



VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

August 25, 2025

7:00 PM

Village President Kevin Patrick
Village Clerk Rolf Laukant

Village Trustees Cari Alfano, Jorge Cordova, Tina Konstatos, Jack Kozar, Deepa Kumar and Khalid Sabri

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Proclamations**
 - a. Proclamation recognizing Mickey's Hot Dogs and naming August 25th, 2025: "Mickey's Monday"
- 7. Presentation**
 - a. Presentation of plaque to the VFW Post #2801 for their participation and planning of the Independence Day Parade
- 8. Appointment to Commission**
 - a. Appointment of Susan Mika as a Member to the Fire Pension Board for the remainder of C. Howard's term expiring April 30, 2027.
 - b. Appointment of Susan (Sue) Bachman as Commissioner to the Senior Concerns Commission for a term expiring April 30, 2026.
 - c. Appointment of Jason Jarrett as Board Member to the Zoning Board of Appeals (ZBA) for a term expiring May 31, 2026.
 - d. Appointment of Alan Hasler as Commissioner to the Plan Commission for a term expiring May 31, 2026.
 - e. Appointment of Bridget Krigsholm as a Junior Commissioner to the F.U.N. Commission for a term expiring May 31, 2026.

- f. Appointment of Madeline Flaskamp as Commissioner to the F.U.N. Commission to fill the vacant term that expires on 4/30/28.

9. Consent Agenda

- a. Approval of the Minutes of the Village Board of Trustees Meeting held on June 23, 2025.
- b. Bill Listings for the weeks of July 28, 2025 in the amount of \$730,897.63 and August 4, 2025 in the amount of \$529,390.11.
- c. A Resolution Approving a Side Letter to the Collective Bargaining Agreement Between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council on Behalf of the Villa Park Police Sergeants and Lieutenants Amending Certain Dates
- d. A Resolution Approving a Side Letter to the Collective Bargaining Agreement Between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council on Behalf of Villa Park Patrol Officers Amending Certain Dates

10. Staff Report

- a. Finance Report
- b. FOIA Report
- c. Parks Projects as of August 4, 2025.
- d. Public Works 2025 CIP update

11. Ordinance for First Reading

- a. An Ordinance Amending Article III of Chapter 19 of the Villa Park Municipal Code Regarding Motor Vehicle Tows by the Police Department

This ordinance would amend Article III of Chapter 19 of the Municipal Code regarding regulations and fees related to the towing of vehicles by the police department. This is a first reading. Staff recommends approval.

- b. An Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Article XX of Chapter 2 of the Villa Park Municipal Code Creating the G.R.E.E.N. Commission.

This Ordinance amends Article XX of Chapter 2 to create the G.R.E.E.N. Commission. The commission will serve as a strategic advisory body to the Village Board, focused on long-term solutions for reducing environmental impact, protecting natural assets, and integrating sustainable practices into the village's economic development, infrastructure, and community planning. This is a first reading.

12. Ordinance for Second Reading

- a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Article XIV of Chapter 2 of the Villa Park Municipal Code Regarding Appointed Boards and Commissions.

This Ordinance amends Article XIV of Chapter 2 of the Villa Park Municipal Code to establish policies and procedures for the selection of commissioners and the procedures commissions would follow. A first reading was held on August 11, 2025.

The revised draft presented here incorporates comments received from village board members.

13. Ordinances

- a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation From the Maximum Fence Height Requirement of Section 9.2.2, Table 9-1, of the Zoning Ordinance for the Property Location at 5 W. Madison Avenue, Villa Park, Illinois.

The Ordinance would approve petition PZ-25-11, a request for a Variation to allow a 5.0-foot tall open style fence in the front yard, instead of a 4.0-foot tall open style fence. The Petitioner is seeking approval of a Variation from 9.2.2, Allowed Fence Heights and Locations of the Zoning Ordinance. The Planning and Zoning Commission held a public hearing on August 14, 2025 where they recommended approval of the request by a vote of 6-0.

- b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting Variations from Sections 4.4.3 and 6.10.3 of the Zoning Ordinance for the Property Located at 10 S. Charles Avenue, Villa Park, Illinois

This Ordinance would approve petition PZ-25-15, a request for variations from Section 4.4.3 General Building to permit a rear yard setback of 5.0 feet instead of 40.0 feet, from Section 4.4.3 General Building to permit a garage entrance not on the rear facade, and Section 6.10.3 Nonresidential Accessory Structures to permit a rear and interior side yard setback of 5.0 feet instead of 10.0 feet of the Zoning Ordinance. The Planning and Zoning Commission held a public hearing on August 14, 2025 where they recommended approval of the request by a vote of 6-0.

14. Resolutions

- a. A Resolution of the Village of Villa Park, DuPage County, to amend the funding agreement for Tri-Trail Connector Project

This amendment supplements the original joint funding agreement for the construction work with the State of Illinois Department of Transportation for the construction of the Tri-Trail Connector Project to reallocate federal dollars from construction to phase III engineering. The Village staff recommends approval of amendment #1 to the agreement.

- b. A Resolution of the Village of Villa Park, DuPage County, to approve the Phase III Engineering Agreement - Supplement with Civiltech Engineering, Inc., of Itasca, Illinois, in the amount of \$74,359.00.

This amendment supplements the original agreement with Civiltech for the Phase III engineering for the Tri-Trail Connector to account for the additional engineering hours required due to the contractor performing at a slower than anticipated production rate due to utility delays as well as adjacent developer work. All justifications can be found outlined in Civiltech's proposal attached. The Village staff agree that Civiltech Engineering, Inc. request is justified and recommends approval of supplement #1 to the agreement for an additional \$38,658.00.

15. Unfinished Business

- a. Village Board of Trustees' Rules of Order and Procedure

- b. Village Board Social Media Policy

16. New Business

17. Village Commission Reports

18. Village Clerk's Report

19. Village Trustees' Report

20. Village President's Report

21. Village Manager's Report

22. Executive Session

- a. 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals, or specific volunteers.
- b. 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- c. 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body.

23. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Proclamation Recognizing August 25, 2025 as Mickey's Monday in the Village of Villa Park

WHEREAS, Mickey's Hot Dogs has been a cherished establishment in the Village of Villa Park for 60 years, serving delicious hot dogs and bringing joy to residents and visitors alike; and

WHEREAS, Mickey's Hot Dogs was inducted into the Vienna Beef Hot Dog Hall of Fame in 2006; and

WHEREAS, Mickey's Hot Dogs fostered a sense of community spirit and encouraged residents to appreciate local businesses; and

WHEREAS, Mickey's Hot Dogs became a beloved place where people met, friends laughed, and generations of families gathered together for the "hot dog special"; and

NOW, THEREFORE, I, Kevin Patrick, President of the Village of Villa Park, do hereby proclaim and recognize August 25th, 2025 as Mickey's Monday, in the Village of Villa Park.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of August, 2025.

Kevin Patrick, Village President

Rolf Laukant, Village Clerk



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: Presentation of plaque to the VFW Post #2801 for their participation and planning of the Independence Day Parade

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

To: Board of Trustees

From: President Kevin Patrick

Date: August 25, 2025

Re: Appointment of one (1) Member to the Senior Concerns Commission

I am herewith submitting for your approval the appointment of Susan (Sue) Bachman as a member of the Senior Concerns Commission to fill the remainder of the term previously occupied by Nadia Hajduk prior to her resignation. The term would expire April 30, 2026.

The appointment listed above is qualified to serve on the Senior Concerns Commission.



Village Commission Application

Name

Susan (Sue) Bachman

Address

[REDACTED], Villa Park, Illinois 60181

Primary Phone

[REDACTED]

Work Phone

[REDACTED]

Email

[REDACTED]

Have you resided within the corporate limits of Villa Park for at least one year?

Yes

Are you between the ages of 13-17?

No

I am interested in serving on the following Commission(s), listed in order of preference:

- Community F.U.N. Commission
- Community Recreation Commission
- Garden Village Commission
- Villa Park Growth Commission
- Historical Preservation Commission
- Plan Commission
- Zoning Board of Appeals
- Senior Concerns Commission
- Board of Fire and Police
- Police Pension Fund Board
- Firefighter's Pension Fund Board
- Sugar Creek Golf Course Administrative Board

First Preference:

Senior Concerns Commission

Second Preference:

Historical Preservation Commission

Third Preference:

Zoning Board of Appeals

Employment Background:

Employed at BlueCross BlueShield Association for the past 19 years.
Current position in the Legal department on the Licensure Team.
Formerly a Project Manager. I have a PMP certification.

Education Background:

MFA Northern Illinois University, BFA Syracuse University. PMP Certification. Additional MBA coursework at Lake Forest University and Business Coursework at Elmhurst University. Web Certification certificate at College of DuPage.

Have you previously served as an elected or appointed official in Villa Park?

No

Would you be able to attend the Commission's meetings at the dates and times as listed on the Village's website at invillapark.com?

Yes

Signature

A handwritten signature in black ink, appearing to read "Susan Bechman". The signature is fluid and cursive, with a long horizontal stroke at the end.



MEMORANDUM

To: Board of Trustees

From: President Kevin Patrick

Date: August 25, 2025

Re: Appointment of One (1) Member to the Zoning Board of Appeals

I am herewith submitting for your approval the appointment of Jason Jarrett as a member of the Zoning Board of Appeals for a one (1) year term, expiring May 31, 2026.

The appointment listed above is qualified to serve on the Zoning Board of Appeals.



MEMORANDUM

To: Board of Trustees

From: President Kevin Patrick

Date: August 25, 2025

Re: Appointment of One (1) Member to the Plan Commission

I am herewith submitting for your approval the appointment of Alan Hasler as a member of the Plan Commission to fill an unexpired term that expires May 31, 2026.

The appointment listed above is qualified to serve on the Plan Commission.



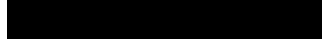
Village Commission Application

Name

Alan Hasler

Address

, Villa Park, Illinois 60181

Primary Phone**Work Phone****Email**

Have you resided within the corporate limits of Villa Park for at least one year?

Yes

Are you between the ages of 13-17?

No

I am interested in serving on the following Commission(s), listed in order of preference:

- Community F.U.N. Commission
- Community Recreation Commission
- Garden Village Commission
- Villa Park Growth Commission
- Historical Preservation Commission
- Plan Commission
- Zoning Board of Appeals
- Senior Concerns Commission
- Board of Fire and Police
- Police Pension Fund Board
- Firefighter's Pension Fund Board
- Sugar Creek Golf Course Administrative Board

First Preference:

Plan Commission

Second Preference:**Third Preference:****Employment Background:**

Civil Engineer with 24 years of experience in program management, project development and project implementation of public infrastructure projects, primarily in the highway transportation industry.

2002-2008 - Illinois Department of Transportation (IDOT)

- 2002 - Phase 1/Planning Project Engineer
- 2003 - Construction Engineer
- 2004 - Phase 2/Design Project Engineer
- 2005-2008 - Bridge Inspection Engineer

2008-2015 - DuPage County Division of Transportation

- 2008-2013 - Phase 2 & 3 Project Engineer
- 2013-2015 - Chief Highway Engineer, Planning and Programming

2015-Present - Consulting Engineer

- 2015-2018 - Phase 3 Construction Engineer (Thomas Engineering Group, LLC)
- 2018-2020 - Construction Engineering Project Manager (H.W. Lochner, Inc.)
- 2020-2023 - Illinois Construction Engineering Group Manager (H.W. Lochner, Inc.)
- 2023-Present - Construction Manager Liaison for IDOT on the I-80 Corridor Reconstruction Project (H.W. Lochner, Inc.)

Additional Information available upon request.

Education Background:

Bachelor of Science in Civil Engineering from Purdue University, December 2001.

Licensed Professional Engineer in Illinois since 2008. License No. 062.060359

Have you previously served as an elected or appointed official in Villa Park?

Yes

If yes, please identify:

Planning and Zoning Commission from April 2025 through August 2025

Would you be able to attend the Commission's meetings at the dates and times as listed on the Village's website at invillapark.com?

Yes

Signature

Alan C. Hasler



MEMORANDUM

To: Board of Trustees

From: President Kevin Patrick

Date: August 25, 2025

Re: Appointment of One (1) Junior Commissioner to the Community F.U.N. Commission

I am herewith submitting for your approval the appointment of Bridget Krigsholm as a Junior Commissioner of the Community F.U.N. Commission. The term would expire April 30, 2026.

The appointment listed above is qualified to serve on the Community F.U.N. Commission as a Junior Commissioner.



Village Commission Application

Name

Bridget Krigsholm

Address

Villa Park, Illinois 60181

Primary Phone**Work Phone****Email**

Have you resided within the corporate limits of Villa Park for at least one year?

Yes

Are you between the ages of 13-17?

Yes

I am interested in serving as a Junior Commissioner on the following Commission(s), listed in order of preference:

- **Community F.U.N. Commission**
- **Community Recreation Commission**
- **Garden Village Commission**
- **Historical Preservation Commission**
- **Senior Concerns Commission**
- **Villa Park Growth Commission**

First Preference

Community F.U.N. Commission

Second Preference

Community Recreation Commission

Third Preference

Historical Preservation Commission

Why are you interested in becoming a Junior Commissioner?

I am interested in becoming a Junior Commissioner because I love living in Villa Park, and going to all the events the town hosts! I really care about making an positive impact and difference in Villa Park. I enjoy working with others and creating events for people to come together and have a good time! I also would like to use this opportunity as a way to improve my own decision making skills in a group. I would also love to learn how events are created in the community and all the things that go into making them great! Most importantly it is very exciting to have the opportunity to be apart of something that encourages connection, fun, and community involvement!

Have you previously served as a Junior Commissioner in Villa Park?

No

Would you be able to attend the Commission's meetings at the dates and times as listed on the Village's website at invillapark.com?

Yes

Signature

Parent/Guardian Signature

Bridget Krigsholm

K. Krigsholm



MEMORANDUM

To: Board of Trustees

From: President Kevin Patrick

Date: August 25, 2025

Re: Appointment of One (1) Member to the Community F.U.N. Commission

I am herewith submitting for your approval the appointment of Madeline Flaskamp as a member of the Community F.U.N. Commission to fill the remainder of the term previously occupied by Kimberly Tuttle prior to her resignation. The term would expire April 30, 2028.

The appointment listed above is qualified to serve on the Zoning Board of Appeals.



Village Commission Application

Name

Madeline Flaskamp

Address

[REDACTED], Villa Park, Illinois 60181

Primary Phone

[REDACTED]

Work Phone**Email**

[REDACTED]

Have you resided within the corporate limits of Villa Park for at least one year?

Yes

Are you between the ages of 13-17?

No

I am interested in serving on the following Commission(s), listed in order of preference:

- Community F.U.N. Commission
- Community Recreation Commission
- Garden Village Commission
- Villa Park Growth Commission
- Historical Preservation Commission
- Plan Commission
- Zoning Board of Appeals
- Senior Concerns Commission
- Board of Fire and Police
- Police Pension Fund Board
- Firefighter's Pension Fund Board
- Sugar Creek Golf Course Administrative Board

First Preference:

Community FUN Coission

Second Preference:**Third Preference:****Employment Background:**

Special Events Manager - Current

Server - 2021-2024

Director of Events AOII - 2022

Social Media Manager Intern - Summer 2022

Education Background:

Illinois State University Bachelors in Business Administration

Willowbrook High School Class of 2019

Have you previously served as an elected or appointed official in Villa Park?

No

Would you be able to attend the Commission's meetings at the dates and times as listed on the Village's website at invillapark.com?

Yes

Signature

A handwritten signature in black ink, appearing to be 'M. L. F.', written in a cursive style.

Village of Villa Park Board of Trustees

Meeting Minutes – June 23, 2025

Date: June 23, 2025

Time: Meeting called to order at 7:09 PM

Location: Village of Villa Park

20 S. Ardmore Avenue

Village Hall, Boardroom

Villa Park, IL 60181

1. Call to Order & Roll Call

- The meeting was called to order by President Patrick. Clerk Laukant performed the roll call.
 - **Present:** President Kevin Patrick, Trustees Jorge Cordova, Jack Kozar, Deepa Kumar, Cari Alfano, Tina Konstatos and Khalid Sabri
- A quorum was established.

2. Pledge of Allegiance

- Attendees stood for the Pledge of Allegiance.

3. Amendments to the Agenda

- Trustee Alfano: Confirmed with Village Attorney that there is no agenda item for waiving first readings.
 - o Motion from Trustee Alfano and seconded by Trustee Konstatos to move Item 7 before Item 4.
- No discussion.

Roll Call Vote:

Ayes: Sabri, Kumar, Kozar, Konstatos, Cordova, Alfano

Nays: None

Motion Carried

- o Motion from Trustee Kumar and seconded by Trustee Cordova to move item 15b before Item 9c.

Discussion: Trustee Kumar handed out an organizational chart she created about new commission policies. Trustee Alfano asked Trustee Kumar to explain more about the roles and responsibilities now versus what should be changed. President Patrick stated that a policy memo was sent to the board with their packet. Trustee Alfano asked that this item be kept as New Business so there was time to review the information received from Trustee Kumar. The Village Attorney advised it was okay to discuss this at this meeting.

- Roll Call Vote:
 Ayes: Kumar, Cordova
 Nays: Sabri, Kozar, Konstatos, Alfano
 Motion Denied

4. Public Comments on Agenda Items

- **Ivan Figaro:** Disapproval of dissolution and restructure of Commissions .
- **Joe Amore:** Disapproval of dissolution and restructure of Commissions.
- **Betty Amore:** Disapproval of dissolution and restructure of Commissions.
- **Marianne Greco:** Disapproval of dissolution and restructure of Commissions.
- **Louis LeMieux:** Disapproval of dissolution and restructure of Commissions.
- **Diane Paige:** Disapproval of dissolution and restructure of Commissions.
- **Eric Luedtke:** Disapproval of dissolution and restructure of Commissions.
- **Molly Karcz:** Disapproval of dissolution and restructure of Commissions.
- **Alesia Bailey:** Disapproval of dissolution and restructure of Commissions.
- **Tom King:** Spoke in support of Deputy Village President and reorganization of the commissions.
- **Laura Foncata:** Disapproval of dissolution and restructure of Commissions.
 Asked for all the faces, media posts and name calling to stop.
- **Dr. Vish:** Spoke to let the Village know what is actually happening with the Hawthorne Development project. Stated it will cost the Village \$9.2 million to cancel the project.
- **Jenny McQuillan:** Disapproval of dissolution and restructure of Commissions.
 Feels a need for more discussion with all members of the community.
- **Tricia Little:** Disapproval of dissolution and restructure of Commissions.
- **Sarah Wadford:** Disapproval of dissolution and restructure of Commissions.
- **Ann Tranter:** Disapproval of dissolution and restructure of Commissions.
- **Jason Jarrett:** Disapproval of dissolution and restructure of Commissions.
- **John Brenton:** Disapproval of dissolution and restructure of Commissions.
- **Michael Hess:** Concerned about social media posts by elected officials and that the Board doesn't get enough consideration and respect.
- **Frank Carlson:** Disapproval of dissolution and restructure of Commissions.
- **Richard Gonzalez:** Talked about his experience on the commissions
- **Marianne Gonzalez:** Excited to be on a commission.
- **Allan Leishman:** Disapproval of dissolution and restructure of Commissions.
- **Sara Franklin Serby:** Disapproval of dissolution and restructure of Commissions.
- **Victor Martinez:** Disapproval of dissolution and restructure of Commissions.
- **Jerry Shaw:** Disapproval of dissolution and restructure of Commissions.
- **Jack Corkery:** Against eminent domain of Hawthorne property and the costs to the Village to pursue that.
- **Robert Wagner:** Disapproval of dissolution and restructure of Commissions.
- **Hawthorne Group Rep:** Hawthorne Development was not given due respect.

- **Tammy Henderson:** Excited to have been asked to be on a commission.
 - **John McCarthy:** Disapproval of dissolution and restructure of Commissions.
 - **Christine Bostian:** Disapproval of dissolution and restructure of Commissions.
 - **Leslie Allison-Seei:** President Patrick is a leader. Dismantling a kingdom takes a lot of work. Decisions are made by the majority – nothing will be decided today.
 - **Douglas Geesie:** Disapproval of dissolution and restructure of Commissions.
 - **Danielle Wise:** There are lots of issues in the village besides this issue. The process was not well done. Afraid of backlash that the new members are going to receive.
 - **Debbie DeMito:** Disapproval of dissolution and restructure of Commissions.
 - **Matt D'Alessandro:** Honored to be asked to be on a commission, but upset about people being let go.
 - **Tanya Boigus (letter read for the record):** Thanks the Board for the direction it is moving.
 - **Angie Rojek (letter read for the record):** Disapproval of dissolution and restructure of Commissions.
 - **Christine Murphy (letter read for the record):** Disapproval of dissolution and restructure of Commissions.
- No further public comments on agenda items.

5. Public Comments on Non-Agenda Items

- **Bob Wagner:** There was a special meeting of the ECC regarding electrical aggregation with a presentation my NIMEC of alternatives available to the Village. The ECC would like to recommend either 100% renewable energy or a price match program with a civic grant (which can be used for environmental purposes). The ECC would like to come back on July 14th to present this item.
 - **Cheryl Tucker:** Finally getting the budget listed on June 9th, but concerned about where it is going. The new budget may be worthless with the direction the Village is going. Keep in mind how this will affect the residents.
 - **President Patrick** – Just a few words: He values and respects all the volunteers. Explained his reason for taking on this responsibility and is committed to Villa Park. President Patrick asked for your trust, and that he and this Board intend to make Villa Park a better place.
- No further public comments on non-agenda items.

6. Proclamations

None

7. Presentation

- Swearing in of Firefighter Tom Sandeno
- Recognition of Eagle Scout Nicholas Denault
- Director Kyle Schnettler of the Villa Park Chamber of Commerce

8. Consent Agenda

- The Consent Agenda included the following items:
 - Bill Listing for the week of June 2, 2025 in the amount of \$53,404.67 and June 9, 2025 in the amount of \$112,326.96.

Motion to approve the consent agenda made by Trustee Konstatos, seconded by Trustee Kumar.

- Roll Call Vote:
Ayes: Sabri, Kumar, Kozar, Konstatos, Cordova, Alfano, President Patrick
Nays: None
Motion Carried

9. Ordinance for First Reading

- a. An ordinance of the Village of Villa Park, DuPage County, Illinois, amending Article IV of Chapter 2 of the Villa Park Municipal Code Creating the Office of Deputy Village President.
This ordinance amends Sections 2-422 and 2-427 of Chapter 2 of the Villa Park Municipal Code, so it requires a second reading, though that requirement can be waived by motion. If a second reading is waived, the Village President's related appointment is also on the agenda for the Village Board's consent.
 - o Motion to approve the ordinance was made by Trustee Konstatos and seconded by Trustee Kumar
- Trustee Konstatos asked counsel if appointing a Deputy Village President is a method that other villages use. Village Attorney confirmed that yes, other villages have this.
 - o Motion to table this ordinance until July 28th was made by Trustee Kumar and seconded by Trustee Cordova.
- Trustee Kumar asked what the current code says about this absence of the President. Village Attorney stated the code does not provide any codes for running meetings in the President's absence.
- Trustee Kumar asked what was the practice previously – President Patrick explained the process was the board needed to convene and take a consensus of an individual to say in their place.

- Trustee Kozar – No need to continue since this is just a 1st reading. Second reading would be on the 14th (2 weeks). Then make a motion to continue if there needs to be more discussion.
- President Patrick stated there is no rush on this. Preparation is leadership. A leader needs to be proactive rather than reactive.

Roll Call Vote:

Ayes: Cordova, Alfano, Kumar, President Patrick

Nays: Konstatos, Kozar, Sabri

Motion to table passed

- b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, amending Chapter 23 of the Villa Park Municipal Code to Implement a Municipal Grocery Retailers' Occupation Tax and Municipal Grocery Service Occupation Tax.

This ordinance amends Chapter 23 to create Secs. 23-1301, 23-1302 and 23-1303 (Municipal Grocery Tax). This ordinance of the Villa Park Municipal Code requires a second reading, though that requirement can be waived by motion. Staff recommends approval.

- o Motion to approve the ordinance was made by Trustee Konstatos and seconded by Trustee Kumar
- Trustee Cordova asked Finance Director to explain what this tax is, what does it mean, etc. Director Mika explained that there is no burden on the taxpayer. The ordinance is to continue that 1% tax that is already in place.
- Trustee Konstatos asked what the Village would lose if they didn't continue collecting this tax. Director Mika explained that based on the 2024 amounts collected, Villa Park would lose approximately \$1.1-\$1.2 million without collecting that tax.

No vote on 1st reading.

- c. An Ordinance of the Village of Villa Park, /DuPage County, Illinois Amending Articles XVI and XVII of Chapter 2 of the Villa Park Municipal Code dissolving the Planning and Zoning Commission and Creating the Plan Commission and the Zoning Board of Appeals, and Amending Chapter 18 regarding Planning and Development.

- o Motion to approve the ordinance was made by Trustee Kozar and seconded by Trustee Sabri

- Trustee Kumar explained that she distributed an organizational packet to the Board.
 - Motion to move 9c, 9d, 9e and 9f to the next COW meeting on July 14, 2025 was made by Trustee Kumar and seconded by Trustee Cordova
- Trustee Alfano, Trustee Konstatos and Trustee Kozar found it inappropriate not to have discussion about this since all the residents had come to the meeting this evening. Village Attorney stated that the only discussion allowed is to move these items to the next COW meeting.
- Trustee Cordova proposed taking this back and rerolling it out.
- Trustee Alfano stated that there is much criticism about lack of transparency, but this is where the dialogue should be taking place for residents to hear.
- Trustee Kumar explained that her organizational chart of ideas was given to the Trustees at 7 p.m. tonight, so this will give them time to look at it.
- President Patrick explained that it is appropriate to table this to the next meeting and that 2 weeks should be plenty of time to move forward.
- President Patrick asked that his 2 page memo and Trustee Kumar's organizational packet be made available for the public to review before the COW meeting.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri

Nays: Kozar

- g. An Ordinance of the Village of Villa Park, DuPage County, Illinois, amending Article III of Chapter 3 of the Villa Park Municipal Code Regarding the Local Liquor Control Commission.
 - Motion to approve the ordinance was made by Trustee Konstatos and seconded by Trustee Sabri
- President Patrick explained the changes necessary for transparency and proposing 5 members for the Local Liquor Control Commission with the President acting as Local Liquor Control Commissioner as mandated by the state. Would like the commission to meet monthly and review the current liquor codes.
- Trustee Cordova asked questions about the appointments to the commission as well as what process is in place for vetting the commissioners. Village Attorney stated that there is no requirement for vetting the members.
- President Patrick read what the changes are that are being proposed.
- Trustee Kumar asked what the state laws are with respect to the Local Liquor Commissions. Village Attorney stated that the Local Liquor Commissioner has local control of everything and can appoint anyone to help. Anyone can apply with no requirements unless stated by the individual Village.

- Trustee Alfano – In the past, how did the different Liquor Commissioner select members? President Patrick explained that the President made the appointments with Board approval. No application was required as far as he is aware of.
- Trustee Konstatos asked for clarification of what is changing. Village Attorney confirmed it is structure and responsibilities that are changing. She confirmed that all vetting should be done prior to going to the Board with a recommendation. Also asked if the Local Liquor Commissioner has the right to remove an appointment. Yes, but with Board approval.
- Trustee Kumar asked that applications need to be on file for every commission member. Manager Rivas explained that the village has an electronic registry of all the commissioners for all the commissions and will continue that practice.

No vote for 1st reading.

- h. An Ordinance of the Village of Villa Park, DuPage County, Illinois, amending Article III of Chapter 3 of the Villa Park Municipal Code Class G Liquor License Fees for Village-Sponsored Events.

This ordinance amends Sections 3-303, 3-314, and 3-316 of Article III (Licenses) of Chapter 3 (Alcoholic Liquor) of the Village Park Municipal Code. This ordinance amends the Villa Park Municipal Code, so it requires a second reading, though that requirement can be waived by motion. Staff recommends approval.

- o Motion to approve the ordinance was made by Trustee Kozar and seconded by Trustee Alfano

- Trustee Kozar explained the reason for this is to avoid asking for more money after the event has taken place.
- President Patrick stated it is to alleviate costs for civic organizations that help of enhance our events.

No vote for 1st reading.

10. Ordinance for Second Reading

- a. An ordinance amending Section 3-313(A) of Chapter 3 of the Villa Park Municipal Code in Order to Increase by One the maximum number of licenses permitted under the Class D Liquor License Classification.

This is an ordinance that will add a Class D license, increasing the total to 8 Class D licenses. The Liquor Commissioner has approved the issuance of this license at 54 S. Villa Avenue, 7-Eleven. This item was last discussed at the June 9, 2025, Village Board meeting where the ordinance was unanimously accepted to move to Second Reading.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Ordinance Passed

11. Ordinances

- a. An ordinance authorizing the Acquisition through Condemnation of Certain Property commonly known as the “Hawthorneworld Property” by the Village of Villa Park.
This is an ordinance authorizing the acquisition of property through condemnation, commonly known as 405 N. Ardmore Avenue owned by Hawthorneworld Villa Park, LP.
 - o Motion to approve the ordinance was made by Trustee Kozar and seconded by Trustee Alfano
- Trustee Cordova stated that Dr. Vish was talking numbers and would like to know what would this action cost the Village. Director McLaughlin explained it would be all legal fees and, if the court decides that this can go forward and the Board approves, it will also include the cost of the property. The Village offered \$1.85 million, and it was not accepted.
- Village Attorney explained that the order was updated prior to this meeting and there were changes, specifically Page 3 Paragraph 3, which extends the deadline to accept the offer to June 30, 2025. Before proceeding with this action, other questions would be better discussed in Executive Session. However, the Board needs to take some action today to initiate proceedings as soon as possible.
- Trustee Kumar asked for a recommendation from legal counsel. The Village Attorney stated that he is not involved in this case, however, the attorney on the condemnation would recommend this ordinance as has been presented.
- Trustee Kozar asked to have discussion in Executive Session with Director McLaughlin regarding Dr. Vish’s allegations.
- Trustees Konstatos, Trustee Cordova and Trustee Kumar all agreed the best thing for the Village and residents is to discuss this further in Executive Session.
- Trustee Kumar had previously asked for documents that were submitted by Dr. Vish. Director McLaughlin explained the timeline regarding all documents submitted to date and status of each one.
 - o Motion to go into Executive Session was made by President Patrick and seconded by Trustee Alfano.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Motion Passed

Left for Executive Session.

Attendance Roll Call to resume Board of Trustees meeting:

Trustee Konstatos, Trustee Cordova, Trustee Alfano, Trustee Kumar, Trustee Kozar, Trustee Sabri, President Patrick

- o Motion to approve ordinance already established.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Ordinance Passed

12. Resolutions

- a. Resolution of the Village of Villa Park, DuPage County, Illinois, approving a contract with Mauro Sewer Construction, inc., of Des Plaines, Illinois, for construction of the Ridge Road Drainage Improvements in an amount not to exceed \$399,771.00

This resolution authorizes the Village President to execute a contract for the construction of the Ridge Road Drainage Improvements. The project was publicly advertised and competitively bid, with a bid opening held on May 20, 2025. The village received three bids, with the lowest responsible bid submitted by Mauro Sewer Construction, Inc., of Des Plaines, Illinois, in the amount of \$399,771.00. Staff recommends approval of a resolution to award a contract to Mauro Sewer Construction, Inc. for the construction of the Ridge Road Drainage Improvements.

- o Motion to approve the ordinance was made by Trustee Sabri and seconded by Trustee Konstatos
- Trustee Alfano asked Director Guerra to address emails received by residents regarding the contractor of choice. Director Guerra stated that the Village did verify some OSHA engagements however it is not part of the bid requirements. The Village staff asked to insure there was a safe and quality product, and the Village will be staffing internal and external engineering consultants. The Village has no control on how they construct the project; however, the Village does have control over the safety in the Village ROW to protect its infrastructure and public. The concerns will be discussed during the pre-construction meeting.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Resolution Passed

- b. Resolution of the Village of Villa Park, DuPage County, Illinois, confirming the appointment of Susan Mika as Village Treasurer, IMRF Authorized Agent and IRMA Authorized Agent, and IRMA Alternate Delegate.

This resolution will confirm the appointment of /Susan Mika as Village Treasurer, IMRF Authorized Agent, and IRMA authorized Agent and IRMA Alternate Delegate. Staff recommends the appointment of Susan Mika.

- o Motion to approve the ordinance was made by Trustee Cordova and seconded by Trustee Alfano.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Resolution Passed

- c. A Resolution of the Village of Villa Park, DuPage County, Illinois, appointing Bill Eisner to the Board of Fire and Police Commissioners.

- o Motion to approve the ordinance was made by Trustee Konstatos and seconded by Trustee Kozar.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Resolution Passed

- d. A Resolution adopting a Paid Parental Leave Policy for employees of the Village of Villa Park.
This resolution adopts a Parental Leave Policy for the employees of the Village of Villa Park. The corporate authorities of the Village of Villa Park have determined that it is advisable, necessary and in the best interest of the Village to adopt a Paid Parental Leave Policy applicable to employees of the village. Staff recommends approval.

- o Motion to approve the ordinance was made by Trustee Alfano and seconded by Trustee Konstatos

- Trustee Alfano asked if someone could address conditions available when new mothers return, i.e. pumping, etc. The HR Director stated that offices will be used for pumping. The rooms available will be considered at each building. Trustee Alfano also asked if the village can consider offering return workers to come back ½ time, ½ pay for a week or two. Manager Rivas will make every accommodation available to satisfy the employees desires and wishes.
- Trustee Alfano asked if it is currently 6 weeks allowed or is it 8 weeks. Manager Rivas is suggesting 6 weeks as a bases line for one year and coming back with a report to consider upping it or leaving it the same. Trustee Cordova and Trustee Kumar would still like to see 8 weeks.

- o Motion to amend the resolution was made by Trustee Alfano and seconded by Trustee Kumar to change to 8 weeks.

Roll Call Vote to amend:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Motion to Amend Passed

- Trustee Alfano asked if there is anything included regarding retention time. HR Director stated that it is not included but was discussed. Board currently has entire policy. Manager Rivas would need some legal precedence to add this clause. Village Attorney agreed with Manager Rivas that he is not comfortable with adding in language without further review of this.
 - o Motion to move this resolution to the July 14, 2025 meeting and seconded by Trustee Alfano
- Trustee Kumar is in favor of retention clause. Manager Rivas also added the frequency clause to 24 months from 36 months. HR Director said it landed at 24 months based on staff discussion.

Roll Call Vote to Table:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Motion passed.

13. Appointments to Commission

- a. Appointment of Commissioners to the Community Recreation Commission.
- b. Appointment of Commissioners to the Villa Park Growth Commission.
- c. Appointment of Members to the Plan Commission.
- d. Appointment of Commissioners to the Garden Village Commission
- f. Appointment of Commissioners to the Zoning Board of Appeals

- o Trustee Kumar made motion to put these items on the table. Trustee Alfano seconded the motion.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Motion Passed

e. Appointment of Commissioners to the Community F.U.N. Commission:

Leslie Allison-Seei – Term until 4/30/28.

Michelle McDonald – Term until 4/30/28

- o Motion to approve the appointment was made by Trustee Konstatos and seconded by Trustee Alfano.
- Trustee Alfano stated she is the liaison for this commission and is happy to have Leslie back and Michelle is working hard as a newer member.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Appointment Passed

g. Appointment of Cindy Wood as Commissioner to the Senior Concerns Commission for a term until 4/30/28.

- o Motion to approve the appointment was made by Trustee Konstatos and seconded by Trustee Kumar.
- Trustee Kumar is happy to see more people in the Senior Concerns Commission and has suggestions for that commission.

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Appointment Passed

h. Appointment of Bob White as Member to the Sugar Creek Golf Course Administrative Board for a term until 4/30/27.

- o Motion to approve the appointment was made by Trustee Konstatos and seconded by Trustee Alfano.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Appointment Passed

- i. Appointment of Trustee Carine "Cari" Alfano as Deputy Village President.
 - o Motion to move the appointment to 7/28/25 meeting was made by Trustee Kumar and seconded by Trustee Konstatos.

No Discussion

Roll Call Vote:

Ayes: Konstatos, Cordova, Alfano, Kumar, Sabri, Kozar

Nays: None

Motion Passed

14. Unfinished Business

- a. Trustee Cordova asked to keep this on the agendas since the Board just received the social media policy draft and would like time to review it. Trustee Konstatos asked legal counsel regarding commissioners discussing Village business with each other on social media and if that could violate the Open Meetings Act. Village Attorney explained that it can depending on the size of the commission and how many are participating in the conversation. Trustee Kumar asked if OMA applies to commissioners as well as elected officials. Village Attorney confirmed that it does. Manager Rivas stated that the procedure being discussed includes Roberts Rules per recommendation of the Board and Executive Board discussion. There also is a placeholder for social media policy when it is approved by the Board. Trustee Kumar states that the social media is just a suggested policy. What is legally binding should be spelled out in that policy. Trustee Alfano expressed the need to go ethically as well as legally. Trustee Cordova is concerned about the social media policy running into the 1st amendment. Village Attorney specified that the policy is about what you are holding yourself to, i.e. the Code of Conduct of the Board versus 1st Amendment rights. Trustee Konstatos stated that the Board needs to care how the members speak to one another, our Village and about things that are happening in the Village with handling themselves in a more professional manner. Social media represents us on what we are doing for the Village and the respect shown to each other on the Board. Trustee Alfano expressed the need for working norms. Trustee Cordova brought up a discussion about censorship. President Patrick explained that some comments are not appropriate and can endanger the Board and the staff. Trustee Kumar spoke in favor of freedom of speech. Trustee Alfano stated that there is a need for a social media policy. President Patrick expressed that it is not the conversation, it is the misinformation that is the problem.

15. New Business

- a. Monthly Finance Reports – Manager Rivas introduced Susan Mika who presented a monthly financial report. Ms. Mika explained the report and is working on building a more thorough and detailed report as time goes on as more data is collected. President Patrick thanked Susan Mika and Manager Rivas on all their work in such a short period of time. Trustee Kumar asked how much the Village has in reserve. Ms. Mika stated that she is still working with the auditors before reporting that information. The audit is not up to date and the Village

is working with them to get caught up. The Village has filed for an extension. Trustee Konstatos asked if the Village is in jeopardy of losing grants due to this delay. Ms. Mika said that is a possibility. Trustee Kumar asked Manager Rivas for a list of grand opportunities. Manager Rivas stated that the budget is at the publisher.

- b. Trustee Alfano would like to see FOIA reports added to the agenda at each board meeting. President Patrick took a poll of the trustees of their thoughts on that. They all agreed. President Patrick asked staff to create a bi-monthly FOIA report for every meeting. Trustee Kumar requested this report to go back one year to begin June 2024 to present. Trustee Kozar stated the individuals like Christine Murphy can bog down the process with requesting several FOIAs. Trustee Konstatos asked for an explanation of how FOIAs work and what burden it puts on the Village staff. Discussion ensued. Trustee Alfano wanted confirmation that these FOIAs are not AI generated.
- c. Trustee Konstatos asked if staff could do a presentation to show residents how to access agendas, memos and packets for the meetings online.
- d. Trustee Alfano asked about moving the July 5th Coffee with the Board to the following week.
- e. Trustee Alfano asked if there was a way to acquire a Village phone or extension to send messages to our trustee email. Trustee Konstatos said she has that feature.

16. Commission Reports

- a. Annual TIF Reports for FY'23
- b. Acceptance of the Parks and Recreation Advisory Board Minutes from the meetings held on April 8, 2025 and May 13, 2025.
- c. Acceptance of the Minutes of the Community F.U.N. Commission meeting held on April 22, 2025.

Motion for the ordinance was made by Trustee Kozar and seconded by Trustee Sabri

Roll Call Vote:

Ayes: Sabri, Kozar, Konstatos, Alfano, Kumar, Cordova

Nays: None

Passed

17. Village Clerk's Report

Clerk Laukant stated there are still some missing items. The Village is working on getting an Assistant Clerk. Would like to thank Cheryl for all her hard work.

18. Village Trustees' Report

Trustee Konstatos: No issue with Trustees posting on social media with information for residents and the public, but do have an issue with inaccurate and misleading information. All board members receive their agendas and packets at the same time. On a happy note, the couple who discussed a fence issue with their neighbor has been resolved with a mutual agreement.

Trustee Cordova: Thank you to the residents that have come out tonight. I will be better on social media.

Trustee Kozar: It is 1:32 a.m. – No Report

Trustee Kumar: Hope this is the last agenda that is this long. Recommended that President Patrick slow down and stated that the COW is a good place to discuss these issues.

Trustee Sabri: Thank you to all the residents who came out today. Thank you to Susan Mika for bringing out this information that we wanted for a long time. The 4th of July is coming soon, and we are hoping for good weather and a good turnout. Making decisions based on what is best for our community – change is good. We need to move forward.

Trustee Alfano: Proud of our Village. The people come to hold us accountable. Congratulations to our new firefighter Tom Sandeno and Eagle Scout Nicholas Denault. Thank you to Kyle for his presentation about the Chamber of Commerce. Thank you to the Board for working through these difficult discussions. There has been a lack of communication and lack of respect and I'm feeling it.

19. Village President's Report

I have been off social media for 3 weeks, because maybe we rely on it too much. It was hard at first, but you become more focused and productive. I'm staying off to stay positive. I am challenging others to stay off for 3 weeks to try it.

20. Village Manager's Report

Summerfest was hot but a lot of people showed up. Shout out to all those who worked on it and helped. Hope that the streets will be lined with people on the 4th of July. We received an exciting invitation via email to attend the ribbon cutting ceremony for the Crisis Recover Center. Lastly, the Gonzalez family is great. I wanted to go home with them!

21. Executive Session

None

22. Adjournment

- o Motion to adjourn made by Trustee Alfano and seconded by Trustee Konstatos.

Roll Call Vote:

Ayes: Alfano, Cordova, Konstatos, Kozar, Kumar, Sabri

Nays: None

Motion passed. Adjournment approved.

- Time of adjournment: 1:48 a.m.

Respectfully Submitted,

Rolf Laukant
Village Clerk

**BILL LISTING TO BE PRESENTED
TO THE BOARD OF TRUSTEES ON**

08.25.25

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025
POSTED AND UNPOSTED OPEN AND PAID
BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 110 PUBLIC AFFAIRS					
10-110-520700	CAKE FOR RILEY	Jewel Osco 3284	CAKE FOR RILEY	14.99	None
10-110-520700	CAKE FOR SUZY	Jewel Osco 3284	CAKE FOR SUZY	20.99	None
10-110-520700	EAG-MNTHLY BTHDY BUNDLETTS	Tst Nothing Bundt Cak	EAG-MNTHLY BTHDY BUNDLETTS	92.00	None
10-110-521000	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	90.64	None
10-110-521100	LEGAL SERVICES JUNE WAWAK	GARDINER KOCH WEISBERG	WAWAK - JUNE FEES - CLOSING	88.00	None
10-110-529900	VP BOARD PICTURES	LAURA MEYER PHOTO LLC	VP BOARD PICTURES	1,000.00	None
10-110-529900	4TH OF JULY TSHIRTS	HOLY COW SPORTS INC	4TH OF JULY TSHIRTS	975.50	None
10-110-529900	MANAGER JOB POSTING	Illinois Government Fi	MANAGER JOB POSTING	250.00	None
10-110-529900	VP PARADE CANDY	Amazon Mktp1 No75582n1	VP PARADE CANDY	467.40	None
10-110-529900	VP PARADE CANDY	Amazon Mktp1 No39s5211	VP PARADE CANDY	2,532.48	None
10-110-529900	Background checks by Liz S	Backgrounds Online	Background checks by Liz scott for HR	166.90	None
10-110-539900	BOARD SUPPLIES- LAPEL META	POSITIVE IMPRESSIONS	3 BADGES FOR BOARD	149.49	None
10-110-539900	BUSINESS CARDS FINAL- SABR	POSITIVE IMPRESSIONS	BUSINESS CARDS FOR VARIOUS BOARD MEMB	88.07	None
10-110-539900	BUSINESS CARDS 4, 1 REDONE	POSITIVE IMPRESSIONS	BUSINESS CARDS X4, BOARD MEMBERS	235.31	None
10-110-539900	BADGES BOARD, DEPT HEADS	POSITIVE IMPRESSIONS	METALLIC BADGES X3, 1 CHANGE	81.75	None
10-110-539900	PLAQUE FOR MIKE	Viking Awards	PLAQUE FOR MIKE	35.00	None
10-110-539900	PLAQUE FOR SUZY	Viking Awards	PLAQUE FOR SUZY	35.00	None
10-110-539900	AMAZON PRIME	Amazon Prime N64d476p2	AMAZON PRIME	14.99	None
10-110-539900	Coffee with the Board (Sat	Dunkin #342440 Q35	Coffee with the Board (Saturday June	39.48	None
10-110-539900	Name plate and holder for	Amazon Mktp1 Nh8446mb0	Name plate and holder for Board membe	15.15	None
10-110-539900	Supplies for Clerk, Board	Amazon Mark Na5j42n00	Supplies for Clerk, Board and label	148.93	None
10-110-539900	Water for the Board of Tru	Jewel Osco 3284	Water for the Board of Trustees	7.98	None
10-110-565600	BFPC SECRETARIAL SERVICE 7	MAGNUSSEN, VALERIE	BFPC SECRETARIAL SERVICE 7.22.25	100.00	None
10-110-565600	PRE EMPLOYMENT PSYCHOLOGIC	C.O.P.S AND F.I.R.E PERSON	PRE EMPLOYMENT PSYCHOLOGICAL - AS	500.00	None
10-110-566700	FUN COMMISSION REIMBURSEME	DIEDERICH, ELIZA	FUN COMMISSION REIMBURSEMENT	176.00	None
Total Department 110 PUBLIC AFFAIRS				7,326.05	
Department: 112 MANAGER					
10-112-530300	DUES & PUBLICATIONS	DESIGNSPRING GROUP INC.	SPRING/SUMMER VILLAGE MATTERS	1,070.00	None
Total Department 112 MANAGER				1,070.00	
Department: 120 MANAGER-ADMINISTRATION					
10-120-521000	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	90.64	None
10-120-539900	BUSINESS CARDS- MIKA, RIVA	POSITIVE IMPRESSIONS	MIKA, RIVAS	182.31	None
Total Department 120 MANAGER-ADMINISTRATION				272.95	
Department: 121 MANAGER-IT					
10-121-527001	SOUND BAR	Amazon Mktp1 N61ya17x2	SOUND BAR	83.96	None
10-121-527001	TRIPOD, SCANNER	Amazon Mktp1 Nh5e217v2	TRIPOD, SCANNER	454.87	None
10-121-527001	NETWORK CABINET	Amazon Mktp1 Na8aj8pf2	NETWORK CABINET	119.50	None
10-121-527001	IPAD	Apple.Com/Us	IPAD	649.00	None
10-121-527001	MONITORS	Amazon Mktp1 Na0rd8hh2	MONITORS	578.97	None
10-121-527001	WIRELESS KEYBOARD	Amazon.Com Nh1s597e1	WIRELESS KEYBOARD	22.99	None
10-121-527001	NETWORK SHELF	Amazon Mktp1 Na04b8m32	NETWORK SHELF	37.59	None
10-121-529901	JEFFERSON POOL INTERNET	Att Bill Payment	JEFFERSON POOL INTERNET	235.11	None
10-121-529901	METRA INTERNET	Comcast / Xfinity	METRA INTERNET	486.40	None
10-121-529901	ADDITIONAL USER	Cognito-Team	ADDITIONAL USER	35.00	None
10-121-529901	FORM SOFTWARE RENEWAL	Cognito Llc	FORM SOFTWARE RENEWAL	336.00	None
10-121-529901	OFF-SITE BACKUP	Amazon Web Services	OFF-SITE BACKUP	622.32	None
10-121-529901	VPRC GUEST NETWORK INTERNE	Comcast / Xfinity	VPRC GUEST NETWORK INTERNET	310.52	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 121 MANAGER-IT					
10-121-529901	HOSTED EMAIL ACCOUNT	Hostway.Com	HOSTED EMAIL ACCOUNT	0.99	None
10-121-529901	ADDITIONAL MDM LICENSES	Zoho Zoho-Mdmondemand	ADDITIONAL MDM LICENSES	62.99	None
10-121-529901	TRAINING	CIVIC SYSTEMS LLC	TRAINING	1,950.00	None
Total Department 121 MANAGER-IT				5,986.21	
Department: 130 FINANCE					
10-130-529900	CONTRACTED FIN DIR C.HOWAR	MGT IMPACT SOLUTIONS LLC	CONTRACTED FIN DIR C.HOWARD W/E 06/21	8,816.00	None
10-130-529900	LARIN TEMP CLERK W/E 07/20	CONNECT SEARCH LLC	LARIN TEMP CLERK W/E 07/20/25	918.00	None
10-130-531700	SUPPLIES FOR SUZY	Amazon Mktp1 N60w12xb2	SUPPLIES FOR SUZY	30.81	None
10-130-531700	SUPPLIES FOR SUZY	Amazon Mktp1 Nh3eo37b2	SUPPLIES FOR SUZY	210.76	None
10-130-531700	SUPPLIES FOR SUZY	Amazon Mktp1 No3j85wv2	SUPPLIES FOR SUZY	130.28	None
10-130-531700	SUPPLIES FOR SUZY	Amazon Mktp1 No6fe5gb0	SUPPLIES FOR SUZY	124.47	None
10-130-531700	BUDGET BOOK DIVIDERS	Amazon Mktp1 No8pu0ok0	BUDGET BOOK DIVIDERS	11.94	None
10-130-531700	OFFICE SUPPLIES	Amazon Mktp1 No21543v1	OFFICE SUPPLIES	36.43	None
10-130-531700	BUDGET BOOK DIVIDERS	Amazon.Com No6ub5wu0	BUDGET BOOK DIVIDERS	70.92	None
Total Department 130 FINANCE				10,349.61	
Department: 140 COMMUNITY DEVELOPMENT					
10-140-521000	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	421.28	None
10-140-528500	FSCI PLAN REVIEW	FIRE SAFETY CONSULTANTS IN	FSCI PLAN REVIEW	3,715.00	None
10-140-529900	RECORDING FEES - LEINS	DUPAGE COUNTY RECORDER	RECORDING FEES - LEINS	134.00	None
10-140-531700	Labels for 2025 licenses	Avery Products Corpora	Labels for 2025 licenses	179.66	None
10-140-531700	DOOR HANGERS	Amazon Mktp1 N66fh2472	DOOR HANGERS	28.41	None
10-140-531700	LASER PRINTER LABELS	Amazon Mktp1 Nn7ib72h1	LASER PRINTER LABELS	39.50	None
Total Department 140 COMMUNITY DEVELOPMENT				4,517.85	
Department: 150 CENTRAL SERVICES					
10-150-520500	Certified letter	Usps Po 1680700181	Certified letter	9.68	None
10-150-520500	FedEx letter	Express Pack And Ship	FedEx letter	55.02	None
Total Department 150 CENTRAL SERVICES				64.70	
Department: 160 BUILDINGS & GROUNDS					
10-160-522000	220 S VILLA 06/05/25-07/0	NICOR GAS	220 S VILLA 06/05/25-07/07/25	57.49	None
10-160-522000	40 S ARDMORE 06/05/25-07/0	NICOR GAS	40 S ARDMORE 06/05/25-07/07/25	425.91	None
10-160-522000	100 S VILLA 06/05/25-07/07	NICOR GAS	100 S VILLA 06/05/25-07/07/25	54.06	None
10-160-522300	110 S VILLA	VILLAGE OF VILLA PARK UTIL	JANUARY-JUNE	890.39	None
10-160-529900	ALARM MONITORING VILLAGE H	JOHNSON CONTROLS SECURITY	ALARM MONITORING VILLAGE HALL 08/01/2	186.35	None
10-160-529900	OTHER CONTRACTUAL SERVICES	GATE OPTIONS	FLEET GATE REPAIRS	644.29	None
10-160-530100	JANITORIAL SUPPLIES	Case Lots	JANITORIAL SUPPLIES	1,511.30	None
10-160-530100	JANITORIAL SUPPLIES	Case Lots	JANITORIAL SUPPLIES	1,511.30	None
10-160-531400	JANITORIAL SUPPLIES VH BUID	Case Lots	JANITORIAL SUPPLIES VH BUIDLINGS	188.00	None
10-160-531400	VACUUM FOR PD BUILDING	Amazon Mktp1 Nq1gp0dg2	VACUUM FOR PD BUILDING	415.97	None
10-160-531400	JANITORIAL SUPPLIES	Lombard Ace Hardware	JANITORIAL SUPPLIES	89.48	None
10-160-531400	JANITORIAL SUPPLIES	Lombard Ace Hardware	JANITORIAL SUPPLIES	47.15	None
10-160-531400	JANITORIAL SUPPLIES VH BUID	Case Lots	JANITORIAL SUPPLIES VH BUIDLINGS	188.00	None
10-160-531400	VACUUM FOR PD BUILDING	Amazon Mktp1 Nq1gp0dg2	VACUUM FOR PD BUILDING	415.97	None
10-160-531400	JANITORIAL SUPPLIES	Lombard Ace Hardware	JANITORIAL SUPPLIES	89.48	None
10-160-531400	JANITORIAL SUPPLIES	Lombard Ace Hardware	JANITORIAL SUPPLIES	47.15	None
10-160-531500	BELTS FOR POLICE RTV	G.W. Berkheimer Lo	BELTS FOR POLICE RTV	31.17	None
10-160-531500	DEAD BOLTS FOR POLICE BATH	In Dupage Security So	DEAD BOLTS FOR POLICE BATHROOMS	620.00	None
10-160-531500	A/C FOR VILLAGE HALL	The Home Depot #1982	A/C FOR VILLAGE HALL	279.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 160 BUILDINGS & GROUNDS					
10-160-531500	JANITORAL SUPPLIES	Case Lots	JANITORAL SUPPLIES	1,294.00	None
10-160-531500	RECEPTIONIST PANELS FOR VH	Amazon Mark Nh6o30by0	RECEPTIONIST PANELS FOR VH CONSTUCTION	239.98	None
10-160-531500	BELTS FOR POLICE RTV	G.W. Berkheimer Lo	BELTS FOR POLICE RTV	31.17	None
10-160-531500	DEAD BOLTS FOR POLICE BATH	In Dupage Security So	DEAD BOLTS FOR POLICE BATHROOMS	620.00	None
10-160-531500	A/C FOR VILLAGE HALL	The Home Depot #1982	A/C FOR VILLAGE HALL	279.00	None
10-160-531500	JANITORAL SUPPLIES	Case Lots	JANITORAL SUPPLIES	1,294.00	None
10-160-531500	RECEPTIONIST PANELS FOR VH	Amazon Mark Nh6o30by0	RECEPTIONIST PANELS FOR VH CONSTUCTION	239.98	None
10-160-539900	BATTERIES FOR PW	Villa Park Ace	BATTERIES FOR PW	13.99	None
10-160-539900	GAS CONNECTOR FOR STATION	Menards Glendale Heigh	GAS CONNECTOR FOR STATION 82 GRILLS	24.97	None
10-160-539900	BATTERIES FOR FIRE PANEL	Batteries Plus #288	BATTERIES FOR FIRE PANEL	53.90	None
10-160-539900	BOX FANS FOR VH	Target 00009571	BOX FANS FOR VH	79.98	None
10-160-539900	TOLLWAY PAYMENT	Il Tollway-Web	TOLLWAY PAYMENT	12.20	None
10-160-539900	BATTERIES FOR PW	Villa Park Ace	BATTERIES FOR PW	13.99	None
10-160-539900	GAS CONNECTOR FOR STATION	Menards Glendale Heigh	GAS CONNECTOR FOR STATION 82 GRILLS	24.97	None
10-160-539900	BATTERIES FOR FIRE PANEL	Batteries Plus #288	BATTERIES FOR FIRE PANEL	53.90	None
10-160-539900	BOX FANS FOR VH	Target 00009571	BOX FANS FOR VH	79.98	None
10-160-539900	TOLLWAY PAYMENT	Il Tollway-Web	TOLLWAY PAYMENT	12.20	None
Total Department 160 BUILDINGS & GROUNDS				12,060.67	
Department: 170 COMMUTER PARKING LOT					
10-170-522000	ES BEVERLY 1ST TERRACE 06/	NICOR GAS	ES BEVERLY 1ST TERRACE 06/05/25-07/07	58.37	None
Total Department 170 COMMUTER PARKING LOT				58.37	
Department: 180 GARAGE					
10-180-521000	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	45.32	None
10-180-521505	UNIFORMS, RAGS CLEANING	CINTAS CORPORATION	UNIFORMS, RAGS CLEANING	43.88	None
10-180-530800	COUPLER FOR OIL PUMP	Lombard Ace Hardware	COUPLER FOR OIL PUMP	8.99	None
10-180-530900	DIESEL EXHAUST FLUID	Carquest 2765	DIESEL EXHAUST FLUID	145.45	None
10-180-530900	GASOLINE PURCHASE 5,500 GA	AL WARREN OIL COMPANY INC	GASOLINE PURCHASE 5,500 GALLONS	14,217.50	None
10-180-530900	DIESEL PURCHASE 1,500 GALL	AL WARREN OIL COMPANY INC	DIESEL PURCHASE 1,500 GALLONS	4,668.75	None
10-180-531000	PD 190 LEFT MOTOR MOUNT	Carquest 2765	PD 190 LEFT MOTOR MOUNT	60.16	None
10-180-531000	WIPER BLADE WRONG PART	Advance Auto Parts #68	WIPER BLADE WRONG PART	27.23	None
10-180-531000	RETURNED WIPER BLADE	BMO HARRIS MASTERCARD	RETURNED WIPER BLADE	(27.23)	None
10-180-531000	RETURNED AIR CLEANER	BMO HARRIS MASTERCARD	RETURNED AIR CLEANER	(10.10)	None
10-180-531000	CD 35 BRAKE PADS AND ROTOR	Carquest 2765	CD 35 BRAKE PADS AND ROTORS	161.04	None
10-180-531000	PW ZM80 2 BATTERIES+	Carquest 2765	PW ZM80 2 BATTERIES+	300.68	None
10-180-531000	POLICE 196 BLOWER MOTOR	Castle Chevrolet Villa	POLICE 196 BLOWER MOTOR	196.58	None
10-180-531000	PD 146 REPLACEMENT TIRE FR	DUPAGE TIRE & AUTO CENTER	PD 146 REPLACEMENT TIRE FRONT	160.36	None
10-180-531000	PW72,76 NEW ESCAPES 8 AMB	TERMINAL SUPPLY CO	PW72,76 NEW ESCAPES 8 AMBER WARNING	559.64	None
10-180-531000	FIRE M81 FUEL FILTERS	BRAD MANNING FORD INC	FIRE M81 FUEL FILTERS	132.06	None
Total Department 180 GARAGE				20,690.31	
Department: 201 ADMINISTRATION					
10-201-520201	COPFTO ANNUAL SUBSCRIPTION	911 TECH, INC	COPFTO ANNUAL SUBSCRIPTION	2,394.00	None
10-201-520201	ADV LEO TRAINING BLAKE/LAN	NORTH EAST MULTI-REGIONAL	ADV LEO TRAINING BLAKE/LANDA	900.00	None
10-201-526301	POST RETIREMENT BENEFIT;AU	BREGMAN, MARC	POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-201-526301	POST RETIREMENT BENEFIT;AU	MCNAMARA, JAMES J	POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-201-526301	POST RETIREMENT BENEFIT;AU	SUBJECT, DAVID	POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-201-529901	POLYGRAPH STROCKIS/HYLTON	TROTSKY INVESTIGATIVE POLY	POLYGRAPH STROCKIS/HYLTON	480.00	None
10-201-529901	PART-TIME POLICE OFC RECRU	THE BLUE LINE	PART-TIME POLICE OFC RECRUITMENT LIST	99.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 201 ADMINISTRATION					
10-201-539901	CERTIFICATON OF RADAR UNIT MUNICIPAL ELECTRONICS INC		CERTIFICATON OF RADAR UNITS IN PATROL	450.00	None
			Total Department 201 ADMINISTRATION	4,698.00	
Department: 207 POLICE-RECORDS					
10-207-528007	QUARTERLY SHARES 8/1-10/31 DU-COMM		QUARTERLY SHARES 8/1-10/31/2025	127,184.00	None
10-207-528007	FACILITY LEASE 8/1-10/31/2 DU-COMM		FACILITY LEASE 8/1-10/31/2025	4,963.82	None
			Total Department 207 POLICE-RECORDS	132,147.82	
Department: 208 POLICE-DETECTIVES					
10-208-529908	DETECTIVE CREDIT CHECKS	EQUIFAX INFORMATION SVCS	L DETECTIVE CREDIT CHECKS	31.12	None
			Total Department 208 POLICE-DETECTIVES	31.12	
Department: 209 POLICE-PATROL					
10-209-530109	SGT/RETIRE/DC BADGES	P.F. PETTIBONE & CO.	SGT/RETIRE/DC BADGES	676.50	None
10-209-539909	BATTERY FOR LIDAR GUN	CIHAK, JAMES	BATTERY FOR LIDAR GUN	8.26	None
			Total Department 209 POLICE-PATROL	684.76	
Department: 211 FIRE-ADMIN					
10-211-521001	WIRELESS SERVICE FROM 06/2 VERIZON WIRELESS PW		WIRELESS SERVICE FROM 06/26/25 to 7/1	231.26	None
10-211-526301	POST RETIREMENT BENEFIT;AU VICELLI, LOUIS		POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-211-526301	POST RETIREMENT BENEFIT;AU BLASKOVICH, ERIC		POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-211-526301	POST RETIREMENT BENEFIT;AU SPARGER, JEFFREY		POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-211-526301	POST RETIREMENT BENEFIT;AU BARTON, MICHAEL		POST RETIREMENT BENEFIT;AUGUST 2025	125.00	None
10-211-531501	2 TIRE AIR INFLATORS FOR F Jacob Keller Matco		2 TIRE AIR INFLATORS FOR FIRE DEPT	493.30	None
			Total Department 211 FIRE-ADMIN	1,224.56	
Department: 212 FIRE PREVENT & PROTECT					
10-212-531121	PUB ED HELMETS & BACKPACKS PROMOS 911 INC		PUB ED SUPPLIES	1,498.92	None
10-212-531121	PUB ED SUPP - BALLS, NECKL PROMOS 911 INC		PUB ED SUPPLIES	1,312.62	None
			Total Department 212 FIRE PREVENT & PROTECT	2,811.54	
Department: 232 AMBULANCE/PARAMEDIC					
10-232-521002	WIRELESS SERVICE FROM 06/2 VERIZON WIRELESS PW		WIRELESS SERVICE FROM 06/26/25 to 7/1	181.28	None
10-232-539902	GLOVES FOR AMBULANCES MMSGS		GLOVES FOR AMBULANCES	707.94	None
			Total Department 232 AMBULANCE/PARAMEDIC	889.22	
Department: 251 PW-ADMN					
10-251-521001	WIRELESS SERVICE FROM 06/2 VERIZON WIRELESS PW		WIRELESS SERVICE FROM 06/26/25 to 7/1	59.78	None
			Total Department 251 PW-ADMN	59.78	
Department: 255 PW-TRAFFIC					
10-255-521925	0 E WISCONSIN; 05/21/25-06 CONSTELLATION NEWENERGY IN	0 E WISCONSIN; 05/21/25-06/20/25		10,057.71	None
10-255-521925	118 S VILLA AVE; 05/13/25- CONSTELLATION NEWENERGY IN	118 S VILLA AVE; 05/13/25-06/12/25		43.95	None
10-255-521925	1 S CENTRAL LITE RT/25; 05 CONSTELLATION NEWENERGY IN	1 S CENTRAL LITE RT/25; 05/13/25-06/1		343.54	None
10-255-529925	TRAFFIC SIGNAL MAINTENANCE H & H ELECTRIC COMPANY	TRAFFIC SIGNAL MAINTENANCE		624.00	None
10-255-539525	4 RRFB TAPCO	4 RRFB		23,838.42	None
			Total Department 255 PW-TRAFFIC	34,907.62	
			Total Fund 10 CORPORATE FUND	239,851.14	
Fund: 11 GENERAL FUND-CAPITAL					
Department: 202 EQUIP & SUPPLIES					
11-202-529902	320 E WILDWOOD 06/19/2025 NICOR GAS		320 E WILDWOOD 06/19/2025	332.72	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 11 GENERAL FUND-CAPITAL					
Department: 202 EQUIP & SUPPLIES					
11-202-540102	EQUIPMENT FOR CHIEF CAR	O'HERRON CO INC, RAY	EQUIPMENT FOR CHIEF CAR	896.00	None
11-202-540102	EQUIPMENT FOR F150 PICK UP	O'HERRON CO INC, RAY	EQUIPMENT FOR F150 PICK UP TRUCK	85.00	None
11-202-540102	EQUIPMENT FOR FORD UTILITY	O'HERRON CO INC, RAY	EQUIPMENT FOR FORD UTILITY	104.00	None
11-202-540102	2025 FORD UTILITY MARKED	O'HERRON CO INC, RAY	2025 FORD UTILITY MARKED	1,798.09	None
11-202-540102	CAPITAL OUTLAY	THERMALCRAFT INC	JEFFERSON POOL GUARD ROOM WINDOW REPL	3,200.00	None
Total Department 202 EQUIP & SUPPLIES				6,415.81	
Total Fund 11 GENERAL FUND-CAPITAL				6,415.81	
Fund: 27 TIF 5 FUND - KENILWORTH					
Department: 241 TIF CAPITAL & CONTRACTUAL					
27-241-529201	TIF PARKING LOT CONFIGURAT	BAXTER & WOODMAN INC	TIF PARKING LOT CONFIGURATION	10,026.05	None
27-241-529201	TIF PARKING LOT CONFIGURAT	BAXTER & WOODMAN INC	TIF PARKING LOT CONFIGURATION	5,103.15	None
Total Department 241 TIF CAPITAL & CONTRACTUAL				15,129.20	
Total Fund 27 TIF 5 FUND - KENILWORTH				15,129.20	
Fund: 35 RECREATION FUND					
Department: 201 ADMINISTRATION					
35-201-521001	PHONE CASE, SCREEN PROTECT	Amazon Mktp1 Nn0gr1810	PHONE CASE, SCREEN PROTECTORS	26.98	None
35-201-521001	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	271.92	None
35-201-529501	WATER SODA FOR ENTERTAINME	Jewel Osco 3284	WATER SODA FOR ENTERTAINMENT AT SUMME	74.89	None
35-201-529501	ICE AND SUPPLIES AT SUMMER	Bp#9425273villa Parqps	ICE AND SUPPLIES AT SUMMER FESTIVAL	153.08	None
35-201-529501	ICE/FREEZER RENTAL-SUMMERF	Home City Ice	ICE/FREEZER RENTAL-SUMMERFEST	891.25	None
35-201-529501	BAR RAGS-SUMMERFEST	Amazon Mktp1 Nh2qz8kq1	BAR RAGS-SUMMERFEST	36.43	None
Total Department 201 ADMINISTRATION				1,454.55	
Department: 216 PRP-BLDG & GROUNDS					
35-216-529916	IOWA WIRELESS FIRE ALARM M	JOHNSON CONTROLS SECURITY	IOWA WIRELESS FIRE ALARM MONITORING 0	186.35	None
35-216-531516	NORTH TERRACE - TOLIET & S	The Home Depot #1982	NORTH TERRACE - TOLIET & SILOCNE , WA	277.10	None
35-216-531516	HOSE/ SHUT OFF TERRACE	Villa Park Ace	HOSE/ SHUT OFF TERRACE	82.97	None
35-216-531516	SHELVING HANGER SHED DEPOT	Villa Park Ace	SHELVING HANGER SHED DEPOT	119.93	None
35-216-531516	KEYS FOR SHED	Lombard Ace Hardware	KEYS FOR SHED	14.95	None
35-216-531516	HOSE REEL & LIGHTS FOR COR	The Home Depot #1982	HOSE REEL & LIGHTS FOR CORTESI	129.90	None
35-216-531516	BATHROOM SWIFER FOR LUFKIN	The Home Depot #1982	BATHROOM SWIFER FOR LUFKIN	56.69	None
35-216-531516	NORTH TERRACE - TOLIET & S	The Home Depot #1982	NORTH TERRACE - TOLIET & SILOCNE , WA	277.10	None
35-216-531516	HOSE/ SHUT OFF TERRACE	Villa Park Ace	HOSE/ SHUT OFF TERRACE	82.97	None
35-216-531516	SHELVING HANGER SHED DEPOT	Villa Park Ace	SHELVING HANGER SHED DEPOT	119.93	None
35-216-531516	KEYS FOR SHED	Lombard Ace Hardware	KEYS FOR SHED	14.95	None
35-216-531516	HOSE REEL & LIGHTS FOR COR	The Home Depot #1982	HOSE REEL & LIGHTS FOR CORTESI	129.90	None
35-216-531516	BATHROOM SWIFER FOR LUFKIN	The Home Depot #1982	BATHROOM SWIFER FOR LUFKIN	56.69	None
Total Department 216 PRP-BLDG & GROUNDS				1,549.43	
Department: 235 PRR-SUMMER					
35-235-529735	CY 25 SUMMER BASKETBALL OF	OFFICIAL FINDERS LLC	CY 25 SUMMER BASKETBALL OFFICIATING S	240.00	None
35-235-529735	CY 25 SUMMER BASKETBALL OF	OFFICIAL FINDERS LLC	CY 25 SUMMER BASKETBALL OFFICIATING S	320.00	None
35-235-529735	CY 25 SUMMER BASKETBALL OF	OFFICIAL FINDERS LLC	CY 25 SUMMER BASKETBALL OFFICIATING S	360.00	None
35-235-529935	CY25 CONTRACTUAL YOUTH ATH	COOK, NATHAN	CY25 CONTRACTUAL YOUTH ATHLETIC PROGR	1,201.00	None
35-235-529935	CY25 CONTRACTUAL SUMMER 2	TUMBLING TIMES INC	CY25 CONTRACTUAL SUMMER 2 GYMNASTICS	1,743.00	None
35-235-529935	ICE CREAM SUMMER CONCERTS	GOLD MEDAL CHICAGO ML30	ICE CREAM SUMMER CONCERTS	365.85	None
35-235-531135	RETURN GYM WIPES	BMO HARRIS MASTERCARD	RETURN GYM WIPES	(40.00)	None

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 35 RECREATION FUND					
Department: 235 PRR-SUMMER					
35-235-531135	SOCCER MEDALS, CAMP ACTIVI	Amazon Mktp1 Nn07s9q11	SOCCER MEDALS, CAMP ACTIVITY SUPPLIES	275.75	None
35-235-531135	ASURION B2B SPORTING GOODS	Amazon Mktp1 Nh0oz1dk2	ASURION B2B SPORTING GOODS	7.99	None
35-235-531135	TENNIS BALLS	Amazon.Com Na4ua8oy2	TENNIS BALLS	88.35	None
35-235-531135	DEAD LIFT BAR, RESISTANCE	Amazon Mktp1 Na84x5mo2	DEAD LIFT BAR, RESISTANCE BANDS, PRAC	135.76	None
35-235-531135	BOSU FITNESS BALL	Amazon.Com No6zq3jr2	BOSU FITNESS BALL	69.99	None
35-235-531135	PICKLEBALL COURT LINES FOR	Amazon Mktp1 Na0ijli21	PICKLEBALL COURT LINES FOR PROGRAMS A	41.98	None
35-235-531135	PRACTICE TENNIS	Amazon Mktp1 No0yz34t0	PRACTICE TENNIS	35.99	None
35-235-531135	ACRYLIC WINDOW SIGN HOLDER	Amazon Mktp1 No9y99rq1	ACRYLIC WINDOW SIGN HOLDERS SCAVENGER	41.55	None
35-235-531135	SUMMER CAMP SUPPLIES	Target 00009571	SUMMER CAMP SUPPLIES	81.97	None
35-235-531135	MINI CAMP SUPPLIES SAND, S	Amazon Mktp1 Nn4gh9iz0	MINI CAMP SUPPLIES SAND, STRAWS, COLO	64.86	None
35-235-531135	SUMMER CAMP SUPPLIES PIPE	Amazon Mktp1 N667u5o11	SUMMER CAMP SUPPLIES PIPE CLEANERS, G	55.67	None
35-235-531135	SUMMER CAMP SUNGLASSES CRA	Otc Brands Otc Brand	SUMMER CAMP SUNGLASSES CRAFT MINI CAM	101.89	None
35-235-531135	SUMMER CAMP FIELD TRIP WEE	Scene75 Rom Arcade	SUMMER CAMP FIELD TRIP WEEK 1	949.20	None
35-235-531135	SUMMER CAMP ARTS, CRAFTS,	Wal-Mart #1737	SUMMER CAMP ARTS, CRAFTS, ACTIVITIES	294.75	None
35-235-531135	SUMMER CAMP SUPPLIES	S&s Worldwide, Inc.	SUMMER CAMP SUPPLIES	368.68	None
35-235-531135	SUMMER FESTIVAL BOUNCE HOU	Fsp Bounce Houses R Us	SUMMER FESTIVAL BOUNCE HOUSE DEPOSIT	1,663.48	None
35-235-531135	SUMMER CAMP FIELD TRIP WEE	Tst Hollywood Park -	SUMMER CAMP FIELD TRIP WEEK 2	980.00	None
35-235-531135	BROOMS FOR SUMMER CAMP CLE	Amazon Mktp1 Nh6q44kk1	BROOMS FOR SUMMER CAMP CLEAN UP GYM	40.97	None
35-235-531135	SUMMER CAMP SUPPLIES; SUNG	Amazon Mktp1 Na0uo54q1	SUMMER CAMP SUPPLIES; SUNGLASSES CRAF	52.85	None
35-235-531135	SUMMER CAMP 4TH OF JULY CR	Otc Brands Otc Brand	SUMMER CAMP 4TH OF JULY CRAFT, ANIMAL	158.77	None
35-235-531135	SUMMER CAMP SUPPLIES; CONS	Amazon Mktp1 No4973x10	SUMMER CAMP SUPPLIES; CONSTRUCTION PA	103.76	None
35-235-531135	SUMMER CAMP SUPPLIES; scis	S&s Worldwide, Inc.	SUMMER CAMP SUPPLIES; scissors, glue,	51.71	None
35-235-531135	MINI CAMP SUPPLIES; SMORES	Wal-Mart #1737	MINI CAMP SUPPLIES; SMORES	9.34	None
35-235-531135	STAINLESS STEEL 5 GALLON T	Amazon Mktp1 Na5dp14n0	STAINLESS STEEL 5 GALLON TUBS	39.98	None
35-235-531135	1/4 ZIP SWEATSHIRTS FIR ST	Py Holy Cow Sports	1/4 ZIP SWEATSHIRTS FIR STAFF	1,294.00	None
35-235-531135	1/4 ZIP SWEATSHIRT FOR NEW	Py Holy Cow Sports	1/4 ZIP SWEATSHIRT FOR NEW HIRE	40.00	None
35-235-531135	WATER/ICE-SUMMER CONCERTS	Jewel Osco 3284	WATER/ICE-SUMMER CONCERTS	30.42	None
35-235-531135	5/27 DINING DESTINATIONS	Cracker Barrel #196 Na	5/27 DINING DESTINATIONS	333.61	None
35-235-531135	BINGO PRIZES	Dollar Tree	BINGO PRIZES	60.50	None
35-235-531135	BINGO PRIZES/SENIOR SUPPLI	Jewel Osco 3284	BINGO PRIZES/SENIOR SUPPLIES	39.86	None
35-235-531135	BINGO PRIZES/SENIOR SUPPLI	Jewel Osco 3278	BINGO PRIZES/SENIOR SUPPLIES	28.57	None
35-235-531135	TICKETS-SENIOR TRIP	www.Stcpa Stcharpark	TICKETS-SENIOR TRIP	210.00	None
35-235-531135	FANS-SUMMER EVENTS	Holy Cow Sports	FANS-SUMMER EVENTS	752.50	None
35-235-531135	TICKETS-SENIOR TRIP	www.Stcpa Stcharpark	TICKETS-SENIOR TRIP	165.00	None
35-235-531135	DEPOSIT-SENIOR TRIP	Anderson Gardens	DEPOSIT-SENIOR TRIP	100.00	None
35-235-531135	BINGO PRIZES/SENIOR SUPPLI	Dollar Tree	BINGO PRIZES/SENIOR SUPPLIES	53.50	None
35-235-531135	DONUTS-5/28 DONUT BINGO	Marianos #543	DONUTS-5/28 DONUT BINGO	42.24	None
35-235-531135	SUPPLIES-GOLA RETIREMENT	Jewel Osco 3284	SUPPLIES-GOLA RETIREMENT	30.98	None
35-235-531135	6-6 DINING DESTINATIONS	Harner S Restaurant	6-6 DINING DESTINATIONS	452.42	None
35-235-531135	CAKES-MAY BIRTHDAY BINGO	Kuppie S Bakery	CAKES-MAY BIRTHDAY BINGO	60.00	None
35-235-531135	GROCERIES-MAY BIRTHDAY BIN	Aldi 40036	GROCERIES-MAY BIRTHDAY BINGO	68.98	None
35-235-531135	SUPPLIES-SENIOR TRIP	Aldi 40036	SUPPLIES-SENIOR TRIP	15.30	None
35-235-531135	GROCERIES-MAY BIRTHDAY BIN	Restaurant Depot	GROCERIES-MAY BIRTHDAY BINGO	21.09	None
35-235-531135	GROCERIES-MAY BIRTHDAY BIN	Jewel Osco 3284	GROCERIES-MAY BIRTHDAY BINGO	4.30	None
35-235-531135	BINGO PRIZES/SENIOR SUPPLI	Dollar Tree	BINGO PRIZES/SENIOR SUPPLIES	121.00	None
35-235-531135	6/19 LET'S DO LUNCH CARRYO	Yorkys - W Saint Char	6/19 LET'S DO LUNCH CARRYOUT	177.86	None
35-235-531135	GROCERIES-MAY NATIONAL DAY	Jewel Osco 3284	GROCERIES-MAY NATIONAL DAY	46.79	None
35-235-531135	SUPPLIES-SENIOR PROGRAMS	Marianos #543	SUPPLIES-SENIOR PROGRAMS	37.54	None
35-235-531135	CAKES-MAY NATIONAL DAY	Kuppie S Bakery	CAKES-MAY NATIONAL DAY	30.00	None

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Fund: 35 RECREATION FUND					
Department: 235 PRR-SUMMER					
35-235-531135	DONUTS-6/18 DONUT BINGO	Marianos #543	DONUTS-6/18 DONUT BINGO	19.98	None
35-235-531135	SUMMER CAMP FIELD TRIP WEE	Classic Cinemas Tivoli	SUMMER CAMP FIELD TRIP WEEK 3	685.60	None
35-235-531135	6/19 LET'S DO LUNCH CARRYO	Yorkys - W Saint Char	6/19 LET'S DO LUNCH CARRYOUT	11.99	None
35-235-531135	GROCERIES-TERRACE BREAKFAS	Jewel Osco 3284	GROCERIES-TERRACE BREAKFAST	143.54	None
35-235-531135	TICKETS-SENIOR TRIP	Kanecountycougars-Reta	TICKETS-SENIOR TRIP	153.00	None
35-235-531135	GROCERIES-TERRACE BREAKFAS	Marianos #543	GROCERIES-TERRACE BREAKFAST	21.55	None
35-235-531135	SUPPLIES-SUMMER CAMP	Wm Supercenter #1737	SUPPLIES-SUMMER CAMP	97.45	None
35-235-531135	6-23 DINING DESTINATIONS	Yu S Mandarin	6-23 DINING DESTINATIONS	266.70	None
35-235-531135	TICKETS-SENIOR TRIP	www.Stcpa Stcharpark	TICKETS-SENIOR TRIP	60.00	None
35-235-531135	TICKETS-SENIOR TRIP	www.Stcpa Stcharpark	TICKETS-SENIOR TRIP	15.00	None
35-235-531135	SUPPLIES-SUMMER CAMP	Amazon Mktp Nq21161z0	SUPPLIES-SUMMER CAMP	70.13	None
35-235-531135	6-26 LET'S DO LUNCH CARRYO	Gullivers Pizza & Pub	6-26 LET'S DO LUNCH CARRYOUT	180.00	None
35-235-531135	SNOW FENCE SUMMERFEST SUPP	Menards Glendale Heigh	SNOW FENCE SUMMERFEST SUPPLIES	427.63	None
35-235-531135	PERMIT FOR KIWANIS CONCERT	Dupagecountydivisionof	PERMIT FOR KIWANIS CONCERT	51.13	None
35-235-531135	CONCERT LICENSE MUSIC	Broadcast Music Inc B	CONCERT LICENSE MUSIC	446.00	None
35-235-531135	SNOW FENCE SUMMERFEST SUPP	Menards Glendale Heigh	SNOW FENCE SUMMERFEST SUPPLIES	427.63	None
35-235-531135	PERMIT FOR KIWANIS CONCERT	Dupagecountydivisionof	PERMIT FOR KIWANIS CONCERT	51.13	None
35-235-531135	CONCERT LICENSE MUSIC	Broadcast Music Inc B	CONCERT LICENSE MUSIC	446.00	None
Total Department 235 PRR-SUMMER				17,696.01	
Department: 236 PRR-FALL-WNTR-SPRING					
35-236-528136	CY25 SPRING PORTABLE TOILE	LRS LLC	CY25 SPRING PORTABLE TOILETS FOR SOCC	720.71	None
Total Department 236 PRR-FALL-WNTR-SPRING				720.71	
Total Fund 35 RECREATION FUND				21,420.70	
Fund: 36 PARKS FUND					
Department: 201 ADMINISTRATION					
36-201-520201	DIRECTOR N SERVICE LUNCH	Dominicks Pizzeria	DIRECTOR N SERVICE LUNCH PARKS	164.61	None
36-201-520201	DIRECTOR IN SERVICE LUNCH	Jewel Osco 3284	DIRECTOR IN SERVICE LUNCH PARKS	19.97	None
36-201-520201	DIRECTOR N SERVICE LUNCH	Dominicks Pizzeria	DIRECTOR N SERVICE LUNCH PARKS	164.61	None
36-201-520201	DIRECTOR IN SERVICE LUNCH	Jewel Osco 3284	DIRECTOR IN SERVICE LUNCH PARKS	19.97	None
36-201-521001	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	271.92	None
36-201-522001	320 KENILWORTH 06/10/25-07	NICOR GAS	320 KENILWORTH 06/10/25-07/10/25	111.65	None
36-201-522001	300 N WESTMORE 06/06/25-07	NICOR GAS	300 N WESTMORE 06/06/25-07/08/25	62.68	None
36-201-531701	FOLDERS, BLINDERS ECT. OFF	Amazon Mark N68pz4x12	FOLDERS, BLINDERS ECT. OFFICE SUPPLIE	53.96	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	35.77	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	8.88	None
36-201-531701	OFFICE BREAK ROOM	Amazon Mktp N60wn7gz1	OFFICE BREAK ROOM	35.95	None
36-201-531701	OFFICE BREAK ROOM	Amazon Mktp N63v491o1	OFFICE BREAK ROOM	65.85	None
36-201-531701	CLEANER SPRAY AND DISPENSE	Amazon Mark N67qv6h51	CLEANER SPRAY AND DISPENSER	44.97	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	46.28	None
36-201-531701	FOLDERS, BLINDERS ECT. OFF	Amazon Mark N68pz4x12	FOLDERS, BLINDERS ECT. OFFICE SUPPLIE	53.96	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	35.77	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	8.88	None
36-201-531701	OFFICE BREAK ROOM	Amazon Mktp N60wn7gz1	OFFICE BREAK ROOM	35.95	None
36-201-531701	OFFICE BREAK ROOM	Amazon Mktp N63v491o1	OFFICE BREAK ROOM	65.85	None
36-201-531701	CLEANER SPRAY AND DISPENSE	Amazon Mark N67qv6h51	CLEANER SPRAY AND DISPENSER	44.97	None
36-201-531701	PRIMO WATER OFFICE	Water Coffee Delivery	PRIMO WATER OFFICE	46.28	None
Total Department 201 ADMINISTRATION				1,398.73	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 36 PARKS FUND					
Department: 202 EQUIP & SUPPLIES					
36-202-521002	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	84.91	None
36-202-529902	OTHER CONTRACTUAL SERVICES	DAWSON'S TREE SERVICE	LUFKIN PARK HAZARDOUS TREE REMOVAL	3,820.00	None
36-202-529902	OTHER CONTRACTUAL SERVICES	DAWSON'S TREE SERVICE	LUFKIN PARK HAZARDOUS TREE REMOVAL	2,650.00	None
36-202-530402	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	660.00	None
36-202-530402	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	385.00	None
36-202-530402	TREE / BUSHES TERRACE	Siteone Landscape Supp	TREE / BUSHES TERRACE	1,519.31	None
36-202-530402	FLOWERS FOR PLANTERS	Siteone Landscape Supp	FLOWERS FOR PLANTERS	1,014.74	None
36-202-530402	PALLET TOP SOIL PLANTERS	Villa Park Ace	PALLET TOP SOIL PLANTERS	179.40	None
36-202-530402	1 YARD MULCH TREES CORTESI	A K Mulch&firewood	1 YARD MULCH TREES CORTESI	55.00	None
36-202-530402	MULCH JEFFERSON POOL	A K Mulch&firewood	MULCH JEFFERSON POOL	495.00	None
36-202-530402	MULCH SUMMERFEST	A K Mulch&firewood	MULCH SUMMERFEST	165.00	None
36-202-530402	MULCH WESTLAND	A K Mulch&firewood	MULCH WESTLAND	330.00	None
36-202-530402	MULCH PARKS	A K Mulch&firewood	MULCH PARKS	330.00	None
36-202-530402	TREE WATERING BAGS	Amazon Mark N61qv9h51	TREE WATERING BAGS	221.94	None
36-202-530402	TREE WATERING BAGS	Amazon Mark No0n3zo0	TREE WATERING BAGS	221.94	None
36-202-530402	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	660.00	None
36-202-530402	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	385.00	None
36-202-530402	TREE / BUSHES TERRACE	Siteone Landscape Supp	TREE / BUSHES TERRACE	1,519.31	None
36-202-530402	FLOWERS FOR PLANTERS	Siteone Landscape Supp	FLOWERS FOR PLANTERS	1,014.74	None
36-202-530402	PALLET TOP SOIL PLANTERS	Villa Park Ace	PALLET TOP SOIL PLANTERS	179.40	None
36-202-530402	1 YARD MULCH TREES CORTESI	A K Mulch&firewood	1 YARD MULCH TREES CORTESI	55.00	None
36-202-530402	MULCH JEFFERSON POOL	A K Mulch&firewood	MULCH JEFFERSON POOL	495.00	None
36-202-530402	MULCH SUMMERFEST	A K Mulch&firewood	MULCH SUMMERFEST	165.00	None
36-202-530402	MULCH WESTLAND	A K Mulch&firewood	MULCH WESTLAND	330.00	None
36-202-530402	MULCH PARKS	A K Mulch&firewood	MULCH PARKS	330.00	None
36-202-530402	TREE WATERING BAGS	Amazon Mark N61qv9h51	TREE WATERING BAGS	221.94	None
36-202-530402	TREE WATERING BAGS	Amazon Mark No0n3zo0	TREE WATERING BAGS	221.94	None
36-202-530402	GROUPS SUPPLIES	MENARDS	BRICKS FOR LUFKIN PARK	641.95	None
36-202-530502	SEEDS/PLANTS CORTESI	Siteone Landscape Supp	SEEDS/PLANTS CORTESI	354.16	None
36-202-530502	TREES/ PLANTS CORTESI	Siteone Landscape Supp	TREES/ PLANTS CORTESI	1,041.21	None
36-202-530502	SEEDS/PLANTS CORTESI	Siteone Landscape Supp	SEEDS/PLANTS CORTESI	354.16	None
36-202-530502	TREES/ PLANTS CORTESI	Siteone Landscape Supp	TREES/ PLANTS CORTESI	1,041.21	None
36-202-531502	VACUUM FOR PARKS OFFICE BU	Amazon Reta N60b94jf0	VACUUM FOR PARKS OFFICE BUILDING	159.99	None
36-202-531502	VACUUM FOR PARKS OFFICE BU	Amazon Reta N60b94jf0	VACUUM FOR PARKS OFFICE BUILDING	159.99	None
36-202-531902	MARKING PAINT FOR HIGH RID	The Home Depot #1982	MARKING PAINT FOR HIGH RIDGE	53.94	None
36-202-531902	MARKING PAINT FOR HIGH RID	The Home Depot #1982	MARKING PAINT FOR HIGH RIDGE	53.94	None
36-202-532002	ELECTRICAL FOR LUFKIN STAG	Menards Glendale Heigh	ELECTRICAL FOR LUFKIN STAGE	129.94	None
36-202-532002	OUTLET FOR TIRE MACHINE LI	The Home Depot #1982	OUTLET FOR TIRE MACHINE LIGHT FOR FLE	116.54	None
36-202-532002	ELECTRICAL FOR LUFKIN STAG	Menards Glendale Heigh	ELECTRICAL FOR LUFKIN STAGE	129.94	None
36-202-532002	OUTLET FOR TIRE MACHINE LI	The Home Depot #1982	OUTLET FOR TIRE MACHINE LIGHT FOR FLE	116.54	None
36-202-532202	TOOLS FOR NEW REC CENTER	The Home Depot #1982	TOOLS FOR NEW REC CENTER	55.91	None
36-202-532202	TOOLS FOR NEW REC CENTER	The Home Depot #1982	TOOLS FOR NEW REC CENTER	55.91	None
36-202-539902	TRAILER HITCH SHOP TOOLS	Villa Park Ace	TRAILER HITCH SHOP TOOLS	63.96	None
36-202-539902	PROPANE CONCERTS	Lens Ace Hdwe	PROPANE CONCERTS	34.59	None
36-202-539902	HOSE REEL WATER TRAILER	The Home Depot #1982	HOSE REEL WATER TRAILER	119.00	None
36-202-539902	KEYS	Lombard Ace Hardware	KEYS	11.97	None
36-202-539902	SCREW DRIVER /FASTENERS	Lombard Ace Hardware	SCREW DRIVER /FASTENERS	36.00	None
36-202-539902	LOCK FOR SHED DOOR @ CORTE	Lombard Ace Hardware	LOCK FOR SHED DOOR @ CORTESI	12.99	None
36-202-539902	SHOP TOOLS	Lombard Ace Hardware	SHOP TOOLS	59.92	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 36 PARKS FUND					
Department: 202 EQUIP & SUPPLIES					
36-202-539902	WASP / HORNET RAID MUSUEM	Villa Park Ace	WASP / HORNET RAID MUSUEM	9.71	None
36-202-539902	TIRE MOUNTING LUBRICANT AN	Amazon Mark Nn6431v71	TIRE MOUNTING LUBRICANT AND BRUSH	33.99	None
36-202-539902	DOGGIE WATER BAGS	Amazon Mark Na2aw34u0	DOGGIE WATER BAGS	245.08	None
36-202-539902	COOLING TOWLES FOR VPRC SU	Amazon Mark No33i2460	COOLING TOWLES FOR VPRC SUMMER FEST E	22.79	None
36-202-539902	SUNSCREEN AND COOLNG TOWLE	Amazon Mark No5gp3tp1	SUNSCREEN AND COOLNG TOWLES FOR STAF	49.34	None
36-202-539902	TRAILER HITCH SHOP TOOLS	Villa Park Ace	TRAILER HITCH SHOP TOOLS	63.96	None
36-202-539902	PROPANE CONCERTS	Lens Ace Hdwe	PROPANE CONCERTS	34.59	None
36-202-539902	HOSE REEL WATER TRAILER	The Home Depot #1982	HOSE REEL WATER TRAILER	119.00	None
36-202-539902	KEYS	Lombard Ace Hardware	KEYS	11.97	None
36-202-539902	SCREW DRIVER /FASTENERS	Lombard Ace Hardware	SCREW DRIVER /FASTENERS	36.00	None
36-202-539902	LOCK FOR SHED DOOR @ CORTE	Lombard Ace Hardware	LOCK FOR SHED DOOR @ CORTESI	12.99	None
36-202-539902	SHOP TOOLS	Lombard Ace Hardware	SHOP TOOLS	59.92	None
36-202-539902	WASP / HORNET RAID MUSUEM	Villa Park Ace	WASP / HORNET RAID MUSUEM	9.71	None
36-202-539902	TIRE MOUNTING LUBRICANT AN	Amazon Mark Nn6431v71	TIRE MOUNTING LUBRICANT AND BRUSH	33.99	None
36-202-539902	DOGGIE WATER BAGS	Amazon Mark Na2aw34u0	DOGGIE WATER BAGS	245.08	None
36-202-539902	COOLING TOWLES FOR VPRC SU	Amazon Mark No33i2460	COOLING TOWLES FOR VPRC SUMMER FEST E	22.79	None
36-202-539902	SUNSCREEN AND COOLNG TOWLE	Amazon Mark No5gp3tp1	SUNSCREEN AND COOLNG TOWLES FOR STAF	49.34	None
Total Department 202 EQUIP & SUPPLIES				23,573.58	
Total Fund 36 PARKS FUND				24,972.31	
Fund: 41 SWIMMING POOL & REC FUND					
Department: 301 POOL&REC-ADMIN					
41-301-522001	341 N HARVARD 06/05/25-07	NICOR GAS	341 N HARVARD 06/05/25-07/07/25	755.50	None
41-301-522001	341 N HARVARD 06/05/25-07/	NICOR GAS	341 N HARVARD 06/05/25-07/07/25	879.38	None
Total Department 301 POOL&REC-ADMIN				1,634.88	
Department: 302 POOL					
41-302-530102	BVM'S FOR LIFEGUARD EAP BA	Aed Superstore	BVM'S FOR LIFEGUARD EAP BAGS	398.34	None
41-302-530102	LEARN TO SWIM AND PRESCHOO	Amazon Mktp1 Nn8dc6t91	LEARN TO SWIM AND PRESCHOOL POOL TOYS	125.22	None
41-302-530102	LIFEGUARD AND POOL AMBASSA	Kiefer Aquatics	LIFEGUARD AND POOL AMBASSADOR HIP PAC	73.16	None
41-302-530102	INCENTIVE PINS FOR AQUATIC	Pinmart, Inc	INCENTIVE PINS FOR AQUATIC TEAM MEMBE	87.25	None
41-302-530102	FOUR POOL KEYS AND TWO KEY	In Dupage Security So	FOUR POOL KEYS AND TWO KEY RINGS	25.74	None
41-302-530102	TWO CLOCKS FOR THE POOL	Villa Park Ace	TWO CLOCKS FOR THE POOL	43.98	None
41-302-530102	LEARN TO SWIM STORAGE BOX	Amazon Mktp1 Na5628742	LEARN TO SWIM STORAGE BOX	66.14	None
41-302-530102	MARKERS, PENS, CLIPBOARDS,	Amazon Mktp1 Na3ip6td0	MARKERS, PENS, CLIPBOARDS, ACETONE, C	104.01	None
41-302-530102	LEARN TO SWIM EQUIPMENT	Otc Brands Otc Brand	LEARN TO SWIM EQUIPMENT	130.97	None
41-302-530102	TRASH CANS TO STORE LTS EQ	Villa Park Ace	TRASH CANS TO STORE LTS EQUIPMENT	80.97	None
41-302-531102	CY 25 BASIC WATER SAFETY I	AMERICAN RED CROSS	CY 25 BASIC WATER SAFETY INSTRUCTOR C	132.00	None
41-302-531503	POOL PTFE TAPE	Ferguson Ent #1550	POOL PTFE TAPE	37.72	None
41-302-531503	POOL PTFE TAPE	Ferguson Ent #1550	POOL PTFE TAPE	37.72	None
41-302-532503	POOL HOSES	Lombard Ace Hardware	POOL HOSES	101.96	None
41-302-532503	POOL DEBRIS SHEILD	Leslies Poolmart	POOL DEBRIS SHEILD	116.96	None
41-302-532503	POOL CABIETE	Lombard Ace Hardware	POOL CABIETE	18.98	None
41-302-532503	POOL MOEN FAUCET , SHOWER	Royal Pipe & Supply	POOL MOEN FAUCET , SHOWER HEAD	588.43	None
41-302-532503	POOL FLEX VAC HEAD POOL TE	Leslies Poolmart	POOL FLEX VAC HEAD POOL TESTERS	169.68	None
41-302-532503	PAINT JEFFERSON	Sherwin-williams703034	PAINT JEFFERSON	77.57	None
41-302-532503	POOL HOSES	Lombard Ace Hardware	POOL HOSES	101.96	None
41-302-532503	POOL DEBRIS SHEILD	Leslies Poolmart	POOL DEBRIS SHEILD	116.96	None
41-302-532503	POOL CABIETE	Lombard Ace Hardware	POOL CABIETE	18.98	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 41 SWIMMING POOL & REC FUND					
Department: 302 POOL					
41-302-532503	POOL MOEN FAUCET , SHOWER	Royal Pipe & Supply	POOL MOEN FAUCET , SHOWER HEAD	588.43	None
41-302-532503	POOL FLEX VAC HEAD POOL TE	Leslies Poolmart	POOL FLEX VAC HEAD POOL TESTERS	169.68	None
41-302-532503	PAINT JEFFERSON	Sherwin-Williams703034	PAINT JEFFERSON	77.57	None
Total Department 302 POOL				3,490.38	
Department: 303 VPRC					
41-303-522301	320 E WILDWOOD	VILLAGE OF VILLA PARK UTIL	JANUARY-JUNE	1,383.93	None
41-303-531503	JEFFERSON POOL SUPPLIES HA	Sherwin-Williams703034	JEFFERSON POOL SUPPLIES HANDY PADS/ P	58.91	None
41-303-531503	CRB BUILDING POLY INSTALLA	The Home Depot #1982	CRB BUILDING POLY INSTALLATION	62.44	None
41-303-531503	NEW TREE AT CRB BUILDING M	A K Mulch&firewood	NEW TREE AT CRB BUILDING MULCH	13.75	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	495.00	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	330.00	None
41-303-531503	PARKS MULCH	A K Mulch&firewood	PARKS MULCH	165.00	None
41-303-531503	PARKS MULCH	A K Mulch&firewood	PARKS MULCH	165.00	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	82.50	None
41-303-531503	POOL RT AG FLTER HOSES FOR	Leslies Poolmart	POOL RT AG FLTER HOSES FOR POOL P VAC	69.80	None
41-303-531503	POOL PLUGS	Lombard Ace Hardware	POOL PLUGS	21.35	None
41-303-531503	FILTERS FOR NEW REC CENTER	G.W. Berkheimer Lo	FILTERS FOR NEW REC CENTER	173.31	None
41-303-531503	JEFFERSON POOL SUPPLIES HA	Sherwin-Williams703034	JEFFERSON POOL SUPPLIES HANDY PADS/ P	58.91	None
41-303-531503	CRB BUILDING POLY INSTALLA	The Home Depot #1982	CRB BUILDING POLY INSTALLATION	62.44	None
41-303-531503	NEW TREE AT CRB BUILDING M	A K Mulch&firewood	NEW TREE AT CRB BUILDING MULCH	13.75	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	495.00	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	330.00	None
41-303-531503	PARKS MULCH	A K Mulch&firewood	PARKS MULCH	165.00	None
41-303-531503	PARKS MULCH	A K Mulch&firewood	PARKS MULCH	165.00	None
41-303-531503	PRARIE PATH MULCH	A K Mulch&firewood	PRARIE PATH MULCH	82.50	None
41-303-531503	POOL RT AG FLTER HOSES FOR	Leslies Poolmart	POOL RT AG FLTER HOSES FOR POOL P VAC	69.80	None
41-303-531503	POOL PLUGS	Lombard Ace Hardware	POOL PLUGS	21.35	None
41-303-531503	FILTERS FOR NEW REC CENTER	G.W. Berkheimer Lo	FILTERS FOR NEW REC CENTER	173.31	None
41-303-531701	RETRACTABLE BADGE HOLDERS	Amazon Mark Nh6d798b2	RETRACTABLE BADGE HOLDERS	9.99	None
41-303-531701	11X17 SIGN HOLDERS FOR VPR	Amazon Mktp1 Nh18r3e11	11X17 SIGN HOLDERS FOR VPRC	117.70	None
41-303-531701	PENS FOR VPRC	Amsterdam Prnt & Litho	PENS FOR VPRC	286.10	None
41-303-531701	BATTERIES, PENCIL SHARPENE	Amazon Reta Na172ba0	BATTERIES, PENCIL SHARPENER, MESH PEN	45.40	None
41-303-531701	NO GUNS ALLOWED COMPLIANCE	Amazon Mktp1 No57w66w2	NO GUNS ALLOWED COMPLIANCE STICKERS	56.74	None
41-303-532503	NUT BLOTS AND FASTNERS	Lombard Ace Hardware	NUT BLOTS AND FASTNERS	8.36	None
41-303-532503	NUT BLOTS AND FASTNERS	Lombard Ace Hardware	NUT BLOTS AND FASTNERS	8.36	None
41-303-540202	FINAL PAYMENT FOR VPRC FIT	LUMOS HOLDINGS US ACQUISII	FINAL PAYMENT FOR VPRC FITNESS CENTER	5,396.78	None
41-303-540202	VPRC FURNITURE	VILLA PARK OFFICE EQUIPMEN	VPRC FURNITURE	2,509.94	None
Total Department 303 VPRC				13,097.42	
Total Fund 41 SWIMMING POOL & REC FUND				18,222.68	
Fund: 60 STREET IMPROVEMENT FUND					
Department: 202 EQUIP & SUPPLIES					
60-202-521002	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	82.66	None
60-202-521002	DEVICE REIMBURSEMENT - 202	MANTELS, KEVIN	PHONE REIMBURSEMENT - 2025-07	49.98	None
Total Department 202 EQUIP & SUPPLIES				132.64	
Department: 210 CONTRACTUAL - SP REV FUNDS					
60-210-529210	VILLA (WILDWOOD TO IL 64)	CIVILTECH ENGINEERING INC	VILLA (WILDWOOD TO IL 64) PHASE 2 DE	10,636.75	None
60-210-529210	ARDMORE (IL 38 TO IL 64) P	CIVILTECH ENGINEERING INC	ARDMORE (IL 38 TO IL 64) PHASE 1 PE	59,322.30	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 60 STREET IMPROVEMENT FUND					
Department: 210 CONTRACTUAL - SP REV FUNDS					
60-210-529210-E00004	PARK (ARDMORE TO CORNELL)	CIVILTECH ENGINEERING INC	PARK (ARDMORE TO CORNELL) PHASE 2 DE	4,536.01	None
60-210-540110	2 RRFB	TAPCO	2 RRFB	11,465.71	None
Total Department 210 CONTRACTUAL - SP REV FUNDS				85,960.77	
Department: 603 REFERENDUM 2014					
60-603-529203-E00002	HARVARD (PLYMOUTH TO RIDGE V3	COMPANIES OF ILLINOIS	HARVARD (PLYMOUTH TO RIDGE) PHASE 3 C	14,777.86	None
60-603-529203-E00003	JACKSON AREA PHASE 3 CE	V3 COMPANIES OF ILLINOIS	JACKSON AREA PHASE 3 CE	17,764.50	None
Total Department 603 REFERENDUM 2014				32,542.36	
Total Fund 60 STREET IMPROVEMENT FUND				118,635.77	
Fund: 68 STORMWATER BUYOUT FUND					
Department: 202 EQUIP & SUPPLIES					
68-202-529202	PERMITTING; BUCKEYE PIPELI V3	COMPANIES OF ILLINOIS	PERMITTING; BUCKEYE PIPELINE	117.42	None
68-202-529202	PERMITTING; NORTH AV E 023 V3	COMPANIES OF ILLINOIS	PERMITTING; NORTH AV E 0231 (BELLE TI	1,048.34	None
Total Department 202 EQUIP & SUPPLIES				1,165.76	
Department: 210 CONTRACTUAL - SP REV FUNDS					
68-210-529210-E00003	JACKSON AREA PHASE 3 CE	V3 COMPANIES OF ILLINOIS	JACKSON AREA PHASE 3 CE	53,293.49	None
Total Department 210 CONTRACTUAL - SP REV FUNDS				53,293.49	
Total Fund 68 STORMWATER BUYOUT FUND				54,459.25	
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-521001	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	244.93	None
82-201-521001	JUNE CELL PHONE USAGE	VENCHUS, THOMAS	JUNE CELL PHONE USAGE	49.98	None
82-201-539901	HP PLOTTER PRINthead	IMAGING ESSENTIALS	HP PLOTTER PRINthead	207.77	None
82-201-539901	PC MOUNT	Amazon Mktp1 No15c13n2	PC MOUNT	28.49	None
82-201-539901	IPAD CASE	Amazon Mktp1 No8br7uq2	IPAD CASE	23.99	None
82-201-539901	MONITOR ARM, POWER STRIPS,	Amazon Mktp1 No3d663z0	MONITOR ARM, POWER STRIPS, POWER SUPP	126.17	None
Total Department 201 ADMINISTRATION				681.33	
Department: 202 EQUIP & SUPPLIES					
82-202-521902	CORNELL PUMP STATION; 05/1	CONSTELLATION NEWENERGY IN	CORNELL PUMP STATION; 05/13/25-06/12/	1,222.23	None
82-202-522002	35 W HOME 06/05/25-07/07/2	NICOR GAS	35 W HOME 06/05/25-07/07/25	83.26	None
82-202-522002	31 W HOME 06/05/25-07/07/2	NICOR GAS	31 W HOME 06/05/25-07/07/25	57.49	None
82-202-522002	1260 S CORNELL 06/10/25-07	NICOR GAS	1260 S CORNELL 06/10/25-07/10/25	154.74	None
82-202-529202-E00002	HARVARD (PLYMOUTH TO RIDGE V3	COMPANIES OF ILLINOIS	HARVARD (PLYMOUTH TO RIDGE) PHASE 3 C	9,851.90	None
82-202-529302	DISINFECTION BYPRODUCTS WA	PACE ANALYTICAL SERVICES L	DISINFECTION BYPRODUCTS WATER SAMPLES	420.00	None
82-202-529302	MONTHLY WATER SAMPLES	ETP LABS INC	MONTHLY WATER SAMPLES	486.00	None
82-202-529902	AVL MONTHLY SUBSCRIPTION	PRECISE MRM LLC	AUTOMATIC VEHICLE LOCATION (AVL) MONT	580.00	None
82-202-540102	STONE FOR METRA LOT WM PRO	BELL CARTAGE CORP.	STONE FOR METRA LOT WM PROJECT	11,770.24	None
Total Department 202 EQUIP & SUPPLIES				24,625.86	
Total Fund 82 WATER SUPPLY FUND				25,307.19	
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-521001	WIRELESS SERVICE FROM 06/2	VERIZON WIRELESS PW	WIRELESS SERVICE FROM 06/26/25 to 7/1	162.31	None
83-201-539901	HP PLOTTER PRINthead	IMAGING ESSENTIALS	HP PLOTTER PRINthead	207.77	None
83-201-539901	IPAD CASE	Amazon Mktp1 No8br7uq2	IPAD CASE	23.99	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 08/04/2025 - 08/04/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-539901	POWER STRIPS, PHONE TOOL	Amazon Mktpl No3ry8061	POWER STRIPS, PHONE TOOL	49.98	None
Total Department 201 ADMINISTRATION				444.05	
Department: 202 EQUIP & SUPPLIES					
83-202-521902	149 S MONTEREY; 05/13/25-0	CONSTELLATION NEWENERGY IN	149 S MONTEREY; 05/13/25-06/12/25	1,613.99	None
83-202-522002	149 S MONTEREY 06/05/25-07	NICOR GAS	149 S MONTEREY 06/05/25-07/07/25	199.53	None
83-202-522002	820 N YALE 06/05/25-07/07/	NICOR GAS	820 N YALE 06/05/25-07/07/25	57.49	None
83-202-522002	889 W NORTH 06/06/25-07/08	NICOR GAS	889 W NORTH 06/06/25-07/08/25	56.01	None
83-202-522002	890 N VILLA 06/05/25-07/07	NICOR GAS	890 N VILLA 06/05/25-07/07/25	57.49	None
83-202-529302	WWFTF SAMPLES	ETP LABS INC	WWFTF SAMPLES	170.00	None
83-202-529902	AVL MONTHLY SUBSCRIPTION	PRECISE MRM LLC	AUTOMATIC VEHICLE LOCATION (AVL) MONT	580.00	None
Total Department 202 EQUIP & SUPPLIES				2,734.51	
Department: 204 CONTRACTUAL SERVICES					
83-204-529204	WASHINGTON SEPARATION SEC	CHRISTOPHER BURKE ENGINEER	WASHINGTON SEPARATION SECT 2 PHASE 2	1,797.50	None
Total Department 204 CONTRACTUAL SERVICES				1,797.50	
Total Fund 83 WASTEWATER FUND				4,976.06	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---					
		10-110-520700	APPRECIATION DINNER & AWARDS	127.98	
		10-110-521000	TELEPHONE	90.64	
		10-110-521100	LEGAL SERVICES	88.00	
		10-110-529900	OTHER CONTRACTUAL SERVICES	5,392.28	
		10-110-539900	OTHER SUPPLIES	851.15	
		10-110-565600	FIRE & POLICE COMMISSION	600.00	
		10-110-566700	COMMUNITY F.U.N. COMMISSION	176.00	
		10-112-530300	DUES & PUBLICATIONS	1,070.00	
		10-120-521000	TELEPHONE	90.64	
		10-120-539900	OTHER SUPPLIES	182.31	
		10-121-527001	MAINT OF OFFICE EQUIPMENT	1,946.88	
		10-121-529901	OTHER CONTRACTUAL SERVICES	4,039.33	
		10-130-529900	OTHER CONTRACTUAL SERVICES	9,734.00	
		10-130-531700	OFFICE SUPPLIES	615.61	
		10-140-521000	TELEPHONE	421.28	
		10-140-528500	CONTRACTUAL PLAN REVIEW	3,715.00	
		10-140-529900	OTHER CONTRACTUAL SERVICES	134.00	
		10-140-531700	OFFICE SUPPLIES	247.57	
		10-150-520500	POSTAGE	64.70	
		10-160-522000	UTILITY - GAS	537.46	
		10-160-522300	WATER & SEWER SERVICE	890.39	
		10-160-529900	OTHER CONTRACTUAL SERVICES	830.64	
		10-160-530100	UNIFORMS	3,022.60	
		10-160-531400	JANITORIAL SUPPLIES	1,481.20	
		10-160-531500	BUILDING MAINT SUPPLIES	4,928.30	
		10-160-539900	OTHER SUPPLIES	370.08	
		10-170-522000	UTILITY - GAS	58.37	
		10-180-521000	TELEPHONE	45.32	
		10-180-521505	SHOP SERVICES	43.88	
		10-180-530800	ENGINE OIL	8.99	
		10-180-530900	GAS & DIESEL FUEL	19,031.70	
		10-180-531000	MOTOR VEHICLE PARTS & ACCESS	1,560.42	
		10-201-520201	TRAINING & CONFERENCES	3,294.00	
		10-201-526301	POST RETIREMENT BENEFITS	375.00	
		10-201-529901	OTHER CONTRACTUAL SERVICES	579.00	
		10-201-539901	OTHER SUPPLIES	450.00	
		10-207-528007	DUCOMM	132,147.82	
		10-208-529908	OTHER CONTRACTUAL SERVICES	31.12	
		10-209-530109	UNIFORMS	676.50	
		10-209-539909	OTHER SUPPLIES	8.26	
		10-211-521001	TELEPHONE	231.26	
		10-211-526301	POST RETIREMENT BENEFITS	500.00	
		10-211-531501	BUILDING MAINT SUPPLIES	493.30	
		10-212-531121	PROGRAM SUPPLIES	2,811.54	
		10-232-521002	TELEPHONE	181.28	
		10-232-539902	OTHER SUPPLIES	707.94	
		10-251-521001	TELEPHONE	59.78	
		10-255-521925	UTILITY - ELECTRIC	10,445.20	
		10-255-529925	OTHER CONTRACTUAL SERVICES	624.00	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		10-255-539525	STREET SIGN MATERIALS	23,838.42	
		11-202-529902	OTHER CONTRACTUAL SERVICES	332.72	
		11-202-540102	CAPITAL OUTLAY	6,083.09	
		27-241-529201	ENGINEERING SERVICES	15,129.20	
		35-201-521001	TELEPHONE	298.90	
		35-201-529501	SUMMER FESTIVAL	1,155.65	
		35-216-529916	OTHER CONTRACTUAL SERVICES	186.35	
		35-216-531516	BUILDING MAINT SUPPLIES	1,363.08	
		35-235-529735	OFFICIATING SERVICES	920.00	
		35-235-529935	OTHER CONTRACTUAL SERVICES	3,309.85	
		35-235-531135	PROGRAM SUPPLIES	13,466.16	
		35-236-528136	RENTAL OF EQUIPMENT	720.71	
		36-201-520201	TRAINING & CONFERENCES	369.16	
		36-201-521001	TELEPHONE	271.92	
		36-201-522001	UTILITY - GAS	174.33	
		36-201-531701	OFFICE SUPPLIES	583.32	
		36-202-521002	TELEPHONE	84.91	
		36-202-529902	OTHER CONTRACTUAL SERVICES	6,470.00	
		36-202-530402	GROUNDS SUPPLIES	11,796.61	
		36-202-530502	TURF SUPPLIES	2,790.74	
		36-202-531502	BUILDING MAINT SUPPLIES	319.98	
		36-202-531902	ATHLETIC FIELD MATERIALS	107.88	
		36-202-532002	ELECTRICAL SUPPLIES	492.96	
		36-202-532202	HAND TOOLS	111.82	
		36-202-539902	OTHER SUPPLIES	1,398.68	
		41-301-522001	UTILITY - GAS	1,634.88	
		41-302-530102	UNIFORMS	1,135.78	
		41-302-531102	PROGRAM SUPPLIES	132.00	
		41-302-531503	BUILDING MAINT SUPPLIES	75.44	
		41-302-532503	GENERAL EQUIPMENT PARTS	2,147.16	
		41-303-522301	REC CENTER-WATER AND SEWER	1,383.93	
		41-303-531503	BUILDING MAINT SUPPLIES	3,274.12	
		41-303-531701	REC CENTER-OFFICE SUPPLIES	515.93	
		41-303-532503	GENERAL EQUIPMENT PARTS	16.72	
		41-303-540202	REC CENTER-NON CAPITAL OUTLAY	7,906.72	
		60-202-521002	TELEPHONE	132.64	
		60-210-529210	ENGINEERING SERVICES	69,959.05	
		60-210-529210-E00004	ENGINEERING SERVICES	4,536.01	
		60-210-540110	CAPITAL OUTLAY	11,465.71	
		60-603-529203-E00002	ENGINEERING SERVICES	14,777.86	
		60-603-529203-E00003	ENGINEERING SERVICES	17,764.50	
		68-202-529202	ENGINEERING SERVICES	1,165.76	
		68-210-529210-E00003	ENGINEERING SERVICES	53,293.49	
		82-201-521001	TELEPHONE	294.91	
		82-201-539901	OTHER SUPPLIES	386.42	
		82-202-521902	UTILITY - ELECTRIC	1,222.23	
		82-202-522002	UTILITY - GAS	295.49	
		82-202-529202-E00002	ENGINEERING SERVICES	9,851.90	
		82-202-529302	LABORATORY TESTING	906.00	
		82-202-529902	OTHER CONTRACTUAL SERVICES	580.00	
		82-202-540102	CAPITAL OUTLAY	11,770.24	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		83-201-521001	TELEPHONE	162.31	
		83-201-539901	OTHER SUPPLIES	281.74	
		83-202-521902	UTILITY - ELECTRIC	1,613.99	
		83-202-522002	UTILITY - GAS	370.52	
		83-202-529302	LABORATORY TESTING	170.00	
		83-202-529902	OTHER CONTRACTUAL SERVICES	580.00	
		83-204-529204	ENGINEERING SERVICES	1,797.50	
--- TOTALS BY FUND ---					
		10	CORPORATE FUND	239,851.14	
		11	GENERAL FUND-CAPITAL	6,415.81	
		27	TIF 5 FUND - KENILWORTH	15,129.20	
		35	RECREATION FUND	21,420.70	
		36	PARKS FUND	24,972.31	
		41	SWIMMING POOL & REC FUND	18,222.68	
		60	STREET IMPROVEMENT FUND	118,635.77	
		68	STORMWATER BUYOUT FUND	54,459.25	
		82	WATER SUPPLY FUND	25,307.19	
		83	WASTEWATER FUND	4,976.06	
		Total For All Funds:		529,390.11	

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**BILL LISTING TO BE PRESENTED
TO THE BOARD OF TRUSTEES ON**

08.25.25

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 07/28/2025 - 07/28/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 110 PUBLIC AFFAIRS					
10-110-520700	EAW-BASKET SNACKS	RUIZ, PATTY	EAW-BASKET SNACKS	317.31	None
10-110-520700	EMPLOYEE RECOGNITION-CASTE	AWARD CONCEPTS INC	EMPLOYEE RECOGNITION-CASTEEL	46.57	None
10-110-520700	EMPLOYEE RECOGNITION- MANT	AWARD CONCEPTS INC	EMPLOYEE RECOGNITION- MANTELS	83.00	None
10-110-520700	EMPLOYEE RECOGNITION-MAGIE	AWARD CONCEPTS INC	EMPLOYEE RECOGNITION-MAGIERSKI	41.33	None
10-110-521100	NORTH AVE TIF 3	STORINO RAMELLO & DURKIN	NORTH AVE TIF 3	217.10	None
10-110-521100	ST. CHARLES RD TIF 4	STORINO RAMELLO & DURKIN	ST. CHARLES RD TIF 4	217.00	None
10-110-529900	GENERAL MATTERS	STORINO RAMELLO & DURKIN	GENERAL MATTERS	5,618.95	None
10-110-529900	VP 4TH OF JULY BANNERS	POSITIVE IMPRESSIONS	VP 4TH OF JULY BANNERS	171.56	None
10-110-565000	SPRING SWEEP BANNER	POSITIVE IMPRESSIONS	SPRING SWEEP BANNER	105.33	None
10-110-565600	ONORATO FIRE PHYSICAL	ELMHURST OCCUPATIONAL HEAL	ONORATO FIRE PHYSICAL	1,684.00	None
10-110-565600	PD PHYSICAL-RM	ELMHURST OCCUPATIONAL HEAL	PD PHYSICAL-RM	636.00	None
10-110-565600	PD PHYSICAL NM	ELMHURST OCCUPATIONAL HEAL	PD PHYSICAL NM	606.00	None
Total Department 110 PUBLIC AFFAIRS				9,744.15	
Department: 121 MANAGER-IT					
10-121-527001	TABLET MDT FOR FIRE	DELL MARKETING LP	TABLET MDT FOR FIRE	5,334.46	None
10-121-529901	ANTIVIRUS SOFTWARE RENEWAL	NOBLETEC LLC	ANTIVIRUS SOFTWARE RENEWAL	7,245.00	None
10-121-529901	FILEMAKER SOFTWARE FOR FD	CLARIS INTERNATIONAL INC	FILEMAKER SOFTWARE FOR FD	1,940.00	None
10-121-529901	EMERGENCY NOTIFICATION SOF	ONSOLVE LLC	EMERGENCY NOTIFICATION SOFTWARE	9,803.24	None
10-121-529901	WEBSITE, REC SOFTWARE,, AU	CIVICPLUS LLC	WEBSITE, REC SOFTWARE,, AUDIOEYE, CIV	31,658.71	None
10-121-529901	CIVIC CLERK, ARCHIVING, MU	CIVICPLUS LLC	CIVIC CLERK, ARCHIVING, MUNICODE RENE	19,669.02	None
10-121-529901	OTHER CONTRACTUAL SERVICES	BS&A SOFTWARE	PERMIT APPLICATIONS 4/7/25-07/07/25	782.00	None
Total Department 121 MANAGER-IT				76,432.43	
Department: 130 FINANCE					
10-130-529900	CONTRACTED HR -SCOTT W/E 0	MGT IMPACT SOLUTIONS LLC	CONTRACTED HR W/E 06/28/25	3,770.00	None
10-130-529900	LARIN TEMP CLERK W/E 07.13	CONNECT SEARCH LLC	LARIN TEMP CLERK W/E 07.13.25	1,509.12	None
10-130-531700	PERSONNEL CHANGE NOTICES	PRINTSMART PRINTING &	PERSONNEL CHANGE NOTICES	224.82	None
Total Department 130 FINANCE				5,503.94	
Department: 140 COMMUNITY DEVELOPMENT					
10-140-520200	TRAINING & CONFERENCES	ILLINOIS CITY COUNTY	ECON DEV MNGR JOB AD POSTING	50.00	None
10-140-522400	PERMIT FEE REIMBURSEMENT	CHRISTOPHER STEFAN	446 S WISCONSIN - HOME FLOOD PREVENTI	300.00	None
10-140-522400	REFUND FOR VARIATION PROCE	PERMITFLOW INC	REFUND FOR VARIATION PROCESS & APPLIC	1,300.00	None
10-140-529900	RESUBDIVISION PLAT	DUPAGE COUNTY RECORDER	RESUBDIVISION PLAT	91.00	None
Total Department 140 COMMUNITY DEVELOPMENT				1,741.00	
Department: 150 CENTRAL SERVICES					
10-150-525000	RANDOM MGMNT TESTING	ELMHURST OCCUPATIONAL HEAL	RANDOM MGMNT TESTING	144.00	None
10-150-526100	CLAIM FOR JP	ELMHURST RADIOLOGISTS,SC	CLAIM FOR JP	30.00	None
10-150-526100	CLAIM VISIT IS	ENDEAVOR HEALTH	CLAIM VISIT IS	254.00	None
Total Department 150 CENTRAL SERVICES				428.00	
Department: 160 BUILDINGS & GROUNDS					
10-160-529900	ALARM MONITORING MUSEUM 08	JOHNSON CONTROLS SECURITY	ALARM MONITORING MUSEUM 08/01/25 - 10	186.35	None
Total Department 160 BUILDINGS & GROUNDS				186.35	
Department: 180 GARAGE					
10-180-521505	UNIFORMS, RAGS, MATS CLEAN	CINTAS CORPORATION	UNIFORMS, RAGS, MATS CLEANING	90.42	None
10-180-529900	AIR RATCHET TOOL EPAIR	Jacob Keller Matco	AIR RATCHET TOOL EPAIR	169.05	None
10-180-530800	REPLACEMENT TRANSMISSION F	RACK'M UP EQUIPMENT DISTR	REPLACEMENT TRANSMISSION FLUID PUMP	1,201.67	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 180 GARAGE					
10-180-530800	FIRE M82 ENGINE OIL	Carquest 2765	FIRE M82 ENGINE OIL	111.96	None
10-180-531000	BRAKE PADS AND ROTORS 2 SE CHICAGO PARTS & SOUND LLC		BRAKE PADS AND ROTORS 2 SETS FOR PD D	560.78	None
10-180-531000	POLICE 195 RIGHT REAR TIRE WENTWORTH TIRE SERVICE		POLICE 195 RIGHT REAR TIRE REPLACEMEN	126.87	None
10-180-531000	PW 12 CHAIN FOR REAR TAIL Villa Park Ace		PW 12 CHAIN FOR REAR TAIL GATE	63.12	None
10-180-531000	CD 28 LEFT FRONT TIRE Wentworth Bensenville		CD 28 LEFT FRONT TIRE	226.64	None
10-180-531000	FIRE M81 HOOD STRUTS Carquest 2765		FIRE M81 HOOD STRUTS	51.40	None
10-180-531000	STOCK FILTERS Carquest 2765		STOCK FILTERS	101.57	None
10-180-531000	FIRE M81 TRANSMISSION FILT Carquest 2765		FIRE M81 TRANSMISSION FILTER KIT	32.83	None
10-180-531000	PW 9 CAB AIR RIDE VALAVE Rush Trk Ctr Carol Str		PW 9 CAB AIR RIDE VALAVE	145.00	None
10-180-531000	PW 9 CAB AIR RIDE VALVE Rush Trk Ctr Carol Str		PW 9 CAB AIR RIDE VALVE	285.00	None
10-180-531000	PW STREETS COMPACTOR DRIVE McCann Industries Addi		PW STREETS COMPACTOR DRIVE BELT	20.71	None
10-180-531000	PW STREETS BELT FOR STOCK Carquest 2765		PW STREETS BELT FOR STOCK	6.40	None
10-180-531000	PW 62 PUMP CYLINDER HEAD A Sewer Equipment Co Of		PW 62 PUMP CYLINDER HEAD AND GASKETS	1,753.70	None
10-180-531000	PW ZM80 COOLANT FITTINGS Carquest 2765		PW ZM80 COOLANT FITTINGS	4.08	None
10-180-531000	PW ZM80 TIE ROD END RIGHT Carquest 2765		PW ZM80 TIE ROD END RIGHT LOWER	166.27	None
10-180-531000	RETURNED BELTS, AIR CLEANE BMO HARRIS MASTERCARD		RETURNED BELTS, AIR CLEANERS	(103.02)	None
10-180-531000	STOCK BATTERIES , FOR AUCT Carquest 2765		STOCK BATTERIES , FOR AUCTION CAR & D	228.90	None
10-180-531000	STOCK VALVE STEMS FOR NEW Carquest 2765		STOCK VALVE STEMS FOR NEW TIRES	75.24	None
10-180-531000	POLICE 193 AWD MODULE REPL Bcr Automotive Group		POLICE 193 AWD MODULE REPLACEMENT	1,110.53	None
10-180-531000	STOCK REAR ROTORS FOR EXPL Carquest 2765		STOCK REAR ROTORS FOR EXPLORERS	114.64	None
10-180-531000	STOCK FREON TANK Carquest 2765		STOCK FREON TANK	395.59	None
10-180-531000	RETURNED WRONG BELTS FOR P BMO HARRIS MASTERCARD		RETURNED WRONG BELTS FOR PW SAW	(90.64)	None
10-180-531000	Z0063 FRONT ROTORS , BATTE Carquest 2765		Z0063 FRONT ROTORS , BATTERY	245.79	None
10-180-531000	CD 35 DRIVERS SEAT USED Fenix Midwest		CD 35 DRIVERS SEAT USED	160.00	None
10-180-531000	2 BATTERY CORE CREDITS BMO HARRIS MASTERCARD		2 BATTERY CORE CREDITS	(44.00)	None
10-180-531000	PW 64 2 BATTERIES Carquest 2765		PW 64 2 BATTERIES	315.98	None
10-180-531000	PD 185 RADIATOR HOSE Dupage Chrysler Jeep D		PD 185 RADIATOR HOSE	70.87	None
10-180-531000	PD 185 COOLANT Dupage Chrysler Jeep D		PD 185 COOLANT	30.53	None
10-180-531000	STOCK CABIN AIR FILTERS DU Carquest 2765		STOCK CABIN AIR FILTERS DURANGO	28.05	None
10-180-531000	PD 196 PADS, ROTORS, AIR F Carquest 2765		PD 196 PADS, ROTORS, AIR FILTER	227.61	None
10-180-531000	PD 190 SPARK PLUGS Carquest 2765		PD 190 SPARK PLUGS	166.24	None
10-180-531000	STOCK FILTER ORDER Carquest 2765		STOCK FILTER ORDER	289.97	None
10-180-531000	PW 8 IGNITION COIL Carquest 2765		PW 8 IGNITION COIL	106.26	None
10-180-531000	PW 8 VALVE COVER GASKETS Carquest 2765		PW 8 VALVE COVER GASKETS	51.95	None
10-180-531000	PW 76 TUNE UP PARTS Carquest 2765		PW 76 TUNE UP PARTS	107.50	None
10-180-531000	FIRE M80 PASSENGER SEAT RE Riggs Bros Tops & Int		FIRE M80 PASSENGER SEAT REPAIRS	425.00	None
10-180-531000	BRAKE PADS FRONT, REAR FOR CHICAGO PARTS & SOUND LLC		BRAKE PADS FRONT, REAR FOR PD DURANGO	535.68	None
10-180-531000	POLICE 164 ARM REST CENTER BRAD MANNING FORD INC		POLICE 164 ARM REST CENTER CONSOLE	258.45	None
10-180-539900	STOCK ELECTRICAL CONNECTOR TERMINAL SUPPLY CO		STOCK ELECTRICAL CONNECTORS	319.47	None
Total Department 180 GARAGE				10,144.06	
Department: 190 ENGINEERING					
10-190-520200	New employee welcome lunch Tst More Brewing Comp		New employee welcome lunch	161.18	None
Total Department 190 ENGINEERING				161.18	
Department: 201 ADMINISTRATION					
10-201-520201	food provided while office Dominicks Pizzeria		food provided while officers were tra	148.71	None
10-201-520201	food provided while office Dominicks Pizzeria		food provided while officers were tra	115.39	None
10-201-520201	refreshments for training Dunkin #342440 Q35		refreshments for training	30.53	None
10-201-520201	hotel out of town training Doherty Hotel		hotel out of town training for Ofc Ro	418.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 07/28/2025 - 07/28/2025

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 201 ADMINISTRATION					
10-201-520201	food provided while office	Dominicks Pizzeria	food provided while officers were tra	88.53	None
10-201-520201	refreshments for training	Dunkin #342440 Q35	refreshments for training	30.53	None
10-201-520201	food provided while office	Jersey Mikes 27053	food provided while officers were tra	77.06	None
10-201-520201	refreshments for training	Dunkin #342440 Q35	refreshments for training	38.98	None
10-201-520201	dry erase board for traini	Amazon Reta Nh56p9u51	dry erase board for training	69.99	None
10-201-520201	hotel for out of town trai	Marriott Hotel & Confe	hotel for out of town training for De	520.80	None
10-201-520201	hotel for out of town trai	Marriott Hotel & Confe	hotel for out of town training for De	520.80	None
10-201-521001	phone case	Amazon Mark N66zp0ss1	phone case	16.98	None
10-201-521001	phone holder for DC Svara'	Amazon Reta Nh9fq9n70	phone holder for DC Svara's car	26.48	None
10-201-521001	phone cases	Amazon Mark Nh9ev6w02	phone cases	30.77	None
10-201-521001	cable - no receipt	Google Youtube Tv	cable - no receipt	82.99	None
10-201-531701	monitor stand	Amazon Mark N63vj4b30	monitor stand	41.61	None
10-201-531701	coffee for reception area	Amazon Mark Nn2d112x1	coffee for reception area	44.67	None
10-201-531701	immigration papers	Usps.Com Clicknship	immigration papers	9.55	None
10-201-531701	water filter for frig (ret	Amazon Mark Nh2i28872	water filter for frig (returned acct	54.99	None
10-201-531701	plasticware for kitchen	Amazon Mktp1 Nh2712120	plasticware for kitchen	53.61	None
10-201-531701	6x9 envelopes	Amazon Reta Na0d25zy2	6x9 envelopes	29.30	None
10-201-531701	water filter for frig	Amazon Reta Nh9ds4ia1	water filter for frig	45.99	None
10-201-531701	letter opener and staple r	Amazon Mark Na2v57h50	letter opener and staple remover	16.97	None
10-201-531701	dish soap & command strips	Amazon Reta Nq9zt00m0	dish soap & command strips	13.71	None
10-201-539901	(2) mouse	Amazon Mark Nn3r49xk1	(2) mouse	126.97	None
10-201-539901	anchors and wire for hanin	Villa Park Ace	anchors and wire for haning monitor	19.98	None
10-201-539901	anchors for haning monitor	The Home Depot #1982	anchors for haning monitor	12.72	None
10-201-539901	replacement monitor	Target 00009571	replacement monitor	729.98	None
10-201-539901	velcro for name plates	Target 00009571	velcro for name plates	11.79	None
10-201-539901	prime membership fee	Amazon Prime N60nj2qx1	prime membership fee	139.00	None
Total Department 201 ADMINISTRATION				3,567.38	
Department: 208 POLICE-DETECTIVES					
10-208-529908	CAMERA-INSTALLATION	NOBLETEC LLC	CAMERA-INSTALLATION	2,920.04	None
10-208-529908	detective background check	Tlo Transunion	detective background check	91.40	None
10-208-539908	evidence drying cabinet fi	Air Science	evidence drying cabinet filters	1,104.00	None
Total Department 208 POLICE-DETECTIVES				4,115.44	
Department: 209 POLICE-PATROL					
10-209-510609	refreshments for community	Jewel Osco 3284	refreshments for community event	14.47	None
10-209-510609	pizza for community event	Dominicks Pizzeria	pizza for community event	46.05	None
10-209-529909	UNLIMITED CAR WASHES / INT	DELTA SONIC CAR WASH SYSTE	UNLIMITED CAR WASHES / INTERIOR	332.00	None
10-209-530109	BODY ARMOR & VEST COVER -	JG UNIFORMS INC	BODY ARMOR & VEST COVER - SGT EASTON	1,215.00	None
10-209-539909	sensor/mouth piece for bre	Intoximeters Inc	sensor/mouth piece for breathalyzer (	145.00	None
Total Department 209 POLICE-PATROL				1,752.52	
Department: 211 FIRE-ADMIN					
10-211-528001	FACILITY LEASE & OPERATING DU-COMM		FACILITY LEASE & OPERATING COSTS 08.0	798.00	None
Total Department 211 FIRE-ADMIN				798.00	
Department: 212 FIRE PREVENT & PROTECT					
10-212-529922	FACEPIECE & FIT TEST - AO	AIR ONE EQUIPMENT INC	FACEPIECE & FIT TEST - AO	465.00	None
10-212-529922	SCBA DECONTAMINATION, REPA	AIR ONE EQUIPMENT INC	SCBA DECONTAMINATION, REPAIR, FLOW TE	495.00	None
Total Department 212 FIRE PREVENT & PROTECT				960.00	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 10 CORPORATE FUND					
Department: 232 AMBULANCE/PARAMEDIC					
10-232-528002	QTR SHARES 08.2025 - 10.20 DU-COMM		QTR SHARES 08.2025 - 10.2025	26,383.75	None
10-232-529902	THERAPY OXYGEN CYLINDER	TERRACE SUPPLY COMPANY	THERAPY OXYGEN CYLINDER	20.25	None
10-232-539902	THERAPY OXYGEN CYLINDERS	TERRACE SUPPLY COMPANY	THERAPY OXYGEN CYLINDERS	63.00	None
Total Department 232 AMBULANCE/PARAMEDIC				26,467.00	
Department: 240 GARBAGE					
10-240-299004	OTHER CONTRACTUAL SERVICES	LAKESHORE RECYCLING SYSTEM	JUNR 2025 YARD WASTE AND TRASH	153,306.15	None
10-240-299004	MAY 2025	LAKESHORE RECYCLING SYSTEM	MAY 2025	153,303.15	None
Total Department 240 GARBAGE				306,609.30	
Department: 251 PW-ADMN					
10-251-529901	Google Workspace monthly s Google Gsuite_invilla		Google Workspace monthly subscription	192.00	None
10-251-529901	Google Voice monthly subsc Google Svcsin villapar		Google Voice monthly subscription	17.68	None
Total Department 251 PW-ADMN				209.68	
Department: 257 PW-STREET MAINT					
10-257-534227	HMA N50M SC	DUPAGE MATERIALS COMPANY L	HMA N50M SC	289.19	None
10-257-539927	Expandable 'workzone' sign	Trafficsafetystore.Com	Expandable 'workzone' sign , cone bar	316.15	None
10-257-539927	masonry nail	Villa Park Ace	masonry nail	19.98	None
10-257-539927	sledge handle , frame nail	Lombard Ace Hardware	sledge handle , frame nail , masonry	74.33	None
10-257-539927	cm universal joint , cm ex	Villa Park Ace	cm universal joint , cm ext bar4 6''	36.98	None
Total Department 257 PW-STREET MAINT				736.63	
Department: 258 PW-FORESTRY					
10-258-539928	scoop grain poly	Lombard Ace Hardware	scoop grain poly	98.97	None
Total Department 258 PW-FORESTRY				98.97	
Total Fund 10 CORPORATE FUND				449,656.03	
Fund: 11 GENERAL FUND-CAPITAL					
Department: 202 EQUIP & SUPPLIES					
11-202-539902	PW 30 HOOKS TO HANG ROPES	McMaster-Carr	PW 30 HOOKS TO HANG ROPES IN CABINETS	29.82	None
11-202-540102	gun safe for DC Svara vehi	Amazon Mark Na42i8j31	gun safe for DC Svara vehicle	496.95	None
Total Department 202 EQUIP & SUPPLIES				526.77	
Total Fund 11 GENERAL FUND-CAPITAL				526.77	
Fund: 25 TIF 7 FUND-ST CHARLES RD-COMM					
Department: 241 TIF CAPTAL & CONTRACTUAL					
25-241-529901	TIF 7	SB FRIEDMAN DEVELOPMENT AD	TIF 7	6,751.25	None
Total Department 241 TIF CAPTAL & CONTRACTUAL				6,751.25	
Total Fund 25 TIF 7 FUND-ST CHARLES RD-COMM				6,751.25	
Fund: 26 TIF 6 FUND-NO ARDMORE/VERMONT					
Department: 241 TIF CAPTAL & CONTRACTUAL					
26-241-529901	NORTH ARDMORE TIF 6	STORINO RAMELLO & DURKIN	NORTH ARDMORE TIF 6	574.00	None
Total Department 241 TIF CAPTAL & CONTRACTUAL				574.00	
Total Fund 26 TIF 6 FUND-NO ARDMORE/VERMONT				574.00	
Fund: 27 TIF 5 FUND - KENILWORTH					
Department: 241 TIF CAPTAL & CONTRACTUAL					

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 27 TIF 5 FUND - KENILWORTH					
Department: 241 TIF CAPITAL & CONTRACTUAL					
27-241-529201	TIF PARKING LOT CONFIGURAT	BAXTER & WOODMAN INC	TIF PARKING LOT CONFIGURATION	5,103.15	None
		Total	Department 241 TIF CAPITAL & CONTRACTUAL	5,103.15	
		Total	Fund 27 TIF 5 FUND - KENILWORTH	5,103.15	
Fund: 29 TIF 3 FUND - NORTH AVENUE					
Department: 241 TIF CAPITAL & CONTRACTUAL					
29-241-529901	PROJECT 25-982	FEHR GRAHAM	PROJECT 25-982	2,900.00	None
		Total	Department 241 TIF CAPITAL & CONTRACTUAL	2,900.00	
		Total	Fund 29 TIF 3 FUND - NORTH AVENUE	2,900.00	
Fund: 35 RECREATION FUND					
Department: 235 PRR-SUMMER					
35-235-529935	CO-OP TRIP W/OBPD	OAK BROOK PARK DISTRICT	CO-OP TRIP W/OBPD	455.00	None
35-235-529935	CO-OP TRIP W/OBPD	OAK BROOK PARK DISTRICT	CO-OP TRIP W/OBPD	85.00	None
35-235-529935	CY25 CONTRACTUAL YOUTH VOL	CHICAGO ELITE VOLLEYBALL C	CY25 CONTRACTUAL YOUTH VOLLEYBALL PRO	1,120.00	None
35-235-531135	DONUTS-5/28 DONUT BINGO	Marianos #543	DONUTS-5/28 DONUT BINGO	37.18	None
35-235-531135	5/29 LET'S DO LUNCH CARRYO	StuIgins Park Blvd Tav	5/29 LET'S DO LUNCH CARRYOUT	106.20	None
35-235-531135	TICKETS-SENIOR TRIP	The Summer Place Inc	TICKETS-SENIOR TRIP	260.00	None
		Total	Department 235 PRR-SUMMER	2,063.38	
		Total	Fund 35 RECREATION FUND	2,063.38	
Fund: 41 SWIMMING POOL & REC FUND					
Department: 302 POOL					
41-302-532503	GENERAL EQUIPMENT PARTS	AQUA PURE ENTERPRISES INC	JEFFERSON POOL BABY POOL CONTROLLER P	344.51	None
		Total	Department 302 POOL	344.51	
Department: 303 VPRC					
41-303-531102	TOURNAMENT WIN 2023-2024 W LINDSEY ORIOLE		TOURNAMENT WIN 2023-2024 WOMEN'S VOLL	385.20	None
		Total	Department 303 VPRC	385.20	
		Total	Fund 41 SWIMMING POOL & REC FUND	729.71	
Fund: 64 CAPITAL PROJECTS FUND					
Department: 210 CONTRACTUAL - SP REV FUNDS					
64-210-529910	2025 SIDEWALK IMPROVEMENTS DAVIS CONCRETE CONSTRUCTIO		2025 SIDEWALK IMPROVEMENTS CONSTRUCTI	155,880.90	None
		Total	Department 210 CONTRACTUAL - SP REV FUNDS	155,880.90	
		Total	Fund 64 CAPITAL PROJECTS FUND	155,880.90	
Fund: 68 STORMWATER BUYOUT FUND					
Department: 210 CONTRACTUAL - SP REV FUNDS					
68-210-529910	Jackson Area Project - A/C Four Seasons Heating &		Jackson Area Project - A/C unit remov	1,861.00	None
		Total	Department 210 CONTRACTUAL - SP REV FUNDS	1,861.00	
		Total	Fund 68 STORMWATER BUYOUT FUND	1,861.00	
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-529901	PW- NEW HIRE SCREENING NCG ELMHURST OCCUPATIONAL HEAL		PW- NEW HIRE SCREENING NCG	294.00	None
82-201-539901	VP 4TH OF JULY BANNERS POSITIVE IMPRESSIONS		VP 4TH OF JULY BANNERS	85.79	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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BANK ACCOUNTS: 1 - HARRIS - DISBURSEMENT

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
Total Department 201 ADMINISTRATION				379.79	
Department: 202 EQUIP & SUPPLIES					
82-202-539902	Drinking water filters (20 Amazon Reta Nn8fq4x31		Drinking water filters (20)	647.40	None
82-202-539902	ice Bp#9425273villa Parqps		ice	4.99	None
82-202-539902	liquid ant bait, cap 2'' s Lombard Ace Hardware		liquid ant bait, cap 2'' slip sch	373.74	None
82-202-539902	couple, sewage pump, quiet Villa Park Ace		couple, sewage pump, quiet check valv	21.17	None
82-202-540102	PLYMOUTH WATER TOWER PAINT ERA VALDIVIA CONTRACTORS I		PLYMOUTH WATER TOWER PAINTING	99,000.00	None
Total Department 202 EQUIP & SUPPLIES				100,047.30	
Total Fund 82 WATER SUPPLY FUND				100,427.09	
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-529901	PW-DRUG SCREENING	ELMHURST OCCUPATIONAL HEAL	PW-DRUG SCREENING	347.00	None
83-201-539901	VP 4TH OF JULY BANNERS	POSITIVE IMPRESSIONS	VP 4TH OF JULY BANNERS	85.79	None
Total Department 201 ADMINISTRATION				432.79	
Department: 202 EQUIP & SUPPLIES					
83-202-535702	mission bands Ziebell water Servi		mission bands	468.00	None
83-202-539902	nipple galv xclose , coupl Villa Park Ace		nipple galv xclose , coupling glv	12.58	None
83-202-539902	nipple galv xclose , coupl Lombard Ace Hardware		nipple galv xclose , coupling galv	10.98	None
83-202-540102	446 S WISCONSIN - HOME FLO CHRISTOPHER STEFAN		446 S WISCONSIN - HOME FLOOD PREVENTI	3,500.00	None
Total Department 202 EQUIP & SUPPLIES				3,991.56	
Total Fund 83 WASTEWATER FUND				4,424.35	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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--- TOTALS BY GL DISTRIBUTION ---					
		10-110-520700	APPRECIATION DINNER & AWARDS	488.21	
		10-110-521100	LEGAL SERVICES	434.10	
		10-110-529900	OTHER CONTRACTUAL SERVICES	5,790.51	
		10-110-565000	ENVIRONMENTAL CONCERNS COMM	105.33	
		10-110-565600	FIRE & POLICE COMMISSION	2,926.00	
		10-121-527001	MAINT OF OFFICE EQUIPMENT	5,334.46	
		10-121-529901	OTHER CONTRACTUAL SERVICES	71,097.97	
		10-130-529900	OTHER CONTRACTUAL SERVICES	5,279.12	
		10-130-531700	OFFICE SUPPLIES	224.82	
		10-140-520200	TRAINING & CONFERENCES	50.00	
		10-140-522400	PERMIT FEE REIMBURSEMENT	1,600.00	
		10-140-529900	OTHER CONTRACTUAL SERVICES	91.00	
		10-150-525000	EMPLOYEE BENEFITS	144.00	
		10-150-526100	INSURANCE CLAIM LOSSES	284.00	
		10-160-529900	OTHER CONTRACTUAL SERVICES	186.35	
		10-180-521505	SHOP SERVICES	90.42	
		10-180-529900	OTHER CONTRACTUAL SERVICES	169.05	
		10-180-530800	ENGINE OIL	1,313.63	
		10-180-531000	MOTOR VEHICLE PARTS & ACCESS	8,251.49	
		10-180-539900	OTHER SUPPLIES	319.47	
		10-190-520200	TRAINING & CONFERENCES	161.18	
		10-201-520201	TRAINING & CONFERENCES	2,059.32	
		10-201-521001	TELEPHONE	157.22	
		10-201-531701	OFFICE SUPPLIES	310.40	
		10-201-539901	OTHER SUPPLIES	1,040.44	
		10-208-529908	OTHER CONTRACTUAL SERVICES	3,011.44	
		10-208-539908	OTHER SUPPLIES	1,104.00	
		10-209-510609	SALARIES: OVERTIME FULL-TIME	60.52	
		10-209-529909	OTHER CONTRACTUAL SERVICES	332.00	
		10-209-530109	UNIFORMS	1,215.00	
		10-209-539909	OTHER SUPPLIES	145.00	
		10-211-528001	DUCOMM	798.00	
		10-212-529922	OTHER CONTRACTUAL SERVICES	960.00	
		10-232-528002	DUCOMM	26,383.75	
		10-232-529902	OTHER CONTRACTUAL SERVICES	20.25	
		10-232-539902	OTHER SUPPLIES	63.00	
		10-240-299004	OTHER CONTRACTUAL SERVICES	306,609.30	
		10-251-529901	OTHER CONTRACTUAL SERVICES	209.68	
		10-257-534227	ASPHALT MIX	289.19	
		10-257-539927	OTHER SUPPLIES	447.44	
		10-258-539928	OTHER SUPPLIES	98.97	
		11-202-539902	OTHER SUPPLIES	29.82	
		11-202-540102	CAPITAL OUTLAY	496.95	
		25-241-529901	OTHER CONTRACTUAL SERVICES	6,751.25	
		26-241-529901	OTHER CONTRACTUAL SERVICES	574.00	
		27-241-529201	ENGINEERING SERVICES	5,103.15	
		29-241-529901	OTHER CONTRACTUAL SERVICES	2,900.00	
		35-235-529935	OTHER CONTRACTUAL SERVICES	1,660.00	
		35-235-531135	PROGRAM SUPPLIES	403.38	

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
		41-302-532503	GENERAL EQUIPMENT PARTS	344.51	
		41-303-531102	REC CENTER -PROGRAM SUPPLIES	385.20	
		64-210-529910	OTHER CONTRACTUAL SERVICES	155,880.90	
		68-210-529910	OTHER CONTRACTUAL SERVICES	1,861.00	
		82-201-529901	OTHER CONTRACTUAL SERVICES	294.00	
		82-201-539901	OTHER SUPPLIES	85.79	
		82-202-539902	OTHER SUPPLIES	1,047.30	
		82-202-540102	CAPITAL OUTLAY	99,000.00	
		83-201-529901	OTHER CONTRACTUAL SERVICES	347.00	
		83-201-539901	OTHER SUPPLIES	85.79	
		83-202-535702	SEWERMAIN REPAIR PARTS	468.00	
		83-202-539902	OTHER SUPPLIES	23.56	
		83-202-540102	CAPITAL OUTLAY	3,500.00	
--- TOTALS BY FUND ---					
		10	CORPORATE FUND	449,656.03	
		11	GENERAL FUND-CAPITAL	526.77	
		25	TIF 7 FUND-ST CHARLES RD-COMM	6,751.25	
		26	TIF 6 FUND-NO ARDMORE/VERMONT	574.00	
		27	TIF 5 FUND - KENILWORTH	5,103.15	
		29	TIF 3 FUND - NORTH AVENUE	2,900.00	
		35	RECREATION FUND	2,063.38	
		41	SWIMMING POOL & REC FUND	729.71	
		64	CAPITAL PROJECTS FUND	155,880.90	
		68	STORMWATER BUYOUT FUND	1,861.00	
		82	WATER SUPPLY FUND	100,427.09	
		83	WASTEWATER FUND	4,424.35	
		Total For All Funds:		730,897.63	



7-23-25



7-23-25



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: A Resolution Approving a Side Letter to the Collective Bargaining Agreement Between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council on Behalf of the Villa Park Police Sergeants and Lieutenants Amending Certain Dates

RECOMMENDED ACTION:

The Resolution would approve an amendment to the CBA between the Village and the Sergeants and Lieutenants' union in the form of a "side letter." The goal of the side letter is to correlate financial benefits under the CBA with the Village's fiscal year. Staff recommends approval.

BACKGROUND:

Certain provisions in the Supervisors' CBA are tied to the anniversary of the contract's effective date, which is May 1. The Village changed to a January/December fiscal year in 2019, creating an inconsistency in labor agreements that has continued through multiple renewals. This side letter will help the Village administratively, particularly in administering financial benefits and planning appropriations for each fiscal year.

DISCUSSION:

The side letter changes three provisions in the CBA:

- (1) **Longevity** - The final two sentences of Section 13.2 in the side letter were added. Annual longevity payments will now be made around January 2 instead of May 1. Longevity will be determined based on the number of years completed as of January 2.
- (2) **Uniform Allowance** - Officers can use their annual \$1,000 uniform allowance to purchase uniforms and equipment starting January 1 instead of May 1. The side letter removes existing language requiring employees to return recently purchased items if they leave the department, and it removes the requirement for the Village to replace bulletproof vests after five years of use or expiration of the manufacturer's recommended life. In its place, the Village will replace uniforms or equipment damaged in the line of duty. It also mentions a retroactive uniform allowance payment that has already passed.
- (3) **Termination** - The CBA originally was set to expire April 30, 2028. Under the side letter, the CBA

will expire 5 months earlier on December 31, 2027. Salary schedules will then be negotiated on a calendar year basis to correspond to the Village's fiscal year.

**SIDE LETTER AGREEMENT ENTERED INTO BETWEEN
THE VILLAGE OF VILLA PARK AND THE ILLINOIS FRATERNAL ORDER OF
POLICE LABOR COUNCIL – SERGEANTS**

This Side Letter Agreement is entered into by and between the Village of Villa Park ("Village") and the Illinois Fraternal Order of Police Labor Council ("Union") on behalf of Villa Park Sergeants.

WHEREAS, the Village and the Union have entered into a collective bargaining agreement for the term of May 1, 2025 through April 30, 2028 (the "Agreement"); and

WHEREAS, the Village and the Union desire to amend such Agreement to extend the term of the Agreement through December 31, 2027, and amend the effective date of certain benefits.

NOW, THEREFORE, in consideration of the mutual promises set forth hereinafter and other good and valuable consideration, the Village and the Union agree as follows:

1. Section 13.2, Longevity, is hereby amended to read as follows:

Section 13.2 Longevity.

After completion of seven consecutive years of service with the Village, and in each year thereafter, employees shall earn and receive an annual longevity bonus of one thousand seven hundred fifty-four dollars (\$1754.00) per year. Longevity payments shall be made by the Village in one installment, on or about May 1 of each year. Effective January 1, 2026, longevity payments shall be made by the Village in one installment on or about January 2 of each year. Eligible employees shall receive the full longevity bonus based on the number of years completed as of January 2 of the current year.

2. Section 14.1, Uniform Allowance, is hereby amended to read as follows:

Section 14.1 Uniform Allowance.

Effective May 1, 2016, covered employees will be entitled to an annual uniform allowance of one thousand dollars (\$1,000.00) for purchase of uniform and equipment. Effective January 1, 2026, the annual uniform allowance shall be available on January 2 of each year for eligible purchases within that calendar year. Uniform or equipment items destroyed or damaged in the line of duty may be replaced by the Village without cost to the employee or deduction from the employee's uniform allowance amount. Uniform allowance payments shall be made retroactively, within thirty (30) days of the execution of this Agreement by both parties, for all employees employed on the date this Agreement is executed by both parties or the issuance of an interest arbitration award, whichever is sooner.

3. Section 22.1, Termination, is hereby amended to read as follows:

Section 22.1 Termination.

This Agreement shall be effective as of the day after it is executed by both parties and shall remain in force and effect until December 31, 2027. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least one hundred and eighty (180) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than seventy (70) days prior to the anniversary date. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten (10) days prior to the desired termination date, which shall not be before the anniversary date.

4. Appendix A, Wages, is hereby amended as follows:

Employee Wage Percentage Increases
May 01, 2025- 3.25% COLA plus equity adjustment set forth below
January 01, 2026 – 5.50% (3.25% COLA plus equity adjustment of 2.25%)
January 01, 2027 -3.50%

SERGEANTS

Annual:

	Current	5/1/2025 3.25% COLA plus equity adjustment		
Step 1 (at promotion)	\$111,240.74	\$121,252.41		
Step 2 (after 1 year)	\$124,040.20	\$132,102.81		
Step 3 (after 2 years)	\$128,309.49	\$136,970.38		
Step 4 (after 3 years)	\$132,606.50	\$141,888.95	692.84	932.08

	1/1/2026 5.5% (3.25% COLA plus equity adjustment of 2.25%)	1/1/2027 3.5%
Step 1 (at promotion)	\$139,368.47	\$144,246.36
Step 2 (after completion of 1 year)	\$144,503.75	\$149,561.38
Step 3 (after completion of 2 years)	\$149,692.84	\$154,932.08

Hourly:

	Current	5/1/2025 3.25% COLA plus equity adjustment		
Step 1 (at promotion)	\$53.4811	\$58.2944		
Step 2 (after 1 year)	\$59.6347	\$63.5110		
Step 3 (after 2 years)	\$61.6873	\$65.8511		
Step 4 (after 3 years)	\$63.7531	\$68.2158	9677	4865

	1/1/2026 5.5% (3.25% COLA plus equity adjustment of 2.25%)	1/1/2027 3.5%
Step 1 (at promotion)	\$67.0041	\$69.3492
Step 2 (after completion of 1 year)	\$69.4730	\$71.9045
Step 3 (after completion of 2 years)	\$71.9677	\$74.4865

5. The remaining terms and conditions of the Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the Village and the Union have executed this Side Letter on the dates set forth hereinafter.

VILLAGE OF VILLA PARK

Michael Rivas Date
Village Manager

ILLINOIS FRATERNAL ORDER OF
POLICE LABOR COUNCIL, ON BEHALF
OF VILLA PARK POLICE OFFICERS

For the ILFOPLC 8/19/25
Date

8/20/25
Date



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: A Resolution Approving a Side Letter to the Collective Bargaining Agreement Between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council on Behalf of Villa Park Patrol Officers Amending Certain Dates

RECOMMENDED ACTION:

The Resolution would approve an amendment to the CBA between the Village and the Patrol Officers' union in the form of a "side letter." The goal of the side letter is to correlate financial benefits under the CBA with the Village's fiscal year. Staff recommends approval.

BACKGROUND:

Certain provisions in the Patrol Officers' CBA are tied to the anniversary of the contract's effective date, which is May 1. The Village changed to a January/December fiscal year in 2019, creating an inconsistency in labor agreements that has continued through multiple renewals. This side letter will help the Village administratively, particularly in administering financial benefits and planning appropriations for each fiscal year.

DISCUSSION:

The side letter changes three provisions in the CBA:

(1) **Longevity** - The final two sentences of Section 13.2 in the side letter were added. Annual longevity payments will now be made around January 2 instead of May 1. Longevity will be determined based on the number of years completed as of January 2.

(2) **Uniform Allowance** - Officers can use their annual \$1,000 uniform allowance to purchase uniforms and equipment starting January 1 instead of May 1.

(3) **Termination** - The CBA originally was set to expire April 30, 2028. Under the side letter, the CBA will expire 5 months earlier on December 31, 2027. Salary schedules will then be negotiated on a calendar year basis to correspond to the Village's fiscal year.

**SIDE LETTER AGREEMENT ENTERED INTO BETWEEN
THE VILLAGE OF VILLA PARK AND THE ILLINOIS FRATERNAL ORDER OF
POLICE LABOR COUNCIL – PATROL OFFICERS**

This Side Letter Agreement is entered into by and between the Village of Villa Park ("Village") and the Illinois Fraternal Order of Police Labor Council ("Union") on behalf of Villa Park Police Officers.

WHEREAS, the Village and the Union have entered into a collective bargaining agreement for the term of May 1, 2025 through April 30, 2028 (the "Agreement"); and

WHEREAS, the Village and the Union desire to amend such Agreement to extend the term of the Agreement through December 31, 2027, and amend the effective date of certain benefits.

NOW, THEREFORE, in consideration of the mutual promises set forth hereinafter and other good and valuable consideration, the Village and the Union agree as follows:

1. Section 13.2, Longevity, is hereby amended to read as follows:

Section 13.2 Longevity.

After completion of seven (7) consecutive years of service with the Village, and in each year thereafter, patrol officers shall earn and receive an annual longevity bonus of one thousand seven hundred fifty-four dollars (\$1,754.00) per year. Longevity payments shall be made by the Village in one installment on or about May 1 of each year. Eligible employees shall receive the full longevity bonus based on the number of years completed as of April 30 of the current year. Effective January 1, 2026, longevity payments shall be made by the Village in one installment on or about January 2 of each year. Eligible employees shall receive the full longevity bonus based on the number of years completed as of January 2 of the current year.

2. Section 14.1, Uniform Allowance, is hereby amended to read as follows:

Section 14.1 Uniform Allowance.

The Village agrees to establish one (1) payment for the purchase of departmental authorized uniforms and equipment per year. Covered employees will be entitled to a uniform allowance for the purchase of uniform and equipment as set forth below:

May 1, 2021 \$1,000.00.

Effective January 1, 2026, the uniform allowance of \$1,000 for the purchase of uniform and equipment shall be available on January 2 of each year for eligible purchases within a calendar year.

New hires shall receive a three thousand five hundred dollar (\$3,500) for uniform allowance during the first year of employment only. Any employee who leaves the department shall return all uniform or equipment items purchased by the department within the past five (5) years upon separation, and the employee's final paycheck may be deducted by the cost of missing

items or items in need of repair. This provision applies to officers who were hired on or after March 1, 2014.

The Village shall pay for the purchase of a bulletproof vest for new hires. The Village further agrees to replace bulletproof vests for all officers after five (5) years of use, or upon reaching expiration of the useful life of the vests and or vest covers, where manufacturers recommendations and independent research demonstrate a useful life in excess of five (5) years, whichever is later.

3. Section 23.1, Termination, is hereby amended to read as follows:

Section 23.1 Termination.

This Agreement shall be effective May 1, 2025, and shall remain in force and effect until December 31, 2027. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least seventy (70) calendar days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) calendar days prior to the anniversary date, or at a time mutually agreed between the parties. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten (10) days prior to the desired termination date, which shall not be before the anniversary date.

4. Appendix B, Wage Schedule, is hereby amended as follows:

Annual:

	Current	5/1/2025 9% (3.25% COLA plus equity adjustment of 5.75%)	1/1/2026 7% (3.25% COLA plus equity adjustment of 3.75%)	1/1/2027 3.5%
P-1	\$71,558.40	\$77,998.66	\$83,458.56	\$86,379.61
P-2	\$82,185.90	\$89,698.45	\$95,977.35	\$99,336.55
P-3	\$88,355.84	\$96,874.33	\$103,655.53	\$107,283.48
P-4	\$94,473.49	\$104,624.28	\$111,947.98	\$115,866.16
P-5	\$100,617.99	\$110,901.73	\$118,664.86	\$122,818.13
P-6	\$106,765.28	\$117,555.84	\$125,784.75	\$130,187.21

Hourly:

	Current	5/1/2025 9% (3.25% COLA plus equity adjustment of 5.75%)	1/1/2026 7% (3.25% COLA plus equity adjustment of 3.75%)	1/1/2027 3.5%
P-1	\$34.4031	\$37.4994	\$40.1243	\$41.5287
P-2	\$39.5125	\$43.1243	\$46.1430	\$47.7580
P-3	\$42.4788	\$46.5742	\$49.8344	\$51.5786
P-4	\$45.4199	\$50.3001	\$53.8211	\$55.7049
P-5	\$48.3740	\$53.3181	\$57.0504	\$59.0472
P-6	\$51.3295	\$56.5172	\$60.4734	\$62.5900

5. The remaining terms and conditions of the Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the Village and the Union have executed this Side Letter on the dates set forth hereinafter.

VILLAGE OF VILLA PARK

ILLINOIS FRATERNAL ORDER OF
POLICE LABOR COUNCIL, ON BEHALF
OF VILLA PARK POLICE OFFICERS

Michael Rivas Date
Village Manager

 8/19/2025
For the ILFOPLC Date

 8/19/2025
Date



General Fund Revenues

TAXES	2025 Budgeted	FY 2025 Actual July	% to Budget	FY 2024 Actual July	Comparison 2025 to 2024
Property Tax	586,573	393,797	0%	413,492	(19,694)
Property Tax due to Pension Funds	3,845,254	2,036,820	0%	1,919,965	116,854
Sales Tax	6,460,000	4,388,434	68%	3,847,628	540,805
State Income Tax	3,840,000	2,686,769	70%	2,476,826	209,943
Other Taxes	4,630,000	2,153,334	47%	2,858,849	(705,514)
TAXES TOTAL	19,361,827	11,659,154	60%	11,516,761	142,393
Licenses & Fees	2,827,050	1,291,541	46%	1,718,882	(427,341)
Investment Income	425,000	34,075	8%	312,728	(278,653)
Fines & Penalties	1,078,000	348,042	32%	650,329	(302,287)
Charges for Services	1,091,650	291,454	27%	710,424	(418,970)
Residential Garbage Fees	1,889,000	1,186,004	63%	1,140,569	45,435
Operating Transfers In	473,150	68,750	15%	272,974	(204,224)
Grants	561,800	36,965	7%	106,838	(69,873)
Miscellaneous	263,700	549,780	208%	2,169,298	(1,619,518)
TOTAL	27,971,177	15,465,766	55%	18,598,804	(3,133,038)

General Fund year-to-date revenues as of 7/31/25 total \$15,465,766, which is 55% of the FY 2025 annual budget, and is \$3,133,038 less than revenues at 7/31/2024. One major variance is that the Village received \$2,236,401 in FEMA reimbursements during last fiscal year. The Finance Director is currently collaborating with the Accounting Manager to bring the Village's reconciliations up to date, while efforts are also underway to recruit for the vacant Accountant position.



Other Fund Revenues

	2025 Budgeted	FY 2025 Actual July	% to Budget	FY 2024 Actual July	Comparison 2025 to 2024
Capital Fund	4,057,600	-	0%	141,591	(141,591)
DUI Technology Fund	37,000	24,135	65%	23,140	995
Drug Control Fund	-	1,170	100%	2,940	(1,770)
TIF 7 - St. Charles Rd.	100,000	-	0%	-	-
TIF 6 - N. Ardmore / Vermont	143,672	49,693	35%	71,067	(21,374)
TIF 5 - Kenilworth	490,837	149,180	30%	172,795	(23,615)
TIF 4 - St. Charles Rd.	57,270	-	0%	21,505	(21,505)
TIF 3 - North Ave.	1,368,248	630,120	46%	514,618	115,502
MFT Fund	1,074,500	371,929	35%	637,488	(265,560)
Hotel / Motel Tax Fund	147,000	106,317	72%	117,724	(11,407)
NEDSRA Fund	276,000	129,162	47%	138,400	(9,238)
Recreation Fund	1,235,600	452,291	37%	904,053	(451,762)
Parks Fund	3,113,800	122,693	4%	980,690	(857,998)
Swimming Pool & Recreation Fund	1,196,700	52,179	4%	145,159	(92,981)
Debt Service Fund	5,463,050	1,998,270	37%	2,103,096	(104,826)
Street Improvement Fund	3,947,500	686,404	17%	1,372,573	(686,169)
Capital Projects Fund	2,382,700	659,546	28%	1,465,097	(805,551)
Stormwater Buyout Fund	2,454,600	498,118	20%	399,854	98,264
Water Fund	7,741,300	3,526,883	46%	4,112,419	(585,536)
Wastewater Fund	15,581,500	1,576,067	10%	1,479,812	96,255
TOTAL	50,868,877	11,034,155	22%	14,804,023	(3,769,868)



General Fund Expenses

	2025 Budgeted	FY 2025 Actual July	% to Budget	FY 2024 Actual July	Comparison 2025 to 2024
Public Affairs	720,095	235,918	33%	377,266	(141,348)
Manager	7,800	8,179	105%	260	7,919
Administration - Manager	579,600	416,851	72%	277,931	138,919
IT	699,350	568,061	81%	406,813	161,248
Finance	673,710	408,134	61%	393,924	14,210
Community Development	1,171,380	594,817	51%	476,457	118,360
Central Services	656,900	223,844	34%	382,206	(158,362)
Building & Grounds	430,550	234,721	55%	208,773	25,948
Commuter Parking Lot	51,600	18,150	35%	21,352	(3,203)
Garage	961,396	418,887	44%	367,068	51,819
Engineering	41,200	9,907	24%	12,380	(2,473)
Police - Administration	2,172,105	2,347,877	108%	2,535,007	(187,130)
Police - Records	664,296	478,574	72%	349,578	128,996
Police - Detectives	4,728,735	2,670,162	56%	2,500,545	169,617
Police - Patrol	738,169	682,706	92%	738,732	(56,026)
Fire - Administration	2,283,138	1,072,081	47%	961,754	110,327
Fire - Prevention & Protection	143,457	43,668	30%	40,231	3,438
Fire - Ambulance / Paramedic	4,108,901	2,153,491	52%	2,085,496	67,995
Garbage	1,927,000	1,236,000	64%	902,848	333,153
Public Works - Administration	397,500	114,256	29%	200,528	(86,273)
Public Works - Traffic	202,000	134,421	67%	78,533	55,887
Public Works - Stormsewer	18,250	1,041.83	0.06	(519.18)	1,561.01
Public Works - Street Maintenance	202,500	96,799	48%	52,872	43,927
Public Works - Forestry	334,750	43,456	13%	38,006	5,451
Debt Payments	862,000	-	0%	483,180	(483,180)
Transfers	7,550,500	-	0%	1,213,625	(1,213,625)
Contractual	-	1,922	100%	-	1,922
TOTAL	32,326,882	14,213,925	44%	15,104,847	(890,922)



Other Fund Expenses

	2025 Budgeted	FY 2025 Actual July	% to Budget	FY 2024 Actual July	Comparison 2025 to 2024
Capital Fund	3,434,791	1,869,915	54%	6,599,680	(4,729,765)
DUI Technology Fund	36,000	13,670	38%	13,987	(317)
Drug Control Fund	-	800	100%	65	735
TIF 7 - St. Charles Rd.	-	12,455	100%	-	12,455
TIF 6 - N. Ardmore / Vermont	300,000	23,492	8%	51,278	(27,785)
TIF 5 - Kenilworth	701,500	42,285	6%	1,590	40,695
TIF 4 - St. Charles Rd.	10,000	9,512	95%	2,397	7,115
TIF 3 - North Ave.	4,221,500	2,900	0%	-	2,900
MFT Fund	1,097,500	68,750	6%	272,974	(204,224)
Hotel / Motel Tax Fund	120,200	-	0%	72,083	(72,083)
NEDSRA Fund	155,000	5,000	3%	175,266	(170,266)
Recreation Fund	1,599,923	841,389	53%	786,349	55,040
Parks Fund	2,915,950	1,233,812	42%	1,280,116	(46,304)
Swimming Pool & Recreation Fund	1,063,217	350,282	33%	118,690	231,592
Debt Service Fund	3,954,200	9,100	0%	662,975	(653,875)
Street Improvement Fund	11,460,430	1,894,279	17%	1,229,771	664,508
Capital Projects Fund	3,950,000	214,342	5%	-	214,342
Stormwater Buyout Fund	4,857,025	3,102,120	64%	44,967	3,057,153
Water Fund	7,824,353	2,707,194	35%	2,209,988	497,206
Wastewater Fund	11,756,513	1,020,235	9%	970,043	50,192
TOTAL	59,458,102	13,421,531	23%	14,492,219	(1,070,688)



Cash Flow Analysis by Fund

Fund	Unaudited Beginning Balance 1/1/2025	Total Revenues Thru 7/31/2025	Total Expenses Thru 7/31/2025	FY 2025 Cash Balance as of 7/31/2025
General Fund	\$ 16,593,891	\$ 15,465,766	\$ 15,420,176	\$ 16,639,481
Capital Fund	(16,985,601)	-	1,869,915	(18,855,516)
DUI Technology Fund	2,839	24,135	13,670	13,304
Drug Control Fund	17,996	1,170	800	18,366
TIF 7 - St. Charles Rd.	(10,700)	-	12,455	(23,155)
TIF 6 - N. Ardmore / Vermont	152,043	49,693	23,492	178,244
TIF 5 - Kenilworth	532,496	149,180	42,285	639,391
TIF 4 - St. Charles Rd.	(148,864)	-	9,512	(158,376)
TIF 3 - North Ave.	4,408,294	630,120	2,900	5,035,514
MFT Fund	(508,684)	371,929	68,750	(205,505)
Hotel / Motel Tax Fund	162,721	106,317	-	269,038
NEDSRA Fund	262,026	129,162	5,000	386,188
Recreation Fund	285,251	452,291	841,389	(103,847)
Parks Fund	(6,668,811)	122,693	1,233,812	(7,779,930)
Swimming Pool & Recreation Fund	81,532	52,179	350,282	(216,571)
Debt Service Fund	944,274	1,998,270	9,100	2,933,444
Street Improvement Fund	2,354,117	686,404.25	1,894,279	1,146,243
Capital Projects Fund	10,295,223	659,546	214,342	10,740,427
Equipment Replacement Fund	(1,530,888)	-	-	(1,530,888)
Land & Building Fund	7,157,946	-	-	7,157,946
Building Improvement Fund	(3,257,213)	-	-	(3,257,213)
Stormwater Buyout Fund	(379,624)	498,118	3,102,120	(2,983,626)
Water Fund	5,968,993	3,526,883	2,707,194	6,788,682
Wastewater Fund	1,879,425	1,576,067	1,020,235	2,435,257
TOTAL	\$ 21,608,682	\$ 26,499,921	\$ 28,841,707	\$ 19,266,896

\$2,236,401 will be reclassified from the General Fund to the Stormwater Buyout Fund for the reimbursement received from FEMA for the Jackson area pond project.

I have included \$1,206,251 as the remaining amount to be submitted to the Police Pension Fund for this fiscal year, which was not originally budgeted. This figure is based on the \$2,580,038 listed under property tax revenues allocated to the Police Pension Fund.

List Parks Projects

- Temporary Fire Station at Iowa
 - 100% Design development completed
 - 0% Abatement/construction
- Renovations of the Both Fire Stations 81 & 82 improvements
 - Station 81 Construction after ICC Abatement
 - 100% Design development completed
 - 0% Abatement/construction
 - Station 82 Design Development
 - 25% Design development completed
 - 0% Abatement/construction
- Lions Park Baseball Field
 - 100% Design development completed
 - 0% Permitting
 - 0% Construction
- Lions Park Project
 - 85% completed
- PD Upper Level
 - 100% Design and pricing proposal completed
 - 0% Construction
- PD Parking Lot Fencing/ Automated Gates
 - 15 % Completed
- Updating Parks Bathroom/ Breakroom
 - 100% Design development completed
 - 0% Permitting
 - 0% Construction
- Elevator Modernization at Village Hall
 - 15% Completed
- Updates for Lufkin Park
 - 100% Village grant project completed
 - 75% Staff improvements
- Village Hall Improvements & IT Room
 - 40% Completed with design

<https://villapark-il.maps.arcgis.com/apps/mapviewer/index.html?webmap=907af4274c23478d90788bed23348199>

Jackson Area Improvement Project: Expected to be complete in November

Project Limits

S Addison Ave from W Washington St to W Madison St

S Wisconsin Ave from W Washington St to W Jackson St

W Madison St from S Addison Ave to S Michigan Ave

Harvard Avenue Improvement Project : Substantially completed, final completion expected in October

Project Limits

N Harvard Ave from W Ridge Rd to W Plymouth St

Highland Avenue Resurfacing: Bid opening scheduled for 8/28/25

Project Limits:

Highland Ave from S Princeton Ave to S Villa Ave

Ridge Road Drainage Improvements: Contractor expected to start after Labor Day, completion expected in October

Project Limits:

W Ridge Rd from W Roy Dr to N Westmore Ave

N Westmore Ave from W Ridge Rd to W Ridge Rd

2025 Pavement Marking Program: Waiting on contractor for contract

Project Limits (subject to change):

Ardmore Ave from Kenilworth Ave to pavement change south of Roosevelt Rd

S Summit Ave from E Kenilworth Ave to E Harrison St

2025 Sidewalk Program: Base bid quantities complete, change order quantities expected to be completed in September

Project Limits:

Various locations

2025 Crack Sealing and Seal Coat: Contractor issued Notice to Proceed, expected completion in September

Project Limits:

Various locations

Plymouth Street Elevated Water Storage Repainting Project: Project complete, only paperwork remaining

2025 Parkway Tree Planting Program: Bid opening on 8/19/2025

Project Limit:

Various locations



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: An Ordinance Amending Article III of Chapter 19 of the Villa Park Municipal Code Regarding Motor Vehicle Tows by the Police Department

RECOMMENDED ACTION:

This ordinance would amend Article III of Chapter 19 of the Municipal Code regarding regulations and fees related to the towing of vehicles by the police department. This is a first reading. Staff recommends approval.

BACKGROUND:

The Village's tow ordinance has not been updated in nearly 10 years, during which time surrounding communities' fees related to towing services have climbed. This amendment will put Villa Park more in line with those municipalities. On the other hand, the annual fee for a towing license was extremely high, creating a burden for tow operators. Lastly, a provision in the Village's tow ordinance went beyond statutory requirements for allowing access to a vehicle after a tow. This amendment scales that back to just what the State requires.

DISCUSSION:

Section 19-301 lowers the annual license fee for operators on the Village's tow list, from \$2,500 to \$150. It also makes it explicit that the tow list may contain any number of operators, but gives the chief of police discretion on whether the tow list should be updated.

Section 19-304 previously stated that vehicle owners could retrieve any property from a towed vehicle. State law (625 ILCS 5/4-203(g)(4)) only requires tow operators to allow the retrieval of certain items of personal property. The revised section mirrors the statute.

Section 19-309 increases some of the fees associated with tows.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AMENDING ARTICLE III OF CHAPTER 19 OF THE VILLA PARK
MUNICIPAL CODE TO REGULATE MOTOR VEHICLE TOWS AUTHORIZED
BY THE POLICE DEPARTMENT AND FEES FOR TOWING SERVICES**

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village President and Board of Trustees of the Village of Villa Park (the "Corporate Authorities") have the power and authority to amend the Villa Park Municipal Code as deemed necessary and advisable to protect the health, safety, and welfare of the residents of the Village; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety, and welfare of the residents of the Village to provide for the regulations herein specified.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: The Corporate Authorities find and determine that it is necessary and desirable to amend the Villa Park Municipal Code for the purpose set forth herein and that the adoption of this Ordinance is in the best interests of the Village.

Section 3: Section 19-301 ("Application for Tow List, License Required") of Article III ("Motor Vehicle Tows") of Chapter 19 ("Police Department") of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

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Sec. 19-301. - Application for tow list, license required.

Any person desiring to perform towing work for the village must submit a completed and correct "tow list application" to the police department. After the list is established at the chief of police's discretion, an operator selected to be on the list must submit a current certificate of insurance each calendar year. There is no minimum number of companies or individuals who must appear on the list. A village issued license is required for any person performing towing work for the village; the annual fee for this license shall be ~~two thousand five hundred dollars (\$2,500.00)~~ one hundred fifty dollars (\$150.00).

Section 4: Section 19-304 ("Duties and Requirements of Tow Operators on Tow List") of Article III ("Motor Vehicle Tows") of Chapter 19 ("Police Department") of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows: Any personal property belonging to the vehicle owner in a vehicle subject to a lien under 625 ILCS 5/4-203(g) shall be subject to that lien, excepting only:

Sec. 19-304. - Duties and requirements of tow operators on tow list.

...

- (f) Tow operators will permit vehicles owners to remove certain personal property from vehicles stored at their facility during business hours at no charge. Vehicle owners shall only be permitted to remove the following items of personal property: child restraint systems as defined in Section 4 of the Child Passenger Protection Act and other child booster seats; eyeglasses; food; medicine; personal medical and health care devices, including hearing instruments; perishable property; any operator's licenses; any cash, credit cards, or checks or checkbooks; any wallet, purse, or other property containing any operator's licenses, social security cards, or other identifying documents or materials, cash, credit cards, checks, checkbooks, or passbooks; higher education textbooks and study materials; and any personal property belonging to a person other than the vehicle owner if that person provides adequate proof that the personal property belongs to that person. The spouse, child, mother, father, brother, or sister of the vehicle owner may claim the aforementioned personal property if the person claiming the personal property provides the tow operator with the vehicle owner's authorization. Any other personal property belonging to the vehicle owner in a vehicle subject to a lien under 625 ILC 5/4-203(g) shall be subject to that lien. However, in the case of a vehicle that is towed as a result of being involved in a crash, all personal property in a vehicle may be claimed by the vehicle owner if the vehicle owner provides the tow operator with proof that the vehicle owner has an insurance policy covering towing and storage fees. The spouse, child, mother, father, brother, or sister of the vehicle owner may claim the aforementioned personal property if the person claiming the personal

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property provides the tow operator with the vehicle owner's authorization and proof that the vehicle owner has an insurance policy covering towing and storage fees.

- (g) Tow operators will tow any village owned vehicle under ten thousand (10,000) pounds GVWR for no charge within fifty (50) miles of the village limits, but will retain call position on the tow rotation list if a village vehicle is towed.

Section 5: Section 19-309 ("Services") of Article III ("Motor Vehicle Tows") of Chapter 19 ("Police Department") of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Sec. 19-309. - Services.

The following services must be provided by every tow operator:

- (1) *General towing (hook or flatbed):*
 - a. Light duty vehicle tow (accident, arrest, disabled vehicle)
.....~~\$175.00~~ \$220.00
 - b. Medium duty vehicle tow~~\$200.00~~ \$250.00 per hour
 - c. Heavy duty vehicle tow~~\$330.00~~ \$360.00 per hour
 - d. Stolen vehicle recovery\$500.00
- (2) *Service call (lockout, vehicle starting jump start, tire changing, out of gas fuel delivery plus cost of fuel)*~~\$90.00~~ \$125.00
- (3) *Winching/up-righting vehicle (except stolen vehicle recovery):*
 - a. First half hour (in addition to towing charges)~~\$90.00~~ \$120.00
 - b. Each additional quarter hour~~\$45.00~~ \$50.00
- (4) *Standby (except stolen vehicle recovery):*
 - a. Light/medium duty tow per half hour after first quarter hour on scene~~\$25.00~~ \$35.00
 - b. Each additional half hour~~\$25.00~~ \$35.00
- (5) *Storage:*

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- a. For first 24 hoursNo Charge
 - b. After 24 hours:
 - 1. Light duty (per day)~~\$40.00~~ \$50.00
 - 2b. Light duty after hours release~~\$50.00~~ \$60.00
 - 3c. Light duty inside storage (per day)~~\$50.00~~ \$75.00
 - d. For stolen vehicle recoveryNo Charge for the first 7 days
- (6) *Mileage:*
- a. Within village limits or to storage facility designated on application
.....No Charge
 - b. To storage facility other than as designated on application (per
mile):\$4.00
 - c. Outside village limits (per mile):\$4.00
 - d. For stolen vehicle recoveryNo Charge
- (7) *Clean up (except stolen vehicle recovery)\$50.00*
- (8) *Crash wrap (except stolen vehicle recovery)*
- a. Per window\$20.00
 - b. Windshield\$40.00
- (9) *Fuel surcharge (except stolen vehicle recovery)\$20.00*
- (10) *Administrative fee (except stolen vehicle recovery)\$45.00*
- (11) *Notification letters (except stolen vehicle recovery)\$40.00*
- (12) *Gate fee (except stolen vehicle recovery)\$85.00*
- (13) *Tarp (except stolen vehicle recovery)\$75.00*

Every tow operator on the tow list will have a placard posted in the cab of the tow vehicle at all times that completely corresponds to the list set forth in this section and the fees for such services. Notwithstanding anything to the contrary in this section, if, in the sole and absolute opinion of a police officer at the scene, special or unusual circumstances require an exceptional

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amount of extra work or equipment, the tow operator may charge an additional reasonable fee; provided, however, that the owner or operator of the vehicle to be serviced, if available, is first informed of any such additional reasonable fee. In the event that the owner or operator is not available, the fees for services shall be as established in a police department directive.

Section 6: That if any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 7: That all ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 8: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

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ADOPTED THIS _____ DAY OF _____, 2025, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2025

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2025

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



MEMORANDUM

TO: Village Board of Trustees

FROM: Ryan Morton, Village Attorney

DATE: August 25, 2025

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Article XX of Chapter 2 of the Villa Park Municipal Code Creating the G.R.E.E.N. Commission.

RECOMMENDED ACTION:

This Ordinance amends Article XX of Chapter 2 to create the G.R.E.E.N. Commission. The commission will serve as a strategic advisory body to the Village Board, focused on long-term solutions for reducing environmental impact, protecting natural assets, and integrating sustainable practices into the village's economic development, infrastructure, and community planning. This is a first reading.

BACKGROUND:

G.R.E.E.N. stands for Growth that is sustainable, Resources protected, Environment enhanced, Energy efficiency, Natural areas preserved. The G.R.E.E.N. Commission is designed to go beyond basic environmental awareness by proposing forward-thinking strategies, guiding policies, and developing partnerships that align with regional and global best practices in sustainability. This commission will be results-oriented, with a lengthy list of duties and responsibilities. If this commission is formed, Article XIII of Chapter 2 should also be amended to remove certain duties of the Garden Village Commission which are included in this ordinance. This ordinance also may need to be amended if the overarching commission policies ordinance is adopted, as it makes some of ordinance duplicative.

DISCUSSION:

Sec. 2-2001 explains the G.R.E.E.N. name, and Sec. 2-2002 details the purpose of the commission, as described in this memo.

Sec. 2-2003 establishes the specifics of the commission membership, which mirrors the other recently created commissions (5 members, staggered terms, expiring May 31, removable). Sec. 2-2004 provides that the village president will appoint the chair with the advice and consent of the village board.

Sec. 2-2005 lists 23 roles and responsibilities for the G.R.E.E.N. commission. Sections 2-2006 to 2-

2009 are mostly identical to the same sections in the other commission ordinances regarding meetings, reports, recommendations, expenditures, and task forces.

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**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AMENDING ARTICLE XX OF CHAPTER 2 OF THE VILLA PARK
MUNICIPAL CODE CREATING THE G.R.E.E.N. COMMISSION**

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village President and Board of Trustees of the Village (the "Corporate Authorities") may from time to time amend the text of the Villa Park Municipal Code when it is determined to be in the best interests of the residents of the Village; and,

WHEREAS, the Corporate Authorities seek to make the Village a leader in sustainability, environmental protection, and green innovation; and

WHEREAS, the Corporate Authorities desire to establish a permanent commission dedicated to developing and advancing policies, programs, and partnerships that align with global and regional sustainability best practices; and

WHEREAS, the Corporate Authorities have determined that it is desirable, necessary, and in the best interests of the Village to amend the Villa Park Municipal Code to create the G.R.E.E.N. Commission to advise the Corporate Authorities on long-term solutions for environmental issues facing the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

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Section 2: Article XX (“Reserved”) of Chapter 2 (“Administration”) of the Villa Park Municipal Code is hereby deleted in its entirety, and is replaced with the following language:

ARTICLE XX. – G.R.E.E.N. COMMISSION

Sec. 2-2001. – Created.

There is hereby created a G.R.E.E.N. Commission, which shall serve as a strategic advisory commission to the village board, focused on sustainability, environmental policy, and green innovation. “G.R.E.E.N.” stands for Growth that is sustainable, Resources protected, Environment enhanced, Energy efficiency, Natural areas preserved.

Sec. 2-2002. – Intent and purpose.

The purpose of the G.R.E.E.N. Commission is to develop and promote initiatives that improve the environmental health, resilience, and sustainability of Villa Park through planning, policy development, public education, and community partnerships. This Commission moves beyond basic environmental awareness by proposing forward-thinking strategies, guiding policies, and developing partnerships that align with regional and global best practices in sustainability. The Commission’s focus will be on long-term solutions for reducing environmental impact, protecting natural assets, and integrating sustainable practices into the village’s economic development, infrastructure, and community planning.

Sec. 2-2003. - Membership.

- (a) The G.R.E.E.N Commission created herein shall consist of five (5) members, appointed by the village president with the advice and consent of the board of trustees, to serve without compensation. To be eligible to serve on the commission, members must be current residents of the village, current business owners in the village, or employees within the village.
- (b) Members shall be appointed for a term of three (3) years, except that the members first appointed to the G.R.E.E.N. Commission shall serve as follows: one (1) for one (1) year, two (2) for two (2) years and two (2) for three (3) years, as designated by the village president. Members shall hold office for their designated terms and until their successors have been appointed.
- (c) All appointments shall expire the thirty-first (31st) of May of the appropriate year. Any member of the G.R.E.E.N. Commission may resign at any time during the term for which he/she was appointed, which resignation shall be addressed to the village president. Vacancies on the commission shall be filled for the unexpired term of the member whose position becomes vacant in the manner provided herein.
- (d) If any member of the G.R.E.E.N. Commission shall cease to maintain the status qualifying that member for appointment to the commission, or shall fail to attend three (3)

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consecutive meetings of the commission without being excused by a vote of a majority of the members of the commission, such absence shall be considered as cause for termination of commission membership. Report of such change of status or failure of attendance may be reported to the corporate authorities and, if such report is accepted by the corporate authorities, the membership in question shall be declared vacant and it shall be the duty of the president to appoint a qualified successor to such membership in the manner provided herein. Any member of the commission may be removed for cause by the president with the advice and consent of the board of trustees.

Sec. 2-2004. - Officers.

The Village President shall appoint the Chair of the G.R.E.E.N Commission from among those members appointed, with the advice and consent of the village board. The Chair's term shall be three (3) years. A Vice-Chair and a Secretary shall be elected by the members of the commission for a term of three (3) years. No member may serve more than two consecutive terms in any office unless at least one (1) year has passed since their last term in that office.

Sec. 2-2005. - Responsibilities.

The G.R.E.E.N. Commission hereby created shall have the following roles and responsibilities:

- (a) To provide recommendations to the village president for consideration by the village board regarding village-wide sustainability plans, including carbon reduction strategies, renewable energy goals, and long-term climate adaptation measures.
- (b) To advise the village board on potential climate action initiatives and green infrastructure projects.
- (c) To promote energy conservation in municipal buildings and encourage the adoption of renewable energy (e.g., solar, geothermal).
- (d) To recommend incentives or programs for businesses and homeowners to improve energy efficiency.
- (e) To collaborate with the Villa Park Growth Commission to attract green industries, support sustainable business practices, and encourage green job creation.
- (f) To encourage sustainable purchasing and vendor policies for municipal contracts.
- (g) To advise on preserving and restoring natural habitats, promoting native plantings, and managing stormwater using eco-friendly designs.
- (h) To recommend strategies to protect open spaces, the Salt Creek watershed, and other ecologically important areas.
- (i) To recommend updates to building codes or zoning ordinances that support LEED, net-zero, or other green construction standards.
- (j) To promote walkable, mixed-use, and transit-accessible developments aligned with sustainability goals.
- (k) To promote composting, e-waste recycling, textile recycling, and broader zero-waste goals for the village.

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- (l) To collaborate with haulers and residents to increase diversion rates from landfills.
- (m) To lead educational efforts on eco-friendly and sustainability practices for residents, businesses, and schools.
- (n) To host sustainability workshops, green expos, etc.
- (o) To identify and pursue regional, state, and federal grants to support sustainability projects and infrastructure upgrades.
- (p) To coordinate with regional partners (e.g., DuPage County, Illinois Green Alliance) to align with broader environmental goals.
- (q) To recommend membership in sustainability networks or climate collaboratives.
- (r) To track progress on sustainability goals and present an annual Sustainability Report to the Village Board at its last meeting in December.
- (s) To recommend to the Village President for consideration by the Village Board changes to this Article.
- (t) To organize and manage the Spring Sweep event to clean up local parks, trails, and green spaces, encouraging community participation and pride in the village's green spaces.
- (u) To coordinate and promote electronic recycling events to help residents responsibly dispose of old electronics, reducing e-waste and contributing to the village's sustainability efforts.
- (v) To administer the Green Champion Award to recognize and celebrate individuals, businesses, and community organizations that have made significant contributions to environmental sustainability, conservation, or the beautification of green spaces.
- (w) To establish and oversee task forces for specific initiatives, such as tree planting, wildlife habitat restoration, and community-based environmental programs, to further the commission's sustainability goals.

Sec. 2-2006. - Meetings.

Regular meetings of the G.R.E.E.N. Commission shall be held at least monthly, with special meetings called when necessary. A quorum shall consist of at least three (3) members. The commission shall meet in accordance with the Illinois Open Meetings Act. The commission shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact. Any formerly absent member who certifies that he or she has read the minutes of the proceedings before the commission may vote upon any question presently before the commission.

Sec. 2-2007. – Reports, Recommendations, and Records.

The G.R.E.E.N. Commission shall keep permanent minutes of its meetings, which shall include topics discussed and the motions and votes of each member. The commission shall keep records of its proceedings, which shall be available at the Village Hall for public inspection during ordinary business hours. The commission shall prepare and submit approved minutes to the

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village board, along with any special reports containing their recommendations. All recommendations of the commission shall be forwarded to the village board within forty-five (45) days of the action. All recommendations of the commission are advisory only and are not binding upon the corporate authorities. An annual report covering the commission's activities and progress shall be prepared and presented at the last stated Village Board meeting in December.

Sec. 2-2008. – Expenditures.

The G.R.E.E.N. Commission may recommend expenditures to the village board for programs, events, and initiatives related to park development, environmental sustainability, and other green space projects. All expenditures must be approved by the village board before implementation.

Sec. 2-2009. – Task Force.

The G.R.E.E.N. Commission may recommend the formation of a task force to assist with special projects or grant-related initiatives. A task force shall be composed of volunteer residents or business residents with the expertise, skills, and resources needed for the task. Task forces will operate under the direction of the commission and will be appointed for a predetermined period, which may be extended by the village board.

Section 3: That if any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 4: That all ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

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Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2025

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2025

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



MEMORANDUM

TO: Village Board of Trustees
FROM: Ryan Morton, Village Attorney
DATE: August 25, 2025
SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Article XIV of Chapter 2 of the Villa Park Municipal Code Regarding Appointed Boards and Commissions.

RECOMMENDED ACTION:

This Ordinance amends Article XIV of Chapter 2 of the Villa Park Municipal Code to establish policies and procedures for the selection of commissioners and the procedures commissions would follow. A first reading was held on August 11, 2025. The revised draft presented here incorporates comments received from village board members.

BACKGROUND:

While discussing the formation of new commissions this summer, board members have also discussed the need for overarching policies regarding these commissions. An ordinance was drafted to address those issues, with separate suggestions from Trustee Kumar and Village President Patrick highlighted. Subsequently, the rest of the Village Board communicated their preferences and proposals to the Village Attorney, who compiled those comments into this revised version of the ordinance. Most of the language contained in this revised version of the ordinance received a consensus of support from village board members. Some provisions were suggested by individual trustees without prior board discussion, so they were included in the ordinance. If this ordinance is adopted, the other commission chapters should be amended again to remove provisions contained (or contradicted) in this ordinance.

DISCUSSION:

The Village Code currently does not contain many procedures for commissions to follow. This amendment would address that issue, as well as change some of the processes for selection of commissioners.

Section 2-1401 provides an overview of the purpose of having commissions. Section 2-1403 clarifies the role of staff and board liaisons.

Section 2-1404 addresses junior commissioners. The consensus was to keep the number of JCs at two, to keep the age limit at 13-17 years old, and to keep the village president as the appointer. This

version adds additional requirements, such as the presence of a parent or guardian at all meetings and background checks on all regular commissioner applicants.

Section 2-1405 largely incorporates many of the membership requirements contained in other sections. A consensus of the trustees wanted to keep the existing procedure of the village president appointing commissioners with the advice and consent of the village board. Throughout the ordinance, the village president retains the primary authority regarding commission membership. The consensus was also to limit commissioners to one commission at a time. Some trustees suggested terms should end August 31st instead of May 31st. An alternative to background checks, involving searches of sex offender registries, was suggested to screen all applicants. A consensus of the board wanted to remove the detailed application procedure previously suggested. A provision on commissioner expectations was beefed up to address adherence to policies and disclosure of conflicts of interest.

Section 2-1406 details commission chairs' responsibilities. A consensus wanted to keep the chair appointing power with the village president. Section 2-1408 requires all meetings to be video recorded. Section 2-1409 addresses requirements and procedures for minutes. Section 2-1410 adds detailed requirements for commission recommendations to the village board. Based on a consensus of board members, Section 2-1411 was changed to allow commissions to recommend subcommittees, rather than allowing them to form the subcommittees on their own. Lastly, Section 2-1413 was suggested by a trustee to create a notice and hearing process for creating or dissolving commissions.

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**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AMENDING ARTICLE XIV OF CHAPTER 2 OF THE VILLA PARK
MUNICIPAL CODE REGARDING APPOINTED BOARDS AND COMMISSIONS**

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village President and Board of Trustees of the Village (the "Corporate Authorities") may from time to time amend the text of the Villa Park Municipal Code when it is determined to be in the best interests of the residents of the Village; and,

WHEREAS, the Corporate Authorities have determined that it is desirable, necessary, and in the best interests of the Village to amend the Villa Park Municipal Code to set forth policies and procedures for commissions and boards organized under the Villa Park Municipal Code.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2: Article XIV ("Appointed Boards and Commissions") of Chapter 2 ("Administration") of the Villa Park Municipal Code is hereby amended by adding the underlined language and deleting the stricken-through language to read as follows:

ARTICLE XIV. – APPOINTED BOARDS AND COMMISSION

Sec. 2-1401. – Overview. ~~Identification cards.~~

Commissions are advisory bodies created by ordinance to make formal recommendations directly to the Village Board. Commissions are expected to serve as civic think tanks, identifying community needs and proposing forward-thinking solutions that support the village's long-term

Ordinance No. _____

and short-term strategic goals. The Village President, with input from the Village Manager, shall oversee compliance of commissions with the provisions of this Article XIV.

~~The village clerk shall issue to each duly appointed member of each board and commission of the Village established by the provisions of state law or municipal ordinance an identification card containing the following information: photo of commission member, name of commission member, commission name and expiration date of the commissioner's term. A registry of each identification card issued and of the signature of each member and commissioner shall be maintained by the village clerk.~~

Sec. 2-1402. – Swearing in.

Each duly appointed member of each board and commission of the village established by the provisions of state law or municipal ordinance shall be sworn in at the meeting of the village board where his/her appointment is made by the president and consented to by the village board or at a prearranged time and place within thirty (30) days of such meeting.

Sec. 2-1403. – Liaisons. ~~Resignation from village board or commission.~~

- (a) At least one staff member shall be designated by the Village Manager as a staff liaison for each commission or board. Staff liaisons shall provide administrative support and subject matter expertise while working with the commission or board to obtain its objectives, but shall refrain from steering or directing commission or board conversations. Staff liaisons will implement directives from the Village Board and/or the Village Manager only. Staff liaisons will also assist in agenda distribution and background preparation for meetings.
- (b) At least one village board member shall be designated by the village president as a board liaison for each commission or board. Board liaisons shall serve as a communication bridge between the commission/board and Village Board, ensuring alignment between commission goals and Village Board priorities, and supporting commissions. However, board liaisons shall not influence or interfere with decision-making but shall work alongside commissions. Board liaisons shall report recommendations and major developments from the commissions/boards to the Village Board. To the extent practicable, the village president shall rotate board liaisons annually.

~~Upon resignation from a village board or commission, the commission/board member shall forward a letter of resignation to the village president reflecting the effective date of such resignation. The board or commission member's identification card as described in section 2-1401 and any other indicia of office shall be returned to the village president or the village clerk prior to the effective date of such resignation.~~

Sec. 2-1404. – Junior membership on advisory commissions or committees of the village.

- (a) With respect to those advisory commissions or committees of the village created and established by the village board under this ~~e~~Chapter 2, up to two (2) junior members may be appointed to each such commission or committee by the village president with the advice and consent of the board of trustees, to serve without compensation. Junior members may participate in the meetings and the programs of the commission or committee on which they are appointed but shall not vote on any matter that comes before the commission or committee. Junior members shall be between the ages of thirteen (13) and seventeen (17) and residents of the village. Junior members ~~under the age of sixteen (16)~~ shall serve only with the consent of parents or legal guardians. The term for junior members shall be one (1) year. Junior members may serve no more than three (3) consecutive terms.
- (b) The following commissions, committees or boards of the village shall not maintain junior membership positions: the Board of Trustees of the Village of Villa Park, the board of trustees of the police pension board, the board of trustees of the firemen's pension fund, the board of local improvements, the ~~zoning and planning~~ commission, the zoning board of appeals, the fire and police commission, the DuPage Water Commission, the golf course administration board, and any other commission, committee or board established and/or composed under state statute.
- (c) Junior commissioners shall be inducted at the meeting of the commission or committee ~~village board~~ where his/her appointment is made by the president and consented to by the village board or at a prearranged time and place within thirty (30) days of such meeting.
- (d) All junior members shall be accompanied by at least one parent or legal guardian, who shall remain present throughout the commission meeting or event.
- (e) If a junior member is appointed to a commission or board, background checks shall be conducted on all current and prospective members of that commission or board to determine whether the individual has a criminal history with offenses related to violence, abuse, or exploitation, particularly involving minors. The Director of Human Resources shall determine whether a current or prospective member's background check results disqualify that person from appointment pursuant to a written policy approved by the village board. Results of the background checks shall remain confidential and shall be retained solely by the Director of Human Resources, who shall notify the village president when determinations are made.

Sec. 2-1405. - Membership.

- (a) Unless otherwise specified within this Chapter 2, every commission or board shall consist of seven (7) members who must currently reside, work, or operate a business within Villa Park. All members shall serve without compensation.
- (b) Unless otherwise specified within this Chapter 2, appointments to commissions or boards created within this Article XIV shall be made by the village president, with the

- advice and consent of a simple majority of the village board. The Village is an equal opportunity appointing authority.
- (c) Members may not be appointed to serve on multiple commissions or boards simultaneously. However, members may attend any other commission meeting as a member of the public with the same ability to participate as anyone else in attendance.
 - (d) Unless otherwise specified within this Chapter 2, every member of a commission or board shall serve a 3-year term, which shall be staggered so that a similar number of terms end each year. The village president shall designate the varied term lengths for initial appointees to commissions or boards. Members shall continue to hold office for their designated terms and until their successors have been appointed. In the event a vacancy creates an unexpired term, the village president shall appoint someone to complete the remainder of that term with the advice and consent of the village board.
 - (e) Unless otherwise specified within this Chapter 2, all appointments shall expire the thirty-first (31st) of May [August] of the appropriate year. Any member may resign at any time during the term for which he/she was appointed, which resignation shall be addressed to the village president. Vacancies on the commission shall be filled for the unexpired term of the member whose position becomes vacant in the manner provided herein.
 - (f) On or before May 1 [August 1], the Village shall post a public notice at Village Hall and on the Village's website inviting applications for boards and commissions. This notice shall list the terms that will expire that year. The Village shall also post a notice in the same manner when a vacancy in a board or commission occurs. Members who desire to continue serving on a board or commission in that capacity for an additional term shall express their interest to the village president in writing by May 1 [August 1] of the year in which their term ends.
 - (g) If any member of a commission or board ceases to maintain the status qualifying him/her for appointment, that member shall no longer be eligible to serve on that commission or board, and the village president may terminate the member's appointment. If any member of a commission or board, other than those commissions or boards referenced in Section 2-1404(b) herein, fails to attend three (3) consecutive meetings of the commission without being excused by a vote of a majority of the members of the commission, the village president may terminate the member's appointment. Report of such change of status or failure of attendance may be made to the village president and, if the membership in question is declared vacant, a new appointment shall be made as provided herein. Other than those commissions or boards referenced in Section 2-1404(b) herein, any member of a commission or board may be removed for cause by the village president with the advice and consent of the village board.

Ordinance No. _____

- (h) Due to the potential presence of junior commissioners, no member of a commission that may contain junior commissioners shall be a registered sex offender. The Chief of Police, or designee, shall check the registration status of applicants for those commissions and shall inform the village president if any applicants are not eligible to serve due to this prohibition.
- (i) All members are expected to uphold ethical standards, comply with all statutes (including the Open Meetings Act) and Village ordinances and policies (including the social media policy), and conduct themselves in a professional manner. Applicants and members must disclose conflicts of interest when they arise and recuse themselves from discussions and votes when appropriate. Members are expected to actively participate in discussions and make thoughtful and strategic recommendations to the village board. Members shall treat staff liaisons with respect and shall avoid excessive or unreasonable requests.

Sec. 2-1406. – Officer Appointments.

The Village President shall appoint the Chair of each commission from among those members appointed, with the advice and consent of the village board. The Chair’s term shall be three (3) years. This ensures consistent leadership and alignment with the Village’s strategic goals. Commission members may recommend candidates for Chair, but final appointment authority rests with the Village President. The Chair shall create meeting agendas, with input from other members and assistance from the Staff Liaison. A Vice-Chair and a Secretary shall be elected by the members of each respective commission for a term of three (3) years. No member may serve more than two consecutive terms in any office unless at least one (1) year has passed since their last term in that office.

Sec. 2-1407. – Resignation from board or commission.

Upon resignation from a board or commission, the commission/board member shall forward a letter of resignation to the village president reflecting the effective date of such resignation. The board or commission member's identification card as described herein and any other indicia of office shall be returned to the village president or the village clerk prior to the effective date of such resignation.

Sec. 2-1408. - Meetings.

Regular meetings of each commission or board shall be held at least monthly, with special meetings called when necessary. The commission or board shall meet in accordance with the Illinois Open Meetings Act. All meetings will be video recorded and archived for public access. Members are expected to be publicly visible during meetings and must maintain professional decorum. The commission or board shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact. Any formerly absent member who certifies that he or she has read the minutes of the proceedings

Ordinance No. _____

before the commission or board may vote upon any question presently before the commission or board.

Sec. 2-1409. – Reports and Records.

All commissions and boards shall prepare and approve minutes of their meetings, which shall include topics discussed and the motions and votes of each member. Within ten (10) days of approval, minutes shall be posted on the Village website and submitted to the village board for inclusion in the next village board packet. An annual report covering each commission’s activities and progress shall be prepared and presented at the last stated Village Board meeting in December. Physical records of commission meetings shall be maintained by the Village Clerk’s office and shall be available at Village Hall for public inspection during ordinary business hours.

Sec. 2-1410 – Recommendations.

- (a) **Overview.** The village encourages its commissions to provide thoughtful, well-supported recommendations to the village board. A formal recommendation is an official statement adopted by a commission that advised the village board on a specific action, policy, program, or decision. It represents the commission’s collective position after discussion, research, and, where necessary, a vote. To ensure clarity, transparency, and consistency across all commissions, this Section outlines the required format and content of any formal recommendation submitted for village board consideration.
- (b) **Required components of a formal recommendation.** A template for recommendations will be made available through the Village Manager’s Office. Each formal recommendation submitted to the village board must include the following sections:
 - (1) **Statement of the Recommendation.** A clear, concise statement of what the commission is recommending. (For example: “The Garden Village Commission recommends that the Village Board allocate funding for the installation of additional recycling bins in all Village parks.”)
 - (2) **Meeting Dates and Commission Deliberation.** A list of all commission meeting dates where the recommendation was discussed, including the date the commission formally voted to adopt the recommendation, including the vote tally to confirm that the recommendation reflects the majority decision of the commission.
 - (3) **Background and Supporting Information.** A brief explanation of why the commission is making this recommendation. Any relevant research, data, cost estimates, community input, or analysis that informed the decision. Reference to any supporting materials such as maps, reports, photos, or public feedback.
 - (4) **Benefits to the Village.** Explain how this recommendation will benefit the community, improve services, enhance quality of life, or address an identified need. Include any short-term and long-term impacts on residents, businesses, and village operations.

- (5) Alignment with the Comprehensive Plan. Specify which goals, objectives, or strategies from the Village's Comprehensive Plan this recommendation supports, if applicable.
- (6) Anticipated Impact. A summary of potential benefits, costs, or community impacts if the recommendation is implemented, if applicable. (For example: "This program is expected to improve recycling rates by 20% while enhancing the overall appearance of village parks.")
- (7) Commission Chairperson's Signature. Signed and dated by the chairperson of the commission. Include the name of the staff liaison who prepared or assisted with the recommendation.

(c) Format and Submission Process. Recommendations must be submitted as a formal written document in PDF or Word format. Supporting materials should be attached as appendices. All recommendations of any commission shall be submitted to the village board within forty-five (45) days of the action Submissions shall be made by first submitting the recommendation to the Village Manager's Office at least one (1) week before the next village board meeting where the item would be placed on the agenda. The Village Manager or staff liaison will review the recommendation for completeness and may request additional information if necessary. The Village Manager shall then distribute the recommendation to the village board within three (3) business days of receipt. The recommendation will be placed on a board agenda within sixty (60) days or receipt, unless the village manager decides to extend that time frame for a specific reason, in which case the village board shall be notified of the extension and the reasons therefore.

(d) Village Board's Use of Recommendations. When the village board receives a formal recommendation, trustees will be able to clearly identify what is being recommended, why it benefits the village, and how it aligns with the Comprehensive Plan. The village board will review the commission's research and rationale to make an informed decision. All recommendations of a commission are advisory only and are not binding upon the corporate authorities. Formal recommendations become part of the public record.

Sec. 2-1411. – Subcommittees or Task Forces.

Each commission may recommend to the village board the establishment of a subcommittee or task force to assist with specific areas related to the goals and objections of the commission. After receiving a formal recommendation from a commission, the village board shall determine whether the subcommittee or task force should be created. If the subcommittee or task force is created, the village will solicit members in the same manner as commission members. Subcommittee/task force members will be appointed by the village president, with the advice and consent of the village board. Subcommittees/task forces shall consist of three (3) members, each serving a one (1) year term, unless the commission recommends a larger number of members.

Ordinance No. _____

Members of a subcommittee or task force must have the same qualifications as members of a commission. Commission members may not serve on a subcommittee or task force of that commission. Subcommittees shall determine their meeting schedules and procedures, in accordance with requirements for all commissions and boards, including the Open Meetings Act.

Sec. 2-1412. – Identification cards.

The village clerk shall issue to each duly appointed member of each board and commission of the Village established by the provisions of state law or municipal ordinance an identification card containing the following information: photo of commission member, name of commission member, commission name and expiration date of the commissioner's term. A registry of each identification card issued and of the signature of each member and commissioner shall be maintained by the village clerk.

Sec. 2-1413. – Creation or Dissolution of Commissions

Commissions may be created or dissolved only by ordinance adopted by the village board after a public hearing, for which notice shall be posted at least fourteen (14) days in advance. A staff memo must outline reasons, impacts, and alternatives for the creation or dissolution of commissions, and the memo must be posted with the notice.

Section 3: That if any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 4: That all ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

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Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2025, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2025

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2025

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variation From the Maximum Fence Height Requirement of Section 9.2.2, Table 9-1, of the Zoning Ordinance for the Property Location at 5 W. Madison Avenue, Villa Park, Illinois.

RECOMMENDED ACTION:

The Ordinance would approve petition PZ-25-11, a request for a Variation to allow a 5.0-foot tall open style fence in the front yard, instead of a 4.0-foot tall open style fence. The Petitioner is seeking approval of a Variation from 9.2.2, Allowed Fence Heights and Locations of the Zoning Ordinance. The Planning and Zoning Commission held a public hearing on August 14, 2025 where they recommended approval of the request by a vote of 6-0.

BACKGROUND:

The property is located on a corner lot and fence will be located in the front yard of the property. With the orientation of the house facing W. Madison Street, the technical front yard on Ardmore Avenue is the largest usable space. The property has an existing fence in the rear and side yard with a permitted height of 5.0 feet. This new fence would continue the existing fence line into the front yard, creating a larger usable yard space for the residents. This fence would not impact any required visibility triangles.

DISCUSSION:

The Petitioner proposes to install a 5.0-foot tall fence within the front yard of the existing single dwelling residence. Pursuant to the relevant provisions of Section 9.2.2 Allowed Fence Heights and Locations of the Zoning Ordinance, the Petitioner is seeking a Variation to allow the installation of a 5.0-foot tall fence within the front yard where a 4.0-foot tall fence would be permitted.

The Planning and Zoning Commission noted that this property has a greater parkway depth, the house increased setback and the only usable yard being in the front of the house as reasons the variance should be approved.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, GRANTING A VARIATION FROM THE MAXIMUM FENCE HEIGHT
REQUIREMENT OF SECTION 9.2.2, TABLE 9-1, OF THE ZONING ORDINANCE
FOR THE PROPERTY LOCATED AT 5 W. MADISON AVENUE, VILLA PARK,
ILLINOIS**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*), the President and Board of Trustees of the Village (the "*Corporate Authorities*") may enact zoning regulations to regulate the development and use of real property within the corporate boundaries of the Village; and,

WHEREAS, the Village has heretofore adopted an ordinance entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "*Zoning Ordinance*"); and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5), the Corporate Authorities may determine and vary the regulations of its Zoning Ordinance; and,

WHEREAS, Section 11.5, entitled "Variations," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance sets forth the authority and standards by which variations to the Zoning Ordinance may be approved; and,

WHEREAS, an application seeking a variation from the four-foot maximum fence height requirement of Section 9.2.2, Table 9-1, of the Zoning Ordinance has been submitted to the Village by the tenant, Richard J. Barnes Jr., (the "*Applicant*") with the advice and consent of the property owners, Tegan and Ryan Nudd, (the "*Owners*"), to permit the installation of a five-foot fence in

Ordinance No. _____

the front yard (the “*Variation*”) of the property located at 5. W Madison Avenue, Villa Park, Illinois, and as legally described and depicted on Exhibit A (the “*Property*”); and,

WHEREAS, the Planning & Zoning Commission (“*PZC*”) held a public hearing on August 14, 2025 (the “*Public Hearing*”) to consider whether the Variation should be approved, at which time all persons present were afforded an opportunity to be heard; and,

WHEREAS, a public notice in the form required by law was given of said Public Hearing date; and,

WHEREAS, after taking into consideration all evidence and testimony presented at the Public Hearing, the PZC reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and voted to recommend approval of the Variation to the Corporate Authorities; and,

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Variation subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Village President and Board of Trustees of the Village have duly considered the PZC’s findings of fact and recommendation, and hereby adopt by reference the findings of fact of the PZC as the findings of the Corporate Authorities of the Village as if fully set forth herein. All documents and exhibits submitted at the Public Hearing are also incorporated by reference into this Ordinance.

Section 3. In addition to the findings set forth in Section 2 hereof, the Corporate Authorities further find in relation to the Variation as follows:

1. That the Variation will alleviate a practical difficulty or particular hardship in carrying out the strict letter of the regulations of the Zoning Ordinance;
2. That the plight of the Applicant is due to unique circumstances;
3. That the Property cannot yield a reasonable return if the Variation is not granted;
4. That the Variation will not alter the essential character of the locality; and
5. That the Variation is in harmony with the general purpose and intent of the Zoning Ordinance.

Section 4: The Variation is hereby granted, subject to the following conditions:

1. The Variation shall comply with the Site Plan attached hereto as Exhibit B.

Section 5: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

[Continued on Next Page]

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2025, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2025

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2025

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance No. _____

Exhibit A

Legal Description

LOT 2 IN PROVENZANO'S RESUBDIVISION OF LOTS 1,10,11 AND 12 IN BLOCK. 1 IN N.Q. SHIVELEY AND COMPANY'S MADISON STREET GARDENS, A SUBDIVISION OF LOT 1 IN THE SUBDIVISION OF SECTION 16, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID PROVENZANO'S RESUBDIVISION RECORDED FEBRUARY 15, 1954 AS DOCUMENT 707971, IN DUPAGE COUNTY, ILLINOIS.

PIN: 06-16-204-034-0000

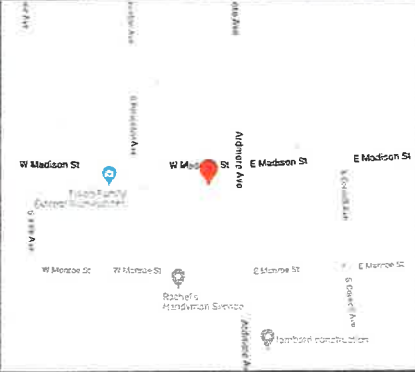
Address: 5 W. Madison Street, Villa Park, Illinois 60181

Ordinance No. _____

Exhibit B

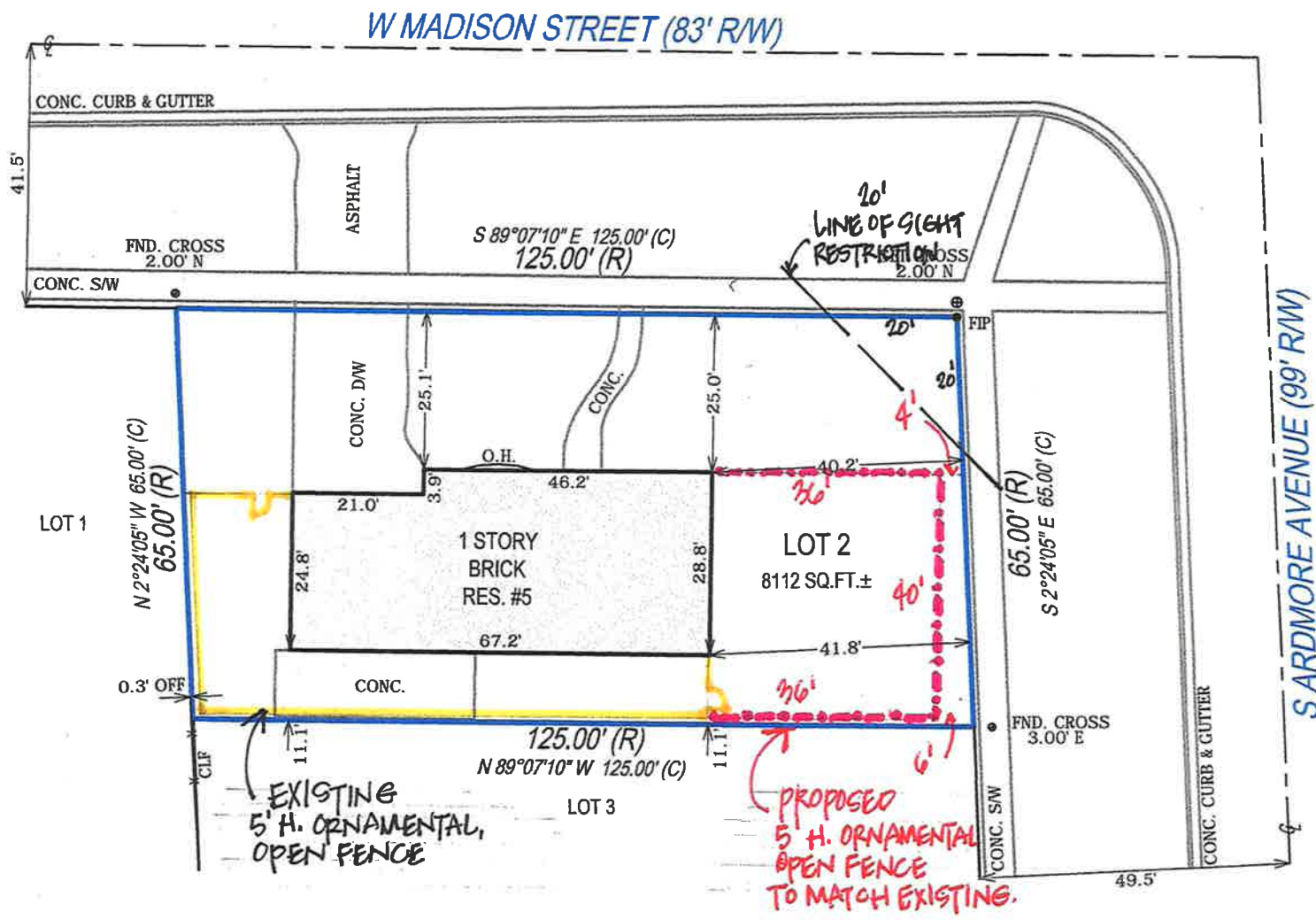
Site Plan

(see attached)

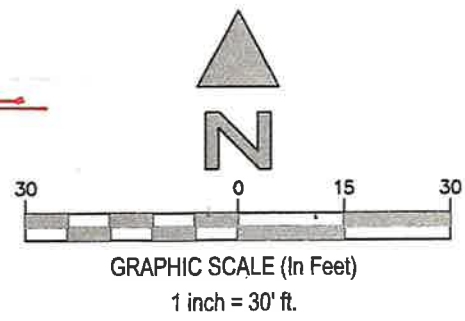


PROPERTY ADDRESS: 5 W MADISON STREET , VILLA PARK , ILLINOIS 60181 SURVEY NUMBER: IL2305.2704

23052704
BOUNDARY SURVEY
DUPAGE COUNTY



PROPOSED FENCE LOCATION
5 W MADISON STREET



STATE OF ILLINOIS }
COUNTY OF LASALLE }SS

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.

[Handwritten signature]



ILLINOIS PROFESSIONAL LAND SURVEYOR No. 2971
LICENSE EXPIRES 11/30/2024
EXACTA LAND SURVEYORS, LLC
PROFESSIONAL DESIGN FIRM 184008059-0008

POINTS OF INTEREST:
NONE VISIBLE



Exacta Land Surveyors, LLC
PLS# 184008059
o: 773.305.4011
316 East Jackson Street | Morris, IL 60450



DATE OF SURVEY: 05/16/23
FIELD WORK DATE: 5/15/2023
REVISION DATE(S): (REV.1 5/16/2023)

SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting Variations from Sections 4.4.3 and 6.10.3 of the Zoning Ordinance for the Property Located at 10 S. Charles Avenue, Villa Park, Illinois

RECOMMENDED ACTION:

This Ordinance would approve petition PZ-25-15, a request for variations from Section 4.4.3 General Building to permit a rear yard setback of 5.0 feet instead of 40.0 feet, from Section 4.4.3 General Building to permit a garage entrance not on the rear facade, and Section 6.10.3 Nonresidential Accessory Structures to permit a rear and interior side yard setback of 5.0 feet instead of 10.0 feet of the Zoning Ordinance. The Planning and Zoning Commission held a public hearing on August 14, 2025 where they recommended approval of the request by a vote of 6-0.

BACKGROUND:

The lot is currently zoned Mixed Use Transitional (MX-T) and is used as a single dwelling home. The Petitioners would like to build a new detached garage on the property. If the house were located in RS-7.5, the existing house with modifications completed in 2023 would be compliant with all building regulations for RS-7.5. The proposed detached garage complies with regulations typical for a single dwelling unit, but requires Variations due to the location in the MX-T district.

The Petitioner previously had appeared before the Planning and Zoning Commission for a rezoning of the property to RS-7.5 but the Planning and Zoning Commission recommended to keep the MX-T zoning compliant with the Comprehensive Plan recommendation in lieu of approving variations to permit the detached garage.

DISCUSSION:

The Petitioner proposes to build a detached garage for the single dwelling residence. The proposed detached garage would require variations from Section 4.4.3 General Building to permit a rear yard setback of 5.0 feet instead of 40.0 feet, Section 4.4.3 General Building to permit a garage entrance not on the rear facade, and Section 6.10.3 Nonresidential Accessory Structures to permit a rear and interior side yard setback of 5.0 feet instead of 10.0 feet of the Zoning Ordinance.

The MX-T zoning district is primarily written for a mix of vertically and horizontally mixed-use places. The MX-T district is intended to accommodate low- to mid-scaled office and/or residential buildings

transitioning between mixed-use shopping nodes and residential uses. The building form defines compact buildings with entrances, windows, and interior uses facing the primary corridor. Parking is intended to be internal to the building; located in the rear of the lot, screened from the primary street with the building; or located in the side yard limited in width and orientation.

The Planning and Zoning Commission noted that the The MX-T zoning requirements are generally not for single dwelling units with detached garages as proposed on this property. The approval of the variations in lieu of a zoning change keeps the spirit of the comprehensive plan.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, GRANTING VARIATIONS FROM SECTIONS 4.4.3 AND 6.10.3 OF THE
ZONING ORDINANCE FOR THE PROPERTY LOCATED AT 10 S. CHARLES
AVENUE, VILLA PARK, ILLINOIS**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*), the President and Board of Trustees of the Village (the "*Corporate Authorities*") may enact zoning regulations to regulate the development and use of real property within the corporate boundaries of the Village; and,

WHEREAS, the Village has heretofore adopted an ordinance entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "*Zoning Ordinance*"); and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5), the Corporate Authorities may determine and vary the regulations of its Zoning Ordinance; and,

WHEREAS, Section 11.5, entitled "Variations," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance sets forth the authority and standards by which variations to the Zoning Ordinance may be approved; and,

WHEREAS, an application seeking variations from the 40-foot rear-yard setback requirements and the garage entrance location requirements of Section 4.4.3 of the Zoning Ordinance, and the 10-foot rear and interior side-yard setback requirements for nonresidential accessory structures of Section 6.10.3 of the Zoning Ordinance, has been submitted to the Village by the petitioners and property owners, Jesus Unzueta and Estela Unzueta, (the "*Applicants*") to permit a rear-yard setback of 5 feet, a garage entrance not on the rear facade, and rear and interior

side-yard setback of 5 feet for a nonresidential accessory structure (the “*Variations*”) for the property located at 10 S. Charles Avenue, Villa Park, Illinois, and as legally described and depicted on Exhibit A (the “*Property*”); and,

WHEREAS, the Planning & Zoning Commission (“*PZC*”) held a public hearing on August 14, 2025 (the “*Public Hearing*”) to consider whether the *Variations* should be approved, at which time all persons present were afforded an opportunity to be heard; and,

WHEREAS, a public notice in the form required by law was given of said Public Hearing date; and,

WHEREAS, after taking into consideration all evidence and testimony presented at the Public Hearing, the PZC reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and voted to recommend approval of the *Variations* to the Corporate Authorities; and,

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the *Variations* subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Village President and Board of Trustees of the Village have duly considered the PZC’s findings of fact and recommendation, and hereby adopt by reference the findings of fact of the PZC as the findings of the Corporate Authorities of the Village as if fully set forth herein. All documents and exhibits submitted at the Public Hearing are also incorporated by reference into this Ordinance.

Section 3. In addition to the findings set forth in Section 2 hereof, the Corporate Authorities further find in relation to the Variations as follows:

1. That the Variations will alleviate a practical difficulty or particular hardship in carrying out the strict letter of the regulations of the Zoning Ordinance;
2. That the plight of the Applicant is due to unique circumstances;
3. That the Property cannot yield a reasonable return if the Variations are not granted;
4. That the Variations will not alter the essential character of the locality; and
5. That the Variations are in harmony with the general purpose and intent of the Zoning Ordinance.

Section 4: The Variations are hereby granted, subject to the following conditions:

1. The Variations shall comply with the Site Plan attached hereto as Exhibit B.

Section 5: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

[Continued on Next Page]

ADOPTED THIS ____ DAY OF _____, 2025, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this ____ day of _____, 2025

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this ____ day of _____, 2025

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Exhibit A

Legal Description

THE SOUTH 60 FEET OF LOTS 100, 101 AND 102 IN CHARLES R. LANDON'S ADDITION TO VILLA PARK, BEING A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 8, 1922 AS DOCUMENT NO. 155002, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 06-10-101-016

Common Address: 10 S Charles Ave., Villa Park, IL 60181

Exhibit B

Site Plan

(see attached)

NEW FRAME GARAGE

10 SOUTH CHARLES AVENUE
VILLA PARK, ILLINOIS 60181

SCOPE OF WORK

PROPOSED FRAME 21' HEIGHT SET BACK 5' FROM BACK AND SIDE PROPERTY WITH A TOTAL AREA 576 S.F. PROVIDE A ZONING CHANGE FROM MX-T ZONING TO RS 7.5 AS PER PLANS

INDEX

No.	DRAWING No.	TITLE
1	A1-0	COVER SHEET, MATRIX
2	C1-1	EXISTING & PROPOSED SITE PLAN
3	A1-1	PROPOSED FLOOR PLANS & DETAIL SECTION
4	A1-2	PROPOSED GARAGE ELEVATIONS AND SECTION

LIABILITY INSURANCE:

PROVIDE LIABILITY INSURANCE (HOLD HARMLESS AGREEMENT): THE CONTRACTOR SHALL MAINTAIN CONTRACTUAL LIABILITY INSURANCE TO COVER LIABILITY ASSUMED UNDER THE FOLLOWING AGREEMENT: THE CONTRACTOR AND ANY SUBCONTRACTOR SHALL INDEMNIFY AND SAVE HARMLESS OWNER AND ARCHITECT, AND THEIR PARTNERS, AGENTS, AND EMPLOYEES AGAINST ANY LOSS, DAMAGE OR EXPENSE FOR WHICH THE OWNER AND ARCHITECT MAY BECOME LIABLE ON A ACCOUNT OF BODILY INJURY INCLUDING DEATH, OR PROPERTY DAMAGE SUSTAINED BY ANYONE WHICH MAY ARISE OUT OF OR RESULT FROM THE OPERATIONS OF THE CONTRACTOR OR OF THOSE EMPLOYED BY HIS AGENTS OR SERVANTS INCLUDING HIS SUBCONTRACTORS, IN THE EXECUTION OF ANY WORK INCLUDED UNDER THIS CONTRACT, WHETHER OR NOT IT SHALL BE CLAIMED THAT THE INJURY OR DAMAGE WAS CAUSED THROUGH A NEGLIGENT ACT OR OMISSION OF THE OWNER AND ARCHITECT, THEIR AGENTS, SERVANTS OR EMPLOYEES, OR BY ANY OTHER PERSONS WHOMSOEVER: AND THE CONTRACTOR SHALL, AT HIS OWN EXPENSE, APPEAR, DEFEND PAY ALL COSTS AND EXPENSE, INCLUDING ATTORNEY'S FEES AND PAY ALL JUDGMENTS IN CONNECTION WITH LIABILITY ASSUMED HERE UNDER. THE FOLLOWING INDEMNIFICATION SHALL ALSO INCLUDE ALL LIABILITY OF THE OWNER, ARCHITECT AND OTHER MENTIONED PERSONS ARISING UNDER THE SO CALLED "STRUCTURAL WORK ACT"(CH.48 SEC. 60-69 ILLINOIS REVISED STATS.) EACH AND EVERY CONTRACTOR AND SUBCONTRACTOR WHEN ACCEPTING CONTRACTUAL OBLIGATIONS FOR THIS PROJECT SHALL UNDERSTAND THAT A PREREQUISITE TO ANY OPERATION AT PROJECT WHETHER FILED WITH OWNER OR NOT, THAT THEY HAVE IMPLIED AGREEMENT TO THE ABOVE ITEM, (HOLD HARMLESS AGREEMENT AND ITS SPECIFIC WORDING.).

LIMIT OF WARRANTY OF ARCHITECT'S WORK PRODUCT

THE ARCHITECT AND HIS CONSULTANTS DO NOT WARRANTY OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE WORK BEYOND A REASONABLE DILIGENCE. IF ANY ERRORS, DESCREPANCIES OR OMISSIONS AREA FOUND TO EXIST IN THE WORK PRODUCT, THE ARCHITECT SHALL PROMPTLY NOTIFIED SO THAT HE MAY HAVE THE OPPORTUNITY TO TAKE WHATEVER STEPS NECESSARY TO RESOLVE THEM. FAILURE TO PROMPTLY NOTIFY THE ARCHITECT OF SUCH CONDITIONS SHALL ABSOLVE THE ARCHITECT FROM ANY RESPONSABILITY OF SUCH FAILURE. ACTION TAKEN WITHOUT KNOWLEDGE AND CONSENT OR THE ARCHITECT OR IN CONTRADICTION TO THE WORK PRODUCT OR THE RECOMMENDATIONS OF THE ARCHITECT SHALL BECOME THE RESPONSABILITY OD THE PARTIES RESPONSIBLE FOR TAKING SUCH ACTION.

NOTE:

THE INFORMATION SHOWN ON THESE DRAWINGS IS BASED ON THE BEST INFORMATION AVAILABLE AT THE TIME TO THE ARCHITECT. THIS INFORMATION CANNOT BE GUARANTEED TO SHOW EVERY EXISTING CONDITIONS. THE CONTRACTORS SHALL READ AND STUDY THE TOTAL SET OF PLANS FOR ALL WORK. CONTRACTOR MUST VISIT THE SITE AND DETERMINE ALL FIELD CONDITIONS. ALL DIMENSIONS SHALL BE FIELD VERIFIED AND ALL DISCREPANCIES SHALL BE REPORTED TO ARCHITECT PRIOR TO BID SUBMISSIONS.

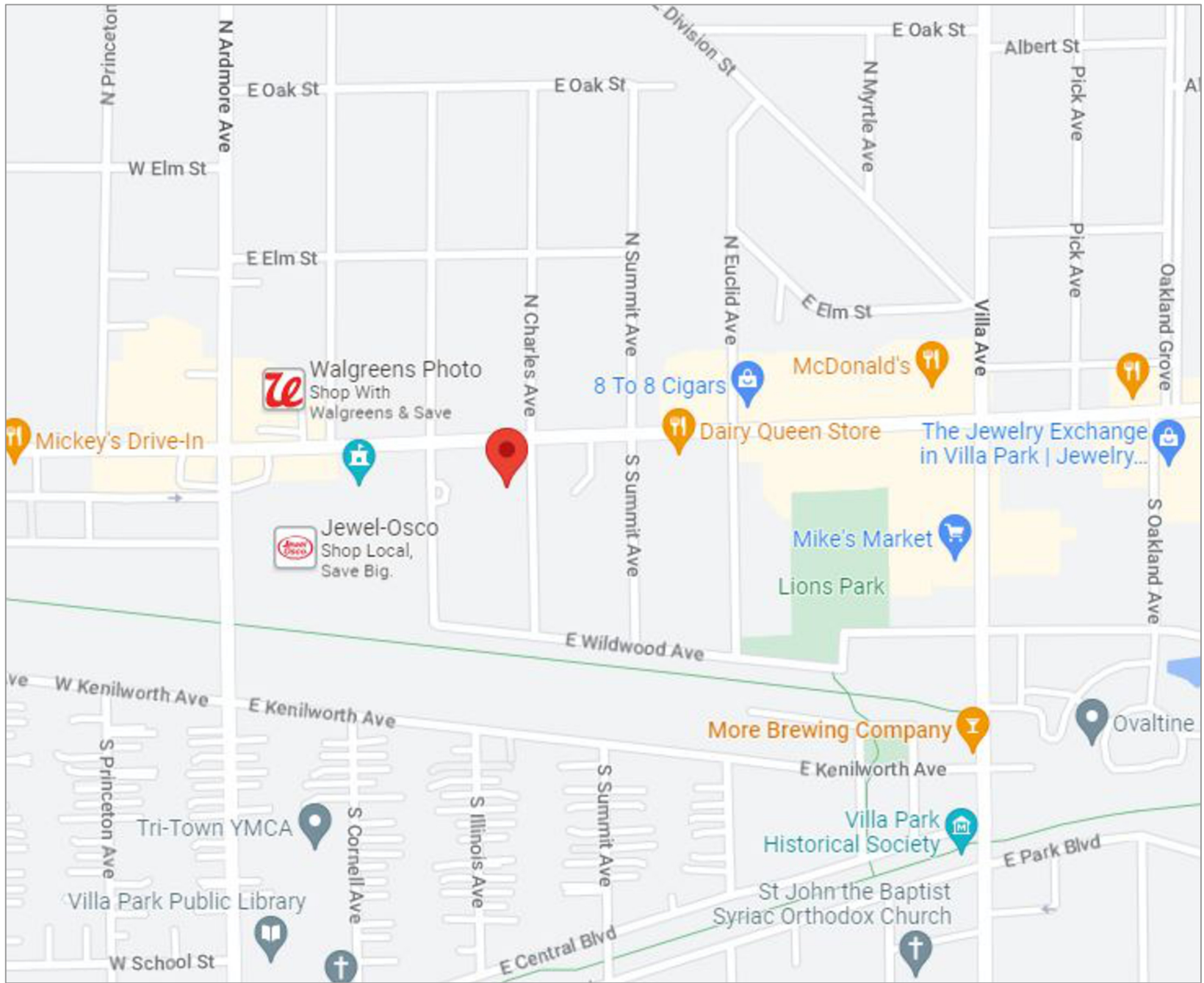
ZONING INFORMATION

ZONING DISTRICT	=	RS-7.5 RESIDENTIAL SINGLE-DWELLING DISTRICT
CONSTRUCTION TYPE:	=	VA
LOT AREA	=	9001.50 S.F.
PROPOSED GARAGE AREA	=	576.00 S.F.
BUILDING FOOTPRINT	=	1517.46 S.F.
DRIVEWAY AREA	=	1370.40 S.F.
WALK MAIN ENTRANCE	=	134.26 S.F.
WALK BACK DECK AREA	=	13.95 S.F.
WALK GARAGE AREA	=	34.16 S.F.
TOTAL IMPERVIOUS AREA	=	3646.23 S.F. 40.50%
TOTAL PERVIOUS AREA	=	5355.27 S.F. 59.50%

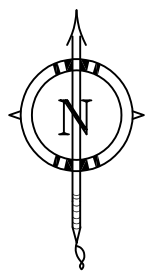
CODES

RESIDENTIAL APPLICABLE CODES

- 2021 INTERNATIONAL RESIDENTIAL CODE WITH VILLAGE AMENDMENTS.
- 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE, WITH VILLAGE AMENDMENTS.
- 2020 NATIONAL ELECTRIC CODE, WITH VILLAGE AMENDMENTS.
- 2021 INTERNATIONAL FIRE CODE, WITH VILLAGE AMENDMENTS.



2 LOCATION MAP
A1-0 N.T.S.



SIGNED: _____

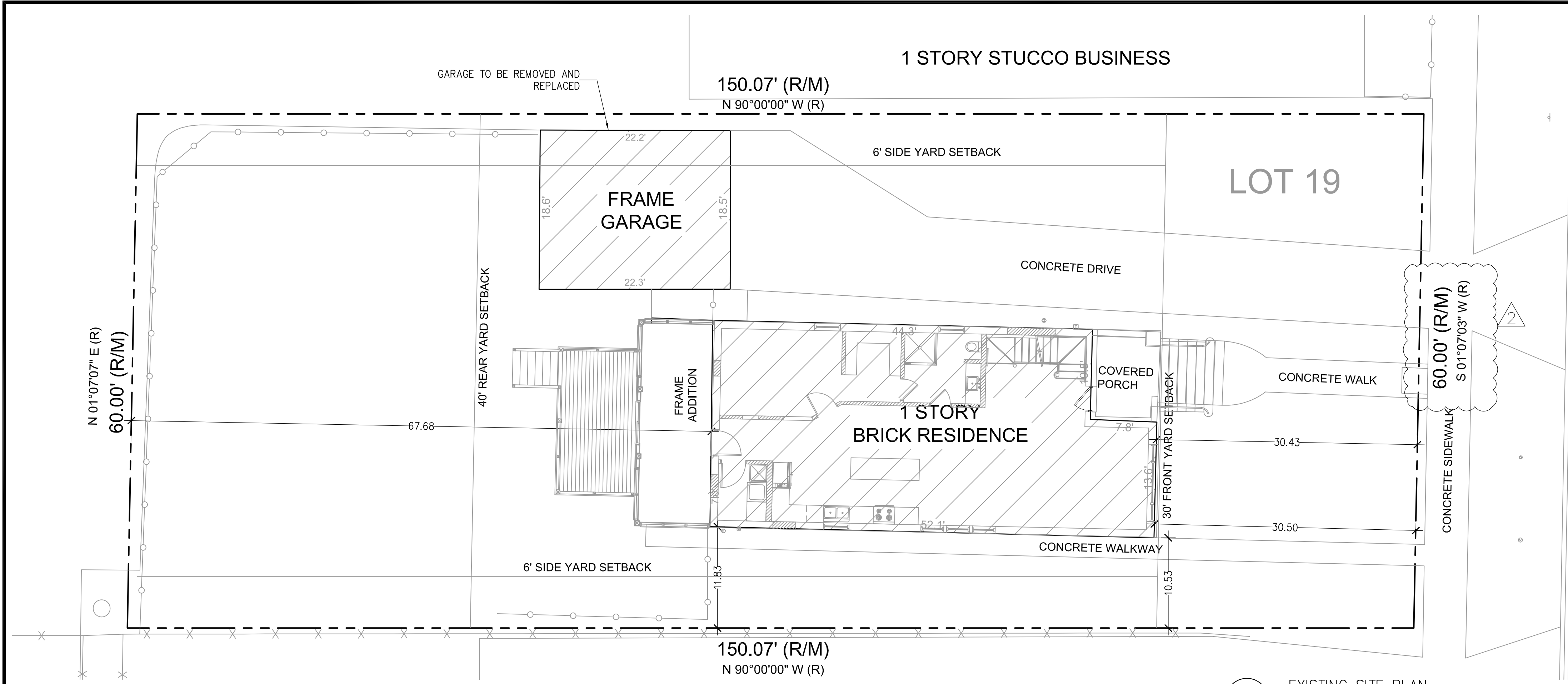
ILLINOIS REGISTRATION NO. 001-015361

DATE: 05-27-2025

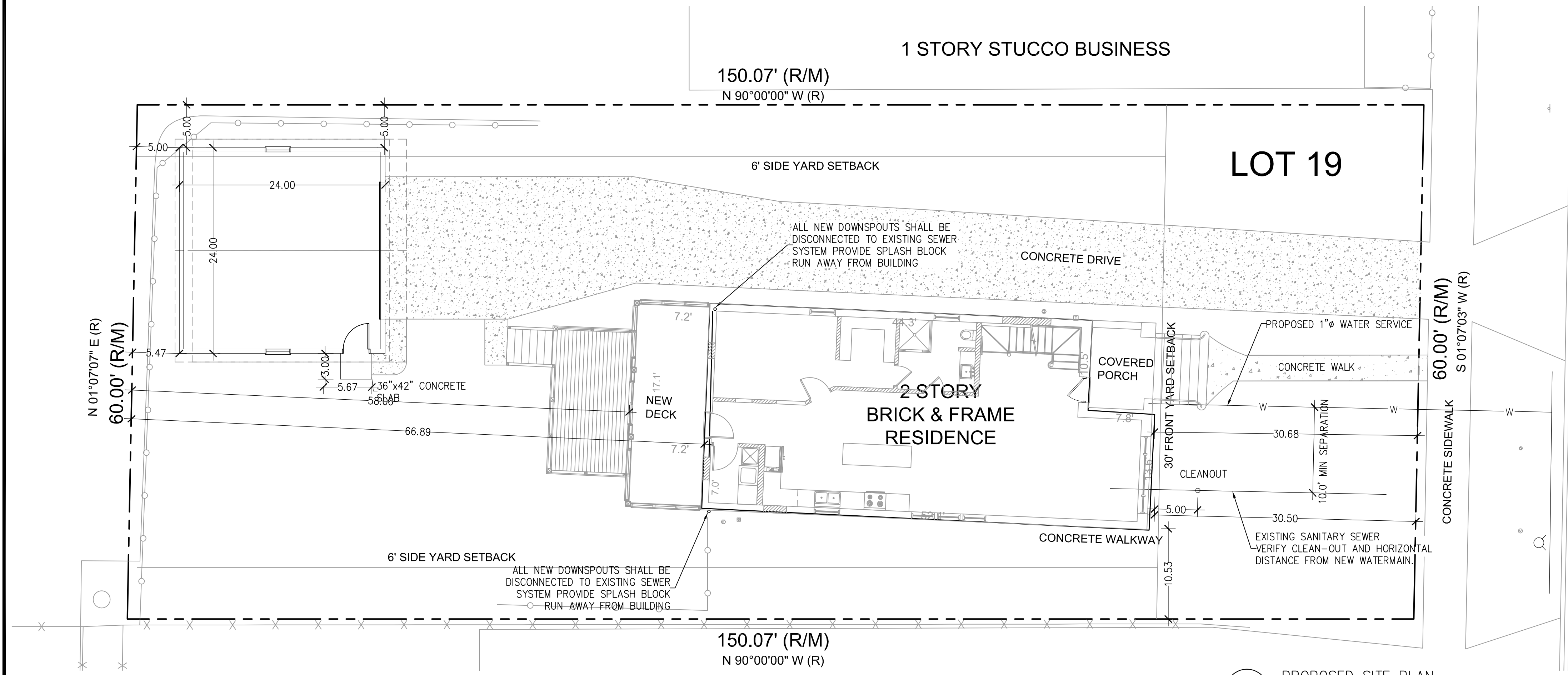
I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE VILLAGE OF VILLA PARK BUILDING CODE AND ORDINANCES.



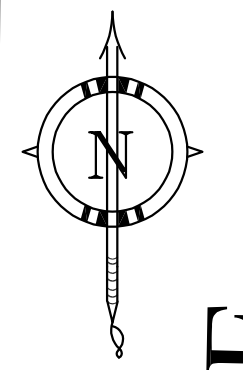
150 WEST WASHINGTON ST.
WEST CHICAGO IL 60185
TEL. (630) 473-0581
FAX. (630) 708-0581
HAROLD@BERONDESIGNGROUP.COM



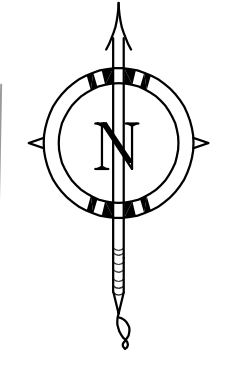
1 EXISTING SITE PLAN
C1-1 SCALE 1/8"=1'-0"



2 PROPOSED SITE PLAN
C1-1 SCALE 1/8"=1'-0"

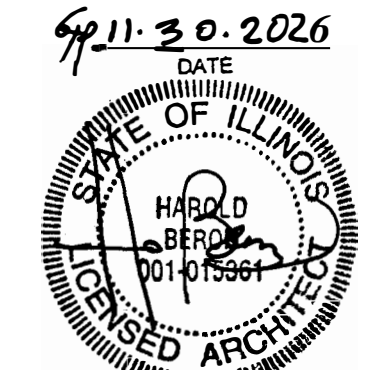


CHARLES AVENUE



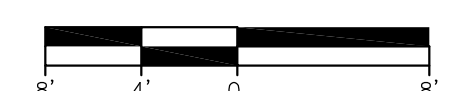
CHARLES AVENUE

ZONING DISTRICT	=	RS-7.5 RESIDENTIAL SINGLE-DWELLING DISTRICT
CONSTRUCTION TYPE:	=	IIIB
LOT AREA	=	9001.50 S.F.
BUILDING FOOT PRINT	=	1517.46 S.F.
NEW FRAME GARAGE AREA	=	576.0 S.F.
DRIVEWAY AREA	=	1370.40 S.F.
WALK MAIN ENTRANCE AREA	=	134.26
WALK BACK DECK AREA	=	13.95 S.F.
WALK GARAGE AREA	=	34.16 S.F.
TOTAL IMPERVIOUS AREA	=	3646.23 S.F. 40.50 %
TOTAL PERVIOUS AREA	=	5355.27S.F.



DESIGN FIRM LICENSE
No.184.007748-0001

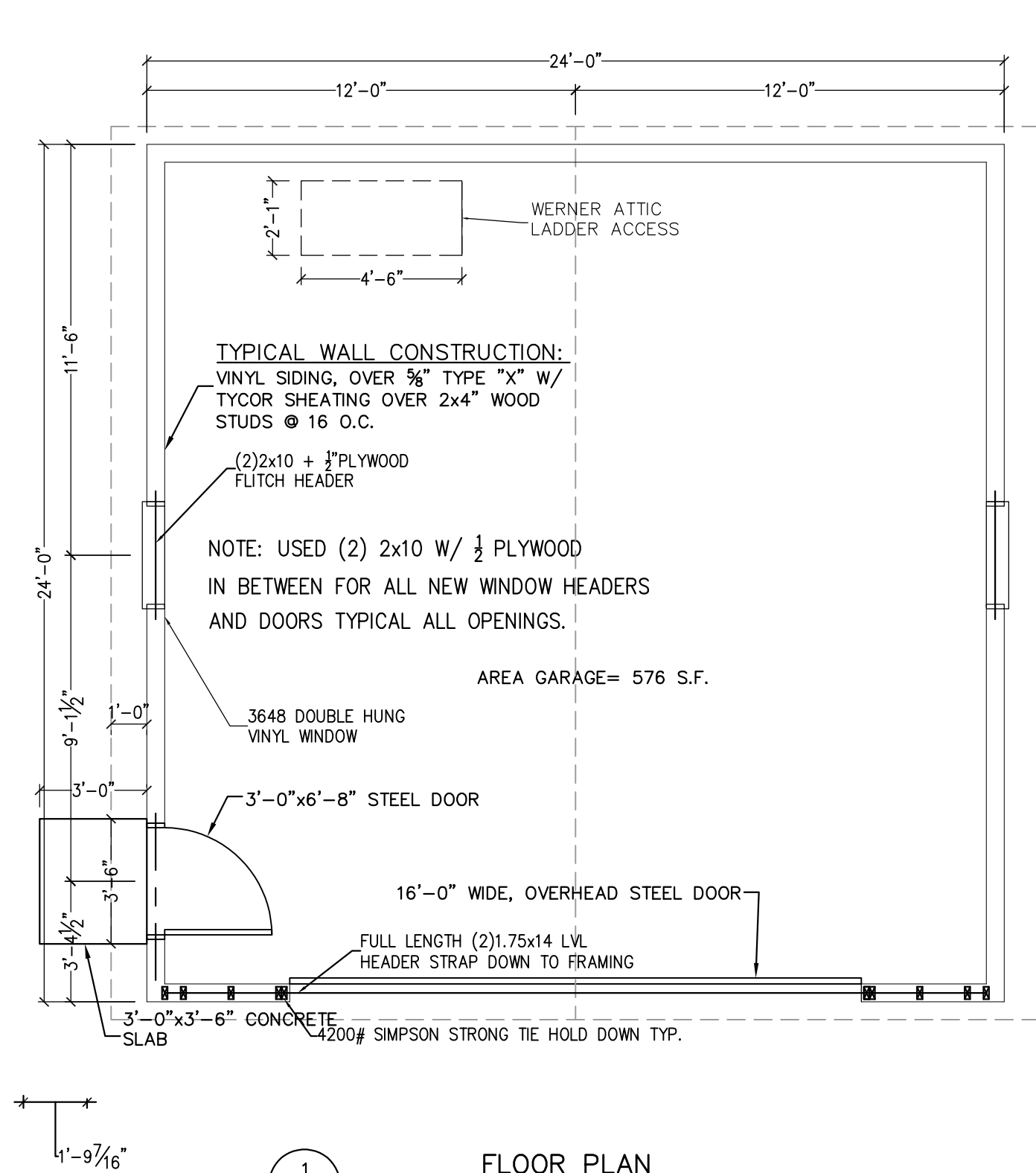
I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED
UNDER MY SUPERVISION AND TO THE BEST OF MY
KNOWLEDGE COMPLY WITH THE VILLAGE OF VILLA
PARK BUILDING CODE AND ORDINANCES.



BERON DESIGN GROUP
ARCHITECTS, PLANNERS & DESIGNERS
150 WEST WASHINGTON ST.
WEST CHICAGO IL 606185
TEL. (630) 473-0581
FAX. (630) 708-0581
HAROLD@BERONDESIGNGROUP.COM

SECOND FLOOR ADDITION
10 S. CHARLES AVE.
VILLA PARK, ILLINOIS 60181

5		
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2		
1	PER OWNER REVIEW	5/25/2025
NO.	REVISIONS	DATE
DSGN.	HB	CHKD. HB
DWN.	HB/LM	
SCALE: AS SHOWN		
SHEET TITLE :		
EXISTING & PROPOSED SITE PLAN		
PROJECT NO.	SHEET NO.	
9037	C1-1	
DATE	05/25/9037	

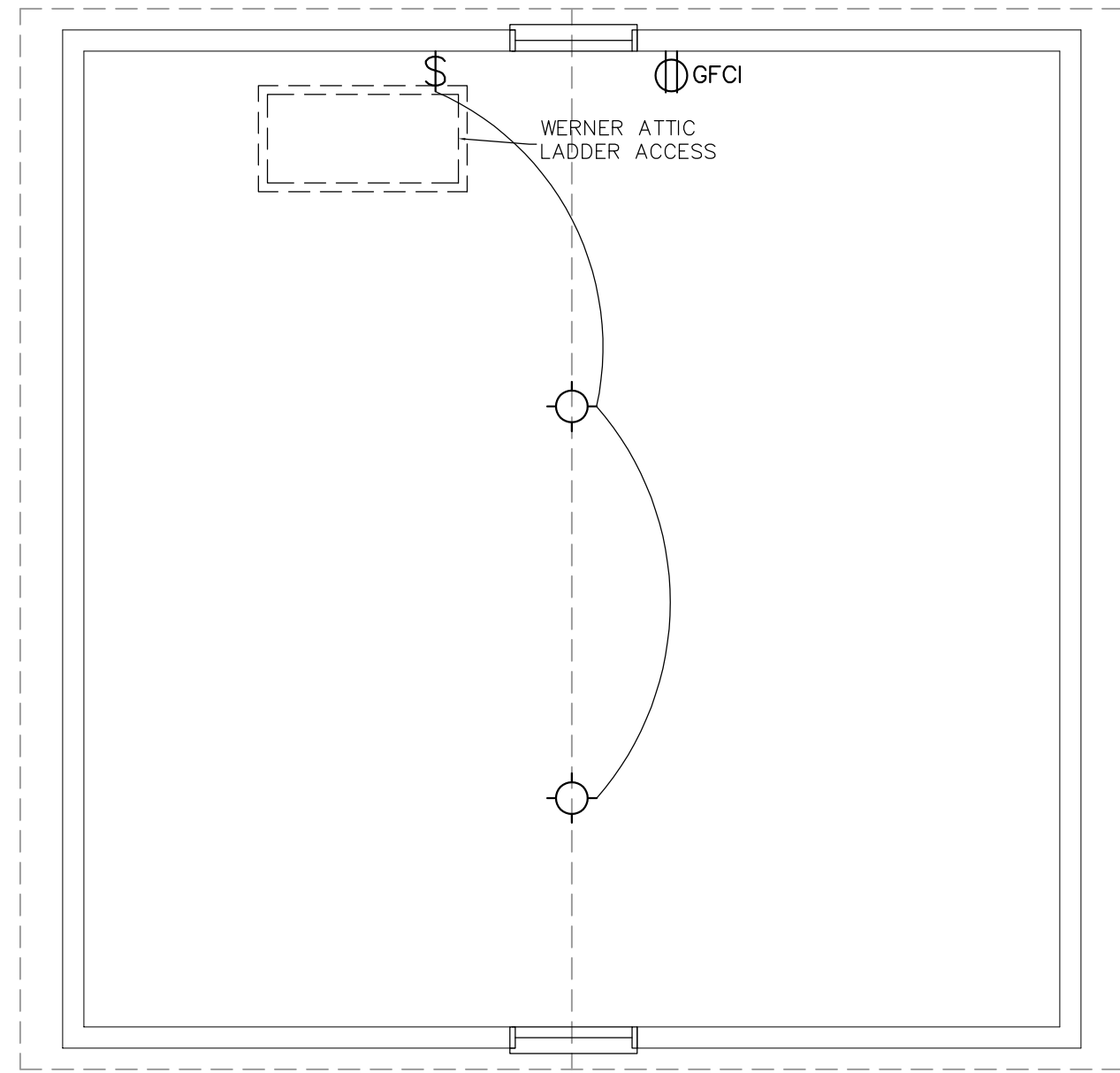


1 FLOOR PLAN
SCALE 1/4" = 1'-0"

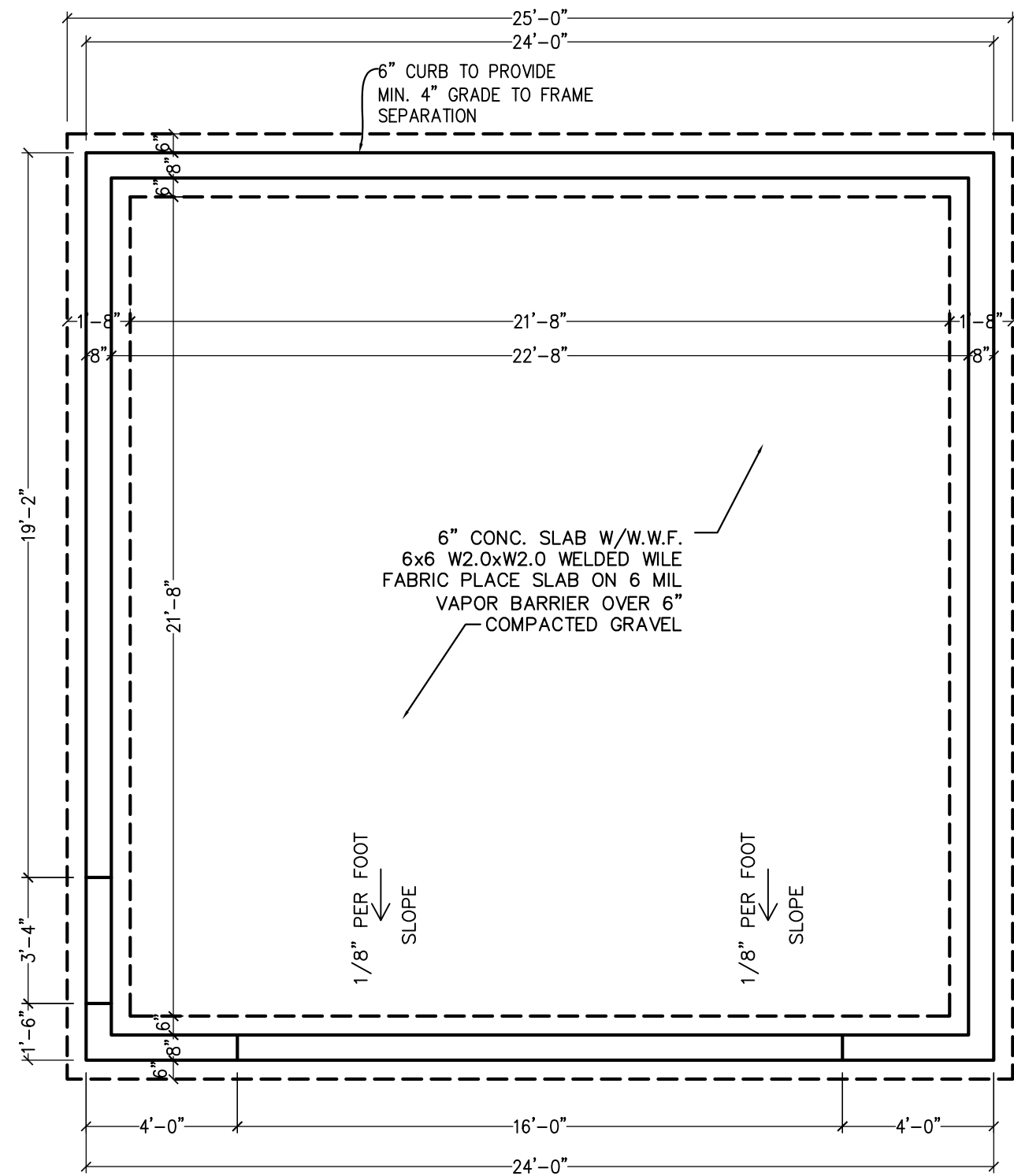
ADDITIONAL ARCHITECTURAL NOTES:

1. ENDS OF EACH JOIST BEAM OR GIRDER SHALL HAVE A MINIMUM OF 1-1/2" OF BEARING.
2. ALL FOUNDATION BEAM POCKETS SHALL BE GROUTED IN ONLY AFTER THE ROUGH INSPECTION IF NOT ALREADY COMPLETED SINCE THE CURRENT BEAM IS EXISTING.
3. ALL WALL TOP PLATES ARE TO BE LAPPED AT ALL CORNERS.

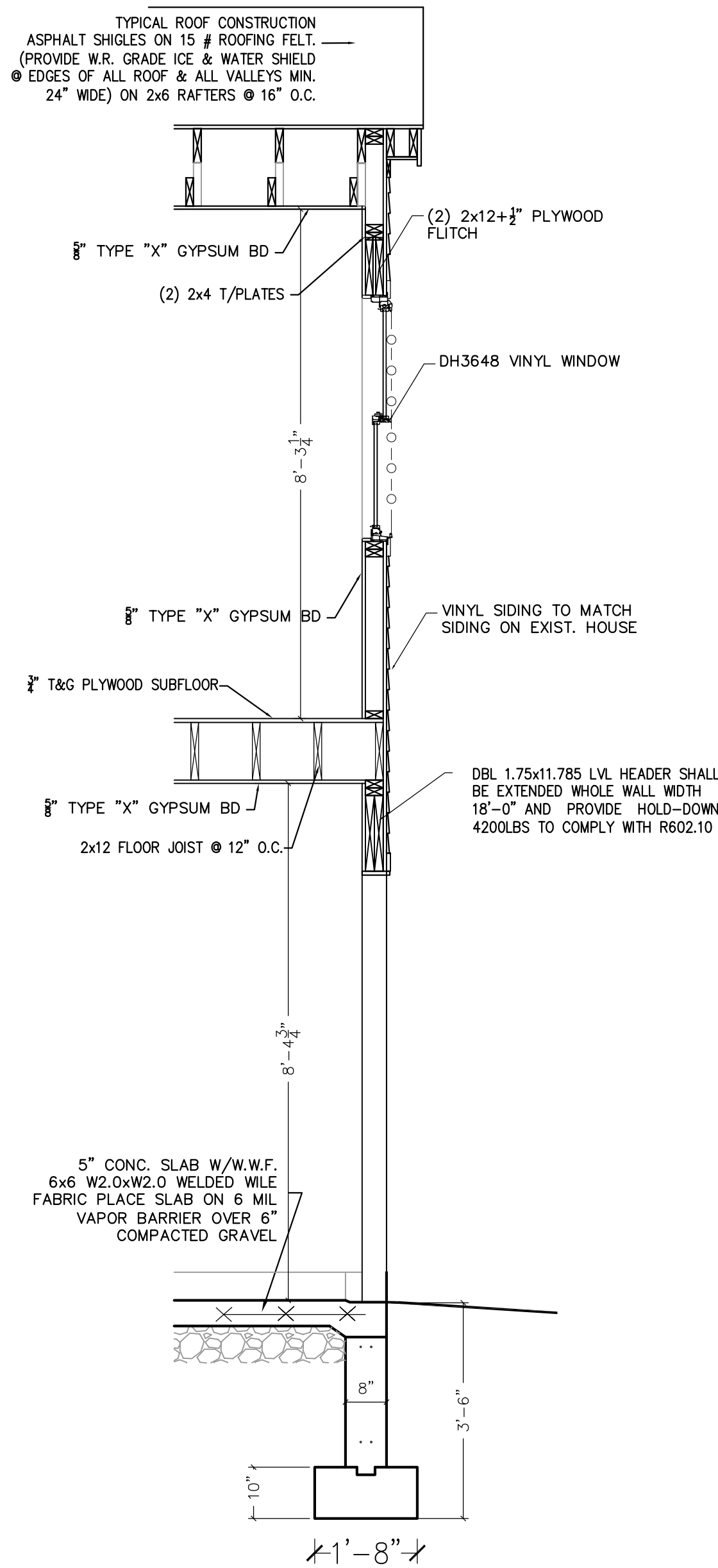
BUILDING NOTE:
ALL WORK TO BE SHALL BE COMPLAINT WITH THE 2021 INTERNATIONAL RESIDENTIAL BUILDING CODE INCLUDING ALL VILLAGE AMENDMENTS.



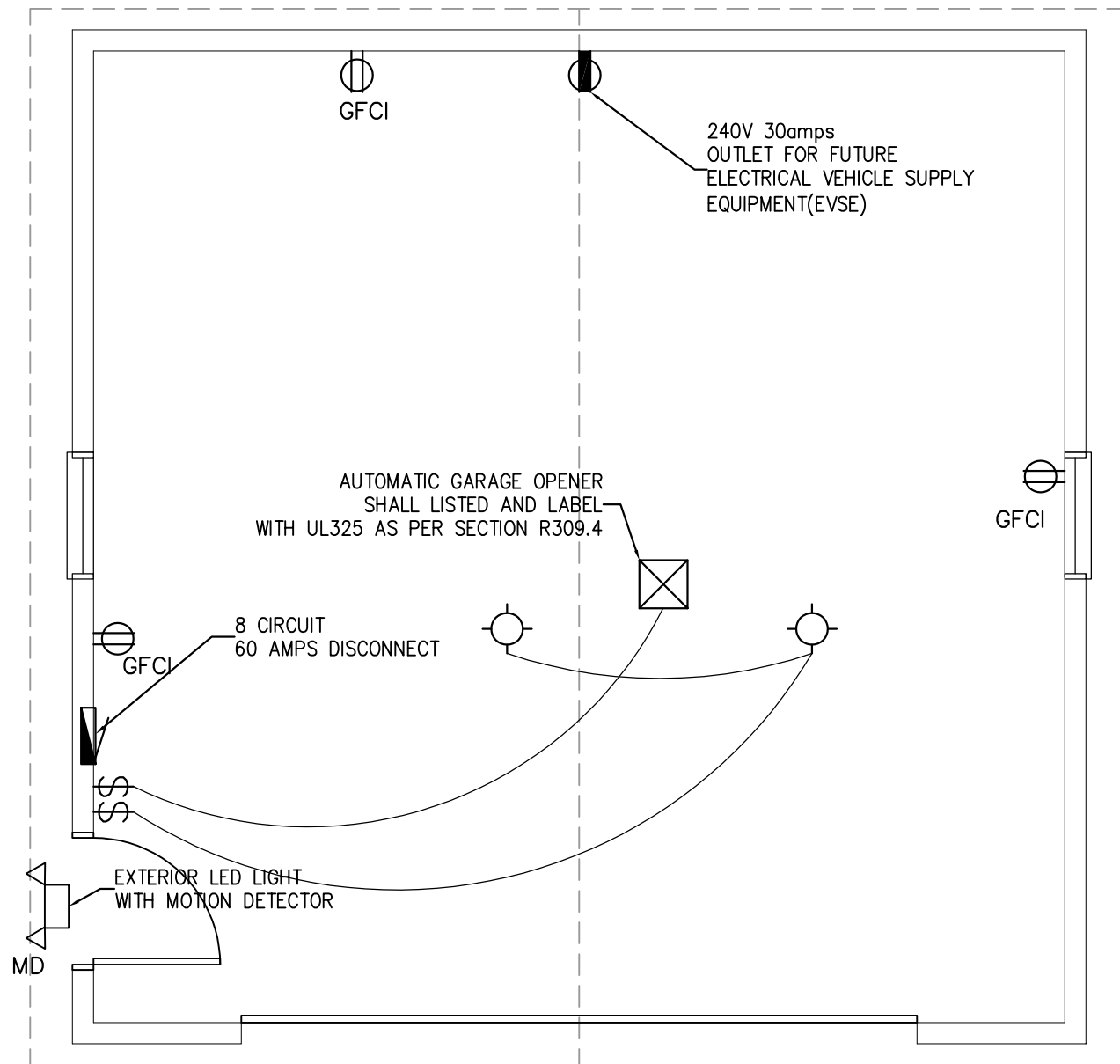
4 ATTIC FLOOR PLAN
SCALE 1/4" = 1'-0"



2 FOUNDATION PLAN
SCALE 1/4" = 1'-0"



5 TYPICAL WALL SECTION DETAIL
SCALE 1/2" = 1'-0"

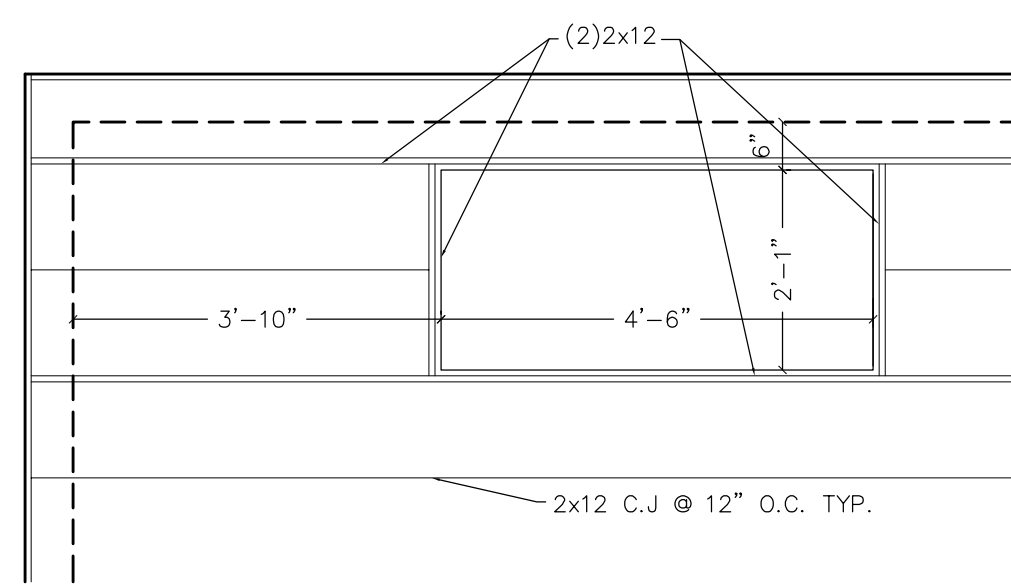


3 ELECTRICAL PLAN
SCALE 1/4" = 1'-0"

SUB PANEL 60AMPS LOAD	Q	VA	Total
EV Charger 9600VA (32Ax240Vx125%)	1	9600	9600
Lights LED	6	96	96
Outlets	4	180	180
Overhead door 300W (2.5Ax120V)	2	300	300
			10176

TOTAL AMPERAGE=(TOTAL LOAD*1.1/240) **47**

Sub Panel Garage Amperage 600 AMPS Voltage 120/240V 1 Phase 3 Wire														
0	WATTS		Pole	wire size	A	#	#	A	wire size	Pole	WATTS		DESCRIPTION	
	A	B									A	B		
Panel Outlet	180		1	12	20	1	2	20	12	1	1250		Overhead doors	
garage outlets		360	1	12	20	3	4	20	12	1		96	Lights	
EV Charger	3840		2	6	40	5	6	20	12	1	0		Spare	
EV Charger		3840	2	6	40	7	8	20	12	1		0	Spare	
SUBTOTALS:	4020	4200									1250	96		
TOTAL A:	5270													
TOTAL B:	4296													
TOTAL LOAD:	9566		TOTAL AMPERAGE = (TOTAL LOAD*1.1) / 240									=	44	AMPS



6 ATTIC LADDER PLAN
SCALE 1/2" = 1'-0"

DESIGN CRITERIA
WALL 60# PLR OR ACTUAL LOAD
CEILING 20# LL 10# DL SLOPES OVER 3/12
ROOF 30# LL 10# DL
LUMBER SPECIFICATIONS
DOUGLAS FIR-SOUTH GRADE #1 SPF DOMESTIC
W/ BASE Fb900 p.s.i E 1.3x10, BEAMS
MICROLAM 22,000p.s.i E 29x10 Fb 26,000p.s.i
SIZE 1.75"x9.25"

ELECTRICAL LEGEND

- \$ SINGLE-POLE SWITCH
- ⊕ GFCI
- ⊕ GROUND FAULT RECEPTACLE
- ⊕ INCANDESCENT LIGHT
- ⊕ INCANDESCENT LIGHT MOUNTED ON WALL
- ⊕ PANELBOARD
- ⊕ GARAGE DOOR OPENER

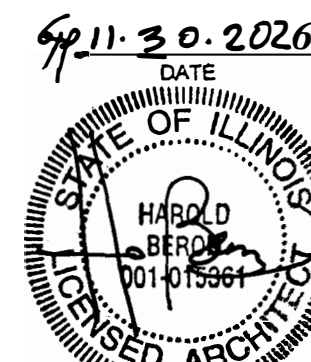
ELECTRICAL NOTES

1. ALL WORK SHALL MEET THE CITY OF AURORA CODES.
2. EXTEND EXISTING ELECTRICAL SYSTEM TO THE PANEL-BOARD USING RIGID GALVANIZED STEEL CONDUIT.
3. ALL WIRING TO BE COOPER MINIMUM #14 GAUGE.
4. WALL SWITCHES AND OUTLETS SHALL BE RATED 25 VOLT, 15 AMP OR 20 AMP AS REQUIRED.
5. ALL OUTLETS INDICATED SHALL BE GFI TYPE.
6. ALL SWITCHES TO BE MOUNTED AT 48" A.F.F. UNLESS OTHERWISE NOTED.
7. ALL ELECTRICAL COMPONENTS SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF NEMA STANDARDS, SHALL BE U.L. LISTED AND SHALL COMPLY WITH THE REQUIREMENTS OF THE NATIONAL ELECTRIC CODE.
8. THE CONTRACTOR SHALL SUBMIT TO THE ARCHITECT OR REVIEW THE FOLLOWING: DRAWINGS, PRODUCT SPECIFICATIONS AND WIRING CONNECTION DIAGRAMS TOGETHER WITH INSTALLATION INSTRUCTIONS, OPERATING AND MAINTENANCE MANUALS, FIELD CHECKOUT, START- UP AND TESTING PROCEDURES FOR ALL EQUIPMENT.

ELECTRICAL NOTE:
ALL ELECTRICAL WORK SHALL BE COMPLAINT WITH THE 2020 NATIONAL ELECTRICAL CODE INCLUDING VILLAGE AMENDMENTS.

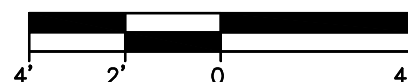
SECOND FLOOR ADDITION
10 S. CHARLES AVE.
VILLA PARK, ILLINOIS 60181

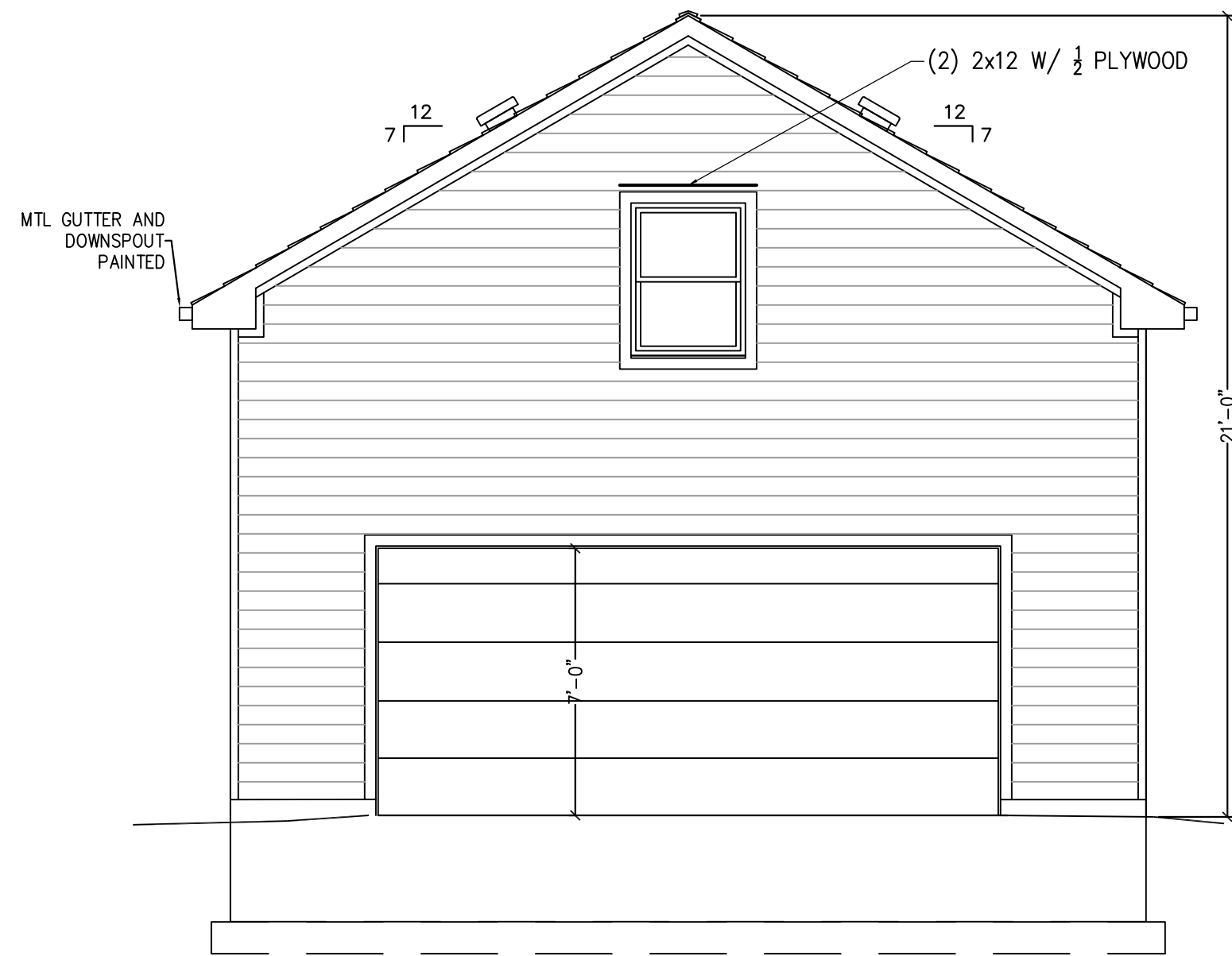
5		
4		
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2		
1	PER OWNER REVIEW	5/25/2025
NO.	REVISIONS	DATE
DSGN.	HB	CHKD. HB
DWN.	HB/LM	
SCALE: AS SHOWN		
SHEET TITLE :		
GARAGE FLOOR PLANS & DETAIL SECTION		
PROJECT NO.	SHEET NO.	
9037	A1-1	
DATE	05/25/9037	



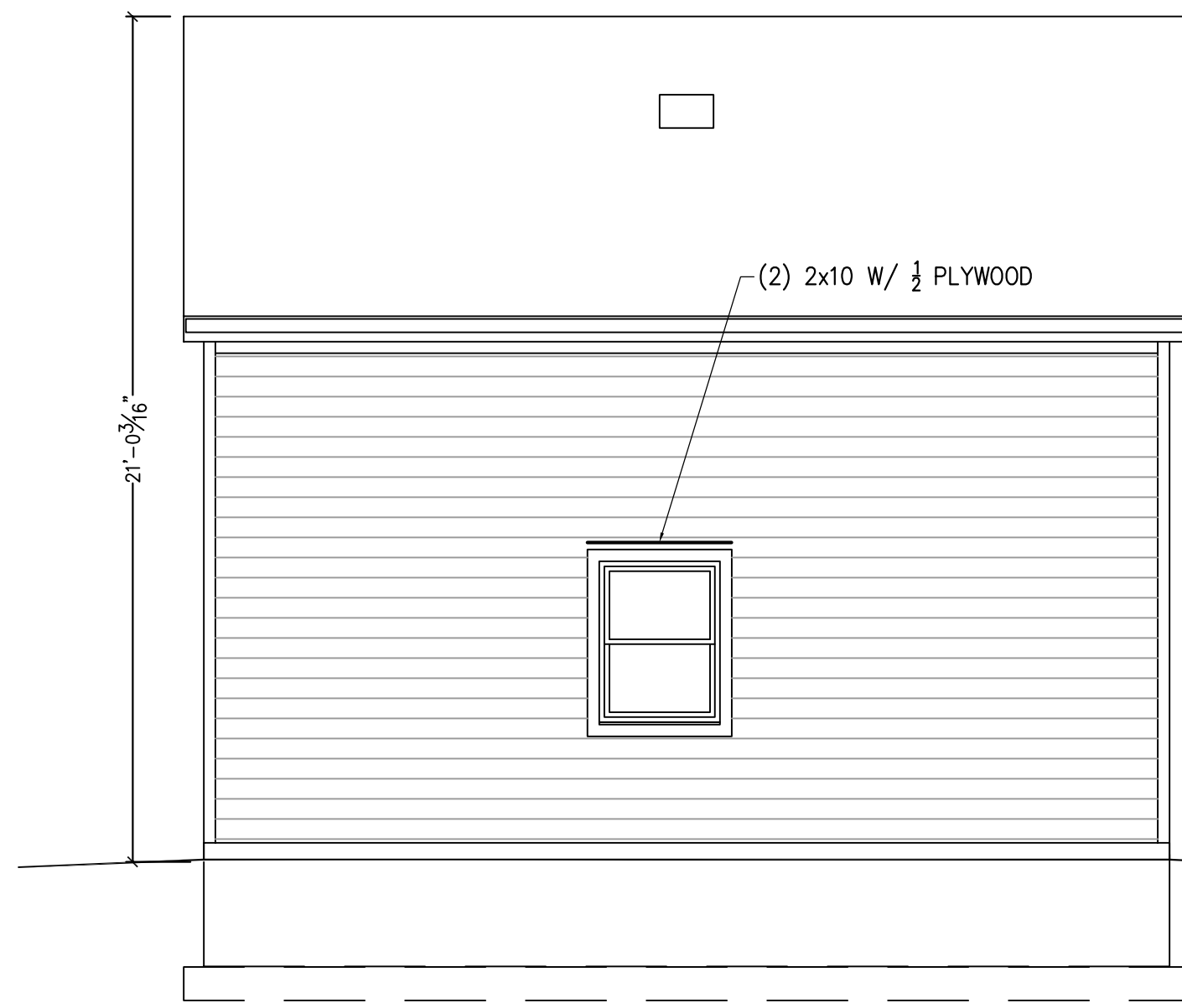
DESIGN FIRM LICENSE
No.184.007748-0001

I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE VILLAGE OF VILLA PARK BUILDING CODE AND ORDINANCES.

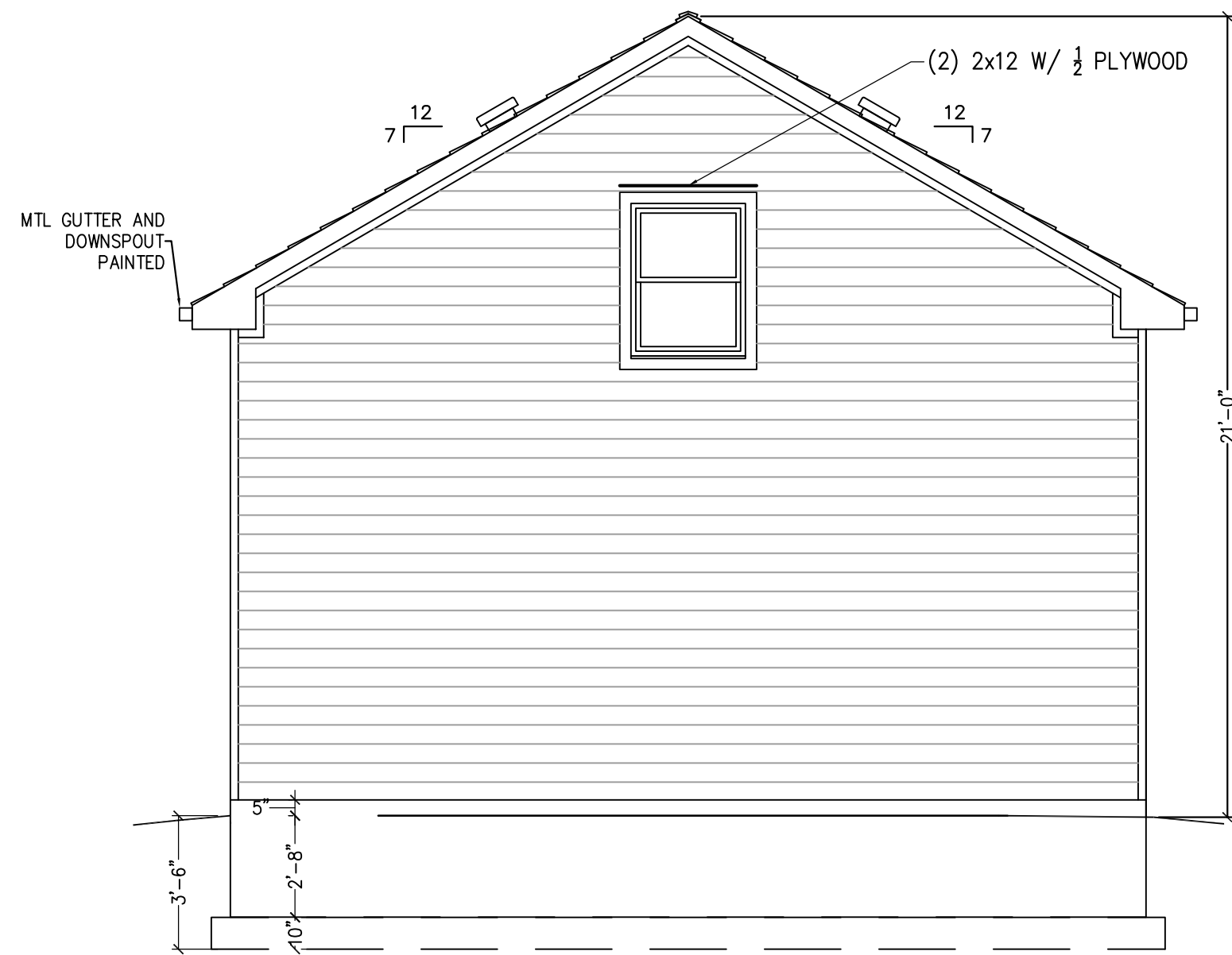




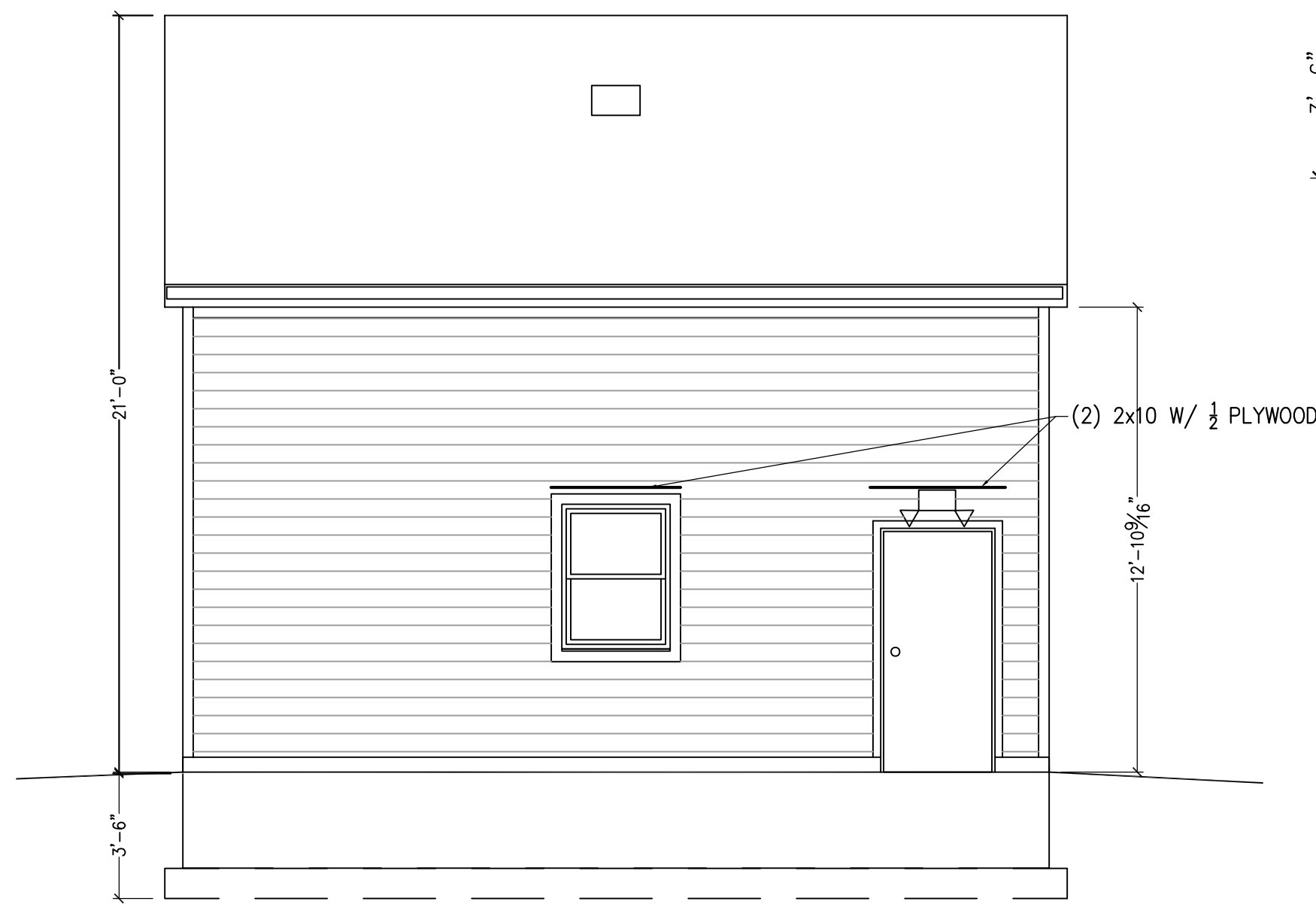
1 FRONT ELEVATION-EAST
A1-2 SCALE 1/4" = 1'-0"



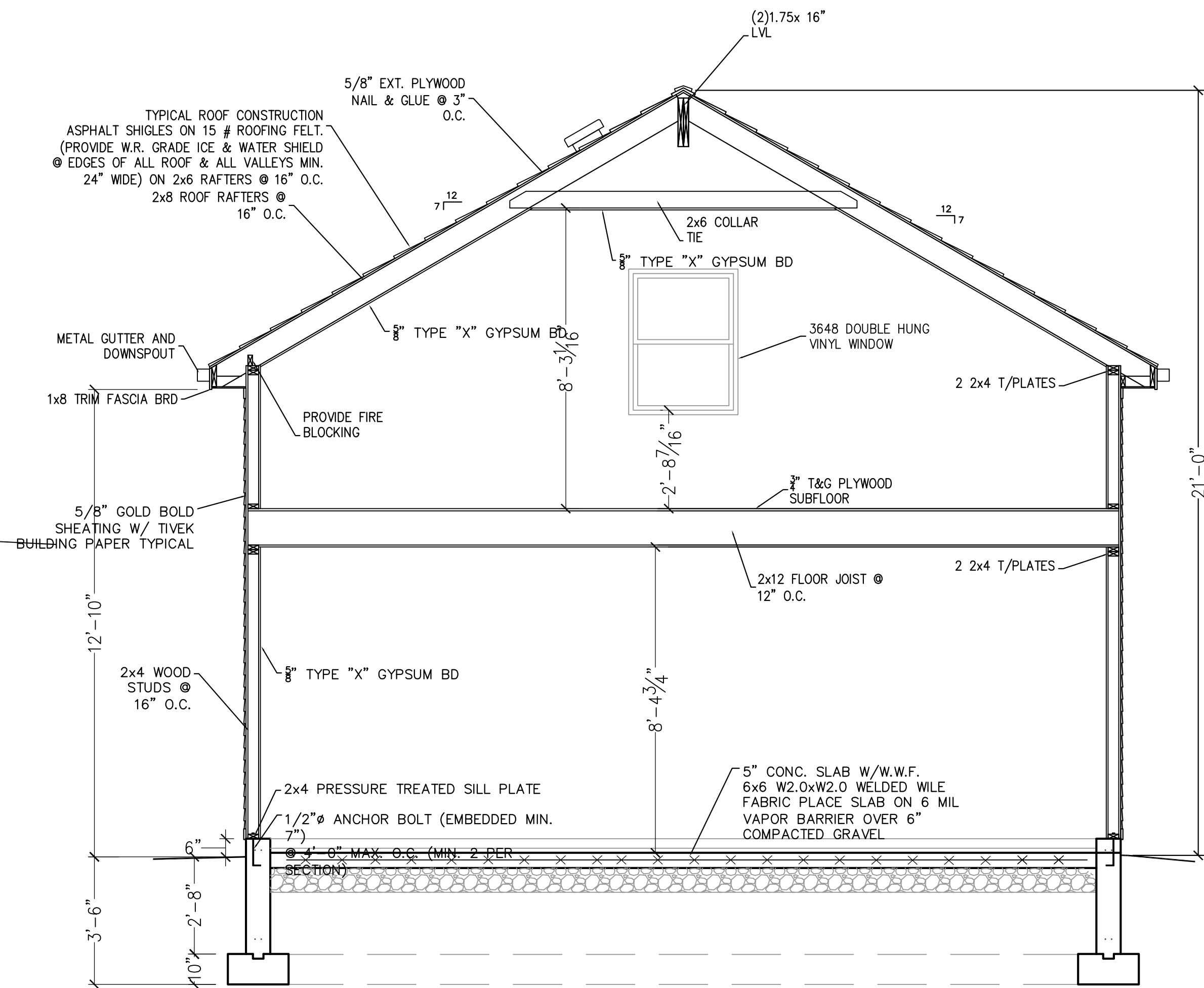
2 SIDE ELEVATION-NORTH
A1-2 SCALE 1/4" = 1'-0"



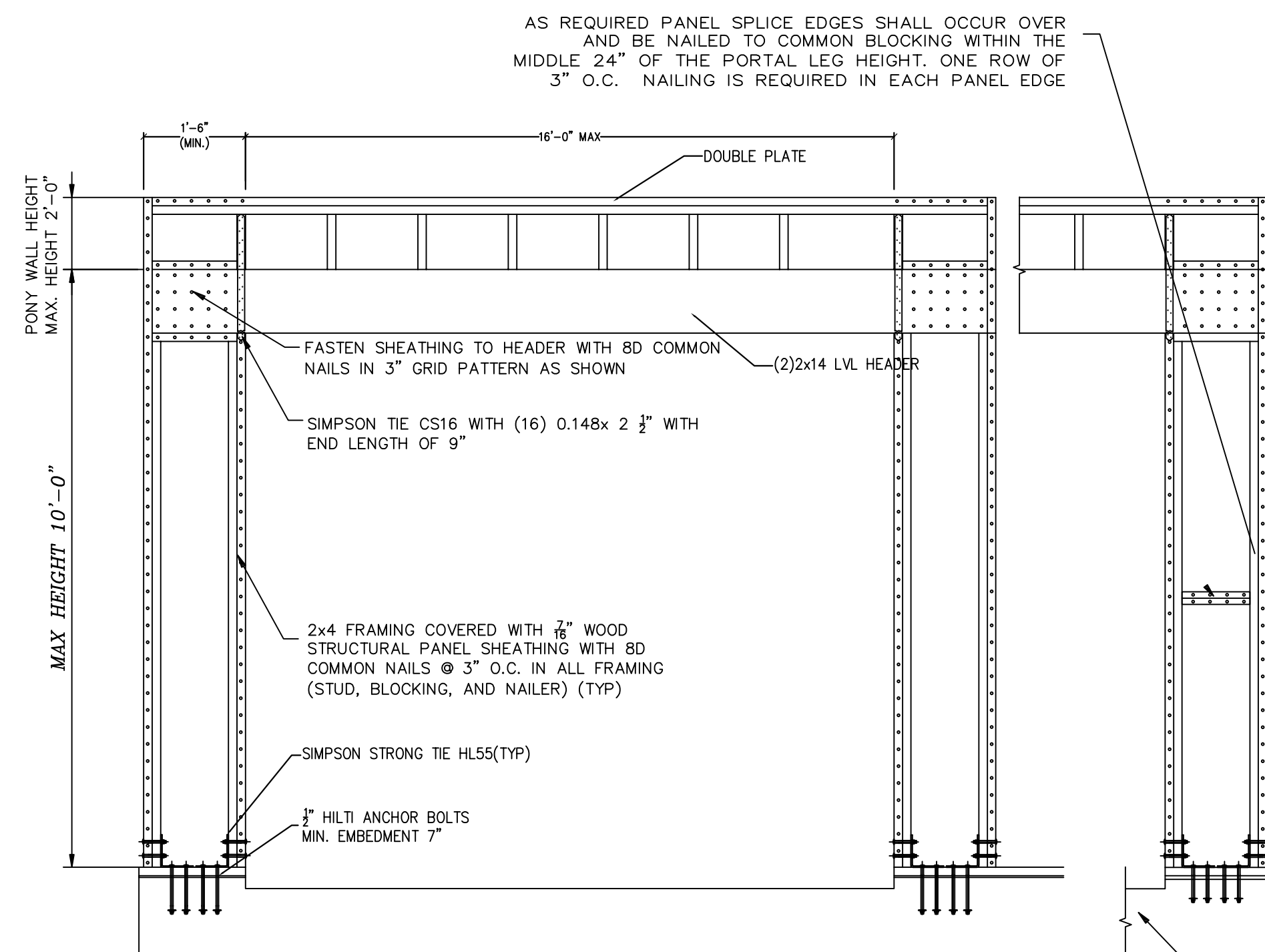
3 BACK ELEVATION-WEST
A1-2 SCALE 1/4" = 1'-0"



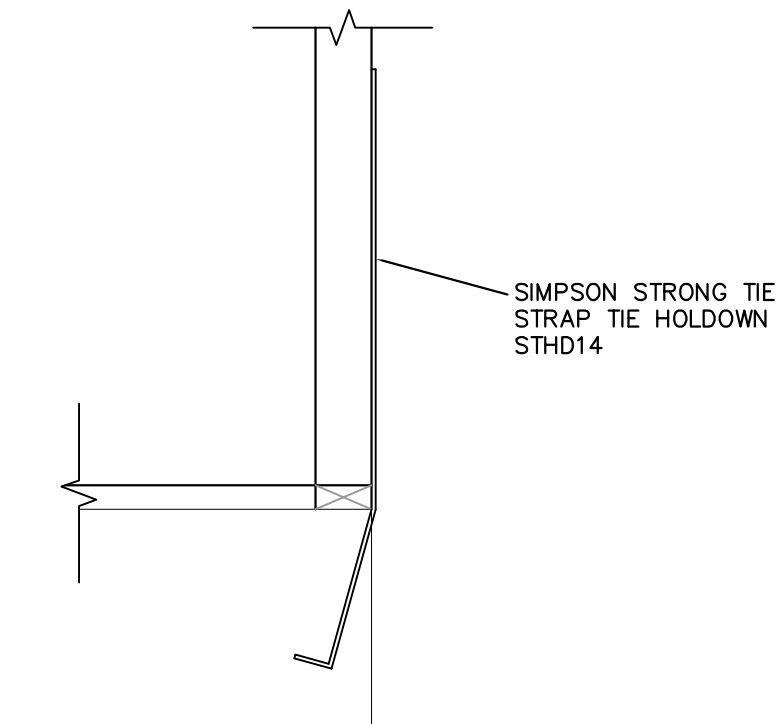
4 SIDE ELEVATION-WEST
A1-1 SCALE 1/4" = 1'-0"



5 GARAGE SECTION
A1-2 SCALE 3/8" = 1'-0"

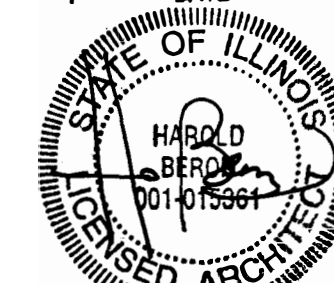


6 PORTAL FRAME DETAIL TYP
A1-2 SCALE 1/4" = 1'-0"



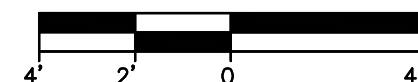
7 HOLDOWN DETAIL
A1-2 SCALE 1/2" = 1'-0"

DATE
5/11/2026



DESIGN FIRM LICENSE
No.184.007748-0001

I HEREBY CERTIFY THAT THIS PLANS WERE PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE VILLAGE OF VILLA PARK BUILDING CODE AND ORDINANCES.



SECOND FLOOR ADDITION
10 S. CHARLES AVE.
VILLA PARK, ILLINOIS 60181

5		
4		
3		
2		
1	PER OWNER REVIEW	5/25/2025
NO.	REVISIONS	DATE
DSGN.	HB	CHKD. HB
DWN.	HB/LM	
SCALE: AS SHOWN		
SHEET TITLE :		

GARAGE ELEVATIONS & SECTION

PROJECT NO.	SHEET NO.
9037	A1-2
DATE	05/25/9037



MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Director

DATE: August 25, 2025

SUBJECT: A Resolution of the Village of Villa Park, DuPage County, to amend the funding agreement for Tri-Trail Connector Project

RECOMMENDED ACTION:

This amendment supplements the original joint funding agreement for the construction work with the State of Illinois Department of Transportation for the construction of the Tri-Trail Connector Project to reallocate federal dollars from construction to phase III engineering. The Village staff recommends approval of amendment #1 to the agreement.

BACKGROUND:

The Village approved the joint funding agreement for the construction work with the State of Illinois Department of Transportation for the construction of the Tri-Trail Connector Project in August of 2023 with the local public agency funds totaling \$188,162.00. The construction costs were lower than expected causing there to be unspent federal funds and local public agency funds allocated for construction costs. To offset the increase in phase III engineering costs, funds allocated for construction cost has a net deduction of \$99,845.00 and funds allocated for phase III engineering has a net addition of \$75,000.00. The project has a total net deduction of \$24,845.00 for the local public agency.

DISCUSSION:



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Villa Park	DuPage	20-00098-00-BT

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU	N/A	CMAP	08-20-0044

☒ Construction on State Letting ☐ Construction Local Letting ☐ Day Labor ☒ Local Administered Engineering ☐ Right-of-Way

Construction

Engineering

Right of Way

Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-076-23	VYDS(798)				

Reason for modification of original Agreement

Reallocation of federal dollars from construction to construction engineering.

This amended Agreement, hereinafter referred to as "**Amendment**" is made and entered to in between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "**STATE**". The **LPA** and **STATE** agree to revise the original Agreement by execution of this **Amendment**.

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	To
Wildwood Avenue	MUN 4020	0.48 mi.	0.00	0.48

Location Termini

Great Western Trail to Salt Creek Greenway Trail

Current Jurisdiction	Existing Structure Number(s)	Add Location
LPA	N/A	Remove

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	To
South Monterey Avenue	MUN 1130	0.24 mile	0.03	0.27

Location Termini

Home Avenue to Illinois Prairie Path

Current Jurisdiction	Existing Structure Number(s)	Add Location
LPA	N/A	Remove

LOCAL PUBLIC AGENCY APPROPRIATION

For Amendments Increasing the LPA share: By execution of this **Amendment**, the LPA attests that additional moneys have been appropriated or reserved by resolution or ordinance to fund the additional share of **LPA** project costs. A copy of the resolution or ordinance is attached as an addendum (**required for increases to state-let contracts only**).

SCHEDULE

Additional information and/or stipulations are hereby attached and identified below as being a part of this **Amendment**.

×	1.	Location Map
×	2.	Division of Cost

BE IT MUTUALLY AGREED that all remaining provisions of the original agreement not altered by the **Amendment** shall remain in full force and effect and the **Amendment** shall be binding upon the inure to the benefit of the parties hereto, their successor and assigns.

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the application provisions set forth in this **Amendment** and all addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Kevin Patrick

Title of Official

Village President

Signature & Date

The above signature certifies the agency's TIN number is
366006132 conducting business as a Governmental Entity.

DUNS Number 046573184 UEI TGAEKG77EJE1

APPROVED

State of Illinois

Department of Transportation

Omer Osman, P.E., Secretary of Transportation Signature & Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets Signature & Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer Signature & Date

Michael Prater, Chief Counsel Signature & Date

Vicki Wilson, Chief Fiscal Officer Signature & Date

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

SCHEDULE NUMBER 2

Local Public Agency		County		Section Number	
Village of Villa Park		DuPage		20-00098-00-BT	
Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-076-23	VYDS(798)				

ORIGINAL DIVISION OF COST (ODC)

Type of Work	Federal Funds		State Funds		Local Public Agency Funds		Totals
	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction	STU	\$568,160.00	*	Local	\$161,185.00	BAL	\$729,345.00
Construction Engineering	STU	\$85,200.00	*	Local	\$20,977.00	BAL	\$106,177.00
Non-Participating Construction				Local	\$6,000.00	100%	\$6,000.00
ODC Federal Funds		\$653,360.00	ODC State Funds	ODC LPA Funds		Total	\$841,522.00

AMENDMENT # 1

Type of Work	Federal Funds		State Funds		Local Public Agency Funds		Work Totals
	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction	STU	(\$59,760.00)	*	Local	(\$40,085.00)	BAL	(\$99,845.00)
Construction Engineering	STU	\$59,760.00	*	Local	\$15,240.00	BAL	\$75,000.00
Federal Funds Amendment # 1		\$0.00	State Funds Amendment # 1	LPA Funds Amendment # 1		Total	(\$24,845.00)

Add Amendment	Remove Amendment
---------------	------------------

Total Federal Funds	\$653,360.00	Total State Funds		Total LPA Funds	\$163,317.00	TOTAL	\$816,677.00
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CUMULATIVE DIVISION OF COST (CDC)

Type of Work	Federal Funds		State Funds		Local Public Agency Funds		Totals
	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction	STU	\$508,400.00	80%	Local	\$121,100.00	BAL	\$629,500.00
Construction Engineering	STU	\$144,960.00	80%	Local	\$36,217.00	BAL	\$181,177.00
Non-Participating Construction				Local	\$6,000.00	100%	\$6,000.00
CDC Federal Funds		\$653,360.00	CDC State Funds	CDC LPA Funds		Total	\$816,677.00

SCHEDULE NUMBER 2

Local Public Agency		County		Section Number	
Village of Villa Park		DuPage		20-00098-00-BT	
Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-076-23	VYDS(798)				
If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:					
*Maximum FHWA (STU) participation 80%, NTE \$653,360 (Construction Engineering portion 80%, NTE 144,960)					
~Non-Participating Construction include but not limited to preconstruction video taping					

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Resolution No. _____

**Resolution of the Village of Villa Park, DuPage County, Illinois,
Approving a Joint Funding Agreement Amendment for Construction
Work with the State of Illinois Department of Transportation for the
Construction of the Tri-Trail Connector Project and Appropriating Funds
for Project Costs**

(Section 20-00098-00-BT; Job Number C-91-076-23; Project Number VYDS(798))

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village had approved a joint funding agreement in the amount of \$188,162.00 for construction work with the State of Illinois Department of Transportation for the construction of the Tri-Trail Connector Project, which agreement amount requires a decrease for the original agreement amount due to construction costs being lower and construction engineering costs being hire then expected resulting in an funding agreement net deduction of Twenty-Four Thousand Eight Hundred Forty-Five and 00/100 (\$24,854.00) dollars; and

WHEREAS, the Village received federal funding for certain improvements commonly known as the Tri-Trail Connector Project, including construction and construction engineering costs (the “Project”) as contained in a Joint Funding Agreement for Construction Work (the “Agreement”) with the State of Illinois Department of Transportation; and,

WHEREAS, the State of Illinois Department of Transportation has proposed an Agreement Amendment that will establish the cost-sharing for this project with the Village’s estimated local share being One-Hundred Sixty-Three Thousand, Three Hundred Seventeen and 00/100 dollars (\$163,317.00); and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the *Joint Funding Agreement Amendment for Construction Work* (Section

Resolution No. _____

20-00098-00-BT; Job Number C-91-076-23; Project Number VYDS(798)), that is attached hereto and made a part hereof by reference as Exhibit A, between the State of Illinois Department of Transportation and the Village be and is hereby approved and the Village President is hereby authorized to execute said Agreement on behalf of the Village and any other such documents related to advancement and completion of this project.

Section 2: The Village hereby finds and declares that the amendment to the joint funding agreement with the State of Illinois Department of Transportation., with total additions of \$75,000.00 and total deductions of \$99,845.00 for a net deduction of \$24,845.00, attached hereto as Exhibit A and made a part hereof, and is in the best interest of the Village.

Section 3: That there is hereby authorized and appropriated the sum of Three Hundred Eight Thousand, Two Hundred Seventy-Seven and 00/100 dollars (\$307,277.00), or so much as may be needed, from any money now or hereinafter allotted to the Village, to pay its share of the cost of this Project as provided in the Agreement.

Section 4: That upon award of the contract for this Project, the Village shall pay the State its progress payments which are the Village's share of the construction cost progress payments to the contractor.

Section 5: That the Village Clerk is hereby directed to transmit five certified copies of the Agreement and this Resolution to the State of Illinois Department of Transportation District 1 Bureau of Local Roads and Streets.

Section 6: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

Resolution No. _____

PASSED this _____ day of August, 2025, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of August, 2025

Kevin Patrick, Village President

Attest: _____
Rolf Laukant, Village Clerk



MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Director

DATE: August 25, 2025

SUBJECT: A Resolution of the Village of Villa Park, DuPage County, to approve the Phase III Engineering Agreement - Supplement with Civiltech Engineering, Inc., of Itasca, Illinois, in the amount of \$74,359.00.

RECOMMENDED ACTION:

This amendment supplements the original agreement with Civiltech for the Phase III engineering for the Tri-Trail Connector to account for the additional engineering hours required due to the contractor performing at a slower than anticipated production rate due to utility delays as well as adjacent developer work. All justifications can be found outlined in Civiltech's proposal attached. The Village staff agree that Civiltech Engineering, Inc. request is justified and recommends approval of supplement #1 to the agreement for an additional \$38,658.00.

BACKGROUND:

The Village approved an engineering agreement with Civiltech Engineering, Inc., for the Phase III engineering for the Tri-Trail Connector project in August of 2023. The project completion was expected to be in mid-June of 2024. However, due to utility delays and the adjacent developer work for the Villa Park Recreation Center the contractor production rate was slower than anticipated. The contractor did not complete the project until November of 2024. Additional engineering hours were required to fully inspect the project.

DISCUSSION:

The reallocation of federal dollars from construction to phase III engineering will be used to fund the supplemental engineering agreement.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement – Supplement with Civiltech Engineering, Inc., of Itasca, Illinois, for Phase III Engineering of the Tri-Trail Connector Project in an Amount Not to Exceed \$74,359.00

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village expects to receive federal STP-TCM funding for approximately eighty percent of the cost of construction engineering of the Tri-Trail Connector Project; and,

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended a proposed phase III engineering services agreement with Civiltech Engineering, Inc., of Itasca, Illinois, to perform construction engineering services for the Tri-Trail Connector Project in an amount not to exceed Seventy-Four Thousand, Three Hundred Fifty-Nine and 00/100 dollars (\$74,359.00); and

WHEREAS, the State of Illinois Department of Transportation has reviewed and approved the proposed engineering services agreement between the Village and Civiltech Engineering, Inc.; and

WHEREAS, the corporate authorities of the Village have determined that it is in the best interests of the citizens of the Village to enter into an agreement with Civiltech Engineering, Inc., of Itasca, Illinois, as is more particularly set forth in a document styled “**Local Public Agency Engineering Services Agreement**”, a copy of which is attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the agreement styled “**Local Public Agency Engineering Services Agreement**”, Section 21-00098-00-BT; Job Number C-91-076-23; Project Number VYDS(798),

Resolution No. _____

that is attached hereto and made a part hereof by reference as Exhibit A, between the Village and Civiltech Engineering, Inc., of Itasca, Illinois, be and the same is hereby approved and the Village President is hereby authorized to execute said Agreement on behalf of the Village and any other such documents related to advancement and completion of this project.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of August, 2025, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of August, 2025

Kevin Patrick, Village President

Attest: _____
Rolf Laukant, Village Clerk



Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No	Agreement For Federal CE	Agreement Type Supplement	Number 1
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LOCAL PUBLIC AGENCY

Local Public Agency Villa Park	County DuPage	Section Number 20-00098-00-BT	Job Number C-91-076-23
Project Number VYDS(798)	Contact Name Kevin Mantels, P.E.	Phone Number (630) 834-8505	Email kmantels@invillapark.com

SECTION PROVISIONS

Local Street/Road Name Wildwood Ave	Key Route MUN 4020	Length 0.48	Structure Number N/A
Location Termini Great Western Trail to Salt Creek Trail			Add Location Remove Location

SECTION PROVISIONS

Local Street/Road Name S Monterey Ave	Key Route MUN 1130	Length 0.18	Structure Number N/A
Location Termini Home Avenue to Illinois Prairie Path			Add Location Remove Location

Project Description

Construct shared-use facilities along Wildwood Avenue and Monterey Avenue to provide connections between the Great Western Trail, Illinois Prairie Path, and Salt Creek Greenway Trail. Further engineering hours are required as part of this Supplement No. 1. Project completion was to be in mid-June of 2024. The contractor performed at a slower than anticipated production rate due to utility delays as well as adjacent developer work. Since the contractor did not complete their work until November of 2024, additional engineering hours were needed to fully inspect the remainder of work.

Engineering Funding	☒ Federal	☐ MFT/TBP	☐ State	☐ Other	
Anticipated Construction Funding	☒ Federal	☐ MFT/TBP	☐ State	☐ Other	

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name Civiltech Engineering, Inc.	Contact Name James D. Ewers, PE	Phone Number (630) 735-3383	Email jewers@civiltechinc.com
Address Two Pierce Pl, Suite 1400	City Itasca	State IL	Zip Code 60143

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an

AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error

or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited or suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

- (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
- (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
- (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Civiltech Engineering, Inc.	36-3606666	\$74,359.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Midland Standard Engineering & Testing, Inc.	20-2435502	\$0.00
Subconsultant Total		\$0.00
Prime Consultant Total		\$74,359.00
Total for all work		\$74,359.00

AGREEMENT SIGNATURES

Attest: The

Local Public Agency Type
Village

 of

Local Public Agency
Villa Park

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency

Villa Park

 Local Public Agency Type

Village

 Clerk

Title

Village President

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name

Civiltech Engineering, Inc.

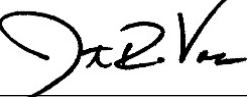
By (Signature & Date)

	07-01-25
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Title

Vice President

By (Signature & Date)

	07-01-25
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Title

President

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Villa Park	Civiltech Engineering, Inc.	DuPage	20-00098-00-BT

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached Exhibit A

Exhibit A

Tri-Trail Connector - Bike Trail – Supplement No. 1

Village of Villa Park

Route: Tri-Trail Connector - Bike Trail
Local Agency: Village of Villa Park
Section No.: 20-00098-00-BT
Proj. No.: VYDS (798)
Job No.: C-91-076-23
County: DuPage
Contract No.: 61J52

REASON FOR SUPPLEMENT

This supplement is required due to the contractor working at a slower pace and well past the planned completion in June of 2024. Our estimated engineering hours lasted up to the originally planned completion almost exactly, but more hours are needed to cover the contractor who worked haphazardly to a substantial completion on November 2, 2024 and a final completion on November 22, 2024. A few additional engineering hours were also needed to finalize the documentation through the complex IDOT system.

Further engineering hours are required after the originally anticipated project completion to inspect the contractor's work. Our original schedule of hours shows the project completion per the original plans in mid-June of 2024. The contractor performed their work back and forth across the project limits at a slower than anticipated production rate due to utility delays as well as adjacent developer work. Civiltech's original hours were exhausted by the planned completion time, and additional hours were needed to fully inspect the remainder of work.

The additional construction engineering time requested in this supplement is necessary to administer the project through unplanned final work in the fall of 2024. The project finished at the new project completion, which was 6 months after the originally anticipated completion date. The attached schedule shows week by week the estimated additional engineering hours needed to complete the project. We have shown in blue highlight when the original hours were exhausted, and then in orange highlight the amount of hours required to complete the project.

The following Scope of Services were performed during the extended period of work.

SCOPE OF SERVICES

Civiltech will provide the following Scope of Services in conformance with the Illinois Department of Transportation's Standard Construction Engineering Agreement.

- Provide contract management including but not limited to contractor communications, utility coordination, and preparation / processing of pay requests and change orders.

- Act as resident construction supervisor and coordinate with the Village of Villa Park, DuPage County, and IDOT.
- Provide construction inspection service to ensure that the project is being constructed according to specifications.
- Provide material testing for the project to ensure compliance with the contract specifications in accordance with the STATE BMPR “Project Procedures Guide” and the STATE BMPR “Manual of Test Procedures for Materials”. STATE BMPR Inspection reports can include:
 - o Concrete
 - o Hot-Mix Asphalt
 - o Soils
 - o Aggregates
- Provide Quality Assurance services required by IDOT. Personnel shall have completed the appropriate STATE BMPR QC/QA trained technician classes.
- Provide verification of construction layout (to be completed by the contractor).
- Prepare daily and weekly work reports per IDOT Standards.
- Keep construction documentation per IDOT requirements.
- Provide measurement and computation of pay items.
- Inspect and document the adequacy of the establishment and maintenance of the traffic control.
- Complete all necessary shop drawing reviews.
- Provide plan revisions to reflect as built conditions.
- Close-out project records per the IDOT policies and procedures.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Villa Park	Civiltech Engineering, Inc.	DuPage	20-00098-00-BT

**EXHIBIT B
PROJECT SCHEDULE**

See attached Exhibit B

Village of Villa Park

Anticipated Contractor's Schedule

[illegible]

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Villa Park	Civiltech Engineering, Inc.	DuPage	20-00098-00-BT

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal **03/15/23**

Method(s) used for advertisement and dates of advertisement

Agency's website; February 28, 2023

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Completeness of Qualifications	15%
Staff Qualifications	35%
Similar Project Experience	25%
Ability to Meet Project Deadlines	15%
Past Performance	10%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒
---	---	--------------------------	-------------------------------------

Selection committee (titles) for this project

Director of Public Works, Assistant Village Engineer, Senior Civil Engineer

Top three consultants ranked for this project in order	
1	Civiltech Engineering, Inc.
2	Christopher B. Burke Engineering, LTD
3	V3 Companies

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Villa Park	Civiltech Engineering, Inc.	DuPage	20-00098-00-BT
16	LPA is a home rule community (Exempt from QBS).		☒ ☐



Local Public Agency	County	Section Number
Villa Park	DuPage	20-00098-00-BT
Prime Consultant (Firm) Name	Prepared By	Date
Civiltech Engineering, Inc.	James D. Ewers, P.E.	4/25/2025
Consultant / Subconsultant Name	Job Number	
Civiltech Engineering, Inc.	C-91-076-23	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS	OVERHEAD RATE	120.55%
START DATE	6/16/2024		COMPLEXITY FACTOR	0
RAISE DATE	4/1/2025		% OF RAISE	3.00%
END DATE	12/15/2024			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	6/16/2024	12/15/2024	6	100.00%

The total escalation = 0.00%

Local Public Agency

Villa Park

Consultant / Subconsultant Name

Civiltech Engineering, Inc.

County

DuPage

Section Number

20-00098-00-BT

Job Number

C-91-076-23

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	30	\$55.00	\$1,650.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$1,650.00

Villa Park

DuPage

20-00098-00-BT

Civiltech Engineering, Inc.

C-91-076-23

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

COMPLEXITY FACTOR	0
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Page 151 of 169 COST EST

Villa Park

Civiltech Engineering, Inc.

DuPage

20-00098-00-BT

C-91-076-23

SHEET 1 **OF** 1



Civiltech Engineering, Inc.
www.civiltechinc.com

Two Pierce Place, Suite 1400
Itasca, IL 60143
Phone: 630.773.3900
Fax: 630.773.3975

30 N LaSalle Street, Suite 2624
Chicago, IL 60602
Phone: 312.726.5910
Fax: 312.726.5911

Transportation

Civil

Construction

Environmental

Water Resources

Structural

Appraisal

May 8, 2025

Mr. Kevin L. Mantels, P.E.
Assistant Village Engineer
Village of Villa Park
Public Works Department
Engineering Division
11 W Home Ave
Villa Park, IL 60181

Re: Tri-Trail Connector – Bike Trail Improvement
Section No. 20-00098-00-BT
Construction Engineering Services
Request for Supplement (Amendment) No. 1 to the Agreement

Dear Mr. Mantels:

We are respectfully requesting a supplement to our Construction Engineering Services Agreement. This letter is based upon our discussions with you throughout these past months and recently our discussions in more detail once the amount of work through to the final completion was better defined.

This supplement is required due to the contractor working at a slower pace and well past the planned completion in June of 2024. Our estimated engineering hours lasted up to the originally planned completion almost exactly, but more hours are needed to cover the contractor who worked haphazardly to a substantial completion on November 2, 2024 and a final completion on November 22, 2024. A few additional engineering hours were also needed to finalize the documentation through the complex IDOT system.

Further engineering hours are required after the originally anticipated project completion to inspect the contractor's work. Our original schedule of hours shows the project completion per the original plans in mid-June of 2024. The contractor performed their work back and forth across the project limits at a slower than anticipated production rate due to utility delays as well as adjacent developer work. Civiltech's original hours were exhausted by the planned completion time, and additional hours were needed to fully inspect the remainder of work.

The additional construction engineering time requested in this supplement is necessary to administer the project through unplanned final work in the fall of 2024. The project finished at the new project completion, which was be 6 months after the originally anticipated completion date. The attached schedule shows week by week the estimated additional engineering hours needed to complete the project. We have shown in blue highlight when the original hours were exhausted, and then in orange highlight the amount of hours required to complete the project.



We are requesting additional Construction Engineering time that is needed beyond our original negotiated contract to cover the hours for full inspection and documentation of the extended contractor work duration. The attached Cost Estimate for Construction Services shows the total additional 682 hours needed and the calculation of the requested amount of \$74,359. The other forms and backup that are required for this supplement are attached as well.

Please contact us with any questions you may have regarding our requested supplement. If this meets with your approval, please let us know if there is anything else we need to complete or execute. Thank you for the opportunity to work with you on this successful improvement, and we look forward to continuing our work together.

Very truly yours,

A handwritten signature in black ink, appearing to read "James D. Ewers", is written over a horizontal line.

James D. Ewers, P.E.
Director of Construction
Engineering Services
Civiltech Engineering, Inc.

RULES OF ORDER & PROCEDURES FOR THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS

The following Rules of Order and ~~Procedures~~ Procedures were adopted by the Board of Trustees of Villa Park Illinois by Resolution, as amended effective March 24, 2025.

I. Preparation of Village Board Agenda

A. The official order of business for agenda items is established by Section 2-406 of the Municipal Code of Village Park (referred to for the rest of this policy as “the Code” or the Municipal Code.”)

1. The Board shall adopt an agenda as part of any regular or special meeting.
2. The agenda of the Board of Trustees should be approved and any proposed amendments made by a majority vote of the corporate authorities in attendance at the meeting during the segment of the meeting entitled “Amendments to the Agenda”. Once the agenda is approved, no further amendments may be made to the agenda without a motion that is seconded and approved by a two-thirds majority of the corporate authorities in attendance at the meeting. The presiding officer is not allowed to remove or add items at any time by another process.
3. The Board may adopt an agenda at a workshop or work session where no formal business will be conducted.

B. Placing items on the agenda of the Board of Trustees (referred to for the rest of this policy as “the Board”), one of the following procedures shall be followed:

1. The Village Manager with the input from President of the Board of Trustees creates the agenda and may add items as needed for the agenda of the Board of Trustees. [See Municipal Code 2-503(5)].
2. If a Trustee believes an item needs consideration by the Board, that Trustee may contact the Village President or Village Manager and request that the item be placed on the next available agenda. The Village President and Village Manager shall determine if the urgency of the item is such that it needs to be added to the next agenda in which case, they shall add the item to the agenda as an ordinance, resolution or they may place the topic under New Business for discussion.
3. During the New Business section of the agenda any member of the Board of Trustees may make a motion to add an item to the agenda of the next regular meeting of the Board. If the motion is given a second and there is an affirmative vote of the Board of Trustees, the item will be included on the next agenda.

4. Items may be brought back to the floor under Unfinished Business at the request of a Trustee and with the permission of the Chair if it continues a topic discussed previously, and there was no resolution of the topic. No resolution or ordinance may be passed, but a consensus of the topic may be taken.
5. If two or more Trustees submit in writing to the Village Manager, Village Clerk and Village President a request for a specific item to be placed on the agenda in a timely fashion, it shall be added to the next agenda. An item for New Business must be submitted at least five days prior to the meeting to be included in New Business or two weeks prior to the meeting if the request includes direction to Staff for a Resolution or an Ordinance to be prepared. An email sent from their Village email address shall serve as adequate written notice. The time stamp of the email shall serve as the time stamp to determine if the notice was sent in a timely fashion.
6. The blind copy mechanism shall not be used on any communications between the members of the Board of Trustees or between the Village staff and the members of the Board of Trustees.

C. Placing items on the Agenda for Committee of the whole.

The process for placing items on the agenda is detailed in agenda items is established by Section 2-403 of the Code of ordinances, *"The agenda for the committee of the whole will be prepared by the village manager in consultation with the village president. The village board, by motion and majority vote at a prior village board meeting, may add an item to the agenda of an upcoming committee of the whole meeting. An agenda for each committee of the whole meeting shall be posted at village hall and at the location of the meeting at least forty-eight (48) hours in advance of the holding of the meeting."*

D. New Business

1. New Business is the only part of the Board agenda when new items may be brought up for discussion that were not on the printed agenda and were not officially added by an amendment of the agenda at the beginning of the meeting. The Board may discuss new items for the purpose of deciding if they should be placed on a future agenda as an as action items. Items may be placed on the agenda for discussion or action where a resolution or an ordinance is not required
2. While no ordinance, resolution or policy may be adopted under New Business, the Board may take consensus vote on items to be placed on future agendas, requests for reports from the staff, and interpretation of previous direction from the Board.

E. Unfinished Business.

Items that are postponed from previous meetings, but do not require an ordinance or resolution shall be placed under Unfinished Business and taken up at the next meeting unless a different meeting is specified. Items placed on the agenda under Unfinished Business shall be committed to writing as part of the agenda and may be voted on or a consensus taken. Items discussed previously, but not postponed are not eligible for unfinished business unless specifically requested in time to include them on the agenda.

II. Conducting Business at Meetings of the Board of Trustees

- A. Robert's Rules of Order (Robert's) shall be used at meetings of the Board of Trustees (Board) except where special rules are adopted by a Resolution that was published on the official Agenda and passed by a vote of the Board. The adopted rules shall be followed except that the Board may suspend the rules for a particular motion by a 2/3 vote for suspension [Code 2-410, or majority with 24-hour notice], or specific exceptions noted below.

1. Speaking Privileges. "The President presides and decides points of order, preserves decorum, keeps the discussion on the item under discussion, clears persons creating a disturbance." [Code 2-421(b)]

a) Trustees may speak on any issue in front of the Board but must be recognized by the President. The President shall recognize each Trustee who requests to speak at least once on each agenda item and motion if they request the floor, unless there is a cause for recusal.

b) Trustees may speak more than once provided that every Trustee has had a chance to speak. If a Trustee has not spoken on an issue, they will have priority over other Trustees who have already spoken once.

c) The Village Manager or his/her designee may be recognized to speak on agenda items to the Board. After an agenda item is introduced, the Manager may be recognized to answer questions or to discuss items on the agenda after Board members have had a chance to be recognized or when requested to speak by the President.

2. Public Comments.

a) Members of the public may speak for up to three (3) minutes [Code 2-

408(d)] during periods allotted for Public Comment. The time for Public Comment shall be thirty (30) minutes for each of the two comment periods on the agenda of Board of Trustees Meetings and one comment period for Committee of the Whole meetings. All of the time limits in this section may be extended by a majority vote of the Board after a motion is made and seconded. Staff will provide inobtrusive warnings of time limits.

- b) Speakers who are residents shall be allowed to speak before nonresidents [Code 2-408(d)].
 - c) Speakers from the audience must be recognized by the President and give their legal name for the record.
 - d) Speakers must identify the agenda item(s) that they wish to address during "Public Comments on Agenda Items,"
 - e) Speakers during "Comments on Non-Agenda Items" must refrain from speaking on agenda items unless permitted by the President.
3. The President may allow public comment on other agenda items but shall rule speakers out of order if their comments are not relevant to the topic under discussion.

B. Actions by the Board shall be at Board meetings and may not be acted upon unless on the agenda. [Code 2-406(d)]

"At the time of consideration of approval of the agenda, upon passage of a motion by a majority of the quorum present, the agenda may be amended to add or delete specific items. If new items are added, only discussion of such items may occur during the meeting, and no action on the new items may take place until a subsequent meeting."

1. Motions. Robert's Rules shall apply for motions before the Board except that motions of one or two sentences do not need to be submitted in writing to the Village Clerk (the Clerk). The Clerk, however, shall read each motion before a vote or consensus is taken.
2. Requests of staff. If a request of staff for information, or a specific single act requires Board action, it may be made under New Business and approved by a consensus without a specific item on the agenda.
3. Voting. The President may vote on ordinances and resolutions if a majority has already voted in favor of an ordinance, resolution, or motion; in the event

of a tie vote; or if a vote greater than a majority is required [Code 2-422]. All Trustees are expected to vote on each resolution, ordinance and motion unless they state a reason to abstain or recuse from voting on the issue before discussion begins.

4. Recusal. An elected official shall recuse himself from an agenda item if he has an actual conflict of interest under Section 3.1-55-10 (a) of the Illinois Municipal Code or may recuse themselves if there is a common law conflict of if there is such an appearance of a conflict, where the elected official may appear to have a direct benefit in the outcome of a vote of the Board. The President may deny the recusal if the Village Attorney does not agree that sufficient reason exists. Trustees shall recuse themselves before an issue is debated.
5. Abstention. A Trustee may abstain from a vote, but the President may ask the Trustee to state the reason for the abstention and the Board may by a motion second and vote require the Trustee to vote. Any abstention counts toward the negative side on a vote and does not reduce the number needed to approve any item. Therefore, if the vote is three affirmative, and three negative, the abstention with count as a fourth negative vote.

C. Challenging Actions of the Chair.

The decision of the Chair may be challenged by any member of the Board by a motion with a second. The motion shall be, "shall the decision of the Chair stand." A 2/3 majority voting in the negative shall be required to overturn the decision of the Chair.

D. Direction to Commissions

1. The Board is responsible for approving all administrative policies adopted by the Commissions by a Resolution passed by the Board and may override any policies established by the Commissions by a Resolution of the Board. The intent, purpose, powers, duties, and membership of the various Commissions shall be defined by ordinance and may not be expanded except by the Board.
2. The Board may direct Commissions ("Commissions" includes Boards that are created by and report to the Board of Trustees) to address issues within the purview of that Commission as defined in the Village Code and bring back recommendations to the Board.
3. Commission budgets are approved by the Board through the annual budget adoption process. The Village Manager is responsible for making any expenditures necessary to implement programs in a Commission's budget

within parameters adopted by the Board and Village Manager. The Village Manager shall implement proper accounting and reimbursement procedures as necessary. The Village Manager has the authority to approve expenditures up to 10% above the total funds budgeted for any Commission, not to exceed \$2,500 total.

4. Recording. All Commission meetings shall be recorded either by digital audio recording or audio/visual recording and all such recordings shall be made available to the public on the Village website or other internet services available to the public. The meetings of the Zoning and Planning Commission, Traffic and Safety Commission and the Parks and Recreation Advisory Commission shall be video recorded. All meetings of the Village, including meetings of Joint Review Boards staffed by the Village, that requires a 48-hour notice period under 5 ILCS 120/2.02 (a) shall be audio recorded, unless it is video recorded with audio. The Board may waive this policy for individual meetings. Recordings will be made available to the public on the Village website as soon as practicable but within two weeks at a maximum.

5. Commission Agendas. Each Commission agenda shall include the following items:

- a. Roll Call and determination of a quorum
- b. Adoption of the Agenda
- c. Approval of Minutes (from previous meetings)
- d. New Business
- e. Comments from the Public
- f. Comments from Liaison(s)

Aside from Roll Call, items may be in any order and additional agenda items may be added. All actions of the Commissions shall be made by an action at a meeting by motion, second and majority vote.

III. Board Directions to Staff.

A. Direction to the staff. Directions to staff must be made through the Village Manager.
[Code 2-303 (a)]

"The board of trustees shall act in all matters as a body and individual trustees shall not seek to influence the official acts of the village manager, or any other officer, or to interfere in any way with the performance by such officers of their duties..."

B. Requests for Information

1. Requests for information must be informational or serve a legislative

purpose. [Sec. 2-303 (a)]

Nothing contained herein shall prevent any trustee from requesting from the manager such information as may be proper and necessary to the performance of the trustees' duties, whether the trustee acts as a trustee, or as a liaison, or as a member of any board, committee or commission."

2. Information and reports will typically be sent to all elected officials, even if only requested by one Trustee, unless it is routine or trivial in nature.
3. If the Village Manager determines that a request for information will take more than two staff hours to complete, the Manager will seek direction to complete the task from the Board at the next Board Meeting, unless the Manager determines it is in the best interest of the Village to complete it anyway. Requests requiring Board action shall be placed on the agenda under New Business.
4. Information provided to the Board that specifically states that it is confidential or privileged shall be treated as such by all staff and elected officials with whom it is shared. Employees who violate this provision are subject to disciplinary action up to dismissal by the Village Manager. Elected officials shall be governed by Section 3-323 of the Village Code. The Village Manager shall cite the proper exception to the 5 ILCS 140 et seq, if requested to do so. If there is a dispute the Village President, the Village Attorney and the Village Clerk shall meet, confer, and decide if they believe the record should be considered confidential or privileged.

C. Requests for action/service.

1. A request to address a service concern of a constituent may be sent to the Village Manager or a department head by letter or email if the Village Manager is copied on the email. Unsolicited direct contact by elected officials of staff by phone should be avoided. Elected Officials should only contact employees about Village business below the department head level if directed by the Village Manager or a department head.
2. Requests of staff to address concerns at an elected official's personal home or business shall be directed to the Village Manager or a department head by email with a copy sent to the Village Manager. Automated request systems may also be used when available.
3. Nothing in this policy should be construed to suggest that elected officials and Village employees may not have non-Village related conversations or meet casually for non-Village related business or converse at Village events.

IV. Social Media Policies

V. Additional Policies of the Board (reserved)

VI. Amendments to the Rules and Procedures of the Board

Amendments to the Rules of Order and Procedures for the Board of Trustees for the Village of Villa Park (Rules) made be made by a motion, with a second and a majority vote. The changes will be in force at the start of the next meeting of the Board for which the change applies. (e.g. A change in the Rules for a Committee of the Whole Meeting will be in order at the next meeting of the Committee of the Whole.)

Attachment A
Roberts Rules Cheat Sheet

RULES OF ORDER & PROCEDURES FOR THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS

* * *

____. Social Media

- A. Village Social Media Accounts. The Village of Villa Park maintains multiple social media accounts, including, but not limited to, accounts on Facebook, Twitter, Instagram, YouTube, and LinkedIn. These “Village Social Media Accounts” are used to communicate with the public on Village-related news and events. They are maintained by Village employees. Elected Officials shall not post material directly from or to a Village Social Media Account. Any Elected Official who wants something published on Village Social Media Accounts, either attributed to the Elected Official or attributed generally to the Village, must submit a request to the Village Manager or his/her designee, who will determine whether the information will be posted. The Board of Trustees may also require the posting of information on Village Social Media Accounts by a majority vote at an open meeting.
- B. Elected Official Social Media Accounts. Elected Officials may choose to maintain social media accounts on their own for the purpose of communicating with the public on Village-related news and events. These “Elected Official Social Media Accounts” are not maintained by Village employees. A social media account used by an Elected Official primarily for personal communication will still be considered an Elected Official Social Media Account any time the account is used to communicate Village business.
- C. Restrictions. Elected Officials are generally allowed to use their Elected Official Social Media Accounts for any purpose and in any manner, subject to the following restrictions:
 - 1. Elected Officials shall maintain decorum in all dealings with the public, whether in person or on social media. Elected Officials should refrain from personal insults, profanity, ethnic slurs, inflammatory content, and other conduct unbecoming of a representative of the Village.

2. Elected Officials shall not use any names of employees, vendors, suppliers, residents, or other Elected Officials without those individuals' prior approval.
3. Elected Officials shall obey all privacy protection laws. Elected Officials shall protect confidential and privileged Village information at all times. No information discussed in executive session shall be mentioned or alluded to. No information regarding litigation shall be shared without prior approval of the Village Attorney.
4. Elected Officials shall not make any posts or comments that would lead to the removal if another user had made them, as detailed below in (E)(2).
5. Elected Officials shall refrain from posting or sharing false, inaccurate, or misleading information. If an Elected Official learns that information previously posted or shared is false, inaccurate, or misleading, the Elected Official shall correct the prior post and indicate that the post was corrected.
6. Elected Officials should not interact with other Elected Officials on their Social Media Accounts to avoid violations of the Open Meetings Act.

D. Managing Elected Official Social Media Accounts

1. Elected Officials may not block, ban, or otherwise frustrate any user from interacting with an Elected Official Social Media Account.
2. Elected Officials may remove user's comments from their Elected Official Social Media Account, but only if the comments fall under one of these categories:
 - a. Slanderous, libelous or defamatory language or content against any person.
 - b. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation.
 - c. Sexual content or links thereto.

- d. Commercial solicitations.
 - e. Private or sensitive information of any individual, including addresses and phone numbers.
 - f. Conduct or encouragement of illegal activity.
3. Prior to the removal of any post or comment from an Elected Official Social Media Account, the Elected Official must create and save a copy of the post or comment in another non-public format (e.g., a screenshot).

DRAFT



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals, or specific volunteers.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: August 25, 2025

SUBJECT: 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION: