

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

September 13, 2021

7:00 PM

Village President Nick Cuzzone

Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Public Comments on Agenda Items

4. Amendments to the Agenda

5. Proclamation and Presentation

- 5.a Proclamation Declaring the week of September 20, 2021 as National Rail Safety Week

[Proclamation - Rail Safety Week.docx](#)

- 5.b Residential Landscaping Award Presented by the Community F.U.N. Commission

6. Appointments to Board and Commissions

- 6.a Cable TV Commission

Robert Wagner

(A)

9/13/2021 - 4/30/2023

7. Consent Agenda

- 7.a Minutes from the Board Meeting Held on August 23, 2021

[Minutes Aug 23, 2021.docx](#)

- 7.b Bill Listings for the Weeks of August 23, 2021, August 30, 2021, and September 6, 2021 in the Amount of \$416,225.68

[2021-0823 CY21 Weekly Chk Report.pdf](#)

[2021-0830 CY21 Weekly Chk Report.pdf](#)

[2021-0906 CY21 Weekly Chk Report.pdf](#)

8. First Reading on Ordinances to be Codified

- 8.a An Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class "EEE", Liquor Licenses to Sell Alcoholic Liquor to Patrons Seated at Tables for Consumption on the Premises

Tong's Tiki Hut located at 100 E. Roosevelt Road No. 18 has changed ownership and the current Class "EEE" liquor license cannot be transferred to the new owners. Dongyong Wei and Tao Duan, owners of Tao & Young, LLC submitted the necessary documentation and have been approved by the Local Liquor Commission to acquire a liquor license. If approved, this ordinance would replace the Class "EEE" liquor license to sell alcoholic liquor to patrons seated at tables for consumption on the premises. This ordinance then keeps the number of Class "EEE" licenses at (6) six and sixty-nine (69) total licenses within the Village.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to follow a long-term master financial plan to fund all Village needs."

[MEMO - Tong's Tiki Hut liquor license.docx](#)

[ORD - Add Class EEE License - Tong's Tiki Hut.docx](#)

- 8.b An Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class "F" Liquor Licenses to Sell at Retail Packaged Beer Only Not to be Consumed on the Premises

Owner Joseph Cornell, doing business as Dak Dak Korean Wings, located at 321 E. St. Charles Rd, Unit E, would like to sell packaged beer only. Mr. Cornell submitted the necessary documentation and has been approved by the Local Liquor Control Commission to acquire a liquor license. If approved, this ordinance would create a Class "F" liquor license to sell at retail packaged beer only not to be consumed on the premises. This ordinance would increase the total number of Class "F" liquor licenses to one (1) and the Village would have seventy (70) total licenses within the Village.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to follow a long-term master financial plan to fund all Village needs."

[MEMO - Dak Dak Wings liquor license.docx](#)

[ORD - Add Class F License - Dak Dak Korean Wings.docx](#)

9. Ordinances

- 9.a An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 6.11.2, Creating A New Section 6.12, and Amending Section 14.2.22 of Appendix C Basic Zoning Ordinance of the Villa Park Municipal Code

During their April 8, 2021 meeting the Planning and Zoning Commission unanimously approved text amendments concerning the use of shipping containers for a temporary and permanent basis for non-residential property. These text amendments apply to Article 6, Section 6.11.2, creates Section 6.12, and amends Article 14, Section 14.2.22 of the Zoning Ordinance (Appendix C) of the Village Code. Staff recommends approval of these text amendments.

This item satisfies the Village's Long-Term Strategic Plan Goal "Engage and be proactive in regional planning efforts and activities."

[MEMO - Zoning Text Amendments.pdf](#)

[ORD - Zoning Text Amendments.docx](#)

[P&Z Minutes PZ-21-0001 4-8-21.pdf](#)

10. Resolutions

- 10.a Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of Two Dodge Durango Pursuit Police Vehicles in the Amount of \$66,417 Through the Suburban Purchasing Cooperative

The police department maintains 14 squad cars for emergency response and patrol duties and typically replaces three (3) squad cars annually. This replacement plan ensures that each squad does not exceed 5-6 years of age and/or mileage of 90-100k and ensures squad cars remain in proper mechanical condition to respond to emergency calls and law enforcement duties in a safe manner.

The police department located a viable vendor with two (2) Dodge Durangos with V8 HEMI engines. We have consulted with Villa Park Fleet Management and another

law enforcement agency and they both recommend this vehicle. Staff recommends approving this resolution for the purchase of two new police squad cars in the amount of \$66,417, paid from the Equipment Replacement Fund account #65.502.02.401.

This item satisfies the Village's Long-Term Routine Strategic Plan Goal "Continue to Commit to a Long-Term Equipment/Fleet Replacement Plan Including a Replacement Schedule."

[MEMO - 2021 Dodge Durango Purchase x 2.docx](#)

[RESO - Squad Purchase 2021.doc](#)

[Pricing Info 2 new Squads.pdf](#)

- 10.b Resolution of the Village of Villa Park, DuPage County, Illinois, Providing for the Selection of Qualified Firms to Provide Engineering Services for Oversight of Capital Improvement Plan

The Department of Public Works solicited qualifications from engineering firms to perform the professional services of engineering design for upcoming capital projects. The Village received a total of eighteen (18) submissions for phase three (construction oversight) engineering. After reviewing and evaluating the submissions in conformance of Illinois Qualification Based Selection criteria, staff recommends the selection of five (5) firms for phase III (construction) engineering.

This item satisfies the Village's Short-Term Strategic Plan Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

[MEMO - Phase III Engineering.docx](#)

[RESO -Selection of Phase III Consultants..docx](#)

- 10.c Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of a Community Development Block Grant Application for Funding the Michigan and Vermont Improvement Project and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Staff wishes to submit a Community Development Block Grant application for grant funding for the construction of the Michigan and Vermont Improvement Project. The project consists of water main replacement and street improvements on North Michigan Avenue from Vermont Street to Plymouth Street and water main replacement on West Vermont Street from Wisconsin Avenue to Michigan Avenue. The estimated total cost of construction of the project is \$620,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-seven percent (97%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds.

The item satisfies the Village's Short-Term Complex Strategic Plan Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

[MEMO - Michigan and Vermont Improvement Project Grant Application](#)

[RESO - Michigan and Vermont Improvement Project.docx](#)

[MAP - Michigan and Vermont Improvement Project Streets](#)

- 10.d Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submission of an Application to the DuPage County Community Development Commission for Funding for the Iowa and Vermont Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Staff wishes to submit an application for grant funding for the construction of the Iowa and Vermont Improvement Project through the Community Development Block Grant Program. The project consists of water main replacement and street improvements on North Iowa Avenue from Vermont Street to Plymouth Street and water main replacement on West Vermont Street from Iowa Avenue to Wisconsin Avenue. The estimated total cost of construction of the project is \$610,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-eight percent (98%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds.

The item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

[MEMO - Iowa and Vermont Improvement Project Grant Application](#)

[RESO - Iowa and Vermont Improvement Project.docx](#)

[MAP - Iowa and Vermont Improvement Project Streets](#)

- 10.e Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the

Submission of an Application to the DuPage County Community Development Commission for Funding for the Ridge and Roy Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Staff wishes to submit a Community Development Block Grant application for grant funding for the construction of the Ridge and Roy Improvement Project. The project consists of street improvements on West Ridge Road from Lincoln Avenue to Westmore Avenue and on West Roy Drive from Lincoln Avenue to Ridge Road. The estimated total cost of construction of the project is \$600,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately one hundred percent (100%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement Fund.

The item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

[MEMO - Ridge and Roy Improvement Project Grant Application](#)

[RESO - Ridge and Roy Improvement Project.docx](#)

[MAP - Ridge and Roy Improvement Project Streets](#)

- 10.f Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Edwin Hancock Engineering Co. of Westchester, Illinois, for Phase III Construction Engineering of the Maple Area Improvement Project in an Amount Not to Exceed \$331,267

The Maple Area Improvement Project was awarded to A Lamp Concrete Company on June 14th, 2021. The scope of work includes new storm sewer to achieve combined sewer separation, pavement rehabilitation, curb replacement, select improvements to sidewalks, water supply and sanitary sewer systems along with parkway restoration, and other related and incidental work efforts. This resolution will approve a contract with Edwin Hancock Engineering Co., of Westchester, Illinois for phase III construction engineering which includes pre-construction coordination, shop drawing review, construction observation and documentation, survey verification, inspection of traffic control and erosion control, measurement and computation of pay items, preparation of pay estimates, and preparation of record drawings. Staff recommends approval of this engineering services agreement in an amount not to exceed \$331,267. Funding for this agreement will be taken from Street Improvement (Referendum), Storm Water, Water Supply, Wastewater (Sewer Separation) and Wastewater (Operations).

This item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

[MEMO - Maple Area Phase III.docx](#)

[RESO - Maple Area Improvement Phase III Agreement.docx](#)

[Maple Area Phase III Engineering Agreement](#)

- 10.g Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the purchase of eleven (11) black aluminum light poles with installation through the Interlocal Purchasing System in an amount not to exceed \$47,325.96

The Village is responsible for the maintenance of street lights along St. Charles Road, Villa Avenue, and Ardmore Avenue. Over the past five (5) years the Village has been incrementally replacing the approximately forty (40) year-old light poles as they show signs of deterioration. This resolution is to enter into an agreement with Quality Lighting Associates of Wood Dale, Illinois, through the Interlocal Purchasing System Vendor #180406 to purchase eleven (11) thirty-nine (39) foot black aluminum light poles to replace the remaining steel street light poles along St. Charles Road, Villa Avenue, and Ardmore Avenue. Funding for this project in the amount of \$47,325.96 is available in Street Improvement Fund account number 60.502.02.299. Staff recommends approval of this resolution.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to use a disciplined maintenance plan and schedule for the Village infrastructure."

[MEMO - Street Light Pole Purchase.docx](#)

[RESO - Street Light Purchase.docx](#)

[Poles 38 - 49 - St Charles Road Estimate 1109.pdf](#)

- 10.h Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement Between the Village of Villa Park and Unmah Relief International d/b/a Chicago COVID Control

Over the past several weeks, the Village has been contacted by COVID-19 testing centers interested in operating temporary testing sites while COVID-19 cases continue to increase.

Chicago COVID Control contacted the Village to inquire as to whether there were convenient Village-owned properties available for temporary use. Chicago COVID Control would operate a portable testing facility in the Metra parking lot on a month to month basis for \$1,000 per month. Staff recommends approval of this resolution.

[MEMO - COVID-19 Pop Up Testing Sites.docx](#)

[RESO - COVID Testing.doc](#)

[COVID Testing License Agreement FINAL.doc](#)

[Licensing Agreement Exhibit A.pdf](#)

[Site Layout.pdf](#)

11. Public Comments on Non-Agenda Items

12. Village Clerk's Report

13. Village Trustees' Report

14. Village President's Report

15. Village Manager's Report

16. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Manager's Office

Item Type: Proclamations

Agenda Section: Proclamation and Presentation

Subject:

Proclamation Declaring the week of September 20, 2021 as National Rail Safety Week

Suggested Action:

Attachments:

[Proclamation - Rail Safety Week.docx](#)

Proclamation National Rail Safety Week

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, Nick Cuzzone, Village President, do hereby attest my full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

Nick Cuzzone
Village President
Village of Villa Park



Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Community F.U.N Commission

Item Type: Report/Presentation

Agenda Section: Proclamation and Presentation

Subject:

Residential Landscaping Award Presented by the Community F.U.N. Commission

Suggested Action:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Manager's Office

Item Type: Report/Presentation

Agenda Section: Appointments to Board and Commissions

Subject:

Cable TV Commission

Robert Wagner

(A)

9/13/2021 - 4/30/2023

Suggested Action:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Board

Item Type: Minutes

Agenda Section: Consent Agenda

Subject:

Minutes from the Board Meeting Held on August 23, 2021

Suggested Action:

Attachments:

[Minutes Aug 23, 2021.docx](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

August 23, 2021

7:00 PM

Village President Nick Cuzzone
Village Clerk Hosanna Korynecky
Village Trustees David Cilella, Jack Corkery, Jack Kozar, Deepa Kumar, Christine Murphy, Kevin Patrick

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD
OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON
AUGUST 23, 2021**

PRESENT: Trustees Cilella, Corkery, Kozar, Kumar, Murphy, Patrick and President Cuzzone.
ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.

Trustee Kumar arrived at 7:03 p.m.

1. Call to Order – Roll Cal.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance.

3. Public Comments on Agenda Items.

Resident Cheryl Tucker referred to Item 8.b. and asked for clarification. Attorney Orr provided the information. Jorge Cordova, Parks and Recreation Advisory Commission Chair, referred to Item 9.b. and said the commission unanimously approved the renovation of Lufkin Park and asked the board to approve the resolution.

4. Amendments to the Agenda.

5. Presentation.

5.a. July 2021 Gardenscape Award Presentation by the Community Pride Commission.
Commissioners Leslie Allison Seei and Tracy Gabriel presented the award to the homeowners of 129 East Washington Street.

6. Consent Agenda.

6.a. Minutes from the Board Meeting Held on August 9, 2021 and Special Meeting Held on August 11, 2021.
6.b. Bill Listing for the Weeks of August 9, 2021 and August 16, 2021 in the Amount of \$392,420.80.
Motion to approve Consent Agenda was made by Trustee Patrick and seconded by Trustee Murphy. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Kumar, Corkery, Kozar, Patrick, Murphy and President Cuzzone. There were no nays. Motion carried.

7. First Reading on Ordinances to be Codified.

7.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Village Code Regarding the Renaming of the Community Pride Commission.

The Community Pride Commission's intent and purpose is to advise the Village President and the Board of Trustees on matters relating to the overall image of the Village including physical beautification, public relations

and coordination and promotion of volunteers and volunteerism within the Village. The Community Pride Commission is requesting to rename their commission to the Community F. U. N. (F-Focus on U-Unifying N-Neighbors) Commission.

Motion to waive the second reading was made by Trustee Patrick and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cilella, Kozar, Kumar, Patrick, Corkery and President Cuzzone. There were no nays. Motion carried.

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Kozar. Trustee Kozar asked if the name change will benefit the commission. Commission Chair Leslie Allison Seei said it will. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Murphy, Corkery, Kumar, Patrick, Kozar and President Cuzzone. There were no nays. Motion carried.

8. Ordinances.

8.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Development Agreement Between the Village of Villa Park and Hawthorne Development Corporation.

The Development Agreement provides certain responsibilities including, among others, that Hawthorne Development agrees to construct a seven story mixed-use market rate residential project consisting of 348 residential units, 8,653 sf of commercial space and 440 parking spaces adjacent to the Metra train station for an investment of \$119,000,000.00.

The Developer must demonstrate proof of financing for the entire Development and acquire all properties within the Development site on or before September 30, 2021. All required building permits must be acquired by December 31, 2021, with construction commencing no later than March 31, 2022. Staff recommends approval of this ordinance.

This item satisfies the Village Strategic Long-Term Complex Strategic Plan Goal "Foster the completion of a successful redevelopment in the entire TOD area."

Motion to approve the ordinance was made by Trustee Murphy and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kozar, Cilella, Kumar, Murphy, Patrick and President Cuzzone and one (1) nay by Trustee Corkery. Motion carried.

8.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, providing for the Issuance of not to Exceed \$6,500,000.00 Original Principal Amount of Limited Obligation Tax Increment Revenue Bonds, Series 2021 (Garden Station Redevelopment Project) and Providing for the Execution of a Trust Indenture and a Bond Order in Connection Therewith.

As a part of the financing for the Garden Station project, the Village shall approve the issuance of "TIF Bonds" in an amount not to exceed \$6,500,000.00 payable solely from 70% of the incremental taxes generated by the Development. The Village has no obligation for the repayment of the Bonds which are marketed and sold to buyers with the understanding that the sole source of the payment of debt service is to be from that portion of the incremental real estate taxes (70%) pledged for the payment. All costs of issuance are paid with Bond proceeds.

This item satisfies the Village's Strategic Long-Term Complex Goal "Foster the completion of a successful redevelopment in the entire TOD area."

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Kumar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Cilella, Murphy, Kozar, Patrick, Kumar and President Cuzzone and one (1) nay made by Trustee Corkery. Motion carried.

9. Resolutions.

9.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order Number 1 to the Contract with Brothers Asphalt Paving, Inc. of Addison, Illinois, for Construction of the Plymouth Street Improvement Project (Ardmore to Villa) for a Deduction in the Amount of \$142,065.10.

The Village has a contract with Brothers Asphalt Paving, Inc. of Addison, Illinois, in the amount of \$762,561.18 for construction of the Plymouth Street Improvement Project (Ardmore to Villa). Proposed final change order number 1 consists of the final balancing of contract quantities as measured in the field. The net amount of proposed final change order number 1 is a deduction in the amount of \$142,065.10 for an adjusted final contract amount of \$620,496.08. Staff recommends approval of this resolution.

This item satisfies the Village's Short-Term Complex Strategic Plan Goal "Continue using aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Motion to approve the resolution was made by Trustee Murphy and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Kumar, Kozar, Patrick, Murphy, Corkery and President Cuzzone. There were no nays. Motion carried.

9.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing 3D Design Studios, Grayslake, Illinois, to Submit an Open Space Land Acquisition and Development Grant (OSLAD) Application on Behalf of the Village of Villa Park for Renovation of Lufkin Park in an Amount Not to Exceed \$1,144,610.12.

The Parks and Recreation Department would like to provide additional recreation amenities to Village residents at Lufkin Park. This Park is currently open space and has no such amenities. The OSLAD grant is a 50/50 matching grant to a maximum reimbursement amount of \$400,000.00. Public input meetings have been conducted and the Parks and Recreation Advisory Commission has approved the grant submission containing the proposed park amenities. The park improvements include a band shell/stage, water spray area, restrooms, pier, limestone walking trail, information kiosks, additional picnic tables and benches and shade trees. Cost estimates for the proposed improvements total \$1,144,610.12. After subtracting the \$400,000.00 grant reimbursement, the remaining project costs of \$744,610.12 would be covered by the Village of Villa Park. A portion of the Village's share of these improvement costs would be budgeted in both the CY2022 and CY2023 budgets. Staff recommends approval of this resolution.

Funds for the Lufkin Park improvements would be budgeted in both the CY2022 and CY2023 budgets within the following accounts which include NEDSRA accounts, 34.502.02.292 (Engineering), 34.502.02.299 (Contractual), 34.502.02.401 (Capital), Parks Operation accounts 36.502.02.292 (Engineering), 36.502.02.299 (Contractual Services) and 36.502.02.299 (Capital Outlay).

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Cilella. Trustee Corkery thanked the residents who attended the public meetings and provided input. Trustee Patrick commended staff on the community meetings before the grant deadline. Trustee Kumar thanked staff for coordinating the comments from the community meetings. President Cuzzone also thanked staff and the Park and Recreation Advisory Commission for all the work they did. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Corkery, Kozar, Patrick, Kumar, Cilella and President Cuzzone. There were no nays. Motion carried.

10. Public Comments on Non-Agenda Items.

Tracy Gabriel and Leslie Allison Seei thanked Police Chief Rivas for his part in their Sidewalk Chalk event. They also announced their upcoming event to try to break the Guinness world record for largest doggie wedding event on September 25 at 10 a.m. at Lions Park.

11. Village Clerk's Report.

Clerk Korynecky reminded residents about the Senior Fair on September 9 at the VFW.

12. Village Trustees' Report.

Trustee Kozar asked for an update on some ordinance changes. President Cuzzone said staff is working on it. Trustee Kozar also proposed returning to the Committee of the Whole. President Cuzzone explained why Committee of the Whole was eliminated. Manager Keehner provided additional information on the subject. Trustee Patrick thanked staff for organizing the recent public meetings. He also thanked the first responders and essential workers for all they do.

Trustee Cilella asked if rules and guidelines will be posted for those who want their dog to participate in the doggie wedding event. Leslie Allison Seei said guidelines will be posted.

Trustee Kumar thanked the Community F.U.N. Commission on their upcoming event and also the residents who provided input at the recent community meetings.

Trustee Corkery had no report or recommendations.

Trustee Murphy thanked the Esplundh crew doing tree trimming in the Village. She also extended sympathy on the passing of a long time employee at the Villa Park Starbuck's

13. Village President's Report.

President Cuzzone provided a COVID update. He also said Coffee with the Board is cancelled for September. The next Coffee with the Board will be on October 2.

14. Village Manager's Report.

Manager Keehner said Thursday, August 26, will be the last concert at Cortesi Park. He asked Finance Director Scheibl for an update.

Director Scheibl provided a summary of the general fund revenues and expenditures as of July 31, 2021.

Manager Keehner read an announcement from Chief Rivas stating that the Villa Park Police Benevolent Association is hosting a Tip a Cop charity event at Fuel and Crème on September 10 from 5 to 9 p.m. Police officers will be working as servers at the event.

15. Adjournment.

Motion to adjourn was made by Trustee Patrick and seconded by Trustee Cilella. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Village Board Meeting is Scheduled for September 13, 2021.

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Manager's Office

Item Type: Bill Listing

Agenda Section: Consent Agenda

Subject:

Bill Listings for the Weeks of August 23, 2021, August 30, 2021, and September 6, 2021 in the Amount of \$416,225.68

Suggested Action:

Attachments:

[2021-0823 CY21 Weekly Chk Report.pdf](#)

[2021-0830 CY21 Weekly Chk Report.pdf](#)

[2021-0906 CY21 Weekly Chk Report.pdf](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on September 13, 2021

Covering weekly check runs dated for:

August 23, 2021/CY21 \$226,924.37

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF0823","0818INT","082321","082301"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
01.110050 UTILITY CASH CLEARING								
BECCI, PERRY	12-12150-02	0	REFUND FINAL CREDIT BALANCE; 719 S OA	58.57	.00		082301	
UTILITY BILLING REFUNDS	10-03640-04R	0	FIN CREDIT BAL; 351 N MISSION AVE	125.26	.00		082321	
UTILITY BILLING REFUNDS	10-16850-02R	0	FIN CREDIT BAL; 724 N ARDMORE AVE	299.69	.00		082321	
UTILITY BILLING REFUNDS	11-01810-02R1	0	FIN CREDIT BAL; 45 E DIVISION ST	38.83	.00		082321	
UTILITY BILLING REFUNDS	11-05010-02R	0	FIN CREDIT BAL; 230 N CORNELL AVE	126.56	.00		082321	
UTILITY BILLING REFUNDS	11-07990-05R	0	FIN CREDIT BAL; 27 N MICHIGAN AVE	8.44	.00		082321	
UTILITY BILLING REFUNDS	12-16600-00R	0	FIN CREDIT BAL; 140 S MYRTLE AVE	186.98	.00		082321	
UTILITY BILLING REFUNDS	12-16630-00R	0	FIN CREDIT BAL; 134 S MYRTLE AVE	227.78	.00		082321	
UTILITY BILLING REFUNDS	13-10220-02R-1	0	FIN CREDIT BAL; 944 S SUMMIT AVE	31.17	.00		082321	
UTILITY BILLING REFUNDS	13-15430-06R	0	FIN CREDIT BAL; 597 E MADISON ST	512.22	.00		082321	
Total 01.110050 UTILITY CASH CLEARING:				1,615.50	.00			
Total :				1,615.50	.00			
Total CASH ALLOCATIONS FUND:				1,615.50	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.210511 ESCROW: YARDWASTE STICKERS								
LAKESHORE RECYCLING SYSTEMS	4756719	0	YARDWASTE STICKERS	1,400.00	.00		082301	
Total 10.210511 ESCROW: YARDWASTE STICKERS:				1,400.00	.00			
Total :				1,400.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.511.00.211 LEGAL SERVICES								
CLARK BAIRD SMITH LLP	14286	0	LEGAL - LABOR/GENERAL	825.00	.00		WF0823	
GARDINER KOCH WEISBERG	4630	0	LEGAL SVCS - GENERAL	132.00	.00		WF0823	
ORR & ASSOC, KATHLEEN FIELD	16614	0	LEGAL SERVICES	330.00	.00		WF0823	
ORR & ASSOC, KATHLEEN FIELD	16614	0	LEGAL SERVICES	4,653.00	.00		WF0823	
Total 10.511.00.211 LEGAL SERVICES:				5,940.00	.00			
10.511.00.212 LEGAL SERVICES-POLICE								
BROWN, JANET	JB 8/05/2021	0	COURT REPORTING 8.5.2021	200.00	.00		WF0823	
RAINES, SHAWNTE M	21-06	0	ADJUDICATORY HEARINGS 7.2021	680.00	.00		WF0823	
Total 10.511.00.212 LEGAL SERVICES-POLICE:				880.00	.00			
10.511.00.299 OTHER CONTRACTUAL SERVICES								
FEDEX	7-464-63664	0	BOND DOCUMENTS TO ATTYS	24.98	.00		WF0823	
MUNICIPAL CODE CORPORATION	00361444	0	MUNICIPAL CODE SUPPLEMENTS	110.97	.00		WF0823	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:				135.95	.00			
Total PUBLIC AFFAIRS:				6,955.95	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.512.00.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	108296129 8/21	0	INTERNET SERVICE; 8/15-9/14/21	2,543.13	.00		082301	
EDWARD OCCUPATIONAL HEALTH	00139511	0	TESTS/SCREENINGS	50.00	.00		WF0823	
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:				2,593.13	.00			
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
PROCOM ENTERPRISES LTD	0000756516	0	ALARM.COM DOOR ACCESS CONTROLER P	395.00	.00		WF0823	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:				395.00	.00			
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	727272	0	IT CONSULTANT	542.50	.00		WF0823	
KNO2 LLC	00017395	0	MONTHLY LINE AND DOMESTIC PAGES	35.89	.00		WF0823	
ONSOLVE, LLC	15181686	0	CODE RED WEATHER	7,449.60	.00		WF0823	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:				8,027.99	.00			
Total MANAGER:				11,016.12	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.513.00.299 OTHER CONTRACTUAL SERVICES								
CONNECT SEARCH LLC	S1032675	0	TEMPORARY STAFF SERVICES	984.39	.00		082301	
GOVTEMPSUSA LLC	3787977	0	INT HR MGR; 8/1 & 8/1/21	6,531.00	.00		082301	
MWM CONSULTING GROUP	290606	0	GASB # 67/65 ACTUARIAL REPORT AS OF 12	6,500.00	.00		WF0823	
MWM CONSULTING GROUP	290607	0	PREP OF TAX LEVY FUNDING FOR FIRE PE	4,300.00	.00		WF0823	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:				18,315.39	.00			
Total FINANCE:				18,315.39	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.515.00.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	2,043.00	.00		082301	
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:				2,043.00	.00			
10.515.00.299 OTHER CONTRACTUAL SERVICES								
MWM CONSULTING GROUP	290605	0	GASB # 75 OPEB ACTUARIAL REPORT AS O	4,500.00	.00		WF0823	
Total 10.515.00.299 OTHER CONTRACTUAL SERVICES:				4,500.00	.00			
Total CENTRAL SERVICES:				6,543.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.516.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0030170051 7/2021	0	21 W PLYMOUTH; 7/7-8/5/21	139.64	.00		082301	
COMMONWEALTH EDISON CO	9006703009 7/2021	0	SIREN; 7/6-8/4/21	29.61	.00		082301	
COMMONWEALTH EDISON CO	9006734022 7/2021	0	106 S. VILLA; 7/6-8/4/21	219.36	.00		082301	
Total 10.516.00.219 UTILITY - ELECTRIC:				388.61	.00			
10.516.00.299 OTHER CONTRACTUAL SERVICES								
JOHNSON CONTROLS SECURITY SOL	36236284	0	PW WIRELESS ALARM MONITORING	173.35	.00		WF0823	
JOHNSON CONTROLS SECURITY SOL	36236290	0	PD WIRELESS ALARM MONITORING	108.00	.00		WF0823	
STAFFING NETWORK LLC	95821283	0	TEMP STAFF HOURS; GOMEZ	675.00	675.00	08/18/2021	0818INT	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:				956.35	675.00			
Total BUILDINGS & GROUNDS:				1,344.96	675.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.517.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	8000258004 7/2021	0	METRA STN PARK LOT; 7/7-8/5/21	120.05	.00		082301	
Total 10.517.00.219 UTILITY - ELECTRIC:				120.05	.00			
Total COMMUTER PARKING LOT:				120.05	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.520.01.263 POST RETIREMENT BENEFITS								
BREGMAN, MARC	AUG 2021	0	POST RETIREMENT BENEFIT; AUG 2021	125.00	.00		082301	
MCNAMARA, JAMES J	AUG 2021	0	POST RETIREMENT BENEFIT; AUG 2021	125.00	.00		082301	
ZORICH, EDWARD	AUG 2021	0	POST RETIREMENT BENEFIT; AUG 2021	125.00	.00		082301	
Total 10.520.01.263 POST RETIREMENT BENEFITS:				375.00	.00			
10.520.08.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY CHILDREN'S	VP022	0	ANNUAL MUNICIPAL CONTRIBUTION-7.1.21-	4,000.00	.00		WF0823	
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:				4,000.00	.00			
10.520.09.299 OTHER CONTRACTUAL SERVICES								
ELMHURST OCCUPATIONAL HEALTH	00139751	0	LABS & SCREENING	569.00	.00		WF0823	
JET BRITE CAR WASH INC	4293	0	13 CAR WASHES MAY 2021	39.00	.00		WF0823	
JET BRITE CAR WASH INC	4294	0	3 CAR WASHES MAY 2021	9.00	.00		WF0823	
JET BRITE CAR WASH INC	4347	0	4 CAR WASHES-JULY 2021	12.00	.00		WF0823	
JOHNSON'S VILLA PARK INC	60	0	47 CAR WASHES-JUNE&JULY	141.00	.00		WF0823	
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:				770.00	.00			
Total POLICE:				5,145.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.521.01.263 POST RETIREMENT BENEFITS								
VICELLI, LOUIS	AUG 2021	0	POST RETIREMENT BENEFIT; AUG 2021	125.00	.00		082301	
Total 10.521.01.263 POST RETIREMENT BENEFITS:				125.00	.00			
10.521.01.299 OTHER CONTRACTUAL SERVICES								
ELMHURST OCCUPATIONAL HEALTH	138335, 139750	0	EXAMS & SCREENING FIRE	617.00	.00		WF0823	
ELMHURST OCCUPATIONAL HEALTH	138335, 139750	0	EXAMS & SCREENING FIRE	318.00	.00		WF0823	
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:				935.00	.00			
Total FIRE:				1,060.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.524.02.299 OTHER CONTRACTUAL SERVICES								
LAKESHORE RECYCLING SYSTEMS	0001796575	0	TRASH & BRUSH REMOVAL JULY 2021	132,248.10	.00		WF0823	
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:				132,248.10	.00			
Total GARBAGE:				132,248.10	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.01.210 TELEPHONE								
SALERNO, RICHARD	JULY 2021	0	PERS DEVICE PHONE REIMB; JULY 2021	24.99	.00		082301	
SALERNO, RICHARD	JULY 2021	0	USAGE REIMBURSEMENT; JULY 2021	24.99	.00		082301	
Total 10.525.01.210 TELEPHONE:				49.98	.00			
10.525.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	139.93	.00		082301	
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:				139.93	.00			
10.525.01.303 DUES & PUBLICATIONS								
FERGUSON, JEREME	CDL REIMB	0	REIMBURSEMENT FOR CDL RENEWAL	65.00	.00		082301	
Total 10.525.01.303 DUES & PUBLICATIONS:				65.00	.00			
10.525.01.399 OTHER SUPPLIES								
GREAT LAKES CONCRETE LLC	243614	0	SEWER GASKET AND SPIGOT	221.48	.00		082301	
Total 10.525.01.399 OTHER SUPPLIES:				221.48	.00			
10.525.25.219 UTILITY - ELECTRIC								
AEP ENERGY	3017246055 6/2021	0	1 S CENTRAL LITE RT/25; 7/12-8/6/21	383.38	.00		082301	
AEP ENERGY	3017246077 6/2021	0	118 S VILLA AVE; 7/12-8/6/21	44.76	.00		082301	
COMMONWEALTH EDISON CO	0179073093 7/2021	0	889 W NO STREETLGHTS; 7/7-8/5/21	44.12	.00		082301	
COMMONWEALTH EDISON CO	0969040060 7/2021	0	TRAFFIC SIGNALS; 7/8-8/10/21	498.86	.00		082301	
COMMONWEALTH EDISON CO	3779053023 7/2021	0	STREETLIGHTS 2; 7/8-8/4/21	27.47	.00		082301	
COMMONWEALTH EDISON CO	5763147089 7/2021	0	STREETLIGHTS 1; 6/30-7/30/21	64.89	.00		082301	
CONSTELLATION NEW ENERGY INC	0969040051 7/2021	0	0 E WISCONSIN AVE ; 6/21-7/20/21	7,596.94	.00		082301	
CONSTELLATION NEW ENERGY INC	5372088004 7/2021	0	118 S VILLA AVE ; 6/8-7/12/21	32.85	.00		082301	
Total 10.525.25.219 UTILITY - ELECTRIC:				8,693.27	.00			
10.525.27.399 OTHER SUPPLIES								
DUPAGE TOPSOIL INC	052327	0	4 WHLR PULV-CPU	105.00	.00		082301	
Total 10.525.27.399 OTHER SUPPLIES:				105.00	.00			
Total STREET:				9,274.66	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total CORPORATE FUND:				193,423.23	675.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
26.502.01.299 OTHER CONTRACTUAL SERVICES								
ORR & ASSOC, KATHLEEN FIELD	16614	0	LEGAL SERVICES - TIF 6 N. ARDMORE	2,002.00	.00		WF0823	
Total 26.502.01.299 OTHER CONTRACTUAL SERVICES:				2,002.00	.00			
Total GENERAL:				2,002.00	.00			
Total TIF 6 FUND-NO ARDMORE/VERMONT:				2,002.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
28.502.01.299 OTHER CONTRACTUAL SERVICES								
ORR & ASSOC, KATHLEEN FIELD	16614	0	LEGAL SERVICES - ST CHARLES TIF	132.00	.00		WF0823	
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:				132.00	.00			
Total GENERAL:				132.00	.00			
Total TIF 4 FUND - ST. CHARLES RD:				132.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
35.502.01.250 EMPLOYEE BENEFITS								
LINDEN OAKS MEDICAL GROUP	07222021	0	EMP ASSIST PRGM; APR-JUN 2021	1,270.75	.00		WF0823	
Total 35.502.01.250 EMPLOYEE BENEFITS:				1,270.75	.00			
35.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	139.93	.00		082301	
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	307.16	.00		082301	
Total 35.502.01.270 MAINT OF OFFICE EQUIPMENT:				447.09	.00			
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV2118488	0	ICC OFFICE SUPPLIES	48.90	.00		WF0823	
GARVEY'S OFFICE PRODUCTS	PINV2119969	0	ICC OFFICE SUPPLIES	33.14	.00		WF0823	
Total 35.502.01.317 OFFICE SUPPLIES:				82.04	.00			
35.502.16.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	8668740009 7/2021	0	TENNIS CRTS; 7/2-8/3/21	24.85	.00		082301	
COMMONWEALTH EDISON CO	9006778006 7/2021	0	LIONS FIELD; 7/6-8/4/21	184.87	.00		082301	
Total 35.502.16.219 UTILITY - ELECTRIC:				209.72	.00			
35.502.35.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY HEALTH	JU 12540	0	JUN DCFS MANDATED NURSE VISIT	100.00	.00		WF0823	
MYLES, FRAN	08.14.21	0	08.14.21 EVENT FACE PAINTER	275.00	.00		WF0823	
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:				375.00	.00			
35.502.36.299 OTHER CONTRACTUAL SERVICES								
DESIGNSPRING GROUP INC.	2710	0	FAL/WIN 21 VPPR BRO. DESIGN	2,160.00	.00		WF0823	
DUPAGE COUNTY HEALTH	JU 12265	0	APR DCFS MANDATED NURSE VISIT	100.00	.00		WF0823	
EAGLE ACADEMY OF MARTIAL ARTS	20210519	0	CONTRACTUAL YTH MARTIAL ARTS	2,576.70	.00		WF0823	
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:				4,836.70	.00			
Total GENERAL:				7,221.30	.00			
Total RECREATION FUND:				7,221.30	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
36.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0603100125 7/2021	0	TWIN LAKES; 6/24-7/26/21	49.10	.00		082301	
COMMONWEALTH EDISON CO	9006795007 7/2021	0	ROTARY PARK; 7/6-8/4/21	30.38	.00		082301	
Total 36.502.01.219 UTILITY - ELECTRIC:				79.48	.00			
36.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	139.93	.00		082301	
Total 36.502.01.270 MAINT OF OFFICE EQUIPMENT:				139.93	.00			
36.502.02.318 PLAYGROUND EQUIPMENT PARTS								
NUTOYS LEISURE PRODUCTS	51744	0	SWING CHAIN, HANGER,SLASH	2,039.32	.00		WF0823	
Total 36.502.02.318 PLAYGROUND EQUIPMENT PARTS:				2,039.32	.00			
36.502.02.399 OTHER SUPPLIES								
TERRACE SUPPLY COMPANY	01027008	0	JUL PKS TOOL RENTAL	26.66	.00		WF0823	
TERRACE SUPPLY COMPANY	01027009	0	JUL PKS TOOL RENTAL	20.46	.00		WF0823	
TERRACE SUPPLY COMPANY	01027010	0	JUL PKS TOOL RENTAL	11.96	.00		WF0823	
Total 36.502.02.399 OTHER SUPPLIES:				59.08	.00			
Total GENERAL:				2,317.81	.00			
Total PARKS FUND:				2,317.81	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
41.44512 SEASON PASS BERNERO, ROBERT	REFUND	0	REFUND OF SENIOR POOL PASS	53.00	53.00	08/18/2021	0818INT	
Total 41.44512 SEASON PASS:				53.00	53.00			
Total :				53.00	53.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
41.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	7748424005 7/2021	0	JEFF POOL; 7/7-8/5/21	1,839.55	.00		082301	
Total 41.502.01.219 UTILITY - ELECTRIC:				1,839.55	.00			
Total GENERAL:				1,839.55	.00			
Total SWIMMING POOL FUND:				1,892.55	53.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
60.502.02.210 TELEPHONE								
MANTELS, KEVIN	MAY-JUNE 2021	0	PERS PHONE REIMBURSEMENT; MAY 2021	24.99	.00		082301	
MANTELS, KEVIN	MAY-JUNE 2021	0	PERS PHONE REIMBURSEMENT; JUNE 2021	24.99	.00		082301	
MANTELS, KEVIN	MAY-JUNE 2021	0	USAGE REIMBURSEMENT; MAY 2021	24.99	.00		082301	
MANTELS, KEVIN	MAY-JUNE 2021	0	USAGE REIMBURSEMENT; JUNE 2021	24.99	.00		082301	
Total 60.502.02.210 TELEPHONE:				99.96	.00			
60.502.02.299 OTHER CONTRACTUAL SERVICES								
GOVTEMPSUSA LLC	3787977	0	CONTRACTED ENGINEER; 8/8	1,120.00	.00		082301	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:				1,120.00	.00			
Total GENERAL:				1,219.96	.00			
Total STREET IMPROVEMENT FUND:				1,219.96	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
67.502.02.402 NON-CAPITAL OUTLAY								
EVERGREEN SKATEPARKS LLC	1267	0	ICC SKATEPARK- REPAIRS,MAINT.	5,450.00	.00		WF0823	
Total 67.502.02.402 NON-CAPITAL OUTLAY:				5,450.00	.00			
Total GENERAL:				5,450.00	.00			
Total BUILDING IMPROVEMENTS FUND:				5,450.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
68.47000 DRAINAGE REVENUE								
ROBERTSON, DENNIS	129 N CHARLES	0	REFUND FOR STORM SEWER STUB; 129 N	375.00	.00		082301	
Total 68.47000 DRAINAGE REVENUE:				375.00	.00			
Total :				375.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
68.502.10.299 OTHER CONTRACTUAL SERVICES								
CORE & MAIN	P301418	0	STORM SEWER MATERIAL FOR 105 E ELM P	651.82	.00		082301	
Total 68.502.10.299 OTHER CONTRACTUAL SERVICES:				651.82	.00			
Total GENERAL:				651.82	.00			
Total STORMWATER BUYOUT FUND:				1,026.82	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	100676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	111.94	.00		082301	
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:				111.94	.00			
82.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	108296129 8/21	0	INTERNET SERVICE; 8/15-9/14/21	66.93	.00		082301	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:				66.93	.00			
82.502.02.219 UTILITY - ELECTRIC								
AEP ENERGY	3014421013 6/2021	0	CORNELL PUMP STN; 7/8-8/6/21	1,362.55	.00		082301	
COMMONWEALTH EDISON CO	0005158074 7/2021	0	520 N PRINCETON; 7/8-8/6/21	84.13	.00		082301	
COMMONWEALTH EDISON CO	0233060038 7/2021	0	CENTRAL PUMPING STN; 7/8-8/6/21	366.86	.00		082301	
COMMONWEALTH EDISON CO	6152211004 7/2021	0	WTR/SWR; 7/6-8/4/21	84.70	.00		082301	
COMMONWEALTH EDISON CO	6667072019 7/2021	0	WELL #2; 7/6-8/4/21	350.35	.00		082301	
Total 82.502.02.219 UTILITY - ELECTRIC:				2,248.59	.00			
82.502.02.293 LABORATORY TESTING								
ETP LABS INC	21-135347	0	WATER SAMPLES; 06/2021	270.00	.00		082301	
PDC LABORATORIES INC	19476150	0	WATER SAMPLER DBP	405.00	.00		082301	
Total 82.502.02.293 LABORATORY TESTING:				675.00	.00			
82.502.02.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	15045	0	HOT MIX ASPHALT	137.97	.00		082301	
DUPAGE MATERIALS COMPANY, LLC.	15068	0	HOT MIX ASPHALT	479.06	.00		082301	
Total 82.502.02.342 ASPHALT MIX:				617.03	.00			
82.502.02.351 VALVES								
ZIEBELL WATER SERVICE	254641	0	PARTS FOR STOCK	612.50	.00		082301	
Total 82.502.02.351 VALVES:				612.50	.00			
82.502.02.352 WATERMAIN REPAIR PARTS								
CORE & MAIN	P318217	0	WATERMAIN PARTS FOR BREAK ON LESLIE	600.00	.00		082301	
Total 82.502.02.352 WATERMAIN REPAIR PARTS:				600.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.02.353 SERVICE CONNECTION MATERIALS								
ZIEBELL WATER SERVICE	254641	0	PARTS FOR STOCK	1,239.00	.00		082301	
Total 82.502.02.353 SERVICE CONNECTION MATERIALS:				1,239.00	.00			
Total GENERAL:				6,170.99	.00			
Total WATER SUPPLY FUND:				6,170.99	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.45108 RESIDENT FEES-WASTEWATER								
ARTURI, RUSSEL	42 N CHARLES	0	REFUND FOR NEW SANITARY SEWER CON	1,250.00	.00		082301	
Total 83.45108 RESIDENT FEES-WASTEWATER:				1,250.00	.00			
Total :				1,250.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00676118	0	COPIERS/PRINTERS LEASE; 9/5-10/4/21	223.89	.00		082301	
Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:				223.89	.00			
83.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	108296129 8/21	0	INTERNET SERVICE; 8/15-9/14/21	66.93	.00		082301	
CONNECT SEARCH LLC	S1032774	0	TEMPORARY STAFF SERVICES	1,312.50	.00		082301	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:				1,379.43	.00			
83.502.02.219 UTILITY - ELECTRIC								
AEP ENERGY	3014421024 6/2021	0	WWFTF ; 7/8-8/6/21	661.07	.00		082301	
COMMONWEALTH EDISON CO	0007134036 7/2021	0	WESTLANDS LIFT STN; 7/8-8/6/21	34.91	.00		082301	
COMMONWEALTH EDISON CO	0045126092 7/2021	0	NORTH & YALE; 6/25-7/26/21	104.13	.00		082301	
COMMONWEALTH EDISON CO	0051086116 7/2021	0	900 N VILLA; 6/24-7/26/21	317.67	.00		082301	
COMMONWEALTH EDISON CO	0063015145 7/2021	0	S VILLA LIFT STN; 7/8-8/6/21	346.22	.00		082301	
COMMONWEALTH EDISON CO	0375103058 7/2021	0	RT 83 LIFT STN; 7/8-8/6/21	52.97	.00		082301	
COMMONWEALTH EDISON CO	0474090018 7/2021	0	YALE/RIDGE LIFT STN; 7/8-8/9/21	81.92	.00		082301	
Total 83.502.02.219 UTILITY - ELECTRIC:				1,598.89	.00			
Total GENERAL:				3,202.21	.00			
Total WASTEWATER FUND:				4,452.21	.00			
Grand Totals:				226,924.37	728.00			

	Amount Paid
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	1,615.50
CORPORATE FUND	
Total CORPORATE FUND:	193,423.23
TIF 6 FUND-NO ARDMORE/VERMONT	
Total TIF 6 FUND-NO ARDMORE/VERMONT:	2,002.00
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	132.00
RECREATION FUND	
Total RECREATION FUND:	7,221.30
PARKS FUND	
Total PARKS FUND:	2,317.81
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	1,892.55
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	1,219.96
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	5,450.00
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	1,026.82
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	6,170.99

	<u>Amount Paid</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>4,452.21</u>
Grand Totals:	<u><u>226,924.37</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

8-19-2021

APPROVED BY

 8-20-21

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF0823","0818INT","082321","082301"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on September 13, 2021

Covering weekly check runs dated for:

August 30, 2021/CY21 \$151,150.81

1 of 1

Report Criteria:

Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice.Batch = "WF0830","083001"
 Invoice.Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.40002 PERS PROP REPLACEMENT TAXES								
VILLA PARK PUBLIC LIBRARY	AUGUST 2021	0	TO REIMBURSE PPRT - AUGUST 2021	1,899.19	.00		083001	
Total 10.40002 PERS PROP REPLACEMENT TAXES:				1,899.19	.00			
10.43100 BUILDING PERMITS								
B & F CONSTRUCTION CODE SERVIC	56833	0	REVIEW FEES FOR GARDEN STATION PER	9,602.64	.00		083001	
HAWKEYE ROOFING CO	PRRF21-1520	0	OVERPAYMENT OF PERMIT; 770 S OAKLAND	50.00	.00		083001	
OROZCO, DANIEL	PRPL21-1485	0	OVERPAYMENT OF PERMIT; 238 N THIRD	50.00	.00		083001	
WILLIAMS ROOFING	PRRF21-1583	0	OVERPAYMENT OF PERMIT; 834 S ARDMOR	130.00	.00		083001	
Total 10.43100 BUILDING PERMITS:				9,832.64	.00			
Total :				11,731.83	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.511.00.656 FIRE & POLICE COMMISSION								
C.O.P.S AND F.I.R.E PERSONNEL	106626		0 POLY TESTING-2 FT POLICE CANDIDATES	320.00	.00		WF0830	
Total 10.511.00.656 FIRE & POLICE COMMISSION:				320.00	.00			
Total PUBLIC AFFAIRS:				320.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.513.00.210 TELEPHONE								
BAIG,RANA	JULY-AUG 2021	0	PERS DEVICE PHONE REIM; JULY 2021	24.99	.00		083001	
BAIG,RANA	JULY-AUG 2021	0	PERS DEVICE PHONE REIM; AUGUST 2021	24.99	.00		083001	
BAIG,RANA	JULY-AUG 2021	0	PERS USAGE PHONE REIM; JULY 2021	24.99	.00		083001	
BAIG,RANA	JULY-AUG 2021	0	PERS USAGE PHONE REIM; AUGUST 2021	24.99	.00		083001	
Total 10.513.00.210 TELEPHONE:				99.96	.00			
10.513.00.299 OTHER CONTRACTUAL SERVICES								
CONNECT SEARCH LLC	S1033019	0	TEMPORARY STAFF SERVICES	990.00	.00		083001	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:				990.00	.00			
Total FINANCE:				1,089.96	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.514.00.289 INSPECTORS FEES								
ELEVATOR INSPECTION SVC CO INC	102735	0	ELEVATOR INSPECTION 102 W ROOSEVELT	25.00	.00		WF0830	
Total 10.514.00.289 INSPECTORS FEES:				25.00	.00			
10.514.00.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY RECORDER	40319514	0	MYLAR FILING VACATION/GARDEN STATION	85.00	.00		WF0830	
DUPAGE COUNTY RECORDER	40333211	0	FILING OF LIENS (19)	209.00	.00		WF0830	
MUNICIPAL SYSTEMS, INC.	MS02021-07-88	0	CD TICKET PROGRAM 2021-JULY	150.00	.00		WF0830	
SAFE BUILT ILLINOIS LLC	0078984-IN	0	CONTRACTOR WORKER K CHELLINO	7,748.00	.00		WF0830	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:				8,192.00	.00			
10.514.00.399 OTHER SUPPLIES								
VANTAGE APPAREL	s1360694	0	VILLAGE SHIRTS K CHELLINO	83.95	.00		WF0830	
Total 10.514.00.399 OTHER SUPPLIES:				83.95	.00			
Total COMMUNITY DEVELOPMENT:				8,300.95	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.515.00.317 OFFICE SUPPLIES								
RUNCO OFFICE SUPPLY	836409	0	CLASP ENVELOPES	71.30	.00		083001	
RUNCO OFFICE SUPPLY	836477	0	MANILLA FOLDERS & FILE FOLDERS	24.38	.00		083001	
Total 10.515.00.317 OFFICE SUPPLIES:				95.68	.00			
Total CENTRAL SERVICES:				95.68	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.516.00.220 UTILITY - GAS								
NICOR GAS	70-63-81-1000 7/2021	0	MUSEUM; 7/6-8/4/21	45.48	.00		083001	
NICOR GAS	88-56-65-5698 7/2021	0	100 S. VILLA AVE	41.03	.00		083001	
NICOR GAS	88-66-34-6936 7/2021	0	POLICE STN; 7/6-8/4/21	375.48	.00		083001	
Total 10.516.00.220 UTILITY - GAS:				461.99	.00			
Total BUILDINGS & GROUNDS:				461.99	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.517.00.220 UTILITY - GAS								
NICOR GAS	10-44-81-1000 7/2021	0	METRA STATION; 7/6-8/4/21	43.26	.00		083001	
Total 10.517.00.220 UTILITY - GAS:				43.26	.00			
Total COMMUTER PARKING LOT:				43.26	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.519.00.317 OFFICE SUPPLIES								
QUILL CORPORATION	18659208	0	5 CLIPBOARDS	15.05	.00		083001	
QUILL CORPORATION	18672249	0	TAPE, MECHANICAL PENCILS, CLIPBOARDS	103.85	.00		083001	
QUILL CORPORATION	18738144	0	RULERS, POST-IT & NOTEPADS	65.97	.00		083001	
Total 10.519.00.317 OFFICE SUPPLIES:				184.87	.00			
Total ENGINEERING:				184.87	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.520.01.202 TRAINING & CONFERENCES								
ILLINOIS TACTICAL OFFICERS	01195	0	2021 ITOA ANNUAL TRNG CONFERENCE-PA	730.00	.00		WF0830	
NORTH EAST MULTI-REGIONAL	288927	0	JUVENILE SPECIALIST SKILLS TRAINING-B	75.00	.00		WF0830	
Total 10.520.01.202 TRAINING & CONFERENCES:				805.00	.00			
10.520.01.299 OTHER CONTRACTUAL SERVICES								
MUNICIPAL SYSTEMS, INC.	MS02021-07-88	0	PD TICKET PROGRAM 2021-JULY	400.00	.00		WF0830	
MUNICIPAL SYSTEMS, INC.	MS2021-07-89	0	COLLECTION PROGRAM JULY 2021	200.00	.00		WF0830	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:				600.00	.00			
10.520.07.230 PRINTING SERVICES								
P.F. PETTIBONE & CO.	180913	0	PATROL-CRASH REPORT CARDS FOR SQUA	104.90	.00		WF0830	
Total 10.520.07.230 PRINTING SERVICES:				104.90	.00			
10.520.09.320 K-9								
PARTNERS AND PAWS VETERINARY	94424	0	K9 ANNUAL EXAM AND VACCINATIONS	431.72	.00		WF0830	
PARTNERS AND PAWS VETERINARY	94935	0	K9 HEMO/NUTRITION SCAN	327.80	.00		WF0830	
Total 10.520.09.320 K-9:				759.52	.00			
Total POLICE:				2,269.42	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.524.02.299 OTHER CONTRACTUAL SERVICES								
KUUSAKOSKI US LLC	A-8930	0	ELECTRONIC RECYCLING	1,376.72	.00		083001	
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:				1,376.72	.00			
Total GARBAGE:				1,376.72	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.01.299 OTHER CONTRACTUAL SERVICES								
JET BRITE CAR WASH INC	4348	0	4 CAR WASHES-PW; JULY 2021	12.00	.00		083001	
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:				12.00	.00			
10.525.25.399 OTHER SUPPLIES								
UNCOMMON USA INC	1156780-IN	0	12 AMERICAN FLAGS, 11 FLAG POLES	435.00	.00		083001	
Total 10.525.25.399 OTHER SUPPLIES:				435.00	.00			
10.525.26.343 STONE								
MARCOTT ENTERPRISES INC	18804	0	SAND FOR SANDBAGS	555.75	.00		083001	
Total 10.525.26.343 STONE:				555.75	.00			
10.525.26.347 CAST IRON ITEMS								
NEENAH FOUNDRY COMPANY	422129	0	2 FRAMES & GRATES	532.00	.00		083001	
Total 10.525.26.347 CAST IRON ITEMS:				532.00	.00			
10.525.26.348 PIPES & CULVERTS								
CORE & MAIN	P266762	0	DRAIN SLEEVE FILTER STOCK	28.82	.00		083001	
CORE & MAIN	P432386	0	STORM SEWER PARTS FOR DRAIN AT HARV	156.75	.00		083001	
Total 10.525.26.348 PIPES & CULVERTS:				185.57	.00			
10.525.26.399 OTHER SUPPLIES								
SITE ONE LANDSCAPE SUPPLY	111773554	0	STRAW BLANKET, GRASS SEED & SOD STA	244.53	.00		083001	
Total 10.525.26.399 OTHER SUPPLIES:				244.53	.00			
10.525.27.399 OTHER SUPPLIES								
DUPAGE TOPSOIL INC	052252	0	1 WHLR PULV-CPU	175.00	.00		083001	
INTEGRITY SALES INC	1881	0	STIFF WITCH BROOM FOR POTHOLES	103.98	.00		083001	
MIDWEST PAVING EQUIPMENT, INC	2096	0	ASPHALT RELEASE AGENT	950.00	.00		083001	
Total 10.525.27.399 OTHER SUPPLIES:				1,228.98	.00			
10.525.28.287 TREE REMOVAL & TRIMMING								
DAWSON'S TREE SERVICE	41956	0	TREE REMOVAL FROM 970-1800 N HARVAR	3,382.00	.00		083001	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 10.525.28.287 TREE REMOVAL & TRIMMING:				3,382.00	.00			
Total STREET:				6,575.83	.00			
Total CORPORATE FUND:				32,450.51	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
19.520.01.212 LEGAL SERVICES - POLICE DUI								
SMITH & FULLER	4308	0	LEGAL SERVICES - DUI PROSECUTIONS JUL	3,943.35	.00		WF0830	
Total 19.520.01.212 LEGAL SERVICES - POLICE DUI:				3,943.35	.00			
Total POLICE:				3,943.35	.00			
Total DUI TECHNOLOGY FUND:				3,943.35	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
35.502.16.220 UTILITY - GAS								
NICOR GAS	45-01-72-1000 7/2021	0	ICC; 7/6-8/4/21	157.52	.00		083001	
Total 35.502.16.220 UTILITY - GAS:				157.52	.00			
35.502.35.299 OTHER CONTRACTUAL SERVICES								
LABOUNTY, KIMBERLY	VPPR1006	0	CONTRACTUAL ADULT YOGA	546.00	.00		WF0830	
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:				546.00	.00			
35.502.35.311 PROGRAM SUPPLIES								
MICHAEL ANTHONY'S PIZZA	138844	0	PIZZA CRUSTS-SPRING CAMP PIZZA DAY	231.00	.00		WF0830	
MICHAEL ANTHONY'S PIZZA	138954	0	JUL SNR BDAY LUNCH	169.30	.00		WF0830	
PALOS SPORTS INC	5531177-00	0	REC- CLINCHERS	591.96	.00		WF0830	
Total 35.502.35.311 PROGRAM SUPPLIES:				992.26	.00			
35.502.36.311 PROGRAM SUPPLIES								
CICINELLI, JOSEPH	08.12.21	0	MENS SOFTBALL REFUND	349.50	.00		WF0830	
Total 35.502.36.311 PROGRAM SUPPLIES:				349.50	.00			
Total GENERAL:				2,045.28	.00			
Total RECREATION FUND:				2,045.28	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
36.502.01.220 UTILITY - GAS								
NICOR GAS	85-28-81-1000 7/2021	0	N TERR PARK; 7/7-8/5/21	46.22	.00		083001	
NICOR GAS	92-43-81-1000 7/2021	0	MAINT BLDG; 7/6-8/4/21	41.03	.00		083001	
Total 36.502.01.220 UTILITY - GAS:				87.25	.00			
Total GENERAL:				87.25	.00			
Total PARKS FUND:				87.25	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
41.502.01.220 UTILITY - GAS								
NICOR GAS	32-27-30-1000 7/2021	0	JEFF POOL FLTR; 7/6-8/4/21	442.97	.00		083001	
NICOR GAS	79-11-72-1000 7/2021	0	JEFF POOL; 7/6-8/4/21	630.00	.00		083001	
Total 41.502.01.220 UTILITY - GAS:				1,072.97	.00			
41.502.03.325 GENERAL EQUIPMENT PARTS								
AQUA PURE ENTERPRISES INC	0137035-IN	0	POOL- VACUUM HOSE	243.09	.00		WF0830	
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:				243.09	.00			
Total GENERAL:				1,316.06	.00			
Total SWIMMING POOL FUND:				1,316.06	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
64.45108 RESIDENT FEES								
LENHART, ALLEN	SIDEWALK REFUND	0	OVERPAYMENT OF SIDEWALK REPLACEME	829.00	.00		083001	
Total 64.45108 RESIDENT FEES:				829.00	.00			
Total :				829.00	.00			
Total CAPITAL PROJECTS FUND:				829.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
68.502.02.292 ENGINEERING SERVICES								
RJN GROUP INC	372301	0	GARDEN STATION REVIEW FOR SANITARY	2,625.00	.00		WF0830	
Total 68.502.02.292 ENGINEERING SERVICES:				2,625.00	.00			
Total GENERAL:				2,625.00	.00			
Total STORMWATER BUYOUT FUND:				2,625.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.01.693 IEPA LOAN REPAYMENTS								
ILLINOIS ENVIRONMENTAL	L17-3396 21	0	N SIDE/S VILLA WATER MAIN PROJ LOAN#2	32,819.59	.00		083001	
Total 82.502.01.693 IEPA LOAN REPAYMENTS:				32,819.59	.00			
82.502.02.220 UTILITY - GAS								
NICOR GAS	00-94-81-1000 7/2021	0	WTR/SWR; 7/6/-8/4/21	37.26	.00		083001	
NICOR GAS	64-34-94-2602 7/2021	0	1260 S. CORNELL AVE.	156.18	.00		083001	
NICOR GAS	95-84-81-1000 7/2021	0	CENTRAL STN; 7/6-8/4/21	44.02	.00		083001	
Total 82.502.02.220 UTILITY - GAS:				237.46	.00			
82.502.02.299 OTHER CONTRACTUAL SERVICES								
PRECISE MRM, LLC	200-1030899	0	AUTOMATIC VEHICLE LOCATION (AVL) PRE	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1031336	0	AUTOMATIC VEHICLE LOCATION (AVL) PRE	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1031782	0	AUTOMATIC VEHICLE LOCATION (AVL) PRE	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1032215	0	AUTOMATIC VEHICLE LOCATION (AVL) PRE	530.00	.00		WF0830	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:				2,120.00	.00			
Total GENERAL:				35,177.05	.00			
Total WATER SUPPLY FUND:				35,177.05	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.01.299 OTHER CONTRACTUAL SERVICES								
CONNECT SEARCH LLC	S1033119	0	TEMPORARY STAFF SERVICES	1,312.50	.00		083001	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:				1,312.50	.00			
83.502.01.303 DUES & PUBLICATIONS								
DUPAGE RIVER\SALT CREEK	370	0	AGENCY MEMBERSHIP DUES	2,525.00	.00		083001	
Total 83.502.01.303 DUES & PUBLICATIONS:				2,525.00	.00			
83.502.01.694 IEPA LOAN REPAYMENTS								
ILLINOIS ENVIRONMENTAL	L17-2987 25TH	0	S.MYRTLE RELIEF SWR PROJ LOAN #25 L17	23,960.63	.00		083001	
ILLINOIS ENVIRONMENTAL	L17-3049 21ST	0	SEWER REHAB PROJ LOAN#21 L17-3049	39,968.87	.00		083001	
Total 83.502.01.694 IEPA LOAN REPAYMENTS:				63,929.50	.00			
83.502.02.220 UTILITY - GAS								
NICOR GAS	29-10-59-0000 7/2021	0	WET WEATHER; 7/6-8/4/21	150.25	.00		083001	
NICOR GAS	51-80-10-1000 7/2021	0	NORTH&YALE LFT; 7/6-8/4/21	43.26	.00		083001	
NICOR GAS	55-97-17-4027 7/2021	0	NATH LIFT STN; 7/7-8/5/21	41.04	.00		083001	
NICOR GAS	61-80-10-1000 7/2021	0	GENERATOR STN; 7/6-8/5/21	47.72	.00		083001	
Total 83.502.02.220 UTILITY - GAS:				282.27	.00			
83.502.02.299 OTHER CONTRACTUAL SERVICES								
PRECISE MRM, LLC	200-1030899	0	AUTOMATIC VEHICLE LOCATION (AVL) MON	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1031336	0	AUTOMATIC VEHICLE LOCATION (AVL) MON	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1031782	0	AUTOMATIC VEHICLE LOCATION (AVL) MON	530.00	.00		WF0830	
PRECISE MRM, LLC	200-1032215	0	AUTOMATIC VEHICLE LOCATION (AVL) MON	530.00	.00		WF0830	
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:				2,120.00	.00			
83.502.02.399 OTHER SUPPLIES								
HACH COMPANY	12572714	0	PORTABLE MULIT-METER	2,508.04	.00		083001	
Total 83.502.02.399 OTHER SUPPLIES:				2,508.04	.00			
Total GENERAL:				72,677.31	.00			
Total WASTEWATER FUND:				72,677.31	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Grand Totals:				151,150.81	.00			

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	32,450.51
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	3,943.35
RECREATION FUND	
Total RECREATION FUND:	2,045.28
PARKS FUND	
Total PARKS FUND:	87.25
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	1,316.06
CAPITAL PROJECTS FUND	
Total CAPITAL PROJECTS FUND:	829.00
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	2,625.00
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	35,177.05
WASTEWATER FUND	
Total WASTEWATER FUND:	72,677.31
Grand Totals:	151,150.81

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

8-26-21

APPROVED BY

Ymarlene Scheidt P/Lehman, J. 8-26-21

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF0830","083001"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on September 13, 2021

Covering weekly check runs dated for:

September 6, 2021/CY21\$38,150.50

1 of 1

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Batch = "WF0906","090601"
Invoice.Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.511.00.211 LEGAL SERVICES								
OTTOSEN DINOLFO	137443	0	LEGAL SERVICES	2,464.00	.00		WF0906	
Total 10.511.00.211 LEGAL SERVICES:				2,464.00	.00			
10.511.00.212 LEGAL SERVICES-POLICE								
BROWN, JANET	JLB 8.19.21	0	COURT REPORTING 8/19/2021	200.00	.00		WF0906	
THE LAW OFFICE OF AARON H. REIN	VP 8-20-2021	0	ADMINISTRATIVE ADJUDICATION HEARINGS	342.00	.00		WF0906	
Total 10.511.00.212 LEGAL SERVICES-POLICE:				542.00	.00			
10.511.00.299 OTHER CONTRACTUAL SERVICES								
FEDEX	7-479-46170	0	BOARD PACKET MAILING TO ATTY	25.59	.00		WF0906	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:				25.59	.00			
Total PUBLIC AFFAIRS:				3,031.59	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.512.00.299 OTHER CONTRACTUAL SERVICES								
GOVTEMPSUSA LLC	3797066	0	INT HR MGR; 8/15/21	546.00	.00		090601	
KEEHNER JR, RICH	RK VERIZON 8.2021	0	PERS PHONE REIMB; AUGUST 2021	35.89	.00		WF0906	
KEEHNER JR, RICH	RK VERIZON 8.2021	0	PHONE USAGE REIMB; AUGUST 2021	40.00	.00		WF0906	
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:				621.89	.00			
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
DELL MARKETING LP	10514911349	0	2 HARD DRIVES	1,417.02	.00		090601	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:				1,417.02	.00			
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	727351	0	IT CONSULTANT	232.50	.00		WF0906	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:				232.50	.00			
Total MANAGER:				2,271.41	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.513.00.299 OTHER CONTRACTUAL SERVICES								
CONNECT SEARCH LLC	S1033367	0	TEMPORARY STAFF SERVICES	594.00	.00		090601	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:				594.00	.00			
Total FINANCE:				594.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.514.00.270 MAINT OF OFFICE EQUIPMENT								
KONICA MINOLTA PREMIER FINANCE	448983445	0	LEASE CHARGES JULY 2021	80.00	.00		WF0906	
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:				80.00	.00			
10.514.00.299 OTHER CONTRACTUAL SERVICES								
SAFEBUILT ILLINOIS LLC	0079638-IN	0	CONTRACTOR WORKER K CHELLINO	8,086.00	.00		WF0906	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:				8,086.00	.00			
Total COMMUNITY DEVELOPMENT:				8,166.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.516.00.315 BUILDING MAINT SUPPLIES								
TERRACE FLOOR COVERING	8400	10048	VH RENO- CARPET FURNISH	698.85	.00		WF0906	
Total 10.516.00.315 BUILDING MAINT SUPPLIES:				698.85	.00			
Total BUILDINGS & GROUNDS:				698.85	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.520.01.202 TRAINING & CONFERENCES								
COLLEGE OF DU PAGE	Bill # 13132	0	ANALYSIS OF MOBILE PHONES CLASS-E.HA	225.00	.00		WF0906	
COLLEGE OF DU PAGE	ID#0727705	0	VIDEO TECHNOLOGY INVESTIG. COURSE- J	225.00	.00		WF0906	
Total 10.520.01.202 TRAINING & CONFERENCES:				450.00	.00			
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9886398955	0	LPR AND POLE CAMERAS	76.02	.00		WF0906	
VERIZON WIRELESS	9886624117	0	CELL PHONES CAR DATA PACKS IPAD DATA	756.27	.00		WF0906	
Total 10.520.01.210 TELEPHONE:				832.29	.00			
10.520.01.299 OTHER CONTRACTUAL SERVICES								
VISUAL COMPUTER SOLUTIONS, INC.	15912	0	SAAS RENEWAL SERVC SEPT 2021 - FEB 20	2,520.00	.00		WF0906	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:				2,520.00	.00			
10.520.07.230 PRINTING SERVICES								
P.F. PETTIBONE & CO.	180970	0	PARKING VIOLATION ENVELOPES	327.75	.00		WF0906	
Total 10.520.07.230 PRINTING SERVICES:				327.75	.00			
10.520.08.399 OTHER SUPPLIES								
GLENBARD SECURITY INC	202101000	0	POLICE LINE BARRICADE TAPE ROLLS	100.00	.00		WF0906	
Total 10.520.08.399 OTHER SUPPLIES:				100.00	.00			
Total POLICE:				4,230.04	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.521.01.299 OTHER CONTRACTUAL SERVICES								
SHAUGHNESSY, KEVIN W	82221	0	POLYGRAPH TESTING-EVIDENCE CUSTODI	230.00	.00		WF0906	
VERIZON WIRELESS	9885681851	0	WIRELESS SERVICE (4) AIRLINKS (7) IPADS	506.75	.00		WF0906	
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:				736.75	.00			
10.521.01.315 BUILDING MAINT SUPPLIES								
CASE LOTS INC	6197	0	(2) CASES BLEACH (1) DISHWASHER TABS (	249.70	.00		WF0906	
STATE INDUSTRIAL PRODUCTS	902116709	0	(1) CASE LAUNDRY DETERGENT FOR STA 8	123.17	.00		WF0906	
Total 10.521.01.315 BUILDING MAINT SUPPLIES:				372.87	.00			
10.521.21.202 TRAINING & CONFERENCES								
NIPSTA. IL	28761866	0	SAUTER TO ADVANCED FIRE OFFICER 10/1	1,200.00	.00		WF0906	
Total 10.521.21.202 TRAINING & CONFERENCES:				1,200.00	.00			
10.521.22.299 OTHER CONTRACTUAL SERVICES								
ACE HARDWARE, VILLA PARK	18681	0	OIL,FUEL,BRUSH WHEEL FOR SMALL TOOL	34.15	.00		WF0906	
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:				34.15	.00			
10.521.22.301 UNIFORMS								
CONWAY SHIELDS, PAUL	0478758	0	LT. SHIELD FOR REPOSH	59.89	.00		WF0906	
HUNTINGHOUSE, DARLENE L	868892	0	PASSPORT TAGS FOR LARSEN & REPOSH	65.93	.00		WF0906	
Total 10.521.22.301 UNIFORMS:				125.82	.00			
10.521.22.399 OTHER SUPPLIES								
AIR ONE EQUIPMENT INC	170808	0	1.5" CELCON BALL FOR E82	62.00	.00		WF0906	
Total 10.521.22.399 OTHER SUPPLIES:				62.00	.00			
Total FIRE:				2,531.59	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.01.301 UNIFORMS								
O'HERRON CO INC, RAY	2133810-IN	0	POLO FOR PT FF/PM FINN	48.00	.00		WF0906	
Total 10.525.01.301 UNIFORMS:				48.00	.00			
Total STREET:				48.00	.00			
Total CORPORATE FUND:				21,571.48	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
34.502.02.299 OTHER CONTRACTUAL SERVICES								
DALZIEL, DANIEL	08.18.21	0	DESIGN SERVICES, LUFKIN PARK	6,575.00	.00		WF0906	
Total 34.502.02.299 OTHER CONTRACTUAL SERVICES:				6,575.00	.00			
34.502.02.401 CAPITAL OUTLAY								
MOST DEPENDABLE FOUNTAINS	INV64742	0	ADA DRINKING FOUNTAINS	4,360.00	.00		WF0906	
Total 34.502.02.401 CAPITAL OUTLAY:				4,360.00	.00			
Total GENERAL:				10,935.00	.00			
Total NEDSRA FUND:				10,935.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
60.502.02.299 OTHER CONTRACTUAL SERVICES								
GOVTEMPSUSA LLC	3797066	0	CONTRACTED ENGINEER; 8/15 & 8/22/21	2,240.00	.00		090601	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:				2,240.00	.00			
60.502.03.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	50298	0	PLYMOUTH STREET IMPROVEMENTS PHAS	863.98	.00		WF0906	
Total 60.502.03.292 ENGINEERING SERVICES:				863.98	.00			
60.502.10.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	50298	0	PLYMOUTH STREET IMPROVEMENTS PHAS	88.86	.00		WF0906	
Total 60.502.10.292 ENGINEERING SERVICES:				88.86	.00			
Total GENERAL:				3,192.84	.00			
Total STREET IMPROVEMENT FUND:				3,192.84	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.02.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	14517	0	HOT MIX ASPHALT	399.68	.00		090601	
DUPAGE MATERIALS COMPANY, LLC.	15230	0	HOT MIX ASPHALT	193.27	.00		090601	
DUPAGE MATERIALS COMPANY, LLC.	15254	0	HOT MIX ASPHALT	348.61	.00		090601	
DUPAGE MATERIALS COMPANY, LLC.	15283	0	HOT MIX ASPHALT	854.85	.00		090601	
Total 82.502.02.342 ASPHALT MIX:				1,796.41	.00			
82.502.02.343 STONE								
DUPAGE MATERIALS COMPANY, LLC.	15001	0	HOT MIX ASPHALT	258.77	.00		090601	
Total 82.502.02.343 STONE:				258.77	.00			
Total GENERAL:				2,055.18	.00			
Total WATER SUPPLY FUND:				2,055.18	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.01.299 OTHER CONTRACTUAL SERVICES								
CONNECT SEARCH LLC	S1033479	0	TEMPORARY STAFF SERVICES	396.00	.00		090601	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:				396.00	.00			
Total GENERAL:				396.00	.00			
Total WASTEWATER FUND:				396.00	.00			
Grand Totals:				38,150.50	.00			

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>21,571.48</u>
NEDSRA FUND	
Total NEDSRA FUND:	<u>10,935.00</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>3,192.84</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>2,055.18</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>396.00</u>
Grand Totals:	<u><u>38,150.50</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

8-31-2021

APPROVED BY

Madeline Scheidel
P/Kehring, 8-31-21

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section: First Reading on Ordinances to be Codified

Subject:

An Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class "EEE", Liquor Licenses to Sell Alcoholic Liquor to Patrons Seated at Tables for Consumption on the Premises

Suggested Action:

Tong's Tiki Hut located at 100 E. Roosevelt Road No. 18 has changed ownership and the current Class "EEE" liquor license cannot be transferred to the new owners. Dongyong Wei and Tao Duan, owners of Tao & Young, LLC submitted the necessary documentation and have been approved by the Local Liquor Commission to acquire a liquor license. If approved, this ordinance would replace the Class "EEE" liquor license to sell alcoholic liquor to patrons seated at tables for consumption on the premises. This ordinance then keeps the number of Class "EEE" licenses at (6) six and sixty-nine (69) total licenses within the Village.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to follow a long-term master financial plan to fund all Village needs."

Attachments:

[MEMO - Tong's Tiki Hut liquor license.docx](#)

[ORD - Add Class EEE License - Tong's Tiki Hut.docx](#)

Memo

Date: August 23, 2021

To: President Cuzzone and Board of Trustees

Cc: Village Manager Keehner

From: Julie Settles

RE: Liquor License Ordinance for Tao & Yong, LLC., Tong's Tiki Hut

The business at 100 E Roosevelt Rd. No. 18 is changing ownership and will be sold to Dongyong Wei and Tao Duan, owners of Tao & Yong, LLC. Tong's Tiki Hut currently holds a Class EEE license that will be eliminated upon the sale or closing of the business, per Village Code. When that license is eliminated, there will be no available Class EEE liquor licenses, so the Village will need to adopt the attached ordinance to allow for this liquor license.

Applicants Dongyong Wei and Tao Duan have successfully completed the background checks by the Police Department. The Liquor Commissioner has approved the issuances of this license.

A replacement class EEE license will be added for Tong's Tiki Hut, 100 E Roosevelt Rd. No. 18.

With this new license, there will continue to be 6 total Class EEE licenses.

Recommended Action

The business 100 E Roosevelt Rd. No. 18 is changing ownership. Dongyong Wei and Tao Duan, owners of Tao & Yong LLC., which will do business as Tong's Tiki Hut, has successfully completed the background checks. This ordinance will replace a Class EEE that will be eliminated upon the closing or sale of Tong's Tiki Hut. There will continue to be 6 total Class EEE licenses.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS
INCREASING THE NUMBER OF CLASS EEE, SELL ALCOHOLIC LIQUOR TO PATRONS
SEATED AT TABLES FOR CONSUMPTION ON THE PREMISES**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Tao Duan and Dongyong Wei, owners of Tao & Yong, LLC. for 100 E Roosevelt Rd. No. 18, doing business as Tong’s Tiki Hut, subject to the approval of an additional Class EEE, Sell alcoholic liquor to patrons seated at tables for consumption on the premises.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Class	Maximum Number
EEE	6

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2021.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2021

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Village Manager's Office

Item Type: Ordinances

Agenda Section: First Reading on Ordinances to be Codified

Subject:

An Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class "F" Liquor Licenses to Sell at Retail Packaged Beer Only Not to be Consumed on the Premises

Suggested Action:

Owner Joseph Cornell, doing business as Dak Dak Korean Wings, located at 321 E. St. Charles Rd, Unit E, would like to sell packaged beer only. Mr. Cornell submitted the necessary documentation and has been approved by the Local Liquor Control Commission to acquire a liquor license. If approved, this ordinance would create a Class "F" liquor license to sell at retail packaged beer only not to be consumed on the premises. This ordinance would increase the total number of Class "F" liquor licenses to one (1) and the Village would have seventy (70) total licenses within the Village.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to follow a long-term master financial plan to fund all Village needs."

Attachments:

[MEMO - Dak Dak Wings liquor license.docx](#)

[ORD - Add Class F License - Dak Dak Korean Wings.docx](#)

Memo

Date: September 2, 2021

To: President Cuzzone and Board of Trustees

Cc: Village Manager Keehner

From: Julie Settles

RE: Liquor License Ordinance for Dak Dak Korean Wings, LLC. – Joseph Cornell

The business at 321 E St Charles Rd Unit E will be leased to a new tenant, Joseph Cornell, opening a business called Dak Dak Korean Wings. Mr. Cornell is requesting a new Class F liquor license to sell packaged beer only. There is currently no other Class F license, so the Village will need to adopt the attached ordinance to allow for this liquor license.

Applicant Joseph Cornell has successfully completed the background check by the Police Department. The Liquor Commissioner has approved the issuances of this license.

With this new license, there will be 1 Class F license.

Recommended Action

Joseph Cornell, the owner of Dak Dak Korean Wings, LLC, who will do business as Dak Dak Korean Wings, has successfully completed the background checks. This ordinance will create a new Class F license. There will be 1 Class F license.

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS
INCREASING THE NUMBER OF CLASS F, SELL AT RETAIL PACKAGED BEER ONLY NOT
TO BE CONSUMED ON THE PREMISES**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind, and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Joseph Cornell, owner of Dak Dak Korean Wings, LLC. for 321 E St Charles Rd, Unit E, doing business as Dak Dak Korean Wings, subject to the approval of a Class F, Sell at retail packaged beer only not to be consumed on the premises.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Class	Maximum Number
F	1

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2021.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2021

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Consuelo Arguilles

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section: Ordinances

Subject:

An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Section 6.11.2, Creating A New Section 6.12, and Amending Section 14.2.22 of Appendix C Basic Zoning Ordinance of the Villa Park Municipal Code

Suggested Action:

During their April 8, 2021 meeting the Planning and Zoning Commission unanimously approved text amendments concerning the use of shipping containers for a temporary and permanent basis for non-residential property. These text amendments apply to Article 6, Section 6.11.2, creates Section 6.12, and amends Article 14, Section 14.2.22 of the Zoning Ordinance (Appendix C) of the Village Code. Staff recommends approval of these text amendments.

This item satisfies the Village's Long-Term Strategic Plan Goal "Engage and be proactive in regional planning efforts and activities."

Attachments:

[MEMO - Zoning Text Amendments.pdf](#)

[ORD - Zoning Text Amendments.docx](#)

[P&Z Minutes PZ-21-0001 4-8-21.pdf](#)

Village of Villa Park

Community Development Department, 11 W. Home Avenue, Villa Park, IL 60181



TO: Manager Keehner
FROM: Community Development Department
DATE: August 30, 2021
RE: September 13th Village Board Meeting / Amendments to the Zoning Ordinance (Appendix C)
Article 6, Sections 6.11.2., 6.12., and Article 14, Section 14.2.22.

The purpose of this memo is to recommend amendments to the Zoning Ordinance (Appendix C) of the Village Code. Staff recommends changes to Articles 6 and 14 to address shipping containers used for storage for a temporary and permanent basis for non-residential property. Changes to Section 6.11.2., creating a new Section 6.12., and amending 14.2.22 of the Zoning Ordinance are proposed. This item was originally part of an overall zoning text amendments that went to the Village Board on May 24, 2020 and was tabled indefinitely. At the June 28, 2021 Village Board meeting, the item was removed from the table by a 5-2 vote. No action was taken and it was decided the item would go back to Village Board on July 12th for consideration.

A follow-up meeting, including a revised memo and discussion, took place on Friday, July 9th that included the Director of Community Development, Director of Economic Development Patrick Burke, former Village president Al Bulthuis, Planning and Zoning Commissioner Larry Calvert, Planning and Zoning Commissioner Mike Orłowski, Trustee Kozar, and Trustee Kumar. Discussion included the proposed changes, revised memo, and background of the zoning ordinance.

At the July 12th Meeting, a motion to approve the item did not pass. The item was voted down via a 3-4 vote. Subsequently at the August 23rd Village Board meeting, Trustee Kozar asked about the status of ordinance changes. President Cuzzone and Attorney Orr clarified the zoning ordinance changes did not have to go back to Planning and Zoning Commission and could go back to Village Board for consideration. Staff is following up with revising the recommendations to focus on one section/topic at a time and taking it back to the Village Board for consideration.

Shipping containers used for storage on private property are the focus of the proposed amendments scheduled for the September 13th Village Board meeting. Background information includes receiving an anonymous complaint of about thirty property throughout the Village with shipping containers on their property. Upon review and follow-up, the Community Development Department found about ten businesses with either no containers or with containers that were being used on a temporary basis for seasonal sales, and issued approximately twenty violation notices to properties that were found to have containers on their property. Former Village president Al Bulthuis and Village Manager provided direction to work with the businesses to resolve. The direction given to the Director of Community Development was to prepare text revisions relating to containers that would allow the use of containers as long as they were located in the rear of the commercial property and screened by landscape or fencing. A building permit would be required. The proposed text amendments follow up to previous direction and reflect feedback received from the Planning and Zoning Commission.

The Planning & Zoning Commission discussed the proposed zoning text amendments and provided feedback at the February 11, 2021 public hearing. Village staff followed up with performing additional research looking at comparable communities, including Addison, Carol Stream, and Lombard before taking it back to the Planning and Zoning Commission at the April 8, 2021 public hearing where unanimously recommendation to approve was given.

Background information is provided below for reference.

The current zoning ordinance is not antiquated or outdated – it was approved in 2018 after the Village received a Regional Transportation Authority (RTA) and Chicago Metropolitan Agency for Planning (CMAP) grant to update. The Zoning Ordinance was comprehensively reviewed and vetted before approval. This included the formation of a steering committee and meetings in 2015 and 2016 involving various stakeholders in the community. Thereafter, there was public review and several open houses in 2017 before the Zoning Commission public hearing on January 11, 2018. The Village Board adopted in June of 2018.

- Steering Committee Meeting - October 20, 2015. In attendance:
 1. Kirk Bishop, Duncan Associates
 2. Patrick Day, CMAP
 3. Patrick Grill, Village of Villa Park
 4. Dave Casey
 5. Nick Cuzzzone
 6. Al Bulhuis
 7. Vince Gatto
 8. Jason Jarrett
 9. Mike Orlowski
- Steering Committee Meeting – January 19, 2016
- Public Review Draft – August 30, 2017
- 1st Open House at Village Park Public Library - October 23, 2017
- 2nd Open House at IOWA Community Center - November 2, 2017
- Public Notice of a Hearing on Zoning Text Amendment - December 12, 2017
- Zoning Commission public hearing - Thursday, January 11, 2018
- Village Board adoption - June 11, 2018

The current text amendments are proposed to better clarify code requirements, address best practices and/or current development trends, including adding regulations concerning permanent outdoor storage containers. The Community Development Department and Village Staff performed a review of these codes and researched best practices and is recommending the modifications proposed herein.

For your review and consideration, below is a list of proposed zoning text amendments (shown in red) to Article 6, Section 6.11.2, Section 6.12, and Article 14, Section 14.2.22. Staff recommends relocating Section H from 6.11.2. to a new 6.12 section, which will cover temporary and permanent outdoor storage containers in non-residential property. Besides relocating section 6.11.2 to the new section 6.12 and moving up the existing provision stating that a permit is required from 10 to 1, there are no changes to the temporary outdoor storage containers provisions proposed as 6.12.A.

New provisions for permanent outdoor storage containers are provided in 6.12.B. This new section addresses permanent outdoor storage containers based on research and is business friendly. Out of 14 communities contacted, we received feedback from 4. Two communities allow the use of outdoor stage containers to be permanent subject to regulations. Others allow only as part of a construction permit:

- Lombard – allows on hard surface (concrete or asphalt) and within the buildable area of the lot; or in designated loading berth areas
- Elmhurst – allows in commercial property if they meet setbacks and are screened from public view.

- Highland Park- allows as part of an open construction permit. Otherwise they're not permitted.
- Carol Stream - allows as part of an open construction permit. Otherwise they're not permitted.

The Planning and Zoning Commission discussed this item at the February 11 and April 8, 2021 public hearings. The consensus was to include language to be business friendly and allow flexibility. For example, page 47 of the April 8, 2021 Planning and Zoning Commission meeting minutes includes discussion regarding screening. It was clarified that the intent was to require screening from public view. Further, it was mentioned that screening could be by use of privacy screen, landscaping or similar methods. Intent was to give staff some discretion and not lock it in. Staff would review on a case-by-case basis. The proposed text amendments are consistent with the existing code regulations regarding temporary structures and would allow outdoor storage containers provided compliance with a set of regulations.

Section 14.2.22 will be amended to include a definition of shipping container and add private residential swimming pool as a. under swimming pool definition to keep lettering from A-Z.

SEC. 6.11. - Temporary Uses

6.11.2. - Permitted Uses

The following uses and structures are permitted, subject to the specific regulations established in this section:

- A. *Tents or similar temporary covering used for weather protection of goods that must be stored out-of-doors because of emergency conditions, provided that such use may continue only during the duration of the emergency.*
- B. *Except in RS districts, Christmas tree sales for a period not to exceed thirty (30) days. All display and storage must comply with the minimum setbacks of the subject zoning district.*
- C. *Contractor's office and equipment shed (containing no sleeping or cooking accommodations) accessory to a construction project, and to continue only during the duration of such project.*
- D. *Real estate office (containing no sleeping or cooking accommodations unless located in a model dwelling unit) incident to a new housing development, provided that such use must be terminated upon sale or lease of all dwelling units in the development.*
- E. *In all C districts, the display for a period not to exceed ninety (90) days of seasonal items such as garden and patio equipment and supplies.*
- F. *Carnivals, circuses, fairs, festivals, parades and block parties, when operated, conducted, or sponsored by a local bona fide educational, fraternal, political, civic, religious, not-for-profit corporation, not-for-profit association, not-for-profit organization, municipality, park district, school or other unit of local government. Such uses are subject to the following supplemental regulations:*
 1. *Carnivals, circuses, fairs, festivals, parades and block parties are permitted for a period not to exceed one week. The lot and building regulations of the subject zoning district do not apply to such temporary uses.*
 2. *Carnivals, circuses, fairs, festivals, parades, and block parties may be located:*
 - a. *In any nonresidential district; and/or*
 - b. *In any residential district provided the temporary use takes place on property used principally for religious assembly, park property, school property, lands owned by the village, county or any unit of local government, or lands, whether public or private that are impressed with a public purpose; or street, provided that the governing jurisdiction consents to such use of the street, and then only with the express written approval of the police department and the village board.*

3. *Before conduct of a carnival, circus, fair, festival, parade, or block party, all necessary permits and/or licenses and/or approvals must be secured from the applicable governmental agencies.*
- G. *Outdoor seating accessory to a eating or drinking establishment subject to the following supplemental regulations:*
 1. *The outdoor seating area must be open to the sky with the exception that it may have a retractable awning, umbrella, or be placed under a building canopy and may contain furniture, including tables, chairs, railings, planters, and other features that are readily movable.*
 2. *The seating may be located on public property or a public right-of-way provided that at least four (4) feet of the public sidewalk remains obstruction-free. If seating is provided on public sidewalk a certificate of insurance with the Village of Villa Park listed as an additional non-contributory insured and a certificate holder is required. The seating may be located on private sidewalks or pedestrian walkways provided that at least four (4) feet of the walkway remains obstruction-free. If alcohol is to be served, a fence or similar barrier must be constructed around the outdoor seating area where liquor is served.*
 3. *The outdoor seating area may be located in a yard or required building setback.*
 4. *The seating may not occupy or interfere with the use of required parking spaces, aisles, driveways, fire lanes or fire exits.*
 5. *The seating may not occupy or interfere with the use of building entrances, exits and pedestrian walkways.*
 6. *Lighting related to the operation of the outdoor seating area must be directed away from adjacent properties to avoid creation of a public nuisance.*
 7. *No entertainment, whether live, recorded or otherwise, is permitted in the outdoor seating area.*
 8. *The outdoor seating area must be immediately adjacent to the principal building. If the outdoor seating area only includes tables and/or seating immediately adjacent to the exterior wall of the principal building, no fencing is required. If the outdoor seating includes tables and/or seating not immediately adjacent to the exterior wall of the principal building, fencing is required.*
 9. *The outdoor seating area must conform to the approved site plan and be landscaped and/or screened as determined necessary by the community development director.*
 10. *All outdoor seating must be placed on an all-weather hard surface area.*
 11. *All outdoor seating areas must comply with life safety and exit code requirements.*
 12. *An occupancy permit is required prior to the opening of the outdoor seating area. The occupancy permit is valid from March 1 through November 30 and must be renewed annually. All outdoor furniture must be removed within twenty-four (24) hours of permit expiration.*
 13. *Picnic tables located at a park, golf course, or recreation center are not deemed to be "outdoor seating" and are exempt from the regulations of this section.*

~~H. Temporary outdoor storage containers subject to the following supplemental regulations:~~

- ~~1. There may be no more than one temporary outdoor storage container per property.~~
- ~~2. Stacking of temporary outdoor storage containers is prohibited.~~
- ~~3. The subject property must be occupied by a principal building.~~
- ~~4. No temporary outdoor storage container may remain on the subject property for more than sixty (60) consecutive days per year.~~
- ~~5. Temporary outdoor storage containers may not exceed eight (8) feet in height or cover an area of more than one hundred thirty (130) square feet.~~

- ~~6. Temporary outdoor storage containers must be placed only on a driveway or other hard surface.~~
- ~~7. When placed on the driveway within a front or corner side yard, the container must be located so that pedestrian and vehicular traffic is not obstructed and so that the view of an operator of a motor vehicle entering or exiting a right-of-way is not obstructed.~~
- ~~8. Temporary outdoor storage containers may not be placed on public property or in a location that obstructs traffic visibility.~~
- ~~9. Temporary outdoor storage containers may display no signs other than the name, address and telephone number of the person or firm engaged in the business of renting or otherwise placing the temporary outdoor storage containers.~~
- ~~10. A permit is required for any temporary outdoor storage container.~~
- ~~11. Temporary outdoor storage containers must be maintained in a good state of repair, free from rust, peeling paint and other forms of visible deterioration.~~
- ~~12. Temporary outdoor storage containers may not be used for the storage of hazardous, flammable or toxic materials.~~
- ~~13. Temporary outdoor storage containers may not be used for the purpose of conducting business or selling merchandise.~~

6.12. Outdoor Storage Containers in Non-Residential Property

A. Temporary outdoor storage containers subject to the following supplemental regulations:

1. A permit is required for any temporary outdoor storage container.

~~1.2.~~ There may be no more than one temporary outdoor storage container per property.

~~2.3.~~ Stacking of temporary outdoor storage containers is prohibited.

~~3.4.~~ The subject property must be occupied by a principal building.

~~4.5.~~ No temporary outdoor storage container may remain on the subject property for more than sixty (60) consecutive days per year.

~~5.6.~~ Temporary outdoor storage containers may not exceed eight (8) feet in height or cover an area of more than one hundred thirty (130) square feet.

~~6.7.~~ Temporary outdoor storage containers must be placed only on a driveway or other hard surface.

~~7.8.~~ When placed on the driveway within a front or corner side yard, the container must be located so that pedestrian and vehicular traffic is not obstructed and so that the view of an operator of a motor vehicle entering or exiting a right-of-way is not obstructed.

~~8.9.~~ Temporary outdoor storage containers may not be placed on public property or in a location that obstructs traffic visibility.

~~9.10.~~ Temporary outdoor storage containers may display no signs other than the name, address and telephone number of the person or firm engaged in the business of renting or otherwise placing the temporary outdoor storage containers.

~~10.1.~~ A permit is required for any temporary outdoor storage container.

11. Temporary outdoor storage containers must be maintained in a good state of repair, free from rust, peeling paint and other forms of visible deterioration.

12. Temporary outdoor storage containers may not be used for the storage of hazardous, flammable or toxic materials.

13. Temporary outdoor storage containers may not be used for the purpose of conducting business or selling merchandise.

B. Permanent Outdoor Storage Containers in Non-Residential Property

Shipping containers used for permanent outdoor storage in non-residential property subject to the following supplemental regulations:

1. A permit is required for any permanent outdoor storage container;
2. The subject property is occupied by a principal building;
3. Placed behind the front wall of a principal building;
4. Placed on a paved surface;
5. Placed outside of required side and rear yard setbacks;
6. Stacking of outdoor storage containers is prohibited;
7. Screened from public view with a privacy screen (e.g. fence), landscaping or similar methods;
8. Does not take up required parking;
9. May not be placed on public property or in a location that obstructs traffic visibility;
10. May not display any signs, including the name, address and telephone number of the person or firm engaged in the business of renting or otherwise placing the outdoor storage containers.
11. Must be maintained in a good state of repair, free from rust, peeling paint and other forms of visible deterioration;
12. May not be used for the storage of hazardous, flammable or toxic materials; and
13. May not be used for the purpose of conducting business or selling merchandise out of or within.

14.2.22. - Words and Terms Beginning with "S"

- A. Screen: A method of reducing visual impacts through the use of plant materials, berms, fences and/or walls or any combination of such features.
- B. Screening: Structures, such as an attractive fence consisting of cedar slats or redwood boards, or equal, and landscaping maintained for the purpose of concealing areas from view on a year-round basis.
- C. Semi-pervious surface: Also referred to as semi-pervious material. A material that allows for at least forty (40) percent absorption of water into the ground or plant material, such as pervious pavers, permeable asphalt and concrete, or gravel.
- D. Setback: An open, unobstructed area that is required to be provided by this zoning ordinance (see also 14.1.9.).
- E. Shed, storage: A detached accessory structure used or intended to use for the storage of garden equipment and household items incidental to the principal use.
- F. Shipping container is a standard reusable vessel, designed without an axle or wheels which was:
 1. Originally, specifically, or formerly designed for or used in the packing, cargo, movement or transportation of freight, articles, goods or commodities, and/or
 2. Designed for/or capable of being mounted or moved on a rail car, truck trailer or loaded on a ship.
- ~~F.~~G. Shrub: A woody plant, smaller than a tree, that consists of a number of small stems from the ground or small branches near the ground. May be deciduous or evergreen.
- ~~G.~~H. Shrub, low: Any shrub that attains a mature height of four (4) feet or less when left unpruned.
- ~~H.~~I. Shrub, tall: Any shrub that attains a mature height of more than four (4) feet when left unpruned.
- ~~I.~~J. Sign-related definitions: See Sec. 8.12 for all sign-related definitions.
- ~~J.~~K. Single ownership: Ownership by an individual, partnership, corporation, cooperative or condominium having control over exterior maintenance of buildings and grounds.

- ~~K-L.~~ Smoke: The visible discharge from a chimney, stack, vent, exhaust or combustion process that is made up of particulate matter.
- ~~L-M.~~ Smoke unit: The number obtained when the smoke density in the Ringelmann Number is multiplied by the time of emission in minutes. For the purpose of this calculation:
1. A Ringelmann density reading shall be made at least once a minute during the period of observation;
 2. Each reading is then multiplied by the time in minutes during which it is observed; and
 3. The various products are then added together to give the total number of smoke units observed during the entire observation period.
- ~~M-N.~~ Specified anatomical areas: (a) less than completely and opaquely covered: human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; or (b) human male genitals in a discernibly turgid state, even if completely and opaquely covered.
- ~~N-O.~~ Specified sexual activities: (a) human genitals in a state of sexual stimulation or arousal; (b) Acts of human masturbation, sexual intercourse or sodomy; or (c) fondling or other erotic touching of human genitals, pubic region, buttock or female breast.
- ~~O-P.~~ Solar Energy System: A system intended to convert solar energy into thermal, mechanical or electrical energy.
1. Solar Energy System, Building-Integrated: A solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural part of the building. Building-integrated systems include, but are not limited to, photovoltaic or hot water systems that are contained within roofing materials, windows, skylights, shading devices and similar architectural components.
 2. Solar Energy System, Structure-Mounted: A solar energy system that is mounted on the façade or roof of either a principal or accessory structure.
 3. Solar Energy System, Flush-Mounted: A solar energy system that is mounted flush with a finished building surface, at no more than six (6) inches in height above that surface.
 4. Solar Energy System, Ground-Mounted: A solar energy system mounted on the ground and not attached to any other structure other than structural supports.
- ~~P-Q.~~ Solar Panel: A group of photovoltaic cells assembled on a panel. Panels are assembled on-site into solar arrays.
- ~~Q-R.~~ Street: All property dedicated or intended for public or private street, highway, freeway or roadway purposes or subject to easements therefor.
- ~~R-S.~~ Story: That portion of a building, other than a basement, included between the surface of any floor and the surface of the floor next above it or, if there be no floor above it, then the space between the floor and the ceiling next above it, including a story that has more than three-quarters of its height above grade.
- ~~S-T.~~ Story, ground: Also referred to as ground floor. The first floor of a building that is level to or elevated above the finished grade on the front and corner facades, excluding basements or cellars.
- ~~T-U.~~ Story, half: A space under a sloping roof that has the line of intersection of roof decking and wall face not more than three (3) feet above the top floor level, and in which space not more than sixty (60) percent of the floor area is finished off for use, and a story in which more than one-half but not more than three-quarters of its height is above grade.
- ~~U-V.~~ Street line: A line forming the boundary of the right-of-way of a street.
- ~~V-W.~~ Street wall: The outer face of any part of a building nearest to and facing on a street, except open steps and terraces. Where the front lot line setback is thirty (30) feet or more, bay windows projecting not more than four (4) feet toward the front lot line, and sun parlors (not a part of any other room), porches and piazzas projecting not more than ten (10) feet toward the front lot line are shall not considered a part of the front street wall, provided no

such bay window, sun parlor, porch or piazza exceeds in height the first story of the building of which it is a part.

~~W.X.~~ Structure: Anything constructed or erected, the use of which requires permanent or temporary location on or in the ground or attached to something having a permanent or temporary location on or in the ground, including but without limiting the generality of the foregoing; buildings, advertising signs, backstops for tennis courts, pergolas, and swimming pools; provided, however, that this definition does not include underground tanks for the storage of any type of fuel.

~~X.Y.~~ Structural alterations: Any change in the supporting members of a building, such as bearing walls or partitions, columns, beams or girders, or any substantial change in the roof or in the exterior walls.

~~Y.Z.~~ Swimming pool: Any temporary or permanent artificial pool or receptacle for water installed, constructed or maintained in, on or above the ground (not including those enclosed and located entirely within a dwelling), having a perimeter of more than twenty-five (25) feet and a depth of more than two (2) feet at any point.

~~ZZ.~~ a. Swimming pool, private residential: Any swimming pool constructed, installed and maintained in or above the ground, outside of a building used as a dwelling unit.

Staff Recommendation

Staff recommends approval of the text amendments. The proposed changes will best address the Village Strategic Plan of being proactive in planning efforts and activities.

Planning and Zoning Commission Action:

On the April 8, 2021 public hearing, the Planning & Zoning Commission made some minor recommendations to the wording for accessory buildings/structures and permanent storage containers, and unanimously recommended approval of the request.

Requested Action

To approve Application PZ-21-0001 for text amendments to the following Articles of Appendix C of the Municipal Code:

- Amend Section 6.11.2, Article 6;
- Create new Section 6.12, Article 6; and
- Amend definitions to include shipping container as 14.2.22.F, Article 14.

	AYES	NAYS
Planning and Zoning Action:		
Majority of quorum	7	0
Village Board Final Decision Required:		
Two-thirds of all member of the Village Board		

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
AMENDING CERTAIN PROVISIONS OF APPENDIX C -
BASIC ZONING ORDINANCE OF THE
VILLA PARK MUNICIPAL CODE**

WHEREAS, The Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and has previously adopted Appendix C Basic Zoning Ordinance of the Villa Park Municipal Code, and has amended said chapter from time to time; and

WHEREAS, the Village is requesting a text amendment to Appendix C Basic Zoning Ordinance of the Villa Park Municipal Ordinance (the “Zoning Ordinance”); and,

WHEREAS, Notice of a public hearing on said Text Amendment was published on March 19, 2021, in the Daily Herald, a newspaper having general circulation within the Village, all as required by the State statutes and the ordinances of the Village; and,

WHEREAS, pursuant to said notice, the Planning and Zoning Commission of the Village conducted a public hearing on April 08, 2021, on said Text Amendment in accordance with the State statutes and the ordinances of the Village; and,

WHEREAS, the Planning and Zoning Commission found that the Text Amendment met the standards in Section 11.2 of the Zoning Ordinance and recommended it be granted; and,

WHEREAS, the Village President and Board of Trustees find and hereby declare that it is in the best interests of the Village and its residents to amend certain provisions of the Zoning Ordinance, which are codified in Appendix C of the Municipal Code of the Village, as set forth below;

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NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, DU PAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals shall be and are hereby incorporated as findings as if said recitals were fully set forth within this Section One.

SECTION TWO: That Appendix C – Basic Zoning Ordinance of the Villa Park Municipal Code are hereby amended Section 6.11.2 and 14.2.22 in their entirety and replacing said sections with the following:

SEC. 6.11. - Temporary Uses

6.11.2. - Permitted Uses

The following uses and structures are permitted, subject to the specific regulations established in this section:

- A. Tents or similar temporary covering used for weather protection of goods that must be stored out-of-doors because of emergency conditions, provided that such use may continue only during the duration of the emergency.
- B. Except in RS districts, Christmas tree sales for a period not to exceed thirty (30) days. All display and storage must comply with the minimum setbacks of the subject zoning district.
- C. Contractor's office and equipment shed (containing no sleeping or cooking accommodations) accessory to a construction project, and to continue only during the duration of such project.

- D. Real estate office (containing no sleeping or cooking accommodations unless located in a model dwelling unit) incident to a new housing development, provided that such use must be terminated upon sale or lease of all dwelling units in the development.
- E. In all C districts, the display for a period not to exceed ninety (90) days of seasonal items such as garden and patio equipment and supplies.
- F. Carnivals, circuses, fairs, festivals, parades and block parties, when operated, conducted, or sponsored by a local bona fide educational, fraternal, political, civic, religious, not-for-profit corporation, not-for-profit association, not-for-profit organization, municipality, park district, school or other unit of local government.

Such uses are subject to the following supplemental regulations:

- 1. Carnivals, circuses, fairs, festivals, parades and block parties are permitted for a period not to exceed one week. The lot and building regulations of the subject zoning district do not apply to such temporary uses.
- 2. Carnivals, circuses, fairs, festivals, parades, and block parties may be located:
 - a. In any nonresidential district; and/or
 - b. In any residential district provided the temporary use takes place on property used principally for religious assembly, park property, school property, lands owned by the village, county or any unit of local government, or lands, whether public or private that are impressed with a public purpose; or street, provided that the governing jurisdiction

consents to such use of the street, and then only with the express written approval of the police department and the village board.

3. Before conduct of a carnival, circus, fair, festival, parade, or block party, all necessary permits and/or licenses and/or approvals must be secured from the applicable governmental agencies.

G. Outdoor seating accessory to a eating or drinking establishment subject to the following supplemental regulations:

1. The outdoor seating area must be open to the sky with the exception that it may have a retractable awning, umbrella, or be placed under a building canopy and may contain furniture, including tables, chairs, railings, planters, and other features that are readily movable.
2. The seating may be located on public property or a public right-of-way provided that at least four (4) feet of the public sidewalk remains obstruction-free. If seating is provided on public sidewalk a certificate of insurance with the Village of Villa Park listed as an additional non-contributory insured and a certificate holder is required. The seating may be located on private sidewalks or pedestrian walkways provided that at least four (4) feet of the walkway remains obstruction-free. If alcohol is to be served, a fence or similar barrier must be constructed around the outdoor seating area where liquor is served.
3. The outdoor seating area may be located in a yard or required building setback.

4. The seating may not occupy or interfere with the use of required parking spaces, aisles, driveways, fire lanes or fire exits.
5. The seating may not occupy or interfere with the use of building entrances, exits and pedestrian walkways.
6. Lighting related to the operation of the outdoor seating area must be directed away from adjacent properties to avoid creation of a public nuisance.
7. No entertainment, whether live, recorded or otherwise, is permitted in the outdoor seating area.
8. The outdoor seating area must be immediately adjacent to the principal building. If the outdoor seating area only includes tables and/or seating immediately adjacent to the exterior wall of the principal building, no fencing is required. If the outdoor seating includes tables and/or seating not immediately adjacent to the exterior wall of the principal building, fencing is required.
9. The outdoor seating area must conform to the approved site plan and be landscaped and/or screened as determined necessary by the community development director.
10. All outdoor seating must be placed on an all-weather hard surface area.
11. All outdoor seating areas must comply with life safety and exit code requirements.
12. An occupancy permit is required prior to the opening of the outdoor seating area. The occupancy permit is valid from March 1 through

November 30 and must be renewed annually. All outdoor furniture must be removed within twenty-four (24) hours of permit expiration.

13. Picnic tables located at a park, golf course, or recreation center are not deemed to be "outdoor seating" and are exempt from the regulations of this section.

6.12. - Outdoor Storage Containers in Non-Residential Property

A. Temporary outdoor storage containers subject to the following supplemental regulations:

1. A permit is required for any temporary outdoor storage container.
2. There may be no more than one temporary outdoor storage container per property.
3. Stacking of temporary outdoor storage containers is prohibited.
4. The subject property must be occupied by a principal building.
5. No temporary outdoor storage container may remain on the subject property for more than sixty (60) consecutive days per year.
6. Temporary outdoor storage containers may not exceed eight (8) feet in height or cover an area of more than one hundred thirty (130) square feet.
7. Temporary outdoor storage containers must be placed only on a driveway or other hard surface.
8. When placed on the driveway within a front or corner side yard, the container must be located so that pedestrian and vehicular traffic is not obstructed and so that the view of an operator of a motor vehicle entering or exiting a right-of-way is not obstructed.

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9. Temporary outdoor storage containers may not be placed on public property or in a location that obstructs traffic visibility.
10. Temporary outdoor storage containers may display no signs other than the name, address and telephone number of the person or firm engaged in the business of renting or otherwise placing the temporary outdoor storage containers.
11. Temporary outdoor storage containers must be maintained in a good state of repair, free from rust, peeling paint and other forms of visible deterioration.
12. Temporary outdoor storage containers may not be used for the storage of hazardous, flammable or toxic materials.
13. Temporary outdoor storage containers may not be used for the purpose of conducting business or selling merchandise.

B. Permanent Outdoor Storage Containers in Non-Residential Property

Shipping containers used for permanent outdoor storage in non-residential property subject to the following supplemental regulations:

1. A permit is required for any permanent outdoor storage container;
2. The subject property is occupied by a principal building;
3. Placed behind the front wall of a principal building;
4. Placed on a paved surface;
5. Placed outside of required side and rear yard setbacks;
6. Stacking of outdoor storage containers is prohibited;

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7. Screened from public view with a privacy screen (e.g. fence), landscaping or similar methods;
8. Does not take up required parking;
9. May not be placed on public property or in a location that obstructs traffic visibility;
10. May not display any signs, including the name, address and telephone number of the person or firm engaged in the business of renting or otherwise placing the outdoor storage containers.
11. Must be maintained in a good state of repair, free from rust, peeling paint and other forms of visible deterioration;
12. May not be used for the storage of hazardous, flammable or toxic materials; and
13. May not be used for the purpose of conducting business or selling merchandise out of or within.

ARTICLE 14. - MEASUREMENTS AND DEFINITIONS

14.2.22. - Words and Terms Beginning with "S"

- A. Screen: A method of reducing visual impacts through the use of plant materials, berms, fences and/or walls or any combination of such features.
- B. Screening: Structures, such as an attractive fence consisting of cedar slats or redwood boards, or equal, and landscaping maintained for the purpose of concealing areas from view on a year-round basis.

- C. Semi-pervious surface: Also referred to as semi-pervious material. A material that allows for at least forty (40) percent absorption of water into the ground or plant material, such as pervious pavers, permeable asphalt and concrete, or gravel.
- D. Setback: An open, unobstructed area that is required to be provided by this zoning ordinance (see also 14.1.9.).
- E. Shed, storage: A detached accessory structure used or intended to use for the storage of garden equipment and household items incidental to the principal use.
- F. Shipping container is a standard reusable vessel, designed without an axle or wheels which was:
 - 1. Originally, specifically, or formerly designed for or used in the packing, cargo, movement or transportation of freight, articles, goods or commodities, and/or
 - 2. Designed for/or capable of being mounted or moved on a rail car, truck trailer or loaded on a ship.
- G. Shrub: A woody plant, smaller than a tree, that consists of a number of small stems from the ground or small branches near the ground. May be deciduous or evergreen.
- H. Shrub, low: Any shrub that attains a mature height of four (4) feet or less when left unpruned.
- I. Shrub, tall: Any shrub that attains a mature height of more than four (4) feet when left unpruned.
- J. Sign-related definitions: See Sec. 8.12 for all sign-related definitions.

- K. Single ownership: Ownership by an individual, partnership, corporation, cooperative or condominium having control over exterior maintenance of buildings and grounds.
- L. Smoke: The visible discharge from a chimney, stack, vent, exhaust or combustion process that is made up of particulate matter.
- M. Smoke unit: The number obtained when the smoke density in the Ringelmann Number is multiplied by the time of emission in minutes. For the purpose of this calculation:
1. A Ringelmann density reading shall be made at least once a minute during the period of observation;
 2. Each reading is then multiplied by the time in minutes during which it is observed; and
 3. The various products are then added together to give the total number of smoke units observed during the entire observation period.
- N. Specified anatomical areas: (a) less than completely and opaquely covered: human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; or (b) human male genitals in a discernibly turgid state, even if completely and opaquely covered.
- O. Specified sexual activities: (a) human genitals in a state of sexual stimulation or arousal; (b) Acts of human masturbation, sexual intercourse or sodomy; or (c) fondling or other erotic touching of human genitals, pubic region, buttock or female breast.

P. Solar Energy System: A system intended to convert solar energy into thermal, mechanical or electrical energy.

1. Solar Energy System, Building-Integrated: A solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural part of the building. Building-integrated systems include, but are not limited to, photovoltaic or hot water systems that are contained within roofing materials, windows, skylights, shading devices and similar architectural components.
2. Solar Energy System, Structure-Mounted: A solar energy system that is mounted on the façade or roof of either a principal or accessory structure.
3. Solar Energy System, Flush-Mounted: A solar energy system that is mounted flush with a finished building surface, at no more than six (6) inches in height above that surface.
4. Solar Energy System, Ground-Mounted: A solar energy system mounted on the ground and not attached to any other structure other than structural supports.

Q. Solar Panel: A group of photovoltaic cells assembled on a panel. Panels are assembled on-site into solar arrays.

R. Street: All property dedicated or intended for public or private street, highway, freeway or roadway purposes or subject to easements therefor.

S. Story: That portion of a building, other than a basement, included between the surface of any floor and the surface of the floor next above it or, if there be no floor

above it, then the space between the floor and the ceiling next above it, including a story that has more than three-quarters of its height above grade.

T. Story, ground: Also referred to as ground floor. The first floor of a building that is level to or elevated above the finished grade on the front and corner facades, excluding basements or cellars.

U. Story, half: A space under a sloping roof that has the line of intersection of roof decking and wall face not more than three (3) feet above the top floor level, and in which space not more than sixty (60) percent of the floor area is finished off for use, and a story in which more than one-half but not more than three-quarters of its height is above grade.

V. Street line: A line forming the boundary of the right-of-way of a street.

W. Street wall: The outer face of any part of a building nearest to and facing on a street, except open steps and terraces. Where the front lot line setback is thirty (30) feet or more, bay windows projecting not more than four (4) feet toward the front lot line, and sun parlors (not a part of any other room), porches and piazzas projecting not more than ten (10) feet toward the front lot line are shall not considered a part of the front street wall, provided no such bay window, sun parlor, porch or piazza exceeds in height the first story of the building of which it is a part.

X. Structure: Anything constructed or erected, the use of which requires permanent or temporary location on or in the ground or attached to something having a permanent or temporary location on or in the ground, including but without limiting the generality of the foregoing; buildings, advertising signs, backstops for tennis

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courts, pergolas, and swimming pools; provided, however, that this definition does not include underground tanks for the storage of any type of fuel.

Y. Structural alterations: Any change in the supporting members of a building, such as bearing walls or partitions, columns, beams or girders, or any substantial change in the roof or in the exterior walls.

Z. Swimming pool: Any temporary or permanent artificial pool or receptacle for water installed, constructed, or maintained in, on or above the ground (not including those enclosed and located entirely within a dwelling), having a perimeter of more than twenty-five (25) feet and a depth of more than two (2) feet at any point.

a. Swimming pool, private residential: Any swimming pool constructed, installed, and maintained in or above the ground, outside of a building used as a dwelling unit.

If any provision or part of this article is declared invalid and of no further force and effect, the other provisions of this chapter shall remain in full force and effect.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION FOUR: All ordinances in conflict herewith are hereby repealed to the extent of any such conflict.

PASSED AND APPROVED THIS _____ day of _____, 2021

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Ordinance No. _____

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

PUBLISHED in pamphlet form this _____ day of _____, 2021.

1

VILLAGE OF VILLA PARK
PLANNING & ZONING COMMISSION

In Re the Matter of:)
)
Village Code Amendments to)
Zoning Ordinance (Appendix C))
_____)

April 8, 2021
7:30 p.m.

REPORT OF PROCEEDINGS had of the proceedings,
before the VILLAGE OF VILLA PARK PLANNING & ZONING
COMMISSION, held at the Villa Park Village Hall,
20 South Ardmore Avenue, Villa Park, Illinois, at the
above date and time, and reported by Pamela L.
Cosentino, Certified Shorthand Reporter, for the
State of Illinois.

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Village Code Amendments
April 8, 2021

2

1 A P P E A R A N C E S:

2 BOARD MEMBERS PRESENT:

3 MR. JASON JARRETT, Chairman

MR. LARRY CALVERT

4 MR. EDWARD HOFSTRA

MR. JACK LANENGA

5 MR. MICHAEL ORLOWSKI

MR. DOMINICK ROMANO

6 MR. JUSTIN SHLENSKY

7
8 ALSO PRESENT:

9 MS. CONSUELO ARGUILLES,

Director of Community Development

10
MR. ALBERT "AL" BULTHUIS

11 Village President

12
13 * * *

1 CHAIRMAN JARRETT: So the first matter of public
2 business will be continued item PZ-21-0001, Village
3 Code Amendments to Zoning Ordinance, Appendix C.

4 Because it's a continuation, we will take additional
5 input from the public if anybody wishes to speak.

6 Let's start with any input, additional input
7 you have at the moment.

8 MS. ARGUILLES: Well, I did -- not additional input
9 that I received from the public. There's no additional
10 feedback that I received.

11 But I did have -- I did go back and I took
12 the recommendations --

13 CHAIRMAN JARRETT: You got to speak up.

14 MS. ARGUILLES: If it's okay, I'll remove my mask.

15 So what I did is I did amend the
16 recommendations based on the feedback from the
17 Commission. I did not receive any additional feedback
18 from the public. So what you're looking and reviewing
19 here tonight is the updated recommendation from staff
20 with additional information in there in terms of what
21 research was done, and there was a cleanup of the
22 recommendations that was proposed.

1 CHAIRMAN JARRETT: Okay.

2 Anyone from the public wishing to speak on
3 this item tonight?

4 Come up and be sworn in.

5 MS. SOLEM: Karen Solem, S-o-l-e-m.

6 CHAIRMAN JARRETT: Come up and be sworn.

7 (Witness duly sworn.)

8 MS. SOLEM: Hello, everybody. A lot of these items
9 I've spoke about, Jack has spoke about, and we've
10 talked to Consuelo about. And my question is: How did
11 these recommendations come about? Who all was involved
12 in making these recommendations?

13 MS. ARGUILLES: So are you talking about the
14 process for notification regarding those changes?

15 MS. SOLEM: The process itself. Yes, all of the
16 above.

17 MS. ARGUILLES: The process itself is no different
18 than any text amendments that have to go before the
19 board for consideration. In this case, the Planning &
20 Zoning Commission did have one hearing, and the notice
21 for that hearing was a notice in the paper and notice
22 that required any potential changes to the code,

1 specific procedures. It had a list of people and all
2 that.

3 Besides the notice in the paper, they could
4 definitely contact me if they're inquiring about any
5 changes. But it's no different than standard code
6 amendments.

7 So the items before the Commission here
8 tonight is a combination of cleanup items and
9 combination of the containers, responses and research
10 the staff has been doing in request to a FOIA request
11 with properties with outside containers on the
12 property.

13 So in the paper. Obviously we have
14 recommendations in the office. If anybody inquires,
15 they can come in and take a look at them or talk to me
16 about.

17 MS. SOLEM: So your recommendations brought forward
18 are just your ideas?

19 MS. ARGUILLES: So there's an internal process
20 that's a review of other department heads and village
21 staff. So Public Works, fire department, the police
22 chief, village manager's office, village engineer,

1 first is made up of internal review of the proposed
2 changes. We tweak it and we modify the recommendations
3 based on the feedback I receive, and then the report
4 that I put together is based on the attorney review and
5 research that was conducted on those items.

6 MS. SOLEM: Was there anything posted on the
7 village website?

8 MS. ARGUILLES: Not on the village website. Unlike
9 the Village Board, these meetings are not televised, so
10 that's the difference between a Village Board agenda
11 items and the Planning & Zoning Commission.

12 CHAIRMAN JARRETT: The agenda would have been
13 published though, correct?

14 MS. ARGUILLES: So if you go to Laserfiche, I
15 believe the agendas are updated. So the meeting itself
16 is advertised on the Village website. So if you go and
17 you click, you'll see that not only the Village Board
18 and Planning & Zoning, but traffic and a good amount of
19 commissions are on the village website.

20 MS. SOLEM: Right. I meant the changes that were
21 being presented.

22 MS. ARGUILLES: No.

1 MS. SOLEM: That's all the questions I have. Thank
2 you.

3 CHAIRMAN JARRETT: Just by a point of
4 clarification. Some of the items in here are very
5 minor changes to various aspects of the Village Code
6 that have been brought to our attention since the last
7 zoning update a couple years ago. Some of them are
8 items that we've discussed here that we've known were
9 problematic, and staff took it upon themselves to -- I
10 should say, based on our direction -- to fine-tune the
11 details of some of that. And we had -- I can't say
12 exactly how long, but probably somewhere between an
13 hour and two hours of discussion at the previous
14 meeting.

15 Basically we read all the details of this,
16 went over it, discussed it, and gave her some
17 additional feedback to come back to us with a final --
18 potentially final draft.

19 MS. SOLEM: Sure. I just wondered. I was under
20 the understanding that we were having some sort of a
21 committee that would be forming, a hearing committee.

22 MS. ARGUILLES: That did not take place.

1 MS. SOLEM: But was that a correct assumption on my
2 part that was told to me?

3 MS. ARGUILLES: I can't speak for your assumptions,
4 but I know that we have been reviewing items, and my
5 goal is to address some of the outstanding items, and
6 change is one of them.

7 So for the sake of time, I proposed a
8 recommendation that brought back -- brought it to the
9 Planning & Zoning Commission at the last meeting, I
10 believe in January. So what's here for consideration
11 is amendments to those recommendations based on the
12 feedback, based on internal review, and FOIA requests,
13 combination of all that.

14 So we did not form a hearing committee. At
15 one point that could have been an idea that was
16 presented. But for purposes of the cleanup items and
17 containers, I presented and I am presenting a
18 recommendation.

19 MS. SOLEM: Okay. Thank you.

20 CHAIRMAN JARRETT: Thank you.

21 Anyone else wishing to speak on this?

22 Please make sure you're sworn in and then

1 name and address for the record, please.

2 (Witness duly sworn.)

3 MS. TUCKER: Cheryl Tucker, 434 South Cornell.

4 I was here, and my opinions are, as I've made
5 very clear, that I would prefer not to have storage
6 containers in the village at all because they're very
7 ugly basically and they're not really eye pleasant.
8 But I know when you were working on it the last
9 meeting, I was here, I sat and listened, and that the
10 businesses need them.

11 But I do want to -- what wasn't approached on
12 that is that I would prefer not to see double-decker or
13 triple, that it becomes a train yard idea.

14 I'm hoping that the board will figure out a
15 way, which I know you guys are working on, to make them
16 eye pleasant to blend in with the businesses so that
17 they don't sit out and that you working on blending
18 them in to either work with the buildings so they're
19 not eyesores, they're decorative-type things, and that
20 they blend in and don't stick out like an eyesore.

21 So I'm requesting that you continue to do
22 that on the existing thing.

1 Some of the things that I know you talked
2 about is possibly the idea of maybe fencing or some
3 type of decorative thing like we do for the garbage
4 containers throughout the village, to make them a
5 little less sticking out, you know, that I'm hoping
6 that you guys have -- I know you guys have gone back
7 and forth to do that, and that's what I'm kind of here
8 for. And to figure out a way that maybe you can
9 camouflage them or make them blend more aesthetically
10 into what's going on and to kind of set up a code that
11 they have to keep them -- the standards that after
12 years or whatever, they have to keep them up to
13 standards so that they don't become a mess.

14 Somewhere in your ordinance or however you're
15 figuring it out, you can put it in that they must blend
16 in. If they're going to put bushes in front, that they
17 have to keep those bushes up, or if they're going to do
18 decorative flowers or whatever they're going to do in
19 front of them, that they have to upkeep them; that
20 they're not just going to be put in there and
21 forgotten, neglected five or ten years down the road.
22 That can become a mess and then you have other problems

1 with them. And that you have some type of standards
2 that those containers have to be kept up in good
3 condition, because obviously some of them will rust out
4 or the bottoms or whatever it is.

5 That's all I'm asking you guys to do to take
6 those into consideration. Thank you.

7 CHAIRMAN JARRETT: I appreciate that. Appreciate
8 the comments.

9 Just really quickly on that, we'll go through
10 that one a little closer when we get to it. But I'm
11 pretty sure screening is part of the ordinance. I
12 believe permitting of them would be required. So
13 maintenance would fall under enforcement just like any
14 other building. And if double-decking, stacking, is
15 not explicitly prohibited, I would support that, but I
16 believe it is. Yeah, I think it is.

17 Anyone else wishing to speak?

18 (Witness duly sworn.)

19 MS. ROJEK: Angie Rojek, R-o-j-e-k, 639 South
20 Riverside Drive, Villa Park. I'm the owner of Pioneer
21 Garden. I was here at the last meeting. We talked
22 about containers. I have not had the chance to -- do

1 you have actual wording of what it will read?

2 CHAIRMAN JARRETT: Yes.

3 MS. ROJEK: Okay. Obviously we have not seen that.

4 But when we talked about putting screening or fencing

5 around it, I just want to make sure that -- we don't

6 have a way to do that because it's on blacktop. It

7 would be hard to build something around it.

8 Anyway, I just wanted to make sure. Ours is

9 painted so that it matches the building. So maybe if

10 there's other ways that, like Cheryl was saying, to

11 keep it aesthetically pleasing, that that would be okay

12 too. Just to keep that in mind.

13 Thank you.

14 CHAIRMAN JARRETT: Thank you.

15 Anyone else?

16 Seeing no one else, then we will -- I think

17 we can combine questions in discussion.

18 Any specific questions before we just kind of

19 go over real quick, see what the changes are?

20 So we have the changes to impervious surface

21 and site coverage, impervious site coverage. I'm

22 looking here.

1 MS. GABRIEL: Could you tell us what ordinance we
2 are looking at because there was no pre-drop for the
3 public, so we don't know exactly what number you're
4 speaking about because there was no pre-drop.

5 CHAIRMAN JARRETT: So was this -- this was not
6 available in the office?

7 MS. ARGUILLES: It was.

8 MS. GABRIEL: But it wasn't attached as a link or a
9 document like for the agenda items, like it has the
10 meeting minutes, so it didn't have anything. So we
11 would have had to make a trip down here to get an
12 agenda item. It's not attached to the items. So that
13 I was asking if you could just say what number you're
14 looking at? I have a copy of the ordinance with me.

15 CHAIRMAN JARRETT: Yes, I will. Could we get your
16 name and address for the record, and get you sworn in.

17 MS. GABRIEL: Tracey Gabriel, G-a-b-r-i-e-l, 306
18 South Central.

19 (Witness duly sworn.)

20 CHAIRMAN JARRETT: So we're starting with lot
21 coverage Article II, Residential District Section 2.3.
22 There are modifications to the table there that

1 changed. We are essentially changing from maximum lot
2 coverage to impervious site coverage and a percentage
3 change there. There are no changes to that, I don't
4 believe, from our last meeting. I believe the numbers
5 there are the same.

6 MS. ARGUILLES: Correct.

7 CHAIRMAN JARRETT: So I believe we had agreed that
8 we are all comfortable with those numbers.

9 Then we have Residential District's
10 Article II, Section 2.6, Other Regulations under
11 Section 6.10.2, Residential Accessory Buildings and
12 Structures. That language is all -- is mostly the
13 same. A couple of clarifications.

14 We are -- only one accessory building is
15 allowed per lot. There are some changes to the
16 language there.

17 And then down in 5(d), "addition to garages
18 for storage purposes shall be permitted provided the
19 addition is an integral part of the design. If it's
20 not...the construction of the garage generally matches
21 and adheres to the overall appearance of the garage."

22 I think that is a change, correct?

1 MS. ARGUILLES: So we did modify the section quite
2 a bit to make a couple distinctions between attached
3 accessory structures and detached accessory structures.
4 An accessory structure is referring to structures,
5 buildings with walls. So for detached accessory
6 structures, such as a detached garage, there's a
7 maximum number of accessory structures to see no more
8 than -- we added a separate one and also a maximum for
9 accessory structures. Let me just go back to that. So
10 it would be one accessory structure allowed per lot in
11 addition to the detached garage.

12 Now, open structures, no walls, such as a
13 pergola or a gazebo, would not count towards that
14 maximum one detached accessory structure.

15 CHAIRMAN JARRETT: But they do count towards the
16 maximum impervious surface, correct?

17 MS. ARGUILLES: Yes. And those are typically on
18 top of a concrete patio or on top of a deck. So we
19 were not double counting that area against lot
20 coverage.

21 CHAIRMAN JARRETT: And that was a distinction that
22 we were discussing last time, whether you would really

1 want to see two detached solid accessories, like two
2 sheds or --

3 COMMISSIONER SHLENSKY: But I'd like to bring that
4 up for clarification under that because from what you
5 just said, I want to make sure that everybody is on the
6 same page, because we're indicating that accessory
7 buildings are different than accessory structures; that
8 attached and detached garages are separate; and then
9 accessory structures, as it's currently written or as
10 it's currently proposed, indicates shed or gazebo.

11 And my interpretation of that, comparing a
12 gazebo to a shed, is that it's a closed -- enclosed
13 structure versus, that next sentence down, such as open
14 structures of decks and pergolas.

15 So you have to be extremely careful about the
16 language that we're using and how we're describing
17 certain structures. If we're going with open or
18 closed, I want to make sure that gazebo, as it's
19 currently proposed, we intend to pass that as a closed
20 structure versus an open structure. And if we want to
21 change that, we have to modify it and record it.

22 MS. ARGUILLES: If I may, so gazebos is one where,

1 in my research, gazebos could be enclosed, meaning
2 knee-high walls with screens, so it would be considered
3 enclosed. But also gazebos could be open structures
4 where it doesn't have that screening around or even the
5 knee-high.

6 So it's difficult to try to codify something
7 where it's so depending on the design of the structure.
8 And nowadays something can be called a pergola and have
9 the roof -- no sides but a roof being open with just
10 slats or it could be a solid roof, no walls.

11 So this just gives us the authority to, in
12 general, if a gazebo has walls and is enclosed, then it
13 would be an accessory structure. If it's an open
14 gazebo, meaning no walls, it's just a solid room
15 depending on where they're getting it from, it might be
16 called differently. The intent is not to call that as
17 an accessory structure.

18 COMMISSIONER SHLENSKY: I appreciate the intent.

19 But for me, I would like -- I think what
20 you're doing is to remove the subjectivity to
21 consistency, which I'm always a fan of. However, I
22 just want to make sure if we're calling something a

1 gazebo in the review process, that we treat it as a
2 gazebo based on the language proposed before us such as
3 a pergola.

4 MS. ARGUILLES: It's definitely within your purview
5 to take these recommendations and modify them to be
6 more specific. The point that I'm stressing is that
7 nowadays gazebo might be called a gazebo depending on
8 where you buy it. It might be an enclosed gazebo or it
9 might be an open gazebo, meaning no walls.

10 So the intent of this is, if it has walls,
11 gazebo would be an accessory building. If it has no
12 walls, it's an accessory structure. But it's
13 definitely within your purview to modify some of these.

14 CHAIRMAN JARRETT: Justin, what is the specific
15 language that you're --

16 COMMISSIONER SHLENSKY: So it is in proposed
17 changes to 6.10.2(a)(2), and then sub (a), (b), and
18 (c). It's Page 2 of 11 of the packet that we received.

19 CHAIRMAN JARRETT: Right.

20 COMMISSIONER SHLENSKY: So under 2(c), it currently
21 reads: "The maximum number of accessory structures,
22 such as a shed or gazebo, shall not exceed two per

1 zoning lot."

2 Next sentence: "Swimming pools and open
3 structures, such as decks and pergolas, are exempt from
4 the total number of accessory structures."

5 So if we're going to limit accessory
6 structures to two, which, in my reading of this, limits
7 it to two enclosed or walled structures versus open
8 structures, as it's written or proposed written,
9 swimming pools and open structures such as decks or
10 pergolas.

11 So I believe that the distinction that we're
12 trying to set in 2(c) is an accessory structure that is
13 enclosed or walled versus accessory structures that are
14 opened. And I want to make sure that as we read
15 through this, we are being extremely consistent in
16 allowing the language that we're using.

17 CHAIRMAN JARRETT: So I think what you're getting
18 at there is, we're specifically saying "such as sheds
19 or gazebos," and "such as decks or pergolas." And
20 really that language should probably be replaced with
21 "enclosed accessory structures" and "open accessory
22 structures," or something similar.

1 COMMISSIONER SHLENSKY: That may simplify the
2 language, sure.

3 CHAIRMAN JARRETT: I mean, I see what you are
4 saying. This -- where it's saying -- we're saying
5 gazebo is closed.

6 COMMISSIONER SHLENSKY: The way it's currently
7 written, that's my interpretation, is that anything
8 called a gazebo, by default under this code, will be
9 read as an enclosed accessory structure versus an open
10 structure.

11 And based upon the distinction of enclosed
12 versus open is a set of limitations of how many
13 structures will be on the back lot.

14 COMMISSIONER ORLOWSKI: If you go and look at a
15 gazebo, like you said, most of them, they're going to
16 have a four-foot wall, and some of them will have it
17 where you can buy screening to put around it depending
18 upon the climate that you live in.

19 So if it's got a four-foot wall, would that
20 be counted as closed?

21 COMMISSIONER HOFSTRA: Justin, I'm looking at the
22 version of the document that's got the comments on the

1 side.

2 COMMISSIONER SHLENSKY: Sure.

3 COMMISSIONER HOFSTRA: Are you asking us to
4 incorporate the comment into the ordinance, because it
5 says pretty explicitly: "Open structures, such as
6 pergolas and gazebos, would not count towards maximum
7 accessory structures."

8 CHAIRMAN JARRETT: Right. What he's saying -- and
9 I think there are some conflicts in the word choice
10 here and, in fact, A says: "Only one accessory
11 building is allowed per lot." And C goes on to say:
12 "Shall not exceed two per zoning lot."

13 COMMISSIONER ORLOWSKI: But part of that's crossed
14 off, if you're looking at number 2.

15 COMMISSIONER SHLENSKY: I think what Jason is
16 looking at is past that.

17 CHAIRMAN JARRETT: 2(a) says: "Only one accessory
18 building is allowed per lot." Okay. Right?

19 And C says: "The maximum number of accessory
20 structures, like a shed or gazebo, shall not exceed two
21 per zoning lot."

22 So those are in conflict, correct?

1 MS. ARGUILLES: One is specifically making a
2 reference to structures; and one is for the buildings.
3 So A is intended for that one detached garage.

4 CHAIRMAN JARRETT: Oh, right.

5 MS. ARGUILLES: And B is intended for the accessory
6 structures, shed or gazebo, because those are typically
7 enclosed, so it would count as accessory structures.
8 Or if it was open structures, such as decks or
9 pergolas, they're open. That would not count towards
10 it.

11 COMMISSIONER SHLENSKY: So I think what I would
12 like to propose on further discussion on this item
13 under 2(c) is trying to more consistently give a
14 definition to "closed structure" versus "open
15 structure" for the ease of understanding, and then
16 enforcement of 2(c), and where do we draw the
17 distinction between closed and open in this scenario of
18 a four-foot knee-high wall or barrier around the bottom
19 portion of the gazebo where the top is open? Are we
20 truly going to get into the feet of it?

21 COMMISSIONER ROMANO: To me that seems silly. We
22 need to talk about usage. A shed versus a -- some of

1 those pergolas have a slotted -- are you going to call
2 that a closed structure if it's slotted? I think
3 that's a big distinction between something that's used
4 to enjoy your yard or entertaining versus additional
5 storage capacity.

6 COMMISSIONER SHLENSKY: I'm with you on that. I
7 don't necessarily want to get into the true
8 nitty-gritty of feet and inches. But I also don't want
9 someone to abuse it by shortening a wall two inches
10 from the top and saying it's an open structure because
11 I have a two-inch gap from the wall to the ceiling.

12 MR. ROMANO: Right.

13 MS. ARGUILLES: And this is where, as part of the
14 building permits process, we review it. That's
15 something that, you know, we can't account for every
16 possible design out there because it does get very
17 subjective to what the clients want and where they're
18 getting it from.

19 So this is really intended for the majority,
20 bulk of the walls being open. Like I said, I'm used to
21 gazebos having a solid knee-high wall but also screened
22 from that point on so that the screens let the air flow

1 in and out.

2 COMMISSIONER SHLENSKY: But if we can remove the
3 subjectivity of the language, in my opinion, it makes
4 your and the staff's job a little bit easier and not
5 argue with residents over "Is this structure closed
6 versus open" and allowing that distinction process.

7 If we remove the subjectivity to increase
8 consistency, I would be more in favor of that, if we
9 can narrow it down.

10 MS. ARGUILLES: It's definitely up to your purview
11 to modify or tweak it. I'm all for making it easier to
12 understand to the public and be consistent. I will say
13 that we do get very creative proposals. So we're
14 trying to make a codification to items, but at the same
15 time, there is going to be that staff review of that
16 proposal. And there's always that process that they
17 could appeal the building permit to the Planning &
18 Zoning Commission.

19 I believe someone had -- Karen, do you have
20 some comments?

21 MS. SOLEM: Just a suggestion. Possibly kind of
22 like the CDC did for us as a restaurant, you can be

1 considered outside seating if a certain percentage of
2 your wall -- so I was thinking just like
3 percentage-wise. So if it's 50 percent open of each
4 wall vertical, if it's more than 50 percent, it meets
5 the standard.

6 COMMISSIONER ROMANO: It's outside.

7 CHAIRMAN JARRETT: That's what I was thinking. A
8 percentage might be good there. The other point
9 generally about the language that Justin is making is
10 that, is it a shed or gazebo, decks and pergolas, but
11 we also acknowledge that pergolas might or might not be
12 open; a gazebo might or might not be open.

13 So I think maybe we don't need to -- is what
14 you're getting at -- part of what you're getting at
15 with that sentence is that, putting those words there,
16 those examples there, is it explicitly necessary?

17 COMMISSIONER SHLENSKY: I'd like to remove those in
18 favor of more closed versus open language.

19 CHAIRMAN JARRETT: Right. And I see what you're
20 getting at.

21 COMMISSIONER SHLENSKY: What we choose to do is
22 take Karen's recommendation, which is a great

1 suggestion, of using a percentage. We just need to
2 more narrowly define that of maximum number of closed
3 accessory structures, meaning less than 50 percent open
4 space, versus open structures, meaning more than X
5 amount of open space, that are accepted in the total
6 number of accessory structures, because the
7 distinctions will be important in the use and operation
8 of whether or not something counts towards one of the
9 two accessory structures versus exempt from the number
10 of accessory structures.

11 CHAIRMAN JARRETT: Right. On one hand, to some
12 degree, ordinance always needs to -- there's going to
13 be some interpretation by staff. But this is a place
14 we could apply a percentage or another measure. I
15 think percentage is the cleanest method by far.

16 So would people be in favor of that language,
17 something with a percentage?

18 COMMISSIONER HOFSTRA: I am in favor of using
19 percentage but not the 50 percent.

20 CHAIRMAN JARRETT: I was going to say, what's a
21 good percentage? 60 percent open? 75 percent open?

22 COMMISSIONER LANENGA: I would say, yeah, 75

1 percent or so.

2 If you have an eight-foot tall pergola or gazebo
3 and you say 50 percent, you've got four-foot walls.

4 CHAIRMAN JARRETT: Right.

5 COMMISSIONER LANENGA: Four-foot solid walls.

6 CHAIRMAN JARRETT: You also have to state you are
7 going to have a minimum railing height under code.

8 COMMISSIONER SHLENSKY: If it's eight feet tall, 75
9 percent is two feet open versus closed. And if there
10 are two feet, might be a little short --

11 COMMISSIONER HOFSTRA: You only have a railing code
12 if you're over 30 inches above the ground.

13 CHAIRMAN JARRETT: True.

14 MS. GABRIEL: Is it a simple fix as walled gazebo
15 and unwallled gazebo?

16 CHAIRMAN JARRETT: No, because we're talking about
17 a lot more than -- we're talking about a lot of
18 different potential structures. It's not just gazebos.
19 Then again you get into what is a wall, how many walls.

20 MS. GABRIEL: I'm just throwing it out there from
21 the interpretation of a resident trying to read.

22 CHAIRMAN JARRETT: Yeah. No. I understand.

1 Do you have any thought on that, Consuelo, in terms
2 of a percentage? Is that something you want to -- you
3 want us to give you a ballpark number and you could see
4 if it could work in more cases than not, or what do you
5 think?

6 MS. ARGUILLES: My recommendation is to leave it
7 open the way it is and leave it to staff as part of the
8 review process to determine if it's considered an open
9 versus enclosed structure, for the fact being that they
10 could be so customized depending on where they're
11 getting it from and what type of structure it is.

12 I don't want to add a percentage and then
13 have it be an issue depending on the design. It could
14 be one wall, it could be all walls, some of them might
15 have a solid knee wall or it might not. So it really
16 varies depending on the design.

17 So I tend to lean for not being very specific
18 because we run into issues when a proposal doesn't
19 comply, but it's meeting the intent. Then I would hate
20 to have them go through the various processes if it's
21 not meeting the specific percentage.

22 And in my research, it really varies from

1 community to community. Most of them only allow one
2 detached accessory structures, not two.

3 In my opinion, based on what I've heard from
4 the public, if it's an open structure, that's a demand
5 for it nowadays, right, to have a shed, a detached
6 garage, a shed, and a pergola, which has no walls, with
7 some slats as a roof or it could be a canopy for
8 shelter, or an outdoor patio area, solid roof with no
9 walls. It could be a gazebo with a solid roof and
10 either lattice on one side, or it could be standard
11 gazebo too.

12 So it really varies nowadays. And a lot of
13 retailers that I researched as well, like Home Depot
14 and Menards and HomeGoods and Wayfair, what they call
15 it and what the dimensions are, it's really
16 customizable and it varies. So it's very hard to
17 codify something, and I would hate to codify something
18 and then have it an issue in part of the review process
19 because it doesn't meet a percentage. And there is no
20 standard for the percentage of being opened versus
21 enclosed. Even the height varies. But it's definitely
22 within your purview to modify the recommendation, if

1 you would like to, for it to be more specific if you
2 choose to do so.

3 In Karen's suggestion was 50 percent of the
4 walls being open, 50 percent of each wall, or
5 50 percent total, or 75 percent open? Again, are we
6 looking at cumulative of all the walls when we look at
7 a percentage open?

8 CHAIRMAN JARRETT: That's what I was just thinking
9 as well, because if you say 50 percent of the structure
10 must be open, then somebody could theoretically build
11 two full walls and two open walls. And you basically
12 got --

13 COMMISSIONER SHLENSKY: I think that's an easy fix.
14 It will just be a certain percentage of each wall.
15 Because are residents really going to want to have
16 different sized walls?

17 COMMISSIONER ORLOWSKI: Depends on what they
18 bought.

19 COMMISSIONER SHLENSKY: I don't see the advantage
20 of different size walls.

21 COMMISSIONER ORLOWSKI: I understand what you're
22 looking at.

1 MS. ARGUILLES: My goal in the recommendation is to
2 modify to provide more guidance for items that have not
3 been included in the Zoning Ordinance but also not be
4 restrictive in that the homeowner is looking to improve
5 the property, for them to have to go through hoops to
6 get what they want or go through a variation process.

7 The variation process, it's not something I
8 recommend. There's a non-refundable fee. There's a
9 public hearing process for that. My suggestion is
10 always try to meet the intent of the code. And the
11 review from staff when we receive proposals, it's
12 starting off there. What does the code say? Does it
13 comply or not? If it doesn't comply, then that's a
14 quick response, it just doesn't comply.

15 You have the variation process, but for
16 variations you have to meet hardship. That's one of
17 the definitions that you have to meet. There has to be
18 unique circumstances.

19 But, again, this is just recommendations that
20 we would like to take forward. The board might have
21 more specifics on what they would like to do or tweak
22 it. I could always go back and just try to pull out

1 some examples and have the board decide what they want
2 to do. It's something that we could definitely move
3 forward with a recommendation if the commission wants
4 to add a percentage.

5 COMMISSIONER ROMANO: I think that if it's
6 something that you want to leave a little bit
7 discretionary for the review process, then what it
8 should be worded, the maximum number of accessory
9 structures -- accessory closed structures, because we
10 specify in that second sentence open structures, right?
11 So put "maximum number of closed structures, such as
12 sheds," because that's a very good example of what
13 we're talking about. Drop the "or gazebos" out of
14 there. "Shall not exceed two per zoning." Right? So
15 that kind of ballparks you to storage, to sheds, to
16 four walls. Then that second sentence: "Swimming
17 pools and other open structures, such as decks and
18 pergolas."

19 Gazebo is where we're going to get hung up
20 on.

21 CHAIRMAN JARRETT: That's what I was about to say.

22 COMMISSIONER ROMANO: Let that come to you, and

1 then you can say, well, this is a walled structure per
2 design or it's an open gazebo. It's not a problem.

3 So if that's the example that we're getting
4 hung up on, clarify what the closed structure is, and
5 then that also clarifies what open structure is and
6 gives an example of each.

7 CHAIRMAN JARRETT: If we were to change that to say
8 "The maximum number of enclosed accessory structures,
9 such as sheds, shall not exceed two per zoning lot;
10 open structures, such as decks and pergolas, are exempt
11 from full number of accessory buildings," that doesn't
12 change the intent, correct?

13 MS. ARGUILLES: I don't believe it does. We are
14 being more specific by adding "enclosed" in front of
15 accessory.

16 And did I understand you correctly that you
17 left out "or gazebo"?

18 CHAIRMAN JARRETT: Yeah, because I think gazebos
19 are one that we all acknowledge could be opened or
20 closed. So putting it in as an example of closed is
21 probably not the best example. That's part of --
22 that's not the only thing that Justin was attracted to.

1 But it's certainly one of the issues with the way
2 that -- because that is one of the borderline examples
3 that could go either way.

4 I think shed is pretty obvious. Deck,
5 pergolas, we all know those are open structures
6 generally.

7 So that would be my...

8 COMMISSIONER CALVERT: If we remove the word
9 "gazebo" from there, are we actually allowing them two
10 enclosed sheds?

11 COMMISSIONER SHLENSKY: Yes.

12 COMMISSIONER ROMANO: But the square footage limit
13 too.

14 CHAIRMAN JARRETT: There is a square footage limit
15 later and we are in theory -- I mean, striking the word
16 "or gazebo" from that doesn't change that.

17 COMMISSIONER CALVERT: Okay.

18 CHAIRMAN JARRETT: If you go down to size 5(a) --
19 no, that's garage -- 5(c), "The total area of an
20 accessory structure may not exceed 2 percent of the lot
21 area."

22 That should be a total area of accessory

1 structures, correct?

2 COMMISSIONER ROMANO: Yes.

3 MS. ARGUILLES: Correct, of accessory structures.

4 CHAIRMAN JARRETT: Yes, of accessory structures.

5 May not exceed 2 percent of the lot area.

6 MS. ARGUILLES: So that's a change from a specific
7 square footage to a percentage.

8 CHAIRMAN JARRETT: Right.

9 So then any objections to those changes?

10 COMMISSIONER LANENGA: No.

11 COMMISSIONER ROMANO: No.

12 CHAIRMAN JARRETT: Then next, only one accessory
13 building is allowed per lot. That's item A under 6.
14 That's being removed. That's different from when we
15 were here for discussion before.

16 We are striking E here, which is another
17 reference back to the attached lean-to type shed
18 attached to the garage, just being replaced by the
19 earlier language we discussed.

20 I'm finding things that are new since we were
21 here last.

22 Consuelo, this section here 6.1.04

1 residential garages and carports, is that a new strike
2 since we were here last time?

3 MS. ARGUILLES: So what I did is I combined,
4 instead of having one specific section just for
5 detached garages, I made one for accessory structures.
6 And then within that, when we talked about the number
7 and square footage, then we talked about the
8 distinction between an accessory building, such as
9 garage, and accessory structures, such as a shed, and
10 those that are exempt.

11 CHAIRMAN JARRETT: Yes, because those items
12 essentially moved under 6.10.2.

13 MS. ARGUILLES: Exactly.

14 CHAIRMAN JARRETT: I just want to make sure I was
15 clear on why that was like that.

16 MS. ARGUILLES: Correct.

17 CHAIRMAN JARRETT: Duplexes, garages associated
18 with duplexes, two household dwellings, in 7.5, may not
19 exceed 528 square feet of area.

20 Is that a change?

21 MS. ARGUILLES: No, that's an existing.

22 CHAIRMAN JARRETT: Okay. It's highlighted gray in

1 the copy.

2 COMMISSIONER SHLENSKY: It was part of the
3 consolidation between --

4 CHAIRMAN JARRETT: Oh, right.

5 COMMISSIONER SHLENSKY: 10.2, 10.4, just moving it.

6 CHAIRMAN JARRETT: I see. Yes.

7 MS. ARGUILLES: That's the reason why I provided
8 PDF of the clean copy instead of red line because the
9 red line gets very, very hard to follow.

10 CHAIRMAN JARRETT: Yes, but without the red and
11 green line I don't know what's --

12 MS. ARGUILLES: I agree. That's why I attached
13 both. I myself have both of them in front of me so I
14 can try to navigate and follow along.

15 That was existing change.

16 CHAIRMAN JARRETT: Yes. It actually was somewhat
17 easier in the Word document when I was reviewing it
18 before, you could click on the comments and see.

19 Then if we jump over to 6.11.2, permitted uses:
20 "Temporary outdoor storage containers subject to the
21 following supplemental regulations." It's been struck
22 because we're combining that into 6.1.2, "permanent

1 outdoor storage containers in nonresidential property."

2 Correct?

3 MS. ARGUILLES: Correct. And within that 6.1.2, we
4 have A, temporary, and then B, permanent.

5 CHAIRMAN JARRETT: Right. Before we just had --
6 then we requested that some of those -- more
7 specificity to for the outdoor storage, permanent
8 outdoor storage.

9 COMMISSIONER SHLENSKY: Essentially I believe what
10 happened was, under 6.11.2, staff removed sub H, that
11 was currently temporary outdoor storage containers, and
12 consolidated 6.12 to be both temporary and permanent
13 with their own requirements to just consolidate under
14 one heading of 6.4.

15 CHAIRMAN JARRETT: Right. So were there any
16 changes to the language in temporary outdoor storage
17 containers? There was not, correct?

18 MS. ARGUILLES: No.

19 CHAIRMAN JARRETT: Okay. So just real quickly,
20 let's go through all of the conditions and permanent --
21 all the regulations under Permanent Outdoor Storage
22 Containers and Non-Residential Property, to make sure

1 we've hit on everything and none of those are something
2 we don't want to see.

3 So we have one, "A permit required for any
4 permanent outdoor storage containers."

5 Everyone is in favor of that, correct?

6 BOARD MEMBERS: (In unison) Aye.

7 CHAIRMAN JARRETT: "The subject property is
8 occupied by a principal building." Yes. We don't want
9 the storage containers sitting in the middle of empty
10 commercial property.

11 Three, "Placed behind the front wall of the
12 principal building." Yes. That keeps it out of the
13 front yard. And, actually more than that, keeps it
14 from being in front of a building that might be set
15 back farther from the street but not technically in the
16 front yard.

17 Four, "Placed on a paved surface."

18 Five, "Placed outside on a required side
19 and -- placed outside of required side and rear yard
20 setbacks."

21 Six, "Stacking of outdoor storage containers
22 is prohibited."

1 Seven, "Screened from view with a privacy
2 screen, e.g., fence."

3 Eight, "Landscape to be provided and to
4 screen from public view."

5 Nine, "Does not take up required parking."

6 Ten, "May not be placed on public property or
7 in a location that obstructs traffic advisability."

8 Eleven, "May not display any signs, including
9 the names, addresses, and telephone numbers of the
10 person or firm engaged in the business, or renting, or
11 otherwise placing the outdoor storage containers."

12 Twelve, "Must be maintained in good state of
13 repair free from rust, paint, and other forms of
14 visible deterioration."

15 Thirteen, "May not be used for the storage of
16 hazardous, flammable, or hazardous materials."

17 Fourteen, "May not be used for the purpose of
18 conducting business or selling merchandise."

19 By my mind, the only thing we may want to
20 discuss is seven and eight.

21 Anybody have any issues with any of those
22 generally other than discussing that?

1 COMMISSIONER SHLENSKY: No. I think based upon
2 public comment, we should definitely talk about 7 and 8
3 and maybe just clarify number 14.

4 By the definition of a non-residential
5 storage container, it will be for the purposes of
6 conducting business, because they're going to store
7 some form of goods in them. So maybe just clarify that
8 it may not be used for the purpose of selling
9 merchandise outside of.

10 COMMISSIONER ROMANO: Right. Clarify that it's not
11 going to be the business but still be storage.

12 COMMISSIONER SHLENSKY: Right. As long as you're
13 not selling goods from the storage container, that's
14 fine. But I don't want it to be read as a prohibition
15 of storing goods to be sold at a later date.

16 CHAIRMAN JARRETT: Right. I think that because the
17 language comes specifically from the temporary one,
18 which were never envisioned to be used on a commercial
19 property, or not typically outside of construction. So
20 would it be enough to simply say "May not be used for
21 the purpose of" -- you're the lawyer -- I understand
22 what you're saying.

1 The question is: What is good verbiage for
2 that that gets us to not selling merchandise or
3 allowing -- like the last thing we want is somebody to
4 have a storage container -- not that this would
5 necessarily happen -- but have a storage container on
6 their property and then decide that it's winter and
7 they could seat four tables in there and is --

8 MS. ARGUILLES: That's a good suggestion. If I
9 may, adding at the end of that sentence, that would be
10 addressing no conducting business out of or selling
11 merchandise out of. So just adding the "out of" at the
12 end of that sentence because it's all one sentence.

13 CHAIRMAN JARRETT: I don't like ending a sentence
14 with a preposition. I'm not going to lie.

15 COMMISSIONER SHLENSKY: Out of or within.

16 CHAIRMAN JARRETT: Out of or within. Why not.

17 So then the more -- the item with more
18 discussion is -- privacy screen, e.g., fence,
19 landscaping to provide discrete from public view.

20 My thought on that is we definitely need some
21 sort of screening camouflage. The question is -- the
22 way this is specifically written, we would be requiring

1 screening or fence, but also landscaping, which, in
2 some instances, could be tricky.

3 This is an instance where, to a certain
4 degree, I think I would prefer to leave it up to the
5 discretion of staff on what is appropriately screened.

6 COMMISSIONER ROMANO: Could we combine those,
7 screen from view, whether it be a fence or landscaping?
8 We're also saying it has to be on paved surface, which
9 makes landscaping more tricky too.

10 COMMISSIONER ORLOWSKI: I would say leave the
11 screening part, to leave that to staff, depending upon
12 where you're going to have it set, what you're going to
13 have it set on. If you can't see it, how are you going
14 to screen it?

15 COMMISSIONER LANENGA: One side won't be screened
16 because that's where the door is.

17 CHAIRMAN JARRETT: Right.

18 Though you could screen that too. They do
19 dumpster screens, right? It's just a matter of where
20 you place your doors and how.

21 But I understand what you're saying. Screen
22 from view, we essentially mean from off of the

1 property.

2 COMMISSIONER SHLENSKY: I think the intent is just
3 to camouflage it from looking like a storage container
4 in some aspect. So even if that just means a paint job
5 that matches the building that it's going to sit next
6 to, if it looks like nice, then staff might allow that.
7 I don't necessarily feel we should require landscaping
8 or a screen if it can be painted to match the facade of
9 the building itself.

10 CHAIRMAN JARRETT: Yeah. I could think of a
11 situation like, for example, Pioneer, maybe they don't
12 have the space to do landscaping and maybe a fence
13 isn't practical. I don't know the specifics of that
14 location. But there may be the ability to do something
15 like paneling, like a wood paneling that would be
16 attached -- that would act as a screen.

17 So I think in this case we might be being too
18 specific and.

19 What's your opinion on that, Consuelo?
20 What's your thoughts?

21 MS. ARGUILLES: So this is one where it can
22 definitely be -- it could be subjective, right? I will

1 use landscaping as an ideal. Landscaping to be
2 provided to screen from public view. Initially what my
3 thinking is landscaping in the ground, but if it's on
4 top of the paved surface, it could be planters with
5 shrubs. It could be planters or lattices attached.

6 Nowadays there is lattices that are attached
7 to a building wall, where it allows for some evergreen
8 plantings to be growing on the side of the walls of the
9 structures, or it could be maybe landscaping attached
10 to the container, or it could be planters with
11 landscaping, or it could be a privacy fence or
12 screening.

13 So it really does vary, again. In my
14 research of it, there was no clear standard for what is
15 considered a screen, for lack of a better term.

16 So seven or eight could be modified, could be
17 screened from view with a privacy screen, e.g., fence,
18 and/or landscaping.

19 CHAIRMAN JARRETT: That's what I was thinking.

20 MS. ARGUILLES: It could be a general landscaping.
21 Again, it's not very specific to landscaping in the
22 ground, or planters, or lattices attached to the

1 structure. Again, it's very -- depending on what the
2 design is.

3 And so you see my research shows a slew of
4 scenarios.

5 CHAIRMAN JARRETT: My suggestion were to be just
6 say screen from public view with a privacy screen,
7 e.g., fence or landscaping.

8 Does that --

9 COMMISSIONER SHLENSKY: "Or other similar
10 alternatives." Painting or another plan that the
11 business owners and staff might agree upon.

12 COMMISSIONER ORLOWSKI: On this one can we go to
13 the draft that all the red margins not on because it
14 reads differently on there than it does here. I
15 went --

16 COMMISSIONER SHLENSKY: Are you talking with the
17 clean version?

18 COMMISSIONER ORLOWSKI: Yes. I went to the clean
19 version. If you read it, they don't follow if you read
20 them both.

21 COMMISSIONER SHLENSKY: What page are you on in the
22 clean version?

1 COMMISSIONER ORLOWSKI: Clean version would be
2 Page 3.

3 MS. ARGUILLES: That would be Page 4.

4 COMMISSIONER SHLENSKY: Oh, permanent. Yes.
5 Page 4.

6 CHAIRMAN JARRETT: Screen from view with a privacy
7 screen, e.g., fence, landscaping to be provided to
8 screen from public view.

9 That's the same, correct.

10 COMMISSIONER SHLENSKY: So the intent is screen
11 from public view. Then it's the clarifier that we're
12 trying to work on. Screen from public view by use of
13 privacy screen, e.g., fence, comma, landscaping.

14 CHAIRMAN JARRETT: Or similar methods?

15 COMMISSIONER ROMANO: Comma, suitable alternatives.

16 CHAIRMAN JARRETT: Similar methods.

17 That gives staff some discretion. It doesn't
18 lock it in.

19 Does that sound good to you?

20 MS. ARGUILLES: Yes.

21 CHAIRMAN JARRETT: So instead of seven and eight,
22 strike eight, move everything up. Seven will be

1 screened from public view with a privacy screen, e.g.,
2 fence, landscaping, or similar methods. That tells
3 people what we expect and gives you some latitude.

4 COMMISSIONER CALVERT: With number four, what
5 precisely constitutes the paved surface?

6 MS. ARGUILLES: So that would be something that
7 meets standards for pavement. So typically for over a
8 parking lot, so that's an asphalt parking lot or
9 concrete parking lot. Gravel or lawn area, it's not
10 something we would be supportive of because it's just a
11 matter of time for that structure to --

12 COMMISSIONER CALVERT: What about permeable pavers?

13 MS. ARGUILLES: Again, it would have to be meeting
14 our pavement requirements.

15 One great example of this is that these
16 structures could be very heavy structures, and if
17 they're not over a paved surface that meets our
18 standards, there might be an issue with, over time,
19 with them moving.

20 CHAIRMAN JARRETT: You don't necessarily know
21 what's going to be stored in them and that could be
22 very heavy too. I mean, landscaping materials and

1 things like that could get pretty heavy pretty fast.

2 So the circular driveways in that section,
3 Section 7.8.5, we discussed that previously. I don't
4 see any changes in the language there that we need to
5 discuss.

6 Let's see if there is any other changes.

7 COMMISSIONER SHLENSKY: Accessible parking and then
8 the effective periods of...

9 CHAIRMAN JARRETT: It doesn't look like there are
10 any changes to definition. Just moving some things up.

11 So 11.3.13, effective area of planning and
12 development. We discussed that last time. Were there
13 any changes to that section since we were -- discussed
14 last?

15 MS. ARGUILLES: So there were changes, specifically
16 to items B, C, and D, where it was left at the
17 discretion of the Village Board.

18 So the only change to that was converted back
19 to just indicate to the board.

20 A, it was just clarifying, again, consistent
21 with what we had originally proposed in terms of the
22 PUD, right, in its general conformance (inaudible) in

1 an effort to be business friendly (inaudible) the
2 construction for a longer period of time from the
3 original.

4 CHAIRMAN JARRETT: So just so I'm clear, so the
5 language that would have allowed the extension by staff
6 is gone? We've gone back to not having that in there?
7 And then --

8 COMMISSIONER SHLENSKY: Correct. They removed
9 those from subsections B, and C, and D that we
10 discussed in February.

11 CHAIRMAN JARRETT: That's okay. That's what I
12 thought.

13 Then we're back to A there, which I don't
14 think anybody -- that's fairly normal, to allow the
15 planning director to determine whether a proposal for a
16 planned development is in substantial compliance, for
17 lack of a better word, with planned development.

18 COMMISSIONER SHLENSKY: I think we are just trying
19 to give some brevity and some leniency to the
20 individual seeking a PUD.

21 CHAIRMAN JARRETT: What that also -- yeah. That
22 also allows -- you may have another developer come in

1 and take over a project, they have some minor site line
2 adjustments, things like that that don't change the
3 intent of the plan that staff could review.

4 COMMISSIONER SHLENSKY: Right. But in this
5 instance, if we're giving the Community Development
6 Director authority to do so, it alleviates the need to
7 go back and forth.

8 CHAIRMAN JARRETT: Correct. I am in agreement with
9 you. I'm just saying that's a fairly normal process
10 and really not uncommon in the development world.

11 Other than the shifting of some definitions
12 in terms of letters, were there any other -- anything
13 that I missed, Consuelo, or is that --

14 MS. ARGUILLES: Not under 11.3.13.

15 CHAIRMAN JARRETT: You've got, on the next page,
16 Administrative Adjustments, 11.6.1. That's where we
17 are at next. Actually 11.6.4 -- no 5. That's a lot of
18 points on here. 11.6.5, which is review -- let me read
19 the language as it is in.

20 "So within seven business days of receipt of
21 a complete application for administrative adjustment,
22 Community Development Director will review with both

1 departments and take action on the application."

2 What it's essentially changing there is,
3 previously we required written notice to abutting
4 properties, to adjacent properties. We would be
5 striking that from the ordinance in the case of
6 administrative adjustments.

7 Administrative adjustments are typically are
8 smaller changes. Variations under -- I don't know what
9 our minimum size is. It's a matter of inches, I
10 believe.

11 Then the things that are struck below that in
12 B and C are related to notice and how it is handled and
13 reviewed.

14 So the question is, is that form of notice
15 something we want to remove from the ordinance? I know
16 that that's an issue that is done both ways. The City
17 of Chicago does require it -- that's the one I know the
18 best -- does require notice to abutting neighbors, and
19 staff has to wait ten days for objectors to object from
20 the abutting properties before they make a ruling,
21 which is essentially what's happening here, only with
22 the seven-day period.

1 Are we comfortable striking that?

2 COMMISSIONER LANENGA: Why put the seven days in
3 there if there's no need to notify anybody?

4 CHAIRMAN JARRETT: Well, that's --

5 COMMISSIONER SHLENSKY: They still have to review
6 with those departments. And if you look just below
7 that to the standards set by 11.6.7, that's the
8 criteria for those administrative adjustments.

9 So, as I said, the criteria are requested,
10 adjustments are consistent with all relevant purposes
11 and intent statements of the ordinance. (Inaudible)
12 ordinance shall not have a substantial adverse effect
13 on adjacent property owners. And (inaudible) for the
14 public health safety, general welfare, any adverse
15 impact resulting from the adjustment will be mitigated
16 to the maximum extent feasible.

17 So for the seven days for the Community
18 Development Director to have the rest of the village
19 director's input I think is very important.

20 CHAIRMAN JARRETT: Right. The seven days is
21 important because that gives -- that gives the
22 applicant a timeline. Not something we want to change.

1 I think the broader point is whether or not
2 in the case of administrative adjustments, it should be
3 necessary to notify abutting properties because that's
4 the substantial change here.

5 MS. ARGUILLES: If I may, Commissioner Jarrett?

6 COMMISSIONER JARRETT: Yes.

7 MS. ARGUILLES: In my research, the City of Chicago
8 is definitely a municipality that does have quite a bit
9 of a process and commissions. I'll use the example for
10 zoning. There is a Zoning Board of Appeals, there is a
11 Planning Commission, there is a -- it's really a
12 different animal, in my opinion.

13 So Villa Park, in my opinion, is not
14 something that can be compared to like City of Chicago
15 from a scale, from the numbers of departments, et
16 cetera.

17 I will use an example of my prior source of
18 employment at Mount Prospect. They had a slightly
19 bigger municipality than Villa Park, but they did have
20 an administrative review. Instead of having something
21 to go through the variation process where it did allow
22 the director of community development to meet the

1 adjustment as well as it complied with the general
2 provisions.

3 We have general provision heres under 11.6.2,
4 whether or not to change it. But the notice itself, to
5 me, in my review and researching other communities,
6 that public notice would be more in line if there's a
7 Planning & Zoning Commission application asking for a
8 variation. So a deviation from what the code is above
9 and beyond what is allowed under the administrative
10 adjustments.

11 The public hearing, the public notice is more
12 in line with that public hearing process that the
13 variation would require.

14 To me, it's more of a -- if something is to
15 be reviewed administratively, it does give the
16 director, along with Respondents with different
17 departments as needed, depending on what it is, the
18 right to make the call.

19 Granted, if it does not meet the standards of
20 that administrative adjustment, it's not going to get
21 approved and then they would have to go through the
22 Planning & Zoning Commission. It would come before you

1 to make that call.

2 CHAIRMAN JARRETT: Anyone else up here have
3 thoughts on that?

4 COMMISSIONER ROMANO: I think that change makes
5 sense in terms of efficiency. Basically, in a
6 nutshell, every little tiny thing would have to come
7 before us in terms of variation and would be at your
8 discretion to just grant. That's basically what we're
9 looking for?

10 CHAIRMAN JARRETT: No, not at all.

11 MS. ARGUILLES: It would be limited to Items 1
12 through 7.

13 COMMISSIONER ROMANO: Right. That's what I mean.

14 CHAIRMAN JARRETT: Administrative adjustments can
15 already be made without a variation. The thing that's
16 changing -- correct me if I am wrong -- the thing
17 that's changing is that we currently allow -- we
18 currently require the owner notice properties that abut
19 them, that they're requesting administrative
20 adjustments to give neighbors an opportunity to object.

21 This removes that requirement and the risk,
22 correct? That's the essential nature of the change.

1 MS. ARGUILLES: For administrative adjustments,
2 yes.

3 CHAIRMAN JARRETT: Yes.

4 It's removing that requirement to notice for
5 administrative adjustments.

6 COMMISSIONER ROMANO: Correct.

7 CHAIRMAN JARRETT: Administrative adjustments are
8 admittedly fairly minor in most cases.

9 COMMISSIONER ROMANO: Correct.

10 CHAIRMAN JARRETT: I don't have a list of what they
11 all are in front of me.

12 COMMISSIONER ORLOWSKI: 11.6.2.

13 CHAIRMAN JARRETT: I lost that page somehow in all
14 these pages.

15 COMMISSIONER ORLOWSKI: It would be just above
16 that.

17 CHAIRMAN JARRETT: I just want to make sure
18 everybody is clear on that. That's what's happening
19 with that. Yes, I said various communities do it
20 various ways.

21 So the instances with removing that is okay?
22 Okay.

1 That's all the substantial changes, correct, or am
2 I missing something?

3 When I say "substantial changes," I mean
4 since we last met and discussed the items.

5 MS. ARGUILLES: That would be correct.

6 COMMISSIONER JARRETT: Everything else is shifting
7 letters, moving things to line up with what we've
8 already discussed in the definitions, and so on.

9 Okay. Any other questions, comments from the
10 commission on that?

11 We could make a recommendation to pass this -- to
12 recommend that with the changes that were requested.
13 We don't need to come back, correct?

14 MS. ARGUILLES: Correct.

15 CHAIRMAN JARRETT: I think it's fine to make the
16 motion, mentioning the changes that were described. I
17 would make sure my notes go to staff, and staff have
18 their notes, so we should have that all covered.

19 Who wants to make a motion?

20 Anybody?

21 You don't have to read all the language. We can
22 just go with there is a recommended motion at the

1 bottom of the last page, I believe.

2 MS. ARGUILLES: It's very lengthy because the
3 motion as drafted, it was identifying each section.

4 CHAIRMAN JARRETT: Okay.

5 COMMISSIONER SHLENSKY: I'll read it.

6 Hereby make a motion: "To approve Application
7 PZ-21-0001 for text amendments to the following Table
8 and Articles of Appendix C of the Municipal Code:

9 "Article 2, Residential District,
10 Section 2.3, Table 2-3, Amending maximum lot coverage.

11 "Article 2, Other Regulations, Section 2.6.5,
12 new section to reference permitted obstructions found
13 in Section 14.1.9, Table 13-1."

14 "Article 6, Uses, Section 6.10.2, Residential
15 Accessory Structures. Amend to be consistent with
16 those of surrounding communities, meet current trends
17 and petitions, and to provide for flexibility.
18 Revising setback requirement from 5 feet to 3 feet,
19 increase size from 140 to 200 square-feet, amending to
20 exclude garage from allowable number of accessory
21 structures, and reference overall lot coverage as
22 provided in Table 2-3.

1 "Article 6, Use, Section 6.11.2, Adding
2 reference to comply with noise language found in
3 Chapter 14, Article VI, nuisances and permit outdoor
4 entertainment with restrictions.

5 "Article 6, Use, Section 6.12, New section to
6 permit outdoor storage containers in non-residential
7 property subject to regulations.

8 "Article 7, Parking, Section 7.8.4-B,
9 revising driveway width from 22 feet to 24 feet when
10 leading to two or more parking spaces.

11 "Article 7, Parking, Section 7.8.5, Revising
12 circular driveway width from 10 feet to 12 feet and
13 amending required landscaping to evergreen along the
14 entire length of circular drive.

15 "Article 7, Parking, Section 7.8.7, Amending
16 to reference overall lot coverage found in underlying
17 zoning district's maximum lot coverage/impervious
18 surface.

19 "Article 7, Parking, Section 7.8.7-B through
20 F, Eliminating impervious regulations under this
21 section as proposing to include in the lot and building
22 regulations in Section 2.3 Lot Coverage.

1 "Article 11, Section 11.3.13, Effective
2 period of Planned Unit Development, amending to include
3 Director of Community review and consideration of
4 previously approved PUD for validity for projects which
5 exceed three years from the date of approval.

6 "Article 14, Measurements and Definitions,
7 Section 14.1.8, clarifying lot coverage definition.

8 "Article 14, Measurements and Definitions,
9 Section 14.1.9, Adding maximum 5-foot sidewalk width.

10 "Article 14, Measurements and Definitions,
11 Section 14.2.13, clarifying impervious site coverage.

12 "Article 14, Measurements and Definitions,
13 Section 14.2.22.C, clarifying semi-pervious surface.

14 "Article 14, Section 14.2.22.F, Adding
15 definition of shipping container," as so modified
16 during discussion today.

17 CHAIRMAN JARRETT: Is there a motion and is there a
18 second?

19 COMMISSIONER LANENGA: So moved.

20 COMMISSIONER ORLOWSKI: Second.

21 CHAIRMAN JARRETT: Second from Commissioner
22 Orłowski.

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1 Any questions or comments on the motion?

2 Roll call.

3 Calvert?

4 COMMISSIONER CALVERT: Yes.

5 CHAIRMAN JARRETT: Hofstra?

6 COMMISSIONER HOFSTRA: Yes.

7 CHAIRMAN JARRETT: Lanenga?

8 COMMISSIONER LANENGA: Yes.

9 CHAIRMAN JARRETT: Orłowski?

10 COMMISSIONER ORLOWSKI: Yes.

11 CHAIRMAN JARRETT: Romano?

12 COMMISSIONER ROMANO: Yes.

13 CHAIRMAN JARRETT: Shlensky?

14 COMMISSIONER SHLENSKY: Yes.

15 CHAIRMAN JARRETT: I, too, vote yes. Our
16 recommendation will pass to the Village Board to
17 accept, reject, or modify.

18 Next item is public comments on non-agenda
19 items. Any public comments on non-agenda items this
20 evening?

21 Seeing none, we will move to commission
22 comments.

1 Comments from the commission?

2 I'd just like to thank staff for taking the time to
3 clean some of this up. These kind of text amendments
4 are not easy. There's lot of moving parts and
5 especially coming into a new ordinance.

6 I suspect over the years we'll see a few more
7 as things come to light with the updated ordinance, but
8 I appreciate the effort.

9 Village staff or board liaison comments?

10 CHAIRMAN JARRETT: Yes, President Bulthuis?

11 PRESIDENT BULTHUIS: What an exciting meeting
12 tonight. But it's a good example on the hard work you
13 guys do for the Village. It's a good example of how
14 the sausage is actually made. And it makes -- I think
15 it would be kind of nice if some other residents would
16 be able to witness the thought that goes into
17 everything that comes up before this commission. And
18 it's -- what you do here is very important and it sets
19 the tone for our whole village, for the future, not
20 just for tomorrow, but for years ahead.

21 But I wanted to take the opportunity tonight
22 to thank you all for your time and your commitment to

1 make -- by attending these meetings and reading all the
2 literature. And this being my last meeting, because my
3 term is up at the end of -- in the next month, and you
4 have a new president, I don't know if he'll be the
5 liaison or not to this commission.

6 But I just want to take the opportunity to
7 thank each one of you for all the effort, and all the
8 time, and for change that you helped make in Villa
9 Park. So thank you very much for your time.

10 CHAIRMAN JARRETT: We really appreciate that and we
11 appreciate you sitting through some long meetings with
12 us. Seen you sneak out a couple times, but I can't say
13 that I blame you.

14 PRESIDENT BULTHUIS: Thank you.

15 CHAIRMAN JARRETT: Any staff updates on anything
16 before the board recently?

17 MS. ARGUILLES: At the next Village Board meeting,
18 not this Monday, but the 26th. So the second Village
19 Board meeting in April (inaudible) will be going to the
20 board.

21 So this is one that there's been a track
22 record of applying, withdrawing before the Village

1 Board. This is before my time, then resuming coming

2 ^ CK package finally going through the process.

3 So not at the upcoming but the following one.

4 I think it's the 26th.

5 CHAIRMAN JARRETT: The other one that I was
6 thinking about and I missed, I did go back watch a
7 couple of the Village Board meetings. But D45, has
8 that -- has that gone before the board and pass
9 already?

10 MS. ARGUILLES: Yes.

11 CHAIRMAN JARRETT: Good. That's one specifically I
12 did not see when I was watching.

13 All right. Motion to adjourn?

14 COMMISSIONER HOFSTRA: So moved.

15 COMMISSIONER ORLOWSKI: Okay. I have one. Where
16 are we at on Bucky's.

17 MS. ARGUILLES: Bucky's, that's a great question.
18 I would love to know.

19 So there was ownership changes that are
20 pending that have not been finalized, whether it's
21 going to be a Bucky's or -- I use this as an example.

22 COMMISSIONER ORLOWSKI: So is it ownership of the

1 property or ownership of the name?

2 MS. ARGUILLES: Of the name. Our economic
3 development director has been overseeing that, but
4 trust me in that I've been one asking for a "Coming
5 Soon" sign for that site, and that has not been
6 completed. Why? Because it hasn't been finalized
7 whether it's going to be Bucky's or Casey's. So that's
8 getting closer. So that's the update that I have.
9 Getting closer.

10 COMMISSIONER ORLOWSKI: And then the tire dealer on
11 Roosevelt.

12 MS. ARGUILLES: That has some legal setbacks on
13 their end from ownership changes, but from the building
14 permit standpoint, we are waiting for some contractor
15 information. But the plans have been reviewed and
16 approved.

17 We are getting down to the -- who is going to
18 be doing the work and they've been ready, but the sales
19 ownership transaction that took place took a while from
20 attorneys of the seller's standpoint.

21 COMMISSIONER HOFSTRA: I see they put a "Coming
22 Soon" sign up.

1 MS. ARGUILLES: They did. I've been working on
2 that. I was happy to get that. Yes, they did do that,
3 because they're definitely getting closer to breaking
4 ground. So I anticipate that being up and running very
5 soon.

6 COMMISSIONER ORLOWSKI: Are we going to see any
7 kind of a "Coming Soon" sign for Point Blank?

8 MS. ARGUILLES: There should be. I can tell you
9 they are working on it.

10 COMMISSIONER ORLOWSKI: I know they are working on
11 it. I went by there today.

12 MS. ARGUILLES: If there isn't yet, it's because
13 that fence is coming down.

14 At the same time, we want to make sure that
15 the site remains --

16 COMMISSIONER ORLOWSKI: Secure --

17 MS. ARGUILLES: For the purposes of making sure
18 that it doesn't invite -- it's an active construction
19 site. I myself, when I visited not too long ago, I had
20 to get out of the way because they were up working on
21 it, but that fence is coming down.

22 But I also did request a "Coming Soon" to let

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1 the public know, but that might be in the ownership end
2 of that just holding off until they're done with it.

3 CHAIRMAN JARRETT: Anything else for staff?

4 Motion to adjourn?

5 COMMISSIONER HOFSTRA: So moved.

6 CHAIRMAN JARRETT: Second?

7 COMMISSIONER ROMANO: Second.

8 CHAIRMAN JARRETT: All in favor?

9 COMMISSION MEMBERS: (In unison) Aye.

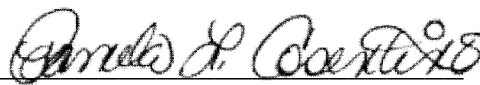
10 COMMISSIONER JARRETT: We're adjourned.

11 (Adjourned at 9:03 p.m.)
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1 STATE OF ILLINOIS)
) SS:
2 COUNTY OF COOK)
3

4 I, PAMELA L. COSENTINO, being first duly
5 sworn on oath says that she is a court reporter doing
6 business in the City of Chicago; that she reported in
7 shorthand the proceedings given at the taking of said
8 village meeting and that the foregoing is a true and
9 correct transcript of her shorthand notes so taken as
10 aforesaid and contains all the proceedings given at
11 said village meeting.

12 IN TESTIMONY WHEREOF: I have hereunto set my
13 verified digital signature this 5th day of May, 2021.

14
15
16 

PAMELA L. COSENTINO, CSR



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Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Police Department

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of Two Dodge Durango Pursuit Police Vehicles in the Amount of \$66,417 Through the Suburban Purchasing Cooperative

Suggested Action:

The police department maintains 14 squad cars for emergency response and patrol duties and typically replaces three (3) squad cars annually. This replacement plan ensures that each squad does not exceed 5-6 years of age and/or mileage of 90-100k and ensures squad cars remain in proper mechanical condition to respond to emergency calls and law enforcement duties in a safe manner.

The police department located a viable vendor with two (2) Dodge Durangos with V8 HEMI engines. We have consulted with Villa Park Fleet Management and another law enforcement agency and they both recommend this vehicle. Staff recommends approving this resolution for the purchase of two new police squad cars in the amount of \$66,417, paid from the Equipment Replacement Fund account #65.502.02.401.

This item satisfies the Village's Long-Term Routine Strategic Plan Goal "Continue to Commit to a Long-Term Equipment/Fleet Replacement Plan Including a Replacement Schedule."

Financial Impact:

The total purchase cost will be in the amount of \$66,417, paid from the Equipment Replacement Fund: 65.502.02.401.

Recommendation:

Attachments:

[MEMO - 2021 Dodge Durango Purchase x 2.docx](#)

[RESO - Squad Purchase 2021.doc](#)

[Pricing Info 2 new Squads.pdf](#)

VILLA PARK POLICE DEPARTMENT

DEPARTMENTAL MEMORANDUM



DATE: September 8, 2021

TO: Rich Keehner, Jr., Village Manager

FROM: Mike Rivas, Chief of Police

Re: Resolution of the Village of Villa Park, Du Page County, Illinois, Authorizing the Villa Park Police Department to Purchase Two New Police Squads

ISSUE STATEMENT

The Village Board is requested to review and approve a resolution authorizing the police department to purchase two new police squad cars.

BACKGROUND/HISTORY

The police department maintains 14 squad cars for emergency response and patrol duties. The past pattern and practice of the police department is to replace three (3) squad cars annually to ensure each vehicle in the fleet does not exceed 5-6 years of age and/or mileage of 90-100k. This rotation plan ensures all squad cars remain in proper mechanical condition to respond to emergency calls and law enforcement duties in a safe manner.

The police department historically purchases three (3) new squad cars but due to the computer chip shortage; there are very few new squads available to purchase. We have located a viable vendor that has only two (2) Dodge Durangos with V8 HEMI engines available. We have consulted with Villa Park Fleet Management and another law enforcement agency and they recommend this vehicle.

We will approach the Village Board at a later time to replace a detective vehicle with a certified pre-owned vehicle due to the fact there are no other new squads available at this time.

STAFF RECOMMENDATION

Staff recommends approval for the purchase of two new police squad cars.

The total purchase cost will be paid in the amount of \$66,417 from the Equipment Replacement Fund, 65.502.02.401.

VILLA PARK POLICE DEPARTMENT

DEPARTMENTAL MEMORANDUM



These vehicles will require additional police equipment (lights, console switch box, prisoner partitions, etc.) to be purchased at a later date.

The purchase of the two new police squad cars meets the requirements of item one under the Short-Term Routine Goals of the Strategic Plan and Goal Development 2019-2020. Item one is "Explore opportunities and methods for maintaining staffing levels in the Fire and Police Departments". The purchase also brings us closer to meeting the requirements of item two under the Long Term Routine Goals of the Strategic Plan and Goal Development 2019-2020. Item two is "Continue to commit to a long-term equipment/fleet replacement plan including a replacement schedule."

The purchase of two new police squad cars would satisfy these two prioritized strategic goals.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
TO APPROVE THE PURCHASE OF TWO DODGE DURANGO PURSUIT POLICE
VEHICLES THROUGH THE SUBURBAN PURCHASING COOPERATIVE**

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Section 2-220(a) (2) of the Villa Park Municipal Code provides an exemption from bidding requirements for purchases of equipment wherein the price to be paid by the Village is equal to, or less than, a price established by open and competitive bidding through either an agency of the federal government or an agency of the State of Illinois where such open and competitive bidding was held within one year immediately preceding the letting of the proposed contract by the Village; and

WHEREAS, the Southwest Conference of Mayors Purchasing Cooperative, a Joint Purchasing Program for local government agencies, has awarded a bid in the amount of \$33,092, base price, for a 2021 Dodge Durango Pursuit police vehicle to Thomas Dodge Chrysler-Jeep, 9604 Indianapolis Blvd. Highland, IN 46322; and

WHEREAS, it has been determined by the Village Manager that it is in the best interests of the health, safety and welfare of the citizens of the Village of Villa Park to purchase two (2) 2021 Dodge Durango Pursuit police vehicles through Thomas Dodge Chrysler-Jeep, 9604 Indianapolis Blvd. Highland, IN 46322, through the bid obtained by the Southwest Conference of Mayors Purchasing Cooperative;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows;

Section 1. That the purchase of two (2) 2021 Dodge Durango Pursuit police vehicles from Thomas Dodge Chrysler-Jeep, 9604 Indianapolis Blvd. Highland, IN 46322, for use by the Villa Park Police Department, is exempt from the requirement of competitive bidding under Section 2-220(a)(2) of the Villa Park Municipal Code.

Section 2. That the Village Manager is authorized to execute a purchase order in the total amount of \$66,417 and such other documents as may be required by Thomas Dodge Chrysler-Jeep, 9604 Indianapolis Blvd. Highland, IN 46322, for the purchase of two (2) 2021 Dodge Durango Pursuit police vehicles, in accordance with

Resolution No: _____

the procedures established by the Southwest Conference of Mayors Purchasing Cooperative for purchases.

Section 3. This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2021

VILLAGE OF VILLA PARK

President, Village of Villa Park

ATTEST:

Clerk, Village of Villa Park

ADOPTED this _____ day of _____, 2021 pursuant to a roll call vote, as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

THOMAS DODGE CHRYSLER-JEEP

of Highland, Inc.



YOUR FAVORITE DODGE BOYS

9604 INDIANAPOLIS BLVD.
HIGHLAND, INDIANA 46322
(219) 924-6100 • FAX 922-2295

www.ThomasAutoGroup.com

September 7th, 2021

Deputy Chief of Police Dan McCann
Villa Park Police Department
40 S. Ardmore Ave.
Villa Park, IL 60181

Deputy Chief McCann,

We are pleased to quote you on your new vehicles through the Southwest Conference of Mayor's Joint Purchasing Co-Op:

Vehicles shall be at least 2 (two) 2021 Dodge Durango Pursuit AWD 5.7L V8, including all the standard equipment;

- Factory warranty consisting of 3 years -or- 36,000 mile bumper-to-bumper
- coverage, 5 years -or- 100,000 mile powertrain coverage;
- 1 Standard Durango Price: \$33,092.00;
- 1 with optional Vinyl Rear Seat and 4 additional Key fobs: \$33,325.00;
- Total Purchase Price: **\$66,417.00.**

All standard and available options can be found at www.dodgecopcars.com.

If you need any further assistance, feel free to contact me at 708:403-8801 ext 5 or nicholasp@thomasautogroup.com.

Thank you for the opportunity.

Very Truly Yours,

Nicholas Pash

Nick Pash
Fleet Manager





Southwest Conference of MAYORS

December 15, 2020

Mr. Nick Pash
Fleet Manager
Thomas Dodge-Chrysler-Jeep
9604 Indianapolis Blvd.
Highland, IN 46322

Dear Mr. Pash:

This letter is to inform you that the Southwest Conference of Mayors has awarded you the co-op contract for vehicles as listed. The contract will be for two years starting on December 15, 2020 with an option to renew for two years if deemed in the best interest of the Southwest Conference of Mayors (SCM). Vendor may withdraw discontinued models or add new equal models. Pricing may be adjusted for inflation using the CPI schedule with the Chicago-Racine-Gary area as a base, but this does not limit the SCM from using a broader state-regional schedule. Award includes police sedans-Charger, police SUV-Durango and police pickup-Ram 1500 SSV. There will be an additional multi-purpose vehicle included which will be determined.

Pricing submitted is available to all state agencies and political subdivisions within the state and the SCM Membership. Prices will be published through mail or www.dodgecopcars.com or our link.

All orders shall be processed directly through Thomas Dodge dealership, reference SCM, and Thomas Dodge will invoice the agency directly.

If you need any assistance, feel free to contact me at 708-403-6132.

Sincerely,

A handwritten signature in blue ink, reading "Victoria Matyas-Smith". The signature is written in a cursive, flowing style.

Victoria Matyas-Smith
Executive Director

14700 S. Ravinia Avenue, Orland Park, IL 60462
Phone: 708.403.6132 • Fax: 708.403.6113

Village of Alsip
Village of Bedford Park
City of Blue Island
Village of Bridgeview
City of Burbank
Village of Chicago Ridge
Village of Crestwood
Village of Evergreen Park
City of Hickory Hills
City of Hometown
Village of Justice
Village of Lemont
Village of Merrionette Park
Village of Oak Lawn
Village of Orland Hills
Village of Orland Park
City of Palos Heights
City of Palos Hills
Village of Palos Park
Village of Willow Springs
Village of Worth

Gerald R. Bennett
President
Mayor, City of Palos Hills

James J. Sexton
Vice President
Mayor, Village of Evergreen Park

Robert S. Straz
Vice President
Mayor, City of Palos Heights

David R. Brady
Treasurer
President, Village of Bedford Park

Victoria A. Smith
Executive Director

2021 DODGE DURANGO PURSUIT AWD

All New Police Friendly Setup! Column Shifter!

Lowest Cost Police SUV in the Country!

V6 Pentastar 293 HP / 260 Lb-Ft Torque – \$30,486.00

V8 HEMI 360 HP / 390 Lb-Ft Torque – \$33,092.00

Major Included/Standard Items

- | | |
|---|----------------------------|
| *6" Left LED Spotlight | *Cruise Control |
| *Red & White Dome Light | *Dual Zone Climate Control |
| *Power Driver Seat | *Power Locks & Windows |
| *Column Shifter – New | *Traction Control |
| *Black Steel "Police" Wheels – New | *Stability Control |
| *8.4" Touch Screen Radio – New | *Bluetooth |
| *Backup Camera | *Backup Sensors |
| *220-Amp Alternator | *Keyless Entry |
| *650 CCA Maintenance-free battery | *Front/Seat/Side Airbags |
| *Vinyl Floor – New | *4 Key Fobs |
| *"Secure Park" Ignition Override – New | *Engine Idle/Hour Meter |
| *Independent Front/Rear Suspension | *24.6 Gallon Fuel Tank |
| *Vehicle System Interface Module – New | *Auto Headlights |

All New 8-Speed TorqueFlite Transmission

5 Year or 100,000 Mile Powertrain Warranty



2021 DODGE DURANGO PURSUIT OPTIONS

- *4 Additional Key Fobs (8 Total) – \$90.00**
- *Fleet Key Alike (4 additional Key Fobs) – \$125.00**
- *Deactivate Rear Doors/Windows – \$68.00**
- *Dual LED Spotlights – \$463.00**
- *Floor Carpet w/mats – \$113.00**
- *Engine Block Heater – \$86.00**
- *Full Length Center Console – \$266.00**
- *18” Painted Aluminum Wheels – \$313.00**
- *Blind Spot & Rear Cross Path Detection – \$446.00**
- *Power Liftgate – \$356.00**
- *Trailer Tow Group – \$760.00**
 - Class IV Receiver Hitch
 - Trailer Brake Control
 - 4 & 7 Pin Wiring Harness
- *Skid Plate Group – \$266.00**
- *Technology Group – \$2,246.00**
 - Adaptive Cruise Control w/Stop
 - Advanced Brake Assist
 - Collision Warning
 - Lane Departure Warning
 - Rain Sensitive Wipers
- *Vinyl Rear Seat – \$108.00**
- *10.1” Touch Screen Radio with Navigation – \$878.00**
- *Delete Spotlight – (\$490.00 credit)**



Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Admin Asst

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Providing for the Selection of Qualified Firms to Provide Engineering Services for Oversight of Capital Improvement Plan

Suggested Action:

The Department of Public Works solicited qualifications from engineering firms to perform the professional services of engineering design for upcoming capital projects. The Village received a total of eighteen (18) submissions for phase three (construction oversight) engineering. After reviewing and evaluating the submissions in conformance of Illinois Qualification Based Selection criteria, staff recommends the selection of five (5) firms for phase III (construction) engineering.

This item satisfies the Village's Short-Term Strategic Plan Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Attachments:

[MEMO - Phase III Engineering.docx](#)

[RESO -Selection of Phase III Consultants..docx](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Michael Guerra, P.E., Director of Public Works

A handwritten signature in black ink, appearing to read "Mike Guerra", is placed to the right of the "From:" line.

Date: September 7, 2021

Re: Resolution to approve the selection of engineering firms to perform professional phase III construction engineering services for the Village of Villa Park for a period of three years.

The Public Works Engineering Department is responsible for oversight of the Capital Improvement Plan for the improvement of the Village infrastructure. To assist the Village in ensuring the construction of projects is done in accordance with the specifications, the Village utilizes consulting engineers to provide oversight on projects under construction. These consulting engineering companies are selected through a Qualification Based Selection (QBS) process. This allows the Village to select the most qualified consultants.

In April of 2021, the Village released a Request for Qualifications in which the Village received eighteen (18) submissions. After a team evaluation of all the proposals, the proposals were ranked. The Engineering Department is recommending the selection of five (5) consultants to be utilized for Village Projects for the next three (3) years. The consultants are as follows:

- Civiltech Engineering
- Hancock Engineering
- RJN Group
- Strand Associates
- V3

The staff will select from this list of consultants for each project that required phase III engineering with project-specific engineering agreements. This resolution only approves the selection of these consultants for phase III engineering.

RECOMMENDATION: Public Works staff recommends approving this resolution for the selection of engineering firms to perform professional phase III construction engineering services for the Village of Villa Park for a period of three years.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
PROVIDING FOR THE SELECTION OF QUALIFIED FIRMS TO PROVIDE
ENGINEERING SERVICES FOR OVERSIGHT OF CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality and political subdivision of the State of Illinois created in accordance with the Constitution of the State of Illinois and the laws of the State; and,

WHEREAS, the Local Government Professional Services Selection Act (50 ILCS 510/0.01 *et seq.*) (the “*Act*”) requires a political subdivision to advertise for submissions of qualifications from firms in the procurement of architectural, engineering and land surveying services unless the political subdivision has a satisfactory relationship for such services with one or more firms; and,

WHEREAS, the Act further mandates that, on the basis of evaluations, discussions, presentations and the ability to provide the required services, the political subdivision shall select those firms to be the most qualified; and,

WHEREAS, pursuant to the Act, the Village advertised a Request for Qualifications for engineering services to provide oversight on improvement projects to be constructed as a part of its Capital Improvement Plan; and,

WHEREAS, the Village is prepared to act on the recommendation of its Director of Public Works and select the firms as the most qualified to provide the engineering services needed by the Village in connection with its Capital Improvement Progress.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. After a thorough review and evaluation of all submissions by the Village Public Works Department in response to the Request for Qualifications for services to provide oversight on public work projects as a part of its Capital Improvement Plan, the Village Director of Public Works hereby makes the following recommendations that the following firms were found to be experienced and qualified to provide such service:

- a. Civiltech Engineering
- b. Hancock Engineering
- c. RJN Group
- d. Strand Associates
- e. V3

Section 2. The President and Board of Trustees hereby accepts the recommendations of the Director of Public Works and directs the Director of Public Works to contact the firms to determine the cost and availability of any one of these firms to provide the aforesaid services when and as needed.

Section 3. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this ____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved this ____ day of _____, 2021

Village President

Attest:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Karla Blanco

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of a Community Development Block Grant Application for Funding the Michigan and Vermont Improvement Project and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Suggested Action:

Staff wishes to submit a Community Development Block Grant application for grant funding for the construction of the Michigan and Vermont Improvement Project. The project consists of water main replacement and street improvements on North Michigan Avenue from Vermont Street to Plymouth Street and water main replacement on West Vermont Street from Wisconsin Avenue to Michigan Avenue. The estimated total cost of construction of the project is \$620,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-seven percent (97%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds.

The item satisfies the Village's Short-Term Complex Strategic Plan Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Attachments:

[MEMO - Michigan and Vermont Improvement Project Grant Application](#)

[RESO - Michigan and Vermont Improvement Project.docx](#)

[MAP - Michigan and Vermont Improvement Project Streets](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Kevin L. Mantels, P.E., Assistant Village Engineer

A handwritten signature in blue ink, appearing to read "Kevin L. Mantels", is placed below the "From:" line.

Date: August 30, 2021

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of an Application to the DuPage County Community Development Commission for Funding of the Michigan and Vermont Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Public Works staff wishes to proceed with the replacement of the water main on North Michigan Avenue from Vermont Street to Plymouth Street and on West Vermont Street from Wisconsin Avenue to Michigan Avenue with approximately 600 and 350 lineal feet, respectively, of new ductile iron water main. The project would also include road improvements on North Michigan Avenue from Vermont Street to Plymouth Street, as well as all necessary restoration work for the water main replacement and road improvements. These improvements are currently programmed in the Capital Improvement Plan as a part of the "College Streets Improvement Project (Various Streets)". For the purposes of the grant application, these improvements are being referred to as the "Michigan and Vermont Improvement Project".

Replacement of these water mains should help to reduce the occurrence of water main breaks and provide sufficient capacity in the area. Selected pavement rehabilitation methods will be used to improve the condition of the roadways.

Funding for the construction of this project may be available under the Community Development Block Grant (CDBG) Program. The grant program is provided by the U.S. Department of Housing and Urban Development (HUD), and administered locally by the DuPage County Community Development Commission (CDC). Public Works staff is working with an engineering consultant to prepare the necessary application and supporting documentation to submit to the CDC. A resolution authorizing the submittal of the application, and the subsequent signing of an agreement should funding be approved, is required as a part of the application submittal.

The estimated total cost of construction of the project is \$620,000. Staff expects to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-seven percent (97%) of the estimated cost of construction. The Village would be required to cover the remaining cost of construction, as well as all engineering costs. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds. The Village would also be responsible for bidding the project, conducting construction inspection, and providing contract administration.

RECOMMENDATION

Staff recommends approval for authorizing the submittal of an application to the DuPage County Community Development Commission Funding of the Michigan and Vermont Improvement Project from the Community Development Block Grant Program and authorizing the Village Manager to execute an agreement if funding is awarded.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR
FUNDING OF THE MICHIGAN AND VERMONT IMPROVEMENT PROJECT
FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN AGREEMENT IF
FUNDING IS AWARDED**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village has undertaken certain infrastructure improvements including the replacement of the water mains on North Michigan Avenue from Vermont Street to Plymouth Street and on West Vermont Street from Wisconsin Avenue to Michigan Avenue thereby reducing the occurrence of water main breaks and providing sufficient capacity to the area; and, selected pavement improvements on North Michigan Avenue from Vermont Street to Plymouth Street thereby improving the condition of the roadway (collectively the “Michigan and Vermont Improvement Project”); and

WHEREAS, funding for the construction of the Michigan and Vermont Improvement Project may be available under the Community Development Block Grant Program; and

WHEREAS, the Village of Villa Park President and Board of Trustees have determined that it is in the best interests of the citizens of the Village to prepare and submit an application for grant funding for the construction of the Michigan and Vermont Improvement Project under the Community Development Block Grant Program; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing the submittal of the grant funding application; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing a representative to sign an agreement and supporting documents if funding is awarded; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the Village Manager is hereby authorized to submit an

Resolution No. _____

application to the DuPage County Community Development Commission for Community Development Block Grant Program funding for construction of the Michigan and Vermont Improvement Project.

Section 2: That, if awarded funding, the Village Manager is also hereby authorized to execute the Community Development Block Grant Agreement and all other necessary documents related to the grant, and to abide by their terms.

Section 3: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2021

Village President

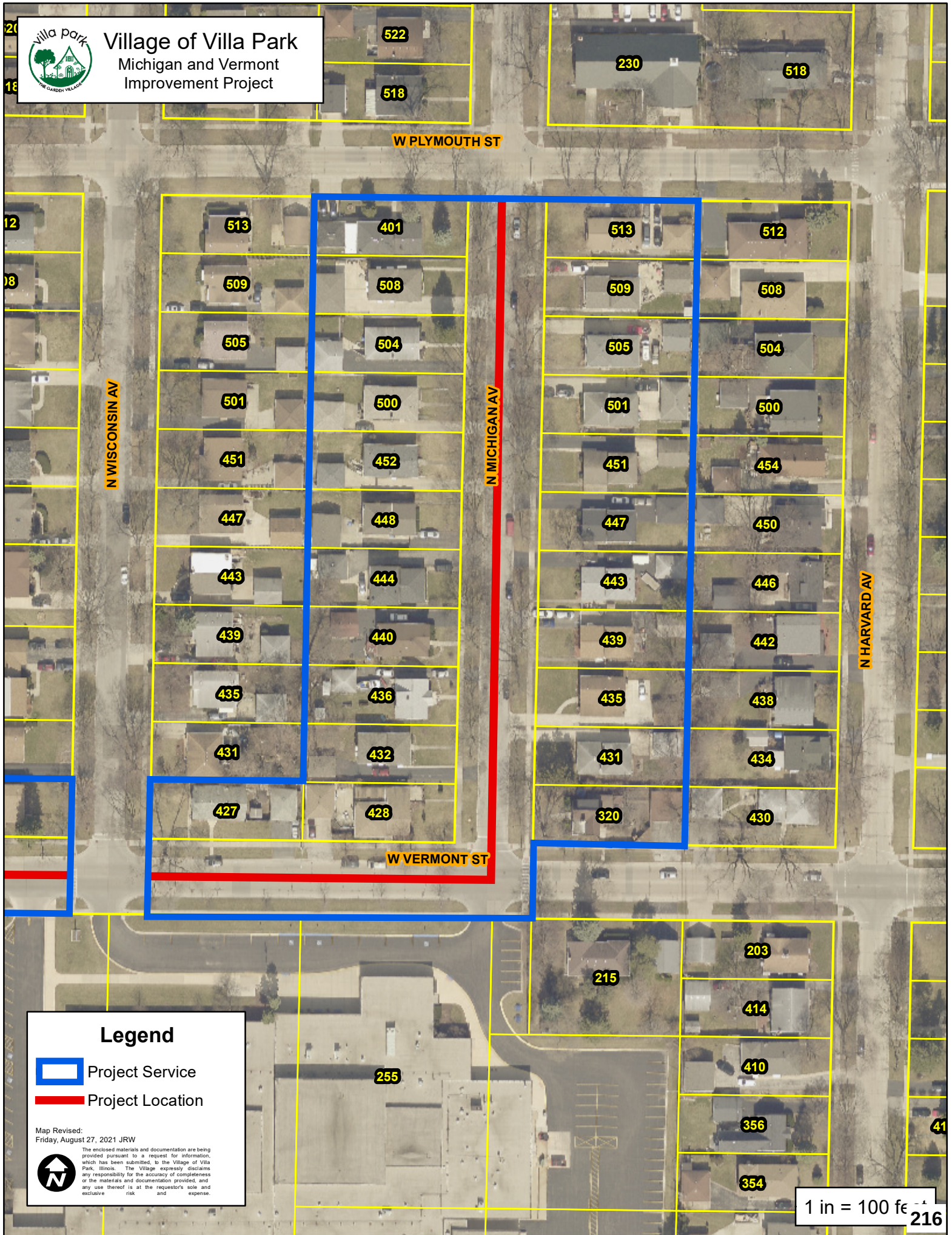
Attest: _____

Village Clerk



Village of Villa Park

Michigan and Vermont Improvement Project



Legend



Project Service



Project Location

Map Revised:
Friday, August 27, 2021 JRW



The enclosed materials and documentation are being provided pursuant to a request for information, which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy of completeness or the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

1 in = 100 feet

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Karla Blanco

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submission of an Application to the DuPage County Community Development Commission for Funding for the Iowa and Vermont Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Suggested Action:

Staff wishes to submit an application for grant funding for the construction of the Iowa and Vermont Improvement Project through the Community Development Block Grant Program. The project consists of water main replacement and street improvements on North Iowa Avenue from Vermont Street to Plymouth Street and water main replacement on West Vermont Street from Iowa Avenue to Wisconsin Avenue. The estimated total cost of construction of the project is \$610,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-eight percent (98%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds.

The item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Attachments:

[MEMO - Iowa and Vermont Improvement Project Grant Application](#)

[RESO - Iowa and Vermont Improvement Project.docx](#)

[MAP - Iowa and Vermont Improvement Project Streets](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Kevin L. Mantels, P.E., Assistant Village Engineer

A handwritten signature in blue ink, appearing to read "Kevin L. Mantels", is placed below the "From:" line.

Date: August 30, 2021

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of an Application to the DuPage County Community Development Commission for Funding of the Iowa and Vermont Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Public Works staff wishes to proceed with the replacement of the water main on North Iowa Avenue from Vermont Street to Plymouth Street and on West Vermont Street from Iowa Avenue to Wisconsin Avenue with approximately 600 and 300 lineal feet, respectively, of new ductile iron water main. The project would also include road improvements on North Iowa Avenue from Vermont Street to Plymouth Street, as well as all necessary restoration work for the water main replacement and road improvements. These improvements are currently programmed in the Capital Improvement Plan as a part of the "College Streets Improvement Project (Various Streets)". For the purposes of the grant application, these improvements are being referred to as the "Iowa and Vermont Improvement Project".

Replacement of these water mains should help to reduce the occurrence of water main breaks and provide sufficient capacity in the area. Selected pavement rehabilitation methods will be used to improve the condition of the roadways.

Funding for the construction of this project may be available under the Community Development Block Grant (CDBG) Program. The grant program is provided by the U.S. Department of Housing and Urban Development (HUD), and administered locally by the DuPage County Community Development Commission (CDC). Public Works staff is working with an engineering consultant to prepare the necessary application and supporting documentation to submit to the CDC. A resolution authorizing the submittal of the application, and the subsequent signing of an agreement should funding be approved, is required as a part of the application submittal.

The estimated total cost of construction of the project is \$610,000. Staff expects to apply for grant funding in the maximum amount of \$600,000, or approximately ninety-eight percent (98%) of the estimated cost of construction. The Village would be required to cover the remaining cost of construction, as well as all engineering costs. Funding for the Village's share of project costs would be provided by the Street Improvement, Water Supply, and Wastewater Funds. The Village would also be responsible for bidding the project, conducting construction inspection, and providing contract administration.

RECOMMENDATION

Staff recommends approval for authorizing the submittal of an application to the DuPage County Community Development Commission Funding of the Iowa and Vermont Improvement Project from the Community Development Block Grant Program and authorizing the Village Manager to execute an agreement if funding is awarded.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR
FUNDING OF THE IOWA AND VERMONT IMPROVEMENT PROJECT FROM
THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN AGREEMENT IF
FUNDING IS AWARDED**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Village has undertaken certain infrastructure improvements including the replacement of the water mains on North Iowa Avenue from Vermont Street to Plymouth Street and on West Vermont Street from Iowa Avenue to Wisconsin Avenue thereby reducing the occurrence of water main breaks and providing sufficient capacity to the area; and, selected pavement improvements on North Iowa Avenue from Vermont Street to Plymouth Street thereby improving the condition of the roadway (collectively the “Iowa and Vermont Improvement Project”); and

WHEREAS, funding for the construction of the Iowa and Vermont Improvement Project may be available under the Community Development Block Grant Program; and

WHEREAS, the Village of Villa Park President and Board of Trustees have determined that it is in the best interests of the citizens of the Village to prepare and submit an application for grant funding for the construction of the Iowa and Vermont Improvement Project under the Community Development Block Grant Program; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing the submittal of the grant funding application; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing a representative to sign an agreement and supporting documents if funding is awarded; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the Village Manager is hereby authorized to submit an

Resolution No. _____

application to the DuPage County Community Development Commission for Community Development Block Grant Program funding for construction of the Iowa and Vermont Improvement Project.

Section 2: That, if awarded funding, the Village Manager is also hereby authorized to execute the Community Development Block Grant Agreement and all other necessary documents related to the grant, and to abide by their terms.

Section 3: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2021

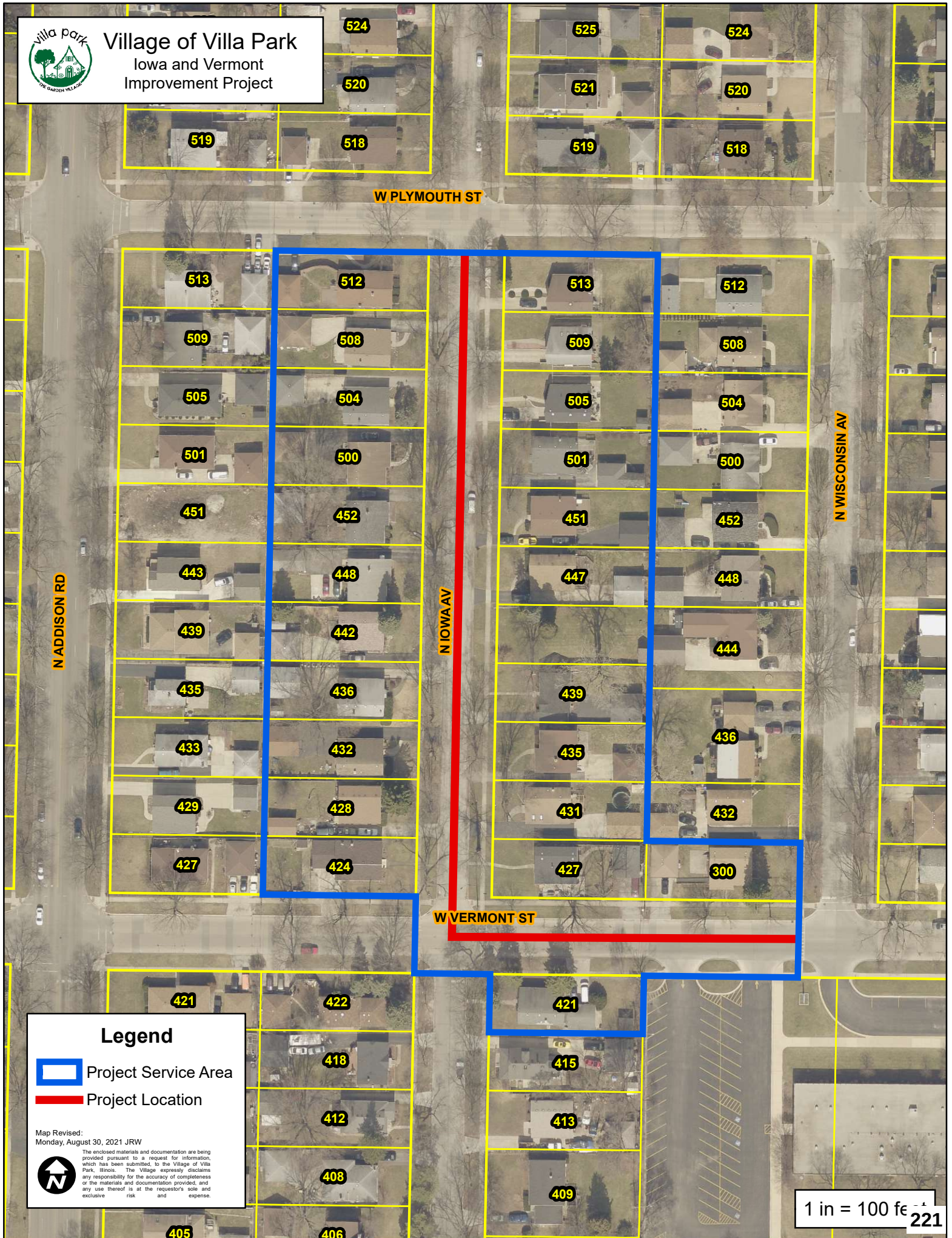
Village President

Attest: _____
Village Clerk



Village of Villa Park

Iowa and Vermont
Improvement Project



Legend

-  Project Service Area
-  Project Location

Map Revised:
Monday, August 30, 2021 JRW



The enclosed materials and documentation are being provided pursuant to a request for information, which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy of completeness or the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

1 in = 100 feet
221

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Karla Blanco

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submission of an Application to the DuPage County Community Development Commission for Funding for the Ridge and Roy Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Suggested Action:

Staff wishes to submit a Community Development Block Grant application for grant funding for the construction of the Ridge and Roy Improvement Project. The project consists of street improvements on West Ridge Road from Lincoln Avenue to Westmore Avenue and on West Roy Drive from Lincoln Avenue to Ridge Road. The estimated total cost of construction of the project is \$600,000. Staff hopes to apply for grant funding in the maximum amount of \$600,000, or approximately one hundred percent (100%) of the estimated cost of construction. Funding for the Village's share of project costs would be provided by the Street Improvement Fund.

The item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Attachments:

[MEMO - Ridge and Roy Improvement Project Grant Application](#)

[RESO - Ridge and Roy Improvement Project.docx](#)

[MAP - Ridge and Roy Improvement Project Streets](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Kevin L. Mantels, P.E., Assistant Village Engineer

A handwritten signature in blue ink, appearing to read "Kevin L. Mantels", is placed below the "From:" line.

Date: August 30, 2021

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Submittal of an Application to the DuPage County Community Development Commission for Funding of the Ridge and Roy Improvement Project from the Community Development Block Grant Program and Authorizing the Village Manager to Execute an Agreement if Funding is Awarded

Public Works staff wishes to proceed with the street improvements on West Ridge Road from Lincoln Avenue to Westmore Avenue and on West Roy Drive from Lincoln Avenue to Ridge Road. The project would also include all necessary restoration work for the road improvements.

Selected pavement rehabilitation methods will be used to improve the condition of the roadways.

Funding for the construction of this project may be available under the Community Development Block Grant (CDBG) Program. The grant program is provided by the U.S. Department of Housing and Urban Development (HUD), and administered locally by the DuPage County Community Development Commission (CDC). Public Works staff is working with an engineering consultant to prepare the necessary application and supporting documentation to submit to the CDC. A resolution authorizing the submittal of the application, and the subsequent signing of an agreement should funding be approved, is required as a part of the application submittal.

The estimated total cost of construction of the project is \$600,000. Staff expects to apply for grant funding in the maximum amount of \$600,000, or approximately one hundred percent (100%) of the estimated cost of construction. The Village would be required to cover the remaining cost of construction, as well as all engineering costs. Funding for the Village's share of project costs would be provided by the Street Improvement Fund. The Village would also be responsible for bidding the project, conducting construction inspection, and providing contract administration.

RECOMMENDATION

Staff recommends approval for authorizing the submittal of an application to the DuPage County Community Development Commission Funding of the Ridge and Roy Improvement Project from the Community Development Block Grant Program and authorizing the Village Manager to execute an agreement if funding is awarded.

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR
FUNDING OF THE RIDGE AND ROY IMPROVEMENT PROJECT FROM THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND
AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN AGREEMENT IF
FUNDING IS AWARDED**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the street improvements on West Ridge Road from Lincoln Avenue to Westmore Avenue and on West Roy Drive from Lincoln Avenue to Ridge Road would improve the condition of the roadway (the “Ridge and Roy Improvement Program”); and

WHEREAS, funding for the construction of the Ridge and Roy Improvement Project may be available under the Community Development Block Grant Program; and

WHEREAS, the Village of Villa Park President and Board of Trustees have determined that it is in the best interests of the citizens of the Village to prepare and submit an application for grant funding for the construction of the Ridge and Roy Improvement Project under the Community Development Block Grant Program; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing the submittal of the grant funding application; and

WHEREAS, application provisions for grant funding under the Community Development Block Grant Program require that the Village approve a resolution authorizing a representative to sign an agreement and supporting documents if funding is awarded; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the Village Manager is hereby authorized to submit an application to the DuPage County Community Development Commission for Community Development Block Grant Program funding for construction of the Ridge and Roy Improvement Project.

Resolution No. _____

Section 2: That, if awarded funding, the Village Manager is also hereby authorized to execute the Community Development Block Grant Agreement and all other necessary documents related to the grant and to abide by their terms.

Section 3: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES:

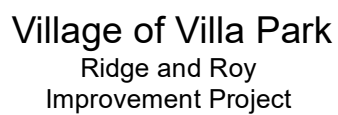
NAYS:

ABSENT:

APPROVED this _____ day of _____, 2021

Village President

Attest: _____
Village Clerk



W NORTH AV

635-1/2

541

741

737

733

725

721

717

713

709

701

W RIDGE RD

641

635

631

625

619

615

611

1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 26

605 607

601

549

10



1 in = 200 f€

226

Legend



Project Service Area



Project Location

Map Revised:

Map Revised:
Friday, August 27, 2021 JRW



The enclosed materials and documentation are being provided pursuant to a request for information, which has been submitted, to the Village of Villa Park, Illinois. The Village expressly disclaims any responsibility for the accuracy of completeness or the materials and documentation provided, and any use thereof is at the requestor's sole and exclusive risk and expense.

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Kevin Mantels

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Edwin Hancock Engineering Co. of Westchester, Illinois, for Phase III Construction Engineering of the Maple Area Improvement Project in an Amount Not to Exceed \$331,267

Suggested Action:

The Maple Area Improvement Project was awarded to A Lamp Concrete Company on June 14th, 2021. The scope of work includes new storm sewer to achieve combined sewer separation, pavement rehabilitation, curb replacement, select improvements to sidewalks, water supply and sanitary sewer systems along with parkway restoration, and other related and incidental work efforts. This resolution will approve a contract with Edwin Hancock Engineering Co., of Westchester, Illinois for phase III construction engineering which includes pre-construction coordination, shop drawing review, construction observation and documentation, survey verification, inspection of traffic control and erosion control, measurement and computation of pay items, preparation of pay estimates, and preparation of record drawings. Staff recommends approval of this engineering services agreement in an amount not to exceed \$331,267. Funding for this agreement will be taken from Street Improvement (Referendum), Storm Water, Water Supply, Wastewater (Sewer Separation) and Wastewater (Operations).

This item satisfies the Village's Strategic Short-Term Complex Goal "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Recommendation:

Staff recommends approval of an engineering services agreement with Edwin Hancock Engineering Co. of Westchester, Illinois, for Phase III Construction Engineering of the Maple Area Improvement Project in an amount not to exceed \$331,267

Attachments:

[MEMO - Maple Area Phase III.docx](#)

[RESO - Maple Area Improvement Phase III Agreement.docx](#)

[Maple Area Phase III Engineering Agreement](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Michael Guerra, P.E., Director of Public Works

A handwritten signature in black ink, appearing to read "M Guerra", is placed next to the "From:" line.

Date: September 7, 2021

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Edwin Hancock Engineering Co., of Westchester, Illinois, for Phase III Construction Engineering of the Maple Area Improvement Project in an Amount Not to Exceed \$331,267.00.

Staff recommends approval of an engineering services agreement with Edwin Hancock Engineering Co., of Westchester, Illinois for Phase III construction engineering of the Maple Area Improvement Project.

Staff completed a consultant Qualifications Based Selection (QBS) process for the evaluation of consultants to perform construction engineering services for the Village. Edwin Hancock Engineering Co. was selected as one of the firms to perform these services for the Village based on their qualifications. The scope of the engineering services would include pre-construction coordination, shop drawing review, construction observation and documentation, survey verification, inspection of traffic control and erosion control, measurement and computation of pay items, preparation of pay estimates, and preparation of record drawings.

Funding for the engineering services would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292, Storm Water Fund 68.502.10.292, Water Supply Fund (Operations) account number 82.502.02.292, Wastewater (Sewer Separation) Fund account number 83.502.04.292, and Wastewater Fund (Operations) 83.502.02.292.

The timeframe for construction engineering services would follow project construction which is anticipated to be from September 2021 through November 2022. However, project reporting and closeout may extend beyond project completion, and as such, this agreement reflects those potential efforts.

RECOMMENDATION

Staff recommends approval of an engineering services agreement with Edwin Hancock Engineering Co., of Westchester, Illinois, for Phase III Construction Engineering of the Third Avenue Improvement Project (Holly Court to Division Street) in an amount not to exceed \$331,267.00

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING AN ENGINEERING SERVICES AGREEMENT WITH EDWIN
HANCOCK ENGINEERING CO. OF WESTCHESTER, ILLINOIS, FOR PHASE III
CONSTRUCTION ENGINEERING OF THE MAPLE AREA IMPROVEMENT
PROJECT IN AN AMOUNT NOT TO EXCEED \$331,267.00**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Village staff have completed a consultant Qualifications Based Selection (QBS) process and have found Edwin Hancock Engineering Co. of Westchester, Illinois ("*Hancock*") to be most qualified and have requested a proposal from Hancock to perform Phase III Construction Engineering Services for the Maple Area Improvement Project; and

WHEREAS, Hancock has submitted a proposal to perform professional construction engineering services in an amount not to exceed \$331,267.00 pursuant to the terms and conditions of the written proposal (the "*Services Agreement*"); and

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") have reviewed Hancock's proposed Services Agreement, as attached hereto, and believe it is in the best interests of the Village and its residents to enter into said Services Agreement for the construction engineering of the Maple Area Improvement Project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. That the Services Agreement between the Village of Villa Park and Edwin Hancock Engineering Co., an Illinois corporation, attached hereto and made a part hereof, is hereby approved, and the Village President, Village Clerk, and Village Manager are hereby authorized to execute and deliver said Agreement and undertake any and all actions as may be required to implement its terms on behalf of the Village.

Section 3. That this Resolution shall be in full force and effect immediately from and after its passage and approval according to law.

Resolution No.

PASSED this _____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2021

Village President

Attest: _____

Village Clerk

September 1, 2021

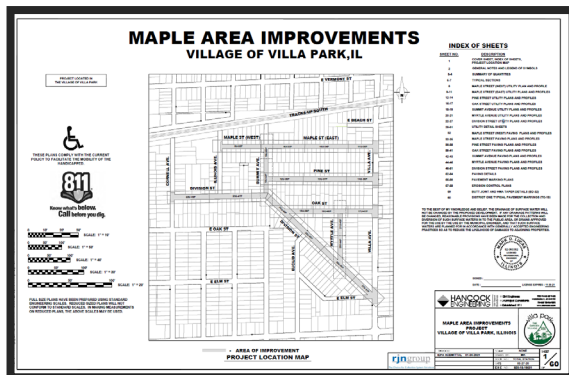
Kevin L. Mantels, P.E.
Assistant Village Engineer
Village of Villa Park
20 S Ardmore Ave
Villa Park, IL 60181

**Re: Village of Villa Park
Maple Area Sewer Improvement Project
Construction Engineering Services**

Dear Mr. Mantels:

Hancock Engineering is pleased to submit our proposal for providing professional engineering services to the Village of Villa Park for performing construction oversight and inspection services for the Maple Area Sewer Improvements project. We have reviewed the bidding documents and discussed the project with our intended project team. We have a thorough understanding of the intent of this project.

Maple Area Improvements



- Approximately 6,700' of curb and gutter replacement
- Approximately 13,000 square feet of sidewalk removal and replacement, including ADA sidewalk ramps and detectable warnings
- Approximately 5,500 feet of sewer installation
- Nearly 7,500 Square Yards of Hot-Mix Asphalt pavement patching
- Over 4,000 Tons of Asphalt Roadway restoration

We have the ability and experience to ensure this construction project is adequately implemented from start to finish, including experience in performing construction oversight of very similar projects as well as experience working within the Village of Villa Park.

Project Team

Chris Baker, P.E. will be assigned as the Project Manager for these improvements. Chris has over 19 years of experience managing a wide variety of similar projects and currently serves as client manager for the Villages of Broadview and Oak Park. He has recently performed these duties in Villa Park for Biermann Avenue, Third Avenue and Yale Avenue Improvements.

Jeff Kearney will be the lead construction engineer for these improvements. Jeff has been in the civil engineering business for nearly 30 years. He has amassed tremendous experience in serving as Resident Engineer for a multitude of locally funded and State funded projects. He is an IDOT certified documenter and has mastered the "art" of project close-out.

Project Understanding

We understand that the Village of Villa Park is seeking a proposal for engineering services to provide complete construction oversight of this sewer separation project.

Our proposed scope of services is as follows:

1. A project kick-off meeting will be held with the Village, Hancock Engineering, and other interested parties to discuss the project scope and limits. Hancock Engineering will ascertain the standard practices of the Village and become thoroughly familiar with the contract documents, the plans for the construction project and any approved changes there to. We will also schedule a pre-construction conference with the Village, Contractor and Sub-Contractors, and DuPage County.
2. Provide notifications to residents who will be disturbed by construction. We will supply a 24-hour phone number for each project engineer for inclusion in our notifications. Hancock Engineering will invite residents to supply email addresses which will be used to distribute a weekly construction update.
3. Hancock Engineering will perform construction layout.
4. We will provide a Resident Engineer who will provide construction observation and field checks of materials and equipment on a **full-time continuous** basis. This will include the attendance at any progress meetings necessary to ensure the job is completed smoothly.
5. We will provide an additional field engineer to provide supplemental engineering service when multiple crews are on site or in times of critical operations.
6. We will purchase an EOS Arrow Gold® RTK GNSS Receiver for use during construction. Our team will use this GPS unit to document the location of mainline sewer with elevations and location obtained every 100 feet on mainline sewer. Additionally, the location of all bends and cleanouts will be documented for water, sanitary, and or storm sewers installed. This machine will become the property of the Village of Villa Park at the conclusion of construction. We will deliver Record Drawings in PDF, GIS and ACAD formats at the conclusion of the project.
7. We will utilize the services of Rubino Engineering (WBE Certified firm) to provide QA Materials testing during the improvements.
8. We will review post-construction video records of improved sewer utility to ensure proper construction.
9. We will prepare Pay Estimates and Change Orders as necessary, including the review of waivers.
10. We will provide comprehensive documentation and maintain orderly files of correspondence.
11. We will ensure that the Contractor completes necessary IEPA Loan requirements and procedures.
12. We will provide efficient close-out. It is our policy to complete a preliminary "Pre-Final" inspection in which we provide the Contractor with a list of deficiencies that must be corrected prior to project close-out. Once these items have been corrected, we will invite the Village to

conduct a Final Inspection. If any items are found to need correction, we will provide instruction to the Contractor to correct the issues.

13. At the conclusion of construction, we will deliver a "Job box" to the Village which will ultimately be owned by the Village of Villa Park.
14. Hancock Engineering will provide continuous communication with the Village and its residents, including coordination with residents for private work installations (sidewalk, storm stubs, etc.)

Schedule

Hancock Engineering understands the necessity for this project to be completed in a prompt manner. We are aware that this project has a completion period of 180 Calendar Days, equating to approximately twenty-six (26) weeks of full-time inspection, plus and additional 14 days for Contract Close-Out. We anticipate the following approximate schedule:

	September				October				November					Winter Break				
	6	13	20	27	4	11	18	25	1	8	15	22	29					
Administration																		
Construction Layout																		
Pre-Construction Meeting																		
Shop Drawing Review																		
Notification Letters																		
Full-Time Construction Observation																		
Part-Time Inspection (Punchlist)																		
Project Close-Out																		

	March			April				May					June				July			
	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25
Administration																				
Construction Layout																				
Pre-Construction Meeting																				
Shop Drawing Review																				
Notification Letters																				
Full-Time Construction Observation																				
Part-Time Inspection (Punchlist)																				
Project Close-Out																				

	August					September				October					November			
	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28
Administration																		
Construction Layout																		
Pre-Construction Meeting																		
Shop Drawing Review																		
Notification Letters																		
Full-Time Construction Observation																		
Part-Time Inspection (Punchlist)																		
Project Close-Out																		

After discussions with ALamp Concrete Contractors, the following are a listing of our estimated important dates:

- Award-Engineering 9/14/21
- Pre-Con 9/21/21
- Construction Start 9/27/21
- Winter Shut-Down 11/21/21
- Construction Resume 3/21/22
- Substantial Completion 7/15/22
- Project Completion 9/15/22
- Project Close-Out 11/15/22

We have analyzed the necessary design steps and associated timetables and evaluated our current capacity of resources.

We will be able to sufficiently staff this project.

Projected Man-Hours

Hancock Engineering has reviewed the planned construction and associated schedule and have calculated the following manhours based on our investigation and expectation that construction will include full-time inspection for a period of 180 calendar days occurring between September of 2021 and July of 2022.

Projected Hours per Employee	Baker	Kearney	Supplemental	CADD
Pre-Construction	24	40	40	0
During Construction-2021	134	400	60	0
Winter Shut-Down	40	40	0	0
2022 Construction Start-Up	10	40	40	0
During Construction-2022	160	640	500	0
Post-Construction	80	80	0	24
Construction-Stage Design	40	0	0	40
As-Builts	0	0	0	24
Total Projected Hours	2,456			

Preconstruction services include preparing for and attending pre-construction meeting, performing a review of the construction drawings and specifications, reviewing shop drawings, verifying the Contractor layout, and initiating the process of notifying residents.

The staff included in this proposal will be utilized during construction unless Village provides written acceptance of alternative engineering forces.

Construction Engineering Costs

The following is a breakdown of our expected costs.

Preconstruction Engineering Services

Baker	24	hrs	\$146.00	\$3,504.00
Kearney	40	hrs	\$126.00	\$5,040.00
Barnett	40	hrs	\$108.00	\$4,320.00

During Construction Engineering Services (10 Weeks)

Baker	134	hrs	\$146.00	\$19,564.00
Kearney	400	hrs	\$126.00	\$50,400.00
Barnett	60	hrs	\$108.00	\$6,480.00

During Winter Shutdown (12 Weeks)

Baker	40	hrs	\$146.00	\$5,840.00
Kearney	40	hrs	\$126.00	\$5,040.00

Project Start-Up

Baker	10	hrs	\$146.00	\$1,460.00
Kearney	40	hrs	\$126.00	\$5,040.00
Barnett	40	hrs	\$108.00	\$4,320.00

During Construction Engineering Services (16 Weeks)

Baker	160	hrs	\$149.00	\$23,840.00
Kearney	640	hrs	\$129.00	\$82,560.00
Barnett	500	hrs	\$110.00	\$55,000.00

Post Construction (Including Landscaping) Engineering Services

Baker	80	hrs	\$149.00	\$11,920.00
Kearney	80	hrs	\$129.00	\$10,320.00

Construction Stage Design

Baker	40	hrs	\$149.00	\$5,960.00
Martin	40	hrs	\$124.00	\$4,960.00

CADD – As-Builts provided in AutoCAD and GIS layers format

Martin	24	hrs	\$124.00	\$2,976.00
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QA - Material Testing

\$12,723.00

Material Allowance – EOS Arrow Gold RTK\$10,000.00**Total Not-to-Exceed Cost: \$331,267.00**

Project Cost

We will complete the above work on an Hourly Basis, Not-To-Exceed \$331,267.00 based on one hundred and eighty calendar days of full-time inspection with an expected winter shut-down.

We appreciate the opportunity to provide this proposal to the Village of Villa Park for the above referenced project. We have based our fee on the results of our discussions and an expected Man-Hour Breakdown. Upon acceptance, please sign both copies, retain one for your files and send one to the attention of:

Mr. Chris Baker, P.E.
9933 Roosevelt Road
Westchester, IL 60154

If you should have any questions, please feel free to give me a call.

Executed by the VILLAGE, this

_____ day of _____, 2021

VILLAGE OF VILLA PARK

By _____

Richard Keehner Jr.
Village Manager

Executed by the ENGINEER, this

_____ day of _____, 2021

EDWIN HANCOCK ENGINEERING CO.


Derek Treichel, P.E., CFM
President

Enclosures

Hourly Rates

PERSONNEL CLASSIFICATION	(Team Members)	TOTAL BILLING RATE
ENGINEER –VI	(Baker)	\$ 146.00
ENGINEER -V		\$ 136.00
ENGINEER -IV		\$ 126.00
ENGINEER -III		\$ 121.00
ENGINEER -II	(Barnett)	\$ 108.00
ENGINEER -I		\$ 96.00
CADD MANAGER		\$ 121.00
CADD TECHNICIAN -II		\$ 111.00
CADD TECHNICIAN -I		\$ 101.00
ENGINEERING TECHNICIAN – V	(Kearney)	\$ 126.00
ENGINEERING TECHNICIAN – IV		\$ 117.00
ENGINEERING TECHNICIAN – III		\$ 87.00
ENGINEERING TECHNICIAN – II		\$ 68.00
ENGINEERING TECHNICIAN – I		\$ 43.00
ADMINISTRATIVE ASSISTANT		\$ 65.00

Note: The Schedule of Hourly Rates are subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

*All hourly rates include costs for out-of-pocket expenses including mileage, tolls, photocopying, etc. and no additional compensation will be sought for these items. **Hancock Engineering has no hidden fees.***

September 1, 2021

To: Chris Baker, PE
Vice President
Edwin Hancock Engineering Co.
9933 Roosevelt Road
Westchester, IL 60154
P:708-865-0300

Re: **QA Construction Material Testing Services**
Maple Area Improvements
Villa Park, IL

Proposal No. Q21.397

Via email: CBaker@ehancock.com

Dear Mr. Baker,

Rubino Engineering, Inc. is pleased to submit the following proposal to provide QA and construction material testing and inspection services for the above referenced project.

PROJECT UNDERSTANDING

Rubino Engineering, Inc. received material quantities from you via email on August 31, 2021 and the following outlines our understanding of the requested scope of services:

General Scope of Services

BITUMINOUS PAVING AND EXTERIOR CONCRETE

- QA Field testing of uncured concrete – Slump, air, temperature, and casting of cylinders
- QA Laboratory testing of cured concrete – Strength
- QA Field testing of hot mix asphalt (HMA) – Density by the nuclear method
- QA Laboratory testing of HMA – Bulk SG, Max SG, and Loss on Ignition

Extras

- Re-inspection for failed tests
- Work areas not ready for inspection at the time scheduled
- Delays by the contractor
- Cancellations
- Overtime
- Any services not described and listed above

Rubino Engineering, Inc. proposes to provide experienced, technical personnel to perform the requested testing in general accordance with the client-provided project specifications. If any of the above information is incorrect, please notify us or change it on the signed copy of the proposal.

FEES

The work will be accomplished on a unit price basis in accordance with the Rubino Engineering, Inc. Schedule of Services and Fees, and will be performed pursuant to the attached General Conditions. Copies of our Schedule of Services and Fees and General Conditions are enclosed herewith and incorporated into this proposal.

Rubino Engineering, Inc.'s fees will be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed by the client's request.

The fees charged under this agreement are subject to change 6 months from the date of the proposal.

Rubino Engineering, Inc. will proceed with the planned work only after receiving a signed copy of this proposal. Please complete the attached Project Data Sheet before returning the proposal to enable your file to be properly established.

Item Description	2021-Maple Area Improvements								
HMA Binder	4	1	0.5	1		1	1	1	1
Class C	8	2	1		10				
HMA Driveway Pavement	4	1	0.5	1					
PCC Driveway Pavement	4	1	0.5		5	1			
PCC Sidewalk	4	1	0.5		5	1			
PCC Curbs	4	1	0.5		5	1			
	28	7	3.5	2	25	4	1	1	1
GRAND TOTAL = \$5,520.50	\$2,772.00	\$455.00	\$437.50	\$88.00	\$425.00	\$1,012.00	\$110.00	\$95.00	\$126.00

Item Description	2022-Maple Area Improvements								
HMA Base & Surface Course, Various	8	2	1	2		1	1	1	1
Class C	4	1	0.5		5				
HMA Driveway Pavement	4	1	0.5	1					
PCC Driveway Pavement	4	1	0.5		5	1			
PCC Sidewalk	8	2	1		10	2			
PCC Curb	8	2	1		10	2			
	36	9	4.5	3	30	6	1	1	1
GRAND TOTAL = \$7,202.50	\$3,564.00	\$585.00	\$562.50	\$132.00	\$510.00	\$1,518.00	\$110.00	\$95.00	\$126.00

PROJECT SCHEDULING

Please book testing services prior to 4pm the day before testing is needed via our website:

<https://rubinoeng.com/schedule-field-testing>

The office and field project manager will be notified, and you will receive a confirmation email and possibly a follow up phone call or email for additional project information.

Changes to the schedule or cancellations: scheduling@rubinoeng.com

Please call the office with any questions or changes to the schedule between 8am to 4pm.

CLOSING

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact me with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

RUBINO ENGINEERING, INC.



Michelle A. Lipinski, PE
President

michelle.lipinski@rubinoeng.com

RUBINO ENGINEERING, INC. IS:
AN AASHTO-ACCREDITED LABORATORY
IDOT PREQUALIFIED
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)

AUTHORIZATION AND PROPOSAL ACCEPTANCE

If this proposal is acceptable to you, Rubino Engineering, Inc. will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of signed authorization.

AGREED TO, THIS _____	DAY OF _____	, 20__.
BY (please print): _____		
TITLE: _____		
COMPANY: _____		
SIGNATURE: _____		

PROJECT INFORMATION:

1. Project Name: _____
2. Project Location: _____
3. Your Job No: _____ Purchase Order No.: _____
4. Project Manager: _____ Telephone No.: _____
5. Site Contact: _____ Telephone No.: _____
6. Number and Distribution of Reports:

() Copies To: _____ Attn: _____ Email: _____	() Copies To: _____ Attn: _____ Email: _____
() Copies To: _____ Attn: _____ Email: _____	() Copies To: _____ Attn: _____ Email: _____
7. Invoicing Address: _____

Attn: _____
Email: _____
8. Other Pertinent Information Or Previous Subsurface Information Available:

Rubino Engineering, Inc.

Schedule of Construction Materials Testing Services & Fees through December 1, 2021 (Illinois Prevailing Wage)

LABORATORY TESTING SERVICES

Compression testing of concrete, mortar and grout specimens by ASTM procedures	Per Cylinder	\$ 17.00
Pick-up of test cylinders and transportation to lab (min. 2), or cancellation hours (min. 4) (Does not include vehicle charge)	Per hour	\$ 94.00
Asphalt		
Maximum Theoretical Specific Gravity	Each	\$ 110.00
Bulk Specific Gravity	Each	\$ 95.00
Ignition Oven Test / Reflux Extraction + Sieve Analysis	Each	\$ 126.00
Core Densities	Each	\$ 45.00
Sieve Analysis (Washed)	Each	\$ 90.00
Sample preparation for the above tests	Each	\$ 40.00

MATERIAL TESTER - 1 - Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

Per Hour	\$ 99.00
Per Hour Overtime (before 8am, after 5pm and Saturdays)	\$ 148.50
Per Hour Overtime Sundays and Holidays	\$ 198.00

EQUIPMENT CHARGES

Vehicle Charge - Round Trip	Per Day	\$ 65.00
Nuclear Density Gauge	Per Day	\$ 44.00

ENGINEERING SERVICES

Principal Engineer	Per Hour	\$ 185.00
Project Engineer/Manager	Per Hour	\$ 125.00
Administrative Assistant	Per Hour	\$ 65.00
Report Review	Each	\$ 65.00

REMARKS

- 1) All fees and services are provided in accordance with the attached Rubino Engineering, Inc. General Conditions.
- 2) Unit prices/rates are in effect for 6 months from the date of this proposal and are subject to change without notice thereafter if not noted above.
- 3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 7:00 AM or after 3:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate. Sundays and holidays are double time.
- 4) All rates are billed on a portal-to-portal basis.
- 5) Standby time due to delays beyond our control will be charged at the applicable hourly rate.
- 6) Transportation and per diem are charged at the applicable rates per trip.
- 7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
- 8) A minimum charge of 4 hours applies to field testing and observation services.
- 9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum 4-hour charge.
- 10) For all Rubino Engineering, Inc. services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
- 11) The minimum billing increment for time is a half hour.
- 12) A project set-up charge of a minimum of two hours applies to all projects.
- 13) Professional Services rates are exclusive of expert deposition or testimony time.
- 14) This proposal is based on Rubino Engineering, Inc. being scheduled on an on-call basis and letters of certification will not be provided unless Rubino Engineering, Inc. is notified in advance and Rubino Engineering, Inc. is scheduled for full time inspection and testing of the area or item to be certified.
- 15) If special inspections are required by the city where the construction is to take place, it must be brought to the attention of Rubino Engineering, Inc. prior to the start of construction as additional charges will apply.
- 16) Prevailing wage fees are subject to change based on the Illinois Department of Labor.
- 17) Services and fees not listed on this schedule may be quoted on request.

Client#: 1171577		RUBINENG		DATE (MM/DD/YYYY) 9/01/2020		
ACORD™ CERTIFICATE OF LIABILITY INSURANCE						
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER USI Ins Svcs LLC Euclid-Prof 2021 Spring Road, Suite 100 Oak Brook, IL 60523 312 442-7200			CONTACT NAME: Laurie Cloninger PHONE (A/C, No, Ext): 630 625-5219 FAX (A/C, No): 610 537-4939 E-MAIL ADDRESS: laurie.cloninger@usi.com			
INSURED Rubino Engineering, Inc. 425 Shepard Dr Ste H Elgin, IL 60123			INSURER(S) AFFORDING COVERAGE		NAIC #	
			INSURER A: RLI Insurance Company		13056	
			INSURER B: Berkley Insurance Company		32603	
			INSURER C:			
			INSURER D:			
			INSURER E:			
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUM INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:		PSB0003777	09/01/2020	09/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY		PSA0001881	09/01/2020	09/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		PSE0002142	09/01/2020	09/01/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y ☐ N/A	PSW0002789	09/01/2020	09/01/2021	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Professional Liability		AEC903915101	09/01/2020	09/01/2021	\$2,000,000 each claim / \$4,000,000 annual aggr.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability is written on a 'claims made' policy form. Some or all officers are excluded from Workers Compensation coverage. THIS CERTIFICATE OF INSURANCE IS INTENDED AS A SPECIMEN COPY ONLY.						
CERTIFICATE HOLDER			CANCELLATION			
Rubino Engineering, Inc.			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
			AUTHORIZED REPRESENTATIVE 			



Standard Terms and Conditions

For purposes of this Agreement, the Subconsultant shall be defined as: _____

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from Hancock Engineering.

SUSPENSION OF SERVICES – Hancock Engineering may, at any time, by written order to Subconsultant (Suspension of Services Order) require Subconsultant to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Subconsultant shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Hancock Engineering, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order.

TERMINATION – This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Hancock Engineering, under the same terms, whenever Hancock Engineering shall determine that termination is in its best interests. Costs incurred by Subconsultant shall be reimbursed by Hancock Engineering.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.



COMPLIANCE WITH LAWS – The Subconsultant will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

DELAYS – Subconsultant will not be liable for the delays due to force majeure or any conditions beyond its control.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

HAZARDOUS MATERIALS/POLLUTANTS – Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site.

RIGHT OF ACCESS – Subconsultant shall have access to the job site in order to perform its work.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by the Subconsultant under this agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

REUSE OF DOCUMENTS – All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Subconsultant pursuant to this Agreement are intended for use on the Project only. They cannot be used by Hancock Engineering or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Subconsultant, shall be at Hancock Engineering's, or others, sole risk.



SUBCONTRACTS – Subconsultant may subcontract portions of the work, but each subcontractor must be approved by Hancock Engineering in writing.

PAYMENT

Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - \$2,000,000 per claim/aggregate
- General Liability –
 1. 1,000,000 Each Occurrence – Bodily Injury
 2. 1,000,000 Each Occurrence – Property Damage
 3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - \$1,000,000 Per Person/Per Occurrence
- Employer's Liability - \$500,000 Each
- Worker's Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Michael Guerra

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the purchase of eleven (11) black aluminum light poles with installation through the Interlocal Purchasing System in an amount not to exceed \$47,325.96

Suggested Action:

The Village is responsible for the maintenance of street lights along St. Charles Road, Villa Avenue, and Ardmore Avenue. Over the past five (5) years the Village has been incrementally replacing the approximately forty (40) year-old light poles as they show signs of deterioration. This resolution is to enter into an agreement with Quality Lighting Associates of Wood Dale, Illinois, through the Interlocal Purchasing System Vendor #180406 to purchase eleven (11) thirty-nine (39) foot black aluminum light poles to replace the remaining steel street light poles along St. Charles Road, Villa Avenue, and Ardmore Avenue. Funding for this project in the amount of \$47,325.96 is available in Street Improvement Fund account number 60.502.02.299. Staff recommends approval of this resolution.

This item satisfies the Village's Long-Term Complex Strategic Plan Goal "Continue to use a disciplined maintenance plan and schedule for the Village infrastructure."

Attachments:

[MEMO - Street Light Pole Purchase.docx](#)

[RESO - Street Light Purchase.docx](#)

[Poles 38 - 49 - St Charles Road Estimate 1109.pdf](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Michael Guerra, P.E., Director of Public Works

A handwritten signature in black ink, appearing to read "Mike Guerra", is placed to the right of the "From:" line.

Date: September 3, 2021

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the purchase of eleven black aluminum light poles with installation through The Interlocal Purchasing System in an amount not to exceed \$47,325.96.

The Public Works Department is responsible for the maintenance of street lights on St. Charles Road, Villa, and Ardmore Ave. The original lights are steel poles that are approximately 40 years old and are now showing signs of deterioration. The Village started a program to replace the steel poles with aluminum poles in 2016 and has purchased approximately ten poles a year. This purchase will be the last purchase to convert the remaining steel street light post.

This resolution is requesting authorization to enter into an agreement with Quality Lighting Associates of Wood Dale, Illinois, through The Interlocal Purchasing System (TIPS) to purchase eleven 39-foot black aluminum light poles and to replace three fixtures in an amount not to exceed \$47,325.96. This price includes furnishing and installing the light poles and fixtures.

RECOMMENDATION: Public Works staff recommends approving an agreement with Quality Lighting Associates of Wood Dale, Illinois, through The Interlocal Purchasing System (TIPS) to purchase ten 39-foot black aluminum light poles and to replace three fixtures in an amount not to exceed \$47,325.96. Funding would be taken from Street Improvement Fund account number 60.502.02.299.

Resolution No. _____

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING THE PURCHASE OF ELEVEN 39 - FOOT BLACK ALUMINUM LIGHT
POLES AND REPLACEMENT OF THREE FIXTURES THROUGH THE INTERLOCAL
PURCHASING SYSTEM IN AN AMOUNT NOT TO EXCEED \$47,325.96.**

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from the joint bidding results by a local governmental unit or agency thereof without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and

WHEREAS, The Interlocal Purchasing System has on behalf of units of local government bid for the purchase of 39 Foot Black Aluminum Light Poles and Replacement of Fixtures pursuant to cooperative vendor 180406; and,

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the citizens of the Village of Villa Park to accept the bids procured by The Interlocal Purchasing System and purchase of Eleven 39 - Foot Black Aluminum Light Poles and Replacement of Three Fixtures, in an amount not to exceed \$47,325.96.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the purchase of Eleven 39 - Foot Black Aluminum Light Poles and Replacement of Three Fixtures from Quality Lighting Associates, Wood Dale, Illinois, attached hereto as Exhibit A in an amount not to exceed \$47,325.96, is hereby approved, and the Village Manager is hereby authorized to execute the quote and related documents on behalf of the Village of Villa Park.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2021, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Resolution No. _____

APPROVED this _____ day of _____, 2021

Village President

Attest: _____
Village Clerk



317 S Dominion Drive
Wood Dale, IL 60191

Date	Estimate #
8/9/2021	1109

Name / Address
Village of Villa Park 20 S Ardmore Avenue Villa Park IL 60181

			Project
			St Charles Rd Poles ...
Description	Qty	Rate	Total
39' Black Aluminum Pole with 7', 6" arm, Break-Away Base, 240V Receptacle - Installed	11	4,302.36	47,325.96
Please add the following language to PO:			
Purchased through TIPS Vendor # 180406			
		Subtotal	\$47,325.96
		Sales Tax (0.0%)	\$0.00
		Total	\$47,325.96

Village Board of Trustees Agenda Item Report

Meeting Date: September 13, 2021

Submitted by: Patrick Burke

Submitting Department: Economic Development

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement Between the Village of Villa Park and Unmah Relief International d/b/a Chicago COVID Control

Suggested Action:

Over the past several weeks, the Village has been contacted by COVID-19 testing centers interested in operating temporary testing sites while COVID-19 cases continue to increase.

Chicago COVID Control contacted the Village to inquire as to whether there were convenient Village-owned properties available for temporary use. Chicago COVID Control would operate a portable testing facility in the Metra parking lot on a month to month basis for \$1,000 per month. Staff recommends approval of this resolution.

Attachments:

[MEMO - COVID-19 Pop Up Testing Sites.docx](#)

[RESO - COVID Testing.doc](#)

[COVID Testing License Agreement FINAL.doc](#)

[Licensing Agreement Exhibit A.pdf](#)

[Site Layout.pdf](#)

Village of Villa Park

Economic Development Department



MEMORANDUM

TO: President Cuzzone and Board of Trustees

FROM: Patrick Burke, Director of Economic Development

DATE: September 8, 2021

SUBJECT: COVID-19 Pop up Testing Sites

Over the past several weeks, the Village has been contacted by COVID-19 testing centers interested in operating temporary testing sites while COVID-19 cases continue to increase.

Chicago COVID Control contacted the Village to inquire as to whether there were convenient Village-owned properties available for temporary use. Chicago COVID Control is a Clinical Laboratory Improvement Amendments (CLIA) certified COVID-19 testing facility. It would operate a portable testing facility in the Metra parking lot on a month-to-month basis for \$1,000 per month.

Attached is a sample site layout.

This item satisfies the Village's Long-Term Complex Plan Goal, "Continue to follow a long-term master financial plan to fund all Village needs."

RESOLUTION NO. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING A LICENSE AGREEMENT BETWEEN THE VILLAGE OF VILLA PARK
AND UNMAH RELIEF INTERNATIONAL d/b/a CHICAGO COVID CONTROL**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”), owns the Metra parking lot east of Beverly Avenue and west of Chatham Avenue (the “*Subject Property*”) and has been approached by Unmah Relief International d/b/a Chicago COVID Control, an Illinois Not-for-Profit corporation (hereafter the “*Licensee*”) and has requested a license from the Village to conduct COVID-19 testing on the Subject Property; and,

WHEREAS, the Village is willing to grant a license to the Licensee for said purposes, subject to the terms and conditions set forth in the License Agreement attached hereto as *Exhibit A*; and,

WHEREAS, the President and Board of Trustees of the Village of Villa Park find that it is in the best interests of the Village to enter into said License Agreement with the Property Owner.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the foregoing recitals shall be and are hereby incorporated as findings of fact in *this* Section 1 as if said recitals were fully set forth herein.

Section 2. That the License Agreement by and between the Village of Villa Park and Unmah Relief International d/b/a Chicago COVID Control in the form attached hereto and made a part hereof as *Exhibit A* is hereby approved, and the Village

Resolution No. _____

President and Village Clerk are hereby authorized and directed to execute said License Agreement on behalf of the Village.

Section 3. That any policy or resolution of the Village that conflicts with the provisions of this resolution or the Agreement attached hereto shall be and is hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed this _____ day of _____, 2021.

AYES:

NAYS:

ABSENT:

Approved this _____ day of _____, 2021.

Village President

Attest:

Village Clerk

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made and entered into this ____ day of _____, 2021, by and between the **VILLAGE OF VILLA PARK**, an Illinois municipal corporation (the "Village"), and **Unmah Relief International, d/b/a Chicago COVID Control, an Illinois Not-For-Profit corporation** (the "Licensee").

W I T N E S S E T H:

WHEREAS, the Village owns the Metra parking lot east of Beverly Avenue and west of Chatham Avenue (the "Licensed Premises"), which Licensed Premises is depicted on the aerial map on Exhibit A, which Exhibit is attached hereto and made a part hereof; and,

WHEREAS, the Licensee is a CLIA certified COVID-19 testing facility, and desires to conduct, on at temporary basis, COVID-19 tests to the general public; and

WHEREAS, the Village is willing to grant the Licensee a License for said purposes, subject to the terms and conditions hereinafter set forth;

NOW, THEREFORE, for and in consideration of the sum of One Thousand Dollars per month and renewable monthly at the Village's discretion, receipt of which is hereby acknowledged, it is agreed by and between the parties hereto as follows:

1. The recitals set forth above are incorporated herein as if fully restated in this Paragraph 1.
2. The Village hereby grants the Licensee a nonexclusive license to go upon and use the Licensed Premises for purposes of conducting COVID-19 tests, subject to the following:
 - a. The Licensee shall not make any additional improvements to the Licensed Premises without first obtaining the prior written consent of the Village.

b. The Licensee shall not cause or permit any mechanic's lien or other encumbrance of any kind to be filed against the Licensed Premises.

c. The Licensee expressly agree that the operation of its facility and the use of the Licensed Premises shall be in accordance with all applicable laws and Village ordinances.

d. The operation of the Licensee's facility shall not, at any time, interfere with the use and enjoyment of neighboring properties or subject neighboring properties to any nuisances, including, but not limited to, littering, debris, loud noises or noxious odors.

3. The Licensee agrees and acknowledges that the Village shall have authority to cause the immediate abatement of any such nuisance or violation of this License Agreement by requiring the immediate discontinuance of its operations at the Licensed Premises and termination of this License Agreement.

4. The Licensee expressly agrees and acknowledges that this License is revocable at any time by the Village. All improvements to the Licensed Premises shall be maintained by the Licensee solely at Licensee's cost and in compliance with the ordinances of the Village while this License remains in effect.

5. The Licensee expressly acknowledges that the Village has the right to terminate this License Agreement at any time and to require the Licensee or the Licensee's successors or assigns, at their sole expense, to remove temporarily any and all structures or facilities from the Licensed Premises within thirty (30) days after notice from the Village for any reason.

6. Upon termination of this Agreement, the Licensee shall, within thirty (30) days notice from the Village, remove any and all improvements, structures, equipment and materials from the Licensed Premises. In the event that Licensee fails to remove all improvements,

structures, equipment and materials from the Licensed Premises, the Village may remove same and charge the Licensee with any and all costs and expenses which the Village has incurred or may incur in connection with such removal, relocation, and required repairs. Any costs which the Licensee has incurred in connection with the use of the Licensed Premises and any improvements thereto shall be the Licensee's sole and exclusive responsibility, and the Licensee acknowledges that it has no right to just compensation or any other form of reimbursement or monetary damages should the Village elect, at its sole and exclusive option, to terminate this Lease Agreement and mandate the removal of any improvements, structures, equipment and materials from the Licensed Premises.

7. The Licensee represents and warrants that it has and shall maintain a commercial general liability insurance policy insuring the Licensed Premises and naming the Village and its officials as additional insureds. A copy of said policy shall be filed with the Village. Licensee agrees to protect, indemnify, defend and forever hold harmless the Village and its officers, employees, agents, licensees, successors and assigns against and from, and to assume all liability and expense, including court costs and attorneys' fees, for death or injury to any person or persons and all loss, damage or destruction to any property caused by, attributable to or resulting from Licensee's use, construction of any improvements upon, maintenance or repair of the Licensed Premises.

8. In addition to termination of this License, as provided in Paragraph 5 hereinabove, if Licensee defaults in any of Licensee's undertakings or obligations of this License and Licensee receives written notice of such default from the Village and fails to immediately cure, then such event or action shall be deemed to constitute a breach of this License, and this License and Licensee's use of the Licensed Premise shall automatically cease and terminate.

9. No waiver of any default of Licensee shall be implied from omission by the Village to take any action on account of such default. No express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the event therein stated.

10. All rights and remedies of the Village shall be cumulative, and none shall exclude any other rights and remedies allowed by law.

11. All notices, demands, elections, and other instruments required or permitted to be given or made by either Party upon the other under the terms of this License or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by commercial courier, certified or registered mail, return receipt requested, with proper postage prepaid, or sent by facsimile transmission by the Village or Licensee at the respective addresses shown below or to such other party or address as either Party may from time to time furnish to the other in writing. Such notices, demands, elections and other instruments shall be considered as delivered to recipient on the day of delivery if sent by commercial courier, on the second business day after deposit in the U.S. Mail if sent by certified or registered mail, or on the first business day after successful transmission if sent by facsimile transmission.

Notices to the Village shall be mailed to:

Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181

Attention: Village Manager

Notices to Licensee shall be mailed to:

Unmah Relief International, d/b/a Chicago COVID Control
339 W. River Road
Elgin, IL 60123

12. All of the representations and obligations of the Village are contained herein. The Village and Licensee agree that no change or modification to this License, or any exhibits or attachments hereto, shall be of any force or effect unless such amendment is dated, reduced to writing, executed by both Parties and attached to and made a part of this License.

13. The Village and Licensee agree that if any provision of this License is held to be invalid for any reason whatsoever, the remaining provisions shall not be affected thereby if such remainder would then continue to conform to the terms, and requirements of applicable law.

14. (a) This License shall be binding upon and shall inure to the benefit of the Parties and their respective successors or assigns.

(b) This License shall be construed and enforced in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties hereto have executed this License Agreement on the day and year first above written.

VILLAGE OF VILLA PARK

ATTEST:

Village President

Village Clerk

LICENSEE

Its President



DuPage County
Information Technology Department / GIS Division
421 N County Farm Rd.
Wheaton, IL 60187

Ph# 1(630)407-5000
Email gis@dupageco.org
DuPage Maps Portal :
<http://dupage.maps.arcgis.com/home>

This map is for assessment purposes only.

DuPage County Web Site :
www.dupageco.org

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Generic Site Layout

- Parking spots for "patients"

