Next Ord. No. 4468
Next Reso. No. 25010

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

March 10, 2025 **7:00 PM**

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky
Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Public Comments on Agenda Items

5. Public Comments on Non-Agenda Items

6. Executive Session

a. Pursuant to 5ILCS 120/2
(c) (11) regarding litigation, when action against, affecting or on behalf of the Village has been filed and is pending before a court or when the Village finds that an action is probable or imminent.

7. Proclamations

8. Presentation

9. Appointment to Commission

a. Appointment of Carlus Jackson as Commissioner of the Community F.U.N. Commission for a term upon being sworn in to April 30, 2026.

10. Consent Agenda

a. Bill Listings for the weeks of February 25, 2025 & March 3, 2025 in the amount of $817,485.43.

b. Approval of the Minutes of the Village Board of Trustees Meeting held on February 24, 2025.

11. Ordinance for First Reading

a. An Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Chapter 3 of the Villa Park Municipal Code Relating to Liquor Licenses and Video Gaming Terminal Fees

This Ordinance amends Chapter 3 Sec. 3-320. - Forfeiture of license for failure to conduct business, and Sec. 3-409. - Gambling, entertainment and dancing. Staff recommends approval of the Ordinance.

b. An Ordinance Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in order to Decrease By One The Maximum Number of Licenses Permitted under the Class D Liquor License Classification

This Ordinance reduces the total number of Class D Liquor Licenses by 1 for the 7-Eleven at 54 S Villa Ave. The owner of the license is no longer operating a business at this address and therefore the license must be forfeited. Staff recommends approval of the ordinance.

12. Ordinance for Second Reading

a. An Ordinance Amending Section 3-313(A) in order to Increase the Class AA License by 1 and Reduce the Class AAA License by 1

This Ordinance increases by one of AA (Tavern, unlimited) licenses and simultaneously decreases by one the number of AAA (Tavern, beer and wine only) licenses. The business at 357 S Ardmore Ave, Mortadeli, currently holds a Class AAA liquor license which allows sale of beer and wine only for consumption on premise and retail of original packaged sales. The owner has requested a change to a Class AA license for the sale of alcoholic liquors for consumption on premise and the sale of any alcoholic liquors at retail in original packages for consumption off premise. There are currently no available Class AA liquor licenses.

13. Ordinances

a. An Ordinance of the Village of Villa Park Granting the Approval of a Special Use for a Vehicle Body and Paint Finishing Shop for Tenant Space B at the Property Commonly Known as 600 N. Villa Avenue, Villa Park, Illinois

This Ordinance approves Petition PZ-25-02 for a Special Use for a Vehicle Body and Paint Finishing Shop use located at 620 N Villa Ave per Exhibit A. Auto and truck repair is a use by right in M-1. Auto or truck body repair and painting requires a special use permit. The Planning and Zoning Commission unanimously recommended approval by a vote of 7-0.

b. An Ordinance of the Village of Villa Park Suspending Application of Chapter 15, Article III, Section 15-302 of the Villa Park Municipal Code In Order To Implement the Village's No-Mow Until Mother's Day Program

This Ordinance would suspend the enforcement of Municipal Code Chapter 15, Article III - Weeds Section 15-302 Prohibited; nuisance declared until May 11, 2025. This Ordinance is an annual requirement for the No Mow until Mother's Day Pollinator Program. No enforcement would occur for excessive heights of weeds, plants and grass as nuisances during this period. Staff recommend passage of the Ordinance, as this is part of the reoccurring "No Mow until Mother's Day Pollinator Program".

14. Resolutions

a. A Resolution Adopting a Village of Villa Park Travel Policy

This proposed Resolution approves a comprehensive update to the Village's Travel and Training Policy, last updated in September 2017. Staff recommends approval of the Resolution.

b. A Resolution Approving and Authorizing the Execution of a Memorandum of Understanding between the Village of Villa Park Police Department and the Northeast DuPage Family and Youth Services

This Resolution authorizes the Village Manager to execute a Memorandum of Understanding with the Northeast DuPage Family and Youth Services (NEDFYS) to mutually promote the mental health and social services needs of Villa Park residents. The Village of Villa Park agrees to pay NEDFYS an amount not to exceed $34,091.62 as part of this MOU. Staff recommends passage of the Resolution.

c. Resolution for the use of Motor Fuel Tax for General Street Maintenance Section 25-00000-00-GM

The Village utilizes Motor Fuel Tax (MFT) funds to help fund the general maintenance activities on the Village roadways for the cost of personnel and materials. This includes the purchase of salt, gravel, asphalt materials, sign materials, and roadway paint for crosswalks, along with the cost of personnel and equipment to perform MFT-qualified work. The approved FY25 Budget has planned MFT expenditures of $1,097,500 for general maintenance; this resolution is required to use those funds. Staff recommends approval of this resolution.

d. A Resolution Of The Village Of Villa Park, Dupage County, Illinois, Waiving Bid And Approving The Purchase Of A 2024 Ford E450/Starcraft Allstar Paratransit Bus From Midwest Transist Equipment, Inc, Of Kankakee, IL, For $117,600.00

The following resolution authorizes the Village Manager to execute a purchase order to obtain a 2024 Ford EE450/Starcraft Allstar Paratransit Bus from Midwest Transit Equipment, Inc. of Kankakee, IL in the amount of $117,600. This paratransit bus will replace the current 2008 Ford Elkhart Coach Shuttle Bus utilized by the Village's Recreation Department. Due to the specific nature of the bus and the availability of buses, a formal competitive bid process was not used. Instead, staff sought pricing from three vendors that had buses available, and Midwest Transit had the lowest price for similar model buses. Staff recommends approval of the resolution.

15. Unfinished Business

a. Garbage Cans along the Ardmore business district

16. New Business

a. Rules of Order and Procedure

A request was made to discuss certain topics related to the Rules of Order and Procedure (ROP). A draft of possible amendments is included to serve as a point of discussion. If the Board wishes to make changes, the ROP can be amended by a motion that is seconded and approved by a majority of the Board. The changes will go into effect at the next meeting.

b. Dog Park Discussion

c. Report on Traffic Signal at Westmore-Meyers Road and Highridge Road in Lombard, Illinois

17. Village Commission Reports

18. Village Clerk's Report

19. Village Trustees' Report

20. Village President's Report

21. Village Manager's Report

a. Updated Financial Reports

22. Executive Session

a. Pursuant to 5 ILCS 120/2
(c) (1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

b. Pursuant to 5 ILCS 120/2
(c) (2) collective negotiating matters between the public body and its employees or their representative or deliberations concerning salary schedules for one or more classes of employees.

23. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

BILL LISTING TO BE PRESENTED TO THE BOARD OF TRUSTEES ON 03.10.25

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 02/25/2025 - 03/03/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT VENDOR CODES: 000005, 000030, 000033, 000043, 000049 (1979 more)

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 000					
10-000-130204	GROUP INSURANCE REC	BESTCO BENEFIT PLANS LLC	RETIREE MEDICARE SUPPLEMENTAL	1,960.75	None
10-000-210508	ESCROW: P. W. PROJECTS	TOM MACCHIONE	136 E WASHINGTON - BOND RELEASE	11,822.00	None
			Total Department 000	13,782.75	
Department: 110 PUBLIC AFFAIRS					
10-110-521100	LEGAL SERVICES FOR WAWAK J	GARDINER KOCH WEISBERG	WAWAK FEES - JANUARY 2025	465.00	None
10-110-521100	LEGAL SERVICES - JAN 2025	ROBBINS SCHWARTZ	DREAMLAND SETTLEMENT - JAN. 2025 FEES	53.75	None
10-110-521100	LEGAL SERVICES	ROBBINS SCHWARTZ	MULAWA V. VPCED	376.25	None
10-110-521102	ADJUDICATION JANUARY 2025	OTTOSEN DINOLFO	ADJUDICATION JANUARY 2025	1,057.50	None
			Total Department 110 PUBLIC AFFAIRS	1,952.50	
Department: 121 MANAGER-IT					
10-121-527001	MDT - COMPUTER DOCK AND MO	FLEET SAFETY SUPPLY	MDT - COMPUTER DOCK AND MOUNTING	1,028.93	None
10-121-529901	MONTHLY TIMEPRO FEE	COMMEG SYSTEMS INC	TIMEPRO	688.00	None
			Total Department 121 MANAGER-IT	1,716.93	
Department: 130 FINANCE					
10-130-529900	OTHER CONTRACTUAL SERVICES	CONNECT SEARCH LLC	FINANCE FRONT DESK	1,664.10	None
10-130-529900	OTHER CONTRACTUAL SERVICES	CONNECT SEARCH LLC	FINANCE FRONT DESK SUPPORT	684.00	None
			Total Department 130 FINANCE	2,348.10	
Department: 140 COMMUNITY DEVELOPMENT					
10-140-528500	CONTRACTUAL PLAN REVIEW	PARAMEDIC SERVICES OF ILLI	PLAN REVIEW 201 E NORTH AVE	4,420.00	None
10-140-529900	CD LIENS	DUPAGE COUNTY RECORDER	CD LIENS	684.00	None
10-140-529900	CD LIEN RELEASE	DUPAGE COUNTY RECORDER	CD RELEASES	57.00	None
			Total Department 140 COMMUNITY DEVELOPMENT	5,161.00	
Department: 150 CENTRAL SERVICES					
10-150-526000	OTHER INSURANCE	IRMA	AD&D VOLUNTEER COVERAGE	850.00	None
10-150-526000	OTHER INSURANCE	IRMA	STORAGE TANK INSURANCE RENEWALS	3,953.29	None
10-150-526100	PD 191 FRONT BUMPER REPAIR	WRECK ROOM INC, THE	PD 191 FRONT BUMPER REPAIRS	3,167.00	None
10-150-526100	PD CAR 189 RESTICKER RIGHT	CAR REFLECTIONS	PD CAR 189 RESTICKER RIGHT SIDE	475.00	None
10-150-526100	INSURANCE CLAIM LOSSES	IRMA	JANUARY CLAIM DEDUCTIBLES	12,848.54	None
10-150-526100	INSURANCE CLAIM LOSSES	IRMA	COMMISSIONER BONDS	9.00	None
10-150-527000	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	2,919.46	None
			Total Department 150 CENTRAL SERVICES	24,222.29	
Department: 160 BUILDINGS & GROUNDS					
10-160-529900	PD 03-01/ 05-31 BILLING WI	JOHNSON CONTROLS SECURITY	PD 03-01/ 05-31 BILLING	116.10	None
10-160-529900	VH 03-01/ 05-31 WIRELES MO	JOHNSON CONTROLS SECURITY	VH 03-01/ 05-31 WIRELES MONITOING	164.36	None
10-160-529900	VH SMOKE SYSTEM SENSOR	SMG SECURITY SYSTEMS INC	VH SMOKE SYSTEM SENSOR	577.50	None
10-160-531500	VH PAINT AND WALLPAPER STR	LOMBARD ACE HARDWARE (GENE	VH PAINT AND WALLPAPER STRIP	37.97	None
10-160-539900	SALT FOR SIDAWALKS ICE/SNO	RUSSO'S POWER EQUIPMENT IN	SALT FOR SIDAWALKS ICE/SNOW	416.50	None
10-160-539900	SALT FOR SIDAWALKS ICE/SNO	RUSSO'S POWER EQUIPMENT IN	SALT FOR SIDAWALKS ICE/SNOW	416.50	None
10-160-539900	SALT FOR SIDAWALKS ICE/SNO	RUSSO'S POWER EQUIPMENT IN	SALT FOR SIDAWALKS ICE/SNOW	416.50	None
10-160-539900	SALT FOR SIDAWALKS ICE/SNO	RUSSO'S POWER EQUIPMENT IN	SALT FOR SIDAWALKS ICE/SNOW	775.00	None
			Total Department 160 BUILDINGS & GROUNDS	2,920.43	
Department: 170 COMMUTER PARKING LOT					
10-170-529900	CY25 RIGHT OF WAY RENTAL L	UNION PACIFIC RAILROAD CO	CY25 RIGHT OF WAY RENTAL LEASE AGREEM	1,200.00	None
			Total Department 170 COMMUTER PARKING LOT	1,200.00	

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 180 GARAGE					
10-180-521505	UNIFORMS, RAGS CLEANING	CINTAS CORPORATION	UNIFORMS, RAGS CLEANING	71.63	None
10-180-530200	STOCK CHEMICALS, CLEANERS	1st Ayd Corp	STOCK CHEMICALS, CLEANERS ETC	457.99	None
10-180-530200	HAND CLEANER, PARTS SOLVEN	Zep Products	HAND CLEANER, PARTS SOLVENT, CLEANERS	433.68	None
10-180-530200	HAND CLEANER, PARTS SOLVEN	Zep Products	HAND CLEANER, PARTS SOLVENT, CLEANERS	433.68	None
10-180-530900	DIESEL FUEL NOZZLE, REPLAC	John M Ellsworth Co In	DIESEL FUEL NOZZLE, REPLACEMENT HOSE	222.39	None
10-180-531000	PW 96 GEAR BOX, LIQUID TAN	MONROE TRUCK EQUIPMENT	PW 96 GEAR BOX, LIQUID TANK LID	1,463.48	None
10-180-531000	OXYGEN, ARGON GAS TANK REF	Terrace Supply Company	OXYGEN, ARGON GAS TANK REFILLS	107.47	None
10-180-531000	STOCK HYDRAULI HOSE FITTIN	Carquest 2765	STOCK HYDRAULI HOSE FITTINGS	361.40	None
10-180-531000	PW 49 ENGINE OIL FILTER	Carquest 2765	PW 49 ENGINE OIL FILTER	7.49	None
10-180-531000	FIRE C81 ONBOARD BATTERY C	Amzn Mktp US Ze67e5d00	FIRE C81 ONBOARD BATTERY CHARGER	59.99	None
10-180-531000	STOCK QUARTER FENDER MOUNT	Amzn Mktp US Ze3co7m71	STOCK QUARTER FENDER MOUNTS	39.04	None
10-180-531000	FIRE 10 AMP BATTERY CHARGE	Amazon Reta Zp9hr3bf2	FIRE 10 AMP BATTERY CHARGER	105.99	None
10-180-531000	FIRE DC 82 RELACEMENT TAIL	Amazon Mark Ze59t18e1	FIRE DC 82 RELACEMENT TAIL LIGHT	51.49	None
10-180-531000	PW 17 BATTERIES	Carquest 2765	PW 17 BATTERIES	279.10	None
10-180-531000	FIRE DC82 OIL PRESSURE SWI	Carquest 2765	FIRE DC82 OIL PRESSURE SWITCH	29.82	None
10-180-531000	PW 90 BANJO FITTINGS FOR L	McMaster-Carr	PW 90 BANJO FITTINGS FOR LIQUID SPRAY	112.52	None
10-180-531000	HYDRAULIC HOSE 50 FEET	Carquest 2765	HYDRAULIC HOSE 50 FEET	282.00	None
10-180-531000	PW 93 FLOMETER FOR LIQUID	J. Edinger & Son Inc	PW 93 FLOMETER FOR LIQUID BEET HEAT	535.00	None
10-180-531000	PD 194 AWD MODULE REPLACED	Bcr Automotive Group	PD 194 AWD MODULE REPLACED	794.44	None
10-180-531000	STOCK BATTERIES	Interstate Battery Sys	STOCK BATTERIES	590.80	None
10-180-531000	PW PROJECT 51 ARDMORE FITT	McMaster-Carr	PW PROJECT 51 ARDMORE FITTINGS	199.03	None
10-180-531000	HYDRAULIC FITTINGS FOR STO	Carquest 2765	HYDRAULIC FITTINGS FOR STOCK	42.50	None
10-180-531000	PW 6 ALTERNATOR, STOCK	P & G Keene Electrical	PW 6 ALTERNATOR, STOCK	490.00	None
10-180-531000	STOCK DURANGO REAR PADS AN	Carquest 2765	STOCK DURANGO REAR PADS AND ROTORS	212.82	None
10-180-531000	PARKS 246 HYDRAULIC FITTIN	Bristol Hose	PARKS 246 HYDRAULIC FITTING	27.34	None
10-180-531700	OFFICE SUPPLY INK TONER CA	Amzn Mktp US Ze61g3fg1	OFFICE SUPPLY INK TONER CARTRIDGE	31.99	None
10-180-532200	IMPACT SOCKET HAND TOOLS	Jacob Keller Matco	IMPACT SOCKET HAND TOOLS	36.70	None
10-180-532200	MISC SHOP TOOLS , GRINDING	The Home Depot #1982	MISC SHOP TOOLS , GRINDING DISCS	369.60	None
			Total Department 180 GARAGE	7,849.38	
Department: 201 ADMINISTRATION					
10-201-520201	TRAINING & CONFERENCES	ILLINOIS HOMICIDE	2024 CONF REGISTRATION FOR ILHIA TRAI	1,770.00	None
10-201-521001	TELEPHONE	VERIZON WIRELESS	EMPLOYEE CELL PHONE & POLE CAMERAS	1,143.92	None
			Total Department 201 ADMINISTRATION	2,913.92	
Department: 207 POLICE-RECORDS					
10-207-528007	DUCOMM	DU-COMM	INTERPRETATION SERVICES JANUARY 2025	5.52	None
			Total Department 207 POLICE-RECORDS	5.52	
Department: 208 POLICE-DETECTIVES					
10-208-529908	OTHER CONTRACTUAL SERVICES	T-MOBILE USA (subp)	PHONE DUMP	50.00	None
10-208-529908	OTHER CONTRACTUAL SERVICES	FLOCK SAFETY	SOFTWARE FOR CAMERAS	3,500.00	None
10-208-529908	OTHER CONTRACTUAL SERVICES	EQUIFAX INFORMATION SVCS L	CREDIT CHECKS-DETV USE 1/18-1/17/2025	30.00	None
10-208-529908	OTHER CONTRACTUAL SERVICES	MOTOROLA SOLUTIONS INC	FACIAL RECOGNITION	225.00	None
			Total Department 208 POLICE-DETECTIVES	3,805.00	
Department: 209 POLICE-PATROL					
10-209-529909	OTHER CONTRACTUAL SERVICES	IPSAN	MINI BULLET - 6 MONTHS	72.00	None
10-209-533309	RANGE SUPPLIES	O'HERRON CO INC, RAY	AMMUNITION	6,766.00	None
			Total Department 209 POLICE-PATROL	6,838.00	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 251 PW-ADMN					
10-251-527001	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	221.17	None
10-251-529901	PW#30 TITLE 1 PLATES	ILLINOIS SECRETARY OF STAT	PW#30	173.00	194987
			Total Department 251 PW-ADMN	394.17	
Department: 255 PW-TRAFFIC					
10-255-529925	JANUARY TRAFFIC SIGNAL MAI	H & H ELECTRIC COMPANY	JANUARY TRAFFIC SIGNAL MAINTENANCE	624.00	None
			Total Department 255 PW-TRAFFIC	624.00	
Department: 257 PW-STREET MAINT					
10-257-534127	200.99 TONS OF SAFE-T-SALT	MORTON SALT INC	200.99 TONS OF SAFE-T-SALT	14,853.16	None
10-257-534227	2.00 TONS HIGH PERFORMANCE	DUPAGE MATERIALS COMPANY L	2.00 TONS HIGH PERFORMANCE COLD	320.00	None
			Total Department 257 PW-STREET MAINT	15,173.16	
			Total Fund 10 CORPORATE FUND	90,907.15	
Fund: 11 GENERAL FUND-CAPITAL					
Department: 202 EQUIP & SUPPLIES					
11-202-540102		MIDLAND PLUMBING & SEWER	POLICE DEPARTMENT DRAINAGE LINE REPAI	9,825.00	None Paid; Check #
11-202-540102	CAPITAL OUTLAY	ENTERPRISE FM TRUST	LEASE CHARGE	8,698.35	None
11-202-540102	FIRE STATION 81 RENOVATION	KLUBER INC	FIRE STATION 81 RENOVATION PROJECT, T	2,120.00	None
11-202-540102	KUBOTA RTV-X1100CWL-HS 2YR	RUSSO'S POWER EQUIPMENT IN	2YR WARRANTY	1,350.00	None
11-202-540102	KUBOTA RTV-X1100CWL-HS LOO	RUSSO'S POWER EQUIPMENT IN	KUBOTA RTV-X1100CWL-HS LOOP HANDLE	23.99	None
11-202-540102-035011	CAPITAL OUTLAY	LK ILLINOIS CORP	LIONS REC CENTER DECEMBER '24 CONSTRU	30,308.00	None
11-202-540102-035011	LIONS REC CENTER DECEMBER	GARBE IRON WORKS INC	LIONS REC CENTER DECEMBER 2024 CONSTR	74,126.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	3F CORPORATION	LIONS REC CENTER JANUARY 2025 CONSTRU	55,378.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	AMBER MECHANICAL CONTRACTO	LIONS REC CENTER JANUARY 2025 CONSTRU	52,438.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	THE BOELTER COMPANIES INC	LIONS REC CENTER JANUARY 2025 CONSTRU	6,701.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	BREEZY HILL LANDSCAPING IN	LIONS REC CENTER JANUARY 2025 CONSTRU	13,374.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	CHAMPION DRYWALL INC	LIONS REC CENTER JANUARY 2025 CONSTRU	38,013.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	D & D PLUMBING	LIONS REC CENTER JANUARY 2025 CONSTRU	32,254.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	GC ROOFING LLC	LIONS REC CENTER JANUARY 2025 CONSTRU	70,045.00	None
11-202-540102-035011	LIONS REC CENTER JAN 2025	STRAUB BUILDERS INC	LIONS REC CENTER JANUARY 2025 CONSTRU	152,395.00	None
11-202-540102-035011	LIONS REC CENTER JANUARY 2	J. HAMILTON ELECTRIC CO IN	LIONS REC CENTER JANUARY 2025 CONSTRU	109,190.00	None
11-202-540102-035011	CHAMPION DISHWASHER FOR VP	COOK'S DIRECT INC	DISHWASHER FOR VPRC KITCHEN	7,615.46	None
11-202-540102-035011	OFFICE FURNITURE FOR VPR	VILLA PARK OFFICE EQUIPMEN	OFFICE FURNITURE FOR VPRC	23,239.84	None
11-202-540202	REPLACEMENT OF TWO OVERHEA	ALLIED GARAGE DOOR INC	REPLACEMENT OF TWO OVERHEAD DOORS, ST	20,966.99	None
			Total Department 202 EQUIP & SUPPLIES	708,061.63	
			Total Fund 11 GENERAL FUND-CAPITAL	708,061.63	
Fund: 19 DUI TECHNOLOGY FUND					
Department: 520 CONTRACTUAL					
19-520-540101	DUI TECHNOLOGY CAPITAL OUT	JEFFERY L RICHARDSON; 360	TIRE DEFLATION DEVICE	4,500.00	None
			Total Department 520 CONTRACTUAL	4,500.00	
			Total Fund 19 DUI TECHNOLOGY FUND	4,500.00	
Fund: 26 TIF 6 FUND-NO ARDMORE/VERMONT					
Department: 241 TIF CAPTAL & CONTRACTUAL					
26-241-529901	TAX INCREMENT UNDER GARDEN	AMALGAMATED BANK OF CHICAG	TAX INCREMENT	4,278.47	None
			Total Department 241 TIF CAPTAL & CONTRACTUAL	4,278.47	

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Fund: 26 TIF 6 FUND-NO ARDMORE/VERMONT					
			Total Fund 26 TIF 6 FUND-NO ARDMORE/VERMONT	4,278.47	
Fund: 35 RECREATION FUND					
Department: 201 ADMINISTRATION					
35-201-520201	REIMBURSEMENT FOR CONFEREN	GOLA, GREGORY	REIMBURSEMENT FOR CONFERENCE OUTING	156.13	None
35-201-527001	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	663.52	None
			Total Department 201 ADMINISTRATION	819.65	
Department: 216 PRP-BLDG & GROUNDS					
35-216-529916	VPRC ALARM SYSTEM MONITORI	SMG SECURITY SYSTEMS INC	VPRC ALARM SYSTEM MONITORING	690.00	None
35-216-531516	BOLLARDS FOR VPRC	TRAFFIC SAFETY WAREHOUSE	BOLLARDS FOR VPRC	617.80	None
			Total Department 216 PRP-BLDG & GROUNDS	1,307.80	
Department: 236 PRR-FALL-WNTR-SPRING					
35-236-529936	WINTER SESSION DOG OBEDIEN	DOGS CAN DO LLC	WINTER SESSION DOG OBEDIENCE CLASS	636.30	None
			Total Department 236 PRR-FALL-WNTR-SPRING	636.30	
			Total Fund 35 RECREATION FUND	2,763.75	
Fund: 36 PARKS FUND					
Department: 201 ADMINISTRATION					
36-201-527001	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	176.94	None
			Total Department 201 ADMINISTRATION	176.94	
Department: 202 EQUIP & SUPPLIES					
36-202-532502	SNOW BLOWERS REPLACEMENT P	SHOREWOOD HOME & AUTO INC	SNOW BLOWERS REPLACEMENT PARTS	852.00	None
			Total Department 202 EQUIP & SUPPLIES	852.00	
			Total Fund 36 PARKS FUND	1,028.94	
Fund: 60 STREET IMPROVEMENT FUND					
Department: 202 EQUIP & SUPPLIES					
60-202-521002	DEVICE REIMBURSEMENT - 202	MANTELS, KEVIN	PHONE REIMBURSEMENT - 2025-01	49.98	None
			Total Department 202 EQUIP & SUPPLIES	49.98	
			Total Fund 60 STREET IMPROVEMENT FUND	49.98	
Fund: 68 STORMWATER BUYOUT FUND					
Department: 210 STORM SEWER SEPARATION					
68-210-529210	JACKSON AREA NPDES PERMIT	ILLINOIS EPA	JACKSON AREA NPDES PERMIT FEE	750.00	194988
			Total Department 210 STORM SEWER SEPARATION	750.00	
			Total Fund 68 STORMWATER BUYOUT FUND	750.00	
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-527001	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	221.17	None
82-201-540101	M400 EXTENDED WARRANTY	CORE & MAIN	M400 EXTENDED WARRANTY	2,000.00	None
			Total Department 201 ADMINISTRATION	2,221.17	
Department: 202 EQUIP & SUPPLIES					
82-202-529302	LABORATORY TESTING	PACE ANALYTICAL SERVICES L	GAURD DOG ANNUAL PROGRAM MANAGEMENT F	375.00	None
			Total Department 202 EQUIP & SUPPLIES	375.00	
			Total Fund 82 WATER SUPPLY FUND	2,596.17	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 02/25/2025 - 03/03/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT VENDOR CODES: 000005, 000030, 000033, 000043, 000049 (1979 more)

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-527001	COPIERS/PRINTERS LEASE	GFC LEASING	COPIERS/PRINTERS LEASE	221.17	None
83-201-540101	M400 EXTENDED WARRANTY	CORE & MAIN	M400 EXTENDED WARRANTY	2,000.00	None
			Total Department 201 ADMINISTRATION	2,221.17	
Department: 202 EQUIP & SUPPLIES					
83-202-539902	3-QUICK CONNECT FITTINGS &	STANDARD EQUIPMENT CO	3-QUICK CONNECT FITTINGS & 3-8" CLAMP	328.17	None
			Total Department 202 EQUIP & SUPPLIES	328.17	
			Total Fund 83 WASTEWATER FUND	2,549.34	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		10-000-130204	GROUP INSURANCE REC	1,960.75	
		10-000-210508	ESCROW: P. W. PROJECTS	11,822.00	
		10-110-521100	LEGAL SERVICES	895.00	
		10-110-521102	LEGAL SERVICES-POLICE	1,057.50	
		10-121-527001	MAINT OF OFFICE EQUIPMENT	1,028.93	
		10-121-529901	OTHER CONTRACTUAL SERVICES	688.00	
		10-130-529900	OTHER CONTRACTUAL SERVICES	2,348.10	
		10-140-528500	CONTRACTUAL PLAN REVIEW	4,420.00	
		10-140-529900	OTHER CONTRACTUAL SERVICES	741.00	
		10-150-526000	OTHER INSURANCE	4,803.29	
		10-150-526100	INSURANCE CLAIM LOSSES	16,499.54	
		10-150-527000	MAINT OF OFFICE EQUIPMENT	2,919.46	
		10-160-529900	OTHER CONTRACTUAL SERVICES	857.96	
		10-160-531500	BUILDING MAINT SUPPLIES	37.97	
		10-160-539900	OTHER SUPPLIES	2,024.50	
		10-170-529900	OTHER CONTRACTUAL SERVICES	1,200.00	
		10-180-521505	SHOP SERVICES	71.63	
		10-180-530200	CHEMICALS	1,325.35	
		10-180-530900	GAS & DIESEL FUEL	222.39	
		10-180-531000	MOTOR VEHICLE PARTS & ACCESS	5,791.72	
		10-180-531700	OFFICE SUPPLIES	31.99	
		10-180-532200	HAND TOOLS	406.30	
		10-201-520201	TRAINING & CONFERENCES	1,770.00	
		10-201-521001	TELEPHONE	1,143.92	
		10-207-528007	DUCOMM	5.52	
		10-208-529908	OTHER CONTRACTUAL SERVICES	3,805.00	
		10-209-529909	OTHER CONTRACTUAL SERVICES	72.00	
		10-209-533309	RANGE SUPPLIES	6,766.00	
		10-251-527001	MAINT OF OFFICE EQUIPMENT	221.17	
		10-251-529901	OTHER CONTRACTUAL SERVICES	173.00	
		10-255-529925	OTHER CONTRACTUAL SERVICES	624.00	
		10-257-534127	SALT/CALCIUM CHLORIDE	14,853.16	
		10-257-534227	ASPHALT MIX	320.00	
		11-202-540102	CAPITAL OUTLAY	22,017.34	
		11-202-540102-035011	CAPITAL OUTLAY	665,077.30	
		11-202-540202	NON-CAPITAL OUTLAY	20,966.99	
		19-520-540101	DUI TECHNOLOGY CAPITAL OUTLAY	4,500.00	
		26-241-529901	OTHER CONTRACTUAL SERVICES	4,278.47	
		35-201-520201	TRAINING & CONFERENCES	156.13	
		35-201-527001	MAINT OF OFFICE EQUIPMENT	663.52	
		35-216-529916	OTHER CONTRACTUAL SERVICES	690.00	
		35-216-531516	BUILDING MAINT SUPPLIES	617.80	
		35-236-529936	OTHER CONTRACTUAL SERVICES	636.30	
		36-201-527001	MAINT OF OFFICE EQUIPMENT	176.94	
		36-202-532502	GENERAL EQUIPMENT PARTS	852.00	
		60-202-521002	TELEPHONE	49.98	
		68-210-529210	ENGINEERING SERVICES	750.00	
		82-201-527001	MAINT OF OFFICE EQUIPMENT	221.17	
		82-201-540101	CAPITAL OUTLAY	2,000.00	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 02/25/2025 - 03/03/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT VENDOR CODES: 000005, 000030, 000033, 000043, 000049 (1979 more)

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		82-202-529302	LABORATORY TESTING	375.00	
		83-201-527001	MAINT OF OFFICE EQUIPMENT	221.17	
		83-201-540101	CAPITAL OUTLAY	2,000.00	
		83-202-539902	OTHER SUPPLIES	328.17	
--- TOTALS BY FUND ---					
		10	CORPORATE FUND	90,907.15	
		11	GENERAL FUND-CAPITAL	708,061.63	
		19	DUI TECHNOLOGY FUND	4,500.00	
		26	TIF 6 FUND-NO ARDMORE/VERMONT	4,278.47	
		35	RECREATION FUND	2,763.75	
		36	PARKS FUND	1,028.94	
		60	STREET IMPROVEMENT FUND	49.98	
		68	STORMWATER BUYOUT FUND	750.00	
		82	WATER SUPPLY FUND	2,596.17	
		83	WASTEWATER FUND	2,549.34	
		Total For All Funds:		817,485.43	

Charles Hayward 2/27/25
[illegible] 2/27/25

Next Ord. No. 4468
Next Reso. No. 25009

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

February 24, 2025 **7:00 PM**

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky
Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON FEBRUARY 24, 2025

1. Call to Order – Roll Call.
President Cuzzone called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.
President Cuzzone led the Pledge of Allegiance and said the prayer.

3. Amendments to the Agenda.

4. Public Comments on Agenda Items.
Resident Cheryl Tucker referred to Item 10.a and said she was not in favor of the ordinance. She also referred to Item 13.a and questioned the cost of the engineering service.

5. Public Comments on Non-Agenda Items.
Resident Cheryl Tucker informed residents that the Parks and Recreation Advisory Commission was changing their meeting to March 4 due to the candidate forum being held on March 11.

6. Proclamations.

7. Presentation.

8. Appointment to Commission.

9. Consent Agenda.
9.a. Bill Listings for the week of February 10, 2025 in the amount of $148,317.49 and February 18, 2025 in the amount of $1,118.784.34.
9.b. Approval of the Minutes of the Committee of the Whole and Village Board of Trustees Meetings held on February 10, 2025.
Motion to approve Consent Agenda was made by Trustee Corkery and seconded by Trustee Alfano. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Kumar, Cordova, Alfano, Kozar, Corkery and President Cuzzone. There were no nays. Motion carried.

10. Ordinance for First Reading.
10.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 3-313(A) in order to Increase the Class AA License by 1 and Reduce the Class AAA License by 1.
This ordinance increases by one of AA (Tavern, unlimited) licenses and simultaneously decreases by one the number of AAA (Tavern, beer and wine only) licenses. The business at 357 S. Ardmore Avenue, Mortadeli, currently holds a

Class AAA license which allows sale of beer and wine only for consumption on premise and retail of original packaged sales. The owner has requested a change to a Class AA license for the sale of alcoholic liquors for consumption on premise and the sale of any alcoholic liquor at retail in original packages for consumption off premise. There are currently no available Class AA liquor licenses. Staff recommends approval of this ordinance.
Motion to waive first reading was made by Trustee Cordova and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied four (4) ayes made by Trustees Kumar, Cordova, Corkery and President Cuzzone and three (3) nays made by Trustees Alfano, Kozar and Patrick.
Motion to approve the ordinance was made by Trustee Corkery and seconded by Trustee Cordova. Business owner Maryann Delulio provided information on the reasons for requesting the Class AA license. Discussion ensued on the prospect of additional gaming in the Village and increasing liquor licenses. Community and Economic Development Director McLaughlin provided clarification on the liquor licenses.
Motion by Trustee Patrick to postpone the ordinance to the March 10 meeting and seconded by Trustee Alfano. Discussion ensued. Motion by Trustee Kozar to postpone the ordinance to the May 19 meeting and seconded by Trustee Alfano. Discussion ensued. Roll call vote on the amended motion tallied seven (7) nays made by Trustees Alfano, Corkery, Cordova, Patrick, Kozar, Kumar and President Cuzzone. Motion failed.
Roll call vote on the motion to postpone to March 10 tallied five (5) ayes made by Trustees Kozar, Kumar, Alfano, Patrick and President Cuzzone and two (2) nays made by Trustees Corkery and Cordova.

11. Ordinance for Second Reading.

12. Ordinances.

13. Resolutions.
13.a. A Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Consulting Engineering Services Agreement with Baxter & Woodman, Inc. of Crystal Lake, Illinois, for Professional Consulting Engineering Services for the TIF 5 Parking Lot Modifications – Phase I and Phase II, in an Amount Not to Exceed $143,410.00.
This is a resolution to authorize the Village Manager to execute a professional engineering agreement with Baxter & Woodman, Inc. of Crystal Lake, Illinois, for the Phase I (preliminary engineering) and Phase II (construction drawings) engineering services for the Museum Parking Lot and Surrounding Area Project in an amount not to exceed $143,410.00. This item is budgeted in TIF 5 – Engineering Services. Staff recommends approval.
Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Corkery. Director McLaughlin provided additional information on the engineering services and the project. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Kumar, Patrick, Alfano, Kozar, Corkery and President Cuzzone. There were no nays. Motion carried.

14. Unfinished Business.
Trustee Alfano asked about printed copies of the budget. Manager Harline provided the information.

15. New Business.
Trustee Kozar reviewed a list of items he would like on the agenda and for discussion.
Trustee Kumar referred to the homeless sleeping in the train station.
Police Chief Rivas responded to the situation and explained some of the issues involved in dealing with the homeless.

16. Village Commission Reports.
16.a. Community F.U.N. Commission
Acceptance of minutes from the meeting held on November 26, 2024.
16.b. Video Production Commission
Acceptance of minutes of the meeting held on December 11, 2024.
16.c. Bike, Pedestrian and Transit Sub-Committee
Acceptance of minutes of the meeting held on November 21, 2024.
16.d. Parks and Recreation Advisory Commission
Acceptance of minutes of the meeting held on January 11, 2025.

17. Village Clerk's Report.
Clerk Korynecky had no report.

18. Village Trustees' Report.
Trustee Patrick gave a report.
Trustee Cordova gave a report.
Trustee Kozar gave a report.
Trustee Alfano gave a report.
Trustee Kumar gave a report.
Trustee Corkery had no report.

19. Village President's Report.
President Cuzzone announced Coffee with the Board on March 1 at 9 a.m. at Village Hall. He also referred to road closures on Madison. Public Works Director Guerra provided additional details of the street project and road closures.

20. Village Manager's Report.
20.a. 2024 Quarterly Finance Report and January 2025 Report.
Finance Director Howard provided an overview of the reports and responded to questions from the Board.
Manager Harline referred to setting up one-on-one meetings with the Trustees and the upcoming Committee of the Whole meeting on lead service lines. He also commented on the February 10 Board meeting.

21. Executive Session.
21.a. Pursuant to 5 ILCS 120/2:
(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
Motion to approve Executive Session was made by Trustee Kozar and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cordova, Corkery, Alfano, Kozar, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

22. Adjournment.
Motion to adjourn was made by Trustee Alfano and seconded by Trustee Kozar. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 11:19 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

MEMORANDUM

TO:	Village Board of Trustees
FROM:	Marc Mclaughlin, Director
DATE:	March 10, 2025
SUBJECT:	An Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Chapter 3 of the Villa Park Municipal Code Relating to Liquor Licenses and Video Gaming Terminal Fees

RECOMMENDED ACTION:
This Ordinance amends Chapter 3 Sec. 3-320. - Forfeiture of license for failure to conduct business, and Sec. 3-409. - Gambling, entertainment and dancing. Staff recommends approval of the Ordinance.

BACKGROUND:
This is an Ordinance which approves two amendments to the Alcoholic Liquor Chapter of the Municipal Code. The first is the removal of the clause which automatically terminates a liquor license if it is not used (serving or selling liquor) for a 90-day period. The second increases the licensing fee to operate a video gaming terminal from $25 to $250, per machine.

DISCUSSION:
Section 3-320 Forfeiture of license for failure to conduct business has been a problematic clause in our municipal code, as it requires new businesses to be fully leased, permitted, and built out prior to issuing a liquor license. The ability to ensure a liquor license before significant dollars are spent on a new business will remove 1 of the risks associated with starting a new business. Sec. 3-409. - Gambling, entertainment and dancing has a licensing fee for gaming terminals that is capped per State Statutes. Our current code reflects the original dollar amount of $25, which was established when video gaming first began in Illinois. Since then, the State has increased the maximum licensing fee to $250. This ordinance addressed two immediate concerns, but a more comprehensive amendment to Chapter 3 Alcohiolic Liquor is planned for June or July COW.

Ordinance No. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS AMENDING CHAPTER 3 OF THE VILLA PARK MUNICIPAL CODE RELATING TO LIQUOR LICENSES AND VIDEO GAMING TERMINAL FEES

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the *"Village")* is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, Article IV of the Liquor Control Act (235 ILCS 5/4-1) authorizes the Village to determine the number, kind and classification of licenses for the retail sale of alcoholic liquor; and

WHEREAS, the Village believes it to be in the best interests of its residents and taxpayers to amend the Villa Park Municipal Code; to add one new classification for a liquor license and establish the initial issuance fee and the annual fee for the new classification.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: Section 3-320 of Division I, entitled "Generally", of Article III, entitled "Licenses", of Chapter 3, entitled "Alcoholic Liquor", of the Villa Park Municipal Code is hereby deleted and reserved for future use as set forth below.

Sec. 3-320. ~~-~~ – Reserved ~~Forfeiture of license for failure to conduct business.~~

~~If a retail liquor license is issued in accordance with the provisions of this chapter and held by the licensee for a period exceeding ninety (90) days without having been in actual operation of said business or without having premises approved by the local liquor control commission for the operation of said business at any time during the course of said ninety (90) days, the license so issued shall automatically become null and void.~~

Section 2: Paragraph (3) of Subsection (d), entitled "Video gaming", of Section 3-409, entitled "Gambling, entertainment and dancing", of Article IV, entitled "Operational Rules and Regulations", of Chapter 3, entitled "Alcoholic Liquor" of the Villa Park Municipal Code is hereby amended to read as follows:

Sec. 3-409. - Gambling, entertainment and dancing.

***

(d) Video gaming.

***

(3) The fee to operate a video gaming terminal in the village shall be ~~twenty-five~~two hundred-fifty dollars ($250.00).

***

Section 3: All ordinances or parts of ordinances in conflict with these ordinance revisions and additions are repealed, insofar as a conflict may exist.

Section 4: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of ___________, 2025.

AYES: ___________________________________

NAYS: ___________________________________

ABSENT: ___________________________________

Approved this _____ day of ________________, 2025.

____

Nick Cuzzone, Village President

Attest:

____

Hosanna Korynecky, Village Clerk

Published in pamphlet form:

__________________________, 2025

MEMORANDUM

TO:	Village Board of Trustees
FROM:	Marc Mclaughlin, Director
DATE:	March 10, 2025
SUBJECT:	An Ordinance Amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in order to Decrease By One The Maximum Number of Licenses Permitted under the Class D Liquor License Classification

---

RECOMMENDED ACTION:
This Ordinance reduces the total number of Class D Liquor Licenses by 1 for the 7-Eleven at 54 S Villa Ave. The owner of the license is no longer operating a business at this address and therefore the license must be forfeited. Staff recommends approval of the ordinance.

BACKGROUND:
The Municipal Code implies an autonomic rescind and reduction in the number of liquor licenses available if a business closes or changes ownership. A cleaner method is to follow-up with an Ordinance codifying the change. This Ordinance reduces the number of Class D licenses because of the change in ownership. Staff are in receipt of a new application for a Class D liquor license, pending a successful background check. When ready, they will be in front of the Village Board for an Ordinance to increase Class D by 1.

DISCUSSION:
The 7-Eleven at 54 S Villa Ave had a change in ownership. All package liquor has been pulled from the shelves pending a new liquor license approval.

Ordinance No. _____

AN ORDINANCE AMENDING SECTION 3-313(A) OF CHAPTER 3 OF THE VILLA PARK MUNICIPAL CODE IN ORDER TO DECREASE BY ONE THE MAXIMUM NUMBER OF LICENSES PERMITTED UNDER THE CLASS D LIQUOR LICENSE CLASSIFICATION

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 *et seq*.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and

WHEREAS, the establishment owned by Chetak Motors, Inc., DBA 7-Eleven ("Licensee"), located at 54 S. Villa Avenue, Villa Park, Illinois, is no longer operating and therefore the Class D Liquor License previously issued to the Licensee has been forfeited; and

WHEREAS, the corporate authorities of the Village of Villa Park deem it to be in the best interests of the Village and its residents to amend Section 3-313(a) of Chapter 3 of the Villa Park Municipal Code to reduce the maximum number of Class D Liquor Licenses in order to reflect the recent license forfeiture.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Ordinance No: ______

Class	Maximum Number
D	8

Section 3: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _________, 2025.

AYES: ___________________________________

NAYS: ___________________________________

ABSENT: ___________________________________

Approved this _____ day of __________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

Published in pamphlet form:

_________________, 2025

MEMORANDUM

TO:	Village Board of Trustees
FROM:	Marc Mclaughlin, Director
DATE:	March 10, 2025
SUBJECT:	An Ordinance Amending Section 3-313(A) in order to Increase the Class AA License by 1 and Reduce the Class AAA License by 1

RECOMMENDED ACTION:
This Ordinance increases by one of AA (Tavern, unlimited) licenses and simultaneously decreases by one the number of AAA (Tavern, beer and wine only) licenses. The business at 357 S Ardmore Ave, Mortadeli, currently holds a Class AAA liquor license which allows sale of beer and wine only for consumption on premise and retail of original packaged sales. The owner has requested a change to a Class AA license for the sale of alcoholic liquors for consumption on premise and the sale of any alcoholic liquors at retail in original packages for consumption off premise. There are currently no available Class AA liquor licenses.

BACKGROUND:
Mortadeli has requested the Class AA license to provide a wider offering to their patrons. They have recently completed a build-out and expansion of the dining area to the unit next door and have included a bar with seating in those plans. The only change with this request is beer and wine to full liquor. This is not the first business that has requested the change from beer and wine only to full liquor, DeVine was awarded their new license in December 2023. Additionally, Staff has had conversations with other liquor license holders about requesting the same change. This item was up for first read on February 24, 2024.

DISCUSSION:
If approved, the number of Class AA licenses will be increased from ten (10) to eleven (11) and the number of Class AAA licenses will be reduced from three (3) to two (2).

Class AA—Tavern, unrestricted: Class AA licenses shall authorize the sale at retail of alcoholic liquors for consumption on the premises described in the license and the sale of any alcoholic liquor at retail in original packages for consumption off the premises.

Class AAA—Tavern, beer and wine only: Class AAA licenses shall authorize the sale at retail of beer and wine only to patrons for consumption on the premises described in the license and the sale of beer and wine at retail in original packages for consumption off the premises.

Ordinance No. _____

AN ORDINANCE AMENDING SECTION 3-313(A) OF CHAPTER 3 OF THE VILLA PARK MUNICIPAL CODE IN ORDER TO INCREASE BY ONE THE MAXIMUM NUMBER OF LICENSES PERMITTED UNDER THE CLASS AA LIQUOR LICENSE CLASSIFICATION AND REDUCE BY ONE THE CLASS AAA LIQUOR LICENSE CLASSIFICATION

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 *et seq*.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Maryann Delulio, owner of Mortadeli, for 357 S. Ardmore Avenue subject to the Village Board's approval to increase the number of available liquor licenses under the Class AA license classification for the sale at retail of alcoholic liquors for consumption on the premises and the sale of any alcoholic liquor at retail in original packages for consumption off the premises and reduce by one Class AAA license classification for the sale of beer and wine only for consumption on the premises and for sale of beer and wine only in original packages for consumption off the premises.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Class	Maximum Number
AAA	2
AA	11

Section 3: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Ordinance No: ______

Passed this _____ day of _________, 2025.

AYES: ___________________________________

NAYS: ___________________________________

ABSENT: ___________________________________

Approved this _____ day of __________, 2025.

____

Nick Cuzzone, Village President

Attest:

____

Hosanna Korynecky, Village Clerk

Published in pamphlet form:

_________________, 2025

MEMORANDUM

TO: Village Board of Trustees

FROM: Marc Mclaughlin, Director

DATE: March 10, 2025

SUBJECT: An Ordinance of the Village of Villa Park Granting the Approval of a Special Use for a Vehicle Body and Paint Finishing Shop for Tenant Space B at the Property Commonly Known as 600 N. Villa Avenue, Villa Park, Illinois

---

RECOMMENDED ACTION:
This Ordinance approves Petition PZ-25-02 for a Special Use for a Vehicle Body and Paint Finishing Shop use located at 620 N Villa Ave per Exhibit A. Auto and truck repair is a use by right in M-1. Auto or truck body repair and painting requires a special use permit. The Planning and Zoning Commission unanimously recommended approval by a vote of 7-0.

BACKGROUND:
The Subject Property includes a large existing multi-tenant industrial building with ample parking. A Vehicle Body and Paint Finishing Shop for a trailer truck repair company proposes to occupy tenant space B. This is the same site that Rose Paving at 600 N Villa Ave is occupying. The subject property is within the M-1 Light Industrial District.

DISCUSSION:
The Planning and Zoning Commission held a public hearing on February 13, 2025 where they unanimously recommended approval of the request by a vote of 7-0.

Ordinance No. _______

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS, GRANTING THE APPROVAL OF A SPECIAL USE FOR A VEHICLE BODY AND PAINT FINISHING SHOP FOR TENANT SPACE B AT THE PROPERTY COMMONLY KNOWN AS 600 N. VILLA AVENUE, VILLA PARK, ILLINOIS

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq*.), the President and Board of Trustees of the Village (the "Corporate Authorities") may provide for zoning to regulate the development and use of real estate within its borders; and

WHEREAS, the Village has heretofore adopted an ordinance, entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "Zoning Ordinance"); and

WHEREAS, Section 11.4, entitled "Special Uses," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance specifically allows for the right to request for a Special Use; and

WHEREAS, Wladyslaw Chlebek ("Petitioner"), on behalf of Tomasz Rzedzian, the owner of the Subject Property described below, submitted an application requesting approval of special use permit for a Vehicle Body and Paint Finishing Shop ("Special Use") as part of the operation of a permitted trailer truck repair business in the M-1 Light Industrial District, in tenant space B at the property legally described as follows:

> VILLA MANOR ADDITION BEING A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.
>
> Commonly known as 600 N. Villa Avenue, Villa Park, Illinois 60181; Property Index Number 06-03-107-017 (the "Subject Property"); and

WHEREAS, the Subject Property is located within the M-1 Light Industrial District of the Village of Villa Park, and in accordance with Table 6-1 of Article 6 of the Zoning Ordinance, the operation of a vehicle body and paint finishing shop within the M-1 District requires the review and approval of a Special Use; and

WHEREAS, on February 13, 2025, the Zoning and Planning Commission conducted a public hearing at the Villa Park Village Hall, 20 S. Ardmore Street, Villa Park, Illinois 60181, in connection with the aforesaid application, after proper notice of said hearing was duly given; and

WHEREAS, after taking into consideration all evidence and testimony presented at the public hearing, the Planning and Zoning Commission reviewed the standards set forth in Section 11.4, entitled "Special Uses," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance, and on February 13, 2025, voted with seven (7) in favor and zero (0) opposed, to recommend approval of the requested Special Use; and

WHEREAS, the Corporate Authorities of the Village of Villa Park have considered the recommendations of the Planning and Zoning Commission; and

WHEREAS, the Subject Property has met all applicable requirements of Section 11.4, entitled "Special Uses," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preamble clauses to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: The Corporate Authorities determine that the requested Special Use for the Subject Property is consistent with and in substantial compliance with all Village Board policies and plans and that the Petitioner has presented evidence to support each of the following conclusions:

A. That the proposed use for the operation of a Vehicle Body and Paint Finishing Shop is expressly authorized as a Special Use and the operation of a trailer truck repair business is permitted;

B. That the proposed use at the proposed location is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;

C. That the proposed use will not, in the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity;

D. That approval of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;

E. That the proposed Special Use will be served by adequate utilities, access roads, parking, drainage and other important and necessary facilities, infrastructure and community services; and

F. That the proposed Special Use complies with all applicable regulations of the Zoning Ordinance except as expressly approved in accordance with the procedures of this Zoning Ordinance.

Section 3: The Special Use request, per Section 11.4, as set forth in Table 6-1, of the Zoning Ordinance of the Village of Villa Park is hereby granted with respect to the Subject Property for a Vehicle Body and Paint Finishing Shop as part of its operation of a trailer truck repair business.

Section 4: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

<u>Section 5</u>: That this Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed this _____ day of ___________, 2025.

AYES: ___________________________________
NAYS: ___________________________________
ABSENT: ___________________________________

Approved this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

Published in pamphlet form:

__________________________, 2025

SITE DATA

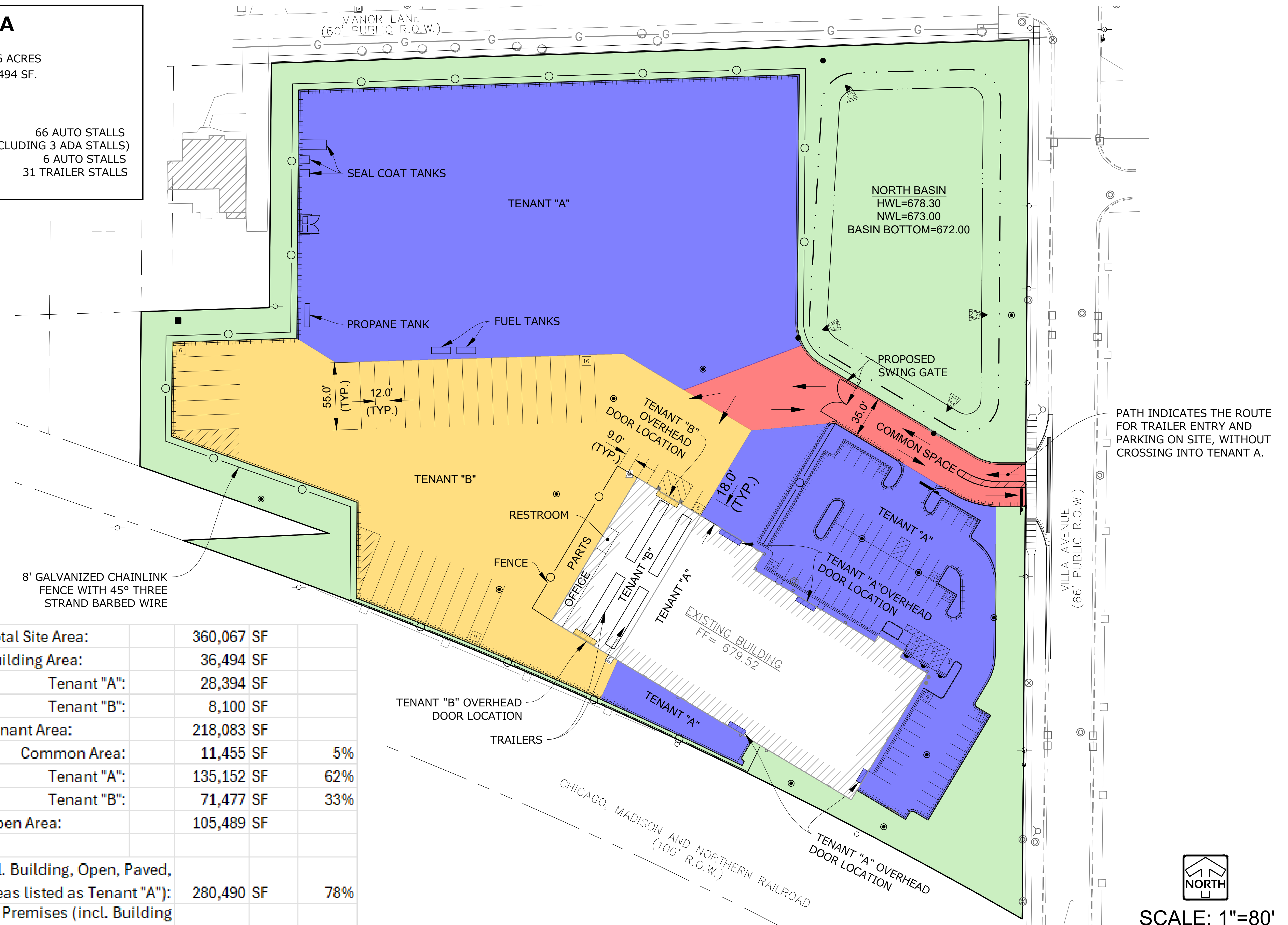
SITE AREA: 8.266 ACRES
EXISTING BUILDING FOOTPRINT: ±36,494 SF.

PARKING PROVIDED

TENANT A AUTO:	66 AUTO STALLS (INCLUDING 3 ADA STALLS)
TENANT B AUTO:	6 AUTO STALLS
TENANT B TRAILER:	31 TRAILER STALLS

LEGEND

- COMMON SPACE
- TENANT "A"
- TENANT "B"
- OPEN SPACE
- TENANT "A" OVERHEAD DOOR
- TENANT "B" OVERHEAD DOOR



Total Site Area:	360,067	SF	
Building Area:	36,494	SF	
Tenant "A":	28,394	SF	
Tenant "B":	8,100	SF	
Tenant Area:	218,083	SF	
Common Area:	11,455	SF	5%
Tenant "A":	135,152	SF	62%
Tenant "B":	71,477	SF	33%
Open Area:	105,489	SF	
Tenant "A" Premises (incl. Building, Open, Paved, Common Area and all other areas listed as Tenant "A"):	280,490	SF	78%
Tenant "B" Premises (incl. Building and all areas listed as Tenant "B"):	79,577	SF	22%

NORTH VILLA AVENUE - TENANT AREA EXHIBIT

JOB NO. 3066.00-IL 01/29/2025

PINNACLE ENGINEERING GROUP
1051 E. MAIN STREET | SUITE 217 | EAST DUNDEE, IL 60118 | WWW.PINNACLE-ENGR.COM | CHICAGO@PINNACLE-ENGR.COM

PLAN | DESIGN | DELIVER

MEMORANDUM

TO:	Village Board of Trustees
FROM:	Marc Mclaughlin, Director
DATE:	March 10, 2025
SUBJECT:	An Ordinance of the Village of Villa Park Suspending Application of Chapter 15, Article III, Section 15-302 of the Villa Park Municipal Code In Order To Implement the Village's No-Mow Until Mother's Day Program

---

RECOMMENDED ACTION:
This Ordinance would suspend the enforcement of Municipal Code Chapter 15, Article III - Weeds Section 15-302 Prohibited; nuisance declared until May 11, 2025. This Ordinance is an annual requirement for the No Mow until Mother's Day Pollinator Program. No enforcement would occur for excessive heights of weeds, plants and grass as nuisances during this period. Staff recommend passage of the Ordinance, as this is part of the reoccurring "No Mow until Mother's Day Pollinator Program".

BACKGROUND:
The Village of Villa Park recognizes the No Mow until Mother’s Day Pollinator Program to actively promote and educate the community about the critical period of pollinator emergence, generation of crucial pollinator-supporting habitat, and early spring foraging opportunities.

Last year, the Village adopted and created the No Mow until Mother’s Day Pollinator Program, which requires an annual ordinance suspending enforcement of Article III Section 15-302 Prohibited; nuisance declared.

DISCUSSION:
The Village has signs created and ready for pick-up by residents who would like to participate in the program. The signs are available at no cost and are the same used for the program last year. Additionally, registration is not required.

Ordinance No. _______

AN ORDINANCE OF THE VILLAGE OF VILLA PARK SUSPENDING APPLICATION OF CHAPTER 15, ARTICLE III, SECTION 15-302 OF THE VILLA PARK MUNICIPAL CODE IN ORDER TO IMPLEMENT THE VILLAGE'S NO-MOW UNTIL MOTHER'S DAY POLLINATOR PROGRAM

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village of Villa Park, in concert with the Environmental Concerns Commission, has established a No-Mow Until Mother's Day Pollinator Program to actively promote and educate the community about the critical period of pollinator emergence, generation of crucial pollinator-supporting habitat, and early spring foraging opportunities, and

WHEREAS, the corporate authorities of the Village find and determine that it is in the best interest of the Village to suspend application of Section 15-302, of Article III, of Chapter 15 of the Villa Park Municipal Code until May 11 2025, in order to implement the Village's established No-Mow Until Mother's Day Pollinator Program.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

<u>Section 1</u>: That Section 15-302, entitled "Prohibited; nuisance declared", of Article III, entitled "Weeds", of Chapter 15, entitled "Nuisances" of the Villa Park Municipal Code shall be suspended until May 11, 2025, in order to implement the Village's No-Mow Until Mother's Day Pollinator Program.

<u>Section 2</u>: The employees of the Village of Villa Park are directed to refrain from enforcing Section 15-302, of Article III, of Chapter 15 of the Villa Park Municipal Code until May

11, 2025, and shall take all other actions necessary or reasonably required to carry out or give effect to this Ordinance.

Section 3: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

ADOPTED this _____ day of ___________, 2025.

AYES: ___________________________________
NAYS: ___________________________________
ABSENT: ___________________________________

APPROVED this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

Published in pamphlet form:

_________________, 2025

NO MOW 'TIL MOTHER'S DAY

A VILLAGE OF VILLA PARK ENVIRONMENTAL CONCERNS COMMISSION INITIATIVE

villa park

THE GARDEN VILLAGE

MEMORANDUM

TO:	Village Board of Trustees
FROM:	Suzanne McVey
DATE:	March 10, 2025
SUBJECT:	A Resolution Adopting a Village of Villa Park Travel Policy

---

RECOMMENDED ACTION:
This proposed Resolution approves a comprehensive update to the Village's Travel and Training Policy, last updated in September 2017. Staff recommends approval of the Resolution.

BACKGROUND:
The proposed policy updates the Village's policy as it relates to travel, meal, and lodging expenses of officers and employees. The reimbursement amounts allowed in the previous policy or out of date, do not allow for regional differences, and are fixed and would require almost annual review to stay current. The proposed policy updates the allowable to follow the General Service Administration Per Diem amount and establishes clearer guidelines for travel and reimbursement. The policy adopted herein supersedes and replaces any prior policy or past practice of the Village as it relates to training, travel and reimbursement.

DISCUSSION:

RESOLUTION NO. _______

A RESOLUTION ADOPTING A VILLAGE OF VILLA PARK TRAVEL POLICY

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village is empowered to create policies and procedures to provide for effective government within the Village; and

WHEREAS, the corporate authorities of the Village of Villa Park have determined that it is advisable, necessary and in the public interest to adopt a policy and guidelines governing travel expenses by employees and officers of the Village employees, in accordance with the Local Government Travel Expense Control Act (50 ILCS 150/1 *et seq*.).

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The "Village of Villa Park Travel Policy" attached hereto as Exhibit A is hereby adopted and approved.

Section 2: The Village of Villa Park Travel Policy adopted herein supersedes and replaces any prior policy or past practice of the Village with respect to training, travel and reimbursement

Section 3: This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Passed this _____ day of ___________, 2025.

AYES: ____________________________________
NAYS: ____________________________________
ABSENT: ____________________________________

Approved this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

<u>Exhibit A</u>
Village of Villa Park Travel Policy

VILLAGE OF VILLA PARK TRAVEL POLICY

TRAVEL FOR VILLAGE BUSINESS, TRAINING, OR CONFERENCES

"Travel" means any expenditure directly incident to official travel by employees and officers of the Village involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

Travel is allowed for training, conferences, Village-related association meetings, Village-related trade shows or meetings, or work-related business. Travel must be Village Manager approved prior to commencement.

Travel and Training Authorization

Unless otherwise noted, allowances for travel by personal vehicle will be limited to standard mileage rates for business use as established by the Internal Revenue Service (IRS). Travel allowances for lodging and meal expenses may be limited to per diem rates established by the U.S. General Services Administration (GSA).

Written requests for travel and training authorization should be submitted on the Travel Request Form. Failure to submit required documentation could result in the denial of a request.

Allowances greater than per diem rates established by the GSA may be authorized when lodging and/or meals are secured at a prearranged location such as a hotel where a meeting, conference or training session is held; costs have escalated because of special events or natural disasters; or for other reasons approved by the department director and Village Manager.

Expenses for travel, meals, and lodging for the Village President or any member of the Village Board may only be approved by roll call vote at an open meeting of the Village Board.

Any travel advance will be processed with a Check Request form. Travel advances will require a Travel Request form to be filled out, approved, and attached to the Check Request. The Travel Request form is to be completed after the trip and returned with all required receipts attached.

Maximum Allowable Expenses

Airfare

Village employees are expected to obtain the lowest available airfare that reasonably meets business travel needs. This may require the employee to book flights as far in advance as necessary to avoid premium pricing and to make reasonable adjustments to their travel plans for flights that include a stopover or a connecting flight taking into consideration other travel expenses that may become necessary. Some discounted fares have travel restrictions and may require payment of change or cancellation fees so good business judgment must be exercised when purchasing a non-refundable ticket.

Reimbursement for air travel will be limited to coach or economy-class tickets only. Airline receipts or itineraries must reflect the Village employee's name, flight information, ticket number, airfare amount and form of payment. Fees for the first piece of checked baggage will be eligible for reimbursement only with a receipt or other supporting documentation accepted by the Village. Additional bags or special baggage fees will not be eligible for reimbursement unless approved by the department director prior to travel. In the event that a flight is cancelled, the employee must notify their department director and take appropriate steps to recover any unused fare and bag fees.

~~The maximum allowable reimbursement per travel event for travel, meal and lodging expenses will be the greater of a) $750 for in-state travel, b) $2,000 for out of state travel, or c) the amount detailed in the adopted budget. If the~~

~~total reimbursement request exceeds the maximum allowable reimbursement, that request must be approved by roll call vote of the Village Board at an open meeting in compliance with the Local Government Travel Expense Control Act (the "Act").~~

Meals

The per diem allowance for meals and incidentals (M&IE) while on Village business will follow rates (including applicable tax and tip) determined by the U.S. General Services Administration (GSA). Per diem allowances vary by geographical location. More information to a per diem allowance is available on the GSA website: https://www.gsa.gov/travel/plan-book/per-diem-rates

If the cost of a meal is included in the registration for a seminar or conference, no reimbursement will be made unless dietary or religious reasons prevent the employee from consuming a conference-provided meal. Exemptions require advance approval from the department director. No reimbursement will be provided for meals included in daily lodging rates or for meals provided by an event's sponsor. Expenses for luncheon meetings that are job-related through professional associations may be exempted from the per diem requirements with advance approval from the department director.

Employees must obtain itemized receipts that reflect such standard elements as the date and time of purchase, specific item(s) purchased and related details such as tax and gratuities (if applicable) in order to be eligible for reimbursement. The meal's business purpose and names of other attendees (if applicable) must be documented. Alcoholic beverages, non-alcoholic beer (which may contain up to 0.5% alcohol volume), and cannabis-infused products will not be eligible for reimbursement.

No reimbursement shall be allowed for any entertainment expense, which includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event. Village of Villa Park funds must not be used for personal travel or for travel by members of the employee's party who are not traveling on Village business. Further, employees will not be compensated for personal travel costs incurred in conjunction with business travel.

The following are common expenses that are considered personal and will not be reimbursed:

- Alcoholic beverages, cannabis-infused products, and tobacco products;
- Membership fees to airport clubs;
- Optional baggage insurance;
- Passports;
- Personal vehicle insurance;
- Repairs to personal vehicles that may be damaged while traveling on Village business;
- Car washes and detailing;
- Traffic violations and court costs;
- Gasoline purchases when mileage is reimbursed;
- In-room entertainment (movies, games, etc.);
- Operational

Mileage

Mileage may be reimbursed when the use of a Village vehicle is not reasonable. Employees will carpool to an event whenever practical and reasonable. The reimbursement rate will be the rate established by the IRS. When traveling from home for Village business, the miles normally traveled on an employee's regular commute will offset the miles traveled for reimbursement.

Employees covered by the labor agreements shall be governed by their respective contracts then in effect for purposes of calculating meals. Provisions of contracts in conflict with the Local Government Travel Expense Control

Act shall be governed by State law.

VILLAGE OF VILLA PARK
TRAVEL REQUEST FORM

Updated September 2017

Name:		Event:	
Position:		Purpose:	
Dates of training/travel:			
From:		To:	
Department:		Destination:	
Transportation:		GL Account Number:	

Expense Category	Estimate	Actual	Reimbursement or P-Card?
Prime Transportation			
Lodging			
Event Transportation			
Registration			
Meals*			Reimbursement*
Special Events			
Tips/Gratuities			
Miscellaneous (describe)			
TOTALS			
Budget for this travel			
Total P-Card purchases			
Total for Reimbursement			
Does the cost exceed the amount budgeted?		Yes or No	

If the amount exceeds the maximum allowable reimbursement, any travel expenses or reimbursement must be approved by roll call vote of the Village Board. All Village President and Board member reimbursements must be approved by roll call vote.

**Meal expenses should not be paid using the Village's P-Card, unless it is a bona fide business expense. Meals will be reimbursed according to these rate: https://www.gsa.gov/travel/plan-book/per-diem-rates (tip is included in these amounts).*

Travel Request:

By signing below, the employee/official affirms that he/she has read and understands the Village's travel policy and the Local Government Travel Expense Control Act (50 ILCS 150/) and certify all expenses are allowable.

Employee signature: Date:

Estimate Approval

Department Head Signature: Date:

Village Manager Signature: Date:

Finance Director Signature: Date:

Reimbursement Approval

Department Head Signature: Date:

Village Manager Signature: Date:

Finance Director Signature: Date:

Village Board Roll Call Vote Approval Date: Date:

Resolution No. 17-06

A RESOLUTION OF THE VILLAGE OF VILLA PARK, ILLINOIS, AMENDING ITS TRAVEL EXPENSE REIMBURSEMENT REGULATIONS TO COMPLY WITH THE LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Illinois General Assembly has enacted Public Act 99-0604, effective January 1, 2017, entitled the Local Government Travel Expense Control Act (the "Act"); and,

WHEREAS, the Act requires the Village to regulate the reimbursement of all travel, meal and lodging expenses of its officers and employees; and,

WHEREAS, the Village desires to adopt travel expense reimbursement regulations that include: (1) the types of official business for which travel, meal and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal and lodging expenses supported by the minimum documentation required by the Act; and,

WHEREAS, the Act requires within 60 days of its effective date that no travel expense that exceeds the Village's travel expense reimbursement regulations or travel expense of the President and Board of Trustees (the "Corporate Authorities") shall be approved except by a roll call vote of the Corporate Authorities at an open meeting; and,

WHEREAS, The Act requires within 180 days after its effective date no travel expense reimbursement shall be approve or paid unless in compliance with the Act; and,

WHEREAS, the Corporate Authorities are committed to being fiscally responsible and hereby adopt this Resolution in compliance with the Act.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2: That the *VILLAGE OF VILLA PARK TRAVEL POLICY, ADOPTED AND EFFECTIVE JANUARY 23, 2017*, attached hereto and made a part hereof by reference as Exhibit A, be and is hereby approved as the travel expense reimbursement regulations and procedures for the Village of Villa Park, Illinois.

Section 3: That all prior travel expense reimbursement regulations and procedures in conflict with the policies adopted herein are hereby repealed.

Section 4: This resolution shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this 23rd day of January, 2017

AYES: 5

NAYS: 0

ABSENT: 2

Approved this 23rd day of January, 2017

Village President

Attest:

Village Clerk

CORPORATE SEAL

DU PAGE COUNTY

VILLAGE OF VILLA PARK TRAVEL POLICY
ADOPTED AND EFFECTIVE JANUARY 23, 2017

TRAVEL FOR VILLAGE BUSINESS, TRAININGS, OR CONFERENCES

"Travel" means any expenditure directly incident to official travel by employees and officers of the Village involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

Travel is allowed for trainings, conferences, Village-related association meetings, Village-related trade shows or meetings, or work-related business. Travel must be Village Manager approved prior to commencement.

The maximum allowable reimbursement for travel, meal and lodging expenses will be the amount detailed in the adopted budget less other conference or travel expenses. If there is no detailed budget allocation for the requested travel, or if the total Village cost exceeds the budget allocation, that request must be approved by roll call vote of the Village Board at an open meeting per state law.

No reimbursement shall be allowed for any entertainment expense, which includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

Expenses for travel, meals, and lodging for the Village President or any member of the Village Board may only be approved by roll call vote at an open meeting of the Village Board.

Any travel advance will be processed with a Check Request form. Travel advances will require a Travel Request form to be filled out, approved, and attached to the Check Request. The Travel Request form is to be completed after the trip and returned with all required receipts attached.

Travelers will be cost-conscious for travel, local transportation, and lodging.

Meal expenses during travel should not be charged to the Village's purchasing card. Meals will be reimbursed to the employee after the receipts have been submitted, and only for meals that are not already provided with conference registration. Meals will be reimbursed up to $10 for breakfast, $15 for lunch, and $25 for dinner (tip is included in these amounts). Alcohol beverages will not be reimbursed. Employees will be required to return travel advances that exceed submitted receipts.

Mileage may be reimbursed when the use of a Village vehicle is not reasonable. Employees will carpool to an event whenever practical and reasonable. Reimbursement rate will be the rate established by the IRS. When travelling from home for Village business, the miles normally travelled on an employee's regular commute will offset the miles travelled for reimbursement.

Employees covered by the labor agreements shall be governed by their respective contracts then in effect for purposes of calculating meals. Provisions of contracts in conflict with the Local Government Travel Expense Control Act shall be governed by State law.

VILLAGE OF VILLA PARK
TRAVEL REQUEST FORM

Updated January 2017

Name:		Event:	
Position:		Purpose:	
Dates of training/travel:			
From:		To:	
Department:		Destination:	
Transportation:		GL Account Number:	

Expense Category	**Estimate**	**Actual**	**Reimbursement or P-Card?**
Prime Transportation			
Lodging			
Event Transportation			
Registration			
Meals*			Reimbursement*
Special Events			
Tips/Gratuities			
Miscellaneous (describe)			
TOTALS			
Budget for this travel			
Total P-Card purchases			
Total for Reimbursement			
Does the cost exceed the amount budgeted?		Yes or No	

If the amount exceeds the budget, any travel expenses or reimbursement must be approved by roll call vote of the Village Board. All Village President and Board member reimbursements must be approved by roll call vote.

**Meal expenses should not be paid using the Village's P-Card, unless it is a bona fide business expense. Meals will be reimbursed up to $10 for breakfast, $15 for lunch, and $25 for dinner (tip is included in these amounts).*

Travel Request:

By signing below, the employee/official affirms that he/she has read and understands the Village's travel policy and the Local Government Travel Expense Control Act (50 ILCS 150/) and certify all expenses are allowable.

Employee signature: Date:

Estimate Approval

Department Head Signature: Date:

Village Manager Signature: Date:

Finance Director Signature: Date:

Reimbursement Approval

Department Head Signature: Date:

Village Manager Signature: Date:

Finance Director Signature: Date:

Village Board Roll Call Vote Approval Date: Date:

MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: March 10, 2025

SUBJECT: A Resolution Approving and Authorizing the Execution of a Memorandum of Understanding between the Village of Villa Park Police Department and the Northeast DuPage Family and Youth Services

---

RECOMMENDED ACTION:
This Resolution authorizes the Village Manager to execute a Memorandum of Understanding with the Northeast DuPage Family and Youth Services (NEDFYS) to mutually promote the mental health and social services needs of Villa Park residents. The Village of Villa Park agrees to pay NEDFYS an amount not to exceed $34,091.62 as part of this MOU. Staff recommends passage of the Resolution.

BACKGROUND:
This is the third year of the program that was originally funded by a grant from DuPage County Transformation Partnership funds. This is a partnership between DuPage County, the Tri-Town Y and NEDFYS. The current social worker serving this program is Ashley Patino and she is doing very well.

DISCUSSION:
This MOU provides for funds to assist in covering expenses so that the Villa Park Police and Fire Departments have the services of a social worker to support their work when they encounter behavioral health issues.

RESOLUTION NO. _______

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF VILLA PARK POLICE DEPARTMENT AND NORTHEAST DUPAGE FAMILY AND YOUTH SERVICES

WHEREAS, in the opinion of the majority of the corporate authorities of the Village of Villa Park ("Village"), it is advisable, necessary and in the public interest that the Village of Villa Park Police Department enter into a memorandum of understanding with Northeast DuPage Family and Youth Services in order to mutually promote the mental health and social services needs of the Village's residents.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: That the *Memorandum of Understanding Between Northeast DuPage Family and Youth Services (NEDFYS) and Village of Villa Park/Villa Park Police Department* ("VPPD") ("MOU"), attached hereto as Exhibit "A", is hereby approved, and the Village Manager is authorized to execute said MOU in substantially the form as attached on behalf of the Village.

Section 3: This Resolution shall be in full force and effect from and after its passage and approval in accordance with law.

Passed this _____ day of ___________, 2025.

AYES: ____________________________________
NAYS: ____________________________________
ABSENT: ____________________________________

Approved this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

1268150-1

Resolution No. __________

EXHIBIT A

Memorandum of Understanding Between Northeast DuPage Family and Youth Services (NEDFYS) and Village of Villa Park/Villa Park Police Department ("VPPD")

Memorandum of Understanding
Between Northeast DuPage Family and Youth Services (NEDFYS) and Village of Villa Park/Villa Park Police Department (VPPD)

Overview

Northeast DuPage Family and Youth Services (NEDFYS) is a community-based organization that provides high quality, accessible mental health, and social services to underserved and diverse residents of DuPage County. NEDFYS works with children, adolescents, adults, and families from diverse backgrounds to promote physical and mental wellness, healthy relationships, and cognitive and social skill development.

The Villa Park Police Department's mission is to protect the rights of all persons within its jurisdiction to be free from criminal attack and to be secure in their possessions, and to live in peace.

Together, the Parties enter into this Memorandum of Understanding (MOU) to mutually promote the mental health and social services needs of Villa Park residents.

Term of MOU

The term of this MOU is January 1, 2025-September 15, 2025

Funding for Services

Village of Villa Park agrees to pay NEDFYS an amount not to exceed $34,091.62.

NEDFYS Roles and Responsibilities

Under this MOU, NEDFYS will provide the following mental health and social services to Villa Park Addison residents:

- Short-term counseling sessions to achieve stabilization
- Case management and immediate linkage to community resources
- Follow-up on police referrals for mental health emergencies and ongoing needs
- Provide assistance with DCFS calls
- Provide "walk in" services to community residents during designated office hours
- Domestic violence counseling and resource linkage
- Extended case management for residents with complex and ongoing needs
- Home visits for targeted residents (accompanied by police officers)
- Conduct outreach and provide training to community residents, village officials, and police department staff via community meetings, roll calls, and other scheduled events

VPPD Role and Responsibilities

To facilitate the provision of the above services, the Villa Park Police Department agrees to provide NEDFYS with the following:

- Office and meeting space in the police department to perform administrative and client service functions.
- Police reports and other documentation needed to facilitate proper incident follow-up
- Intermittent use of copy, scan, fax machine located in Records.
- Mailbox in which VPPD officers can place referrals to NEDFYS.

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

_______________________________	_______________________________
	Shannon Hartnett
	Executive Director
Village of Villa Park	NEDFYS
_______________________________	_______________________________
Date	Date

MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Director

DATE: March 10, 2025

SUBJECT: Resolution for the use of Motor Fuel Tax for General Street Maintenance Section 25-00000-00-GM

RECOMMENDED ACTION:
The Village utilizes Motor Fuel Tax (MFT) funds to help fund the general maintenance activities on the Village roadways for the cost of personnel and materials. This includes the purchase of salt, gravel, asphalt materials, sign materials, and roadway paint for crosswalks, along with the cost of personnel and equipment to perform MFT-qualified work. The approved FY25 Budget has planned MFT expenditures of $1,097,500 for general maintenance; this resolution is required to use those funds. Staff recommends approval of this resolution.

BACKGROUND:
The Village has utilized its portion of Motor Fuel Tax funds it receives from the Illinois Department of Transportation to help offset costs of the general funds for the cost of routine road maintenance in the Village. The Village utilizes MFT funds to purchase materials to help repair and patch the roads, such as aggregate base, hot mix asphalt, cold mix asphalt, concrete, street signs, roadway paint for crosswalks, rock salt for plowing, and others. Additionally, MFT funds are utilized to help offer the cost of personnel and equipment that is used when performing work orders that correlate to MFT-approved work. In order to use MFT funds for this associated cost, IDOT requires a resolution approving the use before expending the funds.

DISCUSSION:
MFT expenditures are budgeted in 10.251 Street Administration, 10.255 Street Lights, 10.256 Storm sewers, 10.257 Street Maintenance, and 60.000. and 60.202 Street Improvement. This amount is increased over the previous years as the amount was increased to utilize MFT to cover costs associated with crack fill, roadway striping, and pavement rejuvenation. Motor Fuel Tax Funds can only be spent on roadway maintenance and any money that is not spent will be reallocated back into the reserves of the Village's Motor Fuel Tax Fund.

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
1	DuPage		Original	25-00000-00-GM

BE IT RESOLVED, by the Board (Governing Body Type) of the Village (Local Public Agency Type) of Villa Park (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of One Million Ninety Seven Thousand Five Hundred Dollars ($1,097,500.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/25 (Beginning Date) to 12/31/25 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Villa Park (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Hosanna Korynecky (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Villa Park (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Board (Governing Body Type) of Villa Park (Name of Local Public Agency) at a meeting held on 03/10/25 (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this ______ (Day) day of March 2025 (Month, Year).

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Completed 03/04/25

BLR 14220 (Rev. 12/13/22)

MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Director

DATE: March 10, 2025

SUBJECT: A Resolution Of The Village Of Villa Park, Dupage County, Illinois, Waiving Bid And Approving The Purchase Of A 2024 Ford E450/Starcraft Allstar Paratransit Bus From Midwest Transist Equipment, Inc, Of Kankakee, IL, For $117,600.00

RECOMMENDED ACTION:
The following resolution authorizes the Village Manager to execute a purchase order to obtain a 2024 Ford EE450/Starcraft Allstar Paratransit Bus from Midwest Transit Equipment, Inc. of Kankakee, IL in the amount of $117,600. This paratransit bus will replace the current 2008 Ford Elkhart Coach Shuttle Bus utilized by the Village's Recreation Department. Due to the specific nature of the bus and the availability of buses, a formal competitive bid process was not used. Instead, staff sought pricing from three vendors that had buses available, and Midwest Transit had the lowest price for similar model buses. Staff recommends approval of the resolution.

BACKGROUND:
Currently, the Recreation Department utilizes a 2008 Ford E450 Elkhart Coach Shuttle Bus with over 96,379 miles to provide Village transportation for programs. This bus was purchased used from NEDSRA in May 2017 and is reaching the end of its useful life. Due to the importance of this bus providing safe transportation for participants in Villa Park programs, such as senior citizen trips and special events, staff have been seeking a replacement for the past year. The existing bus is experiencing corrosion on the body panels and around the rear wheelchair lift door. Several cracks are forming in the rear panel and over the rear tires, as well. Staff have reported water leaking from the front overhead area above the driver due to small cracks in fiberglass on the front of the bus while driving the bus. Additionally, the graphics on the bus are starting to bubble due to the corrosion forming behind them, presenting a poor visual of the exterior. Overall, the bus is starting to show its age as the small issues are beginning to grow and limit the staff's ability to adequately maintain the vehicle.

DISCUSSION:
The replacement of the Village Parks and Recreation bus was originally planned as part of the 2024 Enterprise Fleet Management Agreement to be replaced with a similar bus. Due to certain requirements by Enterprise, a suitable replacement bus that meets the needs of the Village could not be achieved, so it was removed from the Enterprise Agreement. The replacement bus was then

planned in the approved 2025 Budget. The Public Works Fleet Department has contacted several paratransit vendors to obtain pricing and availability of a similar 14-passenger with wheelchair mounts and received pricing from three suppliers that had 2024 buses available. Midwest Transit Equipment, Inc. from Kankakee, IL provided the lowest price to the Village. Included in the price was all available fleet incentives and provided for the Ford Governmental discount. This bus will come with a 3-year / 36,000-mile bumper-to-bumper and a 5-year / 60,000-mile powertrain warranty for the Ford E450 chassis along with a 5-year / 100,000-mile warranty on the Starcraft Bus body. While official bids were not sought, based on the pricing staff received from three suppliers, the pricing appears to be reasonable and competitive. Additionally, Midwest Transit Equipment has the vehicle currently on their lot allowing for immediate pickup and not having the delay of up to 6 months for a new order delivery. Due to the supplier's proximity, the staff will pick the vehicle up to save delivery costs.

General Fund Capital (11-202-5401), previously Capital Equipment Fund (65.502.02.401), will be utilized for this purchase. The approved budgeted amount was $140,000.

RESOLUTION NO.________

A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS WAIVING THE BIDDING REQUIREMENTS AND APPROVING THE PURCHASE OF A 2024 FORD E450/STARCRAFT PARATRANSIT BUS FROM MIDWEST TRANSIT EQUIPMENT, INC., IN AN AMOUNT NOT TO EXCEED $117,600.00

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Section 2-220(a)(3) of the Villa Park Municipal Code provides an exemption from bidding requirements wherein the board of trustees, by a two-thirds majority affirmative vote of the members of the village board then holding office, waive the requirements of open and competitive bidding, except in such instances where open and competitive bidding are required by the provisions of section 8-9-1 of the Illinois Municipal Code"; and

WHEREAS, the Villa Park Recreation Department currently utilizes a 2008 Ford Elkhart Coach Shuttle Bus and is near the end of its useful lifecycle due to hours of use, age and cost, and the repair cost has exceeded its replacement life cycle; and

WHEREAS, due to the specific nature of the replacement bus needed and the availability, staff sought pricing from three vendors that had buses available; and

WHEREAS, Midwest Transit Equipment, Inc., of Kankakee, Illinois offers the bus that meets the needs of the Villa Park Recreation Department at the lowest price; and

WHEREAS, it has been determined by the corporate authorities that it is in the best interests of the health, safety, and welfare of the citizens of the Village of Villa Park to waive competitive bidding and purchase one (1) 2024 Ford E450/Starcraft Allstar Paratransit Bus with certain specifications from Midwest Transit Equipment, Inc., of Kankakee, Illinois.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: The corporate authorities of the Village hereby determine that the requirement of competitive bidding under Section 2-220(a)(3) of the Villa Park Municipal Code is hereby waived.

<u>Section 3</u>: The *Retail Order for a New Motor Vehicle,* for the purchase of one (1) 2024 Ford E450/Starcraft Allstar Paratransit Bus with certain specifications from Midwest Transit Equipment, Inc., 146 W. Issert Drive, Kankakee, Illinois 60901 ("Retail Order"), attached hereto as Exhibit A and incorporate herein, is hereby approved.

<u>Section 4</u>: That the Village Manager is authorized to execute said Retail Order in the total amount of One Hundred Seventeen Thousand Six Hundred and 00/110 Dollars ($117,600.00), and such other documents as may be necessary, for the purchase of one (1) 2024 Ford E450/Starcraft Allstar Paratransit Bus from Midwest Transit Equipment, Inc., 146 W. Issert Drive, Kankakee, Illinois 60901.

<u>Section 5</u>: This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _______ day of _______________, 2025, pursuant to a roll call vote as follows:

AYES: ____________________________________

NAYS: ____________________________________

ABSENT: ____________________________________

APPROVED this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

Published in pamphlet form:

__________________________, 2025

EXHIBIT A

Retail Order for a New Motor Vehicle

RESOLUTION NO.______

A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, WAIVING BID AND APPROVING THE PURCHASE OF A 2024 FORD E450/STARCRAFT ALLSTAR PARATRANSIT BUS FROM MIDWEST TRANSIT EQUIPMENT, INC., OF KANKAKEE, ILLINOIS IN THE AMOUT OF $117,600

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and

WHEREAS, Section 2-220(a)(3) of Division 2 of Article II of Chapter 2 of the Villa Park Municipal Code exempts from the competitive bidding requirements purchase orders or contracts of whatever nature, for labor, services or work, where the board of trustees, by a two-thirds majority affirmative vote of its members, waive the requirement of open and competitive bidding; and

WHEREAS, the existing 2008 Ford E450 Elkhart Coach Shuttle Bus has meet it useful life for the Village and was planned to be replaced in 2024 as part of Enterprise Fleet Managed Agreement; and

WHERAS, Enterprise Fleet Management Agreement could not fulfill the requirements for a paratransit bus meeting the needs of the Village; and

WHEREAS, Midwest Transit Equipment, Inc, of Kankakee, Illinois provided the Village a purchase contract for a 2024 Ford E450/Starcraft Allstar Paratransit Bus that meets the needs of the Village of Villa Park at a discounted Ford Governmental FIN member price; and

WHEREAS, the Village of Villa Park Fleet Department reached out to three paratransit bus suppliers seeking pricing for a 14 Passenger with 2 wheelchair bus for the Village; and

WHEREAS, Midwest Transit Equipment provided the lowest quoted price; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interests of the citizens of the Village to waive bidding and approve the purchase of 2024 Ford E450/Starcraft Allstar Paratransit Bus from Midwest Transit Equipment, Inc, of Kankakee, Illinois at a cost of One Hundred Seventeen Thousand Six Hundred and 00/100 Dollars ($117,600).

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

<u>Section 1.</u> The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

<u>Section 2.</u> The corporate authorities of the Village hereby determine that competitive bidding for the purchase of 14 passenger paratransit bus is hereby dispensed with and waived.

<u>Section 3.</u> Retail Order dated March 4, 2025, attached hereto as Exhibit A and incorporated herein, for the purchase of a 2024 Ford E450/Starcraft Allstar Paratransit Bus from Midwest Transit

Equipment, Inc., of Kankakee, Illinois at a cost of One Hundred Seventeen Thousand Six Hundred and 00/100 Dollars ($117,600.00), is hereby approved.

Section 4. The Village Manager is hereby authorized to and directed to execute purchase orders and all necessary forms, applications, requisitions, and documents on behalf of the Village related to the purchase of a 2024 Ford E450/Starcraft Allstar Paratransit Bus from Midwest Transit Equipment, Inc., of Kankakee, Illinois, as described in Retail Order dated March 4, 2025 attached hereto as Exhibit A, in an amount of One Hundred Seventeen Thousand Six Hundred and 00/100 Dollars ($117,600.00),.

Section 5. This Resolution shall be in full force and effect from and after its passage by a two-thirds (2/3) vote of the Village Board and approval according to law.

PASSED this _______ day of _______________, 2025, pursuant to a roll call vote as follows:

AYES: ____________________________________

NAYS: ____________________________________

ABSENT: ____________________________________

APPROVED this _____ day of ________________, 2025.

____
Nick Cuzzone, Village President

Attest:

____
Hosanna Korynecky, Village Clerk

Published in pamphlet form:

__________________________, 2025

EXHIBIT A

Midwest Transit Equipment Retail Order dated March 4, 2025

RETAIL ORDER FOR A NEW MOTOR VEHICLE

DATE: March 4, 2025

SELLER: MIDWEST TRANSIT EQUIPMENT INC.
146 W. ISSERT DR.
KANKAKEE, IL 60901

PHONE NUMBER: 815-933-2412

PURCHASER: VILLAGE OF VILLA PARK
20 S ARDMORE AVE.
VILLA PARK, IL 60181

CONTACT: MATT FRIERI

PHONE NUMBER: 630-941-5933

Please enter my order for the following vehicle:

ONE (1) 2024 FORD E450/STARCRAFT ALLSTAR PARATRANSIT BUS
14 PASSENGERS/2 WHEELLCHAIRS
GROUP ID# 24-502

PRICE $117,600.00

Price includes all applicable fleet incentives and rebates and requires a Ford governmental FIN. Price does not include any applicable taxes or license and title fees. Price is based on bus being picked up in Kankakee, IL 60901

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN SELLER ARE THEIRS, NOT SELLER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS SELLER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY SELLER ON ITS OWN BEHALF, SELLER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY SELLER.

The two pages of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the second page and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

THIS ORDER IS A BINDING CONTRACT AND IS NON-CANCELABLE.

ACCEPTED BY: VILLAGE OF VILLA PARK

____
PURCHASER'S SIGNATURE DATE

____
PRINT NAME

____
TITLE

ACCEPTED BY: MIDWEST TRANSIT EQUIPMENT INC.

____
SELLERS AUTHORIZED REPRESENTATIVE DATE

THOMAS BOLDWIN
PRINT NAME

____
TITLE

<u>MOTOR</u> <u>VEHICLES</u>

ADDITIONAL TERMS AND CONDITIONS

1. As used in this order the Terms (a) "Seller" shall mean the Seller to whom this order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Purchaser" shall mean the party executing this order as such on the face hereof, and (c) "Manufacturer" shall mean the corporation that manufactured the vehicle or chassis, it being understood by Purchaser and Seller that Seller is in no respect the agent of Manufacturer, that Seller and Purchaser are the sole parties to this order and that reference to manufacturer herein is for the purpose of explaining generally certain contractual relationships existing between Seller and Manufacturer with respect to new motor vehicles.

2. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis, accessories or parts thereof previously purchases by or shipped to Seller or being manufactured or sold in accordance with Seller's orders. Correspondingly, in the event of any such change by Manufacturer, Seller shall have no obligations to Purchaser to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered this order either before or subsequent to delivery thereof to Purchaser.

3. Seller shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this order where such failure or delay is due, in whole or in part, to any cause beyond control or without the fault or negligence of Seller.

4. The price for the motor vehicle specified on the face of this order includes reimbursement for Federal Excise taxes, but does not include sales taxes, use taxes or occupational taxes based on sales volume, (Federal, State, or Local) unless expressly so stated. Purchaser assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this order, regardless of which party may have primary tax liability, therefore.

5. **<u>FACTORY</u> <u>WARRANTY</u>: ANY WARRANTY ON ANY NEW VEHICLE OR USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY IS THAT MADE BY THE MANUFACTURER ONLY. THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

   <u>USED</u> <u>VEHICLE</u> <u>WHETHER</u> <u>OR</u> <u>NOT</u> <u>SUBJECT TO</u> <u>MANUFACTURER'S</u> <u>WARRANTY</u>: UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY SELLER'S WARRANTY OR SERVICE CONTRACT IS FURNISHED BY SELLER TO BUYER, THIS VEHICLE IS SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED", <u>AND</u> THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

6. **PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM SELLER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.**

7. The purchaser, before or at the time of delivery of the motor vehicle covered by this order, will execute such forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this order.

8. The purchaser agrees to take possession of equipment and pay for them upon delivery of both vehicles as provided on front page within 10 days of notice that the equipment is ready for delivery.

Terms and conditions read, understood and agreed to by ________________________________, Date: ________________

Signature

____

Printed Name

VILLAGE OF VILLA PARK

#24-502

2024 CHURCH BUS WL

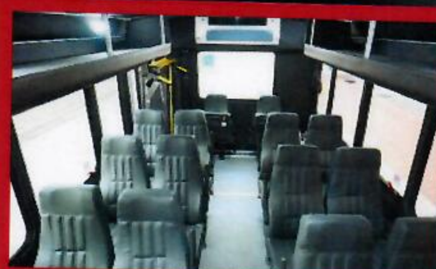
14/12 Passengers + 2 Wheelchair Positions + Driver

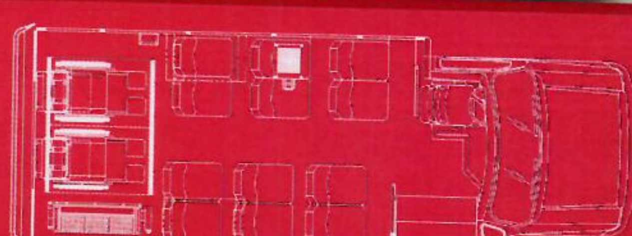
CHASSIS SPECS

- 2024 Ford E450 Super Duty
- 7.3L V8 Gas Engine
- Dual Rear Wheels
- 158" Wheel Base

FEATURES

- Overhead Storage Above Seats
- Leatherette Seats
  - High-back, Reclining
  - Retractable Seat Belts
  - Soft Leatherette Coverings
- (2) Rear Flip Seats In Rear
- Back-Up Camera
- Large Rear Heat And Air (Dual Compressor)
- Upgraded Non-Slip Flooring (With Yellow Step Nosing)
- Solid (No T-slide) Windows To Prevent Leaks
- Braun Lift With Large Platform
- Meets ADA Compliance
- LED Lighting Inside And Exterior
- Upscale Black Vinyl Padded Interior





nationwidebussales.com | (877) 933-2412 • midwesttransit.com | (800) 933-2412 • churchbus.com | (888) 353-2192

NO CDL REQUIRED (IN MOST STATES)

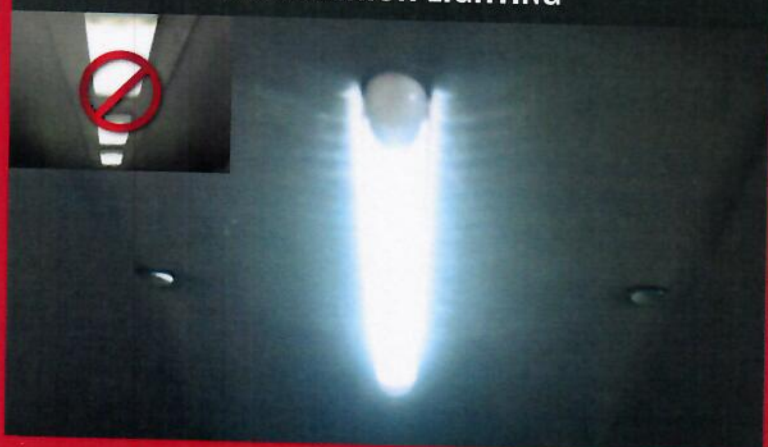
RETRACTABLE SEAT BELTS

Retractable seat belts stay clean, dry, off the floor

LEATHERETTE SEATING

High- back, reclining, leatherette seats

LED INTERIOR LIGHTING



Much brighter and longer lasting than fluorescent lights

NON-SLIP FLOORING / YELLOW STEP NOSING

Flooring is a non-slip, commercial grade; Includes yellow step nosing; provides greater visibility for senior adults

SOLID SIDE WINDOWS

Solid windows for an upgraded "clean" look, and preventing water/bees/wasps, etc. from entering your bus

2024 FORD/STARCRAFT ALLSTAR

12 PASSENGERS + 2 WHEELCHAIR SPACES + DRIVER

CHASSIS SPECIFICATIONS

- Ford **E450** Super Duty Chassis
- **7.3L V-8 Gasoline Engine**
- Automatic Overdrive Transmission
- **14,500 # GVWR**
- 158" Wheelbase
- (6) LT225/75R16E Radial Tires
- Power Disc Brakes, Anti-lock
- Power Steering w/ Tilt Feature
- Cruise Control
- 240 AMP Alternator
- Dual Batteries
- 55 Gallon Fuel Tank
- HD Cooling Package
- Block Heater
- Tinted Glass
- Interior Hood Release
- Intermittent Wipers
- Driver's Air Bag
- Gauges: Fuel, Temp, Oil, Pressure, Voltmeter
- Chrome Front Bumper and Grille
- Dash Heat/Defrost/Air Conditioning

BODY SPECIFICATIONS

CLIMATE CONTROL

- 65,000 BTU Rear Floor Heater
- **70,000 BTU Air Conditioning (Dual Compressors)**
- **Flush Mount Rear Evaporator**

DOORS AND WINDOWS

- Dark Tinted **Solid Windows (No T-slides)**
- Emergency Windows Rear and Side
- Electric Entrance Door w/ Full Tempered Glass
- Exterior Electric Door Key Switch
- Large Viewing Window in Front of Entrance
- Rear Egress Window

ELECTRICAL: EXTERIOR

- Round Sealed Tail, Stop and Back-up Lights
- License Plate Light
- Reverse Alarm
- Mid-ship Turn/Marker Lamps **(LED)**
- High-mounted Center Brake Light **(LED)**
- Lights Meet Federal and State Requirements

ELECTRICAL: INTERIOR

- Easy Access Body Electrical Panel Mounted Inside
- Passenger Compartment Courtesy Lights, Door-activated (LED)
- Strip Lighting over Center Aisle (LED)
- Driver/Passenger Dome Lights, Entry Stepwell Lights (LED)
- Wiring Color and Function Coded
- AM / FM / CD Radio & Clock
- **Reading Light Per Seat**

FEATURES: EXTERIOR

- Painted Rear Bumper
- Mud Flaps – Rear and Front Passenger's Side
- Driver's Running Board
- Unitized Steel Cage Construction w/ Aluminum Side Wall
- Front Cap, Rear Cap, One Piece Roof all Fiberglass
- Complete Body Undercoating
- **Remote/Heated Mirrors**

FEATURES: INTERIOR

- Modesty Panel and Safety Stanchions
- **Left and Right** Handrails at Entrance
- Interior Passenger View Mirror (6" x 16")
- Driver's Control Console within Reach of Driver
- **Black** Padded Vinyl Headliner and Sidewalls
- Front Cap Storage (over driver)

24-502

- **Rear Back-up Camera**

FLOORING

- **Gerflor Sirius - Grey**
- Yellow Step Nosing and Standee Line
- Exterior Grade Plywood Flooring

SEATS

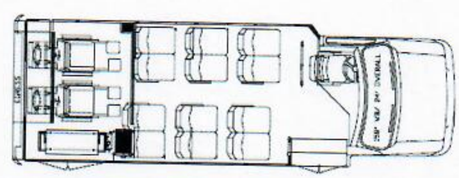
- High-back Reclining Driver's Seat w/ Armrest and Lumbar
- (12**) High-back Reclining Passenger Seats W/ Aisle Armrest**
- 2**) Mid-high Flip Seats w/ Dual Armrests and Std. Seat Belts**
- **Black Leatherette Seat Covers**
- **Retractable Seat Belts**

MISCELLANEOUS

- Safety Equipment: Fire Extinguisher, First Aid Kit, Reflector Triangles
- Safety Inspection (Illinois only)
- Stainless Steel Wheel Inserts w/ Rear Valve Stem Extenders
- **Overhead Luggage Racks**
- Vehicle Height Sticker – above Driver's Area

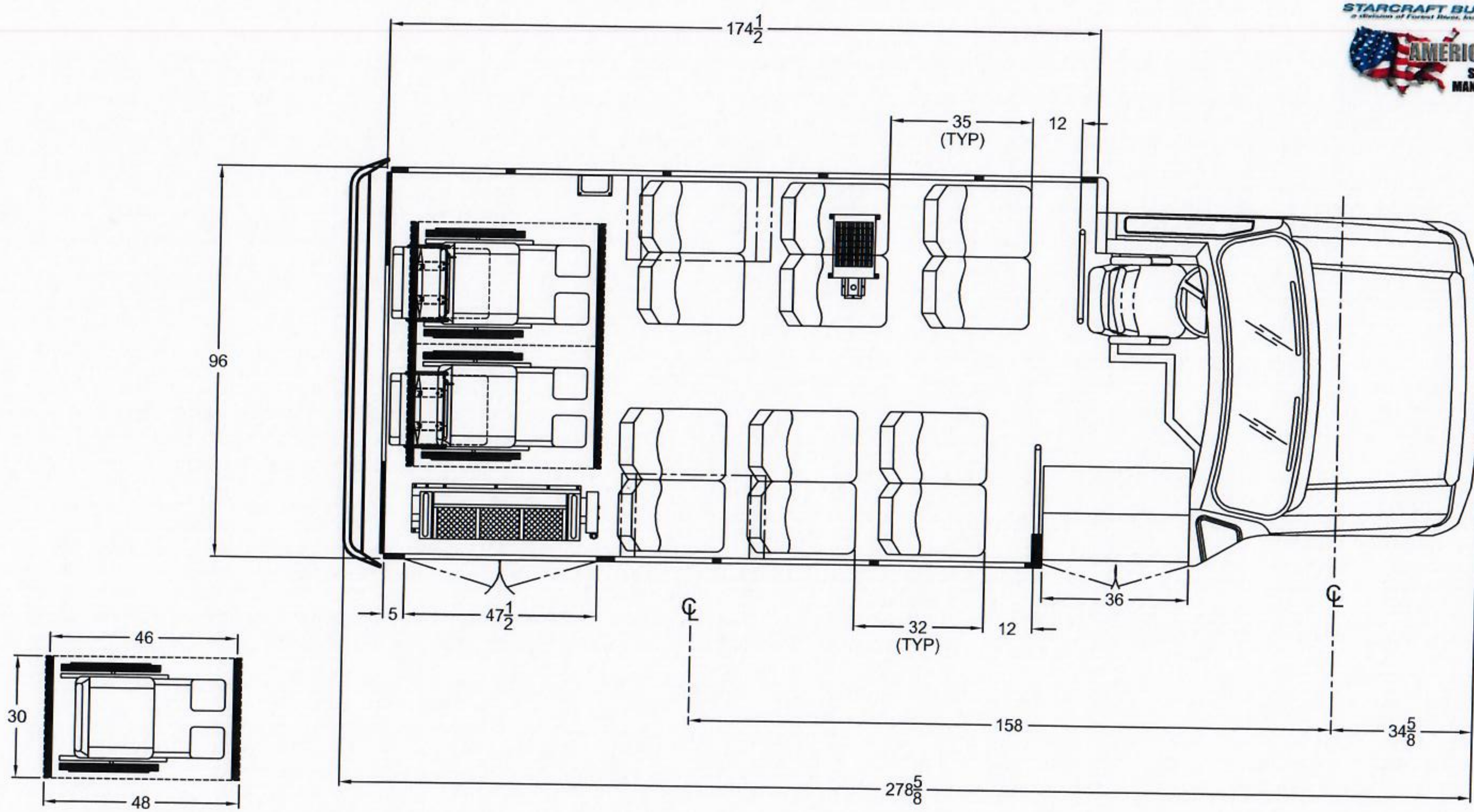
WHEELCHAIR ACCESSIBILITY PACKAGE

- Double Wheelchair Lift Doors
- Braun Century Lift w/ **34" x 54"** Platform
- Lift Interlock and Fast Idle System
- **2 SETS** of QRT MAX, Q-Straint Wheelchair Securement and Passenger Restraint Belt Systems
- Interior and Exterior Lights at Lift
- ADA Signage



Includes Starcraft 5yr/100,000 mile bumper-to-bumper warranty.

MIDWEST TRANSIT EQUIPMENT



NOTE: SHOWN WITH MID HI FREEDMAN SEATS
ALLSTAR E-450 14,500 GVWR
THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A COMPLETED ORDER WITH ALL OPTIONS SHOWN.
OPTIONAL EQUIPTMENT MAY BE SHOWN.
THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.

DEALER APPROVAL

☐ APPROVED

CUSTOMER SIGNATURE

SCALE IN INCHES

0 12 24 36 48

REV. LET.	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.
		TAS		6/05/13	

TOLERANCE UNLESS OTHERWISE SPECIFIED	
WOOD	OTHER
± 1/8"	± 1/16"
± 1°	± 1/2°

STARCRAFT BUS
a division of Forest River, Inc.

DATE: 06/05/13 TITLE: 12 2 WC 158" WB 163 BDY 22' 2011 ALLSTAR
NAME: TAS
DWG. No. 12 2 WC 2 SGL FLIPS 158 163 USA

MEMORANDUM

TO:	Village Board of Trustees
FROM:	
DATE:	March 10, 2025
SUBJECT:	Rules of Order and Procedure

RECOMMENDED ACTION:
A request was made to discuss certain topics related to the Rules of Order and Procedure (ROP). A draft of possible amendments is included to serve as a point of discussion. If the Board wishes to make changes, the ROP can be amended by a motion that is seconded and approved by a majority of the Board. The changes will go into effect at the next meeting.

BACKGROUND:
The Board of Trustees officially adopted Rules of Order and Procedure as provided for under section 2-410 in July 2024 to supplement Roberts Rules of Order that were adopted by ordinance and made part of the Municipal Code. At the last meeting, a request was made to pursue certain specific amendments, and they are included this proposed amendment.
The proposed change to Section I.A.2. addresses the ability of the President or another Trustee serving in that role to change the agenda. This only allows for amendments to be made during the space made for that on the Agenda or by two-thirds majority as allowed in Robert's Rules of Order.
The proposed change to add Section I.B.6. establishes that the Agenda will not be sent to the Board of Trustees by blind copy and no one else will be blind copied on the email.
The proposed change to add Section II.A.4. makes clear that requests to read items into the record must be made during the Reports section.

DISCUSSION:
Staff have attempted to address the requests made during the last Board meeting that can be included in the Rules of Order and Procedure. Some of the requests made at the last meeting (February 24), fall outside the scope of the Board's rules for operating meetings. Some of the problems are addressed below.

Prohibiting blind copy emails is much broader than the Rules of Order and Procedure. The practice has been discontinued by the Village Manager for contact with the Board of Trustees. The purpose of using blind copy was primarily to limit accidental replies to all the members of the Board which could lead to a violation of the Open Meetings Act. In each case, the Board was informed that the entire Board was blind copied. However, a section has been added to prohibit the use of blind copy to anyone when the agenda is sent out. It could be expanded to any communication with the Board, but it might be prudent to allow for the possibility in certain circumstances.

Prohibiting the President from amending the agenda of the Board can be accomplished in the Rules of Order and an amendment is offered. The Board may also want to consider codifying this.

Prohibiting the reading into the record by anonymous persons is problematic. You could simply prohibit reading letters into the record during public comment periods, but it would likely be a First Amendment violation to prevent a Trustee from reading a letter into the record, whether from a known source, unknown source, or a source that is not clearly known to exist. It would be difficult to determine if a source is anonymous. As for FOIA requests, we cannot deny replies to FOIA requests from anonymous sources because we cannot require the information to determine who is or is not an actual person or business. The information either is or is not public (although that is not always easy to determine) and we are compelled to share the information if the request meets the other FOIA standards. As for requests for service or other "action", we welcome legitimate calls for pothole repair, crimes against property or persons, requests for code enforcement etc., even when we do not know who the person submitting the request is all the time.

RULES OF ORDER & PROCEDURES FOR THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS

The following Rules of Order and Procedures were adopted by the Board of Trustees of Villa Park Illinois by Resolution effective________________.

I. Preparation of Village Board Agenda

A. The official order of business for agenda items is established by Section 2-406 of the Municipal Code of Village Park (referred to for the rest of this policy as "the Code" or the Municipal Code.")

1. The Board shall adopt an agenda as part of any regular or special meeting.

2. The Agenda of the Board of Trustees shall not be amended during the meeting before the Section of the Agenda named "Amendments to the Agenda." If no amendments are offered during "Amendments to the Agenda," no further amendments may be made to the agenda without a motion that is seconded and approved by a two-thirds majority of the Board. The presiding officer is not allowed to remove or add items at any time by another process.

3. The Board may adopt an agenda at a workshop or work session where no formal business will be conducted.

B. Placing items on the agenda of the Board of Trustees (referred to for the rest of this policy as "the Board"), one of the following procedures shall be followed:

1. The Village Manager with the input from President of the Board of Trustees creates the agenda and may add items as needed for the agenda of the Board of Trustees. [See Municipal Code 2-503(5)].

2. If a Trustee believes an item needs consideration by the Board, that Trustee may contact the Village President or Village Manager and request that the item be placed on the next available agenda. The Village President and Village Manager shall determine if the urgency of the item is such that it needs to be added to the next agenda in which case, they shall add the item to the agenda as an ordinance, resolution or they may place the topic under New Business for discussion.

3. During the New Business section of the agenda any member of the Board of Trustees may make a motion to add an item to the agenda of the next regular meeting of the Board. If the motion is given a second and there is an affirmative vote of the Board of Trustees, the item will be included on the next agenda.

4. Items may be brought back to the floor under Unfinished Business at the

request of a Trustee and with the permission of the Chair if it continues a topic discussed previously, and there was no resolution of the topic. No resolution or ordinance may be passed, but a consensus of the topic may be taken.

5. If two or more Trustees submit in writing to the Village Manager, Village Clerk and Village President a request for a specific item to be placed on the agenda in a timely fashion, it shall be added to the next agenda. An item for New Business must be submitted at least five days prior to the meeting to be included in New Business or two weeks prior to the meeting if the request includes direction to Staff for a Resolution or an Ordinance to be prepared. An email sent from their Village email address shall serve as adequate written notice. The time stamp of the email shall serve as the time stamp to determine if the notice was sent in a timely fashion.

6. When the proposed agenda is sent to the Board of Trustees the Village Manager, or his designee, shall not blind copy anyone on that email. However, when the proposed agenda is sent from an agenda management software it may be sent where all recipients are not listed.

C. Placing items on the Agenda for Committee of the whole.

The process for placing items on the agenda is detailed in agenda items is established by Section 2-403 of the Code of ordinances, *"The agenda for the committee of the whole will be prepared by the village manager in consultation with the village president. The village board, by motion and majority vote at a prior village board meeting, may add an item to the agenda of an upcoming committee of the whole meeting. An agenda for each committee of the whole meeting shall be posted at village hall and at the location of the meeting at least forty-eight (48) hours in advance of the holding of the meeting."*

D. New Business

1. New Business is the only part of the Board agenda when new items may be brought up for discussion that were not on the printed agenda and were not officially added by an amendment of the agenda at the beginning of the meeting. The Board may discuss new items for the purpose of deciding if they should be placed on a future agenda as an as action items. Items may be placed on the agenda for discussion or action where a resolution or an ordinance is not required

2. While no ordinance, resolution or policy may be adopted under New Business, the Board may take consensus vote on items to be placed on future agendas, requests for reports from the staff, and interpretation of previous direction from the Board.

E. Unfinished Business.

Items that are postponed from previous meetings, but do not require an ordinance or resolution shall be placed under Unfinished Business and taken up at the next meeting unless a different meeting is specified. Items placed on the agenda under Unfinished Business shall be committed to writing as part of the agenda and may be voted on or a consensus taken. Items discussed previously, but not postponed are not eligible for unfinished business unless specifically requested in time to include them on the agenda.

II. Conducting Business at Meetings of the Board of Trustees

A. Robert's Rules of Order (Robert's) shall be used at meetings of the Board of Trustees (Board) except where special rules are adopted by a Resolution that was published on the official Agenda and passed by a vote of the Board. The adopted rules shall be followed except that the Board may suspend the rules for a particular motion by a 2/3 vote for suspension [Code 2-410, or majority with 24-hour notice], or specific exceptions noted below.

1. Speaking Privileges. "The President presides and decides points of order, preserves decorum, keeps the discussion on the item under discussion, clears persons creating a disturbance." [Code 2-421(b)]

a) Trustees may speak on any issue in front of the Board but must be recognized by the President. The President shall recognize each Trustee who requests to speak at least once on each agenda item and motion if they request the floor, unless there is a cause for recusal.

b) Trustees may speak more than once provided that every Trustee has had a chance to speak. If a Trustee has not spoken on an issue, they will have priority over other Trustees who have already spoken once.

c) The Village Manager of his/her designee may be recognized to speak on agenda items to the Board. After an agenda item is introduced, the Manager may be recognized to answer questions or to discuss items on the agenda after Board members have had a chance to be recognized or when requested to speak by the President.

2. Public Comments.

a) Members of the public may speak for up to three (3) minutes [Code 2-

408(d)] during periods allotted for Public Comment. The time for Public Comment shall be thirty (30) minutes for each of the two comment periods on the agenda of Board of Trustees Meetings and one comment period for Committee of the Whole meetings. All of the time limits in this section may be extended by a majority vote of the Board after a motion is made and seconded. Staff will provide inobtrusive warnings of time limits.

b) Speakers who are residents shall be allowed to speak before nonresidents [Code 2-408(d)].

c) Speakers from the audience must be recognized by the President and give their legal name for the record.

d) Speakers must identify the agenda item(s) that they wish to address during "Public Comments on Agenda Items,"

e) Speakers during "Comments on Non-Agenda Items" must refrain from speaking on agenda items unless permitted by the President.

3. The President may allow public comment on other agenda items but shall rule speakers out of order if their comments are not relevant to the topic under discussion.

~~2.~~4. The President, Clerk, or Trustee may only read a letter into the record during Reports.

B. Actions by the Board shall be at Board meetings and may not be acted upon unless on the agenda. [Code 2-406(d)]

"At the time of consideration of approval of the agenda, upon passage of a motion by a majority of the quorum present, the agenda may be amended to add or delete specific items. If new items are added, only discussion of such items may occur during the meeting, and no action on the new items may take place until a subsequent meeting."

1. Motions. Robert's Rules shall apply for motions before the Board except that motions of one or two sentences do not need to be submitted in writing to the Village Clerk (the Clerk). The Clerk, however, shall read each motion before a vote or consensus is taken.

2. Requests of staff. If a request of staff for information, or a specific single act requires Board action, it may be made under New Business and approved by a consensus without a specific item on the agenda.

3. Voting. The President may vote on ordinances and resolutions if a majority

has already voted in favor of an ordinance, resolution, or motion; in the event of a tie vote; or if a vote greater than a majority is required [Code 2-422]. All Trustees are expected to vote on each resolution, ordinance and motion unless they state a reason to abstain or recuse from voting on the issue before discussion begins.

4. Recusal. An elected official shall recuse himself from an agenda item if he has an actual conflict of interest under Section 3.1-55-10 (a) of the Illinois Municipal Code or may recuse themselves if there is a common law conflict of if there is such an appearance of a conflict, where the elected official may appear to have a direct benefit in the outcome of a vote of the Board. The President may deny the recusal if the Village Attorney does not agree that sufficient reason exists. Trustees shall recuse themselves before an issue is debated.

5. Abstention. A Trustee may abstain from a vote, but the President may ask the Trustee to state the reason for the abstention and the Board may by a motion second and vote require the Trustee to vote. Any abstention counts toward the negative side on a vote and does not reduce the number needed to approve any item. Therefore, if the vote is three affirmative, and three negative, the abstention with count as a fourth negative vote.

C. Challenging Actions of the Chair.

The decision of the Chair may be challenged by any member of the Board by a motion with a second. The motion shall be, "shall the decision of the Chair stand." A 2/3 majority voting in the negative shall be required to overturn the decision of the Chair.

D. Direction to Commissions

1. The Board is responsible for approving all administrative policies adopted by the Commissions by a Resolution passed by the Board and may override any policies established by the Commissions by a Resolution of the Board. The intent, purpose, powers, duties, and membership of the various Commissions shall be defined by ordinance and may not be expanded except by the Board.

2. The Board may direct Commissions ("Commissions" includes Boards that are created by and report to the Board of Trustees) to address issues within the purview of that Commission as defined in the Village Code and bring back recommendations to the Board.

3. Commission budgets are approved by the Board through the annual budget adoption process. The Village Manager is responsible for making any

expenditures necessary to implement programs in a Commission's budget within parameters adopted by the Board and Village Manager. The Village Manager shall implement proper accounting and reimbursement procedures as necessary. The Village Manager has the authority to approve expenditures up to 10% above the total funds budgeted for any Commission, not to exceed $2,500 total.

4. Recording. All Commission meetings shall be recorded either by digital audio recording or audio/visual recording and all such recordings shall be made available to the public on the Village website or other internet services available to the public. The meetings of the Zoning and Planning Commission, Traffic and Safety Commission and the Parks and Recreation Advisory Commission shall be video recorded. All meetings of the Village, including meetings of Joint Review Boards staffed by the Village, that requires a 48-hour notice period under 5 ILCS 120/2.02 (a) shall be audio recorded, unless it is video recorded with audio. The Board may waive this policy for individual meetings. Recordings will be made available to the public on the Village website as soon as practicable but within two weeks at a maximum.

5. Commission Agendas. Each Commission agenda shall include the following items:
   a. Roll Call and determination of a quorum
   b. Adoption of the Agenda
   c. Approval of Minutes (from previous meetings)
   d. New Business
   e. Comments from the Public
   f. Comments from Liaison(s)

   Aside from Roll Call, items may be in any order and additional agenda items may be added. All actions of the Commissions shall be made by an action at a meeting by motion, second and majority vote.

III. Board Directions to Staff.

A. Direction to the staff. Directions to staff must be made through the Village Manager. [Code 2-303 (a)]

> *"The board of trustees shall act in all matters as a body and individual trustees shall not seek to influence the official acts of the village manager, or any other officer, or to interfere in any way with the performance by such officers of their duties..."*

B. Requests for Information

1. Requests for information must be informational or serve a legislative purpose. [Sec. 2-303 (a)]

   Nothing contained herein shall prevent any trustee from requesting from the manager such information as may be proper and necessary to the performance of the trustees' duties, whether the trustee acts as a trustee, or as a liaison, or as a member of any board, committee or commission."

2. Information and reports will typically be sent to all elected officials, even if only requested by one Trustee, unless it is routine or trivial in nature.

3. If the Village Manager determines that a request for information will take more than two staff hours to complete, the Manager will seek direction to complete the task from the Board at the next Board Meeting, unless the Manager determines it is in the best interest of the Village to complete it anyway. Requests requiring Board action shall be placed on the agenda under New Business.

4. Information provided to the Board that specifically states that it is confidential or privileged shall be treated as such by all staff and elected officials with whom it is shared. Employees who violate this provision are subject to disciplinary action up to dismissal by the Village Manager. Elected officials shall be governed by Section 3-323 of the Village Code. The Village Manager shall cite the proper exception to the 5 ILCS 140 et seq, if requested to do so. If there is a dispute the Village President, the Village Attorney and the Village Clerk shall meet, confer, and decide if they believe the record should be considered confidential or privileged.

C. Requests for action/service.

1. A request to address a service concern of a constituent may be sent to the Village Manager or a department head by letter or email if the Village Manager is copied on the email. Unsolicited direct contact by elected officials of staff by phone should be avoided. Elected Officials should only contact employees about Village business below the department head level if directed by the Village Manager or a department head.

2. Requests of staff to address concerns at an elected official's personal home or business shall be directed to the Village Manager or a department head by email with a copy sent to the Village Manager. Automated request systems may also be used when available.

3. Nothing in this policy should be construed to suggest that elected officials and Village employees may not have non-Village related conversations or meet

casually for non-Village related business or converse at Village events.

IV. Additional Policies of the Board (reserved)

V. Amendments to the Rules and Procedures of the Board

Amendments to the Rules of Order and Procedures for the Board of Trustees for the Village of Villa Park (Rules) made be made by a motion, with a second and a majority vote. The changes will be in force at the start of the next meeting of the Board for which the change applies. (e.g. A change in the Rules for a Committee of the Whole Meeting will be in order at the next meeting of the Committee of the Whole.)

Proposed Dog Park for Villa Park – March 10, 2025

Number of Dog Parks in Illinois – 190

Number of Dog Parks within a 20-mile radius of Villa Park - 42

The best dog parks include a mix of features that enhance safety, fun, and engagement for both dogs and their owners. Here are some key elements:

1. Safety & Accessibility

- **Secure Fencing** – At least 4–6 feet high to prevent escapes.
- **Double-Gated Entrances** – Reduces the risk of dogs slipping out when others enter or exit.
- **Separate Areas for Large & Small Dogs** – Ensures a safer environment for different-sized dogs.
- **Shaded Areas** – Trees, pavilions, or shade structures to prevent overheating.
- **Clean Water Stations** – Fresh drinking water for dogs and humans.
- **Waste Stations** – Easily accessible poop bag dispensers and trash bins.
- **Non-Toxic, Dog-Safe Ground Cover** – Grass, pea gravel, mulch, or artificial turf for comfort and cleanliness.

2. Play & Agility Features

• **Agility Equipment** – Ramps, tunnels, weave poles, and hurdles for physical activity.

• **Large Open Play Spaces** – Room to run and chase freely.

• **Splash Pads or Dog Pools** – A fun way to cool off in warm weather.

• **Natural Elements** – Logs, boulders, or grassy hills to explore and climb.

3. Comfort & Convenience for Owners

• **Benches & Seating Areas** – Comfortable spots for dog owners to relax.

• **Walking Trails** – A path around or through the park for strolling.

• **Lighting** – For safety during early mornings and evenings.

4. Community & Engagement

• **Training Zones** – Dedicated spaces for obedience practice or training classes.

• **Message Boards** – To share park rules, lost-and-found, or event notices.

• **Dog-Friendly Events** – Agility competitions, adoption days, or training workshops.

• **Revenue for Villa Park -** Charge a yearly resident fee of $30 and non-resident fee of $75. A second dog option could be offered for an additional $25 for residents and an additional $50 for non-residents

(Example of the amenities being installed at the new Elmhurst Dog Park "Canine Corner". https://www.epd.org/projects/canine-corner-construction-2024 The master plan includes constructing and/or installing a dog splash pad, drinking fountains, waste bag dispensers, picnic shelters, pathways with seating, play areas, agility course, natural hill and tunnel, restroom and storage facility, shade pergola with bench seating, and a parking lot.)

(Website of Lombard's Spring Avenue Dog Park: **https://gepark.org/dogpark/** The Spring Avenue Dog Park features a large open play area, swipe card entry for security, disposal bags and receptacles, picnic tables, benches, and free parking. Dog owners need a permit for each dog they bring (up to two dogs).**)**

Advertising at dog parks can be a great way to generate revenue for maintenance while supporting local businesses and pet-related services. Here are some ideas to implement it effectively:

Types of Advertising

1. **Banner Sponsorships** – Local pet stores, groomers, vets, and dog walkers can pay for banner placements on fences or park entrances.

2. **Waste Station Sponsorships** – Companies can sponsor waste bag dispensers, with their branding displayed.

3. **Benches & Shade Structures** – Allow businesses to sponsor benches or shade structures with small plaques or logos.

4. **Event Sponsorships** – Host dog-friendly events like adoption fairs, training demos, or dog costume contests with business sponsorships.

5. **Digital & QR Code Ads** – Have QR codes on signs linking to sponsors' websites or discounts for dog park visitors.

6. **Water Station Branding** – Companies can sponsor water fountains or bowl stations.

7. **Fence Wrap Ads** – Vinyl wraps on fencing with sponsor messaging can be an option in high-traffic areas.

Who to Target for Sponsorships?

• Pet stores & groomers

• Veterinarians & pet insurance companies

• Dog trainers & boarding facilities

• Real estate agents (targeting pet owners)

• Cafés & breweries that allow dogs

• Animal shelters & pet adoption agencies

Considerations

• Keep ads tasteful and relevant to pet owners.

• Ensure sponsorship revenue directly funds dog park maintenance.

The amount businesses will pay for advertising at a local dog park depends on several factors, including:

- **Park Location & Traffic:** High-traffic, urban dog parks attract more advertisers and command higher rates than smaller, suburban ones.
- **Advertising Format:** Options may include banners, benches, waste bag dispensers, event sponsorships, or digital promotions.
- **Duration:** Monthly, quarterly, or annual advertising agreements affect pricing.
- **Local Business Interest:** Pet-related businesses (vets, groomers, pet stores, trainers) may be more willing to pay premium prices.

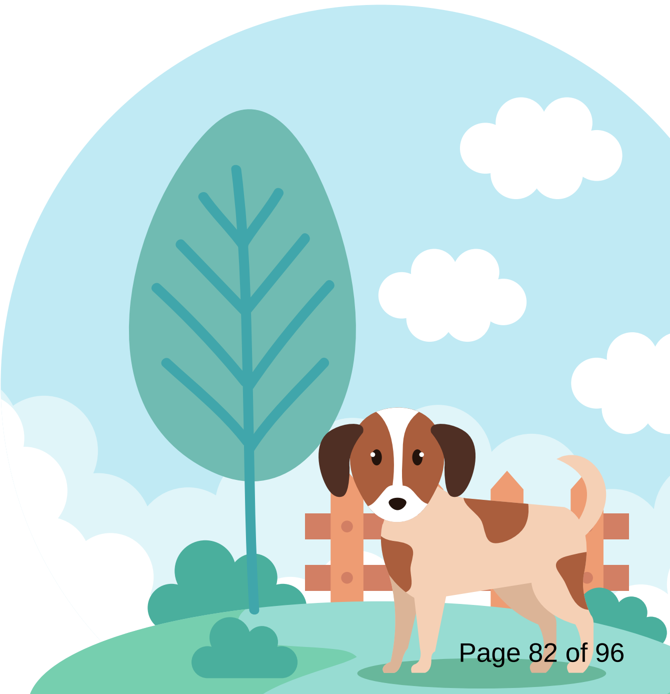
Estimated Pricing:

- Small Sign or Banner: $50–$200/quarterly or yearly
- Sponsored Waste Bag Dispensers: $100–$500
- Event Sponsorships: $500–$5,000 per event (depending on size and reach)
- Exclusive Naming Rights (e.g., “XYZ Dog Park”): $5,000–$20,000

Spring Avenue Dog Park Rules and Regulations

GLEN ELLYN
PARK DISTRICT

- Park District issued dog permit must be carried and visible at all times when in dog park.
- The Spring Avenue Dog Park is open sunrise to sunset.
- All persons are entering and using the park at their own risk.
- No more than two dogs per person allowed at one time.
- Do not allow unregistered members into the Dog Park.
- Only enter through the entrance of the Dog Park.
- All members of the Dog Park must follow traffic and parking regulations of the Spring Avenue parking lot.
- Dogs must be on a leash until entering the dog park and when returning to the parking lot, no exceptions.
- Please remove pinch and spike collars from your dog prior to entering the dog park.
- Dogs must wear current license tag and be up-to-date on shots (parvo/distemper/rabies).
- Proof of current rabies vaccination and valid rabies vaccination tag number for each dog registered.
- Carry a leash at all times and leash your dog at the first sign of aggression.
- Direct supervision & voice control of your dog(s) is required at all times.
- No females in heat allowed in the Dog Park and no puppies under the age of 6 months.
- Children under the age of 16 must be supervised by an adult and behave appropriately.
- For safety reasons children must be closely supervised by an adult at all times. Children will be expected to behave in an appropriate manner: no running, no chasing dogs, no petting of other dogs unless permission is granted from the owner first.
- Do not bring rawhide or food into the park as dog fights may result.
- Be polite: pick up dog feces and dispose of the dog feces in the waste receptacles, which are available throughout the park. Failure to pick up after your dog could result in a $250.00 fine per Glen Ellyn Park District Ordinance 4.02.
- Fill in any holes your dog(s) digs throughout the dog park.
- Watch your step. Dog(s) running at play can unintentionally collide with park users.
- No dogs known to be aggressive toward other dogs or people may enter the dog park.
- Reports of an aggressive dog must be substantiated and will be investigated.
- To report an incident or if Police assistance is needed call 911.
- Users of this park do so at their own risk. The Glen Ellyn Park District shall not be liable for any injury or damages sustained in this park. Dog owners are legally responsible for their dog's actions, and are liable for any injuries caused to their dog.
- Failure to abide by the rules and/or regulations set forth at the Spring Avenue Dog Park can result in a warning, suspension, fine or revocation of Dog Park Membership.
- No refunds or pro-rated refunds will be given.



www.gepark.org

MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: March 10, 2025

SUBJECT: Report on Traffic Signal at Westmore-Meyers Road and Highridge Road in Lombard, Illinois

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RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:

Village of Villa Park
Monthly Financial Report
For the Month Ended January 2025

Basis of This Report

This report has been prepared by the Village of Villa Park Finance Department. The January 2025 report is based on unaudited monthly balances and is for internal review and analysis purposes only.

- The Financial Summary reports the performance of the major Village operating Funds and includes a comparative analysis of budget to actual revenue and expenditure items. Narrative discussion is included to highlight any significant changes and to give context to these fluctuations.

- The remainder of the report also includes a financial summary of the remaining, non-operating funds including year-to-date related revenues, expenditures and comparison of actual vs budgeted amounts.

Discussion of Key Items:

Revenues:

General Fund Property Taxes are trending upwards year to year with 2024 unaudited collections slightly higher than budgeted. January and February are not property tax collection months. Property tax adjustments are occasionally reflected in these months as was the case with February of 2024.

General Fund Sales Revenue for 2024 also finished above budget. It can be noted that the non-home rule sales tax is distributed to the Street Improvement and Capital Projects Funds as per statutory requirement.

State Income Tax collection appears to be the revenue source that consistently outperforms budget as 2024 finished just above budget and January 2025 is pacing above 2024 month to month comparison. It is expected that when all February 2025 collections are posted this trend will continue.

The summary of all remaining tax-related revenue sources in FY2024 finished above budget as did fines, fees, permits and license revenue.

Expenditures:

General Fund expenditures finished FY2024 at 77% of budgeted expenditures. Expenditures reflect lower than budgeted expenditures in Public Works Street Maintenance, Storm sewer along with unaudited remaining transfers to Equipment Replacement and Building Improvement Funds.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK
Balance As Of 12/31/2024

GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase	Available Balance 12/31/2024	% Bdgt Used
Fund: 10 CORPORATE FUND						
Account Category: Revenues						
Department: 000						
10-000-440000	UTILITY TAXES	(1,480,000.00)	(1,334,445.83)	(144,349.64)	(145,554.17)	90.17
10-000-440001	PROPERTY TAXES	(760,983.00)	(764,175.19)	(5,360.22)	3,192.19	100.42
10-000-440002	PERS PROP REPLACEMENT TAXES	(160,000.00)	(135,325.09)	(5,907.94)	(24,674.91)	84.58
10-000-440003	SALES TAX	(6,590,000.00)	(6,809,949.54)	(607,680.02)	219,949.54	103.34
10-000-440004	STATE INCOME TAX	(3,750,000.00)	(3,780,711.30)	(194,977.30)	30,711.30	100.82
10-000-440008	FRANCHISE FEES	(290,000.00)	(295,093.38)	0.00	5,093.38	101.76
10-000-440010	PROPERTY TAXES (POLICE PENSIC	(2,225,788.00)	(2,216,426.08)	0.00	(9,361.92)	99.58
10-000-440011	PROPERTY TAXES (FIRE PENSION)	(1,153,714.00)	(1,086,366.12)	0.00	(67,347.88)	94.16
10-000-440012	BUSINESS DEVELOPMENT TAX	(30,000.00)	(27,968.00)	(1,959.83)	(2,032.00)	93.23
10-000-440013	AMUSEMENT TAX	(120,000.00)	(93,278.10)	(6,340.75)	(26,721.90)	77.73
10-000-440014	VIDEO GAMING TAX	(694,000.00)	(714,469.87)	(63,932.62)	20,469.87	102.95
10-000-440016	SALES USE TAX	(894,000.00)	(833,874.99)	(72,272.48)	(60,125.01)	93.27
10-000-440018	AUTO RENTAL SALES TAX	(34,000.00)	(53,899.80)	(4,444.73)	19,899.80	158.53
10-000-440019	PARI-MUTUEL TAX	(128,000.00)	(117,812.00)	(9,365.00)	(10,188.00)	92.04
10-000-440020	PLACES OF EATING TAX	(867,000.00)	(1,004,144.60)	(85,530.32)	137,144.60	115.82
10-000-440021	P.E.G. FEES	(7,000.00)	(8,199.19)	0.00	1,199.19	117.13
10-000-440022	CANNABIS USE TAX	(56,000.00)	(188,574.76)	(15,357.57)	132,574.76	336.74
10-000-440023	CANNABIS TAX TO POLICE PENSIC	(70,000.00)	(68,034.70)	0.00	(1,965.30)	97.19
10-000-440024	CANNABIS TAX TO FIRE PENSION	(70,000.00)	(68,034.70)	0.00	(1,965.30)	97.19
10-000-441020	ELECTRONIC GAME LICENSES	(12,000.00)	(11,530.00)	0.00	(470.00)	96.08
10-000-441021	VENDING LICENSES	(4,100.00)	(3,375.00)	0.00	(725.00)	82.32
10-000-441022	LIQUOR LICENSES	(167,900.00)	(247,130.44)	(120,141.39)	79,230.44	147.19
10-000-441023	DOG LICENSES	(500.00)	(181.00)	(12.00)	(319.00)	36.20
10-000-441024	OTHER LICENSES	(200.00)	(9,504.81)	(9,234.81)	9,304.81	4,752.41
10-000-441026	SOLICITORS' REGISTRATION FEES	(900.00)	(1,151.00)	(50.00)	251.00	127.89
10-000-441027	VIDEO GAMING LICENSES	(3,300.00)	(4,350.00)	(2,500.00)	1,050.00	131.82
10-000-441028	OVERWEIGHT TRUCK PERMITS	(7,700.00)	(4,645.00)	(675.00)	(3,055.00)	60.32
10-000-442049	DONATIONS	(5,600.00)	(2,720.00)	0.00	(2,880.00)	48.57
10-000-442049-	DONATIONS	0.00	(12,352.00)	0.00	12,352.00	100.00
10-000-442050	POLICE FINES	(100,000.00)	(88,604.94)	(3,528.65)	(11,395.06)	88.60
10-000-442051	POLICE COMMERCIAL SERVICES	(216,000.00)	(224,868.61)	0.00	8,868.61	104.11
10-000-442055	COURT SUPERVISION FEES	(200.00)	(15.40)	0.00	(184.60)	7.70
10-000-442057	BOOKING FEES	0.00	(660.00)	0.00	660.00	100.00
10-000-442058	SEX OFFENDER REGISTRATION	(200.00)	895.00	520.00	(1,095.00)	(447.50)
10-000-442070	ADMINISTRATIVE TOWING FEES	(40,000.00)	(38,993.00)	(4,500.00)	(1,007.00)	97.48
10-000-442071	ADMINISTRATIVE ADJUDICATION	(22,000.00)	(16,260.00)	(1,625.00)	(5,740.00)	73.91
10-000-442073	RED LIGHT ENFORCEMENT	(731,000.00)	(858,142.00)	(69,852.00)	127,142.00	117.39
10-000-442074	LOCAL DEBT RECOVERY	(21,000.00)	(17,708.80)	(808.71)	(3,291.20)	84.33
10-000-442075	AMBULANCE FEES	(1,500,000.00)	(1,802,099.17)	(444,243.51)	302,099.17	120.14
10-000-442076	CPR INSTRUCTION	(400.00)	(2,010.00)	(1,890.00)	1,610.00	502.50
10-000-442079	EXTERNAL COLLECTIONS	(30,000.00)	(70,114.48)	(8,705.94)	40,114.48	233.71
10-000-442080	P-TICKET FINES	(73,000.00)	(81,350.96)	(9,036.42)	8,350.96	111.44
10-000-442081	BOOT REMOVAL FEE	0.00	(110.00)	(110.00)	110.00	100.00
10-000-443100	BUILDING PERMITS	(560,000.00)	(722,334.32)	(49,572.06)	162,334.32	128.99
10-000-443101	CONTRACTORS REGISTRN FEES	(5,400.00)	(225.00)	0.00	(5,175.00)	4.17
10-000-443102	PLANNING/ZONING APPLICA FEE	(3,600.00)	(5,650.00)	(400.00)	2,050.00	156.94
10-000-443103	ENGINEERING REVIEW FEE	(12,500.00)	(3,500.00)	(200.00)	(9,000.00)	28.00
10-000-443104	STORMWTR PERM/PLAN REVU FEES	(6,100.00)	(4,095.00)	0.00	(2,005.00)	67.13
10-000-443105	ELEVATOR INSPECTION FEES	(2,900.00)	(1,400.00)	(100.00)	(1,500.00)	48.28
10-000-443106	PROPERTY MAINTENANCE	(11,800.00)	(9,390.25)	(50.00)	(2,409.75)	79.58
10-000-443107	VACANT PROP REGISTRATION FEES	(3,500.00)	(1,800.00)	0.00	(1,700.00)	51.43
10-000-443110	SPECIAL EVENT FEES/REIMBURSE	(2,200.00)	(1,595.00)	0.00	(605.00)	72.50
10-000-443111	TATTOO & MASSAGE LIC FEES	(800.00)	(1,500.00)	(375.00)	700.00	187.50
10-000-443116	IMPACT FEES_BLDG IMPROVEMENTS	0.00	(43,368.50)	(1,297.50)	43,368.50	100.00
10-000-443117	IMPACT FEES_PARKS IMPROVEMENT	0.00	(28,914.80)	(865.00)	28,914.80	100.00
10-000-444301	BUILDING RENTAL	(20,000.00)	0.00	0.00	(20,000.00)	0.00
10-000-445102	CNW PARKING MACHINE	(1,400.00)	(1,128.26)	0.00	(271.74)	80.59
10-000-445103	ADMIN. SVCS.-WATER	(497,380.00)	(497,379.96)	(41,448.33)	(0.04)	100.00
10-000-445104	FINANCIAL SERVICES (LIBRARY)	(10,000.00)	(9,166.63)	0.00	(833.37)	91.67
10-000-445105	INTEREST ON INVESTMENTS	(467,000.00)	(508,870.75)	(28,324.32)	41,870.75	108.97
10-000-445107	CHARGES FOR SERVICES	(175,200.00)	(173,511.09)	(14,672.91)	(1,688.91)	99.04
10-000-445108	RESIDENT FEES-GARBAGE	(1,890,000.00)	(1,981,811.61)	(169,475.20)	91,811.61	104.86
10-000-445112	ADMIN. SVCS-WASTEWATER	(136,950.00)	(136,950.00)	(11,412.50)	0.00	100.00
10-000-445123	TRANSFER FROM M F T	(467,956.00)	(467,955.96)	(38,996.33)	(0.04)	100.00
10-000-445127	MISCELLANEOUS REIMBURSEMENTS	(8,500.00)	(87,918.54)	(11.54)	79,418.54	1,034.34
10-000-445128	MISCELLANEOUS REVENUE	(37,000.00)	134,505.25	(1,138.73)	(171,505.25)	(363.53)
10-000-445130	FEMA/IEMA REIMBURSEMENTS	(100.00)	(2,236,401.81)	0.00	2,236,301.81	2,236,401.81
10-000-445131	FEDERAL GRANT	(24,500.00)	(5,018.10)	0.00	(19,481.90)	20.48
10-000-445139	IRMA RESERVE	(1,000,000.00)	0.00	0.00	(1,000,000.00)	0.00
10-000-445141	CELL TOWER RENT	(147,000.00)	(127,789.03)	(5,882.69)	(19,210.97)	86.93
10-000-445145	FIRE MISC REVENUE	0.00	(4,240.87)	0.00	4,240.87	100.00
10-000-445152	TRANS INT FROM WORKING CASH	(150.00)	0.00	0.00	(150.00)	0.00
10-000-445162	TRANSFER FROM TIF #3	(260,800.00)	0.00	0.00	(260,800.00)	0.00
10-000-445163	TRANSFER FROM TIF #2	(8,332.00)	0.00	0.00	(8,332.00)	0.00
10-000-445283	PASSPORT PARKING FEES	(51,800.00)	(65,188.00)	0.00	13,388.00	125.85
10-000-446023	MISCELLANEOUS GRANTS	(444,000.00)	(59,251.66)	(9,649.50)	(384,748.34)	13.34
10-000-446030	FIRE DEPARTMENT GRANTS	(563,000.00)	(23,550.72)	0.00	(539,449.28)	4.18
10-000-446040	POLICE DEPARTMENT GRANTS	(24,000.00)	(97,740.36)	(15,000.00)	73,740.36	407.25
10-000-446040-	POLICE DEPARTMENT GRANTS	0.00	(24,450.00)	0.00	24,450.00	100.00
10-000-448005	LATE CHARGES	(10,000.00)	(11,709.49)	(992.10)	1,709.49	117.09
10-000-448006	SUMMER FESTIVAL REVENUES	(17,000.00)	0.00	0.00	(17,000.00)	0.00
10-000-448011	COMMUNITY PRIDE COMMISSION	(1,000.00)	0.00	0.00	(1,000.00)	0.00
10-000-448078	100TH ANNIV. TREES/EVENTS	(1,000.00)	(250.00)	0.00	(750.00)	25.00
Total Dept 000		(29,189,353.00)	(30,307,315.31)	(2,283,735.56)	1,117,962.31	103.83
Revenues		(29,189,353.00)	(30,307,315.31)	(2,283,735.56)	1,117,962.31	103.83
Fund 10 - CORPORATE FUND:						
TOTAL REVENUES		29189353	30307315.31	2283735.56	(1,117,962.31)	103.83

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK
Balance As Of 02/28/2025

Fund: 10 CORPORATE FUND
Account Category: Revenues
Department: 000

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
10-000-440000	UTILITY TAXES	(1,330,000.00)	(108,773.16)	(48,060.76)	(1,221,226.84)	8.18
10-000-440001	PROPERTY TAXES	(586,573.00)	0.00	0.00	(586,573.00)	0.00
10-000-440002	PERS PROP REPLACEMENT TAXES	(170,000.00)	(1,336.17)	(1,109.29)	(168,663.83)	0.79
10-000-440003	SALES TAX	(6,460,000.00)	(700,348.94)	0.00	(5,759,651.06)	10.84
10-000-440004	STATE INCOME TAX	(3,840,000.00)	(406,834.41)	0.00	(3,433,165.59)	10.59
10-000-440008	FRANCHISE FEES	(280,000.00)	(50,733.10)	(41,964.71)	(229,266.90)	18.12
10-000-440010	PROPERTY TAXES (POLICE PENSIC	(2,580,038.00)	0.00	0.00	(2,580,038.00)	0.00
10-000-440011	PROPERTY TAXES (FIRE PENSION)	(1,265,216.00)	0.00	0.00	(1,265,216.00)	0.00
10-000-440012	BUSINESS DEVELOPMENT TAX	(30,000.00)	(1,497.72)	0.00	(28,502.28)	4.99
10-000-440013	AMUSEMENT TAX	(100,000.00)	(15,956.00)	(8,468.44)	(84,044.00)	15.96
10-000-440014	VIDEO GAMING TAX	(680,000.00)	0.00	0.00	(680,000.00)	0.00
10-000-440016	SALES USE TAX	(810,000.00)	(41,245.74)	0.00	(768,754.26)	5.09
10-000-440018	AUTO RENTAL SALES TAX	(60,000.00)	(4,751.54)	0.00	(55,248.46)	7.92
10-000-440019	PARI-MUTUEL TAX	(120,000.00)	(17,822.00)	(8,075.00)	(102,178.00)	14.85
10-000-440020	PLACES OF EATING TAX	(980,000.00)	(147,483.97)	(68,201.38)	(832,516.03)	15.05
10-000-440021	P.E.G. FEES	(10,000.00)	(1,753.68)	0.00	(8,246.32)	17.54
10-000-440022	CANNABIS USE TAX	(190,000.00)	(17,929.00)	0.00	(172,071.00)	9.44
10-000-440023	CANNABIS TAX TO POLICE PENSIC	(80,000.00)	0.00	0.00	(80,000.00)	0.00
10-000-440024	CANNABIS TAX TO FIRE PENSION	(80,000.00)	0.00	0.00	(80,000.00)	0.00
10-000-441020	ELECTRONIC GAME LICENSES	(20,000.00)	0.00	0.00	(20,000.00)	0.00
10-000-441021	VENDING LICENSES	(4,100.00)	0.00	0.00	(4,100.00)	0.00
10-000-441022	LIQUOR LICENSES	(170,000.00)	0.00	0.00	(170,000.00)	0.00
10-000-441023	DOG LICENSES	0.00	(12.00)	4.00	12.00	100.00
10-000-441024	OTHER LICENSES	(400.00)	(800.00)	(750.00)	400.00	200.00
10-000-441026	SOLICITORS' REGISTRATION FEES	(1,300.00)	(150.00)	(150.00)	(1,150.00)	11.54
10-000-441027	VIDEO GAMING LICENSES	(3,000.00)	(150.00)	(150.00)	(2,850.00)	5.00
10-000-441028	OVERWEIGHT TRUCK PERMITS	(4,000.00)	(350.00)	0.00	(3,650.00)	8.75
10-000-442049	DONATIONS	(20,000.00)	0.00	0.00	(20,000.00)	0.00
10-000-442050	POLICE FINES	(90,000.00)	(834.79)	0.00	(89,165.21)	0.93
10-000-442051	POLICE COMMERCIAL SERVICES	(260,000.00)	(126,796.84)	(77,761.52)	(133,203.16)	48.77
10-000-442055	COURT SUPERVISION FEES	(100.00)	0.00	0.00	(100.00)	0.00
10-000-442057	BOOKING FEES	0.00	(10.00)	0.00	10.00	100.00
10-000-442058	SEX OFFENDER REGISTRATION	(500.00)	140.00	140.00	(640.00)	(28.00)
10-000-442070	ADMINISTRATIVE TOWING FEES	(34,000.00)	(6,177.00)	(4,677.00)	(27,823.00)	18.17
10-000-442071	ADMINISTRATIVE ADJUDICATION	(15,000.00)	(3,520.00)	(2,035.00)	(11,480.00)	23.47
10-000-442073	RED LIGHT ENFORCEMENT	(826,000.00)	0.00	0.00	(826,000.00)	0.00
10-000-442074	LOCAL DEBT RECOVERY	(19,000.00)	0.00	0.00	(19,000.00)	0.00
10-000-442075	AMBULANCE FEES	(1,490,000.00)	(350.00)	0.00	(1,489,650.00)	0.02
10-000-442076	CPR INSTRUCTION	(100.00)	(315.00)	0.00	215.00	315.00
10-000-442079	EXTERNAL COLLECTIONS	(60,000.00)	0.00	0.00	(60,000.00)	0.00
10-000-442080	P-TICKET FINES	(73,000.00)	(3,170.00)	(770.00)	(69,830.00)	4.34
10-000-443100	BUILDING PERMITS	(700,000.00)	(61,849.50)	(20,472.50)	(638,150.50)	8.84
10-000-443102	PLANNING/ZONING APPLICA FEE	(6,850.00)	(1,450.00)	(1,300.00)	(5,400.00)	21.17
10-000-443103	ENGINEERING REVIEW FEE	(3,300.00)	(300.00)	(300.00)	(3,000.00)	9.09
10-000-443104	STORMWTR PERM/PLAN REVU FEES	(9,000.00)	(1,305.00)	(1,205.00)	(7,695.00)	14.50
10-000-443105	ELEVATOR INSPECTION FEES	(1,200.00)	0.00	0.00	(1,200.00)	0.00
10-000-443106	PROPERTY MAINTENANCE	(850.00)	0.00	0.00	(850.00)	0.00
10-000-443107	VACANT PROP REGISTRATION FEES	(250.00)	(400.00)	0.00	150.00	160.00
10-000-443110	SPECIAL EVENT FEES/REIMBURSE	(750.00)	0.00	0.00	(750.00)	0.00
10-000-443111	TATTOO & MASSAGE LIC FEES	(1,000.00)	(751.00)	0.00	(249.00)	75.10
10-000-443116	IMPACT FEES_BLDG IMPROVEMENTS	0.00	(652.75)	(652.75)	652.75	100.00
10-000-443117	IMPACT FEES_PARKS IMPROVEMENT	0.00	(435.50)	(435.50)	435.50	100.00
10-000-445102	CNW PARKING MACHINE	(900.00)	0.00	0.00	(900.00)	0.00
10-000-445103	ADMIN. SVCS.-WATER	(500,000.00)	0.00	0.00	(500,000.00)	0.00
10-000-445104	FINANCIAL SERVICES (LIBRARY)	(10,000.00)	(833.33)	(833.33)	(9,166.67)	8.33
10-000-445105	INTEREST ON INVESTMENTS	(425,000.00)	(29,953.40)	(1.92)	(395,046.60)	7.05
10-000-445107	CHARGES FOR SERVICES	(165,800.00)	(29,129.70)	(14,577.70)	(136,670.30)	17.57
10-000-445108	RESIDENT FEES-GARBAGE	(1,889,000.00)	(337,111.36)	(168,587.00)	(1,551,888.64)	17.85
10-000-445112	ADMIN. SVCS-WASTEWATER	(140,000.00)	0.00	0.00	(140,000.00)	0.00
10-000-445123	TRANSFER FROM M F T	(448,150.00)	0.00	0.00	(448,150.00)	0.00
10-000-445127	MISCELLANEOUS REIMBURSEMENTS	(18,600.00)	(191,189.62)	(191,178.08)	172,589.62	1,027.90
10-000-445128	MISCELLANEOUS REVENUE	(78,000.00)	(6,352.50)	(724.50)	(71,647.50)	8.14
10-000-445130	FEMA/IEMA REIMBURSEMENTS	(100.00)	0.00	0.00	(100.00)	0.00
10-000-445131	FEDERAL GRANT	(5,800.00)	0.00	0.00	(5,800.00)	0.00
10-000-445141	CELL TOWER RENT	(148,000.00)	(11,765.38)	(5,882.69)	(136,234.62)	7.95
10-000-445145	FIRE MISC REVENUE	0.00	(3,451.20)	(41.00)	3,451.20	100.00
10-000-445165	TRANSFER FROM TIF 5	(25,000.00)	0.00	0.00	(25,000.00)	0.00
10-000-445283	PASSPORT PARKING FEES	(66,300.00)	0.00	0.00	(66,300.00)	0.00
10-000-446023	MISCELLANEOUS GRANTS	(405,000.00)	0.00	0.00	(405,000.00)	0.00
10-000-446030	FIRE DEPARTMENT GRANTS	(27,000.00)	0.00	0.00	(27,000.00)	0.00
10-000-446040	POLICE DEPARTMENT GRANTS	(124,000.00)	0.00	0.00	(124,000.00)	0.00
10-000-448005	LATE CHARGES	(10,000.00)	(2.38)	(2.38)	(9,997.62)	0.02
10-000-448006	SUMMER FESTIVAL REVENUES	(17,000.00)	0.00	0.00	(17,000.00)	0.00
10-000-448011	COMMUNITY PRIDE COMMISSION	(1,000.00)	0.00	0.00	(1,000.00)	0.00
10-000-448078	100TH ANNIV. TREES/EVENTS	(1,000.00)	0.00	0.00	(1,000.00)	0.00
Total Dept 000		(27,971,177.00)	(2,335,893.68)	(668,223.45)	(25,635,283.32)	8.35
Revenues		(27,971,177.00)	(2,335,893.68)	(668,223.45)	(25,635,283.32)	8.35
Fund 10 - CORPORATE FUND:						
TOTAL REVENUES		27971177	2335893.68	668223.45	25635283.32	8.35

Major Revenue Sources:

2024 Property TAX:

03/03/2025 REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK

Balance As Of 12/31/2024

	Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used	Prior Year
Fund: 10 CORPORATE FUND						
Revenues	760,983.00	764,175.19	5,360.22	(3,192.19)	100.42	669,250.85
Fund: 26 TIF 6 FUND-NO ARDMORE/VERMONT						
Revenues	92,106.00	86,588.86	0.00	5,517.14	94.01	70,029.36
Fund: 27 TIF 5 FUND - KENILWORTH						
Revenues	201,720.00	328,027.67	0.00	(126,307.67)	162.62	302,405.62
Fund: 28 TIF 4 FUND - ST. CHARLES RD						
Revenues	0.00	45,094.47	0.00	(45,094.47)	100.00	36,769.52
Fund: 29 TIF 3 FUND - NORTH AVENUE						
Revenues	830,026.00	1,046,267.15	39,146.92	(216,241.15)	126.05	900,324.48
Fund: 34 NEDSRA FUND						
Revenues	245,000.00	246,194.81	1,713.84	(1,194.81)	100.49	247,431.30
Fund: 35 RECREATION FUND						
Revenues	180,000.00	173,784.15	1,209.77	6,215.85	96.55	174,657.39
Fund: 36 PARKS FUND						
Revenues	175,000.00	173,784.15	1,209.77	1,215.85	99.31	174,657.39
Fund: 50 DEBT SERVICE FUND						
Revenues	2,846,350.00	3,855,318.66	26,838.15	(1,008,968.66)	135.45	3,874,691.09
Property TAX	5,331,185.00	6,719,235.11	75,478.67	(1,388,050.11)	126.04%	6,450,217.00

2024 Sales TAX:

03/05/2025	REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK					
		Balance As Of 12/31/2024				
		YTD Balance	Activity For	Available	% Bdgt	
	Budget	12/31/2024	12/31/2024	Balance 12/31/2024	Used	Prior Year
Fund: 10 CORPORATE FUND						
Revenues	6,590,000.00	6,809,949.54	607,680.02	(219,949.54)	103.34	6,531,510.00
Fund 60 - STREET IMPROVEMENT FUND:						
TOTAL REVENUES	2,251,000.00	2,137,118.50	174,101.56	113,881.50	94.94	2,166,040.24
Fund 64 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES	2,251,000.00	2,137,118.44	174,101.55	113,881.56	94.94	2,166,040.19
Sales TAX	11,092,000.00	11,084,186.48	955,883.13	7,813.52	99.93%	10,863,590.43

2024 Income TAX:

03/05/2025	REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK					
	Balance As Of 12/31/2024					
	Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available 12/31/2024	% Bdgt Used	Prior Year
Fund: 10 CORPORATE FUND						
Revenues	3,750,000.00	3,780,711.30	194,977.30	(30,711.30)	100.82	3,555,832.63
Income Tax	3,750,000.00	3,780,711.30	194,977.30	(30,711.30)	100.82	3,555,832.63

2024 Other TAX:

03/05/2025	REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK					
		Balance As Of 02/28/2025				
	Budget	YTD Balance 02/28/2025	Activity For 02/28/2025	Available 02/28/2025	% Bdgt Used	Prior Year
Fund: 10 (						
Revenues	4,550,000.00	356,795.30	133,914.87	4,193,204.70	7.84	794,304.67
Other Taxes	4,550,000.00	356,795.30	133,914.87	4,193,204.70	7.84	794,304.67

2024

Fines, Fees Permits

03/05/2025	REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK					
	Balance As Of 12/31/2024					
	Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available 12/31/2024	% Bdgt Used	Prior Year
Fund: 10 CORPORATE FUND						
Revenues	4,781,900.00	5,380,330.91	701,093.35	598,430.91	112.51	4,944,439.84
Fines, Fees, Permits Lic	4,781,900.00	5,380,330.91	701,093.35	598,430.91	112.51	4,944,439.84

GENERAL FUND EXPENDITURES:

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK
Balance As Of 12/31/2024*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase	Available Balance 12/31/2024	% Bdgt Used
Fund: 10 CORPORATE FUND						
Account Category: Expenditures						
Total Department 110	PUBLIC AFFAIRS:	742,815.00	846,413.71	255,516.00	(103,598.71)	113.95
Total Department 112	MANAGER:	7,600.00	3,119.25	875.00	4,480.75	41.04
Total Department 120	MANAGER-	499,900.00	499,000.08	35,216.99	899.92	99.82
Total Department 121	MANAGER-IT:	612,450.00	651,444.54	90,891.55	(38,994.54)	106.37
Total Department 130	FINANCE:	658,306.00	666,467.47	93,338.47	(8,161.47)	101.24
Total Department 140	COMMUNITY DEVELOPMENT:	1,292,290.00	879,436.71	76,016.30	412,853.29	68.05
Total Department 150	CENTRAL SERVICES:	1,346,400.00	829,163.33	92,283.40	517,236.67	61.58
Total Department 160	BUILDINGS & GROUNDS:	445,775.00	438,702.32	73,828.89	7,072.68	98.41
Total Department 170	COMMUTER PARKING LOT:	41,700.00	43,616.30	4,932.66	(1,916.30)	104.60
Total Department 180	GARAGE:	843,229.00	701,591.82	55,847.21	141,637.18	83.20
Total Department 190	ENGINEERING:	41,075.00	15,191.35	491.75	25,883.65	36.98
Total Department 201	ADMINISTRATION:	4,352,366.00	4,068,166.33	129,056.36	284,199.67	93.47
Total Department 207	POLICE-RECORDS:	568,177.00	635,212.93	971.14	(67,035.93)	111.80
Total Department 208	POLICE-DETECTIVES:	4,290,007.00	4,180,027.38	196,016.80	109,979.62	97.44
Total Department 209	POLICE-PATROL:	1,109,400.00	1,256,148.06	76,172.34	(146,748.06)	113.23
Total Department 211	FIRE-ADMIN:	2,240,919.00	1,658,799.21	34,795.78	582,119.79	74.02
Total Department 212	FIRE PREVENT & PROTECT:	127,270.00	113,764.78	23,665.04	13,505.22	89.39
Total Department 232	AMBULANCE/PARAMEDIC:	3,747,788.00	4,045,749.50	158,387.65	(297,961.50)	107.95
Total Department 240	GARBAGE:	1,848,000.00	1,684,696.74	156,197.84	163,303.26	91.16
Total Department 251	PW-ADMN:	352,365.00	315,619.79	21,170.02	36,745.21	89.57
Total Department 255	PW-TRAFFIC:	185,000.00	159,102.28	57,052.85	25,897.72	86.00
Total Department 256	PW-STORMSEWER:	16,750.00	2,939.39	0.00	13,810.61	17.55
Total Department 257	PW-STREET MAINT:	193,500.00	71,186.80	3,570.33	122,313.20	36.79
Total Department 258	PW-FORESTRY:	84,500.00	44,171.08	1,828.00	40,328.92	52.27
Total Department 280	CENTRAL SERVICES:	862,000.00	805,391.92	30,665.63	56,608.08	93.43
Total Department 501	TRANSFERS:	7,861,508.00	2,080,500.00	173,375.00	5,781,008.00	26.46
Expenditures		34,371,090.00	26,695,623.07	1,842,163.00	7,675,466.93	77.67
Fund 10 - CORPORATE FUND:						
TOTAL EXPENDITURES		34371090	26695623.07	1842163	7675466.93	77.67

EXPENDITURES NON-OPERATING FUNDS:

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF VILLA PARK
Balance As Of 12/31/2024*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 11 GENERAL FUND-CAPITAL						
Account Category: Expenditures						
Total Department 200 STORM SEWER SEPARATION:		0.00	13,999,355.12	2,956,453.46	(13,999,355.12)	100.00
Total Department 202 EQUIP & SUPPLIES:		19,425,708.00	3,174,202.88	959,059.64	16,251,505.12	16.34
Expenditures		19,425,708.00	17,173,558.00	3,915,513.10	2,252,150.00	88.41
Fund 11 - GENERAL FUND-CAPITAL:						
TOTAL EXPENDITURES		19425708	17173558	3915513.1	2252150	88.41
Fund: 19 DUI TECHNOLOGY FUND						
Account Category: Expenditures						
Total Department 520 CONTRACTUAL:		49,000.00	40,212.49	16,039.30	8,787.51	82.07
Expenditures		49,000.00	40,212.49	16,039.30	8,787.51	82.07
Fund 19 - DUI TECHNOLOGY FUND:						
TOTAL EXPENDITURES		49000	40212.49	16039.3	8787.51	82.07
Fund: 20 DRUG CONTROL FUND						
Account Category: Expenditures						
Total Department 211 FIRE-ADMIN:		0.00	130.00	0.00	(130.00)	100.00
Expenditures		0.00	130.00	0.00	(130.00)	100.00
Fund 20 - DRUG CONTROL FUND:						
TOTAL EXPENDITURES		0	130	0	(130.00)	100
Fund: 25 TIF 7 FUND-ST CHARLES RD-COMM						
Account Category: Expenditures						
Total Department 241 TIF CAPTAL &		0.00	10,700.00	7,452.20	(10,700.00)	100.00
Expenditures		0.00	10,700.00	7,452.20	(10,700.00)	100.00
Fund 25 - TIF 7 FUND-ST CHARLES RD-COMM:						
TOTAL EXPENDITURES		0	10700	7452.2	(10,700.00)	100
Fund: 26 TIF 6 FUND-NO ARDMORE/VERMONT						
Account Category: Expenditures						
Total Department 241 TIF CAPTAL &		21,530.00	58,494.79	1,092.00	(36,964.79)	271.69
Expenditures		21,530.00	58,494.79	1,092.00	(36,964.79)	271.69
Fund 26 - TIF 6 FUND-NO ARDMORE/VERMONT:						
TOTAL EXPENDITURES		21530	58494.79	1092	(36,964.79)	271.69
Fund: 27 TIF 5 FUND - KENILWORTH						
Account Category: Expenditures						
Total Department 200 STORM SEWER SEPARATION:		240,467.00	0.00	0.00	240,467.00	0.00
Total Department 241 TIF CAPTAL &		116,530.00	108,196.59	36,113.84	8,333.41	92.85
Expenditures		356,997.00	108,196.59	36,113.84	248,800.41	30.31
Fund 27 - TIF 5 FUND - KENILWORTH:						
TOTAL EXPENDITURES		356997	108196.59	36113.84	248800.41	30.31
Fund: 28 TIF 4 FUND - ST. CHARLES RD						
Account Category: Expenditures						
Total Department 241 TIF CAPTAL &		0.00	83,449.45	41,233.11	(83,449.45)	100.00
Expenditures		0.00	83,449.45	41,233.11	(83,449.45)	100.00
Fund 28 - TIF 4 FUND - ST. CHARLES RD:						
TOTAL EXPENDITURES		0	83449.45	41233.11	(83,449.45)	100
Fund: 29 TIF 3 FUND - NORTH AVENUE						
Account Category: Expenditures						
Total Department 200 STORM SEWER SEPARATION:		260,800.00	0.00	0.00	260,800.00	0.00
Total Department 202 EQUIP & SUPPLIES:		396,600.00	0.00	0.00	396,600.00	0.00
Total Department 241 TIF CAPTAL &		516,530.00	45,088.84	45,000.00	471,441.16	8.73
Expenditures		1,173,930.00	45,088.84	45,000.00	1,128,841.16	3.84
Fund 29 - TIF 3 FUND - NORTH AVENUE:						
TOTAL EXPENDITURES		1173930	45088.84	45000	1128841.16	3.84
Fund: 32 MFT FUND						
Account Category: Expenditures						
Total Department 202 EQUIP & SUPPLIES:		877,056.00	467,955.96	38,996.33	409,100.04	53.36
Expenditures		877,056.00	467,955.96	38,996.33	409,100.04	53.36
Fund 32 - MFT FUND:						
TOTAL EXPENDITURES		877056	467955.96	38996.33	409100.04	53.36

Fund: 33 HOTEL/MOTEL TAX FUND					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	120,000.00	119,999.96	9,583.33	0.04	100.00
Expenditures	120,000.00	119,999.96	9,583.33	0.04	100.00
Fund 33 - HOTEL/MOTEL TAX FUND:					
TOTAL EXPENDITURES	120000	119999.96	9583.33	0.04	100
Fund: 34 NEDSRA FUND					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	428,000.00	289,762.13	0.00	138,237.87	67.70
Expenditures	428,000.00	289,762.13	0.00	138,237.87	67.70
Fund 34 - NEDSRA FUND:					
TOTAL EXPENDITURES	428000	289762.13	0	138237.87	67.7
Fund: 35 RECREATION FUND					
Account Category: Expenditures					
Total Department 200 STORM SEWER SEPARATION:	0.00	414.20	414.20	(414.20)	100.00
Total Department 201 ADMINISTRATION:	975,425.00	770,029.03	41,133.85	205,395.97	78.94
Total Department 216 PRP-BLDG & GROUNDS:	271,465.00	163,142.77	13,243.90	108,322.23	60.10
Total Department 235 PRR-SUMMER:	169,131.00	167,812.57	4,809.20	1,318.43	99.22
Total Department 236 PRR-FALL-WNTR-SPRING:	251,182.00	260,952.88	27,392.17	(9,770.88)	103.89
Expenditures	1,667,203.00	1,362,351.45	86,993.32	304,851.55	81.71
Fund 35 - RECREATION FUND:					
TOTAL EXPENDITURES	1667203	1362351.45	86993.32	304851.55	81.71
Fund: 36 PARKS FUND					
Account Category: Expenditures					
Total Department 201 ADMINISTRATION:	607,705.00	437,551.19	30,086.15	170,153.81	72.00
Total Department 202 EQUIP & SUPPLIES:	1,663,336.00	1,612,131.19	62,858.11	51,204.81	96.92
Expenditures	2,271,041.00	2,049,682.38	92,944.26	221,358.62	90.25
Fund 36 - PARKS FUND:					
TOTAL EXPENDITURES	2271041	2049682.38	92944.26	221358.62	90.25
Fund: 41 SWIMMING POOL & REC FUND					
Account Category: Expenditures					
Total Department 201 ADMINISTRATION:	64,637.00	51,158.96	11,851.13	13,478.04	79.15
Total Department 202 EQUIP & SUPPLIES:	140,915.00	115,308.35	0.00	25,606.65	81.83
Total Department 203 MAINTENANCE:	54,700.00	35,481.34	32.97	19,218.66	64.87
Total Department 301 POOL&REC-ADMIN:	0.00	15.99	15.99	(15.99)	100.00
Total Department 302 POOL:	0.00	224.05	224.05	(224.05)	100.00
Expenditures	260,252.00	202,188.69	12,124.14	58,063.31	77.69
Fund 41 - SWIMMING POOL & REC FUND:					
TOTAL EXPENDITURES	260252	202188.69	12124.14	58063.31	77.69
Fund: 50 DEBT SERVICE FUND					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	0.00	5,200.00	2,100.00	(5,200.00)	100.00
Total Department 280 CENTRAL SERVICES:	0.00	376,200.00	188,100.00	(376,200.00)	100.00
Total Department 281 DEBT PMTS:	0.00	952,850.00	926,425.00	(952,850.00)	100.00
Total Department 282 DEBT PMTS:	397,400.00	396,600.00	368,300.00	800.00	99.80
Total Department 283 DEBT PMTS:	252,350.00	0.00	0.00	252,350.00	0.00
Total Department 284 DEBT PMTS:	232,000.00	279,200.00	237,100.00	(47,200.00)	120.34
Total Department 285 DEBT PMTS:	907,600.00	1,080,800.00	950,400.00	(173,200.00)	119.08
Total Department 286 DEBT PMTS:	713,200.00	766,381.75	10,000.00	(53,181.75)	107.46
Total Department 287 DEBT PMTS:	377,200.00	376,000.00	295,500.00	1,200.00	99.68
Total Department 288 STORM SEWER SEPARATION:	232,200.00	234,400.00	182,200.00	(2,200.00)	100.95
Total Department 289 STORM SEWER SEPARATION:	842,250.00	0.00	0.00	842,250.00	0.00
Total Department 290 STORM SEWER SEPARATION:	159,800.00	224,700.00	112,350.00	(64,900.00)	140.61
Expenditures	4,114,000.00	4,692,331.75	3,272,475.00	(578,331.75)	114.06
Fund 50 - DEBT SERVICE FUND:					
TOTAL EXPENDITURES	4114000	4692331.75	3272475	(578,331.75)	114.06
Fund: 60 STREET IMPROVEMENT FUND					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	1,648,770.00	1,566,438.09	134,455.38	82,331.91	95.01
Total Department 210 STORM SEWER SEPARATION:	2,941,425.00	699,380.40	90,876.96	2,242,044.60	23.78
Total Department 603 REFERENDUM 2014:	8,835,400.00	1,162,642.73	291,206.48	7,672,757.27	13.16
Expenditures	13,425,595.00	3,428,461.22	516,538.82	9,997,133.78	25.54
Fund 60 - STREET IMPROVEMENT FUND:					
TOTAL EXPENDITURES	13425595	3428461.22	516538.82	9997133.78	25.54
Fund: 64 CAPITAL PROJECTS FUND					
Account Category: Expenditures					
Total Department 210 STORM SEWER SEPARATION:	300,000.00	270,113.63	270,113.63	29,886.37	90.04
Total Department 643 TRANSFER:	3,241,900.00	0.00	0.00	3,241,900.00	0.00
Expenditures	3,541,900.00	270,113.63	270,113.63	3,271,786.37	7.63
Fund 64 - CAPITAL PROJECTS FUND:					
TOTAL EXPENDITURES	3541900	270113.63	270113.63	3271786.37	7.63
Fund: 68 STORMWATER BUYOUT FUND					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	76,900.00	58,888.99	23,935.77	18,011.01	76.58
Total Department 210 STORM SEWER SEPARATION:	4,814,500.00	83,380.15	23,349.85	4,731,119.85	1.73
Expenditures	4,891,400.00	142,269.14	47,285.62	4,749,130.86	2.91
Fund 68 - STORMWATER BUYOUT FUND:					
TOTAL EXPENDITURES	4891400	142269.14	47285.62	4749130.86	2.91
Fund: 82 WATER SUPPLY FUND					
Account Category: Expenditures					
Total Department 201 ADMINISTRATION:	4,892,940.00	4,545,431.49	581,984.51	347,508.51	92.90
Total Department 202 EQUIP & SUPPLIES:	3,530,250.00	1,200,147.35	199,163.78	2,330,102.65	34.00
Expenditures	8,423,190.00	5,745,578.84	781,148.29	2,677,611.16	68.21
Fund 82 - WATER SUPPLY FUND:					
TOTAL EXPENDITURES	8423190	5745578.84	781148.29	2677611.16	68.21
Fund: 83 WASTEWATER FUND					
Account Category: Expenditures					
Total Department 201 ADMINISTRATION:	1,336,235.00	1,041,661.98	76,973.22	294,573.02	77.95
Total Department 202 EQUIP & SUPPLIES:	1,935,130.00	402,394.15	86,596.98	1,532,735.85	20.79
Total Department 204 CONTRACTUAL SERVICES:	11,793,490.00	246,660.49	6,718.55	11,546,829.51	2.09
Expenditures	15,064,855.00	1,690,716.62	170,288.75	13,374,138.38	11.22
Fund 83 - WASTEWATER FUND:					
TOTAL EXPENDITURES	15064855	1690716.62	170288.75	13374138.38	11.22
Fund: 91 WORKING CASH TRUST					
Account Category: Expenditures					
Total Department 202 EQUIP & SUPPLIES:	150.00	0.00	0.00	150.00	0.00
Expenditures	150.00	0.00	0.00	150.00	0.00
Fund 91 - WORKING CASH TRUST:					
TOTAL EXPENDITURES	150	0	0	150	0
Report Totals:					
TOTAL EXPENDITURES - ALL FUNDS	76111807	37981241.93	9360935.04	38130565.07	49.9

MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: March 10, 2025

SUBJECT: Pursuant to 5 ILCS 120/2
(c) (1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION: