

Public comments are invited prior to the commission's discussion. When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three minutes.

**VILLAGE OF VILLA PARK**  
**Village Hall Board Room**  
**20 South Ardmore Avenue**  
**Villa Park, Illinois 60181**

**Traffic and Safety Commission**

**January 7, 2025**

**8:00 PM**

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Chairperson J. Pienkos

Commissioners: Jack Cuthbertson, Joey DeTomaso, Vicki Flaskamp, Tricia Little, Edward McMurray, Carl Timmerman, Karen Timmerman, and Bob Wagner

**Please Note:** The commission created herein shall act in an advisory capacity to the corporate authorities in all matters of traffic and safety which are referred to the commission or which are initiated or investigated by the commission on its own motion.

- 1. Call to Order**
- 2. Roll Call**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Presentations**
  - a. Report of the Bike, Pedestrian, and Transit Subcommittee
- 7. Approval of Minutes**
  - a. Consider approval of pending minutes from the Traffic and Safety Commission meeting held on November 5, 2024
  - b. Consider approval of pending minutes from the Traffic and Safety Commission meeting held on December 3, 2024
- 8. Old Business**
  - a. Item No. 900 - Parking restrictions on Princeton south of Belden
  - b. Item No. 902 - Stop Signs at Elm and Princeton
  - c. Item No. 903 - Stop Signs at Division and Princeton

d. Item No. 904 - Traffic and Safety Commission CY 2025 Budget

e. Item No. 906 - Crosswalk across Ardmore Avenue near Lufkin Park

f. Item No. 907 - "Drive Like Your Kids Play Here" signs

**9. New Business**

**10. Commissioner Comments**

**11. Chairperson Comments**

**12. Village Board Liaison Comments**

**13. Village Staff Comments**

**14. Adjournment**

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Report of the Bike, Pedestrian, and Transit Subcommittee

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**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Consider approval of pending minutes from the Traffic and Safety Commission meeting held on November 5, 2024

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**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**

# VILLAGE OF VILLA PARK

Village Hall Board Room  
20 South Ardmore Avenue  
Villa Park, Illinois 60181

## Traffic and Safety Commission

November 5, 2024

8:00 PM

Chairperson J. Pienkos

Commissioners Jack Cuthbertson, Joey DeTomaso, Vicki Flaskamp, Tricia Little, Edward McMurray, Carl Timmerman, Karen Timmerman, and Bob Wagner

### MINUTES OF THE MEETING HELD IN VILLAGE HALL BY THE TRAFFIC AND SAFETY COMMISSION OF THE VILLAGE OF VILLA PARK ON NOVEMBER 5, 2024

**1. Call to Order.**

Chairperson Pienkos called the meeting to order at 8:00 p.m.

**2. Roll Call.**

Ex-Officio Mantels called the roll.

PRESENT: Cuthbertson, DeTomaso, Little, Pienkos, C. Timmerman, Wagner.  
ABSENT: Flaskamp, McMurray, K. Timmerman.

Staff Present: Kevin Mantels, Assistant Village Engineer.

Board Present: None.

Others Present: None.

**3. Amendments to the Agenda.**

None.

**4. Public Comments on Agenda Items.**

Donna Noxon of 1037 South Rand Road provided comments regarding Item No. 906, Crosswalk across Ardmore Avenue near Lufkin Park. She reiterated her support for the construction of a new pedestrian crosswalk near Lufkin Park. She also mentioned an email that she had sent to the commission with photos of people crossing Ardmore Avenue and photos of a crosswalk in Lombard.

**5. Public Comments on Non-Agenda Items.**

None.

**6. Presentations.**

**6a. Report of the Bike, Pedestrian, and Transit Subcommittee.**

Commissioner Wagner noted that the subcommittee's last meeting was held on October 24. Discussion included the parking study conducted by the village and the subcommittee's recommendations to the village regarding parking; the subcommittee's 2025 goals; Project Sidewalk; and the Villa Avenue Improvement Project.

## 7. Approval of Minutes.

### 7a. Consider approval of pending minutes from the Traffic and Safety Commission meeting held on October 1, 2024.

Motion to approve the minutes of the Traffic and Safety Commission meeting held on October 1, 2024, was made by Commissioner DeTomaso and seconded by Commissioner C. Timmerman. Voice vote passed with all ayes.

Motion carried.

Minutes approved.

## 8. Old Business.

### 8a. Item No. 900 – Parking restrictions on Princeton south of Belden.

Chairperson Pienkos asked if there were any new comments. Discussion ensued. The conversation included questions about whether or not any action should be taken, the fact that the resident's request had been to prohibit parking on the east side of Princeton, but that the fire hydrants on the block were on the west side of Princeton. Commissioners generally agreed that parking should be prohibited on the west side of Princeton because of the presence of the fire hydrants.

Motion to make a recommendation to prohibit parking on the west side of Princeton Avenue from Belden Avenue south to the dead end made by Commissioner Little and seconded by Commissioner DeTomaso. Roll call vote tallied five (5) ayes by Commissioners Cuthbertson, DeTomaso, Little, C. Timmerman, and Wagner; and one (1) nay by Chairperson Pienkos.

Motion carried.

Recommendation made to prohibit parking on the west side of Princeton Avenue from Belden Avenue south to the dead end.

Commissioners

Ex-Officio Mantels noted that the past precedent for modifying parking restrictions was for staff to draft a proposed ordinance and present it to the commission for review and formal recommendation. Commissioners agreed that this would be appropriate and Ex-Officio Mantels responded that staff would prepare a proposed ordinance for consideration at a future commission meeting.

Item pending.

### 8b. Item No. 902 – Stop Signs at Elm and Princeton.

Ex-Officio Mantels noted staff had been asked at the previous commission meeting to look into what it would take to move forward with all-way stop control warrant studies at the Princeton intersections. He stated that if a consultant were to be hired to conduct the studies, they would likely cost approximately \$2,000 per intersection. He added that staff believed that it would be feasible to conduct the studies in house and avoid the cost of hiring a consultant.

Discussion ensued, including questions about the scope and requirements of all-way stop control warrant studies, the criteria for determining whether or not all-way stop control was warranted, and whether or not warrant studies conducted by the village rather than a consultant would hold up to outside scrutiny.

Commissioners generally agreed to allow staff to proceed with conducting the all-way stop control warrant studies in-house and presenting them for commission review before deciding how to proceed.

Item pending.

**8c. Item No. 903 – Stop Signs at Division and Princeton.**

See Item No. 902.

Item pending.

**8d. Item No. 904 – Traffic and Safety Commission CY 2025 Budget.**

Commissioner Wagner mentioned that the commission's requested budget amount had been included in the draft budget without any changes.

Chairperson Pienkos stated that the item would remain on the agenda until formal action had been taken on the budget.

Item pending.

**8e. Item No. 905 – Pedestrian Signage and High-Visibility Crosswalks at St Charles and Ardmore.**

Chairperson Pienkos asked if there were any comments.

Ex-Officio Mantels mentioned that he had looked into a statement made at a previous meeting that motorists were prohibited by state law from turning right on a red light if there were pedestrians standing on the adjacent sidewalk. Based on conversations with village police and a review of state statutes, there was nothing to indicate that such a law existed.

Ex-Officio Mantels mentioned that he had looked into the possibility of adding "No Right Turn on Red" restrictions, including both "No Right Turn on Red When Pedestrians are Present" and "No Right Turn on Red Any Time". Restricting right turns when pedestrians are present is not enforceable because the village can only write tickets for moving violations against existing state statutes, and cannot create or enforce its own moving violations. Additionally, "No Right Turn on Red When Pedestrians are Present" signs are not approved by the MUTCD and their use is discouraged by the FHWA.

Commissioners discussed remaining options, including prohibiting right turns on red lights altogether, and installing the "Stop for Pedestrians in Crosswalk" signs that had already been purchased. Commissioners generally agreed that waiting for the intersection to be evaluated as a part of the upcoming Ardmore Avenue Project was preferable to any of the remaining options for immediate action.

Motion to close Item No. 905 made by Commissioner C. Timmerman and seconded by Commissioner Cuthbertson. Voice vote passed with all ayes.

Motion carried.

Item closed.

**8f. Item No. 906 – Crosswalk across Ardmore Avenue near Lufkin Park.**

Commissioner Little stated that it was unreasonable to have a plan for public safety that relied on motorists to obey speed limits and other traffic laws and that relied on pedestrians to cross only at posted crosswalks. She recommended that implementing physical changes would be the only reliable way to modify motorist and pedestrian behavior. She also referred commissioners to several diagrams of potential physical changes that had been distributed to commissioners.

Commissioners discussed various items, including the lack of any existing crosswalks across Ardmore Avenue between Jackson Street and High Ridge Road; the best locations for constructing one or more new crosswalks across Ardmore Avenue; the diagrams that had been distributed and the possibility of implementing the concepts in them; and potential options for temporary measures such as additional pavement markings that could be implemented without waiting for the Ardmore Avenue Project to move forward. Commissioners asked if staff could look into some of the temporary measures that were discussed and Ex-Officio Mantels responded that staff would do so.

Chairperson Pienkos stated that the item would remain on the agenda pending additional research and further discussion at the next meeting.

Item pending.

## **9. New Business.**

None.

### **New item(s).**

(Note: The following occurred during commissioner comments, but because it resulted in the creation of a new agenda item it is listed here under New Items in these minutes.)

Commissioner DeTomaso asked if the commission should consider distributing another batch of "Drive Like Your Kids Play Here" signs in 2025. Discussion ensued.

Motion to add new Item No. 907, "Drive Like Your Kids Play Here" signs, made by Commissioner DeTomaso and seconded by Commissioner Wagner. Voice vote passed with all ayes.

Motion carried.

New Item No. 907 "Drive Like Your Kids Play Here" signs created.

## **10. Commissioner Comments.**

10a. Commissioner C. Timmerman mentioned that he would likely not be in attendance at the December commission meeting. He also mentioned that he had seen people riding electric bikes on the Prairie Path and asked if that was allowed. Discussion ensued.

10b. Commissioner Little had no report or recommendations.

10c. Commissioner Cuthbertson had no report or recommendations.

10d. Commissioner Wagner noted that all but eighteen Drive Like Your Kids Play Here signs had been distributed. He mentioned that he had passed along a link to a page on the Village of Gurnee website pertaining to panhandling. He also shared information regarding an upcoming open house for the DuPage County Safety Action Plan.

10e. Commissioner DeTomaso asked if the commission should consider distributing another batch of Drive Like Your Kids Play Here signs in 2025. Discussion ensued (see "New items"). Commissioner DeTomaso also congratulated Commissioner Little on becoming a United States citizen.

## **11. Chairperson Comments.**

Chairperson Pienkos mentioned that the village had adopted a commissioner handbook. Commissioners asked if they could receive a copy and Ex-Officio Mantels responded that he would email it out. Chairperson Pienkos also reminded commissioners to be mindful of the fact that the microphones pick up everything, and that they should mute microphones if they need to carry on any side conversations.

## **12. Village Board Liaison Comments.**

None.

## **13. Village Staff Comments.**

Ex-Officio Mantels had no report or recommendations.

## **14. Adjournment.**

Motion to adjourn was made by Commissioner Wagner and seconded by Commissioner Little. Voice vote passed with all ayes.

Motion carried.

Meeting adjourned at 9:48 p.m.

Respectfully submitted,

Kevin L. Mantels  
Assistant Village Engineer

**Next Meeting is scheduled for December 3, 2024.**

DRAFT

# Village of Villa Park

## Traffic and Safety Commission



### Request to Speak

Public participation is invited prior to the commission's deliberation. If you would like to speak, please fill out your name below, indicate which item you wish to speak about, and return this form to the commission chairman. Please make your comments when called upon. Kindly limit your remarks to three (3) minutes.

Name: Donna NOXON

Meeting Date: 11/5/24

I wish to speak regarding an agenda item.

Agenda Item No.: 8F Lufkin  
CROSSWALK

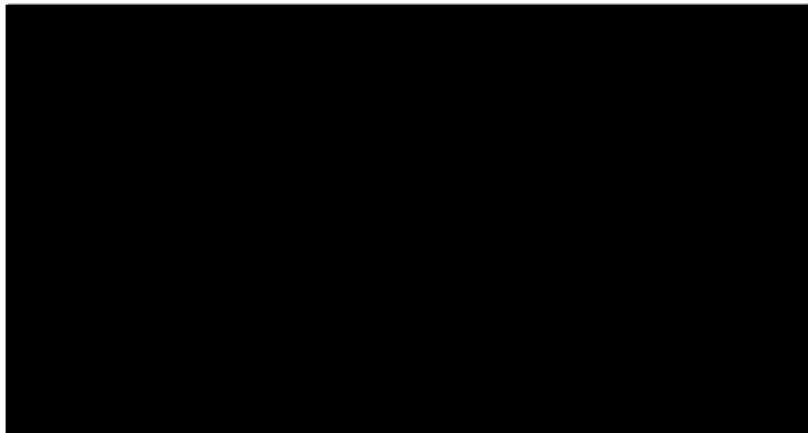
I wish to speak regarding a non-agenda item.

Filling out the below information is optional, but providing it may allow Village staff or commission members to follow up with you regarding your comments.

Address:

Phone:

Email:





## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Consider approval of pending minutes from the Traffic and Safety Commission meeting held on December 3, 2024

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**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 900 - Parking restrictions on Princeton south of Belden

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**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, AMENDING CHAPTER 14, MOTOR VEHICLES AND TRAFFIC, OF THE VILLAGE OF VILLA PARK MUNICIPAL CODE**

**WHEREAS**, the Village of Villa Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

**WHEREAS**, Section 11-208 of the Illinois Municipal Code (625 ILCS 5/11-208) authorizes municipalities to regulate the standing or parking of vehicles with respect to streets under their jurisdiction; and

**WHEREAS**, the Village desires to amend motor vehicle and traffic regulations on North Princeton Avenue, south of Belden Avenue; and

***WHEREAS**, the Village of Villa Park Traffic and Safety Commission has voted at its regular meeting held on December 3, 2024, by a vote of \_\_\_ to \_\_\_, to recommend that parking of vehicles not be permitted at any time along Princeton Avenue, west side, from Belden Avenue south to the south end of Princeton Avenue; and*

**WHEREAS**, the President and Board of Trustees of the Village of Villa Park have determined that it is in the best interests of the citizens of the Village of Villa Park to amend Chapter 14 of the Village of Villa Park Municipal Code as more particularly set forth hereinafter.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**Section 1:** That Paragraph (c) of Section 14-207, entitled “No parking zones”, of Article II, entitled “Stopping, Standing and Parking”, of Chapter 14 of the Village of Villa Park Municipal Code, as previously adopted and subsequently amended, be and is hereby further amended to add thereto the following:

Ordinance No. \_\_\_\_\_

“Princeton Avenue, west side, from Belden Avenue south to the south end of Princeton Avenue.”

**Section 2:** That the Village Manager is hereby directed to instruct the Public Works Department to install the appropriate signage as required by the provisions of this ordinance.

**Section 3:** That all other ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024, pursuant to a roll call vote as follows:

AYES:  
NAYS:  
ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Village President  
Village of Villa Park  
DuPage County, Illinois

PUBLISHED in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
Village Clerk  
Village of Villa Park  
DuPage County, Illinois



# Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

DEPARTMENT OF PUBLIC WORKS  
MICHAEL M. GUERRA, P.E. • Director of Public Works

Phone (630) 834-8505  
Fax (630) 834-8509

November 25, 2024

**RE: Draft ordinance to adopt parking restrictions on Princeton south of Belden to be considered at next Villa Park Traffic and Safety Commission meeting**

Dear Resident:

The Village of Villa Park Traffic and Safety Commission is expected to consider recommendation of a draft ordinance to adopt new parking restrictions on Princeton Avenue south of Belden at its next regularly scheduled meeting.

The public is invited to attend the meeting and provide comments prior to the commission's consideration. **The commission's next meeting is scheduled for Tuesday, December 3, 2024, at 8:00 p.m. in the Village Board Room on the second floor of the Village of Villa Park Village Hall, located at 20 South Ardmore Avenue.**

Members of the public who would like to provide comments but are not able to attend the meeting may submit those comments by email to [trafficandsafety@invillapark.com](mailto:trafficandsafety@invillapark.com) no later than Tuesday, December 3, at 3:00 p.m.

The draft ordinance would prohibit parking of vehicles on the west side of Princeton Avenue from Belden Avenue south to the south end of Princeton Avenue. A copy of the draft ordinance is enclosed, along with an exhibit depicting the limits of the proposed parking restrictions.

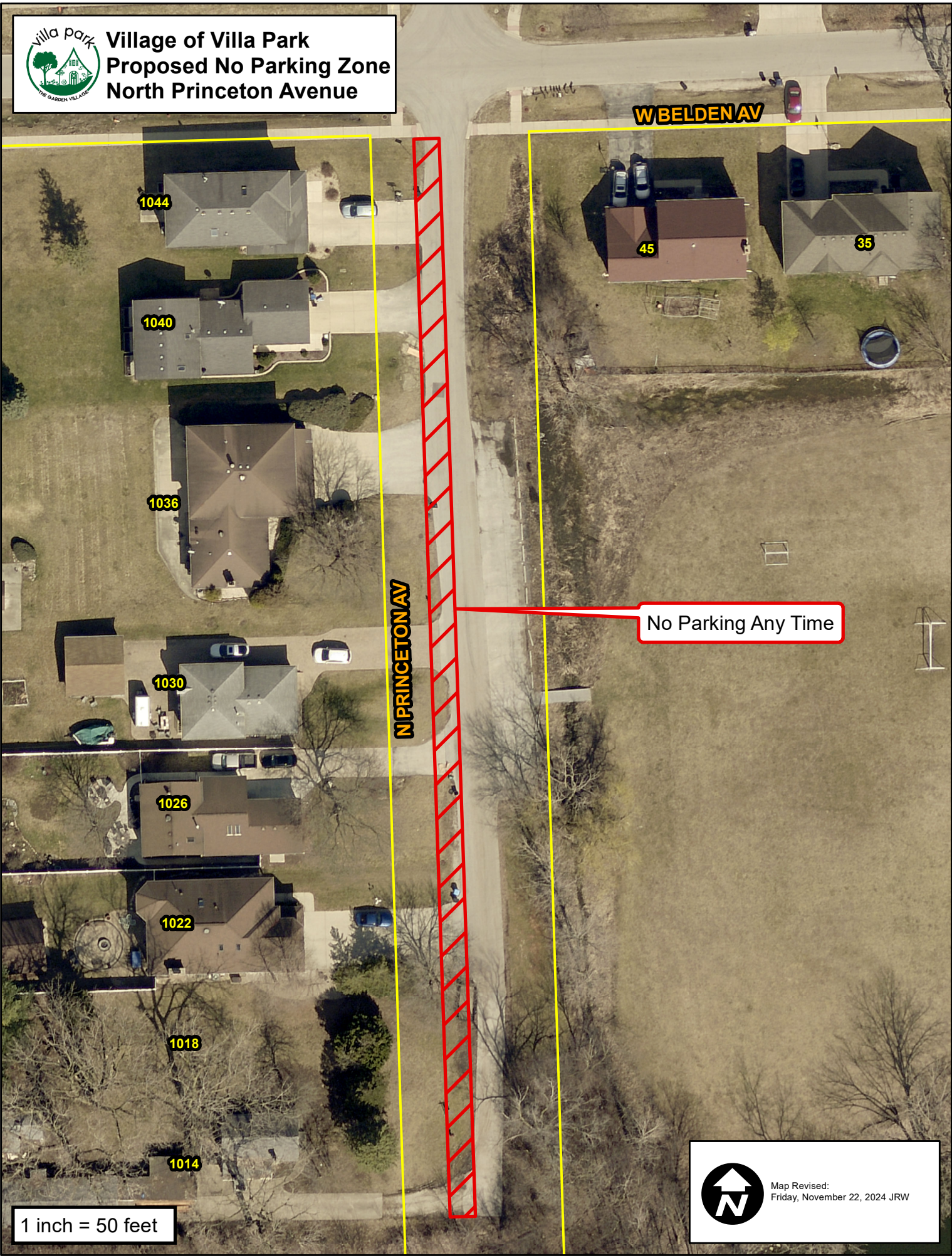
If the commission votes to recommend adoption of the draft ordinance, the ordinance would still need to be presented at a future Village Board meeting for consideration.

Please note that the draft ordinance pertains only to "on-street" parking restrictions, and not to the marked perpendicular parking spaces adjacent to Twin Lakes Park. The marked parking spaces are not part of the draft ordinance and would remain unaffected.

Additional information about the village's Traffic and Safety Commission may be found on the village website at <https://www.invillapark.com/273/>.



**Village of Villa Park  
Proposed No Parking Zone  
North Princeton Avenue**



**No Parking Any Time**

1 inch = 50 feet



Map Revised:  
Friday, November 22, 2024 JRW

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, AMENDING CHAPTER 14, MOTOR VEHICLES AND TRAFFIC, OF THE VILLAGE OF VILLA PARK MUNICIPAL CODE**

**WHEREAS**, the Village of Villa Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

**WHEREAS**, Section 11-208 of the Illinois Municipal Code (625 ILCS 5/11-208) authorizes municipalities to regulate the standing or parking of vehicles with respect to streets under their jurisdiction; and

**WHEREAS**, the Village desires to amend motor vehicle and traffic regulations on North Princeton Avenue, south of Belden Avenue; and

***WHEREAS**, the Village of Villa Park Traffic and Safety Commission has voted at its regular meeting held on December 3, 2024, by a vote of \_\_\_ to \_\_\_, to recommend that parking of vehicles not be permitted at any time along Princeton Avenue, west side, from Belden Avenue south to the south end of Princeton Avenue; and*

**WHEREAS**, the President and Board of Trustees of the Village of Villa Park have determined that it is in the best interests of the citizens of the Village of Villa Park to amend Chapter 14 of the Village of Villa Park Municipal Code as more particularly set forth hereinafter.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

**Section 1:** That Paragraph (c) of Section 14-207, entitled “No parking zones”, of Article II, entitled “Stopping, Standing and Parking”, of Chapter 14 of the Village of Villa Park Municipal Code, as previously adopted and subsequently amended, be and is hereby further amended to add thereto the following:

**Ordinance No.** \_\_\_\_\_

“*Princeton Avenue*, west side, from Belden Avenue south to the south end of Princeton Avenue.”

**Section 2:** That the Village Manager is hereby directed to instruct the Public Works Department to install the appropriate signage as required by the provisions of this ordinance.

**Section 3:** That all other ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 4:** That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024, pursuant to a roll call vote as follows:

AYES:  
NAYS:  
ABSENT:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Village President  
Village of Villa Park  
DuPage County, Illinois

PUBLISHED in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
Village Clerk  
Village of Villa Park  
DuPage County, Illinois

**From:** Bonnie Gibellina  
**Sent:** Monday, December 2, 2024 02:21 PM  
**To:** Traffic and Safety Commission <trafficandsafety@invillapark.com>; Mantels, Kevin <kmantels@invillapark.com>; Guerra, Michael <mguerra@invillapark.com>  
**Subject:** December 3, 2024 Traffic and Safety Commission Meeting - Proposed Ordinance prohibiting parking on Princeton Ave by Twin Lakes Park.

Re: Proposed Ordinance to prohibit parking of vehicles AT ANY TIME along Princeton Avenue, west side, from Belden Avenue to the south end of Princeton Avenue.

Dear Traffic and Safety Commission, and Staff,

Residents of Princeton Ave by Twin Lakes Park were provided a door knocker info regarding the proposed ordinance right before Thanksgiving week, when there are many who are out of town and busy with holiday gatherings with family. Because of the tight turn-around, I thought it best to email you regarding the proposed ordinance and its impact on residents, as most likely the Board Packet for the meeting would have been completed.

We feel that the proposed ordinance is punitive to residents that live on Princeton Ave and restricts our right to the enjoyment of our property. The ordinance prohibits residents that have paid for their property and pay property taxes to be restricted from parking on Princeton. The proposed ordinance would also prohibit the guests of the residents from parking on Princeton limiting the enjoyment of having a family gathering. Residents were not the cause of the parking difficulties that occurred. The program participants park along residents' property and also on the grassy area of the park under the trees. This causes ruts and makes the area look unsightly. The park's grassy area is part of the park wetland and is the location of two storm water pipes that were required to be installed by my husband and I when we built our house at 1022 N. Princeton. We are concerned that the parking by vehicles in this area could move these pipes, depending on soil conditions which could affect the proper water drainage from our home's drain-tile and flood our basement.

In addition, there are safety concerns because children are in amongst the parked cars, also running into the street. Parents are not always attentive. As residents, when we drive slowly to our home, the parents are startled and are upset by us driving to our home. It appears that there is not enough time allowed between the games to provide time for parents to leave from the game their child has participated to evacuate a parking spot and allow time for the next group of parents to arrive and park in the parking lot. So there is an overlap of the time scheduled for the games when it comes to the management of the recreation program.

Attached to this email are pictures of the parking issue when recreation programs are held at Twin Lakes Park. The participants

**Background:** I had attended and spoke during "Public Comments on Agenda Items" during the August 6, 2024 Traffic and Safety Commissioner Meeting regarding Agenda Item no. 900 which was presented as "Old Business." My comments explained that the parking issues were caused by the soccer recreation program participants. The participants all try to park on Princeton as the soccer field nets were set up on that side of the park.

For the August 6, 2024 meeting, another resident had emailed in response to the notification of the Traffic and Safety Commission August 6, 2024 meeting, which was read during the meeting by the commission, stating the issue with the parking on Belden was caused by the program

participants. The email also stated that there is no recommendation/desire for the parking lot on Belden to be increased in size.

During the August 6<sup>th</sup> meeting participants were asked to provide a recommendation on how the parking issues could be addressed. I stated that the problem could be mitigated economically by the park's department in using simple "h-frame" signs that can be made and installed along the west side of Princeton as well as the park's grassy area (adjacent to the parking lot) to remind participants that parking is only permitted in the park's parking lots. The h-frame signs could be easily installed by staff or coaches before the games, and taken down after the games.

In addition, it's important to note further issue was caused by the installation of a porta potty in the Princeton Parking lot, as it took up one of the parking spots, reducing the parking even more. Instead of encouraging participants to use the OSLAD grant program-built brick bathrooms. (Residents had to look at a porta potty which was there longer than the dates when the soccer program was held.)

**Please amend Proposed Ordinance:**

As residents, we request the Commission to amend the proposed ordinance as follows:

"Whereas, the Village of Villa Park Traffic and Safety Commission has voted at its regular meeting held on December 3, 2024, by a vote of \_\_\_ to \_\_\_ to recommend that parking of vehicles not to be permitted along Princeton Avenue, west side, from Belden Avenue to the south end of Princeton Avenue *except by residents whose home property is coterminous with Princeton Avenue, west side, from Belden Avenue to the south end of Princeton Avenue. Twin Lakes Park visitors and program participants shall park only in the Twin Lakes Park paved parking lots. Parking in unpaved areas is prohibited.*"

Thank you,  
Ron and Bonnie Gibellina  
1022 N. Princeton  
Villa Park, IL 60181





**From:** Rosa Botello

**Sent:** Monday, August 5, 2024 06:02 PM

**To:** Traffic and Safety Commission <trafficandsafety@invillapark.com>

**Cc:** Mantels, Kevin <kmantels@invillapark.com>

**Subject:** Traffic and Safety Commission Meeting - Item No. 900 Parking Restrictions on Princeton Avenue and Belden - Homeowner Comments

Hello,

My name is Rosa Botello, homeowner of 1036 N Princeton Avenue. We are unable to attend the meeting, but wanted to share our comments. We're also concerned with the number of cars parked in our neighborhood - specifically during Villa Park Soccer League Season.

**Agree With:**

- Adding "No Street Parking" signs (on park side, not residential side)
- Restricting parking and limiting to ONLY Twin Lakes parking spaces

**Do NOT Agree with:**

- Adding more parking spaces
  - There is a parking lot on the southeast side of the park (on Ardmore Ave)
  - Do not want to impact the local ecological system (No tree removal, vegetation removal, etc)
    - This also negatively impacts the appeal and value of our neighborhood

**Recommend:**

- Including a notice to parents when registering children for Village Programming (aka Soccer League) to be respectful of residential parking restrictions
- Sending a reminder to homeowners/residents that restriction applies to front easement as well.
  - Latest Renters at 1040 N Princeton parked on both sides of the street, including overnight parking
- Parking Enforcement should monitor this during high traffic/parking problem times (Ex: Kid's Soccer League - Late April through Early June)

Looking forward to hearing what actions the commission will take!

Thanks,

Rosa Botello



# Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

DEPARTMENT OF PUBLIC WORKS  
MICHAEL M. GUERRA, P.E. • Director of Public Works

Phone (630) 834-8505  
Fax (630) 834-8509

July 26, 2024

**RE: Potential New Parking Restrictions on Princeton Avenue South of Belden to be Discussed at Next Villa Park Traffic and Safety Commission Meeting**

Dear Resident:

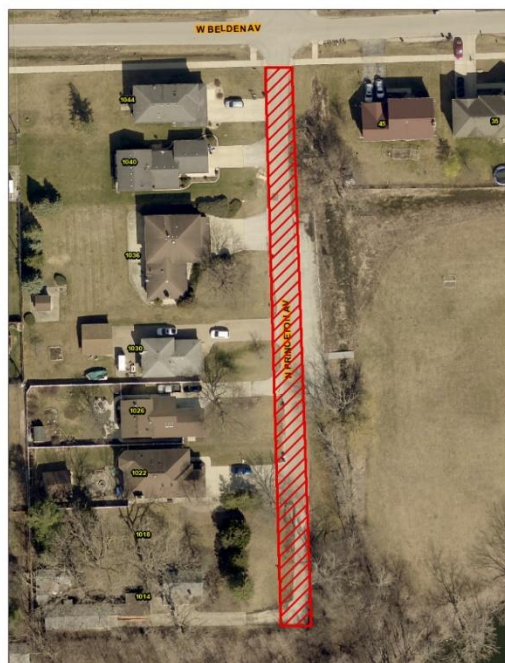
The next regularly scheduled meeting of the Village of Villa Park’s Traffic and Safety Commission is expected to include discussion on an agenda item pertaining to the potential enactment of new parking restrictions on North Princeton Avenue south of Belden Avenue.

The public is invited to attend the meeting and provide comments prior to the commission’s discussion. **The commission’s next meeting is scheduled for Tuesday, August 6, 2024, at 8:00 p.m. in the Village Board Room on the second floor of the Village of Villa Park Village Hall, located at 20 South Ardmore Avenue.**

Members of the public who would like to provide comments but are not able to attend the meeting may submit those comments by email to [trafficandsafety@invillapark.com](mailto:trafficandsafety@invillapark.com) no later than Tuesday, August 6, at 4:00 p.m.

Please note that this discussion pertains only to “on-street” parking restrictions, and not to the marked perpendicular parking spaces adjacent to Twin Lakes Park. The marked parking spaces are not part of the discussion and will remain unaffected.

Additional information about the village’s Traffic and Safety Commission may be found on the village website at <https://www.invillapark.com/273/>



**From:** Mantels, Kevin  
**Sent:** Friday, August 30, 2024 11:39 AM  
**To:** Mantels, Kevin <kmantels@invillapark.com>  
**Cc:** J Pienkos <jpienkos@plote.com>; Guerra, Michael <mguerra@invillapark.com>  
**Subject:** Traffic and Safety Commission - Item No. 900 - Parking Restrictions on Princeton south of Belden  
**Importance:** High

***Village of Villa Park Traffic and Safety Commissioners are bcc'd on this email.***

Good morning Traffic and Safety Commissioners,

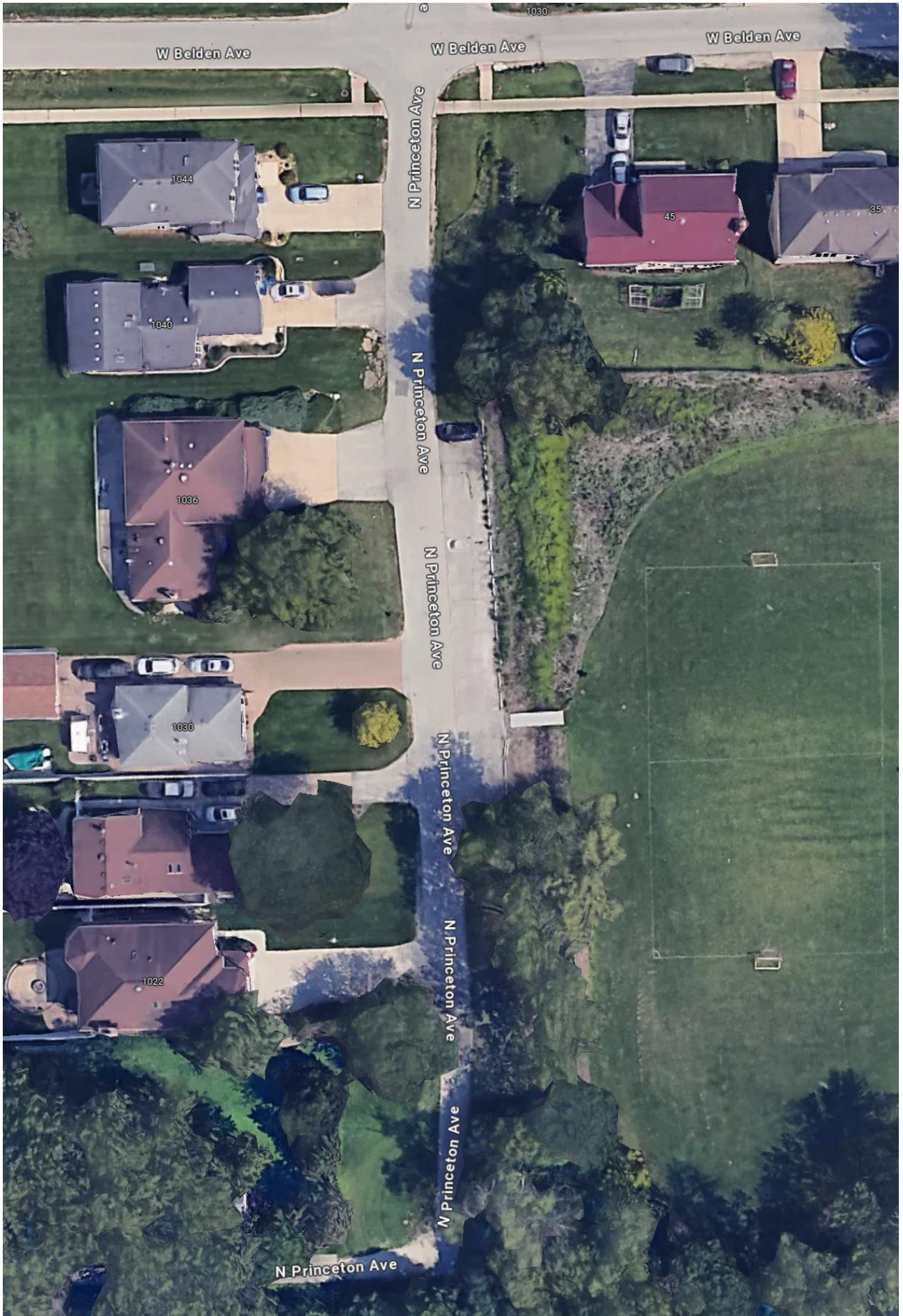
In reference to the subject agenda item, commissioners had requested the schedule for fall soccer games at Twin Lakes Park. Those games are expected to take place on Saturdays from September 7 through October 26, and from the hours of 8:00 am to 2:00 pm. This information will also be included in the agenda packet for the 09/03/2024 meeting, which should be posted sometime this afternoon.

Thanks,

**Kevin L. Mantels, P.E.**  
Assistant Village Engineer

**Village of Villa Park**  
Public Works Department  
Engineering Division  
P 630.834.8505 | F 630.834.8509  
[kmantels@invillapark.com](mailto:kmantels@invillapark.com)







**Sec. 14-207. No parking zones.**

(a) Except as hereinafter provided, no person shall park a vehicle on either side of the street on any street less than nineteen (19) feet in width as measured in a straight line, perpendicular to the curb, from the pavement side on one (1) curb to one (1) pavement side of the opposite curb.

(1) Parking is allowed on both sides of Grant Avenue from Washington Street south to the dead end terminus of Grant Avenue.

(b) No person shall park a vehicle on one (1) side of the street on any street less than twenty-nine (29) feet but at least nineteen (19) feet wide, measured as in paragraph (a) above. The no parking side is to be designated as the fire hydrant side. If no clearly defined fire hydrant side exists, the traffic and safety commission will recommend the no parking side; however, parking is allowed on both sides of the street on streets twenty-nine (29) feet and over in width, as measured in paragraph (a) above.



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 902 - Stop Signs at Elm and Princeton

---

**RECOMMENDED ACTION:**

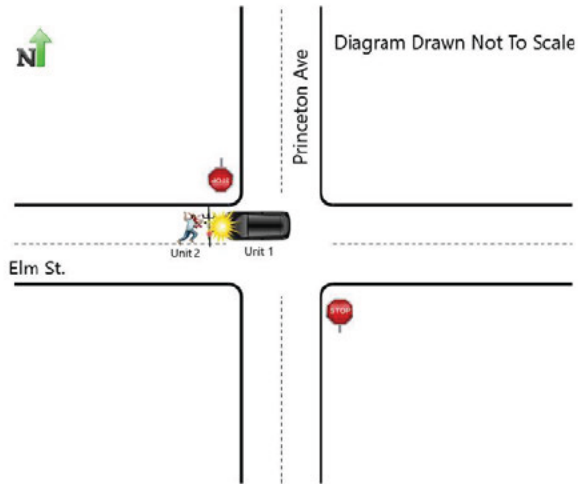
**BACKGROUND:**

**DISCUSSION:**



X003442233

A **Diagram** and **Narrative** are required on all **Type B** crashes, even if units have been moved prior to the officer's arrival.



**NARRATIVE** (refer to vehicle by unit #)

Unit 1 was travelling W/B on Elm St. approaching Princeton Ave. Unit 2 was riding his bicycle N/B on Princeton Ave. and began crossing Elm St. at which time Unit 1 struck him before leaving the scene. Unit 2 was not wearing a bicycle helmet. See police report VPPC2401017 for further.

**LARGE TRUCK, BUS, OR HM VEHICLE**

IF MORE THAN ONE CMV IS INVOLVED, USE SR 1050A ADDITIONAL UNITS FORMS.

A CMV is defined as any motor vehicle used to transport passengers or property and:

1. Has a weight rating of more than 10,000 pounds (example: truck or truck/trailer combination); or
2. Is used or designed to transport more than 15 passengers including the driver (example: shuttle or charter bus); or
3. Is designed to carry 15 or fewer passengers and operated by a contract carrier transporting employees in the course of their employment (example: employee transporter - usually a van type vehicle or passenger car); or
4. Is used or designed to transport between 9 and 15 passengers, including the driver, for direct compensation (example: large van used for specific purpose); or
5. Is any vehicle used to transport any hazardous material (HAZMAT) that requires placarding (example: placards will be displayed on the vehicle).

UNIT \_\_\_\_\_

CARRIER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

MOTOR CARR. ID  Interstate  Intrastate  
 Not In Comm./Govt.  Not In Comm./Other

USDOT NO. \_\_\_\_\_ ILLCC NO. \_\_\_\_\_

Source of above  
 Side of Truck  Papers  Driver  Log Book  
 GVWR/GCWR  
 <10,000  10,000 - 26,000  >26,000

Were HAZMAT placards on vehicle?  Yes  No

If yes, name on placard \_\_\_\_\_  
 4 digit UN NO. \_\_\_\_\_ 1 digit Hazard Class NO. \_\_\_\_\_

Did HAZMAT Spill from vehicle (do NOT consider FUEL from vehicle's own tank)?  Yes  No  Unknown

Did HAZMAT Regulations violation contribute to the crash?  Yes  No  Unknown

Did Motor Carrier Safety Regulations (MCS) violation contribute to the crash?  Yes  No  Unknown

Was a Driver/Vehicle Examination Report form completed?

HAZMAT  Yes  No  Unknown Out of Service  Yes  No  
 MCS  Yes  No  Unknown Out of Service  Yes  No

Form Number \_\_\_\_\_

IDOT PERMIT NO. \_\_\_\_\_ WIDELOAD?  Y  N

TRAILER VIN 1 \_\_\_\_\_

TRAILER VIN 2 \_\_\_\_\_

TRAILER WIDTH(S) 0 - 96" 97 - 102" > 102"  
 TRAILER 1     
 TRAILER 2

TRAILER LENGTH(S) 1 \_\_\_\_\_ft 2 \_\_\_\_\_ft  
 TOTAL VEHICLE LENGTH \_\_\_\_\_ft NO. OF AXLES \_\_\_\_\_

SELECT CODES FROM BACK OF CRASH BOOKLET  
 VEHICLE CONFIG. \_\_\_\_\_ CARGO BODY TYPE \_\_\_\_\_ LOAD TYPE \_\_\_\_\_

**LOCAL USE ONLY**

**N 41.8924**  
**W -87.9806**

U1 Race: **H**

U2 Race: **W**

U1 COLOR **Black** U2 COLOR **Blue** U1 Drug 1 **000** U1 Drug 2 U2 Drug 1 **000** U2 Drug 2

U1 TOWED DUE TO  DISABLING DAMAGE  NOT DISABLING DAMAGE DAMAGE EXTENT: U1 TOWED BY / TO:

U2 TOWED DUE TO  DISABLING DAMAGE  NOT DISABLING DAMAGE DAMAGE EXTENT: U2 TOWED BY / TO:



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 903 - Stop Signs at Division and Princeton

---

**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 904 - Traffic and Safety Commission CY 2025 Budget

---

**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**

# Memo



**To:** Commission Chairs and Staff Liaisons  
**From:** Matt Harline, Village Manager  
**Cc:** Julie Settles, Finance Supervisor  
**Date:** August 21, 2024  
**Re:** Guidance for 2025 Annual Budget preparation

In an effort to get a good start on the creation of the 2025 budget, we are starting the process now. This memo provides guidance, timelines, and deadlines for submitting and reviewing information for preparation of the 2025 Annual Budget for the Village of Villa Park. This budget covers the period January 1, 2025 to December 31, 2025. A copy of the current budget calendar is also attached with this memo in the same email. This memo should be shared with your commission members. Your budget request needs to be adopted by a motion and vote in a public meeting of the Commission. The critical deadline to remember is:

- **Submission of Commission Budget Worksheets are due by Friday, September 27, 2024, at 1:00 p.m.**

## Budget Process

As per Resolution #24034 The Board of Trustees have approved the following guidance for Commissions. “Commission budgets are approved by the Board through the annual budget adoption process. The Village Manager (or his/her designee) is responsible for making any expenditures necessary to implement programs in a Commission’s budget within parameters adopted by the Board and Village Manager. The Village Manager shall implement proper accounting and reimbursement procedures as necessary. The Village Manager has the authority to approve expenditures up to 50% above the total funds budgeted for any Commission, not to exceed \$2,000 total increase without Board approval.”

The staff liaison, and the Department Head of the staff liaison should be involved in this budget process to provide guidance and assistance. **The budget request and other text information is due Friday, September 27, 2024, at 1:00 p.m.** Please email the submission to the Village Manager, Matt Harline at [mharline@invillapark.com](mailto:mharline@invillapark.com) and copy the Finance Supervisor, Julie Settles at [jsettles@invillapark.com](mailto:jsettles@invillapark.com).

## Instructions

To provide clarity we have provided column-by-column instructions. Please submit the official request for your Commission by submitting the spreadsheet attached to this email with this memo. If you have additional narrative, please submit it in the same email with your spreadsheet either, in an attached letter or just in the body of the email. Please make the subject line of the email **2025 Budget Request of the \_\_\_\_\_ Commission**, filling in your Commission’s name in the blank. This will make the emails easier to find. If you want to make no changes, you can simply reply, “No Changes” in the body of your response to this email, after your Commission has met and voted on the unchanged budget.

**GL Account:** All of the requests for your Commission are one line item/account in the Village budget. This number is the same year to year.

**Commission/Item Description:** Please include a name for any subaccounts or sub-line items (e.g. printing and postage). If the amounts and descriptions do not match your request or what your Commission wanted to have approved for 2024, there is no need to correct them at this time. However, it may be useful to use these subaccounts/sub-line items in your budget request, especially if you are requesting a higher amount in 2025. You may add additional rows, if necessary, but make sure the totals are kept at the top.

**2023 Actual:** This is the amount that was charged to the line item (the entire Commission expenditures) in 2023.

**2024 Budget:** This is the amount that was approved in the 2024 Annual Budget.

**2024 Year to Date (6 months):** This is the amount of expenditures recorded as of June 30, 2024. If you aren't sure if all your expenses have cleared, please ask your staff liaison to get updated numbers.

**2024 Projected Total:** This is likely to be equal to your budget allocation for 2024. If you can provide an accurate projection that is different from that number, you may enter it in the column below the amount recorded.

**2025 Budget:** This is your Commission's 2025 Budget request. The top shaded box sums the columns below. Please don't type over that amount. Please enter the amounts in the boxes below and they will be summed at the top.

**New major program initiatives**

Any new programs/purchases or increases in existing programs/purchases that will require new expenditures of over \$500 should be described in a memo/email and sent in with your requests. If you have questions, please coordinate with your staff liaison.

**VILLAGE OF VILLA PARK  
FY25 BUDGET CALENDAR**

DATE	ACTIVITY	Staff	Village Board	Budget	Tax Levy
6/10/2024	Lessons learned from 2024. Plan for 2025	x		x	
7/10/2024	Send out email/memo with Budget instructions	x		x	
8/9/2024	Preliminary CIP, staff requests, major program chgs due	x		x	
8/12/2024	Budget worksheets and budget preparation manual distributed to all department heads. <b>Prelim. Revenues</b>	x		x	
8/13/2024	Discuss budget preparation process at Village Manager's staff meeting.	x		x	
8/21/2024	Budget worksheets and budget preparation manual distributed to Boards and Commissions.	x		x	
8/30/2024	<b>Revenues for 2023 and Revenue estimates for 24 &amp; 25</b>	x			
9/6/2024	Operating Budget worksheets due to Finance Department.	x		x	
9/27/2024	Commission Budgets, budget Narratives and CIP support due to Finance.	x		x	
09/16-09/27/24	Budget meetings with Department and Division heads to review draft copies of Budget and CIP.	x		x	
10/11/2024	Distribute recommended Budget and CIP to departments.	x		x	
10/16/2024	Draft budget in the packet	x	x	x	
10/21/2024	Budget 101 and Department presentations	x	x	x	
10/28/2024	Budget 101 and Department presentations followup	x	x	x	
11/13/2024	Estimating Resolution for 2021 Property Tax Levy adopted (at least 20 days before adoption)		x		x
11/27/2024	Recommended Budget published online, at Village Hall and Library	x	x	x	
Between 11/27-12/04/23	Budget Public Hearing (publish notice at least 7 days before hearing, make document available at least 7 days before hearing) [65/ILCS 5/8-2-9.9]			x	
11/27/2024	Budget Workshop - operations and capital	x	x	x	
11/27/2024	DSEB Bond Ordinance	x	x	x	
11/25/2024 BOARD MTG	Budget Public Hearing [65/ILCS 5/8-2-9.9]	x	x	x	
11/25/2024 BOARD MTG	First reading of Budget Approval and Tax Levy Ordinances	x	x	x	x
12/9/2024 BOARD MTG	Second reading of Budget and Tax Levy Approvals. Board adopts Budget and five-year Capital Improvement Program, and Tax Levy Ordinance	x	x	x	x
12/9/2024 BOARD MTG	Last reading of Budget and Tax Levy Approvals. Board adopts Budget and five-year Capital Improvement Program, and Tax Levy Ordinance (if necessary)				
12/20/2024	All staff complete text and other edits to final document	x		x	
12/30/2024	Finance makes final edits to final document, post electronic version and sends to printer. Departments order hardcopies	x		x	
1/13/2025	Budget document distributed to the Board and Department Heads	x		x	
4/21/2025	Debrief on 2025 Budget	x		x	

GL Account	Commission	2023 Actual	2024 Budget	2024 Year to Date (6 months)	2024 Projected Total	2025 Budget	
10.511.00.654	TRAFFIC & SAFETY COMMISSION	0	500	0	500	0	Sum of column G
	<i>Supplies</i>		0				



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:**  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 906 - Crosswalk across Ardmore Avenue near Lufkin Park

---

**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**



## MEMORANDUM

**TO:** Traffic and Safety Commission  
**FROM:** Kevin Mantels, Assistant Village Engineer  
**DATE:** January 7, 2025  
**SUBJECT:** Item No. 907 - "Drive Like Your Kids Play Here" signs

---

**RECOMMENDED ACTION:**

**BACKGROUND:**

**DISCUSSION:**

**From:** Mantels, Kevin  
**Sent:** Monday, May 13, 2024 10:59 AM  
**To:** Mantels, Kevin <kmantels@invillapark.com>  
**Cc:** J Pienkos <jpienkos@plote.com>; Guerra, Michael <mguerra@invillapark.com>  
**Subject:** Traffic and Safety Commission "Drive Like Your Kids Live Here" Yard Signs

**Village of Villa Park Traffic and Safety Commissioners are bcc'd on this email.**

Good morning Traffic and Safety Commissioners,

Please see below for some cost information for potential "Drive Like Your Kids Live Here" yard signs.

Also, per conversations with the Village Manager regarding the commission's \$500 budget—the \$500 dollar amount has been confirmed, but we have been advised that when the commission agrees on what it would like to do (signs, stickers, etc), that the commission make a request to the Village Manager with the actual cost (whether above \$500 or not) and an official response will be provided.

Thanks,

**Kevin L. Mantels, P.E.**  
Assistant Village Engineer

**Village of Villa Park**  
Public Works Department  
Engineering Division  
P 630.834.8505 | F 630.834.8509  
[kmantels@invillapark.com](mailto:kmantels@invillapark.com)



**From:** Joey  
**Sent:** Thursday, May 9, 2024 02:33 PM  
**To:** Mantels, Kevin <[kmantels@invillapark.com](mailto:kmantels@invillapark.com)>  
**Subject:** Yard Signs

I looked around for some costs --- 200 Yard Signs + wire stakes a bit over \$700

[Cheap Political Campaign Yard Signs | Cheap Election Signs](#)



### Cheap Political Campaign Yard Signs | Cheap Election Signs

Enhance your political campaign with our cheap, high-quality yard signs. These budget-friendly election signs ar...



Home / Yard Signs / Yard Signs / Campaign Yard Signs | Best Price

### Campaign Yard Signs | Best Price

Cheap Political Campaign Yard Signs | Cheap Election Signs



#### Description for Campaign Yard Signs | Best Price

Regardless of your campaign signage needs, we have a solution. These cheap custom-printed political campaign yard signs, also known as bandit signs or snipe signs, can be silk screen printed with OEM brand National UV's premium POP+ UV-cured glossy inks for long life and rich opacity. Each size has a quantity minimum for silk screen printing and is restricted to 1 and 2-color designs. Otherwise, your candidate's political campaign yard signs will be digitally printed with OEM brand M&R UV-cured inks with a matte finish.

We have political lawn sign materials that include traditional 4mm, opaque 4mm, and extra thick 8mm. These cheap election yard signs are turned quickly, and in your volunteers' hands fast. Match your cheap custom political campaign yard signs with one of our banners, and you will rule

**Upload & Go**  
Upload print-ready artwork

**NEW Online Designer**  
Create your own masterpiece

**Free Professional Design**  
Let us do all the work

\* Size: 18" W x 24" H

Quantity: 200 **\$2.86** each

Material: 4mm White Corrugated Plastic

Printed Sides: Double Sided

Number of Colors: 1 Color:

Full Bleed: No - Standard 1/2" Blank Border

Stakes: Half 10" x 15" Stakes Qty: 200

Rush:

Options:

Color:

Material:

Stakes:

Quantity:

Price:

Subtotal **\$722.00** [See All Costs](#)

**Get Started**

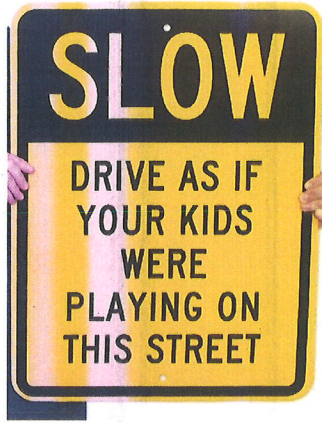
Estimated Arrival **Monday, May 20** To Zip Code   Pick up

**Need it sooner?**

**All Costs**

Printing Costs:	\$572.00
Rush Charge:	\$0.00
Addons:	\$150.00
Tax:	\$0.00
Shipping:	\$0.00
<b>Total Cost:</b>	<b>\$722.00</b>

Your order qualifies for FREE GROUND SHIPPING



From: Petulia Pugliares <[info@drivelikeyourkidslivehere.com](mailto:info@drivelikeyourkidslivehere.com)>  
To: Robert wagne  
Date: 10/06/2021 11:36 AM CDT  
Subject: Re: Drive Like Your Kids Live Here

Hello Robert,

It is good to hear from you again, thank you for your order and your support. All of our yard/lawn signs include wire stands for posting, and all bulk orders include shipping cost.

See below for your order total:

100 Quantity / 18"x24" Drive Like Your Kids Live Here yard sign including wire stand  
\$7 each x 100 = \$700.00 Total

To proceed with your order, please provide a shipping address. An electronic invoice with your order details will be sent for payment processing. Shipping and handling at this time is approximately 10-14 business days. Feel free to contact me if you have any questions.

Thank you,

Petulia Pugliares  
Drive Like Your Kids Live Here  
PO Box 290149  
Wethersfield, CT 06129  
[www.drivelikeyourkidslivehere.com](http://www.drivelikeyourkidslivehere.com)



On Wed, Oct 6, 2021 at 12:00 PM Robert wagne wrote:

Contact Name: Robert wagner

Email Address: XXXXXXXXXXXXXXX

We are getting ready to order 100 DLYKLH signs for the Village of Villa Park (IL). In a previous e-mail you indicated the cost would be \$7 per sign for an order of 100 or more. I assume that includes the "wire" that goes inside the corrugated plastic sign. Your web site states shipping is included. Can you provide the total cost for 100 signs. Do you have a phone number in case we have additional questions?

## **For Immediate Release...**

In an effort to remind drivers to be vigilant and obey traffic laws and to slow down and obey posted speeds, the Villa Park Traffic and Safety Commission has initiated a pilot program to distribute a limited number of special yard signs. The 18" x 24" yard signs are red and white and read "Drive Like Your Kids Live Here."

Signs can be picked up in the lobby of the Villa Park Police Station at 40 S. Ardmore Monday through Friday between 7 AM and 7 PM. Residents are asked to display the signs in keeping with village code and to limit their requests to one sign per household. Signs may go quickly so please call the Villa Park Police Department non-emergency number at 630-834-7447 to confirm availability.