

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No. 4106
Next Resolution No. 19-70

**VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181**

Village Board of Trustees

September 23, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comments on Agenda Items**
- 4. Amendments to the Agenda**
- 5. Proclamations & Presentations**
 - 5.a.** National Rail Safety Week Proclamation
[PROC - Rail Safety Week 2019](#)
 - 5.b.** Fire Prevention Week Proclamation
[PROC - Fire Prevention Week 2019](#)
 - 5.c.** 2020 Budget Policy Review

As Village staff begins to compile the 2020 budget, it is helpful to have the Village Board review and affirm the budgetary policies that will help guide the budget.

[MEMO - Review of Budgeting Policies](#)

[DRAFT 2020 Budgetary Policies](#)

6. Consent Agenda

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

- 6.a. Bill Listing for the Weeks of September 9 and September 16, 2019 in the Total Amount of \$245,606.96
[2019-0916 CY19 Weekly Check Report](#)
[2019-0909 CY19 Weekly Check Report](#)
- 6.b. Minutes from the Board Meeting Held on September 9, 2019
[Minutes Sept 9, 2019](#)
- 6.c. Minutes from the Public Hearing Held on September 9, 2019
[Public Hearing Minutes Sept 9, 2019](#)

7. Resolutions

- 7.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Establishing the Holiday Schedule and Regular Meeting Dates of the Village Board of Trustees for Calendar Year 2020

The Villa Park Municipal Code contains various references to meetings and holidays. On an annual basis the Board of Trustees establishes and approves a schedule of the meetings of the Village of Villa Park Board of Trustees, as well as the Village's annual holiday schedule. Staff recommends that the President and Board of Trustees pass a resolution to establish the holidays and meeting dates of the Villa Park Board of Trustees for the 2020 calendar year.

[MEMO - 2020 Board Meeting Dates and Holidays](#)

[RESO - 2020 Meeting Dates and Holidays](#)

[EXHIBIT A - 2020 Village Board Meeting Dates](#)

[EXHIBIT B - 2020 Village Observed Holidays](#)

- 7.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Halloween Trick-or-Treating Hours

Our Village has historically passed, by resolution, a time and date for children to participate in Halloween Trick-or-Treating. By adoption of this resolution, a uniform time is recommended for the event, thereby allowing the police department to increase patrol for the purpose of protecting the children who are participating in the Halloween festivities. It is recommended that the Village Board approve the official Trick-or-Treating hours of 3:00 pm to 7:00 pm on Thursday, October 31, 2019.

[RESO - Halloween Hrs 2019](#)

- 7.c. A Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Agreement for Ambulance Billing Services Between the Village of Villa Park and Paramedic Billing Services

In 2013 the Village entered into an agreement with Paramedic Billing Services (PBS) for ambulance billing services. Since that time ambulance billing receipts have increased by over 20%. Staff recommends approving the attached resolution which will extend the expiring agreement for an additional three years, through September,

2022.

[MEMO - PBS Agreement](#)

[ORD 4028 Ambulance Billing Fees Approved 4-28-18](#)

[RESO - Ambulance Billing Services Agreement](#)

[PBS Agreement 2019](#)

- 7.d.** Resolution of the Village of Villa Park, DuPage County, Illinois, Rejecting All Bids Received for Construction of the 2019 Street Improvement Project

The Village recently bid the 2019 Street Improvement Project. The bids received were considerably higher than expected and exceeded the construction budget for the project. A formal rejection of all bids received is recommended.

[MEMO - 2019 Streets Bid Rejection](#)

[RESO - 2019 Streets Bid Rejection](#)

[2019 Streets Bid Results Memo](#)

[2019 Streets CIP Project Listing](#)

- 7.e.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the Astor, Myrtle, and Euclid Improvement Project in an Amount Not to Exceed \$2,434,983.88

Staff is requesting contract approval for the construction of the Astor, Myrtle, and Euclid Improvement Project involving sewer separation and roadway reconstruction efforts. The project was competitively bid, with eight bids received. A Lamp Concrete Contractors of Schaumburg, Illinois, submitted the lowest responsible bid in the amount of \$2,434,983.88. The Illinois EPA will also need to review and approve the award of a contract after Village Board consideration. The Village expects to receive low-interest loan funding from the Illinois Environmental Protection Agency for combined sewer separation efforts as part of the project. If approved, the Village would be responsible for paying for project costs and requesting loan reimbursement. Funds would be taken from the Street Improvement (Referendum), Stormwater, Water Supply, Wastewater (Capital), and Wastewater (Sewer Separation) Funds.

[MEMO - Astor, Myrtle, & Euclid Contract Award](#)

[RESO - Astor, Myrtle, & Euclid Contract Award](#)

[Astor, Myrtle & Euclid Bid Results](#)

[Astor, Myrtle, & Euclid Consultant Contract Award Recommendation](#)

[Astor, Myrtle & Euclid CIP Project Listings](#)

- 7.f.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 2019 Pavement Patching Program in an Amount Not to Exceed \$197,500

Staff proposes the completion of pavement patching on various Village streets as a part of the 2019 Pavement Patching Program. The project was publicly bid with three contractors submitting bids. It is recommended that a contract be awarded to A

Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount of \$197,500. Funds have been budgeted for this work in Street Improvement Fund account number 60.502.02.299.

[MEMO - Contract Award - Pavement Patching 2019](#)

[RESO - Contract Award - Pavement Patching 2019](#)

[Pavement Patching 2019 Location Map](#)

- 7.g.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a Video Surveillance System for the Police Department in the Amount of \$36,854

The police department maintains a booking room for processing prisoners, four (4) jail cells which are used for secure detention of prisoners, an evidence processing room, and five (5) evidence vaults for the storage of evidence and found property. These areas require a video surveillance system to ensure officer and prisoner safety, provide for accountability, and limit liability. Currently the only camera located in any of these areas is in the booking room, which does not capture all areas of the room. Staff therefore recommends the purchase of a new server and fourteen (14) cameras to provide adequate coverage and video storage as required by law. All equipment is to be purchased from Current Technologies of Lombard, Illinois in the amount of \$36,854. Funds for this purchase have been allocated in the D.U.I. Fund account number 19.520.01.401 and Equipment Replacement Fund account number 65.502.02.401.

[MEMO - PD Surveillance Cameras](#)

[RESO - PD Cameras Purchase](#)

[Server and Cameras Quotes](#)

8. Public Comments on Non-Agenda Items

9. Village Clerk's Report

10. Village Trustees' Report

11. Village President's Report

12. Village Manager's Report

13. Executive Session

- 13.a.** Pursuant to the General Provisions of the Open Meetings Act:

- a. 5ILCS 120/2 (c) (1) Personnel Matters
- b. 5ILCS 120/2 (c) (2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c) (5) Purchase or Lease of Property
- d. 5ILCS 120/2 (c) (6) Sale or Lease of Property
- e. 5ILCS 120/2 (c) (11) Pending Litigation
- f. 5ILCS 120/2 (c) (21) Discussion of Closed Session Minutes

14. Adjournment

Next Meeting is October 14, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Proclamations

Agenda Section:

Subject:

National Rail Safety Week Proclamation

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[PROC - Rail Safety Week 2019](#)



Proclamation National Rail Safety Week

WHEREAS, 2,214 rail grade crossing collisions resulted in 819 personal injuries and were responsible for 270 fatalities in the United States during 2018; and

WHEREAS, 1,050 trespassing incidents have occurred in the United States resulting in 571 pedestrians being killed and another 479 injured while trespassing on railroad property rights of way during 2018; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad rights of way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, the United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, and to enforce applicable laws in support of National Rail Safety Week.

Now Therefore, I, Albert Bulthuis, Village President of Villa Park, do hereby attest my full support proclaiming September 22 through 28, 2019 as **National Rail Safety Week**, and I encourage all citizens to recognize the importance of rail safety education.

Village President

ATTEST:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Mary Hornback

Submitting Department: Fire Department

Item Type: Proclamations

Agenda Section:

Subject:

Fire Prevention Week Proclamation

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[PROC - Fire Prevention Week 2019](#)



Proclamation Fire Prevention Week

WHEREAS, the Village of Villa Park is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, the National Fire Protection Association reports that home fires killed 2,630 people in the United States in 2017, and that fire departments in the United States responded to 357,000 home fires; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, residents should make and practice a home escape plan, drawing a map of each level of the home that shows all doors and windows; and

WHEREAS, the 2019 Fire Prevention Week theme, “Not Every Hero Wears a Cape. Plan and Practice Your Escape!” effectively serves to remind us that we need to take personal steps to increase our safety from fire.

Now Therefore, I, Albert Bulhuis, Village President of Villa Park, do hereby proclaim October 6 through 12, 2019 as **Fire Prevention Week** throughout the Village. I urge all citizens to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond to smoke alarm sounds by exiting the building immediately, and support the many public safety activities and efforts of the Villa Park Fire Department during Fire Prevention Week 2019.

Village President

ATTEST:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Report/Presentation

Agenda Section:

Subject:

2020 Budget Policy Review

Suggested Action:

As Village staff begins to compile the 2020 budget, it is helpful to have the Village Board review and affirm the budgetary policies that will help guide the budget.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Review of Budgeting Policies](#)

[DRAFT 2020 Budgetary Policies](#)

MEMO

Date: August 28, 2019

To: Richard Keehner, Village Manager

From: Kevin Wachtel, Finance Director

RE: Budget policies review

It is good practice to review various financial policies as we enter the annual budget preparation. The Village has several policies related to finances. These policies, with references to the ordinance or resolution number and latest adoption/revision date, including the following:

Policy	Record Number(s)	Latest adoption date
Capitalization Policy for Fixed Assets	Resolution 89-37	November 6, 1989
Adopt Budget Officer	Ordinance 2762	April 10, 1995
Investment Policy	Resolutions 73-01, 89-05, 99-56, 11-54	August 8, 2011
Fund Balance Policy	Resolution 13-15	April 22, 2013
Purchasing Card Policy	Resolution 10-37, 13-29	June 17, 2013
Purchasing	Resolution 14-23, 17-07, 17-94	December 4, 2017
Purchasing	Ordinance 1799, 2511, 2634, 3067, 3688, 3733, 4005	December 4, 2017
Travel Expense Reimbursement	Resolutions 08-08, 17-06, 17-64	September 25, 2017
Whistleblower Protection	Village Manager directive	December 21, 2017
Fiscal Year Change	Ordinance 4025	April 23, 2018

The attached document includes draft Budgetary Policies (direction for staff in preparing the budget) and Financial Policies and Standards (summaries of existing financial policies and standards that guide our financial operations).

We are planning to review some policies in the near future. Once the Village has an auditing firm under contract for 2019, we are planning to update our Capitalization Policy for Fixed Assets and Fund Balance Policy, both required due to changes in GASB accounting rules. Staff will also be reviewing our current investment program, which could lead to revising our Investment Policy, depending on the results of that examination.

Staff requests that the Board review and confirm the Budgetary Policies, which will provide direction to staff as we prepare the 2020 budget.

2020 BUDGETARY POLICIES

For CY2020 the Village Board established financial targets and goals to be met by staff in the preparation of the budget. These targets and goals are intended to maintain the fiscal integrity of the Village by living within its financial means.

1. **Balance operating expenditures with revenues anticipated during the new budget year.**

Staff shall submit a balanced proposed budget. The budget can be changed in any manner desired by the Village Board.

2. **Maintain a fund balance reserve in the Village's general operating funds equal to 90 days of operating expenditures.**

[this section will be updated with 2020 budget information]

In CY2019, operational costs of \$61,521 per day were required to maintain Village services (General fund). A 90-day fund balance requires \$5,534,807 in reserves. We are projecting a fund balance of \$7,936,995 to end CY2019, which equates to 129 days balance. Any positive budget variances will further increase the General fund balance. [the Village ended 2018 with \$9,001,905 in fund balance, which is 146 days FB on hand]

3. **The proposed budget should include service goals.**

These goals will help management define and measure the qualitative and/or quantitative accomplishments and progress of each department. The Village has established service goals each year since FY94.

4. **Adhere to the financial management policies of the Village.**

These policies assist in maintaining a favorable financial picture and the fiscal integrity of the Village, as measured by periodic bond rating reviews.

5. **Revenue estimates.**

Revenue estimates are based on historical trend information, known information, or estimates provided by external authority (such as the Illinois Municipal League.) Assumptions used in developing the Revenue Projections:

- General fund revenue growth will be modest, but an increase is projected in several revenue accounts.
- A slow but steady growth in revenues tied to economic activity is expected to continue.

- The EAV has increased for 2020, continuing increases since declines every year from 2008 to 2015.
- Water consumption will continue to decline, but lost water is also on the decline.
- Projections on state shared revenues are based on IML projections, which incorporate changes to use tax collection and MFT rates.

FINANCIAL POLICIES AND STANDARDS

Financial policies provide guidance and direction while developing the operating, capital, and other budgets and managing the fiscal resources of the Village. Their framework lends to responsible long range planning. With these tools the Village continues its quality accounting practices per the Government Finance Officers' Association (GFOA) and Government Accounting Standards Board (GASB) guidelines.

The Village must follow general budget legal requirements established by Illinois law, DuPage County regulations and Municipal Code when preparing the annual budget.

Statutory Limitations

Illinois Compiled Statutes (50ILCS 330/), Illinois Municipal Budget Law and DuPage County filing requirements have regulations that certain timelines be met during the Village's budget process. According to State statute, a municipal government must adopt its annual budget (in lieu of the annual appropriation ordinance) prior to the start of the fiscal year because the Village operates under the Budget Officer provisions. The budget ordinance and certified estimate of revenues must be filed with the County Clerk's Office within 30 days of the adoption of the ordinance. In connection with the adoption of the Ordinance the State requires that..."Such budget and appropriations ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least thirty days prior to final action thereon."

The statute also requires at least one public hearing be held prior to final adoption and that public notice be given at least 7 days prior to the public hearing. The Statute allows for a municipality to pass a continuing annual budget ordinance.

Other statutory deadlines require that the government file its Tax Levy with the County Clerk's Office on or before the last Tuesday in December. In addition the government must file a "Truth in Taxation Certification" with its Tax Levy signed by the governing body's chief financial officer.

Basis of Accounting and Budgeting

The budget is prepared using the cash basis for both governmental and proprietary funds.

- Accruals, encumbrances and depreciation are not budgeted.
- Capital purchases and projects in proprietary funds are budgeted as expenses, regardless of any resulting fixed asset.
- For all funds, liabilities for compensated absences expenditures are not budgeted or recorded as earned. All continuing positions are budgeted at 100% annually. Any differences relating to use of leave time or other accruable leave is immaterial.
- Operating funds budget authority lapse at year end.

Budget Amendments

- Pursuant to 65 ILCS 5/8-2-9.6, by a vote of two-thirds of the members of the corporate authorities then holding office, the annual budget of the Village of Villa Park may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves. No revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision.
- A clean up budget amendment is typically done at year end.
- Inter-fund transfers are typically completed to ensure funds do not have negative cash balances or fund balances. Where appropriate, inter-fund advances will be recorded to track repayment.
- The Budget Officer is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the Finance Director.

Revenues

- The Village maintains a broad-based, well diversified portfolio of revenues.
- Forecasted revenues are adjusted annually based on historical trends or known information.
- In establishing the revenue estimates, various techniques and assumptions were used including the following:
 - Historical representations,
 - Economic factors, including inflation, retail sales and interest rates,
 - Legislative environment, and
 - Historical research by the Illinois Municipal League.
- Property Taxes have been increased to capture all new or improved Equalized Assessed Valuation (EAV) into the levy calculation. New EAV is defined as annexed property, expired TIF EAV, or permitted property improvements.
- Based upon the Five Year Financial Forecasts the base Levy (prior year's EAV) will be increased by an index to CPI.
- Projected property tax receipts for CY2020 are based on the 2019 tax levy, which will be billed and paid by residents during CY2020.
- All Village rates and fees are reviewed annually and adjusted if necessary.

Capital Projects

- Project costs of \$25,000 or more with a life of at least 20 years are included in the CIP. Other capital items are budgeted annually in one of the capital funds or directly in one of the enterprise funds.
- Impacts on the Village's future operating costs must be considered when planning projects and those costs/savings incorporated within the respective department's operating budgets.

- Capital Projects are adopted in whole with the intent that each project retains its budget authority until project completion.
- Projects will not proceed without an approved funding sources. Revenues to fund the program can come from TIF funds, user fees, grants, loans, bond proceeds, motor fuel taxes, private funding sources, enterprise funds, sale of assets, the non-home rule sales tax, or other revenue source.

Debt Management

- The Village has a legal bonded debt limit of 8.625% of the total equalized assessed valuation (EAV) of the taxable property within the Village boundaries.
- Debt service funds are established to account for the accumulation of resources for the repayment of general long-term debt principal and interest (other than repayments financed by proprietary funds).
- The Village's Debt Service fund is legal in nature and is established in accordance with state statutes and bond indentures.
- When advantageous to the Village the type of debt to be issued is General Obligation Debt with annual abatements to the Debt Service Levy based upon acquiring debt service resources from alternate revenue sources.
- Long-term debt is not to be issued to finance current operations.
- The maturity date of any debt will not exceed the reasonable expected useful life of the project financed.
- User fees related to enterprise fund debt must provide sufficient revenue to repay the principal and interest on that debt.
- Bond proceeds should be invested in the following order of priority: 1) safety, 2) liquidity, and 3) yield.
- All outstanding bonds should be monitored, including their Continuing Disclosure Undertakings, for potential issues that should be disclosed. At minimum, annual budgets, audits, ratings changes (for Village and insurers), additional borrowings including capital leases, and payment defaults should be reported and disclosed to the MSRB.
- The Village will consult with an independent Financial Advisor to develop debt strategy and plan.
- Bonds may be refunded to achieve any of a number of objectives, including debt restructuring, savings, among others.
- Bonds may be sold on the open market, through direct placement, or through an underwriter, after consultation with the Village's Financial Advisor.

Fund Balance

The Village of Villa Park's Fund Balance/Net Position Policy establishes a minimum level at which the projected end-of-year fund balance/net position must observe, as a result of the

constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and the assurance that the Village of Villa Park (Village) will be able to respond to emergencies with fiscal strength.

Fund balances should be maintained as follows:

- General Fund shall maintain no less than three months of operating expenditures as unassigned fund balance.
- Special Revenue funds will be targeted at a minimum of 25% of annual budgeted operating expenditures.
- Debt Service Fund accumulation of fund balance should be a maximum of the amount of the next principal and interest payment due.
- Capital Projects Funds have no minimum fund balance.
- Enterprise funds' unrestricted net position should be no less than three months of operations.

Investments

- The Village of Villa Park's Investment and Internal Control Policy is adopted by the Board of Trustees. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested (safety) with secondary emphasis on meeting the daily cash needs of the Village (liquidity) while providing the highest yield (yield).
- The Investment and Internal Control Policy is reviewed annually and updated as needed. The current Policy was approved with Resolution 11-54 on August 8, 2011.
- All investments will conform to applicable State and Village statutes governing the investment of public funds.
- The Village's investment portfolio is reported to the Village Board each month.

Capital Assets

- The Village of Villa Park's capitalization policy is for items that have a life of at least two years and minimum cost of \$10,000 for vehicles, more for other categories of assets.
- General capital assets are long-lived assets of the Village as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. In the case of the initial capitalization of general infrastructure assets (i.e., those reported by the governmental activities) the Village chose to include all such items regardless of their acquisition date. Infrastructure such as streets and stormwater improvements are capitalized when installed or replaced. Routine maintenance items, such as resurfacing, repairing main breaks, or crack filling, are not capitalized. The valuation basis for general capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.
- Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation basis for proprietary fund capital assets are the same as those used for the general capital assets.

- Depreciated on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:
 - Building and Improvements 35 Years
 - Vehicles and Equipment 3-30 Years
 - Streets 35 Years
 - Storm and Sanitary Sewers and Water Mains 40-50 Years
 - Bridges 25-50 Years

Basis of Budgeting

The Village of Villa Park generally uses the cash basis for budgeting for all fund types in that encumbrances and depreciation are not budgeted. Village expenditures may not exceed the amounts appropriated in each fund. In the case of an emergency or a contingency, which was not reasonably foreseeable, a budget amendment would be required. The Village's budget for 2020 is constructed on a calendar year basis (January 1 – December 31). This is the second calendar year budget. The Village operated with a May 1 – April 30 fiscal year prior to FY18, when we adopted an 8-month budget to transition from May 1, 2018 through December 31, 2018. This short fiscal year is called Stub Year 2018, or SY18.

The budget must present a complete financial plan for the Village setting forth all estimated expenditures, revenues, and other financing sources for the ensuing budget year, together with the corresponding figures for the previous fiscal year. In estimating the anticipated revenues, consideration must be given to any unexpected surpluses and the historical percentage of tax collections. Further, the budget must show a balanced relationship between the total proposed expenditures and the total anticipated revenues with the inclusion of beginning funds.

Basis of Accounting (reported in the Comprehensive Annual Financial Report)

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues and additions are recorded when earned and expenses and deductions are recorded when a liability is incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measureable and available.

More discussion and information on the Measurement Focus, Basis of Accounting and Financial Statement Presentation can be found in the Notes to the Financial Statements, Note 1 (Summary of Significant Accounting Policies) of the Village's Comprehensive Annual Financial Report.

Funds required for budget/appropriation

All Village funds, except funds for accounting purposes such as Cash Clearing, General Long Term Debt Account Group, etc. are included in the annual appropriation. All funds with a

financial plan are budgeted, included in the budget document, and included in the Village Board approved budget.

Financial Policies

The Village has several finance related policies in place. Those include the following:

Policy	Record Number(s)	Latest adoption date
Capitalization Policy for Fixed Assets	Resolution 89-37	November 6, 1989
Adopt Budget Officer	Ordinance 2762	April 10, 1995
Investment Policy	Resolutions 73-01, 89-05, 99-56, 11-54	August 8, 2011
Fund Balance Policy	Resolution 13-15	April 22, 2013
Purchasing Card Policy	Resolution 10-37, 13-29	June 17, 2013
Purchasing	Resolution 14-23, 17-07, 17-94	December 4, 2017
Purchasing	Ordinance 1799, 2511, 2634, 3067, 3688, 3733, 4005	December 4, 2017
Travel Expense Reimbursement	Resolutions 08-08, 17-64	September 25, 2017
Whistleblower Protection	Village Manager directive	December 21, 2017
Fiscal Year Change	Ordinance 4025	April 23, 2018

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Bill Listing

Agenda Section:

Subject:

Bill Listing for the Weeks of September 9 and September 16, 2019 in the Total Amount of \$245,606.96

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[2019-0916 CY19 Weekly Check Report](#)

[2019-0909 CY19 Weekly Check Report](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on September 23, 2019

Covering weekly check runs dated for:
September 16, 2019/CY19 \$86,637.23

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "091601","WF0916"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
ALLEN, CATHY	DISBURSEMENT	0		BRING CREDIT BALANCE ON H2O BILL TO Z	88.38	.00		091601
Total 01.110050 UTILITY CASH CLEARING:					88.38	.00		
Total :					88.38	.00		
Total CASH ALLOCATIONS FUND:					88.38	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.206 SENIOR CITIZEN CAB SUBSIDY								
UNITED DISPATCH	59885	0		SENIOR CAB RIDES; AUG 2019	139.20	.00		091601
Total 10.511.00.206 SENIOR CITIZEN CAB SUBSIDY:					139.20	.00		
10.511.00.212 LEGAL SERVICES-POLICE								
ROBERTS, DEBORAH	270	0		COURT REPORTING 8.9.19	200.00	.00		WF0916
ROBERTS, DEBORAH	271	0		COURT REPORTING 8.1.19	200.00	.00		WF0916
ROBERTS, DEBORAH	272	0		COURT REPORTING 8.15.19	200.00	.00		WF0916
ROBERTS, DEBORAH	273	0		COURT REPORTING 9.5.19	200.00	.00		WF0916
Total 10.511.00.212 LEGAL SERVICES-POLICE:					800.00	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
NORTHERN ILLINOIS UNIVERSITY	CGS002853	0		STRATEGIC PLAN & GOAL ID UPDATE	4,400.00	.00		091601
REV.COM INC	CP0243227394	0		BOARD MEETING TRANSCRIPTION SVCS	87.00	.00		WF0916
SUNCOM.TV	3477	0		BOARD MEETING PRODUCTION	1,200.00	.00		WF0916
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					5,687.00	.00		
10.511.00.667 COMMUNITY PRIDE COMMISSION								
ROCK VALLEY PUBLISHING LLC	15275-9.9.19	0		PAWS ON THE PATH ADS	179.25	.00		WF0916
ROCK VALLEY PUBLISHING LLC	15275-9.9.19	0		SIDEWALK CHALK PARTY AD	104.25	.00		WF0916
Total 10.511.00.667 COMMUNITY PRIDE COMMISSION:					283.50	.00		
10.511.00.668 SUMMERFEST								
VILLA PARK CHAMBER OF COMMERC	10644	0		BEER COST FOR SUMMERFEST 2019	3,220.00	.00		091601
Total 10.511.00.668 SUMMERFEST:					3,220.00	.00		
Total PUBLIC AFFAIRS:					10,129.70	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.303 DUES & PUBLICATIONS								
KIWANIS CLUB OF VILLA PARK	20-108	0		ANNUAL MEMBERSHIP; R.KEEHNER	135.00	.00		WF0916
Total 10.512.00.303 DUES & PUBLICATIONS:					135.00	.00		
10.512.01.210 TELEPHONE								
SAWYER, BRIAN	REIMBAUG19	0		PERS DEVICE PHONE REIMB; AUG 2019	24.99	.00		091601
SAWYER, BRIAN	REIMBAUG19	0		PERS DEVICE USAGE REIM; AUG 2019	24.99	.00		091601
Total 10.512.01.210 TELEPHONE:					49.98	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	722912	0		IT CONSULTANT- REMOTE SUPPORT	750.00	.00		091601
CURRENT TECHNOLOGIES CORP	9643	0		VMWARE SUPPORT AND SUBSCPT PRODU	3,579.36	.00		091601
KNO2 LLC	INV00006306	0		MONTHLY LINE AND DOMESTIC PAGES	27.07	.00		091601
SAWYER, BRIAN	REIMBAUG19	0		MILEAGE REIMB; AUG 2019	29.91	.00		091601
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					4,386.34	.00		
Total MANAGER:					4,571.32	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.299 OTHER CONTRACTUAL SERVICES								
ROCK VALLEY PUBLISHING LLC	15275-9.9.19	0		LEGAL RE;SY2018 TREASURERS REPORT	592.87	.00		WF0916
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					592.87	.00		
Total FINANCE:					592.87	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.270 MAINT OF OFFICE EQUIPMENT								
KONICA MINOLTA BUSINESS	9005988649	0		COPY CHARGES COLOR AUG 2019	37.72	.00		WF0916
KONICA MINOLTA BUSINESS	9005988649	0		COPY CHARGES BLACK & WHITE AUG 2019	6.83	.00		WF0916
KONICA MINOLTA BUSINESS	9005991678	0		MAINTENANCE PROGRAM	12.00	.00		WF0916
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					56.55	.00		
10.514.00.303 DUES & PUBLICATIONS								
RECORD INFORMATION SERVICES	47331	0		RIS DATABASE RENEWAL	400.00	.00		WF0916
VILLA PARK KIWANIS CLUB	20-104	0		KIWANIS DUES-PG	135.00	.00		WF0916
Total 10.514.00.303 DUES & PUBLICATIONS:					535.00	.00		
Total COMMUNITY DEVELOPMENT:					591.55	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.263 POST RETIREMENT BENEFITS								
DE FILIPPIS, BENJAMIN	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
MCNAMARA, JAMES J	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
ZORICH, EDWARD	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
Total 10.520.01.263 POST RETIREMENT BENEFITS:					375.00	.00		
10.520.07.230 PRINTING SERVICES								
P.F. PETTIBONE & CO.	177302	0		OVERWEIGHT TRUCK TICKETS	195.90	.00		091601
Total 10.520.07.230 PRINTING SERVICES:					195.90	.00		
10.520.07.299 OTHER CONTRACTUAL SERVICES								
KIWANIS CLUB OF VILLA PARK	20-113	0		ANNUAL MEMBERSHIP DUES;M.LAY	135.00	.00		091601
LEXIPOL LLC	28918	0		ANNUAL SUBSCRIPTION POLICY 6/1-5/31/20	4,221.00	.00		091601
Total 10.520.07.299 OTHER CONTRACTUAL SERVICES:					4,356.00	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
TRANSUNION RISK & ALTERNATIVE	797595 8/19	0		INVESTIGATIVE SERVICES; AUG 2019	127.80	.00		091601
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					127.80	.00		
10.520.09.301 UNIFORMS								
JG UNIFORMS INC	59039	0		UNIFORM FOR PT CSO P.LYONS	241.00	.00		091601
JG UNIFORMS INC	59040	0		UNIFORM FOR PT CSO S.CIHAK	241.00	.00		091601
JG UNIFORMS INC	59045	0		UNIFORM FOR PT CSO P.LYONS	218.00	.00		091601
JG UNIFORMS INC	59046	0		UNIFORM FOR PT CSO S.CIHAK	128.00	.00		091601
Total 10.520.09.301 UNIFORMS:					828.00	.00		
Total POLICE:					5,882.70	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.210 TELEPHONE								
CALL ONE	PL231553-2019/8	0		T-1 DUCOMM LINE;08/15/19-09/14/19	426.58	.00		091601
STAPLETON, STEVEN	PHONEREIMBAUG19	0		PERS DEVICE PHONE REIMB; AUG 2019	24.99	.00		091601
STAPLETON, STEVEN	PHONEREIMBAUG19	0		PERS DEVICE USAGE REIMB; AUG 2019	24.99	.00		091601
STAPLETON, STEVEN	PHONEREIMBJUL19	0		PERS DEVICE PHONE REIMB; JUL 2019	24.99	.00		091601
STAPLETON, STEVEN	PHONEREIMBJUL19	0		PERS DEVICE USAGE REIMB; JUL 2019	24.99	.00		091601
Total 10.521.01.210 TELEPHONE:					526.54	.00		
10.521.01.263 POST RETIREMENT BENEFITS								
BYRON, MICHAEL	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
DUSKI, MARK	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
VICELLI, LOUIS	SEPT 2019	0		POST RETIREMENT BENEFIT; SEPT 2019	125.00	.00		091601
Total 10.521.01.263 POST RETIREMENT BENEFITS:					375.00	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9835538027	0		WIRELESS ACCESS;4 MDTs,1 IPAD,3 AIRLIN	447.70	.00		091601
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					447.70	.00		
10.521.01.315 BUILDING MAINT SUPPLIES								
ACE HARDWARE, VILLA PARK	14574	0		20 PC DRILL BITS	24.69	.00		091601
ACE HARDWARE, VILLA PARK	14582	0		PLASTIC ANCHORS AND VELCRO	25.62	.00		091601
CASE LOTS INC	11769	0		PAPER TOWELS, TOILET PAPER, SOAP, DIS	455.80	.00		091601
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					506.11	.00		
10.521.21.202 TRAINING & CONFERENCES								
ADDISON FIRE PROTECTION DIST#1	303	0		BLS INSTRUCTOR RENEW FEE; S.GONZALE	80.00	.00		091601
Total 10.521.21.202 TRAINING & CONFERENCES:					80.00	.00		
10.521.22.299 OTHER CONTRACTUAL SERVICES								
ACE HARDWARE, VILLA PARK	14588	0		FUEL FOR SMALL TOOL, GARDEN HOSE NO	30.36	.00		091601
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					30.36	.00		
10.521.22.399 OTHER SUPPLIES								
AIR ONE EQUIPMENT INC	147869	0		AKRON BRASS SEAL	12.70	.00		091601
RK GRAPHICS	49463	0		FOR INSPECTOR 81 PRIUS DECAL	338.00	.00		091601

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.521.22.399 OTHER SUPPLIES:					350.70	.00		
Total FIRE:					2,316.41	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.299 OTHER CONTRACTUAL SERVICES								
GOOD SAMARITAN EMSS	PARAMEDICFEE2019	0		ANNUAL EMS ADMIN FEE;2019-20	1,250.00	.00		091601
GOOD SAMARITAN EMSS	PARAMEDICFEE2019	0		PARAMEDIC RIDE TIME PROGRAM DISCOU	250.00-	.00		091601
GOOD SAMARITAN EMSS	PARAMEDICFEE2019	0		EMS PARAMEDIC FEE	290.00	.00		091601
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:					1,290.00	.00		
10.523.02.399 OTHER SUPPLIES								
GILLILAND, CHRIS	REIMBURSE	0		REIMB FOR GSH SMALL SOP BOOKLETS	280.00	.00		091601
MMSGs	60629299	0		CARDIAC MONITOR BAGS	512.78	.00		091601
TERRACE SUPPLY COMPANY	70449682	0		THERAPY OXYGEN CYLINDERS	45.58	.00		091601
Total 10.523.02.399 OTHER SUPPLIES:					838.36	.00		
Total AMBULANCE/PARAMEDIC:					2,128.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.25.219 UTILITY - ELECTRIC								
CONSTELLATION NEW ENERGY INC	0765206004 7/19	0		1 S CENTRAL AVE; 7/9-8/7/19	261.14	.00		091601
CONSTELLATION NEW ENERGY INC	0969040051 7/19	0		0 E WISCONSIN AVE ; 7/22-8/20/19	10,554.34	.00		091601
CONSTELLATION NEW ENERGY INC	5372088004 7/19	0		118 S VILLA AVE ; 7/9-8/22/19	26.59	.00		091601
Total 10.525.25.219 UTILITY - ELECTRIC:					10,842.07	.00		
10.525.25.299 OTHER CONTRACTUAL SERVICES								
MEADE INC	689515	0		REPAIR OPTICOM(EVP); RT 64 & ADDISON	469.78	.00		091601
MEADE INC	689516	0		REPAIR OPTICOM(EVP); RT 64 & WESTMOR	501.98	.00		091601
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:					971.76	.00		
Total STREET:					11,813.83	.00		
Total CORPORATE FUND:					38,026.74	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
30.502.01.299 OTHER CONTRACTUAL SERVICES								
123 S VILLA AVE LLC	FACADE PROGRAM 2019	0		123 S VILLA FACADE PROGRAM	20,000.00	.00		WF0916
Total 30.502.01.299 OTHER CONTRACTUAL SERVICES:					20,000.00	.00		
Total GENERAL:					20,000.00	.00		
Total TIF 2 FUND - OVALTINE:					20,000.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.35.297 OFFICIATING SERVICES								
PANEK, BRIAN	08.2019	0		ADULT SOFTBALL LEAGUE UMPIRES	585.00	.00		091601
Total 35.502.35.297 OFFICIATING SERVICES:					585.00	.00		
35.502.35.299 OTHER CONTRACTUAL SERVICES								
EAGLE ACADEMY OF MARTIAL ARTS	20190904	0		CONTRACTUAL MARTIAL ARTS YTH PROG,	3,045.70	.00		091601
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					3,045.70	.00		
35.502.35.311 PROGRAM SUPPLIES								
FUN EXPRESS LLC	697425673-01	0		SUPPLIES FOR SENIOR PROG.	30.08	.00		091601
Total 35.502.35.311 PROGRAM SUPPLIES:					30.08	.00		
35.502.36.311 PROGRAM SUPPLIES								
GLASSES MUGS & STEINS	DISB 09.28.19	0		PINT GLASSES FOR BREWFEST	419.37	.00		091601
Total 35.502.36.311 PROGRAM SUPPLIES:					419.37	.00		
Total GENERAL:					4,080.15	.00		
Total RECREATION FUND:					4,080.15	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
50.502.02.299 OTHER CONTRACTUAL SERVICES								
US BANK	5466506	0		ANNUAL ADMIN FEES, SERIES 2017B	450.00	.00		WF0916
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					450.00	.00		
Total GENERAL:					450.00	.00		
Total DEBT SERVICE FUND:					450.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.210 TELEPHONE								
TODOROVIC, MIKE	PHONEREIMBAUG19	0		PERS PHONE REIMBURSEMENT; AUG 2019	24.99	.00		091601
TODOROVIC, MIKE	PHONEREIMBAUG19	0		USAGE REIMBURSEMENT; AUG 2019	24.99	.00		091601
Total 60.502.02.210 TELEPHONE:					49.98	.00		
Total GENERAL:					49.98	.00		
Total STREET IMPROVEMENT FUND:					49.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
65.502.02.401 CAPITAL OUTLAY								
THERMALCRAFT INC	21866	0		REPLACE WINDOWS AT STA81	10,600.00	.00		091601
Total 65.502.02.401 CAPITAL OUTLAY:					10,600.00	.00		
Total GENERAL:					10,600.00	.00		
Total EQUIPMENT REPLACEMENT FUND:					10,600.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
67.502.02.402 NON-CAPITAL OUTLAY								
BRADFORD SYSTEMS CORPORATION	32003-A	0	190039	HIGH DENSITY EVIDENCE STORAGE SOLUT	11,085.00	.00		091601
Total 67.502.02.402 NON-CAPITAL OUTLAY:					11,085.00	.00		
Total GENERAL:					11,085.00	.00		
Total BUILDING IMPROVEMENTS FUND:					11,085.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	gmcvvp1000 8/19	0		CORNELL PUMP STN; 7/9-8/6/19	1,414.60	.00		091601
Total 82.502.02.219 UTILITY - ELECTRIC:					1,414.60	.00		
Total GENERAL:					1,414.60	.00		
Total WATER SUPPLY FUND:					1,414.60	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	gmcvvp1000 8/19	0		WWFTF ; 7/9-8/6/19	842.38	.00		091601
Total 83.502.02.219 UTILITY - ELECTRIC:					842.38	.00		
Total GENERAL:					842.38	.00		
Total WASTEWATER FUND:					842.38	.00		
Grand Totals:					86,637.23	.00		

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>88.38</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>38,026.74</u>
TIF 2 FUND - OVALTINE	
Total TIF 2 FUND - OVALTINE:	<u>20,000.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>4,080.15</u>
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	<u>450.00</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>49.98</u>
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	<u>10,600.00</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>11,085.00</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>1,414.60</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>842.38</u>
Grand Totals:	<u><u>86,637.23</u></u>

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY



Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "091601","WF0916"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on September 23, 2019

Covering weekly check runs dated for:

September 9, 2019/CY19..... \$158,969.73

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "090901","090101","WF0909","0823INT"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
TAGLIA, ROBERT	REIMBURSEMENT	0		REFUND CREDIT BALANCE ON H2O BILL	140.16	140.16	08/23/2019	0823INT
UTILITY BILLING REFUNDS	10-00680-00R	0		FIN CREDIT BAL; 627 W RIDGE	60.00	.00		090901
UTILITY BILLING REFUNDS	10-03930-04R	0		FIN CREDIT BAL; 640 W TERRACE	57.47	.00		090101
UTILITY BILLING REFUNDS	10-04740-02R	0		FIN CREDIT BAL; 550 N BIERMANN	100.00	.00		090101
UTILITY BILLING REFUNDS	10-05170-04R	0		FIN CREDIT BAL; 365 N BIERMANN	150.00	.00		090101
UTILITY BILLING REFUNDS	10-08930-06R	0		FIN CREDIT BAL; 427 N IOWA	137.38	.00		090101
UTILITY BILLING REFUNDS	10-09030-01R	0		FIN CREDIT BAL; 519 N IOWA	111.12	.00		090101
UTILITY BILLING REFUNDS	10-09750-02R	0		FIN CREDIT BAL; 551 N WISCONSIN	137.42	.00		090101
UTILITY BILLING REFUNDS	10-10710-011R	0		FIN CREDIT BAL; 325 W STONE	27.10	.00		090101
UTILITY BILLING REFUNDS	10-12290-01R	0		FIN CREDIT BAL; 600 N PRINCETON	75.05	.00		090101
UTILITY BILLING REFUNDS	10-14060-00R	0		FIN CREDIT BAL; 105 E VERMONT	10.17	.00		090101
UTILITY BILLING REFUNDS	10-15770-03R	0		FIN CREDIT BAL; 303 E PLYMOUTH	74.84	.00		090101
UTILITY BILLING REFUNDS	10-17440-04R	0		FIN CREDIT BAL; 305 E NORTH AVE	277.62	.00		090101
UTILITY BILLING REFUNDS	10-7300-13R	0		FIN CREDIT BAL; 439 N THIRD	90.87	.00		090101
UTILITY BILLING REFUNDS	11-00080-01R	0		FIN CREDIT BAL; 302 E BEACH	150.00	.00		090101
UTILITY BILLING REFUNDS	11-01960-02R	0		FIN CREDIT BAL; 157 E DIVISION	48.18	.00		090101
UTILITY BILLING REFUNDS	11-03200-01R	0		FIN CREDIT BAL; 21 N SUMMIT	146.96	.00		090101
UTILITY BILLING REFUNDS	11-06060-05R	0		FIN CREDIT BAL; 111 N PRINCETON	111.40	.00		090101
UTILITY BILLING REFUNDS	11-07520-03R	0		FIN CREDIT BAL; 211 N HARVARD	102.30	.00		090101
UTILITY BILLING REFUNDS	11-10130-01R	0		FIN CREDIT BAL; 111 N THIRD	67.02	.00		090101
UTILITY BILLING REFUNDS	11-10520-06R	0		FIN CREDIT BAL; 444 W HOLLY	85.56	.00		090101
UTILITY BILLING REFUNDS	11-12150-01R	0		FIN CREDIT BAL; 39 W HOME	68.70	.00		090101
UTILITY BILLING REFUNDS	11-12480-02R	0		FIN CREDIT BAL; 119 S PRINCETON	37.39	.00		090101
UTILITY BILLING REFUNDS	11-12720-00R	0		FIN CREDIT BAL; 48 W SCHOOL	35.00	.00		090101
UTILITY BILLING REFUNDS	11-14790-02R	0		FIN CREDIT BAL; 213 S WISCONSIN	139.74	.00		090101
UTILITY BILLING REFUNDS	11-15050-06R	0		FIN CREDIT BAL; 124 S WISCONSIN	122.55	.00		090101
UTILITY BILLING REFUNDS	12-00820-02R	0		FIN CREDIT BAL; 447 S MICHIGAN	156.94	.00		090101
UTILITY BILLING REFUNDS	12-01870-02R	0		FIN CREDIT BAL; 422 S YALE	31.37	.00		090101
UTILITY BILLING REFUNDS	12-02990-01R	0		FIN CREDIT BAL; 532 S PRINCETON	121.52	.00		090101
UTILITY BILLING REFUNDS	12-15030-01R	0		FIN CREDIT BAL; 705 S RIVERSIDE	127.98	.00		090101
UTILITY BILLING REFUNDS	12-15130-05R	0		FIN CREDIT BAL; 609 S RIVERSIDE	69.24	.00		090101
UTILITY BILLING REFUNDS	12-18620-02R	0		FIN CREDIT BAL; 41 S ILLINOIS	94.44	.00		090101
UTILITY BILLING REFUNDS	13-02100-02R	0		FIN CREDIT BAL; 834 S MICHIGAN	51.82	.00		090101
VOLLMANN, CELESTE	REIMBURSE	0		REFUND CREDIT BALANCE ON H2O BILL	179.22	179.22	08/23/2019	0823INT

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 01.110050 UTILITY CASH CLEARING:					3,396.53	319.38		
Total :					3,396.53	319.38		
Total CASH ALLOCATIONS FUND:					3,396.53	319.38		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.210509 POLICE UNCLAIMED/OWNER UNKNOWN								
WALMART	060418007597	0		RETURN EVIDEN FUNDS CASE#0604180075	1,166.80	.00		090901
Total 10.210509 POLICE UNCLAIMED/OWNER UNKNOWN:					1,166.80	.00		
10.231145 P&Z DEPOSIT: MISCELLANEOUS								
COUNTY COURT REPORTERS INC	126175	0		PZ-18-0002 MINUTES	290.10	.00		WF0909
COUNTY COURT REPORTERS INC	126175	0		PZ-19-0005 MINUTES	162.70	.00		WF0909
COUNTY COURT REPORTERS INC	126175	0		PZ-19-0006 MINUTES	152.90	.00		WF0909
Total 10.231145 P&Z DEPOSIT: MISCELLANEOUS:					605.70	.00		
10.40002 PERS PROP REPLACEMENT TAXES								
VILLA PARK PUBLIC LIBRARY	PPRT - AUG	0		TO REIMBURSE PPRT - AUG 2019	1,081.29	.00		090901
Total 10.40002 PERS PROP REPLACEMENT TAXES:					1,081.29	.00		
Total :					2,853.79	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.211 LEGAL SERVICES								
FEDEX	6-721-17883	0		BOND MAILING TO ATTY	32.18	.00		WF0909
Total 10.511.00.211 LEGAL SERVICES:					32.18	.00		
10.511.00.655 PLANNING & ZONING COMMISSION								
COUNTY COURT REPORTERS INC	126175	0		GENERAL MINUTES AUGUST 8, 2019	118.60	.00		WF0909
Total 10.511.00.655 PLANNING & ZONING COMMISSION:					118.60	.00		
10.511.00.656 FIRE & POLICE COMMISSION								
C.O.P.S AND F.I.R.E PERSONNEL	105438	0		PSYCH AND POLYGRAPH FOR FF CANDIDA	610.00	.00		090901
Total 10.511.00.656 FIRE & POLICE COMMISSION:					610.00	.00		
10.511.00.667 COMMUNITY PRIDE COMMISSION								
BAUER, THERESA	08262019-TB	0		PAWS ON THE PATH FACEBOOK AD	2.00	.00		WF0909
Total 10.511.00.667 COMMUNITY PRIDE COMMISSION:					2.00	.00		
10.511.00.671 PARKS & REC ADVISORY COMMISSION								
PROS CONSULTING INC	PROS4493	0		MILEAGE, LODGING FOR PRESENTATION	341.19	.00		090901
Total 10.511.00.671 PARKS & REC ADVISORY COMMISSION:					341.19	.00		
Total PUBLIC AFFAIRS:					1,103.97	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST	INTERNETAUG19	0		VILLAGE INTERNET SRVC 8/11/19-9/10/19	248.49	.00		090901
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					248.49	.00		
Total MANAGER:					248.49	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.210 TELEPHONE								
GRILL, PATRICK	JULY PHONE	0		PHONE DEVICE; JULY 2019	24.99	.00		WF0909
GRILL, PATRICK	JULY PHONE	0		PHONE USAGE; JULY 2019	24.99	.00		WF0909
Total 10.514.00.210 TELEPHONE:					49.98	.00		
10.514.00.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		CD/ED UTL BL 6/30-8/31/19	57.39	.00		090901
Total 10.514.00.223 WATER & SEWER SERVICE:					57.39	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY RECORDER	40062336-40061649	0		404 N IOWA RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		213 S WISCONSIN RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		1109 S CORNELL RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		1109 S CORNELL RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		1109 S CORNELL RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		404 N IOWA RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		1109 S CORNELL RELEASE	11.00	.00		WF0909
DUPAGE COUNTY RECORDER	40062336-40061649	0		1109 S CORNELL RELEASE	11.00	.00		WF0909
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					88.00	.00		
Total COMMUNITY DEVELOPMENT:					195.37	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		WWFTF UTL BL 6/30-8/31/19	1,291.50	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		HISTORICAL MUSEUM UTL BL 6/30-8/31/19	61.11	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		FIRE STATION 3 UTL BL 6/30-8/31/19	178.29	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		FIRE STATION #2 UTL BL 6/30-8/31/19	140.38	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		STREET DEPT UTL BL 6/30-8/31/19	44.37	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		VILLAGE HALL UTL BL 6/30-8/31/19	182.09	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		PARKS GARAGE N(28) UTL BL 6/30-8/31/19	178.29	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		PW GARAGE (42) UTL BL 6/30-8/31/19	16.74	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		VEHICLE MAINT UTL BL 6/30-8/31/19	61.11	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		VEHICLE MAINT UTL BL 6/30-8/31/19	50.57	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		CENTRAL PUMP STN UTL BL 6/30-8/31/19	55.91	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		PUBLIC WORKS UTL BL 6/30-8/31/19	102.96	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		POLICE DEPT UTL BL 6/30-8/31/19	228.51	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		CORNELL PUMP STN UTL BL 6/30-8/31/19	44.81	.00		090901
Total 10.516.00.223 WATER & SEWER SERVICE:					2,636.64	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
OTIS ELEVATOR CO	CY05314919	0		MAINT. CY19 PD ELEVATOR	5,482.32	.00		090901
OTIS ELEVATOR CO	CY15683001	0		PIT LADDER UP TO CODE-PD ELEVATOR	1,440.18	.00		090901
PATTERSON ELECTRICAL SERVICES I	JP1	0		DISCOVER, LABEL OF CIRCUIT AT JEFF PO	1,500.00	.00		090901
PATTERSON ELECTRICAL SERVICES I	JP2	0		ADDED QUAD OUTLETS	650.00	.00		090901
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					9,072.50	.00		
Total BUILDINGS & GROUNDS:					11,709.14	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		UPRR UTL BL 6/30-8/31/19	86.22	.00		090901
Total 10.517.00.223 WATER & SEWER SERVICE:					86.22	.00		
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BEAR LANDSCAPE GROUP	6567	0		AUG METRA NORTH MAINT.	745.00	.00		090901
BEAR LANDSCAPE GROUP	6568	0		AUG METRA SOUTH MAINT.	464.29	.00		090901
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					1,209.29	.00		
Total COMMUTER PARKING LOT:					1,295.51	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	344224912	0		UNIFORMS, TOWELS	47.30	.00		090901
CINTAS CORPORATION #344	4028876520	0		UNIFORMS, TOWELS	47.30	.00		090901
Total 10.518.00.215 SHOP SERVICES:					94.60	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
DUPAGE TIRE & AUTO CENTER INC	0148778	0		PH146-FRONT TIRES	291.42	.00		090901
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					291.42	.00		
Total GARAGE:					386.02	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
IL EMERGENCY NURSES ASSOC	18	0		CHILD SAFETY SEAT TECH RENEWAL CLAS	25.00	.00		090901
Total 10.520.01.202 TRAINING & CONFERENCES:					25.00	.00		
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9836212883	0		DATA FOR LICENSE PLATE READER	76.02	.00		090901
Total 10.520.01.210 TELEPHONE:					76.02	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
C.O.P.S AND F.I.R.E PERSONNEL	105478	0		PSYCH FOR PART TIME POLICE CANDIDATE	450.00	.00		090901
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					450.00	.00		
10.520.01.301 UNIFORMS								
WHITCHELO, AARON	UNIFORM	0		UNIFORM ALLOWANCE FOR NEW POLICE O	1,400.00	.00		090901
Total 10.520.01.301 UNIFORMS:					1,400.00	.00		
10.520.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV1772462	0		ENVELOPE CLASP	63.75	.00		090901
Total 10.520.01.317 OFFICE SUPPLIES:					63.75	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY CHILDREN'S	VP001 2019-2020	0		ANNUAL MUNICIPAL CONTRIBUTION	4,000.00	.00		090901
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					4,000.00	.00		
10.520.09.301 UNIFORMS								
O'HERRON CO INC, RAY	1947000-IN	0		UNIFORMS FOR NEW PTO W.JOHNSON	242.99	.00		090901
O'HERRON CO INC, RAY	1947002-IN	0		UNIFORMS FOR PT CSO;S.CIHAK, P.LYONS	466.04	.00		090901
Total 10.520.09.301 UNIFORMS:					709.03	.00		
Total POLICE:					6,723.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
VINTAGE TECH LLC	21001	0		E-WASTE REMOVAL FEES; 08/23/19	1,264.12	.00		090901
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					1,264.12	.00		
Total GARBAGE:					1,264.12	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.26.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	7870	0		12.53 TNS HMA SC N50 D9.5R	137.42	.00		090901
DUPAGE MATERIALS COMPANY, LLC.	7952	0		29.02 TNS HMA SC N50 D9.5R	477.97	.00		090901
Total 10.525.26.342 ASPHALT MIX:					615.39	.00		
10.525.26.346 PRECAST & CONCRETE MATERIALS								
GREAT LAKES CONCRETE LLC	234895	0		24"Dx24"H TY A INLET	128.00	.00		090901
GREAT LAKES CONCRETE LLC	234895	0		24"Dx36"H TY A INLET	167.00	.00		090901
GREAT LAKES CONCRETE LLC	234973	0		24" X 12" RISER	65.00	.00		090901
Total 10.525.26.346 PRECAST & CONCRETE MATERIALS:					360.00	.00		
10.525.26.347 CAST IRON ITEMS								
NEENAH FOUNDRY COMPANY	335809	0		INLET FRAMES,GRATES,CURB BOX	1,107.00	.00		090901
Total 10.525.26.347 CAST IRON ITEMS:					1,107.00	.00		
10.525.27.299 OTHER CONTRACTUAL SERVICES								
PRECISE MRM, LLC	200-1021842	0		PILOT FEE FOR GPRS USA	30.00	.00		090901
Total 10.525.27.299 OTHER CONTRACTUAL SERVICES:					30.00	.00		
10.525.27.342 ASPHALT MIX								
ARROW ROAD CONSTRUCTION CO	20441	0		3.49TNS UPM COLD MIX	478.13	.00		090901
Total 10.525.27.342 ASPHALT MIX:					478.13	.00		
10.525.28.287 TREE REMOVAL & TRIMMING								
DAWSON'S TREE SERVICE	36112	0		TREE REMOVALS	2,285.00	.00		090901
Total 10.525.28.287 TREE REMOVAL & TRIMMING:					2,285.00	.00		
10.525.28.402 NON-CAPITAL OUTLAY								
RUSSO'S POWER EQUIPMENT INC	6359773	0		CHAINSAW, OIL, 14" BAR, CHAIN LOOP	971.78	.00		090901
Total 10.525.28.402 NON-CAPITAL OUTLAY:					971.78	.00		
Total STREET:					5,847.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total CORPORATE FUND:					31,627.51	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
19.520.01.310 DUI TECHNOLOGY EXPENDITURES								
ILLINOIS PHLEBOTOMY SERVICES	VPPC 195922	0		PHLEBOTOMY SERVICE FOR CASE VPPC19	425.00	.00		090901
Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES:					425.00	.00		
Total POLICE:					425.00	.00		
Total DUI TECHNOLOGY FUND:					425.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
26.502.01.299 OTHER CONTRACTUAL SERVICES								
BEAR LANDSCAPE GROUP	6566	0		AUG ARDMORE AVE STREETScape MAINT.	484.38	.00		090901
Total 26.502.01.299 OTHER CONTRACTUAL SERVICES:					484.38	.00		
Total GENERAL:					484.38	.00		
Total TIF 6 FUND-NO ARDMORE/VERMONT:					484.38	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
27.502.01.401 CAPITAL OUTLAY								
PROS CONSULTING INC	PROS4493	0		PRESENTATION, FINAL REPORTS	4,000.00	.00		090901
Total 27.502.01.401 CAPITAL OUTLAY:					4,000.00	.00		
Total GENERAL:					4,000.00	.00		
Total TIF 5 FUND - KENILWORTH:					4,000.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.317 OFFICE SUPPLIES								
NATIONAL PEN CORPORATION	110951011	0		PENS W/CONTACT INFO	114.94	.00		090901
Total 35.502.01.317 OFFICE SUPPLIES:					114.94	.00		
35.502.16.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		LIONS FIELD UTL BL 6/30-8/31/19	144.81	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		ROTARY PARK RSTRM 6/30-8/31/19	36.00	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		ICC 1ST UTL BL 6/30-8/31/19	354.06	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		ICC 2ND UTL BL 6/30-8/31/19	878.85	.00		090901
Total 35.502.16.223 WATER & SEWER SERVICE:					1,413.72	.00		
35.502.35.299 OTHER CONTRACTUAL SERVICES								
MICHAEL ANTHONY'S PIZZA	138416	0		INHOUSE CAMP FIELD TRIP 08.07.19	103.50	.00		090901
SU, ERIC	082019	0		JUL CONTRACTUAL FITNESS INSTRUCTION	151.20	.00		090901
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					254.70	.00		
35.502.35.311 PROGRAM SUPPLIES								
MICHAEL ANTHONY'S PIZZA	138437	0		AUG SENIOR BDAY BRUNCH LUNCH	209.00	.00		090901
Total 35.502.35.311 PROGRAM SUPPLIES:					209.00	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
DESIGNSPRING GROUP INC.	2510	0		AD DESIGN FOR ST.AS GUIDE BOOK	390.00	.00		090901
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					390.00	.00		
Total GENERAL:					2,382.36	.00		
Total RECREATION FUND:					2,382.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		CORTESI PARK UTL BL 6/30-8/31/19	264.60	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		TRAIN DEPOT UTL BL 6/30-8/31/19	49.27	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		VILLA TOT LOT UTL BL 6/30-8/31/19	13.36	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		TOT LOT UTL BL 6/30-8/31/19	14.09	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		NORTH TERRACE PARK UTL BL 6/30-8/31/19	36.00	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		PARKS GARAGE (42) UTL BL 6/30-8/31/19	52.74	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		FRANKLIN PARK FOUNTAIN UTL BL 6/30-8/31	26.05	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		ARDMR/CNTRL FNTN UTL BL 6/30-8/31/19	2.89	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		ARDMR/GW FNTN UTL BL 6/30-8/31/19	3.66	.00		090901
Total 36.502.01.223 WATER & SEWER SERVICE:					462.66	.00		
36.502.02.299 OTHER CONTRACTUAL SERVICES								
BEAR LANDSCAPE GROUP	6569	0		AUG NORTHS AVE MEDIANS MAINT.	950.00	.00		090901
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					950.00	.00		
36.502.02.318 PLAYGROUND EQUIPMENT PARTS								
NUTOYS LEISURE PRODUCTS	49446	0		WILLOWBROOK-SLANT WINDOW PANEL	364.09	.00		090901
Total 36.502.02.318 PLAYGROUND EQUIPMENT PARTS:					364.09	.00		
Total GENERAL:					1,776.75	.00		
Total PARKS FUND:					1,776.75	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.223 WATER & SEWER SERVICE								
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		JEFFERSON POOL UTL BL 6/30-8/31/19	2,588.85	.00		090901
VILLAGE OF VILLA PARK UTILITY BILL	JUNE - AUGUST	0		JEFFERSON #2 UTL BL 6/30-8/31/19	234.36	.00		090901
Total 41.502.01.223 WATER & SEWER SERVICE:					2,823.21	.00		
41.502.02.311 PROGRAM SUPPLIES								
MICHAEL ANTHONY'S PIZZA	138405	0		PATRON APPRECIATION DAY 07.18.19	141.00	.00		090901
MICHAEL ANTHONY'S PIZZA	138422	0		PATRON APPRECIATION DAY 08.11.19	103.50	.00		090901
Total 41.502.02.311 PROGRAM SUPPLIES:					244.50	.00		
41.502.03.299 OTHER CONTRACTUAL SERVICES								
TNR MECHANICAL LLC	TNR3563	0		BOILER/WATER HEATER START-UP & SERVI	1,000.00	.00		090901
Total 41.502.03.299 OTHER CONTRACTUAL SERVICES:					1,000.00	.00		
41.502.03.302 CHEMICALS								
AQUA PURE ENTERPRISES INC	121088	0		POOL-CALCIUM TABS	1,886.29	.00		090901
Total 41.502.03.302 CHEMICALS:					1,886.29	.00		
41.502.03.325 GENERAL EQUIPMENT PARTS								
AQUA PURE ENTERPRISES INC	120972	0		POOL-ACUTROL SENSOR	253.66	.00		090901
AQUA PURE ENTERPRISES INC	121069	0		POOL-TANK COVER,MOUNTING THREADS	240.45	.00		090901
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:					494.11	.00		
Total GENERAL:					6,448.11	.00		
Total SWIMMING POOL FUND:					6,448.11	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.210 TELEPHONE								
TODOROVIC, MIKE	JUNE-JULY	0		PERS PHONE REIMBURSEMENT; JUNE 2019	24.99	.00		090901
TODOROVIC, MIKE	JUNE-JULY	0		USAGE REIMBURSEMENT; JUNE 2019	24.99	.00		090901
TODOROVIC, MIKE	JUNE-JULY	0		PERS PHONE REIMBURSEMENT; JULY 2019	24.99	.00		090901
TODOROVIC, MIKE	JUNE-JULY	0		USAGE REIMBURSEMENT; JULY 2019	24.99	.00		090901
Total 60.502.02.210 TELEPHONE:					99.96	.00		
60.502.02.299 OTHER CONTRACTUAL SERVICES								
TAPCO	1645124	0		6 STOP SIGNS AND MOUNTING KIT	8,273.64	.00		090901
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					8,273.64	.00		
Total GENERAL:					8,373.60	.00		
Total STREET IMPROVEMENT FUND:					8,373.60	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY RECORDER	40039313	0		STORMWATER REVIEW AND BOND RLS; LO	11.00	.00		090901
DUPAGE COUNTY RECORDER	40062330	0		PW SPECIAL RLS; 555 E VAN BUREN	11.00	.00		090901
DUPAGE COUNTY RECORDER	40062330	0		W,S,G LIEN RLS; 1440 S MONTEREY	11.00	.00		090901
INLAND BANK	JAN-AUG19	0		WATER BILL COLLECTIONS; 1/01-8/21/19	213.00	.00		090901
JOHNSON'S VILLA PARK INC	JAN-AUG19	0		WATER BILLING PAYMENTS; JAN-AUG19	41.40	.00		090901
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					287.40	.00		
82.502.01.693 IEPA LOAN REPAYMENTS								
ILLINOIS ENVIRONMENTAL	L17-3396-17	0		N SIDE/S VILLA WATER MAIN PROJ LOAN#1	32,819.59	.00		090901
Total 82.502.01.693 IEPA LOAN REPAYMENTS:					32,819.59	.00		
82.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-134013	0		WATER SAMPLES	229.50	.00		090901
PDC LABORATORIES INC	19379888	0		UCMR4 SAMPLES	1,655.00	.00		090901
Total 82.502.02.293 LABORATORY TESTING:					1,884.50	.00		
82.502.02.299 OTHER CONTRACTUAL SERVICES								
DUPAGE TOPSOIL INC	048646	0		6 WHLR PULV- CPU	175.00	.00		090901
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					175.00	.00		
82.502.02.354 WATER METERS								
CORE & MAIN	L006368	0		WATER METER PARTS	351.34	.00		090901
Total 82.502.02.354 WATER METERS:					351.34	.00		
Total GENERAL:					35,517.83	.00		
Total WATER SUPPLY FUND:					35,517.83	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.694 IEPA LOAN REPAYMENTS								
ILLINOIS ENVIRONMENTAL	L17-2987-21	0		S.MYRTLE RELIEF SWR PROJ LOAN #21	23,960.63	.00		090901
ILLINOIS ENVIRONMENTAL	L17-3049-17	0		SEWER REHAB PROJ LOAN#17	39,968.87	.00		090901
Total 83.502.01.694 IEPA LOAN REPAYMENTS:					63,929.50	.00		
83.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-52263	0		WASTE WATER SAMPLES	295.00	.00		090901
Total 83.502.02.293 LABORATORY TESTING:					295.00	.00		
83.502.02.357 SEWERMAIN REPAIR PARTS								
CORE & MAIN	K929091	0		SEWER MAIN REPAIR CLAMP	240.00	.00		090901
Total 83.502.02.357 SEWERMAIN REPAIR PARTS:					240.00	.00		
83.502.02.399 OTHER SUPPLIES								
MCMASTER CARR	12501881	0		FIRE HOSE NOZZEL	73.16	.00		090901
Total 83.502.02.399 OTHER SUPPLIES:					73.16	.00		
Total GENERAL:					64,537.66	.00		
Total WASTEWATER FUND:					64,537.66	.00		
Grand Totals:					158,969.73	319.38		

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>3,396.53</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>31,627.51</u>
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	<u>425.00</u>
TIF 6 FUND-NO ARDMORE/VERMONT	
Total TIF 6 FUND-NO ARDMORE/VERMONT:	<u>484.38</u>
TIF 5 FUND - KENILWORTH	
Total TIF 5 FUND - KENILWORTH:	<u>4,000.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>2,382.36</u>
PARKS FUND	
Total PARKS FUND:	<u>1,776.75</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>6,448.11</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>8,373.60</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>35,517.83</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>64,537.66</u>

	<u>Amount Paid</u>
Grand Totals:	<u>158,969.73</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY



Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "090901","090101","WF0909","0823INT"

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Hosanna Korynecky

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Board Meeting Held on September 9, 2019

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Minutes Sept 9, 2019](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

September 9, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON SEPTEMBER 8, 2019

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.
ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.

Resident Ben Mchabcheb referred to Item 8.c. and provided information on his plans for the new coffee shop at the Metra station and requested board approval of the lease.

4. Amendments to the Agenda.

5. Consent Agenda.

5.a. Minutes from the Board Meeting Held on August 26, 2019.

5.b. Bill Listing for the Weeks of August 26 and September 2, 2019 in the Total Amount of \$742,660.74.

Motion to approve Consent Agenda was made by Trustee Wagner and seconded by Trustee Cilella. Trustee Tucker asked for clarification on the Bill Listing. Manager Keehner provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Patrick, Tucker, Murphy, Wagner, Cilella and President Bulthuis. There were no nays. Motion carried.

6. Second Reading on Ordinances to be Codified.

6.a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class D, Package Licenses for the Package Sale of Alcoholic Liquor.

The business at 609 W. North Avenue is changing from US Liquors to Crown Liquors. The new business owners of Crown Liquors have successfully completed the background check. This ordinance will replace a Class D, Full Package, Grocery or Drug Store license that will be eliminated upon the closing or sale of US Liquors. There will continue to be 8 total Class D licenses and 64 total liquor licenses.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Wagner. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Tucker, Cilella, Murphy, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

6.b. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code Setting Fees for Liquor Licenses.

Application and renewal fees for liquor licenses have not been changed since 1992. For early all classes of licenses, Villa Park has the lowest fees of all of our surrounding communities. Staff recommends updating the Original Issuance Fee and Annual Renewal Fees for our liquor licenses, which will bring our liquor license fees to approximately the average of the immediate area. Going forward, liquor license fees will adjust annually with the CPI-U.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Murphy. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Tucker, Patrick, Wagner, Murphy and President Bulthuis. There were no nays. Motion carried.

6.c. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix C of the Villa Park Municipal Code Providing for the Regulation of Signs.

At the direction of the Village Board, the Zoning & Planning Commission held a public hearing on April 11, 2019, on a text amendment that would add electronic billboards as a special use in the Zoning Ordinance. This item was continued for additional information and, on June 13, 2019, the Zoning & Planning Commission unanimously recommended against the text amendment. After this item's first reading on August 26, 2019, the Village Board requested the ordinance be revised to only clarify what type of signs require permits. The ordinance has been adjusted accordingly. Should the Village Board wish to approve this text amendment, they should approve the attached ordinance.

Motion to approve the amended ordinance was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Tucker asked for clarification. President Bulthuis provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Tucker, Patrick, Murphy, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

7. Ordinances.

7.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Special Use for an Electronic Message Display Panel at Willowbrook High School (1250 South Ardmore Avenue).

Willowbrook High School wishes to erect a new sign at the northwest corner of Ardmore Avenue and Riordan Road. This sign includes an electronic message display panel which, because it is located on a residentially-zoned parcel, requires approval of a special use. Following a public hearing before the Zoning & Planning Commission, commissioners unanimously recommended approval of this special use.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Tucker asked for additional details on the new sign. Michelle Forsy from Omega Sign & Lighting provided information on the new double sided structure, its size and landscaping. Trustee Murphy asked about the height of the sign. Community Development Director Grill said the recommendations for the sign came from the Planning & Zoning Commission. Trustee Murphy asked if the board could address any negative impact on traffic or pedestrians caused by the sign. President Bulthuis said action could be taken if the sign is deemed a nuisance. Trustee Cuzzone asked about the messaging on the sign. Ryan Domeracki from District 88 said the messaging will be related to District 88 and the Village. Attorney Orr clarified that the Village cannot dictate the content of the messaging if it isn't a commercial sign. Trustee Tucker asked about commercial advertising on the sign. Ryan Domeracki said commercial advertising on the sign is against school policy. Trustee Tucker asked about the increased level of brightness for the sign. Michelle Forsy said the sign will comply with regulations in the current code. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Wagner, Patrick, Cuzzone, Cilella, Tucker and President Bulthuis. There were no nays. Motion carried.

7.b. Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Special Use for an Electronic Message Display Panel at the Villa Park Library (305 South Ardmore Avenue).

The Villa Park Library is seeking approval for a new sign that includes an electronic message display panel. As the library is on a residentially-zoned parcel, a special use is necessary. The Zoning & Planning Commission held a public hearing on this item and, by a vote of 7-1, recommended approval of this request.

Motion to approve this ordinance was made by Trustee Wagner and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Murphy, Cuzzone, Tucker, Wagner, Patrick and President Bulthuis. There were no nays. Motion carried.

8. Resolutions.

8.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submission of an Application to the DuPage County Community Development Commission for Funding for the Harvard Avenue Water Main Project from the Community Development Block Grant Program.

Staff wishes to submit an application for grant funding for the construction of the Harvard Avenue Water Main Project through the Community Development Block Grant Program. The project would consist of the replacement of the existing water main on North Harvard Avenue from Jefferson Park to Plymouth Street. The estimated total cost of construction of the project is \$540,000. Staff hopes to apply for grant funding in the maximum amount of \$400,000, or approximately seventy-four percent (74%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by either the Water Supply Fund or the Utility Sales Tax.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Wagner. Trustee Tucker asked for clarification on additional costs. Assistant Village Engineer Mantels said these are estimated costs and reviewed steps for Phase 2 and 3. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cuzzone, Cilella, Patrick, Wagner, Tucker and President Bulthuis. There were no nays. Motion carried.

8.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of an Application to the DuPage County Community Development Commission for Funding of the Third Avenue Combined Sewer Separation Project through the Community Development Block Grant Program.

Staff wishes to submit an application for grant funding for the construction of the Third Avenue Combined Sewer Separation Project through the Community Development Block Grant Program. The project would consist of the separation of the existing combined sewer main on North Third Avenue from Holly Court to Division Street. The estimated total cost of construction of the project is \$565,000. Staff would apply for grant funding in the maximum amount of \$400,000, or approximately seventy-one percent (71%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by either the Wastewater Fund (Sewer Separation) or the Utility Sales Tax.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Murphy, Tucker, Patrick, Wagner and President Bulthuis. There were no nays. Motion carried.

8.c. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Metra Coffee Shop Lease.

For the past two and a half years, Dawn Larson has owned and operated the coffee shop in the Metra Station. Ms. Larson has decided to sell the business in order to pursue other opportunities. Staff has met with an individual that has extensive restaurant experience and is interested in operating the Metra coffee shop. If this lease agreement is approved, the coffee shop will be reopened as Marrakesh Express Café.

Motion to approve the resolution was made by Trustee Cilella and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Wagner, Tucker, Murphy, Patrick, Cilella and President Bulthuis. There were no nays. Motion carried.

8.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Change Order Number One to the Contract with Acqua Contractors Corporation of Elmhurst, Illinois, for Construction of the Princeton Avenue Improvement Project for a Deduction in the Amount of \$11,735.39.

The Village has a contract with Acqua Contractors Corporation of Elmhurst, Illinois, in the amount of \$915,000 for construction of the Princeton Avenue Improvement Project. Proposed Change Order Number One consists of the balancing of contract quantities as measured in the field to date. The net amount of proposed Change Order Number One is a deduction in the amount of \$11,735.39, for an adjusted contract amount of \$903,264.61.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Tucker, Cilella, Murphy, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

8.e. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Globe Construction, Inc. of Addison, Illinois, for Construction of the 2019 Sidewalk Program in an Amount Not to Exceed \$74,993.38.

Staff proposes the replacement of substandard public sidewalk at various locations throughout the Village as part of the 2019 Sidewalk Program. The Village previously awarded a contract to Globe Construction for its 2018 Sidewalk Program on the basis that Globe was the low bidder for a competitive joint bidding process held by the Village of Woodridge. The terms and conditions of the 2018 competitive joint bid allow for multiple-year extensions to the contract as long as the extensions reflect the same bid prices submitted as part of the 2018 competitive joint bidding process. Staff requested two proposals from Globe Construction, with one for \$74,993.38 and the other for \$49,977.97. While \$50,000 has been budgeted for this project, the higher proposal could allow the Village to

complete additional sidewalk replacement under this program, if desired. Staff recommends approving a contract with Globe Construction for the 2019 Sidewalk Program in an amount not to exceed \$74,993.38. There are funds budgeted for sidewalk replacement in CY 2019 in Capital Projects Fund Account Number 64.502.10.299.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cilella. Trustee Tucker asked about the number of residents on the list. Manager Keehner said there are 149 properties on the list and, if the resolution is approved, 63 properties can be completed. Trustee Patrick asked for clarification. President Bulthuis provided the information. Trustee Murphy said she was pleased that the program was proceeding. Trustee Cuzzone asked how long some properties have been on the list. President Bulthuis said he didn't have that information. Trustee Tucker asked for additional clarification. President Bulthuis provided the information. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cuzzone, Patrick, Wagner, Cilella, Tucker and President Bulthuis. There were no nays. Motion carried.

8.f. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order Number One to the Contract between the Village of Villa Park and Denler, Inc. for the 2019 Crack Sealing and Seal Coating Services Project.

The Village has a contract with Denler, Inc. of Joliet, Illinois, for the 2019 Crack Sealing and Seal Coating Services Project. Final Change Order Number One consists of the final balancing of contract quantities as measured in the field. Total deductions to the contract equal \$4,800. Additions to the contract also equal \$4,800. Therefore, the net amount of proposed Final Change Order Number One is \$0.00, for an adjusted final contract amount of \$40,200. As was approved by the Board in April of 2019, this budgeted expense will be taken from Street Improvement Fund account number 60.502.02.299.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Tucker asked for clarification. Interim Public Works Director Salerno provided the information. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Patrick, Murphy, Wagner, Tucker and President Bulthuis. There were no nays. Motion carried.

9. Public Comments on Non-Agenda Items.

Resident and Environmental Concerns Commission Chair Justin Shlensky thanked Interim Director Salerno, Police, Fire, the Community Pride Commission and the ongoing Village relationship with Roy Strom for the successful 2019 Spring Sweep. He also reviewed what was collected and either recycled or disposed of. On behalf of the Environmental Concerns Commission, he presented the board and staff with reusable water bottles.

10. Village Clerk's Report.

Clerk Korynecky announced the upcoming S.A.L.T. (Seniors and Law Enforcement Together) meeting on September 11 at 11 a.m. at the Community Recreation Building. Lunch will be hosted by the Senior Concerns Commission.

11. Village Trustees' Report.

Trustee Patrick announced an Animal Extravaganza Event on October 24 at Albright Middle School and the Junior Women's Club Trick or Trot Fundraiser on October 26. He also said the Villa Park Youth Soccer League plays every Saturday morning at Jefferson Middle School.

Trustee Cilella asked for an update on the St. Charles Road bridge construction. Interim Director Salerno provided updates on the North Princeton Avenue Construction Project and the St. Charles Road bridge.

Trustee Cuzzone said the Community Pride Commission is hosting Paws on the Path on September 14 from 10 a.m. to 2 p.m. at the Rugaard Gazebo at the prairie path.

Trustee Murphy said she will be attending a seminar at College of DuPage regarding vaping and its impact on the community.

Trustee Tucker said the Parks and Recreation Advisory Commission will meet on September 10 at 7 p.m. at the Iowa Community Center.

Trustee Wagner said the Traffic and Safety Commission will meet on September 10 at 8 p.m. at Village Hall. He also said he is taking part in CERT training (Citizens Emergency Response Team) at College of DuPage and recommended the program to residents. He also referred to the 1,000 pound I-beam from the World Trade Center on display as a memorial to the lives lost in the 9-11 terrorist attack.

12. Village President's Report.

President Bulthuis had no report or recommendations.

13. Village Manager's Report.

Director Grill announced Golf Under the Stars fundraiser hosted by the Villa Park Kiwanis and Rotary clubs on October 11 at Sugar Creek Golf Course.

14. Executive Session.

14.a. Pursuant to the General Provisions of the Open Meetings Act.

- a. 5ILCS 120/2 (c)(1) Personnel Matters
- b. 5ILCS 120/2 (c)(2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c)(5) Purchase or lease of Property
- d. 5ILCS 120/2 (c)(6) Sale or Lease of Property
- e. 5ILCS 120/2 (c)(11) Pending Litigation
- f. 5ILCS 120/2 (c)(21) Discussion of Closed Session Minutes

15. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Wagner. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 7:54 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting is September 23, 2019.

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Hosanna Korynecky

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Public Hearing Held on September 9, 2019

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Public Hearing Minutes Sept 9, 2019](#)

VILLAGE OF VILLA PARK
Village Hall Board Room Chambers
20 S. Ardmore Avenue
Villa Park, IL 60181

Public Hearing

September 9, 2019

6:45 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

PUBLIC NOTICE

Public Notice is Hereby Given that the Village of Villa Park, DuPage County, Illinois, will hold a public hearing on September 9, 2019 at 6:45 pm. The hearing will be held in the Village Hall Board Chambers, Second Floor, located at 20 S. Ardmore Avenue, Villa Park, Illinois. The purpose of the hearing is as follows:

The Village of Villa Park will be applying for funding assistance for two proposed projects under the Community Development Block Grant (CDBG) Program. The first is the Harvard Avenue Water Main Project; the second is the Third Avenue Combined Sewer Separation Project. In preparation for these applications, the Village will hold a public hearing focusing on the proposed projects and the grant program.

1. Call Meeting to Order.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Discussioin.

2.a. Harvard Avenue Water Main Project.

The proposed Harvard Avenue Water Main Project consists of the replacement of the existing four inch (4") water main on North Harvard Avenue from Jefferson Park to Plymouth Street with a new eight inch (8") ductile iron water main. The Community Development Block Grant (CDBG) Program, which is provided by the U.S. Department of Housing and Urban Development (HUD) and administered locally by the DuPage County Community Development Commission (CDC), could provide funding for up to seventy-five percent (75%) of eligible construction costs if awarded. The Village is requesting funding of \$400,000 out of the estimated \$540,000 total cost of construction.

2.b. Third Avenue Combined Sewer Separation Project.

The proposed Third Avenue Combined Sewer Separation Project consists of the separation of the existing combined sewer main on North Third Avenue from Holly Court to Division Street.

The Community Development Block Grant (CDBG) Program, which is provided by the U.S. Department of Housing and Urban Development (HUD) and administered locally by the DuPage County Community Development Commission (CDC), could provide funding for up to seventy-five percent (75%) of eligible construction costs if awarded. The Village is requesting funding of \$400,000 out of the estimated \$565,000 total cost of construction.

Trustee Cuzzone asked if there was a limit on the number of grants requested. Assistant Village Engineer Kevin Mantels said there is a limit of two applications per 3-year call.

3. Public Comments.

There were no participants.

4. Adjournment.

Motion to adjourn the meeting was made by Trustee Wagner and seconded by Trustee Cilella. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Tucker, Cilella, Murphy, Wagner and President Bulhuis. Motion carried. Meeting adjourned at 6:49 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Questions

Should you have any questions concerning this Public Hearing, please contact Kelly Kuechle at (630)592-6052.

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Establishing the Holiday Schedule and Regular Meeting Dates of the Village Board of Trustees for Calendar Year 2020

Suggested Action:

The Villa Park Municipal Code contains various references to meetings and holidays. On an annual basis the Board of Trustees establishes and approves a schedule of the meetings of the Village of Villa Park Board of Trustees, as well as the Village's annual holiday schedule. Staff recommends that the President and Board of Trustees pass a resolution to establish the holidays and meeting dates of the Villa Park Board of Trustees for the 2020 calendar year.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - 2020 Board Meeting Dates and Holidays](#)

[RESO - 2020 Meeting Dates and Holidays](#)

[EXHIBIT A - 2020 Village Board Meeting Dates](#)

[EXHIBIT B - 2020 Village Observed Holidays](#)



Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis
Trustee Cilella
Trustee Murphy
Trustee Tucker
Clerk Korynecky
Trustee Cuzzone
Trustee Patrick
Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr. *RK*

DATE: September 20, 2019

RE: 2020 Board Meeting Dates and Holidays

Attached are the proposed Board Meeting dates for the 2020 calendar year. Village Board Meetings are typically held on the second and fourth Monday of every month. The proposed 2020 dates vary from this schedule during May and December 2020 due to the holidays celebrated during those months.

Also attached are the dates of observed holidays for the 2020 calendar year. These holidays mirror the holidays contained in the AFSCME labor agreement.

Resolution No. ____

A RESOLUTION ESTABLISHING THE HOLIDAY SCHEDULE AND REGULAR MEETING DATES OF THE VILLAGE BOARD OF TRUSTEES FOR CALENDAR YEAR 2020

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Open Meetings Act (5 ILCS 120/2.01) requires at the beginning of each calendar year the giving of notice of the schedule of regular dates, times and places of the meetings of the President and Board of Trustees of the Village (the “*Corporate Authorities*”); and,

WHEREAS, The Villa Park Municipal Code contains various references to holidays as to the applicability of regulations and to when the Village Hall is closed; and

WHEREAS, Section 2-401 of the Villa Park Municipal Code provides that the second and fourth Mondays of each month shall be the regular meetings of the Corporate Authorities; and

WHEREAS, The President and board of Trustees desire to establish the dates of the 2020 Village Holidays

NOW THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the *Village of Villa Park Village Board Meeting Dates*, attached hereto and made a part hereof as Exhibit A, shall be the schedule of the regular meetings of the Village Board for 2020.

Section 2: That the *2020 Village Holidays*, attached hereto and made a part hereof as Exhibit B, shall be the schedule of Village holiday dates for 2020.

Section 3: That this resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED this _____ day of _____, 2019.

APPROVED:

Village President

Resolution No: _____

Attest:

Village Clerk



Village of Villa Park

2020 Village Board Meeting Dates

January	February	March
January 13	February 10	March 9
January 27	February 24	March 23
April	May	June
April 13	May 11	June 8
April 27	May 18	June 22
July	August	September
July 13	August 10	September 14
July 27	August 24	September 28
October	November	December
October 12	November 9	December 7
October 26	November 23	December 21



Village of Villa Park

Observed Holidays 2020

Holiday	Week Day	Date
New Year's Day	Wednesday	January 1, 2020
Memorial Day	Monday	May 25, 2020
Fourth of July (Observed)	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020
Thanksgiving Day	Thursday	November 26, 2020
Day After Thanksgiving	Friday	November 27, 2020
Christmas Eve	Thursday	December 24, 2020
Christmas Day	Friday	December 25, 2020

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Halloween Trick-or-Treating Hours

Suggested Action:

Our Village has historically passed, by resolution, a time and date for children to participate in Halloween Trick-or-Treating. By adoption of this resolution, a uniform time is recommended for the event, thereby allowing the police department to increase patrol for the purpose of protecting the children who are participating in the Halloween festivities. It is recommended that the Village Board approve the official Trick-or-Treating hours of 3:00 pm to 7:00 pm on Thursday, October 31, 2019.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[RESO - Halloween Hrs 2019](#)

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING HALLOWEEN
TRICK-OR-TREATING HOURS**

WHEREAS, the Village for Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Thursday, October 31, 2019 is Halloween; and,

WHEREAS, the President and the Board of Trustees of the Village of Villa Park have determined that it is in the best interests of the health, safety, welfare, and enjoyment of both the residents and the children of Villa Park to designate certain hours for observance of the tradition of Trick-or-Treating:

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

1. The official Trick-or-Treat hours of the Village of Villa Park are Thursday, October 31, 2019, between 3:00 p.m. and 7:00 p.m.
2. This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2019.

VILLAGE OF VILLA PARK

President, Village of Villa Park

ATTEST:

Clerk, Village of Villa Park

ADOPTED this ____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Mary Hornback

Submitting Department: Fire Department

Item Type: Resolutions

Agenda Section:

Subject:

A Resolution of the Village of Villa Park, DuPage County, Illinois Approving an Agreement for Ambulance Billing Services Between the Village of Villa Park and Paramedic Billing Services

Suggested Action:

In 2013 the Village entered into an agreement with Paramedic Billing Services (PBS) for ambulance billing services. Since that time ambulance billing receipts have increased by over 20%. Staff recommends approving the attached resolution which will extend the expiring agreement for an additional three years, through September, 2022.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - PBS Agreement](#)

[ORD 4028 Ambulance Billing Fees Approved 4-28-18](#)

[RESO - Ambulance Billing Services Agreement](#)

[PBS Agreement 2019](#)



Villa Park Fire Department

20 S. Ardmore, Villa Park, IL 60181

Phone (630) 833-5350

Fax (630) 941-4320

Memo

To: Manager Keehner
From:  Fire Chief
Ronald J. Rakosnik
Date: September 13, 2019
Subject: Ambulance billing agreement with Paramedic Billing Services

In July 2013, the Village changed ambulance billing companies from Specialty Billing to Paramedic Billing Services. The Village chose PBS for the following reasons:

- PBS supplies the Village with a secure bank account in the name of the Village, which allows for timely and automatic patient payment posting. Through this, PBS can have Medicare, Medicaid, Blue Cross Blue Shield payments, etc. electronically transferred directly into the Village bank account.
- PBS has an online website available for credit card and check payments and can receive these types of payments over the phone.
- Ambulance reports are electronically pulled for billing via Image Trend reducing staff administrative work, as well as providing a more secure billing process.
- The 5% ambulance billing fee (5% of collections) to PBS remains unchanged.
- All issues forwarded to PBS by the Fire Dept. are followed-up by a PBS representative in 24 hrs.

Ambulance receipts have increased 20% due to increased billing and collection efficiency by using PBS, and ambulance fee increases which are recommended by PBS. For these reasons staff is recommending a three-year agreement, September 23, 2019 through September 23, 2022, be signed with Paramedic Billing Services, Inc.

PUBLISHED IN PAMPHLET FORM THE FOLLOWING:

ORDINANCE NO. 4028

TITLED:

**An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the
Fees for Emergency Medical Transportation and Related Services**

**HOSANNA KORYNECKY
VILLAGE CLERK
VILLAGE OF VILLA PARK**

STATE OF ILLINOIS)) ss
COUNTY OF DU PAGE)

I, Hosanna Korynecky, Village Clerk of the Village of Villa Park, Illinois, DO HEREBY CERTIFY that as such Village Clerk and keeper of the records of the Village of Villa Park, that the foregoing is a true and duplicate original of:

**4028 – ORDINANCE OF THE VILLAGE OF VILLA PARK,
DUPAGE COUNTY, ILLINOIS, AMENDING THE FEES FOR
EMERGENCY MEDICAL TRANSPORTATION AND
RELATED SERVICES**

Passed on and approved by the President and Board of Trustees of the Village of Villa Park on:

Dated April 23, 2018

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal this 23rd day of April, 2018.

Seal




Hosanna Korynecky, Clerk
Village of Villa Park

Ordinance No. 4028
AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS AMENDING
THE FEES FOR EMERGENCY MEDICAL TRANSPORTATION
AND RELATED SERVICES

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Section 9-313 of the Villa Park Municipal Code established the fees for emergency medical transportation and related services which were last amended in 2015; and,

WHEREAS, the Fire Department staff has conducted a study and has recommended an amendment of those fees based on the increasing costs for such services.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Subsection (a) of Section 9-313 entitled, Fees for emergency medical transportation and related services, of the Villa Park Municipal Code be and is hereby amended to read as follows:

"(a) The following fees are hereby established as charges to recipients of emergency medical transportation and related services provided by the Village of Villa Park Fire Department:

	Resident	Nonresident
Basic Life Support	\$700.00	\$1,050.00
Advanced Life Support 1	\$800.00	\$1,200.00
Advanced Life Support 2	\$1,050.00	\$1,400.00
Mileage	\$25.00	\$25.00
Advanced Life Support - No Transport	0.00	\$100.00
Basic Life Support - No Transport	0.00	\$100.00

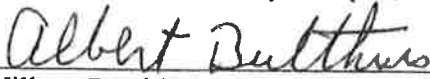
Commencing December 1, 2019, there shall be an annual increase of the above fees equivalent to the annual Medicare reimbursement increase or three percent (3%) whichever is greater."

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this 23rd day of April, 2018.

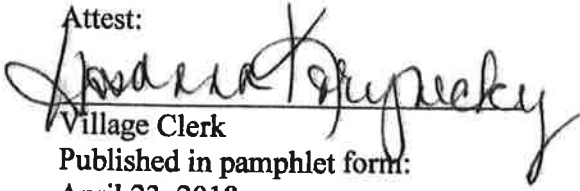
AYES: 7
NAYS: 0
ABSENT: 0

Approved this 23rd day of April, 2018.


Village President

Ordinance Number: 4028

Attest:


Village Clerk

Published in pamphlet form:
April 23, 2018



Resolution No. _____

**A RESOLUTION APPROVING AN AGREEMENT FOR AMBULANCE BILLING
SERVICES BETWEEN THE VILLAGE OF VILLA PARK AND
PARAMEDIC BILLING SERVICES, INC.**

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, the Village desires to improve its ambulance billing services to increase collections and decrease staff workload to prepare reports for billing; and,

WHEREAS, Paramedic Billing Service, Inc. has submitted a proposal to provide the Village with billing services including timely and automatic patient payment posting, online payment acceptance, electronic receipt of ambulance reports, and quick receipt of patient insurance information; and,

WHEREAS, the President and Board of Trustees of the Village of Villa Park find that it is in the best interests of the Village to enter into said Billing Agreement with Paramedic Billing Services, Inc.

NOW THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1. That the *Billing Agreement* that is attached hereto and made a part of hereof by reference as Exhibit A, between Paramedic Billing Services, Inc. and the Village be and is hereby approved and Village Manager Richard Keehner Jr. is hereby authorized to execute said agreement on behalf of the Village.

Section 2. That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2019

Village President

Attest: _____
Village Clerk



**PARAMEDIC BILLING SERVICES, INC.
BILLING AGREEMENT
FOR**

Village of Villa Park

Submitted By:

Firm Name:	PARAMEDIC BILLING SERVICES, INC.
Address:	395 W. Lake Street, Elmhurst, Illinois 60126
Telephone:	(630) 903-2372
Fax Number:	(630) 903-2869
Contact:	Thomas Deegan

2019

SCOPE OF SERVICES

The primary function of PARAMEDIC BILLING SERVICES, INC. pursuant to this Agreement is to bill individuals or entities on behalf of VILLAGE OF VILLA PARK for fire, ambulance, or other services authorized under VILLAGE OF VILLA PARK's ordinances and to collect funds directly from individuals, entities, guarantors, or third party payers, as applicable, for these services. PARAMEDIC BILLING SERVICES, INC. will be using information for billing processes from the official ambulance, fire or other reports submitted by the VILLAGE OF VILLA PARK to PARAMEDIC BILLING SERVICES, INC.

**BILLING AGREEMENT
FOR
VILLAGE OF VILLA PARK**

THIS AGREEMENT made and entered into between the Village of Villa Park (hereinafter referred to as "Client"), located at 20 S. Ardmore Avenue, Villa Park, IL, 60181 and Paramedic Billing Services, Inc. (hereinafter referred to as "PBS"), located at 395 W. Lake Street, Elmhurst, IL 60126 each a "Party" and collectively "Parties" effective on the date of execution of the Agreement by Client.

WITNESSETH:

WHEREAS, Client provides fire, ambulance, or other services authorized under Client's ordinances (hereinafter "Services") for the residents of its community and the surrounding community (hereinafter "Recipients");

WHEREAS, PBS is in the business of billing for Services; and

WHEREAS, Client and PBS desire that PBS handle all of the billing functions for Services provided by Client.

NOW, THEREFORE, in consideration of the mutual recitals and the promises contained herein and other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged by both Client and PBS, the Parties agree as follows:

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated by reference into this Agreement and made a part hereof as if set forth in their entirety.
2. Incorporation of Attachments. All appendixes attached to this Agreement shall be incorporated and made part of the Agreement as if fully set forth in the Agreement.
3. Procedures. PBS shall prepare all bills and claim forms for Services provided by Client. Billing procedures shall be in accordance with the procedures set forth in the attached Appendix A. PBS shall send bills and claim forms to third party payers and/or to Recipients/Recipient guarantors, as appropriate. Client shall report all collections and Explanation of Benefits ("EOBs") to PBS on a timely basis, as provided in the attached Appendix A.
4. Billing Guidelines. PBS shall prepare all bills and claim forms for Services provided by Client pursuant to the Billing Guidelines set forth in the attached Appendix B.
5. Lockbox Account. Funds collected for Client by PBS shall be maintained in an account at a bank designated by Client and in the name of the Client.
6. Reports and Accounting. On or before the 15th day of each month that this Agreement is in effect, PBS shall provide Client with an accounting of all sums collected during the previous month, indicating the name of the Recipient, the date of service, the amount

billed and the amount collected. Upon request, PBS shall provide Client with additional information that is reasonably required to verify the accuracy of the accounting.

7. Administration. PBS shall be responsible for processing all documentation, as required under federal, state, and local law, regulation or guidance. If this Agreement or any documentation prepared in accordance with this Agreement is subject to or requested by any governmental agency, PBS shall have primary responsibility for complying with such request and shall truthfully respond to all agency requests, with notice to the Client, to the extent such notice is permitted by law or the applicable agency. If PBS receives any legal notices, demands, subpoenas, or summons in regard to this Agreement, to the extent allowed under law and deemed advisable by PBS counsel, PBS shall notify Client and give Client the opportunity to review and assist in a response. PBS shall keep adequate records at PBS's principal place. Client and its agents shall have the right to inspect such records and shall be given access to such records upon reasonable notice and at any reasonable time upon Client's request. This provision shall survive the termination of this Agreement. PBS shall preserve such books and records for the legally required time period.
8. Programming. PBS shall provide a separate and complete Accounts Receivable program within PBS's computer billing system for the exclusive purpose of collections for Client.
9. Guidelines. Client shall provide to PBS guidelines for sending the bills and claims. Client shall provide to PBS or authorize PBS to receive all information necessary to issue bills or claims.
10. Fees. Client shall pay PBS a fee of 5% for all payments collected based on the payments received in the preceding month, whether payment is made to PBS or sent directly by the payer to Client. When PBS sends claims to a third-party collection agency, Client shall pay the collection agency fee in addition to the fee due to PBS per this section. Client agrees to provide PBS with notice and documentation of any payments directly received by it within ten (10) calendar days of receipt of said payment. PBS shall issue invoices on or before the 15th (fifteenth) day of each month for the preceding month; if the 15th falls on a weekend or holiday, invoices shall be issued the next business day. Client agrees to pay each invoice within forty-five (45) calendar days.
11. Billing in Name of Client. All the billing for Services shall be in the name of the Client and on its behalf, including indemnification from third-party payers.
12. Term. This Agreement shall commence as of the date of the execution of the Agreement by the Client and shall continue for a THREE (3) year period (hereinafter referred to as the "Initial Term") unless sooner terminated pursuant to this Agreement. This Agreement shall automatically renew for additional one year terms pursuant to the same terms and conditions set forth herein, except as otherwise agreed to by the Parties, unless sooner terminated by the Parties.
13. Termination for Cause. Either Party shall have the right to terminate this Agreement immediately upon the filing of a petition of bankruptcy, assignment for the benefit of

creditors or the issuance of a cease and desist order or other action by any appropriate state, federal or local governmental agency or court of competent jurisdiction, which prohibits or threatens to prohibit, in whole or in part, either Party from performing the services required under this Agreement.

14. Termination Without Cause. Termination of this Agreement by either Party for any reason will be effective with sixty (60) calendar days prior written notice. The Parties agree that the termination will only apply to the receipt of new accounts by Client. PBS will continue its efforts in collecting Recipient accounts already in its possession. PBS will also continue its efforts in collecting Recipient accounts already placed with any external agency. PBS shall assess a fee and pass on any collection agency fees as outlined in Section 9, "Fees", on any amounts paid to Client for payment of a claim placed with any external agency regardless of whether the fee was directly obtained by the external agency.
15. Protection of Recipient Information. All records relating to Services rendered by Client, including but not limited to protected health information (PHI) as defined under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all subsequent amendments thereto, such as claims and run reports, shall be and remain the sole property of Client. PBS shall comply with all applicable laws and regulations relating to Recipient confidentiality including but not limited HIPAA and shall not use or further disclose confidential information or PHI other than as permitted or required by this Agreement, by law, or by the Business Associate Agreement attached hereto as Appendix C.
16. Confidentiality. Trade secrets and confidential information that may be received by any Party or its employees, directly or indirectly, that are exempt from public disclosure under applicable laws shall remain the property of the disclosing Party and shall be kept confidential by the Party to whom such trade secrets or confidential information was disclosed. Such information will be utilized only for the purposes of carrying out the services and purposes of this Agreement, and each Party to which such information is disclosed shall cause each of its employees to comply with the foregoing. Upon termination of this Agreement, each Party agrees to surrender to the disclosing Party any and all trade secrets, confidential information, material, tangible items, or written information supplied by the disclosing Party. The obligations of this Section will survive the termination or expiration of this Agreement.
17. Relationship of the Parties. Notwithstanding anything to the contrary in this Agreement or elsewhere, PBS is an independent contractor with respect to the Client. There is no agency, employment relationship, partnership, or joint venture between the Contractor, its employees, and the Client and/or the Client's employees. No one connected with PBS, except in writing signed by the director of PBS has any right, power or authority to act or create any obligation or binding promises or agreements, express or implied except as specifically outlined herein.
18. Publicity. Neither party shall without the prior written consent of the other Party: (a) refer to, identify, or use the name or any trade name or trademark of the other Party or any of its employees in any advertising or communications in any form; (b) make publicity

releases, promotional or marketing materials, announcements, customer listings, testimonials, or advertising regarding the other or any of its employees, this Agreement, the services or any related activities, or (c) take any photographs, video or other recordings of the property of each Party or any of its employees.

19. Payments to Third Parties. PBS shall comply with all federal, state, and local law, regulation or guidance regarding political donations and charitable contributions.
20. Entire Agreement. This Agreement contains the entire agreement and understanding between the Parties in regard to the subject matter hereof and supersedes and replaces all prior agreements, negotiations, and arrangements concerning its subject matter; this Agreement is not subject to modification, alteration or amendment except by further written agreement signed by all Parties.
21. Non-Assignability. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, provided, however, that this Agreement shall not be assignable by either Party without the prior written consent of the other Party that shall not be unreasonably withheld.
22. Non-Waiver. No waiver of any provision shall constitute a waiver of any other provision, nor shall any waiver be deemed continuing unless otherwise expressly so provided in writing by the Party against which the waiver is asserted.
23. Severability. If any portion of this Agreement is determined to be invalid by law or court interpretation: (1) the court or other tribunal may “blue pencil” or revise said portion so that it is enforceable to the fullest extent permitted by law; (2) the Parties agree to attempt in good faith to renegotiate the problematic provision to the mutual satisfaction of the Parties; or (3) if revision is deemed impermissible, that portion shall be removed from this Agreement. In the event the Parties are not able to mutually agree on modification of the problematic provision, then either Party may terminate this Agreement upon thirty (30) calendar days written notice to the other Party if the terminating Party has a good faith belief based on the advice of legal counsel that the problematic provision creates an unfavorable exposure under applicable laws. All other portions of this Agreement shall remain in full force and effect.
24. Choice of Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to its conflict of law principals. No provision of this Agreement shall be applied or construed in a manner inconsistent with applicable federal, state, and local law, regulation, or guidance. The Parties hereby agree that all actions or proceedings arising in connection with this Agreement shall be tried or litigated exclusively in the state courts located in Illinois, or in the federal district court located at Illinois Northern District Court to the extent permitted by law and a Party elects to file an action in federal court. The Parties hereby waive all objections to personal jurisdiction, venue, and forum non-conveniens.
25. Compliance with Law. Notwithstanding any other provision in this Agreement to the contrary, both Parties remain exclusively responsible for ensuring that any service

provided pursuant to this Agreement complies with all pertinent provisions of federal, state, and local law, regulation, or guidance.

26. No Third-Party Beneficiaries. It is the explicit intent of the Parties hereto that no person or entity other than the Parties hereto, except assignees as contemplated in Section 20, is or shall be entitled to bring any action to enforce any provision of this Agreement against either of the Parties hereto.

27. Notices. All notices that are required hereunder, of which either Client or PBS may desire to serve upon the other Party, shall be in writing, personally delivered, sent by certified mail, return receipt requested, with postage prepaid, or by a recognized overnight carrier, to the Parties at the following address, (or at such other or further addresses as the Parties may hereafter designate by like notice similarly sent). Notices shall be deemed received upon receipt (if personally delivered), two (2) business days after deposit in the United States Mail (if mailed), or one business day after deposit with a recognized overnight carrier. If either Party chooses to use a recognized overnight carrier to deliver such notice, then the notice shall be by restricted delivery and only the person or persons listed below are the authorized signatories:

If to Client:
Village Manager
Village of Villa Park
20 S. Ardmore Avenue
Villa Park, IL 60181

If to PBS:
David B. Hill, III, President
Paramedic Billing Services, Inc.
395 W. Lake St.
Elmhurst, IL 60126

With a copy to:
Tom Deegan
Paramedic Billing Services, Inc.
395 W. Lake St.
Elmhurst, IL 60126

28. Subpoenas and Records Requests. PBS shall charge and retain fees as allowed under applicable federal, state, and local law, regulation or guidance for reproduction of medical records upon valid request. PBS shall charge Client a court appearance fee of \$100.00 for each instance that a PBS employee is required to appear in court or at a deposition in any action related to the collection of a fee for Client.

29. Headings. The headings and subheadings in this Agreement are inserted for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

30. Billing Guidelines. PBS, in its sole discretion, shall make all billing decisions, including, but not limited to, decisions on the level of service billed and determination of medical necessity. Such decisions shall be made based on the guidelines, policies and regulations issued by Medicaid, Medicare, or other third party payer.

31. Signature. It is the responsibility of Client (when Client's employees are providing Services) to obtain the signature of the Recipient or verification that it could not be

obtained for assignment of benefits forms, and any other documents required by Medicaid, Medicare, or a third party payer (for purposes of this paragraph collectively "Payer") for any purpose including but not limited to establishing medical necessity. Client shall (a) submit to PBS all signatures necessary to properly bill Payers or (b) verification that signatures could not be obtained. Upon receipt of the necessary signatures or verification, PBS shall bill the Payer. PBS shall send Client a list of accounts requiring signatures or verification. PBS shall also send an invoice to the Recipient containing a signature form notifying the Recipient that the signature form must be completed and sent to PBS in order for PBS to bill a Payer and that absent receipt, Recipient is responsible for payment.

32. Notice of Privacy Practice. It is the responsibility of Client to comply with the HIPAA Privacy Rule's Notice of Privacy Practices for Protected Health Information (45 CFR 164.520).
33. Overpayments. In the event there are any overpayments due to third party payers based on Client's acts or omissions or for which PBS is otherwise not responsible (e.g. Client not obtaining signatures as required per Section 30 or Client not complying with the law as required in Section 32), PBS shall not assume any responsibility or liability for the overpayment and PBS shall keep the fees described in this Agreement.
34. Compliance with Law. It is the responsibility of Client (when Client's employees are providing Services) to ensure compliance with local, state, and federal rules, statutes, and sub-regulatory guidance including but not limited to ensuring: i) crew are appropriately licensed and certified, ii) crew are not excluded from participation in federally funded healthcare programs, and iii) Services are appropriately documented.
35. Contract Interpretation. Each Party and its counsel have had the opportunity to participate fully in the review and revision of this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement. The language in this Agreement shall be interpreted in accordance with its plain meaning and not strictly for or against any Party.
36. Non-Solicitation. The Parties agree not to, directly or indirectly, solicit, or cause or induce on its own behalf or for any third party to solicit, for the purpose of hiring any of the Parties' employees to perform like services for the duration of this Agreement unless mutually agreed by the Parties.
37. Execution. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
38. Authority. PBS and Client represent that this Agreement is executed in accordance with the requirements of their respective organizations.
39. Screenings. The Office of the Inspector General ("OIG") of the Department of Health and Human Services ("HHS") has the authority to exclude individuals and entities from federally funded health care programs pursuant to sections 1128 and 1156 of the Social

Security Act. The OIG maintains a list of all currently excluded individuals and entities called the List of Excluded Individuals and Entities (“LEIE”). Exclusion databases are also maintained by state agencies that oversee the State Medicaid Program and by the U.S. General Services Administration. Any health care entity or healthcare billing entity that hires or contracts with an individual or entity excluded from federally funded health care programs (“Excluded Person”) may be subject to civil monetary penalties (CMP). To avoid exclusion and CMP liability, parties to health care contracts that involve the Medicare/Medicaid claim development and submission process and other processes affecting compliance with federal or state law need to routinely check exclusion lists to ensure that new hires, current employees, vendors, and subcontractors are not Excluded Persons. The primary effect of hiring or having an employee who is an Excluded Person or contracting or subcontracting with an Excluded Person is that no payment will be provided for any items or services furnished, ordered, or prescribed by the Excluded Person.

1. Both Parties represent and warrant that they, their new hires, current employees, vendors, and subcontractors are not excluded from, or proposed for exclusion from, participation in, and are not otherwise ineligible to participate in, a “Federal Health Care Program” as defined in 42 U.S.C. Section 1320a-7b(f) (or any applicable successor statutory section).
2. Each Party shall not knowingly employ or contract with any individual or entity that has been excluded from or barred from participation in any Federal Healthcare Program.
3. Each Party shall be responsible for conducting a background screening at least annually or as otherwise required by law for their new hires, employees, vendors and subcontractors which shall minimally include:
 - i. OIG List of Excluded Individuals/Entities available at: <http://oig.hhs.gov/exclusions/exclusionslist.asp>.
 - ii. Any exclusion database maintained by the state agency that oversees the State Medicaid Program.
 - iii. The U.S. General Services Administration Excluded Parties List System. This list can be accessed at: <http://www.sam.gov>.
 - iv. An appropriate source for a state or local background check (e.g. State Bureau of Criminal Apprehension, Bureau of Investigation, local Sheriff’s Department).
4. Each Party shall immediately, but no later than three (3) business days, disclose to the other any results of the background screening that may impact the Medicare/Medicaid or other government healthcare claim development and submission process and other processes affecting compliance with federal or state healthcare law.

5. Whether or not such notice is given, each Party may immediately terminate this Agreement without penalty or any other amounts owing as a result of such termination.
6. If either Party's failure to conduct a routine check or make a notification as provided herein impacts reimbursement under this Agreement or causes the OIG to assess CMP which impacts the other Party under this Agreement, the Party that was responsible for and failed to conduct the check or make the notification shall be responsible to the extent permitted by law (i) for reimbursing the other Party for services provided under this Agreement and (ii) for reasonable costs associated with any OIG inquiries and investigations related thereto.

40. Indemnification. It is expressly understood and agreed that each Party shall to the extent permitted by law, defend, indemnify, save, and hold harmless the other, its parent corporations, affiliates, subsidiaries, successors and assigns, and their respective present and former agents, officers, volunteers, and employees from any and all claims, liabilities, obligations, debts, charges, settlements or judgments (including attorneys' fees) arising from this Agreement or the other party's present and former agents, officers, volunteers, and employees attributable to the negligent acts or omissions of the other Party, its agents, officers, and employees while engaged in the performance of duties under this Agreement, provided that no Party shall have any obligation under this section with respect to liabilities caused by the gross negligence, reckless, fraudulent or deliberately dishonest conduct, or intentional misconduct of the other Party seeking indemnification; and in the event that a final determination that such claims or liabilities resulted from such party's gross negligence, reckless, fraudulent or deliberately dishonest conduct, or intentional misconduct is made by a court of competent jurisdiction, the indemnified Party shall immediately refund such monies and expenses paid pursuant to this section. Neither Party shall be obligated to indemnify the other Party for any claim or liability: (a) involving a claim by one Party against the other Party; (b) to the extent prohibited by law; (c) to the extent the Party seeking indemnification receives indemnification or insurance coverage from any other source. Provided that a Party is not in breach of its indemnification obligations hereunder, no Party being indemnified shall settle or compromise any claim subject to indemnification hereunder without the consent, of the Party providing such indemnification.

Each Party also agrees to indemnify and hold each other harmless for any settlement or judgment based upon the sole theory of apparent agency arising from the negligent acts or omissions of the other and/or its employees or agents.

Notwithstanding the above paragraph, neither Party shall be liable to the other for indemnification for, and each Party hereby releases the other from, any liability for punitive, exemplary and consequential damages which may be suffered by such Party arising directly or indirectly out of the performance of this Agreement, including but not limited to the loss of use, loss of profits or business interruption (collectively, the "excluded damages"); provided that amounts owed as consideration under this Agreement shall not be deemed excluded damages.

Notwithstanding the foregoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the Client, PBS, or its respective insurer's ability to rely upon the limitations, defenses and immunities contained within Illinois law, including, but not limited to Illinois Local Government Tort Immunity Act that may be applicable to the Client or PBS. To the extent that indemnification is available and enforceable, the parties or their respective insurers shall not be liable to in indemnity or contribution for an amount greater than the limits of liability for claims established by law. Each Party's obligation to indemnify hereunder is subject to the availability and limits of applicable insurance coverage. Under no circumstances shall either party be required to indemnify the other for its own negligent or intentional conduct.

For purposes of any defenses or immunities to claims and liabilities to third parties that the Client and/or its employees may be entitled under applicable laws, the parties agree that, to the extent permitted by law, PBS will be deemed the agent of the Client or standing in the shoes of the Client with respect to such defenses and immunities available to the Client.

This indemnification obligation shall be deemed to be contractual in nature and shall survive any termination of this Agreement.

IN WITNESS WHEREOF, the Parties have hereunto set their seal this ____ day of _____, _____

CLIENT

PARAMEDIC BILLING SERVICES, INC.

By: _____

By: _____

Printed Name: _____

Printed Name: Thomas Deegan

Its: _____

Its: Client Liaison

APPENDIX A

Billing Procedures

1. PARAMEDIC BILLING SERVICES, INC. (PBS) shall provide electronic billing to all governmental and commercial carriers, where available. Otherwise, PBS shall provide paper billing on behalf of Client.
2. PBS will bill any and all appropriate government or commercial third party payers as agreed to by Client or as required by federal, state, or local law, regulation, or guidance.
3. PBS will invoice all Recipients/Recipient guarantors as agreed to by Client or as required by federal, state, or local law, regulation, or guidance.
4. PBS shall issue invoices on a billing form specific for Client.
5. PBS shall bill for Client's services in accordance with those rates determined by the Client or as required by the appropriate federal, state, or local law, regulation, or guidance. Client shall provide PBS with current rates. For any rate changes that may be implemented, Client shall immediately provide PBS with written notice of the rate changes.
6. Invoicing/collection activities will be conducted on the following schedule:
 - a. Immediate first steps:
 - i. First phone call verifies relevant insurance information.
 - ii. Medicaid/Medicare/government healthcare program reimbursement verified.
 - iii. Internet service verified for third party insurance.
 - b. Except as otherwise required by law, invoicing for Recipients with no insurance identified or for which insurance billing is not applicable:
 - i. First invoice mailed within five business days after receipt of case source data.
 - ii. Second invoice mailed 30 calendar days after first invoice.
 - iii. First courtesy call 10 business days after second invoice.
 - iv. Third invoice mailed 30 calendar days after second invoice.
 - v. Follow up call 10 business days after third invoice.
 - vi. Collection letter 30 calendar days after third invoice.
 - vii. Follow up call 5 business days after collection letter.
 - viii. If there is no payment plan established, and the account remains unpaid after the billing cycle has been completed, then the account balance will be turned over to a third-party collection agency.
 - c. Except as otherwise required by law, invoicing for Recipients with insurance identified:

- i. Claim submitted to insurance carrier within five business days after receipt of case source data.
 - ii. If no payment is received within 45 calendar days from claim submission, an invoice will be sent to Recipient with message stating that there has been no payment or correspondence from their insurance carrier, and to please give the insurance carrier a call.
 - iii. If Recipient is a resident, the claim will continue to follow the procedures listed above in "Invoicing for Recipients with no insurance identified." If there is no payment plan established and the account remains unpaid after the billing cycle has been completed, the account balance is written off.
 - iv. If Recipient is a non-resident, the claim will continue to follow the procedures listed above in "Invoicing for Recipients with no insurance identified." If there is no payment plan established, and the account remains unpaid after the billing cycle has been completed, then the account balance will be turned over to a third-party collection agency.
- d. If an insurance payment is received on behalf of the Recipient for the service and a balance is remaining, PBS shall send its first invoice within five business days after receipt of the insurance payment, and follow up in accordance with the schedule set forth in 6c above.
- e. PBS reserves the right to change the procedures listed in this paragraph 6 as deemed necessary for operational, business, or legal reasons.
- 7. PBS shall not refer delinquent accounts for external collection activity, as outlined in Section 6, or initiate any legal action on any Client account without the express authorization of the Client.
- 8. PBS accepts checks and all credit cards and may, in its discretion and in accordance with the law, pass on credit card fees to the cardholder.
- 9. PBS will set up payment plans where appropriate consistent with Client's policies and procedures and in accordance with law.
- 10. All payments shall be sent directly to the designated lockbox to allow rapid posting of payments. It is the responsibility of Client to notify PBS of any payments received at Client within 72 hours of all payments, correspondence, explanation of benefits, etc. relating to the services heretofore described.
- 11. PBS will submit a monthly payment receipt recap, and a monthly trip report detailing all of the transports billed from the previous month. It is the responsibility of Client to verify these reports and provide PBS with any missing data.
- 12. It shall be the responsibility of Client to audit the billing rates charged by PBS for the Services provided by Client on a quarterly basis to verify that the rates charged by PBS are the correct rates. Additionally, should Client decide to change the billing rates for the Services, Client shall notify PBS as required in

Section 5 and thereafter complete any necessary follow-up with PBS to insure that the changed rate is being applied by PBS.

BUSINESS ASSOCIATE AGREEMENT

This HIPAA Business Associate Agreement (the "Agreement") is entered into on _____, 2019 ("Effective Date") by and between the Village of Villa Park ("Covered Entity"), and Paramedic Billing Services, Inc. ("Business Associate") (each a "Party" and collectively the "Parties").

1. BACKGROUND

Business Associate performs functions, activities, or services for, or on behalf of, Covered Entity under an existing written agreement (the "Underlying Agreement") and Business Associate creates, receives, maintains, or transmits Protected Health Information ("PHI"), including Electronic Protected Health Information ("EPHI"), in order to perform such functions, activities, or services (referred to collectively as the "Services"). The purpose of this Agreement is to set forth the terms and conditions of disclosure of PHI by Covered Entity to Business Associate, to set forth the terms and conditions of Business Associate's use and disclosure of PHI, and to ensure the confidentiality, integrity, and availability of EPHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity. It is the intent of Covered Entity and Business Associate that this Agreement will meet the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the American Recovery and Reinvestment Act of 2009, Public Law 111-5 ("ARRA"), the Privacy Rule, and the Security Rule, 45 C.F.R. Parts 160 and 164.

2. DEFINITIONS

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in HIPAA, ARRA, the Privacy Rule, and the Security Rule. Following are some of the key terms of this Agreement.

2.1 *Electronic Protected Health Information.* "Electronic Protected Health Information" or "EPHI" shall have the same meaning as the term "electronic protected health information" in 45 C.F.R. § 160.103, but shall be limited to the EPHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity.

2.2 *Individual.* "Individual" shall have the same meaning as the term "individual" in 45 C.F.R. § 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502(g).

2.3 *Minimum Necessary.* "Minimum Necessary" shall have the same meaning as "minimum necessary" described in 45 C.F.R. § 164.502(b) and Section 13405(b) of ARRA.

2.4 *Privacy Rule.* "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and Part 164, subparts A and E.

2.5 *Protected Health Information.* "Protected Health Information" or "PHI" shall have the same meaning as the term "protected health information" in 45 C.F.R. § 160.103, but shall be limited to the information that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity.

2.6 *Required by Law.* "Required by Law" shall have the same meaning as the term "required by law" in 45 C.F.R. § 164.103.

2.7 *Secretary.* "Secretary" shall mean the Secretary of the United States Department of Health and Human Services or his designee.

2.8 *Security Incident.* "Security Incident" shall have the same meaning as "security incident" in 45 C.F.R. § 164.304.

2.9 *Security Rule.* "Security Rule" shall mean the Security Standards for the Protection of EPHI at 45 C.F.R. Parts 160 and 164, subparts A and C.

2.10 *Subcontractor.* "Subcontractor" shall have the same meaning as "subcontractor" in 45 C.F.R. § 160.103.

3. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

3.1 *Use and Disclosure.* Business Associate agrees to not use or disclose PHI other than as permitted or required by this Agreement and any Underlying Agreement(s) related to the Services, or as Required by Law. Business Associate shall also comply, where applicable, with the Privacy Rule and the Security Rule.

3.2 *Safeguards.* Business Associate agrees to use appropriate safeguards and comply, where applicable, with the Security Rule with respect to EPHI, to prevent use or disclosure of the information other than as provided for by this Agreement.

3.3 *Business Associate's Reporting Obligations.*

(a) *Reports of Non-Permitted Use or Disclosure.* Business Associate agrees to report to Covered Entity any use or disclosure of the PHI not provided for by this Agreement of which Business Associate becomes aware. Where applicable, such report shall comply with the requirements outlined in Sections 3.3(b) and 3.3(c).

(b) *Reports of Breach of Unsecured PHI.*

1. For purposes of this Section, "Breach" and "Unsecured PHI" shall have the same meaning as "breach" and "unsecured protected health information," respectively, as such terms are defined by 45 C.F.R. § 164.402.
2. Following the discovery of a Breach of Unsecured PHI, Business Associate shall notify Covered Entity of the Breach. Such notification shall be made without unreasonable delay after discovering the Breach, but no later than sixty (60) calendar days after its discovery.
3. Business Associate's notice shall include, to the extent possible, the identification of each Individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during or as a result of the Breach. Business Associate shall also provide Covered Entity with at least the following information: a description of the Breach, including the date of Breach and the date of discovery of the Breach, if known; a description of the types of Unsecured PHI involved in the Breach; any steps Individuals should take to protect themselves from potential harm resulting from the Breach; a brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to Individuals, and to protect against any further Breaches; and any other information Covered Entity is required to include in notification to the affected Individual(s) under 45 C.F.R. § 164.404(c). Business Associate will provide additional information to Covered Entity as such information becomes available.

- (c) *Reports of Security Incidents.* Business Associate agrees to report to Covered Entity any Security Incident of which it becomes aware. Where applicable, such report shall comply with the requirements outlined in Sections 3.3(a) and (b). This Agreement serves as Business Associate's notice to Covered Entity that attempted but unsuccessful Security Incidents, such as pings and other broadcast attacks on Business Associate's firewall, port scans, unsuccessful log-on attempts, denials of service and any combination of the above, regularly occur and that no further notice will be made by Business Associate unless there has been a successful Security Incident.

3.4 *Subcontractors.* Business Associate agrees to ensure that any Subcontractor that creates, receives, maintains, or transmits PHI (including EPHI) on behalf of Business Associate agrees to substantially the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information, including but not limited to, compliance with the applicable requirements of 45 C.F.R. Parts 160 and 164. Such agreement between Business Associate and the Subcontractor must be made in writing and must comply with the terms of this Agreement and the requirements outlined in 45 C.F.R. §§ 164.504(e) and 164.314.

3.5 *Access to Designated Record Set.* The Parties do not intend for Business Associate to maintain any PHI in a Designated Record Set for Covered Entity. To the extent Business Associate possesses PHI in a Designated Record Set, Business Associate agrees to provide access, at the request of Covered Entity, to PHI in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 C.F.R. § 164.524. Business Associate is not required to provide such access where the PHI contained in a Designated Record Set is duplicative of the PHI contained in a Designated Record Set possessed by Covered Entity. If an Individual makes a request for access pursuant to 45 C.F.R. § 164.524 directly to Business Associate, or inquires about his or her right to access, Business Associate will either forward such request to Covered Entity or direct the Individual to Covered Entity.

3.6 *Amendments to Designated Record Set.* The Parties do not intend for Business Associate to maintain any PHI in a Designated Record Set for Covered Entity. To the extent Business Associate possesses PHI in a Designated Record Set, Business Associate agrees to make available such PHI for amendment and incorporate any amendment(s) to PHI in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 C.F.R. § 164.526 at the request of Covered Entity or an Individual. If an Individual submits a written request for amendment pursuant to 45 C.F.R. § 164.526 directly to Business Associate, or inquires about his or her right to amendment, Business Associate will either forward such request to Covered Entity or direct the Individual to Covered Entity.

3.7 *Accounting of Disclosures.*

- (a) Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528.
- (b) Business Associate agrees to provide to Covered Entity or an Individual information collected in accordance with Section 3.7(a) of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528.

3.8 *Compliance with Law.* To the extent Business Associate is expressly obligated under the Underlying Agreement(s) to carry out one or more of Covered Entity's obligation(s) under the Privacy Rule, Business Associate shall comply with the requirements of the Privacy Rule that apply to Covered

Entity in the performance of such obligation(s).

3.9 *Internal Practices.* Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of, Covered Entity available to the Secretary for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule and Security Rule.

3.10 *Mitigation.* Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this Agreement.

4. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

4.1 *General Use and Disclosure.*

- (a) Except as otherwise limited in this Agreement, Business Associate may use or disclose PHI to perform Services for, or on behalf of, Covered Entity as such services may be specified in any Underlying Agreement(s), provided that such use or disclosure would not violate the Privacy Rule or the Security Rule if done by Covered Entity.
- (b) All uses and disclosures of PHI must comply with the Minimum Necessary requirements under the Privacy Rule. The Party disclosing PHI shall determine what constitutes the Minimum Necessary to accomplish the intended purpose of the disclosure.

4.2 *Specific Use and Disclosure.*

- (a) Business Associate may use or disclose PHI to carry out Business Associate's legal responsibilities and for the proper management and administration of Business Associate, provided that any such disclosures are either (1) Required by Law, or (2) Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it becomes aware in which the confidentiality of the information has been breached.
- (b) Business Associate may use PHI to provide Data Aggregation services to Covered Entity as permitted by 45 C.F.R. § 164.504(e)(2)(i)(B).
- (c) Business Associate may use and disclose PHI to report violations of law to appropriate state and federal authorities, to the extent permitted or required by 45 C.F.R. § 164.502(j)(1) and state law.
- (d) Business Associate may use PHI to create de-identified information in accordance with the requirements outlined in the Privacy Rule. Data that has been de-identified will no longer be subject to the terms of this Agreement.

5. OBLIGATIONS OF COVERED ENTITY

5.1 *Privacy Practices.* Covered Entity will notify Business Associate of any limitation(s) in its notice of privacy practices in accordance with 45 C.F.R. § 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI. Covered Entity will provide such notice no

later than fifteen (15) days prior to the effective date of the limitation.

5.2 *Notice of Changes Regarding Individual Permission.* Covered Entity will obtain any consent or authorization that may be required by the Privacy Rule, or applicable state law, prior to furnishing Business Associate with PHI. Covered Entity will notify Business Associate of any changes in, or revocation of, permission by an Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI. Covered Entity will provide such notice no later than fifteen (15) days prior to the effective date of the change.

5.3 *Notice of Restrictions to Use or Disclosure of PHI.* Covered Entity will notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 C.F.R. § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI. Covered Entity will provide such notice no later than fifteen (15) days prior to the effective date of the restriction. If Business Associate reasonably believes that any restriction agreed to by Covered Entity pursuant to this Section may materially impair Business Associate's ability to perform its obligations under the Underlying Agreement or this Agreement, the Parties will mutually agree upon any necessary modification of Business Associate's obligations under such agreements.

5.4 *Permissible Requests by Covered Entity.* Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule or the Security Rule if done by Covered Entity, except that Business Associate may use or disclose PHI as set forth herein.

5.5 *Safeguards.* Covered Entity shall use appropriate safeguards to maintain the confidentiality, privacy, and security of PHI in transmitting PHI to Business Associate pursuant to this Agreement.

6. TERM AND TERMINATION

6.1 *Term.* This Agreement shall be effective upon the Effective Date and shall remain in effect until all of the PHI provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with Section 6.3(b).

6.2 *Termination.*

(a) Termination Resulting from the End of Services. This Agreement shall terminate in the event that the Underlying Agreement(s) under which Covered Entity discloses PHI to Business Associate terminates for any reason, or if the Services that give rise to the necessity of a business associate agreement terminate for any reason.

(b) Termination for Cause. Upon either Party's knowledge of a material breach of this Agreement by the other Party, the non-breaching Party must either:

1. Provide an opportunity for the breaching Party to cure the breach or end the violation opportunity to cure the breach within thirty (30) business days, and if the breaching Party does not cure the breach or end the violation within thirty (30) business days, the non-breaching Party shall terminate this Agreement; or
2. Immediately terminate this Agreement if cure is not possible.

6.3 *Return or Destruction of PHI.*

- (a) Except as provided in paragraph (b) of this Section, upon termination of this Agreement for any reason, Business Associate shall return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, that Business Associate still maintains in any form. This provision shall also apply to PHI that is in the possession of Subcontractors of Business Associate. Business Associate shall retain no copies of the PHI.
- (b) In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate and its Subcontractors shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate and/or its Subcontractors maintain such PHI.

7. MISCELLANEOUS

7.1 *Regulatory References.* A reference in this Agreement to a section in the Privacy Rule, the Security Rule, HIPAA, or ARRA, or any other reference to a law or regulation, means the section or law as in effect as of the date of this Agreement or as subsequently amended.

7.2 *Amendment.* The Parties agree to take such action as is necessary to amend this Agreement from time to time to comply with the requirements of the Privacy Rule, the Security Rule, HIPAA, and ARRA.

7.3 *Survival.* The respective rights and obligations of Business Associate under Section 6.3 of this Agreement shall survive the termination of this Agreement.

7.4 *Interpretation.* Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits compliance with the Privacy Rule, the Security Rule, HIPAA, and ARRA.

7.5 *Relationship to Other Agreement Provisions.* In the event that a provision of this Agreement is contrary to a provision of an Underlying Agreement or Agreements under which Covered Entity discloses PHI to Business Associate, the provision of this Agreement shall control. Otherwise, this Agreement shall be construed under, and in accordance with, the terms of such Underlying Agreement or Agreements between the Parties.

7.6 *Prior Business Associate Agreements.* Consistent with Section 7.5, this Agreement shall supersede any and all prior business associate agreement(s), or terms of other agreements addressing the privacy and security of PHI, between the Parties.

7.7 *No Third Party Beneficiaries.* Nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than Covered Entity or Business Associate any rights, remedies, obligations, or liabilities whatsoever.

7.8 *Modification of Agreement.* No alteration, amendment, or modification of the terms of this Agreement shall be valid or effective unless in writing and signed by Business Associate and Covered Entity.

7.9 *Relationship of Parties.* Business Associate, in furnishing services to Covered Entity, is acting as an independent contractor, and Business Associate has the sole right and obligation to supervise, manage, contract, direct, procure, perform, or cause to be performed, all work to be performed by Business Associate under this Agreement. Business Associate is not an agent of Covered Entity, and has no authority to represent Covered Entity as to any matters, except as expressly authorized in this Agreement.

7.10 *Notices.* Any notices required or permitted to be given under this Agreement by either Party shall be given in writing: (a) by personal delivery; (b) by electronic facsimile with confirmation sent by United States first class mail; (c) by bonded courier or nationally recognized overnight delivery service; or (d) by United States first class registered or certified mail, postage prepaid, return receipt requested, addressed to the Parties at the addresses set forth below or to such other addresses as the Parties may request in writing by notice pursuant to this Section 7.10. Notices shall be deemed received on the earliest of personal delivery, upon the next business day after delivery by electronic facsimile with confirmation that the transmission was completed or upon receipt by any other method of delivery.

Covered Entity: Village of Villa Park, c/o Village Manager, 20 S. Ardmore Avenue, Villa Park, IL, 60181.

Business Associate: Paramedic Billing Services, Inc., c/o Privacy Officer, 395 West Lake Street, Elmhurst, IL 60126

7.11 *Governing Law.* This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois.

7.12 *Counterparts.* This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and when taken together shall constitute one agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized officers and made effective as of the Effective Date.

Paramedic Billing Services, Inc.
Business Associate

Village of Villa Park
Covered Entity

By: _____
Print Name: _____
Title: _____
Date: _____

By: _____
Print Name: _____
Title: _____
Date: _____

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kevin Mantels

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Rejecting All Bids Received for Construction of the 2019 Street Improvement Project

Suggested Action:

The Village recently bid the 2019 Street Improvement Project. The bids received were considerably higher than expected and exceeded the construction budget for the project. A formal rejection of all bids received is recommended.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - 2019 Streets Bid Rejection](#)

[RESO - 2019 Streets Bid Rejection](#)

[2019 Streets Bid Results Memo](#)

[2019 Streets CIP Project Listing](#)

Departmental Correspondence

Date: 09/12/2019

To: Rich Keehner, Jr., Village Manager

From: Kevin Mantels, Assistant Village Engineer



Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Rejecting All Bids Received for Construction of the 2019 Street Improvement Project

STATEMENT OF PROBLEM

The Village recently bid the 2019 Street Improvement Project. The bids received were considerably higher than expected and exceeded the construction budget for the project. A formal rejection of all bids received is recommended.

INVESTIGATION

The proposed scope of work of this project includes both referendum and non-referendum pavement improvements on various streets and alleys throughout the Village. The project would include improvements on Plymouth Street from Ardmore Avenue to Villa Avenue; on Park Boulevard from Princeton Avenue to Ardmore Avenue; on the Village alley between Ardmore, Highland, Princeton, and Park; and on the Village alley between St. Charles, Harvard, Elm, and Yale.

Engineering consulting firm Civiltech Engineering, Inc., completed design and prepared plans and specifications for the project, and the project was publicly advertised for bids. A bid opening was held on 07/15/2019, with four bids received. The apparent low bid was submitted by A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in an amount not to exceed \$1,288,417.20.

The CY 2019 construction budget for this project is \$1,012,000.00. Award of a construction contract based on the bid prices received would therefore result in a budget shortfall of \$276,417.20. Staff attributes the higher prices to a general increase in construction prices over the last few months, with both the Village and other area entities experiencing similar price increases. Staff recommends rejecting all bids received and deferring the improvements proposed under this project until 2020. Staff believes that re-bidding the work this late in the year would be unlikely to result in more favorable prices, and would still result in construction being delayed until 2020.

The Village also expects to receive funding of up to \$733,500 for these improvements as a part of the Illinois Capital Bill passed earlier this year. The funding appropriated by the capital bill has not been officially awarded to the Village yet. Staff has concerns that moving forward with construction of the project before the capital bill funding is officially awarded could jeopardize that funding.

Staff proposes to include the street improvements that were proposed for 2019 with the planned 2020 Street Improvement Project. Design of the planned 2020 improvements could be completed over the winter, with bidding of the combined project taking place in early 2020 in time for construction to begin in spring. This would also allow time for the capital bill funding to become available for use with the project. Staff is working to obtain a proposal for design engineering of the 2020 Street Improvement Project and expects to submit that proposal for consideration by the Village Board in the near future.

RECOMMENDATION

Staff recommends rejecting all bids received for construction of the 2019 Street Improvement Project.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Rejecting All Bids Received for Construction of the 2019 Street Improvement Project

WHEREAS, the Village of Villa Park is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village has publicly advertised for bids for construction of a project commonly known as the 2019 Street Improvement Project, which included pavement improvements on various streets and alleys in the Village of Villa Park; and

WHEREAS, based upon a review of the bids received for the 2019 Street Improvement Project, all bids were found not to be in the best interest of the Village and the staff has recommended to the President and Board of Trustees of the Village of Villa Park to reject all bids in accordance with Section 2-216 of the Villa Park Municipal Code.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That all bids submitted to the Village for the 2019 Street Improvement Project are hereby rejected pursuant to Section 3 of the Notice to Bidders in the bidding documents and the Villa Park Municipal Code.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _____ day of _____, 2019

Village President

Attest: _____
Village Clerk

DEPARTMENTAL CORRESPONDENCE

TO: Rich Salerno, Deputy Public Works Director

DATE: September 12, 2019

FROM: Kevin Mantels, Assistant Village Engineer

SUBJECT: 2019 Street Improvement Project

Bids for the 2019 Street Improvement Project were opened on Monday, July 15, 2019. The Village distributed ten (10) sets of bidding documents and received four (4) bids. A summary of the bids is as follows:

COMPANY	LOCATION	BID AMOUNT
ENGINEER'S ESTIMATE		\$1,289,815.00
A Lamp Concrete Contractors, Inc.	Schaumburg, IL	\$1,288,417.20
R.W. Dunteman Co.	Addison, IL	\$1,299,850.90
M & J Asphalt Paving Company, Inc.	Cicero, IL	\$1,322,952.74
Martam Construction, Inc.	Elgin, IL	\$1,522,052.80
AVERAGE BID		\$1,358,318.41

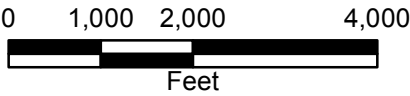
The CY 2019 construction budget for this project is \$1,012,000.00. Award of a construction contract based on the bid prices received would therefore result in a budget shortfall of \$276,417.20. It is my recommendation that all bids received be rejected and the improvements proposed under this project be deferred until 2020.



2019 Street Improvement
Project (Various Streets)

VILLAGE OF VILLA PARK

GRAPHIC SCALE



VILLAGE OF VILLA PARK CAPITAL IMPROVEMENT PLAN 2019 THROUGH 2023		Fund(s) / Department(s): Street Improvement Fund GO Bonds	
Project Name: 2019 Street Improvement Project (Various Streets)			
Objective: To improve the condition of the roadway by means of selected pavement rehabilitation methods.			
Description: This project consists of the rehabilitation of various streets by means of selected pavement rehabilitation methods.			
Justification: The Village's pavement management program has determined that the condition of the streets has deteriorated to the point that pavement rehabilitation is needed. This project is to be partially funded by voter approved bond proceeds.			

Funding Source	Total Cost	Previous Years	Estimated Expenditures by Year					Future Years
			2019	2020	2021	2022	2023	

Engineering / Professional Services								
Street Improvement Fund	92,600	46,300	46,300	-	-	-	-	-
GO Bonds	109,800	54,900	54,900	-	-	-	-	-
Engineering Subtotals	202,400	101,200	101,200	-	-	-	-	-

Construction / Building								
Street Improvement Fund	463,000	-	463,000	-	-	-	-	-
GO Bonds	549,000	-	549,000	-	-	-	-	-
Construction Subtotals	1,012,000	-	1,012,000	-	-	-	-	-

Funding Sources Subtotals								
Street Improvement Fund	555,600	46,300	509,300	-	-	-	-	-
GO Bonds	658,800	54,900	603,900	-	-	-	-	-
PROJECT TOTALS	1,214,400	101,200	1,113,200	-	-	-	-	-

Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Kevin Mantels

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the Astor, Myrtle, and Euclid Improvement Project in an Amount Not to Exceed \$2,434,983.88

Suggested Action:

Staff is requesting contract approval for the construction of the Astor, Myrtle, and Euclid Improvement Project involving sewer separation and roadway reconstruction efforts. The project was competitively bid, with eight bids received. A Lamp Concrete Contractors of Schaumburg, Illinois, submitted the lowest responsible bid in the amount of \$2,434,983.88. The Illinois EPA will also need to review and approve the award of a contract after Village Board consideration. The Village expects to receive low-interest loan funding from the Illinois Environmental Protection Agency for combined sewer separation efforts as part of the project. If approved, the Village would be responsible for paying for project costs and requesting loan reimbursement. Funds would be taken from the Street Improvement (Referendum), Stormwater, Water Supply, Wastewater (Capital), and Wastewater (Sewer Separation) Funds.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Astor, Myrtle, & Euclid Contract Award](#)

[RESO - Astor, Myrtle, & Euclid Contract Award](#)

[Astor, Myrtle & Euclid Bid Results](#)

[Astor, Myrtle, & Euclid Consultant Contract Award Recommendation](#)

Departmental Correspondence

Date: 09/12/2019

To: Rich Keehner, Jr., Village Manager

From: Kevin Mantels, Assistant Village Engineer



Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the Astor, Myrtle, and Euclid Improvement Project in an Amount Not to Exceed \$2,434,983.88

STATEMENT OF PROBLEM

The Village of Villa Park's Capital Improvement Plan (CIP) includes the Astor and Myrtle Improvement Project (Astor, Summit to Myrtle; Myrtle, Park to Highland; Crescent, Myrtle to Villa) and the Euclid Avenue Improvement Project (Kenilworth to Central; Park to Highland). Due to their proximity, these two CIP projects were combined into a single project for the purposes of design and construction. Design of the combined project has been completed and the project has been competitively bid. Staff recommends approval of a construction contract with the apparent low bidder.

INVESTIGATION

The proposed scope of construction for the project includes combined sewer separation on Astor Court from Summit to Myrtle and on Myrtle Avenue from Highland to Park, to be accomplished by the construction of a new separated storm sewer. The project also includes construction of an underground stormwater detention vault on Crescent Boulevard between Myrtle and Villa, selective sanitary sewer and water system improvements, and full pavement reconstruction on Astor from Summit to Myrtle, Myrtle from Highland to Park, Crescent from Myrtle to Villa, Euclid from Highland to Park, and Euclid from Central to Kenilworth.

The Village expects to receive low-interest loan funding from the Illinois Environmental Protection Agency (IEPA) for the combined sewer separation component of the project. The pavement improvements are to be paid for with road referendum funds approved by voters in 2014.

Engineering consulting firm RJN Group, Inc., prepared the plans and specifications for the project, and the project was publicly advertised for bids. A bid opening was held on 09/10/2019, with eight bids received. The apparent low bid was submitted by A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in an amount not to exceed \$2,434,983.88.

Because of the loan funding, the IEPA will need to review and approve the award of a contract after Village Board consideration. Assuming the loan is approved, it would provide reimbursement for eligible project costs related to the combined sewer separation component of the project, with a maximum reimbursement of \$938,250. If approved, the Village would be responsible for paying for project costs and requesting loan reimbursement. The terms of the loan repayment would include an interest rate of 2% and a repayment period of twenty years.

RECOMMENDATION

Staff recommends approval of a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for construction of the Astor, Myrtle, and Euclid Improvement Project in an amount not to exceed \$2,434,983.88. Funds would be taken from Street Improvement Fund (Referendum) Account Number 60.502.03.299, Stormwater Fund Account Number 68.502.10.299, Water Supply Fund Account Number 82.502.02.401, Wastewater Fund (Capital) Account Number 83.502.02.401, and Wastewater Fund (Sewer Separation) Account Number 83.502.04.401.

Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the Astor, Myrtle, and Euclid Improvements in an Amount Not to Exceed \$2,434,983.88

WHEREAS, the Village of Villa Park is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village has publicly advertised for bids for a project commonly known as the Astor, Myrtle, and Euclid Improvement Project; and

WHEREAS, based upon a review of the bids received and determination as to the qualifications of the bidders, the President and Board of Trustees of the Village of Villa Park have determined that A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, having submitted a bid in the amount of \$2,434,983.88, is the lowest responsible bidder for the Astor, Myrtle, and Euclid Improvements.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: Subject to review and approval by the Illinois Environmental Protection Agency (IEPA), the bid submitted by A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount not to exceed \$2,434,983.88 is hereby accepted, and the Village President and Village Clerk are hereby authorized and directed on behalf of the Village of Villa Park to execute a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the Astor, Myrtle, and Euclid Improvements, with the terms and conditions set forth in the official project manual for said project, incorporated herein by reference and on file in the Public Works Department, provided that all other necessary signatures have been previously affixed to the contract.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2019

Village President

Attest: _____
Village Clerk

DEPARTMENTAL CORRESPONDENCE

TO: Rich Salerno, Deputy Public Works Director

DATE: September 12, 2019

FROM: Kevin Mantels, Assistant Village Engineer

SUBJECT: Astor, Myrtle, and Euclid Improvements

Bids for the Astor, Myrtle, and Euclid Improvements were opened on Tuesday, September 10, 2019. The Village distributed seventeen (17) sets of bidding documents and received eight (8) bids. A summary of the bids is as follows:

COMPANY	LOCATION	BID AMOUNT
ENGINEER'S ESTIMATE		\$2,683,955.00
A Lamp Concrete Contractors, Inc.	Schaumburg, IL	\$2,434,983.80
Martam Construction, Inc.	Elgin, IL	\$2,488,904.25
Performance Construction and Engineering, LLC	Plano, IL	\$2,680,000.00
R.W. Dunteman Co.	Addison, IL	\$2,825,168.91
Swallow Construction Corp.	Downers Grove, IL	\$2,902,681.50
DiMeo Construction Company	Elk Grove, IL	\$2,947,955.00
H. Linden and Sons Sewer & Water, Inc.	Plano, IL	\$2,955,538.00
Trine Construction Corp.	West Chicago, IL	\$3,050,000.00
AVERAGE BID		\$2,785,653.93

A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, has previously completed work for the Village of Villa Park and has performed that work satisfactorily. It is my recommendation that a contract be awarded to A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount of **\$2,434,983.80** for the **Total Work**.

September 12, 2019

Mr. Kevin Mantels
Assistant Village Engineer
Department of Public Works
20 S. Ardmore Avenue
Villa Park, Illinois 60181

**SUBJECT: VILLAGE OF VILLA PARK
ASTOR, MYRTLE & EUCLID IMPROVEMENTS
BIDDING RESULTS AND AWARD RECOMMENDATION**

Dear Mr. Mantels,

Eight (8) sealed proposals were received for the above-referenced project, and all bids were read aloud on September 10, 2019 at Public Works. The bid amounts ranged from \$2,434,983.80 to \$3,050,000.00 from low to high. The lowest responsible bid was received from A Lamp Concrete Contractors, Inc. of Schaumburg IL, in the amount of \$2,434,983.80. The second low bid was received from Martam Construction, Inc. of Elgin, IL, in the amount of \$2,488,904.25.

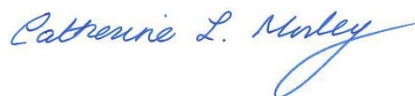
Both the Village and RJN Group have a positive experience of working with A Lamp Concrete Contractors. Their projects have been completed on time and within budget.

As the bid required, A Lamp Concrete Contractors provided evidence of satisfactory and successful completion on at least three (3) contracts of equal size or greater value. In addition, RJN verified that A Lamp Concrete Contractors has the required minimum qualifications for consideration of award of this contract (Statement of qualifications). The required evidence of DBE participation documentation was reviewed and is in order.

Consequently, based on the available information, RJN Group, Inc. recommends that the award of the construction for the Astor, Myrtle & Euclid Improvements Project to A Lamp Concrete Contractors, Inc. in the bid amount of \$2,434,983.80.

If you have any questions, please call me at 630.682.4700 x1354.

Sincerely,
RJN GROUP, INC.



Catherine Morley P.E.
Senior Project Manager

Attachments: Bid tabulation, Bid Documentation

VILLAGE OF VILLA PARK CAPITAL IMPROVEMENT PLAN 2019 THROUGH 2023		Fund(s) / Department(s): GO Bonds Stormwater Fund Water Supply Fund Wastewater Fund Sewer Separation
Project Name: Astor and Myrtle Improvement Project (Astor, Summit to Myrtle; Myrtle, Park to Highland; Crescent, Myrtle to Villa)		
Objective: To significantly improve the condition of the roadway by removing the existing deteriorated pavement and replacing it with a new structurally sound pavement. A portion of the project includes combined sewer separation that should reduce the frequency and severity of surcharging of the combined sewer system.		
Description: This project consists of the reconstruction of Astor Court from Summit Avenue to Myrtle Avenue, Myrtle Avenue from Park Boulevard to Highland Avenue, and Crescent Boulevard from Myrtle Avenue to Villa Avenue. The project includes combined sewer separation. Some selective water system and sanitary sewer system improvements are also included. The stormwater improvements programmed in SY 2018 include the installation of underground stormwater detention. The stormwater improvements programmed in future years include the potential installation of above-ground stormwater detention on vacant property.		
Justification: The Village's pavement management program has determined that the condition of the street has deteriorated to the point that pavement rehabilitation is needed. This project is to be partially funded by voter approved bond proceeds.		

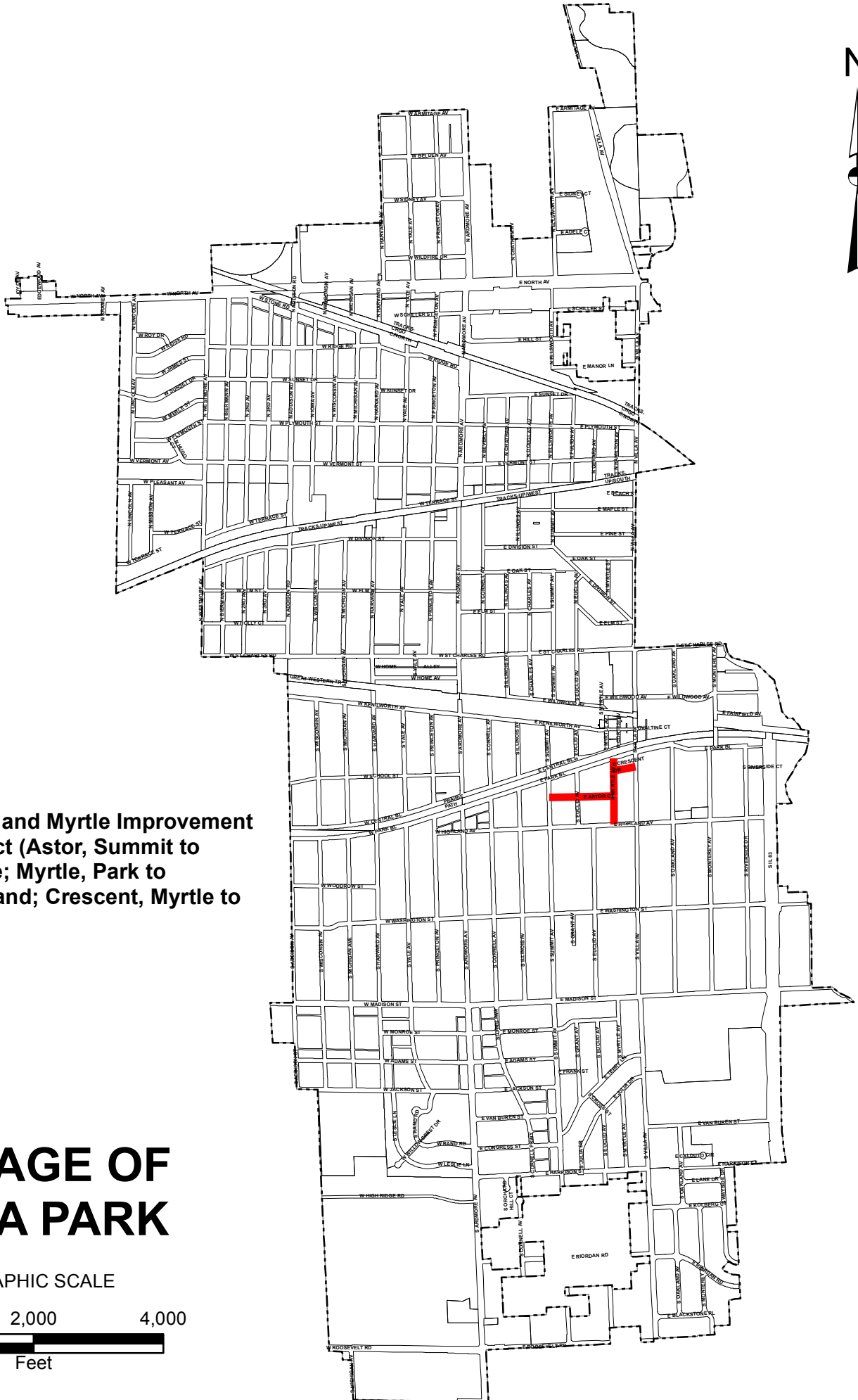
Funding Source	Total Cost	Previous Years	Estimated Expenditures by Year					Future Years
			2019	2020	2021	2022	2023	

Engineering / Professional Services								
GO Bonds	144,271	85,998	58,273	-	-	-	-	-
Stormwater Fund ¹	76,725	19,425	37,300	-	-	-	-	20,000
Water Supply Fund ³	7,305	-	7,305	-	-	-	-	-
Wastewater Fund ³	44,878	34,135	10,743	-	-	-	-	-
Sewer Separation ²	87,460	9,210	78,250	-	-	-	-	-
Engineering Subtotals	360,639	148,768	191,871	-	-	-	-	20,000

Construction / Building								
GO Bonds	582,728	-	582,728	-	-	-	-	-
Stormwater Fund ¹	481,000	-	373,000	-	-	-	-	108,000
Water Supply Fund ³	73,050	-	73,050	-	-	-	-	-
Wastewater Fund	107,426	-	107,426	-	-	-	-	-
Sewer Separation ²	860,000	-	860,000	-	-	-	-	-
Construction Subtotals	2,104,204	-	1,996,204	-	-	-	-	108,000

Funding Sources Subtotals								
GO Bonds	726,999	85,998	641,001	-	-	-	-	-
Stormwater Fund ¹	557,725	19,425	410,300	-	-	-	-	128,000
Water Supply Fund ³	80,355	-	80,355	-	-	-	-	-
Wastewater Fund ³	152,304	34,135	118,169	-	-	-	-	-
Sewer Separation ²	947,460	9,210	938,250	-	-	-	-	-
PROJECT TOTALS	2,464,843	148,768	2,188,075	-	-	-	-	128,000

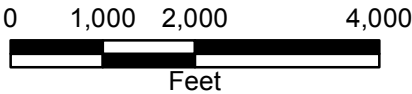
1. A loan will be needed for these improvements
2. An IEPA loan to be repaid with future revenue will be needed for these improvements
3. The Utility Sales Tax is expected to provide funding for these improvements



Astor and Myrtle Improvement Project (Astor, Summit to Myrtle; Myrtle, Park to Highland; Crescent, Myrtle to Villa)

VILLAGE OF VILLA PARK

GRAPHIC SCALE



VILLAGE OF VILLA PARK CAPITAL IMPROVEMENT PLAN 2019 THROUGH 2023		Fund(s) / Department(s): GO Bonds Water Supply Fund Wastewater Fund
Project Name: Euclid Avenue Improvement Project (Kenilworth to Central; Park to Highland)		
Objective: To significantly improve the condition of the roadway by removing the existing deteriorated pavement and replacing it with a new structurally sound pavement.		
Description: This project consists of the reconstruction of South Euclid Avenue from Kenilworth Avenue to Central Boulevard and from Park Boulevard to Highland Avenue. Some selective water system and sanitary sewer system improvements are also included.		
Justification: The Village's pavement management program has determined that the condition of the street has deteriorated to the point that pavement rehabilitation is needed. This project is to be partially funded by voter approved bond proceeds.		

Funding Source	Total Cost	Previous Years	Estimated Expenditures by Year					Future Years
			2019	2020	2021	2022	2023	

Engineering / Professional Services								
GO Bonds	94,700	47,350	47,350	-	-	-	-	-
Water Supply Fund	-	-	-	-	-	-	-	-
Wastewater Fund	-	-	-	-	-	-	-	-
Engineering Subtotals	94,700	47,350	47,350	-	-	-	-	-

Construction / Building								
GO Bonds	403,636	-	403,636	-	-	-	-	-
Water Supply Fund ¹	36,000	-	36,000	-	-	-	-	-
Wastewater Fund ¹	22,000	-	22,000	-	-	-	-	-
Construction Subtotals	461,636	-	461,636	-	-	-	-	-

Funding Sources Subtotals								
GO Bonds	498,336	47,350	450,986	-	-	-	-	-
Water Supply Fund ¹	36,000	-	36,000	-	-	-	-	-
Wastewater Fund ¹	22,000	-	22,000	-	-	-	-	-
PROJECT TOTALS	556,336	47,350	508,986	-	-	-	-	-

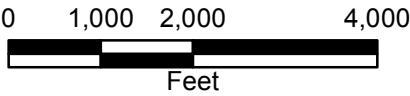
1. The Utility Sales Tax is expected to provide funding for these improvements



**Euclid Avenue Improvement
Project (Kenilworth to Central;
Park to Highland)**

VILLAGE OF VILLA PARK

GRAPHIC SCALE



Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Mike Todorovic

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 2019 Pavement Patching Program in an Amount Not to Exceed \$197,500

Suggested Action:

Staff proposes the completion of pavement patching on various Village streets as a part of the 2019 Pavement Patching Program. The project was publicly bid with three contractors submitting bids. It is recommended that a contract be awarded to A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount of \$197,500. Funds have been budgeted for this work in Street Improvement Fund account number 60.502.02.299.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Contract Award - Pavement Patching 2019](#)

[RESO - Contract Award - Pavement Patching 2019](#)

[Pavement Patching 2019 Location Map](#)

Departmental Correspondence

Date: 09/10/2019
To: Rich Keehner, Jr., Village Manager
From: Mike Todorovic, Senior Civil Engineer



Re: RESOLUTION APPROVING A CONTRACT WITH A LAMP CONCRETE CONTRACTORS, INC. OF SCHAUMBURG, ILLINOIS FOR THE 2019 PAVEMENT PATCHING PROGRAM IN AN AMOUNT NOT TO EXCEED \$197,500.00.

STATEMENT OF PURPOSE

Staff proposes the completion of pavement patching on various Village streets as a part of the 2019 Pavement Patching Program. There is \$150,000.00 budgeted for 2019 Pavement Patching in Account # 60.502.02.299 in the Street Improvement Fund.

INVESTIGATION

As part of a program to preserve and maintain existing Village streets, Public Works staff has prepared a selected list of streets for proposed pavement patching efforts. The proposed patching work consists of removing selected sections of deteriorated pavement and replacing them with new asphalt. The proposed work is to be completed by a single contractor. A map of proposed patching locations is attached.

An Advertisement for Bids was published in the Daily Herald newspaper on August 17, 2019. Bids were publicly opened and read aloud on September 4, 2019. The Village received three bids. The lowest responsible bid was received from A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount of \$197,500.00. A summary of the bids is shown below.

<u>Bidder</u>	<u>Amount</u>
A LAMP Concrete Contractors, Inc.	\$197,500.00
Builders Paving, LLC	\$208,000.00
Brothers Asphalt Paving, Inc.	\$246,900.00
Average	\$217,450.00

RECOMMENDATION

Staff requests authorization to enter into a contract with the lowest responsible bidder, A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 2019 Pavement Patching Program in an amount not to exceed \$197,500.00. Staff acknowledges that this amount exceeds the budgeted amount of \$150,000.00; however, it is our opinion that attempting to re-bid will not result in more favorable prices. It is Staff's opinion that the cost of paving materials and disposal fees have experienced significant price increases, and this is in-line with cost exceedances across other projects in the bidding process.

Resolution No. _____

**RESOLUTION APPROVING A CONTRACT WITH A LAMP
CONCRETE CONTRACTORS, INC. OF SCHAUMBURG, ILLINOIS FOR
THE 2019 PAVEMENT PATCHING PROGRAM IN AN AMOUNT NOT
TO EXCEED \$197,500.00.**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village has publicly advertised for bids for the **2019 Pavement Patching Program**; and

WHEREAS, based upon a review of the bids received and determinations as to the qualifications of the bidders, the President and Board of Trustees of the Village of Villa Park have determined that A LAMP Concrete Contractors, Inc. of Schaumburg, Illinois, having submitted a bid in the amount of \$197,500.00, is the lowest responsible bidder for the **2019 Pavement Patching Program**.

NOW THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the bid submitted by A LAMP Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount not to exceed \$197,500.00 is hereby accepted, and the Village Manager is hereby authorized and directed on behalf of the Village of Villa Park to execute a contract with A LAMP Concrete Contractors, Inc., of Schaumburg, Illinois, for the **2019 Pavement Patching Program**.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

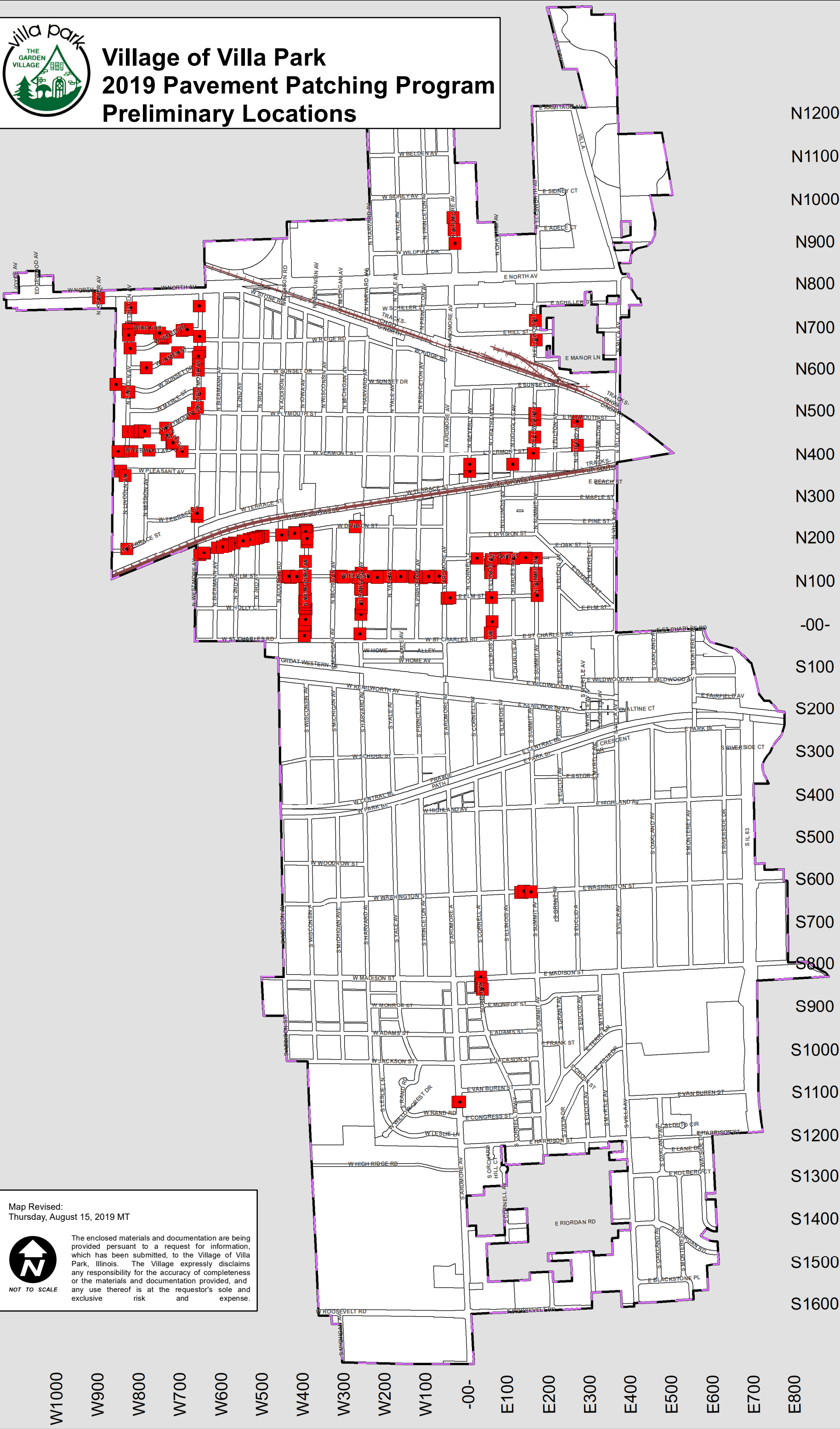
APPROVED this _____ day of _____, 2019.

Village President

Attest: _____
Village Clerk



Village of Villa Park 2019 Pavement Patching Program Preliminary Locations



Village Board of Trustees Agenda Item Report

Meeting Date: September 23, 2019

Submitted by: Mike Lay

Submitting Department: Police Department

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a Video Surveillance System for the Police Department in the Amount of \$36,854

Suggested Action:

The police department maintains a booking room for processing prisoners, four (4) jail cells which are used for secure detention of prisoners, an evidence processing room, and five (5) evidence vaults for the storage of evidence and found property. These areas require a video surveillance system to ensure officer and prisoner safety, provide for accountability, and limit liability. Currently the only camera located in any of these areas is in the booking room, which does not capture all areas of the room. Staff therefore recommends the purchase of a new server and fourteen (14) cameras to provide adequate coverage and video storage as required by law. All equipment is to be purchased from Current Technologies of Lombard, Illinois in the amount of \$36,854. Funds for this purchase have been allocated in the D.U.I. Fund account number 19.520.01.401 and Equipment Replacement Fund account number 65.502.02.401.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - PD Surveillance Cameras](#)

[RESO - PD Cameras Purchase](#)

[Server and Cameras Quotes](#)

AGENDA MEMO
Village Board Meeting
September 23, 2019

ISSUE STATEMENT

The Village Board is requested to review and approve a resolution authorizing the purchase of a video surveillance system for the police department.

BACKGROUND/HISTORY

The police department maintains a booking room for the processing of prisoners which is only equipped with (1) video camera to record activity. The (1) video camera is not capable of capturing all areas of the booking room.

The police department maintains (4) jail cells which are used to detain prisoners. The jail cells are not equipped with any video cameras nor can the cells be monitored by the single existing camera.

The police department also maintains an evidence processing room and (5) evidence vaults to store evidence for criminal cases and found property. These areas are not equipped with any video cameras.

The lack of video surveillance in these areas of the police station is problematic. In recent years, it has become expected for law enforcement agencies to have video surveillance equipped in areas where police officers are dealing with prisoners or evidence. The installation of video surveillance cameras in these areas will provide legal and physical protection for the village and police officers. Law Enforcement agencies are further mandated by law to retain recorded video for 90 days.

The Police Department Staff believes that the need to purchase and install video surveillance cameras in these areas of the police station is imperative to ensure officer/prisoner safety, accountability, and to limit liability.

STAFF RECOMMENDATION

Staff recommends the listed equipment and installation be purchased from Current Technologies, 450 Eisenhower Lane North, Lombard, Illinois, 60148. Research was conducted with the best equipment to cost ratio being submitted by Current Technologies. Current Technologies has more than 10 years of experience working with Villa Park village staff, buildings and technical equipment. They have prior experience with other police departments including Skokie, West Chicago, Cicero and Palos Heights; specifically regarding the installation of jail cell cameras, booking room cameras and the server set up of camera software. In addition to the 14 cameras to be purchased, the department is also in need of purchasing a new server for storage of current

video along with the additional video produced by the additional cameras. This new server will have enough storage for 90 days and be redundant for failure.

The total purchase cost for all the listed equipment and labor is **\$36,854**. The purchase would be made using available funds from the DUI Enforcement Account (19.520.01.401) and the Equipment Replacement Account (65.502.02.401).

Items	DUI Account 19.520.01.401	Equipment Replacement 65.502.02.401
Dell PowerEdge T640 Server Camera Licenses Labor 5 year warranty	\$13,583	
Evidence Vault Cameras Labor (7 cameras)		\$8,652
Booking Room / Jail Cell Cameras (7 Cameras)	\$14,619	
TOTAL	\$28,202	\$8,652

ALTERNATE CONSIDERATIONS

No alternatives are available

RESOLUTION NO. _____

**A RESOLUTION TO APPROVE THE PURCHASE OF A VIDEO SURVEILLANCE
SYSTEM FOR THE POLICE DEPARTMENT**

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Section 2-220(a) (2) of the Villa Park Municipal Code provides an exemption from bidding requirements for purchases of equipment wherein the price to be paid by the Village is equal to, or less than, a price established by open and competitive bidding through either an agency of the federal government or an agency of the State of Illinois where such open and competitive bidding was held within one year immediately preceding the letting of the proposed contract by the Village; and

WHEREAS, Current Technologies, 450 Eisenhower Lane North, Lombard, Illinois, 60148 has experience working with our village staff, buildings and technical equipment. They have prior experience with other police departments, specifically regarding the installation of jail cell cameras, booking room cameras and the server set up of camera software. Current Technologies also provided the best equipment to cost ratio for the purchase of fourteen (14) Axis video surveillance cameras equipped with a Dell PowerEdge Server, to include software subscriptions and labor for installation.

WHEREAS, the equipment to be purchased must be as such to coordinate with the equipment owned by the Village and therefore limits the ability to follow the Village's competitive bidding procedures; and

WHEREAS, Section 2-220(3) of Chapter 2 of the Villa Park Municipal Code provides that all purchase orders for equipment may be waived upon two-thirds (2/3rds) majority affirmative vote of its members; and

WHEREAS, it has been determined by the Village Manager that it is in the best interests of the health, safety and welfare of the citizens of the Village of Villa Park to purchase fourteen (14) Axis video surveillance cameras equipped with a Dell PowerEdge Server, to include software subscriptions and labor for installation, from Current Technologies, 450 Eisenhower Lane North, Lombard, IL 60148, for the total amount of \$36,854.00;

WHEREAS, the President and Board of Trustees of the Village (the "Corporate Authorities") have determined that it is in the best interests of the Village and its residents to proceed with the purchase of the equipment as itemized and attached hereto and to waive the bidding process as permitting by the Village Code.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1. That the purchase of fourteen (14) Axis video surveillance cameras equipped with a Dell PowerEdge Server, to include software subscriptions and labor for installation, from Current Technologies, 450 Eisenhower Lane North, Lombard, IL 60148, for use by the Villa Park Police Department is exempt from the requirement of competitive bidding under Section 2-220(a)(2) of the Villa Park Municipal Code.

Section 2. That the Village Manager is authorized to execute a purchase order in the total amount of \$36,854.00 and such other documents as may be required by Current Technologies, 450 Eisenhower Lane North, Lombard, IL 60148, for the purchase of fourteen (14) Axis video surveillance cameras equipped with a Dell PowerEdge Server, to include software subscriptions and labor for installation.

Section 3. That the competitive bidding requirements set forth in section 2-219 of Chapter 2 of the Village of Villa Park Municipal Code are hereby waived.

Section 4. This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2019

VILLAGE OF VILLA PARK

Village President

ATTEST:

Village Clerk

ADOPTED this ____ day of _____, 2019 pursuant to a roll call vote, as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

**Current Technologies Corporation**

450 Eisenhower Lane North
Lombard, IL 60148
www.currenttech.net
630.388.0240

Prepared For:**Villa Park, Village of**

Dan McCann
20 South Ardmore Avenue
Villa Park, IL 60181
United States
(630) 592-6115
dmccann@invillapark.com

Quote

CTCQ17212

Quote Expires: 6/28/2019

Last Modified: 5/29/2019

By: Sboonstra

Description:

Villa Park, Village of - Wednesday, May 29, 2019 - Jail Cell

Installation of the following:

- 4 Jail Cell cameras
- 4 Push buttons (1 per Jail Cell) to record video/audio always or never
- 1 Man Trap camera
- 2 Booking cameras
- 1 External mic for Booking

Assumptions:

- Will use customer provided POE switch
- Customer will prepare IP scheme for new cameras
- Because of difficult ceilings, if cable can not be ran, we will need to perform a change order to allow more time and equipment for conduit.
- Will re-use 1 Booking Room CAT6 cable
- Cables will be tipped at switch end (no patch panel)

Line	Qty	Description	Unit Price	Ext. Price
1		Jail Cell 1		
2	1	AXIS Q8414-LVS 1.3 Megapixel Network Camera - Monochrome, Color - Motion JPEG, MPEG-4 AVC, H.264 - 1280 x 960 - 2.50 mm - 6 mm - 2.4x Optical - CMOS - Cable - Corner Mount	\$1,200.34	\$1,200.34
3	1	Camden Door Controls CM-3050R. The Camden CM-3050R is a red mushroom push/pull button with normally-open & normally-closed contacts and a maintained switch. The unit is designed for industrial and commercial applications. The buttons are 1-5/8" (40mm) in diameter and have bright LED illumination with long service life.	\$99.18	\$99.18
4		Jail Cell 2		
5	1	AXIS Q8414-LVS 1.3 Megapixel Network Camera - Monochrome, Color - Motion JPEG, MPEG-4 AVC, H.264 - 1280 x 960 - 2.50 mm - 6 mm - 2.4x Optical - CMOS - Cable - Corner Mount	\$1,200.34	\$1,200.34
6	1	Camden Door Controls CM-3050R. The Camden CM-3050R is a red mushroom push/pull button with normally-open & normally-closed contacts and a maintained switch. The unit is designed for industrial and commercial applications. The buttons are 1-5/8" (40mm) in diameter and have bright LED illumination with long service life.	\$99.18	\$99.18
7		Jail Cell 3		
8	1	AXIS Q8414-LVS 1.3 Megapixel Network Camera - Monochrome, Color - Motion JPEG, MPEG-4 AVC, H.264 - 1280 x 960 - 2.50 mm - 6 mm - 2.4x Optical - CMOS - Cable - Corner Mount	\$1,200.34	\$1,200.34
9	1	Camden Door Controls CM-3050R. The Camden CM-3050R is a red mushroom push/pull button with normally-open & normally-closed contacts and a maintained switch. The unit is designed for industrial and	\$99.18	\$99.18

Line	Qty	Description	Unit Price	Ext. Price
		commercial applications. The buttons are 1-5/8" (40mm) in diameter and have bright LED illumination with long service life.		
10		Jail Cell 4		
11	1	AXIS Q8414-LVS 1.3 Megapixel Network Camera - Monochrome, Color - Motion JPEG, MPEG-4 AVC, H.264 - 1280 x 960 - 2.50 mm - 6 mm - 2.4x Optical - CMOS - Cable - Corner Mount	\$1,200.34	\$1,200.34
12	1	Camden Door Controls CM-3050R. The Camden CM-3050R is a red mushroom push/pull button with normally-open & normally-closed contacts and a maintained switch. The unit is designed for industrial and commercial applications. The buttons are 1-5/8" (40mm) in diameter and have bright LED illumination with long service life.	\$99.18	\$99.18
13		Man Trap Camera		
14	1	AXIS P3225-LV Mk II 2 Megapixel Network Camera - Color - 1920 x 1080 - 3 mm - 10.50 mm - 3.5x Optical - Cable - Dome	\$535.03	\$535.03
15		Booking Cameras and Mic		
16	1	AXIS Network Camera - Color - H.264 - 1920 x 1080 - 3 mm - 10 mm - 3.3x Optical - Cable - Dome	\$738.32	\$738.32
17	1	AXIS P3227-LV 5 Megapixel Network Camera - Color - 3.50 mm - 10 mm - 2.9x Optical - Cable - Dome	\$719.84	\$719.84
18	1	AXIS T8351 MK II MICROPHONE 3.5MM	\$91.48	\$91.48
19		Cable and Misc. Equipment		
20	2	1000FT Cat 6 Bulk Bare Copper Ethernet Network Cable UTP, Stranded, In-Wall Rated, 550MHz, 24AWG - Yellow	\$145.57	\$291.14
21	1	18/4 Stranded Plenum Rated Cable	\$257.19	\$257.19
22	1	Altronix AL1012XPD4220 is a multi-output power supply/charger that converts a nominal 220VAC, 50/60Hz input into four (4) 12VDC outputs.	\$265.82	\$265.82
23	7	Current Technologies - Indoor Device Installation Materials Bundle (for wireless access points, cameras or other devices)	\$18.23	\$127.61
24	4	Current Technologies - Installation Materials for Push Button's such as wall track, boxes, etc. (for wireless access points, cameras or other devices)	\$48.44	\$193.76
25		Labor		
26	1	Surveillance Misc Labor	\$6,200.00	\$6,200.00
		SubTotal		\$14,618.27

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Product and labor orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt or upon completion of project. Shipping/Handling & applicable sales tax are not included in this quote and will be invoiced. Software/support orders require prepayment in full.

To order, please sign and email to orders@currenttech.net or request an e-signature link from your salesperson

Agreed and Accepted by _____ Date _____ PO# _____



Current Technologies Corporation
450 Eisenhower Lane North
Lombard, IL 60148
www.currenttech.net
630.388.0240

Prepared For:

Villa Park, Village of

Dan McCann
20 South Ardmore Avenue
Villa Park, IL 60181
United States
(630) 592-6115
dmccann@invillapark.com

Quote

CTCQ17213

Quote Expires: 6/28/2019

Last Modified: 8/13/2019

By: Sboonstra

Description:

Villa Park, Village of - Wednesday, May 29, 2019 - Vault

Installation of the following:

- 3 Vault Cameras (Evidence Room)
- 1 Hallway Camera
- 1 Outside Vault 5 Camera
- 2 Fisheye Cameras TBD for location
- Run 1 extra cable to Vault 2 for future camera

Assumptions:

- Will use customer provided POE switch
- Customer will prepare IP scheme for new cameras
- Cables will be punched down to existing patch panel

Line	Qty	Description	Unit Price	Ext. Price
1		Vault 1 Camera		
2	1	AXIS M3057-PLVE 6 Megapixel Network Camera - Color, Monochrome - 65.62 ft Night Vision - H.264, MPEG-4 AVC, Motion JPEG - 3072 x 2048 - 1.60 mm - RGB CMOS - Cable - HDMI - Dome - Pole Mount, Recessed Mount, Corner Mount, Ceiling Mount, Pendant Mount, Parapet Mount, Wall Mount	\$599.71	\$599.71
3		Vault 2 Camera		
4	1	AXIS M3057-PLVE 6 Megapixel Network Camera - Color, Monochrome - 65.62 ft Night Vision - H.264, MPEG-4 AVC, Motion JPEG - 3072 x 2048 - 1.60 mm - RGB CMOS - Cable - HDMI - Dome - Pole Mount, Recessed Mount, Corner Mount, Ceiling Mount, Pendant Mount, Parapet Mount, Wall Mount	\$599.71	\$599.71
5		Vault 5 Camera		
6	1	AXIS M3057-PLVE 6 Megapixel Network Camera - Color, Monochrome - 65.62 ft Night Vision - H.264, MPEG-4 AVC, Motion JPEG - 3072 x 2048 - 1.60 mm - RGB CMOS - Cable - HDMI - Dome - Pole Mount, Recessed Mount, Corner Mount, Ceiling Mount, Pendant Mount, Parapet Mount, Wall Mount	\$599.71	\$599.71
7		Hallway Camera		
8	1	AXIS M3105-L Network Camera - Color - H.264 - 1920 x 1080 - Cable - Dome	\$294.77	\$294.77
9		Outside Vault 5 Camera		
10	1	AXIS M3057-PLVE 6 Megapixel Network Camera - Color, Monochrome - 65.62 ft Night Vision - H.264, MPEG-4 AVC, Motion JPEG - 3072 x 2048 - 1.60 mm - RGB CMOS - Cable - HDMI - Dome - Pole Mount, Recessed Mount, Corner Mount, Ceiling Mount, Pendant Mount, Parapet Mount, Wall Mount	\$599.71	\$599.71

Line	Qty	Description	Unit Price	Ext. Price
		Mount		
11		2 Basement Fisheye Cameras		
12	2	AXIS M3057-PLVE 6 Megapixel Network Camera - Color, Monochrome - 65.62 ft Night Vision - H.264, MPEG-4 AVC, Motion JPEG - 3072 x 2048 - 1.60 mm - RGB CMOS - Cable - HDMI - Dome - Pole Mount, Recessed Mount, Corner Mount, Ceiling Mount, Pendant Mount, Parapet Mount, Wall Mount	\$599.71	\$1,199.42
13		Cable and Misc. Equipment		
14	2	1000FT Cat 6 Bulk Bare Copper Ethernet Network Cable UTP, Stranded, In-Wall Rated, 550MHz, 24AWG - Yellow	\$145.57	\$291.14
15	7	Current Technologies - Indoor Device Installation Materials Bundle (for wireless access points, cameras or other devices)	\$18.23	\$127.61
16		Labor		
17	1	Surveillance Misc Labor	\$4,340.00	\$4,340.00
		SubTotal		\$8,651.78

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630.388.0240

Prepared For:**Villa Park, Village of**

Dan McCann
20 South Ardmore Avenue
Villa Park, IL 60181
United States
(630) 592-6115
dmccann@invillapark.com

Quote

CTCQ17444

Quote Expires: 8/28/2019

Last Modified: 8/15/2019

By: Sboonstra

Description:

Villa Park, Village of - Monday, July 29, 2019-DELL Exacq Server

Quote to Install new Dell Server and configured with the following:

- Calculation for 60 days storage
- RAID Configuration
- License to add existing cameras as well as new cameras to server

Assumptions:

- Customer will provide space in existing 2 post rack
- Customer will prepare IP scheme
- Will use customer provided switch

Line	Qty	Description	Unit Price	Ext. Price
1		Server		
2	1	PowerEdge T640, Chassis with up to 18 x 3.5" SAS/ SATA Hard Drives, Rack Configuration, Intel Xeon Silver 4214 2.2G, 12C/24T, 9.6GT/s, 16.5M Cache, Turbo, HT (85W) DDR4-2400, Windows Server 2019 Standard,16CORE,FI,No Med, No CAL, Multi Language, (7) 4TB 7.2K RPM SATA 6Gbps 512n 3.5in Hot-plug Hard Drive, (2) 600GB 10K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive, 3.5in HYB CARR, (2) 16GB RDIMM, 2933MT/s, Dual Rank, ProSupport 4HR Mission Critical Extension, 72 Month(s), iDRAC9, Express	\$9,301.13	\$9,301.13
3	1	Rack Solutions 29" Adjustable Rack Shelf - Flanges Down - 3U Rack Height x 19" Rack Width - Rack-mountable - Black Powder Coat - 300 lb Maximum Weight Capacity	\$100.37	\$100.37
4		Exacq Licensing (Will bring current licensing and new good until 5/24/21)		
5	14	EXACQ SINGLE IP CAMERA LICENSE	\$137.66	\$1,927.24
6	44	Exacq (SSAEVIP01) Software Licensing	\$23.04	\$1,013.76
7		Labor		
8	1	Surveillance Misc Labor	\$1,240.00	\$1,240.00

Line	Qty	Description	Unit Price	Ext. Price
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SubTotal \$13,582.50

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Agreed and Accepted by _____ Date _____ PO# _____



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Albert Bulthuis, Village President
Hosanna Korynecky, Village Clerk
Richard D. Keehner, Jr., Village Manager

Phone: (630) 834-8500
Fax: (630) 834-8967
TDD: (630) 834-8589

EXECUTIVE SESSION

September 23, 2019

Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Minutes
4. Executive Session – 5ILCS 120/2
 - a. (c) (1) Personnel Matters
 - b. (c) (2) Collective Bargaining Matters
 - c. (c) (5) Purchase or Lease of Property
 - d. (c) (6) Sale or Lease of Property
 - e. (c) (11) Pending Litigation
 - f. (c) (21) Discussion of Closed Session Minutes
5. Adjournment