



Next Ord. No. 4568
Next Reso. No. 26043

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

July 13, 2026

7:00 PM

Village President Kevin Patrick
Village Clerk Rolf Laukant

Village Trustees Cari Alfano, Jorge Cordova, Tina Konstatos, Jack Kozar, Deepa Kumar, Khalid Sabri

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to 3 minutes.

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Public Comments on Agenda Items**
- 5. Public Comments on Non-Agenda Items**
- 6. Proclamations**
 - a. Proclamation Designating of July 2026 as Parks and Recreation Month
- 7. Presentation**
 - a. Winners of the "Happy 250th America" Poster Contest presented by the F.U.N. Commission.
- 8. Appointment to Commission**
- 9. Consent Agenda**
 - a. Billing Listing for the weeks of June 22, 2026 in the amount of \$32,853.16, June 29, 2026 in the amount of \$733,385.72 and July 6, 2026 in the amount of \$40,128.33
 - b. Minutes from the Village Board of Trustees Meeting held on June 22, 2026
 - c. Minutes from the Village Board of Trustees Meeting held on June 29, 2026
 - d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order Number 02 to the Contract with Davis Concrete Construction Co. of Monee, Illinois, for Construction of the 2025 Sidewalk Improvements for a Net Deduction in the Amount of \$10,214.44.

This Resolution authorizes the Village Manager to execute the change order in substantially the form attached hereto to the contract with Davis Concrete Construction Co., of Monee, Illinois. The Village has a contract with Davis Concrete Construction Co., in the amount of \$393,852.00 for the construction of the 2025 Sidewalk Improvements. Proposed final Change Order Number 2 consists of the final balancing of contract quantities as measured in the field. The net amount of the proposed final Change Order Number 2 is a deduction in the amount of \$10,214.44, for an adjusted contract amount of \$383,637.56.

- e. A Resolution Approving a Memorandum of Understanding Between the Village of Villa Park and the American Federation of State, County, and Municipal Employees, Council 31, AFL-CIO, Local 964 in Order to weekend rounds and first to be called for the Wet Weather Flow Treatment Facility (WWFTF).

The proposed Memorandum of Understanding with American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, Local 964 (AFSCME) would establish the weekend rounds and the development of a rotation for employees assigned to be first called for operation of the Village's Wet Weather Flow Treatment Facility.

10. Ordinance for First Reading

- a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 14-208, 14-208.5, and 14-209 of the Villa Park Municipal Code Regarding Parking Restrictions on Villa Avenue

The Plan Commission recommends amending the Village Code to change the parking restrictions on Villa Avenue. This change is designed to better accommodate the businesses currently on Villa Avenue. This is a first reading.

- b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Sections 14-206 and 14-207 of the Villa Park Municipal Code Regarding Parking Restrictions on Terrace Street

The Plan Commission recommends amending the Village Code to allow overnight parking on Terrace Street. This change is designed to accommodate the loss of parking spaces due to alley construction adjacent to the residences on the north side of Terrace. This is a first reading.

- c. An Ordinance Approving a Final Plat of Subdivision Commonly Known as Walter's Yale Resubdivision – 150 W. Sidney Avenue

The Plan Commission is recommending approval of the Final Plat of Subdivision for Walter's Yale Resubdivision. The resubdivision would subdivide four unevenly distributed lots into three larger lots. The two southern lots are planned for new homes while the northern-most lot would remain for stormwater concerns. All lots are under common ownership.

11. Ordinance for Second Reading

- a. An Ordinance of the Village of Villa Park Amending Chapter 15 of the Villa Park Municipal Code Regarding Nuisances

This ordinance would codify regulations concerning the removal of nuisance trees and vegetation, rodent-related nuisances, and garbage-related nuisances. It would amend

Chapter 15 of the Villa Park Municipal Code to authorize the Village to address nuisances on private property after giving property owners due notice and opportunity. A first reading was held on June 22, 2026. This is the second reading.

12. Ordinances

- a. An Ordinance Granting a Variation from Section 9.2.2 to Install a Fence in a Front Yard – 405 S. Villa Avenue

The Zoning Board of Appeals recommends approval of ZBA 26-07, a request for variations from Section 9.2.2 to allow a six-foot high fence within a front yard located 46.40 feet in front of the principal structure, with 0% transparency, at the property commonly known as 405 S. Villa Ave., subject to conditions.

- b. An Ordinance Granting a Variation from Section 6.10.2, Table 6-2 for a Gazebo – 19 W. Jackson Street

The Zoning Board of Appeals recommends approval of ZBA 26-08, a request for variations from Section 6.10.2- Residential Accessory Structures, Table 6-2 Accessory Structure Regulations to permit a pergola with a maximum size of 250 square feet, subject to conditions.

- c. An Ordinance Granting a Variation from Section 14.1.9 to Install a Patio in a Front Yard – 1031 S. Summit Avenue

The Zoning Board of Appeals recommends approval of ZBA 26-13, a request for variations from Section 14.1.9- Setbacks to permit a patio in the front yard, subject to conditions.

- d. An Ordinance Granting Approval of a Special Use permit for Planned Unit Development – 5 W. Park Blvd

The Zoning Board of Appeals (ZBA) recommends approval of ZBA-26-11, a Special Use permit for a Planned Unit Development to construct an addition to and renovate an existing building to establish a restaurant, with waivers to Section 4.4.2 for impervious coverage and façade transparency, Section 4.5.5 for blank walls, Section 4.6.2 for parapet wall height, and Section 7.2 for minimum parking ratios, for the property commonly known as 5 W. Park Blvd., subject to conditions.

13. Resolutions

- a. A Resolution approving an Engineering agreement with Engineering Resource Associates, Inc., of Warrenville, Illinois for the Preliminary and Design Engineering for the 2027 MFT Resurfacing Project in an Amount Not to Exceed \$67,967.00

The following Resolution would authorize the Village Manager to enter into an engineering services agreement with Engineering Resource Associates, Inc., of Warrenville, Illinois, for Preliminary and Design engineering of the 2027 MFT Resurfacing Project in an amount not to exceed \$67,967.00. The 2027 MFT Resurfacing Project proposes roadway and sidewalk improvements to Terrace St from Addison Rd to Westmore Ave, Terrace St from Westmore Ave to Mission Ave, Terrace St from Mission Ave to cul-de-sac west of Lincoln Ave, Mission Ave from Pleasant Ave to Terrace St, and Lincoln Ave from Pleasant Ave to Terrace St

- b. A Resolution approving an Engineering agreement with Crawford, Murphy & Tilly, Inc., of Aurora, Illinois for the Preliminary and Design Engineering for the Twin Lakes Water Main Improvements Project in an Amount Not to Exceed \$43,300.00

The following Resolution would authorize the Village President to enter into an engineering services agreement with Crawford, Murphy & Tilly, Inc., of Aurora, Illinois, for preliminary and design engineering of the Twin Lakes Water Main Improvement Project in an amount not to exceed \$43,300.00. The Twin Lakes Water Main Improvement Project proposes to replace the existing failed 8-inch water main on the Princeton Avenue public right-of-way between Wildfire Drive and Belden Avenue with approximately 900 feet of new 8-inch water main.

- c. Resolution of the Village of Villa Park, DuPage County, Illinois approving an Engineering Agreement with Collins Engineers Inc., of Chicago, Illinois for the Cornell Avenue Reservoir Rehabilitation Bid Document Preparation in the amount not to exceed \$21,000.00

This Resolution authorizes the Village President to execute an agreement with Collins Engineers, Inc. for engineering services related to the preparation of bid documents for the rehabilitation of the Cornell Avenue Reservoir, located near Cornell Avenue and Riordan Road, in the amount of \$21,000. The project will prepare bid-ready plans, technical specifications, and contract documents for the rehabilitation of the reservoir, allowing the Village to publicly solicit bids for the construction phase.

- d. A Resolution approving an Engineering agreement with RJN Group, Inc., of Downers Grove, Illinois for the Design Engineering for the 2026 Sanitary Manhole Rehabilitation Project in an Amount Not to Exceed \$28,600.00

The following Resolution would authorize the Village Manager to enter into an engineering services agreement with RJN Group, Inc., of Downers Grove, Illinois, for Design engineering of the 2026 Sanitary Manhole Rehabilitation Project in an amount not to exceed \$28,600.00. The 2026 Sanitary Manhole Rehabilitation Project proposes the rehabilitation to approximately 50 sanitary manholes in "North Villa" from the UPRR to the norther limits of the Village.

- e. A Resolution Approving the Change of the Village of Villa Park's Authorized Depository from ICD Securities, Inc. to Wintrust Bank, N.A., and Authorizing Bank Signatories.

This Resolution authorizes the Village President to approve the change of the Village of Villa Park's authorized depository from ICD Securities, Inc. to Wintrust Bank, N.A., and authorizes the appropriate Village officials as signatories on the new accounts. The change will allow the Village to transfer its existing investments, consisting of two Certificates of Deposit and a money market account, to a local financial institution while maintaining competitive investment returns and improving customer service.

- f. Resolution for Remote Attendance for Special Meetings.

- g. A Resolution Directing the Village Clerk to Provide the Village President Access to Review a Copy of the Audio Recording of the June 29, 2026, Executive Session

14. Unfinished Business

15. New Business

- a. Motion to Direct Staff to Codify a Comprehensive Public Health and Neighborhood Preservation Program, including the Village Rodent Reduction Initiative Program
- b. Food Truck Ordinance - Summary of Staff Research

Item for discussion prior to presentation of draft ordinance permitting the operation of food trucks within the Village.

16. Village Commission Reports

17. Village Clerk's Report

18. Village Trustees' Report

19. Village President's Report

20. Village Manager's Report

21. Executive Session

- a. 5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act.
- b. Pursuant to 5 ILCS 120/2(c)(11)
Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.
- c. Pursuant to 5 ILCS 120/2(c)(1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body

22. Possible Action Following Executive Session

- a. A Resolution of the Village of Villa Park Regarding Approval, Confidentiality, Release, and Retention of Certain Executive Session Minutes and Recordings

23. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Proclamation Designating of July 2026 as Parks and Recreation Month

WHEREAS, Parks and Recreation is an integral part of communities throughout this country, including the Village of Villa Park; and

WHEREAS, Parks and Recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, Parks and Recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, while alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS, Parks and Recreation encourages physical activities by providing space for popular sports, playgrounds, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, Parks and Recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, Parks and Recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, Parks and Recreation is fundamental to the environmental well-being of our community; and

WHEREAS, Parks and Recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the Village of Villa Park recognizes the benefits derived from Parks and Recreation resources.

NOW, THEREFORE, I, Kevin Patrick, President of the Village of Villa Park, do hereby proclaim July 2026 as Park and Recreation Month in the Village of Villa Park, and encourages all residents to enjoy the benefits of our Parks and Recreation resources.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Villa Park to be affixed this **13th day of July, 2026**.

Kevin Patrick, Village President

**BILL LISTING TO BE PRESENTED TO
THE VILLAGE BOARD OF TRUSTEES
ON 7.13.26 CY WEEKLY CHECK RUN
DATED 6.22.26**

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK
EXP CHECK RUN DATES 06/18/2026 - 06/22/2026
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 000					
10-000-210508	ROWBOND2025-0036 - BP2025-2649	J & S PLUMBING	04/28/2026	ROWBOND2025-0036	1,200.00
10-000-210508	ROWBOND2025-0007 - BP2025-0014	MOLIDOR CUSTOM BUILDERS IN	06/11/2026	ROWBOND2025-0007	1,200.00
10-000-210508	PIS2026-0002 - BP2026-0034	MANCO HOME BUILDERS INC	06/11/2026	PIS2026-0002	1,383.50
10-000-210508	ROWBOND2025-0019 - BP2025-0810	SCOTTISH PLUMBER, THE	06/11/2026	ROWBOND2025-0019	1,200.00
10-000-210508	PZE2025-0012 - ZBA-25-01	TOMASZEWSKI, JOHN M	06/11/2026	PZE2025-0012	327.10
10-000-210508	PZE2025-0011 - ZBA-25-02	SANTIAGO, MICHAEL J	06/11/2026	PZE2025-0011	311.40
Total Department 000					5,622.00
Department: 110 PUBLIC AFFAIRS					
10-110-521102	ADMINISTRATIVE HEARINGS - MAY 202	OTTOSEN DINOLFO	05/31/2026	22691	857.50
10-110-529900	FINGERPRINT DRAWDOWN	ILLINOIS STATE POLICE	06/01/2026	20260503196	800.00
10-110-529900	LOVE YOUR NEIGHBOR DAY 26	CCVP	06/11/2026	LYND2026	2,000.00
Total Department 110 PUBLIC AFFAIRS					3,657.50
Department: 120 MANAGER-ADMINISTRATION					
10-120-529900	INTERNET SERVICE 6.15.26 - 7.14.2	COMCAST	06/15/2026	275245424	4,718.80
Total Department 120 MANAGER-ADMINISTRATION					4,718.80
Department: 130 FINANCE					
10-130-521000	PERS PHONE REIMBURSEMENT; JAN-JUN	SETTLES, JULIE	06/15/2026	JAN-JUNE2026	149.94
10-130-521000	USAGE REIMBURSEMENT; JAN-JUNE 202	SETTLES, JULIE	06/15/2026	JAN-JUNE2026	149.94
Total Department 130 FINANCE					299.88
Department: 140 COMMUNITY DEVELOPMENT					
10-140-522400	REFUND FOR LIEN PAYMENT (ALREADY	BRADLEY, DAVE	06/15/2026	CE2026-0434	477.15
10-140-529900	OTHER CONTRACTUAL SERVICES	COMPASS SURVEYING LTD	06/12/2026	40359	2,200.00
Total Department 140 COMMUNITY DEVELOPMENT					2,677.15
Department: 150 CENTRAL SERVICES					
10-150-521000	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	2,720.23
Total Department 150 CENTRAL SERVICES					2,720.23
Department: 180 GARAGE					
10-180-531000	PD 196 FRONT END ALIGNMENT	WRECK ROOM INC, THE	06/12/2026	31767	104.50
Total Department 180 GARAGE					104.50
Department: 207 POLICE-RECORDS					
10-207-521000	EMPLOYEE CELL PHONES	VERIZON WIRELESS	06/01/2026	6145028327	1,084.87
10-207-523007	BUSINESS CARDS-OFK PERKINS	DEPENDABLE PRINTING SERVIC	06/12/2026	1784	86.31
10-207-529900-OCS030	RENEWAL CONF PLATES- VAN/BEKTESHI	ILLINOIS SECRETARY OF STAT	06/15/2026	06152026	302.00
Total Department 207 POLICE-RECORDS					1,473.18
Department: 211 FIRE					
10-211-520201	COFO PHASE 3 - JB	ROMEOWILLE FIRE ACADEMY, V	06/17/2026	2026-455	500.00
10-211-520201	COFO PHASE 3 - NP	ROMEOWILLE FIRE ACADEMY, V	05/20/2026	2026-368	500.00
10-211-521001	PERS DEVICE PHONE REIMB APR-MAY 2	STAPLETON, STEVEN	04/01/2026	APR - MAY 26	49.98
10-211-521001	PERS DEVICE USAGE REIMB APR-MAY 2	STAPLETON, STEVEN	04/01/2026	APR - MAY 26	49.98
10-211-528001	BI-ANNUAL EDISPATCH SERVICE	DU-COMM	05/27/2026	19967	261.00
10-211-531501	TEMP ST. 81 WEED SPRAY	VILLA PARK ACE HARDWARE	06/05/2026	25753	41.78
Total Department 211 FIRE					1,402.74
Total Fund 10 CORPORATE FUND					22,675.98

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/22/2026

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 11 CAPITAL / BUILDING & LAND IMPROVE FUND					
Department: 206 BUILDING IMPROVEMENTS					
11-206-540102-FD0001	ST. 81 PROJECT RED LED STROBE LIG SK ELECTRONICS		06/12/2026	26048	312.00
	Total Department 206 BUILDING IMPROVEMENTS				312.00
	Total Fund 11 CAPITAL / BUILDING & LAND IMPROVE FUND				312.00
Fund: 32 MFT FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
32-202-534226	HMA SC N50	BUILDERS PAVING LLC	06/09/2026	190189	310.25
	Total Department 202 EQUIPMENT AND SUPPLIES				310.25
	Total Fund 32 MFT FUND				310.25
Fund: 35 RECREATION FUND					
Department: 201 ADMINISTRATION					
35-201-520501	POSTAGE FOR GOLALDEN TIMES	POSTMASTER	06/16/2026	061626	450.00
35-201-521001	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	639.83
35-201-529501	POSTER ORDER FOR PRINTING THE VIL	SIR SPEEDY PRINT SIGNS MAR	06/03/2026	92812	50.00
35-201-529501	VILLA FEST BRANDING MATERIALS	DESIGNSPRING GROUP INC.	06/11/2026	3370	975.00
	Total Department 201 ADMINISTRATION				2,114.83
Department: 235 PROGRAMS					
35-235-520435	SUMMER CAMP FIELD TRIP BUS WEEK 1 FIRST STUDENT INC.		06/08/2026	SF-577380	810.00
35-235-520435	SUMMER CAMP FIELD TRIP BUS WEEK 2 FIRST STUDENT INC.		06/08/2026	SF-584268	850.00
35-235-529735	CY26 OFFICIATING SERVICES SUMMER OFFICIAL FINDERS LLC		06/15/2026	505794	440.00
35-235-529935	CY26 CONTRACTUAL INDOOR SOCCER AN COACHFINDER.SOCCER LLC		03/24/2026	03242026	3,010.00
35-235-529935	SATURDAY, JUNE 20-FACEPAINTER 10: PATRICK WEBIE		06/16/2026	INVOICE #000093	225.00
35-235-529935	CONTRACTUAL CULINARY CLASS 6.16.2 FULL CIRCLE CHEESE		06/16/2026	00220	126.00
35-235-531135	SUMMER CONCERT BANNER	SIGNARAMA	06/12/2026	INV-4037	225.00
35-235-531135	SUMMER CONCERT BANNER	SIGNARAMA	06/12/2026	INV-4038	225.00
35-235-531135	BREWFEET YARD SIGN	SIGNARAMA	06/12/2026	INV-4257	100.00
35-235-531135	WRISTBANDS FOR EVENTS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	8.88
35-235-531135	CASE OF 125 INSTANT COLD PACKS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	126.98
35-235-531135	LARGE BIG FLEXIBLE ADHESIVE BANDA	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	14.99
35-235-531135	1200 PCS FLEXIBLE FABRIC BANDAGE	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	37.99
35-235-531135	BOARD GAMES	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	8.49
35-235-531135	PLAYGROUND BALLS DODGEBALLS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	22.49
35-235-531135	900 PCS MULTICOLOR POM POMS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	7.99
35-235-531135	CRAYOLA BROAD LINE MARKERS CLASSP	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	119.98
35-235-531135	KIDS YOUTH TODDLERS SIZE 4 BASKET	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	20.99
35-235-531135	ELMER'S DISAPPEARING PURPLE SCHOO	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	19.94
35-235-531135	24PCS SPORTS WHISTLES	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	14.24
35-235-531135	SCOTCH HEAVY DUTY SHIPPING PACKIN	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	11.99
35-235-531135	200 PCS PIPE CLEANERS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	5.69
35-235-531135	10 INCH KICKBALL PLAYGROUND BALLS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	53.98
35-235-531135	BOARD GAME FOR KIDS AGES 6 AND UP	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	8.98
35-235-531135	INVISIBLE TAPE VALUE PACK	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	11.35
35-235-531135	RUNSTAR 14-INCH SCALE FOR BODY WE	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	49.99
35-235-531135	LESSONZOO BOYS STRIPED SHIRTS OVE	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	8.90
35-235-531135	LESSONZOO BOYS STRIPED SHIRTS OVE	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	80.10
35-235-531135	130 PCS 80S FANCY DRESS COSTUME A	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	39.99
35-235-531135	NATGIFT 6-TIER SHOE RACK SHOE STO	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	29.90

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/22/2026

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 35 RECREATION FUND					
Department: 235 PROGRAMS					
35-235-531135	SPOONS GAMES, CARD GAMES FOR KIDS	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	4.99
Total Department 235 PROGRAMS					6,719.82
Total Fund 35 RECREATION FUND					8,834.65
Fund: 36 PARKS FUND					
Department: 201 ADMINISTRATION					
36-201-521001	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	115.99
Total Department 201 ADMINISTRATION					115.99
Total Fund 36 PARKS FUND					115.99
Fund: 41 SWIMMING POOL & REC FUND					
Department: 301 POOL&REC-ADMIN					
41-301-521001	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	108.51
Total Department 301 POOL&REC-ADMIN					108.51
Department: 302 POOL					
41-302-530102	AUGUSTA SPORTSWEAR NYLON COACH'S	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	48.20
41-302-530102	SUN HATS FOR MEN WOMEN BUCKET HAT	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	17.96
41-302-530102	AUGUSTA SPORTSWEAR NYLON COACH'S	AMAZON CAPITAL SERVICES	06/01/2026	1X3X-6P3X-RJDM	24.10
Total Department 302 POOL					90.26
Total Fund 41 SWIMMING POOL & REC FUND					198.77
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-521001	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	78.58
82-201-529901	INTERNET SERVICE 6.15.26 - 7.14.2	COMCAST	06/15/2026	275245424	124.18
Total Department 201 ADMINISTRATION					202.76
Total Fund 82 WATER SUPPLY FUND					202.76
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-521001	PHONE SERVICE DATES 6.1.26-6.30.2	GRANITE TELECOMMUNICATIONS	06/01/2026	749253287	78.58
83-201-529901	INTERNET SERVICE 6.15.26 - 7.14.2	COMCAST	06/15/2026	275245424	124.18
Total Department 201 ADMINISTRATION					202.76
Total Fund 83 WASTEWATER FUND					202.76

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/22/2026

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		10		CORPORATE FUND	22,675.98
		11		CAPITAL / BUILDING & LAND IMP	312.00
		32		MFT FUND	310.25
		35		RECREATION FUND	8,834.65
		36		PARKS FUND	115.99
		41		SWIMMING POOL & REC FUND	198.77
		82		WATER SUPPLY FUND	202.76
		83		WASTEWATER FUND	202.76
		Total For All Funds:			32,853.16

Approved

 Assistant Village Manager
 acting as A.V.
 Julie Seltzer 6.19.26

**BILL LISTING TO BE PRESENTED TO
THE VILLAGE BOARD OF TRUSTEES
ON 7.13.26 CY WEEKLY CHECK RUN
DATED 6.29.26**

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/29/2026

POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 000					
10-000-445128	PERSONAL PURCHASE REFUND	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	3.14
10-000-445128	PERSONAL PURCHASE REFUND	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	4.90
10-000-445128	PERSONAL PURCHASE REFUND	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	4.35
10-000-445128	PERSONAL PURCHASE REFUND	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	4.57
Total Department 000					16.96
Department: 110 PUBLIC AFFAIRS					
10-110-520700	SUPPLIES EMP APPRECIATION CURLING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	11.75
10-110-520700	SUPPLIES EMP APPRECIATION CURLING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	206.72
10-110-520700	BALLOONS-EMP APPRECIATION CURLING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	164.00
10-110-520700	C.ACOSTA BABY ARRIVAL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	11.95
10-110-520700	EMPLOYEE APPRECIATION LUNCH CRAY	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	238.75
10-110-520700	EMPLOYEE APPRECIATION LUNCH CRAY	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	1,092.50
10-110-520700	STAFF EVENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	3,400.00
10-110-520700	EMPLOYEE SERVICE AWARD- MAGNUSSEN	AWARD CONCEPTS INC	05/28/2026	I0797478	100.17
10-110-520700	SHIPPING & HANDLING	AWARD CONCEPTS INC	05/28/2026	I0797478	15.00
10-110-520700	EMPLOYEE SERVICE AWARD- JESSEN	AWARD CONCEPTS INC	05/26/2026	I0796305	156.67
10-110-520700	SHIPPING & HANDLING	AWARD CONCEPTS INC	05/26/2026	I0796305	15.00
10-110-520700	EMPLOYEE SERVICE AWARD- JESSEN	AWARD CONCEPTS INC	05/28/2026	I0797091	36.42
10-110-520700	SHIPPING & HANDLING	AWARD CONCEPTS INC	05/28/2026	I0797091	15.00
10-110-520700	EMPLOYEE SERVICE AWARD- JESSEN	AWARD CONCEPTS INC	05/28/2026	I0797089	26.50
10-110-520700	SHIPPING & HANDLING	AWARD CONCEPTS INC	05/28/2026	I0797089	17.12
10-110-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	38.37
10-110-529900	4TH OF JULY PARADE TSHIRTS VILLAG	HOLY COW SPORTS INC	06/18/2026	260809	1,073.00
10-110-529900	VFW 4TH OF JULY SPONSOR BANNERS	POSITIVE IMPRESSIONS	06/09/2026	9293	219.50
10-110-530300	DUES FOR SEMINAR FOR M HOUSE PRIO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	406.25
10-110-539900	COFFEE WITH THE BOARD APRIL - COF	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	26.49
10-110-539900	COFFEE WITH THE BOARD APRIL - DON	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	36.72
10-110-565600	BFPC SECRETARIAL SERVICE JUNE 202	MAGNUSSEN, VALERIE	06/23/2026	JUN26	200.00
10-110-566700	CAKE FOR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	27.47
10-110-566700	FAIRY FOLIC FUN COMMISSON	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	728.69
10-110-566700	PRAIRE PATH CLEAN UP FUN COMMISSO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	24.98
10-110-566700	FAIRY FOLIC FUN COMMISSON	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	46.82
10-110-566700	PARIE PATH CLEAN UP FUN COMMISSON	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	118.00
10-110-566700	FAIRY FOLIC FUN COMMISSON	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	846.81
10-110-566700	FAIRY FROLIC SUPPLIES	DIEDERICH, ELIZA	05/30/2026	053026	32.97
10-110-566700	KITES AND KICKS EVENT SUPPLIES	BRUNNER-HINTZE, MARY	06/23/2026	062326	25.15
10-110-566700	KITES AND KITS EVENT FACE PAINTER	SAMANTHA S. SLIWA	06/14/2026	1	200.00
Total Department 110 PUBLIC AFFAIRS					9,558.77
Department: 120 MANAGER-ADMINISTRATION					
10-120-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	115.11
10-120-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	24.02
10-120-539900	RESPONSES SENT USPS -WILDIFRE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	10.80
Total Department 120 MANAGER-ADMINISTRATION					149.93
Department: 121 INFORMATION TECHNOLOGY					
10-121-520201	CONFERENCE STAY	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	174.42
10-121-527001	NETWORK PATCH PANEL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	121.20
10-121-529901	POOL INTERNET	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	479.87

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 121 INFORMATION TECHNOLOGY					
10-121-529901	OFF-SITE BACKUP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	2.11
10-121-529901	METRA INTERNET	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	427.71
10-121-529901	HOSTED EMAIL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	0.99
10-121-529901	PROJECT MGMT SOFTWARE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	324.00
10-121-529901	TIMECLOCK SOFTWARE	COMMEG SYSTEMS INC	06/11/2026	26061198	634.00
10-121-529901	DOOR READER INSTALL	PROCOM ENTERPRISES LTD	06/22/2026	858941	890.00
Total Department 121 INFORMATION TECHNOLOGY					3,054.30
Department: 130 FINANCE					
10-130-520200	TRAINING; CB	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	1,210.00
10-130-531700	JUMP DRIVE EXTENDER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	26.86
10-130-539900	CAMERON'S FIRST DAY	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	33.42
10-130-539900	STAFF EVENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	24.96
Total Department 130 FINANCE					1,295.24
Department: 140 COMMUNITY DEVELOPMENT					
10-140-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	230.22
10-140-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	120.10
10-140-522400	PERMIT FEE REIMBURSEMENT	BAEZ, SYLVIA	06/17/2026	SR35	250.00
10-140-528500	FIRE SPRINKLER PLAN REVIEW - 110	FIRE SAFETY CONSULTANTS IN	06/15/2026	F26-13195	6,142.75
10-140-529900	CRE INFORMATION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	525.00
10-140-529900	JOB LISTING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	100.00
10-140-529900	PLAT OF SUBDIVISON	COMPASS SURVERYING LTD	06/12/2026	40845	6,500.00
10-140-531700	LICENSE LABLES/STICKERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	247.17
10-140-531700	BIRTHDAY BUNDT CAKES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	94.45
10-140-539900	JOB POSTING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	250.00
10-140-539900	Equipment	VERIZON WIRELESS PW	05/26/2026	6144660616	49.99
Total Department 140 COMMUNITY DEVELOPMENT					14,509.68
Department: 150 CENTRAL SERVICES					
10-150-520500	STORMWATER VIOLATION NOTICE CERTI	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	11.26
10-150-525000	RETIREE SUPPLEMENTAL PLAN; JUL	BESTCO BENEFIT PLANS LLC	07/01/2026	07/01/2026	1,821.20
10-150-525000	MAY FSA MONTHLY FEE	WEX HEALTH INC.	05/31/2026	0002382273-IN	414.25
10-150-525000	LIFE INSURANCE; JUL	DEARBORN NATIONAL LIFE INS	07/01/2026	07.01.2026	9,627.64
10-150-525000	HEALTH INSURANCE; JUL 2026	BLUE CROSS BLUE SHIELD	07/01/2026	07.01.2026	371,060.28
10-150-525000	VISION PREMIUMS; JUN	VISION SERVICE PLAN	06/01/2026	06.01.2026	3,334.42
10-150-526100	APR 2026 CLAIM DEDUCTIBLES FIRE	IRMA	04/30/2026	04/30/2026	614.33
10-150-526100	APR 2026 CLAIM DEDUCTIBLES PD	IRMA	04/30/2026	04/30/2026	126.34
10-150-526100	APR 2026 CLAIM DEDUCTIBLES PW	IRMA	04/30/2026	04/30/2026	2,552.79
10-150-526100	APR 2026 CLAIM DEDUCTIBLES PD	IRMA	04/30/2026	04/30/2026	(2,677.30)
10-150-526100	PD 195 PUSH BAR REPLACEMENT PARTS	FLEET SAFETY SUPPLY	06/16/2026	87262	1,146.08
10-150-529001	INTEGRATED PAYMENTS ABSORBED FEE	BS&A SOFTWARE	06/15/2026	169015	16,280.99
Total Department 150 CENTRAL SERVICES					404,312.28
Department: 160 BUILDINGS & GROUNDS					
10-160-521900	21 W PLYMOUTH 5.11.26-6.10.26	COMMONWEALTH EDISON CO	06/10/2026	1247072000-6.18	217.29
10-160-521900	SIREN 5.8.26-6.9.26	COMMONWEALTH EDISON CO	06/11/2026	3369949000-6.18	55.69
10-160-521900	JACKSON POND 4.23.26-5.22.26	COMMONWEALTH EDISON CO	05/27/2026	2698012222-6.18	88.46
10-160-522000	220 S VILLA 5.5.26-6.4.26	NICOR GAS	06/04/2026	39-44-49-5900 9-6.1	115.75
10-160-522000	40 S ARDMORE 5.5.26-6.4.26	NICOR GAS	06/04/2026	70-22-77-0234 0-6.1	295.40
10-160-522200	A/C FOR VH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	279.00

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Fund: 10 CORPORATE FUND					
Department: 160 BUILDINGS & GROUNDS					
10-160-522200	A/C FOR VH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	369.00
10-160-529900	FD82- FIRE ALARM WIRELESS MONITOR	JOHNSON CONTROLS SECURITY	06/01/2026	42530044	108.00
10-160-529900	FD81- FIRE ALARM WIRELESS MONITOR	JOHNSON CONTROLS SECURITY	06/13/2026	42530087	173.35
10-160-529900	POLICE FRAGRANCE DISPENSER SYSTEM	STATE INDUSTRIAL PRODUCTS	06/12/2026	904240358	222.48
10-160-529900	MIDLAND HYDRO-JETTED VILLAGE HALL	MIDLAND PLUMBING & SEWER	06/12/2026	13150	1,600.00
10-160-529900	HYDRO JESTTING MAIN SERVER AT TEM	MIDLAND PLUMBING & SEWER	01/29/2026	12439	1,900.00
10-160-529900	REPAIRS TO RESTROOM AT TEMP FIRE	MIDLAND PLUMBING & SEWER	02/01/2026	12478	435.00
10-160-529900	REPAIRS TO BATH AT TEMP FIRE STAT	MIDLAND PLUMBING & SEWER	02/01/2026	12482	275.00
10-160-529900	REPAIRS TO BOOKING ROOM FLAUCET	MIDLAND PLUMBING & SEWER	02/02/2026	12490	825.00
10-160-529900	NORTH TERRANCE BATHROOM REPLACEME	MIDLAND PLUMBING & SEWER	03/28/2026	12715	895.00
10-160-529900	NORTH TERRANCE BATHROOM REPLACEME	MIDLAND PLUMBING & SEWER	03/28/2026	12963	1,600.00
10-160-529900	ELEVATOR VILLA PARK VILLAGE HALL	TK ELEVATOR CORPORATION	06/01/2026	3009539821	1,894.20
10-160-529900	SERVICE CALL VILLAGE OF VILLA PA	SMG SECURITY SYSTEMS INC	06/09/2026	244926	725.00
10-160-531400	JANIITORAL SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.98
10-160-531400	JANIITORAL SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	45.97
10-160-531400	JANITORAL SUPPLIES FOR VILLAGE BU	CASE LOTS INC	06/13/2026	31553	319.68
10-160-531500	CORP BUILDING MAINTANCE SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	53.95
10-160-531500	WATER PLANT LIGHT REPAIRS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	48.18
10-160-531500	ELECTRICAL FOR POLICE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	71.05
10-160-531500	TAG PAYEMNT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	286.30
10-160-531500	BATHROOM RENOVATION DISPENSERS	GRAINGER	06/19/2026	9958794266	235.41
10-160-531500	BATHROOM PART AND SUPPLES	GLOBAL EQUIPMENT COMPANY I	04/27/2026	124476143	595.25
10-160-539900	FENCE 51 LOTS FASTNERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	26.11
10-160-539900	OFFICE WATER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	43.68
10-160-539900	OFFICE WATER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	101.14
Total Department 160 BUILDINGS & GROUNDS					13,920.32
Department: 170 COMMUTER PARKING LOT					
10-170-521900	METRA STN PARK LOT 5.11.26-6.10.2	COMMONWEALTH EDISON CO	06/12/2026	9493548000-6.18	80.16
10-170-522000	ES BEVERLY 1ST TERRACE 5.5.26-6.4	NICOR GAS	06/04/2026	10-44-81-1000 6-6.1	88.78
Total Department 170 COMMUTER PARKING LOT					168.94
Department: 180 GARAGE					
10-180-521000	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	38.37
10-180-529900	SHOP TOOL REPAIR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	4.00
10-180-530200	COOLANT 55 GALLONS	HERITAGE CRYSTAL CLEAN LLC	06/23/2026	20048257	525.86
10-180-530800	PW 67 ENGINE OIL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	87.20
10-180-530800	OIL 5W 30 SYN	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	72.40
10-180-530900	10 JUGS DIESEL EXHAUST FLUID	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	96.40
10-180-531000	PW 16 RADIATOR HOSE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	59.20
10-180-531000	PW 16 TIE ROD END	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	100.83
10-180-531000	STOCK AIR FILTER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.86
10-180-531000	FIRE E82 FUEL FILTER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	47.73
10-180-531000	PD 196 SPARK PLUGS, WIRES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.56
10-180-531000	STOCK BRAKE PARTS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	306.02
10-180-531000	STOCK MISC PARTS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	232.74
10-180-531000	PW 17 BLOCK HEATER CORD	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	32.15
10-180-531000	PW 93 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	124.96
10-180-531000	PW 93 AIR DRIER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	202.76
10-180-531000	PW 93 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	114.41

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 180 GARAGE					
10-180-531000	BARBED HOSE FITTING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	5.76
10-180-531000	RETURNED AIR DRIER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	(67.60)
10-180-531000	PW 90 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	83.22
10-180-531000	PW 90 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	98.84
10-180-531000	OIL FILTERS (12)	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	48.00
10-180-531000	STOCK ROTORS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	260.00
10-180-531000	BATTERY CORES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	(44.00)
10-180-531000	PW 1 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	114.79
10-180-531000	PW 1 FILTERS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	164.99
10-180-531000	PD 192 SPARK PLUGS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	194.24
10-180-531000	PD 192,185 FUEL INJECTORS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	174.40
10-180-531000	PD 195 A/C LEAK LABOR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	216.24
10-180-531000	PD 146 CONTROL ARM	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	145.22
10-180-531000	PD 146 EXHAUST FLEX PIPE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	123.60
10-180-531000	PRIMER BULB FOR CHAIN SAW	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	7.99
10-180-531000	FUEL LINE FOR SMALL ENGINES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	22.05
10-180-531000	PW 102 SAFETY SHUT OFF SWITCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	35.26
10-180-531000	PD 196 COOLING FANS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	403.78
10-180-531000	RETURNED PIGTAIL PLUG	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	(15.01)
10-180-531000	FD E80 BATTERY CHARGER FRIEGHT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	26.75
10-180-531000	PW 95 WATER PUMP BELT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.08
10-180-531000	PD 185 FUEL INJ CLIPS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	26.67
10-180-531000	FIRE E82 TOW FROM 83 TO FLEET GAR	VETERAN'S TOWING & RECOVER	06/17/2026	26-04002	1,077.50
10-180-531000	PW 62 SWIVWL JOINT 1 INCH FOR HO	STANDARD EQUIPMENT CO	06/22/2026	P11520	617.60
10-180-531000	PW 72 RIGHT REAR TIRE REPLACEMENT	WENTWORTH TIRE SERVICE	06/22/2026	40098327	139.18
10-180-531000	PD 194 A/C COMPRESSOR	BRAD MANNING FORD INC	06/24/2026	340366-1	617.27
10-180-532200	SHOP TOOLS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	80.91
10-180-539900	OIL DRY	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	57.20
10-180-539900	WASHERS, NUTS HARDWARE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	18.32
10-180-539900	CLEVIS PINS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	14.80
10-180-539900	HARDWARE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	81.07
10-180-539900	PD 150 HARDWARE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	25.99
10-180-539900	SPARE KEYS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	12.86
10-180-539900	PD 150 HARDWARE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	5.59
Total Department 180 GARAGE					7,023.01
Department: 190 ENGINEERING					
10-190-530300	ILLINOIS GIS ASSOCIATION (ILGISA)	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	100.00
10-190-531700	OFFICE SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	416.98
Total Department 190 ENGINEERING					516.98
Department: 207 POLICE-RECORDS					
10-207-520207	POWER CUTTER KIT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	64.77
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	15.93
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.34
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	14.00
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.87
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	16.52
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.11
10-207-520207	MEAL REIMBURSEMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	22.78

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/29/2026

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 207 POLICE-RECORDS					
10-207-520207	COFFEE/DONUTS FOR TRAINING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	36.63
10-207-520207	WOOD FOR BREACHING DOOR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	25.40
10-207-520207	FOOD FOR TRAINING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	96.69
10-207-520207	DRINKS FOR TRAINING	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	32.37
10-207-520207	ILEAS CONF	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	250.80
10-207-520207	ILEAS CONF	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	250.80
10-207-520207	ILEAS CONF	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	250.80
10-207-520207	CHIEF SUBSCRIPT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.00
10-207-520207	EXEC MGMT PROG	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	2,800.00
10-207-520207	EXEC MGMT PROG	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	2,800.00
10-207-520207	INSTRUCTOR CERTIFICATION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	1,300.00
10-207-520207	MEAL REIMBURSEMENT - TRAINING	BREGMAN, SONIA	06/08/2026	060826	74.62
10-207-520207	MEAL REIMBURSEMENT - SRO TRAINING	BASTIAN, JOSEPH	06/16/2026	6162026	82.39
10-207-521000	PD INTERNET NO REC	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	82.99
10-207-529900-OCS015	CREDIT CHECK FOR INVESTIGATIONS 5	EQUIFAX INFORMATION SVCS L	06/17/2026	2073669978	30.00
10-207-529900-OCS016	BACKGROUND CHECKS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	194.95
10-207-529900-OCS019	PHLEBOTOMY SRVS VPPC2601058	ILLINOIS PHLEBOTOMY SERVIC	06/20/2026	2789	175.00
10-207-529900-OCS030	TITLE & CONF PLATES - ACURA DEC 0	ILLINOIS SECRETARY OF STAT	06/17/2026	6172026	316.00
10-207-529900-OCS030	CONF PLATES-SVARA	ILLINOIS SECRETARY OF STAT	06/17/2026	61726	151.00
10-207-529900-OCS044	SOCIAL WORKER MAY 1-31, 2026	NUPAGE COMMUNITIES	06/02/2026	2585	7,454.66
10-207-530100	UNIFORM ALLOWANCE - DEBARTOLO	DEBARTOLO, PETER	06/22/2026	62226	500.00
10-207-532009	EXAM & MEDICATION K-9 LUKE	THRIVE PET HEALTHCARE SPEC	05/06/2026	549044	168.20
10-207-533309	PART FOR SHOTGUN	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	149.99
10-207-539900	COMPUTER DESK	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	64.99
10-207-539900	REFRESHMENTS FOR SWEARING IN	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	29.01
10-207-539900	REFRESHMENTS FOR SWEARING IN	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	40.00
Total Department 207 POLICE-RECORDS					17,571.61

Department: 211 FIRE

10-211-521001	MDT AND IPADS MONTHLY SERVICE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	484.19
10-211-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	115.11
10-211-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	96.30
10-211-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	153.48
10-211-521001	PERS DEVICE PHONE REIMB APR-MAY 2	MITSIKA, BRANDON	04/01/2026	APR - MAY26	49.98
10-211-521001	PERS DEVICE USAGE REIMB APR-MAY 2	MITSIKA, BRANDON	04/01/2026	APR - MAY26	49.98
10-211-529901	MASK IDENTIFIER - IV	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.00
10-211-529901	IPAD	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	399.99
10-211-529901	SHIPPING FOR REPAIR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	11.10
10-211-529901	AMBULANCE BILLING FEES - MAY 2026	PARAMEDIC BILLING SERVICES	06/11/2026	MAY26	6,296.85
10-211-530301	FIRE INVESTIGATOR BOOK	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	80.96
10-211-531401	TEMP STATION 81 KEYBOXES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	62.94
10-211-531401	EXTRA LARGE GARBAGE BAGS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	39.94
10-211-531401	PAPER TOWEL ROLLS, CFOLD TOWELS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	292.30
10-211-531401	GARBAGE BAGS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	49.90
10-211-531401	LAUNDRY DETERGENT	STATE INDUSTRIAL PRODUCTS	06/15/2026	904242399	323.39
10-211-531401	PRO GLASS CLEANER	STATE INDUSTRIAL PRODUCTS	06/16/2026	904243480	67.56
10-211-531501	TEMP STATION 81 KEYS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	25.96
10-211-531501	FASTENERS	VILLA PARK ACE HARDWARE	05/21/2026	25696	3.97
10-211-539901	EVENT COFFEE CUPS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	27.49
10-211-539901	CANDY FOR STATION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	128.86

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 211 FIRE					
Total Department 211 FIRE					8,780.25
Department: 251 PUBLIC WORKS					
10-251-521001	WIRELESS SERVICE FROM 04/27/26 to VERIZON WIRELESS PW		05/26/2026	6144660616	48.15
10-251-521001	WIRELESS SERVICE FROM 04/27/26 to VERIZON WIRELESS PW		05/26/2026	6144660616	13.44
10-251-529901	GOOGLE VOICE MONTHLY SUBSCRIPTION U.S. BANK PCARDS		04/01/2026	APRIL 2026 PCARD	14.86
10-251-532228	HAND TOOLS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	13.98
10-251-539901	HEAVY DUTY SILVER/BROWN TAR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	50.96
10-251-539901	TARP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.98
10-251-539901	POP/WATER FOR EMPLOYEE BBQ	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	193.84
Total Department 251 PUBLIC WORKS					355.21
Total Fund 10 CORPORATE FUND					481,233.48
Fund: 11 CAPITAL / BUILDING & LAND IMPROVE FUND					
Department: 206 BUILDING IMPROVEMENTS					
11-206-540102-FD0001	STATION 81 PROJECT ELECTRICAL TAP U.S. BANK PCARDS		04/01/2026	APRIL 2026 PCARD	21.91
11-206-540102-FD0001	STATION 81 PROJECT SUPPLIES RETUR U.S. BANK PCARDS		04/01/2026	APRIL 2026 PCARD	(11.44)
11-206-540102-FD0001	FIRE STATION 81 RENOVATION PROJE KLUBER INC		05/31/2025	10212	4,634.00
Total Department 206 BUILDING IMPROVEMENTS					4,644.47
Total Fund 11 CAPITAL / BUILDING & LAND IMPROVE FUND					4,644.47
Fund: 20 ARTICLE 36 STATE FORFEITURE FUND					
Department: 520 CONTRACTUAL					
20-520-522011	FORFEITURE FUND VPPC2600465 26MX1 ILLINOIS STATE POLICE		06/17/2026	61726	800.00
Total Department 520 CONTRACTUAL					800.00
Total Fund 20 ARTICLE 36 STATE FORFEITURE FUND					800.00
Fund: 27 TIF 5 FUND - KENILWORTH					
Department: 241 TIF CAPITAL & CONTRACTUAL					
27-241-529901	TIF 5 PARKING LOT RECONFIGURATION BAXTER & WOODMAN INC		05/22/2026	283840 / 284562	5,933.50
Total Department 241 TIF CAPITAL & CONTRACTUAL					5,933.50
Total Fund 27 TIF 5 FUND - KENILWORTH					5,933.50
Fund: 32 MFT FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
32-202-521925	889 W NO STREETLIGHTS 5.11.26-6.1	COMMONWEALTH EDISON CO	06/10/2026	1762511222-6.18	67.68
32-202-521925	STREETLIGHTS 5.10.26-6.9.26	COMMONWEALTH EDISON CO	06/10/2026	0317063000-6.18	44.07
32-202-521925	STREETLIGHTS 5.5.26-6.4.26	COMMONWEALTH EDISON CO	06/05/2026	6715885000-6.18	62.06
32-202-534226	HIGH PERFORMANCE COLD MIX	DUPAGE MATERIALS COMPANY L	06/05/2026	31452	412.50
32-202-534226	HMA SC N50M	DUPAGE MATERIALS COMPANY L	06/09/2026	31482	540.28
32-202-534226	HMA BC N50 & HIGH PERFORMANCE COL	DUPAGE MATERIALS COMPANY L	06/15/2026	31552	819.22
Total Department 202 EQUIPMENT AND SUPPLIES					1,945.81
Total Fund 32 MFT FUND					1,945.81
Fund: 34 NEDSRA FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
34-202-560102	NEDRSA MEMBERSHIP PARTNER CONTRIB NEDSRA		06/10/2026	1052	91,184.32
Total Department 202 EQUIPMENT AND SUPPLIES					91,184.32

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Fund: 34 NEDSRA FUND					
Total Fund 34 NEDSRA FUND					91,184.32
Fund: 35 RECREATION FUND					
Department: 201 ADMINISTRATION					
35-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	230.22
35-201-529301	THURSDAY CONCERT 06.18.26	SECOND HAND SOUL BAND INC	03/06/2026	06182026	2,000.00
35-201-529301	THUSDAY CONCERT 6.25.26	FREEBYRD LLC	02/20/2026	06.25.26	1,850.00
35-201-529501	VILLA FEST YARD SIGNS	ADVANCE OFFSET PRESS	06/04/2026	79438	337.50
Total Department 201 ADMINISTRATION					4,417.72
Department: 216 PRP-BLDG & GROUNDS					
35-216-521916	TWIN LAKES 4.29.26-5.29.26	COMMONWEALTH EDISON CO	06/02/2026	0559540100-6.18	74.13
35-216-521916	TENNIS CRTS 5.7.26-6.8.26	COMMONWEALTH EDISON CO	06/11/2026	8974419000-6.18	422.97
35-216-521916	ROTARY PARK 5.8.26-6.9.26	COMMONWEALTH EDISON CO	06/11/2026	5093259000-6.18	3.66
35-216-521916	320 E WILDWOOD 5.8.26-6.09.26	NICOR GAS	06/09/2026	46-83-24-1476 0-6.1	338.65
35-216-521916	338 N IOWA 5.5.26-6.4.26	NICOR GAS	06/04/2026	47-30-07-8760 4-6.1	521.02
35-216-522016	300 N WESTMORE 5.6.26-6.5.26	NICOR GAS	06/05/2026	86-94-36-5332 8-6.1	97.74
35-216-522016	320 E KENILWORTH 5.7.26-6.9.26	NICOR GAS	06/10/2026	45-95-90-7159 3-6.1	130.09
35-216-522216	VPRC THE RPM SENSOR REPAIR, THE S	ACITELLI HEATING & PIPING	06/17/2026	2859	848.00
35-216-531416	VPRC JANITORAL SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	1,943.55
35-216-531416	JANITORAL SUPPLIES FOR PARKS BUIL	CASE LOTS INC	06/13/2026	31556	1,406.16
35-216-531416	NEW HOSE FOR FLOOR MACHINE AT VPR	WAREHOUSE DIRECT	06/23/2026	6171018-0	66.87
35-216-531416	HOSE NOZLE METAL 5PTN GARDENING	WAREHOUSE DIRECT	06/23/2026	266545	9.99
35-216-531416	FLEX TAPE 4"X5' BLK LANDSCAPING	WAREHOUSE DIRECT	06/22/2026	266528	16.99
35-216-531516	BLINDS FOR VPRC	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	115.90
Total Department 216 PRP-BLDG & GROUNDS					5,995.72
Department: 235 PROGRAMS					
35-235-520435	TRANSPORTATION	OAK BROOK PARK DISTRICT	06/18/2026	81912	582.00
35-235-528135	CY26 PORTABLE TOILET AT GAZEBO JU	SBC WASTE SOLUTIONS INC	06/19/2026	919273	165.00
35-235-528135	CY26 PORTABLE TOILET AT GAZEBO JU	SBC WASTE SOLUTIONS INC	06/19/2026	919272	90.00
35-235-528135	CY26 PORTABLE TOILET AT ICC PLAYG	SBC WASTE SOLUTIONS INC	06/19/2026	919277	90.00
35-235-528135	CY26 PORTABLE TOILET AT NORTH TER	SBC WASTE SOLUTIONS INC	06/19/2026	919274	90.00
35-235-528135	CY26 PORTABLE TOILET AT VILLA TOT	SBC WASTE SOLUTIONS INC	06/19/2026	919717	90.00
35-235-529935	ME & MY VIP DANCE FINAL DJ PHOTOB	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	300.00
35-235-529935	MOM SON DANCE DJ PHOTOBOOTH FINAL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	300.00
35-235-529935	PRESCHOOL FIELD TRIP PAYMENT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	241.00
35-235-529935	MUSIC LICENSE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	459.86
35-235-529935	SUMMER CAMP WEEK 4 FIELD TRIP	MAD SCIENCE OF NORTHERN IL	07/01/2026	2410	481.00
35-235-529935	CY26 OTHER CONTRACTUAL SERVICES R	BRAND JOURNEY AGENCY LLC	06/15/2026	HANJOBXQ0002	653.75
35-235-529935	SATURDAY FAMILY SOCIAL FACE PAINT	PATRICK WEBIE	04/13/2026	000094	225.00
35-235-531135	GIFT CARD PRIZES-EGG HUNT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.00
35-235-531135	DINING DESTINATIONS 3/27	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	362.10
35-235-531135	BINGO PRIZES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	44.68
35-235-531135	BINGO PRIZES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	43.00
35-235-531135	BINGO PRIZES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	16.61
35-235-531135	3/25 CO-OP SENIOR BUS TRIP ADMISS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	625.00
35-235-531135	PROGRAM SUPPLIES REFUND	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	(25.43)
35-235-531135	3/26 SENIOR BINGO BREAKFAST	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	215.03
35-235-531135	BINGO PRIZES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	25.78
35-235-531135	DONUTS-4/2 DONUT BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.33

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Fund: 35 RECREATION FUND					
Department: 235 PROGRAMS					
35-235-531135	LET'S DO LUNCH CARRYOUT 4/2	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	219.00
35-235-531135	GROCERIES-APRIL BIRTHDAY BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	86.93
35-235-531135	LUNCH-APRIL BIRTHDAY BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	360.00
35-235-531135	GROCERIES-APRIL BIRTHDAY BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	74.62
35-235-531135	GROCERIES-APRIL BIRTHDAY BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	83.37
35-235-531135	4/14 CO-OP SENIOR TRIP ADMISSION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	190.00
35-235-531135	4/14 CO-OP SENIOR TRIP ADMISSION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	68.00
35-235-531135	4/14 CO-OP SENIOR TRIP ADMISSION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	851.51
35-235-531135	DONUTS 4/15 DONUT BINGO	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.98
35-235-531135	BINGO PRIZES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	42.45
35-235-531135	ANNUAL HEALTH DEPARTMENT PERMIT F	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	699.39
35-235-531135	TICKETS FOR 5/31 SENIOR TRIP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	101.00
35-235-531135	ONLINE SCHEDULING TOOL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	583.00
35-235-531135	ADDITIONAL PRESCHOOL TEACHER FIEL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	15.00
35-235-531135	PRESCHOOL SUPPLIES-WATERCOLOR PAI	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	95.95
35-235-531135	LITTLE CHEFS COOKING CLASS SUPPLI	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	20.87
35-235-531135	PRESCHOOL MOTHERS DAY PROJECT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	44.98
35-235-531135	LITTLE CHEFS COOKING CLASS SUPPLI	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	28.19
35-235-531135	LITTLE CHEFS COOKING CLASS SUPPLI	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	2.00
35-235-531135	LITTLE CHEFS SUPPLIES, GRADUATION	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	42.11
35-235-531135	VOLLEYBALL NET HEIGHT READER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	18.33
35-235-531135	REC MYSTERY TRIP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	378.60
35-235-531135	CY26 PROGRAM SUPPLIES MEDALS FOR	CAROL STREAM PARK DISTRICT	06/17/2026	202606172532	29.00
35-235-531135	TICKETS AND LUNCH	OAK BROOK PARK DISTRICT	06/18/2026	81912	567.00
Total Department 235 PROGRAMS					9,735.99
Total Fund 35 RECREATION FUND					20,149.43
Fund: 36 PARKS FUND					
Department: 201 ADMINISTRATION					
36-201-520201	STUFF LUNCH IN SERVICE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	129.02
36-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	230.22
Total Department 201 ADMINISTRATION					359.24
Department: 202 EQUIPMENT AND SUPPLIES					
36-202-521002	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	144.45
36-202-521002	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	3.84
36-202-529902	LUFKIN PARK LANDSCAPE ARCHITECTUR	JSD PROFESSIONAL SERVICES,	05/29/2026	19686	40.08
36-202-529902	CITY REPORTER SOFTWARE LICENSE IN	CLOUDPERMIT INC.	03/30/2026	INV901933	4,449.40
36-202-530402	MULCH PRAIRE PATH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	159.00
36-202-530402	SEED STARTER FOR LIONS PARK	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	765.05
36-202-530402	MULCH PRAIRE PATH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	265.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	265.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	265.00
36-202-530402	MARKING PAINT/SOCCER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	35.96
36-202-530402	ZIP TIES SOCCER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	40.00
36-202-530402	MARKING PAINT	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	19.98
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	44.00
36-202-530402	PARKS MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 06/18/2026 - 06/29/2026

POSTED AND UNPOSTED
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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 36 PARKS FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
36-202-530402	PARKS MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	MARKING PAINT/SOCCER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	38.96
36-202-530402	DIRT FOR VPRC	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	132.00
36-202-530402	DIRT FOR VPRC	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	679.80
36-202-530402	TWIN LAKES MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	41.99
36-202-530402	TWIN LAKES MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	220.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	275.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	PARK MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	165.00
36-202-530402	SHUTOFF HOSE 3/4"	LOMBARD ACE HARDWARE (GENE	06/17/2026	266496	19.98
36-202-530402	WATERING CAN, FABRIC HOSE, BLOOM	LOMBARD ACE HARDWARE (GENE	06/16/2026	266478	51.57
36-202-530402	WRENCH PARKS TOOLS	LOMBARD ACE HARDWARE (GENE	06/09/2026	G76051	89.98
36-202-530402	PARKS GROUND SUPPLIES	LOMBARD ACE HARDWARE (GENE	06/08/2026	T04194	115.97
36-202-531502	BATHROOM REPAIRS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	51.97
36-202-531902	BASEBALL FIELD MATERIALS	SPORTSFIELDS INC	04/10/2026	25359	715.00
36-202-532202	HAND TOOLS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	179.88
36-202-532202	SHOP TOOL POWER SHOT STAPLER	MENARDS	06/11/2026	76235	54.17
36-202-532502	TOOL FOR MOWER	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	220.00
36-202-532502	UBM UTILITY PUMP 1/4HP REPLACEMEN	LOMBARD ACE HARDWARE (GENE	06/25/2026	266573	109.99
36-202-539902	PLY WOOD SHOP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	355.08
36-202-539902	PARKS SCOREBOARD BATTERIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	287.28
36-202-539902	KEYS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	7.98
36-202-539902	TOOL RESTOCK	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	13.97
36-202-539902	TOOLS FOR MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	173.95
36-202-539902	TOOL FOR SHOP	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	53.95
36-202-539902	DRILL TOOLS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	75.98
36-202-539902	CHAIN SAW LINKS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	84.71
36-202-539902	DOGGIE WASTE BAGS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	256.48
36-202-539902	OFFICE COFFEE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	36.47
36-202-539902	PIPE NIPPLE FOR SPRAYER	LOMBARD ACE HARDWARE (GENE	06/09/2026	G76243	3.98
36-202-539902	ANT CONTROL PACKS	LOMBARD ACE HARDWARE (GENE	06/08/2026	G75740	20.99
Total Department 202 EQUIPMENT AND SUPPLIES					12,018.84
Total Fund 36 PARKS FUND					12,378.08
Fund: 41 SWIMMING POOL & REC FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
41-202-529902	DUPAGE POOL PERMIT FOR BIG POOL A	DUPAGE COUNTY HEALTH DEPT	06/24/2026	PR0004466-BILLING-2	343.00
Total Department 202 EQUIPMENT AND SUPPLIES					343.00
Department: 203 MAINTENANCE					
41-203-521900	JEFF POOL 5.11.26-6-10	COMMONWEALTH EDISON CO	06/10/2026	2336708000-6.18	1,746.35
41-203-522000	341 N HARVARD 5.5.26-6.4.26	NICOR GAS	06/04/2026	32-27-30-1000 2-6.1	474.72
41-203-522000	341 N HARVARD 5.5.26-6.4.26	NICOR GAS	06/04/2026	00-31-93-8763 5-5.2	1,032.57
41-203-530200	POOL CHEMICALS	AQUA PURE ENTERPRISES INC	06/15/2026	0158577-IN	8,692.47
41-203-531500	POOL MAINTENANCE SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	37.64
41-203-531500	POOL MAINTENANCE SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	226.26
41-203-532503	POOL PUMPING REPAIRS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	90.86

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Fund: 41 SWIMMING POOL & REC FUND					
Department: 203 MAINTENANCE					
41-203-539900	POOL OTHER SUPPLIES	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	65.30
41-203-539900	POOL KEYS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	7.98
41-203-539900	HARDWARE FOR POOL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	15.98
Total Department 203 MAINTENANCE					12,390.13
Department: 303 VPRC					
41-303-531503	ELECTRIC POWERWASHER POOL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	303.95
41-303-531503	UTILITY PUMP JEFFERSON POOL	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	109.99
41-303-531503	PUMBLING PART FOR POOL REPAIR	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	28.93
Total Department 303 VPRC					442.87
Total Fund 41 SWIMMING POOL & REC FUND					13,176.00
Fund: 60 STREET IMPROVEMENT FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
60-202-520102	ARDMORE PROJECT (IL 38 TO IL 64)	DAILY HERALD	06/08/2026	381243	115.00
60-202-521002	DEVICE REIMBURSEMENT - 2026-05	MANTELS, KEVIN	06/17/2026	PHONEKM202605	24.99
60-202-521002	USAGE REIMBURSEMENT - 2026-05	MANTELS, KEVIN	06/17/2026	PHONEKM202605	24.99
60-202-521002	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	24.02
60-202-521002	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	38.37
Total Department 202 EQUIPMENT AND SUPPLIES					227.37
Total Fund 60 STREET IMPROVEMENT FUND					227.37
Fund: 65 EQUIPMENT REPLACEMENT FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
65-202-539900	FLOOR MATS-CARS	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	255.90
65-202-539900	AMBER WARNING LIGHTS FOR PW92	TERMINAL SUPPLY CO	06/19/2026	29859-00	453.81
65-202-539900	HARDWARE KIT FOR RACK	CARGORAXX	06/12/2026	3810	69.85
Total Department 202 EQUIPMENT AND SUPPLIES					779.56
Total Fund 65 EQUIPMENT REPLACEMENT FUND					779.56
Fund: 68 STORMWATER BUYOUT FUND					
Department: 210 CONTRACTUAL - SP REV FUNDS					
68-210-529910	DRAINAGE ASSISTANCE - 237 E TERRY CORE & MAIN		04/14/2026	Y841827	922.14
68-210-529910-E00008	RIDGE ROAD DRAINAGE CONSTRUCTION	MAURO SEWER CONSTRUCTION	05/18/2026	RIDGE RD DRAINAGE #	44,748.19
Total Department 210 CONTRACTUAL - SP REV FUNDS					45,670.33
Total Fund 68 STORMWATER BUYOUT FUND					45,670.33
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	1.66
82-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	76.74
82-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	96.08
Total Department 201 ADMINISTRATION					174.48
Department: 202 EQUIPMENT AND SUPPLIES					
82-202-521902	520 N PRINCETON 5.12.26-6.14.26	COMMONWEALTH EDISON CO	06/15/2026	2710425000-6.23	284.92
82-202-521902	CENTRAL PUMPING STN 4.13.26-6.11.	COMMONWEALTH EDISON CO	06/11/2026	5004281222-6.18	1,467.73
82-202-521902	WELL #2 5.8.26-6.9.26	COMMONWEALTH EDISON CO	06/11/2026	4560886000-6.18	44.44
82-202-522002	35 W HOME 5.5.26-6.4.26	NICOR GAS	06/04/2026	00-94-81-1000 2-6.1	108.86

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 82 WATER SUPPLY FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
82-202-522002	31 W HOME 5.5.26-6.4.26	NICOR GAS	06/04/2026	28-55-16-5989 0-6.1	76.33
82-202-522002	1260 S CORNELL 5.8.26-6.9.26	NICOR GAS	06/09/2026	35-02-64-0936 3-6.1	180.76
82-202-528502	HAULING SPOILS FROM DOME	BELL CARTAGE CORP.	05/13/2026	25986	5,475.00
82-202-528502	HAUL SPOILS FROM DOME	BELL CARTAGE CORP.	05/14/2026	25988	4,960.00
82-202-528502	HAUL SPOILS FROM DOME	BELL CARTAGE CORP.	05/15/2026	25993	5,459.00
82-202-529902	NEW HIRE SCREENING- SODERSTROM	ELMHURST OCCUPATIONAL HEAL	05/31/2026	00216897-00	351.00
82-202-529902	BORE NEW 1" COPPER SERVICE TO REP	C & R DIRECTIONAL BORING I	06/17/2026	6245	1,200.00
82-202-534302	CA6 STONE FOR STOCK PILE	BELL CARTAGE CORP.	05/14/2026	25990	7,124.57
82-202-534302	CA6 & CA7 STONE FOR STOCK PILE	BELL CARTAGE CORP.	05/15/2026	25992	10,556.30
82-202-535302	SHARPEN 1" TAPPING BITS	ZIEBELL WATER SERVICE	06/09/2026	272782-000	120.00
82-202-539902	GALVANIZED PIPE	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	42.15
82-202-539902	SEED & MULCH	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	689.90
82-202-539902	20LB ICE BAG	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	5.99
Total Department 202 EQUIPMENT AND SUPPLIES					38,146.95
Total Fund 82 WATER SUPPLY FUND					38,321.43
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	1.92
83-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	72.06
83-201-521001	WIRELESS SERVICE FROM 04/27/26 to	VERIZON WIRELESS PW	05/26/2026	6144660616	38.37
83-201-529901	RANDOM MGMT PER UNIT	EDWARD OCCUPATIONAL HEALTH	05/31/2026	00217085-00	144.00
Total Department 201 ADMINISTRATION					256.35
Department: 202 EQUIPMENT AND SUPPLIES					
83-202-521902	WESTLANDS LIFT STN 5.12.26-6.11.2	COMMONWEALTH EDISON CO	06/15/2026	3809847000-6.23	61.58
83-202-521902	NORTH & YALE 4.29.26-5.29	COMMONWEALTH EDISON CO	05/29/2026	2251554000-6.18	746.51
83-202-521902	900 N VILLA 4.29.26-5.29.26	COMMONWEALTH EDISON CO	05/29/2026	4884025000-6.18	840.24
83-202-521902	RT 83 LIFT STN 5.12.26-6.11.26	COMMONWEALTH EDISON CO	06/15/2026	7378463000-6.23	69.45
83-202-521902	YALE/RIDGE LIFT STN 5.12.26-6.11.	COMMONWEALTH EDISON CO	06/15/2026	9519484000-6.23	90.22
83-202-522002	149 S MONTEREY 5.5.26-6.4.26	NICOR GAS	06/04/2026	29-10-59-0000 4-6.1	411.49
83-202-522002	820 N YALE 5.5.26-6.4.26	NICOR GAS	06/04/2026	27-37-06-3955 4-6.1	65.97
83-202-522002	889 W NORTH 5.6.26-6.5.26	NICOR GAS	06/05/2026	52-91-90-1082 8-6.1	65.41
83-202-522002	890 N VILLA 5.5.26-6.4.26	NICOR GAS	06/04/2026	03-36-92-1882 5-6.1	66.64
83-202-529902	REPROGRAM PLC AT NORTH YALE LIFT	TRI-R SYSTEMS INC	04/06/2026	6676	570.00
83-202-534302	CA-6 STONE FOR STOCK PILE	BELL CARTAGE CORP.	05/13/2026	25985	9,457.96
83-202-539902	SHIPPING STREAMLIGHT REPAIRED	U.S. BANK PCARDS	04/01/2026	APRIL 2026 PCARD	10.00
83-202-539902	REPLACE 1" X 600' RODDER HOSE FOR	STANDARD EQUIPMENT CO	06/11/2026	P11319	2,383.20
83-202-539902	12 - 4" PIPE PLUGS	GRAINGER	05/04/2026	9902952473	346.92
83-202-540102	HOME FLOOD REIMB- 406 N ADDISON R	BAEZ, SYLVIA	06/17/2026	SR35	1,500.00
Total Department 202 EQUIPMENT AND SUPPLIES					16,685.59
Total Fund 83 WASTEWATER FUND					16,941.94

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		10		CORPORATE FUND	481,233.48
		11		CAPITAL / BUILDING & LAND IMP	4,644.47
		20		ARTICLE 36 STATE FORFEITURE F	800.00
		27		TIF 5 FUND - KENILWORTH	5,933.50
		32		MFT FUND	1,945.81
		34		NEDSRA FUND	91,184.32
		35		RECREATION FUND	20,149.43
		36		PARKS FUND	12,378.08
		41		SWIMMING POOL & REC FUND	13,176.00
		60		STREET IMPROVEMENT FUND	227.37
		65		EQUIPMENT REPLACEMENT FUND	779.56
		68		STORMWATER BUYOUT FUND	45,670.33
		82		WATER SUPPLY FUND	38,321.43
		83		WASTEWATER FUND	16,941.94
		Total For All Funds:			733,385.72

BILL LISTING TO BE PRESENTED TO
THE VILLAGE BOARD OF TRUSTEES
ON 7.13.26 CY WEEKLY CHECK RUN
DATED 7.6.26

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK
EXP CHECK RUN DATES 07/06/2026 - 07/06/2026
POSTED AND UNPOSTED
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GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 10 CORPORATE FUND					
Department: 130 FINANCE					
10-130-531700	ACCOUNTS PAYABLE CHECK STOCK	SAFECHECKS	06/23/2026	0548893	619.60
				Total Department 130 FINANCE	619.60
Department: 140 COMMUNITY DEVELOPMENT					
10-140-521000	WIRELESS SERVICE FROM 05/21/26 to	T-MOBILE USA (PW)	06/21/2026	205079815-2606	21.84
10-140-522400	PERMIT FEE REIMBURSEMENT	WARREN, MARY	06/23/2026	BP2026-0829	375.00
10-140-522400	PERMIT FEE REIMBURSEMENT	GO PERMITS	07/01/2026	BP2025-2614	100.00
10-140-531700	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	07/01/2026	1967-LYRW-9VT1	75.81
				Total Department 140 COMMUNITY DEVELOPMENT	572.65
Department: 160 BUILDINGS & GROUNDS					
10-160-522200	STATION 81 UV SYSTEM	ROGERS SUPPLY	06/16/2026	LM039599	262.86
10-160-531500	HARVARD HOUSE FOR GARAGE	MENARDS	06/24/2026	76964	109.46
10-160-531500	MIRROR FOR PARKS BATHROOM	GRAINGER	06/30/2026	9969515064	103.97
				Total Department 160 BUILDINGS & GROUNDS	476.29
Department: 180 GARAGE					
10-180-531000	PD 194 A/C SEALS, ORINGS , COOLIN	BRAD MANNING FORD INC	06/23/2026	340366	102.57
10-180-531000	PD 132 LEFT REAR TAIL LIGHT ASSEM	BRAD MANNING FORD INC	06/24/2026	340515	664.59
10-180-531000	PD 194 COOLING FAN	BRAD MANNING FORD INC	06/30/2026	340944	514.19
10-180-531000	PD 194 COOLING HOSE	BRAD MANNING FORD INC	06/30/2026	341135	85.65
10-180-531000	FIRE E81 DRIVERS DOOR WEATHERSTRI	MACQUEEN EMERGENCY	06/30/2026	P39686	12.80
10-180-531500	PW 9 SAFETY LANE TEST	SUBURBAN DRIVELINE INC	06/05/2026	73050	67.00
				Total Department 180 GARAGE	1,446.80
Department: 207 POLICE-RECORDS					
10-207-521000	EMPLOYEE CELL PHONES	VERIZON WIRELESS	06/19/2026	6146520635	1,256.34
10-207-529900-DCS009	MUNICIPAL ENFORCEMENT SYSTEM	DACRA ADJUDICATION SYSTEM	06/30/2026	202606014	1,750.00
10-207-529900-DCS019	TOWER DUMP VPPC2601086	T-MOBILE USA (subp)	06/26/2026	L2606260092	400.00
10-207-529900-DCS025	BLD ASSES/ANNUAL/NIPAS/COMM	NORTHERN ILLINOIS POLICE A	05/01/2026	0000000164	1,655.00
10-207-529900-DCS027	CAR WASH JULY 2025-MAY 2026	ZIPS CAR WASH LLC	07/01/2026	1BROM04L-0026	1,311.00
10-207-529900-DCS027	UNLIMITED CAR WASH	DELTA SONIC CAR WASH SYSTE	07/01/2026	0038825	15.99
				Total Department 207 POLICE-RECORDS	6,388.33
Department: 211 FIRE					
10-211-539901	STREET PLATE PURCHASE	LEE JENSEN SALES CO., INC.	06/22/2026	0017863-04	2,000.00
				Total Department 211 FIRE	2,000.00
Department: 240 GARBAGE					
10-240-299004	ELECTRONICS RECYCLING	EWOKS ELECTRONICS SERVICE	06/19/2026	26-198	350.00
				Total Department 240 GARBAGE	350.00
Department: 251 PUBLIC WORKS					
10-251-529901	65 CAR WASHES	ZIPS CAR WASH LLC	07/01/2026	1BROM04L-0025	195.00
10-251-529901	CAR WASH	ZIPS CAR WASH LLC	06/30/2026	PS-INV106817	3.00
10-251-539901	OTHER SUPPLIES	DUPAGE TOPSOIL INC	06/23/2026	060854	260.00
10-251-539901	PPE, SAFETY GLASSES, HARD HATS, G	PRO SAFETY INC	06/26/2026	SI005683	462.07
				Total Department 251 PUBLIC WORKS	920.07
				Total Fund 10 CORPORATE FUND	12,773.74

Fund: 11 CAPITAL / BUILDING & LAND IMPROVE FUND

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Fund: 11 CAPITAL / BUILDING & LAND IMPROVE FUND					
Department: 206 BUILDING IMPROVEMENTS					
11-206-540102-FD0001	STREET PLATE RENTAL	LEE JENSEN SALES CO., INC.	06/22/2026	0017863-04	375.00
11-206-540102-FD0001	STEEL PLATE RENTAL	LEE JENSEN SALES CO., INC.	06/22/2026	0018394-02	450.00
Total Department 206 BUILDING IMPROVEMENTS					825.00
Total Fund 11 CAPITAL / BUILDING & LAND IMPROVE FUND					825.00
Fund: 32 MFT FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
32-202-534226	HIGH PERFORMANCE COLD MIX	DUPAGE MATERIALS COMPANY L	06/10/2026	31501	412.50
32-202-534226	HMA SC N50	DUPAGE MATERIALS COMPANY L	06/16/2026	31565	487.50
32-202-534226	HIGH PERFORMANCE COLD MIX	DUPAGE MATERIALS COMPANY L	06/18/2026	31585	330.00
32-202-534226	HMA SC N50	DUPAGE MATERIALS COMPANY L	06/22/2026	31637	143.65
32-202-534226	HMA N50M SC	DUPAGE MATERIALS COMPANY L	06/25/2026	31666	213.35
32-202-534226	HIGH PERFORMANCE COLD MIX	DUPAGE MATERIALS COMPANY L	06/23/2026	31713	330.00
Total Department 202 EQUIPMENT AND SUPPLIES					1,917.00
Total Fund 32 MFT FUND					1,917.00
Fund: 35 RECREATION FUND					
Department: 216 PRP-BLDG & GROUNDS					
35-216-529916	VPRC ALARM SYSTEM MONITORING	SMG SECURITY SYSTEMS INC	06/23/2026	247092	105.00
35-216-529916	NORTH TERRACE LOCK REPAIR	ANDERSON LOCK	07/29/2026	7125834	492.00
Total Department 216 PRP-BLDG & GROUNDS					597.00
Department: 235 PROGRAMS					
35-235-520435	SUMMER CAMP WEEK 4 FIELD TRIP BUS	FIRST STUDENT INC.	06/29/2026	SF-600305	690.00
35-235-520435	SUMMER CAMP FIELD TRIP BUSES WEEK	FIRST STUDENT INC.	06/22/2026	SF-592050	890.00
35-235-529735	CY26 OFFICIATING SERVICES SUMMER	OFFICIAL FINDERS LLC	06/29/2026	506266	280.00
35-235-529935	CY26 OTHER CONTRACTUAL SERVICES Y	LABOUNTY, KIMBERLY	06/29/2026	VPPR1022	1,170.00
35-235-529935	EARLY CHILDHOOD CONTRACTUAL PROGR	ROCK 'N' KIDS INC	06/26/2026	VPSUI26	104.00
35-235-529935	DOG TRAINING SEESION 6.27-8.8.26	DOGS CAN DO LLC	06/27/2026	166	317.10
35-235-531135	CY26 MARINER'S TEAM T-SHIRTS 202	HOLY COW SPORTS INC	06/01/2026	260805	1,239.50
35-235-531135	CY26 MARINER'S TEAM T-SHIRTS 2026	HOLY COW SPORTS INC	06/01/2026	260864	292.00
35-235-531135	SUMMER CAMP SHIRTS	HOLY COW SPORTS INC	05/26/2026	260803	2,253.50
Total Department 235 PROGRAMS					7,236.10
Total Fund 35 RECREATION FUND					7,833.10
Fund: 36 PARKS FUND					
Department: 202 EQUIPMENT AND SUPPLIES					
36-202-530402	GARDENING HOSE	LOMBARD ACE HARDWARE (GENE	06/23/2026	266545	9.99
36-202-530402	FLEX TAPE FOR LANDSCAPING	LOMBARD ACE HARDWARE (GENE	06/22/2026	266528	16.99
36-202-539902	SAFETY GLOVE AND GLASSES PARKS TE	PRO SAFETY INC	06/19/2026	SI005595	108.68
Total Department 202 EQUIPMENT AND SUPPLIES					135.66
Total Fund 36 PARKS FUND					135.66
Fund: 41 SWIMMING POOL & REC FUND					
Department: 203 MAINTENANCE					
41-203-531500	POOL PLUMBING REPAIR	PORTER PIPE AND SUPPLY	05/21/2026	13256960-00	353.17
41-203-539900	POOL CONTROLLER FUSES	AQUA PURE ENTERPRISES INC	06/26/2026	0158777-IN	15.26
Total Department 203 MAINTENANCE					368.43

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 07/06/2026 - 07/06/2026

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
Fund: 41 SWIMMING POOL & REC FUND					
Department: 302 POOL					
41-302-530102	CY26 STAFF SHIRTS FOR VILLAPARK A HOLY COW SPORTS INC		05/21/2026	260791	2,212.00
			Total Department 302 POOL		2,212.00
			Total Fund 41 SWIMMING POOL & REC FUND		2,580.43
Fund: 82 WATER SUPPLY FUND					
Department: 201 ADMINISTRATION					
82-201-521001	WIRELESS SERVICE FROM 05/21/26 to T-MOBILE USA (PW)		06/21/2026	205079815-2606	21.84
82-201-521001	WIRELESS SERVICE FROM 05/21/26 to T-MOBILE USA (PW)		06/21/2026	205079815-2606	21.84
			Total Department 201 ADMINISTRATION		43.68
Department: 202 EQUIPMENT AND SUPPLIES					
82-202-535302	B-BOX CAPS	CORE & MAIN	06/10/2026	Z187089	130.50
82-202-535302	SHIPPING	CORE & MAIN	06/10/2026	Z187089	19.93
82-202-540202	STREET PLATE PURCHASE	LEE JENSEN SALES CO., INC.	06/22/2026	0017863-04	1,363.00
82-202-540202	STEEL PLATE PURCHASE	LEE JENSEN SALES CO., INC.	06/22/2026	0018394-02	2,760.00
			Total Department 202 EQUIPMENT AND SUPPLIES		4,273.43
			Total Fund 82 WATER SUPPLY FUND		4,317.11
Fund: 83 WASTEWATER FUND					
Department: 201 ADMINISTRATION					
83-201-521001	WIRELESS SERVICE FROM 05/21/26 to T-MOBILE USA (PW)		06/21/2026	205079815-2606	21.84
			Total Department 201 ADMINISTRATION		21.84
Department: 202 EQUIPMENT AND SUPPLIES					
83-202-522402	PERMIT FEE REIMBURSEMENT	GENE WONG	06/17/2026	SR36	250.00
83-202-529302	WWTF SAMPLES	ETP LABS INC	04/21/2026	26-53410	590.00
83-202-529902	REPAIR & REINSTALL PUMP #3 AT SOU FLOW TECHNICS		06/25/2026	INV26-000334	2,799.45
83-202-535702	PARTS FOR SANITARY SEWER REPAIR W CORE & MAIN		06/15/2026	Z211570	1,260.00
83-202-535702	PARTS FOR SANITARY SEWER REPAIR A CORE & MAIN		06/11/2026	Z199341	1,325.00
83-202-540102	HOME FLOOD REIMB - 241 N THIRD -	GENE WONG	06/17/2026	SR36	3,500.00
			Total Department 202 EQUIPMENT AND SUPPLIES		9,724.45
			Total Fund 83 WASTEWATER FUND		9,746.29

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF VILLA PARK

EXP CHECK RUN DATES 07/06/2026 - 07/06/2026

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Date	Invoice Number	Amount
--- TOTALS BY FUND ---					
		10		CORPORATE FUND	12,773.74
		11		CAPITAL / BUILDING & LAND IMP	825.00
		32		MFT FUND	1,917.00
		35		RECREATION FUND	7,833.10
		36		PARKS FUND	135.66
		41		SWIMMING POOL & REC FUND	2,580.43
		82		WATER SUPPLY FUND	4,317.11
		83		WASTEWATER FUND	9,746.29
		Total For All Funds:			40,128.33

Dwan 7-2-26

Michael 7-2-26



MEMORANDUM

TO: Village Board of Trustees
FROM:
DATE: July 13, 2026
SUBJECT: Minutes from the Village Board of Trustees Meeting held on June 29, 2026

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

TO: Village Board of Trustees

FROM: Kevin Mantels, Village Engineer

DATE: July 13, 2026

SUBJECT: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order Number 02 to the Contract with Davis Concrete Construction Co. of Monee, Illinois, for Construction of the 2025 Sidewalk Improvements for a Net Deduction in the Amount of \$10,214.44.

RECOMMENDED ACTION:

This Resolution authorizes the Village Manager to execute the change order in substantially the form attached hereto to the contract with Davis Concrete Construction Co., of Monee, Illinois. The Village has a contract with Davis Concrete Construction Co., in the amount of \$393,852.00 for the construction of the 2025 Sidewalk Improvements. Proposed final Change Order Number 2 consists of the final balancing of contract quantities as measured in the field. The net amount of the proposed final Change Order Number 2 is a deduction in the amount of \$10,214.44, for an adjusted contract amount of \$383,637.56.

BACKGROUND:

The 2025 Sidewalk Improvements consist of the installation of new mainline sidewalk where none existed and removal and replacement of non-functioning sidewalk. The Village had previously approved a partial change order for this project with Davis Concrete Construction Co. of Monee, Illinois, in the amount of \$105,000.00.

DISCUSSION:

The Village was awarded grant funding of up to \$140,000.00 for the construction of the project through the Illinois Department of Commerce and Economic Opportunity (DCEO) with the remainder of the cost for the construction utilizing Capital Sidewalk Fund.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING FINAL CHANGE ORDER NUMBER 2 TO THE CONTRACT WITH
DAVIS CONCRETE CONSTRUCTION CO., OF MONEE, ILLINOIS, FOR
CONSTRUCTION OF THE 2025 SIDEWALK IMPROVEMENTS FOR A NET
DEDUCTION IN THE AMOUNT OF \$10,214.44.**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village had approved a partial change order 1 contract in the amount of \$393,852.00 with Davis Concrete Construction Co., of Monee, Illinois, for a project commonly known as the 2025 Sidewalk Improvements which contract amount requires a decrease from the partial change order 1 contract amount due to differences from estimated quantities to field measurements of pay items to complete the project resulting in a change order for a deduction in an amount of Ten Thousand Two Hundred Fourteen and 44/100 (\$10,214.44) dollars; and

WHEREAS, change orders must meet the required findings that circumstances necessitating the change were not reasonably foreseeable at the time the contract was signed; or the change is germane to the original contract as signed; or the change order is in the best interest of the Village as required by Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33 E-9); and

WHEREAS, it has been recommended to the Village Board that a change order is necessary and consists of the final balancing of contract quantities as measured in the field, as set forth in final Change Order Number 2 attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Resolution No. _____

Section 1: The facts and statements contained in the preamble clauses to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: The Village hereby finds and declares that the final Change Order Number 2 to the 2025 Sidewalk Improvements contract with Davis Concrete Construction Co., with total additions of \$51,708.11 and total deductions of \$61,922.55 for a net deduction of \$10,214.44, attached hereto and made a part hereof, is required by circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the Village.

Section 3: The corporate authorities find that the Change Order does not authorize or necessitate an increase in the contract price that is fifty percent (50%) or more of the original contract price and that it does not authorize or necessitate an increase in the price of the subcontract under the contract that is fifty percent (50%) or more of the original subcontract price.

Section 4: The attached change order is hereby approved, and the Village Manager is authorized to execute the change order in substantially the form attached hereto.

Section 5: That the Village Manager is directed to cause a copy of this resolution to be placed and maintained in the permanent contract file for the 2025 Sidewalk Improvements which shall be open to the public.

Section 6: If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this

Section 7: All ordinances, resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Resolution No. _____

Section 8: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this 13th day of July, 2026, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this 13th day of July, 2026

Village President

Attest: _____
Village Clerk

Resolution No. _____

**EXHIBIT “A”
Change Order 02 (Final)**

Village of Villa Park

Change Order Number

02 (Final)

Project: 2025 Sidewalk Improvements
Contractor: Davis Concrete Construction Company
Date of Contract Time Start: 06/09/2025
Awarded Contract Amount: \$288,352.00

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
01	EARTH EXCAVATION	CUYD	150.00	115.00	\$67.00	\$ (2,345.00)
02	COMBINATION CURB AND GUTTER REMOVAL	FOOT	175.00	337.00	\$12.00	\$ 1,944.00
03	SIDEWALK REMOVAL	SQFT	18500.00	19,926.49	\$2.50	\$ 3,566.23
04	DRIVEWAY PAVEMENT REMOVAL	SQYD	950.00	825.74	\$19.00	\$ (2,360.94)
05	INCIDENTAL HOT-MIX ASPHALT SURFACE REMOVAL (VARIABLE	SQYD	100.00	26.00	\$7.00	\$ (518.00)
06	PAVEMENT REMOVAL	SQYD	15.00	9.00	\$25.00	\$ (150.00)
07	INLET FILTERS	EACH	12.00	6.00	\$1.00	\$ (6.00)
08	FRAMES AND LIDS TO BE ADJUSTED	EACH	10.00	5.00	\$350.00	\$ (1,750.00)
09	STRUCTURE TO BE RECONSTRUCTED	EACH	2.00	0.00	\$2,000.00	\$ (4,000.00)
10	FRAMES AND LIDS	EACH	2.00	1.00	\$500.00	\$ (500.00)
11	AGGREGATE BASE COURSE, 4"	SQYD	2740.00	3,136.69	\$6.00	\$ 2,380.14
12	AGGREGATE BASE COURSE, 6"	SQYD	75.00	103.95	\$10.00	\$ 289.50
13	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12 (MC	FOOT	400.00	337.00	\$33.00	\$ (2,079.00)
14	PORTLAND CEMENT CONCRETE SIDEWALK, 5"	SQFT	20000.00	22,509.74	\$8.50	\$ 21,332.79
15	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6"	SQYD	500.00	285.98	\$85.00	\$ (18,191.70)
16	DETECTABLE WARNINGS	SQFT	100.00	82.00	\$23.00	\$ (414.00)
17	PORTLAND CEMENT CONCRETE BASE COURSE, 8"	SQYD	15.00	9.00	\$75.00	\$ (450.00)
18	PROTECTIVE COAT	SQYD	1500.00	1,289.00	\$0.01	\$ (2.11)
19	INCIDENTAL HOT-MIX ASPHALT SURFACING, 3"	SQYD	500.00	452.40	\$33.00	\$ (1,570.80)
20	TOPSOIL PLACEMENT, 3"	SQYD	1650.00	2,293.09	\$3.00	\$ 1,929.27
21	SEED AND BLANKET	SQYD	1650.00	2,293.09	\$2.00	\$ 1,286.18
22	TREE ROOT PRUNING	EACH	25.00	0.00	\$25.00	\$ (625.00)
23	TREE REMOVAL (6"-15" DIAMETER)	IN-DIA	40.00	37.00	\$25.00	\$ (75.00)
24	TREE REMOVAL (OVER 15" DIAMETER)	IN-DIA	95.00	160.00	\$38.00	\$ 2,470.00
25	FENCE REMOVAL	FOOT	100.00	0.00	\$10.00	\$ (1,000.00)
26	CONSTRUCTION VIDEOTAPING	LSUM	1.00	1.00	\$500.00	\$ -
27	TRAFFICE CONTROL AND PROTECTION (SPECIAL)	LSUM	1.00	2.45	\$5,000.00	\$ 7,250.00
28	CONTINGENCY ALLOWANCE	DOL	25,000.00	0.00	\$1.00	\$ (25,000.00)
29	WATER USAGE DEDUCTION	TGAL	100.00	0.00	(\$8.85)	\$ 885.00
30	WATER USAGE CREDIT	TGAL	100.00	0.00	\$8.85	\$ (885.00)
X31	AUP: B-CURB	EACH	0.00	125.00	\$ 53.00	\$ 6,625.00
X32	AUP: 10" DIA CULVERT EXTENSION	EACH	0.00	8.00	\$ 120.00	\$ 960.00
X33	AUP: 10" DIA PVC 45 DEG BEND	EACH	0.00	2.00	\$ 395.00	\$ 790.00
TOTAL ADDITIONS					\$	51,708.11
TOTAL DEDUCTIONS					\$	(61,922.55)
TOTAL CHANGE ORDER AMOUNT					\$	(10,214.44)

REASON FOR CHANGE ORDER:

This final Change Order #02 consists of the balancing of contract quantities as measured in the field.

Village of Villa Park

Change Order Number

02 (Final)

Project: 2025 Sidewalk Improvements
 Contractor: Davis Concrete Construction Company
 Date of Contract Time Start: 06/09/2025
 Awarded Contract Amount: \$288,352.00

Changes Ordered Herewith:

ITEM NO.	PAY ITEM	UNITS	PREVIOUS QUANTITY	ADJUSTED QUANTITY	UNIT PRICE	AMOUNT CHANGE
CONTRACT AMOUNT			CONTRACT TIME (CALENDAR DAYS)			
					SUBSTANTIAL COMPLETION	FINAL COMPLETION
	AWARDED CONTRACT AMOUNT	\$ 288,352.00	ORIGINAL		0	0
	PREVIOUS CHANGE ORDERS (+/-)	\$ 105,500.00	PREVIOUS C.O.'S (+/-)		0	0
	THIS CHANGE ORDER (+/-)	\$ (10,214.44)	THIS C.O. (+/-)		0	0
	TOTAL CHANGE ORDERS (+/-)	\$ 95,285.56	REVISED		0	0
	ADJUSTED CONTRACT AMOUNT	\$ 383,637.56	ORIG. COMPLETION DATE	09/01/2025	09/01/2025	
			REV. COMPLETION DATE	11/26/2025	11/26/2025	

It is mutually agreed by Owner and Contractor that this change order includes any and all costs associated with or resulting from the changes ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this change order. This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

Davis Concrete Construction Company

CONTRACTOR

Village of Villa Park

ENGINEER

Village of Villa Park

OWNER

BY:

7/2/26

DATE

BY:

07/06/2026

DATE

BY:

DATE



MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Assistant Village Manager

DATE: July 13, 2026

SUBJECT: A Resolution Approving a Memorandum of Understanding Between the Village of Villa Park and the American Federation of State, County, and Municipal Employees, Council 31, AFL-CIO, Local 964 in Order to weekend rounds and first to be called for the Wet Weather Flow Treatment Facility (WWFTF).

RECOMMENDED ACTION:

The proposed Memorandum of Understanding with American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, Local 964 (AFSCME) would establish the weekend rounds and the development of a rotation for employees assigned to be first called for operation of the Village's Wet Weather Flow Treatment Facility.

BACKGROUND:

The Public Works Department identified a need to establish a formal rotation schedule for employees assigned to weekend rounds and for employees who are first called to operate the Village's Wet Weather Flow Treatment Facility (WWFTF). The Village and AFSCME met to discuss these operational staffing needs and reached an agreement on a structured rotation schedule and related compensation. This Memorandum of Understanding (MOU) memorializes the agreed-upon procedures and compensation provisions, ensuring consistent staffing, improved operational efficiency, and continuity of essential public utility services.

DISCUSSION:

Staff recommends approval of this resolution.

Resolution No. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
AUTHORIZING AND APPROVING A MEMORANDUM OF UNDERSTANDING WITH
THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL
EMPLOYEES, COUNCIL 31, AFL-CIO, LOCAL 964 REGARDING WEEKEND
ROUNDS AND WET WEATHER FLOW TREATMENT FACILITY STAFFING**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village is party to a Collective Bargaining Agreement (“*CBA*”) with the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, Local 964 (the “*Union*”) covering the period of January 1, 2026 through December 31, 2028; and

WHEREAS, the Village and the Union met on May 13 and June 15, 2026, to discuss operational staffing needs related to weekend rounds and the development of a rotation for employees assigned to be first called for operation of the Village’s Wet Weather Flow Treatment Facility (“*WWFTF*”); and

WHEREAS, the Corporate Authorities of the Village have determined that establishing a structured rotation schedule and compensation framework for WWFTF coverage and weekend rounds will improve operational efficiency, clarify employee responsibilities, and ensure continuity of essential public utility services; and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) hereby find that it is in the best interest of the Village and its residents to enter into a memorandum of understanding with the Union to memorialize the agreed-upon operational procedures and compensation provisions relating to WWFTF staffing and weekend rounds.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The facts and statements contained in the preamble clauses to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: The memorandum of understanding by and between the Union and the Village of Villa Park (the “*MOU*”), a copy of which is attached hereto and made a part hereof as Exhibit

Resolution No. _____

A, is hereby approved substantially in the form presented to the Board of Trustees of the Village, with any and all such changes, substantive or otherwise, as may be authorized by the Village Manager or Village Attorney, the execution thereof by the Village President to constitute the approval of the Corporate Authorities of any and all changes or revisions therein contained.

Section 3: The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution and the MOU.

Section 4: If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

Section 5: All ordinances, resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 6: This Resolution shall be in full force and effect immediately from and after its passage and approval according to law.

(Intentionally left blank)

Resolution No. _____

PASSED this ____ day of _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Approved this ____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk

EXHIBIT A

Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between the Village of Villa Park (“Village”) and the American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, Local 964 (“Union”).

WHEREAS, the parties entered into a collective bargaining agreement (CBA) covering the period of January 1, 2026 to December 31, 2028; and

WHEREAS, on May 13th, and June 15th, the Village and the Union met and discussed the planned weekend rounds and a rotation for first to be called for the operation of the Wet Weather Flow Treatment Facility;

NOW, THEREFORE, the Village and the Union agree as follows:

1. A schedule will be developed to plan who will be responsible to be called for the operation of the WWFTF plant and to perform the weekend rounds with the three employees currently qualified to run the plant with a fourth being added after additional training.
2. The employees are responsible for working out coverage of their week if they have schedule conflicts and the employee in training shall have first right of refusal.
3. The employee who covers the scheduled week will be responsible for the entire week and weekend rounds and shall receive the compensation for that week.
4. The scheduled week will be from Monday starting at 7 am to Monday at 7 am.
5. If Monday is a holiday, that Monday will be considered as the previous week for the scheduling of rounds, and WWFTF coverage.
6. The weekend rounds will be reduced to one employee performing the work instead of two employees.
7. Employees participating to be the first to be called for the operation of the WWFTF plant and for weekend rounds will be compensated 6 hours of Straight Time for the weeks that they provide coverage and will receive the standard overtime pay for weekend rounds and for actual time worked if called in.

8. All other terms and conditions of the Collective Bargaining Agreement (CBA) shall remain in full effect.

IN WITNESS WHEREOF, the Village and the Union have executed this memorandum of understanding on the dates set forth hereinafter.

VILLAGE OF VILLA PARK

AFSCME COUNCIL 31, Local 964



Michael Rivas, Village Manager

Edgar Diaz, AFSCME Council 31 Staff Rep.



MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Assistant Village Manager

DATE: July 13, 2026

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 14-208, 14-208.5, and 14-209 of the Villa Park Municipal Code Regarding Parking Restrictions on Villa Avenue

RECOMMENDED ACTION:

The Plan Commission recommends amending the Village Code to change the parking restrictions on Villa Avenue. This change is designed to better accommodate the businesses currently on Villa Avenue. This is a first reading.

BACKGROUND:

The Plan Commission determined that the current patchwork of different parking restrictions on this stretch of Villa Avenue creates difficulty in enforcement and does not fit the needs of the current businesses located there. At the same time, the Plan Commission wants to preserve some availability of parking for the Illinois Prairie Path.

DISCUSSION:

The ordinance based on the Plan Commission's recommendation is to restrict parking on South Villa Ave to 2 hours from St. Charles Road to Central Ave on both sides of the street, except for the last three southern parking stalls on the east side in front of 211-217 Villa Ave. Those three stalls will be restricted to 30 minutes.

Ordinance No. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, AMENDING SECTIONS 14-208, 14-208.5, AND 14-209 OF THE VILLA PARK MUNICIPAL CODE REGARDING PARKING RESTRICTIONS ON VILLA AVENUE

WHEREAS, the Village of Villa Park (the “*Village*”) is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, due to changes to the business landscape along Villa Avenue, the Plan Commission has recommended to the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) an amendment to multiple sections of Chapter 14, Article II of the Villa Park Municipal Code regarding; and

WHEREAS, the Plan Commission advised that the recommended changes would simplify enforcement of parking restrictions on Villa Avenue while also better serving businesses in that part of town; and

WHEREAS, the Corporate Authorities have duly considered the recommendations of the Plan Commission and concur with said recommendations; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the health, safety, and welfare of the residents of the Village of Villa Park to amend the Villa Park Municipal Code as more particularly set forth hereinafter;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois as follows:

Section 1. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Section 14-208 (“Restricted parking hours”) of Article II (“Stopping, Standing, and Parking”) of Chapter 14 (“Motor Vehicles and Traffic”) of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Ordinance No. _____

Sec. 14-208. – Restricted parking hours.

It shall be unlawful to park any vehicle for a longer period than two (2) hours between the hours of 9:00 a.m. and 8:00 p.m. within the following areas:

~~*Park Boulevard, north side, from Ardmore Avenue to Cornell Avenue, Monday through Saturday.*~~

Villa Avenue, both sides, from St. Charles Road to Central Boulevard, except as otherwise provided in this Article.

It shall be unlawful to park any vehicle for a longer period than four (4) hours between the hours of 9:00 a.m. and 6:00 p.m. within the following areas:

Park Boulevard, north side, from Ardmore Avenue to Cornell Avenue, Monday through Saturday.

Section 3. Section 14-208.5 (“Three-hour parking”) of Article II (“Stopping, Standing, and Parking”) of Chapter 14 (“Motor Vehicles and Traffic”) of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Sec. 14-208.5. – Three-hour parking.

It shall be unlawful for any person to park a motor vehicle for in excess of three (3) hours at any of the following locations:

~~*Villa Avenue, east side, from a point one hundred fifty (150) feet north of Wildwood Avenue to the centerline of Central Boulevard extended from 9:00 a.m. to 8:00 p.m.*~~

Ovaltine Court, north side, from Villa Avenue east to the alley from 9:00 a.m. to 8:00 p.m.

Section 4. Section 14-209 (“Thirty-minute parking”) of Article II (“Stopping, Standing, and Parking”) of Chapter 14 (“Motor Vehicles and Traffic”) of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Section 14-209. – Thirty-minute parking.

No person shall park a motor vehicle for in excess of thirty (30) minutes at any of the following locations:

Oakland Avenue, west side, from St. Charles Road southward a distance of 258.3 feet between 5:00 p.m. and 9:00 p.m., Monday through Friday, legal holidays excepted.

Villa Avenue, west side, ~~from Wildwood Avenue to Central Boulevard~~ first three (3) parking

Ordinance No. _____

spaces immediately north of the Illinois Prairie Path from 9:00 a.m. to 8:00 p.m.

Section 5. That the Village Manager is hereby directed to instruct the Public Works Department to install and replace the appropriate signage as required by the provisions of this ordinance.

Section 6. If any section, paragraph, or provision of this ordinance shall be held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this ordinance.

Section 7. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 8. This ordinance shall be in full force and effect from and after its passage and approval according to law.

ADOPTED THIS ____ DAY OF _____, 2026, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

To: Village of Villa Park Board of Trustees
From: Marianne Gonzales, Plan Commission Chairperson
Re: Plan Commission Item 6a. Reconsideration of recommendation for parking restrictions on Villa Avenue for Old Town Business District.

Recommendation: To approve an ordinance to restrict parking on both the east and west side of Villa Ave from Central Ave to St. Charles to two (2) hours with the exception that the first three spots on the west side of Villa just north of the Illinois Prairie Path which will be restricted to 30 minutes.

Meeting Date: May 20th, 2026

Background and Supporting Documentation:

The Village Board, along with several local business owners, has requested a review of the current parking restrictions on Villa Avenue. This request aims to evaluate whether these restrictions should be updated to better meet the needs of the Village and surrounding businesses, especially given the significant changes to the area. Many businesses have transitioned or newly opened since the last parking updates were enacted in 2020.

It was staff's understanding that the current parking configuration on Villa Avenue, which includes multiple, varying timed restrictions, was established in 2020 to suit the business landscape and area usage at that time. The current patchwork of three different time restrictions has created enforcement challenges in the past. To address this, staff recommend implementing a uniform time restriction throughout the area to allow for better enforcement due to staffing limitations.

The Plan Commission has reviewed considerations from public input and staff along with reviewing the current corridor during the March and May Plan Commission meetings. Considerations were given of the different needs for the current business, noting that three hours is too long for some and thirty minutes is too short for others. Additionally, they concur that multiple time zones for an approximate two block segment are hard to enforce or can be confusing for visitors.

After considering the benefits and limitations of different configurations, the Plan Commission ultimately decided to recommend an ordinance to change the parking restrictions on Villa to a two hour restriction on both sides of Villa Ave in the Old Town corridor with the exception that the first three stall on the east side just north of the Illinois Prairie Path be limited to 30 minutes.

Benefits to the Village:

A uniform parking restriction will allow for better enforcement with the parking restrictions and

be a balance for all users in the corridor.

Comprehensive Plan Goal:

This recommendation supports the economic development goal of the Comprehensive Plan to enhance the relationship to surrounding neighborhoods. The recommendation assists in implementing Action 03-51 "Assesses current parking demand and capacity in high-traffic areas

Anticipated Impact:

There will be a need to provide notice and education on the change in restrictions prior to enforcement. Overall, this recommendation is to help facilitate parking in this area.

Signed: _____ Date: _____

Chairwoman Gonzales

Staff Liaison: Michael Guerra, P.E., Assistant Village Manager

VILLAGE OF VILLA PARK

**Village Hall Board Room
20 South Ardmore Avenue
Villa Park, Illinois 60181**

Plan Commission

May 20, 2026

7:00 PM

Chairperson Marianne Gonzales

Commissioners Jack Cuthbertson, Matt D'Alessandro, Mahmood Khan, Alan Hasler

MINUTES OF THE MEETING HELD AT THE VILLA PARK RECREATION CENTER BY PLAN COMMISSION OF THE VILLAGE OF VILLA PARK ON MAY 20, 2026

1. Call to Order – Roll Call

Chairperson Gonzales called the meeting to order at 7:02pm

Roll Call

Staff liaison Assistant Village Manager Guerra called the roll.

PRESENT: Cuthbertson, D'Alessandro, Chairperson Gonzales

ABSENT: Hasler, Khan

Staff Present: Assistant Village Manager, Michael Guerra, Sgt Eric Hiamann, Director of Community and Economic Development Brandon Nolin

Board Present: None

2. Public Comments on Agenda Items

Email from Tony Odo was read onto the record.

3. Public Comments on Non-Agenda Items

None

4. Amendments to the Agenda

None

5. Consent Agenda

None

6. Old Business

a. Reconsideration of recommendation for Parking Restrictions on Villa Avenue for Old Town Business District

Commissioner Cuthbertson and Commissioner D'Alessandro discussed possible different configurations of parking restrictions such as zones as it corresponds to business. Commissioner D'Alessandro discussed the need for longer time limits and shorter time limits but did not have several time zones. Director Nolin reviewed portions of the parking study performed in the Villa Ave District. Based on discussion Sgt. Haimann felt that having two times would not have issue to have two zones, a 30 min zone and two-hour zone.

Motion

Commissioner D'Alessandro moves to recommend the Village Board to make all parking limited to 2hr limit on both the east and west side of Villa from Central to St. Charles with the exception of the three stalls on the east side from 211-217 S Villa Ave in which they shall be limited to 30 min parking.

The motion was seconded by Commissioner Cuthbertson

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales (3)

NAYS: None (0)

Absent: Hasler, Khan

b. Discussion on possible alternative parking options for the Terrace Alley Improvement Project

There was discussion on the timeframe of the project and the timeframe of the construction of a pedestrian crosswalk on Ardmore if the option of parking in the Metra Lot was chosen. Commissioner D'Alessandro reviewed the two options and had concerns about the viability of the pedestrians crossing Ardmore and the distance to the option to park in the Metra Station lot. While understanding there are concerns about parking on the street, felt it was the better option. Chairwoman Gonzales had concerns about the

Metra Lot and preferred to keep the residents closer to their building. Commissioner Cuthbertson also had concerns of pedestrians crossing Ardmore. The Commission discussed if there were any other options available but settled on street Parking on Terrace. Discussion on which side and limits were further discussed with Village Staff.

The Commission also had questions about the temporary restrictions during construction of the alley in which staff explained that residents would be able to park on the street during construction as their access will be limited. The Police will not enforce the no overnight parking during the construction which is set to begin in June

Motion

Commissioner D'Alessandro is moving to recommend the Village Board adopt an ordinance to allow for overnight parking on the south side of Terrace Ave. from a point 30 feet west of the Stop sign at Ardmore west approximately 300 feet with the Eastern ROW line of Princeton extended.

The motion was seconded by Commissioner Cuthbertson

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales (3)

NAYS: None (0)

Absent: Hasler, Khan

7. New Business

a. Request for additional stop signs on Summit Intersections with Park Ave and Central per resident request

Assistant Village Manager Guerra reviewed the email received from a resident with their concern for this location. He also explained that the Engineering Department has begun reviewing the traffic counts but have not completed the collection yet. Sgt. Haimann has preliminary reviewed the crash data, since 2019 years there have been 21 records of call of service for an accident. Chairman Gonzales requested to review the similar intersections on Harvard as it comparable to them with Summit. The Commission discussed possible configurations of stop signs if any intersection meets the MUTCD warrants.

Motion

Commissioner D'Alessandro moved to table the item until the next meeting to gather additional traffic counts and crash analysis.

The motion was seconded by Commissioner Cuthbertson

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales (3)

NAYS: None (0)

Absent: Hasler, Khan

b. Public Hearing – ZBA-26-03 – Sydney and Yale Subdivision

Assistant Manager Guerra and Director Nolin reviewed the request from a developer for a subdivision for 4 lots into 3 lots. Plats of subdivision and consolidation are under the preview. This was the draft plat, and final plat would need to be approved by the Plan Commission. The area is already zoned as RS-7.5 residential single family, and they are not seeking re-zoning

Motion

Commissioner D'Alessandro moves to recommend approval of the draft plat.

The motion was seconded by Commissioner Cuthbertson

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales (3)

NAYS: None (0)

Absent: Hasler, Khan

c. Review Proposed concepts for Improvements to the Village owned Parking Lot at the Villa Park Historical Society Museum at Central Blvd and Villa Ave.

Assistant Village Manager Guerra presented two options of the layout of the Museum Lot for the Commission to review with the objectives of the design which include improving the flow better, making it more appealing and at least maintaining the existing number of parking stalls. Commission reviewed the options. Commissioner Cuthbertson requested additional time to review the site in person.

Motion

Commissioner D'Alessandro made a motion to table this item at the June meeting to review the site further.

The motion was seconded by Commissioner Cuthbertson

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales (3)

NAYS: None (0)

Absent: Hasler, Khan

8. Chairperson Comments

Chairwoman Gonzales recognized that the parking on Terrace is problematic and in favor of the redesign of the Museum Parking Lot.

9. Commissioner Comments

Commissioners D'Alessandro welcomed Director Nolin and thanked staff for their work on agenda items.

Commissioner Cuthbertson welcomed Director Nolin.

10. Village Board Liaison Comments

Not present

11. Staff Liaison Comments

Director Nolin introduced himself to the Commission and his background. Assistant Village Manager noted that we have public information meeting on the Ardmore Improvement Project on June 24th at the library from 4-6 pm. There will be another public input meeting on Villa with details forthcoming. Sgt Haimann introduced an upcoming item at Sunset and Third.

12. Adjournment

Motion to adjourn was made by Commissioner D'Alessandro

Second, by Commissioner Cuthbertson

Meeting is adjourned at 8:46 pm



Village of Villa Park
South Villa Business District
Proposed Parking Changes

E WILDWOOD AV

GREAT WESTERN TR

E KENILWORTH AV

E CENTRAL BL

PRAIRIE PATH

S VILLA AV

OVALTINE CT

E PARK BL

Legend

- NEW 30 MINUTE PARKING
- NEW 2 HOUR PARKING
- TIME RESTRICTION - 3 HOUR PARKING
- TIME RESTRICTION - 30 MINUTE PARKING
- TIME RESTRICTION - 15 MINUTE PARKING
- NO PARKING - 24 HOUR



Last Updated
6/29/2026 JRW



MEMORANDUM

TO: Village Board of Trustees

FROM: Mike Guerra, Assistant Village Manager

DATE: July 13, 2026

SUBJECT: An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Sections 14-206 and 14-207 of the Villa Park Municipal Code Regarding Parking Restrictions on Terrace Street

RECOMMENDED ACTION:

The Plan Commission recommends amending the Village Code to allow overnight parking on Terrace Street. This change is designed to accommodate the loss of parking spaces due to alley construction adjacent to the residences on the north side of Terrace. This is a first reading.

BACKGROUND:

The Plan Commission determined that 12 parking spaces will be lost when the Village Right-of-Way is reconfigured into an alley. The current 2:00 a.m. to 6:00 a.m. parking prohibition on Terrace Street (and most streets in the Village) would prevent residents from using street parking to replace those lost spaces. The current restriction between 7:00 a.m. and 9:00 a.m. also would need to be adjusted for a portion of Terrace.

DISCUSSION:

The ordinance amends the Village Code to allow parking at all times on the south side of Terrace St. from 30 feet west of the stop sign to a point approximately 300 feet west, which is the eastern Right of Way line of Princeton at the intersection with Terrace.

Ordinance No. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AMENDING SECTIONS 14-206 AND 14-207 OF THE VILLA PARK
MUNICIPAL CODE REGARDING PARKING RESTRICTIONS ON TERRACE STREET**

WHEREAS, the Village of Villa Park (the “*Village*”) is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, due to recently initiated construction in the area, the Plan Commission has recommended to the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) an amendment to Section 14-207 of Article II of Chapter 14 of the Villa Park Municipal Code; and

WHEREAS, such public infrastructure improvements include the construction of a Village-owned alley and right-of-way connection within the public right-of-way extending from Ardmore Avenue to Princeton Avenue, intended to improve circulation, access, and operational efficiency for solid waste collection, snow removal, emergency access, and general vehicular movement; and

WHEREAS, the Corporate Authorities find that the existing configuration of parking lot improvements and limited internal circulation within this corridor has resulted in access and operational challenges affecting properties commonly known as 8, 12, 16, and 20 West Terrace Street, as well as 333 North Princeton Avenue; and

WHEREAS, the implementation of the proposed alley improvement will result in the loss of certain existing off-street parking stalls serving the adjacent properties, thereby reducing available parking capacity in an area where such properties were developed prior to current zoning and parking standards; and

WHEREAS, the Plan Commission has reviewed potential mitigation measures for the loss of off-street parking, including off-street permit parking and on-street parking accommodations, and has recommended limited overnight on-street parking on the south side of Terrace Street as a reasonable mitigation measure; and

WHEREAS, the Corporate Authorities have duly considered the recommendations of the Plan Commission and concur with said recommendations; and

Ordinance No. _____

WHEREAS, the Corporate Authorities have determined that allowing limited overnight on-street parking on a first-come, first-served basis on a portion of the south side of Terrace Street will help mitigate the loss of off-street parking while maintaining adequate public safety and access for Village operations; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the health, safety, and welfare of the residents of the Village of Villa Park to amend the Villa Park Municipal Code as more particularly set forth hereinafter;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois as follows:

Section 1. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Section 14-206 (“Overnight parking prohibited”) of Article II (“Stopping, Standing, and Parking”) of Chapter 14 (“Motor Vehicles and Traffic”) of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Sec. 14-206. – Overnight parking prohibited.

- (a) Between the hours of 2:00 a.m. and 6:00 a.m. it shall be unlawful for any person to park or leave parked a motor vehicle, trailer, or any other similar obstruction on any street or integrally connected parking area except for the purposes of facilitating street cleaning, snow removal, and police surveillance.
- (b) This section applies to the municipal parking lots located at the following places:

110 South Villa Avenue.

The north side of Park Boulevard between Euclid Avenue and Villa Avenue.

The south side of Park Boulevard between Villa Avenue and Oakland Avenue.

- (c) The prohibitions contained in this Section 14-206 shall not apply to the following places:

The south side of Terrace Street, from 30 feet west of the stop sign at Ardmore Avenue to the eastern right of way line of Princeton Avenue.

Section 3. Section 14-207 (“No parking zones”) of Article II (“Stopping, Standing, and Parking”)

Ordinance No. _____

of Chapter 14 (“Motor Vehicles and Traffic”) of the Villa Park Municipal Code is hereby amended by deleting the following stricken language and adding the underlined language to read, as follows:

Sec. 14-207. – No parking zones.

(c) No person shall park a vehicle in any of the following places:

Terrace Street, both sides, from Yale Avenue to the east right of way line of Princeton
~~Ardmore~~-Avenue between 7:00 a.m. and 9:00 a.m. except weekends and holidays.

Terrace Street, north side, from Princeton Avenue to Ardmore Avenue.

Section 4. That the Village Manager is hereby directed to instruct the Public Works Department to install and replace the appropriate signage as required by the provisions of this ordinance.

Section 5. If any section, paragraph, or provision of this ordinance shall be held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this ordinance.

Section 6. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 7. This ordinance shall be in full force and effect from and after its passage and approval according to law.

[Intentionally left blank]

Ordinance No. _____

ADOPTED THIS ____ DAY OF _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181

To: Village of Villa Park Board of Trustees
From: Marianne Gonzales, Plan Commission Chairperson
Re: Plan Commission Item 6b. Discussion on possible alternative parking options for the Terrace Alley Improvement

Recommendation: To approve a proposal to allow overnight parking on street on the south side of Terrace St. from 30 feet west of the stop sign to a point approximately 300 feet west (Eastern Right of Way Line of Princeton intersection with Terrace) with the removal of the no parking from 7 a.m. to 9 a.m. and to restrict parking on the north side of Terrace St. from Ardmore to Princeton.

Meeting Date: May 20th, 2026

Background and Supporting Documentation:

The Terrace alley from Ardmore to Princeton has been problematic for the Village over the past year. The Village has Right of Way (ROW) along the back of the properties located at 8, 12, 16, and 20 W Terrace St. along with the corner property at 333 N. Princeton Ave. The current configuration is separate parking lot pavements associated with the adjacent property which allows for parking for the tenants. Access to the properties is only from the east as they do not connect internally to Princeton. Due to the current configuration and parking in this corridor, access has been problematic for solid waste collection, snow removal and access to the properties, as there is not enough clear space through the parking lot.

To address the issue, the Village is improving the area by providing a designated alley in its ROW with a connection to Princeton. This would allow a clear path and access to all the properties equally and allow for solid waste and snow removal to occur.

In order to construct the proposed alley, the properties parking lots will be impacted by the loss of designated parking stalls. The properties are affected as follows:

- 8 W. Terrace will lose 2 parking stalls
- 12 W. Terrace will lose 2 parking stalls
- 16 W. Terrace will lose 4 parking stalls
- 20 W. Terrace will lose 4 parking stalls
- 333 N. Princeton will not lose any stalls but will be slightly impacted.

Village Staff met three out of the 4 owners, as one didn't respond to a request, and they were all in favor of the improvements. The only concern is that almost all these units do not have any excess parking stalls as these buildings were built prior to current zoning requirements. 16 and 20 W. Terrace only has 8 stalls for 5 units, so removal of 4 stalls would reduce them to below

one stall per unit. This, coupled with several tenants wishing to have 2 stalls, makes parking an issue with the improvements to the alley.

The Plan Commission has reviewed considerations for accommodation for loss of parking and considered a recommendation for an ordinance to allow for overnight parking at both the Metra Lot and on street parking for Terrace Ave.

After considering the benefits and limitations of both locations, the Plan Commission ultimately decided that due to the importance of the alley and in consideration for the loss of parking stalls to construct the alley, then a recommendation shall be made to the board to allow for overnight parking on the south side of Terrace Ave. to accommodate the residents of the affected buildings. Based on recommendations from the staff, the parking will be first come, first serve and not by permit.

Benefits to the Village:

This recommendation supports the land use and development goal of the Comprehensive Plan to maintain neighborhood character and appeal. The recommendation assists in implementing Action 03-10 "Prioritize infrastructure upgrades in established neighborhoods."

Comprehensive Plan Goal:

This recommendation will assist with Comprehensive Plan Goal of Land Use and Development. They will help facilitate proper land use for the area as determined by the comprehensive plan priority 03-10 Prioritize Infrastructure upgrades in established neighborhoods.

Anticipated Impact:

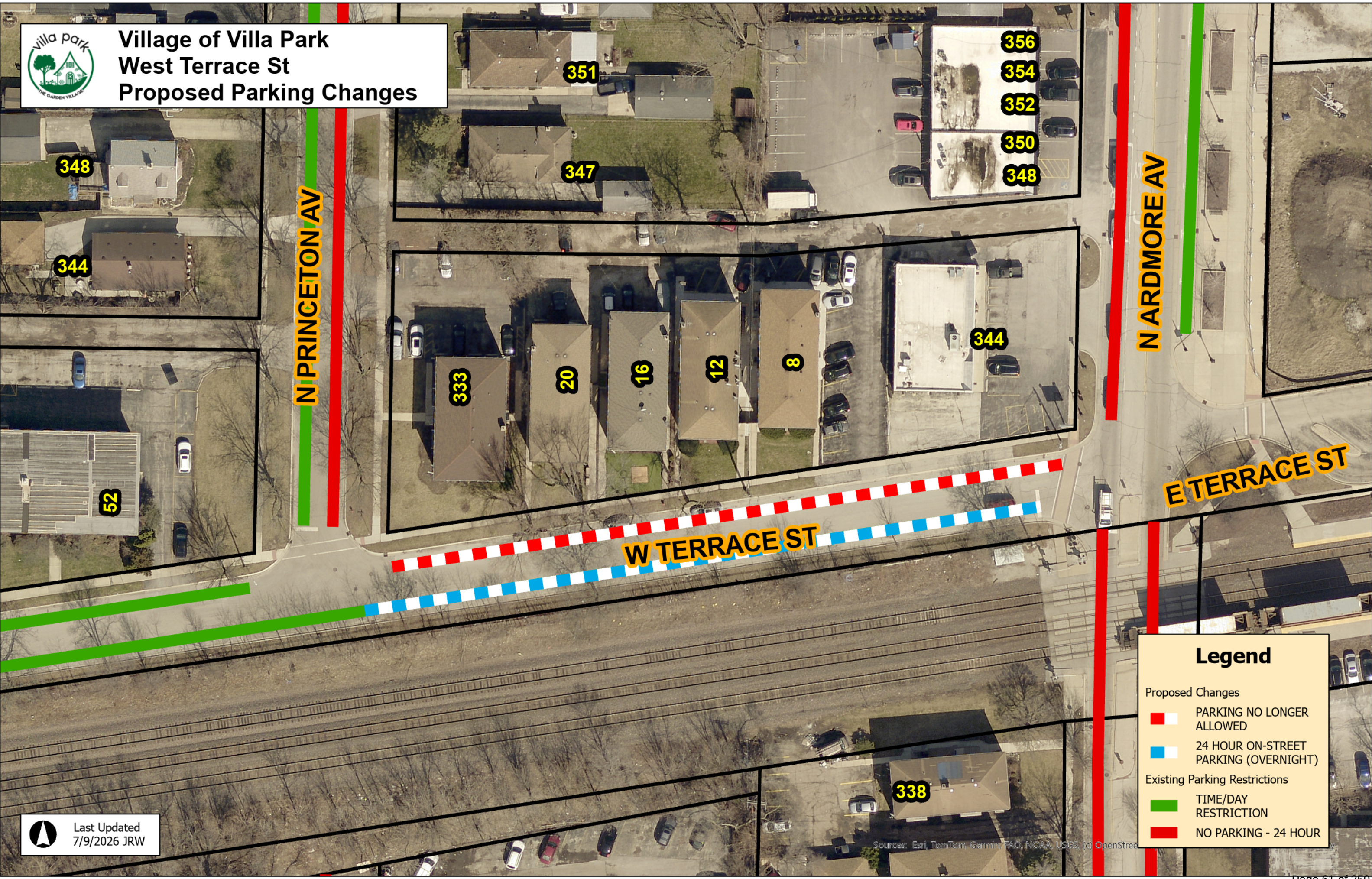
There will be vehicles parked on the south side of Terrace St.

Signed: _____ Date: _____
Chairwoman Gonzales

Staff Liaison: Michael Guerra, P.E., Assistant Village Manager



Village of Villa Park
West Terrace St
Proposed Parking Changes



Legend

- Proposed Changes
- PARKING NO LONGER ALLOWED
 - 24 HOUR ON-STREET PARKING (OVERNIGHT)
- Existing Parking Restrictions
- TIME/DAY RESTRICTION
 - NO PARKING - 24 HOUR

Last Updated
7/9/2026 JRW

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors

VILLAGE OF VILLA PARK

**Village Hall Board Room
20 South Ardmore Avenue
Villa Park, Illinois 60181**

Plan Commission

April 15, 2026

7:00 PM

Chairperson Marianne Gonzales

Commissioners Jack Cuthbertson, Matt D'Alessandro, Mahmood Khan, Alan Hasler

MINUTES OF THE MEETING HELD AT THE VILLA PARK RECREATION CENTER BY PLAN COMMISSION OF THE VILLAGE OF VILLA PARK ON APRIL 15, 2026

1. Call to Order – Roll Call

Chairperson Gonzales called the meeting to order at 7:02pm

Roll Call

Staff liaison Village Engineer Mantels called the roll.

PRESENT: Cuthbertson, D'Alessandro, Chairperson Gonzales, Mahmood Khan

ABSENT: Hasler,

Staff Present: Village Engineer, Kevin Mantels, Sgt. Eric Haimann

Board Present: None

2. Public Comments on Agenda Items

None

3. Public Comments on Non-Agenda Items

None

4. Amendments to the Agenda

None

5. Consent Agenda

None

6. New Business

None

7. Old Business

a. Discussion on possible alternative parking options for the Terrace Alley Improvement Project

Village Engineer Kevin Mantels gave an update on the planned construction noting that it will begin after Memorial Holiday and will take approximately 2 months. Engineering staff were working with consultant engineers to review pedestrian crossing. Commissioner Khan asked questions concerning the possible parking in the Metra Lot and if the property owners have been contacted. Commissioner D'Alessandro felt the on-street parking was the best option since there was no clear path for pedestrian crossings. Chairwoman Gonzales has concerns about residents being notified and concessions for parking during construction. Additional discussion concerning the possible

Motion

The motion was D'Alessandro made a motion to table this item to next meeting, May 20, 2016 and seconded by Khan.

AYES: Cuthbertson, D'Alessandro, Chairperson Gonzales, Khan (4)

NAYS: None (0)

Absent: Hasler

8. Chairperson Comments

No comments

9. Commissioner Comments

No Comments

10. Village Board Liaison Comments

Not present

11. Staff Liaison Comments

Village Engineer Mantels stated that the Village received additional comments concerning the proposed recommendation for parking restrictions on Villa and if the Plan Commission wants to reconsider their recommendation. Sgt. Haimann read the email the Village received into the record. Discussion on the parking status on Villa Ave and existing businesses. This was not on the agenda but requested the bring this back to the Plan Commission.

12. Adjournment

Motion to adjourn was made by Commissioner D'Alessandro

Second, by Commissioner Cuthbertson

Meeting is adjourned at 7:52 pm

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, APPROVING A FINAL PLAT OF SUBDIVISION COMMONLY KNOWN AS
WALTER'S YALE AVENUE RESUBDIVISION FOR THE PINS 03-33-407-023, 03-33-407-
022, 03-33-407-021, AND 03-33-407-020**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) the President and Board of Trustees of the Village (the "*Corporate Authorities*") have heretofore exercised the power conferred on them under the Illinois Municipal Code by adopting Article II of the Official Plan of the Village of Villa Park regarding subdivisions (the "*Subdivision Regulations*"); and,

WHEREAS, Walter Andruszkiewicz (the "*Applicant*" and "*Owner*"), submitted an application requesting approval of the subdivision of property, as attached hereto as Exhibit A (the "*Plat of Subdivision*"), for the property with PINS 03-33-407-023, 03-33-407-022, 03-33-407-021, AND 03-33-407-020, in Villa Park, Illinois, as legally described in the Plat of Subdivision (the "*Property*"); and

WHEREAS, after publication of notice as required by law, notice was provided by publication in the Daily Herald on May 4, 2026, property owners within 250 feet were notified, and a sign was placed on the Property; and

WHEREAS, the Plan Commission of the Village of Villa Park conducted a public hearing on May 20, 2026 (the "*Public Hearing*"), regarding Owner's application; and

Ordinance No. _____

WHEREAS, after hearing all testimony and public comment and consideration of all evidence presented at the hearing regarding said application, the Plan Commission of the Village of Villa Park voted with three (3) in favor and none opposed to recommend approval of the Owner's application for a final plat of subdivision approval for the Property; and

WHEREAS, the Plan Commission submitted its report and recommendation to the Corporate Authorities of the Village of Villa Park; and

WHEREAS, following the Applicants' final submission of all required documents and fees, the Director reviewed and transmitted the Plat of Subdivision and supporting documentation to the Corporate Authorities for their approval; and,

WHEREAS, the Corporate Authorities of the Village of Villa Park have received and considered the recommendations of the Plan Commission; and

WHEREAS, the Corporate Authorities of the Village accept the findings and recommendation of the Plan Commission and have determined that all applicable requirements of the Subdivision Regulations have been met and it is advisable, necessary and in the public interest to approve a final plat of subdivision .

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Corporate Authorities have duly considered the Plat of Subdivision, the Plan Commission's recommendation of approval, and the Plan Commission's supporting documentation, all of which is incorporated by reference into this Ordinance.

Ordinance No. _____

Section 3. The Corporate Authorities find and determine that the adoption of the Plat of Subdivision is in the public interest and is in furtherance of the progressive demands of orderly Village development. Furthermore, the Corporate Authorities find and determine that the Plat of Subdivision meets the requirements of the Subdivision Regulations of the Village.

Section 4. The Plat of Subdivision for “*Walter’s Yale Avenue Resubdivision*,” a copy of which is attached hereto and made a part hereof as Exhibit A, is hereby authorized and approved.

Section 5. The officials, officers, employees, engineers, and attorneys of the Village are hereby authorized to take any such actions required on the part of the Village to execute and ensure the recording of the Plat of Subdivision with the County of DuPage.

Section 6. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

Section 7. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 8. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally left blank)

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance No. _____

Exhibit A

FINAL PLAT OF SUBDIVISION

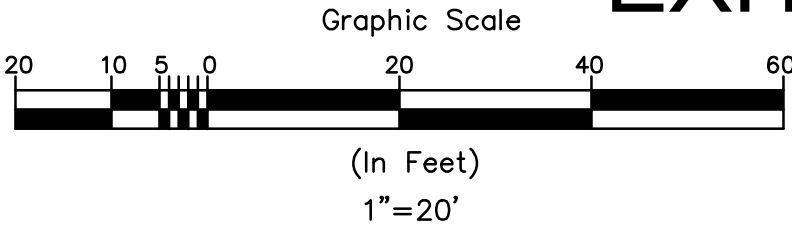
(see attached)

P.I.N.s: 03-33-407-023, 03-33-407-022, 03-33-407-021, 03-33-407-020

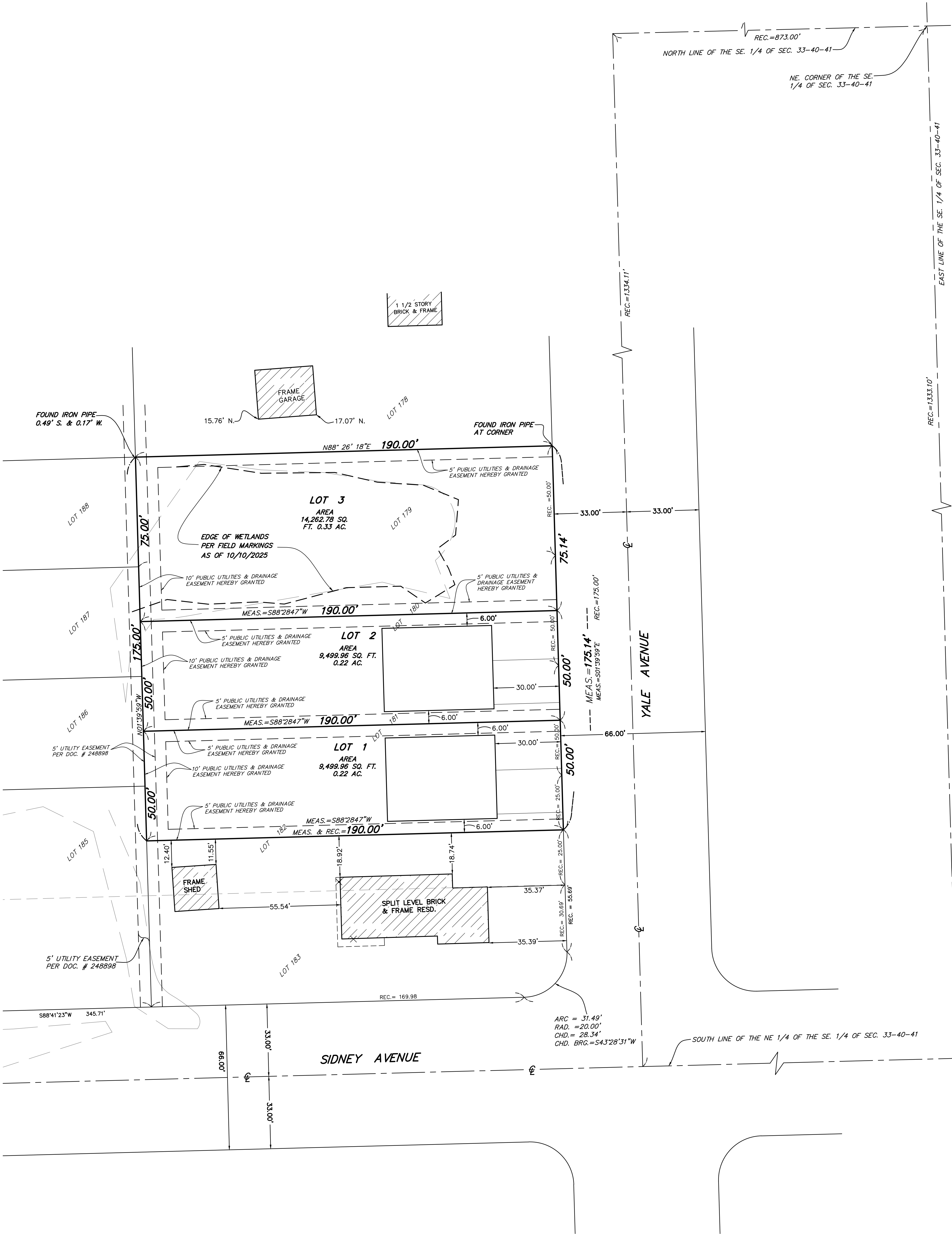
Common Address: 150 W. Sidney Avenue, Villa Park, IL 60181

EXHIBIT A: WALTER'S YALE AVENUE RESUBDIVISION

P. I. N.: 03-33-407-020
-021
-022
-023



IN THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.



NOTES:

BASIS OF BEARINGS: ILLINOIS STATE PLANE COORDINATE SYSTEM. EAST ZONE.

G

GENTILE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
550 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE (630) 916-6262

PREPARED FOR: **WALTER AUDRUSZKIEWICZ**

DRAWN BY: VAF/RWG

ORDER NO.: **18946-25 SUB-REV 3**
SHEET 1 OF 2

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184-002870

3	06/11/2026	REVISED NAME OF STREET (SIDNEY TO SIDNEY)	MMG
2	06/09/2026	REVISED PER REVIEW COMMENTS EMAILED 05/29/2026	MMG
1	4/24/2026	REVISED PER REVIEW COMMENTS	MMG
NO.	DATE	DESCRIPTION	BY

WALTER’S YALE AVENUE RESUBDIVISION

IN THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

P. I. N.: 03–33–407–020
–021
–022
–023

OWNER’S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE LEGAL OWNER OF THE LAND DESCRIBED ON THE ANNEXED PLAT, AND THAT HE/SHE/THEY HAS/HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVDED AS INDICATED THEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS _____ DAY OF _____ A.D. 20_____.

OWNER OWNER

NOTARY CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE

AFORESAID, DO HEREBY CERTIFY THAT _____, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT(S) AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE/THEY SIGNED AND DELIVERED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____ A.D. 20_____.

NOTARY PUBLIC

SCHOOL DISTRICT

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE PROPOSED PLAT OF SUBDIVISION KNOWN AS " WALTER'S YALE AVENUE RESUBDIVISION" LOCATED IN THE VILLAGE OF VILLA PARK, COUNTY OF DUPAGE, STATE OF ILLINOIS, IS LOCATED WITHIN THE FOLLOWING SCHOOL DISTRICT(S):

GRADE SCHOOL DISTRICT NO. 48, ADDRESS: 1110 S. VILLA AVENUE, VILLA PARK, IL. 60181
HIGH SCHOOL DISTRICT NO. 88, ADDRESS: 101 W HIGHRIDGE ROAD, VILLA PARK
JR. COLLEGE DISTRICT 502, ADDRESS: 425 FAWELL BOULEVARD, GLEN ELLYN, IL. 60137

OWNER OWNER

TITLE TITLE

VILLAGE ENGINEER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

APPROVED AND ACCEPTED BY THE VILLAGE ENGINEER OF THE VILLAGE OF VILLA PARK, ILLINOIS.

THIS _____ DAY OF _____ A.D., 20 _____.

BY: _____
VILLAGE ENGINEER

VILLAGE PRESIDENT

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

APPROVED AND ACCEPTED THIS _____ DAY OF _____ A.D., 20 _____ BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS IN ACCORDANCE WITH ORDINANCE # _____.

BY: _____ ATTEST: _____
PRESIDENT VILLAGE CLERK

VILLAGE TREASURER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I FIND NO DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS DUE AGAINST ANY OF THE LAND INCLUDED IN THE ABOVE PLAT.

DATED: _____ A.D., 20_____.

VILLAGE TREASURER
VILLAGE OF VILLA PARK

PLANNING AND ZONING COMMISSION CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT THE PLANNING AND ZONING COMMISSION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS HAS REVIEWED AND APPROVED THIS PLAT.

DATED AT VILLA PARK, DUPAGE COUNTY, ILLINOIS.

THIS _____ DAY OF _____ A.D., 20_____.

BY: _____

EASEMENT PROVISIONS

An easement for serving the subdivision and other property with electric and communication service is hereby reserved for and granted to

Commonwealth Edison Company
and
SBC Illinois a.k.a. Illinois Bell Telephone Company, Grantees,

their respective licensees, successors and assigns jointly and severally, to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and remove, from time to time, poles guys, anchors, wires, cables, conduits, manholes, transformers, pedestals, equipment cabinets or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals in, over, under, across, along and upon the surface of the property shown within the dashed or dotted lines (or similar designation) on the plat and marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E" (or similar designation), the property designated in the Declaration of Condominium and/or on this plat as "Common Elements", and the property designated on the plat as "common area or areas", and the property designated on the plat for streets and alleys, whether public or private, together with the rights to install required service connections over or under the surface of each lot and common area or areas to serve improvements thereon, or on adjacent lots, and common area or areas, the right to cut, trim or remove trees, bushes, roots and saplings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over Grantees' facilities or in, upon or over the property within the dashed or dotted lines (or similar designation) marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E" (or similar designation) without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have the meaning set forth for such term in the "Condominium Property Act", Chapter 765 ILCS 605/2(c), as amended from time to time.

The term "common area or areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole or as an appurtenance to the separately owned lots, parcels or areas within the planned development, even though such be otherwise designated on the plat by terms such as "outlots", "common elements", "open space", "open area", "common ground", "parking" and "common area". The term "common area or areas", and "Common Elements" include real property surfaced with interior driveways and walkways, but excludes real property physically occupied by a building, Service Business District or structures such as a pool , retention pond or mechanical equipment.

Relocation of facilities will be done by Grantees at cost of the Grantor/Lot Owner, upon written request.

UTILITY AND DRAINAGE EASEMENT PROVISIONS

EASEMENTS ARE RESERVED FOR THE VILLAGE OF VILLA PARK AND TO THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISES FROM THE VILLAGE OF VILLA PARK INCLUDING, BUT NOT LIMITED TO, COMMONWEALTH EDISON COMPANY, AMERITECH, NICOR GAS, MEDIAONE, AND THEIR SUCCESSORS AND ASSIGNS OVER ALL AREAS MARKED EASEMENT FOR PUBLIC UTILITIES AND DRAINAGE ON THE PLAT FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE VARIOUS UTILITY TRANSMISSION AND DISTRIBUTION SYSTEMS, AND INCLUDING OVERLAND DRAINAGE STORM AND/OR SANITARY SEWERS, TOGETHER WITH ANY AND ALL NECESSARY MANHOLES, CATCH BASINS, CONNECTIONS, APPLIANCES AND OTHER STRUCTURES AND APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE AND/OR UTILITY COMPANIES , OVER, UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENT, TOGETHER WITH RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN AND TRIM OR REMOVE ANY FENCES, TEMPORARY STRUCTURES, TREES, SHRUBS, OR OTHER PLANTS WITHOUT NEED FOR PROVIDING COMPENSATION THEREFORE ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE SEWERS OR OTHER UTILITIES. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING, AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS. WHERE AN EASEMENT IS USED FOR BOTH SEWER AND OTHER UTILITIES, THE OTHER UTILITY INSTALLATION SHALL BE SUBJECT TO THE ORDINANCES OF THE VILLAGE OF VILLA PARK.

EASEMENT ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF VILLA PARK AND OTHER GOVERNMENTAL AUTHORITIES HAVING JURISDICTION OF THE LAND SUBDIVIDED HEREBY, OVER THE ENTIRE EASEMENT AREA FOR INGRESS, EGRESS, AND THE PERFORMANCE OF MUNICIPAL AND OTHER GOVERNMENTAL SERVICES INCLUDING WATER, STORM AND SANITARY SEWER SERVICE AND MAINTENANCE.

EASEMENTS ALSO ARE RESERVED FOR CABLE COMMUNICATIONS COMPANIES ALONG WITH THE PUBLIC UTILITIES ALREADY REFERENCED.

NOTHING SET FORTH ABOVE IS INTENDED TO SUPERSEDE ANY REQUIREMENTS CONTAINED IN ANY FRANCHISE AGREEMENT BETWEEN THE GRANTEEES AND THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS WHERE A CONFLICT EXISTS BETWEEN THE GRANT OF EASEMENT AND ANY SUCH FRANCHISE AGREEMENT, OR WHERE THE PROVISIONS OF ANY SUCH FRANCHISE AGREEMENT ARE MORE RESTRICTIVE THAT THE LANGUAGE OF THIS GRANT OF EASEMENT, THE LANGUAGE OF SAID FRANCHISE AGREEMENT SHALL BE CONTROLLING UPON EACH OF THE GRANTEEES.

COUNTY CLERK

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I, _____, COUNTY CLERK OF DUPAGE COUNTY, ILLINOIS DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES AND NO UNPAID FORFEITED TAXES AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE PROPERTY INCLUDED IN THE PLAT HEREON DRAWN. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT HEREON DRAWN.

GIVEN UNDER MY HAND AND SEAL AT THE COUNTY COURTHOUSE AT WHEATON, ILLINOIS,

THIS _____ DAY OF _____ A.D., 20 _____.

BY: _____
CLERK

COUNTY RECORDER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS INSTRUMENT NUMBER _____ WAS FILED FOR RECORD IN THE RECORDERS OFFICE

OF DUPAGE COUNTY, AFORESAID, ON THE _____ DAY OF _____ A.D., 20 _____

_____ O'CLOCK ____ M.

RECORDER

LAND SURVEYOR’S AUTHORIZATION

STATE OF ILLINOIS }
COUNTY OF DU PAGE }SS

I, JOSEPH F. GENTILE, AN ILLINOIS PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 2925, DO HEREBY AUTHORIZE THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDER’S OFFICE IN MY NAME AND IN COMPLIANCE WITH ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

GIVEN UNDER MY HAND AND SEAL AT LOMBARD, ILLINOIS, THIS _____ DAY OF _____ A.D., 20_____.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925

SURVEYOR CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT I, JOSEPH F. GENTILE, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, NUMBER 2925 HAVE SURVEYED AND SUBDIVDED THE FOLLOWING DESCRIBED PROPERTY:

LOTS 179, 180, 181 AND THE NORTH 1/2 OF LOT 182 IN VOLK BROTHERS ARDMORE AVENUE ADDITION BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 21, 1927 AS DOCUMENT 248899, IN DUPAGE COUNTY ILLINOIS.

TOTAL AREA: 33,262.70 SQ. FT., 0.76 AC. (MORE OR LESS)

ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF, SCALE OF PLAT IS 20 FEET PER ONE INCH.

I ALSO CERTIFY THAT THE SUBJECT PROPERTY, ACCORDING TO AND BASED ON INFORMATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY ONLY, THE PROPERTY IS LOCATED IN ZONE "X" (AREAS OF MINIMAL FLOOD HAZARD), PER F.I.R.M. NO. 17043C0086J COMMUNITY NUMBER 170217 DATED AUGUST 1, 2019.

I FURTHER CERTIFY THAT THE PROPERTY SHOWN ON THE PLAT HEREON DRAWN IN WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF VILLA PARK WHICH HAS ADOPTED A VILLAGE PLAN AND WHICH IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODES AS HERETOFORE AND HEREAFTER AMENDED.

GIVEN UNDER MY HAND AND SEAL AT LOMBARD, ILLINOIS THIS _____ DAY OF _____ A.D., 20_____.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925
MY LICENSE EXPIRES NOVEMBER 30, 2026

GENTILE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
550 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE (630) 916-6262

PREPARED FOR: WALTER ANDRUSZKIEWCZ
DRAWN BY: VAF/RWG
ORDER NO.: 18946–25 SUB REV 3
SHEET 2 OF 2

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184-002870

SUBMITTED BY/MAIL TO:
VILLAGE OF VILLA PARK
20 SOUTH ARDMORE AVENUE
VILLA PARK, ILLINOIS 60181

3	06/11/2026	REVISED NAME OF STREET (SIDNEY TO SIDNEY)	MMG
2	06/09/2026	REVISED PER REVIEW COMMENTS EMAILED 05/29/2026	MMG
1	4/24/2026	REVISED PER REVIEW COMMENTS	RWG
NO.	DATE	DESCRIPTION	BY



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Village Board
FROM: Marianne Gonzales, Plan Commission Chairperson
Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner
DATE: July 6, 2026 (Revised July 8, 2026)
RE: ZBA-26-03 – Approval of a Final Plat of Subdivision, Sidney and Yale Subdivision

Statement of the Recommendation

The Plan Commission recommends approval of ZBA 26-03, a final plat of subdivision for three residential lots on Yale Ave., north of Sidney Ave.

Meeting Dates and Commission Deliberation

The case was considered by the Plan Commission at the regularly scheduled meeting on Wednesday June 17, 2026 and recommended by a vote of 3-0 that the Village Board of Trustees should approve the application.

Background and Supporting Information

The application would subdivide four unevenly distributed lots into three larger lots. The two southern lots are planned for new homes while the northern-most lot would remain for stormwater concerns. All lots are under common ownership.

Benefits to the Village

The recommendation supports infill development in an existing neighborhood and assists in implementing a Comprehensive Plan action to expand housing options.

Alignment with the Comprehensive Plan

This recommendation supports the land use and development goal of the Comprehensive Plan to expand housing options. The recommendation assists in implementing Action 03-04 "Identify infill development opportunities for missing middle housing."

Anticipated Impact

The community will benefit from infill development, increasing available housing in an existing neighborhood.

Zoning Board of Appeals Public Hearing

Legal Notice was published in the Daily Herald on May 4, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0 foot radius of the subject property in advance of the Public Hearing for ZBA 26-03. The Preliminary Plat of Subdivision was presented at the Public Hearing on May 20, 2026 where the preliminary plat received conditional approval from the Plan Commission with a vote of three (3) in favor and none (0) against. The staff report dated May 20, 2026, and attached hereto as “**Attachment A**,” was entered into the public record.

Plan Commission – Wednesday, June 17, 2026, Proceedings: Three members of the Plan Commission were in attendance at the public hearing for Case ZBA-26-03 held on June 17, 2026.

In the case of ZBA-26-03, Assistant Manager Guerra presented that a Final Plat of Subdivision would need to be approved by the Plan Commission in accordance with the requirements of the Village Code. Only minor edits were made to previously presented Preliminary Plat of Subdivision that had received conditional approval from the Plan Commission on May 20, 2026.

Commissioner Cuthbertson moved to recommend approval of the Final Plat of Subdivision for Walter’s Yale Avenue Resubdivision.

Seconded by Commissioner Khan.

AYES: Cuthbertson, Khan, D’Alessandro (3)

NAYS: None (0)

ABSTAIN: None (0)

Motion carried

Final Plans and Supporting Documents

The application’s Final Plat of Subdivision recommended for approval by the Plan Commission is attached hereto as “**Attachment B**”:

Attachments

- **Attachment A** – Staff Report to the Plan Commission for ZBA-26-03, prepared by Brandon Nolin, Community Development Administrator, dated May 20, 2026
- **Attachment B** – Final Plat of Subdivision for ZBA-26-03

Attachment A

Staff Report to the Plan Commission for ZBA-26-03
Prepared by Brandon Nolin, Community Development Administrator
Dated May 20, 2026



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Plan Commission
FROM: Community & Economic Development Department
DATE: May 20, 2026
RE: **Petition ZBA-26-03 | Parcels North of 150 W Sidney Ave| Subdivision**

PETITIONER	OWNER
Walter Andruszkiewicz 1201 S. Villa Ave. Villa Park, IL, 60181	Walter Andruszkiewicz 1201 S. Villa Ave. Villa Park, IL, 60181

Request Summary

The Petitioner is seeking approval for a Plat of Subdivision to subdivide 4 existing lots into 3 lots.

Background

The Subject Property is currently 4 vacant lots. These vacant lots would be subdivided into 3 larger lots in order to better accommodate future development. The petitioner plans to build homes on the southern two lots while the northern most lot will remain undeveloped due to wetlands designation.

Site Information

Present Zoning: RS-7.5 – Residential Single Dwelling District
Present Land Use: Vacant
Property Size: 33,276.6 sq ft / 0.76 acres
PINs: 03-33-407-023, 03-33-407-022, 03-33-407-021, 03-33-407-020

Surrounding Zoning

North: Residential Single -Dwelling District – RS-7.5
West: Residential Single -Dwelling District – RS-7.5
East: Residential Single -Dwelling District – RS-7.5
South: Residential Single -Dwelling District – RS-7.5

Surrounding Land Use

Single Family Dwelling
Single Family Dwelling
Single Family Dwelling
Single Family Dwelling

Comprehensive Plan Designation - Residential

Single-dwelling residential areas are neighborhoods where each lot contains one dwelling unit, which can be a standalone house or attached units like townhomes and duplexes. These areas should encompass carefully planned subdivisions and older, established neighborhoods exhibiting classic neighborhood layouts. Single-dwelling homes are the most common form of residential property in the Village and most likely will remain so.

Plat Request

The Petitioner is seeking approval for a Plat of Subdivision to subdivide 4 existing lots into 3 lots. Public utilities and drainage easements are included for all 3 lots. Lots 1 and 2 have an area of 9,499.96 square feet. Lot 3 has an area of 14,262.78 square feet.

Internal Staff Review

Final Plat of Subdivision

Identification and Description

- Proposed name of subdivision.

- b. Location by township, section, town and range, or by other legal description.
- c. Names and addresses of the owners, the developer and the surveyor who made the plat, and the title under which the proposed subdivision is to be recorded.
- d. Scale of plat, not smaller than one inch equals one hundred (100) feet.
- e. Date.
- f. Northpoint.

Delineation

- g. Boundary of the plat based on an accurate traverse, with angular and lineal dimensions.
- h. Exact locations, widths, center lines and names of all streets within and adjoining the plat, and the exact location and widths of all alleys and cross-walkways.
- i. True angles and distances to the nearest established street lines or official monuments (not less than three (3)) which shall be accurately described on the plat.
- j. Municipal, township or section lines accurately tied to the lines of the subdivision by distances and angles.
- k. Radii, internal angles, points of curvature, tangents, bearings and lengths of all curves.
- l. All easements or rights-of-way for public services, utilities or other purposes.
- m. All lot and block numbers with their lines accurately dimensioned in feet and hundredths.
- n. Building set-back lines accurately shown and dimensioned.
- o. Accurate outlines and legal descriptions of any areas to be dedicated or reserved for public use, with the purposes indicated thereon, and of any area to be reserved by deed covenant for the common use of all property owners.

Notification

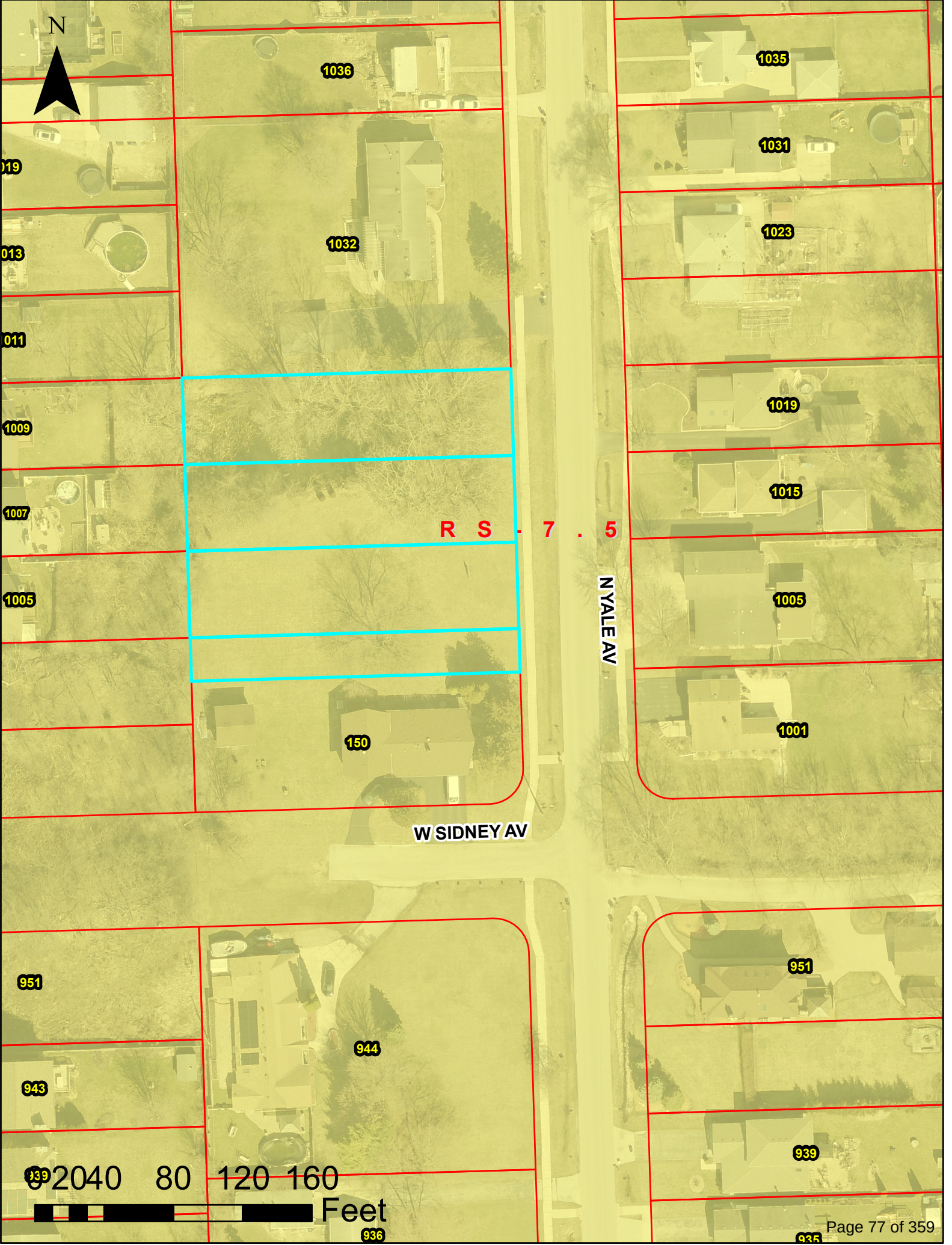
Legal Notice was published in the Daily Herald on May 4, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0 foot radius of the subject property in advance of the Public Hearing.

Recommended Action

To recommend approval of ZBA-26-03 to subdivide 4 existing lots into 3 lots as shown in Exhibit A.

Exhibit List

- A. Exhibit A- Plat of Subdivision



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N YALE AV

W SIDNEY AV

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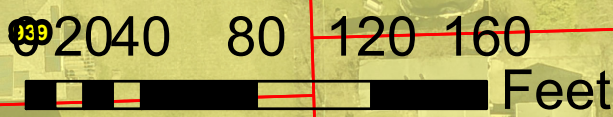
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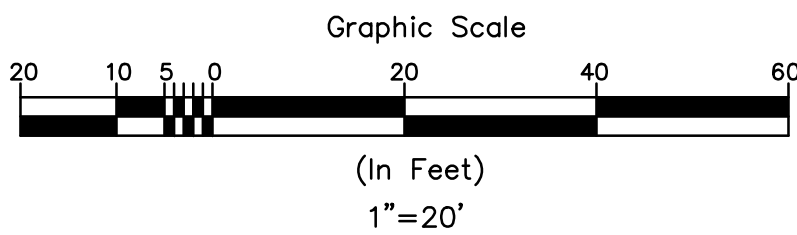
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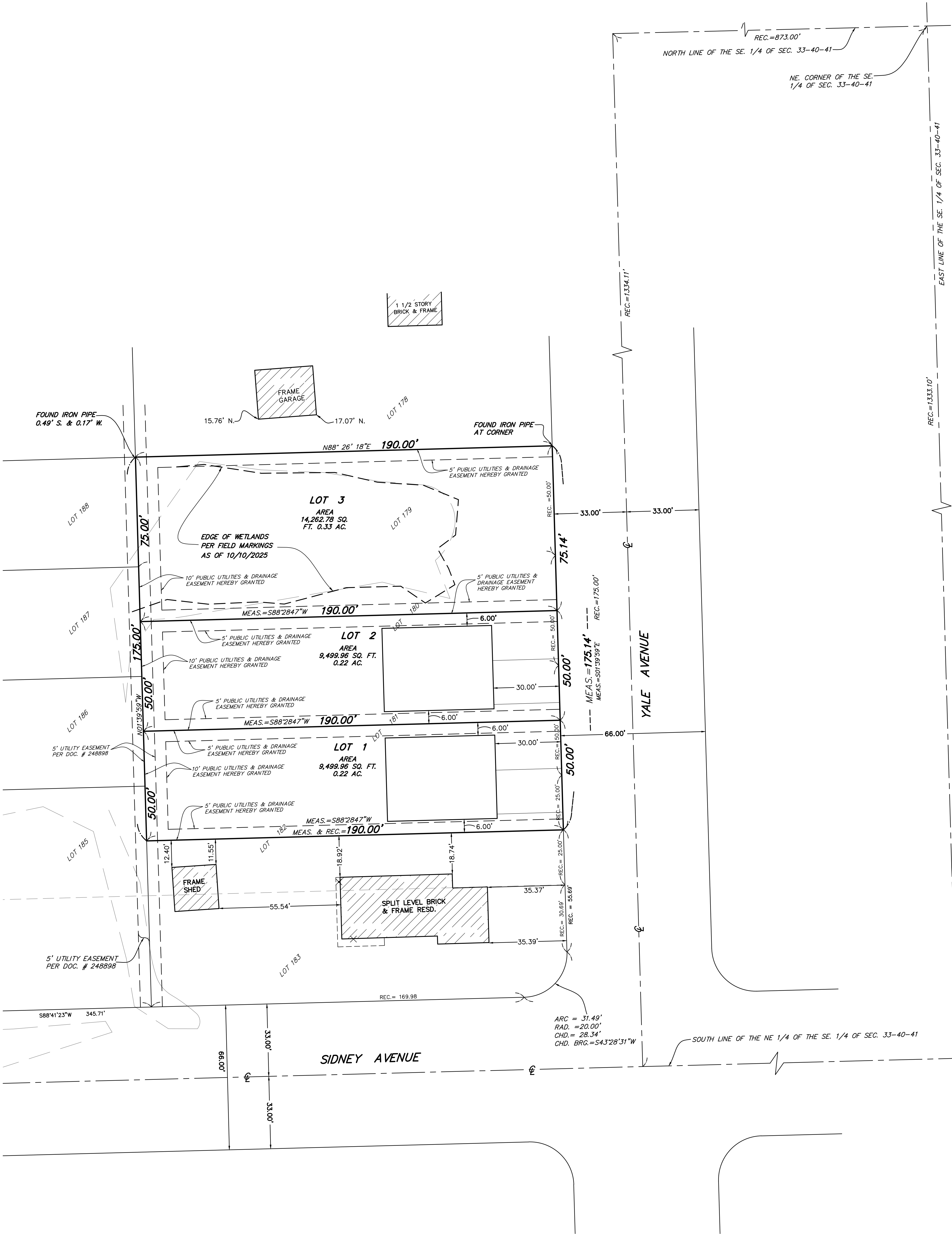
Attachment B
Final Plat of Subdivision for ZBA-26-03



WALTER'S YALE AVENUE RESUBDIVISION

IN THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

P. I. N.: 03-33-407-020
-021
-022
-023



NOTES:
BASIS OF BEARINGS: ILLINOIS STATE PLANE COORDINATE SYSTEM. EAST ZONE.



GENTILE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
550 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE (630) 916-6262

PREPARED FOR: **WALTER AUDRUSZKIEWICZ**
DRAWN BY: VAF/RWG
ORDER NO.: **18946-25 SUB-REV 3**
SHEET 1 OF 2

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184.002870

NO.	DATE	DESCRIPTION	BY
3	06/11/2026	REVISED NAME OF STREET (SIDNEY TO SIDNEY)	MMG
2	06/09/2026	REVISED PER REVIEW COMMENTS EMAILED 05/29/2026	MMG
1	4/24/2026	REVISED PER REVIEW COMMENTS	RWG

WALTER’S YALE AVENUE RESUBDIVISION

IN THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

P. I. N.: 03–33–407–020
–021
–022
–023

OWNER’S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE LEGAL OWNER OF THE LAND DESCRIBED ON THE ANNEXED PLAT, AND THAT HE/SHE/THEY HAS/HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVDED AS INDICATED THEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS _____ DAY OF _____ A.D. 20_____.

OWNER OWNER

NOTARY CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE

AFORESAID, DO HEREBY CERTIFY THAT _____, PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT(S) AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE/THEY SIGNED AND DELIVERED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____ A.D. 20_____.

NOTARY PUBLIC

SCHOOL DISTRICT

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE PROPOSED PLAT OF SUBDIVISION KNOWN AS " WALTER'S YALE AVENUE RESUBDIVISION" LOCATED IN THE VILLAGE OF VILLA PARK, COUNTY OF DUPAGE, STATE OF ILLINOIS, IS LOCATED WITHIN THE FOLLOWING SCHOOL DISTRICT(S):

GRADE SCHOOL DISTRICT NO. 48, ADDRESS: 1110 S. VILLA AVENUE, VILLA PARK, IL. 60181
HIGH SCHOOL DISTRICT NO. 88, ADDRESS: 101 W HIGHRIDGE ROAD, VILLA PARK
JR. COLLEGE DISTRICT 502, ADDRESS: 425 FAWELL BOULEVARD, GLEN ELLYN, IL. 60137

OWNER OWNER

TITLE TITLE

VILLAGE ENGINEER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

APPROVED AND ACCEPTED BY THE VILLAGE ENGINEER OF THE VILLAGE OF VILLA PARK, ILLINOIS.

THIS _____ DAY OF _____ A.D., 20 _____.

BY: _____
VILLAGE ENGINEER

VILLAGE PRESIDENT

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

APPROVED AND ACCEPTED THIS _____ DAY OF _____ A.D., 20 _____ BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS IN ACCORDANCE WITH ORDINANCE # _____.

BY: _____ ATTEST: _____
PRESIDENT VILLAGE CLERK

VILLAGE TREASURER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I FIND NO DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS DUE AGAINST ANY OF THE LAND INCLUDED IN THE ABOVE PLAT.

DATED: _____ A.D., 20_____.

VILLAGE TREASURER
VILLAGE OF VILLA PARK

PLANNING AND ZONING COMMISSION CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT THE PLANNING AND ZONING COMMISSION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS HAS REVIEWED AND APPROVED THIS PLAT.

DATED AT VILLA PARK, DUPAGE COUNTY, ILLINOIS.

THIS _____ DAY OF _____ A.D., 20_____.

BY: _____

EASEMENT PROVISIONS

An easement for serving the subdivision and other property with electric and communication service is hereby reserved for and granted to

Commonwealth Edison Company
and
SBC Illinois a.k.a. Illinois Bell Telephone Company, Grantees,

their respective licensees, successors and assigns jointly and severally, to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and remove, from time to time, poles guys, anchors, wires, cables, conduits, manholes, transformers, pedestals, equipment cabinets or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals in, over, under, across, along and upon the surface of the property shown within the dashed or dotted lines (or similar designation) on the plat and marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E" (or similar designation), the property designated in the Declaration of Condominium and/or on this plat as "Common Elements", and the property designated on the plat as "common area or areas", and the property designated on the plat for streets and alleys, whether public or private, together with the rights to install required service connections over or under the surface of each lot and common area or areas to serve improvements thereon, or on adjacent lots, and common area or areas, the right to cut, trim or remove trees, bushes, roots and saplings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over Grantees' facilities or in, upon or over the property within the dashed or dotted lines (or similar designation) marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E" (or similar designation) without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have the meaning set forth for such term in the "Condominium Property Act", Chapter 765 ILCS 605/2(c), as amended from time to time.

The term "common area or areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole or as an appurtenance to the separately owned lots, parcels or areas within the planned development, even though such be otherwise designated on the plat by terms such as "outlots", "common elements", "open space", "open area", "common ground", "parking" and "common area". The term "common area or areas", and "Common Elements" include real property surfaced with interior driveways and walkways, but excludes real property physically occupied by a building, Service Business District or structures such as a pool , retention pond or mechanical equipment.

Relocation of facilities will be done by Grantees at cost of the Grantor/Lot Owner, upon written request.

UTILITY AND DRAINAGE EASEMENT PROVISIONS

EASEMENTS ARE RESERVED FOR THE VILLAGE OF VILLA PARK AND TO THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISES FROM THE VILLAGE OF VILLA PARK INCLUDING, BUT NOT LIMITED TO, COMMONWEALTH EDISON COMPANY, AMERITECH, NICOR GAS, MEDIAONE, AND THEIR SUCCESSORS AND ASSIGNS OVER ALL AREAS MARKED EASEMENT FOR PUBLIC UTILITIES AND DRAINAGE ON THE PLAT FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE VARIOUS UTILITY TRANSMISSION AND DISTRIBUTION SYSTEMS, AND INCLUDING OVERLAND DRAINAGE STORM AND/OR SANITARY SEWERS, TOGETHER WITH ANY AND ALL NECESSARY MANHOLES, CATCH BASINS, CONNECTIONS, APPLIANCES AND OTHER STRUCTURES AND APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE AND/OR UTILITY COMPANIES , OVER, UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENT, TOGETHER WITH RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN AND TRIM OR REMOVE ANY FENCES, TEMPORARY STRUCTURES, TREES, SHRUBS, OR OTHER PLANTS WITHOUT NEED FOR PROVIDING COMPENSATION THEREFORE ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE SEWERS OR OTHER UTILITIES. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING, AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS. WHERE AN EASEMENT IS USED FOR BOTH SEWER AND OTHER UTILITIES, THE OTHER UTILITY INSTALLATION SHALL BE SUBJECT TO THE ORDINANCES OF THE VILLAGE OF VILLA PARK.

EASEMENT ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF VILLA PARK AND OTHER GOVERNMENTAL AUTHORITIES HAVING JURISDICTION OF THE LAND SUBDIVIDED HEREBY, OVER THE ENTIRE EASEMENT AREA FOR INGRESS, EGRESS, AND THE PERFORMANCE OF MUNICIPAL AND OTHER GOVERNMENTAL SERVICES INCLUDING WATER, STORM AND SANITARY SEWER SERVICE AND MAINTENANCE.

EASEMENTS ALSO ARE RESERVED FOR CABLE COMMUNICATIONS COMPANIES ALONG WITH THE PUBLIC UTILITIES ALREADY REFERENCED.

NOTHING SET FORTH ABOVE IS INTENDED TO SUPERSEDE ANY REQUIREMENTS CONTAINED IN ANY FRANCHISE AGREEMENT BETWEEN THE GRANTEE AND THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS WHERE A CONFLICT EXISTS BETWEEN THE GRANT OF EASEMENT AND ANY SUCH FRANCHISE AGREEMENT, OR WHERE THE PROVISIONS OF ANY SUCH FRANCHISE AGREEMENT ARE MORE RESTRICTIVE THAN THE LANGUAGE OF THIS GRANT OF EASEMENT, THE LANGUAGE OF SAID FRANCHISE AGREEMENT SHALL BE CONTROLLING UPON EACH OF THE GRANTEES.

COUNTY CLERK

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

I, _____, COUNTY CLERK OF DUPAGE COUNTY, ILLINOIS DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES AND NO UNPAID FORFEITED TAXES AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE PROPERTY INCLUDED IN THE PLAT HEREON DRAWN. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT HEREON DRAWN.

GIVEN UNDER MY HAND AND SEAL AT THE COUNTY COURTHOUSE AT WHEATON, ILLINOIS,

THIS _____ DAY OF _____ A.D., 20 _____.

BY: _____
CLERK

COUNTY RECORDER

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS INSTRUMENT NUMBER _____ WAS FILED FOR RECORD IN THE RECORDERS OFFICE

OF DUPAGE COUNTY, AFORESAID, ON THE _____ DAY OF _____ A.D., 20 _____

_____ O'CLOCK ____ M.

RECORDER

LAND SURVEYOR’S AUTHORIZATION

STATE OF ILLINOIS }
COUNTY OF DU PAGE }SS

I, JOSEPH F. GENTILE, AN ILLINOIS PROFESSIONAL LAND SURVEYOR OF THE STATE OF ILLINOIS, LICENSE NUMBER 2925, DO HEREBY AUTHORIZE THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, ITS STAFF OR AUTHORIZED AGENT TO PLACE THIS DOCUMENT OF RECORD IN THE COUNTY RECORDER’S OFFICE IN MY NAME AND IN COMPLIANCE WITH ILLINOIS STATUTES CHAPTER 109 PARAGRAPH 2, AS AMENDED.

GIVEN UNDER MY HAND AND SEAL AT LOMBARD, ILLINOIS, THIS _____ DAY OF _____ A.D., 20_____.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925

SURVEYOR CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE }SS

THIS IS TO CERTIFY THAT I, JOSEPH F. GENTILE, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, NUMBER 2925 HAVE SURVEYED AND SUBDIVDED THE FOLLOWING DESCRIBED PROPERTY:

LOTS 179, 180, 181 AND THE NORTH 1/2 OF LOT 182 IN VOLK BROTHERS ARDMORE AVENUE ADDITION BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 21, 1927 AS DOCUMENT 248899, IN DUPAGE COUNTY ILLINOIS.

TOTAL AREA: 33,262.70 SQ. FT., 0.76 AC. (MORE OR LESS)

ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF, SCALE OF PLAT IS 20 FEET PER ONE INCH.

I ALSO CERTIFY THAT THE SUBJECT PROPERTY, ACCORDING TO AND BASED ON INFORMATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY ONLY, THE PROPERTY IS LOCATED IN ZONE "X" (AREAS OF MINIMAL FLOOD HAZARD), PER F.I.R.M. NO. 17043C0086J COMMUNITY NUMBER 170217 DATED AUGUST 1, 2019.

I FURTHER CERTIFY THAT THE PROPERTY SHOWN ON THE PLAT HEREON DRAWN IN WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF VILLA PARK WHICH HAS ADOPTED A VILLAGE PLAN AND WHICH IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODES AS HERETOFORE AND HEREAFTER AMENDED.

GIVEN UNDER MY HAND AND SEAL AT LOMBARD, ILLINOIS THIS _____ DAY OF _____ A.D., 20_____.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925
MY LICENSE EXPIRES NOVEMBER 30, 2026

GENTILE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS

550 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE (630) 916-6262

PREPARED FOR: WALTER ANDRUSZKIEWCZ

DRAWN BY: VAF/RWG

ORDER NO.: 18946-25 SUB REV 3
SHEET 2 OF 2

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184-002870

SUBMITTED BY/MAIL TO:
VILLAGE OF VILLA PARK
20 SOUTH ARDMORE AVENUE
VILLA PARK, ILLINOIS 60181

3	06/11/2026	REVISED NAME OF STREET (SIDNEY TO SIDNEY)	MMG
2	06/09/2026	REVISED PER REVIEW COMMENTS EMAILED 05/29/2026	MMG
1	4/24/2026	REVISED PER REVIEW COMMENTS	RWG
NO.	DATE	DESCRIPTION	BY



MEMORANDUM

TO: Village Board of Trustees
FROM: Ryan Morton, Village Attorney
DATE: July 13, 2026
SUBJECT: An Ordinance of the Village of Villa Park Amending Chapter 15 of the Villa Park Municipal Code Regarding Nuisances

RECOMMENDED ACTION:

This ordinance would codify regulations concerning the removal of nuisance trees and vegetation, rodent-related nuisances, and garbage-related nuisances. It would amend Chapter 15 of the Villa Park Municipal Code to authorize the Village to address nuisances on private property after giving property owners due notice and opportunity. A first reading was held on June 22, 2026. This is the second reading.

BACKGROUND:

Chapter 15 of the Villa Park Municipal Code provides regulations concerning nuisances, including property maintenance and conditions affecting public health and safety. The source of the authority to regulate nuisances is Article 11, Division 20 of the Illinois Municipal Code, which allows the corporate authorities of a municipality to declare nuisances in specific situations and then provide for the removal of those nuisances if the property owner does not do so voluntarily. Members of the Village Board and staff expressed a desire to strengthen these restrictions regarding nuisance trees and vegetation, rodent-related nuisances, and garbage-related nuisances to ensure compliance with Village standards and promote the health, safety, and welfare of the community, in a manner consistent with State and local laws and community standards.

DISCUSSION:

This amendment further clarifies and expands the Village's nuisance regulations the overgrown grass, trees, and bushes to weed nuisances, pests (like rodents), and garbage and debris nuisance provisions to clarify that recoverable costs include the statutory "lien cost," which consists of both the removal cost and the filing costs associated with recording a notice of lien, consistent with 65 ILCS 5/11-20-15. The amendment also adds an exception for circumstances expressly authorized by the Village, including any Village-approved program, initiative, or designated period during which alternative mowing or vegetation management practices are permitted. The Ordinance establishes additional requirements for property maintenance and provides the Village with clear and consistent standards and processes to address conditions that may negatively impact public health, safety, and the appearance of the community. These new provisions supplement the existing nuisance

regulations contained in the Village Code and provide property owners with additional guidance regarding compliance with Village standards.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AMENDING CHAPTER 15 OF THE VILLA PARK
MUNICIPAL CODE REGARDING NUISANCES**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Village of Villa Park (“*Village*”) is a duly organized and validly existing non-home rule Illinois municipality created in accordance with the Constitution of the State of Illinois of 1970, as amended, and the laws of the State; and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) may from time to time amend the text of the Villa Park Municipal Code when it is determined to be in the best interests of the residents of the Village; and,

WHEREAS, the Corporate Authorities desire to promote and protect the public health, safety, and welfare by amending Article II and Article III to Chapter 15 of the Villa Park Municipal Code regarding nuisance trees and vegetation;

WHEREAS, the Corporate Authorities desire to promote and protect the public health, safety, and welfare by adding Article IX to Chapter 15 of the Villa Park Municipal Code regarding rodent-related nuisances;

WHEREAS, the Corporate Authorities desire to promote and protect the public health, safety, and welfare by adding Article X to Chapter 15 of the Villa Park Municipal Code regarding garbage-related nuisances; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of

Ordinance No. _____

the health, safety, and welfare of the residents of the Village of Villa Park to amend the Villa Park Municipal Code as more particularly set forth hereinafter.

NOW, THEREFORE, BE IT ORDAINED, by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated herein as the findings of the Corporate Authorities.

Section 2. Article II ("*Dutch Elm Disease*") of Chapter 15 ("*Nuisance*") of the Villa Park Municipal Code is hereby amended by adding the underlined language and deleting the stricken language to read as follows:

ARTICLE II. - ~~DUTCH ELM DISEASE~~ TREE DISEASES AND INVASIVE TREE PESTS

Sec. 15-201. - Infected trees and beetles; prohibited, nuisance declared.

- (a) Trees or parts thereof in a dead or dying condition that serve as a breeding place for the European Elm Bark Beetle (*Scolytus multistriatus*) or the Emerald Ash Borer (*Agrilus planipennis*) are hereby declared to be a public nuisance, and it shall be unlawful for the person owning property where the same is situated to possess or keep them.
- (b) All trees which are infected with the Dutch Elm Disease (*Ceratocystis ulmi*) hereby declared to be a nuisance. It shall be unlawful for a person owning property to possess or keep such trees.

Sec. 15-202. - Inspections.

All employees of the village are hereby authorized to inspect and examine any tree in the village to determine whether or not it is infected by ~~the Dutch Elm Disease~~ or infected with the Emerald Ash Borer. Upon discovering that any such tree is so infected the owner of the premises shall be notified of this fact.

Sec. 15-203. - Removal by landowner required.

It shall be the duty of the owner or occupant of any land upon which there is located any tree which is infected with Dutch Elm Disease, or which serves as a breeding place for the European Elm Bark Beetle (~~*Scolytus multistriatus*~~), or which is infected with the Emerald Ash Borer or serves as a breeding place therefor, to remove such tree and properly dispose of it within ten (10) days after notice to do so from the village.

Sec. 15-204. - Notice to abate.

The village may serve or cause to be served upon the owner or occupant of any premises on which infected trees are permitted to grow in violation of the provisions of this article a notice by certified mail or in person demanding the abatement thereof within ten (10) days. The notice may require the removal, disposal, or other abatement of infected trees and shall provide not less than ten (10) days for compliance unless an emergency condition exists affecting public health or safety.

Sec. 15-204205. - Removal by village.

If ~~When~~ the owner of such property refuses or neglects to remove any tree within ten (10) days of the service of notice, as required herein, the village manager may is authorized to provide for its removal and destruction. The village may recover from the owner of the property all reasonable removal costs incurred in connection with such work. The cost and expense of removing infected trees shall be kept separately for each parcel.

Sec. 15-206. - Lien for removal.

- (a) The village ~~and may~~ to cause to be filed a lien on such property for the reasonable ~~cost of removal~~ lien cost or cost which includes the removal cost and the filing costs for any notice of lien ~~thereof~~ in the manner and form provided by Ill. Rev. Stat. § 11-20-152. No less than thirty (30) days after such cost and expense is incurred and notice to pay the removal costs is provided by certified mail to the property owner, the village may file a notice of lien in the office of the county recorder of deeds which shall be a lien upon the real estate superior to all other liens and encumbrances except tax liens. Such lien shall not be valid as to any purchaser whose rights in the real estate have arisen subsequent to the weed cutting and prior to the filing of the notice, or as to any mortgagee, judgment creditor or other lienor whose rights to the real estate have arisen prior to the filing of the notice. The notice of lien shall consist of a sworn statement setting out a description of the real estate sufficient for identification thereof, the amount of money representing the cost and expense incurred or payable for the service, and the date or dates when the cost and expense was incurred by the village.
- (b) Upon payment of the cost and expense by the owner, or person interested in the real estate, after notice of lien has been filed, the village clerk, on behalf of the village, or the person in whose name the lien has been filed, shall execute a release of such lien which may be filed of record.

Section 3. Article III ("*Weeds*") of Chapter 15 ("*Nuisance*") of the Villa Park Municipal Code is hereby amended by adding the underlined language and deleted the stricken language to read as follows:

ARTICLE III. – WEEDS, GRASS, TREES, AND BUSHES

Sec. 15-301. - Definition.

For the purpose of this article, the term "noxious weeds" shall mean jimson, burdock, ragweed, cocklebur, Canada thistles (*Cirsium arvense*) and all of its varieties, perennial sow thistles (*Sonchus arvensis*), European bindweed (*Convolvulus arvensis*), European Barberry (*Barberis vulgaris*), leafy spurge (*Tithyalus esula*, Russian Knapweed (*Centura repens*), hoary cress (*Lepidium draba*), tropical milkweed (*Asclepias curassavica*), dandelion and the like weeds.

"Removal of nuisance greenery" or "removal activities" means the cutting of weeds or grass, trimming of trees or bushes, removal of nuisance bushes or trees, and any other work reasonably necessary to abate a nuisance vegetation condition.

"Removal cost" means the total cost incurred by the Village in performing removal activities.

Sec. 15-302. - Prohibited; nuisance declared.

All noxious weeds, and any other weeds, grass or plants, other than ornamental shrubbery, growing to a height exceeding six (6) inches, which are found growing on any lot or tract of land in the village are hereby declared a nuisance, and it shall be unlawful to permit such weeds to grow or remain on any such place, except as otherwise expressly authorized by the Village, including during any Village-approved program, initiative, or designated period in which alternative mowing or vegetation management practices are permitted. In addition, any trees or bushes that endanger public health or safety or create obstructions are hereby declared a nuisance, and it shall be unlawful to permit such trees or bushes to grow or remain on any such place. It shall be the duty of the owner or occupant of any land upon which there is located any nuisance greenery to remove, cut, trim, or otherwise abate such nuisance greenery.

Sec. 15-303. - Notice to abate.

The village ~~manager~~ may serve or cause to be served upon the owner or occupant of any premises on which nuisance greenery ~~weeds or plants~~ are permitted to grow in violation of the provisions of this article; a notice by certified mail or in person demanding the abatement thereof within ten (10) days. The notice may require the removal, cutting, trimming, or other abatement of nuisance greenery and shall provide not less than ten (10) days for compliance unless an emergency condition exists affecting public health or safety.

Sec. 15-304. - Cutting by village.

If the owner of real estate ~~served with a notice pursuant hereto~~ refuses or neglects to abate nuisance greenery ~~cut the weeds~~ within ten (10) days of the service of ~~such~~ notice, the village

~~manager may provide for removal, cutting, or trimming of such nuisance greenery. order that they be cut using for that purpose employees of the village, or the board of trustees may enter into a contract with any responsible person for that purpose. The village may recover from the owner of the property all reasonable removal costs incurred in connection with such work. The cost and expense of removing, cutting, or trimming nuisance greenery shall be kept separately for each parcel.~~

Sec. 15-305. - Lien for removal.

- (a) ~~The village may cause to be filed a lien on such property for the reasonable lien cost or the cost includes the removal cost and the filing costs for any notice of lien in the manner and form provided by Ill. Rev. Stat. § 11-20-15. No less than thirty (30) days after such cost and expense is incurred and notice to pay the removal/cutting/trimming costs is provided by certified mail to the property owner, the cost and expense of cutting the weeds upon real estate upon order of the village shall be kept separately for each parcel and, within sixty (60) days after such cost and expense is incurred, the village may clerk, in the name of the village, or the person performing the service, in his own name, shall file a notice of lien in the office of the county recorder of deeds which shall be a lien upon the real estate superior to all other liens and encumbrances except tax liens. Such lien shall not be valid as to any purchaser whose rights in the real estate have arisen subsequent to the removal/cutting/trimming and prior to the filing of the notice, or as to any mortgagee, judgment creditor or other lienor whose rights to the real estate have arisen prior to the filing of the notice. The notice of lien shall consist of a sworn statement setting out a description of the real estate sufficient for identification thereof, the amount of money representing the cost and expense incurred or payable for the service, and the date or dates when the cost and expense was incurred by the village.~~
- (b) Upon payment of the cost and expense by the owner, or person interested in the real estate, after notice of lien has been filed, the village clerk, on behalf of the village, or the person in whose name the lien has been filed, shall execute a release of such lien which may be filed of record.

Section 4. Article IX ("*Pests*") of Chapter 15 ("*Nuisance*") of the Villa Park

Municipal Code is hereby amended by adding an Article IX to read as follows:

ARTICLE IX. - PESTS

Sec. 15-901. - Pests; nuisance declared.

- (a) The ingress of pests onto private property is hereby declared to be a public nuisance, and it shall be unlawful to permit such ingress or to allow pests to remain on such property. It shall be the duty of the owner or occupant of any such land to prevent the ingress of pests to their property and to exterminate pests on their property.

- (b) For purposes of this Article, “pests” means undesirable arthropods (including certain insects, spiders, mites, ticks, and related organisms), wood infesting organisms, rats, mice, and other obnoxious undesirable animals, but does not include a feral cat, a "companion animal" as that term is defined in 510 ILCS 70, “animals” as that term is defined in the 510 ILCS 50, or animals protected by 520 ILCS 5.

Sec. 15-902. - Notice to abate.

The village may serve or cause to be served upon the owner or occupant of any property who has refused or neglected to prevent the ingress of pests to their property or to exterminate pests on their property in violation of the provisions of this article a notice by certified mail or in person demanding the abatement thereof within seven (7) days. The notice may require the extermination of pests and/or the prevention of the ingress of pests and shall provide not less than seven (7) days for compliance unless an emergency condition exists affecting public health or safety.

Sec. 15-903. – Pest control by village.

If the owner of real estate refuses or neglects to abate nuisance pests within seven (7) days of the service of notice, the village may provide for extermination of pests and/or the prevention of the ingress of pests. The village may recover from the owner of the property all reasonable pest-control costs incurred in connection with such work. The cost and expense of exterminating and preventing the ingress of pests shall be kept separately for each parcel.

Sec. 15-904. - Lien for removal.

- (a) The village may cause to be filed a lien on such property for the reasonable cost of pest-control activities, reasonable lien cost or the cost including the filing costs for any notice of lien in the manner and form provided by Ill. Rev. Stat. § 11-20-15. No less than thirty (30) days after such cost and expense is incurred and notice to pay the pest-control costs is provided by certified mail to the property owner, the village may file a notice of lien in the office of the county recorder of deeds which shall be a lien upon the real estate superior to all other liens and encumbrances except tax liens. Such lien shall not be valid as to any purchaser whose rights in the real estate have arisen subsequent to the pest-control activities and prior to the filing of the notice, or as to any mortgagee, judgment creditor or other lienor whose rights to the real estate have arisen prior to the filing of the notice. The notice of lien shall consist of a sworn statement setting out a description of the real estate sufficient for identification thereof, the amount of money representing the cost and expense incurred or payable for the service, and the date or dates when the cost and expense was incurred by the village.
- (b) Upon payment of the cost and expense by the owner, or person interested in the real estate, after notice of lien has been filed, the village clerk, on behalf of the village, or the

person in whose name the lien has been filed, shall execute a release of such lien which may be filed of record.

Section 5. Article X (“*Garbage and Debris*”) of Chapter 15 (“*Nuisance*”) of the Villa Park

Municipal Code is hereby amended by adding an Article X to read as follows:

ARTICLE X. – GARBAGE AND DEBRIS

Sec. 15-1001. – Garbage and debris; nuisance declared.

The existence of garbage and debris on private property is hereby declared to be a public nuisance, and it shall be unlawful to permit such garbage or debris to remain on such property. It shall be the duty of the owner or occupant of any such land to remove garbage and debris on their property.

Sec. 15-1002. - Notice to abate.

The village may serve or cause to be served upon the owner or occupant of any property who has refused or neglected to remove garbage or debris from their property in violation of the provisions of this article a notice by certified mail or in person demanding the abatement thereof within ten (10) days. The notice may require the removal of garbage and debris and shall provide not less than ten (10) days for compliance unless an emergency condition exists affecting public health or safety.

Sec. 15-1003. – Removal by village.

If the owner of real estate refuses or neglects to abate nuisance garbage and debris within ten (10) days of the service of notice, the village may provide for removal of garbage and debris. The village may recover from the owner of the property all reasonable removal costs incurred in connection with such work. The removal costs shall be kept separately for each parcel.

Sec. 15-1004. - Lien for removal.

- (a) The village may cause to be filed a lien on such property for the reasonable cost of garbage and debris removal, reasonable lien cost or the cost including the filing costs for any notice of lien in the manner and form provided by Ill. Rev. Stat. § 11-20-15. No less than thirty (30) days after such cost and expense is incurred and notice to pay the removal costs is provided by certified mail to the property owner, the village may file a notice of lien in the office of the county recorder of deeds which shall be a lien upon the real estate superior to all other liens and encumbrances except tax liens. Such lien shall not be valid as to any purchaser whose rights in the real estate have arisen subsequent to the removal activities and prior to the filing of the notice, or as to any mortgagee, judgment creditor or other lienor whose rights to the real estate have arisen prior to the filing of the notice. The notice of lien shall consist of a sworn statement setting out a description of the real estate

Ordinance No. _____

sufficient for identification thereof, the amount of money representing the cost and expense incurred or payable for the service, and the date or dates when the cost and expense was incurred by the village.

- (b) Upon payment of the cost and expense by the owner, or person interested in the real estate, after notice of lien has been filed, the village clerk, on behalf of the village, or the person in whose name the lien has been filed, shall execute a release of such lien which may be filed of record.

Section 6. The Village Manager is hereby authorized and directed to take such actions as may be necessary to implement and enforce the provisions of this Ordinance.

Section 7: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 8. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 9. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

(intentionally left blank)

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois



MEMORANDUM

TO: Village Board of Trustees
FROM: Brandon Nolin, CD Director
DATE: July 13, 2026
SUBJECT: An Ordinance Granting a Variation from Section 9.2.2 to Install a Fence in a Front Yard – 405 S. Villa Avenue

RECOMMENDED ACTION:

The Zoning Board of Appeals recommends approval of ZBA 26-07, a request for variations from Section 9.2.2 to allow a six-foot high fence within a front yard located 46.40 feet in front of the principal structure, with 0% transparency, at the property commonly known as 405 S. Villa Ave., subject to conditions.

BACKGROUND:

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in the staff report

DISCUSSION:

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, GRANTING A VARIATION FROM SECTION 9.2.2 OF THE ZONING
ORDINANCE TO INSTALL A FENCE IN A FRONT YARD AT THE PROPERTY
LOCATED AT 405 S. VILLA AVENUE, VILLA PARK, ILLINOIS**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) the President and Board of Trustees of the Village (the "*Corporate Authorities*") may provide for zoning to regulate the development and use of real estate within its borders; and,

WHEREAS, the Village has heretofore adopted an ordinance entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "*Zoning Ordinance*"); and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5), the Corporate Authorities may determine and vary the regulations relating to its zoning ordinances; and,

WHEREAS, Section 11.5, entitled "Variations," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance sets forth the authority and standards of the granting of variations to the Zoning Ordinance; and,

WHEREAS, an application for a variation to Section 9.2.2 of the Zoning Ordinance has been submitted to the Village by Lynette Ball (the "*Applicant*" and "*Owner*") to permit the installation of a solid privacy fence that is six (6) feet in height in the front yard where an open style fence that is four (4) feet in height is required by the Zoning Ordinance (the "*Variation*"), on the property located at 405 S. Villa Avenue, Villa Park, Illinois and as legally described and depicted on Exhibit A (the "*Property*"); and,

Ordinance No. _____

WHEREAS, the Zoning Board of Appeals (“ZBA”) held a public hearing on June 10, 2026 (the “*Public Hearing*”) as to whether the Variation should be approved, at which time all persons present were afforded an opportunity to be heard; and,

WHEREAS, a public notice in the form required by law was given of said Public Hearing date; and,

WHEREAS, after taking into consideration all evidence and testimony presented at the Public Hearing, the ZBA reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and voted with four (4) in favor and none opposed, to recommend approval of the Variation to the Corporate Authorities; and,

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Variation subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Village President and Board of Trustees of the Village have duly considered the ZBA’s findings of fact and recommendation and hereby adopt by reference the findings of fact of the ZBA as findings of the Corporate Authorities of the Village as if completely set forth herein. All documents and exhibits submitted at the aforesaid Public Hearing are also incorporated by reference into this Ordinance.

Section 3. In addition to the findings set forth in Section 2 hereof, the Corporate Authorities further find in relation to the Variation as follows:

Ordinance No. _____

1. That the Variation will alleviate a practical difficulty or particular hardship in carrying out the strict letter of the regulations of the Zoning Ordinance;
2. That the plight of the Applicant is due to unique circumstances;
3. That the Property cannot yield a reasonable return if the Variation is not granted;
4. That the Variation will not alter the essential character of the locality; and
5. That the Variation is in harmony with the general purpose and intent of the Zoning Ordinance.

Section 4: The Variation is hereby granted, subject to the following conditions:

1. The proposed fence shall be installed in accordance with the Site Plan attached hereto as Exhibit B.
2. The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.

Section 5: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

[Continued on Next Page]

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2026, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance No. _____

Exhibit A

Legal Description

LOT 12 IN BLOCK 10 IN ARDMORE MANOR, A SUBDIVISION OF PART OF THE WEST HALF OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 3, 1924 AS DOCUMENT NUMBER 185662, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 06-10-400-001-0000

Common Address: 405 S. Villa Avenue, Villa Park, IL 60181

Ordinance No. _____

Exhibit B

Plan Set
(see attached)



Village of Villa Park

Community & Economic Development
11 W Home Avenue, Villa Park, IL 60181

TO: Village Board
FROM: Rodney Pate, Zoning Board of Appeals Chairperson
DATE: July 6, 2026
RE: ZBA-26-07 – Approval of a Variation for a Fence at 405 S. Villa Ave.

Statement of the Recommendation

The Zoning Board of Appeals recommends approval of ZBA 26-07, a request for variations from Section 9.2.2 to allow a six-foot high fence within a front yard located 46.40 feet in front of the principal structure, with 0% transparency, at the property commonly known as 405 S. Villa Ave., subject to the following conditions:

1. The proposed fence shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 3/27/2026.
2. The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.

Meeting Dates and Commission Deliberation

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in this report.

Background and Supporting Information

The petitioner is seeking a variation to replace an existing six-foot-tall wooden fence with a six-foot-tall vinyl privacy fence. The subject property is a corner lot where the single-family home faces Villa Ave., but the property line adjacent to Highland Ave. is considered the front lot line. The area that the petitioner wants to fence in functions as the rear and side yard, not the front yard. The proposed fence height does not conflict with any visibility requirements as it is 44 feet from the intersection of Villa Ave. and Highland Ave. and is approximately 50 feet from the driveway serving the adjoining property.

Benefits to the Village

The recommendation supports revitalization of neighborhoods and assists in implementing a Comprehensive Plan action.

Alignment with the Comprehensive Plan

This recommendation supports the land use and development goal of the Comprehensive Plan to maintain neighborhood character and appeal. The recommendation assists in implementing Action 03-09 "Promote home renovation and upkeep to preserve neighborhood character."



Village of Villa Park

Community & Economic Development
11 W Home Avenue, Villa Park, IL 60181

Anticipated Impact

The community will benefit from a rejuvenation of the property, improving the overall appeal of the neighborhood.

*Staff Liaisons: Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner*



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Zoning Board of Appeals
FROM: Community & Economic Development Department
DATE: June 10, 2026
RE: **Petition ZBA-26-07 | 450 S. Villa Ave. | Variation**

PETITIONER	OWNER
Lynette Ball 405 S. Villa Ave. Villa Park, IL, 60181	Lynette Ball 405 S. Villa Ave. Villa Park, IL, 60181

Request Summary

The Petitioner is seeking a Variation from Section 9.2.2- Allowed Fence Heights and Locations to permit a solid fence with a height of 6 feet in the front yard, where a 4-foot-tall open style fence would be permitted. The subject property is located on a corner lot.

Background

The petitioner is seeking a variation to replace the existing 6-foot-tall wooden fence with a 6-foot-tall vinyl privacy fence that is also 100% opaque. The variation request would permit a 6-foot-tall, solid fence in the front yard where a 4-foot tall, open style fence would be permitted by right. This house is located on a corner lot. The house faces Villa Ave., but the property line adjacent to Highland Ave. is considered the front yard because it is the smallest street facing property line. The area that the petitioner wants to fence in functions as her rear/side yard. This fence height does not conflict with any visibility requirements.

Site Information

Present Zoning: Residential Single-Dwelling District - RS-7.5
Present Land Use: Residential
Property Size: 15,050 sq. ft. / 0.34 acres
PIN: 06-10-400-001

Surrounding Zoning

North: Residential Single-Dwelling District- RS-7.5
West: Residential Single-Dwelling District- RS-7.5
East: Residential Single-Dwelling District- RS-7.5
South: Residential Single-Dwelling District- RS-7.5

Surrounding Land Use

Residential
Residential
Residential
Residential

Comprehensive Plan Designation - Residential

Single-dwelling residential areas are neighborhoods where each lot contains one dwelling unit, which can be a standalone house or attached units like townhomes and duplexes. These areas should encompass carefully planned subdivisions and older, established neighborhoods exhibiting classic neighborhood layouts. Single-dwelling homes are the most common form of residential property in the Village and most likely will remain so.

Zoning Request

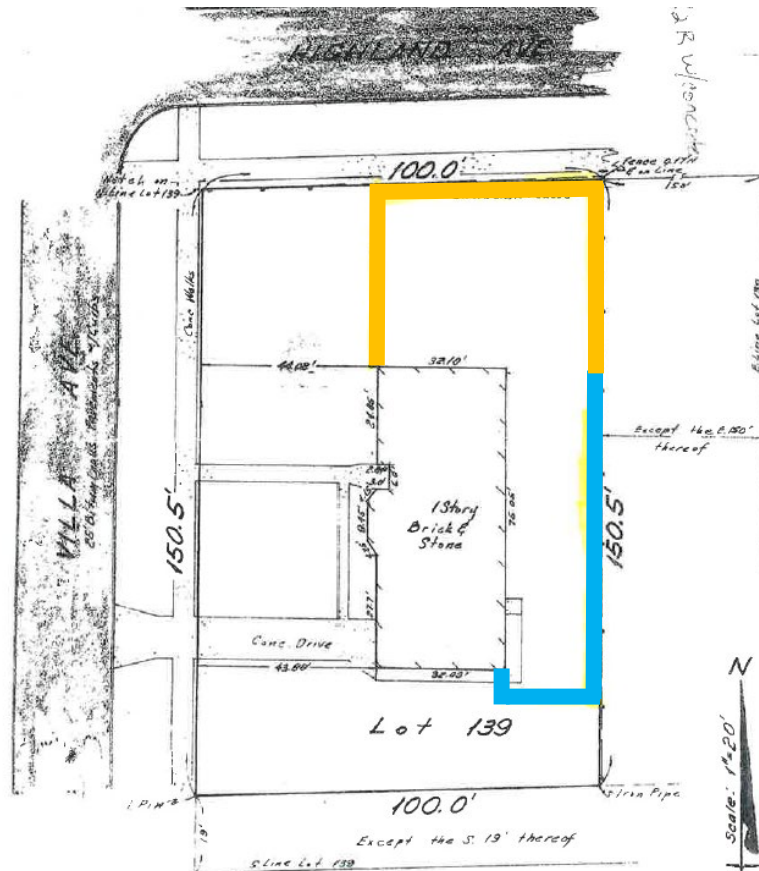
The Petitioner is seeking a Variation from Section 9.2.2 - Allowed Fence Heights and Locations to permit a solid fence with a height of 6 feet in the front yard, where a 4-foot-tall open style fence would be permitted.

Internal Staff Review

Variation

The Zoning Ordinance specifically allows for Variation petitions to grant relief to a property owner from strict compliance with the regulations of the Zoning Ordinance. Variations are intended to help alleviate a practical difficulty or particular hardship that would be caused by the literal enforcement of the subject ordinance requirements and are site specific.

The petitioner is looking to replace their existing 6-foot-tall wooden fence with a 6-foot-tall vinyl privacy fence. The variation request would permit a 6-foot-tall, solid fence in the front yard where a 4-foot-tall, open style fence would be permitted by right. This variation request came about when the applicant applied for a fence permit and the need for a variation was noticed during the zoning review for permits. The subject property is a corner lot. The single-family home faces Villa Ave., but the property line adjacent to Highland Ave. is considered the front lot line as it is the smallest street facing property line. Upon visiting the site, staff observed that the area along Highland Ave. where the fence would be located has many trees and plantings and does not function as a front yard. The area that the petitioner wants to fence in functions as their rear and side yard. The proposed fence height does not conflict with any visibility requirements as it is 44 feet from the intersection of Villa Ave. and Highland Ave. and is approximately 50 feet from the driveway serving the adjoining property.



Site Plan – Proposed Fence as Permitted (CYAN)
Proposed Fence requiring height and transparency waiver (ORANGE)

Site Plan Review

The following comments summarize aspects of the proposed development plans in relation to various Zoning Ordinance requirements:

1. Building and Structure Location:
 - a. This home is located on a corner lot, facing Villa Ave. The frontage on Highland Ave is considered the front because it is the smallest street facing frontage. The area that is considered the petitioner's front yard functions as her rear/side yard.
 - b. The fence is in compliance with all other bulk regulations.
2. Building Scale:
 - a. Section 9.2.2 permits a 4-foot-tall open style fence in the front yard. The petitioner is requesting a 6-foot-tall solid fence.
 - b. The petitioner has an existing 6-foot-tall solid fence.
3. Lot Coverage:
 - a. No new lot coverage would be added as a result of this project.
4. Completeness: If the Zoning Board of Appeals requires additional information to determine whether the applicant's development requests comply with the applicable standards of the Code, they may direct the Petitioner to furnish additional information and evidence that may provide clarity regarding their concerns.

Findings

Per Sec. 11.5.6.8, the Zoning Board of Appeals' recommendation must be accompanied by specific findings of fact regarding whether practical difficulties or particular hardships would result if a Variation is not granted. *The Petitioner has submitted the following justification for a Variation from Article 2, Section 2.3, Table 2-3 of the Zoning Ordinance:*

A. State the particular hardship and/or practical difficulty created for you in carrying out the strict letter of the zoning regulations to wit:

Petitioner: *We live on a corner lot and have a small/no backyard. This area is considered our back yard.*

B. A reasonable return or use of your property is not possible under the existing regulations because:

Petitioner: *No privacy, live on corner. There is a bus stop with people in our front yard all the time. Sound is loud with cars.*

C. Your situation is unique (not applicable in other properties in the area or zoning classification) in the following respect:

Petitioner: *We already have a 6 foot fence, just want to replace what is there. Backyard is small and the side yard is where we use it. The corner is not block frontage. There is a bus stop, so it is a busy corner with no privacy.*

D. The variation will not alter the essential character of the locality, impair an adequate supply of light and air to adjacent property; not increase hazard from fire; not impair property values in the neighborhood; not unduly increase congestion in the streets, or otherwise impair public safety; health and convenience because:

Petitioner: *No, it will not harm anyone.*

Notification

Legal Notice was published in the Daily Herald on May 28, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0-foot radius of the subject property in advance of the Public Hearing.

Sample Motion

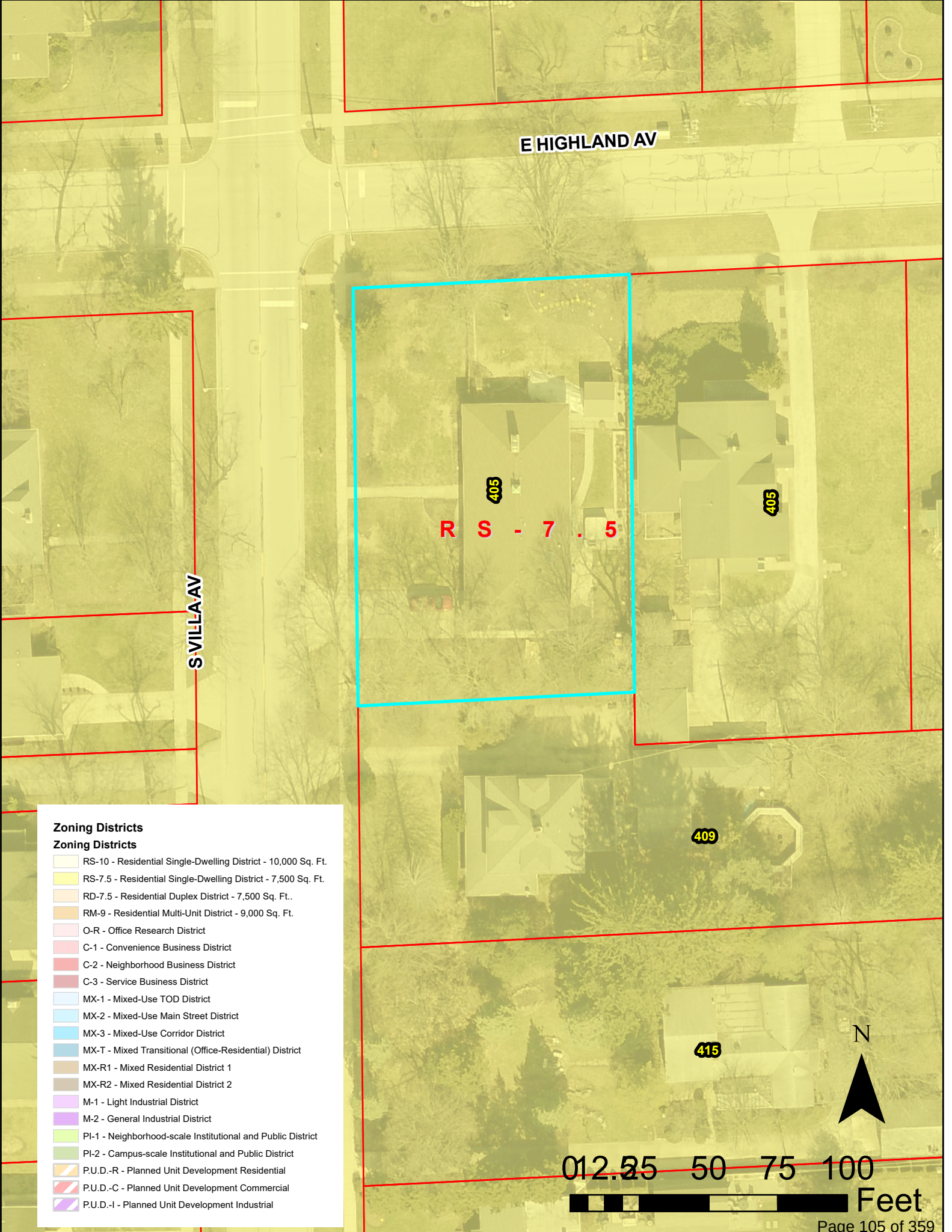
Should the Board approve Case ZBA 26-07, staff recommends the following motion and conditions:

Motion to approve Case ZBA 26-07, a request for variations from Section 9.2.2 to allow a six-foot high fence within a front yard located 46.40 feet in front of the principal structure, with 0% transparency, subject to the following conditions:

- 1) The proposed fence shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 3/27/2026.*
- 2) The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.*

Exhibit List

- Exhibit A – Site Plan



E HIGHLAND AV

S VILLA AV

RS - 7.5

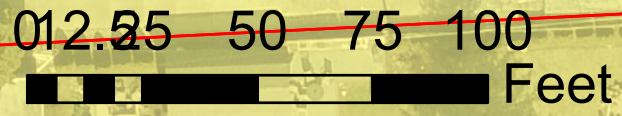
405

405

409

415

N



Zoning Districts

Zoning Districts

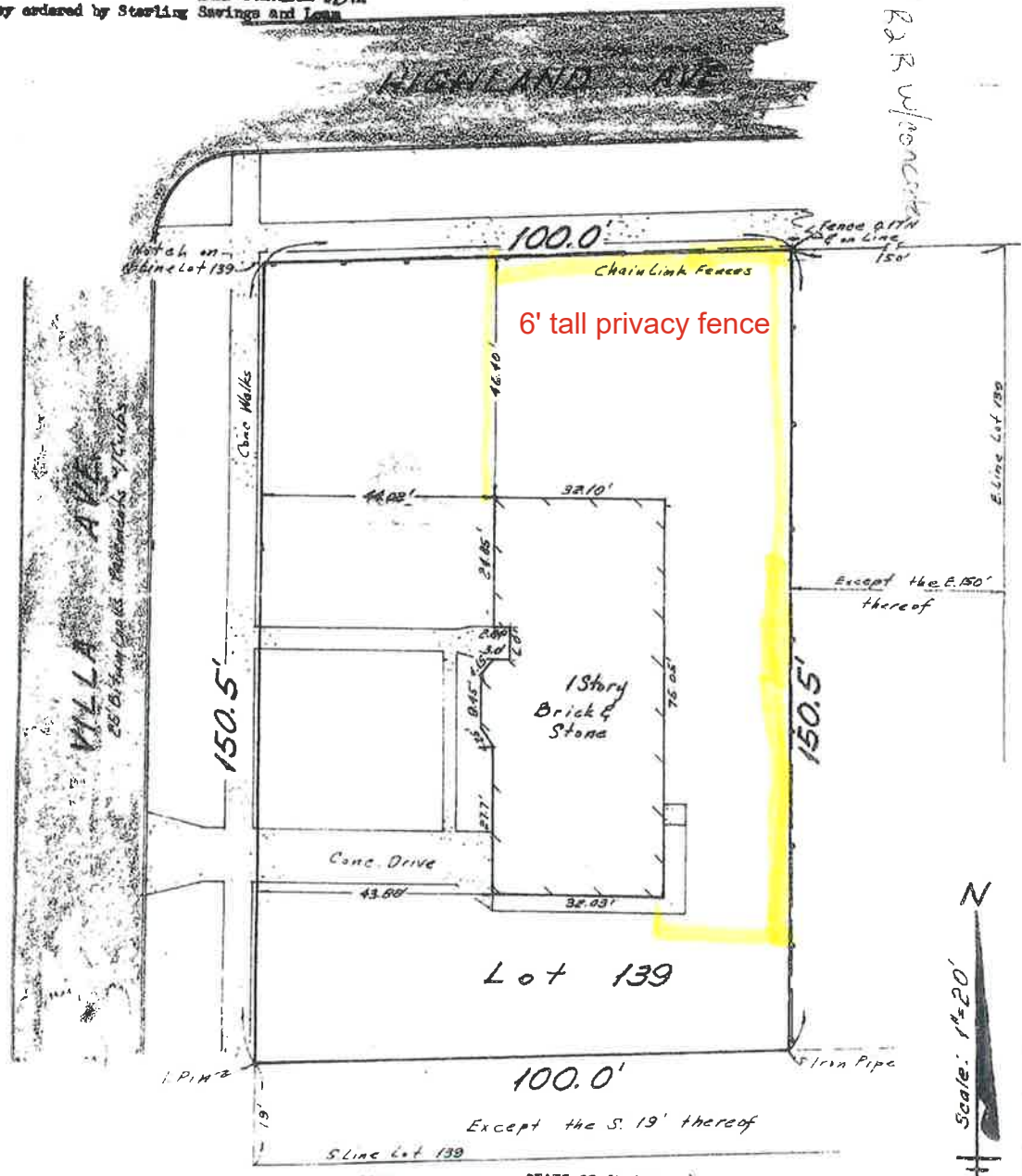
- RS-10 - Residential Single-Dwelling District - 10,000 Sq. Ft.
- RS-7.5 - Residential Single-Dwelling District - 7,500 Sq. Ft.
- RD-7.5 - Residential Duplex District - 7,500 Sq. Ft..
- RM-9 - Residential Multi-Unit District - 9,000 Sq. Ft.
- O-R - Office Research District
- C-1 - Convenience Business District
- C-2 - Neighborhood Business District
- C-3 - Service Business District
- MX-1 - Mixed-Use TOD District
- MX-2 - Mixed-Use Main Street District
- MX-3 - Mixed-Use Corridor District
- MX-T - Mixed Transitional (Office-Residential) District
- MX-R1 - Mixed Residential District 1
- MX-R2 - Mixed Residential District 2
- M-1 - Light Industrial District
- M-2 - General Industrial District
- PI-1 - Neighborhood-scale Institutional and Public District
- PI-2 - Campus-scale Institutional and Public District
- P.U.D.-R - Planned Unit Development Residential
- P.U.D.-C - Planned Unit Development Commercial
- P.U.D.-I - Planned Unit Development Industrial

LOT ONE (SEVEN) TRACT 1000 (10) BEING THE SEVEN AND EIGHTY (80) PER CENT (80%) PART CORNER AND EIGHTY PER CENT (80%) PART (PARTIAL) OF VILLA PARK, BEING A SUBDIVISION OF PART OF SECTION TWENTY (21) AND THE (21) BEING TRACT 1000 (10) BEING, BARN HAVEN (11), EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 10, 1908 AS DOCUMENT 95115, IN THE JUDICIAL CIRCUIT, ILLINOIS.

STATE OF ILLINOIS }
COUNTY OF DU PAGE } S.S.

THIS IS TO CERTIFY THAT THE ATTACHED HAS BEEN RESURVEYED AND THE IMPROVEMENTS ARE AS HEREON SHOWN

DATE Nov. 6, 1979 BY Richard C. Field
ILLINOIS REGISTERED
LAND SURVEYOR #1974
Resurvey ordered by Sterling Savings and Loan



RICHARD C. FIELD
REGISTERED LAND SURVEYOR
15W 729 LEXINGTON STREET
ELMHURST, ILLINOIS 60126
PHONE 279-2245

ADDRESS: Lot 139, Villa Park, Illinois
SURVEYED FOR: Sterling Savings and Loan

Refer to Deed, Title Policy, and Local Ordinances for Building Restrictions.

STATE OF ILLINOIS }
COUNTY OF DU PAGE } S.S.

I, RICHARD C. FIELD, A REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THIS PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY. ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF, CORRECT AT 62° F.

DATE June 3, 1974 BY Richard C. Field
ILLINOIS REGISTERED
LAND SURVEYOR #1974

Scale: 1"=20' N



MEMORANDUM

TO: Village Board of Trustees
FROM: Brandon Nolin, CD Director
DATE: July 13, 2026
SUBJECT: An Ordinance Granting a Variation from Section 6.10.2, Table 6-2 for a Gazebo
– 19 W. Jackson Street

RECOMMENDED ACTION:

The Zoning Board of Appeals recommends approval of ZBA 26-08, a request for variations from Section 6.10.2- Residential Accessory Structures, Table 6-2 Accessory Structure Regulations to permit a pergola with a maximum size of 250 square feet, subject to conditions.

BACKGROUND:

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in the staff report

DISCUSSION:

ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, GRANTING A VARIATION FROM SECTION 6.10.2, TABLE 6-2, OF THE ZONING ORDINANCE FOR A GAZEBO ON THE PROPERTY LOCATED AT 19 W. JACKSON STREET, VILLA PARK, ILLINOIS

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) the President and Board of Trustees of the Village (the "*Corporate Authorities*") may provide for zoning to regulate the development and use of real estate within its borders; and,

WHEREAS, the Village has heretofore adopted an ordinance entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "*Zoning Ordinance*"); and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5), the Corporate Authorities may determine and vary the regulations relating to its zoning ordinances; and,

WHEREAS, Section 11.5, entitled "Variations," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance sets forth the authority and standards of the granting of variations to the Zoning Ordinance; and,

WHEREAS, an application for a variation to Section 6.10.2, Table 6-2, of the Zoning Ordinance has been submitted to the Village by Robert Scahill and Aurora Scahill (the "*Applicants*" and "*Owners*") to permit the installation of a 247-square-foot gazebo, where a maximum area of 200 square feet is permitted by the Zoning Ordinance (the "*Variation*"), on the property located at 19 W. Jackson Street, Villa Park, Illinois and as legally described and depicted on Exhibit A (the "*Property*"); and,

Ordinance No. _____

WHEREAS, the Zoning Board of Appeals (“ZBA”) held a public hearing on June 10, 2026 (the “*Public Hearing*”) as to whether the Variation should be approved, at which time all persons present were afforded an opportunity to be heard; and,

WHEREAS, a public notice in the form required by law was given of said Public Hearing date; and,

WHEREAS, after taking into consideration all evidence and testimony presented at the Public Hearing, the ZBA reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and voted with four (4) in favor and none opposed, to recommend approval of the Variation to the Corporate Authorities; and,

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Variance subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Village President and Board of Trustees of the Village have duly considered the ZBA’s findings of fact and recommendation and hereby adopt by reference the findings of fact of the ZBA as findings of the Corporate Authorities of the Village as if completely set forth herein. All documents and exhibits submitted at the aforesaid Public Hearing are also incorporated by reference into this Ordinance.

Section 3. In addition to the findings set forth in Section 2 hereof, the Corporate Authorities further find in relation to the Variation as follows:

Ordinance No. _____

1. That the Variation will alleviate a practical difficulty or particular hardship in carrying out the strict letter of the regulations of the Zoning Ordinance;
2. That the plight of the Applicants is due to unique circumstances;
3. That the Property cannot yield a reasonable return if the Variation is not granted;
4. That the Variation will not alter the essential character of the locality; and
5. That the Variation is in harmony with the general purpose and intent of the Zoning Ordinance.

Section 4: The Variation is hereby granted, subject to the following conditions:

1. The Variation shall comply with the Gazebo Specifications attached hereto as Exhibit B.

Section 5: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

[Continued on Next Page]

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2026, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance No. _____

Exhibit A

Legal Description

LOT 4 IN BLOCK 1 IN WILLOWCREST, A SUBDIVISION OF LOT 8 IN THE
SUBDIVISION OF SECTION 16, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE
THIRD PRINCIPAL MERIDIAN, AS MADE BY THE TRUSTEES OF SCHOOLS OF SAID
TOWNSHIP, ACCORDING TO THE PLAT OF SAID WILLOWCREST, RECORDED
JANUARY 20, 1956 AS DOCUMENT 787063, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 06-16-215-006-0000

Common Address: 19 W. Jackson Street, Villa Park, IL 60181

Ordinance No. _____

Exhibit B

Plan Set
(see attached)



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Village Board
FROM: Rodney Pate, Zoning Board of Appeals Chairperson
DATE: July 6, 2026
RE: ZBA-26-08 – Approval of a Variation for a Pergola at 19 W. Jackson St.

Statement of the Recommendation

The Zoning Board of Appeals recommends approval of ZBA 26-08, a request for variations from Section 6.10.2- Residential Accessory Structures, Table 6-2 Accessory Structure Regulations to permit a pergola with a maximum size of 250 square feet, subject to the following conditions:

1. The proposed pergola shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 3/31/2026.
2. The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.

Meeting Dates and Commission Deliberation

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in this report.

Background and Supporting Information

The petitioner is seeking a variation to install a 247 square-foot pergola in their rear yard. The variation is necessary because the code specifies the maximum size for a pergola is 200 square feet. The reason for this size is to cover the entire rear of the house on top of an existing patio and provide a covered entrance and exit from two sliding patio doors on the rear of the house. No variations to height or setbacks are needed as part of this application. Multiple neighbors shared their support for the project through public comments.

Benefits to the Village

The recommendation supports revitalization of neighborhoods and assists in implementing a Comprehensive Plan action.

Alignment with the Comprehensive Plan

This recommendation supports the land use and development goal of the Comprehensive Plan to maintain neighborhood character and appeal. The recommendation assists in implementing Action 03-09 "Promote home renovation and upkeep to preserve neighborhood character."



Village of Villa Park

Community & Economic Development
11 W Home Avenue, Villa Park, IL 60181

Anticipated Impact

The community will benefit from a rejuvenation of the property, improving the overall appeal of the neighborhood.

*Staff Liaisons: Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner*



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Zoning Board of Appeals
FROM: Community & Economic Development Department
DATE: June 10, 2026
RE: **Petition ZBA-26-08 | 19 W. Jackson St. | Variation**

PETITIONER	OWNER
Rob and Aurora Scahill 19 W. Jackson St. Villa Park, IL, 60181	Rob and Aurora Scahill 19 W. Jackson St. Villa Park, IL, 60181

Request Summary

The Petitioner is seeking a Variation from Section 6.10.2 - Residential Accessory Structures, Table 6-2 Accessory Structure Regulations, to permit a pergola with a maximum size of 250 square feet where 200 square feet is permitted by right.

Background

This case came about as the result of a Work Without a Permit Violation issued March 5, 2026. The petitioner applied for a building permit on March 14, 2026. It was noted during permit review that the pergola exceeds the maximum of 200 sq. ft. permitted. The petitioner would like to keep the full size of the pergola, because it currently covers the entire rear of the residence, including two sliding doors. The pergola is 13 feet by 19 feet for a total area of 247 square feet. The pergola is approximately 8.0 feet tall, which is in compliance with bulk regulations. The pergola complies with setback requirements.

Site Information

Present Zoning: Residential Single-Dwelling District - RS-7.5
Present Land Use: Residential
Property Size: 7,250 sq. ft. / 0.16 acres
PIN: 06-16-215-006

Surrounding Zoning

North: Residential Single-Dwelling District- RS-7.5
West: Residential Single-Dwelling District- RS-7.5
East: Residential Single-Dwelling District- RS-7.5
South: Residential Single-Dwelling District- RS-7.5

Surrounding Land Use

Residential
Residential
Residential
Park

Comprehensive Plan Designation - Residential

Single-dwelling residential areas are neighborhoods where each lot contains one dwelling unit, which can be a standalone house or attached units like townhomes and duplexes. These areas should encompass carefully planned subdivisions and older, established neighborhoods exhibiting classic neighborhood layouts. Single-dwelling homes are the most common form of residential property in the Village and most likely will remain so.

Zoning Request

The Petitioner is seeking a Variation from Section 6.10.2 - Residential Accessory Structures, Table 6-2 Accessory Structure Regulations, to permit a pergola with a maximum size of 250 square feet where 200 square feet is permitted by right.

Internal Staff Review

Variation

The Zoning Ordinance specifically allows for Variation petitions to grant relief to a property owner from strict compliance with the regulations of the Zoning Ordinance. Variations are intended to help alleviate a practical difficulty or particular hardship that would be caused by the literal enforcement of the subject ordinance requirements and are site specific.

The petitioner is seeking to install a pergola across the rear of the residence on top of an existing patio. The petitioner received a violation notice for work without a permit on March 5, 2026. The petitioner came to apply for a permit a week later. The pergola is 13 feet by 19 feet for a total area of 247 square feet. The reason for this size is to cover the entire rear of the house on top of an existing patio and provide a covered entrance and exit from two sliding patio doors on the rear of the house. Section 6.10.2 - Residential Accessory structures permits a pergola with a maximum area of 200 square feet. No variations to height or setbacks are needed as part of this application.

Site Plan Review

The following comments summarize aspects of the proposed development plans in relation to various Zoning Ordinance requirements:

1. Building and Structure Location:
 - a. The pergola has a length of 19 feet and a depth of 13 feet. The pergola has a total area of 247 sq. ft. and exceeds the maximum area permitted by 47 sq. ft.
 - b. The pergola is in compliance with all other bulk regulations.
2. Building scale:
 - a. Section 6.10.2 - Residential Accessory structures permits a pergola with a maximum area of 200 sq. ft. The petitioner is requesting a 247-square-foot pergola.
3. Lot Coverage:
 - a. No new lot coverage would be added as a result of this project. The pergola is placed on an existing patio.
4. Completeness - If the Zoning Board of Appeals requires additional information to determine whether the applicant's development requests comply with the applicable standards of the Code, they may direct the Petitioner to furnish additional information and evidence that may provide clarity regarding their concerns.

Findings

Per Section 11.5.6.8, the Zoning Board of Appeals' recommendation must be accompanied by specific findings of fact regarding whether practical difficulties or particular hardships would result if a Variation is not granted. *The Petitioner has submitted the following justification for a Variation from Article 2, Section 2.3, Table 2-3 of the Zoning Ordinance:*

A. State the particular hardship and/or practical difficulty created for you in carrying out the strict letter of the zoning regulations to wit:

Petitioner: *The practical difficulty is created by the layout of the home, which includes two rear sliding doors that require continuous covered access across the full width of the patio. A pergola limited to 200 square feet would not adequately span both door openings, resulting in incomplete coverage and limiting safe and functional use of the space. The requested size of 13 feet by 19 feet represents the minimum necessary to provide consistent coverage across both entry points and allow the structure to function as intended.*

- B. A reasonable return or use of your property is not possible under the existing regulations because:**
Petitioner: *Under the current 200 square foot limitation, the pergola cannot reasonably fulfill its intended purpose of providing continuous covered access across both rear sliding doors. A smaller structure would only partially cover the patio, reducing usability and creating an impractical layout. The requested variation allows for a functional outdoor space consistent with normal residential use, including family use, shade, and safe entry and exit from the home.*
- C. Your situation is unique (not applicable in other properties in the area or zoning classification) in the following respect:**
Petitioner: *The unique condition of this property is the configuration of the rear elevation of the home, which includes two separate sliding door access points that require a wider structure to provide adequate coverage. This condition is specific to the layout of the home and is not a general condition applicable to all properties in the area. The pergola must span a greater width than a standard single-entry layout, making the 200 square foot limitation insufficient in this case.*
- D. The variation will not alter the essential character of the locality, impair an adequate supply of light and air to adjacent property; not increase hazard from fire; not impair property values in the neighborhood; not unduly increase congestion in the streets, or otherwise impair public safety; health and convenience because:**
Petitioner: *The requested variation will not alter the essential character of the neighborhood or negatively impact surrounding properties. The pergola is an open-air structure with an adjustable slatted roof and does not create enclosed space or increase density. It is approximately 7 feet in height and is located with appropriate setbacks, including approximately 7 feet from one side property line, over 20 feet from the opposite side, and more than 15 feet from the rear property line. The structure does not obstruct views, light, or air to adjacent properties and does not create any additional traffic, noise, or safety concerns. Similar outdoor structures, including decks, exist on neighboring properties, and the pergola is consistent with the residential character of the area. The design complements the home's exterior and contributes positively to the overall appearance and value of the property.*

Notification

Legal Notice was published in the Daily Herald on May 28, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0-foot radius of the subject property in advance of the Public Hearing.

Sample Motion

Should the Board approve Case ZBA 26-08, staff recommends the following motion and conditions:

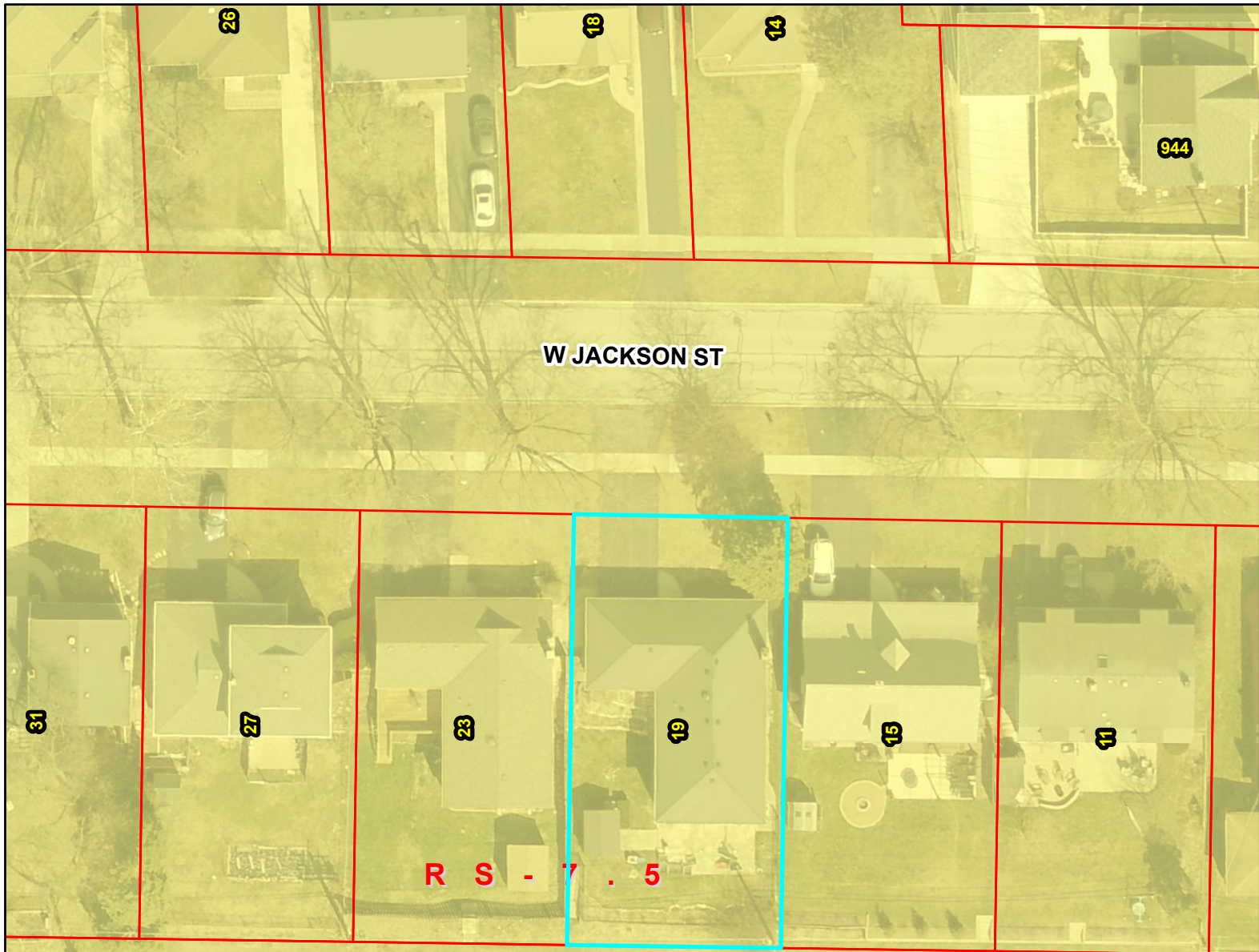
Motion to approve Case ZBA 26-08, a request for variations from Section 6.10.2- Residential Accessory Structures, Table 6-2 Accessory Structure Regulations to permit a pergola with a maximum size of 250 square feet, subject to the following conditions:

- 1) The proposed pergola shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 3/31/2026.*
- 2) The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.*

Exhibit List

- Exhibit A – Plat of Survey
- Exhibit B – Site Plan

- Exhibit C – Pergola Manufacture Specifications

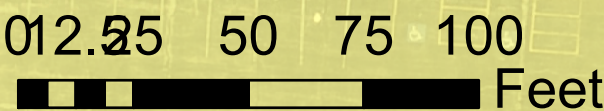


Zoning Districts

Zoning Districts

- RS-10 - Residential Single-Dwelling District - 10,000 Sq. Ft.
- RS-7.5 - Residential Single-Dwelling District - 7,500 Sq. Ft.
- RD-7.5 - Residential Duplex District - 7,500 Sq. Ft..
- RM-9 - Residential Multi-Unit District - 9,000 Sq. Ft.
- O-R - Office Research District
- C-1 - Convenience Business District
- C-2 - Neighborhood Business District
- C-3 - Service Business District
- MX-1 - Mixed-Use TOD District
- MX-2 - Mixed-Use Main Street District
- MX-3 - Mixed-Use Corridor District
- MX-T - Mixed Transitional (Office-Residential) District
- MX-R1 - Mixed Residential District 1
- MX-R2 - Mixed Residential District 2
- M-1 - Light Industrial District
- M-2 - General Industrial District
- PI-1 - Neighborhood-scale Institutional and Public District
- PI-2 - Campus-scale Institutional and Public District
- P.U.D.-R - Planned Unit Development Residential
- P.U.D.-C - Planned Unit Development Commercial
- P.U.D.-I - Planned Unit Development Industrial

1000





KABAL SURVEYING COMPANY

Land Surveying Services

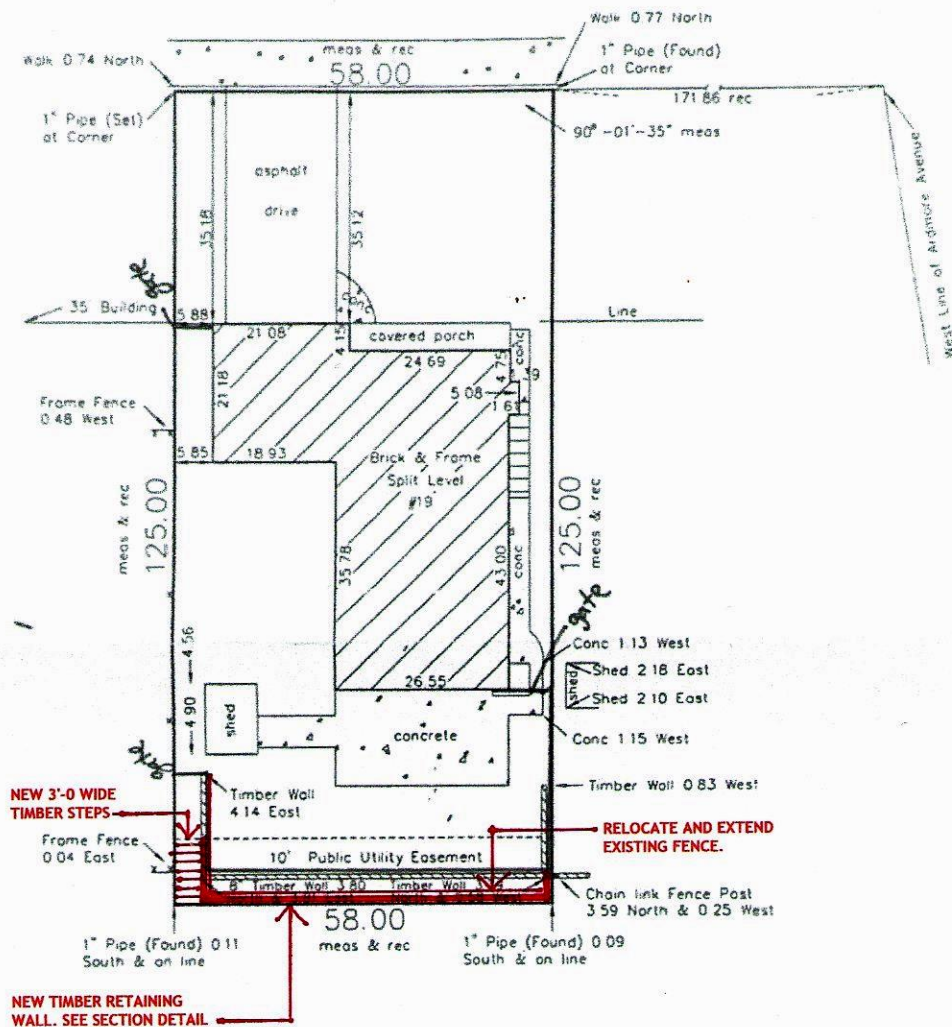
Plat of Survey

Lot 4 in Block 1 in Willowcrest, a Subdivision of Lot 8 in the Subdivision of Section 16, Township 39 North, Range 11, East of the Third Principal Meridian, as made by the Trustees of Schools of said Township, according to the Plat of said Willowcrest, recorded January 20, 1956 as Document 787063, in DuPage County, Illinois

Address 19 West Jackson Street, Villa Park

West Jackson Street
(66' R.O.W.)

2411 Hawthorne Avenue
Westchester, Illinois 60154
(708) 562-2652
Fax (708) 562-7314
email: kabal-surveying@comcast.net
website: KabaSurveyingCompany.com
Registration No. 184-003061



LEGEND

R.O.W. = right-of-way, E = East
rec = record, N = North, W = West
meas = measured, S = South
pch = porch, rad = radius
prc = point of reverse curve
conc = concrete, pc = point of curve

Area of property is approximately 7,250 square feet

☒ "X" in box indicates that hereon drawn plat was ordered as a non-monumented survey

Please check Legal Description with Deed and report any discrepancy immediately

Surveyed September 27 20 17

Building Located September 27 20 17

Scale	1 inch =	20	ft
Order No	171045		
Ordered By	James Reichardt, Attorney		

This professional service conforms to the current Illinois minimum standards for a boundary survey

STATE OF ILLINOIS }
COUNTY OF COOK }

I, STEPHEN J. BALEK, an Illinois Professional Land Surveyor, hereby certify that I have surveyed the property described above and the plat hereon drawn is a correct representation of said survey

Dimensions are in feet and decimal parts thereof and are corrected to a temperature of 62 degrees Fahrenheit

Stephen J. Balek
Illinois Professional Land Surveyor No. 035-001712
My license expires on November 30, 2018

ORIGINAL SEAL IN RED



(assumed)

KABAL SURVEYING COMPANY

Land Surveying Services

Plat of Survey

Lot 4 in Block 1 in Willowcrest, a Subdivision of Lot 8 in the Subdivision of Section 16, Township 39 North, Range 11, East of the Third Principal Meridian, as made by the Trustees of Schools of said Township, according to the Plat of said Willowcrest, recorded January 20, 1956 as Document 787063, in DuPage County, Illinois.

Address: 19 West Jackson Street, Villa Park

2411 Hawthorne Avenue
Westchester, Illinois 60154
(708) 562-2652
Fax (708) 562-7314
email: kabal-surveying@comcast.net
website: KabalSurveyingCompany.com
Registration No. 184-003061

RECEIVED

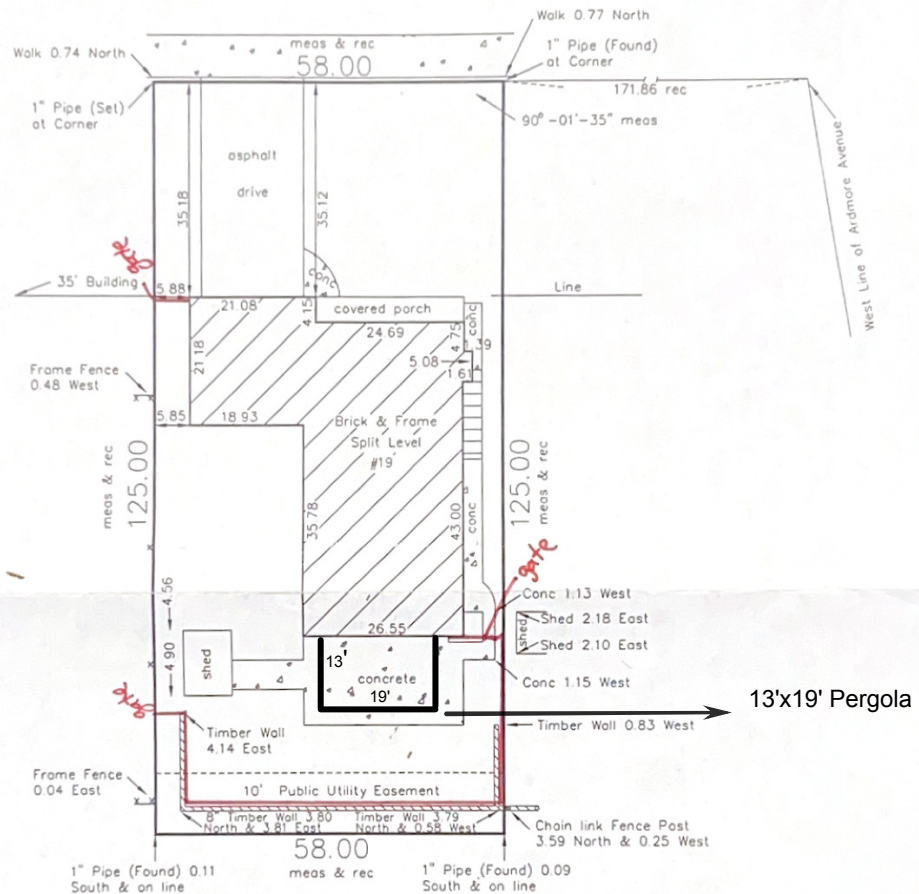
OCT 25 2017

Village of Villa Park
Dept. of Public Works

OWNER/CONTRACTOR
COPY

West Jackson Street
(66' R.O.W.)

APPROVED FOR PERMIT
ZONING
BUILDING
PLUMBING
VILLAGE OF VILLA PARK
10/18/17



LEGEND

R.O.W. = right-of-way, E = East
rec = record, N = North, W = West
meas = measured, S = South
pch = porch, rad = radius
prc = point of reverse curve
conc = concrete, pc = point of curve

Area of property is approximately 7,250 square feet

☒ "X" in box indicates that hereon drawn plat was ordered as a non-monumented survey

Please check Legal Description with Deed and report any discrepancy immediately.

Surveyed September 27, 2017
Building Located September 27, 2017

Scale: 1 inch = 20 ft.
Order No. 171045
Ordered By: James Reichardt, Attorney

This professional service conforms to the current Illinois minimum standards for a boundary survey

STATE OF ILLINOIS }
COUNTY OF COOK }

I, STEPHEN J. BALEK, an Illinois Professional Land Surveyor, hereby certify that I have surveyed the property described above and the plat hereon drawn is a correct representation of said survey.

Dimensions are in feet and decimal parts thereof and are corrected to a temperature of 62 degrees Fahrenheit

Stephen J. Balek
Illinois Professional Land Surveyor No. 035-001712
My license expires on November 30, 2018

ORIGINAL SEAL IN RED

PERGOLUX

PERGOLA S2 4x6m Wall mounted





MEMORANDUM

TO: Village Board of Trustees
FROM: Brandon Nolin, CD Director
DATE: July 13, 2026
SUBJECT: An Ordinance Granting a Variation from Section 14.1.9 to Install a Patio in a Front Yard – 1031 S. Summit Avenue

RECOMMENDED ACTION:

The Zoning Board of Appeals recommends approval of ZBA 26-13, a request for variations from Section 14.1.9- Setbacks to permit a patio in the front yard, subject to conditions.

BACKGROUND:

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in the staff report.

DISCUSSION:

ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, GRANTING A VARIATION FROM SECTION 14.1.9 OF THE ZONING ORDINANCE TO INSTALL A PATIO IN A FRONT YARD AT THE PROPERTY LOCATED AT 1031 S. SUMMIT AVENUE, VILLA PARK, ILLINOIS

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) the President and Board of Trustees of the Village (the "*Corporate Authorities*") may provide for zoning to regulate the development and use of real estate within its borders; and,

WHEREAS, the Village has heretofore adopted an ordinance entitled the "Zoning Ordinance of the Village of Villa Park, Illinois" (the "*Zoning Ordinance*"); and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5), the Corporate Authorities may determine and vary the regulations relating to its zoning ordinances; and,

WHEREAS, Section 11.5, entitled "Variations," of Article 11, entitled "Review and Approval Procedures," of the Zoning Ordinance sets forth the authority and standards of the granting of variations to the Zoning Ordinance; and,

WHEREAS, an application for a variation to Section 9.2.2 of the Zoning Ordinance has been submitted to the Village by Kurt Berry and Mary Jaqueline Francis (the "*Applicants*" and "*Owners*") to permit the installation of a patio in the front yard of a double frontage (the "*Variation*"), on the property located at 1031 S. Summit Avenue, Villa Park, Illinois and as legally described and depicted on Exhibit A (the "*Property*"); and,

Ordinance No. _____

WHEREAS, the Zoning Board of Appeals (“ZBA”) held a public hearing on June 10, 2026 (the “*Public Hearing*”) as to whether the Variation should be approved, at which time all persons present were afforded an opportunity to be heard; and,

WHEREAS, a public notice in the form required by law was given of said Public Hearing date; and,

WHEREAS, after taking into consideration all evidence and testimony presented at the Public Hearing, the ZBA reviewed the standards set forth in Section 11.5 of the Villa Park Zoning Ordinance and voted with four (4) in favor and none opposed, to recommend approval of the Variation to the Corporate Authorities; and,

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Variation subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Village President and Board of Trustees of the Village have duly considered the ZBA’s findings of fact and recommendation and hereby adopt by reference the findings of fact of the ZBA as findings of the Corporate Authorities of the Village as if completely set forth herein. All documents and exhibits submitted at the aforesaid Public Hearing are also incorporated by reference into this Ordinance.

Section 3. In addition to the findings set forth in Section 2 hereof, the Corporate Authorities further find in relation to the Variation as follows:

Ordinance No. _____

1. That the Variation will alleviate a practical difficulty or particular hardship in carrying out the strict letter of the regulations of the Zoning Ordinance;
2. That the plight of the Applicants is due to unique circumstances;
3. That the Property cannot yield a reasonable return if the Variation is not granted;
4. That the Variation will not alter the essential character of the locality; and
5. That the Variation is in harmony with the general purpose and intent of the Zoning Ordinance.

Section 4: The Variation is hereby granted, subject to the following conditions:

1. The proposed patio shall be installed in accordance with the Site Plan attached hereto as Exhibit B.
2. The Applicants shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.

Section 5: If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

[Continued on Next Page]

Ordinance No. _____

ADOPTED THIS _____ DAY OF _____, 2026, pursuant to a roll call vote
as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED this _____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this _____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance No. _____

Exhibit A

Legal Description

LOT 11 IN BLOCK 6 IN TERRY A. KAYE'S BEVERLY HILLS FIRST ADDITION BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 23, 1958, AS DOCUMENT NUMBER 868916, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 06-15-114-012

Common Address: 1031 S. Summit Avenue, Villa Park, IL 60181

Ordinance No. _____

Exhibit B

Plan Set
(see attached)



Village of Villa Park

Community & Economic Development
11 W Home Avenue, Villa Park, IL 60181

TO: Village Board
FROM: Rodney Pate, Zoning Board of Appeals Chairperson
DATE: July 6, 2026
RE: ZBA-26-13 – Approval of a Variation for a Patio at 1031 S. Summit Ave.

Statement of the Recommendation

The Zoning Board of Appeals recommends approval of ZBA 26-13, a request for variations from Section 14.1.9- Setbacks to permit a patio in the front yard, subject to the following conditions:

1. The proposed patio shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 4/30/2026.
2. The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.

Meeting Dates and Commission Deliberation

The case was considered by Zoning Board of Appeals at the regularly scheduled meeting on Wednesday June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in this report.

Background and Supporting Information

The petitioners are seeking a variation to build a concrete patio in the front yard of a double frontage lot. Patio is proposed to replace a wooden deck that used to be in this location, but was removed because it was in disrepair. The proposed patio is 16 feet by 26 feet for a total area of 416 square feet. The proposed patio is setback 41 feet from the secondary frontage, Terry Lane. If this patio were located in a rear yard on a typical lot, no variation would be required. This area functions as the rear yard for the residence and is surrounded by a privacy fence.

Benefits to the Village

The recommendation supports revitalization of neighborhoods and assists in implementing a Comprehensive Plan action.

Alignment with the Comprehensive Plan

This recommendation supports the land use and development goal of the Comprehensive Plan to maintain neighborhood character and appeal. The recommendation assists in implementing Action 03-09 "Promote home renovation and upkeep to preserve neighborhood character."



Village of Villa Park

Community & Economic Development
11 W Home Avenue, Villa Park, IL 60181

Anticipated Impact

The community will benefit from a rejuvenation of the property, improving the overall appeal of the neighborhood.

Staff Liaisons: Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Zoning Board of Appeals
FROM: Community & Economic Development Department
DATE: June 10, 2026
RE: **Petition ZBA-26-13 | 1031 S Summit Ave | Variation**

PETITIONER	OWNER
Kurt Berry and Jacqui Francis 1031 S. Summit Ave. Villa Park, IL, 60181	Kurt Berry and Jacqui Francis 1031 S. Summit Ave. Villa Park, IL, 60181

Request Summary

The Petitioner is seeking a Variation from Section 14.1.9 - Setbacks to permit a patio in the front yard. This double frontage lot has two front yards and the patio would be placed behind the rear of the residence.

Background

The petitioners are seeking a variation to build a concrete patio in the space that functions as their rear yard. Because the property abuts Terry Lane, the area that functions as their rear yard, is considered a front yard per zoning code. If this patio were located in a rear yard on a typical lot, no variation would be required. This area is surrounded by a privacy fence. A wooden deck was previously in this location but was removed due to disrepair. The proposed patio is 16 feet by 26 feet for a total area of 416 square feet. The patio is setback 41 feet from the secondary frontage, Terry Lane. The patio is setback 8.75 feet from the north property line and 25.3 feet from the south property line.

Site Information

Present Zoning: Residential Single-Dwelling District - RS-7.5
Present Land Use: Residential
Property Size: 8,354.44 sq. ft. / 0.19 acres
PIN: 06-15-114-012

Surrounding Zoning

North: Residential Single-Dwelling District- RS-7.5
West: Residential Single-Dwelling District- RS-7.5
East: Residential Single-Dwelling District- RS-7.5
South: Residential Single-Dwelling District- RS-7.5

Surrounding Land Use

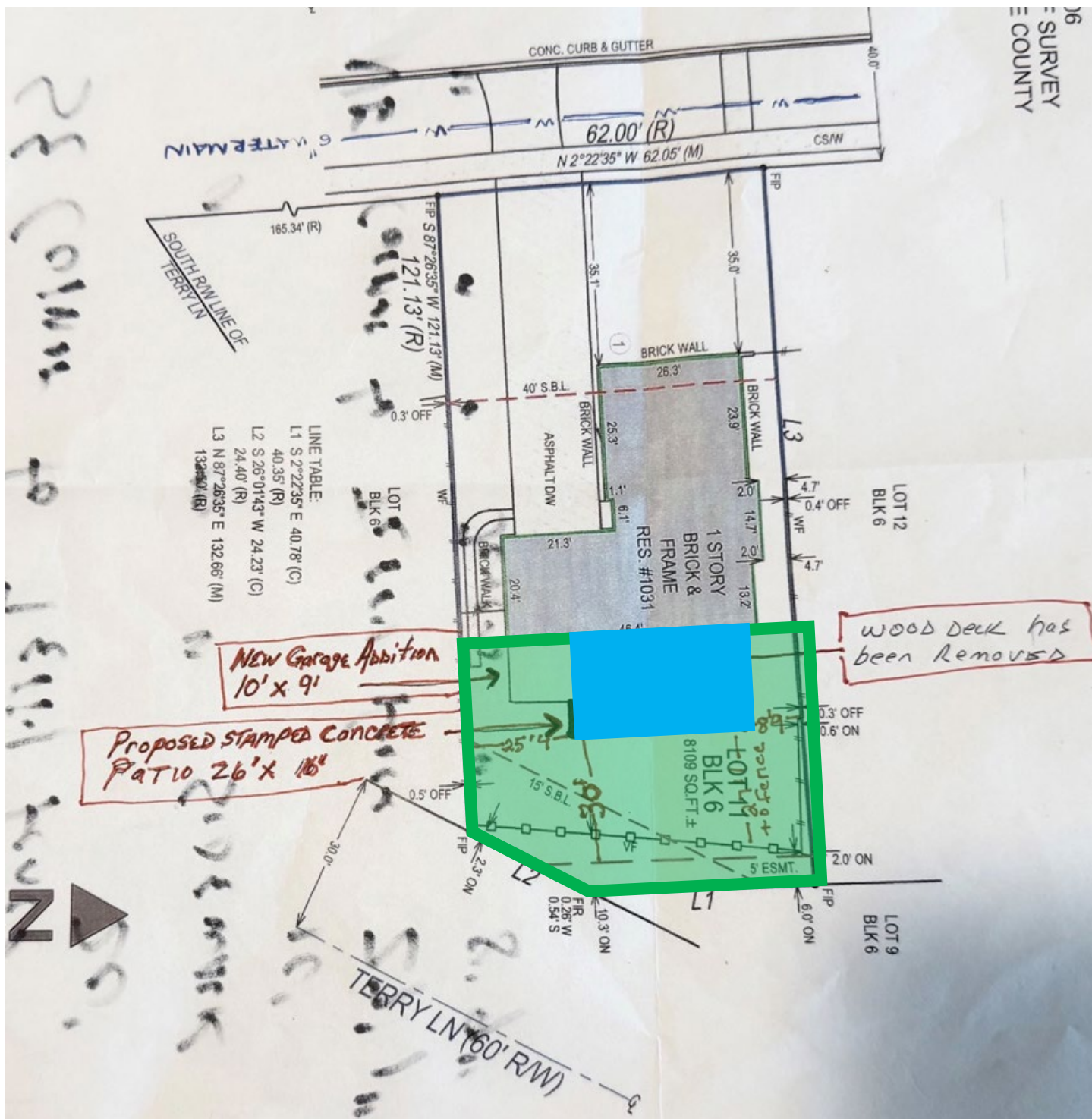
Residential
Residential
Residential
Residential

Comprehensive Plan Designation - Residential

Single-dwelling residential areas are neighborhoods where each lot contains one dwelling unit, which can be a standalone house or attached units like townhomes and duplexes. These areas should encompass carefully planned subdivisions and older, established neighborhoods exhibiting classic neighborhood layouts. Single-dwelling homes are the most common form of residential property in the Village and most likely will remain so.

Zoning Request

The Petitioner is seeking a Variation from Section 14.1.9 - Setbacks to permit a patio in the front yard. This double frontage lot has two front yards and the patio would be placed behind the rear of the residence.



Site Plan – Proposed Patio (CYAN)
Terry Ln. Front Yard (GREEN)

Internal Staff Review

Variation

The Zoning Ordinance specifically allows for Variation petitions to grant relief to a property owner from strict compliance with the regulations of the Zoning Ordinance. Variations are intended to help alleviate a practical difficulty or particular hardship that would be caused by the literal enforcement of the subject ordinance requirements and are site specific.

The petitioners are seeking a variation to build a concrete patio in the space that functions as their rear yard. The proposed patio is 16 feet by 26 feet for a total area of 416 square feet. The proposed patio is setback 41 feet from the secondary frontage, Terry Lane. The proposed patio is setback 8.75 feet from the north property line and 25.3 feet from the south property line. If this patio were located in a rear yard on a typical lot, no variation would be required. This area functions as the rear yard for the residence and is surrounded by a privacy fence. A wooden deck used to be in this location, but was removed because it was in disrepair.

Site Plan Review

1. Building and Structure Location:
 - a. The proposed patio is 16 feet by 26 feet for a total area of 416 square feet.
 - b. Setbacks are in compliance with section 14.1.9- Setbacks
 - i. North setback: 8.75 feet
 - ii. East setback: 41 feet
 - iii. South setback: 25.3 feet
2. Building scale:
 - a. The proposed patio is 16 feet by 26 feet for a total area of 416 square feet.
 - b. Per Section 6.10.2- Residential Accessory Structures, there is no maximum size for a patio.
3. Lot Coverage:
 - a. The current lot coverage is 38%. After the patio installation, the lot coverage would be 43%.
 - b. Per section 2.3- Lot and Building Regulations, maximum lot coverage for RS-7.5 is 60%.
4. Completeness - If the Zoning Board of Appeals requires additional information to determine whether the applicant's development requests comply with the applicable standards of the Code, they may direct the Petitioner to furnish additional information and evidence that may provide clarity regarding their concerns.

Findings

Per Sec. 11.5.6.8. The Zoning Board of Appeals' recommendation must be accompanied by specific findings of fact regarding whether practical difficulties or particular hardships would result if a Variation is not granted. *The Petitioner has submitted the following justification for a Variation from Article 2, Section 2.3, Table 2-3 of the Zoning Ordinance:*

A. State the particular hardship and/or practical difficulty created for you in carrying out the strict letter of the zoning regulations to wit:

Petitioner: *Our lot is located on a pre-shaped parcel between Summit and Terry at the narrowing end. There is no neighboring house behind ours (Terry) and thus it is considered we have 2 front yards.*

B. A reasonable return or use of your property is not possible under the existing regulations because:

Petitioner: *A concrete patio is not allowed by zoning in front yard, which is our back yard and already surrounded by privacy fencing.*

C. Your situation is unique (not applicable in other properties in the area or zoning classification) in the following respect:

Petitioner: *We'd like to use our yard for BBQ and entertaining that a concrete patio would allow.*

D. The variation will not alter the essential character of the locality, impair an adequate supply of light and air to adjacent property; not increase hazard from fire; not impair property values in the neighborhood; not unduly increase congestion in the streets, or otherwise impair public safety; health and convenience because:

Petitioner: *It is ground level so no light or air disruption. Less fire hazard than the old wood deck.*

Updates to the home will improve values, cause no traffic issues or safety issues. Neighboring home already has a similar concrete patio without incident.

Notification

Legal Notice was published in the Daily Herald on May 28, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0-foot radius of the subject property in advance of the Public Hearing.

Sample Motion

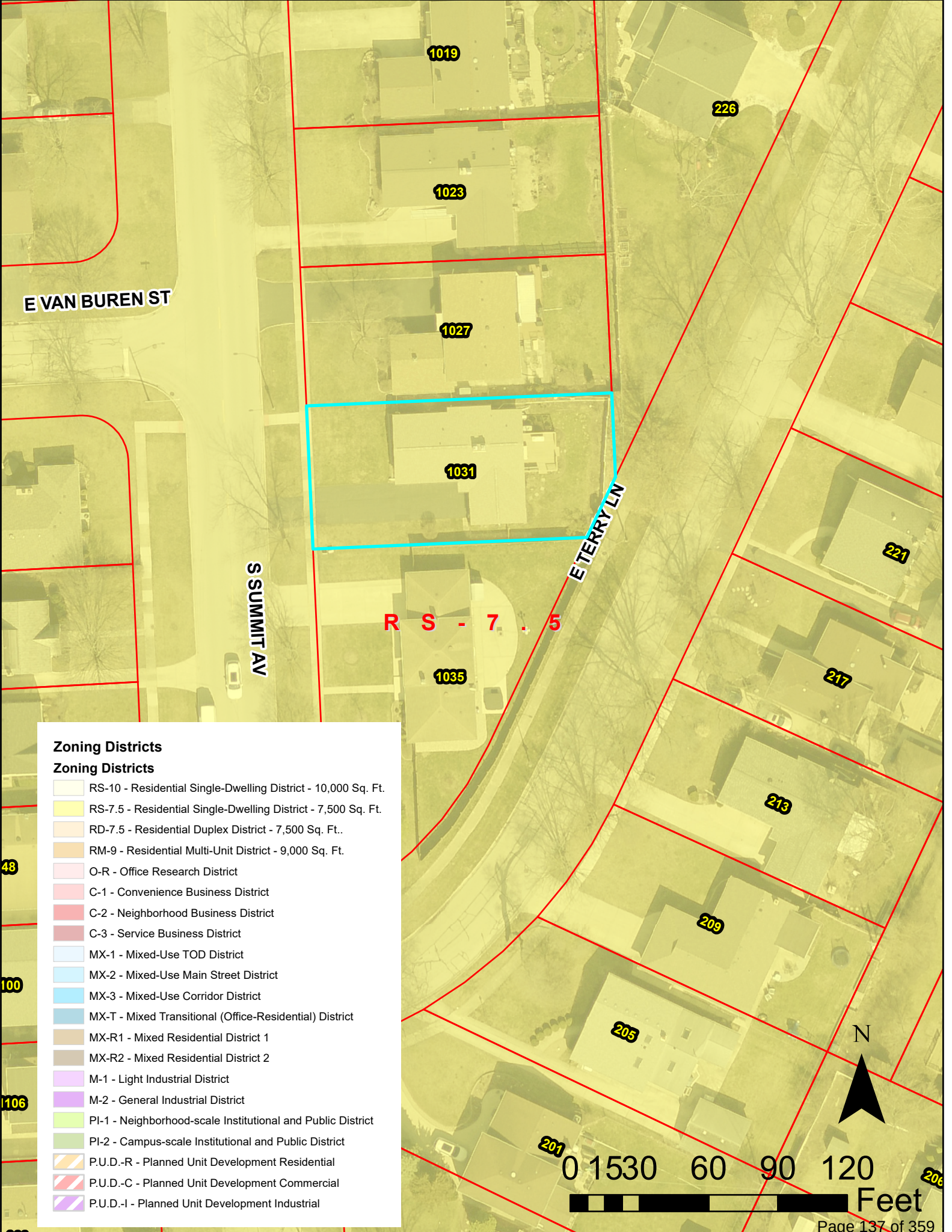
Should the Board approve Case ZBA 26-13, staff recommends the following motion and conditions:

Motion to approve Case ZBA 26-13, a request for variations from Section 14.1.9- Setbacks to permit a patio in the front yard, subject to the following conditions:

- 1) The proposed patio shall be installed in accordance with the plans submitted by the applicant in the Variation Application received 3/31/2026.*
- 2) The applicant shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.*

Exhibit List

- Exhibit A – Plat of Survey
- Exhibit B- Site Plan



Zoning Districts

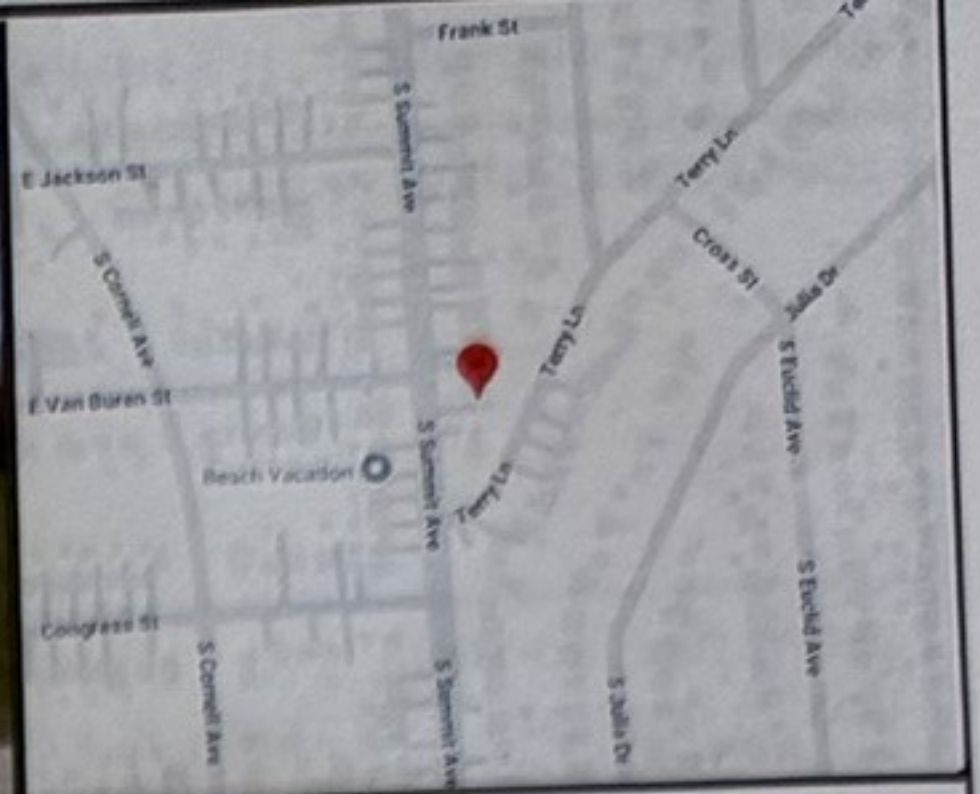
Zoning Districts

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- RS-7.5 - Residential Single-Dwelling District - 7,500 Sq. Ft.
- RD-7.5 - Residential Duplex District - 7,500 Sq. Ft..
- RM-9 - Residential Multi-Unit District - 9,000 Sq. Ft.
- O-R - Office Research District
- C-1 - Convenience Business District
- C-2 - Neighborhood Business District
- C-3 - Service Business District
- MX-1 - Mixed-Use TOD District
- MX-2 - Mixed-Use Main Street District
- MX-3 - Mixed-Use Corridor District
- MX-T - Mixed Transitional (Office-Residential) District
- MX-R1 - Mixed Residential District 1
- MX-R2 - Mixed Residential District 2
- M-1 - Light Industrial District
- M-2 - General Industrial District
- PI-1 - Neighborhood-scale Institutional and Public District
- PI-2 - Campus-scale Institutional and Public District
- P.U.D.-R - Planned Unit Development Residential
- P.U.D.-C - Planned Unit Development Commercial
- P.U.D.-I - Planned Unit Development Industrial



THE LAW OFFICE OF
KELLEY V. FLINN

Call us at 331-422-0632

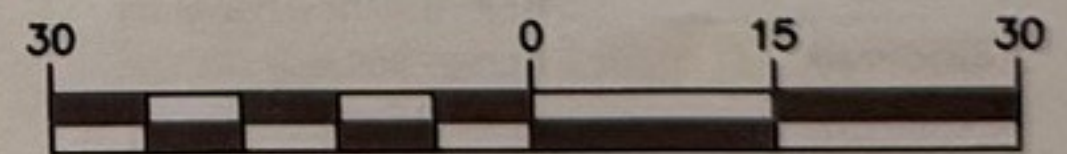
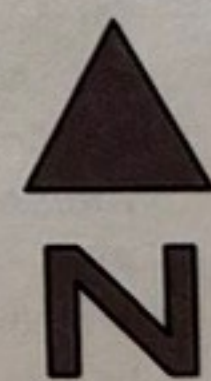
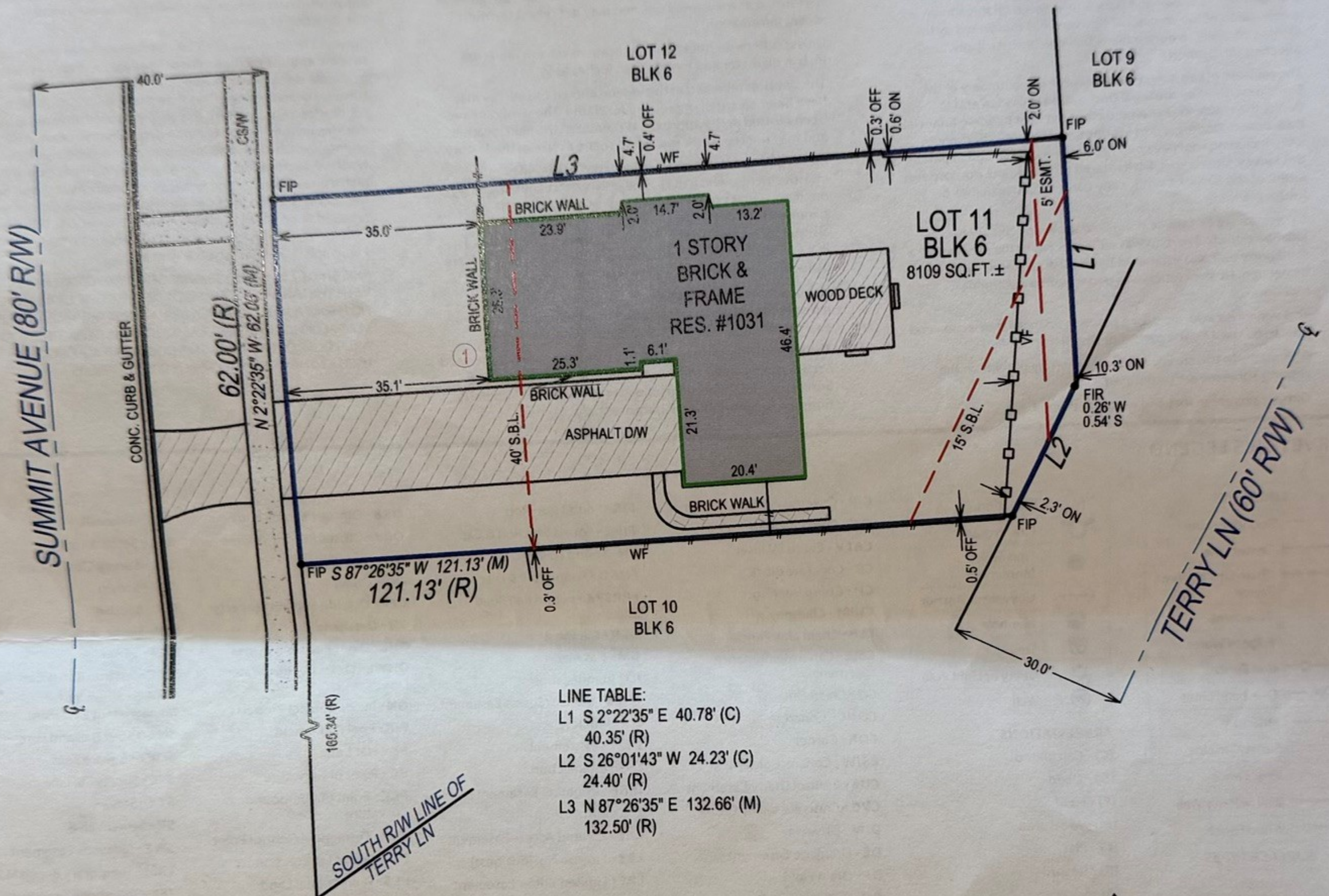


SURVEY NUMBER: 2504.6306

PROPERTY ADDRESS: 1031 S SUMMIT AVENUE, VILLA PARK, ILLINOIS 60181

2504.6306

**PLAT OF SURVEY
DUPAGE COUNTY**



GRAPHIC SCALE (In Feet)

1 inch = 30' ft.

STATE OF ILLINOIS } SS
COUNTY OF LASALLE

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO
THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY
SURVEY, GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.



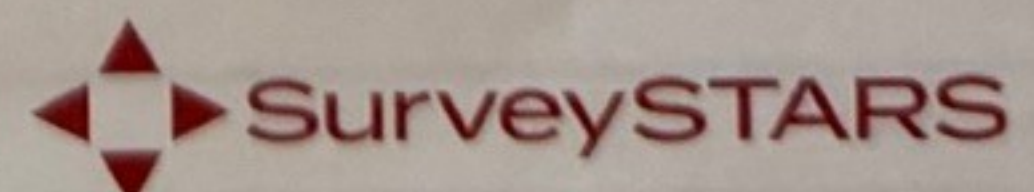
ILLINOIS PROFESSIONAL LAND SURVEYOR No. 2971
LICENSE EXPIRES 11/30/2026
EXACTA LAND SURVEYORS, LLC
PROFESSIONAL DESIGN FIRM 184008059-0008

POINTS OF INTEREST:

1. RESIDENCE OVER BUILDING LINE



Exacta Land Surveyors, LLC
PDF # 184008059
o: 773.305.4011
316 East Jackson Street | Morris, IL 60450



DATE OF SURVEY: 04/29/25
FIELD WORK DATE: 4/28/2025
REVISION DATE(S): (REV.0 4/29/2025)

**SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES**

PROPERTY ADDRESS: 1031 S SUMMIT AVENUE, VILLA PARK, ILLINOIS 60181

SURVEY NUMBER: 2504.6306

JOB SPECIFIC SURVEYOR NOTES:

LEGAL DESCRIPTION:

LOT 11 IN BLOCK 6 IN TERRY A. KAYE'S BEVERLY HILLS FIRST ADDITION BEING A SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 23, 1958 AS DOCUMENT 868916, IN DUPAGE COUNTY, ILLINOIS.

GENERAL SURVEYOR NOTES:

1. The Legal Description used to perform this survey was supplied by others. This survey does not determine nor imply ownership of the lands or any fences shown hereon. Unless the Title Commitment Number and Date is referenced on this survey, an examination of the abstract of title was NOT performed by the signing surveyor to determine which instruments, if any, are affecting this property.

2. The purpose of this survey is to establish the boundary of the lands described by the legal description, provided and to depict the visible improvements thereon for a pending financial transaction. Underground footings, utilities, or other service lines, including roof eave overhangs were not located as part of this survey. Unless specifically stated otherwise the purpose and intent of this survey is not for any construction activities or future planning.

3. If there is a septic tank or drain field shown on this survey, the location depicted hereon was either shown to the surveyor by a third party or it was estimated by visual above ground inspection. No excavation was performed to determine its location.

4. This survey is exclusively for a pending financial transaction and only to be used by the parties to whom it is certified.

5. Alterations to this survey map and report by other than the signing surveyor are prohibited.

6. Dimensions are in feet and decimals thereof.
7. Any FEMA flood zone data contained on this survey is for informational purposes only. Research to obtain said data was performed at www.fema.gov and may not reflect the most recent information.

8. Unless otherwise noted "SIR" indicates a set iron rebar, 5/8 inch in diameter and twenty-four inches long.

9. The symbols reflected in the legend and on this survey may have been enlarged or reduced for clarity. The symbols have been plotted at the approximate center of the field location and may not represent the actual shape or size of the feature.

10. Points of Interest (POI's) are select above-ground improvements, which may appear in conflict with boundary, building setback or easement lines, as defined by the parameters of this survey. These POI's may not represent all items of interest to the viewer. There may be additional POI's which are not shown or called-out as POI's, or which are otherwise unknown to the surveyor.

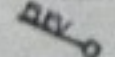
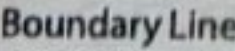
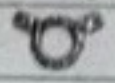
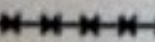
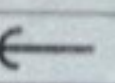
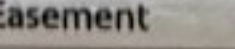
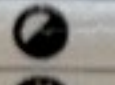
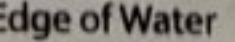
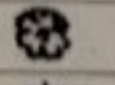
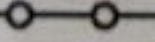
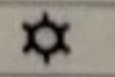
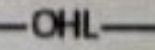
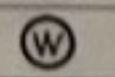
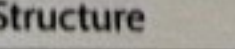
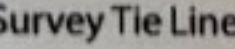
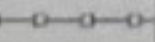
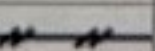
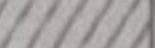
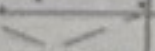
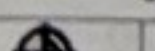
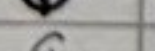
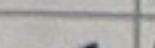
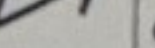
11. Utilities shown on the subject property may or may not indicate the existence of recorded or unrecorded utility easements.

12. The information contained on this survey has been performed exclusively by and is the sole responsibility of Exacta Land Surveyors, LLC. Additional logos or references to third party firms are for informational purposes only.
13. Due to varying construction standards, building dimensions are approximate and are not intended to be used for new construction or planning.

14. Surveyor bearings are used for angular reference and are used to show angular relationships of lines only and are not related or orientated to true or magnetic north. Bearings are shown as surveyor bearings, and when shown as matching those on the subdivision plats on which this survey is based, they are to be deemed no more accurate as the determination of a north orientation made on and for those original subdivision plats. North 00 degrees East is assumed and upon preparation of this plat, the resulting bearing between found points as shown on this survey is the basis of said surveyor bearings as defined and required to be noted by Illinois Administrative Code Title 68, Chapter VII, Sub-Chapter B, Part 1270, Section 1270.56, Paragraph B, Sub-Paragraph 6, Item k.

15. THIS SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PLEASE REFER ALSO TO YOUR DEED, TITLE POLICY AND LOCAL ORDINANCES. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED.

SURVEYOR'S LEGEND

LINETYPES		 Elevation	C/P - Covered Porch	FIR - Found Iron Rod	ORB - Official Records Book	S/W - Sidewalk
	Boundary Line	 Fire Hydrant	C/S - Concrete Slab	FIRC - Found Iron Rod & Cap	ORV - Official Record Volume	SBL - Setback Line
	Center Line	 Find or Set Monument	CATV - Cable TV Riser	FN - Found Nail	O/A - Overall	SCL - Survey Closure Line
	Chain Link or Wire Fence	 Guywire or Anchor	CB - Concrete Block	FN&D - Found Nail & Disc	O/S - Offset	SCR - Screen
	Easement	 Manhole	CH - Chord Bearing	FRRSPK - Found Rail Road Spike	OFF - Outside Subject Property	SEC - Section
	Edge of Water	 Tree	CHIM - Chimney	GAR - Garage	OH - Overhang	SEP - Septic Tank
	Iron Fence	 Utility or Light Pole	CLF - Chain Link Fence	GM - Gas Meter	OHL - Overhead Utility Lines	SEW - Sewer
	Overhead Lines	 Well	CME - Canal Maintenance Easement	ID - Identification	OHWL - Ordinary High Water Line	SIRC - Set Iron Rod & Cap
	Structure		CO - Clean Out	IE/EE - Ingress/Egress Easement	ON - Inside Subject Property	SMWE - Storm Water Management Easement
	Survey Tie Line		CONC - Concrete	ILL - Illegible	P/E - Pool Equipment	SN&D - Set Nail and Disc
	Vinyl Fence		COR - Corner	INST - Instrument	PB - Plat Book	SQFT - Square Feet
	Wall or Party Wall		CS/W - Concrete Sidewalk	INT - Intersection	PC - Point of Curvature	STL - Survey Tie Line
	Wood Fence		CUE - Control Utility Easement	IRRE - Irrigation Easement	PCC - Point of Compound Curvature	STY - Story
SURFACE TYPES			CVG - Concrete Valley Gutter	L - Length	PCP - Permanent Control Point	SV - Sewer Valve
	Asphalt		D/W - Driveway	LAE - Limited Access Easement	PI - Point of Intersection	SWE - Sidewalk Easement
	Brick or Tile		DE - Drainage Easement	LB# - License No. (Business)	PLS - Professional Land Surveyor	TBM - Temporary Bench Mark
	Concrete		DF - Drain Field	LBE - Limited Buffer Easement	PLT - Planter	TEL - Telephone Facilities
	Covered Area		DH - Drill Hole	LE - Landscape Easement	POB - Point of Beginning	TOB - Top of Bank
	Water		DUE - Drainage & Utility Easement	LME - Lake/Landscape Maintenance Easement	POC - Point of Commencement	TUE - Technological Utility Easement
	Wood		ELEV - Elevation	LS# - License No. (Surveyor)	PRC - Point of Reverse Curvature	TWP - Township
SYMBOLS			EM - Electric Meter	MB - Map Book	PRM - Permanent Reference Monument	TX - Transformer
	Benchmark		ENCL - Enclosure	ME - Maintenance Easement	PSM - Professional Surveyor & Mapper	TYP - Typical
	Center Line		ENT - Entrance	MES - Mitered End Section	PT - Point of Tangency	UE - Utility Easement
	Central Angle or Delta		EOP - Edge of Pavement	MF - Metal Fence	PUE - Public Utility Easement	UG - Underground
	Common Ownership		EOW - Edge of Water	MH - Manhole	R - Radius or Radial	UP - Utility Pole
	Control Point		ESMT - Easement	MHWL - Mean High Water Line	R/W - Right of Way	UR - Utility Riser
	Catch Basin		EUB - Electric Utility Box	NR - Non-Radial	RES - Residential	VF - Vinyl Fence
			F/DH - Found Drill Hole	NTS - Not to Scale	RGE - Range	W/C - Witness Corner
			FCM - Found Concrete Monument	NAVD88 - North American Vertical Datum 1988	ROE - Roof Overhang Easement	W/F - Water Filter
			FF - Finished Floor	NGVD29 - National Geodetic Vertical Datum 1929	RP - Radius Point	WF - Wood Fence
			FIP - Found Iron Pipe	OG - On Ground		WM - Water Meter/Valve Box
			FIPC - Found Iron Pipe & Cap			WV - Water valve

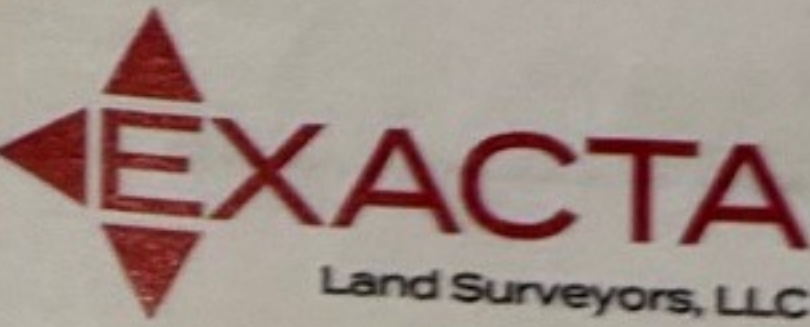
CERTIFIED TO:
BERRY & FRANCIS;

DATE SIGNED: 04/29/25
BUYER: BERRY & FRANCIS
LENDER:
TITLE COMPANY:
COMMITMENT DATE:

CLIENT FILE NO: 25GND240479GV

SEE PAGE 1 OF 2 FOR MAP OF PROPERTY
PAGE 2 OF 2 - NOT VALID WITHOUT ALL PAGES

FLOOD ZONE INFORMATION:



Exacta Land Surveyors, LLC
PDF # 184008059
o: 773.305.4011
316 East Jackson Street | Morris, IL 60450



THE LAW OFFICE OF
KELLEY V. FLINN

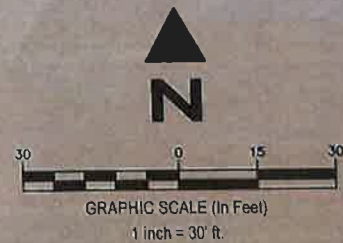
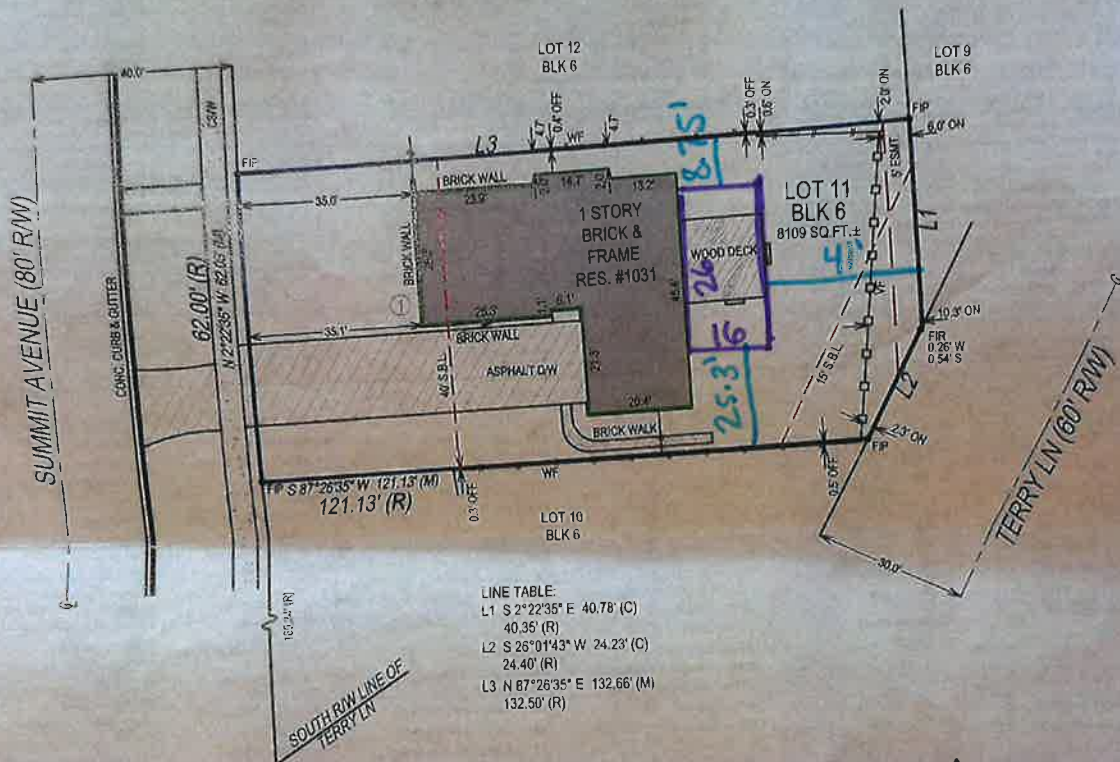
Call us at 311-422-0632



SURVEY NUMBER: 2504.6306

PROPERTY ADDRESS: 1031 S SUMMIT AVENUE, VILLA PARK, ILLINOIS 60181

2504.6306
PLAT OF SURVEY
DUPAGE COUNTY



STATE OF ILLINOIS }
COUNTY OF LASALLE } SS

THIS IS TO CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO
THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY
SURVEY, GIVEN UNDER MY HAND AND SEAL THIS DATE HEREON.

Warren D. Johnson

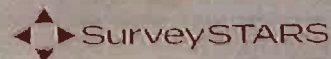


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SEE PAGE 2 OF 2 FOR LEGAL DESCRIPTION
PAGE 1 OF 2 - NOT VALID WITHOUT ALL PAGES



MEMORANDUM

TO: Village Board of Trustees
FROM: Brandon Nolin, CD Director
DATE: July 13, 2026
SUBJECT: An Ordinance Granting Approval of a Special Use permit for Planned Unit Development – 5 W. Park Blvd

RECOMMENDED ACTION:

The Zoning Board of Appeals (ZBA) recommends approval of ZBA-26-11, a Special Use permit for a Planned Unit Development to construct an addition to and renovate an existing building to establish a restaurant, with waivers to Section 4.4.2 for impervious coverage and façade transparency, Section 4.5.5 for blank walls, Section 4.6.2 for parapet wall height, and Section 7.2 for minimum parking ratios, for the property commonly known as 5 W. Park Blvd., subject to conditions.

BACKGROUND:

The petitioner requests a Special Use permit for a Planned Unit Development to construct an addition to the existing building at 5 W. Park Blvd. The petitioner intends to use the space for restaurant and bar use. The project includes a commercial kitchen, restaurant space, lounge space, and a walk-up window for pedestrians picking up food. The existing hair salon and residential space would remain. The ZBA considered Staff concerns regarding landscaping and requested that the petitioner identify area areas for additional landscaping subject to review and approval by the Director of Community and Economic Development and the Chairperson of the Zoning Board of Appeals. Similarly, the ZBA requested that the petitioner provide revised plans prior to applying for a building permit that indicates a window-like façade treatment within the blank window bays along the western portion of the north wall.

DISCUSSION:



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Village President and Board of Trustees

FROM: Rodney Pate, Zoning Board of Appeals Chairperson
Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner

DATE: July 6, 2026

RE: Petition ZBA-26-11 | 5 W Park Blvd. | Approval of a Special Use for Planned Unit Development

Statement of the Recommendation

The Zoning Board of Appeals (ZBA) recommends approval of ZBA-26-11, a Special Use permit for a Planned Unit Development to construct an addition to and renovate an existing building to establish a restaurant, with waivers to Section 4.4.2 for impervious coverage and façade transparency, Section 4.5.5 for blank walls, Section 4.6.2 for parapet wall height, and Section 7.2 for minimum parking ratios, for the property commonly known as 5 W. Park Blvd., subject to the following conditions:

1. The proposed site developments shall be in accordance with the plans submitted by the petitioner in the Variation Application received 4/1/2026.
2. The petitioner shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.
3. The petitioner shall submit all required permit materials and meet all applicable code requirements and standards for dwelling units such as natural light and ventilation requirements for the existing residential dwellings at the Subject Property.
4. Prior to filing any Building Permit Application, the petitioner shall provide the Village with a Landscape Plan identifying areas for open lot landscaping and plantings consistent with discussion with the ZBA, as determined by the Director of Community and Economic Development and Chairperson of the ZBA. If such designs are deemed to be inconsistent with the direction provided by the ZBA, then the petitioner will be required to file an application for an amendment to the Special Use Permit.
5. Vehicles shall be prohibited from driving across the designated pedestrian way along the north façade of the existing building and deliveries to the existing garage serving the existing salon business (and any future users of the space) must be made from the parking lot.

6. Prior to filing any Building Permit Application, the petitioner shall provide the Village with final elevations and material specifications for review and approval, including a window-like treatment within the blank window bays along the north wall. Final elevations and materials must be deemed consistent with the approved elevations and materials, as determined by the Director of Community and Economic Development and Chairperson of the ZBA. If such designs are deemed to be inconsistent with the approved plans or if materials are deemed to be of a lower quality than the approved materials, then the petitioner will be required to file an application for an amendment to the Special Use Permit.
7. Prior to filing any Building Permit Application, the petitioner shall provide the Village with a Lighting Plan that includes lighting for the parking lot for review and approval by the Director of Community and Economic Development and Chairperson of the ZBA. If such designs are deemed to be inconsistent with the direction provided by the ZBA, then the petitioner will be required to file an application for an amendment to the Special Use Permit.

Meeting Dates and Commission Deliberation

The case was considered by ZBA at the regularly scheduled meeting on Wednesday, June 10, 2026 and recommended by a vote of 4-0 that the Village Board of Trustees should approve the application with conditions as outlined in this report.

Background and Supporting Information

The petitioner requests a Special Use permit for a Planned Unit Development to construct an addition to the existing building at 5 W. Park Blvd. The petitioner intends to use the space for restaurant and bar use. The project includes a commercial kitchen, restaurant space, lounge space, and a walk-up window for pedestrians picking up food. The existing hair salon and residential space would remain. The ZBA considered Staff concerns regarding landscaping and requested that the petitioner identify area areas for additional landscaping subject to review and approval by the Director of Community and Economic Development and the Chairperson of the Zoning Board of Appeals. Similarly, the ZBA requested that the petitioner provide revised plans prior to applying for a building permit that indicates a window-like façade treatment within the blank window bays along the western portion of the north wall.

The site would include a trash enclosure, three (3) on-site parking stalls, and 11 on-street parking stalls (including approximately eight (8) newly constructed parking stalls). Parking demand was discussed with the ZBA and Staff referenced the summary findings of the Ardmore Avenue Downtown Parking Study completed by KLOA, Inc. in June 2024. Staff noted that the parking utilization rates in the area are generally low and the overall parking supply within the area is sufficient to accommodate the peak parking demand on most days. The report can be accessed here:

<https://www.invillapark.com/DocumentCenter/View/14746/Villa-Park-Ardmore-Historic-Area-Parking-Study-6-5-2024>

Benefits to the Village

The recommendation promotes revitalization within the Historic Ardmore District investment area.

Alignment with the Comprehensive Plan

The recommendation assists in implementing Action 03-26 "Promote mixed-use redevelopment, where appropriate, incorporating experiential retail and entertainment." The project would also be an example of infill development within the Historic Ardmore District Subarea of the Comprehensive Plan by revitalizing an unused parcel and offering additional use in an area with heavy foot traffic area.

Anticipated Impact

The community will benefit from a rejuvenation of the property, improving the overall appeal of the commercial area and increasing the commercial tax base.

Zoning Board of Appeals Public Hearing

Legal Notice was published in the Daily Herald on May 28th, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0-foot-radius of the subject property in advance of the Public Hearing for ZBA-26-11.

Zoning Board of Appeals – Wednesday June 10, 2026, Proceedings: Four members of the Zoning Board of Appeals were in attendance at the public hearing for Case ZBA-26-11 held on June 10, 2026.

*Brandon Nolin, Director of Community and Economic Development, provided a brief introduction to the application. The staff report dated June 10, 2026, and attached hereto as "**Attachment A**," was entered into the public record.*

In the case of ZBA-26-11, The petitioner requests a Special Use permit for a Planned Unit Development to construct an addition to the existing building at 5 W. Park Blvd. The petitioner intends to use the space for restaurant and bar use. The project includes a commercial kitchen, restaurant space, lounge space, and a walk-up window for pedestrians picking up food. The existing hair salon and residential space would remain. The site would include a trash enclosure, three (3) on-site parking stalls, and 11 on-street parking stalls (including approximately eight (8) newly constructed parking stalls). A waiver for 5.7 feet of façade parapet wall is being requested. This will promote a second story look without having a second story. Another waiver being sought the proposed material would be Cast Stone Architectural panels. The western portion of the façade would not meet transparency requirements due to the placement of the kitchen. Staff asks that deliveries only be made by vehicles from the parking lot rather than backing a truck up to the building. This would need a waiver of six parking spaces to accommodate the new business. ADA parking would need to be worked out. Staff would like the applicant to make some sort of effort to add greenery to the sight. Lighting in the parking lot has not been discussed but will in the permitting process.

Ethan Coleman explained the project. He said the concept would be an art deco historically inspired building. It would have an addition to the existing structure that would house a community-inspired restaurant. It would be an anchor building.

Commissioner Ackermann asked if there would be enough parking?

Eric Luedtke, architect of the building, explained the parking plan. Most spots will be on the street. Seven Spots on Park Ave., three spots on Ardmore Ave. and three spots in the lot. The spots on the lot are dedicated to the apartments.

Commissioner Flaskamp was concerned about the congestion in the area.

Commission Jarrett would like for the exterior wall that the Kitchen sits on to have some sort of window facade for continuity.

Public Comments: President Patrick voiced his support for the project

Motion was made by Commissioner Jarrett to recommend approval of a Special Use permit for a Planned Unit Development to construct an addition to and renovate an existing building to establish a restaurant, with waivers to Section 4.4.2 for impervious coverage and façade transparency, Section 4.5.5 for blank walls, Section 4.6.2 for parapet wall height, and Section 7.2 for minimum parking ratios, for the property commonly known as 5 W. Park Blvd., subject to the following conditions:

- 1) The proposed site developments shall be in accordance with the plans submitted by the petitioner in the Variation Application received 4/1/2026.*
- 2) The petitioner shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.*
- 3) The petitioner shall submit all required permit materials and meet all applicable code requirements and standards for dwelling units such as natural light and ventilation requirements for the existing residential dwellings at the Subject Property.*
- 4) Prior to filing any Building Permit Application, the petitioner shall provide the Village with a Landscape Plan identifying areas for open lot landscaping and plantings consistent with discussion with the Zoning Board of Appeals, as determined by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the direction provided by the Zoning Board of Appeals, then the petitioner will be required to file an application for an amendment to the Special Use Permit.*
- 5) Vehicles shall be prohibited from driving across the designated pedestrian way along the north façade of the existing building and deliveries to the existing garage serving the existing salon business (and any future users of the space) must be made from the parking lot.*

6) Prior to filing any Building Permit Application, the petitioner shall provide the Village with final elevations and material specifications for review and approval. Final elevations and materials must be deemed consistent with the approved elevations and materials, as determined by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the approved plans or if materials are deemed to be of a lower quality than the approved materials, then the petitioner will be required to file an application for an amendment to the Special Use Permit.

7) Prior to filing any Building Permit Application, the petitioner shall provide the Village a Lighting Plan that includes lighting for the parking lot for review and approval by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the direction provided by the Zoning Board of Appeals, then the petitioner will be required to file an application for an amendment to the Special Use Permit.

Seconded by Commissioner Flaskamp.

AYES: Ackermann, Flaskamp, Jarrett, Chairperson Pate (4)

NAYS: None (0)

ABSTAIN: None (0)

Motion carried

Final Plans and Supporting Documents

The application's final plans and supporting documents recommended for approval by the Zoning Board of Appeals include the following and are attached hereto as "**Attachment B**":

1. Zoning Board of Appeals Application, submitted by Ethan Coleman, received 4-1-26
2. 5 W Park- Tax Bill, submitted by Ethan Coleman, received 4-1-26
3. Legal Description, submitted by Ethan Coleman, received 4-1-26
4. A1 Site Plan, prepared by SSL Architects, dated 3-27-26
5. A2 Floor Plan, prepared by SSL Architects, dated 3-27-26
6. A3 Elevations, prepared by SSL Architects, dated 3-27-26
7. Model Views, prepared by SSL Architects, dated 3-27-26
8. Plat of Survey, prepared by Edward J. Molloy & Associates, 8-15-2025
9. Affidavit of Ownership, submitted by Ethan Coleman, dated 4-6-26
10. A1 Site Plan, prepared by SSL Architects, dated 5-11-26
11. A2 Floor Plan, prepared by SSL Architects, dated 5-11-26
12. A3 Elevations, prepared by SSL Architects, dated 5-11-26
13. Model Views, prepared by SSL Architects, dated 5-11-26
14. ZBA Comments Response 1, prepared by SSL Architects, dated 5-11-26
15. Abet MEG Panels, submitted by SSL Architects, received 6-3-26

16. *Exterior Soffit Lights, submitted by SSL Architects, received 6-3-26*
17. *MEG Panels EF System, submitted by SSL Architects, received 6-3-26*
18. *A1 Site Plan, submitted by SSL Architects, received 6-3-26*
19. *A2 Floor Plan, submitted by SSL Architects, received 6-3-26*
20. *A3 Elevations, submitted by SSL Architects, received 6-3-26*
21. *Aerial Map, submitted by SSL Architects, received 6-3-26*
22. *Model Views, submitted by SSL Architects, received 6-3-26*
23. *PUD Application, submitted by SSL Architects, received 6-3-26*
24. *ZBA Comments Response 2, submitted by SSL Architects, received 6-3-26*
25. *Cast Stone Samples, submitted by SSL Architects, received 6-3-26*
26. *Response to Staff Report Questions, submitted by Ethan Coleman, received 6-4-26*
27. *Exterior Cladding Sample Projects, submitted by SSL Architects, received 6-5-26*

Attachments

- **Attachment A** – Staff Report to the Zoning Board of Appeals for ZBA-26-11, prepared by Brandon Nolin, Community Development Administrator, dated June 10, 2026
- **Attachment B** – Final Plans and Supporting Documents for ZBA-26-11

Attachment A

Staff Report to the Zoning Board of Appeals for ZBA-26-11
Prepared by Brandon Nolin, Community Development Administrator
Dated June 10, 2026

Attachment B

Final Plans and Supporting Documents for ZBA-26-11



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Zoning Board of Appeals
FROM: Community & Economic Development Department
DATE: June 10th, 2026
RE: **Petition ZBA-26-11 | 5 W Park Blvd. | Special Use for Planned Unit Development**

PETITIONER	OWNER
Ethan Coleman 5 W. Park Blvd. Villa Park, IL, 60181	Ethan Coleman 5 W. Park Blvd. Villa Park, IL, 60181

Request Summary

The Petitioner is seeking a Special Use permit for a Planned Unit Development and other relief from the Village of Villa Park Village Code as may be required for this project. The project is an addition to the existing building to accommodate new restaurant space.

Background

The petitioner requests a Special Use permit for a Planned Unit Development to construct an addition to the existing building at 5 W. Park Blvd. The petitioner intends to use the space for restaurant and bar use. The project includes a commercial kitchen, restaurant space, lounge space, and a walk-up window for pedestrians picking up food. The existing hair salon and residential space would remain. The site would include a trash enclosure, three (3) on-site parking stalls, and 11 on-street parking stalls (including approximately eight (8) newly constructed parking stalls).

Site Information

Present Zoning: MX-2- Mixed-Use Main Street District
Present Land Use: Commercial
Property Size: 6,892 sq. ft. or 0.1582 acres
PIN: 06-09-220-006

Surrounding Zoning

North: Mixed-Use Main Street District – MX-2
West: Mixed-Use Main Street District – MX-2
East: Mixed-Use Main Street District – MX-2
South: Mixed-Use Main Street District – MX-2

Surrounding Land Use

Commercial
Commercial
Commercial
Commercial

Comprehensive Plan Designation – Local Commercial

Local commercial areas are designed to provide small-scale retail and services catering to nearby residents' day-to-day needs. These areas typically include a grocery store or restaurant and other smaller retailers, such as gas stations, dry cleaners, convenience stores, and banks. The Village should look to provide these daily necessities and services close to home as an amenity for nearby residents and to reduce the need to drive.

Zoning Request

The petitioner is requesting approval of a planned unit development (PUD) designated as a “special use” administered under Section 11.3 Planned Unit Development. The project is an addition to an existing building to accommodate new restaurant space. Several variations from the underlying zoning requirements are being sought by the petitioner as part of the PUD.

Internal Staff Review

Planned Unit Development

The petitioner requests a special use permit for a Planned Unit Development to renovate the ground floor of the existing building at 5 W. Park Blvd and construct a single-story addition in the current parking lot at the subject property. The petitioner intends to use the renovated and expanded space for a restaurant and bar. The project includes a commercial kitchen, restaurant space, lounge space, and a walk-up window for pedestrians picking up food. The existing hair salon on the ground floor and two residential dwellings on the upper floor of the existing building would remain. The petitioner also proposes improvements to the Village right-of-way to add additional on-street parking. The proposal would maintain the existing 100% impervious cover on the site with no landscaping proposed. Staff has concerns regarding landscaping and building materials that should be addressed by the applicant.

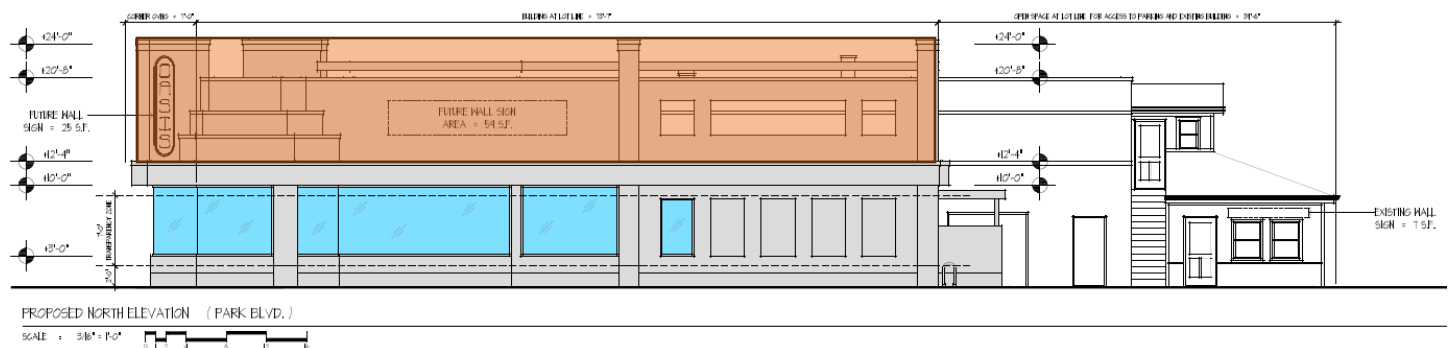
Site Plan Review

The following comments summarize aspects of the proposed development plans in relation to various Zoning Ordinance requirements:

1. **Building Location and Scale:**

The proposal includes a one-story addition of 2,595 square feet and remodeling of the first floor of the existing building. The proposed building addition would be roughly 73 feet by 43 feet with a building height of 24 feet. A commercial business (a salon) located in the rear of the ground floor of the existing building at the subject property, as well as two (2) residential units located on the upper floor, would remain.

Per Section 4.6.2, parapet walls may be a maximum of six feet (6 ft.) in height. The proposed single-story addition features a 12.3 ft. Ground floor with a parapet wall measuring 11.7 ft. in height. ***A waiver of 5.7 ft. is required to permit the proposed parapet wall height.***



Proposed North Elevation – Parapet wall outlines in **ORANGE**

2. Building Materials:

The petitioner is proposing the use of engineered architectural panels as the primary facade material. Per discussion with the architect, cast stone would also be used at the base of the building. The architectural panels come in a wide variety of colors.

Per section 4.7.1, 80% of each façade shall be constructed of primary materials. Permitted primary building materials include high quality, durable, natural materials, such as stone, brick; wood lap siding; fiber cement board lapped, shingled, or panel siding; glass. Other high quality synthetic materials may be approved during the site plan process with an approved sample and examples of successful, high quality local installations. While architectural panels are commonly used as accent materials, Staff has concerns regarding the use such panels as a primary material.

Details regarding proposed building materials were received the week prior to the June 10, 2026 public hearing. As the only significant outstanding item, Staff agreed to process the application and keep the case on the June 10, 2026 agenda. Staff requested material samples and examples of where the proposed engineered architectural panels have been used for smaller-scale projects within the Chicago region. The project architect provided several examples and those have been included with the application materials. Staff continue have concerns regarding the use of the architectural panels as a primary façade material given that all but one of the examples shared appear to have been institutional buildings. ***The petitioner should speak to the proposed primary materials choice and examples from elsewhere in the region.***

Per section 4.7.1, main building colors shall utilize any historic palettes from any major paint manufacturer. Other colors may be utilized for details and accents, not to exceed a total area larger than ten (10) percent of the facade surface area. The petitioner did not provide an indication as to which colors are proposed and Staff was unable to determine with compliance as a result. ***Staff recommends that compliance with building color requirements be included as a condition of approval.***



Proposed Primary Façade Material – Engineered Architectural Panels(Examples provided by Architect)



Proposed Accent Material – Cast Stone

3. ***Façade Transparency***

The proposed project is meets minimum façade transparency requirements along the Ardmore Avenue (primary street) frontage, however additional transparency is required along Park Blvd. While the front of the proposed restaurant and bar are highly transparent, the applicant has indicated that additional windows along the back of the building are not desired due to the location of the kitchen and storage in this area. The applicant should be prepared to speak to the need for less transparency due to the existing site constraints and kitchen needs. Staff feels these requests are reasonable given the circumstances.

- a. **North:** 70% transparency is required. The petitioner proposes 64% transparency on the North façade (Ardmore Ave.). A waiver of 6% is requested.
- b. **East:** 70% transparency is required. The petitioner proposes 80% transparency on the East façade (Park Blvd.).
- c. **West:** 15% transparency is required for the open space frontage. The petitioner proposes 0% transparency on the West façade (abutting parking) due to kitchen restraints. A waiver of 15% is requested.
- d. Per section 4.5.5.B - Blank Wall Segments, no more than 30% of any story shall be without transparency. The petitioner proposes 67% without transparency due to kitchen restraints. A waiver of 37% is requested.

4. ***Lot Coverage***

The site currently is 100% impervious surface. Although the requirement for Zoning District MX-2 is a maximum of 75% impervious coverage, the petitioner requests to maintain the 100% cover. Staff has identified areas for possible landscaping but applicant has declined. Staff feels while adding an additional 25% of landscaping to the site may not be reasonable given the site constraints, there are opportunities to include some type of landscaping and 100% impervious surface is not necessary.

- a. Per section 4.4.2- Storefront Building, the maximum impervious cover for the MX-2 District is 75%
- b. The lot is currently 100% impervious surface and is proposed to remain at 100% lot coverage. Petitioner request a waiver of 25%.

5. ***Site Circulation***

The three (3) on-site parking stalls would be accessible from Park Blvd. All other parking and vehicular traffic would remain on Ardmore Ave and Park Blvd.

- a. With the new building addition and reconfiguration of the parking lot, the existing garage space serving the existing salon business can no longer be served directly by a delivery vehicle. As a condition of approval, Staff recommends that vehicles be prohibited from driving across the designated pedestrian way along the north façade of the existing building and that deliveries to the space must be made from the parking lot.



Existing Garage and man door serving Existing Salon Business to Remain

6. Parking

The proposed project includes a total of fourteen (14) parking stalls. Three (3) parking stalls are on the subject property, including one ADA accessible parking stall. Eleven (11) parking stalls are provided on Ardmore Ave. and Park Blvd. For the new restaurant, two residential apartments, and a commercial space, twenty (20) parking stalls would be required.

- a. The site proposes 14 parking stalls, 3 on-site parking stalls and 11 on-street parking stalls. Per section 7.2 Minimum Parking Ratios, 20 stalls are required. The petitioner is requesting a waiver of six parking stalls (a 30% reduction).
 - i. Residential: 2 one-bedroom apartments, 2 parking stalls required
 - ii. Commercial: 3 stalls per 1,000 square feet, 1 stall required
 - iii. Restaurant: 0.33 per seat, 17 stalls required
- b. Section 7.4.1- On-Street Parking, allows for non-residential uses to count on-street parking towards the number of required parking stalls at a rate of 1 stall per 20 feet of abutting right of way.

7. Landscaping

No landscaping is proposed as part of the Special Use application.

- a. Staff has noted areas where landscaping or planters could be added, but petitioner has declined these suggestions. Per Section 9.1.5.C, when a new development abuts non-residential properties, a landscaped buffer is required. While staff believe the landscape buffer is not practicable given site constraints and the scale and character of adjacent development. No landscaping is proposed as part of the Special Use application.
- b. Section 4.3.4 states that open space that is not used for sidewalk or patio space, shall contain landscaping. Staff has suggested two areas where landscaping could be installed. Staff has also suggested planter boxes be installed to include some type of vegetation. ***The petitioner has declined these suggestions and should speak to their decision to omit landscaping.***

8. Lighting

The petitioner is proposing recessed lighting at the entrances to the building. Per comments from the petitioner, the lighting fixtures will include shielding to direct light away from adjacent right-of-way and minimize glare. Parking lot lighting is not required because the proposed parking lot has fewer than six (6) stalls. As there is no required site lighting, Staff waived the requirement for a photometric analysis.

Staff has concerns regarding the potential for low light levels in the parking lot in the evening when the restaurant and bar will be active (compared to the salon at the subject property). ***In response to these comments, the petitioner indicated a willingness to install lighting in the parking area and that has been included as a condition of approval.*** The petitioner has agreed to provide a photometric plan as part of the permitting process if requested by Staff.



Proposed Soffit Lighting

9. Signage

The petitioner proposes two new wall signs and one projecting sign as part of this project. Proposed signage complies with Article 8 regulations. One existing wall sign for the commercial space shall remain. The petitioner is proposing 180 square feet of signage within six (6) wall signs. Per Section 8.6.3 - Wall Signs, 180 square feet of wall signage is permitted. 180 square feet of signage is proposed.

10. Completeness

If the Zoning Board of Appeals requires additional information to determine whether the applicant's development requests comply with the applicable standards of the Zoning Ordinance, they may direct the applicant to furnish additional information and evidence that may provide clarity regarding their concerns. The case may also be continued if the board determines that it lacks complete information needed to make an informed recommendation.

11. Findings

Per Section 11.4.8. – Review and Approval Criteria: No Special Use may be recommended for approval or approved unless the respective review or decision-making body determines that the proposed Special Use is consistent with and in substantial compliance with all village board policies and plans and that the applicant has presented evidence to support each of the following conclusions for both Special Uses that they are requesting:

- a. That the proposed use or activity is expressly authorized as a Special Use;

Petitioner's Response: *The activity is expressly authorized as special use.*

- b. That the proposed use at the proposed location is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;

Petitioner's Response: *This activity is in the interest of public use and convenience.*

- c. That the proposed use will not, in the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity.

Petitioner's Response: *The use will not be detrimental to health.*

- d. That approval of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;

Petitioner's Response: *The special use will not impede development of surrounding properties.*

- e. That the proposed Special Use will be served by adequate utilities, access roads, parking, drainage and other important and necessary facilities, infrastructure, and community services; and

Petitioner's Response: *Usage will be supported by adequate utilities and infrastructure.*

- f. That the proposed Special Use complies with all applicable regulations of this zoning ordinance except as expressly approved in accordance with the procedures of this zoning ordinance.

Petitioner's Response: *The special use complies w regulations, except for those requested in this application.*

Notification

Legal Notice was published in the Daily Herald on May 28th, 2026, a sign placed on the subject property, and notifications sent to property owners within a 250.0-foot-radius of the subject property in advance of the Public Hearing.

Sample Motion

Should the Board recommend approval of Case ZBA 26-11, staff suggests the following motion and conditions:

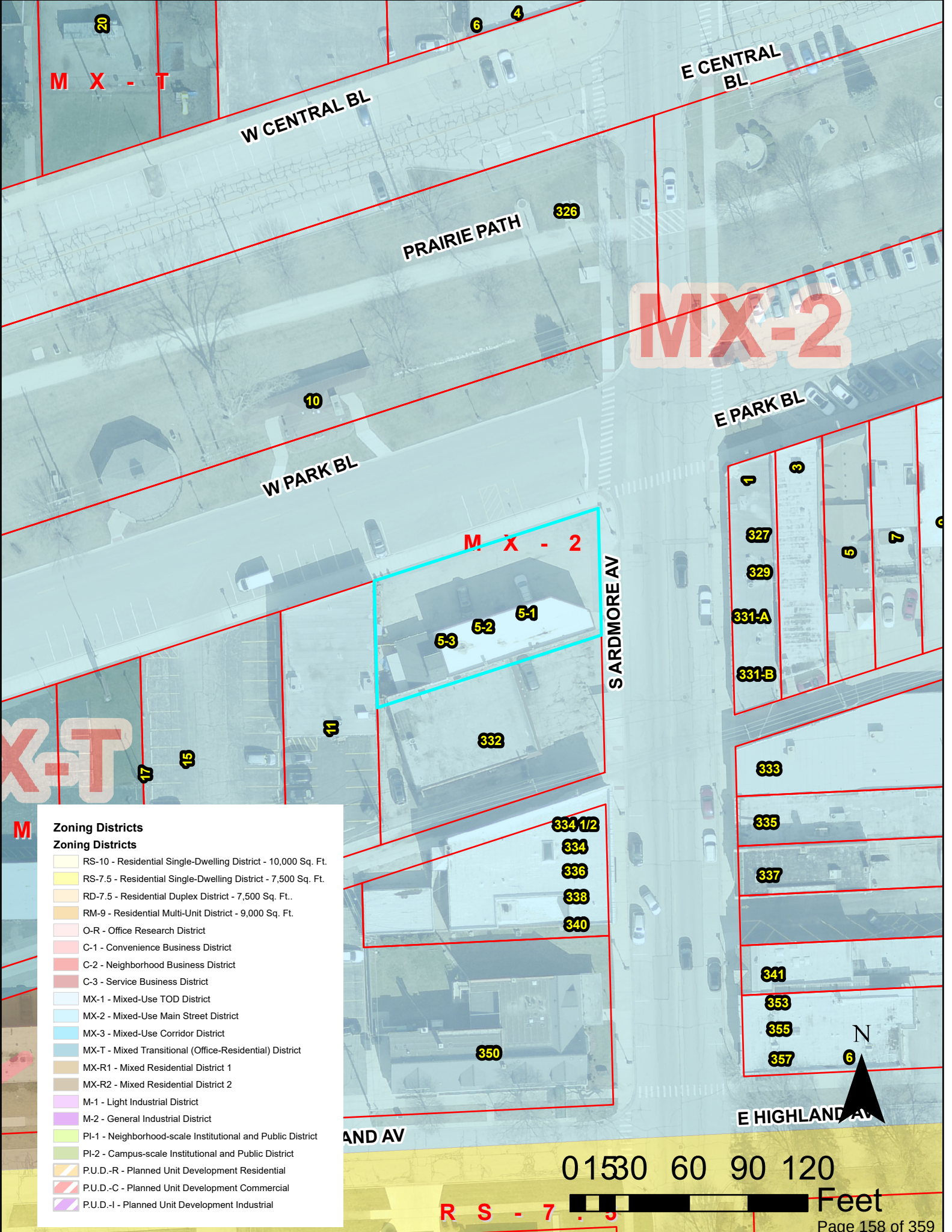
Motion to recommend approval of a Special Use permit for a Planned Unit Development to construct an addition to and renovate an existing building to establish a restaurant, with waivers to Section 4.4.2 for impervious coverage and façade transparency, Section 4.5.5 for blank walls, Section 4.6.2 for parapet wall height, and Section 7.2 for minimum parking ratios, for the property commonly known as 5 W. Park Blvd., subject to the following conditions:

- 1) The proposed site developments shall be in accordance with the plans submitted by the petitioner in the Variation Application received 4/1/2026.*
- 2) The petitioner shall file all necessary plans and applications, for review and approval, and secure all necessary building permits prior to the commencement of installation.*
- 3) The petitioner shall submit all required permit materials and meet all applicable code requirements and standards for dwelling units such as natural light and ventilation requirements for the existing residential dwellings at the Subject Property.*
- 4) Prior to filing any Building Permit Application, the petitioner shall provide the Village with a Landscape Plan identifying areas for open lot landscaping and plantings consistent with discussion with the Zoning Board of Appeals, as determined by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the direction provided by the Zoning Board of Appeals, then the petitioner will be required to file an application for an amendment to the Special Use Permit.*
- 5) Vehicles shall be prohibited from driving across the designated pedestrian way along the north façade of the existing building and deliveries to the existing garage serving the existing salon business (and any future users of the space) must be made from the parking lot.*

- 6) *Prior to filing any Building Permit Application, the petitioner shall provide the Village with final elevations and material specifications for review and approval. Final elevations and materials must be deemed consistent with the approved elevations and materials, as determined by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the approved plans or if materials are deemed to be of a lower quality than the approved materials, then the petitioner will be required to file an application for an amendment to the Special Use Permit.*
- 7) *Prior to filing any Building Permit Application, the petitioner shall provide the Village a Lighting Plan that includes lighting for the parking lot for review and approval by the Director of Community and Economic Development and Chairperson of the Zoning Board of Appeals. If such designs are deemed to be inconsistent with the direction provided by the Zoning Board of Appeals, then the petitioner will be required to file an application for an amendment to the Special Use Permit.*

Final Plans and Supporting Documents for ZBA-26-11, 5 W. Park Blvd. PUD

- A. *Zoning Board of Appeals Application, submitted by Ethan Coleman, received 4-1-26*
- B. *5 W Park- Tax Bill, submitted by Ethan Coleman, received 4-1-26*
- C. *Legal Description, submitted by Ethan Coleman, received 4-1-26*
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- G. *Model Views, prepared by SSL Architects, dated 3-27-26*
- H. *Plat of Survey, prepared by Edward J. Molloy & Associates, 8-15-2025*
- I. *Affidavit of Ownership, submitted by Ethan Coleman, dated 4-6-26*
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- W. *PUD Application, submitted by SSL Architects, received 6-3-26*
- X. *ZBA Comments Response 2, submitted by SSL Architects, received 6-3-26*
- Y. *Cast Stone Samples, submitted by SSL Architects, received 6-3-26*
- Z. *Response to Staff Report Questions, submitted by Ethan Coleman, received 6-4-26*
- AA. *Exterior Cladding Sample Projects, submitted by SSL Architects, received 6-5-26*



M

Zoning Districts

Zoning Districts

- RS-10 - Residential Single-Dwelling District - 10,000 Sq. Ft.
- RS-7.5 - Residential Single-Dwelling District - 7,500 Sq. Ft.
- RD-7.5 - Residential Duplex District - 7,500 Sq. Ft.
- RM-9 - Residential Multi-Unit District - 9,000 Sq. Ft.
- O-R - Office Research District
- C-1 - Convenience Business District
- C-2 - Neighborhood Business District
- C-3 - Service Business District
- MX-1 - Mixed-Use TOD District
- MX-2 - Mixed-Use Main Street District
- MX-3 - Mixed-Use Corridor District
- MX-T - Mixed Transitional (Office-Residential) District
- MX-R1 - Mixed Residential District 1
- MX-R2 - Mixed Residential District 2
- M-1 - Light Industrial District
- M-2 - General Industrial District
- PI-1 - Neighborhood-scale Institutional and Public District
- PI-2 - Campus-scale Institutional and Public District
- P.U.D.-R - Planned Unit Development Residential
- P.U.D.-C - Planned Unit Development Commercial
- P.U.D.-I - Planned Unit Development Industrial

N

0 15 30 60 90 120

Feet

R S - 7 - 5

LEGEND:

- Sanitary Manhole
Storm Manhole
Manhole
Water Valve Vault
Storm Catch Basin
Storm Curb Inlet
Fire Hydrant
B-Box
Light Pole
Light Pole W/Arm
Utility Pole W/Overhead Wire
Traffic Sign
Concrete Filled Post
Electric Vault
Gas Valve
Handicap Parking Space

Underground Water Lines per point markings observed in the process of conducting the fieldwork

Underground Gas Lines per point markings observed in the process of conducting the fieldwork

- Depressed Curb
Finished Floor Elevation
(R) Record
NP No Parking Area
ADA ADA Tactile Dome
X_{BCXXXX} Back of Curb Elevation
X_{GXXXX} Gutter Elevation
X_{XXXXX} Hard Surface Elevation
*24.0 Approximate Dimension

EDWARD J. MOLLOY & ASSOCIATES

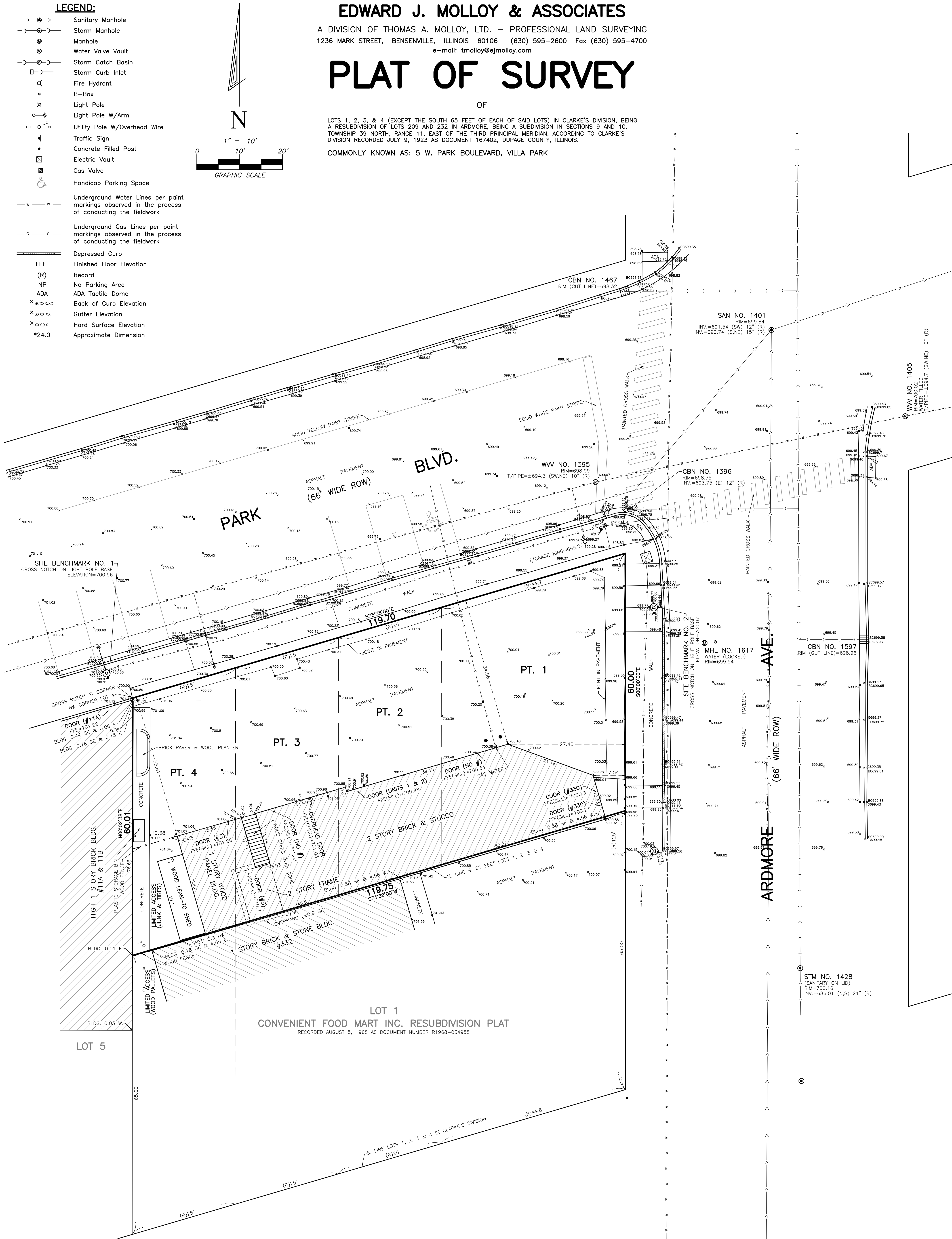
A DIVISION OF THOMAS A. MOLLOY, LTD. - PROFESSIONAL LAND SURVEYING
1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 Fax (630) 595-4700
e-mail: tmolloy@ejmolloy.com

PLAT OF SURVEY

OF

LOTS 1, 2, 3, & 4 (EXCEPT THE SOUTH 65 FEET OF EACH OF SAID LOTS) IN CLARKE'S DIVISION, BEING A RESUBDIVISION OF LOTS 209 AND 232 IN ARDMORE, BEING A SUBDIVISION IN SECTIONS 9 AND 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO CLARKE'S DIVISION RECORDED JULY 9, 1923 AS DOCUMENT 167402, DUPAGE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 5 W. PARK BOULEVARD, VILLA PARK



TAX PERMANENT INDEX NUMBER:
06-09-220-006

TOTAL AREA OF TRACT SURVEYED:
6,892 SQ. FT. OR 0.1582 ACRES, MORE OR LESS

BASIS OF BEARINGS:
THE BEARINGS SHOWN HEREON ARE BASED ON AN ASSUMED DATUM AND DO NOT REFLECT ANY RECORD DRAWINGS.

COMPARE LEGAL DESCRIPTION AND MONUMENTS WITH THIS PLAT AND REPORT ANY DISCREPANCIES YOU MAY FIND TO THIS SURVEYOR AT ONCE.

BUILDING DIMENSIONS AND TIES ARE TO CORNERS OF BRICK UNLESS OTHERWISE NOTED.

NO DIMENSIONS TO BE ASSUMED FROM SCALING.

NO TITLE COMMITMENT PROVIDED TO THIS SURVEYOR TO AID IN THE PREPARATION OF THIS SURVEY. REFER TO TITLE POLICY FOR ITEMS OF RECORD, IF ANY, NOT SHOWN HEREON.

STATE OF ILLINOIS }
COUNTY OF DUPAGE }

I, THOMAS A. MOLLOY, AN ILLINOIS PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT A SURVEY HAS BEEN MADE UNDER MY DIRECTION OF THE PROPERTY LEGALLY DESCRIBED HEREON AND THAT THE PLAT HEREON DRAWN IS A REPRESENTATION OF SAID SURVEY. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATE OF LAST FIELD WORK: AUGUST 6, 2025.

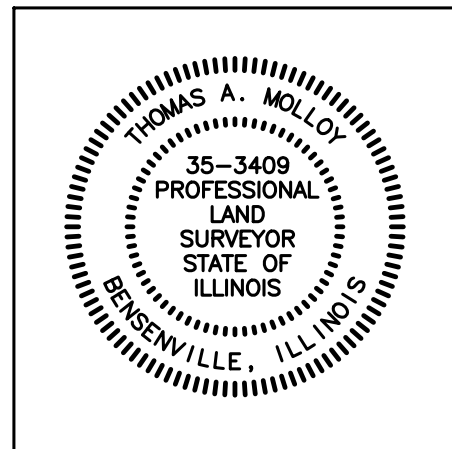
SIGNED AT BENSENVILLE, ILLINOIS THIS 15TH DAY OF AUGUST, A.D. 2025

EDWARD J. MOLLOY AND ASSOCIATES, A DIVISION OF THOMAS A. MOLLOY, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM - LICENSE NO. 184-004840

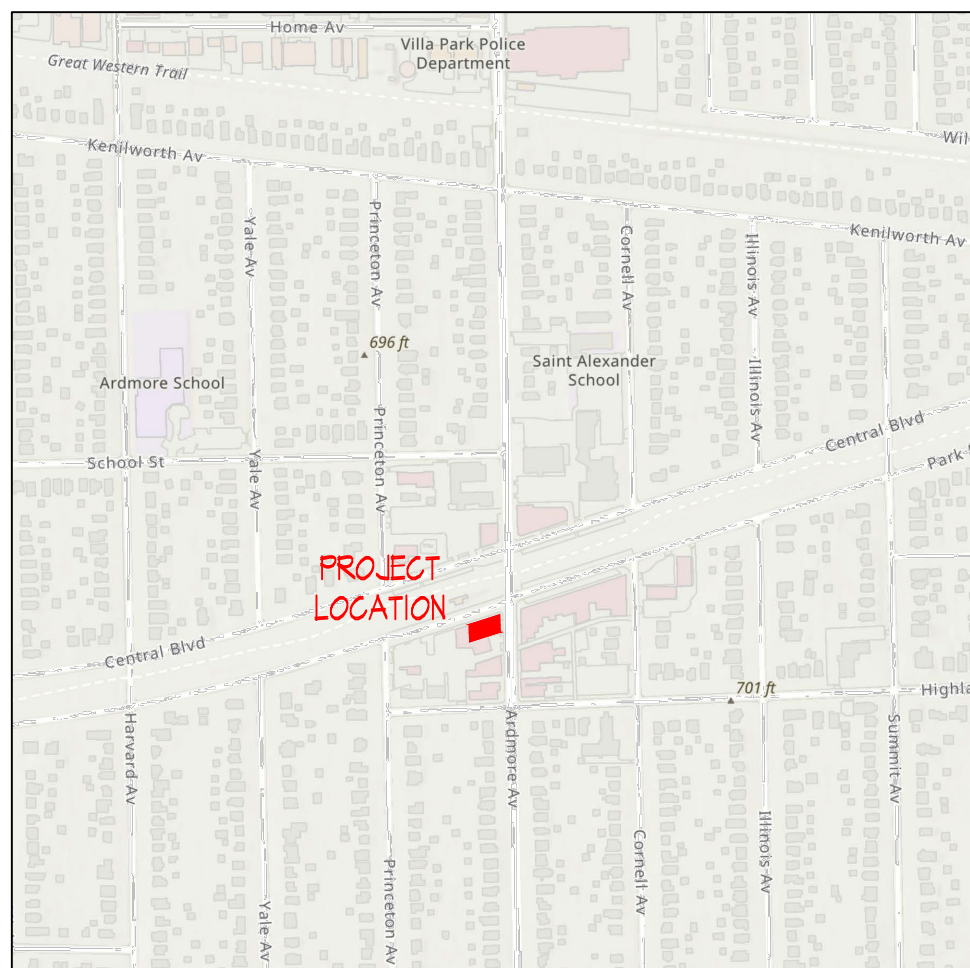
THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2026 AND IS RENEWABLE)

JULIE LOCATE STATEMENT: SURVEYOR ORDERED A JULIE LOCATE ON JULY 7, 2028 AND IT WAS ASSIGNED DIG NO. A252092300. FURTHER, SURVEYOR REQUESTED UTILITY RECORDS FROM THE VILLAGE UTILITY RECORDS. THE APPROXIMATE LOCATION OF UNDERGROUND UTILITIES ARE SHOWN HEREON PER PAINT MARKINGS COMBINED WITH SURVEYORS REVIEW OF VILLAGE UTILITY RECORDS. (NOTE AS STATED IN THE MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS EFFECTIVE FEBRUARY 23, 2021: UTILITY REQUESTS FROM SURVEYORS MAY BE IGNORED OR RESULT IN AN INCOMPLETE RESPONSE. IF MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.)

DRAFTED BY: BJL			
PAGE: 1 OF 1			
ORDER NO.: 250064			
FILE: 9-39-11			
PROJECT NO.: 2234TAM			
CLIENT: 5 W. PARK BLVD., LLC			
AUG. 15, 2025	250064	INITIAL TOPOGRAPHIC SURVEY	
REVISION DATE	ORDER NO.	REVISION	



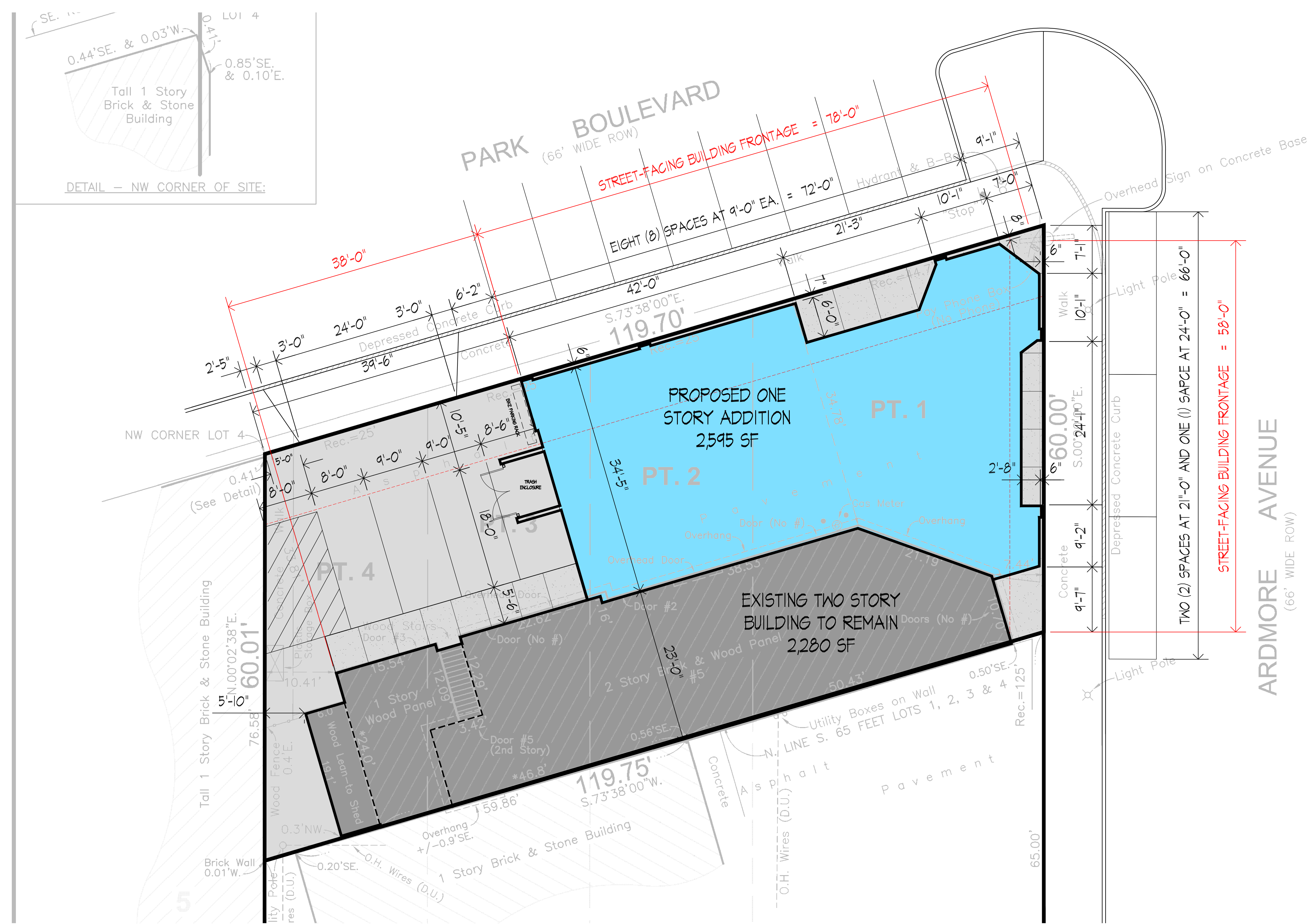
FOOD SERVICE BUSINESS FOR
5 W PARK BLVD LLC
5 W. PARK BLVD.
VILLA PARK, ILLINOIS 60181



LOCATION MAP
NO SCALE

SITE DATA / ANALYSIS		
PROPERTY OWNER:	5 W PARK BLVD LLC	
PROPERTY ADDRESS:	5 W PARK BLVD VILLA PARK, ILLINOIS 60181	
ZONING CLASSIFICATION:	MX-2 (MIXED USE MAIN STREET DISTRICT)	
LOT AREA:	6,842 S.F.	
BUILDING AREA:		
EXISTING:	2,280 S.F.	
ADDITION:	2,545 S.F.	
TOTAL:	4,825 S.F.	
STREET-FACING BUILDING FRONTAGE:		
SALON	SIDE STREET (PARK BLVD)	30 L.F.
RESTAURANT / BAR	PRIMARY STREET (ARDMORE AVE)	50 L.F.
RESTAURANT / BAR	SIDE STREET (PARK BLVD)	70 L.F.
USES:		
FIRST FLOOR:	PERSONAL IMPROVEMENT SERVICE (SALON)	312 S.F.
	RESTAURANT	35 SEATS
	BAR	15 SEATS
SECOND FLOOR:	APARTMENTS - TWO (2) UNITS	TWO (2) BR'S TOTAL
PARKING - AVAILABLE:		
ON-SITE:	STANDARD SPACES	TWO (2)
	HANDICAP ACCESSIBLE SPACES	ONE (1)
ON-STREET:	AT ARDMORE AVE. AND PARK BLVD.	ELEVEN (11)
PARKING - REQ'D PER USE:		
SALON	3.0 SPACES PER 1,000 S.F.	ONE (1)
RESTAURANT	0.33 SPACES PER SEAT	TWELVE (12)
BAR	0.33 SPACES PER SEAT	FIVE (5)
APARTMENTS	1.0 SPACES PER BEDROOM	TWO (2)

STAFF REV. #2 JUN. 3, 2026
STAFF REV. #1 MAY 11, 2026



EXISTING SURVEY WITH PROPOSED SITE PLAN OVERLAY
SCALE : 1/8" = 1'-0"

PUD DEVELOPMENT PLAN

SSL ARCHITECTS

4 West Adams Street Villa Park, IL 60181 Phone : 630.247.5088 www.sslarchs.com

Job Name :
FOOD SERVICE PROJECT FOR
5 W PARK BLVD LLC
5 W. PARK BLVD.
VILLA PARK, ILLINOIS 60181

Job No. :
2503

Job Date :
MAR. 27, 2026

Sheet Number :
AI

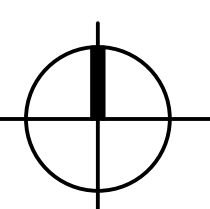
of - sheets

FOOD SERVICE PROJECT FOR
5 W PARK BLVD LLC
5 W. PARK BLVD.
VILLA PARK, ILLINOIS 60181



PROPOSED FLOOR PLAN

SCALE : 1/8" = 1'-0"



STAFF REV. #2 JUN. 3, 2026
STAFF REV. #1 MAY 11, 2026

SSL ARCHITECTS
4 West Adams Street Villa Park, IL 60181 Phone: 630.247.5088
www.sslarchs.com

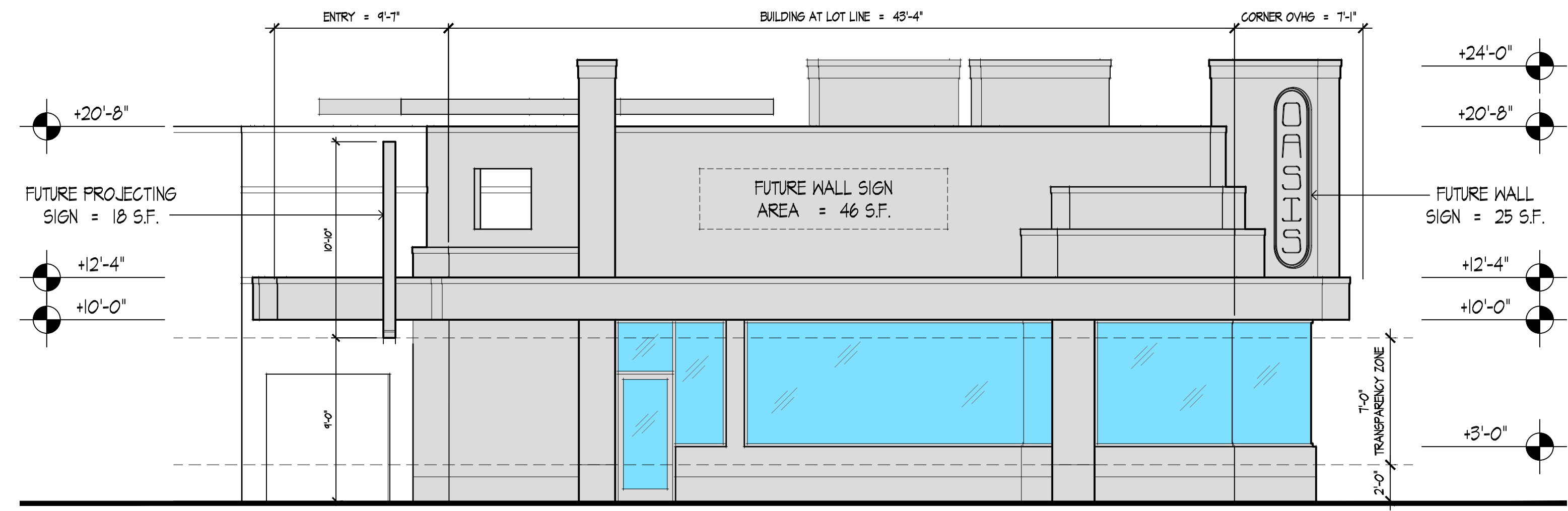
Job Name :
FOOD SERVICE PROJECT FOR
5 W PARK BLVD LLC
5 W. PARK BLVD.
VILLA PARK, ILLINOIS 60181

Job No.:
2503

Job Date:
MAR. 27, 2026

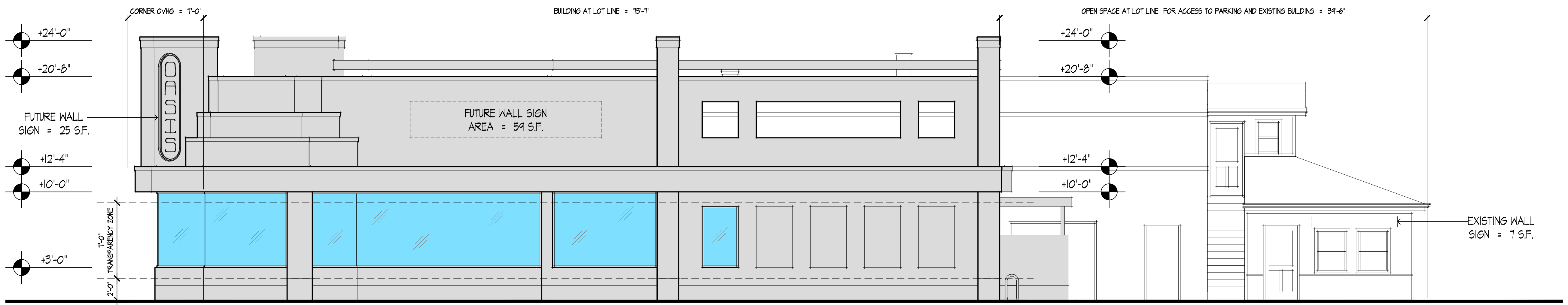
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A2
of - sheets

FOOD SERVICE PROJECT FOR
5 W PARK BLVD LLC
5 W. PARK BLVD.
VILLA PARK, ILLINOIS 60181



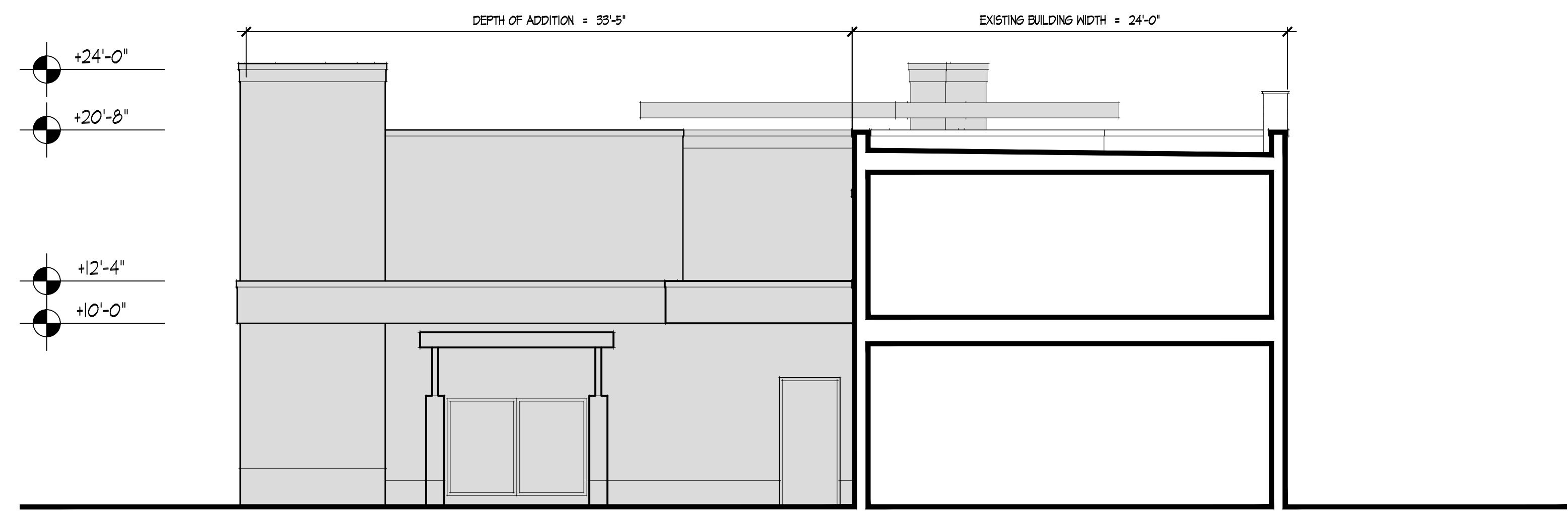
PROPOSED EAST ELEVATION (ARDMORE AVENUE)

SCALE : 3/16" = 1'-0"



PROPOSED NORTH ELEVATION (PARK BLVD.)

SCALE : 3/16" = 1'-0"

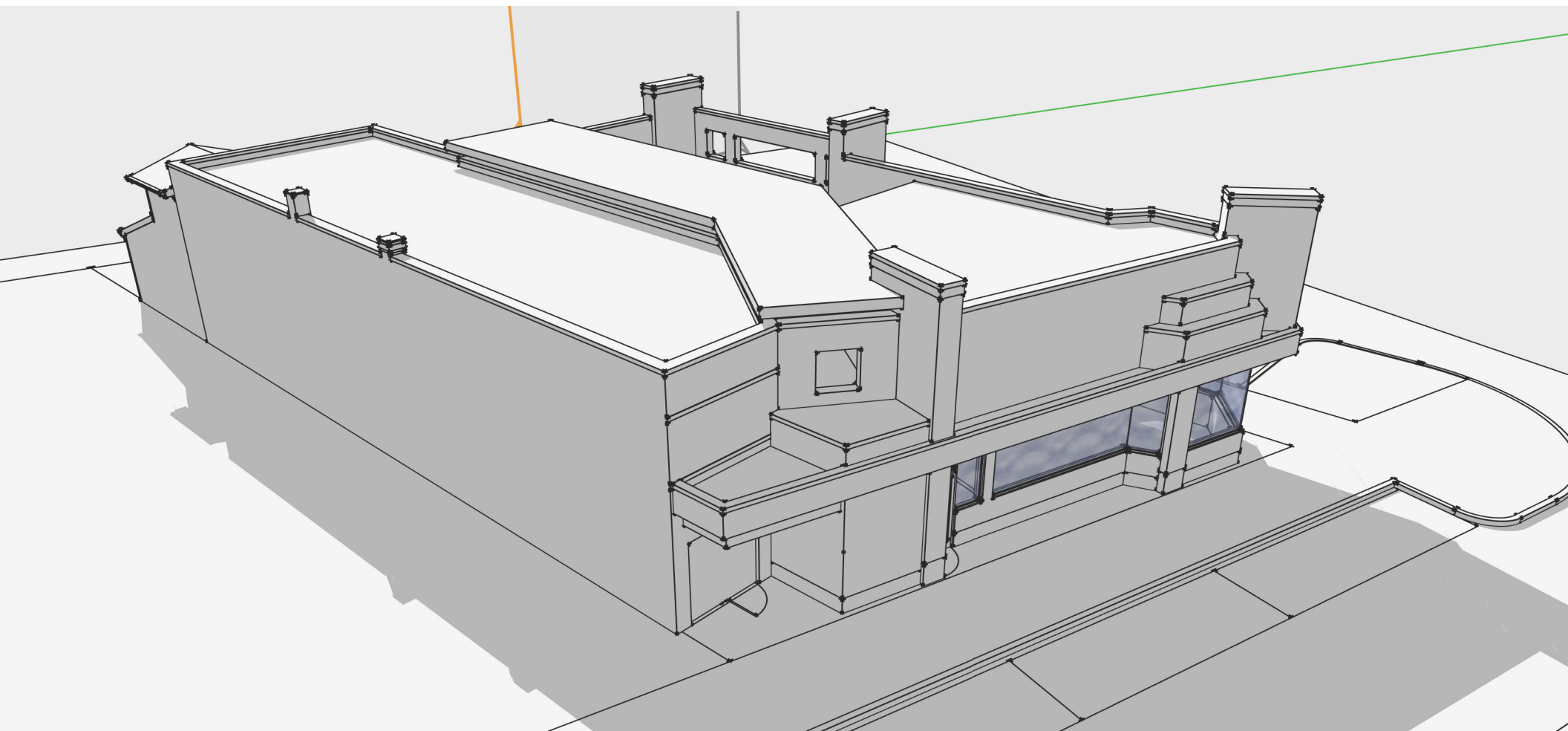


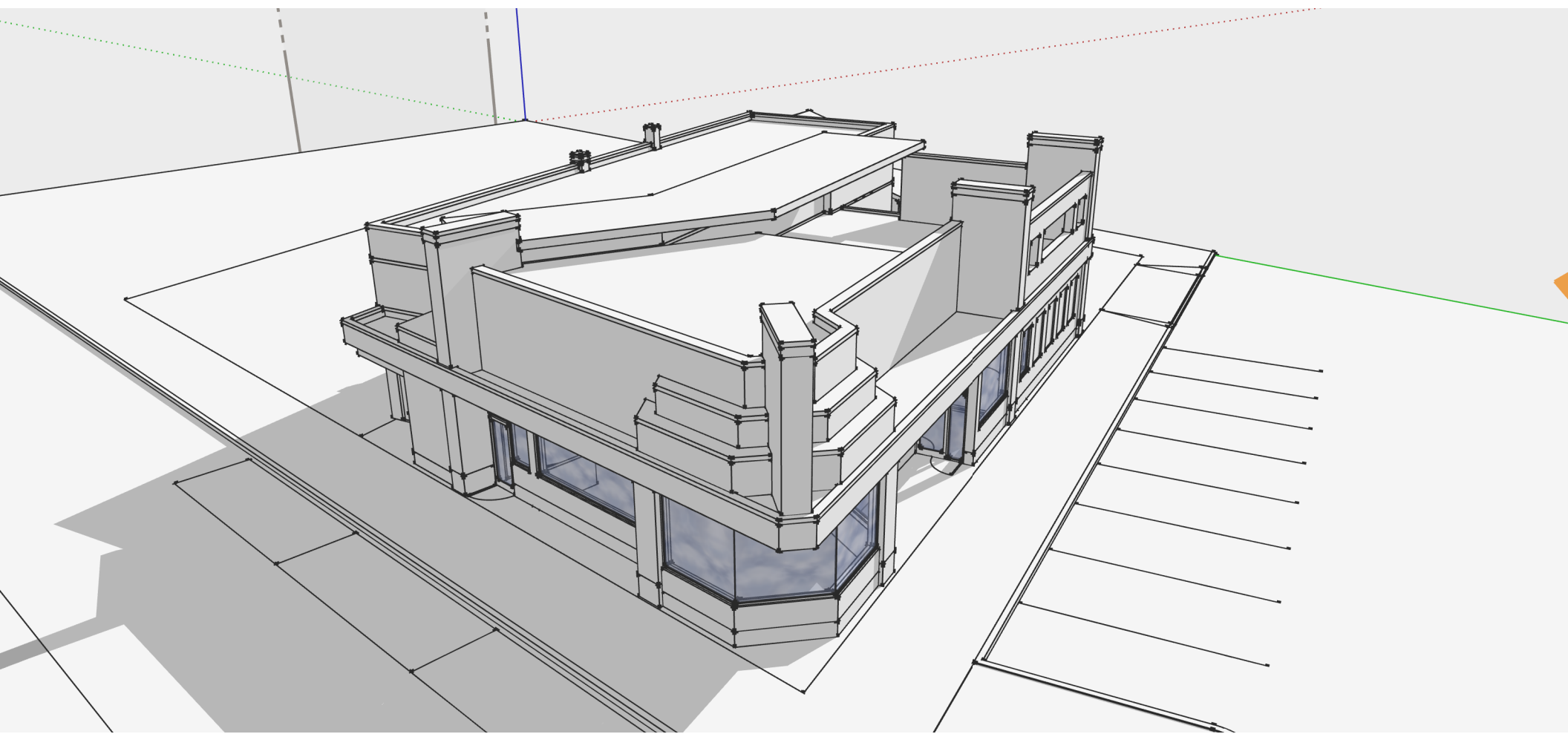
PROPOSED WEST ELEVATION (INTERNAL ON SITE)

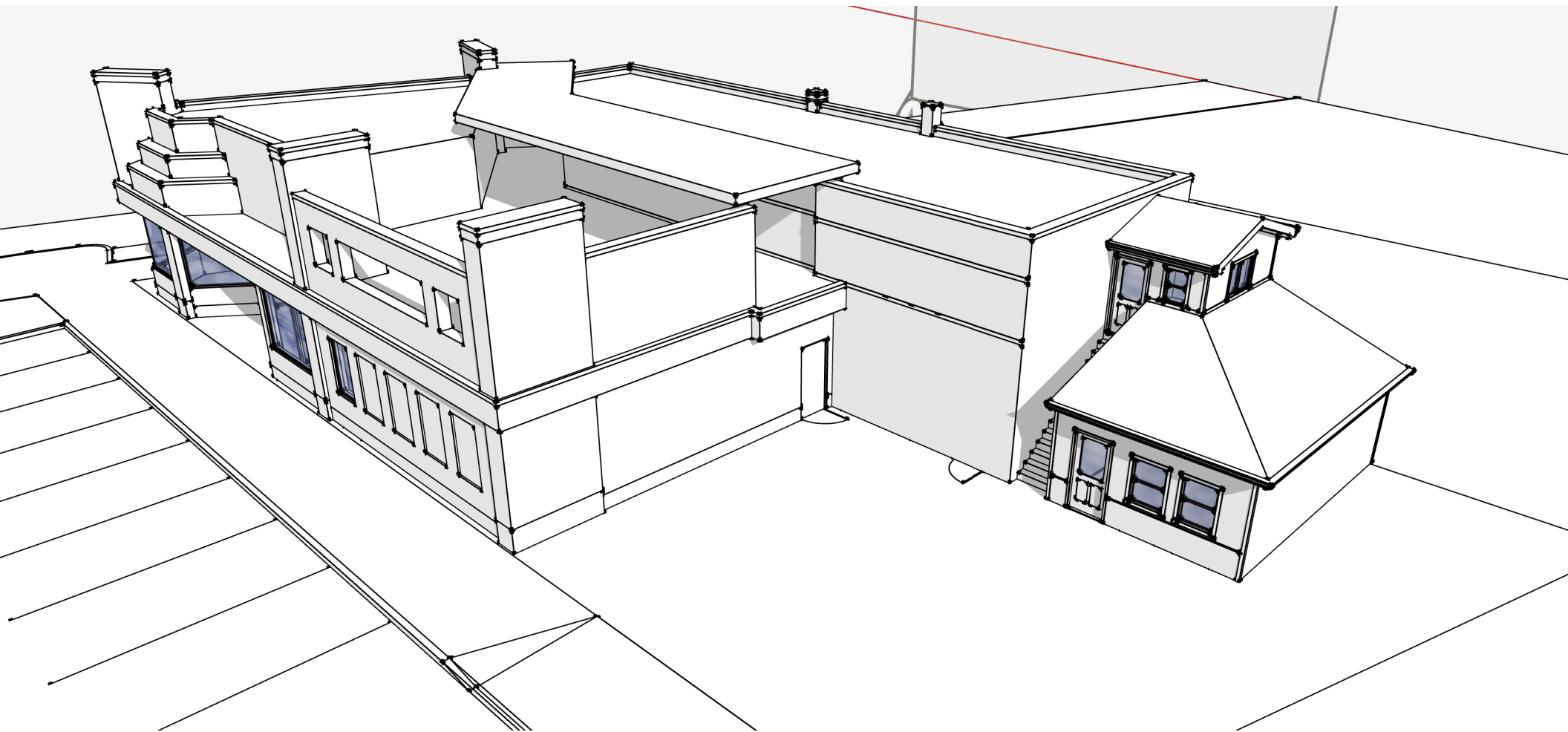
SCALE : 3/16" = 1'-0"

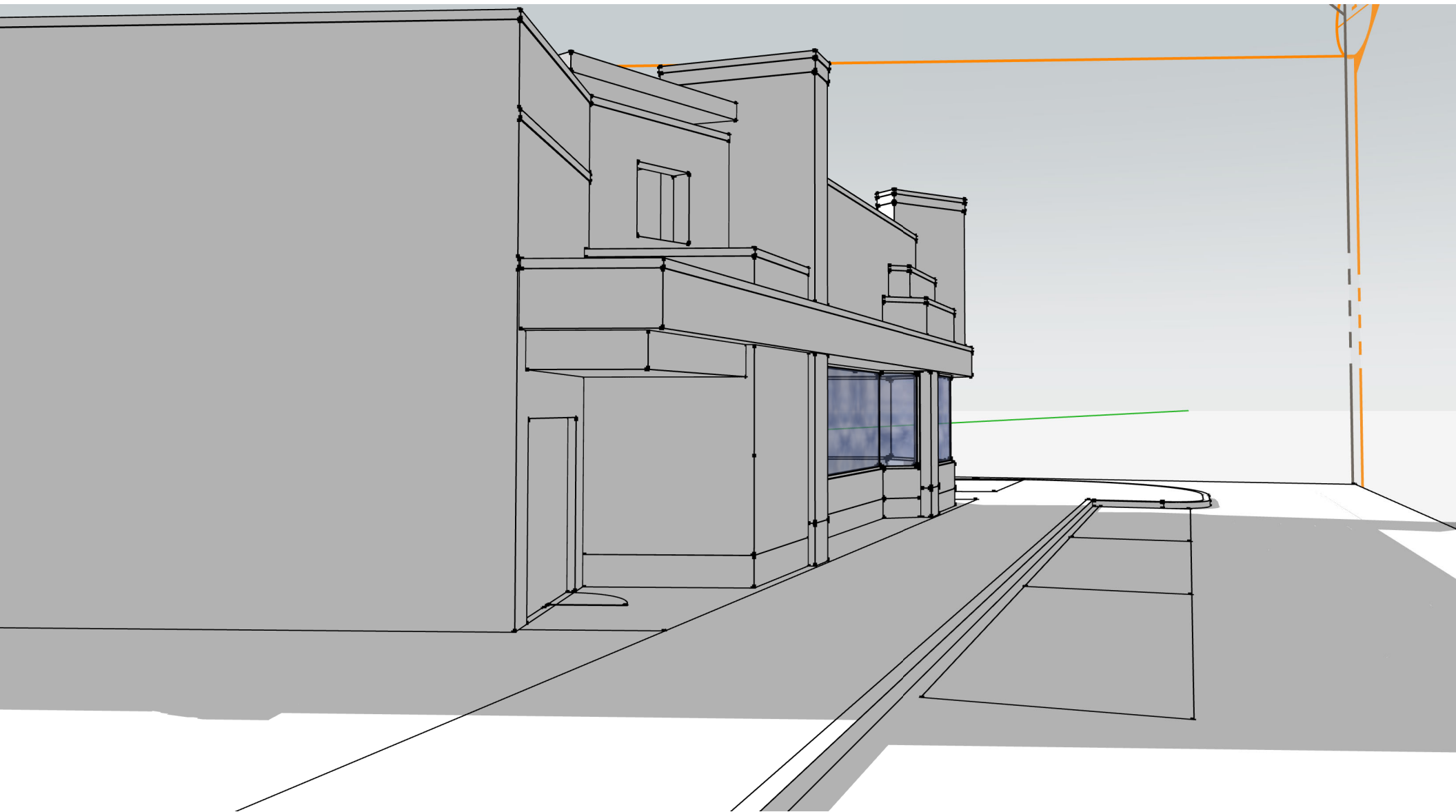
STAFF REV. #2 JUN. 3, 2026
STAFF REV. #1 MAY 11, 2026

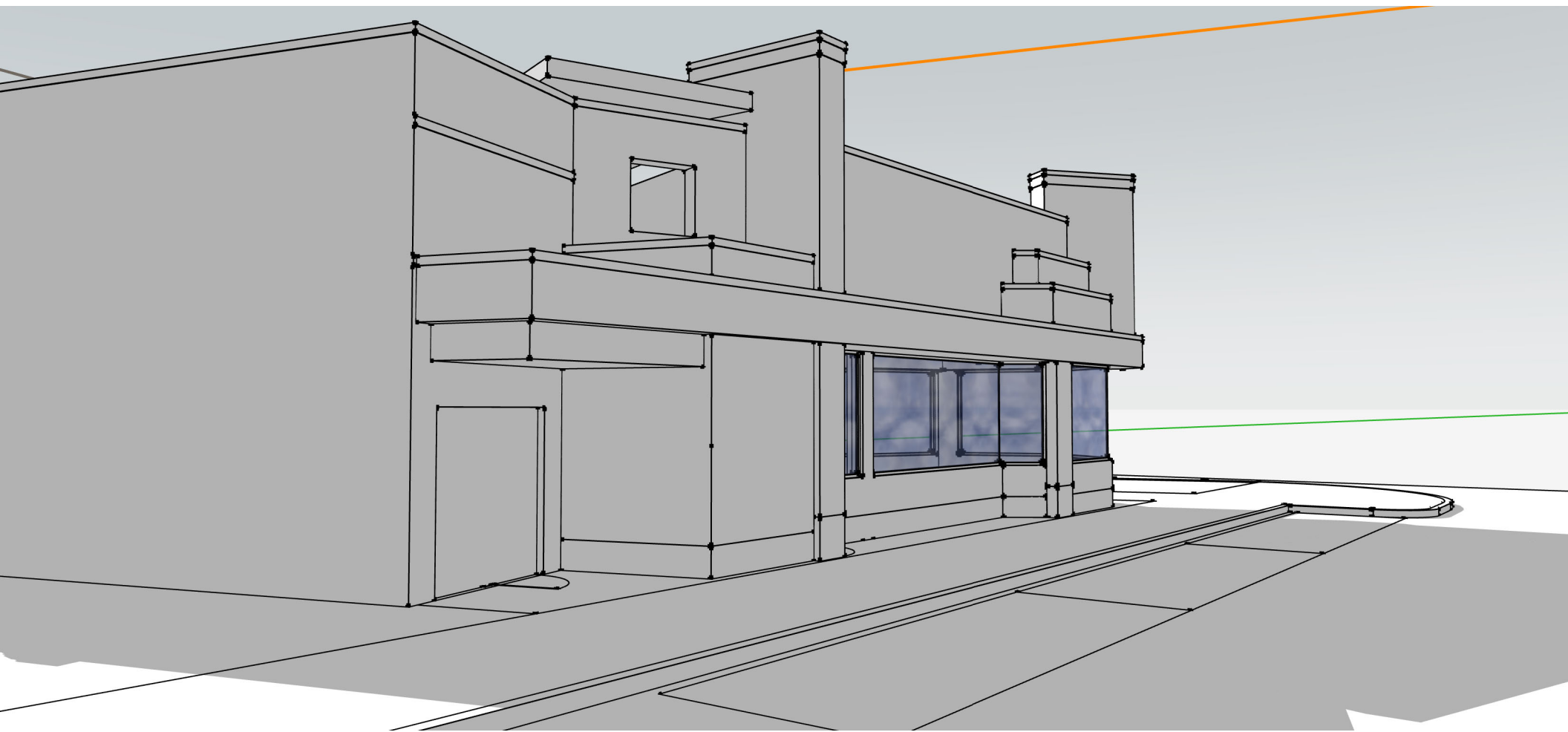
SSL ARCHITECTS	4 West Adams Street	Villa Park . IL 60181	Phone : 630.247.5088	www.sslarchs.com	Job Name : FOOD SERVICE PROJECT FOR 5 W PARK BLVD LLC 5 W. PARK BLVD. VILLA PARK, ILLINOIS 60181	Job No. : 2503	Job Date : MAR. 27, 2026	Sheet Number : A3
					of - sheets			

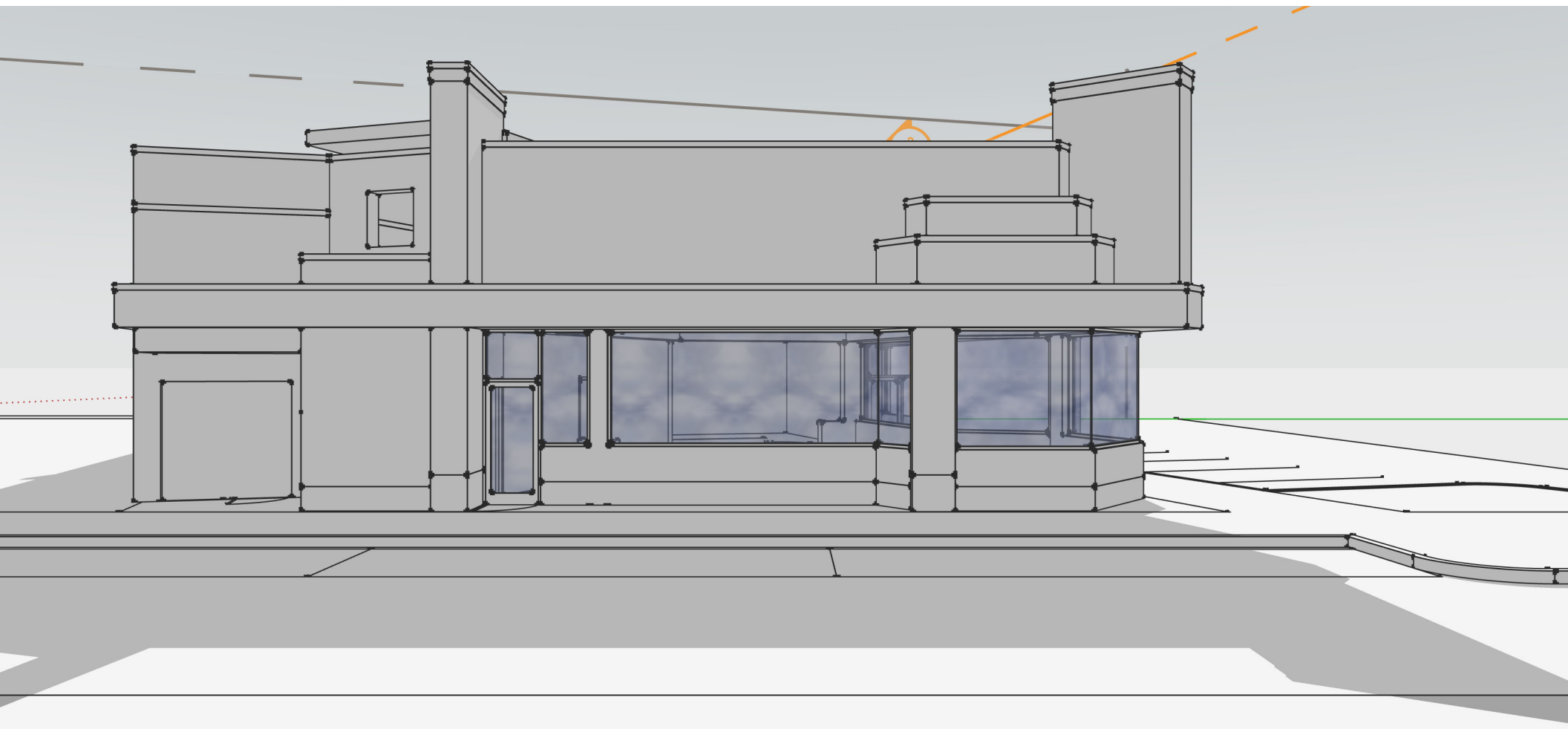






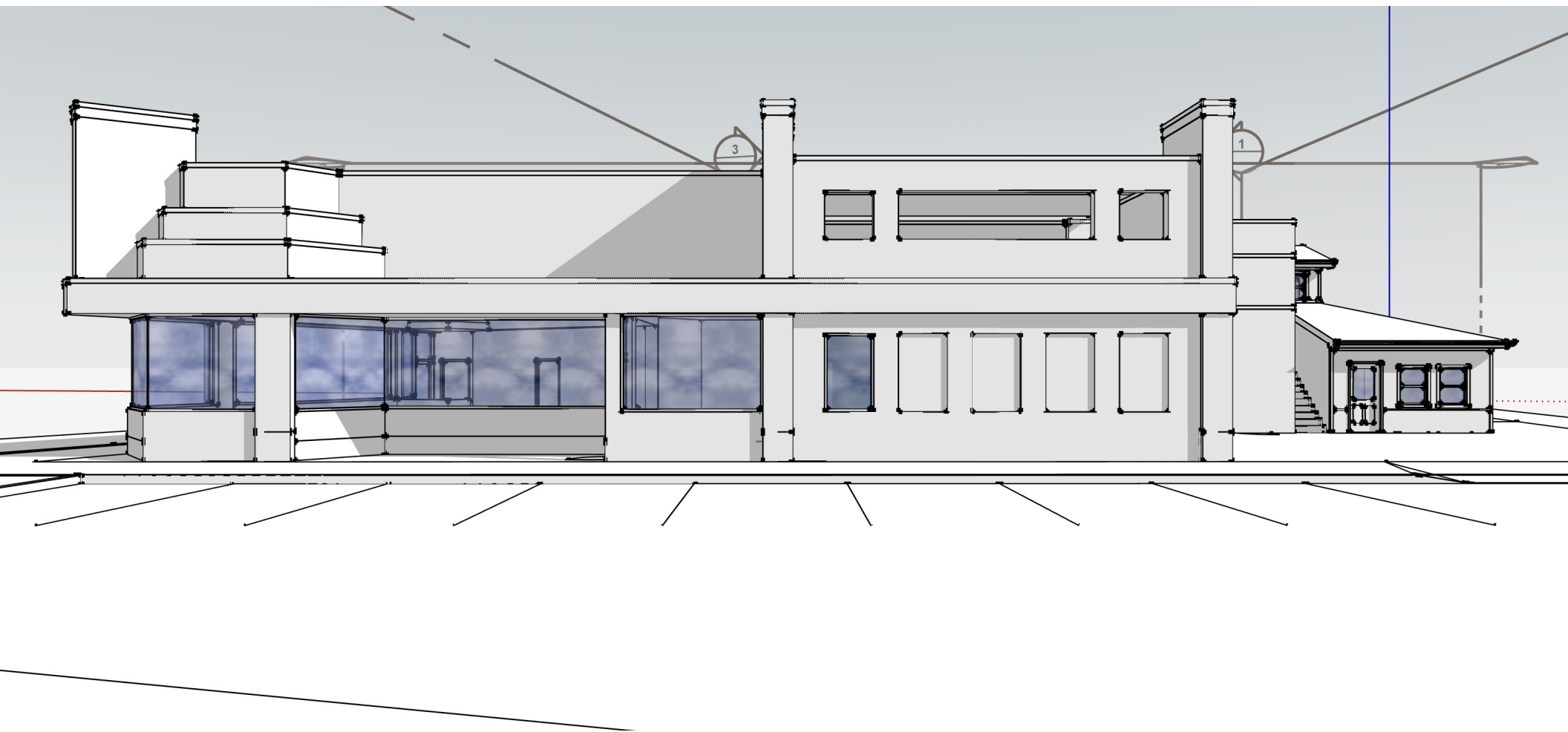


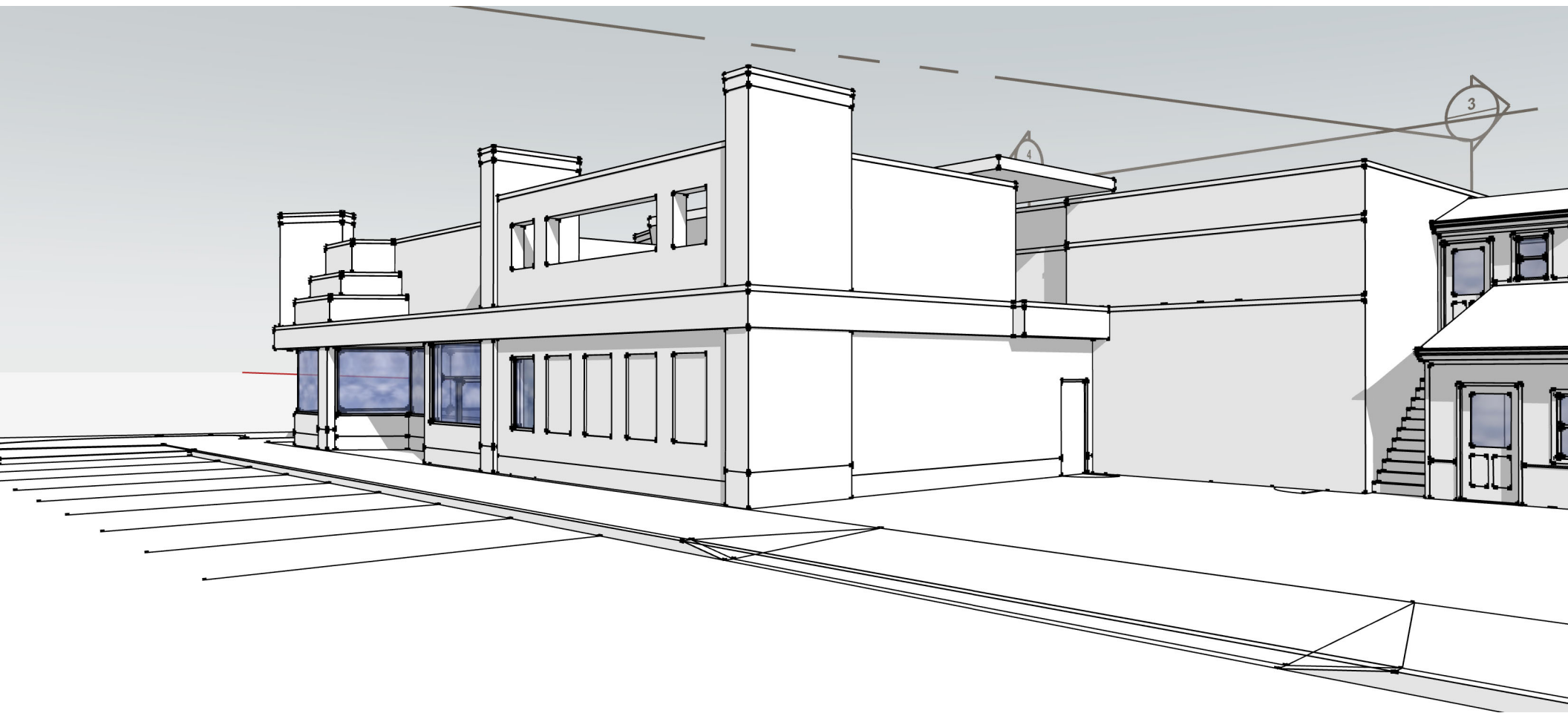


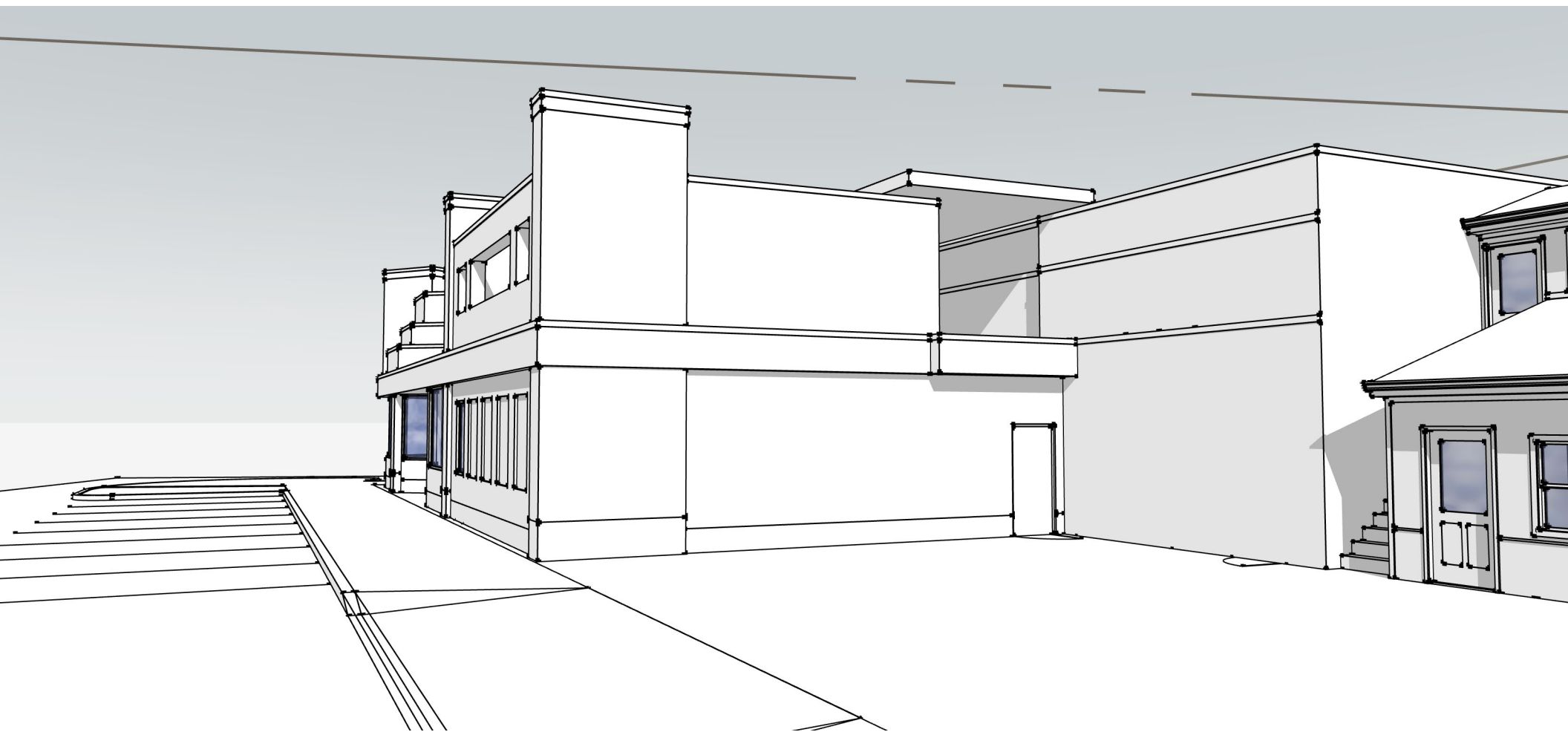












5" or 6" Round LED Adjustable Gimbal Insert

ELCO Lighting's inserts are engineered with energy-efficient LED technology that produces even illumination with an incredible 93+ CRI. Designed to be used for New Construction, Remodel, and Retrofit applications, these inserts are rated for a life of 50,000 hours, and meet the Title 24 and Energy Star requirements. Suitable for IC and Non-IC housings manufactured by ELCO or others.



Features

- Fits ELCO 5" and 6" Dedicated LED Recessed Housings, Regular and Shallow.
- Die-Cast construction provides lasting durability.
- 25° Tilt, 358° rotation.
- Energy Star Certified.
- Title 24 JA8-2019 Compliant.
- Life Span of 50,000 hours L70.

Specifications

Wattage	13W
Lumens	1000 lm
Voltage	120V
Color Temp.	2700K, 3000K, 3500K, 4000K, 5000K
Dimmable	Triac/ELV
Lamp Type	LED
Beam Angle	60°
CRI	90+
Power Factor	>0.9
Damp Location	Listed

Options



Black



Bronze

Technical Details

Optics: Frosted polycarbonate lens diffuses light evenly throughout while reducing glare with LED Array technology.

Construction: For use in IC and non-IC housings. Spun Aluminum for greater heat dissipation. High quality powder coat finish preventing rust and paint cracking.

Installation: : Includes PSA30 medium base adapter for retrofitting existing housings. Quick connect for use with ELCO housings EL570ICA, EL570RICA, EL56FICA, EL560ICA, EL560RICA, EL770ICA, EL770RICA, EL760ICA, EL760RICA, EL76FICA. Can be used in IC and non-IC housings.

Electrical: Driver connects to 120V power supply. High Efficiency driver with a power factor > 0.9. Start time of less than .75 seconds.

LED Technology:

- Extremely accurate color rendering with 93+ CRI.
- Lumen Maintenance of 50,000 hours L70 Life based on LM80 standardized test results.
- Superior Thermal Management by utilizing integral heat sink.
- Instant On to Full Brightness.
- No LED pixelation.

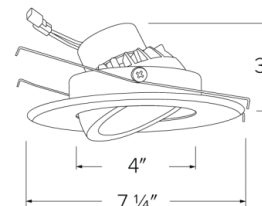
Dimmability: Works with 120V Triac and ELV type dimmers. Dims down to 10%. For full list of dimmers refer to the Dimmer Compatibility List.

Listings: UL Listed for Damp Location. RoHS Compliant. ENERGY STAR® Certified. Title 24 JA8-2019 Compliant.

Warranty: ELCO Products are built to last with a 5-year Limited Warranty.

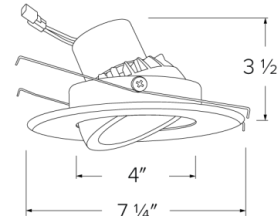
EL616CT3

EL616CT3



EL616CT5

EL616CT5



Product Number

Item	Lamp type	Lumens	CCT	Watts	Voltage	Dimming	Beam Angle	Finish
EL616CT5B	LED	1000 lm	2700K, 3000K, 3500K, 4000K, 5000K	13W	120V	Triac/ELV	60°	Black

Product Number Builder

Example: EL616CT3W

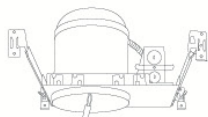
6" LED Gimbal Insert	Color Temp.	Finish
EL616		
	CT3 2700K, 3000K, 3500K CT5 2700K - 5000K	W White B Black BZ Bronze

Compatible Products

For use with 5" or 6" LED inserts

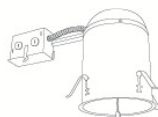


5" Dedicated LED ICA Housings



5" ICA Housing
New Construction

CAT NO.	SPECIFICATIONS
EL570ICA	17W MAX.
EL570ICA-7	17W MAX. 277V



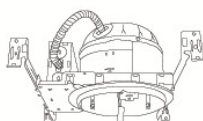
5" ICA Housing
Remodel

CAT NO.	SPECIFICATIONS
EL570RICA	17W MAX.



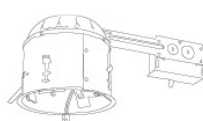
2-Hour Fire Rated 5" ICA Housing
New Construction

CAT NO.	SPECIFICATIONS
EL56FICA	22W - 7 3/4" Height
EL56FICA-7	22W - 277V



5" Shallow ICA Housing
New Construction

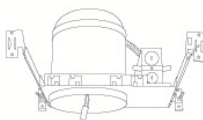
CAT NO.	SPECIFICATIONS
EL560ICA	17W MAX.
EL560ICA-7	17W MAX. 277V



5" Shallow ICA Housing
Remodel

CAT NO.	SPECIFICATIONS
EL560RICA	17W MAX.

6" Dedicated LED ICA Housings



6" IC Housing
New Construction

CAT NO.	SPECIFICATIONS
EL770ICA	24W MAX.
EL770ICA-7	24W MAX. 277V



6" ICA Housing
Remodel

CAT NO.	SPECIFICATIONS
EL770RICA	24W MAX.



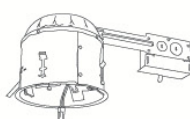
2-Hour Fire Rated 6" ICA Housing
New Construction

CAT NO.	SPECIFICATIONS
EL76FICA	22W - 7 3/4" Height
EL76FICA-7	22W - 277V



6" Shallow IC Housing
New Construction

CAT NO.	SPECIFICATIONS
EL760ICA	17W MAX.
EL760ICA-7	17W MAX. 277V



6" Shallow ICA Housing
Remodel

CAT NO.	SPECIFICATIONS
EL760RICA	17W MAX.



2-Hour Fire Rated
6" Shallow ICA Housing
New Construction

CAT NO.	SPECIFICATIONS
EL75FICAS	Shallow. 24W MAX. 6 3/16" Height.

ORDINANCE # _____

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT FOR PROPERTY LOCATED AT 5 W. PARK BOULEVARD, VILLA PARK, ILLINOIS

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*"), is a duly organized and existing municipal corporation organized and operating pursuant to the Constitution and laws of the State of Illinois; and

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have adopted and from time to time amended the Village of Villa Park Zoning Ordinance (the "*Zoning Ordinance*"), pursuant to the authority granted under Division 13 of Article 11 of the Illinois Municipal Code (65 ILCS 5/11-13-1 *et seq.*); and

WHEREAS, Ethan Coleman (the "*Applicant*"), as the member/manager of 5 W. Park Blvd, LLC (the "*Owner*"), which owns the Subject Property defined below, filed an application (the "*Application*") requesting approval of a Special Use Permit for a Planned Unit Development (the "*Proposed Planned Unit Development*" or "*Proposed PUD*"), together with associated zoning relief, for property commonly known as 5 W. Park Boulevard, Villa Park, Illinois, legally described in Exhibit A attached hereto and incorporated herein by reference (the "*Subject Property*"); and

WHEREAS, the Subject Property is presently zoned MX-2 Mixed-Use Main Street District and is improved with an existing mixed-use building containing commercial and residential uses; and

WHEREAS, the Applicant proposes to renovate the existing first floor of the building and construct an approximately 2,595square-foot single-story addition to establish a restaurant and bar, while retaining the existing salon and upper-story residential dwelling units; and

WHEREAS, the Proposed Planned Unit Development includes improvements consisting generally of construction of a one-story commercial addition; commercial kitchen, restaurant, lounge, and walk-up service window; reconfiguration of the parking area; construction of new on-street parking improvements; and associated site improvements and utilities; all as more particularly described within the application and supporting plans filed with the Village; and

WHEREAS, the Applicant further requested approval of certain modifications and waivers from the strict requirements of the Village Zoning Ordinance, as specified herein; and

WHEREAS, notice of public hearing was duly published in the *Daily Herald* on May 28, 2026, to request the Planned Unit Development, as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, the Village of Villa Park Zoning Board of Appeals conducted a public hearing on June 10, 2026 (the “*Public Hearing*”), at which all interested persons were afforded an opportunity to present testimony and evidence concerning the Proposed Planned Unit Development and requested zoning relief; and

WHEREAS, following the Public Hearing, the Zoning Board of Appeals reviewed the application, plans, staff report, testimony, exhibits, and all evidence presented, and recommended approval of the requested Special Use Permit for the Planned Unit Development, together with the requested waivers and subject to certain conditions; and

WHEREAS, the Corporate Authorities have duly considered the recommendation and findings of fact of the Zoning Board of Appeals, along with the Application itself and all other relevant materials, and have determined that approval of the requested Special Use Permit and Planned Unit Development, as recommended by the Zoning Board of Appeals, with conditions, is consistent with the Zoning Ordinance; and

WHEREAS, the Corporate Authorities further determine that approval of the Proposed Planned Unit Development, subject to the conditions contained herein, will promote the orderly redevelopment of the Subject Property, encourage investment within the Village's Main Street corridor, and further the goals of the Village Comprehensive Plan; and

WHEREAS, the Corporate Authorities deem it advisable and in the best interest of the health, safety, and welfare of the residents of the Village to grant the Special Use Permit for the Planned Unit Development, subject to the conditions identified herein.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, County of DuPage, Illinois, duly assembled at a regular meeting, as follows:

Section 1. That the forgoing recitals are hereby incorporated by reference as if fully set forth herein.

Section 2. That the Subject Property is currently zoned within the zoning classification of MX-2 Mixed-Use Main Street District, which zoning classification shall remain in effect subject to the Amended PUD approved herein.

Section 3. The Corporate Authorities hereby adopt the findings and recommendations of the Zoning Board of Appeals as findings of the Village Board. In accordance with Section 11.4.8 of the Zoning Ordinance, the Corporate Authorities specifically find that the proposed Special Use:

- A. Is expressly authorized as a Special Use within the MX-2 Mixed-Use Main Street District.
- B. Will provide a desirable or necessary commercial redevelopment that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.
- C. Will not, in the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity.

- D. Will not impede the normal and orderly development or redevelopment of surrounding properties.
- E. Will be served by adequate utilities, access roads, parking, drainage and other important and necessary facilities, infrastructure, and community services.
- F. Complies with the applicable standards of the Village Zoning Ordinance except for those deviations expressly approved by this Ordinance.

Section 4. Furthermore, the Corporate Authorities have considered the conditions for approval of a special use for a planned unit development as contained in Section 11.3.10 of the Zoning Ordinance, and find that:

- A. The Proposed PUD's design meets the requirements and design standards of the Zoning Ordinance;
- B. The Proposed PUD's deviations or exceptions to the bulk regulations in the Zoning Ordinance are not extensive, and the modifications in design standards from the subdivision control regulations fulfill the intent of those regulations;
- C. The Proposed PUD will produce a large public benefit with vehicular traffic control, provision of services to the public, and protection of the reasonable enjoyment of the land;
- D. The Proposed PUD is compatible with and will benefit adjacent properties and nearby land uses;
- E. The Proposed PUD greatly fulfills the future planning objectives or other planning policies of the Village; and
- F. The Zoning Board of Appeals finds that the Proposed PUD satisfactorily meets the standards for special use as defined in Section 11.4.8 of the Zoning Ordinance, as detailed above.

Section 5. The Corporate Authorities hereby approve and grant a Special Use Permit for a Planned Unit Development for the Subject Property to permit the renovation of the existing building and construction of an approximately 2,595-square-foot single-story addition for restaurant and bar use, together with associated site improvements, parking improvements, utilities, and appurtenant facilities, all in substantial conformance with the plans and documents incorporated herein.

Section 6. As part of the Planned Unit Development approved herein, the following waivers and modifications from the Village Zoning Ordinance are hereby approved based upon the findings set forth in this Ordinance and the record of the Public Hearing:

- A. Impervious Surface Coverage. A waiver from Section 4.4.2 to permit the Subject Property to remain at approximately 100% impervious coverage rather than the otherwise required maximum of 75%.
- B. Façade Transparency. A waiver from the north façade transparency requirement to permit approximately 64% transparency where 70% is required. A waiver from the west façade transparency requirement to permit 0% transparency where 15% is required.
- C. Blank Wall Limitation. A waiver from Section 4.5.5(B) to permit approximately 67% of a story without transparency where a maximum of 30% is permitted.
- D. Parapet Wall Height. A waiver from Section 4.6.2 to permit a parapet wall height of approximately 11.7 feet where a maximum of 6 feet is permitted.
- E. Minimum Parking Requirements. A waiver from Section 7.2 to permit 14 parking spaces where 20 parking spaces would otherwise be required, including the counting of eligible on-street parking spaces pursuant to Section 7.4.1.

Section 7. The Planned Unit Development approved herein shall be developed in substantial conformance with the following plans and documents (collectively, the “Plans and Specifications”):

- A. Zoning Board of Appeals Application, received April 1, 2026 (Exhibit B-1; the “*Zoning Application*”);
- B. Planned Unit Development Application, submitted by SSL Architects and received April 1, 2026, and subsequently revised June 3, 2026 (Exhibit B-2; the “*PUD Application*”);
- C. Staff Report, prepared by the Village of Villa Park Community and Economic Development Department for the June 10, 2026 Zoning Board of Appeals Public Hearing, together with the Applicant's responses and supporting materials (Exhibit B-3; the “*Advisory Report*”);
- D. Site Plan (A1), prepared by SSL Architects, dated March 27, 2026, and subsequently revised May 11, 2026, and June 3, 2026 (Exhibit B-4; the “*Site Plan*”);
- E. Floor Plan (A2), prepared by SSL Architects, dated March 27, 2026, and subsequently revised May 11, 2026, and June 3, 2026 (Exhibit B-5; the “*Floor*”);

Plan");

- F. Building Elevations (A3), prepared by SSL Architects, dated March 27, 2026, and subsequently revised May 11, 2026, and June 3, 2026 (Exhibit B-6; the "*Building Elevations*");
- G. Architectural Model Views, prepared by SSL Architects, dated March 27, 2026, and subsequently revised May 11, 2026, and June 3, 2026 (Exhibit B-7; the "*Architectural Renderings*");
- H. Plat of Survey, prepared by Edward J. Molloy & Associates, dated August 15, 2025 (Exhibit B-8; the "*Plat of Survey*");
- I. Tax Bill for the Subject Property, submitted by Ethan Coleman and received April 1, 2026 (Exhibit B-9; the "*Tax Bill*");
- J. Legal Description of the Subject Property, submitted by Ethan Coleman and received April 1, 2026 (Exhibit B-10; the "*Legal Description*");
- K. Affidavit of Ownership, submitted by Ethan Coleman and dated April 6, 2026 (Exhibit B-11; the "*Affidavit of Ownership*");
- L. Applicant Responses to Staff Comments, including *ZBA Comments Response No. 1*, dated May 11, 2026, *ZBA Comments Response No. 2*, received June 3, 2026, and the *Response to Staff Report Questions*, received June 4, 2026 (Exhibit B-12; the "*Applicant Responses*");
- M. Exterior Building Material Specifications, including Abet MEG Panels, MEG Panel EF System information, Cast Stone Samples, and Exterior Cladding Sample Projects, submitted between June 3 and June 5, 2026 (Exhibit B-13; the "*Material Specifications*");
- N. Exterior Soffit Lighting specifications submitted June 3, 2026 (Exhibit B-14; the "*Lighting Plans*");
- O. Aerial Map of the Subject Property, submitted by SSL Architects and received June 3, 2026 (Exhibit B-15; the "*Aerial Map*");
- P. P. All additional plans, exhibits, correspondence, application materials, and supporting documentation submitted in connection with Petition ZBA-26-11 and made part of the official record before the Zoning Board of Appeals (Exhibit B-16; the "*Supporting Documents*").

Section 8. The Special Use Permit and Planned Unit Development granted herein are expressly conditioned upon compliance with the following conditions, each of which shall be binding upon the Applicant and all successors and assigns:

- A. The development of the Subject Property shall be in substantial conformance with the Plans and Specifications.
- B. The Applicant shall file all necessary plans and applications for review and approval, obtain all required permits and approvals, and secure all necessary building permits prior to the commencement of any construction or installation on the Subject Property.
- C. The Applicant shall submit all required permit materials and shall comply with all applicable provisions of the Village Code, including, without limitation, all building, fire, health, engineering, zoning, and life safety requirements, as well as all applicable code requirements and standards for the existing residential dwelling units, including natural light and ventilation requirements.
- D. Prior to filing any Building Permit Application, the Applicant shall provide the Village with a Landscape Plan identifying areas for open-lot landscaping and plantings consistent with the discussion and direction provided by the Zoning Board of Appeals, as determined by the Director of Community and Economic Development and the Chairperson of the Zoning Board of Appeals. If such designs are determined to be inconsistent with the direction provided by the Zoning Board of Appeals, the Applicant shall be required to obtain approval of an amendment to the Special Use Permit before proceeding.
- E. Vehicles shall be prohibited from driving across the designated pedestrian way located along the north façade of the existing building. Deliveries to the existing garage serving the salon business, and any future occupants of that space, shall be made from the parking lot and not across the designated pedestrian way.
- F. Prior to filing any Building Permit Application, the Applicant shall provide the Village with final building elevations, colors, material specifications, and a window-like treatment within the blank window bays along the north wall for review and approval by the Director of Community and Economic Development and the Chairperson of the Zoning Board of Appeals. The final elevations, architectural details, colors, and materials shall be substantially consistent with the approved Plans and Specifications. If the proposed materials are determined to be inconsistent with the approved plans or to be of a lower quality than those approved herein, or if the proposed window-like treatment is inconsistent with the approved design intent, the Applicant shall be required to obtain approval of an amendment to the Special Use Permit before proceeding.
- G. All primary building colors and exterior materials shall comply with the requirements of Section 4.7.1 of the Village Zoning Ordinance unless otherwise expressly approved by the Village pursuant to this Ordinance.

- H. Prior to filing any Building Permit Application, the Applicant shall provide the Village with a Lighting Plan, including parking lot lighting and any required photometric information, for review and approval by the Director of Community and Economic Development and the Chairperson of the Zoning Board of Appeals. If the proposed lighting design is determined to be inconsistent with the direction provided by the Zoning Board of Appeals, the Applicant shall be required to obtain approval of an amendment to the Special Use Permit before proceeding.
- I. Any material modification to the approved Planned Unit Development that alters the essential character, intensity, layout, architectural appearance, or operation of the approved development, or that is otherwise inconsistent with the Plans and Specifications approved herein, shall require approval of an amendment to the Special Use Permit in accordance with the Village Zoning Ordinance.

Section 9. No building permit, site development permit, occupancy permit, or other authorization for construction related to the Planned Unit Development shall be issued unless the plans submitted for permit review are in substantial conformance with the Plans, Specifications, and the conditions contained in this Ordinance. The Director of Community and Economic Development, Building Official, Village Engineer, and other appropriate Village officials are hereby authorized to review permit applications for compliance with this Ordinance and applicable Village codes.

Section 10. The Director of Community and Economic Development may approve minor amendments to the Plans and Specifications in accordance with Section 11.4.11 of the Zoning Ordinance. Any major amendments to the Plans and Specifications shall require review and approval by the Zoning Board of Appeals and the Village Board as a new special use application.

Section 11. The Applicant hereunder shall at all times comply with the terms and conditions of the Ordinance and, in the event of non-compliance, said Ordinance shall be subject to revocation.

Section 12. All sections of the Zoning Ordinance not addressed in this Ordinance or another amending ordinance shall remain in full force and effect, which means the Special Use

Permit must comply with all other codes and ordinances of the Village, as well as all codes, ordinances, and laws of the County, State, and federal government.

Section 13. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 14. All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 15. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED THIS ____ DAY OF _____, 2026, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTENTION: _____

APPROVED this ____ day of _____, 2026

Kevin Patrick, President of the
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
this ____ day of _____, 2026

Rolf Laukant, Clerk of the Village
of Villa Park, DuPage County, Illinois

Ordinance # ____ - 2026
Exhibit "A"

The Legal Description is as follows:

LOTS 1, 2, 3 AND 4 (EXCEPT THE SOUTH 65 FEET OF EACH OF SAID LOTS) IN CLARKE'S DIVISION BEING A RESUBDIVISION OF LOTS 209 AND 232 IN ARDMORE, BEING A SUBDIVISION IN SECTIONS 9 AND 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID CLARKE'S DIVISION RECORDED JULY 9, 1923 AS DOCUMENT 167402, DUPAGE COUNTY, ILLINOIS.

Commonly known as: 5 W. Park Boulevard, Villa Park, Illinois 60181

PIN: 06-09-220-006-0000

Ordinance # ____ - 2026
Exhibit “B”
Plans and Specifications

On file in the Community and Economic Development Department.



MEMORANDUM

TO: Village Board of Trustees

FROM: Kevin Mantels, Village Engineer

DATE: July 13, 2026

SUBJECT: A Resolution approving an Engineering agreement with Engineering Resource Associates, Inc., of Warrenville, Illinois for the Preliminary and Design Engineering for the 2027 MFT Resurfacing Project in an Amount Not to Exceed \$67,967.00

RECOMMENDED ACTION:

The following Resolution would authorize the Village Manager to enter into an engineering services agreement with Engineering Resource Associates, Inc., of Warrenville, Illinois, for Preliminary and Design engineering of the 2027 MFT Resurfacing Project in an amount not to exceed \$67,967.00. The 2027 MFT Resurfacing Project proposes roadway and sidewalk improvements to Terrace St from Addison Rd to Westmore Ave, Terrace St from Westmore Ave to Mission Ave, Terrace St from Mission Ave to cul-de-sac west of Lincoln Ave, Mission Ave from Pleasant Ave to Terrace St, and Lincoln Ave from Pleasant Ave to Terrace St

BACKGROUND:

The project consists of roadway resurfacing on Terrace St from Addison Rd to Westmore Ave, Terrace St from Westmore Ave to Mission Ave, Terrace St from Mission Ave to cul-de-sac west of Lincoln Ave, Mission Ave from Pleasant Ave to Terrace St, and Lincoln Ave from Pleasant Ave to Terrace St. The scope of work for the project includes a mill, HMA surface course, and HMA level binder of the roadway section. Areas of extensive deteriorated pavement will be patched after the milling and before the overlay is constructed. Structure adjustments or reconstruction as well as parkway restoration will be performed. Sidewalk ramps will be replaced to comply with ADA requirements.

DISCUSSION:

Staff completed a consultant Qualification Based Selection (QBS) process to evaluate consultants to perform preliminary and design engineering for projects, and Engineering Resource Associates, Inc. was selected as one of the firms to perform these services for the Village based on their qualifications. Illinois State law prohibits the Village from bidding for professional services or considering price when selecting a perspective consulting firm. The preliminary and design engineering services will utilize funds from the Street Improvement Fund: 60-210-529210

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING AN ENGINEERING SERVICES AGREEMENT WITH ENGINEERING
RESOURCE ASSOCIATES, INC., OF WARRENVILLE, ILLINOIS, FOR
PRELIMINARY AND DESIGN ENGINEERING OF THE 2027 MFT RESURFACING
PROJECT IN AN AMOUNT NOT TO EXCEED \$67,967.00**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*"), is a duly organized and validly existing non-home-rule municipality organized under the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village conducted a Qualifications-Based Selection ("*QBS*") process for professional engineering services, and Village staff has recommended the selection of Engineering Resource Associates, Inc., of Warrenville, Illinois ("*ERA*"), to provide preliminary and design engineering services for the 2027 MFT Resurfacing Project in an amount not to exceed Sixty-Seven Thousand Nine Hundred Sixty-Seven Dollars (\$67,967.00); and,

WHEREAS, ERA has submitted a proposal to provide such professional engineering services pursuant to the terms and conditions set forth in the Engineering Services Agreement attached hereto as Exhibit A (the "*Agreement*"); and,

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have reviewed the Agreement and find that it is in the best interests of the Village and its residents to approve and enter into the Agreement to facilitate the preliminary and design engineering services for the 2027 MFT Resurfacing Project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The foregoing recitals are hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The Engineering Services Agreement between the Village of Villa Park and Engineering Resource Associates, Inc., substantially in the form attached hereto as Exhibit A, is hereby approved. The Village President, Village Clerk, and Village Manager are hereby authorized and directed to execute the Agreement and to take such further actions as may be necessary to carry out the intent and purposes of this Resolution and the Agreement.

Section 3. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution and the Agreement.

Section 4. All work performed pursuant to this Resolution shall comply with applicable federal, state, and local laws, regulations, and Village codes.

Section 5. If any section, paragraph, clause, or provision of this Resolution is held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this Resolution.

Section 6. All resolutions, motions, or parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this 13 day of July, 2026, pursuant to a roll call vote as follow:

AYES:

NAYS:

ABSENT:

Approved this 13 day of July, 2026.

Village President

Attest:

Village Clerk

AGREEMENT
between
THE VILLAGE OF VILLA PARK, ILLINOIS
and
ENGINEERING RESOURCE ASSOCIATES, INC.
for the furnishing of
PROFESSIONAL PRELIMINARY AND DESIGN ENGINEERING SERVICES
2027 MFT RESURFACING PROJECT

THIS AGREEMENT, made and entered into by and between the VILLAGE OF VILLA PARK, ILLINOIS, hereinafter referred to as the “VILLAGE,” and ENGINEERING RESOURCE ASSOCIATES, INC., hereinafter referred to as the “ENGINEER,” has been prepared and executed to provide for professional preliminary and design engineering services for the 2027 MFT RESURFACING PROJECT, hereinafter referred to as the “PROJECT”.

This agreement is hereinafter referred to as the “AGREEMENT”. The work associated with this AGREEMENT is as described below as Engineering Services.

In consideration of these premises and of the mutual covenants herein set forth,

A. THE ENGINEER AGREES:

1. The ENGINEER shall serve as the VILLAGE'S professional construction engineering consultant in those phases of the PROJECT to which this AGREEMENT applies. The ENGINEER shall perform the Engineering Services described in its proposal dated May 29, 2026, entitled “2027 MFT Resurfacing Project – Preliminary and Design Engineering Services – Villa Park, Illinois”, attached hereto as Exhibit A and made a part hereof.

2. Additional services beyond the scope of the Engineering Services above-described, requested in writing by the VILLAGE, shall be performed by the ENGINEER in accordance with the hourly rate as agreed upon in writing between the VILLAGE and ENGINEER, and approved by the VILLAGE Board of Trustees.

3. The ENGINEER will perform services under this AGREEMENT in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the Chicagoland area. Notwithstanding anything to the contrary which may be contained in this AGREEMENT or any other material incorporated herein by reference, or in any agreement between the Village and any other party concerning the PROJECT, the ENGINEER shall not have control or be in charge of, and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or

programs of the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the PROJECT. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the ENGINEER.

4. The ENGINEER shall procure and maintain for the duration of its AGREEMENT, and for three years thereafter, insurance against errors and omissions and claims for injuries to its employees which may arise from, or are in conjunction with, the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be \$2,000,000 per project.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$2,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Workers' Compensation and Employers' Liability: Workers' Compensation insurance within statutory limits, and Employers' Liability limits of \$500,000 per accident.

- (5) Umbrella Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Minimum Aggregate shall be no less than \$2,000,000 per person, per aggregate.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, leased, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be in excess of the ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests clause or language stating

that the ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after ten (10) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. Acceptability of Insurers

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A+ according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

5. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may in anyway accrue against the VILLAGE, its officials, employees and volunteers, arising in whole or in part in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. The ENGINEER shall, at its own expense, appear, defend and pay reasonable charges of attorneys and reasonable costs and other expenses arising therefore or incurred in conjunction therewith, and, if any judgment shall be rendered against the VILLAGE, its officials, employees and volunteers, in any such action, the ENGINEER shall, at its own expense, satisfy and discharge the same. Nothing contained herein shall be construed as prohibiting the VILLAGE, its officials, employees and volunteers from defending, through the selection and use of their own agents, attorneys and experts, any injuries,

deaths, loss, damages, claims, suits, liabilities, and judgments brought against them. The VILLAGE'S participation in its defense shall not remove the ENGINEER'S duty to indemnify, defend and hold harmless the VILLAGE as set forth herein.

6. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

7. The ENGINEER represents and warrants to the VILLAGE that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The ENGINEER further represents and warrants to the VILLAGE that the ENGINEER and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER hereby agrees to defend, indemnify and hold harmless the VILLAGE, the corporate authorities, and all VILLAGE elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

8. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

9. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

10. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order) require the ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. The ENGINEER will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

11. This AGREEMENT may be terminated by the VILLAGE, upon seven (7) days' written notice to the ENGINEER, at its last known post office address. Provided that, should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) business days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.

12. This AGREEMENT may be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

- a.** If the ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if the ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to bankruptcy or insolvency;
- b.** If a petition is filed against the ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against the ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
- c.** If the ENGINEER makes a general assignment for the benefit of creditors;
- d.** If a trustee, receiver, custodian or agent of the ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of the ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of the ENGINEER's creditors;
- e.** If the ENGINEER admits in writing an inability to pay its debts generally as they become due.

13. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, the ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE, to have the services performed which were to have been performed by the ENGINEER.

14. The ENGINEER is qualified technically and is conversant with the policies applicable to the performance of construction engineering and that sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

15 The ENGINEER will maintain all books, documents, papers, accounting records, and other evidence pertaining to its costs incurred and to make such materials available at the ENGINEER's office at all reasonable times during the AGREEMENT period and retain such records for a period of three (3) years from the date of final payment under this AGREEMENT.

16 The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT, and that he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

17. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

18. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

19. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including, but not limited to, copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE'S name. The ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. The ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE'S prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to

the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

20. The drawings, specifications, reports, and any other PROJECT documents prepared by the ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to, reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE'S sole risk; and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER'S promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE'S confidential and proprietary information.

21. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE'S express authorization would be harmful and damaging to the VILLAGE'S interests:

- a.** Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b.** All information relating to the Engineering Services being performed by the ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c.** Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER'S wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

22. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE'S business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE'S request at any time.

23. In the event of breach of the confidentiality provisions of this AGREEMENT, it shall be conclusively presumed that irreparable injury would result to the VILLAGE and there would be no adequate remedy at law. The VILLAGE shall be entitled to obtain temporary and permanent injunctions, without bond and without proving damages, to enforce this AGREEMENT. The VILLAGE is entitled to damages for any breach of the injunction, including, but not limited to, compensatory, incidental, consequential, exemplary and punitive damages. The confidentiality provisions of this AGREEMENT survive the termination or performance of this AGREEMENT.

24. The ENGINEER will comply with all laws, codes, ordinances and regulations which are in effect as of the date of this AGREEMENT.

B. THE VILLAGE AGREES:

1. The VILLAGE shall pay the ENGINEER, for the Engineering Services above-described, a fee not to exceed Sixty-Seven Thousand Nine Hundred Sixty-Seven and 00/100 (\$67,967.00) Dollars.

2. For all direct expenses totaling more than Twenty-Five Dollars (\$25.00), the ENGINEER shall provide copies of receipts from suppliers of expendable materials. Invoices for reimbursable expenses shall be provided no later than sixty (60) days after

the expense is incurred by the ENGINEER, and if such invoices are not provided within sixty (60) days, the VILLAGE shall not be required to pay such reimbursable expenses.

3. The ENGINEER shall indicate to the VILLAGE the information needed for rendering of the services of this AGREEMENT. The VILLAGE shall provide to the ENGINEER such information as is available to the VILLAGE and the VILLAGE'S consultants and contractors, and the ENGINEER shall be entitled to rely upon the accuracy and completeness thereof.

4. **Payment of ENGINEER'S Fee.** The VILLAGE, for and in consideration of the rendering of the Engineering Services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

- a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
- b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

5. This AGREEMENT may be terminated by the ENGINEER, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

C. IT IS MUTUALLY AGREED:

1. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

2. Each party to this AGREEMENT shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the PROJECT. The persons designated shall review and respond promptly to all communications received from the other party.

3. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181
Attn: Village Manager

b. If to the ENGINEER:

Engineering Resource Associates, Inc.
3S701 West Avenue, Ste 150
Warrenville, Illinois 60555
Attn: Brian Dusak, P.E., Principal

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

4. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

5. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

6. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

7. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby; and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

8. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of DuPage County, State of Illinois.

9. This AGREEMENT may be signed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same instrument.

10. This AGREEMENT shall become effective only after an appropriation therefor has been made. The term of this AGREEMENT shall be for one year following the effective date of the appropriation.

D. CERTIFICATION OF ENGINEER

- 1.** The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a.** not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
 - b.** not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
 - c.** not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
 - d.** in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
 - e.** in compliance with equal employment opportunities and that during the performance of the AGREEMENT, the ENGINEER shall:
 - (1)** Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Rights Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights; and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its

employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term “segregated facilities” means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise.

- (8) ENGINEER (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that ENGINEER will retain such certifications in its files.
- (9) In the event of the ENGINEER's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the ENGINEER may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:

- (1)** Publishing a statement:

 - (a)** Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.
 - (b)** Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c)** Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

 - (i)** abide by the terms of the statement; and
 - (ii)** notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2)** Establishing a drug-free awareness program to inform employees about:

 - (a)** the dangers of drug abuse in the workplace;
 - (b)** the ENGINEER's policy of maintaining a drug-free workplace;
 - (c)** any available drug counseling, rehabilitation, and employee assistance program; and
 - (d)** the penalties that may be imposed upon employees for drug violations.
- (3)** Making it a requirement to give a copy of the statement required by subparagraph D.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
- (4)** Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph D.1.h.(1)(c)(ii) from any employee or otherwise receiving actual notice of such conviction.

- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
 - (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*), is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act, or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
 - j. not a VILLAGE official, spouse or dependent child of a VILLAGE official, agent on behalf of any VILLAGE official or trust in which a VILLAGE official, the spouse or dependent child of a VILLAGE official.
 - k. not having solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.
 - l. not having given to any officer or employee of the VILLAGE any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer.
 - m. the ENGINEER acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to work performed under this AGREEMENT are considered a public record of the VILLAGE; and therefore, the ENGINEER shall review its records and promptly produce to the VILLAGE any

records in the ENGINEER'S possession which the VILLAGE requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the ENGINEER shall produce to the VILLAGE such records within three (3) business days of a request for such records from the VILLAGE at no additional cost to the VILLAGE.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this ____ day of _____, 2026.

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181

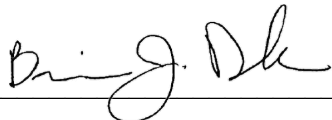
ATTEST:

By _____
Kevin Patrick, Village President

By _____
Rolf Laukant, Village Clerk

Executed by the ENGINEER, this 4th day of June, 2026.

ENGINEERING RESOURCE ASSOCIATES, INC.
3S701 West Avenue, Ste 150
Warrenville, Illinois 60555

By:  _____

Brian Dusak, P.E.,
Principal, Construction Engineering Director

EXHIBIT A
Proposal Dated May 29, 2026
2027 MFT Resurfacing Project – Preliminary and Design Engineering Services –
Villa Park, Illinois

Sent via email to tdau@invillapark.com

May 29, 2026

Mr. Thomas Dau, E.I.
Civil Engineer
Village of Villa Park
20 S. Ardmore Ave.
Villa Park, IL 60181

Subject: Proposal for Design Engineering Services – 2027 MFT Resurfacing

Dear Thomas:

Engineering Resource Associates, Inc. (ERA) is pleased to submit this proposal to provide design engineering services for the 2027 MFT Resurfacing Project within Villa Park, Illinois. This proposal is based upon your request for proposal and our experience on similar projects.

Project Understanding

The Village of Villa Park is planning to perform road improvements along the following roadway segments as shown below using a combination of Motor Fuel Tax (MFT) and local funds.

Street Name	From	To	Length (ft)
Terrace Street	Addison Road	Westmore Avenue	1,400
Terrace Street	Westmore Avenue	Mission Avenue	800
Terrace Street	Mission Avenue	Cul-de-sac west of Lincoln Avenue	550
Mission Avenue	Pleasant Avenue	Terrace Street	1,100
Lincoln Avenue	Pleasant Avenue	Terrace Street	1,250
Total Length			5,100

The Village now desires to retain ERA to provide design engineering services for this project. Tasks will generally include limited field survey, base plan preparation, roadway improvement plan sheets, and preparation of plans, specifications, and estimates in accordance with MFT and local requirements. While the improvements throughout most of the project limits will generally consist of spot curb and gutter and sidewalk removal and replacements and milling and overlaying the roadway, more extensive improvements are anticipated to be needed along Terrace Street between Addison Road and Westmore Avenue to address drainage issues. Work will also include coordinating with the Illinois Department of Transportation (IDOT) to obtain approval prior to bidding the project. It is anticipated that this work will be completed in advance of a bid letting in early 2027 so construction may commence during the spring/summer of 2027.

Scope of Services

ERA will provide engineering services in accordance with the following anticipated work plan.

- 1. Project Meetings and Coordination** – General project coordination will be performed via emails and phone calls. We will work closely with Village staff to maintain communication throughout the duration of the

WARRENVILLE

3S701 West Avenue, Ste 150
Warrenville, IL 60555
☎ (630) 393-3060

CHICAGO

10 S. Riverside Plaza, Ste 875
Chicago, IL 60606
☎ (312) 474-7841

CHAMPAIGN

2416 Galen Drive
Champaign, IL 61821
☎ (217) 351-6268

MILWAUKEE

342 N. Water Street, Ste 600
Milwaukee, WI 53202
☎ (414) 238-9189

project including obtaining information, providing progress updates, and discussing relevant issues. It is anticipated that two coordination meetings will be held to discuss Village comments.

2. **Field Survey** – This task consists of a targeted survey for all streets within the project limits except for Terrace Street between Addison Road and Westmore Avenue. Full topographic survey is not anticipated for these streets; however, sufficient data will be collected within roadway limits to develop proposed pavement improvement details and at intersections to analyze for ADA compliance. It is anticipated that full topographic survey will be required for Terrace Street between Addison Road and Westmore Avenue to address drainage issues and develop necessary pavement rehabilitation methods. Driveways, sidewalks, and structures within the project limits will be located. The survey will be done utilizing DuPage County benchmarks and in state plane ground coordinates (NGVD 88 vertical and USGS NAD 83 horizontal). Survey information will be downloaded directly into our AutoCAD-based electronic drafting system.
3. **Utility Coordination** – ERA will perform a design JULIE to acquire contacts from utility companies (telephone, gas, electric, cable). Utility relocations are not anticipated; however, ERA will coordinate with the contacts to verify utility locations and depths so that information may be reflected on the plans.
4. **Geotechnical Report** – ERA will use a geotechnical subconsultant to obtain pavement cores of the surface and base material, evaluate the composition of the existing pavement material and condition within the project limits, and include recommendations for pavement rehabilitation.
5. **CCDD Documentation** – ERA will use a geotechnical subconsultant to perform testing to classify excavated material as suitable or not suitable for disposal at a Clean Construction and Demolition Debris (CCDD) facility. Results shall include required IEPA LPC 662/663 forms to be included in the bidding documents.
6. **Base Plans** – Information compiled from the field survey will be combined to produce base plans at a scale of 1" = 20' horizontal. Base plans will be prepared using our AutoCAD-based system conforming to Village of Villa Park graphic standards. Base plans on 24" x 36" sheets will be submitted to the Village for review and comments.
7. **Plans, Specifications, and Estimates** – This task includes the preparation of design plans in accordance with the Village of Villa Park standard format and MFT requirements. The plan set will include the following sheets:

a. Cover Sheet, Location Map, and Index of Sheets	1 Sheet
b. Legend, General Notes, Summary of Quantities	1 Sheet
c. Typical Sections	2 Sheets
d. Proposed Improvement Plans	12 Sheets
e. ADA Intersection Details	10 Sheets
f. Construction Details	4 Sheets
Total	30 Sheets

Plans and specifications will be submitted for review and approval to the Village and IDOT at the 90% and 100% bid documents stages of completion. ERA will be responsible for preparing and compiling the contract documents in accordance with MFT requirements. This task also includes the preparation of a final engineer's opinion of probable construction costs for the proposed improvements.

8. **Bidding Assistance** – ERA will provide bidding assistance for the project. This work includes providing responses to RFIs and issuing addenda as needed. The Village will be responsible for bid advertisement and tabulating bids.

Project Schedule

The Village of Villa Park intends to provide a notice to proceed in June 2026. After notice to proceed, the consultant will start with data acquisition and survey tasks. It is anticipated that the data collection will be completed by the end of July 2026, so ERA and the Village may work towards finalizing bid documents in advance of a January/February 2027 letting date. Below is our anticipated overall project schedule.

1. Contract Award, June 8, 2026
2. Notice to Proceed, June 9, 2026
3. Complete Survey and Geotechnical Investigations, by July 24, 2026
4. Complete Base Plans, by August 7, 2026
5. 90% Plans, Specifications and Estimates to Village, by September 30, 2026
6. Receive Village Comments, by October 16, 2026
7. 100% Plans, Specifications and Estimates to Village and IDOT, by November 25, 2026
8. Receive Final Village and IDOT Comments, by December 18, 2026
9. Final Bid Documents and Issue for Bid, by January 20, 2027
10. Award, February/March 2027

Fees

ERA proposes to provide engineering services described in this proposal on an hourly, not to exceed basis according to the attached engineering fees. Our proposed multiplier rate for this project is 2.85 times direct hourly payroll rates. Direct costs will be charged at the actual cost incurred with no markup.

Fees for services beyond the scope of this proposal, when approved by the Client, will be compensated for on an hourly basis.

If you have any questions, please contact me at 630.393.3060x1003 or bdusak@eraconsultants.com.

Respectfully submitted,
ENGINEERING RESOURCE ASSOCIATES, INC.



Brian Dusak, PE
Principal

Exhibit 1

Acceptance & Authorization Form – May 29, 2026 Proposal
Design Engineering – 2027 MFT Resurfacing Project

Engineering Resource Associates, Inc.

Village of Villa Park



Authorized Signature

Brian Dusak, P.E.

Printed Name and Title

3S701 West Avenue
Suite 150
Warrenville, Illinois 60555
630-393-3060 t, 630-393-2152 f

Authorized Signature

Printed Name and Title

Date

Please Provide Contact Information:

Mailing Address:

(please provide street address for UPS deliveries)

Telephone & Facsimile Numbers:

Email Address:

INVOICES should be sent via:

If different than above address,

invoices should be addressed to:

Email ☐ USPS Mail ☐ Email & USPS Mail ☐

Attn:

Invoice Email Address (if different than above):

Note any billing forms/procedures:

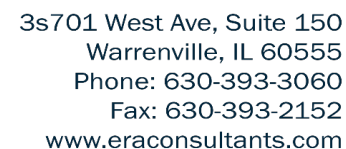


Date: May 29, 2026
Consultant: Engineering Resource Associates, Inc.
Project Manager: Brian Dusak
PP/PL No.: PL2605.04

Date: May 29, 2026
Consultant: Engineering Resource Associates, Inc.
Project Manager: Brian Dusak
PP/PL No.: PL2605.04

TASK No.	WORK DESCRIPTION	HOURS	WEIGHTED HOURLY RATE	ERA'S FEE	DIRECT COSTS	GRAND TOTAL	% OF GRAND TOTAL
1	Project Meetings and Coordination	16	\$154	\$2,500.00	\$150.00	\$2,650.00	3.90%
2	Field Survey	104	\$153	\$15,900.00	\$250.00	\$16,150.00	23.76%
3	Utility Coordination	10	\$115	\$1,200.00		\$1,200.00	1.77%
4	Geotechnical Report	6	\$167	\$1,000.00		\$1,000.00	1.47%
5	CCDD Documentation	6	\$167	\$1,000.00		\$1,000.00	1.47%
6	Base Plans	44	\$147	\$6,500.00	\$100.00	\$6,600.00	9.71%
7	Plans, Specifications, and Estimates (PS&E)	216	\$127	\$27,500.00		\$27,500.00	40.46%
8	Bidding Assistance	10	\$132	\$1,300.00		\$1,300.00	1.91%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
							0.00%
	Services by Others						
	MSET (Pavement Cores / CCDD)					\$10,567.00	15.55%
	TOTALS	412	\$145.30	\$56,900.00	\$500.00	\$67,967.00	100%

PAYROLL CLASSIFICATION	HOURLY RATE	TOTAL HRS	Project Meetings and Coordination			Field Survey			Utility Coordination			Geotechnical Report		
			HOURS	% PART	WGTD RATE	HOURS	% PART	WGTD RATE	HOURS	% PART	WGTD RATE	HOURS	% PART	WGTD RATE
Professional Engineer IV	\$213.04	12.0	4	25.0%	\$53.26							2	33.3%	\$71.01
Professional Engineer II	\$173.85	22.0												
Staff Engineer III	\$143.93	106.0	8	50.0%	\$71.96							4	66.7%	\$95.95
Staff Engineer I	\$114.71	162.0	4	25.0%	\$28.68				8	80.0%	\$91.77			
Professional Surveyor II	\$196.65	4.0				4	3.9%	\$7.57						
Surveyor IV	\$151.05	100.0				100	96.2%	\$145.23						
Administrative Staff III	\$117.56	6.0							2	20.0%	\$23.51			
	\$0.00	0.0												
	\$0.00	0.0												
	\$0.00	0.0												
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	\$0.00	0.0												
	\$0.00	0.0												
	\$0.00	0.0												
TOTALS		412.00	16	100.0%	\$153.90	104	100.0%	\$152.81	10	100.0%	\$115.28	6	100.0%	\$166.96



Date: May 29, 2026
Consultant: Engineering Resource Associates, Inc.
Project Manager: Brian Dusak
PP/PL No.: PL2605.04

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www.mset.com

MIDLAND STANDARD ENGINEERING & TESTING, INC.

558 Plate Drive, Unit 6 East Dundee, Illinois
(847) 844-1895 f(847) 844-3875

May 22, 2026

Mr. Brian Dusak
Engineering Resource Associates
35701 West Avenue. Suite 150
Warrenville, Illinois 60555

Re: Proposal for Pavement Coring with Soil Probes & Evaluation
Villa Park Pavement Cores
Villa Park, Illinois

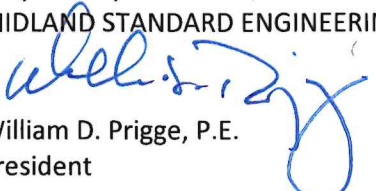
We are pleased to have the opportunity to submit the following proposal for the performance of a pavement section exploration for the referenced site. The proposed exploration program consists of performing twelve (12) pavement cores at six locations with shallow subgrade probes to determine the existing pavement section and subgrade conditions for the roadway improvements.

The scope of work includes cores on 6 locations in alternate lanes in the neighborhood west of N. Addison Road, highlighted in your RFP. The pavement cores will be made with a 4-inch diameter core barrel/electric drill setup to sample all pavement section components. A sample of the subgrade soil will be obtained with hand auguring equipment at each core location. The pavement section and subgrade soil information at the core location. The samples will be screened and three (3) samples will be submitted for Chemical Constituent testing and LPC 663 certification.

We will begin on work after notice to proceed. We plan on mobilizing and doing all the cores concurrently. A summary report would be prepared shortly after the fieldwork is completed.

We propose to provide this work at the unit rates quoted on the attached Schedule of Services and Fees, Attachments 1. These estimated quantities and unit rates are based on information as outlined in this proposal and experience on past projects. On the basis of the above information, we estimate that these services can be provided for a fee of **\$ 10,567.00**. We will not exceed this amount without your approval.

Respectfully submitted,
MIDLAND STANDARD ENGINEERING & TESTING, INC.


William D. Prigge, P.E.
President

WDP/mlj
Attachment 1 – Schedule of Services and Fees

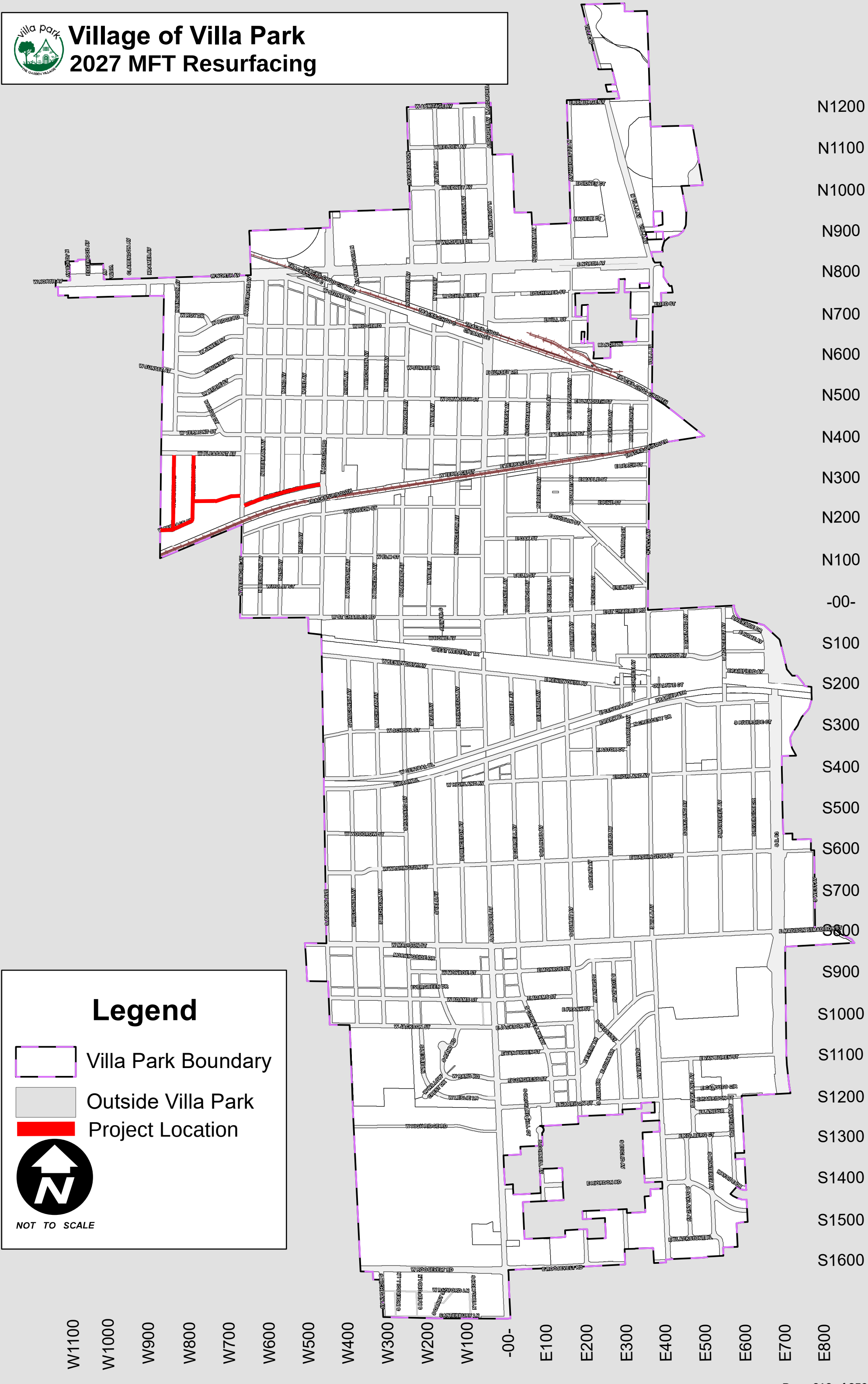
ATTACHMENT 1
SCHEDULE OF SERVICES AND FEES
Pavement Cores and CCDD
Villa Park, Illinois

<u>Task</u>	<u>Estimated Quantity</u>	<u>Unit Cost</u>	<u>Extension</u>
<i>Field Services</i>			
Mobilization, Core Rig and Personnel, LS	1	\$475.00	\$475.00
Boring Layout and Utility Clearance, per hour	4	\$185.00	\$740.00
Pavement Cores and Subgrade Probes, each	12	\$175.00	\$2,100.00
Traffic Control, Signs, Arrow Board, 1 Flagger, per day	0	\$900.00	\$0.00
<i>Field Services Total:</i>			<i>\$3,315.00</i>
<i>Laboratory Testing Services</i>			
Moisture Content Determination, each	12	\$6.00	\$72.00
CCDD Analytical Rtesting, each	3	\$1,080.00	\$3,240.00
LPC 663 Certification	1	\$800.00	\$800.00
<i>Laboratory Testing Services Total:</i>			<i>\$4,112.00</i>
<i>Engineering Services</i>			
Principal Engineer, per hr.	2	\$150.00	\$300.00
Geotechnical Engineer, per hr.	8	\$135.00	\$1,080.00
Staff Engineer, per hr.	16	\$110.00	\$1,760.00
<i>Engineering Services Total:</i>			<i>\$3,140.00</i>
<i>Project Total:</i>			<i>\$10,567.00</i>



Village of Villa Park

2027 MFT Resurfacing



Purchase Requisition

Purchase Requisition No 260100

Requested Date 06/30/2026
Required Date
Ordered By tdau

Department PW ENG
PUBLIC WORKS ENGINEERING

Preferred Vendor 009555
ENGINEERING RESOURCE ASSOCIATES IN
Address 3S701 WEST AVENUE, SUITE 150

Req. Description 2027 MFT RESURFACING PHASE 2 DE

Quantity	Units	Description	Unit Price	Amount
1	L SUM	2027 MFT RESURFACING PHASE 2 DE 60-210-529210	67,967.00	67,967.00
			Total:	67,967.00

Approved By _____

Date _____



MEMORANDUM

TO: Village Board of Trustees

FROM: Kevin Mantels, Village Engineer

DATE: July 13, 2026

SUBJECT: A Resolution approving an Engineering agreement with Crawford, Murphy & Tilly, Inc., of Aurora, Illinois for the Preliminary and Design Engineering for the Twin Lakes Water Main Improvements Project in an Amount Not to Exceed \$43,300.00

RECOMMENDED ACTION:

The following Resolution would authorize the Village President to enter into an engineering services agreement with Crawford, Murphy & Tilly, Inc., of Aurora, Illinois, for preliminary and design engineering of the Twin Lakes Water Main Improvement Project in an amount not to exceed \$43,300.00. The Twin Lakes Water Main Improvement Project proposes to replace the existing failed 8-inch water main on the Princeton Avenue public right-of-way between Wildfire Drive and Belden Avenue with approximately 900 feet of new 8-inch water main.

BACKGROUND:

The existing iron water main at this location in the vicinity of Twin Lakes Park has deteriorated and ultimately failed due to soil conditions and a high water table. Its deterioration became so extensive that it was beyond repair and had to be taken out of service by cutting and capping it at the limits of the deteriorated portion. While there are no water services connected directly to the portion of the water main that was taken out of service, the absence of this portion of the water main from the larger system has resulted in multiple dead-end water mains with no redundancy and overall reductions in water supply system capacity, reliability, and fire protection in the project service area.

DISCUSSION:

Staff completed a consultant Qualification Based Selection (QBS) process to evaluate consultants to perform preliminary and design engineering for projects, and Crawford, Murphy & Tilly, Inc. was selected as one of the firms to perform these services for the Village based on their qualifications. Illinois State law prohibits the Village from bidding for professional services or considering price when selecting a perspective consulting firm. The preliminary and design engineering services will utilize funds from the Water Supply Fund: 82-202-529202. This will allow the village to be prepared to bid the project once the Village receives notification of award of grant funding for its construction.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING AN ENGINEERING SERVICES AGREEMENT WITH CRAWFORD
MURPHY & TILLY, INC., OF AURORA, ILLINOIS, FOR PRELIMINARY AND
DESIGN ENGINEERING OF THE TWIN LAKES WATER MAIN PROJECT IN AN
AMOUNT NOT TO EXCEED \$43,300.00**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended Crawford, Murphy & Tilly, Inc., of Aurora, Illinois, to perform Preliminary and Design Engineering of the Twin Lakes Water Main Project in an Amount Not to Exceed \$43,300.00; and

WHEREAS, Crawford, Murphy & Tilly, Inc. has submitted a proposal to conduct professional preliminary and design engineering pursuant to the terms and conditions of the written proposal (the "*Services Agreement*"); and,

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have reviewed Crawford, Murphy & Tilly, Inc.'s proposed engineering agreement (the "*Services Agreement*"), and believe it is in the best interests of the Village and its residents to enter into the Services Agreement attached hereto, in order to facilitate the Preliminary and Design Engineering of the Twin Lakes Water Main Project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. That the Services Agreement between the Village of Villa Park and Crawford, Murphy & Tilly Inc., an Illinois corporation, attached hereto and made a part hereof, is hereby approved and the Village President, Village Clerk, and Village Manager are hereby authorized to execute and deliver said Agreement and undertake any and all actions as may be required to implement its terms on behalf of the Village.

Section 3. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution and the Agreement.

Section 4. All work performed pursuant to this Resolution shall comply with applicable federal, state, and local laws, regulations, and Village codes.

Section 5. If any section, paragraph, clause, or provision of this Resolution is held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this Resolution.

Section 6. All resolutions, motions, or parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this 13 day of July, 2026, pursuant to a roll call vote as follow:

AYES:

NAYS:

ABSENT:

Approved this 13 day of July, 2026.

Village President

Attest:

Village Clerk

AGREEMENT
between
THE VILLAGE OF VILLA PARK, ILLINOIS
and
CRAWFORD, MURPHY & TILLY, INC.
for the furnishing of
PROFESSIONAL PRELIMINARY AND DESIGN ENGINEERING SERVICES
TWIN LAKES WATER MAIN PROJECT

THIS AGREEMENT, made and entered into by and between the VILLAGE OF VILLA PARK, ILLINOIS, hereinafter referred to as the “VILLAGE,” and ECRAWFORD, MURPHY & TILLY, INC., hereinafter referred to as the “ENGINEER,” has been prepared and executed to provide for professional preliminary and design engineering services for the TWIN LAKES WATER MAIN PROJECT, hereinafter referred to as the “PROJECT”.

This agreement is hereinafter referred to as the “AGREEMENT”. The work associated with this AGREEMENT is as described below as Engineering Services.

In consideration of these premises and of the mutual covenants herein set forth,

A. THE ENGINEER AGREES:

1. The ENGINEER shall serve as the VILLAGE'S professional construction engineering consultant in those phases of the PROJECT to which this AGREEMENT applies. The ENGINEER shall perform the Engineering Services described in its proposal dated May 17, 2026, entitled “Twin Lakes Water Main Project – Preliminary and Design Engineering Services – Villa Park, Illinois”, attached hereto as Exhibit A and made a part hereof.

2. Additional services beyond the scope of the Engineering Services above-described, requested in writing by the VILLAGE, shall be performed by the ENGINEER in accordance with the hourly rate as agreed upon in writing between the VILLAGE and ENGINEER, and approved by the VILLAGE Board of Trustees.

3. The ENGINEER will perform services under this AGREEMENT in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the Chicagoland area. Notwithstanding anything to the contrary which may be contained in this AGREEMENT or any other material incorporated herein by reference, or in any agreement between the Village and any other party concerning the PROJECT, the ENGINEER shall not have control or be in charge of, and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or

programs of the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the PROJECT. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the ENGINEER.

4. The ENGINEER shall procure and maintain for the duration of its AGREEMENT, and for three years thereafter, insurance against errors and omissions and claims for injuries to its employees which may arise from, or are in conjunction with, the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be \$2,000,000 per project.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$2,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Workers' Compensation and Employers' Liability: Workers' Compensation insurance within statutory limits, and Employers' Liability limits of \$500,000 per accident.

- (5) Umbrella Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Minimum Aggregate shall be no less than \$2,000,000 per person, per aggregate.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, leased, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be in excess of the ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests clause or language stating

that the ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after ten (10) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. Acceptability of Insurers

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A+ according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

5. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers.

6. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

7. The ENGINEER represents and warrants to the VILLAGE that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The ENGINEER further represents and warrants to the VILLAGE that the ENGINEER and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER hereby agrees to defend, indemnify and hold harmless the VILLAGE, the corporate authorities, and all VILLAGE elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

8. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

9. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

10. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order) require the ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. The ENGINEER will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

11. This AGREEMENT may be terminated by the VILLAGE, upon seven (7) days' written notice to the ENGINEER, at its last known post office address. Provided that, should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) business days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its

possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.

12. This AGREEMENT may be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

- a.** If the ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if the ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to bankruptcy or insolvency;
- b.** If a petition is filed against the ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against the ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
- c.** If the ENGINEER makes a general assignment for the benefit of creditors;
- d.** If a trustee, receiver, custodian or agent of the ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of the ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of the ENGINEER's creditors;
- e.** If the ENGINEER admits in writing an inability to pay its debts generally as they become due.

13. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, the ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE, to have the services performed which were to have been performed by the ENGINEER.

14. The ENGINEER is qualified technically and is conversant with the policies applicable to the performance of construction engineering and that sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

15 The ENGINEER will maintain all books, documents, papers, accounting records, and other evidence pertaining to its costs incurred and to make such materials available at the ENGINEER's office at all reasonable times during the AGREEMENT

period and retain such records for a period of three (3) years from the date of final payment under this AGREEMENT.

16. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT, and that he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

17. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

18. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

19. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including, but not limited to, copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE'S name. The ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. The ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE'S prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

20. The drawings, specifications, reports, and any other PROJECT documents prepared by the ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT

documents such as, but not limited to, reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE'S sole risk; and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER'S promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE'S confidential and proprietary information.

21. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE'S express authorization would be harmful and damaging to the VILLAGE'S interests:

- a.** Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b.** All information relating to the Engineering Services being performed by the ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c.** Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
- d.** Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER'S wife,

children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

22. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE'S business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE'S request at any time.

23. In the event of breach of the confidentiality provisions of this AGREEMENT, it shall be conclusively presumed that irreparable injury would result to the VILLAGE and there would be no adequate remedy at law. The VILLAGE shall be entitled to obtain temporary and permanent injunctions, without bond and without proving damages, to enforce this AGREEMENT. The VILLAGE is entitled to damages for any breach of the injunction, including, but not limited to, compensatory, incidental, consequential, exemplary and punitive damages. The confidentiality provisions of this AGREEMENT survive the termination or performance of this AGREEMENT.

24. The ENGINEER will comply with all laws, codes, ordinances and regulations which are in effect as of the date of this AGREEMENT.

B. THE VILLAGE AGREES:

1. The VILLAGE shall pay the ENGINEER, for the Engineering Services above-described, a fee not to exceed Forty-Three Thousand Three Hundred 00/100 (\$43,300.00) Dollars.

2. For all direct expenses totaling more than Twenty-Five Dollars (\$25.00), the ENGINEER shall provide copies of receipts from suppliers of expendable materials. Invoices for reimbursable expenses shall be provided no later than sixty (60) days after the expense is incurred by the ENGINEER, and if such invoices are not provided within sixty (60) days, the VILLAGE shall not be required to pay such reimbursable expenses.

3. The ENGINEER shall indicate to the VILLAGE the information needed for rendering of the services of this AGREEMENT. The VILLAGE shall provide to the ENGINEER such information as is available to the VILLAGE and the VILLAGE'S consultants and contractors, and the ENGINEER shall be entitled to rely upon the accuracy and completeness thereof.

4. Payment of ENGINEER'S Fee. The VILLAGE, for and in consideration of the rendering of the Engineering Services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

- a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
- b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

5. This AGREEMENT may be terminated by the ENGINEER, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

C. IT IS MUTUALLY AGREED:

1. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

2. Each party to this AGREEMENT shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the PROJECT. The persons designated shall review and respond promptly to all communications received from the other party.

3. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

- a. If to the VILLAGE:

VILLAGE OF VILLA PARK

20 S. Ardmore Avenue
Villa Park, Illinois 60181
Attn: Village Manager

b. If to the ENGINEER:

Crawford, Murphy & Tilly, Inc..
1 Memorial Drive, Suite 500
St. Louis, Illinois 63102
Attn: Ty Sanders, P.E.,
Senior Vice President, Director of Resilience & Risk

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

4. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

5. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

6. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

7. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby; and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

8. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of DuPage County, State of Illinois.

9. This AGREEMENT may be signed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same instrument.

10. This AGREEMENT shall become effective only after an appropriation therefor has been made. The term of this AGREEMENT shall be for one year following the effective date of the appropriation.

D. CERTIFICATION OF ENGINEER

- 1.** The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a.** not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
 - b.** not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
 - c.** not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
 - d.** in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
 - e.** in compliance with equal employment opportunities and that during the performance of the AGREEMENT, the ENGINEER shall:
 - (1)** Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2)** If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

- (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights; and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are

in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise.

- (8) ENGINEER (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that ENGINEER will retain such certifications in its files.
- (9) In the event of the ENGINEER's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the ENGINEER may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:

 - (1) Publishing a statement:

 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

- (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
- (3) Making it a requirement to give a copy of the statement required by subparagraph D.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
- (4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph D.1.h.(1)(c)(ii) from any employee or otherwise receiving actual notice of such conviction.
- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is

required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

- i in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*), is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act, or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- j. not a VILLAGE official, spouse or dependent child of a VILLAGE official, agent on behalf of any VILLAGE official or trust in which a VILLAGE official, the spouse or dependent child of a VILLAGE official.
- k. not having solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.
- l. not having given to any officer or employee of the VILLAGE any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer.
- m. the ENGINEER acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to work performed under this AGREEMENT are considered a public record of the VILLAGE; and therefore, the ENGINEER shall review its records and promptly produce to the VILLAGE any records in the ENGINEER'S possession which the VILLAGE requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the ENGINEER shall produce to the VILLAGE such records within three (3) business days of a request for such records from the VILLAGE at no additional cost to the VILLAGE.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this ____ day of _____, 2026.

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181

ATTEST:

By _____
Kevin Patrick, Village President

By _____
Rolf Laukant, Village Clerk

Executed by the ENGINEER, this 15 day of JUNE, 2026.

CRAWFORD, MURPHY & TILLY, INC.
550 North Commons Dr, Suite 16
Aurora, Illinois 60504

By: 
Chris Dagiantis, P.E.,
Water Resources Group Manager

EXHIBIT A
Proposal Dated May 17, 2026
Twin Lakes Water Main Project – Preliminary and Design Engineering Services –
Villa Park, Illinois

TWIN LAKES WATER MAIN IMPROVEMENT

Village of Villa Park, IL

EXHIBIT A- SCOPE OF SERVICES

The following scope outlines the design engineering services required for the Twin Lakes Water Main Improvement Project for the Village of Villa Park. The proposed project will replace existing failed 8-inch water main in the Princeton Avenue public right-of-way between Wildfire Drive and Belden Avenue with approximately 900 feet of new 8-inch water main, all within the Village of Villa Park. Construction will consist of the installation of approximately 900 feet of new 8-inch water main, to be installed by trenchless methods, along with installation of new water valves and fire hydrants, and connections of the new water main back to the existing water supply system.

The following tasks are proposed by CMT for completion of the project:

Task 1 - Preliminary Design (30% Submittal)

1. Conduct an in-person kick-off meeting with Village staff to review scope, schedule, and budget as well as to discuss information to be collected from the Village for the project.
2. Data Collection - Obtain all available GIS utility and parcel information from the Village in addition to any right-of-way or existing easement documentation.
3. Obtain JULIE utility information. Each utility (public or private) will be contacted to obtain the respective utility documentation on location and depth. Subsurface utility investigation ("potholing") is not included in the scope of services.
4. Survey - Conduct a design survey of the potential locations for trenchless access pits. Open all surface-accessible underground storm and sanitary structures to determine pipe size, depth, direction, potential conflicts, and existing conditions. It is assumed that the DuPage County LIDAR information will be used to develop the plan and profile sheets for the tree area. The survey data and LIDAR information will be processed to produce base sheets and alignment drawings specific to the Project Area.
5. Geotechnical Investigation - Subconsultant to investigate existing soil conditions including soil borings and soil sampling to determine if existing soils meet Clean Construction Demolition Debris (CCDD) requirements and preparation of a geotechnical report. The scope of work does not include a site evaluation to determine the presence or absence of wetlands, hazardous substances, or toxic materials.
6. Restoration - The scope of work is based on an understanding that restoration will be limited to access pits, parkway, and turfed area restoration.
7. Preliminary EOPCC - Develop 30% Engineers Opinion of Probable Construction Cost (EOPCC).
8. Review Meeting - Submit 30% documents in electronic format (PDF) and meet with the Village to discuss comments on the water main alignment and preliminary EOPCC.
9. QA/QC - Perform review of plans.

Task 2 - 75% Submittal

1. Incorporate Village review comments from the 30% submittals.
2. Prepare water main profile on the plan view sheets developed for the water main alignment and detail sheets.
3. Prepare an initial draft of the project technical specifications using the Village's standard special provisions.
4. Preliminary EOPCC - Develop 75% Engineers Opinion of Probable Construction Cost (EOPCC).
5. Review Meeting - Submit 75% documents in electronic format (PDF) and meet with the Village to discuss comments.
6. QA/QC - Perform review of plans and specifications.

Task 3 – Permitting

1. Prepare the required permits for the Project Area. CMT will prepare the required IEPA permit application using the 75% design plans. Anticipated permits include:
 - a. IEPA Water Main Construction Permit,
 - b. Village's Stormwater Permit,
 - c. State Historic Preservation review,
 - d. EcoCAT clearance.

Per discussions with the Village, V3 Companies will complete the wetland verification. CMT assumes that the deliverables from the wetland delineation report will include a GIS shapefile with tie references that can be incorporated into the design plans. CMT will prepare the stormwater permit application and submit it to the Village's stormwater division for review. The current scope includes up to two rounds of review comments for the stormwater permit. It is further assumed that CMT will not be responsible for any fees associated with submitting or obtaining the stormwater permit.

Task 4 - 100% Submittal

1. CMT will revise the plans, technical specifications, and EOPCC and submit to the Village in electronic format (pdfs).
2. Incorporate Village review comments from 75% submittals.
3. Prepare final plans and technical specifications for bidding.
4. Final EOPCC
5. CMT will submit final plans and specifications in PDF format to the Village.
6. QA/QC — Perform review of final plans and specifications.

Task 5 - Project Management

1. Coordinate meetings with Village personnel, prepare meeting agendas and minutes, disposition of review comments. CMT anticipates three virtual review meetings with the Village. Weekly or monthly meetings are not anticipated as part of the project at this time.

For the design, it has been assumed that the drawings will be prepared using AutoCAD and the specifications will be prepared in Microsoft Word. An anticipated list of drawing sheets for the Project is as follows:

- Cover Sheet (1 sheet)
- General Notes and Legend (1)
- Overall Plan (1)
- Water Main Plan and Profile at 1" = 20' (2)
- Erosion Control Plan (1)
- Erosion Control Details (1)
- Restoration Plan Sheet (1)
- Water Main Details (1)

Design Standards

The list of design standards that apply to the project includes:

- Village of Villa Park Engineering Standards, current edition
- Standard Specifications for Water and Sewer Construction in Illinois, current edition
- Illinois Department of Transportation (IDOT) Standard Specifications for Road and Bridge Construction, current edition
- Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, current edition

Design and Scope Assumptions

The following is a list of design assumptions included in the development of the scope of work:

- New fire hydrants will be located approximately every 350 feet or strategic locations.

- New gate valves will be located at strategic locations along the route where interconnects with existing water main are required.
- Restoration will be limited to the general area of access pits, fire hydrant installation site and connection points.
- Project Funding — The Village intends to utilize water funds for the project.
- The CMT proposal does not include easement boundary verification.
- It is assumed that CMT’s involvement during the bidding phase will be limited to providing responses to RFIs and Addenda’s as needed, and the Village will handle all other bidding-phase responsibilities.

Schedule

The proposed project schedule is included in Exhibit C.

Village’s Responsibilities

The Village responsibilities include the following:

- Provide the project team site access.
- Location of Village infrastructure and operation of existing water distribution system facilities.
- Provide field assistance as requested.
- Attend project progress meetings.
- Assist in public relations.
- Village advertises for bids and receives questions from prospective bidders.

Proposed Fee

Compensation for engineering services shall not exceed \$43,300, per the attached Exhibits B, Professional Services Cost Estimate on a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.

VILLAGE OF VILLA PARK, IL

CRAWFORD, MURPHY & TILLY, INC.

(Signature)



(Signature)

(Name and Title)

Chris P. Dagiantis
Water Resources Group Manager

(Name and Title)

Date

6-29-2026

Date

CRAWFORD, MURPHY & TILLY, INC.
STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2026

Classification	Regular Rate
Senior Principal 2	\$ 350
Senior Principal	\$ 325
Principal	
Senior Manager	\$ 315
Senior Planner 2	
Senior Specialty Engineer 2	
Senior Structural Engineer 2	\$ 300
Senior Specialty Professional 2	
Senior Civil Engineer 2	\$290
Project Manager 2	\$270
Senior Environmental Scientist 2	\$260
Senior Architect 2	
Senior Structural Engineer	\$ 250
Senior Civil Engineer	
Senior Specialty Engineer	
Senior Specialty Professional	\$ 235
Senior Environmental Scientist	
Project Manager	\$ 230
Senior Planner	\$ 225
Senior Administrative Specialist	\$ 210
Senior Technician	\$ 190
Project Environmental Scientist	
Project Civil Engineer	
Project Specialty Engineer	\$ 185
Project Structural Engineer	
Project Planner	
Project Specialty Professional	
Civil Engineer	\$ 180
Specialty Engineer	
Structural Engineer	
Administrative Specialist	
Specialty Professional	
Planner	\$ 160
Project Technician	
Architect	\$ 150
Environmental Scientist	
Technician	\$ 135
Admin Coordinator	\$120
Admin	\$ 115

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2027. Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project. Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT B - 2026 PROFESSIONAL SERVICES COST ESTIMATE
 CLIENT VILLAGE OF VILLA PARK
 PROJECT NAME TWIN LAKES WATER MAIN IMPROVEMENT PROJECT
 CMT JOB NO. TBD

Prep By	AM
DATE	05/18/26
Approved by	CPD
DATE	05/18/26

TASK NO.	TASKS \ CLASSIFICATIONS	MAN HOURS & LABOR SUMMARY																									
		Senior Principal 2	Senior Principal	Principal Senior Planner 2	Senior Manager	Sr Structural Engineer 2	Sr Specialty Engineer 2	Sr Specialty Professional 2	Project Manager 2	Senior Environmental Scientist 2	Senior Environmental Structural Engineer	Specialty Architect 2	Specialty Prof. S. Env. Scientist	Sr Civil Engr. Sr	Project Manager	Senior Planner	Senior Administrative Specialist	Senior Technician	Prof. Civil Engr. Project	Civil Struct. Engr. Project	Prof. Environ. Scientist	Proj. Specialty Prof. Engr.	Specialty Professional Planner, Project Tech	Admin. Specialist	Architect	Technician	Environmental Scientist
	CURRENT YEAR 2026 HOURLY RATES	\$350	\$325	\$315	\$300	\$290	\$270	\$260	\$250	\$235	\$230	\$225	\$210	\$190	\$185	\$180	\$160	\$150	\$135	TOTAL							
	Task 1 - 30% Submittal																										
1	Kick-off Meeting			4											4					8							
2	Data Collection														2					2							
3	Utility Coordination													8	1					9							
4	Field Survey													6			12			18							
5	30% Submittal			2										24	8					34							
6	Preliminary EOPCC														2					2							
7	Review Meeting			2											4					6							
	Task 2 -75% Submittal																										
8	75% Plans													10	4					14							
9	75% Specifications														12					12							
10	75% EOPCC														1					1							
11	Wetland Delineation and Report									4										16							
12	Permits																			36							
13	QA/QC			4																4							
	Task 3 - 100% Submittal																										
14	Comment Revisions													5	4					9							
15	Final EOPCC														1					1							
16	Prepare CADD files for submission													2						2							
17	QA/QC			2																2							
18	Project Management														8					8							
	TOTAL MAN HOURS			14							4			55	87		12			184							
	SUBTOTAL - BASE LABOR EFFORT			\$4,410							\$920			\$10,355	\$16,095		\$1,920			\$35,320							

TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES																		TOTAL EXPENSE	TOTAL FEE					
		TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP- MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP	OTHER EXP								
Task 1 - 30% Submittal																										
1 Kick-off Meeting	\$2,000	\$33																		\$33	\$2,033					
2 Data Collection	\$370																				\$370					
3 Utility Coordination	\$1,705																				\$1,705					
4 Field Survey	\$3,060	\$33							\$7,162	\$716										\$7,911	\$10,971					
5 30% Submittal	\$6,670																				\$6,670					
6 Preliminary EOPCC	\$370																				\$370					
7 Review Meeting	\$1,370																				\$1,370					
Task 2 -75% Submittal																										
8 75% Plans	\$2,640																				\$2,640					
9 75% Specifications	\$2,220																				\$2,220					
10 75% EOPCC	\$185																				\$185					
11 Wetland Delineation and Report	\$2,540	\$33																		\$33	\$2,573					
12 Permits	\$6,660																				\$6,660					
13 QA/QC	\$1,260																				\$1,260					
Task 3 - 100% Submittal																										
14 Comment Revisions	\$1,595																				\$1,595					
15 Final EOPCC	\$185																				\$185					
16 Prepare CADD files for submission	\$380																				\$380					
17 QA/QC	\$630																				\$630					
18 Project Management	\$1,480																				\$1,480					

May 15, 2026

To: Ali Mirshah, PHD, PE
Crawford, Murphy & Tilly
550 North Commons Drive | Suite 116
Aurora, Illinois 60504
P: 630.907.7088

Re: Proposal - Geotechnical Exploration
Proposed Twin Lakes Water Main
Replacement in Villa Park, Illinois

Proposal No. Q26.258g

Via email: amirshah@cmtengr.com

Dear Ali Mirshah,

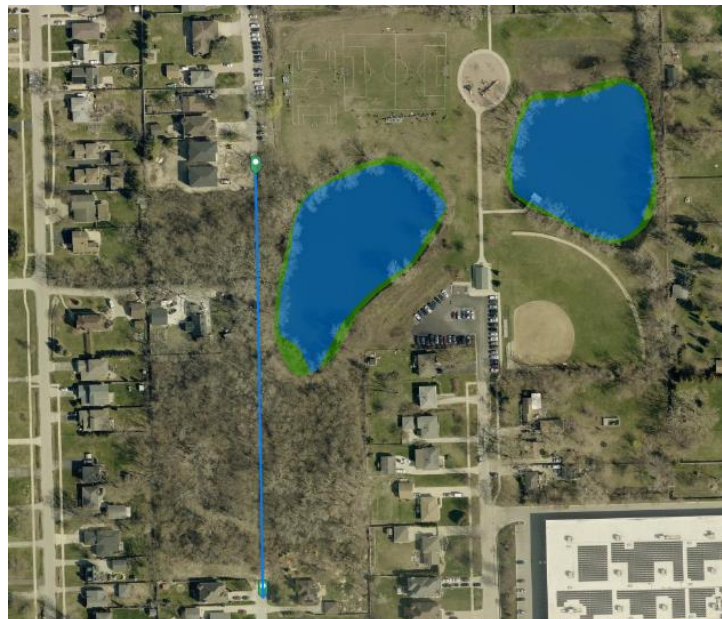
Rubino Engineering, Inc. (Rubino) is pleased to submit the following proposal to provide geotechnical engineering services for the above referenced project. Rubino received a request for proposal from Ali Mirshah, PHD, PE of Crawford, Murphy & Tilly via email on May 7th, 2026.

PROJECT UNDERSTANDING

Rubino understands that Crawford, Murphy & Tilly is planning to aid the Village of Villa Park in the Twin Lakes Water Main Improvement Project in Villa Park, Illinois. The project consists of installing approximately 900 feet of 8-inch water main using trenchless installation methods. The proposed water main is located between the two dead ends of Princeton Avenue west of Twin Lakes.

Information received:

- RFP email from Ali Mirshah, PHD, PE of Crawford, Murphy & Tilly on May 7th, 2026.
- Project Location Drawing : Included in RFP email (shown below)



Field Services Scope of Services Summary	
Additional Scope discussion can be found in subsequent pages of this proposal	
Client Notification Needed prior to mobilization	Please notify Rubino if this is needed upon project authorization
Site Access	Open site – Residential Streets
Field Equipment Proposed	Track-mounted Geoprobe Drill Rig
Soil Sampling and Purpose	SPT Borings - Drilling/SPT: 2½ ft to 15 feet - pH on one sample per boring (IEPA Lab) - Moisture content on each sample (In-House)
Soil Sampling Intervals	SPT – 2 ½ ft to 15 feet
Backfill Needs	Cuttings, excess spoils remain on site
Patching	Cold Patch
Site Protection or Restoration included	None
Groundwater Readings	During drilling and upon auger removal
CCDD	662 – soil grabs at each boring + pH

Boring Depths

To obtain data to evaluate subsurface conditions within the proposed development/construction areas. Rubino proposes the drilling scope of work as detailed below:

NUMBER OF BORINGS	DEPTH (FEET BEG*)	LOCATION ON SITE	SPT SAMPLING INTERVALS	SOIL CLASSIFICATION METHOD
2	15	One boring at each end of New Water Section (B-01 and B-02)	2 ½ ft to 15 ft	USCS

2 Total Borings 30 Total Lineal Feet

CCDD Soil Sampling

NUMBER SAMPLES FOR CCDD TESTING	TARGET DEPTH (FEET BEG*)	ANALYTICAL TESTS
2	1 - 5	pH

*BEG = below existing grade

Should any of the information on which this proposal has been based, including as described above, be inconsistent with the planned construction, Rubino requests to be contacted immediately in order to make any necessary changes to this proposal and scope of work.

SCOPE OF SERVICES DISCUSSION

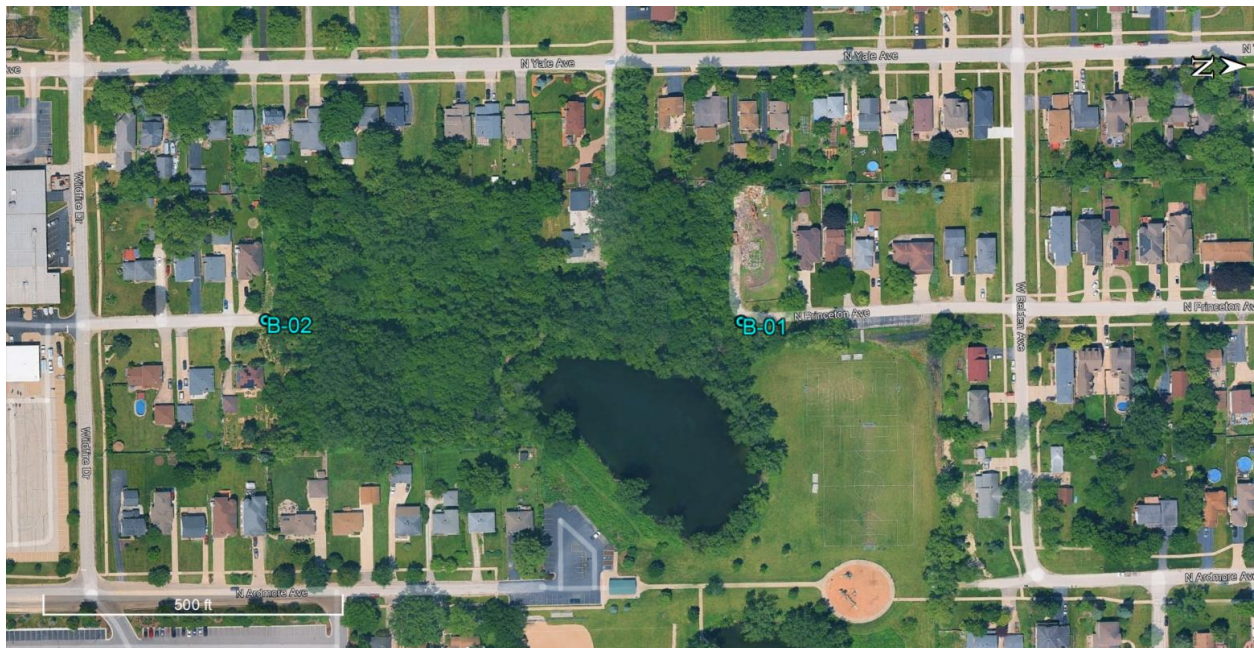
The following sections outline the scope of services developed based on the information provided by the client and the information listed above in order to provide a geotechnical exploration the planned project. The exploration will be performed in general accordance with both the requested proposal information and Rubino's current understanding of the project.

Site Access

Based on current site topography, surface conditions, and project discussions, Rubino anticipates that the project site will be accessible to track-mounted Geoprobe drilling equipment.

Boring Locations

The approximate proposed boring locations are shown below. Rubino recommends that the borings be located and surveyed for elevation by others prior to drilling. If the borings cannot be surveyed, Rubino will locate the borings in the field by measuring distances from known, fixed site features.



SPT - Soil Sampling

Soil sampling will include split-barrel samples (ASTM D 1586) or thin-walled tube samples on cohesive soils (ASTM D 1587) at 2 ½ - foot intervals to a depth of 15 feet.

Completion of Borings

Upon completion of drilling, the borings will be backfilled with soil cuttings and capped with asphalt cold patch. Some damage to ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. Rubino will attempt to minimize such damage, but no restoration other than backfilling the soil test borings is included.

It should be noted that over time, some settlement may occur in the bore hole. If Rubino is requested to return to the site for the purpose of filling any bore holes that may have settled, additional time and material charges may apply.

Geotechnical Laboratory Testing

The soil samples obtained during the field exploration program will be transported to the laboratory for classification and a limited number of laboratory tests. The nature and extent of the laboratory testing program is at the discretion of Rubino Engineering, Inc. and will depend upon the subsurface conditions encountered during drilling.

Laboratory testing will be performed in accordance with ASTM procedures and may include examination of selected samples to evaluate the soils' index properties and relative strength characteristics.

Based on the proposed quantity of soil borings, anticipated depths, and project type, a list of the anticipated laboratory tests are summarized below.

Laboratory Test	Estimated Quantity	Sample Type
Natural Moisture Content	12	Split spoon

CCDD TESTING – LPC 662 ONLY

Rubino will obtain a "Potential Impacted Property" (PIP) evaluation of the area near the proposed improvements. If the PIP evaluation indicates no further testing is needed for form LPC-662, Rubino will composite soil samples from each borehole for soil analytical testing in general compliance with the IEPA CCDD requirements.

- PIP Evaluation (Historical & Regulatory)
 - 1 Eris Report
- Soil Analytical Tests:
 - pH (2 total tests)
- P.E. Certification (LPC #662)
- *LPC-662 CCDD Certification, as applicable*

Please note that CCDD certification requirements vary depending on the dump site. The above scope should be reviewed by the proposed dump site to determine compliance with the site's specific requirements.

GEO REPORT

Upon completion of field and laboratory work, Rubino will prepare a geotechnical engineering report using the collected data. The geo report will include the following:

- *Summary of client-provided project information and report basis*
- *Overview of encountered subsurface conditions*
- *Overview of field and laboratory tests performed including results*
- *Geotechnical recommendations pertaining to:*
 - *Subgrade preparation and stability recommendations*
 - *Utility Installation and backfill recommendations*

- *Trench box lateral earth pressures*
- *Dewatering*
- *Trenchless Utility Installation methods (HDD)*
- *Construction considerations, including temporary excavation and construction control of water*

An electronic copy of the report will be provided. The report will be addressed to Crawford, Murphy & Tilly.

PROJECT SCHEDULE

Rubino proposes to initiate work on this project within 5 working days after receiving written authorization to proceed and we will follow the schedule below in order to complete the project:

Task	Number of Working Days
Utility clearance and rig mobilization	5 – 10
Field work including site layout and drilling	2
Geo Laboratory Testing	5 – 10
CCDD Lab Testing	8 – 12
CCDD and Geo Reporting	8 – 12

Project schedules can be affected by weather conditions and changes in scope. If the report needs to be delivered by a specific day, please notify us as soon as possible. Preliminary verbal recommendations can be made to appropriate parties upon completion of the field investigation and laboratory testing. Rubino will need to receive a signed copy of this proposal intact prior to mobilizing the drill rig.

UTILITY LOCATE AND OUTSIDE SERVICES

Rubino will coordinate contacting the Utility “One-Call” for public utility clearance prior to the start of drilling activities. It is Rubino’s experience that this service does not mark the locations of privately owned utilities. This proposal is based on privately owned utility locates being coordinated by the owner prior to drill rig mobilization.

FEES

Rubino proposes to charge the fee for performance of the outlined scope of services on a lump-sum basis. Based on the scope of services outlined above, the lump-sum fee will be:

Subsurface Exploration	Boring Layout / Utility / PM	\$ 1,130.00	Lump sum
	Drill Rig Mobilization and Drilling	\$ 3,025.00	Lump sum
Lab	Geotechnical Lab Tests as described above	\$ 107.00	Lump sum
Reporting	Preparation of the Geotechnical Report	\$ 1,650.00	Lump sum
CCDD 662 Lab	pH testing at IEPA accredited lab (\$25 each)	\$ 50.00	Lump sum
CCDD 662 Rpt	PIP Evaluation and LPC Form 662:	\$ 1,200.00	Lump sum
		\$7,162.00	Grand Total

Please see the attached fee schedule for additional unit rates for services requested after issuing the geotechnical report (drawing / spec review, scope or site layout change, etc.).

Scope Limitations

Project services do not include a site evaluation to determine the presence or absence of wetlands, hazardous substances, or toxic materials.

Rock coring is not included in the scope of this exploration, therefore, the character and continuity of refusal materials, if encountered, can be determined only with a more comprehensive scope of services. Therefore, the borings will be advanced to the depths referenced above, or to refusal, whichever is shallower.

Boring, sampling and testing requirements are a function of the subsurface conditions encountered. The proposed lump-sum fee is based on the existence of adequate bearing materials being encountered within the proposed boring depths. Should conditions be encountered which require a deepening of borings or additional investigation, Rubino will notify you to discuss modifying the outlined scope of services. Additional work beyond the lump-sum fee will not be performed without your prior authorization.

AUTHORIZATION

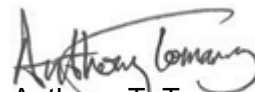
If this proposal is acceptable to you, Rubino will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. Rubino will proceed with the work upon receipt of authorization.

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact Rubino with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,
RUBINO ENGINEERING, INC.



Michelle A. Lipinski, PE
President
michelle.lipinski@rubinoeng.com



Anthony T. Tomaras, PG
Project Manager
anthony@rubinoeng.com

Prepared By: Jonathan Ignarski, jonathan@rubinoeng.com

Attachments: Proposal Acceptance and Data Sheet
 Schedule of Services and Fees
 General Conditions

**This is an electronic copy. Hard Copies of this proposal are available upon request.

PROPOSAL ACCEPTANCE:

AGREED TO, THIS _____	DAY OF _____	, 202 __.
BY (please print): _____		
TITLE: _____		
COMPANY: _____		
SIGNATURE: _____		

PROJECT INFORMATION:

1. Project Name: _____
2. Project Location: _____
3. Your Job No: _____ Purchase Order No.: _____
4. Project Manager: _____ Telephone No.: _____
5. Site Contact: _____ Telephone No.: _____
6. Number and Distribution of Reports:
() Copies To: _____ () Copies To: _____

Attn: _____ Attn: _____
Email: _____ Email: _____

() Copies To: _____ () Copies To: _____

Attn: _____ Attn: _____
Email: _____ Email: _____
7. Invoicing Address: _____

Attn: _____
Email: _____
8. Other Pertinent Information Or Previous Subsurface Information Available:

Rubino Engineering, Inc.
2026 Schedule of Geotechnical Services & Fees

ENGINEERING

Professional and Technical Services for site evaluation, field supervision, analysis of test data and engineering recommendations and consultation:

Principal Engineer	Per Hour	\$	185.00
Project Engineer/Manager	Per Hour	\$	140.00
Engineering Field Technician / Field Engineer / Field Geologist	Per Hour	\$	120.00

SUBSURFACE EXPLORATION

Mobilization and moving of truck-mounted drilling equipment and crew (50-mile radius)	Per Trip	\$	650.00
Hourly Rate Drilling	Per Hour	\$	475.00
Thin Wall Tubes (ASTM D-1587)	Each	\$	50.00

LABORATORY TESTING

Moisture Content Test / Visual Classification	Each	\$	8.90
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EQUIPEMENT CHARGES

Vehicle Charge – Round Trip	Per Day	\$	95.00
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FEE REMARKS

- 1) All fees and services are provided in accordance with the attached Rubino General Conditions.
- 2) Unit prices/rates are in effect for 12 months from the date of this proposal and are subject to change without notice thereafter.
- 3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 8:00 AM or after 5:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate.
- 4) All rates are billed on a portal-to-portal basis.
- 5) Standby time due to delays beyond Rubino's control will be charged at the applicable hourly rate.
- 6) Transportation and per diem are charged at the applicable rates.
- 7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
- 8) A minimum charge of 4 hours applies to field testing and observation services.
- 9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum charge of 4 hours.
- 10) For all Rubino services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
- 11) The minimum billing increment for time is a half hour.
- 12) A project set-up charge of a minimum of two hours applies to all projects.
- 13) Professional services rates are exclusive of expert deposition or testimony time.
- 14) Drilling and field service rates are based on OSHA Level D personnel protection.
- 15) For sites where drilling is to occur that are not readily accessible to a truck mounted drill rig, rates for rig mobility, site clearing, crew stand-by time, etc. will be charged as applicable.
- 16) If applicable the prevailing wage fees charged under this agreement will be adjusted if there is any change in the applicable prevailing wage rate established by the Illinois Department of Labor.
- 17) Services and fees not listed on this schedule may be quoted on request.

Client#: 1171577		RUBINENG		DATE (MM/DD/YYYY) 10/02/2025	
ACORD CERTIFICATE OF LIABILITY INSURANCE					
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER USI Insurance Services LLC 2001 Spring Road, Ste 200 Oak Brook, IL 60523 312 442-7200			CONTACT NAME Laurie Cloninger PHONE (A/C, No, Ext) 630 625-5219 FAX (A/C, No) 610 537-4939 E-MAIL ADDRESS: AECertificates@usi.com		
INSURED Rubino Engineering, Inc. 425 Shepard Dr Elgin, IL 60123			INSURER(S) AFFORDING COVERAGE		NAIC #
			INSURER A: RLI Insurance Company		13056
			INSURER B: Pacific Insurance Company, Limited		10046
			INSURER C:		
			INSURER D:		
			INSURER E:		
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INSUR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:		PSB0003777	09/01/2025	09/01/2026
					LIMITS
					EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000
					MED EXP (Any one person) \$10,000
					PERSONAL & ADV INJURY \$1,000,000
					GENERAL AGGREGATE \$2,000,000
					PRODUCTS - COMPOD AGG \$2,000,000
					\$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS NON-OWNED AUTOS ONLY		PSA0001881	09/01/2025	09/01/2026
					COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
					BODILY INJURY (Per person) \$
					BODILY INJURY (Per accident) \$
					PROPERTY DAMAGE (Per accident) \$
					\$
A	☐ UMBRELLA LIAB ☒ EXCESS LIAB ☒ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$		PSE0002142	09/01/2025	09/01/2026
					EACH OCCURRENCE \$5,000,000
					AGGREGATE \$5,000,000
					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y N/A	PSW0002789	09/01/2025	09/01/2026
					☒ PER STATUTE ☐ OTH-ER
					E.L. EACH ACCIDENT \$1,000,000
					E.L. DISEASE - EA EMPLOYEE \$1,000,000
					E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Professional Liability		83OH056719925	09/01/2025	09/01/2026
					\$2,000,000 each claim / \$4,000,000 annual aggr.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability is written on a 'claims made' policy form. Some or all officers are excluded from Workers Compensation coverage. THIS CERTIFICATE OF INSURANCE IS INTENDED AS A SPECIMEN COPY ONLY.					
CERTIFICATE HOLDER Rubino Engineering, Inc.			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 		

ACORD 25 (2016/03) 1 of 1
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SXNAB

GENERAL CONDITIONS

1. PARTIES AND SCOPE OF SERVICES: Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall be brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, wilful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF SERVICES: The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, losses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

6. RESPONSIBILITY: Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

8. PAYMENT: Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

9. STANDARD OF CARE: RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

10. INDEMNITY: To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

11. TERMINATION: This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

12. DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

13. WITNESS FEES: Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

14. NO HIRE: Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

15. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

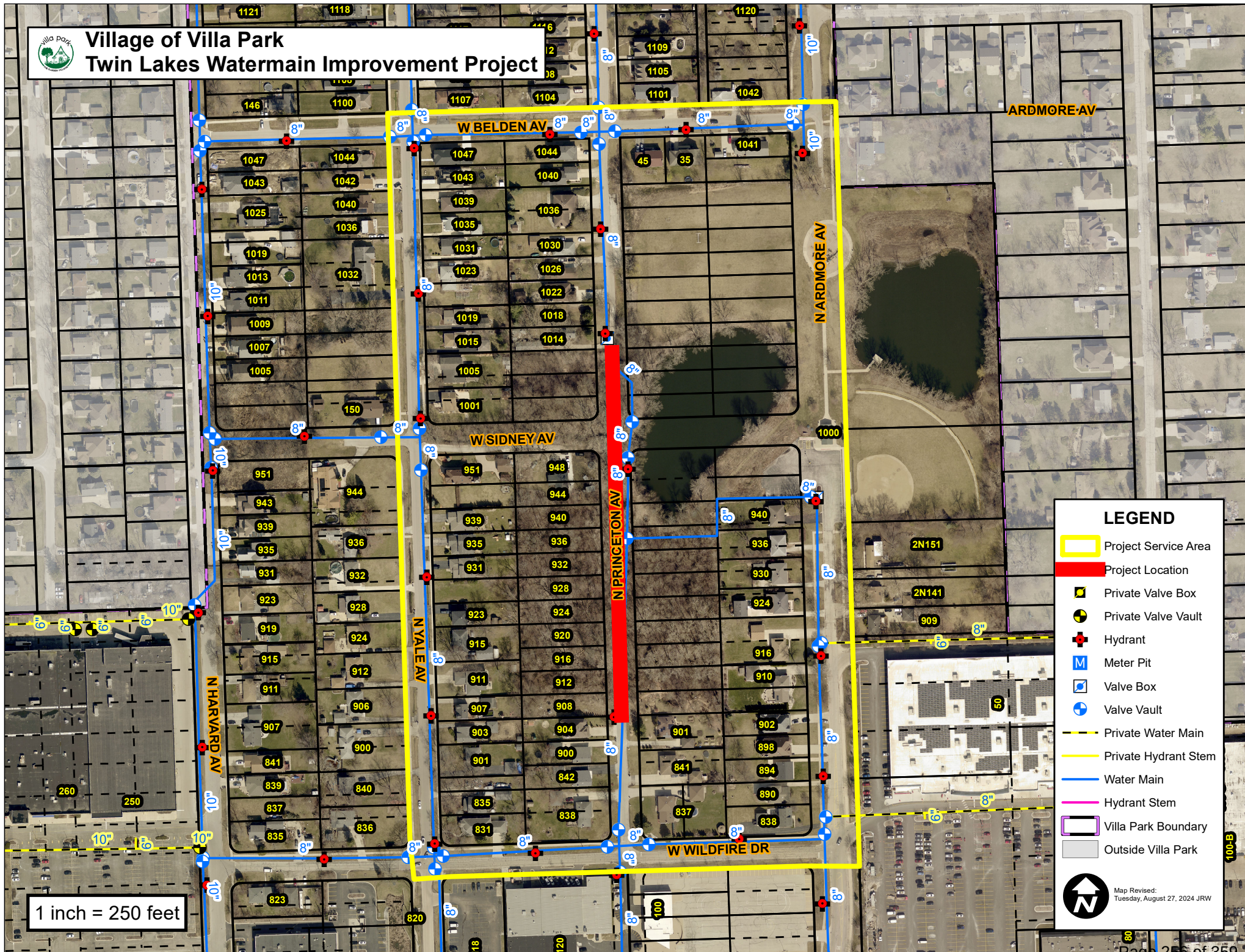
16. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

17. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Rubino Engineering, Inc.



Village of Villa Park Twin Lakes Watermain Improvement Project



LEGEND

- Project Service Area
- Project Location
- Private Valve Box
- Private Valve Vault
- Hydrant
- Meter Pit
- Valve Box
- Valve Vault
- Private Water Main
- Private Hydrant Stem
- Water Main
- Hydrant Stem
- Villa Park Boundary
- Outside Villa Park



Map Revised:
Tuesday, August 27, 2024 JRW

1 inch = 250 feet

Purchase Requisition

Purchase Requisition No 260099

Requested Date 06/29/2026
Required Date
Ordered By tdau

Department PW ENG
PUBLIC WORKS ENGINEERING

Preferred Vendor 014433
CRAWFORD, MURPHY & TILLY
Address 2750 WEST WASHINGTON STREET

Req. Description TWIN LAKES WATER MAIN PHASE 2 DE

Quantity	Units	Description	Unit Price	Amount
1	L SUM	TWIN LAKES WATER MAIN PHASE 2 DE 82-202-52920243,300.00	43,300.00	43,300.00
			Total:	43,300.00

Approved By

Date



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 13, 2026

SUBJECT: Resolution of the Village of Villa Park, DuPage County, Illinois approving an Engineering Agreement with Collins Engineers Inc., of Chicago, Illinois for the Cornell Avenue Reservoir Rehabilitation Bid Document Preparation in the amount not to exceed \$21,000.00

RECOMMENDED ACTION:

This Resolution authorizes the Village President to execute an agreement with Collins Engineers, Inc. for engineering services related to the preparation of bid documents for the rehabilitation of the Cornell Avenue Reservoir, located near Cornell Avenue and Riordan Road, in the amount of \$21,000. The project will prepare bid-ready plans, technical specifications, and contract documents for the rehabilitation of the reservoir, allowing the Village to publicly solicit bids for the construction phase.

BACKGROUND:

The Cornell Avenue Reservoir was inspected in 2023, and the inspection identified the need for routine rehabilitation to address localized concrete deterioration, coating degradation, sediment accumulation, and minor corrosion of appurtenances. The proposed rehabilitation is intended to extend the service life of the reservoir and maintain the long-term integrity of this critical water infrastructure through standard maintenance repairs and protective coating systems.

Collins Engineers, Inc. prepared the 2023 inspection report and has submitted a proposal to prepare the construction plans, technical specifications, and bid documents necessary for the rehabilitation project. The scope of work includes identifying repair locations, preparing rehabilitation plans and specifications for the reservoir's interior, exterior, roof, and miscellaneous appurtenances, and coordinating the final bid package with the Village's standard bidding requirements. Draft bid documents are anticipated within approximately 60 days of receiving authorization to proceed.

DISCUSSION:

Staff did not complete a consultant Qualification Based Selection (QBS) process for this project as Collins Engineers, Inc. has a previous relationship with the Village as they performed the reservoir inspection. Illinois State law allows this selection if the total professional services compensation is less than \$25,000. This preliminary and design engineering services will utilize funds from the Water Supply Fund: 82-202-529202. The proposed agreement is for a lump sum amount of \$21,000, which

includes preparation of project specifications, design and plan sheets, project coordination, and engineering support. Approval of this agreement will allow staff to move forward with preparing bid documents, allowing the rehabilitation project to be publicly bid and constructed in a timely manner, helping preserve the Village's water storage infrastructure and avoid more costly repairs in the future.

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, APPROVING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH COLLINS ENGINEERS, INC., OF CHICAGO, ILLINOIS, FOR THE PREPARATION OF SPECIFICATIONS AND DETAILS FOR THE CORNELL AVENUE RESERVOIR REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$21,000.00

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*"), is a duly organized and validly existing non-home-rule municipality organized under the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village requires professional civil engineering services for the preparation of specifications and details for the Cornell Avenue Reservoir Rehabilitation Project (the "*Project*"); and,

WHEREAS, Collins Engineers, Inc., of Chicago, Illinois ("*Collins*"), has submitted a proposal dated June 19, 2026, entitled "Engineering Services Proposal – Cornell Avenue Reservoir Rehabilitation – Bid Document Preparation," to provide professional engineering services for the Project pursuant to the terms and conditions set forth in the Professional Engineering Services Agreement attached hereto as Exhibit A (the "*Agreement*"); and,

WHEREAS, the Agreement provides for Collins to perform professional engineering services, including preparation of project specifications, design and plan sheets, and project coordination and engineering/design support, for an amount not to exceed Twenty-One Thousand Dollars (\$21,000.00); and,

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have reviewed the Agreement and find that it is in the best interests of the Village and its residents to approve and enter into the Agreement with Collins to facilitate the preparation of specifications and details for the Cornell Avenue Reservoir Rehabilitation Project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The foregoing recitals are hereby incorporated into this Resolution as though fully set forth herein.

Section 2. The Professional Engineering Services Agreement between the Village of Villa Park and Collins Engineers, Inc., substantially in the form attached hereto as Exhibit A, is hereby approved. The Village President, Village Clerk, and Village Manager are hereby authorized and directed to execute the Agreement and to take such further actions as may be necessary to carry out the intent and purposes of this Resolution and the Agreement.

Section 3. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution and the Agreement.

Section 4. All work performed pursuant to this Resolution shall comply with applicable federal, state, and local laws, regulations, and Village codes.

Section 5. If any section, paragraph, clause, or provision of this Resolution is held to be invalid or unenforceable, such invalidity shall not affect the remaining provisions of this Resolution.

Section 6. All resolutions, motions, or parts thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

AGREEMENT
between
THE VILLAGE OF VILLA PARK, ILLINOIS
and
COLLINS ENGINEERS INC.,
for the furnishing of
PROFESSIONAL CIVIL ENGINEERING SERVICES
for the
PREPARATION OF SPECIFICATIONS AND DETAILS FOR CORNELL
AVENUE RESERVOIR REHABILITATION

THIS AGREEMENT made and entered into by and between the VILLAGE OF VILLA PARK, ILLINOIS, hereinafter referred to as the “VILLAGE,” and COLLINS ENGINEERS, INC., hereinafter referred to as the “ENGINEER,” has been prepared and executed to provide for professional civil engineering services for the VILLAGE OF VILLA PARK – PREPARATION OF SPECIFICATIONS AND DETAILS FOR CORNELL AVENUE RESERVOIR REHABILITATION, hereinafter referred to as the “PROJECT”.

This agreement is hereinafter referred to as the “AGREEMENT”. The work associated with this AGREEMENT is as described below as Engineering Services.

In consideration of these premises and of the mutual covenants herein set forth,

A. THE ENGINEER AGREES:

1. The ENGINEER shall serve as the VILLAGE'S professional civil engineering consultant in those phases of the PROJECT to which this AGREEMENT applies. The ENGINEER shall perform the Engineering Services described in its proposal dated June 19th, 2026, entitled “Engineering Services Proposal – Cornell Avenue Reservoir rehabilitation – Bid Document Preparation”, attached hereto as Exhibit A and made a part hereof.

2. Additional services beyond the scope of the Engineering Services above-described, requested in writing by the VILLAGE, shall be performed by the ENGINEER in accordance with the hourly rate as agreed upon in writing between the VILLAGE and ENGINEER, and approved by the VILLAGE Board of Trustees.

3. The ENGINEER will perform services under this AGREEMENT in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the Chicagoland area. Notwithstanding anything to the contrary which may be contained in this AGREEMENT or any other material incorporated herein by reference, or in any agreement between the Village and any other party concerning the PROJECT, the ENGINEER shall not have control or be in charge of, and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or

programs of the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the PROJECT. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the ENGINEER.

4. The ENGINEER shall procure and maintain for the duration of its AGREEMENT, and for three years thereafter, insurance against errors and omissions and claims for injuries to its employees which may arise from, or are in conjunction with, the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 “any auto” and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker’s Compensation as required by the Labor Code of the State of Illinois and Employers’ Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be \$2,000,000 per project.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$2,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Workers' Compensation and Employers' Liability: Workers' Compensation insurance within statutory limits, and Employers' Liability limits of \$500,000 per accident.

- (5) Umbrella Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Minimum Aggregate shall be no less than \$2,000,000 per person, per aggregate.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, leased, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be in excess of the ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests' clause or language stating

that the ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. Acceptability of Insurers

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A+ according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

5. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may in anyway accrue against the VILLAGE, its officials, employees and volunteers, to the extent of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Nothing contained herein shall be construed as prohibiting the VILLAGE, its officials, employees and volunteers from defending, through the selection and use of their own agents, attorneys and experts, any injuries, deaths, loss, damages, claims, suits, liabilities, and judgments brought against them. The VILLAGE'S participation in its defense shall not remove the ENGINEER'S duty to indemnify and hold harmless the VILLAGE as set forth herein.

6. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless the VILLAGE, its officials, agents, employees and volunteers and herein provided.

7. The ENGINEER represents and warrants to the VILLAGE that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The ENGINEER further represents and warrants to the VILLAGE that the ENGINEER and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER hereby agrees to indemnify and hold harmless the VILLAGE, the corporate authorities, and all VILLAGE elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

8. The ENGINEER will comply with applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

9. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes prior to the change work commencing.

10. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order) require the ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. The ENGINEER will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

11. This AGREEMENT may be terminated by the VILLAGE, upon seven (7) days' written notice to the ENGINEER, at its last known post office address. Provided that, should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall

be paid for any services completed and any services partially completed, plus commercially reasonable costs related to demobilization. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) business days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.

12. This AGREEMENT may be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

- a.** If the ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if the ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to bankruptcy or insolvency;
- b.** If a petition is filed against the ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against the ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
- c.** If the ENGINEER makes a general assignment for the benefit of creditors;
- d.** If a trustee, receiver, custodian or agent of the ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of the ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of the ENGINEER's creditors;
- e.** If the ENGINEER admits in writing an inability to pay its debts generally as they become due.

13. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, the ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE, to have the services performed which were to have been performed by the ENGINEER.

14. The ENGINEER is qualified technically and is conversant with the policies applicable to the performance of design engineering and that sufficient, properly

trained, and experienced personnel will be retained to perform the services enumerated herein.

15 The ENGINEER will maintain all books, documents, papers, accounting records, and other evidence pertaining to its costs incurred and to make such materials available at the ENGINEER's office at all reasonable times during the AGREEMENT period and retain such records for a period of three (3) years from the date of final payment under this AGREEMENT.

16 The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT, and that he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

17. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

18. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

19. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including, but not limited to, copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE'S name. The ENGINEER shall give the VILLAGE, or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. The ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE'S prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

20. The drawings, specifications, reports, and any other PROJECT documents prepared by the ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to, reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine-readable form, are instruments of professional service intended for one-time use. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE'S sole risk; and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER'S promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE'S confidential and proprietary information.

21. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE'S express authorization would be harmful and damaging to the VILLAGE'S interests:

- a.** Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b.** All information relating to the Engineering Services being performed by the ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c.** Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.
- d.** Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER'S wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

22. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE'S business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE'S request at any time.

23. In the event of breach of the confidentiality provisions of this AGREEMENT, it shall be conclusively presumed that irreparable injury would result to the VILLAGE and there would be no adequate remedy at law. The VILLAGE shall be entitled to obtain temporary and permanent injunctions, without bond and without proving damages, to enforce this AGREEMENT. The VILLAGE is entitled to damages for any breach of the injunction. The confidentiality provisions of this AGREEMENT survive the termination or performance of this AGREEMENT.

24. The ENGINEER will comply with applicable laws, codes, ordinances and regulations which are in effect as of the date of this AGREEMENT.

B. THE VILLAGE AGREES:

1. The VILLAGE shall pay the ENGINEER, for the Engineering Services above described, a fee of Twenty-One Thousand (\$21,000.00) Dollars for services of 1. Project Specifications, 2. Design and Plan Sheets, and 3. Project Coordination and Engineering/Design Support listed in the proposal.

2. For all direct expenses totaling more than Twenty-Five Dollars (\$25.00), the ENGINEER shall provide copies of receipts from suppliers of expendable materials. Invoices for reimbursable expenses shall be provided no later than sixty (60) days after the expense is incurred by the ENGINEER, and if such invoices are not provided within sixty (60) days, the VILLAGE shall not be required to pay such reimbursable expenses.

3. The ENGINEER shall indicate to the VILLAGE the information needed for rendering of the services of this AGREEMENT. The VILLAGE shall provide to the ENGINEER such information as is available to the VILLAGE and the VILLAGE'S consultants and contractors, and the ENGINEER shall be entitled to rely upon the accuracy and completeness thereof.

4. **Payment of ENGINEER'S Fee.** The VILLAGE, for and in consideration of the rendering of the Engineering Services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

- a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
- b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

5. This AGREEMENT may be terminated by the ENGINEER, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

C. IT IS MUTUALLY AGREED:

1. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

2. Each party to this AGREEMENT shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the PROJECT. The persons designated shall review and respond promptly to all communications received from the other party.

3. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

- a. If to the VILLAGE:

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181
Attn: Village Manager

- b. If to the ENGINEER:

COLLINS ENGINEEERS, INC.
550 West Jackson Blvd
Suite 1200
Chicago, IL 60661

- c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

4. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

5. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

6. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

7. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby; and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

8. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of DuPage County, State of Illinois.

9. This AGREEMENT may be signed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same instrument.

10. This AGREEMENT shall become effective only after an appropriation therefor has been made. The term of this AGREEMENT shall be for one year following the effective date of the appropriation.

D. CERTIFICATION OF ENGINEER

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

- a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
- c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
- d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
- e. in compliance with equal employment opportunities and that during the performance of the AGREEMENT, the ENGINEER shall:
 - (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
 - (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit, and it will hire for each job classification for which

employees are hired in such a way that minorities and women are not underutilized.

- (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights; and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots,

drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise.

- (8) ENGINEER (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that ENGINEER will retain such certifications in its files.
- (9) In the event of the ENGINEER's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the ENGINEER may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:

 - (l) Publishing a statement:

 - (a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a

controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

- (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in the workplace;
 - (b) the ENGINEER's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance program; and
 - (d) the penalties that may be imposed upon employees for drug violations.
- (3) Making it a requirement to give a copy of the statement required by subparagraph D.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
- (4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph D.1.h.(1)(c)(ii) from any employee or otherwise receiving actual notice of such conviction.
- (5) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*), is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act, or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
 - j. not a VILLAGE official, spouse or dependent child of a VILLAGE official, agent on behalf of any VILLAGE official or trust in which a VILLAGE official, the spouse or dependent child of a VILLAGE official.
 - k. not having solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.
 - l. not having given to any officer or employee of the VILLAGE any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer.
 - m. the ENGINEER acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to work performed under this AGREEMENT are considered a public record of the VILLAGE; and therefore, the ENGINEER shall review its records and promptly produce to the VILLAGE any records in the ENGINEER'S possession which the VILLAGE requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the ENGINEER shall produce to the VILLAGE such records

within three (3) business days of a request for such records from the VILLAGE at no additional cost to the VILLAGE.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this ____ day of _____, 2026.

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181

ATTEST:

By _____
Kevin Patrick, Village President

By _____
Village Clerk

Executed by the ENGINEER, this 6th day of July, 2026.

COLLINS ENGINEERS, INC.
550 W. Jackson Blvd.
Suite 1200
Chicago, Illinois 60661

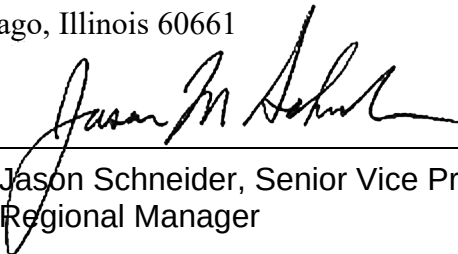
By  _____
Jason Schneider, Senior Vice President -
Regional Manager

EXHIBIT A
**“Engineering Services Proposal for Cornell Avenue Reservoir Rehabilitation
– Bid Document Preparation”**

June 19, 2026

Michael M. Guerra, P.E.
Director of Public Works
Village of Villa Park
Public Works Department
20 S. Ardmore Avenue
Villa Park, IL 60181-2696

Subject: **Engineering Services Proposal**
 Cornell Avenue Reservoir Rehabilitation – Bid Document Preparation

Dear Mr. Guerra:

Collins Engineers, Inc. (Collins) is pleased to submit this proposal to the Village of Villa Park for engineering services associated with preparation of bid documents for rehabilitation of the reservoir located near Cornell Avenue and Riordan Road in Villa Park, Illinois.

It is understood that the Village intends to proceed with rehabilitation of the reservoir including cleaning, surface preparation, protective coating of interior and exterior surfaces, and localized repairs identified in the 2023 inspection report. The intent of this effort is to develop bid-ready construction documents suitable for public solicitation and contractor bidding.

1. Proposed Understanding:

Based on the 2023 inspection report and information provided by the Village, the Cornell Avenue reservoir is generally in satisfactory condition, with deterioration consisting primarily of localized concrete distress, coating degradation, sediment accumulation, and minor appurtenance corrosion.

Recommended rehabilitation measures are intended to extend service life and maintain long-term durability through standard maintenance-level repairs and protective coating systems.

The resulting bid documents are intended to be limited in nature and will consist primarily of location-based repair sketches and delineation of coating and rehabilitation limits. These deliverables are not intended to provide detailed structural design, retrofit details, or construction means-and-methods, and will not include fully developed structural repair drawings beyond general repair location identification.

Engineering services under this scope are limited to preparation of bid documents and do not include structural redesign, retrofit design, or detailed structural analysis.

2. Proposed Scope of Services

Collins will prepare plans, technical specifications, and bid documents based on the 2023 inspection report and available record information. The scope is intended to define rehabilitation work for contractor bidding purposes.

2.1 Condition-Based Repair Identification

- Review of 2023 inspection report and available documentation
- Identification of localized repair areas based on observed conditions
- Preparation of location-based sketches or plan exhibits identifying general repair and coating limits.
- Inclusion of general repair requirements for:
 - Cracks
 - Spalls and delaminations
 - Exposed reinforcing steel (as identified in inspection report)

2.2 Exterior Tank Rehabilitation

- Cleaning and removal of biological growth and surface contaminants
- Surface preparation for coating application
- Localized concrete repairs as identified in inspection report
- Exterior protective coating system (Sherwin-Williams or approved equal)
- Preparation of bid specifications for coating system installation

2.3 Interior Tank Rehabilitation

- Cleaning and sediment removal from tank interior surfaces
- Surface preparation for coating system application
- Localized concrete repairs based on inspection findings
- Interior potable-water-compatible coating system (Sherwin-Williams or approved equal)
- Preparation of bid specifications for coating system installation

2.4 Roof System

- Cleaning and surface preparation of roof slab
- Localized repair of cracks, spalls, and deteriorated areas identified in inspection report
- Exterior coating system for roof surfaces
- Preparation of bid specifications for coating application

2.5 Appurtenances and Miscellaneous Items

- Determine if repair or replacement of access ladder components, including replacement of sheared bolt identified in inspection report is required or if full replacement of the existing access ladder is needed (Alternate- to be determined during the design)
- Cleaning and protective coating of overflow piping (Alternate-to be determined during the design)

2.6 Bid Document Preparation

- Preparation of technical specifications for rehabilitation work items
- Preparation of plan sheets and/or sketch exhibits showing:
 - General repair locations
 - Coating system limits
 - Appurtenance work areas
- Coordination with Village bidding requirements and standard contract documents

3. Deliverables

Collins will provide the following deliverables:

- Bid-ready technical specifications
- Plan sheets and/or sketch exhibits identifying repair and coating limits
- Complete bid package suitable for public solicitation
- Draft deliverables within approximately 60 days of notice to proceed

4. Compensation

The **Lump Sum Fee** for the services described herein is **\$21,000**. Fee allocation is as follows

- Project Specifications – \$10,000
- Design & Plan Sheets – \$7,000
- Project Coordination & Engineering/Design Support – \$4,000

The above fee is inclusive of all direct expenses. The proposed fee is valid for 30 days. Invoices will be submitted on a monthly basis based on tasks completed and payment is due within 30 calendar days of the invoice date.

5. Items Requested to Initiate Collins Services:

Following is a list of items requested by Collins Engineers to begin work on the project:

- Executed task order or authorization to proceed
- Available record drawings or as-built information (if available)

Mr. Michael M. Guerra

June 19, 2026

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If this proposal is acceptable, please submit to us the Village of Villa Park Standard Agreement previously modified for the 2024 Plymouth Tank project.

We look forward to supporting Village of Villa Park on this project. If you have any questions, please contact Anastasia Kotsakis at akotasakis@collinsengr.com or at 312-236-5337.

Sincerely,

COLLINS ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'Anastasia Kotsakis', with a long horizontal flourish extending to the right.

Anastasia Kotsakis, S.E., P.E.
Group Manager

AEK:ps



MEMORANDUM

TO: Village Board of Trustees

FROM: Kevin Mantels, Village Engineer

DATE: July 13, 2026

SUBJECT: A Resolution approving an Engineering agreement with RJN Group, Inc., of Downers Grove, Illinois for the Design Engineering for the 2026 Sanitary Manhole Rehabilitation Project in an Amount Not to Exceed \$28,600.00

RECOMMENDED ACTION:

The following Resolution would authorize the Village Manager to enter into an engineering services agreement with RJN Group, Inc., of Downers Grove, Illinois, for Design engineering of the 2026 Sanitary Manhole Rehabilitation Project in an amount not to exceed \$28,600.00. The 2026 Sanitary Manhole Rehabilitation Project proposes the rehabilitation to approximately 50 sanitary manholes in "North Villa" from the UPRR to the norther limits of the Village.

BACKGROUND:

The updated 2023 Sanitary Sewer Master Plan Report established a rehabilitation program for the Village's sanitary sewer system. The Master Plan included the inspection of uninspected manholes in specific basins and prepared rehabilitation recommendations for identified defects. The project includes three rehabilitation of approxiametly 50 sanitary manholes in "North Villa" from the UPRR to the norther limits of the Village that were identified for needing rehabilitation with the 2023 Master Plan.

DISCUSSION:

Staff completed a consultant Qualification Based Selection (QBS) process to evaluate consultants to perform preliminary and design engineering for projects, and RJN Group, Inc. was selected as one of the firms to perform these services for the Village based on their qualifications. Illinois State law prohibits the Village from bidding for professional services or considering price when selecting a perspective consulting firm. The design engineering services will utilize funds from the Wastewater Fund: 83-202-529202

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING AN ENGINEERING SERVICES AGREEMENT WITH RJN GROUP,
INC., OF DOWNERS GROVE, ILLINOIS, FOR DESIGN ENGINEERING SERVICES
OF THE 2026 SANITARY MANHOLE REHABILITATION PROJECT IN AN AMOUNT
NOT TO EXCEED \$28,600.00**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended RJN Group, Inc., of Downers Grove, Illinois, to perform Design Engineering Services of the 2026 Sanitary Manhole Rehabilitation Project in an Amount Not to Exceed \$28,600.00; and

WHEREAS, RJN Group, Inc. has submitted a proposal to conduct professional construction engineering services pursuant to the terms and conditions of the written proposal (the "*Services Agreement*"); and,

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have reviewed RJN Group, Inc.'s proposed engineering agreement (the "*Services Agreement*"), and believe it is in the best interests of the Village and its residents to enter into the Services Agreement attached hereto as Exhibit A, in order to facilitate the Design Engineering Services of the 2026 Sanitary Manhole Rehabilitation Project).

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. That the Services Agreement between the Village of Villa Park and RJN Group, Inc., an Illinois corporation, attached hereto as Exhibit A, and made a part hereof, is hereby approved and the Village President, Village Clerk, and Village Manager are hereby authorized to execute and deliver said Agreement and undertake any and all actions as may be required to implement its terms on behalf of the Village.

Section 3. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution and the Agreement.

Section 4. All work performed pursuant to this Resolution shall comply with applicable federal, state, and local laws, regulations, and Village codes.

Section 5. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable, the invalidity thereof shall not affect any of the other provisions of this Resolution.

Section 6: All ordinances, resolutions, motions or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this _____ day of _____, 2026, pursuant to a roll call vote as follow:

AYES:

NAYS:

ABSENT:

Approved this _____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk

AGREEMENT
between
THE VILLAGE OF VILLA PARK, ILLINOIS
and
RJN GROUP, INC.,
for the furnishing of
PROFESSIONAL DESIGN ENGINEERING SERVICES
for the
2026 SANITARY MANHOLE REHABILITATION PROJECT

THIS AGREEMENT, made and entered into by and between the VILLAGE OF VILLA PARK, ILLINOIS, hereinafter referred to as the “VILLAGE,” and RJN GROUP, INC. hereinafter referred to as the “ENGINEER,” has been prepared and executed to provide for professional construction engineering services for the 2026 Sanitary Manhole Rehabilitation Project, hereinafter referred to as the “PROJECT”.

This agreement is hereinafter referred to as the “AGREEMENT”. The work associated with this AGREEMENT is as described below as Engineering Services.

In consideration of these premises and of the mutual covenants herein set forth,

A. THE ENGINEER AGREES:

1. The ENGINEER shall serve as the VILLAGE'S professional construction engineering consultant in those phases of the PROJECT to which this AGREEMENT applies. The ENGINEER shall perform the Engineering Services described in its proposal dated June 19, 2026, entitled “2026 Sanitary Manhole Rehabilitation Project – Design Engineering Proposal”, attached hereto as Exhibit A and made a part hereof.

2. Additional services beyond the scope of the Engineering Services above-described, requested in writing by the VILLAGE, shall be performed by the ENGINEER in accordance with the hourly rate as agreed upon in writing between the VILLAGE and ENGINEER, and approved by the VILLAGE Board of Trustees.

3. The ENGINEER will perform services under this AGREEMENT in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the Chicagoland area. Notwithstanding anything to the contrary which may be contained in this AGREEMENT or any other material incorporated herein by reference, or in any agreement between the Village and any other party concerning the PROJECT, the ENGINEER shall not have control or be in charge of, and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the construction contractor, other contractors or subcontractors performing

any of the work or providing any of the services on the PROJECT. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the ENGINEER.

4. The ENGINEER shall procure and maintain for the duration of its AGREEMENT, and for three years thereafter, insurance against errors and omissions and claims for injuries to its employees which may arise from, or are in conjunction with, the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);
- (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 “any auto” and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);
- (3) Professional Liability/Malpractice Liability policy; and
- (4) Worker’s Compensation as required by the Labor Code of the State of Illinois and Employers’ Liability insurance.

b. Minimum Limits of Insurance

The ENGINEER shall maintain limits no less than:

- (1) Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be \$2,000,000 per project.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident or bodily injury and property damage.
- (3) Professional Liability: \$2,000,000 single limit for errors and omissions, professional/malpractice liability.
- (4) Workers' Compensation and Employers' Liability: Workers' Compensation insurance within statutory limits, and Employers' Liability limits of \$500,000 per accident.

- (5) Umbrella Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Minimum Aggregate shall be no less than \$2,000,000 per person, per aggregate.

c. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. Other Insurance Provisions

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, leased, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.
- (b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be in excess of the ENGINEER's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.
- (d) The ENGINEER's insurance shall contain a severability of interests clause or language stating

that the ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after ten (10) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. Acceptability of Insurers

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of A+ according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. Verification of Coverage

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

5. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may in anyway accrue against the VILLAGE, its officials, employees and volunteers, arising in whole or in part in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. The ENGINEER shall, at its own expense, appear, defend and pay reasonable charges of attorneys and reasonable costs and other expenses arising therefore or incurred in conjunction therewith, and, if any judgment shall be rendered against the VILLAGE, its officials, employees and volunteers, in any such action, the ENGINEER shall, at its own expense, satisfy and discharge the same. Nothing contained herein shall be construed as prohibiting the VILLAGE, its officials, employees and volunteers from defending, through the selection and use of their own agents, attorneys and experts, any injuries,

deaths, loss, damages, claims, suits, liabilities, and judgments brought against them. The VILLAGE'S participation in its defense shall not remove the ENGINEER'S duty to indemnify, defend and hold harmless the VILLAGE as set forth herein.

6. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

7. The ENGINEER represents and warrants to the VILLAGE that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The ENGINEER further represents and warrants to the VILLAGE that the ENGINEER and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The ENGINEER hereby agrees to defend, indemnify and hold harmless the VILLAGE, the corporate authorities, and all VILLAGE elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

8. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

9. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

10. The VILLAGE may, at any time, by written order to the ENGINEER (Suspension of Services Order) require the ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, the ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. The ENGINEER will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

11. This AGREEMENT may be terminated by the VILLAGE, upon seven (7) days' written notice to the ENGINEER, at its last known post office address. Provided that, should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) business days after notification and request, the ENGINEER shall deliver to the successor VILLAGE Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of VILLAGE Engineer.

12. This AGREEMENT may be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

- a.** If the ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if the ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to bankruptcy or insolvency;
- b.** If a petition is filed against the ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against the ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
- c.** If the ENGINEER makes a general assignment for the benefit of creditors;
- d.** If a trustee, receiver, custodian or agent of the ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of the ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of the ENGINEER's creditors;
- e.** If the ENGINEER admits in writing an inability to pay its debts generally as they become due.

13. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, the ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE, to have the services performed which were to have been performed by the ENGINEER.

14. The ENGINEER is qualified technically and is conversant with the policies applicable to the performance of construction engineering and that sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

15 The ENGINEER will maintain all books, documents, papers, accounting records, and other evidence pertaining to its costs incurred and to make such materials available at the ENGINEER's office at all reasonable times during the AGREEMENT period and retain such records for a period of three (3) years from the date of final payment under this AGREEMENT.

16 The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT, and that he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

17. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

18. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

19. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including, but not limited to, copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. The ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE'S name. The ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. The ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. The ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE'S prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to

the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

20. The drawings, specifications, reports, and any other PROJECT documents prepared by the ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to, reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE'S sole risk; and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER'S promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE'S confidential and proprietary information.

21. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. The ENGINEER shall treat such information at all times as confidential. The ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE'S express authorization would be harmful and damaging to the VILLAGE'S interests:

- a.** Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.
- b.** All information relating to the Engineering Services being performed by the ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.
- c.** Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by the ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER'S wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

22. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE'S business, services, programs, software or residents, whether prepared by the ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. The ENGINEER shall immediately return said items to the VILLAGE upon termination of the ENGINEER's engagement or earlier at the VILLAGE'S request at any time.

23. In the event of breach of the confidentiality provisions of this AGREEMENT, it shall be conclusively presumed that irreparable injury would result to the VILLAGE and there would be no adequate remedy at law. The VILLAGE shall be entitled to obtain temporary and permanent injunctions, without bond and without proving damages, to enforce this AGREEMENT. The VILLAGE is entitled to damages for any breach of the injunction, including, but not limited to, compensatory, incidental, consequential, exemplary and punitive damages. The confidentiality provisions of this AGREEMENT survive the termination or performance of this AGREEMENT.

24. The ENGINEER will comply with all laws, codes, ordinances and regulations which are in effect as of the date of this AGREEMENT.

B. THE VILLAGE AGREES:

1. The VILLAGE shall pay the ENGINEER, for the Engineering Services above-described, a fee not to exceed Twenty-Eight Thousand Six Hundred and 00/100 (\$28,600.00) Dollars.

2. For all direct expenses totaling more than Twenty-Five Dollars (\$25.00), the ENGINEER shall provide copies of receipts from suppliers of expendable materials. Invoices for reimbursable expenses shall be provided no later than sixty (60) days after

the expense is incurred by the ENGINEER, and if such invoices are not provided within sixty (60) days, the VILLAGE shall not be required to pay such reimbursable expenses.

3. The ENGINEER shall indicate to the VILLAGE the information needed for rendering of the services of this AGREEMENT. The VILLAGE shall provide to the ENGINEER such information as is available to the VILLAGE and the VILLAGE'S consultants and contractors, and the ENGINEER shall be entitled to rely upon the accuracy and completeness thereof.

4. Payment of ENGINEER'S Fee. The VILLAGE, for and in consideration of the rendering of the Engineering Services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

- a.** Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within thirty (30) days after approval by the VILLAGE.
- b.** Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

5. This AGREEMENT may be terminated by the ENGINEER, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

C. IT IS MUTUALLY AGREED:

1. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

2. Each party to this AGREEMENT shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the PROJECT. The persons designated shall review and respond promptly to all communications received from the other party.

3. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181
Attn: Village Manager

b. If to the ENGINEER:

RJN GROUP, INC.
2655 Warrenville Rd, Suite 225
Downers Grove, Illinois 60515
Attn: Yann Gallin, Principal Project Manager

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

4. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

5. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

6. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

7. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby; and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

8. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of DuPage County, State of Illinois.

9. This AGREEMENT may be signed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same instrument.

10. This AGREEMENT shall become effective only after an appropriation therefor has been made. The term of this AGREEMENT shall be for one year following the effective date of the appropriation.

D. CERTIFICATION OF ENGINEER

- 1.** The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:
 - a.** not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
 - b.** not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
 - c.** not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;
 - d.** in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
 - e.** in compliance with equal employment opportunities and that during the performance of the AGREEMENT, the ENGINEER shall:
 - (1)** Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Rights Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights; and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its

employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term “segregated facilities” means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise.

- (8) ENGINEER (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that ENGINEER will retain such certifications in its files.
- (9) In the event of the ENGINEER's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the ENGINEER may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- f. in compliance with 775 ILCS 5/2-105(A)(4) by having in place and enforcing a written sexual harassment policy.
- g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- h. in compliance with 30 ILCS 580/1 *et seq.* (Drug Free Workplace Act) by providing a drug-free workplace by:

- (1)** Publishing a statement:

 - (a)** Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.
 - (b)** Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c)** Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

 - (i)** abide by the terms of the statement; and
 - (ii)** notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (2)** Establishing a drug-free awareness program to inform employees about:

 - (a)** the dangers of drug abuse in the workplace;
 - (b)** the ENGINEER's policy of maintaining a drug-free workplace;
 - (c)** any available drug counseling, rehabilitation, and employee assistance program; and
 - (d)** the penalties that may be imposed upon employees for drug violations.
- (3)** Making it a requirement to give a copy of the statement required by subparagraph D.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.
- (4)** Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph D.1.h.(1)(c)(ii) from any employee or otherwise receiving actual notice of such conviction.

- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.
 - (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- i in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*), is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act, or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
 - j. not a VILLAGE official, spouse or dependent child of a VILLAGE official, agent on behalf of any VILLAGE official or trust in which a VILLAGE official, the spouse or dependent child of a VILLAGE official.
 - k. not having solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.
 - l. not having given to any officer or employee of the VILLAGE any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer.
 - m. the ENGINEER acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to work performed under this AGREEMENT are considered a public record of the VILLAGE; and therefore, the ENGINEER shall review its records and promptly produce to the VILLAGE any

records in the ENGINEER'S possession which the VILLAGE requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the ENGINEER shall produce to the VILLAGE such records within three (3) business days of a request for such records from the VILLAGE at no additional cost to the VILLAGE.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this ____ day of _____ 2026.

VILLAGE OF VILLA PARK
20 S. Ardmore Avenue
Villa Park, Illinois 60181

ATTEST:

By _____
Kevin Patrick, Village President

By _____
Rolf Laukant, Village Clerk

Executed by the ENGINEER, this 8th day of July, 2026.

RJN GROUP, INC.
2655 Warrenville Road, Suite 225
Downers Grove, Illinois 60515

By: Michael N. Young

Name, Title: Michael N. Young
Senior Vice President

EXHIBIT A
Proposal Dated June 19, 2026
2026 Sanitary Manhole Rehabilitation Project – Design Engineering Proposal

June 19, 2026

Mr. Michael M. Guerra, P.E.
Director of Public Works
Village of Villa Park
20 S. Ardmore Ave.
Villa Park, Illinois 60181

**Subject: Proposal for Professional Engineering for Services
2026 Sanitary Manhole Rehabilitation Design**

Dear Mr. Guerra,

RJN Group, Inc. (RJN) is pleased to submit this proposal to provide Professional Engineering Services to the Village of Villa Park (Village) for the **2026 Sanitary Manhole Rehabilitation Design**. This proposal includes preparation and design of the manhole rehabilitation program and preparing plans, specifications, and bid documents.

RJN is a civil engineering and field services firm that specializes in inspecting, studying, analyzing, and designing sewer collection systems. We have worked with hundreds of communities and have evaluated over a quarter-billion feet of sewers in our over 45-year history.

KEY PROJECT GOALS AND OBJECTIVES

Background and Planning Context. RJN has a well-established relationship with the Village of Villa Park. In 2008, RJN worked with the Village to develop a Master Plan focused on reducing inflow and infiltration (I/I), sanitary sewer overflows (SSOs), basement backups, and reliance on the Wet Weather Flow Treatment Facilities during major rain events. In 2023, RJN updated the Master Plan to further address I/I reduction, capital improvements, and structural improvements.

Design Scope and Budget. This proposal includes the development of design documents, specifications, and bid documents for the rehabilitation of approximately 50 sanitary manholes within the "North Villa" rehabilitation area identified in the 2023 Master Plan Report and shown in Exhibit C. The Village has budgeted \$150,000 in its Capital Improvement Program (CIP) for sanitary sewer improvements following the updated 2023 Master Plan. The final number of manholes proposed for rehabilitation will be based on the available construction budget.

Services Not Included. Construction observation and construction management are not included in this proposal; the scope is limited to design services only.

PROJECT TEAM AND EXPERIENCE

Team

The RJN Team designated for this project will consist of the following professionals: Yann Gallin as Project Manager, Adam Marshall as Lead Project Engineer, Vinnie Bergl and CJ Arvia as Quality Assurance/Quality Control (QA/QC).

Experience

In the past 50 years, RJN has completed over 2,000 sewer programs and evaluated 291 million feet of pipeline, resulting in nearly \$400 million in construction improvement projects across the country.

ASSURING QUALITY AND SAFETY

Quality Assurance

RJN is committed to providing quality deliverables. The completion of these inspections is critical in providing actionable results for the Village. As collection system specialists, RJN has built data review processes that ensure that all data is accurate. Our engineers and field inspection crews are trained and certified in NASSCO PACP and MACP inspection and review to ensure the highest quality data and are extensively trained on all field inspection tasks. RJN's internal Quality Control tools, as well as our corporate training and Quality Assurance processes in place, will ensure that the program will provide value for the Village.

Safety

As an employee-owned firm, RJN's commitment to the safety of our employees, Village staff, and the public is paramount. RJN demonstrates that commitment to safety in our internally developed and audited safety program where our goal is to have all field staff, engineers, and project managers "RJN Safety Certified." Every project follows an RJN Health and Safety Plan (HASP) when completing any field work.

PRICE AND SCHEDULE SUMMARY

This project will be invoiced on a time and material basis for a **total not-to-exceed fee of \$28,600**.

Based on Village's notice to proceed, RJN plans to complete the design by the end of August 2026, allowing the project to be bid in early September 2026. A more detailed schedule is provided in Exhibit C. The timeline for construction is anticipated to begin in late September/early October and be completed by end of November 2026.

The complete Scope of Services, Pricing, and Schedules are provided in the following exhibits:

- Exhibit A – Scope of Services
- Exhibit B – Pricing
- Exhibit C – Schedule
- Exhibit D – Map

We are looking forward to the opportunity to work with the Village of Villa Park on this important project. It is our pleasure to submit this proposal to you. Please feel free to contact **Yann** at 847-899-8723 if you would like to discuss this proposal or have any questions.

Sincerely,



Yann Gallin

Principal Project Manager



Vinnie Bergl, PE

Senior Project Engineer



Q. Adam Marshall, PhD

Lead Project Engineer

Accepted by the Village of Villa Park:

Signed: _____

Print: _____

Title: _____

Date: _____

EXHIBIT A

SCOPE OF SERVICES

The scope of services includes rehabilitation design for approximately 50 manholes, with the final quantity intended to maximize the \$150,000 construction budget.

RJN is proposing the following scope of services to complete this task.

1. Prepare for and attend a design kickoff meeting.
2. Confirm the project scope, including the following:
 - a. Review prior rehabilitation recommendations.
 - b. Perform up to one day of field investigations, as needed, to confirm rehabilitation recommendations.
 - c. Review and confirm the proposed scope of work with the Village.
3. Prepare detailed rehabilitation schedules and a construction plan set for the recommended sanitary manhole rehabilitation work as follows:
 - a. Cover Sheet
 - b. General Notes and Summary of Quantities
 - c. Sanitary Manhole Rehabilitation Worktable Sheets
 - d. Sanitary Manhole Rehabilitation GIS Plan Sheets
 - e. Construction Details including standard traffic control and restoration details as necessary
4. GIS exhibits will be utilized to prepare the Construction Plan Set (no survey required).
5. Prepare Contract Front End Documents and detailed Specifications:
 - a. Update Village's front-end documents.
 - b. Utilize EJCDC and Village specifications with only project specific modifications.
 - c. Prepare detailed project Specifications.
6. Prepare an Opinion of Probable Construction Cost.
7. Provide one (1) progress review submittals at 90% of Plans, Specifications and Opinion of Probable Construction cost for Village review and comment prior to bidding.
8. Have senior design P.E. provide an overall quality control/quality assurance review and engineering stamp for the bid package. Submit a PDF and/or MS Word files of the bid package components to the City.
9. Prepare a final bid package with plans, front-end documents, and specifications. Submit a pdf of the final bid package to the Village.
10. Bidding Assistance:
 - d. Send advertisement to expected bidders using Quest CDN.
 - e. Prepare Addenda as needed.
 - f. Respond to Contractors' questions.
 - g. Prepare a letter of recommendation for the award.
11. Provide project management for the duration of the design project and attend meetings as needed with Village staff.

Items Requested from the City

1. Updated Village's GIS geodatabases, shape files, or CADD atlases for the sanitary sewer collection system.
2. Updated Village's Front-End Contract and Proposal Documents in MS Word format.
3. Village sanitary manhole details sheets (if applicable).
4. Approval of structure selected to be rehabilitated.
5. Village to provide review and comment on prepared bidding documents including any project specific modifications for this project.
6. Coordination with RJN in answering bid-related questions in formal addenda.

Items Not Included in this Proposal

1. Does not include construction management services, only Design services
2. Permitting services are not included; no permits, including IDOT permits, are anticipated for this project.



EXHIBIT B PRICING

Pricing for the 2026 Sanitary Manhole Rehabilitation Design project is as follows:

Pricing Terms for Invoicing: **Time and Material**

Not-To-Exceed Total Cost: **\$28,600**

Cost Schedule

Task	Task Description	Cost
1001	Manhole Rehabilitation confirmation review and field investigations up to a day	\$6,200
1002	Manhole Rehabilitation Schedule & Plans	\$7,900
1003	Specifications, Contract Documents, & Cost Estimates	\$7,800
1004	Bidding Assistance	\$2,500
1005	QA/QC Checks	\$1,100
1006	Project Management & Meetings	\$3,100
Total Contract Amount		\$28,600

Proposal Option

This Proposal can be amended to include additional work upon joint approval by the City and RJN.

2026 HOURLY WAGE RATE SCHEDULE

	Classification	2026 Rates*
PD	Project Director	\$270.00
SPM	Senior Project Manager	\$240.00
PM	Project Manager	\$205.00
SCM	Sr. Construction Manager	\$185.00
CM	Construction Manager	\$170.00
CO	Construction Observer	\$150.00
SPE	Senior Project Engineer	\$175.00
PE	Project Engineer	\$160.00
EI	Engineer I	\$145.00
GSS	GIS Specialist	\$140.00
GIS	GIS Analyst	\$120.00
SDA	Senior Data Analyst	\$140.00
DA	Data Analyst	\$120.00
FM	Field Manager	\$125.00
FS	Field Supervisor	\$115.00
FT	Field Technician	\$105.00
AS	Administrative Support	\$115.00

*Rates valid through 12/31/2026 and are subject to an annual increase.

RJN is prepared to begin work immediately after the agreement is executed. The schedule assumes the Village issues a notice to proceed within a week after the July 13, 2026 Village Board meeting.

The key schedule milestones are summarized below:

Task	Timeline
Notice to Proceed (NTP)	No later than July 20, 2026
Selection of sanitary manholes to be rehabilitated (work scope)	15 days after NTP
90% Design Submittal	3 weeks from receipt of Village Approval of work scope.
Final bid documents	1 week from receipt of Village's comments on 90% Design Submittal
Project Bidding	Early September
Anticipated Construction Timeline	October – November 2026



Purchase Requisition

Purchase Requisition No 260101

Requested Date 07/01/2026
Required Date
Ordered By tdau

Department PW ENG
PUBLIC WORKS ENGINEERING

Preferred Vendor 006007
RJN GROUP INC
Address PO BOX 926

Req. Description 2026 SAN MANHOLE REHAB PH 2 DE

Quantity	Units	Description	Unit Price	Amount
1	L SUM	2026 SAN MANHOLE REHAB PH 2 DE 83-202-529202	28,600.00	28,600.00
			Total:	28,600.00

Approved By _____

Date _____



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 13, 2026

SUBJECT: A Resolution Approving the Change of the Village of Villa Park's Authorized Depository from ICD Securities, Inc. to Wintrust Bank, N.A., and Authorizing Bank Signatories.

RECOMMENDED ACTION:

This Resolution authorizes the Village President to approve the change of the Village of Villa Park's authorized depository from ICD Securities, Inc. to Wintrust Bank, N.A., and authorizes the appropriate Village officials as signatories on the new accounts. The change will allow the Village to transfer its existing investments, consisting of two Certificates of Deposit and a money market account, to a local financial institution while maintaining competitive investment returns and improving customer service.

BACKGROUND:

Earlier this year, Wintrust Bank, N.A. worked with the Village to provide financing for the purchase of three police squad cars and a dump truck. During that process, Wintrust offered a competitive interest rate and demonstrated responsive customer service. Based on that experience, staff evaluated the benefits of moving the Village's existing investment accounts from ICD Securities, Inc., located in Arizona, to Wintrust Bank, N.A.

The Village's current investments held through ICD Securities consist of two Certificates of Deposit and one money market account. Staff has experienced delays in receiving responses to time-sensitive inquiries regarding investment renewals and other account matters, making it increasingly difficult to effectively manage the Village's investments.

DISCUSSION:

Approval of this Resolution will designate Wintrust Bank, N.A. as the Village's authorized depository and authorize the appropriate Village officials to establish and administer the necessary accounts. Transferring the Village's investments to a local Illinois financial institution is expected to provide more responsive customer service while allowing the Village to continue earning competitive investment returns. Staff believes conducting business with a local banking partner, when financially advantageous, is in the best interest of the Village and will improve the efficiency of managing Village funds.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE CHANGE OF THE VILLAGE OF VILLA PARK'S
AUTHORIZED DEPOSITORY FROM ICD SECURITIES, INC. TO WINTRUST BANK,
N.A., AND AUTHORIZING BANK SIGNATORIES.**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*"), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Public Funds Investment Act, 30 ILCS 235/0.01 *et seq.*, and Section 2-203 of the Village Code of the Village of Villa Park, the President and Board of Trustees of the Village (the "*Corporate Authorities*") are authorized to designate one or more financial institutions as depositories for Village funds; and,

WHEREAS, Section 2-203 of the Village Code provides that any financial institution designated as a depository shall qualify by furnishing the required statements of resources and liabilities and shall continue to furnish such statements while serving as a depository for Village funds; and,

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village to designate Wintrust Bank, N.A. as an authorized depository for Village funds instead of ICD Securities, Inc., subject to compliance with all applicable provisions of Illinois law and the Village Code; and,

WHEREAS, the Corporate Authorities further find that it is necessary and appropriate to authorize certain Village officials to establish, maintain, and administer accounts on behalf of the Village at such depository.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. Wintrust Bank, N.A. is hereby designated as an authorized depository of the Village for the deposit of Village funds, subject to the requirements of Section 2-203 of the Village Code and the Illinois Public Funds Investment Act. The Village Manager and Finance Director are authorized to establish such checking, savings, investment, money market, certificate of deposit, sweep, and other accounts as may be necessary or appropriate to conduct the financial affairs of the Village.

Section 3. Qualification of Depository. Prior to receiving Village funds, the designated depository shall furnish to the Village copies of the two (2) most recent sworn statements of resources and liabilities required to be filed with the Illinois Department of Financial and Professional Regulation, the Office of the Comptroller of the Currency, or other applicable

regulatory authority, as required by Section 2-203 of the Village Code and applicable Illinois law. While serving as a Village depository, the designated financial institution shall continue to furnish the Village with copies of all subsequently required statements of resources and liabilities.

Section 4. Continuation and Transition. This Resolution designates a successor depository to an existing Village depository, the previously designated depository shall continue as such until ten (10) days have elapsed following the qualification of the newly designated depository as required by law. The Village Treasurer shall provide any notices required by the Illinois Public Funds Investment Act and Section 2-203 of the Village Code prior to the transfer of Village funds.

Section 5. Authorized Signatories. The following Village officials are hereby authorized to execute signature cards, banking resolutions, account agreements, treasury management agreements, wire transfer agreements, investment agreements, and such other documents as may reasonably be required by the designated depository for the establishment and maintenance of Village accounts:

- Village President: Kevin Patrick
- Village Manager: Michael Rivas
- Village Treasurer: Suzy Mika

The Village Manager may update administrative banking documentation to reflect changes in titles or personnel consistent with this Resolution, provided such changes do not expand the authority granted herein without further action of the Corporate Authorities.

Section 6. Banking Authority. The authorized signatories identified in Section 5 are authorized, subject to applicable Village purchasing policies, financial controls, and applicable law, to:

- A. Open, maintain, modify, and close Village deposit and investment accounts.
- B. Execute checks, drafts, withdrawal requests, electronic payment authorizations, wire transfers, ACH transactions, investment instructions, and related banking documents.
- C. Endorse negotiable instruments payable to the Village for deposit into authorized Village accounts.
- D. Execute treasury management, fraud prevention, positive pay, lockbox, merchant services, remote deposit capture, online banking, and other customary banking services.
- E. Execute such additional banking documents as may be reasonably required to administer Village accounts.

Section 7. Financial Controls. Unless otherwise authorized by subsequent resolution or Village financial policy:

- A. All disbursements shall be made in accordance with applicable Village ordinances, purchasing policies, and internal financial controls.
- B. The designated depository may rely upon the signatures or electronic authorizations of the authorized Village officials identified in this Resolution until written notice of amendment or revocation is received.
- C. Nothing contained herein shall be construed to supersede any requirement of Illinois law regarding the custody, investment, or expenditure of public funds.

Section 8. Reliance by Depository. The designated depository is authorized to honor all transactions executed in accordance with this Resolution until it receives written notice, certified by the Village Clerk, that this Resolution has been amended or rescinded. The Village agrees that the designated depository may rely upon certified copies of this Resolution and any banking documents executed pursuant hereto.

Section 9. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution.

Section 10. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this

Section 11. All ordinances, resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 12. This Resolution shall be in full force and effect immediately from and after its passage and approval according to law.

[Intentionally left blank]

PASSED this ____ day of _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Approved this ____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk

RESOLUTION NO. _____

**A RESOLUTION OF THE VILLAGE OF VILLA PARK,
DUPAGE COUNTY, ILLINOIS ADOPTING A REMOTE ATTENDANCE POLICY**

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the President and Board of Trustees previously established and now desire to adopt a remote attendance policy for the Village of Villa Park Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the *Policy on Remote Attendance* for the Board of Trustees of the Village, which is attached hereto and made a part hereof as Exhibit A, is hereby approved and adopted.

Section 2: That all ordinances, resolutions, motions or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 3: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

(Intentionally Left Blank)

PASSED this ____ day of _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Approved this ____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk

VILLAGE CLERK

EXHIBIT A

**Policy on Remote Attendance for the Board of Trustees of the
Village of Villa Park, Illinois**

(see attached)

**Policy on Remote Attendance
for the Villa Park Board of Trustees**

Effective as of _____, 2026

Section 1 **Policy Statement.** It is the policy of the Villa Park Board of Trustees (the “Board”) that any member of the Board may attend any regular open or closed, special, or emergency meeting of the Board from a remote location via telephone, video or internet connection, provided that such attendance and participation is in compliance with this policy; the Open Meetings Act, 5 ILCS 120/1 *et seq.*, as may be supplemented and amended from time to time; and any other applicable laws.

Section 2 **Definition of Meeting.** As used in this policy, the word “meeting” shall mean any special meeting, whether in person or by video or audio conference, telephone call, electronic means, or other means of contemporaneous interactive communication, of a majority of a majority of a quorum of the members of the Board that is convened for a purpose other than a regularly scheduled meeting and held for the purpose of discussing public business, or as otherwise defined by applicable state statutes.

Section 3 **Prerequisites.** Except as provided in Section 8, a member of the Board shall only be provided with the opportunity to attend an open or closed meeting from a remote location if the member meets the following conditions and a majority of a quorum of the Board votes to approve the remote attendance:

- (i) The member must notify the Village President and the designated administrative assistant to the Board at least 24 hours before the meeting unless advance notice is impractical;
- (ii) The member must meet one of three reasons described herein why he or she is unable to physically attend the meeting: the member cannot attend because of (a) personal illness or disability; (b) employment conflicts or the business of the Board; or (c) a family or other emergency; and
- (iii) A quorum of the Board must be physically present at the location of the public meeting.

Section 4 **Voting Procedures.** After roll call, a vote of the Board shall be taken, considering the prerequisites set forth in Section 3, on whether to allow an off-site member to participate remotely. A vote may be taken to permit remote participation for a stated series of meetings if the same reason applies in each case. Otherwise, a vote must be taken to allow each remote participation.

Section 5 **Quorum and Vote Required.** A quorum must be established by members physically present at the location of any meeting before it can be considered whether to allow a member to participate in the meeting remotely. A vote of a

majority of a quorum shall be necessary to decide the issue. For the meeting to continue there shall always need to be a quorum physically present.

Section 6 **Rights of Remote Member.** The member permitted to participate remotely will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The remote member shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any remote member shall be called during any vote taken, and his or her vote counted, recorded, and placed in the minutes for the corresponding meeting. A member participating remotely may leave a meeting and return as in the case of any member, provided the member attending electronically shall announce his or her leaving and returning. The meeting minutes shall state specifically whether each member is physically present, present by video, or present by audio means.

Section 7 **Closed Meetings.** A quorum of members must be physically present at any closed meeting. Members participating remotely shall otherwise be entitled to participate in closed meetings by video or audio conference. A separate vote shall be taken to permit a member to participate remotely in any closed session.

Section 8. **Disaster Declaration.** Remote attendance of members shall also be allowed in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)). Meetings held subject to that Section must allow remote attendance by all members, though members shall also be allowed to participate in-person, unless the Village President determines all members must attend the meeting remotely. All other requirements of that Section shall be followed.

When a meeting is conducted under this Section 8, the prerequisites of Section 3 shall not apply. Similarly, Sections 4, 5, and 7 shall not apply, except that closed meetings may also be held pursuant to Section 8.

Kevin Patrick, Village President

ATTEST:

RESOLUTION NO. _____

A RESOLUTION DIRECTING THE VILLAGE CLERK TO PROVIDE THE VILLAGE PRESIDENT ACCESS TO REVIEW A COPY OF THE AUDIO RECORDING OF THE JUNE 29, 2026, EXECUTIVE SESSION

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*"), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") are authorized by law to conduct executive sessions and maintain records related thereto in accordance with the Illinois Open Meetings Act, 5 ILCS 120/1 et seq.; and,

WHEREAS, pursuant to the Illinois Open Meetings Act, the Village Clerk is responsible for maintaining the verbatim record of executive sessions, including audio recordings, as required by law; and,

WHEREAS, the Village President is a member of the Corporate Authorities and has responsibilities relating to the administration, governance, and oversight of Village affairs; and,

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village to authorize the Village President to review a copy of the audio recording of the June 29, 2026, executive session") maintained by the Village Clerk, subject to all applicable provisions of the Illinois Open Meetings Act and other applicable laws; and,

WHEREAS, the Corporate Authorities further find that permitting such review will assist the Village President in fulfilling the duties and responsibilities of the office while maintaining the confidentiality and integrity of executive session materials.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. The Village Clerk is hereby directed to provide the Village President access to review a copy of the audio recording of the June 29, 2026, executive session maintained by the Village Clerk.

Section 3. The Village Clerk shall coordinate access to the audio recording and take such administrative steps to allow the Village President to review the recording while maintaining the security, integrity, and confidentiality of the Village's executive session records.

Section 4. The officials, officers, employees, and attorneys of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Resolution.

Section 5. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this

Section 6. All ordinances, resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall be in full force and effect immediately from and after its passage and approval according to law.

[Intentionally left blank]

PASSED this ____ day of _____, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Approved this ____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

VILLAGE RODENT REDUCTION INITIATIVE (VRRI)

A Comprehensive Public Health and Neighborhood Preservation Program

Proposed by Village President Kevin Patrick

PURPOSE

The Village Rodent Reduction Initiative (VRRI) is proposed as a comprehensive and proactive program designed to address rodent activity within the Village of Villa Park through education, data-driven decision making, environmental sanitation, targeted mitigation, and ordinance modernization.

I'd like to propose that the Village establish this initiative to protect public health and safety, preserve neighborhood quality of life, protect residential and commercial property, and develop long-term strategies that reduce the conditions that contribute to rodent infestations.

BACKGROUND

Like many communities throughout the Chicagoland region, Villa Park has experienced an increase in resident concerns regarding rodent activity. Rodents pose a variety of public health and quality-of-life concerns, including damage to homes and infrastructure, contamination of food and surfaces, and the degradation of neighborhood conditions. Municipal experience throughout the country has demonstrated that rodent populations are best managed through a coordinated and comprehensive approach that addresses both the rodents themselves and the environmental conditions that allow them to thrive.

A preliminary review of Village chicken license records indicates that a significant number of permit holders have not completed their required annual coop inspections and are presently listed in "Hold" status. While this information does not establish a causal relationship between backyard chickens and rodent activity, it does indicate that the Village currently lacks complete information regarding compliance with its chicken regulations and the conditions that may exist at these properties.

As part of this initiative, I'd like to propose that a comprehensive compliance review be conducted to ensure that all licensed chicken properties are operating in accordance with Village requirements and to determine whether any conditions conducive to rodent activity exist.

Accordingly, I propose that the Village establish the Village Rodent Reduction Initiative (VRRI) as a twelve-month pilot program with the goals of reducing rodent complaints, identifying and eliminating attractants, modernizing Village ordinances, and developing long-term management strategies.

PROGRAM GOALS

I propose the following goals for the Village Rodent Reduction Initiative:

1. Reduce rodent-related complaints by at least twenty-five percent within twelve months.
2. Establish a comprehensive complaint tracking and reporting system.
3. Identify and eliminate significant rodent attractants.
4. Educate residents and businesses regarding prevention methods.
5. Develop long-term policies that reduce the likelihood of future infestations

PHASE I – ASSESSMENT AND DATA COLLECTION

Timeline: Months 1-2

I'd like to propose that Village staff establish a rodent complaint database documenting the location, date, nature of the complaint, inspection findings, and corrective actions taken in response to reported rodent activity.

I also would like to propose that staff utilize the Village's Geographic Information System (GIS) capabilities to map all complaints in order to identify patterns, hotspots, repeat problem areas, and possible contributing factors.

Additionally, I'd like to propose that Village staff conduct an assessment of municipal properties, including parks, public rights-of-way, alleys, and Village-owned facilities, to determine whether conditions exist that may contribute to rodent activity.

At the conclusion of this phase, I propose that staff provide the Village Board with an initial assessment identifying areas of concern and recommending priorities for future action.

PHASE II – PUBLIC EDUCATION AND COMMUNITY ENGAGEMENT

Timeline: Months 2-3

I propose that the Village launch a community education campaign under the theme:

"Clean Yards. Safe Neighborhoods. Healthy Villa Park."

I'd propose that educational materials focus on proper garbage storage, bird feeder management, pet food practices, composting, animal feed storage, and methods residents can employ to prevent rodent activity on their property.

I'd like to further propose that this information be distributed through the Village website, social media platforms, utility bill inserts, newsletters, flyers, and community events.

The purpose of this phase is to promote voluntary compliance and increase public awareness before additional enforcement measures are implemented.

PHASE III – INSPECTION AND MITIGATION

Timeline: Months 3-6

I propose that Village staff conduct proactive inspections of repeat complaint properties, commercial corridors, municipal facilities, public rights-of-way, and other areas identified through complaint mapping.

I'd like to further propose that the Village expand rodent mitigation efforts through increased monitoring and targeted baiting activities where appropriate and permissible.

Additionally, I'd like to propose that the Village conduct a comprehensive review of all chicken licenses currently listed as "Hold" status due to the failure to complete annual inspections. This review is intended to ensure compliance with existing Village requirements and to provide the Village with complete and accurate information regarding the conditions present at licensed chicken properties.

This review should include determining whether chickens remain on the property, verifying compliance with annual inspection requirements, evaluating coop sanitation and maintenance conditions, evaluating feed storage practices, documenting evidence of rodent activity, identifying conditions conducive to rodent harborage, and recommending appropriate enforcement actions where necessary.

I also propose that Village staff provide the Village Board with a report summarizing the findings of this review, including permit compliance statistics, identified deficiencies, any observed rodent-related concerns, and recommendations regarding future enforcement and regulatory changes.

I further propose that Community Development, Public Works, Code Enforcement, and the Police Department coordinate their efforts under the Village Rodent Reduction Initiative and share relevant complaint and inspection information to ensure a comprehensive and efficient response to rodent-related concerns.

At the conclusion of this phase, I propose that staff provide the Village Board with a mid-year report summarizing complaint trends, mitigation efforts, permit compliance findings, and preliminary outcomes.

PHASE IV – ORDINANCE MODERNIZATION

Timeline: Months 4-8

I propose that Village staff prepare the following ordinance amendments for Village Board consideration.

Property Maintenance Standards

I propose that the Village adopt property maintenance standards requiring all property owners and occupants to maintain their property free from conditions conducive to rodent harborage.

Such standards should prohibit the accumulation of junk, refuse, excessive debris, improperly maintained compost piles, unsecured garbage, and overgrown vegetation that may provide food or shelter for rodents.

I further propose that the ordinance authorize correction notices, administrative citations, municipal abatement, and cost recovery where necessary.

Dumpster Standards

I propose that the Village adopt updated dumpster standards requiring all commercial dumpsters to have tight-fitting lids, remain closed except during loading and unloading, be maintained in good repair, and be serviced regularly to prevent overflow.

I'd like to further propose that garbage be prohibited from being stored outside containers and that new dumpsters be placed on hard surfaces and within properly maintained enclosures.

Animal Feed Storage Requirements

I propose that the Village adopt animal feed storage requirements mandating that all outdoor animal feed, including feed intended for chickens, domestic animals, and wildlife, be stored in rodent-resistant containers with secure lids.

Additionally, I propose that exposed feed and feed bags stored outdoors be prohibited.

Backyard Chicken Regulations

I propose that the Village amend its backyard chicken regulations to require rodent-resistant feed storage, daily removal of spilled feed, sanitary coop maintenance standards, and inspections upon complaint or permit renewal.

I further propose that annual chicken coop inspections include an evaluation of conditions that may contribute to rodent activity, including feed storage practices, evidence of burrowing, the presence of spilled feed, standing water, excessive vegetation, and any other conditions conducive to rodent harborage.

Additionally, I propose that failure to submit to an annual coop inspection within thirty (30) days of written notice result in the automatic suspension of the chicken permit until such inspection is completed.

I further propose that failure to comply with the annual inspection requirement within ninety (90) days of written notice may result in permit revocation and the removal of chickens from the property in accordance with Village procedures.

Finally, I propose that the Village reserve the authority to suspend or revoke a chicken permit when documented rodent activity exists and corrective actions are not taken by the permit holder.

Wildlife Feeding Restrictions

I propose that the Village adopt wildlife feeding restrictions prohibiting the intentional outdoor placement of food in a manner that attracts rodents while preserving reasonable exceptions for properly maintained bird feeders and lawful composting activities.

Rodent Abatement Requirements

I propose that the Village adopt rodent abatement requirements establishing an affirmative duty upon all property owners and occupants to maintain their property free from rodent infestations.

I'd like to further propose that the Village authorize correction orders, require extermination where necessary, perform municipal abatement in appropriate circumstances, and recover associated costs in accordance with applicable law.

PHASE V – IMPLEMENTATION AND ENFORCEMENT

Timeline: Months 8-12

Upon adoption of the recommended ordinance amendments, I propose that Village staff implement the new regulations, conduct inspections and enforcement activities as necessary, continue public education efforts, and monitor complaint trends and mitigation effectiveness.

PHASE VI – ANNUAL REVIEW AND PROGRAM EVALUATION

Timeline: Month 12

At the conclusion of the twelve-month pilot program, I propose that staff provide the Village Board with a comprehensive annual report detailing the number of complaints received, areas of recurring concern, mitigation activities undertaken, enforcement actions issued, permit compliance statistics, and recommendations regarding the continuation or modification of the program.

IMPLEMENTATION TIMELINE

I'd like to propose that Months One and Two be dedicated to establishing the complaint database, conducting GIS mapping, and performing municipal assessments.

Months Two and Three focus on public education and community engagement.

Months Three through Six consist of proactive inspections, mitigation activities, and a comprehensive review of backyard chicken permit compliance.

Months Four through Eight be devoted to drafting and presenting ordinance amendments.

Finally, Months Eight through Twelve focus on implementation and enforcement of adopted regulations, with the annual review and program evaluation occurring at the conclusion of the twelfth month.

FISCAL IMPACT

I'd like to propose that the Village implement the Village Rodent Reduction Initiative (VRRI) primarily through existing staff and resources during the initial twelve-month pilot period. Any future budgetary requests associated with expanded mitigation efforts, additional enforcement activities, or contracted services shall be presented to the Village Board for consideration during the annual budget process.

RECOMMENDED BOARD ACTION

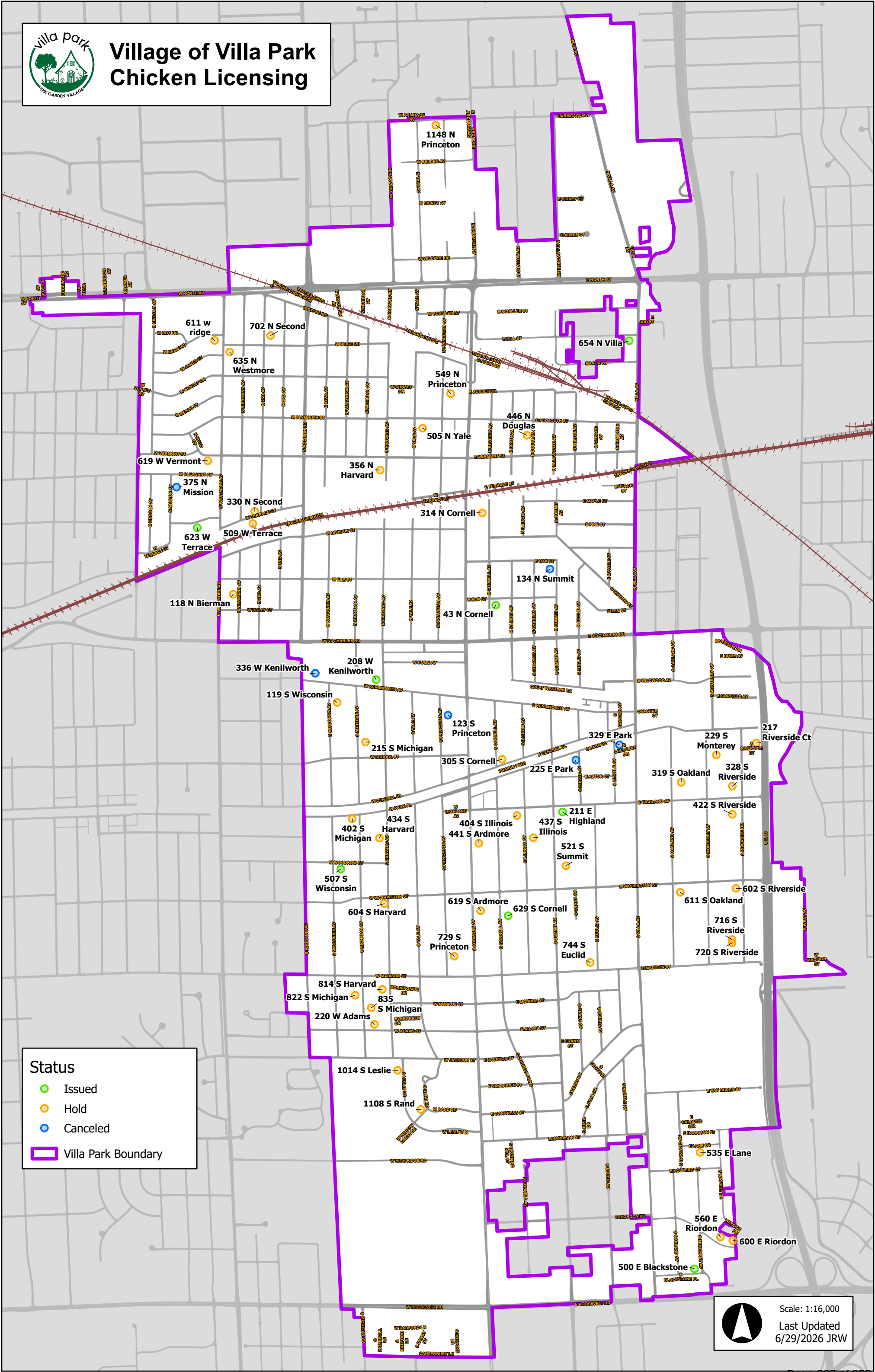
I respectfully propose that the Village Board establish the Village Rodent Reduction Initiative (VRRI) as a twelve-month pilot program and direct Village staff to implement the action plan described within this document, prepare the recommended ordinance amendments for Board consideration, and provide periodic progress reports and a final annual evaluation of the program's effectiveness.

I further propose that this initiative serve as a coordinated, data-driven, and sustainable approach to protecting public health and improving the quality of life throughout the Village of Villa Park. The purpose of this initiative is not to presume that any particular activity is causing rodent concerns, but rather to ensure that all potential contributing factors are evaluated and that the Village has the tools necessary to protect public health and maintain the quality of life our residents expect.

Name	Address	E-mail
Stephen Molenda	208 W Kenilworth	Smolenda@hotmail.com
Lyndsey Mulcahy	211 E Highland	lyndseymulcahy15@gmail.com
Erica Dubose	43 N Cornell	eservantes331@yahoo.com
Sarah Vu	500 E Blackstone	sellenj.write@gmail.com
Melanie Jenkins	507 S Wisconsin	mjenkinsma@hotmail.com
Lee Strausberg	623 W Terrace	Chicagonurseparalegal@gmail.com
Cindy Keeling	629 S Cornell	angkeeling@me.com
Mary Soemo	654 N Villa	msoemo@att.net
Andrew Mattson	1014 S Leslie	mattson.andrew.j@gmail.com
Ahsan Khan	1108 S Rand	ahsan.khan@outlook.com
Muad Nazzal	1148 N Princeton	osaydn55@gmail.com
Barb Moore	118 N Bierman	brbyr1@att.net
Keila Androsky	119 S Wisconsin	keilaandrosky@gmail.com
Sandra Wilhelm	215 S Michigan	w.wilhelm@apmsys.com
Alfeo Padilla	217 Riverside Ct	alfeo.padilla@lifelinehomecarellc.com
Jacob Sgarbossa	220 W Adams	futurefunk31@gmail.com
Jeffery Wojcik	229 S Monterey	jefferyjwojcik@gmail.com
Michael Anderson	305 S Cornell	lsa57@yahoo.com
Khlaide Sabri	314 N Cornell	Khalid.sabri@yahoo.com
Jaroslav Smolucha	319 S Oakland	jasmolucha@yahoo.com
Nicole Soltys	328 S Riverside	nicole.t.soltys@gmail.com
Cynthia Lorusso	330 N Second	
Christina Palomares	356 N Harvard	palomaresfamily01@gmail.com
Shannon Thieme	402 S Michigan	smithieme@gmail.com
Christina Poggi	404 S Illinois	christianapoggi@gmail.com
Deanna Erskine	422 S Riverside	kitsunechild@gmail.com
Robert Kowal	434 S Harvard	robertkowal@comcast.net
Louis Ciancio	437 S Illinois	louis.ciancio@gmail.com
Anton Dimov	441 S Ardmore	antdim13@gmail.com
Alicia Napodano	446 N Douglas	alicianapodano@gmail.com
Alison Lloyd	505 N Yale	Alloydrdh@gmail.com
Amir Janjua	509 W Terrace	trgrugs@yahoo.com
Mike Kuchan	521 S Summit	mkuchan91@gmail.com
Gabriel Gonzalez	535 E Lane	gabriel.gonzalez@syncfiber.com
Traci Figge	549 N Princeton	traciinicole@gmail.com
John Conyers	560 E Riordon	john.conyers@sbcglobal.net
Andi Banushi	600 E Riordon	laci01@sbcglobal.net
Anthony Balinga	602 S Riverside	ajbconstruction@sbcglobal.net
Jana Jackson	604 S Harvard	Jjwjacksonfamily@gmail.com
Patricia Schwolow	611 S Oakland	patriciaschwolow@gmail.com
Ethan Tutor	611 w ridge	ethangtutor@gmail.com
Kady Wilder	619 S Ardmore	kadywilder@gmial.com
Lucian Cuibus	619 W Vermont	cuibus@yahoo.com
Edyta Giambroke	635 N Westmore	chyzaczek@yahoo.com
Mike Knowlton	702 N Second	xlt942@yahoo.com

Joe Portillo	716 S Riverside	pfcportillojose@gmail.com
Kelly Tucci	720 S Riverside	kelbell779@hotmail.com
Carol Steen	729 S Princeton	henrycarolsteen@gmail.com
Judy Grenier	744 S Euclid	judy.grenier@gmail.com
Patrick Mallin	814 S Harvard	pat.mallin@gmail.com
Cameron Lindemulder	822 S Michigan	Cam.lindemulder@gmail.com
Katie Kooima	835 S Michigan	dekooima@gmail.com
Laura Flamion	123 S Princeton	laurakaymail@yahoo.com
Kelly Stone	134 N Summit	kellystone15@gmail.com
Sarah Tukiendorf	225 E Park	tukie20@mac.com
Karen Solem	329 E Park	ksolem@sbcglobal.net
Paul Velat	336 W Kenilworth	pvelat@stpiuslombard.org
Brett Hinkhouse	375 N Mission	brett.hinkhouse@yahoo.com

	Hold
	Hold
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No Chickens	Canceled
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MEMORANDUM

TO: Village Board of Trustees
FROM: Brandon Nolin, CD Director
DATE: July 13, 2026
SUBJECT: Food Truck Ordinance - Summary of Staff Research

RECOMMENDED ACTION:

Item for discussion prior to presentation of draft ordinance permitting the operation of food trucks within the Village.

BACKGROUND:

DISCUSSION:



Village of Villa Park

Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

TO: Village President and Board of Trustees
FROM: Brandon Nolin, AICP, Director of Community and Economic Development
Rachel Leedom, Planner
DATE: July 6, 2026
RE: Food Truck Regulation Research

Overview

Recent requests to operate food trucks within the Village of Villa Park have revealed a gap in the Zoning Ordinance. While food trucks are permitted to operate as part of approved special events, they are not defined in the Zoning Ordinance and, therefore, are not otherwise permitted to operate in Villa Park. In advance of any formal updates to the Zoning Ordinance to permit food trucks, Staff has researched current food truck regulations in other communities within the Chicago region (all in Illinois) and best practices recommended by professional organizations like the American Planning Association. A summary of Staff research is provided below.

Definition of “Food Truck”

New terms need to be defined for food trucks. Most communities include definitions for “mobile food vehicle” and “mobile food vendor.” Generally, a mobile food vehicle is defined as a commercial vehicle from which ready-to-eat food is cooked, wrapped, processed, and sold for immediate consumption and open to the public. A mobile food vendor is generally defined as the owner and/or operator of the mobile food vehicle. Some communities also include definitions for pushcarts and catering trucks to differentiate between different types of food service vehicles and related business licenses.

Proximity to Brick-and-Mortar Locations

Communities often restrict permitted locations of food trucks to protect brick-and-mortar restaurants that have made permanent investments to property within the community. Some communities impose a regulation that food trucks may not operate within a specified distance from a special event/festival facility, school, or park. Typical distance requirements are either 500 ft., 200 ft., or 100 ft. Many communities also permit the Village Manager or designee to waive these requirements with associated Special Event permits. When communities did not use proximity requirements, they specified specific zoning districts where food trucks could operate. The Village of Cary was the most specific of the communities surveyed, including a map with two intersections where food trucks could operate. All communities specified that trucks cannot block traffic or impede visibility. Many communities also specified that trucks may only operate within parking stalls.



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Public vs. Private Property

Most municipalities prohibit peddling from the public right-of-way except in extremely narrow circumstances. All of the communities surveyed required that written consent from the property owner of the lot where the truck plans to operate be provided with the food truck license application. Most municipalities also specify that all parking regulations be followed and prohibits trucks from parking within drive aisles. Schaumburg has similar regulations for parking, but places the responsibility on property owners to obtain permits to allow food trucks to operate on their property, rather than having the food vendor obtain a permit. Glendale Heights allows food trucks to operate on private residential property for one day and does not require a permit for this. With the exception of Glendale Heights, food trucks are never permitted on residential property.

Hours of Operation

Municipalities regulate hours of operation either by setting a window of time or creating a time limit for trucks to sell food. Most municipalities allow food trucks to operate from early morning to night, with start times ranging 6 a.m.to-9 a.m. and end times ranging 9 p.m.to-10 p.m. Pingree Grove and East Dundee both specify the end time at sunset. Schaumburg permits food trucks on a permitted property for 3 hours at a time. Oswego only has time limits for trucks parked on public property. A few municipalities specify that in addition to the time regulations, a food truck may only operate during the regular business hours of the host property. Long Grove allows longer operating hours on weekends while East Dundee only permits food trucks to operate Friday to Monday.

Number of Trucks

Of the 11 communities surveyed, about half imposed regulations on the number of trucks permitted on a lot at one time. Both Schaumburg and Downers Grove permit a maximum of three food trucks on one lot at a time, Evanston and Glendale Heights permit one food truck per lot at any given time, and Cary only allows 2 trucks in their downtown district each day.

Additional Conditions

Most communities specify that food trucks may only have signage attached to the truck and may not display additional signage like a sandwich board sign. Many municipalities prohibit food trucks from playing amplified music and require vendors to provide a garbage receptacle for patrons. Other common regulations include prohibiting tables, chairs, and tents; conditions for the use of propane gas; and requirements for hand washing access for employees and background checks.



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Health and Sanitation Requirements

Ten of the 11 communities surveyed required an inspection from a health department. Most health inspections were completed at the county level; however, the City of Evanston Health and Human Services Department conducts inspections for food trucks in that community. Schaumburg does not have health inspection requirement listed within their regulations or application materials and upon calling, Village staff was unsure how food trucks are handled. Schaumburg staff indicated the Village employs health inspectors who complete health inspections for restaurants.

Licensing

Most municipalities offer licenses on an annual basis. Pingree Grove offers an annual license or a monthly license. Cary issues daily licenses. Annual license fees range from \$50 to \$500, with \$100 being the most common fee. Long Grove waives the food truck license fee for businesses that have a brick-and-mortar location already established in the village. 82% of the communities surveyed required a Certificate of Liability Insurance to be included with the application and 36% of reviewed communities required a Hold Harmless agreement with the Village. Downers Grove only issues 10 licenses per year on a first-come, first-served basis and Oswego limits the number of licenses by ordinance. Some communities require a background check as part of the licensure process. Some communities allow for the typical food truck requirements to be waived by the Village Manager with a Special Events permit.

Recommendations for Villa Park

The following are staff recommendations for regulating food trucks in the Village, considering the information gathered and the unique aspects of the Villa Park community.

Location

Villa Park is a built-out community with few commercial centers with large parking lots. Most commercial properties are located along corridors with limited lot depth. The Village needs to be strategic about permitted locations for food trucks. If a proximity regulation of 500 ft. were to be imposed, it would strongly limit where food trucks could sell their goods. Staff recommends the following location regulations:

1. Food trucks should be permitted to operate within the Village right-of-way in an approved parking stall, on side streets of select commercial corridors adjacent to non-residential properties.
 - a. Some examples of this would be on Euclid Ave. adjacent to 221 or 295 E. St. Charles Rd. (**Figure 1**), on Ellsworth Ave. between North Ave. and Adele Ct., (**Figure 2**) and Bierman Ave. adjacent to 518 W. St. Charles Rd. (**Figure 3**). Additionally, staff recommends creating regulations to permit food trucks to park in parking stalls along Park Blvd. and Central Blvd. adjacent to the



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Prairie Path in non-residential zoning districts and following all additional proximity requirements (**Figure 4**).

2. Food trucks should also be permitted to operate within a permitted parking stall in a non-residential zoning district, with written permission from a property owner.
 - a. The operation of a food truck on a private parking lot should not exacerbate or result in a violation of the required number of parking stalls for the primary use which the parking lot serves.
 - b. In reviewing parking requirement impacts, the Director of Community and Economic Development should maintain their authority to approve administrative adjustments to required off-street parking of up to ten (10) percent or one (1) space.
3. Food trucks should be located at least 250 ft from the lot line of a restaurant, school, or Village event property.
 - a. Exceptions to location requirements can be granted by the Director of Community and Economic Development in association with a Special Events Permit.
 - b. The 250-foot buffer may be waived with written permission from property owners within the buffer.

Hours of Operation

Villa Park should consider setting a window for approved times for food vending. Staff recommends 9am to 9pm. The enforcement power required to regulate a 3-hour time limit does not seem feasible for the Village staff. From the surveyed municipalities, about half had specific regulations prohibiting food trucks from parking overnight in the locations where they operate. The other half of municipalities rely on existing parking regulations designed for overnight truck parking.

Staff recommends that food trucks be prohibited from parking overnight on the Village right-of-way and in residential driveways. Staff recommends that food trucks be permitted to park overnight in a permitted parking space within a nonresidential parking lot. Food truck vendors will be required to store any external items such as trash cans and signs inside of the truck overnight.

Health and Sanitation Requirements

The Village utilizes DuPage County Health Department for health inspections at local restaurants. The County requires a Mobile Food Vendors Food Permit and Staff recommends requiring a copy of that food permit as part of the application process. The Village should also require vendors to provide a garbage receptacle for patrons and to require disposal of waste off-site.



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Licensing

Considering the limited space in the village, setting a maximum number of licenses to issue each year, either village-wide or within specific permitted area, would be a good practice for Villa Park. Requiring background checks might not be feasible as the Village has typically charged \$500 for a background check and it is a lengthy process. If the Village wants to require background checks, they should be required during initial licensure, and could be waived at the discretion of the Village Manager during license renewal. The Village should also require a certificate of liability insurance to protect the Village.

Food Truck Courts

Villa Park would be in a unique position if it were to permit food truck courts as most communities nearby have regulations to prohibit food truck courts. If the Village wants to allow food truck courts, Staff recommends requiring a Special Use Permit so that each proposed location can be evaluated on a case-by-case basis. It is also recommended that the Village require food truck courts to have a portable restroom (trailer-based and not a “port-o-john”), a grease trap disposal plan, and electric connections for each designated truck stall to minimize noise and pollution.

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Appendix A

	Downers Grove	Schaumburg	Evanston	Oswego	Long Grove
Number of Trucks on a Lot	3	3	1		
Price of Permit	\$100	\$50	\$500, \$250 if after July 1	\$100 application fee, \$50 each additional, \$40 background check	\$100, fee waived if associated with a licensed business in town
Location	500 ft of any restaurant, school, event	No distance, only commercial and industrial zoning	100 ft from a restaurant, 500 ft from festival, 500 ft from school, 100 ft from park	Specific streets named, 200 ft from schools, prohibited in parks unless with permission from park district, prohibitions can be waived with special events permit.	Private property, prohibited in residential districts
Hours	7am-10pm	3 hours in one location	8am-9pm	No limits for private property, Public property- 6am-8:30pm, may not be stationary longer than 90 minutes	11am-10pm weekdays, 10am-11pm weekend
County Health Department Approval	Yes	Not specified, could be because the responsibility is on the property owner to apply for the vendors they want to host on their property.	Evanston Health and Human Services	Yes	Yes
Hold Harmless	Yes		Yes	No	No
Certificate of Liability Insurance	Yes		Yes	Yes	Yes



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	Downers Grove	Schaumburg	Evanston	Oswego	Long Grove
Other License Information	10 licenses issued per year, requires background check	Permit required for property owners	Requires proof of handwashing station for employees within 200 ft	Background check required, number of licenses limited by ordinance	Conditions for using liquid propane gas, only signage affixed to the truck, no sandwich boards, no amplified music
Definition	Mobile food vehicle: A commercially manufactured, motorized mobile food unit from which ready-to-eat food is cooked, wrapped, packaged, processed, or portioned and sold for immediate consumption and open to the general public. Mobile food vehicle vendor: The owner of a mobile food vehicle, hereinafter referred to as "Vendor." Mobile food vehicle vendors do not include street and sidewalk vendors or ice cream vendors.	PEDDLER: Any person, firm or corporation, who, going from place to place, shall at retail sell, offer for sale, sell and deliver, barter or exchange any goods, wares, merchandise, food, oil, fish, fruits, vegetables, country produce or any other article or thing whatsoever or any service from a vehicle or otherwise. It shall not include a serviceman who, responding to a prior call, sells replacement merchandise.	Mobile food vehicle: A commercially manufactured, motorized mobile food unit in which ready-to-eat food is cooked, wrapped, packaged, processed, or portioned for service, sale or distribution. Mobile food vehicle vendor: The owner of mobile food vehicle or the owner's agent; hereinafter referred to as "vendor."	Mobile food service: The preparation or sale of food, beverages or other products from a mobile food vehicle/truck or pushcart. Mobile food vehicle/truck: A vehicle or trailer mounted food service used to conduct a mobile food service and designed to be readily movable. Mobile food vendor: Any person conducting mobile food services in a mobile food vehicle/truck or pushcart within the village.	"Food Truck" means a motorized vehicle that is equipped with facilities for cooking and/or preparing food and for selling such food at retail. For purposes of this definition, a motor vehicle used to deliver food from a food service establishment operating within an enclosed building to another location is not a Food Truck. "Food Truck Operator" means any person or entity: (i) offering for sale and immediate delivery any food from a food truck; or (ii) preparing food for sale in any food truck when such food is presented for sale within a



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					Sponsoring Venue."
	Downers Grove	Schaumburg	Evanston	Oswego	Long Grove
Definition (Cont'd.)		VENDOR: Any transient or itinerant merchant who engages in the business of selling goods, wares or merchandise from a motor vehicle or temporary structure to the general public on more than an occasional basis.		Pushcart: A nonmotorized unit limited to serving nonpotentially hazardous foods or commissary wrapped food maintained at proper temperatures.	Sponsoring Venue" means private property comprised of a zoning lot or two or more contiguous zoning lots within any zoning district of the Village (but excluding the R1, R2, and R3 Zoning Districts). Venue Sponsor: The legal or beneficial owner(s) of any Sponsoring Venue upon which a food truck operator is authorized by such Venue Sponsor to operate a Food Truck for purposes of serving patrons of such lot and others; or the permittee for a special event to be held in the Village, provided that such special event obtains a permit that expressly authorizes the use of food truck operators at specified locations within the Village.



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Community & Economic Development

11 W Home Avenue, Villa Park, IL 60181

	Pingree Grove	Rantoul	East Dundee	Cary	Antioch	Glendale Heights
Number of Trucks on a Lot				No more than 2 trucks downtown each day		1
Price of Permit	\$150 annual, \$50 monthly	\$100 per month	\$150 annual	\$50/Daily	\$50 annual	\$500
Location	Where permitted zoning use in the district. No publicly owned property except with permission from Village Manager	Mobile food trucks shall be allowed to operate on any non-residential zoned property, and shall also be allowed to operate in designated on-street public parking spaces in the downtown area, 200ft from restaurant unless written permission, 500 ft from event, unless written permission.	Food trucks can only operate within the parking lot of the hosting business. Food trucks may not park on streets. At a business, may only operate during the business open hours.	Only downtown, provides a map of 2 specific locations.	100 ft from a restaurant, school, park, or library, without written consent.	Food trucks shall not be parked on the premises from which they operate under license during the time period after end-of-the-day clean-up and before the permitted set-up time on the next intended day of operation. Private residential events for 1 day, 1 truck, not obstructing traffic does not need permit.
Hours	9am-Sunset	6am-9pm	10am-8pm or sunset, whichever is earlier, Fri-Mon	6am-10pm		7am-9pm, Setup and clean up one hour before and after
County Health Department Approval	Yes	Yes	Yes	Yes	Yes	Yes
Hold Harmless	No	No	No	No	Yes	Yes



Village of Villa Park

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	Pingree Grove	Rantoul	East Dundee	Cary	Antioch	Glendale Heights
Certificate of Liability Insurance	Yes	No	Yes	Yes	Yes	Yes
Other License Information	Under 1 hour, no license required, trash receptacle required	Provide trash receptacle, only signage on truck, may not park overnight on same lot it operates from, also requires Transient Merchant License.	Pushcarts are strictly prohibited. Vendors are not allowed to use tents. Sworn statement saying they have not been convicted of a felony.	Conditions for using liquid propane gas, provide trash receptacle, no tables.	It is strictly prohibited for any mobile food vehicle to be permanently located at any single location.	Provide garbage receptacle, festival and farmers market under temporary use permit.
Definition	FOOD OR BEVERAGE VENDING VEHICLE: A vehicle from which the retail sale of food or beverage for human consumption is conducted (including ice cream vehicles).	"Mobile food truck" shall mean a self-contained food service operation, located in a readily movable, motorized, wheeled, or towed vehicle, used to store, prepare, display, or serve food intended for individual portion service.	FOOD TRUCK: A Vehicle or trailer-mounted food establishment from which the retail sale of food or drink for human consumption is conducted, and is not equipped with permanent potable water, wastewater, or electric connections, and which is designed and operated to be readily movable.	Mobile Food Truck means any motorized vehicle that is equipped with facilities for cooking, preparing, and selling food. Food Truck Operator means a person or entity engaged in the business of operating a food truck from place to place within the Village.	MOBILE FOOD VEHICLE: A commercially manufactured, motorized mobile food unit from which ready-to-eat food is cooked, wrapped, packaged, processed, or portioned and sold for immediate consumption and open to the general public.	FOOD OR BEVERAGE VENDING VEHICLE: A vehicle from which the retail sale of food or beverage for human consumption is conducted (including ice cream vehicles).



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	Pingree Grove	Rantoul	East Dundee	Cary	Antioch	Glendale Heights
Definition (Cont'd.)			FOOD TRUCK OPERATOR: Any person who physically operates a food truck for purposes of vending. VENDING: The act of selling, or offering to sell, any food or beverage for human consumption from a food truck or pushcart.	Food Truck Operator means a person or entity engaged in the business of operating a food truck from place to place within the Village.		



Village of Villa Park

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Images of Permitted Food Truck Locations Based on Staff Recommended Regulations



Figure 1- S. Euclid St. and E. St. Charles Rd.



Figure 2- N. Ellsworth Ave. and E. North Ave.



Village of Villa Park

Community & Economic Development

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Figure 3- N. Biermann Ave. and W. St. Charles Rd.



Figure 4- W. Park Blvd. and S. Cornell Ave.



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 13, 2026

SUBJECT: 5 ILCS 120/2(c)(21) – Discussion of minutes of meetings lawfully closed under this Act.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 13, 2026

SUBJECT: Pursuant to 5 ILCS 120/2(c)(11)
Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:



MEMORANDUM

TO: Village Board of Trustees

FROM:

DATE: July 13, 2026

SUBJECT: Pursuant to 5 ILCS 120/2(c)(1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body

RECOMMENDED ACTION:

BACKGROUND:

DISCUSSION:

Resolution No. _____

**A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS REGARDING APPROVAL, CONFIDENTIALITY, RELEASE, AND
RETENTION OF CERTAIN EXECUTIVE SESSION MINUTES AND RECORDINGS**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the President and Board of Trustees of the Village of Villa Park (the “*Corporate Authorities*”) have, on occasion, believed it necessary to meet in executive session (also referred to as a “*closed meeting*”) and have entered and conducted such meetings in accordance with the requirements of the Open Meetings Act (the “*OMA*”), 5 ILCS 120/1 *et seq.* (the “*Executive Sessions*”); and

WHEREAS, the Village Clerk has duly recorded in writing minutes of the Executive Sessions, and has duly retained the verbatim recordings of the Executive Sessions, pursuant to the requirements of OMA; and

WHEREAS, OMA further requires that a public body periodically, but no less than semi-annually, meet to review minutes of all closed meetings to determine whether the need for confidentiality still exists as to all or part of these minutes; and

WHEREAS, OMA further authorizes verbatim records of closed meetings to be destroyed no less than 18 months after the completion of the meeting recorded without notification to or approval of the State Archivist under the Local Records Act, but only after: (1) the Corporate Authorities approve of the destruction of a recording; and (2) the Corporate Authorities approve minutes of the Executive Session that meet the written minutes requirements of subsection 2.06(a) of the Act; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. That the Corporate Authorities have reviewed the content of the written

Resolution No. _____

minutes from the following Executive Sessions and have determined and declare that the content of those minutes is approved:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 3. That the Corporate Authorities in their review of the above minutes have determined and declare that the approved written minutes of the following Executive Sessions no longer require confidential treatment, pursuant to Section 2.06(d) of the OMA, and may be released for public inspection:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 4. That the Corporate Authorities in their review of the above minutes have determined and declare that a need for confidentiality still exists as to all other written minutes Executive Sessions held prior to and including July 13, 2026. The Village Clerk is hereby authorized and directed to retain the minutes of those meetings that require confidentiality as Executive Session minutes.

Section 5. That the Village Clerk is hereby authorized and directed to retain the verbatim recordings of all Executive Session meetings for which minutes have been approved but for which the 18-month time limit has not yet lapsed. All Executive Session verbatim recordings for which corresponding minutes have been approved and 18 or more months have elapsed shall be destroyed pursuant to Section 2.06(c), except the following recordings, which shall be retained until a future date:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Resolution No. _____

Section 6. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any other provision of this Resolution.

Section 7. All ordinances, resolutions, motions or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 8. This Resolution shall be in full force and effect upon its passage, approval, and publication in the manner provided by law.

PASSED this 13th day of July, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Approved this _____ day of _____, 2026.

Kevin Patrick, Village President

Attest:

Rolf Laukant, Village Clerk