

Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No.: 4144
Next Resolution No.: 20-27

**VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181**

Village Board of Trustees

April 27, 2020

7:00 PM

Village President Albert Bulhuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Public Comments on Agenda Items

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

- 1 - Email your questions to Village Manager Keehner in advance of the meeting at rkeehnerjr@invillapark.com. Manager Keehner will read the comments into the public record at the appropriate time. Please make sure to include "Read into Public Record" in the subject line of your message.
- 2 - Watch the meeting live on YouTube by following the Village of Villa Park, or on the Government Access Channel (Comcast Channel 6, and AT&T Channel 99)
- 3 - If members of the public are interested in attending in person, and are symptom free, social distancing will be utilized to mitigate the community spread of disease. However, per Governor Pritzker's Executive Order No. 10, all gatherings of more than 10 people are prohibited. Therefore, attendance will be monitored at the door.

4. Amendments to the Agenda

5. Appointments to Boards and Commissions

The Villa Park Village Hall is subject to the requirements of the Americans with Disabilities Act of 1990. An elevator is operational at the north side entrance to the Village Hall during normal work hours and also during evenings. Individuals with special needs are requested to contact the Village's Compliance Officer at (630) 834-8500 so that reasonable accommodations can be made for those persons.

5a. Community Pride Commission

Jeanine Nicholson (R) 5/1/2020 - 4/30/2023
Leslie Allison-Seei (R) 5/1/2020 - 4/30/2023

5b. Economic Development Commission

Ghada Abdelhafez-Fahmy (R) 5/1/2020 - 4/30/2023

5c. Environmental Concerns Commission

Sandy Hill (R) 5/1/2020 - 4/30/2023
Ellen Jurkonis (R) 5/1/2020 - 4/30/2023
Justin Shlensky (R) 5/1/2020 - 4/30/2023

5d. Fire and Police Commission

Glenn Nystrom (R) 5/1/2020 - 4/30/2023
Rae Rupp Srch (R) 5/1/2020 - 4/30/2023

5e. Parks & Recreation Advisory Commission

Sarah Collentine (R) 5/1/2020 - 4/30/2022
Michael Storino (R) 5/1/2020 - 4/30/2022
Donna Noxon (A) 5/1/2020 - 4/30/2022

5f. Senior Citizens (Concerns) Commission

Ruby Burns (R) 5/1/2020 - 4/30/2023
Nadia Hajduk (R) 5/1/2020 - 4/30/2023
Irene Kaylor (R) 5/1/2020 - 4/30/2023

5g. Sugar Creek Golf Course Administrative Board

Joseph Colmone (R) 5/1/2020 - 4/30/2022
Gary Schiefer (R) 5/1/2020 - 4/30/2022

5h. Traffic & Safety Commission

Edward McMurray (R) 5/1/2020 - 4/30/2023

Kevin Meeker (R) 5/1/2020 - 4/30/2023
Robert Allan (A) 5/1/2020 - 4/30/2023

5i. Zoning & Planning Commission

Jack Lanenga (R) 5/1/2020 - 4/30/2023
Dominick Romano (R) 5/1/2020 - 4/30/2023
Justin Shlensky (A) 5/1/2020 - 4/30/2023

6. Presentations

Retirement Recognition: Richard Leesley

7. Consent Agenda

- 7a.** Minutes from the Special Board Meeting Held on March 23, 2020
[Special Meeting March 23, 2020](#)
- 7b.** Minutes from the Board Meeting Held on April 13, 2020
[Minutes April 13, 2020](#)
- 7c.** Bill Listing for the Weeks of April 13 and April 20, 2020 in the Total Amount of \$837,400.36
[2020-0420 CY20 Weekly Check Report](#)
[2020-0413 CY20 Weekly Check Report](#)

8. First Reading on Ordinances to be Codified

- 8a.** First Reading of an Ordinance Amending Appendix C of the Village Code of the Village of Villa Park, DuPage County, Illinois by Deleting Section 6.4.7.A.3 and Making a Separate Use for Currency Exchanges Under New Section 6.4.7.C

A petitioner is seeking to move his Currency Exchange business into Villa Park, but not into an industrial district as is required by Village Code. The proposed code amendment considers currency exchanges as separate uses, rather than being associated with uses such as pawn shops, title loan offices, payday loan offices, and cash for gold locations. At its regular meeting on April 9, 2020, following a public hearing in which one person spoke in support of the request, the Zoning & Planning Commission voted unanimously to recommended a text amendment making Currency Exchanges a permitted use in the C-3 Service Business District only.
[MEMO - Currency Exchange Zoning 4.2020](#)
[ZP 4.9.20 Unapproved Minutes](#)
[ORD - Text Amendment - Currency Exchange Zoning](#)

- 8b.** First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 2, Section 2-406 of the Municipal Code Related to First Reading of Ordinances

Village Code currently dictates that anytime a modification to code is recommended, such action must be taken in two separate readings by the Village Board during a public meeting. The proposed ordinance modification allows some flexibility in the passage of ordinances for codification, allowing the Board to waive the requirement of a second reading if a majority votes in favor of such action. This may be helpful with general housekeeping items, for example, the occasion in which Village Code must be modified in accordance with State Code.

[ORD - Option to Waive Second Reading](#)

9. Second Reading on Ordinances to be Codified

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix D of the Village of Villa Park Municipal Code

An amendment to Section 2 of Appendix D of the Village of Villa Park Municipal Code is necessary to remain consistent with the updated Bulletin 70 rainfall data adopted by the Illinois Department of Natural Resources on January 1, 2020. Additionally, the Federal Emergency Management Agency (FEMA) requires communities that participate in the National Flood Insurance Program to maintain records of improvements to all properties located in Special Flood Hazard Areas (floodplain or floodway). The proposed amendment will incorporate each of these record keeping requirements into Appendix D.

[MEMO - Stormwater Ordinance & Appendix D Amendments](#)

[ORD - Appendix D Stormwater Ordinance Update](#)

10. Ordinances

- 10a.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving the Rezoning to the C-3 Service Business District and Granting a Special Use for a Cannabis Dispensing Facility for Property Located at 133 West Roosevelt Road

The owner of the property at 133 W. Roosevelt Road is seeking rezoning of the property from the C-2 Neighborhood Business District to the C-3 Service Business District, and a special use to allow for a cannabis dispensing facility. The rezoning to C-3 is in line with most of the existing zoning on Roosevelt Road. A public hearing was held on April 9, 2020, at which time no one spoke. The Planning & Zoning Commission unanimously recommended approval to rezone the property and grant a special use for a cannabis dispensing facility.

[MEMO - Community Development PZ-20-0002](#)

[MEMO - Police Response PZ_20_0002](#)

[MEMO - Public Works Response PZ-20-0002](#)

[Application: 133 Roosevelt Road](#)

[Unapproved minutes.pdf](#)

- 10b.** Ordinance of the Village of Villa Park, DuPage County, Illinois, Establishing Temporary Executive Powers Pursuant to Chapter 8, Article III, Sections 8-301 - 308 of the Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code, and 20 ILCS 3305-11 of the Illinois Emergency Management Act

It is the policy of the Village of Villa Park that the Village be prepared to address any emergencies. Therefore, in response to the new and significant outbreak of the Coronavirus (COVID-19) in the United States, pursuant to Chapter 8, Article III Sections 8-301 – 8-308 of the Village of Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code, and 20 ILCS 3305-11 of the Illinois Emergency Management Agency Act, it is necessary and appropriate to authorize the Village President to exercise extraordinary power and authority, by executive order, during this state of disaster/emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

This ordinance extends the Temporary Executive Powers contained in Ordinance 4142, approved by the Village Board on April 13, 2020, until such time that the Village Board can reconvene in an open meeting.

[ORD - Exec Powers - COVID-19](#)

11. Resolutions

- 11a.** Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Strand Associates, Inc., of Joliet, Illinois, for Phase III Construction Engineering of the Michigan Avenue Improvement Project (Central to Kenilworth) in an Amount Not to Exceed \$137,000

The Village has been approved for \$550,000 grant funding, programmed in the State's Capital Bill, to be applied toward a street improvement project. Staff proposes to use this grant to fund the Michigan Avenue Improvement Project (Central to Kenilworth). The project consists of installation of new storm sewer, sanitary sewer repairs and roadway reconstruction. This resolution will approve a contract with Strand Associates, Inc., for Phase III construction engineering of the project. Funding for the construction engineering work is budgeted in the Street Improvement Fund (Referendum), Water Supply Fund, Wastewater Fund (Capital) and Wastewater Fund (Sewer Separation).

[MEMO - Michigan Ave. Improvement Project - Phase III Proposal - Strand - 20200413.pdf](#)

[Michigan Ave. - Phase III Agreement Proposal - Strand - FINAL - 20200410.pdf](#)

[Project CIP Listing.pdf](#)

[RESO - Michigan Ave. Improvement Project - Phase III Proposal - Strand - 20200413.docx](#)

- 11b.** Resolution of the Village of Villa Park, DuPage County, Illinois, Confirming the Appointment of Susan Griffin as Interim Village Treasurer, IMRF Authorized Agent, and IRMA Alternate Delegate

Due to an approaching personnel change it is necessary to appoint an interim Finance Director to fulfill the duties of the position and provide guidance to staff while the village seeks to fill the position on a permanent basis. With approximately 30 years of experience in municipal finance, retired Finance Director Ms. Susan Griffin is highly qualified, and will serve as the interim until a permanent replacement can be hired. Several important finance responsibilities must be formally assigned to the Interim Finance Director to ensure village operations continue without interruption. Such responsibilities include appointment as Interim Village Treasurer, Authorized Agent for the Illinois Municipal Retirement Fund (IMRF), and Alternate Delegate for the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

[MEMO - Interim Treasurer IRMA and IMRF Delegates](#)

[RESO - Interim Treasurer IMRF Agent IRMA Delegate](#)

12. Public Comments on Non-Agenda Items

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

- 1 - Email your questions to Village Manager Keehner in advance of the meeting at rkeehnerjr@invillapark.com. Manager Keehner will read the comments into the public record at the appropriate time. Please make sure to include "Read into Public Record" in the subject line of your message.
- 2 - Watch the meeting live on YouTube by following the Village of Villa Park, or on the Government Access Channel (Comcast Channel 6, and AT&T Channel 99)
- 3 - If members of the public are interested in attending in person, and are symptom free, social distancing will be utilized to mitigate the community spread of disease. However, per Governor Pritzker's Executive Order No. 10, all gatherings of more than 10 people are prohibited. Therefore, attendance will be monitored at the door.

13. Village Clerk's Report

14. Village Trustees' Report

15. Village President's Report

16. Village Manager's Report

17. Adjournment

Next Meeting will be May 11, 2020

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Community Pride Commission

Suggested Action:

Jeanine Nicholson (R) 5/1/2020 - 4/30/2023

Leslie Allison-Seei (R) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Economic Development Commission

Suggested Action:

Ghada Abdelhafez-Fahmy (R) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Environmental Concerns Commission

Suggested Action:

Sandy Hill (R) 5/1/2020 - 4/30/2023

Ellen Jurkonis (R) 5/1/2020 - 4/30/2023

Justin Shlensky (R) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Fire and Police Commission

Suggested Action:

Glenn Nystrom (R) 5/1/2020 - 4/30/2023

Rae Rupp Srch (R) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Parks & Recreation Advisory Commission

Suggested Action:

Sarah Collentine (R) 5/1/2020 - 4/30/2022

Michael Storino (R) 5/1/2020 - 4/30/2022

Donna Noxon (A) 5/1/2020 - 4/30/2022

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Senior Citizens (Concerns) Commission

Suggested Action:

Ruby Burns (R) 5/1/2020 - 4/30/2023

Nadia Hajduk (R) 5/1/2020 - 4/30/2023

Irene Kaylor (R) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Sugar Creek Golf Course Administrative Board

Suggested Action:

Joseph Colmone (R) 5/1/2020 - 4/30/2022

Gary Schiefer (R) 5/1/2020 - 4/30/2022

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Traffic & Safety Commission

Suggested Action:

Edward McMurray (R) 5/1/2020 - 4/30/2023

Kevin Meeker (R) 5/1/2020 - 4/30/2023

Robert Allan (A) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Report/Presentation

Agenda Section:

Subject:

Zoning & Planning Commission

Suggested Action:

Jack Lanenga (R) 5/1/2020 - 4/30/2023

Dominick Romano (R) 5/1/2020 - 4/30/2023

Justin Shlensky (A) 5/1/2020 - 4/30/2023

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Public Works

Item Type: Report/Presentation

Agenda Section:

Subject:

Retirement Recognition: Richard Leesley

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Special Board Meeting Held on March 23, 2020

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Special Meeting March 23, 2020](#)

**VILLAGE OF VILLA PARK
SPECIAL MEETING
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181**

Village Board of Trustees Minutes

March 23, 2020

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky

Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick*, Cheryl Tucker, and Robert Wagner

*Trustee Patrick attended by phone.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

President Bulthuis thanked the residents and business owners on how they are handling this disruption to their lives. He thanked the first responders in the Police and Fire Departments for their continued work in the Village. In regards to the restaurants, he asked residents to support them by ordering carry-out food. He also said the Village is in continuous contact and is monitoring the emergency of the COVID-19 disease. He reviewed the daily activities he and Manager Keehner are involved in regarding the coronavirus and summarized the steps taken in his State of Emergency Declaration on March 16, 2020 in an effort to prevent and stop the spread of COVID-19 in the Village. To conduct business with the Village, residents can go to the Village website at www.invillapark.com or call the Village office at 630-834-8500. President Bulthuis also explained the need for tonight's ordinance.

3. Public Comments on Agenda Items.

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

1 – Email your questions to Village Manager Keehner in advance of the meeting at rkeehnerjr@invillapark.com.

Manager Keehner will read the comments into the public record at the appropriate time.

2 – Watch the meeting live on YouTube by following the Village of Villa Park or on the Government Access Channel (Comcast Channel 6 and AT&T Channel 99).

3 – If members of the public are interested in attending in person and are symptom free, social distancing will be utilized to mitigate the community spread of disease.

Manager Keehner read one email from resident Patrick Stefanowski questioning the need for the ordinance since the Governor has already placed Illinois under a Shelter and Place Order with the closure of non-essential businesses and all non-essential activities cancelled. President Bulthuis provided additional information on the ordinance that would prepare the Village to deal with any unknown situation that may arise.

4. Ordinances.

4.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Establishing Temporary Executive Powers Pursuant to Chapter 8, Article III, Sections 8-301 – 308 of the Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code and 20 ILCS 3305-11 of the Illinois Emergency Management Act.

It is the policy of the Village of Villa Park that the Village be prepared to address any emergencies. Therefore, in response to the new and significant outbreak of the coronavirus (COVID-19) in the United States, pursuant to Chapter 8, Article III Sections 8-301 – 8-308 of the Village of Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code and 20 ILCS 3305-11 of the Illinois Emergency Management Agency Act, it is necessary

and appropriate to authorize the Village President to exercise extraordinary power and authority, by executive order, during this state of disaster/emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Tucker asked if there is a maximum of how much could be spent. Attorney Orr said the amount is limited to the budget. Trustee Tucker expressed concern for the first responders. President Bulthuis referred to three testing locations available for first responders. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Wagner, Tucker, Cilella, Murphy, Patrick and President Bulthuis. There were no nays. Motion carried.

5. Public Comments on Non-Agenda Items.

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

1 – Email your questions to Village Manager Keehner in advance of the meeting at rkeehnerjr@invillapark.com.

Manager Keehner will read the comments into the public record at the appropriate time.

2 – Watch the meeting live on YouTube by following the Village of Villa Park or on the Government Access Channel (Comcast Channel 6 and AT&T Channel 99).

3 – If members of the public are interested in attending in person and are symptom free, social distancing will be utilized to mitigate the community spread of disease.

There were no participants.

6. Adjournment.

Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Wagner. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting on April 13, 2020.

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Minutes

Agenda Section:

Subject:

Minutes from the Board Meeting Held on April 13, 2020

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[Minutes April 13, 2020](#)

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

April 13, 2020

7:00 PM

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:

David Cilella, Nick Cuzzone, Christine Murphy*, Kevin Patrick*, Cheryl Tucker*, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON APRIL 13, 2020

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.

ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.

*Trustees Murphy, Patrick and Tucker attended the meeting via phone.

1. Call to Order – Roll Call.

President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.

President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

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2 – Watch the meeting live on YouTube by following the Village of Villa Park or on the Government Access Channel (Comcast Channel 6 and AT&T Channel 99).

3 – If members of the public are interested in attending in person and are symptom free, social distancing will be utilized to mitigate the community spread of disease. However, per Governor Pritzker's Executive Order No. 10, all gatherings of more than 10 people are prohibited. Therefore, attendance will be monitored at the door.

Tony Oddo, Michael Anthony's Pizza business owner, referred to Item 7 and asked that the board postpone discussion on the ordinance until local businesses can provide input.

Angie Rojec, Pioneer Garden & Feed business owner, also asked that discussion on the ordinance be postponed to allow for additional input from residents and local businesses.

4. Amendments to the Agenda.

Motion by Trustee Cuzzone to remove Item 7 from the Agenda. Attorney Orr recommended that Item 7 be tabled instead of removed. Motion by Trustee Cuzzone to table Item 7 and seconded by Trustee Wagner. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis. There were no nays. Motion carried.

5. Presentation.

COVID-19 Pandemic Financial Response Plan Presentation.

Manager Keehner gave a PowerPoint presentation reviewing the financial effects on the Village and responded to questions from the board.

6. Consent Agenda.

6.a. Minutes from the Board Meeting of March 9, 2020.

6.b. Bill Listing for the Weeks of March 9, March 23, March 30 and April 3, 2020 in the Total Amount of \$1,345,691.19.

Motion to approve Consent Agenda was made by Trustee Wagner and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Patrick, Tucker, Wagner, Cilella, Murphy and President Bulthuis. There were no nays. Motion carried.

7. First Reading on Ordinances to be Codified.

Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Village of Villa Park's Municipal Code as it Relates to Parking Restrictions.

With the creation of a new Village-owned parking lot at 110 S. Villa Avenue and monitoring parking trends at existing parking lots on Park Boulevard and in other nearby areas, amendments to Village Code are recommended. Such changes include the imposition of overnight parking restrictions, relocation of certain handicapped zones and the deletion and addition of certain no parking zones. It is also recommended that parking zones be established in order to allow for a vehicle to park in only one space within that zone for the time allotted during one twenty-four (24) hour period.

Item Tabled.

8. Ordinances.

8.a. First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix D of the Village of Villa Park Municipal Code.

An amendment to Section 2 of Appendix D of the Village of Villa Park Municipal Code is necessary to remain consistent with the updated Bulletin 70 rainfall data adopted by the Illinois Department of Natural Resources on January 1, 2020. Additionally, the Federal Emergency Management Agency requires communities that participate in the National Flood Insurance Program to maintain records of improvements to all properties located in Special Flood Hazard Areas (floodplain or floodway). The proposed amendment will incorporate each of these record keeping requirements into Appendix D.

Discussion only. Item moved to the formal.

8.b. Ordinance of the Village of Villa Park, DuPage County, Illinois, Establishing Temporary Executive Powers Pursuant to Chapter 8, Article III, Sections 8-301 – 308 of the Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code and 20 ILCS 3305-11 of the Illinois Emergency Management Act.

It is the policy of the Village of Villa Park that the Village be prepared to address any emergencies. Therefore, in response to the new and significant outbreak of the Coronavirus (COVID-19) in the United States, pursuant to Chapter 8, Article III Sections 8-301 – 8-308 of the Village of Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code and 20 ILCS 3305-11 of the Illinois Emergency Management Agency Act, it is necessary and appropriate to authorize the Village President to exercise extraordinary power and authority, by executive order, during this state of disaster/emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

This ordinance extends the Temporary Executive Powers contained in Ordinance 4141, approved by the Village Board on March 23, 2020, until such time that the Village Board can reconvene in an open meeting.

Motion to approve the ordinance was made by Trustee Cilella and seconded by Trustee Wagner. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cuzzone, Tucker, Wagner, Cilella, Patrick and President Bulthuis. There were no nays. Motion carried.

9. Resolutions.

9.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement for a Portion of a Right-of-Way between the Village of Villa Park and the Owner of the Property at 227 West School Street.

The property owner at 227 West School Street wishes to remove and replace the existing fence that encroaches onto the public right-of-way by approximately 3 feet along the public sidewalk on Michigan Avenue. A license agreement is necessary to grant the property owner permission to construct and maintain the fence.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cilella, Tucker, Cuzzone, Patrick, Wagner, Murphy and President Bulthuis. There were no nays. Motion carried.

9.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a License Agreement for a Portion of Alley Right-of-Way Between the Village of Villa Park and the Owner of the Property at 1141 South Cornell Parkway.

The property owner at 1141 South Cornell Parkway wishes to remove and replace the existing fence located in the middle of the alley right-of-way adjacent to his property. A license agreement is necessary to grant the property owner permission to construct and maintain the fence.

Motion to approve the resolution was made by Trustee Cilella and seconded by Trustee Wagner. Trustee Tucker asked for clarification on a second fence in the area. Manager Keehner said staff will check on that fence and provide additional information. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cuzzone, Tucker, Patrick, Wagner, Cilella and President Bulthuis. There were no nays. Motion carried.

9.c. Resolution of the Village of Villa Park, DuPage County, Illinois, Establishing the Fees for the Village's Swimming Pool for 2020.

Pool pass rates must be finalized by a resolution and approved by the Board of Trustees. It is recommended, with the support of the Parks and Recreation Advisory Commission, that a fee increase of 10% for season passes and \$1 for daily admission be approved. This increase is a direct result of the state's mandated minimum wage increase.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Wagner. Trustee Murphy asked if the pool will be open this season. President Bulthuis said the Village will be guided by the Health Department recommendations. Trustee Wagner asked when the Parks and Recreation brochure would be printed with the pool rates. Manager Keehner said the brochure is going to print this week. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cilella, Murphy, Wagner, Cuzzone, Tucker and President Bulthuis. There were no nays. Motion carried.

9.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois, for Phase II Design Engineering of the Third Avenue Improvement Project (Holly to Division) in an Amount Not to Exceed \$66,700.

The Village has been awarded Community Development Block Grant (CDBG) funding for the Third Avenue Improvement Project (Holly to Division) which involves the installation of a new separate storm sewer from approximately 250 feet north of Holly Court that will tie into the existing storm sewer along Division Street, in addition to roadway resurfacing. This resolution will approve a contract with Christopher B. Burke Engineering, Ltd. for Phase II design engineering of the project. Funding for the design work is budgeted in the Street Improvement Fund (Non-Referendum), Water Supply Fund and Wastewater Fund (Sewer Separation).

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Cuzzone. Trustee Tucker asked for clarification. President Bulthuis provided the information. Trustee Cuzzone asked about the Phase III work. Public Works Director Guerra said the Grant is for Phase III. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Murphy, Wagner, Cilella, Tucker and President Bulthuis. There were no nays. Motion carried.

10. Public Comments on Non-Agenda Items.

The Village appreciates the public's patience and cooperation during these very trying times as communities across the globe attempt to reduce the spread of COVID-19 (Coronavirus). Social distancing has been recommended to mitigate the spread of COVID-19. The Village remains committed to a transparent and open government. Participation in this meeting is encouraged in any of the following ways:

1 – Email your questions to Village Manager Keehner in advance of the meeting at kkeehnerjr@invillapark.com. Manager Keehner will read the comments into the public record at the appropriate time.

2 – Watch the meeting live on YouTube by following the Village of Villa Park or on the Government Access Channel (Comcast Channel 6 and AT&T Channel 99).

3 – If members of the public are interested in attending in person and are symptom free, social distancing will be utilized to mitigate the community spread of disease. However, per Governor Pritzker's Executive Order No. 10, all gatherings of more than 10 people are prohibited. Therefore, attendance will be monitored at the door.

Resident Tia Holloway asked about street repairs for North Yale. Manager Keehner said the project for this street will go out to bid in the next two week with construction to follow.

11. Village Clerk's Report.

Clerk Korynecky announced the Senior Concerns Commission's cancellation of the Senior Fair scheduled for May 13. It will be rescheduled for later this summer.

12. Village Trustees' Report.

Trustee Tucker said the Parks and Recreation Advisory Commission and the Traffic and Safety Commission meetings have been cancelled for April.

Trustee Murphy thanked Manager Keehner and President Bulthuis on their flexibility for the trustees to attend board meetings from home. She also thanked residents on their patience with social distancing.

Trustee Patrick thanked the first responders for their continuous service to the Village.

Trustee Cilella thanked President Bulthuis and Manager Keehner for the daily updates on the coronavirus.

Trustee Wagner thanked President Bulthuis and Manager Keehner for the daily coronavirus updates. He said tomorrow's open meeting of the County Board can be accessed on the internet. He said the Environmental Concerns Commission meeting is cancelled for April. He said the May 16 Spring Sweep event has been cancelled and will be rescheduled and the Prairie Path clean-up has been rescheduled to June 6. Also, the Garden club will continue with their plant sale on May 1 and 2. Detailed information will follow.

Trustee Cuzzone thanked the first responders, Manager Keehner and staff for their daily work in the Village. He said the Economic Development Commission's April meeting has been cancelled. Also, residents can get a list of the restaurants in the Village taking carry-out orders or giving curbside service at www.yesvillapark.com or at www.villaparkchamber.org.

13. Village President's Report.

President Bulthuis thanked the Parks and Recreation Department on how they handled the Easter Egg Hunt which was well received by the residents signed up for the event. He said he was on a conference call with the DuPage County Health Department regarding events for June and July but received no definite information. He said Summerfest scheduled for June has been cancelled. Commission meetings are also cancelled through May and the Village recycling events for April and May have been cancelled. He also thanked first responders and staff for all their work in the Village. Trustee Wagner added that Simply Recycling (orange bags) has also been cancelled.

14. Village Manager's Report.

Manager Keehner thanked the first responders, Public Works, Parks and Recreation and Village staff for the work they are doing every day. He thanked Communication Specialist Gabby Gutierrez on posting information regarding the coronavirus on social media for the residents. He also referred to new innovations being used by the DuPage Mayors and Managers in their meetings.

15. Adjournment.

Motion to adjourn was made by Trustee Wagner and seconded by Trustee Cuzzone. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Next Meeting on April 27, 2020.

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Finance Department

Item Type: Bill Listing

Agenda Section:

Subject:

Bill Listing for the Weeks of April 13 and April 20, 2020 in the Total Amount of \$837,400.36

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[2020-0420 CY20 Weekly Check Report](#)

[2020-0413 CY20 Weekly Check Report](#)



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on April 27, 2020

Covering weekly check runs dated for:

April 20, 2020/CY20.....\$257,897.23

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "042001","wf042001"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.210508 ESCROW: P. W. PROJECTS								
BRADLEY, CHARLES	PRRW20-163	0		PRKWY BOND RLS; 532 N LINCOLN	1,200.00	.00		042001
EVERSEAL BASEMENT	PRRW20-216	0		PRKWY BOND RLS; 404 S WISCONSIN	1,200.00	.00		042001
PEREZ, ERNESTO	PRRW20-043	0		PRKWY BOND RLS; 1400 S WAYSIDE	1,200.00	.00		042001
Total 10.210508 ESCROW: P. W. PROJECTS:					3,600.00	.00		
Total :					3,600.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	58.29	.00		042001
Total 10.511.00.210 TELEPHONE:					58.29	.00		
Total PUBLIC AFFAIRS:					58.29	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	58.29	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	38.23	.00		042001
Total 10.512.00.210 TELEPHONE:					96.52	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
NOVASTOR CORPORATION	34678	0		NOVABACKUP MAINT RENEWAL	370.83	.00		042001
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					370.83	.00		
Total MANAGER:					467.35	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.210 TELEPHONE								
WACHTEL, KEVIN	March 2020	0		PERS DEVICE PHONE REIMB; MARCH 2020	24.99	.00		WF0420
WACHTEL, KEVIN	March 2020	0		USAGE REIMBURSEMENT; MARCH 2020	24.99	.00		WF0420
Total 10.513.00.210 TELEPHONE:					49.98	.00		
Total FINANCE:					49.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	7.75	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	174.87	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	114.69	.00		042001
Total 10.514.00.210 TELEPHONE:					297.31	.00		
10.514.00.220 UTILITY - GAS								
NICOR GAS	93-78-55-1842 3/20	0		325 E NORTH AV; 3/6-4/6/20	98.95	.00		042001
Total 10.514.00.220 UTILITY - GAS:					98.95	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
RJS GROUP INC	21409	0	190085	CLEANING CD/ED	573.00	.00		042001
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					573.00	.00		
10.514.00.336 PHOTO MATERIALS & SUPPLIES								
TREE TOWNS IMAGING & COLOR GR	284628-in	0		LAMINATE ZONING MAPS	51.30	.00		WF0420
Total 10.514.00.336 PHOTO MATERIALS & SUPPLIES:					51.30	.00		
Total COMMUNITY DEVELOPMENT:					1,020.56	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.220 UTILITY - GAS								
NICOR GAS	70-63-81-1000 3/20	0		MUSEUM; 3/6-4/5/20	212.71	.00		042001
NICOR GAS	88-66-34-6936 3/20	0		POLICE STN; 3/6-4/5/20	363.13	.00		042001
Total 10.516.00.220 UTILITY - GAS:					575.84	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ALLIED GARAGE DOOR INC	150424	0		FLEET-HINGES,BEARINGS,BELT REPLACED	619.24	.00		042001
OFFICE OF THE STATE FIRE MARSHA	9628326	0		CORP BOILER CERTIFICATION	350.00	.00		042001
RJS GROUP INC	21409	0	190085	CLEANING VH, PW, PD, PARKS	4,617.00	.00		042001
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					5,586.24	.00		
Total BUILDINGS & GROUNDS:					6,162.08	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.220 UTILITY - GAS								
NICOR GAS	10-44-81-1000 3/20	0		METRA STATION; 3/6-4/6/20	144.43	.00		042001
Total 10.517.00.220 UTILITY - GAS:					144.43	.00		
10.517.00.299 OTHER CONTRACTUAL SERVICES								
RJS GROUP INC	21409	0	190085	CLEANING METRA STATION	1,031.00	.00		042001
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					1,031.00	.00		
Total COMMUTER PARKING LOT:					1,175.43	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	23.44	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	7.75	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	58.29	.00		042001
Total 10.518.00.210 TELEPHONE:					89.48	.00		
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4046489995	0		UNIFORM, TOWELS	47.30	.00		042001
CINTAS CORPORATION #344	4047091674	0		UNIFORM, TOWEL, MATS	57.30	.00		042001
CINTAS CORPORATION #344	4047669661	0		UNIFORM, TOWELS	33.58	.00		042001
Total 10.518.00.215 SHOP SERVICES:					138.18	.00		
Total GARAGE:					227.66	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
FRONTLINE PUBLIC SAFETY SOLUTI	040820	0		TRAINING TRACKER MEMBERSHIP	1,000.00	.00		042001
Total 10.520.01.202 TRAINING & CONFERENCES:					1,000.00	.00		
10.520.01.263 POST RETIREMENT BENEFITS								
DE FILIPPIS, BENJAMIN	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
MCNAMARA, JAMES J	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
ZORICH, EDWARD	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
Total 10.520.01.263 POST RETIREMENT BENEFITS:					375.00	.00		
10.520.08.399 OTHER SUPPLIES								
TRITECH FORENSICS INC	247470	0		EVIDENCE BAGS	71.00	.00		042001
Total 10.520.08.399 OTHER SUPPLIES:					71.00	.00		
10.520.09.101 SALARIES: FULL-TIME								
P4 SECURITY SOLUTIONS, LLC	S193-S1886	0		INTERNAL INVESTIGATION	2,157.50	.00		042001
Total 10.520.09.101 SALARIES: FULL-TIME:					2,157.50	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
CAR WASH DEVELOPMENT LLC	229	0		PD CAR WASHES; MARCH 2020	93.00	.00		042001
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					93.00	.00		
Total POLICE:					3,696.50	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
VPFD	PETTY CASH	0		DUPAGE COUNTY CHIEFS MTG 2/6/20; RAK	40.00	.00		042001
VPFD	PETTY CASH	0		DUPAGE COUNTY CHIEFS MTG 3/10/20; RAK	40.00	.00		042001
VPFD	PETTY CASH	0		METRO FIRE CHIEFS MTG 2/6/20; RAKOSNI	20.00	.00		042001
Total 10.521.01.202 TRAINING & CONFERENCES:					100.00	.00		
10.521.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	58.29	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	38.23	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	70.32	.00		042001
Total 10.521.01.210 TELEPHONE:					166.84	.00		
10.521.01.263 POST RETIREMENT BENEFITS								
BYRON, MICHAEL	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
DUSKI, MARK	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
VICELLI, LOUIS	APR 2020	0		POST RETIREMENT BENEFIT; APR 2020	125.00	.00		042001
Total 10.521.01.263 POST RETIREMENT BENEFITS:					375.00	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
OFFICE OF THE STATE FIRE MARSHA	9628326	0		FD BOILER CERTIFICATION	140.00	.00		042001
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					140.00	.00		
10.521.01.303 DUES & PUBLICATIONS								
ROTARY CLUB OF VILLA PARK	423	0		QUARTERLY DUES AND LUNCHES - M BYRO	185.00	.00		042001
Total 10.521.01.303 DUES & PUBLICATIONS:					185.00	.00		
10.521.01.315 BUILDING MAINT SUPPLIES								
ACE HARDWARE, VILLA PARK	15868	0		GARDEN HOSE AND NOZZLE FOR STA82	55.08	.00		042001
STATE INDUSTRIAL PRODUCTS	901431243	0		2 CASES OF QUICK DEFENSE TO FIGHT CO	697.60	.00		042001
VPFD	PETTY CASH	0		KITCHEN SPONGES	15.49	.00		042001
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					768.17	.00		
10.521.01.317 OFFICE SUPPLIES								
VPFD	PETTY CASH	0		BINDERS FOR PROBATIONARY FF	10.23	.00		042001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.521.01.317 OFFICE SUPPLIES:					10.23	.00		
10.521.01.399 OTHER SUPPLIES								
ACE HARDWARE, VILLA PARK	15897	10045		LOCKS & SUPPLIES FOR CABINETS FOR CO	33.31	.00		042001
CAR WASH DEVELOPMENT LLC	230	0		FD CAR WASHES; MARCH 2020	3.00	.00		042001
EA MEDICAL, LLC	111669	10045	200022	EDU435 UV-C AIR & SURFACE DISINFECTIO	4,045.00	.00		042001
VPFD	PETTY CASH	0		CAKE FOR SWEARING IN CEREMONY	28.47	.00		042001
Total 10.521.01.399 OTHER SUPPLIES:					4,109.78	.00		
10.521.21.202 TRAINING & CONFERENCES								
VPFD	PETTY CASH	0		PARKING FOR PUB ED CONFERENCE	21.00	.00		042001
Total 10.521.21.202 TRAINING & CONFERENCES:					21.00	.00		
10.521.22.301 UNIFORMS								
AIR ONE EQUIPMENT INC	15520	0		BOOTS, GLOVES AND HOODS	1,126.00	.00		042001
Total 10.521.22.301 UNIFORMS:					1,126.00	.00		
10.521.22.399 OTHER SUPPLIES								
MMSGs	95114689	0		FIT TEST KIT FOR N95 MASKS	298.94	.00		042001
VPFD	PETTY CASH	0		WATER FOR ENGINES	22.79	.00		042001
Total 10.521.22.399 OTHER SUPPLIES:					321.73	.00		
Total FIRE:					7,323.75	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	93.76	.00		042001
Total 10.523.02.210 TELEPHONE:					93.76	.00		
10.523.02.399 OTHER SUPPLIES								
MMSGs	59150853	10045		EXAM GLOVES FOR MEDICS	86.10	.00		042001
VPFD	PETTY CASH	0		BABY ASPIRIN FOR MEDIC UNITS	21.35	.00		042001
Total 10.523.02.399 OTHER SUPPLIES:					107.45	.00		
Total AMBULANCE/PARAMEDIC:					201.21	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	23.44	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	54.25	.00		042001
Total 10.525.01.210 TELEPHONE:					77.69	.00		
Total STREET:					77.69	.00		
Total CORPORATE FUND:					24,060.50	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.210508 ESCROW: REC RENTAL DEPOSITS								
FERNANDEZ, JAKELINE	REFUND	10045		RENTAL CANCELLATION	225.00	.00		042001
Total 35.210508 ESCROW: REC RENTAL DEPOSITS:					225.00	.00		
Total :					225.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	291.45	.00		042001
Total 35.502.01.210 TELEPHONE:					291.45	.00		
35.502.16.220 UTILITY - GAS								
NICOR GAS	45-01-72-1000 3/20	0		ICC; 3/6-4/6/20	1,210.65	.00		042001
Total 35.502.16.220 UTILITY - GAS:					1,210.65	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
MIDWEST TIME RECORDER	172264	0		ICC TIME CLOCK MAINT	175.00	.00		042001
OFFICE OF THE STATE FIRE MARSHA	9628326	0		ICC BOILER CERTIFICATION	70.00	.00		042001
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					245.00	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
REVOLUTION SKATE STUDIO LLC	REVOPD_2020007	0		CONTRACTUAL YTH SKATE CLASS	18.08	.00		042001
ROCK 'N' KIDS INC	VPWII20	0		CONTRACTUAL EARLY CHD MUSIC CLASS	96.00	.00		042001
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					114.08	.00		
Total GENERAL:					1,861.18	.00		
Total RECREATION FUND:					2,086.18	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	233.16	.00		042001
Total 36.502.01.210 TELEPHONE:					233.16	.00		
36.502.01.220 UTILITY - GAS								
NICOR GAS	85-28-81-1000 3/20	0		N TERR PARK; 3/7-4/6/20	107.54	.00		042001
NICOR GAS	92-43-81-1000 3/20	0		MAINT BLDG; 3/6-4/6/20	76.13	.00		042001
Total 36.502.01.220 UTILITY - GAS:					183.67	.00		
36.502.02.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	117.20	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	15.50	.00		042001
Total 36.502.02.210 TELEPHONE:					132.70	.00		
36.502.02.304 GROUNDS SUPPLIES								
WESTMORE SUPPLY CO	43986	0		BBALL FIELD SCREENINGS LIONS PARK	94.08	.00		042001
WESTMORE SUPPLY CO	43988	0		BBALL FIELD SCREENINGS LIONS PARK	114.56	.00		042001
Total 36.502.02.304 GROUNDS SUPPLIES:					208.64	.00		
Total GENERAL:					758.17	.00		
Total PARKS FUND:					758.17	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.220 UTILITY - GAS								
NICOR GAS	32-27-30-1000 3/20	0		JEFF POOL FLTR; 3/7-4/6/20	39.33	.00		042001
NICOR GAS	79-11-72-1000 3/20	0		JEFF POOL; 3/9-4/6/20	28.88	.00		042001
Total 41.502.01.220 UTILITY - GAS:					68.21	.00		
Total GENERAL:					68.21	.00		
Total SWIMMING POOL FUND:					68.21	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	38.23	.00		042001
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					38.23	.00		
60.502.03.292 ENGINEERING SERVICES								
BAXTER & WOODMAN INC	0210989	0		PHASE 2 DESIGN ENG. SOUTH MICHIGAN, K	95.00	.00		WF042C
BURKE ENGINEERING LTD, CHRISTO	157468	0	200019	HARVARD AVE. PHASE 2	663.82	.00		WF042C
BURKE ENGINEERING LTD, CHRISTO	157469	0		PHASE 2 DESIGN ENG. WASHINGTON SEW	1,581.30	.00		WF042C
Total 60.502.03.292 ENGINEERING SERVICES:					2,340.12	.00		
60.502.10.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	48652	0	190060	GRANT ASSESSMENT 2019 - CONSULTANT	848.40	.00		WF042C
CIVILTECH ENGINEERING INC	48660	0	200007	STP APPLICATIONS; VILLA AVE IMP. & TRI-T	3,203.35	.00		WF042C
Total 60.502.10.292 ENGINEERING SERVICES:					4,051.75	.00		
Total GENERAL:					6,430.10	.00		
Total STREET IMPROVEMENT FUND:					6,430.10	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
65.502.02.401 CAPITAL OUTLAY								
WEST SIDE TRACTOR SALES CO	041320	0	200011	2020 JOHN DEERE 554L 4WD LOADER	68,352.27	.00		042001
Total 65.502.02.401 CAPITAL OUTLAY:					68,352.27	.00		
Total GENERAL:					68,352.27	.00		
Total EQUIPMENT REPLACEMENT FUND:					68,352.27	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
67.502.02.401 CAPITAL OUTLAY								
ACITELLI HEATING & PIPING	34315	0		POOL- HEATERS, REGULATORS REPLACED	2,000.12	.00		042001
Total 67.502.02.401 CAPITAL OUTLAY:					2,000.12	.00		
Total GENERAL:					2,000.12	.00		
Total BUILDING IMPROVEMENTS FUND:					2,000.12	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.02.292 ENGINEERING SERVICES								
V3 COMPANIES OF ILLINOIS	220468	0		PLAN REVIEW; SIMON'S 2 W ROOSEVELT	1,373.57	.00		WF0420
V3 COMPANIES OF ILLINOIS	320281	0		PLAN REVIEW; BUCKY'S EXPRESS	2,990.33	.00		WF0420
V3 COMPANIES OF ILLINOIS	320282	0		PLAN REVIEW; SIMON'S 2 W ROOSEVELT	588.67	.00		WF0420
Total 68.502.02.292 ENGINEERING SERVICES:					4,952.57	.00		
Total GENERAL:					4,952.57	.00		
Total STORMWATER BUYOUT FUND:					4,952.57	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	46.88	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	31.00	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	58.29	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	70.76	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	114.69	.00		042001
Total 82.502.01.210 TELEPHONE:					321.62	.00		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
NOVASTOR CORPORATION	34678	0		NOVABACKUP MAINT RENEWAL	370.84	.00		042001
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					370.84	.00		
82.502.01.399 OTHER SUPPLIES								
VERIZON WIRELESS	9851385898	0		Equipment	49.99	.00		042001
Total 82.502.01.399 OTHER SUPPLIES:					49.99	.00		
82.502.02.220 UTILITY - GAS								
NICOR GAS	00-94-81-1000 3/20	0		WTR/SWR; 3/6-4/5/20	325.62	.00		042001
NICOR GAS	95-84-81-1000 3/20	0		CENTRAL STN; 3/6-4/5/20	99.84	.00		042001
Total 82.502.02.220 UTILITY - GAS:					425.46	.00		
82.502.02.292 ENGINEERING SERVICES								
BURKE ENGINEERING LTD, CHRISTO	157468	0	200019	HARVARD AVE. PHASE 2	970.18	.00		WF0420
Total 82.502.02.292 ENGINEERING SERVICES:					970.18	.00		
82.502.02.401 CAPITAL OUTLAY								
WEST SIDE TRACTOR SALES CO	041320	0	200011	2020 JOHN DEERE 554L 4WD LOADER	68,352.28	.00		042001
Total 82.502.02.401 CAPITAL OUTLAY:					68,352.28	.00		
Total GENERAL:					70,490.37	.00		
Total WATER SUPPLY FUND:					70,490.37	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.210 TELEPHONE								
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	46.93	.00		042001
VERIZON WIRELESS	9851385898	0		WIRELESS SERVICE FROM 2/27/20-3/26/20	23.25	.00		042001
Total 83.502.01.210 TELEPHONE:					70.18	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
NOVASTOR CORPORATION	34678	0		NOVABACKUP MAINT RENEWAL	370.83	.00		042001
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					370.83	.00		
83.502.02.220 UTILITY - GAS								
NICOR GAS	29-10-59-0000 3/20	0		WET WEATHER; 3/6-4/5/20	796.17	.00		042001
NICOR GAS	51-80-10-1000 3/20	0		NORTH&YALE LFT; 3/7-4/5/20	38.75	.00		042001
NICOR GAS	55-97-17-4027 3/20	0		NATH LIFT STN; 3/7-4/6/20	38.42	.00		042001
NICOR GAS	61-80-10-1000 3/20	0		GENERATOR STN; 3/6-4/5/20	59.27	.00		042001
Total 83.502.02.220 UTILITY - GAS:					932.61	.00		
83.502.02.292 ENGINEERING SERVICES								
RJN GROUP INC	340106	0	190029	'19 SEWER REHABILITATION PROGRAM PHA	5,458.40	.00		WF042C
Total 83.502.02.292 ENGINEERING SERVICES:					5,458.40	.00		
83.502.02.401 CAPITAL OUTLAY								
WALLACE, KRISTEN	ROW REIMB	0		REIMB FOR SEWER REPAIR; 124 E ADAMS	1,000.00	.00		042001
WEST SIDE TRACTOR SALES CO	041320	0	200011	2020 JOHN DEERE 554L 4WD LOADER	68,352.27	.00		042001
Total 83.502.02.401 CAPITAL OUTLAY:					69,352.27	.00		
83.502.04.292 ENGINEERING SERVICES								
BAXTER & WOODMAN INC	0210989	0	170056	PHASE 2 DESIGN ENG. SOUTH MICHIGAN, K	142.50	.00		WF042C
BURKE ENGINEERING LTD, CHRISTO	157469	0		PHASE 2 DESIGN ENG. WASHINGTON SEW	2,371.95	.00		WF042C
Total 83.502.04.292 ENGINEERING SERVICES:					2,514.45	.00		
Total GENERAL:					78,698.74	.00		
Total WASTEWATER FUND:					78,698.74	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Grand Totals:					257,897.23	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	24,060.50
RECREATION FUND	
Total RECREATION FUND:	2,086.18
PARKS FUND	
Total PARKS FUND:	758.17
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	68.21
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	6,430.10
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	68,352.27
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	2,000.12
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	4,952.57
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	70,490.37
WASTEWATER FUND	
Total WASTEWATER FUND:	78,698.74
Grand Totals:	257,897.23

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE

APPROVED BY

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.....
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Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "042001","wf042001"



VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on April 27, 2020

Covering weekly check runs dated for:

April 13, 2020/CY20..... \$579,503.13

1 of 1

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Batch = "041301","0413PC","WF041301","0403INT","0407INT"

Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
HERMIDA TEODORO, ROCIO	REFUND	0		REFUND SALT CREEK PAYMENT THAT WEN	154.76	154.76	04/03/2020	0403INT
Total 01.110050 UTILITY CASH CLEARING:					154.76	154.76		
Total :					154.76	154.76		
Total CASH ALLOCATIONS FUND:					154.76	154.76		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.130204 GROUP INSURANCE REC								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	27,083.27	27,083.27	04/07/2020	0407INT
Total 10.130204 GROUP INSURANCE REC:					27,083.27	27,083.27		
10.190515 DUE TO/FROM LIBRARY								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	11,462.59	11,462.59	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	281.58	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	66.69	.00		041301
Total 10.190515 DUE TO/FROM LIBRARY:					11,810.86	11,462.59		
10.231145 P&Z DEPOSIT: MISCELLANEOUS								
PADDOCK PUBLICATIONS	45720	0		PUBLIC NOTICE 133 ROOSEVELT SPECIAL U	73.60	.00		WF0413
Total 10.231145 P&Z DEPOSIT: MISCELLANEOUS:					73.60	.00		
10.42058 SEX OFFENDER REGISTRATION								
ILLINOIS OFFICE OF THE ATTORNEY	REG. FEES	0		11 SEX OFFENDER REGISTRATION FEES	330.00	.00		041301
PUBLIC SAFETY SHARED SERVICES	REG. FEES	0		11 SEX OFFENDER REGISTRATION FEES	330.00	.00		041301
TREASURER, STATE OF ILLINOIS	REG. FEE	0		11 SEX OFFENDER REGISTRATION FEES	55.00	.00		041301
Total 10.42058 SEX OFFENDER REGISTRATION:					715.00	.00		
10.42070 ADMINISTRATIVE TOWING FEES								
ILLINOIS STATE POLICE	033020	0		COURT AWARDED PAYMENT FORFEITED TO	200.00	.00		041301
Total 10.42070 ADMINISTRATIVE TOWING FEES:					200.00	.00		
10.45101 CNW PARKING PERMITS								
AKRAM, MOBINA	METRA REFUND	10045		REFUND ONE MONTH OF METRA PARKING	33.33	.00		041301
ASAD, HAIDER	METRA REFUND	10045		REFUND ONE MONTH OF METRA PARKING	33.33	.00		041301
REHMAN, ZIA	METRA REFUND	10045		REFUND ONE MONTH OF METRA PARKING	33.33	.00		041301
Total 10.45101 CNW PARKING PERMITS:					99.99	.00		
10.45128 MISCELLANEOUS REVENUE								
BMO HARRIS MASTERCARD	703736-2002	0		FRAUD TRANSACTION	99.00-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FRAUD TRANSACTION	12.75-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FRAUD TRANSACTION	12.75-	.00		0413
BMO HARRIS MASTERCARD	703736-2002	0		FRAUD TRANSACTION	12.75-	.00		0413.55

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.45128 MISCELLANEOUS REVENUE:					137.25-	.00		
Total :					39,845.47	38,545.86		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		MEMBER RECOGNITION DINNER - BOARD	45.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTED OFFICIAL WORKSHOP - CM	50.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		MEMBER RECOGNITION DINNER - BOARD	90.00	.00		0413PC
Total 10.511.00.202 TRAINING & CONFERENCES:					185.00	.00		
10.511.00.206 SENIOR CITIZEN CAB SUBSIDY								
UNITED DISPATCH	63585	0		SENIOR CAB RIDES; MARCH 2020	39.20	.00		041301
Total 10.511.00.206 SENIOR CITIZEN CAB SUBSIDY:					39.20	.00		
10.511.00.211 LEGAL SERVICES								
CLARK BAIRD SMITH LLP	12526	0		LEGAL - LABOR/UNION	7,920.00	.00		WF0413
ORR & ASSOC, KATHLEEN FIELD	16183	0		LEGAL SERVICES	2,676.75	.00		WF0413
ROBBINS SCHWARTZ	862498	0		LEGAL SERVICES - PROSECUTIONS	3,112.50	.00		WF0413
ROBBINS SCHWARTZ	862499	0		LEGAL SERVICES - FM PROP VIOLATIONS	585.00	.00		WF0413
ROBBINS SCHWARTZ	864139	0		LEGAL SERVICES - FM PROP VIOLATIONS	1,170.00	.00		WF0413
ROBBINS SCHWARTZ	864140	0		LEGAL SERVICES	270.00	.00		WF0413
ROBBINS SCHWARTZ	864143	0		LEGAL SERVICES - PROSECUTIONS	2,850.00	.00		WF0413
Total 10.511.00.211 LEGAL SERVICES:					18,584.25	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		METRA INTERNET SERVICE , FEBRUARY	202.23	.00		0413PC
FEDEX	6-967-52984	0		BOARD PACKET MAILING TO ATTY	9.56	.00		WF0413
REV.COM INC	21422905	0		BOARD MEETING TRANSCRIPTION SVCS	102.50	.00		WF0413
SUNCOM.TV	3553	0		BOARD MEETING PRODUCTION	1,370.00	.00		WF0413
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					1,684.29	.00		
10.511.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		BEREAVEMENT - CARDENAS	72.67	.00		0413PC
Total 10.511.00.399 OTHER SUPPLIES:					72.67	.00		
10.511.00.655 PLANNING & ZONING COMMISSION								
PADDOCK PUBLICATIONS	45720	0		PUBLIC NOTICE TEXT AMENDMENT	39.10	.00		WF0413
Total 10.511.00.655 PLANNING & ZONING COMMISSION:					39.10	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.656 FIRE & POLICE COMMISSION								
BMO HARRIS MASTERCARD	703736-2002	0		POST OFFICE BOX RENEWAL	92.00	.00		0413PC
Total 10.511.00.656 FIRE & POLICE COMMISSION:					92.00	.00		
10.511.00.667 COMMUNITY PRIDE COMMISSION								
BMO HARRIS MASTERCARD	703736-2002	0		WINTER LANDSCAPE AWARD	25.57	.00		0413PC
Total 10.511.00.667 COMMUNITY PRIDE COMMISSION:					25.57	.00		
Total PUBLIC AFFAIRS:					20,722.08	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		TRANSPORTATION ILCMA WINTER CONF. R	22.29	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LODGING ILCMA WINTER CONF. RK	318.08	.00		0413PC
Total 10.512.00.202 TRAINING & CONFERENCES:					340.37	.00		
10.512.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		BOOKSHELF	38.87	.00		0413PC
Total 10.512.00.399 OTHER SUPPLIES:					38.87	.00		
10.512.01.210 TELEPHONE								
SAWYER, BRIAN	MARCH 2020	0		PERS DEVICE PHONE REIMB; MARCH 2020	24.99	.00		041301
SAWYER, BRIAN	MARCH 2020	0		PERS DEVICE USAGE REIM; MARCH 2020	24.99	.00		041301
Total 10.512.01.210 TELEPHONE:					49.98	.00		
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
BMO HARRIS MASTERCARD	703736-2002	0		DELL MEMORY UPGRADE	382.37	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		TV FOR TRAINING ROOM	849.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CABLES- USB DRIVE	69.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FOAM ACOUSTIC PANELS	91.32	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		BATTERY BACKUP	59.87	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		NETWORK SWITCH	729.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		REFUND- EXCHANGE	1.00-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PRIVACY SCREENS- WEBCAM	135.97	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		VIDEO CARDS	132.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DOMAIN NAME RENEWAL	14.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DOMAIN NAME RENEWAL	14.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DOMAIN NAME RENEWAL	10.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		HOSTED EMAIL	.99	.00		0413PC
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					2,493.26	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		INTERNET FOR BROADCAST STUDIO	244.02	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		OFF- SITE BACKUP STORAGE	67.21	.00		0413PC
CIVIC PLUS	198358	0		VP INTRANET DEPT HEADER ANNUAL FEE	731.58	.00		WF0413
CURRENT TECHNOLOGIES CORP	724156	0		REMOTE SUPPORT	312.50	.00		WF0413
DELL MARKETING LP	10384463410	0		30 OPTIPLEX 3070 SFF BTX	17,770.80	.00		0413
SAWYER, BRIAN	MARCH 2020	0		MILEAGE REIMB; MARCH 2020	43.39	.00		0413

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					19,169.50	.00		
10.512.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		DISPLAY PORT TO HDMI CABLES	45.96	.00		0413PC
Total 10.512.01.399 OTHER SUPPLIES:					45.96	.00		
Total MANAGER:					22,137.94	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1012369	0		TEMPORARY STAFF SERVICES	1,221.00	.00		041301
CONNECT SEARCH LLC	S1012605	0		TEMPORARY STAFF SERVICES	1,237.50	.00		041301
CONNECT SEARCH LLC	S1012834	0		TEMPORARY STAFF SERVICES	1,237.50	.00		041301
Total 10.513.00.105 SALARIES: PART-TIME:					3,696.00	.00		
10.513.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		IGFOA MTG- JS	25.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		IGFOA CANNABIS SEMINAR- KW	50.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LIONS CLUB- KW	18.55	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LIONS CLUB- KW	15.36	.00		0413PC
Total 10.513.00.202 TRAINING & CONFERENCES:					108.91	.00		
10.513.00.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	20-VP03	0		PRODUCTION SVCS UTIL BILL RUN#3 2020	208.35	.00		041301
BMO HARRIS MASTERCARD	703736-2002	0		CANVA LOGO- BUDGET	1.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CANCEL SEND THIS FILE	49.62-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SEND THIS FILE	49.95	.00		0413PC
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					209.68	.00		
10.513.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		SYMPATHY CARD, OFC SUPPLIES	17.68	.00		0413PC
Total 10.513.00.317 OFFICE SUPPLIES:					17.68	.00		
10.513.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		FRAME- TAX EXEMPT CERT	14.01	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		BUDGET TABS	156.00	.00		0413PC
Total 10.513.00.399 OTHER SUPPLIES:					170.01	.00		
Total FINANCE:					4,202.28	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		CENSUS LUNCH MTG	46.48	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CENSUS LUNCH MTG	19.61	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CENSUS LUNCH MTG	54.49	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SBOC SEMINARS - DA	250.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		KIWANIS BREAKFAST MTG - PG	7.65	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		KIWANIS BREAKFAST MTG - PG	7.65	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		KIWANIS BREAKFAST MTG - PG	7.65	.00		0413PC
Total 10.514.00.202 TRAINING & CONFERENCES:					393.53	.00		
10.514.00.210 TELEPHONE								
GRILL, PATRICK	FEB PHONE 2020	0		PHONE DEVICE; FEBRUARY 2020	24.99	.00		WF0413
GRILL, PATRICK	FEB PHONE 2020	0		PHONE USAGE; FEBRUARY 2020	24.99	.00		WF0413
GRILL, PATRICK	MARCH 2020	0		PHONE DEVICE; MARCH 2020	24.99	.00		WF0413
GRILL, PATRICK	MARCH 2020	0		PHONE USAGE; MARCH 2020	24.99	.00		WF0413
Total 10.514.00.210 TELEPHONE:					99.96	.00		
10.514.00.270 MAINT OF OFFICE EQUIPMENT								
KONICA MINOLTA BUSINESS	9006618620	0		COPY CHARGES COLOR MARCH 2020	66.80	.00		WF0413
KONICA MINOLTA BUSINESS	9006618620	0		COPY CHARGES B&W MARCH 2020	6.68	.00		WF0413
KONICA MINOLTA PREMIER FINANCE	410401772	0		MARCH LEASE 2020	80.00	.00		WF0413
Total 10.514.00.270 MAINT OF OFFICE EQUIPMENT:					153.48	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		JAN CDED PESTICIDE SRVCS	45.00	.00		0413PC
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					45.00	.00		
10.514.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		STRING FOR BLD PLANS	12.18	.00		0413PC
Total 10.514.00.317 OFFICE SUPPLIES:					12.18	.00		
Total COMMUNITY DEVELOPMENT:					704.15	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.205 POSTAGE								
BMO HARRIS MASTERCARD	703736-2002	0		POSTAGE FOR 1099s	26.35	.00		0413PC
Total 10.515.00.205 POSTAGE:					26.35	.00		
10.515.00.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	23,788.11	23,788.11	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	390.88	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	522.20	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	102.19	.00		041301
Total 10.515.00.250 EMPLOYEE BENEFITS:					24,803.38	23,788.11		
10.515.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		LAMINATE SHEETS, STAPLES, ENVELOPES	109.48	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DEPOSIT SLIPS	52.60	.00		0413PC
Total 10.515.00.317 OFFICE SUPPLIES:					162.08	.00		
Total CENTRAL SERVICES:					24,991.81	23,788.11		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-2002	0		CIRCULATING PUMP, PD HEATER	1,240.00	.00		0413PC
Total 10.516.00.222 HEATING & A/C MAINT SERV:					1,240.00	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ALLIED GARAGE DOOR INC	150094	0		GARAGE DOOR MAINT AT 35 W HOME	176.25	.00		041301
BMO HARRIS MASTERCARD	703736-2002	0		JAN CORP PESTICIDE SRVCS	255.00	.00		0413PC
MIDLAND PLUMBING & SEWER	6183	0		RODDED & CAMERA SEWER LINE; 325 E NO	489.00	.00		041301
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					920.25	.00		
10.516.00.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		CORP- C- FOLD TOWELS	204.80	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CORP- JANITORIAL SUPPLIES	614.20	.00		0413PC
Total 10.516.00.314 JANITORIAL SUPPLIES:					819.00	.00		
10.516.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		SOLENOID VALVE, PW	123.35	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DOORBELL TRANSFORMER, FLEET	24.98	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DOORBELL FOR FLEET	6.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTRICAL FITTINGS, SIGN SHOP	165.42	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTRICAL COVER, OLD FIRE ST.	6.70	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTRICAL SUPPLIES	238.93	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTRICAL COVER, SIGN SHOP	4.28	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LIGHT FIXTURE FOR OLD FIRE ST.	879.43	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		7 HORIZONTAL BABY CHANGING ST.	1,481.69	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		1 VERTICAL BABY CHANGING STATION	229.00	.00		0413PC
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					3,160.77	.00		
Total BUILDINGS & GROUNDS:					6,140.02	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		JAN METRA PESTICIDE SRVCS	45.00	.00		0413PC
TOTAL PARKING SOLUTIONS	104918	0		ANNUAL WEB OFFICE CMS	960.00	.00		WF0413
TOTAL PARKING SOLUTIONS	104919	0		ANNUAL METER MAINT CONTRACT	1,380.00	.00		WF0413
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					2,385.00	.00		
10.517.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		METRA- AIR VENT COVER	28.01	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		METRA SUPPLIES	420.65	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		METRA BASE	375.28	.00		0413PC
Total 10.517.00.315 BUILDING MAINT SUPPLIES:					823.94	.00		
Total COMMUTER PARKING LOT:					3,208.94	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	4,645.28	4,645.28	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	64.98	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	86.97	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	15.39	.00		041301
Total 10.518.00.250 EMPLOYEE BENEFITS:					4,812.62	4,645.28		
10.518.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		FUEL PUMP DIESEL NOZZLE, SWIVEL	421.15	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LIFT TRUCK- LIFT PARTS	159.00	.00		0413PC
Total 10.518.00.299 OTHER CONTRACTUAL SERVICES:					580.15	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
BMO HARRIS MASTERCARD	703736-2002	0		PW48- COOLANT HOSES, CLAMPS	110.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK235- BRAKE CABLE	188.81	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- BELT TENSIONER, IDLER PULLEY	102.17	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW6- FRONT SPRINGS	1,896.64	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW97- 4 TIRES	546.72	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW97- BALANCE TIRES	34.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW6- TIRE DISMOUNT, MOUNT	42.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		M81- BALL JOINT	68.88	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- REFUND	51.16-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		M81- BALL JOINTS	247.30	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		M81- BALL JOINTS RETURN	178.42-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		M81- BALL JOINTS	51.45	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD131- REFUND	38.99-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- FILTERS	132.98	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD131- REAR BRAKE PADS	40.29	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD131- REAR BRAKE PADS	40.94	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD- REFUND	40.29-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW36- OIL COOLER, INTAKE GASKETS	602.88	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- FUEL FILTERS	38.15	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- OIL COOLER LINES	31.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- IDLER ARM, PITMAN ARM	123.56	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- HYDRAULIC FITTINGS	176.24	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW26- GREASE HOSE	3.59	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- HYDRAULIC HOSE FITTINGS	106.93	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- 2 MT65 BATTERIES	255.90	.00		0413
BMO HARRIS MASTERCARD	703736-2002	0		O81- REFUND	53.59-	.00		0413, 66

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-2002	0		PW94- PLOW TRIP EDGE	2,178.10	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW62- RR TIRES	1,568.92	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- DUMP BOX MOTOR REBUILD	178.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD184- RT TURN, STROBE BULB	318.43	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW48- EXHAUST PARTS	664.93	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- 3/4 HYD. HOSE 50FT LONG	432.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		O81- BATTERY CHARGER	53.59	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		O81- BATTERY MAINTAINER	35.50	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- DIESEL EXHAUST FLUID	73.52	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW6- PREWET- TANK CAPS	93.08	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW97- DIRT SHOE, SIDE BROOMS	665.18	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- BATTERY	127.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ENGINE BELTS	16.23	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- CABIN AIR FILTERS	108.72	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- FUEL FILTERS	76.30	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- POLICE EXPLORER FT BRAKES	194.82	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW GENERATOR, VOLTAGE REGULATOR	140.61	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		REFUNDS- WARRANTY PARTS	247.03-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- 2 NEW BATTERIES	227.78	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- FILTERS	467.34	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- AIR FILTERS	64.74	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD185- UPPER, LOWER WIPER HOUSING	307.63	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD185- STRUTS, SWAY BAR LINKS	432.50	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- REFUNDS	194.74-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- CONTROL ARMS	282.18	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK251- ALTERNATOR	141.83	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PK233- V-BELT	10.42	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- EPOXY	6.43	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD188- SERVICE CHARGE	99.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		STK- MOTOR MOUNT	77.35	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PD184- MOTOR MOUNT, STEERING SHAFT	315.59	.00		0413PC
DUPAGE TIRE & AUTO CENTER INC	0151303	0		TIRE	150.25	.00		041301
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					13,548.00	.00		
Total GARAGE:					18,940.77	4,645.28		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		ESRI MIDWEST USER CONF - AR	125.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ESRI MIDWEST USER CONF - JW	125.00	.00		0413PC
Total 10.519.00.202 TRAINING & CONFERENCES:					250.00	.00		
10.519.00.210 TELEPHONE								
VOSKRESENSKI, VASSILI	FEB 2020	0		PERS PHONE REIMBURSEMENT; FEB 2020	24.99	.00		041301
VOSKRESENSKI, VASSILI	FEB 2020	0		USAGE REIMBURSEMENT; FEB 2020	24.99	.00		041301
Total 10.519.00.210 TELEPHONE:					49.98	.00		
10.519.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		NOTARY STAMP - SC	53.95	.00		0413PC
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					53.95	.00		
10.519.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		KEYBOARD, LAPTOP COVER, LAPTOP SLEE	139.73	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CHAIR MAT, COAT RACK	62.94	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		COMPUTER SPEAKERS	21.98	.00		0413PC
Total 10.519.00.317 OFFICE SUPPLIES:					224.65	.00		
10.519.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		INK CARTRIDGE FOR PLOTTER	135.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		TV MOUNTS	96.97	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		BATTERIES	18.35	.00		0413PC
Total 10.519.00.399 OTHER SUPPLIES:					251.31	.00		
Total ENGINEERING:					829.89	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		POLICE TRAINING BOOK	49.41	.00		0413PC
Total 10.520.01.202 TRAINING & CONFERENCES:					49.41	.00		
10.520.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-2002	0		CABLE SERVICE 2/19 TO 3/18	29.66	.00		0413PC
VERIZON WIRELESS	9850821617	0		DATA FOR SQUAD CAR COMPUTERS	756.29	.00		041301
Total 10.520.01.210 TELEPHONE:					785.95	.00		
10.520.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	67,723.81	67,723.81	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	953.04	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	1,333.54	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	241.11	.00		041301
Total 10.520.01.250 EMPLOYEE BENEFITS:					70,251.50	67,723.81		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		GLUE FOR INTERVIEW ROOM	12.99	.00		0413PC
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					12.99	.00		
10.520.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	10045		HAND SANITIZER	109.36	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	10045		RESPIRATOR MASKS	23.24	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	10045		CLEANING SUPPLIES	63.74	.00		0413PC
Total 10.520.01.399 OTHER SUPPLIES:					196.34	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		FEB CREDIT CHECKS	30.00	.00		0413PC
ILLINOIS PHLEBOTOMY SERVICES	1073	0		PHLEBOTOMY SERVICE FOR CASE VPPC20	425.00	.00		041301
TRANSUNION RISK & ALTERNATIVE	797595-MARCH	0		INVESTIGATIVE SERVICES; MARCH 2020	63.30	.00		041301
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					518.30	.00		
10.520.08.399 OTHER SUPPLIES								
STAPLES ADVANTAGE	8057998051	0		CDS AND DVDS FOR EVIDENCE	179.10	.00		041369

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.520.08.399 OTHER SUPPLIES:					179.10	.00		
10.520.09.291 ANIMAL HOSPITAL EXPENSE								
DUPAGE ANIMAL HOSPITAL LTD	393363	0		STRAY ANIMAL SRVCS; FEB 2020	50.00	.00		041301
Total 10.520.09.291 ANIMAL HOSPITAL EXPENSE:					50.00	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
JET BRITE CAR WASH INC	3891	0		17 CAR WASHES-PD; FEB 2020	51.00	.00		041301
JIM'S TOWING	132796	0		TOW CHARGES '12 DODGE CARAVAN	175.00	.00		041301
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					226.00	.00		
10.520.09.333 RANGE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		FOUR TASERS AND SUPPLIES	5,984.75	.00		0413PC
Total 10.520.09.333 RANGE SUPPLIES:					5,984.75	.00		
Total POLICE:					78,254.34	67,723.81		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		SS TO ARSON CLS 3/9- 3/12/20	125.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DC HOMELAND SEC MEETING	71.47	.00		0413PC
Total 10.521.01.202 TRAINING & CONFERENCES:					196.47	.00		
10.521.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	4,446.52	4,446.52	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	64.98	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	86.97	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	15.39	.00		041301
Total 10.521.01.250 EMPLOYEE BENEFITS:					4,613.86	4,446.52		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		CERTIFIED MAIL LETTER RB	7.10	.00		0413PC
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					7.10	.00		
10.521.01.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-2002	0		METRO FC MEMBERSHIP	40.00	.00		0413PC
Total 10.521.01.303 DUES & PUBLICATIONS:					40.00	.00		
10.521.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		9X12 BROWN ENVELOPES	9.22	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ENVELOPES, PADS, FOLDERS	231.48	.00		0413PC
Total 10.521.01.317 OFFICE SUPPLIES:					240.70	.00		
10.521.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		BABY ASPIRIN	1.35	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SYMPATHY CARDS	14.55	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SYMPATHY PLANT A. FILLIPP	86.00	.00		0413PC
Total 10.521.01.399 OTHER SUPPLIES:					101.90	.00		
10.521.21.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		40 BLS CPR ECARDS	96.00	.00		0413PC

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.521.21.311 PROGRAM SUPPLIES:					96.00	.00		
10.521.22.299 OTHER CONTRACTUAL SERVICES								
ACE HARDWARE, VILLA PARK	15883	0		FLUIDS FOR AIR COMPRESSOR & LAWN MO	34.91	.00		041301
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					34.91	.00		
10.521.22.303 DUES & PUBLICATIONS								
INTERNATIONAL CODE COUNCIL INC	1001175683	0		INTL FIRE CODE BOOK & 2015 FIRE CODE M	140.95	.00		041301
Total 10.521.22.303 DUES & PUBLICATIONS:					140.95	.00		
10.521.22.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		CORD REEL FOR STA 81 E81	45.48	.00		0413PC
MACQUEEN EMERGENCY	P00613	0		ENGINE 81 LIGHT BAR BRACKET	127.23	.00		041301
S & S INDUSTRIAL SUPPLY	5046356RI	10045		48 SAFETY GLASSES	120.93	.00		041301
Total 10.521.22.399 OTHER SUPPLIES:					293.64	.00		
Total FIRE:					5,765.53	4,446.52		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	41,189.82	41,189.82	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	498.18	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	666.77	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	123.12	.00		041301
Total 10.523.02.250 EMPLOYEE BENEFITS:					42,477.89	41,189.82		
10.523.02.301 UNIFORMS								
O'HERRON CO INC, RAY	2016740	0		JACKET FOR J FURTAK	54.94	.00		041301
Total 10.523.02.301 UNIFORMS:					54.94	.00		
Total AMBULANCE/PARAMEDIC:					42,532.83	41,189.82		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
ROY STROM REFUSE REMOVAL INC	0000082427	0		TRASH, BRUSH REMOVAL	129,334.92	.00		WF0413
VINTAGE TECH LLC	21598	0		E-WASTE REMOVAL FEES	1,111.06	.00		041301
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					130,445.98	.00		
Total GARBAGE:					130,445.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	15,540.57	15,540.57	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	216.60	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	289.90	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	56.43	.00		041301
Total 10.525.01.250 EMPLOYEE BENEFITS:					16,103.50	15,540.57		
10.525.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		THERMOSTAT GASKET	34.87	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PW- GENERATOR	259.99	.00		0413PC
ELMHURST OCCUPATIONAL HEALTH	00116936-00	0		DRUG SCREENING	340.00	.00		041301
Total 10.525.01.299 OTHER CONTRACTUAL SERVICES:					634.86	.00		
10.525.01.317 OFFICE SUPPLIES								
QUILL CORPORATION	5807942	0		TIMECARDS, MANILLA FILE JACKETS, POST	201.95	.00		041301
Total 10.525.01.317 OFFICE SUPPLIES:					201.95	.00		
10.525.25.393 STREET LIGHTING MATERIALS								
BMO HARRIS MASTERCARD	703736-2002	0		20 AMP RECEPTACLE	9.56	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		20 AMP BREAKERS	11.62	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		WIRE AND SILICONE	22.79	.00		0413PC
Total 10.525.25.393 STREET LIGHTING MATERIALS:					43.97	.00		
10.525.25.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		SIGN SUPPLIES	90.12	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		VINYL TAPE	10.60	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		HOSE ADAPTER	7.59	.00		0413PC
Total 10.525.25.399 OTHER SUPPLIES:					108.31	.00		
10.525.27.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	9864	0		2.0 TN HIGH PERFORMANCE COLD	280.00	.00		041301
DUPAGE MATERIALS COMPANY, LLC.	9878	0		2.0 TN HIGH PERFORMANCE COLD	280.00	.00		041301
Total 10.525.27.342 ASPHALT MIX:					560.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.27.399 OTHER SUPPLIES								
HIGH PSI LTD	65859-1	0		POWER WASHER	499.00	.00		041301
PRO SAFETY INC	2/869110	10045		SAFETY GLASSES, RESPIRATOR	38.40	.00		041301
Total 10.525.27.399 OTHER SUPPLIES:					537.40	.00		
10.525.28.286 MOSQUITO ABATEMENT								
CLARKE ENVIRONMENTAL MOSQUIT	001009785	0		ENVIROMENTAL MOSQUITO MANAGEMENT	16,831.50	.00		041301
Total 10.525.28.286 MOSQUITO ABATEMENT:					16,831.50	.00		
10.525.28.287 TREE REMOVAL & TRIMMING								
ABBOTT TREE CARE PROFESSIONAL	18304	0		GENERAL TREE PRUNING	600.00	.00		041301
Total 10.525.28.287 TREE REMOVAL & TRIMMING:					600.00	.00		
10.525.28.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-2002	0		SAW PARTS - 5 WEDGES	203.60	.00		0413PC
Total 10.525.28.322 HAND TOOLS:					203.60	.00		
Total STREET:					35,825.09	15,540.57		
Total CORPORATE FUND:					434,547.12	195,879.97		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
26.502.01.299 OTHER CONTRACTUAL SERVICES								
ORR & ASSOC, KATHLEEN FIELD	16183	0		LEGAL SERVICES - TIF 6 N. ARDMORE	107.50	.00		WF0413
Total 26.502.01.299 OTHER CONTRACTUAL SERVICES:					107.50	.00		
Total GENERAL:					107.50	.00		
Total TIF 6 FUND-NO ARDMORE/VERMONT:					107.50	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
28.502.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		631 WILDWOOD WAVE GLASS BLOCK	19.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		631 WILDWOOD WAVE GLASS BLOCK	93.36	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		631 WILDWOOD LIGHTS	260.20	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		631 WILDWOOD LIGHTS	438.96	.00		0413PC
FOWLER ENTERPRISES LLC	4608	0	200021	DEMO OF TWO OUTBUILDINGS AT 100 & 110	15,800.00	.00		041301
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					16,612.48	.00		
Total GENERAL:					16,612.48	.00		
Total TIF 4 FUND - ST. CHARLES RD:					16,612.48	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.44403 FALL/WNTR/SPRG PROGRAM REV								
BRADY, ANITA	REFUND	10045		REFUND DUE TO EVENT CANCELLATION	129.17	.00		041301
WEINSTEIN, JULIE	REFUND	10045		REFUND DUE TO EVENT CANCELLATION	24.00	.00		041301
Total 35.44403 FALL/WNTR/SPRG PROGRAM REV:					153.17	.00		
Total :					153.17	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		S. EARL- CPO TRAINING	345.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC/CRB CABLE BOX RENTAL	8.46	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		G. RACANELLI- CPO CERTIFICATION	345.00	.00		0413PC
Total 35.502.01.202 TRAINING & CONFERENCES:					698.46	.00		
35.502.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	21,754.29	21,754.29	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	238.26	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	318.89	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	56.43	.00		041301
Total 35.502.01.250 EMPLOYEE BENEFITS:					22,367.87	21,754.29		
35.502.01.291 BREWFEST								
BMO HARRIS MASTERCARD	703736-2002	35003		PRINT TICKETS FOR BREWFEST	224.30	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35003		LEVEL WRISTBANDS FOR BREWFEST	55.83	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35003		MARKETING COASTERS	447.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35003		BREWFEST BUSINESS LANYARDS	38.97	.00		0413PC
Total 35.502.01.291 BREWFEST:					766.10	.00		
35.502.01.295 SUMMERFEST								
BMO HARRIS MASTERCARD	703736-2002	10024		SUMMERFEST SPONSOR POSTAGE	34.65	.00		0413PC
Total 35.502.01.295 SUMMERFEST:					34.65	.00		
35.502.01.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-2002	0		S. EARL- CERTIFICATION RENEWAL	75.00	.00		0413PC
Total 35.502.01.303 DUES & PUBLICATIONS:					75.00	.00		
35.502.16.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-2002	0		ICC- BLOWER MOTOR FOR HEATER	62.64	.00		0413PC
Total 35.502.16.222 HEATING & A/C MAINT SERV:					62.64	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		SPRAYER RENTAL, ICC	75.00	.00		0413
BMO HARRIS MASTERCARD	703736-2002	0		JAN REC PESTICIDE SRVCS	275.00	.00		0413, 80

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					350.00	.00		
35.502.16.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		ICC- PUSH BROOMS	18.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- MOP HEADS, BUCKET	122.93	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC- MOP HEADS	74.90	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- 2 PUSH BROOMS	39.98	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LYSOL SPRAYS	20.46	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ANTI SKID PADS	4.59	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- LAMINATE, ROLLER GLUE	37.57	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SPEAKER WIRE, LIGHT BULBS	60.97	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		REC ICC- JANITORIAL SUPPLIES	274.00	.00		0413PC
Total 35.502.16.314 JANITORIAL SUPPLIES:					654.39	.00		
35.502.16.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- PAINT SUPPLIES	40.16	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- PAINT	186.02	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC- PAINT	552.40	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC- PAINT SUPPLIES	129.16	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC- PAPER, TAPER FOR PAINTING	41.90	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC- PAINT	276.20	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CONTACTOR FOR LIGHTS, CRB	34.40	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		WOOD, SCREWS FOR MIRROR, CRB	37.71	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ICC GYM- PAINT	532.25	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		LIGHT BULBS FOR CRB	4.99	.00		0413PC
Total 35.502.16.315 BUILDING MAINT SUPPLIES:					1,835.19	.00		
35.502.35.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		REC ADULT TRIP- CUBS TICKETS	823.20	.00		0413PC
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					823.20	.00		
35.502.35.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		DEPO CAMP TRIP 06. 24. 20	180.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DEPO CAMP TRIP 07. 29. 20	135.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		03. 20/02. 21 MUSIC LICENSE FEE	182.00	.00		0413PC

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 35.502.35.311 PROGRAM SUPPLIES:					497.00	.00		
35.502.36.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-2002	0		FTJ STAFF RECRUITMENT	90.00	.00		0413PC
Total 35.502.36.303 DUES & PUBLICATIONS:					90.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		YOUTH COACH B- BALL PICTURE	7.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FITNESS EQUIPMENT	276.50	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FIRST AID, INSTANT ICE	127.98	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	10045		DISINFECTANT WIPES, FITNESS ROOM	52.24	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ SUPPLIES	22.25	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ HANDLING GLOVES	570.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ RM 5, BATTERIES	15.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ VALENTINE SUPPLIES	5.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PRESCHOOL VALENTINE SUPPLIES	10.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SANTA SUIT DRY CLEANING	19.50	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	35.24	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	77.78	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PRESCHOOL SUPPLIES	16.37	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	149.81	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	41.18	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	147.86	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	46.76	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	120.12	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	51.92	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	28.43	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	57.95	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	34.66	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PRESCHOOL SUPPLIES	38.51	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	30.97	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	167.42	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	117.80	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	81.32	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		FTJ FOOD SUPPLIES	55.65	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		03. 20/02. 21 MUSIC LICENSE FEE	182.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DISCOVER DANCE TEAM TANK TOP	20.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		DISCOVER DANCE TEAM CAPRIS	135.85	.00		0413
BMO HARRIS MASTERCARD	703736-2002	0		REC PROG- CUPS, PAPER TOWELS	172.40	.00		0413. ~

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
BMO HARRIS MASTERCARD	703736-2002	0		REC PROG- CUTLERY, PAPER GOODS	187.10	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		MANDATED TRAINING REFRESHMENTS	35.13	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		MANDATED TRAINING REFRESHMENTS	24.03	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PARKING SENIOR TRIP	17.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	5.87	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	13.07	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	74.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		IPRA CONF. MTG. REFRESHMENTS	12.75	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	7.12	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	229.00	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	35002		FEB B- DAY LUNCH SUPPLIES	11.69	.00		0413PC
COLLO-PERUZZO, ESTHER	032520	10045		ZOOM STREAMING FITNESS PLATFORM	7.49	.00		041301
LARDE, NICOLE	032520	10045		ZOOM STREAMING FITNESS PLATFORM	14.99	.00		041301
PESOLA, RACHEL	032520	10045		ZOOM STREAMING FITNESS PLATFORM	14.99	.00		041301
RAMIREZ, SILVIA	032520	10045		ZOOM STREAMING FITNESS PLATFORM	14.99	.00		041301
Total 35.502.36.311 PROGRAM SUPPLIES:					3,585.68	.00		
35.502.36.334 RESALE ITEMS								
BMO HARRIS MASTERCARD	703736-2002	0		DISCOVER DANCE RECITAL SHIRTS	726.00	.00		0413PC
Total 35.502.36.334 RESALE ITEMS:					726.00	.00		
Total GENERAL:					32,566.18	21,754.29		
Total RECREATION FUND:					32,719.35	21,754.29		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	12,698.78	12,698.78	04/07/2020	0407IN7
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	173.28	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	231.92	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	41.04	.00		041301
Total 36.502.01.250 EMPLOYEE BENEFITS:					13,145.02	12,698.78		
36.502.02.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-2002	0		JAN OFFICE WATER	24.47	.00		0413PC
Total 36.502.02.299 OTHER CONTRACTUAL SERVICES:					24.47	.00		
36.502.02.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-2002	0		SALT SPREADER/EQUIPMENT	356.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		TOOLS FOR SHOP	8.99	.00		0413PC
Total 36.502.02.322 HAND TOOLS:					365.95	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
BMO HARRIS MASTERCARD	703736-2002	0		FASTENERS	20.76	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PARTS FOR TRACTOR	263.40	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		RODENT GLUE, TRAPS	48.14	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PARTS FOR SINK, OLD FIRE ST.	30.16	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CHAIN FOR CHAINSAW REPAIR	82.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SNOW BLOWER PARTS	721.44	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PKS- HEADLIGHTS FOR MOWER	85.98	.00		0413PC
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					1,252.84	.00		
36.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		ICC REC- AEROSOL, SUPPLIES	90.67	.00		0413PC
Total 36.502.02.399 OTHER SUPPLIES:					90.67	.00		
Total GENERAL:					14,878.95	12,698.78		
Total PARKS FUND:					14,878.95	12,698.78		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		LIFEGUARDS, CERTIFICATION RENEWAL	38.00	.00		0413PC
Total 41.502.01.202 TRAINING & CONFERENCES:					38.00	.00		
Total GENERAL:					38.00	.00		
Total SWIMMING POOL FUND:					38.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
50.502.02.299 OTHER CONTRACTUAL SERVICES								
US BANK	5654749	0		2015 ROAD REFERENDUM BONDS	450.00	.00		WF0413
US BANK	5654874	0		ANNUAL ADMIN FEES, 2018A	450.00	.00		WF0413
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					900.00	.00		
Total GENERAL:					900.00	.00		
Total DEBT SERVICE FUND:					900.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.105 SALARIES: PART-TIME								
GOVTEMPSUSA LLC	2989313	0		ASST. VILG. ENG; 03/05 / 20.5 HRS	1,435.00	.00		041301
GOVTEMPSUSA LLC	2989313	0		ASST. VILG. ENG; 03/05 / 20.5 HRS	1,435.00	.00		041301
Total 60.502.02.105 SALARIES: PART-TIME:					2,870.00	.00		
60.502.02.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	2,282.46	2,282.46	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	64.98	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	57.98	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	15.39	.00		041301
Total 60.502.02.250 EMPLOYEE BENEFITS:					2,420.81	2,282.46		
60.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		MICROSOFT SURFACE TABLET	699.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		MICROSOFT SURFACE KEYBOARD/STYLUS	189.98	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		MICROSOFT SURFACE PRO 7 AND COVER	889.97	.00		0413PC
Total 60.502.02.399 OTHER SUPPLIES:					1,779.94	.00		
60.502.03.292 ENGINEERING SERVICES								
BURKE ENGINEERING LTD, CHRISTO	157467	0	200006	TOPOGRAPHIC SURVEY FOR HARVARD WA	7,444.91	.00		WF0413
CIVILTECH ENGINEERING INC	48682	0	190087	2020 STREET IMPROV. PROG., PHASE 2 DE	8,488.51	.00		WF0413
Total 60.502.03.292 ENGINEERING SERVICES:					15,933.42	.00		
60.502.10.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	48682	0	190087	2020 STREET IMPROV. PROG., PHASE 2 DE	25,465.53	.00		WF0413
Total 60.502.10.292 ENGINEERING SERVICES:					25,465.53	.00		
Total GENERAL:					48,469.70	2,282.46		
Total STREET IMPROVEMENT FUND:					48,469.70	2,282.46		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
64.45108 RESIDENT FEES								
FIRANEK, CATHERINE	REFUND	0		REFUND FOR 2020 SIDEWALK PROGRAM	302.85	.00		041301
Total 64.45108 RESIDENT FEES:					302.85	.00		
Total :					302.85	.00		
Total CAPITAL PROJECTS FUND:					302.85	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		WASTEWATER CLASS - JD	499.00-	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		WASTEWATER CLASS - JD	499.00-	.00		0413PC
Total 82.502.01.202 TRAINING & CONFERENCES:					998.00-	.00		
82.502.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	12,698.78	12,698.78	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	151.62	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	202.93	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	35.91	.00		041301
Total 82.502.01.250 EMPLOYEE BENEFITS:					13,089.24	12,698.78		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	20-VP03	0		PRODUCTION SVCS UTIL BILL RUN#3 2020	208.35	.00		041301
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00		
82.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		DRILL BIT	5.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		TELEPHONE AND USB CABLES, SCREWS	36.46	.00		0413PC
Total 82.502.01.399 OTHER SUPPLIES:					42.45	.00		
82.502.01.402 NON-CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-2002	0		SAMSUNG TV/COMPUTER MONITOR	399.99	.00		0413PC
Total 82.502.01.402 NON-CAPITAL OUTLAY:					399.99	.00		
82.502.02.299 OTHER CONTRACTUAL SERVICES								
PRECISE MRM, LLC	200-1024719	0	200015	AUTOMATIC VEHICLE LOCATION (AVL) SYST	3,724.87	.00		WF0413
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					3,724.87	.00		
82.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		WIRE THERM - 1 ROLL	74.99	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		ELECTRICAL WIRE	206.50	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		SAMPLING SUPPLIES	26.80	.00		0413PC

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 82.502.02.399 OTHER SUPPLIES:					308.29	.00		
Total GENERAL:					16,775.19	12,698.78		
Total WATER SUPPLY FUND:					16,775.19	12,698.78		

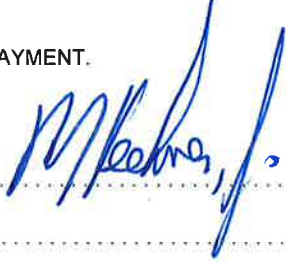
Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1012356	0		TEMPORARY STAFF SERVICES	990.00	.00		041301
CONNECT SEARCH LLC	S1012593	0		TEMPORARY STAFF SERVICES	1,056.00	.00		041301
CONNECT SEARCH LLC	S1012822	0		TEMPORARY STAFF SERVICES	1,006.50	.00		041301
Total 83.502.01.105 SALARIES: PART-TIME:					3,052.50	.00		
83.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-2002	0		SEWER LICENSE SHORT SCHOOL - JD	1,100.00	.00		0413PC
Total 83.502.01.202 TRAINING & CONFERENCES:					1,100.00	.00		
83.502.01.250 EMPLOYEE BENEFITS								
BLUE CROSS BLUE SHIELD	APRIL 2020	0		HEALTH INSURANCE; APRIL 2020	4,899.89	4,899.89	04/07/2020	0407INT
CHC WELLBEING	C4618	0		HEALTH AND WELLNESS SCREENINGS	151.62	.00		041301
SIKICH LLP	429564	0		ACA REPORTING SRVCS THRU 12/31/19	202.93	.00		041301
THE HORTON GROUP, INC	61693	0		CONSULTING FEES - BENEFITS	35.91	.00		041301
Total 83.502.01.250 EMPLOYEE BENEFITS:					5,290.35	4,899.89		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	20-VP03	0		PRODUCTION SVCS UTIL BILL RUN#3 2020	208.35	.00		041301
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00		
83.502.01.402 NON-CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-2002	0		SAMSUNG TV/COMPUTER MONITOR	399.99	.00		0413PC
Total 83.502.01.402 NON-CAPITAL OUTLAY:					399.99	.00		
83.502.02.299 OTHER CONTRACTUAL SERVICES								
PRECISE MRM, LLC	200-1024719	0	200015	AUTOMATIC VEHICLE LOCATION (AVL) SYST	3,724.86	.00		WF0413
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					3,724.86	.00		
83.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-2002	0		CLEAN OUT CAPS	28.57	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		PLUGS, PIPE THREAD	59.96	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CLEAN OUT CAPS	66.13	.00		0413PC
BMO HARRIS MASTERCARD	703736-2002	0		CLEANING SUPPLIES	37.95	.00		041391
BMO HARRIS MASTERCARD	703736-2002	0		BRASS CAPS	28.57	.00		0413PC

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 83.502.02.399 OTHER SUPPLIES:					221.18	.00		
Total GENERAL:					13,997.23	4,899.89		
Total WASTEWATER FUND:					13,997.23	4,899.89		
Grand Totals:					579,503.13	250,368.93		

	<u>Amount Paid</u>
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	<u>154.76</u>
CORPORATE FUND	
Total CORPORATE FUND:	<u>434,547.12</u>
TIF 6 FUND-NO ARDMORE/VERMONT	
Total TIF 6 FUND-NO ARDMORE/VERMONT:	<u>107.50</u>
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	<u>16,612.48</u>
RECREATION FUND	
Total RECREATION FUND:	<u>32,719.35</u>
PARKS FUND	
Total PARKS FUND:	<u>14,878.95</u>
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	<u>38.00</u>
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	<u>900.00</u>
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	<u>48,469.70</u>
CAPITAL PROJECTS FUND	
Total CAPITAL PROJECTS FUND:	<u>302.85</u>
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	<u>16,775.19</u>

	<u>Amount Paid</u>
WASTEWATER FUND	
Total WASTEWATER FUND:	<u>13,997.23</u>
Grand Totals:	<u><u>579,503.13</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY  

.....

.....

Report Criteria:
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "041301","0413PC","WF041301","0403INT","0407INT"

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

Subject:

First Reading of an Ordinance Amending Appendix C of the Village Code of the Village of Villa Park, DuPage County, Illinois by Deleting Section 6.4.7.A.3 and Making a Separate Use for Currency Exchanges Under New Section 6.4.7.C

Suggested Action:

A petitioner is seeking to move his Currency Exchange business into Villa Park, but not into an industrial district as is required by Village Code. The proposed code amendment considers currency exchanges as separate uses, rather than being associated with uses such as pawn shops, title loan offices, payday loan offices, and cash for gold locations. At its regular meeting on April 9, 2020, following a public hearing in which one person spoke in support of the request, the Zoning & Planning Commission voted unanimously to recommend a text amendment making Currency Exchanges a permitted use in the C-3 Service Business District only.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Currency Exchange Zoning 4.2020](#)

[ZP 4.9.20 Unapproved Minutes](#)

[ORD - Text Amendment - Currency Exchange Zoning](#)



Village of Villa Park

40 W Home Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Village Manager Keehner

FROM: Community Development Director Patrick Grill

DATE: April 15, 2020

RE: **Petition PZ-20-0004 Text Amendment making Currency Exchanges a separate use, and amending Table 6-1 making Currency Exchanges a permitted use in the C-3 District**

BACKGROUND

This item is a request from a potential business owner who would like to move his currency exchange business into Villa Park, but not in an industrial district as required by Code. I have attached the letter for your edification.

Staff did a search of other communities and could not find one that prohibited currency exchanges in most of their commercial districts. In reading the full request, Staff found a compelling argument to consider amending the code to view currency exchanges as a separate use rather than being associated with uses such as pawnshops, title loan offices, payday loan offices and cash for gold locations.

On April 9th, 2020, following a public hearing in which no one spoke in opposition, the Planning & Zoning Commission unanimously recommended approval of this text amendment to revise Section 6.4.7. by deleting 6.4.7.A.3. and making a separate use under a new Section 6.4.7.C. that reads as follows:

Currency exchanges (as defined in 205 ILCS 405/1) and check cashing facilities that are primarily engaged in the business of cashing checks, drafts, money orders or traveler's checks, exchanging currency, notarizing documents, selling vehicle license tags or transmitting money within the United States or overseas by any means for a fee. A business primarily engages in the business of cashing checks, drafts, money orders or traveler's checks, exchanging currency, notarizing documents, selling vehicle tags or transmitting money if fifty (50) percent or more of its business transactions during any month involve the aforesaid activities.

And also to add Currency Exchanges as a permitted use in the C-3 zoning district under Table 6-1 of the Zoning Ordinance.

PLANNING & ZONING ACTION:

Majority of quorum.

 5 AYES, 0 NAYS

REQUESTED ACTION:

If the Village Board finds in support of this text amendment, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:

Two-thirds of all members of the Village Board.

 AYES, NAYS

IN RE THE MATTER OF:)
)
Text Amendment to Section 6.4.7)
Making Currency Exchanges a)Petition PZ-20-0004
separate use; and a Text)
Amendment to Table 6.1 making)
Currency Exchanges a permitted)
use in the C-3 District.)

REPORT OF PROCEEDINGS HAD and testimony taken before the VILLAGE OF VILLA PARK PLANNING AND ZONING COMMISSION, taken at the Villa Park City Hall, 20 S. Ardmore Avenue, Villa Park, Illinois, before JANET L. HAYDEN, C.S.R., License #084-004484, a Notary Public qualified and commissioned for the State of Illinois.

1 BOARD MEMBERS PRESENT:

2 MR. JASON JARRETT, Chairman

3 MR. ED HOFSTRA

4 MR. JACK LANENGA

5 MR. MIKE ORLOWSKI

6 MR. DOMINICK ROMANO

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8
9 ALSO PRESENT:

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11 Mr. Patrick Grill, Director of
12 Community Development
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1 COMMISSIONER JARRETT: All right. The next agenda
2 item is Petition PZ-20-0004, Text Amendment to Section
3 6.4.7 making currency exchanges a separate use; and a
4 Text Amendment to Table 6.1 making currency exchanges a
5 permitted use in the C-3 District. Petitioner, Village
6 of Villa Park. The same as the Village is the
7 applicant in this instance.

8 Patrick, do you have any comments at
9 this time?

10 MR. GRILL: Well, we did talk about this at the
11 meeting last month generally, because this was -- the
12 Zoning and Planning Commission wanted to see this.
13 Staff prepared the language that had to be modified in
14 the ordinance, and provided it in the staff memo of
15 April 3rd. What this does is that it makes currency
16 exchanges a permitted use only in C-3 Districts, and it
17 modifies Table One to indicate that. With that I would
18 answer any questions the Commission would have.

19 COMMISSIONER JARRETT: All right. Public
20 participation or questions? Yes, go ahead.

21 MR. SHLENSKY: Justin Shlensky. 436 North Fulton.
22

1 JUSTIN SHLENSKY,
2 having been first duly sworn, testified as follows:

3 I believe all or most of you were in
4 attendance at the last PZ meeting where I stood before
5 you on behalf of my client with a current currency
6 exchange in Elmhurst seeking to move to essentially
7 what is currently a C-3 District -- or rather a
8 location within the C-3 District within Villa Park on
9 North Avenue.

10 The current code or rather the ordinance
11 only permits currency exchanges in a broader sense
12 along with other financial service providers in the
13 manufacturing districts, which are really on the
14 outskirts of the jurisdiction of Villa Park, or select
15 areas that are not directly on North Avenue or
16 Roosevelt. They're kind of seldom and far -- few and
17 far between.

18 My client is strictly a currency
19 exchange, as noted at the last meeting. They provide
20 title transfer services, but they do not provide loans
21 of any sort. It is simply cash exchange for a check or
22 some other form of currency along with just title

1 transfers themselves. They have a lease set in place
2 right now conditioned upon the approval of this change
3 by Planning and Zoning, likewise onto the board of
4 trustees subsequent to Planning and Zoning's approval
5 approval of such, should you approve such.

6 I'm happy to answer any questions on
7 behalf of my client, but I think that this -- some of
8 this was addressed at the last meeting. So, I thank
9 you again for your consideration and for your input
10 during the last Planning and Zoning meeting to craft a
11 change to the language that was proposed.

12 I proposed certain language. You guys
13 wanted to modify that. My client is absolutely
14 comfortable with the modified language that Staff has
15 diligently crafted for you. So, if there's any
16 questions with regard to my client or the, you know,
17 some rationale therein, I'd be happy to answer those.
18 So, thank you for your time and consideration.

19 COMMISSIONER JARRETT: Thank you. Okay.
20 Questions from the Commission? All right. Seeing
21 none. I assume there's no closing comments from
22 Patrick?

1 MR. GRILL: Other than, you know, for the sake of
2 brevity and everything, if you just wanted to make your
3 recommendation based on the Staff memo of April 3rd,
4 2020, you could do that.

5 COMMISSIONER JARRETT: I was going to recommend
6 the same thing. There are quite a few words in that.
7 All right. With that we'll move to close the public
8 hearing. Move into discussion by Commission members.
9 Any discussion? I think we were all in favor at the
10 time, and the changes that we were looking for which
11 were minor seem to have been worked in here. So,
12 entertain a motion.

13 COMMISSIONER HOFSTRA: Motion to approve the
14 recommendation based on the April 3rd memo from Staff.

15 COMMISSIONER ORLOWSKI: I'll second that motion.

16 COMMISSIONER JARRETT: All right. We have a
17 motion and a second. Questions or comments on the
18 motion? All right. Roll call vote. Hofstra?

19 COMMISSIONER HOFSTRA: Yes.

20 COMMISSIONER JARRETT: Orłowski?

21 COMMISSIONER ORLOWSKI: Yes.

22 COMMISSIONER JARRETT: Romano?

1 COMMISSIONER ROMANO: Yes.

2 COMMISSIONER JARRETT: Lanenga?

3 COMMISSIONER LANENGA: Yes.

4 COMMISSIONER JARRETT: And I, too, vote yes. With
5 that our recommendation will pass to the Village board.

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7 (Whereupon, the public hearing was concluded.)

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1 | STATE OF ILLINOIS)
 |) SS.

2 | COUNTY OF DU PAGE)

4 I, Janet Hayden, C.S.R., duly qualified
5 and commissioned for the State of Illinois, County of
6 DuPage, do hereby certify that at the request of the
7 Village of Villa Park Planning and Zoning Commission,
8 subject to the usual terms and conditions of County
9 Court Reporters, Inc., reported in shorthand the
10 proceedings had and testimony taken at the public
11 hearing of the above-entitled cause, and that the
12 foregoing transcript is a true, correct, and complete
13 report of the entire testimony so taken at the time and
14 place hereinabove set forth.

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Janet Hayden

Janet Hayden

CSR License #084-004483



A above-entitled 8:11 absolutely 5:13 addressed 5:8 agenda 3:1 ahead 3:20 Amendment 1:5 1:6 3:2,4 answer 3:18 5:6 5:17 applicant 3:7 approval 5:2,4,5 approve 5:5 6:13 April 1:11 3:15 6:3,14 Ardmore 1:16 areas 4:15 assume 5:21 attendance 4:4 Avenue 1:16 4:9 4:15	City 1:15 client 4:5,18 5:7 5:13,16 close 6:7 closing 5:21 code 4:10 comfortable 5:14 comments 3:8 5:21 6:17 Commission 1:2 1:10,15 3:12 3:18 5:20 6:8 8:7 commissioned 1:19 8:5 COMMISSIO... 3:1,19 5:19 6:5 6:13,15,16,19 6:20,21,22 7:1 7:2,3,4 Community 2:11 complete 8:12 concluded 7:7 conditioned 5:2 conditions 8:8 consideration 5:9,18 correct 8:12 County 8:2,5,8 Court 8:9 craft 5:10 crafted 5:15 CSR 8:18 currency 1:5,7 3:3,4,15 4:5,11 4:18,22 current 4:5,10 currently 4:7	directly 4:15 Director 2:10 discussion 6:8,9 District 1:7 3:5 4:7,8 districts 3:16 4:13 DOMINICK 2:6 DU 8:2 duly 4:2 8:4 DuPage 8:6 E ED 2:3 Elmhurst 4:6 entertain 6:12 entire 8:13 essentially 4:6 exchange 4:6,19 4:21 exchanges 1:5,7 3:3,4,16 4:11 F far 4:16,17 favor 6:9 financial 4:12 first 4:2 follows 4:2 foregoing 8:12 form 4:22 forth 8:14 Fulton 3:21 G generally 3:11 go 3:20 going 6:5 Grill 2:10 3:10 6:1 guys 5:12 H Hall 1:16	happy 5:6,17 Hayden 1:17 8:4 8:18 hearing 1:10 6:8 7:7 8:11 hereinabove 8:14 Hofstra 2:3 6:13 6:18,19 I Illinois 1:16,19 8:1,5 indicate 3:17 input 5:9 instance 3:7 item 3:2 J JACK 2:4 Janet 1:17 8:4 8:18 JARRETT 2:2 3:1,19 5:19 6:5 6:16,20,22 7:2 7:4 JASON 2:2 jurisdiction 4:14 Justin 3:21 4:1 K kind 4:16 know 5:16 6:1 L L 1:17 Lanenga 2:4 7:2 7:3 language 3:13 5:11,12,14 lease 5:1 License 1:17 8:18 likewise 5:3	loans 4:20 location 4:8 looking 6:10 M making 1:5,6 3:3 3:4 manufacturing 4:13 MATTER 1:4 meeting 3:11 4:4 4:19 5:8,10 members 2:1 6:8 memo 3:14 6:3 6:14 MIKE 2:5 minor 6:11 modified 3:13 5:14 modifies 3:17 modify 5:13 month 3:11 motion 6:12,13 6:15,17,18 move 4:6 6:7,8 N North 3:21 4:9 4:15 Notary 1:18 noted 4:19 O Okay 5:19 ordinance 3:14 4:10 Orlowski 2:5 6:15,20,21 outskirts 4:14 P P.M 1:11 PAGE 8:2 Park 1:1,14,15
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Ordinance No. _____

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE
VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS DELETING 6.4.7.A.3 AND
MAKING A SEPARATE USE FOR CURRENCY EXCHANGES UNDER NEW SECTION 6.4.7.C**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village filed an application requesting a text amendment to Appendix C adding additional provisions to the Zoning Ordinance of the Village of Villa Park (the “*Zoning Ordinance*”) pertaining to currency exchanges; and,

WHEREAS, a Notice of a Public Hearing on the proposed text amendment was published on March 24, 2020, in the *Daily Herald*, a newspaper having general circulation within the Village, all as required by State statutes and the ordinances of the Village; and,

WHEREAS, pursuant to said notice, the Zoning and Planning Commission of the Village conducted a public hearing on April 9, 2020, on said text amendment in accordance with State statutes and the ordinances of the Village; and,

WHEREAS, the Zoning and Planning Commission found that the text amendment met the standards in Section 11.2 of the Zoning Ordinance and recommended that the amendment be granted; and,

WHEREAS, the Corporate Authorities of the Village have received and considered the recommendation of the Zoning and Planning Commission.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Ordinance No.: _____

Section 1. Article 6.4.7., Appendix C-Basic Zoning Code of the Villa Park Municipal Code is hereby amended by deleting 6.4.7.A.3. and making a separate use under a new Section 6.4.7.C. that reads as follows:

Currency exchanges (as defined in 205 ILCS 405/1) and check cashing facilities that are primarily engaged in the business of cashing checks, drafts, money orders or traveler's checks, exchanging currency, notarizing documents, selling vehicle license tags or transmitting money within the United States or overseas by any means for a fee. A business primarily engages in the business of cashing checks, drafts, money orders or traveler's checks, exchanging currency, notarizing documents, selling vehicle tags or transmitting money if fifty (50) percent or more of its business transactions during any month involve the aforesaid activities.

Section 2. Table 6-1, Appendix C-Basic Zoning Code of the Villa Park Municipal Code is hereby amended by adding Currency Exchanges as a permitted use in the C-3 Zoning District.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2020.

Village President

Attest:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section:

Subject:

First Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Chapter 2, Section 2-406 of the Municipal Code Related to First Reading of Ordinances

Suggested Action:

Village Code currently dictates that anytime a modification to code is recommended, such action must be taken in two separate readings by the Village Board during a public meeting. The proposed ordinance modification allows some flexibility in the passage of ordinances for codification, allowing the Board to waive the requirement of a second reading if a majority votes in favor of such action. This may be helpful with general housekeeping items, for example, the occasion in which Village Code must be modified in accordance with State Code.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[ORD - Option to Waive Second Reading](#)

Ordinance No. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the Village of Villa Park (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Chapter 2, Section 2-406 of the Municipal Code of Villa Park establishes the order of business for all regular meetings of the President and Board of Trustees of the Village;

WHEREAS, after a review of the procedures, the President and Board of Trustees have determined that it is in the best interests of the Village and its residents to amend Chapter 2, Section 2-406 of the Villa Park Municipal Code to permit some flexibility in the passage of ordinances to be codified as hereinafter set forth.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1. That Chapter 2, Section 2-406 of the Villa Park Municipal Code is hereby amended by deleting Section 2-406(b)(7) and replacing it with the following:

“(7) First reading on ordinances to be codified for purposes of introduction with no vote, unless waived by majority vote of the Village Board.”

Section 2. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Ordinance No.: _____

Passed this _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2020.

Village President

Attest:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Vassili Voskresenski

Submitting Department: Public Works

Item Type: Ordinances

Agenda Section:

Subject:

Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix D of the Village of Villa Park Municipal Code

Suggested Action:

An amendment to Section 2 of Appendix D of the Village of Villa Park Municipal Code is necessary to remain consistent with the updated Bulletin 70 rainfall data adopted by the Illinois Department of Natural Resources on January 1, 2020. Additionally, the Federal Emergency Management Agency (FEMA) requires communities that participate in the National Flood Insurance Program to maintain records of improvements to all properties located in Special Flood Hazard Areas (floodplain or floodway). The proposed amendment will incorporate each of these record keeping requirements into Appendix D.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Stormwater Ordinance & Appendix D Amendments](#)

[ORD - Appendix D Stormwater Ordinance Update](#)

Departmental Correspondence

Date: 03/23/2020

To: Rich Keehner, Village Manager

From: Vassili Voskresenski, Senior Civil Engineer

Re: Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Appendix D of the Municipal Code

STATEMENT OF PROBLEM

The Village of Villa Park recently adopted the latest version of DuPage County Countywide Stormwater and Flood Plain Ordinance (DCSFPO) dated May 14, 2019, and all amendments thereafter by reference. On January 1, 2020, the Illinois Department of Natural Resources (IDNR) adopted a new updated Bulletin 70 rainfall distribution data. A change to Section 2 of Appendix D is necessary to stay consistent with the new updated Bulletin 70 rainfall data. In addition, the Federal Emergency Management Agency (FEMA) requires communities that participate in the Nation Flood Insurance Program (NFIP) to maintain records of cost of improvement for all properties located in Special Flood Hazard Areas (SFHA). These records need to be kept on a certain time cycle.

INVESTIGATION

The Village of Villa Park recently adopted the latest version of the DCSFPO dated May 14, 2019, and all amendments thereafter by reference. As of January 1, 2020, the IDNR requires all communities to use the new updated Bulletin 70 rainfall distribution data as prepared by the Illinois State Water Survey (ISWS). To be consistent with the new rainfall data a modification to Section 2 of Appendix D of the Municipal Code is needed. The new rainfall data is more accurate and consistent with more frequent significant rain events in northeastern Illinois that are being observed in recent years. New rainfall data will be used for all future developments and will require higher levels of protection.

FEMA requires communities that participate in the NFIP to keep track of improvement costs for all properties located in SFHA. These records must be kept for a certain period of time to make sure a substantial improvement is not triggered (50% or more of the Fair Cash Value of the existing structure). FEMA requires this substantial improvement time period to be specified by each municipality. Sub-sections F and G are proposed to be added to Section 2 of Appendix D to comply with this requirement.

RECOMMENDATION

Public Works staff recommends approval of the proposed changes to Appendix D of the Municipal Code.

Ordinance No. _____

**ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,
AMENDING APPENDIX D OF THE MUNICIPAL CODE**

WHEREAS, the Village of Villa Park (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village of Villa Park previously adopted the DuPage County Countywide Stormwater and Flood Plain Ordinance (the “Countywide Ordinance”), dated May 14, 2019, as Appendix D of the Municipal Code by reference; and,

WHEREAS, the Illinois Department of Natural Resources adopted new updated rainfall intensity document named “updated Bulletin 70” on January 1, 2020, and,

WHEREAS, the Federal Emergency Management Agency required communities that participate in the National Flood Insurance Program to specify the cycle for substantial improvement for properties located in Special Flood Hazard Areas.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Appendix D of the Municipal Code is hereby amended by deleting Section 2 in its entirety and replacing it with the following:

Section 2. - Amendment of Countywide Ordinance.

A. Section 15-14.T of the Countywide Ordinance, as amended, shall read as follows for the purpose of this ordinance: 15-14.T Maintaining documentation necessary on “cost of improvement” on Buildings in the Floodplain, relating to the Substantial Improvements or Substantial Damage requirements of this Ordinance or the NFIP. ***The documentation on cost of improvement must be maintained on a 10-year cycle from the day of the original application.***

B. Subsection 15-32 shall be amended by adding subsection 15-32.C, which shall read in its entirety as follows: 15-32.C: All general certifications which have been and those which will be hereafter adopted by DuPage County are adopted by the Village of Villa Park.

C. Subsection 15-71. Site Runoff Conveyance Requirements shall be amended by adding subsection 15-71.H, which shall read in its entirety as follows: 15-71.H: Any development that is not part of a major

Ordinance No.: _____

subdivision with a site runoff storage facility per Section 15-72, shall include 1% minimum slope swales along the entire length of the rear and side property lines, if physically possible. If there is less than a continuous 1% minimum slope from the new impervious area to an existing storm sewer or defined watercourse, then perforated drain tiles, storm drains, dry wells or other Post Construction Best Management Practices (PCBMPs) approved by the Village shall be required to convey or store the 100-year site runoff associated with the new impervious area. Such drainage improvements shall be as directed by the Director of Public Works based on technical feasibility, impact on other properties, available easements and cost. Whenever possible, such direction shall be based on site inspections rather than a topographic survey. Perforated drain tiles and/or storm drains shall drain from flat or low areas into existing separated storm sewer or defined watercourse. The preferred location for storm drain inlets shall be a rear corner of the lot. The perforated drain pipes shall be installed in a washed gravel trench wrapped with the non-woven geo-fabric material. PCBMPs proposed to store the 100-year site runoff associated with all new impervious area shall be sized to provide a volume (cubic feet) equal to the new impervious area times ***the current 1% Annual Chance Flood Hazard rainfall depth***. All PCBMPs shall be located on the subject property and outside of any utility easements or public right-of-ways unless specifically approved by the Director of Public Works.

D. The portion of Subsection 15-72.A preceeding 15.72.A.1 of the Countywide Ordinance, as amended, shall be read as follows for the purposes of this ordinance: 15-72.A: The following cases or special conditions represent exceptions to providing site runoff storage. These exceptions do not apply to multiple family developments and all non-residential developments except Roadway Development as identified in Section 15-72.A.4 and those “Special Cases of Development” identified in Sections 15-72.B and 15-72.C.

E. Subsection 15-72.B shall be amended by adding subsection 15-72.B.1, which shall read in its entirety as follows: 15-72.B.1: Developments that require Village-specific runoff storage and are already 80% or more impervious, shall calculate the required storage using a continuous simulation or event hydrograph method that demonstrates the post-development peak runoff rate does not exceed 0.04 cfs/acre for the 2-year 24-hour duration storm event. Developments that are less than 80% impervious shall calculate the required storage using a continuous simulation or event hydrograph method that demonstrates the post-development peak runoff rate does not exceed 0.10 cfs/acre for the 100-year 24-hour duration storm event, unless the development reduces the total amount of impervious area, in which case the storage shall be calculated based on the 2-year 24-hour duration storm event. Alternatively, the

Ordinance No.: _____

Village issued Required Storage Volume table can be used in lieu of detailed modeling for determining the required storage volumes.

F. Subsection 15-72.D.1 of the Countywide Ordinance, as amended, shall be read as follows for the purpose of this ordinance: 15-72.D.1 The area for which site runoff storage is to be calculated will be the limits of grading or land cover disturbance, or a combination, whichever encompasses the greatest area of the Development Site, and will also include any Development area for which site stormwater storage was deferred in Section 15-72.A.1. For multiple family developments and non-residential developments requiring site runoff storage as a result of Appendix D amendments to Section 15-72.A, the area for which site runoff storage is to be calculated will be the limits of the new impervious area (not net new impervious area). In no case shall the required site runoff storage be less than what is required by the Countywide Ordinance.

G. Appendix A – Definitions, “Substantial Improvement”, of the County Ordinance, as amended, shall read as follows for the purpose of this ordinance: Substantial Improvement. Any repair, reconstruction, rehabilitation, addition, or other improvement of a building, the cost of which improvement equals or exceeds, individually or in the aggregate, 50 percent of the fair market value of the building, determined from the equalized assessed value of the building, before the start of construction of the improvement or, if the building has been damaged, before the damage occurred. The term "cost of improvement" includes the value of volunteer labor and donated materials. The term "cost of improvement" does not, however, include either (1) any development for improvement of a building to correct existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions or (2) any alteration of a historic building that will not preclude the building's continued designation as a historic building. ***The documentation on cost of improvement must be maintain on a 10-year cycle from the day of the original application.***

Section 3: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _____, 2020.

Ordinance No.: _____

AYES: _____
NAYS: _____
ABSENT: _____

Approved this _____ day of _____, 2020.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2020

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Patrick Grill

Submitting Department: Community Development

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving the Rezoning to the C-3 Service Business District and Granting a Special Use for a Cannabis Dispensing Facility for Property Located at 133 West Roosevelt Road

Suggested Action:

The owner of the property at 133 W. Roosevelt Road is seeking rezoning of the property from the C-2 Neighborhood Business District to the C-3 Service Business District, and a special use to allow for a cannabis dispensing facility. The rezoning to C-3 is in line with most of the existing zoning on Roosevelt Road. A public hearing was held on April 9, 2020, at which time no one spoke. The Planning & Zoning Commission unanimously recommended approval to rezone the property and grant a special use for a cannabis dispensing facility.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Community Development PZ-20-0002](#)

[MEMO - Police Response PZ_20_0002](#)

[MEMO - Public Works Response PZ-20-0002](#)

[Application: 133 Roosevelt Road](#)

[Unapproved minutes.pdf](#)



Village of Villa Park

11 W. Home Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Manager Keehner

FROM: Community Development Director Patrick Grill

DATE: April 15, 2020

RE: **Petition PZ-20-0002 Rezoning from C-2 to C-3 and Special Use for a Recreational Cannabis Dispensary at 133 W. Roosevelt Road (David Hart of Curative Health LLC, Petitioner).**

ZONING REQUEST

The petitioner is requesting the following action:

1. Rezoning from C-2 Neighborhood Business District to C-3 Service Business District, and
2. Special Use for a Recreational Cannabis Dispensary at 133 S. Roosevelt Road.

BACKGROUND

The petitioner, David Hart of Curative Health, LLC, is seeking approval for a Rezoning and Special Use at 133 W. Roosevelt Road. The rezoning request is from the C-2 district to the C-3 district; and the special use request is for a recreational cannabis dispensary.

The proposed location is within an existing multi-tenant commercial building along the south side of Roosevelt Road, west of Ardmore Avenue. The proposed space most recently was occupied by Anytime Fitness.

Last year, the Village of Villa Park adopted new zoning regulations that allow for recreational cannabis dispensaries, but only in C-3 districts and only with a special use.

PETITION: PZ-20-0002

PETITIONER/OWNER: David Hart/133 Roosevelt Road LLC

PRESENT USE/ZONING: Multi-tenant commercial building/C-2 Neighborhood Business District

LOT SIZE: Approximately 55,225 square feet, 1.2678 acres

PIN's: 06-21-207-071

UTILITIES: The property is currently served by sewer and water.

TRAFFIC: A traffic study is attached

PUBLIC HEARING: April 9, 2020

SURROUNDING ZONING & LAND USES:

North: PUD-C Commercial PUD District/Multi-tenant Commercial uses.

East: C-2 Neighborhood Business District /Fast Food Restaurant

West: C-3 Service Business District /Car Wash.

South: C-2 Neighborhood Business District/Multi-family Residential uses.

COMPREHENSIVE PLAN DESIGNATION:

Corridor Mixed-Use – This land use category is intended for a mixture of multi-family residential, corridor commercial and institutional uses along major transportation, auto-oriented corridors. This classification encompasses the Village's main transportation corridors.

INTERNAL STAFF REVIEW:

Village Manager: No objections. However, parking and ingress/egress needs to be reviewed.

Public Works: See attached memo from Vassili Voskresenski.

Fire Chief: No comments.

Police Chief: See attached memo from Chief Lay.

SUMMARY:

This is a request for a rezoning and special use for a cannabis dispensary at 133 W. Roosevelt Road. The petitioner wishes to open an approximately 5,200 square foot recreational cannabis dispensary. The subject site encompasses approximately 1.2 acres with a 22,845 square foot building. There are four existing tenants currently in the building. The proposed cannabis dispensary will take the space vacated by Anytime Fitness.

The property is currently zoned C-2 Neighborhood Business District. As cannabis dispensaries are only allowed as special uses in the C-3 Service Business District, the petitioner is seeking a rezoning. Given the preponderance of C-3 zoning along Roosevelt

Road, and given the future land use as included in the Comprehensive Plan, Staff does not have any issues with the rezoning.



VIEW OF SITE FROM ROOSEVELT ROAD

Staff looked at parking on the site. Currently there are a total of 58 striped spaces including 3 HC spaces. The parking requirements for the current tenancy requires 4 spaces for each 1,000 square feet for most convenience and retail goods, and 3 spaces per 1,000 square feet for the currency exchange.

The gross calculation for parking for the entire site would be 78 parking spaces. This assumes a breakdown of the cannabis space of 3,450 for retail and 1,750 square feet for office. This parking calculation does not include a 1,240 square foot space for future retail use.

Although the petitioner mentions that parking can be provided in the rear of the site, the dimensions do not allow for the creation of additional spaces. There is only approximately 36 feet from the back of the building to the rear property line. Because a two-way traffic aisle would be required, you would need a minimum of 42 feet. This includes a 24-foot drive aisle and 18-foot deep parking space. Staff would discourage any requirement to provide additional parking in the rear of this center.

However, Section 7.4.4. of the zoning ordinance provides for alternative compliance to parking ratios through the special use approval procedures as follows:

- A. The applicant submits a parking study demonstrating that the motor vehicle parking ratios of Table 7-1 do not accurately reflect the actual day-to-day parking demand that can be reasonably anticipated for the proposed use based on field surveys of observed parking demand for similar use within the city or on external data from credible research organizations, such as the Urban Land

- Institute (ULI) or the Institute of Transportation Engineers (ITE);
- B. The planning and zoning commission determines that the other allowed parking reduction alternatives of Sec. 7.4 are infeasible or do not apply; and
 - C. The planning and zoning commission determines that the reduced parking ratios proposed are not likely to cause material adverse impacts on traffic circulation and safety or on the general welfare of property owners and residents in the surrounding area.

Staff wishes to note that this center has operated with this configuration since it's' construction. Additionally, the former fitness use actually had a higher parking requirement than retail. However, like any use, parking demand is ultimately dependent on how much people wish to visit a particular use/location. Staff is not aware of any time when this center lacked necessary parking for this uses that have located at this location.

An alternative would be for the petitioner to enter into a parking sharing agreement with a surrounding property owner within 650 feet of the subject parcel. The only likely location for such an agreement would be with the Planet Fitness property. Staff would not be in favor of encouraging patrons to cross Roosevelt Road, as there is no crosswalk at the lighted intersection.

However, Staff would only want the petitioner to do this if there is an absolute need for additional parking. Staff would suggest waiting for a period of six months to reevaluate whether parking is an ongoing issue for this operator.



PROPOSED USE WILL LOCATED ON THE RIGHT HAND SIDE OF CENTER

The Traffic Study did not comment on parking, but it did highlight the poor L.O.S condition for left-hand turns from the driveway out of the subject site. The proximity to the lighted intersection into the Villa Oaks Shopping Center creates an additional hazard for patrons choosing to make this left-hand turn.



REAR OF THE SUBJECT SITE (SOUTH SIDE)

Included within this packet is the entire submittal package from Columbia Care. It includes the applications, plat of survey, a floor plan, signage, a security plan and a traffic study. A copy of the unapproved minutes are also included.

Below please find standards that the Commission used in recommending this special use.

STANDARDS FOR SPECIAL USE:

- 1. The proposed use or activity is expressly authorized as a special use;**
A cannabis dispensary is an authorized special use in the C-3 Service Business District.
- 2. The proposed use at the proposed location is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;**
The proposed use is proposed to be located in a zoning district deemed to be convenient given it's' location on a major arterial roadway.
- 3. The proposed use will not, in the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity;**
The proposed use is within an existing multi-tenant retail center and is not expected to be detrimental to the health, safety or

general welfare of persons either residing or working in the vicinity, nor is it expect to be injurious to property values or improvements in the vicinity.

4. That approval of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;

It is not anticipated that the approval of this special use will impede normal development patterns of permitted uses in this area.

5. The proposed special use will be served by adequate utilities, access roads, parking, drainage and other important and necessary facilities, infrastructure and community services; and

The location of the proposed special use within the existing site will not overtax the existing utilities, drainage or other infrastructure on this site. The proposed use is also not expected to negatively impact community services.

6. The proposed special use complies with all applicable regulations of the zoning ordinance except as expressly approved in accordance with the procedures of this zoning ordinance;

The petitioner demonstrated that adequate measures have been taken to prevent traffic hazards or nuisances. This occupancy does not alter any existing entrance and exit drives from the property.

On April 9th, 2020, following a public hearing in which no one spoke, the Planning & Zoning Commission unanimously recommended approval of the rezoning and special use with the following conditions:

1. After 6 months, if there are ongoing parking issues as determined by Staff within this center, the petitioner would either enter into a parking sharing agreement for the 20 spaces they would be currently short, or provide a study as suggested in Section 7.4.4.A. to determine an alternative compliance solution.
2. After 6 months, if there are ongoing issues with left turns out of the subject site, left turns out of the subject site would be prohibited.
3. Permits must be obtained separately for signage.

With a finding that such amendment meets the criteria enumerated in Section 11.4. of Appendix C of the Municipal Code Village of Villa Park Zoning Ordinance.

PLANNING AND ZONING ACTION:

Majority of quorum.

_5_AYES, _0_NAYS

REQUESTED ACTION:

If the Village Board finds in support of the applicant's request, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:

Two-thirds of all member of the Village Board.

____AYES, ____NAYS

INTERDEPARTMENTAL MEMORANDUM

Villa Park Police Department

TO: Director Grill

FROM: _____ Michael Lay
Chief of Police

DATE: March 19, 2020

SUBJECT: Petition PZ-20-0002 – 133 W. Roosevelt Rd.

I have read through the materials that were provided by Columbia Care, Inc. for a request for rezoning and special use for a recreational cannabis dispensary. The security and operations plan looks very good. The following are concerns or items that I would like to bring to your attention.

- Traffic study
 - Traffic in this area varies tremendously depending on the weather.
 - On clear days and especially during weekends, there is generally a higher traffic volume in the immediate area of the shopping center due to the Jet Brite Car Wash. Often time's cars are backed up to the entrance at Roosevelt Rd. and there are also occasions when traffic is backed up on Roosevelt Rd.
 - A recommendation was included to provide for a U-Turn on Roosevelt Rd. at Villa Oaks. The U-Turn prohibition was added a few years ago as a result of the increased traffic due to the Jet Brite Car Wash.
 - I would also recommend that left turns on to w/b Roosevelt Rd. be prohibited for vehicles exiting this location.
- Customer Base
 - The number of people of approximately 25 waiting in line outside for the store to open or to gain entry. How will these people be advised to line up and will a representative or security be present during this time to monitor the crowd?
 - Is there a plan for overflow parking in the event the lot becomes full? As stated in the traffic study there is not a crosswalk near the strip mall for pedestrians that may park across the street and then attempt to cross over 6 lanes of traffic.

DEPARTMENTAL CORRESPONDENCE

Date: 3/19/2020

To: Patrick Grill, Community Development Director

From:



**RE: Rezoning and Special Use for Recreational Cannabis Dispensary at 133 West Roosevelt Road
(David Hart of Curative Health LLC, Petitioner)**

The Public Works Department received the rezoning and special use request packet and offers the following comments:

General

The parcel is 1.26 acres with the existing retail building and a parking lot.

Traffic

A traffic study was provided. The recommendations for certain improvements on Roosevelt Road are unrealistic and will not be implemented.

Street Improvements

Street improvements will not be required.

Water

Watermain improvements will not be required.

Sanitary Sewer

Sanitary sewer main improvements will not be required.

Storm Sewer

Storm sewer improvements will not be required.

DEPARTMENTAL CORRESPONDENCE

Drainage Improvements

Drainage improvements will not be required.

Soil Conditions

Kane-DuPage Soil Conservation District opinion of land use will not be required.

Permits

Building Permit(s) will be required for interior buildout.

TABLE OF CONTENTS

1. Application...Rezoning - Map Amendment
2. Application...Special Use (Cannabis Facility)
3. Ownership/Authorization
4. Survey
5. Shopping Center
6. Floor Plan
7. Signage
8. Columbia Care – Applicant
9. Security
10. Traffic Study



Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director - Patrick M. Gail, AICP

Phone (630) 439-4300
Fax (630) 941-8879
TDD (630) 834-8689

PIN: _____	Acres: _____	Application #/Name: _____
Address: _____		Hearing Date: _____
Zoning: _____	ELU: _____	Fee Paid: _____ Date Received: _____
FPWetlands: _____		Received By: _____

Zoning Request:

MAP AMENDMENT
REZONING FROM C-2 TO C-3

Legal Description:

SEE EXHIBIT A ATTACHED

(Please Note: for each zoning request the appropriate application needs to be filed out)

- I HEREBY AFFIRM: That I am the owner or agent authorized to make this application and that the information that I have provided in this application and all supporting documentation is correct to the best of my knowledge
- That any zoning relief granted does not authorize construction without appropriate permits or the use thereof in violation of any code or ordinance in the Village of Villa Park

CURATIVE HEALTH LLC

DAVID KART

Print/Signature of Applicant
(Owner/Authorized Agent)

321 Billerica Rd., #204

Street

Chelmsford, MA 01824

City, State, ZIP

978-808-2289

Phone Number/Fax Number

(SEE OWNERSHIP AFF)

133 ROOSEVELT LLC

Print/Signature of Owner

(If in a trust, trust disclosure form required)

242 Bunting Lane

Street

Bloomington, IL 60181

City, State, ZIP

(847) 870-8585

Phone Number/Fax Number

Please Provide Name & Phone Number

Developer: _____

Attorney: _____

Land Planner: _____

Engineer: _____

Architect/Landscape Architect: _____

Subscribed and sworn to before me this:

24th Day of Feb, 2020

David L. Shaw
Notary Public

OFFICIAL SEAL
DAVID L. SHAW
Notary Public - State of Illinois
My Commission Expires 11/29/2020

VILLAGE OF VILLA PARK
STATEMENT OF OWNERSHIP INTEREST

PETITIONERS FOR ANNEXATION, ZONING, REZONING MUST BE COMPLETE THIS FORM.

The undersigned hereby represents and warrants to the Village of Villa Park that none of the individuals specified in Section 3 of An Ordinance Regulating Code of Certain Elected and Appointed Officers of the Village of Villa Park (a current list of these individuals is listed below and a part of this application) has any ownership interest of five (5%) percent or more in the entity making this application or real estate which is the subject of this application/petition, nor is any of the foregoing individuals an officer, director or employee of the entity making application.

(If the foregoing representation and warranty is inaccurate, state the names of any such individuals who as officers, directors, or employees of the applicant of which have an ownership interest in the application and the nature of such interest.)

Dated: 2/24/20

Applicant(s)

CURATIVE HEALTH LLC

By:

DAVID HART

Any person who executes an application knowing that statement set out above, or any part thereof, is false shall be in violation of the ordinance and subject to the penalties set out in Section 9 of Ordinance 2323, which states:

Section 9: Any violation of a provision of this ordinance shall be a Class C misdemeanor, punishable by a fine not to exceed \$500 or imprisonment in other than a penitentiary, for a term less than 30 days. Nothing contained in this ordinance shall be construed to preclude prosecution under any applicable state law.

**ZONING ORDINANCE MAP AMENDMENT CRITERIA
CURATIVE HEALTH LLC**

1. The subject property and adjoining Taco Bell facility are the only commercial parcels along this section of Roosevelt Road which are not zoned C-3 or developed with uses consistent with uses in the C-3 Zoning District.

2/3. The current C-2 classification is inconsistent with, and more restrictive than, the surrounding commercial parcels. As a result, the subject property is at a competitive disadvantage and, therefore, less valuable in the marketplace. The change to a C-3 classification will have no impact on surrounding parcels or the public health, welfare or safety.

4. The Applicant is concurrently seeking a Special Use to operate a Cannabis Dispensing Facility in a manner consistent with the recent amendment to the Village Code of Ordinances. The proposed Map amendment will permit the Applicant to pursue that request, which is not allowed under the C-2 zoning regulations. The existing commercial center on the property will, when re-modeled, afford an excellent facility for the Applicant's proposed use, with adequate retail space, access, parking and exposure.

5. The retail center on the property has been somewhat unstable as to occupancy. The space to be initially occupied by the Applicant constitutes approximately 23% of the center, which is being vacated by the current tenant.

6/7. The requested map amendment will not change the basic retail nature of the property or its consistency with the Comprehensive Plan. It will allow for the operation of a first class Cannabis Dispensing Facility servicing the community and generating substantial sales tax revenue for the Village.

COPY

AFFIDAVIT OF OWNERSHIP

The undersigned, being first duly sworn, hereby states as follows:

1. He is the Manager of 133 Roosevelt Road, LLC, an Illinois limited liability company ("Company");

2. The Company is the legal title holder of the property commonly known as 133 West Roosevelt Road, Villa Park, Illinois ("Property") which Property is legally described on Exhibit A attached hereto;

3. The Company hereby grants to Curative Health LLC ("Curative") an Illinois limited liability company, permission to file with the Village of Villa Park, such petitions and other documentation as shall be necessary or advisable to obtain from said Village, (i) rezoning of the Property to the R-3 classification and (ii) a Special Use Permit, all for the purpose of enabling Curative to occupy and operate on the Property, an adult cannabis dispensary.

IN WITNESS WHEREOF, the Company has executed this Affidavit on the 18th day of February, 2020.

133 ROOSEVELT ROAD LLC
By:


Name: JOHN MANOS

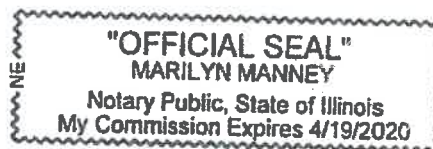
It's Manager

STATE OF ILLINOIS)
)
COUNTY OF DuPage)

The undersigned, a Notary Public for the above stated County, hereby states that on February 18, 2020, John Manos, known to me to be the Manager of 133 Roosevelt Road, LLC, personally appeared before me and executed the above Affidavit as his free and willing act and the binding act of said company.


Notary Public

[SEAL]



Document Number	<u>Date Recorded</u>	Name	Type	Doc Type	Legal Description
R2015-007925	01/27/2015	CHICAGO TITLE LND TR CO - TRUST# 112994	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2015-007925	01/27/2015	133 RSVLT RD LLC	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2005-064127	03/30/2005	PARS PLAZA PARTNERS LLC	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2005-064127	03/30/2005	NORTH STAR TR CO - TRUST# 112994	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R1999-007235	01/11/1999	PARS PLAZA PARTNERS	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, NA LS 7 & 8 FINITZO RESUB 39-11
R1999-007235	01/11/1999	CHICAGO TITLE LND TR CO - TRUST# 1093450	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, NA LS 7 & 8 FINITZO RESUB 39-11

20142759 ①
TRUSTEE'S DEED



Reserved for Recorder's Office

This indenture made this 14th day of January, 2015, between **CHICAGO TITLE LAND TRUST COMPANY, AS SUCCESSOR TRUSTEE TO NORTH STAR TRUST COMPANY, AS SUCCESSOR TO SOUTH CHICAGO BANK** as Trustee under the provisions of a deed or deeds in trust, duly recorded and delivered to said company in pursuance of a trust agreement dated the 8th day of December, 1998, and known as Trust Number 11-2994, party of the first part, and **133 Roosevelt Road, LLC**, whose address is: 242 Bunting Lane, Bloomingdale, IL 60108 party of the second part.



FRED BUCHOLZ
DUPAGE COUNTY RECORDER
JAN.27,2015 RHSP 10:33 AM
DEED \$40.00 06-21-207-071
003 PAGES R2015-007925

WITNESSETH, That said party of the first part, in consideration of the sum of **TEN and no/100 DOLLARS (\$10.00) AND OTHER GOOD AND VALUABLE** considerations in hand paid, does hereby **CONVEY AND QUITCLAIM** unto said party of the second part, the following described real estate, situated in **DuPage County, Illinois**, to wit:

See Legal Description attached and made a part hereof

Property Address: 133 West Roosevelt Road, Villa Park, IL 60181

Permanent Tax Number: 06-21-207-071

together with the tenements and appurtenances thereunto belonging.

TO HAVE AND TO HOLD the same unto said party of the second part, and to the proper use, benefit and behoof forever of said party of the second part.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in said trustee by the terms of said deed or deeds in trust delivered to said trustee in pursuance of the trust agreement above mentioned. This deed is made subject to the lien of every trust deed or mortgage (if any there be) of record in said county given to secure the payment of money, and remaining unreleased at the date of the delivery hereof.

CHARGE CTIC DUPAGE

CHARGE CTIC DUPAGE

IN WITNESS WHEREOF, said party of the first part has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its Trust Officer, the day and year first above written.



CHICAGO TITLE LAND TRUST COMPANY,
as Trustee as Aforesaid

By: _____

Laurel D. Thayer
Assistant Vice President

State of Illinois
County of Cook

SS.

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that the above named Assistant Vice President of **CHICAGO TITLE LAND TRUST COMPANY**, personally known to me to be the same person whose name is subscribed to the foregoing instrument as such Assistant Vice President appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company; and the said Assistant Vice President then and there caused the corporate seal of said Company to be affixed to said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company.

Given under my hand and Notarial Seal this 14th day of January, 2015.

PROPERTY ADDRESS:
33 West Roosevelt Road
Villa Park, IL 60181



Karen M. Finn
NOTARY PUBLIC

This instrument was prepared by:
CHICAGO TITLE LAND TRUST COMPANY
10 S. LaSalle St., Suite 2750
Suite 2750
Chicago, IL 60601-3294

AFTER RECORDING, PLEASE MAIL TO:

NAME Gregory G. Castaldi, Esq.

ADDRESS 5521 N. Cumberland, Suite 1109 OR BOX NO. _____

CITY, STATE Chicago, IL 60656

SEND TAX BILLS TO: 133 Roosevelt Road
c/o John Manos
242 Bunting Lane
Bloomington, IL 60108

Exempt under provisions 35ILCS200/31-45(e).

1-14-15 *Elizabeth C. Clark*

LEGAL DESCRIPTION

LOTS 7 AND 8 IN FINITZO'S RESUBDIVISION OF LOT 3, BEING A SUBDIVISION OF LOT 3 IN FINITZO BROTHERS SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 797.82 FEET OF THE EAST THREE-QUARTERS OF THE NORTHEAST 1/4 OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THAT PART TAKEN FOR ARDMORE AVENUE, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 8, 1970 AS DOCUMENT R70-10454, IN DUPAGE COUNTY, ILLINOIS.



Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Griffin, AICP

Phone (830) 433-4300
Fax (830) 841-5979
TDD (830) 834-8558

File: _____	Address: _____	Application #/Name: _____
Zoning: _____	ELU: _____	Hearing Date: _____
FPW/etlands: _____		Fee Paid: _____ Date Received: _____
		Received By: _____

Zoning Request

CONDITIONAL USE - ARTICLE 6 (6.1)

CANNABIS DISPENSING FACILITY

Legal Description:

SEE EXHIBIT A ATTACHED

(Please Note: for each zoning request the appropriate application needs to be filled out)

- I HEREBY AFFIRM: That I am the owner or agent authorized to make this application and that the information that I have provided in this application and all supporting documentation is correct to the best of my knowledge
- That any zoning relief granted does not authorize construction without appropriate permits or the use thereof in violation of any code or ordinance in the Village of Villa Park

CURATIVE HEALTH LLC

By: DAVID L. SHAW

Print/Signature of Applicant
(Owner/Authorized Agent)

321 Billerica Rd., #204

Street

Chelmsford, MA 01824

City, State, ZIP

978-806-2289

Phone Number/Fax Number

133 ROOSEVELT LLC

Print/Signature of Owner
(If in a trust, trust disclosure form required)

242 Bunting Lane

Street

Bloomington, IL 60181

City, State, ZIP

(847) 870-8585

Phone Number/Fax Number

Please Provide Name & Phone Number Developer: _____ Attorney: _____ Land Planner: _____ Engineer: _____ Architect/Landscape Architect: _____	Subscribed and sworn to before me this: <u>24th</u> Day of <u>Feb</u>, 2020 <u>David L. Shaw</u> Notary Public
--	--

OFFICIAL SEAL
DAVID L. SHAW
Notary Public - State of Illinois
My Commission Expires 11/29/2020

VILLAGE OF VILLA PARK
STATEMENT OF OWNERSHIP INTEREST

PETITIONERS FOR ANNEXATION, ZONING, REZONING MUST BE COMPLETE THIS FORM.

The undersigned hereby represents and warrants to the Village of Villa Park that none of the individuals specified in Section 3 of An Ordinance Regulating Code of Certain Elected and Appointed Officers of the Village of Villa Park (a current list of these individuals is listed below and a part of this application) has any ownership interest of five (5%) percent or more in the entity making this application or real estate which is the subject of this application/petition, nor is any of the foregoing individuals an officer, director or employee of the entity making application.

(If the foregoing representation and warranty is inaccurate, state the names of any such individuals who are officers, directors, or employees of the applicant of which have an ownership interest in the application and the nature of such interest.)

Dated: 2/24/20

Applicant(s)

CURATIVE HEALTH LLC

By: DAVID ART

Any person who executes an application knowing that statement set out above, or any part thereof, is false shall be in violation of the ordinance and subject to the penalties set out in Section 9 of Ordinance 2323, which states:

Section 9: Any violation of a provision of this ordinance shall be a Class C misdemeanor, punishable by a fine not to exceed \$500 or imprisonment in other than a penitentiary, for a term less than 30 days. Nothing contained in this ordinance shall be construed to preclude prosecution under any applicable state law.

**SPECIAL USE CRITERIA
CURATIVE HEALTH LLC**

- A. The proposed Special Use is expressly authorized (Zoning Ordinance, Article 6.1).
- B. The use at the proposed location will provide a service recently approved by Village ordinance but not yet implemented in the Village. It will be conveniently located, easily accessible and will generate substantial sales tax revenue for the Village.
- C. The proposed use will be located in an existing commercial center and will have no negative impact on the; (i) health, safety or general welfare of persons residing in the area or on-site workers or (ii) neighboring property values. These issues were considered and discussed at length and in depth by the Village in the course of amending the Zoning Ordinance to add general cannabis sales as a conditional use in the C-3 zoning district.
- D. The proposed use will be located in an existing shopping center surrounded by developed commercial uses. This use will not impede any of the existing uses or any redevelopment of properties in the immediate area,
- E. The utilities, access, parking, drainage and other facilities serving the existing center are adequate to serve the proposed use.
- F. The proposes Special Use will comply with all regulations set forth in the Village Code of Ordinance and any conditions imposed with respect to the approval of this application.

W. ROOSEVELT

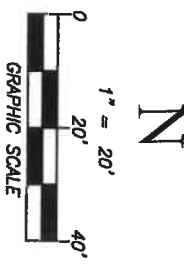
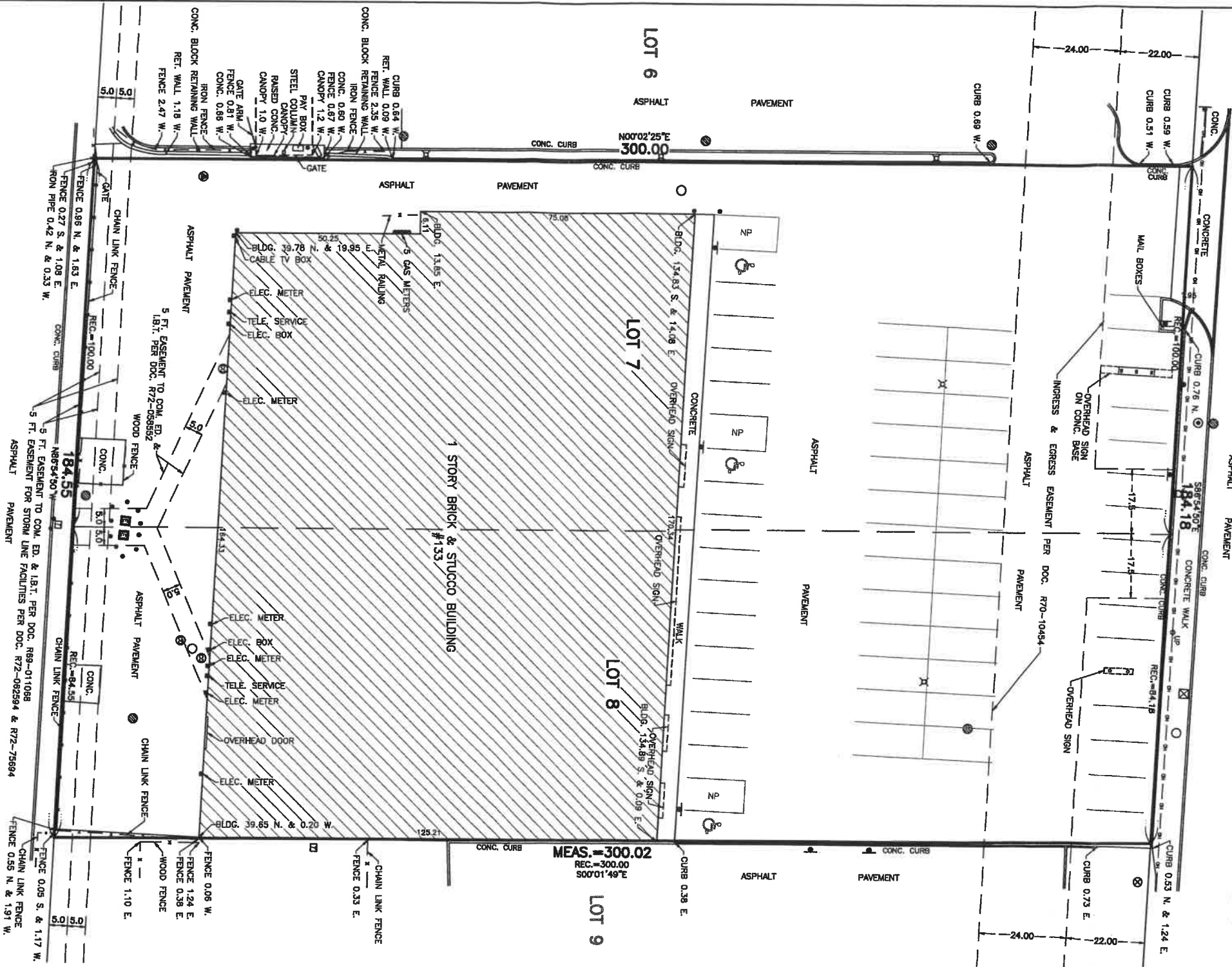
(ROUTE 38)

RD.

PLAT OF SURVEY

EDWARD J. MOLLOY & ASSOCIATES

A DIVISION OF THOMAS A. MOLLOY, LTD. - PROFESSIONAL LAND SURVEYING
1236 MARK STREET, BENSENVILLE, ILLINOIS 60106 (630) 595-2600 Fax (630) 595-4700
e-mail: tmolloy@ejmolloy.com



- LEGEND:**
- Sanitary Manhole
 - Storm Manhole
 - Manhole
 - Water Valve Vault
 - Storm Catch Basin/Inlet
 - Fire Hydrant
 - B-Box
 - Light Pole
 - Utility Pole w/Overhead Wire
 - Traffic Sign
 - Concrete Filled Post
 - Electric Transformer
 - Electric Vault
 - Telephone Pedestal
 - Cleanout
 - Handicap Parking Space
 - Depressed Curb
 - No Parking Area

TAX PERMANENT INDEX NUMBER:
08-21-207-071

TOTAL AREA OF TRACT SURVEYED:
55,228 SQ. FT. OR 1.2678 ACRES

COMPARE LEGAL DESCRIPTION AND MONUMENTS WITH THIS PLAT AND REPORT ANY DISCREPANCIES YOU MAY FIND TO THIS SURVEYOR AT ONCE.

BUILDING DIMENSIONS AND TIES ARE TO CORNERS OF BRICK UNLESS OTHERWISE NOTED.

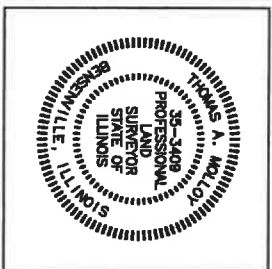
NO DIMENSIONS TO BE ASSUMED FROM SCALING.

NO TITLE COMMITMENT PROVIDED TO THIS SURVEYOR TO AD IN THE PREPARATION OF THIS SURVEY. REFER TO TITLE POLICY FOR ITEMS OF RECORD, IF ANY, NOT SHOWN HEREON.

LEGAL DESCRIPTION:
LOTS 7 AND 8 IN PINZOS RESUBDIVISION OF LOT 3, BEING A SUBDIVISION OF LOT 3 IN PINZOS BROTHERS SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 797.82 FEET OF THE EAST THREE-QUARTERS OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THAT PART TAKEN FOR ARDMORE AVENUE, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 8, 1970 AS DOCUMENT R70-10454, IN DUPAGE COUNTY, ILLINOIS.

COMMONLY KNOWN AS: 133 WEST ROOSEVELT ROAD, VILLA PARK, ILLINOIS

DRAFTED BY: BUE	
PAGE: 1 OF 1	
ORDER NO.: 200012	
FILE: 21-39-11	
PROJECT NO.: 1858.1	
REVISION DATE	ORDER NO.
FEB. 3, 2020	200012
	PLAT OF SURVEY



VALID ONLY WITH EMBOSSED SEAL (EXPIRES NOVEMBER 30, 2020 AND IS RENEWABLE)

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

I, THOMAS A. MOLLOY, AN ILLINOIS PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT A SURVEY HAS BEEN MADE UNDER MY DIRECTION OF THE PROPERTY LEGALLY DESCRIBED HEREON, AND THAT THE SURVEY IS IN ACCORDANCE WITH THE ILLINOIS SURVEYING ACT, AS AMENDED, AND THE ILLINOIS PROFESSIONAL LAND SURVEYOR STANDARDS FOR A BOUNDARY SURVEY. DATE OF LAST FIELD WORK: JANUARY 29, 2020.

SIGNED AT BENSENVILLE, ILLINOIS THIS 3RD DAY OF FEBRUARY, A.D. 2020

EDWARD J. MOLLOY AND ASSOCIATES, A DIVISION OF THOMAS A. MOLLOY, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM - LICENSE NO. 184-004840

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3408
(EXPIRES NOVEMBER 30, 2020 AND IS RENEWABLE)



OFFERING SUMMARY

Available SF

- 6,865 SF (Divisible)
La Rosita Food Market
(Still Operating / Do not Disturb)

Building Size

- 22,845 SF

Vehicles Per Day

- Roosevelt Rd: 53,000 VPD

Market

- Chicago Western Suburbs

Tenants

- Anytime Fitness | Taco Bell |
\$3Dollar Car Wash | Currency
Exchange

LOCATION OVERVIEW

Join a well-established retail center consisting of 21,284 square feet, on heavily trafficked W. Roosevelt Road in Villa Park. 6,865 SF of retail space available. Ideal for a variety of retail uses. Space equipped for easy transition to restaurant use with black iron in place. Well anchored retail center with large parking lot. New facade installed and Pylon signage available. This location offers an exciting opportunity for new retailers wanting to get into this rapidly developing market:

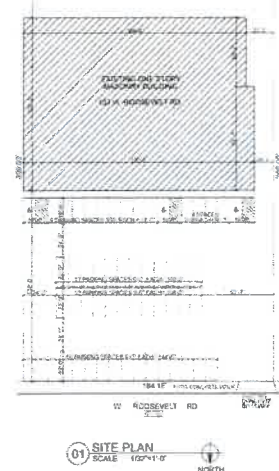
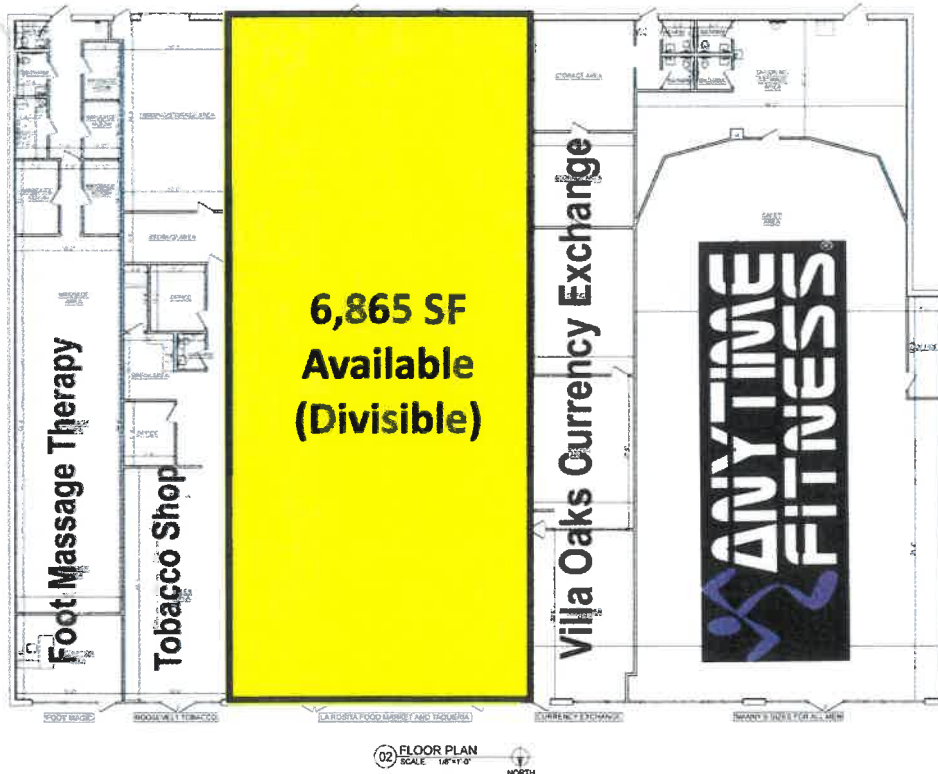
- 6,685 SF Available can be Divided in Half
- Excellent Mix of Traffic Generating Tenants
- Excellent Exposure for Storefronts with Large Frontage Available
- High Traffic Counts
- Motivated Landlord





While this information is deemed correct, no representation is made as to the accuracy thereof. This information is subject to errors, omissions and change of terms at any time. The property may be withdrawn from the market without notice.

**Do NOT contact
TENANT STILL OPEN**



DRAWING INDEX:
A1: SITE PLAN,
FLOOR PLAN

EXISTING ONE STORY MASONRY BUILDING
AT
133 W. ROOSEVELT RD.
VILLA PARK, IL 60181

**SITE PLAN,
FLOOR PLAN**

FOR MORE INFORMATION PLEASE CONTACT:

Barry Millman

bmillman@horizonrealtyservices.com

George Manos

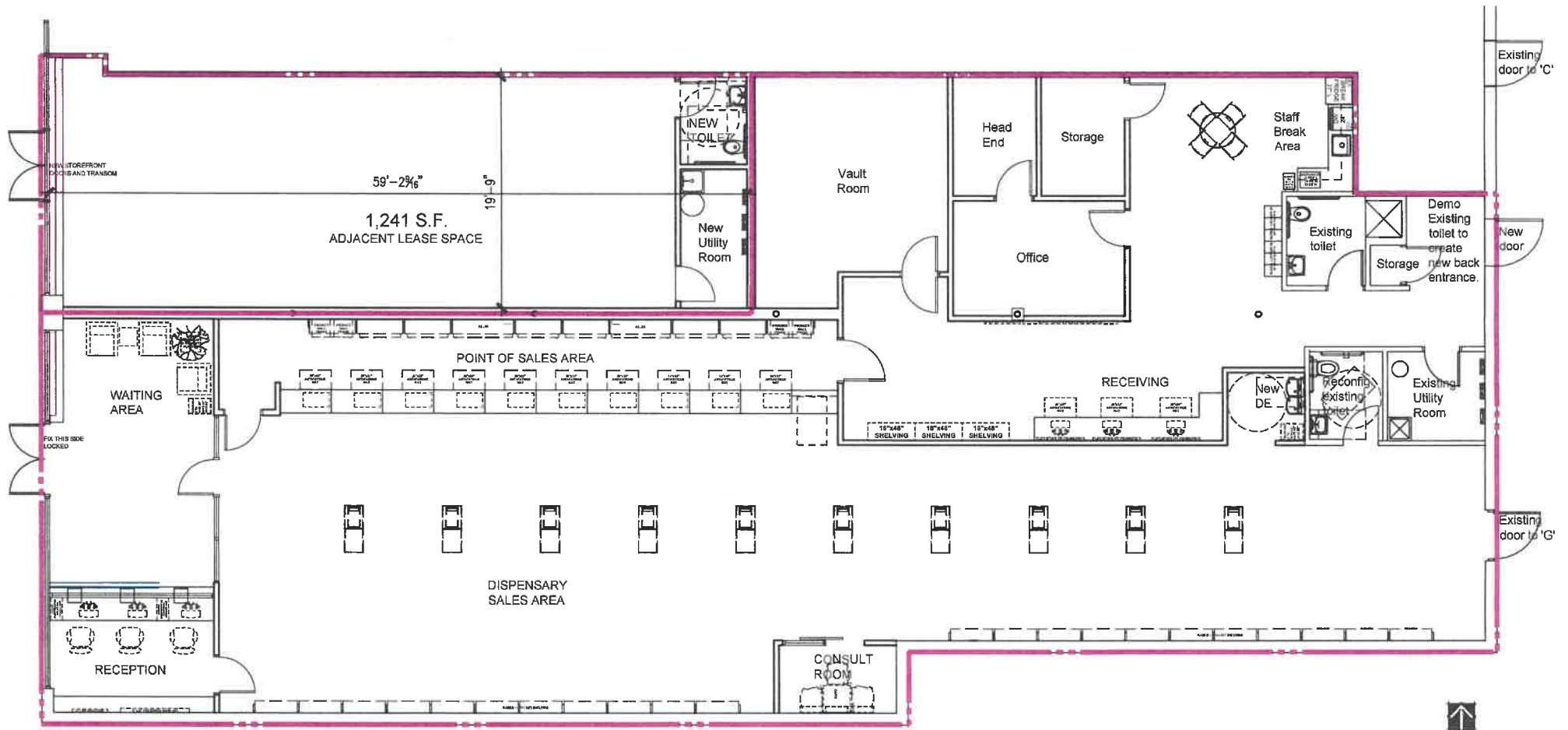
gmanos@horizonrealtyservices.com

Horizon Realty Services, Inc. | 1130 W. Lake Cook Road, Suite #280, Buffalo Grove, IL 60089 | (847)-870-8585

www.HorizonRealtyServices.com







Planning Concept - Columbia Care Villa Park 5,200 S.F.

Columbia Care
Kluber, Inc.

January 27, 2020 - Option 6C





A Exterior Building Facade with Proposed Sign
Scale: nts

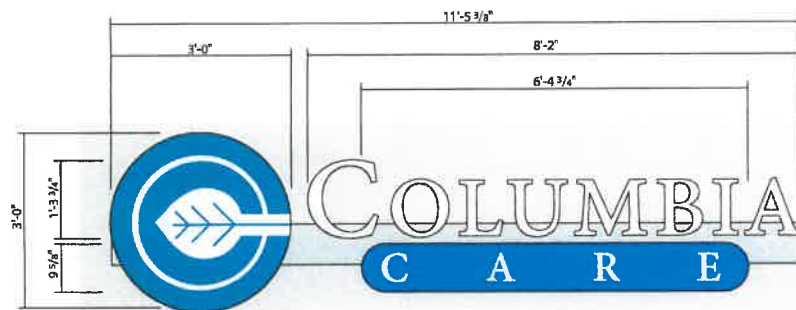
Poyant
Building Your Brand

125 Samuel Barnett Boulevard
New Bedford, MA 02745
800.544.0961 | poyantsigns.com

Columbia Care - Exterior Building Sign

Columbia Care, 133 Roosevelt Rd., Villa Park, IL 60181
2-13-20

Copyright © 2020 Poyant Signs, Inc. All Rights Reserved



A Sign Elevation - Front
Scale: 1/2"=1'-0"

Specifications

Qty = 1 set 34.28 Sq Ft (ea)

Internally Illuminated Channel Letters, Logo, and Capsule on Raceway.

Logo.

- 5" deep channel logo with white pre-finished returns.
- 3/16" clear acrylic face with translucent process blue vinyl applied to face first surface. Translucent white vinyl applied to second surface.
- 1" white trimcap.
- Internal illumination with white LEDs.
- Mount to 8.75" raceway. Use extra angle bracing as req'd.

Letters.

- 5" deep channel letters with white pre-finished returns.
- 3/16" clear acrylic faces with translucent white vinyl applied to first surface. Translucent white vinyl applied to second surface.
- 1" white trimcap.
- Internal illumination with white LEDs.
- Mount to top half of 8.75" raceway.

Capsule.

- 5" deep channel capsule with white pre-finished returns.
- 3/16" clear acrylic face with translucent process blue vinyl applied to face first surface. Translucent white vinyl applied to second surface.
- 1" white trimcap.
- Internal illumination with white LEDs.
- Mount to bottom half of 8.75" raceway.

Raceway

- 8.75" x 3.375" extruded aluminum raceway painted to match building fascia. Attachment method to be determined.

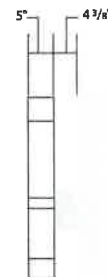
Colors & Materials

Vinyl

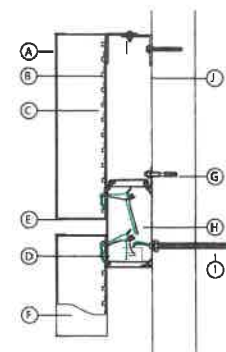
- 3M 3630-20 Translucent White
- Process Blue 3M 3630-57

Materials

- Prefinished white .050 coil
- Prefinished white 1" Jewellite trimcap.



B Sign Elevation - Side
Scale: 1/2"=1'-0"



E Typical Letter Section
Scale: Not to Scale

- (A) .1875" acrylic faces
- (B) 6mm ACM letter backs.
- (C) White LED modules.
- (D) LED power supply.
- (E) 1" white Jewellite trimcap
- (F) 5" aluminum coil return
- (G) Mechanical fastener
- (H) 8" x 4.375" alum raceway
- (I) To primary power source
- (J) Angle bracing as req'd.

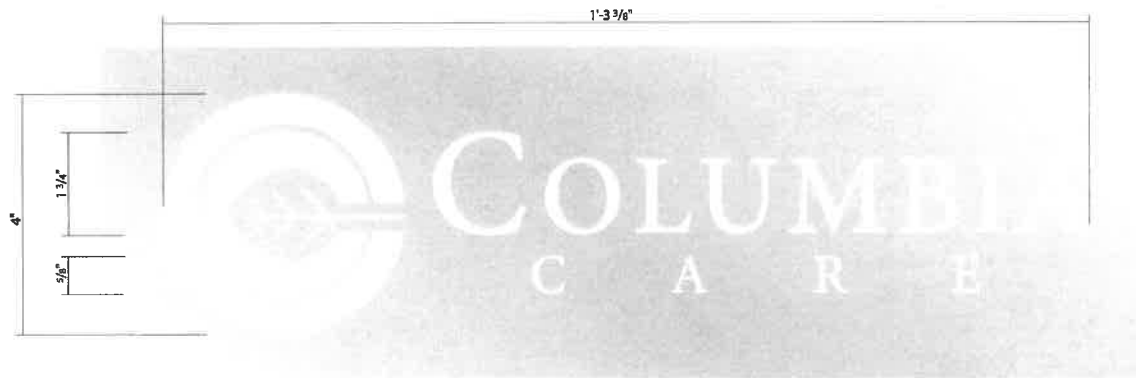
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Columbia Care - Exterior Building Sign

Columbia Care, 133 Roosevelt Rd., Villa Park, IL 60181
2-14-20

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A Sign - Front
Scale: 6\"/>

Specifications

Qty = 1 .43 Sq. Ft.

Non Illuminated Vinyl Window Graphics

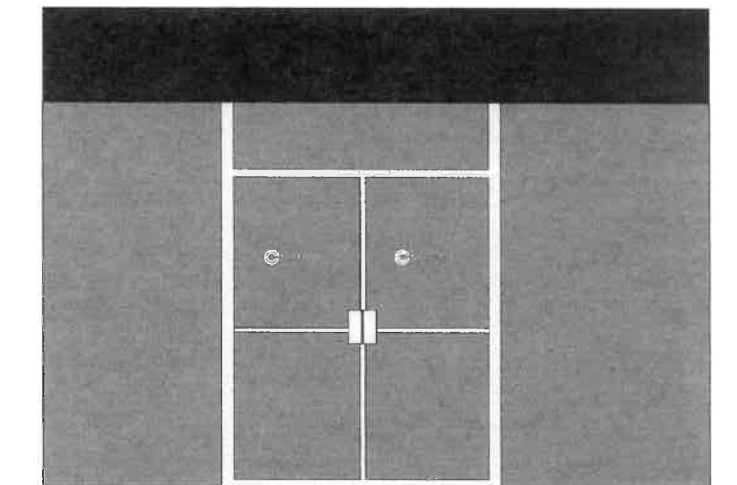
Graphics

- Opaque white vinyl applied to exterior glass transom

Colors & Materials

Vinyl

V4 ☐ Arlon 2100-02 Opaque White



B Partial Elevation
Scale: 1/4\"/>

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Columbia Care - Exterior Building Sign

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COLUMBIA CARE

Columbia Care, Inc., is one of the largest and most experienced multi-state/multinational operators in the cannabis industry. Founded in 2012, the now publicly owned company operates 75 dispensaries and 23 cultivation centers and manufacturing facilities. It holds licenses in 18 jurisdictions in both the U.S. and European Union, and is actively expanding its medical and recreational business. The Company has had almost 1.5 million sales transactions since opening its first facility.

From its inception as a medical cannabis innovator and provider, the Company has been a customer-centered organization setting the standard for professionalism, quality, caring, and innovation, including collaboration with world renowned teaching hospitals and medical centers.

The Company's leadership is among the most highly experienced and respected in the industry, and is continuously seeking additional associations which will enhance its policies and practices (see the attached recent article).



INVESTORS

NEWS / EVENTS

Columbia Care Welcomes Frank Savage and Jeff Clarke as New Independent Directors to Its Board

Frank Savage serves as Savage Holdings LLC CEO; Director of Bloomberg L.P., New York Academy of Medicine, Institute of Finance; Member of Realwear Inc. Board of Advisors; Chairman Emeritus of Howard University; Trustee Emeritus of Johns Hopkins University; Former Board Member of Lockheed Martin (NYSE:LMT), Qualcomm (NASDAQ:QCOM), Alliance Capital Management International (Chairman), Equitable Capital Management Corporation (Chairman), Arco Chemical Inc.; Founder of Equitable Life's Minority Enterprise Investment Company

Jeff Clarke serves as FTD Executive Chairman; Former CEO, Director of Eastman Kodak Company (NYSE:KODK); Former CEO and Executive Chairman of Travelport Limited ~~ACCOUNT~~ (NYSE:TVPT); Former COO of CA Software (NASDAQ: AVGO); Former EVP of Hewlett Packard (NYSE:HPQ); Former CFO of Compaq Computer Corporation (NYSE:acquired); Former Board Member of California Cryobank, Docker, Autodesk (NASDAQ:ADSK), Red Hat (NYSE:acquired), Compuware (NASDAQ:acquired) and UStar (NASDAQ:acquired)

John Howard and David Solomon to serve as inaugural members of the Company's newly formed Strategic Advisory Board to enhance internal M&A, product & brand innovation and partnership structuring capabilities

NEW YORK--(BUSINESS WIRE)-- Columbia Care Inc. (NEO: CCHW) (OTCQX: CCHWF) (FSE: 3LP) ("Columbia Care" or the "Company"), one of the largest fully-integrated companies in the global cannabis industry with operations across the US and EU, today announced the appointment of two new independent directors, Frank Savage and Jeff Clarke, to its Board of Directors (the "Board"). As part of its thorough search and assessment process, considering candidates with a wide range of skills from across the globe who also hold a strong belief in Columbia Care's mission of improving lives, the Company's Nominating and Corporate Governance Committee unanimously recommended Messrs. Savage and Clarke, with the Board voting overwhelmingly to approve their addition.

"We are delighted to announce that Frank and Jeff will be joining Columbia Care's Board of Directors," said Michael Abbott, Executive Chairman of Columbia Care. "As we sought to add new skills, capabilities and perspectives to our Board, we focused on expertise in public company governance, operational efficiency, financial optimization and M&A integration. Frank and Jeff will serve as invaluable resources for our organization and Board – bringing with them deep, established institutional relationships in the corporate, investor and policymaking communities."

Frank Savage added, "Columbia Care was founded to improve peoples' lives, something that I have always believed in deeply. I have had the privilege of serving as an executive officer or director at some of the largest and most impactful companies in the world and joining Columbia Care's Board offers me something that every experienced leader looks for – the challenge of defining leadership in an emerging market, raw excitement driven by opportunity and innovation, a mission of service that guides decision making and an executive team that maintains a pace and intensity that inspires the organization at all

levels. This type of opportunity comes around only a couple of times in a person's career, which is why I am honored and proud to join the Board of the industry leader."

Jeff Clarke continued, "Having been an executive officer and director at some of the most creative technology and growth companies, the cannabis industry seemed distant from the Fortune 500 environment where I built my career. During my tenure as CEO of Kodak, I heard about a cannabis company repurposing Kodak's infrastructure to accommodate indoor cultivation and manufacturing, hiring the best talent in Rochester, leveraging new technologies in innovative ways and developing scalable best practices to build itself into a global industry leader. Since that time, while the markets and headlines have ebbed and flowed, Columbia Care has focused on execution and established its position as the industry leader. I have always been passionate about companies that serve a larger purpose and pursue new and creative ways to drive efficiencies and foster disruptive innovation. It is for these reasons that I am delighted to join the Columbia Care Board and look forward to driving shareholder value as the company transitions into the next phase of development and leadership."

As part of Columbia Care's broader governance and leadership initiatives, John Howard and David Solomon will immediately transition from their roles as independent Board members to Board observers and will serve as the inaugural members of Columbia Care's Strategic Advisory Board, working more closely with management on strategic, partnership and operational opportunities.

Nicholas Vita, Chief Executive Officer of Columbia Care, added, "In addition to being one of the most attractive emerging markets today, the cannabis industry is among the most complicated operationally, strategically and politically. John and David were two of our earliest institutional investors who have always been powerful resources for management. We intend to accelerate our position as an industry consolidator and innovator over the next several years and our ability to be thoughtful, yet decisive, will serve as a keystone for our long-term success. Equal focus on these priorities will require on-demand access to expertise that is strategic, experienced and aligned solely with the goals of Columbia Care. We are delighted that John and David have agreed to lean in, working directly with management, as we assess and pursue critical strategic opportunities in a way that will ensure the Board and shareholders continue to benefit from their insights."

Given the strict regulatory regime under which the Company operates, the appointment of Messrs. Savage and Clarke will be subject to review by various state regulators that

the company expects to achieve in short order. The new Strategic Advisory Board will be formed effective immediately.

ACCOUNT



About Columbia Care Inc.

Columbia Care Inc. is one of the largest fully integrated operators in the global medical cannabis industry with licenses in 17 jurisdictions in the US and the EU. With over 1.4 million sales transactions since its inception, Columbia Care is a patient-centered organization setting the standard for compassion, professionalism, quality, caring and innovation in cannabis, working in collaboration with some of the most renowned and innovative teaching hospitals and medical centers in the world. The Company is committed to providing the type of education and transparency patients deserve and quality of product that clinicians expect.

Security Plan - Surveillance Measures and Procedures

The following dispensary Security Plan (SP) has been designed by world-class security experts, managed by high-ranking former members of law enforcement, and informed by the real world experiences of its affiliates in similar highly-regulated medical and Adult Use cannabis programs. The security plan of the Applicant is set forth in greater detail below, will be comprehensive, robust, and state-of-the-art.

The Applicant's managing security personnel is comprised of distinguished high-ranking former members of law enforcement from across the United States. They have decades of experience and have been repeatedly entrusted by high-ranking government officials with securing and protecting critical, high-risk locations in major metropolitan areas from terrorism and all manner of threats. The Applicant also boasts highly sophisticated surveillance and alarm systems and 24-hour a day live monitoring by on-site and remote security personnel. The Applicant's analytical security systems are installed and designed by an innovative and award-winning international security company. Furthermore, the Applicant's security plans have been in operation for over seven years in other highly-regulated medical and Adult Use cannabis markets across the United States. As a result and as further set forth below, it is the intention of the Applicant to identify and maintain superior control against diversion, theft, or loss of cannabis, cannabidiol oil, cannabis infused products and THC-A oil and to meet or exceed the already robust requirements of section 15-100 Illinois regulations.

Neighborhood, Business and Law Enforcement Relations

The Applicant considers the surrounding neighborhood and community in all their design processes. Esthetics and security will be achieved by incorporating the most sophisticated pre-emptive analytical high-definition infrared CCTV with a Video Voice Technology Security System to exceeds state requirements. Conventional systems record crimes as they occur, Video Analytics deters crime from happening. These subtle security measures will be developed in order to respect the neighbors while simultaneously enhancing the security of the neighborhood. The Applicant will develop the location and assure the dispensary will not have a detrimental impact on the community and surrounding area.

Continuing the tradition of engaging our law enforcement and regulatory officials in all the Applicant's affiliate locations across the US, we will encourage a collaboration and a sharing of security concepts to assure these leaders that the Applicant will spare no expense or effort to continue a tradition of strict compliance and secure locations nationwide.

Once established, the Applicant's management and security professionals will attend neighborhood civic association meetings and collaborate with area businesses to bring comfort to the communities we maintain a presence. The Applicant will provide a name and phone number of a responsible staff member to law enforcement and neighbors located near the dispensary to report problems to the Security Manager or contact responsible management. All communication with neighboring representatives will be forwarded to the appropriate member of Management and information received investigated and remediated if necessary.

Site Security

The Applicant recognizes that the safety and security of its purchasers, employees, neighboring community and members of the public are essential to its operational reputation and continued growth

as an organization. For that reason, the Applicant's affiliates have invested millions of dollars in security and the highest levels of its management regularly convene to evaluate and continually improve the strength of its security protocols and remain compliant with Section 15-100 of the Act.

Crime Prevention Through Environmental Design CPTED

Beginning with construction and development of our facilities utilizing the concepts of **Crime Prevention Through Environmental Design, "CPTED"**, the Applicant will develop these sites with crime prevention in mind. Combining these concepts with first class security systems, physical security professionals, Policies and Procedures (SOP) designed to remove human error and security vulnerabilities and a dedication to employing individuals who meet high standards, will provide the patrons and residents of Illinois a safe and secure Adult Use cannabis location. The idea is to put in place fundamental strategies that will influence the offender's decision to commit a criminal act or not by cues to the perceived risk of being apprehended. Our goal is to enhance the perceived risk of detection and apprehension.

Strategic Security Measures and Compliance with Section 15-100

Developed with a clearly secure and hardened main entry point, the Applicant will monitor and strictly control all access to ensure that no unauthorized individuals can access the dispensary. The Applicant will place fixed cameras at entry/exit points with facial recognition abilities to allow for the clear and certain identification of persons and employees at these critical points and to validate the presence of the employee/agent registration card. Video intercoms will also be installed at ingress points.

Combined with security minded exterior construction, all windows and glass components will be filmed with a **tinted high security damage resistant film**. The 3M Ultra S800 film with 3M Impact Protection Attachment System is designed to withstand repeated impacts without separating or detaching from the window or glass frame.

As seen below with law enforcement testing. Following the delivery of 26 rounds of .223 rifle ammunition, this high security film will continue to withstand multiple heavy impacts.



A gradient filming of the glass will ensure that all cannabis products are out of plain sight and not visible from a public place, outside of the medical cannabis dispensary.



Utilizing ***"Delay Systems"*** security barriers (via construction or electronic) to prevent and or defeat periodic acts of vandalism, unauthorized entry or theft. ***"Analytical Surveillance/Monitoring Systems"***, strategically placed video surveillance to monitor and capture all activity at the dispensary, both on the interior and exterior, at a level capturing high definition detail of individuals and products. Analytic video to immediately determine threat levels alert and on protocol violations. ***"Access Control Systems"*** designed to only allow those individuals authorized to access the dispensary, control employee access to rooms by job function and level of authority and to provide an electronic record of all activity of staff as they travel through the dispensary. The Applicant will utilize security controls by compartmentalizing all areas of the facility. Utilizing access controls, rooms will be segregated, and employees will be issued encrypted iCLASS proximity keycards allowing access only to areas necessary to complete their job function.

The Applicant will utilize these electronic access control devices combined with a Grade-1 high security commercial lever-set door hardware with a fire rated electric strike. Steel frames and steel high security steel doors with enhanced thickness steel ribs and welded construction will be installed. Framing will be installed from the floor to ceiling with heavy gauge steel reinforced studs securing critical areas.

Finally, the Applicant believes that the best evidence of its ability to securely operate an Adult Use cannabis dispensary is demonstrated by the unprecedented level of compliance and dedication to security by its affiliates in other highly-regulated jurisdictions.

Patron/Employee Parking Areas

Purchaser/patron and employee parking areas will be designed to allow for the clear security video recording of all activities in those areas. Employee parking will be segregated from patron parking. Cameras will be strategically located to **capture the license plates of vehicles** entering the lot or parking in the adjacent area. Vegetation and other natural impediments which may obscure the cameras view or provide

concealment for a perpetrator of a criminal event will be removed or appropriately trimmed. Signage related to trespass, loitering and CCTV camera use will be conspicuously be posted. Security Officers will be required to patrol parking areas intermittently for prevention of loitering, diversion of cannabis and other activities contrary to the Act.

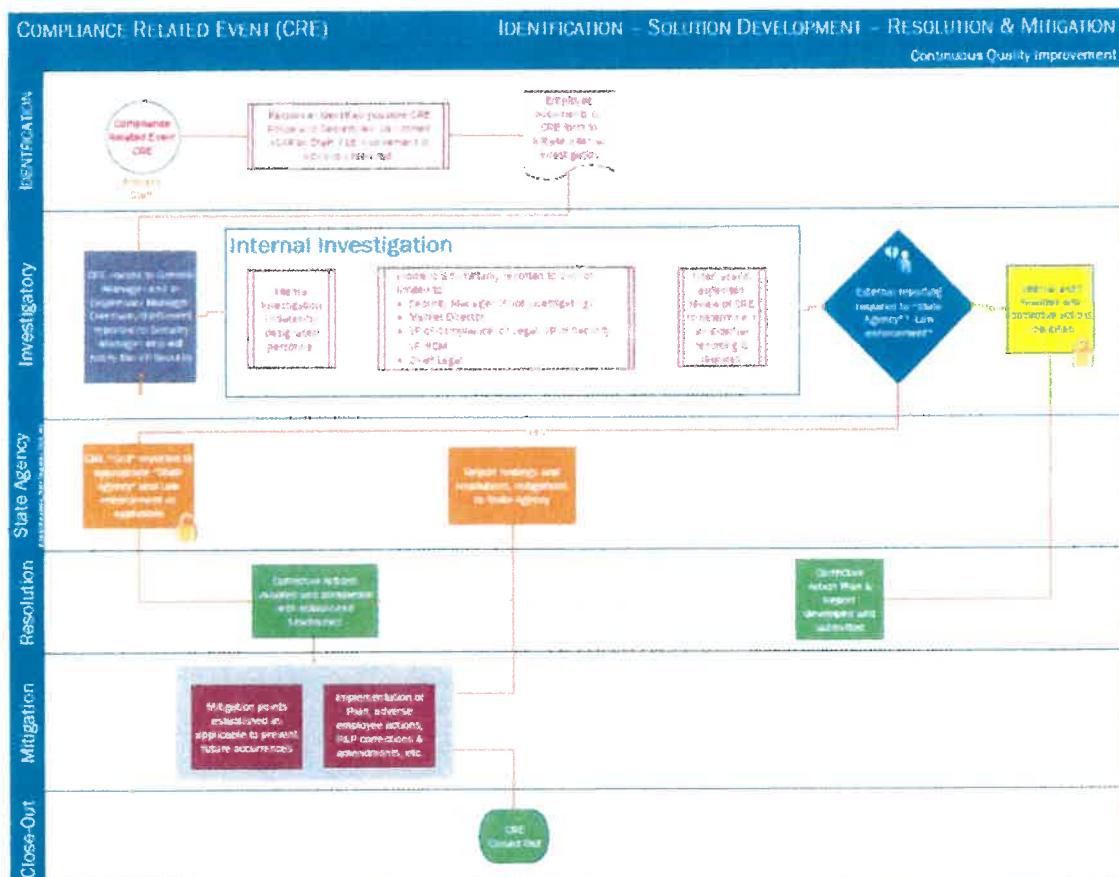
Operational Security Team

Illinois Security Manager – appropriately an employee of the Applicant. Operating under the direction of the Vice President of Security and Safety, the responsibilities of the State Security Manager include but not limited to:

- Provide a leadership role to all subordinate staff. Counsel where appropriate. Educate security staff on security measures and updates as needed. Document all training.
- **Manage and implement the policy to address the maximum capacity and purchaser flow in the waiting rooms and limited access areas per Section 15-100(c)(3) and Section 1290.410.**
- Investigate staff or compliance related issues when necessary. Provide reporting to Vice President of Security and Safety, Market Director and the dispensary General Manager.
- Oversee all security activities. Foresee risks and conduct periodic risk analyses. Assure the highest level of safety and security for our purchasers, employees and neighborhood we serve and operate in. Implement additional security measures as needed.
- Manage staff/patron and Visitor access and badging. Re-evaluate employee access authorization with respect to their duties and responsibilities. Manage distribution and return of all access control cards and authorizations. Escort authorized Visitors and maintain Visitor's Log.
- Enforce the general policy as per Section 15-100(c)(11)(12), security-related items and information such as keys, combination numbers, passwords or iCLASS proximity card security systems will not be accessible to individuals other than those specifically authorized by the company.
- Manage the security system(s). Schedule maintenance and testing of equipment. Assure 30-day interval inspections of all electronic security devices are conducted per IDFP regulations. Provide reports to the Department as requested via Market Director and or Vice President of Compliance.
- Instruct the Security Team of their responsibility for ensuring that all doors to limited-access areas are securely locked to prevent unauthorized entry and that no facility keys, access cards or Employee Identification Badges are left unattended. The Applicant has a strict policy against employees leaving keys in locks or retaining possession of keys on their person.
-
- Educate, train and reinforce company Policies and Procedures (SOP). Provide updates and refreshers on regulatory guidelines to assure strict compliance with program rules. Topics to include but not limited to:
 - On-site facility training and security services, minimum 8 hours
 - Illinois Cannabis Program Security Updates
 - Prohibited Conduct, restrictions.
 - The Applicant's Alcohol, Smoke and Drug Free Workplace
 - Operation of Security Equipment
 - Theft Prevention
 - Emergency Response and Emergency Plan Preparedness
 - Use of Force Continuum, when necessary and when not necessary

- Crime Scene Preservation, Response by Law Enforcement
- Keyscan iCLASS Access Control System
- Situational Awareness
- Dispensing cannabis and Recognizing Impaired Individuals
- Managing Aggressive Behavior
- Verbal Tactics to De-escalate Conflict
- Dealing with Difficult People
- Responding to a Criminal Event
- Manage contracted security staff. Continually educate security officers in areas of Situational Awareness, regulatory guidelines, purchaser greeting and escort procedures.
- Assist where necessary in the investigation of incidents or events relating to regulatory requirements. Provide Compliance Related Event Reports (CRER) and investigate any anonymously received information via the Compliance Hotline designed to enable employees at all levels to report any incident or event that may be a violation of regulations or of internal policy and procedure.

CRE Work Flow



Utilizing our Compliance Related Event (CRE) tracking system, Management and employees will appropriately report via CRE reporting pre-designed forms all potential compliance events.

Security Training Program

The Applicant's Security Team has developed a robust and detailed training program for security and safety procedures. The strategy of these training programs is threefold; (1) systems, 2) operations/capabilities, 3) utilizing the security systems to enhance the detection and prevention of cannabis diversion and worker safety. Training begins at orientation and continues with robust classroom and hands on specific equipment instruction with mock drills refresher training. All training will be evaluated and logged for employee participation. Records of training to be retained:

Security system topics include but are not limited to the following security measures, emergency responses, and theft prevention/responses:

- Controlling access to protected areas of the facility,
- Understanding camera locations relative to employee's position,
 - Working with the intention of having your actions recorded
- Activation/Deactivation of the systems,
- Understanding the system components,
 - Motion Sensors
 - Cameras
 - Vibration Sensors
 - Glass Break Sensors
 - Door Contacts
 - Vault and Communication Cabinets Intrusion Alarms
 - Backup System Operation
 - Access Control system operations
- Communication with monitoring station and Security Team leaders,
- Use of panic devices (silent and audible),
- Use of the duress code,
- Camera monitoring and playback features,
- Use of portable radio communication devices with onsite security,
- Auxiliary power system operation,
- Responding to a Criminal Event,
- Incident Reporting,
 - Compliance Related Event Reports (CRER)
- Evacuation,
- Weather and Natural Disasters,
- Shelter in Place Emergencies,
- Medical Emergencies, First Aid,
- Workplace Violence,
- Active Shooter,
- Terrorism Emergencies,
- Communication Before and After Emergencies.

Training will include the consequences of perpetrating or conspiring in a diversion. Instructions address that diversion of cannabis is prohibited and no exceptions will be tolerated. Direct violations of Policies and Procedures (SOP) and Illinois Regulations will result in corrective action up to and including termination. Educating employees on the seed-to-sale tracking system, Biotrack, acts as a deterrent should an employee ponder committing an act of diversion.

Contracted Security Team

The Applicant will require that a minimum of two (2) highly trained, locally sourced and preferably retired police officers are provided by Reliance Security Services (contracts attached). These Security Officers, one supervisory level, will be on duty during all hours of operations. The Security Manager, under the direction of the Applicant's corporate Vice President of Security and Safety, will oversee the scheduling of security personnel to ensure enough Security Officers are always present, including prior to and after business hours. Security Officer levels will increase as needed to meet purchaser levels.

While on duty these highly trained and duly licensed by the State of Illinois and IDFPR Security Officers will regularly patrol the interior of the dispensary as well as the immediately adjacent exterior areas, particularly if a scheduled product shipment is pending. Site patrols are intended to eliminate or mitigate proximate nuisance and crime, including any loitering, diversion, theft or loss of product in the parking areas or outside the dispensary. If any such nuisance or crime is suspected, Security Officers will act in a manner appropriate to the circumstances and in accordance to their training, which will include alerting local law enforcement and following Compliance Reporting Event procedures.

These Security Officers will be provided by Reliance Security Services (contracts attached) and will be "Class A" level officers and fully uniformed. The credentialing of this level of security professional involves the following:

1. Be at least 21 years of age.
2. Be a united states citizen or legal alien.
3. Have a valid social security number.
4. Have no felony convictions or any criminal history involving the illegal use of weapons.
5. Successfully complete a background check.
6. Submit to fingerprinting and a passport photo.
7. Hold a valid Illinois driver's license.
8. Successfully complete classroom training, firearms training with written exams and practical range training and proficiency examination.
9. Attain proper credentialing from the IDFPR.

Contracted Security Officers will document their patrols via the "Daily Activity Report" generated to document all activities, both normal activities and patrols as well as incidents requiring attention by members of security staff, management and the IDFPR. In addition, Security Officers will:

1. Assure the safe entry of all purchasers entering the facility. Assist purchasers who may be disabled with navigating the parking lot or entry into the facility. Be a "first line greeter" with a courteous welcome, however remaining vigilant. Provide direction to individuals seeking information regarding program entry.
2. Check and confirm individuals are 21 years of age, verify identities to validate state issued identifications are not fraudulent with the use of "Fraud Fighter" electronic equipment. Redundant confirmation made at Reception and POS via ID Scanner.
3. Scan individuals for potential weapons, instruct on the removal of attire that may obscure identity recognition.
4. Immediately report any unsafe work condition and or security risk they perceive to the Security Manager.

5. Assist with receiving product into the facility. Via issued communications, just prior to delivery, conduct a visual review of the exterior to evaluate any potential threats to the delivery staff. Remain in the area and provide security for the delivery team. Coordinate with secondary Security Officer.
6. Continuously monitor areas inside and outside of the dispensary to prevent loitering by any individuals. Particular attention to the parking areas and areas surrounding the dispensary.
7. Ensure the consumption of cannabis and/or alcohol in the vicinity of the dispensary is prohibited.

Electronic Security and Surveillance Systems



The Applicant will enhance exterior lighting on the dispensary and around the perimeter and utilize analytic high definition Internet Protocol/Infrared CCTV covering all areas of the dispensary. 4-8+ Mega-pixel 0-LUX rated cameras offer clear images with infrared-lighting abilities maintaining coverage of the site regardless of environmental lighting conditions.

“Virtual Trip Wires” will engulf the dispensary exterior and perimeter, protecting all areas. Included in this option is loitering detection on the perimeter and in parking areas during open or closed hours. Enhanced perimeter lighting combined with 0 LUX infrared day/night video surveillance will assure coverage of the facilities exterior.

Video analytics provides for human intervention during open and closed hours. Simply explained, *its computers watching cameras watching people*. Utilizing this system, the Applicant’s Security Team can set “rules and protocols” for the behavior of humans and vehicles in and around the dispensary. When the computer sees a rule broken it immediately alerts a Security Intervention Specialist (SIS) to take over and monitor what is occurring. A trained Security Intervention Specialist will view the affected cameras and conduct a patrol of the entire area looking for nefarious activity, trespassers or loitering.

The Security Intervention Specialist can then speak directly to the rule breaker via external loudspeakers, identifying him/her and instructing that person to leave the property. The ability to speak

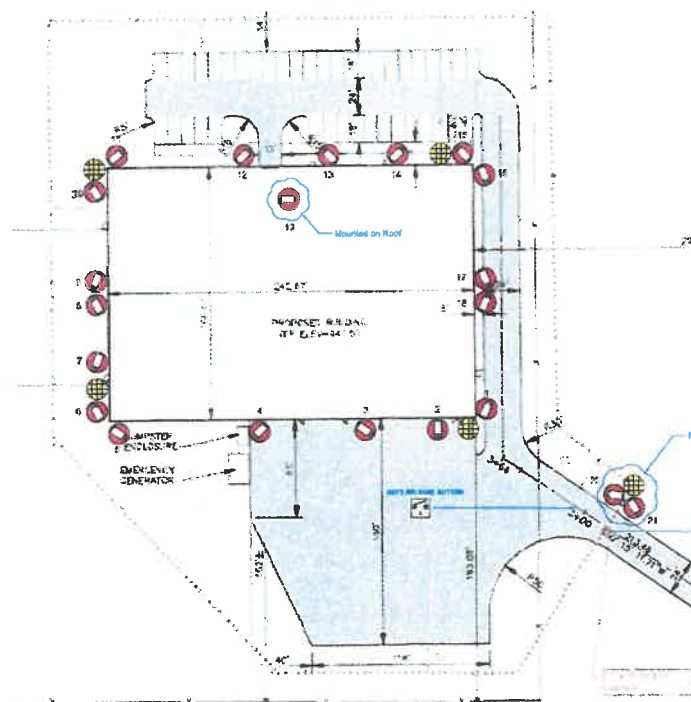
directly to the intruder ***"You in the green sweatshirt and beige pants"*** ***"leave the area immediately, police are notified"*** results in a powerful deterrent. Criminals and opportunists respond with immediate departure of the area when uniquely identified.

Typical exterior camera coverage design by the Applicant.



As seen in the above rural setting, all areas are redundantly covered by the capabilities of the installed surveillance cameras.

In the below design, surveillance cameras are located on the perimeter of the facility with attention to the parking areas for patrons and employees. License plate recognition cameras are located at the entry and exit.



As per **Section 15-100(i)(2)** the installed security video surveillance system will provide an unobstructed view of all enclosed areas of the dispensary. Surveillance video of all points of entry and exit regardless of lighting conditions. The Applicant will utilize O-LUX 4-8+ mega-pixel infrared cameras to capture required video. Cameras will be directed so all areas are captured, including, but not limited to, safes, vaults, sales areas, and areas where cannabis are stored, handled, dispensed, or destroyed. In addition, employees will be trained and reminded not to rearrange storage areas or obscure the view of security cameras and to **“work as if you are trying to have your every move recorded”**. Surveillance cameras will be angled to allow for facial recognition, clear and certain identification of any person entering or exiting the dispensary and the immediate surrounding area.

Security System Features

To assure for the prevention and detection of diversion, theft or loss of cannabis, currency, or unauthorized intrusion the Applicant will utilize a commercial grade alarm system installed by a Illinois licensed contractor comprised of analytical video, intrusion detection at all points of entry and windows, motion detection and vibration sensors in all areas of the dispensary exterior and interior, inclusive of storage areas containing cannabis. This commercial grade analytical system is perfectly designed for this type of application and as per Section 15-100(h).

Surveillance recordings and components are kept in panels or cabinets and mounted in a secure, access-controlled room called the “Head End” and is equipped with independent HVAC and a secondary security system. Tamper switches are installed on all cabinets inside the Head End. If any cabinet is opened, the central station immediately receives an alarm and views the area for nefarious activity. **Access to the Head End is restricted to essential agents or the security vendor with an escort, the Applicant will maintain a list of authorized individuals of employees and contracted vendors who have access and provide that list to the Department with updates as they occur.** The Applicant’s internal video retention policies dictates 90-day retention in compliance with Section 15-100 of IL Act. Security-related reports, video recordings and other documents will be securely stored onsite. Backup copies of all materials will be stored at a secure offsite location. Any recording of security video surveillance will be made available to the Department or law enforcement agency for just cause as requested. In case of an investigation, videos can be retained in perpetuity.



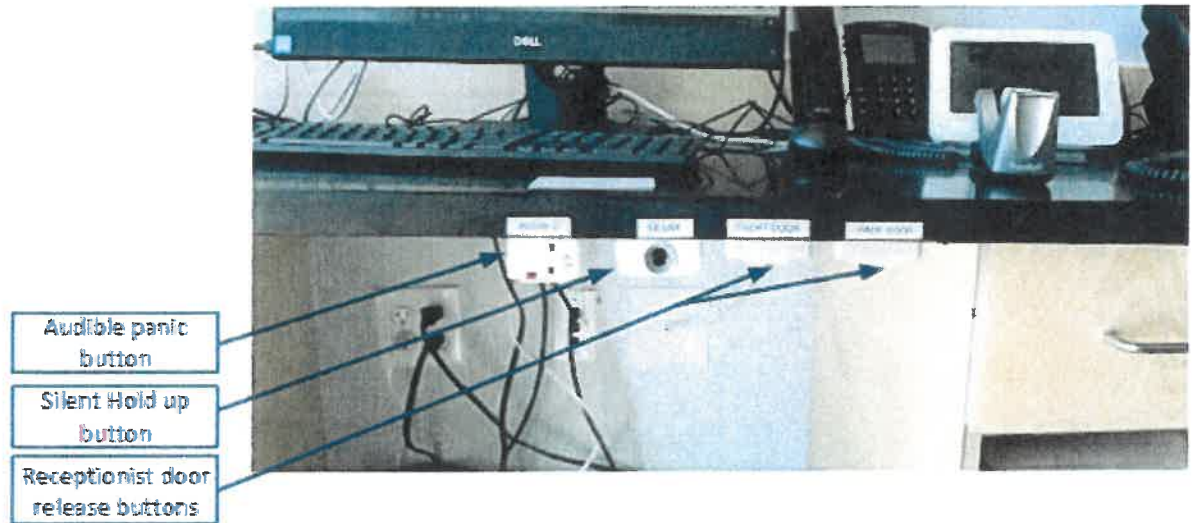
Features include:

- Exterior surveillance cameras will **capture and record the license plates of vehicles** entering/exiting the parking lot.
- **Intrusion Detection** - A perimeter alarm and intrusion detection. All entry points, perimeter windows with glass break and vibration detection.
- **Security Filming of Windows** - All exterior windows and glass components will be filmed with a tinted high security damage resistant film. The 3M Ultra S800 film with 3M Impact Protection Attachment System is designed to withstand repeated impacts without separating or detaching from the window or glass frame. Glass break detection in all areas.
- **Failure Notification System** – both audible and visual on all components. While continuously checking via “line polling” every 30 seconds to assure continuous power, connectivity and detect any tampering with the CCTV and intrusion systems assuring all are operational. Any abnormalities are treated as threats and reported through the system immediately. Additionally, locally installed sounding devices and a flashing light will alert the staff.
- **Duress Alarm** - A duress alarm, intrusion alarm, audible and silent panic alarms, hold-up alarm that will immediately notify the Public Safety Answering Point for the law enforcement agency having primary jurisdiction.
 - Employees will be provided with a Duress Code to relay to the Monitoring Hub and Security Intervention Specialist. If the Duress code is received, the Security Intervention Specialist will contact the police and relay the events with specific details and continue to advise the police until a response arrives and concludes the response.
- **Access Control** - Airport grade electronic access control devices on all doors with automatic signal system to detect unauthorized intrusion and notify authorities. Grade-1 commercial door locks and lever sets. Door contacts and motion sensors to also detect unauthorized entry into controlled areas.
- **Secure Storage** - Tamper resistant secure storage of all security and CCTV systems and as per Section 15-100(h)(2)&(3) only those persons essential to surveillance operations, law enforcement authorities acting within their jurisdiction, security system service personnel and the department. A list will be provided to the Department identifying those individuals having access to surveillance equipment on request.
- **Scheduled maintenance** - 30-day interval maintenance inspections of all security systems by the licensed installer.
- **Secure Network** - Encryption computer access ONLY with proprietary software. Two factor authentication and redundant techniques to prevent against any network or outside intrusion into the computer system(s). Immediate and automatic notification of loss of signal or network connections.
- **Secure Access** - Integrating “Fail-Secure” electronic access control allows for the lock to automatically secure in cases of power loss. Access to all areas are not solely controlled electronically. Grade-1 fire rated door lever set locks will also be installed.
- **Video Capabilities** - Cameras with resolution levels to (2048x1536) and frames per second recording at **no less than 10fps** with abilities to record at 30fps. Exterior and interior camera illumination ratings are 0.01 lux and 0.19 lux respectively with both at 0 lux when in (IR) or night/darkness mode. The Applicant will utilize cameras which incorporate EXIR luminance to maximize picture uniformity in low or zero lighting conditions.



- **Multiple Monitors** - 24-inch screen size monitors viewable always in the locked and secured Surveillance Room of the dispensary capable of viewing multiple camera banks simultaneously.
- Provide a **direct feed** and login capabilities to the Department and the Department of the State Police to allow for real-time access and monitoring of the dispensary via the live video surveillance system.
- Provide to law enforcement and the Department or its authorized representative by means of an **unaltered copy**, upon request via any media recording platform requested by the respective agency.
- Have a **date and time stamp** (synchronized and correctly set) embedded on all recordings in a manner that does not significantly obscure the picture.
- Provide **24-hour video recordings** from all video cameras available for immediate viewing by the Department and ISP 24 hours a day in real-time via a secure web-based portal with reverse functionality upon request. Recordings will not be destroyed or altered and will be retained for at least 90 days or longer if the Applicant is aware a loss or theft of cannabis or of a pending criminal, civil or administrative investigation or legal proceeding for which a recording may contain relevant information (in which case an unaltered copy will be retained until the investigation or proceeding is closed or until the entity conducting the investigation or proceeding notifies the Applicant that it is no longer necessary to retain the recording).
- Provide for the immediate **production of a clear, color, still photo** with a minimum 9,600 DPI from any camera image, whether live or recorded.
- Provide an **image resolution to exceed D1** (720x480 or 345,600 total pixels) and provide HD IP 1080p images (1920x1080 or 2,073,600 total pixels), and the image frame rate will be up to 30 frames per second during alarm.
- Allow for the **exporting of still images in an industry standard file format**, including at a minimum: .jpeg, .bmp and .gif. Exported security video shall have the ability to be archived in a proprietary format that ensures authentication of the video and guarantees that no alteration of the recorded image has taken place. Exported video will also be saved in an industry standard file format that can be played on a standard computer operating system. All recordings will be erased or destroyed prior to disposal.
- Surveillance video cameras installed at **each point-of-sale** location to capture the identification of the Applicant's dispensing agent distributing cannabis to any purchaser. The security camera will capture the sale, the individuals and the computer monitor used for the sale.
- **Panic devices** located strategically throughout the facility. Audible and silent devices. **All point of sale stations will be equipped with silent "hold-up" panic devices to automatically signal a robbery in progress.** Reception area will be equipped with both silent and audible panic devices.

- **Audible Panic Devices** – Sounds an audible alarm and automatically notifies law enforcement and the Monitoring Hub who will observe the situation and report current status to the police.
- **Silent Panic Devices** – Immediately notifies law enforcement and the Monitoring Hub who will observe the situation and report current status to the police.



- Object removal detection from pre-defined location.
- Scene change detection.
- Line crossing detection as indicated by below protocol depiction.



FIG. 1 – Detection in operation



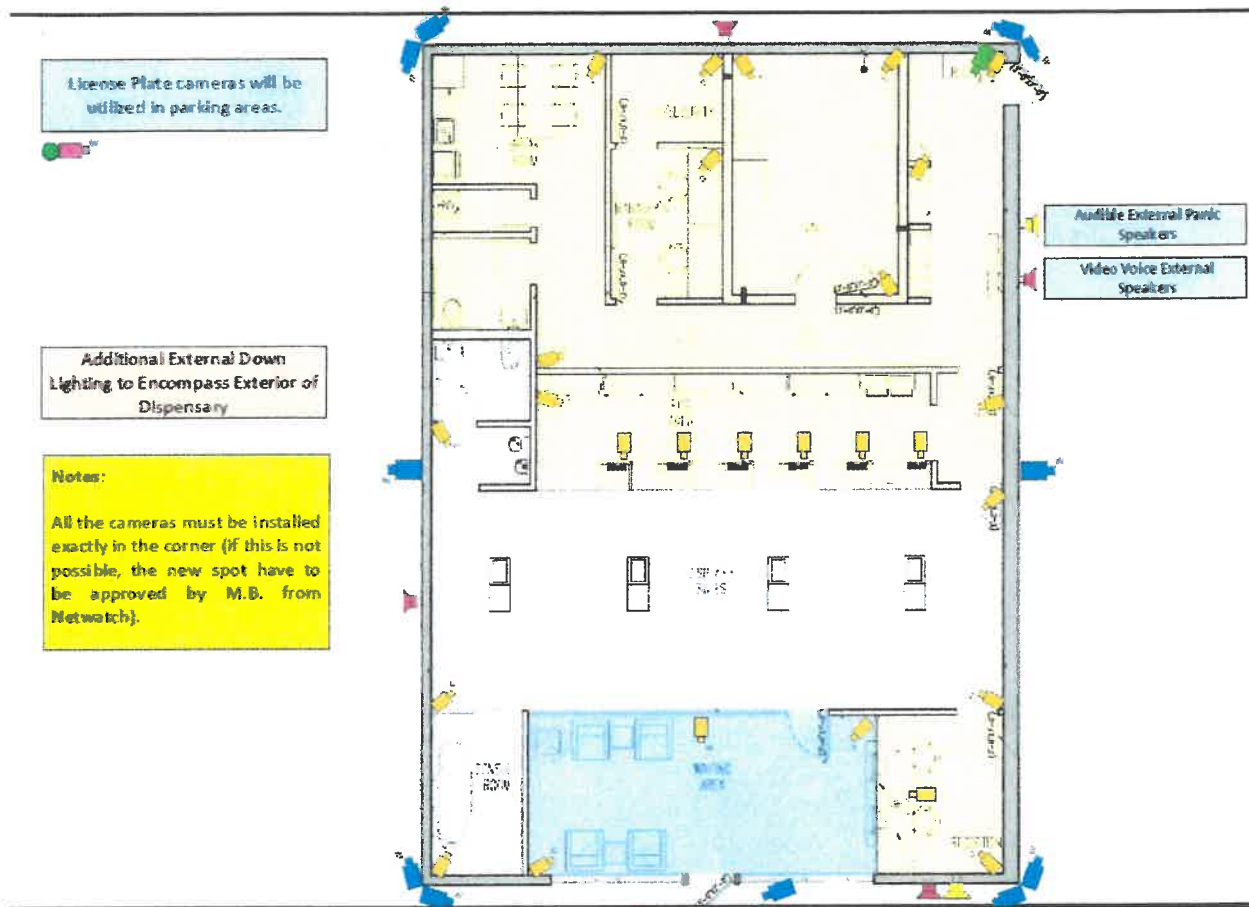
FIG. 2 – Detection set-up

- Mobile iPad monitors at the front and rear entrances to view exterior cameras.
- Connected **security printer** capable of printing high quality still image photos.
- Video cameras positioned to **capture clear and certain identification of persons entering/exiting** the facility including rooms with exterior windows, exterior walls, roof-hatches, storage rooms, exterior perimeter, and all interior spaces including each point-of-sale location.
- **Video storage cabinets are equipped with Tamper Switches** to notify a security Intervention Specialist automatically if opened without prior approval.
- An **Uninterrupted Power Source capable of sustaining a power supply for a minimum of 4-hours** and connected Automatic Transfer Switch to a generator which will automatically engage in a power loss to provide power to the dispensaries security system. Immediate notification will occur. The Applicant's CCTV provider has agreed to an Enhanced Service Schedule to provide service within 4-hours of a critical failure and 12-hours on other components. The Applicant will

immediately apprise the Department of any interruptions and seek approval prior to any remediation if alternative security measures are required.

- Video cameras continuously recording **24 hours a day, 7 days a week.**
- **Vibration and glass break detection.**

Camera Layout – Sample Dispensary



In the above SAMPLE CAMERA LAYOUT, the Applicant will install high resolution security camera to engulf the entire facilities interior and exterior;

- **Blue**  cameras indicated on the plan are infrared/internet protocol 0-LUX exterior analytical cameras.
- **Green**  cameras indicated on the plan are infrared/internet protocol 0-LUX exterior roof mounted analytical cameras.
- **Gold**  cameras indicated on the plan are infrared/internet protocol 0-LUX interior analytical cameras. In addition, on the plan are exterior speakers.
- **MAGENTA**  camera indicated on the plan is the License Plate Recognition camera. To be installed in the parking area.

- **RED**  speaker is utilized by the Security Intervention Specialist in the Monitoring Hub to send individualized audio warnings to offenders of site security protocols.
- **Yellow**  speaker is for use by the audible panic devices located throughout the dispensary.

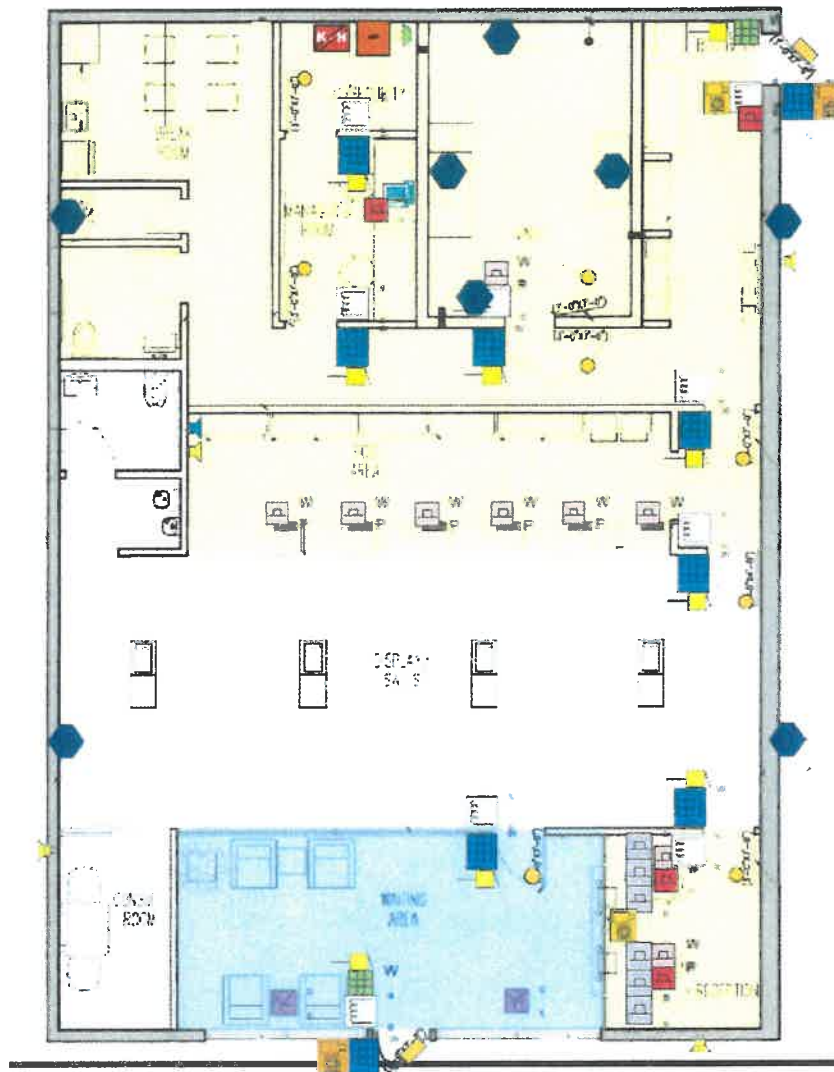
Additional downlighting will be installed along the perimeter of the facility and parking areas.

Roof Mounted Exterior Camera

The Applicant considers all interior and exterior areas of the dispensary subject to security controls and will further provide roof mounted security cameras to “cover” any areas of vulnerability i.e., roof hatches or co-joined buildings. The Applicant’s analytical camera solution is well suited for that application.



Access Control, Panic, Vibration, Intrusion, Glass break Layout – Sample Dispensary



In the above SAMPLE INTERIOR LAYOUT, the;

- PURPLE square box  indicates Glass Break sensors located in the front vestibule/waiting area.
- DARK BLUE hexagon  indicates Vibration sensors strategically located on exterior walls and perimeter of the vault.
- RED square box  indicates the location of Audible Panic devices.
- PINK square box  indicates the location of Silent Panic devices.
- GOLD circle  indicates intrusion control devices.
- GOLD rectangles  indicates surface mounted Intrusion control devices.
- GREEN square box  indicates the Arming Keypads.

- The ORANGE square box  indicates Video Intercom devices.
- The BLUE square box  indicates the Access Control devices.
- The LIGHT BLUE icon  indicates the location of the Security Monitor.

Access Control - Electronic

The Access Control and Intrusion System the Applicant will use is designed to secure the perimeters of the facility in such a way that purchaser, parent or legal guardian access to the facility is only possible through the secured front door, which will be within the view of a professionally installed and maintained surveillance camera system and will be protected and secured by locks and alarms.

Specifically, our facility access will be controlled and protected by Keyscan's CA-8500 commercial encrypted security alarm system that exceeds UL standards. The CA-8500 is an integrated burglary and access control system that can be configured for authorized users to gain access to the area using two-factor authentication. An encrypted iCLASS high security access control card coupled with an individualized and confidential employee pin-code. The CA-8500 HID/SIO system can restrict access according to schedule, personnel employment function(s), authorization level or other criteria.

This system will also maintain an electronic record of each person that enters or exits any controlled access area or compartment that houses critical company assets. The Keyscan CA-8500 system will support 45,000 - 90,000 users while maintaining 512 different schedules and 511 different user groups. The CA-8500 can retain 65,000 transactions to be available for later review if necessary.



Transaction Report

Site	ACU	Device	Transaction	Person	Credential	Date
Keyscan Site	Access Control Unit #Vault Front Door (D03)		RTE Door Open			5/3/2018 11:09:22 AM
Keyscan Site	Access Control Unit #Sales Counter Door (D04) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 11:06:11 AM
Keyscan Site	Access Control Unit #Manager and Security Office Door (D10) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 11:05:09 AM
Keyscan Site	Access Control Unit #Receiving Door (D13) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 11:05:04 AM
Keyscan Site	Access Control Unit #Manager and Security Office Door (D10) (In)		Access Granted	Chuck Sands	.090-65004	5/3/2018 11:02:17 AM
Keyscan Site	Access Control Unit #Employee Secure Area Door (D07) (In)		Access Granted	Chuck Sands	.090-65004	5/3/2018 11:02:14 AM
Keyscan Site	Access Control Unit #Receiving Door (D13) (In)		RTE Door Open			5/3/2018 11:01:52 AM
Keyscan Site	Access Control Unit #Employee Secure Area Door (D07) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 11:01:47 AM
Keyscan Site	Access Control Unit #Sales Counter Door (D04) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 10:57:18 AM
Keyscan Site	Access Control Unit #Vestibule Interior Door (D02) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 10:57:03 AM
Keyscan Site	Access Control Unit #Main Entrance Exterior (D01) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 10:56:57 AM
Keyscan Site	Access Control Unit #Main Entrance Exterior (D01) (In)		RTE Door Open			5/3/2018 10:56:38 AM
Keyscan Site	Access Control Unit #Vestibule Interior Door (D02) (In)		RTE Door Open			5/3/2018 10:56:28 AM
Keyscan Site	Access Control Unit #Manager and Security Office Door (D10) (In)		Access Granted	Chuck Sands	.090-65004	5/3/2018 10:52:58 AM
Keyscan Site	Access Control Unit #Receiving Door (D13) (In)		RTE Door Open			5/3/2018 10:52:46 AM
Keyscan Site	Access Control Unit #Employee Secure Area Door (D07) (In)		Access Granted	Chuck Sands	.090-65004	5/3/2018 10:52:34 AM
Keyscan Site	Access Control Unit #Sales Counter Door (D04) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 10:49:29 AM
Keyscan Site	Access Control Unit #Vestibule Interior Door (D02) (In)		Access Granted	Sabrina Bella	.090-65006	5/3/2018 10:49:12 AM
Keyscan Site	Access Control Unit #Vestibule Interior Door (D02) (In)		RTE Door Open			5/3/2018 10:48:48 AM
Keyscan Site	Access Control Unit #Vault Front Door (D03)		RTE Door Open			5/3/2018 10:48:08 AM



Security Per Section 1290.410 Requirements

The Applicant will adhere to all the requirements under this section and construct the facility to conform with the Act. All access points will be controlled and secured with commercial grade locksets. Utilizing electronic access control and redundant Grade -1 locksets and a layered security approach via construction, Operational Policies and Procedures and reinforced security awareness training, the Applicant will restrict access to only those individuals permitted or authorized to enter.

Managing ingress and egress is of paramount importance in a high security environment. Understanding the needs of this type of security measures, the Applicant will deliver airport level access control measures designed to go beyond the intent of the regulatory authority.

The dispensary will be distinctly divided between 1) limited-access areas accessible to authorized purchasers, parents and legal guardians, comprised of the Entrance Vestibule, Dispensing Area, Waiting Area, purchaser/parent/legal guardian Consultation Rooms, and 2) restricted-access areas accessible to authorized employees only, comprised of the Dispensary Manager's Office, Break Room, Receiving Area, Vault Room, Surveillance Room, and Quarantine Room. All limited-access areas will have signage – DO NOT ENTER – LIMITED ACCESS AREA – ACCESS LIMITED TO AUTHORIZED PERSONNEL AND ESCORTED VISITORS. These signs will be clearly marked and easily observed by purchasers, parents, legal guardian, employees, the Department and its authorized agents and law enforcement. Dispensary employees will be assigned credentials based on their function within the facility. Employee identifications will further differentiate their presence within the dispensary. Security staff and management will easily be able to distinguish the validity of an employee in any location.

Visitor Policy – Pre-approval is required and will be obtained from the Department for all Visitors with exception to Emergency situations which will require post notification and a report to the Department immediately. Non- employees, vendors and other visitors shall be required to produce their credentials for view and authentication to the Receptionist via the video intercom located on the exterior of the entry door. Following the initial verification, the individual will be buzzed into a reception area (not

containing or access to any cannabis or cannabis products), for further examination of additional identifications. At that point secondary confirmation of vendor/visitor verification will take place.

Reception will conduct an examination of the presented form of identification, including photo confirmations. Acceptable forms of identifications must contain a name, photograph and date of birth and be an official government issued form.

Visitor means an individual, other than an employee. All outside vendors, contractors and visitors must obtain from reception or security personnel a Visitor Identification Badge prior to entering a limited or restricted access area, visible always, and shall always be physically escorted by a dispensing organization agent authorized to enter those areas. The Visitor Identification Badge must always be visibly displayed while the visitor is in the dispensary and any limited or restricted access areas. All visitors must be logged in and out, return the Visitor’s Badge and that log shall always be available for inspection by the Department.

All Visitor Identification Badges shall be returned to the dispensing organization’s reception upon exit and sign out of the Visitors Log required.

The log shall include:

- Visitors full name
- Visitor’s Company or Affiliation
- Date of arrival
- Time of arrival
- Time of departure
- Purpose of the visit
- Visitor Badge Number
- Escorting Agent

The Applicant



This log will be maintained and made available to the Department upon request. A copy of the Visitors Log will be retained on file for a minimum of one year.

Visitor’s Log

DATE	PRINTED NAME	COMPANY/AFFILIATION	PURPOSE OF VISIT	BADGE #	ESCORTING AGENT	TIME IN	TIME OUT

As per policy and per Section 1290.410, **Security team members and dispensary staff will monitor the purchaser flow and determine the level as compared to authorized capacity.** Mitigation efforts will include but not limited to, advising Reception with the number of purchasers allowed for intake. All loitering of purchasers will be strictly prohibited, and signage affixed to inform purchasers of that rule. **Security will also monitor purchaser flow and assure those who have completed their transaction vacate the premises.**

Secure Vault Storage

Access to the secured Vault Room will be heavily restricted and monitored by the dispensing organization's surveillance system. A minimum number of authorized employees, who will have been pre-vetted by management and the Security Manager, will have access to the secured Vault Room and the General Manager will have the ultimate responsibility for the Vault Room's content. Access will be monitored through staff credentials stored in the access control system and will be limited to the time necessary to perform the employee's required duties for efficient operations. This procedure minimizes or eliminates the risk of diversion or tampering of products. The Vault Room will be protected by a volumetric alarm with motion sensors and multiple Closed-Circuit Television (CCTV) security cameras.

This storage area will always be locked and protected from entry except for the actual time required to remove or return cannabis and cannabis infused products to the secure location immediately after completion of the processing and or the end of the business day. Operational policies will require the secure locking of bins or bulk containers containing cannabis inside a secure room designed for that purpose inclusive of all security components designed to track product and prevent diversion or theft. Using this procedure, the Applicant minimizes or eliminates the risk of any diversion or tampering of products.

During **business hours** of operation, the Applicant's dispensing organization will be equipped for orderly inventory storage of cannabis and cannabis infused products in a manner to permit clear identification, separation, and easy retrieval of products for customer purchase. All cannabis shall be **stored in an enclosed locked cabinet** accessible to only specifically authorized agents.

The Applicant will store all cannabis **when the dispensary is closed** in a secure locked **vault as per the DEA requirement for Scheduled I controlled substances**, the Applicant will construct the vault with a layered wall approach utilizing 18-gauge structural galvanized steel wall studs layered with a 9-gauge, Type II, Class 1 carbon steel security mesh and attachment clips meeting ASTM F 1267 on the studs, the walls and ceiling will be covered with a cementitious board and then covered with a fire rated UL and ULC classified, Type X (per ASTM C1658), impact-resistant, moisture resistant, noncombustible gypsum board tested to ASTM E136 standards. Electronic vibration detection will also be installed to detect abnormal wall or ceiling vibrations.

The Applicant will utilize analytical video in all areas of the Dispensing Organization inclusive of storage areas containing cannabis. This analytical system is perfectly designed for this type of application as "scene recognition and object-removal" are components of this system. The Applicant will install intrusion alarms, motion sensors, vibration sensors, panic devices and additional video cameras for multiple-angle viewing in the vault.

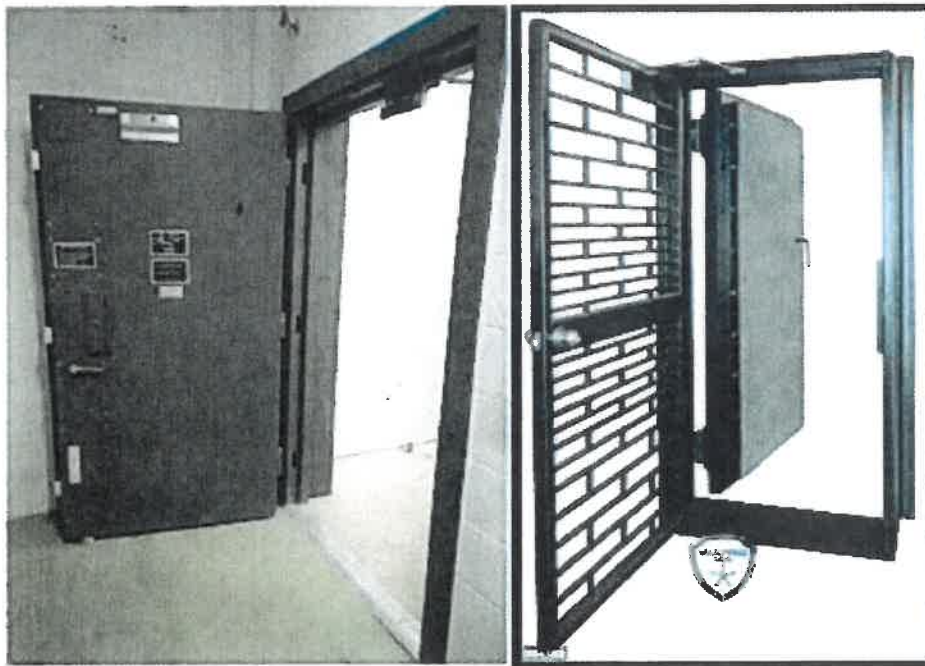
Access to secured storage areas will be heavily restricted and monitored by the establishment's management, security team and monitoring hub. The Applicant's Security Manager will also monitor via two-24" monitors. Limited authorized employees, who will have been pre-vetted by management, will have access to the secured storage area. Access will be monitored through staff credentials stored in the access control system (65,000 entries) and will be limited to the time necessary to perform the staff member's required duties for efficient operations.

This storage area will always be locked and protected from entry except for the actual time required to remove or replace cannabis and cannabis products. Using this procedure, the Applicant minimizes or eliminates the risk of any diversion or tampering of products.

Utilizing a redundant door philosophy, the Applicant **will install a Class 5 vault door to conform with the 30 man-minutes against surreptitious entry, 10 man-minutes against forced entry, 20 man-hours against lock manipulation and 20 man-hours against radiological techniques.**

Additionally, as a result of the anticipated frequent access required, the Applicant will install a "**day-gate**" which is self-closing and self-locking during the hours of operation.

Both doors will be provided with intrusion alarms, contact switches, and electronic high security Keyscan access control as well as conventional redundant locking systems compatible with these types of doors. The Applicant will maintain an electronic daily log of dispensary agents with access to the vault room and who has knowledge of the access code or combination. All doors and locks will be professionally periodically maintained. Combinations will be changed when necessary as a result of staff changes.



The Applicant's management and Security Manager will periodically review video and compare with access control logs to assure only those individual employees authorized are entering that area and security policies are followed.

The Vault Room will always be locked and protected from entry except for the actual time required to remove or replace cannabis, cannabis products, and cannabis currency. Using this procedure, the Applicant minimizes or eliminates the risk of any diversion or tampering of products or theft of cannabis currency.

In compliance with the Act, the Applicant will keep all safes, vaults, and any other equipment or areas used to store cannabis and cannabis infused products (including prior to disposal) securely locked and protected from entry. Products will be stored within the secure storage room in sealed, air-tight containers to prevent degradation. Climate-controls (e.g., light, humidity, temperature, oxygen), and monitored by on-site security personnel as well as dispensary staff for both security breach detection and changes in environment. Within the Vault Room, the Applicant will use traditional security safes and locking freezers and refrigerators, when appropriate.

Currency Vault

The Applicant will implement Cash Reconciliation Policies and Procedures to assure proper cash management. A segregated cash safe will be utilized and mounted to the floor and wall. Employees will follow the policy and place deposits into tamper evident deposit bags (below) then into the Drop Safe for reconciliation.



Cash Management Policy

SECTION 1: OVERVIEW

A. SUMMARY

The cash management policy is a standardized set of rules governing the management and handling of cash, as well as banking relationships. The policy is intended to establish sound cash management practices to ensure efficient utilization of cash in a manner consistent with the overall strategic goals.

B. APPLICABILITY

This Policy applies to the Applicant and its subsidiaries, divisions, and other business entities it controls (collectively referred to as “the Company”) and all directors, officers, and employees thereof.

C. DEFINITIONS

1. **Cash** - Cash is defined as coins, currency, checks, money orders, credit and debit card payments, and ACH payments.
2. **Petty Cash** – Petty cash funds are small amounts of cash kept on hand for making immediate payment for miscellaneous small expenses.
3. **Cash Register / Cash Drawer** - A cash drawer, which is affixed to a cash register, holds currency of varying denominations. The cash register is utilized in transactions with the POS system.
4. **Bank Relationships** – Bank Relationships are rapport established between a business and its banking partners.
5. **Certified Checks** - Certified checks are checks that are printed by the bank and come with a guarantee of payment by the bank.
6. **Bank Deposit** – A bank deposit is the placement of funds in an account with a bank or other financial institution.
7. **Bank Withdrawal** - A bank withdrawal involves removing funds from a bank account.
8. **Cash Safes** - A cash safe is a secure lockable box used for securing cash against theft and/or damage from fire.
9. **Cashier Balancing** - Cashier balancing is a process that takes place at the closing of the business day or at the end of a cashier’s shift. This balancing process makes the cashier responsible for the money in his or her cash drawer.
10. **Cash Transport** – Cash transport services are the utilization of a vehicle in transporting cash from the business locations to the bank or Federal Reserve.
11. **Cash & Coin Change Orders** - Cash and coin change orders are the process used for currency exchange to acquire the denominations needed for operations.
12. **Balancing Slip**: The Point of Sales Systems printed report reflecting Daily Sales activities

D. POLICY OWNERSHIP

The Company’s Treasurer is responsible for maintaining this Policy.

E. REVIEW

This Policy will be reviewed annually.

SECTION 2: **Cash Management Processes**

A. Petty Cash

Petty cash funds are available for small purchases where checks or Accounts Payable processing is not an alternative.

1. *Petty Cash – One petty cash fund is allowed per physical address.*
2. *Unless approved by the Treasurer and Chief Financial Officer, the petty cash fund balance will not exceed \$1,500.*

3. *Cash must be stored in a locked cash box, which is further stored in the cash safe at the dispensary. Administrative offices need to store cash in a locked cash box only.*
4. *A receipt must be furnished and retained for every purchase.*
5. *Petty cash balances must be reconciled and reported on the daily cash reconciliations. The reconciliations will be reported on a separate tab from the reporting of daily sales. (see Appendix A for attachment)*
6. *Each petty cash fund should be replenished at least once per month via Expensify receipt submission.*
 - a. *Dispensary or cultivation site managers, or a delegate approved by the Market Leader, must submit an expensify reimbursement for replenishment of the Petty Cash fund.*
 - b. *All receipts must accompany the expense report being submitted.*
 - c. *Market Leaders will need to approve all dispensary/cultivation petty cash replenishment expense reports prior to replenishment. VP's or applicable Chiefs must approve replenishment of petty cash funds for administrative offices.*
 - d. *Market Leaders or delegates will be allowed to replenish the petty cash fund via cash in the safe once the expensify report has been approved. Administrative offices will need to request a check for replenishment once the expensify report has been approved.*
7. *Treasury and/or CFO approval is required prior to the establishment of a Petty Cash Fund.*

B. Cash Drawers and Cash Handling

Cash drawers must be balanced at the end of each sales associate's shift. The sales associate is ultimately responsible for the proper management of the cash drawer assigned to them for the day.

1. *At the beginning of each shift, a dispensary manager shall provide the sales associate with a cash drawer from the applicable safe or vault. The manager and associate will both verify that the cash in drawer equals the balance reflected on the cash form, which should be the fixed starting balance. If the starting balance does not agree to the fixed starting balance, the manager on duty must note the difference on the cash form. If the drawer is short, cash must be retrieved from the cash vault to adjust the balance to the correct amount before the associate takes possession. Excess cash in the drawer should be returned to the vault. Once the cash drawer is verified, both the manager on duty and the associate sign the cash form. Starting balances should never exceed \$500. The manager on duty will retain the cash form for record keeping.*
2. *Once a drawer is assigned to an associate, no other associate is permitted to process any sales transactions on that drawer during that shift. During breaks, the cash drawer must be locked or returned to the manager on duty for locking in the safe or vault.*
3. *At the end of the sales associates shift, the associate and manager on duty must remove the drawer from the register and take the drawer into the vault or back office (location as defined by Market Leader) to count the cash in front of a camera. A sales sheet from the POS system should be printed to accompany the cash being brought into the alternate location for counting. A new cash form should be prepared for the cash to be retained in the cash drawer.*
4. *The drawer itself should be returned to its starting amount of cash. The starting amount is the amount of money that was in the drawer at the beginning of the shift. A cash form must accompany the drawer, reflecting the denominations in the drawer that make up the starting balance. Cash forms must be signed by the sales associate, as well as the manager on duty.*
5. *Once the drawer is reset back to its starting amount for the next cashier's shift, the balance of the cash should be counted. This is what makes up the cashier's sales deposit. The sales sheet from the POS system will be used as the balancing slip and needs to be included with the deposit and cash form. The cash form must match the amount of cash that will be deposited into the safe. The form must be signed by both the associate and the manager on duty.*

6. *If the money counted does not match what is on the balancing slip, the cashier may be over or short (in cash). Whenever a discrepancy such as overages or shortages occur, the money should be counted again to ensure that the amount is correct. All overages and shortages must be communicated to the manager on duty and marked on the balancing slip.*
7. *The manager on duty will count the cash drawer to ensure that it has been appropriately returned to the starting balance and sign the new cash form. The manager should return the drawer to the vault or safe immediately after the cash counting process has been completed.*
8. *The cash deposits will be placed in a clear plastic bag (See Appendix C for plastic bag purchasing options, if the market's bank doesn't provide bags to the sites) and deposited into the safe by the manager on duty. A cash drop form must be included to support the amount of cash being dropped into the safe. The Daily Cash Drop Log must be updated for each cash bag dropped into the safe.*
9. *The manager on duty will verify that the sales sheet activity for all debit, Cashless ATM, CanPay or alternate payment methods match what is reflected on the sheet. Both the manager and the sales associate sign the sales sheet and the manager retains the document for record keeping.*
10. *Once every 3 hours, all point of sale cash registers will be checked by the manager on duty to evaluate the amount of cash in each register. Upon inspections, the manager on duty will remove all cash in denominations greater than \$20's. The manager on duty will also monitor all lower denomination bills and may remove any excessive cash. All removed cash must be noted on the Cash Drop Form. The cash must be placed in the safe in an approved plastic cash bag. The form must be signed by the sales associate and manager on duty. The bags will be retrieved from the safe at the end of the sales associates shift in order to reconcile transactions for the shift.*
11. *Documents used in cash related transactions shall be safeguarded against reuse, tampering, or unauthorized disposal.*
12. *All vendor payments and receipts should be transacted via check, ACH or wire. Cash payments or receipts will no longer be acceptable payment methods. An exception request can be completed and submitted to the Treasurer and CFO for ad hoc requests, recognizing some of our vendors may not have a bank account in existence.*

C. Cash Safe & Cash Counting

Each location should have a cash safe available for securing cash.

1. *Cash should not be commingled with any product in a safe. The safe must be specifically purposed for holding just cash.*
2. *Combination locks for the cash safes should be re-set at a minimum of semi-annually to a new lock opening combination. Safe combinations should be changed whenever a person holding the combination leaves employment. The combinations should only be shared with the personnel that are counting cash or preparing the deposits. Combinations are never to be left in plain sight for others to see.*
3. *Cash must always be counted in full view of cameras in a vault or back office.*
4. *Cash should be counted daily and reported daily on a cash reconciliation, even if no cash transactions have occurred during the day.*
5. *Market Leaders or delegated security staff are required to count cash at each location at least 1x per month to ensure accuracy of funds being reported. The auditing party must provide the cash counts to the Treasury team each time cash is counted via the cash safe audit form.*
6. *When cash bags are removed from the safe, it should be counted by two people and both people should sign the cash form acknowledging that the recorded amount of cash was in the bag.*
7. *Bank deposit slips should match the cash sheet. Cash deposits should be prepared in accordance to instructions defined in Appendix H, as provided by one of our trusted banking partners.*

8. *There should be a drop slot in the safe to allow for one-way access to the safe eliminating the need to unlock the safe every time there is a need to deposit a cash bag in the safe.*
9. *There should be a camera monitoring all safes and cash registers, particularly those that are isolated and out of a manager's sight.*
10. *Daily cash reconciliations and petty cash reconciliations are required for all locations handling cash or housing a petty cash fund.*
11. *Total cash in the safes, vaults and on the premises (excludes ATM's) should not exceed \$50,000 in total. If cash reaches this threshold, please complete the Excess Cash Form (Appendix F) and submit to Treasury at the end of the day. Ad hoc cash transport may be deployed to reduce the cash being held at the dispensary.*
12. *Treasury staff, security staff and/or market leaders will complete ad hoc spot checks to audit the processes being utilized by the dispensary staff or compliance with this policy.*

D. Banking Relationships

Interactions with banking partners are strictly limited to Treasury personnel.

1. *All communication with the bank must be routed through Treasury.*
2. *With the exception of preparing cash deposits for cash transport pick-up, no one outside of Treasury should deposit or withdraw funds from any of The Company's bank accounts.*
3. *All certified check requests must be routed through Accounts Payable and will require at least a week lead time for processing by Treasury and the bank.*

E. Cash Transport & Cash & Coin Change Orders

Cash transport services will be set-up with outside vendors for all dispensary locations, and any cultivation locations, if deemed necessary.

1. *Without explicit permission from the Treasurer or CFO, no one outside of Treasury may transport cash from one location to any other location or a bank.*
2. *All third-party vendors must show their credentials at every visit, before being allowed onto the premises to pick-up any cash to transport. There are no exceptions to this rule. If credentials are not presented, the courier must leave the premises immediately, even if known to the company. The third-party vendors must all be logged into the facility via the visitor log.*
3. *Cash transport vendors will be allowed to carry concealed side arms onto the premises. Cash transport vendors are to be treated like police or other emergency personnel, with an approved exception to carry a concealed weapon into the location.*
4. *Cash and Coin Change orders will be set-up with the cash transport team either on a weekly cadence or an ad hoc basis. Placing and updating the cash & coin change orders is strictly limited to Treasury. Any cash & coin change order needs must be communicated directly to Treasury at least 3 days in advance of the change order being delivered.*
5. *Contact information for each transport company will be shared at a local level, as well as any limitations on the total amount allowed to be deposited per visit.*

Databases and Workstations

The Applicant's employees are trained to exit any confidential database upon leaving their workstations so that confidential information is not left on a computer screen where it may be viewed by unauthorized individuals, and workstations must be set to automatically lock when left unattended. Employees are further trained not to disclose or release to other persons any item or process that is used to verify their authority to access controls, Policies and Procedures including but not limited to any

password, personal identification number, token or access card, or electronic signature. Each Employee will be liable for all activity occurring under his or her account, password, and/or electronic signature. These activities may be monitored.

In addition, the Applicant's IT Systems staff is responsible for:

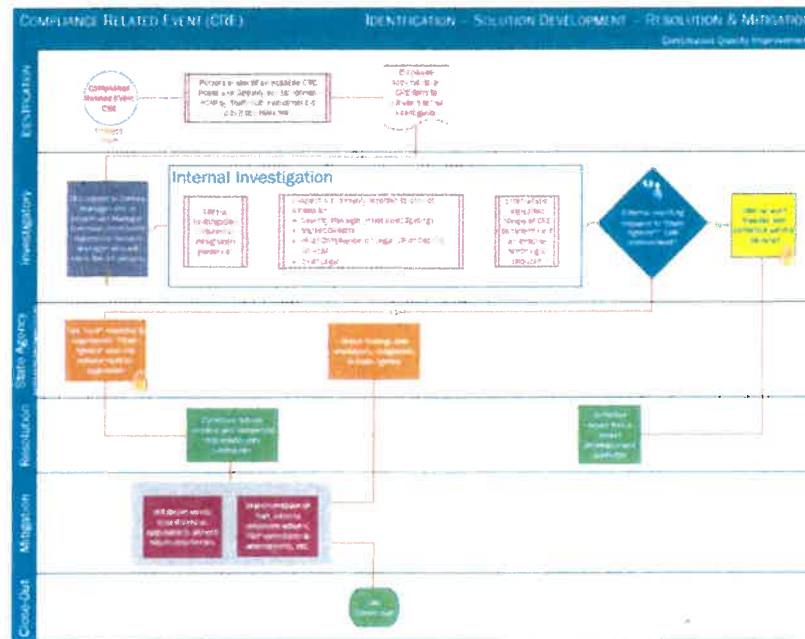
- Maintaining up-to-date anti-virus software on all workstations and other devices used for accessing and/or transferring electronic information;
- Encrypting data that is being sent across unsecured communication lines in accordance with NIST Special Publications 800-52, as appropriate;
- Maintaining IT system firewalls to limit network access to authorized personnel and connections;
- Configuring computers to activate and update anti-virus software automatically whenever the computer is turned on and connected to the network;
- Maintaining current knowledge of new viruses, worms, or other types of malicious codes that may be a threat to electronic recordkeeping.

Inventory Discrepancy Procedures

Diversion Prevention and Discrepancy Procedure(s)

All Managers, Agents and security Team members will be instructed that the use or unauthorized diversion of medical cannabis, in any form, is strictly prohibited. Instruction will address that diversion of medical cannabis, in any form or method of administration is prohibited and no exceptions will be tolerated. Additionally, direct violations of Illinois regulations or the Applicant's Policies and Procedures will result in corrective action, up to and including termination. Agents will be required to immediately **report a suspected instance of diversion of cannabis to ISP and the Department by phone and by writing within 24 hours of the incident.** Agents will be required to sign an acknowledgment of their understanding of the rule as part of their employment. As below the Compliance Related Reports to be compiled immediately (sample text of CRE below).

CRE Work Flow



Compliance Related Event Report (Employee)

Date: Click or tap to enter a date. Time: Click or tap here to enter text.

Facility Name: Click or tap here to enter text.

Facility Address Click or tap here to enter text.

Employee Name: Click or tap here to enter text.

Supervisor Name: Click or tap here to enter text.

Supervisor Notified: Date: Click or tap to enter a date. Time: Click or tap here to enter text.

Event Description: i.e. Diversion, Theft etc. Click or tap here to enter text.

Law Enforcement Notified: YES ☐ NO ☐

Name of Police Department: Click or tap here to enter text.

Name of Responding Officer: Click or tap here to enter text.

Security Personnel Notified: YES ☐ NO ☐

Name of Security Personnel: Click or tap here to enter text.

Details of the Event: Click or tap here to enter text.

Compliance Related Event Report (Supervisor)

Employee Report Number: 2018-

Injuries Sustained: YES ☐ NO ☐

Property Damage: YES ☐ NO ☐

Product Loss: YES ☐ NO ☐

Security Breach: YES ☐ NO ☐

Emergency Medical Services Contacted: YES ☐ NO ☐

Name of Responding Agency: Click or tap here to enter text.

HR Contacted: YES ☐ NO ☐

Follow Up Required: YES ☐ NO ☐

Supervisory Details of the Event: Click or tap here to enter text.

Training and instruction will address that diversion of cannabis and cannabis devices, in any form or method is prohibited and no exceptions will be tolerated. Direct violations of the Applicant's Policies and Procedures can and may result in termination. Management of the Applicant will, notify the Department and Illinois State Police immediately by phone if there is evidence of a theft or diversion, followed by a written notice and corrective action within one (1) business day.

Designating Agent access to specific areas by predetermined electronic access control authorization and visual identifiers, i.e., uniform and badge color coding, will create natural surveillance by Agents to assure someone entering a prohibited area is immediately identified.

Educating employees on inventory control and auditing systems, acts as a deterrent should an Agent ponder committing an act of diversion. Knowing that all medical cannabis and medical cannabis devices are stored securely and accessible by specific employees is part of strong inventory controls. Employees knowledge that they are responsible for overseeing inventory inherently increases their situational awareness as they are the first line of defense in diversion prevention.

All cannabis and cannabis devices will be stored in a secure location within the dispensary and accessible only to essential employees. At minimum, these areas will be restricted by a physical barrier with a mechanical and electric lock and be closed and locked when not in use. Signage indicating restricted/limited access to authorized employees will reinforce boundaries within the dispensary. To ensure compliance, security personnel will be tasked with monitoring the interior and exterior of the facility, including the parking lot.

Access to secured storage areas will be heavily restricted and monitored by the establishment's management, security team and monitoring hub. Limited authorized employees, who will have been pre-vetted by management, will have access to the secured storage area. Access will be monitored through staff credentials stored in the access control system and will be limited to the time necessary to

perform the staff member's required duties for efficient operations. Agent identification cards will also be used to indicate vault or storage access authority.

This storage area will always be locked and protected from entry except for the actual time required to remove or replace cannabis and cannabis products. Using this procedure, minimizes or eliminates the risk of any diversion or tampering of products.

The Applicant's Management and Security Manager will periodically review video and compare with access control logs to assure only those individual Agents authorized are entering that area and security policies are followed.

Cannabis Destruction

Traffic Impact Study

Cannabis Dispensary
133 W. Roosevelt Road

Villa Park, Illinois

February 25, 2020

Prepared for:



Prepared by:

Lynn M. Means, P.E., PTOE
Senior Transportation Engineer

Part I. Introduction and Project Context

Gewalt Hamilton Associates, Inc. (GHA) has conducted a Traffic Impact Study for the proposed adult-use cannabis dispensary. The site is located at 133 W. Roosevelt Road (IL Route 38) in Villa Park, Illinois. It is located on the south side of Roosevelt Road, east of the Villa Oaks Shopping Center signalized access. The site currently contains an approximately 23,000 square-foot retail center, served by one full access driveway on Roosevelt Road. A cross-access is also provided to the Jet Brite Car Wash use to the west. The retail center is served by a total of 58 parking spaces, including 3 accessible spaces. Additional pavement (non-striped) is located to the rear of the center, which provides supplemental parking for center employees, as well as serves loadings/trash removal.

As currently proposed, the development will occupy approximately 5,200 square-feet of tenant space located within the existing shopping center. Access to the site will be maintained via the existing access driveway on Roosevelt Road.

The following summarizes our findings and provides various recommendations for your consideration. *Appendices* referenced are in the Technical Addendum at the end of this document.

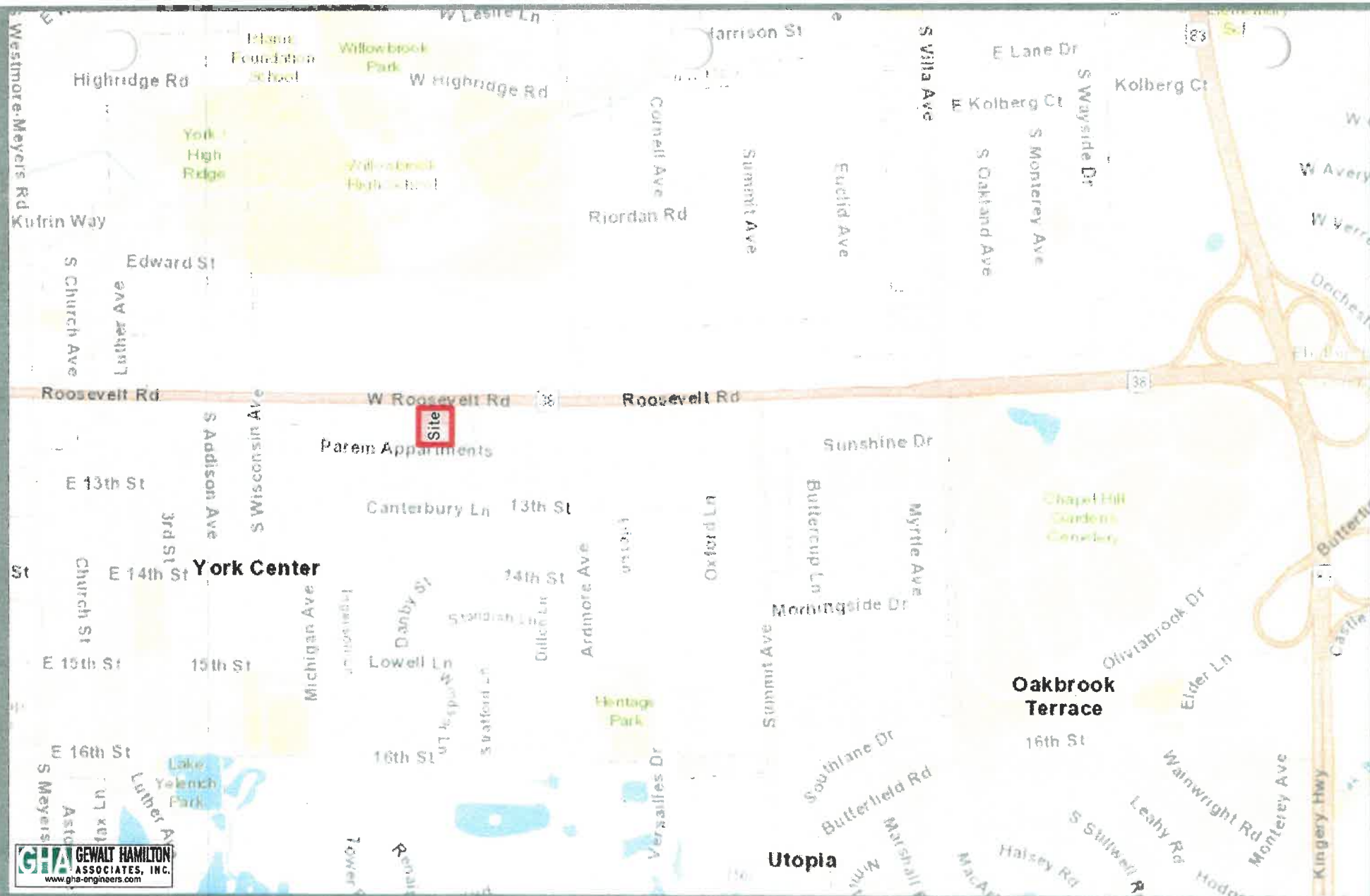
Part II. Background Information

Site Location Map and Roadway Inventory

Exhibit 1 provides a site location map. The existing traffic operations in the site area are illustrated on **Exhibit 2**. **Appendix A** provides a photo inventory of the site vicinity. Pertinent comments to the adjacent roadways include:

Illinois Route 38 (Roosevelt Road)

- Roosevelt Road is an east-west principal arterial under the jurisdiction of the Illinois Department of Transportation (IDOT), with a posted speed limit of 35 miles per hour (mph).
- It provides a six-lane cross section (three through lanes in each direction), with a center, mountable curbed median in the vicinity of the site. Roosevelt Road tapers to a four-lane cross section (two travel lanes in each direction), with a painted center lane (left-turns provided at intersections), to the west of the Villa Oaks Shopping Center signalized access.
- Roosevelt Road is designated as a Strategic Regional Arterial (SRA) route. SRA routes are designed to carry higher traffic volumes at higher travel speeds through access control and traffic signal installation / spacing. It is also designated as a Class II Truck route.
- At its signalized "T" intersection with the Villa Oaks Shopping Center, Roosevelt Road provides a left-turn lane and three through lanes in the eastbound direction and two through lanes and a shared through/right-turn lane in the westbound direction. U-turns are prohibited from westbound to eastbound Roosevelt Road at this intersection. The *Villa Oaks Shopping Center* southbound approach provides a separate left- and right-turn lane.
- At its unsignalized "T" intersection with the Site Access, Roosevelt Road provides two through lanes and a shared through/right-turn lane in the eastbound direction and three through lanes in the westbound direction. Westbound left-turns are performed within the center, mountable median. The *Site Access* northbound approach provides a separate left- and right-turn lane, operating under stop sign control.
- At its signalized intersection with Ardmore Avenue, Roosevelt Road provides a left-turn lane, three through lanes and a right-turn lane in both the eastbound and westbound directions.
- The annual average daily traffic (AADT) on Roosevelt Road is 31,800 vehicles with 2,500 trucks (7.9%), west of Ardmore Avenue, and 48,200 vehicles with 2,700 trucks (5.6%), east of Ardmore Avenue (year 2017).



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www.gha-engineers.com



1 inch = 1,000 Feet

Exhibit 1 - Location Map

Legend

- Existing Travel Lane
- Existing Traffic Signal
- Pedestrian Crosswalk
- Pace Stop
- Posted Speed Limit

Villa Oaks Shopping Center

25 Ardmore Ave
25 MPH

35 MPH
Roosevelt Rd
(IL Rte 38)

Pace Rte 301

Site

Pace Rte 301

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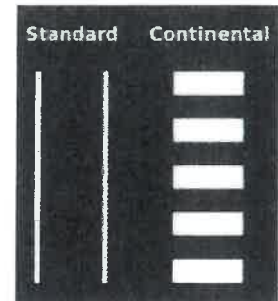
Exhibit 2
Existing Traffic Operations

Ardmore Avenue

- Ardmore Avenue is a local, north south, two-lane roadway (one travel lane in each direction) in the study area. North of Roosevelt Road, Ardmore Avenue functions as a major collector roadway, under Village of Villa Park jurisdiction.
- At its signalized intersection with Roosevelt Road, Ardmore Avenue provides a left-turn lane, through lane and a right-turn lane in both the northbound and southbound directions.
- It has a posted speed limit of 25 mph.
- The AADT on Ardmore Avenue is 7,000 vehicles (year 2016).

Pedestrian Facilities

- In the site vicinity, sidewalks are generally provided along both sides of Roosevelt Road and Ardmore Avenue. *Note: There is no sidewalk provided on the west side of Ardmore Avenue from Roosevelt Road south to Canterbury Lane, as well as on the east side of Ardmore Avenue from Roosevelt Road south to the Terra Vista of Oakbrook Terrace property.*
- Push-button activated, pedestrian signals with countdown timers are provided at the signalized intersection of Roosevelt Road and Ardmore Avenue. Continental style (high visibility) crosswalks are also striped on all four approaches of this intersection.



Public Transportation

Pace Bus Route 301 (Roosevelt Road) provides weekday service between the Chicago Transit Authority (CTA) Blue Line Forest Park Transit Center and the Metra Union Pacific West Line Wheaton Station. Weekend service (Saturday and Sunday) is provided between the CTA Blue Line Forest Park Transit Center and the Oakbrook shopping center in Oak Brook. Posted stops only are permitted along this route.

Existing Traffic

Exhibit 3 summarizes the existing weekday morning, weekday evening and Saturday midday peak hour traffic volumes. Peak period traffic turning movement counts were conducted by GHA on Saturday, February 8, 2020 from 11:00 AM to 2:00 PM and on Tuesday, February 11, 2020 from 7:00 to 9:00 AM and 4:00 to 6:00 PM.

The observed weekday morning peak hour occurred from 7:15 to 8:15 AM, the weekday evening peak hour occurred from 4:30 to 5:30 PM and the Saturday midday peak hour, in general, occurred from 11:45 AM to 12:45 PM. However, the peak hour for each individual intersection was used in the analysis to provide a conservative analysis scenario.

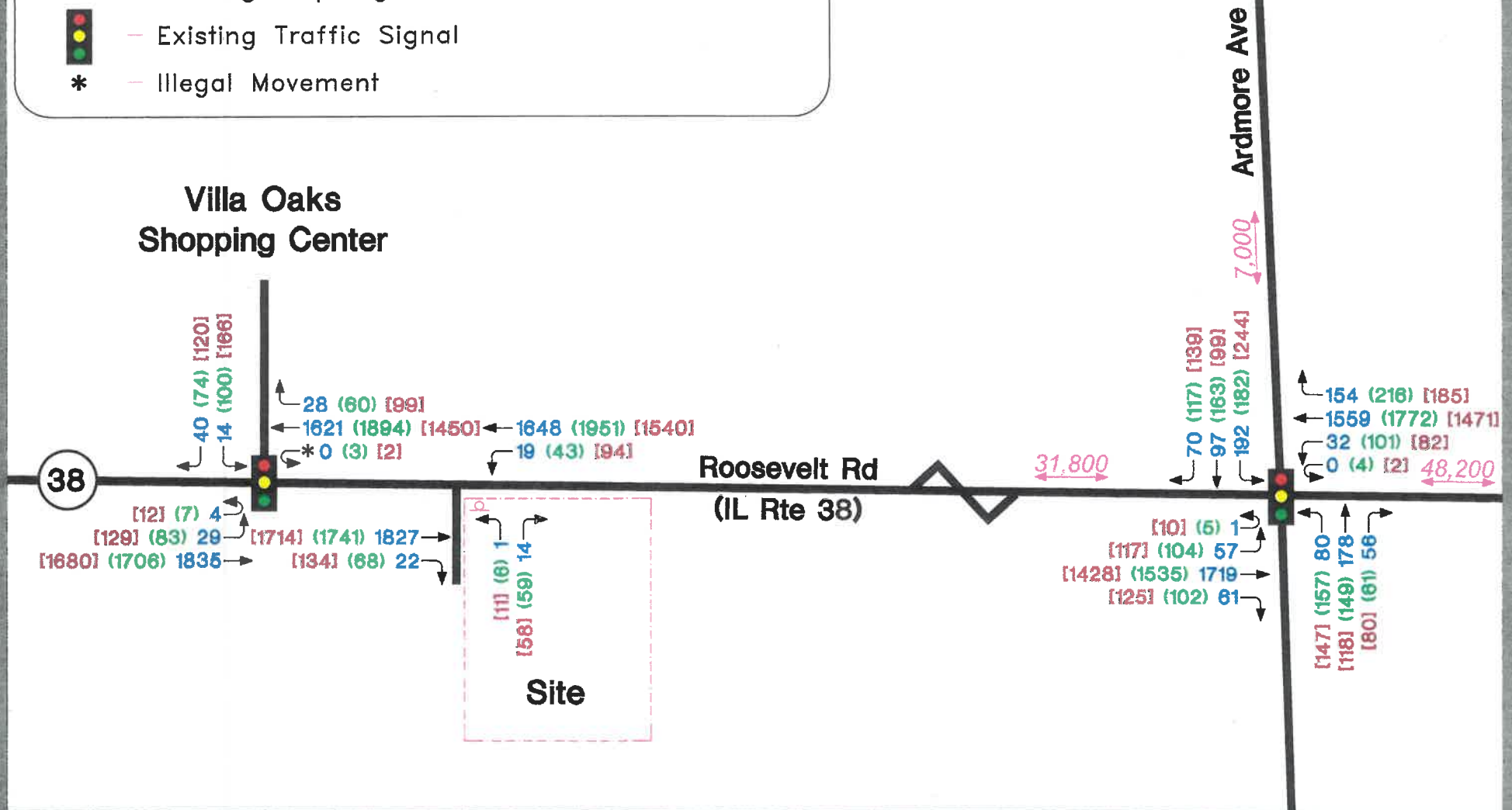
Exhibit 3 also provides the AADT (24-hour volume) along Roosevelt Road and Ardmore Avenue, as published by IDOT on their website www.gettingaroundillinois.com.

Summaries of the existing traffic counts can be found in **Appendix B**.

Legend

- XX** Weekday AM Peak Hour (7:15–8:15 AM)
- (XX)** Weekday PM Peak Hour (4:30–5:30 PM)
- [XX]** Saturday Midday Peak Hour (11:45AM–12:45PM)
- XX** Annual Average Daily Traffic (AADT)
-  Existing Stop Sign
-  Existing Traffic Signal
- *** Illegal Movement

Villa Oaks Shopping Center



Crash Analysis

Crash data was obtained from the IDOT Division of Transportation and Safety for the last five calendar years, 2014 through 2018ⁱ. A summary of the crash data is provided in **Table 1**, with the locations mapped on the exhibit contained in **Appendix C**.

Table 1: Crash Summary (2014 – 2018)

Location / Year	No. of Crashes	Severity ^A					Crash Type ^C						Percent During Wet/Icy Conditions
		PD	PI ^B			F	CM	RE	HO	FO	Ped	Bike	
			A	B	C								
Intersections – Along Roosevelt Road													
Villa Oaks Shopping Center	5	3	1	1	-	-	2	3	-	-	-	-	20%
Site Access	20	16	-	1	3	-	10	10	-	-	-	-	30%
Taco Bell & Enterprise Access	18	15	-	1	2	-	7	11	-	-	-	-	28%
Ardmore Ave	72	58	2	4	7	1	30	38	-	1	2	1	26%
Segments – Along Roosevelt Rd													
West of Villa Oaks Shopping Center	42	33	2	4	3	-	15	27	-	-	-	-	14%
Between Taco Bell & Ardmore Ave	34	23	2	-	9	-	12	17	1	2	2	-	21%
Total (2014-18)	191	148	7	11	24	1	76	106	1	3	4	1	23%

^A PD = property damage only; PI = personal injury; F = fatality.

^B Type A (incapacitating injury); Type B (non-incapacitating injury); Type C (possible injury).

= cross movement/angle; RE = rear end; HO = head on; FO = fixed object; Ped = pedestrian.

As shown in Table 1, the intersection of Roosevelt Road and Ardmore Avenue has experienced the highest amount of crashes within the study area over the five-year analyses period, with an average of approximately 14 crashes per year. Approximately 81 percent (58 of 72) of the crashes involved property damage only and approximately 53 percent (38 of 72) were rear-end collisions. There were 3 crashes at this location that involved a pedestrian or a bicyclist, of which, 1 included a fatality in 2018.

The intersection of Roosevelt Road and the site access experienced an average of 4 crashes per year. The majority, 80 percent (16 of 20), of the crashes at this intersection involved property damage only and half were rear end collisions, with the other half cross movement / angle collisions.

No-Build Traffic

Traffic growth in the area is a function of expected land development in the region. Future traffic volume conditions were developed for the year 2025, build-out year of the development (year 2020) plus five years. Based on a review of historical traffic volumes and the Chicago Metropolitan Agency for Planning (CMAP) 2050 projections (see **Appendix D**), and recent studies performed in the area, traffic volumes along the roadways surrounding the site are assumed to experience an overall annual, compounded growth rate of approximately 0.44 to 0.56 percent; however, to provide a conservative analysis scenario, an annual compounded growth rate of 0.75 percent was assumed (total growth of approximately 3.8 percent over five years).

ⁱ Complete year 2019 crash data was not available from IDOT at the time of this study.

Second, any planned or approved specific developments in the area that would generate a significant volume of traffic on the study area roadways were included. Approximately 35,000 square-feet is currently vacant within the existing Villa Oak Shopping Center, as well as an approximately 22,000 square-foot Ross Dress for Less store is planned to the west of Chuck E. Cheese's and Burlington Coat Factory.

To estimate the volume of traffic to be generated by this development, rates published by the Institute of Transportation Engineers (ITE) in the 10th Edition of the Manual *Trip Generation* were used and assigned to the roadway network (see **Appendix E**).

Note: Not all vehicle trips expected to be generated by the retail use represent new trips on the study area roadway system. Studies have shown that for similar retail developments, a substantial portion of the site-generated vehicle trips are already present in the adjacent passing stream of traffic or are diverted from another route to the proposed site. Based on data presented in the ITE Trip Generation Handbook, 3rd Edition, the average pass-by trip percentage for retail uses is between 26 and 34 percent. However, to provide a conservative analysis scenario, a 20 percent reduction for pass-by trips was applied.

The number of vehicle trips anticipated during the weekday morning, weekday evening and Saturday midday peak hours, as well as on a weekday daily basis are summarized in **Table 2**.

Table 2: Estimated Trip Generation – Villa Oaks Shopping Center Vacant / New Space (Background Traffic)

Land Use / Size	ITE Land Use Code	Weekday									Saturday		
		AM Peak Hr ¹			PM Peak Hr ²			Daily			Peak Hr ³		
		In	Out	Total	In	Out	Total	In	Out	Total	In	Out	Total
Retail / 56,837 SF	820	112	68	180	172	186	358	2,047	2,047	4,094	206	190	396
<i>less pass-by trips (20%)</i>		-18	-18	-36	-36	-36	-72	-409	-409	-818	-40	-40	-80
Total		94	50	144	136	150	286	1,638	1,638	3,276	166	150	316

¹ One hour between 7:00 and 9:00 AM.

² One hour between 4:00 and 6:00 PM.

³ The hour with the highest volume of traffic (combined entering & exiting); may occur in the AM or PM and typically occurs during the Midday (11:00 AM-2:00 PM).

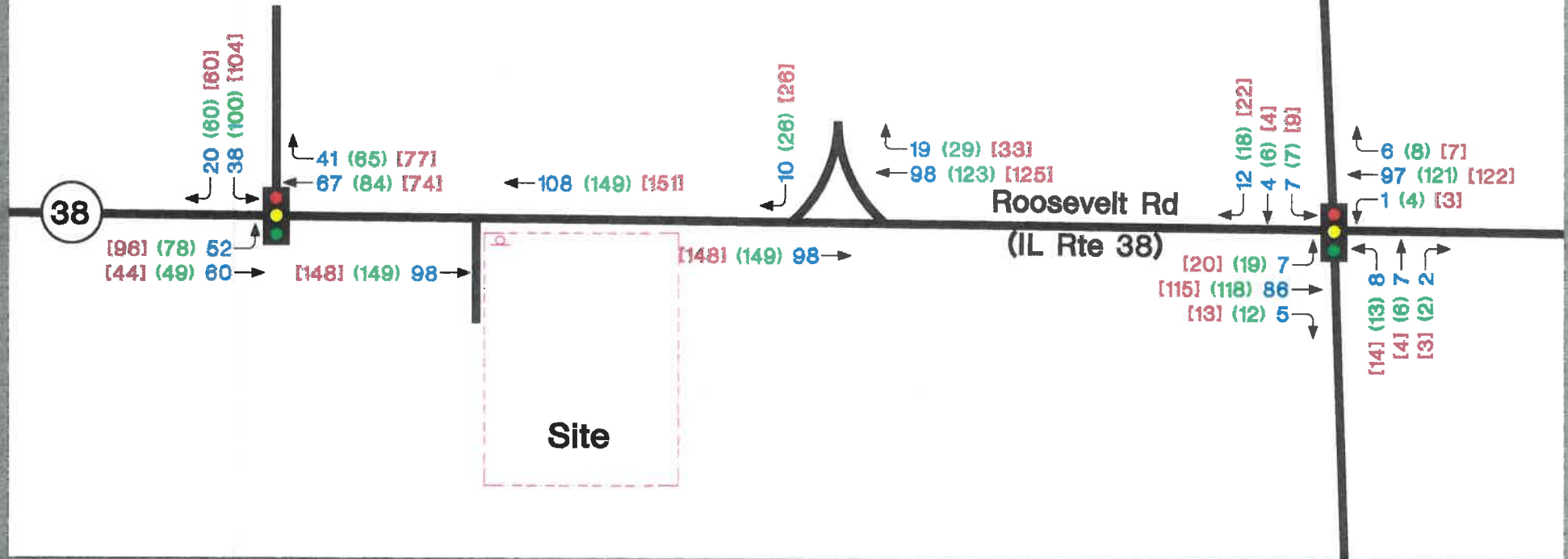
Exhibit 4 illustrates the background development traffic assignment (full occupancy of vacant space and new Ross Dress for Less in Villa Oaks Shopping Center), which also includes the general (0.75 percent compounded) annual growth. Background development and Existing traffic (see **Exhibits 4 and 3**, respectively) were combined to develop the 2025 No-Build Traffic, which is illustrated on **Exhibit 5**.

Legend

- XX** — Weekday AM Peak Hour (7:15–8:15 AM)
- (XX)** — Weekday PM Peak Hour (4:30–5:30 PM)
- [XX]** — Saturday Midday Peak Hour (11:45AM–12:45PM)
-  — Existing Stop Sign
-  — Existing Traffic Signal

Note: includes 0.75% annual compounded growth rate and area development traffic

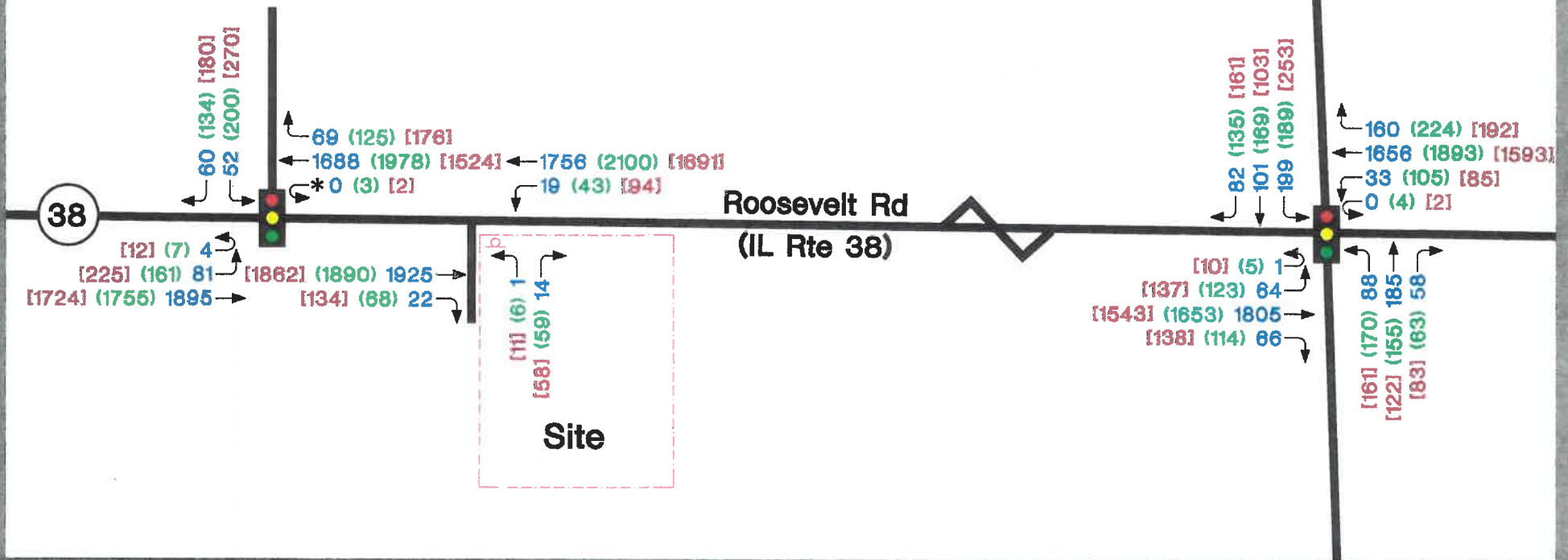
Villa Oaks Shopping Center



Leger

- XX** — Weekday AM Peak Hour (7:15–8:15 AM)
- (XX)** — Weekday PM Peak Hour (4:30–5:30 PM)
- [XX]** — Saturday Midday Peak Hour (11:45AM–12:45PM)
-  — Existing Stop Sign
-  — Existing Traffic Signal
- *** — Illegal Movement

Villa Oaks Shopping Center



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Exhibit 5
2025 No-Build Traffic

Part III. Traffic Evaluation

Future Site Characteristics

Proposed Development Plan

The proposed site Planning Concept, along with an overall Site Plan/marketing brochure for the existing retail center, is provided in **Appendix F**. As shown, the proposed adult-use cannabis dispensary will occupy approximately 5,200 square-feet of tenant space located with the existing approximately 23,000 square-foot shopping center. This space, along with an adjacent approximately 1,240 square-feet of leasable space, is currently vacant, formerly occupied by Anytime Fitness.

Access to the site is currently provided via one full access driveway on Roosevelt Road, as well as cross-access provided to the Jet Brite Car Wash use to the west. This access will be maintained with the proposed development.

The retail center is served by a total of 58 parking spaces, including 3 accessible spaces. Additional pavement (non-striped) is located to the rear of the center, which provides supplemental parking for center employees, as well as serves loadings/trash removal. No modifications to the existing parking supply are planned with the proposed development.

Proposed Operational Characteristics

- The anticipated hours of operation are Monday through Friday from 10:00 AM to 7:00 PM; Saturday from 10:00AM to 5:00PM and closed on Sunday.
- The development is anticipated to be served by a total of 16 employees, with a maximum of 12-14 employees present during peak operations.
- Customers are anticipated to spend, on average, 5 minutes in the cannabis dispensary.
- On average, approximately 50 percent or more of all purchases are pre-ordered on-line or via a mobile phone app. This helps to save time spent inside the store when the order is picked-up.
- On average, the proposed use will serve between 300 and 500 customers on a daily basis.
- The proposed use is not open during the morning; however, on average, a customer line of 25 people may form prior to opening.
- During the weekday evening and Saturday midday peak hours of operation, the proposed use is anticipated to serve, on average, between 30 and 35 customers per hour, respectively.
- During grand opening, special occasions and holidays, the proposed facility is anticipated to serve between 50 and 55 customers per hour during the weekday evening and Saturday peak hours, respectively.
- Consumption is prohibited on-site.

Trip Generation

Trip generation rates published by ITE in the 10th Edition of the Manual *Trip Generation* were used to determine the anticipated traffic from the proposed cannabis dispensary use, along with adjacent vacant retail space (see **Appendix G**). The breakdown of the approximately 5,200 square-foot tenant space includes approximately 3,450 square-feet of floor space dedicated to the dispensary sales, waiting and dispensary area and approximately 1,750 square-feet dedicated to office/warehouse use. The adjacent, approximately 1,250 square-feet of leasable space, is anticipated to be occupied by special retail use.

Again, not all vehicle trips expected to be generated by the proposed project represent new trips on the study area roadway system. Studies have shown that for retail developments, a substantial portion of the site-generated vehicle trips are already present in the adjacent passing stream of traffic or are diverted from another route to the proposed site. Based on data presented in the *ITE Trip Generation Handbook, 3rd Edition*, the average pass-by trip percentage for retail use is between 26 and 34 percent. However, to provide a conservative analysis, a 20 percent reduction for pass-by traffic was applied to the development site-generated trips, consistent with IDOT guidelines for the preparation of traffic impact studies on SRA routes. It should be noted that the volume of pass-by traffic does not reduce the total trips generated and those trip volumes will still be realized as turning movements at the site driveways.

In addition, for multi-use developments, or developments with cross-access and shared access driveways, internal trips between the land uses within the development are expected to occur. These are multi-purpose trips from one land use within the development to another land use within the same development (e.g. a customer purchases something from the automotive store and eats at one of the restaurants). *However, to provide a conservative analysis scenario, no reduction for internal capture was applied.*

The number of vehicle trips anticipated during the weekday morning, weekday evening and Saturday midday peak hours, as well as on a weekday daily basis are summarized in **Table 3** and includes all traffic attributed to the proposed development (employees, customers, deliveries, etc.). **Table 3** also presents the anticipated traffic associated with the adjacent, approximately 1,250 square-feet of vacant retail space.

Table 3: Estimated Trip Generation – Site Traffic

Land Use / Size	ITE Land Use Code	Weekday									Saturday		
		AM Peak Hour			PM Peak Hour			Daily			Peak Hour		
		In	Out	Total	In	Out	Total	In	Out	Total	In	Out	Total
Proposed Cannabis Dispensary ¹													
Retail & Sales / 3,450 SF	882	20	16	36	37	38	75	436	436	872	63	63	126
Office & Warehouse / 1,750 SF	712	2	1	3	1	3	4	14	14	28	0	1	1
less retail pass-by trips (20%)		-4	-4	-8	-8	-8	-16	-87	-87	-174	-13	-13	-26
New Cannabis Dispensary Trips		18	13	31	30	33	63	363	363	726	50	51	101
Adjacent Vacant Retail Space													
Retail / 1,250 SF	820 ²	1	0	1	10	11	21	153	153	306	10	9	19
less retail pass-by trips (20%)		--	--	--	-2	-2	-4	-31	-31	-62	-2	-2	-4
New Retail Trips		1	0	1	8	9	17	122	122	244	8	7	15
Total Additional Site Trips (Cannabis Dispensary & Occupancy Adjacent Vacant Retail)													
Pass-by Trips		4	4	8	10	10	20	118	118	236	15	15	30
New Trips		19	13	32	38	42	80	485	485	970	65	66	116

¹ The proposed cannabis dispensary is *not* anticipated to be open during the weekday am peak hour of adjacent street traffic; however, weekday am trips were assumed to be conservative, to account for any potential customers or employees that arrive/depart during this timeframe. Also, the higher, ITE trips were assumed in the study over the anticipated, on average, customer trips, again to provide a conservative analysis scenario.

² The ITE average rates were used to estimate weekday AM peak hour trips for LUC 820, Shopping Center; due to the small size (tenant space footprint), the equations produced unrealistic estimates.

Trip Distribution

The anticipated trip distribution of *new* site traffic is summarized in **Table 4**. This was based on current travel patterns, the operational characteristics of the street system and site access.

Table 4: New Trip Distribution

Route & Direction	Percent Route	
	Approach Site From	Depart Site To
Roosevelt Road		
West of Villa Oaks Shopping Center	60%	10%
East of Ardmore Avenue	30%	75%
Ardmore Avenue		
North of Roosevelt Road	5%	10%
South of Roosevelt Road	5%	5%
Total	100%	

Site and Total Traffic Assignments

Exhibits 6a and 6b illustrate the site traffic assignment for the development's *new* and *pass-by* trips, respectively, **Exhibit 6c** illustrates the traffic (combined new and pass-by trips) associated with the full occupancy of the retail center on site and **Exhibit 6d** depicts the total additional site trips (total Exhibits 6a, 6b and 6c), which is based on the traffic characteristics summarized in *Tables 3 and 4* (traffic generation and trip distribution) and assigned to the area roadways. The total additional site traffic (**Exhibit 6d**) and 2025 No-Build traffic (**Exhibit 5**) were combined to produce the 2025 Total traffic, which is illustrated on **Exhibit 7**.

Traffic Increases

As shown on **Exhibits 6a and 6b** and in **Table 3**, the total (including both entering and exiting) weekday AM, weekday PM and Saturday midday peak hour trips of 31, 63 and 101, are expected on the roadways leading beyond the study area, or approximately 1 to 2 vehicles per minute. Accordingly, the amount of site-generated traffic is expected to have minimal effects on the operations of the external street network.

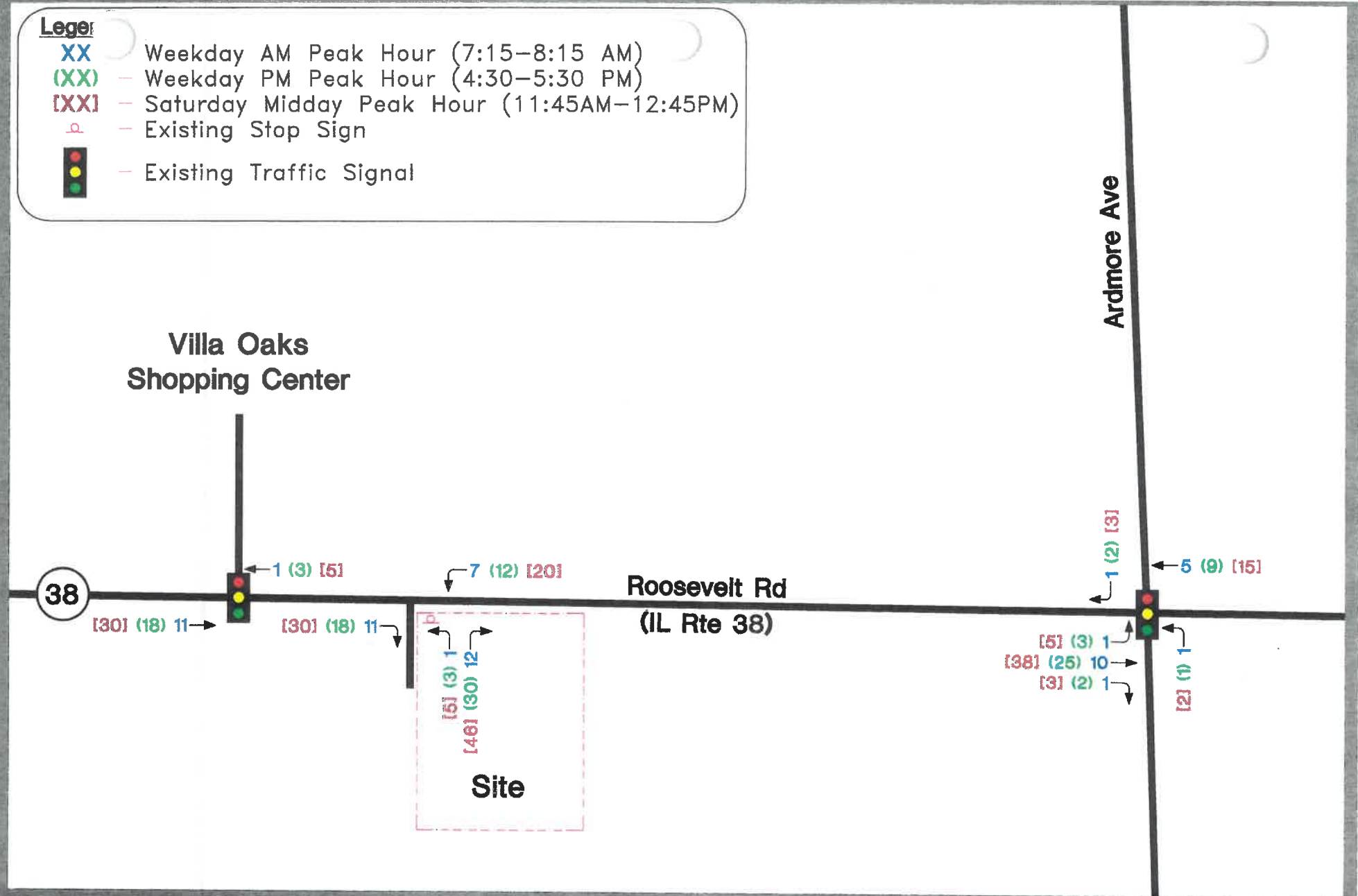
Capacity Analysis

Capacity analyses are a standard measurement that identifies how an intersection operates. They are measured in terms of Level of Service (LOS). The concept of LOS is defined as a qualitative measure describing operational conditions within a traffic stream and their perception by motorists and/or passengers. A level-of-service definition provides an index to quality of traffic flow in terms of such factors as speed, travel time, freedom to maneuver, traffic interruptions, comfort, convenience, and safety.

Six Levels of Service are defined for each type of facility. They are given letter designations from A to F, with LOS A representing the best operating conditions and LOS F the worst. LOS C is often considered acceptable for design purposes and LOS D is usually considered as providing the lower threshold of acceptable operations. Since the level of service is a function of the traffic flows placed upon it, the facility may operate at a wide range of levels of service, depending on the time of day, day of week or period of year. A description of the operating condition under each level of service, based on the analysis parameters as published in the Transportation Research Board's (TRB) Highway Capacity Manual (HCM), Sixth Edition, is provided in **Table 5**.

Legend

- XX** — Weekday AM Peak Hour (7:15–8:15 AM)
- (XX)** — Weekday PM Peak Hour (4:30–5:30 PM)
- [XX]** — Saturday Midday Peak Hour (11:45AM–12:45PM)
-  — Existing Stop Sign
-  — Existing Traffic Signal



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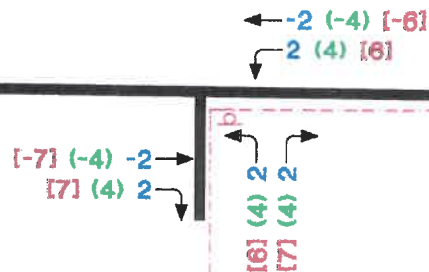
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- [XX]** — Saturday Midday Peak Hour (11:45AM–12:45PM)
-  — Existing Stop Sign
-  — Existing Traffic Signal

**Villa Oaks
Shopping Center**

Ardmore Ave

**Roosevelt Rd
(IL Rte 38)**

Site



**GHA GEWALT HAMILTON
ASSOCIATES, INC.**

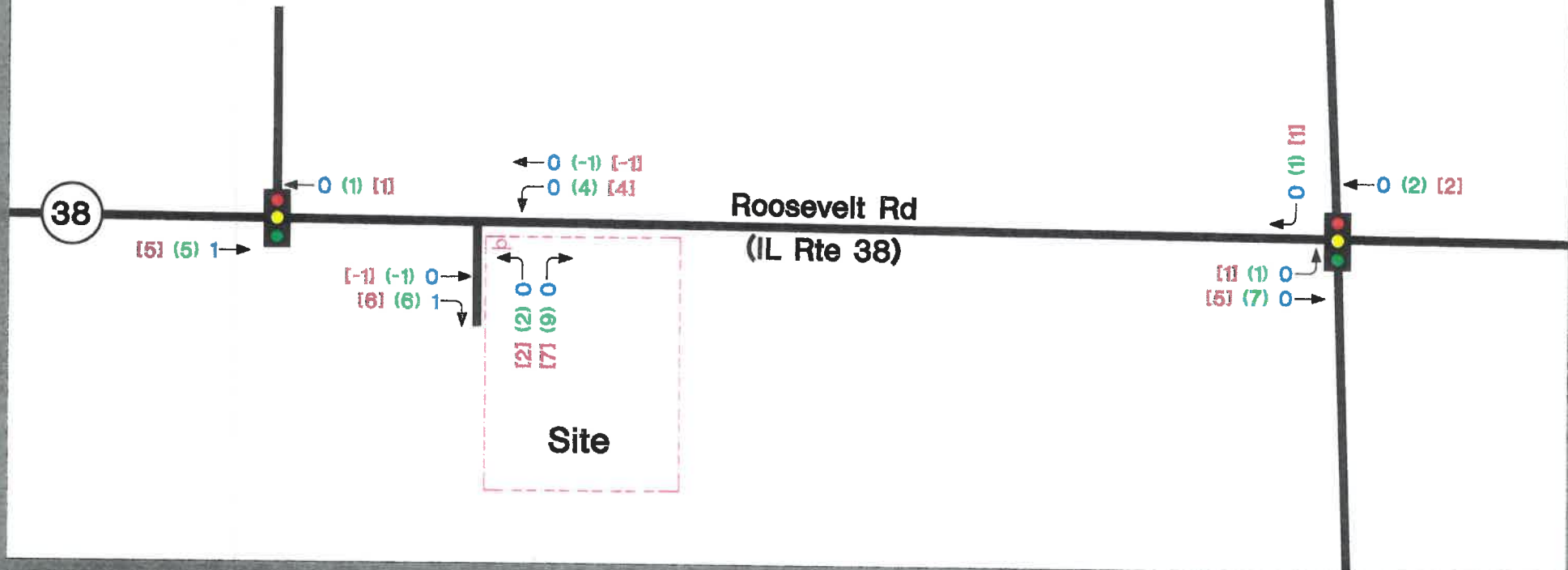


**Exhibit 6B
Cannibas Dispensary
Pass-by Trips**

Legend

- XX Weekday AM Peak Hour (7:15–8:15 AM)
- (XX) Weekday PM Peak Hour (4:30–5:30 PM)
- [XX] Saturday Midday Peak Hour (11:45AM–12:45PM)
- ⊖ Existing Stop Sign
- ⬆ Existing Traffic Signal

**Villa Oaks
Shopping Center**



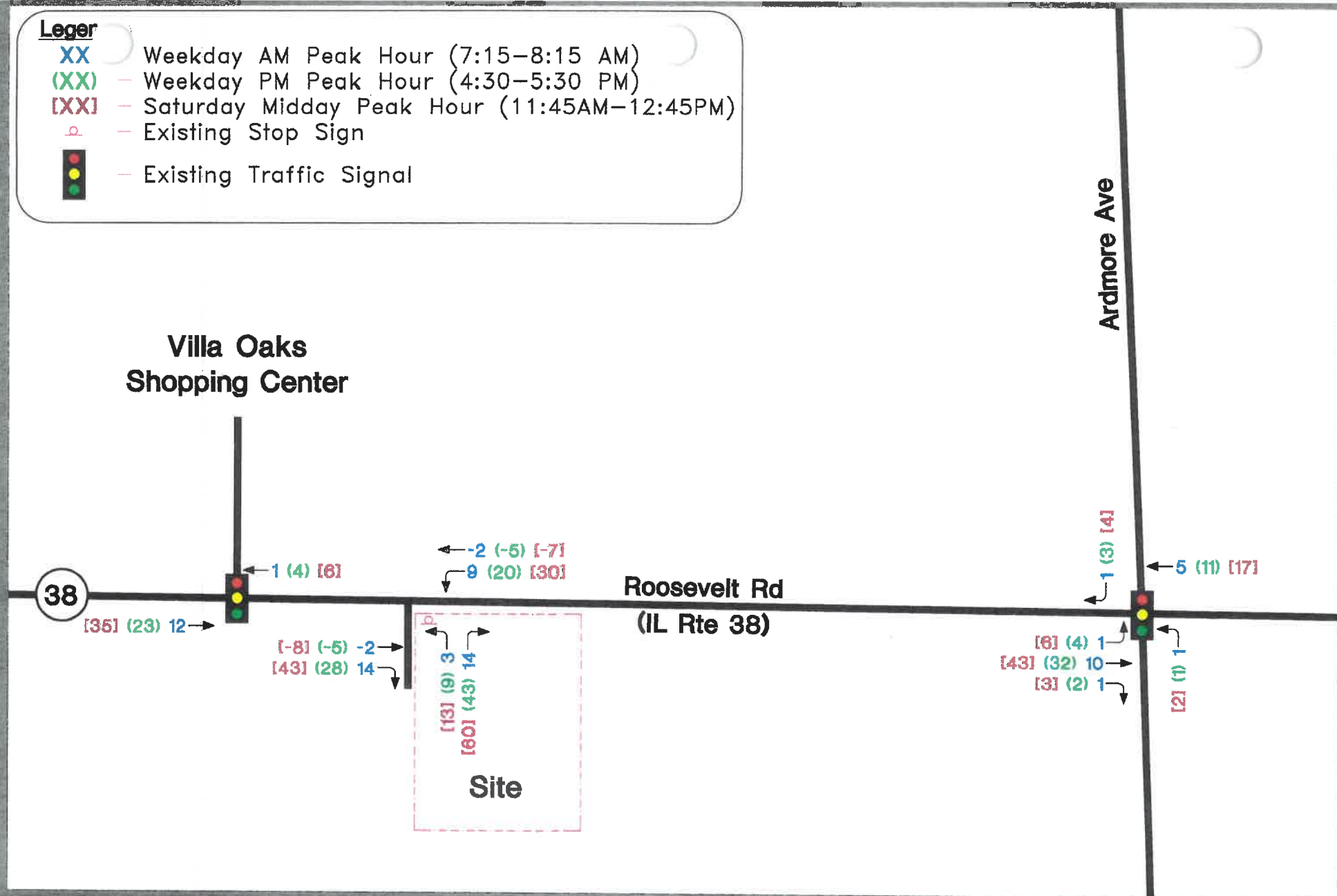
**GHA GEWALT HAMILTON
ASSOCIATES, INC.**



Exhibit 6C
Full Occupancy Retail Center
New + Pass-by Trips

Legend

- XX — Weekday AM Peak Hour (7:15–8:15 AM)
- (XX) — Weekday PM Peak Hour (4:30–5:30 PM)
- [XX] — Saturday Midday Peak Hour (11:45AM–12:45PM)
- Existing Stop Sign
- Existing Traffic Signal



Legend

- XX — Weekday AM Peak Hour (7:15–8:15 AM)
- (XX) — Weekday PM Peak Hour (4:30–5:30 PM)
- [XX] — Saturday Midday Peak Hour (11:45AM–12:45PM)
- P — Existing Stop Sign
-  — Existing Traffic Signal
- * — Illegal Movement

Villa Oaks Shopping Center

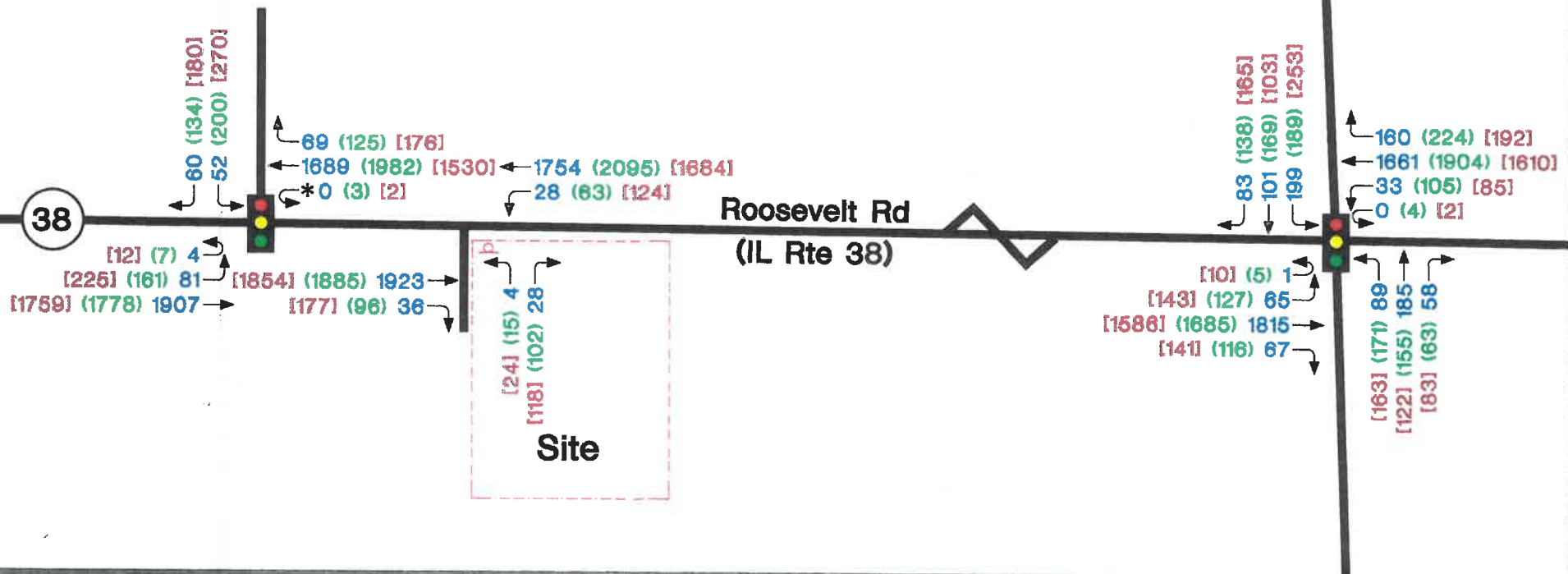


Table 5: Level of Service (LOS) Summary

LOS	Description	Delay (sec/veh)	
		Traffic Signal	Stop Sign
A	Describes conditions with little to no delay to motorists.	<10	< 10
B	Represents a desirable level with relatively low delay to motorists.	>10 and < 20	>10 and < 15
C	Describes conditions with average delays to motorists.	>20 and < 35	>15 and < 25
D	Describes operations where the influence of congestion becomes more noticeable. Delays are still within an acceptable range.	>35 and < 55	>25 and < 35
E	Represents operating conditions with high delay values. This level is often considered within urban settings or for minor streets intersecting major arterial roadways to be the limit of acceptable delay.	>55 and < 80	>35 and < 50
F	Is unacceptable to most drivers with high delay values that often occur, when arrival flow rates exceed the capacity of the intersection.	>80	>50

Capacity analyses were performed, in accordance with IDOT guidelines, for three scenarios:

- *Existing Traffic* - Existing traffic (year 2020),
- *No-Build Traffic* – Future (non-site, year 2025) traffic with background growth (assumed at 0.75 percent compounded per year) and planned area developments (full occupancy Villa Oaks Shopping Center and Site Retail Center), and
- *Total Traffic* – Future No-Build traffic volumes (year 2025) plus the addition of site generated traffic.

Table 6 summarizes the intersection capacity and queue analysis results. Capacity analysis summary printouts are provided in **Appendix H**.

Roosevelt Road and Villa Oaks Shopping Center

Under Existing conditions, the signalized intersection of Roosevelt Road and the Villa Oaks Shopping Center operates at an overall LOS “A” during the weekday AM peak hour and LOS “C” during the weekday PM and Saturday midday peak hours. The Roosevelt Road eastbound left-turn and the Villa Oaks Shopping Center southbound approach movements operate at LOS “E/F” during all three peak periods studied. Note, however, it is not uncommon and is acceptable for local roadways and turns from major roadways to operate these levels, since majority of the green time is allocated to mainline to provide progression. Under future No-Build conditions, with anticipated traffic growth within the study area (including the full occupancy of the shopping center and new Ross Dress for Less store), as well as Total Traffic conditions, with the addition of site generated traffic, this intersection will continue to operate at overall acceptable levels of service (at LOS “D” or better). The development has limited impacts on the existing signal operations.

Independent of the proposed development, consideration should be given by the Village to work with IDOT to install pedestrian accommodations at this intersection (the nearest pedestrian crossing of Roosevelt Road is approximately 1,250 feet to the east at Ardmore Avenue and approximately 2,725 feet to the west at Westmore – Meyers Road).

The February 1998 SRA Report for Roosevelt Road and IL 38 recommended the installation of barrier median (non-mountable) along this section of Roosevelt Road where it currently does not exist. With this future improvement by IDOT, access to the site driveway, as well as multiple adjacent commercial properties along the corridor will be restricted to right-in/right-out only, with u-turns being accommodated at adjacent traffic signals to provide access to/from the opposing directions. However, these improvements are not included in IDOT's current Multi-Modal Transportation Plan (FY 2020-2025). Thus, there is currently no construction completion date scheduled. Accordingly, for the purpose of this study, these improvements were not considered in the analyses.

Table 6: Level-of-Service Summary

Intersection	Roadway Conditions	LOS Per Movement By Approach												Intersection / Approach	
		> = Shared Lane						- = Non Critical or not Allowed Movement						Delay (sec / veh)	LOS
		Eastbound			Westbound			Northbound			Southbound				
		LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
1. IL 38/Villa Oaks Shopping Center	Signalized													Intersection Delay	
A. Weekday Morning Peak Hour															
Existing Traffic (See Exhibit 3)	• LOS	E	A	-	-	B	<	-	-	-	E	-	E	8.2	A
	• 95th Queue Length (ft)	68	137	-	-	485	-	-	-	-	37	-	70	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	E	A	-	-	C	<	-	-	-	E	-	D	15.0	B
	• 95th Queue Length (ft)	138	197	-	-	560	-	-	-	-	94	-	87	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	E	A	-	-	C	<	-	-	-	E	-	D	15.0	B
	• 95th Queue Length (ft)	138	199	-	-	560	-	-	-	-	94	-	87	-	-
B. Weekday Evening Peak Hour															
Existing Traffic (See Exhibit 3)	• LOS	F	A	-	-	C	<	-	-	-	E	-	D	20.4	C
	• 95th Queue Length (ft)	150	198	-	-	758	-	-	-	-	161	-	101	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	E	A	-	-	D	<	-	-	-	F	-	D	30.5	C
	• 95th Queue Length (ft)	242	221	-	-	860	-	-	-	-	330	-	152	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	E	A	-	-	D	<	-	-	-	F	-	D	30.4	C
	• 95th Queue Length (ft)	242	226	-	-	861	-	-	-	-	330	-	152	-	-
C. Saturday Midday Peak Hour															
Existing Traffic (See Exhibit 3)	• LOS	F	A	-	-	C	<	-	-	-	F	-	D	21.9	C
	• 95th Queue Length (ft)	234	162	-	-	419	-	-	-	-	303	-	153	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	F	A	-	-	C	<	-	-	-	F	-	D	44.5	D
	• 95th Queue Length (ft)	459	168	-	-	471	-	-	-	-	541	-	224	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	F	A	-	-	C	<	-	-	-	F	-	D	44.2	D
	• 95th Queue Length (ft)	459	173	-	-	472	-	-	-	-	541	-	224	-	-

Table 6: Level-of-Service Summary (cont.)

Intersection	Roadway Conditions	LOS Per Movement By Approach												Intersection / Approach	
		> = Shared Lane						- = Non Critical or not Allowed Movement						Delay (sec / veh)	LOS
		Eastbound			Westbound			Northbound			Southbound				
		LT	TH	RT	LT	TH	RT	LT	TH	RT	LT	TH	RT		
2. IL 38/Site Access Drive	TWSC - NB Stops													NB Approach Delay	
A. Weekday Morning Peak Hour Existing Traffic (See Exhibit 3)	• LOS	-	-	-	E	-	-	-	-	C	-	-	-	23.0	C
	• 95th Queue Length (ft)	-	-	-	5	-	-	-	-	13	-	-	-	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	-	-	-	E	-	-	F	-	C	-	-	-	28.6	D
	• 95th Queue Length (ft)	-	-	-	15	-	-	3	-	5	-	-	-	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	-	-	-	E	-	-	F	-	D	-	-	-	34.3	D
	• 95th Queue Length (ft)	-	-	-	25	-	-	8	-	13	-	-	-	-	-
B. Weekday Evening Peak Hour Existing Traffic (See Exhibit 3)	• LOS	-	-	-	E	-	-	F	-	D	-	-	-	30.9	D
	• 95th Queue Length (ft)	-	-	-	33	-	-	8	-	28	-	-	-	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	-	-	-	F	-	-	F	-	D	-	-	-	36.3	E
	• 95th Queue Length (ft)	-	-	-	40	-	-	10	-	33	-	-	-	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	-	-	-	F	-	-	F	-	D	-	-	-	52.6	F
	• 95th Queue Length (ft)	-	-	-	73	-	-	30	-	73	-	-	-	-	-
C. Saturday Midday Peak Hour Existing Traffic (See Exhibit 3)	• LOS	-	-	-	F	-	-	-	-	D	-	-	-	27.7	D
	• 95th Queue Length (ft)	-	-	-	105	-	-	-	-	28	-	-	-	-	-
2025 No-Build Traffic (See Exhibit 5)	• LOS	-	-	-	F	-	-	-	-	D	-	-	-	31.7	D
	• 95th Queue Length (ft)	-	-	-	130	-	-	-	-	33	-	-	-	-	-
2025 Total Traffic (See Exhibit 7)	• LOS	-	-	-	F	-	-	-	-	F	-	-	-	54.5	F
	• 95th Queue Length (ft)	-	-	-	213	-	-	-	-	98	-	-	-	-	-

Table 6: Level-of-Service Summary (cont.)

Intersection	Roadway Conditions	LOS Per Movement By Approach												Intersection / Approach	
		> = Shared Lane - = Non Critical or not Allowed Movement												Delay (sec / veh)	LOS
		Eastbound LT TH RT			Westbound LT TH RT			Northbound LT TH RT			Southbound LT TH RT				
3. IL 38/Ardmore Ave	Signalized													Intersection Delay	
A. Weekday Morning Peak Hour Existing Traffic (See Exhibit 3)	• LOS	E	C	B	E	C	A	D	E	D	D	D	C	29.7	C
2025 No-Build Traffic (See Exhibit 5)	• 95th Queue Length (ft) • LOS	106	582	65	67	461	86	97	246	79	212	132	85	-	-
2025 Total Traffic (See Exhibit 7)	• 95th Queue Length (ft) • LOS	119	649	68	68	517	89	105	259	81	219	138	98	-	-
	• 95th Queue Length (ft)	F	C	B	E	C	A	D	E	D	D	D	C	32.5	C
	• 95th Queue Length (ft)	123	654	69	68	520	89	106	259	81	219	138	99	-	-
B. Weekday Evening Peak Hour Existing Traffic (See Exhibit 3)	• LOS	F	C	A	F	C	A	D	E	D	D	E	D	33.7	C
2025 No-Build Traffic (See Exhibit 5)	• 95th Queue Length (ft) • LOS	217	534	62	202	564	123	197	230	91	227	239	151	-	-
2025 Total Traffic (See Exhibit 7)	• 95th Queue Length (ft) • LOS	260	583	64	212	624	127	214	237	93	235	248	174	-	-
	• 95th Queue Length (ft)	F	C	A	F	C	A	E	E	D	E	E	D	37.0	D
	• 95th Queue Length (ft)	267	594	65	212	628	127	214	237	93	235	248	16	-	-
C. Saturday Midday Peak Hour Existing Traffic (See Exhibit 3)	• LOS	F	C	B	E	C	B	D	E	D	D	D	C	35.9	D
2025 No-Build Traffic (See Exhibit 5)	• 95th Queue Length (ft) • LOS	304	458	103	136	422	100	166	170	103	272	136	153	-	-
2025 Total Traffic (See Exhibit 7)	• 95th Queue Length (ft) • LOS	332	480	100	143	472	104	178	174	107	280	141	175	-	-
	• 95th Queue Length (ft)	F	C	B	E	C	B	D	E	D	E	D	D	39.8	D
	• 95th Queue Length (ft)	348	497	102	143	478	104	182	174	107	280	141	181	-	-
	• 95th Queue Length (ft)	40.6												D	D

Site Access Driveway

Under both existing and future conditions, all movements at this unsignalized study area intersection operate at acceptable levels of service (at LOS "D" or better) during all three peak hours studied except for the left-turn movements from Roosevelt Road onto the site access and the site access (minor approach) turning movements. These movements are anticipated to operate at LOS "E/F". The delay experienced by these movements is typical for a minor street intersection with a major street with heavy through volumes, such as Roosevelt Road.

Roosevelt Road and Ardmore Avenue

Under Existing conditions, the signalized intersection of Roosevelt Road and Ardmore Avenue operates at an overall LOS "C" during the weekday AM and PM peak hour and LOS "D" during the Saturday midday peak hour. The Roosevelt Road eastbound and westbound left-turn movements, along with isolated movements on the Ardmore Avenue northbound and southbound approaches currently operate at LOS "E/F", which again are typical, since majority of the green time is allocated to mainline to provide progression. Under future No-Build conditions, with anticipated traffic growth within the study area, as well as Total Traffic conditions, with the addition of site generated traffic, overall acceptable intersection operations will be maintained, with the aforementioned movements continuing to operate with capacity constraints. The development has limited impacts on the existing signal operations.

Part IV. Recommendations and Conclusions

GHA has conducted a traffic impact and parking analysis for the proposed cannabis dispensary development located at 133 W. Roosevelt Road, within the existing retail center building in Villa Park, Illinois. Existing and future conditions in the study area have been described, analyzed and evaluated with respect to traffic operations and the impact of the planned development. Conclusions are presented below:

- Existing traffic conditions in the study area were defined by performing peak period turning movement counts in February 2020 during the weekday morning, weekday evening and Saturday midday peak periods. Available daily traffic volumes were obtained from IDOT.
- Trip generation estimates associated with the full occupancy of the existing vacant space within Villa Oaks Shopping Center, as well as the new Ross Dress for Less store, were quantified using industry standard rates contained within the ITE Trip Generation Manual.
- Trip generation for the increase in traffic associated with the proposed development was also quantified using ITE Trip Generation Manual. *Note: to provide a conservative analysis scenario no reduction for internal capture trips was applied. Also, the higher, ITE trips were assumed in the study over the anticipated, on average, customer trips, again to provide a conservative analysis scenario.*
- Analyses have conducted for all study intersections under existing and future traffic conditions to determine the impact from the planned development. The capacity analysis results indicate that the increase in projected site-generated traffic has little effect upon the operations of the area roadway network.
- Independent of the proposed development, consideration should be given by the Village to work with IDOT to install pedestrian accommodations at this intersection (the nearest pedestrian crossing of Roosevelt Road is 1,250 feet to the east and 2,725 feet to the west). Further consideration, consistent with the SRA recommendations along Roosevelt Road, (also with or without the proposed development) could also be given to permitting westbound to eastbound U-Turn maneuvers at this signal along with modifications to the median (to provide a U-Turn lane) / barrier median.
- Employees should be encouraged to park in the available rear spaces (on the south side of the building) and/or in the northernmost spaces of the parking lot to provide convenient parking for customers.
- In addition, arrangements should be made on special occasions, such as opening day, when additional parking may be needed.

Part V. Technical Addendum

The following Appendices were previously referenced. They provide technical support for our observations, findings and recommendations discussed in the text.

Appendices

- A. Photo Inventory
- B. Traffic Count Summaries
- C. Crash Map
- D. CMAP Traffic Projections
- E. ITE Trip Generation Excerpts – Background Traffic
- F. Site Planning Concept & Marketing Brochure
- G. ITE Trip Generation Excerpts – Site Traffic
- H. Capacity Analysis Worksheets

5673.900_133 W. Roosevelt_Villa Park_TIS_2.25.20

Technical Addendum

Appendices

Appendix A

Photo Inventory



Looking east on IL 38, west of Villa Oaks Shopping Center



Looking west on IL 38, east of Villa Oaks Shopping Center



Looking south on Villa Oaks Shopping Center, north of IL 38



Looking north on Site Access driveway, south of IL 38



Looking west on IL 38, east of Ardmore Ave



Looking north on Ardmore Ave, south of IL 38



Looking south on Ardmore Ave, north of IL 38



Looking east on IL 38, west of Ardmore Ave

Appendix B

Traffic Count Summaries

Villa Oaks Shopping Center / Roosevelt Rd TMC - TMC

Tue Feb 11, 2020

Full Length (7 AM-9 AM, 4 PM-6 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749622, Location: 41.860429, -87.98257



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Access Southbound					
Time	L	T	U	App	Ped*	T	R	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 7:00AM	6	403	1	410	0	311	4	0	315	0	6	8	0	14	0	739
7:15AM	7	463	0	470	0	412	5	0	417	1	5	7	0	12	0	899
7:30AM	7	461	2	470	0	456	12	0	468	0	6	14	0	20	0	958
7:45AM	8	492	1	501	0	381	5	0	386	0	2	11	0	13	0	900
Hourly Total	28	1819	4	1851	0	1560	26	0	1586	1	19	40	0	59	0	3496
8:00AM	7	395	1	403	0	372	6	0	378	1	1	8	0	9	1	790
8:15AM	10	435	1	446	0	377	8	0	385	0	6	10	0	16	1	847
8:30AM	11	418	2	431	0	373	9	0	382	0	7	12	0	19	0	832
8:45AM	14	307	1	322	1	316	8	3	327	0	10	9	0	19	0	668
Hourly Total	42	1555	5	1602	1	1438	31	3	1472	1	24	39	0	63	2	3137
4:00PM	27	414	1	442	0	409	11	0	420	1	24	21	0	45	2	907
4:15PM	17	436	2	455	0	458	12	1	471	1	28	28	0	56	1	982
4:30PM	16	412	1	429	2	440	16	2	458	0	29	15	0	44	0	931
4:45PM	25	422	2	449	0	487	18	1	506	0	18	8	0	26	0	981
Hourly Total	85	1684	6	1775	2	1794	57	4	1855	2	99	72	0	171	3	3801
5:00PM	22	423	0	445	0	463	16	0	479	0	28	31	0	59	0	983
5:15PM	20	445	4	469	0	504	10	0	514	0	25	20	0	45	0	1028
5:30PM	17	399	2	418	0	411	8	1	420	0	14	27	0	41	0	879
5:45PM	26	352	6	384	3	430	20	0	450	0	23	14	0	37	0	871
Hourly Total	85	1619	12	1716	3	1808	54	1	1863	0	90	92	0	182	0	3761
Total	240	6677	27	6944	6	6600	168	8	6776	4	232	243	0	475	5	14195
% Approach	3.5%	96.2%	0.4%	-	-	97.4%	2.5%	0.1%	-	-	48.8%	51.2%	0%	-	-	-
% Total	1.7%	47.0%	0.2%	48.9%	-	46.5%	1.2%	0.1%	47.7%	-	1.6%	1.7%	0%	3.3%	-	-
Lights	239	6572	27	6838	-	6521	167	8	6696	-	231	241	0	472	-	14006
% Lights	99.6%	98.4%	100%	98.5%	-	98.8%	99.4%	100%	98.8%	-	99.6%	99.2%	0%	99.4%	-	98.7%
Articulated Trucks	0	23	0	23	-	16	0	0	16	-	0	0	0	0	-	39
% Articulated Trucks	0%	0.3%	0%	0.3%	-	0.2%	0%	0%	0.2%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	1	82	0	83	-	63	1	0	64	-	1	2	0	3	-	150
% Buses and Single-Unit Trucks	0.4%	1.2%	0%	1.2%	-	1.0%	0.6%	0%	0.9%	-	0.4%	0.8%	0%	0.6%	-	1.1%
Pedestrians	-	-	-	-	6	-	-	-	-	4	-	-	-	-	5	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	100%	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Villa Oaks Shopping Center / Roosevelt Rd TMC - TMC

Tue Feb 11, 2020

AM Peak (7:15 AM - 8:15 AM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749622, Location: 41.860429, -87.98257



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Access Southbound					
Time	L	T	U	App	Ped*	T	R	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 7:15AM	7	463	0	470	0	412	5	0	417	1	5	7	0	12	0	899
7:30AM	7	461	2	470	0	456	12	0	468	0	6	14	0	20	0	958
7:45AM	8	492	1	501	0	381	5	0	386	0	2	11	0	13	0	900
8:00AM	7	395	1	403	0	372	6	0	378	1	1	8	0	9	1	790
Total	29	1811	4	1844	0	1621	28	0	1649	2	14	40	0	54	1	3547
% Approach	1.6%	98.2%	0.2%	-	-	98.3%	1.7%	0%	-	-	25.9%	74.1%	0%	-	-	-
% Total	0.8%	51.1%	0.1%	52.0%	-	45.7%	0.8%	0%	46.5%	-	0.4%	1.1%	0%	1.5%	-	-
PHF	0.906	0.920	0.500	0.920	-	0.889	0.583	-	0.881	-	0.583	0.714	-	0.675	-	0.926
Lights	29	1770	4	1803	-	1587	28	0	1615	-	14	39	0	53	-	3471
% Lights	100%	97.7%	100%	97.8%	-	97.9%	100%	0%	97.9%	-	100%	97.5%	0%	98.1%	-	97.9%
Articulated Trucks	0	5	0	5	-	4	0	0	4	-	0	0	0	0	-	9
% Articulated Trucks	0%	0.3%	0%	0.3%	-	0.2%	0%	0%	0.2%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	0	36	0	36	-	30	0	0	30	-	0	1	0	1	-	67
% Buses and Single-Unit Trucks	0%	2.0%	0%	2.0%	-	1.9%	0%	0%	1.8%	-	0%	2.5%	0%	1.9%	-	1.9%
Pedestrians	-	-	-	-	0	-	-	-	-	2	-	-	-	-	1	-
% Pedestrians	-	-	-	-	-	-	-	-	-	100%	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk L: Left, R: Right, T: Thru, U: U-Turn

Villa Oaks Shopping Center / Roosevelt Rd TMC - TMC

Tue Feb 11, 2020

PM Peak (4:30 PM - 5:30 PM) - Overall Peak Hour

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749622, Location: 41.860429, -87.98257



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Access Southbound					
Time	L	T	U	App	Ped*	T	R	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 4:30PM	16	412	1	429	2	440	16	2	458	0	29	15	0	44	0	931
4:45PM	25	422	2	449	0	487	18	1	506	0	18	8	0	26	0	981
5:00PM	22	423	0	445	0	463	16	0	479	0	28	31	0	59	0	983
5:15PM	20	445	4	469	0	504	10	0	514	0	25	20	0	45	0	1028
Total	83	1702	7	1792	2	1894	60	3	1957	0	100	74	0	174	0	3923
% Approach	4.6%	95.0%	0.4%	-	-	96.8%	3.1%	0.2%	-	-	57.5%	42.5%	0%	-	-	-
% Total	2.1%	43.4%	0.2%	45.7%	-	48.3%	1.5%	0.1%	49.9%	-	2.5%	1.9%	0%	4.4%	-	-
PHF	0.830	0.956	0.438	0.955	-	0.939	0.833	0.375	0.952	-	0.862	0.597	-	0.737	-	0.954
Lights	83	1683	7	1773	-	1883	60	3	1946	-	100	74	0	174	-	3893
% Lights	100%	98.9%	100%	98.9%	-	99.4%	100%	100%	99.4%	-	100%	100%	0%	100%	-	99.2%
Articulated Trucks	0	8	0	8	-	3	0	0	3	-	0	0	0	0	-	11
% Articulated Trucks	0%	0.5%	0%	0.4%	-	0.2%	0%	0%	0.2%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	0	11	0	11	-	8	0	0	8	-	0	0	0	0	-	19
% Buses and Single-Unit Trucks	0%	0.6%	0%	0.6%	-	0.4%	0%	0%	0.4%	-	0%	0%	0%	0%	-	0.5%
Pedestrians	-	-	-	-	2	-	-	-	-	0	-	-	-	-	0	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	-	-	-	-	-	-	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Villa Oaks Shopping Center / Roosevelt Rd - TMC

Sat Feb 8, 2020

Full Length (11 AM-2 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749625, Location: 41.860482, -87.98257



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Access Southbound					
Time	L	T	U	App	Ped*	T	R	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-08 11:00AM	22	382	6	410	1	348	26	2	376	0	33	29	0	62	0	848
11:15AM	33	376	4	413	0	352	28	0	380	2	31	28	0	59	1	852
11:30AM	31	414	0	445	0	356	19	1	376	0	30	27	0	57	1	878
11:45AM	37	409	3	449	0	364	16	1	381	0	51	26	0	77	1	907
Hourly Total	123	1581	13	1717	1	1420	89	4	1513	2	145	110	0	255	3	3485
12:00PM	28	411	3	442	0	370	20	0	390	0	42	31	0	73	2	905
12:15PM	38	404	3	445	0	349	27	1	377	0	36	36	0	72	0	894
12:30PM	26	435	3	464	0	367	36	0	403	0	35	27	0	62	1	929
12:45PM	40	392	0	432	0	336	33	0	369	0	45	25	0	70	0	871
Hourly Total	132	1642	9	1783	0	1422	116	1	1539	0	158	119	0	277	3	3599
1:00PM	35	456	2	493	0	353	29	1	383	0	32	29	0	61	0	937
1:15PM	42	368	1	411	0	394	32	0	426	0	42	30	0	72	0	909
1:30PM	38	427	6	471	0	376	35	1	412	0	47	39	0	86	0	969
1:45PM	27	464	2	493	0	383	47	1	431	0	37	25	0	62	1	986
Hourly Total	142	1715	11	1868	0	1506	143	3	1652	0	158	123	0	281	1	3801
Total	397	4938	33	5368	1	4348	348	8	4704	2	461	352	0	813	7	10885
% Approach	7.4%	92.0%	0.6%	-	-	92.4%	7.4%	0.2%	-	-	56.7%	43.3%	0%	-	-	-
% Total	3.6%	45.4%	0.3%	49.3%	-	39.9%	3.2%	0.1%	43.2%	-	4.2%	3.2%	0%	7.5%	-	-
Lights	397	4905	33	5335	-	4316	345	8	4669	-	459	352	0	811	-	10815
% Lights	100%	99.3%	100%	99.4%	-	99.3%	99.1%	100%	99.3%	-	99.6%	100%	0%	99.8%	-	99.4%
Articulated Trucks	0	5	0	5	-	4	1	0	5	-	1	0	0	1	-	11
% Articulated Trucks	0%	0.1%	0%	0.1%	-	0.1%	0.3%	0%	0.1%	-	0.2%	0%	0%	0.1%	-	0.1%
Buses and Single-Unit Trucks	0	28	0	28	-	28	2	0	30	-	1	0	0	1	-	59
% Buses and Single-Unit Trucks	0%	0.6%	0%	0.5%	-	0.6%	0.6%	0%	0.6%	-	0.2%	0%	0%	0.1%	-	0.5%
Pedestrians	-	-	-	-	1	-	-	-	-	2	-	-	-	-	7	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	100%	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Villa Oaks Shopping Center / Roosevelt Rd - TMC

Sat Feb 8, 2020

Midday Peak (WKND) (11:45 AM - 12:45 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749625, Location: 41.860482, -87.98257



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Access Southbound					
Time	L	T	U	App	Ped*	T	R	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-08 11:45AM	37	409	3	449	0	364	16	1	381	0	51	26	0	77	1	907
12:00PM	28	411	3	442	0	370	20	0	390	0	42	31	0	73	2	905
12:15PM	38	404	3	445	0	349	27	1	377	0	36	36	0	72	0	894
12:30PM	26	435	3	464	0	367	36	0	403	0	35	27	0	62	1	929
Total	129	1659	12	1800	0	1450	99	2	1551	0	164	120	0	284	4	3635
% Approach	7.2%	92.2%	0.7%	-	-	93.5%	6.4%	0.1%	-	-	57.7%	42.3%	0%	-	-	-
% Total	3.5%	45.6%	0.3%	49.5%	-	39.9%	2.7%	0.1%	42.7%	-	4.5%	3.3%	0%	7.8%	-	-
PHF	0.849	0.953	1.000	0.970	-	0.980	0.688	0.500	0.962	-	0.804	0.833	-	0.922	-	0.978
Lights	129	1648	12	1789	-	1442	99	2	1543	-	164	120	0	284	-	3616
% Lights	100%	99.3%	100%	99.4%	-	99.4%	100%	100%	99.5%	-	100%	100%	0%	100%	-	99.5%
Articulated Trucks	0	2	0	2	-	2	0	0	2	-	0	0	0	0	-	4
% Articulated Trucks	0%	0.1%	0%	0.1%	-	0.1%	0%	0%	0.1%	-	0%	0%	0%	0%	-	0.1%
Buses and Single-Unit Trucks	0	9	0	9	-	6	0	0	6	-	0	0	0	0	-	15
% Buses and Single-Unit Trucks	0%	0.5%	0%	0.5%	-	0.4%	0%	0%	0.4%	-	0%	0%	0%	0%	-	0.4%
Pedestrians	-	-	-	-	0	-	-	-	-	0	-	-	-	-	4	-
% Pedestrians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Site Access (133 W. Roosevelt) / Roosevelt Rd - TMC

Tue Feb 11, 2020

Full Length (7 AM-9 AM, 4 PM-6 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749623, Location: 41.860429, -87.981996



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Site Northbound					
Time	T	R	U	App	Ped*	L	T	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 7:00AM	408	2	0	410	0	3	307	0	310	0	0	1	0	1	0	721
7:15AM	466	6	0	472	0	8	409	0	417	0	0	3	0	3	0	892
7:30AM	462	6	0	468	0	4	447	0	451	0	0	3	0	3	0	922
7:45AM	494	5	0	499	0	4	358	0	362	1	0	6	0	6	1	867
Hourly Total	1830	19	0	1849	0	19	1521	0	1540	1	0	13	0	13	1	3402
8:00AM	405	5	0	410	1	3	363	0	366	0	1	2	0	3	0	779
8:15AM	436	11	0	447	0	7	383	0	390	0	0	4	0	4	0	841
8:30AM	418	9	0	427	0	7	385	0	392	0	1	6	0	7	0	826
8:45AM	313	13	0	326	0	1	323	0	324	0	0	9	0	9	1	659
Hourly Total	1572	38	0	1610	1	18	1454	0	1472	0	2	21	0	23	1	3105
4:00PM	429	15	0	444	1	14	400	1	415	1	2	10	0	12	0	871
4:15PM	436	31	0	467	0	6	447	0	453	0	3	15	0	18	0	938
4:30PM	419	19	0	438	0	10	441	0	451	0	1	14	0	15	0	904
4:45PM	421	19	0	440	0	10	480	1	491	0	3	19	0	22	0	953
Hourly Total	1705	84	0	1789	1	40	1768	2	1810	1	9	58	0	67	0	3666
5:00PM	442	17	0	459	1	12	493	0	505	0	2	15	0	17	1	981
5:15PM	459	13	0	472	0	11	520	0	531	0	0	11	0	11	0	1014
5:30PM	404	9	0	413	0	6	414	0	420	0	1	11	0	12	0	845
5:45PM	368	15	0	383	0	2	438	0	440	0	1	11	0	12	0	835
Hourly Total	1673	54	0	1727	1	31	1865	0	1896	0	4	48	0	52	1	3675
Total	6780	195	0	6975	3	108	6608	2	6718	2	15	140	0	155	3	13848
% Approach	97.2%	2.8%	0%	-	-	1.6%	98.4%	0%	-	-	9.7%	90.3%	0%	-	-	-
% Total	49.0%	1.4%	0%	50.4%	-	0.8%	47.7%	0%	48.5%	-	0.1%	1.0%	0%	1.1%	-	-
Lights	6670	195	0	6865	-	107	6519	2	6628	-	15	139	0	154	-	13647
% Lights	98.4%	100%	0%	98.4%	-	99.1%	98.7%	100%	98.7%	-	100%	99.3%	0%	99.4%	-	98.5%
Articulated Trucks	22	0	0	22	-	0	17	0	17	-	0	0	0	0	-	39
% Articulated Trucks	0.3%	0%	0%	0.3%	-	0%	0.3%	0%	0.3%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	88	0	0	88	-	1	72	0	73	-	0	1	0	1	-	162
% Buses and Single-Unit Trucks	1.3%	0%	0%	1.3%	-	0.9%	1.1%	0%	1.1%	-	0%	0.7%	0%	0.6%	-	1.2%
Pedestrians	-	-	-	-	3	-	-	-	-	2	-	-	-	-	3	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	100%	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Site Access (133 W. Roosevelt) / Roosevelt Rd - TMC

Tue Feb 11, 2020

AM Peak (7:15 AM - 8:15 AM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749623, Location: 41.860429, -87.981996



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Site Northbound					
Time	T	R	U	App	Ped*	L	T	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 7:15AM	466	6	0	472	0	8	409	0	417	0	0	3	0	3	0	892
7:30AM	462	6	0	468	0	4	447	0	451	0	0	3	0	3	0	922
7:45AM	494	5	0	499	0	4	358	0	362	1	0	6	0	6	1	867
8:00AM	405	5	0	410	1	3	363	0	366	0	1	2	0	3	0	779
Total	1827	22	0	1849	1	19	1577	0	1596	1	1	14	0	15	1	3460
% Approach	98.8%	1.2%	0%	-	-	1.2%	98.8%	0%	-	-	6.7%	93.3%	0%	-	-	-
% Total	52.8%	0.6%	0%	53.4%	-	0.5%	45.6%	0%	46.1%	-	0%	0.4%	0%	0.4%	-	-
PHF	0.925	0.917	-	0.926	-	0.594	0.882	-	0.885	-	0.250	0.583	-	0.625	-	0.938
Lights	1785	22	0	1807	-	19	1539	0	1558	-	1	14	0	15	-	3380
% Lights	97.7%	100%	0%	97.7%	-	100%	97.6%	0%	97.6%	-	100%	100%	0%	100%	-	97.7%
Articulated Trucks	5	0	0	5	-	0	5	0	5	-	0	0	0	0	-	10
% Articulated Trucks	0.3%	0%	0%	0.3%	-	0%	0.3%	0%	0.3%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	37	0	0	37	-	0	33	0	33	-	0	0	0	0	-	70
% Buses and Single-Unit Trucks	2.0%	0%	0%	2.0%	-	0%	2.1%	0%	2.1%	-	0%	0%	0%	0%	-	2.0%
Pedestrians	-	-	-	-	1	-	-	-	-	1	-	-	-	-	1	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	100%	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Site Access (133 W. Roosevelt) / Roosevelt Rd - TMC

Tue Feb 11, 2020

PM Peak (4:30 PM - 5:30 PM) - Overall Peak Hour

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749623, Location: 41.860429, -87.981996



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Site Northbound					
Time	T	R	U	App	Ped*	L	T	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-11 4:30PM	419	19	0	438	0	10	441	0	451	0	1	14	0	15	0	904
4:45PM	421	19	0	440	0	10	480	1	491	0	3	19	0	22	0	953
5:00PM	442	17	0	459	1	12	493	0	505	0	2	15	0	17	1	981
5:15PM	459	13	0	472	0	11	520	0	531	0	0	11	0	11	0	1014
Total	1741	68	0	1809	1	43	1934	1	1978	0	6	59	0	65	1	3852
% Approach	96.2%	3.8%	0%	-	-	2.2%	97.8%	0.1%	-	-	9.2%	90.8%	0%	-	-	-
% Total	45.2%	1.8%	0%	47.0%	-	1.1%	50.2%	0%	51.3%	-	0.2%	1.5%	0%	1.7%	-	-
PHF	0.948	0.895	-	0.958	-	0.896	0.930	0.250	0.931	-	0.500	0.776	-	0.739	-	0.950
Lights	1724	68	0	1792	-	42	1922	1	1965	-	6	59	0	65	-	3822
% Lights	99.0%	100%	0%	99.1%	-	97.7%	99.4%	100%	99.3%	-	100%	100%	0%	100%	-	99.2%
Articulated Trucks	7	0	0	7	-	0	3	0	3	-	0	0	0	0	-	10
% Articulated Trucks	0.4%	0%	0%	0.4%	-	0%	0.2%	0%	0.2%	-	0%	0%	0%	0%	-	0.3%
Buses and Single-Unit Trucks	10	0	0	10	-	1	9	0	10	-	0	0	0	0	-	20
% Buses and Single-Unit Trucks	0.6%	0%	0%	0.6%	-	2.3%	0.5%	0%	0.5%	-	0%	0%	0%	0%	-	0.5%
Pedestrians	-	-	-	-	1	-	-	-	-	0	-	-	-	-	1	-
% Pedestrians	-	-	-	-	100%	-	-	-	-	-	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Site Access (133 w. Roosevelt) / Roosevelt Rd - TMC

Sat Feb 8, 2020

Full Length (11 AM-2 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749626, Location: 41.86033, -87.981996



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Site Northbound					
Time	T	R	U	App	Ped*	L	T	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-08 11:00AM	382	39	0	421	0	20	376	0	396	0	1	17	0	18	0	835
11:15AM	390	29	0	419	0	20	370	0	390	0	5	11	0	16	0	825
11:30AM	425	28	0	453	0	22	364	0	386	0	4	14	0	18	0	857
11:45AM	439	28	0	467	0	21	369	1	391	0	2	11	0	13	0	871
Hourly Total	1636	124	0	1760	0	83	1479	1	1563	0	12	53	0	65	0	3388
12:00PM	421	41	0	462	0	22	375	0	397	0	3	12	0	15	0	874
12:15PM	408	35	0	443	0	24	360	1	385	0	3	18	0	21	0	849
12:30PM	446	30	0	476	0	27	378	0	405	0	3	17	0	20	0	901
12:45PM	409	33	0	442	0	25	363	1	389	0	1	21	0	22	0	853
Hourly Total	1684	139	0	1823	0	98	1476	2	1576	0	10	68	0	78	0	3477
1:00PM	464	30	0	494	0	22	374	2	398	0	4	12	0	16	0	908
1:15PM	381	33	0	414	0	20	420	1	441	0	0	9	0	9	1	864
1:30PM	451	30	0	481	0	17	402	0	419	0	5	20	0	25	1	925
1:45PM	470	36	0	506	0	19	431	0	450	0	1	11	0	12	0	968
Hourly Total	1766	129	0	1895	0	78	1627	3	1708	0	10	52	0	62	2	3665
Total	5086	392	0	5478	0	259	4582	6	4847	0	32	173	0	205	2	10530
% Approach	92.8%	7.2%	0%	-	-	5.3%	94.5%	0.1%	-	-	15.6%	84.4%	0%	-	-	-
% Total	48.3%	3.7%	0%	52.0%	-	2.5%	43.5%	0.1%	46.0%	-	0.3%	1.6%	0%	1.9%	-	-
Lights	5054	392	0	5446	-	259	4549	6	4814	-	32	173	0	205	-	10465
% Lights	99.4%	100%	0%	99.4%	-	100%	99.3%	100%	99.3%	-	100%	100%	0%	100%	-	99.4%
Articulated Trucks	6	0	0	6	-	0	5	0	5	-	0	0	0	0	-	11
% Articulated Trucks	0.1%	0%	0%	0.1%	-	0%	0.1%	0%	0.1%	-	0%	0%	0%	0%	-	0.1%
Buses and Single-Unit Trucks	26	0	0	26	-	0	28	0	28	-	0	0	0	0	-	54
% Buses and Single-Unit Trucks	0.5%	0%	0%	0.5%	-	0%	0.6%	0%	0.6%	-	0%	0%	0%	0%	-	0.5%
Pedestrians	-	-	-	-	0	-	-	-	-	0	-	-	-	-	-	2
% Pedestrians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100%	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Site Access (133 w. Roosevelt) / Roosevelt Rd - TMC

Sat Feb 8, 2020

Midday Peak (WKND) (11:45 AM - 12:45 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

All Movements

ID: 749626, Location: 41.86033, -87.981996



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound					Roosevelt Westbound					Site Northbound					
Time	T	R	U	App	Ped*	L	T	U	App	Ped*	L	R	U	App	Ped*	Int
2020-02-08 11:45AM	439	28	0	467	0	21	369	1	391	0	2	11	0	13	0	871
12:00PM	421	41	0	462	0	22	375	0	397	0	3	12	0	15	0	874
12:15PM	408	35	0	443	0	24	360	1	385	0	3	18	0	21	0	849
12:30PM	446	30	0	476	0	27	378	0	405	0	3	17	0	20	0	901
Total	1714	134	0	1848	0	94	1482	2	1578	0	11	58	0	69	0	3495
% Approach	92.7%	7.3%	0%	-	-	6.0%	93.9%	0.1%	-	-	15.9%	84.1%	0%	-	-	-
% Total	49.0%	3.8%	0%	52.9%	-	2.7%	42.4%	0.1%	45.2%	-	0.3%	1.7%	0%	2.0%	-	-
PHF	0.961	0.817	-	0.971	-	0.870	0.980	0.500	0.974	-	0.917	0.806	-	0.821	-	0.970
Lights	1705	134	0	1839	-	94	1473	2	1569	-	11	58	0	69	-	3477
% Lights	99.5%	100%	0%	99.5%	-	100%	99.4%	100%	99.4%	-	100%	100%	0%	100%	-	99.5%
Articulated Trucks	2	0	0	2	-	0	1	0	1	-	0	0	0	0	-	3
% Articulated Trucks	0.1%	0%	0%	0.1%	-	0%	0.1%	0%	0.1%	-	0%	0%	0%	0%	-	0.1%
Buses and Single-Unit Trucks	7	0	0	7	-	0	8	0	8	-	0	0	0	0	-	15
% Buses and Single-Unit Trucks	0.4%	0%	0%	0.4%	-	0%	0.5%	0%	0.5%	-	0%	0%	0%	0%	-	0.4%
Pedestrians	-	-	-	-	0	-	-	-	-	0	-	-	-	-	0	-
% Pedestrians	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Roosevelt/Ardmore - TMC

Tue Feb 11, 2020

Full Length (7 AM-9 AM, 4 PM-6 PM)

Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

49621, Location: 41.860358, -87.977989



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound						Roosevelt Westbound						Ardmore Northbound						Ardmore Southbound						
Time	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	Int
2020-02-11																									
7:00AM	9	367	8	0	384	0	3	281	25	0	309	0	19	27	20	0	66	2	26	17	15	0	58	-	817
7:15AM	18	451	15	0	484	3	5	406	45	0	456	1	22	56	11	0	89	1	25	20	18	0	63	-	1092
7:30AM	17	436	15	0	468	3	8	425	39	0	472	0	18	59	20	0	97	0	49	31	24	0	104	-	1141
7:45AM	9	466	14	0	489	1	9	383	36	0	428	1	20	32	11	0	63	0	46	30	18	0	94	-	1074
Hourly Total	53	1720	52	0	1825	7	25	1495	145	0	1665	2	79	174	62	0	315	3	146	98	75	0	319	-	4124
8:00AM	13	366	17	1	397	0	10	345	34	0	389	0	20	31	14	0	65	0	72	16	10	0	98	-	949
8:15AM	11	398	13	0	422	0	6	359	27	1	393	0	14	23	7	0	44	0	58	25	24	0	107	-	966
8:30AM	11	403	22	0	436	2	12	368	26	0	406	1	21	7	14	0	42	0	33	16	22	0	71	-	955
8:45AM	15	265	12	1	293	0	12	269	26	0	307	0	20	11	17	0	48	0	33	21	29	0	83	-	731
Hourly Total	50	1432	64	2	1548	2	40	1341	113	1	1495	1	75	72	52	0	199	0	196	78	85	0	359	-	3601
4:00PM	21	378	17	0	416	0	24	385	59	0	468	1	31	50	21	0	102	1	41	35	28	0	104	-	1090
4:15PM	25	386	30	1	442	0	17	435	45	0	497	0	23	36	17	0	76	0	48	45	27	0	120	-	1135
4:30PM	28	333	28	0	389	1	26	386	49	0	461	0	40	29	18	0	87	0	41	45	33	0	119	-	1056
4:45PM	22	407	30	2	461	1	20	477	58	1	556	0	41	38	12	0	91	3	43	43	23	0	109	-	1217
Hourly Total	96	1504	105	3	1708	2	87	1683	211	1	1982	1	135	153	68	0	356	4	173	168	111	0	452	-	4498
5:00PM	21	359	23	2	405	1	30	421	57	2	510	2	44	42	20	0	106	0	46	36	29	0	111	-	1132
5:15PM	33	436	21	1	491	0	25	488	52	1	566	0	32	40	11	0	83	0	52	39	32	0	123	-	1263
5:30PM	35	336	28	0	399	0	24	393	42	1	460	0	30	31	20	0	81	0	39	30	26	0	95	-	1035
5:45PM	24	317	34	0	375	0	22	416	48	0	486	0	30	31	19	0	80	0	43	33	25	0	101	-	1042
Hourly Total	113	1448	106	3	1670	1	101	1718	199	4	2022	2	136	144	70	0	350	0	180	138	112	0	430	-	4472
Total	312	6104	327	8	6751	12	253	6237	668	6	7164	6	425	543	252	0	1220	7	695	482	383	0	1560	-	16695
% Approach	4.6%	90.4%	4.8%	0.1%	-	-	3.5%	87.1%	9.3%	0.1%	-	-	34.8%	44.5%	20.7%	0%	-	-	44.6%	30.9%	24.6%	0%	-	-	-
% Total	1.9%	36.6%	2.0%	0%	40.4%	-	1.5%	37.4%	4.0%	0%	42.9%	-	2.5%	3.3%	1.5%	0%	7.3%	-	4.2%	2.9%	2.3%	0%	9.3%	-	-
Lights	303	6012	320	8	6643	-	243	6164	650	6	7063	-	421	531	246	0	1198	-	679	472	379	0	1530	-	16434
% Lights	97.1%	98.5%	97.9%	100%	98.4%	-	96.0%	98.8%	97.3%	100%	98.6%	-	99.1%	97.8%	97.6%	0%	98.2%	-	97.7%	97.9%	99.0%	0%	98.1%	-	98.4%
Articulated Trucks	1	22	0	0	23	-	0	15	0	0	15	-	0	0	1	0	1	-	0	1	1	0	2	-	41
% Articulated Trucks	0.3%	0.4%	0%	0%	0.3%	-	0%	0.2%	0%	0%	0.2%	-	0%	0%	0.4%	0%	0.1%	-	0%	0.2%	0.3%	0%	0.1%	-	0.2%
Buses and Single-Unit Trucks	8	70	7	0	85	-	10	58	18	0	86	-	4	12	5	0	21	-	16	9	3	0	28	-	220
% Buses and Single-Unit Trucks	2.6%	1.1%	2.1%	0%	1.3%	-	4.0%	0.9%	2.7%	0%	1.2%	-	0.9%	2.2%	2.0%	0%	1.7%	-	2.3%	1.9%	0.8%	0%	1.8%	-	1.3%
Pedestrians	-	-	-	-	-	12	-	-	-	-	-	6	-	-	-	-	-	7	-	-	-	-	-	0	-
% Pedestrians	-	-	-	-	-	100%	-	-	-	-	-	100%	-	-	-	-	-	100%	-	-	-	-	-	-	-

*Pedestrians and Bicycles on Crosswalk L: Left, R: Right, T: Thru, U: U-Turn

Roosevelt/Ardmore - TMC

Tue Feb 11, 2020

AM Peak (7:15 AM - 8:15 AM)

All Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

Movements

49621, Location: 41.860358, -87.977989



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound						Roosevelt Westbound						Ardmore Northbound						Ardmore Southbound						
Time	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	L	T	R	U	App	Ped*	Int
2020-02-11																									
7:15AM	18	451	15	0	484	3	5	406	45	0	456	1	22	56	11	0	89	1	25	20	18	0	63	-	1092
7:30AM	17	436	15	0	468	3	8	425	39	0	472	0	18	59	20	0	97	0	49	31	24	0	104	-	1141
7:45AM	9	466	14	0	489	1	9	383	36	0	428	1	20	32	11	0	63	0	46	30	18	0	94	-	1074
8:00AM	13	366	17	1	397	0	10	345	34	0	389	0	20	31	14	0	65	0	72	16	10	0	98	-	949
Total	57	1719	61	1	1838	7	32	1559	154	0	1745	2	80	178	56	0	314	1	192	97	70	0	359	-	4256
% Approach	3.1%	93.5%	3.3%	0.1%	-	-	1.8%	89.3%	8.8%	0%	-	-	25.5%	56.7%	17.8%	0%	-	-	53.5%	27.0%	19.5%	0%	-	-	-
% Total	1.3%	40.4%	1.4%	0%	43.2%	-	0.8%	36.6%	3.6%	0%	41.0%	-	1.9%	4.2%	1.3%	0%	7.4%	-	4.5%	2.3%	1.6%	0%	8.4%	-	-
PHF	0.792	0.922	0.897	0.250	0.940	-	0.800	0.917	0.856	-	0.924	-	0.909	0.754	0.700	-	0.809	-	0.667	0.782	0.729	-	0.863	-	0.933
Lights	52	1689	55	1	1797	-	29	1527	149	0	1705	-	76	168	54	0	298	-	187	94	69	0	350	-	4150
% Lights	91.2%	98.3%	90.2%	100%	97.8%	-	90.6%	97.9%	96.8%	0%	97.7%	-	95.0%	94.4%	96.4%	0%	94.9%	-	97.4%	96.9%	98.6%	0%	97.5%	-	97.5%
Articulated Trucks	0	3	0	0	3	-	0	5	0	0	5	-	0	0	0	0	0	-	0	0	0	0	0	-	8
% Articulated Trucks	0%	0.2%	0%	0%	0.2%	-	0%	0.3%	0%	0%	0.3%	-	0%	0%	0%	0%	0%	-	0%	0%	0%	0%	0%	-	0.2%
Buses and Single-Unit Trucks	5	27	6	0	38	-	3	27	5	0	35	-	4	10	2	0	16	-	5	3	1	0	9	-	98
% Buses and Single-Unit Trucks	8.8%	1.6%	9.8%	0%	2.1%	-	9.4%	1.7%	3.2%	0%	2.0%	-	5.0%	5.6%	3.6%	0%	5.1%	-	2.6%	3.1%	1.4%	0%	2.5%	-	2.3%
Pedestrians	-	-	-	-	-	7	-	-	-	-	-	2	-	-	-	-	-	1	-	-	-	-	-	0	
% Pedestrians	-	-	-	-	-	100%	-	-	-	-	-	100%	-	-	-	-	-	100%	-	-	-	-	-	-	

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Roosevelt/Ardmore - TMC

Tue Feb 11, 2020

PM Peak (4:30 PM - 5:30 PM) - Overall Peak Hour

Vehicle Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

Count Station: 49621, Location: 41.860358, -87.977989



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound							Roosevelt Westbound							Ardmore Northbound							Ardmore Southbound							
Time	L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*	Int	
2020-02-11																													
4:30PM	28	333	28	0	389	1		26	386	49	0	461	0		40	29	18	0	87	0		41	45	33	0	119	-	1056	
4:45PM	22	407	30	2	461	1		20	477	58	1	556	0		41	38	12	0	91	3		43	43	23	0	109	-	1217	
5:00PM	21	359	23	2	405	1		30	421	57	2	510	2		44	42	20	0	106	0		46	36	29	0	111	-	1132	
5:15PM	33	436	21	1	491	0		25	488	52	1	566	0		32	40	11	0	83	0		52	39	32	0	123	-	1263	
Total	104	1535	102	5	1746	3		101	1772	216	4	2093	2		157	149	61	0	367	3		182	163	117	0	462	-	4668	
% Approach	6.0%	87.9%	5.8%	0.3%	-	-		4.8%	84.7%	10.3%	0.2%	-	-		42.8%	40.6%	16.6%	0%	-	-		39.4%	35.3%	25.3%	0%	-	-	-	
% Total	2.2%	32.9%	2.2%	0.1%	37.4%	-		2.2%	38.0%	4.6%	0.1%	44.8%	-		3.4%	3.2%	1.3%	0%	7.9%	-		3.9%	3.5%	2.5%	0%	9.9%	-	-	
PHF	0.788	0.880	0.850	0.625	0.889	-		0.842	0.908	0.931	0.500	0.924	-		0.892	0.887	0.763	-	0.866	-		0.875	0.906	0.886	-	0.939	-	0.924	
Lights	103	1517	102	5	1727	-		100	1762	209	4	2075	-		157	149	61	0	367	-		181	162	116	0	459	-	4628	
% Lights	99.0%	98.8%	100%	100%	98.9%	-		99.0%	99.4%	96.8%	100%	99.1%	-		100%	100%	100%	0%	100%	-		99.5%	99.4%	99.1%	0%	99.4%	-	99.1%	
Articulated Trucks	1	10	0	0	11	-		0	3	0	0	3	-		0	0	0	0	0	-		0	0	1	0	1	-	15	
% Articulated Trucks	1.0%	0.7%	0%	0%	0.6%	-		0%	0.2%	0%	0%	0.1%	-		0%	0%	0%	0%	0%	-		0%	0%	0.9%	0%	0.2%	-	0.3%	
Buses and Single-Unit Trucks	0	8	0	0	8	-		1	7	7	0	15	-		0	0	0	0	0	-		1	1	0	0	2	-	25	
% Buses and Single-Unit Trucks	0%	0.5%	0%	0%	0.5%	-		1.0%	0.4%	3.2%	0%	0.7%	-		0%	0%	0%	0%	0%	-		0.5%	0.6%	0%	0%	0.4%	-	0.5%	
Pedestrians	-	-	-	-	-	3		-	-	-	-	-	2		-	-	-	-	-	3		-	-	-	-	-	0		
% Pedestrians	-	-	-	-	-	100%		-	-	-	-	-	100%		-	-	-	-	-	100%		-	-	-	-	-	-		

*Pedestrians and Bicycles on Crosswalk L: Left, R: Right, T: Thru, U: U-Turn

Roosevelt Road & Ardmore Avenue - TMC

Sat Feb 8, 2020

Full Length (11 AM-2 PM)

All Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

Movements

49624, Location: 41.860463, -87.977948



Provided by: Gewalt Hamilton Associates Inc.
625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound							Roosevelt Westbound							Ardmore Northbound							Ardmore Southbound							
Time	L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*	Int	
2020-02-08																													
11:00AM	30	316	32	2	380	0		15	351	35	0	401	0		31	32	24	0	87	0		49	39	35	0	123	-	991	
11:15AM	33	327	29	2	391	0		29	365	56	0	450	0		35	23	24	0	82	0		43	20	29	0	92	-	1015	
11:30AM	32	366	30	0	428	0		23	344	40	1	408	0		24	31	22	0	77	0		49	27	31	0	107	-	1020	
11:45AM	37	359	31	2	429	1		20	337	31	0	388	0		36	27	24	0	87	0		34	23	34	0	91	-	995	
Hourly Total	132	1368	122	6	1628	1		87	1397	162	1	1647	0		126	113	94	0	333	0		175	109	129	0	413	-	4021	
12:00PM	29	349	37	3	418	3		31	375	41	1	448	0		41	32	18	0	91	0		64	24	31	0	119	-	1076	
12:15PM	26	338	27	3	394	0		16	340	46	1	403	1		33	32	24	0	89	0		59	29	37	0	125	-	1011	
12:30PM	30	397	25	1	453	0		19	390	52	0	461	0		36	26	15	0	77	0		49	20	39	0	108	-	1099	
12:45PM	32	344	36	3	415	1		16	366	46	0	428	2		37	28	23	0	88	0		72	26	32	0	130	-	1061	
Hourly Total	117	1428	125	10	1680	4		82	1471	185	2	1740	3		147	118	80	0	345	0		244	99	139	0	482	-	4247	
1:00PM	32	387	32	2	453	0		36	412	35	1	484	0		37	22	26	0	85	0		36	24	27	0	87	-	1109	
1:15PM	14	332	34	0	380	0		24	444	35	1	504	0		41	20	27	0	88	0		61	21	43	0	125	-	1097	
1:30PM	28	389	38	3	458	0		31	443	39	1	514	0		31	29	22	0	82	0		37	28	34	0	99	-	1153	
1:45PM	20	425	34	0	479	0		25	480	34	1	540	0		32	23	28	0	83	0		40	28	27	0	95	-	1197	
Hourly Total	94	1533	138	5	1770	0		116	1779	143	4	2042	0		141	94	103	0	338	0		174	101	131	0	406	-	4556	
Total	343	4329	385	21	5078	5		285	4647	490	7	5429	3		414	325	277	0	1016	0		593	309	399	0	1301	-	12824	
% Approach	6.8%	85.3%	7.6%	0.4%	-	-		5.2%	85.6%	9.0%	0.1%	-	-		40.7%	32.0%	27.3%	0%	-	-		45.6%	23.8%	30.7%	0%	-	-	-	
% Total	2.7%	33.8%	3.0%	0.2%	39.6%	-		2.2%	36.2%	3.8%	0.1%	42.3%	-		3.2%	2.5%	2.2%	0%	7.9%	-		4.6%	2.4%	3.1%	0%	10.1%	-	-	
Lights	342	4302	385	21	5050	-		284	4619	486	7	5396	-		412	325	276	0	1013	-		591	306	396	0	1293	-	12752	
% Lights	99.7%	99.4%	100%	100%	99.4%	-		99.6%	99.4%	99.2%	100%	99.4%	-		99.5%	100%	99.6%	0%	99.7%	-		99.7%	99.0%	99.2%	0%	99.4%	-	99.4%	
Articulated Trucks	1	5	0	0	6	-		0	5	0	0	5	-		0	0	0	0	0	-		0	0	1	0	1	-	12	
% Articulated Trucks	0.3%	0.1%	0%	0%	0.1%	-		0%	0.1%	0%	0%	0.1%	-		0%	0%	0%	0%	0%	-		0%	0%	0.3%	0%	0.1%	-	0.1%	
Buses and Single-Unit Trucks	0	22	0	0	22	-		1	23	4	0	28	-		2	0	1	0	3	-		2	3	2	0	7	-	60	
% Buses and Single-Unit Trucks	0%	0.5%	0%	0%	0.4%	-		0.4%	0.5%	0.8%	0%	0.5%	-		0.5%	0%	0.4%	0%	0.3%	-		0.3%	1.0%	0.5%	0%	0.5%	-	0.5%	
Pedestrians	-	-	-	-	-	5		-	-	-	-	-	3		-	-	-	-	-	0		-	-	-	-	-	0		
% Pedestrians	-	-	-	-	-	100%		-	-	-	-	-	100%		-	-	-	-	-	-		-	-	-	-	-	-	-	

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Roosevelt Road & Ardmore Avenue - TMC

Sat Feb 8, 2020

Midday Peak (WKND) (12 PM - 1 PM)

All Classes (Lights, Articulated Trucks, Buses and Single-Unit Trucks, Pedestrians)

Movements

49624, Location: 41.860463, -87.977948



Provided by: Gewalt Hamilton Associates Inc.

625 Forest Edge Drive, Vernon Hills, IL, 60061, US

Leg Direction	Roosevelt Eastbound							Roosevelt Westbound							Ardmore Northbound							Ardmore Southbound							
Time	L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		L	T	R	U	App	Ped*		Int
2020-02-08 12:00PM	29	349	37	3	418	3		31	375	41	1	448	0		41	32	18	0	91	0		64	24	31	0	119	-		1076
12:15PM	26	338	27	3	394	0		16	340	46	1	403	1		33	32	24	0	89	0		59	29	37	0	125	-		1011
12:30PM	30	397	25	1	453	0		19	390	52	0	461	0		36	26	15	0	77	0		49	20	39	0	108	-		1099
12:45PM	32	344	36	3	415	1		16	366	46	0	428	2		37	28	23	0	88	0		72	26	32	0	130	-		1061
Total	117	1428	125	10	1680	4		82	1471	185	2	1740	3		147	118	80	0	345	0		244	99	139	0	482	-		4247
% Approach	7.0%	85.0%	7.4%	0.6%	-	-		4.7%	84.5%	10.6%	0.1%	-	-		42.6%	34.2%	23.2%	0%	-	-		50.6%	20.5%	28.8%	0%	-	-		-
% Total	2.8%	33.6%	2.9%	0.2%	39.6%	-		1.9%	34.6%	4.4%	0%	41.0%	-		3.5%	2.8%	1.9%	0%	8.1%	-		5.7%	2.3%	3.3%	0%	11.3%	-		-
PHF	0.914	0.899	0.845	0.833	0.927	-		0.661	0.943	0.889	0.500	0.944	-		0.896	0.922	0.833	-	0.948	-		0.847	0.853	0.891	-	0.927	-		0.966
Lights	117	1420	125	10	1672	-		82	1462	184	2	1730	-		146	118	80	0	344	-		243	96	139	0	478	-		4224
% Lights	100%	99.4%	100%	100%	99.5%	-		100%	99.4%	99.5%	100%	99.4%	-		99.3%	100%	100%	0%	99.7%	-		99.6%	97.0%	100%	0%	99.2%	-		99.5%
Articulated Trucks	0	1	0	0	1	-		0	4	0	0	4	-		0	0	0	0	0	-		0	0	0	0	0	-		5
% Articulated Trucks	0%	0.1%	0%	0%	0.1%	-		0%	0.3%	0%	0%	0.2%	-		0%	0%	0%	0%	0%	-		0%	0%	0%	0%	0%	-		0.1%
Buses and Single-Unit Trucks	0	7	0	0	7	-		0	5	1	0	6	-		1	0	0	0	1	-		1	3	0	0	4	-		18
% Buses and Single-Unit Trucks	0%	0.5%	0%	0%	0.4%	-		0%	0.3%	0.5%	0%	0.3%	-		0.7%	0%	0%	0%	0.3%	-		0.4%	3.0%	0%	0%	0.8%	-		0.4%
Pedestrians	-	-	-	-	-	4		-	-	-	-	-	3		-	-	-	-	-	0		-	-	-	-	-	0		-
% Pedestrians	-	-	-	-	-	-100%		-	-	-	-	-	-100%		-	-	-	-	-	-		-	-	-	-	-	-		-

*Pedestrians and Bicycles on Crosswalk. L: Left, R: Right, T: Thru, U: U-Turn

Appendix C

Crash Map

Edward

S Addison Ave

Roosevelt Rd

Roosevelt Rd

S Ardmore Ave

Site

S Wisconsin Ave

S Michigan Ave

13th St

S Addison Ave

YORK
CENTER

Canterbury Ln

13th St

Canterbury Ln

Kirkland Ln

Holyoke Ln

Kirkland Ln

Eliot Ln

Kirkland Ln

Winthrop Ln

Oxford Ln

Knollwood Ln

14th St

14th St

Knollwood Ln

Standish Ln

Standish Ln

Eliot Ln

GHA GEWALT HAMILTON
ASSOCIATES, INC.
www.gha-engineers.com



1 inch = 550
Feet

IDOT Crash Map (2014 - 2018)

Adult Cannabis Dispensary Development
Villa Park, IL

Appendix D

CMAP Traffic Projections



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

February 11, 2020

Lynn M. Means, P.E., PTOE
Senior Transportation Engineer
Gewalt Hamilton Associates
625 Forest Edge Drive
Vernon Hills, IL 60061

Subject: Roosevelt Road (IL 38) @ Ardmore Avenue
IDOT

Dear Ms. Means:

In response to a request made on your behalf and dated February 10, 2020, we have developed year 2050 average daily traffic (ADT) projections for the subject location.

ROAD SEGMENT	Current Volumes	Year 2050 ADT
Roosevelt Rd west of Ardmore Ave	31,800	38,200
Roosevelt Rd east of Ardmore Ave	48,200	55,700
Ardmore Ave north of Roosevelt Rd	7,000	8,400

Traffic projections are developed using existing ADT data provided in the request letter and the results from the October 2019 CMAP Travel Demand Analysis. The regional travel model uses CMAP 2050 socioeconomic projections and assumes the implementation of the ON TO 2050 Comprehensive Regional Plan for the Northeastern Illinois area. The provision of this data in support of your request does not constitute a CMAP endorsement of the proposed development or any subsequent developments.

If you have any questions, please call me at (312) 386-8806.

Sincerely,

Jose Rodriguez, PTP, AICP
Senior Planner, Research & Analysis

cc: Quigley (IDOT)
2020_TrafficForecast\VillaPark\du-07-20\du-07-20.docx

Appendix E

ITE Trip Generation Excerpts -Background Traffic

Shopping Center (820)

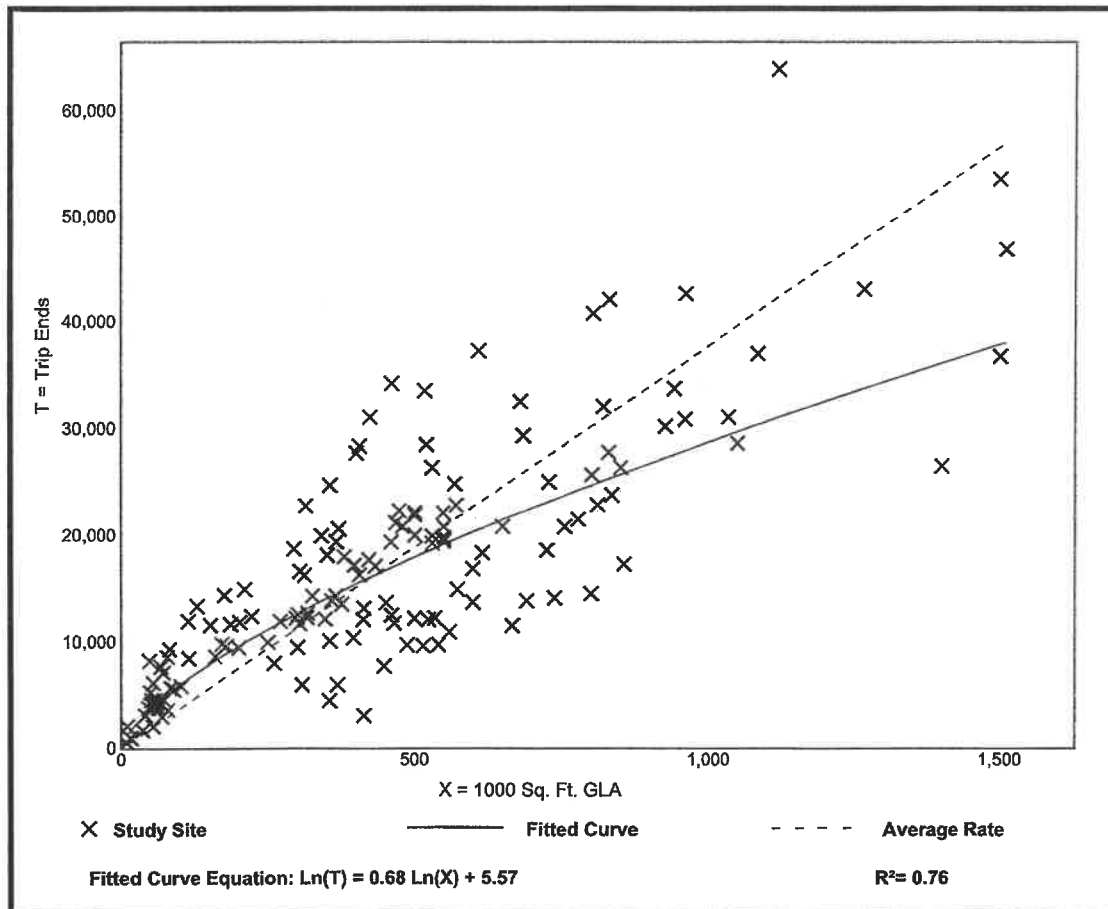
Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday

Setting/Location: General Urban/Suburban
Number of Studies: 147
Avg. 1000 Sq. Ft. GLA: 453
Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
37.75	7.42 - 207.98	16.41

Data Plot and Equation



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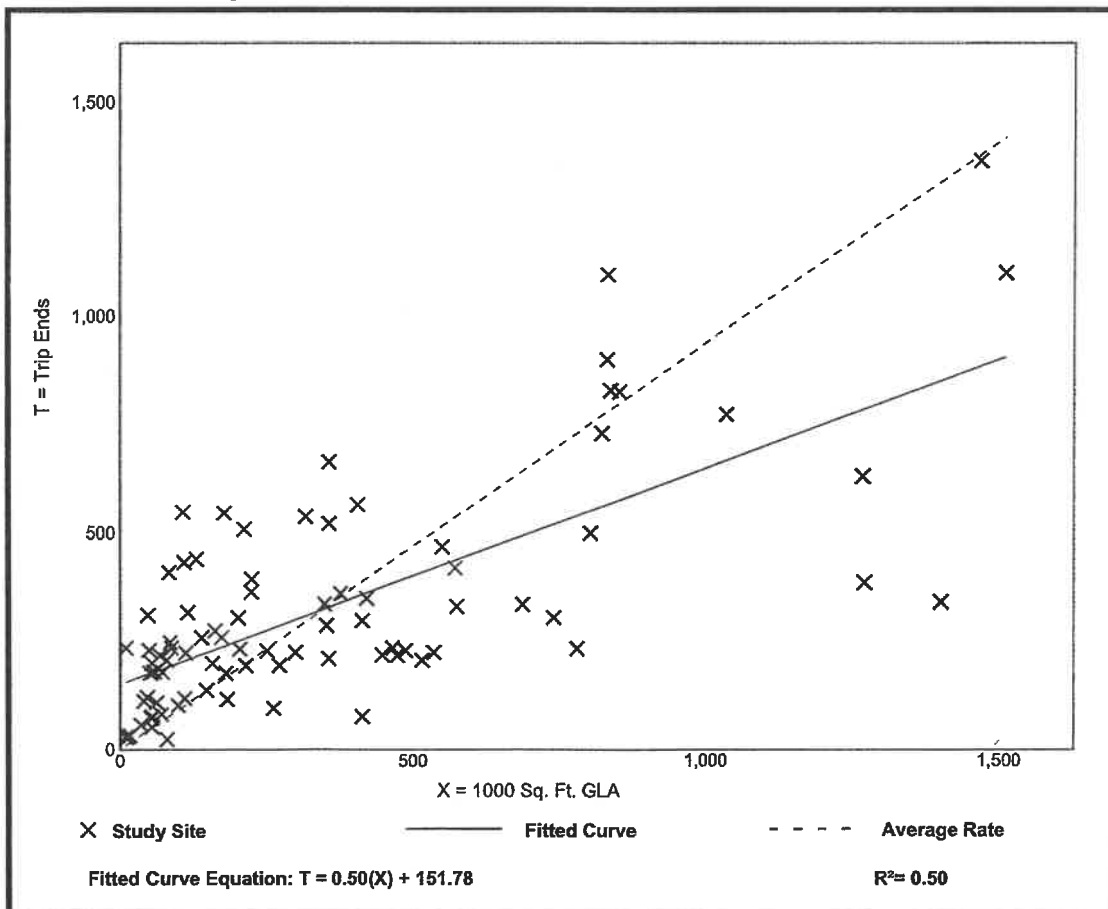
Shopping Center (820)

Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 7 and 9 a.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 84
 Avg. 1000 Sq. Ft. GLA: 351
 Directional Distribution: 62% entering, 38% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
0.94	0.18 - 23.74	0.87

Data Plot and Equation



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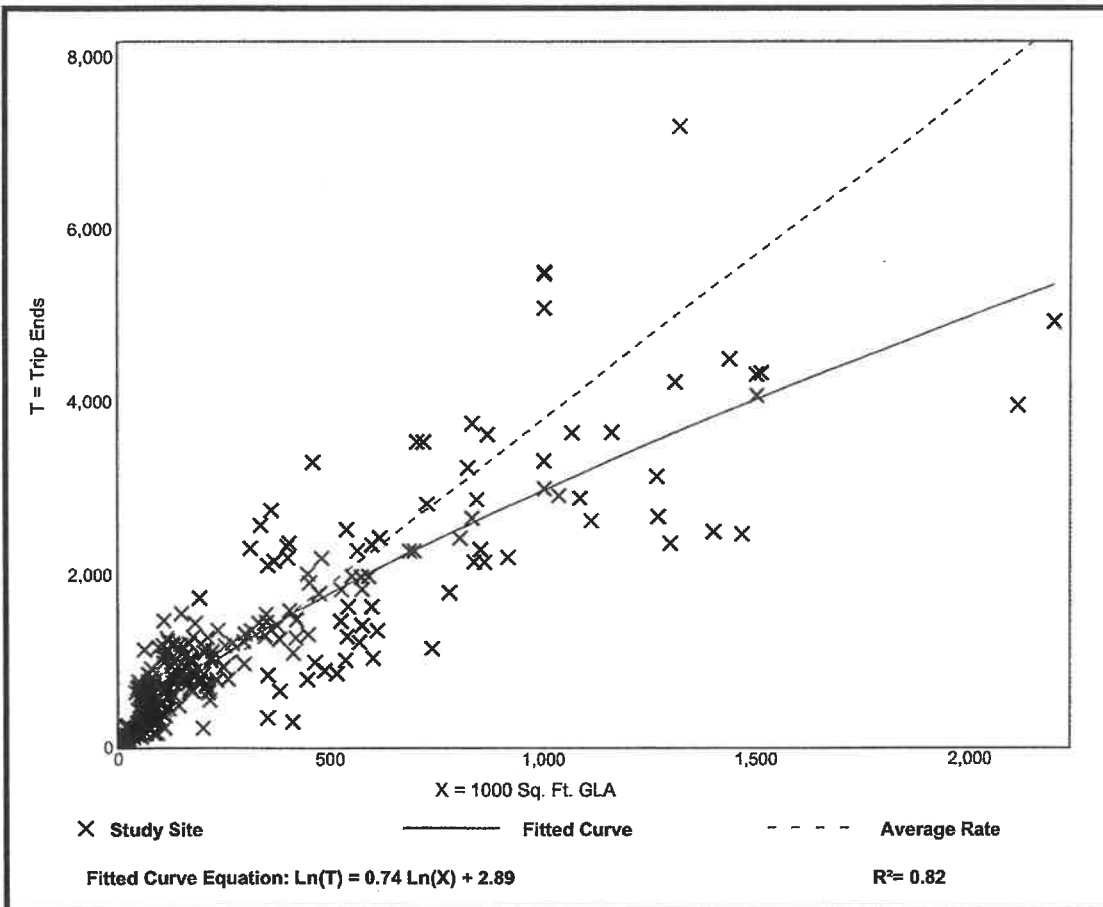
Shopping Center (820)

Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 4 and 6 p.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 261
 Avg. 1000 Sq. Ft. GLA: 327
 Directional Distribution: 48% entering, 52% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
3.81	0.74 - 18.69	2.04

Data Plot and Equation



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Shopping Center (820)

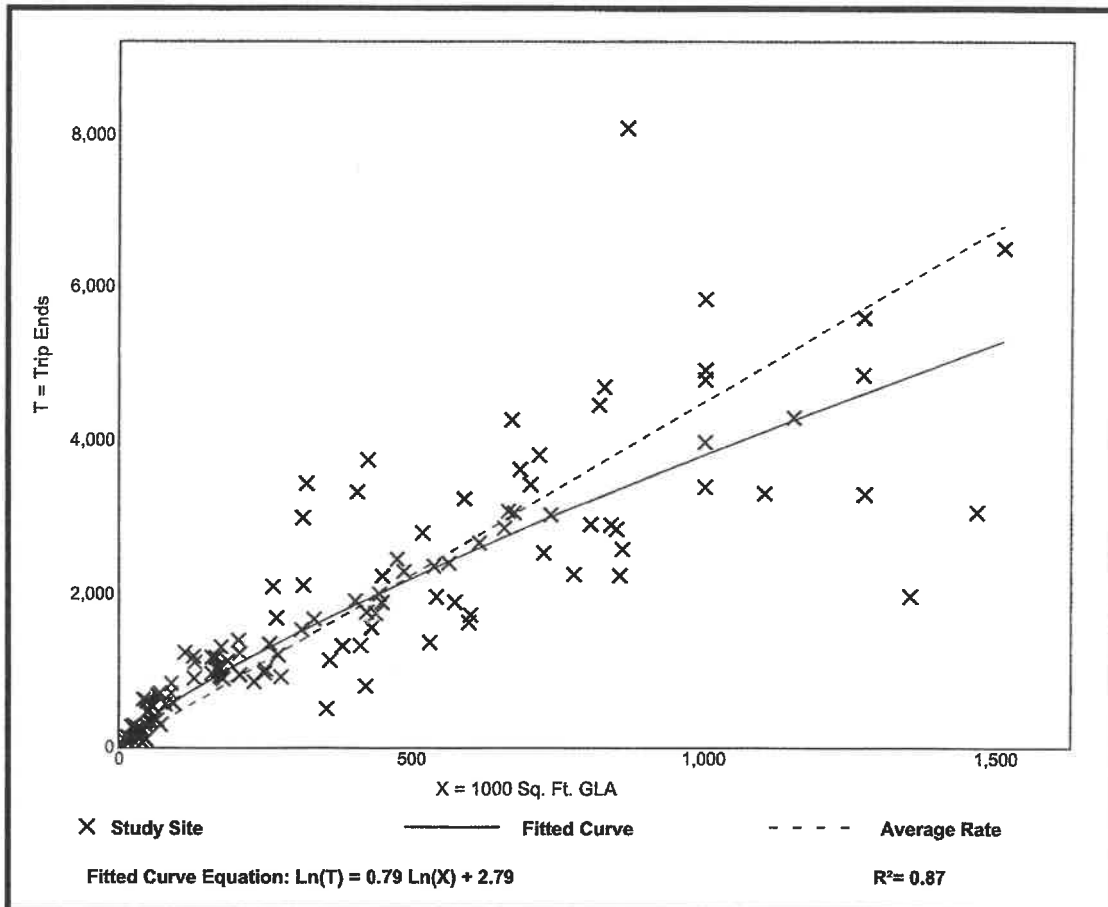
Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Saturday, Peak Hour of Generator

Setting/Location: General Urban/Suburban
 Number of Studies: 119
 Avg. 1000 Sq. Ft. GLA: 416
 Directional Distribution: 52% entering, 48% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
4.50	1.42 - 15.10	1.88

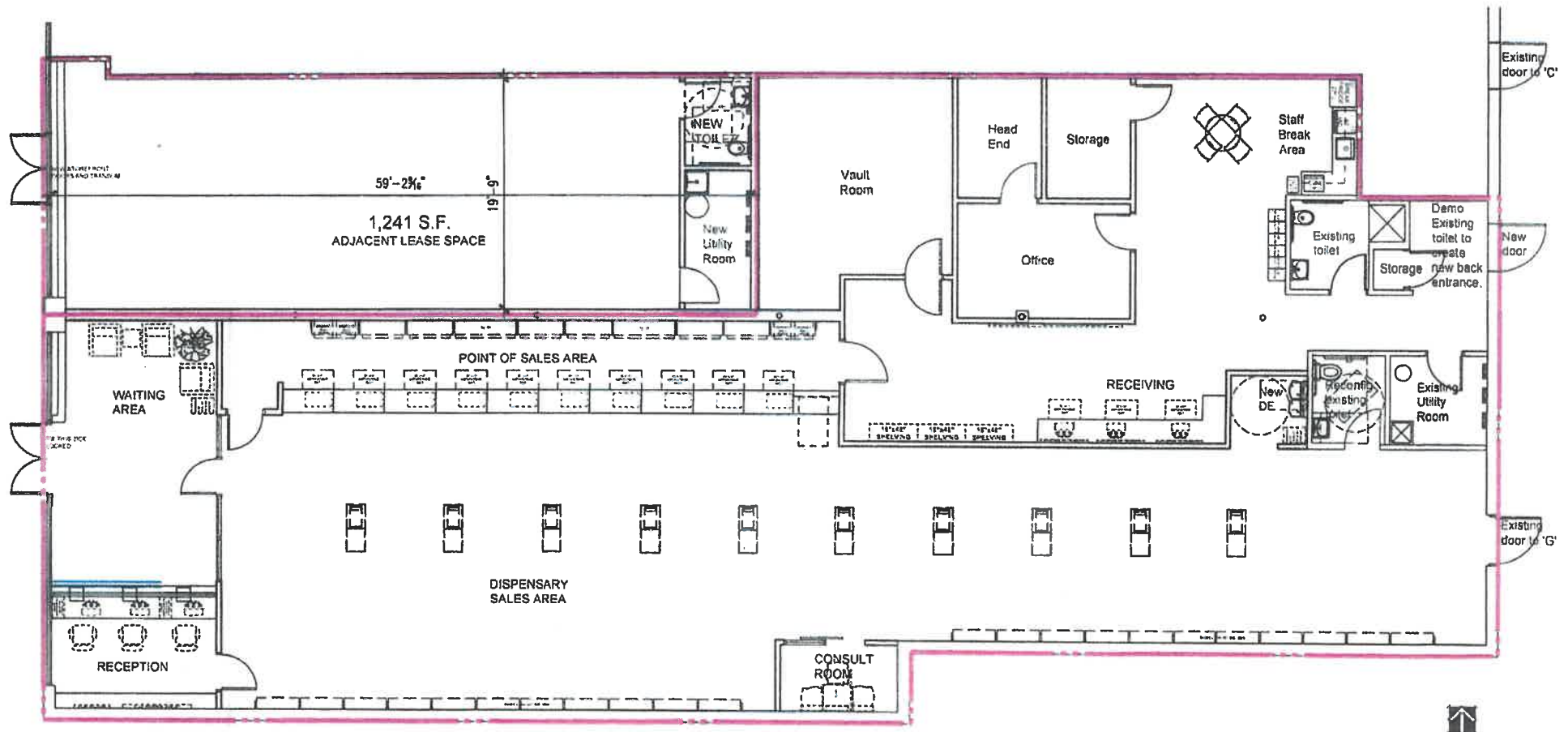
Data Plot and Equation



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Appendix F

Site Planning Concept & Marketing Brochure



Planning Concept - Columbia Care Villa Park 5,200 S.F.

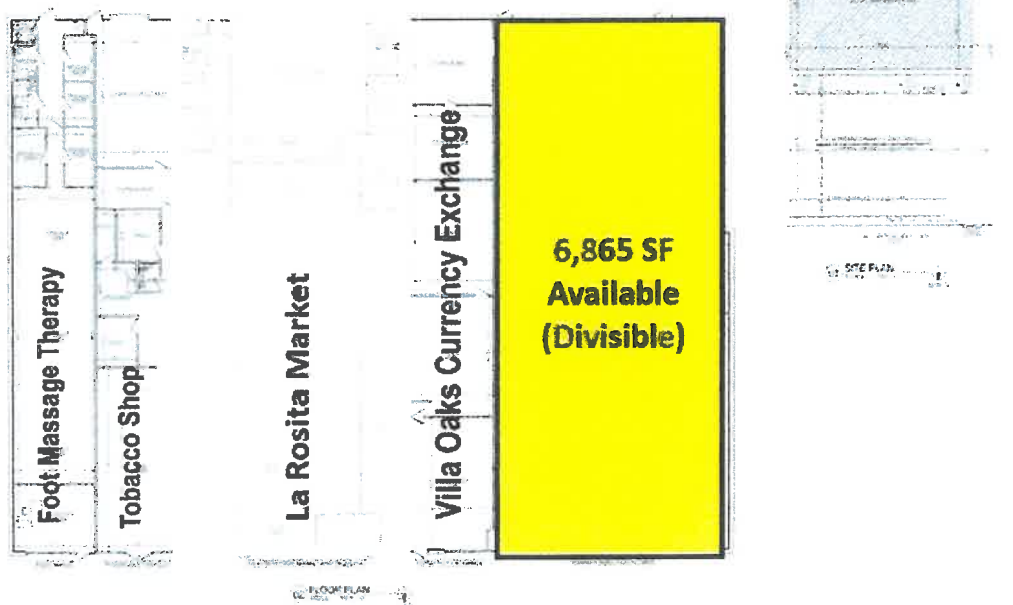
Columbia Care
Kluber, Inc.

January 27, 2020 - Option 6C



133 ROOSEVELT RD

VILLA PARK, IL 60181 // RETAIL PROPERTY FOR LEASE



FOR MORE INFORMATION CONTACT:

GEORGE MANOS

630.965.6656

gmanos@horizonrealtyservices.com

BARRY J. MILLMAN

224.434.2731

bmillman@horizonrealtyservices.com

HORIZON REALTY SERVICES

1130 LAKE COOK RD, STE 280, BUFFALO GROVE, IL 60089

847.870.8585 // HORIZONREALTYSERVICES.COM

All information provided herein is from sources deemed reliable. No representation is made as to the accuracy thereof and it is submitted subject to its errors, omissions, changes, prior sale or lease or withdrawal without notice. Any projections, assumptions, and estimates, are presented as examples and may not represent actual performance. Recipients are encouraged to perform independent investigation of the property presented to their satisfaction.

Appendix F - Page2

Appendix G

ITE Trip Generation Excerpts -Site Traffic

Marijuana Dispensary (882)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday

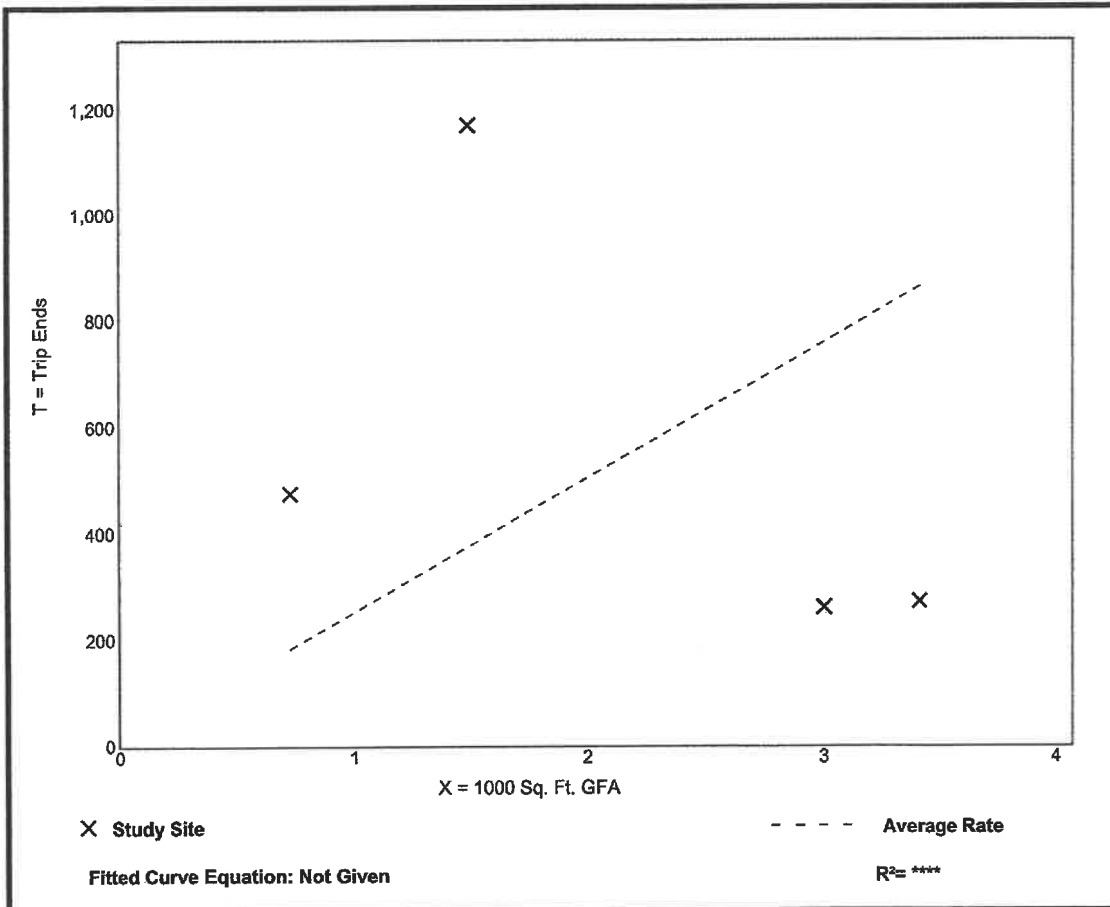
Setting/Location: General Urban/Suburban
Number of Studies: 4
Avg. 1000 Sq. Ft. GFA: 2
Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
252.70	79.74 - 791.22	336.11

Data Plot and Equation

Caution – Small Sample Size



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Marijuana Dispensary (882)

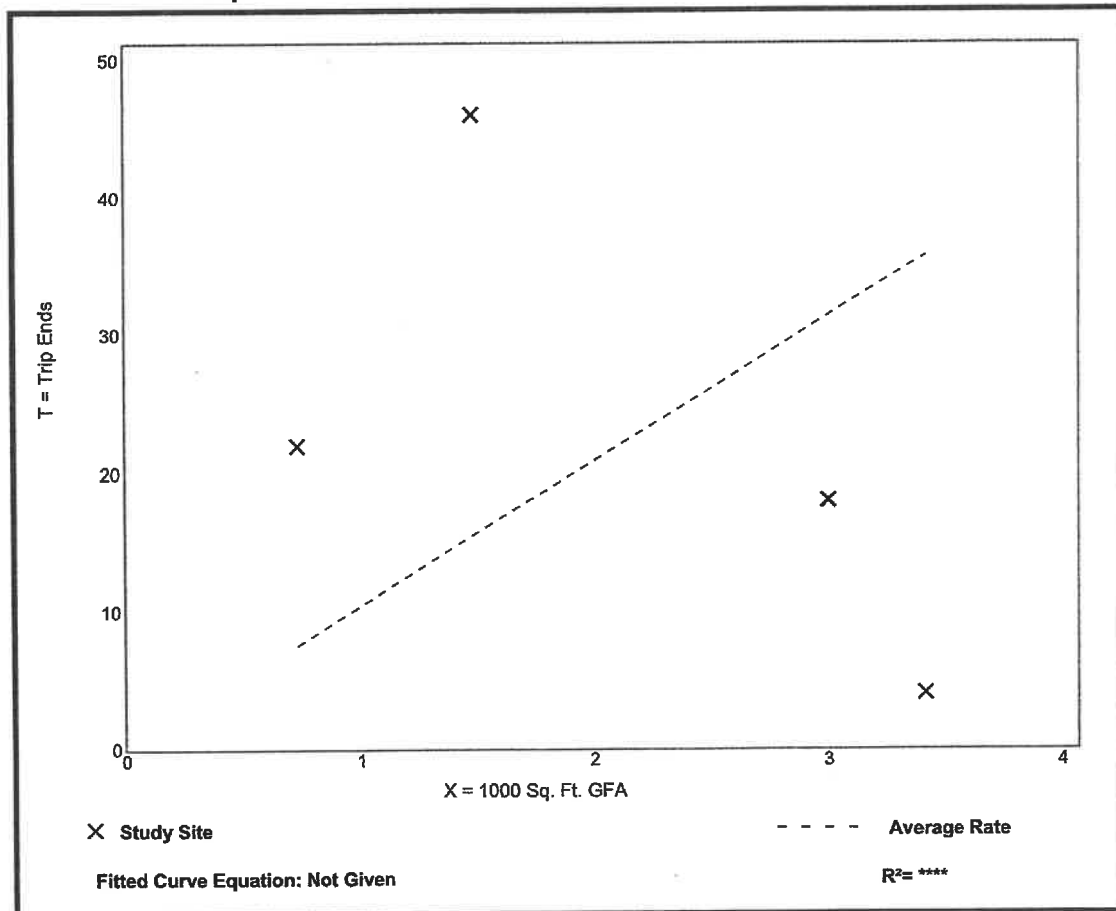
Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 7 and 9 a.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 4
 Avg. 1000 Sq. Ft. GFA: 2
 Directional Distribution: 56% entering, 44% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
10.44	1.17 - 31.08	14.00

Data Plot and Equation

Caution – Small Sample Size



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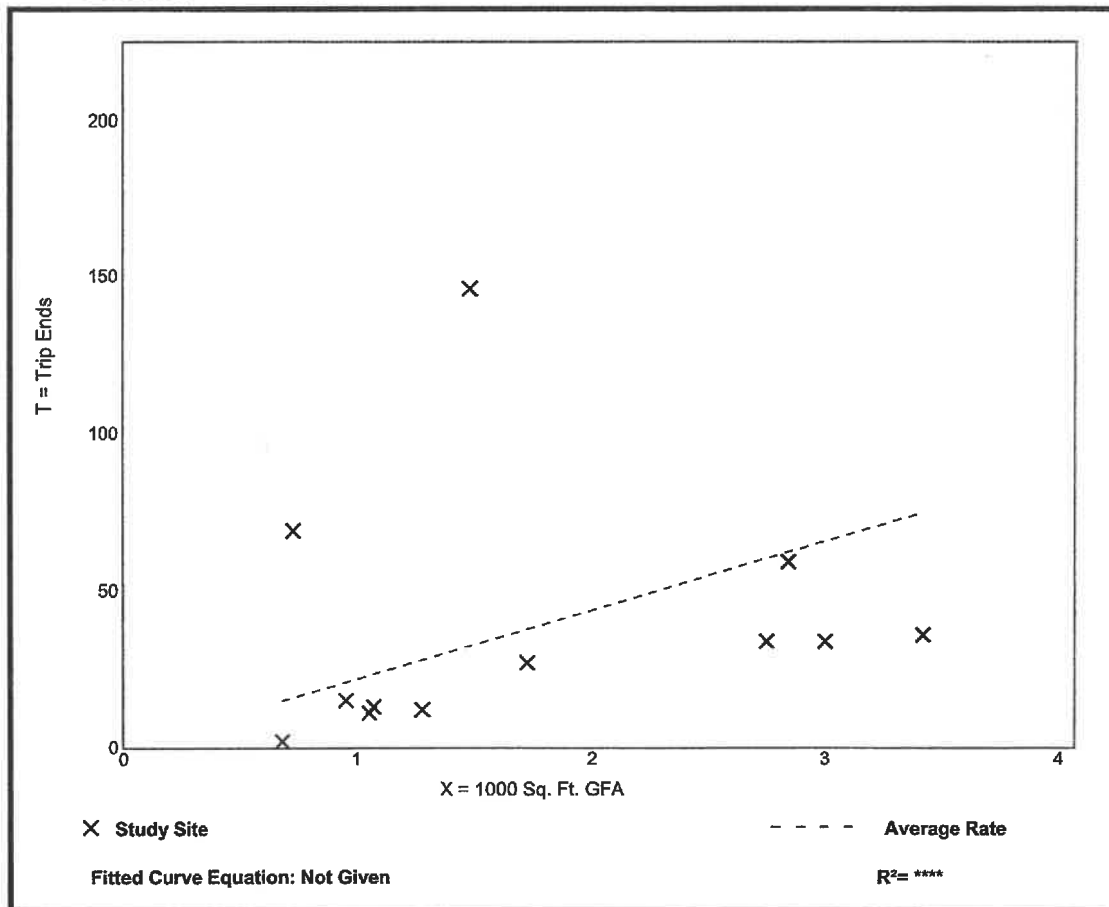
Marijuana Dispensary (882)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 4 and 6 p.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 12
 Avg. 1000 Sq. Ft. GFA: 2
 Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
21.83	2.94 - 98.65	27.36

Data Plot and Equation



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Marijuana Dispensary (882)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Saturday, Peak Hour of Generator

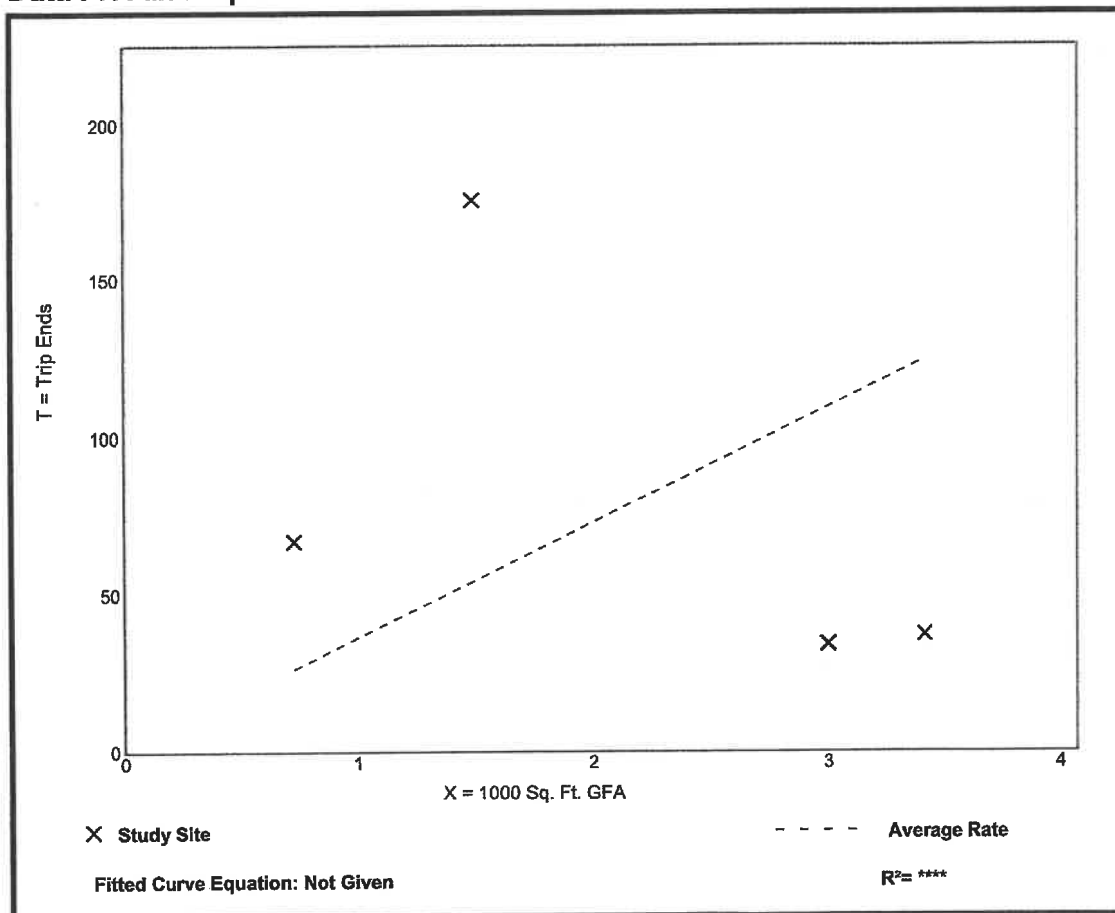
Setting/Location: General Urban/Suburban
Number of Studies: 4
Avg. 1000 Sq. Ft. GFA: 2
Directional Distribution: Not Available

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
36.43	10.85 - 118.92	50.44

Data Plot and Equation

Caution – Small Sample Size



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Small Office Building (712)

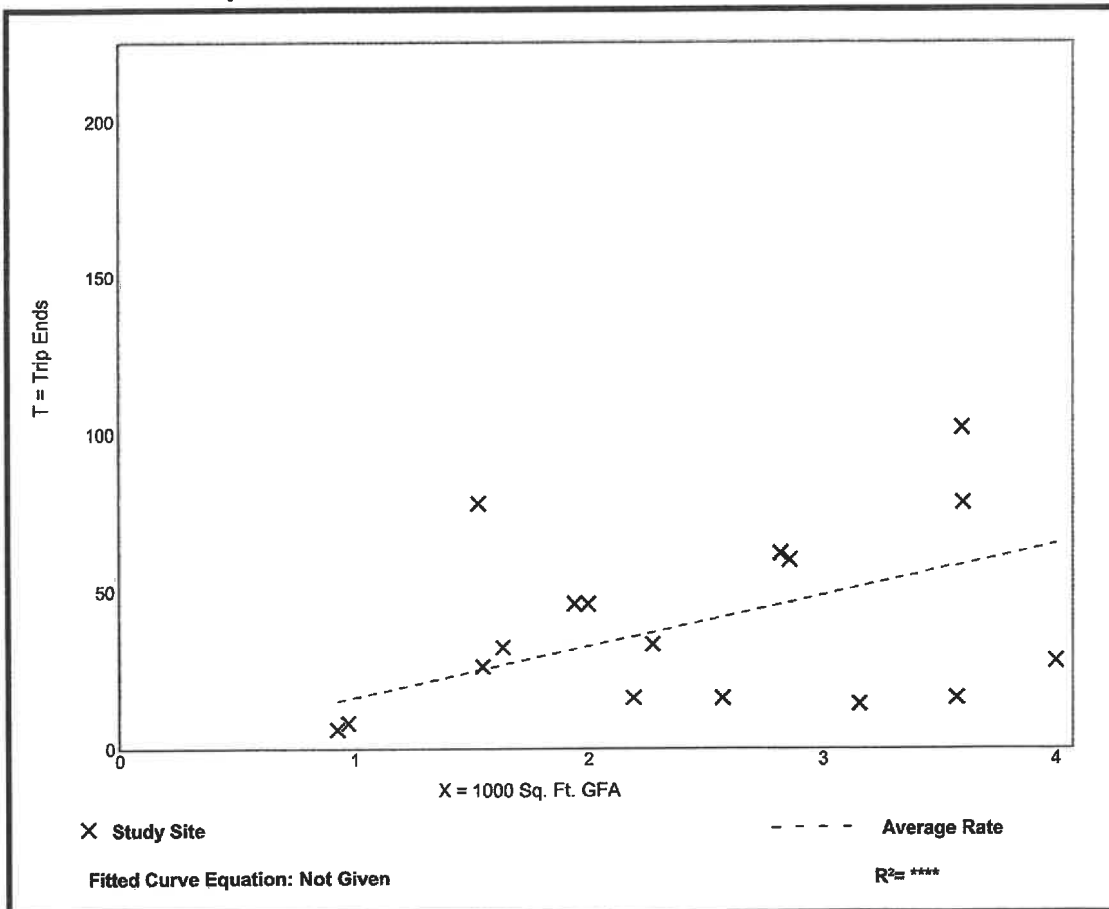
Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday

Setting/Location: General Urban/Suburban
Number of Studies: 17
Avg. 1000 Sq. Ft. GFA: 2
Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
16.19	4.44 - 50.91	11.03

Data Plot and Equation



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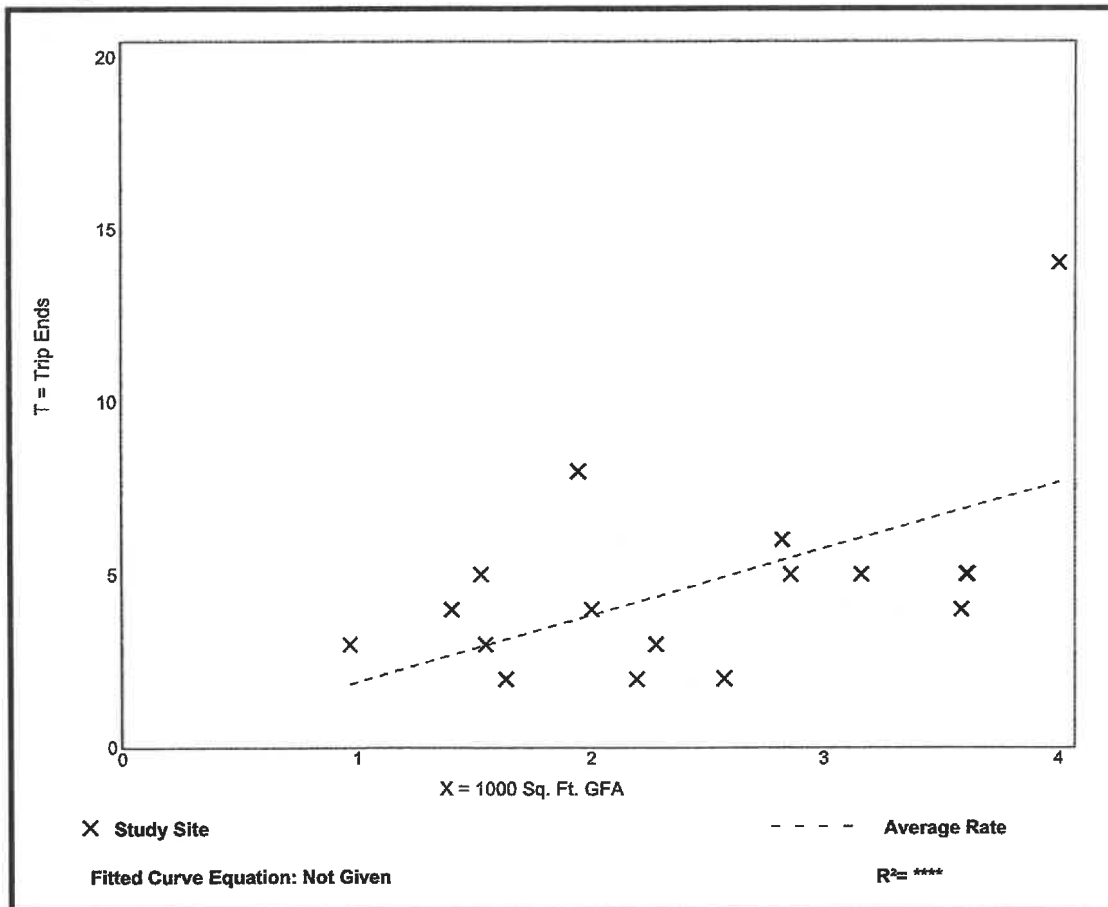
Small Office Building (712)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 7 and 9 a.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 17
 Avg. 1000 Sq. Ft. GFA: 2
 Directional Distribution: 83% entering, 17% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
1.92	0.78 - 4.12	0.97

Data Plot and Equation



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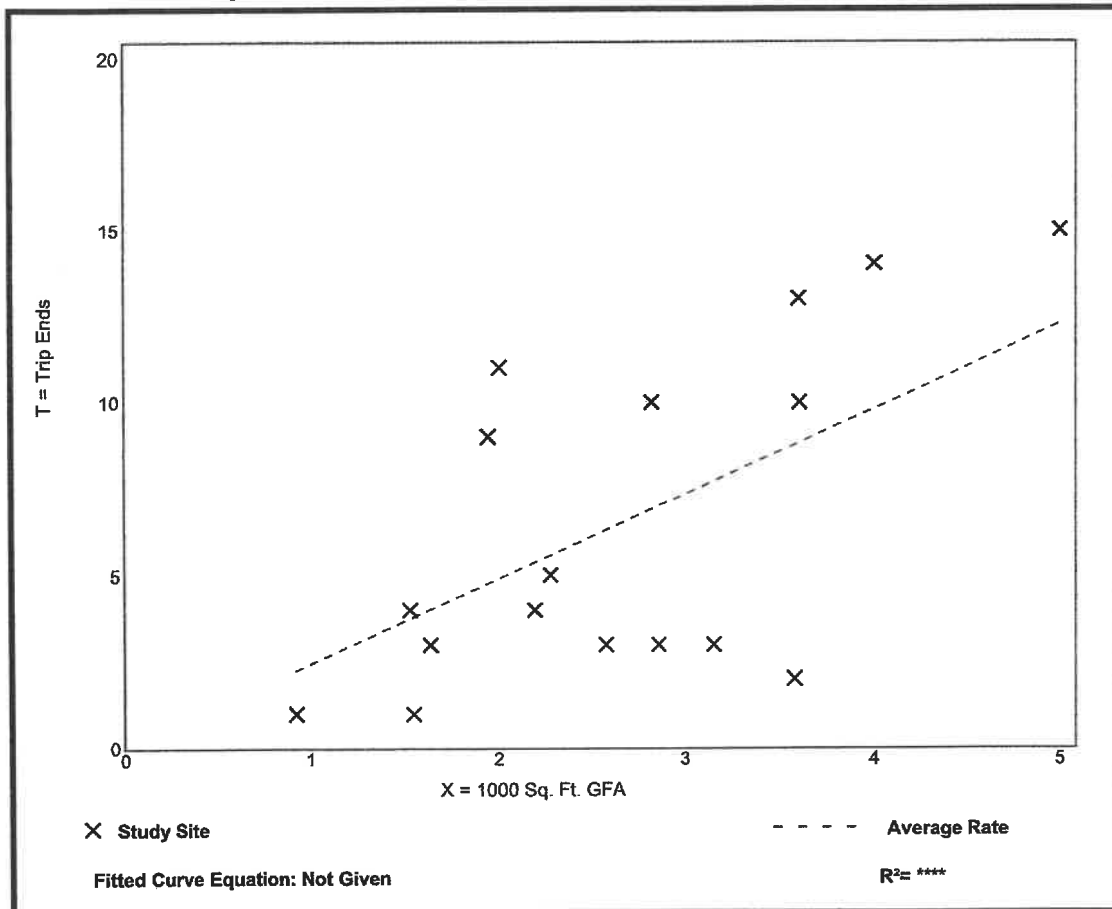
Small Office Building (712)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 4 and 6 p.m.
Setting/Location: General Urban/Suburban
Number of Studies: 17
Avg. 1000 Sq. Ft. GFA: 3
Directional Distribution: 32% entering, 68% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
2.45	0.56 - 5.50	1.38

Data Plot and Equation



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Small Office Building (712)

Vehicle Trip Ends vs: 1000 Sq. Ft. GFA
On a: Saturday, Peak Hour of Generator

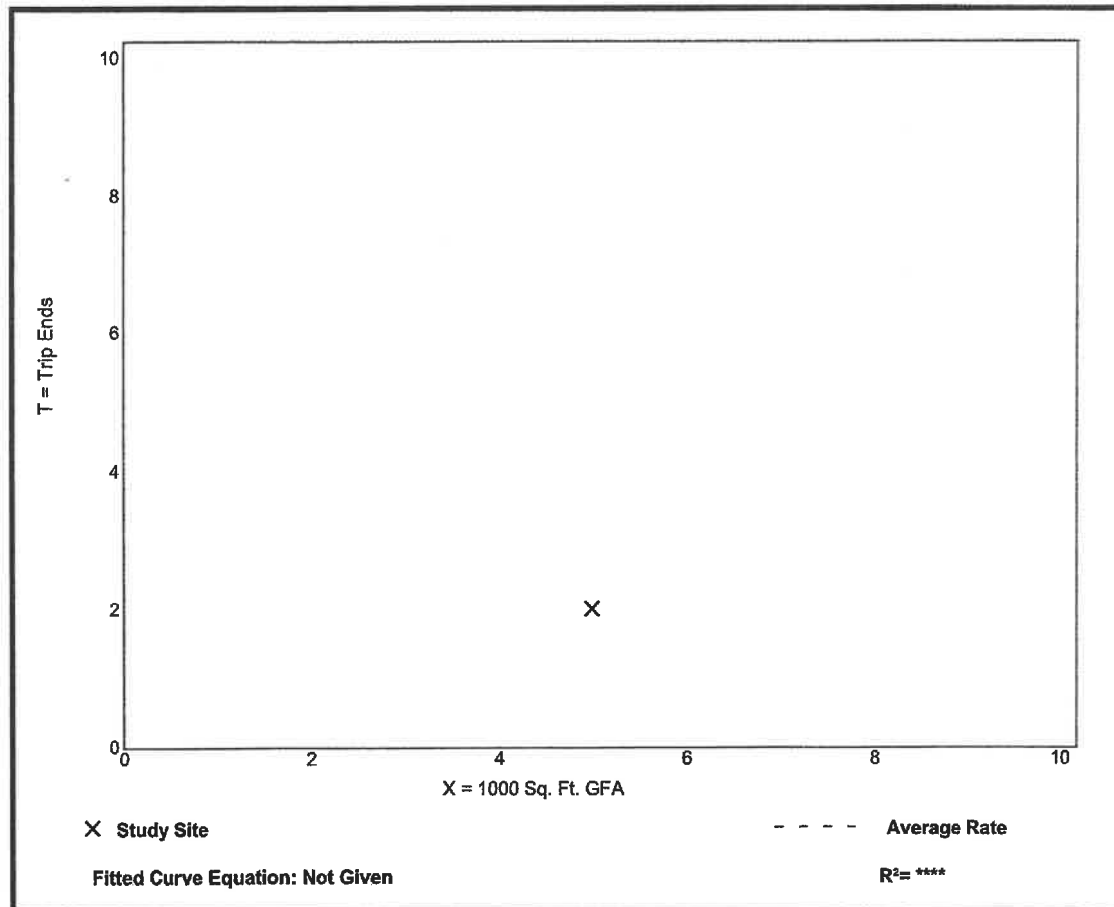
Setting/Location: General Urban/Suburban
 Number of Studies: 1
 Avg. 1000 Sq. Ft. GFA: 5
 Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GFA

Average Rate	Range of Rates	Standard Deviation
0.40	0.40 - 0.40	*

Data Plot and Equation

Caution – Small Sample Size



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Shopping Center (820)

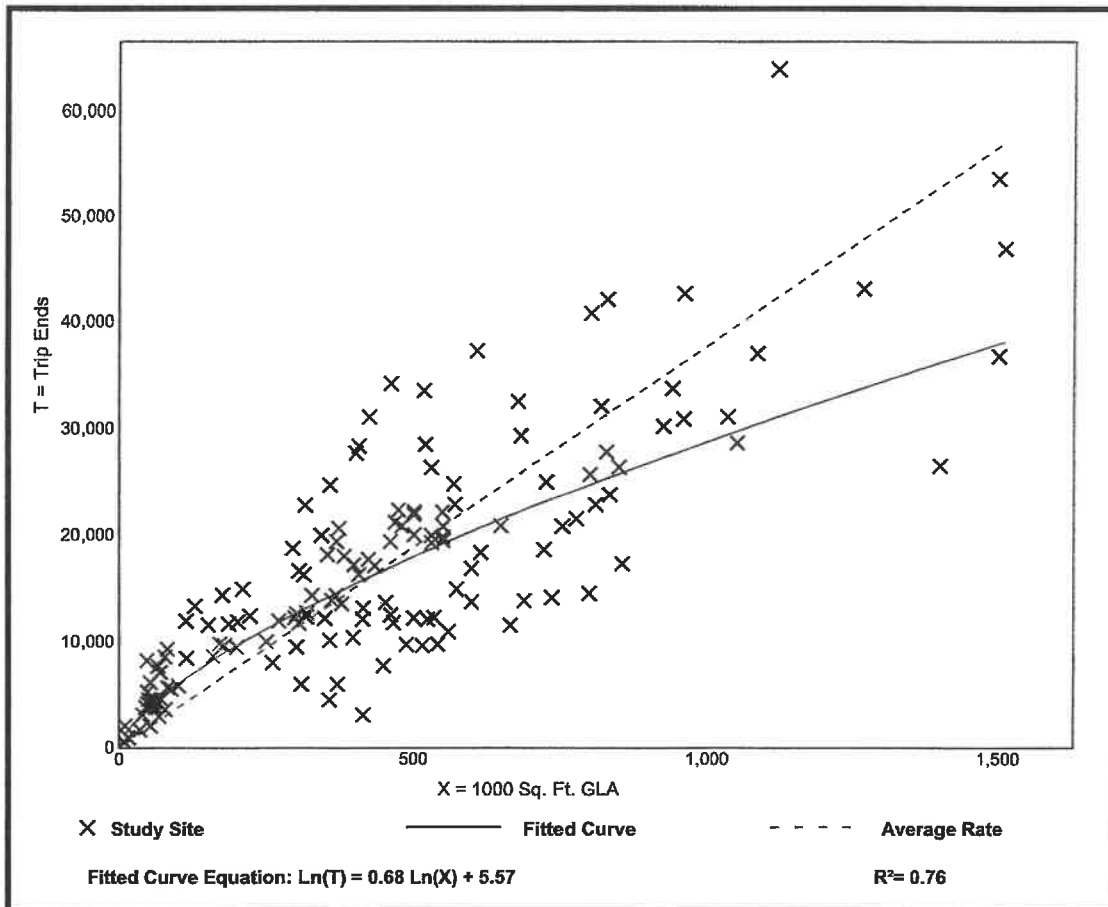
Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday

Setting/Location: General Urban/Suburban
Number of Studies: 147
Avg. 1000 Sq. Ft. GLA: 453
Directional Distribution: 50% entering, 50% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
37.75	7.42 - 207.98	16.41

Data Plot and Equation



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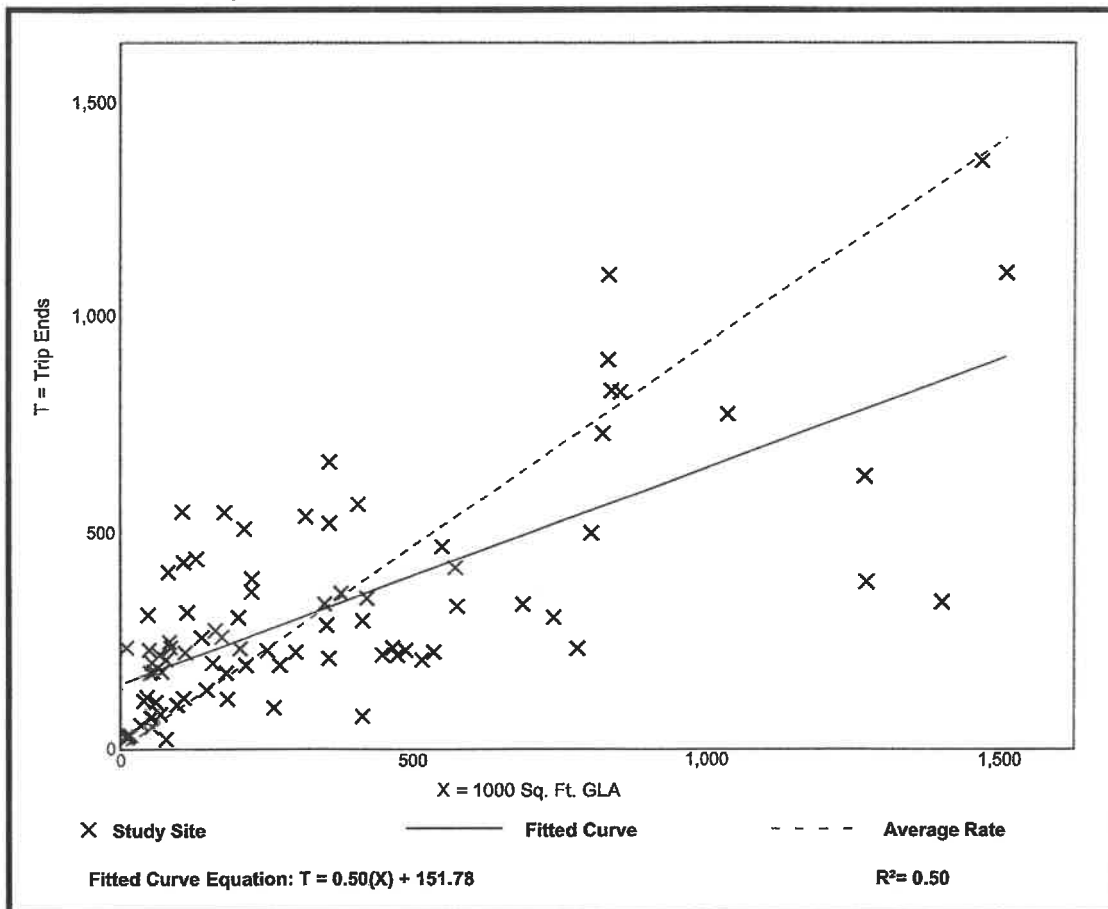
Shopping Center (820)

Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday,
 Peak Hour of Adjacent Street Traffic,
 One Hour Between 7 and 9 a.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 84
 Avg. 1000 Sq. Ft. GLA: 351
 Directional Distribution: 62% entering, 38% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
0.94	0.18 - 23.74	0.87

Data Plot and Equation



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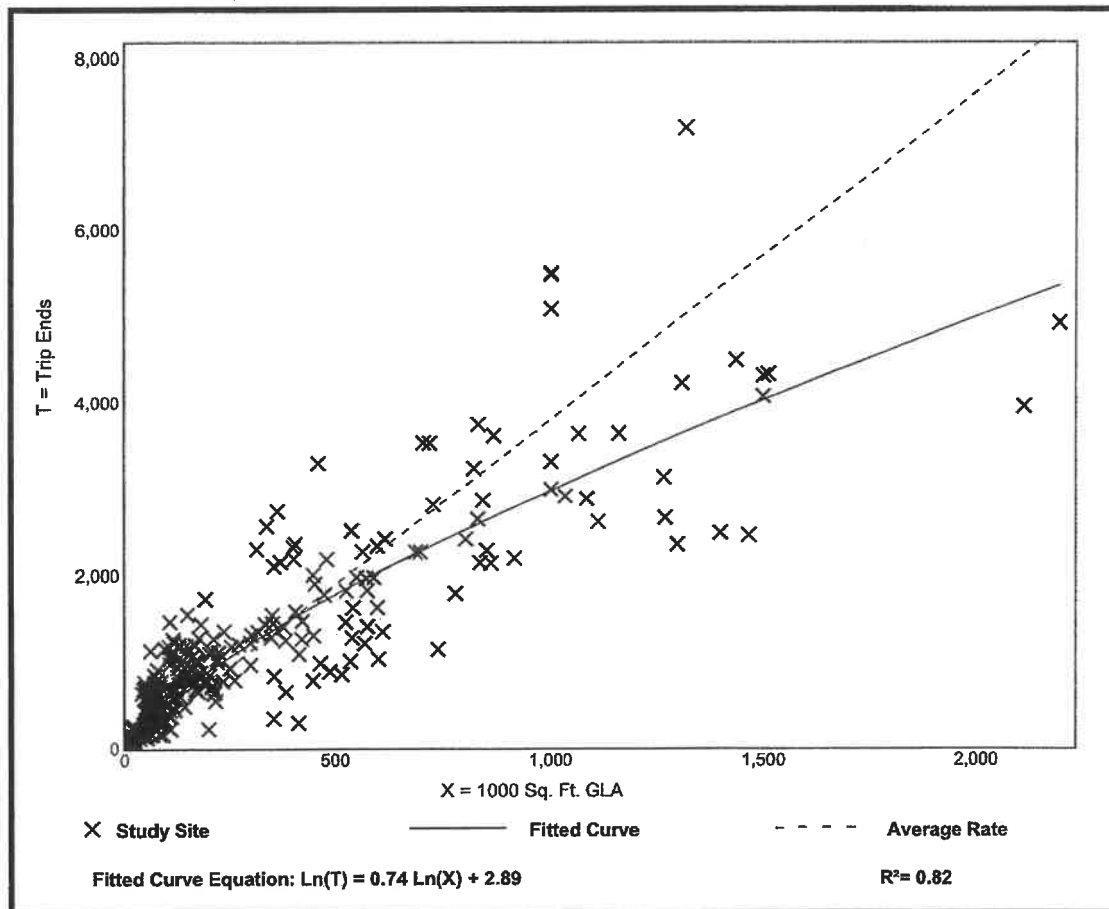
Shopping Center (820)

Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Weekday,
Peak Hour of Adjacent Street Traffic,
One Hour Between 4 and 6 p.m.
Setting/Location: General Urban/Suburban
 Number of Studies: 261
 Avg. 1000 Sq. Ft. GLA: 327
 Directional Distribution: 48% entering, 52% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
3.81	0.74 - 18.69	2.04

Data Plot and Equation



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Shopping Center (820)

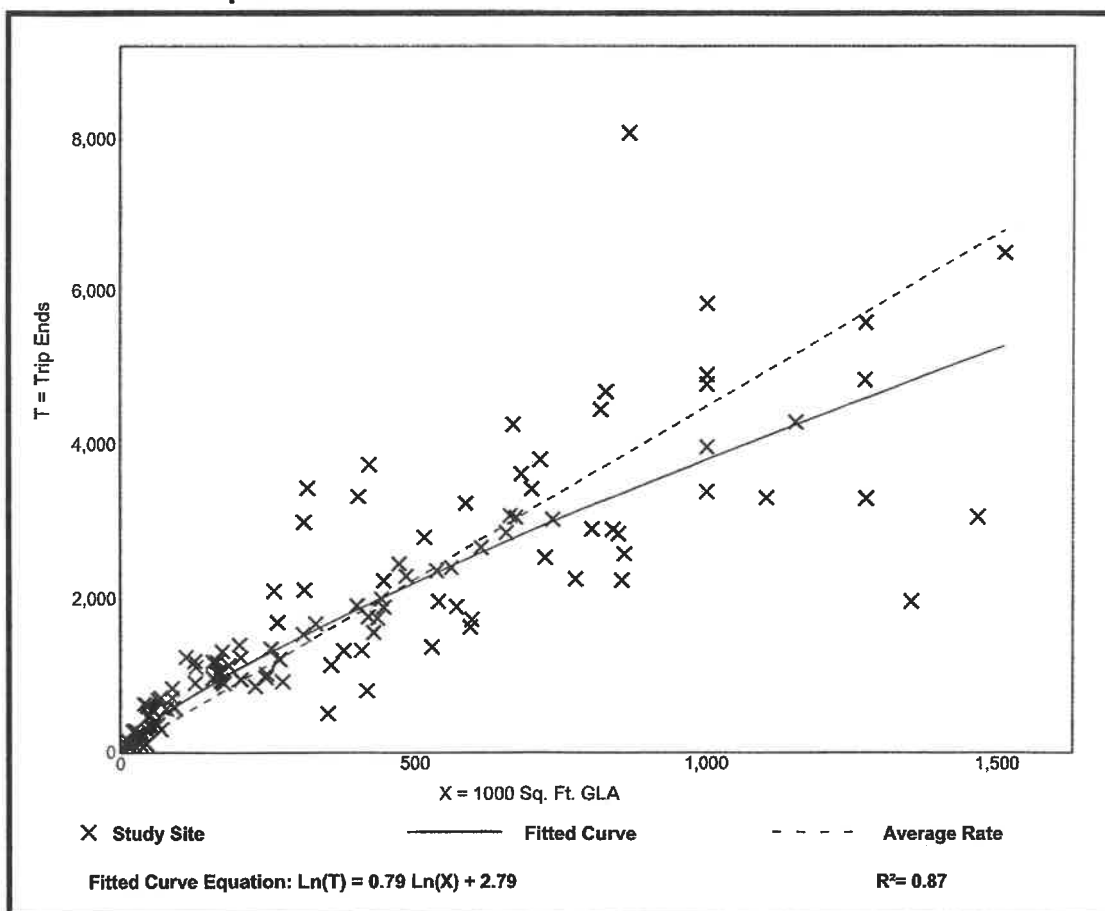
Vehicle Trip Ends vs: 1000 Sq. Ft. GLA
On a: Saturday, Peak Hour of Generator

Setting/Location: General Urban/Suburban
 Number of Studies: 119
 Avg. 1000 Sq. Ft. GLA: 416
 Directional Distribution: 52% entering, 48% exiting

Vehicle Trip Generation per 1000 Sq. Ft. GLA

Average Rate	Range of Rates	Standard Deviation
4.50	1.42 - 15.10	1.88

Data Plot and Equation



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Appendix H

Capacity Analysis Worksheets

Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Weekday AM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	33	1835	1621	28	14	40
Future Volume (vph)	33	1835	1621	28	14	40
Ideal Flow (vphpl)	1900	2000	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5353	5070	0	1805	1583
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1804	5353	5070	0	1795	1583
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	1			1	2	
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	0%	2%	2%	0%	0%	2%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	35	1973	1773	0	15	43
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	8.5	131.6	118.2		8.4	14.5
Actuated g/C Ratio	0.06	0.94	0.84		0.06	0.10
v/c Ratio	0.32	0.39	0.41		0.14	0.26
Control Delay	69.9	1.4	12.9		65.1	57.6
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	69.9	1.4	12.9		65.1	57.6
LOS	E	A	B		E	E
Approach Delay		2.6	12.9		59.6	
Approach LOS		A	B		E	
Queue Length 50th (ft)	31	0	300		13	38
Queue Length 95th (ft)	68	137	485		37	70
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

EX_AM.syn
LMM

Synchro 10 Report
Page 3

Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Weekday AM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	199	5033	4280		193	242
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.18	0.39	0.41		0.08	0.18

Intersection Summary

Area Type: Other

Cycle Length: 140

Actuated Cycle Length: 140

Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 55

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 0.41

Intersection Signal Delay: 8.2

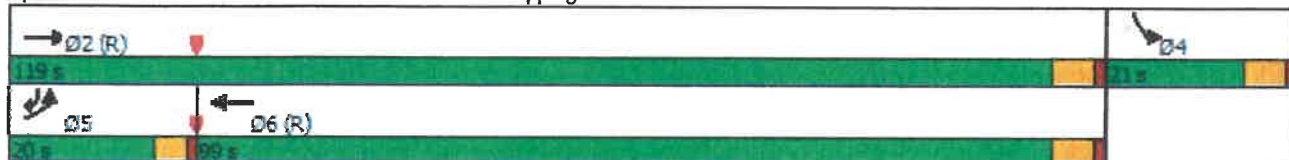
Intersection LOS: A

Intersection Capacity Utilization 50.3%

ICU Level of Service A

Analysis Period (min) 15

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	0.2					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1827	22	19	1648	1	14
Future Vol, veh/h	1827	22	19	1648	1	14
Conflicting Peds, #/hr	0	1	1	0	1	1
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	94	94	94	94	94	94
Heavy Vehicles, %	2	0	0	2	0	0
Mvmt Flow	1944	23	20	1753	1	15

Major/Minor	Major1	Major2	Minor1		
Conflicting Flow All	0	0	1968	0	2699
Stage 1	-	-	-	-	1957
Stage 2	-	-	-	-	742
Critical Hdwy	-	-	5.3	-	5.7
Critical Hdwy Stg 1	-	-	-	-	6.6
Critical Hdwy Stg 2	-	-	-	-	6
Follow-up Hdwy	-	-	3.1	-	3.8
Pot Cap-1 Maneuver	-	-	133	-	40
Stage 1	-	-	-	-	62
Stage 2	-	-	-	-	397
Platoon blocked, %	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	133	-	0
Mov Cap-2 Maneuver	-	-	-	-	-
Stage 1	-	-	-	-	62
Stage 2	-	-	-	-	0

Approach	EB	WB	NB
HCM Control Delay, s	0	0.4	-
HCM LOS	-	-	-

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	-	215	-	-	133	-
HCM Lane V/C Ratio	-	0.069	-	-	0.152	-
HCM Control Delay (s)	-	23	-	-	36.9	-
HCM Lane LOS	-	C	-	-	E	-
HCM 95th %tile Q(veh)	-	0.2	-	-	0.5	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

Existing Conditions
Weekday AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	58	1719	61	32	1559	154	80	178	56	192	97	70
Future Volume (vph)	58	1719	61	32	1559	154	80	178	56	192	97	70
Ideal Flow (vphpl)	1900	2000	1900	1900	2000	1900	1900	2000	1900	1900	2000	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1656	5353	1468	1656	5353	1568	1719	1887	1553	1752	1942	1599
Flt Permitted	0.950			0.950			0.690			0.327		
Satd. Flow (perm)	1656	5353	1438	1655	5353	1568	1239	1887	1531	602	1942	1569
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			1	1			7		2	2		7
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	9%	2%	10%	9%	2%	3%	5%	6%	4%	3%	3%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	62	1848	66	34	1676	166	86	191	60	206	104	75
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	9.4	76.7	88.2	8.2	73.5	96.2	31.9	20.4	30.1	43.1	28.2	39.1
Actuated g/C Ratio	0.07	0.55	0.63	0.06	0.52	0.69	0.23	0.15	0.22	0.31	0.20	0.28
v/c Ratio	0.56	0.63	0.07	0.35	0.60	0.15	0.27	0.69	0.18	0.64	0.27	0.17
Control Delay	79.5	25.8	15.6	72.8	25.0	8.8	36.8	70.0	40.8	46.8	48.0	34.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	79.5	25.8	15.6	72.8	25.0	8.8	36.8	70.0	40.8	46.8	48.0	34.3
LOS	E	C	B	E	C	A	D	E	D	D	D	C
Approach Delay		27.2			24.4			56.3			44.7	
Approach LOS		C			C			E			D	
Queue Length 50th (ft)	55	438	22	30	393	51	56	166	43	145	80	48
Queue Length 95th (ft)	106	582	65	67	461	86	97	246	79	212	132	85
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

Existing Conditions
Weekday AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	125	2933	913	124	2809	1086	319	323	356	329	443	453
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.50	0.63	0.07	0.27	0.60	0.15	0.27	0.59	0.17	0.63	0.23	0.17

Intersection Summary

Area Type: Other

Cycle Length: 140

Actuated Cycle Length: 140

Offset: 0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 75

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 0.69

Intersection Signal Delay: 29.7

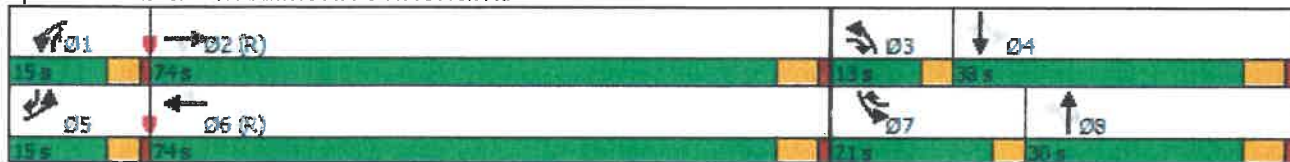
Intersection LOS: C

Intersection Capacity Utilization 71.5%

ICU Level of Service C

Analysis Period (min) 15

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Weekday PM

						
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	90	1706	1894	60	100	74
Future Volume (vph)	90	1706	1894	60	100	74
Ideal Flow (vphpl)	1900	2000	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5406	5112	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1805	5406	5112	0	1805	1593
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)						2
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	95	1796	2057	0	105	78
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	42.0	122.0	80.0		28.0	42.0
Total Split (%)	28.0%	81.3%	53.3%		18.7%	28.0%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	13.3	123.0	105.3		15.0	29.7
Actuated g/C Ratio	0.09	0.82	0.70		0.10	0.20
v/c Ratio	0.60	0.41	0.57		0.58	0.25
Control Delay	80.4	4.1	27.9		77.0	46.8
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	80.4	4.1	27.9		77.0	46.8
LOS	F	A	C		E	D
Approach Delay		8.0	27.9		64.1	
Approach LOS		A	C		E	
Queue Length 50th (ft)	91	143	681		100	62
Queue Length 95th (ft)	150	198	758		161	101
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Weekday PM



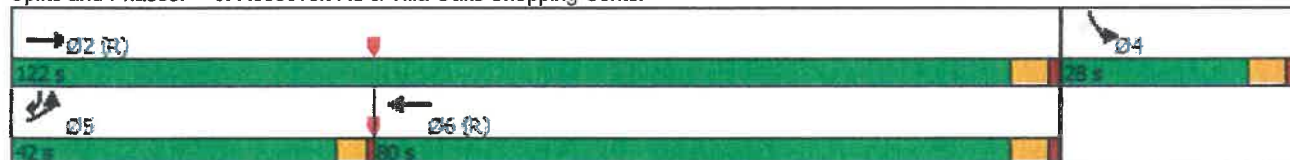
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	451	4433	3587		264	578
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.21	0.41	0.57		0.40	0.13

Intersection Summary

Area Type: Other
 Cycle Length: 150
 Actuated Cycle Length: 150
 Offset: 93 (62%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 60
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 0.60
 Intersection Signal Delay: 20.4
 Intersection Capacity Utilization 63.3%
 Analysis Period (min) 15

Intersection LOS: C
 ICU Level of Service B

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1741	68	43	1951	6	59
Future Vol, veh/h	1741	68	43	1951	6	59
Conflicting Peds, #/hr	0	1	1	0	1	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	2	1	0	0
Mvmt Flow	1833	72	45	2054	6	62

Major/Minor	Major1		Major2		Minor1	
Conflicting Flow All	0	0	1906	0	2783	954
Stage 1	-	-	-	-	1870	-
Stage 2	-	-	-	-	913	-
Critical Hdwy	-	-	5.34	-	5.7	7.1
Critical Hdwy Stg 1	-	-	-	-	6.6	-
Critical Hdwy Stg 2	-	-	-	-	6	-
Follow-up Hdwy	-	-	3.12	-	3.8	3.9
Pot Cap-1 Maneuver	-	-	140	-	36	226
Stage 1	-	-	-	-	70	-
Stage 2	-	-	-	-	322	-
Platoon blocked, %	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	140	-	36	226
Mov Cap-2 Maneuver	-	-	-	-	61	-
Stage 1	-	-	-	-	70	-
Stage 2	-	-	-	-	322	-

Approach	EB	WB	NB
HCM Control Delay, s	0	0.9	30.9
HCM LOS			D

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	61	226	-	-	140	-
HCM Lane V/C Ratio	0.104	0.275	-	-	0.323	-
HCM Control Delay (s)	70.7	26.9	-	-	42.5	-
HCM Lane LOS	F	D	-	-	E	-
HCM 95th %tile Q(veh)	0.3	1.1	-	-	1.3	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

Existing Conditions
Weekday PM

Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	109	1535	102	105	1772	216	157	149	61	182	163	117
Future Volume (vph)	109	1535	102	105	1772	216	157	149	61	182	163	117
Ideal Flow (vphpl)	1900	2000	1900	1900	2000	1900	1900	2000	1900	1900	2000	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1787	5406	1615	1787	5406	1568	1805	2000	1615	1787	1980	1599
Flt Permitted	0.950			0.950			0.518			0.344		
Satd. Flow (perm)	1787	5406	1579	1784	5406	1568	981	2000	1592	646	1980	1575
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			3	3			3		2	2		3
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Heavy Vehicles (%)	1%	1%	0%	1%	1%	3%	0%	0%	0%	1%	1%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	118	1668	111	114	1926	235	171	162	66	198	177	127
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	18.0	83.0	16.0	18.0	83.0	21.0	16.0	28.0	18.0	21.0	33.0	18.0
Total Split (%)	12.0%	55.3%	10.7%	12.0%	55.3%	14.0%	10.7%	18.7%	12.0%	14.0%	22.0%	12.0%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	13.3	81.8	96.6	13.1	81.6	104.1	33.4	18.6	33.2	40.7	22.8	37.6
Actuated g/C Ratio	0.09	0.55	0.64	0.09	0.54	0.69	0.22	0.12	0.22	0.27	0.15	0.25
v/c Ratio	0.75	0.57	0.11	0.73	0.66	0.22	0.60	0.65	0.19	0.66	0.59	0.32
Control Delay	89.7	26.1	9.7	92.4	26.3	9.4	53.1	74.9	43.8	54.8	66.8	43.4
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	89.7	26.1	9.7	92.4	26.3	9.4	53.1	74.9	43.8	54.8	66.8	43.4
LOS	F	C	A	F	C	A	D	E	D	D	E	D
Approach Delay		29.1			27.9			60.4			56.1	
Approach LOS		C			C			E			E	
Queue Length 50th (ft)	113	375	37	109	505	82	133	153	49	157	162	94
Queue Length 95th (ft)	#217	534	62	#202	564	123	197	230	91	227	239	151
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

Existing Conditions
Weekday PM

Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	166	2947	1021	165	2940	1098	288	293	363	310	356	404
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.71	0.57	0.11	0.69	0.66	0.21	0.59	0.55	0.18	0.64	0.50	0.31

Intersection Summary

Area Type: Other

Cycle Length: 150

Actuated Cycle Length: 150

Offset: 5 (3%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 80

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 0.75

Intersection Signal Delay: 33.7

Intersection LOS: C

Intersection Capacity Utilization 73.2%

ICU Level of Service D

Analysis Period (min) 15

95th percentile volume exceeds capacity, queue may be longer.

Queue shown is maximum after two cycles.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Saturday MIDDAY

						
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	141	1680	1450	99	166	120
Future Volume (vph)	141	1680	1450	99	166	120
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5136	5080	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1802	5136	5080	0	1805	1615
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	4			4		
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	148	1768	1630	0	175	126
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	14.5	113.0	94.0		15.0	35.5
Actuated g/C Ratio	0.10	0.81	0.67		0.11	0.25
v/c Ratio	0.80	0.43	0.48		0.91	0.31
Control Delay	89.7	4.3	24.1		105.6	44.4
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	89.7	4.3	24.1		105.6	44.4
LOS	F	A	C		F	D
Approach Delay		10.9	24.1		80.0	
Approach LOS		B	C		E	
Queue Length 50th (ft)	133	144	375		160	93
Queue Length 95th (ft)	#234	162	419		#303	153
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
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Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

Existing Conditions
Saturday Midday

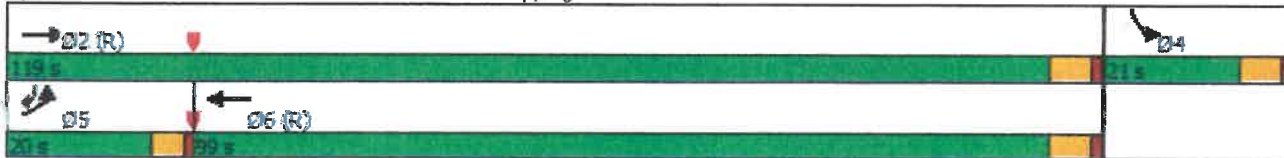


Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	199	4145	3410		193	421
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.74	0.43	0.48		0.91	0.30

Intersection Summary

Area Type: Other
Cycle Length: 140
Actuated Cycle Length: 140
Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green
Natural Cycle: 55
Control Type: Actuated-Coordinated
Maximum v/c Ratio: 0.91
Intersection Signal Delay: 21.9
Intersection LOS: C
Intersection Capacity Utilization 61.0%
ICU Level of Service B
Analysis Period (min) 15
95th percentile volume exceeds capacity, queue may be longer.
Queue shown is maximum after two cycles.

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	2.1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↖	↗
Traffic Vol, veh/h	1714	134	94	1540	11	58
Future Vol, veh/h	1714	134	94	1540	11	58
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	0	1	0	0
Mvmt Flow	1804	141	99	1621	12	61

Major/Minor	Major1	Major2	Minor1		
Conflicting Flow All	0	0	1945	0	2721
Stage 1	-	-	-	-	1875
Stage 2	-	-	-	-	846
Critical Hdwy	-	-	5.3	-	5.7
Critical Hdwy Stg 1	-	-	-	-	6.6
Critical Hdwy Stg 2	-	-	-	-	6
Follow-up Hdwy	-	-	3.1	-	3.8
Pot Cap-1 Maneuver	-	-	137	-	39
Stage 1	-	-	-	-	70
Stage 2	-	-	-	-	350
Platoon blocked, %	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	137	-	0
Mov Cap-2 Maneuver	-	-	-	-	-
Stage 1	-	-	-	-	70
Stage 2	-	-	-	-	0

Approach	EB	WB	NB
HCM Control Delay, s	0	4.6	-
HCM LOS			-

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	-	219	-	-	137	-
HCM Lane V/C Ratio	-	0.279	-	-	0.722	-
HCM Control Delay (s)	-	27.7	-	-	80.3	-
HCM Lane LOS	-	D	-	-	F	-
HCM 95th %tile Q(veh)	-	1.1	-	-	4.2	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

Existing Conditions
Saturday Midday

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	127	1428	125	84	1471	185	147	118	80	244	99	139
Future Volume (vph)	127	1428	125	84	1471	185	147	118	80	244	99	139
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	950	5136	1615	1805	5136	1599	1787	1900	1615	1787	1845	1615
Flt Permitted	0.950			0.950			0.690			0.450		
Satd. Flow (perm)	950	5136	1615	1805	5136	1599	1292	1900	1590	845	1845	1589
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)							4		3	3		4
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	90%	1%	0%	0%	1%	1%	1%	0%	0%	1%	3%	0%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	134	1503	132	88	1548	195	155	124	84	257	104	146
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	18.5	74.8	90.3	11.6	68.0	91.2	28.3	16.3	29.4	39.5	24.0	44.0
Actuated g/C Ratio	0.13	0.53	0.64	0.08	0.49	0.65	0.20	0.12	0.21	0.28	0.17	0.31
v/c Ratio	1.07	0.55	0.13	0.59	0.62	0.19	0.53	0.56	0.25	0.73	0.33	0.29
Control Delay	151.2	28.2	16.1	77.6	27.9	10.2	47.5	67.7	42.7	54.4	52.7	34.9
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	151.2	28.2	16.1	77.6	27.9	10.2	47.5	67.7	42.7	54.4	52.7	34.9
LOS	F	C	B	E	C	B	D	E	D	D	D	C
Approach Delay		36.6			28.4			53.3			48.4	
Approach LOS		D			C			D			D	
Queue Length 50th (ft)	~138	378	59	78	371	66	111	108	61	196	84	95
Queue Length 95th (ft)	m#304	458	m103	136	422	100	166	170	103	272	136	153
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

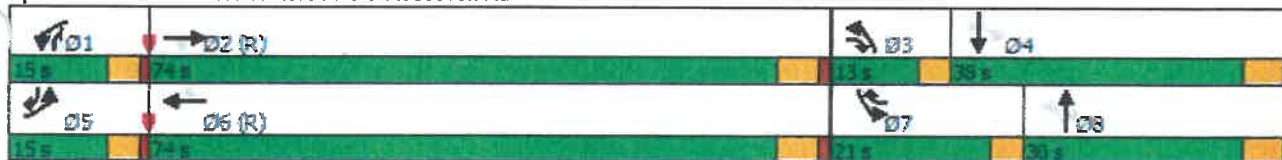
Existing Conditions
Saturday Midday

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	125	2745	1042	156	2494	1045	294	325	342	356	421	502
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	1.07	0.55	0.13	0.56	0.62	0.19	0.53	0.38	0.25	0.72	0.25	0.29

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 90
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 1.07
 Intersection Signal Delay: 35.9
 Intersection LOS: D
 Intersection Capacity Utilization 69.4%
 ICU Level of Service C
 Analysis Period (min) 15
 ~ Volume exceeds capacity, queue is theoretically infinite.
 Queue shown is maximum after two cycles.
 # 95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.
 m Volume for 95th percentile queue is metered by upstream signal.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
Weekday AM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	85	1895	1688	69	52	60
Future Volume (vph)	85	1895	1688	69	52	60
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5085	5055	0	1805	1583
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1804	5085	5055	0	1795	1583
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	1			1	2	
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	0%	2%	2%	0%	0%	2%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	91	2038	1889	0	56	65
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	12.2	121.1	103.2		10.9	26.3
Actuated g/C Ratio	0.09	0.86	0.74		0.08	0.19
v/c Ratio	0.58	0.46	0.51		0.40	0.22
Control Delay	75.5	3.3	22.0		69.2	46.3
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	75.5	3.3	22.0		69.2	46.3
LOS	E	A	C		E	D
Approach Delay		6.4	22.0		56.9	
Approach LOS		A	C		E	
Queue Length 50th (ft)	81	144	465		50	49
Queue Length 95th (ft)	138	197	560		94	87
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
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Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
Weekday AM



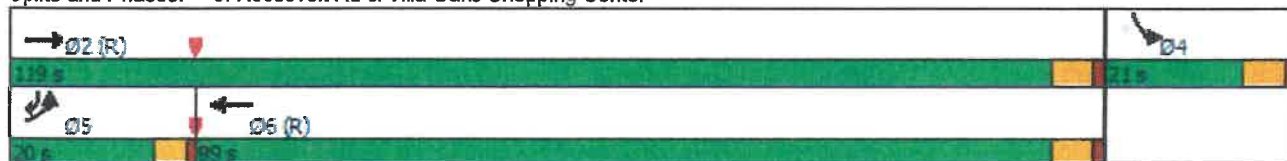
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	201	4398	3726		193	336
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.45	0.46	0.51		0.29	0.19

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 60
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 0.58
 Intersection Signal Delay: 15.0
 Intersection Capacity Utilization 59.3%
 Analysis Period (min) 15

Intersection LOS: B
 ICU Level of Service B

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	0.3					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1925	22	19	1756	1	14
Future Vol, veh/h	1925	22	19	1756	1	14
Conflicting Peds, #/hr	0	1	1	0	1	1
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	94	94	94	94	94	94
Heavy Vehicles, %	2	0	0	2	0	0
Mvmt Flow	2048	23	20	1868	1	15

Major/Minor	Major1	Major2	Minor1	Minor2	Minor3
Conflicting Flow All	0	0	2072	0	2849
Stage 1	-	-	-	-	2061
Stage 2	-	-	-	-	788
Critical Hdwy	-	-	5.3	-	5.7
Critical Hdwy Stg 1	-	-	-	-	6.6
Critical Hdwy Stg 2	-	-	-	-	6
Follow-up Hdwy	-	-	3.1	-	3.8
Pot Cap-1 Maneuver	-	-	118	-	33
Stage 1	-	-	-	-	53
Stage 2	-	-	-	-	375
Platoon blocked, %	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	118	-	33
Mov Cap-2 Maneuver	-	-	-	-	47
Stage 1	-	-	-	-	53
Stage 2	-	-	-	-	375

Approach	EB	WB	NB
HCM Control Delay, s	0	0.4	28.6
HCM LOS			D

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	47	198	-	-	118	-
HCM Lane V/C Ratio	0.023	0.075	-	-	0.171	-
HCM Control Delay (s)	83.4	24.7	-	-	41.7	-
HCM Lane LOS	F	C	-	-	E	-
HCM 95th %ile Q(veh)	0.1	0.2	-	-	0.6	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Weekday AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		  			  						 	
Traffic Volume (vph)	65	1805	66	33	1656	160	88	185	58	199	101	82
Future Volume (vph)	65	1805	66	33	1656	160	88	185	58	199	101	82
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1656	5085	1468	1656	5085	1568	1719	1792	1553	1752	1845	1599
Flt Permitted	0.950			0.950			0.687			0.317		
Satd. Flow (perm)	1656	5085	1438	1655	5085	1568	1234	1792	1531	584	1845	1569
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			1	1			7		2	2		7
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	9%	2%	10%	9%	2%	3%	5%	6%	4%	3%	3%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	70	1941	71	35	1781	172	95	199	62	214	109	88
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	9.7	75.9	87.5	8.2	72.4	95.2	32.7	21.1	30.8	43.9	28.8	40.0
Actuated g/C Ratio	0.07	0.54	0.62	0.06	0.52	0.68	0.23	0.15	0.22	0.31	0.21	0.29
v/c Ratio	0.61	0.70	0.08	0.36	0.68	0.16	0.30	0.74	0.18	0.66	0.29	0.20
Control Delay	80.6	29.9	17.5	73.1	27.5	9.1	36.9	73.0	40.5	47.5	48.1	34.4
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	80.6	29.9	17.5	73.1	27.5	9.1	36.9	73.0	40.5	47.5	48.1	34.4
LOS	F	C	B	E	C	A	D	E	D	D	D	C
Approach Delay		31.2			26.7			57.7			44.9	
Approach LOS		C			C			E			D	
Queue Length 50th (ft)	62	551	0	31	454	56	61	173	44	149	83	56
Queue Length 95th (ft)	#119	649	68	68	517	89	105	259	81	219	138	98
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Weekday AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	126	2756	904	124	2630	1074	325	307	363	329	421	461
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.56	0.70	0.08	0.28	0.68	0.16	0.29	0.65	0.17	0.65	0.26	0.19

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 80
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 0.74
 Intersection Signal Delay: 32.5
 Intersection LOS: C
 Intersection Capacity Utilization 76.1%
 ICU Level of Service D
 Analysis Period (min) 15
 # 95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd

 Ø1 15 s	 Ø2 (R) 7 s	 Ø3 13 s	 Ø4 33 s
 Ø5 15 s	 Ø6 (R) 7 s	 Ø7 21 s	 Ø8 30 s

Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
Weekday PM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	168	1755	1978	125	200	134
Future Volume (vph)	168	1755	1978	125	200	134
Ideal Flow (vphpl)	1900	2000	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5406	5092	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1805	5406	5092	0	1805	1593
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)						2
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	177	1847	2214	0	211	141
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	42.0	122.0	80.0		28.0	42.0
Total Split (%)	28.0%	81.3%	53.3%		18.7%	28.0%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	20.1	117.1	92.6		20.9	42.4
Actuated g/C Ratio	0.13	0.78	0.62		0.14	0.28
v/c Ratio	0.73	0.44	0.70		0.84	0.31
Control Delay	79.6	5.9	40.8		90.3	39.5
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	79.6	5.9	40.8		90.3	39.5
LOS	E	A	D		F	D
Approach Delay		12.4	40.8		70.0	
Approach LOS		B	D		E	
Queue Length 50th (ft)	169	200	790		202	103
Queue Length 95th (ft)	242	221	860		#330	152
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
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Lanes, Volumes, Timings
 6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
 Weekday PM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	451	4221	3142		264	641
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.39	0.44	0.70		0.80	0.22

Intersection Summary	
Area Type:	Other
Cycle Length:	150
Actuated Cycle Length:	150
Offset:	93 (62%), Referenced to phase 2:EBT and 6:WBT, Start of Green
Natural Cycle:	70
Control Type:	Actuated-Coordinated
Maximum v/c Ratio:	0.84
Intersection Signal Delay:	30.5
Intersection Capacity Utilization	75.1%
Analysis Period (min)	15
# 95th percentile volume exceeds capacity, queue may be longer. Queue shown is maximum after two cycles.	

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	1.1					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1890	68	43	2100	6	59
Future Vol, veh/h	1890	68	43	2100	6	59
Conflicting Peds, #/hr	0	1	1	0	1	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	2	1	0	0
Mvmt Flow	1989	72	45	2211	6	62
Major/Minor	Major1	Major2		Minor1		
Conflicting Flow All	0	0	2062	0	3001	1032
Stage 1	-	-	-	-	2026	-
Stage 2	-	-	-	-	975	-
Critical Hdwy	-	-	5.34	-	5.7	7.1
Critical Hdwy Stg 1	-	-	-	-	6.6	-
Critical Hdwy Stg 2	-	-	-	-	6	-
Follow-up Hdwy	-	-	3.12	-	3.8	3.9
Pot Cap-1 Maneuver	-	-	116	-	27	200
Stage 1	-	-	-	-	56	-
Stage 2	-	-	-	-	299	-
Platoon blocked, %	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	116	-	27	200
Mov Cap-2 Maneuver	-	-	-	-	49	-
Stage 1	-	-	-	-	56	-
Stage 2	-	-	-	-	299	-
Approach	EB	WB		NB		
HCM Control Delay, s	0	1.1		36.3		
HCM LOS	E					
Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	49	200	-	-	116	-
HCM Lane V/C Ratio	0.129	0.311	-	-	0.39	-
HCM Control Delay (s)	89.1	30.9	-	-	54.6	-
HCM Lane LOS	F	D	-	-	F	-
HCM 95th %ile Q(veh)	0.4	1.3	-	-	1.6	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Weekday PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	128	1653	114	109	1893	224	170	155	63	189	169	135
Future Volume (vph)	128	1653	114	109	1893	224	170	155	63	189	169	135
Ideal Flow (vphpl)	1900	2000	1900	1900	2000	1900	1900	2000	1900	1900	2000	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1787	5406	1615	1787	5406	1568	1805	2000	1615	1787	1980	1599
Flt Permitted	0.950			0.950			0.495			0.333		
Satd. Flow (perm)	1787	5406	1579	1785	5406	1568	938	2000	1592	626	1980	1575
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			3	3			3		2	2		3
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Heavy Vehicles (%)	1%	1%	0%	1%	1%	3%	0%	0%	0%	1%	1%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	139	1797	124	118	2058	243	185	168	68	205	184	147
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	18.0	83.0	16.0	18.0	83.0	21.0	16.0	28.0	18.0	21.0	33.0	18.0
Total Split (%)	12.0%	55.3%	10.7%	12.0%	55.3%	14.0%	10.7%	18.7%	12.0%	14.0%	22.0%	12.0%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	14.3	81.2	96.1	13.2	80.1	102.8	33.9	19.0	33.7	41.1	23.1	38.9
Actuated g/C Ratio	0.10	0.54	0.64	0.09	0.53	0.69	0.23	0.13	0.22	0.27	0.15	0.26
v/c Ratio	0.82	0.61	0.12	0.75	0.71	0.23	0.65	0.67	0.19	0.68	0.60	0.36
Control Delay	94.8	32.5	9.4	94.1	28.6	9.8	55.7	75.2	43.7	55.9	67.1	43.7
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	94.8	32.5	9.4	94.1	28.6	9.8	55.7	75.2	43.7	55.9	67.1	43.7
LOS	F	C	A	F	C	A	E	E	D	E	E	D
Approach Delay		35.3			29.9			61.6			56.4	
Approach LOS		D			C			E			E	
Queue Length 50th (ft)	135	513	40	113	566	87	144	158	51	162	168	110
Queue Length 95th (ft)	m#260	583	m64	#212	624	127	214	237	93	235	248	174
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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LMM

Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Weekday PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	172	2925	1015	165	2887	1083	284	293	367	309	356	413
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.81	0.61	0.12	0.72	0.71	0.22	0.65	0.57	0.19	0.66	0.52	0.36

Intersection Summary

Area Type: Other
 Cycle Length: 150
 Actuated Cycle Length: 150
 Offset: 5 (3%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 90
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 0.82
 Intersection Signal Delay: 37.0 Intersection LOS: D
 Intersection Capacity Utilization 77.1% ICU Level of Service D
 Analysis Period (min) 15
 # 95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.
 m Volume for 95th percentile queue is metered by upstream signal.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd

↙ 01	→ 02 (R)	↙ 03	↓ 04
18 s	83 s	15 s	33 s
↙ 05	← 06 (R)	↙ 07	↑ 08
18 s	83 s	21 s	28 s

Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
Saturday Midday



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	237	1724	1524	176	270	180
Future Volume (vph)	237	1724	1524	176	270	180
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5136	5047	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1802	5136	5047	0	1805	1615
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	4			4		
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	249	1815	1789	0	284	189
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	15.5	113.0	93.0		15.0	36.5
Actuated g/C Ratio	0.11	0.81	0.66		0.11	0.26
v/c Ratio	1.25	0.44	0.53		1.47	0.45
Control Delay	196.7	4.4	26.4		279.9	47.4
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	196.7	4.4	26.4		279.9	47.4
LOS	F	A	C		F	D
Approach Delay		27.6	26.4		187.0	
Approach LOS		C	C		F	
Queue Length 50th (ft)	-282	150	422		-354	145
Queue Length 95th (ft)	#459	168	471		#541	224
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
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Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 No-Build
Saturday MIDDAY

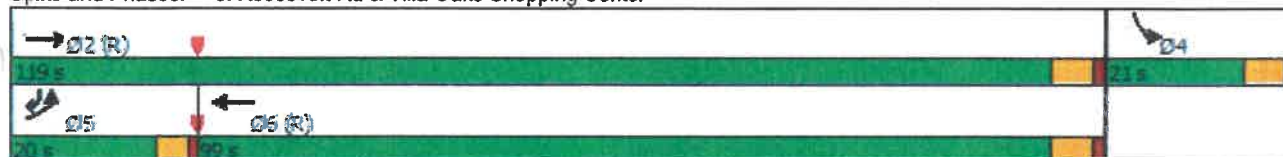


Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	199	4145	3352		193	421
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	1.25	0.44	0.53		1.47	0.45

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 65
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 1.47
 Intersection Signal Delay: 44.5
 Intersection LOS: D
 Intersection Capacity Utilization 75.2%
 ICU Level of Service D
 Analysis Period (min) 15
 ~ Volume exceeds capacity, queue is theoretically infinite.
 Queue shown is maximum after two cycles.
 # 95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	3					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↘	↗
Traffic Vol, veh/h	1862	134	94	1691	11	58
Future Vol, veh/h	1862	134	94	1691	11	58
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	0	1	0	0
Mvmt Flow	1960	141	99	1780	12	61

Major/Minor	Major1	Major2	Minor1
Conflicting Flow All	0	0	2101
Stage 1	-	-	2031
Stage 2	-	-	910
Critical Hdwy	-	5.3	5.7
Critical Hdwy Stg 1	-	-	6.6
Critical Hdwy Stg 2	-	-	6
Follow-up Hdwy	-	3.1	3.8
Pot Cap-1 Maneuver	-	114	29
Stage 1	-	-	56
Stage 2	-	-	323
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	-	114	0
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	56
Stage 2	-	-	0

Approach	EB	WB	NB
HCM Control Delay, s	0	6.4	
HCM LOS			-

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	-	195	-	-	114	-
HCM Lane V/C Ratio	-	0.313	-	-	0.868	-
HCM Control Delay (s)	-	31.7	-	-	121.8	-
HCM Lane LOS	-	D	-	-	F	-
HCM 95th %tile Q(veh)	-	1.3	-	-	5.2	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Saturday Midday

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	147	1543	138	87	1593	192	161	122	83	253	103	161
Future Volume (vph)	147	1543	138	87	1593	192	161	122	83	253	103	161
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	950	5136	1615	1805	5136	1599	1787	1900	1615	1787	1845	1615
Flt Permitted	0.950			0.950			0.687			0.442		
Satd. Flow (perm)	950	5136	1615	1805	5136	1599	1287	1900	1590	830	1845	1589
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)							4		3	3		4
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	90%	1%	0%	0%	1%	1%	1%	0%	0%	1%	3%	0%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	155	1624	145	92	1677	202	169	128	87	266	108	169
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	18.1	74.3	89.8	11.8	68.0	91.3	28.6	16.6	29.9	39.9	24.4	44.0
Actuated g/C Ratio	0.13	0.53	0.64	0.08	0.49	0.65	0.20	0.12	0.21	0.28	0.17	0.31
v/c Ratio	1.27	0.60	0.14	0.61	0.67	0.19	0.57	0.57	0.26	0.75	0.34	0.34
Control Delay	207.9	32.0	15.5	78.2	29.2	10.2	49.3	67.8	42.5	55.8	52.6	35.9
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	207.9	32.0	15.5	78.2	29.2	10.2	49.3	67.8	42.5	55.8	52.6	35.9
LOS	F	C	B	E	C	B	D	E	D	E	D	D
Approach Delay		44.9			29.5			53.9			49.0	
Approach LOS		D			C			D			D	
Queue Length 50th (ft)	~180	433	64	82	418	68	122	112	63	204	87	112
Queue Length 95th (ft)	m#332	m480	m100	143	472	104	178	174	107	280	141	175
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
Page 1

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 No-Build
Saturday Middy



Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	122	2724	1035	158	2494	1045	296	325	347	356	421	502
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	1.27	0.60	0.14	0.58	0.67	0.19	0.57	0.39	0.25	0.75	0.26	0.34

Intersection Summary

Area Type: Other

Cycle Length: 140

Actuated Cycle Length: 140

Offset: 0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 90

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 1.27

Intersection Signal Delay: 39.8

Intersection LOS: D

Intersection Capacity Utilization 76.7%

ICU Level of Service D

Analysis Period (min) 15

- Volume exceeds capacity, queue is theoretically infinite.

Queue shown is maximum after two cycles.

95th percentile volume exceeds capacity, queue may be longer.

Queue shown is maximum after two cycles.

m Volume for 95th percentile queue is metered by upstream signal.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
Weekday AM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	85	1907	1689	69	52	60
Future Volume (vph)	85	1907	1689	69	52	60
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5085	5055	0	1805	1583
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1804	5085	5055	0	1795	1583
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	1			1	2	
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	0%	2%	2%	0%	0%	2%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	91	2051	1690	0	56	65
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	12.2	121.1	103.2		10.9	26.3
Actuated g/C Ratio	0.09	0.86	0.74		0.08	0.19
v/c Ratio	0.58	0.47	0.51		0.40	0.22
Control Delay	75.5	3.3	22.1		69.2	46.3
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	75.5	3.3	22.1		69.2	46.3
LOS	E	A	C		E	D
Approach Delay		6.4	22.1		56.9	
Approach LOS		A	C		E	
Queue Length 50th (ft)	81	146	468		50	49
Queue Length 95th (ft)	138	199	560		94	87
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
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Lanes, Volumes, Timings
 6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
 Weekday AM

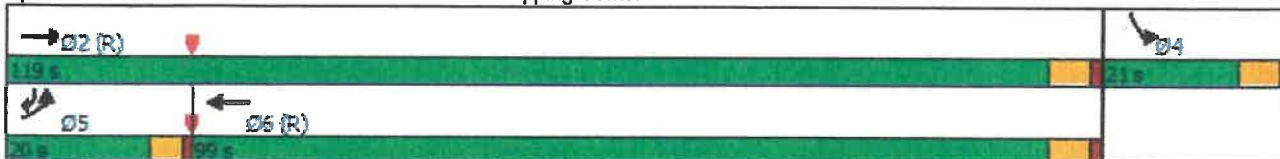


Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	201	4398	3726		193	336
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.45	0.47	0.51		0.29	0.19

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 60
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 0.58
 Intersection Signal Delay: 15.0
 Intersection LOS: B
 Intersection Capacity Utilization 59.3%
 ICU Level of Service B
 Analysis Period (min) 15

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	0.6					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1923	36	28	1754	4	28
Future Vol, veh/h	1923	36	28	1754	4	28
Conflicting Peds, #/hr	0	1	1	0	1	1
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	94	94	94	94	94	94
Heavy Vehicles, %	2	0	0	2	0	0
Mvmt Flow	2046	38	30	1866	4	30

Major/Minor	Major1	Major2	Minor1		
Conflicting Flow All	0	0	2085	0	2873 1044
Stage 1	-	-	-	-	2066 -
Stage 2	-	-	-	-	807 -
Critical Hdwy	-	-	5.3	-	5.7 7.1
Critical Hdwy Stg 1	-	-	-	-	6.6 -
Critical Hdwy Stg 2	-	-	-	-	6 -
Follow-up Hdwy	-	-	3.1	-	3.8 3.9
Pot Cap-1 Maneuver	-	-	116	-	32 197
Stage 1	-	-	-	-	53 -
Stage 2	-	-	-	-	367 -
Platoon blocked, %	-	-	-	-	-
Mov Cap-1 Maneuver	-	-	116	-	32 197
Mov Cap-2 Maneuver	-	-	-	-	47 -
Stage 1	-	-	-	-	53 -
Stage 2	-	-	-	-	367 -

Approach	EB	WB	NB
HCM Control Delay, s	0	0.7	34.3
HCM LOS			D

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	47	197	-	-	116	-
HCM Lane V/C Ratio	0.091	0.151	-	-	0.257	-
HCM Control Delay (s)	89.1	26.5	-	-	46.4	-
HCM Lane LOS	F	D	-	-	E	-
HCM 95th %tile Q(veh)	0.3	0.5	-	-	1	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Weekday AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	66	1815	67	33	1661	160	89	185	58	199	101	83
Future Volume (vph)	66	1815	67	33	1661	160	89	185	58	199	101	83
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1656	5085	1468	1656	5085	1568	1719	1792	1553	1752	1845	1599
Flt Permitted	0.950			0.950			0.687			0.317		
Satd. Flow (perm)	1656	5085	1438	1655	5085	1568	1234	1792	1531	584	1845	1569
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			1	1			7		2	2		7
Peak Hour Factor	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93	0.93
Heavy Vehicles (%)	9%	2%	10%	9%	2%	3%	5%	6%	4%	3%	3%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	71	1952	72	35	1786	172	96	199	62	214	109	89
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	9.7	75.9	87.5	8.2	72.4	95.1	32.7	21.1	30.8	43.9	28.8	40.0
Actuated g/C Ratio	0.07	0.54	0.62	0.06	0.52	0.68	0.23	0.15	0.22	0.31	0.21	0.29
v/c Ratio	0.62	0.71	0.08	0.36	0.68	0.16	0.30	0.74	0.18	0.66	0.29	0.20
Control Delay	80.8	30.0	17.4	73.1	27.6	9.2	36.9	73.0	40.5	47.5	48.1	34.4
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	80.8	30.0	17.4	73.1	27.6	9.2	36.9	73.0	40.5	47.5	48.1	34.4
LOS	F	C	B	E	C	A	D	E	D	D	D	C
Approach Delay		31.3			26.8			57.6			44.8	
Approach LOS		C			C			E			D	
Queue Length 50th (ft)	64	556	35	31	458	56	62	173	44	149	83	56
Queue Length 95th (ft)	#123	654	69	68	520	89	106	259	81	219	138	99
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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Synchro 10 Report
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Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Weekday AM

	↖	→	↘	↙	←	↖	↙	↑	↘	↘	↓	↙
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	126	2756	904	124	2627	1073	325	307	363	329	421	461
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.56	0.71	0.08	0.28	0.68	0.16	0.30	0.65	0.17	0.65	0.26	0.19

Intersection Summary	
Area Type:	Other
Cycle Length:	140
Actuated Cycle Length:	140
Offset:	0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green
Natural Cycle:	80
Control Type:	Actuated-Coordinated
Maximum v/c Ratio:	0.74
Intersection Signal Delay:	32.5
Intersection Capacity Utilization	76.2%
Analysis Period (min)	15
#	95th percentile volume exceeds capacity, queue may be longer.
	Queue shown is maximum after two cycles.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd

↖ Ø1	→ Ø2 (R)	↘ Ø3	↓ Ø4
15 s	74 s	13 s	35 s
↘ Ø5	← Ø6 (R)	↘ Ø7	↑ Ø8
15 s	74 s	21 s	30 s

Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
Weekday PM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	168	1778	1982	125	200	134
Future Volume (vph)	168	1778	1982	125	200	134
Ideal Flow (vphpl)	1900	2000	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5406	5092	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1805	5406	5092	0	1805	1593
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)						2
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	177	1872	2218	0	211	141
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	42.0	122.0	80.0		28.0	42.0
Total Split (%)	28.0%	81.3%	53.3%		18.7%	28.0%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	20.1	117.1	92.6		20.9	42.4
Actuated g/C Ratio	0.13	0.78	0.62		0.14	0.28
v/c Ratio	0.73	0.44	0.71		0.84	0.31
Control Delay	79.6	6.0	40.7		90.3	39.5
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	79.6	6.0	40.7		90.3	39.5
LOS	E	A	D		F	D
Approach Delay		12.3	40.7		70.0	
Approach LOS		B	D		E	
Queue Length 50th (ft)	169	204	790		202	103
Queue Length 95th (ft)	242	226	861		#330	152
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Synchro 10 Report
Page 3

Lanes, Volumes, Timings
 6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
 Weekday PM



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	451	4221	3142		264	641
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	0.39	0.44	0.71		0.80	0.22

Intersection Summary

Area Type: Other

Cycle Length: 150

Actuated Cycle Length: 150

Offset: 93 (62%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 70

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 0.84

Intersection Signal Delay: 30.4

Intersection LOS: C

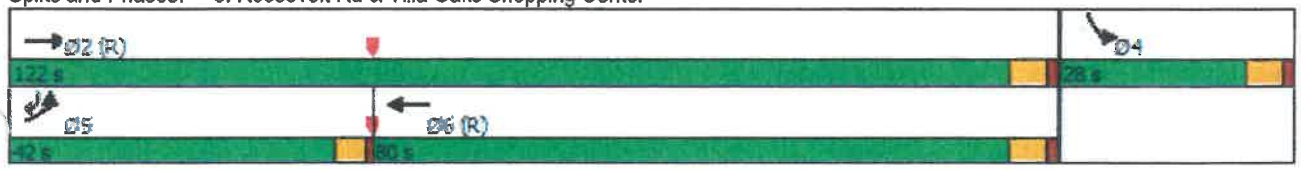
Intersection Capacity Utilization 75.2%

ICU Level of Service D

Analysis Period (min) 15

95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	2.6					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1885	96	63	2095	15	102
Future Vol, veh/h	1885	96	63	2095	15	102
Conflicting Peds, #/hr	0	1	1	0	1	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	2	1	0	0
Mvmt Flow	1984	101	66	2205	16	107

Major/Minor	Major1	Major2	Minor1
Conflicting Flow All	0	0	2086
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	-	5.34
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	-	3.12
Pot Cap-1 Maneuver	-	-	113
Stage 1	-	-	-
Stage 2	-	-	-
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	-	-	113
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	WB	NB
HCM Control Delay, s	0	2.2	52.6
HCM LOS			F

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	47	197	-	-	113	-
HCM Lane V/C Ratio	0.336	0.545	-	-	0.587	-
HCM Control Delay (s)	116.3	43.2	-	-	74.5	-
HCM Lane LOS	F	E	-	-	F	-
HCM 95th %tile Q(veh)	1.2	2.9	-	-	2.9	-

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Weekday PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	132	1685	116	109	1904	224	171	155	63	189	169	138
Future Volume (vph)	132	1685	116	109	1904	224	171	155	63	189	169	138
Ideal Flow (vphpl)	1900	2000	1900	1900	2000	1900	1900	2000	1900	1900	2000	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	1787	5406	1615	1787	5406	1568	1805	2000	1615	1787	1980	1599
Flt Permitted	0.950			0.950			0.495			0.333		
Satd. Flow (perm)	1787	5406	1579	1785	5406	1568	938	2000	1592	626	1980	1575
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)			3	3			3		2	2		3
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92
Heavy Vehicles (%)	1%	1%	0%	1%	1%	3%	0%	0%	0%	1%	1%	1%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	143	1832	126	118	2070	243	186	168	68	205	184	150
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	18.0	83.0	16.0	18.0	83.0	21.0	16.0	28.0	18.0	21.0	33.0	18.0
Total Split (%)	12.0%	55.3%	10.7%	12.0%	55.3%	14.0%	10.7%	18.7%	12.0%	14.0%	22.0%	12.0%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	14.6	81.2	96.1	13.2	79.8	102.4	33.9	19.0	33.7	41.1	23.1	39.3
Actuated g/C Ratio	0.10	0.54	0.64	0.09	0.53	0.68	0.23	0.13	0.22	0.27	0.15	0.26
v/c Ratio	0.82	0.63	0.12	0.75	0.72	0.23	0.65	0.67	0.19	0.68	0.60	0.36
Control Delay	94.3	32.9	9.5	94.1	29.0	9.9	56.0	75.2	43.7	55.9	67.1	43.6
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	94.3	32.9	9.5	94.1	29.0	9.9	56.0	75.2	43.7	55.9	67.1	43.6
LOS	F	C	A	F	C	A	E	E	D	E	E	D
Approach Delay		35.6			30.2			61.7			56.3	
Approach LOS		D			C			E			E	
Queue Length 50th (ft)	139	529	41	113	571	87	145	158	51	162	168	112
Queue Length 95th (ft)	m#267	594	m65	#212	628	127	214	237	93	235	248	176
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

25T_PM.syn
LMM

Synchro 10 Report
Page 1

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Weekday PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	174	2925	1015	165	2874	1079	284	293	367	309	356	414
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	0.82	0.63	0.12	0.72	0.72	0.23	0.65	0.57	0.19	0.66	0.52	0.36

Intersection Summary

Area Type: Other

Cycle Length: 150

Actuated Cycle Length: 150

Offset: 5 (3%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 90

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 0.82

Intersection Signal Delay: 37.3

Intersection LOS: D

Intersection Capacity Utilization 77.6%

ICU Level of Service D

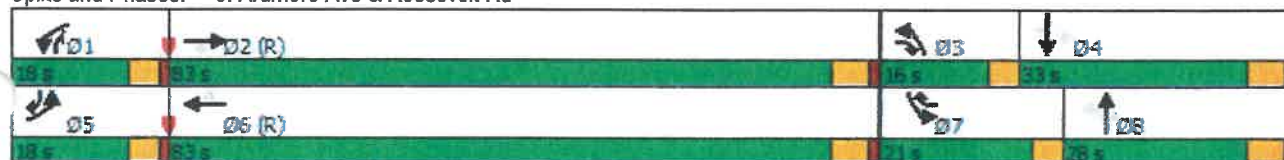
Analysis Period (min) 15

95th percentile volume exceeds capacity, queue may be longer.

Queue shown is maximum after two cycles.

m Volume for 95th percentile queue is metered by upstream signal.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
Saturday Midday



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	237	1759	1530	176	270	180
Future Volume (vph)	237	1759	1530	176	270	180
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Storage Length (ft)	145			0	0	0
Storage Lanes	1			0	1	1
Taper Length (ft)	100				25	
Satd. Flow (prot)	1805	5136	5052	0	1805	1615
Flt Permitted	0.950				0.950	
Satd. Flow (perm)	1802	5136	5052	0	1805	1615
Right Turn on Red				No		No
Satd. Flow (RTOR)						
Link Speed (mph)		35	35		30	
Link Distance (ft)		391	160		216	
Travel Time (s)		7.6	3.1		4.9	
Confl. Peds. (#/hr)	4			4		
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	0%	1%	1%	0%	0%	0%
Shared Lane Traffic (%)						
Lane Group Flow (vph)	249	1852	1796	0	284	189
Turn Type	Prot	NA	NA		Prot	pm+ov
Protected Phases	5	2	6		4	5
Permitted Phases						4
Detector Phase	5	2	6		4	5
Switch Phase						
Minimum Initial (s)	3.0	15.0	15.0		8.0	3.0
Minimum Split (s)	7.5	21.0	21.0		14.0	7.5
Total Split (s)	20.0	119.0	99.0		21.0	20.0
Total Split (%)	14.3%	85.0%	70.7%		15.0%	14.3%
Yellow Time (s)	3.5	4.5	4.5		4.5	3.5
All-Red Time (s)	1.0	1.5	1.5		1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0		0.0	0.0
Total Lost Time (s)	4.5	6.0	6.0		6.0	4.5
Lead/Lag	Lead		Lag			Lead
Lead-Lag Optimize?	Yes		Yes			Yes
Recall Mode	None	C-Max	C-Max		None	None
Act Effct Green (s)	15.5	113.0	93.0		15.0	36.5
Actuated g/C Ratio	0.11	0.81	0.66		0.11	0.26
v/c Ratio	1.25	0.45	0.54		1.47	0.45
Control Delay	196.7	4.5	26.3		279.9	47.4
Queue Delay	0.0	0.0	0.0		0.0	0.0
Total Delay	196.7	4.5	26.3		279.9	47.4
LOS	F	A	C		F	D
Approach Delay		27.2	26.3		187.0	
Approach LOS		C	C		F	
Queue Length 50th (ft)	~282	155	423		~354	145
Queue Length 95th (ft)	#459	173	472		#541	224
Internal Link Dist (ft)		311	80		136	
Turn Bay Length (ft)	145					

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Lanes, Volumes, Timings
6: Roosevelt Rd & Villa Oaks Shopping Center

2025 Total
Saturday Midday

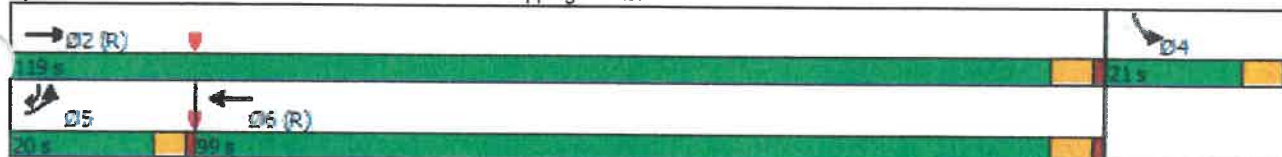


Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Base Capacity (vph)	199	4145	3355		193	421
Starvation Cap Reductn	0	0	0		0	0
Spillback Cap Reductn	0	0	0		0	0
Storage Cap Reductn	0	0	0		0	0
Reduced v/c Ratio	1.25	0.45	0.54		1.47	0.45

Intersection Summary

Area Type: Other
 Cycle Length: 140
 Actuated Cycle Length: 140
 Offset: 84 (60%), Referenced to phase 2:EBT and 6:WBT, Start of Green
 Natural Cycle: 70
 Control Type: Actuated-Coordinated
 Maximum v/c Ratio: 1.47
 Intersection Signal Delay: 44.2
 Intersection Capacity Utilization 75.4%
 Analysis Period (min) 15
 ~ Volume exceeds capacity, queue is theoretically infinite.
 Queue shown is maximum after two cycles.
 # 95th percentile volume exceeds capacity, queue may be longer.
 Queue shown is maximum after two cycles.

Splits and Phases: 6: Roosevelt Rd & Villa Oaks Shopping Center



Intersection						
Int Delay, s/veh	6.9					
Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑↑			↑↑↑	↑	↑
Traffic Vol, veh/h	1854	177	124	1684	24	118
Future Vol, veh/h	1854	177	124	1684	24	118
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	0
Veh in Median Storage, #	0	-	-	0	1	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	1	0	0	1	0	0
Mvmt Flow	1952	186	131	1773	25	124

Major/Minor	Major1	Major2	Minor1
Conflicting Flow All	0	0	2138
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	-	5.3
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	-	3.1
Pot Cap-1 Maneuver	-	-	~ 109
Stage 1	-	-	-
Stage 2	-	-	-
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	-	-	~ 109
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	WB	NB
HCM Control Delay, s	0	15.3	
HCM LOS			

Minor Lane/Major Mvmt	NBLn1	NBLn2	EBT	EBR	WBL	WBT
Capacity (veh/h)	-	189	-	-	~ 109	-
HCM Lane V/C Ratio	-	0.657	-	-	1.197	-
HCM Control Delay (s)	-	54.5	-	-	223.1	-
HCM Lane LOS	-	F	-	-	F	-
HCM 95th %tile Q(veh)	-	3.9	-	-	8.5	-

Notes			
~: Volume exceeds capacity	\$: Delay exceeds 300s	+: Computation Not Defined	*: All major volume in platoon

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Saturday MIDDAY

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations		  			  						 	
Traffic Volume (vph)	153	1586	141	87	1610	192	163	122	83	253	103	165
Future Volume (vph)	153	1586	141	87	1610	192	163	122	83	253	103	165
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Storage Length (ft)	105		110	205		205	120		120	125		125
Storage Lanes	1		1	1		1	1		1	1		1
Taper Length (ft)	135			175			55			145		
Satd. Flow (prot)	950	5136	1615	1805	5136	1599	1787	1900	1615	1787	1845	1615
Flt Permitted	0.950			0.950			0.687			0.442		
Satd. Flow (perm)	950	5136	1615	1805	5136	1599	1287	1900	1590	830	1845	1589
Right Turn on Red			No			No			No			No
Satd. Flow (RTOR)												
Link Speed (mph)		35			35			25			25	
Link Distance (ft)		1093			747			307			341	
Travel Time (s)		21.3			14.6			8.4			9.3	
Confl. Peds. (#/hr)							4		3	3		4
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Heavy Vehicles (%)	90%	1%	0%	0%	1%	1%	1%	0%	0%	1%	3%	0%
Shared Lane Traffic (%)												
Lane Group Flow (vph)	161	1669	148	92	1695	202	172	128	87	266	108	174
Turn Type	Prot	NA	pm+ov	Prot	NA	pm+ov	pm+pt	NA	pm+ov	pm+pt	NA	pm+ov
Protected Phases	5	2	3	1	6	7	3	8	1	7	4	5
Permitted Phases			2			6	8		8	4		4
Detector Phase	5	2	3	1	6	7	3	8	1	7	4	5
Switch Phase												
Minimum Initial (s)	3.0	15.0	3.0	3.0	15.0	3.0	3.0	8.0	3.0	3.0	8.0	3.0
Minimum Split (s)	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5	9.5	22.5	9.5
Total Split (s)	15.0	74.0	13.0	15.0	74.0	21.0	13.0	30.0	15.0	21.0	38.0	15.0
Total Split (%)	10.7%	52.9%	9.3%	10.7%	52.9%	15.0%	9.3%	21.4%	10.7%	15.0%	27.1%	10.7%
Yellow Time (s)	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5	3.5	4.5	3.5
All-Red Time (s)	1.0	1.5	0.0	1.0	1.5	0.0	0.0	1.5	1.0	0.0	1.5	1.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	4.5	6.0	3.5	4.5	6.0	3.5	3.5	6.0	4.5	3.5	6.0	4.5
Lead/Lag	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead	Lead	Lag	Lead
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	C-Max	None	None	C-Max	None	None	None	None	None	None	None
Act Effct Green (s)	18.1	74.3	89.8	11.8	68.0	91.3	28.6	16.6	29.9	39.9	24.4	44.0
Actuated g/C Ratio	0.13	0.53	0.64	0.08	0.49	0.65	0.20	0.12	0.21	0.28	0.17	0.31
v/c Ratio	1.32	0.61	0.14	0.61	0.68	0.19	0.58	0.57	0.26	0.75	0.34	0.35
Control Delay	225.8	32.1	15.4	78.2	29.4	10.2	49.8	67.8	42.5	55.8	52.6	36.1
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	225.8	32.1	15.4	78.2	29.4	10.2	49.8	67.8	42.5	55.8	52.6	36.1
LOS	F	C	B	E	C	B	D	E	D	E	D	D
Approach Delay		46.6			29.7			54.1			48.9	
Approach LOS		D			C			D			D	
Queue Length 50th (ft)	~191	447	65	82	424	68	124	112	63	204	87	116
Queue Length 95th (ft)	m#348	m497	m102	143	478	104	182	174	107	280	141	181
Internal Link Dist (ft)		1013			667			227			261	
Turn Bay Length (ft)	105		110	205		205	120		120	125		125

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LMM

Synchro 10 Report
Page 1

Lanes, Volumes, Timings
3: Ardmore Ave & Roosevelt Rd

2025 Total
Saturday Midday



Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Base Capacity (vph)	122	2724	1035	158	2494	1045	296	325	347	356	421	502
Starvation Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0	0	0	0	0	0	0
Reduced v/c Ratio	1.32	0.61	0.14	0.58	0.68	0.19	0.58	0.39	0.25	0.75	0.26	0.35

Intersection Summary

Area Type: Other

Cycle Length: 140

Actuated Cycle Length: 140

Offset: 0 (0%), Referenced to phase 2:EBT and 6:WBT, Start of Green

Natural Cycle: 90

Control Type: Actuated-Coordinated

Maximum v/c Ratio: 1.32

Intersection Signal Delay: 40.6

Intersection LOS: D

Intersection Capacity Utilization 77.4%

ICU Level of Service D

Analysis Period (min) 15

~ Volume exceeds capacity, queue is theoretically infinite.

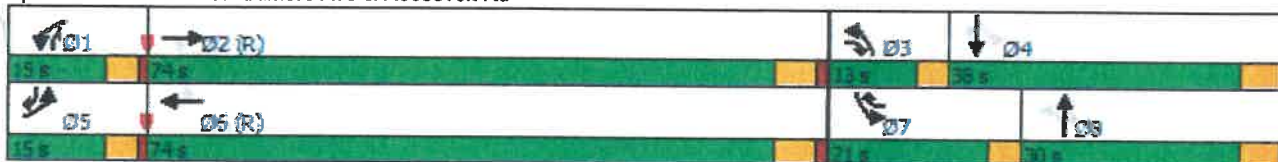
Queue shown is maximum after two cycles.

95th percentile volume exceeds capacity, queue may be longer.

Queue shown is maximum after two cycles.

m Volume for 95th percentile queue is metered by upstream signal.

Splits and Phases: 3: Ardmore Ave & Roosevelt Rd



COPY

AFFIDAVIT OF OWNERSHIP

The undersigned, being first duly sworn, hereby states as follows:

1. He is the Manager of 133 Roosevelt Road, LLC, an Illinois limited liability company ("Company");

2. The Company is the legal title holder of the property commonly known as 133 West Roosevelt Road, Villa Park, Illinois ("Property") which Property is legally described on Exhibit A attached hereto;

3. The Company hereby grants to Curative Health LLC ("Curative") an Illinois limited liability company, permission to file with the Village of Villa Park, such petitions and other documentation as shall be necessary or advisable to obtain from said Village, (i) rezoning of the Property to the R-3 classification and (ii) a Special Use Permit, all for the purpose of enabling Curative to occupy and operate on the Property, an adult cannabis dispensary.

IN WITNESS WHEREOF, the Company has executed this Affidavit on the ____ day of February, 2020.

133 ROOSEVELT ROAD LLC

By:



Name: John Manos

It's Manager

STATE OF ILLINOIS)

COUNTY OF DuPage)

The undersigned, a Notary Public for the above stated County, hereby states that on February 18, 2020, John Manos, known to me to be the Manager of 133 Roosevelt Road, LLC, personally appeared before me and executed the above Affidavit as his free and willing act and the binding act of said company.


Notary Public

[SEAL]



EXHIBIT A

LEGAL DESCRIPTION

LOTS 7 AND 8 IN FINITZO'S RESUBDIVISION OF LOT 3, BEING A SUBDIVISION OF LOT 3 IN FINITZO BROTHERS SUBDIVISION, BEING A SUBDIVISION OF THE NORTH 797.82 FEET OF THE EAST THREE-QUARTERS OF THE NORTHEAST 1/4 OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THAT PART TAKEN FOR ARDMORE AVENUE, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 8, 1970 AS DOCUMENT R70-10454, IN DUPAGE COUNTY, ILLINOIS.

Document Number	<u>Date Recorded</u>	Name	Type	Doc Type	Legal Description
R2015-007925	01/27/2015	CHICAGO TITLE LND TR CO - TRUST# 112994	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2015-007925	01/27/2015	133 RSVLT RD LLC	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2005-064127	03/30/2005	PARS PLAZA PARTNERS LLC	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R2005-064127	03/30/2005	NORTH STAR TR CO - TRUST# 112994	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, LS 7-8 FINITZO RESUB 39-11
R1999-007235	01/11/1999	PARS PLAZA PARTNERS	GRNTEE	DEED	SEE NOTES L: 0 B: 0 OL: 0, NA LS 7 & 8 FINITZO RESUB 39-11
R1999-007235	01/11/1999	CHICAGO TITLE LND TR CO - TRUST# 1093450	GRNTOR	DEED	SEE NOTES L: 0 B: 0 OL: 0, NA LS 7 & 8 FINITZO RESUB 39-11

20142759 ①



TRUSTEE'S DEED

Reserved for Recorder's Office



FRED BUCHOLZ

DUPAGE COUNTY RECORDER

JAN.27,2015 RHSP 10:33 AM
DEED \$40.00 06-21-207-071
003 PAGES R2015-007925

This indenture made this 14th day of January, 2015, between **CHICAGO TITLE LAND TRUST COMPANY, AS SUCCESSOR TRUSTEE TO NORTH STAR TRUST COMPANY, AS SUCCESSOR TO SOUTH CHICAGO BANK** as Trustee under the provisions of a deed or deeds in trust, duly recorded and delivered to said company in pursuance of a trust agreement dated the 8th day of December, 1998, and known as Trust Number 11-2994, party of the first part, and **133 Roosevelt Road, LLC**, whose address is: 242 Bunting Lane, Bloomingdale, IL 60108 party of the second part.

WITNESSETH, That said party of the first part, in consideration of the sum of **TEN and no/100 DOLLARS (\$10.00) AND OTHER GOOD AND VALUABLE** considerations in hand paid, does hereby **CONVEY AND QUITCLAIM** unto said party of the second part, the following described real estate, situated in **DuPage County, Illinois**, to wit:

See Legal Description attached and made a part hereof

Property Address: 133 West Roosevelt Road, Villa Park, IL 60181

Permanent Tax Number: 06-21-207-071

together with the tenements and appurtenances thereunto belonging.

TO HAVE AND TO HOLD the same unto said party of the second part, and to the proper use, benefit and behoof forever of said party of the second part.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in said trustee by the terms of said deed or deeds in trust delivered to said trustee in pursuance of the trust agreement above mentioned. This deed is made subject to the lien of every trust deed or mortgage (if any there be) of record in said county given to secure the payment of money, and remaining unreleased at the date of the delivery hereof.

CHARGE CTIC DUPAGE

CHARGE CTIC DUPAGE

IN WITNESS WHEREOF, said party of the first part has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its Trust Officer, the day and year first above written.



CHICAGO TITLE LAND TRUST COMPANY,
as Trustee as Aforesaid

By: *Laurel D. Thorpe*
Assistant Vice President

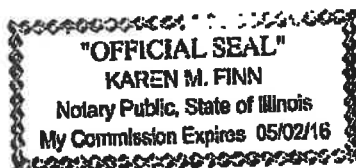
State of Illinois
County of Cook

SS.

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that the above named Assistant Vice President of CHICAGO TITLE LAND TRUST COMPANY, personally known to me to be the same person whose name is subscribed to the foregoing instrument as such Assistant Vice President appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company; and the said Assistant Vice President then and there caused the corporate seal of said Company to be affixed to said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company.

Given under my hand and Notarial Seal this 14th day of January, 2015.

PROPERTY ADDRESS:
13 West Roosevelt Road
Villa Park, IL 60181



Karen M. Finn
NOTARY PUBLIC

This instrument was prepared by:
CHICAGO TITLE LAND TRUST COMPANY
10 S. LaSalle St., Suite 2750
Suite 2750
Chicago, IL 60601-3294

AFTER RECORDING, PLEASE MAIL TO:

NAME Gregory G. Castaldi, Esq.

ADDRESS 5521 N. Cumberland, Suite 1109
OR BOX NO. _____

CITY, STATE Chicago, IL 60656

SEND TAX BILLS TO: 133 Roosevelt Road
c/o John Manos
242 Bunting Lane
Bloomington, IL 60108

Exempt under provisions 35ILCS200/31-45(e).

1-14-15 *Elizabeth C. C...*

IN RE THE MATTER OF:)
)
Rezoning from C-2 to C-3)Petition PZ-20-0002
and Special Use for a)
Recreational Cannabis Dispensary)
at 133 W. Roosevelt Road.)

APRIL 9, 2020
7:30 P.M.

309

1 BOARD MEMBERS PRESENT:

2 MR. JASON JARRETT, Chairman

3 MR. ED HOFSTRA

4 MR. JACK LANENGA

5 MR. MIKE ORLOWSKI

6 MR. DOMINICK ROMANO

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10 ALSO PRESENT:

11 Mr. Patrick Grill, Director of
Community Development

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1 COMMISSIONER JARRETT: First order of business is
2 Petition PZ-20-0002, rezoning from C-2 to C-3 and
3 Special Use for a Recreational Cannabis Dispensary at
4 133 West Roosevelt Road. Petitioner, David Hart of
5 Curative Health, LLC.

6 So, the way that we run the public
7 hearings is the presentation of petitioner is first.
8 So, you'll be able to speak. Probably just best to do
9 it from there so we don't have any shared lecterns.
10 And then staff input, and then public participation and
11 questions if there are any. We don't see any now, but
12 somebody could show up. Questions from the Commission,
13 and then you'll have a chance to issue any final
14 comment, and then we'll move into discussion up here
15 amongst ourselves. So, when you're ready.

16 Anybody else that's going to speak, stand
17 now and the court reporter could swear you all in at
18 once. If you think you're going to speak, now is a
19 good time to do it.

20 THE COURT REPORTER: Please raise your right hand.

21 (The oath was thereupon duly

22 administered to the witnesses by

1 the Notary.)

2 COMMISSIONER JARRETT: So, just state your name
3 and address for the record, and go when you're ready.

4 MR. BAYLY: Okay. Does anyone mind if I take this
5 off so you can hear me?

6 COMMISSIONER JARRETT: No. Go ahead.

7 MR. BAYLY: Good. My name is Andrew Bayly. I --
8 do you want my home address or work address?

9 COMMISSIONER JARRETT: Work address is fine.

10 MR. BAYLY: All right. So, I'm primarily based
11 out of 4758 North Milwaukee Avenue in Chicago, which is
12 the Jefferson Park area of Chicago. And I'm here today
13 representing Columbia Care.

14 So, first and foremost, again my name is
15 Andrew Bayly, B-a-y-l-y.

16 ANDREW BAYLY,
17 having been first duly sworn, testified as follows:

18 I'm the market director for Columbia Care
19 for the State of Illinois. So, essentially what that
20 means for me is, I oversee our dispensary and our
21 cultivation operations. First and foremost, I just
22 wanted to thank everybody for this opportunity and for

1 the consideration, especially with everything going on.

2 It's greatly appreciated very, very much. Thank you.

3 We are requesting for the 133 Roosevelt
4 for the rezoning from C-2, which would be the
5 neighborhood business district, to C-3, which would be
6 the service business district, as well as the special
7 use for the recreational cannabis dispensary.

8 If I could just share a few things about
9 Columbia Care. We were founded in 2012. We operate
10 overall currently over 75 dispensaries, 23 different
11 cultivation centers in over 18 different jurisdictions
12 that include the United States and the European Union
13 as well. So, we've been at it for awhile.

14 Columbia Care is a very patient-centric
15 company. So, our approach to cannabis came through the
16 medical programs in the different states, and to date
17 that is really how we operate. We're known for very
18 caring and very, you know, I guess the best way to put
19 it is just patient-centric experience for our customers
20 and patients alike with medical cannabis, Illinois
21 recently having gone into the adult use for
22 recreational stage of it. We're still seeing a lot of

1 individuals who are receiving quality of life
2 improvements or medical benefits even though not
3 enrolled in the medical program. So, whether it's
4 adult use or medical, we like to maintain that respect
5 and that approach when working with any patients or
6 customers.

7 Always actively expanding, we're a
8 quickly growing company. We are publicly owned, and we
9 are publicly traded. And Columbia Care prides itself
10 on being innovative and being a leader, and not a
11 following within this industry. We're involved with a
12 lot of different research within hospitals. Last year
13 we received the first ever Federal exemption for
14 Schedule One Substance to be shipped out of the country
15 for medical research purposes.

16 We also introduced the first cashless
17 payment method within our stores to provide an
18 opportunity for cannabis industry facilities to be not
19 a cash-only industry. So, many different ways in which
20 we try to be innovative and try to lead the pack, and
21 not follow when it comes to cannabis.

22 Let's see what I added. Would this be a

1 good time to sort of talk about the zoning and special
2 use applications?

3 COMMISSIONER JARRETT: Yeah. Anything you want to
4 -- any details you want to get into. I mean just --
5 it's your presentation to us. We've -- theoretically,
6 I've read this. I assume everyone else has. So, yeah.
7 Whatever --

8 MR. BAYLY: It's my first time. I'm very nervous,
9 so thank you for the guidance with that. I appreciate
10 it. So, the zoning C-2 to C-3 seems consistent with
11 and compatible with the existing landscape along
12 Roosevelt. The plan will have no adverse effect on the
13 use and development of the other businesses within that
14 area. And the special use seems consistent with the
15 Village's recently adopted cannabis ordinance and
16 policies. We follow the standards for special use as
17 set forth by the Staff report.

18 So, with Columbia Care in that location,
19 it would be an adult-use or recreational-only facility.
20 On January 1st, our facility at 4758 North Milwaukee
21 went through that transition of coming from a medical
22 market into an adult-use or recreational market.

1 Because Columbia Care operates nationwide, we've had
2 the experience in other states of that transition. And
3 with that experience, we gained that benefit as well.

4 So, prior to going into the April -- I'm
5 sorry, the January 1st launch, we consulted, flew out a
6 lot of those from the other markets who had gone
7 through this experience already, including our security
8 team, had everybody get together and make sure we were
9 as prepared as possible. I feel security-wise and
10 safety-wise, in particular, is really where we shined
11 our brightest.

12 On January 1st, the City of Chicago
13 Police Department came out, and they were one hour
14 prior to a phone call with the mayor, and shared with
15 us that what they saw at Columbia Care's location was
16 such a good example of what they think security should
17 be that they were going to share by name our location
18 with the mayor. So, whether it's in Illinois or any
19 other state, we've had that experience of taking
20 security extremely seriously and making sure that we
21 have every different scenario that we could think of
22 covered.

1 A lot of things, such as just traffic
2 flow, parking, and operational aspects, again we
3 benefit from having the experience nationwide. So we
4 can sort of see other states who have gone through this
5 transition the challenges that they faced and how we
6 were able to respond, what worked well, what we would
7 do differently and do it better and improve upon, and
8 we were able to roll that out in each new state and
9 each new jurisdiction that we operate in.

10 See if there's anything else really
11 important. I'd say just one -- for me one very
12 important thing is just the innovative nature, which I
13 mentioned earlier. Anytime we do reach an opportunity,
14 as we like it call it, like to be very innovative in
15 how we solve it and how we overcome. So, in the term
16 that I've been with the company, any challenges, even
17 what we're dealing with today has been extremely
18 challenging, and we've been able to do our absolute
19 best to keep our patients safe, keep our staff safe.
20 We've had no incidents.

21 As an essential service, it's very
22 important to us that we're there for those who really

1 need us. And if we're going to do that, we need to
2 make sure we're all healthy. So, I think that's been a
3 very recent example of Columbia Care's ability to adapt
4 and to change to any challenges that arise. And with
5 that I thank you for your consideration and hearing me.

6 COMMISSIONER JARRETT: Before we move to Staff, I
7 do have one quick question. You mentioned that you
8 have a Chicago location. What was the address of that
9 again?

10 MR. BAYLY: 4758 North Milwaukee.

11 COMMISSIONER JARRETT: What's the nearest cross
12 street?

13 MR. BAYLY: Milwaukee and Lawrence. And Jefferson
14 Park is the neighborhood.

15 COMMISSIONER JARRETT: Okay. Thank you.

16 MR. BAYLY: Thank you.

17 COMMISSIONER JARRETT: Patrick, whenever you're
18 ready.

19 MR. GRILL: Before you this evening you have a
20 request for rezoning and special use for a recreational
21 cannabis dispensary. The location at 133 West
22 Roosevelt is one of the few locations on Roosevelt Road

1 that's actually zoned C-2. Staff certainly doesn't
2 have a problem with the rezoning to C-3. Most of the
3 surrounding property in that vicinity is already zoned
4 C-3, so Staff did not have an issue with that, felt it
5 was in conformance with the Comprehensive Plan.

6 The request for the special use for a
7 recreational cannabis facility is in line with the
8 ordinance the Village passed relative to recreational
9 cannabis. If you read the Staff report, you noticed
10 that there were some concerns brought up about parking,
11 but those concerns are only based on the strict
12 interpretation of the zoning ordinance and how it's
13 applied to a property like this.

14 But the fact is, this property has been
15 like this ever since it was created. And to anybody's
16 knowledge here, there's never been a parking issue
17 associated with that particular location. In fact, the
18 previous tenant in the space that they're going to
19 locate in was Anytime Fitness. And their parking
20 requirements actually, theoretically, would have been
21 more than what a retail use like this proposed use is
22 going to be. And whereby we can sit here and say,

1 well, then, you know, let's make them provide more
2 parking. A) there's not any parking -- any additional
3 parking on-site that they can provide. And Staff is
4 never of the opinion that we should provide parking for
5 parking's sake. We should provide parking if it's
6 needed. And that's where, in the Staff
7 recommendations, you'd notice that the Staff said,
8 maybe we should wait six months and see what type of
9 real parking demand this creates.

10 And there are a number of options that
11 the Planning and Zoning Commission has relative to
12 parking as it relates to special uses. And Staff did
13 outline those in the Staff memo. And you could choose
14 to just grant a variation to this site right now this
15 evening if you wanted to. That's one of the three
16 options that you have.

17 But given the fact that Staff cannot
18 confirm exactly what sort of parking this is going to
19 generate, as this would be the first one of only a few
20 in the State, Staff would recommend that we wait and
21 see what sort of parking demand this really generates.
22 And that's why the Staff recommendation includes six

1 months, and then we re-look at this, and see if we want
2 them to either A) just grant them a parking variance
3 outright, or B) do a parking -- an actual parking
4 study, or C) make them do a park share agreement, which
5 the Code allows a petitioner to do.

6 Staff did generate a list of conditions
7 as part of -- or standards that you could affirm as
8 part of your recommendation this evening. The
9 recommendation, as far as six months for parking, would
10 also go with the left-hand turn out of the site. This
11 is very close to the lighted intersection that goes
12 into the Villa Oaks Shopping Center. But currently,
13 you can make a left-hand turn out of this site. And
14 with the exception of certain times of day, there
15 really is not an issue with there being any traffic
16 concerns with making lefts out of this site.

17 But again, with a use like recreational
18 cannabis, we're not quite sure exactly what that sort
19 of demand is going to -- that use is going to generate.
20 And this is another issue that we'd like to wait, like
21 six months, to see what sort of issue it really creates
22 and what we really need to do. But Staff would be of

1 the opinion, if it does create ongoing issues, that we
2 prohibit left turns out of the site. But we would not
3 want to do that at this point.

4 So, I did provide the recommendations.
5 If the Commission has any questions, I would be happy
6 to answer them.

7 COMMISSIONER JARRETT: Okay. Thank you. Anyone
8 from the public wishing to speak at this time on the
9 agenda item? Seeing none. We move to questions from
10 the Commission.

11 COMMISSIONER LANENGA: Any comments from e-mails
12 or people calling or anything?

13 MR. GRILL: We received a total of zero calls and
14 e-mails about this.

15 COMMISSIONER JARRETT: Anybody? I have a few
16 questions.

17 COMMISSIONER ORLOWSKI: I was looking through my
18 e-mail on this.

19 COMMISSIONER JARRETT: I've got a couple basic
20 questions about operations to kind of get started. You
21 mentioned your cashless system. How does that
22 function?

1 MR. BAYLY: So, it's called the CNC card, which is
2 Columbia National Credit. So, it can be used at any of
3 the Columbia Care facilities nationwide. Essentially,
4 you would go into the store, or you could do it
5 on-line, which is much more popular right now, and you
6 would apply for the card. Usually, typically within
7 two minutes you're either declined for the card or
8 you're issued some sort of allowance on there or
9 credit.

10 Once you have that, you will actually
11 receive a physical card. Think of sort of like a
12 Kohl's card; it's not good anywhere else but within our
13 locations. It's a way that you could come in, and you
14 could present that card and not be carrying any cash
15 with you. We have a lot of patients who expressed
16 concern just about that overall theme in cannabis.

17 So, don't need to hit the ATM and get any
18 cash. You just come in, simply present your card. The
19 sales associate is able to process it and hand it back
20 to you. No cash is ever exchanged. Sort of like a
21 monthly bill. You'll get a statement, and you'll just
22 go ahead and pay it off. If you pay it off, there's no

1 interest or anything like that. It's a very attentive
2 company, too. If there's ever any issues, they're very
3 prompt to pick up and respond.

4 COMMISSIONER JARRETT: Okay. Would you say
5 that's a fairly substantial part of your customer base
6 that uses that? I mean, I don't need exact numbers or
7 specific dollar amounts, but how popular would you say
8 that is?

9 MR. BAYLY: It's very popular. It's somewhat new
10 that we launched it last year, but it's been one of the
11 developments we've been more proud of because of how
12 popular it's been.

13 COMMISSIONER JARRETT: Okay. And then this may
14 not be such an issue long term, but I know one of the
15 primary concerns for, you know, neighboring businesses
16 and -- there's not really residences in this instance,
17 but is pedestrian feeling, customer feeling when you
18 are first -- especially the first few weeks or month
19 that you're open, how do you envision handling that,
20 and especially if there is overflow?

21 MR. BAYLY: Yep. That's an absolutely great
22 question, and that's really what we were faced with on

1 January 1st.

2 So, first and foremost, it's important to
3 us, I hope like anybody, we want to be good neighbors,
4 and we want to be great members of the community. So,
5 we're going to always work in a way that's going to be
6 satisfactory to everybody. Covid-19, since this has
7 all come about, there are no lines allowed to form out
8 front. And we still need to operate a business. So,
9 we've become very creative with it. Currently, the
10 State is allowing curbside pickup to medical patients.
11 None of that will apply to recreational, but other
12 methods we have found through this process I think will
13 be extremely helpful.

14 So, we have online ordering that's
15 available. The longest time interaction-wise we have
16 with patients or customers within the store is
17 explaining what their options are. So, we recently
18 have launched the on-line ordering where you could go
19 on-line, see pictures, descriptions of all the product,
20 add it to a cart. At the time you get to the store,
21 it's an express pickup. So, all you need to do is show
22 your proof of age or your medical card, make the actual

1 payment, and leave. So, it's going to cut down on the
2 time that we would have a line forming drastically.

3 When we launched adult use in the State
4 of Massachusetts, again this was something we were
5 faced with. One method that we had explored was using
6 stanchions within a couple parking spots that weren't
7 being utilized, and were able to queue individuals
8 there. One of the most successful things for us has
9 been a shuttle system. So, if we were to try to
10 communicate with somebody else, and leave some parking
11 spot without a very convenient crosswalk making it safe
12 presents a challenge.

13 So, in Massachusetts when that arose,
14 what we did was rented somewhere where we could get
15 some spots. We had security assigned to that location
16 to oversee everything, and then we had a shuttle that
17 would actually bring everybody over. So, that took
18 care of having a line expanding out front. Obviously
19 with neighbors, I -- from my understanding, where we're
20 at, there's sort of the last vacant spot there at the
21 end that's been divided, and then the side of the
22 building.

1 Our security is top notch. We have 2/47
2 monitoring through closed-circuit television. We have
3 found when we moved into the Jefferson Park
4 neighborhood, a lot of neighbors said it was safer than
5 it had ever been because of these cameras and this
6 constant monitoring. It's monitored at all times not
7 only by ourselves but by a third party in Ireland, as
8 well as the Illinois State Police. So, constant eyes
9 on it.

10 So, if need be, we could potentially,
11 again, in being good neighbors and making sure it's
12 satisfactory to everybody, out of that front door,
13 queue the line to the left, and wrap through the side
14 of the building so that it's not blocking anything in
15 the front of the building. That would include security
16 detail to be out there at all times. It would include
17 camera coverage.

18 And again, we're, you know, trying to be
19 good neighbors. So, these are just some solutions we
20 found very helpful in other jurisdictions. And if any
21 of them were going to be problematic, obviously we
22 would not go that route.

1 COMMISSIONER HOFSTRA: So, do you still see queues
2 happening at the beginning of the day in your Chicago
3 sites?

4 MR. BAYLY: Not since we've done the reservation
5 system and the on-line ordering. So, I spoke about the
6 on-line ordering. We've also reserved -- or rolled out
7 our reservation system. If you sort of think of going
8 to a restaurant; you sort of pick out your time and
9 reserve your spot. With COVID, again, we really have
10 to be conscious of making sure there's no line out
11 there. So, ever since we've rolled that out, we
12 haven't had a queue, by any means.

13 January 1st, as mentioned, was a big day.
14 There were a lot of people. And very much as a concern
15 here, City of Chicago came out as well, and were very
16 concerned with pedestrian access, emergency access to
17 the sidewalk. So, we have -- anytime there is a line
18 out front, they will never be unescorted. There will
19 always be security out there with them. But since
20 January, we have seen a very significant decline, and
21 we have not had any queueing that would run into any
22 neighboring properties or become problematic. I think

1 it was really the initial launch of January 1st.

2 COMMISSIONER HOFSTRA: So, with the reservation
3 system, how do you handle walkups or somebody that
4 drives by and decides to stop and fit into your
5 reservation system?

6 MR. BAYLY: So, currently -- that's a great
7 question. So, currently, if we run into that scenario
8 due to COVID, it's not somebody we can work with. It's
9 social distancing, keeping everybody apart obviously is
10 the most important thing. At this location we would
11 have a little more capacity, I'm hoping, once we get
12 through this.

13 So, we could take reservations for a
14 certain number of citizens. I think we also know,
15 working with our security team, how many people we're
16 able to get through and how quickly. So, if there's
17 ever a concern that we're at a capacity or not able to
18 fulfill that, we would just have to turn those
19 individuals away and have them come back another day.

20 I don't anticipate that being a constant
21 problem. With the adult use, what we've seen in the
22 Chicago dispensary, again it's the selection that takes

1 a long time, so the transactions tend to be extremely
2 brief and in and out.

3 COMMISSIONER HOFSTRA: Because my concern arises
4 out of the fact that that car wash is right -- is your
5 neighbor. And when you have a rainy week and then a
6 beautiful weekend day, I've seen it back all the way up
7 to Roosevelt Road and then actually down Roosevelt
8 Road, waiting to pull into it. And having people in
9 the middle in that same entrance, exit, I mean, the two
10 entrances are right next to each other, essentially.

11 MR. BAYLY: Yeah. So, probably for a solution
12 like that, again with remote parking, if we were to
13 shuttle over, we could also sort of direct which
14 direction that was happening so that people weren't
15 turning in there but were queueing somewhere else that
16 we could then bring over.

17 In addition, if there is not the capacity
18 for it, in the Chicago location, with the security team
19 always being out there, if the need comes that we don't
20 have the capacity, then we don't have the capacity, and
21 have people out there to sort of control that traffic
22 and communicate that.

1 COMMISSIONER HOFSTRA: Okay.

2 COMMISSIONER ROMANO: Mr. Bayly, long term -- I
3 realize that in Illinois it's a new thing, an exciting
4 thing, but I've seen things like in Colorado where it's
5 like any other business. You, you know -- put COVID
6 aside for a second. You can walk up and just walk in
7 at anytime. Is that -- I know you have locations out
8 of state, but the states that have had it legalized for
9 a longer period of time, is that more what the business
10 model becomes? It's not lines down the street anymore?

11 MR. BAYLY: Correct.

12 COMMISSIONER ROMANO: It's just like any other
13 business: Customers come, customers go?

14 MR. BAYLY: Correct. Exactly. Especially with
15 the number of residents, you can reserve some of them
16 for reservation, and then reserve some of them to be
17 for those walkups, but just that process will help sort
18 of breakdown everybody descending at once.

19 Recently we acquired the Green Solution,
20 which is one of the largest dispensary companies out in
21 the State of Colorado. So, we've been able to also
22 just learn a lot of good lessons from them sort of

1 dealing with that, and as you mentioned, sort of seeing
2 it tail off a little bit as that initial excitement
3 wears off.

4 COMMISSIONER LANENGA: Are you planning any
5 improvements on the site itself? I mean, the fence at
6 the back has a gate, which is ludicrous it seems to me.
7 Are you worried about security? And the back is kind
8 of messy. Are you looking at improvements there, or is
9 that out of your hands?

10 MR. BAYLY: My understanding from the conversation
11 is that the improvements would be the renovations to
12 the inside. Certain things, like our vault doors,
13 anywhere there's product that's going to be stored have
14 very strict regulations from the State. So, I think
15 that's really going to be the bulk of changes and
16 renovations we're making.

17 As far as the outside, I think initially
18 it will -- as far as security goes, be covered.
19 Everything will be covered through the closed-circuit
20 monitoring. So I'm not aware of any changes to the
21 gates or anything out back there.

22 COMMISSIONER ROMANO: Okay.

1 COMMISSIONER LANENGA: Very impressive security
2 team, by the way.

3 MR. BAYLY: Thank you. They're unbelievable.

4 COMMISSIONER LANENGA: Good stuff.

5 MR. BAYLY: There were a lot of unknowns around
6 January 1st, and it was very reassuring to have that
7 team.

8 COMMISSIONER JARRETT: At this point, we discussed
9 the conditions related to parking down the road. I
10 have a few questions for you, and then a question for
11 Patrick.

12 For you, have you explored any options at
13 this point? I mean, have you made contact with any of
14 the neighbors? Is that something you guys have
15 pursued, or you're just waiting to see what happens?

16 MR. BAYLY: So glad you mentioned that.

17 COMMISSIONER JARRETT: To the extent that you can
18 discuss. I understand that in some instances you may
19 not be able to divulge everything.

20 MR. BAYLY: I appreciate you bringing that up.
21 That's something I wanted to mention. Our plan is to
22 sort of roll out plans, a few different options that

1 would be a solution for us now rather than wait for the
2 six-month mark.

3 So, in terms of the shuttle, looking
4 through -- I mean, we've done the Google Maps and sort
5 of reviewing the different options as far as looking at
6 the lots there. But we are at the point where we would
7 like to solidify something in terms of different
8 options, parking spots that we could use, a shuttle
9 system, and any different ideas that we can come up
10 with rather than wait the six months. Prepare all of
11 them immediately.

12 And to be very honest with you, it's been
13 a little challenging getting in touch with everybody
14 with a lot of the businesses being closed, but we have
15 made those efforts and will continue to do so, because
16 we would like to have all of that ready to go
17 immediately. That way, if there are any issues, we're
18 not waiting for that six-month point. But we've been
19 proactive, and essentially could pull the trigger on
20 one of the different scenarios that would just be
21 beneficial for everybody.

22 COMMISSIONER JARRETT: Okay. And then, Patrick,

1 from a -- more of a procedural standpoint, how would
2 that six-month process work? Would it require review
3 here? Would it require Staff making a determination
4 that things weren't working out? I mean, how would
5 that condition be enforced, for lack of a better term?

6 MR. GRILL: Well, making it part of the conditions
7 would require them to come back here six months after
8 they were approved. Now, whether or not there's
9 ongoing traffic or parking issues would be sort of
10 subject to Staff interpretation.

11 COMMISSIONER JARRETT: Right.

12 MR. GRILL: But certainly if Staff felt there was
13 the need for it, Staff would bring it back here. And
14 then ultimately, it would end up with the Village
15 board.

16 COMMISSIONER JARRETT: And then for the applicant
17 again: Do you have a problem with either of those
18 conditions? I mean, is that -- are those --

19 MR. BAYLY: No.

20 COMMISSIONER JARRETT: Because I know that the
21 left turn out of there could be a problem. I imagine
22 there are plenty of days and plenty of times where it's

1 not, but when it is, it would be a nightmare. And I
2 know that the police chief raised a concern about it.
3 That was one of -- I think maybe the only concern he
4 raised. I'm not positive on that. He made a reference
5 to parking as well, but I think we'll find that, you
6 know, based on my experience, would be that the parking
7 demand will be great for a fairly brief period of time,
8 and then I think it's been alluded to, it falls into a
9 more natural cycle where people aren't just going out
10 on day one to build up their stash, and then, you know,
11 people whittle it down, and go back when they need to
12 go back. And with medical, you know, that's a more
13 routine thing, I think.

14 COMMISSIONER ROMANO: So, share spaces with the
15 Taco Bell customers.

16 MR. SHLENSKY: There's plenty of spaces right now.

17 COMMISSIONER ORLOWSKI: So, there's -- we have a
18 lot of parking in that area.

19 COMMISSIONER JARRETT: Yeah. There's a whole sea
20 of parking in between there and --

21 COMMISSIONER HOFSTRA: Right on the side of the
22 car wash there's a sea of parking.

1 COMMISSIONER JARRETT: Yeah. The question is
2 whether they could -- I mean, that becomes a matter of
3 negotiating whether they reach an agreement -- whether
4 they can reach them, first of all. I don't know how
5 that's worked out, and then reach an agreement. That
6 seems like the ideal situation, but obviously, you
7 know, whether or not you can reach terms that work out
8 for both of you, that's a different story obviously.

9 COMMISSIONER LANENGA: It's also intriguing to
10 read that five minutes is the average visit. You walk
11 in, you pick your stuff and you leave. Correct?

12 MR. BAYLY: Correct.

13 COMMISSIONER LANENGA: You're not walking the
14 aisles, looking for -- it's boom, boom, boom. So, that
15 might have a good impact.

16 MR. BAYLY: Recreational tends to be extremely
17 faster than the medical as well. Also Illinois, this
18 is a new program. There's not a ton of options. So,
19 there's not hundreds of different items to look at.
20 It's pretty small. Chicago, we have no parking lot.
21 We just have street parking, and we're able to, without
22 any issue, get everybody in and out very quickly.

1 COMMISSIONER JARRETT: And then I don't remember
2 if this was mentioned in here specifically or not, so
3 I'll ask again. Deliveries you anticipate being by --
4 obviously a cargo van?

5 MR. BAYLY: Yeah.

6 COMMISSIONER JARRETT: Or what type of vehicle do
7 you envision?

8 MR. BAYLY: So, usually they would be like a Ford
9 Transit, one of those sort of smaller cargo vans. The
10 big vans you don't see, because it's very difficult for
11 a lot of the dispensaries are open or operating in the
12 city, so not really room to park. So, cargo vans but
13 more on the smaller size.

14 Whenever we have deliveries, we do have
15 security there as well with the van, making sure that
16 everything is covered. All deliveries always take
17 place on camera view as well. And they're not
18 announced, so we don't get exact specifics so that it
19 really is not recurring frequently the same time and so
20 it's as safe as possible.

21 COMMISSIONER JARRETT: Okay. I assume that the
22 process is similar that I've seen with others where you

1 probably have the manager, security, and then the
2 driver, and then in some instances probably the
3 security with the driver, depending on who the grower
4 is and what their process is?

5 MR. BAYLY: We'll provide that security just so
6 we're not dependent. Usually there will be two
7 delivery drivers in the van: One is directed to stay
8 with the van at all times; the other one will bring the
9 product into the store. So we'll have our security in
10 the store, as well as we will send security out to
11 stand with the van just sort of for that presence.

12 COMMISSIONER JARRETT: Okay. And then do you --
13 do you guys currently -- are you associated with any of
14 the growers in Illinois?

15 MR. BAYLY: So, we have our own cultivation
16 facility in Aurora actually.

17 COMMISSIONER JARRETT: Okay.

18 MR. BAYLY: So, if you think of Aurora, Villa
19 Park, and Jefferson Park, kind of a nice little close
20 area. As we need product, we can bring it back over to
21 ourselves, make sure we're not running out. That being
22 said, there's a lot of stipulations within the rules

1 and regulations of how much we can have and the
2 frequency and all that. Yeah.

3 COMMISSIONER JARRETT: I was just wondering, you
4 know, how -- for lack of a better term -- how tight
5 your supply chain was? I mean, I know that there's
6 sometimes that connection, which actually I think is
7 beneficial, frequently they're two different entities.
8 So, that's actually something I'm glad to hear.

9 MR. BAYLY: It's a really beautiful facility off
10 of Diehl Road that we were just approved in January by
11 the Department of Agriculture and Illinois State Police
12 to proceed with all operations there. So, it's a
13 really nice spot.

14 COMMISSIONER JARRETT: Okay. I think that's all
15 the questions I have for now. Anybody else have any
16 questions? Mike?

17 COMMISSIONER ORLOWSKI: No. I got -- I'll just
18 wait. Everything of mine is pretty much comments.

19 COMMISSIONER JARRETT: Comments? Okay. All
20 right. So, we'll move to closing comments of the
21 petitioner. If you have any comments before we close
22 the public hearing and move into discussion? We may

1 re-engage you depending on what happens up here, but if
2 there's anything you want to say, now is your chance.

3 MR. BAYLY: Again I want to thank everybody for --
4 especially with everything going on, giving us this
5 opportunity and hearing us out. I think Columbia Care
6 has really led the way in many states in the last
7 several years as the landscape of cannabis industry
8 changes in the United States and abroad.

9 I think we would be a great neighbor. I
10 think we would be a great community member, and really
11 that's what we're looking for is somewhere that we can
12 sort of feel at home, and just be a good part of that
13 team. And again, appreciate you guys considering us
14 for that opportunity. And if given the opportunity,
15 we'd do whatever it takes to make sure everybody is
16 happy and that this is a great relationship.

17 COMMISSIONER JARRETT: Okay. Thank you. All
18 right. With that we'll close the public hearing and
19 move to discussion by Commission members. Mike, you
20 seem like you have some things you want to say.

21 COMMISSIONER ORLOWSKI: Actually, I don't have
22 anything, I guess you'd say, negative to say.

1 COMMISSIONER JARRETT: Why did you assume I would
2 think it was negative?

3 COMMISSIONER ORLOWSKI: Maybe because I'm always
4 good for that. Anyways, I have no issue with the
5 rezoning of the property, seeing that -- where it sits.
6 It fits to do it. It goes along with everything else
7 that we've got planned for the area. So, as far as the
8 rezoning, I have no issues with that.

9 The parking: If we need to, we can come
10 back six months from now and figure out what we need to
11 do. Everybody knows I'm someone big. I always want to
12 make sure we have parking, but with all the parking
13 lots that I see in this area, I'm sure that they can
14 find something to work out.

15 The medical marijuana industry I am very
16 familiar with. I have several people that I know that
17 actually use it as patients, not just in Illinois but
18 in California and Colorado. So, I've been doing a
19 little bit of my own research as far as how they
20 function and everything else. And there's not -- to me
21 there's not a lot of guidelines that they can change.
22 Theirs is a huge set of guidelines that they have to

1 obey. And that's what makes them successful, is how
2 they take that and really move with it. They've
3 actually done a great job from -- I mean, everything
4 that I've read through on theirs. They know what
5 they're doing.

6 I have no issues with it. To me there's a
7 lot more benefits with medical marijuana than sales of
8 liquors. So, it's a good thing to me. It doesn't
9 matter what we do here. It's going to come. It's
10 going to be here. Let's find the right location and
11 move forward.

12 COMMISSIONER JARRETT: Okay. Any other comments?

13 COMMISSIONER HOFSTRA: I have no problem with the
14 zoning change at all. I just want to make -- I think
15 strongly we should review it six months, the parking.

16 COMMISSIONER JARRETT: Yes. I think --

17 COMMISSIONER HOFSTRA: And the left turn.

18 COMMISSIONER JARRETT: Yes. Since I think those
19 two conditions are --

20 COMMISSIONER LANENGA: Yes.

21 COMMISSIONER JARRETT: Yes, I agree with that,
22 too. Continuing with anything else?

1 COMMISSIONER HOFSTRA: No.

2 COMMISSIONER JARRETT: Okay.

3 COMMISSIONER ROMANO: Just out of curiosity, why
4 was this (inaudible) Taco Bell? Just an oversight?

5 COMMISSIONER ORLOWSKI: One of them things with
6 Villa Park.

7 COMMISSIONER JARRETT: The reality is that our
8 zoning ordinance dates back to about 1970, and the
9 zoning map probably isn't -- I mean, things weren't
10 given its zoning designation in most cases based on
11 what they were, would be my guess at the time. That's
12 typically how it's done, because you don't want to put
13 somebody in the position of losing property rights --
14 of losing development rights I should say, not property
15 rights. My guess is that that's what happened, I
16 think.

17 If you look up and down Saint Charles,
18 you'll see, I think, everything from -- under the old
19 ordinance, everything from C-1 to C-3. And C-3 really
20 doesn't belong on Saint Charles. I know there's 3-C up
21 on the north end of Addison, I believe, that's off of
22 North Avenue. So, you get these patchwork quilts. And

1 then with the zoning map update more recently, that's
2 probably not something that jumped out at anybody at
3 the time that something needed to be fixed.

4 MR. GRILL: Right.

5 COMMISSIONER JARRETT: We're looking more at the
6 mixed use, Saint Charles, that sort of thing. So it
7 makes sense. I mean, that's North Avenue and Roosevelt
8 Road is what C-3 is designed for.

9 COMMISSIONER LANENGA: Right.

10 COMMISSIONER JARRETT: Any other comments?

11 COMMISSIONER ROMANO: No.

12 COMMISSIONER JARRETT: I was going to say, both
13 with -- we have an applicant back here in the medical
14 days, and I reviewed a number of these in the City of
15 Chicago, both medical and recreational. And in the
16 medical days, this would have been about -- this stack
17 would have been about like this. But in the
18 recreational world, this is very well done.

19 I've seen some very sloppy plans by --
20 there's a rush of new capital in the beginning trying
21 to get licenses as fast as they can. And most of them
22 -- I shouldn't say most of them, but most of the sloppy

1 packages are people who have the money but no
2 experience. They've not operated in another state.
3 They've not operated medical in this state. The people
4 who see an opportunity to get in the game quickly, get
5 in it fast and throw however many million dollars it
6 takes, and get off the ground and make a bunch of
7 money. And they're usually not anywhere near as this
8 well put together.

9 So, I appreciate the effort that went
10 into this, and it really shows in the plan, and that's
11 why I'm incredibly comfortable with this, personally.
12 But it's what the commissioners might feel that way as
13 well.

14 COMMISSIONER ORLOWSKI: They have a good
15 reputation behind them.

16 COMMISSIONER JARRETT: Yeah. And having
17 experience in other -- both in Illinois under the
18 medical and in other states is very useful. The fact
19 that you're -- you have a grow site underway, that's
20 good. So, if there are no other comments, I would
21 entertain a motion. If nobody has it in front of them
22 --

1 COMMISSIONER LANENGA: I will read.

2 COMMISSIONER JARRETT: Okay. Go ahead.

3 COMMISSIONER LANENGA: I'd like to make a motion
4 to approve Application PZ-20-0003(sic) for the
5 following: One, rezoning from the C-2 neighborhood
6 business district for the -- to the C-3 service
7 business district, and a special use pursuant to
8 Section 11.4 for a cannabis dispensing facility for a
9 property located at 133 West Roosevelt Road.

10 And No. 0621207071 with the following
11 conditions: After six months if there are ongoing
12 parking issues as determined by Staff within this
13 center, the petitioner would either enter into a
14 parking sharing agreement for the 20 spaces they would
15 be currently short, or provide a study as suggested in
16 Section 7.4.4.A to determine an alternative compliant
17 solution; two, after six months if there are ongoing
18 issues with left turns out of the subject site, left
19 turns out of the subject site would be prohibited; and
20 three, permits must be obtained separately for signage
21 with a finding that such amendment meets the criteria
22 enumerated in Section 11.4 of Appendix C of the

1 Municipal Code Village of Villa Park zoning ordinance.

2 COMMISSIONER JARRETT: I have a motion.

3 COMMISSIONER HOFSTRA: Second.

4 COMMISSSIONER JARRETT: A second?

5 COMMISSIONER HOFSTRA: I second.

6 COMMISSIONER JARRETT: Questions or comments on
7 the motion? All right. Roll call. Hofstra?

8 COMMISSIONER HOFSTRA: Yes.

9 COMMISSIONER JARRETT: Orłowski?

10 COMMISSIONER ORŁOWSKI: Yes.

11 COMMISSIONER JARRETT: Romano?

12 COMMISSIONER ORŁOWSKI: Yes.

13 COMMISSIONER JARRETT: Lanenga?

14 COMMISSIONER LANENGA: Yes.

15 COMMISSIONER JARRETT: And I, too, vote yes. With
16 that, our recommendation will pass to the Village board
17 to then accept, reject, or modify as they wish. Thanks
18 for your time. And this is a very well put together
19 package. I appreciate that.

20 MR. BAYLY: Thank you. Thank you all.

21

22 (Whereupon, the public hearing was concluded.)

1 | STATE OF ILLINOIS)
 |) SS.
 2 | COUNTY OF DU PAGE)

4 I, Janet Hayden, C.S.R., duly qualified
5 and commissioned for the State of Illinois, County of
6 DuPage, do hereby certify that at the request of the
7 Village of Villa Park Planning and Zoning Commission,
8 subject to the usual terms and conditions of County
9 Court Reporters, Inc, reported in shorthand the
10 proceedings had and testimony taken at the hearing of
11 the above-entitled cause, and that the foregoing
12 transcript is a true, correct, and complete report of
13 the entire testimony so taken at the time and place
14 hereinabove set forth.

Janet Hayden

CSR License #084-004483



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Ordinance No. _____

**AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS, APPROVING THE
REZONING TO THE C-3 SERVICE BUSINESS DISTRICT AND GRANTING A
SPECIAL USE FOR A CANNABIS DISPENSING FACILITY FOR PROPERTY
LOCATED AT 133 WEST ROOSEVELT ROAD**

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the “Village”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-1.1) the President and Board of Trustees of the Village (the “*Corporate Authorities*”) may provide for and allow the classification of special uses and their amendment in its zoning ordinances; and,

WHEREAS, the owner of the property located at 133 West Roosevelt Road, Villa Park, Illinois, (the “*Subject Property*”) legally described in Section 2, is seeking rezoning of the Subject Property from the C-2 Neighborhood Business District to the C-3 Service Business District, and a special use to allow for a cannabis dispensing facility; and

WHEREAS, Notice of a public hearing on said application was published on March 24, 2020 in a newspaper having general circulation within the Village, and pursuant to said notice, the Planning and Zoning Commission of the Village conducted a public hearing on April 9, 2020, in accordance with the State statutes and the ordinances of the Village; and,

WHEREAS, the Planning and Zoning Commission reviewed the standards set forth in Section 11.1 and 11.4 of the Villa Park Zoning Ordinance and made the recommendation that the rezoning and special use of the Subject Property be granted; and,

WHEREAS, the President and Board of Trustees (the “*Corporate Authorities*”) of the Village of Villa Park have received and considered the recommendations of the Planning and Zoning Commission.

Ordinance No.: _____

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That the above recitals are incorporated herein and made a part of this Ordinance by reference.

Section 2: That the Corporate Authorities hereby approve the rezoning and special use of the Subject Property legally described as:

LOTS 7 AND 8 IN FINITZO'S RESUBDIVISION OF LOT 3, BEING A SUBDIVISION OF LOT 3 IN FINITZO BROTHERS RESUBDIVISION OF THE NORTH 797.82 FEET OF THE EAST THREE-QUARTERS OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPT THAT PART TAKEN FOR ARDMORE AVENUE, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 8, 1970 AS DOCUMENT R70-10454, IN DUPAGE COUNTY, ILLINOIS.

with the Property Index Number: 06-21-207-071

from the C-2 Neighborhood Business District to the C-3 Service Business District and special use for a cannabis dispensing facility.

Section 3: That subject to the conditions set forth in Section 4 hereof, a special use for a cannabis dispensing facility pursuant to Section 11.4 of the Zoning Ordinance is hereby granted.

Section 4: That the special use shall be operated and maintained in accordance with the following conditions:

1. After 6 months, if there are ongoing parking issues within this center as determined by Staff, the petitioner would either enter into a parking sharing agreement for the 20 spaces they would be currently short, or provide a study as suggested in Section 7.4.4.A. to determine an alternative compliance solution.
2. After 6 months, if there are ongoing issues with left turns out of the subject site, left turns out of the subject site would be prohibited.
3. Permits must be obtained separately for signage.

Section 5: That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Ordinance No.: _____

Passed this _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

Approved this _____ day of _____, 2020.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2020

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Board

Item Type: Ordinances

Agenda Section:

Subject:

Ordinance of the Village of Villa Park, DuPage County, Illinois, Establishing Temporary Executive Powers Pursuant to Chapter 8, Article III, Sections 8-301 - 308 of the Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code, and 20 ILCS 3305-11 of the Illinois Emergency Management Act

Suggested Action:

It is the policy of the Village of Villa Park that the Village be prepared to address any emergencies. Therefore, in response to the new and significant outbreak of the Coronavirus (COVID-19) in the United States, pursuant to Chapter 8, Article III Sections 8-301 – 8-308 of the Village of Villa Park Municipal Code, 65 ILCS 5/11-1-6 of the Illinois Municipal Code, and 20 ILCS 3305-11 of the Illinois Emergency Management Agency Act, it is necessary and appropriate to authorize the Village President to exercise extraordinary power and authority, by executive order, during this state of disaster/emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

This ordinance extends the Temporary Executive Powers contained in Ordinance 4142, approved by the Village Board on April 13, 2020, until such time that the Village Board can reconvene in an open meeting.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[ORD - Exec Powers - COVID-19](#)

ORDINANCE NO. 4141

ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, ESTABLISHING TEMPORARY EXECUTIVE POWERS PURSUANT TO CHAPTER 8, ARTICLE III, SECTIONS 8-301 – 8-308 OF VILLA PARK MUNICIPAL CODE, 65 ILCS 5/11-1-6 AND SECTION 11 OF THE ILLINOIS MUNICIPAL CODE, AND THE ILLINOIS EMERGENCY MANAGEMENT AGENCY ACT, 20 ILCS 3305/11

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions with symptoms similar to those of influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and

WHEREAS, we are continuing our efforts to prepare for any eventuality given that this is a novel illness and given the known health risks it poses for the elderly and those with serious chronic medical conditions; and

WHEREAS, the United States Centers for Disease Control (CDC), the United States Department of Health and Human Services (HHS), and the World Health Organization (WHO) have each determined that SARS-CoV-2 virus causes the COVID-19 respiratory disease, a new strain of coronavirus that had not been previously identified in humans and is easily spread from person to person which can result in serious illness or death; and

WHEREAS, hundreds of confirmed cases of COVID-19 have been identified in the State of Illinois; to date, all of the cases in Illinois are in the greater Chicagoland area. On January 31, 2020, the Secretary of HHS declared a public health emergency for the entire United States of America concerning COVID-19. On March 9, 2020, Governor Pritzker issued a disaster proclamation concerning the spread of COVID-19 in Illinois. On March 11, 2020, WHO declared that the spread of COVID-19 is a global pandemic. On March 13, 2020 President Trump declared a national emergency concerning the COVID-19 pandemic. Finally, on March 15, 2020 DuPage County Board Chairman Cronin issued a disaster proclamation concerning the spread of COVID-19 in DuPage County; and

WHEREAS, the Illinois Department of Public Health has now confirmed localized community person-to-person transmission of COVID-19 in Illinois, significantly increasing the risk of exposure and infection to Illinois' general public and creating an extreme public health risk in the Village and throughout the State. As has been experienced in other locales in the United States and around the world, the SARS-CoV-2 virus has the potential to infect large numbers of people in a short amount of time, placing extreme burdens on the health care system and the economy; and

Ordinance No.: _____

WHEREAS, despite the best efforts to contain COVID-19, the World Health Organization and the CDC indicate that it is expected to spread; and

WHEREAS, as of March 18, 2020, there were 4,226 confirmed cases in the United States and 75 deaths; and

WHEREAS, as of March 18, 2020, there were 93 confirmed cases of COVID-19 in Illinois and 22 cases in DuPage County; and

WHEREAS, based on the foregoing, the corporate authorities of the Village of Villa Park recognize the potential of a public health emergency in the Village in the near future; and

WHEREAS, it is the policy of the Village of Villa Park that the Village will be prepared to address any emergencies and, therefore, pursuant to Chapter 8, Article III, Sections 8-3-01 – 8-3-08 of the Village of Villa Park municipal code and pursuant to 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the Village President to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities hereby establish standards for the determination of whether a state of disaster/emergency exists within the Village of Villa Park:

1. The existence of federal, state, or county directives or advisories on COVID-19 which impact any activities within the Village or specific instances of COVID-19 within the Village require action to ensure the safety of the general public or of Village officials and staff: and
2. The need for immediate, emergency action which must occur before the next regular meeting of the Village Board of Trustees.

SECTION TWO: The standards enumerated in Section One having been met, the Village President shall provide, under oath, a statement declaring that a local state of disaster/emergency exists. This statement shall be filed with the Village Clerk as soon as practicable.

SECTION THREE: The corporate authorities hereby grant to the Village President, the extraordinary power and authority to exercise, by executive order, during the state of disaster/emergency, the powers of the corporate authorities as may be reasonably necessary to respond to the emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

Emergency Regulations and Orders include:

1. *Emergency Purchasing.* The Village President directs that the Village may enter into contracts for the emergency purchase of goods and services that may be necessary for the preparation for, response to, and recovery from, the COVID-19 pandemic. The Village and the Village Manager are hereby authorized to execute such contracts in accordance with applicable law.
2. *Emergency Staffing.* This Ordinance constitutes a declaration of disaster/civil emergency under the Village's collective bargaining agreements. Accordingly, the Village President directs the Village Manager to implement such emergency staffing protocols and procedures as may be necessary for the preservation of public health and safety, and for the preservation of the health of Village employees. Specifically, and without limitation of the foregoing, the Village Manager is authorized to implement alternative staffing protocols, procedures, and shifts for the Village Fire, Police, and Public Works Departments.
3. *Cooperation with Other Government Agencies.* The Village President directs all Village officials and employees to take all practicable steps to coordinate the Village's resources and emergency operations with the State of Illinois, the County of DuPage, and other local governments in and around the Village, to best utilize resources of all agencies in the area for the preparation for, response to, and recovery from, the COVID-19 pandemic.

SECTION FOUR: The state of disaster/emergency and the Village President's extraordinary power and authority provided in Section Three shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of disaster/emergency is declared.

SECTION FIVE: As the state of disaster/emergency has been declared, at the first regular meeting of the corporate authorities, the corporate authorities may ratify the actions taken by the Village President during the state of disaster/emergency, and determine, by resolution, whether the state of emergency should continue and any extension of the Village President's temporary extraordinary powers.

SECTION SIX: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such as decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION SEVEN: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of conflict or inconsistency.

SECTION EIGHT: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Ordinance No.: _____

APPROVED this ____day of March, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

Albert Bulthuis, Village President
Village of Villa Park, DuPage County, Illinois

ATTESTED and filed in my office,
This _____ day of March, 2020

Hosanna Korynecky, Village Clerk
Village of Villa Park, DuPage County, Illinois

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Mike Todorovic

Submitting Department: Public Works

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Strand Associates, Inc., of Joliet, Illinois, for Phase III Construction Engineering of the Michigan Avenue Improvement Project (Central to Kenilworth) in an Amount Not to Exceed \$137,000

Suggested Action:

The Village has been approved for \$550,000 grant funding, programmed in the State's Capital Bill, to be applied toward a street improvement project. Staff proposes to use this grant to fund the Michigan Avenue Improvement Project (Central to Kenilworth). The project consists of installation of new storm sewer, sanitary sewer repairs and roadway reconstruction. This resolution will approve a contract with Strand Associates, Inc., for Phase III construction engineering of the project. Funding for the construction engineering work is budgeted in the Street Improvement Fund (Referendum), Water Supply Fund, Wastewater Fund (Capital) and Wastewater Fund (Sewer Separation).

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Michigan Ave. Improvement Project - Phase III Proposal - Strand - 20200413.pdf](#)

[Michigan Ave. - Phase III Agreement Proposal - Strand - FINAL - 20200410.pdf](#)

[Project CIP Listing.pdf](#)

[RESO - Michigan Ave. Improvement Project - Phase III Proposal - Strand - 20200413.docx](#)

Memo



To: Rich Keehner, Jr., Village Manager

From: Mike Todorovic, Senior Civil Engineer

Date: April 13, 2020

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Strand Associates, Inc., of Joliet, Illinois, for Phase III Construction Engineering of the Michigan Avenue Improvement Project (Central to Kenilworth) in an Amount Not to Exceed \$137,000.00

Staff recommends approval of an engineering services agreement with Strand Associates, Inc. (SAI), of Joliet, Illinois, for Phase III construction engineering of the Michigan Avenue Improvement Project (Central to Kenilworth). The construction contract went out to bid on April 3, 2020.

Staff completed a consultant Qualifications Based Selection (QBS) process for the evaluation of consultants to perform construction engineering of street, drainage and utility improvements. SAI, of Joliet, Illinois, was selected as one of the firms to perform these services for the Village based on their qualifications. The scope of the engineering services would include pre construction coordination, shop drawing review, construction observation and documentation, survey verification, inspection of traffic control and erosion control, measurement and computation of pay items, preparation of pay estimates, and preparation of record drawings.

Funding would be taken from Street Improvement Fund (Referendum) account number 60.502.03.292, Water Supply Fund account number 82.502.02.292, Wastewater Fund (Capital) account number 83.502.02.292, and Wastewater Fund (Sewer Separation) 83.502.04.292. Additionally, the Village has received appropriation from the State of Illinois Capital Bill (Public Act 101-0029) as follows:

“Section 2540. The sum of \$550,000, or so much thereof as may be necessary, is appropriated from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity for a grant to the Village of Villa Park for costs associated with road improvements.”

Award of the grant is expected upon approval of grant application.

The timeframe for construction engineering services would follow project construction which is anticipated to be from late May 2020 through late August 2020. However, project reporting and closeout may extend beyond project completion, and as such, this agreement reflects those potential efforts. A project listing and map from the 2020 CIP is attached.

RECOMMENDATION

Staff recommends approval of an engineering services agreement with SAI, of Joliet, Illinois, for Phase III construction engineering of the Michigan Avenue Improvement Project (Central to Kenilworth) in an amount not to exceed \$137,000.00.



April 7, 2020

Village of Villa Park
20 South Ardmore Avenue
Villa Park, IL 60181

Attention: Mr. Michael Guerra, Director of Public Works

Re: Agreement for Construction-Related Services
Michigan Avenue Improvement Project

This is an Agreement between the Village of Villa Park, Illinois, hereinafter referred to as OWNER, and Strand Associates, Inc.®, hereinafter referred to as ENGINEER, to provide Construction-Related Services (Services) for the Michigan Avenue Improvement project. This Agreement shall be in accordance with the following elements.

Background

This project includes roadway reconstruction of South Michigan Avenue from West Central Boulevard to West Kenilworth Avenue in DuPage County, Illinois. Other improvements within the corridor include storm sewer and structure installation; sanitary sewer repairs; water main service adjustment; sidewalk repair; and parkway restoration. Drawings, special provisions, and Contract Documents were prepared by OWNER's design consultant, Baxter & Woodman Consultant Engineers (DESIGN CONSULTANT).

Scope of Services

ENGINEER will provide the following Services to OWNER.

1. Provide contract administration Services including conducting a preconstruction conference and providing minutes, review of contractor's shop drawing submittals, review of contractor's periodic pay requests, attendance at biweekly construction progress meetings, periodic site visits, and participation in project closeout.
2. Provide resident project representative (RPR) for full-time observation of construction for for a total of 700 hours of observation. In furnishing observation services, ENGINEER's efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents; but ENGINEER will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents.
3. Prepare and submit up to four pay requests and change orders to OWNER.

Village of Villa Park
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April 7, 2020

4. Communicate with SEECO Consultants, Inc. regarding geotechnical engineering. SEECO Consultants, Inc. will provide materials testing quality assurance (QA) according to Illinois Department of Transportation guidelines for subgrade, aggregate subgrade compaction, concrete field QA, concrete testing, and hot mix asphalt field QA.
5. Review post construction televising of sanitary sewer provided by contractor.
6. Prepare record drawings in plan view of rim elevations and for inverts of existing structures to remain and new sanitary sewer and storm sewer in AutoCAD format. AutoCAD drawings will be provided by OWNER. Existing and new sanitary and storm sewer structures and pipes with rim elevations, pipe sizes, pipe materials, and inverts will be provided in ArcGIS format. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER.
7. Review product substitutions proposed by contractor.

Service Elements Not Included

The following services are not included in this Agreement. If such services are required, they will be provided as noted.

1. Additional and Extended Services during construction made necessary by:

- a. Work damaged by fire or other cause during construction.
- b. A significant amount of defective or neglected work of any contractor.
- c. Prolongation of the time of the construction contract.
- d. Default by contractor under the construction contract.

Any services of this type will be provided through an amendment to this Agreement.

2. Additional Site Visits and/or Meetings: Additional OWNER-required site visits or meetings will be provided through an amendment to this Agreement or through a separate agreement with OWNER.
3. Archaeological or Botanical Investigations: ENGINEER will assist OWNER in engaging the services of an archaeologist or botanist, if required, to perform the field investigations necessary for agency review through a separate agreement with OWNER.
4. Design and Bidding-Related Services: Design and bidding-related services for the project will require a separate agreement with OWNER.
5. Drawings and Specifications: Revision of drawings and specifications will be provided by DESIGN CONSULTANT.
6. Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program (WPCLP): Documentation, processing, and loan assistance for IEPA WPCLP will be provided through an amendment to this Agreement.

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7. Land and Easement Surveys/Procurement: Any services of this type including, but not limited to, a record search, field work, preparation of legal descriptions, or assistance to OWNER for securing land rights necessary for siting sanitary sewer, tanks, and appurtenances will be provided through a separate agreement with OWNER.
8. Preparation for and/or Appearance in Litigation on Behalf of OWNER: This type of service by ENGINEER will be provided through a separate agreement with OWNER.
9. Services Related to Buried Wastes and Contamination: Should buried solid, liquid, or potentially hazardous wastes or subsurface or soil contamination be uncovered at the site, follow-up investigations may be required to identify the nature and extent of such wastes or subsurface soil or groundwater contamination and to determine appropriate methods for managing of such wastes or contamination and for follow-up monitoring. Investigation, design, or construction-related services related to buried solid, liquid, or potentially hazardous wastes or soil or groundwater contamination will be provided through a separate agreement with OWNER.
10. Topographical and Cross Section Surveys for Earth Excavation Quantities: It is anticipated contractor will agree upon the construction contract quantities and topographical and cross section surveys, and that earthwork computations will not be necessary.
11. Review of Means, Method, Technique, Sequence, or Procedure Substitutions Proposed by Contractor: ENGINEER's cost for such evaluations is not included in the scope of this Agreement. Services of this type by ENGINEER will be provided through an amendment to this Agreement.

Compensation

OWNER shall compensate ENGINEER on an hourly rate basis plus expenses an estimated fee of \$137,000, which includes material testing quality assurance from SEECO Consultants at a fee of \$12,199.

Subconsultants will be billed at actual cost.

Only sales taxes or other taxes on Services that are in effect at the time this Agreement is executed are included in the Compensation. If the tax laws are subsequently changed by legislation during the life of this Agreement, this Agreement will be adjusted to reflect the net change.

The estimated fee for the Services is based on wage scale/hourly billing rates, adjusted annually on July 1, that anticipates the Services will be completed as indicated. Should the completion time be extended, it may be cause for an adjustment in the estimated fee that reflects any wage scale adjustments made.

The estimated fee will not be exceeded without prior notice to and agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**. ENGINEER will provide OWNER a progress report outlining the current status of ENGINEER's budget on a monthly basis. Any adjustments will be negotiated based on ENGINEER's increase or decrease in costs caused by delays, extensions, amendments, or changes.

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Schedule

Services will begin upon execution of this Agreement, which is anticipated the week of May 18, 2020. Services are scheduled for completion on December 31, 2020. An estimated schedule based on the Contract Documents is provided as Exhibit A.

Standard of Care

The Standard of Care for all Services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's Services.

OWNER's Responsibilities

1. Assist ENGINEER by placing at ENGINEER's disposal all available information pertinent to this project including previous reports, previous drawings and specifications, and any other data relative to the scope of this project.
2. Furnish to ENGINEER, as required by ENGINEER for performance of Services as part of this Agreement, data prepared by or services of others obtained or prepared by OWNER relative to the scope of this project, such as soil borings, probings and subsurface explorations, and laboratory tests and inspections of samples, all of which ENGINEER may rely upon in performing Services under this Agreement.
3. Provide access to the site as required for ENGINEER to perform Services under this Agreement.
4. Guarantee access to and make all provisions for ENGINEER to enter upon public and private lands as required for ENGINEER to perform Services under this Agreement.
5. Examine all reports, sketches, estimates, special provisions, drawings, and other documents presented by ENGINEER and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the performance of ENGINEER.
6. Provide all legal services as may be required for the development of this project.
7. Retain the services of a soils consultant to provide any necessary buried waste or contaminants evaluation and recommendations.
8. Provide the front end documents that require the contractor to name ENGINEER as an additional insured on contractor's General Liability and Automobile Liability insurance policies and to indemnify ENGINEER to the same extent that the contractor insures and indemnifies OWNER.
9. Pay all permit and plan review fees payable to regulatory agencies.
10. Provide AutoCAD files to be used for record drawings.

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Payment Requests

ENGINEER's review of Payment Requests from contractor(s) will not impose responsibility to determine that title to any of the work has passed to OWNER free and clear of any liens, claims, or other encumbrances. Any such service by ENGINEER will be provided through an amendment to this Agreement.

Changes

1. OWNER may make changes within the general scope of this Agreement in the Services to be performed. If such changes cause an increase or decrease in ENGINEER's cost or time required for performance of any Services under this Agreement, an equitable adjustment will be made and this Agreement will be modified in writing accordingly.
2. No services for which additional compensation will be charged by ENGINEER will be furnished without the written authorization of OWNER. The fee established herein will not be exceeded without agreement by OWNER but may be adjusted for time delays, time extensions, amendments, or changes in the **Scope of Services**.
3. If there is a modification of IEPA requirements relating to the Services to be performed under this Agreement subsequent to the date of execution of this Agreement, the increased or decreased cost of performance of the Services provided for in this Agreement will be reflected in an appropriate modification of this Agreement.

Extension of Services

This Agreement may be extended for additional Services upon OWNER's authorization. Extension of Services will be provided for a lump sum or an hourly rate plus expenses.

Payment

OWNER shall make monthly payments to ENGINEER for Services performed in the preceding month based upon monthly invoices. Nonpayment 30 days after the date of receipt of invoice may, at ENGINEER's option, result in assessment of a 1 percent per month carrying charge on the unpaid balance.

Nonpayment 45 days after the date of receipt of invoice may, at ENGINEER's option, result in suspension of Services upon five calendar days' notice to OWNER. ENGINEER will have no liability to OWNER, and OWNER agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by OWNER. Upon receipt of payment in full of all outstanding sums due from OWNER, or curing of such other breach which caused ENGINEER to suspend Services, ENGINEER will resume Services and there will be an equitable adjustment to the remaining project schedule and compensation as a result of the suspension.

Data Provided by Others

ENGINEER is not responsible for the quality or accuracy of data nor for the methods used in the acquisition or development of any such data where such data is provided by or through OWNER,

Village of Villa Park
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April 7, 2020

contractor, or others to ENGINEER and where ENGINEER's Services are to be based upon such data. Such data includes, but is not limited to, soil borings, groundwater data, chemical analyses, geotechnical testing, reports, calculations, designs, drawings, specifications, record drawings, contractor's marked-up drawings, and topographical surveys.

Termination

This Agreement may be terminated with cause in whole or in part in writing by either party subject to a two-week notice and the right of the party being terminated to meet and discuss the termination before the termination takes place. ENGINEER will be paid for all completed or obligated Services up to the date of termination.

Third-Party Beneficiaries

Nothing contained in this Agreement creates a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's Services under this Agreement are being performed solely for OWNER's benefit, and no other party or entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of Services hereunder. OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors, and other entities involved in this project to carry out the intent of this provision.

Dispute Resolution

Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes, and other matters in question between OWNER and ENGINEER arising out of or relating to this Agreement or the breach thereof will be decided first by mediation, if the parties mutually agree, or with a bench trial in a court of competent jurisdiction within the State of Illinois.

Terms and Conditions

The terms and conditions of this Agreement will apply to the Services defined in the **Scope of Services**. OWNER-supplied purchase order is for processing payment only; terms and conditions on the purchase order shall not apply to these Services.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF VILLA PARK


Joseph M. Bunker
Corporate Secretary

Date

Rich Keehner, Jr.
Village Manager

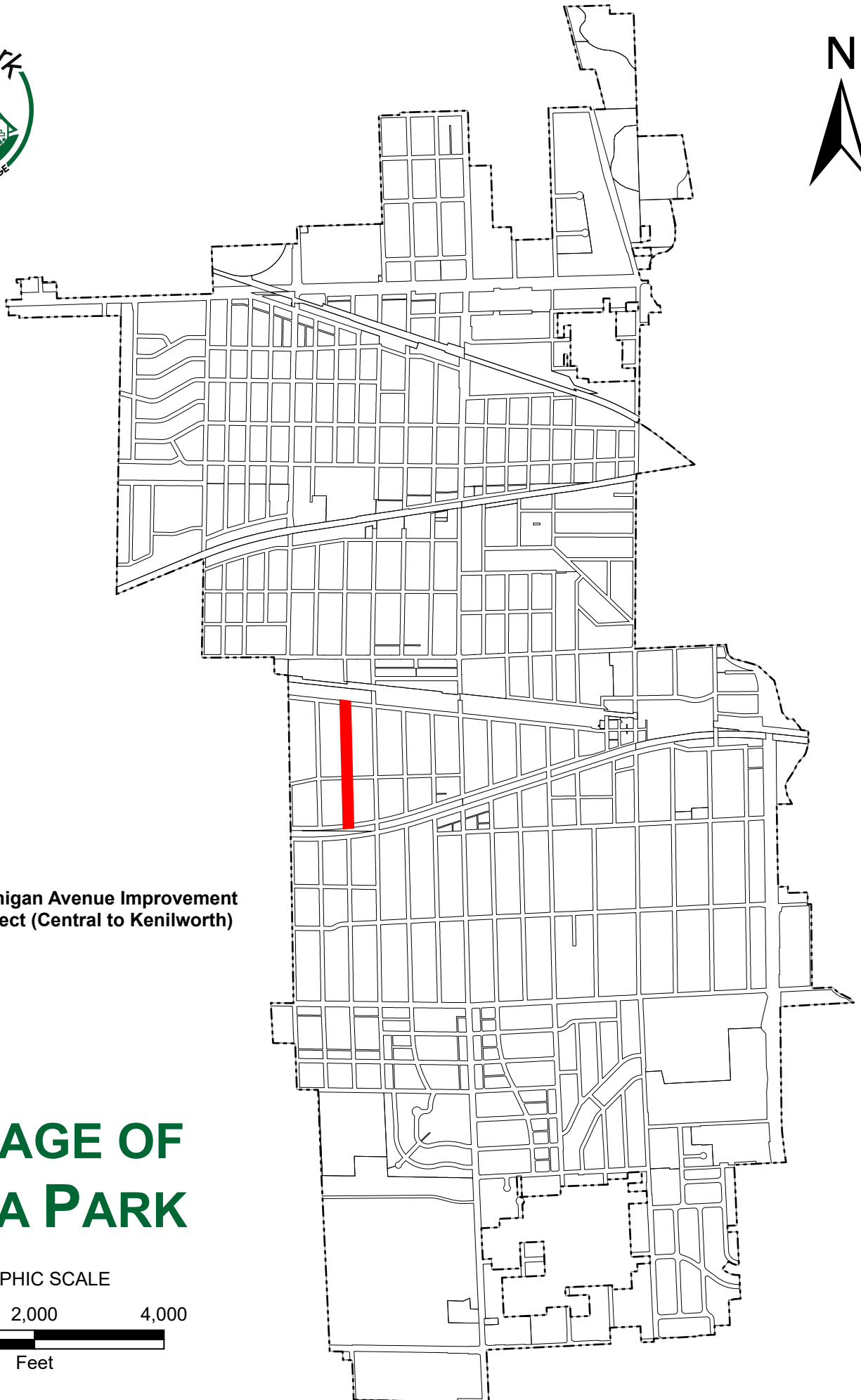
Date



PROJECT: Michigan Avenue Reconstruction
LOCAL AGENCY: Village of Villa Park
ROUTE: Michigan Avenue
TERMINI: West Central Boulevard to West Kenilworth Avenue
FUNDING: Local
Anticipated Project Schedule

Tasks	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Administration								
Preconstruction Meeting								
Shop Drawing Review								
Construction Progress Meetings								
Full-Time Construction Observation								
Part-Time Construction Observation / Punchlist								
As-Built Drawings & ArcGIS Shape Files								
Project Closeout								

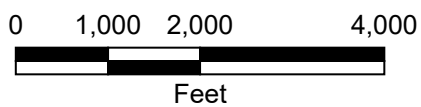
Client: VILLA PARK Project: MICHIGAN AVE. IMPROVEMENT PROJECT (CENTRAL TO KENILWORTH) Job No.: 4627.002 Date: 10-Apr-2020								 BUDGET TOTALS		% of Project
Task		PROJ. MANAGER	LEAD RPR	OFFICE TECH	OFFICE PROD.	SEECO	QC	Hours	Line Cost	
	Data Collection & Coordination									
	Administration & Progress Reports (4.5 hrs x 4 months)	10.00			6.00		4.00	20.00	\$3,720.94	2.72%
	Bi-Weekly Progress Meetings = (7 meetings, 3 hrs/ea) & Minutes	21.00			4.00			25.00	\$4,960.01	3.62%
	Pre-Construction Meeting & Minutes	3.00	6.00					9.00	\$1,481.37	1.08%
	Monthly Pay Requests (4 total) and change orders 6 hrs/ea = 24 hrs	4.00	16.00		4.00			24.00	\$3,567.08	2.60%
	Utility Coordination and Data Exchange		8.00					8.00	\$1,120.24	0.82%
	Shop Drawing Review	2.00	12.00					14.00	\$2,107.82	1.54%
	Communication and data transfer with SEECO	2.00	2.00					4.00	\$707.52	0.52%
	Data Collection & Coordination Subtotal	42.00	44.00	0.00	14.00	0.00	4.00	104.00	\$17,664.98	12.90%
	Construction Observation									
	(72 cal days -> 60 working = 62 days * 10 hrs/day) + 2 weeks part-time * 25 hrs/ea = 670 hr) Includes Documentation & Supplemental Services	28.00	672.00					700.00	\$95,535.30	69.73%
	Punchlist	2.00	8.00		2.00			12.00	\$1,702.47	1.24%
	Review Final Televising		6.00					6.00	\$801.99	0.59%
	Topographical survey of existing and new storm and sanitary structures (60 total)		8.00	4.00				12.00	\$1,660.26	1.21%
	Construction Observation Subtotal	30.00	694.00	4.00	2.00	0.00	0.00	730.00	\$99,700.02	72.77%
	Post Construction Documentation									
	Job Box Copies / Archiving		8.00					8.00	\$1,069.32	0.78%
	Post Construction Documentation Subtotal	0.00	8.00	0.00	0.00	0.00	0.00	8.00	\$1,069.32	0.78%
	As-Built Documents									
AutoCAD	Download survey/cleanup/rim-inv notes			8.00				8.00	\$1,181.88	0.86%
	Job set-up			2.00				2.00	\$295.47	0.22%
	plan/profile sheet work with new rim and invert elevations (4 sheets)			12.00				12.00	\$1,772.82	1.29%
	Details			2.00				2.00	\$295.47	0.22%
	Create Shape Files			1.00				1.00	\$147.74	0.11%
GIS	Import data for estimated 60 structures & Associated Pipes		12.00					12.00	\$1,603.98	1.17%
	Data QC		6.00					6.00	\$801.99	0.59%
	Merging Existing with Proposed Layers		2.00					2.00	\$267.33	0.20%
	As-Built Documents Subtotal	0.00	20.00	25.00	0.00	0.00	0.00	45.00	\$6,366.68	4.65%
	MATERIAL TESTING									
	SEECO Consultants					86.00		86.00	\$12,199.00	8.90%
	Material Testing Subtotal					86.00		86.00	\$12,199.00	8.90%
	Totals	72.00	766.00	29.00	16.00	86.00	4.00	973.00	\$137,000.00	100.00%



 Michigan Avenue Improvement
Project (Central to Kenilworth)

VILLAGE OF VILLA PARK

GRAPHIC SCALE



VILLAGE OF VILLA PARK CAPITAL IMPROVEMENT PLAN 2020 THROUGH 2024		Fund(s) / Department(s): GO Bonds Water Supply Fund Wastewater Fund Sewer Separation IEPA Water Loan
Project Name: Michigan Avenue Improvement Project (Central to Kenilworth)		
Objective: To improve the condition of the roadway by means of selected pavement rehabilitation methods.		
Description: This project consists of pavement improvements on South Michigan Avenue from Kenilworth Avenue to Central Boulevard. The project includes combined sewer separation. Some selective water system and sanitary sewer system improvements are also included. The future water main is expected to be funded by the Illinois EPA Public Water Supply Loan Program. The water main would be a continuation of a 10-inch western "backbone" for the water system.		
Justification: The Village's pavement management program has determined that the condition of the street has deteriorated to the point that pavement rehabilitation is needed. This project is to be partially funded by voter approved bond proceeds.		

Funding Source	Total Cost	Previous Years	Estimated Expenditures by Year					Future Years
			2020	2021	2022	2023	2024	

Engineering / Professional Services								
GO Bonds	83,919	38,919	45,000	-	-	-	-	-
Water Supply Fund ²	25,000	-	25,000	-	-	-	-	-
Wastewater Fund ²	4,000	-	4,000	-	-	-	-	-
Sewer Separation ¹	95,179	49,179	46,000	-	-	-	-	-
IEPA Water Loan	177,000	-	-	-	-	-	-	177,000
Engineering Subtotals	385,098	88,098	120,000	-	-	-	-	177,000

Construction / Building								
GO Bonds	450,000	-	450,000	-	-	-	-	-
Water Supply Fund ²	250,000	-	250,000	-	-	-	-	-
Wastewater Fund ²	40,000	-	40,000	-	-	-	-	-
Sewer Separation ¹	460,000	-	460,000	-	-	-	-	-
IEPA Water Loan	981,000	-	-	-	-	-	-	981,000
Construction Subtotals	2,181,000	-	1,200,000	-	-	-	-	981,000

Funding Sources Subtotals								
GO Bonds	533,919	38,919	495,000	-	-	-	-	-
Water Supply Fund ²	275,000	-	275,000	-	-	-	-	-
Wastewater Fund ²	44,000	-	44,000	-	-	-	-	-
Sewer Separation ¹	555,179	49,179	506,000	-	-	-	-	-
IEPA Water Loan	1,158,000	-	-	-	-	-	-	1,158,000
PROJECT TOTALS	2,566,098	88,098	1,320,000	-	-	-	-	1,158,000

1. An IEPA loan to be repaid with future revenue will be needed for these improvements
2. The Utility Sales Tax is expected to provide funding for these improvements

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Engineering Services Agreement with Strand Associates, Inc., of Joliet, Illinois, for Phase III Construction Engineering of the Michigan Avenue Improvement Project (Central to Kenilworth) in an Amount Not to Exceed \$137,000.00

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village received appropriation from the State of Illinois Capital Bill (Public Act 101-0029) as follows:

“Section 2540. The sum of \$550,000, or so much thereof as may be necessary, is appropriated from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity for a grant to the Village of Villa Park for costs associated with road improvements.”

WHEREAS, the Village staff anticipates award funding upon approval of grant application; and,

WHEREAS, the Village staff has completed a consultant Qualifications Based Selection (QBS) process and has recommended an agreement with Strand Associates, Inc., of Joliet, Illinois, to perform Phase III construction engineering services for the Michigan Avenue Improvement Project (Central to Kenilworth) in an Amount Not to Exceed \$137,000.00; and

WHEREAS, Strand Associates, Inc., (“SAI”) has submitted a proposal to perform Phase III construction engineering services pursuant to the terms and conditions of the written proposal (the “*Services Agreement*”); and,

WHEREAS, the President and Board of Trustees of the Village (the “*Corporate Authorities*”) have reviewed SAI’s proposal to enter into an engineering agreement (the “*Services Agreement*”), and believe it is in the best interests of the Village and its residents to enter into the Services Agreement as herein set forth, in order to facilitate the construction of the Michigan Avenue Improvement Project (Central to Kenilworth).

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the recitals in the preambles to this Resolution are incorporated into this Section 1 as if fully set forth herein.

Section 2. That the Services Agreement between the Village of Villa Park and Strand Associates Inc., an Illinois corporation, attached hereto and made a part hereof, is hereby approved and the Village President, Village Clerk, and Village Manager are hereby authorized to execute and deliver said Agreement and undertake any and all actions as may be required to implement its terms on behalf of the Village.

Section 3. This Resolution shall be in full force and effect immediately from and after its passage and approval according to law.

Passed this ____ day of _____, 2020, pursuant to a roll call vote as follow:

AYES:

NAYS:

ABSENT:

Approved this ____ day of _____, 2020.

Village President

Attest:

Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: April 27, 2020

Submitted by: Kelly Kuechle

Submitting Department: Village Manager's Office

Item Type: Resolutions

Agenda Section:

Subject:

Resolution of the Village of Villa Park, DuPage County, Illinois, Confirming the Appointment of Susan Griffin as Interim Village Treasurer, IMRF Authorized Agent, and IRMA Alternate Delegate

Suggested Action:

Due to an approaching personnel change it is necessary to appoint an interim Finance Director to fulfill the duties of the position and provide guidance to staff while the village seeks to fill the position on a permanent basis. With approximately 30 years of experience in municipal finance, retired Finance Director Ms. Susan Griffin is highly qualified, and will serve as the interim until a permanent replacement can be hired. Several important finance responsibilities must be formally assigned to the Interim Finance Director to ensure village operations continue without interruption. Such responsibilities include appointment as Interim Village Treasurer, Authorized Agent for the Illinois Municipal Retirement Fund (IMRF), and Alternate Delegate for the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:

[MEMO - Interim Treasurer IRMA and IMRF Delegates](#)

[RESO - Interim Treasurer IMRF Agent IRMA Delegate](#)



Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis
Trustee Cilella
Trustee Murphy
Trustee Tucker
Clerk Korynecky
Trustee Cuzzone
Trustee Patrick
Trustee Wagner

FROM: Village Manager Rich Keehner, Jr.

DATE: April 23, 2020

RE: Interim Finance Director Responsibilities

Due to the recent resignation of the Village's Finance Director, it is necessary to appoint an interim to fulfill the duties of the position and provide guidance to staff while the village seeks to fill the position on a permanent basis. I contracted the consulting services of GovHR and located an Interim Director of Finance.

I selected Ms. Susan Griffin as Interim Finance Director. With approximately 30 years of experience in municipal finance, retired Finance Director Susan Griffin is highly qualified for the position. She will serve until a permanent full time staff person may be hired. Several important finance responsibilities must be formally assigned to Susan to ensure that village operations can continue without interruption.

Village Code and the requirements of some of our member organizations dictate that these responsibilities be formally approved by the Village Board through resolution. Such responsibilities include:

- Authorized appointment as Interim Village Treasurer;
- Authorized Agent for the Illinois Municipal Retirement Fund (IMRF); and
- Alternate Delegate for the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Should you have any questions, please contact me.

RESOLUTION NO.: ____

RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, CONFIRMING THE
APPOINTMENT OF SUSAN GRIFFIN AS INTERIM VILLAGE TREASURER, IMRF AUTHORIZED
AGENT, AND IRMA ALTERNATE DELEGATE

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the state; and,

WHEREAS, the Village Manager has appointed Susan Griffin as the Village's Interim Director of Finance and Interim Village Treasurer; and,

WHEREAS, Section 2-802 of the Villa Park Municipal Code provides that the appointment of the Village Treasurer by the Village Manager shall be consented to by the Board of Trustees; and,

WHEREAS, The Village of Villa Park can appoint any qualified party as the employer's Illinois Municipal Retirement Fund (IMRF) Authorized Agent; and

WHEREAS, Interim Finance Director Susan Griffin is qualified to serve as the IMRF Authorized Agent; and;

WHEREAS, the Village of Villa Park adopted the Contract and By-Laws of the Intergovernmental Risk Management Agency (IRMA) by Ordinance No. 1871 on October 22, 1979, and thereby became a member of said cooperative; and,

WHEREAS, the IRMA contract provides that member units of local government shall by majority vote of its corporate authorities select one (1) person to represent that body on the Board of Directors of said Intergovernmental Agency.

NOW THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Villa Park, as follows:

Section 1: That the appointment of Susan Griffin, the Village's Interim Director of Finance, as Interim Village Treasurer is hereby confirmed.

Section 2: That the appointment of Susan Griffin, the Village's Interim Director of Finance, as Authorized Agent for IMRF is hereby confirmed effective May 1, 2020.

Section 3: That the appointment of Susan Griffin, the Village's Interim Director of Finance, as Alternate Delegate on the Board of Directors for IRMA is hereby confirmed effective May 1, 2020.

Resolution No.: _____

Section 4: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2020.

VILLAGE OF VILLA PARK

President, Village of Villa Park

ATTEST:

Clerk, Village of Villa Park

ADOPTED this ____ day of _____, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____