

Public participation is invited. When called upon, please approach the microphone and state your name. Kindly limit your remarks to three (3) minutes.

VILLAGE OF VILLA PARK

**Village Hall, Board Room
20 S. Ardmore Avenue
Villa Park, IL 60181**

Special Meeting #1

Community F.U.N Commission

September 8, 2026

5:30 PM

Chairperson: Michelle McDonald

Co Chairperson: Leslie Allison-Seei

Commissioners: Eliza Diederich, Kathy Halloran, Mary Brunner-Hintze, Madeline Flaskamp and
Junior Commissioner Azana Jackson

Board Liaison: Trustee Cari Alfano

Staff Liaison: Brian Roche

- 1. Call to Order - Roll Call**
- 2. Public Comments on Agenda Items**
- 3. Public Comments on Non-Agenda Items**
- 4. Amendments to the Agenda**
- 5. Consent Agenda**
 - a. Approval of Meeting Minutes from August 25, 2026 Meeting
- 6. Business**
 - a. Skelly Squad Update — Mary
 - Logistics Meeting with Brian Roche
 - Current Count of Skeletons (New and Returning)
 - Email Communications to Sponsors
 - b. Autumn Jubilee Signs and Flyers Update — Eliza
 - Schedule Time to Work on Trivia Facts
 - Pickup and Distribution throughout Villa Park
 - Create and Distribute Letters to Villa Avenue Area Businesses
 - c. Autumn Jubilee Vendor Update — Leslie & Eliza
 - Current Vendor Count and Needs

- Create Map
- d. Autumn Jubilee Food Trucks Update — Leslie, Michelle, & Eliza
- Current Food Vendor Counts and Needs
 - All Certificates of Insurance ASAP
 - Brief Descriptions & Pictures for Marketing on Social Media/Village Pages
- e. Autumn Jubilee Entertainment Update — Madeline
- Confirmation of Bands & Aspire Dance
 - Timeline
 - Brief Descriptions, Pictures, and Brief Bios of Bands for Marketing Purposes
 - Quotes, Discussion, and Vote on Cost of Sound Person
 - Emcee/Announcement Duties for Event
- f. Autumn Jubilee Volunteer Update — Michelle
- Current Volunteer Count and Needs
 - Create a Schedule
- g. Autumn Jubilee Permit Status — Michelle
- Village and Prairie Path
 - Alcohol Permit via Kyle Schnettler at the Chamber of Commerce
- h. Autumn Jubilee Sponsorship Progress
- i. Update on Speaking Engagement with the Villa Park Women's Club — Michelle & Eliza
- 7. Commissioner Comments**
- 8. Chairperson and Co-Chairperson Comments**
- 9. Village Board Liaison Comments**
- 10. Village Staff Comments**
- 11. Adjournment**

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