi-Annual ☐ Quarterly ☐ Monthly ☐

Frequency (choose one):

Advance ☒ Arrears ☐

Remittance (choose one):

TBD

Equipment Delivery Date

Insurance Company Name or indicate Self Insured

Amount of Liability Insurance

Amount of Property Damage Insurance

The undersigned hereby certifies that all the information in the above Application for Equipment Lease and Essential Use Form is true, complete and correct.

Applicable Signature

Title

Date

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Government Leasing and Finance, Inc.

FIRST PAYMENT INVOICE

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

SCHEDULE NUMBER [REDACTED]

DUE DATE: November 15, 2019

CREATE DATE: October 31, 2019

AMOUNT DUE: \$50,000.00

Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181
Attention: Accounts Payable Dept.
Customer Phone Number: 630-592-6064

U.S. Bancorp Government Leasing and Finance, Inc.
P.O. Box 959067
1005 Convention Plaza
St. Louis, MO 63101-9067

PLEASE RETAIN THIS PORTION FOR YOUR RECORDS

ALL PAYMENTS MUST BE SENT TO THIS ADDRESS:

**U.S. BANCORP GOVERNMENT LEASING AND FINANCE, INC.
PO BOX 959067
1005 CONVENTION PLAZA
ST. LOUIS, MO 63101**

U.S. Bancorp Government Leasing and Finance, Inc.
P.O. Box 959067
1005 Convention Plaza
St. Louis, MO 63101-9067

ACCOUNT: [REDACTED]
AMOUNT DUE: \$50,000.00
DUE DATE: November 15, 2019
CREATE DATE: October 31, 2019

QUESTIONS? PLEASE CALL (303-585-4054)

INVOICE SUMMARY

Current Charges	\$50,000.00
Total Due	\$50,000.00

TOTAL AMOUNT DUE THIS INVOICE MUST BE PAID FOR FUNDING TO OCCUR

Information Return for Tax-Exempt Governmental Bonds

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.► Go to www.irs.gov/F8038G for instructions and the latest information.

OMB No. 1545-0720

Part I Reporting AuthorityIf Amended Return, check here ☐

1 Issuer's name <u>Village of Villa Park</u>		2 Issuer's employer identification number (EIN) <u>2</u>
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) <u>20 S. Ardmore Avenue</u>	Room/suite	5 Report number (For IRS Use Only) <u>3</u>
6 City, town, or post office, state, and ZIP code <u>Villa Park, IL 60181</u>		7 Date of Issue <u>November 15, 2019</u>
8 Name of Issue <u>Tax-Exempt Lease/Purchase Agreement dated November 15, 2019</u>		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11		
12 Health and hospital	12		
13 Transportation	13	235,190	58
14 Public safety	14		
15 Environment (including sewage bonds)	15		
16 Housing	16		
17 Utilities	17		
18 Other. Describe ►	18		
19a If bonds are TANs or RANs, check only box 19a		► ☐	
b If bonds are BANs, check only box 19b		► ☐	
20 If bonds are in the form of a lease or installment sale, check box		► ☒	

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	11/15/2023	\$ 235,190.58	\$ n/a	5 years	3.05 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22		
23 Issue price of entire issue (enter amount from line 21, column (b))	23		
24 Proceeds used for bond issuance costs (including underwriters' discount)	24		
25 Proceeds used for credit enhancement	25		
26 Proceeds allocated to reasonably required reserve or replacement fund	26		
27 Proceeds used to refund prior tax-exempt bonds. Complete Part V	27		
28 Proceeds used to refund prior taxable bonds. Complete Part V	28		
29 Total (add lines 24 through 28)	29		
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30		

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	►	_____ years
32 Enter the remaining weighted average maturity of the taxable bonds to be refunded	►	_____ years
33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	►	_____
34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)		_____

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 9-2018)

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions	36a	
b	Enter the final maturity date of the GIC ► (MM/DD/YYYY) _____		
c	Enter the name of the GIC provider ► _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box ► ☐ and enter the following information:		
b	Enter the date of the master pool bond ► (MM/DD/YYYY) _____		
c	Enter the EIN of the issuer of the master pool bond ► _____		
d	Enter the name of the issuer of the master pool bond ► _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box		☐
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box		☐
41a	If the issuer has identified a hedge, check here ► ☐ and enter the following information:		
b	Name of hedge provider ► _____		
c	Type of hedge ► _____		
d	Term of hedge ► _____		
42	If the issuer has superintegrated the hedge, check box		☐
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box		☐
44	If the issuer has established written procedures to monitor the requirements of section 148, check box		☐
45a	If some portion of the proceeds was used to reimburse expenditures, check here ► ☐ and enter the amount of reimbursement ► _____		
b	Enter the date the official intent was adopted ► (MM/DD/YYYY) _____		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

Signature of issuer's authorized representative _____ Date _____	Type or print name and title _____
---	------------------------------------

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ► _____			Firm's EIN ► _____	
Firm's address ► _____			Phone no. _____	

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Mike Todorovic

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and EarthWerks Land Improvement and Development Corporation for Construction of the Jackson Pond Outlet Project for a Net Deduction in the Amount of \$116.15

Suggested Action:

The Village has a contract with EarthWerks Land Improvement and Development Corporation of Batavia, Illinois for Construction of the Jackson Pond Outlet Project. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of \$116.15, for an adjusted final contract amount of \$305,601.85.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Jackson Pond Outlet Final Change Order #1](#)

[RESO - Jackson Pond Outlet Final Change Order #1](#)

[Jackson Pond Outlet Final Change Order #1](#)

Departmental Correspondence

Date: 10/16/2019
To: Rich Keehner, Jr., Village Manager
From: Mike Todorovic, Senior Civil Engineer



Re: Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and Earthwerks Land Improvement and Development Corporation of Batavia, Illinois, for Construction of the Jackson Pond Outlet Project for a net deduction in the amount of \$116.15.

STATEMENT OF PURPOSE

The Village has a contract with Earthwerks Land Improvement and Development Corporation of Batavia, Illinois for Construction of the Jackson Pond Outlet Project. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of \$116.15, for an adjusted final contract amount of \$305,601.85.

INVESTIGATION

The change order includes adjustments to awarded quantities in order to balance final contract quantities. A summary of the Adjusted Contract would be as follows:

Awarded Contract Amount	\$305,718.00
Final Change Order No. 1	(\$116.15)
Adjusted Contract Amount	\$305,601.85

RECOMMENDATION

Public Works staff requests approval of Final Change Order No. 1 to the contract with Earthwerks Land Improvement and Development Corporation of Batavia, Illinois for Construction of the Jackson Pond Outlet Project.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and Earthwerks Land Improvement and Development Corporation of Batavia, Illinois, for Construction of the Jackson Pond Outlet Project for a net deduction in the amount of \$116.15.

WHEREAS, the Village had approved a contract with Earthwerks Land Improvement and Development Corporation of Batavia, Illinois for Construction of the **Jackson Pond Outlet Project**; and

WHEREAS, certain change orders must meet the required findings that circumstances necessitating the change were not reasonably foreseeable at the time the contract was signed; or the change is germane to the original contract as signed; or the change order is in the best interest of the Village as required by Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33 E-9); and

WHEREAS, it has been recommended to the Village Board that a change order is necessary and consists of the balancing of contract quantities as measured in the field, as set forth in final Change Order No. 1 attached hereto and made a part hereof; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The Village hereby finds and declares that final Change Order No. 1 to the Construction of the **Jackson Pond Outlet Project** contract with Earthwerks Land Improvement and Development Corporation, with total additions of (\$59,351.87) and total deductions of (\$59,468.02), resulting in a net deduction of (\$116.15) to the contract, attached hereto and made a part hereof, is required by circumstances not reasonably foreseeable at the time the contract was signed and is in the best interests of the Village.

Section 2: The attached change order is hereby approved, and the Village Manager is authorized to execute the change order in substantially the form attached hereto.

Section 3: The Village Manager is directed to cause a copy of this resolution to be placed and maintained in the permanent contract file for the Construction of the **Jackson Pond Outlet Project** which shall be open to the public.

Section 4: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Resolution No. _____

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of _____, 2019

Attest: _____
Village Clerk

Village President

Village of Villa Park

Change Order Number

01

Project: 2019 Jackson Pond Outlet Project
Contractor: EarthWerks Land Improvement and Development Corp.
Date of Contract Time Start: 04/02/2019
Awarded Contract Amount: \$305,718.00

Changes Ordered Herewith:

Item No.	Pay Item	Units	Previous Quantity	Adjusted Quantity	Unit Price	Amount Change
01	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	18.00	-	\$ 12.00	\$ (216.00)
02	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	166.00	131.00	\$ 18.00	\$ (630.00)
03	TEMPORARY FENCE	FOOT	112.00	-	\$ 2.00	\$ (224.00)
04	TREE ROOT PRUNING	EACH	4.00	-	\$ 100.00	\$ (400.00)
05	TREE PRUNING (OVER 10 INCH DIAMETER)	EACH	4.00	5.00	\$ 100.00	\$ 100.00
06	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIALS	CU YD	100.00	104.00	\$ 30.00	\$ 120.00
07	TRENCH BACKFILL	CU YD	308.00	545.00	\$ 40.00	\$ 9,480.00
08	TOPSOIL EXCAVATION AND PLACEMENT	CU YD	65.00	65.00	\$ 10.00	\$ -
09	TOPSOIL FURNISH AND PLACE, 12"	SQ YD	1,340.00	1,340.00	\$ 6.00	\$ -
10	EROSION CONTROL BLANKET	SQ YD	960.00	960.00	\$ 1.30	\$ -
11	PERIMETER EROSION BARRIER	FOOT	1,758.00	260.00	\$ 1.75	\$ (2,621.50)
12	INLET FILTERS	EACH	12.00	4.00	\$ 100.00	\$ (800.00)
13	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	35.00	89.00	\$ 10.00	\$ 540.00
14	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	500.00	250.00	\$ 10.00	\$ (2,500.00)
15	BITUMINOUS MATERIALS (TACK COAT)	POUNDS	226.00	90.00	\$ 1.50	\$ (202.50)
16	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	112.00	53.00	\$ 100.00	\$ (5,900.00)
17	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	56.00	38.00	\$ 100.00	\$ (1,800.00)
18	PORTLAND CEMENT CONCRETE SIDEWALK 5"	SQ FT	312.00	802.00	\$ 7.00	\$ 3,430.00
19	DETECTABLE WARNINGS	SQ FT	20.00	30.00	\$ 38.00	\$ 380.00
20	PAVEMENT REMOVAL	SQ YD	500.00	250.00	\$ 4.00	\$ (1,000.00)
21	COMBINATION CURB AND GUTTER REMOVAL	FOOT	357.00	373.00	\$ 3.00	\$ 48.00
22	SIDEWALK REMOVAL	SQ FT	312.00	802.00	\$ 1.00	\$ 490.00
23	CATCH BASINS, TYPE A, 4'-DIAMETER, TY 1 FR OL	EACH	1.00	1.00	\$ 6,000.00	\$ -
24	CATCH BASINS, TYPE A, 4'-DIAMETER, TY 8 GR	EACH	1.00	1.00	\$ 4,000.00	\$ -
25	CATCH BASINS, TYPE A, 4'-DIAMETER, TY 11V FR & GR	EACH	4.00	4.00	\$ 4,500.00	\$ -
26	CATCH BASINS, TYPE A, 5'-DIAMETER, TYPE 1 FR OL	EACH	1.00	-	\$ 5,000.00	\$ (5,000.00)
27	CATCH BASINS, TYPE A, 5'-DIAMETER, TY 11V FR & GR	EACH	2.00	3.00	\$ 5,000.00	\$ 5,000.00
28	MANHOLES, TYPE A, 4'-DIAMETER, TY 1 FR CL	EACH	2.00	2.00	\$ 6,000.00	\$ -
29	NON-SPECIAL WASTE DISPOSAL	CU YD	4.00	-	\$ 100.00	\$ (400.00)
30	STORM SEWER, CLASS A, TYPE 2 12"	FOOT	43.00	44.00	\$ 60.00	\$ 60.00
31	STORM SEWERS, CLASS A, TYPE 2 18"	FOOT	33.00	31.00	\$ 80.00	\$ (160.00)
32	STORM SEWER, CLASS A, TYPE 2 24"	FOOT	319.00	307.00	\$ 100.00	\$ (1,200.00)
33	STORM SEWERS, CLASS A, TYPE 4 18"	FOOT	694.00	678.00	\$ 100.00	\$ (1,600.00)
34	ABANDON AND FILL EXISTING STORM SEWERS	L SUM	1.00	-	\$ 1,000.00	\$ (1,000.00)
35	COMBINATION CONCRETE CURB AND GUTTER	FOOT	357.00	373.00	\$ 23.00	\$ 368.00
36	CONTINGENCY ALLOWANCE	DOLLAR	30,000.00	-	\$ 1.00	\$ (30,000.00)
37	PARKWAY RESTORATION	SQ YD	179.00	446.00	\$ 8.00	\$ 2,136.00
38	PARK RESTORATION	SQ YD	2,702.00	2,702.00	\$ 1.00	\$ -
39	WATER USAGE DEDUCTION	T GAL	100.00	3.50	\$ 8.85	\$ (854.02)
40	WATER USAGE CREDIT	T GAL	100.00	3.50	\$ (8.85)	\$ 854.02
41	DRAINAGE RESTRICTOR	EACH	1.00	1.00	\$ 1,000.00	\$ -
42	TEMPORARY ROADWAY PAVEMENT	SQYD	112.00	-	\$ 20.00	\$ (2,240.00)
43	REMOVE AND REPLACE SANITARY SEWER 10"	FOOT	30.00	26.00	\$ 150.00	\$ (600.00)
44	TELEVISION INSPECTION OF SEWER	FOOT	1,458.00	1,436.00	\$ 6.00	\$ (120.00)
45	WASHOUT BASIN	L SUM	1.00	1.00	\$ 2,000.00	\$ -
46	TRAFFIC CONTROL AND PROTECTION (SPECIAL)	L SUM	1.00	1.00	\$ 4,000.00	\$ -
47	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$ 2,000.00	\$ -
48	STABILIZED CONSTRUCTION ENTRANCE	SQ YD	14.00	14.00	\$ 100.00	\$ -

321

Village of Villa Park

Change Order Number

01

Project: 2019 Jackson Pond Outlet Project
Contractor: EarthWerks Land Improvement and Development Corp.
Date of Contract Time Start: 04/02/2019
Awarded Contract Amount: \$305,718.00

Changes Ordered Herewith:

Item No.	Pay Item	Units	Previous Quantity	Adjusted Quantity	Unit Price	Amount Change
49	CONSTRUCTION LAYOUT AND RECORD DRAWINGS	L.SUM	1.00	1.00	\$ 12,000.00	\$ -
X50	EXPLORATION TRENCH	L.SUM	-	987.89	\$ 1.00	\$ 987.89
X51	PVC 2" (LIGHTING)	FOOT	-	756.00	\$ 7.00	\$ 5,292.00
X52	PVC 2 1/2" (LIGHTING)	FOOT	-	1,550.00	\$ 8.00	\$ 12,400.00
X53	PVC 2" (MATERIALS)	FOOT	-	1,200.00	\$ 1.60	\$ 1,920.00
X54	PVC 2 1/2" (MATERIALS)	FOOT	-	450.00	\$ 2.15	\$ 967.50
X55	WATERMAIN CONFLICT @ ST 1 & ST 2	L.SUM	-	1,179.37	\$ 1.00	\$ 1,179.37
X56	WATERMAIN CONFLICT (INCOMPLETE SHUTDOWN)	L.SUM	-	4,200.49	\$ 1.00	\$ 4,200.49
X57	CONNECT EXISTING 12' STORM SEWER to ST 2	L.SUM	-	1,751.38	\$ 1.00	\$ 1,751.38
X58	REMOVE/REPLACE PIPE CULVERT	L.SUM	-	616.76	\$ 1.00	\$ 616.76
X59	REGRADE SHOULDER	FOOT	-	548.00	\$ 4.00	\$ 2,192.00
X60	REGRADE CHANNEL	L.SUM	-	4,838.46	\$ 1.00	\$ 4,838.46
X61			-	-	\$ -	\$ -
X62			-	-	\$ -	\$ -
X63			-	-	\$ -	\$ -
X64			-	-	\$ -	\$ -
TOTAL ADDITIONS					\$	59,351.87
TOTAL DEDUCTIONS					\$	(59,468.02)
TOTAL CHANGE ORDER AMOUNT					\$	(116.15)

REASON FOR CHANGE ORDER:

This Change Order #1 consists of the balancing of contract quantities as measured in the field. Additional trench backfill was required due to existing soil conditions. The sidewalk quantity increased due to additional removal required for construction activities at the NE & SE quadrants of Leslie and Willowcrest and the southside of Leslie.

CONTRACT AMOUNT

CONTRACT TIME (CALENDAR DAYS)

AWARDED CONTRACT AMOUNT	\$ 305,718.00
PREVIOUS CHANGE ORDERS (+/-)	\$ -
THIS CHANGE ORDER (+/-)	\$ (116.15)
TOTAL CHANGE ORDERS (+/-)	\$ (116.15)
ADJUSTED CONTRACT AMOUNT	\$ 305,601.85

	SUBSTANTIAL COMPLETION	FINAL COMPLETION
ORIGINAL	45	59
PREVIOUS C.O.'S (+/-)	0	0
THIS C.O. (+/-)	0	0
REVISED	45	59
ORIG. COMPLETION DATE	05/17/2019	05/31/2019
REV. COMPLETION DATE	05/17/2019	05/31/2019

It is mutually agreed by Owner and Contractor that this change order includes any and all costs associated with or resulting from the changes ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this change order. This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

EarthWerks Land Improvement and Development Corp.
 CONTRACTOR

BY:

10-15-19
 DATE

Village of Villa Park
 OWNER

BY:

DATE

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Vassili Voskresenski

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and McGinty Bros., Inc. for the 2018 South Monterey Stormwater Quality Project for a Net Deduction in the Amount of \$6,292.75

Suggested Action:

The Village has a contract with McGinty Bros., Inc., of Long Grove, Illinois, for the 2018 South Monterey Stormwater Quality Project. Proposed Final Change Order No. 1 consists of the final balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction in the amount of \$6,292.75, for an adjusted final contract amount of \$64,621.75.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Monterey Stormwater Final Change Order #1](#)

[RESO - Monterey Stormwater Final Change Order #1](#)

[Monterey Stormwater Final Change Order #1](#)

Departmental Correspondence

Date: 10/30/2019

To: Rich Keehner, Village Manager

From: 

RE: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order #1 to the Contract between the Village of Villa Park and McGinty Bros., Inc. for the 2018 South Monterey Stormwater Quality Project for a Net Deduction in the Amount of \$6,292.75

STATEMENT OF PROBLEM

The Village has a contract with McGinty Bros., Inc. of Long Grove, Illinois, for the 2018 South Monterey Stormwater Quality Project. Proposed Final Change Order #1 consists of the final balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order #1 is a deduction of \$6,292.75.

INVESTIGATION

Proposed Final Change Order #1 consists of the final balancing of contract quantities as measured in the field. A summary of the adjusted contract would be as follows:

Awarded Contract Amount	\$70,914.50
Total Additions	\$5,284.25
Total Deductions	\$11,577.00
Change Order #1 (Final)	(\$6,292.75)
Adjusted Final Contract Amount	\$64,621.75

RECOMMENDATION

Public Works staff requests approval of Final Change Order #1 to the contract with McGinty Bros., Inc., of Long Grove, Illinois, for the 2018 South Monterey Stormwater Quality Project.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 1 to the Contract between the Village of Villa Park and MCGINTY BROS., INC., for the 2018 South Monterey Stormwater Quality Project for a net deduction in the amount of \$6,292.75.

WHEREAS, the Village had approved a contract with MCGINTY BROS., INC. of Long Grove, Illinois for a project commonly known as the **2018 South Monterey Stormwater Quality Project**; and

WHEREAS, certain change orders must meet the required findings that circumstances necessitating the change were not reasonably foreseeable at the time the contract was signed; or the change is germane to the original contract as signed; or the change order is in the best interest of the Village as required by Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33 E-9); and

WHEREAS, it has been recommended to the Village Board that a change order is necessary due to the final balancing of contract quantities as measured in the field, as set forth in final Change Order No. 1 attached hereto and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The Village hereby finds and declares that final Change Order No. 1 to the **2018 South Monterey Stormwater Quality Project** contract with MCGINTY BROS., INC., with total additions of (\$5,284.25) and total deductions of (\$11,577.00), resulting in a net deduction of (\$6,292.75) to the contract, attached hereto and made a part hereof, is required by circumstances not reasonably foreseeable at the time the contract was signed and is in the best interests of the Village.

Section 2: The attached change order is hereby approved, and the Village Manager is authorized to execute the change order in substantially the form attached hereto.

Section 3: The Village Manager is directed to cause a copy of this resolution to be placed and maintained in the permanent contract file for the **2018 South Monterey Stormwater Quality Project** which shall be open to the public.

Section 4: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Resolution No. _____

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of _____, 2019

Attest: _____
Village Clerk

Village President

VILLAGE OF VILLA PARK

CHANGE ORDER NUMBER

01 (FINAL)

PROJECT: 2018 SOUTH MONTEREY STORMWATER QUALITY PROJECT
CONTRACTOR: McGINTY BROS., INC.
DATE OF CONTRACT TIME START: 10/12/2018
AWARDED CONTRACT AMOUNT \$70,914.50

CHANGES ORDERED HEREWITH:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	PRICE CHANGE
01	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$2,600.00	\$0.00
02	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	\$4,500.00	\$0.00
03	TREE PRETECTION	UNITS	34.00	34.00	\$50.00	\$0.00
04	TEMPORARY FENCE	FOOT	120.00	120.00	\$7.00	\$0.00
05	TRAFFIC CONTROL AND PROTECTION	L SUM	1.00	1.00	\$3,500.00	\$0.00
06	MECHANICAL STREET SWEEPING	HOURL	4.00	0.00	\$425.00	(\$1,700.00)
07	EARTH EXCAVATION	CU YD	125.00	141.00	\$90.00	\$1,440.00
08	CONSTRUCT BIORETENTION SYSTEMS	SQ YD	298.00	336.00	\$56.25	\$2,137.50
09	BIORETENTION NATIVE PLANT SEED MIX	SQ YD	224.00	252.50	\$10.00	\$285.00
10	RIVER ROCK (2"-3") WITH PEA GRAVEL INFILL (6" MINIMUM)	CU YD	13.00	17.75	\$125.00	\$593.75
11	PERENNIAL PLANT INSTALLATION MONARDA PUNCTATA	EACH	143.00	162.00	\$4.50	\$85.50
12	PERENNIAL PLANT INSTALLATION SPOROBULUS HETEROLEPIS	EACH	243.00	274.00	\$4.50	\$139.50
13	PERENNIAL PLANT INSTALLATION ECHINACEA PARADOXA	EACH	272.00	306.00	\$4.50	\$153.00
14	PERENNIAL PLANT INSTALLATION RUDBECKIA HIRTA	EACH	143.00	162.00	\$4.50	\$85.50
15	PERENNIAL PLANT INSTALLATION GERANIUM MACULATUM	EACH	143.00	162.00	\$4.50	\$85.50
16	PERENNIAL PLANT INSTALLATION ASCLEPIAS TUBEROSA	EACH	243.00	274.00	\$4.50	\$139.50
17	PERENNIAL PLANT INSTALLATION CAREX VULPINODEA	EACH	243.00	274.00	\$4.50	\$139.50
18	HIGH-MOW FESCUE BUFFER	SQ YD	249.00	0.00	\$8.00	(\$1,992.00)
19	MANAGEMENT AND MONITORING ACTIVITIES, YEAR 1	L SUM	1.00	1.00	\$7,885.00	\$0.00
20	MANAGEMENT AND MONITORING ACTIVITIES, YEAR 2	L SUM	1.00	0.00	\$7,885.00	(\$7,885.00)

TOTAL ADDITIONS **\$5,284.25**

TOTAL DEDUCTIONS **(\$11,577.00)**

TOTAL CHANGE ORDER AMOUNT **(\$6,292.75)**

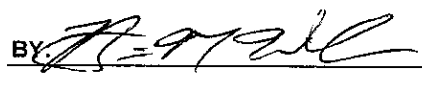
REASON FOR CHANGE ORDER:

This final Change Order #1 consists of the final balancing of contract quantities as measured in the field.

CONTRACT AMOUNT		CONTRACT TIME (CALENDAR DAYS)	
		SUBSTANTIAL COMPLETION	FINAL COMPLETION
AWARDED CONTRACT AMOUNT	<u>\$70,914.50</u>	AWARDED CONTRACT TIME	30
PREVIOUS CHANGE ORDERS (+/-)	<u>\$0.00</u>	PREVIOUS C.O.'S (+/-)	0
THIS CHANGE ORDER (+/-)	<u>(\$6,292.75)</u>	THIS C.O. (+/-)	5
TOTAL CHANGE ORDERS (+/-)	<u>(\$6,292.75)</u>	ADJUSTED CONTRACT TIME	35
ADJUSTED CONTRACT AMOUNT	<u>\$64,621.75</u>	ORIG. COMPLETION DATE	10/31/2018
		REV. COMPLETION DATE	11/05/2018

It is mutually agreed by Owner and Contractor that this change order includes any and all costs associated with or resulting from the changes ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this change order. This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

McGINTY BROS., INC.
CONTRACTOR

BY:  12/12/18
DATE

VILLAGE OF VILLA PARK
OWNER

BY: _____
DATE

327

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Kevin Mantels

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase II Design Engineering of the 2020 Street Improvement Program in an Amount Not to Exceed \$119,400

Suggested Action:

Staff proposes to initiate engineering design of the 2020 Street Improvement Project. In addition to the locations that were already planned for improvements in 2020, this proposed project would also include streets and alleys previously planned for improvements under the former 2019 Street Improvement Project. Staff proposes to utilize the services of Civiltech Engineering, Inc., of Itasca, Illinois, for these efforts. Civiltech Engineering has submitted a proposal to the Village to provide design engineering services for the 2020 Street Improvement Project in an amount not to exceed \$119,400. Funding for this project would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292 and Street Improvement Fund (Capital) account number 60.502.10.292.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - 2020 Street Improvements Design Engineering](#)

[2020 Street Improvements Location Map](#)

[RESO - 2020 Street Improvements Design Engineering](#)

[2020 Street Improvements Design Engineering Proposal](#)

Memo



To: Rich Keehner, Jr., Village Manager
From: Kevin Mantels, Assistant Village Engineer

A handwritten signature in blue ink, appearing to read "Kevin Mantels", is written over the printed name.

Date: October 30, 2019

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase II Design Engineering of the 2020 Street Improvement Project in an Amount Not to Exceed \$119,400

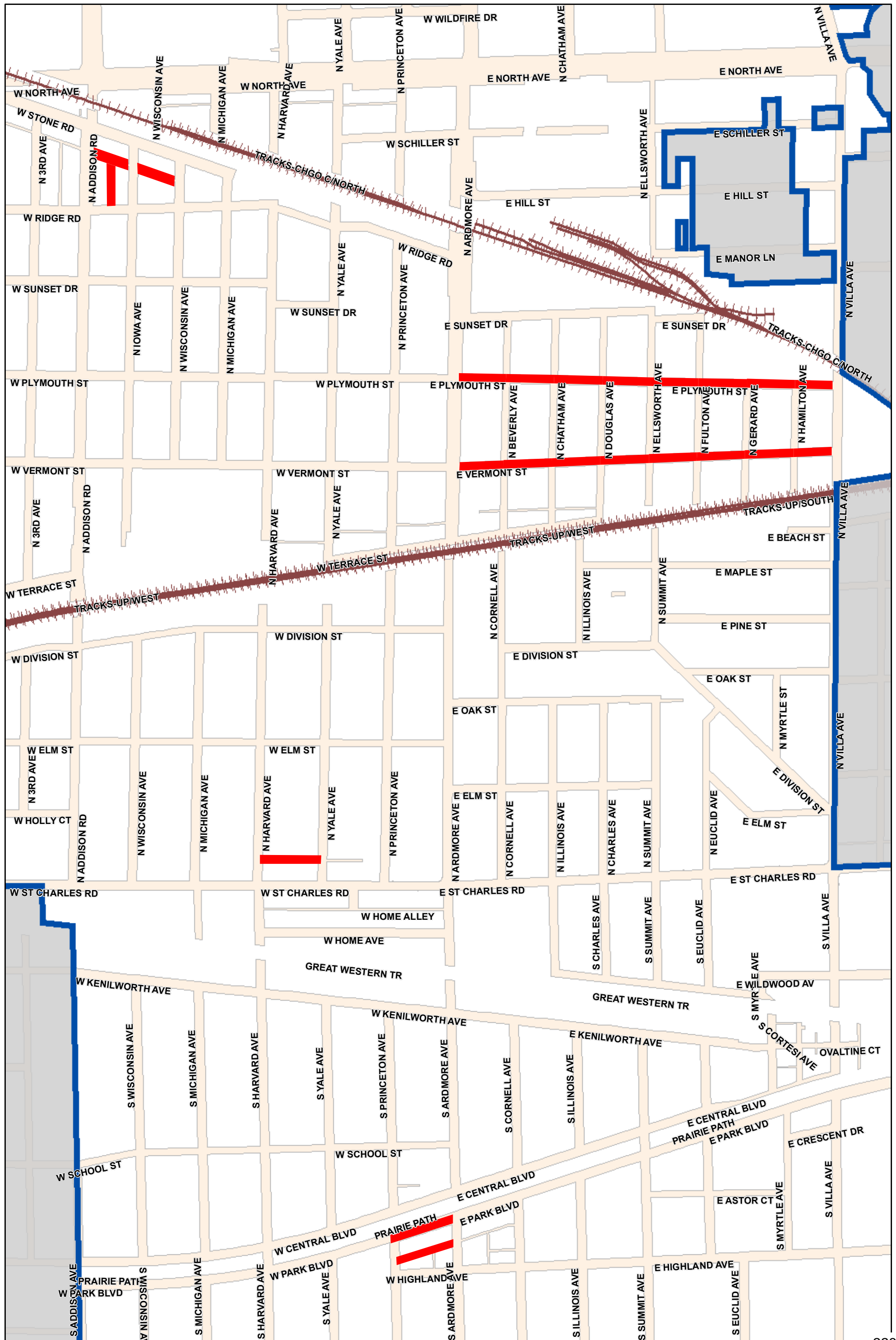
Staff proposes to initiate engineering design of the 2020 Street Improvement Project. In addition to the locations that were already planned for improvements in 2020, this proposed project would also include streets and alleys previously planned for improvements under the former 2019 Street Improvement Project. The 2019 work was bid in July of 2019, but the bids received exceeded the budget and the bids were subsequently rejected. Staff believes that by combining all of these improvements into a single construction contract and bidding the work in early 2020, the bids will be much more favorable. A map of the proposed locations is attached.

Staff proposes to utilize the services of Civiltech Engineering, Inc., of Itasca, Illinois, for these efforts. Civiltech Engineering has already completed the design of the former 2019 Street Improvement Project. Their services under this proposed agreement would include design of the remaining 2020 locations and the development of a single set of plans and bidding documents for the combined 2020 Street Improvement Project.

Civiltech Engineering has submitted a proposal to the Village to provide design engineering services for the 2020 Street Improvement Project in an amount not to exceed \$119,400.00. The scope of the engineering services would include surveying, geotechnical and environmental testing, design of the roadway improvements, preparation of plans, specifications, and estimates, and bidding assistance. Funding would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292 and Street Improvement Fund (Capital) account number 60.502.10.292. It is anticipated that the project would be bid in late winter and that construction could start in spring of 2020.

RECOMMENDATION

Staff recommends approval of an engineering services agreement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase II design engineering of the 2020 Street Improvement Project in an amount not to exceed \$119,400.00.



Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase II Design Engineering of the 2020 Street Improvement Project in an Amount Not to Exceed \$119,400

WHEREAS, the Village of Villa Park is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended a proposed design engineering services agreement with Civiltech Engineering, Inc., of Itasca, Illinois, to perform Phase II design engineering services for the 2020 Street Improvement Project in an amount not to exceed \$119,400.00; and

WHEREAS, the corporate authorities of the Village of Villa Park have determined that it is in the best interests of the citizens of the Village of Villa Park to enter into an agreement with Civiltech Engineering, Inc., of Itasca, Illinois, as is more particularly set forth in a document styled **“Proposal to Furnish Design Engineering Services; 2020 Street Improvements”** a copy of which is attached hereto as Exhibit A; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the **“Proposal to Furnish Design Engineering Services; 2020 Street Improvements”** from Civiltech Engineering, Inc., of Itasca, Illinois, in an amount not to exceed \$119,400.00, attached hereto and made a part hereof as Exhibit A, be and the same is hereby approved and the Village Manager is hereby authorized and directed to execute same on behalf of the Village of Villa Park.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of _____, 2019

Village President

Attest: _____
Village Clerk



Proposal to Furnish Design Engineering Services

2020 Street Improvements

Village of Villa Park, DuPage County, Illinois

I. Project Understanding and Approach

This project consists of roadway improvements based on the GO Bond program as well as the non-referendum program developed by the Village of Villa Park. In addition, Plymouth Street will be utilizing state funding from the Build Illinois Bond Fund. Civiltech has reviewed the anticipated improvements for the streets in the 2020 program and has completed a preliminary field investigation to further develop the scope of work for each roadway. This work will also include roadways from the 2019 program as the Village decided to bundle the work into the 2020 program. The roadways included in the 2020 program are as follows:

Re-packaging of 2019 Street Improvement Program:

- Plymouth Street (Ardmore Avenue to Villa Avenue)
- St. Charles Alley (Harvard Avenue to Yale Avenue)
- Park Boulevard Alley (Princeton Avenue to Ardmore Avenue)
- Park Boulevard (Princeton Avenue to Ardmore Avenue)

2020 Street Improvement Program:

- Vermont Street (Ardmore Avenue to Villa Avenue)
- Stone Road Alley (Addison Road to Wisconsin Avenue)
- Addison Road Alley (Ridge Road to Stone Road Alley)
- Village driveway improvement located at 257 North Avenue

Civiltech will design the roadway improvements to the established budget for the combined 2019 and 2020 Street Improvement programs. We will coordinate with the Village the estimated improvement costs at various stages of the design process. Multiple roadway improvement methodologies will be evaluated to ensure long-term sustainability of the roadway facility with the available funding.

The Civiltech project team will be as follows:

- Director of Design – Jonathan R. Vana, P.E.
- Project Manager – Derek N. Mall, P.E.
- Project Engineer – Mark J. Piasecki, P.E.
- Design Engineer – Marcelino Cruz
- QC/QA Engineer – James D. Ewers, P.E.

Civiltech will be providing design engineering services with the assistance of its sub-consultants:

- Surveying – Gentile & Associates (Gentile); Joseph F. Gentile, PLS



- Geotechnical Engineering – Midland Standard Engineering and Testing (MSET); William J. Wyzgala, P.E.
- Environmental Engineering (CCDD) – True North Consultants (True North); Marjory McMahon Bredrup

During the preliminary engineering phase, Civiltech will develop recommendations for the improvements on each roadway along with a cost estimate to compare it to the available budget. These recommendations will be compared to the original program improvements and any variations will be discussed with the Village.

Before Civiltech can begin their plan production process, Gentile will need to survey all the necessary roadways. Their surveying ability will be dependent on the weather conditions where snow can potentially influence the design schedule. Regardless, Civiltech and its sub-consultants will strive to make a March, 2020 bid opening so that construction can begin in April, 2020. An anticipated schedule is included in Attachment C.

Additional work has been done to sidewalk along the south side of Park Boulevard between Princeton Avenue and Ardmore Avenue beyond the scope of the 2019 Street Improvement program. The purpose was to make the sidewalk ADA compliant and make the driveway access points safer to pedestrian traffic. The additional fee to do this design work has been included in the 2020 Street Improvement program.

II. Scope of Services

1. Data Collection and Early Coordination

- Initial Kick-Off Meeting with Village** - We will come to the meeting prepared to discuss the project scope based on our recommended improvements for each roadway. We will be prepared to bring an Agenda, discuss the project schedule provided with this proposal and modify any milestone dates as necessary.
- Obtain and Review Record Data** - We will obtain and review available Village data including, but not limited to, subdivision plans and plats, record plans, geotechnical reports, right-of-way data, aerial photography and contour mapping, sewer videos, other existing plans, and water and sewer system maps.
- Preliminary Utility Company Coordination** - We will call in a Design-Stage J.U.L.I.E. locate request and send letters and project location maps to the utility companies within the project limits requesting copies of their utility atlases.
- Review Geotechnical Data** – Geotechnical work will be completed by MSET to assist in developing the scope of work for each roadway. Civiltech will review this information during the Preliminary Engineering phase of the work to refine pavement rehabilitation and/or reconstruction alternatives. See Attachment B for the sub-consultant's proposal.



- E. Clean Construction and Demolition Debris (CCDD) Testing and Certification** – True North will perform the CCDD analysis for each roadway. Civiltech will review the results and provide the necessary pay items for disposal of materials. If needed special waste characterization will be performed and will be included as a built-in contingency item into the contract. See Attachment B for the sub-consultant's proposal.
- F. Field Survey and Preparation of Base Sheets** – Design topographic survey will be completed by Gentile. See Attachment B for the sub-consultant's proposal. On the streets where survey is not required, Civiltech will use available aerial photography and LIDAR data to develop base sheets for the resurfacing. Base sheets will be prepared at a scale of 1"=20' and 1"=40' for use during the contract plan preparation. Once prepared, we will perform a "plan-in-hand" field check during which we will:
- Verify the completeness and accuracy of the design survey while familiarizing ourselves with the project area and any special conditions in the field.
 - Obtain additional field measurements to supplement the base drawing development and include the necessary information for the bidding plans.
 - Review the project area for any problematic drainage conditions that could be remedied as part of this project.
 - Review existing signage for MUTCD compliance and investigate any other topographic features which may affect or be affected by the proposed design.
 - Establish as accurately as possible, the locations of existing private utilities in the field using a combination of the atlases obtained from JULIE request and visual observation in the field.
 - Photo-document the project area for use during design.
- G. Inspection and Condition Report of Utility Structures** – Civiltech will inspect and develop a condition report for all drainage structures, sanitary manholes and water valve vaults for the roadways in this project. Structures requiring repair or deemed to be unsatisfactory will be addressed as part of the contract documents. We will use the inspection form previously provided by the Village.
- H. Sanitary Sewer Televising & Water Service Evaluation** – Civiltech will review sewer videos provided by the Village for this project, and will evaluate the sewer mains and services to determine locations where point repairs are needed. The point repairs will be included in the contract plans. Water service lines encountered to be non-copper will be removed and replaced.

2. Preliminary (65%) and Pre-Final (95%) Engineering Plans, Special Provisions & Estimates

- A. Pavement Design** – Pavement design will be determined by each roadway utilizing the recommendations in the geotechnical report and coordination with the Village. Resurfacing



streets will be completed following Village requirements and the IDOT Bureau of Local Roads and Streets Manual.

- B. Drainage** – No significant drainage improvements are proposed as part of these improvements. Structures and pipes will be repaired or replaced based on the results of the structure investigation. The drainage at the alleys will be analyzed for any low-points and potential ponding of water. This may require a proposed storm sewer system to drain the alleys that would tie into the roadway drainage system on either side of the alley.
- C. Parking & Bicycle Facilities** – Civiltech will investigate a potential bicycle route on Vermont Street between Ardmore Avenue and Villa Avenue to determine if it would be a viable route between Villa Avenue and the train station. This may include adding additional pavement markings and signage for bicycle facilities along Vermont Street. Civiltech will also determine potential on-street parking options for the businesses located along the south side of Park Boulevard between Princeton Avenue and Ardmore Avenue.
- D. Sidewalks** – On rehabilitation and reconstructed streets sufficient survey grading will be used to ensure compliance with ADA/PROWAG requirements. On all other streets, the Highway Standards for curb ramps will be relied upon, with sufficient quantity for sidewalk and sidewalk ramps being included for field compliance. In addition, all sidewalks throughout the roadway sections will be evaluated for trip hazards.
- E. Preliminary and Pre-Final Plans** – The Preliminary Plan preparation and submittal will be made to the Village in an effort to identify and address any significant design issues prior to completing Pre-Final Plans. This will also allow us to review the estimated project costs in comparison to the original budget. The 2019 Street Improvement program will be re-packaged within the 2020 Street Improvement program. All documents will be submitted electronically which will include both a half-size (11x17) and full-size (22x34) PDF plan set.

Civiltech anticipates including all the improvements in one set of contract documents organized in MFT format. This scope does not include splitting up the streets into multiple contracts. We will prepare one set of contract plans in accordance with the applicable sections of the BLRS manual, applicable IDOT Standards and in accordance with current Village standards and practices:

- Cover Sheet (1 sheet)
- General Notes, Index of Sheets and List of Highway Standards (2 sheets)
- Summary of Quantities (4 sheets)
- Typical Sections (4 sheets)
- Earthwork Schedules (2 sheets)
- Alignment, Ties, and Bench marks (1"=50') (4 sheets)
- Construction Staging and Maintenance of Traffic Plans (2 sheets)
- Roadway, Drainage & Utilities, Removal Plan, Proposed Plan and Profile (Reconstruction or Rehabilitation) (1"=20')
 - o Plymouth Street (3 sheets)



- o Vermont Street (4 sheets)
 - o Stone Alley (2 sheets)
 - o Addison Alley (1 sheet)
 - o St. Charles Alley (1 sheet)
 - o Park Boulevard Alley (1 sheet)
 - o Park Boulevard (2 sheet)
- Roadway Removal & Proposed Plan (Double Panel for Resurfacing) (1"=20')
 - o Plymouth Street (3 sheets)
 - o Vermont Street (2 sheets)
- Pavement Marking, Erosion Control and Landscaping (Double Panel) (1"=40')
 - o Plymouth Street (3 sheets)
 - o Vermont Street (3 sheets)
 - o St. Charles Alley, Park Alley & Park Boulevard (1 sheet)
 - o Stone Alley & Addison Alley (1 sheet)
- Site Plan (1"=10')
 - o Village driveway at 257 North Avenue (1 sheet)
- Roadway Construction Details (13 sheets)

All Plymouth Street and Vermont Street sheets will be organized in order from Ardmore Avenue to Villa Avenue regardless of improvement type. We anticipate this set of contract plans to contain approximately 60 sheets.

Cross sections will be prepared and developed as part of the design process to complete the geometric design of the reconstruction streets and to quantify earthwork quantities, but they will not be included in the bidding plans. Instead, additional existing and proposed elevations will be provided in the removal and proposed plans to aid in construction layout. This will include grades along the sidewalk, center of driveway aprons, and along the left/right side of edge-of-pavement.

Erosion control items are anticipated to include inlet filters and possibly silt fence which will be included in the Pavement Marking, Erosion Control and Landscaping sheets.

- F. Pre-Final Special Provisions** - We will use the specifications developed in the 2019 Street Improvements project along with other Village specifications with modifications as necessary to meet the project goals. The specifications will reference the Standard Specifications for Road and Bridge Construction adopted by the Illinois Department of Transportation and the latest edition of the Standard Specifications for Water and Sewer Construction in Illinois. When necessary, we will provide supplemental specifications for the proposed items of work as required. Illinois Environmental Protection Agency (IEPA) documentation will be completed as required for the scope of work undertaken to include NPDES permitting such as the Storm Water Pollution Prevention Plan (SWPPP) and Notice of Intent (NOI). These items will be prepared for inclusion in the contract documents for final execution by the successful bidder. All erosion control design will be in accordance with the latest IEPA, Illinois Urban Manual, Village, and County requirements.



- G. Preliminary and Pre-Final Estimates of Cost and Time** - We will perform detailed quantity calculations at each stage of the plan development to establish an Engineer's Estimate of Cost. It will include measurements and calculations performed by separate engineers in order to ensure the accuracy of the calculations, and we will also use these quantities and items of work to prepare an Engineer's Estimate of Time. Our time estimate will be developed with input from experienced resident/field engineers to ensure the proposed amount of work can be completed within the Village's anticipated construction schedule. These items of work and unit prices will be developed based on review and analysis of recent bid tabulations for projects of similar scope and magnitude. The cost estimate will be broken out by referendum and non-referendum funding types.
- H. QC/QA Review** - Prior to submission of the Preliminary and Pre-Final plans for review, we will perform an internal Quality Control / Quality Assurance review of the work completed. The review will be performed by a professional engineer independent of the design team. The Construction Engineer will also complete a contract document review at the Pre-Final stage. The review will consider constructability issues as well as identification of missing pay items, quantities of work, and special provisions required. The Director of Construction Services, Jim Ewers, will provide the review comments to the design team. The design team will also perform a "plan-in-hand" field check to confirm the existing conditions and design.

3. Final (100%) Plans, Special Provisions & Estimates

Final Plans, Special Provisions & Estimates - After completion of all reviews and resolution of any Village, stakeholder or utility company concerns, the contract plans will be finalized. All documents will be submitted electronically which will include both a half-size (11x17) and full-size (22x34) PDF plan set.

In order to assist the Resident Engineer (RE) we will furnish the Village, as part of our deliverables, detailed information including all design and quantity calculations. We will also prepare a technical memorandum to the RE highlighting any key issues, commitments, or special concerns that arose during the design stage of the project. The status and schedule of all utility relocations, as of the date of the final plans, will be included in the bid documents. AutoCAD files will be provided to the Village either on a FTP site or flash drive containing all base and sheet files of the plan set.

The quantities will be updated based on final changes made to the plans after the pre-final review stage and a final estimate of quantities and cost will be provided for inclusions within the bid documents as necessary for the advertisement and construction letting.

We will also meet with the Village for a Final review of the contract plans and documents, if necessary, and will coordinate upcoming efforts for project advertisement and bid opening.

4. Project Administration, Coordination and Permits

- A. Project Administration** - This item includes project setup and monthly invoicing. In addition, this item includes coordination meetings with the Village, internal project team coordination, and sub-consultant coordination.



- B. Project Submittals** - As noted above, we will make the necessary document submittals, and follow through with each agency in regards to their review comments or arrange a review meeting to discuss plan changes necessary to resolve conflicts if possible.
- C. Design Review Meetings** - We will meet with the Village to discuss any review comments and design issues. The meetings will be scheduled such that all parties will have had an opportunity to review the submittals and provide comments. All meetings will be documented with Meeting Minutes. Any comments provided by the Village will be documented with a disposition of comments narrative.
- D. Utility Company Coordination** - As noted above, we will analyze the project for potential impacts to existing utilities. We will provide the utility companies with a list of areas of potential conflict so that additional information, such as horizontal locates or vertical locates, can be obtained where necessary to further define the extent of conflicts. We will first attempt to address utility conflicts through design modifications while considering the impact those changes will have on the overall improvement.
- E. Stormwater and Erosion Control Permitting** - All stormwater elements of the project will be designed to meet the requirements of the DuPage County Stormwater Ordinance. The Village of Villa Park is a full waiver community, and the Village's representative will review the project for compliance with the County ordinance. The 2020 Street Improvements are not located in any floodplains. A formal permit submittal to DuPage County is not anticipated. All drainage design calculations will be documented and organized in a manner that demonstrates compliance with County ordinance requirements.
- F. Bidding and Construction Assistance** - We will assist the Village in advertising the project and make the contract documents available to the Village in electronic format. Bidding documents will be uploaded to QuestCDN. We will prepare and manage all aspects of the online bidding process including setting up the online bid advertisement, creating and managing VBid, and assisting the Village with online Q&A responses.

We will attend the pre-bid meeting held by the Village and be prepared to answer all contractor requests for information or questions, and (if necessary) issue an addendum. We will also attend the bid opening, prepare a bid tab of the results and prepare a recommendation letter to the Village Board. We will prepare and coordinate the signature of the contract documents with the Contractor. We will also attend any required pre-construction meetings to answer questions regarding the design and contract documents.



III. FEE CALCULATION

In order to calculate our “not-to-exceed” fee, we estimate man hours to complete the individual tasks outlined in the Scope of Services section of this proposal.

Direct costs such as printing, vehicle expenses, and sub-consultant expenses will be billed at their actual cost. Compensation for our work will be based upon actual labor dollars expended times a factor of **2.67** to cover actual payroll, overhead and indirect costs, payroll burden and fringe benefit costs and profit. Please reference the Cost Estimate of Consultant Services and manhour/direct expense calculations in Attachment A.

Maximum “not-to exceed” fees including all sub-consultants:

Total: \$119,400



Attachment A

Cost Calculations



Attachment A-1 Cost Estimate of Consultant Services

		Personnel & Hours					Total Hours	% of Hours	Labor Cost
		Director of Design Services	Project Manager	Project Engineer	Design Engineer	QC/QA Engineer			
		\$70.00	\$57.50	\$43.00	\$30.00	\$70.00			
1	Data Collection and Early Coordination								
		2	16	65	70	0	153	17.1%	\$ 5,955.00
2	Preliminary (65%) and Pre-Final (95%) P, S & E								
		7	29	247	279	8	570	63.8%	\$ 21,708.50
3	Final (100%) P, S & E								
		2	7	36	44	4	93	10.4%	\$ 3,690.50
4	Project Administration, Coordination and Permits								
		3	19	44	12	0	78	8.7%	\$ 3,554.50
Total Labor Cost									\$ 34,909
Direct Labor Multiplier 2.67									\$ 93,206
Direct Costs and Sub Consultant Expense (See attached calculation)									\$ 26,194
Total Engineering Cost:							894	100.0%	\$ 119,400



Attachment A-2 Detailed Manhours

		Personnel & Hours					Total	% of Hours
		Director of Design Services	Project Manager	Project Engineer	Design Engineer	QC/QA Engineer		
Task No.	Task							
1	Data Collection and Early Coordination							
A.	Initial Kick Off Meeting with Village	2	3	3			8	5.2%
B.	Obtain and Review Record Data			4			4	2.6%
C.	Preliminary Utility Company Coordination			2	6		8	5.2%
D.	Review Geotechnical Data		1	4			5	3.3%
E.	Field Survey and Preparation of Base Sheets		4	32	52		88	57.5%
F.	Inspection and Condition Report of Utility Structures		8	12	12		32	20.9%
G.	Sanitary Sewer Televising & Water Service Evaluation			8			8	5.2%
	Sub-total Item 1	2	16	65	70	0	153	100.0%
2	Preliminary (65%) and Pre-Final (95%) P, S & E							
A.	Pavement Design		1	4	4		9	1.6%
B.	Drainage Design		1	12	8		21	3.7%
C.	Parking & Bicycle Facilities		1	12	8		21	3.7%
D.	Sidewalks		1	16	32		49	8.6%
E.	Preliminary and Pre-Final Plans							
	Cover Sheet (1 sheet)			1	3		4	0.7%
	General Notes, Index of Sheets and List of Highway Standards (2 sheets)		1	2	4		7	1.2%
	Summary of Quantities (4 sheets)		1	2	4		7	1.2%
	Typical Sections (4 sheets)		1	8	8		17	3.0%
	Earthwork Schedules (2 sheet)		1	8	8		17	3.0%
	Alignment, Ties and Bench marks (1"=50') (4 sheets)		1	4	4		9	1.6%
	Construction Staging and Maintenance of Traffic Plans (2 sheets)		2	8	4		14	2.5%
	Roadway, Drainage & Utilities, Removal Plan, Proposed Plan and Profile (Recon or Rehab) (1"=20' H : 1"=5' V) (14 sheets)	2	8	70	84		164	28.8%
	Roadway Removal & Proposed Plan (Resurfacing) (1"=20') (5 sheets)	1	2	16	30		49	8.6%
	Pavement Marking, Erosion Control and Landscaping (1"=40') (8 sheet)		1	8	8		17	3.0%
	Site Plan (1"=10') (1 sheet)		1	8	16		25	4.4%
	Roadway Construction Details (13 sheets)		1	8	8		17	3.0%
	Cross Sections - 50' intervals, high and low-points, and driveways (design use only)		2	24	30		56	9.8%
F.	Pre-Final Special Provisions		2	16			18	3.2%
G.	Preliminary and Pre-Final Estimates of Cost and Time		1	20	16		37	6.5%
H.	QC/QA Review	4				8	12	2.1%
	Sub-total Item 2	7	29	247	279	8	570	100.0%
3	Final (100%) P, S & E							
A.	Final Plans		4	16	32		52	55.9%
B.	Final Special Provisions		2	8			10	10.8%
C.	Final Quantity Calculations and Estimates		1	12	12		25	26.9%
D.	Final QC/QA Review	2				4	6	6.5%
	Sub-total Item 3	2	7	36	44	4	93	100.0%
4	Project Administration, Coordination and Permits							
A.	Project Administration		8	4			12	15.4%
B.	Project Submittals		1	8	4		13	16.7%
C.	Design Review Meetings	2	4	4			10	12.8%
D.	Utility Company Coordination		1	4	8		13	16.7%
E.	Stormwater and Erosion Control Permitting		1	8			9	11.5%
F.	Bidding and Construction Assistance	1	4	16			21	26.9%
	Sub-total Item 4	3	19	44	12	0	78	100.0%
Total Hours:		14	71	392	405	12	894	
% of Hours:		1.6%	7.9%	43.8%	45.3%	1.3%	100.0%	



Attachment A-3 Direct Costs

DIRECT COSTS		
ITEM 1	Printing	
	<i>Preliminary Plans</i>	
	Village 3 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$27.00
	Utility Co. 5 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$45.00
	<i>Pre-Final Plans</i>	
	Village 3 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$27.00
	Utility Co. 5 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$45.00
	<i>Pre-Final Specification Books</i>	
	Village 2 books X \$20/book	\$40.00
	<i>Final Plans</i>	
	Village 3 sets X 60 sheets/set X \$0.60/sheet (22"x34")	\$108.00
	Village 3 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$27.00
	Utility Co. 5 sets X 60 sheets/set X \$0.15/sheet (11"x17")	\$30.00
	<i>Final Contract Booklets</i>	
	Village 4 books X \$20/book	\$80.00
	Total Item 1	\$429.00
ITEM 2	Shipping	
	5 overnight shipping items X \$30/each	
	Total Item 2	\$150.00
ITEM 3	Vehicle Expense	
	Mileage	
	Total Item 3	\$250.00
ITEM 4	Geotechnical Investigation	
	Midland Standard Engineering and Testing	\$5,205.00
	Total Item 4	\$5,205.00
ITEM 5	CCDD Testing and Certification	
	True North Consultants, Inc.	\$6,500.00
	Total Item 5	\$6,500.00
ITEM 6	Topographic Survey	
	Gentile & Associates	\$13,660.00
	Total Item 6	\$13,660.00
	TOTAL DIRECT EXPENSES:	\$26,194.00



Attachment B

Subconsultant Proposals



Gentile and Associates, Inc.

Professional Land Surveyors
Est. 1979

550 E. St. Charles Place
Lombard, IL. 60148
630.916.6262
gas79@sbcglobal.net

October 23, 2019

Mark Piasecki, P.E.
Civiltech Engineering, Inc.
Two Pierce Place, Suite #1400
Itasca, IL. 60143

Re: Village of Villa Park 2020 Street Improvements-Proposal for Land Surveying Services

Mark,

Per Request for Proposal dated October 21, 2019 you would like a quote for preparing Topographic Surveys on 5 sections of roadway and alley in Villa Park. The work is similar to street projects we have surveyed in past years.

Having read the requirements you have outlined for both field and drafting I submit the following quotes for each of the 5 sections listed:

- | | |
|--|------------|
| 1)Vermont Street from Ardmore to Chatham..... | \$4,080.00 |
| 2)Vermont Street from Gerard to Villa..... | \$4,080.00 |
| 3)Stone Alley from Addison Rd. to Wisconsin..... | \$3,400.00 |
| 4) Addison Alley from Ridge Road to Stone..... | \$2,100.00 |

The total cost for all 4 sections of right of way would be \$13, 660.00.

I do not see any issues regarding timeframe, although, the sooner we begin the less chance of there being snow and ice on the ground.

If you have any questions contact me at your convenience.

Sincerely,

Joseph F. Gentile



www.mset.com

MIDLAND STANDARD ENGINEERING & TESTING, INC.

410 Nolen Drive South Elgin, Illinois
(847) 844-1895 f(847) 844-3875

October 25, 2019

Mr. Mark J. Piasecki, P. E.
Civiltech Engineering, Inc.
Two Pierce Place, Suite 1400
Itasca, Illinois 60143

Re: Proposal for Pavement Section & Subsurface Soil Investigation
2020 Street Improvement Program
Villa Park, Illinois

Dear Mr. Piasecki:

We are pleased to have the opportunity to submit the following proposal for the performance of a pavement section and subsurface soil exploration with a summary report for the referenced project.

Project Description and Scope of Work

The proposed exploration program consists of performing five (5) soil borings to a depth of ten feet with pavement core and three (3) pavement core only locations with shallow depth subgrade probes on the following road sections scheduled for reconstruction and resurfacing.

East Vermont Street	2 borings w/Cores & 3 cores
Alleys (South of Stone Rd & E of Addison Rd)	3 borings w/Cores

Method of Performance - Field Work

The soil borings will involve drilling test holes with a truck mounted drill rig that incorporates standard penetration testing and split-spoon sampling at 2-1/2-foot intervals. The borings will be performed in compliance with the current State of Illinois, Geotechnical Manual.

The pavement cores will be made with a 4-inch diameter core barrel/electric drill setup to sample all pavement components. A sample of the subgrade soil will be obtained with hand auguring equipment at each core location.

In our proposal, we have assumed that the final locations and elevations will be determined by the design engineer or will be referenced to centerline stationing provided by the design engineer.

Midland Standard Engineering & Testing, Inc.

10/25/19

Method of Performance - Analysis and Report

The roadway profile boring information will be present on boring logs and the pavement section core data will be tabulated. The results of this field exploration and laboratory testing would be used in an analysis and formulation of our recommendations. Major subject areas for our analysis, recommendations and report would consist of stating the subsurface soil and ground water conditions, a tabulation of the existing pavement section, and a review of subgrade conditions with recommendations for treatment areas/pavement rehabilitation. A written report summarizing and presenting the data and recommendations will be prepared by a Registered Professional Engineer.

Timing

We will begin on work after notice to proceed. We plan on mobilizing and doing all the borings and cores concurrently. Final report will be coordinated with the design engineer.

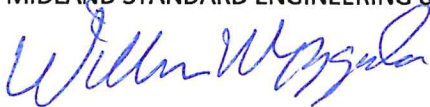
Fees

We propose to provide this work at the unit rates quoted on the attached Schedule of Services and Fees, Attachment 1.1. These estimated quantities and unit rates are based on information as outlined in this proposal and experience on past projects. On the basis of the above information, we estimate that these services can be provided for a fee of **\$ 5,205.00**.

General

MSET is acquainted with the local subsurface conditions and has participated in the planning, development and execution of numerous roadway soil explorations in this area. We are looking forward to working with you on this project.

Respectfully submitted,
MIDLAND STANDARD ENGINEERING & TESTING, INC.



William J. Wyzgala, P.E.
Project Engineer

WJW

Enclosure: Attachments 1.1 and General Conditions

**ATTACHMENT 1.1
SCHEDULE OF SERVICES AND FEES**

2020 Street Program
Villa Park, Illinois

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Cost</u>	<u>Extension</u>
<u>Field Services</u>			
Mobilization of equipment, traffic control and personnel, lump sum	1	\$400.00	\$400.00
Pavement Core w/ Shallow Depth Subgrade Probe, ea	3	\$175.00	\$525.00
Pavement Core w/ Ten Foot Deep Soil Boring, ea	5	\$320.00	\$1,600.00
Field Services Total:			\$2,525.00
<u>Laboratory Services</u>			
Moisture Content Determinations, ea	25	\$6.00	\$150.00
Soil Classification, Grain Size by Hydrometer and Atterberg Limits, each	2	\$190.00	\$380.00
Laboratory Services Total:			\$530.00
<u>Engineering Services for Pavement Survey Including:</u>			
Layout Coordination w/Design Engineer			
Utility Clearance and Permits			
Preparation of Pavement Core Logs & Boring Logs			
Recommendation for Subgrade Preparation/ Treatment and New Pavement Section			
Summary Report Preparation, Consultation			
Principal Engineer, per hr.	0.5	\$150.00	\$75.00
Geotechnical Engineer, per hr.	4	\$135.00	\$540.00
Staff Engineer, per hr.	6	\$110.00	\$660.00
Field Engineer, per hr.	8	\$100.00	\$800.00
Drafting/Word Processing, per hour	1	\$75.00	\$75.00
Estimated Cost:			\$2,150.00
PROJECT TOTAL:			\$5,205.00

Midland Standard Engineering & Testing, Inc.

CIVIL • GEOTECHNICAL • CONSTRUCTION MATERIALS

FEE AND RATE SCHEDULE GENERAL CONDITIONS

ENGINEERING AND ASSOCIATED SERVICES

Fees for our services will be based upon the time worked on the project at the following rates:

Principal or Consulting Engineer.....	SEE PROPOSAL
Project Engineer or Project Geologist.....	
Senior Engineer, Senior Designer, Or Senior Resident.....	
Staff Engineer or Senior Engineering Technician.....	
Secretarial Services.....	

REIMBURSABLE EXPENSES

The following items are reimbursable to the extent of actual expenses:

1. Transportation, lodging, and subsistence for out of town travel
2. Special mailing and shipping charges.
3. Special materials and equipment unique to the project.
4. Automobile travel to projects.

TEST BORINGS AND FIELD INVESTIGATIONS

On projects requiring test borings, test pits, or other explorations, we may obtain the service of reputable subcontractors to perform such work.

SPECIAL RATES

Per Diem or other special rates can be established for specific projects when conditions indicate the desirability of such rates.

ACCESS TO SITES

Unless otherwise agreed, the Client will furnish us with right-of-access to the site in order to conduct the planned exploration. We will take responsible precautions to minimize damage to the site due to our operations, but have not included in the fee the cost of restoration of any damage resulting from the operations. If the client desires, we will restore any damage to the site and add the cost of restoration to the fee.

INCREASES

Fee schedule increases made by our firm on an over-all client basis will be applied to work on all projects as they become effective. At least 30 days advance notice of such increases will be given.

INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of the services. Invoices will show charges for different personnel and expense classifications. A more detailed separation of charges and backup data will be provided at client's request, but each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of 1½% per month, or the maximum rate allowed by law, on past due accounts. The client's obligation to pay for the work contracted is in no way dependent upon the client's ability to obtain financing, zoning, approval of governmental or regulatory agents, or upon the client's successful completion of the project.

WE RESERVE THE RIGHT TO SUSPEND OR TERMINATE WORK UNDER OUR AGREEMENT UPON FAILURE OF THE CLIENT TO PAY INVOICES AS DUE.

INSURANCE

We maintain Workman's Compensation Insurance and Employer's Liability Insurance in conformance with state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury (limit \$1,000,000. each occurrence, \$1,000,000. aggregate), and property damage (limit \$1,000,000. each occurrence, \$1,000,000. aggregate). Within the limits of said insurance, we agree to hold the client harmless from and against loss, damage, injury or liability arising directly from the negligent acts or omissions of ourselves, our employees, agents, subcontractors and their employees and agents. If the client places greater responsibilities upon us or requires further insurance coverage, we, if specifically so directed, will take out additional insurance (if producible) to protect us, at the client's expense. But we shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of our insurance.

LIMITATION OF PROFESSIONAL LIABILITY

The Client recognizes the inherent risks connected with construction. In performing our professional services, we will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of our profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the proposal for consulting services or by furnishing oral or written reports of the findings made. It is agreed that the Client will limit any and all liability, claim for damages, cost of defense, or expenses to be levied against us on account of any design defect, error, omission, or professional negligence to a sum not exceed \$50,000., or the amount of our fee, whichever is greater.

Initial_____

1000 East Warrenville Road Suite 140
Naperville, IL 60563
Phone: 630-717-2880
Fax: 630-689-5881
mbredrup@consulttruenorth.com

DATE:	10/25/2019
Proposal #	T19-778
Customer ID	CIVI
Valid Until:	12/9/2019

CLIENT

Derek N. Mall, P.E..
Civiltech Engineering, Inc.
Two Pierce Place, Suite 1400
Itasca, IL 60143
630.735.3361
dmall@civiltechinc.com

PROJECT

Soil Management Consulting
CCDD Soil Assessment
2020 Street Improvement Project
Portions of Vermont St; Alleys b/w Ridge Rd,
Addison Rd, Wisconsin Ave & Stone Rd
Villa Park, Illinois

DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
PIP Evaluation	1	LS	\$ 500.00	\$ 500.00
Soil Sampling Labor (est.)	8	HR	\$ 90.00	\$ 720.00
Soil Sampling Equipment, Materials and Vehicle	1	LS	\$ 300.00	\$ 300.00
CCDD Soil Analytical				
RCRA Metals	5	EA	\$ 85.00	\$ 425.00
pH	5	EA	\$ 15.00	\$ 75.00
VOCs	5	EA	\$ 150.00	\$ 750.00
PNAs	5	EA	\$ 125.00	\$ 625.00
PCBs	1	EA	\$ 85.00	\$ 85.00
TCLP Extraction (if necessary)	5	EA	\$ 65.00	\$ 325.00
TCLP one metal (if necessary)	5	EA	\$ 14.00	\$ 70.00
LPC #663 Certification	1	LS	\$ 750.00	\$ 750.00
Project Administration & Management (est)	2	HR	\$ 125.00	\$ 250.00
Waste Characterization Disposal Analytical (if necessary)	1	EA	\$ 1,500.00	\$ 1,500.00
Waste Profile Preparation (if necessary)	1	HR	\$ 125.00	\$ 125.00
4 Day RUSH Analysis Surcharge	25	%		
3 Day RUSH Analysis Surcharge	50	%		
2 Day RUSH Analysis Surcharge	75	%		

Subtotal \$ 6,500.00

Comments: True North has assumed a total of eight (8) soil samples will be collected from representative depths and locations within the project area. Five (5) samples will be submitted to the laboratory and analyzed for the above referenced analytical parameters. Three (3) samples will be submitted on hold, and will be analyzed only if necessary. The samples will be collected from soil borings to be performed by MSET, a drilling contractor hired directly by Civiltech. True North has assumed one day of sampling activities. The selected analytical parameters are based on the preliminary historical and environmental database information. True North will screen all soil borings with a PID to identify potential soil management issues. Additional analytical may be required based on the final disposition of the soil. True North has assumed a standard turn-around-time of five to seven days. The laboratory analysis can be expedited if necessary for a surcharge, as identified. In addition to soil assessment, costs for waste characterization analytical and profile consulting have been included for reference. The above costs do not include additional delineation sampling. The above costs do not include traffic control. Upon receipt of soil analytical results, True North will issue an LPC #663 for soils that meet 35 IAC Part 1100 CCDD regulations.

TERMS AND CONDITIONS

- The attached terms and conditions shall apply to this scope of work.
 - Payment will be due upon receipt of Invoicing.
 - Please fax, mail, or e-mail the signed price quote to the address above.
- Client Acceptance (sign below):*

x _____
Print Name:

Other	\$ -
TOTAL Due	\$ 6,500.00

True North appreciates the opportunity to offer this proposal for environmental consulting and testing services. If you have any questions, please contact me at 630.486.7335
Marjory Bredrup

Thank You For Your Business!

GENERAL TERMS & CONDITIONS OF SERVICES

1.0 PROPOSAL ACCEPTANCE

The following terms and conditions ("Terms") shall apply to and are the only terms that govern the attached Master Service Agreement, Proposal or Quotation (collectively, "Agreement") between True North Consultants, Inc. ("True North") and the Client named in the Agreement ("Client"). Client's acceptance of the Agreement includes acceptance of these Terms and any terms and conditions proposed by the Client will be deemed to materially alter the Terms and are hereby objected to and rejected by True North. Acceptance of the Agreement, including acceptance of the Terms, shall occur upon the notification of True North by Client, in writing, electronically or orally, to commence performance in accordance with the requested Consulting Services (as defined in the Agreement) and the Terms. In the event of a conflict between these Terms and the Agreement, the terms of the Agreement will prevail unless otherwise agreed to by the parties in writing.

2.0 LIMITED WARRANTY

- 2.1 Professional Standard of Care: True North warrants that it will perform the Consulting Services consistent with the level of care and skill ordinarily exercised by other professional consultants in the same locale and under similar circumstances at the same time the Consulting Services are performed.
- 2.2 Exclusive Remedy: True North's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:
 - 2.2.1 True North will use reasonable commercial efforts to promptly cure any breach; provided, that if True North cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's notice of such breach, Client may, at its option, terminate the Agreement by service of written notice of termination.
 - 2.2.2 In the event the Agreement is terminated pursuant to Section 2.2.1 above, True North will within thirty (30) days after the effective date of termination refund to Client any fees paid by Client as of the date of termination for the Consulting Services, less a deduction equal to the fees for receipt or use of such Consulting Services up to and including the date of termination on a pro-rated basis.
 - 2.2.3 The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after acceptance of such Consulting Services to True North.
- 2.3 Disclaimer of Implied Warranties: EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN THIS SECTION 2, TRUE NORTH MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE CONSULTING SERVICES UNDER THE AGREEMENT, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; OR (C) WARRANTY OF TITLE; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE OR OTHERWISE.

3.0 SUBCONTRACTED AND OTHER SERVICES

- 3.1 True North will select reputable subcontractors for test borings and/or other explorations or services based on oral or written competitive prices. The subcontractors' invoices shall be billed in accordance with the Agreement. Nothing in this Section 3 shall require that services or equipment be obtained through competitive bidding or be available from multiple sources. True North shall not be responsible for the means and methods utilized by its subcontractors.
- 3.2 On occasion, True North engages the specialized services of individual consultants or other companies to participate in a project. When considered necessary, the cost of such services will be billed in addition to True North's fee schedules set forth in the Agreement.

4.0 SITE ACCESS AND SITE CONDITIONS

- 4.1 Client shall grant or obtain free access to the site for all equipment and personnel for True North to perform the Consulting Services for the Project (as defined in the Agreement) set forth in the Agreement. Client shall notify any and all possessors of the Project site that Client has granted True North free access to the site. True North will take reasonable precautions to limit damage to the site, but it is understood by Client that, in the normal course of work, some damage may occur and the correction of such damage is not part of the Agreement unless so specified in True North's proposal. Client is responsible for the accuracy of locations for all subterranean structures and utilities. True North will take reasonable precautions to avoid known subterranean structures, and Client waives any claim against True North, and agrees to defend, indemnify, and hold True North harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate True North for any time spent or expenses incurred by True North in defense of any such claim with compensation to be based upon True North's prevailing fee schedule/expense reimbursement policy set forth in the Agreement.
- 4.2 Client recognizes that subsurface conditions may vary from those observed at locations where borings, surveys or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by True North will be based solely on information available to True North. True North is responsible for its data,

interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed by True North or any other party. To the extent True North must rely upon data provided by another party, True North will not be liable for any claim of injury or loss arising from such data. Client acknowledges that whenever a project involves hazardous or toxic materials and/or investigations of chemicals in the environment, there are inherent uncertainties involved (such as limitations on laboratory analytical methods, variations in subsurface conditions and the like) that may adversely affect the results of the Project, even though the Consulting Services are performed with skill and care.

5.0 BILLING AND PAYMENT

Invoices shall generally be submitted every four (4) weeks for Consulting Services performed during the previous four (4) weeks. Payment shall be due within thirty (30) days of invoice date. If Client objects to all or any portion of any invoice, Client shall so notify True North in writing within fourteen (14) calendar days of invoice receipt, identify the cause of disagreement, and pay within thirty (30) days that portion of the invoice, if any, not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. In the absence of written notification described above, Client shall pay the balance as stated on the invoice. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Client will pay an additional charge of one and one-half percent (1.5%) per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. All time spent and expenses incurred (including any attorneys' fees) in connection with collection of any delinquent amount shall be paid by Client to True North per True North's current fee schedules. In the event Client fails to pay True North within thirty (30) days after invoices are rendered, Client agrees that True North has the right to suspend Consulting Services under the Agreement, without incurring liability to Client, after giving seven (7) days' written notice to Client. Client acknowledges that True North's fee schedules are subject to change on an annual basis without prior notice.

6.0 DOCUMENTS AND ELECTRONIC FILES

- 6.1 Written Documents: Any letters, reports, or documents prepared by True North for Client are the instruments of True North's Consulting Services. The Consulting Services provided by True North are solely for Client's use for the Project and site described in the Agreement. Any documents prepared by True North for the client shall not, in whole or in part, be disseminated or conveyed to another party, nor used by another party in whole or in part, without prior written consent from True North. Client shall, to the fullest extent permitted by law, waive any claim against True North, and indemnify, defend, and hold True North harmless for any claim or liability for injury or loss allegedly arising from any third-party reliance on True North's instruments of Consulting Services without True North's specific authorization to do so.
- 6.2 Electronic Files: Client hereby grants permission for True North to use information and data provided by Client, including electronic records produced or provided by Client in the completion of the Project. Client also grants permission to True North to release True North documents electronically to consultants, contractors, and vendors as required in the execution of the Project.
- 6.3 Retention Period: True North shall not be obligated to maintain written documents and electronic files relating to its Consulting Services performed for Client under the Agreement for more than five (5) years following completion of the relevant Consulting Services.

7.0 INSURANCE

True North maintains Workmen's Compensation Insurance as required by applicable law and General Liability Insurance for bodily injury and property damage with an aggregate limit of \$1,000,000 per occurrence. True North will furnish certificates of such insurance upon request. In the event Client desires additional insurance coverage of this type, True North will, upon the Client's written request made prior to the performance of Consulting Services, obtain additional insurance (if possible) at Client's expense.

8.0 ALLOCATION OF RISK

- 8.1 Limitation of Liability: IN NO EVENT SHALL TRUE NORTH BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT TRUE NORTH HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL TRUE NORTH'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THE AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO TRUE NORTH PURSUANT TO THE AGREEMENT. If Client prefers not to limit True North's professional liability to this sum, True North will waive this limitation upon Client's written request, provided that Client agrees to pay for this waiver at a negotiated fee. Client's request for this option must be made at the time Client enters into the Agreement. In the event Client makes a claim against True North for any act arising out of the performance of True North's Consulting Services, and

fails to prove such claim, then Client agrees to pay all attorneys' fees and other costs incurred by True North in defense of such claim.

- 8.2 Indemnification: Client shall indemnify, defend and hold harmless True North and its officers, directors, agents, employees, affiliates, successors and permitted assigns against any and all suits, actions, legal or administrative proceedings, claims, debts, demands, damages, liabilities, interest, attorney's fees, costs and expenses arising from or related to the performance of Consulting Services under the Agreement and attributable to either a breach by Client of its obligations hereunder or the act or omission or willful misconduct of Client or anyone acting under Client's direction or control.

9.0 CHANGES

- 9.1 Unforeseen Site Conditions: True North reserves the right to make reasonable changes in the Consulting Services to be performed after acceptance of the Agreement. Client understands that unforeseen site conditions may require changes in the scope of Consulting Services to be performed.
- 9.2 Unauthorized Changes: If changes are made to True North's work products for Consulting Services by Client or persons other than True North, and these changes affect True North's Consulting Services, any and all liability against True North arising out of such changes is waived and Client shall assume full responsibility for such changes unless Client has given True North prior notice and has received from True North written consent for such changes.
- 9.3 Client-Requested Changes: Upon receipt of a change requested by Client, True North will obtain price quotations from its subcontractors and will provide Client with a quotation of the cost of having the change performed, and any increase in contract time caused by the change. True North shall authorize the requested change by amending the contract price and contract time in the Agreement.

10.0 NOTIFICATION OF HAZARDS

Client shall notify True North of any information Client has with respect to the existence or suspected existence of biological pollutants, hazardous materials, oil, or asbestos in the environment, including, but not limited to the air, soil, and water at the site. Client shall advise True North immediately of any information which Client receives regarding the existence of any such hazardous materials or conditions at the site which might present a threat to human health and safety or the environment or impact True North's work products.

11.0 BIOLOGICAL POLLUTANTS

True North's scope of Consulting Services, unless specifically outlined in its written scope of Consulting Services, does not include the investigation or detection of the presence of any biological pollutants in or around any structure. Client agrees that True North will have no liability for any claim regarding bodily injury or property damage alleged to arise from or be caused by the presence of or exposure to any biological pollutants, in or around any structure. In addition, Client shall defend, indemnify, and hold harmless True North from any third-party claim for damages alleged to arise from or be caused by the presence of or exposure to biological pollutants in or around any structure.

12.0 SITE CONTROL, CONFIDENTIALITY AND DISCLOSURE

True North shall not assume, by virtue of performing Consulting Services on or near the site, the responsibility or liability for any aspect or condition of the site that may now or later exist to be discovered. In particular, True North shall not assume the responsibility to report to any governmental or regulatory agency the existence of any conditions of the site that may present a threat to human health, safety or the environment. True North will not intentionally divulge information regarding any Agreement, True North's Consulting Services or any report, and which is not in the public domain, except to Client or those whom Client designates. Notwithstanding the foregoing, Client understands that True North will comply with judicial orders and applicable laws and regulations regarding the reporting to the appropriate public agencies of potential dangers to the public health, safety or the environment.

13.0 RCRA COMPLIANCE

Nothing contained in these Terms or the Agreement shall be construed or interpreted as requiring True North to assume the status of a generator, storer, treater, transporter, or disposal facility within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar Federal, State, or local regulation or law.

14.0 DELAYS

Delays not the fault of True North or its subcontractors shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to True North, the total Project cost shall be equitably adjusted by the amount of such additional costs.

15.0 DISPUTE RESOLUTION; CHOICE OF FORUM

Any claims or disputes between Client and True North arising out of or related to the Consulting Services provided by True North or out of or related to the Agreement shall be submitted to non-binding mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Any claims arising out of or relating to the sale of Consulting Services provided by



True North and/or the relationship between True North and Client shall be asserted only in the state or federal courts located in Cook County or DuPage County, Illinois. Client hereby unconditionally consents to the jurisdiction and venue of said courts.

16.0 MISCELLANEOUS

- 16.1 **Governing Law:** These Terms and all matters arising out of, or related to, the sale of Consulting Services by True North to Client and/or the relationship between True North and Client shall be deemed to have been made and governed by the substantive laws of the State of Illinois, without regard to its choice-of-law or conflict-of-laws provisions.
- 16.2 **Severability:** If any term or provision of these Terms is found to be invalid or unenforceable, the remaining portion of these Terms shall remain in effect, provided that if such invalid or unenforceable portion is an essential part of these Terms, the parties will immediately begin negotiations for a replacement provision consistent with the intent and purpose of these Terms.
- 16.3 **Entire Agreement:** The terms contained in the Agreement and these Terms comprise the entire agreement between True North and Client concerning the subject matter hereof, and supersede all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter. No modification, amendment, rescission, waiver or other change of these Terms or the Agreement or any part thereof shall be binding on True North unless agreed in writing by an authorized officer of True North.
- 16.4 **All Rights Reserved:** All rights and remedies of True North provided in these Terms are cumulative and not exclusive, and the exercise by True North of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, or in any other agreement between the parties.
- 16.5 **No Assignment:** The rights and responsibilities of Client hereunder may not be assigned to any third-party without the written consent of True North.
- 16.6 **Waste Manifests:** If during remedial construction activities waste manifests are required, Client shall provide an authorized person to sign manifests or agrees to provide True North with a written limited power of attorney to sign manifests.

END OF TERMS AND CONDITIONS

REVISED: June 27, 2019

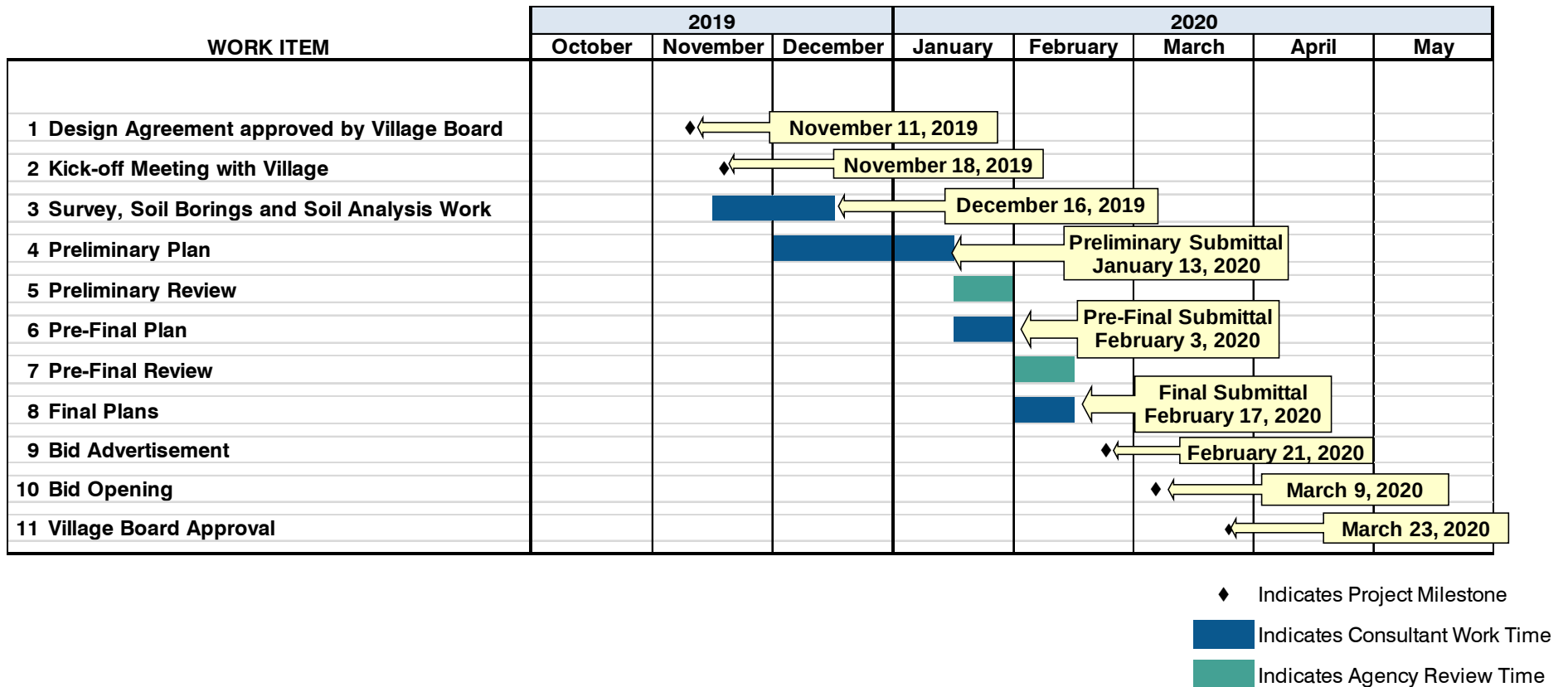


Attachment C

Anticipated Project Schedule



Attachment C Anticipated Project Schedule



Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Vassili Voskresenski

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement with the Owner of the Property at 31 West North Avenue for Construction and Maintenance of a Parking Lot in the Alley Right-of-Way

Suggested Action:

The property owner of 31 West North Avenue wishes to re-pave and maintain the existing parking lot in the alley right-of-way located south of North Avenue and west of Princeton Avenue. A license agreement is needed to grant the property owner permission for the proposed construction, maintenance and continued use of the right-of-way.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - 31 W North Avenue License Agreement](#)

[RESO - 31 W North Avenue License Agreement](#)

[31 W North Avenue License Agreement - Exhibit A](#)

[31 W North Avenue License Agreement - Exhibit B](#)

[31 W North Avenue License Agreement - Exhibit C](#)

[31 W North Avenue License Agreement - Recorder's Cover Page](#)

Departmental Correspondence

Date: 10/30/2019

To: Rich Keehner, Village Manager

From: 

RE: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement with the Owner of the Property at 31 West North Avenue for Construction and Maintenance of a Parking Lot in the Alley Right-of-Way

STATEMENT OF PROBLEM

The property owner at 31 West North Avenue wishes to re-pave and maintain the existing parking lot in the alley right-of-way located south of North Avenue and west of Princeton Avenue. A license agreement would be needed to grant the property owner permission for the proposed construction, maintenance and continued use of the right-of-way.

INVESTIGATION

The property owner at 31 West North Avenue already utilizes an alley right-of-way located south of the building as a parking lot. The property owner applied for a building permit to resurface the existing parking lot south of the building, which includes the alley right-of-way. A license agreement would be needed to allow the property owner to re-pave the alley right-of-way and continue to use it as a parking lot.

The Village does have a sanitary sewer main in the alley right-of-way. The property owner will be responsible for pavement restoration in the event the Village needs to make repairs to the sanitary sewer main. Additionally, the license is revocable by the Village at any time.

RECOMMENDATION

Public Works staff has no objections to the proposed license agreement.

Pc: Rich Salerno, Interim Director of Public Works
Kevin Mantels, Assistant Village Engineer

RESOLUTION No. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING LICENSE AGREEMENT FOR A PORTION OF ALLEY RIGHT-OF-
WAY BETWEEN THE VILLAGE OF VILLA PARK AND THE OWNER OF THE
PROPERTY AT 31 WEST NORTH AVENUE**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village"), owns a portion of alley right-of-way located south of North Avenue and west of Princeton Avenue, Villa Park, Illinois as depicted on Exhibit A and legally described on Exhibit B attached hereto and made a part hereof by this reference, which is currently being used by the property owner of 31 West North Avenue (the "Property Owner") as a portion of the parking lot; and,

WHEREAS, the Property Owners would like to resurface the parking lot that is partially located in the alley right-of-way; and

WHEREAS, the Village is willing to grant a License to the Property Owner for said purposes, subject to the terms and conditions set forth in the License Agreement attached hereto as Exhibit C and made a part hereof by this reference; and,

WHEREAS, the President and Board of Trustees of the Village of Villa Park find that it is in the best interests of the Village to enter into said License Agreement with the Property Owner.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

SECTION 1. That the foregoing recitals shall be and are hereby incorporated as findings of fact in this Section 1 as if said recitals were fully set forth herein.

SECTION 2. That the License Agreement by and between the Village of Villa Park and the Property Owner, in the form attached hereto and made a part hereof as Exhibit C is hereby

approved, and the Village President and Village Clerk are hereby authorized and directed to execute said License Agreement on behalf of the Village.

SECTION 3. That any policy or resolution of the Village that conflicts with the provisions of this resolution or the Agreement attached hereto shall be and is hereby repealed to the extent of such conflict.

SECTION 4. This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS ____ day of _____, 2019.

AYES:

NAYS:

ABSENT:

APPROVED THIS ____ day of _____, 2019.

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK

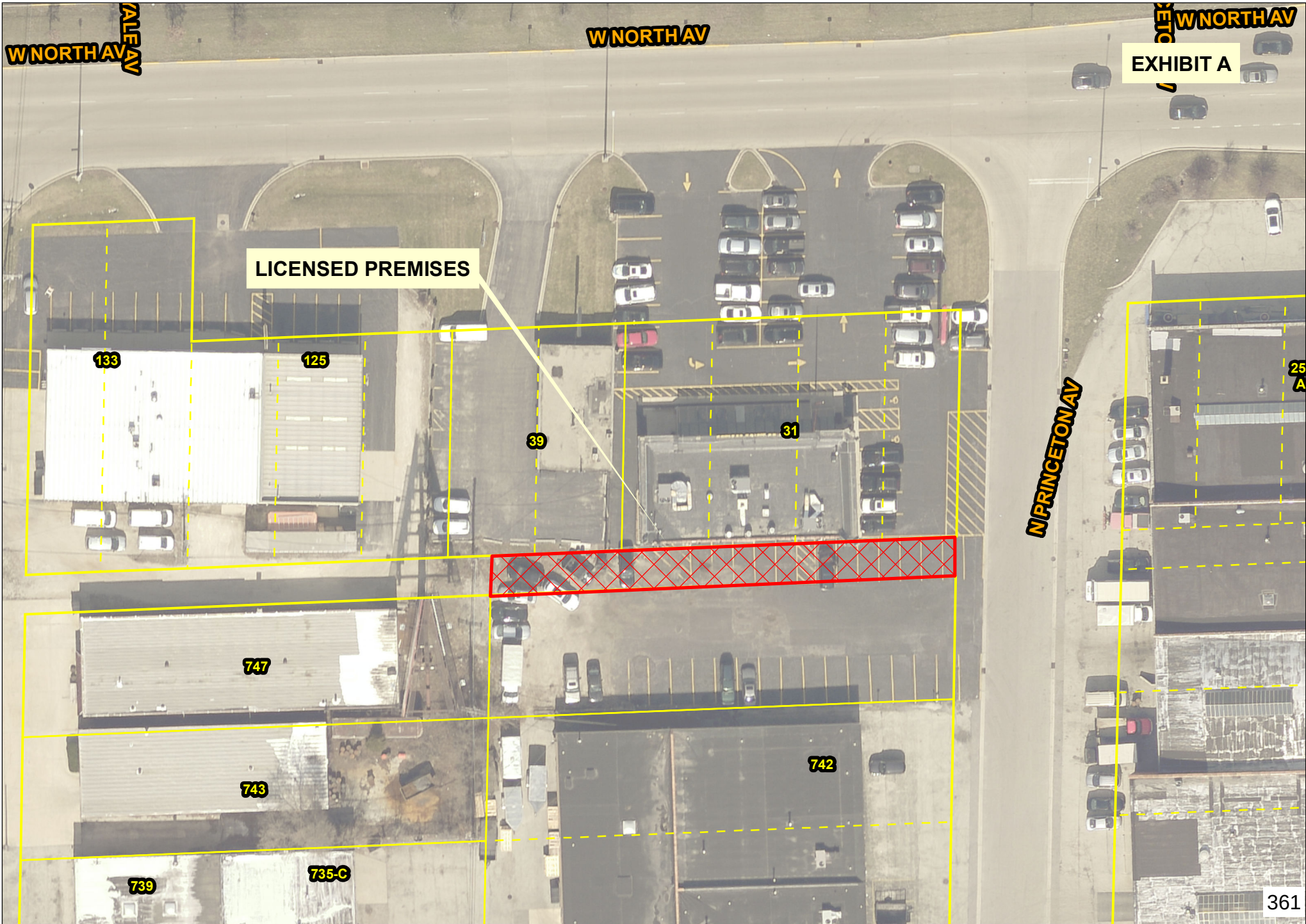


EXHIBIT A

LICENSED PREMISES

31 WEST NORTH AVENUE



The enclosed materials and documentation are being provided pursuant to a request for information which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy of completeness or the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

1 inch = 50 feet



LEASED AREA METES AND BOUNDS DESCRIPTION

A PORTION OF THE PUBLIC ALLEY BEGINNING AT THE POINT BEING A SOUTHEAST CORNER OF LOT 37, THENCE SOUTHERLY 16 FEET TO THE POINT BEING A NORTHEAST CORNER OF LOT 48, THENCE 187.54 FEET WESTERLY, BEARING S 86°-56'-13" W, TO THE POINT BEING NORTHWEST CORNER OF LOT 48, THENCE 16 FEET NORTHERLY TO THE POINT LOCATED ON THE SOUTH PROPERTY LINE OF LOT 42, THENCE 187.54 FEET EASTERLY, BEARING N 86°-56'-23" E, TO THE POINT OF BEGINNING, ALL IN ADLER'S NORTH AVENUE ADDITION TO VILLA PARK, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS, CONSISTING OF 0.0689 ACRES, MORE OR LESS.

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made and entered into this ____ day of _____, 2019, by and between the **VILLAGE OF VILLA PARK**, an Illinois municipal corporation (the "Village"), and **Andres Mendivil (Mendivil Properties, LLC)** (the "Licensee").

WITNESSETH:

WHEREAS, the Village owns an alley right-of-way between North Princeton Avenue and North Yale Avenue adjacent to **31 West North Avenue**, in the Village, as depicted on Exhibit A and legally described on Exhibit B both of which are attached hereto and made a part hereof by reference (the "Licensed Premises"); and,

WHEREAS, the owner of property adjacent to the Licensed Premises (the "Licensee"), **desire to resurface the existing parking lot a portion of which is located on the Licensed Premises**; and

WHEREAS, the Village is willing to grant the Licensee a License for said purposes, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars and other good and valuable consideration, receipt of which is hereby acknowledged, it is agreed by and between the parties hereto as follows:

1. The recitals set forth hereinabove are hereby adopted as findings as if said recitals were fully set forth within this Paragraph 1.
2. The Village hereby grants the Licensee a non-exclusive license to go upon and use the Licensed Premises to pave, at his sole cost and expense, that portion of Licensee's parking lot located on the Licensed Premises.
3. The Licensee covenant and agree to maintain, at his sole cost and expense, that portion of the parking lot located on the Licensed Premises in accordance with all applicable ordinances of the Village during the term of this License and not to permit any obstruction on the Licensed Premises which would in any way limit the use of the Licensed Premises.
4. The Licensee expressly agrees and acknowledges that this License is revocable at any time by the Village.
5. The Licensee expressly acknowledges that the Village has reserved the right to require the Licensee, at their sole expense, to remove from the Licensed Premises, either temporarily or permanently, any improvements, structures or obstructions made by the Licensee within thirty (30) days after notice from the Village but in any event upon termination of this License. In the event that Licensee fails to remove any improvements, the Village may remove same and charge the Licensee with any and all costs and expenses which the Village has incurred or may incur in connection with such removal.
6. Licensee agrees to protect, indemnify, defend and forever hold harmless the Village and its officers, employees, agents, licensees, successors and assigns against and from, and to assume all liability and expense, including court costs and attorneys' fees, for death or injury to any person or persons and all loss, damage or destruction to any property caused by, attributable to or resulting from Licensee's use, maintenance or repair of the Licensed Premises, Licensee's

negligence or the failure of Licensee to comply with the provisions of this License. However, in no event shall this be construed as an indemnification of the Village's own negligence.

7. (a) In all contracts executed by Licensee for the construction, repair, replacement of any improvement, located on the Licensed Premises, Licensee will require every contractor to indemnify, hold harmless and defend the Village, its officers, employees, agents, successors and assigns from and against any and all risks, liabilities, claims, demands, losses, and judgments, including court costs and attorneys' fees, arising from, growing out of or related in any way to work performed by such contractor(s), or their officers, employees, agents or subcontractors, and their agents or employees.

(b) Licensee will further require all contractors to procure and maintain comprehensive policies of insurance, insuring the Village, its officers, employees, agents, successors and assigns, as additional insureds, from and against any and all risks, liabilities, claims, demands, losses and judgments, including court costs and attorneys' fees, arising from, growing out of or in any way related to the work performed or to be performed by such contractor(s), whether or not any such liability, claim, demand, loss or judgment is due to or arises from the acts or negligence of such contractor(s), or their officers, employees, agents or subcontractors and their agents or employees.

8. In addition to termination of this License, as provided in Paragraph 4 hereinabove, if Licensee defaults in any of Licensee's undertakings or obligations of this License and Licensee receive written notice of such default from the Village, then such event or action shall be deemed to constitute a breach of this License, and this License and Licensee's use of the Licensed Premises shall automatically terminate.

9. No waiver of any default of Licensee shall be implied from omission by the Village to take any action on account of such default. No express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the event therein stated.

10. The Licensee shall not make any additional improvements to the Licensed Premises without having first obtained the prior written consent of the Village.

11. All rights and remedies of the Village shall be cumulative, and none shall exclude any other rights and remedies allowed by law.

12. All notices, demands, elections, and other instruments required or permitted to be given or made by either Party upon the other under the terms of this License or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by commercial courier, certified or registered mail, return receipt requested, with proper postage prepaid, or sent by facsimile transmission to the Village or Licensee at the respective addresses shown below or to such other party or address as either Party may from time to time furnish to the other in writing. Such notices, demands, elections and other instruments shall be considered as delivered to recipient on the day of delivery if sent by commercial courier, on the second business day after deposit in the U.S. Mail if sent by certified or registered mail, or on the first business day after successful transmission if sent by facsimile transmission.

Notices to the Village shall be mailed to:

Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181
Attention: Village Manager

Notices to Licensee shall be mailed to:
Andres Mendivil
31 West North Avenue
Villa Park, IL 60181

13. All of the representations and obligations of the Village are contained herein. The Village and Licensee agree that no change or modification to this License, or any exhibits or attachments hereto, shall be of any force or effect unless such amendment is dated, reduced to writing, executed by both Parties and attached to and made a part of this License.

14. The Village and Licensee agree that if any provision of this License is held to be invalid for any reason whatsoever, the remaining provisions shall not be affected thereby if such remainder would then continue to conform to the terms, and requirements of applicable law.

15. (a) This License shall be binding upon and shall inure to the benefit of the Parties and their respective successors or assigns.

(b) This License shall be construed and enforced in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties hereto have executed this License Agreement on the day and year first above written.

VILLAGE OF VILLA PARK

ATTEST:

Village Clerk

Village President

LICENSEE



Andres Mendivil

PIN NUMBERS: 06-04-204-007, 06-04-204-011

ADDRESS: 31 WEST NORTH AVENUE
VILLA PARK, IL 60181

LEGAL: LOTS 37, 38, 39 AND 40, EXCEPTING THEREFROM ALL THAT PART OF SAID LOTS DEDICATED AND/OR CONDEMNED FROM TIME TO TIME, FOR THE WIDENING OF NORTH AVENUE (ROUTE 64); AND LOT 48, ALL IN ADLER'S NORTH AVENUE ADDITION TO VILLA PARK, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 13, 1924 AS DOCUMENT NO. 178958, IN DUPAGE COUNTY, ILLINOIS

Village Board of Trustees Agenda Item Report

Meeting Date: November 11, 2019

Submitted by: Mike Todorovic

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 2 to the Contract between the Village of Villa Park and Arrow Road Construction Company for the 2018 Street Improvement Project for a Net Deduction in the Amount of \$382,269.14

Suggested Action:

The Village has a contract with Arrow Road Construction Company of Mount Prospect, Illinois for the 2018 Street Improvement Project. Proposed Final Change Order No. 2 consists of the final balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 2 is a deduction of \$382,269.14, for an adjusted final contract amount of \$1,424,316.36.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - 2018 Street Improvements Final Change Order #2](#)

[RESO - 2018 Street Improvements Final Change Order #2](#)

[2018 Street Improvements Final Change Order #2](#)

Departmental Correspondence

Date: 10/29/2019
To: Rich Keehner, Jr., Village Manager
From: Mike Todorovic, Senior Civil Engineer



Re: Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 2 to the Contract between the Village of Villa Park and Arrow Road Construction Co. for the 2018 Street Improvement Project for a net deduction in the amount of \$382,269.14.

STATEMENT OF PURPOSE

The Village has a contract with Arrow Road Construction CO. of Mount Prospect, Illinois for the 2018 Street Improvement Project. Proposed Final Change Order No. 2 consists of the final balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 2 is a deduction of \$382,269.14, for an adjusted final contract amount of \$1,424,316.36.

INVESTIGATION

The change order includes adjustments to awarded quantities in order to balance final contract quantities. A summary of the Adjusted Final Contract would be as follows:

<u>Change Order No. 2 (Final)</u>	
Total Additions	\$42,714.31
Total Deductions	(\$424,983.45)
Net Deduction	(\$382,269.14)
 <u>Contract</u>	
Awarded Contract Amount	\$1,722,345.45
Total of Previous Change Orders	\$84,240.05
This Change Order	(\$382,269.14)
Adjusted Contract Amount	\$1,424,316.36

RECOMMENDATION

Public Works staff requests approval of Final Change Order No. 2 to the contract with Arrow Road Construction Co., of Mount Prospect, Illinois for the 2018 Street Improvement Project.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois Approving Final Change Order No. 2 to the Contract between the Village of Villa Park and Arrow Road Construction Co. for the 2018 Street Improvement Project for a net deduction in the amount of \$382,269.14.

WHEREAS, the Village had approved a contract with Arrow Road Construction Co. of Mount Prospect, Illinois for a project commonly known as the **2018 Street Improvement Project**; and

WHEREAS, certain change orders must meet the required findings that circumstances necessitating the change were not reasonably foreseeable at the time the contract was signed; or the change is germane to the original contract as signed; or the change order is in the best interest of the Village as required by Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33 E-9); and

WHEREAS, it has been recommended to the Village Board that a change order is necessary and consists of the final balancing of contract quantities as measured in the field, as set forth in final Change Order No. 2 attached hereto and made a part hereof; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The Village hereby finds and declares that final Change Order No. 2 to the **2018 Street Improvement Project** contract with Arrow Road Construction Co., with total additions of (\$42,714.31) and total deductions of (\$424,983.45), resulting in a net deduction of (\$382,269.14) to the contract, attached hereto and made a part hereof, is required by circumstances not reasonably foreseeable at the time the contract was signed and is in the best interests of the Village.

Section 2: The attached change order is hereby approved, and the Village Manager is authorized to execute the change order in substantially the form attached hereto.

Section 3: The Village Manager is directed to cause a copy of this resolution to be placed and maintained in the permanent contract file for the **2018 Street Improvement Project** which shall be open to the public.

Section 4: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Resolution No. _____

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of _____, 2019

Attest: _____
Village Clerk

Village President

Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
Contractor: Arrow Road Construction
Date of Contract Time Start: 09/26/2018
Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
BASE BID						
01	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	68.00	-	\$ 30.85	\$ (2,097.80)
02	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	160.00	-	\$ 35.95	\$ (5,752.00)
03	TREE TRUNK PROTECTION	EACH	98.00	-	\$ 184.95	\$ (18,125.10)
04	TREE ROOT PRUNING	EACH	49.00	-	\$ 113.00	\$ (5,537.00)
05	TREE PRUNING	EACH	48.00	-	\$ 154.15	\$ (7,399.20)
06	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	1,000.00	857.84	\$ 41.05	\$ (5,835.67)
07	POROUS GRANULAR EMBANKMENT	CU YD	1,000.00	857.84	\$ 42.25	\$ (6,006.26)
08	TRENCH BACKFILL	CU YD	450.00	25.04	\$ 23.65	\$ (10,050.30)
09	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	11,710.00	11,354.04	\$ 0.90	\$ (320.36)
10	SODDING	SQ YD	5,750.00	3,925.01	\$ 9.25	\$ (16,881.16)
11	SUPPLEMENTAL WATERING	UNIT	80.00	-	\$ 20.55	\$ (1,644.00)
12	INLET FILTERS	EACH	43.00	42.00	\$ 123.30	\$ (123.30)
13	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	12,310.00	11,983.15	\$ 7.80	\$ (2,549.43)
14	BITUMINOUS MATERIALS (TACK COAT)	POUND	2,810.00	3,020.81	\$ 1.50	\$ 316.22
15	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	2,765.00	2,515.45	\$ 67.40	\$ (16,819.67)
16	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	1,390.00	1,322.45	\$ 83.40	\$ (5,633.67)
17	PCC DRIVEWAY PAVEMENT, 6 INCH	SQ YD	800.00	1,386.96	\$ 49.35	\$ 28,966.48
18	PCC DRIVEWAY PAVEMENT, 8 INCH	SQ YD	150.00	198.98	\$ 64.75	\$ 3,171.46
19	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	17,950.00	10,057.36	\$ 5.15	\$ (40,647.10)
20	PORTLAND CEMENT CONCRETE SIDEWALK 8 INCH	SQ FT	1,400.00	406.50	\$ 7.20	\$ (7,153.20)
21	DETECTABLE WARNINGS	SQ FT	200.00	174.00	\$ 25.70	\$ (668.20)
22	PAVEMENT REMOVAL	SQ YD	11,690.00	11,354.04	\$ 7.20	\$ (2,418.91)
23	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	40.00	-	\$ 169.65	\$ (6,786.00)
24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	1,750.00	1,512.20	\$ 17.60	\$ (4,185.28)
25	CURB REMOVAL	FOOT	-	-	\$ -	\$ -
26	COMBINATION CURB AND GUTTER REMOVAL	FOOT	7,640.00	7,651.50	\$ 2.55	\$ 29.33
27	SIDEWALK REMOVAL	SQ FT	19,530.00	10,576.22	\$ 1.05	\$ (9,401.47)
28	AGGREGATE SHOULDERS, TYPE A	SQ YD	-	-	\$ -	\$ -
29	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	EACH	20.00	-	\$ 113.00	\$ (2,260.00)
30	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	-	-	\$ -	\$ -
31	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	EACH	1.00	1.00	\$ 1,541.25	\$ -
32	VALVE BOXES TO BE ADJUSTED	EACH	2.00	-	\$ 411.00	\$ (822.00)
33	FRAMES AND GRATES, TYPE 11	EACH	7.00	5.00	\$ 513.50	\$ (1,027.00)
34	FRAMES AND LIDS, TYPE 1, OPEN LID	EACH	-	-	\$ -	\$ -
35	FRAMES AND LIDS, TYPE 1, CLOSED LID	EACH	5.00	5.00	\$ 308.25	\$ -
36	CONCRETE CURB, TYPE B	FOOT	-	-	\$ -	\$ -
37	COMBINATION CONCRETE C&G, TY B-4.12	FOOT	1,300.00	1,273.50	\$ 20.05	\$ (531.33)
38	COMBINATION CONCRETE C&G, TY B-6.12	FOOT	6,465.00	6,483.00	\$ 21.60	\$ 388.80
39	THERMOPLASTIC PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
40	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
41	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	900.00	595.50	\$ 3.30	\$ (1,004.85)
42	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	145.00	144.00	\$ 7.05	\$ (7.05)
43	PAINT PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
44	PAINT PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
45	EXPLORATION TRENCH, SPECIAL	FOOT	200.00	-	\$ 21.55	\$ (4,310.00)
46	TEMPORARY ACCESS (PRIVATE ENTRANCE)	EACH	94.00	94.00	\$ 40.00	\$ -

371

Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
Contractor: Arrow Road Construction
Date of Contract Time Start: 09/26/2018
Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
47	TEMPORARY ACCESS (COMMERCIAL ENTRANCE)	EACH	8.00	8.00	\$ 140.00	\$ -

Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
 Contractor: Arrow Road Construction
 Date of Contract Time Start: 09/26/2018
 Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
48	TEMPORARY ACCESS (ROAD)	EACH	20.00	20.00	\$ 159.00	\$ -
49	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1.00	1.00	\$ 8,631.00	\$ -
50	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	\$ 11,000.00	\$ -
51	DRAINAGE & UTILITY STRUCTURES TO BE ADJ	EACH	44.00	45.00	\$ 359.70	\$ 359.70
52	DRAINAGE & UTILITY STRUCTURES TO BE RECON	EACH	7.00	9.00	\$ 1,233.00	\$ 2,466.00
53	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 4"	SQ YD	720.00	149.54	\$ 48.70	\$ (27,781.40)
54	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6"	SQ YD	80.00	28.84	\$ 77.30	\$ (3,954.67)
55	BRICK DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	30.00	-	\$ 83.25	\$ (2,497.50)
56	BRICK PAVER REMOVAL	SQ YD	10.00	6.00	\$ 20.55	\$ (82.20)
57	STRUCTURE TO BE REMOVED	EACH	1.00	-	\$ 231.20	\$ (231.20)
58	STORM SEWERS, CLASS B (PVC), 6"	FOOT	200.00	92.00	\$ 49.30	\$ (5,324.40)
59	SANITARY MANHOLE, TYPE A, 4'-DIA, TY 1 FR, CL	EACH	2.00	2.00	\$ 5,959.50	\$ -
60	SANITARY SERVICE CONNECTION	EACH	14.00	1.00	\$ 668.00	\$ (8,684.00)
61	SANITARY SERVICE REPLACEMENT	FOOT	350.00	32.00	\$ 82.20	\$ (26,139.60)
62	SANITARY SEWER SERV COMB CLNOUT CHK VLV	EACH	14.00	1.00	\$ 1,335.75	\$ (17,364.75)
63	WATER SERVICE CONNECTION (LONG), 1"	EACH	10.00	-	\$ 2,055.00	\$ (20,550.00)
64	WATER SERVICE CONNECTION (SHORT), 1"	EACH	10.00	-	\$ 1,849.50	\$ (18,495.00)
65	WATER USAGE CREDIT	TGAL	100.00	-	\$ 8.85	\$ (885.00)
66	WATER USAGE DEDUCTION	TGAL	100.00	-	\$ (8.85)	\$ 885.00
67	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$ 3,493.50	\$ -
68	CONTINGENCY ALLOWANCE	DOLLARS	50,000.00	-	\$ 1.00	\$ (50,000.00)
ALTERNATE #2						
A2-1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A2-2	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A2-3	TREE TRUNK PROTECTION	EACH	-	-	\$ -	\$ -
A2-4	TREE ROOT PRUNING	EACH	-	-	\$ -	\$ -
A2-5	TREE PRUNING	EACH	-	-	\$ -	\$ -
A2-6	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	60.00	-	\$ 42.35	\$ (2,541.00)
A2-7	POROUS GRANULAR EMBANKMENT	CU YD	60.00	-	\$ 44.15	\$ (2,649.00)
A2-8	TRENCH BACKFILL	CU YD	-	-	\$ -	\$ -
A2-9	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	2,350.00	1,690.28	\$ 1.00	\$ (659.72)
A2-10	SODDING	SQ YD	90.00	116.52	\$ 9.75	\$ 258.57
A2-11	SUPPLEMENTAL WATERING	UNIT	5.00	-	\$ 21.65	\$ (108.25)
A2-12	INLET FILTERS	EACH	5.00	5.00	\$ 130.00	\$ -
A2-13	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	-	-	\$ -	\$ -
A2-14	BITUMINOUS MATERIALS (TACK COAT)	POUND	-	-	\$ -	\$ -
A2-15	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	-	-	\$ -	\$ -
A2-16	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	-	-	\$ -	\$ -
A2-17	PCC DRIVEWAY PAVEMENT, 6 INCH	SQ YD	-	-	\$ -	\$ -
A2-18	PCC DRIVEWAY PAVEMENT, 8 INCH	SQ YD	2,350.00	2,181.39	\$ 65.00	\$ (10,959.65)
A2-19	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	200.00	192.00	\$ 5.40	\$ (43.20)
A2-20	PORTLAND CEMENT CONCRETE SIDEWALK 8 INCH	SQ FT	200.00	180.00	\$ 7.55	\$ (151.00)
A2-21	DETECTABLE WARNINGS	SQ FT	-	-	\$ -	\$ -
A2-22	PAVEMENT REMOVAL	SQ YD	2,350.00	2,181.39	\$ 10.00	\$ (1,686.10)
A2-23	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	-	-	\$ -	\$ -
A2-24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	-	-	\$ -	\$ -
A2-25	CURB REMOVAL	FOOT	80.00	41.00	\$ 5.00	\$ (195.00)

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Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
Contractor: Arrow Road Construction
Date of Contract Time Start: 09/26/2018
Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
A2-26	COMBINATION CURB AND GUTTER REMOVAL	FOOT	-	-	\$ -	\$ -
A2-27	SIDEWALK REMOVAL	SQ FT	400.00	372.00	\$ 1.10	\$ (30.80)
A2-28	AGGREGATE SHOULDERS, TYPE A	SQ YD	-	-	\$ -	\$ -
A2-29	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A2-30	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	2.00	2.00	\$ 2,500.00	\$ -
A2-31	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	EACH	-	-	\$ -	\$ -
A2-32	VALVE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A2-33	FRAMES AND GRATES, TYPE 11	EACH	-	-	\$ -	\$ -
A2-34	FRAMES AND LIDS, TYPE 1, OPEN LID	EACH	3.00	2.00	\$ 325.00	\$ (325.00)
A2-35	FRAMES AND LIDS, TYPE 1, CLOSED LID	EACH	-	-	\$ -	\$ -
A2-36	CONCRETE CURB, TYPE B	FOOT	110.00	91.50	\$ 25.00	\$ (462.50)
A2-37	COMBINATION CONCRETE C&G, TY B-4.12	FOOT	-	-	\$ -	\$ -
A2-38	COMBINATION CONCRETE C&G, TY B-6.12	FOOT	-	-	\$ -	\$ -
A2-39	THERMOPLASTIC PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
A2-40	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
A2-41	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	-	-	\$ -	\$ -
A2-42	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	-	-	\$ -	\$ -
A2-43	PAINT PAVEMENT MARKING - L&S	SQ FT	30.00	32.00	\$ 5.00	\$ 10.00
A2-44	PAINT PAVEMENT MARKING - LINE 4"	FOOT	1,500.00	1,397.10	\$ 1.05	\$ (108.05)
A2-45	EXPLORATION TRENCH, SPECIAL	FOOT	-	-	\$ -	\$ -
A2-46	TEMPORARY ACCESS (PRIVATE ENTRANCE)	EACH	-	-	\$ -	\$ -
A2-47	TEMPORARY ACCESS (COMMERCIAL ENTRANCE)	EACH	2.00	2.00	\$ 151.00	\$ -
A2-48	TEMPORARY ACCESS (ROAD)	EACH	-	-	\$ -	\$ -
A2-49	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	2.00	2.00	\$ 500.00	\$ -
A2-50	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	\$ 2,000.00	\$ -
A2-51	DRAINAGE & UTILITY STRUCTURES TO BE ADJ	EACH	4.00	3.00	\$ 380.00	\$ (380.00)
A2-52	DRAINAGE & UTILITY STRUCTURES TO BE RECON	EACH	-	-	\$ -	\$ -
A2-53	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 4"	SQ YD	-	-	\$ -	\$ -
A2-54	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6"	SQ YD	-	-	\$ -	\$ -
A2-55	BRICK DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	-	-	\$ -	\$ -
A2-56	BRICK PAVER REMOVAL	SQ YD	-	-	\$ -	\$ -
A2-57	STRUCTURE TO BE REMOVED	EACH	-	-	\$ -	\$ -
A2-58	STORM SEWERS, CLASS B (PVC), 6"	FOOT	-	-	\$ -	\$ -
A2-59	SANITARY MANHOLE, TYPE A, 4'-DIA, TY 1 FR, CL	EACH	-	-	\$ -	\$ -
A2-60	SANITARY SERVICE CONNECTION	EACH	-	-	\$ -	\$ -
A2-61	SANITARY SERVICE REPLACEMENT	FOOT	-	-	\$ -	\$ -
A2-62	SANITARY SEWER SERV COMB CLNOUT CHK VLV	EACH	-	-	\$ -	\$ -
A2-63	WATER SERVICE CONNECTION (LONG), 1"	EACH	-	-	\$ -	\$ -
A2-64	WATER SERVICE CONNECTION (SHORT), 1"	EACH	-	-	\$ -	\$ -
A2-65	WATER USAGE CREDIT	TGAL	100.00	-	\$ 8.85	\$ (885.00)
A2-66	WATER USAGE DEDUCTION	TGAL	100.00	-	\$ (8.85)	\$ 885.00
A2-67	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$ 325.00	\$ -
A2-68	CONTINGENCY ALLOWANCE	DOLLARS	5,000.00	-	\$ 1.00	\$ (5,000.00)
ALTERNATE #3						
A3-1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A3-2	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A3-3	TREE TRUNK PROTECTION	EACH	-	-	\$ -	\$ -

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Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
Contractor: Arrow Road Construction
Date of Contract Time Start: 09/26/2018
Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
A3-4	TREE ROOT PRUNING	EACH	-	-	\$ -	\$ -
A3-5	TREE PRUNING	EACH	-	-	\$ -	\$ -
A3-6	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	-	-	\$ -	\$ -
A3-7	POROUS GRANULAR EMBANKMENT	CU YD	-	-	\$ -	\$ -
A3-8	TRENCH BACKFILL	CU YD	-	-	\$ -	\$ -
A3-9	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	1,000.00	923.50	\$ 1.00	\$ (76.50)
A3-10	SODDING	SQ YD	120.00	226.61	\$ 9.75	\$ 1,039.45
A3-11	SUPPLEMENTAL WATERING	UNIT	5.00	-	\$ 22.00	\$ (110.00)
A3-12	INLET FILTERS	EACH	1.00	1.00	\$ 130.00	\$ -
A3-13	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	-	-	\$ -	\$ -
A3-14	BITUMINOUS MATERIALS (TACK COAT)	POUND	20.00	-	\$ 32.00	\$ (640.00)
A3-15	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	-	-	\$ -	\$ -
A3-16	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	5.00	5.00	\$ 600.00	\$ -
A3-17	PCC DRIVEWAY PAVEMENT, 6 INCH	SQ YD	-	-	\$ -	\$ -
A3-18	PCC DRIVEWAY PAVEMENT, 8 INCH	SQ YD	1,000.00	923.50	\$ 68.00	\$ (5,202.00)
A3-19	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	250.00	468.00	\$ 5.40	\$ 1,177.20
A3-20	PORTLAND CEMENT CONCRETE SIDEWALK 8 INCH	SQ FT	400.00	258.00	\$ 7.55	\$ (1,072.10)
A3-21	DETECTABLE WARNINGS	SQ FT	-	-	\$ -	\$ -
A3-22	PAVEMENT REMOVAL	SQ YD	-	-	\$ -	\$ -
A3-23	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	35.00	33.00	\$ 52.00	\$ (104.00)
A3-24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	1,000.00	923.50	\$ 18.55	\$ (1,419.08)
A3-25	CURB REMOVAL	FOOT	-	-	\$ -	\$ -
A3-26	COMBINATION CURB AND GUTTER REMOVAL	FOOT	225.00	222.00	\$ 2.70	\$ (8.10)
A3-27	SIDEWALK REMOVAL	SQ FT	650.00	726.00	\$ 1.10	\$ 83.60
A3-28	AGGREGATE SHOULDERS, TYPE A	SQ YD	-	-	\$ -	\$ -
A3-29	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A3-30	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	-	-	\$ -	\$ -
A3-31	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	EACH	-	-	\$ -	\$ -
A3-32	VALVE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A3-33	FRAMES AND GRATES, TYPE 11	EACH	-	-	\$ -	\$ -
A3-34	FRAMES AND LIDS, TYPE 1, OPEN LID	EACH	-	-	\$ -	\$ -
A3-35	FRAMES AND LIDS, TYPE 1, CLOSED LID	EACH	-	-	\$ -	\$ -
A3-36	CONCRETE CURB, TYPE B	FOOT	-	-	\$ -	\$ -
A3-37	COMBINATION CONCRETE C&G, TY B-4.12	FOOT	-	-	\$ -	\$ -
A3-38	COMBINATION CONCRETE C&G, TY B-6.12	FOOT	225.00	222.00	\$ 22.70	\$ (68.10)
A3-39	THERMOPLASTIC PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
A3-40	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
A3-41	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	-	-	\$ -	\$ -
A3-42	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	-	-	\$ -	\$ -
A3-43	PAINT PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
A3-44	PAINT PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
A3-45	EXPLORATION TRENCH, SPECIAL	FOOT	-	-	\$ -	\$ -
A3-46	TEMPORARY ACCESS (PRIVATE ENTRANCE)	EACH	-	-	\$ -	\$ -
A3-47	TEMPORARY ACCESS (COMMERCIAL ENTRANCE)	EACH	1.00	1.00	\$ 151.00	\$ -
A3-48	TEMPORARY ACCESS (ROAD)	EACH	-	-	\$ -	\$ -
A3-49	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1.00	1.00	\$ 250.00	\$ -
A3-50	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	\$ 1,500.00	\$ -

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Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
Contractor: Arrow Road Construction
Date of Contract Time Start: 09/26/2018
Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
A3-51	DRAINAGE & UTILITY STRUCTURES TO BE ADJ	EACH	2.00	2.00	\$ 380.00	\$ -
A3-52	DRAINAGE & UTILITY STRUCTURES TO BE RECON	EACH	-	-	\$ -	\$ -
A3-53	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 4"	SQ YD	-	-	\$ -	\$ -
A3-54	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6"	SQ YD	-	-	\$ -	\$ -
A3-55	BRICK DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	-	-	\$ -	\$ -
A3-56	BRICK PAVER REMOVAL	SQ YD	-	-	\$ -	\$ -
A3-57	STRUCTURE TO BE REMOVED	EACH	-	-	\$ -	\$ -
A3-58	STORM SEWERS, CLASS B (PVC), 6"	FOOT	-	-	\$ -	\$ -
A3-59	SANITARY MANHOLE, TYPE A, 4'-DIA, TY 1 FR, CL	EACH	-	-	\$ -	\$ -
A3-60	SANITARY SERVICE CONNECTION	EACH	-	-	\$ -	\$ -
A3-61	SANITARY SERVICE REPLACEMENT	FOOT	-	-	\$ -	\$ -
A3-62	SANITARY SEWER SERV COMB CLNOUT CHK VLV	EACH	-	-	\$ -	\$ -
A3-63	WATER SERVICE CONNECTION (LONG), 1"	EACH	-	-	\$ -	\$ -
A3-64	WATER SERVICE CONNECTION (SHORT), 1"	EACH	-	-	\$ -	\$ -
A3-65	WATER USAGE CREDIT	TGAL	100.00	-	8.85	\$ (885.00)
A3-66	WATER USAGE DEDUCTION	TGAL	100.00	-	(8.85)	\$ 885.00
A3-67	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$ 350.00	\$ -
A3-68	CONTINGENCY ALLOWANCE	DOLLARS	5,000.00	-	\$ 1.00	\$ (5,000.00)
ALTERNATE #4						
A4-1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A4-2	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	-	-	\$ -	\$ -
A4-3	TREE TRUNK PROTECTION	EACH	-	-	\$ -	\$ -
A4-4	TREE ROOT PRUNING	EACH	-	-	\$ -	\$ -
A4-5	TREE PRUNING	EACH	-	-	\$ -	\$ -
A4-6	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	50.00	-	\$ 45.00	\$ (2,250.00)
A4-7	POROUS GRANULAR EMBANKMENT	CU YD	50.00	-	\$ 45.00	\$ (2,250.00)
A4-8	TRENCH BACKFILL	CU YD	-	-	\$ -	\$ -
A4-9	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	1,430.00	1,425.41	\$ 1.00	\$ (4.59)
A4-10	SODDING	SQ YD	50.00	-	\$ 9.75	\$ (487.50)
A4-11	SUPPLEMENTAL WATERING	UNIT	5.00	-	\$ 21.70	\$ (108.50)
A4-12	INLET FILTERS	EACH	1.00	-	\$ 130.00	\$ (130.00)
A4-13	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	1,430.00	1,425.41	\$ 11.15	\$ (51.18)
A4-14	BITUMINOUS MATERIALS (TACK COAT)	POUND	340.00	-	\$ 4.25	\$ (1,445.00)
A4-15	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	340.00	328.87	\$ 74.40	\$ (828.07)
A4-16	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	170.00	167.47	\$ 95.15	\$ (240.73)
A4-17	PCC DRIVEWAY PAVEMENT, 6 INCH	SQ YD	-	-	\$ -	\$ -
A4-18	PCC DRIVEWAY PAVEMENT, 8 INCH	SQ YD	-	-	\$ -	\$ -
A4-19	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	-	-	\$ -	\$ -
A4-20	PORTLAND CEMENT CONCRETE SIDEWALK 8 INCH	SQ FT	-	-	\$ -	\$ -
A4-21	DETECTABLE WARNINGS	SQ FT	-	-	\$ -	\$ -
A4-22	PAVEMENT REMOVAL	SQ YD	1,430.00	1,425.41	\$ 10.00	\$ (45.90)
A4-23	HOT-MIX ASPHALT SURFACE REMOVAL, 2"	SQ YD	-	-	\$ -	\$ -
A4-24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	-	-	\$ -	\$ -
A4-25	CURB REMOVAL	FOOT	-	-	\$ -	\$ -
A4-26	COMBINATION CURB AND GUTTER REMOVAL	FOOT	55.00	-	\$ 2.70	\$ (148.50)
A4-27	SIDEWALK REMOVAL	SQ FT	-	-	\$ -	\$ -
A4-28	AGGREGATE SHOULDERS, TYPE A	SQ YD	200.00	143.30	\$ 18.00	\$ (1,020.60)

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Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
 Contractor: Arrow Road Construction
 Date of Contract Time Start: 09/26/2018
 Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
A4-29	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A4-30	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	-	-	\$ -	\$ -
A4-31	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	EACH	-	-	\$ -	\$ -
A4-32	VALVE BOXES TO BE ADJUSTED	EACH	-	-	\$ -	\$ -
A4-33	FRAMES AND GRATES, TYPE 11	EACH	-	-	\$ -	\$ -
A4-34	FRAMES AND LIDS, TYPE 1, OPEN LID	EACH	-	-	\$ -	\$ -
A4-35	FRAMES AND LIDS, TYPE 1, CLOSED LID	EACH	-	-	\$ -	\$ -
A4-36	CONCRETE CURB, TYPE B	FOOT	-	-	\$ -	\$ -
A4-37	COMBINATION CONCRETE C&G, TY B-4.12	FOOT	55.00	-	\$ 21.10	\$ (1,160.50)
A4-38	COMBINATION CONCRETE C&G, TY B-6.12	FOOT	-	-	\$ -	\$ -
A4-39	THERMOPLASTIC PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
A4-40	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	700.00	662.20	\$ 4.00	\$ (151.20)
A4-41	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	-	-	\$ -	\$ -
A4-42	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	11.00	10.50	\$ 40.00	\$ (20.00)
A4-43	PAINT PAVEMENT MARKING - L&S	SQ FT	-	-	\$ -	\$ -
A4-44	PAINT PAVEMENT MARKING - LINE 4"	FOOT	-	-	\$ -	\$ -
A4-45	EXPLORATION TRENCH, SPECIAL	FOOT	-	-	\$ -	\$ -
A4-46	TEMPORARY ACCESS (PRIVATE ENTRANCE)	EACH	-	-	\$ -	\$ -
A4-47	TEMPORARY ACCESS (COMMERCIAL ENTRANCE)	EACH	1.00	1.00	\$ 151.00	\$ -
A4-48	TEMPORARY ACCESS (ROAD)	EACH	-	-	\$ -	\$ -
A4-49	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1.00	1.00	\$ 250.00	\$ -
A4-50	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	\$ 550.00	\$ -
A4-51	DRAINAGE & UTILITY STRUCTURES TO BE ADJ	EACH	-	-	\$ -	\$ -
A4-52	DRAINAGE & UTILITY STRUCTURES TO BE RECON	EACH	-	-	\$ -	\$ -
A4-53	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 4"	SQ YD	-	-	\$ -	\$ -
A4-54	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 6"	SQ YD	-	-	\$ -	\$ -
A4-55	BRICK DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	-	-	\$ -	\$ -
A4-56	BRICK PAVER REMOVAL	SQ YD	-	-	\$ -	\$ -
A4-57	STRUCTURE TO BE REMOVED	EACH	-	-	\$ -	\$ -
A4-58	STORM SEWERS, CLASS B (PVC), 6"	FOOT	-	-	\$ -	\$ -
A4-59	SANITARY MANHOLE, TYPE A, 4'-DIA, TY 1 FR, CL	EACH	-	-	\$ -	\$ -
A4-60	SANITARY SERVICE CONNECTION	EACH	-	-	\$ -	\$ -
A4-61	SANITARY SERVICE REPLACEMENT	FOOT	-	-	\$ -	\$ -
A4-62	SANITARY SEWER SERV COMB CLNOUT CHK VLV	EACH	-	-	\$ -	\$ -
A4-63	WATER SERVICE CONNECTION (LONG), 1"	EACH	-	-	\$ -	\$ -
A4-64	WATER SERVICE CONNECTION (SHORT), 1"	EACH	-	-	\$ -	\$ -
A4-65	WATER USAGE CREDIT	TGAL	100.00	-	\$ 8.85	\$ (885.00)
A4-66	WATER USAGE DEDUCTION	TGAL	100.00	-	\$ (8.85)	\$ 885.00
A4-67	PRE-CONSTRUCTION VIDEO RECORDING	L SUM	1.00	1.00	\$ 350.00	\$ -
A4-68	CONTINGENCY ALLOWANCE	DOLLARS	5,000.00	-	\$ 1.00	\$ (5,000.00)
ADDITIONAL PAY ITEMS						
X01	EXCAVATION AND DISPOSAL OF NON-SPECIAL WASTE	CU YD	50.00	53.30	\$ 275.00	\$ 907.50
X64			-	-	\$ -	\$ -
X65			-	-	\$ -	\$ -
X66			-	-	\$ -	\$ -
X67			-	-	\$ -	\$ -
TOTAL ADDITIONS					\$	42,714.31

377

Village of Villa Park

Change Order Number

02 (FINAL)

Project: 2018 Street Improvements Project
 Contractor: Arrow Road Construction
 Date of Contract Time Start: 09/26/2018
 Awarded Contract Amount: \$1,722,345.45

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
	TOTAL DEDUCTIONS				\$	(424,983.45)
	TOTAL CHANGE ORDER AMOUNT				\$	(382,269.14)

REASON FOR CHANGE ORDER:

This final Change Order #2 consists of the final balancing of contract quantities as measured in the field.

CONTRACT AMOUNT

AWARDED CONTRACT AMOUNT	\$ 1,722,345.45
PREVIOUS CHANGE ORDERS (+/-)	\$ 84,240.05
THIS CHANGE ORDER (+/-)	\$ (382,269.14)
TOTAL CHANGE ORDERS (+/-)	\$ (298,029.09)
ADJUSTED CONTRACT AMOUNT	\$ 1,424,316.36

CONTRACT TIME (CALENDAR DAYS)

	SUBSTANTIAL COMPLETION	FINAL COMPLETION
ORIGINAL	60	74
PREVIOUS C.O.'S (+/-)	0	0
THIS C.O. (+/-)	0	0
REVISED	60	74
ORIG. COMPLETION DATE	11/25/2018	12/09/2018
REV. COMPLETION DATE	11/25/2018	12/09/2018

It is mutually agreed by Owner and Contractor that this change order includes any and all costs associated with or resulting from the changes ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this change order. This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

Arrow Road Construction

CONTRACTOR

Village of Villa Park

OWNER

BY:

BY:

DATE

DATE



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Albert Bulthuis, Village President
Hosanna Korynecky, Village Clerk
Richard D. Keehner, Jr., Village Manager

Phone: (630) 834-8500
Fax: (630) 834-8967
TDD: (630) 834-8589

EXECUTIVE SESSION

November 11, 2019

Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Minutes
4. Executive Session – 5ILCS 120/2
 - a. (c) (1) Personnel Matters
 - b. (c) (2) Collective Bargaining Matters
 - c. (c) (5) Purchase or Lease of Property
 - d. (c) (6) Sale or Lease of Property
 - e. (c) (11) Pending Litigation
 - f. (c) (21) Discussion of Closed Session Minutes
5. Adjournment