

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No: 4088
Next Resolution No: 19-43

**VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181**

Village Board of Trustees

June 10, 2019

7:00 PM

Village President Albert Bulhuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Public Comments on Agenda Items

4. Amendments to the Agenda

5. Presentations

5.a. Swearing In of Fire Fighter Lieutenant Paramedic Matthew Sauter

5.b. Presentation of the Sugar Creek Golf Course Audit for the Year Ended December 31, 2018

Drew Bogren from the auditing firm Selden Fox will present on the annual audit for the year ended December 31, 2018. The audit was presented to and accepted by the Sugar Creek Administrative Board on May 28. The Elmhurst Park District will also review the audit at their June 10 Board meeting.

[12-31-18 Annual Financial Report](#)

[12-31-18 Governance Letter](#)

6. Consent Agenda

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

- 6.a. Minutes from the Board Meeting held on May 20, 2019
[Minutes May 20, 2019](#)
- 6.b. Minutes from the Special Board Meeting held on May 28, 2019
[Minutes May 28, 2019](#)
- 6.c. Bill Listing for the Weeks of May 20, May 27, and June 3, 2019 in the Total Amount of \$1,463,069.64
[2019-0527 CY19 Weekly Check Report](#)
[2019-0603 CY19 Weekly Check Report](#)
[2019-0520 CY19 Weekly Check Report](#)

7. First Reading on Ordinances to be Codified

- 7.a. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class B Licenses for the Package Sale of Alcoholic Liquor

In November of 2017 the Village Board approved issuance of a Class B liquor license to Deborah Naguib, owner of a proposed retail store at 302 E. St. Charles Road called the Beverage Hub. The license issued has since lapsed, and per Village Code was canceled as the business has not yet opened. At the May 20, 2019 meeting of the Village Board Ms. Naguib appealed to the Board, requesting that her liquor license be re-issued and the deadline to open her business extended until November of 2019. This ordinance would re-issue the Class B liquor license to the Beverage Hub.

[MEMO - Beverage Hub Liquor License](#)
[ORD - 2019 liquor licenses The Beverage Hub](#)
[June 2019 Liquor Licenses](#)

- 7.b. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Requirements for Membership to the Parks and Recreation Advisory Commission

The Villa Park Municipal Code provides that no member of the commission shall serve for more than two consecutive full terms. This language is inconsistent across Chapter 2, Articles XIII - XXX. It is recommended that the Village's municipal code be modified to be consistent in language by removing the term limit.

[MEMO - Terms of PRAC Commissioners](#)
[ORD - Amending Requirements for PRAC Members](#)

8. Second Reading on Ordinances to be Codified

- 8.a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Age for the Sale and Possession of Tobacco and Alternative Nicotine Products

Effective July 1, 2019, Public Act 101-0002 amends the Prevention of Tobacco Use

by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product. In order to be compliant with state law, it is recommended that the Village Municipal Code be amended to reflect the new age requirement in Section 16-112 – Restrictions and Regulations Regarding Tobacco and Drug Paraphernalia effective July 1, 2019.

[MEMO - Tobacco Age](#)

[ORD - Increase Age Nicotine Products](#)

- 8.b.** Second and Final Reading of an Ordinance Amending Article 6 of the Villa Park Zoning Ordinance List of Uses Adding Personal Vehicle Sales and Rentals as Permitted Uses in the M-1 & M-2 Zoning Districts and Wine Making as a Permitted Use in the C-2, C-3, MX-1, MX-2, MX-3, & MX-T Zoning Districts and Adding a Definition for Wine Making

The text amendment for personal vehicle sales and rentals in the M-1 and M-2 districts is to maintain symmetry with the zoning ordinance approved in July 2018. The amendment for Wine Making is at the request of a business owner wishing to start a business in Villa Park that will sell mead. At their meeting on April 11th the Zoning & Planning Commission unanimously recommended approval of these two text amendments to the Zoning Ordinance.

[MEMO - Zoning of Vehicle Sales and Wine Making](#)

[ORD - Text Amendment Vehicle Sales and Wine Making](#)

- 8.c.** Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Water Rates

The City of Chicago and the DuPage Water Commission have increased water rates, effective May 1, 2019. As we have done in the past, this ordinance will increase the water rate that the Village charges its customers by 4 cents per 1,000 gallons to cover the increase. If approved, this new rate will be implemented on bills mailed out at the end of June, due on or about July 20, 2019.

[ORD - Amending Water Rates 2019](#)

- 8.d.** Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Number of Class EEE, Restaurant Unrestricted Liquor Licenses

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos to Rosie's. The owner of K3 Wine Bar Inc., which will do business as Rosie's, has successfully completed the background check. This ordinance will replace a Class EEE, Restaurant Unrestricted, liquor license that will be eliminated upon the closing or sale of Jimmy's Street Tacos. There will continue to be 61 total liquor licenses.

[ORD - 2019 Liquor Licenses - K3](#)

[May 2019 Liquor Licenses](#)

[MEMO - K3 Liquor License](#)

9. Ordinances

- 9.a.** An Ordinance Amending The Annual Budget For The Village Of Villa Park, For The Fiscal Year Commencing On May 1, 2018 And Ending On December 31, 2018 (Amendment #1)

As part of the annual year end close out and auditing procedures, the Village routinely reviews the revenues and expenditures of all Village funds. The expenditures/expenses of some individual funds were higher than budgeted, so an amendment is required. Village-wide, the budget called for \$49.3M in spending for the 8-month stub year. We actually spent about \$44.3M. The funds with budget amendments are as follows: Debt Service Fund (refunded bonds), TIF 4 (purchase of property), Building Improvements Fund (grant funded Fire station work, North Terrace Park, Jefferson Pool Roof), Land and Buildings Fund (purchase of Lot 15), Swim Pool Fund (depreciation), and the NEDSRA Fund (annual contribution).

[MEMO - Amendment 1](#)

[ORD - SY2018 Budget Amendment](#)

[Schedule A Amendment #1](#)

10. Resolutions

- 10.a.** Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Appointment of an Administrative Officer

The Illinois Municipal Code provides that the Village Board may designate a qualified Administrative Officer of the municipality to perform the duties of the Village Manager at such times that the Manager is absent or unable due to disability to perform the duties of the office. Recent staffing changes necessitate the re-appointment of a staff person to this responsibility. It is recommended that Interim Director of Public Works, Mr. Rich Salerno, be appointed as Administrative Officer.

[MEMO - Administrative Officer Appointment](#)

[RESO - Administrative Officer Appointment](#)

- 10.b.** Resolution of the Village of Villa Park, DuPage County, Illinois, Clarifying Appointments to the Parks and Recreation Advisory Commission

In June of 2017 the Village Board considered and approved the appointment of four members of the Parks and Recreation Advisory Commission for a term beginning on May 1, 2017 and expiring April 30, 2020. This provided for a three year term that is beyond the two year term limit authorized in Village Code. Approval of this resolution rectifies the commissioners term lengths based on prior history of appointments and compliance with Village Code.

[MEMO - Terms of PRAC Commissioners](#)

[RESO - Clarifying PRAC Appointments 5.2019](#)

- 10.c.** Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement to Join the

DuPage Metropolitan Emergency Response and Investigation Team (MERIT) for the Total Annual Cost of \$4,000

The DuPage County Major Crimes Task Force (MCTF) and the DuPage Felony Investigative Assistance Team (FIAT) are consolidating both task force entities into a single county-wide task force that includes the DuPage County Sheriff's Police. The new entity is known as the DuPage Metropolitan Emergency Response and Investigation Team (MERIT). Joining MERIT will allow Villa Park Police to continue to have access to several other law enforcement officers, when needed, to assist in major and/or complex investigations. The annual fee for MERIT will be the same as FIAT, \$3,500 and MCTF, \$500 combined, both of which are currently a budgeted expense. Staff recommends that the Village Board approve the Intergovernmental Police Service Assistance Agreement between the Village of Villa Park and the Metropolitan Emergency Response & Investigation Team.

[MEMO - MERIT Agreement](#)

[RESO - MERIT - IPSA](#)

[MERIT - IPSA IGA](#)

- 10.d.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement for Participation in a Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS)

The Village of Villa Park utilizes cooperative purchasing efforts to achieve better economies of scale. In years' past, the Village has utilized the Suburban Purchasing Cooperative, Houston-Galveston Area Council (H-GAC) Buy, the State of Illinois Central Management Services Joint Purchasing Program, and Sourcewell (formerly known as the National Joint Powers Alliance). There is another cooperative program known as The Interlocal Purchasing System (TIPS) that the Village can join at no cost and with no obligation. TIPS has competitively bid equipment and services that the Village is considering for purchase in the near future. Staff recommends that the Village participate in the TIPS cooperative to facilitate these future purchases.

[MEMO - TIPS Co-Op](#)

[TIPS Membership Form](#)

[RESO - TIPS](#)

- 10.e.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with RJN Group, Inc., of Wheaton, Illinois, for Phase III Construction Engineering of the 2019 Sewer Rehabilitation Program in an Amount Not to Exceed \$113,841

RJN Group has submitted a proposal to the Village to provide Phase III construction engineering services for the 2019 Sewer Rehabilitation Program. The Illinois Environmental Protection Agency (IEPA) has issued preliminary approval of the loan funding for both construction and these proposed construction engineering services. This resolution approves a contract with RJN Group for Phase III construction engineering services in an amount not to exceed \$113,841, which would be taken from Wastewater fund account number 83.502.02.292.

[MEMO - Sewer Rehab Construction Engineering](#)

11. Public Comments on Non-Agenda Items

12. Village Clerk's Report

13. Village Trustees' Report

14. Village President's Report

15. Village Manager's Report

16. Executive Session

16.a. Pursuant to the General Provisions of the Open Meetings Act:

- a. 5ILCS 120/2 (c) (1) Personnel Matters
 - b. 5ILCS 120/2 (c) (2) Collective Bargaining Matters
 - c. 5ILCS 120/2 (c) (5) Purchase or Lease of Property
 - d. 5ILCS 120/2 (c) (6) Sale or Lease of Property
 - e. 5ILCS 120/2 (c) (11) Pending Litigation
 - f. 5ILCS 120/2 (c) (21) Discussion of Closed Session Minutes
- [6.10.19 Executive Session Agenda](#)

17. Adjournment

Next Meeting is June 24, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Fire Department

Item Type: Report/Presentation

Agenda Section:

Subject:

Swearing In of Fire Fighter Lieutenant Paramedic Matthew Sauter

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Report/Presentation

Agenda Section:

Subject:

Presentation of the Sugar Creek Golf Course Audit for the Year Ended December 31, 2018

Suggested Action:

Drew Bogren from the auditing firm Selden Fox will present on the annual audit for the year ended December 31, 2018. The audit was presented to and accepted by the Sugar Creek Administrative Board on May 28. The Elmhurst Park District will also review the audit at their June 10 Board meeting.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[12-31-18 Annual Financial Report](#)

[12-31-18 Governance Letter](#)



**ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2018**

SUGAR CREEK GOLF COURSE, ILLINOIS

Annual Financial Report

For the Year Ended December 31, 2018

**Sugar Creek Golf Course, Illinois
Annual Financial Report
For the Year Ended December 31, 2018**

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INDEPENDENT AUDITOR'S REPORT

Members of the Administrative Board
Sugar Creek Golf Course
Villa Park, Illinois

We have audited the accompanying financial statements of net position, revenues, expenses and changes in net position – budget and actual, and cash flows of **Sugar Creek Golf Course, Illinois**, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Sugar Creek Golf Course as of December 31, 2018, and the respective changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Management has omitted the management's discussion and analysis, the schedules of changes in the net pension liability and related ratios and the schedule of contributions that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not modified with respect to this matter.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Sugar Creek Golf Course's basic financial statements. The comparative schedule of operating revenues – budget and actual, and the schedule of operating expenses – budget and actual (collectively referred to as "supplementary information") are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of operating revenues – budget and actual, and the schedule of expenses – budget and actual are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Prior Year Comparative Information

We have previously audited the Sugar Creek Golf Course's 2017 financial statements, and we expressed an unmodified opinion on those financial statements in our report dated May 30, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2017, is consistent, in all material respects, with the audited financial statements from which it is derived.

Selden Fox, Ltd.

May 24, 2019

Sugar Creek Golf Course, Illinois
Statement of Net Position
December 31, 2018

Assets and Deferred Outflows	Business-type Activities
Current assets:	
Cash	\$ 16,079
Inventories/prepaid expenses	12,568
Deposits	3,600
Total current assets	32,247
Noncurrent assets:	
Other receivable	5,173
Capital assets not being depreciated	1,965,369
Capital assets, net of accumulated depreciation	1,428,001
Total noncurrent assets	3,398,543
Total assets	3,430,790
Deferred outflows - pensions	126,030
Total assets and deferred outflows	3,556,820
Liabilities and Deferred Inflows	
Accounts payable	75,609
Accrued payroll	4,973
Total current liabilities	80,582
Noncurrent liabilities:	
Due within one year	210,242
Due in more than one year	2,246,897
Total noncurrent liabilities	2,457,139
Total liabilities	2,537,721
Deferred inflows - pensions	28,843
Total liabilities and deferred inflows	2,566,564
Net Position	
Net position:	
Net investment in capital assets	1,164,038
Unrestricted deficit	(173,782)
Total net position	\$ 990,256

See accompanying notes.

Sugar Creek Golf Course, Illinois
Statement of Revenues, Expenses and Changes in
Net Position - Budget and Actual
For the Year Ended December 31, 2018

	2018		2017
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Operating revenues:			
Charges for services	\$ 1,048,049	\$ 927,092	\$ 1,007,561
Miscellaneous	-	218	19,596
Rental income	47,100	50,913	47,023
Total operating revenues	<u>1,095,149</u>	<u>978,223</u>	<u>1,074,180</u>
Operating expenses:			
General and administration	277,480	282,077	281,222
Concessions	58,205	55,894	52,186
Operations	407,896	361,292	433,830
Pro shop	49,600	39,729	45,554
Capital purchases	45,000	-	-
Depreciation	-	115,948	109,828
Total operating expenses	<u>838,181</u>	<u>854,940</u>	<u>922,620</u>
Operating income	<u>256,968</u>	<u>123,283</u>	<u>151,560</u>
Nonoperating revenue (expense):			
Interest income	-	2,289	1,130
Interest expense	(229,225)	(51,490)	(44,456)
Total nonoperating revenue (expense)	<u>(229,225)</u>	<u>(49,201)</u>	<u>(43,326)</u>
Changes in net position	<u>\$ 27,743</u>	<u>74,082</u>	<u>108,234</u>
Net position, beginning of year		<u>916,174</u>	<u>807,940</u>
Net position, end of year		<u>\$ 990,256</u>	<u>\$ 916,174</u>

See accompanying notes.

Sugar Creek Golf Course, Illinois
Statement of Cash Flows
For the Year Ended December 31, 2018

	Business-type Activities
Cash flows from operating activities:	
Received from customers and users	\$ 978,968
Paid to suppliers for goods and services	(382,078)
Paid to employees for services	(366,777)
Net cash flows from operating activities	230,113
Cash flows from capital and related financing activities:	
Purchase of capital assets	(28,203)
Principal paid on intergovernmental agreement obligation	(201,250)
Interest paid on intergovernmental agreement obligation	(27,975)
Net cash flows from capital and related financing activities	(257,428)
Cash flows from investing activities - interest income	2,289
Net change in cash	(25,026)
Cash, beginning of the year	41,105
Cash, end of the year	\$ 16,079
Reconciliation of operating income to net cash flows from operating activities:	
Operating income	\$ 123,283
Adjustments to reconcile operating income to net cash flows from operating activities:	
Depreciation	115,948
Changes In:	
Receivables	745
Inventories/prepaid expenses	1,548
Deposits	-
Accounts payable	(1,997)
Accrued payroll and compensated absences	(1,363)
Pension-related deferred outflows	(74,599)
Pension-related deferred inflows	(121,884)
Net pension liability	188,432
	\$ 230,113
Capital assets purchased by incurring additional borrowing under intergovernmental agreement obligation	\$ 75,466

See accompanying notes.

Sugar Creek Golf Course, Illinois Notes to the Financial Statements

I. Summary of Significant Accounting Policies

A. General

The Sugar Creek Golf Course was created to account for the financing, construction, operation and maintenance of a nine-hole golf course facility under terms of an agreement dated February 1, 1975, between the Elmhurst Park District and the Village of Villa Park. The agreement provides that the Elmhurst Park District and the Village of Villa Park share equally in the costs of developing the facility, in the ownership of the property, and in any profits or deficits resulting from the Golf Course operations. The Board of Commissioners of the Elmhurst Park District and the Board of Trustees of the Village of Villa Park have established an Administrative Board to direct the operations of the facility.

The financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Golf Course's accounting policies established in GAAP and used by the Golf Course are described below.

B. The Reporting Entity

In determining the financial reporting entity, the Golf Course complies with the provisions of GASB Statement No. 61, "The Financial Reporting Omnibus – An Amendment of GASB Statements No. 14 and No. 34," and includes all component units that have a significant operational or financial relationship with the Golf Course. Based upon the criteria set forth in GASB Statement No. 61, there are no component units included in the reporting entity.

C. Basis of Presentation

Financial Statements – The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Golf Course's net position is recognized in three parts: net investment in capital assets, restricted and unrestricted. The Golf Course first utilizes restricted resources to finance qualifying activities. The Golf Course functions as a single proprietary fund.

Proprietary Funds – The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position and cash flow. The generally accepted accounting principles applicable are similar to the private sector. The following is a description of the proprietary fund of the Golf Course.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

I. Summary of Significant Accounting Policies (cont'd)

C. Basis of Presentation (cont'd)

Enterprise Funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third-party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Golf Course is accounted for as an enterprise fund.

D. Measurement Focus, Basis of Accounting and Basis of Presentation

The financial statements are reported using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows and liabilities/deferred inflows (whether current or noncurrent) associated with the activities are reported. Proprietary fund equity is classified as net position.

The financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability/deferred inflow is incurred or the economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenue and expense generally result from providing services and producing and delivering goods in connection with the principal ongoing operations. The principal operating revenues of the Golf Course's enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

E. Assets/Deferred Outflows, Liabilities/Deferred Inflows and Net Position or Equity

1. Cash and Investments

For purposes of the statement of net position, the Golf Course's cash is considered to be cash on hand, demand deposits and cash with a fiscal agent. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have an established market, if any, are reported at estimated fair value. There were no investments held at December 31, 2018.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

I. Summary of Significant Accounting Policies (cont'd)

E. Assets/Deferred Outflows, Liabilities/Deferred Inflows and Net Position or Equity (cont'd)

2. Prepays/Inventories

Prepays/inventories are valued at cost, which approximates market, using the first-in first-out (FIFO) method. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepays in the financial statements.

3. Capital Assets

Capital assets purchased or acquired with an initial cost of more than \$5,000 and an estimated useful life in excess of two years are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset, or materially extend assets' lives, are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Land development	15 - 40 years
Building and improvements	7 - 45 years
Machinery and equipment	3 - 20 years

4. Compensated Absences

The liability for compensated absences consists of unpaid, accumulated vacation balances for Golf Course employees who have completed one year of employment. The liability has been calculated based on the employee's current salary.

In accordance with the provisions of GASB Statement No. 16, *Accounting for Compensated Absences*, no liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

5. Deferred Outflows and Inflows of Resources

Deferred outflows of resources are defined as a consumption of net assets by the government that is applicable to a future reporting period; they increase net position, similar to assets. Note IV provides further detail on the components of deferred outflows of resources in the statement of net position.

Deferred inflows of resources are defined as an acquisition of net assets by the government that is applicable to a future reporting period; they decrease net position, similar to liabilities. Note IV provides further detail on the components of deferred outflows of resources in the statement of net position.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

I. Summary of Significant Accounting Policies (cont'd)

E. Assets/Deferred Outflows, Liabilities/Deferred Inflows and Net Position or Equity (cont'd)

6. Net Position

Net position is displayed in three components as follows:

Net Investment in Capital Assets – This consists of capital assets, net of accumulated depreciation, less the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – This consists of net position that is legally restricted by outside parties or by law through constitutional provisions or enabling legislation.

Unrestricted – This consists of net position that does not meet the definition of “restricted” or “net investment in capital assets.”

7. Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

II. Stewardship, Compliance and Accountability

Budgetary Information

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriations are adopted. All annual appropriations lapse at year end. The budget is prepared by function and activity and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year. The proposed budget is presented to the governing bodies for review. The governing bodies hold public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. The governing body may amend the budget. Expenses may not legally exceed appropriations at the fund level. During the year, no supplementary appropriations were necessary. The Golf Course does not budget for depreciation expense. Actual expenses, net of depreciation, did not exceed budgeted expenses at the fund level.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

III. Detailed Notes for All Activities and Fund Types

A. Deposits and Investments

Permitted Deposits and Investments – Statutes authorize the Golf Course to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of states and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least standard rating services, and the Illinois Funds.

Illinois Funds is an investment pool managed by the State of Illinois, Office of the Treasurer, which allows governments within the state to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2(a)(7) of the Investment Company Act of 1940. Investments in Illinois Funds are valued at Illinois Funds' share price, which is the price the investment could be sold for. Illinois Funds have a weighted average maturity of less than one year.

At year end, the carrying amount of the Golf Course's deposits was \$11,191, and the bank balances totaled \$42,742. In addition, the Golf Course had \$3,488 invested in the Illinois Funds with a maturity of less than one year. The Golf Course also had cash on hand of \$1,400.

Interest Rate Risk – This is the risk that changes in the market interest rates will adversely affect the fair value of an investment. The Golf Course does not have a formal investment policy, but limits its exposure by investing only in deposits and investments with maturities of one year or less.

Credit Risk – Generally, credit risk is the risk that an issuer of a debt-type instrument will not fulfill its obligation to the holder of the investment. State law limits investments in commercial paper, corporate bonds and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The Golf Course does not have an investment policy that would further limit its investment choices. As of December 31, 2018, the Golf Course's investment in Illinois Funds is rated AAAM by Standard and Poor's.

Concentration of Credit Risk – This is the risk of loss attributed to the magnitude of the Golf Course's investment in a single issuer. The Golf Course does not have a formal written policy with regards to concentration of credit risk for investments. At December 31, 2018, the Golf Course has 22% of total cash and investments invested in Illinois Funds.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

III. Detailed Notes for All Activities and Fund Types (cont'd)

A. Deposits and Investments (cont'd)

Custodial Credit Risk – For deposits, this is the risk that, in the event of a bank failure, a government will not be able to recover its deposits. At December 31, 2018, the entire bank balance was covered by federal depository insurance. For investments, this is the risk that in the event of the failure of the counterparty, the Golf Course will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Although the portfolios of the Illinois Funds may contain insured or guaranteed deposits and investments, the Funds' shares are not insured or guaranteed. The degree of risk depends on the Funds' underlying portfolio. The Golf Course does not have a formal policy for custodial credit risk.

B. Capital Assets

Capital asset activity for the year ended December 31, 2018, was as follows:

	Balance, January 1, 2018	Additions	Retirements/ Adjustments	Balance, December 31, 2018
Business-type activities				
Nondepreciable capital assets:				
Land	\$ 1,866,353	\$ -	\$ -	\$ 1,866,353
Construction in progress	12,296	103,669	16,949	99,016
	<u>1,878,649</u>	<u>103,669</u>	<u>16,949</u>	<u>1,965,369</u>
Capital assets, being depreciated:				
Land development	2,102,873	-	-	2,102,873
Building and improvements	1,705,809	16,949	-	1,722,758
Machinery and equipment	512,926	-	11,492	501,434
Total capital assets	<u>4,321,608</u>	<u>16,949</u>	<u>11,492</u>	<u>4,327,065</u>
Less accumulated depreciation for:				
Land development	1,687,293	58,103	-	1,745,396
Building and improvements	708,923	36,919	-	745,842
Machinery and equipment	398,392	20,926	11,492	407,826
Total accumulated depreciation	<u>2,794,608</u>	<u>115,948</u>	<u>11,492</u>	<u>2,899,064</u>
Depreciable capital assets, net	<u>1,527,000</u>	<u>(98,999)</u>	<u>-</u>	<u>1,428,001</u>
Business-type activities' capital assets, net	<u>\$ 3,405,649</u>	<u>\$ 4,670</u>	<u>\$ 16,949</u>	<u>\$ 3,393,370</u>

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

III. Detailed Notes for All Activities and Fund Types (cont'd)

C. Changes in Long-term Debt

A summary of changes in long-term debt follows:

	Balance, January 1, 2018	Additions	Deletions	Balance, December 31, 2018	Amounts Due in One Year
Elmhurst Park District loan	\$ 1,038,213	\$ 116,487	\$ 97,400	\$ 1,057,300	\$ -
Village of Villa Park loan	240,888	205,569	125,675	320,782	-
Elmhurst Park District debt certificates	482,500	-	91,250	391,250	95,000
Village of Villa Park debt certificates	570,000	-	110,000	460,000	110,000
Net pension liability	13,165	188,432	-	201,597	-
Accrued compensated absences	28,208	9,371	11,369	26,210	5,242
	<u>\$ 2,372,974</u>	<u>\$ 519,859</u>	<u>\$ 435,694</u>	<u>\$ 2,457,139</u>	<u>\$ 210,242</u>

Golf Course improvements were financed through \$1,120,000 debt certificates issued by the Village of Villa Park and \$927,500 debt certificates issued by Elmhurst Park District. The Village of Villa Park \$1,120,000 debt certificates are due in annual installments of \$110,000 to \$120,000 plus interest through maturity on December 15, 2022. The Elmhurst Park District \$927,500 debt certificates are due in annual installments of \$95,000 to \$101,250 plus interest through maturity on November 1, 2022. Future principal and interest payments on the debt certificates and notes payable are as follows:

Year	Principal	Interest	Totals
2019	\$ 205,000	\$ 22,212	\$ 227,212
2020	211,250	17,050	228,300
2021	213,750	11,722	225,472
2022	221,250	6,338	227,588
	<u>\$ 851,250</u>	<u>\$ 57,322</u>	<u>\$ 908,572</u>

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

III. Detailed Notes for All Activities and Fund Types (cont'd)

C. Changes in Long-term Debt (cont'd)

In prior years, the Park District and Village have made loans to the Golf Course to cover operational and debt service shortfalls. In 2018, Sugar Creek Golf Course paid both entities the full current year principal and interest due on the debt instruments. As a result, the Elmhurst Park District was repaid \$97,400 and the Village of Villa Park was repaid \$125,675 in principal and interest for payments made on behalf of the Sugar Creek Golf Course. In 2018, the Golf Course accrued interest of \$19,086 on the outstanding loan from the Elmhurst Park District of \$1,038,213 and \$4,428 on the outstanding loan from the Village of Villa Park of \$316,354. During 2018, the Village of Villa Park paid \$75,466 for repavement of the golf course parking lot. The amount paid was added to the balance of the note with Villa Park.

D. Net Position Classifications

Net investment in capital assets was comprised of the following at December 31, 2018:

Capital assets, net of accumulated depreciation	\$ 3,393,370
Less capital-related debt:	
Loans from Elmhurst Park District and Village of Villa Park	(1,378,082)
Elmhurst Park District debt certificates	(391,250)
Village of Villa Park debt certificates	<u>(460,000)</u>
Net investment in capital assets	<u>\$ 1,164,038</u>

E. Operating Leases

At December 31, 2018, the Golf Course was obligated under operating leases for golf operations equipment. The future minimum lease payments are summarized as follows:

2019	\$ 24,050
2020	<u>24,050</u>
	<u>\$ 48,100</u>

Rent expense under operating leases totaled \$25,340 during 2018.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

IV. Other Information

A. Risk Management

The Golf Course is covered by the Elmhurst Park District's membership in the Park District Risk Management Agency (PDRMA). Risks covered include general liability, property, automotive liability, crime, boiler and machinery, public officials and workers' compensation. Premiums have been displayed as an expense as they expire.

There has been no reduction in insurance coverage for any programs since the prior fiscal year. Settlements have not exceeded insurance coverage in the last three years.

B. Employee Retirement Plan

General Information About the Pension Plan

Plan Description – The Golf Course's defined benefit pension plan, the Illinois Municipal Retirement Fund (IMRF), provides pensions for all full-time employees of the Golf Course. IMRF is an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local governments and school districts in Illinois. The types of benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes and can only be amended by the Illinois General Assembly. IMRF issues a publicly available financial report that includes financial statements and required supplementary information (RSI). That report may be obtained on-line at www.imrf.org. The Golf Course participates in IMRF through the Elmhurst Park District.

Benefits Provided – IMRF provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. Participating members hired before January 1, 2011, who retire at or after age 60 with 8 years of service, are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3 percent of their final rate (average of the highest 48 consecutive months' earnings during the last 10 years) of earnings, for each year of credited service up to 15 years, and 2 percent of each year thereafter. Employees with at least 8 years of service may retire at or after age 55 and receive a reduced benefit. For participating members hired on or after January 1, 2011, who retire at or after age 67 with 10 years of service, are entitled to an annual retirement benefit, payable monthly for life in an amount equal to 1-2/3 percent of their final rate (average of the highest 96 consecutive months' earnings during the last 10 years) of earnings, for each year of credited service, with a maximum salary cap of \$113,645 at January 1, 2018. The maximum salary cap increases each year thereafter. The monthly pension of a member hired on or after January 1, 2011, shall be increased annually, following the later of the first anniversary date of retirement or the month following the attainment of age 62, by the lesser of 3% or ½ of the consumer price index.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

IV. Other Information (cont'd)

B. Employee Retirement Plan (cont'd)

General Information About the Pension Plan (cont'd)

Benefits Provided (cont'd) – Employees with at least 10 years of credited service may retire at or after age 62 and receive a reduced benefit. IMRF also provides death and disability benefits.

Contributions – Employees participating in the plan are required to contribute 4.50 percent of their annual covered salary to IMRF. The employees' contribution rate is established by state statute. The Golf Course is required to contribute the remaining amount necessary to fund the IMRF plan as specified by statute. The employer contribution and annual required contribution rate for calendar year 2018 was 10.75 percent. The Golf Course's contribution to the Plan totaled \$27,350 in the fiscal year ended December 31, 2018, which was equal to its annual required contribution.

Net Pension Liability

The Golf Course is a component unit of the Elmhurst Park District. Park District management has allocated approximately 4.38% of the Park District's pension responsibility to the Golf Course. The Park District's net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial Valuation and Assumptions – The actuarial assumptions used in the December 31, 2018, valuation were based on an actuarial experience study for the period January 1, 2014 – December 31, 2016, using the entry age normal actuarial cost method. The total pension liability in the December 31, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.39% to 14.25%
Investment rate of return	7.25%
Post-retirement benefit increase:	
Tier 1	3.0%-simple
Tier 2	lesser of 3.0%-simple or ½ increase in CPI

The actuarial value of IMRF assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. IMRF's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at December 31, 2018, was 22 years.

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

IV. Other Information (cont'd)

B. Employee Retirement Plan (cont'd)

Net Pension Liability (cont'd)

Mortality Rates – For non-disabled lives, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF projection experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that was applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Long-term Expected Rate of Return – The long-term expected rate of return is the expected return to be earned over the entire trust portfolio based on the asset allocation of the portfolio, using best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) developed for each major asset class. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Equities	37%	7.15%
International equities	18%	7.25%
Fixed income	28%	3.75%
Real estate	9%	6.25%
Alternatives:	7%	
Private equity		8.50%
Hedge funds		5.50%
Commodities		3.20%
Cash equivalents	1%	2.50%

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

IV. Other Information (cont'd)

B. Employee Retirement Plan (cont'd)

Net Pension Liability (cont'd)

Discount Rate – The discount rate used to measure the total pension liability, computed for the Elmhurst Park District as a whole, was 7.25%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that Golf Course contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees for the next 99 years. Therefore, the long-term expected rate of return on pension plan investments (7.50%) was applied to the next 99 periods of projected benefit payments, and then the tax-exempt municipal bond rate (3.71%) (based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date), was utilized, resulting in a single discount rate of 7.25% being used to determine the total pension liability.

Additional Information regarding the change in the net pension liability and discount rate sensitivity for the Elmhurst Park District as a whole may be found in the Elmhurst Park District Comprehensive Annual Financial Report. Such information has not been determined separately for the Golf Course.

Net Pension Liability, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – Golf Course

At December 31, 2018, the Golf Course's portion of the Elmhurst Park District's net pension liability is \$201,597. For the year ended December 31, 2018, the Golf Course recognized pension expense of \$19,299 in the government-wide financial statements. At December 31, 2018, the Golf Course reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Deferred Outflows of Resources
Differences between expected and actual experience	\$ 24,412	\$ 8,221	\$ 16,191
Changes in assumptions	28,513	20,622	7,891
Net difference between projected and actual earnings on pension plan investments	73,105	-	73,105
Total	\$ 126,030	\$ 28,843	\$ 97,187

Sugar Creek Golf Course, Illinois
Notes to the Financial Statements (cont'd)

IV. Other Information (cont'd)

B. Employee Retirement Plan (cont'd)

**Net Pension Liability, Pension Expense and Deferred Outflows of Resources and
Deferred Inflows of Resources Related to Pensions – Golf Course (cont'd)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending December 31,</u>	
2019	\$ 26,506
2020	17,802
2021	22,095
2022	<u>30,784</u>
Total	<u>\$ 97,187</u>

Sugar Creek Golf Course, Illinois
Schedule of Operating Revenues - Budget and Actual
For the Year Ended December 31, 2018

	2018		2017
	Budget	Actual	Actual
Charges for services:			
Equipment rentals:			
Pull cart rental	\$ 8,100	\$ 5,943	\$ 7,968
Club car rental	114,000	104,481	111,436
Golf club rental	1,500	1,200	1,851
Greens fees	505,542	421,978	493,682
Punch rounds	8,100	8,550	7,750
Season passes	8,300	7,365	8,115
Permanent tee times	6,700	5,775	7,325
Driving range	120,000	100,320	104,424
Driving range instruction	108,975	111,373	105,674
Sales:			
Pro shop	40,000	33,557	39,904
Beer/wine/liquor	85,832	87,897	76,840
Food	21,000	18,778	21,464
Soft drink	20,000	19,875	21,128
Total charges for services	1,048,049	927,092	1,007,561
Miscellaneous	-	218	19,596
Rental income	47,100	50,913	47,023
	\$ 1,095,149	\$ 978,223	\$ 1,074,180

Sugar Creek Golf Course, Illinois
Schedule of Operating Expenses - Budget and Actual
For the Year Ended December 31, 2018

	2018		2017
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
General and administration:			
Salaries and wages:			
Administration	\$ 203,236	\$ 217,132	\$ 212,498
Administrative staff	330	330	440
Facility and program staff	41,300	35,178	36,178
	<u>244,866</u>	<u>252,640</u>	<u>249,116</u>
Services:			
Audit	4,500	4,500	4,500
Credit card/finance charges	22,300	19,784	21,567
Occupational health	1,814	1,629	1,464
	<u>28,614</u>	<u>25,913</u>	<u>27,531</u>
Repairs and maintenance:			
Building repairs	4,000	3,524	4,575
Total general and administration	<u>277,480</u>	<u>282,077</u>	<u>281,222</u>
Concessions:			
Repairs and maintenance:			
Plumbing and building repairs	4,205	6,485	4,175
Supplies:			
Concession merchandise	54,000	49,409	48,011
Total concessions	<u>58,205</u>	<u>55,894</u>	<u>52,186</u>
Operations:			
Salaries and wages:			
Driving range staff	10,292	10,060	10,342
Operations staff	113,704	102,714	110,653
	<u>123,996</u>	<u>112,774</u>	<u>120,995</u>

(cont'd)

Sugar Creek Golf Course, Illinois
Schedule of Operating Expenses - Budget and Actual (cont'd)
For the Year Ended December 31, 2018

	2018		2017
	Budget	Actual	Actual
Operations (cont'd):			
Services:			
Healthcare	\$ 11,907	\$ 12,717	\$ 23,407
IMRF	27,189	19,299	62,063
FICA	28,218	27,424	26,707
Insurance	15,000	15,000	14,050
Legal and consulting	500	-	2,650
Dues and subscriptions	1,755	1,679	1,704
Continuing education	1,000	630	351
Ads and notices	7,000	2,481	7,215
Licenses and permits	1,000	1,229	861
Postage and shipping	500	142	508
Equipment rental	32,060	31,091	29,547
Banquet/outings	4,500	2,892	2,955
Travel	2,000	2,277	2,402
Telephone	2,580	521	1,870
Cable TV	1,800	1,779	1,818
Alarms	3,000	2,547	2,051
Electricity	22,500	16,986	21,430
Natural gas	5,000	4,745	5,197
Water and sewer	6,500	6,682	7,017
Contractual services	11,970	11,203	11,198
	185,979	161,324	225,001
Repairs and maintenance:			
Equipment and truck repairs	1,000	1,498	2,667
Supplies:			
Office	4,000	1,630	3,322
Custodial	1,000	232	-
Grounds	33,636	26,585	25,748
Building	5,950	5,982	5,439
Fuel	8,382	7,545	7,702
Vehicle parts	18,595	20,186	16,456
Chemicals	22,858	22,722	23,623

(cont'd)

Sugar Creek Golf Course, Illinois
Schedule of Operating Expenses - Budget and Actual (cont'd)
For the Year Ended December 31, 2018

	2018		2017
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Operations (cont'd):			
Supplies (cont'd):			
Uniforms	\$ 2,000	\$ 769	\$ 2,491
First aid	500	45	386
	<u>96,921</u>	<u>85,696</u>	<u>85,167</u>
Total operations	<u>407,896</u>	<u>361,292</u>	<u>433,830</u>
Pro shop:			
Supplies:			
Pro shop merchandise	30,000	27,073	25,919
Driving range supplies	14,000	8,733	14,381
Golf/clubhouse supplies	5,600	3,923	5,254
	<u>49,600</u>	<u>39,729</u>	<u>45,554</u>
Total pro shop	<u>49,600</u>	<u>39,729</u>	<u>45,554</u>
Capital purchases	45,000	-	-
Depreciation	-	115,948	109,828
	<u>-</u>	<u>115,948</u>	<u>109,828</u>
Total operating expenses	<u>\$ 838,181</u>	<u>\$ 854,940</u>	<u>\$ 922,620</u>

See accompanying notes.

Sugar Creek Golf Course, Illinois
Schedules of Revenue By Source - Last Ten Fiscal Years
For the Year Ended December 31, 2018

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Operating revenues:				
Greens fees	\$ 537,170	\$ 499,876	\$ 437,566	\$ 503,978
Membership	22,490	29,456	22,725	20,830
Driving range	85,647	75,185	68,624	84,427
Cart and club rental	81,687	74,904	60,967	82,770
Pro shop equipment sale	51,382	50,565	56,448	69,685
Concessions	153,205	152,435	120,533	134,728
Golf lessons	49,050	56,165	59,910	62,670
Miscellaneous	14,704	5,385	7,432	14,707
Rental income	20,538	30,232	31,212	35,555
Nonoperating revenues:				
Grants	-	-	-	-
Interest	<u>395</u>	<u>100</u>	<u>54</u>	<u>151</u>
Total	<u>\$ 1,016,268</u>	<u>\$ 974,303</u>	<u>\$ 865,471</u>	<u>\$ 1,009,501</u>

See independent auditor's report.

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
\$ 443,906	\$ 437,879	\$ 478,139	\$ 469,676	\$ 493,682	\$ 421,978
21,550	20,820	21,500	24,775	23,190	21,690
101,597	102,354	111,534	107,840	104,424	100,320
79,404	87,585	111,329	115,546	121,255	111,624
55,966	45,421	43,997	46,756	39,904	33,557
117,880	110,960	131,709	118,372	119,432	126,550
70,358	83,369	95,767	100,605	105,674	111,373
25,322	39,304	238	332	19,596	218
36,109	38,656	50,373	44,040	47,023	50,913
-	3,044	-	-	-	-
<u>71</u>	<u>46</u>	<u>87</u>	<u>1,313</u>	<u>1,130</u>	<u>2,289</u>
<u>\$ 952,163</u>	<u>\$ 969,438</u>	<u>\$ 1,044,673</u>	<u>\$ 1,029,255</u>	<u>\$ 1,075,310</u>	<u>\$ 980,512</u>

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

May 24, 2019

Members of the Administrative Board
Sugar Creek Golf Course
Villa Park, Illinois

We have audited the financial statements of **Sugar Creek Golf Course, Illinois (Sugar Creek)**, for the year ended December 31, 2018, and have issued our report thereon dated May 24, 2019. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated December 31, 2018, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. The financial statements are the responsibility of management with your oversight. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to management prior to field work beginning on March 18, 2019, and in our engagement letter dated December 31, 2018.

We address significant risks of material misstatement, whether due to error or fraud, by performing analytical procedures, making inquiries of those charged with governance, by observation and inspection, and by brainstorming with our audit team members. We use judgment to determine what a user of the financial statements would consider to be material in assessing the risk of misstatement. We also use judgment to determine our approach to internal control and further audit procedures relevant to significant audit areas. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control over financial reporting. Accordingly, we express no such opinion.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Sugar Creek are described in Note I to the financial statements. There were no new accounting policies adopted and the application of existing policies did not change during the year ended December 31, 2018.

As discussed in Note IV to the financial statements, the Elmhurst Park District allocated a portion of its net pension liability computed in accordance with Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68* in the current year.

We noted no transactions entered into by the Golf Course during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management, and are based on management's knowledge and experience about past and current events and assumptions about future events.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were five adjusting journal entries, four of which were provided by management after the start of field work, that are included in Exhibit 1. Management has corrected these misstatements. There were no uncorrected adjusting journal entries.

Disagreements With Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 24, 2019.

Significant Audit Findings (cont'd)

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. Sugar Creek is accounted for as an enterprise fund of the Elmhurst Park District. The Elmhurst Park District has engaged another audit firm to audit their financial statements.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Sugar Creek's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

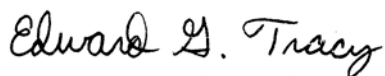
Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Administrative Board and management of Sugar Creek, the Board of Commissioners and management of the Elmhurst Park District, and the Board of Trustees and management of the Village of Villa Park, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

SELDEN FOX, LTD.



Edward G. Tracy
Executive Vice President

EGT/cr

Sugar Creek Golf Course, Illinois
Adjusting Journal Entries
For the Year Ended December 31, 2018

Account	Description	Debit	Credit	P&L Increase (Decrease)
Adjusting Journal Entry JE # 1				
Client entry to record net pension liability under GASB Statement 68.				
80.00.1990.0000	Deferred Outflows - Pension	\$ 126,030.00	\$ -	\$ -
80.00.2900.0000	Retained Earnings	112,461.00		
80.00.2804.0000	Net Pension Liability		201,597.00	
80.00.2890.0000	Deferred Inflows - Pension		28,843.00	
80.00.5040.0000	Illinois Municipal Retirement Fund		8,051.00	8,051.00
Adjusting Journal Entry JE # 2				
Client entry to record construction in progress at December 31, 2018.				
80.00.1890.0000	Construction In Progress	75,465.93		
80.00.2754.0000	Loan from Village of Villa Park		75,465.93	-
Adjusting Journal Entry JE # 3				
Remove capital assets disposed of in current year.				
80.00.1865.0000	Accum. Depr.-Machinery & Equipment	11,493.00		
80.00.1860.0000	Machinery & Equipment		11,493.00	-
Adjusting Journal Entry JE # 4				
Client entry to record depreciation expense.				
80.00.8931.0000	Depreciation Expense-Land Improvements	58,103.22		
80.00.8932.0000	Depreciation Expense-Bldg. & Improvement	36,918.61		
80.00.8933.0000	Depreciation Expense-Machinery & Equip.	20,926.44		
80.00.1825.0000	Accumulated Depr.-Land Improvements		58,103.22	
80.00.1845.0000	Accum. Depr.-Buildings & Improvements		36,918.61	
80.00.1865.0000	Accum. Depr.-Machinery & Equipment		20,926.44	(115,948.27)
Adjusting Journal Entry JE # 5				
Client entry to record accrued interest on outstanding loans.				
80.00.9921.0000	Interest Expense-Installment Contract	23,514.71		
80.00.2752.0000	EPD Loan-Driving Range		19,086.28	
80.00.2754.0000	Loan from Village of Villa Park		4,428.43	(23,514.71)
				<u>\$ (131,411.98)</u>

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Board Meeting held on May 20, 2019

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Minutes May 20, 2019](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

May 20, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON MAY 20, 2019

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.

ALSO PRESENT: Attorney Binninger, Manager Keehner and Clerk Korynecky.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on the Agenda.

Resident Jack Kozak spoke in support of Item 8.a. and thanked the Village for their progressive thinking.

4. Amendments to the Agenda.

President Bulthuis asked for a motion to removed Item 9.a. from the Agenda. Motion to remove Item 9.a. from the Agenda was made by Trustee Cilella and seconded by Trustee Cuzzone. Roll call vote tallied seven (7) ayes made by Trustees Tucker, Cilella, Patrick, Cuzzone, Wagner, Murphy and President Bulthuis. There were no nays. Motion carried.

5. Proclamations and Presentations.

5.a. National Safe Boating Week Proclamation by President Bulthuis.

5.b. National Public Works Week Proclamation by President Bulthuis.

5.c. Presentation of two Scholarship Awards by the Junior Women's Club.

5.d. Review of the Illinois Governmental Ethics Act and Best Practices.

The Village attorney will present on the Illinois Governmental Ethics Act and its implications on Village operations. President Bulthuis said Item 5.d. will be moved to the end of the Agenda after Public Comments.

6. Consent Agenda.

6.a. Bill Listing for the Weeks of May 6 and May 20, 2019 in the Total Amount of \$2,271,117.89.

6.b. Minutes from the Board Meeting Held on May 6, 2019.

Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Wagner, Tucker, Patrick, Murphy, Cuzzone, Cilella and President Bulthuis. There were no nays. Motion carried.

7. First Reading on Ordinances to be Codified.

7.a. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, increasing the Age for the Sale and Possession of Tobacco and Alternative Nicotine Products.

Effective July 1, 2019, Public Act 101-0002 amends the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product. In order to be compliant with state law, it is recommended that the Village Municipal Code be amended to reflect the new age requirement in Section 16-112-Restrictions and Regulations Regarding Tobacco and Drug Paraphernalia effective July 1, 2019.

For discussion only. Attorney Binnering provided clarification.

7.b. First Reading of an Ordinance Amending Article 6 of the Villa Park Zoning Ordinance List of Uses Adding Personal Vehicle Sales and Rentals as Permitted Uses in the M-1 & M-2 Zoning Districts and Wine Making as a Permitted Uses in the C-2, C-3, MX-1, MX-2, MX-3 & MX-T Zoning Districts and Adding a Definition for Wine Making.

The text amendment for personal vehicle sales and rentals in the M-1 and M-2 districts is to maintain symmetry with the zoning ordinance approved in July 2018. The amendment for Wine Making is at the request of a business owner wishing to start a business in Villa Park that will sell mead. At their meeting on April 11th, the Zoning & Planning Commission unanimously recommended approval of these two text amendments to the Zoning Ordinance.

For discussion only. Community Development Director Grill provided clarification.

7.c. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Water Rates.

The City of Chicago and the DuPage Water Commission have increased water rates, effective May 1, 2019. As we have done in the past, this ordinance will increase the water rate that the Village charges its customers by 4 cents per 1,000 gallons to cover the increase. If approved, this new rate will be implemented on bills mailed out at the end of June, due on or about July 20, 2019.

For discussion only.

7.d. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class EEE, Restaurant Unrestricted Liquor Licenses.

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos to Rosie's. The owner of K3 Wine Bar Inc., which will do business as Rosie's, has successfully completed the background check. This ordinance will replace a Class EEE, Restaurant Unrestricted liquor license that will be eliminated upon the closing or sale of Jimmy's Street Tacos. There will continue to be 61 liquor licenses.

For discussion only.

8. Ordinances.

8.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Establishing a Two-Year Pilot Program Allowing the Keeping of Chickens within the Village.

At the direction of the Village Board, the Zoning & Planning Commission and staff discussed and created a two-year pilot program that would allow residents to keep chickens on their property provided they follow a specific set of regulations. The Zoning & Planning Commission unanimously recommended approval of a two-year pilot program for the keeping of chickens within the Village of Villa Park.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Patrick. Trustee Cuzzone asked about the minimum of two chickens. Director Grill explained the reason for the minimum. Trustee Cuzzone asked if the Village can address problems associated with the keeping of chickens. Director Grill said the Village could adjudicate problems if the resident is not in compliance with the rules of the pilot program. Trustee Wagner spoke in support of the pilot program. Trustee Tucker asked about the program becoming permanent. President Bulthuis said the board can decide to keep it a pilot program or make it permanent with additional regulations. Trustee Murphy asked about negative feedback and increase in coyotes. Trustee Wagner said he did not believe additional chickens would attract more coyotes. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Tucker, Wagner, Patrick, Murphy and President Bulthuis. There were no nays. Motion carried.

8.b. An Ordinance of the Village of Villa Park, DuPage County, Illinois, approving a Special Use for a Fueling Station, a Development Plan for a Planned Unit Development and a Final Plat of Resubdivision for the Development of the Property Located at the Southeast Corner of Ardmore Avenue and North Avenue, 5-55 East North Avenue. *This is a redevelopment of the former junkyard at the southeast corner of North Avenue and Ardmore Avenue. The junkyard has been demolished and the Midas is to be demolished soon. The project includes a 10-pump Bucky's*

gas station, convenience store and car wash. At the public hearing on April 11, 2019 at which no objectors appeared, the Zoning & Planning Commission unanimously recommended approval of this project.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Patrick asked if this would be a truck stop. President Bulthuis said this will not be a truck stop. Trustee Tucker asked if all issues have been resolved with Planning & Zoning. President Bulthuis said they have been resolved. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Patrick, Cuzzone, Wagner, Tucker, Murphy and President Bulthuis. There were no nays. Motion carried.

8.c. An Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving Russell's Plat of Consolidation for the Property Commonly Known as 160 North Villa Avenue.

The owner of 160 N. Villa is seeking expansion of his existing residence onto an adjacent property. A Plat of Consolidation is necessary so that the proposed structure does not straddle onto two separate parcels.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Murphy asked about input from the neighbor. Director Grill said the owner of the residence owns the adjacent property. Trustee Cuzzone asked if this was only an addition to the residence. Director Grill said it was. Trustee Tucker asked for clarification on lot sizes. Director Grill said there are only minimums. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Tucker, Cuzzone, Wagner, Murphy, Patrick and President Bulthuis. There were no nays. Motion carried.

9. Resolutions.

9.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Agreement between the Village and the State of Illinois Department of Transportation for the Improvement of the St. Charles Road Bridge over Salt Creek and the Authorization and Appropriation for Funds for Project Costs in the Total Amount of \$46,200.

The St. Charles Road Bridge Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan. The project consists of the replacement of the bridge superstructure. Design is complete and the project is out to bid. The total estimated cost of the project, including construction and construction engineering, is \$2,985,000. The Village expects to receive 80% federal funding for this project through the Illinois Special Bridge Program (ISBP), with a maximum federal share of \$2,388,000, and also expects to receive state funding in the amount of \$550,800. This would result in a local share of construction and construction engineering costs of \$46,200 which is budgeted in Street Improvement Fund account numbers 60.502.10.292 and 60.502.10.299. A Local Public Agency Agreement with IDOT to provide this funding is required in order to proceed with the contract award and construction of the project. A resolution approving the funding agreement and appropriating the Village's share of project costs is needed.

9.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Accepting a Proposal to Purchase a 2019 Ford F-250 Regular Cab Truck from Landmark Ford, Inc. in an Amount Not to Exceed \$33,899.

Existing vehicle #252, a 2002 Ford F-150, is scheduled for replacement in the Village's CY 2019 budget. Staff is requesting authorization to purchase one (1) 2019 Ford F-250 Regular Cab 4WD truck through the State of Illinois Central Management Services Joint Purchasing Program from Landmark Ford of Springfield, Illinois, in an amount not to exceed \$33,899. Funding would be taken from Equipment Replacement Fund account number 65.502.02.401. Existing vehicle #252 would be sold at auction.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Tucker asked for clarification about vehicle #252. Parks and Recreation Director Gola reviewed the repairs needed for the vehicle. Trustee Cilella asked about the plow attachment for the new truck. Director Gola said there will be a plow attachment that will be interchangeable with other similar trucks. Trustee Tucker asked for additional information on the purchase package. Director Gola said he will provide that information to the board. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Patrick, Wagner, Cuzzone, Murphy, Tucker and President Bulthuis. There were no nays. Motion carried.

9.c. Resolution Expressing Official Intent Regarding Certain Capital Expenditures for the Purchase of Equipment, Including Cable System Transmission and Related Equipment, Police Evidence Storage System and Related Equipment, to be Reimbursed from Proceeds of an Obligation to be Issued by the Village of Villa Park, DuPage County, Illinois.

In order to use rollover (sometimes called DSEB) bond proceeds to pay for cable equipment and evidence room shelving and related equipment, it is necessary to adopt this resolution. We will secure rollover bond proceeds in late fall. Our 2019 budget calls for using rollover bond proceeds to pay for various vehicles and equipment as well, which was covered by a similar resolution adopted in March, 2019.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Patrick asked for additional details on the expenditures. President Bulthuis said that will be presented to the board. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Tucker, Patrick, Wagner, Murphy and President Bulthuis. There were no nays. Motion carried.

10. Public Comments on Non-Agenda Items.

Deborah Naguib, owner of business at 302 E. St. Charles Road Unit E, asked that her liquor license be reinstated. She responded to questions from the board and explained her current situation with plans to open in November. The board agreed to consider issuing a new liquor license with the understanding that the new business will open in November.

Justin Shlensky, Environmental Concerns Commission Chair, asked about the proposed fuel station at Rt. 83 and St. Charles Road in Elmhurst. Manager Keehner said the petition has been withdrawn. Justin Shlensky also provided an update on the recent Spring Sweep and thanked Village staff for their cooperation.

5.d. Review of the Illinois Governmental Ethics Act and Best Practices.

Village Attorney Jim Binninger presented information on the Illinois Governmental Ethics Act and its implications on Village operations. Attorney Binninger provided additional clarification and responded to questions from the board.

11. Village Clerk's Report.

Clerk Korynecky had no report or recommendations.

12. Village Trustees' Report.

Trustee Patrick said he attended the recent DuPage Rail Safety Committee Meeting. He also said the recent Cop on a Roof fundraiser was very successful.

Trustee Cilella had no report or recommendations.

Trustee Cuzzone thanked Theresa Bauer and the Community Pride Commission for their work on the Spring Sweep.

Trustee Murphy thanked staff and the commissions involved with the Spring Sweep and thanked residents for their support and cooperation.

Trustee Tucker congratulated the 2019 graduates. She asked that residents stay safe during the Memorial Day weekend and said the VFW will hold a Memorial Day celebration at Cortesi Veterans Park. She also wished Economic Development Director Jan Fiola a happy retirement.

Trustee Wagner said the Environmental Concerns Commission will meet on May 23 at 7 p.m. at Village Hall. He announced Love Your Neighbor Day scheduled for September 28. He said Spring Sweep was very successful and thanked Village staff for their planning and participation. He also thanked Director Fiola for her work with the Village.

12. Village President's Report.

President Bulthuis announced Attorney Jim Binninger's retirement and said this was his last meeting with the Village. He also thanked Director Jan Fiola for her time with the Village and wished her well.

13. Village Manager's Report.

Manager Keehner referred to the Spring Sweep recycling event and said there were over 500 vehicles in four hours. He also thanked Director Fiola for her work with the Village and said she will be missed.

15. Executive Session.

15.a. Pursuant to the General Provisions of the Open Meetings Act:

- a. 5ILCS 120/2 (c)(1) Personnel Matters
- b. 5ILCS 120/2 (c)(2) Collective Bargaining Matters
- c. 5ILCS 120/2 (c)(5) Purchase or Lease of Property
- d. 5ILCS 120/2 (c)(6) Sale or Lease of Property
- e. 5ILCS 120/2 (c)(11) Pending Litigation
- f. 5ILCS 120/2 (c)(21) Discussion of Closed Session Minutes

Motion to approve Executive Session was made by Trustee Wagner and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Tucker, Cuzzone, Wagner, Patrick, Murphy and President Bulthuis. There were no nays. Motion carried.

16. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Cilella. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 9:58 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting will be June 10, 2019.

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Special Board Meeting held on May 28, 2019

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Minutes May 28, 2019](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Special Village Board of Trustees Meeting

May 28, 2019

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON MAY 28, 2019

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker and Wagner.
ALSO PRESENT: Attorney Binnering, Manager Keehner and Clerk Korynecky.

1. Call to Order – Roll Call.

Clerk Korynecky called the meeting to order

In President Bulthuis' absence, Clerk Korynecky asked for a motion to appoint Trustee Wagner as President pro tem for the meeting. Motion to appoint Trustee Wagner as President pro tem was made by Trustee Tucker and seconded by Trustee Patrick. Roll call vote tallied six (6) ayes made by Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker and Wagner. There were no nays. Motion carried.

Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President pro tem Wagner led the Pledge of Allegiance.

3. Public Comments on Agenda Items.

There were no participants.

4. Resolutions.

4.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement between the Village of Villa Park, the City of Elmhurst and the Elmhurst Park District Regarding the St. Charles Road Bridge Improvement Project.

The St. Charles Road Bridge Improvement project is proposed in the Village of Villa Park's Capital Improvement Plan. The project consists of the replacement of the superstructure of the St. Charles Road Bridge over Salt Creek. The bridge is located in the corporate limits of both Villa Park and Elmhurst. Additionally, the Salt Creek Greenway Trail, which is maintained by the Elmhurst Park District, passes beneath the bridge and will be impacted by the bridge construction work. The Illinois Department of Transportation (IDOT) has held a bid opening for this project and is now waiting to award a construction contract. IDOT has mandated an intergovernmental agreement between Villa Pak, Elmhurst and the Elmhurst Park District to address future maintenance of the bridge before a construction contract can be awarded.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Tucker asked about the path under the bridge. Manager Keehner said the Elmhurst Park District maintains the path and does not expect any damage to it. Trustee Patrick asked about closures to St. Charles Road. Manager Keehner said there will be one lane each way when construction begins. President pro tem Wagner asked about the Elmhurst agreement. Manager Keehner explained the process in Elmhurst to approve the agreement. Roll call vote tallied six (6) ayes made by Trustees Tucker, Murphy, Cuzzone, Cilella, Patrick and Wagner. There were no nays. Motion carried.

4.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Agreement between the Village and the State of Illinois Department of Transportation for the Improvement of the St. Charles Road Bridge over Salt Creek and the Authorization and Appropriation of Funds for Project Costs in the Total Amount of \$46,200.

The St. Charles Road Bridge Improvement Project is proposed in the Village of Villa Park's Capital Improvement Plan. The project consists of the replacement of the bridge superstructure. Design is complete and the project has been bid. The total estimated cost of the project, including construction and construction engineering, is \$2,985,000. The Village expects to receive 80% federal funding for this project through the Illinois Special Bridge Program (ISBP) with a maximum federal share of \$2,388,000 and, also, expects to receive state funding in the amount of \$550,800. This would result in a local share of construction and construction engineering costs of \$46,200, which is budgeted in Street Improvement Fund account numbers 60.502.10.292 and 60.502.10.299. A Local Public Agency Agreement with IDOT to provide this funding is required in order to proceed with the contract award and construction of the project. A resolution approving the funding agreement and appropriating the Village's share of project costs is needed.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Tucker. Trustee Cuzzone thanked Manager Keehner, President Bulthuis and staff for all the work that has gone into this agreement. Trustee Tucker asked about a timeline in the contract. Manager Keehner explained the requirements in grant funding and the timelines the Village will follow throughout the construction. Roll call vote tallied six (6) ayes made by Trustees Patrick, Cilella, Cuzzone, Tucker, Murphy and Wagner. There were no nays. Motion carried.

5. Public Comment on Non-Agenda Items.

Resident Timothy Allan said his property has been flooding ever since the South Michigan street construction was completed. Village Assistant Engineer Kevin Mantels said Public Works will look into the matter and said he would meet with the resident after the meeting.

Resident Dennis Korn asked if the Pace bus will return to St. Charles Road. Manager Keehner said Pace will come back to town after the bridge reconstruction is completed and vehicle weight restrictions are removed.

President pro tem Wagner asked Manager Keehner to provide a flood update with the recent rain. Manager Keehner said we received 2.2 inches of rain in 4½ hours this past weekend which breaks the record for rain in May. A total of 8.5 inches of rain has fallen to date. The average for May is 3.7 inches of rain.

6. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Cilella. Roll call vote tallied six (6) ayes made by Trustees Patrick, Tucker, Wagner, Murphy, Cilella and Cuzzone. There were no nays. Motion carried. Meeting adjourned at 7:17 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting is June 10, 2019.

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Finance Department

Item Type: Bill Listing

Agenda Section:

Subject:

Bill Listing for the Weeks of May 20, May 27, and June 3, 2019 in the Total Amount of \$1,463,069.64

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[2019-0527 CY19 Weekly Check Report](#)

[2019-0603 CY19 Weekly Check Report](#)

[2019-0520 CY19 Weekly Check Report](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on June 10, 2019

Covering weekly check runs dated for:
May 27, 2019/CY19..... \$1,016,478.75

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "052701","WF0527","0517INT"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.130204 GROUP INSURANCE REC								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	26,311.20	.00		052701
Total 10.130204 GROUP INSURANCE REC:					26,311.20	.00		
10.190515 DUE TO/FROM LIBRARY								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	10,013.97	.00		052701
Total 10.190515 DUE TO/FROM LIBRARY:					10,013.97	.00		
10.210511 ESCROW: YARDWASTE STICKERS								
ROY STROM REFUSE REMOVAL INC	0000027618	0		YARDWASTE TAGS	1,350.00	.00		WF0527
Total 10.210511 ESCROW: YARDWASTE STICKERS:					1,350.00	.00		
10.210523 SPECIAL OLYMPICS FUNDRAISER-PD								
SPECIAL OLYMPICS OF ILLINOIS	052019	0		SPECIAL OLYMPICS "COP ON ROOFTOP" FU	2,356.69	.00		052701
Total 10.210523 SPECIAL OLYMPICS FUNDRAISER-PD:					2,356.69	.00		
10.42058 SEX OFFENDER REGISTRATION								
ILLINOIS OFFICE OF THE ATTORNEY	052019	0		SEVEN SEX OFFENDER REGISTRATION FEE	210.00	.00		052701
PUBLIC SAFETY SHARED SERVICES	052019	0		SEVEN SEX OFFENDER REGISTRATION FEE	210.00	.00		052701
TREASURER, STATE OF ILLINOIS	052019	0		SEVEN SEX OFFENDER REGISTRATION FEE	35.00	.00		052701
Total 10.42058 SEX OFFENDER REGISTRATION:					455.00	.00		
Total :					40,486.86	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	35.51	.00		052701
Total 10.511.00.210 TELEPHONE:					35.51	.00		
10.511.00.212 LEGAL SERVICES-POLICE								
SMITH & FULLER	2680	0		LEGAL SERVICES - DUI PROSECUTIONS	3,260.25	.00		WF0527
Total 10.511.00.212 LEGAL SERVICES-POLICE:					3,260.25	.00		
10.511.00.653 SENIOR CITIZENS COMMISSION								
KORYNECKY, HOSANNA	20190516	0		REIMB FOR SENIOR FAIR AWARD - HI VIEW	60.00	.00		WF0527
KORYNECKY, HOSANNA	20190516	0		REIMB FOR SENIOR FAIR AWARD - SIMONS	130.00	.00		WF0527
SIGNARAMA	INV-157	0		SENIOR FAIR BANNER MODIFICATION	24.17	.00		WF0527
Total 10.511.00.653 SENIOR CITIZENS COMMISSION:					214.17	.00		
Total PUBLIC AFFAIRS:					3,509.93	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	35.51	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	38.23	.00		052701
Total 10.512.00.210 TELEPHONE:					73.74	.00		
10.512.00.299 OTHER CONTRACTUAL SERVICES								
KEEHNER JR, RICH	20190304	0		PHONE USAGE REIMB; MAR 2019	35.89	.00		WF0527
KEEHNER JR, RICH	20190304	0		PERS PHONE REIMB; MAR 2019	40.00	.00		WF0527
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					75.89	.00		
Total MANAGER:					149.63	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.299 OTHER CONTRACTUAL SERVICES								
SHLENSKY, JUSTIN	REIMBURSE	0		NSF REIMBURSEMENT	12.00	12.00	05/17/2019	0517INT
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					12.00	12.00		
Total FINANCE:					12.00	12.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	3.32	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	106.53	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	114.69	.00		052701
Total 10.514.00.210 TELEPHONE:					224.54	.00		
10.514.00.270 MAINT OF OFFICE EQUIPMENT								
KONICA MINOLTA BUSINESS	9005675787	0		FINAL MAINTENANCE CONTRACT	5.81	.00		WF0527
KONICA MINOLTA BUSINESS	9005691252	0		COPY CHARGES B&W MAY 2019	11.52	.00		WF0527
KONICA MINOLTA BUSINESS	9005691252	0		COPY CHARGES COLOR MAY 2019	62.29	.00		WF0527
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					79.62	.00		
Total COMMUNITY DEVELOPMENT:					304.16	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	17,119.88	.00		052701
Total 10.515.00.250 EMPLOYEE BENEFITS:					17,119.88	.00		
10.515.00.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	1,647.15	.00		052701
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:					1,647.15	.00		
Total CENTRAL SERVICES:					18,767.03	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0030170051 4/19-1	0		21 W PLYMOUTH; 4/8-5/7/19	154.08	.00		052701
COMMONWEALTH EDISON CO	9006703009 4/19-1	0		SIREN; 4/5-5/6/19	31.64	.00		052701
Total 10.516.00.219 UTILITY - ELECTRIC:					185.72	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ACITELLI HEATING & PIPING	33581	0		CONDENSATED PIPE REPAIR, PD RECORDS	1,875.08	.00		052701
SMG SECURITY SYSTEMS INC	63243	0		BURGLAR ALARM, DEPOT	123.60	.00		052701
TERRACE MASONRY INC	050619	0		REMOVAL AND REPAIR OF BAY DOOR	2,680.00	.00		052701
TYCO INTEGRATED SECURITY LLC	32512027	0		WIRELESS FIRE ALARM,PD	108.00	.00		052701
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					4,786.68	.00		
Total BUILDINGS & GROUNDS:					4,972.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.219 UTILITY - ELECTRIC COMMONWEALTH EDISON CO	8000258004 4/19-1	0		METRA STN PARK LOT; 4/8-5/7/19	130.05	.00		052701
Total 10.517.00.219 UTILITY - ELECTRIC:					130.05	.00		
Total COMMUTER PARKING LOT:					130.05	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.210 TELEPHONE								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	4,382.34	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	129.24	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	3.32	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	35.51	.00		052701
Total 10.518.00.210 TELEPHONE:					4,550.41	.00		
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	344174072	0		UNIFORM,MATS,TOWELS	59.30	.00		052701
CINTAS CORPORATION #344	344177532	0		UNIFORM,MATS,TOWELS	59.30	.00		052701
Total 10.518.00.215 SHOP SERVICES:					118.60	.00		
Total GARAGE:					4,669.01	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	11273	0		INSPECTIONS; MARCH 2019	160.00	.00		052701
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					160.00	.00		
Total ENGINEERING:					160.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
COLLEGE OF DU PAGE	10157	0		CSO SCHOOL; B.HALL	195.00	.00		052701
Total 10.520.01.202 TRAINING & CONFERENCES:					195.00	.00		
10.520.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	63,890.31	.00		052701
Total 10.520.01.250 EMPLOYEE BENEFITS:					63,890.31	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
TYCO INTEGRATED SECURITY LLC	32512022	0		FIRE ALARM CONNECTION 6/1/19-8/31/19	173.35	.00		052701
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					173.35	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
VETERAN'S TOWING & RECOVERY IN	16410	0		TOW CHRG;SEIZED '18 NISSAN FRONTIER	175.00	.00		052701
WEST & SONS TOWING INC	81435	0		TOW CHRG;SEIZED '08 JEEP WRANGLER	175.00	.00		052701
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					350.00	.00		
10.520.09.301 UNIFORMS								
JG UNIFORMS INC	55177	0		UNIFORMS FOR PT OFFC WHITCHELO	282.20	.00		052701
Total 10.520.09.301 UNIFORMS:					282.20	.00		
10.520.09.333 RANGE SUPPLIES								
O'HERRON CO INC, RAY	1927664-IN	0		MARKING CART 9MM BLUE	299.50	.00		052701
Total 10.520.09.333 RANGE SUPPLIES:					299.50	.00		
Total POLICE:					65,190.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.210 TELEPHONE								
STAPLETON, STEVEN	PHONEREIMBAPR19	0		PERS DEVICE PHONE REIMB; APR 2019	24.99	.00		052701
STAPLETON, STEVEN	PHONEREIMBAPR19	0		PERS DEVICE USAGE REIMB; APR 2019	24.99	.00		052701
STAPLETON, STEVEN	PHONEREIMBMAY19	0		PERS DEVICE PHONE REIMB; MAY 2019	24.99	.00		052701
STAPLETON, STEVEN	PHONEREIMBMAY19	0		PERS DEVICE USAGE REIMB; MAY 2019	24.99	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	35.51	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	38.23	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	387.72	.00		052701
Total 10.521.01.210 TELEPHONE:					561.42	.00		
10.521.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	4,684.88	.00		052701
Total 10.521.01.250 EMPLOYEE BENEFITS:					4,684.88	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9829602071	0		WIRELESS ACCESS; 7 MDTs, 7 IPADS, 1 AIR	366.45	.00		052701
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					366.45	.00		
10.521.01.399 OTHER SUPPLIES								
GORDON FOOD SERVICE INC	770210009	0		SUPPLIES FOR BARTON RETIREMENT	59.92	.00		052701
Total 10.521.01.399 OTHER SUPPLIES:					59.92	.00		
Total FIRE:					5,672.67	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	516.96	.00		052701
Total 10.523.02.210 TELEPHONE:					516.96	.00		
10.523.02.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	39,191.30	.00		052701
Total 10.523.02.250 EMPLOYEE BENEFITS:					39,191.30	.00		
10.523.02.280 DUCOMM								
DU-COMM	16787	0		EDISPATCH SERVICES 05/01/19-10/31/19	239.20	.00		052701
Total 10.523.02.280 DUCOMM:					239.20	.00		
10.523.02.299 OTHER CONTRACTUAL SERVICES								
STRYKER SALES CORPORATION	2653835M	0		1 OF 2 MAINT AGREEMENT POWERLOAD C	2,341.10	.00		052701
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:					2,341.10	.00		
10.523.02.399 OTHER SUPPLIES								
ACE HARDWARE, VILLA PARK	13899	0		DROPCORD REPAIR SUPPLIES FOR MEDIC	32.97	.00		052701
MMSGs	54352059	0		BATTERIES FOR MEDIC SUCTION UNITS	456.87	.00		052701
Total 10.523.02.399 OTHER SUPPLIES:					489.84	.00		
Total AMBULANCE/PARAMEDIC:					42,778.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
ROY STROM REFUSE REMOVAL INC	0000027832	0		TRASH, BRUSH REMOVAL	126,548.40	.00		WF0527
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					126,548.40	.00		
Total GARBAGE:					126,548.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	129.24	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	23.24	.00		052701
Total 10.525.01.210 TELEPHONE:					152.48	.00		
10.525.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	11,592.98	.00		052701
Total 10.525.01.250 EMPLOYEE BENEFITS:					11,592.98	.00		
10.525.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	112.82	.00		052701
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:					112.82	.00		
10.525.01.303 DUES & PUBLICATIONS								
KUBA, DAVID	051619	0		CDL REIMBURSEMENT	61.35	.00		052701
Total 10.525.01.303 DUES & PUBLICATIONS:					61.35	.00		
10.525.25.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0179073093 4/19-1	0		889 W NO STREETLIGHTS; 4/8-5/7/19	37.33	.00		052701
COMMONWEALTH EDISON CO	0969040060 4/19-1	0		TRAFFIC SIGNALS; 4/9-5/8/19	499.43	.00		052701
COMMONWEALTH EDISON CO	3779053023 4/19-1	0		STREETLIGHTS 2; 4/5-5/16/19	28.28	.00		052701
COMMONWEALTH EDISON CO	5763147089 4/19-1	0		STREETLIGHTS 1; 4/2-5/1/19	67.87	.00		052701
Total 10.525.25.219 UTILITY - ELECTRIC:					632.91	.00		
Total STREET:					12,552.54	.00		
Total CORPORATE FUND:					325,903.44	12.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.210508 ESCROW: REC RENTAL DEPOSITS								
MUNOZ, MIRIAM	82295	0		REFUND FOR ROOM RENTAL DEPOSIT	220.00	.00		052701
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:					220.00	.00		
Total :					220.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	177.55	.00		052701
Total 35.502.01.210 TELEPHONE:					177.55	.00		
35.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	19,107.06	.00		052701
Total 35.502.01.250 EMPLOYEE BENEFITS:					19,107.06	.00		
35.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	100514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	180.51	.00		052701
GFC LEASING	100514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	307.16	.00		052701
Total 35.502.01.270 MAINT OF OFFICE EQUIPMENT:					487.67	.00		
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	1715772	0		ICC OFFICE SUPPLIES	108.38	.00		052701
GARVEY'S OFFICE PRODUCTS	1722549	0		ICC OFFICE SUPPLIES	24.84	.00		052701
Total 35.502.01.317 OFFICE SUPPLIES:					133.22	.00		
35.502.16.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	8668740009 4/19-1	0		TENNIS CRTS; 4/4-5/3/19	29.15	.00		052701
COMMONWEALTH EDISON CO	9006778006 4/19-1	0		LIONS FIELD; 4/5-5/6/19	285.54	.00		052701
Total 35.502.16.219 UTILITY - ELECTRIC:					314.69	.00		
35.502.36.297 OFFICIATING SERVICES								
SKRYD, JACKIE	WRSP2019	0		ASSIGNING FEES,WOMEN VBALL LEAGUE	297.00	.00		052701
Total 35.502.36.297 OFFICIATING SERVICES:					297.00	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
ALL STAR SPORTS INSTRUCTION	04.09-04.30	0		CONTRACTUAL YTH SPORT PROG.	210.00	.00		052701
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					210.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
STAR PRO SHOP	1880	0		YTH SOCCER MEDALS,PARTICIPATION	358.20	.00		052701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 35.502.36.311 PROGRAM SUPPLIES:					358.20	.00		
Total GENERAL:					21,085.39	.00		
Total RECREATION FUND:					21,305.39	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.210 TELEPHONE								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	11,979.97	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	142.04	.00		052701
Total 36.502.01.210 TELEPHONE:					12,122.01	.00		
36.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	9006795007 4/19-1	0		ROTARY PARK; 4/5-5/6/19	32.25	.00		052701
Total 36.502.01.219 UTILITY - ELECTRIC:					32.25	.00		
36.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	90.25	.00		052701
Total 36.502.01.270 MAINT OF OFFICE EQUIPMENT:					90.25	.00		
36.502.01.299 OTHER CONTRACTUAL SERVICES								
RUIZ, PATTY	JAN-APR	0		MILES, OFFICE MAIL, INVOICES, CHECKS	63.68	.00		052701
Total 36.502.01.299 OTHER CONTRACTUAL SERVICES:					63.68	.00		
36.502.02.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	646.20	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	6.64	.00		052701
Total 36.502.02.210 TELEPHONE:					652.84	.00		
36.502.02.299 OTHER CONTRACTUAL SERVICES								
SITE ONE LANDSCAPE SUPPLY	91111347-001	0		MEMORIAL TREE	531.05	.00		052701
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					531.05	.00		
36.502.02.304 GROUNDS SUPPLIES								
WESTMORE SUPPLY CO	M42262	0		NORTH TERRACE SCREENINGS	393.12	.00		052701
WESTMORE SUPPLY CO	M42307	0		NORTH TERRACE SCREENINGS	191.70	.00		052701
WESTMORE SUPPLY CO	M42309	0		NORTH TERRACE SCREENINGS	214.80	.00		052701
WESTMORE SUPPLY CO	M42312	0		NORTH TERRACE SCREENINGS	96.30	.00		052701
WESTMORE SUPPLY CO	M42313	0		NORTH TERRACE SCREENINGS	108.00	.00		052701
WESTMORE SUPPLY CO	M42320	0		NORTH TERRACE SCREENINGS	452.70	.00		052701
WESTMORE SUPPLY CO	M42324	0		NORTH TERRACE SCREENINGS	195.30	.00		052701
WESTMORE SUPPLY CO	R98302	0		NORTH TERRACE SCREENINGS	582.50	.00		052701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 36.502.02.304 GROUNDS SUPPLIES:					2,234.42	.00		
Total GENERAL:					15,726.50	.00		
Total PARKS FUND:					15,726.50	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0603100125 4/19-1	0		LUFKIN POOL FILTER; 3/27-4/25/19	160.06	.00		052701
COMMONWEALTH EDISON CO	7748424005 4/19-1	0		JEFF POOL; 4/8-5/7/19	426.83	.00		052701
COMMONWEALTH EDISON CO	8502758007 4/19-1	0		LUFKIN POOL; 4/5-5/8/19	118.98	.00		052701
Total 41.502.01.219 UTILITY - ELECTRIC:					705.87	.00		
41.502.01.317 OFFICE SUPPLIES								
SIGNARAMA	181	0		UPDATED AQUATIC BANNER	45.00	.00		052701
Total 41.502.01.317 OFFICE SUPPLIES:					45.00	.00		
41.502.03.401 CAPITAL OUTLAY								
HIGH EFFICIENCY PROFESSIONAL A	9075	0		ASBESTOS ABATEMENT, LUFKIN BATHOUSE	7,600.00	.00		052701
Total 41.502.03.401 CAPITAL OUTLAY:					7,600.00	.00		
Total GENERAL:					8,350.87	.00		
Total SWIMMING POOL FUND:					8,350.87	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	2,727.77	.00		052701
Total 60.502.02.250 EMPLOYEE BENEFITS:					2,727.77	.00		
60.502.02.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	38.23	.00		052701
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					38.23	.00		
60.502.10.299 OTHER CONTRACTUAL SERVICES								
ENGINEERING SOLUTIONS TEAM	190001-4	0	190001	ST. CHARLES ROAD BRIDGE, LAND ACQUISI	1,920.00	.00		052701
Total 60.502.10.299 OTHER CONTRACTUAL SERVICES:					1,920.00	.00		
Total GENERAL:					4,686.00	.00		
Total STREET IMPROVEMENT FUND:					4,686.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
65.502.02.402 NON-CAPITAL OUTLAY								
BINDER LIFT LLC	19155	0		BINDER LIFTS STANDARD & BARIATRIC SIZ	3,096.00	.00		052701
Total 65.502.02.402 NON-CAPITAL OUTLAY:					3,096.00	.00		
Total GENERAL:					3,096.00	.00		
Total EQUIPMENT REPLACEMENT FUND:					3,096.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.10.292 ENGINEERING SERVICES								
BURKE ENGINEERING LTD, CHRISTO	149746	0	190005	419 S. MONTEREY DETENTION BASIN DESI	284.50	.00		052701
Total 68.502.10.292 ENGINEERING SERVICES:					284.50	.00		
68.502.10.299 OTHER CONTRACTUAL SERVICES								
EARTH WERKS LAND IMPROVEMENT	2019-12	0	190010	JACKSON POND OUTLET PROJECT	178,081.74	.00		052701
EARTH WERKS LAND IMPROVEMENT	2019-14	0	180113	JACKSON POND OVERFLOW PROJECT	433,521.66	.00		052701
Total 68.502.10.299 OTHER CONTRACTUAL SERVICES:					611,603.40	.00		
Total GENERAL:					611,887.90	.00		
Total STORMWATER BUYOUT FUND:					611,887.90	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	258.48	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	13.28	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	35.51	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	38.01	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	114.69	.00		052701
Total 82.502.01.210 TELEPHONE:					459.97	.00		
82.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	11,979.97	.00		052701
Total 82.502.01.250 EMPLOYEE BENEFITS:					11,979.97	.00		
82.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	112.82	.00		052701
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					112.82	.00		
82.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 4/19-1	0		520 N PRINCETON; 4/9-5/8/19	251.28	.00		052701
COMMONWEALTH EDISON CO	0233060038 4/19-1	0		CENTRAL PUMPING STN; 4/9-5/8/19	361.08	.00		052701
COMMONWEALTH EDISON CO	6152211004 4/19-1	0		WTR/SWR; 4/5-5/6/19	161.51	.00		052701
COMMONWEALTH EDISON CO	6667072019 4/19-1	0		WELL #2; 4/5-5/6/19	359.09	.00		052701
Total 82.502.02.219 UTILITY - ELECTRIC:					1,132.96	.00		
82.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-133835	0		WATER SAMPLES	229.50	.00		052701
PDC LABORATORIES INC	I99368115	0		UCMR4 WATER SAMPLES	1,655.00	.00		052701
Total 82.502.02.293 LABORATORY TESTING:					1,884.50	.00		
Total GENERAL:					15,570.22	.00		
Total WATER SUPPLY FUND:					15,570.22	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.202 TRAINING & CONFERENCES								
APWA CHICAGO METRO CHAPTER	1024	0		APWA-CHICAGO CONFERENCE 05/22-23	360.00	.00		052701
Total 83.502.01.202 TRAINING & CONFERENCES:					360.00	.00		
83.502.01.210 TELEPHONE								
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	258.49	.00		052701
VERIZON WIRELESS	9829031209	0		WIRELESS SERVICE FROM 03/27 - 04/26/19	9.96	.00		052701
Total 83.502.01.210 TELEPHONE:					268.45	.00		
83.502.01.250 EMPLOYEE BENEFITS								
HEALTHCARE SERVICE CORPORATIO	019497 06/19	0		HEALTH INSURANCE; JUNE 2019	6,201.29	.00		052701
Total 83.502.01.250 EMPLOYEE BENEFITS:					6,201.29	.00		
83.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00514565	0		COPIERS/PRINTERS LEASE; 06/05-07/04/19	112.82	.00		052701
Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:					112.82	.00		
83.502.01.317 OFFICE SUPPLIES								
QUILL CORPORATION	7165124	0		PAPER, PEN, POST-IT, CORRECTION TAPE	241.29	.00		052701
Total 83.502.01.317 OFFICE SUPPLIES:					241.29	.00		
83.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0007134036 4/19-1	0		WESTLANDS LIFT STN; 4/9-5/8/19	50.42	.00		052701
COMMONWEALTH EDISON CO	0045126092 4/19-1	0		NORTH & YALE; 3/27-4/25/19	134.01	.00		052701
COMMONWEALTH EDISON CO	0051086116 4/19-1	0		900 N VILLA; 3/27-4/25/19	304.35	.00		052701
COMMONWEALTH EDISON CO	0063015145 4/19-1	0		S VILLA LIFT STN; 4/9-5/8/19	1,086.13	.00		052701
COMMONWEALTH EDISON CO	0375103058 4/19-1	0		RT 83 LIFT STN; 4/9-5/8/19	49.02	.00		052701
COMMONWEALTH EDISON CO	0474090018 4/19-1	0		YALE/RIDGE LIFT STN; 4/9-5/8/19	144.65	.00		052701
Total 83.502.02.219 UTILITY - ELECTRIC:					1,768.58	.00		
83.502.02.401 CAPITAL OUTLAY								
FLAMM, MICHAEL	REIMBURSEMENT	0		REIMBURSE FOR STAIRWELL DRAIN RERO	1,000.00	.00		052701
Total 83.502.02.401 CAPITAL OUTLAY:					1,000.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total GENERAL:					9,952.43	.00		
Total WASTEWATER FUND:					9,952.43	.00		
Grand Totals:					1,016,478.75	12.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	325,903.44
RECREATION FUND	
Total RECREATION FUND:	21,305.39
PARKS FUND	
Total PARKS FUND:	15,726.50
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	8,350.87
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	4,686.00
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	3,096.00
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	611,887.90
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	15,570.22
WASTEWATER FUND	
Total WASTEWATER FUND:	9,952.43
Grand Totals:	1,016,478.75

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY

 
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Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "052701","WF0527","0517INT"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on June 10, 2019

Covering weekly check runs dated for:

June 3, 2019/CY19 \$53,260.95

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "060301","WF0603"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.42071 ADMINISTRATIVE ADJUDICATION								
VILLALOBOS, CLAUDIA	REIMBURSEMENT	0		REIMB ON OVERPAYMENT FOR CITATION	50.00	.00		060301
Total 10.42071 ADMINISTRATIVE ADJUDICATION:					50.00	.00		
Total :					50.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.206 SENIOR CITIZEN CAB SUBSIDY								
UNITED DISPATCH	57185	0		SENIOR CAB RIDES; APR 2019	290.00	.00		060301
Total 10.511.00.206 SENIOR CITIZEN CAB SUBSIDY:					290.00	.00		
10.511.00.211 LEGAL SERVICES								
GARDINER KOCH WEISBERG	141008	0		LEGAL SERVICES - MM MATTER	418.00	.00		WF0603
Total 10.511.00.211 LEGAL SERVICES:					418.00	.00		
10.511.00.212 LEGAL SERVICES-POLICE								
ROBERTS, DEBORAH	262	0		COURT REPORTING 5.16.19	200.00	.00		WF0603
ROBERTS, DEBORAH	263	0		COURT REPORTING 4.18.19	200.00	.00		WF0603
ROBERTS, DEBORAH	264	0		COURT REPORTING 5.2.19	200.00	.00		WF0603
Total 10.511.00.212 LEGAL SERVICES-POLICE:					600.00	.00		
10.511.00.303 DUES & PUBLICATIONS								
PADDOCK PUBLICATIONS	616594 5/29-8/06	0		NEWSPRINT SURCHARGE;5/29-8/06/19	82.00	.00		060301
Total 10.511.00.303 DUES & PUBLICATIONS:					82.00	.00		
10.511.00.399 OTHER SUPPLIES								
POSITIVE IMPRESSIONS	P11-7807	0		BUSINESS CARDS - KP, CM	105.60	.00		WF0603
Total 10.511.00.399 OTHER SUPPLIES:					105.60	.00		
10.511.00.668 SUMMERFEST								
DI NASO, DAVE	06.2019	0		ENTERTAINMENT FOR SUMMERFEST 2019	325.00	.00		060301
KANTOR, GARY	06.2019	0		ENTERTAINMENT FOR SUMMERFEST 2019	425.00	.00		060301
R.C. MILLER EVENTS & ENTERTAINM	06.2019	0		CHILDREN ATTRACTIONS, SUMMERFEST	5,250.00	.00		060301
WIERSUM, BENJAMIN R	06.2019	0		SOUND COMPANY, SUMMERFEST	2,395.00	.00		060301
Total 10.511.00.668 SUMMERFEST:					8,395.00	.00		
Total PUBLIC AFFAIRS:					9,890.60	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.202 TRAINING & CONFERENCES								
WACHTEL, KEVIN	TRAVELREIM52319	0		GFOA ANNUAL CONF; MEAL & TRAVEL REIM	440.74	.00		060301
Total 10.513.00.202 TRAINING & CONFERENCES:					440.74	.00		
Total FINANCE:					440.74	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.222 HEATING & A/C MAINT SERV								
ACITELLI HEATING & PIPING	33616	0		GAS REGULATOR, FR ST82	931.00	.00		060301
Total 10.516.00.222 HEATING & A/C MAINT SERV:					931.00	.00		
Total BUILDINGS & GROUNDS:					931.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.309 GAS & DIESEL FUEL								
GAS DEPOT INC	68083	0		APR UNLEADED ETHANOL	13,878.39	.00		060301
GAS DEPOT INC	68084	0		APR DIESEL FUEL	4,577.27	.00		060301
GAS DEPOT INC	69440	0		MAY UNLEADED ETHANOL	15,838.55	.00		060301
GAS DEPOT INC	69441	0		MAY DIESEL FUEL	3,634.95	.00		060301
Total 10.518.00.309 GAS & DIESEL FUEL:					37,929.16	.00		
Total GARAGE:					37,929.16	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.317 OFFICE SUPPLIES								
POSITIVE IMPRESSIONS	PII-7807	0		BUSINESS CARDS - MT, KM, SC	158.40	.00		WF0603
Total 10.519.00.317 OFFICE SUPPLIES:					158.40	.00		
Total ENGINEERING:					158.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
HRUBY, BRYAN	051619	0		TRAIN THE TRAINER; MEAL REIMB	66.42	.00		060301
Total 10.520.01.202 TRAINING & CONFERENCES:					66.42	.00		
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9830270000	0		DATA FOR LICENSE PLATE READER	76.02	.00		060301
Total 10.520.01.210 TELEPHONE:					76.02	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
VETERAN'S TOWING & RECOVERY IN	16405	0		TOW CHRG;SEIZED '09 TOYOTA CAMRY	175.00	.00		060301
WEST & SONS TOWING INC	84519	0		TOW CHRG;SEIZED '13 DODGE CHARGER	175.00	.00		060301
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					350.00	.00		
Total POLICE:					492.44	.00		
Total CORPORATE FUND:					49,892.34	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
29.502.01.299 OTHER CONTRACTUAL SERVICES								
GARDINER KOCH WEISBERG	141007	0		LEGAL SERVICES - N. AVE TIF	176.00	.00		WF0603
Total 29.502.01.299 OTHER CONTRACTUAL SERVICES:					176.00	.00		
Total GENERAL ADMINISTRATION:					176.00	.00		
Total TIF 3 FUND - NORTH AVENUE:					176.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
34.502.02.401 CAPITAL OUTLAY								
CEDAR VALLEY	1649	0		PLAYGROUND MULCH FOR TERRACE PARK	1,160.00	.00		060301
Total 34.502.02.401 CAPITAL OUTLAY:					1,160.00	.00		
Total GENERAL:					1,160.00	.00		
Total NEDSRA FUND:					1,160.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.210508 ESCROW: REC RENTAL DEPOSITS								
LIMAS, JAILENE	82583	0		REFUND, RENTAL DEPOSIT	137.50	.00		060301
MADANI, SYED	82540	0		REFUND ROOM RENTAL DEPOSIT	82.50	.00		060301
MIRANDA, MANUEL	82582	0		REFUND ROOM RENTAL DEPOSIT	137.50	.00		060301
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:					357.50	.00		
Total :					357.50	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.205 POSTAGE								
POSTMASTER	JUN-AUG	0		MTHLY SENIOR NEWSLETTER POSTAGE	320.00	.00		060301
Total 35.502.01.205 POSTAGE:					320.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
GOLEMBIEWSKI, EMILY	REIMB052319	0		REIMB FOR DAYCARE'S GROCERIES	136.64	.00		060301
Total 35.502.36.311 PROGRAM SUPPLIES:					136.64	.00		
Total GENERAL:					456.64	.00		
Total RECREATION FUND:					814.14	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.02.221 LOMBARD SEWER SERVICE								
LOMBARD, VILLAGE OF	SEWER 052819	0		SEWER FEES; 01/14-05/16/19	1,218.47	.00		060301
Total 83.502.02.221 LOMBARD SEWER SERVICE:					1,218.47	.00		
Total GENERAL:					1,218.47	.00		
Total WASTEWATER FUND:					1,218.47	.00		
Grand Totals:					53,260.95	.00		

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>49,892.34</u>
TIF 3 FUND - NORTH AVENUE	
Total TIF 3 FUND - NORTH AVENUE:	<u>176.00</u>
NEDSRA FUND	
Total NEDSRA FUND:	<u>1,160.00</u>
RECREATION FUND	
Total RECREATION FUND:	<u>814.14</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>1,218.47</u>
Grand Totals:	<u><u>53,260.95</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY

 
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VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on June 10, 2019

Covering weekly check runs dated for:

May 20, 2019/CY19 \$393,329.94

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "052001","WF0520","0502INT","0507INT"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.190515 DUE TO/FROM LIBRARY								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	51.94	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	276.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	388.80	.00		052001
Total 10.190515 DUE TO/FROM LIBRARY:					716.74	.00		
10.210028 EMPLOYEE HEALTH INS. DED.								
DAILY FEATS INC	INV00006811	0		DISCOVERY BENEFITS; MARCH 2019	90.00	.00		052001
Total 10.210028 EMPLOYEE HEALTH INS. DED.:					90.00	.00		
10.210508 ESCROW: P. W. PROJECTS								
SCHOOL DISTRICT 45	PRSW18-00698-RW1	0		PRKWY BOND RLS; 1110 S VILLA AVE	10,000.00	.00		052001
Total 10.210508 ESCROW: P. W. PROJECTS:					10,000.00	.00		
10.210515 DELTA DENTAL RESERVE								
DELTA DENTAL OF ILLINOIS	1237070	0		TOTAL ADMIN CHARGES; APRIL 2019	1,377.70	.00		052001
DELTA DENTAL OF ILLINOIS	1237070	0		TOTAL CLAIMS CHARGE; APRIL 2019	7,082.20	.00		052001
Total 10.210515 DELTA DENTAL RESERVE:					8,459.90	.00		
10.210516 VISION SERVICE PLAN RESERVE								
VISION SERVICE PLAN	806657002	0		TOTAL ADMIN CHARGES; APRIL 2018	883.58	.00		052001
VISION SERVICE PLAN	806657002	0		TOTAL CLAIMS CHRGS; APRIL 2019	1,778.67	.00		052001
Total 10.210516 VISION SERVICE PLAN RESERVE:					2,662.25	.00		
10.43110 SPECIAL EVENT FEES/REIMBURSE								
DISTRICT 45 PTA	REFUND	0		JUST FOR FUN RUN REFUND FOR POLICE S	258.00	.00		052001
EASTERSEALS DUPAGE & FOX VALLE	5K RUN	0		5K OVERPAYMENT REIMBURSEMENT	495.18	.00		052001
Total 10.43110 SPECIAL EVENT FEES/REIMBURSE:					753.18	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.45128 MISCELLANEOUS REVENUE								
BMO HARRIS MASTERCARD	703736-1902	0		REFUND FROM JANUARY DISPUTED CHAR	2.99-	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DISPUTED CHARGE	8.96	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DISPUTED CHARGE CREDIT	1,426.20	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CREDIT FOR DISPUTED CHARGES FROM D	400.00-	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CREDIT FOR DISPUTED CHARGES	256.40-	.00		052001
Total 10.45128 MISCELLANEOUS REVENUE:					775.77	.00		
Total :					23,457.84	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		IML OPIOID WORKSHOP - WAGNER	35.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHAMBER DINNER - CILELLA	80.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHAMBER DINNER - CUZZONE	80.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHAMBER DINNER - KASE	80.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHAMBER DINNER - BULTHUIS	40.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHAMBER DINNER - WAGNER	40.00	.00		052001
Total 10.511.00.202 TRAINING & CONFERENCES:					355.00	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		METRA INTERNET SERVICE 1/30-2/28/19	196.66	.00		052001
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					196.66	.00		
10.511.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX- LUNCH 01.31.19	38.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX- LUNCH 01.30.19	11.31	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		COFFEE FILTER - BOARD ROOM	12.74	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX WEDNESDAY	51.93	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX-STAFF LUNCH	18.39	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX-STAFF LUNCH	79.50	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX LUNCH	80.93	.00		052001
Total 10.511.00.399 OTHER SUPPLIES:					293.59	.00		
10.511.00.666 CABLE TV COMMISSION								
BMO HARRIS MASTERCARD	703736-1902	0		CABLE ROOM MONITORS	1,749.50	.00		052001
Total 10.511.00.666 CABLE TV COMMISSION:					1,749.50	.00		
10.511.00.668 SUMMERFEST								
ADAMCZYK, MATTHEW	050719SUMMERFEST	10024		CONTRACTED BAND FOR SUMMERFEST	500.00	.00		052001
BRUCCOLERI, MIKE	050719SUMMERFEST	10024		CONTRACTED BAND FOR SUMMERFEST	1,100.00	.00		052001
CK AND THE GRAY	050719SUMMERFEST	10024		CONTRACTED BAND FOR SUMMERFEST	600.00	.00		052001
HIP POCKIT	DISBURSEMENT	0		SUMMERFEST 2019 BAND ENTERTAINMENT	1,000.00	.00		052001
SERENDIPITY BAND, LLC	DISBURSEMENT	0		SUMMERFEST 2019 BAND ENTERTAINMENT	500.00	.00		052001
Total 10.511.00.668 SUMMERFEST:					3,700.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total PUBLIC AFFAIRS:					6,294.75	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		ILCMA CONFERENCE 2019 - RK GAS	20.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ILCMA CONFERENCE 2019 - RK LODGING	315.84	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ILCMA MARCH PD EVENT - RK	60.00	.00		052001
Total 10.512.00.202 TRAINING & CONFERENCES:					395.84	.00		
10.512.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		PROFESSIONAL DVPMT - KK	750.00	.00		052001
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					750.00	.00		
10.512.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		OFFICE SUPPLIES	32.42	.00		052001
Total 10.512.00.399 OTHER SUPPLIES:					32.42	.00		
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1902	0		MONITORS	258.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		AWS OFFSITE CLOUD STORAGE	18.35	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SURGE PROTECTORS	39.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SOUND BAR	70.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DOCK-USB EXTENSIONS	149.43	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GRAPHICS CARD-BLU RAY BURNER	246.83	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SOUND BAR-BLU RAY BURNER	124.83	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		RETURN INCORRECT CASES FOR IPADS	7.35	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		MEMORY FOR PC	28.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		MEMORY FOR PC	173.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		MEMORY FOR PC	60.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		WARRANTY EXCHANGE FOR DAMAGED IPA	9.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		WARRANTY EXCHANGE FOR DAMAGED IPA	9.99	.00		052001
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					1,198.67	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
ARLINGTON COMPUTER PRO.	0485175	0		VIRUS SCAN SUBSCRIPTION	6,520.50	.00		052001
COMCAST	877120009042778-MAY	0		INTERNET SRVD; PD 05/11-06/10/19	248.49	.00		052001
IMAGE TREND INC	116547	0		ELITE FIRE AGENCY VALIDATION SAAS ANN	1,030.00	.00		052001
IMAGE TREND INC	116547	0		CREWSense PRO ANNUAL FEE	2,595.60	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					10,394.59	.00		
Total MANAGER:					12,771.52	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1001751	0		TEMPORARY STAFF SERVICES	907.50	.00		052001
CONNECT SEARCH LLC	S1001947	0		TEMPORARY STAFF SERVICES	792.00	.00		052001
Total 10.513.00.105 SALARIES: PART-TIME:					1,699.50	.00		
10.513.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		PARKING- IGFOA CONF- KW	12.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		LIONS CLUB-KW	11.80	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		IGFOA WEBINAR-STAFF	30.00	.00		052001
Total 10.513.00.202 TRAINING & CONFERENCES:					53.80	.00		
10.513.00.210 TELEPHONE								
WACHTEL, KEVIN	APRIL 2019	0		PERS DEVICE PHONE REIMB; APRIL 2019	24.99	.00		WF0520
WACHTEL, KEVIN	APRIL 2019	0		USAGE REIMBURSEMENT; APRIL 2019	24.99	.00		WF0520
Total 10.513.00.210 TELEPHONE:					49.98	.00		
10.513.00.230 PRINTING SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		CY19 BUDGET BOOKS	1,008.51	.00		052001
Total 10.513.00.230 PRINTING SERVICES:					1,008.51	.00		
10.513.00.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	19-VP04	0		PRODUCTION SVCS UTIL BILL RUN#4 2019	208.35	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SEND THIS FILE RENEWAL	49.95	.00		052001
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					258.30	.00		
10.513.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		1099 FORMS	26.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		RUBBER BANDS, POST ITS, NOTE PADS	205.16	.00		052001
Total 10.513.00.317 OFFICE SUPPLIES:					232.15	.00		
Total FINANCE:					3,302.24	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		SBOC SEMINAR ICC DAY-DA	125.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SBOC SEMINAR IACE DAY-LG	125.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SBOC SEMINAR IAC UPDATES-MV	125.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CREW LUNCHEON SEMINAR-JF	10.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CREW LUNCHEON SEMINAR-JF	50.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		AFFORDABLE HOUSING SEMINAR-JF	54.67	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PARKING HOUSING SEMINAR-JF	16.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SOUTHWEST CREDIT	5.60	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		APA CONFR WORKSHOP CANNABIS-PG	40.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		APA CONFR AIRFARE-PG	296.60	.00		052001
GRILL, PATRICK	041219TRAVELREIMB	0		NATL PLAN CONF; MEAL REIMB	151.26	.00		052001
Total 10.514.00.202 TRAINING & CONFERENCES:					987.93	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		CDED-JAN PESTICIDE SRVC	45.00	.00		052001
MUNICIPAL SYSTEMS, INC.	17425	0		CD TICKET PROGRAM APRIL 2019	300.00	.00		WF0520
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					345.00	.00		
10.514.00.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1902	0		IACE MEMBERSHIP DUES-MV	75.00	.00		052001
Total 10.514.00.303 DUES & PUBLICATIONS:					75.00	.00		
Total COMMUNITY DEVELOPMENT:					1,407.93	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.205 POSTAGE								
AMERICAN PRINTING TECHNOLOGIE	19-VP04	0		UB MAILING POSTAGE	5,000.00	.00		052001
Total 10.515.00.205 POSTAGE:					5,000.00	.00		
10.515.00.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	97.28	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	115.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	583.50	.00		052001
Total 10.515.00.250 EMPLOYEE BENEFITS:					795.78	.00		
10.515.00.270 MAINT OF OFFICE EQUIPMENT								
GORDON FLESCH CO., INC	IN12596319	0		COPIER MAINTENANCE	440.44	.00		052001
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:					440.44	.00		
10.515.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		PAPER	5,240.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		INK FOR MAIL MACHINE	245.95	.00		052001
Total 10.515.00.317 OFFICE SUPPLIES:					5,485.95	.00		
Total CENTRAL SERVICES:					11,722.17	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		21 W PLYMOUTH; 3/8-4/8/19	210.83	210.83	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		SIREN; 3/7-4/5/19	32.57	32.57	05/07/2019	0507INT
Total 10.516.00.219 UTILITY - ELECTRIC:					243.40	243.40		
10.516.00.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-1902	0		PW51-MOTOR FOR HEATER	74.64	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD-HEATING SYSTEM VALVES	175.63	.00		052001
Total 10.516.00.222 HEATING & A/C MAINT SERV:					250.27	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		CORP-JAN PESTICIDE SRVC	255.00	.00		052001
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					255.00	.00		
10.516.00.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		BATTERIES, PANIC BUTTONS CDED	13.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CORP. JANITORIAL SUPPLIES	644.45	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CORP. JANITORIAL SUPPLIES	677.70	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-LADDER REPLACEMENT	158.94	.00		052001
Total 10.516.00.314 JANITORIAL SUPPLIES:					1,495.08	.00		
10.516.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		DOOR STOPS, PW	51.96	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW-WATER LINES HANGER	4.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW51-PLUMBING PIPE PARTS	1.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW51-PLUMBING PIPE PARTS	34.57	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		FLT-SPIGOT	14.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		FLT-HINGES, ROLLERS	38.40	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		WWTP-FAN MOTOR	28.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		VH-THERMOCOUPLE , TRANSFORMER	27.44	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW-WATER LINES HANGER	11.17	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-STOVE GAS PIPE	16.82	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-EMERGENCY LIGHT	106.62	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD-CEILING TILES	89.60	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CDED-REPLACED DOWN SPROUT	31.62	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-KITCHEN ISLAND CART	119.99	.00		052 116

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					578.75	.00		
10.516.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		KEY COPIES, PD, PW GARAGE	47.12	.00		052001
Total 10.516.00.399 OTHER SUPPLIES:					47.12	.00		
Total BUILDINGS & GROUNDS:					2,869.62	243.40		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		METRA STN PARK LOT; 3/8-4/8/19	170.24	170.24	05/07/2019	0507INT
Total 10.517.00.219 UTILITY - ELECTRIC:					170.24	170.24		
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		METRA-JAN PESTICIDE SRVC	45.00	.00		052001
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					45.00	.00		
10.517.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		BACKER RODS, METRA	31.96	.00		052001
Total 10.517.00.315 BUILDING MAINT SUPPLIES:					31.96	.00		
Total COMMUTER PARKING LOT:					247.20	170.24		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	344142791	0		UNIFORM,TOWELS,MATS	59.30	.00		052001
CINTAS CORPORATION #344	344149673	0		UNIFORM, TOWELS,MATS	59.30	.00		052001
CINTAS CORPORATION #344	344170630	0		UNIFORM,TOWELS, MATS	59.30	.00		052001
Total 10.518.00.215 SHOP SERVICES:					177.90	.00		
10.518.00.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	15.72	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	17.25	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	97.20	.00		052001
Total 10.518.00.250 EMPLOYEE BENEFITS:					130.17	.00		
10.518.00.302 CHEMICALS								
BMO HARRIS MASTERCARD	703736-1902	0		STK-WASHER FLUID	99.00	.00		052001
Total 10.518.00.302 CHEMICALS:					99.00	.00		
10.518.00.309 GAS & DIESEL FUEL								
BMO HARRIS MASTERCARD	703736-1902	0		STK-DIESEL EXHAUST FLUID	143.40	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DIESEL 911	71.70	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DIESEL 911/HEAT	93.72	.00		052001
Total 10.518.00.309 GAS & DIESEL FUEL:					308.82	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
BMO HARRIS MASTERCARD	703736-1902	0		STK-BRAKE PARTS	553.96	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW94-30/30 SLACKS, PW93- SLACK	342.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW26-HYDRAULIC FITTING	11.51	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD187-BLOWER RESISTOR PIGTAIL	62.31	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW33-BRAKE PART	5.91	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW97-CALIPER	105.69	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-FILTERS	242.41	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW61-TIE ROD END	112.47	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW27-REFUND BALL JOINTS	34.86	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW27-BALL JOINTS	109.54	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW35-BRAKE LINE FITTINGS	14.59	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW35-REFUND BRAKE LINES	17.52	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW35-REFUND FITTINGS	4.54	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW35-BRAKE LINES	33.10	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1902	0		PW35-BRAKE LINES	27.90	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW35-BRAKE LINE FITTINGS	44.45	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW27-BALL JOINTS	121.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		E82-HEADLIGHT SWITCH	44.47	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW30-SIGHT GLASS, BOOTS, SEALS	198.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW16-BRAKE PARTS, BRACKETS	598.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS246-DISMOUNT, MOUNT NEW RIMS	388.44	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW26-CUTTING EDGE, BOLTS LATCH	345.45	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS251-DOOR LATCH, HINGE	165.18	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS251-IDLER PULLEY	18.47	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW94-HYDRAULIC FITTINGS	20.86	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-FILTERS	30.64	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-REFUND PARTS	140.26	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD151-OIL PRESSURE SWITCH	59.03	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS246-LUG NUTS	7.68	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS246-LUG NUTS, LINE	60.72	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD151-ENGINE BELT	26.95	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-20" WIPER BLADES (10)	125.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		E82-TURN SIGNAL SWITCH	194.93	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		M81-RR DOOR STOPS	81.44	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-REPLACEMENT PIPES, MUD FLAPS	223.15	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD-3 SIREN BOXES REPAIRED	725.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW97-ELECTRICAL CONNECTOR MOTOR	247.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW97-PLOW FRAME, PARTS	1,084.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW93-TOW FEE	150.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS264-REPLACED PLUNGER	63.96	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW45-SEAFOAM	11.03	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-OIL FILTERS	4.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD131-TRANS FILTER, GASKET	25.54	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PW19-FUEL CAP	12.38	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS264-NEUTRAL SAFETY SWITCH	42.63	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS264-IGNITION SWITCH	22.13	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STK-CHARGER, FT BRAKE PADS, ROTORS	148.34	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PD134-WASHER FLUID SPRAYER	29.68	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		REFUND PLOW MOTOR	124.56	.00		052001
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					6,623.81	.00		
10.518.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		STK-ELECTRICAL CONNECTORS	193.89	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PC MEMORY	51.94	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.518.00.399 OTHER SUPPLIES:					245.83	.00		
Total GARAGE:					7,585.53	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		WEBINAR-VJ	20.00	.00		052001
Total 10.519.00.202 TRAINING & CONFERENCES:					20.00	.00		
Total ENGINEERING:					20.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.520.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		TRUCK ENFORCEMENT TRAINING	80.00	.00		052001
BREGMAN, SONIA	041619TRAVELREIMB	0		TRAIN THE TRAINER; MEAL REIMB	41.83	.00		052001
BREGMAN, SONIA	042919TRAVELREIMB	0		RMS TRAINING; MEAL REIMB	46.59	.00		052001
GAROFALO, GIOVANNI	042219TRAVELREIMB	0		CIT MENTAL HEALTH TRAINING; MEAL REIM	48.33	.00		052001
LAY, STEVEN	032519TRAVELREIMB	0		DRE SCHOOL TRAINING; MEAL REIMB	97.09	.00		052001
NORTH EAST MULTI-REGIONAL	254407	0		AGGRESSIVE PATROL TACTICS;OFC HAIMA	150.00	.00		052001
NORTHERN ILLINOIS POLICE ALARM	13038	0		NIPAS MTG;LAY, LYONS, MCCANN, PAGAN,	135.00	.00		052001
Total 10.520.01.202 TRAINING & CONFERENCES:					598.84	.00		
10.520.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1902	0		INTERNET 1/30/19-2/28/2019	214.85	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CABLE 2/18/19 TO 3/18/19	6.30	.00		052001
VERIZON WIRELESS	9829264207	0		POLE CAMERAS & CELL PHONES	994.84	.00		052001
Total 10.520.01.210 TELEPHONE:					1,215.99	.00		
10.520.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	354.46	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	362.25	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	1,555.20	.00		052001
Total 10.520.01.250 EMPLOYEE BENEFITS:					2,271.91	.00		
10.520.01.263 POST RETIREMENT BENEFITS								
DE FILIPPIS, BENJAMIN	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
HEIDELMEIER, JOHN	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
HUMPHRIS, JACK	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
MCNAMARA, JAMES J	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
SZKOLKA, JOHN	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
ZORICH, EDWARD	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
Total 10.520.01.263 POST RETIREMENT BENEFITS:					750.00	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
MUNICIPAL SYSTEMS, INC.	17425	0		PD TICKET PROGRAM APRIL 2019	650.00	.00		WF052
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					650.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1902	0		ANNUAL MEMBERSHIP FOR LYONS	150.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ANNUAL MEMBERSHIP FOR MCCANN	150.00	.00		052001
Total 10.520.01.303 DUES & PUBLICATIONS:					300.00	.00		
10.520.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		STAPLER FOR RECORDS	18.88	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		TWO "PAID" RUBBER STAMPS	16.98	.00		052001
GARVEY'S OFFICE PRODUCTS	PINV1723364	0		ENVELOPES FOR EVIDENCE	76.90	.00		052001
STAPLES ADVANTAGE	8054149314	0		PAPERCLIPS AND TAPE	51.94	.00		052001
VILLA PARK OFFICE EQUIPMENT	66014	0		CHANGED LOCKS ON DESK IN DETECTIVES	65.00	.00		052001
Total 10.520.01.317 OFFICE SUPPLIES:					229.70	.00		
10.520.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		HAND WARMERS FOR POLAR VORTEX	43.96	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CHALK STICK FOR PARKING ENFORC	57.97	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DISPOSAL OF NEEDLES	64.25	.00		052001
Total 10.520.01.399 OTHER SUPPLIES:					166.18	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		CREDIT CHECKS FOR INVESTIGATIONS	30.46	.00		052001
JPMORGAN CHASE BANK N.A.	31612	0		SUBPOENA FEE FOR INVESTIGATIONS	20.00	.00		052001
JPMORGAN CHASE BANK N.A.	31632	0		SUBPOENA FEE FOR INVESTIGATIONS	15.00	.00		052001
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					65.46	.00		
10.520.09.291 ANIMAL HOSPITAL EXPENSE								
DUPAGE ANIMAL HOSPITAL LTD	374102	0		STRAY ANIMAL SRVCS; APRIL 2019	310.00	.00		052001
Total 10.520.09.291 ANIMAL HOSPITAL EXPENSE:					310.00	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
CAR WASH DEVELOPMENT LLC	134	0		PD CAR WASHES; APRIL 2019	144.00	.00		052001
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					144.00	.00		
10.520.09.301 UNIFORMS								
P.F. PETTIBONE & CO.	176333	0		DETECTIVE BADGE FOR RUNGE & BLAKE	213.50	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.520.09.301 UNIFORMS:					213.50	.00		
10.520.09.333 RANGE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		NEW TASERS AND TASER SUPPLIES	5,969.00	.00		052001
Total 10.520.09.333 RANGE SUPPLIES:					5,969.00	.00		
10.520.09.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		WATER FOR TRAINING PROGRAMS	9.16	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX LUNCH	47.80	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX LUNCH	109.85	.00		052001
Total 10.520.09.399 OTHER SUPPLIES:					166.81	.00		
Total POLICE:					13,051.39	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		STAPLETON TO FIRE INVEST CL 3/4-3/5/19	195.00	.00		052001
HORNBACK, MARY	REIMB	0		IFSAP CONF REIMB 4/24-26/19	300.00	.00		052001
Total 10.521.01.202 TRAINING & CONFERENCES:					495.00	.00		
10.521.01.210 TELEPHONE								
CALL ONE	1214968-MAY	0		T-1 DUCOMM LINE;05/15/19-06/14/19	420.34	.00		052001
Total 10.521.01.210 TELEPHONE:					420.34	.00		
10.521.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	14.58	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	23.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	97.20	.00		052001
Total 10.521.01.250 EMPLOYEE BENEFITS:					134.78	.00		
10.521.01.263 POST RETIREMENT BENEFITS								
BYRON, MICHAEL	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
DUSKI, MARK	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
VICELLI, LOUIS	MAY 2019	0		POST RETIREMENT BENEFIT; MAY 2019	125.00	.00		052001
Total 10.521.01.263 POST RETIREMENT BENEFITS:					375.00	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
ELMHURST OCCUPATIONAL HEALTH	00096451-00	0		PHYSICAL EXAM	130.00	.00		052001
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					130.00	.00		
10.521.01.301 UNIFORMS								
O'HERRON CO INC, RAY	1924107	0		POLO FOR M. HORNBACK	48.00	.00		052001
Total 10.521.01.301 UNIFORMS:					48.00	.00		
10.521.01.303 DUES & PUBLICATIONS								
DUPAGE COUNTY FIRE CHIEFS	2019DUES	0		ANNUAL MEMBERSHIP-STAPLETON	35.00	.00		052001
DUPAGE COUNTY FIRE CHIEFS	2019DUESRR	0		ANNUAL MEMBERSHIP-RAKOSNIK	50.00	.00		052001
Total 10.521.01.303 DUES & PUBLICATIONS:					85.00	.00		126

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.315 BUILDING MAINT SUPPLIES								
ACE HARDWARE, VILLA PARK	13129	0		MIRROR CLIPS FOR STA82	9.57	.00		052001
ACE HARDWARE, VILLA PARK	13789	0		WINDSHIELD WASHER FLUID, ROLLER FOR	12.22	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		STA 82 SNOW BLOWER REPAIR	40.41	.00		052001
CASE LOTS INC	9223	0		PAPER TOWELS, TOILET PAPER, VEHICLE B	363.20	.00		052001
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					425.40	.00		
10.521.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		DINNER FOR FD EXTREME COLD CALLS	87.81	.00		052001
Total 10.521.01.399 OTHER SUPPLIES:					87.81	.00		
10.521.21.311 PROGRAM SUPPLIES								
WORLDPOINT ECC INC	4135155	0		ECARDS FOR CPR PROGRAM	1,154.20	.00		052001
Total 10.521.21.311 PROGRAM SUPPLIES:					1,154.20	.00		
10.521.22.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		GILLILAND TO FIRE CLASS 3/4-3/7/19	110.00	.00		052001
Total 10.521.22.202 TRAINING & CONFERENCES:					110.00	.00		
10.521.22.299 OTHER CONTRACTUAL SERVICES								
ACE HARDWARE, VILLA PARK	13023	0		ACETONE, SPRAYPAINT FOR SMALL TOOL	17.55-	.00		052001
ACE HARDWARE, VILLA PARK	13023	0		ACETONE, SPRAYPAINT FOR SMALL TOOL	6.16-	.00		052001
ACE HARDWARE, VILLA PARK	13825	0		ACETONE, SPRAYPAINT FOR SMALL TOOL	47.93	.00		052001
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					24.22	.00		
10.521.22.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1902	0		NFPA LIFE SAFETY, ACTIVE SHOOTER BKS	172.40	.00		052001
Total 10.521.22.303 DUES & PUBLICATIONS:					172.40	.00		
10.521.22.399 OTHER SUPPLIES								
ACE HARDWARE, VILLA PARK	13023	0		TARP	49.38	.00		052001
Total 10.521.22.399 OTHER SUPPLIES:					49.38	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total FIRE:					3,711.53	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	117.10	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	138.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	745.20	.00		052001
Total 10.523.02.250 EMPLOYEE BENEFITS:					1,000.30	.00		
10.523.02.301 UNIFORMS								
O'HERRON CO INC, RAY	1924847	0		BOOTS FOR SHLIFKA	150.00	.00		052001
Total 10.523.02.301 UNIFORMS:					150.00	.00		
10.523.02.399 OTHER SUPPLIES								
TERRACE SUPPLY COMPANY	23126	0		CREDIT FOR DUPLICATE CHARGE	18.00-	.00		052001
TERRACE SUPPLY COMPANY	70440385	0		THERAPY OXYGEN CYLINDERS	45.58	.00		052001
Total 10.523.02.399 OTHER SUPPLIES:					27.58	.00		
Total AMBULANCE/PARAMEDIC:					1,177.88	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		2019 APWA CHAPTER AWARDS-VJ	50.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		LIONS-VJ	10.63	.00		052001
Total 10.525.01.202 TRAINING & CONFERENCES:					60.63	.00		
10.525.01.210 TELEPHONE								
SALERNO, RICHARD	PHONEREIMBAPR19	0		PERS DEVICE PHONE REIMB; APR 2019	24.99	.00		052001
SALERNO, RICHARD	PHONEREIMBAPR19	0		USAGE REIMBURSEMENT; APR 2019	24.99	.00		052001
Total 10.525.01.210 TELEPHONE:					49.98	.00		
10.525.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	41.92	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	46.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	324.00	.00		052001
Total 10.525.01.250 EMPLOYEE BENEFITS:					411.92	.00		
10.525.01.299 OTHER CONTRACTUAL SERVICES								
ELMHURST OCCUPATIONAL HEALTH	00096450-00	0		PHYSICAL & SCREENINGS	113.00	.00		052001
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:					113.00	.00		
10.525.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		AUTO IPASS REPLENISH	40.00	.00		052001
Total 10.525.01.399 OTHER SUPPLIES:					40.00	.00		
10.525.25.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		889 W NO STREETLGHTS; 3/8-4/8/19	47.94	47.94	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		TRAFFIC SIGNALS; 3/11-4/9/19	793.86	793.86	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		STREETLIGHTS 2; 3/7-4/5/19	21.99	21.99	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		STREETLIGHTS 1; 3/4-4/2/19	55.29	55.29	05/07/2019	0507INT
Total 10.525.25.219 UTILITY - ELECTRIC:					919.08	919.08		
10.525.25.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1902	0		PW RATCHET TOOL	93.60	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.525.25.322 HAND TOOLS:					93.60	.00		
10.525.25.393 STREET LIGHTING MATERIALS								
BMO HARRIS MASTERCARD	703736-1902	0		FASTENERS	9.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		1-1/2" EMT	3.89	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DUPLEX OUTLET AND MISC	86.91	.00		052001
Total 10.525.25.393 STREET LIGHTING MATERIALS:					100.74	.00		
10.525.25.395 STREET SIGN MATERIALS								
TRAFFIC CONTROL & PROTECTION	100753	0		ALUMINUM BLANKS	455.00	.00		052001
TRAFFIC CONTROL & PROTECTION	100754	0		RIVETS	105.00	.00		052001
Total 10.525.25.395 STREET SIGN MATERIALS:					560.00	.00		
10.525.26.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1902	0		SHOVELS	47.98	.00		052001
Total 10.525.26.322 HAND TOOLS:					47.98	.00		
10.525.27.342 ASPHALT MIX								
HEALY ASPHALT CO LLC	17858	0		2.80 TNS UPM COLD MIX	383.60	.00		052001
Total 10.525.27.342 ASPHALT MIX:					383.60	.00		
10.525.27.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		EXTENSION CORDS AND SQUEEGEE	171.84	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		RETURN SQUEEGEE AND EXTENSION COR	120.85	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SQUEEGEE AND EXTENSION CORD	120.85	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		FLUX 3/4 X 1/2 COUPLING	17.40	.00		052001
Total 10.525.27.399 OTHER SUPPLIES:					189.24	.00		
10.525.28.286 MOSQUITO ABATEMENT								
CLARKE ENVIRONMENTAL MOSQUIT	001005118-1	0		ENVIROMENTAL MOSQUITO MANAGEMENT	16,665.00	16,665.00	05/07/2019	0507INT
Total 10.525.28.286 MOSQUITO ABATEMENT:					16,665.00	16,665.00		
Total STREET:					19,634.77	17,584.08		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total CORPORATE FUND:					107,254.37	17,997.72		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
28.502.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		DEPOSIT: PH. 2 ENV ASSMT. - 631 E WILDW	5,907.00	.00		052001
CLAMPETT INDUSTRIES LLC	VIS11194-015-1	0		631 E. WILDWOOD SUBSURFACE INVESTIG	7,228.00	7,228.00	05/07/2019	0507INT
V3 COMPANIES OF ILLINOIS	419083	0		ENVIRONMENTAL SITE ASSESSMENT; 110 S.	2,460.60	.00		WF052C
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					15,595.60	7,228.00		
Total GENERAL:					15,595.60	7,228.00		
Total TIF 4 FUND - ST. CHARLES RD:					15,595.60	7,228.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
34.502.02.401 CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1902	0		PLUMBING MATERIAL, N TERRACE	3.59	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SPRING HINGES, N TERRACE	30.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		INTERIOR FAN, LIGHTS N TERRACE	148.97	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		BTHRM HARDWARE, N TERRACE	168.06	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		BTHRM HARDWARE, N TERRACE	53.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-PARTS FOR LIGHTS	4.75	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-HARDWARE	17.93	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-LIGHT SWITCH	28.20	.00		052001
Total 34.502.02.401 CAPITAL OUTLAY:					455.99	.00		
Total GENERAL:					455.99	.00		
Total NEDSRA FUND:					455.99	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.210508 ESCROW: REC RENTAL DEPOSITS								
CONLEY, TERESA	81786-1	0		REFUND ROOM RENTAL DEPOSIT	123.75	123.75	05/07/2019	0507INT
REYES, GABRIELA	82098	0		ROOM RENTAL DEPOSIT REFUND	165.00	.00		052001
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:					288.75	123.75		
35.210521 DANCE TEAM FUNDRAISER								
BMO HARRIS MASTERCARD	703736-1902	0		DISCOVER DANCE TEAM PHOTOS	12.21	.00		052001
Total 35.210521 DANCE TEAM FUNDRAISER:					12.21	.00		
35.44403 FALL/WNTR/SPRG PROGRAM REV								
SHIPMAN, TOM	REFUND	0		REFUND; LEAGUE CANCELLATION	585.00	.00		052001
Total 35.44403 FALL/WNTR/SPRG PROGRAM REV:					585.00	.00		
Total :					885.96	123.75		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		STAFF IN-SERVICE-IPRA CONFERENCE	178.51	.00		052001
Total 35.502.01.202 TRAINING & CONFERENCES:					178.51	.00		
35.502.01.205 POSTAGE								
BMO HARRIS MASTERCARD	703736-1902	0		POSTAGE-RETURNED BASKETBALL PICS	2.80	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		LEASE-ICC POSTAGE MACHINE	134.67	.00		052001
Total 35.502.01.205 POSTAGE:					137.47	.00		
35.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	63.56	.00		052001
ILLINOIS DEPARTMENT OF	1ST QUARTER	0		1ST QTR UNEMPLOYMENT '19; T SCHWEIHS	76.00	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	63.25	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	356.40	.00		052001
Total 35.502.01.250 EMPLOYEE BENEFITS:					559.21	.00		
35.502.16.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		TENNIS CRTS; 3/6-4/4/19	29.15	29.15	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		LIONS FIELD; 3/7-4/5/19	30.03	30.03	05/07/2019	0507INT
Total 35.502.16.219 UTILITY - ELECTRIC:					59.18	59.18		
35.502.16.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-1902	0		AIR HANDLER FILTERS	150.00	.00		052001
Total 35.502.16.222 HEATING & A/C MAINT SERV:					150.00	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		REC-JAN PESTICIDE SRVC	275.00	.00		052001
SIMON ROOFING AND SHEET METAL	439962	0		ROOF PREVISION EVALUATION, ICC	1,452.60	.00		052001
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					1,727.60	.00		
35.502.16.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		SPRAY BOTTLES, WINDEX, LYSOL	23.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		LYSOL REFILL	8.58	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		MEASURE CUP	15.58	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		LYSOL, BIG EASY PULL CARD CRB	21.17	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1902	0		PLASTIC CAPS FOR CHAIR LEGS	260.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N TERRACE JANITORIAL SUPPLIES	153.45	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ICC, PROG JANITORIAL SUPPLIES	689.10	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ICC-PAINTERS TAPE	35.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-SPRAY PAINT FOR CHAIRS	44.98	.00		052001
Total 35.502.16.314 JANITORIAL SUPPLIES:					1,252.39	.00		
35.502.16.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		CRB- TOILET REPLACED	231.11	.00		052001
Total 35.502.16.315 BUILDING MAINT SUPPLIES:					231.11	.00		
35.502.16.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		BUCKET/ LID FOR PAINT	7.58	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SPATULA/CAULK	20.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		BUCKET/ LID FOR PAINT	7.58	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PAINT, ICC	94.95	.00		052001
Total 35.502.16.399 OTHER SUPPLIES:					130.66	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		CABLE BOX RENTAL-ICC/CRB	8.42	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		RAIN OUT LINE TEXT SUBSCRIPTION	399.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	35003		REIMBURSEMENT VFW-BREWFE	150.00	.00		052001
QUICKSCORES LLC	191013	0		CONTRACTUAL SCHEDULING SOFTBAL SR	77.00	.00		052001
ROBERTSON, JOHN	04.02-05.14	0		CONTRACTUAL TAICHI ADULT PROG.	609.00	.00		052001
SMITH, VIOLET R	04.01-05.06	0		CONTRACTUAL YOGA PROG.	984.00	.00		052001
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					2,227.42	.00		
35.502.36.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1902	0		EARLY CHILDHOOD STAFF RECRUITMENT	90.00	.00		052001
Total 35.502.36.303 DUES & PUBLICATIONS:					90.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		ADMISSION BALANCE-SENIOR TRIP	135.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	28.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	49.06	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	56.44	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	13.47	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PIZZA LUNCH-BIRTHDAY BUNCH	136.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY BUNCH LUNCH	19.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	127.59	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	154.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	139.27	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	145.47	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-FUNTIME/PRESCHOOL	45.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	15.97	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-EARLY CHILDHOOD PROGRAMS	86.65	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-EARLY CHILDHOOD PROGRAMS	213.85	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY PARTIES	15.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY PARTIES	31.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-BIRTHDAY PARTIES	15.94	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ICC, PROG JANITORIAL SUPPLIES	386.01	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		ICC, PROG JANITORIAL SUPPLIES	497.80	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DVD PLAYER, RECREATION PROG ICC	69.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	24.31	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	81.55	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GROCERIES-FUNTIME JUNCTION	71.79	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		HDMI CABLE FOR ICC	15.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		BRACELETS-PRINCESS BALL	145.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES-SCIENCE CLASS	14.74	.00		052001
DUPAGE COUNTY HEALTH	JU 8786	0		APR MANDATED DCFS NURSE VISIT	100.00	.00		052001
Total 35.502.36.311 PROGRAM SUPPLIES:					2,837.77	.00		
35.502.36.334 RESALE ITEMS								
BMO HARRIS MASTERCARD	703736-1902	0		DISCOVER DANCE RECITAL SHIRTS	590.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		DISCOVER DANCE TEAM COSTUMES	567.60	.00		052001
Total 35.502.36.334 RESALE ITEMS:					1,157.60	.00		
Total GENERAL:					10,738.92	59.18		
Total RECREATION FUND:					11,624.88	182.93		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		CPO CLASS-ERIC LANDGREBE	345.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		IPRA-SHARED STAFF MEAL	39.46	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		IPRA-SHARED TRANSPORTATION	13.25	.00		052001
Total 36.502.01.202 TRAINING & CONFERENCES:					397.71	.00		
36.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		ROTARY PARK; 3/7-4/5/19	34.22	34.22	05/07/2019	0507INT
Total 36.502.01.219 UTILITY - ELECTRIC:					34.22	34.22		
36.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	47.16	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	46.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	259.20	.00		052001
Total 36.502.01.250 EMPLOYEE BENEFITS:					352.36	.00		
36.502.01.301 UNIFORMS								
REYNOSO, MIGUEL	MAY 2019	0		CY19 UNIFORM ALLOWANCE	450.00	450.00	05/02/2019	0502INT
Total 36.502.01.301 UNIFORMS:					450.00	450.00		
36.502.02.299 OTHER CONTRACTUAL SERVICES								
ROLLINS AQUATIC SOLUTIONS INC	2045	0		MAY N.TERRACE POND MAINT.	259.00	.00		052001
SITE ONE LANDSCAPE SUPPLY	9111147-001	0		MEMORIAL TREES PURCHASE	531.05	.00		052001
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					790.05	.00		
36.502.02.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		BATTERIES, PANIC BUTTONS	27.88	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS-HARDWARE FOR JOHN DEERE	53.32	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS-OFFICE WATER	30.92	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		CRB, PKS- CLEANING JANITORIAL	67.41	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS-AIR FRESHENERS	34.75	.00		052001
Total 36.502.02.315 BUILDING MAINT SUPPLIES:					214.28	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
BMO HARRIS MASTERCARD	703736-1902	0		WD40 FOR SHOP	16.96	.00		052001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-1902	0		SALT SPREADER GEARS	58.42	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS-FASTENERS	3.25	.00		052001
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					78.63	.00		
36.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		USB-C CABLES AND CAR CHARGER	25.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SALT SPREADER, FASTENERS	9.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PVC NUTS, N TERRACE	1.68	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PAINT FOR CHAIRS	30.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		TOUGH CLEANING SOAP	15.98	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		GARBAGE CANS, SUPPLIES	143.78	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		INTERIOR FAN, LIGHTS N TERRACE	305.54	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		INTERIOR PAINT, N TERRACE	57.33	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		KEY STORAGE COPIES, N TERRACE	47.84	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SMOKE DETECTORS, N TERRACE	68.95	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		SUPPLIES, N TERRACE	65.56	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PAINT FOR CHAIRS	22.14	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PAINT FOR CHAIRS	36.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		N. TERRACE-SPRAY PAINT	33.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PKS-SPRAY PAINT FOR CHAIRS	18.00	.00		052001
Total 36.502.02.399 OTHER SUPPLIES:					880.78	.00		
Total GENERAL:					3,198.03	484.22		
Total PARKS FUND:					3,198.03	484.22		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		LUFKIN POOL FILTER; 2/26-3/27/19	210.04	210.04	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		JEFF POOL; 3/8-4/8/19	599.55	599.55	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		LUFKIN POOL; 3/7-4/5/19	76.37	76.37	05/07/2019	0507INT
Total 41.502.01.219 UTILITY - ELECTRIC:					885.96	885.96		
Total GENERAL:					885.96	885.96		
Total SWIMMING POOL FUND:					885.96	885.96		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.105 SALARIES: PART-TIME								
GOVTEMPSUSA LLC	2766801	0		ASST. VILG. ENG; 4-19 / 56 HRS	3,920.00	.00		052001
GOVTEMPSUSA LLC	2776351	0		ASST. VILG. ENG; 4-19 / 32 HRS	2,240.00	.00		052001
Total 60.502.02.105 SALARIES: PART-TIME:					6,160.00	.00		
60.502.02.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	10.48	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	97.20	.00		052001
Total 60.502.02.250 EMPLOYEE BENEFITS:					107.68	.00		
60.502.10.299 OTHER CONTRACTUAL SERVICES								
ENGINEERING SOLUTIONS TEAM	Invoice 3	0		ST. CHARLES ROAD BRIDGE, LAND ACQUISI	2,995.00	.00		WF0520
Total 60.502.10.299 OTHER CONTRACTUAL SERVICES:					2,995.00	.00		
Total GENERAL:					9,262.68	.00		
Total STREET IMPROVEMENT FUND:					9,262.68	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
64.502.10.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	47546-1	0	190012	SIDEWALK PROJECTS CMAQ GRANT APPLI	6,207.95	6,207.95	05/07/2019	0507INT
Total 64.502.10.292 ENGINEERING SERVICES:					6,207.95	6,207.95		
Total GENERAL:					6,207.95	6,207.95		
Total CAPITAL PROJECTS FUND:					6,207.95	6,207.95		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.02.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1902	0		CFM EXAM FEE	100.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		IAFSM MEMBERSHIP-VV	25.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		IAFSM APPLICATION-VV	25.50	.00		052001
Total 68.502.02.202 TRAINING & CONFERENCES:					150.50	.00		
68.502.02.292 ENGINEERING SERVICES								
BMO HARRIS MASTERCARD	703736-1902	0		SHIPPING	9.92	.00		052001
Total 68.502.02.292 ENGINEERING SERVICES:					9.92	.00		
Total GENERAL:					160.42	.00		
Total STORMWATER BUYOUT FUND:					160.42	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	38.50	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	46.00	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	226.80	.00		052001
Total 82.502.01.250 EMPLOYEE BENEFITS:					311.30	.00		
82.502.01.270 MAINT OF OFFICE EQUIPMENT								
GORDON FLESCH CO., INC	IN12596319	0		COPIER MAINTENANCE	14.69	.00		052001
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					14.69	.00		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	19-VP04	0		PRODUCTION SVCS UTIL BILL RUN#4 2019	208.35	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX WED	330.00	.00		052001
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					538.35	.00		
82.502.01.321 PURCHASE OF WATER								
DUPAGE WATER COMMISSION	APR2019WATER	0		WATER COSTS; APR 2019	217,987.38	.00		052001
Total 82.502.01.321 PURCHASE OF WATER:					217,987.38	.00		
82.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		REPLACEMENT BATTERY AND PHONE CHA	62.36	.00		052001
Total 82.502.01.399 OTHER SUPPLIES:					62.36	.00		
82.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		520 N PRINCETON; 3/11-4/9/19	333.04	333.04	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		CENTRAL PUMPING STN; 3/11-4/9/19	389.90	389.90	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		WTR/SWR; 3/7-4/5/19	173.23	173.23	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		WELL #2; 3/7-4/5/19	377.10	377.10	05/07/2019	0507INT
Total 82.502.02.219 UTILITY - ELECTRIC:					1,273.27	1,273.27		
82.502.02.273 MAINT OF CONTROLS								
CORE & MAIN	K397555	0		REPAIR CLA-VAL AT HOME PUMP STATION	345.00	.00		052001
Total 82.502.02.273 MAINT OF CONTROLS:					345.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.02.293 LABORATORY TESTING								
PDC LABORATORIES INC	19365763	0		DISINFECTANT	580.00	.00		052001
Total 82.502.02.293 LABORATORY TESTING:					580.00	.00		
82.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1902	0		5 BUCKLE BOOTS	340.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		EXTENSION CORD	25.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		MINI FRIDGE	129.00	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		TRANSFER PUMP	84.99	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		KEY	2.49	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		PROPANE EXCHANGE	19.99	.00		052001
Total 82.502.02.399 OTHER SUPPLIES:					602.46	.00		
Total GENERAL:					221,714.81	1,273.27		
Total WATER SUPPLY FUND:					221,714.81	1,273.27		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	MAY	0		CY19 LIFE INSURANCE; MAY 2019	34.40	.00		052001
LINDEN OAKS MEDICAL GROUP	JAN-MAR	0		EMP ASSIST PRGM; JAN-MARCH 2019	34.50	.00		052001
THE HORTON GROUP, INC	JAN-MAR	0		WELLNESS VIRGIN PULSE; JAN-MAR 2019	226.80	.00		052001
Total 83.502.01.250 EMPLOYEE BENEFITS:					295.70	.00		
83.502.01.271 MAINT OF RADIO EQUIPMENT								
GORDON FLESCH CO., INC	IN12596319	0		COPIER MAINTENANCE	14.69	.00		052001
Total 83.502.01.271 MAINT OF RADIO EQUIPMENT:					14.69	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	19-VP04	0		PRODUCTION SVCS UTIL BILL RUN#4 2019	208.35	.00		052001
BMO HARRIS MASTERCARD	703736-1902	0		POLAR VORTEX THURSDAY	198.60	.00		052001
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					406.95	.00		
83.502.01.694 IEPA LOAN REPAYMENTS								
ILLINOIS ENVIRONMENTAL	L17-2788-20TH	0		NORTH VILLA LIFT STATION LOAN #20	13,175.25	.00		052001
Total 83.502.01.694 IEPA LOAN REPAYMENTS:					13,175.25	.00		
83.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		WESTLANDS LIFT STN; 3/11-4/9/19	40.84	40.84	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		WET WEATHER; 3/4-4/1/19	1,554.10	1,554.10	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		NORTH & YALE; 2/26-3/27/19	126.07	126.07	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		900 N VILLA; 2/26-3/27/19	283.25	283.25	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		S VILLA LIFT STN; 3/11-4/9/19	844.65	844.65	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		RT 83 LIFT STN; 3/11-4/9/19	48.35	48.35	05/07/2019	0507INT
COMMONWEALTH EDISON CO	0005158074 3/19-1	0		YALE/RIDGE LIFT STN; 3/11-4/9/19	107.40	107.40	05/07/2019	0507INT
Total 83.502.02.219 UTILITY - ELECTRIC:					3,004.66	3,004.66		
83.502.02.293 LABORATORY TESTING								
ETP LABS INC	19-52213	0		WWFTF SAMPLES	72.00	.00		052001
Total 83.502.02.293 LABORATORY TESTING:					72.00	.00		
Total GENERAL:					16,969.25	3,004.66		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total WASTEWATER FUND:					16,969.25	3,004.66		
Grand Totals:					393,329.94	37,264.71		

	<u>Amount Paid</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>107,254.37</u>
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	<u>15,595.60</u>
NEDSRA FUND	
Total NEDSRA FUND:	<u>455.99</u>
RECREATION FUND	
Total RECREATION FUND:	<u>11,624.88</u>
PARKS FUND	
Total PARKS FUND:	<u>3,198.03</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>885.96</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>9,262.68</u>
CAPITAL PROJECTS FUND	
Total CAPITAL PROJECTS FUND:	<u>6,207.95</u>
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	<u>160.42</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>221,714.81</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>16,969.25</u>

	<u>Amount Paid</u>
Grand Totals:	<u>393,329.94</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY 

.....

.....

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Adjustmentid = {IS NULL}

Invoice.Batch = "052001","WF0520","0502INT","0507INT"

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Wachtel

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section:

Subject:

First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class B Licenses for the Package Sale of Alcoholic Liquor

Suggested Action:

In November of 2017 the Village Board approved issuance of a Class B liquor license to Deborah Naguib, owner of a proposed retail store at 302 E. St. Charles Road called the Beverage Hub. The license issued has since lapsed, and per Village Code was canceled as the business has not yet opened. At the May 20, 2019 meeting of the Village Board Ms. Naguib appealed to the Board, requesting that her liquor license be re-issued and the deadline to open her business extended until November of 2019. This ordinance would re-issue the Class B liquor license to the Beverage Hub.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Beverage Hub Liquor License](#)

[ORD - 2019 liquor licenses The Beverage Hub](#)

[June 2019 Liquor Licenses](#)

Memo

Date: May 29, 2019

To: President Bulthuis and Board of Trustees

Cc: Village Manager Keehner

RE: Liquor License Ordinance for The Beverage Hub

The building at 302 E. St. Charles Road is adding a space for The Beverage Hub, a new liquor store. Deborah Naguib will operate the establishment. This license was originally approved by the board in November, 2017. That license was not included in the 2019 clarifying ordinance. In order for the Beverage Hub to open, the Village Board will need to add an additional Class B, Package Liquor, license.

Applicant Deborah Naguib has successfully completed the background check by the Police Department. The Village Board discussed this license at the May 20 board meeting and authorized this license, so long as the establishment is open by November, 2019.

With this new license (assuming the license for K3 is approved on June 10), there will be 62 total licenses.

Recommended Action

In November of 2017 the Village Board approved issuance of a Class B liquor license to Deborah Naguib, owner of a proposed retail store at 302 E. St. Charles Road called Beverage Hub. The license issued has since lapsed, and per Village Code was canceled as the business has not yet opened. At the May 20, 2019 meeting of the Village Board, Ms. Naguib appealed to the Board, requesting that her liquor license be re-issued and the deadline to open her business extended until November of 2019. This ordinance would re-issue the Class B liquor license to Beverage Liquor Hub.

An Ordinance Of The Village Of Villa Park, DuPage County, Illinois Increasing the Number of Class B Licenses for the Package Sale of Alcoholic Liquor

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Deborah Naguib, for 302 E. St. Charles Road, Unit B, doing business as The Beverage Hub, subject to the approval of an additional Class B Package liquor license that allows the sale of alcoholic liquors to be sold in original packages.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

“Sec. 3-313. Number of Licenses.

(a) There shall be in effect at any one time no more than the number of licenses indicated below:

Class	Maximum Number
AAA	0
AA	7
A	4
B	8
C	1
D	8
D-1	1
EEE	6
EE	8
E	0
F	0
G	Issued at the discretion of the local liquor commissioner
H	6
I	9
J	1

Ordinance No: _____

K	Issued at the discretion of the local liquor commissioner
K-1	1
X	1
Y	0
Z	1

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2019.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2019

Class	Count									
AAA	0									
AA	7	MORE BREWING	FITZ'S IRISH BULLDOG	LUNAR BREWING CO.	PARK BLVD. TAVERN	ARDMORE LOUNGE	CAP'S BAR & GRILL	DEMITO'S DOUBLE D SALOON		
A	4	ULTIMATE LOUNGE	MAHONEY'S PUB	CURLING CLUB COMMUNITY, INC	FUEL					
B	8	U.S. LIQUORS	ARDMORE STATION LIQUORS	ROYAL LIQUOR & FOOD	WAL-MART STORE #1737	VILLA PARK TOBACCO & LIQUORS	SAL'S BEVERAGE WORLD	ARDMORE STATION LIQUORS #2	BEVERAGE HUB	
C	1	VILLA PARK VFW POST #2801								
D	8	OSCO DRUGS #3284	ARDMORE FOOD & LIQUOR	TARGET STORE #T-0957	WALGREENS #03994	UNCLE TOBACCO CONVENIENT STORE	FOREMOST LIQUOR	7-ELEVEN #33871B	WALGREENS #04252	
D-1	1	PRIDE STORES								
EEE	6	GYROS EXPRESS	CHIPOTLE MEXICAN GRILL #2737	TONGS TIKI HUT	K3 WINE BAR INC., DBA ROSIE'S	TAE FU CHINESE RESTAURANT	LOS BURRITOS MEXICANOS			
EE	8	CHUCK E. CHEESE'S #686	STELLA'S PLACE	DOMINICK'S PIZZA AND PASTA	HI-VIEW RESTAURANT	BETTY'S BISTRO	STELLA'S PLACE	SHELBY'S	MAY'S LOUNGE	
E	0									
F	0									
G	0									
H	6	SUPREME LOBSTER & SEA FOODS	7-ELEVEN #33770A	ALDI STORE #28	ALDI STORE #36	ONE STOP CONVENIENCE	VILLA PARK FRUIT & MEAT MARKET			
I	9	LA BAMBA COCINA MEXICANA	ALLEGRA BANQUETS	JOSEPHINE'S MARTINI & WINE BAR	LAS ISLAS MARIAS	SIMON'S	CRAZY POUR	5 O'CLOCK BAR & GRILL	MONTECASINO	TACOS & CEMITAS POBLANO
J	1	SUGAR CREEK GOLF COURSE								
K	0									
K1	1	OSCO DRUGS #3284								
X	1	M.G. CONCESSIONS								
Y	0									
Z	1	SAFARI LAND								

Total 62

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Ordinances

Agenda Section:

Subject:

First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Requirements for Membership to the Parks and Recreation Advisory Commission

Suggested Action:

The Villa Park Municipal Code provides that no member of the commission shall serve for more than two consecutive full terms. This language is inconsistent across Chapter 2, Articles XIII - XXX. It is recommended that the Village's municipal code be modified to be consistent in language by removing the term limit.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Terms of PRAC Commissioners](#)

[ORD - Amending Requirements for PRAC Members](#)

LAW OFFICE
KATHLEEN FIELD ORR & ASSOCIATES
53 West Jackson Blvd., Suite 964
Chicago, Illinois 60604
312-382-2113
312-382-2127 facsimile

KATHLEEN FIELD ORR
kfo@kfoassoc.com

JAMES W. BINNINGER
jwb@kfoassoc.com

M E M O R A N D U M

To: Village Manager Richard Keehner Jr.
From: Village Attorney Jim Binninger
Date: May 14, 2019
Subject: Terms of members of the Parks and Recreation Advisory Commission

I have been requested to review the terms of the members of the Parks and Recreation Advisory Commission (P&RAC). Section 2-1302(a) of the Village Code provides that the P&RAC is a 7 member advisory commission with 2 year member terms. The initial establishment of the P&RAC provided for staggered terms with 3 member terms expiring one year and 4 member terms expiring the next year. These staggered terms were to continue in all future appointments.

On June 26, 2017 the Village Board considered and approved the appointment of 4 members to the P&RAC for a term beginning 5/1/17 and expiring 4/30/20. This provided for a 3 year term that is beyond the 2 year term limit that is authorized in the Village Code and therefore those terms can only be until 4/30/19.

It is also important that section 2-1303(b) provides that vacancies are filled “for the unexpired term of the member whose position becomes vacant.” Although very important, some appointments did not state to which resigning member’s term the appointment was made.

Based on the above rules and documents provided for my review, it is my opinion that the terms of the current members to comply with the Village Code should be as follows:

- A. Appointed in 2017 with terms expiring 4/30/19: Banaszak, Bousum (filling remaining term of Schiefer), Burns and Cordova
- B. Appointed in 2018 with terms expiring 4/30/20: King, Storino (appointed 8/14/17 filling remaining term) and Pesola

It is therefore my recommendation that to properly determine the terms of the current members that the above terms be approved by the Village Board by consideration of a clarifying resolution.

There is also in section 2-1303(a) a limitation that a member can only serve for “2 consecutive full terms.” It is an unusual requirement for any advisory commission that in the past has had difficulty obtaining members and unnecessarily limits the appointing authority of the Village Board. As some members have completed two full terms this restriction would apply, but the general rule that a member’s term does not end until the appointment of a person to replace that member would allow that member to remain a member until that appointment is made. The alternative is that if the President and Board desire to change this requirement, an ordinance deleting or amending this restriction can be drafted for their consideration.

Please advise if there are any additional questions or concerns.

Ordinance No. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS AMENDING THE
REQUIREMENTS FOR MEMBERSHIP TO THE
PARKS AND RECREATION ADVISORY COMMISSION**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Section 2-1303(a) of the Villa Park Municipal Code provides that no member of the Commission shall serve for more than two consecutive full terms; and,

WHEREAS, it has been difficult to fill the vacancies on the Commission and this term limitation unnecessarily limits the appointing authority of the President and Village Board.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That subsections (a) of Section 2-13-1(a) of the Villa Park Municipal Code is hereby amended to read as follows:

“(a) The commission created herein shall consist of seven (7) members all of whom shall be appointed by the village president with the advice and consent of the board of trustees and shall serve without compensation. The members of the commission shall be residents of the village. Members shall be appointed for a term of two (2) years with the terms of three (3) members expiring in the same year and the terms of four (4) members expiring the next year. The director of parks and recreation shall serve as the liaison to the commission, but shall not be a voting member of the commission.”

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

PASSED this ____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2019

Village President

Attest: _____
Village Clerk

Published in pamphlet form:
_____, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Mike Lay

Submitting Department: Police Department

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Age for the Sale and Possession of Tobacco and Alternative Nicotine Products

Suggested Action:

Effective July 1, 2019, Public Act 101-0002 amends the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product. In order to be compliant with state law, it is recommended that the Village Municipal Code be amended to reflect the new age requirement in Section 16-112 – Restrictions and Regulations Regarding Tobacco and Drug Paraphernalia effective July 1, 2019.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Tobacco Age](#)

[ORD - Increase Age Nicotine Products](#)

INTERDEPARTMENTAL MEMORANDUM

Villa Park Police Department

TO: Manager Keehner

FROM: _____ Michael Lay
Chief of Police

DATE: April 29, 2019

SUBJECT: Tobacco and Alternative Nicotine Products

AGENDA MEMO Village Board Meeting May 20, 2019

ISSUE STATEMENT

The Village Board is requested to consider an amendment to Section 16-112 of the Villa Park Municipal Code to provide for the recent passage of Public Act 101-0002 which amends the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product.

BACKGROUND/HISTORY

Effective July 1, 2019, Public Act 101-0002 amends the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell to any tobacco product, electronic cigarette or alternative nicotine product. In order to be compliant with state law, the Village Municipal Code should be amended to reflect the new age requirement in Section 16-112 – Restrictions and Regulations Regarding Tobacco and Drug Paraphernalia.

STAFF RECOMMENDATION

Staff recommends that the Village accept the attached revision of the ordinance that would prohibit a person under the age of twenty-one (21) years from possessing tobacco and alternative nicotine products.

Ordinance No. _____
**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS INCREASING THE
AGE FOR THE SALE AND POSSESSION OF TOBACCO AND ALTERNATIVE
NICOTINE PRODUCTS**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Public Act 101-0002, An Act Concerning Criminal Law, effective July 1, 2019 amended the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act (720 ILCS 675/0.01 et seq.) by amending the age requirement from 18 years of age to 21 years of age to buy or sell any tobacco product, electronic cigarette or alternative nicotine product; and,

WHEREAS, the Police Department has requested the adoption of the same regulations as a local ordinance, in order to assist in the enforcement of these violations.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That subsections (b)(1), (b)(2) and (b)(6) of Section 16-112 of the Villa Park Municipal Code are hereby repealed and replaced with the following:

- (1) The term “tobacco product” means any product containing or made from tobacco that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, snus, and any other smokeless tobacco product which contains tobacco that is finely cut, ground, powered, or leaf and intended to be placed in the oral cavity. “Tobacco product” includes any component, part, or accessory of a tobacco product, whether or not sold separately. “Tobacco product” does not include: an electronic cigarette and alternative nicotine product as defined in this Section; or any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for that approved purpose.
- (2) The term “electronic cigarette” means:
 - a. Any device that employs a battery or other mechanism to heat a solution or substance to produce a vapor or aerosol intended for inhalation;
 - b. Any cartridge or container of a solution or substance intended to be used with or in the device or to refill the device; or
 - c. Any solution or substance, whether or not it contains nicotine intended for use in the device. “Electronic cigarette” includes, but is not limited to, any electronic nicotine delivery system, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

“Electronic cigarette” does not include: cigarettes as defined Section 1 of the Cigarette Tax Act and tobacco products as defined in Section 10-5 of the Tobacco Products Tax Act of 1995; tobacco product and alternative nicotine product as defined in this Section; any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for that approved purpose; any asthma inhaler prescribed by a physician for that condition and is being marketed and sold solely for that approved purpose; or any therapeutic product approve for use under the Compassionate Use of Medical Cannabis Pilot Program Act.

(6) The term “alternative nicotine product” means a product or device not consisting of or containing tobacco that provides for the ingestion into the body of nicotine, whether by chewing, smoking, absorbing, dissolving, inhaling, snorting, sniffing, or by any other means. "Alternative nicotine product" does not include; cigarettes as defined in Section 1 of the Cigarette Tax Act and tobacco products as defined in this Section; or any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

Section 2: That subsection 16-112 (d), (e) and (f) of the Villa Park Municipal Code are hereby amended to read as follows:

“(d) It shall be unlawful for any person to sell, buy for, distribute samples of or furnish to a person under 21 years of age: (1) any tobacco product; (2) items, effects, paraphernalia, accessories or things designed or marketed for use with illegal cannabis or drugs; (3) electronic cigarette; or (4) alternative nicotine product.

(e) It shall be unlawful for any person under 21 years of age that misrepresents their identity or age, or to use any false or forged identification in the purchase of: (1) tobacco product; (2) items, effects, paraphernalia, accessories or things designed or marketed for use with illegal cannabis or drugs; (3) electronic cigarette; or (4) alternative nicotine product.

(f) It shall be unlawful for any person under 21 years of age to possess any tobacco product, electronic cigarette or alternative nicotine product; however, the possession by persons under 21 years of age under the direct supervision of a parent or guardian of such person in the privacy of the parent's or guardian's home or pursuant to a Village Police Department enforcement action shall not be prohibited.”

Section 3: That Section 16-112 of the Villa Park Municipal Code is hereby amended by amending subsection (h) to read as follows:

“(h) Penalty. If a person under 21 years of age is convicted of a violation of 16-112 (e) or (f) involving a tobacco product, electronic cigarette or alternative nicotine product the violation shall be punishable by a fine of not less than fifty dollars (\$50) nor more than seven hundred fifty dollars (\$750) and may include the imposition of community service.”

Section 4: This Ordinance shall be in full force and effect on July 1, 2019 upon its passage, approval, and publication as provided by law.

PASSED this ____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2019

Village President

Attest: _____
Village Clerk

Published in pamphlet form:
_____, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance Amending Article 6 of the Villa Park Zoning Ordinance List of Uses Adding Personal Vehicle Sales and Rentals as Permitted Uses in the M-1 & M-2 Zoning Districts and Wine Making as a Permitted Use in the C-2, C-3, MX-1, MX-2, MX-3, & MX-T Zoning Districts and Adding a Definition for Wine Making

Suggested Action:

The text amendment for personal vehicle sales and rentals in the M-1 and M-2 districts is to maintain symmetry with the zoning ordinance approved in July 2018. The amendment for Wine Making is at the request of a business owner wishing to start a business in Villa Park that will sell mead. At their meeting on April 11th the Zoning & Planning Commission unanimously recommended approval of these two text amendments to the Zoning Ordinance.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Zoning of Vehicle Sales and Wine Making](#)

[ORD - Text Amendment Vehicle Sales and Wine Making](#)



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Manager Keehner

FROM: Patrick M. Grill, AICP

DATE: May 10, 2019

RE: **Petition PZ-19-0002 Text Amendments to Appendix C Villa Park Zoning Ordinance (Village of Villa Park, Petitioner)**

Since the adoption of the new Zoning Ordinance last summer, a few issues have arisen that require a text amendment to rectify.

The first issue is where we allow personal vehicle sales and rentals. The previous code allowed personal vehicle sales and rentals by right in the M-1 and M-2 districts. The new code does not. However, the new code allows commercial vehicle sales and rentals as permitted uses in the M-1 and M-2 districts. It also allows for both commercial and personal vehicle repair and maintenance as permitted uses in the M-1 and M-2 districts.

Staff is of the opinion that if we allow commercial vehicle sales, rentals, repair and maintenance, and personal vehicle repair and maintenance, that we should allow personal vehicle sales and rentals by right in the M-1 and M-2 districts. Personal vehicle sales and rentals would remain special uses in the C-3 district.

The other text amendment refers to mead, which is a honey-based wine. The village recently received a request to permit the small-scale production of mead within commercial districts. Such a use would be permitted in industrial districts, but is not permitted in commercial districts.

Mead production is regulated by the State, which issues a variety of licenses regarding the making and distribution of alcohol beverages including wine. The individual interested in producing mead is seeking a Class 6: First-Class Wine Maker license which allows for the manufacture of up to 50,000 gallons of wine per year, and the storage and sale of such wine to distributors and retailers in the state and to persons without the state. I have included that application with this memo.

As we currently allow microbreweries by right in most of our commercial districts, it seems logical to think we would allow the same for wine-making. A microbrewery is defined as a brewery that produces less than 15,000 barrels (465,000 gallons) of beer or ale per

calendar year from malt and hops by infusion, boiling and fermentation.

Given that the State license for wine-making limits production to not more than 50,000 gallons per year, it would reason that the impact on the location where this would be located would be less than a microbrewery. Approval would require an amendment to Table 6-1 in our zoning ordinance to allow wine making facilities in the C-2, C-3, MX-1, MX-2, MX-3, and MX-T districts by right; and inclusion of a definition of wine making facility under Article 6.4.6.D. that could read as follows:

Wine Making Facility:

A wine making facility that produces up to 50,000 gallons of wine per calendar year.

On April 11, 2019, following a public hearing in which no one spoke against this amendment the Zoning & Planning Commission recommended the following text amendments:

To approve Application PZ-19-0002 for text amendments to the following Table and Articles of Appendix C of the Municipal Code:

- Table 6-1 indicating Personal Vehicle and Sales and Rentals as Permitted Uses in the M-1 and M-2 Zoning Districts.
- Article 6 adding a definition for Wine Making Facility and indicating such as a permitted use in the C-2, C-3, MX-1, MX-2, MX-3 and MX-T zoning districts.

In recommending these amendments, the Zoning & Planning Commission has determined that these amendments are in the public interest and a benefit to the welfare of the entire community.

PLANNING AND ZONING ACTION:

Majority of quorum.

_7_AYES, _0_NAYS

REQUESTED ACTION:

If the Village Board finds in support of this text amendment request, they should approve the attached Ordinance.

VILLAGE BOARD VOTE REQUIRED:

Two-thirds of all member of the Village Board.

____AYES, ____NAYS

**Illinois Liquor Control
Commission**



**JB Pritzker
Governor**

**100 W. RANDOLPH ST., SUITE 7-801
CHICAGO, ILLINOIS 60601
TELEPHONE: 312 814-2206
TDD: 312 814-1844**

**101 W. JEFFERSON ST., SUITE 3-525
SPRINGFIELD, ILLINOIS 62702
TELEPHONE: 217 782-2136
WEBSITE: ILCC.Illinois.gov**

**APPLICATION FOR STATE OF ILLINOIS
MANUFACTURER'S LIQUOR LICENSE**

DEFINITIONS: A manufacturer is every brewer, fermenter, distiller, rectifier, wine maker, blender, processor, bottler or person who fills or refills an original package, whether for himself or for another, and others engaged in brewing, fermenting, distilling, rectifying or bottling alcoholic liquors as above defined. To manufacture means to distill, rectify, ferment, brew, make, mix, concoct, process, blend, bottle or fill an original package with an alcoholic liquor, whether for oneself or for another, and includes blending but does not include the mixing or other preparation of drinks for serving by those persons authorized and permitted in this Act to serve drinks for consumption on the premises where sold. All containers or packages of blended alcoholic liquors shall have affixed thereto a label setting forth and stating clearly the names of all ingredients which the blended alcoholic liquors offered for sale shall contain.

**For ALL of the following license classes, please provide the
REQUIRED supporting documentation with this application:**

- Registration Statement
- Copy of federal label approval(s). Visit www.ttb.gov to download the F 5100.31 application form
- Tax bond acquired by one of the following ENCLOSED forms:
 - a) REG-4-A, Financial Responsibility Bond, or
 - b) REG-4-D, Financial Institution Irrevocable Letter of Credit Bond

If applicable, enclose IL 567-0054, Statement of Representation
Registration of Manufacturer's Agent.

If applicable, enclose IL 567-0053, Application for Registration
Manufacturer's Registered Agent.

SEE SECTION 8 FOR DEFINITIONS

☐ **CLASS 1: DISTILLER**

FEE: \$5,000.00

A distiller is a person who distills, ferments, brews, makes, mixes, concocts, processes, blends, bottles or fills an original package with any alcoholic liquor. A distiller may make sales and deliveries of alcoholic liquor to distillers, rectifiers, importing distributors, distributors, and non-beverage users and to no other licensees. This includes a manufacturer of wine, but does not include a manufacturer of beer or bottler of wine.

☐ **CLASS 2: RECTIFIER**

FEE: \$5,000.00

A rectifier is any person who rectifies, ferments, brews, makes, mixes, concocts, processes, blends, bottles or fills an original package with any alcoholic liquor, other than by original or continuous distillation.

☐ **CLASS 3: BREWER**

FEE: \$1,500.00

A brewer is any person who is engaged in the manufacture of beer. A brewer may make sales and deliveries of beer to importing distributors and distributors, in accordance with the provisions of the Illinois Liquor Control Act.

☐ **CLASS 4: FIRST-CLASS WINE MANUFACTURER**

FEE: \$900.00

A wine-manufacturer means a person who is engaged in the manufacture of wine. A first-class wine-manufacturer may make sales and deliveries of up to 50,000 gallons of wine to manufacturers, importing distributors and distributors, and to no other licensees.

For ALL of the following license classes, please provide the REQUIRED supporting documentation with this application:

- Registration Statement
- Copy of federal label approval(s). Visit www.ttb.gov to download the F 5100.31 application form
- Tax bond acquired by one of the following ENCLOSED forms:
 - a) REG-4-A, Financial Responsibility Bond, or
 - b) REG-4-D, Financial Institution Irrevocable Letter of Credit Bond

If applicable, enclose IL 567-0054, Statement of Representation Registration of Manufacturer's Agent.

If applicable, enclose IL 567-0053, Application for Registration Manufacturer's Registered Agent.

SEE SECTION 8 FOR DEFINITIONS

☐ CLASS 5: SECOND-CLASS WINE MANUFACTURER	FEE:	\$1,750.00
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A wine-manufacturer means a person who is engaged in the manufacture of wine. A second-class wine-manufacturer may make sales and deliveries of more than 50,000 gallons of wine to manufacturers, importing distributors and distributors and to no other licensees.

☐ CLASS 6: FIRST-CLASS WINE MAKER	FEE:	\$900.00
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A first-class wine-maker's license shall allow the manufacturer of up to **50,000** gallons of wine per year, and the storage and sale of such wine to distributors and retailers in the state and to persons without the State, as may be permitted by law.

☐ CLASS 7: SECOND CLASS WINE MAKER	FEE:	\$1,750.00
--	-------------	-------------------

A wine-maker is a person engaged in the making of between 50,000 and 150,000 gallons of wine annually. A second-class wine-maker's license shall allow the manufacture of **between 50,000 and 150,000** gallons of wine per year, and the storage and sale of such wine to distributors in this State and to persons without the State, as may be permitted by law.

☐ CLASS 8: LIMITED WINE MANUFACTURER	FEE:	\$350.00
--	-------------	-----------------

A limited wine-manufacturer may make sales and deliveries **not to exceed 40,000** gallons of wine per year to distributors and to non-licensees in accordance with the provisions of the Illinois Liquor Control Act. A limited wine manufacturer uses only grapes, berries, other fruits, fruit products, honey and vegetables produced or grown in Illinois, except as defined in the Illinois Liquor Control Act, Section 5/1-3.31.

☐ CLASS 9: CRAFT DISTILLER	FEE:	\$2,500.00
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A craft distiller license shall allow the manufacture of up to 100,000 gallons of spirits by distillation per year and the storage of such spirits. If a craft distiller licensee is not affiliated with any other manufacturer, then the craft distiller licensee may sell such spirits to distributors in this State and up to 2,500 gallons of such spirits to non-licensees to the extent permitted by any exemption approved by the Commission pursuant to Section 6-4 of this Act. Any craft distiller licensed under this Act who on the effective date of this amendatory Act of the 96th General Assembly was licensed as a distiller and manufactured no more spirits than permitted by this Section shall not be required to pay the initial licensing fee.

IMPORTANT NOTICE: THE ILLINOIS LIQUOR CONTROL COMMISSION IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY UNDER THE ILLINOIS LIQUOR CONTROL ACT (235 ILCS 5/1 ET SEQ). DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION WILL RESULT IN THE NON-ISSUANCE OF YOUR LICENSE.

FOR OFFICE
USE ONLY

COUNTER ☐

LICENSE NO.
DATE ISSUED
EXPIRATION DATE

Application for State of Illinois Manufacturer's Liquor License

1. APPLICANT - CORPORATE INFORMATION

☐ If you want your renewal application, your license certificate and other ILCC correspondence sent to your corporate address, please check this box.

A. FEIN

Enter your Federal Employer Identification Number (FEIN) in this box. The FEIN is a nine-digit number issued by the Internal Revenue Service. This number is used for verification purposes only. If you do not have a FEIN, call 1 800 829-3676 for general information on how to apply for and obtain the forms you need.

FEIN #

B. ILLINOIS SALES TAX ACCOUNT ID

Enter the eight-digit Illinois Department of Revenue Sales Tax Account ID. **YOU MUST HAVE THIS NUMBER IN ORDER FOR A LICENSE TO BE ISSUED.** If you need to obtain this number, visit tax.illinois.gov, click on "Businesses" and then "How do I Register" under the Business Registration section. If you have any questions, call 217 785-3707.

ILLINOIS SALES TAX ACCOUNT ID

C. TELEPHONE

Enter the area code/telephone number/extension of the corporation, partnership, etc.

AREA CODE/TELEPHONE NO.
() EXT.

D. COUNTY

Enter the county where the corporation, partnership etc. is located.

COUNTY

E. CORPORATE NAME (Also list DBA name if different from corporate name)

Enter the name of the sole proprietorship, partnership, corporation (Illinois, national, or foreign), or limited liability company in this box.
Note: this name must be consistent with name printed on your local liquor license and your Illinois Department of Revenue Sales Tax Certificate.

CORPORATE NAME	DBA NAME

F. BUSINESS ADDRESS/MAILING ADDRESS

Enter the street address, city, state, and ZIP Code of the sole proprietorship, corporation, etc..

ADDRESS	CITY	STATE	ZIP CODE	COUNTY

G. CONTACT INFORMATION

Provide the contact information for your business. The contact person should be the responsible party we can contact and who can answer questions on behalf of the business. The mobile or alternate number should be in addition to any business numbers on file. The email address should be the active email address for the business, not the personal email address of the contact person.

CONTACT PERSON'S NAME (First, Last)	BUSINESS PHONE NUMBER	ALTERNATE PHONE NUMBER (Home, Cell, etc.)
	()	()
EMAIL ADDRESS	FAX NUMBER	
	()	

2. STATUS OF BUSINESS

Check the applicable box (sole proprietorship, partnership, Illinois corporation, foreign corporation, or limited liability company) which corresponds to your business' official papers filed with the Office of the Illinois Secretary of State.

Based on the box that you check, provide: the date of the filing of the sole proprietorship with the county clerk; in the case of a partnership, the date of formation of the partnership; in the case of an Illinois corporation, the date of its incorporation; in the case of a foreign corporation, the foreign state where it was incorporated and the date, as well as the date of its becoming qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois; or in the case of a limited liability company, the date of formation of such entity.

- A. ☐ Sole Proprietorship Date filed with County Clerk: _____
B. ☐ Partnership Date of Formation: _____
C. ☐ Illinois Corporation Date of Incorporation: _____
D. ☐ Foreign Corporation State of Incorporation: _____ Date Qualified to do Business in IL: _____
E. ☐ Limited Liability Company Date Formed: _____

3. OWNERSHIP INFORMATION

Provide the owner/officer/partner information in accordance with the business status described under Question 2. This information must be submitted for all owners/officers/partners. The same information must be submitted for shareholders with interests equal to or exceeding five percent.

The following information must be provided for each individual applicant, sole proprietor, partner, corporate officer or director (whether or not they own any stock), shareholder owning in the aggregate stock equal to or more than five percent (including officers, directors and shareholders with stock equal to or more than five percent for all corporate shareholders), and/or manager or agent conducting the business. Indicate the total percentage of stock of the corporation, if any, which is held by persons who hold less than a five percent interest. All not-for-profit organizations and associations must provide the requested information for all corporate officers, directors and managers. If additional space is needed, provide information on a separate sheet(s) in the same format as this application. **Before completing this section, check the questions in Section 6 - Eligibility.**

For each owner/officer/partner/five percent shareholder, provide full name, home address, city, state, ZIP Code, Social Security number, date of birth, sex, title/position, home telephone number, and percentage ownership. Total percentage ownership should equal 100 percent. If there are a number of shareholders owning less than five percent, indicate the aggregate total of ownership under Line E.

A.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/HOME TELEPHONE NO.		% OWNED
				()		

B.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/HOME TELEPHONE NO.		% OWNED
				()		

C.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/HOME TELEPHONE NO.		% OWNED
				()		

D.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/HOME TELEPHONE NO.		% OWNED
				()		

E. Total percentage of all stock held by all persons with less than five percent interest. _____%

4. MISCELLANEOUS INFORMATION

A. WAREHOUSING

If any of your inventory is warehoused, provide the name, street address, city, state, Zip Code and county of the warehouse.

ADDRESS	CITY	STATE	ZIP CODE	COUNTY

B. LEASED PREMISES

If you lease your premises, the lease must cover the full term of the license. If you lease, provide the landlord's name, telephone number, street address, city, state, Zip Code and county.

LANDLORD NAME		AREA CODE/TELEPHONE NO.		
		()		
ADDRESS	CITY	STATE	ZIP CODE	COUNTY

5. LICENSE HISTORY

A. FIRST LICENSE APPLICATION - LICENSE HISTORY

Indicate by checking the correct box whether or not this is the corporation's, sole proprietorship's, etc's first application for a State liquor license at any premises. If you check "no", indicate the date of your first State liquor license application. Also indicate whether the license was granted, denied or withdrawn. Provide the address of your first State liquor license application. If you have ever had a license application denied or if you ever withdrew an application, please provide a written statement describing the reason and circumstances.

IS THIS YOUR FIRST STATE LICENSE APPLICATION? YES ____ NO ____

IF NO, PROVIDE DATE FIRST APPLIED: _____

DISPOSITION: ☐ GRANTED ☐ DENIED ☐ WITHDRAWN

ADDRESS OF FIRST STATE APPLICATION: _____

6. ELIGIBILITY QUESTIONS

These questions apply to the applicant and any other person listed under Question 3. These questions MUST be answered. IF THE QUESTIONS ARE NOT CHECKED, THE APPLICATION WILL BE REJECTED. If any question is checked "yes," a written, detailed explanation is required and must be attached to this application.

- 6-18 ☐ YES ☐ NO Are you delinquent in the payment of any Illinois business taxes (sales, withholding, etc.)?
- 6-22 ☐ YES ☐ NO Have you ever applied for and been denied a liquor license?
- 6-23 ☐ YES ☐ NO Have you had any previous liquor license revoked?
- 6-24 ☐ YES ☐ NO Have you ever been convicted of a felony?
- 6-25 ☐ YES ☐ NO Have you ever been convicted of a gambling offense as defined under Section 5/6-2 of the Act which includes offenses enumerated in 720 ILCS 5/28-1(a)1-11, "Gambling;" 720 ILCS 5/28-1.1(a)-(d) "Syndicated Gambling;" and 720 ILCS 5/28-3 "Keeping a Gambling Place"?
- 6-26 ☐ YES ☐ NO Do you possess a current federal wagering stamp (issued by the U.S. Internal Revenue Service to tax wagering activity)?
- 6-28 ☐ YES ☐ NO Have you received or borrowed money or anything of value directly or indirectly from any other licensees, representatives of a licensee, or suppliers of alcoholic products?
- 6-30 ☐ YES ☐ NO If operating as a sole proprietorship or a partnership, are you or your partner(s) currently not citizens of the United States or resident aliens with legal status?

7. HOURS OF OPERATION

List the daily hours open for business. This information will assist Commission field agents in choosing an inspection time which causes the least disruption to the business.

MON	TUES	WED	THURS	FRI	SAT	SUN

8. MANUFACTURER'S REGISTERED AGENT REQUIREMENTS

If you have agents, representatives or persons acting on your behalf in Illinois that sell or discuss pricing terms of alcoholic liquor, you are required to register each of these individuals by submitting forms IL 567-0053 "Application for Registration - Manufacturer's Registered Agent," and IL 567-0054 "Statement of Representation - Registration of Manufacturer's Agent".

9. SIGNATURE/TITLE/DATE

Please sign and date the application form and provide your title with the organization. The application must be signed by an owner, an officer, a partner or an officially authorized agent of the business. **The signature must be an original.** Rubber stamps, photocopies, and faxed copies are not accepted.

I, THE UNDERSIGNED APPLICANT OR AUTHORIZED AGENT THEREOF, SWEAR OR AFFIRM THAT: THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE STATE OF ILLINOIS TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA OR THE STATE OF ILLINOIS, IN PARTICULAR, THE ILLINOIS LIQUOR CONTROL ACT, RULES AND REGULATIONS, AND THE CIVIL RIGHTS SECTIONS THEREOF. **FURTHER, I AGREE TO NOTIFY THIS COMMISSION WITHIN 30 WORKING DAYS OF CHANGES IN ANY OF THE ABOVE INFORMATION.** (NOTE: IF THE PERSON SIGNING THIS APPLICATION IS NOT LISTED IN SECTION 3, THEY MUST PROVIDE THE STATE WITH THEIR PERSONAL INFORMATION AS INDICATED IN SECTION 3 EVEN IF THEY DO NOT OWN FIVE PERCENT OR MORE OF THE BUSINESS.)

SIGNATURE OF APPLICANT/AUTHORIZED AGENT

TITLE/POSITION

DATE

Ordinance No. _____

**AN ORDINANCE AMENDING ARTICLE 6 OF THE VILLA PARK ZONING
ORDINANCE LIST OF USES ADDING PERSONAL VEHICLE SALES AND RENTALS
AS PERMITTED USES IN THE M-1 & M-2 ZONING DISTRICTS AND WINE
MAKING AS A PERMITTED USE IN THE C-2, C-3, MX-1, MX-2, MX-3 AND MX-T
ZONING DISTRICTS AND ADDING A DEFINITION FOR WINE MAKING**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village filed an application requesting a text amendment to Article 6, Uses, of the Villa Park Zoning Ordinance (the “Zoning Ordinance”) to add Personal Vehicle Sales and Rentals as permitted uses in the M-1 and M-2 zoning districts, and adding Wine Making as a permitted use in the C-2, C-3, MX-1, MX-2, MX-3 and MX-T zoning districts as provided in Table 6-1; and adding a definition for Wine Making Facility under Section 6.4.6.D. of this Article; and,

WHEREAS, Notice of a public hearing on said text amendment was published on March 25, 2019 in the Daily Herald, a newspaper having general circulation within the Village, all as required by the State statutes and the ordinances of the Village; and,

WHEREAS, pursuant to said notice, the Zoning and Planning Commission of the Village conducted a public hearing on April 11, 2019 on said text amendment in accordance with the State statutes and the ordinances of the Village; and,

WHEREAS, the Zoning and Planning Commission found that the text amendment met the standards in Section 6.9.A. of the Zoning Ordinance and recommended that the amendment be granted; and,

WHEREAS, the Corporate Authorities of the Village have received and considered the recommendation of the Zoning and Planning Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Table 6-1, of the Zoning Ordinance, as amended, be and is hereby amended by adding *Vehicle Sales and Rentals* as permitted uses in the M-1 and M-2 zoning districts in the subcategory Vehicle Sales and Service; and by adding *Wine making facility* as permitted uses in the C-2, C-3, MX-1, MX-2, MX-3, and MX-T zoning districts in the subcategory Eating and Drinking Establishments.

Section 2: That Section 14.2.26 of the Zoning Ordinance is amended by adding the definition of Wine Making Facility as follows:

Wine making facility: a facility that produces up to 50,000 gallons of wine per calendar year.

Section 3: That ordinances or parts of ordinances in conflict with the provisions hereof, are hereby repealed to the extent of such conflict.

Section 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this ____ day of _____, 2019.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Amending Water Rates

Suggested Action:

The City of Chicago and the DuPage Water Commission have increased water rates, effective May 1, 2019. As we have done in the past, this ordinance will increase the water rate that the Village charges its customers by 4 cents per 1,000 gallons to cover the increase. If approved, this new rate will be implemented on bills mailed out at the end of June, due on or about July 20, 2019.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[ORD - Amending Water Rates 2019](#)

Ordinance No. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS
AMENDING WATER RATES**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/11-129-6 and 5/11-117-12 of the Illinois Municipal Code, as amended, (65 ILCS 5/11-129-6 and 5/11-117-12) the Village has the power and authority to determine the rate for water and wastewater usage and such rates shall be sufficient to meet operation and maintenance costs, to provide a depreciation fund and to meet any revenue bond payments; and,

WHEREAS, the President and Board of Trustees have determined rate increases are required to maintain water and wastewater services to fund capital expenses related to the Village’s capital improvement program, increasing utility spending due to inflation and increased maintenance costs, declining water usage due to ongoing conservation efforts and water rate increases programmed by the City of Chicago and the DuPage Water Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the Villa Park Municipal Code, as amended, be and is hereby amended by amending Subsection 25-104(b)(1)a. and b. to read as follows:

“(b) The following rates and charges are hereby established:

(1) *Water rates:*

- a. For property users within the village, a charge per one thousand (1,000) gallons based on the following schedule:

Effective Date	Rate
Current rate:	\$9.01
Bills rendered as of 06/01/19	\$9.05

and a customer charge per account per month as follows:

Size of meter	Bills rendered as of 1/1/17
------------------	--------------------------------

Ordinance No: _____

3/4 inch	\$4.74
1 inch	\$8.54
1 ¼ inch	\$13.28
1 ½ inch	\$18.96
2 inch	\$33.66
3 inch	\$74.84
4 inch or larger	\$134.62

b. For property not located within the village corporate limits, a charge per one thousand (1,000) gallons based on the following schedule:

Effective Date	Rate
Current rate:	\$17.86
Bills rendered as of 10/1/18	\$18.10

and the customer charge per account per month by size of meter as shown above in this subsection.”

Section 2: This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this _____ day of _____, 2019

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2019

Village President

Attest:

Village Clerk

Ordinance No:_____

Published in pamphlet form:

_____, 2019

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois Increasing the Number of Class EEE, Restaurant Unrestricted Liquor Licenses

Suggested Action:

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos to Rosie's. The owner of K3 Wine Bar Inc., which will do business as Rosie's, has successfully completed the background check. This ordinance will replace a Class EEE, Restaurant Unrestricted, liquor license that will be eliminated upon the closing or sale of Jimmy's Street Tacos. There will continue to be 61 total liquor licenses.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[ORD - 2019 Liquor Licenses - K3](#)

[May 2019 Liquor Licenses](#)

[MEMO - K3 Liquor License](#)

An Ordinance Of The Village Of Villa Park, DuPage County, Illinois Increasing the Number of Class EEE, Restaurant Unrestricted

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Hardeep Bhalla, owner of K3 Wine Bar Inc., for 117 W. St. Charles Road, doing business as Rosie’s, subject to the approval of an additional Class EEE Restaurant, Unrestricted liquor license that allows the sale of alcoholic liquors to be served to patrons seated at a table.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

“Sec. 3-313. Number of Licenses.

(a) There shall be in effect at any one time no more than the number of licenses indicated below:

Class	Maximum Number
AAA	0
AA	7
A	4
B	7
C	1
D	8
D-1	1
EEE	6
EE	8
E	0
F	0
G	Issued at the discretion of the local liquor commissioner
H	6
I	9
J	1

Ordinance No: _____

K	Issued at the discretion of the local liquor commissioner
K-1	1
X	1
Y	0
Z	1

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2019.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2019

Class	Count									
AAA	0									
AA	7	MORE BREWING	FITZ'S IRISH BULLDOG	LUNAR BREWING CO.	PARK BLVD. TAVERN	ARDMORE LOUNGE	CAP'S BAR & GRILL	DEMITO'S DOUBLE D SALOON		
A	4	ULTIMATE LOUNGE	MAHONEY'S PUB	CURLING CLUB COMMUNITY, INC	FUEL					
B	7	U.S. LIQUORS	ARDMORE STATION LIQUORS	ROYAL LIQUOR & FOOD	WAL-MART STORE #1737	VILLA PARK TOBACCO & LIQUORS	SAL'S BEVERAGE WORLD	ARDMORE STATION LIQUORS #2		
C	1	VILLA PARK VFW POST #2801								
D	8	OSCO DRUGS #3284	ARDMORE FOOD & LIQUOR	TARGET STORE #T-0957	WALGREENS #03994	UNCLE TOBACCO CONVENIENT STORE	FOREMOST LIQUOR	7-ELEVEN #33871B	WALGREENS #04252	
D-1	1	PRIDE STORES								
EEE	6	GYROS EXPRESS	CHIPOTLE MEXICAN GRILL #2737	TONGS TIKI HUT	K3 WINE BAR INC., DBA ROSIE'S	TAE FU CHINESE RESTAURANT	LOS BURRITOS MEXICANOS			
EE	8	CHUCK E. CHEESE'S #686	STELLA'S PLACE	DOMINICK'S PIZZA AND PASTA	HI-VIEW RESTAURANT	BETTY'S BISTRO	STELLA'S PLACE	SHELBY'S	MAY'S LOUNGE	
E	0									
F	0									
G	0									
H	6	SUPREME LOBSTER & SEA FOODS	7-ELEVEN #33770A	ALDI STORE #28	ALDI STORE #36	ONE STOP CONVENIENCE	VILLA PARK FRUIT & MEAT MARKET			
I	9	LA BAMBA COCINA MEXICANA	ALLEGRA BANQUETS	JOSEPHINE'S MARTINI & WINE BAR	LAS ISLAS MARIAS	SIMON'S	CRAZY POUR	5 O'CLOCK BAR & GRILL	MONTECASINO	TACOS & CEMITAS POBLANO
J	1	SUGAR CREEK GOLF COURSE								
K	0									
K1	1	OSCO DRUGS #3284								
X	1	M.G. CONCESSIONS								
Y	0									
Z	1	SAFARI LAND								

Total 61

Memo

Date: May 16, 2019

To: President Bulthuis and Board of Trustees

Cc: Village Manager Keehner

RE: Liquor License Ordinance for K3 Wine Bar Inc., Rosie's

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos and will be leased to a new tenant restaurant called Rosie's. Hardeep Bhalla, owner of K3 Wine Bar Inc., will operate the establishment. Jimmy's Street Taco's currently holds a Class EEE license that will be eliminated upon the sale or closing of the business, per Village Code. When that license is eliminated, there will be no available Class EEE liquor licenses, so the Village will need to adopt the attached ordinance to allow for this liquor license.

Applicant Hardeep Bhalla has successfully completed the background check by the Police Department. The Liquor Commissioner has approved the issuances of this license.

A replacement class EEE license will be added for Rosie's, 117 W. St. Charles Road.

With this new license, there will continue to be 61 total licenses.

Recommended Action

The business at 117 W. St. Charles Road is changing from Jimmy's Street Tacos to Rosie's. Hardeep Bhalla, owner of K3 Wine Bar Inc., which will do business as Rosie's, has successfully completed the background check. This ordinance will replace a Class EEE, Restaurant Unrestricted license that will be eliminated upon the closing or sale of Jimmy's Street Tacos. There will continue to be 61 total licenses.

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Wachtel

Submitting Department: Finance Department

Item Type: Ordinances

Agenda Section:

Subject:

An Ordinance Amending The Annual Budget For The Village Of Villa Park, For The Fiscal Year Commencing On May 1, 2018 And Ending On December 31, 2018 (Amendment #1)

Suggested Action:

As part of the annual year end close out and auditing procedures, the Village routinely reviews the revenues and expenditures of all Village funds. The expenditures/expenses of some individual funds were higher than budgeted, so an amendment is required. Village-wide, the budget called for \$49.3M in spending for the 8-month stub year. We actually spent about \$44.3M. The funds with budget amendments are as follows: Debt Service Fund (refunded bonds), TIF 4 (purchase of property), Building Improvements Fund (grant funded Fire station work, North Terrace Park, Jefferson Pool Roof), Land and Buildings Fund (purchase of Lot 15), Swim Pool Fund (depreciation), and the NEDSRA Fund (annual contribution).

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Amendment 1](#)

[ORD - SY2018 Budget Amendment](#)

[Schedule A Amendment #1](#)

Memo

Date: May 29, 2019

To: Rich Keehner, Jr., Village Manager

From: Kevin Wachtel, Finance Director

RE: Routine Year End Budget Amendments

As part of the annual year end close out and auditing procedures, the Village routinely reviews the revenues and expenditures of all Village funds. The expenditures/expenses of some individual funds were higher than the budget, so we need to amend the budget to ensure that our audit report remains as clean as we can make it. Village-wide, the budget called for \$49.3M in spending for the 8-month stub year. We actually spent about \$44.3M.

The shortfall in spending is largely due to construction project timelines. Operating spending largely remained at or near budgeted amounts for most funds or cost centers.

In SY18, there were a number of revenues that exceeded budget amounts. Sales tax (\$43,000), Use tax (\$43,000), Building Permits (\$37,000), and Red Light Fines (\$33,000) exceeded budgeted revenues in the General Fund. Income Tax (\$267,000), Cable Franchise Fees (\$47,000), and Personal Property Replacement Taxes (\$25,000) were short of budget.

In other funds, Recreation Revenue, sales taxes and several grant revenues were higher than budgeted.

This action does not authorize any additional activity or spending. Rather, this ratifies previous action, most of which is beyond the Village's control, previously known and/or is spending additional unbudgeted revenues.

Staff recommends that an ordinance be adopted amending the SY2018 Annual Operation Budget that was approved by the Village Board on April 23, 2018, Ordinance #4026.

Funds with budget amendments:

- Debt Service Fund, to account for refunded TIF bonds and for the Library bonds (required for accounting purposes)
- TIF 4 (St. Charles Road TIF), work related to the purchase of property
- Building Improvements Fund, North Terrace Park, grant funded Fire Station work, Jefferson Pool, PW HVAC system which was budgeted in FY18
- Land and Buildings Fund, property appraisal and purchase of Lot 15
- Swim Pool Fund, depreciation expense
- NEDSRA Fund, budgeted too little for annual contribution

Suggested Action

As part of the annual year end close out and auditing procedures, the Village routinely reviews the revenues and expenditures of all Village funds. The expenditures/expenses of some individual funds were higher than the budget, so we need to amend the budget. Village-wide, the budget called for \$49.3M in spending for the 8-month stub year. We actually spent about \$44.3M. The funds with budget amendments are as follows: Debt Service Fund (refunded bonds and Library bonds), TIF 4 (purchase of property), Building Improvements Fund (grant funded Fire station work, North Terrace Park, Jefferson Pool Roof), Land and Buildings Fund (purchase of Lot 15), Swim Pool Fund (depreciation), NEDSRA Fund (annual contribution).

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE VILLAGE OF VILLA PARK, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2018 AND ENDING ON DECEMBER 31, 2018 (AMENDMENT #1)

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.4, the Village of Villa Park authorized an ordinance adopting an 8 month budget for the fiscal year commencing on May 1, 2018 and ending on December 31, 2018; and

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a vote of two-thirds of the members of the corporate authorities then holding office, the annual budget of the Village of Villa Park may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves. No revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision; and

WHEREAS, funds are available to effectuate the purpose of the revision;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park as follows:

SECTION ONE: That the amounts shown in Schedule A of this ordinance increasing and/or decreasing certain object classes and decreasing certain fund balances with respect to the Village of Villa Park's SY2018 Budget are hereby approved.

Ordinance No. _____

SECTION TWO: This ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS _____ day of _____, 2019.

VILLAGE OF VILLA PARK

President, Village of Villa Park

ATTEST:

Clerk, Village of Villa Park

ADOPTED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

—

ABSENT: _____

ABSTAINING: _____

Village of Villa Park
SY18 Budget Amendment #1 - Year End Clean Up Amendment
Schedule A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	FINAL BUDGET	AMENDMENT #1 AMOUNT	Notes
50 Debt Service Fund					
50.510.00.211	PAYMENT TO REFUNDING AGENT	-	8,848,181.00	8,848,181.00	Refunded TIF Bonds
50.510.01.210	BOND ISSUE COSTS	-	149,832.00	149,832.00	Refunded TIF Bonds
50.502.89.690	PRINCIPAL - LIBRARY BONDS	-	360,000.00	360,000.00	Record Library Bonds
50.502.89.691	INTEREST - LIBRARY BONDS	-	475,242.00	475,242.00	Record Library Bonds
28 TIF 4 Fund					
28.502.01.299	OTHER CONTRACTUAL SERVICES	1,800.00	5,184.00	3,384.00	Work related to purchase of property
67 Building Improvement Fund					
67.502.02.299	OTHER CONTRACTUAL SERVICES	-	1,105.00	1,105.00	North Terrace Park work, legal description for alley sale
67.502.02.401	CAPITAL OUTLAY	113,000.00	206,097.00	93,097.00	Grant Funded Fire Station Generator, Roof at Jefferson Pool
67.502.02.402	NON-CAPITAL OUTLAY	23,000.00	73,060.00	50,060.00	PW HVAC Controllers (budgeted in FY18), Grant Funded Fire Station Exhaust system
66 Land and Building Fund					
66.502.02.299	OTHER CONTRACTUAL SERVICES	-	7,150.00	7,150.00	Property appraisals
66.502.02.401	CAPITAL OUTLAY	-	5,000.00	5,000.00	Purchase of Lot 15 from DuPage High School
41 Swim Pool Fund					
41.502.80.801	DEPRECIATION EXPENSE	-	20,167.00	20,167.00	Depreciation
34 NEDSRA					
34.502.02.601	CONTRIBUTIONS	140,747.00	219,896.00	79,149.00	Budgeted too little for annual contribution to NEDSRA. This number is consistent with prior years.
TOTALS		278,547.00	10,370,914.00	10,092,367.00	

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing Appointment of an Administrative Officer

Suggested Action:

The Illinois Municipal Code provides that the Village Board may designate a qualified Administrative Officer of the municipality to perform the duties of the Village Manager at such times that the Manager is absent or unable due to disability to perform the duties of the office. Recent staffing changes necessitate the re-appointment of a staff person to this responsibility. It is recommended that Interim Director of Public Works, Mr. Rich Salerno, be appointed as Administrative Officer.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Administrative Officer Appointment](#)

[RESO - Administrative Officer Appointment](#)



Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis
Trustee Cilella
Trustee Murphy
Trustee Tucker
Clerk Korynecky
Trustee Cuzzone
Trustee Patrick
Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr. 

DATE: June 7, 2019

RE: Administrative Officer Appointment

Due to the recent retirement of Public Works Director Vydas Juskelis, it is necessary to appoint a new staff member to the position of Administrative Officer.

It is the role of the Administrative Officer to perform the duties of the Village Manager at such times that the Manager is absent or unable due to disability to perform the duties of the office, until such time as otherwise directed by the Village President and Board of Trustees

Due to his knowledge and village-wide experience, it is my recommendation that Mr. Rich Salerno, Interim Director of Public Works, be appointed as Administrative Officer.

RESOLUTION NO: _____

**RESOLUTION AUTHORIZING APPOINTMENT OF AN ADMINISTRATIVE
OFFICER**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non home-rule municipality crated in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village operates under the Village Board/Manager form of government as provided in Article 5 of the Illinois Municipal Code (65 ILCS 5/5-1-1); and

WHEREAS, Section 5-3-7 of the Illinois Municipal Code (65 ILCS 5/5-3-7) provides that the Village Board may designate a qualified Administrative Officer of the municipality to perform the duties of the Manager at such times that the Manager is absent or unable due to disability to perform the duties of the office; and

WHEREAS, the corporate authorities of the Village believe that it is appropriate to appoint Richard Salerno as Administrative Officer.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Richard Salerno is hereby in accordance with the provisions of Section 5-3-7 designated and appointed as Administrative Officer of the Village, who, upon notification from either the President or the Village Manager that the Village Manager is absent or disabled, shall assume and perform the duties of the Manager during such absence or disability, or until such time as otherwise directed by the Village President and Board of Trustees.

Section 2: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED THIS _____ DAY OF _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Resolution No: _____

Approved this _____ day of _____, 2019

Village President

(seal)

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Clarifying Appointments to the Parks and Recreation Advisory Commission

Suggested Action:

In June of 2017 the Village Board considered and approved the appointment of four members of the Parks and Recreation Advisory Commission for a term beginning on May 1, 2017 and expiring April 30, 2020. This provided for a three year term that is beyond the two year term limit authorized in Village Code. Approval of this resolution rectifies the commissioners term lengths based on prior history of appointments and compliance with Village Code.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Terms of PRAC Commissioners](#)

[RESO - Clarifying PRAC Appointments 5.2019](#)

LAW OFFICE
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Chicago, Illinois 60604
312-382-2113
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KATHLEEN FIELD ORR
kfo@kfoassoc.com

JAMES W. BINNINGER
jwb@kfoassoc.com

M E M O R A N D U M

To: Village Manager Richard Keehner Jr.
From: Village Attorney Jim Binninger
Date: May 14, 2019
Subject: Terms of members of the Parks and Recreation Advisory Commission

I have been requested to review the terms of the members of the Parks and Recreation Advisory Commission (P&RAC). Section 2-1302(a) of the Village Code provides that the P&RAC is a 7 member advisory commission with 2 year member terms. The initial establishment of the P&RAC provided for staggered terms with 3 member terms expiring one year and 4 member terms expiring the next year. These staggered terms were to continue in all future appointments.

On June 26, 2017 the Village Board considered and approved the appointment of 4 members to the P&RAC for a term beginning 5/1/17 and expiring 4/30/20. This provided for a 3 year term that is beyond the 2 year term limit that is authorized in the Village Code and therefore those terms can only be until 4/30/19.

It is also important that section 2-1303(b) provides that vacancies are filled “for the unexpired term of the member whose position becomes vacant.” Although very important, some appointments did not state to which resigning member’s term the appointment was made.

Based on the above rules and documents provided for my review, it is my opinion that the terms of the current members to comply with the Village Code should be as follows:

- A. Appointed in 2017 with terms expiring 4/30/19: Banaszak, Bousum (filling remaining term of Schiefer), Burns and Cordova
- B. Appointed in 2018 with terms expiring 4/30/20: King, Storino (appointed 8/14/17 filling remaining term) and Pesola

It is therefore my recommendation that to properly determine the terms of the current members that the above terms be approved by the Village Board by consideration of a clarifying resolution.

There is also in section 2-1303(a) a limitation that a member can only serve for “2 consecutive full terms.” It is an unusual requirement for any advisory commission that in the past has had difficulty obtaining members and unnecessarily limits the appointing authority of the Village Board. As some members have completed two full terms this restriction would apply, but the general rule that a member’s term does not end until the appointment of a person to replace that member would allow that member to remain a member until that appointment is made. The alternative is that if the President and Board desire to change this requirement, an ordinance deleting or amending this restriction can be drafted for their consideration.

Please advise if there are any additional questions or concerns.

Resolution No. _____

**A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY,
ILLINOIS, CLARIFYING APPOINTMENTS TO THE PARKS AND
RECREATION ADVISORY COMMISSION**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to Section 2-1303(a) of the Villa Park Municipal Code the terms of members of the Parks and Recreation Advisory Commission are two years with staggered terms of three members appointed one year and four members appointed the next year; and,

WHEREAS, due to resignations and appointments for three year terms there is a need to clarify the terms of the current members based on the prior history of appointments and to comply with the Village Code.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the following persons shall be appointed or confirmed to the terms as stated as members of the Parks and Recreation Advisory Commission:

John Banaszak	5/1/19 to 4/30/21
Samuel Bousum, Jr.	5/1/19 to 4/30/21
Jennifer Burns	5/1/19 to 4/30/21
Jorge Cordova	5/1/19 to 4/30/21
Stephen Thomas King	5/1/18 to 4/30/20
Michael Storino	5/1/18 to 4/30/20
Rachel Pesola	5/1/18 to 4/30/20

Section 2: This Resolution shall be in full force and effect upon its passage and approval as provided by law.

PASSED this ____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2019

Village President

Attest: _____
Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Mike Lay

Submitting Department: Police Department

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement to Join the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) for the Total Annual Cost of \$4,000

Suggested Action:

The DuPage County Major Crimes Task Force (MCTF) and the DuPage Felony Investigative Assistance Team (FIAT) are consolidating both task force entities into a single county-wide task force that includes the DuPage County Sheriff's Police. The new entity is known as the DuPage Metropolitan Emergency Response and Investigation Team (MERIT). Joining MERIT will allow Villa Park Police to continue to have access to several other law enforcement officers, when needed, to assist in major and/or complex investigations. The annual fee for MERIT will be the same as FIAT, \$3,500 and MCTF, \$500 combined, both of which are currently a budgeted expense. Staff recommends that the Village Board approve the Intergovernmental Police Service Assistance Agreement between the Village of Villa Park and the Metropolitan Emergency Response & Investigation Team.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - MERIT Agreement](#)

[RESO - MERIT - IPSA](#)

[MERIT - IPSA IGA](#)

INTERDEPARTMENTAL MEMORANDUM

Villa Park Police Department

TO: Manager Keehner

FROM: _____ Michael Lay
Chief of Police

DATE: May 21, 2019

SUBJECT: Intergovernmental Agreement for MERIT

AGENDA MEMO Village Board Meeting June 10, 2019

ISSUE STATEMENT

It is recommended that the Village Board consider a resolution to join the Metropolitan Emergency Response & Investigative Team of DuPage County (MERIT), in order to share resources with other law enforcement agencies and reduce costs.

BACKGROUND/HISTORY

In 2018, the leadership of the DuPage County Major Crimes Task Force (MCTF) and the DuPage Felony Investigative Assistance Team (FIAT), in coordination with the DuPage County Association of Chiefs of Police recognized the benefit of consolidating both task force entities into a single county-wide task force that includes the DuPage County Sheriff's Police. The pooling of resources into a combined county-wide entity would lead to the expedient solution of serious crimes, critical incidents, public integrity cases and other law enforcement endeavors.

MERIT will be governed by a twelve-member Executive Board and will be comprised of nine (9) operational components. Membership will be limited to Illinois law enforcement agencies in DuPage County.

The nine components of MERIT are:

- SWAT / Crisis Negotiations

- K-9 Response
- Major Crash Reconstruction
- Incident Management Assistance Team (IMAT)
- Planned Events
- Crime Scene Investigation
- Computer Forensics
- Investigations
- Major Crimes / Officer Involved Shooting

Villa Park has been a member of the DuPage Major Crimes Task Force for many years and recently joined FIAT in 2018. MERIT will continue to provide the department with access to several other law enforcement officers, when needed, to assist in major and/or complex investigations. Many of these officers have specialized training and equipment that are not currently available with current Villa Park officers. In the event of a major incident several officers will be able to respond to and assist our agency without depleting all of our personnel resources. The annual fee for MERIT will be the same as FIAT, \$3,500 and MCTF, \$500 combined so as to be budget neutral. Both former organizations will transfer all assets to the new entity.

The attached Intergovernmental Police Service Agreement (IPSA) with indemnification language has been reviewed by and recommended by IRMA.

STAFF RECOMMENDATION

Staff recommends that the Village Board execute an Intergovernmental Police Service Assistance Agreement between the Village of Villa Park and the Metropolitan Emergency Response & Investigation Team (MERIT).

ALTERNATE CONSIDERATION

The alternate consideration would be to not execute the agreement.

DATE: June 10, 2019

RESOLUTION NO. 2019_____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL
POLICE SERVICE ASSISTANCE AGREEMENT TO JOIN THE DUPAGE
METROPOLITAN EMERGENCY RESPONSE AND INVESTIGATION TEAM (MERIT)**

WHEREAS, the Village of Villa Park, DuPage County, of the State of Illinois is a duly constituted public agency of the State of Illinois, and;

WHEREAS, the Village of Villa Park, as a public agency of the State of Illinois, is authorized and empowered by the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) to enter into intergovernmental agreements with other public agencies on matters of mutual concern and interest such as the provision of adequate law enforcement personnel and resources for the protection of residents and property falling within the jurisdiction of the Village of Villa Park, and;

WHEREAS, the Village of Villa Park recognizes that certain natural or man-made occurrences may result in emergencies or disasters that exceed the resources, equipment and/or law enforcement personnel of a single given public agency, and;

WHEREAS, a given public agency can, by entering into an Intergovernmental Police Service Assistance Agreement for law enforcement services and resources, effectively provide a broader range and more plentiful amount of law enforcement capability for the citizenry which it serves, and;

WHEREAS, in order to have an effective Intergovernmental Police Service Assistance Agreement for law enforcement resources and services, the Village of Villa Park recognizes it must be prepared to come to the aid of other public agencies in their respective times of need due to emergencies or disasters, and;

WHEREAS, the Village of Villa Park recognizes the need to develop an effective Intergovernmental Police Service Assistance Agreement for law enforcement services and resources upon which it may call upon in its time of need and is prepared to enter into an Intergovernmental Police Service Assistance Agreement for law enforcement services and resources with other like-minded public agencies, and;

WHEREAS, the Village of Villa Park also recognizes the need for the existence of a public agency, formed by an Intergovernmental Police Service Assistance Agreement between two or more public agencies, which can serve to coordinate and facilitate the provision of law

enforcement mutual aid between signatory public agencies to an Intergovernmental Police Service Assistance Agreement for law enforcement services and resources, and;

WHEREAS, the Village of Villa Park has been provided with a certain “Intergovernmental Police Service Assistance Agreement” which has been reviewed by the elected officials of the Village of Villa Park, and which other public agencies in the County of DuPage, State of Illinois are prepared to execute, in conjunction with the Village of Villa Park, in order to provide and receive law enforcement mutual aid services, as set forth in the “Intergovernmental Police Service Assistance Agreement,” and;

WHEREAS, it is the anticipation and intention of the Village of Villa Park that this “Intergovernmental Police Service Assistance Agreement” will be executed in counterparts as other public agencies choose to enter into the “Intergovernmental Police Service Assistance Agreement” and strengthen the number of signatory public agencies and resources available from those public agencies, and;

WHEREAS, it is the anticipation and intent of the Village of Villa Park that the “Intergovernmental Police Service Assistance Agreement” will continue to garner support and acceptance from other currently unidentified public agencies who will enter into the “Intergovernmental Police Service Assistance Agreement” over time, and be considered as if all signatory public agencies to the “Intergovernmental Police Service Assistance Agreement” had executed the “Intergovernmental Police Service Assistance Agreement” at the same time,

NOW THEREFORE, be it resolved by the President and Board of Trustees of the Village of Villa Park, County of DuPage, State of Illinois, as follows:

SECTION 1: This Resolution shall be known as, and may hereafter be referred to as, the Resolution Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement and the Existence and Formation of the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) by Intergovernmental Cooperation.

SECTION 2: The Resolution Authorizing the Execution of an Intergovernmental Police Service Assistance agreement and the Existence and Formation of the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) by Intergovernmental Cooperation shall be, and hereby is, enacted as follows:

- a. Authorization to enter into a Certain Agreement. The Village Manager of the Village of Villa Park is hereby authorized to sign, execute, and deliver the agreement known as the “Intergovernmental Police Service Assistance Agreement,” and thereby enter into an intergovernmental agreement with such other public agencies of the County of DuPage, State of Illinois as are likewise willing to enter into said “Intergovernmental Police Service Assistance Agreement,” and recognize the existence and formation of the DuPage Metropolitan Emergency Response and Investigation Team, as set forth in the “Intergovernmental Police Service Assistance Agreement.”

- b. Effective Date. This Resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

FURTHER, be it resolved that this resolution shall be entered upon the journals of the Board of Trustees of the Village of Villa Park.

Passed and approved this 10th day of June 2019.

President

ATTEST:

Village Clerk

VOTES:

AYES:

NAYS:

ABSENT:

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

INTERGOVERNMENTAL POLICE SERVICE ASSISTANCE AGREEMENT

Recitals

This Intergovernmental Police Service Assistance (IPSA) Agreement is executed, in multiple counterparts, by the public agency shown upon last page hereof on the date that is set forth on the last page of this (IPSA) for the uses and purposes set forth herein.

Whereas, the undersigned public agency of the state of Illinois does hereby declare that it is in the best interest of the signatory public agency to make provision for law enforcement mutual aid in the event the undersigned public agency should need law enforcement mutual aid, and;

Whereas, the undersigned public agency of the State of Illinois recognizes that law enforcement mutual aid is most effective if those public agencies who could potentially benefit from law enforcement mutual aid are willing to provide law enforcement mutual aid to other public agencies who are willing to enter into a mutual aid agreement such as this Intergovernmental Police Service Assistance (IPSA) Agreement, and;

Whereas, in the State of Illinois, there exist constitutional and statutory provisions enabling and supporting the formation of intergovernmental agreements on matters such as law enforcement mutual aid, to wit, the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 2020/1 et seq.), the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/7-101 et seq.) and the Illinois Municipal Code (65 ILCS 5/11-1-2.1), and;

Whereas, in order to have an effective law enforcement mutual aid system, it is reasonable and desirable to have a third party entity that can support, centralize, coordinate and organize the provision of law enforcement mutual aid by and among signatory public agencies to the Intergovernmental Police Service Assistance (IPSA) Agreement, and;

Whereas, this IPSA is made in recognition of the fact that natural or man-made occurrences may result in emergencies or disasters that exceed the resources, equipment and/or law enforcement personnel of a given public agency; each public agency which signs a copy of this IPSA intends to aid and assist the other participating public agencies during an emergency or disaster by temporarily assigning some of the responding public agencies resources, equipment and/or law enforcement personnel to the requesting public agency as circumstances permit and in accordance with the terms of this IPSA; the specific intent of this IPSA being to safeguard the lives, persons and property of citizens of the County of DuPage and the State of Illinois during an emergency, law enforcement need, or disaster by enabling other public agencies to provide additional resources, equipment and/or law enforcement personnel as needed and;

Whereas, the establishment of MERIT, as described below, eliminates the need for and will combine existing IPSA organizations, FIAT and the MCTF under MERIT'S authority enhancing intergovernmental law enforcement capacity and communication while further promoting efficient operational structure to enhance positive public safety outcomes for the citizens of its members in a cost effective manner.

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

Whereas all units of local government signing this Agreement shall be referred to herein as Participating Agencies.

Now, therefore, the undersigned public agency does hereby enter into this IPSA with each and every other public agency which signs a counterpart copy of this IPSA and agrees and contracts as follows:

Section 1. Incorporation of Recitals.

The foregoing Recitals are incorporated herein and shall constitute material elements of this IPSA Agreement.

Section 2. Purpose.

Participating Agencies recognize that in certain situations the lawful use of law enforcement personnel and equipment to perform law enforcement duties outside of the territorial limits or jurisdiction of that unit of local government is desirable and reasonable in order to promote the preservation and protection of the health, safety and welfare of the public.

Section 3. Power and Authority.

A. Rendering and Requesting Aid. Each Participating Agency agrees that all other Participating Agencies and their employees rendering aid or assistance under this agreement shall be vested with the same jurisdictional powers and authority as the Participating Agency and its employees to which they are rendering aid or assistance, even should that unit of local government's boundaries extend beyond the geographic boundaries of DuPage County. Each "Participating Agency" approving this IPSA Agreement) agrees to render and request mutual law enforcement personnel, equipment, resources and facilities ("Resources") to and from other Participating Agencies to the extent such Resources not required for adequate protection of the Participating Agency. The discretionary judgment of each Participating Agency, by its police chief, director of public safety or his/her designee, as to the amount of its resources available to render aid shall be final.

B. Command and Employment. Law enforcement personnel of a Participating Agency commanded by their superior authority to perform duties under this IPSA Agreement within the jurisdiction of a requesting Participating Agency shall be under the direction and authority of the chief law enforcement officer, or his or her designee, of the requesting Participating Agency. However, at all times such law enforcement personnel from a responding Participating Agency shall remain employees of the responding Participating Agency and such Agency shall be solely responsible for all compensation, benefits, and insurance coverages owed such employees.

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

C. Reimbursement. Except as otherwise agreed to in writing between a requesting and responding Participating Agency, all Resources provided under this IPSA Agreement shall be provided without reimbursement to the responding Participating Agency from the requesting Participating Agency.

D. Withdrawal or Termination: Any Participating Agency may withdraw or terminate its participation in this Agreement upon sixty (60) day written notice to The MERIT board's chairperson. All annual fees payable to MERIT shall be paid prior to the effective date of withdrawal or termination and shall not be refunded or prorated; the obligation being annual regardless of the date of withdrawal or termination.

E. MERIT Member Termination. The chairperson may terminate a Participating Members membership in Merit upon 60 days written notice to the Participating Member of its failure or refusal to pay its annual fees. If a Participating Agency becomes a Requesting Participating Agency before the expiration of the 60 days it shall be obligated to pay MERIT the full annual fee for that year.

F. Dissolution. The Executive Board may vote to dissolve the MERIT Organization in accordance with the provisions stated herein. Dissolution may be considered at a regular meeting or special meeting called for consideration of the dissolution. A quorum of all directors of the MERIT Organization must be in attendance at any regular or special meeting at which dissolution is considered. Dissolution must be approved by a two-thirds vote of the directors in attendance. All participating agencies shall be given fourteen days' notice of the meeting date where the dissolution vote is on the agenda. Dissolution will not become effective until 90 days from the date the Resolution of Dissolution is adopted. The chairperson will immediately notify all members of the MERIT Organization of the dissolution. The Chairperson shall be authorized to effect the dissolution of the MERIT Organization upon adoption of a Resolution of Dissolution and shall be responsible for winding up the affairs of the MERIT Organization.

Section 4. Insurance and Indemnification.

A. Insurance. Each Participating Agency shall procure and maintain, at its sole and exclusive expense, insurance coverages which cover the Participating Agency, its Resources, and any liability for providing such Resources to a requesting Participating Agency in no less than the minimum amounts as follows:

1. Commercial General Liability (Including contractual liability coverage): \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.
 4. Each Agency shall bear the responsibility for its own insurance even in the event of inadequate, nonexistent or exhausted coverage.
 5. The above listed minimum amounts of coverage shall not apply to self-insured Agencies.
- B. Indemnification. Each Participating Agency agrees that it shall be responsible for defending itself and indemnifying its own officers or employees in any action or dispute arising in connection with, or as a result of, this IPSA Agreement brought by non-party's to the Agreement. The requesting Participating Agency also agrees that this IPSA Agreement shall not give rise to any liability or responsibility for the failure of any other Participating Agency to respond to any request for assistance.
- C. Reciprocal waiver and release. Except as provided in subsection D of this Section 4, each Participating Agency hereby waives, releases, and discharges all other Participating Agency's from any and all claims, actions, causes of action, injuries, deaths, costs or expenses resulting from any actionable error or omission of that Participating Agency in its performance of this Agreement at the request of a requesting Participating Agency.
- D. Defense. In the event that DuPage Metropolitan Emergency Response and Investigation Team (MERIT) is named as a party to a lawsuit, claim or action as a separate party, either individually or in addition to other Participating Agencies, the Participating Agency requesting aid shall be responsible, at its sole cost, for the defense of MERIT in such lawsuit, claim or action.

Section 5. DuPage Metropolitan Emergency Response and Investigation Team

- A. Authority. The DuPage Metropolitan Emergency Response and Investigation Team (MERIT) shall carry out the mutual aid roles and responsibilities of the Participating Agencies and is not a separate, independent public agency under 5 ILCS 220/2. All Participating Agencies shall be members of The DuPage Metropolitan Emergency Response and Investigation Team. The DuPage Metropolitan Emergency Response and Investigation Team shall be governed by an Executive Board that shall be responsible for developing bylaws, rules, and regulations to carry out the terms and conditions of this IPSA Agreement provided such rules and regulations are not inconsistent with the terms of this IPSA Agreement. Participating Agencies agree to abide by all rules and regulations properly adopted and approved by The DuPage Metropolitan Emergency Response and Investigation Team Executive Board. Each Participating Agency agrees not to hold itself out as an agent of The DuPage Metropolitan Emergency Response and

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

Investigation Team and will instruct each of its employees that they are not to hold themselves out as employees or agents of The DuPage Metropolitan Emergency Response and Investigation Team.

- B. A copy of MERIT's initial by-laws are attached hereto and incorporated herein as if fully set forth a group exhibit 1. The by-laws may be amended by MERIT's executive board, without amendment of this Agreement in accordance with the terms of those by laws, except that amendments to the by-laws which increase MERIT's budget and result in a request to a Participating Agency for an increased payment shall not become effective until approved in the sole discretion of the corporate authorities of the Participating Member. If the Corporate Authorities of a Participating Member refuse or fail to pay a budget obligation to MERIT, the Chairperson shall proceed with termination as Set forth in Section 3 E.
- C. Executive Board. The MERIT Executive Board shall consist of twelve (12) persons comprised of the following:
 - a. The MERIT Coordinator and three Deputy Coordinators.
 - b. The DuPage County Sheriff
 - c. Five (5) Chief Executive Officers from Participating Agencies.
 - d. A current Executive Board member of the DuPage County Chiefs of Police Association.
 - e. DuPage County States Attorney Designee (non-voting member).

Section 6. Effective Date and Term. This IPSA Agreement shall become effective upon its adoption by ordinance by at least two units of local government. Upon adoption of an ordinance approving this IPSA Agreement, a unit of local government shall be deemed a Participating Agency. Additional units of local government may become Participating Agencies upon prior approval of the MERIT Executive Board which approval shall not be unreasonably withheld.

Section 7. General Conditions.

- A. Amendment. No amendment or modification to this IPSA Agreement shall be effective unless and until the amendment or modification is in writing and properly approved by each Participating Agency.
- B. Binding Effect and Assignment. The rights and obligations in this IPSA Agreement bind the Participating Agencies and may not be assigned or transferred.
- C. Third Party Beneficiary. There are no third person beneficiaries of this Agreement for any purpose whatsoever. Nothing in this Agreement shall be interpreted or deemed to constitute a waiver or compromise of any and all statutory or common law immunities or privileges available to Participating members, their employees,

METROPOLITAN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT) OF DUPAGE COUNTY

agents and assigns, which are asserted by all Participating Members to the full extent allowed by law.

- D. Governing Laws and Venue. This IPSA Agreement will be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. The exclusive venue for the enforcement of the provisions of this IPSA Agreement or its construction or interpretation shall be in a court of law located in DuPage County, Illinois.
- E. Entire Agreement. This IPSA Agreement constitutes the entire agreement between the Participating Agencies and supersedes all prior agreements and negotiations between them, whether written or oral relating to the subject matter of this IPSA Agreement.
- F. Waiver. The failure of a Participating Agency to exercise at any time any rights under this IPSA Agreement shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect a Participating Agency's right to enforce such rights or any other rights.

SIGNATURE PAGES ATTACHED

**METROPOLITAIN EMERGENCY RESPONSE & INVESTIGATION
TEAM (MERIT) OF DUPAGE COUNTY**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
as of the date and year above written.

VILLAGE OF VILLA PARK

By:

Albert Bulthuis
President

Date

Attest:

Hosanna Korynecky
Village Clerk

Date

METROPOLITAIN EMERGENCY RESPONSE & INVESTIGATION TEAM (MERIT)

By:

Chairperson of the MERIT Executive Board

Date

By:

Vice Chairperson of the MERIT Executive Board

Date

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Rich Salerno

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement for Participation in a Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS)

Suggested Action:

The Village of Villa Park utilizes cooperative purchasing efforts to achieve better economies of scale. In years' past, the Village has utilized the Suburban Purchasing Cooperative, Houston-Galveston Area Council (H-GAC) Buy, the State of Illinois Central Management Services Joint Purchasing Program, and Sourcewell (formerly known as the National Joint Powers Alliance). There is another cooperative program known as The Interlocal Purchasing System (TIPS) that the Village can join at no cost and with no obligation. TIPS has competitively bid equipment and services that the Village is considering for purchase in the near future. Staff recommends that the Village participate in the TIPS cooperative to facilitate these future purchases.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - TIPS Co-Op](#)

[TIPS Membership Form](#)

[RESO - TIPS](#)

Memorandum

From: Rich Salerno, Interim Director of Public Works
Date: June 5, 2019
Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Intergovernmental Agreement for Participation in a Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS)

STATEMENT OF PROBLEM

The Public Works Department is considering the purchase of equipment that is not offered by any state or cooperative purchasing programs in which the Village currently participates. The Interlocal Purchasing System, or “TIPS”, has competitively bid some of the equipment and services that the Village is considering for purchase. By becoming a member of TIPS, the Village will have the opportunity to purchase these and other products and services through the TIPS cooperative purchasing program.

INVESTIGATION OF PROBLEM

The Village of Villa Park utilizes cooperative purchasing efforts to achieve better economies of scale. In years’ past, the Village has utilized the Suburban Purchasing Cooperative, Houston-Galveston Area Council (H-GAC) Buy, the State of Illinois Central Management Services Joint Purchasing Program, and Sourcewell (formerly known as National Joint Powers Alliance, or NJPA). There is another cooperative program known as The Interlocal Purchasing System, or TIPS, that the Village can join at no cost and with no obligation. TIPS has competitively bid equipment and services that the Village is considering for purchase in the near future. Local school districts, park districts, and surrounding municipalities are current members of TIPS.

RECOMMENDATION

Staff respectfully requests authorization to participate in a cooperative purchasing program with The Interlocal Purchasing System (TIPS) and appoint TIPS as the Village’s purchasing agent for the purchase of certain products and services through the cooperative purchasing program.

SIGN UP

ALL CONTRACTS

ALL VENDORS

Search



THE INTERLOCAL PURCHASING SYSTEM

"PURCHASING MADE PERSONAL"



HOME

CONTRACTS

MEMBERSHIP

VENDORS

SOLICITATIONS

ELECTRIC POWER

ABOUT US

TIPS MEMBERSHIP FORM

AGENCY INFORMATION

Agency Name Village of Villa Park

Contact Name Rich Salerno

Contact Email richs@invillapark.com

Repeat Contact Email richs@invillapark.com

* Required fields

Title/Position Interim Director of Publi

IS YOUR AGENCY INTERESTED IN ANY PARTICULAR CATEGORY?

Select all that apply *

Trades, Labor and Materials (JOC) (170201)	* Hold down the Ctrl (windows) /
Trades, Labor and Materials 2 (JOC) (180205)	
Trades, Labor and Materials 3 (JOC) (190201)	
Two Way Radio and Wireless Communication (181103)	
Uniforms Sales, Rental & Services (171003)	
Utility and Golf Vehicles (180802)	
Vehicle Parts, Supplies, Equipment and Affiliated Services (180603)	
Waste Management, Recycling, and Sustainability Solutions (170305)	
Web and Cloud Computing Services (190103)	
Web Hosting Services or Content Management (2092216)	

Command (Mac) button to select multiple Categories.

AGENCY ADDRESS

Mailing Address 20 South Ardmore Avenue

Address 2

City Villa Park

State Illinois

Zip 60181

Agency Phone (630) 834-8505

Agency Fax (630) 834-9509

Website invillapark.com

ADDITIONAL CONTACT NAME

Contact Name

Title/Position

Email

Address

City

State

Zip

Phone

Agency Fax

SECONDARY CONTACT

Contact Name

Title/Position

Email

Address

City

State

Zip

Phone

Fax

IF REQUESTED CHANGE OF VENUE

Change of Venue to:

State

How Did you Hear About TIPS?

Vendor/Company

Print Advertisement

Web Advertisement

Web Search

Tips Representative

Other

[Register »](#)



Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Agreement between The Village of Villa Park and The Interlocal Purchasing System for a Cooperative Purchasing Program

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and,

WHEREAS, the Village and The Interlocal Purchasing System (“TIPS”) are units of local government and the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government, including those in other states, to contract or otherwise associate among themselves by entering into intergovernmental agreements; and,

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*) authorizes public agencies, which include public agencies of other states, to jointly enjoy and/or exercise powers, privileges, functions, or authority with other public agencies; and,

WHEREAS, the President and Board of Trustees of the Village find that it is in the best interest of the health, safety and welfare of the citizens of the Village to enter into an intergovernmental agreement to participate in a cooperative purchasing program with TIPS and appoint TIPS as the Village’s purchasing agent for the purchase of certain products and services through the cooperative purchasing program.

NOW THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That *THE INTERLOCAL PURCHASING SYSTEM*, between the Village of Villa Park and The Interlocal Purchasing System, a copy of which is attached hereto as Exhibit A, be and the same is hereby approved and the Village Manager is hereby authorized and

directed to execute the Agreement on behalf of the Village of Villa Park.

Section 2: This Resolution shall be in full force and effect upon its passage and approval according to law

PASSED this ____ day of ____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of ____, 2019

Village President

Attest: _____
Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: June 10, 2019

Submitted by: Kevin Mantels

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with RJN Group, Inc., of Wheaton, Illinois, for Phase III Construction Engineering of the 2019 Sewer Rehabilitation Program in an Amount Not to Exceed \$113,841

Suggested Action:

RJN Group has submitted a proposal to the Village to provide Phase III construction engineering services for the 2019 Sewer Rehabilitation Program. The Illinois Environmental Protection Agency (IEPA) has issued preliminary approval of the loan funding for both construction and these proposed construction engineering services. This resolution approves a contract with RJN Group for Phase III construction engineering services in an amount not to exceed \$113,841, which would be taken from Wastewater fund account number 83.502.02.292.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Sewer Rehab Construction Engineering](#)

[Sewer Rehab Location Map](#)

[RESO - Sewer Rehab Construction Engineering](#)

[PROPOSAL - Sewer Rehab Construction Engineering](#)

Departmental Correspondence

Date: 06/05/2019

To: Rich Keehner, Jr., Village Manager

From: Kevin Mantels, Assistant Village Engineer



Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with RJN Group, Inc., of Wheaton, Illinois, for Phase III Construction Engineering of the 2019 Sewer Rehabilitation Program in an Amount Not to Exceed \$113,841

STATEMENT OF PROBLEM

RJN Group, Inc., of Wheaton, Illinois, has submitted a proposal to the Village to provide Phase III construction engineering services for the Village's 2019 Sewer Rehabilitation Program. This program is proposed in the Village's Capital Improvement Plan (CIP). The proposed scope of construction work of the future project includes sanitary sewer lining, manhole rehabilitation, sanitary sewer service reinstatement, and sanitary sewer point repairs. The Village expects to receive low-interest loan funding from the Illinois Environmental Protection Agency (IEPA) for both construction and these proposed construction engineering services. The IEPA has issued preliminary approval of the loan funding, and staff would now like to move forward with the project.

INVESTIGATION

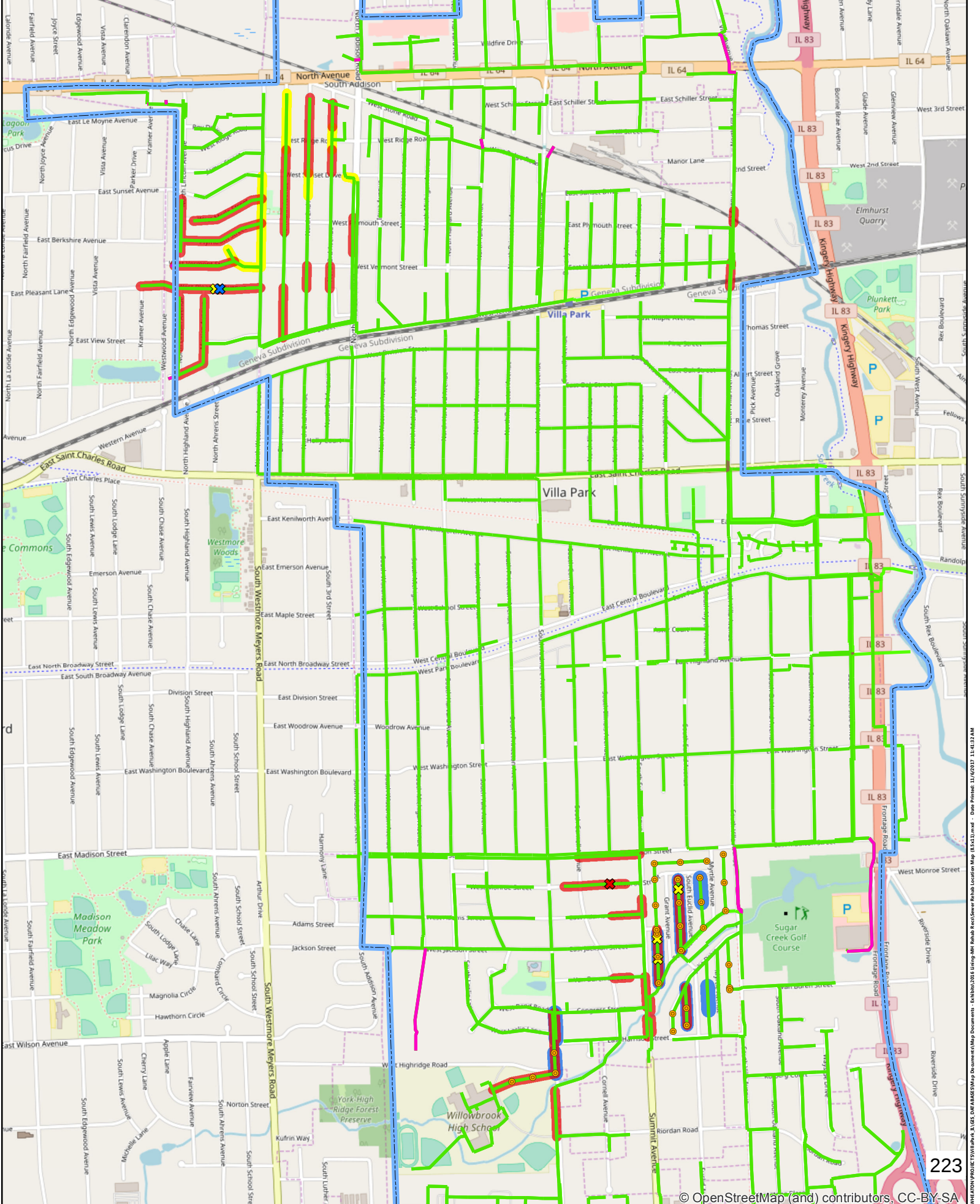
Staff completed a consultant Qualifications Based Selection (QBS) process for the evaluation of consultants to perform construction engineering of utility improvements. RJN Group, Inc., of Wheaton, Illinois, was selected as one of the firms to perform these services for the Village based on their qualifications. RJN Group also performed the Phase II design engineering services for this program, and staff has found them to be aptly qualified to oversee the construction of this program.

Because this program will receive low-interest loan funding from the IEPA, the bidding process is more extensive and requires significantly more effort than a conventional locally-funded project. For that reason, staff proposes to include bidding assistance in the scope of engineering services that would be performed under this agreement. Bidding of the construction contract could commence upon execution of the proposed construction engineering services agreement.

RJN Group has submitted a proposal to the Village to provide construction engineering services for the 2019 Sewer Rehabilitation Program in an amount not to exceed \$113,841. The scope of the engineering services would include the previously-mentioned bidding assistance, as well as pre-construction coordination, shop drawing review, construction observation and documentation, inspection of traffic control, documentation of contract quantities, preparation of pay estimates, and preparation of record drawings. Funding would be taken from Wastewater Fund (Capital) account number 83.502.02.292.

RECOMMENDATION

Staff recommends approval of an engineering services agreement with RJN Group, Inc., of Wheaton, Illinois, for Phase III construction engineering of the 2019 Sewer Rehabilitation Program in an amount not to exceed \$113,841.00.



Resolution No. _____

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with RJN Group, Inc., of Wheaton, Illinois, for Phase III Construction Engineering of the 2019 Sewer Rehabilitation Program in an Amount Not to Exceed \$113,841

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended a proposed construction engineering services agreement with RJN Group, Inc., of Wheaton, Illinois, to perform Phase III construction engineering services for the 2019 Sewer Rehabilitation Program in an amount not to exceed \$113,841.00; and

WHEREAS, the corporate authorities of the Village of Villa Park have determined that it is in the best interests of the citizens of the Village of Villa Park to enter into an agreement with RJN Group, Inc., of Wheaton, Illinois, as is more particularly set forth in a document styled “**Agreement between Village of Villa Park, Illinois, and RJN Group, Inc., Wheaton, Illinois**” a copy of which is attached hereto as Exhibit A; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the agreement styled “**Agreement between Village of Villa Park, Illinois, and RJN Group, Inc., Wheaton, Illinois**” attached as Exhibit A, be and the same is hereby approved and the Village Manager is hereby authorized and directed to execute same on behalf of the Village of Villa Park.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this _____ day of _____, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2019

Village President

Attest: _____
Village Clerk

AGREEMENT

BETWEEN

VILLAGE OF VILLA PARK, ILLINOIS

AND

RJN GROUP, INC.
WHEATON, ILLINOIS

THIS AGREEMENT dated _____, 2019 by and between the Village of Villa Park, Illinois, hereinafter called OWNER and RJN GROUP, INC., with an office in Wheaton, Illinois, hereinafter called ENGINEER.

WHEREAS, the OWNER desires to retain the professional services of the ENGINEER for a project generally described as **2019 Sanitary Sewer Rehabilitation Program, Bidding Services, Construction Observation and Loan Assistance Proposal**

WHEREAS, the ENGINEER desires to perform such services to the OWNER in accordance with the terms and conditions of the AGREEMENT.

NOW, THEREFORE, in consideration of the above recitals, the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

Section I - Basic Services of ENGINEER

The specific services which the ENGINEER agrees to furnish are as indicated in the Attachment A "Scope of Services" which is hereby incorporated by reference and made part of this AGREEMENT. Changes in the indicated Scope of Services shall be subject to renegotiation and implemented through an Amendment of this AGREEMENT.

Section II - Future Services of ENGINEER

The ENGINEER is available to furnish and perform, under an Amendment or a separately negotiated agreement, future services to supplement this work.

Section III - Schedule of Services

A. Completion Time

For those services described in Section I, the ENGINEER shall make every reasonable effort to schedule manpower and service elements in a diligent manner. It is recognized by both parties that actions of regulatory agencies and/or others may affect the final project schedule.

The services described shall be performed as weather and other physical conditions permit. The ENGINEER shall not be liable to the OWNER, if delayed in, or prevented from performing the

AGREEMENT (Cont.)

work as specified herein through any cause or causes beyond the control of the ENGINEER and not caused by his own fault or negligence. Attachment A "Schedule of Services" is hereby incorporated by reference and made part of this AGREEMENT.

Section IV - Payment for Services

Payment to the ENGINEER shall be made as follows:

A. Payment for Services

The OWNER recognizes that time is of the essence with respect to payment of the ENGINEER's invoices, and that timely payment is a material part of the consideration of this AGREEMENT.

Payment for services rendered shall be made to the ENGINEER at the end of each month's billing cycle upon presentation of the ENGINEER's monthly statement. ENGINEER will provide to the OWNER a detailed statement of tasks by classification and reimbursement expenses. Total payment shall not exceed aforesaid amounts without prior authorization by the OWNER.

If the OWNER objects to all or any portion of an invoice, the OWNER shall so notify the ENGINEER within ten (10) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.

OWNER has the right to appeal or ask for clarification of any ENGINEER's billing within ten (10) days of date of billing. Until said appeal is resolved, or clarification is issued, no interest will accrue. The OWNER shall exercise reasonableness in contesting any invoice or portion thereof.

Section V - Services to be Provided by the OWNER

A. Authorization to Proceed

The OWNER shall authorize the ENGINEER to proceed prior to the ENGINEER starting work.

B. Access to Facilities and Property

The OWNER shall make its system facilities and properties available and accessible for inspection by ENGINEER and arrange for access to make all provisions for the ENGINEER to enter upon public property as required for the ENGINEER to perform his services.

C. Prompt Notice

The OWNER shall give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services, or any defect in the service or work of the ENGINEER or Contractors in order that the ENGINEER may take prompt, effective measures, which in the ENGINEER's opinion, will minimized the consequences of a defect.

AGREEMENT (Cont.)

D. Compensation of a Cost Not to Exceed

For basic services, as enumerated in Section I, the OWNER shall pay the ENGINEER a maximum not to exceed cost of \$113,841. Payments as described hereinafter shall represent full compensation to the ENGINEER for all payroll costs, expenses, current overhead, profit, and all other costs in connection with the performance of these services. The ENGINEER, if requested, shall provide documentation to the OWNER of all costs in connection with the performance of these services, and as further described in Attachment A.

E. Changes of Scope

In the event additional services are required through changes in the scope of the Project, or other unusual or unforeseen circumstances are encountered, or for other consulting services, ENGINEER shall, upon written authorization by the OWNER, perform the additional services as mutually agreed by both parties by supplemental agreement. If renegotiated terms cannot be agreed to, the OWNER agrees that the ENGINEER has an absolute right to terminate the AGREEMENT.

Section VI - Construction Cost and Opinions of Cost

- A. The ENGINEER shall submit to the OWNER an opinion of the probable cost required to construct work recommended, designed, or specified by the ENGINEER. The ENGINEER is not a construction cost estimator or construction contractor, nor should the ENGINEER's act of rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. The ENGINEER's opinion will be based solely upon its own experience with construction. This requires the ENGINEER to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which the ENGINEER has no control. Given the assumptions which must be made, the ENGINEER cannot guarantee the accuracy of its opinions of cost, and, in recognition of that fact, the OWNER waives any claim against the ENGINEER relative to the accuracy of the ENGINEER's opinion of probable construction cost. If prior to the Bidding or Negotiation Phase, OWNER wishes greater assurance as to Total Project or Construction Costs, OWNER shall employ an independent cost estimator.

Section VII - General Considerations

A. Standard of Practice

Services performed by the ENGINEER under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

AGREEMENT (Cont.)

B. Survival

All obligations arising prior to the termination of this AGREEMENT and all provisions of this AGREEMENT allocating responsibility or liability between the OWNER and the ENGINEER shall survive the completion of the services hereunder and the termination of this AGREEMENT.

C. Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by the ENGINEER as instruments of service shall remain the property of the OWNER. The ENGINEER shall retain these records for a period of five (5) years following submission of his or her report, during which period they will be made available to the OWNER at all reasonable times.

If the OWNER wishes the ENGINEER to retain documents for a longer period of time, the OWNER shall so specify in advance, in writing, and shall pay in a timely manner all charges agreed to for the ENGINEER's maintenance of such documents beyond the time period otherwise prevailing.

D. Certification

During the course of construction, the ENGINEER may be called upon to determine the degree to which certain design conditions have been achieved by contractors. In performance of this work, the ENGINEER will use sampling procedures, that is, selected portions of the work will be subject to close review and/or testing and the results observed will be inferred to exist in other areas not sampled. Although such sampling procedures shall be conducted by the ENGINEER in accordance with commonly accepted procedures consistent with applicable standards of practice, the OWNER understands that such procedures indicate actual conditions only where sampling is performed, and that, despite proper implementation of sampling and/or testing procedures, and despite proper interpretation of their results, the ENGINEER cannot assure the existence of conditions which the ENGINEER infers to exist. Since a certification that certain conditions exist comprises an assurance of such conditions' existence, the OWNER agrees that it would be improper for the ENGINEER to certify that certain conditions exist when the ENGINEER cannot assure they exist. Accordingly, the OWNER shall not require the ENGINEER to sign any certification, no matter by whom requested, that would result in the ENGINEER certifying the existence of conditions whose existence the ENGINEER cannot assure. The OWNER also agrees that the OWNER shall not make resolution of any dispute with the ENGINEER or payment of any amount due to the ENGINEER in any way contingent upon the ENGINEER's certifying the existence of conditions whose existence the ENGINEER cannot assure.

E. Buried Utilities and Subsurface Risks

The ENGINEER will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The OWNER recognizes that the ENGINEER's research may not identify all subsurface utility lines and man-made objects, and that the information upon which the ENGINEER relies may contain errors or may not be complete. The ENGINEER will prepare a plan indicating the locations intended for subsurface penetrations with respect to assumed locations of utilities and other man-made objects beneath the site's surface.

AGREEMENT (Cont.)

The OWNER will approve the location of these penetrations prior to their being made and the OWNER will authorize the ENGINEER to proceed. The OWNER agrees to waive any claim against the ENGINEER and to defend, indemnify and hold the ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the ENGINEER's damaging underground utilities or other man-made objects that were not called to the ENGINEER's attention or which were not properly located on plans furnished to the ENGINEER for any time spent or expenses incurred by the ENGINEER in defense of any such claim, in accordance with the ENGINEER's prevailing fee schedule and expense reimbursement policy.

The OWNER recognizes that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, implemented with the appropriate equipment and experienced personnel under the direction of a trained professional who functions in accordance with a professional standard of practice may fail to detect certain conditions, because they are hidden and therefore cannot be considered in development of a subsurface exploration program. For similar reasons, actual environmental, geologic and geotechnical conditions that the ENGINEER properly inferred to exist between sampling points may differ significantly from those that actually exist. The passage of time also must be considered, and the OWNER recognizes that, because of natural occurrences or direct or indirect human intervention at the site or a distance from it, actual conditions discovered may quickly change. The OWNER realizes that nothing can be done to eliminate these risks altogether, but certain techniques can be applied to help reduce them. The ENGINEER is available to explain these risks and risk reduction methods to the OWNER but, in any event, the scope of services included with this AGREEMENT is that which the OWNER agreed to or selected in light of his or her own risk preferences and other considerations.

F. Reuse of Documents

All documents including Drawings and Specifications prepared or furnished by the ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this AGREEMENT are instruments of service in respect of the Project and ENGINEER shall retain an interest therein whether or not the Project is completed. OWNER may make and retain copies for information and reference in connection with the use and occupancy of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER's independent professional associates or consultants, and OWNER shall indemnify and hold harmless ENGINEER and ENGINEER's independent professional associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising from or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

G. Termination of Services

This AGREEMENT may be terminated in whole or part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this AGREEMENT through no fault of the terminating party. Such termination may not be effected unless the other party is given not less than 10 days written notice (delivered by certified mail, return receipt requested) of intent to terminate and an opportunity for consultation with the terminating party and 10 days to cure such substantial failure.

Irrespective of which party shall effect termination or the cause therefore, the OWNER shall within forty-five (45) calendar days of termination remunerate the ENGINEER for services

AGREEMENT (Cont.)

rendered and costs incurred, in accordance with the ENGINEER's prevailing fee schedule and expense reimbursement policy. Service shall include those rendered to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred to the time of termination, as well as those associated with termination and post-termination activities. Such costs shall not include payments to third parties engaged by the ENGINEER for services not yet performed. The OWNER may terminate this AGREEMENT with or without cause or reason. Upon receipt of a notice of termination from OWNER, the ENGINEER shall promptly discontinue all services affected (unless the notice directs otherwise) and deliver or otherwise make available to the OWNER (subject to "Reuse of Documents" provisions) all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated by the ENGINEER in performing this AGREEMENT, whether completed or in progress.

H. Controlling Law and Disputes

If any of the provisions of this AGREEMENT are invalid under any applicable statute or rule of law, they are, to that extent, deemed omitted. However, the OWNER and the ENGINEER will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing or achieving the intent of the original provision. This AGREEMENT shall be governed by the laws of the State of Illinois, DuPage County.

The parties agree that they shall reasonably attempt to resolve any disputes regarding the interpretation of this AGREEMENT by informal negotiation, the final resolution of which disputes shall require the agreement of both parties.

I. Successors and Assigns

The OWNER and the ENGINEER each binds itself and its partners, successors, executors, administrators, assigns and legal representatives to the other party to this AGREEMENT and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements, and obligations of this AGREEMENT.

Neither the OWNER nor the ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this AGREEMENT without the written consent of the other. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assigner from any duty or responsibility under this AGREEMENT. Nothing contained in this paragraph shall prevent the ENGINEER from employing such independent consultants, associates, and subcontractors as it may deem appropriate to assist it in the performance of services hereunder.

The ENGINEER's use of others for additional services shall not be unreasonably restricted by the OWNER provided the ENGINEER notifies the OWNER in advance. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the OWNER and the ENGINEER, and all duties and responsibilities undertaken herein will be for the sole and exclusive benefit of the OWNER and the ENGINEER and not for the benefit of any other party.

J. Dispute Resolution

All claims, disputes or controversies arising from, or in relation to, the interpretation, application or enforcement of this AGREEMENT shall be decided through mediation or arbitration

AGREEMENT (Cont.)

whichever is mutually agreed upon by OWNER and ENGINEER.

K. Audit and Access to Records

ENGINEER shall maintain books, records, documents, and other evidence directly pertinent to performance of Water Pollution Control Loan Program (WPCLP) loan work under this agreement in accordance with generally accepted accounting principles. The Illinois Environmental Protection Agency (Agency) or any of its authorized representatives shall have access to the books, records, documents, and other evidence for the purpose of inspection, audit, and copying. Facilities shall be provided for access and inspection.

Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States.

All information and reports resulting from access to records pursuant to the above paragraphs shall be disclosed to the Agency. The auditing agency shall afford the ENGINEER an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.

Records under the above paragraphs shall be maintained and made available during performance of project services under this agreement and for 3 years after the final loan closing. In addition, those records that relate to any dispute pursuant to Section 365.650 (Disputes) of Title 35 of the Illinois Administrative Code, litigation, the settlement of claims arising out of project performance, costs or items to which an audit exception has been taken shall be maintained and made available for 3 years after the resolution of the appeal, litigation, claim or exception.

L. Covenant Against Contingent Fees

The ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or to deduct from the contract price or consideration, or otherwise recover, the full amount of the commission, percentage, brokerage or contingent fee.

M. Non-Discrimination Clause

Consultant (ENGINEER) or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The contractor or subcontractor shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under the WPCLP. Failure by the contractor or subcontractor to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

AGREEMENT (Cont.)

IN WITNESS THEREOF, the parties hereto have caused this AGREEMENT to be executed this _____ day of _____, 20____.

For the OWNER:

Name

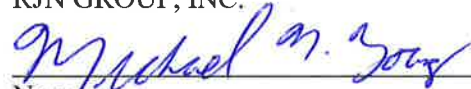
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Title

ATTEST:

For the ENGINEER:

RJN GROUP, INC.



Name

Michael N. Young P.E.

Printed

Senior Vice President

Title

Attachment A – RJN Proposal dated May 9, 2019

May 9, 2019

Mr. Rich Salerno
Deputy Director of Public Works
20 S. Ardmore Avenue
Villa Park, Illinois 60181

**SUBJECT: 2019 SANITARY SEWER REHABILITATION PROGRAM
BIDDING SERVICES, CONSTRUCTION OBSERVATION, AND LOAN
ASSISTANCE PROPOSAL**

Dear Mr. Salerno:

It is our pleasure to provide the following services in connection with 2019 Sanitary Sewer Rehabilitation Program

This work comprises approximately 22,000 linear feet of CIPP lining, four (4) point repairs, rehabilitation of 30 manholes and grouting of 100 lateral connections. There is also a short directional drilled service, two T-liners and the provision of additional lining by means of an Alternate Bid.

PROPOSED SCOPE OF WORK

Our proposed scope of services is as follows:

1. Bidding Services
 - a. Provide Bidding Assistance, respond to Contractors' questions, issuance of Addenda as necessary, attendance at pre-bid meeting and bid opening, bid tabulation and recommendation of award letter (including reference checks as needed)
 - b. Submit Contractor Bid package to IEPA for review, IEPA Bid Checklist, and communication as needed
 - c. Submit Consultant's checklist to IEPA, Consultant's executed non-debarment form, and letter of no sub-consultant participation in resident engineering services.
 - d. Prepare Provisional Notice of Award
 - e. Prepare Notice of Award
2. Pre-Construction Assistance:
 - a. Attend preconstruction meeting. Prepare and distribute meeting minutes.
 - b. Review Contractor's shop drawings, insurance documents, traffic control plans, pre-construction surface videos, and construction phasing.
3. Complete pre-lining TV to verify that pipe segments are suitable for lining without additional point repairs. Complete post-lining TV review to ensure that all lining has been completed as specified and that the correct services have been reinstated. (Coordination with the Village will be required to ensure that only live laterals are reinstated.) Review of

lateral televising inspection to ensure T-liner can be installed, and post installation to confirm the installation is in accordance with specifications.

4. Part-time and full-time resident engineering services as follows:
 - a. Full time services (up to 212 hours): point repairs, directional drill, manhole rehabilitation in backyard, T-lining and any grouting requiring access to backyard manholes (11 locations)
 - b. Part-time services (up to 196 hours): CIPP Lining, and lateral grouting on Ardmore, manhole rehabilitation (excluding those in the backyard).
5. Provide documentation of the construction activities, including maintaining a daily project journal and taking digital photographs of all phases of the project, taking measurements for all quantities installed.
6. Provide periodic inspection of traffic control measures to ensure roadways remain open and driveways/sidewalks are not blocked for extended periods.
7. Attendance at project management and progress meetings
8. Provide Contract management, including review of Contractor's payment requests, preparation of change orders (including documentation required by IEPA and permission requests to IEPA), and coordination of Contract closeout. Management of Contractor's payment requests shall include confirmation of quantities of work completed to date, trailing waivers review, and certified payrolls evaluation to ensure that the rates are in compliance with Davis Bacon or Illinois Prevailing wage rates, whichever are the higher. RJN will store these records during the project and will provide them to the Village at the end of the project for safekeeping in accordance with IEPA loan regulations. RJN will also interview field personnel from the Contractor and sub-contractors during the Contract to ensure that rates being reported on the certified payrolls match those being paid to their personnel.
9. Prepare submissions to IEPA for reimbursement of construction expenditures. (RJN will prepare the outline documentation however additional assistance will be required by the Village, specifically the Finance Department)
10. Provide final reconciliation change order of Contract quantities to assist in Contract close-out with IEPA
11. Final site confirmation survey and preparation of record drawings
12. Provide general project management throughout the duration of the project, including coordination as needed with the Village of Lombard, Willowbrook High School, Schafer Elementary in Lombard and residents. Provide an updated GIS layer of the lined sewers.

Mr. Rich Salerno
May 9, 2019
Page 3

SCHEDULE

The schedule for this project will be set by the Contractor in compliance with the Contract Documents. Construction is anticipated to commence after August 1, 2019

PROPOSED FEE

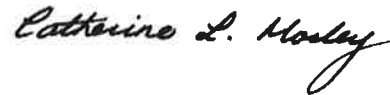
The proposed scope of services will be invoiced on a time and material basis using the enclosed fee schedule with a not-to-exceed maximum billing of \$113,841

We appreciate the opportunity to continue providing the City with professional services on this important project. If you have any questions, please feel free to contact me at 630-682-4700 x314.

Sincerely,
RJN Group Inc.



Michael N. Young, P.E.
Principal



Catherine L. Morley P.E.
Senior Project Manager

ENCLOSURES:

Estimate of Effort
Rate Schedule

2019 Schedule of Rates

	Classification	2019 Rates
PD	Project Director	\$240.00
SPM	Senior Project Manager	\$188.00
PM	Project Manager	\$165.00
SPE	Senior Project Engineer	\$135.00
PE	Project Engineer	\$120.00
CM	Construction Manager	\$130.00
CO	Construction Observer	\$115.00
DG	Data Group	\$110.00
ET	Engineering Technician	\$105.00
SGIS	Senior GIS Technician	\$105.00
GIS	GIS Technician	\$95.00
DT	Data Technician	\$80.00
FM	Field Manager	\$88.00
FT	Field Technician	\$72.00
CL	Clerical	\$72.00

VILLAGE OF VILLA PARK																	
2019 SEWER REHABILITATION RESIDENT ENGINEERING SERVICES																	
Task No.	Task Description	240 PD	188 SPM	165 PM	135 SPE	130 CM	120 PE	115 CO	105 ET	105 SGIS	95 GIS	72 FT	72 CL	Total Hours	Labor Cost	Mileage Costs	Total Cost
Construction Engineering Services																	
1001	Bidding Services and Bid Package Submission to IEPA		14		10	8	32		8		8		8	88	\$11,038	\$50	\$11,088
1002	Prepare Contracts, Pre-construction Meeting, and Minutes	1	8		4	4	8						4	29	\$4,052	\$50	\$4,102
1003	Shop Drawing Review		2				4		8				4	18	\$1,984		\$1,984
1004	TV Submittals Review (pre and post)		5			8	40		40	4		24	8	129	\$13,704		\$13,704
1005	Field Observation (full and part-time)		8			200		200						408	\$50,504	\$1,875	\$52,379
1006	Project Management and Progress Meetings	4	20		20	16	8							68	\$10,460	\$100	\$10,560
1007	Pay requests, Change Orders and IEPA submissions, Reconciliation CO		20		24	8	32		16	4			8	112	\$14,556		\$14,556
1008	Record Drawings		4		4		16			16			8	48	\$5,468		\$5,468
Hours Sub-Total		5	81	0	62	244	140	200	72	24	8	24	40	900			
																TOTAL	\$113,841
Note: Mileage is an estimate and charged at the 2019 IRS rate of \$0.58/mile																	



L17-5154

SRF Project Number

United States Environmental Protection Agency
Washington, D.C. 20460

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Michael N. Young P.E. Senior Vice President

Typed Name and Title of Authorized Representative

Michael N. Young
Signature of Authorized Representative

5/10/19
Date



I am unable to certify to the above statements. May explanation is attached.



Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Albert Bulthuis, Village President
Hosanna Korynecky, Village Clerk
Richard D. Keehner, Jr., Village Manager

Phone: (630) 834-8500
Fax: (630) 834-8967
TDD: (630) 834-8589

EXECUTIVE SESSION

June 10, 2019

Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Minutes
4. Executive Session – 5ILCS 120/2
 - a. (c) (1) Personnel Matters
 - b. (c) (2) Collective Bargaining Matters
 - c. (c) (5) Purchase or Lease of Property
 - d. (c) (6) Sale or Lease of Property
 - e. (c) (11) Pending Litigation
 - f. (c) (21) Discussion of Closed Session Minutes
5. Adjournment