

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No. 4287

Next Resolution No. 2176

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

June 27, 2022

7:00 PM

Village President Nick Cuzzone

Village Clerk Hosanna Korynecky

Village Trustees Cari Alfano, Jorge Cordova, Jack Corkery, Jack Kozar, Deepa Kumar, Kevin Patrick

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Presentation

3.a Recognition of Lieutenant James Bickley Upon His Retirement After 26 Years of Service

3.b Badge Ceremony for Lieutenant Brian Morrice

4. Public Comments on Agenda Items

5. Amendments to the Agenda

6. Consent Agenda

6.a Minutes from the June 13, 2022 Village Board of Trustees Meeting
[Minutes June 13, 2022.docx](#)

6.b Bill Listing from June 13, 2022 and June 20, 2022 in the Total Amount of \$758,114.95
[2022-0613 CY22 Weekly Chk Report.pdf](#)
[2022-0620 CY22 Weekly Chk Report.pdf](#)

7. Resolutions

7.a Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Elmhurst Park District's Award of a Contract for the Sugar Creek Pond

Restoration Project to Semper Fi Land, Inc., in the Amount of \$1,164,960.81

On January 24, 2022, the Village Board approved an Intergovernmental Agreement between the County of DuPage, the Elmhurst Park District and the Village for the Sugar Creek Golf Course Pond Restoration Project. Funding for the project was approved by the Village, with partial funding to be paid through grants from the DuPage County and Illinois Environmental Protection Agency, and the remainder to be funded equally by the Village of Villa Park, the Elmhurst Park District and the Sugar Creek Golf Course. The Elmhurst Park District publicly advertised for sealed bids for the Sugar Creek Pond Restoration Project and Semper Fi Land, Inc., was the lowest responsible bidder, with a bid amount of \$1,164,960.81. This resolution approves the bid of Semper Fi Land, Inc., and consents to and directs the Elmhurst Park District to issue the award of the contract for the Sugar Creek Pond Restoration Project to Semper Fi Land, Inc., in the amount of \$1,164,960.81

[SYNO_Sugar_Creek_Bid_Acceptance \(2\).docx](#)

[Villa_Park_-](#)

[_Resolution_Approving_Award_of_Contract_Sugar_Creek_Pond_Restoration_Prc](#)

[Sugar_Creek_Pond_Restoration_Bid_Approval \(1\).docx](#)

[Copy_of_Bid_Results_Comparison \(1\).xlsx](#)

[SCGC_Restoration_Project_Bid_Opening_Results.pdf](#)

- 7.b Resolution Endorsing the Metropolitan Mayors Caucus's 2021 Climate Action Plan for the Chicago Region

This resolution is to endorse the Metropolitan Mayors Caucus's 2021 Climate Action Plan for the Chicago Region. The Metropolitan Mayors Caucus with the support of the Environmental Concerns Commission presented the 2021 Climate Action Plan to the Village Board during the May 9th, 2022 meeting. It was requested to pass a resolution of support for the plan and for the Village to review ways to support their goal of reduced green house emissions for the region for a more resilient, equitable, and healthy future.

This item satisfies the Village's Strategic Long-Term Complex Goal #12 to "Engage and be proactive in regional planning efforts and activities."

[Villa Park Resolution Endorsing Climate Action Plan for the Chicago Region.docx](#)

- 7.c Resolution of the Village of Villa Park, DuPage County, Approving and Authorizing the Execution of a Grant Agreement Between the State of Illinois, Department of Natural Resources and the Village of Villa Park, Illinois to Build A Recreation Center at Lions Park

The Village was awarded a grant from the Illinois Department of Natural Resources (IDNR) Build Illinois Bond Fund in the amount of \$10,000,000 for the construction of a recreation center at Lions Park. Staff submitted formal project documents to the IDNR in March 2022 and recently received confirmation that the project has formally been approved. The final step in obligating funds for the project to the Village is approval of the grant agreement with the IDNR.

[Resolution to Approve and Authorize the Execution of a Grant Agreement.DOC](#)

- 7.d Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Gasoline and Diesel Fuels through the Suburban Purchasing Cooperative

The Village Fleet Division is responsible for the purchase of Gasoline and Diesel Fuels for the Village vehicles and equipment. The fuels are purchased utilizing the Suburban Purchasing Cooperative where the pricing is discounted based on the amount of fuel purchased. Previously, fuel orders were able to be authorized under the Manager's spending authority but due to the recent increase in fuel prices, the Village cannot purchase sufficient fuel to fill our supply tanks without exceeding the \$20,000 cap. This resolution is to authorize the manager to make fuel purchases through the Suburban Purchasing Cooperative in amounts larger than \$20,000 to take advantage of the larger discounts and to allow the Village to make purchases in sufficient quantity so as to use Village staff time efficiently.

[RESO_-_Gasoling_Diesel_Purchase_Suburan_Coop_2022.docx](#)
[SPC-Contract-SIGNED-2021_06_16.pdf](#)
[2022-2023-AI-Warren-Contract-Extension-198-2-05-24-22.pdf](#)

- 7.e Resolution Authorizing A Performance Bonus For Public Works Director Michael Guerra

This Resolution authorizes the issuance of a one time performance bonus in the gross amount \$15,000.00, to Public Works Director Michael Guerra for his hard work and dedication in keeping the operations of the Village moving forward over the last six months and his performance of additional work and filling the role of Administrative Officer while the Village was searching for a permanent Village Manager.

[Villa Park - Resolution Authorizing Performance Bonus - M. Guerra.docx](#)

- 7.f A Resolution Authorizing A Performance Bonus for Assistant Manager Suzanne McVey

This Resolution authorizes the issuance of a one time performance bonus in the gross amount \$15,000.00, to Assistant Manager Suzanne McVey for her hard work and dedication in keeping the operations of the Village moving forward over the last six months and her performance of additional work while the Village was searching for a permanent Village Manager.

[Villa Park - Resolution Authorizing Performance Bonus - S. McVey.docx](#)

8. Public Comments on Non-Agenda Items

9. Village Clerk's Report

10. Village Trustees' Report

11. Village President's Report

12. Village Manager's Report

13. Executive Session

Pursuant to 5 ILCS 120/2: regarding (c)(2) collective negotiating matters between the Village and its employees or deliberations concerning salary schedules for one or more classes of employees

14. Additional Business

- 14.a Approval of Successor Labor Agreement between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council Effective May 1, 2022 through April 30, 2025

[Villa Park Resolution approving collective bargaining agreement with FOP 2022-2025.DOC](#)

[Villa Park Sgt 2022 Final.pdf](#)

15. Adjournment

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Fire Department

Item Type: Report/Presentation

Agenda Section: Presentation

Subject:

Recognition of Lieutenant James Bickley Upon His Retirement After 26 Years of Service

Suggested Action:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Fire Department

Item Type: Report/Presentation

Agenda Section: Presentation

Subject:

Badge Ceremony for Lieutenant Brian Morrice

Suggested Action:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Village Manager's Office

Item Type: Minutes

Agenda Section: Consent Agenda

Subject:

Minutes from the June 13, 2022 Village Board of Trustees Meeting

Suggested Action:

Attachments:

[Minutes June 13, 2022.docx](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

June 13, 2022

7:00 PM

Village President Nick Cuzzone

Village Clerk Hosanna Korynecky

Village Trustees David Cilella, Jack Corkery, Jack Kozar, Deepa Kumar, Christine Murphy, Kevin Patrick

**MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD
OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON JUNE 13, 2022**

1. Call to Order – Roll Call.

President Cuzzone called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Cuzzone led the Pledge of Allegiance and said the prayer.

President Cuzzone introduced and welcomed Matt Harline, new Village Manager as of June 8, 2022.

3. Proclamation.

3.a. Proclamation by President Cuzzone Recognizing the Greco Family.

Sis Greco accepted the proclamation on behalf of the Greco family and provided some background information on her family and the Odeum.

4. Public Comments on the Agenda.

There were no participants.

5. Amendments to the Agenda.

6. Consent Agenda.

6.a. Bill Listings from May 23 and June 6, 2022 in the Total Amount of \$2,569,166.35.

6.b. Minutes from the May 23, 2022 Village Board Meeting and June 1, 2022 Special Village Board Meeting. Motion to approve Consent Agenda was made by Trustee Kumar and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Murphy, Kozar, Corkery, Kumar and President Cuzzone. There were no nays. Motion carried.

7. Appointments to Board and Commissions.

7.a. Cable TV

Allen Stasch (A) 6/13/2022 – 4/30/2025

Motion to approve the appointment was made by Trustee Patrick and seconded by Trustee Kozar. Trustee Patrick welcomed Al Stasch back to the commission. Roll call vote tallied six (6) ayes made by Trustees Corkery, Murphy, Kumar, Kozar, Patrick and President Cuzzone. There were no nays. Motion carried.

8. Second Reading on Ordinances to be Codified.

8.a. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Water Rates.

The City of Chicago and the DuPage Water Commission have increased water rates, effective May 1, 2022. As we have done in the past, this ordinance will increase the water rate that the Village charges its customers by 4.2% which equates to 21 cents per 1,000 gallons to cover the increase. If approved, this new rate will be implemented on bills mailed out at the end of June, due on or about July 20, 2022.

Motion to approve the ordinance was made by Trustee Kumar and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kozar, Murphy, Patrick, Corkery, Kumar and President Cuzzone. There were no nays. Motion carried.

8.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or By Any Other Method.

The Village approved a request from Environmental Services, Inc. of Chicago, Illinois, (EPS) for a groundwater ordinance on October 11, 2021. EPS was working to fulfill the obligations of the Illinois Environmental Protection Agency's (EPA's) Site Remediation Program (SRP) to obtain a No Further Remediation (NFR) letter for soil and groundwater contamination related to the property located at 621 East Wildwood Avenue, currently owned by 621 Wildwood, LLC. This is a revised ordinance that prohibits the use of groundwater as a supply of potable water though the installation and/or use of private potable water supply wells with revisions as required from the Illinois Environmental Protection Agency. Staff recommends approval of this ordinance.

Motion to approve the ordinance was made by Trustee Patrick and seconded by Trustee Murphy. There were no questions, comments or discussion. Roll call vote tallied five (5) ayes made by Trustees Corkery, Kumar, Patrick, Murphy and Kozar. There were no nays. President Cuzzone recused himself. Motion carried.

9. Resolutions.

9.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Agreement with the State of Illinois for Preliminary Engineering of the Villa Avenue Bridge Improvement Project and Appropriation of Funds in an Amount Not to Exceed \$86,786.00.

The Villa Avenue Bridge Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan (CIP). The project's objective is to improve the condition of the bridge over Sugar Creek. The project's Phase I engineering design is budgeted for CY 2022 and staff would like to proceed with the design efforts.

The total estimated cost of Phase I engineering is \$86,786.00. The Village expects to receive 80% federal funding for this project, with a maximum federal share of \$64,000. This would result in a local share of preliminary engineering costs of \$22,786, which would be paid from the Street Improvement Fund 60.502.10.292. A Local Public Agency Agreement with IDOT to provide this funding is required in order to proceed. A resolution approving the agreement and appropriating the Village's share of project costs is needed.

This satisfies the Village's Short-Term Complex Goal #1 "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kozar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Murphy, Corkery, Kozar, Kumar, Patrick and President Cuzzone. There were no nays. Motion carried.

9.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with TranSystems Corporation of Schaumburg, Illinois, for Phase I Design Engineering of the Villa Avenue Bridge Improvement Project in an Amount Not to Exceed \$86,786.00.

The Villa Avenue Bridge Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan (CIP). The project's objective is to improve the condition of the Villa Avenue Bridge over Sugar Creek. The scope of the work of the project includes the rehabilitation of the bridge superstructure. The Village expects to receive federal STP BR funding to provide 80% funding for the engineering and construction of the project. Phase I design engineering is budgeted for CY 2022 and staff would like to proceed with design efforts. Staff recommends approval of an engineering services agreement with TranSystems of Schaumburg, Illinois, for Phase I design engineering of the Villa Avenue Bridge Improvement Project in an amount not to exceed \$86,786.00. Funding for this agreement will be from the Street (Capital) Improvement Fund 60.502.10.299. The Village would be responsible for paying for eligible engineering costs and seeking reimbursement of the federal shared from IDOT.

This item satisfies the Village's Short-Term Complex Goal #1 "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kumar. President Cuzzone asked if Phase II will be done by the end of the year. Public Works Director Guerra said it will probably be done next year. Roll call vote tallied six (6) ayes made by Trustees Kozar, Murphy, Patrick, Corkery, Kumar and President Cuzzone. There were no nays. Motion carried.

9.c. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Primera Engineers, Ltd. of Lisle, Illinois, for Phase I and Phase II Design Engineering of the Yale Avenue Improvement Project in an Amount Not to Exceed \$110,590.00.

The Yale Avenue Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan (CIP). The project's objective is to improve the condition of the roadway and lessen the frequency of flooding by means of selected pavement rehabilitation methods and the installation of a storm sewer. The project's engineering design is budgeted for CY 2022 and staff would like to proceed with the design efforts. Staff recommends approval of an engineering services agreement with Primera Engineers, Ltd. of Lisle, Illinois, for Phase I and Phase II design engineering of the Yale Avenue Improvement Project in an amount not to exceed \$110,590.00. Funding for this agreement will be from the Street Improvement, Stormwater, Water Supply and Wastewater Funds.

This item satisfies the Village's Short-Term Complex Goal #1 "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Motion to approve the resolution was made by Trustee Corkery and seconded by Trustee Kozar. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Patrick, Murphy, Kumar, Corkery, Kozar and President Cuzzone. There were no nays. Motion carried.

9.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Benchmark Construction Inc. of Bartlett, Illinois, for Construction of the Washington Street Sewer Separation – Phase I Project aka Monterey Avenue Improvement Project in an Amount Not to Exceed \$4,448,000.00.

The Washington Street Sewer Separation – Phase I Project aka Monterey Avenue Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan (CIP). The project's objective is to improve the condition of the roadway and lessen the frequency and severity of flooding and sewer backups.

Construction for this project is budgeted for CY 2022. The Village expects to receive low-interest loan funding from the Illinois Environmental Protection Agency (IEPA). This project was publicly advertised for bids and competitively bid with four bids received. Benchmark Construction, Inc. of Bartlett, Illinois, submitted the lowest responsible bid. Staff recommends approval of a contract with Benchmark Construction, Inc. of Bartlett, Illinois, for construction of the Washington Street Sewer Separation – Phase I Project aka Monterey Avenue Improvement Project in an amount not to exceed \$4,448,000.00. Funding for the construction will be from the Street Improvement, Stormwater, Water Supply and Wastewater Funds.

This item satisfies the Strategic Short-Term Complex Goal #1 "Continue using an aggressive infrastructure replacement/development plan that covers sewers, water mains, streets, etc."

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Kozar. Trustee Kumar asked for clarification. Director Guerra provided additional information and said there is less than 30% of sewer separation still needed to be completed in the Village. Roll call vote tallied six (6) ayes made by Trustees Corkery, Murphy, Patrick, Kumar, Kozar and President Cuzzone. There were no nays. Motion carried.

9.e. A Resolution Authorizing the Execution of a Lease Termination and Mutual Release Agreement By and Between Nancy Woodruff and the Village of Villa Park for the Property Commonly Known as 100 South Villa Avenue, Villa Park, Illinois.

This resolution is to terminate the lease and approve a lease termination and mutual release agreement regarding the lease associated with the Village-owned building at 100 South Villa Avenue with Nancy Woodruff. The original lease is set to expire in May of 2023 but Ms. Woodruff wishes to retire at the end of August. She has submitted a written request to the Village to terminate the lease early and, with the pending development, staff supports her request to terminate the lease early.

Motion to approve the resolution was made by Trustee Murphy and seconded by Trustee Kumar. Trustee Kozar asked if the lease is being terminated without any additional payments. President Cuzzone said that was true. Roll call vote tallied six (6) ayes made by Trustees Patrick, Corkery, Kozar, Kumar, Murphy and President Cuzzone. There were no nays. Motion carried.

9.f. A Resolution Authorizing the Renewal of the Village of Villa Park's Membership with the DuPage Mayors and Managers Conference for the 2022-2023 Membership Year in the Amount of \$20,164.93.

The Village received the annual membership dues for DuPage Mayors and Managers (DMMC) for 2022-2023 as approved in their annual budget. This year, the dues were increased by 2% which raised the dues to \$20,154.93 for the year and exceeds the manager's authority for expenditure. This amount has been accounted for in the FY 22 Budget. For this past year, the Village of Villa Park has received quantifiable annual fiscal benefits of \$278,000 and has been awarded STP funding 2023 for the Tri-Trail Project, STP funding 2025 for the North Villa Avenue Improvement Project and is in consideration for STP funding in 2026 for improvements to Ardmore from Madison to St. Charles and for STP funding in 2027 for improvements to Ardmore from St. Charles to North Avenue. In addition, the Village receives additional non quantifiable benefits such as memberships to the several working groups such as the Managers group, the Public Works

Directors group, the Human Resource Directors group and several more where ideas, bids, specifications and support is shared with several of the surrounding communities. Staff recommends that this resolution is approved to continue the Village's membership in DMMC.

Motion to approve the resolution was made by Trustee Patrick and seconded by Trustee Corkery. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Kozar, Murphy, Kumar, Corkery, Patrick and President Cuzzzone. There were no nays. Motion carried.

10. Public Comments on Non-Agenda Items.

Mary Brimmer with the Community F.U.N. Commission referred to their recent event and she said it was a fun event.

Resident Elise Kramer said parking is still an issue by apartment complexes in the Village and referred to the proposed development on Park Blvd. and asked that the board not approve their parking variance request. Resident Al Stasch thanked the board for his appointment to the Cable Commission.

11. Village Clerk's Report.

Clerk Korynecky said early voting for the June 28, 2022 Primary began today, June 13, and will continue through June 25. She said Elmhurst City Hall, Oak Brook Village Hall and Downers Grove Village Hall are early voting locations Monday through Friday from 8:30 a.m. to 7 p.m. and from 9 a.m. to 5 p.m. on Saturdays. There is also an early voting location at Yorktown Center.

12. Village Trustees' Report.

Trustee Kumar thanked the Police Department on the handling of a recent situation. She thanked the Greco family for all they've done for Villa Park at the Odeum. She thanked Director Guerra for all the work he did as Interim Village Manager. She also welcomed Matt Harline on his position as Village Manager. Trustee Corkery had no report or recommendations.

Trustee Murphy announced concerts in the park on every Thursday. She said Summer Fest is on Saturday, June 18. She also thanked Assistant Village Manager Mcvey for all the work she has done.

Trustee Patrick referred to the Community F.U.N. Commission's recent event and referred to Cornerstone Bookstore's 20th anniversary celebration. He thanked the Villa Park Mariners for inviting the Cable Commission to film their first home meet. He announced Patron Appreciation Day at Jefferson Pool on June 14. He said the VFW will be hosting the 4th of July parade that will begin at 10 a.m. He said the next episode of Now You Know will feature an interview with Village Manager Harline. He also thanked staff for all they do and the first responders for keeping residents safe.

Trustee Kozar welcomed Manager Harline to the Village. He also thanked Director Guerra, Assistant Manager McVey and staff for all the work they've been doing. He asked that all board meetings be recorded for the public. He referred to the Open Meetings Act and suggested that Village business be done at meetings and not through emails. He also asked if striping on Wildwood and Monterey could be done before the fall.

13. Village President's Report.

President Cuzzzone thanked Director Guerra, Assistant Manager McVey, Deputy Director Salerno and staff for all they've done during the last six months. He said electronic recycling is this Saturday, June 18, from 9 a.m. to 12 noon. He also said the 4th of July parade in Villa Park begins at 10 a.m. and the Oakbrook Terrace parade begins at 12 noon.

14. Village Manager's Report.

Manager Harline thanked the Board of Trustees for hiring him. He referred to the warm reception he has received from residents and the business community. He thanked Director Guerra and Assistant Manager McVey for their work with staff and their preparations for a new manager.

15. Executive Session.

Pursuant to 5 ILCS 120/2 regarding:

(c)(1) the appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body.

Motion to approve Executive Session was made by Trustee Kozar and seconded by Trustee Patrick. There were no questions, comments or discussion. Roll call vote tallied six (6) ayes made by Trustees Corkery, Kumar, Murphy, Kozar, Patrick and President Cuzzzone. There were no nays. Motion carried

16. Adjournments.

Motion to adjourn was made by Trustee Corkery and seconded by Trustee Murphy. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting is Scheduled for June 27, 2022.

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Village Manager's Office

Item Type: Bill Listing

Agenda Section: Consent Agenda

Subject:

Bill Listing from June 13, 2022 and June 20, 2022 in the Total Amount of \$758,114.95

Suggested Action:

Attachments:

[2022-0613 CY22 Weekly Chk Report.pdf](#)

[2022-0620 CY22 Weekly Chk Report.pdf](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on June 27, 2022

Covering weekly check runs dated for:

June 13, 2022/CY22\$64,568.15

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF0613","061322","0607INT"

Invoice.Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.210511 ESCROW: YARDWASTE STICKERS								
LAKESHORE RECYCLING SYSTEMS	122809	0	YARDWASTE STICKERS	2,800.00	.00		WF0613	
Total 10.210511 ESCROW: YARDWASTE STICKERS:				2,800.00	.00			
Total :				2,800.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.511.00.202 TRAINING & CONFERENCES								
MUNICIPAL CLERKS OF DUPAGE CO	DUES 2022	0	MEMBERSHIP RENEWAL;H.KORYNECKY	20.00 ✓	.00		WF0613	
Total 10.511.00.202 TRAINING & CONFERENCES:				20.00	.00			
10.511.00.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	38.64 ✓	.00		061322	
Total 10.511.00.210 TELEPHONE:				38.64	.00			
10.511.00.671 PARKS & REC ADVISORY COMMISSI								
RUIZ, PATTY	AP-MA	0	PRAC MEETING RECORDER	150.00 ✓	.00		WF0613	
Total 10.511.00.671 PARKS & REC ADVISORY COMMISSI:				150.00	.00			
Total PUBLIC AFFAIRS:				208.64	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.512.01.299 OTHER CONTRACTUAL SERVICES								
ARLINGTON COMPUTER PRODUCTS	INV55317	0	ANTIVIRUS SOFTWARE	5,425.00	.00		WF0613	
CIVIC PLUS	226757	0	CODE PAGES	501.23	.00		WF0613	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:				5,926.23	.00			
Total MANAGER:				5,926.23	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.513.00.299 OTHER CONTRACTUAL SERVICES								
GOVTEMPSUSA LLC	3963921	0	CONTRACTED FINANCE DIRECTOR; 5/8 & 5/	9,268.00 ✓	.00		WF0613	
GOVTEMPSUSA LLC	3972591	0	CONTRACTED FINANCE DIRECTOR; 5/22 & 5	8,344.00 ✓	.00		WF0613	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:				17,612.00	.00			
Total FINANCE:				17,612.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.514.00.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	193.20 ✓	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	114.69 ✓	.00		061322	
Total 10.514.00.210 TELEPHONE:				307.89	.00			
10.514.00.299 OTHER CONTRACTUAL SERVICES								
GOVTEMPSUSA LLC	3963921	0	CONTRACTED CD DIRECTOR; 5/8 & 5/15/22	10,265.50 ✓	.00		WF0613	
GOVTEMPSUSA LLC	3972591	0	CONTRACTED CD DIRECTOR; 5/22 & 5/29/22	7,203.00 ✓	.00		WF0613	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:				17,468.50	.00			
Total COMMUNITY DEVELOPMENT:				17,776.39	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.516.00.299 OTHER CONTRACTUAL SERVICES								
TK ELEVATOR CORPORATION	3006619451	0	QTR VH ELEVATOR MAINT. FEE	1,536.75 ✓	.00		WF0613	
TK ELEVATOR CORPORATION	6000578744	0	LABOR REPAIR	499.00 ✓	.00		WF0613	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:				2,035.75	.00			
Total BUILDINGS & GROUNDS:				2,035.75	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.518.00.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	38.64	.00		061322	
Total 10.518.00.210 TELEPHONE:				38.64	.00			
10.518.00.315 INSPECTIONS AND SAFETY TESTS								
SUBURBAN DRIVELINE INC	65224	0	PKS250- SAFETY TEST	40.00	.00		WF0613	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:				40.00	.00			
Total GARAGE:				78.64	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.521.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	77.28	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	100.05	.00		061322	
Total 10.521.01.210 TELEPHONE:				177.33	.00			
Total FIRE:				177.33	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.523.02.210 TELEPHONE VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	100.05	.00		061322	
Total 10.523.02.210 TELEPHONE:				100.05	.00			
Total AMBULANCE/PARAMEDIC:				100.05	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	33.35	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	21.91	.00		061322	
Total 10.525.01.210 TELEPHONE:				55.26	.00			
10.525.01.299 OTHER CONTRACTUAL SERVICES								
WASHU LLC	61-1	0	2 CAR WASHES MAY 2022	6.00	.00		WF0613	
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:				6.00	.00			
Total STREET:				61.26	.00			
Total CORPORATE FUND:				46,776.29	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
20.502.11.399 OTHER SUPPLIES								
JOHNSON, JASON	TOBACCO	0	UNDERAGE BUYER FOR TOBACCO CHECK	50.00 ✓	.00		WF0613	
OLIVA, CASEY	TOBACCO	0	UNDERAGE BUYER FOR TOBACCO CHECK	50.00 ✓	.00		WF0613	
Total 20.502.11.399 OTHER SUPPLIES:				100.00	.00			
Total GENERAL:				100.00	.00			
Total DRUG CONTROL FUND:				100.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
35.210508 ESCROW: REC RENTAL DEPOSITS								
CARTER, ERICA	132806	0	RENTAL DEPOSIT REFUND	200.00	✓ .00		WF0613	
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:				200.00	.00			
Total :				200.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
35.502.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	193.20 ✓	.00		061322	
Total 35.502.01.210 TELEPHONE:				193.20	.00			
35.502.01.295 SUMMERFEST								
ADAMCZYK, MATTHEW	6-18-22	0	SUMMERFEST PERFORMANCE 2022	500.00 ✓	500.00	06/07/2022	0607INT	
GOLDBERG, GARY	6-18-22	0	SUMMERFEST PERFORMANCE 2022	500.00 ✓	500.00	06/07/2022	0607INT	
HARRIS, KEITH RICHARD	6-18-22	0	SUMMERFEST PERFORMANCE 2022	100.00 ✓	100.00	06/07/2022	0607INT	
KESSLER, STEVE	6-18-22	0	SUMMERFEST PERFORMANCE 2022	800.00 ✓	800.00	06/07/2022	0607INT	
LONG, SCOTTIE	6-18-22	0	SUMMERFEST PERFORMANCE 2022	300.00 ✓	300.00	06/07/2022	0607INT	
WIERSUM, BENJAMIN R	6-18-22	0	SUMMERFEST PERFORMANCE 2022	1,595.00 ✓	1,595.00	06/07/2022	0607INT	
Total 35.502.01.295 SUMMERFEST:				3,795.00	3,795.00			
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV2264545	0	ICC OFFICE SUPPLIES	156.33 ✓	.00		WF0613	
GARVEY'S OFFICE PRODUCTS	PINV2264746	0	ICC OFFICE SUPPLIES	14.58 ✓	.00		WF0613	
GARVEY'S OFFICE PRODUCTS	PINV2265136	0	ICC OFFICE SUPPLIES	8.24 ✓	.00		WF0613	
Total 35.502.01.317 OFFICE SUPPLIES:				179.15	.00			
35.502.35.299 OTHER CONTRACTUAL SERVICES								
BALAZS, STEVEN	06.25.22	0	06.25.22 SSS ENTERTAINMENT	500.00 ✓	.00		WF0613	
MILLER, GREGORY	06.23.22	0	SUMMER CONCERT BAND 06.23.22	800.00 ✓	.00		WF0613	
SPARKLES ENTERTAINMENT INC.	06.25.22	0	06.25.22 SSS FACEPAINTER	295.00 ✓	.00		WF0613	
THE WAYOUTS LLC	06.30.22	0	SUMMER CONCERT BAND 06.30.22	1,000.00 ✓	.00		WF0613	
WEISSHAAR, BILL	06.16.22	0	SUMMER CONCERT BAND 06.16.22	1,200.00 ✓	.00		WF0613	
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:				3,795.00	.00			
35.502.35.311 PROGRAM SUPPLIES								
GOLD MEDAL CHICAGO ML30	389785	0	ICE CREAM- SUMMER CONCERTS	254.60 ✓	.00		WF0613	
Total 35.502.35.311 PROGRAM SUPPLIES:				254.60	.00			
35.502.36.299 OTHER CONTRACTUAL SERVICES								
LAPSHIN, TRACY	05.31.22	0	CONTRACTUAL FENCING INSTRUCTION	409.50 ✓	.00		WF0613	
ROBERTSON, JOHN	APR-MAY	0	CONTRACTUAL TAICHI ADULT PROG.	636.30 ✓	.00		WF0613	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:				1,045.80	.00			
Total GENERAL:				9,262.75	3,795.00			
Total RECREATION FUND:				9,462.75	3,795.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
36.502.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	231.84 ✓	.00		061322	
Total 36.502.01.210 TELEPHONE:				231.84	.00			
36.502.02.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	100.05 ✓	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	6.26 ✓	.00		061322	
Total 36.502.02.210 TELEPHONE:				106.31	.00			
36.502.02.299 OTHER CONTRACTUAL SERVICES								
TERRACE SUPPLY COMPANY	1032698	0	PKS TOOL RENTAL	20.46 ✓	.00		WF0613	
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:				20.46	.00			
36.502.02.399 OTHER SUPPLIES								
TERRACE SUPPLY COMPANY	1024156	0	PKS TOOL RENTAL	13.64 ✓	.00		WF0613	
TERRACE SUPPLY COMPANY	1032697	0	PKS TOOL RENTAL	26.66 ✓	.00		WF0613	
TERRACE SUPPLY COMPANY	1033649	0	PKS TOOL RENTAL	24.08 ✓	.00		WF0613	
TERRACE SUPPLY COMPANY	1033650	0	PKS TOOL RENTAL	18.48 ✓	.00		WF0613	
TERRACE SUPPLY COMPANY	1036535	0	PKS TOOL RENTAL	19.80 ✓	.00		WF0613	
Total 36.502.02.399 OTHER SUPPLIES:				102.66	.00			
36.502.02.401 CAPITAL OUTLAY								
TERRACE SUPPLY COMPANY	1036534	0	PKS TOOL RENTAL	25.80 ✓	.00		WF0613	
Total 36.502.02.401 CAPITAL OUTLAY:				25.80	.00			
Total GENERAL:				487.07	.00			
Total PARKS FUND:				487.07	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
41.502.02.299 OTHER CONTRACTUAL SERVICES								
KODIAK CONTRACTORS	6-14-22	0	POOL EVENT ENTERT. 06.14.22	400.00 ✓	.00		WF0613	
KODIAK CONTRACTORS	6-4-22	0	POOL EVENT 06.04.22	400.00 ✓	.00		WF0613	
Total 41.502.02.299 OTHER CONTRACTUAL SERVICES:				800.00	.00			
41.502.03.325 GENERAL EQUIPMENT PARTS								
AQUA PURE ENTERPRISES INC	140369-IN	0	TAYLOR TEST KIT STARTER	281.19 ✓	.00		WF0613	
HALOGEN SUPPLY CO INC	580828	0	PILOT BURNER ASSEMBLY	391.18 ✓	.00		WF0613	
Total 41.502.03.325 GENERAL EQUIPMENT PARTS:				672.37	.00			
Total GENERAL:				1,472.37	.00			
Total SWIMMING POOL FUND:				1,472.37	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
60.502.02.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	38.23	.00		061322	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:				38.23	.00			
Total GENERAL:				38.23	.00			
Total STREET IMPROVEMENT FUND:				38.23	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
67.502.02.401 CAPITAL OUTLAY								
BLAST ALL SANDBLASTING INC	16069	0	SANDBLASTING OF THE JEFFERSON POOL	5,800.00 ✓	.00		WF0613	
Total 67.502.02.401 CAPITAL OUTLAY:				5,800.00	.00			
Total GENERAL:				5,800.00	.00			
Total BUILDING IMPROVEMENTS FUND:				5,800.00	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	6.26	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	77.28	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	114.69	.00		061322	
Total 82.502.01.210 TELEPHONE:				198.23	.00			
Total GENERAL:				198.23	.00			
Total WATER SUPPLY FUND:				198.23	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.01.202 TRAINING & CONFERENCES								
PILLAR, KENNETH	5-22 THROUGH 5-27	0	MEAL REIMBURSEMENT FROM SIUE CLASS	73.26	.00		WF0613	
Total 83.502.01.202 TRAINING & CONFERENCES:				73.26	.00			
83.502.01.210 TELEPHONE								
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	6.26	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	76.46	.00		061322	
VERIZON WIRELESS PW	9907511524	0	WIRELESS SERVICES; 4/27-5/26/22	77.23	.00		061322	
Total 83.502.01.210 TELEPHONE:				159.95	.00			
Total GENERAL:				233.21	.00			
Total WASTEWATER FUND:				233.21	.00			
Grand Totals:				64,568.15	3,795.00			

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>46,776.29</u>
DRUG CONTROL FUND	
Total DRUG CONTROL FUND:	<u>100.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>9,462.75</u>
PARKS FUND	
Total PARKS FUND:	<u>487.07</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>1,472.37</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>38.23</u>
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	<u>5,800.00</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>198.23</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>233.21</u>
Grand Totals:	<u><u>64,568.15</u></u>

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 6/8/22 APPROVED BY 

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF0613","061322","0607INT"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on June 27, 2022

Covering weekly check runs dated for:

June 20, 2022/CY22..... \$693,546.80

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "WF0620","0614INT","062022"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.210508 ESCROW: P. W. PROJECTS								
NORTH STAR PLUMBING & SEWER	PRUU22-138	0	BOND RLS; 550 N ARDMORE	1,200.00 ✓	.00		WF0620	
Total 10.210508 ESCROW: P. W. PROJECTS:				1,200.00	.00			
10.45128 MISCELLANEOUS REVENUE								
BMO HARRIS MASTERCARD	0703736-2203	0	FRADULENT REFUND	18.28- ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FRADULENT REFUND	19.10- ✓	.00		062022	
Total 10.45128 MISCELLANEOUS REVENUE:				37.38-	.00			
Total :				1,162.62	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.511.00.212 LEGAL SERVICES-POLICE								
BROWN, JANET	JUNE 2, 2022	0	HEARING COURT REPORTER 6-2-22	225.00 ✓	.00		WF0620	
Total 10.511.00.212 LEGAL SERVICES-POLICE:				225.00	.00			
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	METRA INTERNET SERVICE; JANUARY 2022	253.98 ✓	.00		062022	
VILLA PARK VFW 2801	2022	0	VFW 4TH OF JULY PARADE REGISTRATION	3,100.00 ✓	.00		WF0620	
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:				3,353.98	.00			
10.511.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	VIDEO CONFERENCING	140.00 ✓	.00		062022	
Total 10.511.00.399 OTHER SUPPLIES:				140.00	.00			
10.511.00.650 ENVIRONMENTAL CONCERNS COMM								
PIONEER GARDEN & FEED	165244	0	UPCYCLE BRAND RAIN BARREL	99.99 ✓	.00		WF0620	
PIONEER GARDEN & FEED	165244	0	ALG SOIL SAVER COMPOSTER	128.99 ✓	.00		WF0620	
Total 10.511.00.650 ENVIRONMENTAL CONCERNS COMM:				228.98	.00			
10.511.00.656 FIRE & POLICE COMMISSION								
GOLD SHIELD DETECTIVE AGENCY, I	1934	0	FF APPLICANT BACKGROUND INVESTIGATI	1,002.55 ✓	.00		WF0620	
GOLD SHIELD DETECTIVE AGENCY, I	1950	0	FF APPLICANT BACKGROUND INVESTIGATI	1,064.72 ✓	.00		WF0620	
GOLD SHIELD DETECTIVE AGENCY, I	1951	0	FF APPLICANT BACKGROUND INVESTIGATI	927.17 ✓	.00		WF0620	
GOLD SHIELD DETECTIVE AGENCY, I	1952	0	2 HRS BACKGROUND CK WORK FF CANDID	145.00 ✓	.00		WF0620	
Total 10.511.00.656 FIRE & POLICE COMMISSION:				3,139.44	.00			
Total PUBLIC AFFAIRS:				7,087.40	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.512.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	COMMUNICATIONS POSITION POSTING	60.85 ✓	.00		062022	
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:				60.85	.00			
10.512.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	GROUP INTERVIEW STAFF LUNCH	49.77 ✓	.00		062022	
Total 10.512.00.399 OTHER SUPPLIES:				49.77	.00			
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
BMO HARRIS MASTERCARD	0703736-2203	0	COMPUTER MEMORY	40.36 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	WEBCAMS-SWITCH	137.94 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SECURITY REFERENCE BOOK	72.00 ✓	.00		062022	
CDW GOVERNMENT INC	Z029531	0	STORAGE SERVER FOR PD EVIDENCE	2,138.34 ✓	.00		WF0620	
CDW GOVERNMENT INC	Z037298	0	STORAGE SERVER FOR PD EVIDENCE	1,029.58 ✓	.00		WF0620	
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:				3,418.22	.00			
10.512.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	STUDIO INTERNET	291.46 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	OFF-SITE BACKUPS	71.30 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	HOSTED EMAIL ACCT	.99 ✓	.00		062022	
CLARIS INTERNATIONAL INC	5725921	0	FILEMAKER PRO RENEWAL 7/24/21-7/24/22	1,680.00 ✓	.00		WF0620	
ONSOLVE, LLC	15238391	0	CODERED FOR 08/01/22-07/31/23	8,045.56 ✓	.00		WF0620	
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:				10,089.31	.00			
Total MANAGER:				13,618.15	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.513.00.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	22-VP05	0	PRODUCTION SVCS UTIL BILL RUN#5 2022	208.35 ✓	.00		WF0620	
BMO HARRIS MASTERCARD	0703736-2203	0	2022 FEDERAL/STATE POSTERS	90.84 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	2022 FEDERAL/STATE POSTERS	161.31 ✓	.00		062022	
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:				460.50	.00			
Total FINANCE:				460.50	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.514.00.299 OTHER CONTRACTUAL SERVICES								
WASHU LLC	62-CD	0	MAY CAR WASHES CD	3.00	.00		WF0620	
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:				3.00	.00			
10.514.00.317 OFFICE SUPPLIES								
QUILL CORPORATION	25196796	0	FILE FOLDERS SHARPIES	337.45	.00		WF0620	
Total 10.514.00.317 OFFICE SUPPLIES:				337.45	.00			
Total COMMUNITY DEVELOPMENT:				340.45	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.515.00.205 POSTAGE								
BMO HARRIS MASTERCARD	0703736-2203	0	POSTAGE FOR BCBS OVERNIGHT PMT	26.95 ✓	.00		062022	
Total 10.515.00.205 POSTAGE:				26.95	.00			
10.515.00.210 TELEPHONE								
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	1,369.34 ✓	.00		WF0620	
Total 10.515.00.210 TELEPHONE:				1,369.34	.00			
10.515.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	SEALANT FOR POSTAGE MACHINE	55.99 ✓	.00		062022	
RUNCO OFFICE SUPPLY	870753-0	0	PLANNER, RULER, PENS, HIGHLIGHTERS	42.85 ✓	.00		WF0620	
Total 10.515.00.317 OFFICE SUPPLIES:				98.84	.00			
Total CENTRAL SERVICES:				1,495.13	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.516.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	CORP-PESTICIDE SRVCS	255.00 ✓	.00		062022	
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:				255.00	.00			
10.516.00.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 SUPPLIES	460.70 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CORP JANITORIAL SUPPLIES	991.60 ✓	.00		062022	
Total 10.516.00.314 JANITORIAL SUPPLIES:				1,452.30	.00			
10.516.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	HARDWARE FOR FLAGS	8.97 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 CAULK	7.17 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 CABINETS	49.97 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 DOOR AND TRIM	203.61 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 SUPPLY LINKS FOR SINK	39.96 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 PLUMBING FITTINGS	45.94 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 PLUMBING FITTINGS	103.32 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 ELECTRICAL SWITCHES, COVERS	40.39 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 PLUMBING FITTINGS	126.45 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW35 FLOORING, TOILET	488.30 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD WIRE MOLDING	21.98 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ELECTRICAL PARTS FOR PARKS	9.66 ✓	.00		062022	
Total 10.516.00.315 BUILDING MAINT SUPPLIES:				1,145.72	.00			
Total BUILDINGS & GROUNDS:				2,853.02	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	METRA- PESTICIDE SRVCS	45.00 ✓	.00		062022	
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:				45.00	.00			
10.517.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	METRA- GRAFFITI REMOVER	39.98 ✓	.00		062022	
Total 10.517.00.315 BUILDING MAINT SUPPLIES:				39.98	.00			
Total COMMUTER PARKING LOT:				84.98	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.518.00.215 SHOP SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	FLEET UNIFORMS, TOWELS	161.90 ✓	.00		062022	
Total 10.518.00.215 SHOP SERVICES:				161.90	.00			
10.518.00.302 CHEMICALS								
BMO HARRIS MASTERCARD	0703736-2203	0	STOCK WASHER FLUID 4 CASES	55.68 ✓	.00		062022	
Total 10.518.00.302 CHEMICALS:				55.68	.00			
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
BMO HARRIS MASTERCARD	0703736-2203	0	PD 188 TRANSMISSION MOUNT	13.75 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 30 O RINGS TO FIX OIL LEAK	8.42 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 30 ,9 AIR DRYER FILTERS	426.35 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 94, 23 OIL FILTER, AIR FILTER	28.51 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 30 AIR COMPRESSOR GOVENOR	16.33 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 25 EXHAUST BRACKETS FOR CAB	282.80 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 94 RR DRUMS, SHOES, HARDWARE	389.46 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE E82 POWER SEAT SWITCH	140.85 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE E81 MISC. MARKER LIGHTS	204.70 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE E81 MARKER LIGHTS	214.76 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	STOCK FILTERS	261.03 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CD 39 (2) TIRE PRESSURE SENSORS	132.48 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD 188 MOTOR MOUNT LEFT SIDE	105.77 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CD 39 ALTERNATOR	167.39 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CD 39 REAR BRAKE PADS AND ROTORS	163.77 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 93 PLOW TRIP EDGE	2,716.13 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 30 DRAIN PURGE VALVES	151.92 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD 132 BATTERY	116.57 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD 159 DRIVERS WINDOW MOTOR	84.38 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 45 BATTERY CUTOFF SWITCH	13.98 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PARKS 249 WASHER FLUID PUMP	25.75 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE O82 CAP, ROTOR, WIRES, PLUGS	167.82 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	TIRE DISPOSAL FOR JUNKS	60.00 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD STOCK TIRES FOR EXPLORERS	583.88 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD 188 BATTERY PASSENGER SIDE	133.95 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE E82 PUMP DRAIN VALVE	620.62 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE E82 AIR SEAT SWITCH	91.63 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 28 FUEL MODULE CONTROL	126.43 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD156 LIGHT BULBS 2	64.50 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	E82 ONBOARD CHARGER SHIPPING	37.53 ✓	.00		062022	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
BMO HARRIS MASTERCARD	0703736-2203	0	PD 159 HOOD SHOCKS	55.66 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	AIR FILTER RETURNED	68.58- ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD 151 WIPER BLADES	28.78 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW 102 OIL AND AIR FILTERS	78.68 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PD159 RR BRAKES,HD LATCH CABLE	191.48 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	O82 FUEL INJECTOR CREDIT	296.49- ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FIRE O82 FUEL INJECTOR ASSEMBLY	296.49 ✓	.00		062022	
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:				7,837.48	.00			
10.518.00.315 INSPECTIONS AND SAFETY TESTS								
BMO HARRIS MASTERCARD	0703736-2203	0	PW 30 ANNUAL OHSA INSPECTION	800.00 ✓	.00		062022	
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:				800.00	.00			
10.518.00.322 HAND TOOLS								
BMO HARRIS MASTERCARD	0703736-2203	0	SHOP TOOLS TERMINAL FILES	59.95 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SHOP TOOLS MILWAUKEE TOOLS	279.98 ✓	.00		062022	
Total 10.518.00.322 HAND TOOLS:				339.93	.00			
Total GARAGE:				9,194.99	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.520.01.202 TRAINING & CONFERENCES								
NORTH EAST MULTI-REGIONAL	304435	0	POLICE MOUNTAIN BIKE REPAIR TRNG	125.00 ✓	.00		WF0620	
NORTH EAST MULTI-REGIONAL	305122	0	EFFECTIVE INTERNET PRESENTATIONS FO	120.00 ✓	.00		WF0620	
NORTHERN ILLINOIS POLICE ALARM	14514	0	ANNUAL NIPAS MEETING CHIEF & DC'S	124.00 ✓	.00		WF0620	
STREET COP TRAINING	93026-1097-1-77-c0	0	AUTO THEFT/VEHICLE CRIMES TRING-OFC	225.00 ✓	.00		WF0620	
Total 10.520.01.202 TRAINING & CONFERENCES:				594.00	.00			
10.520.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	0703736-2203	0	CABLE SVC 4/19-5/18	42.08 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CABLE SVC 3/19-4/18	42.08 ✓	.00		062022	
VERIZON WIRELESS	9906645281	0	LPR & POLE CAMERA 4.17-5.16.22	76.02 ✓	.00		WF0620	
VERIZON WIRELESS	9906890158	0	SQUAD, IPAD, EMPL CELL DATA PACKS	756.63 ✓	.00		WF0620	
Total 10.520.01.210 TELEPHONE:				916.81	.00			
10.520.01.261 INSURANCE CLAIM LOSSES								
KRISTINE SUZANNE KLINETOP	19010500342	0	REIMBURSEMENT FOR WRIST WALLET MIS	107.20 ✓	.00		WF0620	
Total 10.520.01.261 INSURANCE CLAIM LOSSES:				107.20	.00			
10.520.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	WATER FOR PD	23.74 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	COUNTER AND PARTS FOR OFFICE	17.30 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	COUNTER AND PARTS FOR OFFICE	240.13 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	STAPLER, SCISSORS, RULER, CLIP DISPENS	42.73 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	RECRUITMENT AD-PT CSOs	298.00 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	10007	AED BAGS	179.95 ✓	.00		062022	
PORTER LEE CORPORATION	26977	0	LARGE EVIDENCE LABELS FOR EVIDENCE	280.86 ✓	.00		WF0620	
SHAUGHNESSY, KEVIN W	051322	0	POLY EXAM FOR PT CSO-C.A.	230.00 ✓	.00		WF0620	
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:				1,312.71	.00			
10.520.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	KRAFT ENVELOPES FOR DET & RECORDS	30.79 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	KRAFT ENVELOPES FOR RECORDS	51.10 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	1/3 CUT FILE FOLDERS, DRY ERASE MARK	27.22 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DVD-R WRITEABLE DISKS FOR EVIDENCE,	105.66 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	3 HOLE PUNCHER FOR RECORDS FRONT D	28.66 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CONFID. PLATES RENEWALS-ILSOS	8.95 ✓	.00		062022	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 10.520.01.317 OFFICE SUPPLIES:				252.38	.00			
10.520.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	CANDY FOR PD RECEPTION AREAS	10.64 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	CANDY FOR PD RECEPTION AREAS	53.21 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	5 EMERGENCY FIRST AID/TOURNIQUET KIT	559.35 ✓	.00		062022	
Total 10.520.01.399 OTHER SUPPLIES:				623.20	.00			
10.520.08.281 RENTAL OF EQUIPMENT								
BMO HARRIS MASTERCARD	0703736-2203	0	WATER FILTRATION- RENTAL	44.00 ✓	.00		062022	
Total 10.520.08.281 RENTAL OF EQUIPMENT:				44.00	.00			
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	CREDIT CHECK FOR INVESTIGATIONS MAR	30.39 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DETECTIVES-BKGRND CK SVCS MAR 2022	102.20 ✓	.00		062022	
M.E.R.I.T.	05022022	0	2022-2023 M.E.R.I.T. DUES	6,500.00 ✓	.00		WF0620	
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:				6,632.59	.00			
10.520.08.336 PHOTO MATERIALS & SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	PRINTER RIBBON FOR EVIDENCE PRINTER	163.63 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	REPAIR DET DEPT NIKON EVIDENCE CAME	215.00 ✓	.00		062022	
Total 10.520.08.336 PHOTO MATERIALS & SUPPLIES:				378.63	.00			
10.520.08.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	CAR CHARGER & PHONE MOUNT FOR DET	50.27 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GPS CASE FOR DET VEHICLE	22.14 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	4 BLUETOOTH ADAPTERS FOR DET COMPT	86.28 ✓	.00		062022	
Total 10.520.08.399 OTHER SUPPLIES:				158.69	.00			
10.520.09.299 OTHER CONTRACTUAL SERVICES								
BEST TECHNOLOGY SYSTEMS INC	BTL-22001-1	0	GUN RANGE BULLET TRAP INSPECTION, M	1,575.00 ✓	1,575.00	06/14/2022	0614INT	
BMO HARRIS MASTERCARD	0703736-2203	0	12 EXPANDING FILE FOLDERS-ALPHA ORDE	194.28 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	TRACKER/ MAPPING FOR NEW DET VEHICL	571.95 ✓	.00		062022	
GLENBARD SECURITY INC	22-VPPD2	0	3 STREAMLIGHTS FOR SQUADS	522.00 ✓	.00		WF0620	
JET BRITE CAR WASH INC	1933	0	16 CAR WASHES MAY 2022	48.00 ✓	.00		WF0620	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
WASHU LLC	51	0	20 CAR WASHES APR 2022	60.00 ✓	.00		WF0620	
WASHU LLC	60	0	29 CAR WASHES MAY 2022	87.00 ✓	.00		WF0620	
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:				3,058.23	1,575.00			
10.520.09.301 UNIFORMS								
BMO HARRIS MASTERCARD	0703736-2203	0	UNIFORM PATCHES & CHALLENGE COINS	383.75 ✓	.00		062022	
FOREST AWARDS & ENGRAVING	12713	0	25 YR SVC AWARD FOR SGT WALSH	61.50 ✓	.00		WF0620	
O'HERRON CO INC, RAY	2198470	0	EQUIPMENT FOR NEW CSO	438.57 ✓	.00		WF0620	
Total 10.520.09.301 UNIFORMS:				883.82	.00			
10.520.09.320 K-9								
BMO HARRIS MASTERCARD	0703736-2203	0	BOARDING FOR LUKE K9	395.00 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DRUG / NARCOTIC SCENT BAGS-K9 TRAINI	50.26 ✓	.00		062022	
Total 10.520.09.320 K-9:				445.26	.00			
10.520.09.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	DISPUTE THIS CHARGE-ASKED TO CLOSE	17.99 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DRY GAS CANNISTER FOR PORTABLE BREA	112.71 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	USCIS I-918 IMMIGRATION FORMS MAIL SIG	17.90 ✓	.00		062022	
Total 10.520.09.399 OTHER SUPPLIES:				148.60	.00			
Total POLICE:				15,556.12	1,575.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.521.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	12454	0	RENEWAL - SSL CERTIFICATE FOR VPMAPS	229.00	.00		WF0620	
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:				229.00	.00			
10.521.01.303 DUES & PUBLICATIONS								
MABAS DIVISION XII	2022-23 DUES	0	ANNUAL MABAS DIV XII DUES 2022-23	3,371.00	.00		WF0620	
Total 10.521.01.303 DUES & PUBLICATIONS:				3,371.00	.00			
10.521.01.315 BUILDING MAINT SUPPLIES								
ACE HARDWARE, VILLA PARK	19612	0	FRICTION TAPE	7.58	.00		WF0620	
ACE HARDWARE, VILLA PARK	19686	0	PWR STRIP,CABLE TIES, STRIPS	24.85	.00		WF0620	
ACE HARDWARE, VILLA PARK	19818	0	DRIVER BITS	18.99	.00		WF0620	
STATE INDUSTRIAL PRODUCTS	202.74	0	ECOLUTION PRO CLEANER	202.74	.00		WF0620	
Total 10.521.01.315 BUILDING MAINT SUPPLIES:				254.16	.00			
10.521.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	TONER CART SS/MH	271.98	.00		062022	
Total 10.521.01.317 OFFICE SUPPLIES:				271.98	.00			
10.521.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	WATER FOR ENGINES	43.80	.00		062022	
Total 10.521.01.399 OTHER SUPPLIES:				43.80	.00			
10.521.21.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	(35) BLS CPR ECARDS	91.00	.00		062022	
Total 10.521.21.311 PROGRAM SUPPLIES:				91.00	.00			
10.521.21.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	FRAMES FOR STA 81/82 PHOTOS	156.49	.00		062022	
Total 10.521.21.317 OFFICE SUPPLIES:				156.49	.00			
10.521.22.202 TRAINING & CONFERENCES								
FURTAK, JACOB	1662.69	0	05.23.22 MABAS REIMBURSE.	1,662.69	.00		WF0620	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 10.521.22.202 TRAINING & CONFERENCES:				1,662.69	.00			
10.521.22.299 OTHER CONTRACTUAL SERVICES								
AIR ONE EQUIPMENT INC	181072	0	REFURBISHED AIR COMPRESSOR	614.48 ✓	.00		WF0620	
SENSIT TECHNOLOGIES	0326956-IN	0	REPAIR OF (3) P100 CO MONITORS	220.22 ✓	.00		WF0620	
WITMER PUBLIC SAFETY GROUP INC	INV42256	0	TEMPEST COBALT BAR	293.88 ✓	.00		WF0620	
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:				1,128.58	.00			
10.521.22.301 UNIFORMS								
AIR ONE EQUIPMENT INC	181100	0	GUTZMER GEAR REPAIR,PANTS	257.10 ✓	.00		WF0620	
Total 10.521.22.301 UNIFORMS:				257.10	.00			
10.521.22.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	0703736-2203	0	ANNUAL MEMBERSHIP STAPLETON	130.00 ✓	.00		062022	
Total 10.521.22.303 DUES & PUBLICATIONS:				130.00	.00			
Total FIRE:				7,595.80	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.523.02.299 OTHER CONTRACTUAL SERVICES								
MMSGs	19410454	0	GLOVES FOR AMBULANCES	445.91 ✓	.00		WF0620	
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:				445.91	.00			
10.523.02.399 OTHER SUPPLIES								
MMSGs	19406067	0	30 BOXES OF EXAM GLOVES	343.54 ✓	.00		WF0620	
STRYKER SALES CORPORATION	3748537M	0	(5) WHEEL, LABOR, TRAVEL	296.40 ✓	.00		WF0620	
Total 10.523.02.399 OTHER SUPPLIES:				639.94	.00			
Total AMBULANCE/PARAMEDIC:				1,085.85	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.524.02.299 OTHER CONTRACTUAL SERVICES								
KUUSAKOSKI US LLC	A-9815	0	ELECTRONIC RECYCLING	1,341.12	.00		WF0620	
KUUSAKOSKI US LLC	A-9935	0	SPRING SWEEP	1,325.91	.00		WF0620	
KUUSAKOSKI US LLC	A-9936	0	SPRING SWEEP	1,353.85	.00		WF0620	
LRS HOLDINGS LLC	2556075	0	VILLAGE MAINTAINANCE BY LRS	135,161.28	.00		WF0620	
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:				139,182.16	.00			
Total GARBAGE:				139,182.16	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.01.210 TELEPHONE								
SALERNO, RICHARD	5	0	PERS DEVICE PHONE REIMB; MAY 2022	24.99 ✓	.00		WF0620	
SALERNO, RICHARD	5	0	USAGE REIMBURSEMENT; MAY 2022	24.99 ✓	.00		WF0620	
Total 10.525.01.210 TELEPHONE:				49.98	.00			
10.525.01.261 INSURANCE CLAIM LOSSES								
H & H ELECTRIC COMPANY	38956	0	REPAIR FIBER INTERCONNECT, LOOPS, & H	34,135.71 ✓	.00		WF0620	
Total 10.525.01.261 INSURANCE CLAIM LOSSES:				34,135.71	.00			
10.525.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	BACKGROUND SCREENING - BROWN	44.94 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SCREENING - COUNTY ADD	10.00 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	BACKGROUND SCREENING - MUNSON	29.95 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW ASSISTANT POSITION POSTING	100.00 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	UTILITY MAINT. POSITION POSTING	46.54 ✓	.00		062022	
JET BRITE CAR WASH INC	1932	0	4 CAR WASH	12.00 ✓	.00		WF0620	
WASHU LLC	20-1	0	3 CAR WASHES JAN 2022	9.00 ✓	.00		WF0620	
WASHU LLC	28	0	2 CAR WASHES FEB 2022	6.00 ✓	.00		WF0620	
WASHU LLC	42	0	1 CAR WASH PW MARCH 2022	3.00 ✓	.00		WF0620	
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:				261.43	.00			
10.525.25.299 OTHER CONTRACTUAL SERVICES								
H & H ELECTRIC COMPANY	38953	0	APRIL TRAFFIC SIGNAL MAINTENANCE	624.00 ✓	.00		WF0620	
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:				624.00	.00			
10.525.25.393 STREET LIGHTING MATERIALS								
BMO HARRIS MASTERCARD	0703736-2203	0	FUSE BOOT & FUSES	148.88 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ELBOW & PRIMER	13.98 ✓	.00		062022	
Total 10.525.25.393 STREET LIGHTING MATERIALS:				162.86	.00			
10.525.26.399 OTHER SUPPLIES								
FERGUSON ENTERPRISES INC	6597485	0	PW GARAGE- DRAIN COVERS	689.32 ✓	.00		WF0620	
Total 10.525.26.399 OTHER SUPPLIES:				689.32	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
10.525.27.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	18105	0	2 TNS HIGH PERFORMANCE COLD	432.00	.00		WF0620	
DUPAGE MATERIALS COMPANY, LLC.	18138	0	2 TNS HIGH PERFORMANCE COLD	440.00	.00		WF0620	
Total 10.525.27.342 ASPHALT MIX:				872.00	.00			
10.525.27.399 OTHER SUPPLIES								
CHEROKEE ROSE EMBROIDERY INC	51687	0	45 PUBLIC WORKS T-SHIRTS	1,023.75	.00		WF0620	
Total 10.525.27.399 OTHER SUPPLIES:				1,023.75	.00			
Total STREET:				37,819.05	.00			
Total CORPORATE FUND:				237,536.22	1,575.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
19.520.01.212 LEGAL SERVICES - POLICE DUI								
SMITH & FULLER	5017	0	LEGAL SERVICES - DUI PROSECUTIONS AP	3,616.46 ✓	.00		WF0620	
Total 19.520.01.212 LEGAL SERVICES - POLICE DUI:				3,616.46	.00			
19.520.01.310 DUI TECHNOLOGY EXPENDITURES								
BMO HARRIS MASTERCARD	0703736-2203	0	BODY WORN CAMERA HOLDERS	2,247.50 ✓	.00		062022	
Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES:				2,247.50	.00			
Total POLICE:				5,863.96	.00			
Total DUI TECHNOLOGY FUND:				5,863.96	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
35.502.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	0703736-2203	0	CABLE BOX RENTAL ICC/CRB	8.44 ✓	.00		062022	
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	322.08 ✓	.00		WF0620	
Total 35.502.01.210 TELEPHONE:				330.52	.00			
35.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	REFUND FOR SALES TAX	6.40- ✓	.00		062022	
Total 35.502.01.317 OFFICE SUPPLIES:				6.40-	.00			
35.502.16.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	REC-PESTICIDE SRVCS	275.00 ✓	.00		062022	
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:				275.00	.00			
35.502.16.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	ICC PAINT FOR HALLWAY	99.54 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC PAINT FOR HALLWAY	463.54 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC INSECT KILLER	15.18 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC TOILET PLUMBER	16.99 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC WINDEX	12.57 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIGHTER, NUTS AND BOLTS	10.13 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC PILOT BURNER	139.09 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC PAINT FOR HALLWAY	147.48 ✓	.00		062022	
Total 35.502.16.315 BUILDING MAINT SUPPLIES:				904.52	.00			
35.502.35.299 OTHER CONTRACTUAL SERVICES								
ILLINOIS STATE POLICE	06/15/22	0	FINGERPRINT FEES DRAW DOWN ACCT	250.00 ✓	.00		WF0620	
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:				250.00	.00			
35.502.35.311 PROGRAM SUPPLIES								
LANGENDERFER, COLIN	06-22-22	0	CROSS TOWN EXOTICS IN HOUSE FIELD TR	350.00 ✓	.00		WF0620	
Total 35.502.35.311 PROGRAM SUPPLIES:				350.00	.00			
35.502.36.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	REC MARKETING PLATFORM	91.00 ✓	.00		062022	
ILLINOIS STATE POLICE	06/15/22	0	FINGERPRINT FEES DRAW DOWN ACCT	250.00 ✓	.00		WF0620	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:				341.00	.00			
35.502.36.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	ONLINE FITNESS PLATFORM	14.99	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	STAFF LUNCH MEETING	70.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FLOWERS,TEACHERS DANCE RECITAL	10.83	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC PAPERGOODS FOR PROG.	310.90	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	F.T.J. KITCHEN & SUPPLIES	17.15	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	F.T.J. KITCHEN & SUPPLIES	14.44	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PRESCHOOL FIELDTRIP ENTRANCE FEE	104.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PINOCLE PLAYING CARDS, SNR PROG.	23.19	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	UNAUTHORIZED CHARGE	119.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	STAFF SHIRTS FOR ICC OFFICE STAFF	152.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PRESCHOOL T-SHIRTS	546.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LETS DO LUNCH CARRYOUT 3/24	200.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GROCERIES FUNTIME JUNCTION	136.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES FUNTIME JUNCTION	57.16	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES MARCH BDAY LUNCH	17.96	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	EGG UNIT PRIZE BASKETS	38.75	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LETS DO LUNCH CARRYOUT 3/17	10.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LETS DO LUNCH CARRYOUT 3/17	210.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DONUT BINGO 3/16	25.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LAUNDRY SOAP FTJ	9.29	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GROCERIES FUNTIME JUNCTION	140.13	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	BUS TRIP 3/12 ADMISSION	387.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GROCERIES MARCH BDAY LUNCH	36.44	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GROCERIES FTJ BDAY LUNCH	171.50	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	KUNCH MARCH BDAY	101.97	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES MARCH BDAY LUNCH	10.96	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES MARCH BDAY LUNCH	22.85	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES MARCH BDAY LUNCH	88.41	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES FUNTIME JUNCTION	20.48	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LETS DO LUNCH CARRYOUT 3/3	179.28	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PRIZES MARCH BDAY LUNCH	73.75	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUPPLIES MARCH BDAY LUNCH	18.96	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	GROCERIES FUNTIME JUNCTION	161.77	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	DONUT BINGO 3/2	22.93	.00		062022	
Total 35.502.36.311 PROGRAM SUPPLIES:				3,523.09	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total GENERAL:				5,967.73	.00			
Total RECREATION FUND:				5,967.73	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
36.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	0703736-2203	0	PRAC ONLINE APP MEETING	14.99	.00		062022	
Total 36.502.01.202 TRAINING & CONFERENCES:				14.99	.00			
36.502.01.210 TELEPHONE								
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	58.39	.00		WF0620	
Total 36.502.01.210 TELEPHONE:				58.39	.00			
36.502.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	35.48	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	68.25	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	47.60	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	35.48	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	24.96	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LIONS ARCHITECT MEETING REFRESH.	57.47	.00		062022	
Total 36.502.01.299 OTHER CONTRACTUAL SERVICES:				269.24	.00			
36.502.01.301 UNIFORMS								
BMO HARRIS MASTERCARD	0703736-2203	0	PKS STAFF APPAREL	75.90	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PKS STAFF APPAREL	75.90	.00		062022	
Total 36.502.01.301 UNIFORMS:				151.80	.00			
36.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	PKS OFFICE KEY COPY	7.58	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PKS MONTHLY PLANNER	17.25	.00		062022	
Total 36.502.01.317 OFFICE SUPPLIES:				24.83	.00			
36.502.02.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	PKS OFFICE WATER	52.65	.00		062022	
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:				52.65	.00			
36.502.02.304 GROUNDS SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	ICC BEDS MULCH	235.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC BEDS MULCH	235.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	ICC BEDS MULCH	235.00	.00		062022	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
BMO HARRIS MASTERCARD	0703736-2203	0	ICC BEDS MULCH	235.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	HARDWARE FOR BENCHES	349.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	HARDWARE FOR BENCHES	359.52	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PW28 MULCH	235.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	3441 MULCH	235.00	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	4348 MULCH	235.00	.00		062022	
Total 36.502.02.304 GROUNDS SUPPLIES:				2,353.52	.00			
36.502.02.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	HARDWARE FOR BENCHES	53.77	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SANDPAPER FOR BENCHES	58.91	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	HARDWARE FOR DEERE	14.32	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	FASTENERS	9.79	.00		062022	
Total 36.502.02.315 BUILDING MAINT SUPPLIES:				136.79	.00			
Total GENERAL:				3,062.21	.00			
Total PARKS FUND:				3,062.21	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
41.502.01.210 TELEPHONE								
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	54.62	.00		WF0620	
Total 41.502.01.210 TELEPHONE:				54.62	.00			
41.502.02.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	LFGRD JACKETS, WHISTLES, SUPPLIES	1,161.00	.00		062022	
Total 41.502.02.311 PROGRAM SUPPLIES:				1,161.00	.00			
Total GENERAL:				1,215.62	.00			
Total SWIMMING POOL FUND:				1,215.62	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
60.502.02.210 TELEPHONE								
BASTIEN, KARLA	Phone - April 2022 & May 2	0	PERS USAGE PHONE REIM; APRIL 2022	24.99 ✓	.00		WF0620	
BASTIEN, KARLA	Phone - April 2022 & May 2	0	PERS DEVICE PHONE REIM; APRIL 2022	24.99 ✓	.00		WF0620	
BASTIEN, KARLA	Phone - April 2022 & May 2	0	PERS DEVICE PHONE REIM; MAY 2022	24.99 ✓	.00		WF0620	
BASTIEN, KARLA	Phone - April 2022 & May 2	0	PERS USAGE PHONE REIM; MAY 2022	24.99 ✓	.00		WF0620	
Total 60.502.02.210 TELEPHONE:				99.96	.00			
60.502.02.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	0703736-2203	0	SMARTSHEET MONTHLY SUBSCRIPTION	19.00 ✓	.00		062022	
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:				19.00	.00			
60.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	GPS UNIT BIPOD LEGS	239.53 ✓	.00		062022	
Total 60.502.02.399 OTHER SUPPLIES:				239.53	.00			
60.502.10.299 OTHER CONTRACTUAL SERVICES								
A LAMP CONCRETE CONTRACTORS I	2020 Streets-Adjustment-1	0	2020 STREET IMPROVEMENT PROJECT	9,920.87 ✓	.00		WF0620	
Total 60.502.10.299 OTHER CONTRACTUAL SERVICES:				9,920.87	.00			
Total GENERAL:				10,279.36	.00			
Total STREET IMPROVEMENT FUND:				10,279.36	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
65.502.02.401 CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	0703736-2203	0	REFUND, DAMAGED ITEM	98.97-	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PARTY TRAILER RENTAL ITEM	4,034.47	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	PARTY TRAILER RENTAL ITEM	215.00	.00		062022	
O'HERRON CO INC, RAY	2197265	0	PRISONER SEAT KIT/PARTITION FOR NEW S	7,964.58	.00		WF0620	
Total 65.502.02.401 CAPITAL OUTLAY:				12,115.08	.00			
65.502.02.402 NON-CAPITAL OUTLAY								
O'HERRON CO INC, RAY	2195833	0	EQUIPMENT FOR #190 DURANGONEW SQU	774.00	.00		WF0620	
Total 65.502.02.402 NON-CAPITAL OUTLAY:				774.00	.00			
Total GENERAL:				12,889.08	.00			
Total EQUIPMENT REPLACEMENT FUND:				12,889.08	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
66.502.02.299 OTHER CONTRACTUAL SERVICES								
WILLIAMS ARCHITECTS	20879A-1	35011	PRE-DESIGN LIONS REC CENTER	18,720.62 ✓	.00		WF0620	
WILLIAMS ARCHITECTS	20879B-1	0	PRE-DESIGN LIONS REC CENTER	16,380.55 ✓	.00		WF0620	
WILLIAMS ARCHITECTS	20923A-1	0	PRE-DESIGN LIONS REC CENTER	14,040.47 ✓	.00		WF0620	
WILLIAMS ARCHITECTS	20923B-1	35011	PRE-DESIGN LIONS REC CENTER	14,040.47 ✓	.00		WF0620	
WILLIAMS ARCHITECTS	20923C-1	35011	PRE-DESIGN LIONS REC CENTER	14,040.46 ✓	.00		WF0620	
WILLIAMS ARCHITECTS	20953	0	PRE-DESIGN LIONS REC CENTER	40,404.39 ✓	.00		WF0620	
Total 66.502.02.299 OTHER CONTRACTUAL SERVICES:				117,626.96	.00			
Total GENERAL:				117,626.96	.00			
Total LAND & BUILDINGS FUND:				117,626.96	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
68.502.02.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	0703736-2203	0	IASSM CONFERENCE ACCOMODATIONS - V	200.48 ✓	.00		062022	
Total 68.502.02.202 TRAINING & CONFERENCES:				200.48	.00			
Total GENERAL:				200.48	.00			
Total STORMWATER BUYOUT FUND:				200.48	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
82.502.01.210 TELEPHONE								
JESSEN, DENNIS	MAY 2022	0	PERS DEVICE PHONE REIMB; MAY 2022	24.99 ✓	.00		WF0620	
JESSEN, DENNIS	MAY 2022	0	USAGE REIMBURSEMENT; MAY 2022	24.99 ✓	.00		WF0620	
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	39.55 ✓	.00		WF0620	
VENCHUS, THOMAS	MAY 2022	0	USAGE REIMBURSEMENT; MAY 2022	24.99 ✓	.00		WF0620	
VENCHUS, THOMAS	MAY 2022	0	PERS DEVICE PHONE REIMB; MAY 2022	24.99 ✓	.00		WF0620	
Total 82.502.01.210 TELEPHONE:				139.51	.00			
82.502.01.271 MAINT OF RADIO EQUIPMENT								
ILLINOIS COMMUNICATIONS SALES	80002776	0	MAINTENANCE OF COMMUNICATION SYSTE	505.50 ✓	.00		WF0620	
ILLINOIS COMMUNICATIONS SALES	80002780	0	MAINTENANCE OF COMMUNICATION SYSTE	505.50 ✓	.00		WF0620	
ILLINOIS COMMUNICATIONS SALES	80003262	0	MAINTENANCE OF COMMUNICATION SYSTE	505.50 ✓	.00		WF0620	
ILLINOIS COMMUNICATIONS SALES	80003285	0	MAINTENANCE OF COMMUNICATION SYSTE	505.50 ✓	.00		WF0620	
ILLINOIS COMMUNICATIONS SALES	80003464	0	MAINTENANCE OF COMMUNICATION SYSTE	505.50 ✓	.00		WF0620	
Total 82.502.01.271 MAINT OF RADIO EQUIPMENT:				2,527.50	.00			
82.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	22-VP05	0	PRODUCTION SVCS UTIL BILL RUN#5 2022	208.35 ✓	.00		WF0620	
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:				208.35	.00			
82.502.01.321 PURCHASE OF WATER								
DUPAGE WATER COMMISSION	DWC May Pumpage	0	MAY WATER PUMPAGE BILL 2022	246,127.70 ✓	.00		WF0620	
Total 82.502.01.321 PURCHASE OF WATER:				246,127.70	.00			
82.502.01.402 NON-CAPITAL OUTLAY								
DELL MARKETING LP	10581773621M	0	PRECISION 5820 PC	842.13 ✓	.00		WF0620	
Total 82.502.01.402 NON-CAPITAL OUTLAY:				842.13	.00			
82.502.02.299 OTHER CONTRACTUAL SERVICES								
C & R DIRECTIONAL BORING INC	4792	0	NEW 1" WATER SERVICE AT 228 S RIVERSID	1,200.00 ✓	.00		WF0620	
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:				1,200.00	.00			
82.502.02.322 HAND TOOLS								
BMO HARRIS MASTERCARD	0703736-2203	0	CLEANING SUPPLIES	91.55 ✓	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	TAPE MEASURE, PIPE WRENCH	61.97 ✓	.00		062022	

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
Total 82.502.02.322 HAND TOOLS:				153.52	.00			
82.502.02.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	18085	0	HOT MIX ASPHALT	417.69	.00		WF0620	
Total 82.502.02.342 ASPHALT MIX:				417.69	.00			
82.502.02.344 CONCRETE - REDI MIX								
WESTMORE SUPPLY CO	108577	0	8 YDS CEMENT; 1311 S ARDMORE	1,230.00	.00		062022	
Total 82.502.02.344 CONCRETE - REDI MIX:				1,230.00	.00			
82.502.02.351 VALVES								
BMO HARRIS MASTERCARD	0703736-2203	0	VALVE NUTS & BUSHINGS	605.75	.00		062022	
Total 82.502.02.351 VALVES:				605.75	.00			
82.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	GALVANIZE PIPE FITTINGS	57.34	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	LADDER	268.34	.00		062022	
BMO HARRIS MASTERCARD	0703736-2203	0	SUMP PUMP FOR HOME AVE. PUMP STATIO	398.16	.00		062022	
Total 82.502.02.399 OTHER SUPPLIES:				723.84	.00			
82.502.02.401 CAPITAL OUTLAY								
CORE & MAIN	Q746588	0	MATERIALS FOR VERMONT WATERMAIN PR	31,282.30	.00		WF0620	
Total 82.502.02.401 CAPITAL OUTLAY:				31,282.30	.00			
Total GENERAL:				285,458.29	.00			
Total WATER SUPPLY FUND:				285,458.29	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.01.210 TELEPHONE								
PEERLESS NETWORK	535291	0	PHONE SERVICE; 6/15-7/14/22	39.55 ✓	.00		WF0620	
Total 83.502.01.210 TELEPHONE:				39.55	.00			
83.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	22-VP05	0	PRODUCTION SVCS UTIL BILL RUN#5 2022	208.35 ✓	.00		WF0620	
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:				208.35	.00			
83.502.01.303 DUES & PUBLICATIONS								
DUPAGE RIVER\SALT CREEK	454	0	DRSCW AGENCY ANNUAL MEMBERSHIP DU	2,601.00 ✓	.00		WF0620	
Total 83.502.01.303 DUES & PUBLICATIONS:				2,601.00	.00			
83.502.02.293 LABORATORY TESTING								
BMO HARRIS MASTERCARD	0703736-2203	0	REFRIDGERATOR	449.00 ✓	.00		062022	
ETP LABS INC	22-135948	0	WASTE WATER SAMPLES	730.00 ✓	.00		WF0620	
Total 83.502.02.293 LABORATORY TESTING:				1,179.00	.00			
83.502.02.299 OTHER CONTRACTUAL SERVICES								
FLOW TECHNICS	000009539	0	REPAIRS TO COPPER PUMP AT S. VILLA	1,121.56 ✓	.00		WF0620	
ILLINI POWER PRODUCTS CO	SWO034435-1	0	GENERATOR REPAIR AT NATH	380.79 ✓	.00		WF0620	
STANDARD EQUIPMENT CO	P36400	0	REPAIR TV TRUCK CAMERA	1,405.25 ✓	.00		WF0620	
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:				2,907.60	.00			
83.502.02.302 CHEMICALS								
ALEXANDER CHEMICAL CORP	54268	0	CHLORINE CONTAINER	1,649.00 ✓	.00		WF0620	
Total 83.502.02.302 CHEMICALS:				1,649.00	.00			
83.502.02.344 CONCRETE - REDI MIX								
WESTMORE SUPPLY CO	108577	0	4 YDS CEMENT; 1225 S ARDMORE	815.00 ✓	.00		062022	
WESTMORE SUPPLY CO	108577	0	4 YDS CEMENT; 1225 S ARDMORE	795.00 ✓	.00		062022	
WESTMORE SUPPLY CO	108577	0	4.5 YDS CEMENT; TRAIN STATION	803.75 ✓	.00		062022	
WESTMORE SUPPLY CO	108577	0	4 YDS CEMENT; 233 N YALE	835.00 ✓	.00		062022	
Total 83.502.02.344 CONCRETE - REDI MIX:				3,248.75	.00			

Vendor Name	Invoice Number	Activity	Description	Invoice Amt	Amount Paid	Date Paid	Batch	Voided
83.502.02.357 SEWERMAIN REPAIR PARTS								
ZIEBELL WATER SERVICE	257811-000	0	SEWER MAIN PARTS	954.80	.00		WF0620	
ZIEBELL WATER SERVICE	257824-000	0	SEWER MAIN AND MANHOLES FOR STOCK	130.84	.00		WF0620	
Total 83.502.02.357 SEWERMAIN REPAIR PARTS:				1,085.64	.00			
83.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	0703736-2203	0	2 CASES OF GLOVES	528.00	.00		062022	
Total 83.502.02.399 OTHER SUPPLIES:				528.00	.00			
Total GENERAL:				13,446.89	.00			
Total WASTEWATER FUND:				13,446.89	.00			
Grand Totals:				693,546.80	1,575.00			

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	237,536.22
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	5,863.96
RECREATION FUND	
Total RECREATION FUND:	5,967.73
PARKS FUND	
Total PARKS FUND:	3,062.21
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	1,215.62
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	10,279.36
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	12,889.08
LAND & BUILDINGS FUND	
Total LAND & BUILDINGS FUND:	117,626.96
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	200.48
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	285,458.29
WASTEWATER FUND	
Total WASTEWATER FUND:	13,446.89

	Amount Paid
Grand Totals:	693,546.80

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE 6/15/22 APPROVED BY Ch. Cesar Hernandez
6/17/22 JMC/Perkins

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "WF0620","0614INT","062022"

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Parks & Recreation

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Elmhurst Park District's Award of a Contract for the Sugar Creek Pond Restoration Project to Semper Fi Land, Inc., in the Amount of \$1,164,960.81

Suggested Action:

On January 24, 2022, the Village Board approved an Intergovernmental Agreement between the County of DuPage, the Elmhurst Park District and the Village for the Sugar Creek Golf Course Pond Restoration Project. Funding for the project was approved by the Village, with partial funding to be paid through grants from the DuPage County and Illinois Environmental Protection Agency, and the remainder to be funded equally by the Village of Villa Park, the Elmhurst Park District and the Sugar Creek Golf Course. The Elmhurst Park District publicly advertised for sealed bids for the Sugar Creek Pond Restoration Project and Semper Fi Land, Inc., was the lowest responsible bidder, with a bid amount of \$1,164,960.81. This resolution approves the bid of Semper Fi Land, Inc., and consents to and directs the Elmhurst Park District to issue the award of the contract for the Sugar Creek Pond Restoration Project to Semper Fi Land, Inc., in the amount of \$1,164,960.81

Attachments:

[SYNO_Sugar_Creek_Bid_Acceptance \(2\).docx](#)

[Villa_Park_-](#)

[_Resolution_Approving_Award_of_Contract_Sugar_Creek_Pond_Restoration_Project_to_Semper_Fi_Land_Inc.docx](#)

[Copy_of_Bid_Results_Comparison \(1\).xlsx](#)

[SCGC_Restoration_Project_Bid_Opening_Results.pdf](#)



AGENDA ITEM

Resolution of the Village of Villa Park, DuPage County, Illinois, to Approve accepting the low qualified bid from Semper Fi, in the amount of 1,164,960.81 for the Sugar Creek Golf Course Pond Restoration Project.

SYNOPSIS

Since 2014, the Sugar Creek Golf Course staff and Advisory Board has been working to address the deteriorating pond and corrugated steel at the Golf Course. Both Elmhurst Park District and Village of Villa Park Boards approved the Sugar Creek Pond restoration project, and staff worked with a consultant on grant submittals, final engineering and permit applications. In March 2021, Sugar Creek Golf Course was notified of being awarded the DuPage County Water Quality Improvement Program Grant in the amount of \$60,000. The acceptance of this grant was predicated on receiving the Illinois Environmental Protection Agency Grant 319 which occurred in September 2021, in the amount of \$612,515.69.

Requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on April 8, 2022 and a mandatory pre-bid meeting was held on April 20, 2022. Seventeen contractors requested bid packets and six contractors attended the mandatory pre-bid meeting. A public bid opening was held on May 12, 2022 with four contractors submitting sealed bids.

Staff and Project engineers then identified alternates to accept (101-105, 110-121) and applied these alternates to each bidder's bid list resulting in Semper Fi Land, Inc. submitted the lowest, responsible bid of \$1,164,960.81. Positive reference checks for Semper Fi Land, Inc. were received from the Village of Glenview, Libertyville Township and Forest Preserve District of Will County who have completed similar projects. Staff also met with Semper Fi staff to do a scope review of the project. A records search has been completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found.

Resolution No. _____

**RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
APPROVING THE ELMHURST PARK DISTRICT'S AWARD OF
A CONTRACT FOR THE SUGAR CREEK POND RESTORATION PROJECT
TO SEMPER FI LAND, INC., IN THE AMOUNT OF \$1,164,960.81**

WHEREAS, the Village of Villa Park ("Village") has entered into an Intergovernmental Agreement with the Elmhurst Park District and the County of DuPage ("Intergovernmental Agreement") regarding the restoration of the pond located at the Sugar Creek Golf Course, in order to address certain issues related to shoreline erosion, loss of property, sediment deposit accumulations, degraded water quality, and other impacts ("Sugar Creek Pond Restoration Project" or "Project"); and

WHEREAS, the engineer's estimated cost of the construction of the Sugar Creek Pond Restoration Project was \$1,150,031.38, and the Project is to be funded pursuant to certain grant funding from the County of DuPage, in the amount of \$60,000, and the Illinois Environmental Protection Agency (IEPA) Clean Water Act Grant 319, in the amount of \$612,515.69, with the remaining cost to be equally funded by the Elmhurst Park District, the Sugar Creek Golf Course and the Village; and

WHEREAS, pursuant to the Intergovernmental Agreement, the Elmhurst Park District and the Village have the responsibility for completion of the Sugar Creek Pond Restoration Project, including preparing the plans, specifications, and bid documents, together with the advertisement and award of all public bids related to the Project; and

WHEREAS, the Elmhurst Park District publicly advertised for bids regarding the construction of the Sugar Creek Pond Restoration Project;

WHEREAS, of the bids received and opened, the apparent lowest responsible bidder for the Sugar Creek Pond Restoration Project is Semper Fi Land, Inc., and

WHEREAS, the Sugar Creek Golf Course Administrative Board has evaluated the bid submitted by Semper Fi Land, Inc., and recommends that the Elmhurst Park District award the contract for the Sugar Creek Pond Restoration Project to Semper Fi Land, Inc., in the amount of \$1,164,960.81.

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section One: The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

Section Two: The Village of Villa Park hereby finds that Semper Fi Land, Inc., is the lowest responsible bidder for the construction of the Sugar Creek Pond Restoration Project, and consents to and directs the Elmhurst Park District to issue the award of the contract for the Project to Semper Fi Land, Inc., in the amount of \$1,164,960.81.

Section Three: This resolution shall be in full force and effect from and after its passage, approval and publication according to law.

ADOPTED this 27th day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

PASSED AND APPROVED this 27th day of June, 2022.

VILLAGE OF VILLA PARK

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

DATE: June 9, 2022
TO: Matt Harline, Village Manager
FROM: Greg Gola, Director of Parks, Recreation and Fleet Services
SUBJECT: Approval of a Resolution to move forward with the Sugar Creek Pond Restoration Project and approve the bid of \$1,164,960.81 to Semper Fi Land, Inc.

**SUGAR CREEK GOLF COURSE
ADMINISTRATIVE BOARD
MEMORANDUM**

DATE: June 7, 2022
TO: Sugar Creek Golf Course Administrative Board
FROM: Brian McDermott, Director of Enterprise Services
Greg Gola, Director of Parks and Recreation
RE: SUGAR CREEK RESTORATION PROJECT

ISSUE

The objective of this project is to improve the Sugar Creek waterway through the golf course by addressing issues related to shoreline erosion, loss of property, sediment deposit accumulations, degraded water quality, and other impacts. Improvements to the Sugar Creek are essential for accomplishing the continued high quality playing experience for current and future golfers as well as maintaining the natural waterway.

DISCUSSION

On September 10, 2018, the Elmhurst Park District Board and Village of Villa Park Board of Trustees approved the project to restore the eroding Creek and staff worked with a consultant on grant submittals, final engineering and permit applications. In March 2021, Sugar Creek Golf Course was notified of being offered the DuPage County Water Quality Improvement Program Grant. The acceptance of this grant was predicated on receiving the Illinois Environmental Protection Agency Grant 319 which occurred in September 2021.

Funding to temporarily advance the Sugar Creek Restoration project was approved at the January 24, 2022 meeting in the amount of \$1,225,031.38 with \$672,515.68 from Tier 2 Cash and Investments to later be reimbursed from grant funding and \$552,515.70 in

equal thirds to be funded by the Sugar Creek Golf Course Fund, Recreation Fund, and Village of Villa Park.

Requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on April 8, 2022 and a mandatory pre-bid meeting was held on April 20, 2022. Seventeen contractors requested bid packets and six contractors attended the mandatory pre-bid meeting. A public bid opening was held on May 12, 2022 with four contractors submitting sealed bids.

Staff then identified the alternates to accept and applied these alternates to each bidder's bid list resulting in Semper Fi Land, Inc. submitted the lowest, responsible bid of \$1,164,960.81. Positive reference checks for Semper Fi Land, Inc. were received from the Village of Glenview, Libertyville Township and Forest Preserve District of Will County who have completed similar projects. Staff also met with Semper Fi staff to do a scope review of the project. A records search has been completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found.

RECOMMENDATION

The Sugar Creek Golf Course Administrative Board recommends that the Elmhurst Park District, as the Administrative Body for the Sugar Creek Golf Course, award the base bid of the Sugar Creek Restoration Project in the amount of \$1,164,960.81 to Semper Fi Land, Inc.

Thank you.

TABLE 1: BASE BID					ENGINEER		ENGINEER'S		SEMPER FI		ILM		HGS - RES		V3		
Item	Descriptions	Unit	QUANTITY	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST		
Off-Bank Berms for Stream Channel, Wetland, Forebay																	
1	Off-Bank Clay Core Berms, Compaction to the Extent Practicable (If Conditions Allow to At Least 85% Standard Proctor Density). Excavate As Needed to Key Bottom of Berm Into Competent Subgrade Materials, Topsoil Placement (Typ. 3 CY/LF Clay Earthwork). Includes Final Grading, NAG SC150BN Erosion Control Blanket on All Off-Bank Berm Areas, and Native Plant Seed. Total Approx. 2,000 CY Measured in Place / "In Situ." Per Detail # 3.	LF	600	\$105.00	\$63,000.00	\$88.00	\$52,800.00	\$86.00	\$51,600.00	\$82.00	\$49,200.00	\$84.00	\$50,400.00				
2	Rock Lining on Both Sides of Prop. Clay Core Berm (Approx. 600 LF) Per Details / Rock Lining Typ. 1.5-ft Thick x 4-ft Long Over Filter Fabric on Stream Channel Side and Typ. 1.0-ft Thick x 3-ft Long on Prop. Pond Side (Typ. 0.5 Ton/LF Including Both Sides of Berm). Per Detail # 3.	TON	300	\$250.00	\$75,000.00	\$103.00	\$30,900.00	\$173.00	\$51,900.00	\$160.00	\$48,000.00	\$170.00	\$51,000.00				
Pond, Forebay, Stream, and Wetland Earthwork																	
3	Pond, Sediment Forebay, Stream, and Wetland Earthwork (Earthwork and Sediment Excavation From Pond and Forebay, With Onsite Disposal Location per Plans). See Other Bid Items for Onsite Soil Disposal, Shoreline Re-Shaping, Erosion Blanket, Native Plant Seeding, Restoration, etc.	SEE BELOW				SEE BELOW				SEE BELOW				SEE BELOW			
3a	Cut Earthwork (Approx. 6,000 CY Cut as Measured in Place / "In Situ." This Does Not Include Over-Excavation. See Bid Addendum # 1). Dispose of Excess Soil in Prop. Onsite Soil Disposal Area or Offsite at No Additional Cost to Owner or Engineer. See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LS	1	\$133,000.00	\$133,000.00	\$62,227.00	\$62,227.00	\$110,000.00	\$110,000.00	\$126,900.00	\$126,900.00	\$275,100.00	\$275,100.00				
3b	Fill Earthwork (Approx. 1,000 CY as Measured in Place / "In Situ." This Does Not Include Over-Excavation. See Bid Addendum # 1). Contractor to Provide Min. 80% Compaction to Standard Proctor Density Unless Noted Otherwise.	LS	1	\$6,000.00	\$6,000.00	\$13,000.00	\$13,000.00	\$25,880.00	\$25,880.00	\$19,400.00	\$19,400.00	\$5,800.00	\$5,800.00				
3c	After Pond Grading, Contractor Shall Install Pipe Trench Approx. 25-Ft Long X 2-Ft Wide X 1-ft Avg. Depth Below Prop. Grade Extending Out From Shoreline. Trench Location To Be Det. By Golf Course Supt. For Pipe Work By Owner. Pipe to be Located Approx. 30 ft of Prop. Shoreline, Southwest of Irrigation Pump House. (Owner to Provide Pipe Materials And Labor To Install 12-in. Diam. Crp. Pipe Along The Prop. Pond Bottom.) See Also Bid Item 3d for Aggregate Placement.	LF	30	\$25.00	\$750.00	\$100.00	\$3,000.00	\$6.00	\$180.00	\$41.00	\$1,230.00	\$100.00	\$3,000.00				
3d	After Pond Grading, Contractor Shall Install Install 3 Tons Grade 8 Aggregate At Location Det. By Golf Course Supt. For Pipe Work By Owner. Stone Location Approx. 20 ft from Prop. Shoreline, Southwest of Irrigation Pump House.	TON	3	\$250.00	\$750.00	\$350.00	\$1,050.00	\$87.00	\$261.00	\$508.00	\$1,524.00	\$39.00	\$117.00				
Pond Shoreline / Restored Stream Channel																	
4	Re-Shape Shoreline to Typ. 3:1 or Flatter (or Per Plans), Including NAG SC150BN Erosion Control Blanket, Native Plant Seed per Plans, Details and Specifications. (Note: Bid Item Does Not Include Native Plant Plugs. Bid Item Does Not Include Re-Shape Adjacent to Both Sides of Prop. Riffle Structures - Which Shall be Incidental to Cost of Prop. Rock Riffle Structures.) Dispose of Excess Soil in Prop. Onsite Soil Disposal Area or Offsite at No Additional Cost to Owner or Engineer. See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	2,236	\$45.00	\$100,620.00	\$19.00	\$42,484.00	\$31.00	\$69,316.00	\$14.09	\$31,505.24	\$13.00	\$29,068.00				
5	Rock Toe at Pond Shoreline (Typ. 0.25 Ton / LF. See Re-Shape Slope Bid Item for Erosion Blanket, Seeding, etc.). See Notes Below Regarding Re-Use of Max. 0.1 Ton/LF Concrete Within Rock Sizes Specified on Detail, or Onsite Disposal. See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	502	\$70.00	\$35,140.00	\$70.00	\$35,140.00	\$80.00	\$40,160.00	\$37.00	\$18,574.00	\$140.00	\$70,280.00				
6	Cut and/or Remove Exist. Sheet Pile Wall, Tieback Structures, Deadman Structures, or Other Appurtenances to Min. 1-ft below Proposed Grade. Remove and Dispose Either Offsite or in Prop. Onsite Disposal Area Exist. Debris, Rubbish, or Other Materials Including But Not Limited to Sheet Pile Wall, Wall Tiebacks, Deadman Structures, Debris, Rubbish or Rubble Encountered During Proposed Excavation. All Debris and Rubbish Placed in Onsite Disposal Area Shall be Buried Min. 1 ft Below Prop. Grade. See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	2,236	\$20.00	\$44,720.00	\$23.00	\$51,428.00	\$26.00	\$58,136.00	\$34.00	\$75,024.00	\$20.00	\$44,720.00				
Rock Overflow Structure From Pond to Stream - With Clay Core Berm																	
7	Pond Outlet Overflow Structure - Rock Lining Tonnage Over Clay Core Berm and Filter Fabric. 45% IDOT Class R5 and 45% IDOT Class R6 Size Range and 10% CA-7 Infill across top of crest. Per Detail # 6.	TON	208	\$250.00	\$52,000.00	\$83.00	\$17,264.00	\$124.00	\$25,792.00	\$150.00	\$31,200.00	\$120.00	\$24,960.00				
8	Clay Core Berm for Pond Overflow Structure From Pond Outlet to Stream. Excavate As Needed to Key Bottom of Berm Into Competent Subgrade Materials. Compaction to the Extent Practicable (If Conditions Allow to At Least 85% Standard Proctor Density). Approx. 250 CY. Per Detail # 6.	LS	1	\$12,500.00	\$12,500.00	\$8,800.00	\$8,800.00	\$12,720.00	\$12,720.00	\$6,500.00	\$6,500.00	\$6,700.00	\$6,700.00				
Rock Lining - No Clay Core Berm																	
9	Rock Lining for Overflow From Stream to Pond - Rock Lining Only (No Clay Core Berm). 1 Structure. 50% IDOT Class R5 and 50% IDOT Class R6 Size Range.	TON	48	\$250.00	\$12,000.00	\$108.00	\$5,184.00	\$124.00	\$5,952.00	\$137.00	\$6,576.00	\$390.00	\$18,720.00				
10	Rock Lining East of Bridge at Far East / Downstream Property Boundary. 60% IDOT Class R5 and 40% IDOT Class R6 Size Range.	TON	130	\$250.00	\$32,500.00	\$108.00	\$14,040.00	\$115.00	\$14,950.00	\$120.91	\$15,718.30	\$160.00	\$20,800.00				
Grade Control Including Structure at Dam																	
11	Rock Riffle Special -In Upstream Part of Pond (1 Structure). Includes Cut and Remove Exist. Sheet Pile Wall and Includes Re-Shape Slope Adjacent.	TON	117	\$250.00	\$29,250.00	\$113.00	\$13,221.00	\$123.00	\$14,391.00	\$126.00	\$14,742.00	\$150.00	\$17,550.00				
12	Rock Riffle Typ. At New Stream Channel (4 Structures). Includes Cut and Remove Exist. Sheet Pile Wall and Includes Re-Shape Slope Adjacent.	TON	144	\$250.00	\$36,000.00	\$113.00	\$16,272.00	\$156.00	\$22,464.00	\$167.00	\$24,048.00	\$230.00	\$33,120.00				
13	Rock Riffle Special -Downstream Structure at Dam (1 Structure). Includes Cut and Remove Exist. Sheet Pile Wall and Includes Re-Shape Slope Adjacent.	TON	136	\$250.00	\$34,000.00	\$113.00	\$15,368.00	\$143.00	\$19,448.00	\$135.00	\$18,360.00	\$150.00	\$20,400.00				
Other Dam Modification																	
14	Dam Outlet Structure Demolition, Removal, and Offsite Disposal. Includes Removal and Disposal of Concrete Agron / Concrete Revetment, Concrete Walls, Headwalls and Related Structures. Intact Concrete (Not Concrete Revetment) or Rock Rubble May Be Re-Used at Dam Modification Area to Receive Rock Lining Per Bid Item # 13 (Max. 1.25 Ton Concrete / LF of Stream Channel, Distributed Across Width of Stream Channel, Within Rock Size Ranges Specified on Details for Rock Toe) as Base of Prop. Rock Toe in Any Locations Provided Concrete is Min. 1 ft Below Prop. Grade. Remove Exposed Wire Mesh, Rebar, Revetment, or Other Unsuitable Materials.	LS	1	\$15,000.00	\$15,000.00	\$13,000.00	\$13,000.00	\$9,915.00	\$9,915.00	\$31,400.00	\$31,400.00	\$13,500.00	\$13,500.00				
Stream Channel West of Pond to Westerly Bridge Near Maint. Bldg.																	
15	Stream Channel West of Pond to Westerly Bridge: Re-Shape Streambank to 3:1 or Flatter (or Per Plans), Including NAG SC150BN Erosion Control Blanket, Native Plant Seed, and Native Plant Plugs per Plans, Details and Specifications. Dispose of Excess Soil in Prop. Onsite Soil Disposal Area or Offsite at No Additional Cost to Owner or Engineer.	LF	730	\$55.00	\$40,150.00	\$28.00	\$20,440.00	\$29.00	\$21,170.00	\$27.00	\$19,710.00	\$31.00	\$22,630.00				
16	Rock Toe at Stream Channel West of Pond to Westerly Bridge. (Typ. 0.3 Ton / LF. See Re-Shape Slope Bid Item for Erosion Blanket, Seeding, etc.). See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	455	\$70.00	\$31,850.00	\$65.00	\$29,575.00	\$47.00	\$21,385.00	\$36.12	\$16,434.60	\$140.00	\$63,700.00				
17	From West of Pond to Westerly Bridge: Cut and Remove Exist. Sheet Pile Wall, Tieback Structures, Deadman Structures, or Other Appurtenances to Min. 1-ft below Proposed Grade. Remove and Dispose Either Offsite or in Prop. Onsite Disposal Area Exist. Debris, Rubbish, or Other Materials Including But Not Limited to Sheet Pile Wall, Wall Tiebacks, Deadman Structures, Debris, Rubbish or Rubble Encountered During Proposed Excavation. All Debris and Rubbish Placed in Onsite Disposal Area Shall be Buried Min. 1 ft Below Prop. Grade. See Notes Below Re. Reuse of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	730	\$20.00	\$14,600.00	\$28.00	\$20,440.00	\$26.00	\$18,980.00	\$25.96	\$18,950.80	\$23.00	\$16,790.00				
Invasive Species Removal																	

50	Other Than As Described for All Other Bid Items. For All Project Locations Shallow Concrete Or Rock Rubble As May Be Encountered In Shoreline Or Streambank Construction May Be Re-Used (Max. 0.1 Ton / LF) Concrete Within Rock Size Ranges Specified On Details For Rock Toe) As Base Of Prop. Rock Toe In Any Locations Provided Concrete Is Min. 1 Ft Below Prop. Grade And Any Exposed Wire Mesh, Rebar, Or Other Unsuitable Materials Are Removed. Alternatively, Concrete, Rubbish, Or Rubble May Be Disposed Onsite In The Designated Soil Disposal Area. Per Plans. All Debris And Rubbish Placed In Onsite Disposal Area Shall Be Buried Min. 1 Ft Below Prop. Grade With Removal Of Exposed Mesh, Rebar, Or Other Material. Alternatively, Concrete, Rubble And Debris May Be Disposed Offsite At No Additional Cost To Owner Or Engineer. Cost For Disposal Of Concrete, Rubbish, And Rubble As May Be Encountered Shall Be Incidental To Each Respective Bid Item Unit Cost.	LS	1	INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST	
51	Other Than As Described for All Other Bid Items Including But Not Limited to # 6 and # 17 Above, For All Other Project Areas: Cut and/or Remove Exist. Sheet Pile Wall, Tieback Structures, Deadmen Structures, or Other Appurtenances to Min. 1-ft below Proposed Grade. Remove and Dispose Either Offsite or in Prop. Onsite Disposal Area Exist. Debris, Rubbish, or Other Materials Including But Not Limited to Sheet Pile Wall, Wall Tiebacks, Deadmen Structures, Debris, Rubbish or Rubble Encountered During Proposed Excavation. All Debris and Rubbish Placed in Onsite Disposal Area Shall be Buried Min. 1 Ft Below Prop. Grade. See Notes Below Re. Re-use of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LS	1	SEE RESPECTIVE BID ITEMS / INCIDENTAL		SEE RESPECTIVE BID ITEMS / INCIDENTAL TO PROJECT C		SEE RESPECTIVE BID ITEMS / INCIDENTAL TO PROJECT COST		SEE RESPECTIVE BID ITEMS / INCIDENTAL TO PROJECT		SEE RESPECTIVE BID ITEMS / INCIDENTAL TO PROJECT C	
52	Other Soil Erosion and Sediment Control to Comply w/ SESC Requirements of Kane-DuPage SWCD and Other Relevant Permit Agencies as Required.	LS	1	\$10,000.00	\$10,000.00	\$1,850.00	\$1,850.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$3,700.00	\$3,700.00
53	Contractor to Provide Construction Access Restoration, Site Cleanup, Seedbed Prep., Erosion Blanket (NAG S75 BN) and Other Requirements per Specifications for All Native and Turf Restoration Areas. Contractor to Furnish and Install Native Plant Seed. (Note: <u>Golf Course Superf. Shall Furnish and Install Turf Grass Seed Mix in Turf Restoration Areas Prepared by Contractor to be Seeded.</u>) Contractor Shall Provide All Other Materials and Services for Restoration Except as Noted.	SY	3955	\$3.75	\$14,631.25	\$1,200.00	\$4,746.00	\$4.00	\$15,820.00	\$3.70	\$14,633.50	\$3.50	\$13,842.50
54	Contractor Shall Protect Exist. Asphalt Paths, Parking Lots, Curb, Gutter, Utilities and/or Other Areas & Repair or Replace As Needed to the Satisfaction of the Owner and Engineer at No Additional Cost to Owner or Engineer.	LS	1	INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST	
55	Annual USACE Maintenance & Monitoring Plan by Qualified Environmental Consultant	YR	3	\$1,800.00	\$5,400.00	\$13,888.00	\$41,664.00	\$1,350.00	\$4,050.00	\$1,100.00	\$3,300.00	\$5,100.00	\$15,300.00
56	SWPPP Reporting As Required (cc: to Owner and Engineer) Throughout Construction Time Period.	LS	1	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$3,600.00	\$3,600.00	\$6,100.00	\$6,100.00	\$6,200.00	\$6,200.00
57	Pre-Construction Video per Bid Addendum # 1.	LS	1	INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST	
58	Traffic Control, Signage, Flaggers, Closure, Traffic Control Plan (If Required) etc. As Required by Permit Agencies.	LS	1	INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST	
59	As-Built Survey (At Minimum Locations of Installed Treatments, Re-Graded Slopes Every 50-ft Spacing, Riffles, Weir Vicinity, and At Cross Sections) and/or Other Locations as Required by DuPage County and/or Village of Villa Park.	LS	1	\$6,500.00	\$6,500.00	\$3,600.00	\$3,600.00	\$5,000.00	\$5,000.00	\$4,400.00	\$4,400.00	\$3,100.00	\$3,100.00
				BASE BID	\$1,164,478.25	BASE BID	\$948,000.15	BASE BID	\$961,770.00	BASE BID	\$1,108,944.44	BASE BID	\$1,577,660.50
								Calculation Differential \$20					
								\$13,769.85		\$237,174.44			

TABLE 2: BID ALTERNATES													
Item	Descriptions	Unit	QUANTITY	ENGINEER		SEMPER FI		ILM		HGS - RES		V3	
	General Site / Pond / Wetland / Stream Restoration			Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST	Unit Cost	EXTENDED COST
101	Option for Offsite Disposal of Excess Cut Soil at a Legal Offsite Facility.	CY	4,000	\$40.00	\$160,000.00	\$33.00	\$132,000.00	\$36.00	\$144,000.00	\$59.00	\$236,000.00	\$32.23	\$128,920.00
102	CCDD Testing As Required to Allow Offsite Disposal of Dredged Sediment at a Legal Offsite Facility.	LS	1	\$5,000.00	\$5,000.00	\$3,600.00	\$3,600.00	\$5,500.00	\$5,500.00	\$13,000.00	\$13,000.00	\$5,667.04	\$5,667.04
103	Import of Clean Structural Clay Fill, Tested and Approved by Owner and Engineer, for Construction of Proposed Berms or Other Structures. Subject to Review and Approval by Owner and Engineer.	CY	2,000	\$20.00	\$40,000.00	\$26.77	\$53,540.00	\$44.00	\$88,000.00	\$45.00	\$90,000.00	\$28.76	\$57,520.00
104	Import of Clean Topsoil, Tested and Approved by Owner and Engineer, for Final Landscaping. Subject to Review and Approval by Owner and Engineer.	CY	807	\$20.00	\$16,140.00	\$39.58	\$31,941.06	\$44.00	\$35,508.00	\$41.00	\$33,087.00	\$46.26	\$37,331.82
105	Boulder Placement (18" - 24")	TON	15	\$300.00	\$4,500.00	\$388.00	\$5,820.00	\$335.00	\$4,725.00	\$480.00	\$7,200.00	\$291.15	\$4,367.25
106	Additional Cost per Ton for Base Bid and Bid Alt. Items For Riffles, Rock Overflow Structures, Rock Toe, Storm Pipe Outfalls, and Other Rock. Replace DOT Class Rock with Similar Size Distribution of Joliet Boulders and Joliet Cobble from Lemke Stone or Approved Equal.	TON	1,803	\$40.00	\$72,120.00	\$80.00	\$144,240.00	\$65.00	\$117,195.00	\$57.00	\$102,771.00	\$61.22	\$110,379.66
107	Straw Mulch for Erosion Control	AC	0.50	\$7,500.00	\$3,750.00	\$3,800.00	\$1,900.00	\$6,500.00	\$3,250.00	\$3,200.00	\$1,600.00	\$8,958.88	\$4,484.44
108	Rock Points (Rock Toe Adjacent - 5 Structures - Locations at Discretion of Owner and Engineer Along Re-Meandered Channel)	TON	3	\$250.00	\$750.00	\$180.00	\$540.00	\$141.00	\$423.00	\$590.00	\$1,770.00	\$477.00	\$1,431.00
109	Streambank Native Plant Seeding, Removal of Invasive Species, Seedbed Prep., & Erosion Blanket NAG SC150 BN. (Typ. 25-Ft Wide per Streambank)	LF	1,521	\$25.00	\$38,025.00	\$9.00	\$13,689.00	\$8.00	\$12,168.00	\$12.38	\$18,829.98	\$15.47	\$23,529.87
110	Rock Riffle Typ. Along Sugar Creek West of Pond to Near Villa Ave. (2 Structures). Includes Cut and Remove Exist. Sheet Pile Wall and Re-Shape Slope Adjacent.	TON	80	\$250.00	\$20,000.00	\$113.00	\$9,040.00	\$228.00	\$18,240.00	\$163.00	\$13,040.00	\$214.03	\$17,122.40
111	Additional Rock Toe for Relatively Steeper Pond Shoreline Areas												
	Rock Toe Stabilization (Typ. 0.3 Ton / LF) for Relatively Steep-Sloped Pond Shoreline Areas Such As Near Exist. Irrigation Pump House, South Shoreline East of Riffle # 4, and Other Areas. See Notes Below Regarding Re-Use of Max. 0.1 Ton/LF Concrete as Subgrade for Rock Toe.	LF	796	\$70.00	\$55,720.00	\$93.20	\$74,187.20	\$67.00	\$53,332.00	\$54.00	\$42,984.00	\$134.89	\$107,372.44
	Far West Inlet Channel - From Westerly Bridge Crossing Near Maint. Building to Villa Ave.												
112	From Westerly Bridge to Villa Avenue: Re-Shape Streambank to 3:1 or Flatter (or Per Plans), Including NAG SC150BN Erosion Control Blanket, Native Plant Seed, and Native Plant Plugs per Plans, Details and Specifications. See Notes Below Re. Re-use of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	725	\$45.00	\$32,625.00	\$47.00	\$34,075.00	\$33.00	\$23,925.00	\$34.00	\$24,650.00	\$61.80	\$44,805.00
113	Rock Toe (Typ. 0.3 Ton / LF. See Re-Shape Slope Bid Item for Erosion Blanket, Seeding, etc.) See Notes Below Regarding Re-Use of Max. 0.1 Ton/LF Concrete Within Rock Sizes Specified on Detail, or Onsite Disposal. See Notes Below Re. Re-use of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	490	\$70.00	\$34,300.00	\$100.00	\$49,000.00	\$87.00	\$42,630.00	\$47.00	\$23,030.00	\$148.09	\$72,564.10
114	West of Westerly Bridge Crossing Near Maint. Building: Cut and/or Remove Exist. Sheet Pile Wall, Tieback Structures, Deadmen Structures, or Other Appurtenances to Min. 1-ft below Proposed Grade. Remove and Dispose Either Offsite or in Prop. Onsite Disposal Area Exist. Debris, Rubbish, or Other Materials Including But Not Limited to Sheet Pile Wall, Wall Tiebacks, Deadmen Structures, Debris, Rubbish or Rubble Encountered During Proposed Excavation. All Debris and Rubbish Placed in Onsite Disposal Area Shall be Buried Min. 1 Ft Below Prop. Grade. See Notes Below Re. Re-use of Concrete, Onsite Disposal, and/or Offsite Disposal of Concrete, Rubbish, and Rubble To Be Included Per Each Bid Item Unit Cost.	LF	90	\$15.00	\$1,350.00	\$30.00	\$2,700.00	\$28.00	\$2,520.00	\$34.00	\$3,060.00	\$147.41	\$13,266.90
115	From Westerly Bridge to Villa Avenue: If Needed by Contractor, Remove Trees As Required to Re-Grade and Install Proposed Streambank Stabilization Treatments and Proposed Grades.	LS	1	INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST		INCIDENTAL TO PROJECT COST	
116	Shoreline Native Plant Seed - Inlet Channel	AC	0.08	\$10,000.00	\$800.00	\$15,000.00	\$1,200.00	\$8,500.00	\$680.00	\$29,500.00	\$2,360.00	\$8,568.88	\$685.51
117	Middle / Upper Bank Seed - Inlet Channel	EA	0.33	\$10,000.00	\$3,300.00	\$15,000.00	\$4,950.00	\$3,900.00	\$1,287.00	\$14,600.00	\$4,818.00	\$8,516.33	\$2,810.39
118	Shoreline Native Plant Plugs - Inlet Channel	EA	725	\$4.00	\$2,900.00	\$6.00	\$4,350.00	\$4.90	\$3,557.00	\$4.96	\$3,597.00	\$5.14	\$3,726.50
119	Middle / Upper Bank Plugs - Inlet Channel	EA	2,175	\$4.00	\$8,700.00	\$6.00	\$13,050.00	\$4.90	\$8,700.00	\$4.96	\$10,788.00	\$5.13	\$11,157.75
120	Construction Access Restoration, Site Cleanup, and Erosion Blanket (NAG S75 BN)	SY	967	\$3.75	\$3,626.25	\$3.98	\$3,848.66	\$8.00	\$7,736.00	\$9.89	\$9,563.63	\$3.57	\$3,452.19
121	Cabled Log Habitat Structure, per Detail # 24. (Log materials to be provided by Owner.)	EA	7	\$750.00	\$5,250.00	\$3,300.00	\$16,100.00	\$5,250.00	\$27,500.00	\$1,000.00	\$7,000.00	\$3,397.30	\$29,198.10
				BID ALTERNATES	\$508,886.25	BID ALTERNATES	\$599,779.92	BID ALTERNATES	\$577,969.00	BID ALTERNATES	\$649,118.61	BID ALTERNATES	\$674,575.36

ENGINEER'S ESTIMATE				SEMPER FI				ILM				HGS - RES				V3			
Base Bid		\$1,164,478.25		Base Bid		\$948,000.15		Base Bid		\$961,770.00		Base Bid		\$1,108,944.44		Base Bid		\$1,577,660.50	
Deduct Onsite Soil Disposal		-\$132,687.00		Deduct Onsite Soil Disposal		-\$193,008.80		Deduct Onsite Soil Disposal		-\$116,935.00		Deduct Onsite Soil Disposal		-\$243,671.02		Deduct Onsite Soil Disposal		-\$198,093.00	
DOES OFFSITE DISPOSAL INCLUDE DEBRIS AND RUBBISH???																			

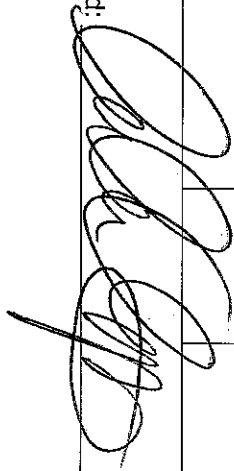
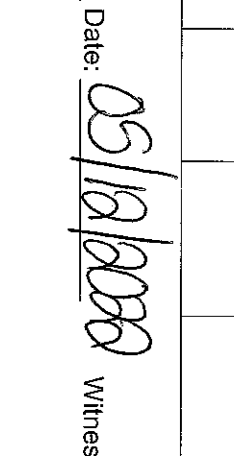
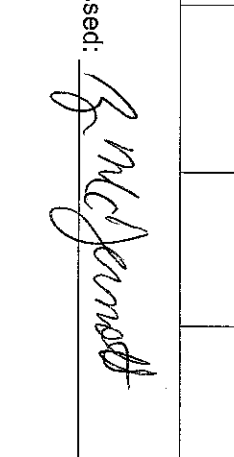
Option for Offsite Disposal of Excess Cut Soil at a Legal Offsite Facility. CCDD Testing As Required to Allow Offsite Disposal of Dredged Sediment at a Legal Offsite Facility. Import of Clean Structural Clay Fill, Tested and Approved by Owner and Engineer, for Construction of Proposed Berms or Other Structures. Subject to Review and Approval by Boulder Placement (L8 - 24) 1 RIFFLE - FOR CROSSING ONLY Rock Toe Stabilization (Typ. 0.3 Ton / LF) for Relatively Steep-Sloped Pond Shoreline Areas Such As Near Exist. Irrigation Pump House, South Shoreline East of Riffle # 4, and Or Far West Inlet Channel - From Westerly Bridge Crossing Near Maint. Building to Villa Ave. From Westerly Bridge to Villa Avenue: Re-Shape Streambank to 3:1 or Flatter (or Per Plans), Including NAG SC150BN Erosion Control Blanket, Native Plant Seed, and Native Pl Rock Toe (Typ. 0.3 Ton / LF. See Re-Shape Slope Bid Item for Erosion Blanket, Seeding, etc.) See Notes Below Regarding Re-Use of Max. 0.1 Ton/LF Concrete Within Rock Size West of Westerly Bridge Crossing Near Maint. Building: Cut and/or Remove Exist. Sheet Pile Wall, Tebeak Structures, Deadmen Structures, or Other Appurtenances to Min. 1 From Westerly Bridge to Villa Avenue: If Needed by Contractor, Remove Trees As Required to Re-Grade and Install Proposed Streambank Stabilization Treatments and Propo Shoreline Native Plant Seed - Inlet Channel Construction Access Restoration, Site Cleanup, and Erosion Blanket (NAG 575 BN) Cabled Log Habitat Structure, per Detail # 24. (Log materials to be provided by Owner.)	Bid Alternates Selected		Bid Alternates Selected		Bid Alternates Selected		Bid Alternates Selected		Bid Alternates Selected	
	Add # 101	\$160,000.00	Add # 101	\$132,000.00	Add # 101	\$144,000.00	Add # 101	\$236,000.00	Add # 101	\$128,920.00
	Add # 102	\$5,000.00	Add # 102	\$3,600.00	Add # 102	\$5,500.00	Add # 102	\$13,000.00	Add # 102	\$5,667.04
	Add # 103	\$40,000.00	Add # 103	\$53,540.00	Add # 103	\$88,000.00	Add # 103	\$90,000.00	Add # 103	\$57,520.00
	Add # 105	\$4,500.00	Add # 105	\$5,820.00	Add # 105	\$4,725.00	Add # 105	\$7,200.00	Add # 105	\$4,367.25
	Add # 110 - 1 Riffle Only for Crossing	\$10,000.00	Add # 110 - 1 Riffle Only for Crossing	\$4,520.00	Add # 110 - 1 Riffle Only for Crossing	\$9,120.00	Add # 110 - 1 Riffle Only for Crossing	\$6,520.00	Add # 105	\$8,561.20
	Add # 111	\$55,720.00	Add # 111	\$74,187.20	Add # 111	\$53,332.00	Add # 111	\$42,984.00	Add # 111	\$107,372.44
	Add # 112	\$32,625.00	Add # 112	\$34,075.00	Add # 112	\$23,325.00	Add # 112	\$24,650.00	Add # 112	\$44,805.00
	Add # 113	\$34,300.00	Add # 113	\$49,000.00	Add # 113	\$42,630.00	Add # 113	\$23,030.00	Add # 113	\$72,564.10
	Add # 114	\$1,350.00	Add # 114	\$2,700.00	Add # 114	\$2,520.00	Add # 114	\$3,060.00	Add # 114	\$13,256.90
	Add # 115	\$0.00	Add # 115	\$0.00	Add # 115	\$0.00	Add # 115	\$0.00	Add # 115	\$0.00
	Add # 116	\$800.00	Add # 116	\$1,200.00	Add # 116	\$680.00	Add # 116	\$2,360.00	Add # 116	\$685.51
Add # 117	\$3,300.00	Add # 117	\$4,950.00	Add # 117	\$1,287.00	Add # 117	\$4,818.00	Add # 117	\$2,810.39	
Add # 120	\$3,626.25	Add # 120	\$3,848.66	Add # 120	\$7,736.00	Add # 120	\$9,563.63	Add # 120	\$3,462.19	
Add # 121	\$5,250.00	Add # 121	\$16,100.00	Add # 121	\$5,250.00	Add # 121	\$7,000.00	Add # 121	\$23,781.10	
	Offsite Soil Disposal - 5000 CY	\$160,000		\$132,000		\$144,000		\$236,000		\$128,920
	Bid Cost - 4,000 CY OFFSITE DISPOSAL	\$1,388,263	4,000 CY Offsite	\$1,140,532	4,000 CY Offsite	\$1,233,540	4,000 CY Offsite	\$1,425,459	4,000 CY Offsite	\$1,853,341
	BUDGET	\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031
	BUDGET DIFFERENCE	\$163,232		\$-84,499		\$8,509		\$200,428		\$628,310
	BIDDER DIFFERENCE					\$93,068		\$284,927		\$712,808
	WHAT IS COST OF OFFSITE RUBBISH & DEBRIS DISPOSAL									
	Offsite Soil Disposal - 5000 CY	\$206,250		\$169,500		\$186,875		\$311,250		\$168,234
	Revised Bid Cost - Offsite Dispose 5,0000 CY	\$1,434,513	4,000 CY Offsite	\$1,178,032	4,000 CY Offsite	\$1,276,415	4,000 CY Offsite	\$1,500,709	4,000 CY Offsite	\$1,892,654
	BUDGET	\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031
	BUDGET DIFFERENCE	\$209,482		\$-46,999		\$51,384		\$275,678		\$667,624
	BIDDER DIFFERENCE					\$98,383		\$322,677		\$714,622
	WHAT IS COST OF OFFSITE RUBBISH & DEBRIS DISPOSAL									
	Onsite Disposal	\$132,687	Onsite Disposal	\$183,009	Onsite Disposal	\$116,935	Onsite Disposal	\$243,671	Onsite Disposal	\$388,093
	Onsite Disposal	\$1,355,950	Onsite Disposal	\$1,197,941	Onsite Disposal	\$1,200,975	Onsite Disposal	\$1,420,130	Onsite Disposal	\$1,916,847
	BUDGET	\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031		\$1,225,031
	BUDGET DIFFERENCE	\$130,919		\$-27,090		\$-24,056		\$195,099		\$691,816
	BIDDER DIFFERENCE					\$3,034		\$222,189		\$718,906

- a) Services related to removal of excess soil, trees, or tree stumps associated with earthwork, stabilization practices, re-grading, or installation of other practices and disposal or placement into areas approved by Owner shall be provided by Contractor at a cost incidental to each stabilization practice unit price.
- b) Earthwork Including Excavation, Grading, Stockpiling, Clearing, Grubbing, Off-Site Disposal of Cleared and Grubbed Materials, Topsoil Re-Spread, Fill, Balance of Earthwork On-Site, and/or Related Items as Indicated on Plans, Details and Specifications shall be incidental to the cost of earthwork.
- c) Bidder is required to verify field conditions and Bid Quantities on Bid List prior to submittal of Bid.
- d) If Bidder is at variance with field or Plan quantities or other items, then Bidder shall inform Engineer prior to submittal of Bid.
- e) If the calculations of the Bidder indicate a Quantity for any Bid Item different than that indicated on the Bid List, then the Bidder's proposed Quantity shall be clearly marked on the Bidder's Proposal Response Form. Specific Quantities shall be required.
- f) Submittal of a qualified bid by Bidder indicates acceptance by the bidder and approval of field conditions, quantities, details, and related conditions as depicted on Plans, Specifications, Details and/or other Bid Documents.
- g) Contractor provide site layout staking and shall meet with Engineer in field to review site layout prior to construction.
- h) Quantities as indicated may be increased or reduced by the Owner at their discretion.
- i) Actual quantity of rock installed in field may vary with field conditions.
- j) Costs provided by Contractor and/or Bidder shall include furnishing and installing all items as described above.
- k) Native plant maintenance costs shall be paid in increments per each seasonal site visit as described in Specifications for Native Plant Maintenance.
- l) Whether the As-Built Survey Bid Item is selected by the Owner or not, Contractor shall be responsible to ensure that as-built grades and sections are consistent with the proposed grades and sections to the satisfaction of the permitting agencies.
- m) Re-Use of Excavated Clay Soil Materials for Construction of Off-Bank Berms is Subject to Review and Approval by Engineer and Owner.
- n) Shallow Concrete Or Rock Rubble As May Be Encountered In Shoreline Or Streambank Or Other Construction May Be Re-Used For Rock Toe (Max. 0.1 Ton / LF Concrete Within Rock Size Ranges Specified On Details For Rock Toe As Base Of Prop. Rock Toe In Any Locations) or Subgrade of Rock Riffle (Max. 1.25 Ton Concrete / LF of Stream Channel at Proposed Riffle Locations, Distributed Across Width of Stream Channel at Riffle). Provided Concrete is Min. 1 Ft Below Prop. Grade And Any Exposed Wire Mesh, Rebar, Or Other Unsuitable Materials Are Removed. Alternatively, Concrete, Rubbish, Or Rubble May Be Disposed Onsite In The Designated Soil Disposal Area, Per Plans. All Debris And Rubbish Placed In Onsite Disposal Area Shall Be Buried Min. 1 Ft Below Prop. Grade With Removal Of Exposed Mesh, Rebar, Or Other Material. Alternatively, Concrete, Rubble And Debris May Be Disposed Offsite At No Additional Cost To Owner Or Engineer. Cost For Disposal Of Concrete, Rubbish, And Rubble As May Be Encountered Shall Be Incidental To Each Respective Bid Item Unit Cost.
- o) Contractor Shall Provide As-Built Survey for Review by Owner and Engineer to Verify As-Built Grades, Including Pond Construction, Within 45 Days of Substantial Completion of Construction and Prior to Final Payoff(s).

ELMHURST PARK DISTRICT

2022 Sugar Creek Restoration Project / Bid Opening - Thursday, May 12, 2022

Submitted By	Bid Submission Checklist	Bid Security Attachment Required	Bid Proposal Form	Contractor Reference Sheet	Sub Contractor List	Sexual Harassment Policy	Substance Abuse Prevention Program Certification	Prevailing Wage Act	Contractor Compliance & Certification Attachment	Bid Proposal Required	TOTAL COST
HGS/RES	✓	✓	✓	✓	✓	?	✓	not signed	✓	Base Bid \$ 1,198,944.44 Bid Alternate \$ 649,118.61	\$ 1,848,063.05
ILM	✓	✓	✓	✓	✓	✓	✓	✓	✓	Base Bid \$ 961,570.00 Bid Alternate \$ 577,969.00	\$ 1,539,539.00
Semper Fi	✓	✓	✓	✓	✓	✓	✓	✓	✓	Base Bid \$ 948,000.00 Bid Alternate \$ 529,771.00	\$ 1,547,771.00
V3	✓	✓	✓	✓	✓	✓	✓	✓	✓	Base Bid \$ 1,577,660.50 Bid Alternate \$ 674,375.36	\$ 2,252,035.86
										Base Bid \$ Bid Alternate \$	\$

Witnessed:  Date: 05/12/2022
 Witnessed:  Date: 05/12/2022
 Witnessed:  Date: 5/12/2022

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Michael Guerra

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution Endorsing the Metropolitan Mayors Caucus's 2021 Climate Action Plan for the Chicago Region

Suggested Action:

This resolution is to endorse the Metropolitan Mayors Caucus's 2021 Climate Action Plan for the Chicago Region. The Metropolitan Mayors Caucus with the support of the Environmental Concerns Commission presented the 2021 Climate Action Plan to the Village Board during the May 9th, 2022 meeting. It was requested to pass a resolution of support for the plan and for the Village to review ways to support their goal of reduced green house emissions for the region for a more resilient, equitable, and healthy future.

This item satisfies the Village's Strategic Long-Term Complex Goal #12 to "Engage and be proactive in regional planning efforts and activities."

Attachments:

[Villa Park Resolution Endorsing Climate Action Plan for the Chicago Region.docx](#)

Resolution No. _____

RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
ENDORING THE 2021 CLIMATE ACTION PLAN FOR THE CHICAGO REGION

WHEREAS, on July 13, 2021, the Metropolitan Mayors Caucus launched the 2021 Climate Action Plan for the Chicago Region in partnership with the National Oceanic and Atmospheric Administration (NOAA) and the Global Covenant of Mayors for Climate and Energy, and with support from the European Union, the Chicago Metropolitan Agency for Planning, and the Metropolitan Planning Council; and

WHEREAS, on August 9, 2021, the Intergovernmental Panel on Climate Change issued the Sixth Assessment Report authored by 234 scientists from 66 countries containing dire warnings about the state of the planet but showing that human actions have the potential to determine the future for climate; and

WHEREAS, more than 250 individuals from 175 stakeholder organizations including 53 municipalities throughout Northeastern Illinois invested two years of work through in-person and virtual collaboration and developed a comprehensive, municipally focused and regional impactful climate action plan that is anchored in equity with the well-being of people at its core; and

WHEREAS, the Climate Action Plan for the Chicago Region invites collaboration from all regional, state and federal agencies and the private sector; and

WHEREAS, the Climate Action Plan for the Chicago Region identifies the following science-based goals and objectives for the region and identifies strategies for municipalities to take measurable and meaningful action to both dramatically reduce greenhouse gas emissions and develop resiliency to climate-related hazards that threaten the community, economic health and the natural environment:

CLIMATE MITIGATION GOAL: Net zero greenhouse gas emissions

MITIGATION TARGETS:

By 2030 Reduce GHG emissions 50% from 2005 levels

By 2040 Reduce GHG emissions 65% from 2005 levels

By 2050 Reduce GHG emissions at least 80% from 2005 levels

MITIGATION OBJECTIVES:

1. Demonstrate Leadership to Reduce Emissions.
2. Decarbonize Energy Sources.
3. Optimize Building Energy.
4. Implement Clean Energy Policies.
5. Decarbonize Transportation.
6. Reduce Vehicle Miles Traveled.
7. Manage Water and Waste Sustainably.
8. Sustain Ecosystems to Sequester Carbon.

CLIMATE ADAPTATION GOAL: Persistent, equitable climate adaptation

ADAPTATION TARGETS

By 2030 Climate-resilient governance

By 2040 Resilience across jurisdictions

By 2050 Cohesive, resilient communities

ADAPTATION OBJECTIVES

1. Engage and educate the community about climate resilience and adaptation.
2. Incorporate equity and inclusion into climate adaptation efforts.
3. Collaborate and build capacity for a more resilient community.
4. Enact plans and policies focused on adaptation and resilience.
5. Adapt operations and investments for future climate conditions; and

WHEREAS municipal governments have unique strengths in developing community resiliency and in taking long-term action to mitigate climate change that are amplified through regional collaboration.

NOW, THEREFORE, BE IT RESOLVED that the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, hereby expresses the Village's support for the goals and objectives of the 2021 Climate Action Plan for the Chicago Region proposed by the Metropolitan Mayors Caucus and pledges its support to achieve these goals for a more resilient, equitable and healthy future.

ADOPTED this 27th day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

PASSED AND APPROVED this 27th day of June, 2022.

VILLAGE OF VILLA PARK

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Parks & Recreation

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Approving and Authorizing the Execution of a Grant Agreement Between the State of Illinois, Department of Natural Resources and the Village of Villa Park, Illinois to Build A Recreation Center at Lions Park

Suggested Action:

The Village was awarded a grant from the Illinois Department of Natural Resources (IDNR) Build Illinois Bond Fund in the amount of \$10,000,000 for the construction of a recreation center at Lions Park. Staff submitted formal project documents to the IDNR in March 2022 and recently received confirmation that the project has formally been approved. The final step in obligating funds for the project to the Village is approval of the grant agreement with the IDNR.

Attachments:

[Resolution to Approve and Authorize the Execution of a Grant Agreement.DOC](#)
[Compressed-UGA FY22 -LI-22-005-updated-All Parts.pdf](#)

RESOLUTION NO. _____

A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES AND THE VILLAGE OF VILLA PARK, ILLINOIS TO BUILD A RECREATION CENTER AT LIONS PARK

WHEREAS, the Village of Villa Park, Illinois, (the “Village”) was awarded a grant from the Illinois Department of Natural Resources for the construction of a recreation center at Lions Park; and

WHEREAS, the grant is funded through the Build Illinois Bond Fund; and

WHEREAS, the Village received the grant to assist with the cost of building a community recreation center which includes, but is not limited to, acquisition of land or rights in land, engineering, planning, architectural, mechanical, electrical and other services necessary, useful and advisable hereto and incidental to said improvements; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village enter into a Grant Agreement (“Agreement”), which is attached hereto as Exhibit “A” and made a part hereof, in order to accept and receive an Build Illinois Bond Fund grant in an amount ten million and no/100ths Dollars (\$10,000,000.00) to be used towards the construction of a recreation center at Lions Park (“Project”).

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: It is hereby determined that it is advisable, necessary and in the public interest that the Village enter into a Grant Agreement between the State of Illinois, Department of Natural Resources and the Village to assist in funding the Project.

Section 2: The Village President be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized and directed to attest on behalf of the Village an

Agreement between the State of Illinois, Department of Natural Resources and the Village to assist in funding the Project, in substantially the same form of agreement which is attached hereto as Exhibit “A” and made a part hereof.

Section 3: This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

AYES:

NAYS:

ABSENT:

Nick Cuzzone, Village President

PASSED: This _____ day of June, 2022.

APPROVED: This _____ day of June, 2022.

ATTEST:

Hosanna Korynecky, Village Clerk

Exhibit “A”

Grant Agreement
Between
The State of Illinois, Department of Natural Resources
and
The Village of Villa Park, Illinois,
For
Recreation Center at Lions Park

GRANT AGREEMENT



BETWEEN
THE STATE OF ILLINOIS, Department of Natural Resources
AND
VILLAGE OF VILLA PARK

The Illinois Department of Natural Resources (Grantor), with its principal office at One Natural Resources Way, Springfield, IL 62702, and Village of Villa Park (Grantee), with its principal office at 20 S. Ardmore Ave. Villa Park, IL 60181 and payment address (if different than principal office) at (N/A), hereby enter into this Grant Agreement (Agreement). Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 046573184 is Grantee's correct DUNS Number, that _____ is Grantee's correct UEI, if applicable, that 36-6006132 is Grantee's correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

- | | |
|--|---|
| ☐ Individual | ☐ Pharmacy (Non-Corporate) |
| ☐ Sole Proprietorship | ☐ Pharmacy/Funeral Home/Cemetery Corp. |
| ☐ Partnership | ☐ Tax Exempt |
| ☐ Corporation (includes Not for Profit) | ☐ Limited Liability Company (select applicable tax classification) |
| ☐ Medical Corporation | ☐ P = partnership |
| ☒ Governmental Unit | ☐ C = corporation |
| ☐ Estate or Trust | |

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds (check one) ☒ shall not exceed or ☐ are estimated to be \$ 10,000,000.00 of which \$0.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

1.3. Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is N/A, the federal awarding agency is N/A, and the Federal Award date is N/A. If applicable, the Assistance Listing Program Title is N/A and Assistance Listing Number is N/A. The Catalog of State Financial Assistance (CSFA) Number is 422-18-2721. The State Award Identification Number is 2721-33042.

1.4. Term. This Agreement shall be effective on April 1, 2022, and shall expire March 31, 2024, unless terminated pursuant to this Agreement.

1.5. Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Illinois Department of Natural Resources

Village of Villa Park

By: _____

Signature of Director of IDNR

Date: _____

Printed Name: Colleen Callahan

Printed Title: Director

By: _____

Signature of Authorized Representative

Date: _____

Printed Name: _____

Printed Title: _____

E-mail: _____

By: _____

Signature of Chief Financial Officer

Date: _____

Printed Name: Meta Darnell

Printed Title: Chief Financial Officer

By: _____

Signature of Chief Counsel

Date: _____

Printed Name: Renee Snow

Printed Title: Chief Counsel

**ARTICLE II
REQUIRED REPRESENTATIONS**

2.1. Standing and Authority. Grantee warrants that:

(a) Grantee is duly organized, validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated or organized.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is organized under the laws of another jurisdiction, Grantee warrants that it is also duly qualified to do business in Illinois and, if applicable, is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to \$30,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4. Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference. See 44 Ill. Admin. Code 7000.40(c)(1)(A).

2.5. Compliance with Registration Requirements. Grantee certifies that it: (i) is registered with the federal SAM; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable; and (v) have successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

ARTICLE III

DEFINITIONS

3.1. Definitions. Capitalized words and phrases used in this Agreement have the following meanings:

“2 CFR Part 200” means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards published in Title 2, Part 200 of the Code of Federal Regulations.

“Agreement” or “Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Allocable Costs” means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Assistance Listings” has the same meaning as in 2 CFR 200.1.

“Assistance Listing Number” has the same meaning as in 2 CFR 200.1

“Assistance Listing Program Title” has the same meaning as in 2 CFR 200.1.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget Period” has the same meaning as in 2 CFR 200.1.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Consolidated Year-End Financial Report” or “CYEFR” means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

“Cost Allocation Plan” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Disallowed Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“DUNS Number” means a unique nine-digit identification number provided by Dun & Bradstreet for each physical location of Grantee’s organization.

“FAIN” means the Federal Award Identification Number.

“FFATA” or “Federal Funding Accountability and Transparency Act” has the same meaning as in 31 USC 6101; P.L. 110-252.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Fixed-Rate” has the same meaning as in 44 Ill. Admin. Code 7000.30. “Fixed-Rate” is in contrast to fee-for-service, 44 Ill. Admin. Code 7000.30.

“GATU” means the Grant Accountability and Transparency Unit of GOMB.

“Generally Accepted Accounting Principles” or “GAAP” has the same meaning as in 2 CFR 200.1.

“GOMB” means the Illinois Governor’s Office of Management and Budget.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Improper Payment” has the same meaning as in 2 CFR 200.1.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Net Revenue” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Net Revenue” is synonymous with “Profit.”

“Nonprofit Organization” has the same meaning as in 2 CFR 200.1.

“Notice of Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“OMB” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Period of Performance” has the same meaning as in 2 CFR 200.1.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Profit” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with “Net Revenue.”

“Program” means the services to be provided pursuant to this Agreement.

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” means the federal System for Award Management (SAM); which is the federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

“State” means the State of Illinois.

“Term” has the meaning set forth in Paragraph 1.4.

“Unallowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unique Entity Identifier” or “UEI” means the unique identifier assigned to the Grantee or to subrecipients by SAM.

ARTICLE IV PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by the Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by the Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management

Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. See 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantee agrees to hold harmless Grantor when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith if it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under Exhibit A may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in PART TWO or PART THREE. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in PART TWO, PART THREE or Exhibit C. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false

statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1. Scope of Grant Activities/Purpose of Grant. Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including Exhibit A (Project Description) and Exhibit B (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of Award is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in PART TWO (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in PART THREE.

5.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. See 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in Exhibit G. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI BUDGET

6.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Discretionary and Non-discretionary Line Item Transfers. Discretionary and non-discretionary line item transfers may only be made in accordance with 2 CFR 200.308 and 44 Ill. Admin. Code 7000.370. Neither discretionary nor non-discretionary line item transfers may result in an increase to the total amount of Grant Funds in the Budget unless Prior Approval is obtained from Grantor.

6.4. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

**ARTICLE VII
ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

7.2. Indirect Cost Rate Submission.

(a) All Grantees must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(d).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until the Grantee elects a different option.

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations, in a format prescribed by Grantor. For Grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For Grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A Grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. No documentation is required to justify the 10% de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. See 2 CFR 200.451.

7.4. Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR 200 Subpart E and Appendix III.

7.5. Nonprofit Organizations Cost Principles. The federal cost principles that apply to Nonprofit Organizations that are not institutions of higher education are set forth in 2 CFR 200 Subpart E, unless exempt under 2 CFR 200 Appendix VIII.

7.6. Government Cost Principles. The federal cost principles that apply to state, local and federally recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.7. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.8. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. See 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.7).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit G** of the requirement to submit Personnel activity reports. See 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in

place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.9. **Federal Requirements.** All Awards, whether funded in whole or in part with either federal or State funds, are subject to federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 Ill. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 7.8.

7.10. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.11. **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII REQUIRED CERTIFICATIONS

8.1. **Certifications.** Grantee, its officers, and directors shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 *et seq.*).

(e) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.*) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

- (f) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).
- (g) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).
- (h) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.
- (i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).
- (j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).
- (k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (*See* 30 ILCS 708/25(6)(G)).
- (l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.
- (m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- (n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.
- (o) **Criminal Convictions.** Grantee certifies that neither it nor any officer, director, partner or other managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of

2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5 and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(u) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX CRIMINAL DISCLOSURE

9.1. **Mandatory Criminal Disclosures.** Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. See 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X UNLAWFUL DISCRIMINATION

10.1. **Compliance with Nondiscrimination Laws.** Grantee, its employees and subcontractors under subcontract made pursuant to this Agreement, shall comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

- (a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein.
- (b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);
- (c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a- and 2000h-6). (See also guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);
- (d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);
- (e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and
- (f) The Age Discrimination Act (42 USC 6101 *et seq.*).

ARTICLE XI LOBBYING

11.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors

regarding this certification to Grantor.

11.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE XII MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334 or 44 Ill. Admin. Code 7000.430(a) and (b). If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(e), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the state of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. See 2 CFR 200.329 and 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII FINANCIAL REPORTING REQUIREMENTS

13.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and, in the format, required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.208. Unless so specified, the first of such reports shall cover the first three months after the Award begins, and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 208(b)(3) and 200.328. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report no later than the due date specified in **PART TWO** or **PART THREE** following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345.

13.3. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of Improper Payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XIV
PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and, in the format, required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO**, **PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.208, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit-based review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.329 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

14.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE** following the end of the period of performance or Agreement termination. See 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)(1).

14.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all Performance Reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in

PART TWO or **PART THREE** of this Agreement.

14.4. Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. See 2 CFR 200.301 and 200.210.

ARTICLE XV AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. See 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2. Consolidated Year-End Financial Reports (CYEFR). All grantees are required to complete and submit a CYEFR through the Grantee Portal. The CYEFR is a required schedule in the Grantee's audit report if the Grantee is required to complete and submit an audit report as set forth herein.

(a) This Paragraph 15.2 applies to all Grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) The CYEFR must cover the same period as the Audited Financial Statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Audited Financial Statements are not required, however, then the CYEFR must cover the Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(c) CYEFRs must include an in relation to opinion from the auditor of the financial statements included in the CYEFR.

(d) CYEFRs shall follow a format prescribed by Grantor.

15.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters, AU-C 265 communications and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends \$500,000 or more in Federal and state

Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$500,000 in Federal and state Awards, singularly or in any combination, from all sources, but expends \$300,000 or more in Federal and state Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of Federal and state Awards.

(iv) If Grantee does not meet the requirements in subsections 15.3(b) and 15.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards), from all sources, Grantee is required to have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit Federal programs with Federal Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total Federal Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards and state Awards, singularly or in any combination, from all sources, Grantee must follow all of the audit requirements in Paragraphs 15.3(c)(i)-(v), above.

(d) Publicly Traded Entities. If Grantee is a publicly traded company, Grantee is not subject to the single audit or program-specific audit requirements but is required to submit its annual audit conducted in accordance with its regulatory requirements.

15.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by a Certified Public Accountant or Certified Public Accounting Firm licensed in the state of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.6. Delinquent Reports. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XVI
TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant.

(iii) If the Award no longer effectuates the program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

16.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

16.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination;
and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.343.

16.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

**ARTICLE XVII
SUBCONTRACTS/SUB-GRANTS**

17.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved. Grantee must notify any potential sub-recipient that the sub-recipient shall obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

17.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. The terms of this Agreement shall apply to all subawards authorized in accordance with Paragraph 17.1. 2 CFR 200.101(b)(2).

17.3. Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

**ARTICLE XVIII
NOTICE OF CHANGE**

18.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, senior management or address. See 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

**ARTICLE XIX
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

19.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure or management makeup (for example, a merger or a corporate restructuring), and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its board membership. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

**ARTICLE XX
AGREEMENTS WITH OTHER STATE AGENCIES**

20.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

**ARTICLE XXI
CONFLICT OF INTEREST**

21.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.113 and 30 ILCS 708/35.

21.2. Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person: (1) currently holding an elective office in this State including, but not limited to, a seat in the General Assembly, or (2) employed by an office or agency of the state of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or \$106,447.20 (30 ILCS 500/50-13).

21.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

**ARTICLE XXII
EQUIPMENT OR PROPERTY**

22.1. Transfer of Equipment. Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole or in part with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439. Grantor shall notify Grantee in writing should Grantor require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

22.2. Prohibition against Disposition/Encumbrance. The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

22.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and ensure the equipment according to applicable best practices, manufacturer's guidelines,

federal and state laws or rules, and Grantor requirements stated herein.

22.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XXIII PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1. Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV INSURANCE

24.1. Purchase and Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV LAWSUITS AND INDEMNIFICATION

25.1. Independent Contractor. Grantee is an independent contractor under this Agreement and neither Grantee nor any employee or agent of Grantee is an employee of Grantor and do not acquire any employment rights with Grantor or the state of Illinois by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any

such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or state of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. Indemnification. To the extent permitted by law, Grantee agrees to hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor will be governed by the State Employee Indemnification Act (5 ILCS 350/1 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

ARTICLE XXVI MISCELLANEOUS

26.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. Exhibits and Attachments. Exhibits A through G, PART TWO, PART THREE, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. No Waiver. No failure of Grantor to assert any right or remedy hereunder will act as a waiver of right to assert such right or remedy at a later time or constitute a course of business upon which Grantee may rely for the purpose of denial of such a right or remedy to Grantor.

26.8. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the state of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. Compliance with Law. This Agreement and Grantee's obligations and services hereunder are

hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

26.13. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17. Attorney Fees and Costs. If Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a)

the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

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EXHIBIT A
PROJECT DESCRIPTION

Project Title: Lions Park Recreation Center

The purpose of this Agreement is to enable IDNR to provide financial assistance to Local Government in Illinois to meet their mission through capital Improvements, as prescribed in the Public Act 102-0017, Under ARTICLE 141, Section 120 :

An appropriation made for such purpose to the Department of Natural Resources from the Build Illinois Bond Fund for a grant to the Village of Villa Park for costs associated with the construction of a Parks and Recreation Center.

Project location: 320 E. Wildwood, Villa Park, IL 60181. The 39,000-41,500 square foot recreation center shall be built for the area residents. This center would include program space for group and individual exercise, aerobics, dance, yoga, karate, tai chi, weight training, nutrition and cooking classes, just to name a few programs. A running track, gymnasium, senior program space, babysitting, and a drop in area, would be included as well. Recreation program offerings are limitless, where staff keeps current with trends and our programs are designed to meet the needs for people of all ages. The Village is a part of the Northeast DuPage Special Recreation Association and will include program space for the special needs population to use.

The project components will be completed as presented in the original application (attachment labeled Exhibit B2*)

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EXHIBIT B

DELIVERABLES OR MILESTONES

Deliverables/Milestones will be the completed project components as presented in the original application (attachment labeled Exhibit B2*) or an approved project scope change. They will be reported as directed in the Implementation and Billing Packet (Exhibit B1).

Refer to your project application for the deliverables and milestones that are to be completed. (Project Schedule, Scope of Work, etc.)

The Grantee is required to file quarterly status reports on the grant project describing the progress of the program, project, or use and expenditure of the grant funds related thereto, if the grant amount is over \$25,000.00 (30 ILCS 705/4(b)(2)). The grantee must submit status reports on the first day of the next existing quarterly schedule (Jan, April, July & Oct) beginning with the quarter immediately following the project effective date.

***Exhibit B2 also includes the approved project budget**

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EXHIBIT C

PAYMENT

Grantee shall receive up to \$10,000,000.00 under this Agreement.

Enter specific terms of payment here:

1. This grant is funded through the Member Initiative-Line Item Grant Program. This grant project is funded up to the maximum grant amount authorized in the Public Act 102-0017, Under ARTICLE 141, Section 120 and volunteer grantee match.
2. A project shall be deemed eligible for grant payment when the Grantee submits a project billing form with additional required documentation (Exhibit B1) seeking grant reimbursement which is approved for payment by the Department.
3. Project costs eligible for assistance shall be determined upon the basis of criteria set forth for the Line Item Program manual and the Bondability Guidelines in accordance with Build Illinois Bond Act (30 ILCS 425). It is the intent of the State that all or a portion of the costs of this project will be paid or reimbursed from the proceeds of bonds issued by the State.
4. Payment to the Grantee will be made as a reimbursement for eligible expenses following submission to the IDNR of a certified billing request listing all funds expended, and including any other documentation.
5. In order to induce IDNR to pay the aforesaid funds, the Grantee promises to complete the project as described in this Agreement, to operate and maintain the project site in accordance with the terms of this Agreement, and to pay any and all costs associated with the project in excess of the specified State obligation for grant funding assistance.
6. Working Capital and Advance Payment. Upon request, IDNR will issue a working capital advance payment no more than two (2) month of the estimated expenses. The amount to be reconciled monthly. Subsequent payments will be issued on a reimbursement basis and will consider all previously submitted documented expenditures.
7. Billing requests are eligible for grant reimbursement at the 50% and 100% project completion levels. With the exception of Professional Services (A/E) contracts, only costs incurred during the specified project period dates indicated on this Agreement and necessary to complete the approved project components are eligible for grant reimbursement.
8. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 15 of that year; otherwise Vendor may be required to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

9. All requirements of the Implementation and Billing Packet (Exhibit B1) must be followed.
10. Prevailing Wages: Bid Specifications must include the requirement that contractors and subcontractors pay state prevailing wages. For the specific requirements, review the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
11. Request for reimbursement must be submitted to the IDNR grant administrator as soon as possible after the completion of the project, or ending date as indicated in the Project Agreement. Failure by the Grantee to submit required billing forms and substantiating documentation within a one (1) year period following the project expiration date will result in the Grantee forfeiting all project reimbursements and relieves the IDNR from further payment obligations on the grant.
12. Any grant funds remaining after final reimbursement to the Grantee may be reprogrammed at the discretion of the IDNR.

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EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACT

Name: Patrick Davis
 Title: Director of Grants Management and Accountability Office/IDNR
 Address: 1 Natural Resources Way, Springfield, IL 62702
 Phone: 217-558-4472
 TTY#: _____
 Fax#: _____
 E-mail Address: Patrick.Davis2@Illinois.gov

GRANTEE CONTACT

Name: Greg Gola
 Title: Director, Parks, Recreation and Fleet Services/ Village of Villa Park
 Address: 338 N. Iowa Ave, Villa Park, IL 60181
 Phone: 630- 834-8970 ext 6080
 TTY#: _____
 Fax#: _____
 E-mail Address: gregg@invillapark.com

Additional Information:

Name: Chuck Howard
 Title: Interim Finance Director /Village of Villa Park
 Address: _____
 Phone: 630 834-8500
 TTY#: _____
 Fax#: _____
 E-mail Address: choward@invillapark.com;

Additional Information:

Name: Michael M. Guerra, P.E.
 Title: Administrative Officer / Director of Public Works/Village of Villa Park
 Address: _____
 Phone: 630 834-8505
 TTY#: _____
 Fax#: _____
 E-mail Address: mguerra@invillapark.com

EXHIBIT E
PERFORMANCE MEASURES

Following all methods and standards as required by state and federal laws and regulations, this project will fulfill the intent of the Public Act 102-0017, Under ARTICLE 141, Section 120.

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EXHIBIT F
PERFORMANCE STANDARDS

Periodic Performance Reports & Periodic Financial Report:

Periodic Performance Reports: Is due every January 1, April 1, July 1, and October 1 throughout the duration of project implementation (i.e., until the project's FINAL billing is submitted to the Illinois IDNR). Failure to submit a status report will result in no reimbursement (for projects over \$25K). A copy is provided below you may also find it in Exhibit B1 of the Implementation & Billing Requirements.

Periodic Financial Report: Is due when requesting reimbursement. **A copy is provided in Exhibit B1 of this Agreement.**

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EXHIBIT G

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

ICQ Section: 03-Financial and Regulatory Reporting (2 CFR 200.327)

Conditions: Requires more detailed reporting;

Risk Explanation: Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

How to Fix: Implementation of new or enhanced system, mitigating controls or a combination of both.

Timeframe: One year

Grantee does not have a written policy requiring prior approval before changes in key personnel. Grantee is required to request prior approval before changes in key personnel and is encouraged to implement additional written policies and procedures.

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PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE, the Grantor has the following additional requirements for its Grantee:

- 27.1 The Cash Management requirements and Interest requirements listed in Paragraphs 4.3 and 4.6 of PART ONE respectively do not apply as there are no federal funds as part of this agreement to the Grantee, and it is paid as reimbursement of prior project expenditures.
- 27.2 Project Design and Implementation: Grantee is solely responsible for the design and implementation of the project described in its Project Application, the terms and conditions of which are hereby incorporated by reference and made a part of this Agreement. Failure by the Grantee to comply with any of the Agreement terms or the terms of the Project Application shall be cause for the suspension of all grant assistance obligations thereunder and may result in debarment for two grant cycles. 30 ILCS §705/6
- 27.3 Satisfactory Progress: The Grantee agrees to implement and complete the approved project pursuant to the time schedule and plans set forth in the Project Application. Failure to render satisfactory progress or to complete the approved project to the satisfaction of the IDNR per the terms of this Agreement is cause for suspension and/or termination of all obligations of the Department under this Agreement.
- 27.4 CERP: Environmental and Cultural Resource Compliance: Approved grant project construction shall not commence and no payment shall be made under this grant until the Grantee, as set forth under the IDNR's Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with the Department as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 et seq.; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.
- 27.5 The sponsoring agency must permanently post a State of Illinois grant acknowledgment sign at the project site entrance. The acknowledgement shall incorporate the following language:
"STATE OF ILLINOIS GRANT PROGRAM"
ILLINOIS DEPARTMENT OF NATURAL RESOURCES
- 27.6 Completion Date and Contactors: The Department requires that all projects be completed by the date specified in the Project Agreement. The Grantee should ensure that all bidders are aware of the expected completion date by specifying the expected project construction start date and completion date in the bid specifications package. Extensions to the ending date will not be allowed unless the Grantee can prove to the Department that a delay in project execution was beyond the Grantee's control.
- 27.7 Change Orders: Conditions may arise after work has begun that are beyond the control of the Grantee and contractor which necessitate a change in specification and/or price. To maintain grant eligibility, such changes must be done by formal change orders.

If the change order involves i) the total deletion of an identified project component, ii) the addition of a new component for which reimbursement will be sought or iii) exceeds \$10,000 in value as an addition or subtraction, the Grantee must receive prior written IDNR approval. Failure to obtain prior approval will result in the amount of the change order being disallowed (pursuant to 720 ILCS §5/33E-9).

For change orders in excess of \$10,000, written assurance must be provided to the IDNR by the Grantee

that i) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or ii) the change is germane to the original contract as signed, or iii) the change order is in the best interest of the unit of State or local government and authorized by law.

- 27.8 No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from IDNR. Specific actions regarded as significant deviations, although not inclusive, are as follows:
- a. The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Project Sponsor to another individual, group, agency, or entity.
 - b. Any significant modification to the approved project site plan or usage OR the change, alteration or disposition of the project site to other than public recreation use unless otherwise approved in this Agreement or by the DNR.
- 27.9 Billing requests: All documentation in exhibit B1 is required for project billing requests.
- 27.10 Record Keeping: The Grantee shall maintain, for a minimum of 3 years following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement, and shall make them available to the IDNR and the State of Illinois, Auditor General or Attorney General, for auditing at reasonable times. Failure by the Grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.
- 27.11 Permits and Licenses: In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all necessary permits, licenses or forms of consent, as may be required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.
- 27.12 Audit Findings: The Grantee shall be responsible for timely action in resolving any audit findings or questioned project costs. In the event that questioned costs are ultimately deemed disallowed as determined by the IDNR or its representative, the Grantee shall be responsible for repayment of such costs.
- 27.13 This Agreement, including the project application by reference, any attachments, and the General Provisions and Certifications attached hereto, constitutes the entirety of the grant agreement between the Grantee and IDNR and supersedes all other agreements, whether written or oral, and may not be amended or modified except by a written instrument executed by both parties.
- 27.14 Open to the public: Indoor/Outdoor recreation property acquired or developed through assistance from the Illinois grant program must be open to the public for indoor/outdoor recreation use without regard to race or color, creed, national origin, sex or disability.
- 27.15 All development projects receiving grant assistance shall be bound by the terms of this program for a period of 20 years. All properties acquired with State of Illinois assistance are required to have a covenant placed on the deed at the time of recording that stipulates the property must be used, in perpetuity, solely for indoor/outdoor recreation purposes and cannot be sold or exchanged, in whole or part, to another party without approval from the Department.
- 27.16 For projects receiving development assistance, the sponsoring agency must possess either fee simple title

or other means of legal control and tenure (easement, lease, etc.) over the property being improved for a period of 20 years. The Department will consider, on a case-by-case basis, lease arrangements for shorter periods when State statute prohibits a unit of local government from entering into such a long-term agreement, or other circumstances beyond the control of the unit of local government prohibit such arrangements.

- 27.17 Procurement: The sponsor must adhere to applicable local bidding and procurement requirements and make available to the Department, upon request, all working plans, specifications, contract documents and cost estimates for review prior to commencing work. The format for any advertisement or prospectus soliciting and inviting bids, indicating submission deadlines, must also be presented, upon request, to the Department for review prior to publication.
Procurement: Grantee will complete project construction in accordance with all laws of the State of Illinois governing purchases and procurement by the local Grantee.
- 27.18 Concessions: Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities for dispersing food to the public and/or any other services as may be desired by the public and the sponsoring agency for enjoyable and convenient use of the grant assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the grant assisted lands and/or facilities shall be used for the improvement of those lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the sponsoring agency with third persons relating to accommodations or concessions to be provided for or at the grant assisted facility for benefit of the public shall be submitted to the Department, upon request, for its approval prior to the sublease or license being entered into or granted by the sponsoring agency.

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PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this Project:

- 28.1 Illinois residents: 50% of the labor hours on the project must be performed by actual residents of the State of Illinois (20 ILCS 805/805-350).
- 28.2 Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.): For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.
- 28.3 Permits & Licenses: In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all necessary permits, licenses or forms of consent, as may be required to complete the project. Failure to obtain any required permit or approval may jeopardize Public Museum Capital Grant reimbursement and/or cause debarment.
- 28.4 This Agreement, including the project application by reference, any attachments, and the General Provisions and Certifications attached hereto, constitutes the entirety of the grant agreement between the Grantee and IDNR and supersedes all other agreements, whether written or oral, and may not be amended or modified except by a written instrument executed by both parties.
- 28.5 Court of Claims: This Agreement shall be governed by and construed only in accordance with the laws of the State of Illinois. Any liability of IDNR under this Agreement shall be limited to the amount of the grant. Any dispute relating to this Agreement shall be adjudicated in the Illinois Court of Claims and shall be governed by the Court of Claims Act (705 ILCS 505/1 et seq.).
- 28.6 ADA: All facilities constructed with state Grant assistance must be designed and developed to fully accommodate accessibility standards as per the Illinois Accessibility Code Standards and the Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130).
- 28.7 All intellectual property ("IP") rights (including copyright, patent, and any other rights) in materials arising out of or resulting from Grantee's use of the grant funds or any earning thereon (the "Public Materials"), including by way of example but not as limitation, any posters and promotional materials, photographs, maps, drawings, charts, reports, brochures, blueprints, website pages, and source code, shall be owned by Grantee unless Grantee materially breaches the terms of this Agreement.
- 28.8 To ensure that the Public Materials are widely and generally available to the public who has paid for their production, Grantee hereby grants to IDNR a non-exclusive, perpetual, irrevocable, royalty-free, paid-up, worldwide, sub-licensable license to use, copy, or publish the Public Materials by any means or media in connection with any activity of IDNR.

- 28.9 Grantee shall provide to all employees and agents of Grantee who might otherwise be entitled to claim any authorship or ownership or IP interest in such Public Materials (including but not limited to architects, photographers, graphic designers, web designers, sculptors, and contractors) a copy of this clause and shall obtain such employees' and agents' acknowledgment and agreement (1) that any employee or non-employee's contributions to any such Public Materials shall be considered Grantee property and/or works for hire, and (2) that to the extent that the Public Materials are not so considered, that all such contributors assign their rights therein, whether under patent, copyright, trade secret, or trademark law, and including moral rights, in perpetuity or for the longest period otherwise permitted by law, to Grantee such that Grantee can effectively grant the above-described license. Grantee shall allow IDNR full access to the project site and materials, both during the grant term and after completion, for documentation, inspection, publicity, photography, promotion, or similar purposes.

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Illinois Department of Natural Resources

IDNR CAPITAL GRANTS PROGRAM

Implementation & Billing Requirements

IL Department of Natural Resources
Office of Grant Management and Assistance
One Natural Resources Way
Springfield, IL 62702
Telephone: 217/782-7481
Fax: 217-782-9599

**PROJECT COMPLIANCE
INSTRUCTIONS AND
BILLING PACKET INFORMATION**

In this packet, you will find necessary information and instructions to properly implement an approved IDNR Capital Grants Program project with the Illinois Department of Natural Resources (IDNR). **PLEASE READ THOROUGHLY!** Failure to comply with these instructions can jeopardize grant reimbursement.

GENERAL

1. To maintain eligibility for grant reimbursement, the Grantee must satisfactorily complete ALL approved project components as specified in the signed Project Agreement. Any changes (additions or deletions) to the project scope must be approved by the IDNR **prior** to implementation in order to maintain overall eligibility for grant reimbursement. Any Change Order +/- \$10,000 not approved by the IDNR will not be eligible for grant reimbursement.
2. Projects cannot incur and costs against the grant funded project with the exception of A&E work prior to receipt of an approved CERP form and a fully executed grant agreement. Project may lose funding eligibility if costs are incurred prior to receipt of both items.
3. Project construction must be completed by the Grantee in accordance with all laws of the Local Unit of Government including any applicable State of Illinois purchase and procurement laws including the Illinois Works Act.
4. In-house engineering and administration, force account labor and force account materials are NOT reimbursable under the grant program.
5. All facilities constructed with State Grant assistance must be designed to accommodate full accessibility as per the Illinois Accessibility Code standards and the Americans with Disabilities Act (ADA).
6. The approved IDNR Capital Grants Program development project must be completed and ready for final acceptance by IDNR staff AND all project costs for which reimbursement is expected must be incurred no later than the expiration date specified on the signed Project Agreement. Failure to have approved project components completed by the specified project expiration date could jeopardize approved grant reimbursement on the project.
7. In connection with and prior to the construction, and thereafter the subsequent operation and maintenance of the IDNR Capital Grants Program -assisted facilities, the Grantee agrees that it shall be responsible for and obtain all necessary permits, licenses or forms of consent, from, but not limited to, the following. **(Failure to do so can jeopardize grant reimbursement.)**
 - a. IL Dept. of Natural Resources regarding "Interagency Wetlands Policy Act" (20 ILCS 830); "State Endangered Species Act" (520 ILCS 10/11); cultural resource impacts (20 ILCS 3410/9, *coordinated with the IL Historic Preservation Agency*); and impacts to state waterways (615 ILCS 5/5).
 - b. Local Building or Zoning Agencies or Boards, where applicable.
8. "Development Project Status Report" (Attachment B) must be submitted **each January 1st, April 1st, July 1st, and October 1st** throughout the duration of project implementation (i.e., until the project's reimbursement request is submitted to the Illinois DNR). These progress reports should be forwarded to the IDNR Grant Administrator assigned to the project.
9. Please contact the DNR Grants staff at 217/782-7481 if you have any questions as you proceed with project implementation regarding program requirements.

OPEN COMPETITIVE BIDDING

1. EXCEPT as noted below in items #2 and #4, all open competitive bidding for IDNR Capital Grants Program projects shall be done in accordance with the Grantee's statutory requirements governing public procurements. IDNR Capital Grants Program projects are possible through the sale of public bonds and therefore require the use and oversight of a public body's procurement guidelines to ensure the proper stewardship of these funds. This will require the use of the procurement policies of the local unit of government identified in the IDNR Capital Grants Program application.
2. You will need to incorporate the Illinois Works Jobs Program Act requirements into this project. Those requirements can be found here: <https://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=003005590HArt%2E+20&ActID=3995&ChapterID=7&SeqStart=200000&SeqEnd=1200000>
3. The Grantee shall encourage "minority" business firms to submit bids on the approved project and successful contract bidders to utilize minority businesses as sub-contractors for supplies, services, and construction. This stipulation should be noted in all bid solicitation notices.
4. The bid proposal forms should be structured for flexibility. This can usually be done most effectively with add/deduct alternates and bidding the work by specific/distinct work elements.

The instructions to bidders in the Bid Specifications should clearly indicate what constitutes a valid bid and how the contract/bid will be awarded (lowest responsible/qualified bidder for all work items versus individual work items; base bid and selected bid alternates versus base bid separate from bid alternates, etc.). It should also specify whether substitutes will be accepted and if scope of individual work elements can be modified.

In general, the *Instructions and General Conditions* section of the Bid Specifications should, at a minimum, address the following items:

- . Bid Opening Date
- . Number of days Bid must be held
- . Bid, Performance and Payment Bond/Security Requirements
- . Contractor Insurance Requirements
- . Completion date and if liquidated damages occur for late completion
- . Terms of Payment to Contractor
- . Schedule of quantities/material list and Unit Costs
- . If a Bid is for material or product supply only, a specific name brand cannot be specified WITHOUT also stipulating the phrase "or approved equal" will be accepted. Also, specifications for a particular product or material being bid cannot be written in such detail so as to prevent an open and competitive bidding situation.

Bid Specifications must include the requirement that contractors and subcontractors pay State Prevailing Wages. For the specific requirements, review the Prevailing Wage Act (820 ILCS 130/0.01-12).

Remember, the IDNR requires that all projects be completed by the date specified in the Project Agreement. The Grantee should ensure that all bidders are aware of the expected completion date by specifying the expected project construction start date and completion date in the bid specifications package. Extensions to the ending date will not be allowed unless the Grantee can prove to IDNR that a delay in project execution was beyond the Grantee's control.

5. In certain instances, conditions may arise after work has begun that are beyond the control of the Grantee and contractor which necessitate a change in specification and/or price. To maintain grant eligibility, such changes must be done by formal change orders. If the change order involves 1) the total deletion of an identified project component, 2) the addition of a new component for which reimbursement will be sought or 3) exceeds \$10,000 in value (including deductions), the Grantee must receive prior written Illinois IDNR

approval. **Failure to obtain prior approval will result in the amount of the change order being disallowed. (pursuant to 720 ILCS 5/33E-9 of the Criminal Code of 1961).** *For change orders in excess of \$10,000 written assurance MUST BE provided to the Illinois IDNR by the Grantee (1) the circumstances said to necessitate the change in performance were not reasonable foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the unit of State or local government and authorized by law.*

NO-BID CONTRACTS LABOR GUIDELINES

1. Project construction can be completed by means of individual small non bid contracts following the Grantee=s procurement requirements. IDNR Capital Grants Program projects are possible through the sale of public bonds and therefore require the use and oversight of a public body's procurement guidelines to ensure the proper stewardship of these funds. This will require the use of the procurement policies of the local unit of government identified in the IDNR Capital Grants Program application.
2. The value of donated material, labor and equipment to a project IS NOT grant eligible nor is the purchase of non- consumable items (tools, etc.) necessary to complete project work.

PROJECT BILLING REQUIREMENTS

1. Billing requests for grant reimbursement will be processed at the 50% (if requested) and 100% project completion levels. Only costs incurred during the specified project period dates indicated on the signed Project Agreement and necessary to complete the approved project components are eligible for grant reimbursement. The 50% completion level is determined by the Gantt chart submitted with your signed agreement and is based on project completion not financial expenditures. The Grantee may bill only once at the 100% completion level if the Grantee chooses. Billing requests for the grant reimbursement will be processed no more frequent than quarterly.
2. **All of the following documentation is required to be presented to the IDNR with any project billing request.**

Failure to provide **any** of these 5 items will result in a delay in processing your payment:

- a. A "Schedule of Project Expenditures" (Attachment C) incurred pursuant to the approved IDNR CAPITAL GRANTS PROGRAM grant project for which all grant reimbursements are claimed. *The schedule/spread sheet must contain a certification statement signed by the Grantee's chief fiscal officer and chief administrator or Fiscal Officer attesting to the accuracy of the information.*

The schedule shall list, at a minimum, information shown in the example on Attachment C.

- b. "Agreed Upon Procedures" Report from CPA firm, including applicable schedules. Costs claimed on the "Project Billing Form" must be reviewed and attested to by an independent CPA* in accordance with the *Statement on Standards for Attestation Engagements* as established by the American Institute of Certified Public Accountants. The independent Attestation will be based on the "Agreed Upon Procedure" developed by IDNR and identified on **Attachment A**. **This is a completely separate audit requirement than detailed in section F.4. of your agreement and is necessary for your billing.**

NOTE: The cost of having the independent attestation of the Project Billing conducted is considered an eligible project cost and may be claimed for grant reimbursement. Submit invoice from accounting firm and proof of payment.

- c. A general drawing/sketch of completed project work (must be no larger than 11" x 17"). If billing at 50% project completion and drawings are not applicable, a narrative of work completed to date should be submitted.
 - d. Proof of IDNR Capital Grants Program acknowledgment (e.g., photo of sign or donor plaque at site or copy of brochure or other means indicating IDNR grant assistance). **This requirement is due at the time the final billing is requested.**
 - e. Photos of completed project elements.
3. Final request for reimbursement must be submitted to the IDNR grant administrator as soon as possible after the completion of the project, or ending date of the Project Agreement.

*It is recommended that the CPA firm that conducts the Grantee's regular agency-wide audit be used for this purpose.

BILLING REQUIREMENTS CONTINUED

Information the Grantee will need to provide the CPA (auditor) in order to have the independent Billing Attestation efficiently completed according to the established "Agreed Upon Procedures", Attachment A of the agreement:

1. Copy of the signed Project Agreement and any amendments executed thereto;

2. Proof of bid advertisement for all publicly bid construction and material/equipment purchase contracts.
3. Copy of Bid Tabulation for each publicly bid construction and material/equipment purchase contract.
4. (If applicable) Justification for and proof of Board action, approving the awarding of any project construction and material/purchase contract to someone other than a low bidder.

A "Schedule of Project Expenditures" (Attachment C) incurred pursuant to the approved IDNR Capital Grants Program grant project for which grant reimbursement is claimed. *The schedule/spread sheet must contain a certification statement signed by the Grantee's chief fiscal officer and chief administrator or Fiscal Officer attesting to the accuracy of the information.*

5. A copy of applicable state statutes and applicable local ordinances concerning bidding requirements for construction contracts and equipment/material purchases for the unit of local government who was identified in the IDNR Capital Grants Program application.

You may find it helpful to provide a copy of this Implementation and Billing packet to your CPA for use as a reference during their review and to be certain they have everything necessary to perform the work being required by this grant.

RECORD RETENTION / AUDIT REQUIREMENTS

A. RECORD RETENTION

As stipulated in Item V(a) of the General Provisions of the grant Project Agreement, the local Grantee (fiscal agent) must maintain, for a minimum three (3) year period following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement, and shall make them available to the Illinois DNR and/or the State of Illinois, Auditor General, for auditing at reasonable times. Failure by the Grantee (fiscal agent) to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.

B. AUDIT REQUIREMENTS

All audit requirements are specified in your grant agreement under Article XV "Audit Requirements". You will need to review this section carefully.

(It is important to inform your auditors that IDNR Capital Grants Program grant funds are State grant funds, not Federal funds.) These funds are the proceeds of bonds issued for capital projects.

This is a completely separate audit requirement than detailed in Attachment A of Exhibit B1 of your grant agreement.

C. AUDIT RESOLUTION

The Grantee (fiscal agent) shall be responsible for timely action in resolving any audit findings or questioned project costs. In the event that questioned costs are ultimately deemed disallowed as determined by the Illinois DNR or its representative, the Grantee shall be responsible for repayment of such costs.

**ILLINOIS CAPITAL GRANT PROGRAM
BILLING CHECKLIST**

- ☐ **Project Billing Form**
- ☐ **CPA "Agreed Upon Procedures" (Attachment A)**
- ☐ **Schedule of Project Expenditures**
- ☐ **Drawing or sketch of completed work or narrative**
- ☐ **Proof of IDNR Capital Grants Program acknowledgement**
This requirement is due at the time the final billing is requested.
- ☐ **Photos of completed project elements**
- ☐ **Periodic Performance Report (GOMBGATU-4001-PPR)**
- ☐ **Periodic Financial Report (GOMBGATU-4002-PFR)**

Mail to:

**Department of Natural Resources
Attn: Office of Grant Management and Assistance
(INCLUDE NAME OF GRANT ADMINISTRATOR)
One Natural Resources Way
Springfield IL 62702**

Or

Email directly to your grant administrator

STATE OF ILLINOIS
DEPARTMENT OF NATURAL RESOURCES
CAPITAL GRANTS PROGRAM

PROJECT BILLING FORM

Project #: _____ Billing Period: _____ To _____
Grantee: _____
Project Title: _____ Project Billing #: (circle one) #1 #2
Grantee _____ Project Completion
F.E.I.N./T.I.N. _____ Level: (indicate one): 50% 100% Other: %

COSTS SUMMARY STATEMENT

Cost Category		Expenditures	
		Amount Claimed To Date	Amount Claimed This Billing
Construction Costs (Bid Contracts)			
Non-Bid Construction Costs	Hired (non-bid) Labor		
	Material/Supplies		
Architectural/Engineering Fees (15.25% max – for entire project)			
CPA Costs			
Other (Specify)			
TOTAL			
Less Local Agency Share			
Amount Claimed for Grant Reimbursement			

I do hereby certify that this Billing is correct and just and based upon actual payment(s) of record by the participant local sponsor; that payment from the State of Illinois has not been received for these costs on any prior reimbursement request(s) from this Project Agreement or any previous Project Agreement(s) granted by the State of Illinois; that the completed work and services or purchases are in accordance with provisions of the signed Project Agreement, including amendments thereto, with the Illinois Department of Natural Resources; and that local matching dollars for the project did not include federal or other state funds.

(Document must be attested to by Grantee's fiscal officer)

ATTESTED BY:

BY:

(signature)

(signature)

NAME:

(title)

TITLE:

AGENCY:

DATE:

“Agreed Upon Procedures” for IDNR Capital Grants Project Billing Attestation

Costs claimed for IDNR Capital Grant reimbursement on the Project Billing Form must be attested to by an independent CPA licensed in the State of Illinois. The attestation shall be completed in general accordance with the Statement on Standards for Attestation Engagements as established by the American Institute of Certified Public Accountants and based on the following “Agreed Upon Procedures” developed by the Illinois Department of Natural Resources.

Recommended “Agreed Upon Procedures” for attesting to the eligibility of the costs claimed on the *Project Billing Form* signed and attested to by the local project sponsor (grantee):

Based on IDNR Capital Grants Program Schedule of Project Expenditures which must be provided by the local project sponsor (Grantee) as supporting documentation for the *Project Billing Form*, perform the following procedures and provide a report detailing the results. The report should include copies of the aforementioned schedule and the signed *Project Billing Form* provided by the local project sponsor (Grantee).

- A. Verify that all items listed on the schedule(s) were for work germane to the scope of the approved IDNR Capital Grants Program project as described on the signed Project Agreement and any amendments; thereto, and, with the exception of project Professional Services (A/E) contracts, were executed after the project start date indicated on the signed Project Agreement. Identify and report any exceptions.
- B. With the exception of Professional Services (A/E) contracts, verify that the local project sponsor (Grantee) has complied with the sponsor’s written procurement procedures regarding open competitive bidding for all construction contracts and all material/equipment purchases, AND that prospective bidders were given a Bid Opening date and number of days Bid must be held in the advertisement to submit bid proposals to the local project sponsor (grantee). Identify and report any exceptions.
- C. Verify that all publicly bid construction and material/equipment purchase contracts executed for the project were awarded to the low bidder. Identify and report any exceptions and attach written justification from local project sponsor (grantee) for their awarding any contract to someone other than the low bidder.
- D. Verify that all change orders to the construction and material/equipment purchase contracts are germane to the approved IDNR Capital Grants Program project scope and that any change orders of \$10,000 or more were approved by DNR. Identify and report any noted exceptions and attach a copy of any change order noted as an exception.
- E. Sample a minimum of 25% of the project expenditures listed on the “IDNR Capital Grants Program Schedule of Project Expenditures” and trace to the local project sponsor’s accounting record system and verify the costs are germane to the project scope and, with the exception of project professional services (A/E fees), were incurred during the project period specified on the signed Project Agreement. Identify and report any noted exceptions.
- F. Verify that local matching dollars (if applicable) for the project did not include federal or other state funds. Identify and report any exceptions.
- G. Verify that “Prevailing Wage” language was included in any/all construction contract(s). Identify and report any exceptions.

[SAMPLE FORMAT]**Schedule of Project Expenditures**

Grant Project #: _____

Vendor/Contractor Name	Project Element	Invoice Date and Number	Invoice Amount	Payment Check #	Amount	Amount Claimed for Grant Reimbursement	Total Reimbursement Amount
John Doe & Associates	A/E services	11111	\$5,000.00	12121	\$5,000.00	\$5,000.00	
Professional Services (A/E) Subtotal:							\$5,000.00
Acme Paving Co.	Tennis/BB court	22222	\$72,000.00	12122	\$64,800.00	\$64,800.00	
Fun Time Park Supply Co.	Bleachers	33333	\$8,841.00	12123	\$8,841.00	\$8,841.00	
Publicly Bid Contracts Subtotal:							\$73,641.00
Coyote Plumbing	Drinking fountains	44444	\$1,256.78	12124	\$1,256.78	\$1,256.78	
Non-Bid Contracts Subtotal:							\$1,256.78
Lowes	Lumber	900876	\$8,000.00	0001	\$8,000.00	\$8,000.00	
In-House "Force Account" Material/Supplies Subtotal:							\$8,000.00
ABC Accounting	Agreed Upon Procedures	55555	\$800.00	12425	\$800.00	\$800.00	
CPA Subtotal:							\$800.00
"Other" Category Subtotal:							\$0.00
(Force Account Labor) Employee Name or Code #	Job Description	Hours Claimed (1)	Hourly Wage		Total Wages	Amount Claimed for Grant Reimbursement	
Jane Doe (Employee #18)	Laborer	10	10		\$100.00	\$100.00	
In-House "Force Account" Labor Subtotal:							\$100.00
TOTAL PROJECT EXPENDITURE FOR THIS BILLING:							\$88,797.78

I hereby certify that the costs shown on this "Schedule of Project Expenditures" are true and correct and based on actual expenditures by the Project Sponsor for the referenced IDNR Capital Grants Program project; that grant reimbursement/payment from the State of Illinois has not been received for these costs; and that the costs are in accordance with provisions of the General Guidelines for Bondable Capital Improvements.

(Name & Title)_____
(Signature)

ATTESTED BY: _____
(Signature of local agency's Chief Fiscal Officer)

Note: This form should show **all project expenditures**. The billing total on this page should match the "Total" amount on the "Project Billing Form".



Village of Villa Park

Prepared by Village of Villa Park
for Department of Natural Resources FY 22 Line Item Grants- Illinois Dept. of Natural Resources

Submitted by Greg Gola

Submitted on 03/30/2022 1:18 PM Central Standard Time

Opportunity Details**Opportunity Information**

CSFA Number

422-18-2721

CSFA Popular Name

Title

FY 22 Line Item Grants- Illinois Dept. of Natural Resources

Description

Grants to local governments for projects that are line item appropriations.

Awarding Agency Name

Department Of Natural Resources

Agency Contact Name

Patrick Davis

Agency Contact Phone

217-558-4472

Agency Contact Email

patrick.davis2@illinois.gov

Fund Activity Category

Natural Resources

Opportunity Manager

Patrick Davis

Opportunity Posted Date

9/21/2021

Announcement Type

Initial Announcement

Funding Opportunity Number

2721-2104

Public Link

<https://il.amplifund.com/Public/Opportunities/Details/1a9e6c14-6014-4bf2-b567-0b29ac435a37>

Is Published

Yes

Funding Information

Total Program Funding

\$38,000,000.00

Funding Sources

State

Funding Source Description

Build Illinois Bond Funds, Rebuild Illinois Bond Funds, or other state budget funds

AmpliFund

Award Information

Award Type

Non Competitive

Capital Grant

Yes

Matching Requirement

No

Submission Information

Submission Window

09/21/2021 12:00 AM - 03/31/2022 5:00 PM

Submission Timeline Type

One Time

Allow Multiple Applications

Yes

Other Submission Requirements

Multiple Awards are only allowed with prior approval. Please contact Lisa Cotner to discuss your project(s).

Question Submission Information

Question Submission Additional Information

See attachment below for guidance on this opportunity

Attachments

- Line_Item_Capital_Grant_Manual-FY22

Eligibility Information

Eligibility Type

Public

Eligible Applicants

- Government Organizations

Additional Eligibility Information

Applications will only be accepted from recipients of line item grants identified in the State of Illinois FY22 budget.

Additional Information

Additional Information URL

<https://www2.illinois.gov/dceo/CommunityDevelopment/Documents/Bondability%20Guidelines%20-%20Rebuild%20IL.pdf>

Additional Information URL Description

Please read the bondability guidance. All project components of bond-funded capital grants must be bondable.

Award Administration Information

Reporting

AmpliFund

Village of Villa Park
Village of Villa Park

Quarterly performance and financial reporting will be required

State Awarding Agency Contacts

Patrick Davis
217-558-4472
patrick.davis2@illinois.gov

AmpliFund

Village of Villa Park
Village of Villa Park

Project Information

Application Information

Application Name

Village of Villa Park

Award Requested

\$10,000,000.00

Cash Match Requirement

\$0.00

Cash Match Contributions

\$0.00

In-Kind Match Requirement

\$0.00

In-Kind Match Contributions

\$0.00

Other Funding Contributions

\$7,825,000.00

Total Award Budget

\$17,825,000.00

Primary Contact Information

Name

Greg Gola

Email Address

gregg@invillapark.com

Address

338 N. Iowa Ave
Villa Park, Illinois 60181

Phone Number

630-834-8970

Project Description**Uniform Grant Application - Applicant Completed Section****Applicant Information**

Legal Name (Name used for DUNS registration and grantee pre-qualification)

Village of Villa Park

Common Name (DBA)

Village of Villa Park

Employer/Taxpayer Identification Number (EIN,TIN)

36-6006132

Organizational DUNS Number

046573184

GATA ID (assigned through the grantee portal)

689325

SAM Cage Code

5CMK7

Applicant's Organizational Unit

Department Name

Parks, Recreation and Fleet

Division Name

Recreation

Applicant's Name and Contact Information for Person to be Contacted for Program Matters involving this Application

First Name

Greg

Last Name

Gola

Suffix

Mr.

Title

Director, Parks, Recreation and Fleet Services

Organizational Affiliation

staff

Telephone Number

630-834-8970

Fax Number

630-834-8982

Email Address

gregg@invillapark.com

AmpliFund

Village of Villa Park
Village of Villa Park

Applicant's Name and Contact Information for Person to be Contacted for Business/Administrative Office Matters involving this Application

First Name

Chuck

Last Name

Howard

Suffix

Mr.

Title

Interim Finance Director

Organizational Affiliation

staff

Telephone Number

630-834-8500

Fax Number

630-894-8967

Email Address

choward@invillapark.com

Areas Affected

Are areas affected by the project?

☒ Yes

☐ No

Please list the areas affected by the Project (cities, counties, state-wide)

Lions Park community park

Add attachments (e.g., maps)

Legislative and Congressional Districts of Applicant

II Senate 23

II House 46

Legislative and Congressional Districts of Program/Project

II Senate 23

II House 46

Attach an additional list, if necessary

Applicant's Project

Description Title of Applicant's Project

Proposed Project Term Start Date

4/1/2022

AmpliFund

Village of Villa Park
Village of Villa Park

Proposed Project Term End Date
4/1/2024

W-9

Attach W-9 below
W9 2022 update

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification
☒ I agree

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Programmatic Risk Assessment Questionnaire

Past Performance

How many years of experience does your organization have with grants of comparable scope and/or capacity?

- ☒ More than 5 years
- ☐ Less than 5 years

During the last two fiscal years, how frequently has your organization submitted project performance reports on time?

- ☒ Always
- ☐ Reported late one or more times
- ☐ Not applicable- not a requirement of awards previously received.

Written Policies

Does your organization have a written policy in place to require prior approval from the grantor for scope revisions?

- ☒ Yes
- ☐ No

Does your organization have a written policy in place to require prior approval from the grantor for changes in key personnel?

- ☐ Yes
- ☒ No

Thank you for completing the Programmatic Risk Assessment Questionnaire:

When you're finished answering the questions on this page, click [Mark as Complete](#). An application cannot be submitted until all pages are marked as complete.

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Scope of Work (Non-Competitive):

Note: We strongly recommend that applicants draft responses to long-form narrative questions locally and then copy and paste these responses into Amplifund. Many Amplifund response fields will preserve formatting (e.g. a table, bullet list, or text style) copied from word processing applications, allowing applicants flexibility in how they format their responses.

Please enter a project summary/description:

Summary: Build a 39,000-41,500 square foot recreation center for area residents.

This center would include program space for group and individual exercise, aerobics, dance, yoga, karate, tai chi, weight training, nutrition and cooking classes, just to name a few programs. A running track, gymnasium, senior program space, babysitting, and a drop in area, would be included as well. Recreation program offerings are limitless, where staff keeps current with trends and our programs are designed to meet the needs for people of all ages. The Village also is a part of the Northeast DuPage Special Recreation Association and discussions have started that will include program space for the special needs population to use.

Why is this project needed?

To Meet The Needs of the Community! Our recreation department and programs are mainly located in an old grade school. This facility does not adequately support all the recreation activities we would like to provide.

In 2015, the Parks and Recreation Department completed a Master Plan to provide direction and planning for future development and renovations for parks and recreation facilities. The Master Plan identified Lions Park as a location to meet the "significant demand and support" for a community recreation center. This location of a Recreation Center would provide additional recreation programming, exercise, fitness equipment, locker room space, as well as a multicourt gymnasium, senior activities, a walking track and parking. Currently, the Recreation Department is located in an old grade school, built in the 1960's. This location no longer serves the needs of the community. A renovation project of this building is cost prohibitive.

As an addition to the Master Plan, the Parks and Recreation Department also completed a Feasibility Study (2019). After reviewing the Master Plan and conducting Community Engagement through focus groups, stakeholder interviews and completion of a statistically valid survey, the findings were presented to the Village Board.

The recommendation from this study is that the Village should move forward to address both indoor recreation and aquatic needs. Both of these areas are large unmet needs and a high priority for households within the Village. The recreation center would be a quality of life amenity that will serve residents for decades to come.

Describe in abbreviated form the Who, What, Where, When, How and Why of the project and the results expected. Be sure to clearly state your goals and objectives, approach, and target audience. Please do not use abbreviations:

Every resident (and non-resident) from 6 months to senior citizen would be able to take advantage of the program offerings provided by a new recreation center. We are currently severely limited in program offerings because we do not have the proper space, nor own a gymnasium. We rely on school district facilities for various programs and this causes severe limitations due to the time/day and date limitations on facility use. Schools are not available for use on holidays, weekends, school events, and summer months. We are limited on usage to between 6-9pm Mondays-Fridays, and no Saturday or Sunday usage at the grade and middle schools.

With a new recreation center, our goals would be to offer programming from 6am-9 or 10pm Mondays through Fridays,

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and would be open for use on Saturdays and Sundays. We would also be open the entire calendar year, with the exception of state and federal holidays. This would give us the opportunity to offer multiple daytime and evening programming throughout an entire week, month and year.

Please describe the intended outcomes of your project, and anticipated project benefits for the people of Illinois:

The outcome for this project is to give our residents a place to recreate in a venue designed for recreation. The benefits of learning a new skill, participating in exercise programs, developing social skills, developing relationships and seniors having the opportunity for more social interaction, and improving/developing/sustaining a healthy lifestyle, is limitless. The health, wellness and psychological benefits of being involved in the community, through participation, has been well documented.

Where will the project take place? If applicable, which activities will take place at each site?

The Recreation Center would be located at one of our existing Parks (Lions Park). We plan of offering a wide variety of programs and opportunities in the areas of Dance, Fitness & Wellness, Youth, Seniors, Teens, Athletics (adult and youth) Summer and Winter camps, Special Recreation, Pre-school, Arts, Family and Martial Arts. Drop-in/open play at the gymnasium, as well as a walking track would be available daily for residents. Folks can sign up for 100s of recreation classes, work out individually in our weight/cardio room or sign up for group fitness programs. Our residents will be able to reap the benefits that comes with a center like the one we are planning. Starting an exercise program, attaining health and fitness goals, or having the opportunity to attend continuing education/recreation programs would be available at a more convenient location and appropriate building. Our seniors will continue to have opportunities to get out and socialize, workout, attend daily and weekly activities, have lunch and most importantly, stay active in our community.

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Acquisition History

Acquisition History

List parcels where project development will take place below. For acquisition method, enter one of the following for each parcel: a) Negotiate Price, b) Condemnation, c) Donation. If the parcels are adjacent, you can fill in the Latitude and Longitude once for all parcels.

Parcel Number

	Parcel #	Date Acquired	Purchase Price	Acquisition Method	Latitude	Longitude
1	06-101-01-017	Oct 14, 1961	\$0.00	Donation	41-53'-19" N	87-58'-16" W
2						
3						
4						
5						

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Village of Villa Park
Village of Villa Park

Acquisition Certification Form

Certification

By checking the checkbox below, I do hereby certify, to the best of my knowledge and under penalty for willful misstatement, that the property for which this capital grant assistance is being sought was either 1) acquired in general compliance with P.L. 91-646 (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970) or the state's Displaced Persons Relocation Act (310 ILCS 40 et. seq.); OR 2) acquired prior to January 2, 1971; OR 3) at the time of its acquisition, no planning had been initiated or contemplated by this local agency to obtain capital grant assistance.

I do hereby certify to the above statement.

☒ Yes

When you're finished answering the questions on this page, click Mark as Complete. An application cannot be submitted until all pages are marked as complete.

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Upload Requested Documents

NOTE: Please upload any documents the grant administrator has requested using the buttons below. This system allows only one document to be uploaded per button.

Upload Here:

2022 03 28 EXISTING SITE PLAN 2021-053

Upload Here:

2022 03 28 SITE PLAN 2021-053

Upload Here:

2022 03 28 ELEVATIONS 2021-053

Upload Here:

2022 03 28 FLOOR PLANS- COLOR

Upload Here:

2022 03 28 COST OPINION 2021-053

Upload Here:

Historical Data

When you're finished uploading required documents on this page, click Mark as Complete. An application cannot be submitted until all pages are marked as complete.

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Notice

Note: Before proceeding we require that applicants review the Budget Narrative Completion guide, and the Performance Plan Completion guide attached below.

Budget Narrative Completion

Reminder

Budget Narrative Tip Sheet.pdf

Gata Budget Instructions

Budget-Instructions-GATA.pdf

Performance Plan Description Completion

Reminder

Performance Plan Tip Sheet.pdf

By checking the checkbox below, I acknowledge that I read the instructions and understand the required steps to complete the Budget Template and Performance Plan Template.

☒ I understand

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Village of Villa Park
Village of Villa Park

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
4. Equipment (2 CFR 200.439)			
Furniture, Fixtures & Equipment	\$0.00	\$240,000.00	\$240,000.00
Subtotal	\$0.00	\$240,000.00	\$240,000.00
7. Consultant Services and Expenses (2 CFR 200.459)			
Design Consultants Services Fees	\$0.00	\$1,630,000.00	\$1,630,000.00
Subtotal	\$0.00	\$1,630,000.00	\$1,630,000.00
8. Construction			
Construction	\$10,000,000.00	\$0.00	\$10,000,000.00
Construction - Non Grant Additional Value	\$0.00	\$5,955,000.00	\$5,955,000.00
Subtotal	\$10,000,000.00	\$5,955,000.00	\$15,955,000.00
Total Proposed Cost	\$10,000,000.00	\$7,825,000.00	\$17,825,000.00

Revenue Budget

	Grant Funded	Non-Grant Funded	Total Budgeted
Grant Funding			
Award Requested	\$10,000,000.00		\$10,000,000.00
Subtotal	\$10,000,000.00		\$10,000,000.00
Non-Grant Funding			
Cash Match		\$0.00	\$0.00
In-Kind Match		\$0.00	\$0.00
Other Funding and Contributions		\$7,825,000.00	\$7,825,000.00
Subtotal		\$7,825,000.00	\$7,825,000.00
Total Proposed Revenue	\$10,000,000.00	\$7,825,000.00	\$17,825,000.00

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

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Village of Villa Park

Village of Villa Park

4. Equipment (2 CFR 200.439)

Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the Contractual Services category.

Furniture, Fixtures & Equipment

This line item includes the cost for all loose furniture, fixtures and equipment that will be purchased for the new facility.

7. Consultant Services and Expenses (2 CFR 200.459)

Consultant Services (Fees):

For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.

Consultant Expenses:

List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Design Consultants Services Fees

This line item includes A/E Design Fees + Owner Consultant Fees (Survey, Soil Borings & Geotechnical Report, Commissioning, Construction Material Testing & Special Inspections).

8. Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Construction

This line item includes the total site and building construction costs, contractors, general conditions, overhead & profit, design contingency, construction contingency, and escalation.

Construction - Non Grant Additional Value

This line item includes the total site and building construction costs, contractors, general conditions, overhead & profit, design contingency, construction contingency, and escalation.

Performance Plan**Proposed Performance Plan****Estimated Project Timeline**

Goal Name	Goal Type	Goal Details
Pre-Design	Milestone	Due Date 04/01/2022
Basic Architectural Services	Milestone	Due Date 02/01/2023
Construction	Milestone	Due Date 03/30/2024
Owner Move-In/Training/Open to the Public	Milestone	Due Date 06/01/2024

Proposed Performance Narrative**Estimated Project Timeline**

Estimate how long the Project will take to complete, and include relevant benchmarks along the way. Associate each goal with a monthly period throughout your projects lifecycle, and describe monthly goals throughout the Estimated Project Timeline. If the grant is awarded, this Timeline will be incorporated into the Grant Agreement.

Pre-Design

-Data Collection/Kick-off Meeting -Initial Concept Design Program, Layout and Budget Review/Validation - Preliminary Design Refinements (Site Plans, Floor Plans, Budget) -Public Input (3 Meetings) (29 Dec 2021; 15 Jan 2022; 19 Jan 2022) -Final Preliminary Design for Board approval (24 Jan 2022) -Board Approval (14 Mar 2022) - Grant Application (1 Apr 2022)

Basic Architectural Services

-Schematic Design (1 May, 2022) -Design Development (1 Aug, 2022) -Construction Documents (1 Dec, 2022) - Bidding and Negotiation (18 Jan, 2023)

Construction

-Groundbreaking Ceremony -Preconstruction Meeting / Kick-Off -Mobilization -Demolition -Submittals/Shop Drawings -Construction -Substantial Completion -Punchlist -Final Completion

Owner Move-In/Training/Open to the Public

-Move-In (1 Apr, 2024) -Training (1 May, 2024) -Open to the Public (1 June 2024)



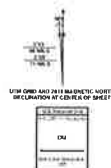
U.S. DEPARTMENT OF THE INTERIOR
U.S. GEOLOGICAL SURVEY



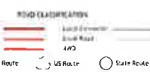
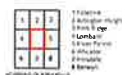
ELMHURST QUADRANGLE
ILLINOIS
7.5-MINUTE SERIES



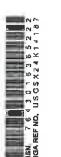
Produced by the United States Geological Survey
North American Datum of 1983 (NAD83)
Vertical datum: datum of 1983 (NAD83) projection and
1:5000 scale of a datum. Transformation for later time
This map is a 7.5-minute quadrangle. It is not
intended for use as a scale for other than general
reference. It is not a scale for other than general
reference or other uses.



SCALE 1:24,000
CONTOUR INTERVAL 10 FEET
NORTH AMERICAN DATUM OF 1983
This map was produced by a computer for
National Geographic Society Topographic Series



ELMHURST, IL
2021



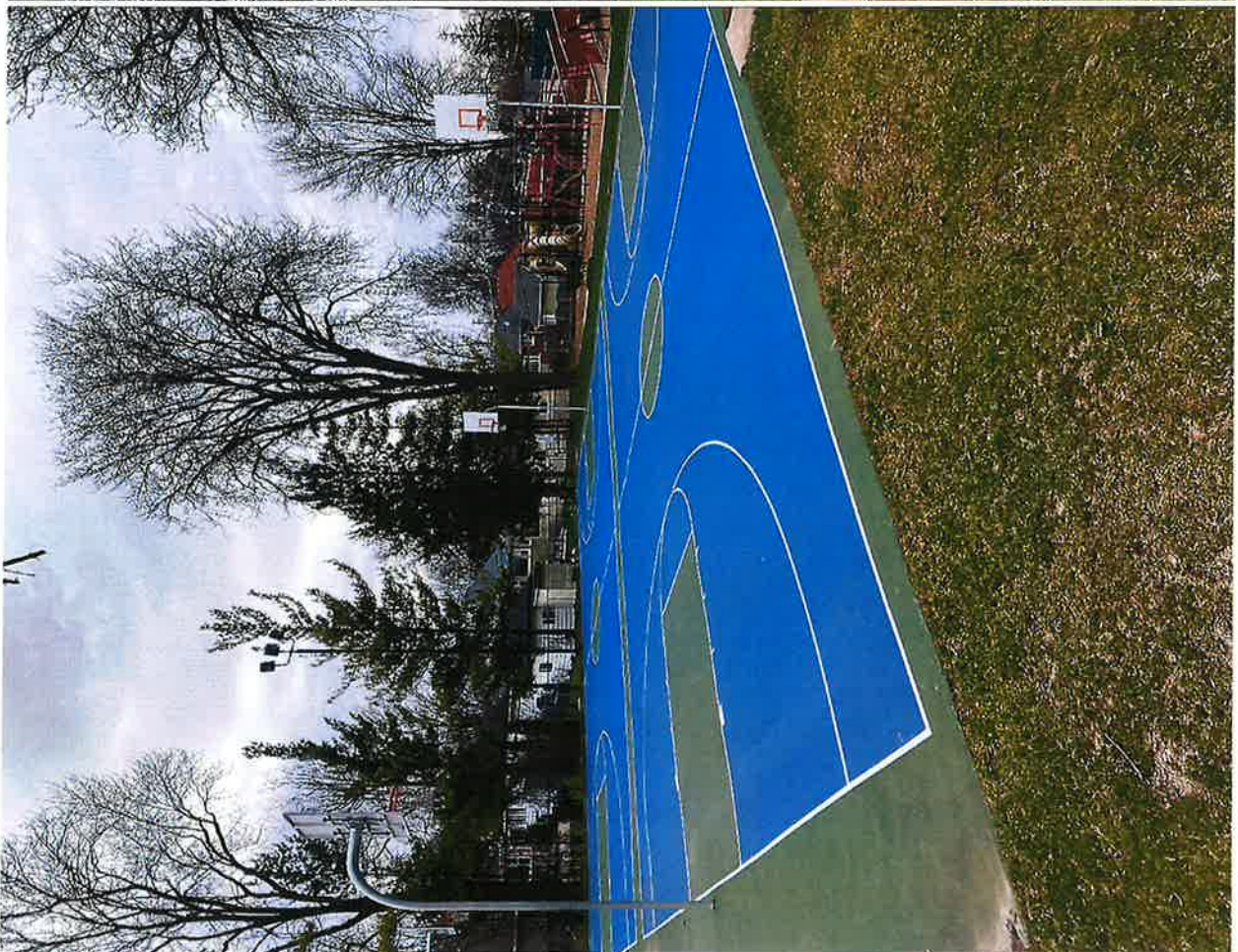


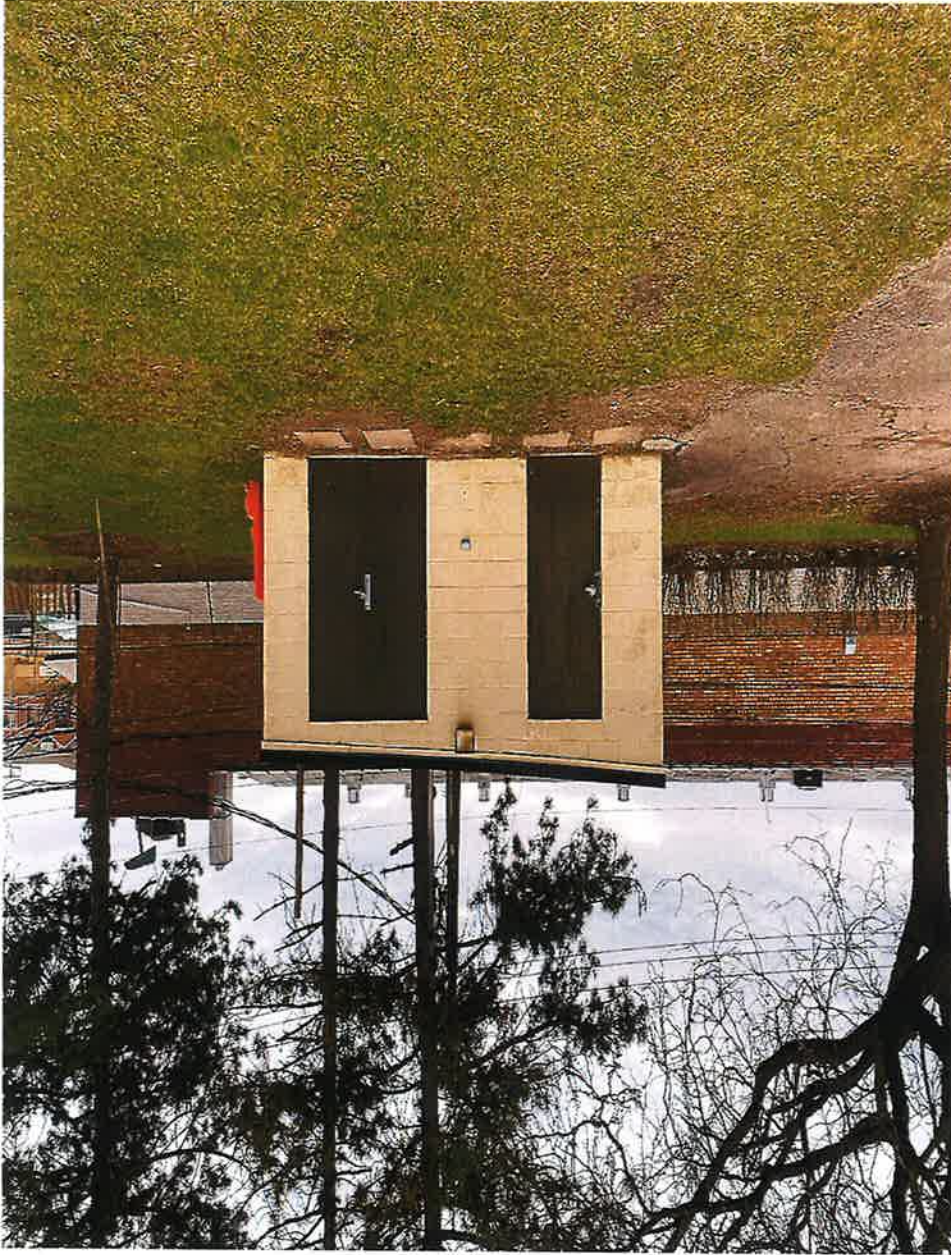


North Side



West Side

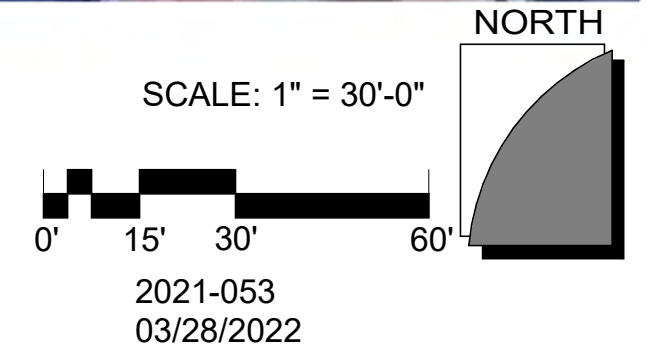






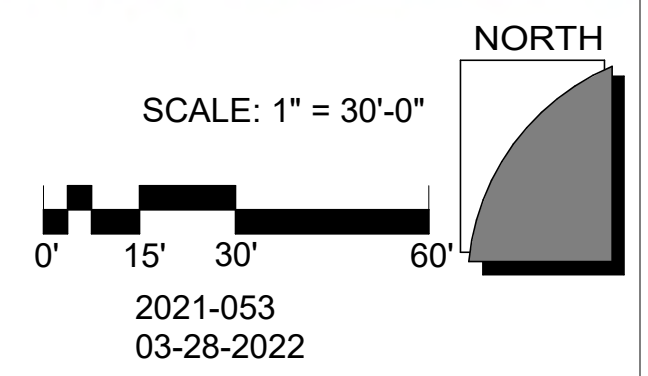
Lions Community Center

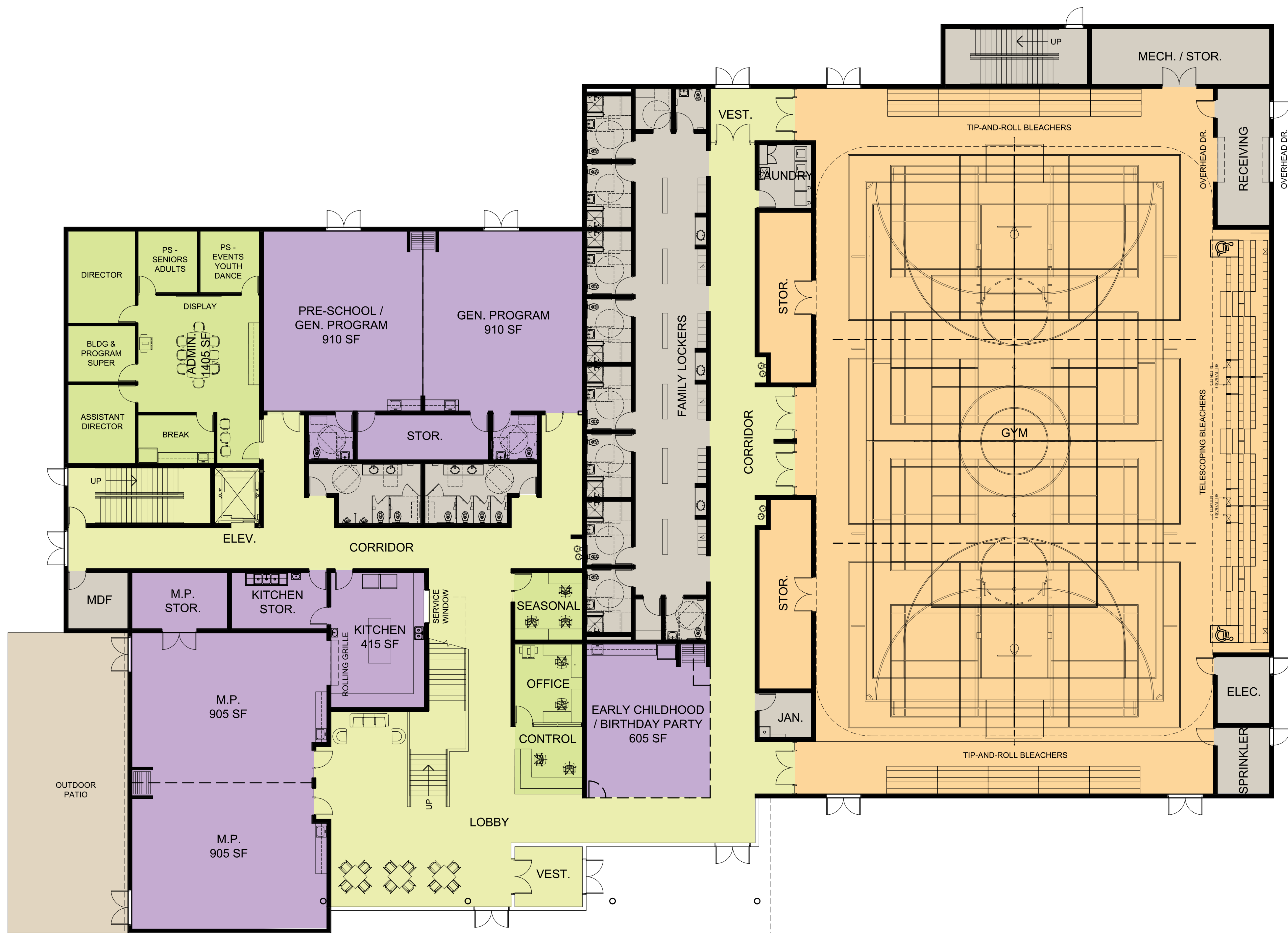
Villa Park, IL





Lions Community Center Villa Park, IL





BUILDING AREA	
1ST FLR	27,195 SF
2ND FLR	13,405 SF
-250 SF STAIR	
-250 SF STAIR	
-95 SF ELEV	
12,810 SF	
TOTAL	40,005 SF

FIRST FLOOR PLAN





SECOND FLOOR PLAN



SOUTH ELEVATION - FACING WILDWOOD AVE.

VILLAGE OF VILLA PARK LIONS PARK COMMUNITY CENTER March 18th 2022



WEST ELEVATION - FACING SINGLE FAMILY RESIDENTIAL BACK YARDS

VILLAGE OF VILLA PARK LIONS PARK COMMUNITY CENTER

March 18th 2022



NORTH ELEVATION - FACING LIONS PARK / PROPOSED BASEBALL FIELD

VILLAGE OF VILLA PARK LIONS PARK COMMUNITY CENTER

March 18th 2022



SOUTH EAST CORNER - FACING PARKING AND WILDWOOD AVE TO THE SOUTH

VILLAGE OF VILLA PARK LIONS PARK COMMUNITY CENTER March 18th 2022



LIONS PARK COMMUNITY CENTER ENTRANCE

VILLAGE OF VILLA PARK LIONS PARK COMMUNITY CENTER March 18th 2022



OPINION OF PROBABLE COST

3/28/2022

PROJECT: VILLA PARK, IL / LIONS COMMUNITY CENTER

BUILDING AREA (SF): 40000

JOB NUMBER: 2021-053

CONSTRUCTOR: CONSTRUCTION MANAGER
BID DATE: SPRING 2023
CONST. DATE: SPRING 2024 COMPLETION
CONTINGENCIES: AS NOTED

TOTAL SITE AREA (IN ACRES): 4.5
DEVELOPED AREA (IN ACRES): 4.5

GENERAL NOTES:

MASTER PLAN PHASE DATA					
	SF	COST PER SF	% OF TOTAL HARD COST	SUBTRADE COST	COMMENTS
SITE DEVELOPMENT					
DEMOLITION				\$ -	SEPARATE BUDGET
PARKING LOT				\$ 325,000	ASPHALT PAVEMENT, CONCRETE CURBS, STRIPING, SIGNAGE & SITE LIGHTING
EXCAVATION / GRADING	40,000	\$20.00		\$ 800,000	
SITE UTILITIES				\$ 80,000	WATER, SANITARY & STORM
STORMWATER DENTENTION				\$ 250,000	UNDERGROUND STORMWATER DETENTION
CONCRETE PAVEMENT				\$ 75,000	MULTI-PURPOSE PATIO AND PEDESTRIAN WALKS
DECORATIVE CONCRETE PAVEMENT				\$ 100,000	MAIN ENTRANCE PATIO AND CONNECTION TO GREAT WESTERN TRAIL
LANDSCAPING				\$ -	SEPARATE BUDGET
SITE FURNISHINGS				\$ -	SEPARATE BUDGET
PLAYGROUND				\$ -	SEPARATE BUDGET
BASKETBALL COURT				\$ -	SEPARATE BUDGET
BALLFIELD RENOVATION				\$ -	SEPARATE BUDGET
SUBTOTAL SITE COST				\$ 1,630,000	
BUILDING - NEW					
SUBSTRUCTURE	40,000	\$ 17.00	5.4%	\$ 680,000	
SUPERSTRUCTURE	40,000	\$ 61.00	19.3%	\$ 2,440,000	
BUILDING ENVELOPE	40,000	\$ 55.00	17.4%	\$ 2,200,000	
INTERIOR CONSTRUCTION & FINISHES	40,000	\$ 55.00	17.4%	\$ 2,200,000	
ROOF TERRACE	40,000	\$ 4.00	1.3%	\$ 160,000	
CONVEYING SYSTEMS	40,000	\$ 3.00	1.0%	\$ 120,000	
HVAC	40,000	\$ 29.00	9.2%	\$ 1,160,000	
CONTROLS	40,000	\$ 1.50	0.5%	\$ 60,000	
PLUMBING	40,000	\$ 12.00	3.8%	\$ 480,000	
ELECTRICAL	40,000	\$ 28.00	8.9%	\$ 1,120,000	
LOW VOLTAGE	40,000	\$ 6.00	1.9%	\$ 240,000	
FIRE PROTECTION	40,000	\$ 3.00	1.0%	\$ 120,000	
				\$ -	
				\$ -	
SUBTOTAL BUILDING COST	40,000	\$ 274.50	69%	\$ 10,980,000	
TOTAL SITE & BUILDING SUBTRADE COST	40,000	\$ 315.25	79%	\$ 12,610,000	
GENERAL CONDITIONS					
% OF TOTAL SUBTRADE COST					
G.C. GENERAL CONDITIONS OH & P	40,000	\$ 31.53	10.0%	\$ 1,261,000	GENERAL CONTRACTOR FEES
DESIGN CONTINGENCY	40,000	\$ 17.34	5.0%	\$ 693,600	CONTINGENCY BUDGET DURING DESIGN
CONSTRUCTION CONTINGENCY	40,000	\$ 17.34	5.0%	\$ 693,600	CONTINGENCY BUDGET FOR CONSTRUCTOR
ESCALATION	40,000	\$ 17.34	5.0%	\$ 693,600	ESCALATION TO SPRING 2023 BIDDING
TOTAL HARD COST	40,000	\$ 398.80		\$ 15,951,800	

FOOTNOTES:

1. Cost Opinion assumes spring 2023 bidding and spring 2024 completion.

% OF TOTAL HARD COST					
SOFT COSTS					
PROFESSIONAL SERVICE FEES	40,000	\$ 34.77	9%	\$ 1,390,700	A/E DESIGN FEE IS \$1,378,080 + [7.8% X (CONSTRUCTION COST - \$15,790,000)].
OWNER'S COSTS	40,000	\$ 5.98	1.5%	\$ 239,300	SURVEY, SOIL BORINGS & GEOTECHNICAL REPORT, COMMISSIONING, CONSTRUCTION MATERIAL TESTING & SPECIAL INSPECTIONS, PERMITS, UTILITY CONNECTION FEES, ETC.
FF&E	40,000	\$ 5.98	1.5%	\$ 239,300	FF&E (FURNITURE, FIXTURES & EQUIPMENT), SIGNAGE, ARTWORK, ETC.
TOTAL SOFT COST	40,000	\$ 46.73	12%	\$ 1,869,300	
TOTAL PROJECT COST	\$ 40,000	\$ 446	100%	\$ 17,821,100	



These guidelines are for use as a reference tool only. Final determination of bondability will be at the discretion of the ~~Department of Commerce and Economic Opportunity.~~ IDNR

The purpose of these guidelines is to prescribe the policies and principles to be followed in determining whether a specific project or class of projects is eligible to be funded from General Obligation bond proceeds, Build Illinois bond proceeds or Rebuild Illinois funds.

To be funded with the proceeds of a state bond issue, a project must be consistent where applicable with (1) Article VIII, Section 1 and Article IX, Section 9 of the 1970 Constitution of the State of Illinois; (2) the General Obligation Bond and Build Illinois Bond acts, as now or hereafter amended; (3) other applicable substantive statutes; and (4) the appropriation authority, with review of requirements of federal tax law.

General Guidelines for Bondable Capital Improvements

A bondable capital project is one for which:

1. The expenditures generally include, but are not limited to, one or more of the following purposes: Architectural planning and engineering design; site selection; land and building acquisition; demolition (in preparation for additional work); site preparation and improvement; utility work; new construction of buildings and structures; reconstruction or improvement of existing buildings or structure; original furnishings and durable equipment; replacement of currently utilized assets by a better asset; expansion of existing buildings or facilities; direct costs associated with the issuance of State general obligation bonds and any other work which significantly increases the service potential of a building or structure used by the State of Illinois.
2. The useful life of the project is greater than or equal to the average life of the bond issuance from which the project is financed. Most of the state's bonds are issued as 25-year level principal issues with an average life of approximately 13 years.

General Guidelines for Utilization of Bond Proceeds

In general, any expenditure purpose shall be considered appropriate for financing from proceeds provided that such expenditure purposes:

1. Are not recurring. In this context, recurring expenses are defined as those costs which are incurred at frequent or regular periodic intervals within the initial term of financing; and which would cause pyramiding accumulation of costs for the same expenditure purpose before the expenses initially incurred for such purpose are completely amortized;
2. Can be characterized as durable or not readily consumed in use;
3. Reflect an extended useful life or longevity which effect confers long-term (non-transitory) benefits to the citizens of the State of Illinois;
4. Are not subject to inherent risk of failure, rapid technological obsolescence, or primarily intended to fulfill temporary requirements or needs;

General Guidelines for Utilization of Bond Proceeds - Continued...

5. Reflect a direct interest of the State of Illinois, including its legally constituted subdivisions, in any real property to be improved, as evidenced by valid title to the real property on which the proposed improvement is to be made, or an easement interest of record which at least encompasses the proposed term of bond financing.
6. Appreciably increases, improves, or enhances the equitable interests of the State of Illinois in capital facilities, land, permanent improvements, and related assets;
7. Are considered as internal components of a project, which if considered separately may not reflect extended useful life, but will be bondable provided that such components are initially required and appreciably contribute to effective functioning, or are otherwise incapable of separation from a more complex unit which in itself is bondable.

Approval of bond releases will be guided by the following general principles:

1. The project expenses will not be recurring.
2. The project is of a durable nature and not consumed in use.
3. The project is not subject to inherent risk of failure, rapid technological obsolescence, or primarily intended to fulfill temporary requirements or needs.
4. The expenditure of project funds appreciably increases, improves or enhances the interest of the State of Illinois, or its legally constituted subdivisions, in the property, land, building or asset to be developed, constructed or improved.

General Examples of Non-Bondable Expenditures

In general, the following expenditures will not be considered appropriate to finance from bond proceeds:

1. Operational and administrative expenses;
2. Lease payments for rental of equipment or facilities;
3. Costs of staff or resident labor and material;
4. Expenditures to acquire or construct temporary facilities;
5. Purchase of automobiles, trucks, farm equipment, boats or rolling stock;
6. Livestock or laboratory animals;
7. Unpredictable or unusual legal expenses;
8. Costs for archaeological digs, research or exploration.

Work that contains repairs, maintenance or remodeling of a limited nature or scope, which is not done as part of a larger bondable project, shall not be considered a bondable capital project.

TYPE of PROJECT	BONDABLE EXPENDITURES	NON-BONDABLE EXPENDITURES
Planning	▪ A/E design for construction or installation (from Schematic design to working drawings). ▪ Construction management and observation. ▪ Costs of the following are eligible only if done as part of a larger (grant funded) bondable project: • Environmental assessments, • Wetland delineations, • Archeological surveys, • Historical properties studies/surveys.	▪ Long-range development plans. ▪ Facility surveys. ▪ Feasibility studies. ▪ Energy audits. ▪ Program or scope statements. ▪ Archeological digs.
Land and Building Acquisition	▪ Acquisition costs of all improved or unimproved real property including appraisal fees, title opinions, surveying fees, real estate fees, title transfer taxes, condemnation and related legal expenses.	▪ Acquisition of leasehold interests through rental of real property. ▪ Relocation costs.
Utilities	<i>Installation or replacement of:</i> ▪ Potable, high temperature or domestic water systems, ▪ Electrical systems including components or telecommunications equipment. ▪ Steam and condensate return systems. ▪ Fire hydrants, standpipes and central fire and security alert systems. ▪ Lighting systems and tap-ons or extensions of existing utility systems. ▪ Automated temperature or environmental control systems and air or water pollution control systems, including installing energy management control computers. ▪ Waste disposal systems for contaminated radioactive, hazardous or surgical waste. Solar heating associated with a larger bondable project. ▪ Sewage and water treatment facilities. ▪ Earth moving to create artificial lakes, reservoirs or for utility or other related conservation purposes. Restoration to original condition of natural or manmade features at the site of any utility installation. ▪ Trenches or ditches dug for the purpose of laying tile or providing ducts to remove excessive rainfall and prevent erosion.	<i>Minor changes such as repairing or replacing:</i> ▪ Leaking corroded wiring or pipes. ▪ Radiators, coils, fans, motors, re-tubing boilers, central valves, thermostats, timers or meters. ▪ Installing energy management control computers. ▪ Duct work return air systems, and heat reclamation systems. ▪ Solar heating or cooling systems. ▪ Telephone or communications systems. ▪ Paging systems, lines for television or computer monitoring for security or energy management. ▪ Installation of energy conservation equipment or changes to existing systems to reduce energy consumption. ▪ Installation of insulation.
Buildings, Additions or Structures	▪ New construction of buildings or structures. ▪ New additions to existing buildings or structures. ▪ Reconstruction of an existing building or structure (including installation of new structural or interior walls, floors, ceilings, utilities, interior finishes, carpeting, furnishings and equipment along with demolition). ▪ Exterior work to surface, structure or foundation to extend useful life. ▪ Roof Work: limited to removal of the system to the decking as well as stone, metal or other work to control water damage or ice formation. ▪ <i>Costs of the following are eligible only if done as part of a larger bondable (grant funded) project:</i> • Interior work such as painting or plastering, sanding, replacing electrical and light fixtures, decorative remodeling, paneling, handicapped accessibility improvements, moving toilets, water fountains, telephone, etc. • Fire alarms, smoke detectors, fire doors and hall partitions, vent dampers, automatic door closers, etc.	▪ Normally anticipated exterior repairs (e.g., patching concrete, filling or sealing cracks, painting, caulking, insulation, plastering, etc.). ▪ Roof repairs, patching, replacing shingles, spot treatment, adding gravel or other materials, replacing gutters, fascia, downspouts, etc.

TYPE of PROJECT	BONDABLE EXPENDITURES	NON-BONDABLE EXPENDITURES
Site Improvements	▪ Demolition, when done in preparation for additional bondable construction. ▪ Grading sidewalks: terracing, exterior lighting, seeding/sodding if part of a larger bondable project. ▪ Replacement of bridges, ramps, curbs, overpasses, and underpasses. ▪ Landscaping, installation of plant material if associated with a bondable project. ▪ Construction of a new road, parking lot or campground; extension of a road, parking lot or campground. ▪ Upgrade of road or parking lot.	▪ Repairs or resurfacing of existing roads to preserve or extend useful life. ▪ Repairs to existing bridges such as sandblasting, painting, sealing or resurfacing. ▪ Seeding or sodding for erosion control, installation of plants or landscaping not a part of a larger bondable project. ▪ Archeological digs, research or exploration. ▪ Leaking underground storage tank fees ▪ Demolition, in cases where no additional bondable construction is part of the project.
Durable Movable Equipment	▪ Heavy Duty Fire Protection Apparatus. <i>Acquisition, transportation and installation initial movable equipment associated with a larger bondable (grant-funded) project:</i> • Office and household equipment and furniture. • Machinery and implements. • Scientific instruments and apparatus except for those with short useful life.	▪ Commodities. ▪ Livestock. ▪ Rolling stock including cars, trucks, boats and related items. ▪ Spare and replacement parts. ▪ Items such as glassware, crockery, etc. ▪ Computers, related equipment and software.

Appendix A: Definitions

Standardized Definitions and Specific Application of Bondability Guidelines;

The following standardized definitions and guidelines enumerate the appropriate utilization of and limitations applicable to the use of bond proceeds to finance various capital improvement projects and related expenditure purposes.

(a) **Planning** Bondable planning costs include those expenditures which are related to architectural and engineering design required for planning the construction or installation of bondable capital improvement projects. Included are costs for schematic design development, which refers to preliminary studies developed from program statements that reflect the general functional characteristics and architectural requirements of a bondable capital improvement project; costs for definitive design development, which mean the refinement of schematic design into final detailed design requirements; and costs incurred for the completion of construction documents and detailed working drawings required for bidding and construction, including any allowable reimbursable provided within an executed contract for professional and technical services.

Expenditures for general long-range development plans, master plans, historical or archeological research, surveying, preliminary engineering studies, aerial mapping, feasibility studies, program or scope statements, or other expenditures similar in character shall not be considered bondable.

(b) **Land** "Land" includes expenditures for the acquisition of real property (including easements of record with an extended term, but excluding any lease-hold interests obtained through rental of real property), whether obtained by purchase of or by condemnation under the applicable Eminent Domain laws of the State of Illinois, and for all expenses directly and necessarily related to such purchase or condemnation.

All necessary and reasonable expenses incurred in the acquisition of real property qualify for bond financing. Such expenditures may include the following:

- (1) Land costs
- (2) Appraisal fees
- (3) Title opinions
- (4) Surveying fees
- (5) Real estate fees
- (6) Title transfer taxes
- (7) Condemnation costs and related legal expenses
- (8) Relocation costs

(c) **Buildings, Additions, and/or Structures** "Buildings, additions and/or structures" shall mean and include those facilities with a roof and/or walls that have a foundation. This category also includes site developments necessarily required or related to the preparation of a site for construction purposes; and required built-in, special-purpose, or other fixed equipment, which is permanently affixed or connected to real property in such a manner that removal would cause consequent damage to the real property to which it is affixed.

All expenditures which may be classified within the category previously defined shall be considered bondable.

(d) **Utilities** In general, the category "utilities" shall mean and include expenditures for the acquisition, construction, replacement, modernization, and/or extension of systems for distributing or disbursing utility services.

Bondable utility costs may include, but are not limited to the following items:

- (1) Provisions for potable water; high-temperature, water for sanitary or other related purposes; domestic hot or chilled water;
- (2) Systems and associated components for disbursing or distributing electricity or providing telecommunications service, including underground or overhead distribution cables for television, computers, or other modes of communication;
- (3) Steam and condensate returns;
- (4) Storm and/or sanitary sewers;
- (5) Fire hydrants and stand pipes;
- (6) Central fire and security alert systems;
- (7) Exterior lighting
- (8) Tap-ons or extensions related to existing utility systems;
- (9) Automated temperature/environmental control systems, and air and water pollution control systems;
- (10) Provisions for the disposal of scientific contaminated waste and surgical waste;
- (11) Solar heating or other approved energy systems;
- (12) Sewage and water treatment facilities, equipment and related distribution systems;
- (13) Earth moving to create artificial lakes, reservoirs for utility or related conservation purposes;
- (14) Restoration of natural and/or manmade features of the site of any utility installation to its original condition;
- (15) Trenches or ditches dug for the purpose of laying tile or providing ducts to remove excessive rainfall and prevent erosion.

(e) **Site Improvements** "Site Improvements" means and includes expenditures for all improvements to real property that are not otherwise included within the category of "Buildings, Additions and/or Structures".

Bondable site improvement expenditures shall include all costs incidental to demolition, rough and final grading of a site, and the construction or replacement of sidewalks, road and driveway pavement surfaces, bridges, ramps, curbs, overpasses, underpasses, pedestrian bridges and tunnels, surface parking areas, campground development, building terraces, retaining walls, exterior lighting, and seeding or sodding for erosion control only if related to a bondable capital improvement project.

Expenditures for independent landscaping improvements, which are not directly associated with a bondable capital improvement project shall not be considered as bondable.

In this context, seeding or sodding which is not primarily intended for erosion control in relation to a bondable capital improvement project shall not be considered bondable. Similarly, expenditures incurred for the planting of trees, shrubs, bushes, or other vegetation, including revegetation, shall not be considered as bondable improvements unless such expenses are directly and initially associated with or represent an integral component of a bondable capital improvement project.

(f) Durable Movable Equipment

(1) "Durable Movable Equipment" shall mean initial movable equipment, including all items of initial equipment, other than built-in equipment, which are necessary and appropriate for the functioning of a facility for its specific purpose, and which will be used solely or primarily in the rooms or areas covered in the subject project. Further, such equipment is defined as manufactured items which have an extended useful life, are not affixed to a building and capable of being moved or relocated from room to room or building to building, are not consumed in use, and have an identity and function which will not be lost through incorporation into a more complex unit.

(2) In applying the above definition, reference should be made to the State Finance Act and the distinction between Commodities (30 ILCS 105/15b) and Equipment (30 ILCS 105/20) as defined by that Act. Within the context of that Act, the following guidelines should be applied in defining Durable Movable Equipment:

- (a) No commodities will be purchased from Bond funds.
- (b) Office/household equipment and furniture will be bondable.
- (c) Machinery, implements, and major tools will be bondable.
- (d) Scientific instruments and apparatus will be bondable except for those items which are subject to short useful life, i.e., glassware, tubing, crockery, light bulbs, etc. These items are more correctly defined as commodities.
- (e) Library books, maps, and paintings, other than those purchased in the Art in Architecture program, are not fundable from Bond funds.
- (f) Livestock, for any use, is not fundable from Bond funds.
- (g) Rolling Stock of a specialized nature, including cars, trucks, and related items, are not fundable from Bond funds.
- (h) Boats and allied equipment will be considered as Rolling Stock.
- (i) Equipment not otherwise classified will be considered bondable provided it meets all other guidelines.
- (j) Items of equipment costing under \$25 which are purchased in quantity, conform to all other guidelines and have a significant useful life can be funded from Bond funds. These items should be capable of identification for inventory control purposes.
- (k) Significant /useful life should be considered a minimum of 10 years.
- (l) Spare and replacement parts should be considered as commodities.

(g) Remodeling and Rehabilitation Bondable "Remodeling and Rehabilitation" means and includes expenditures for all capital improvements which have the primary objective of altering the functional capabilities of a structure or facility, restoring it to original operating condition or improving the existing functional capability or capacity of the structure or facility.

"*Remodeling*" shall include all capital improvement projects, which have the primary objective of changing the functional character of areas, modifying capacity for the number of persons who can be accommodated by the area for purposes of the currently assigned programmatic function, and/or altering spatial relationships provided by the area for purposes of the currently assigned programmatic function.

"*Rehabilitation*" shall include all non-recurring capital improvement expenditures having the primary purpose of restoring or upgrading an existing area to original operating condition. Recurring expenditures for repairs and/or maintenance, which are predictable or reflect regular attention in preserving or keeping a facility in ordinarily efficient operating condition, or arresting deterioration, without appreciably upgrading, improving, or increasing the value of a facility, shall be considered as non-bondable repair and maintenance expenditures.

(h) Direct Costs Associated with issuance of State General Obligation Bonds

Costs of this nature shall include expenses associated with advertising, printing, bond rating, security, delivery, legal and financial services, and all other expenses necessary and incident to the issuance of State general obligation bonds.

(i) Limitations Applicable to Other Expenditure Purposes

The following expenditure purposes shall not be considered as bondable:

- (1) Operational and administrative expenses, such as compensation costs, travel, commodities, non-initial equipment, or other recurring expenditures which are similar in character;
- (2) Expenditures for leasing or rental of equipment and/or facilities;
- (3) Archeological digs, research, or exploration;
- (4) Expenditures, "to reimburse agencies of the State for costs of staff labor and material which are already provided for through the operating budget or the agency";
- (5) Expenditures to acquire or construct temporary facilities or on facilities whose abandonment or replacement is imminent;
- (6) Unpredictable or unusual legal expenses (other than land acquisition legal expenses), such as for special litigation, which are not ordinarily or customarily provided within the budget for a capital improvement project. Such expenditures are more appropriately financed from contractual services operating funds appropriated for such purposes;
- (7) Separate purchases of sand, gravel, rock, asphalt and concrete in limited quantities; ordinary hardware items; temporary, nondurable fencing; spare and/or replacement parts and equipment; hand tools; decorative models, plaques and other commemorative memorabilia; and other commodity-type consumable items having a relatively brief expected useful life.

(j) Bondable Expenditures Based on Expected Useful Life Equal to Term of Bond Financing

The following expenditure purposes shall be considered bondable only if such purposes demonstrate an expected useful life, based upon engineering studies, supporting technical data, or relevant precedents under similar circumstances, which is greater than or equal to the term of bond financing:

- (1) Purchase or installation of rip rap, metal pilings, or similar materials for the purpose of erosion and/or flood control; provided further that the impact of the proposed expenditure is to improve rather than maintain such areas;
- (2) Expenses directly related to dredging, levee, drainage, channel and/or lake improvements;
- (3) Rehabilitation of existing road and parking area surfaces;
- (4) Costs incurred in the acquisition or purchase of historical, antique, or period furnishings of value, provided that such items are directly associated with a new capital improvement project and considered essential to the primary purpose of such projects; and further provided that such items will be subject to adequate security and protection and accepted property control accountability

Illinois Department of Natural Resources

2021 Capital Line Item Grants

I. Basic Information:

- Your proposed project must have clear objectives that will be achieved on time and on budget.
- Your project must be for public benefit in compliance with authorizing legislation.
- It is recommended that the applicant organization demonstrate capacity and experience commensurate with the scale of the project being proposed and the funding being requested.
- This is a reimbursement grant, meaning the **grantee must spend its money first, and then IDNR will reimburse the grantee for eligible costs.**
 1. Reimbursement occurs no more frequently than quarterly. Payment processing generally takes up to 60-90 days.
 2. To be eligible for reimbursement, costs must be identified and approved through the application process and incurred during the grant period.
- The proposed project may be part of a larger program or initiative that has other elements beyond the scope of this funding opportunity. But if that is the case, the other elements of the program or initiative should NOT be included in the budget.

II. Are you qualified to receive a grant?

To be qualified for a grant award, your organization must be prequalified in the [GATA grantee portal](#) and must meet the following requirements:

- Have a valid DUNS number
- Have a current SAM.gov account
- Not be on the Federal Excluded Parties List
- Be in Good Standing with the Illinois Secretary of State, as applicable
- Not be on the Illinois Stop Payment list or related lists

III. Pre-application Steps

Prospective applicants must also complete the State of Illinois' grant pre-qualification process:

1. If not already registered as State of Illinois grantee, sign up at <https://grants.illinois.gov/portal/>. Registering as a grantee will start the grantee pre-qualification process. The Grantee Portal will walk you through this process.
2. Once registered, complete an Internal Controls Questionnaire. You will be prompted to do so when you are logged into the Grantee Portal. This step should be completed by an individual who is knowledgeable about your organization's financial systems. (If your organization completed the Internal Controls Questionnaire in the previous fiscal year, you will need to log into the Portal to complete it for the current fiscal year.)

IV. Application Requirements

- Applications will be accepted through the State of Illinois Grant Management System (Amplifund). Please use the link provided by your grant administrator

- All applications must contain a completed Uniform Grant Application, Uniform Budget with budget narrative, Scope of work, Programmatic Risk Assessment, timeline of deliverables, and any other documents requested by the grant administrator
- Project scopes typically require a project summary, need statement, and information on the approach, results and/or deliverables, and other information as requested.

V. Application Instructions (Line Item Capital Grants)

- 1) Ensure that your organization is registered and prequalified on the State of Illinois Grantee Portal
- 2) Visit (<https://il.amplifund.com/Public/Opportunities/Details/1a9e6c14-6014-4bf2-b567-0b29ac435a37>). Log in with the same account used on the grantee portal
- 3) Complete application forms as instructed. This includes the following:
 - Project information sheet
 - Uniform Grant Application
 - Programmatic Risk Assessment
 - Scope of Work
 - Acquisition History
 - Acquisition Certification
 - Notice
 - Budget
 - Performance Plan
- 4) The following items should be uploaded
 - a. Site Location map. Needs to include the following:
 - Exterior boundaries and dimension of each parcel to be developed
 - Adjacent land uses, both public and private, roads, streets, highways, etc.
 - All utility lines (capacity noted), easements, right of ways. (Refer to title policy to ensure all easements are shown.) If necessary, attach a separate sheet explaining, in detail, the types and duration of easements, and mineral rights if not owned by the local agency.
 - All existing structures
 - Scale bar, north arrow, local agency's name, project title
 - b. Site Development Plan that includes the following
 - All proposed development in the scope of the project
 - Existing facilities to be retained
 - Future development at the site including any indoor buildings
 - Scale bar, north arrow, local agency's name, project title
 - c. Elevation/ Floor plans for ALL structures proposed in the project, if available. Needs to include the following
 - ADA accessible features
 - Proposed components for any playgrounds
 - Local agency's name, project title
 - d. Commitment for Title Insurance, Deed or Lease Agreement
 - e. Current photos of site (can be combined into a single pdf)

VI. Bondability Summary

Rehabilitation or construction projects must consist of capital expenditures that are bondable. A capital expenditure is an outlay of capital that confers long-term benefits (equal to or greater than 20 years) that permanently improves property value or usefulness. Eligible project types include, but are not limited to:

- Demolition at site in preparation for additional indoor/outdoor recreation purposes
- Site preparation and improvements for indoor/outdoor recreation purposes
- Utility work for indoor/outdoor recreation purposes
- Reconstruction or improvement of existing buildings or structures for indoor/outdoor recreation purposes
- Expansion of existing buildings or facilities for indoor/outdoor recreation purposes
- New construction of buildings and structures for indoor/outdoor recreation purposes

Original fittings, furnishings, and equipment on new structures are bondable. Fittings, furnishings, and equipment are bondable for remodeling/ rehabilitation projects only if they involve a complete/ major repurposing of existing space. Bundling multiple non-bondable elements into a larger project does not make them bondable.

DNR will have final decision-making authority regarding eligibility and the determination of what constitutes a bondable project. Additional information is available in the Bonding Guidelines in the Illinois Administrative Code [71 IL Admin Code Section 50].

Additional information can be found starting on Page 10 of this document.

VII. Proof of Ownership

IDNR needs proof of land ownership or usage rights for proposed development (construction) projects. Attach a copy of the deed(s) for the property being developed and HIGHLIGHT the existence of any easements/ encumbrances, etc. on the property that may affect/impact planned use of the site in any manner. The deed(s) must, at a minimum, encompass the area delineated on the project Site Location Map submitted with the grant application. If the deed is less than "Warranty" or "Trustee", title insurance or an attorney's Opinion of Title is also required.

NOTE: An Attorney's Opinion of Title may be submitted in lieu of the deed(s) if such documentation is voluminous AND the opinion lists and describes any easements, rights-of-way, liens, or other encumbrances on the property.

If property to be developed is leased by the local project sponsor, a copy of the lease must be submitted. The lease cannot be revocable at will by the lessor and must include safeguards to ensure that the site is available for its approved use for 20 years, per bondability guidelines. If the lease does not contain such "public use safeguards", the applicant must provide assurance in the form of a duly adopted resolution that comparable replacement land in accordance with bondability guidelines will be provided should the lease be terminated and the project site converted to other use.

NOTE: If project has multiple parcels, code each parcel to correspond with the respective Deed, Title Commitment, Lease, etc.

VIII. Local Sponsor Financing and Reimbursement

- **Definition of a Local Sponsor**

The local sponsor is the legal entity that is applying for grant funding. It is the responsibility of the local sponsor to complete the project, if funded, in compliance with the executed grant agreement. All grant payments from IDNR are issued to the local sponsor. Please note that other terms such as local agency, sponsoring agency, local sponsor, applicant organization, grant applicant, project applicant, applicant, grantee, vendor, and grant recipient may be used interchangeably.

- **Ability to Initially Finance**

The local sponsor must possess the ability to initially finance the cost of an approved development project prior to receipt of grant reimbursement.

- **Reimbursement schedule and processing time**

Billing requests for grant reimbursement will be processed no more frequently than quarterly. To reduce administrative burden, local sponsors are encouraged to bill for reimbursement after 100% project completion, or as an option, they may also be processed after 50 % project completion. Approved projects should be completed by the grant agreement expiration date and billing requests must show proof of project costs.

Once the billing request is approved, reimbursement should be issued to the local sponsor within 60 - 90 days. (Detailed instructions for project billings are sent to the local sponsor at the time of project grant approval.)

- **Agreed Upon Procedures**

Costs claimed for reimbursement must be reviewed and attested to by an independent CPA in accordance with the Statement on Standards for Attestation Engagements as established by the American Institute of Certified Public Accountants. The independent Attestation will be based on the "Agreed Upon Procedures" developed by IDNR. A copy of the document completed by the independent CPA based on the "Agreed Upon Procedures" is submitted with the reimbursement request.

IX. Professional Design Services (Architecture and/or Engineering)

Unless otherwise approved by IDNR, the local sponsor shall retain the services of a registered professional architect and/or engineer to make necessary field surveys, prepare detailed plans and specifications, and contract agreements; furnish necessary field supervision of the project construction; and provide other services that may be necessary for the proper design and construction of the approved project. These professional services shall be obtained pursuant to the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq.)

The maximum allowable claim for hired "contracted" Architectural/Engineering (A/E) services used for proper project design and construction supervision/administration of an approved development project shall be based upon the following percentage of actual construction costs:

15.25% Initial analysis, design & bid work, on site construction supervision and final project close-out work

X. Accessibility

All facilities constructed with capital grant assistance must be developed and designed to accommodate full accessibility standards as per the Illinois Accessibility Code (October 2018) and the "Americans with Disabilities Act" Accessibility Guidelines (ADAAG).

Although the Illinois Accessibility Code standards do not address specific criteria for accessibility involving all recreational facilities, there is a reference to "Recreational Facilities" on Pg. 87 of the Code. A copy of the Illinois Accessibility Code may be obtained by calling 217-782-2864 (Springfield) or 312-814-6000 (Chicago).

To supplement this information, the U. S. Architectural and Transportation Barriers Compliance Board pursuant to ADA has developed final guidelines for recreation facilities and outdoor developed areas. Copies of the guidelines can be obtained by writing to: Access Board, Recreation Report, 1331 "F" Street, N.W., Suite 1000, Washington, D.C. 2004-1111. Tele: 202-272-0080 or 800-872-2253 or contact their web site at www.access-board.gov.

Projects that have a second floor must have an elevator in the project or must currently have a working elevator. This is a requirement if the IDNR Capital grant will fund anything on the second floor of any portion of the structure and/or if the roof will be impacted in any way by IDNR capital funding.

XI. Project Costs Incurred Prior to IDNR Approval

All project costs incurred prior to IDNR approval, except for eligible project architectural/engineering costs, are ineligible for grant assistance. Only PROPOSED development projects are eligible for grant assistance.

XII. Local Government Professional Services Selection Act Compliance

Once a project is approved, the local sponsor shall retain the services of a registered professional engineer and/or architect (unless otherwise approved by DNR) to make necessary field surveys, prepare detailed plans and specifications, and contract agreements; furnish necessary field supervision of the project construction; and provide other services that may be necessary for the proper design and construction of the approved project. These professional services shall be obtained pursuant to the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq.).

XIII. Permits

All necessary project construction permits and review signoffs must be secured prior to project approval and/or the construction start date. Costs incurred for any permit fees are not eligible for reimbursement. The local sponsor shall be responsible for and obtain all necessary permits, licenses, or

forms of consent, from, but not limited to, the following agencies. (Failure to do so can jeopardize grant reimbursement.)

- U.S. Department of the Army, Corps of Engineers.
- IL Dept. of Transportation (Division of Highways).
- IL Environmental Protection Agency
For development sites that are one (1) acre or more, a "Storm Water Pollution Prevention Control Plan" and a permit are required from IEPA. Contact (217) 782- 0610.
- IL Dept. of Natural Resources regarding "Interagency Wetlands Policy Act" (20 ILCS 830); "State Endangered Species Act" (520 ILCS 10/11); cultural resource impacts (20 ILCS 34/20), coordinated with the IL Historic Preservation Agency); and through the Office of Water Resources at IDNR, impacts to state waterways (615 ILCS 5/5).
- IL Dept. of Public Health (Campground Licensing & Recreational Area Act, 210 ILCS 95/1).
- Local Building or Zoning Agencies or Boards, where applicable.

Projects constructing, or rehabilitating swimming pools must contact Illinois Department of Public Health, Division of Engineering, 535 West Jefferson Street, Springfield, IL 62761, 217/782-5830.

XIV. Designated Contact Person for Local Sponsor

The individual indicated in the grant application as the contact person for a local sponsor should be available for telephone contact during normal working hours (8:00 A.M. - 5:00 P.M.). The designated contact person serves as liaison with the DNR and should always be aware of the proposed project's status. All correspondence from DNR regarding a local sponsor's grant application should be read thoroughly and responded to promptly.

XV. Grant Agreement

The local project sponsor is required to enter into an agreement with the Department for an amount agreed upon as necessary to complete the approved project, specifying the related grant reimbursement amount and program compliance regulations.

XVI. Reporting Requirements

- Successful applicants must maintain detailed financial records for all project expenditures.
- Grantees must submit periodic performance reports and periodic financial reports – both typically on a quarterly basis.
- The State of Illinois requires annual completion of a Comprehensive Year End Financial Report in the Grantee Portal. For most grantees, audit documentation must be submitted as part of this process.

XVII. Grant Closeout Requirements

- Complete all work as agreed upon.
- Request a site inspection from IDNR
- Submit billing forms provided by IDNR
- Attach Agreed Upon Procedures report from CPA

- All required Periodic Performance Reports and Periodic Financial Reports must be submitted before billing will be processed
- Provide a photo of signage acknowledging the funding source
- Provide one copy of as-built drawings

XVIII. Program Compliance Requirements

- Any property acquired or developed through assistance through this grant must be open to the public for indoor/outdoor recreation use as set forth in this Part without regard to race or color, creed, national origin, sex, or disability.
- All development projects receiving grant assistance shall be bound by the terms of this program for a period of 20 years.
- Property acquired or developed with this grant assistance may not be converted to a use other than public outdoor recreation use as provided in this Part without prior Department approval. Approval for property conversion will be granted only if the project sponsor substitutes replacement property of at least equal fair market value and comparable outdoor recreation usefulness, quality, and location.
- The local sponsor must also adhere to applicable local bidding and procurement requirements and make available to the Department, upon request, all working plans, specifications, contract documents and cost estimates for review prior to commencing work. The format for any advertisement or prospectus soliciting and inviting bids, indicating submission deadlines, must also be presented, upon request, to the Department for review prior to publication.
- Copy of construction as-built drawings (no larger than 11" x 17") and verification of actual project costs.
- All financial records on approved projects must be maintained and retained, in accordance with the Grant Funds Recovery Act [30 ILCS 705] and the State Records Act [5 ILCS 160], by the project sponsor for possible State audit after final reimbursement payment is made by the Department.
- The sponsoring agency must permanently post a grant acknowledgment sign at the project site. The wording for the sign will be provided by the Department.
- Projects assisted with grant funds shall be implemented in accordance with all applicable federal, State, and local laws, ordinances and regulations relating to public agency expenditure of funds for public works projects.
- The sponsoring agency must observe and comply with the provisions of the Prevailing Wage Act [820 ILCS 130/4], which apply to the wages of laborers, mechanics and other workers employed in any public works, and with the prevailing wage requirements of the Illinois Procurement Code [30 ILCS 500/25- 60].
- **Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.):** For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The "estimated total project cost" is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours worked in each prevailing wage classification or 10% of the estimated labor

hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

- It shall be understood by the project sponsor that a Department representative may make periodic inspections of the project as construction progresses and that a final inspection and acceptance of the completed project may be made by a representative or agent of the Department prior to final payment of grant reimbursement to the local sponsoring agency.
- The sponsoring agency shall indemnify, protect, defend and hold harmless the Department from any and all liability, costs, damages, expenses, or claims arising under, through or by virtue of the construction, operation and maintenance of bond-funded grant assisted facilities.
- In connection with and prior to the construction and the subsequent operation and maintenance of facilities funded through this grant, it shall be understood that the project sponsor is responsible for obtaining any and all necessary construction permits, licenses or forms of consent, as required by law. Failure to obtain any required permits may jeopardize approved grant funding.
- The sponsoring agency must comply with and abide by the following operation and maintenance provisions:
 - All lands and facilities assisted with these funds shall be continuously operated and maintained by the sponsoring agency in a safe and attractive manner at no cost to the Department and be operated and utilized in such a manner as to maximize the intended benefits to the public.
 - The Department shall have access to facilities funded through this grant at all times for inspection purposes to ensure the project sponsor's continued compliance with this Part.
- Conflict of Interests
 - No official or employee of the local political subdivision who is authorized in his or her official capacity to negotiate, make, accept, or approve or to take part in decisions regarding a contract or subcontract in connection with an approved grant project shall have any financial or other personal interest in any such contract or subcontract.
 - No person performing services for the local political subdivision in connection with an approved bond-funded grant project shall have a financial or other personal interest other than his or her employment or retention by the local political subdivision in any contract or subcontract in connection with an approved grant project. No officer or employee of such person retained by the local political subdivision shall have any financial or other personal interest in any real property acquired under an approved grant project unless that interest is openly disclosed upon the public records of the local political subdivision and the officer, employee or person has not participated in the acquisition for or on behalf of the local political subdivision.
- The project sponsor certifies that it provides a drug free workplace and related employee assistance as defined and required by the Drug Free Workplace Act [30 ILCS 580].

- Pursuant to Section 2-105(A)(4) of the Human Rights Act [775 ILCS 5/2- 105(A)(4)], the project sponsor certifies that it has a written sexual harassment policy that includes, at a minimum, the following information:
 - o The illegality of sexual harassment;
 - o The definition of sexual harassment under State law;
 - o A description of sexual harassment utilizing examples;
 - o The contractor's internal complaint process, including penalties;
 - o The legal recourse, investigation, and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and directions on how to contact both; and
 - o Protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. A copy of the policy shall be provided to the Department of Human Rights upon request.

XIX. Program Violations and Project Termination

The State will unilaterally rescind project agreements at any time prior to the commencement of the project if State funds are not appropriated for the grant program. After project commencement, agreements may be rescinded, modified, or amended only by mutual agreement with the local political subdivision. A project shall be deemed to be commenced when the local political subdivision makes any expenditure or incurs any obligation with respect to the project.

GUIDELINES FOR CAPITAL EXPENDITURES FOR CAPITAL GRANT PROJECTS

The purpose of these guidelines is to prescribe the policies and principles to be followed in determining whether a specific project or class of projects is eligible to be funded from bond proceeds.

To be funded with the proceeds of a bond issued under state law, a project must be consistent with (1) Article VIII, Section 1 and Article IX, Section 9 of the 1970 Constitution of the State of Illinois; (2) other applicable substantive statutes; and (3) the appropriation authority. It is recognized, however, the general parameters set forth in these authorities do not permit a definition of all projects for which bond proceeds may be expended. To further define these purposes, bondability guidelines provide uniform references for the selection of specific projects or classes of projects to be funded through the sale of general obligation bonds.

General Guidelines for Utilization of Bond Proceeds

A bondable capital project is one for which the expenditures generally include, but are not limited to, one or more of the following purposes: architectural planning and engineering design; demolition (in preparation for additional work); site preparation and improvement; utility work; new construction of buildings and structures; reconstruction or improvement of existing buildings or structures; initial furnishings and equipment integral to the project; and replacement of currently utilized assets by a better asset; expansion of existing buildings or facilities; and any other work which significantly increases the service potential of a building or structure.

Work that constitutes repairs, maintenance or remodeling of a limited nature or scope, which is not done as part of a larger bondable project, shall not be considered a bondable capital project. A nonbondable project is generally one that maintains or preserves the existing condition, use or size of a capital asset and which is neither in the nature of a betterment nor a change to the capital asset's condition, use or size. Generally, such work does not significantly add to the value of the capital asset nor appreciably prolong the life of the capital asset.

With the foregoing primary considerations in mind, the Department of Natural Resources will be guided by the following general principles in reviewing requests for funding a project with bond. To be eligible for funding with bond proceeds, the project must meet all of the following criteria:

- 1) The project expenses will not be recurring. In this context, recurring expenses are defined as those costs which are incurred for the same expenditure purpose subsequent to the completion of a bondable capital project, and at frequent or regular intervals over the life of the bonds issued to finance the project, but before the bondable expenses initially incurred for such purposes are completely amortized. An example would be the recurring cost of maintain a roof over the 20-year expected life of the roof. Although the "renovation" of the roof would be bondable in year 1 and year 21, and recurring flashing work in that period would be a nonbondable recurring maintenance expense.
- 2) The project is of a durable nature and not consumed in use.
- 3) The project is not subject to inherent risk of failure, rapid technological obsolescence, or primarily intended to fulfill temporary requirements or needs.

- 4) The expenditure of project funds appreciably increases, improves or enhances the interests of the entity, or its legally constituted subdivisions, in the property, land, building or asset to be developed, constructed or improved.

When applying these guidelines, the total scope of the work to be undertaken will be considered.

Individual elements of work, which would not be considered bondable when considered separately, may be included in a larger bondable project when the total scope of work meets the criteria set out in these guidelines.

Where bondable projects include or involve the purchase of equipment, the following conditions shall apply:

- 1) Any equipment purchased with the use of bond funds must not be subject to inherent risk of failure, rapid technological obsolescence, or primarily intended to fulfill temporary requirements or needs.
- 2) Bond funds are to be used only to acquire items that are considered as internal components and are necessary for the effective functioning of the projects. If considered separately this equipment may not have an extended useful life but since it is initially required, or cannot be separated from a functional project, it may be included.

Specific Guidelines by Project Type

The following guidelines set forth the appropriate utilization of and limitations applicable to the use of general obligation bond proceeds to fund various capital improvement projects and related expenditure purposes.

Planning. Bondable planning costs include those expenditures which are related to architectural planning and engineering design required for developing and implementing a specific bondable capital improvement project. Included are costs for preliminary technical studies developed from program statements that reflect the general functional characteristics and architectural requirements of a bondable capital improvement project, costs for the completion of construction documents and detailed working drawings required for bidding and construction, including any allowable reimbursables provided within an executed contract for professional and technical services. Also included as bondable planning costs are fees for construction management and observation.

Expenditures for general long-range development plans, master plans, facility surveys, historical or archaeological research, feasibility studies, program or scope statements, energy audits, or other expenditures similar in character shall not be considered bondable.

Building, Additions or Structures. Expenditures for the construction of new or the reconstruction of existing buildings, additions, or structures are a bondable expense. This category refers to those facilities with a roof or walls that have a foundation. This category also includes site development necessarily required or related to the preparation of a site for construction reconstruction purposes; and required build-in, special purpose or other fixed equipment where such equipment is permanently affixed or

connected to real property in such a manner that removal would cause consequent damage to the real property to which it is affixed. Also included in this category are expenditures for the installation or replacement of water control structures such as dams, culverts, aqueducts, drainage systems, locks, spillways, reservoirs, and channel improvements. Normally recurring expenses associated with water control structures or improvements are not bondable, unless part of a larger bondable project.

Examples of nonbondable expenses include: installation of rip rap, filter cloth, dredging and installation of plant materials

Bondable work may include but is not limited to the following:

- 1) New construction of buildings, structures, or facilities.
- 2) New construction of an addition or wing to an existing structure.
- 3) Reconstruction of an existing building or structure, which may include demolition, as well as installation of a new structural or interior walls, floors, ceilings, utilities, interior finishes, and equipment.
- 4) Exterior work, including exterior surface, structural or foundation work necessary to extend the useful life of the structure. The costs of repairs or maintenance normally anticipated to occur are not bondable. Such non-bondable repairs and maintenance include: patching concrete, filling of sealing cracks, painting, caulking, weatherproofing, sandblasting and cleaning. An aggregation of nonbondable repairs or maintenance does not constitute a bondable project even though the repairs or maintenance will be performed at the same time, this resulting in a greater total project expense. Nor does the fact that the repairs are being undertaken as a result of deferred maintenance make the project bondable. Elements of work that are not bondable if considered separately may be included in a larger bondable project.
- 5) Roof work limited to removal of all or major portions of a roofing system down to the decking and replacement with a new system reasonable expected to have an extended life. Replacement of insulation, decking, and other necessary structural work may be part of a bondable roof replacement project. Included in a bondable project may be stone or metal work and other work necessary to direct and control water drainage and ice formation. Nonbondable roof repairs include: Patching, replacing shingles, spot treatment with tar or other roof materials, adding gravel or other materials, or other repairs. Replacing gutters, downspouts, fascia and other work is not bondable as a project but may be included as part of a larger bondable roof replacement project.
- 6) Interior work, including major remodeling of areas where the function of the space is changed or substantially upgraded. Bondable interior work will generally involve the following elements of work: demolition, moving walls, new carpet or floor surfaces, new finishes, replacing electrical and plumbing facilities, changes to the heating or cooling system, and installation of new fixed or movable equipment. Nonbondable interior repairs or interior renovation include: painting, plastering, sanding, replacing electrical and light fixtures, decorative remodeling, insulation, installing paneling, and handicapped accessibility improvements such as installing handrails, moving toilets, partitions. Telephones, water

fountains and widening entrances. If, as part of an accessibility project a structural and permanent change to the facility is made, such as rebuilding an entrance to accommodate a concrete ram, the work may be considered bondable. An aggregation of nonbondable repairs or maintenance does not constitute a bondable project even though the repairs or maintenance will be performed at the same time, this resulting in a greater total project expense. Nor does the fact that the repairs are being undertaken as a result of deferred maintenance make the project bondable. Elements of interior work that are not bondable if considered separately may be included in a larger bondable project.

Life Safety and Codes. The justification or need for such work determines program and budget priority but does not affect the source of funds to pay for the work. The criteria in these guidelines for interior and utility work will determine whether the proposed life safety or code project is bondable. Examples of nonbondable work, unless included in a larger bondable remodeling or reconstruction project, include: installation of fire alarms, smoke detectors, fire doors and hall partitions, vent dampers, automatic door closers or connection of building monitoring systems to a central or off-site central monitor.

Utilities. Bondable utility costs include expenditures for the acquisition, construction, replacement, modification or extension of utility systems including: Construction or replacement of utility lines between buildings, replacement or installation of utilities to off-site supply systems, replacement of complete boiler or central air conditioning or ventilation systems. Bondable utility improvements include:

- 1) Provisions for potable water, high temperature water for sanitary or other related purposes, domestic hot or chilled water.
- 2) Systems and associated components for disbursing or providing electricity or telecommunications services, including underground or overhead distribution cables for television, computers, or other modes of communication.
- 3) Steam and condensate returns.
- 4) Storm and sanitary sewers.
- 5) Fire hydrant and stand pipes.
- 6) Central fire and security alert systems.
- 7) Lighting systems.
- 8) Tap-ons or extensions related to existing utility systems.
- 9) Automated temperature or environmental control systems, and air or water pollution control systems.
- 10) Provisions for the disposal of contaminated, radioactive, hazardous or surgical waste.
- 11) Solar heating or other approved energy systems as part of a bondable construction reconstruction project.
- 12) Sewage and water treatment facilities, equipment and related systems.
- 13) Earth moving to create artificial lakes, reservoirs for utility or related conservation purposes.
- 14) Restoration of natural and manmade features of the site of any utilities installation to its original conditions for erosion control.
- 15) Trenches or ditches dug for the purpose of laying tile or providing ducts to remove excessive rainfall and prevent erosion.

Nonbondable utility repairs include replacement of corroded, leaking, unsafe or undersized wiring or pipes inside a facility, repairs to stop leaks or replace boilers, adding controls or valves for energy conservation, replacement of thermostats or timers, installing meters or energy management computers or control or monitoring, installation or replacement of duct work or return air systems, adding heat reclaim systems, installing insulation, adding a solar heating or cooling system, installing telephone or communication systems such as paging or call systems, installing lines for television or computer monitoring for security or energy management.

Site Improvements. Bondable site improvement expenditures shall include all costs related to a bondable capital improvement project including demolition, rough and final grading of a site, and the construction or replacement of sidewalks, road and driveway pavement surfaces, bridges, ramps, curbs, overpasses, underpasses, pedestrian bridges and tunnels, surface parking areas, campground development, building terraces, retaining walls, exterior lighting, and seeding or sodding for erosion control. Installation of plant material or other landscaping costs are bondable only if included in a larger bondable capital improvement project. Site improvement projects not part of a larger capital project may be bondable if the structure or improvement provided is permanent and meets all other tests and requirements of these guidelines. Demolition of buildings, structure, removal of trees and plant material, grading, rerouting utilities and erosion control are bondable when they precede a bondable project to be undertaken on the same site. Clearing and or demolition of vacant buildings are bondable only when in preparation for a bondable construction project.

Bondable roadwork may include construction of a new road or parking lot, extension of a road or parking lot, or upgrading a road or parking lot to a significantly more permanent surface. Examples include upgrading from gravel to oil and chip, oil and chip to asphalt, or asphalt to concrete. The bondable road project includes all necessary signing, landscaping, erosion control, drainage, lighting, bridges, safety, and control structures. Repairs or resurfacing of existing roads to preserve and extend useful life are not bondable. Repairs to existing bridges such as sandblasting, painting, sealing or resurfacing are not bondable.

Durable Moveable Equipment. Durable moveable equipment is the initial movable equipment, other than build-in equipment, which is necessary and appropriate for the functioning of a particular facility for its specific purpose and which will be used solely or primarily in the rooms or areas covered in the subject project. Further, such equipment is defined as manufactured items which have an extended useful life, are not affixed to a building and are capable of being moved or relocated from room to room or building to building, are not consumed in use, and have an identity and function which will not be lost through incorporation into a more complex unit. Equipment affixed or built into the building or structure is considered fixed equipment and is a bondable expense.

In applying the above definition, reference should be made to the State Finance Act and the distinction between Commodities (Chapter 127, Paragraph 151b) and Equipment (Chapter 127, Paragraph 156) as defined by that Act.

The following items are bondable when such items are part of a larger bondable project:

- 1) Office equipment and furnishings.
- 2) Machinery, implements, and major tools.

- 3) Scientific instruments and apparatus with the exception of those items which are subject to short useful life, i.e., glassware, tubing, crockery, light bulbs, etc. these items are more correctly defined as commodities.
- 4) Equipment not otherwise classified will be considered bondable provided it meets all other guidelines.
- 5) Items of equipment costing under \$25 which are purchased in quantity, conform to all other guidelines and have a significant useful life of a minimum of 10 years. These items should be capable of identification for inventory control purposes.
- 6) Art-in-Architecture Act.

Non-Bondable expenses include:

- 1) Commodities.
- 2) Library books, maps, and paintings, other than those purchased in the Art in Architecture Program.
- 3) Livestock.
- 4) Rolling stock of a specialized nature, including cars, trucks, boats, and related items.
- 5) Spare and replacement parts.
- 6) Items with a short useful life such as glassware, crockery, light bulbs, etc.

Other Expenditures.

The following are operating or other types of expenditures that are specifically not bondable and should not be included in bondable capital project budget requests:

- 1) Projects that cost less than \$25,000.
- 2) Operational and administrative expenses, such as compensation costs, travel, commodities, non-initial equipment, or other recurring expenditures which are similar in character.
- 3) Lease payments for rental of equipment or facilities.
- 4) Costs for archaeological digs, research or exploration.
- 5) Costs of staff or resident labor and material.
- 6) Expenditures to acquire or construct temporary facilities or for facilities where abandonment or replacement is imminent.
- 7) Separate purchases of sand, gravel, rock, asphalt or concrete in limited quantities, ordinary hardware items, and temporary nondurable fencing.
- 8) Spare or replacement parts and equipment, hand tools, decorative models, plaques and other commemorative memorabilia, supplies or other commodities.
- 9) Purchase of automobiles, trucks, farm or construction equipment, boats or rolling stock.
- 10) Livestock or laboratory animals.
- 11) Unpredictable or unusual legal expenses (other than those associated with land acquisition) which are not ordinarily provided within the budget for a capital project.

Approved by IDNR Legal Counsel 01/19/03

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Michael Guerra

Submitting Department: Parks & Recreation

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Gasoline and Diesel Fuels through the Suburban Purchasing Cooperative

Suggested Action:

The Village Fleet Division is responsible for the purchase of Gasoline and Diesel Fuels for the Village vehicles and equipment. The fuels are purchased utilizing the Suburban Purchasing Cooperative where the pricing is discounted based on the amount of fuel purchased. Previously, fuel orders were able to be authorized under the Manager's spending authority but due to the recent increase in fuel prices, the Village cannot purchase sufficient fuel to fill our supply tanks without exceeding the \$20,000 cap. This resolution is to authorize the manager to make fuel purchases through the Suburban Purchasing Cooperative in amounts larger than \$20,000 to take advantage of the larger discounts and to allow the Village to make purchases in sufficient quantity so as to use Village staff time efficiently.

Attachments:

[RESO_-_Gasoling_Diesel_Purchase_Suburan_Coop_2022.docx](#)

[SPC-Contract-SIGNED-2021_06_16.pdf](#)

[2022-2023-AI-Warren-Contract-Extension-198-2-05-24-22.pdf](#)

RESOLUTION NO.

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Joint Purchase of Gasoline and Diesel Fuels through the Suburban Purchasing Cooperative

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and

WHEREAS, the Governmental Joint Purchasing Act (30 ILCS 525/1 *et seq.*) authorizes the Village to purchase personal property, supplies and services jointly with one or more other governmental units; and

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from a federal, state or local governmental unit or agency thereof of materials, supplies, commodities or equipment without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interests of the citizens of the Village to submit an order for the purchase Gasoline and Diesel Fuel through the Suburban Purchasing Cooperative.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2: That the joint purchase of up \$240,000 worth of Gasoline and Diesel Fuel through the Suburban Purchasing Cooperative is hereby approved, and the Village Manager is hereby authorized to execute the order requisition on behalf of the Village.

Section 3: This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2022, pursuant to a roll call vote as follows:

AYES:

NAYS:

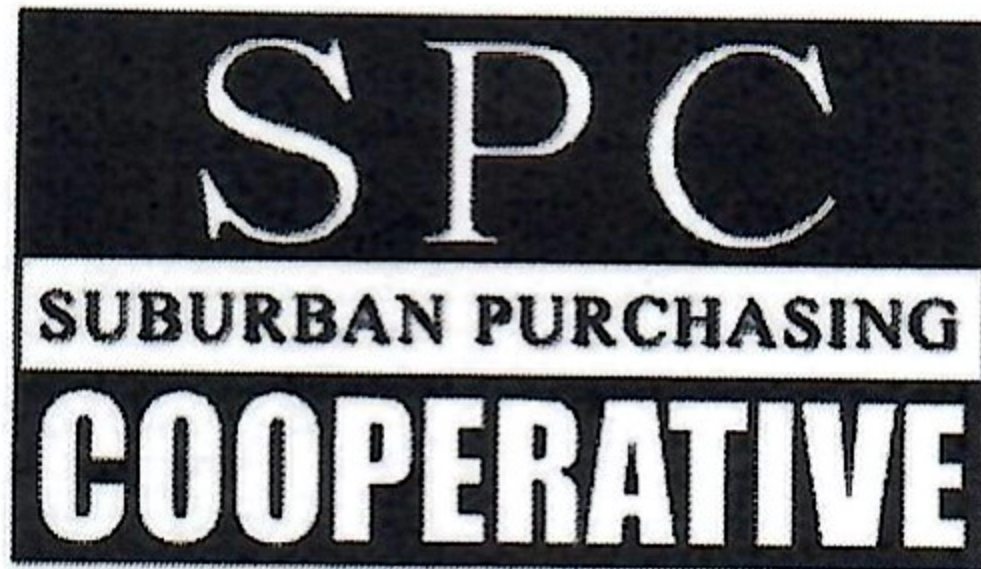
Resolution No.

ABSENT:

APPROVED this _____ day of _____, 2022

Attest: _____
Village Clerk

Village President



A Joint Purchasing Program For Local Government Agencies

June 10, 2021

Ms. Shaleen Okon
Sales Representative
Al Warren Oil Co., Inc.
1646 Summer Street
Hammond, IN 46320

Dear Ms. Okon,

This letter is to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has approved the first of three (3) one-year contract extensions of the 2021 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel Contract (#198) to Al Warren Oil Co., Inc. from July 6, 2021 through July 5, 2022. The SPC reserves the right to extend the contract for two additional (1) one-year periods under the same terms and conditions of the original contract.

With acceptance of this contract extension, Al Warren Oil Co., Inc. agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded.

Al Warren Oil Co., Inc., Hammond, IN will handle all billing.

Al Warren Oil Co., Inc. shall remit to the NWMC Purchasing Manager on a quarterly basis, an amount equal to 0.5 % of the total dollar volume for the quarter. Contractor must furnish a report of purchases made from the contract by the last of the month following the end of each fiscal quarter:

Quarter 1 – May, June, July, due August 31

Quarter 2 – August, September, October, due November 30

Quarter 3 – November, December, January, due February 28

Quarter 4 – February, March, April, due May 31

This report is to be submitted to the NWMC Purchasing Director in Excel via email to edayan@nwmc-cog.org, and mailed to 1600 East Golf Road, Suite 0700, Des Plaines, Illinois 60016 and shall include the following information: ordering municipality, date of order, date of delivery, item descriptions, total quantity delivered, item price (including mark-up and applicable taxes), total order extended price, and total volume for the quarter.

**DuPage Mayors &
Managers Conference**
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

**Northwest Municipal
Conference**
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan, CPPB
Phone: (847) 296-9200
Fax: (847) 296-9207

**South Suburban Mayors
And Managers Association**
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

**Will County
Governmental League**
15905 S. Frederick Street
Suite 107
Cherie Belom
Phone: (815) 254-7700

The SPC looks forward to another productive year working with Al Warren Oil Co., Inc. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,



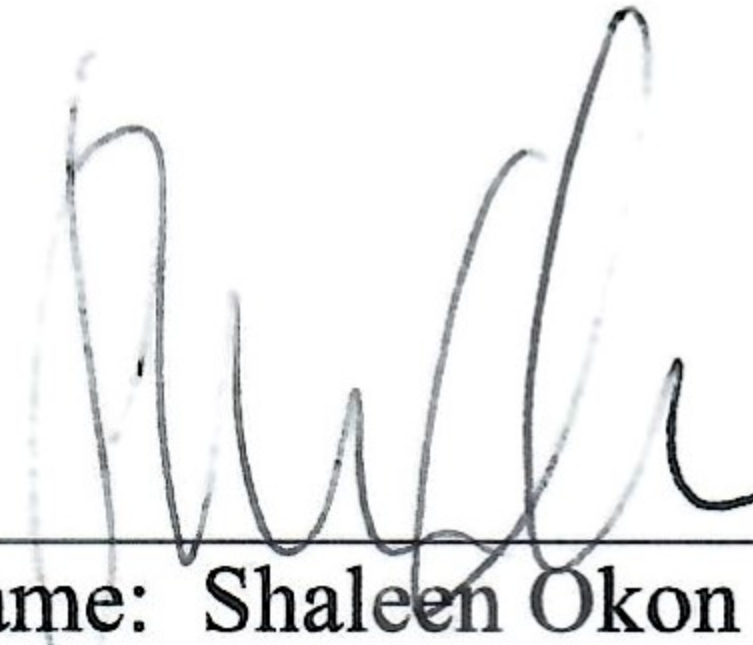
Ellen Dayan, CPPB
Purchasing Director
Northwest Municipal Conference



06/10/2021

Name: Ellen Dayan
Northwest Municipal Conference

Date



6/16/21

Name: Shaleen Okon
Al Warren Oil Co., Inc.

Date

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A Joint Purchasing Program For Local Government Agencies

May 24, 2022

Ms. Shaleen Okon
Sales Representative
Al Warren Oil Co., Inc.
1646 Summer Street
Hammond, IN 46320

Dear Ms. Okon,

This letter is to inform you that the Suburban Purchasing Cooperative (SPC) Governing Board has approved the second of three (3) one-year contract extensions of the 2022 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel Contract (#198) to Al Warren Oil Co., Inc. from July 6, 2022 through July 5, 2023. The SPC reserves the right to extend the contract for one additional one-year period under the same terms and conditions of the original contract.

With acceptance of this contract extension, Al Warren Oil Co., Inc. agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded.

Al Warren Oil Co., Inc., Hammond, IN will handle all billing.

Al Warren Oil Co., Inc. shall remit to the NWMC Purchasing Manager on a quarterly basis, an amount equal to 0.5 % of the total dollar volume for the quarter. Contractor must furnish a report of purchases made from the contract by the last of the month following the end of each fiscal quarter:

Quarter 1 – May, June, July, due August 31

Quarter 2 – August, September, October, due November 30

Quarter 3 – November, December, January, due February 28

Quarter 4 – February, March, April, due May 31

This report is to be submitted to the NWMC Purchasing Director in Excel via email to edayan@nwmc-cog.org, and mailed to 1600 East Golf Road, Suite 0700, Des Plaines, Illinois 60016 and shall include the following information: ordering municipality, date of order, date of delivery, item descriptions, total quantity delivered, item price (including mark-up and applicable taxes), total order extended price, and total volume for the quarter.

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The SPC looks forward to another productive year working with Al Warren Oil Co., Inc. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

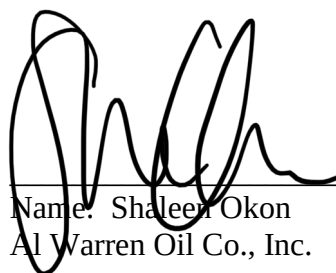


Ellen Dayan, CPPB
Purchasing Director
Northwest Municipal Conference



05/24/2022

Name: Ellen Dayan
Northwest Municipal Conference



5/31/22

Name: Shaleen Okon
Al Warren Oil Co., Inc.

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Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Melissa Wolf

Submitting Department:

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

Resolution Authorizing A Performance Bonus For Public Works Director Michael Guerra

Suggested Action:

This Resolution authorizes the issuance of a one time performance bonus in the gross amount \$15,000.00, to Public Works Director Michael Guerra for his hard work and dedication in keeping the operations of the Village moving forward over the last six months and his performance of additional work and filling the role of Administrative Officer while the Village was searching for a permanent Village Manager.

Attachments:

[Villa Park - Resolution Authorizing Performance Bonus - M. Guerra.docx](#)

Resolution No. _____

**A RESOLUTION AUTHORIZING A PERFORMANCE BONUS
FOR PUBLIC WORKS DIRECTOR MICHAEL GUERRA**

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois that Public Works Director Michael Guerra shall receive a one time, lump sum payment in the gross amount of \$15,000.00, subject to regular taxes and withholdings, as a performance bonus for his hard work and dedication in keeping the operations of the Village moving forward over the last six months and his performance of additional work and filling the role of Administrative Officer while the Village was searching for a permanent Village Manager.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this Resolution.

PASSED AND APPROVED this 27th day of June, 2022.

VILLAGE OF VILLA PARK

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

ADOPTED this 27th day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Melissa Wolf

Submitting Department:

Item Type: Resolutions

Agenda Section: Resolutions

Subject:

A Resolution Authorizing A Performance Bonus for Assistant Manager Suzanne McVey

Suggested Action:

This Resolution authorizes the issuance of a one time performance bonus in the gross amount \$15,000.00, to Assistant Manager Suzanne McVey for her hard work and dedication in keeping the operations of the Village moving forward over the last six months and her performance of additional work while the Village was searching for a permanent Village Manager.

Attachments:

[Villa Park - Resolution Authorizing Performance Bonus - S. McVey.docx](#)

Resolution No. _____

**A RESOLUTION AUTHORIZING A PERFORMANCE BONUS
FOR ASSISTANT MANAGER SUZANNE MCVEY**

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois that Assistant Manager Suzanne McVey shall receive a one time, lump sum payment in the gross amount of \$15,000.00, subject to regular taxes and withholdings, as a performance bonus for her hard work and dedication in keeping the operations of the Village moving forward over the last six months and her performance of additional work while the Village was searching for a permanent Village Manager.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this Resolution.

PASSED AND APPROVED this 27th day of June, 2022.

VILLAGE OF VILLA PARK

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

ADOPTED this 27th day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Village Board of Trustees Agenda Item Report

Meeting Date: June 27, 2022

Submitted by: Suzanne McVey

Submitting Department: Village Manager's Office

Item Type: Resolutions

Agenda Section: Additional Business

Subject:

Approval of Successor Labor Agreement between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council Effective May 1, 2022 through April 30, 2025

Suggested Action:

Attachments:

[Villa Park Resolution approving collective bargaining agreement with FOP 2022-2025.DOC](#)
[Villa Park Sgt 2022 Final.pdf](#)

Resolution R - _____ - 2022

**A RESOLUTION APPROVING A COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE VILLAGE OF VILLA PARK AND THE
ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL ON BEHALF
OF THE VILLA PARK POLICE SERGEANTS AND LIEUTENANTS**

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That certain successor collective bargaining agreement between the Village of Villa Park and the Illinois Fraternal Order of Police Labor Council, on behalf of the Villa Park Police Sergeants and Lieutenants, a copy of which collective bargaining agreement is attached hereto as Exhibit "A," is hereby approved.

Section 2. The Village President and Village Clerk are hereby authorized and directed to execute and attest, respectively, the collective bargaining agreement, subject to the prior execution of said collective bargaining agreement by representatives of the Illinois Fraternal Order of Police Labor Council, on behalf of the Villa Park Police Sergeants and Lieutenants.

PASSED AND APPROVED THIS _____ DAY OF JUNE, 2022.

VILLAGE OF VILLA PARK

Nick Cuzzone, Village President

ATTEST:

Hosanna Korynecky, Village Clerk

ADOPTED this _____ day of June, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

Exhibit A

**Agreement between the Village of Villa Park and the
Illinois Fraternal Order of Police Labor Council, on behalf of the
Villa Park Police Sergeants and Lieutenants**

Collective Bargaining Agreement

between

VILLAGE OF VILLA PARK

and

Illinois Fraternal Order of Police Labor Council

Effective

May 1, 2022 to April 30, 2025

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PREAMBLE

THIS AGREEMENT entered into by the VILLAGE OF VILLA PARK, ILLINOIS (hereinafter referred to as the "Village" or the "Employer") and the Illinois Fraternal Order of Police Labor Council (hereinafter referred to as the "Union"), is in recognition of the Union's status as the representative of the Village's full-time sworn sergeants and lieutenants and has as its basic purpose the promotion of harmonious relations between the Village and the Union; the establishment of all equitable and peaceful procedure for the resolution of differences; and the establishment of an entire agreement covering all rates of pay, hours of work and conditions of employment applicable to the bargaining unit employees, therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Village and the Union do mutually promise and agree as follows:

ARTICLE I RECOGNITION

Section 1.1 Recognition.

Pursuant to Illinois Labor Relation Board case # S-RC-18-054, The Village recognizes the Union as the exclusive representative of all employees included in the following bargaining unit, found appropriate for purposes of collective bargaining with regard to rates of pay, wages, hours of employment, and other conditions of employment:

Included: All full-time sworn personnel employed by the Police Department of the Village of Villa Park in the rank or title of Sergeant and Lieutenant.

Excluded: All other employees of the Village of Villa Park.

Section 1.2 Probationary Period.

The probationary period shall be twelve (12) months in duration for Sergeants and Lieutenants. Time absent from duty in excess of thirty days annually shall not apply toward satisfaction of the probationary period. During the probationary period, an officer is subject to being returned to the officer's former rank, without cause and with no recourse to the grievance procedure or any other forum.

Section 1.3 Fair Representation.

The Union recognizes its responsibility as bargaining agent and agrees fairly to represent all employees in the bargaining unit, whether or not they are members of the Union.

Section 1.4 Seniority.

Unless stated otherwise in this Agreement, Village seniority for the purpose of this Agreement shall be defined as a peace officer's length of continuous full-time service with the Village since the last date of hire. Seniority shall not include periods of unpaid leave time. Rank seniority shall be defined as length of time in the rank of Sergeant or Lieutenant.

Section 1.5 THIS SECTION DELETED MAY 1,2022 CONTRACT

ARTICLE II MANAGEMENT RIGHTS

Section 2.1 Management Rights.

Except as specifically limited by the express provisions of this Agreement, and subject to the powers of the Villa Park Fire and Police Commission, the Village retains all traditional rights to manage and direct the affairs of the village in all of its various aspects and to manage and direct its employees, including but not limited to the following: to plan, direct, control and determine the budget and all the operations, services, policies and missions of the village; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work, to transfer and reassign employees; to establish work and productivity standards and, from time to time, to change those standards; to assign overtime; to purchase goods and services; to determine the methods, means, organization and number of personnel by which departmental services shall be made or purchased; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate, promote or demote employees; to establish performance standards; to discipline, suspend and/or discharge non-probationary employees for just cause; to change or eliminate existing equipment or facilities or introduce new ones without having to negotiate over the effects of such change. The Village shall also have the right to take any and all actions as may be necessary to carry out the mission of the Village and the Police Department in the event of civil emergency as may be declared by the Village President, the Village Manager, Police Chief or their authorized designees. which may include, but are not limited to: riots, civil disorders, tornado conditions, floods or other catastrophes or financial emergencies, and to suspend the terms of this Agreement during such civil emergency.

Section 2.2 Policy Manual and Regulations.

The Village may adopt, change or modify the Police Department Policy Manual. The Village agrees to post or make available in the department a copy of the current Police Department Policy Manual. Whenever the Police Department changes the Policy Manual provisions applicable to employees, the Union will be given at least five (5) business days prior notice, absent an emergency or other need for immediate action as determined by the Chief of Police, before the effective date of the policy change in order that the Union may discuss such policy change with the Village within that five (5) business day period before they become effective if the Union so requests. The Police Department Policy Manual shall not conflict with any specific provision of this Agreement.

ARTICLE III UNION SECURITY

Section 3.1 Dues Checkoff.

While this Agreement is in effect, the Village will deduct from each employee's paycheck once each month the uniform, regular monthly Union dues for each employee in the bargaining unit who has filed with the Village a lawful, voluntary, effective Checkoff authorization form. The Village will honor all executed Checkoff authorization forms received not later than ten (10) working days prior to the next deduction date and such authorization forms shall remain in effect until revoked. If a conflict exists between the checkoff authorization form and this Article, the terms of this Article and Agreement control.

Total deductions collected for each calendar month shall be remitted by the Village to an address provided by the union together with a list of employees for whom deductions have been made not later than the tenth (10th) of the following month. The Union agrees to refund to the

employees any amounts paid to the union in error on account of this dues deduction provision.

A Union member desiring to revoke the dues checkoff may do so at any time by providing written notice to the Village with a copy to the Union. Dues shall be withheld and remitted to the Union unless or until such time as the Village receives a notice of revocation of dues checkoff from an employee, or notice of an employee's death, transfer from covered employment, termination of covered employment, or when there are insufficient funds available in the employee's earnings after withholding all other legal and required deductions. Information concerning dues not deducted under this Article shall be forwarded to the Union, and this action will discharge the village's only responsibility with regard to such cases. Deductions shall cease at such time as a strike or work stoppage occurs in violation of Article VI of this Agreement (No Strike-No lockout).

The actual dues amount to be deducted shall be certified to the Village by the Union, and shall be uniform in dollar amount for each employee in order to ease the Employer's burden of administering this provision. The Union may change the fixed uniform dollar amount which will be the regular monthly dues once each calendar year during the life of this Agreement. The Union will give the Village forty-five (45) days notice of any such change in the amount of uniform dues to be deducted.

Section 3.2 Union Indemnification.

The Union shall indemnify, defend and hold harmless the Village and its officials, representatives and agents against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs for counsel selected or approved by the Union that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article. If an improper deduction is made, the Union shall refund directly to the employees any such amount.

ARTICLE IV HOURS OF WORK AND OVERTIME

Section 4.1 Application of Article.

This Article is intended only as a basis of calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day, week, work period or year.

Section 4.2 (a) Normal Work Week and Work Day.

Except as provided elsewhere in this Agreement, the normal workweek shall be established by the Village from time to time. The normal workday will consist of an eight and a half (8.5) consecutive hour shift, including an on-duty thirty (30) minute lunch break each day subject to emergency work duties. If an employee's lunch is seriously interrupted by emergency work duties, the employee shall be allowed to take additional time off for lunch to account for the employee's thirty (30) minute lunch period, work permitting. In addition, employees shall be allowed to take two fifteen (15) minute breaks each day with permission of the Police Chief or the Chief's designee.

Section 4.2 (b) Normal Shift Hours.

The normal shift hours will be as follows:

Day Shift:	6:30 a.m. — 3:00 p.m.
Afternoon Shift:	2:30 p.m. — 11:00 p.m.
Evening Shift:	10:30 p.m. — 7:00 a.m.

Section 4.3 Change In Normal Work Week and Work Day.

While the eight and one-half (8.5) hour day is in effect, Supervisors will continue to schedule two (2) days off per seven (7) day work period and will have an additional bank of seventeen (17) “Off Days” beginning January 1 of each year. “Off Days Bank” must be used by the end of the calendar year. The “Off Days Bank” cannot be converted to any other earned time and cannot be paid out for cash with the exception of separation. Payout at separation will be prorated on a calendar year basis. The bank of “Off Days” are to be scheduled at a time when another Supervisor is scheduled to work on their designated shift so as not to incur any overtime expense. If unused days cannot be scheduled without incurring overtime, then those days will be forfeited with the exception of extenuating circumstances. In these extenuating circumstances, the Supervisor may request approval from the Chief of Police or the Chief’s designee to carry over unused days. The “Off Days Bank” cannot be converted to any other earned time and cannot be paid out for cash with

The shifts, work days and hours to which employees are assigned shall be based upon the twenty-eight (28) day departmental work schedule. Employees may continue to schedule work days, days off and shifts by seniority in rank, subject to the right of the Police Chief or the Chief’s designee to assign employees to a particular shift based on a special skill set of the individual supervisor and the operational needs of the department, both as determined by the Chief of Police. Section 8.3 of this agreement limits day off choices during the vacation of supervisors.

Notwithstanding the above, the Chief of Police shall have the discretion to temporarily or permanently move employees to and from different shifts, shift assignments or shift rotations based upon the Chief’s assessment of the needs of the department.

Employees may temporarily trade shifts, with the approval of the Chief of Police or the Chief’s designee, subject to criteria established by the Chief of Police or the Chief’s designee.

Notwithstanding the above, the Chief of Police reserves the right to establish the number, size, and times of shifts. Should it be necessary in the interest of efficient operations to establish schedules departing from the normal twenty-eight (28) day rotation, work day or work week, the Village will, absent emergency as determined by the Chief and where practicable, attempt to give at least 48 hours’ notice to the affected employee.

Section 4.4 Overtime Pay.

Employees shall be paid one and one-half times their regular rate of pay for all hours worked beyond the regular number of scheduled hours that may occur in their twenty-eight (28) day departmental work schedule (instead of after 160 hours in the twenty-eight (28) day

work schedule) provided the employee is in paid status for all regularly scheduled hours of work.

Section 4.5 Compensatory Time.

Compensatory time at a time and one-half (1-1/2) rate may be earned at such times and in such time blocks as are mutually agreed upon between the involved employee and the employee's supervisor. If mutual agreement on compensatory time cannot be reached, the employee shall receive one and one-half (1-1/2) times the employee's rate of pay for overtime worked in accordance with the provisions of Section 4.4.

Employees may accumulate up to two hundred forty (240) hours of compensatory time during a fiscal year. All such time in excess of 140 hours must be taken or sold prior to the end of each fiscal year. The remaining time at the end of the fiscal year shall become non-sellable compensatory time. Any current non-sellable compensatory time shall remain non-sellable during the term of this Agreement, except upon separation from the Department. Upon separation, an employee shall be paid all accumulated compensatory time at the employee's then current rate of pay. Compensatory time submitted for payment shall be submitted on a quarterly basis, in December, April, July and October. Compensatory time off may, upon approval of the Chief or the Chief's designee, be taken at straight-time amounts (8.5 hours charge for each day taken) if another employee does not need to be called in to maintain departmental manpower requirements. However, if another employee must be called in or held over to maintain manpower requirements, and the Chief or the Chief's designee still approves a compensatory time off request, such time off shall be charged at an overtime rate of 1.5 hours charged for each 1 hour taken.

Compensatory time off may only be taken in 30 minute increments, except upon written approval of the Chief or the Chief's designee. Employees assigned to the detective division shall earn 8 hours of non-sellable compensatory time off per month in those months that such employee is on call in the detective division. The parties agree that the Chief of Police or the Chief's designee shall not deny compensatory time or any request for compensatory time off except to maintain safe manpower levels.

Benefit Time — Employees will continue to earn benefit time at the rate of eight (8) hours for each day of benefit time (vacation, floating holidays, personal days, holidays and sick days). In order to be absent for a day, an employee must utilize 8.5 hours of the appropriate applicable benefit time. Employees may carryover from one calendar year to the next vacation of less than 8.5 hours.

Section 4.6 Court Time.

Employees who would otherwise be off-duty shall be paid their regular straight-time hourly rate of pay for all hours worked, excluding lunch, when authorized by a superior to appear in court on behalf of the Village in the capacity of a commissioned employee or when preparing for an off-duty appearance on behalf of the Village when in the presence of a prosecuting attorney, with a two (2) hour minimum. Court time hours actually worked shall be included in the Section 4.4 calculation for purposes of determining overtime payments.

Section 4.7 Call-Back Pay.

A call-back is defined as an official assignment of work which does not continuously precede or follow an employee's regularly scheduled working hours. A callback shall be compensated at time and one half (1-1/2) an employee's regular straight-time hourly rate of pay for all hours worked on call-back, with a two hour minimum, except that if the employee is called back to rectify the employee's own error, such call back time shall be paid at straight time rates and shall not be counted toward overtime hours under Section 4.4.

Section 4.8 Required Overtime.

The Chief of Police or the Chief's designees shall have the right to require overtime work and employees may not refuse overtime assignments. In non-emergency situations, the Chief or the Chief's designee as a general role shall take reasonable steps to obtain volunteers for overtime assignments before assigning required overtime work though specific individuals may be directed to perform specific overtime assignments.

Section 4.9 No Pyramiding.

Compensation shall not be paid (or compensatory time taken) more than once for the same hours under any provision of this Article or Agreement.

Section 4.10 Standby Time.

Employees who would otherwise be off-duty shall be paid time and one-half their then regular hourly rate of pay for all hours on standby, when authorized by a superior, with a two (2) hour minimum.

Section 4.11 Part Time Employees.

Part Time Employees shall not be considered, under any circumstances, for the replacement of a full-time employee. Should a shift go below its required minimum, a full-time employee shall be hired or ordered to fill the shortage. Part Time Employees shall not be counted in the minimum shift strengths.

Section 4.12 Overtime Special Detail Hiring.

Overtime special detail hiring is considered to be that hiring involving special details in job assignments other than hiring which occurs to maintain established shift minimums. Overtime Special Detail Hiring shall be determined by police management based upon management's assessment of departmental needs to appropriately hire for a special detail(s), including the individual or unique requirements of each detail or job assignment in need of hiring.

Section 4.13 THIS SECTION DELETED MAY 1, 2016 CONTRACT

Section 4.14 Supervisor Overtime

The job classification and assignment of Supervisors within the bargaining group shall not be filled by employees outside of the bargaining group except as sated in the following paragraph.

At least one supervisor is required to be working on each shift. A supervisory shift

shortage created due to court coverage, training assignments and meetings, may be filled by another supervisor of equal or greater rank limited to regular business hours of the village.

ARTICLE V GRIEVANCE PROCEDURE

Section 5.1 Definition.

A "grievance" is defined as a dispute or difference of opinion raised by an employee or the Union against the Village involving an alleged violation or misapplication of an express provision of this Agreement. except that any dispute or difference of opinion concerning the imposition of discipline which is subject to the jurisdiction of the Board of Fire and Police Commissioners of the Village of Villa Park shall not be considered a grievance under this Agreement. This grievance procedure shall supersede any other Village grievance procedure.

Section 5.2 Procedure.

A grievance filed against the Village shall be processed in the following manner:

- STEP 1: Any employee who has a grievance shall submit the grievance in writing to the Deputy Chief, depending upon the employee's assignment, specifically indicating that the matter is a grievance under this Agreement. The grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. All grievances must be presented no later than ten (10) calendar days from the date of the occurrence of the matter giving rise to the grievance. The Deputy Chief shall render a written response to the grievance within five (5) business days after the grievance is presented.
- STEP 2: If the grievance is not settled at Step 1 and the employee, or the Union if a Union grievance, wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted in writing to the Police Chief within five (5) business days after receipt of the Village's answer in Step 1, or within five (5) business days of the time when such answer would have been due. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Police Chief or the Chief's designee shall investigate the grievance and, in the course of such investigation shall offer to discuss the grievance within five (5) days with the grievant and an authorized Union representative, if one is requested by the employee, at a time mutually agreeable to the parties. If no settlement of the grievance is reached, the Police Chief or the Chief's designee shall provide a written answer to the grievant, or to the Union if a Union grievance, within five (5) business days following their meeting.
- STEP 3: If the grievance is not settled at Step 2 and the Union desires to appeal, it shall be referred by the Union in writing to the Village Manager within

five (5) business days after receipt of the Village's answer in Step 2. Thereafter, the Village Manager or the Manager's designee and the Police Chief or other appropriate individuals as desired by the Village Manager shall meet with the grievant, the steward involved, and an outside, non-employee representative of the Union if desired by the employee within five (5) business days of receipt of the Union's appeal, if at all possible. If no agreement is reached, the Village Manager or designee shall submit a written answer to the Union within five (5) business days following the meeting.

Section 5.3 Arbitration.

If the grievance is not settled in Step 3 and the Union wishes to appeal the grievance from Step 3 of the grievance procedure, the Union may refer the grievance to arbitration, as described below, within thirty (30) calendar days of receipt of the Village's written answer as provided to the Union at Step 3:

- A. The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator within said five (5) day period, the parties shall jointly request the Federal Mediation and Conciliation Service or the American Arbitration Association to submit a panel of seven (7) arbitrators. Each party retains the right to reject one (1) panel in its entirety and request that a new panel be submitted. Both the Village and the Union shall have the right to strike three (3) names from the panel. The party requesting arbitration shall strike the first three names; the other party shall then strike three names. The person remaining shall be the arbitrator.
- B. The arbitrator shall be notified of the selection and shall be requested to set a time and place for the hearing, subject to the availability of Union and village representatives. The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union retain the right to employ legal counsel.
- C. The arbitrator shall submit the decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.
- D. More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.
- E. The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union: provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 5.4 Limitations on Authority of Arbitrator.

The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the questions of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provision of the Agreement. The arbitrator shall be empowered to determine

only the issue raised by the grievance as submitted in writing at Step 1. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised. The arbitrator shall be without power to make any decision or award which is in any way contrary to or inconsistent with applicable laws or rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Village or Village Fire and Police Commission under law and applicable court decision. Any decision or award of the arbitrator rendered within the limitation of this Section 5.4 shall be binding upon the Union and employees covered by this Agreement, and binding upon the Village.

Section 5.5 Time Limit for Filing.

No grievance shall be entertained or processed unless it is submitted at Step 1 within five (5) business days after the occurrence of the event giving rise to the grievance or within five (5) business days after the employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. A "business day" is defined as a calendar day exclusive of Saturdays. Sundays or holidays recognized by the Village. If a grievance is not presented by the employee or the union within the time limits set forth above, it shall be considered "waived" and may not be further pursued by the employee or the Union. If a grievance is not appealed to the next step within the specific time limit or any agreed extension thereof, it shall be considered withdrawn on the basis of the Village's last answer. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the aggrieved employee and/or the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step.

Section 5.6 Time Off.

The grievant and one Union representative, or a union representative if a Union grievance, shall receive paid time off to participate in the Step 2 or 3 meetings if the meetings are conducted on working time. No other time spent on grievance matters shall be considered time worked for compensation purposes.

ARTICLE VI NO-STRIKE CLAUSE

Section 6.1 No Strike.

Neither the Union nor any officers, agents or employees will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, secondary boycott, slow-down, speed-up, sit down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal or unapproved enforcement procedures or policies, work-to-the-rule situation, mass resignations, mass absenteeism, organized interference, or picketing which in any way results in the interruption or disruption of the operations of the Village, regardless of the reason for doing so. Any or all employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Village with normal appeal and hearing rights to the Board of Fire and Police Commissioners of the Village of Villa Park. Each employee who holds the position of officer or steward of the Union occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In addition, in the event of a violation of this section of this Article, the Union agrees to inform its members of their obligation under this Agreement and to direct

them to return to work.

Section 6.2 No Lock Out.

The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Union.

Section 6.3 Penalty.

Any officer who violates the provisions of Section 6.1 shall be subject to immediate discipline. Any action taken by the Village against an officer who violates Section 6.1 shall not be considered a violation of this Agreement. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 6.4 Judicial Restraint.

Nothing contained herein shall preclude the Village or the Union from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE VII HOLIDAYS

Section 7.1 Holidays.

The following are paid holidays for eligible employees:

New Year's Day	Day after Thanksgiving Day
Memorial Day	Christmas Eve
July 4th	Christmas Day
Labor Day	2 Floating Holidays
Thanksgiving Day	2 Personal Days

Section 7.2 Holiday Pay.

An employee who would be eligible for this benefit, by nature of the assignment, will receive these holidays in the employee's account on or about January 1, each year, to be used similar to vacation days.

Section 7.3 Holidays Worked.

Employees who work on a holiday shall receive eight (8) hours pay for the day and, in addition shall receive another day off, with pay, as their holiday, to be taken upon prior request and approval of the Department.

Section 7.4 Floating Holidays/Personal Days.

Floating holidays and personal days must be taken within the calendar year earned or they are lost except if an employee is incapable of using such days because the employee is off work on worker's compensation disability. Advance approval must be obtained from the Department before a floating holiday or personal day is taken.

ARTICLE VIII VACATIONS

Section 8.1 Eligibility and Allowances.

All employees shall be eligible for paid vacation time after the completion of one (1) year of continuous full-time employment. Employees shall start to earn vacation allowance as of their date of hire, but cannot use vacation time until the year after it is earned. Vacation allowances shall be earned yearly, based on the following schedule:

Length of Continuous Service	Vacation Hours Per Year
1 year	80 hours
8 years	120 hours
15 years	160 hours
20 years	200 hours

Section 8.2 Vacation Pay.

The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect for the employee's regular job classification on each day of the employee's vacation.

Section 8.3 Scheduling.

Employees shall select vacation by rank and seniority in their rank. Only one (1) supervisor per shift may be on vacation at any one time. On or about January 1st the Chief of Police or the Chief's designee shall post a schedule for vacation selections during the upcoming calendar year. Employees shall schedule at least half of their vacation time. In circumstances where there are an odd number of weeks, the employee shall schedule half plus one (1) week of vacation. Employees may only select two (2) weeks at a time. After all employees have had the opportunity to make their selections, employees may then schedule additional vacation time, utilizing the order listed previously. Employees may not pick more than one week which contains a designated Village holiday (see Section 7.1 for designated Village holidays) during the initial vacation selection. The vacation selections shall be submitted to the Chief of Police or the Chief's designee for approval on or before January 30th, and the selections shall be reviewed and, if necessary, modified by the Chief of Police and a vacation schedule posted on or before February 15th. Thereafter, vacation requests shall be handled on a first requested, first received basis, subject to the overriding scheduling needs of the Village. All vacation days held by an employee after the selection process may be taken in 1/2 day or one (1) full day, or week blocks, with the approval of the Chief of Police or the Chief's designee. If an employee chooses one (1) week blocks of vacation after the initial selection, then the employee shall not be required to pay demand time if a shortage exists. Vacation may not be carried over to the next calendar year and any unused vacation days shall be forfeited without compensation, except an employee incapable of using such days because the employee is off work on extended worker's compensation or extended sick leave, may request approval from the Village Manager to carry over vacation.

Section 8.3 ADDED LANGUAGE EFFECTIVE MAY 1, 2016

When one (1) supervisor of a patrol shift schedules a week block of vacation (defined as Sunday through Saturday) the working supervisor of that shift will not schedule more than two (2) regular off days during this period. When a village designated holiday(s) occurs during a scheduled vacation week, the working supervisor will not schedule their regular day off on the designated holiday(s).

Section 8.4 Calculating Length of Vacation for New Employees and in Year of Severance.

Vacation shall be earned on a pro-rata basis during an employee's first year of promotion and in the employee's year of severance. For example, should an employee be promoted during May then the following January that employee shall have earned 8/12ths of vacation time. The same shall be true of terminating employment. Employees shall earn credit for vacation on a pro-rata basis as per the example above and shall be paid for such unused time upon severance.

Section 8.5 Village Emergency.

In case of an emergency, such as but not limited to riot, civil disaster, presidential visit, extreme illness and the like, the Village President, Village Manager or the Police Chief, or their designee, may cancel and reschedule any or all approved vacation leaves in advance of their being taken. and/or recall any sergeant or lieutenant from vacation in progress.

ARTICLE IX LAYOFF AND RECALL

Section 9.1 Layoff.

The Village, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs, whether in a rank or assignment, are necessary. employees covered by this Agreement will be laid off in accordance with State statute as it may from time to time be amended.

Section 9.2 Recall.

Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled without further training. Employees who are eligible for recall shall be given ten (10) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Union, provided that the employee must notify the Chief of Police or the Chief's designee of the intention to return to work within three (3) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and the responsibility of the employee to provide the Chief of Police or the Chief's designee with the latest mailing address. If an employee fails to timely respond to a recall notice, the employee's name shall be removed from the recall list. If an employee is recalled and requires additional training, the Village shall provide that training at the Village's expense.

ARTICLE X SICK LEAVE

Section 10.1 Purpose.

Sick leave shall be used for the purpose for which it was intended, that being to provide

an employee protection against a full day's loss of pay due to illness of the employee or in the employee's immediate family (defined as spouse, child, parents or parents-in-law). Sick leave may not be converted into any other form of compensation, except upon separation from employment in good standing and as provided below. To the extent permitted by law, sick employees are expected to remain at home unless hospitalized, visiting their doctor or acting pursuant to reasonable instructions for care. Sick days shall be taken in a minimum of four (4) hour increments.

Section 10.2 Sick Days Earned.

Employees who begin with the Village shall have no sick leave until they have completed one (1) year of service. Upon the completion of one (1) year of service, and for each year thereafter, the employee shall be credited with twelve (12) eight (8) hour sick days which may be used as described below. Sick leave days/hours accrued but unused may be accumulated from year to year.

Section 10.3 Request for Sick Leave.

Employees requesting sick leave must call their supervisor as soon as possible, but not less than one (1) hour prior to the start of the scheduled work day. An employee may be required to substantiate proof of illness where there is reason to suspect sick leave abuse. Where the employee is absent for five (5) or more consecutive days due to illness, the employee must bring in a doctor's certificate in order to receive sick leave pay and also to be able to return to work.

Section 10.4 Sick Leave Buy Back.

Upon separation from employment in good standing, all bargaining unit employees shall receive compensation at fifty percent (50%) of the employee's regular hourly rate of pay for all sick days accumulated but not used to a maximum of: one hundred-fifty days (not to exceed 1200 hours) effective May 1, 2010, and effective May 1, 2011 to a maximum of one hundred-sixty days (not to exceed 1280 hours).

ARTICLE XI ADDITIONAL LEAVES OF ABSENCE

Section 11.1 Discretionary Leaves.

The Village may grant a leave of absence under this Article to any bargaining unit employee where the Village determines there is good and sufficient reason. The Village shall set the terms and conditions of the leave, including whether or not the leave is to be with pay.

Section 11.2 Application for Leave.

Any request for a leave of absence shall be submitted in writing by the employee to the Police Chief or the Chief's designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the employee desires. Authorization for leave of absence shall, if granted, be furnished to the employee by the employee's immediate supervisor and it shall be in writing.

Section 11.3 Jury Duty.

An employee who is required to report for jury duty shall be excused from work without loss of pay for the period of time which he is required to be away from work and during which he would have otherwise been scheduled to work. If an employee is required to report for jury duty just prior to or immediately following the employee's regular midnight or afternoon shift, he shall have that shift off with pay. An employee shall immediately notify the Police Chief or the Chief's designee if he is required to report for jury duty. If an employee is compensated by the Village for performing jury duty, such employee must sign over to the Village any check received for performance of such jury duty.

Section 11.4 Funeral Leave.

Bargaining unit employees may be granted up to three (3) working days leave with pay in the event of the death of a spouse, child, mother, father, sister or brother. Such paid leave cannot be taken after the date of the funeral. One (1) working day will be granted with pay on the day of the funeral to attend the funeral of a grandparent, father-in-law, mother-in-law, son-in-law, daughter-in-law, or member of the employee's immediate family who lives in the employee's household.

Section 11.5 Leave for Illness, Injury or Disability.

In the event an employee is unable to work by reason of illness, injury or disability (including those compensable under workers compensation), the Village may grant a leave of absence without pay during which time seniority shall not accrue to the extent permitted by law except that for a work-related injury compensable under workers compensation an employee shall accrue seniority for the first twelve (12) months of leave.

To qualify for such leave, the employee must report the illness, injury or disability as soon as the illness, injury or disability is known, and thereafter furnish to the Police Chief or The Chief's designee a physician's written statement showing the nature of the illness or injury or state of disability and the estimated length of time that the employee will be unable to report for work, together with a written application for such leave. Thereafter, during such leave, the employee shall furnish a current report.

Section 11.6 Benefits While on Leave.

Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non-pay leave status. Accumulated length of service shall remain in place during that leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Article, an employee returning from leave will have the employee's seniority continued after the period of the leave. Upon the employee's return, the Village will place the employee in the employee's previous job, if the job is vacant; if the job is not vacant, the employee will be placed in the first available opening in the employee's classification or in a lower-rated classification according to the employee's seniority, where skill and ability to perform the work without additional training is equal.

If, upon expiration of a leave of absence, there is no work available for the employee or if the employee could have been laid off according to the employee's seniority except for the leave, the employee shall go directly on layoff.

During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, and any additional surcharges as allowed by law, including the amount of premium previously paid by the Village.

Section 11.7 Non-Employment Elsewhere.

A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment. Employees who engage in employment elsewhere during such leave may be subject to immediate discipline.

ARTICLE XII EMPLOYEE WELLNESS AND FITNESS

Section 12.1 Committee to Establish Physical Fitness Requirements.

A committee shall be established consisting of the Police Chief or the Chief's designee, the Human Resources Manager, and two employees for the purposes of establishing physical fitness requirements for employees and establishing the methods of testing and/or enforcement of said requirements.

Employee wellness plans provide a good return for both employers and employees in the form of decreased absenteeism, increased employee productivity and reduced healthcare costs overall.

In order for the Village to develop a culture of wellness, it shall be mandatory for all employees to participate in the Village sponsored wellness program.

ARTICLE XIII WAGES

Section 13.1 Wages.

Employees shall be compensated at a minimum in accordance with the wage schedules attached to this Agreement as Appendix A.

Section 13.2 Longevity.

After completion of seven consecutive years of service with the Village, and in each year thereafter, employees shall earn and receive an annual longevity bonus of one thousand seven hundred fifty-four dollars (\$1754.00) per year. Longevity payments shall be made by the Village in two installments on a pro-rata basis, one on or about May 1 and the other on or about November 1 of each year.

Section 13.3 Tuition Reimbursement.

The Village may, upon prior request, decide to reimburse a portion of an employee's college tuition costs where the tuition involves course work directly related to work performed by the employee and which have a beneficial relationship to the performance of the employee's duties. In order to be considered for tuition reimbursement, an employee must submit a written request for reimbursement to the Village Manager and receive written approval of the request

before taking the course work in question. Thereafter, to obtain payment the employee must submit proper forms, proof of completion, proof of payment and a receipt for all expenses the Village previously agreed to reimburse, as well as a grade report indicating a grade of "C" or better.

Section 13.4 Reimbursement for Expenses.

When an employee of the Village is on Village business and shall be required to be outside the Village limits, pursuant to said duty, such as training, pick-up and/or delivery of prisoners, out of state travel on Village business, said employee shall be reimbursed expenses for meals in the following manner: (a) up to a maximum of \$25.00 per full day for meals; (b) if an employee is required to use a personal vehicle, they shall be allowed the IRS rate per mile for travel (c) if any employee is required to utilize overnight lodging, he shall be eligible for reimbursement with a maximum rate of \$50.00 per night. In order for an employee to be eligible for the above reimbursements; including meals, mileage and lodging, the employee shall provide the Village with written receipts for lodging and said employee shall have received previous written approval from the Chief or the Chief's designee before incurring said expenses. The reimbursable expenses shall be paid to the employee on the next scheduled bill listing.

ARTICLE XIV UNIFORM AND EQUIPMENT ALLOWANCE

Section 14.1 Uniform Allowance.

Effective May 1, 2016, covered employees will be entitled to an annual uniform allowance of one thousand dollars (\$1,000.00) for purchase of uniform and equipment. Uniform or equipment items destroyed or damaged in the line of duty may be replaced by the Village without cost to the employee or deduction from the employee's uniform allowance amount. Uniform allowance payments shall be made retroactively, within thirty (30) days of the execution of this Agreement by both parties, for all employees employed on the date this Agreement is executed by both parties or the issuance of an interest arbitration award, whichever is sooner.

Section 14.2 Retirement or Separation from Service.

If an employee elects to retire or separate from service during the fiscal year, their uniform allowance will be pro-rated accordingly. If the allowance has been paid prior to retirement or separation, the employee shall reimburse the Village the appropriate pro rata amount either by cash payment or by deduction from their last paycheck. Proration shall be based upon the number of days from beginning of the fiscal year until the end of the fiscal year,

ARTICLE XV INSURANCE

Section 15.1 Insurance Benefits.

The Village shall continue to make available to non-retired employees and their dependents substantially similar group health and hospitalization insurance coverage and benefits and dental benefits as existed prior to the signing of this Agreement. Further, the Village shall make available to employees who retire during the life of this Agreement, and who at the time of retirement were covered by Village insurance, individual and dependent

coverage (if the dependent was covered when the employee retired) at group rates, with such premiums to be paid by the retired employee, for the life of this Agreement. The Village reserves the right to change insurance carriers or benefit levels or to self-insure or to adopt a health maintenance organization or Preferred Provider Organization plan for the provision of, health care benefits, so long as the new coverage and benefits are reasonably similar to those which predated this Agreement.

In recognition of the desirability of maintaining a uniform health insurance policy or plan Village-wide with respect to employee insurance benefits and notwithstanding the foregoing provisions contained in this Article, the parties agree that if the Village makes any changes, modifications, or improvements with respect to any of the health insurance benefits (including cost sharing and cost containment changes) that are applicable to all other eligible full-time Village employees, then such changes, modifications, or improvements shall likewise be applicable to the employees covered by this Agreement on the same terms and on the same date that they are applicable to all other eligible full-time Village employees.

Section 15.2 Insurance Cost.

Employee contributions for insurance premiums shall be as follows, absent any changes applicable to all other eligible full-time Village employees that would likewise apply to bargaining unit employees pursuant to the amendment to Section 15.1 noted above:

HMO	
Year	% Contribution
5/1/2022	18%
5/1/2023	18%
5/1/2024	18%

PPO	
Year	% Contribution
5/1/2022	18%
5/1/2023	18%
5/1/2024	18%

The percentage contribution will be effective the first payroll following approval of this agreement by both parties.

Section 15.3 Cost Containment.

The Village strictly reserves its rights to institute cost containment provisions similar to those applicable to most other Village employees. Examples of such cost containment provisions include, but are not limited to, the following:

- (a) Hospitalization must be pre-approved for non-emergency purposes or health benefits may be reduced;
- (b) Authorization for emergency admission must be obtained within 48 hours of the admission or benefits may be reduced;
- (c) Hospital benefits shall be paid only for the approved number of extended confinement days, unless other authority has been obtained;

(d) The Village may require mandatory second opinions for elective surgery, pre-admission and continued admission review, prohibition on weekend admissions except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 15.4 Insurance Meetings.

The Village and the Union agree to meet up to twice each year, upon written request of either party, to discuss insurance levels, costs and/or coverage issues. Such meetings shall be of reasonable length and shall not be considered time worked for employee compensation purposes.

Section 15.5 Life Insurance.

The Village shall provide, at no cost to the employee, life insurance coverage-equal to their current annual wages, excluding overtime and longevity.

Section 15.6 Tobacco Use-

A tobacco free environment helps create a safe and healthy workplace. Smoking and secondhand smoke are known to cause serious lung diseases. No use of tobacco products including cigarettes and “spit tobacco” or e-cigarettes is permitted while on duty and employed, at any time. The section shall not apply to the use of a prescribed or over-the-counter smoking cessation aid used to control nicotine withdrawal symptoms associated with quitting smoking.

Section 15.7 Terms of Insurance Policies to Govern.

The extent of coverage under the insurance plan documents (including HMO or PPO plans) referred to in this Agreement shall be governed by the terms and conditions set forth in those policies. Any questions or disputes concerning such insurance documents, or benefits under them, shall be resolved in accordance with the terms and conditions set forth in the policies and shall not be subject to the grievance and arbitration procedure set forth in this Agreement. The failure of any insurance carrier (s) to provide any benefit for which it has contracted or is obligated shall result in no liability to the Village, nor shall such failure to be considered a breach by the Village of any obligation under this Agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier(s) from any liability it may have to the Village, Village employee, or beneficiary of any Village employee.

Section 15.8 Retiree Insurance.

The Village and the Union have agreed that the Village shall provide sworn police officers who were employed on May 28, 1992, a supplemental insurance payment of \$125.00 per month under certain specific conditions and none other. NOW, THEREFORE, it is agreed that: Each eligible employee listed on Appendix B who is employed by the Village on May 28, 1992, shall be entitled to receive a \$125.00 per month supplemental payment upon the employee’s retirement, other than for disability, after attaining both age fifty (5) with at least twenty (20) years of creditable service as a sworn police officer with the Villa Park Police Department.

(1) The \$125.00 per month supplemental payment shall be paid until the earlier of the eligible employee's attainment of age 65 or death.

(2) The \$125.00 per month supplemental payment shall only be paid for each month that the eligible employee is receiving a pension from the Villa Park Fire and Police Pension Fund for retirement, other than for disability.

(3) If the eligible employee is a participant in the Village offered medical coverage the \$125.00 per month supplemental payment shall be used to offset the amount the eligible employee would otherwise be required to pay for the medical coverage premium.

(4) If the eligible employee is not a participant in the medical plan that the Village offers its employees, the \$125.00 supplemental payment shall be paid to the eligible employee in cash less withholding of applicable taxes.

(5) This Agreement shall terminate when all of the eligible employees listed on Appendix B have terminated employment, died, or attained age 65, whichever is the last to occur.

Section 15.9 Section 125 Plan.

The Village will implement an IRC Section 125 Plan whereby employees will be able to pay the employee premium contributions for Village-provided health, dental and vision insurance with pre-tax earnings. The Village will maintain the 1RC Section 125 Plan in effect as long as it continues to be permitted under substantially similar regulations and conditions which were in effect on the effective date of this Agreement.

ARTICLE XVI OUTSIDE EMPLOYMENT

Section 16.1 Outside Employment.

Employees shall be subject to the Police Department Policy Manual on outside employment as it may from time to time be amended.

ARTICLE XVII EMPLOYEE STATUTORY RIGHTS

Section 17.1 Personnel Files.

The Village agrees to abide by the lawful requirements of the "Access To Personnel Records Act," 820 FLCS 40/1et sect, of the Illinois Compiled Statutes.

Section 17.2 Military Leave.

Military leave shall be granted in accordance with applicable law.

Section 17.3 Access to Grievance Procedure.

The parties agree that an alleged violation of Sections 17.1 and 17.2 of this Article may not be taken to the arbitration step of the grievance procedure absent the specific written agreement of both the Village and the Union.

ARTICLE XVIII MISCELLANEOUS PROVISIONS

Section 18.1 Ratification and Amendment.

This Agreement shall become effective when ratified by the Village Board and the Union

and signed by authorized representative thereof and may be amended or modified during its term only with mutual written consent of both parties.

Section 18.2 Animal Calls.

Except in extenuating circumstances, sergeants and lieutenants shall not be required to apprehend or transport animals when there is a Community Service officer available to perform the task.

Section 18.3 No Solicitation.

The Union agrees that no bargaining unit employee will, either directly or indirectly, solicit any person or entity for contributions on behalf of the Union, Villa Park Police Department and the Village of Villa Park.

Section 18.4 Drug and Alcohol.

Employees shall be subject to drug and alcohol testing in accordance with the Police Department Policy Manual as it may from time to time be amended.

ARTICLE XIX FIRE AND POLICE COMMISSION

Section 19.1 Fire and Police Commission Authority Not Diminished.

The parties recognize that the Village of Villa Park Fire and Police Commission has certain statutory authority over employees covered by this Agreement, including, but not limited to, the right to make, alter and enforce rules and regulations. Nothing in this Agreement is intended in any way to replace or diminish any such authority.

ARTICLE XX SAVINGS CLAUSE

Section 20.1 Savings Clause.

In the event any Article, Section, or portion of this Agreement should be held invalid and unenforceable by any court of competent jurisdiction, such decision shall apply only to the specific Article, Section, or portion thereof specifically specified in the board, court, or agency decision; and upon issuance of such a decision, the Village and the Union agree to notify one another and to immediately begin negotiations on a substitute for the invalidated Article, Section, or portion thereof.

ARTICLE XXI ENTIRE AGREEMENT

Section 21.1 Entire Agreement.

This Agreement constitutes the complete and entire Agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and, cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the Employer as provided in the Management Rights clause, Article U. The parties acknowledge that during the negotiations, which, resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with

Agreement, it may be changed by the Employer as provided in the Management Rights clause, Article U. The parties acknowledge that during the negotiations, which, resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. The Union specifically waives any right it may have to impact or effects bargaining during the term of this Agreement.

ARTICLE XXII TERMINATION

Section 22.1 Termination in 2024

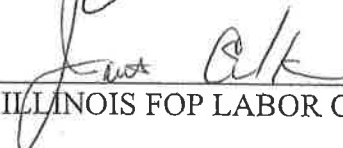
This Agreement shall be effective as of the day after it is executed by both parties and shall remain in force and effect until April 30, 2024. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least one hundred and eighty (180) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than seventy (70) days prior to the anniversary date. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten (10) days prior to the desired termination date, which shall not be before the anniversary date.

Executed this _____ day of _____, 2022 after receiving official approval by the President and Board of Trustees and ratification by the Union's members

VILLAGE OF VILLA PARK



ILLINOIS FOP LABOR COUNCIL



ILLINOIS FOP LABOR COUNCIL

APPENDIX A Wages

Employee Wage Percentage Increases

May 01, 2022 – 3.25%

May 01, 2023 – 3.25%

May 01, 2024 – 3.25%

SERGEANTS

Step	May 1, 2022	May 1, 2023	May 1, 2024
Step 1 (at promotion)	\$104,347.91	\$107,739.22	\$111,240.74
Step 2 (after 1 year)	\$116,354.27	\$120,135.79	\$124,040.20
Step 3 (after 2 years)	\$120,359.02	\$124,270.69	\$128,309.49
Step 4 (after 3 years)	\$124,389.78	\$128,432.44	132,606.50

Step increases on promotion and on subsequent annual promotion anniversary dates

APPENDIX B Retiree Insurance

1353KING/MICHAEL J.	SERGEANT S4	10.20.09.***	27-Dec-64
1355MARTINSON/KENNETH R.	SERGEANT S4	10.20.09.***	04-Mar-66
1352JOHANSEN/LANCE M.	SERGEANT S4	10.20.09.***	15-Aug-66
1351HALL JR/NORMAN R.	SERGEANT S4	10.20.09.***	18-Mar-71
1324SUBJECT/ANDREW D.	SERGEANT S2	10.20.09.***	02-Jun-72
1305DEFILIPPIS/BENJAMIN J.	SERGEANT S1	10.20.09.***	31-May-77
1320NORTH/RALPH F.	PATROLMAN P6	10.20.09.***	01-Jun-62
1323STTLLWELL JR./ARTHUR H	PATROLMAN P6	10.20.09.***	01-May-70
1326WENSHUTONIS/THOMAS E.	PATROLMAN P6	10.20.09.***	15-Jan-73
1304DEEVEY/ROBERT M.	PATROLMAN P6	10.20.08.***	26-Aug-74
1306SCHROEDER/SCOTT G.	PATROLMAN P6	10.20.08.***	31-Mar-77
1311ESPOSITO/GENARO J.	PATROLMAN P6	10.20.09.***	14-Aug-78
1316HUMPHRIS/JACK	PATROLMAN P6	10.20.09.***	05-Jan-81
1321ORLOWSKI/JA-JAMES J.	PATROLMAN P6	10.20.09.***	05-Jan-81
1325SZKOLKA/JOHN M	PATROLMAN P6	10.20.09.***	22-Sep-81
1317JOHNSON/MARK W.	PATROLMAN P6	10.20.09.***	28-Sep-81
1312FLSHER/RAYMOND R.	PATROLMAN P6	10.20.09.***	05-Apr-82
1328ZORICH/EDWARD@RD W.	PATROLMAN P6	10.20.08.***	12-Sep-83
1308BUDIG/ROBERT H.	PATROLMAN P6	10.20.09.***	07-Oct-85
1318JOHNSON/TYSON A.	PATROLMAN P6	10.20.09.***	06-Apr-87
1327WHITAKER/DAVID L.	PATROLMAN P6	10.20.09.***	06-Apr-87
1307BERNARDO/JAMES A.	PATROLMAN P5	10.20.09.***	06-Jul-87
1314HARVEY/ROBERT A.	PATROLMAN P5	10.20.09.***	06-Jul.-87
1319MCNAMARA/JP-YES J.	PATROLMAN P5	10.20.09.***	04-Jan-88
1322SHERRY/JAMES A.	PATROLMAN P5	**..09.***	11-Apr-88
1315HEIDELMEIER JR./JOHN G.	PATROLMAN P4	10.20.09.***	10-Oct-88
1521SUBJECT/DAVID G.	PATROLMAN P2	10.20.09.***	22-Oct-90
1540LAY/MICHAEL A	PATROLMAN P2	10.20.09.101	07-Jan-91
1704BREGMAN/MARC S	PATROLMAN P1	10.20.09.***	08-Jul-91
1726CICERO/GREGORY T	PATROLMAN P1	10.20.09.***	30-Sep-91
1736GUY/LARRY R	PATROLMAN P1	10.20.09.101	14-Oct-91

APPENDIX C Dues Authorization

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCK TOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____ (insert your name), understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____ (insert your name), hereby authorize my employer, _____ (insert employer name), to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of its certification as exclusive bargaining representative to the date this dues deduction is implemented, in such manner as it so directs.

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704

(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

APPENDIX D Grievance Form



GRIEVANCE

(use additional sheets where necessary)

Date Filed: _____
Department: _____

Grievant's Name: _____
Last First M.I.

STEP ONE

Date of Incident or Date Knew of Facts Giving Rise to Grievance: _____

Article(s)/Sections(s) violated: _____

Briefly state the facts: _____

Remedy Sought: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP TWO

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

Lodge/Unit No. / Year / Grievance No.

STEP THREE

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP FOUR

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

REFERRAL TO ARBITRATION by Illinois FOP Labor Council

Person to Whom Referral Given

Date

FOP Labor Council Representative

