Public participation is invited on each agenda item prior to the Board's deliberation. **When called upon, please approach the microphone and state your name and the address where you live. Kindly limit your remarks to three (3) minutes.**

Next Ordinance No.: 4136
Next Resolution No.: 20-13

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees

February 10, 2020 **7:00 PM**

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:
David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

1. Call to Order - Roll Call

2. Pledge of Allegiance

3. Public Comments on Agenda Items

4. Amendments to the Agenda

5. Consent Agenda

5.a. Bill Listing for the Weeks of January 13, 20, 27, and February 3, 2020 in the Total Amount of $2,054,977.19
2020-0113 CY19 Weekly Check Report
2020-0113 CY20 Weekly Check Report
2020-0120 CY19 Weekly Check Report
2020-0120 CY20 Weekly Check Report
2020-0127 CY19 Weekly Check Report
2020-0127 CY20 Weekly Check Report
2020-0203 CY19 Weekly Check Report
2020-0203 CY20 Weekly Check Report

5.b. Minutes from the Village Board Meeting Held on January 13, 2020
Minutes Jan 13, 2020

6. Second Reading on Ordinances to be Codified

6.a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class AA, Tavern Unrestricted Liquor Licenses

Standard Meadery, located at 11-A West Park Boulevard, intends to manufacture, sell and distribute mead, wine and cider for on-site consumption and packaged to go. This ordinance will create a Class AA, Tavern Unrestricted license for consumption on the premises and sale of alcoholic liquor at retail in original packages. If approved, this will bring the total number of Class AA licenses to 8. This ordinance also restates the total number of liquor licenses for each class.

ORD - 2020 liquor licenses Standard Meadery

License Counts - January 2020

6.b. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Fee Structure for Parking Violations in the Villa Park Municipal Code

The Police Department has identified several vehicle owners with multiple unpaid parking tickets. All attempts to collect fines owed to the Village have been ignored. Since January of 2019 seventeen (17) vehicles have received tickets with current fine amounts totaling in excess of $2,000 each. Five (5) of those owe in excess of $5,000 each. As the Village is experiencing difficulty in collecting overdue fines relating to unpaid parking tickets staff is requesting a change to Village code. Village Code contains a section to provide for the immobilization of motor vehicles for outstanding unpaid violations. This ordinance, updates Village code to allow for fewer number of violations to qualify for immobilization and a revised fee structure.

MEMO - Immobilization Fines

ORD - Immobilization Fines

7. Ordinances

7.a. Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variance to Setbacks for the Placement of a Shed at 121 East Highland Avenue

A petitioner is requesting a variance to place a shed four feet from the lot line and two and a half feet from a principal structure. On January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of a variance that would allow for the placement of the shed in the requested location at 121 East Highland Avenue.

MEMO - Shed Setback PZ-19 - 0015

Plat of Survey with Location of Shed - McGinn PZ 19-0015

McGinn Shed Specifications PZ 19-0015

ZP Meeting Minutes Jan 9, 2020

ORD - Shed Setback McGinn - PZ 19-0015

Exhibit A - McGinn Shed Setback PZ 19-0015

7.b. Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Two-Lot Commercial Subdivision at 225 West Roosevelt Road

A petitioner is seeking to subdivide the existing lot at 225 W. Roosevelt Road into two lots in order to create an out-lot at the southeast corner of Roosevelt Road and Michigan Avenue. At its regular meeting on January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of the subdivision of this property.
MEMO - PZ-19-0014
225 W. Roosevelt PW Comments
Subdivision Plat.pdf
ORD - 225 W. Roosevelt Property Subdivision

7.c. Ordinance of the Village of Villa Park, DuPage County, Illinois, Reducing the Required Setback Between Principal Buildings and Detached Garages from 10 Feet to 5 Feet

At its meeting on January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of a text amendment to Section 6-10-A.5. of Article 6 in Appendix C of the Villa Park Zoning Ordinance. This amendment would reduce the distance between a principal structure and a detached garage from 10 feet to 5 feet. All other bulk requirements would still be required; this change would likely have little or no effect on surrounding properties.
MEMO - PZ-19-0016 Required Setback
ORD - Text Amendment Required Setback

8. Resolutions

8.a. Resolution Expressing Official Intent Regarding Certain Capital Expenditures for the Purchase of Vehicles and Equipment, Including Loader, Squad Cars, Gas Monitor, Fire Hose and Related Equipment, SCBA Compressor, Portable Generator, Portable Air Compressor, Copier, AED, Chipper Cap for Dump Truck, and Related Equipment, to be Reimbursed from Proceeds of an Obligation to be Issued by the Village of Villa Park, DuPage County, Illinois

In order to utilize Rollover Bond proceeds for future capital expenditures, the Village Board needs to formally declare, by way of this reimbursement resolution, of its intent to do so in advance of spending the money. This reimbursement resolution encompasses all budgeted projects within the Capital Projects Fund for 2020. The Rollover Bonds will be issued in November or December, 2020. This continues our strategy for addressing TIF 3 debt while providing a limited amount of funds for capital purchases, which was developed in 2016.
MEMO - TIF 3 Debt Plan for Property Tax Supported Debt
RESO - DSEB Bonds - Reimbursement

8.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Safety Incentive and Safe Driver Programs for Fiscal Year 2020

The Village has had a safety incentive program and safe driver program since 1993. These programs are intended to minimize losses due to job related accidents and to provide an incentive for employees to practice safety, both individually and collectively. This program is confirmed annually by Village Board resolution. Funding for the programs are budgeted in each department's salary accounts.
MEMO - Safety and Safe Driver Program
RESO - Safety and Safe Driver Program 2020
Ex. A - Safety Incentive Program Description
Ex. B - Safe Driver Program Description

8.c. Resolution of the Village of Villa Park, DuPage County, Illinois Revising the Village of Villa Park Employee Handbook

Employment law is continually changing, and while the Village complies with the laws as they are revised or amended, some changes must be reflected in the Employee Handbook. The proposed resolution allows changes to the Employee Manual that are mandated by the Victims Economic Security and Safety Act (Section 3.04 of the handbook), Illinois Service Member Employment and Reemployment Act (Section 3.14), Cannabis Regulation and Tax Act (Section 4.01) and the Illinois Workplace Transparency Act (Section 4.02).
MEMO - Employee Handbook Revisions
Employee Handbook 1.2020
RESO - Employee Handbook Revisions

8.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Appointment of a Budget Officer

Illinois statutes and Village of Villa Park Municipal Code provide that the Village Board may designate a qualified Budget Officer to the municipality. The Budget Officer should have familiarity with municipal finance, budgeting, and accounting. Acting as a check-and-balance of the Finance Director, this person is responsible for assisting with preparation and implementation of the annual budget, monthly review of the treasury report, and creation and monitoring of the Capital Improvement Plan, among other items. Recent staffing changes necessitate the re-appointment of a staff person to this responsibility. It is recommended that Village Manager Rich Keehner, Jr. be appointed as Budget Officer.
MEMO - Budget Officer Appointment
RESO - Budget Officer Appointment

8.e. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Globe Construction of Addison, Illinois, for Construction of the 2020 Sidewalk Program in an Amount Not to Exceed $124,963.63

The replacement of substandard public sidewalk at various locations throughout the Village is proposed as a part of the 2020 Sidewalk Program. The Village previously awarded a contract to Globe Construction for its 2018 and 2019 Sidewalk Program on the basis that Globe was the lowest bidder for a competitive joint bidding process held by the Village of Woodridge. The terms and conditions of the 2018 competitive joint bid allow for multiple-year extensions to the contract as long as the extensions reflect the same bid prices submitted as a part of the 2018 joint bidding process. Staff recommends approval of a contract with Globe Construction, Inc., of Addison, Illinois, for construction of the 2020 Sidewalk Program in an amount not to exceed $124,963.63. There is $125,000.00 budgeted for the sidewalk program in CY 2020 in Account #64.502.10.299 in the Capital Projects Fund.

MEMO - 2020 Sidewalk - Contract Award

RESO - 2020 Sidewalk - Contract Award

2020 Sidewalk - Contract - Globe - 20200120

8.f. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a 2020 John Deere 544L 4WD Loader through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed $205,056.82

Existing vehicle #26, a 1993 John Deere 544G Loader, is scheduled for replacement in the Village's CY 2020 budget. Authorization is requested to purchase a 2020 John Deere 544L 4WD Loader with certain specifications through the Sourcewell Cooperative Contract from West Side Tractor Sales Co., Wauconda, Illinois, in an amount not to exceed $205,056.82. Funding would be taken equally from the Equipment Replacement Fund account number 65.502.02.401, Water Supply Fund account 82.502.02.401, and Wastewater Fund account 83.502.02.401. Existing vehicle #26 would be traded in.

MEMO - Purchase John Deere 544L 4WD Loader

Quote - Source Well - 544L HL with Rollout

Extended Warranty Component Chart

RESO - Purchase John Deere 544L 4WD Loader

8.g. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois for Construction of the 631 E. Wildwood Avenue and Rotary Park Site Improvements for a Net Deduction in the Amount of $139.33

The Village has a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for a project commonly known as the 631 E. Wildwood and Rotary Park Site Improvements. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of $139.33, for an adjusted final contract amount of $430,093.05.

MEMO - 631 E WIldwood and Rotary Park - Change Order 01 (Final)

Final Change Order - 631 E Wildwood Rotary Park - Contractor Executed

19-53 RESO - 631 E Wildwood and Rotary Site Improvements A Lamp

RESO - 631 E WIldwood and Rotary Park - Change Order 01 (Final)

8.h. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of Three Police Squad Vehicles through the Suburban Purchasing Cooperative in the Total Amount of $98,668

The Police Department utilizes 14 squad vehicles for emergency response and patrol duties. The rotation plan includes the replacement of three (3) squad vehicles annually to ensure all squads remain in proper mechanical condition for emergency response and patrol duties. The Police Department recommends the purchase of two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab at a total cost of $98,668. Funds have been allocated in the FY20 budget to purchase one (1) vehicle from the equipment replacement fund, account number 65.502.02.401 in the amount of $32,560 and two (2) vehicles will be purchased with funds from the DUI fund, account number 19.502.00.402 in the amount of $66,108.

MEMO - Squad Purchase 2020

RESO - Squad Purchase 2020

9. Public Comments on Non-Agenda Items

10. Village Clerk's Report

11. Village Trustees' Report

12. Village President's Report

13. Village Manager's Report

14. Adjournment

Next Meeting is Scheduled for February 24, 2020

6

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Kelly Kuechle
Submitting Department: Finance Department
Item Type: Bill Listing
Agenda Section:

Subject:
Bill Listing for the Weeks of January 13, 20, 27, and February 3, 2020 in the Total Amount of $2,054,977.19

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
2020-0113 CY19 Weekly Check Report

2020-0113 CY20 Weekly Check Report

2020-0120 CY19 Weekly Check Report

2020-0120 CY20 Weekly Check Report

2020-0127 CY19 Weekly Check Report

2020-0127 CY20 Weekly Check Report

2020-0203 CY19 Weekly Check Report

2020-0203 CY20 Weekly Check Report

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 13, 2020/CY19 .... $272,928.50

1 of 2

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "011302","WF011301"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.210508 ESCROW: P. W. PROJECTS								
1050 N VILLA AVE LLC	PW17-0111	0		BOND RLS; 1050 N VILLA AVE	1,551.20	.00		011302
Total 10.210508 ESCROW: P. W. PROJECTS:					1,551.20	.00		
Total :					1,551.20	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.201 LEGAL NOTICES								
SHAW MEDIA	121910074598	0		BUDGET HEARING NOTICE	115.12	.00		WF0113
Total 10.511.00.201 LEGAL NOTICES:					115.12	.00		
10.511.00.206 SENIOR CITIZEN CAB SUBSIDY								
UNITED DISPATCH	62167	0		SENIOR CAB RIDES; DEC 2019	193.20	.00		011302
UNITED DISPATCH	62167	0		SENIOR CAB RIDES; NOV 2019	304.60	.00		011302
Total 10.511.00.206 SENIOR CITIZEN CAB SUBSIDY:					497.80	.00		
10.511.00.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	48.34	.00		011302
Total 10.511.00.210 TELEPHONE:					48.34	.00		
10.511.00.211 LEGAL SERVICES								
ORR & ASSOC, KATHLEEN FIELD	16112			LEGAL SERVICES	4,375.25	.00		WF0113
OTTOSEN BRITZ	122000			LEGAL SERVICES	2,618.00	.00		WF0113
Total 10.511.00.211 LEGAL SERVICES:					6,993.25	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BONE PROPERTIES LLC	08/19-10/19	0		SALES TAX INCENTIVE 08/19-10/19	34,575.71	.00		WF0113
CASTLE CHEVROLET	08-19 TO 10-19	0		SALES TAX INCENTIVE 08/19 - 10/19	34,554.21	.00		WF0113
REV.COM INC	13007130	0		BOARD MEETING TRANSCRIPTION SVCS	219.00	.00		WF0113
SAL'S BEVERAGE WORLD	08/19-10/19	0		SALES TAX INCENTIVE 08/19-10/19	4,175.17	.00		WF0113
WILDFIRE HARLEY DAVIDSON	8-19 TO 10-19	0		BUSINESS DISTRICT TAX 08/19 TO 10/19	5,163.27	.00		WF0113
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					78,687.36	.00		
10.511.00.671 PARKS & REC ADVISORY COMMISSI								
RUIZ, PATTY	NOV-DEC	0		RECORDING SERV FOR PRAC	150.00	.00		011302
Total 10.511.00.671 PARKS & REC ADVISORY COMMISSI:					150.00	.00		
Total PUBLIC AFFAIRS:					86,491.87	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	48.34	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	38.23	.00		011302
Total 10.512.00.210 TELEPHONE:					86.57	.00		
10.512.00.399 OTHER SUPPLIES								
RUNCO OFFICE SUPPLY	767169-1	0		PENS, BANKERS BOXES, SIGN HERE FLAG	111.96	.00		011302
Total 10.512.00.399 OTHER SUPPLIES:					111.96	.00		
10.512.01.210 TELEPHONE								
SAWYER, BRIAN	DEC	0		PERS DEVICE PHONE REIMB; DEC 2019	24.99	.00		011302
SAWYER, BRIAN	DEC	0		PERS DEVICE USAGE REIM; DEC 2019	24.99	.00		011302
Total 10.512.01.210 TELEPHONE:					49.98	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP.	723634	0		ONSITE SUPPORT; 2HRS	270.00	.00		011302
SAWYER, BRIAN	DEC	0		MILEAGE REIMB; DEC 2019	19.69	.00		011302
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					289.69	.00		
Total MANAGER:					538.20	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.210 TELEPHONE								
SETTLES, JULIE	OCT/NOV	0		PERS PHONE REIMBURSEMENT; OCT 2019	24.99	.00		011302
SETTLES, JULIE	OCT/NOV	0		PERS PHONE REIMBURSEMENT; NOV 2019	24.99	.00		011302
SETTLES, JULIE	OCT/NOV	0		USAGE REIMBURSEMENT; OCT 2019	24.99	.00		011302
SETTLES, JULIE	OCT/NOV	0		USAGE REIMBURSEMENT; NOV 2019	24.99	.00		011302
WACHTEL, KEVIN	11-19	0		PERS DEVICE PHONE REIMB; NOVEMBER 2	24.99	.00		WF0113
WACHTEL, KEVIN	11-19	0		USAGE REIMBURSEMENT; NOVEMBER 2019	24.99	.00		WF0113
WACHTEL, KEVIN	12-19	0		PERS DEVICE PHONE REIMB; DECEMBER 2	24.99	.00		WF0113
WACHTEL, KEVIN	12-19	0		USAGE REIMBURSEMENT; DECEMBER 2019	24.99	.00		WF0113
Total 10.513.00.210 TELEPHONE:					199.92	.00		
10.513.00.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	DEC	0		PRODUCTION SVCS UTIL BILL RUN#12 2019	208.35	.00		011302
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					208.35	.00		
Total FINANCE:					408.27	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	3.34	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	145.02	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	114.69	.00		011302
Total 10.514.00.210 TELEPHONE:					263.05	.00		
10.514.00.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150160 12/19	0		CD-ED NORTH AVE; 8/16-11/15/19	28.57	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		CD/ED UTL BL 9/1-12/31/19	115.58	.00		011302
Total 10.514.00.223 WATER & SEWER SERVICE:					144.15	.00		
Total COMMUNITY DEVELOPMENT:					407.20	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	1,959.78	.00		011302
GORDON FLESCH CO., INC	IN12766004	0		COPIER USAGE 7/31-10/31/19	322.69	.00		011302
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:					2,282.47	.00		
Total CENTRAL SERVICES:					2,282.47	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150060 12/19	0		MUSEUM; 8/16-11/15/19	18.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150070 12/19	0		FIRE #81; 8/16-11/15/19	139.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150150 12/19	0		FIRE #82; 8/16-11/15/19	113.14	.00		011302
SALT CREEK SANITARY DISTRICT	5150180 12/19	0		PW STORAGE BLDG; 8/16-11/15/19	12.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150190 12/19	0		VILLAGE HALL; 8/16-11/15/19	60.14	.00		011302
SALT CREEK SANITARY DISTRICT	5150200 12/19	0		PARKS GARAGE; 8/16-11/15/19	62.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150210 12/19	0		PW GARAGE; 8/16-11/15/19	23.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150230 12/19	0		VEH MAINT; 8/16-11/15/19	40.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150245 12/19	0		CENTRAL PUMP STATION; 8/16-11/15/19	48.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150250 12/19	0		PUBLIC WORKS; 8/16-11/15/19	78.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150250 12/19	0		631 E WILDWOOD; 8/16-11/15/19	7.70	.00		011302
SALT CREEK SANITARY DISTRICT	5150260 12/19	0		POLICE STATION; 8/16-11/15/19	161.00	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		WWFTF UTL BL 9/1-12/31/19	7,437.60	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		HISTORICAL MUSEUM UTL BL 9/1-12/31/19	97.11	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		FIRE STATION 3 UTL BL 9/1-12/31/19	331.47	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		FIRE STATION #2 UTL BL 9/1-12/31/19	297.26	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		STREET DEPT UTL BL 9/1-12/31/19	80.37	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		VILLAGE HALL UTL BL 9/1-12/31/19	183.25	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		PARKS GARAGE N(28) UTL BL 9/1-12/31/19	431.91	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		PW GARAGE (42) UTL BL 9/1-12/31/19	25.11	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		VEHICLE MAINT UTL BL 9/1-12/31/19	130.59	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		VEHICLE MAINT UTL BL 9/1-12/31/19	99.85	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		CENTRAL PUMP STN UTL BL 9/1-12/31/19	118.11	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		PUBLIC WORKS UTL BL 9/1-12/31/19	205.92	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		POLICE DEPT UTL BL 9/1-12/31/19	381.69	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		CORNELL PUMP STN UTL BL 9/1-12/31/19	94.13	.00		011302
Total 10.516.00.223 WATER & SEWER SERVICE:					10,678.35	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
SMG SECURITY SYSTEMS INC	76112	0		SRVC CALL-ICC PANIC BUTTON REPLACED	258.00	.00		011302
SMG SECURITY SYSTEMS INC	76122	0		SRVC CALL-PW BATTERY REPLACED	140.00	.00		011302
THERMALCRAFT INC	22001	0		PW35- AWING WINDOW	580.00	.00		011302
WEST TOWN MECHANICAL	S12085861	0		SRVC CALL-BOILER CONTROLLER DOWNL	1,175.35	.00		011302
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					2,153.35	.00		
Total BUILDINGS & GROUNDS:					12,831.70	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.517.00.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150170 12/19	0		METRA STN; 8/16-11/15/19	45.50	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		UPRR UTL BL 9/1-12/31/19	155.70	.00		011302
Total 10.517.00.223 WATER & SEWER SERVICE:					201.20	.00		
Total COMMUTER PARKING LOT:					201.20	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	29.64	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	3.34	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	48.34	.00		011302
Total 10.518.00.210 TELEPHONE:					81.32	.00		
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4037888855	0		UNIFORMS, TOWELS	47.30	.00		011302
CINTAS CORPORATION #344	4038540206	0		UNIFORMS, TOWELS, MATS	57.30	.00		011302
Total 10.518.00.215 SHOP SERVICES:					104.60	.00		
10.518.00.308 ENGINE OIL								
HERITAGE CRYSTAL CLEAN LLC	16038213	0		USED OIL PICK-UP	60.00	.00		011302
Total 10.518.00.308 ENGINE OIL:					60.00	.00		
10.518.00.309 GAS & DIESEL FUEL								
AL WARREN OIL COMPANY INC	W1278953	0		UNLEADED FUEL, VILLAGE VEHICLES	10,972.50	.00		011302
AL WARREN OIL COMPANY INC	W1278954	0		DIESEL FUEL, VILLAGE VEHICLES	3,498.45	.00		011302
Total 10.518.00.309 GAS & DIESEL FUEL:					14,470.95	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
ACME TRUCK BRAKE	01_81978	0		VEHICLE PARTS	50.13	.00		011302
RIGGS BROTHERS	146477	0		REMOVE AND REPLACE CUSHION COVER &	620.00	.00		011302
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					670.13	.00		
10.518.00.322 HAND TOOLS								
SNAP-ON INDUSTRIAL	42396833	0		CUMMINGS ULTRA UPDATE PARTS	399.40	.00		011302
Total 10.518.00.322 HAND TOOLS:					399.40	.00		
Total GARAGE:					15,786.40	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	12166	0		INSPECTIONS; NOV 2019	4,833.60	.00		011302
B & F CONSTRUCTION CODE SERVIC	12166	0		INSPECTIONS; NOV 2019	336.40	.00		011302
Total 10.519.00.299 OTHER CONTRACTUAL SERVICES:					5,170.00	.00		
Total ENGINEERING:					5,170.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9844367647	0		DATA FOR LICENSE PLATE READER	76.02	.00		011302
VERIZON WIRELESS	9844578576	0		DATA FOR SQUAD CAR COMPUTERS	756.27	.00		011302
Total 10.520.01.210 TELEPHONE:					832.29	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
CRITICAL REACH INC	20-641-1	0		CRITICAL REACH BULLETIN SVC ANNUAL F	435.00	.00		011302
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					435.00	.00		
10.520.08.399 OTHER SUPPLIES								
TRITECH FORENSICS INC	215074	0		EVIDENCE COLLECTION KITS	378.74	.00		011302
Total 10.520.08.399 OTHER SUPPLIES:					378.74	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
JET BRITE CAR WASH INC	3771-1	0		29 CAR WASHES-PD; SEPT 2019	87.00	.00		011302
WEST & SONS TOWING INC	88567	0		TOW CHRG;SEIZED '09 NISSAN	175.00	.00		011302
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					262.00	.00		
Total POLICE:					1,908.03	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	48.34	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	38.23	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	88.92	.00		011302
Total 10.521.01.210 TELEPHONE:					175.49	.00		
Total FIRE:					175.49	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	118.56	.00		011302
Total 10.523.02.210 TELEPHONE:					118.56	.00		
Total AMBULANCE/PARAMEDIC:					118.56	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
VINTAGE TECH LLC	21402	0		E-WASTE REMOVAL FEES; 12/28/19	1,218.26	.00		011302
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					1,218.26	.00		
Total GARBAGE:					1,218.26	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	29.64	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	23.38	.00		011302
Total 10.525.01.210 TELEPHONE:					53.02	.00		
10.525.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	134.23	.00		011302
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:					134.23	.00		
10.525.01.303 DUES & PUBLICATIONS								
SCHAEDEL, THOMAS	CDL	0		CDL REIMBURSEMENT	61.35	.00		011302
Total 10.525.01.303 DUES & PUBLICATIONS:					61.35	.00		
10.525.25.219 UTILITY - ELECTRIC								
CONSTELLATION NEW ENERGY INC	707658-10 12/19	0		118 S VILLA AVE; 11/7-12/6/19	45.64	.00		011302
CONSTELLATION NEW ENERGY INC	707658-8 12/19	0		0 E WISCONSIN AVE; 11/18-12/19/19	11,311.58	.00		011302
CONSTELLATION NEW ENERGY INC	707658-9 12/19	0		1 S CENTRAL AVE; 11/5-12/6/19	510.76	.00		011302
Total 10.525.25.219 UTILITY - ELECTRIC:					11,867.98	.00		
10.525.27.341 SALT/CALCIUM CHLORIDE								
COMPASS MINERALS AMERICA	560853	0		BULK ROCK SALT	9,353.74	.00		011302
Total 10.525.27.341 SALT/CALCIUM CHLORIDE:					9,353.74	.00		
Total STREET:					21,470.32	.00		
Total CORPORATE FUND:					150,559.17	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
19.520.01.310 DUI TECHNOLOGY EXPENDITURES								
DU-COMM	17018	0		4 POLICE RADIOS	17,297.64	.00		011302
Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES:					17,297.64	.00		
Total POLICE:					17,297.64	.00		
Total DUI TECHNOLOGY FUND:					17,297.64	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
28.502.01.401 CAPITAL OUTLAY								
A LAMP CONCRETE CONTRACTORS I	16409	0	190077	631 WILDWOOD AVE & ROTARY PARK SITE I	82,846.60	.00		WF0113
Total 28.502.01.401 CAPITAL OUTLAY:					82,846.60	.00		
Total GENERAL:					82,846.60	.00		
Total TIF 4 FUND - ST. CHARLES RD:					82,846.60	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	241.70	.00		011302
Total 35.502.01.210 TELEPHONE:					241.70	.00		
35.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	214.77	.00		011302
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	307.16	.00		011302
Total 35.502.01.270 MAINT OF OFFICE EQUIPMENT:					521.93	.00		
35.502.16.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150020 12/19	0		LIONS FIELD; 8/16-11/15/19	62.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150030 12/19	0		ROTARY PK RESTROOMS; 8/16-11/15/19	7.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150120 12/19	0		ICC; 8/16-11/15/19	254.50	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		LIONS FIELD UTL BL 9/1-12/31/19	164.07	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		ROTARY PARK RSTRM 9/1-12/31/19	72.00	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		ICC 1ST UTL BL 9/1-12/31/19	565.83	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		ICC 2ND UTL BL 9/1-12/31/19	200.88	.00		011302
Total 35.502.16.223 WATER & SEWER SERVICE:					1,326.28	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
LOMBARD PARK DISTRICT	SEP-DEC	0		CONTRACTUAL FENCING PROG	59.85	.00		011302
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					59.85	.00		
35.502.36.311 PROGRAM SUPPLIES								
SIGNARAMA	INV450	0		FITNESS CLASS ADVERTISING	104.17	.00		011302
Total 35.502.36.311 PROGRAM SUPPLIES:					104.17	.00		
Total GENERAL:					2,253.93	.00		
Total RECREATION FUND:					2,253.93	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	193.36	.00		011302
Total 36.502.01.210 TELEPHONE:					193.36	.00		
36.502.01.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150010 12/19	0		THE DEPOT; 8/16-11/15/19	17.46	.00		011302
SALT CREEK SANITARY DISTRICT	5150110 12/19	0		N TERR PARK; 8/16-11/15/19	12.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150165 12/19	0		TWIN LAKES; 8/16-11/15/19	18.00	.00		011302
SALT CREEK SANITARY DISTRICT	5150220 12/19	0		PK GARAGE #2; 8/16-11/15/19	18.00	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		CORTESI PARK UTL BL 9/1-12/31/19	134.19	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		TRAIN DEPOT UTL BL 9/1-12/31/19	89.06	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		VILLA TOT LOT UTL BL 9/1-12/31/19	8.46	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		TOT LOT UTL BL 9/1-12/31/19	12.12	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		NORTH TERRACE PARK UTL BL 9/1-12/31/19	80.37	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		PARKS GARAGE (42) UTL BL 9/1-12/31/19	105.48	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		FRANKLIN PARK FOUNTAIN UTL BL 9/1-12/31	27.86	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		ARDMR/CNTRL FNTN UTL BL 9/1-12/31/19	2.55	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		ARDMR/GW FNTN UTL BL 9/1-12/31/19	2.08	.00		011302
Total 36.502.01.223 WATER & SEWER SERVICE:					528.13	.00		
36.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	107.38	.00		011302
Total 36.502.01.270 MAINT OF OFFICE EQUIPMENT:					107.38	.00		
36.502.01.317 OFFICE SUPPLIES								
RUNCO OFFICE SUPPLY	772256-1	0		OFFICE SUPPLIES-CALENDARS	13.99	.00		011302
Total 36.502.01.317 OFFICE SUPPLIES:					13.99	.00		
36.502.02.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	148.20	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	6.68	.00		011302
Total 36.502.02.210 TELEPHONE:					154.88	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
CENTRAL TURF & IRRIGATION	7654178-00	0		HOSE SWIVEL, HARDWARE	119.57	.00		0113(

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					119.57	.00		
Total GENERAL:					1,117.31	.00		
Total PARKS FUND:					1,117.31	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
41.502.01.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150130 12/19	0		JEFF POOL; 8/16-11/15/19	1,299.50	.00		011302
SALT CREEK SANITARY DISTRICT	5150140 12/19	0		JEFF POOL FLTR; 8/16-11/15/19	188.50	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		JEFFERSON POOL UTL BL 9/1-12/31/19	2,038.95	.00		011302
VILLAGE OF VILLA PARK UTILITY BILL	SEPTEMBER-DECEMBER	0		JEFFERSON #2 UTL BL 9/1-12/31/19	276.21	.00		011302
Total 41.502.01.223 WATER & SEWER SERVICE:					3,803.16	.00		
Total GENERAL:					3,803.16	.00		
Total SWIMMING POOL FUND:					3,803.16	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.210 TELEPHONE								
TODOROVIC, MIKE	OCT/NOV	0		PERS PHONE REIMBURSEMENT; OCT 2019	24.99	.00		011302
TODOROVIC, MIKE	OCT/NOV	0		PERS PHONE REIMBURSEMENT; NOV 2019	24.99	.00		011302
TODOROVIC, MIKE	OCT/NOV	0		USAGE REIMBURSEMENT; OCT 2019	24.99	.00		011302
TODOROVIC, MIKE	OCT/NOV	0		USAGE REIMBURSEMENT; NOV 2019	24.99	.00		011302
Total 60.502.02.210 TELEPHONE:					99.96	.00		
60.502.02.299 OTHER CONTRACTUAL SERVICES								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	38.23	.00		011302
Total 60.502.02.299 OTHER CONTRACTUAL SERVICES:					38.23	.00		
Total GENERAL:					138.19	.00		
Total STREET IMPROVEMENT FUND:					138.19	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.210 TELEPHONE								
JESSEN, DENNIS	DEC	0		PERS DEVICE PHONE REIMB; DEC 2019	24.99	.00		011302
JESSEN, DENNIS	DEC	0		USAGE REIMBURSEMENT; DEC 2019	24.99	.00		011302
VENCHUS, THOMAS	DEC	0		PERS DEVICE PHONE REIMB; DEC 2019	24.99	.00		011302
VENCHUS, THOMAS	DEC	0		USAGE REIMBURSEMENT; DEC 2019	24.99	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	59.28	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	13.36	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	48.34	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	114.69	.00		011302
Total 82.502.01.210 TELEPHONE:					335.63	.00		
82.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	134.23	.00		011302
GORDON FLESCH CO., INC	IN12766004	0		COPIER USAGE 7/31-10/31/19	10.76	.00		011302
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					144.99	.00		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	DEC	0		PRODUCTION SVCS UTIL BILL RUN#12 2019	208.35	.00		011302
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00		
82.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	275283917111 12/19	0		CORNELL PUMP STN; 11/5-12/5	1,461.23	.00		011302
DYNEGY ENERGY SERVICES	gmcvvp1000 11/19	0		CORNELL PUMP STN; 10/7-11/4	1,874.52	.00		011302
Total 82.502.02.219 UTILITY - ELECTRIC:					3,335.75	.00		
82.502.02.223 WATER & SEWER SERVICE								
SALT CREEK SANITARY DISTRICT	5150240 12/19	0		WTR/SWR; 8/16-11/15/19	18.89	.00		011302
Total 82.502.02.223 WATER & SEWER SERVICE:					18.89	.00		
Total GENERAL:					4,043.61	.00		
Total WATER SUPPLY FUND:					4,043.61	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.210 TELEPHONE								
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	59.27	.00		011302
VERIZON WIRELESS	9845143964	0		WIRELESS SERVICE FROM 11/27-12/26/19	10.02	.00		011302
Total 83.502.01.210 TELEPHONE:					69.29	.00		
83.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00548635	0		COPIERS/PRINTERS LEASE; 12/5-1/4/20	134.23	.00		011302
Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:					134.23	.00		
83.502.01.271 MAINT OF RADIO EQUIPMENT								
GORDON FLESCH CO., INC	IN12766004	0		COPIER USAGE 7/31-10/31/19	10.77	.00		011302
Total 83.502.01.271 MAINT OF RADIO EQUIPMENT:					10.77	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
AMERICAN PRINTING TECHNOLOGIE	DEC	0		PRODUCTION SVCS UTIL BILL RUN#12 2019	208.35	.00		011302
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					208.35	.00		
83.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	275283917111 12/19	0		WWFTF ; 11/5-12/5	1,223.71	.00		011302
DYNEGY ENERGY SERVICES	gmcvvp1000 11/19	0		WWFTF ; 10/7-11/4	2,209.01	.00		011302
Total 83.502.02.219 UTILITY - ELECTRIC:					3,432.72	.00		
83.502.02.221 LOMBARD SEWER SERVICE								
LOMBARD, VILLAGE OF	SEWER	0		SEWER FEES; 5/16-12/16/19 296,000 GALLO	1,725.68	.00		011302
Total 83.502.02.221 LOMBARD SEWER SERVICE:					1,725.68	.00		
83.502.02.299 OTHER CONTRACTUAL SERVICES								
B & F CONSTRUCTION CODE SERVIC	12166	0		INSPECTIONS; NOV 2019	70.00	.00		011302
Total 83.502.02.299 OTHER CONTRACTUAL SERVICES:					70.00	.00		
83.502.02.401 CAPITAL OUTLAY								
GENTILE, JUDITH	452SMICH	0		REIMB FOR STAIRWELL DRAIN; 452 S MICHI	800.00	.00		011302

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 83.502.02.401 CAPITAL OUTLAY:					800.00	.00		
83.502.04.292 ENGINEERING SERVICES								
BURNS & MCDONNELL	120138-1	0	190072	MAPLE AREA SEWER SEPARATION REVIEW	4,417.85	.00		WF0113
Total 83.502.04.292 ENGINEERING SERVICES:					4,417.85	.00		
Total GENERAL:					10,868.89	.00		
Total WASTEWATER FUND:					10,868.89	.00		
Grand Totals:					272,928.50	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	150,559.17
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	17,297.64
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	82,846.60
RECREATION FUND	
Total RECREATION FUND:	2,253.93
PARKS FUND	
Total PARKS FUND:	1,117.31
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	3,803.16
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	138.19
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	4,043.61
WASTEWATER FUND	
Total WASTEWATER FUND:	10,868.89
Grand Totals:	272,928.50

Amount Paid

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

....

....

Report Criteria:

Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "011302","WF011301"

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 13, 2020/CY20............ $30,510.89

2 of 2

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice.Batch = "011301","WF011302"
Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
01.110050 UTILITY CASH CLEARING								
UTILITY BILLING REFUNDS	10-01340-00R	0		FIN CREDIT BAL; 532 N LINCOLN AVE	65.74	.00		011301
UTILITY BILLING REFUNDS	10-08900-08R	0		FIN CREDIT BAL; 413 N IOWA AVE	99.95	.00		011301
UTILITY BILLING REFUNDS	10-09050-00R	0		FIN CREDIT BAL; 525 N IOWA AVE	47.71	.00		011301
UTILITY BILLING REFUNDS	10-10690-01R	0		FIN CREDIT BAL; 727 N IOWA AVE	79.79	.00		011301
UTILITY BILLING REFUNDS	10-11630-01R	0		FIN CREDIT BAL; 506 N YALE AVE	80.23	.00		011301
UTILITY BILLING REFUNDS	10-13270-06R	0		FIN CREDIT BAL; 415 N ARDMORE AVE	95.29	.00		011301
UTILITY BILLING REFUNDS	10-16930-02R	0		FIN CREDIT BAL; 742 N PRINCETON AVE	100.00	.00		011301
UTILITY BILLING REFUNDS	10-17730-04R	0		FIN CREDIT BAL; 1180 N VILLA AVE	278.99	.00		011301
UTILITY BILLING REFUNDS	10-17740-05R	0		FIN CREDIT BAL; 1170 N VILLA AVE	291.00	.00		011301
UTILITY BILLING REFUNDS	11-00470-03R	0		FIN CREDIT BAL; 139 E MAPLE ST	53.41	.00		011301
UTILITY BILLING REFUNDS	11-00500-11R	0		FIN CREDIT BAL; 321 N SUMMIT AVE	189.64	.00		011301
UTILITY BILLING REFUNDS	11-03240-00R	0		FIN CREDIT BAL; 37 N SUMMIT AVE	30.00	.00		011301
UTILITY BILLING REFUNDS	11-08090-02R	0		FIN CREDIT BAL; 119 N MICHIGAN AVE	73.52	.00		011301
UTILITY BILLING REFUNDS	11-09530-04R	0		FIN CREDIT BAL; 207 N ADDISON RD	79.95	.00		011301
UTILITY BILLING REFUNDS	11-10520-07R	0		FIN CREDIT BAL; 444 W HOLLY CT	122.98	.00		011301
UTILITY BILLING REFUNDS	11-11200-00R	0		FIN CREDIT BAL; 512 W DIVISION ST	202.50	.00		011301
UTILITY BILLING REFUNDS	11-12250-01R	0		FIN CREDIT BAL; 136 S ARDMORE AVE	149.20	.00		011301
UTILITY BILLING REFUNDS	11-13350-04R	0		FIN CREDIT BAL; 122 W CENTRAL BLVD	118.58	.00		011301
UTILITY BILLING REFUNDS	12-00130-00R	0		FIN CREDIT BAL; 452 S MICHIGAN AVE	60.19	.00		011301
UTILITY BILLING REFUNDS	12-02420-04R	0		FIN CREDIT BAL; 707 S YALE AVE	150.00	.00		011301
UTILITY BILLING REFUNDS	12-03940-01R	0		FIN CREDIT BAL; 514 S ARDMORE AVE	63.57	.00		011301
UTILITY BILLING REFUNDS	12-05770-01R	0		FIN CREDIT BAL; 435 S CORNELL AVE	87.38	.00		011301
UTILITY BILLING REFUNDS	12-08990-02R	0		FIN CREDIT BAL; 234 E WASHINGTON ST	100.00	.00		011301
UTILITY BILLING REFUNDS	12-16080-08R	0		FIN CREDIT BAL; 522 E WILDWOOD AVE	103.64	.00		011301
UTILITY BILLING REFUNDS	13-03010-05R	0		FIN CREDIT BAL; 804 S YALE AVE	137.68	.00		011301
UTILITY BILLING REFUNDS	13-03770-02R	0		FIN CREDIT BAL; 905 S YALE AVE	97.74	.00		011301
UTILITY BILLING REFUNDS	13-04120-00R	0		FIN CREDIT BAL; 940 S ARDMORE AVE	11.20	.00		011301
UTILITY BILLING REFUNDS	13-06010-06R	0		FIN CREDIT BAL; 1125 S ARDMORE AVE	124.76	.00		011301
UTILITY BILLING REFUNDS	13-09020-02R	0		FIN CREDIT BAL; 924 S GRANT AVE	78.17	.00		011301
UTILITY BILLING REFUNDS	13-13486-00R	0		FIN CREDIT BAL; 1135 S VILLA AVE	25.49	.00		011301
UTILITY BILLING REFUNDS	13-13660-04R	0		FIN CREDIT BAL; 1230 S OAKLAND AVE	150.00	.00		011301
UTILITY BILLING REFUNDS	13-13790-00R	0		FIN CREDIT BAL; 415 E RIORDAN RD	17.38	.00		011301
UTILITY BILLING REFUNDS	13-13860-02R	0		FIN CREDIT BAL; 1510 S OAKLAND AVE	578.76	.00		01130
UTILITY BILLING REFUNDS	13-14600-02R	0		FIN CREDIT BAL; 575 E LANE DR	36.90	.00		01130

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
UTILITY BILLING REFUNDS	14-00130-02R	0		FIN CREDIT BAL; 38 S VILLA AVE	300.00	.00		011301
Total 01.110050 UTILITY CASH CLEARING:					4,281.34	.00		
Total :					4,281.34	.00		
Total CASH ALLOCATIONS FUND:					4,281.34	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.212 LEGAL SERVICES-POLICE								
BROWN, JANET	122020JB	0		COURT REPORTING	200.00	.00		WF0113
Total 10.511.00.212 LEGAL SERVICES-POLICE:					200.00	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
GOVQA LLC	437-200101	0		GOVQA FOIA SERVICES	1,710.00	.00		011301
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					1,710.00	.00		
Total PUBLIC AFFAIRS:					1,910.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.299 OTHER CONTRACTUAL SERVICES								
AHEAD OF OUR TIME PUBLISHING IN	11952	0		CAPITOL FAX SUBSCRIPTION	500.00	.00		WF0113
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					500.00	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	9826	0		BARRACUDA MESSAGE ARCHIVER UPDATE	3,040.97	.00		011301
CURRENT TECHNOLOGIES CORP	9846	0		EMAIL SECURITY ANNUAL FEE	1,170.06	.00		011301
CURRENT TECHNOLOGIES CORP	9957	0		MICROSOFT WINDOWS SERVER LICENSE	5,083.00	.00		011301
IMAGE TREND INC	120298	0		INVESTIGATIONS SAAS ANNUAL FEE	721.00	.00		011301
KNO2 LLC	7420	0		MONTHLY LINE AND DOMESTIC PAGES	29.27	.00		011301
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					10,044.30	.00		
Total MANAGER:					10,544.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.205 POSTAGE								
AMERICAN PRINTING TECHNOLOGIE	POSTAGE	0		POSTAGE	5,000.00	.00		011301
Total 10.515.00.205 POSTAGE:					5,000.00	.00		
Total CENTRAL SERVICES:					5,000.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.303 DUES & PUBLICATIONS								
DUPAGE COUNTY CHIEFS OF	01012020	0		2020 MEMBER DUES;LAY, LYONS, MCCANN	825.00	.00		011301
IL ASSOC OF PROPERTY & EVIDENCE	57639	0		2020 ACTIVE MEMBERSHIP DUES	35.00	.00		011301
Total 10.520.01.303 DUES & PUBLICATIONS:					860.00	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
CRITICAL REACH INC	20-641	0		CRITICAL REACH BULLETIN SVC ANNUAL F	435.00	.00		011301
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					435.00	.00		
Total POLICE:					1,295.00	.00		
Total CORPORATE FUND:					18,749.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.299 OTHER CONTRACTUAL SERVICES								
VERMONT SYSTEMS	64561	0		RECTRAC SOFTWARE ANNUAL HOSTING	1,500.00	.00		011301
Total 35.502.01.299 OTHER CONTRACTUAL SERVICES:					1,500.00	.00		
35.502.35.299 OTHER CONTRACTUAL SERVICES								
VERMONT SYSTEMS	64561	0		RECTRAC SOFTWARE ANNUAL HOSTING	1,414.00	.00		011301
Total 35.502.35.299 OTHER CONTRACTUAL SERVICES:					1,414.00	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
VERMONT SYSTEMS	64561	0		RECTRAC SOFTWARE ANNUAL HOSTING	4,544.00	.00		011301
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					4,544.00	.00		
Total GENERAL:					7,458.00	.00		
Total RECREATION FUND:					7,458.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.317 OFFICE SUPPLIES								
RUNCO OFFICE SUPPLY	773419-0	0		OFFICE SUPPLIES-PLANNER	22.25	.00		011301
Total 36.502.01.317 OFFICE SUPPLIES:					22.25	.00		
Total GENERAL:					22.25	.00		
Total PARKS FUND:					22.25	.00		
Grand Totals:					30,510.89	.00		

	Amount Paid
CASH ALLOCATIONS FUND	
Total CASH ALLOCATIONS FUND:	4,281.34
CORPORATE FUND	
Total CORPORATE FUND:	18,749.30
RECREATION FUND	
Total RECREATION FUND:	7,458.00
PARKS FUND	
Total PARKS FUND:	22.25
Grand Totals:	30,510.89

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ....   APPROVED BY ....

....

....

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 20, 2020/CY19 .... $273,768.27

1 of 2

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "WF0120","012001"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.190515 DUE TO/FROM LIBRARY								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	55.00	.00		012001
Total 10.190515 DUE TO/FROM LIBRARY:					55.00	.00		
10.210028 EMPLOYEE HEALTH INS. DED.								
DISCOVERY BENEFITS	1106764-IN	0		FSA-MONTHLY	66.50	.00		012001
Total 10.210028 EMPLOYEE HEALTH INS. DED.:					66.50	.00		
10.210515 DELTA DENTAL RESERVE								
DELTA DENTAL OF ILLINOIS	DEC 2019	0		TOTAL ADMIN CHARGES; DEC 2019	1,378.70	.00		012001
DELTA DENTAL OF ILLINOIS	DEC 2019	0		TOTAL CLAIMS CHARGE; DEC 2019	8,789.70	.00		012001
Total 10.210515 DELTA DENTAL RESERVE:					10,168.40	.00		
10.210516 VISION SERVICE PLAN RESERVE								
VISION SERVICE PLAN	DEC2019	0		TOTAL ADMIN CHARGES; DEC 2019	878.32	.00		012001
VISION SERVICE PLAN	DEC2019	0		TOTAL CLAIMS CHRGS; DEC 2019	944.40	.00		012001
Total 10.210516 VISION SERVICE PLAN RESERVE:					1,822.72	.00		
10.40002 PERS PROP REPLACEMENT TAXES								
VILLA PARK PUBLIC LIBRARY	PPRT DEC	0		TO REIMBURSE PPRT - DEC 2019	1,113.15	.00		012001
Total 10.40002 PERS PROP REPLACEMENT TAXES:					1,113.15	.00		
Total :					13,225.77	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.211 LEGAL SERVICES								
CLARK BAIRD SMITH LLP	12083	0		LEGAL - LABOR/UNION	162.50	.00		WF012C
ROBBINS SCHWARTZ	859486	0		PROSECUTIONS	2,400.00	.00		WF012C
ROBBINS SCHWARTZ	859487	0		LEGAL SERVICES - FM PROP VIOLATIONS	1,124.30	.00		WF012C
Total 10.511.00.211 LEGAL SERVICES:					3,686.80	.00		
Total PUBLIC AFFAIRS:					3,686.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.00.299 OTHER CONTRACTUAL SERVICES								
KEEHNER JR, RICH	11.2019 RK	0		PHONE USAGE REIMB; NOV 2019	40.00	.00		WF012C
KEEHNER JR, RICH	11.2019 RK	0		PERS PHONE REIMB; NOV 2019	35.89	.00		WF012C
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					75.89	.00		
Total MANAGER:					75.89	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.513.00.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1005828	0		TEMPORARY STAFF SERVICES	792.00	.00		012001
CONNECT SEARCH LLC	S1006405	0		TEMPORARY STAFF SERVICES	990.00	.00		012001
Total 10.513.00.105 SALARIES: PART-TIME:					1,782.00	.00		
Total FINANCE:					1,782.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.230 PRINTING SERVICES								
MINUTEMAN PRESS	40893	0		BUSINESS CARDS-ED/CD, DA, GENERAL	207.00	.00		WF012(
Total 10.514.00.230 PRINTING SERVICES:					207.00	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
MUNICIPAL SYSTEMS, INC.	18619	0		CD TICKET PROGRAM DEC 2019	300.00	.00		WF012(
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					300.00	.00		
Total COMMUNITY DEVELOPMENT:					507.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	95.00	.00		012001
Total 10.515.00.250 EMPLOYEE BENEFITS:					95.00	.00		
10.515.00.261 INSURANCE CLAIM LOSSES								
INTERGOVERNMENTAL RISK	DEC	0		CENTRAL SERVICES	5,016.19	.00		012001
Total 10.515.00.261 INSURANCE CLAIM LOSSES:					5,016.19	.00		
Total CENTRAL SERVICES:					5,111.19	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ALLIED GARAGE DOOR INC	145656	0		SRVC CALL-FS82-SE DOOR REPAIR	405.24	.00		012001
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					405.24	.00		
Total BUILDINGS & GROUNDS:					405.24	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	15.00	.00		012001
Total 10.518.00.250 EMPLOYEE BENEFITS:					15.00	.00		
10.518.00.315 INSPECTIONS AND SAFETY TESTS								
SUBURBAN DRIVELINE INC	59427	0		SAFETY TEST M82	34.00	.00		012001
SUBURBAN DRIVELINE INC	59429	0		SAFETY TEST M81	34.00	.00		012001
SUBURBAN DRIVELINE INC	59430	0		SAFETY TEST M80	34.00	.00		012001
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					102.00	.00		
Total GARAGE:					117.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.210 TELEPHONE								
VOSKRESENSKI, VASSILI	DECEMBER	0		PERS PHONE REIMBURSEMENT; DEC 2019	24.99	.00		012001
VOSKRESENSKI, VASSILI	DECEMBER	0		USAGE REIMBURSEMENT; DEC 2019	24.99	.00		012001
Total 10.519.00.210 TELEPHONE:					49.98	.00		
Total ENGINEERING:					49.98	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9845399091	0		POLE CAMERAS & CELL PHONES	856.26	.00		012001
Total 10.520.01.210 TELEPHONE:					856.26	.00		
10.520.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	235.00	.00		012001
Total 10.520.01.250 EMPLOYEE BENEFITS:					235.00	.00		
10.520.01.261 INSURANCE CLAIM LOSSES								
INTERGOVERNMENTAL RISK	DEC	0		POLICE	7,515.64	.00		012001
INTERGOVERNMENTAL RISK	DEC	0		BONDS - PD COMMISSIONER	9.00	.00		012001
Total 10.520.01.261 INSURANCE CLAIM LOSSES:					7,524.64	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
MUNICIPAL SYSTEMS, INC.	18619	0		PD TICKET PROGRAM DEC 2019	650.00	.00		WF012C
MUNICIPAL SYSTEMS, INC.	18620	0		COLLECTION PROGRAM DEC 2019	200.00	.00		WF012C
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					850.00	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS BANK N.A.	32927	0		SUBPOENA FEES FOR INVESTIGATIONS	50.75	.00		012001
TRANSUNION RISK & ALTERNATIVE	797595-201912-1	0		INVESTIGATIVE SERVICES; DEC 2019	55.20	.00		012001
WEST SUBURBAN BANK	GJ33276	0		SUBPOENA FEES FOR RECORDS	23.50	.00		012001
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					129.45	.00		
10.520.09.291 ANIMAL HOSPITAL EXPENSE								
DUPAGE ANIMAL HOSPITAL LTD	388481	0		STRAY ANIMAL SRVCS; NOV&DEC 2019	230.00	.00		012001
Total 10.520.09.291 ANIMAL HOSPITAL EXPENSE:					230.00	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
VETERAN'S TOWING & RECOVERY IN	17670	0		TOW CHARGES FOR SEIZED HONDA CRV	175.00	.00		012001
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					175.00	.00		
Total POLICE:					10,000.35	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
VPFD	12312019	0		DUPAGE COUNTY CHIEFS MTG 12/10/19; RA	40.00	.00		012001
Total 10.521.01.202 TRAINING & CONFERENCES:					40.00	.00		
10.521.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	15.00	.00		012001
Total 10.521.01.250 EMPLOYEE BENEFITS:					15.00	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
DU-COMM	17020	0		BATTERIES FOR PORTABLE RADIOS	713.94	.00		012001
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					713.94	.00		
10.521.01.315 BUILDING MAINT SUPPLIES								
ACE HARDWARE, VILLA PARK	15317	0		VALVE FOR STA81 TOILET	21.84	.00		012001
ACE HARDWARE, VILLA PARK	15318	0		RETURN OF VALVE FOR STA81 TOILET TAN	2.07	.00		012001
CASE LOTS INC	1527	0		TOWELS, PULL TOWELS, TOILET PAPER, GA	352.05	.00		012001
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					375.96	.00		
10.521.22.202 TRAINING & CONFERENCES								
CARTERSON PUBLIC SAFETY GROUP	2500	0		12/4/19 SEMINAR; MITSUKA	125.00	.00		012001
Total 10.521.22.202 TRAINING & CONFERENCES:					125.00	.00		
10.521.22.299 OTHER CONTRACTUAL SERVICES								
AIR ONE EQUIPMENT INC	150388	0		26 SCBA FIT TESTING FOR ALL MEMBERS	1,040.00	.00		012001
AIR ONE EQUIPMENT INC	150899	0		FIT TEST FOR K KASPERSKI	40.00	.00		012001
AIR ONE EQUIPMENT INC	151843-PB	0		FIT TEST FOR C GILLILAND	80.00	.00		012001
AIR ONE EQUIPMENT INC	151860	0		REPAIR OF THERMAL IMAGING CAMERA	860.00	.00		012001
Total 10.521.22.299 OTHER CONTRACTUAL SERVICES:					2,020.00	.00		
10.521.22.301 UNIFORMS								
DARLEY & CO, WS	17379392	0		FIREFIGHTER HELMETS; RICHARDSON & W	548.00	.00		012001
DARLEY & CO, WS	17379393	0		FIREFIGHTER BOOTS;RICHARDSON	414.05	.00		012001
PRO FIRE SALES & SERVICE INC	902	0		REPAIR OF BUNKER COAT AND BOOTS	77.00	.00		012001

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total 10.521.22.301 UNIFORMS:					1,039.05	.00		
10.521.22.399 OTHER SUPPLIES								
AIR ONE EQUIPMENT INC	151746	0		2 ELKHART BRASS LOCK PLUGS	28.00	.00		012001
NEW ENGLAND MARINE AND INDUST	215795	0		ICE RESCUE SUIT	649.95	.00		012001
VPFD	12312019	0		PARTS FOR TOOL INSTALLATION ON ENGIN	19.42	.00		012001
VPFD	12312019	0		FASTENERS FOR TOOL MOUNTS ON ENGIN	6.50	.00		012001
Total 10.521.22.399 OTHER SUPPLIES:					703.87	.00		
Total FIRE:					5,032.82	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	120.00	.00		012001
Total 10.523.02.250 EMPLOYEE BENEFITS:					120.00	.00		
10.523.02.261 INSURANCE CLAIM LOSSES								
INTERGOVERNMENTAL RISK	DEC	0		FIRE: AMB/PARA	4,544.69	.00		012001
Total 10.523.02.261 INSURANCE CLAIM LOSSES:					4,544.69	.00		
Total AMBULANCE/PARAMEDIC:					4,664.69	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
ROY STROM REFUSE REMOVAL INC	0000069627	0		TRASH, BRUSH REMOVAL	129,334.92	.00		WF012C
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					129,334.92	.00		
Total GARBAGE:					129,334.92	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.210 TELEPHONE								
SALERNO, RICHARD	DEC	0		PERS DEVICE PHONE REIMB; DEC 2019	24.99	.00		012001
SALERNO, RICHARD	DEC	0		USAGE REIMBURSEMENT; DEC 2019	24.99	.00		012001
Total 10.525.01.210 TELEPHONE:					49.98	.00		
10.525.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	55.00	.00		012001
Total 10.525.01.250 EMPLOYEE BENEFITS:					55.00	.00		
10.525.01.261 INSURANCE CLAIM LOSSES								
INTERGOVERNMENTAL RISK	DEC	0		STREET	733.60	.00		012001
Total 10.525.01.261 INSURANCE CLAIM LOSSES:					733.60	.00		
10.525.01.270 MAINT OF OFFICE EQUIPMENT								
JOHNSON CONTROLS FIRE PROTEC	21233146	0		PW TIME CLOCK	233.99	.00		012001
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:					233.99	.00		
10.525.25.393 STREET LIGHTING MATERIALS								
QUALITY LIGHTING ASSOCIATES, LLC	1054	0		3 SURGE PROTECTORS	90.00	.00		012001
Total 10.525.25.393 STREET LIGHTING MATERIALS:					90.00	.00		
10.525.27.399 OTHER SUPPLIES								
HOLY COW SPORTS INC	19-2704	0		CLOTHING ITEMS FOR PW STAFF	651.75	.00		012001
Total 10.525.27.399 OTHER SUPPLIES:					651.75	.00		
Total STREET:					1,814.32	.00		
Total CORPORATE FUND:					175,807.97	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
19.520.01.401 DUI TECHNOLOGY CAPITAL OUTLAY								
CURRENT TECHNOLOGIES CORP	9879	0		BALANCE FOR DELL POWER SERVER CAM	6,656.25	.00		012001
CURRENT TECHNOLOGIES CORP	9880	0		BOOKING ROOM/JAIL CELL CAMERAS BALA	7,309.13	.00		012001
Total 19.520.01.401 DUI TECHNOLOGY CAPITAL OUTLAY:					13,965.38	.00		
Total POLICE:					13,965.38	.00		
Total DUI TECHNOLOGY FUND:					13,965.38	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
27.502.01.401 CAPITAL OUTLAY								
INGSTRUP PAVEMENT MAINTENANCE	22624	0	190080	REMOVE AND REPLACE ASPHALT ON BASK	19,425.00	.00		012001
Total 27.502.01.401 CAPITAL OUTLAY:					19,425.00	.00		
Total GENERAL:					19,425.00	.00		
Total TIF 5 FUND - KENILWORTH:					19,425.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
28.502.01.299 OTHER CONTRACTUAL SERVICES								
EKKERT ENVIRONMENTAL SERVICES	19-12-332	0		110 S VILLA; ASBESTOS INVESTIGATION	725.00	.00		WF012C
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					725.00	.00		
Total GENERAL:					725.00	.00		
Total TIF 4 FUND - ST. CHARLES RD:					725.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	55.00	.00		012001
Total 35.502.01.250 EMPLOYEE BENEFITS:					55.00	.00		
35.502.01.261 INSURANCE CLAIM LOSSES								
INTERGOVERNMENTAL RISK	DEC	0		RECREATION	572.50	.00		012001
Total 35.502.01.261 INSURANCE CLAIM LOSSES:					572.50	.00		
35.502.01.299 OTHER CONTRACTUAL SERVICES								
GORDON FLESCH CO., INC	12792930	0		NOV ICC COPIER IMAGE USE	276.56	.00		012001
Total 35.502.01.299 OTHER CONTRACTUAL SERVICES:					276.56	.00		
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	1842100	0		ICC PROMOTIONAL PENS	333.48	.00		012001
GARVEY'S OFFICE PRODUCTS	1843802	0		CRB-RUBBER STAMPS	35.00	.00		012001
Total 35.502.01.317 OFFICE SUPPLIES:					368.48	.00		
35.502.36.297 OFFICIATING SERVICES								
PANEK, BRIAN	10.04-10.25	0		ADULT COREC UMPIRES SRVCS.	312.00	.00		012001
PANEK, BRIAN	12.07-12.21	0		YTH BASKETBALL OFFICIALS SRVCS	650.00	.00		012001
SKRYD, JACKIE	WS2019	0		WOMENS VBALL LEAGUE OFFICIALS	291.00	.00		012001
Total 35.502.36.297 OFFICIATING SERVICES:					1,253.00	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
DAILY HERALD	35586	0		ADS FOR HOLIDAY PROGRAMS	274.00	.00		012001
GUIDE BOOK PUBLISHING	102919	0		AD SPACE TO PROMOTE P&R ACTIVITIES	635.00	.00		012001
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					909.00	.00		
35.502.36.311 PROGRAM SUPPLIES								
GARVEY'S OFFICE PRODUCTS	1840763	0		ICC COPY PAPER	32.26	.00		012001
Total 35.502.36.311 PROGRAM SUPPLIES:					32.26	.00		
Total GENERAL:					3,466.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
Total RECREATION FUND:					3,466.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	40.00	.00		012001
Total 36.502.01.250 EMPLOYEE BENEFITS:					40.00	.00		
36.502.01.299 OTHER CONTRACTUAL SERVICES								
RUIZ, PATTY	MAY-DEC	0		MTHLY MILEAGE REIMBURS. MAIL/INVOICE	178.17	.00		012001
Total 36.502.01.299 OTHER CONTRACTUAL SERVICES:					178.17	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
TERRACE SUPPLY COMPANY	1007778	0		PKS DEC TOOL RENTAL	19.53	.00		012001
TERRACE SUPPLY COMPANY	1007779	0		PKS DEC TOOL RENTAL	19.53	.00		012001
TERRACE SUPPLY COMPANY	1007780	0		PKS DEC TOOL RENTAL	20.46	.00		012001
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					59.52	.00		
Total GENERAL:					277.69	.00		
Total PARKS FUND:					277.69	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.105 SALARIES: PART-TIME								
GOVTEMPSUSA LLC	2943302	0		ASST. VILG. ENG; 12-22 / 22.25 HRS	1,557.50	.00		012001
GOVTEMPSUSA LLC	2943302	0		ASST. VILG. ENG; 12/29 / 12.5 HRS	875.00	.00		012001
Total 60.502.02.105 SALARIES: PART-TIME:					2,432.50	.00		
60.502.02.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	15.00	.00		012001
Total 60.502.02.250 EMPLOYEE BENEFITS:					15.00	.00		
60.502.03.292 ENGINEERING SERVICES								
BAXTER & WOODMAN INC	0210337	0	190021	YALE AVE IMPRVMNT PROJ PHASE II DESIG	280.00	.00		WF012C
CIVILTECH ENGINEERING INC	48411	0	190087	2020 STREET IMPROV. PROG., PHASE 2 DE	3,453.38	.00		WF012C
ENGINEERING ENTERPRISES, INC	68206	0	190043	PRINCETON AVE. IMP PROJ PHASE III CONS	278.75	.00		WF012C
Total 60.502.03.292 ENGINEERING SERVICES:					4,012.13	.00		
60.502.10.292 ENGINEERING SERVICES								
CIVILTECH ENGINEERING INC	48373	0	190060	GRANT ASSESSMENT 2019 - CONSULTANT	9,977.80	.00		WF012C
CIVILTECH ENGINEERING INC	48411	0	190087	2020 STREET IMPROV. PROG., PHASE 2 DE	10,360.15	.00		WF012C
Total 60.502.10.292 ENGINEERING SERVICES:					20,337.95	.00		
Total GENERAL:					26,797.58	.00		
Total STREET IMPROVEMENT FUND:					26,797.58	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
65.502.02.401 CAPITAL OUTLAY								
CDW GOVERNMENT INC	WGJ5985	0	190086	CISCO SMALL BUSINESS SG350-28P - SWIT	692.93	.00		WF012C
CURRENT TECHNOLOGIES CORP	9881	0		50% BALANCE FOR VAULT CAMERAS	4,608.69	.00		012001
Total 65.502.02.401 CAPITAL OUTLAY:					5,301.62	.00		
65.502.02.402 NON-CAPITAL OUTLAY								
DARLEY & CO, WS	17381612	0		UTILITY STRAPS FOR GENESIS E-FORCE R	384.06	.00		012001
MAC'S FIRE & SAFETY, INC.	122138	0		4 RED FIRE HOSES	568.00	.00		012001
WORLDPOINT ECC INC	419054631	0		BIOFEEDBACK DEVICE FOR CPR TRAINING	703.42	.00		012001
Total 65.502.02.402 NON-CAPITAL OUTLAY:					1,655.48	.00		
Total GENERAL:					6,957.10	.00		
Total EQUIPMENT REPLACEMENT FUND:					6,957.10	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.10.299 OTHER CONTRACTUAL SERVICES								
MIDLAND PLUMBING & SEWER	6054	0	190052	INSTALL DRAINAGE SYSTEM 0S461 S ARDM	5,800.00	.00		012001
MIDLAND PLUMBING & SEWER	60541	0	190061	INSTALL DRAINAGE SYSTEM 718, 722, 726 S	6,350.00	.00		012001
MIDLAND PLUMBING & SEWER	60541	0	190061	INSTALL DRAINAGE SYSTEM 717, 721, 725 S	6,350.00	.00		012001
Total 68.502.10.299 OTHER CONTRACTUAL SERVICES:					18,500.00	.00		
Total GENERAL:					18,500.00	.00		
Total STORMWATER BUYOUT FUND:					18,500.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	35.00	.00		012001
Total 82.502.01.250 EMPLOYEE BENEFITS:					35.00	.00		
82.502.02.292 ENGINEERING SERVICES								
BAXTER & WOODMAN INC	0210337	0	190021	YALE AVE IMPRVMNT PROJ PHASE II DESIG	420.00	.00		WF012C
Total 82.502.02.292 ENGINEERING SERVICES:					420.00	.00		
Total GENERAL:					455.00	.00		
Total WATER SUPPLY FUND:					455.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1005828	0		TEMPORARY STAFF SERVICES	990.00	.00		012001
CONNECT SEARCH LLC	S1006405	0		TEMPORARY STAFF SERVICES	1,056.00	.00		012001
CONNECT SEARCH LLC	S1008295	0		TEMPORARY STAFF SERVICES	990.00	.00		012001
CONNECT SEARCH LLC	S1008519	0		TEMPORARY STAFF SERVICES	990.00	.00		012001
CONNECT SEARCH LLC	S1008779	0		TEMPORARY STAFF SERVICES	660.00	.00		012001
CONNECT SEARCH LLC	S1009260	0		TEMPORARY STAFF SERVICES	924.00	.00		012001
Total 83.502.01.105 SALARIES: PART-TIME:					5,610.00	.00		
83.502.01.250 EMPLOYEE BENEFITS								
THE HORTON GROUP, INC	58066	0		WELLNESS VIRGIN PULSE; NOV 2019	35.00	.00		012001
Total 83.502.01.250 EMPLOYEE BENEFITS:					35.00	.00		
83.502.02.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC	9771	0		2.5 TN HIGH PERFORMANCE COLD	350.00	.00		012001
Total 83.502.02.342 ASPHALT MIX:					350.00	.00		
83.502.04.292 ENGINEERING SERVICES								
ENGINEERING ENTERPRISES, INC	68206	0	190043	PRINCETON AVE. IMP PROJ PHASE III CONS	278.75	.00		WF012C
RJN GROUP INC	28300304	0	190035	ASTOR,MYRTLE, & EUCLID PROJ - IEPA LOA	1,117.00	.00		WF012C
Total 83.502.04.292 ENGINEERING SERVICES:					1,395.75	.00		
Total GENERAL:					7,390.75	.00		
Total WASTEWATER FUND:					7,390.75	.00		
Grand Totals:					273,768.27	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	175,807.97
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	13,965.38
TIF 5 FUND - KENILWORTH	
Total TIF 5 FUND - KENILWORTH:	19,425.00
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	725.00
RECREATION FUND	
Total RECREATION FUND:	3,466.80
PARKS FUND	
Total PARKS FUND:	277.69
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	26,797.58
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	6,957.10
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	18,500.00
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	455.00
WASTEWATER FUND	
Total WASTEWATER FUND:	7,390.75

	Amount Paid
Grand Totals:	273,768.27

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

....

....

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Adjustmentid = {IS NULL}
- Invoice.Batch = "WF0120","012001"

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 20, 2020/CY20............$908,585.17

2 of 2

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice.Batch = "012002","0103INT","WF01201"
Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.130204 GROUP INSURANCE REC								
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	28,235.56	28,235.56	01/03/2020	0103INT
Total 10.130204 GROUP INSURANCE REC:					28,235.56	28,235.56		
10.190515 DUE TO/FROM LIBRARY								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	61.28	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	13,136.09	13,136.09	01/03/2020	0103INT
Total 10.190515 DUE TO/FROM LIBRARY:					13,197.37	13,136.09		
10.210508 ESCROW: P. W. PROJECTS								
DONEGAL SERVICES, LLC	PRRU18-562	0		PRKWY BOND RLS; 742 S PRINCETON	1,200.00	.00		012002
MIDLAND PLUMBING & SEWER	PRPL19-1112	0		PRKWY BOND RLS; 331 W SCHOOL	1,200.00	.00		012002
MIDLAND PLUMBING & SEWER	PRUU19-1493	0		PRKWY BOND RLS; 614 N THIRD	1,200.00	.00		012002
PROSSER, SHAYNE	PRRW19-1580	0		PRKWY BOND RLS; 411 S SUMMIT	1,200.00	.00		012002
Total 10.210508 ESCROW: P. W. PROJECTS:					4,800.00	.00		
Total :					46,232.93	41,371.65		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.511.00.299 OTHER CONTRACTUAL SERVICES								
MUNICIPAL CODE CORPORATION	00338475	0		ORDBANK ANNUAL BILLING;JAN-DEC 2020	335.00	.00		WF012C
NORTHERN ILLINOIS UNIVERSITY	CGS002873	0		STRATEGIC PLAN & GOAL UPDATE	4,800.00	.00		WF012C
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					5,135.00	.00		
10.511.00.303 DUES & PUBLICATIONS								
INTERNATIONAL INSTITUTE OF	27219.2020	0		ANNUAL MEMBERSHIP FEE;H.KORYNECKY	235.00	.00		WF012C
Total 10.511.00.303 DUES & PUBLICATIONS:					235.00	.00		
10.511.00.655 PLANNING & ZONING COMMISSION								
DUPAGE COUNTY RECORDER	40102501-04102502	0		55 E NORTH MYLAR FILING	75.00	.00		WF012C
Total 10.511.00.655 PLANNING & ZONING COMMISSION:					75.00	.00		
Total PUBLIC AFFAIRS:					5,445.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.512.01.299 OTHER CONTRACTUAL SERVICES								
CURRENT TECHNOLOGIES CORP	9958	0		WINDOWS 7 EXT SECURITY UPDATES 2020	329.35	329.35	01/03/2020	0103INT
GOVERLAN, INC.	GOVERLAN-07742	0	200000	REMOTE CONNECTION AND MONITORING S	1,093.20	1,093.20	01/03/2020	0103INT
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					1,422.55	1,422.55		
Total MANAGER:					1,422.55	1,422.55		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.514.00.299 OTHER CONTRACTUAL SERVICES								
DUPAGE COUNTY RECORDER	40102501-04102502	0		444 HOLLY RELEASE	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		444 HOLLY RELEASE	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		1109 CORNEL LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		531 HARVARD LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		303 DIVISION LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		901 W NORTH LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		23 OAKLAND LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		901 W NORTH LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		23 OAKLAND LIEN	11.00	.00		WF012C
DUPAGE COUNTY RECORDER	40102501-04102502	0		920 SUMMIT LIEN	12.00	.00		WF012C
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					111.00	.00		
Total COMMUNITY DEVELOPMENT:					111.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	97.28	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	24,635.87	24,635.87	01/03/2020	0103INT
Total 10.515.00.250 EMPLOYEE BENEFITS:					24,733.15	24,635.87		
10.515.00.260 OTHER INSURANCE								
IRMA	2020	0		2020 ANNUAL CONTRIBUTION	525,000.00	.00		WF012C
Total 10.515.00.260 OTHER INSURANCE:					525,000.00	.00		
Total CENTRAL SERVICES:					549,733.15	24,635.87		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4039114708	0		UNIFORMS, TOWELS FLEET	47.30	.00		012002
CINTAS CORPORATION #344	4039649953	0		UNIFORMS, MATS, TOWELS FLEET	57.30	.00		012002
Total 10.518.00.215 SHOP SERVICES:					104.60	.00		
10.518.00.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	15.72	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	4,645.28	4,645.28	01/03/2020	0103INT
Total 10.518.00.250 EMPLOYEE BENEFITS:					4,661.00	4,645.28		
Total GARAGE:					4,765.60	4,645.28		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	358.56	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	68,549.55	68,549.55	01/03/2020	0103INT
Total 10.520.01.250 EMPLOYEE BENEFITS:					68,908.11	68,549.55		
10.520.07.280 DUCOMM								
DU-COMM	17055	0		QRTLY SHARES 02/01/20-04/30/20	108,691.50	.00		012002
DU-COMM	17098	0		FACILITY COSTS 02/01/20-04/30/20	5,443.05	.00		012002
Total 10.520.07.280 DUCOMM:					114,134.55	.00		
Total POLICE:					183,042.66	68,549.55		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	14.58	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	4,965.98	4,965.98	01/03/2020	0103INT
Total 10.521.01.250 EMPLOYEE BENEFITS:					4,980.56	4,965.98		
Total FIRE:					4,980.56	4,965.98		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.523.02.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	111.86	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	38,785.58	38,785.58	01/03/2020	0103INT
Total 10.523.02.250 EMPLOYEE BENEFITS:					38,897.44	38,785.58		
Total AMBULANCE/PARAMEDIC:					38,897.44	38,785.58		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.524.02.299 OTHER CONTRACTUAL SERVICES								
VINTAGE TECH LLC	21446	0		E-WASTE REMOVAL FEES	916.86	.00		012002
Total 10.524.02.299 OTHER CONTRACTUAL SERVICES:					916.86	.00		
Total GARBAGE:					916.86	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	41.92	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	15,540.57	15,540.57	01/03/2020	0103INT
Total 10.525.01.250 EMPLOYEE BENEFITS:					15,582.49	15,540.57		
Total STREET:					15,582.49	15,540.57		
Total CORPORATE FUND:					851,130.24	199,917.03		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	63.56	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	21,145.32	21,145.32	01/03/2020	0103INT
Total 35.502.01.250 EMPLOYEE BENEFITS:					21,208.88	21,145.32		
Total GENERAL:					21,208.88	21,145.32		
Total RECREATION FUND:					21,208.88	21,145.32		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
36.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	47.16	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	12,698.78	12,698.78	01/03/2020	0103INT
Total 36.502.01.250 EMPLOYEE BENEFITS:					12,745.94	12,698.78		
Total GENERAL:					12,745.94	12,698.78		
Total PARKS FUND:					12,745.94	12,698.78		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	10.48	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	2,282.46	2,282.46	01/03/2020	0103INT
Total 60.502.02.250 EMPLOYEE BENEFITS:					2,292.94	2,282.46		
Total GENERAL:					2,292.94	2,282.46		
Total STREET IMPROVEMENT FUND:					2,292.94	2,282.46		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.201 LEGAL NOTICES								
PADDOCK PUBLICATIONS	38989	0		ADVERTISEMENT FOR BIDS; CORNELL PUM	188.60	.00		012002
Total 82.502.01.201 LEGAL NOTICES:					188.60	.00		
82.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	38.50	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	12,698.78	12,698.78	01/03/2020	0103INT
Total 82.502.01.250 EMPLOYEE BENEFITS:					12,737.28	12,698.78		
Total GENERAL:					12,925.88	12,698.78		
Total WATER SUPPLY FUND:					12,925.88	12,698.78		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.250 EMPLOYEE BENEFITS								
DEARBORN NATIONAL LIFE	JAN20INSURANCE	0		CY20 LIFE INSURANCE; JAN 2020	34.40	.00		012002
HEALTHCARE SERVICE CORPORATIO	019497 1/20	0		HEALTH INSURANCE; JAN 2020	8,246.89	8,246.89	01/03/2020	0103INT
Total 83.502.01.250 EMPLOYEE BENEFITS:					8,281.29	8,246.89		
Total GENERAL:					8,281.29	8,246.89		
Total WASTEWATER FUND:					8,281.29	8,246.89		
Grand Totals:					908,585.17	256,989.26		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	851,130.24
RECREATION FUND	
Total RECREATION FUND:	21,208.88
PARKS FUND	
Total PARKS FUND:	12,745.94
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	2,292.94
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	12,925.88
WASTEWATER FUND	
Total WASTEWATER FUND:	8,281.29
Grand Totals:	908,585.17

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

....

....

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 27, 2020/CY19 .... $425,700.14

1 of 2

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "012701","WF012701"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.42074 LOCAL DEBT RECOVERY								
MUNICIPAL COLLECTION SERVICES, I	015946	0		ADMIN FEE FOR IDROP COLLECTIONS	5,980.73	.00		012701
Total 10.42074 LOCAL DEBT RECOVERY:					5,980.73	.00		
10.45128 MISCELLANEOUS REVENUE								
BMO HARRIS MASTERCARD	703736-1911	0		CONTESTED CHARGE- PAID IN OCTOBER 2	75.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FRAUDULENT CHARGE	12.75	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REIMBURSE ERRONEOUS PERSONAL CHA	84.28	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		MEAL RR VCOS SYMP NOT COVERED	83.42	.00		012701
Total 10.45128 MISCELLANEOUS REVENUE:					255.45	.00		
Total :					6,236.18	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.511.00.211 LEGAL SERVICES								
GARDINER KOCH WEISBERG	145357	0		LEGAL SVCS - GENERAL	44.00	.00		WF012
GARDINER KOCH WEISBERG	145358	0		LEGAL SERVICES - RL MATTER	378.30	.00		WF012
OTTOSEN BRITZ	122778	0		LEGAL SERVICES	4,290.00	.00		WF012
Total 10.511.00.211 LEGAL SERVICES:					4,712.30	.00		
10.511.00.212 LEGAL SERVICES-POLICE								
SMITH & FULLER	3122	0		LEGAL - DUI PROSECUTION	2,556.45	.00		WF012
Total 10.511.00.212 LEGAL SERVICES-POLICE:					2,556.45	.00		
10.511.00.230 PRINTING SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		VM PROOF TO PRINTER	6.90	.00		012701
Total 10.511.00.230 PRINTING SERVICES:					6.90	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		METRA INTERNET SERVICE 9/30- 10/29/19	196.67	.00		012701
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					196.67	.00		
10.511.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		BOARD ROOM WATER, OFFICE SUPPLIES	39.46	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		OFFICE SUPPLIES	21.35	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BOARD PLASTIC ENVELOPES	42.08	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SYMPATHY - CARTWRIGHT	84.71	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HOLIDAY CARDS	44.50	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		WATER FOR BOARD ROOM-KEEHNER	2.99	.00		012701
Total 10.511.00.399 OTHER SUPPLIES:					235.09	.00		
10.511.00.653 SENIOR CITIZENS COMMISSION								
BMO HARRIS MASTERCARD	703736-1911	0		ENVI. CONCERNS - JOYFUL - CUP DONATIO	106.29	.00		012701
Total 10.511.00.653 SENIOR CITIZENS COMMISSION:					106.29	.00		
10.511.00.655 PLANNING & ZONING COMMISSION								
VPCD/ED	PETTY CASH 2019	0		APPETIZERS FOR P&Z COMMISSION	17.52	.00		012701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
Total 10.511.00.655 PLANNING & ZONING COMMISSION:					17.52	.00		
10.511.00.667 COMMUNITY PRIDE COMMISSION								
BMO HARRIS MASTERCARD	703736-1911	0		PRIDE COMMISSION OUTDOOR WAGON	79.99	.00		012701
Total 10.511.00.667 COMMUNITY PRIDE COMMISSION:					79.99	.00		
Total PUBLIC AFFAIRS:					7,911.21	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.512.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		NOVEMBER ILCMA PD EVENT - RK	60.00	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		REIMB MILEAGE 9/619;G. GUTIERREZ	11.99	.00		012701
Total 10.512.00.202 TRAINING & CONFERENCES:					71.99	.00		
10.512.00.299 OTHER CONTRACTUAL SERVICES								
KEEHNER JR, RICH	122019RK	0		PERS PHONE REIMB; DEC 2019	35.89	.00		WF012
KEEHNER JR, RICH	122019RK	0		PHONE USAGE REIMB; DEC 2019	40.00	.00		WF012
Total 10.512.00.299 OTHER CONTRACTUAL SERVICES:					75.89	.00		
10.512.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		PERMITTING MEETING - PW STAFF	44.42	.00		012701
Total 10.512.00.399 OTHER SUPPLIES:					44.42	.00		
10.512.01.270 MAINT OF OFFICE EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1911	0		WIRELESS MOUSE AND KEYBOARD	29.36	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HEIGHT RULER FOR PD	17.78	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SPEAKER BAR	32.92	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		UPS BACKUP BATTERY	21.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		MONITORS FOR PERMITS	699.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		EMAIL HOSTING	.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		UPS BACKUP UNIT	469.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DRILL BITS TO MOUNT CAMERAS	48.65	.00		012701
Total 10.512.01.270 MAINT OF OFFICE EQUIPMENT:					1,321.62	.00		
10.512.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		OFF- SITE BACKUP STORAGE	58.79	.00		012701
COMCAST INTERNET	91532148	0		INTERNET SERVICE; 11/15-12/14/19	1,465.41	.00		012701
COMCAST INTERNET	93127996	0		INTERNET SERVICE; 12/15-1/14/20	1,922.09	.00		012701
KNO2 LLC	INV00007322	0		MONTHLY LINE AND DOMESTIC PAGES	31.30	.00		012701
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					3,477.59	.00		
Total MANAGER:					4,991.51	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.513.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		LIONS CLUB KW	15.30	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LIONS CLUB KW	15.36	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		1/10/19 LIONS CLUB MTG; K. WACHTEL	8.98	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		10/10/19 LIONS CLUB MTG; K. WACHTEL	15.00	.00		012701
Total 10.513.00.202 TRAINING & CONFERENCES:					54.64	.00		
10.513.00.299 OTHER CONTRACTUAL SERVICES								
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		REIMB MILEAGE 9/24/19;E. CARDENAS	21.11	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		REIMB MILEAGE 6/27/19;E. CARDENAS	18.56	.00		012701
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		REIMB MILEAGE 6/4/19;J. SETTLES	16.24	.00		012701
Total 10.513.00.299 OTHER CONTRACTUAL SERVICES:					55.91	.00		
10.513.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		HALLOWEEN CANDY FOR VILLAGE HALL	14.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LIQUOR LICENSE CERTIFICATES	85.97	.00		012701
Total 10.513.00.399 OTHER SUPPLIES:					100.96	.00		
Total FINANCE:					211.51	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.514.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		ILCMA SEMINAR- P BURKE	60.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CHICAGO ROOFING SEMINAR- MV	10.00	.00		012701
VPCD/ED	PETTY CASH 2019	0		TRAIN TICKET FOR TIF SEMINAR; P BURKE	6.25	.00		012701
Total 10.514.00.202 TRAINING & CONFERENCES:					76.25	.00		
10.514.00.220 UTILITY - GAS								
NICOR GAS	93-78-55-1842 12/19	0		325 E NORTH AV; 12/5/19-1/5/20	124.31	.00		012701
Total 10.514.00.220 UTILITY - GAS:					124.31	.00		
10.514.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		29 S MONTEREY GRASS CUT	36.05	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		234 S MONTEREY GRASS CUT	84.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		920 S SUMMIT GRASS CUT	123.60	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		59 S MONTEREY GRASS CUT	72.10	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		404 S ELLSWORTH GRASS CUT	72.10	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		117 W LESLIE GRASS CUT	123.60	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CDED OCT PESTICIDE SRVC	45.00	.00		012701
VPCD/ED	PETTY CASH 2019	0		PLAT CERTIFICATES	2.00	.00		012701
Total 10.514.00.299 OTHER CONTRACTUAL SERVICES:					558.45	.00		
10.514.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		COFFEE	22.34	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		43" TV FOR BLDG. INSP - NORTH AVE	229.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ALARM BATTERIES	23.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GENERAL, SMOKE ALARM BATTERIES	69.95	.00		012701
VPCD/ED	PETTY CASH 2019	0		DOOR STOP	2.69	.00		012701
Total 10.514.00.317 OFFICE SUPPLIES:					348.94	.00		
Total COMMUNITY DEVELOPMENT:					1,107.95	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.515.00.205 POSTAGE								
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		MAIL SETTLEMENT PAPERWORK TO ATTOR	25.50	.00		012701
Total 10.515.00.205 POSTAGE:					25.50	.00		
10.515.00.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	1,324.79	.00		012701
Total 10.515.00.210 TELEPHONE:					1,324.79	.00		
Total CENTRAL SERVICES:					1,350.29	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.516.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0030170051 12/19	0		21 W PLYMOUTH; 12/5/19-1/8/20	254.03	.00		012701
COMMONWEALTH EDISON CO	1043074121	0		JACKSON POND; 11/15/19-12/18/19	94.11	.00		012701
COMMONWEALTH EDISON CO	9006703009 12/19	0		SIREN; 12/4/19-1/7/20	32.04	.00		012701
Total 10.516.00.219 UTILITY - ELECTRIC:					380.18	.00		
10.516.00.220 UTILITY - GAS								
NICOR GAS	4587511000 12/19	0		FIRE #81; 12/9/19-1/9/20	652.34	.00		012701
NICOR GAS	70-63-81-1000 12/19	0		MUSEUM; 12/4/19-1/3/20	271.81	.00		012701
NICOR GAS	88-66-34-6936 12/19	0		POLICE STN; 12/6/19-1/3/20	422.02	.00		012701
Total 10.516.00.220 UTILITY - GAS:					1,346.17	.00		
10.516.00.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-1911	0		PKS- PARTS FOR UNIT HEATER	69.63	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PKS- PARTS FOR UNIT HEATER	9.79	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PKS- PARTS FOR UNIT HEATER	288.56	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		VH- FITTINGS FOR BOILER LEAK	9.01	.00		012701
Total 10.516.00.222 HEATING & A/C MAINT SERV:					376.99	.00		
10.516.00.299 OTHER CONTRACTUAL SERVICES								
ALLIED GARAGE DOOR INC	127852	0		FS81-DOOR SRVC CALL, IT WAS REPAIRED	173.25	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- PAINT	128.64	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CORP OCT PESTICIDE SRVC	255.00	.00		012701
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					556.89	.00		
10.516.00.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		PKS OFFICE- PAINT	74.22	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CONCRETE PATCH, SAFETY PLUGS	17.17	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CORP- LINERS, PAPER GOODS	823.20	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CORP- LINERS, PAPER GOODS	428.15	.00		012701
Total 10.516.00.314 JANITORIAL SUPPLIES:					1,342.74	.00		
10.516.00.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		MASTERMACO, RAMP AT PD	52.50	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BLUE TRAY LINERS	19.34	.00		[illegible]
BMO HARRIS MASTERCARD	703736-1911	0		VH- PAINT	21.73	.00		[illegible]

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
BMO HARRIS MASTERCARD	703736-1911	0		VH- LIGHT POSTS, HOLIDAY GARLAND	47.88	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		VH- KEY COPIES	3.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DEPOT- CHRISTMAS LIGHTS	296.09	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- CHRISTMAS DÉCOR	66.92	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- CHRISTMAS DÉCOR	263.30	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DRYWALL BLADES, HOOKS	17.16	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BATTERIES FOR 325 PANIC BUTTONS	13.99	.00		012701
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					802.89	.00		
10.516.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		PARTS FOR TOILET	20.17	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FLEET- CAULK FOR WINDOW	24.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- LIGHTS	133.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FLEET- WINDOW	119.61	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FLEET- TRIM, CAULK FOR WINDOW	25.94	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD- DOOR CLOSER	490.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		P PATH- OUTLETS FOR POLES	118.35	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		MUSEUM- WEATHER STRIPPING	3.46	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- TIMER FOR LIGHTS	55.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		STOCK- TOOLS	19.25	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO- LIGHTS	169.49	.00		012701
Total 10.516.00.399 OTHER SUPPLIES:					1,181.20	.00		
Total BUILDINGS & GROUNDS:					5,987.06	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.517.00.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	8000258004 12/19	0		METRA STN PARK LOT; 12/5/19-1/8/20	139.03	.00		012701
Total 10.517.00.219 UTILITY - ELECTRIC:					139.03	.00		
10.517.00.220 UTILITY - GAS								
NICOR GAS	10-44-81-1000 12/19	0		METRA STATION; 12/4/19-1/6/20	186.72	.00		012701
Total 10.517.00.220 UTILITY - GAS:					186.72	.00		
10.517.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		METRA OCT PESTICIDE SRVC	45.00	.00		012701
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					45.00	.00		
Total COMMUTER PARKING LOT:					370.75	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.518.00.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		SOAP INJECTOR REPAIRED	64.90	.00		012701
Total 10.518.00.299 OTHER CONTRACTUAL SERVICES:					64.90	.00		
10.518.00.308 ENGINE OIL								
BMO HARRIS MASTERCARD	703736-1911	0		BULK OIL, DIESEL 15W40	1,754.50	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		OIL BARREL ATF, KEG	1,160.34	.00		012701
Total 10.518.00.308 ENGINE OIL:					2,914.84	.00		
10.518.00.310 MOTOR VEHICLE PARTS & ACCESS								
BMO HARRIS MASTERCARD	703736-1911	0		PW6, 48- STOCK COOLANT TUBES	471.68	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		P12- ENGINE BELT	50.04	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M81- TIE ROD END	122.09	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REFUND	5.38-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		STOCK- BRAKE PADS, ROTORS	234.75	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		I81- FT ROTORS, PADS	86.42	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PKS232- REFUND	103.32-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW75- HEATER HOSE CONNECTOR	18.26	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK232- FT AXLE, MOTOR MOUNT	111.78	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK232- RR BRAKE PADS, ROTORS	189.10	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW97- PLOW LIGHT, HEADLIGHT HARNESS	400.76	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW77- SEAL KIT	70.93	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW48- COOLANT TUBES, VALVES	314.96	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW77- SWEEPER REBUILD, MAIN BROOM	250.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		VARIOUS VEHICLES, TIRE REPAIRS	842.06	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M80- EXHAUST TUBE	101.74	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M80- EXHAUST BACK SENSOR	111.76	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		STK- HYDRAULIC FITTINGS	182.01	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW12- IDLER PULLEY	15.78	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- REFUND	18.49-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- RR SHOCKS	90.08	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- TIE ROD, FT BRAKE, PADS	137.70	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REFUND	30.00-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M81- RR SWAY BAR, BRUSHING KIT	99.10	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK250- BATTERY	127.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M80- REPLACED WIRE HARNESS	4,266.96	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SALT SPREADER PARTS, AUGER, BUSHING	1,094.59	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW77- KNOBS FOR SWEEPER	64.26	.00		[illegible]
BMO HARRIS MASTERCARD	703736-1911	0		ELECTRICAL CONNECTOR FOR PD	41.19	.00		[illegible]

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
BMO HARRIS MASTERCARD	703736-1911	0		PW6- REBUILD PLOW CYLINDER	598.85	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK232- FRONT END ALIGNMENT	48.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD149- FRONT TIRES	201.54	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- REFUND	719.40-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		JUNK TIRE DISPOSAL	116.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- TIRES	719.40	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PLOW BLADES FOR PW	2,838.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW93- BOLTS	2.58	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CONTROL ARMS	133.37	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		EXPLORER CONTROL	133.62	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HYDRAULIC FITTING	81.96	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REFUND- EXHAUST PARTS	93.61-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CONTROL ARMS	266.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REFUND- CV AXLE	62.77-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW19- BALL JOINTS	149.36	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		AIR DRYER	40.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW6- COOLANT HOSE	81.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- EXHAUST PIPE, BAND CLAMP	9.57	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- CV AXLE	62.77	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- EXHAUST PIPE, BAND CLAMP	10.28	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- EXHAUST PIPE	89.62	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- WHEEL BEARING, CV AXLE	77.76	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD159- WHEEL SEAL	19.66	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD190- VALVE COVER GASKETS	25.34	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		3X MTP 65	383.85	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M82- HOOD SHOCKS	47.72	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PD190- VALVE COVER SEALS	28.72	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PW6- COOLANT TUBE, VALVE	160.54	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		M82- FLAT REPAIR	46.50	.00		012701
Total 10.518.00.310 MOTOR VEHICLE PARTS & ACCESS:					14,837.92	.00		
10.518.00.315 INSPECTIONS AND SAFETY TESTS								
BMO HARRIS MASTERCARD	703736-1911	0		E80- E81, PUMP TESTING, INSPECTIONS	1,300.00	.00		012701
CERTIFIED FLEET SERVICES INC	R17666	0	190082	ESTIMATE FOR 5 YEAR MAJOR HI-RANGER I	19,787.00	.00		012701
Total 10.518.00.315 INSPECTIONS AND SAFETY TESTS:					21,087.00	.00		
10.518.00.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1911	0		1/2 IMPACT GUN	400.00	.00		[illegible]
BMO HARRIS MASTERCARD	703736-1911	0		SHOP TOOLS	108.51	.00		[illegible]

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
Total 10.518.00.322 HAND TOOLS:					508.51	.00		
10.518.00.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		NUTS, BOLTS, HARDWARE	1,044.04	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GLOVES	264.68	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SMALL ACETYLENE	28.60	.00		012701
Total 10.518.00.399 OTHER SUPPLIES:					1,337.32	.00		
Total GARAGE:					40,750.49	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.519.00.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		TRAINING MEETING - KM	57.65	.00		012701
Total 10.519.00.202 TRAINING & CONFERENCES:					57.65	.00		
10.519.00.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		2020 DESK CALENDAR	16.58	.00		012701
Total 10.519.00.317 OFFICE SUPPLIES:					16.58	.00		
Total ENGINEERING:					74.23	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.520.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		WATER FOR TRAINING	9.15	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LUNCH FOR OFFICERS TRAINING	77.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LUNCH FOR OFFICERS TRAINING	131.89	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LUNCH FOR OFFICERS TRAINING	141.72	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CRIMINAL LAW PROCEDURE BOOK	238.80	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		TRAINING BOOK	52.14	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		TRAINING BOOK	152.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		TRAINING BOOK	40.31	.00		012701
Total 10.520.01.202 TRAINING & CONFERENCES:					844.97	.00		
10.520.01.210 TELEPHONE								
BMO HARRIS MASTERCARD	703736-1911	0		CABLE SERVICE 11/19/19 TO 12/18/19	6.30	.00		012701
Total 10.520.01.210 TELEPHONE:					6.30	.00		
10.520.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		TONER FOR FAX MACHINE IN RECORDS	41.98	.00		012701
Total 10.520.01.317 OFFICE SUPPLIES:					41.98	.00		
10.520.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		PHONE CASES FOR PATROL PHONES	59.61	.00		012701
Total 10.520.01.399 OTHER SUPPLIES:					59.61	.00		
10.520.07.230 PRINTING SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		5,400 CASH RECEIPTS	628.70	.00		012701
Total 10.520.07.230 PRINTING SERVICES:					628.70	.00		
10.520.07.301 UNIFORMS								
BMO HARRIS MASTERCARD	703736-1911	0		POLO SHIRTS FOR RECORDS CLERKS	165.52	.00		012701
Total 10.520.07.301 UNIFORMS:					165.52	.00		
10.520.08.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		CREDIT CHECKS FOR INVESTIGATIONS	30.00	.00		012701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
Total 10.520.08.299 OTHER CONTRACTUAL SERVICES:					30.00	.00		
10.520.08.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CAR CHARGER RETURNED	17.55-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PHONE CHARGER FOR DETECTIVE CAR	17.55	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		AIR FILTERS FOR EVIDENCE ROOM	49.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PHONE CHARGER FOR DETECTIVE CAR	22.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		3 RADIO ANTENNAS, 7 PHONE CASES	215.90	.00		012701
Total 10.520.08.399 OTHER SUPPLIES:					288.87	.00		
10.520.09.281 RENTAL OF EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1911	0		BI- MONTHLY WATER SERVICE	44.00	.00		012701
Total 10.520.09.281 RENTAL OF EQUIPMENT:					44.00	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
JOHNSON'S VILLA PARK INC	54	0		25 CAR WASHES; DEC 2019	75.00	.00		012701
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					75.00	.00		
10.520.09.301 UNIFORMS								
BMO HARRIS MASTERCARD	703736-1911	0		SHIRTS FOR PEER JURORS	183.86	.00		012701
Total 10.520.09.301 UNIFORMS:					183.86	.00		
10.520.09.333 RANGE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		AMMUNITION	540.00	.00		012701
Total 10.520.09.333 RANGE SUPPLIES:					540.00	.00		
10.520.09.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CHAIR FOR RECORD DEPARTMENT	312.60	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CLERK SUPERVISORS DESK	1,754.00	.00		012701
Total 10.520.09.399 OTHER SUPPLIES:					2,066.60	.00		
Total POLICE:					4,975.41	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.521.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		DUCOMM/T1 LINE 10/15- 11/14/19	411.77	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DUCOMM/T1 LINE 9/15- 10/14/19	426.58	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		MEAL RR VCOS SYMP 11/14- 17/19 PER DIE	25.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CAR EXP RR VCOS SYMP 11/14- 11/17/19	356.40	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HOTEL EXP RR VCOS SYMP 11/14- 11/17/19	772.51	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAS EXP RR VCOS SYMP 11/14- 11/17/19	5.00	.00		012701
Total 10.521.01.202 TRAINING & CONFERENCES:					1,997.26	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		CERT MAIL FOR SENSIT MONITOR REPAIR	7.99	.00		012701
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					7.99	.00		
10.521.01.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		SNOW BLOWER REPAIR PART	55.00	.00		012701
Total 10.521.01.315 BUILDING MAINT SUPPLIES:					55.00	.00		
10.521.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		2020 CALENDAR, MARKERS, STAMP	172.31	.00		012701
Total 10.521.01.317 OFFICE SUPPLIES:					172.31	.00		
10.521.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CANDY FOR HALLOWEEN FOR STA 81&82	10.31	.00		012701
Total 10.521.01.399 OTHER SUPPLIES:					10.31	.00		
10.521.21.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CPR ECARDS	491.00	.00		012701
Total 10.521.21.311 PROGRAM SUPPLIES:					491.00	.00		
10.521.22.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		FF TACTIS AT MULTI-FAMILY-CG	125.00	.00		012701
MABAS DIVISION XII	20-121	0		11/13/19 ELECTRICAL SAFETY CLASS; MITS	60.00	.00		012701
UNIVERSITY OF ILLINOIS	UFIW0035	0		12/2-12/6 INCIDENT SAFETY OFFICER CLAS	350.00	.00		012701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
Total 10.521.22.202 TRAINING & CONFERENCES:					535.00	.00		
10.521.22.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		(500) VPFD EQUIPMENT LABELS	282.75	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BUOY FOR WATER RESCUE	133.99	.00		012701
Total 10.521.22.399 OTHER SUPPLIES:					416.74	.00		
Total FIRE:					3,685.61	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.525.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		FLORAL SPRAY - PW	193.00	.00		012701
Total 10.525.01.399 OTHER SUPPLIES:					193.00	.00		
10.525.25.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0179073093 12/19	0		889 W NO STREETLGHTS; 12/5/19-1/8/20	64.75	.00		012701
COMMONWEALTH EDISON CO	0969040060 12/19	0		TRAFFIC SIGNALS; 12/6/19-1/9/20	822.13	.00		012701
COMMONWEALTH EDISON CO	3779053023 12/19	0		STREETLIGHTS 2; 12/4/19-1/7/20	45.58	.00		012701
COMMONWEALTH EDISON CO	5763147089 12/19	0		STREETLIGHTS 1; 11/27/19-1/2/20	178.47	.00		012701
Total 10.525.25.219 UTILITY - ELECTRIC:					1,110.93	.00		
10.525.25.299 OTHER CONTRACTUAL SERVICES								
H & H ELECTRIC COMPANY	34238	0		DEC TRAFFIC SIGNAL MAINTENANCE	624.00	.00		012701
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:					624.00	.00		
10.525.25.393 STREET LIGHTING MATERIALS								
BMO HARRIS MASTERCARD	703736-1911	0		240 VOLT PLUGS	98.74	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CABINET TIP SCREWDRIVER	8.79	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		VINYL TAPE, PHOTOCELL	54.12	.00		012701
Total 10.525.25.393 STREET LIGHTING MATERIALS:					161.65	.00		
10.525.25.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		FASTENERS	4.96	.00		012701
Total 10.525.25.399 OTHER SUPPLIES:					4.96	.00		
10.525.26.346 PRECAST & CONCRETE MATERIALS								
BMO HARRIS MASTERCARD	703736-1911	0		24 X 24 INLET	140.80	.00		012701
Total 10.525.26.346 PRECAST & CONCRETE MATERIALS:					140.80	.00		
10.525.26.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		SHOCKWAVE DUTY DRIVER BIT SET 50 PC	44.94	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LITHIUM CORDLESS SAWZALL	399.00	.00		012701
Total 10.525.26.399 OTHER SUPPLIES:					443.94	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.525.27.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		2 EA. 600 LB. PALLETS OF RAGS	885.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SHOCKWAVE DUTY DRIVER 50 PC SET	44.85	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LITHIUM CORDLESS COMBO FLOODLIGHT	399.00	.00		012701
Total 10.525.27.399 OTHER SUPPLIES:					1,328.85	.00		
Total STREET:					4,008.13	.00		
Total CORPORATE FUND:					81,660.33	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
19.520.01.310 DUI TECHNOLOGY EXPENDITURES								
BMO HARRIS MASTERCARD	703736-1911	0		PAPER ROLLS FOR BREATHALYZER	30.65	.00		012701
ILLINOIS PHLEBOTOMY SERVICES	1030	0		PHLEBOTOMY SERVICE FOR CASE VPPC19	850.00	.00		012701
Total 19.520.01.310 DUI TECHNOLOGY EXPENDITURES:					880.65	.00		
Total POLICE:					880.65	.00		
Total DUI TECHNOLOGY FUND:					880.65	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
28.502.01.299 OTHER CONTRACTUAL SERVICES								
DEM SERVICES INC	19-873	0		REMOVAL OF LEVELING COMPOUND AT 631	8,981.00	.00		012701
DEM SERVICES INC	19-877	0	200002	ASBESTOS ABATEMENT AT 631 E. WILDWO	29,700.00	.00		012701
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					38,681.00	.00		
Total GENERAL:					38,681.00	.00		
Total TIF 4 FUND - ST. CHARLES RD:					38,681.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
29.502.01.299 OTHER CONTRACTUAL SERVICES								
GARDINER KOCH WEISBERG	145360	0		LEGAL SERVICES - N. AVE TIF	6,544.80	.00		WF012
Total 29.502.01.299 OTHER CONTRACTUAL SERVICES:					6,544.80	.00		
Total GENERAL ADMINSTRATION:					6,544.80	.00		
Total TIF 3 FUND - NORTH AVENUE:					6,544.80	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.210521 DANCE TEAM FUNDRAISER								
BMO HARRIS MASTERCARD	703736-1911	0		DISCOVER DANCE POPCORN FUNDRAISER	462.00	.00		012701
Total 35.210521 DANCE TEAM FUNDRAISER:					462.00	.00		
Total :					462.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		IPRA CONFERENCE FEE-GG	205.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IPRA CONFERENCE FEE-MR	205.00	.00		012701
Total 35.502.01.202 TRAINING & CONFERENCES:					410.00	.00		
35.502.01.205 POSTAGE								
BMO HARRIS MASTERCARD	703736-1911	0		CERT MAIL FEE- TRAIN RIDE TICKETS	4.05	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC POSTAGE METER LEASE	134.67	.00		012701
VPRD CRB	PETTY CASH 2019	0		POSTAGE STAMPS	22.00	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPPLIES FOR BIRTHDAY BUNCH & LUNCH	25.42	.00		012701
Total 35.502.01.205 POSTAGE:					186.14	.00		
35.502.01.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	311.61	.00		012701
COMCAST INTERNET	91532148	0		INTERNET SERVICE; 11/15-12/14/19	346.55	.00		012701
COMCAST INTERNET	93127996	0		INTERNET SERVICE; 12/15-1/14/20	454.54	.00		012701
Total 35.502.01.210 TELEPHONE:					1,112.70	.00		
35.502.01.303 DUES & PUBLICATIONS								
BMO HARRIS MASTERCARD	703736-1911	0		CPRP CERTIFICATION RENEWAL	75.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		RACANELLI SPRA ANNUAL MEMBERSHIP	10.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IPRA MEMBERSHIP RENEWAL-PR	205.00	.00		012701
KIWANIS CLUB OF VILLA PARK	20-103	0		19/20 ANNUAL CLUB DUES FOR DIR.GOLA	135.00	.00		012701
Total 35.502.01.303 DUES & PUBLICATIONS:					425.00	.00		
35.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		USB EXTENSION CABLE	4.17	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PENS FOR VOLUNTEERS	114.94	.00		012701
Total 35.502.01.317 OFFICE SUPPLIES:					119.11	.00		
35.502.16.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	8668740009 12/19	0		TENNIS CRTS; 12/3/19-1/6/20	25.30	.00		012701
COMMONWEALTH EDISON CO	9006778006 12/19	0		LIONS FIELD; 12/4/19-1/7/20	31.06	.00		012701
Total 35.502.16.219 UTILITY - ELECTRIC:					56.36	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.502.16.220 UTILITY - GAS								
NICOR GAS	45-01-72-1000 12/19	0		ICC; 12/4/19-1/6/20	1,681.19	.00		012701
Total 35.502.16.220 UTILITY - GAS:					1,681.19	.00		
35.502.16.222 HEATING & A/C MAINT SERV								
BMO HARRIS MASTERCARD	703736-1911	0		PIPE CLAMP FOR BOILER	45.47	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- MOTOR FOR UNIVENT	354.64	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- MOTOR MOUNTS	58.60	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- MOTOR FOR UNIVENT	331.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- RM10 THERMOSTAT	230.59	.00		012701
Total 35.502.16.222 HEATING & A/C MAINT SERV:					1,020.30	.00		
35.502.16.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		REC OCT PESTICIDE SRVC	275.00	.00		012701
Total 35.502.16.299 OTHER CONTRACTUAL SERVICES:					275.00	.00		
35.502.16.314 JANITORIAL SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CRB- SPRAY BOTTLES	14.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CRB- CLEANING SUPPLIES	20.86	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- SAFETY MARKERS	14.36	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- CLEANING SUPPLIES	23.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PAPER TOWEL HOLDER	19.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- STEEL WIRE	6.59	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BATTERIES FOR HANDICAP DOOR	11.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REC- LINERS, PAPER GOODS	431.70	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REC- LINERS, PAPER GOODS	799.45	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CRB- RAGS	44.91	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- SHORT LIGHT BULBS	112.31	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- LIGHT BULBS	103.43	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		CRB- JANITORIAL SUPPLIES	81.28	.00		012701
Total 35.502.16.314 JANITORIAL SUPPLIES:					1,685.77	.00		
35.502.36.281 RENTAL OF EQUIPMENT								
BMO HARRIS MASTERCARD	703736-1911	0		PORTABLE TOILETS- GAZEBO	316.00	.00		012701
Total 35.502.36.281 RENTAL OF EQUIPMENT:					316.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.502.36.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		CABLE BOX RENTAL ICC/CRB	8.42	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		EARLY CHILDHOOD STAFF RECRUITMENT	90.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		E NEWSLETTER SUBSCRIPTION	378.00	.00		012701
EAGLE ACADEMY OF MARTIAL ARTS	20191226	0		CONTRACTUAL FALL MARTIAL ARTS PROG.	2,706.20	.00		012701
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					3,182.62	.00		
35.502.36.311 PROGRAM SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		BANDAGES- FIRST AID KITS	13.72	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BASKETBALLS- YOUTH LEAGUE	180.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- PRESCHOOL/FUNTIME	16.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- PRESCHOOL/FUNTIME	64.14	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HALLOWEEN SUPPLIES- FUNTIME	95.39	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REFUNDED SUPPLIES- EARLY CHILDHOOD	10.88-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- FALL CAMP/EARLY CHILDHOOD	92.44	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- BIRTHDAY PARTIES	19.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- MOMMY & ME PROGRAM	34.74	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- DISCOVER DANCE	8.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FALL CAMP FIELD TRIP BALANCE	71.50	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FALL CAMP FIELD TRIP DEPOSIT	82.50	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- BIRTHDAY PARTIES	20.35	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- CHRISTMAS PROGRAMS	23.65	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- CHRISTMAS LIGHTS	19.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- CHRISTMAS LIGHTS	56.13	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- CHRISTMAS LIGHTS	63.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ICC- FIRST AID STATION FOR PROG.	179.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		REC- CUTLERY, PAPER GOODS	242.95	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BASEBOARD, GLUE FOR PROG	81.01	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	152.71	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	111.53	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	120.63	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	107.20	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	102.57	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	132.23	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	77.46	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	101.43	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	91.67	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	13.96	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	73.80	.00		[illegible]
BMO HARRIS MASTERCARD	703736-1911	0		GROCERIES- FUNTIME JUNCTION	57.74	.00		[illegible]

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- REC PROGRAMS	4.07	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- BIRTHDAY PARTIES	25.47	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HOT COCOA- HOLIDAY TRAIN RIDE	260.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PRIZES- NOV BIRTHDAY LUNCH	73.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		RETURNED SUPPLIES- SENIOR PROGRAMS	40.06-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		RETURNED SUPPLIES- SENIOR PROGRAMS	30.08-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		RETURNED FOOD NOT USED- NOV LUNCH	11.98-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		FOOD- NOV BIRTHDAY LUNCH	86.39	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		RETURNED FOOD NOT USED- NOV LUNCH	12.50	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- NOV BIRTHDAY LUNCH	6.11-	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- NOV BIRTHDAY LUNCH	27.25	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- NOV BIRTHDAY LUNCH	8.42	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- NOV BIRTHDAY LUNCH	9.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SUPPLIES- NOV BIRTHDAY LUNCH	84.85	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPPLIES FOR BIRTHDAY BUNCH & LUNCH	28.47	.00		012701
VPRD CRB	PETTY CASH 2019	0		DONATION FOR PROPS USED AT AUG. BUN	35.00	.00		012701
VPRD CRB	PETTY CASH 2019	0		COFFEE POT FOR SR. CARD PLAYERS	13.50	.00		012701
VPRD CRB	PETTY CASH 2019	0		PLAYING CARDS FOR SR. CARD PLAYERS	8.00	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPPLIES FOR BIRTHDAY BUNCH & LUNCH	7.00	.00		012701
VPRD CRB	PETTY CASH 2019	0		SR. TRIP BUS DRIVER TRANSPORTATION;T.	6.96	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPPLIES FOR BIRTHDAY BUNCH & LUNCH	25.84	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPRVSR ENTRY FEE;GALOS CAVES	10.00	.00		012701
VPRD CRB	PETTY CASH 2019	0		SUPPLIES FOR BIRTHDAY BUNCH &LUNCH	19.32	.00		012701
Total 35.502.36.311 PROGRAM SUPPLIES:					3,157.22	.00		
35.502.36.334 RESALE ITEMS								
BMO HARRIS MASTERCARD	703736-1911	0		DISCOVER DANCE RECITAL COSTUMES	1,531.09	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DISCOVER DANCE RECITAL COSTUMES	779.15	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		DISCOVER DANCE RECITAL COSTUMES	4,238.24	.00		012701
Total 35.502.36.334 RESALE ITEMS:					6,548.48	.00		
Total GENERAL:					20,175.89	.00		
Total RECREATION FUND:					20,637.89	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
36.502.01.202 TRAINING & CONFERENCES								
BMO HARRIS MASTERCARD	703736-1911	0		CPR ECARDS FOR P&R EMP ON 9/19/19	221.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IN SERVICE TRAINING, MEETING	28.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IPRA MEMBERSHIP RENEWAL-BR	205.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IPRA CONFERENCE-BR	264.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		IPRA CONFERENCE-PR	264.00	.00		012701
Total 36.502.01.202 TRAINING & CONFERENCES:					982.98	.00		
36.502.01.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	56.49	.00		012701
COMCAST INTERNET	91532148	0		INTERNET SERVICE; 11/15-12/14/19	69.33	.00		012701
COMCAST INTERNET	93127996	0		INTERNET SERVICE; 12/15-1/14/20	90.93	.00		012701
Total 36.502.01.210 TELEPHONE:					216.75	.00		
36.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	9006795007 12/19	0		ROTARY PARK; 12/4/19-1/7/20	31.52	.00		012701
Total 36.502.01.219 UTILITY - ELECTRIC:					31.52	.00		
36.502.01.220 UTILITY - GAS								
NICOR GAS	85-28-81-1000 12/19	0		N TERR PARK; 12/5/19-1/5/20	124.31	.00		012701
NICOR GAS	92-43-81-1000 12/19	0		MAINT BLDG; 12/4/19-1/6/20	93.50	.00		012701
Total 36.502.01.220 UTILITY - GAS:					217.81	.00		
36.502.01.301 UNIFORMS								
BMO HARRIS MASTERCARD	703736-1911	0		PKS- STAFF APPAREL	318.50	.00		012701
Total 36.502.01.301 UNIFORMS:					318.50	.00		
36.502.01.317 OFFICE SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		CARD	4.31	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PKS- MAP LAMINATED	90.00	.00		012701
Total 36.502.01.317 OFFICE SUPPLIES:					94.31	.00		
36.502.02.304 GROUNDS SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		TOP SOIL- LIONS PARK	96.00	.00		0[illegible]
BMO HARRIS MASTERCARD	703736-1911	0		TOP SOIL- LIONS PARK	96.00	.00		0[illegible]

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
BMO HARRIS MASTERCARD	703736-1911	0		BATTERY POWER SPORTS	46.22	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		GAZEBO, SOLAR PART CAP	106.68	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		HEAVY DUTY RATCHET, STRAPS	63.90	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ABRASIVE CUTOFF, METAL BLADE	206.88	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		ROUND 3. 5 SLIDES FOR LIONS	22.77	.00		012701
Total 36.502.02.304 GROUNDS SUPPLIES:					638.45	.00		
36.502.02.315 BUILDING MAINT SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		ELECTRICAL TAPE LIGHTS	4.17	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PAINT FOR MARKING	14.98	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		T- POSTS, ZIP TIES,	46.57	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PARKS- FLOORING, SUPPLIES	141.51	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		BATTERY FOR ZERO TURNER	36.99	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		OFFICE PAINT- PARKS	68.74	.00		012701
Total 36.502.02.315 BUILDING MAINT SUPPLIES:					312.96	.00		
36.502.02.322 HAND TOOLS								
BMO HARRIS MASTERCARD	703736-1911	0		WINTER GLOVES	2.60	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SNOW EX SP	315.83	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PORTABLE AIR TANK	60.00	.00		012701
Total 36.502.02.322 HAND TOOLS:					378.43	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
BMO HARRIS MASTERCARD	703736-1911	0		PARTS FOR JOHN DEERE	20.94	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PARTS FOR JOHN DEERE	7.80	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		TRAILER PARTS	50.97	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		SNOW SHOVELS, SALT SPRAY	82.03	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		LIONS PARK- CONCRETE	63.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK- OFFICE WATER	38.73	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		PK- OFFICE WATER	31.58	.00		012701
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					295.05	.00		
Total GENERAL:					3,486.76	.00		
Total PARKS FUND:					3,486.76	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
41.502.01.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	52.85	.00		012701
Total 41.502.01.210 TELEPHONE:					52.85	.00		
41.502.01.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0603100125 12/19	0		LUFKIN POOL FILTER; 11/21-12/26/19	149.58	.00		012701
COMMONWEALTH EDISON CO	7748424005 12/19	0		JEFF POOL; 12/5/19-1/8/20	558.80	.00		012701
Total 41.502.01.219 UTILITY - ELECTRIC:					708.38	.00		
Total GENERAL:					761.23	.00		
Total SWIMMING POOL FUND:					761.23	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
50.502.86.692 BOND ISSUANCE COSTS								
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		REIMB MILEAGE 12/6/19 TO FILE BONDS;K.	12.64	.00		012701
Total 50.502.86.692 BOND ISSUANCE COSTS:					12.64	.00		
Total GENERAL:					12.64	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
50.510.01.210 BOND ISSUE COSTS								
VP FINANCE DEPARTMENT	PETTY CASH 2019	0		3 COPIES OF VALUATION CERTIFICATES	6.00	.00		012701
Total 50.510.01.210 BOND ISSUE COSTS:					6.00	.00		
Total :					6.00	.00		
Total DEBT SERVICE FUND:					18.64	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
65.502.02.401 CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1911	0		CABLE ROOM EQUIPMENT	1,999.00	.00		012701
Total 65.502.02.401 CAPITAL OUTLAY:					1,999.00	.00		
65.502.02.402 NON-CAPITAL OUTLAY								
BMO HARRIS MASTERCARD	703736-1911	0		(1) 10- PK CPR MANIKINS AND LUNGS	634.09	.00		012701
Total 65.502.02.402 NON-CAPITAL OUTLAY:					634.09	.00		
Total GENERAL:					2,633.09	.00		
Total EQUIPMENT REPLACEMENT FUND:					2,633.09	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
67.502.02.401 CAPITAL OUTLAY								
SCHAEFGES BROTHERS INC	092519	0		JEFF. WATERSLIDE REPAIRS,FINGERGRIPS	13,625.88	.00		012701
Total 67.502.02.401 CAPITAL OUTLAY:					13,625.88	.00		
67.502.02.402 NON-CAPITAL OUTLAY								
ACITELLI HEATING & PIPING	34133	0	190064	LOCHINVAR KNIGHT KHB199N HOT WATER	16,406.00	.00		012701
Total 67.502.02.402 NON-CAPITAL OUTLAY:					16,406.00	.00		
Total GENERAL:					30,031.88	.00		
Total BUILDING IMPROVEMENTS FUND:					30,031.88	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
68.502.10.299 OTHER CONTRACTUAL SERVICES								
BMO HARRIS MASTERCARD	703736-1911	0		ANCHOR BOLTS, WB BRIDGE	50.00	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		WB BRIDGE- COMPRESSED GAS	80.92	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		WB BRIDGE- GRINDING DISCS	34.41	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		METAL FOR WB BRIDGE	2,527.00	.00		012701
Total 68.502.10.299 OTHER CONTRACTUAL SERVICES:					2,692.33	.00		
Total GENERAL:					2,692.33	.00		
Total STORMWATER BUYOUT FUND:					2,692.33	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
82.502.01.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	38.27	.00		012701
Total 82.502.01.210 TELEPHONE:					38.27	.00		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	91532148	0		INTERNET SERVICE; 11/15-12/14/19	49.50	.00		012701
COMCAST INTERNET	93127996	0		INTERNET SERVICE; 12/15-1/14/20	64.93	.00		012701
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					114.43	.00		
82.502.01.321 PURCHASE OF WATER								
DUPAGE WATER COMMISSION	01-1900-00	0		WATER COSTS; DEC 2019	227,283.07	.00		012701
Total 82.502.01.321 PURCHASE OF WATER:					227,283.07	.00		
82.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		UPS REPLACEMENT BATTERIES	43.49	.00		012701
BMO HARRIS MASTERCARD	703736-1911	0		UPS REPLACEMENT BATTERIES	43.49	.00		012701
Total 82.502.01.399 OTHER SUPPLIES:					86.98	.00		
82.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0005158074 12/19	0		520 N PRINCETON; 12/6/19-1/9/20	396.92	.00		012701
COMMONWEALTH EDISON CO	0233060038 12/19	0		CENTRAL PUMPING STN; 12/6/19-1/9/20	403.91	.00		012701
COMMONWEALTH EDISON CO	6152211004 12/19	0		WTR/SWR; 12/4/19-1/7/20	210.56	.00		012701
COMMONWEALTH EDISON CO	6667072019 12/19	0		WELL #2; 12/4/19-1/7/20	738.50	.00		012701
Total 82.502.02.219 UTILITY - ELECTRIC:					1,749.89	.00		
82.502.02.220 UTILITY - GAS								
NICOR GAS	00-94-81-1000 12/19	0		WTR/SWR; 12/4/19-1/3/20	381.77	.00		012701
NICOR GAS	95-84-81-1000 12/19	0		CENTRAL STN; 12/4/19-1/3/20	107.63	.00		012701
Total 82.502.02.220 UTILITY - GAS:					489.40	.00		
82.502.02.299 OTHER CONTRACTUAL SERVICES								
ASSOCIATED TECHNICAL SERVICES	32178	0		EMERGENCY LEAK DETECTION;STONE RD.	703.50	.00		012701
CORRPRO COMPANIES INC	587086	0		ANNUAL WATER TOWER INSPECTIONS	2,510.00	.00		012701

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					3,213.50	.00		
82.502.02.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		GALVANIZED PIPE	6.59	.00		012701
SITE ONE LANDSCAPE SUPPLY	96532829-001	0		SEED FOR PARKWAY RESTORATION	680.56	.00		012701
Total 82.502.02.399 OTHER SUPPLIES:					687.15	.00		
82.502.02.402 NON-CAPITAL OUTLAY								
CORE & MAIN	L654469	0		REPLACEMENT CRL VALVES FOR CORNELL	990.00	.00		012701
Total 82.502.02.402 NON-CAPITAL OUTLAY:					990.00	.00		
Total GENERAL:					234,652.69	.00		
Total WATER SUPPLY FUND:					234,652.69	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
83.502.01.210 TELEPHONE								
CALL ONE	68454 12/19	0		Phone Service; 12/15-1/14/20	38.27	.00		012701
Total 83.502.01.210 TELEPHONE:					38.27	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	91532148	0		INTERNET SERVICE; 11/15-12/14/19	49.50	.00		012701
COMCAST INTERNET	93127996	0		INTERNET SERVICE; 12/15-1/14/20	64.93	.00		012701
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					114.43	.00		
83.502.01.399 OTHER SUPPLIES								
BMO HARRIS MASTERCARD	703736-1911	0		INK CARTRIDGES FOR PLOTTER	531.96	.00		012701
Total 83.502.01.399 OTHER SUPPLIES:					531.96	.00		
83.502.02.219 UTILITY - ELECTRIC								
COMMONWEALTH EDISON CO	0007134036 12/19	0		WESTLANDS LIFT STN; 12/6/19-1/9/20	34.16	.00		012701
COMMONWEALTH EDISON CO	0045126092 12/19	0		NORTH & YALE; 11/21-12/26/19	135.64	.00		012701
COMMONWEALTH EDISON CO	0051086116 12/19	0		900 N VILLA; 11/21-12/26/19	279.92	.00		012701
COMMONWEALTH EDISON CO	0063015145 12/19	0		S VILLA LIFT STN; 12/6/19-1/9/20	818.49	.00		012701
COMMONWEALTH EDISON CO	0375103058 12/19	0		RT 83 LIFT STN; 12/6/19-1/9/20	44.98	.00		012701
COMMONWEALTH EDISON CO	0474090018 12/19	0		YALE/RIDGE LIFT STN; 12/6/19-1/9/20	85.28	.00		012701
Total 83.502.02.219 UTILITY - ELECTRIC:					1,398.47	.00		
83.502.02.220 UTILITY - GAS								
NICOR GAS	29-10-59-0000 12/19	0		WET WEATHER; 12/6/19-1/3/20	792.65	.00		012701
NICOR GAS	51-80-10-1000 12/19	0		NORTH&YALE LFT; 12/5/19-1/3/20	38.38	.00		012701
NICOR GAS	55-97-17-4027 12/19	0		NATH LIFT STN; 12/5/19-1/4/20	38.49	.00		012701
NICOR GAS	61-80-10-1000 12/19	0		GENERATOR STN; 12/5/19-1/3/20	66.20	.00		012701
Total 83.502.02.220 UTILITY - GAS:					935.72	.00		
Total GENERAL:					3,018.85	.00		
Total WASTEWATER FUND:					3,018.85	.00		
Grand Totals:					425,700.14	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	81,660.33
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	880.65
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	38,681.00
TIF 3 FUND - NORTH AVENUE	
Total TIF 3 FUND - NORTH AVENUE:	6,544.80
RECREATION FUND	
Total RECREATION FUND:	20,637.89
PARKS FUND	
Total PARKS FUND:	3,486.76
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	761.23
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	18.64
EQUIPMENT REPLACEMENT FUND	
Total EQUIPMENT REPLACEMENT FUND:	2,633.09
BUILDING IMPROVEMENTS FUND	
Total BUILDING IMPROVEMENTS FUND:	30,031.88
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	2,692.33

	Amount Paid
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	234,652.69
WASTEWATER FUND	
Total WASTEWATER FUND:	3,018.85
Grand Totals:	425,700.14

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

....

....

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.
Invoice Detail.Adjustmentid = {IS NULL}
Invoice.Batch = "012701","WF012701"

villa park
THE GARDEN VILLAGE

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees at its Meeting on February 10, 2020

Covering weekly check runs dated for:

January 27, 2020/CY20............ $61,557.13

2 of 2

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "WF012702","012702"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.231145 P&Z DEPOSIT: MISCELLANEOUS								
MIDLAND GROUP	PZ19-0009	0		REFUND OF ESCROW PZ19-0009	620.44	.00		012702
Total 10.231145 P&Z DEPOSIT: MISCELLANEOUS:					620.44	.00		
10.42057 BOOKING FEES								
CLERK OF THE CIRCUIT COURT	WARRANT FEE	0		REFUND FTA WARRANT FEE	75.00	.00		012702
Total 10.42057 BOOKING FEES:					75.00	.00		
10.42070 ADMINISTRATIVE TOWING FEES								
ILLINOIS STATE POLICE	19MR1219	0		COURT AWARDED PAYMENT FORFEITED TO	600.00	.00		012702
Total 10.42070 ADMINISTRATIVE TOWING FEES:					600.00	.00		
Total :					1,295.44	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.511.00.212 LEGAL SERVICES-POLICE								
BROWN, JANET	1162020-JLB	0		COURT REPORTING	200.00	.00		WF012
Total 10.511.00.212 LEGAL SERVICES-POLICE:					200.00	.00		
10.511.00.299 OTHER CONTRACTUAL SERVICES								
FEDEX	6-898-09723	0		BOARD PACKET MAILING TO ATTY	11.77	.00		WF012
Total 10.511.00.299 OTHER CONTRACTUAL SERVICES:					11.77	.00		
10.511.00.666 CABLE TV COMMISSION								
LILJEBERG, GLEN RONALD	112-3983504-0906608	0		REIMB. CABLE EQUIPMENT - HEADPHONES	105.08	.00		WF012
Total 10.511.00.666 CABLE TV COMMISSION:					105.08	.00		
Total PUBLIC AFFAIRS:					316.85	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.512.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	94743456	0		INTERNET SERVICE; 1/15-2/14/20	2,467.54	.00		012702
CURRENT TECHNOLOGIES CORP	10001	0		GEOTRUST WILDCARD CERTIFICATE	698.00	.00		WF012
CURRENT TECHNOLOGIES CORP	723704	0		REMOVE SUPPORT, SURVEILLANCE	250.00	.00		WF012
Total 10.512.01.299 OTHER CONTRACTUAL SERVICES:					3,415.54	.00		
Total MANAGER:					3,415.54	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.515.00.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	1,301.90	.00		012702
Total 10.515.00.210 TELEPHONE:					1,301.90	.00		
10.515.00.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	1,959.78	.00		012702
Total 10.515.00.270 MAINT OF OFFICE EQUIPMENT:					1,959.78	.00		
Total CENTRAL SERVICES:					3,261.68	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.517.00.299 OTHER CONTRACTUAL SERVICES								
UNION PACIFIC RAILROAD CO	304615419	0		RIGHT OF WAY RENTAL LEASE AGREEMENT	1,200.00	.00		012702
Total 10.517.00.299 OTHER CONTRACTUAL SERVICES:					1,200.00	.00		
Total COMMUTER PARKING LOT:					1,200.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4040199023	0		UNIFORMS, TOWELS	47.30	.00		012702
Total 10.518.00.215 SHOP SERVICES:					47.30	.00		
Total GARAGE:					47.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.520.01.202 TRAINING & CONFERENCES								
CRISIS ASSOCIATES LLC	PEER SUPPORT	0		PEER SUPPORT TRAINING FOR OFC. GIAM	600.00	.00		012702
Total 10.520.01.202 TRAINING & CONFERENCES:					600.00	.00		
10.520.01.261 INSURANCE CLAIM LOSSES								
READER'S DIGEST MAGAZINE	TAHOE	0		TAILGATE REPLACED ON SQUAD #151	1,622.55	.00		012702
Total 10.520.01.261 INSURANCE CLAIM LOSSES:					1,622.55	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
VISUAL COMPUTER SOLUTIONS, INC.	11703	0		SAAS RENEWAL SERVC MARCH 2020-FEBR	2,625.00	.00		012702
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					2,625.00	.00		
10.520.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	PINV1855123	0		SCOTCH TAPE	27.36	.00		012702
Total 10.520.01.317 OFFICE SUPPLIES:					27.36	.00		
10.520.01.399 OTHER SUPPLIES								
ULINE	115762101	0		RECYCLING CONTAINERS FOR PD	105.90	.00		012702
Total 10.520.01.399 OTHER SUPPLIES:					105.90	.00		
10.520.09.299 OTHER CONTRACTUAL SERVICES								
NORTHERN ILLINOIS POLICE ALARM	13421	0		ANNUAL MEMBERSHIP ASSESSMENT	400.00	.00		012702
NORTHERN ILLINOIS POLICE ALARM	13422	0		ANNUAL MEMBERSHIP MOBILE FIELD FORC	1,005.00	.00		012702
Total 10.520.09.299 OTHER CONTRACTUAL SERVICES:					1,405.00	.00		
Total POLICE:					6,385.81	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.521.01.202 TRAINING & CONFERENCES								
CARTERSON PUBLIC SAFETY GROUP	2505	0		1/29/20 SEMINAR; STAPLETON	325.00	.00		012702
Total 10.521.01.202 TRAINING & CONFERENCES:					325.00	.00		
10.521.01.271 MAINT OF RADIO EQUIPMENT								
PORTABLE COMMUNICATIONS	I00200014	0		KNOB FOR PAGER REPAIR	8.99	.00		012702
Total 10.521.01.271 MAINT OF RADIO EQUIPMENT:					8.99	.00		
10.521.01.280 DUCOMM								
DU-COMM	17054	0		QRTLY SHARES 2/01/20-04/30/20	16,916.75	.00		012702
DU-COMM	17097	0		FACILITY COSTS 02/01/20-04/30/20	847.15	.00		012702
Total 10.521.01.280 DUCOMM:					17,763.90	.00		
10.521.01.303 DUES & PUBLICATIONS								
DUPAGE COUNTY FIRE CHIEFS	DUES 2020	0		ANNUAL MEMBERSHIP-RAKOSNIK	50.00	.00		012702
IAFC MEMBERSHIP CL500039	DUES	0		ANNUAL MEMBERSHIP;R.RAKOSNIK	215.00	.00		012702
ILLINOIS FIRE CHIEF'S ASSOC	2447	0		MEMBERSHIP DUES;R.RAKOSNIK	125.00	.00		012702
NFPA	7634916X	0		DEPT ANNUAL MEMBERSHIP 2020	175.00	.00		012702
NFPA	7634917X	0		ANN NATL FIRE CODES SUBSCRIPT; STAPL	1,345.50	.00		012702
Total 10.521.01.303 DUES & PUBLICATIONS:					1,910.50	.00		
Total FIRE:					20,008.39	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.523.02.299 OTHER CONTRACTUAL SERVICES								
STRYKER SALES CORPORATION	2889690	0		ANNUAL MAINT AGREEMENT FOR HEART M	2,998.80	.00		012702
Total 10.523.02.299 OTHER CONTRACTUAL SERVICES:					2,998.80	.00		
10.523.02.399 OTHER SUPPLIES								
ACE HARDWARE, VILLA PARK	15349	0		CONNECTOR FOR AMBULANCE PLUG AT ST	25.63	.00		012702
MMSGS	73365557	0		ECG PAPER FOR MEDIC UNITS	39.67	.00		012702
Total 10.523.02.399 OTHER SUPPLIES:					65.30	.00		
Total AMBULANCE/PARAMEDIC:					3,064.10	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
10.525.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	134.23	.00		012702
Total 10.525.01.270 MAINT OF OFFICE EQUIPMENT:					134.23	.00		
10.525.01.303 DUES & PUBLICATIONS								
ILLINOIS PUBLIC WORKS MUTUAL AID	612	0		2020 ILPWMAN MEMBERSHIP DUES	225.00	.00		012702
Total 10.525.01.303 DUES & PUBLICATIONS:					225.00	.00		
10.525.25.299 OTHER CONTRACTUAL SERVICES								
AT&T	AMER21-201910-08-0201	0		CLAIM FOR DAMAGES	363.78	.00		012702
Total 10.525.25.299 OTHER CONTRACTUAL SERVICES:					363.78	.00		
10.525.27.342 ASPHALT MIX								
DUPAGE MATERIALS COMPANY, LLC.	9786	0		2.0 TN HIGH PERFORMANCE COLD	280.00	.00		012702
DUPAGE MATERIALS COMPANY, LLC.	9796	0		2.5 TN HIGH PERFORMANCE COLD	350.00	.00		012702
Total 10.525.27.342 ASPHALT MIX:					630.00	.00		
10.525.27.399 OTHER SUPPLIES								
HIGH PSI LTD	65859	0		POWER WASHER ACCESSORIES	85.00	.00		012702
SINCLAIR MINERAL & CHEMICAL CO	1057013	0		2500 LBS FORMULA XL	1,300.00	.00		012702
Total 10.525.27.399 OTHER SUPPLIES:					1,385.00	.00		
Total STREET:					2,738.01	.00		
Total CORPORATE FUND:					41,733.12	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.44301 BUILDING RENTAL								
REIF, AMBER	REIMB	0		REFUND DUE TO SCHEDULE CONFLICT	80.00	.00		012702
Total 35.44301 BUILDING RENTAL:					80.00	.00		
Total :					80.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
35.502.01.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	306.22	.00		012702
Total 35.502.01.210 TELEPHONE:					306.22	.00		
35.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	214.77	.00		012702
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	307.16	.00		012702
Total 35.502.01.270 MAINT OF OFFICE EQUIPMENT:					521.93	.00		
Total GENERAL:					828.15	.00		
Total RECREATION FUND:					908.15	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
36.502.01.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	55.51	.00		012702
Total 36.502.01.210 TELEPHONE:					55.51	.00		
36.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	107.38	.00		012702
Total 36.502.01.270 MAINT OF OFFICE EQUIPMENT:					107.38	.00		
36.502.02.306 WALKS, ROADS & PARKING LOTS								
MARTENSON TURF PRODUCTS INC	73084	0		ICE BEETER, POWER THAW	874.38	.00		012702
Total 36.502.02.306 WALKS, ROADS & PARKING LOTS:					874.38	.00		
36.502.02.325 GENERAL EQUIPMENT PARTS								
SHOREWOOD HOME & AUTO INC	03-162394	0		SNOWBLOWER,AUGER	300.45	.00		012702
Total 36.502.02.325 GENERAL EQUIPMENT PARTS:					300.45	.00		
Total GENERAL:					1,337.72	.00		
Total PARKS FUND:					1,337.72	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
41.502.01.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	51.93	.00		012702
Total 41.502.01.210 TELEPHONE:					51.93	.00		
Total GENERAL:					51.93	.00		
Total SWIMMING POOL FUND:					51.93	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
50.502.02.299 OTHER CONTRACTUAL SERVICES								
US BANK	5589956	0		ANNUAL ADMIN FEES, SERIES 2014	550.00	.00		WF012
Total 50.502.02.299 OTHER CONTRACTUAL SERVICES:					550.00	.00		
Total GENERAL:					550.00	.00		
Total DEBT SERVICE FUND:					550.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
82.502.01.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	37.61	.00		012702
Total 82.502.01.210 TELEPHONE:					37.61	.00		
82.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	134.23	.00		012702
Total 82.502.01.270 MAINT OF OFFICE EQUIPMENT:					134.23	.00		
82.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	94743456	0		INTERNET SERVICE; 1/15-2/14/20	64.94	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN RLS; 39 S HARVARD	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN RLS; 436 N GERARD	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 618 SMICHIGAN	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 431 S CORNELL	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 439 N PRINCETON	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 441 N HUGO	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 242 N WISCONSIN	11.00	.00		012702
DUPAGE COUNTY RECORDER	40102498	0		W,S,G LIEN; 625 S GRANT	11.00	.00		012702
JULIE INC	2020-1802	0		ANNUAL PRINT/E-MAIL TRANSMISSIONS 202	1,980.65	.00		012702
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					2,133.59	.00		
82.502.02.299 OTHER CONTRACTUAL SERVICES								
BACKFLOW SOLUTIONS INC	4212	0		CROSS CONNECTION PROGRAM	12,453.35	.00		012702
Total 82.502.02.299 OTHER CONTRACTUAL SERVICES:					12,453.35	.00		
Total GENERAL:					14,758.78	.00		
Total WATER SUPPLY FUND:					14,758.78	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batc
83.502.01.210 TELEPHONE								
CALL ONE	184647	0		Phone Service; 1/15-2/14/20	37.61	.00		012702
Total 83.502.01.210 TELEPHONE:					37.61	.00		
83.502.01.270 MAINT OF OFFICE EQUIPMENT								
GFC LEASING	I00560060	0		COPIERS/PRINTERS LEASE; 02/05-03/04/20	134.23	.00		012702
Total 83.502.01.270 MAINT OF OFFICE EQUIPMENT:					134.23	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
COMCAST INTERNET	94743456	0		INTERNET SERVICE; 1/15-2/14/20	64.94	.00		012702
JULIE INC	2020-1802	0		ANNUAL PRINT/E-MAIL TRANSMISSIONS 202	1,980.65	.00		012702
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					2,045.59	.00		
Total GENERAL:					2,217.43	.00		
Total WASTEWATER FUND:					2,217.43	.00		
Grand Totals:					61,557.13	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	41,733.12
RECREATION FUND	
Total RECREATION FUND:	908.15
PARKS FUND	
Total PARKS FUND:	1,337.72
SWIMMING POOL FUND	
Total SWIMMING POOL FUND:	51.93
DEBT SERVICE FUND	
Total DEBT SERVICE FUND:	550.00
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	14,758.78
WASTEWATER FUND	
Total WASTEWATER FUND:	2,217.43
Grand Totals:	61,557.13

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

....

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VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

February 3, 2020/CY19 .... $25,516.99

1 of 2

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "020301","WF020301"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.210 TELEPHONE								
VERIZON WIRELESS	9846444035	0		DATA FOR LICENSE PLATE READER	76.02	.00		020301
Total 10.520.01.210 TELEPHONE:					76.02	.00		
Total POLICE:					76.02	.00		
Total CORPORATE FUND:					76.02	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
28.502.01.299 OTHER CONTRACTUAL SERVICES								
BURKE ENGINEERING LTD, CHRISTO	155792	0		ROTARY PARK PHASE II DESIGN CHANGES	150.00	.00		WF0203
GENTILE & ASSOCIATES INC	32172	0		FEMA LETTER OF MAP CHANGE FOR 631 E	2,425.00	.00		WF0203
Total 28.502.01.299 OTHER CONTRACTUAL SERVICES:					2,575.00	.00		
Total GENERAL:					2,575.00	.00		
Total TIF 4 FUND - ST. CHARLES RD:					2,575.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.299 OTHER CONTRACTUAL SERVICES								
GORDON FLESCH CO., INC	12817528	0		DEC ICC COPIER IMAGE USAGE	333.83	.00		020301
Total 35.502.01.299 OTHER CONTRACTUAL SERVICES:					333.83	.00		
35.502.36.311 PROGRAM SUPPLIES								
DUPAGE COUNTY HEALTH	JU 10131	0		DEC MANDATORY NURSE VISIT	100.00	.00		020301
MICHAEL ANTHONY'S PIZZA	1FP4-9	0		PRESCHOOL SNOWFLAKE LUNCH	388.50	.00		020301
Total 35.502.36.311 PROGRAM SUPPLIES:					488.50	.00		
Total GENERAL:					822.33	.00		
Total RECREATION FUND:					822.33	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
60.502.02.292 ENGINEERING SERVICES								
CONCENTRIC INTEGRATION LLC	0210338	0	190048	PROF SVRCS FOR ARCGIS SERVER UPGRA	450.00	.00		WF0203
Total 60.502.02.292 ENGINEERING SERVICES:					450.00	.00		
60.502.10.292 ENGINEERING SERVICES								
CLARK DIETZ INC	426940	0	190070	CONSULTANT SERVICES FOR 2019 PAVEME	1,870.00	.00		WF0203
CLARK DIETZ INC	427135	0	190070	CONSULTANT SERVICES FOR 2019 PAVEME	1,430.00	.00		WF0203
Total 60.502.10.292 ENGINEERING SERVICES:					3,300.00	.00		
Total GENERAL:					3,750.00	.00		
Total STREET IMPROVEMENT FUND:					3,750.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
68.502.02.292 ENGINEERING SERVICES								
V3 COMPANIES OF ILLINOIS	1219310	0		PLAN REVIEW; ROSS 202 W ROOSEVELT	167.18	.00		WF0203
V3 COMPANIES OF ILLINOIS	1219311	0		SUGAR CREEK BANK STABILIZATION PERMI	97.44	.00		WF0203
V3 COMPANIES OF ILLINOIS	1219313	0		PLAN REVIEW; SIMON'S 2 W ROOSEVELT	526.48	.00		WF0203
Total 68.502.02.292 ENGINEERING SERVICES:					791.10	.00		
68.502.10.292 ENGINEERING SERVICES								
BURKE ENGINEERING LTD, CHRISTO	155793	0	190011	JACKSON POND OVERFLOW, PHASE 3 CON	240.00	.00		WF0203
Total 68.502.10.292 ENGINEERING SERVICES:					240.00	.00		
Total GENERAL:					1,031.10	.00		
Total STORMWATER BUYOUT FUND:					1,031.10	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	275283917121 12/19	0		CORNELL PUMP STN; 12/6-1/8/20	2,297.97	.00		020301
Total 82.502.02.219 UTILITY - ELECTRIC:					2,297.97	.00		
82.502.02.292 ENGINEERING SERVICES								
ETP LABS INC	20-134303	0		WATER SAMPLES; 12/4, 12/11, 12/16	229.50	.00		020301
Total 82.502.02.292 ENGINEERING SERVICES:					229.50	.00		
Total GENERAL:					2,527.47	.00		
Total WATER SUPPLY FUND:					2,527.47	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.02.219 UTILITY - ELECTRIC								
DYNEGY ENERGY SERVICES	275283917121 12/19	0		WWFTF ; 12/6-1/8/20	1,616.97	.00		020301
Total 83.502.02.219 UTILITY - ELECTRIC:					1,616.97	.00		
83.502.02.402 NON-CAPITAL OUTLAY								
GASVODA & ASSOCIATES INC	INV2000117	0		REPLACE GAS DETECTORS AT WWFTF	7,490.00	.00		020301
Total 83.502.02.402 NON-CAPITAL OUTLAY:					7,490.00	.00		
83.502.04.292 ENGINEERING SERVICES								
BURNS & MCDONNELL	117894-2	0	190036	ENGINEERING DESIGN REVIEW, S MICHIGA	5,628.10	.00		WF0203
Total 83.502.04.292 ENGINEERING SERVICES:					5,628.10	.00		
Total GENERAL:					14,735.07	.00		
Total WASTEWATER FUND:					14,735.07	.00		
Grand Totals:					25,516.99	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	76.02
TIF 4 FUND - ST. CHARLES RD	
Total TIF 4 FUND - ST. CHARLES RD:	2,575.00
RECREATION FUND	
Total RECREATION FUND:	822.33
STREET IMPROVEMENT FUND	
Total STREET IMPROVEMENT FUND:	3,750.00
STORMWATER BUYOUT FUND	
Total STORMWATER BUYOUT FUND:	1,031.10
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	2,527.47
WASTEWATER FUND	
Total WASTEWATER FUND:	14,735.07
Grand Totals:	25,516.99

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

VILLAGE OF VILLA PARK

List of Bills Presented to the Board of Trustees

at its Meeting on February 10, 2020

Covering weekly check runs dated for:

February 3, 2020/CY20 .... $56,410.10

2 of 2

VILLAGE OF VILLA PARK

PAYMENT APPROVAL REPORT - BY GL NUMBER
Report dates: 12/1/2019-2/29/2020

Page: 1
Jan 29, 2020 11:49AM

Report Criteria:
- Invoices with totals above $0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = "020302","WF020302"
- Invoice Detail.Type = {<>} "Adjustment"

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.210508 ESCROW: P. W. PROJECTS								
EM CONSTRUCTION	BP17-9083	0		BOND RLS; 206 S WISCONSIN	12,000.00	.00		020302
EM CONSTRUCTION	PW16-0128	0		BOND RLS; 440 S WISCONSIN	8,570.00	.00		020302
Total 10.210508 ESCROW: P. W. PROJECTS:					20,570.00	.00		
Total :					20,570.00	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.515.00.299 OTHER CONTRACTUAL SERVICES								
J.J. KELLER & ASSOC.	9104699961	0		2YEAR CONTENT LICENSING VIDEO	537.28	.00		020302
Total 10.515.00.299 OTHER CONTRACTUAL SERVICES:					537.28	.00		
10.515.00.317 OFFICE SUPPLIES								
RUNCO OFFICE SUPPLY	775646-0	0		TAPE, PAPER PADS, PENS	41.89	.00		020302
Total 10.515.00.317 OFFICE SUPPLIES:					41.89	.00		
Total CENTRAL SERVICES:					579.17	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.516.00.299 OTHER CONTRACTUAL SERVICES								
TYCO INTEGRATED SECURITY LLC	33718192	0		ICC-WIRELESS FIRE ALARM MONITORING	173.35	.00		020302
TYCO INTEGRATED SECURITY LLC	33718193	0		VH-WIRELESS FIRE ALARM MONITORING	173.35	.00		020302
TYCO INTEGRATED SECURITY LLC	33718194	0		MUSEUM-WIRELESS FIRE ALARM MONITOR	173.35	.00		020302
Total 10.516.00.299 OTHER CONTRACTUAL SERVICES:					520.05	.00		
10.516.00.315 BUILDING MAINT SUPPLIES								
PORTER PIPE AND SUPPLY	12007740	0		HARDWARE FOR PIPES AT VH	377.34	.00		020302
ROYAL PIPE & SUPPLY COMPANY	S1473209	0		DRAIN OPENER FOR PD	181.44	.00		020302
Total 10.516.00.315 BUILDING MAINT SUPPLIES:					558.78	.00		
Total BUILDINGS & GROUNDS:					1,078.83	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.518.00.215 SHOP SERVICES								
CINTAS CORPORATION #344	4040790204	0		UNIFORM, TOWELS	47.30	.00		020302
Total 10.518.00.215 SHOP SERVICES:					47.30	.00		
Total GARAGE:					47.30	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.519.00.317 OFFICE SUPPLIES								
POSITIVE IMPRESSIONS	PII-8010	0		BUSINESS CARDS - JW	62.95	.00		WF0203
Total 10.519.00.317 OFFICE SUPPLIES:					62.95	.00		
Total ENGINEERING:					62.95	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.520.01.261 INSURANCE CLAIM LOSSES								
LOU'S AUTO BODY INC	151	0		TAILGATE REPLACED ON SQUAD #151	1,622.55	.00		020302
Total 10.520.01.261 INSURANCE CLAIM LOSSES:					1,622.55	.00		
10.520.01.299 OTHER CONTRACTUAL SERVICES								
J.J. KELLER & ASSOC.	9104699961	0		2YEAR CONTENT LICENSING VIDEO	537.28	.00		020302
Total 10.520.01.299 OTHER CONTRACTUAL SERVICES:					537.28	.00		
Total POLICE:					2,159.83	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.521.01.202 TRAINING & CONFERENCES								
DUPAGE COUNTY FIRE CHIEFS	1/18/20 DINNER	0		CHIEF RAKOSNIK/GUEST INSTALLATION DI	100.00	.00		020302
Total 10.521.01.202 TRAINING & CONFERENCES:					100.00	.00		
10.521.01.299 OTHER CONTRACTUAL SERVICES								
J.J. KELLER & ASSOC.	9104699961	0		2YEAR CONTENT LICENSING VIDEO	537.28	.00		020302
Total 10.521.01.299 OTHER CONTRACTUAL SERVICES:					537.28	.00		
10.521.01.303 DUES & PUBLICATIONS								
DUPAGE COUNTY FIRE CHIEFS	2020 DUES	0		MEMBERSHIP DUES;S.STAPLETON	35.00	.00		020302
Total 10.521.01.303 DUES & PUBLICATIONS:					35.00	.00		
Total FIRE:					672.28	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
10.525.27.322 HAND TOOLS								
MCMASTER CARR	30358782	0		3 ASPHALT RAKES	247.15	.00		020302
Total 10.525.27.322 HAND TOOLS:					247.15	.00		
10.525.27.341 SALT/CALCIUM CHLORIDE								
COMPASS MINERALS AMERICA	577197	0		BULK ROCK SALT	12,788.28	.00		020302
Total 10.525.27.341 SALT/CALCIUM CHLORIDE:					12,788.28	.00		
Total STREET:					13,035.43	.00		
Total CORPORATE FUND:					38,205.79	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
19.520.01.401 DUI TECHNOLOGY CAPITAL OUTLAY								
CHICAGO PARTS & SOUND LLC	2-0000527	0		EQUIPMENT FOR 2 NEW SQUAD CARS	13,877.83	.00		020302
Total 19.520.01.401 DUI TECHNOLOGY CAPITAL OUTLAY:					13,877.83	.00		
Total POLICE:					13,877.83	.00		
Total DUI TECHNOLOGY FUND:					13,877.83	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
35.502.01.317 OFFICE SUPPLIES								
GARVEY'S OFFICE PRODUCTS	1847794	0		ICC OFFICE SUPPLIES	39.21	.00		020302
GARVEY'S OFFICE PRODUCTS	1847832	0		ICC OFFICE SUPPLIES	8.60	.00		020302
GARVEY'S OFFICE PRODUCTS	1848092	0		ICC OFFICE SUPPLIES	17.42	.00		020302
GARVEY'S OFFICE PRODUCTS	1853452	0		ICC OFFICE SUPPLIES	37.06	.00		020302
Total 35.502.01.317 OFFICE SUPPLIES:					102.29	.00		
35.502.36.299 OTHER CONTRACTUAL SERVICES								
QUICKSCORES LLC	200102	0		WOMEN VBALL LEAGUE SCHEDULING SRV	133.00	.00		020302
Total 35.502.36.299 OTHER CONTRACTUAL SERVICES:					133.00	.00		
Total GENERAL:					235.29	.00		
Total RECREATION FUND:					235.29	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
82.502.01.299 OTHER CONTRACTUAL SERVICES								
J.J. KELLER & ASSOC.	9104699961	0		2YEAR CONTENT LICENSING VIDEO	537.28	.00		020302
SENSUS USA INC	ZA202000510	0		METER READ SOFTWARE SUPPORT	1,949.94	.00		020302
Total 82.502.01.299 OTHER CONTRACTUAL SERVICES:					2,487.22	.00		
82.502.01.317 OFFICE SUPPLIES								
QUILL CORPORATION	4116147	0		PENS, BINDER CLIPS, STENO BOOKS	101.44	.00		020302
Total 82.502.01.317 OFFICE SUPPLIES:					101.44	.00		
Total GENERAL:					2,588.66	.00		
Total WATER SUPPLY FUND:					2,588.66	.00		

Vendor Name	Invoice Number	Activity	PO Number	Description	Invoice Amt	Amount Paid	Date Paid	Batch
83.502.01.105 SALARIES: PART-TIME								
CONNECT SEARCH LLC	S1009723	0		TEMPORARY STAFF SERVICES	965.25	.00		020302
Total 83.502.01.105 SALARIES: PART-TIME:					965.25	.00		
83.502.01.299 OTHER CONTRACTUAL SERVICES								
J.J. KELLER & ASSOC.	9104699961	0		2YEAR CONTENT LICENSING VIDEO	537.28	.00		020302
Total 83.502.01.299 OTHER CONTRACTUAL SERVICES:					537.28	.00		
Total GENERAL:					1,502.53	.00		
Total WASTEWATER FUND:					1,502.53	.00		
Grand Totals:					56,410.10	.00		

	Amount Paid
CORPORATE FUND	
Total CORPORATE FUND:	38,205.79
DUI TECHNOLOGY FUND	
Total DUI TECHNOLOGY FUND:	13,877.83
RECREATION FUND	
Total RECREATION FUND:	235.29
WATER SUPPLY FUND	
Total WATER SUPPLY FUND:	2,588.66
WASTEWATER FUND	
Total WASTEWATER FUND:	1,502.53
Grand Totals:	56,410.10

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE .... APPROVED BY ....

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Hosanna Korynecky
Submitting Department: Village Board
Item Type: Minutes
Agenda Section:

Subject:
Minutes from the Village Board Meeting Held on January 13, 2020

Suggested Action:

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
Minutes Jan 13, 2020

VILLAGE OF VILLA PARK
Village Hall, Board Chambers
20 South Ardmore Avenue
Villa Park, IL 60181

Village Board of Trustees Minutes

January 13, 2020 **7:00 PM**

Village President Albert Bulthuis
Village Clerk Hosanna Korynecky
Village Trustees:
David Cilella, Nick Cuzzone, Christine Murphy, Kevin Patrick, Cheryl Tucker, and Robert Wagner

MINUTES OF THE FORMAL MEETING HELD IN VILLAGE HALL BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK ON JANUARY 13, 2020

PRESENT: Trustees Cilella, Cuzzone, Murphy, Patrick, Tucker, Wagner and President Bulthuis.
ALSO PRESENT: Attorney Orr, Manager Keehner and Clerk Korynecky.

1. Call to Order – Roll Call.
President Bulthuis called the meeting to order and Clerk Korynecky called the roll.

2. Pledge of Allegiance.
President Bulthuis led the Pledge of Allegiance and Trustee Wagner said the prayer.

3. Public Comments on Agenda Items.
There were no participants.

4. Amendments to the Agenda.

5. Discussion.
5.a. School District 45 Presentation by Superintendent Dr. Anthony Palmisano.
At its December 16, 2019 Board of Education meeting, the School District Board of Education discussed their resolution to "provide for and require the submission of a proposition issuing school building bonds to the voters of the district at the March 17, 2020 general primary election." As a courtesy to the Village Board, Dr. Palmisano will update the Village on the District's plans.
Dr. Palmisano gave a PowerPoint presentation and said District 45 has scheduled town hall meetings to address questions from residents. Information on town hall meetings can be found at www.d45.org/referendum.

6. Consent Agenda.
6.a. Bill Listing for the Weeks of December 16, 23 and 30, 2019 and January 6, 2020 in the Total Amount of $1,830,704.12.
6.b. Minutes from the Board Meeting Held on December 16, 2019.
Motion to approve Consent Agenda was made by Trustee Cuzzone and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Wagner, Tucker, Murphy, Cuzzone, Cilella and President Bulthuis. There were no nays. Motion carried.

7. First Reading on Ordinances to be Codified.

7.a. First Reading of an ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class AA, Tavern Unrestricted Liquor Licenses.

Standard Meadery, located at 11-A West Park Boulevard, intends to manufacture, sell and distribute mead, wine and cider for on-site consumption and packaged to go. This ordinance will create a Class AA, Tavern Unrestricted license for consumption on the premises and sale of alcoholic liquor at retail in original packages. This will bring the total number of Class AA licenses to 8. This ordinance also restates the total number of liquor licenses for each class, including the addition of DeVine and 302 On Tap, which replaced Selective Liquors.

Discussion only. Item moved to the formal.

7.b. First Reading on an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Fee Structure for Parking Violations in the Villa Park Municipal Code.

The Police Department has identified several vehicle owners with multiple unpaid parking tickets. All attempts to collect fines owed to the Village have been ignored. Since January of 2019, seventeen (17) vehicles have received tickets with current fine amounts totaling over $2,000. Five (5) of those owe more than $5,000. The Village is experiencing difficulty in collecting overdue fines relating to unpaid parking tickets. Village Code currently contains a section to provide for the immobilization of motor vehicles for outstanding unpaid violations. It is recommended that the ordinance be updated to allow for fewer number of violations to qualify for immobilization and a revised fee structure.

Discussion only. Attorney Orr provided clarification. Item moved to the formal.

8. Second Reading on Ordinances to be Codified.

8.a. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code by Increasing the Number of Class AAA Liquor Licenses.

In November 2017 and, again, in June of 2019, the Village Board awarded a Class B liquor license to the owner of 302 E. St. Charles Road for the establishment of The Beverage Hub. The owners have changed their business plan, the name of the proposed establishment to 302 On Tap (Selective Liquors) and have appealed to the Board for a new liquor license. At the Board Meeting held on December 2, 2019, the Board voted to proceed with the necessary steps to issue a new class of liquor license to the new owner, Mr. James Anthony. This ordinance would approve an increase in the number of class AAA licenses. With approval of this license, along with the approval of agenda item 8.b, there would be a total of two AAA liquor licenses.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cilella. Trustee Wagner said he visited the business and was in favor of the ordinance. Trustee Murphy asked for clarification of the license. President Bulthuis provided the information and said the vote is to increase the number of licenses. Roll call vote tallied five (5) ayes made by Trustees Cuzzone, Murphy, Cilella, Wagner and President Bulthuis and two (2) nays made by Trustees Patrick and Tucker. Motion carried.

8.b. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code by Increasing the Number of Class AAA Liquor Licenses.

The owner of 339 E. Kenilworth (Debbie DeMito) has requested a class AAA, Tavern, Beer and Wine Only liquor license which would be used to open a new business called DeVine. DeVine will be a wine tasting bar with the option to purchase packaged liquor; no food would be served. With approval of this license, along with the approval of agenda item 8.a, there would be a total of two AAA liquor licenses.

Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Murphy expressed concern about serving liquor without food and asked for clarification on the license. Attorney Orr said the license was restricted to serving wine and beer. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Tucker, Patrick, Cilella, Cuzzone, Wagner and President Bulthuis. There were no nays. Motion carried.

8.c. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Villa Park Municipal Code Relating to Liquor Licenses and Adding a Class EEEE - Restaurant, Unrestricted License Classification.

This ordinance creates a new class of liquor license that allows the consumption of alcohol on the premises of a business but specifies that no gaming will be permitted. No licenses will be assigned at this time.

Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Cilella. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Tucker, Patrick, Murphy, Cilella, Wagner and President Bulthuis. There were no nays. Motion carried.

8.d. Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending Village Code Revising the Established Meeting Dates of Various Commissions.
Village Code currently requires that the Traffic and Safety Commission meet on the second Tuesday of each month. This standing date has been difficult for the commission to establish a quorum to hold their meetings. Membership of the commission has requested that Village Code be revised to state that the commission shall meet at least monthly on a certain day and time as determined by the chairperson. The Traffic and Safety Commission intends to meet the first Tuesday of every month beginning in January 2020.
Motion to approve the ordinance was made by Trustee Wagner and seconded by Trustee Murphy. Trustee Tucker asked for clarification. President Bulthuis provided the information and said the scheduled meetings would have to comply with the Open Meetings Act. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Patrick, Cilella, Murphy, Wagner, Tucker and President Bulthuis. There were no nays. Motion carried.

9. Ordinances.
9.a. Ordinances of the Village of Villa Park, DuPage County, Illinois, Deleting Certain Uses, Adding Cannabis Dispensing Facility and Medical Cannabis Dispensing Facility as Special Uses in the C-3 Service Business District and Adding New Section 6.4.18 to Article 6 Referencing Cannabis Businesses Including Definitions, Prohibitions and Restrictions.
At its meeting on December 12, 2019, the Zoning & Planning Commission recommend approval of a text amendment to Appendix C of the Villa Park Municipal Code (the Zoning Ordinance) placing additional regulations and restrictions to recreational and medical cannabis dispensing facilities in Villa Park. Such changes to the Zoning Ordinance include, but are not limited to: adding both medical and recreational cannabis dispensaries as special uses in the C-3 zoning district; deleting and updating certain definitions relating to the new cannabis law in Illinois; and, placing more specific restrictions on cannabis dispensaries, such as hours of operation and proximity to other dispensaries. The Zoning & Planning Commission recommended approval of these text amendments.
Motion to approve the ordinance was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Cuzzone referred to a discrepancy on page 3. Attorney Orr said it was a typographical error and would be corrected. Trustee Murphy asked about the potential number of dispensing facilities in the Village and their hours of business. President Bulthuis said the Village recommends up to 3 dispensaries and the hours of operation would be up to the board. Motion by Trustee Murphy to remove number C2 of limiting the number of dispensing facility locations and seconded by Trustee Wagner. Trustee Tucker asked for clarification on the number of possible dispensary locations. Attorney Orr said state law requires dispensaries to be at least 1500 feet apart. Economic Development Direct Burke displayed a map of North Avenue and Roosevelt Road and reviewed the possible locations in the Village. Trustee Wagner agreed that the Village should not limit the number of dispensaries to 3 locations.
Roll call vote to remove number C2 tallied four (4) ayes made by Trustees Tucker, Patrick, Murphy and Wagner and three (3) nays made by Trustees Cilella, Cuzzone and President Bulthuis. Motion carried. Trustee Murphy asked about hours of operation for dispensing facilities in neighboring communities. Director Burke said staff has spoken to several potential operators but hours of operation were not discussed. Attorney Orr said dispensary hours in the ordinance are 8 a.m. to 10 p.m.
Roll call vote on the ordinance as amended tallied seven (7) ayes made by Trustees Wagner, Patrick, Cilella, Murphy, Cuzzone, Tucker and President Bulthuis. There were no nays. Motion carried.

9.b. Ordinance of the Village of Villa Park, DuPage County, Illinois, Adding Planned Unit Developments as Special Uses, Deleting Sections 5-1 PUD District from the Zoning Ordinance and Adding PUDs as Special Uses to Table 6-1.
The proposed ordinance modifies Appendix C, commonly referred to as the Zoning Ordinance, of the Villa Park Municipal Code by revising how Planned Unit Developments (PUDs) are processed. The current process requires that PUDs are processed in two steps; this amendment requires only a single step to attain a special use. The Zoning & Planning Commission unanimously recommended approval of this text amendment at their meeting on December 12, 2019.
Motion to approve the ordinance was made by Trustee Murphy and seconded by Trustee Wagner. Trustee Tucker thanked the Planning & Zoning Commission for their work on the ordinance. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Tucker, Cilella, Murphy, Wagner and President Bulthuis. There were no nays. Motion carried.

10. Resolutions.

10.a. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Partial Change Order No. 1 to the Contract with A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois, for the 2019 Pavement Patching Program for a Net Increase in the Amount of $96,900.

In September of 2019, the Board approved a contract with A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois, for the project commonly known as the 2019 Pavement Patching Program. The 2019 program has been expanded to accommodate some of the 2020 work, thereby increasing contract quantities with Proposed Partial Change Order No. 1. The amount of this proposed Partial Change Order No. 1 is a net increase of $96,900, for an adjusted final contract amount of $294,400.

Motion to approve the resolution was made by Trustee Cuzzone and seconded by Trustee Cilella. Trustee Tucker asked what was added for the increase. Manager Keehner explained that the 2019 project was not completed so that and a partial list for 2020 were included in the project. Trustee Tucker asked about the locations to be completed. President Bulthuis said a list would be sent to her. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Patrick, Wagner, Cilella, Cuzzone, Tucker and President Bulthuis. There were no nays. Motion carried.

10.b. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Lease Termination and General Release with Clear Wireless for their Lease of Space on the Water Tower at 11 W. Home Avenue.

Mobile carriers commonly lease space on the Village's water towers to provide stronger services and signals to their customers. Clear Wireless, also known as Clearwire and doing business as Sprint, has an established agreement with the Village for equipment on the water tower located at 11 W. Home Avenue. Clearwire has notified the Village of their intent to terminate their existing lease. The agreement being considered requires Clearwire to restore the Village's property to its condition prior to the existing agreement and leave their concrete pad for future use.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Murphy. President Bulthuis asked for some clarification which was provided by Attorney Orr. Trustee Cilella asked about other vendors interested in leasing space. Manager Keehner said staff will reach out to the other carriers to see if they want to expand. Roll call vote tallied seven (7) ayes made by Trustees Cuzzone, Patrick, Tucker, Cilella, Wagner, Murphy and President Bulthuis. There were no nays. Motion carried.

10.c. Resolution of the Village of Villa Park, DuPage County, Illinois, Adopting a Capital Assets Policy for the Village of Villa Park.

The Village's existing Capital Assets Policy was adopted in 1989 and requires updating. Since the policy's adoption there have been several changes to accounting rules, such as intangible assets like software and easement rights. These changes have been incorporated into the revised policy for consideration. Primary policies have not changed (i.e., useful lives of major asset classes), but the policy has been updated to be more user-friendly. Auditors have reviewed the policy for compliance to the latest Governmental Accounting Standards Board (GASB) rules. If adopted, this policy will be effective for the 2019 audit.

Motion to approve the resolution was made by Trustee Wagner and seconded by Trustee Tucker. There were no questions, comments or discussion. Roll call vote tallied seven (7) ayes made by Trustees Patrick, Cuzzone, Cilella, Murphy, Wagner, Tucker and President Bulthuis. There were no nays. Motion carried.

10.d. Resolution of the Village of Villa Park, DuPage County, Illinois, Approving an Agreement with Xpress Solutions, Inc. for Online Bill Presentment, Payment and Credit Card Processing Services in the Total Amount of $60,000.

The Village has been using the services of Payment Service Network (PSN) to provide online utility bill viewing and payments since 2013. When a customer pays with a credit card through PSN, they are charged a 2.75% fee which discourages residents and customers from using credit cards. Many customers opt to pay with cash or check in person or through mail to avoid the fee; customers often vocalize their preference for affordable online payment options and that PSN is difficult to navigate.

In the fall of 2019, staff issued a request for proposals for online bill payment and processing services. Of the two proposals received, Xpress Solutions, Inc. offers the most comprehensive services that meet the needs of Village residents and staff. If the Village chooses to absorb the resident surcharge, an agreement with Xpress Solutions could cost a total of approximately $60,000 annually. It is recommended that the Village enter into an agreement with Xpress Solutions for online merchant processing and that the cost associated be absorbed by increasing the Administration Fee from $1.50 to $2.00 per month.

Motion to approve the resolution was made by Trustee Cilella and seconded by Trustee Wagner. Trustee Tucker asked about the process. Director of Finance Wachtel explained that funds are wired to the Village on a daily basis. Trustee Cuzzone asked about processing fees. Director Wachtel explained about the fees and said, at this time, the processing system would be used for utility payments. Trustee Wagner asked if there will be additional steps for residents in the new process. Director Wachtel said there will be additional steps but staff will reach out to existing customers over the 90 day transition period. Trustee Tucker asked if the processing service can be used for Parks and Recreation fees. Director Wachtel said no, the software is not compatible. Roll call vote tallied seven (7) ayes made by Trustees Murphy, Cuzzone, Patrick, Wagner, Cilella, Tucker and President Bulthuis. There were no nays. Motion carried.

11. Public Comments on Non-Agenda Items.
Fuel and Crème business owner Jack Kozar spoke on behalf of his business and justified erecting a tent without a permit.
Residents Teresa McBride, Patrick Dillon, Sam Bousim, John Cuthbertson, Wendee Grove and Kevin Meeker spoke in favor of the Fuel and Crème businesses and asked that the tent be allowed. Kevin Meeker also presented signed petitions requesting board approval for the tent.
Tracy Gabriel said she lives in close proximity to Fuel and asked that the tent not be allowed. She cited several examples of current code violations at the business.
Planning & Zoning Commissioner Mike Orlowski said Jack Kozar originally presented his businesses as seasonal and required no parking requirements. If things have changed, Jack Kozar should have come before Planning & Zoning before putting up a tent and get a permit to comply with Village codes as all other businesses.

12. Village Clerk's Report.
Clerk Korynecky had no report or recommendations.

13. Village Trustees' Report.
Trustee Murphy referred to the tree donations to Willowbrook Wildlife Center and thanked Trustee Patrick and staff for working on the project. She also reminded residents about electronic recycling on January 18.
Trustee Tucker said the Parks and Recreation Advisory Commission will meet on January 14 at 7 p.m. at the Iowa Community Center.
Trustee Wagner announced Great Decisions 2020 at the Library on January 20. He also said the Kiwanis Club of Villa Park will host a Bowl-a-thon fundraiser on February 1 at Stardust Bowl in Addison.
Trustee Patrick thanked the Fire Department for providing a recent tour of the facility for Cub Scout Troop 422. He also thanked the Chamber and Village staff for donating 30 prairie path trees from Joyful Tradition to the Willowbrook Wildlife Center in Glen Ellyn.
Trustee Cilella had no report or recommendations.
Trustee Cuzzone said the Economic Development Commission will meet on January 15 at 5:30 p.m. at Village Hall and the Community Pride Commission will meet on January 21 at 6 p.m. at Village Hall.

14. Village President's Report.
President Bulthuis thanked commission members for their service to the Village and Village trustees who serve as liaisons to the commissions. He also asked Attorney Orr to provide some clarification of the Open Meetings Act. Attorney Orr clarified issues regarding commission liaisons where more than 2 trustees are in attendance at a commission or subcommittee meeting. President Bulthuis also informed residents that there may not be a need for a Village board meeting on January 27. The meeting information will be posted on the Village website

15. Village Manager's Report.
Manager Keehner had no report or recommendations.

16. Adjournment.
Motion to adjourn was made by Trustee Cuzzone and seconded by Trustee Wagner. Voice vote passed with all ayes. Motion carried. Meeting adjourned at 9:21 p.m.

Respectfully submitted,

Hosanna Korynecky
Village Clerk

Agenda Item No:6.a

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Kevin Wachtel
Submitting Department: Finance Department
Item Type: Ordinances
Agenda Section:

Subject:
Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Increasing the Number of Class AA, Tavern Unrestricted Liquor Licenses

Suggested Action:
Standard Meadery, located at 11-A West Park Boulevard, intends to manufacture, sell and distribute mead, wine and cider for on-site consumption and packaged to go. This ordinance will create a Class AA, Tavern Unrestricted license for consumption on the premises and sale of alcoholic liquor at retail in original packages. If approved, this will bring the total number of Class AA licenses to 8. This ordinance also restates the total number of liquor licenses for each class.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
ORD - 2020 liquor licenses Standard Meadery

License Counts - January 2020

Ordinance No. _____

An Ordinance Of The Village Of Villa Park, DuPage County, Illinois Increasing the Number of Class AA, Tavern Unrestricted liquor licenses

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to section 5/4-1 of the Liquor Control Act of 1934, as amended, (235 ILCS 5/4-1 et seq.) the corporate authorities have the power to determine the number, kind and classification of liquor licenses and their fees; and,

WHEREAS, the Village President, as the Local Liquor Control Commissioner, has approved the application of Adam Lynch, Jason Schryver, and Guy Filwett, owners of Standard Meadery LLC, for 100 11A W. Park Boulevard, doing business as Standard Meadery, subject to the approval of an additional Class AA Tavern, unrestricted liquor license that allows the sale at retail of alcoholic liquors for consumption on the premises described in the license and the sale of any alcoholic beverages for consumption off the premises

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: That Section 3-313(a) of the Villa Park Municipal Code, as amended, be and is hereby amended to read as follows:

Class	Maximum Number
AAA	2
AA	8
A	4
B	7
C	1
D	8
D-1	2
EEEE	0
EEE	6
EE	8
E	0
F	0
G	Issued at the discretion of the local liquor commissioner
H	6
I	10

J	1
K	Issued at the discretion of the local liquor commissioner
K-1	1
X	1
Y	0
Z	1

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of _________, 2020.

AYES: ___________________________________

NAYS: ___________________________________

ABSENT: ___________________________________

Approved this _____ day of __________, 2020.

____
Village President

Attest:

____
Village Clerk

Published in pamphlet form:

_________________, 2020

Class	Count												
AAA	2	302 ON TAP (PENDING APPROVAL, WOULD REPLACE CLASS B SELECT LIQUORS)	DEVINE (PENDING APPROVAL)										
AA	8	MORE BREWING	FITZ'S IRISH BULLDOG	LUNAR BREWING CO.	PARK BLVD. TAVERN	ARDMORE LOUNGE	CAP'S BAR & GRILL	DEMITO'S DOUBLE D SALOON	STANDARD MEADERY (PENDING APPROVAL)				
A	4	ULTIMATE LOUNGE	MAHONEY'S PUB	CURLING CLUB COMMUNITY, INC	FUEL								
B	7	FOREMOST LIQUOR	ARDMORE STATION LIQUORS	ROYAL LIQUOR & FOOD	WAL-MART STORE #1737	VILLA PARK TOBACCO & LIQUORS	SAL'S BEVERAGE WORLD	ARDMORE STATION LIQUORS #2	SELECT LIQUORS (BEING REPLACED BY 302 ON TAP, NOT INCLUDED IN LICENSE COUNTS				
C	1	VILLA PARK VFW POST #2801											
D	8	OSCO DRUGS #3284	ARDMORE FOOD & LIQUOR	TARGET STORE #T-0957	WALGREENS #03994	UNCLE TOBACCO CONVENIENT STORE	CROWN LIQUORS	7-ELEVEN #33871B	WALGREENS #04252				
D-1	2	PRIDE STORES	JOHNSON's LIGHTHOUSE POINT										
EEEE	0												
EEE	6	GYROS EXPRESS	CHIPOTLE MEXICAN GRILL #2737	TONGS TIKI HUT	K3 WINE BAR INC., DBA ROSIE'S	TAE FU CHINESE RESTAURANT	LOS BURRITOS MEXICANOS						
EE	8	CHUCK E. CHEESE'S #686	STELLA'S PLACE, NORTH PARK	DOMINICK'S PIZZA AND PASTA	HI-VIEW RESTAURANT	BETTY'S BISTRO	STELLA'S PLACE, VILLA OAKS	SHELBY'S	MAY'S LOUNGE				
E	0												
F	0												
G	0												
H	6	SUPREME LOBSTER & SEA FOODS	7-ELEVEN #33770A	ALDI STORE #28	ALDI STORE #36	ONE STOP CONVENIENCE	VILLA PARK FRUIT & MEAT MARKET						
I	10	EL PATRON	ALLEGRA BANQUETS	JOSEPHINE'S MARTINI & WINE BAR	MARISCOS MIRAMAR	SIMON'S	CRAZY POUR	5 O'CLOCK BAR & GRILL	MONTECASINO	TACOS & CEMITAS POBLANO	BULLDOG ALE HOUSE		
J	1	SUGAR CREEK GOLF COURSE											
K	0												
K1	1	OSCO DRUGS #3284											
X	1	M.G. CONCESSIONS											
Y	0												
Z	1	SAFARI LAND											

Total 66

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Kelly Kuechle
Submitting Department: Village Board
Item Type: Ordinances
Agenda Section:

Subject:
Second and Final Reading of an Ordinance of the Village of Villa Park, DuPage County, Illinois, Amending the Fee Structure for Parking Violations in the Villa Park Municipal Code

Suggested Action:
The Police Department has identified several vehicle owners with multiple unpaid parking tickets. All attempts to collect fines owed to the Village have been ignored. Since January of 2019 seventeen (17) vehicles have received tickets with current fine amounts totaling in excess of $2,000 each. Five (5) of those owe in excess of $5,000 each. As the Village is experiencing difficulty in collecting overdue fines relating to unpaid parking tickets staff is requesting a change to Village code. Village Code contains a section to provide for the immobilization of motor vehicles for outstanding unpaid violations. This ordinance, updates Village code to allow for fewer number of violations to qualify for immobilization and a revised fee structure.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Immobilization Fines

ORD - Immobilization Fines

Office of the Village Manager

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO: President Bulthuis, Clerk Korynecky, Trustee Cilella, Trustee Cuzzone, Trustee Murphy, Trustee Patrick, Trustee Tucker, Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr.

DATE: January 10, 2020

RE: Immobilization Fines

The Police Department has identified several vehicle owners with multiple unpaid parking tickets. Attempts to collect unpaid parking fines through notices, adjudication and collections have been ignored.

Since January of 2019 seventeen (17) vehicles have received tickets with current fine amounts totaling over $2,000. Five (5) of those owe more than $5,000. The top five offenders owe the Village a cumulative total of $47,837, which is broken down as follows:

Offender	Debt Owed to the Village
1	$5,400
2	$8,475
3	$8,675
4	$10,800
5	$14,487
TOTAL	**$47,837**

The Village is experiencing difficulty in collecting overdue fines relating to unpaid parking tickets. The current Village Code contains a section to provide for the immobilization of motor vehicles for outstanding unpaid violations. It is recommended that the ordinance be updated to allow for a fewer number of violations to qualify for immobilization, and a revised fee structure.

Ordinance No. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS AMENDING THE VILLA PARK MUNICIPAL CODE RELATING TO IMMOBILIZATION OF MOTOR VEHICLES AND FINES FOR IMMOBILIZATION

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the President and Board of Trustees of the Village believe it is in the best interests of the Village and its residents to amend the Villa Park Municipal Code to provide for the immobilization of motor vehicles for outstanding unpaid violations and provided for fines to be imposed therefor.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. That the Villa Park Municipal Code be amended by deleting Section 26-113 in its entirety and inserting in lieu thereof the following:

"(a) Any motor vehicle whose registered owner has been determined to be liable for five (5) or more vehicular standing or parking regulation violation(s), for which the fines or penalties assessed remain unpaid, may be immobilized, booted, or towed and impounded if:

(1) The ordinance enforcement administrator has determined that a person has been determined to be liable for five (5) or more ordinance violations, for which the fines or penalties remain unpaid.

(2) The person determined to be liable for five (5) or more violations is the registered owner of a motor vehicle located within the village geographical boundaries.

(3) A seizure notice has been sent to the registered owner of the motor vehicle located within the geographical boundaries of the village which contains, but shall not be limited to the following:

a. That a final determination has been made on five (5) or more ordinance violations, for which the fines and penalties remain unpaid.

b. A listing of the violations for which the person has been determined to be liable, which shall include for each violation:

    1. The ordinance violation notice number;

    2. Date of issuance; and,

    3. Total amount of fines and penalties assessed.

c. That the motor vehicle owned by the person and located within the village is subject to immobilization and/or towing and impoundment if the fines and penalties are not paid within seven (7) days of the date of the notice.

d. Date of immobilization.

e. Date of impending towing and impoundment.

f. That the registered owner may contest the validity of the notice by appearing in person before the village hearing officer within seven (7) days of the date of the notice and submitting evidence which would conclusively disprove liability, such as the following:

    1. That the registered owner was not the owner or lessee of the vehicle on the date or dates the notices of violation were issued; or,

2. That the fines or penalties for the violations cited in the notice were paid in full; or,
3. That the registered owner has not accumulated five (5) or more ordinance violation notices which are unpaid, not adjudicated or for which no appearance was made.

(4) The registered owner of the motor vehicle to whom notice was sent has failed to make payment of the fines or penalties as specified in the notice and has failed to appear with evidence to conclusively disprove liability before the ordinance enforcement administrator to contest the validity of the notice.“

Section 2. That the Villa Park Municipal Code be amended by deleting Section 26-119 in its entirety and replacing it with the following:

“*Sec. 26-119. Fines and fees for immobilization*.

The fine for immobilization shall be one hundred dollars ($100.00) and the fine for impoundment and towing shall be an amount not to exceed five hundred dollars ($500.00). The owner of the vehicle shall also be charged reasonable storage and towing fees should the vehicle be removed to a private storage facility, provided that no fees shall be assessed for any immobilization or tow which has been determined to be erroneous.”

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed this _____ day of ___________, 2020.

AYES: _______________

NAYS: _______________

ABSENT: _______________

Approved this _____ day of __________, 2020.

____
Village President

Attest:

____
Village Clerk

Published in pamphlet form:

_________________, 2020

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Patrick Grill
Submitting Department: Zoning and Planning Commission
Item Type: Ordinances
Agenda Section:

Subject:
Ordinance of the Village of Villa Park, DuPage County, Illinois, Granting a Variance to Setbacks for the Placement of a Shed at 121 East Highland Avenue

Suggested Action:
A petitioner is requesting a variance to place a shed four feet from the lot line and two and a half feet from a principal structure. On January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of a variance that would allow for the placement of the shed in the requested location at 121 East Highland Avenue.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Shed Setback PZ-19 - 0015

Plat of Survey with Location of Shed - McGinn PZ 19-0015

McGinn Shed Specifications PZ 19-0015

ZP Meeting Minutes Jan 9, 2020

ORD - Shed Setback McGinn - PZ 19-0015

Exhibit A - McGinn Shed Setback PZ 19-0015

Village of Villa Park
325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

M E M O R A N D U M

TO: Manager Keehner

FROM: Community Development Department

DATE: January 22, 2020

RE: Petition PZ-19-0015 Variance to add a shed for property located at 121 East Highland Avenue (Robert McGinn, Petitioner).

ZONING REQUEST
The petitioner is requesting the following zoning relief:

1. Variation to add a shed that does not meet the required setbacks.

BACKGROUND
The petitioner, Robert Mc Ginn, is seeking approval for a variance to construct a shed on his property. Our code requires accessory structures in residential districts to be setback a minimum of 5 feet from any side or rear lot line or any garage. Additionally, sheds may not be located in any front or corner side yard, and must be 10-feet from any principal structure.

Given the current configuration of the lot and the existing home location, there is not a location on the lot which would allow the placement of a shed without the approval of a variance.

This property is located at the southeast corner of Highland and Illinois.

PETITION: PZ-19-0015

PETITIONER/OWNER: Robert Mc Ginn/Same

PRESENT USE/ZONING: RS-7.5 Residential Single Family District.

LOT SIZE: Approximately 7,593 square feet, 0.17 acres

PIN: 06-10-302-001

UTILITIES: The property is currently served by sewer and water.

TRAFFIC: No traffic study is necessary.

PUBLIC HEARING: January 9, 2020

SURROUNDING ZONING & LAND USES:
North: RS-7.5 Residential Single Dwelling District/Residential uses
East: RS-7.5 Residential Single Dwelling District/Residential uses
West: RS-7.5 Residential Single Dwelling District/Residential uses
South: RS-7.5 Residential Single Dwelling District/Residential uses

COMPREHENSIVE PLAN DESIGNATION:

Single-Family Residential – This land use category is intended for detached single-family residential dwellings of generally one to two stories in height. This classification encompasses most of the Village's established residential neighborhoods.

INTERNAL STAFF REVIEW:
Village Manager: Only concern is from neighbor's point of view.

Public Works: No comments.

Fire Chief: No comments.

Police Chief: No comments.

RELIEF REQUESTED:
Zoning Request: *Variance pursuant to Sections 6.10.1.F.2 & 3 to locate an accessory structure 2'6" from the principal structure and 4' from the lot line.*

Petitioner is requesting a variance that would allow for the placement of a shed that would only be 2'6" (two-feet, six inches) from the principal structure and 4' (four-feet) from the lot line.

SUMMARY:
This is a request for approval of a variation to allow for the placement of a detached accessory structure that is closer to the principal structure and lot line than the zoning code allows. Our code requires accessory structures in residential districts be set back a minimum of 5' from rear and side lots lines and at least 10 from principal structures. Additionally, accessory structures are prohibited in front yards and corner side yards.

In this request, 121 East Highland is located on a corner lot. The lot measures 127 feet long by 59.8 feet wide. The existing principal structure measures approximately 72 feet wide by 33 feet in depth. It is located approximately 40 feet from Illinois

Avenue and 20 feet from Highland Avenue. The current rear yard setback (to the south) is a minimum of 6.5 feet, and the existing side yard setback (to the east) is approximately 14 feet.

Photo of 121 E. Highland from Highland

PHOTO OF EAST SIDE OF HOME AT 121 E. HIGHLAND

PHOTO OF WEST SIDE OF 121 E. HIGHLAND FROM ILLINOIS

Staff understands the desire for a variance on behalf of the petitioner in this instance. The location of the principal structure on the lot makes the addition of an accessory structure impossible without the benefit of a variation. Normally, there is sufficient room to add a shed in the side or rear yard of a property. However, in this case, that is not possible.

The proposed shed meets the height and area requirements of an accessory structure.

Also attached to this memo please find the plat of survey with the shed location, minutes from the Planning & Zoning Commission meeting, shed specifications and petitioner's response to variation questions in the application packet.

STANDARDS FOR VARIATION:

1. **That the proposed variance at the proposed location is necessary to overcome a particular hardship or practical difficulty;**

   The existing configuration of the lot and the location of the principal structure on that lot poses a particular hardship and practical difficulty in locating an accessory structure that meets required setbacks.

2. That a reasonable return or use of the property is not possible under the existing regulations;

To meet the setback requirement for an accessory structure, a considerable demolition of the structure would be required.

3. The existing situation is unique;

The existing location of the principal structure provides no room in either the side yard or rear yard to lawfully place an accessory structure. A significant majority of lots in the Village provide enough room in either the side or rear yard for a shed.

4. **That the proposed variation will not alter the essential character of the locality, impair an adequate supply of light and air to adjacent property; not increase hazard from fire; not impair property values in the neighborhood; not unduly increase congestion on the streets, or otherwise impair public safety; health and convenience;**

It is likely that this variance will not alter the essential character of this area the shed will not be located in a front or corner lot that could impact the character of the street, and the shed will almost meet the setback from the lot line.

On January 9th, 2020, following a public hearing in which no one person spoke against the project, the Zoning & Planning Commission unanimously recommended approval of the variance.

With a finding of fact that such variance meets the standards enumerated in Article 11.5. of Appendix C of the Municipal Code Village of Villa Park Basic Zoning Ordinance.

PLANNING AND ZONING ACTION:
Majority of quorum.
_7_AYES, _0_NAYS

REQUESTED ACTION:
If the Village Board finds in support of the applicant's request, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:
Two-thirds of all member of the Village Board.
____AYES, _____NAYS

LEGEND

- Monumentation Found
- Monumentation Set (IRLS 35-2551)
- (50') Record Dimension
- Fence Line

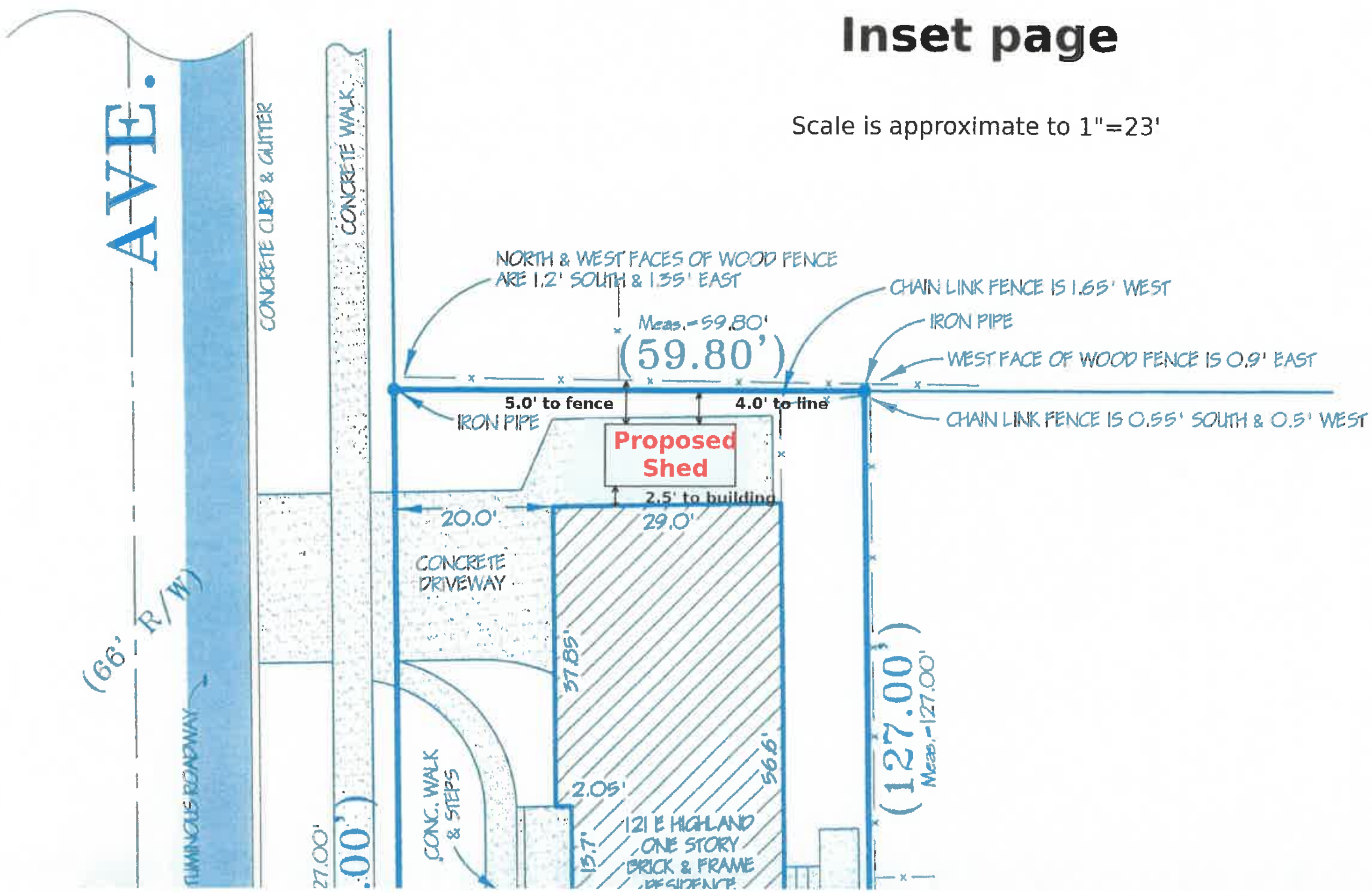
PLAT OF SURVEY

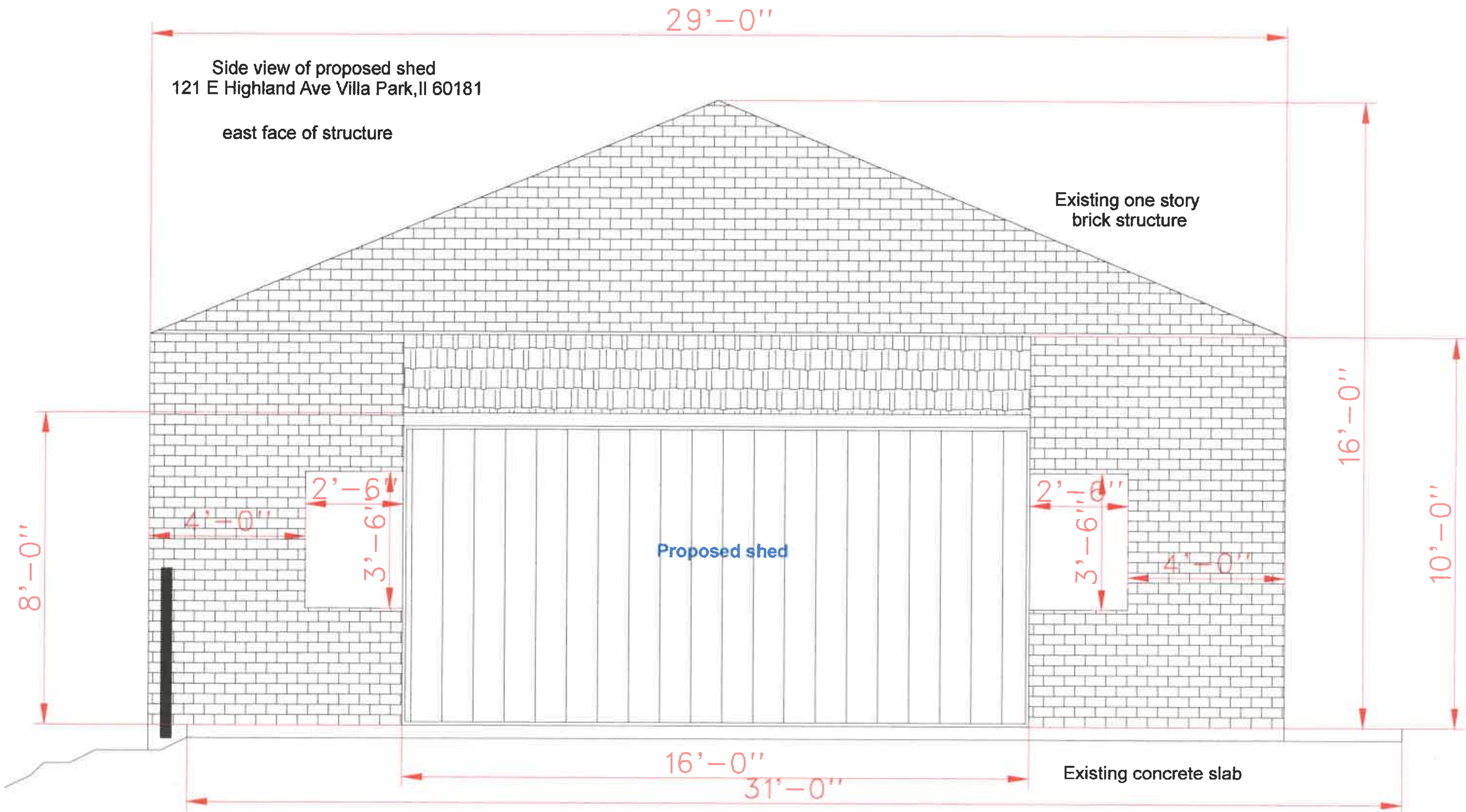
LOT 1 IN STRONG'S DIVISION OF LOT 310 (EXCEPT THE EAST 60 FEET) OF ARDMORE A SUBDIVISION IN SECTIONS 9 AND 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLATS OF SAID DIVISION RECORDED AUGUST 11, 1923 AS DOCUMENT 168451, IN DUPAGE COUNTY, ILLINOIS.

AREA OF SITE = 7,593 SQ.FT.

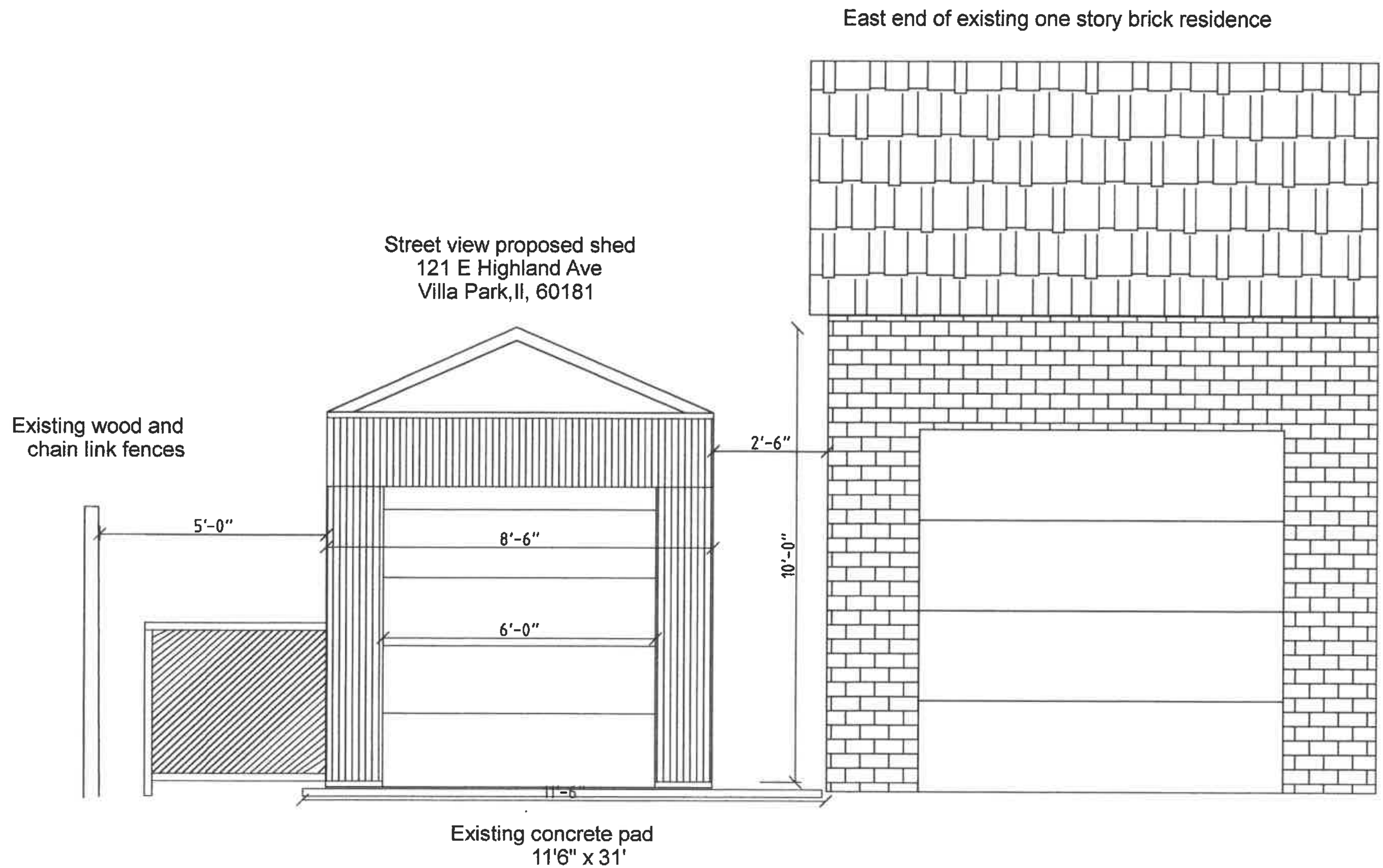
Inset page

Scale is approximate to 1"=23'





29'–0"
Side view of proposed shed
121 E Highland Ave Villa Park,Il 60181
east face of structure
Existing one story
brick structure
16'–0"
10'–0"
8'–0"
2'–6"
4'–0"
3'–6"
Proposed shed
2'–6"
3'–6"
4'–0"
16'–0"
31'–0"
Existing concrete slab


East end of existing one story brick residence
Street view proposed shed
121 E Highland Ave
Villa Park,Il, 60181
Existing wood and
chain link fences
5'-0"
8'-6"
6'-0"
2'-6"
10'-0"
11'-6"
Existing concrete pad
11'6" x 31'

VILLAGE OF VILLA PARK

PLANNING & ZONING COMMISSION

IN RE THE MATTER OF:	)	
	)	
Variation to add a shed	)	Petition PZ-19-0015
for property located at	)	
121 East Highland	)	
Avenue.	)	

PUBLIC HEARING BEFORE THE

PLANNING & ZONING COMMISSION

JANUARY 9, 2020

7:30 P.M.

PROCEEDINGS HAD and testimony taken before the VILLAGE OF VILLA PARK PLANNING & ZONING COMMISSION, taken at Villa Park Village Hall, 20 South Ardmore Avenue, Villa Park, Illinois, before MARY E. FAILLO, C.S.R., R.P.R., qualified in the State of Illinois.

BOARD MEMBERS PRESENT:

MR. JASON JARRETT, Chairman

MR. ROBIN WHITEHURST

MR. MIKE ORLOWSKI

MR. KEN JACKSON

MR. EDWARD HOFSTRA

MR. JACK LANENGA

MR. BENJAMIN KESKIC

ALSO PRESENT:

MR. PATRICK GRILL, Director of Community Development

MR. ALBERT BULTHUIS, Village President

CHAIRMAN JARRETT: Next agenda item is Petition PZ-19-0015, variance to add a shed for property located at 121 East Highland Avenue. Petitioner, Robert McGinn. If you can just state your name and address for the record.

MR. MCGINN: Good evening. Robert McGinn, 121 East Highland Avenue, Villa Park, Illinois 60181.

CHAIRMAN JARRETT: Thank you. If you've got any comments at this point.

MR. MCGINN: Just ask for your consideration to approve a variance for a shed, because from the documents submitted, the lot is very constraining.

CHAIRMAN JARRETT: Okay. Thank you. Patrick, Staff input.

MR. GRILL: You have before you this evening a request for a variation for 121 East Highland Avenue. That's the southeast corner of Highland and Illinois. Given the size of the lot and the existing location of the house on that lot, it makes the location of any type of shed impossible without needing some type of variation.

Mr. McGinn has asked to be considered for a variation so he can locate a shed of approximately 135 square feet on the east side of his property. That would be approximately four feet off the fence line and two and-a-half feet from the existing structure.

This was properly noticed in the December 21st, 2019 edition of the Daily Herald. Again, like I said, the configuration of the lot is such that regardless of where he would want to put a shed on this property would require a variation. So he really has little options of, you know, where he can place it on site. And he's put it -- you know, from Staff's perspective he's behind the front of the house, so it doesn't impact the streetscape. And if you were so inclined, you could make a recommendation to approve application PZ-19-0015 for a variation pursuant to Section 6.10.1.F.2 and 3 to locate an accessory structure 2.6 feet from the principal structure and four feet from the lot line for a property located at 121 East Highland Avenue, pin number 06-10-302-001. With a finding of fact that such variance meets the standards enumerated in

Article 11.5 of Appendix C of the Municipal Code, Village of Villa Park Basic Zoning Ordinance. And with that, I'll entertain any questions that the Commission may have.

CHAIRMAN JARRETT: I have a quick question just for point of verification. Generally speaking, we do permit sheds in side yards, our Code.

MR. GRILL: Yes.

CHAIRMAN JARRETT: Okay. As long as they meet the setback requirements and the separation between the two structures.

MR. GRILL: Correct.

CHAIRMAN JARRETT: Okay. Any other questions? Anybody from the public wishing to speak on the item? Okay. Seeing no one, then we'll go to questions. Any other questions? Go ahead.

COMMISSIONER LANENGA: In looking at Google Earth, you've got a van parked right where the shed, I think, is expected to go. Does that sound right?

MR. MCGINN: Yes. Is that a red or --

COMMISSIONER LANENGA: I printed it in black and white, but I think it's blue.

MR. MCGINN: Blue, okay. That's been gone for a year.

COMMISSIONER LANENGA: Okay. And you don't have any expectations that that will be put back in?

MR. MCGINN: No. After I sold the van, the expectation was that if we found the means, we would put up a shed of some type. So I have a two-car garage and two cars. It would be my intention to hopefully put two cars in a two-car garage someday.

COMMISSIONER LANENGA: Okay. I understand that.

CHAIRMAN JARRETT: That's an honorable wish.

MR. MCGINN: Thank you.

COMMISSIONER LANENGA: Your children must be gone.

COMMISSIONER HOFSTRA: The dimension of the shed you're looking to put up, what's driving the eight and-a-half foot width?

MR. MCGINN: Because it comes out as close to the 140 square foot limit with a 16 foot length at eight feet, six inches wide.

COMMISSIONER HOFSTRA: So you maximized the square footage.

MR. MCGINN: Maximized the square footage.

COMMISSIONER HOFSTRA: Because, I'll be honest, my heartburn of the whole thing is violating the five foot over lot, and I question why we can't make this a little narrower, and then you're still within that five foot off the lot line variance or setback, but everything else is five foot.

MR. MCGINN: Well, I just added it. That's one option that I would consider. The other would be if you would approve it and instead of two feet six, I could make it two feet. I have the same available space to me, and I've made the five foot setback.

COMMISSIONER HOFSTRA: You'd have to go under two feet. You'd have to go to one and-a-half feet, because you're only four foot off your lot line allotment.

MR. MCGINN: And the limit is five.

COMMISSIONER HOFSTRA: Five.

MR. MCGINN: Okay. All right. I suppose if it would settle it, I could -- the reason we wanted it eight foot six is because we wanted to put in a rollup door, and the minimum size for a rollup door is 62 inches.

If I make the structure any smaller, we're essentially running into objects inside of it, along both sides. You have less than a foot clearance on each side for tracks.

COMMISSIONER HOFSTRA: Well, you would have 6 to 12 inches on either side.

MR. MCGINN: Uh-huh.

COMMISSIONER WHITEHURST: It's only four foot at the back corner though. It's an angle, right?

CHAIRMAN JARRETT: It's four foot at the back corner and five foot at the front corner, according to the --

COMMISSIONER HOFSTRA: No. It's five foot to the fence, and that fence is the neighbor's fence.

CHAIRMAN JARRETT: Oh, you know, you're right.

COMMISSIONER HOFSTRA: It's five foot to the fence, which is a foot on his side of the lot.

CHAIRMAN JARRETT: Oh, it's five foot to the fence. Four foot to the line. I see what's going on here. I see you've got three foot of yard.

COMMISSIONER WHITEHURST: Patrick, with the proximity of shed to the house, is it going to cause a Building Code issue with the wall of that shed needing to be fire rated or to go back in the garage and --

MR. GRILL: One or the other would have to be fire rated, yep.

COMMISSIONER HOFSTRA: Well, I think that wall is brick on that side.

MR. MCGINN: Yes. Common brick exterior and eight-inch block on the interior.

COMMISSIONER HOFSTRA: When you're putting that at two and-a-half feet, it's a little bit of an overhang, I assume, over your walls. What's your plan for drainage off the roof of the --

MR. MCGINN: I was only planning on a six-inch overhang. Hang gutters on it, if necessary, but I have to see how it drains and drips after the first season.

COMMISSIONER WHITEHURST: You're going to place it on an existing slab.

MR. MCGINN: On an existing slab.

CHAIRMAN JARRETT: Any other questions?

Seeing no other questions, any closing comments?

MR. MCGINN: No.

CHAIRMAN JARRETT: We'll close the public hearing and move to discussion by Commission members.

COMMISSIONER WHITEHURST: I'm in favor of storing stuff inside of buildings that are -- inside of sheds instead of stuff sitting in yards, so I'm in favor of this, because it tends to create a neater street appearance when people store stuff away instead of sitting out in yards, and I think it's a reasonable size shed. And, yeah, it's close to the fence, but there's not a whole heck of a lot of choice here.

COMMISSIONER ORLOWSKI: And I understand the size of the door and the issues -- the limits that you have once you start going smaller as far as the doors. They're very limited.

COMMISSIONER HOFSTRA: I think there's terms that can be done to be within the five feet. We can do something other than an overhead rolling door to enter the place. I mean, there's lots of sheds out there that have four-foot-wide doors, and there's lots of sheds out there that have -- I don't know if you call them Dutch doors, double door hinged.

COMMISSIONER ORLOWSKI: If you look at the house and you look at the garage doors and then the shed next to it with the rollup door, it's going to flow right with the building instead of -- as far as the way that it will look.

COMMISSIONER JACKSON: Why do you need a two and-a-half foot gap between the house and the shed?

MR. MCGINN: I was imagining that the Village would have a requirement. There had to be some method of egress around the building.

CHAIRMAN JARRETT: We require five feet.

COMMISSIONER HOFSTRA: Well, we require right now ten, so the next one --

COMMISSIONER WHITEHURST: This is just a shed. There's no foundation that it's sitting on. It's a shed, so it can come down.

Think of it like it's a piece of

furniture. It's not a building. If it were tied to a building, that would be an additional garage.

MR. MCGINN: That becomes a pricing issue for me. We originally petitioned the Village to build a shed attached to the garage basically floating on the slab, and that was turned down because there was no footing at 42 inches. So when you go into the money that's involved, what is starting out as a $2,000 shed is now a $15,000 shed. Might as well put on an addition.

COMMISSIONER ORLOWSKI: I'm in favor of the shed.

COMMISSIONER LANENGA: I have no problem with the shed.

COMMISSIONER WHITEHURST: The thing about the shed is that because it is just sitting on a slab it's a reversible situation. I think the next owner can come along and take the shed out. So it's not -- I'd feel differently if it was a permanent --

COMMISSIONER HOFSTRA: We have no input from the neighbors?

MR. GRILL: None.

CHAIRMAN JARRETT: But they are noticed.

COMMISSIONER HOFSTRA: I saw the notice was up front, so --

CHAIRMAN JARRETT: They get a --

COMMISSIONER ORLOWSKI: Letter in the mail.

CHAIRMAN JARRETT: -- certified letter.

MR. GRILL: Just a letter.

CHAIRMAN JARRETT: Just a letter.

MR. GRILL: Yes.

CHAIRMAN JARRETT: Okay. They are notified by letter as well.

I mean, the reality is that he also could have bought a plastic shed and put it up and no one would have been the wiser, but he's here.

Okay. Any other comments? All right. Then I would entertain a motion.

COMMISSIONER LANENGA: Move to approve application PZ-19-0015 for the following. A variation pursuant to Section 6.10.1.F.2 and 3 to locate an accessory structure, a shed, 2.6 inches from a principal structure and four feet from the lot line for a property located at 121 East Highland

Avenue, pin 06-10-302-001. With a finding of fact that such variance meets the standards enumerated in Article 11.5 of Appendix C of the Municipal Code, Village of Villa Park Basic Zoning Ordinance.

COMMISSIONER ORLOWSKI: I'll second that motion.

CHAIRMAN JARRETT: Any questions or comments on the motion? Roll call.

Hofstra.

COMMISSIONER HOFSTRA: Yes.

CHAIRMAN JARRETT: Jackson.

COMMISSIONER JACKSON: Yes.

CHAIRMAN JARRETT: Orlowski.

COMMISSIONER ORLOWSKI: Yes.

CHAIRMAN JARRETT: Whitehurst.

COMMISSIONER WHITEHURST: Yes.

CHAIRMAN JARRETT: Lanenga.

COMMISSIONER LANENGA: Yes.

CHAIRMAN JARRETT: Keskic.

COMMISSIONER KESKIC: Yes.

CHAIRMAN JARRETT: I too vote yes. With that, the recommendation passes to Village Board. They can accept, reject, or modify the motion as they see fit. Thank you.

MR. MCGINN: Thank you.

(Whereupon, the public hearing was concluded.)

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, MARY FAILLO, C.S.R. No. 084-004565, duly qualified by the State of Illinois, County of Du Page, do hereby certify that at the request of the VILLAGE OF VILLA PARK PLANNING & ZONING COMMISSION, subject to the usual terms and conditions of County Court Reporters, Inc., reported in shorthand the proceedings had and testimony taken at the public hearing of the above-entitled cause, and that the foregoing transcript is a true, correct and complete report of the entire testimony so taken at the time and place hereinabove set forth.

Mary Faillo

MARY FAILLO, CSR, RPR

Ordinance No. _________

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS GRANTING A VARIATION TO LOCATE AN ACCESSORY STRUCTURE 2'6" FROM THE PRINCICPAL STRUCTURE AND 4' FROM THE LOT LINE AT 121 EAST HIGHLAND AVENUE (ROBERT MCGINN, PETITIONER).

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the Village) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5) the President and Board of Trustees of the Village (the "Corporate Authorities") may determine and vary the regulations relating to its zoning ordinances; and,

WHEREAS, Application PZ-19-0015, filed by Robert McGinn (the "Petitioner") requested a variance to locate an accessory structure 2'6" from the principal structure and 4' from the lot line as required by Article 6.10.1.F.2 & 3. of the Villa Park Zoning Ordinance (the "Zoning Ordinance"), with respect to the real property described in Section 1 herein (the "Subject Property") located in the RS-7.5 Single-Family Residence District: and,

WHEREAS, Notice of a Public Hearing on said petition was published on December 21, 2019 in the Daily Herald, a newspaper having general circulation within the Village, all as required by the State statutes and the ordinances of the Village, and

WHEREAS, pursuant to said notice, the Planning and Zoning Commission of the Village conducted a public hearing on January 9, 2020, on said application in accordance with the State statutes and the ordinances of the Village; and

Ordinance No.: _____

WHEREAS, the Planning and Zoning Commission of the Village made the required written Findings of Fact finding that the variation met the standards in Section 6.7.B. of the Zoning Ordinance and recommended that the variation be granted; and

WHEREAS, the Corporate Authorities of the Village of Villa Park have received and considered the recommendation of the Planning & Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois**,** as follows:

Section 1: That this Ordinance shall apply to the Subject Property legally described as follows:

LOT 1 IN STRONG'S DIVISION OF LOT 310 (EXCEPT THE EAST 60 FEET) OF ARDMORE, A SUBDIVISION IN SECTIONS 9 AND 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLATS OF SAID DIVISION RECORDED AUGUST 11, 1923 AS DOCUMENT 168451, IN DUPAGE COUNTY, ILLINOIS.

The property is commonly known as 121 East Highland Avenue, Villa Park, Illinois.

PIN No.: 06-10-302-001

Section 2: That subject to the conditions set forth in Section 3 hereof, a variation pursuant to Article 6.10.1.F.2. & 3. of Section 6.7 of the Zoning Ordinance to locate an accessory structure 2'6" from the principal structure and 4' from the lot line is hereby granted for the Subject Property.

Section 3: That the variation shall be constructed, operated and maintained in accordance with the following plans, diagrams and conditions:

1. That the site be developed generally as shown on Exhibit A as submitted by the petitioner.

Section 4: That ordinances or parts of ordinances in conflict with the provisions hereof, are hereby repeated to the extent of such conflict.

Section 5: That this ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed this ______day of ______________, 2020.

AYES: ________________________________

NAYS: ________________________________

ABSENT: ________________________________

Approved this _____day of __________, 2020.

____

Village President

Attest:

____

Village Clerk

Published in pamphlet form:

__________________, 2020.

EXHIBIT A

NEXT 5 PAGES

PLAT OF SURVEY

LEGEND
- ● Monumentation Found
- ○ Monumentation Set (RLS 35-2561)
- (50') Record Dimension
- —x— Fence Line

LOT 1 IN STRONG'S DIVISION OF LOT 310 (EXCEPT THE EAST 60 FEET) OF ARDMORE A SUBDIVISION IN SECTIONS 9 AND 10, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLATS OF SAID DIVISION RECORDED AUGUST 11, 1923 AS DOCUMENT 168451, IN DUPAGE COUNTY, ILLINOIS.

AREA OF SITE = 7,593 SQ.FT.

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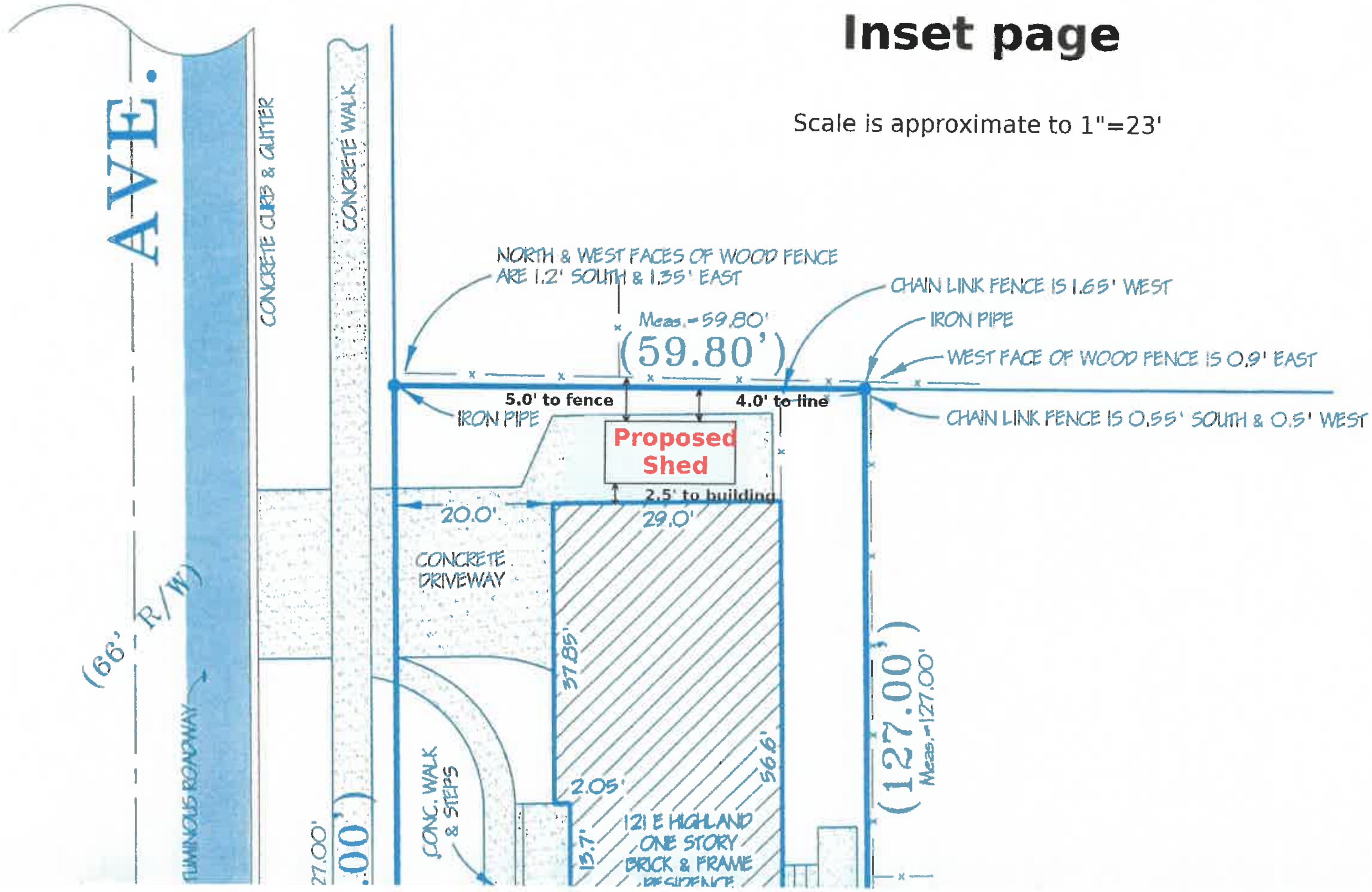


Material Specifications

for

121 East Highland Shed Project

The following list shows examples of materials used to construct the proposed shed. While every attempt will be made to provide 100% accurate representations of the finished surfaces, I remain at the mercy of the material supplier's sales and marketing literature for references.

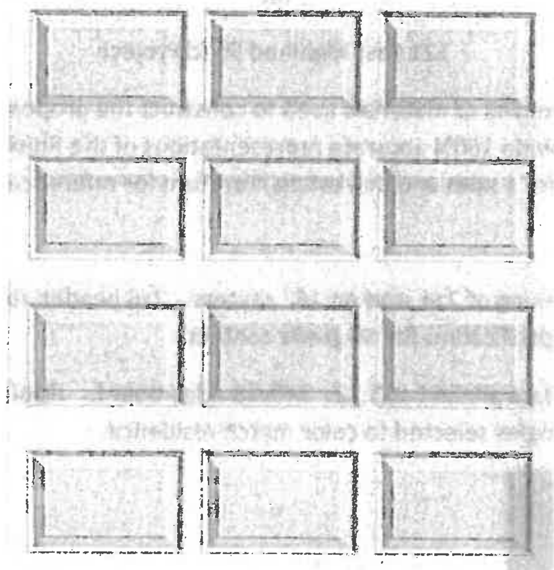
Framing: walls and door opening of 2x4 stud on 16" centers. 2x6 header above door opening. 2x4 plates of pressure treated specification for on grade contact.

Roof: 2x6 rafter on 16" centers pitched at 5:12. 2x6x16 ridge board. Roof deck of ½" plywood covered by felt and 3 tab asphalt shingles selected to color match residence.

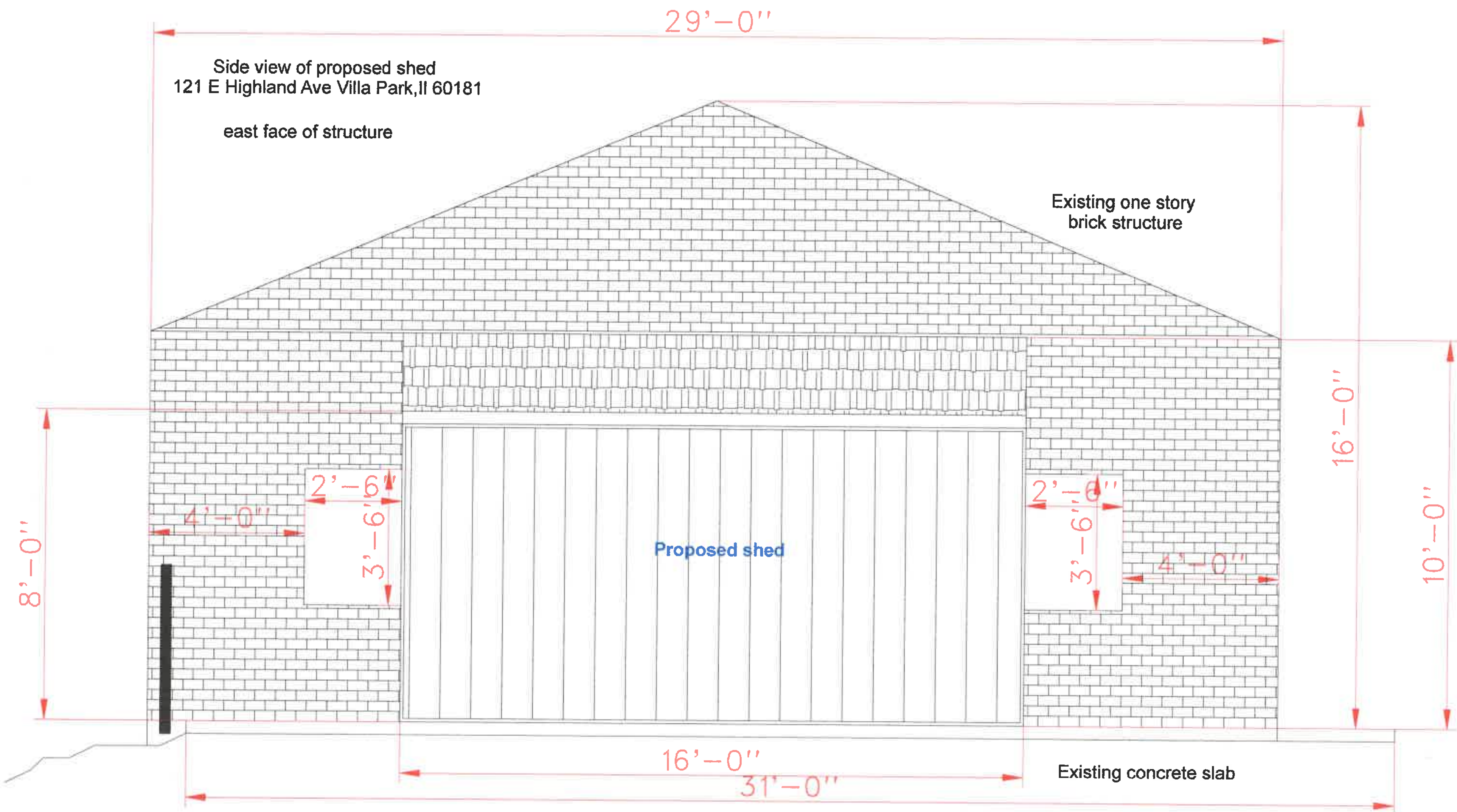
GAF slate gray 3 tab shingle.

Siding: plywood bead siding painted to match red brick coloration of residence.

Roll up door: 6'x6'6" four panel steel door in white. No windows.



All trim for eaves, door surround, gable ends and shed corners will be 1x4" or 1x6" strips painted white.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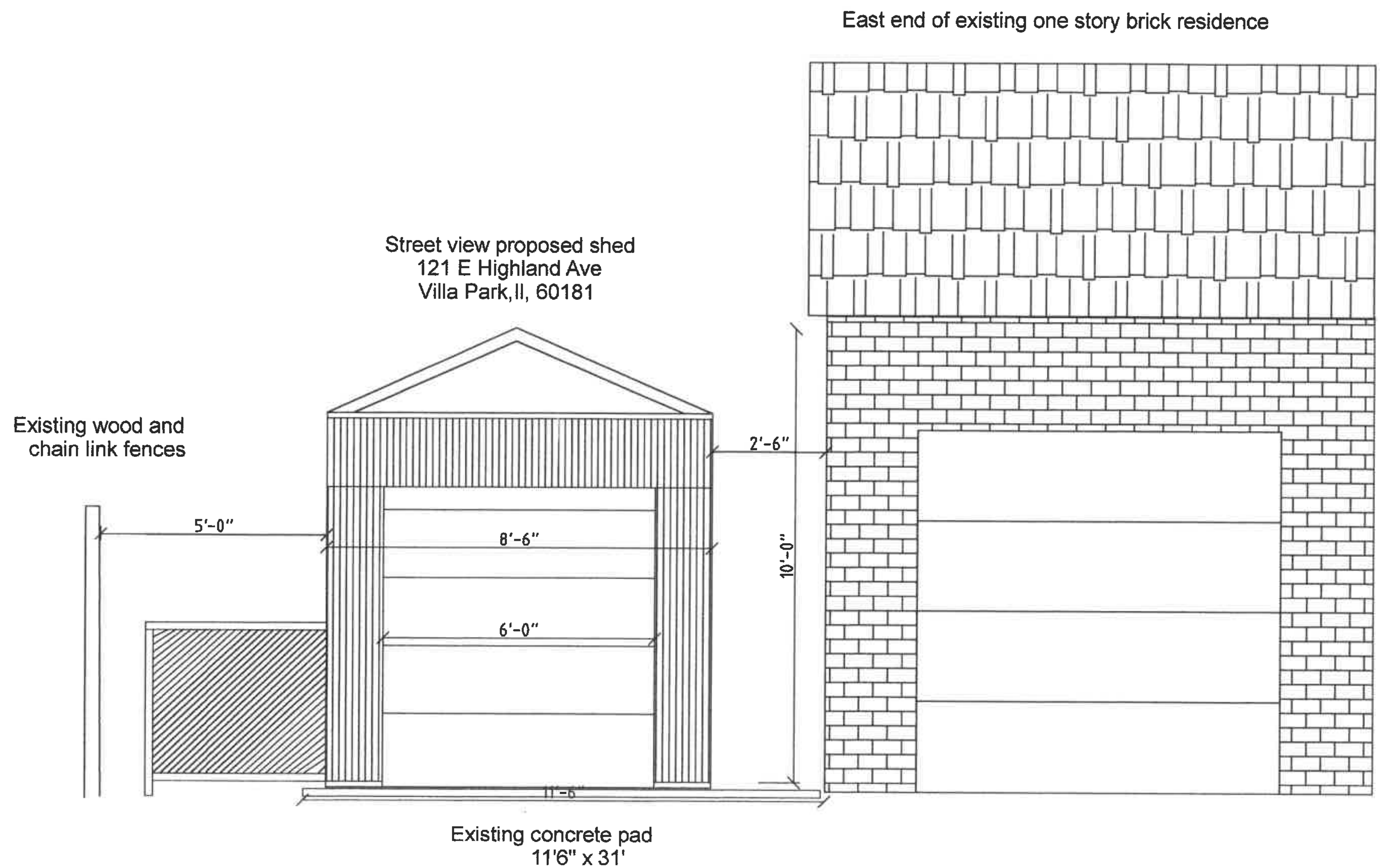
31'–0"
Existing concrete slab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Existing concrete pad
11'6" x 31'

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Patrick Grill
Submitting Department: Community Development
Item Type: Ordinances
Agenda Section:

Subject:
Ordinance of the Village of Villa Park, DuPage County, Illinois, Approving a Two-Lot Commercial Subdivision at 225 West Roosevelt Road

Suggested Action:
A petitioner is seeking to subdivide the existing lot at 225 W. Roosevelt Road into two lots in order to create an out-lot at the southeast corner of Roosevelt Road and Michigan Avenue. At its regular meeting on January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of the subdivision of this property.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - PZ-19-0014

225 W. Roosevelt PW Comments

Subdivision Plat.pdf

ORD - 225 W. Roosevelt Property Subdivision

Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

MEMORANDUM

TO: Manager Keehner

FROM: Community Development Department

DATE: January 22, 2020

RE: Petition PZ-19-0014 Resubdivision of existing lot into two lots at 225 W. Roosevelt Road (Mitch Goltz, Petitioner).

ZONING REQUEST

The petitioner is requesting the following:

1. Resubdivision of existing lot into two lots at 225 W. Roosevelt Road.

BACKGROUND

The petitioner, Mitch Goltz, is seeking approval for Resubdivision of Lot 1 in Romano's Resubdivision into two separate lots. The purpose behind the Resubdivision is to create an outlot at the southeast corner of Michigan Avenue and Roosevelt Road for a future restaurant.

The current lot encompasses approximately 4.24 acres, and includes the new BioLife office and the Planet Fitness Health Club. The new lot being proposed would encompass approximately .78 acres, thus reducing the lot that the current BioLife and Planet Fitness occupy to just under 3.5 acres.

Attached please find the proposed subdivision.

PETITION: PZ-19-0014

PETITIONER/OWNER: Mitch Goltz/GW VP Salina Investment

PRESENT USE/ZONING: Office and Health Club/C-3 Service Business District

LOT SIZE: Approximately 4.24 acres – new lot will account for approximately .78 acres

PIN's: 06-21-207-075

UTILITIES: The property is currently served by sewer and water.

TRAFFIC: A traffic study is not required

PUBLIC HEARING: January 9, 2020

SURROUNDING ZONING & LAND USES:

North: C-3 Service Business District and PUD-C/Retail uses including the Villa Oaks Shopping Center.
East: C-3 Service Business District/Vacuuming area associated with a car wash.
West: C-2 Neighborhood Business District /Automotive uses.
South: RM-9 Residential Multi-Unit District/Open space associated with Willowbrook HS.

COMPREHENSIVE PLAN DESIGNATION:

Corridor Mixed-Use – This land use category is intended for a mixture of multi-family residential, corridor commercial and institutional uses along major transportation, auto-oriented corridors. This classification encompasses the Village's main transportation corridors.

INTERNAL STAFF REVIEW:

Village Manager:	Seems reasonable and should enhance the Village's tax base and improve overall appearance in the area.
Public Works:	See attached memo from Vassili Voskresenski.
Fire Chief:	Supportive of application. Petitioner will have to meet all applicable codes of the Villa Park Fire Department.
Police Chief:	No comments.

SUMMARY:

This is a request for a subdivision of the property that includes the Planet Fitness/BioLife businesses at 225 W. Roosevelt Road. Petitioner is seeking to create an outlot at the southeast corner of Roosevelt Road and Michigan Avenue. The lot currently encompasses approximately 4.24 acres. The subdivision request proposes two lots. The lot including the existing structure is proposed to be 3.45 acres and the new outlot would encompass approximately .78 acres. Both lots meet the requirements of the C-3 zoning district.

Subject parcel looking southwest from northeast corner of site

View from Roosevelt Road and Michigan Avenue looking southeast

The outlot being created by this subdivision is proposed for a restaurant with a drive-thru. A drive-thru requires a special use in the Village. When site details are finalized, a petition will be filed for the special use, which will include a traffic study.

View of proposed outlot from northeast

Parking far exceeds the minimums required under our code. In fact, there are almost twice as many parking spaces as required for use by the Planet Fitness and BioLife. Even after the subdivision, the number of spaces remaining on the Planet Fitness/BioLife lot would be 229. A total of 159 spaces are required.

As for the outlot, when an actual submittal for approval is submitted, Staff will review that site plan for conformance with all Village requirements, including parking.

Included within this packet are a plat, a memo from Vassili Voskresenski and Final Plat of Subdivision.

On January 9th, 2020, following a public hearing in which no one spoke, the Zoning & Planning Commission unanimously recommended approval of the subdivision.

ZONING AND PLANNING ACTION:
Majority of quorum.
_7_AYES, _0_NAYS

REQUESTED ACTION:
If the Village Board finds in support of the applicant's request, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:
Two-thirds of all member of the Village Board.
____AYES, _____NAYS

DEPARTMENTAL CORRESPONDENCE

Date: 12/26/2019

To: **Patrick Grill, Community Development Director**

From:

RE: **Re-subdivision of the existing lot at 225 West Roosevelt Road (Mitch Goltz, Petitioner)**

The Public Works Department received a plat of subdivision for 225 West Roosevelt Road and offers the following comments:

General

The proposed outlot is approximately 0.78 acres. The lot is 100% impervious.

Traffic

A traffic study will be required if the future restaurant will have a drive-through operation or a special use or a conditional use application will be needed. Additionally, if the future restaurant is anticipated to generate 100 or more vehicle trips during the weekday peak hours, a traffic study would also be needed.

Street Improvements

Street improvements will not be required except for the improvements associated with the new access off Michigan Avenue. An ingress and egress easement between the proposed restaurant and BioLife may be required for the driveway to both sites.

Water

There is an 8” water main that is located in the east parkway of Michigan Avenue. Based on the use and size of the future restaurant a fire suppression line will be required.

Sanitary Sewer

Sanitary sewer mains are located along the west and north property lines for the future connection.

DEPARTMENTAL CORRESPONDENCE

Storm Sewer

Storm sewer improvements may be required. It will be determined when the detailed survey and proposed site plan is submitted for review.

Drainage Improvements

Drainage improvements will be required as part of the site development. Stormwater detention will be required (based on the size of the development a fee-in-lieu option would be possible). PCBMP will not be required.

Soil Conditions

Kane-DuPage Soil Conservation District opinion of land use may or may not be required.

Permits

Building Permit(s), a Right-of-way Permit, and a Stormwater Certification will be required for future development.

FINAL PLAT OF SUBDIVISION
GW PROPERTIES RESUBDIVISION

BEING A RESUBDIVISION OF LOT 1 IN ROMANO'S RESUBDIVISION, IN THE NORTHEAST 1/4 OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 1 OF ROMANO'S RESUBDIVISION (ACCORDING TO THE PLAT THEREOF RECORDED MAY 22, 2014, AS DOCUMENT R2014-042959); THENCE SOUTH 00 DEGREES 22 MINUTES 55 SECONDS EAST ALONG THE EAST LINE OF SAID LOT 1, A DISTANCE OF 300.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE NORTH 87 DEGREES 20 MINUTES 30 SECONDS WEST ALONG THE SOUTH LINE OF SAID LOT 1, A DISTANCE OF 615.75 FEET TO THE EAST LINE OF MICHIGAN AVENUE; THENCE NORTH 00 DEGREES 22 MINUTES 55 SECONDS WEST ALONG THE EAST LINE OF SAID MICHIGAN AVENUE , A DISTANCE OF 300.00 FEET TO THE INTERSECTION OF THE EAST LINE OF SAID MICHIGAN AVENUE AND THE SOUTH LINE OF STATE ROUTE 38; THENCE SOUTH 87 DEGREES 20 MINUTES 30 SECONDS EAST ALONG THE SOUTH LINE OF SAID STATE ROUTE 38, A DISTANCE OF 615.75 FEET TO THE POINT OF BEGINNING, IN DU PAGE COUNTY, ILLINOIS.

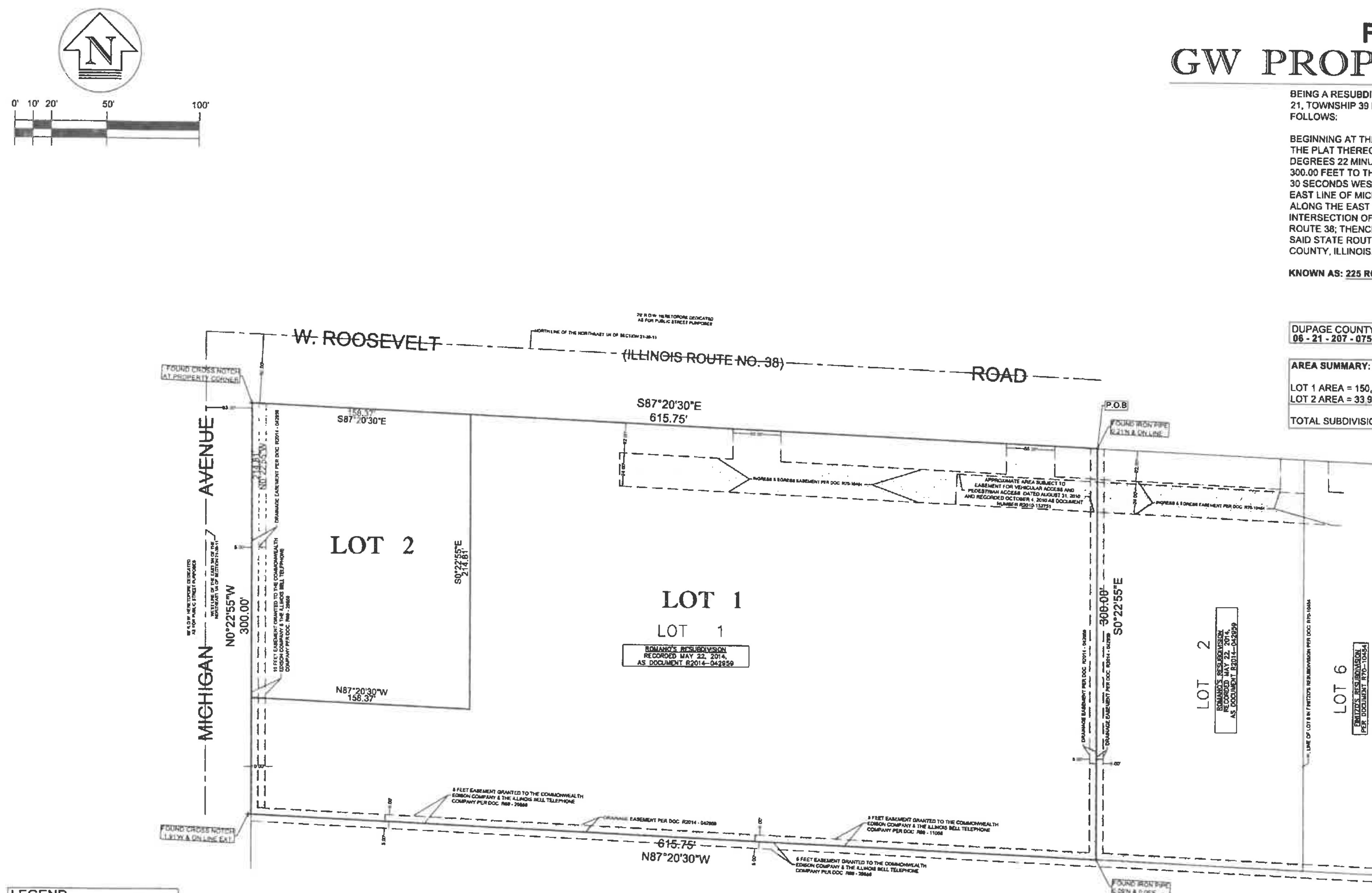
KNOWN AS: 225 ROOSEVELT ROAD, VILLA PARK, ILLINOIS 60181

DUPAGE COUNTY PERMANENT IDENTIFICATION NUMBER
06 - 21 - 207 - 075 - 0000

AREA SUMMARY:

LOT 1 AREA = 150,493 SQ. FT. OR 3.455 ACRE
LOT 2 AREA = 33,972 SQ. FT. OR 0.779 ACRE

TOTAL SUBDIVISION AREA = 184,465 SQ. FT. OR 4.235 ACRES



LEGEND

- BOUNDARY LINE OF SUBDIVISION
- PROPOSED LOT LINE
- LOT - PROPOSED LOT NUMBER
- LOT - EXISTING LOT NUMBER
- INGRESS & EGRESS EASEMENT PER DOC. R70-10454
- DRAINAGE EASEMENT PER DOC. R2014 - 042959
- EASEMENT AGREEMENT PER DOC. R2010-132751

PROJECT No.: 2019-27041-1	PLAT PREPARED FOR:	PLAT PREPARED BY:
ISSUE DATE: 12/06/19	**GW PROPERTIES**	UNITED SURVEY SERVICE, LLC
SCALE: 1"=40	2211 N. ELSTON AVE,	CONSTRUCTION AND LAND SURVEYORS 7710 CENTRAL AVENUE, RIVER FOREST, ILLINOIS, 60305
SHEET NUMBER 1 OF 2	SUITE 304, CHICAGO, IL 60614	TEL.: (847) 299 - 1010 FAX : (847) 299 - 5887 E-MAIL: USURVEY@USANDCS.COM

NO	REVISIONS	DATE
1	REVISED SIGNATURE BLOCKS	12/10/19
2	REVISED PER COMMENTS	12/10/19
3		
4		
5		
6		

SURVEYOR :

STATE OF ILLINOIS)
) S.S.
COUNTY OF COOK)

THIS IS TO CERTIFY THAT I, **ROY G. LAWNICZAK**, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HAVE SURVEYED AND SUBDIVIDED UNDER MY SUPERVISION THE SUBDIVISION AS DESCRIBED IN THE ABOVE CAPTION AND AS SHOWN BY THE PLAT, WHICH IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION. ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. SCALE OF PLAT IS 40 FEET PER ONE INCH.

I ALSO CERTIFY THAT THE SUBJECT PROPERTY, ACCORDING TO AND BASED ON INFORMATION FROM FEDERAL EMERGENCY MANAGEMENT AGENCY ONLY, IS NOT LOCATED I A SPECIAL FLOOD HAZARD AREA, PER COMMUNITY PANEL NUMBER 170217 0178 J EFFECTIVE **AUGUST 1, 2019**.

I FURTHER CERTIFY THAT PROPERTY SHOWN ON THE PLAT HEREON DRAWN IN WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF VILLA PARK WHICH HAS ADOPTED A VILLAGE PLAN AND WHICH IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODES AS HERETOFORE AND HEREAFTER AMENDED.

GIVEN UNDER MY HAND AND SEAL THIS 06 DAY OF DECEMBER AD, 2019.

ROY G. LAWNICZAK 35-002290 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS CHICAGO, IL

BY:________________
ROY G. LAWNICZAK, REGISTERED ILLINOIS LAND SURVEYOR NO. 35-2290
LICENSE EXPIRES: NOVEMBER 30, 2020
PROFESSIONAL DESIGN FIRM LICENSE NO.: 184-004578
LICENSE EXPIRES: APRIL 30, 2021

SEND TAX BIlIL TO:
GW PROPERTIES
2211 N. ELSTON AVE,
SUITE 304, CHICAGO, IL 60614

FINAL PLAT OF SUBDIVISION
GW PROPERTIES RESUBDIVISION

BEING A RESUBDIVISION OF LOT 1 IN ROMANO'S RESUBDIVISION, IN THE NORTHEAST 1/4 OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 1 OF ROMANO'S RESUBDIVISION (ACCORDING TO THE PLAT THEREOF RECORDED MAY 22, 2014, AS DOCUMENT R2014-042959); THENCE SOUTH 00 DEGREES 22 MINUTES 55 SECONDS EAST ALONG THE EAST LINE OF SAID LOT 1, A DISTANCE OF 300.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE NORTH 87 DEGREES 20 MINUTES 30 SECONDS WEST ALONG THE SOUTH LINE OF SAID LOT 1, A DISTANCE OF 615.75 FEET TO THE EAST LINE OF MICHIGAN AVENUE; THENCE NORTH 00 DEGREES 22 MINUTES 55 SECONDS WEST ALONG THE EAST LINE OF SAID MICHIGAN AVENUE , A DISTANCE OF 300.00 FEET TO THE INTERSECTION OF THE EAST LINE OF SAID MICHIGAN AVENUE AND THE SOUTH LINE OF STATE ROUTE 38; THENCE SOUTH 87 DEGREES 20 MINUTES 30 SECONDS EAST ALONG THE SOUTH LINE OF SAID STATE ROUTE 38, A DISTANCE OF 615.75 FEET TO THE POINT OF BEGINNING, IN DU PAGE COUNTY, ILLINOIS.

KNOWN AS: 225 ROOSEVELT ROAD, VILLA PARK, ILLINOIS 60181

OWNER'S CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE LEGAL OWNER OF THE LAND DESCRIBED ON THE ATTACHED PLAT, AND HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AND PLATTED AS SHOWN BY THE PLAT FOR THE USES AND PURPOSES AS INDICATED.

DATED THIS ______DAY OF __________________A.D. 20__

OWNER: ______________________________

GW PROPERTIES
2211 N. ELSTON AVE,
SUITE 304, CHICAGO, IL 60614

NOTARY CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF ________)

I, ________________________, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID DO HEREBY CERTIFY THAT NAME: ______________________________,TITLE:__________ PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AS TITLE: __________________ ,APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE/SHE SIGNED, AND DELIVERED SAID INSTRUMENT AS HIS/HERS OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID VILLAGE OF VILLA PARK FOR THE USES AND PURPOSES THEREIN SET FORTH, AND THE SAID TITLE: ______________________________ DID ALSO THAN AND THERE ACKNOWLEDGE THAT HE/SHE AS CUSTODIAN OF THE CORPORATE SEAL TO SAID INSTRUMENT AS HIS/HER OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID VILLAGE OF VILLA PARK FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS__________DAY OF ________________ A.D. 20__.

BY:______________________________
NOTARY PUBLIC

COMMISSION EXPIRES______________________________

SCHOOL DISTRICT CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE TITLE OWNER OF THE LAND DESCRIBED IN THE GW PROPERTIES RESUBDIVISION AND HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN BY THE PLAT FOR USES AND PURPOSES AS INDICATED THEREIN, AND DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED. FURTHERMORE, PURSUANT TO SECTION 1.005 OF THE PLAT ACT, 765 ILCS 205, THIS DOCUMENT SHALL SERVE AS THE SCHOOL DISTRICT STATEMENT. TO THE BEST OF THE OWNER'S KNOWLEDGE, THE TRACT OF LAND DESCRIBED IN THE GW PROPERTIES RESUBDIVISION LIES IN THE FOLLOWING SCHOOL DISTRICTS:

HIGH SCHOOL DISTRICT # 88
GRADE SCHOOL DISTRICT # 45
JR. COLLEGE DISTRICT # 502

DATED AT ________________, ILLINOIS,

THIS____DAY OF ____________________,A.D. 20__.

BY:________________________
OWNER

ILLINOIS DEPARTMENT OF TRANSPORTATION CERTIFICATE:

STATE OF ILLINOIS)
) S.S
COUNTY OF DU PAGE)

THIS PLAT HAS BEEN APPROVED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION WITH RESPECT TO ROADWAY ACCESS PURSUANT OF §2 OF "AN ACT TO REVISE THE LAW IN RELATION TO PLATS," AS AMENDED. A PLAN THAT MEETS THE REQUIREMENTS CONTAINED IN THE DEPARTMENT'S "POLICY ON PERMITS FOR ACCESS DRIVEWAYS TO STATE HIGHWAYS" WILL, BE REQUIRED BY THE DEPARTMENT.

ANTHONY J. QUIGLEY, P.E.
REGION ONE ENGINEER

VILLAGE COUNCIL CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

APPROVED BY THE MAYOR AND CITY COUNCIL OF THE VILLAGE OF VILLA PARK, DU PAGE COUNTY, ILLINOIS, THIS _____ DAY ____________, A.D. 20___.

BY:______________________________
MAYOR

ATTEST:________________________
VILLAGE CLERK

COMMUNITY DEVELOPMENT COMMISSION CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

PLAT APPROVED BY THE COMMUNITY DEVELOPMENT COMMISSION OF THE VILLAGE OF VILLA PARK THIS __ DAY OF ________ A.D. 20__ .

BY:______________________________
COMMUNITY DEVELOPMENT COMMISSION CHAIRMAN

ATTEST:________________________

SECRETARY

VILLAGE TREASURER CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

I, ____________, TREASURER FOR THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED ON THIS PLAT.

DATED THIS __ DAY OF __________, 20__.

BY:________________________
VILLAGE TREASURER

COUNTY CLERK'S CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

I, ______________________, COUNTY CLERK OF DU PAGE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE ANNEXED PLAT.

I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

DATED THIS_____ DAY ___________,A.D. 20___.

BY:________________________
COUNTY CLERK

CERTIFICATE OF COUNTY ENGINEER

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

THIS PLAT HAS BEEN APPROVED BY THE DUPAGE COUNTY DIVISION OF TRANSPORTATION WITH RESPECT TO ROADWAY ACCESS TO ILLINOIS ROUTE NO.38, MICHIGAN AVENUE, PURSUANT TO 765 ILCS 205/2; HOWEVER, A HIGHWAY PERMIT FOR ACCESS IS REQUIRED OF THE OWNER OF THE PROPERTY PRIOR TO CONSTRUCTION WITHIN THE COUNTY'S RIGHTS-OF-WAY.

ACCEPTANCE OF THE DEDICATION OF RIGHT-OF-WAY DEPICTED WITHIN THIS PLAT ON BEHALF OF THE PEOPLE OF THE COUNTY OF DUPAGE IS PROVIDED PER THE AUTHORITY GRANTED TO THE DIRECTOR OF TRANSPORTATION/COUNTY ENGINEER, OR HIS DESIGNEE, BY THE DUPAGE COUNTY BOARD IN RESOLUTION DT-R-0178-17.

DATED THIS __ DAY OF ________ A.D. 20__ .

BY:______________________________
COUNTY ENGINEER

SURFACE WATER CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

WE HEREBY CERTIFY THAT THE TOPOGRAPHICAL AND PROFILE STUDIES REQUIRED BY THE ILLINOIS PLAT ACT, ILLINOIS REVISED STATUTES CHAPTER 109, 2 ET SEQ., AS NOW OR HEREAFTER AMENDED, HAVE BEEN FILED WITH THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, AND TO THE BEST OF OUR KNOWLEDGE AND BELIEF THE DRAINAGE OR SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF SUCH SUBDIVISION OR ANY PART THEREOF, OR, THAT IF SUCH SURFACE WATER DRAINAGE WILL BE CHANGED, REASONABLE PROVISION HAS BEEN MADE FOR COLLECTION AND DIVERSION OF SUCH SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE SUBDIVIDER HAS A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO ADJOINING PROPERTIES BECAUSE OF THE CONSTRUCTION OF THE SUBDIVISION.

DATED THIS _____DAY OF ______________,A.D. 20__.

____
REGISTERED PROFESSIONAL ENGINEER CERTIFICATE NO.

OWNER:________________________

GW PROPERTIES
2211 N. ELSTON AVE,
SUITE 304, CHICAGO, IL 60614

VILLAGE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

APPROVED AND ACCEPTED THIS ______ DAY OF ______ AD. 20 BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VILLA PARK, ILLINOIS IN ACCORDANCE WITH ORDINANCE# ______________.

BY________________ PRESIDENT ATTEST:________________ VILLAGE CLERK

INCLUDED IN THE PLAT HEREON DRAWN, I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT HEREON DRAWN.

GIVEN UNDER MY HAND AND SEAL AT THE COUNTY COURTHOUSE AT WHEATON, ILLINOIS, THIS_____DAY OF ____________, A.D., 20___.

BY:________________________
CLERK

RECORDER'S CERTIFICATE:

STATE OF ILLINOIS)
) S.S.
COUNTY OF DU PAGE)

THIS INSTRUMENT FILED FOR RECORD IN THE RECORDER'S OFFICE OF DU PAGE COUNTY, ILLINOIS ON THIS_____DAY OF ____________, A.D. 20___.

BY:________________________
COUNTY RECORDER

CITY UTILITY EASEMENTS:

A PERPETUAL EASEMENT APPURTENANT IS HEREBY GRANTED TO THE VILLAGE OF VILLA PARK , DUPAGE COUNTY, ILLINOIS, ITS SUCCESSORS AND ASSIGNS, OVER, UPON, ACROSS, THROUGH AND UNDER THOSE PORTIONS OF THE ABOVE DESCRIBED REAL ESTATE DESIGNATED PUBLIC UTILITY EASEMENT ON THIS PLAT FOR THE PURPOSE OF INSTALLING, LAYING, CONSTRUCTING, OPERATING, MAINTAINING, REPAIRING, RENEWING, AND REPLACING WATER MAINS, AND SANITARY SEWER LINES, STORM SEWER LINES, STREET LIGHT CABLE, AND ANY OTHER CITY UTILITIES, TOGETHER WITH ALL APPURTENANT STRUCTURES, INCLUDING, BUT NOT LIMITED TO, MANHOLES, WET WELLS, LIFT STATIONS, FIRE HYDRANTS, VALVE VAULTS, AND ANY AND ALL OTHER FIXTURES AND EQUIPMENT REQUIRED FOR THE PURPOSE OF SERVING THE ABOVE DESCRIBED REAL ESTATE WITH WATER SERVICE, SANITARY SEWER SERVICE, STORM WATER COLLECTION, STREET LIGHTING, AND OTHER MUNICIPAL SERVICES AND FOR THE PURPOSE OF PROVIDING INGRESS AND EGRESS FROM THE PROPERTY SHOWN HEREON FOR EMERGENCY VEHICLES OF ANY AND ALL TYPES WHATSOEVER. IN NO EVENT SHALL ANY PERMANENT BUILDING BE PLACED UPON SAID EASEMENT AREAS, BUT THEY MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING AND SUCH OTHER PURPOSES THAT DO NOT, AND WILL NOT IN THE FUTURE, INTERFERE UNREASONABLY WITH EASEMENT RIGHTS HEREIN GRANTED TO THE VILLAGE OF VILLA PARK.

DRAINAGE EASEMENTS:

A PERMANENT NON-EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF VILLA PARK (HEREINAFTER "THE GRANTEE"), AND TO ITS SUCCESSORS AND ASSIGNS IN, UPON, ACROSS, OVER, UNDER AND THROUGH THE AREAS SHOWN BY DASHED LINES AND LABELED "DRAINAGE EASEMENT" ON THIS PLAT OF SUBDIVISION, OR WHERE OTHERWISE NOTED IN THE ABOVE LEGEND FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, INSPECTING, OPERATING, REPLACING, RENEWING, ALTERING, ENLARGING, REMOVING, REPAIRING, CLEANING, AND MAINTAINING STORM SEWERS, DRAINAGE WAYS, STORM WATER DETENTION AND RETENTION FACILITIES, SUBSURFACE DRAINAGE SYSTEMS AND APPURTENANCES, AND ANY AND ALL MANHOLES, PIPES, CONNECTIONS, CATCH BASINS, AND WITHOUT LIMITATIONS, SUCH OTHER INSTALLATIONS AS THE GRANTEE MAY DEEM NECESSARY, TOGETHER WITH THE RIGHT OF ACCESS ACROSS THE REAL ESTATE PLATTED HEREON FOR THE NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OR ALL OF THE ABOVE WORK.

IN FURTHERANCE OF THE FOREGOING AFFIRMATIVE RIGHTS, THE FOLLOWING COVENANTS SHALL RUN WITH SAID LAND IN PERPETUITY:

*NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID DRAINAGE EASEMENTS;
*NO TREES OR SHRUBS SHALL BE PLACED ON SAID DRAINAGE EASEMENT, BUT THE PREMISES MAY BE USED FOR LANDSCAPING, AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES AND RIGHTS;
*THERE SHALL BE NO DREDGED OR FILL MATERIAL PLACED UPON SAID DRAINAGE EASEMENT; AND,
*FENCES SHALL NOT BE ERECTED UPON SAID DRAINAGE EASEMENTS IN ANY WAY WHICH WILL RESTRICT THE USES HEREIN GRANTED.

THE RIGHT IS ALSO HEREBY GRANTED TO THE GRANTEE TO REMOVE ANY BUILDINGS OR STRUCTURES, TO CUT DOWN, TRIM OR REMOVE ANY TREES, FENCES, SHRUBS OR OTHER PLANTS THAT INTERFERE WITH THE OPERATION OF OR ACCESS TO SUCH DRAINAGE FACILITIES IN, ON, UPON, ACROSS, UNDER OR THROUGH SAID DRAINAGE EASEMENTS.

THE GRANTEE SHALL NOT BE RESPONSIBLE FOR REPLACEMENT OF ANY SUCH BUILDINGS, STRUCTURES, IMPROVEMENTS, FENCES, GARDENS, SHRUBS OR LANDSCAPING REMOVED DURING EXERCISE OF THE HEREIN GIVEN RIGHTS. REPLACEMENT OF ITEMS SO REMOVED SHALL BE THE RESPONSIBILITY OF THE THEN LOT OWNER.

WHERE DRAINAGE EASEMENTS ARE ALSO USED FOR ELECTRIC, TELEPHONE, CABLE TELEVISION, OR NATURAL GAS DISTRIBUTION SYSTEMS OR COMPONENTS, SUCH OTHER UTILITY INSTALLATIONS SHALL BE SUBJECT TO THE PRIOR APPROVAL OF THE VILLAGE OF VILLA PARK SO AS NOT TO INTERFERE WITH THE MAINTENANCE OF GRAVITY FLOW AND STABILIZATION OF VEGETATION GROUND COVER ON THE ABOVE-MENTIONED DRAINAGE FACILITIES.

PROJECT No.: 2019-27041-1	PLAT PREPARED FOR:	PLAT PREPARED BY:
ISSUE DATE: 12/06/19	**GW PROPERTIES**	UNITED SURVEY SERVICE, LLC CONSTRUCTION AND LAND SURVEYORS
SCALE: 1"=40	2211 N. ELSTON AVE,	7710 CENTRAL AVENUE, RIVER FOREST, ILLINOIS, 60305 TEL.: (847) 299 - 1010 FAX : (847) 299 - 5887
SHEET NUMBER 2 OF 2	SUITE 304, CHICAGO, IL 60614	E-MAIL: USURVEY@USANDCS.COM

NO.	REVISIONS	DATE
1	REVISED SIGNATURE BLOCKS	12/10/19
2	REVISED PER COMMENTS	12/10/19
3		
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Ordinance No. _____

AN ORDINANCE OF THE VILLAGE OF VILLA PARK, ILLINOIS APPROVING A SUBDIVISION OF PROPERTY LOCATED ON ROOSEVELT ROAD

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-15-1) the President and Board of Trustees of the Village (the "*Corporate Authorities*") may provide, by ordinance, for the approval of all subdivisions of any block, lot, sub-lot or part thereof; and,

WHEREAS, Article II of Appendix B of the Village Code provides for the procedures required for the proposed subdivision of any land within the Village's boundaries; and,

WHEREAS, Application PZ-19-0014 filed by Mitch Goltz on behalf of GW VP Salina Investment (the "*Petitioner*") requested a subdivision of the property located at 225 West Roosevelt Road (the "*Subject Property*") into two (2) parcels of 3.5 acres and .78 acres, respectively, in order to create an outlot for development; and,

WHEREAS, Notice of a Public Hearing on said petition was published on December 21, 2019, in the Daily Herald, a newspaper having general circulation within the Village, all as required by the State statutes and the ordinances of the Village; and,

WHEREAS, pursuant to said Notice, the Planning and Zoning Commission of the Village conducted a public hearing on January 9, 2020, on said application in accordance with the ordinances of the Village; and,

WHEREAS, the Planning and Zoning Commission of the Village reviewed the Petition and recommended that the subdivision be approved; and,

WHEREAS, the Corporate Authorities of the Village of Villa Park have received and considered the recommendation of the Planning & Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1. That this Ordinance shall apply to the Subject Property legally described as follows:

> Lot 1 in Romano's Resubdivision, being a Subdivision in the Northeast ¼ of Section 21, Township 39 North, Range 11, East of the Third Principal Meridian, according to the Plat thereof recorded May 22, 2014, as Document No. R2014-042959 in DuPage County, Illinois.
>
> The Property is commonly known as 225 West Roosevelt Road, Villa Park, Illinois.
>
> PIN: 06-21-207-075

Section 2. That the subdivision of the Subject Property be approved as set forth on the Plat of Subdivision attached hereto.

Section 3. That ordinances of parts of ordinances in conflict with the provisions hereof, are hereby repeated to the extent of such conflict.

Section 4. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this _____ day of ___________, 2020.

AYES: _______________

NAYS: _______________

ABSENT: _______________

Approved this _____ day of __________, 2020.

____
Village President

Attest:

____
Village Clerk

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Patrick Grill
Submitting Department: Community Development
Item Type: Ordinances
Agenda Section:

Subject:
Ordinance of the Village of Villa Park, DuPage County, Illinois, Reducing the Required Setback Between Principal Buildings and Detached Garages from 10 Feet to 5 Feet

Suggested Action:
At its meeting on January 9, 2020, the Planning & Zoning Commission unanimously recommended approval of a text amendment to Section 6-10-A.5. of Article 6 in Appendix C of the Villa Park Zoning Ordinance. This amendment would reduce the distance between a principal structure and a detached garage from 10 feet to 5 feet. All other bulk requirements would still be required; this change would likely have little or no effect on surrounding properties.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - PZ-19-0016 Required Setback

ORD - Text Amendment Required Setback

Village of Villa Park

325 East North Avenue, Villa Park, Illinois 60181-2696

COMMUNITY DEVELOPMENT DEPARTMENT
Director • Patrick M. Grill, AICP

Phone (630) 433-4300
Fax (630) 941-5979
TDD (630) 834-8589

M E M O R A N D U M

TO: Manager Keehner

FROM: Community Development Department

DATE: January 22, 2020

RE: Petition PZ-19-0016 Text Amendment reducing the distance between a principal building and a detached garage from 10 feet to 5 feet (Village of Villa Park, Petitioner).

BACKGROUND

The petitioner, Village of Villa Park, is seeking approval for a text amendment relating to allowable distances between principal structures and detached garages. Currently, our code allows for attached and detached garages. However, if the garage is a detached garage, it must be setback from the principal structure by a minimum of 10’ (ten feet).

In the last year, at least two homeowners have approached the Village to add onto their home, but were not allowed to as the addition would have been less than 10 feet to their detached garage. Variations were not suggested as these instances lacked a hardship.

Staff is proposing a text amendment that would allow for home additions that would be a minimum of 5 feet from a detached garage. This would also work in the opposite in that a detached garage could be expanded to a minimum of 5 feet from the house.

However, all other bulk and setback requirements would have to be met. This would include lot coverage calculations and maximum garage size.

Staff is supportive of this text amendment as it would allow for additional investment in the Village with little to no impact on neighboring properties.

On January 9th, 2020, following a public hearing in which no one spoke, the Planning & Zoning Commission unanimously recommended approval of this text amendment.

PLANNING & ZONING ACTION:
Majority of quorum.

_7_AYES, _0_NAYS

REQUESTED ACTION:
If the Village Board finds in support of this text amendment, they should approve the attached ordinance.

VILLAGE BOARD VOTE REQUIRED:
Two-thirds of all members of the Village Board.

____AYES, _____NAYS

Ordinance No. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS,

WHEREAS, the Village of Villa Park (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village filed an application requesting a text amendment to Appendix C adding additional provisions to the Zoning Ordinance of the Village of Villa Park (the "*Zoning Ordinance*") pertaining to distances between principal structure and garages; and,

WHEREAS, a Notice of a Public Hearing on the proposed text amendment was published on December 21, 2019, in the *Daily Herald*, a newspaper having general circulation within the Village, all as required by State statutes and the ordinances of the Village; and,

WHEREAS, pursuant to said notice, the Zoning and Planning Commission of the Village conducted a public hearing on January 9, 2020, on said text amendment in accordance with State statutes and the ordinances of the Village; and,

WHEREAS, the Zoning and Planning Commission found that the text amendment met the standards in Section 11.2.9 (A) of the Zoning Ordinance and recommended that the amendment be granted; and,

WHEREAS, the Corporate Authorities of the Village have received and considered the recommendation of the Zoning and Planning Commission.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois as follows:

Section 1. Article 6.10.4.A.5., Appendix C-Basic Zoning Code of the Villa Park Municipal Code is hereby amended by reducing the distance between a detached garage and principal structure from 10 feet (10') to 5 feet (5').

Section 2. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this _____ day of ___________, 2020.

AYES: _______________

NAYS: _______________

ABSENT: _______________

Approved this _____ day of __________, 2020.

____
Village President

Attest:

____
Village Clerk

Agenda Item No:8.a

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Kevin Wachtel
Submitting Department: Finance Department
Item Type: Resolutions
Agenda Section:

Subject:
Resolution Expressing Official Intent Regarding Certain Capital Expenditures for the Purchase of Vehicles and Equipment, Including Loader, Squad Cars, Gas Monitor, Fire Hose and Related Equipment, SCBA Compressor, Portable Generator, Portable Air Compressor, Copier, AED, Chipper Cap for Dump Truck, and Related Equipment, to be Reimbursed from Proceeds of an Obligation to be Issued by the Village of Villa Park, DuPage County, Illinois

Suggested Action:
In order to utilize Rollover Bond proceeds for future capital expenditures, the Village Board needs to formally declare, by way of this reimbursement resolution, of its intent to do so in advance of spending the money. This reimbursement resolution encompasses all budgeted projects within the Capital Projects Fund for 2020. The Rollover Bonds will be issued in November or December, 2020. This continues our strategy for addressing TIF 3 debt while providing a limited amount of funds for capital purchases, which was developed in 2016.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - TIF 3 Debt Plan for Property Tax Supported Debt

RESO - DSEB Bonds - Reimbursement

Memo

Date: November 9, 2016
To: Rich Keehner, Jr., Village Manager
From: Kevin Wachtel, Finance Director
RE: TIF 3 (North Avenue TIF) Debt Plan – refunding bonds

For the past several months, we have been working on a strategy to address the TIF increment shortfall in the North Avenue TIF District. The outline of that plan was included in the weekly report (and attached hereto). That debt plan was developed to keep our property tax supported debt at a flat amount, so property tax payers would feel less of a burden. The strategy incorporates existing tax supported bonds, future road referendum bonds, levying for the existing TIF 3 alternate revenue bonds (ARBS) to the extent allowed, and refunding the TIF 3 debt certificates with ARBs. This memo will further explain the last component: refunding the TIF 3 debt certificates with ARBs

Current debt certificates

Our existing debt certificates were issued in 2008 in the amount of $3.7M. Payments were lower in the beginning years, and increase throughout the life of the debt, with interest rates ranging from 4.125% to 4.3%. These debt certificates are callable on June 15, 2017. There is currently $3.26M in principal outstanding, plus interest that accrues from December 15, 2016 until closing. Because these are debt certificates, we must make payments from existing revenues (i.e. there is no ability to levy property taxes for this debt as it currently exists.) Because the TIF incremental revenue is much lower than was expected when the TIF was formed and debt issued, there is not enough cash coming into the fund to make annual debt service payments, so an alternative option must be considered.

Alternate Revenue Bonds (ARBs)

Our plan calls for issuing ARBs in early 2017. We plan to close on the bonds in March or April, which would then be a “current refunding,” making this process more efficient and less expensive. These ARBs would result in proceeds that will pay off the current debt certificates. The ARBs would have a lower interest rate than the debt certificates with a level debt repayment schedule. ARBs are required to have a pledged revenue source that is at least 125% or 150% of the annual debt service needs, with a backstop of a property tax levy. In this case, we will pledge rollover bonds. We anticipate that repayments will be about $400,000 per year for principal and interest.

Rollover bonds

The Village has a Debt Service Extension Base (DSEB), which allows Villa Park to levy approximately $618,000 for small bond issues (this amount is adjusted annually by tax cap amount). This means that we would need to pledge and issue $500,000 to $600,000 each year to achieve the revenue coverage requirements. These rollover bonds would then appear on property tax bills. Because we need only $400,000 to pay the annual debt service on the ARBs, we would then have additional rollover bond proceeds that can be used to pay for current vehicles and equipment needs. This money is limited to be used for certain purposes, and cannot be used for daily operational expenses.

Cost estimate of Rollover Bonds

There would be issuance costs for rollover bonds each year. We would anticipate working with a local bank to minimize cost impacts each year. To fund repayment of $600,000 per year would be a tax rate (based on the 2015 levy) of about $0.1200 per $100 of EAV. A home with a market value of $100,000 would pay property taxes of $40 toward this debt per year.

Next Steps using DSEB strategy

The Village Board would take formal action at their December 5, 2016, meeting. This includes the Notice of Intent to Refund the debt certificates, and establishing a Bond Issue Notification Act (BINA) hearing. That hearing will take place in January, 2017. After the first of the year, the Village Board will need to take action to adopt a parameters ordinance and finalize the bond sale in March, 2017.

Financial Advisor

Staff has also switched our financial advisor firm. The Village used PMA Financial for the past several years, and shopped that service. We have hired Speer Financial, a firm that staff (and the Village of Villa Park) has used quite successfully in the past. In addition, the rates that Speer charges are considerably less for each bond issue than PMA. This continues our trend of reviewing service providers to ensure that we are utilizing firms that meet our needs, at the most affordable fees.

Attachments:

TIF 3 Debt plan summary for property tax supported debt

Alternate Bonds/Annual Rollover Bonds to Payoff 2008 Debt Certificates

TIF 3 Debt plan summary for property tax supported debt

- Our overall goal is to keep our tax levy supported debt to annual payments of $2.9 million, which is our current level. This lessens the impact on the tax payer. This $2.9 million self-imposed limit includes referendum bonds that have been issued, the debt discussed below, and the remaining bond referendum bond issue.
- TIF 3 incremental revenue is insufficient to pay ongoing debt. The TIF 3 debt includes debt certificates, and two bond issuances. The bond issuances can be added to the tax levy.
- The Village has a Debt Service Extension Base (DSEB) that is available to be included in the annual tax levy.
- The debt payments for all three debts can be paid this December using existing TIF 3 dollars. However, we cannot incur additional large spending using TIF 3 dollars, unless dollars outside this spending plan are identified and utilized.
- We could use the proceeds of the sale of the Village owned North Avenue property for capital, or for future debt. We have assumed using a portion of that money in this plan in 2017.
- We will levy for portions of the bond issuances starting this December. Those levies will continue until those bonds are paid off.
- We will issue Alternate Revenue Bonds next March to pay off the debt certificates.
- The Alternate Revenue Bonds will be paid by issuing smaller Rollover Bonds every year. Each year, the Rollover Bonds will be paid using the DSEB capacity.
- The DSEB capacity will also provide some funding ($200,000-$300,000 per year) for some capital purchases, such as vehicles.
- This plan keeps property tax supported debt at about $2.9 million each year until tax levy year 2033.

EXTRACT OF MINUTES of a regular public meeting of the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, held at the Village Hall, Second Floor – Board Chambers, located at 20 South Ardmore Avenue, Villa Park, Illinois 60181, in said Village, at 7:00 p.m., on the 10th day of February, 2020.

*   *   *

The Village President called the meeting to order and directed the Village Clerk to call the roll.

Upon the roll being called, the Village President and the following Trustees answered present: ____

____

____

The following were absent from the meeting: ______________________________

The President and Board of Trustees then discussed and considered a resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by the Village of Villa Park, DuPage County, Illinois.

Thereupon, Trustee ___________ presented, the Village Attorney explained, and there was read into the record in full the following resolution.

RESOLUTION expressing official intent regarding certain capital expenditures for the purchase of vehicles and equipment, including loader, squad cars, gas monitor, fire hose and related equipment, SCBA compressor, portable generator, portable air compressor, copier, AED, chipper cap for dump truck, and related equipment, to be reimbursed from proceeds of an obligation to be issued by the Village of Villa Park, DuPage County, Illinois.

*   *   *

WHEREAS, the President and Board of Trustees (the "**Corporate Authorities**") of the Village of Villa Park, DuPage County, Illinois (the "**Village**") have considered in detail the feasibility and necessity of financing capital expenditures associated with the purchase of vehicles and equipment, including loader, squad cars, gas monitor, fire hose and related equipment, SCBA compressor, portable generator, portable air compressor, copier, AED, chipper cap for dump truck, and related equipment, in and for the Village (the "**Project**"); and

WHEREAS, the Corporate Authorities intend to cause to be issued and sold bonds, in one or more series, in amounts not to exceed Six Hundred Seventy Five Thousand Dollars ($675,000.00) for the purpose of paying the costs of the Project; and

WHEREAS, the Village intends at this time to state its intentions to be reimbursed from proceeds of the bonds for any expenditures undertaken by the Village for the Project prior to issuance of the bonds.

NOW, THEREFORE, Be and It Is Hereby Resolved by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1. The Village makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. §1.150-2 pursuant to the Internal Revenue Code of 1986, as amended.

(a) As of the date hereof, the Village reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the Village on behalf of the Village.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project together with any appurtenances and attachments thereto to serve the Village which were or will be paid subsequent to sixty (60) days prior to the date hereof.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $675,000.

(d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than eighteen (18) months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project are placed in service, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the Village's use of the proceeds of the debt to be issued for the Project to reimburse the Village for a capital expenditure made pursuant to this Resolution.

(e) The expenditures described in (b) above are capital expenditures as defined in Treas. Reg. §1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. §1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(f) No proceeds of the borrowing paid to the Village in reimbursement pursuant to this Resolution will be used in a manner described in Treas. Reg. §1.150-2(b) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. §1.148-1) within one (1) year of the reimbursement allocation described in (d) above.

(g) Expenditures for the Project to be reimbursed for the proceeds of the borrowing for purposes of this Resolution do not include costs for the issuance of the debt or an amount not in excess of the lesser of $100,000 or five percent (5%) of the proceeds of the borrowing, or preliminary expenditure not exceeding twenty percent (20%) of the issue price of the borrowing, within the meaning of Treas. Reg. §1.150-2(f) (such preliminary expenditures include architectural, engineering, surveying, soil testing and similar costs incurred prior to construction of the Project, but do not include land acquisition, site preparation, and similar costs incident to commencement of construction).

Section 2. That all resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this resolution be in full force and effect forthwith upon its adoption.

PASSED by the President and Board of Trustees on February 10, 2020.

APPROVED February 10, 2020.

____
Village President

AYES: ____

____

NAYS ____

ABSENT: ____

RECORDED in the Village Records on February 11, 2020.

ATTEST:

____
Village Clerk

(SEAL)

Trustee ________ moved and Trustee ________ seconded the motion that the resolution as presented and read be adopted.

After discussion thereof, which discussion included a public recital by the Village Attorney as to the nature of the matter set forth in the resolution, including a reading of the title, and a brief explanation of the terms of the resolution, the Village President directed that the roll be called for a vote upon the motion to adopt the resolution.

Upon the roll being called, the following Trustees voted

AYE: ____

____

and the following Trustees voted

NAY: ____

Whereupon, the Village President declared the motion carried and the resolution adopted, and henceforth did approve and sign the same in open meeting, and did direct the Village Clerk to record the same in full in the records of the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois.

Other business was duly transacted at said meeting.

Upon motion duly made and carried, the meeting adjourned.

____
Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Villa Park, DuPage County, Illinois (the "**Village"**), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the Village and of the President and Board of Trustees (the "**Corporate Authorities"**) thereof.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Corporate Authorities held on the 10th day of February, 2020, insofar as the same relates to the adoption of a resolution entitled:

> **RESOLUTION** expressing official intent regarding certain capital expenditures for the purchase of vehicles and equipment, including loader, squad cars, gas monitor, fire hose and related equipment, SCBA compressor, portable generator, portable air compressor, copier, AED, chipper cap for dump truck, and related equipment, to be reimbursed from proceeds of an obligation to be issued by the Village of Villa Park, DuPage County, Illinois.

A true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of said resolution were taken openly; that the vote on the adoption of said resolution was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all newspapers, radio and television stations and other news media requesting such notice on a day which was not a Saturday, Sunday or legal holiday for Illinois municipalities and not less than 48 hours prior to such meeting; that the agenda for said meeting was posted at the principal office of the Corporate Authorities and at the location where said meeting was held at least 48 hours in advance of the holding of said meeting; that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting; that said agenda described or made specific reference to said ordinance; that a true, correct and complete copy of said agenda as so posted is attached hereto; that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended; and that the Corporate Authorities complied with all of the provision of said Act and said Code, except as said Act and said Code are validly superseded by the home rule powers of the Village, and with all of the procedural rules of the Corporate Authorities in the conduct of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village this 11th day of February, 2020.

____
Village Clerk

(SEAL)

Agenda Item No:8.b

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Janet Gorman
Submitting Department: Finance Department
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Safety Incentive and Safe Driver Programs for Fiscal Year 2020

Suggested Action:
The Village has had a safety incentive program and safe driver program since 1993. These programs are intended to minimize losses due to job related accidents and to provide an incentive for employees to practice safety, both individually and collectively. This program is confirmed annually by Village Board resolution. Funding for the programs are budgeted in each department's salary accounts.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Safety and Safe Driver Program

RESO - Safety and Safe Driver Program 2020

Ex. A - Safety Incentive Program Description

Ex. B - Safe Driver Program Description

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Albert Bulthuis, Village President
Hosanna Korynecky, Village Clerk
Rich Keehner, Jr., Village Manager

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Phone (630) 834-8500
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TO: Rich Keehner, Jr., Village Manager

FROM: Janet Gorman, Human Resource Manager

DATE: **January 22, 2020**

SUBJECT: **ANNUAL UPDATE OF THE VILLAGE'S SAFETY INCENTIVE PROGRAMS**

STATEMENT OF PROBLEM At the end of the calendar year safety programs are completed and it is again time for the Village Safety Committee to present the Village Board with a general safety update and to report on the results of the Safety Incentive Program. The Safety Committee is recommending in 2020 a continuation of the Safety Incentive Program and the Safe Driver Program. The programs are already included in the CY'20 Budget. The Safety Committee would like to ask the (4) Labor Unions for their participation in the recommended program. Fulltime and regular part-time employees are currently eligible to participate. Union endorsement is requested because of the economic benefits of the program.

INVESTIGATION OF PROBLEM The Village Safety Committee annually compiles their goals and objectives for the upcoming calendar year (2020) at their year-end meeting. As usual, our main goal is to reduce the number of job related injuries and vehicle accidents from the previous five years' average. Of course, our ultimate goal is to have zero injuries and vehicle accidents, however, this is difficult considering the nature of the job duties of approximately 150 full time, 69 part-time and 21 seasonal employees. One of the committee's goals is to once again offer a Safety Incentive Program in 2020. This program rewards employees for working safely and thereby reducing the frequency and severity of job related injuries. The Safety Committee reviews and discusses all injuries to determine if they are preventable and therefore chargeable against the target. By reviewing all accidents, the committee looks for patterns or frequency of certain types of injuries.

The Safety Incentive Program has been in existence since 1993. In 2010 a revision included awarding an overall goal for the Village employees (no more than 500 days lost by all employees) and also set department goals. In addition, in order for a Department to meet its goal they must reduce the average number of days lost (based on the past five years of chargeable accidents) in their department by 25%. Chargeable days are assigned after the Safety Committee reviews the accidents and determines if the injury was preventable. This year the overall goal was met as a result of efforts to accommodate injured employees in light duty assignments and concentrate on returning injured workers to their jobs. The Public Works, Police, Fire and Parks and Recreation departments did reach their accident reduction goals. Unfortunately, Administrative departments did experience a few lost days and did not reach their zero loss goal.

In 2019 the majority of eligible full-time employees opted for the half day off, which affects productivity since their pay is budgeted. If employees choose the $50 ($25 for part-time employees) award it would cost approximately $8,250 in CY ‘20.

The safe driver program will be less than $2,300 which is the number of employees times $10. The overall budgeted amount will be $10,550.

A copy of the proposed 2019 Safety Incentive Program and Safe Driver program will be attached to the proposed Resolution.

The Village Safety Committee meets to discuss specific goals that can benefit the employees and assist in providing a healthy work environment. 2020 Safety Committee goals will be focused on results of the IRMA regulatory visit and subsequent action plan as well as revising the Safety Rulebook. Police and Fire Departments implemented additional safety related on-line programs in 2019 to address the needs of their departments.

The Committee will also review the Safety Incentive and Safe Driver programs to propose any changes in 2021.

RECOMMENDATION It is recommended by the Village Safety Committee that the Village Board continue the safety incentive programs in 2020. If concurrence is obtained from the Village Board, we request approval of the Safety Incentive Program and Safe Driver Program by formal resolution at the February 10, 2020 Village Board Meeting in order to set 2020 goals and publicize for all eligible employees.

RESOLUTION NO.______________

A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, APPROVING THE SAFETY INCENTIVE PROGRAM AND SAFE DRIVER PROGRAM FOR FISCAL YEAR 2020

WHEREAS, The Village of Villa Park is a municipal corporation organized and existing under the laws of the State of Illinois; and

WHEREAS, the President and Board of Trustees of the Village of Villa Park previously adopted Resolution No. 93-05, initiating the "Village of Villa Park Safety Incentive Program" to minimize losses due to job related accidents and to provide an incentive for employees to practice safety, both individually and collectively; and

WHEREAS, the Safety Committee, after reviewing the results of the Safety Incentive Program has recommended that the Safety Incentive Program as revised by Resolution No. 94-79, and approved by Resolution each year since 1994 be approved and implemented again for 2020; and

WHEREAS, the Safety Committee is also recommending the continuation of the Safe Driver Program to minimize losses due to vehicle accidents; and

WHEREAS, the President and Board of Trustees of the Village of Villa Park find that approval of the Safety Incentive Program and Safe Driver Program for 2020 is in the best interests of the citizens of Villa Park;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

SECTION 1: That the **VILLAGE OF VILLA PARK SAFETY INCENTIVE**

PROGRAM, and **SAFE DRIVER PROGRAM** copies of which are attached hereto by reference as *Exhibit A* and *Exhibit B*, are hereby approved, and the Village Manager is authorized and directed to implement same on behalf of the Village of Villa Park for the year 2020.

SECTION 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED THIS _______DAY OF___________________, 2020.

VILLAGE OF VILLA PARK

____
President, Village of Villa Park

ATTEST:

____
Clerk, Village of Villa Park

Resolution No.:______

ADOPTED this ________day of____________________, 2020, pursuant to a roll call vote as follows:

AYES:______________
NAYS:______________
ABSENT:___________

VILLAGE OF VILLA PARK SAFETY INCENTIVE PROGRAM

The Goals and Objectives of the Employee Incentive Program are:

A. To instill in the minds of each and every employee a concept that the safe way to perform a task is the most efficient and the only acceptable way;

B. To reduce the frequency of accidents and more importantly, reduce the actual time lost due to accidents:

C. To improve productivity due to a reduced amount of time lost and to reduce the financial risk to the Village as a result of accidents;

D. To reward the employees when they collectively demonstrate a concern for their safety, the safety of others and meet the targets set by the Safety Committee.

This employee Safety Incentive Program will apply to all regular full-time employees, as defined as those employees working a minimum of 1950 hours annually. Regular part-time employees which include: crossing guards, part-time custodians, auxiliary police part-time clerical, and paid-on-call firefighters, will be eligible for a monetary reward. Part-time employees will not be eligible for time off. This plan shall apply only to employees who are employed by the Village at the time the program begins on an annual basis. The starting date for this program is January 1, 2020. Any employee hired after this date will not be eligible for the monetary or time off incentives.

The number of days that are lost due to chargeable work related accidents will be set for the entire Village. In 2020 this goal shall be 500 days. If the days lost by all employees exceeds this amount then the department incentive will not be awarded.

A safety goal will be established in each department based on a five year average of the actual time lost as a result of accidents. Each year, the five years preceding will be used to establish the new goal. The goal will be established no later than the last day of February in the new calendar year. If the safety goal is reached, the five year average will decline creating a lower safety goal each year.

To be eligible for the Incentive Program rewards, the employees, *by Department*, must reduce the previous five year average of time lost by twenty-five percent (25%). **EXAMPLE:** At the end of the year less than 500 days have been lost by all participating employees. If the Department five year average time lost was 300 days per year, to successfully meet the incentive target, the employees could not exceed two hundred twenty-five (225) days of lost time. For purposes of accumulating time lost, only full days will be counted. If an employee sustains a minor injury and is sent home for the remainder of the day, it will not count against the time lost total. No awards will be distributed if an employee accident results in a fatality. Employees will be notified January 1, or shortly thereafter, each year, what the target for total days lost will be for the upcoming year.

The Safety Committee will act as the review board for determining whether or not an employee was at fault and whether or not the time lost should be charged against the total. If an employee requests a review by the Committee, he/she will be required to present their case at a regular meeting of the Safety Committee. The Committee's decision will be final. The decision of the Safety Committee is not subject to the grievance procedure.

It is not the intent of this program to encourage employees not to report accidents or minor injuries. Therefore, the frequency of accidents will not be factored into the Incentive Program, only the severity or actual time lost. Due to this format, the employees will not be penalized for reporting minor accidents, however, accidents or injuries not reported within one (1) working day, could result in disciplinary action.

If the employees, collectively, are successful in attaining their target of total time lost, **ALL** eligible full-time employees will have their choice of a $50.00, taxable monetary award, or one-half (1/2) day off, except those employees in the Fire Fighter's Division who will be given time off according to past practice, to be used during that calendar year, with approval of their immediate supervisor. Those employees eligible for one-half (1/2) day off, should use the time from lunch until the end of the day, or four (4) hours in the morning. Morning or afternoon work sessions will not be split to attain the four-hour total. The maximum amount of time off will be four (4) hours, except for the Fire Fighters. Eligible part-time employees will receive $25.00 monetary reward. The total time lost will not be final until calculated according to past practice.

Checks for the Incentive Program will be distributed as quickly as possible upon successful completion of the Incentive Plans. Employees selecting the time off rather than the monetary reward, shall inform their supervisor within one week of receiving the results.

The Management Staff of the Village of Villa Park reserves the right, at their discretion, to review the Incentive Program on an annual basis, and to modify, continue or discontinue the Plan. This right is not subject to Union Negotiations or the grievance procedure.

Any questions, comments or concerns regarding this Policy or the distribution of awards shall be directed to the Employee Safety Committee at their regular meetings.

SAFE DRIVER PROGRAM

PURPOSE

The Village Safety Committee recognizes that employees are keys to effective loss prevention throughout the workplace. To that end, this Safe Driver Program is being proposed. It is intended to heighten the awareness of all Village employees who operate a Village owned or Village approved vehicle, provide standards and guidelines for retraining, and reward employees driving on Village business for safe driving.

ELIGIBILITY

This program will apply to all Village employees who, by job description and necessity, must drive a fleet vehicle or other such vehicle authorized by the Village. This includes employees who receive an auto allowance or mileage reimbursement. Included in this group will be all regular full-time and part-time employees (per the Safety Incentive Program). Those employees not eligible include: clerical personnel, crossing guards and all seasonal employees.

Additionally, to be included in this program, an employee must also have worked for a minimum of six (6) consecutive months of the current year and must possess a valid driver's license.

DEFINITIONS:

CHARGEABLE DRIVING ACCIDENT

Any driving accident involving a Village-owned or Village approved vehicle which results in property damage and/or personal injury, regardless of who was injured, what property was damaged, or where it occurred, in which the employee failed to exercise every reasonable precaution to prevent the accident.

NON-CHARGEABLE DRIVING ACCIDENT

Any driving accident involving a Village-owned or Village approved vehicle which results in property damage and/or personal injury, regardless of who was injured, what property was damaged, or where it occurred, in which the employee exercises every reasonable precaution to prevent the accident from occurring.

RULES

The program will be in effect for twelve (12) months, January 1 – December 31, of each year, as approved by the Village Board. Vehicle accidents will be reviewed by members of the Village Safety Committee and judged chargeable or non-chargeable. Any employee found to have a chargeable accident during the twelve (12) months will not be eligible for an award.

Likewise Village employees convicted of an Illinois Compiled Statues traffic violation received during working hours will be excluded from receiving an award.

AWARDS

Any eligible employee whose record is clear of any chargeable vehicle accident or traffic violation at the end of the twelve (12) month period will receive a Safe Driver Award.

PREVENTION/EDUCATION

Department Heads are to hold annual defensive driving reviews for all eligible employees. The reviews are to be in the form of videos, check-rides and defensive driving schools as applicable. Any employee charged with a vehicle accident will be subject to an individual defensive review and retraining.

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Janet Gorman
Submitting Department: Finance Department
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois Revising the Village of Villa Park Employee Handbook

Suggested Action:
Employment law is continually changing, and while the Village complies with the laws as they are revised or amended, some changes must be reflected in the Employee Handbook. The proposed resolution allows changes to the Employee Manual that are mandated by the Victims Economic Security and Safety Act (Section 3.04 of the handbook), Illinois Service Member Employment and Reemployment Act (Section 3.14), Cannabis Regulation and Tax Act (Section 4.01) and the Illinois Workplace Transparency Act (Section 4.02).

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Employee Handbook Revisions

Employee Handbook 1.2020

RESO - Employee Handbook Revisions

Village of Villa Park

20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

Albert Bulthuis, Village President
Hosanna Korynecky, Village Clerk
Rich Keehner, Jr., Village Manager

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To: Rich Keehner, Village Manager
From: Janet Gorman, Human Resource Manager
Date: 2/1/2020
Subject: Village of Villa Park Employee Handbook

Statement of Problem: The Village of Villa Park Employee Handbook was last updated in 2017. The handbook is distributed to all employees and offers guidance on employment policies and programs. In the past two years there have been a number of State and Federal mandates that impact employees which should be added to the current handbook.

Investigation: Employment law is continually changing and while the Village complies with the laws as they are revised or amended some of those changes now need to be included in a handbook that will be redistributed to all employees, officers or commissioners of the Village to review. Following are some highlighted changes:

Family and Medical Leave Act – Also added to this leave policy are added job protections under the Victims Economic Security and Safety Act.

Military Active Duty Leave Policy – Has been revised in its entirety as a result of 2018 changes in the payment of full or differential pay for employees serving in the Armed Forces, Reserve or National Guard. Illinois law is supportive of local government employees serving in training or active duty assignments including pay, benefit and job restoration requirements.

Drug-Free Workplace – The Village continues to have a zero tolerance policy for drug use in the workplace. Introduction of the Cannabis Regulation and Tax Act (410 ILCS 705) added an amendment that applies to individuals in safety sensitive positions including Fire and Police personnel. In addition the Federal Government still does not allow use of cannabis which affects federal projects as well as random drug testing for Commercial Driver License holders (CDL). The policy language has been revised to address State and Federal restrictions on cannabis use and employment decisions.

Harassment – The State expanded the employer's obligations to provide training for all employees on an annual basis as well as provide a vehicle to report harassment in the workplace. The policy has added complaint procedures for reporting harassment allegations to State and Federal agencies.

Recommendation: It is recommended that the Village Board of Trustees pass a resolution to approve the Village of Villa Park Employee Handbook with 2020 revisions.

VILLAGE
OF
VILLA PARK
EMPLOYEE HANDBOOK

ACKNOWLEDGEMENT OF RECEIPT

I have received a copy of the employee handbook and understand that it contains important information on personnel policies, benefit programs and my right and obligations as an employee.

I understand that this handbook is NOT a contract of employment and should not be read as forming an expressed or implied contract of promise. All employees of the Village of Villa Park may voluntarily leave the Village's employ upon proper notice. The Village of Villa Park may terminate any employee at any time with cause, or for budgetary reasons, or upon elimination of the position.

I will familiarize myself with the material in this handbook, and I understand that I am governed by its contents.

I understand that the Village of Villa Park reserves the right to modify, change and delete its policies, benefits and regulations or to add policies or procedures, as it deems appropriate. I will familiarize myself with these changes as they are distributed.

___________________________________ _________________________

Employee Signature Date

____

Employee Name (Printed)

****

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___________________________________ _________________________

Employee Signature Date

____

Employee Name (Printed)

Table of Contents

Section 4: EMPLOYEE BEHAVIOR

Section 5: INSURANCE/DEFERRED COMPENSATION & RETIREMENT BENEFITS

Sec. 1: EMPLOYER OBLIGATIONS AND SERVICES

1.01 EMPLOYMENT POLICIES ADMINISTRATION

It is the policy of the Village of Villa Park that this document be used as an outline of the basic personnel policies, practices, and procedures for the organization. It is not an offer, statement or confirmation of any guaranteed terms or conditions of employment. It is also the policy of the Village of Villa Park that all employees are employed at the will of the Village for an indefinite period of time. Accordingly, employees may terminate their employment at any time for any or no reason, just as the Village of Villa Park may do so when it determines that termination is appropriate. These personnel policies are not intended to alter the employment-at-will relationship or any collective bargaining agreements in any way and should not be interpreted as contractual guarantees. All applicable policies, practices, and procedures contained in this document pertain to volunteers, interns, etc. as well as employees. This handbook refers to some previously issued policies and unless otherwise stated replaces previously issued policies, written or oral, governing employment. Any violation of the Village of Villa Park policies may result in discipline, up to and including termination, regardless of the date of discovery.

The Village of Villa Park shall employ a Village Manager who will be authorized with the approval of the Board of Trustees to employ such staff as necessary to carry out the business of the Village of Villa Park.

1.02 EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of Village of Villa Park that equal employment opportunities be available to all without regard to race, color, gender (including pregnancy status), national origin, age, disability, sexual orientation (resolution 91-31) or any other basis of discrimination precluded by applicable federal and state statutes. An exception would only be made if a specific age, gender or physical requirement is a bona fide occupational qualification. This policy applies in all phases of the individual's career, beginning with the initial process of recruitment and selection and extending through hiring, placement, transfer, promotions, compensation, leaves of absences, and separation. The Village also prohibits retaliation against employees who have reported discrimination. Any employee who believes that he or she has been discriminated against in violation of this policy should report the matter to their Department Head.

1.03 AFFIRMATIVE ACTION

The Village continues its efforts and commitment to fully utilize and treat equally minority groups, women, veterans and disabled employees at all levels and in all segments of the workforce through an affirmative action policy and plan. The goals of the affirmative action policy and plan are to eliminate institutional barriers in employment that tend to perpetuate the status quo and to eliminate the effects of past discrimination. Affirmative Action requires that the Village of Villa Park determines statistically whether and where under-utilization of those classes of individuals protected by law (including minorities and women) exists. The Village will complete the required EEO 4 report which is required for filing with the Department of Labor

1.04 COMPLIANCE

The Village of Village of Villa Park complies with all Federal Wage and Hour Regulations, the Civil Rights Act of 1964 and all other regulations and rules pertaining to civil rights, the Fair Labor Standards Act, the Age Discrimination in Employment Act, the U.S. Department of Health and Human Services Regulations (45 CFR PART 84), The Rehabilitation Act of 1973 as amended (29 U.S.C. 794) , the Patient Protection and Affordable Care Act (H.R. 3590), Reconciliation Act of 2010 (H.R. 4872), The Immigration Reform Control Act, Nursing Mothers in the Workplace Act (820 ILCS 260/1, et seq.) and the Americans with Disabilities Act. Pay plans provided under the collective bargaining agreements and non-exempt non-union pay policy (resolution 92-60) comply with all state and federal wage and hour laws. This is not an exhaustive list but representative of the myriad laws with which the Village will comply. The Village of Villa Park will also comply with child labor laws for staff less than 18 years of age.

1.05 REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disabilities Act (ADA) and applicable state and local laws prohibiting discrimination in employment against qualified individuals with disabilities, reasonable accommodations in working space, adaptive equipment or other reasonable arrangements will be made in accordance with these laws for employees with disabilities who are otherwise capable of fulfilling the essential requirements of the position. The ADA employment and transition programs are available for review in the Office of the ADA Compliance Officer the Director of Parks and Recreation.

Section 504 of the Rehabilitation Act prohibits discrimination based on disability. Any program participant, participant representative, prospective participant or staff member who has reason to believe that she/he has been mistreated, denied services or discriminated against in any aspect of services or employment because of disability may file a Citizen Incident Report, Complaint Form or collective bargaining grievance. Section 504 states, in part that "no otherwise qualified handicapped individual ... shall, solely by reason of her/his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The law and regulations may be examined in the office of the Manager of Human Resources.

1.06 EMPLOYEE HEALTH AND SAFETY

The Village of Villa Park provides a safe and healthful work environment for its employees in accordance with federal, state, and local regulations. Safety is the on- going responsibility of everyone in the workplace therefore; all employees are expected to comply with the regulations including those implemented by the Village of Villa Park.

The Village of Villa Park Safety and Employment Rulebook includes a number of policies including Emergency Procedures, General Safety Guide, Confined Space, Respiratory Protection, Bloodborne Pathogens, First Aid, CPR and AED, Alcohol and Drug Use, Chlorine, Trenching and Excavation, Fall Protection, Reporting Accidents and Injuries, Lockout/Tagout, Hazardous Materials, WorkZone and Uniform Traffic Control, Employee Personal Safety and Behavior, Working Alone, Driving, Protective Clothing and Equipment, Electrical Safety, Employee Response to a Local Disaster and Employee Safety Incentive Programs. Policies and procedures are reviewed by the Village Safety Committee which includes representatives from each Village department.

The Village belongs to a pool of municipalities for their workers compensation, auto, property and general liability insurance. The Intergovernmental Risk Management Agency provides training on a number of health and safety topics that meet the requirements of the Illinois Department of Labor Health and Safety Division.

1.07 ORIENTATION AND HIRING PRACTICES

At the time of hire employees will be asked to provide appropriate documentation to comply with the Immigration Reform Control Act of 1986. This act requires the Village ensure that employees are authorized for employment in the United States. In connection with this Act the information and documentation will be used only for compliance and not for any unlawful purpose. If your employment authorization changes or terminates after the start date of employment then please inform your supervisor. The Village also will require a valid taxpayer ID number for processing Medicare, social security and IRS required tax documents.

No employee may be permitted to work unless the federal I-9 (immigration and naturalization) form is completed. All new employees will be required to complete initial departmental training and on-going in-service training related to their position. Orientation for new full-time employees will be conducted by the

Human Resource Manager or Personnel Officer as soon as practicable. Seasonal and part-time employees will be oriented by their Department staff.

Each employee will receive an orientation that includes, but is not limited to:
- General overview of the Village of Villa Park organizational structure and department locations
- Tours of pertinent locations and introductions to key employees
- Information regarding employee benefits
- Information regarding policies and procedures of the Village of Villa Park
- Discussion of job responsibilities that are specific to the new employee
- Other information as required by the Village of Villa Park

1.08 UNION ENVIRONMENT
- The Village of Villa Park recognizes four (4) union entities for its employees:
- Local 964, of the American Federation of State and County and Municipal Employees (AFSCME) represents clerical, Public Works, Parks, and some police non-sworn employees.
- Chapter 24, of the Metropolitan Alliance of Police represent sworn police officers.
- Local 700, of the International Brotherhood of Teamsters represents police Sergeants and Lieutenants.
- Local 2392 of the International Association of Firefighters represents firefighters including Lieutenants.

Sec. 2: PERSONNEL POLICIES

2.01 VACANCIES AND JOB POSTINGS
Job vacancies will be posted according to requirements of the Village collective bargaining agreements as well as state and local laws including hiring of police and fire sworn staff by the Village of Villa Park Fire and Police Commission. All prospective employees are required to complete an application. Any falsification or misrepresentation of information on the application will result in applicant denials and after hire may result in discipline up to and including discharge.

The Village Manager is appointed by the Village Board of Trustees and will be responsible for hiring Department Heads as well as any other subordinate personnel. The Human Resource Manager will be available to assist in the hiring process which may include advice on post–offer screenings, wage and salary or benefit communication, and compliance requirements with federal, state, and local requirements.

Department Heads will be responsible for hiring staff under their direction although they may use their management staff to do the interviewing and processing of applicants. Posting for positions will comply with ADA requirements and include descriptions of the essential functions of the job. General background checks may be conducted for targeted positions and any staff working with children will undergo a criminal background check.

All positions at the Village of Villa Park will have an approved written job description that states the responsibilities, essential functions, skills, qualifications and FLSA classification. These job descriptions are reviewed annually and updated appropriately. The qualifications on the job descriptions are listed on the job postings and are used in determining the eligibility of the applicant.

All current qualified staff seeking the vacant position will be given an interview for vacant positions and will go through the same process as other qualified applicants. Any employee interested in a posted position shall submit an application form. Employees who are applying for a different position within the Village of Villa Park will assume the responsibility of notifying their current supervisor about their application for the new position. This is to be done in a reasonable amount of time to provide continuity in programming in case the employee is hired into the position.

After extending an offer in writing, applicants will undergo post-offer medical exams as required for the job they are performing. In some cases other testing may be conducted prior to placement on the job.

2.01A THE WHISTLEBLOWER ACT AND THE ILLINOIS HUMAN RIGHTS ACT

A whistleblower as defined by this policy is an employee of the Village of Villa Park who reports an activity that he/she considers to be illegal or dishonest to one or more of the parties specified in this Policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Examples of illegal or dishonest activities are violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor or the Human Resource Manager. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination.

Whistleblower protections are provided in two important areas -- confidentiality and against retaliation. Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. The Village will not retaliate against a whistleblower. This includes, but is not limited to, protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of physical harm. Any whistleblower who believes he/she is being retaliated against must contact the Human Resource Manager immediately. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

All reports of illegal and dishonest activities will be promptly submitted to the Village Manager who is responsible for investigating and coordinating corrective action.

Employees with any questions regarding this policy should contact the Human Resource Manager.

2.02 MANAGEMENT RIGHTS

The Village retains all rights to manage and direct the affairs of the Village in all its various aspects and to manage and direct its employees including but not limited to the following: to plan, direct, control and determine the budget and all its operations, services, policies and missions of the village; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work, to transfer and reassign employees; to establish work and productivity standards and, from time to time to change those standards; to assign overtime; to purchase goods and services; to determine the methods, means, organization and number of personnel by which departmental services shall be made or purchased; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate, promote or demote employees; to establish performance standards; to discipline, suspend and/or discharge non-probationary employees for just cause; to change or eliminate existing equipment or facilities or introduce new ones without having to negotiate over the effects of such change. The Village shall also have the right to take any and all actions as may be necessary to carry out the mission of the Village in the event of civil emergency as may be declared by the Village President, the Village Manager or their designees, which may include but are not limited to: riots, civil disorders, tornado conditions, floods or other catastrophes or financial emergencies, and to suspend the terms of the appropriate collective bargaining agreements during such civil emergency.

2.03 DISCIPLINE

The Village employees covered by a collective bargaining agreement are subject to the disciplinary procedures outlined in their contract. Sworn Police and Fire personnel are subject to discipline as recommended by their respective Department Head to the Police and Fire Commission. Non-union employees will generally be subject to discipline up to and including discharge, however, based upon the seriousness of the infraction progressive discipline may be bypassed. Counseling to correct the behavior will be followed by progressive and corrective discipline includes:

- Verbal reprimand. Supervisor will inform the employee that they are receiving a verbal reprimand and the reasons for the reprimand. Copies will be placed in the employee file.
- Written reprimand. The immediate supervisor and another member of management staff will be present during the investigation of the matter. Before discipline is imposed the management staff will meet with the employee and inform the employee of the reason for such contemplated discipline. The names of significant witnesses and copies of pertinent documents shall be provided upon request. The employee will be given an opportunity to rebut or clarify reasons for discipline.
- Additional discipline up to and including discharge shall follow the process as outlined above. A clear and concise statement for the reasons for said discipline will be included.

All terminations of employment, voluntary or involuntary will include a brief meeting with the Human Resource Manager, Department Head and in some cases Village Manager to provide information on wages, benefits, collection of Village items and in some cases final work production reviews.

2.04 EMPLOYEE ASSISTANCE PROGRAM

It is the policy of the Village of Villa Park to provide full-time employees and regular part-time employees an effective and confidential means to assess, treat and/or refer personal issues through the use of counseling professionals. Employee Assistance Program services will be available for a variety of issues including, but not limited to, alcohol and other substance abuse, family problems, emotional disorders, and financial difficulties. An employee may voluntarily seek assistance or may be referred by a supervisor. Once referred by a supervisor, an employee will be required to attend counseling and refusing to accept assistance may result in disciplinary action. For more information on the program contact the Human Resource Manager.

2.05 GRIEVANCE PROCEDURE

A grievance is defined as any difference, complaint or dispute between the Village and employee regarding their terms of employment. Employees covered by a collective bargaining agreement will follow those procedures when filing a grievance. Grievance procedures for all other employees are as follows:

Step 1: The employee will raise the grievance with the employee's supervisor. The employee will complete the Village grievance form and inform the supervisor that the discussion is the first step of the grievance procedure. Grievances should be presented not later than ten working days from the date the grievant became aware of the occurrence giving rise to the complaint. The supervisor will respond within five working days.

Step 2: If the grievance is not resolved in Step 1, the written grievance will be presented to the Department Head no later than five days after the supervisors response is due. No later than five days after receiving the Step 2 grievance the Department Head will render a written answer.

Step 3: If the grievance is not resolved in Step 2, the grievance will be presented to the Village Manager no later than five days after the Department Head's response is due. The Village Manager will give his written response within five working days following the meeting. If no meeting is held, the Village Manager shall respond in writing to the grievance.

2.06 PERSONNEL RECORDS

It is our policy to keep your personnel records confidential. If you are being considered for a transfer to another department, the pertinent portions of your personnel records will be made available to the manager who has the employment vacancy.

No other individuals, companies or businesses will have access to or receive information from your records unless these are required by subpoenas or other legal requests such as the Freedom of Information Act.

Individual personnel records will be kept for each employee. Your personnel records are available to you. Collective bargaining employees will follow record retention procedures as outlined in the bargaining agreement. The Personnel Record Review Act for the State of Illinois will be followed in reviewing your records. These records are Village property but you may request copies of information contained in your record. Only upon written request by the employee will information other than position and dates of employment be given to outside parties, except when legally mandated.

2.07 RESIGNATION OR RETIREMENT

The Village of Villa Park requires two weeks' notice for non-union employees that are going to resign or retire. The Village Manager may make an exception for extenuating circumstances. Individuals that offer less than two weeks' notice may be charged accrued benefits.

2.08 LAYOFF

Employment may be terminated due to a lack of funds causing a reduction in staff or by elimination of the position.

2.09 EXIT INTERVIEW

Regardless of the separation reason, an employee should schedule a brief meeting with the Human Resources Manager to discuss the circumstances regarding separation of employment and continuation of insurance policies (COBRA).

Employees are expected to return all Village of Villa Park property. The cost of replacing any Village of Villa Park property in the employee's possession that has been lost or damaged will be deducted from the employee's final paycheck.

2.10 FINAL PAYCHECK

Final paychecks will be issued in the next scheduled pay period.

Payout of accrued benefits will be issued in the next scheduled pay period.

Exceptions on pay may be made if there are incentive programs offered by the Village.

2.11 COMPENSATION & PERFORMANCE

Wages will be determined when the decision is made to employ with prior approval of the Village Manager. Annual pay increases will generally follow increases provided to union employees, such as AFSCME cost of living or merit increases. Individual personnel records will be kept for each employee.

The Village offers employees that work seven or more years an additional longevity payment. Union employee amounts are per collective bargaining contracts. Police and Fire management follow respective maximums per collective bargaining agreements. Additional non-union employees follow AFSCME longevity language.

2.12 CLASSIFICATION OF EMPLOYEES

All Village of Villa Park employee positions are classified according to the following categories:

- EXEMPT - Exempt positions are those that are exempt from overtime as defined under the Fair Labor Standards Act (FLSA). The definitions as outlined in the FLSA are used to determine the classification of exempt and non-exempt positions at Village of Villa Park. Positions classified as salaried are exempt from being paid overtime. Employees in exempt positions will receive the full amount of their regular pay for any days worked regardless of the number of hours worked in that day. Employees in exempt positions may work flexible schedules as arranged with their supervisors. If a salaried, exempt employee is absent for a full day due to illness, personal business or vacation, she/he must use the appropriate earned benefits to cover her/his absence.

- NON-EXEMPT - Non-exempt positions are hourly and not exempt from the Walsh-Healey Amendment of the Fair Labor Standards Act. All time worked is paid. Hours worked in excess of forty per week are paid at an overtime rate of 1.5% of the hourly rate. Overtime hours must be scheduled and approved by the supervisor in advance.

- FULL-TIME - Full-time positions are those positions that meet the requirement of 37.5 or more hours of work per week. Seasonal or temporary employees may also be full-time.

- PART-TIME - Regular part-time employees may be union or non-union. Seasonal or temporary employees may also be part-time.

2.13 PAY PERIODS
Employees are paid on a bi-weekly basis. Checks are issued on Friday of a pay week.

All employees paid on an hourly basis are required to document time in and out for their hours worked. All times must be recorded on the appropriate time card or time sheet. The employee and their supervisor must sign all time cards or time sheets. Prior permission of the immediate supervisor must be obtained for any change in schedule or overtime hours. Employees are required to check out when not on duty. The supervisor must authorize make up time.

2.14 DIRECT DEPOSIT
Direct deposit of the employee's paycheck to the bank of her/his choice is available. Arrangements for direct deposit can be made with the payroll department.

2.15 ATTENDANCE
Punctuality is required of all personnel. Absences must be reported to an immediate supervisor according to collective bargaining agreements; or one-half-hour before designated start times or as early as possible in case of absence or lateness. Poor attendance and excessive tardiness are disruptive. Subject to the collective bargaining agreements, either may lead to disciplinary action, including termination of employment.

2.16 HOLIDAYS
Collective bargaining agreements include regularly scheduled holidays or floating holidays.

2.17 UNSCHEDULED CLOSINGS
The Village of Villa Park operations continue even when a facility is closed to citizens.

Sec. 3: EMPLOYEE LEAVE

3.01 VACATION LEAVE
It is the philosophy of the Village of Villa Park that employees have time away from work for their own health and the health of the Village. Generally employees are eligible for vacation benefits after one year of employment. Eligible employees must submit a request for vacation time to their Supervisor. Vacation time is granted based on the needs of the department to which the employee is assigned. Collective bargaining employees earn vacation based on their contracts. Non-union employees earn vacation according to the Non-Union Benefit Summary.

Vacation shall not be carried unless otherwise provided in collective bargaining agreements or for employees to retire in the next calendar year.

Qualified terminating employees shall receive payment for all earned and unused vacation pay.

Advancement of vacation hours must be approved by the Village Manager.

Any employee changing from full-time to part-time status will be paid for all earned vacation pay. The unused, earned vacation benefits may not be carried past her/his full-time employment. Substitute, temporary and part-time employees do not earn vacation benefits.

The Supervisor must approve all Vacation Leave. It is the responsibility of the Supervisor to assure that vacation schedules do not leave any department unable to meet their regular obligations. In the case that vacation is unable to be given Supervisors will work with employees to help find alternative dates.

In order for the employee to have ample time to make her/his vacation plans all requests will be processed by a Supervisor, as soon as possible.

When all leave benefits have been exhausted or employees are ineligible for benefits, time off without pay for short periods should be made to the Village Manager.

3.02 SICK LEAVE
Employees are eligible for sick leave according to collective bargaining agreements and the Non-Union Benefit Summary. The Village will comply with State of Illinois Public Act 99-0841 which allows employees to use at least a portion of sick leave time that is already available to them, under collective bargaining agreements and Non-union Benefit Policy, to care for certain relatives.

3.03 FUNERAL LEAVE
When a death occurs in a full-time employee’s immediate family the employee is entitled to paid leave according to collective bargaining agreements and the Non-Union Benefit Summary.

3.04 FAMILY AND MEDICAL LEAVE ACT
The Village complies with the Family and Medical Leave Act of 1993 ("FMLA").
A copy of the full FMLA policy is available from the Human Resource Manager. Generally the policy allows eligible employees to take up to 12 weeks of paid or unpaid leave per rolling 12-month period for certain family and medical reasons. Employees who have been employed by the Villa of Villa Park for at least one year and who have worked at least 1,250 hours during the previous 12 months are eligible for FMLA leave. Eligibility will be determined as of the date the leave commences. The total amount of FMLA leave an eligible employee is entitled to take for any of the purposes set forth in this Policy, or any combination of purposes, is 12 weeks during any rolling 12 month period, measured backward from the date the employee uses FMLA leave. Secondary employment requirements continue to be followed while an individual is on FMLA.

In addition the Village will comply with victim protections under Victims’ Economic Security and Safety Act including job protected leave for victims of domestic, sexual and gender violence.

3.05 REQUESTS FOR LEAVES OF ABSENCE
Employees generally are expected to give at least 30 days advance notice of intent to take a foreseeable FMLA leave, such as in the case of a planned medical treatment. Application must be made to the Department Head who will approve leave and report to the Human Resource Manager. Where 30 days advance notice is not possible, the employee must give as much notice as is practical. If the need for a leave is not foreseeable, the employee generally is expected to give notice to their Department Head.

3.06 CATEGORIES OF FMLA LEAVE

- Family Leave: Birth of Child/Adoption/Foster Care

An eligible employee will be granted unpaid FMLA leave for the birth of a child of the employee or the placement of a child with the employee for adoption or foster care and then to care for the child. Employees must substitute accrued paid vacation and accrued benefits for any otherwise unpaid FMLA leave. All substituted leave will be counted against an eligible employee's FMLA entitlement. Family leave must be concluded no later than 12 months after the birth or placement of the child with the employee.

- Medical Leave: Serious Health Condition of An Employee or Family Member

An eligible employee will be granted unpaid FMLA leave for: (1) the employee's own serious health condition that makes the employee unable to perform the functions of his or her job, or (2) the serious health condition of the employee's spouse, civil union partner as defined in the Illinois Religious Freedom and Civil Union Act, child, or parent (or loco parentis, not in-law). The Department Head will make notice to the Human Resource Manager when a leave for FMLA will commence. If the employee has accrued Vacation benefits, he/she may, at his/her option, also use such accrued benefits and substitute them for all or any part of an otherwise unpaid portion of such a leave. All substituted vacation benefits will be counted against an eligible employee's FMLA entitlement. Furthermore, if the FMLA leave is being taken for the employee's own serious health condition and that serious health condition also entitles the employee to leave under any disability program or to a worker's compensation absence, these leaves may run concurrently for purposes of both the disability plan and the FMLA leave entitlement.

The Village also has adopted the FMLA entitlements for military personnel or their families as defined by the US Department of Labor.

Generally the phrase "serious health condition" means an illness, injury, impairment, or physical or mental condition that involves:

- any in-patient care (i.e., an overnight stay) in a hospital, hospice, or other residential medical care facility (including any period of incapacity or any subsequent treatment in connection with the in-patient care); consecutive days, and any subsequent treatment
- any period of incapacity of more than 3 consecutive calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves: treatment 2 or more times by a health care provider, by a nurse or physician's assistant under the direct supervision of a health care provider, or by a provider of health care services under orders of, or on referral by, a health care provider, or treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of a health care provider;
- any period of incapacity due to pregnancy or for prenatal care;
- any period of incapacity due to a chronic serious health condition;
- any period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective, if the employee (or family member) is under the continuing supervision of (but not necessarily receiving active treatment by) a health care provider; or
- any period of absence to receive multiple treatments by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that likely will result in a period of incapacity of more than 3 consecutive calendar days in the absence of medical intervention or treatment.

For purposes of this Policy, "incapacity" means the inability to work, attend school, or perform other regular daily activities due to the serious health condition, treatment therefore, or recovery from.

3.07 CERTIFICATION

An employee's request for leave due to a serious health condition (either the employee's own or that of a family member) must be supported by a timely certification issued by a health care provider. Also, in general, a re-certification may be required every 30-calendar days. When the leave is foreseeable and at least 30 days' notice has been provided, the employee must provide the original certification (a form for which can be obtained from the Human Resource Manager) to the Human Resource Manager before the leave begins. In other situations, the original certification must be provided to the Human Resource Manager within 15 days following the employer's request for the certification.

3.08 INTERMITTENT OR REDUCED SCHEDULE LEAVE

As part of an eligible employee's leave for a serious health condition (either the employee's own or that of a family member), intermittent or reduced schedule leave may be taken, if a treating health care provider certifies this as medically necessary. The request should be approved by the Village Manager. Requests for intermittent leave for birth or placement of adoption or foster care of a child must also be approved by the Village Manager. Employees seeking intermittent or reduced schedule leave for a serious health condition must produce medical certification issued by a health care provider. An employee requesting an intermittent or reduced schedule leave may be placed in an alternative position with equivalent pay and benefits for which the employee is qualified and which better accommodates the employee's leave.

3.09 BENEFITS DURING LEAVE

Existing medical and other coverage offered by Village of Villa Park ("Health Benefits"), will remain in force during the employee's FMLA leave period as long as required contributions, if applicable, are made by the employee.

Collective bargaining agreements reference the benefits and seniority accrued while on FMLA. Past practice will apply regarding seniority or benefit accrual for non-union employees. The employee's contributions may be taken as payroll deduction or will be billed according to current practices. If the contributions are missed by the employee while on leave reimbursement will be made when the employee returns.

If an employee fails to return to work after FMLA leave has been exhausted, the Village may recover its share of the contribution paid by it for maintaining the employee's Health Benefits coverage during any period of unpaid FMLA leave.

3.10 RESTORATION TO POSITION

Generally, eligible employees returning from FMLA leave within 12 weeks will be returned to the job position that they held when they went on leave, or they may be placed in an equivalent position with equivalent benefits, pay, and other terms and conditions of employment. Employees returning from unpaid FMLA leave will retain and accumulate seniority according to past practice or the collective bargaining agreements. Exceptions to such restoration will include, but not be limited to, changes in the work force such as reductions-in-force or elimination of positions/departments such that there is no position to which the employee would be entitled if the employee had not taken the leave. Restoration may be dependent on the employee performing the essential functions of their job as defined under the ADA. In some cases a fitness for duty evaluation may be requested.

3.11 HIGHLY COMPENSATED EMPLOYEES

Provisions for highly compensated employees will comply with FMLA.

3.12 FAILURE TO RETURN FROM LEAVE

Unless required otherwise by law, an employee granted a leave of absence under these provisions who fails to return to work upon expiration of the leave granted shall be classified as "voluntarily terminated".

3.13 MISCELLANEOUS

In situations where more than one family member is employed by the Village of Villa Park, the Village of Villa Park will follow applicable collective bargaining agreements and past practice in granting FMLA for care of a family member.

3.14 MILITARY ACTIVE DUTY LEAVE POLICY

The intent of this policy is not to create an obligation on the part of the Village to provide any benefits greater than required by law. The Village shall abide by all applicable State and Federal Laws regarding any employee *who is a member of any reserve component of the United States Armed Forces or of any reserve component of the Illinois State Militia. Any such employee shall be granted leave from his or her public employment for any period actively spent in military service as required by law, including: 1) basic training; 2) special or advanced training, whether or not within the State, and whether or not voluntary; 3) annual training; and 4) any other training or duty required by the United States Armed Forces.*

When any employee is ordered to serve a period on active duty in the Armed Forces, Reserve or National Guard a copy of the Military orders shall be submitted by the employee to the Department Head, to qualify for such leave. When an employee is notified of the need for leave, but has not yet received formal orders, the employee shall notify the Village of the need for leave and then provide a copy of the Military orders when they become available. Copies of the orders will be placed in the employee personnel file. If an eligible full-time employee seeks differential pay under Illinois state law the employee shall also submit a copy of his or her military pay stubs covering all pay periods for which the employee is eligible to receive differential pay.

This document is to outline an understanding of the continuation of the employee benefits during active military duty.

Payroll and Benefits:

- *Illinois state law distinguishes between "voluntary" and "involuntary" service, and further distinguishes between "active" and "inactive" service. These words are legal terms with specific meanings defined in the Illinois Service Member Employment Reemployment Rights Act (ISERRA). The state statutory definitions will apply to the Village's administration of this policy.*

- *Full-time employees in the Reserve or National Guard will be paid their full salary during Annual Training (AT) events up to 30* ***calendar*** *days per calendar year. Reference to an employee's Military orders is required to determine whether training is classified as AT. After the 30 day period whether annual, advanced training, or any other training in the calendar year, employee compensation will be coordinated with military pay as allowed under ISERRA. The Department Head may recommend that the Village extend the payment of continuation pay under special circumstances including, but not limited to, cases where the employee's military service will have a direct, positive impact on the employee's ability to perform his or her job as a Village employee. All such recommendations are subject to approval by the Village Manager in his or her discretion.*

- *During leave for active service (but not active service without pay), the Village will pay differential compensation to eligible full-time employees. Differential pay for "voluntary active service," as defined by state law, is capped at 60* ***work*** *days per calendar year. The Village requires you to submit a copy of your military pay stub in advance in order to properly calculate your differential pay benefits. The requirement to submit your pay stub in advance may be waived in special circumstances when the Village Manager determines in his or her discretion that submitting a pay stub would create an undue hardship and that the Village's interest in preventing overpayments is adequately protected. If differential pay is advanced without receipt of the employee's military pay stubs, the employee must agree that the amount of any overpayments can be deducted from his or her future pay, including if necessary by deduction from the payment of any unused benefit time. Differential pay is calculated pursuant to state law. Generally, the calculation is as follows:*

    a. *Differential pay is only paid on days when the employee would have performed work for the Village.*

b. *The employee's daily rate for military service is calculated by dividing the employee's base pay for the applicable military service by the number of calendar days in the month the service member was paid by the military.*

c. *The employee's daily rate as a public employee is calculated by dividing the employee's regular compensation as a public employee during the pay period by the number of work days in the pay period.*

d. *Differential pay is calculated by subtracting the employee's daily rate for military service from the employee's daily rate as a public employee, then multiplying the result by the number of work days of eligible leave.*

- *Employee will continue to accrue vacation, seniority, and personal days as per their current collective bargaining agreement or per Village policy for non-union employees.*
- *Employee will be allowed to participate in bidding as specified in the current collective bargaining agreement or per Village policy for non-union employees.*
- *Employee will remain on promotion lists until such time the list expires. The Village will make reasonable accommodations for any employee who desires to apply for a promotion while on military leave. Upon release from active duty the employee will be allowed to apply for positions as required by state, federal, or local laws.*
- *Employee will receive copies of all pertinent memos at a mailing address specified by the employee prior to his/her departure.*
- *Employee will communicate to the Finance Department which payroll benefits they choose to continue or suspend prior to their departure, including the order of priority for payment if funds are not available for all payroll deductions. If you do not communicate with the Finance Department prior to your leave, the Village will assume it is your preference to continue with all normal payroll deductions as long as funds are available from your Village paycheck. Potential payroll deductions, include but are not limited to:*

1). <u>Health Insurance/Vision/Dental</u> – Employees on active duty shall have the right, at their option, to continue to receive insurance benefits at the same rate paid by current employees under the applicable collective bargaining agreement or Village policy. Arrangements must be made for payment of the employee's share of insurance premiums. If an employee fails to pay his premiums prior to the first of the month, his insurance benefits may be discontinued subject to the employee's right to enroll through COBRA. Upon discharge from Military Service the employee can re-enroll if they elected to not continue coverage.

2). <u>Pension Contributions</u> – In some circumstances, the employee can elect to suspend or continue with their bi-weekly pension fund contributions. Pension contributions are regulated by State law, not Village policy. Please contact the Finance Department prior to your leave to discuss the treatment of your pension contributions.

3). <u>457 Plan</u> – The employee can elect to continue, suspend, or amend their contribution to the voluntary 457 deferred plan as long as they are receiving a paycheck from the Village.

4) Union dues – Union dues will continue to be withheld from your paycheck as long as you have signed and not revoked a dues authorization card.

- *The Village shall provide up to 30 days of unpaid family military leave to any employee who is the spouse, civil union partner as defined in the Illinois Religious Freedom and Civil Union Act, parent, child or grandparent of a person called to military service during the time of Federal or State deployment orders are in effect, subject to the conditions as set forth in the Family Military Leave Act, 820 ILCS 151 /1 -99. The Village shall also provide up to 12 workweeks of unpaid, job-protected leave for a qualifying exigency that arises when the employee's spouse, son, daughter, or parent is on covered active duty or has been notified of an impending call or order to covered active duty as required by the federal Family Medical Leave Act 29 USC 2601. The Village will also provide eligible employees with up to 26 workweeks of unpaid, job-protected leave to care for a covered service member with a serious injury or illness as required by the Family Medical Leave Act.*

Employee Responsibilities:

- Employees on active duty deployments will forward a copy of leave and earnings statement (LES) to the payroll department on a monthly basis. If this is not possible because of assignment and location then the employee shall submit copies of monthly LES's for each month he or she was away on active duty, within 30 days of discharge of active duty. Employees are also required to provide a copy of deployment orders.

- Employee may choose to designate a family member or friend as a contact in their absence. If the employee is not available this person would be contacted with work-related information. This information should be given to the employee's Department Head prior to leave.

- Employee will verify with their Department Head what, if any, departmental equipment needs to be turned in and if any personal items need to be removed from Village property for the duration of their active duty.

- After release from active duty the employee must give timely notice to their Department Head about when they will return to work. Less than 31 days – return to work on the first workday upon release, taking into account safe travel home and an 8-hour rest period. For active duty 31 – 180 days – return to work within 14 days upon release. For active duty 180 + days – return to work within 90 days of release from duty.

This document is to outline an understanding of the continuation of the employee benefits during active military duty. The Village will abide by all applicable State and Federal guidelines for Military Leave.

3.15 JURY DUTY

Collective bargaining agreements and past practice will be followed for jury duty leave. Generally the employee must bring in any payments made by the court. Pay will continue during jury duty but the employee will be asked to sign over the non-expense payments to the Village.

3.16 APPROVAL / DENIAL OF LEAVE PROCESS

Notice to the employee's Department Head requesting the leave should be made by the employee in a timely manner. The following is a list of possible reasons for denial:

Employee's ineligibility for type of leave requested:

- Insufficient/untimely certification or documentation of the need for a leave (excluding emergency/military)
- Inadequate length of notice given for the leave; and
- Critically interferes with Department operations (Personal leaves only).

Sec. 4: EMPLOYEE BEHAVIOR

4.01 DRUG-FREE WORKPLACE

The Village of Villa Park is committed to providing and maintaining a drug-free workplace. Millions of Americans are either addicted to drugs or have serious problems directly related to drug abuse.
The unlawful manufacture, distribution, dispensing, possession, use or being under the influence of a controlled substance or alcohol by Village of Villa Park employees while on duty, acting as a Village of Villa Park representative, or on Village of Villa Park premises is prohibited, as is the possession of drug paraphernalia. Prohibited drugs are defined as illegal substances, including, but not limited to, controlled substances of marijuana, cocaine, heroin, amphetamines and depressants. It also includes prescription controlled substances which have not been prescribed by a licensed physician or dentist for specific treatment purposes for the employee. Abuse of prescription or over-the-counter drugs will be treated as a substance abuse problem under this policy. In addition, any employee arrested for or convicted of violating such a criminal drug statute including pleas or guilty and nolo contendere, must notify Human Resources *no later than the start of the next business day*. Public safety employees must comply with all state and federal reporting requirements.

Resolution No. 94-33, A Resolution Adopting a Drug-Free Workplace Policy for the Village of Villa Park and Resolution No 95-76 A Resolution Approving a Drug and Alcohol Policy and Driver Policy Summary For the Village of Villa Park will be adhered to by all employees. Any changes to these resolutions due to State or Federal Law will be reviewed and amended accordingly.

Cannabis use, medical (410 ILCS 130/30) or otherwise is prohibited by Cannabis Regulation and Tax Act (410 ILCS 705) and by Village policy.

The Village still follows a zero tolerance for drug use in the workplace for all employees which includes the use of cannabis due to the safety and health issues that could impair their performance. The Village may discipline employees up to and including discharge if their Supervisor (s) have a good faith belief that the employee is impaired or under the influence of drugs or alcohol including cannabis at work or while on call, or if an employee tests positive as a result of a drug test permitted under Village policy.

If an employee refuses to participate in a drug test under this policy, the employee shall be considered to have tested positive and subject to discipline up to and including discharge. Any employee who tests positive for drugs or alcohol shall be considered "impaired" under this policy.

The Village will continue post-offer drug testing for job applicants. Failure of a drug test including cannabis will be reviewed and an offer may be withdrawn.

Where this policy and collective bargaining agreement language are in direct conflict, collective bargaining language shall prevail. Otherwise this policy language shall prevail.

Adherence to these policies is a condition of employment. Employees may also be required to participate in an approved drug abuse or rehabilitation program. If participation in such a program is required of an employee then the employee must satisfactorily participate as a condition of continued employment. Employees may be required to undergo testing for alcohol or controlled substances if she/he is involved in a situation which endangers citizens or other employees and is suspected of being under the influence of a controlled substance or alcohol at the time of the incident. *The employee will be given a reasonable opportunity to contest their impairment during the investigation*. The Village will comply with all driving requirements as established by the Illinois Department of Transportation, including random or targeted drug and alcohol testing programs.

4.02 *HARASSMENT*

The Village of Villa Park intends to maintain a workplace free of discrimination and harassment. In keeping with this commitment the Village will not tolerate any form of harassment that violates the Village of Villa Park Harassment Policy. Harassment consists of discriminatory employment action and any unwelcome conduct whether verbal, physical or visual that is based on a person's protected status, including race, age, sex, sexual preference, color, religious affiliation, political preference, national origin, disability, ancestry, marital status, unfavorable discharge from the military (except dishonorable), or other protected status under applicable law. The Village of Villa Park intends to maintain a workplace free of discrimination and harassment, and all employees are responsible for ensuring that the workplace is free from any forms of harassment and discrimination, including but not limited to sexual harassment. Sexual harassment and harassment or discrimination on the basis or race, religion, color, gender (including pregnancy status), age, national origin, disability or as otherwise provided under federal, state or local law will not be tolerated and is strictly prohibited.

The conduct forbidden by this policy specifically includes but is not limited to:

Epithets, slurs, negative stereotyping or intimidating acts that are based on a person's protected status;

And

Written or graphic material circulated, available on the Village's computer system or posted or distributed within the workplace that shows hostility toward a person or persons because of their protected status.

Specifically it is the intent of this policy to affirmatively raise the subject of sexual harassment, to express strong disapproval against such actions, to identify a disclosure system whereby employees have the right to raise sexual harassment issues, to establish an investigative procedure for such alleged misconduct, and to provide for an effective and appropriate response to this type of conduct, including sanctions against anyone violating the Policy. This Policy applies to all employees, citizens, family members of citizens, vendors, private contractors, and other customers.

Sexual harassment is a form of misconduct which undermines the integrity of the employment relationship. All employees must be allowed to work in an environment free from unsolicited and unwelcome sexual overtones. Sexual harassment for purposes of this policy is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) submission of such conduct is made either explicitly or implicitly a term or condition of the individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. The Village of Villa Park is also committed to ensuring that its employees are not subjected to harassment by non-employees (including, but not limited to, citizens, family members of citizens, vendors, private contractors, and other customers). It is not the purpose of this Policy to intrude upon the personal lives of our employees or to interfere with social relationships. However, sexual harassment has no place at the Village of Villa Park and will not be tolerated.

Sexual harassment would include, but not be limited to, actions such as: (1) sex-oriented verbal "kidding" or abuse, (2) verbal harassment, such as sexual innuendoes, suggestive comments, jokes, stories, or gestures of a sexual nature; jokes, stories, or gestures that malign either gender; sexual propositions; and threats; (3) subtle pressure for sexual activity, (4) physical conduct such as patting, pinching, or constant brushing against another's body, and (5) explicit demands for sexual favors, whether or not accompanied by implied or overt promises of preferential treatment or threats concerning an individual's employment status.

Physical assaults of a sexual nature, unwanted sexual advances and sexual or discriminatory displays or publications anywhere in the Village of Villa Park workplace are additional types of acts that violate this policy.

Every employee is expected to avoid any behavior or conduct that could reasonably be interpreted as prohibited harassment; no employees are exempt from the requirements of this policy.

Employees that believe they have been subjected to harassment sexual or otherwise have the right to file a complaint. Complaints should be filed with the supervisor or the next supervisor in the chain of command. A supervisor or manager who receives a complaint or becomes aware of harassment should coordinate with the Human Resource Manager to assist in the investigation.

Harassment allegations will be investigated and the investigatory process may vary from case to case. The investigation is conducted as confidentially as possible consistent with the effective handling of the complaint and the goals of this policy. All employees have a responsibility both to cooperate fully in the investigation and to keep the matter confidential, whether the employee is the accused person, the complaining one or merely a potential witness. Persons who are interviewed should not discuss the matter with co-workers, friends or management. This does not mean however that employees may not complain to civil rights agencies. No adverse action will be taken against any employee because he or she reports an incident of harassment.

If, following a complaint of harassment, an investigation reveals that some act of sexual harassment has occurred; the person who has violated the above described prohibition of harassment will take corrective action. The Village may discipline an employee for any inappropriate conduct. If the person engaged in harassment is not employed by the Village, then the Village will take whatever corrective action is reasonable and appropriate under the circumstances. If, following a complaint of sexual harassment, an investigation reveals that a false report has been made, the Village will take corrective action and discipline the employee in accordance with this policy.

In addition to the foregoing, an employee retains the right to make a report of sexual harassment to the Illinois Department of Human Rights. In all instances retaliation for reporting sexual harassment shall not be tolerated. Any employee reporting an allegation of sexual harassment shall have the availability of redress pursuant to the whistleblower protections of the State Officials and Employee Ethics Act of Illinois, the Whistleblower Act and the Illinois Human Rights Act.

Employees are encouraged to use the complaint procedures to report and resolve their complaints of harassment or retaliation to promote prompt resolution of problems. However, employees may file a charge of discrimination in writing with the Illinois Department of Human Rights within 300 days of the harassment and/or the Equal Employment Opportunity Commission at: Illinois Department of Human Rights, 100 W. Randolph St., Suite 10-100, Chicago, IL 60601, and/or EEOC, 500 West Madison Street, Ste. 2800, Chicago, IL 60661-2511. In addition an appeal process is available through the Illinois Human Rights Commission after IDHR has completed its investigation of the complaint.

The Village will train all employees regarding Workplace Harassment as specified by the Illinois Department of Human Rights.

4.03 SMOKE-FREE WORKPLACE POLICY
The Village of Villa Park will comply with the Illinois Smoke Free Act effective January 1, 2008. Smoking is prohibited in all public places, all places of employment and all government vehicles.

No person shall smoke in any building owned by the Village, or within fifteen (15) feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited. In addition, no person shall smoke in any village vehicle.

4.04 ETHICS
The Village of Villa Park has adopted a code of behavior that is in compliance with Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003 and as amended by any subsequent additions to this act. Ordinance No. 3242 addresses Village officer or employee prohibited political activity, gift ban, and establishment of ethics advisor, establishment of an ethics commission, complaint/hearings procedure, and penalties for violation of the ordinance.

4.05 USE OF EQUIPMENT
When using equipment or property of the Village, employees are expected to exercise care, perform required maintenance or notify his or her supervisor of equipment or property that requires maintenance, and follow all operating instructions, safety standards and guidelines. The improper, careless, negligent, destructive or unsafe use or operation of Village vehicles can result in disciplinary action, up to and including discharge. .

4.06 VEHICLE OPERATION
In order to operate a Village vehicle a valid driver’s license and insurance is required. If one is not provided then employment dependent on this license may be terminated. Commercial drivers must also keep a valid CDL as required for their job.

Employees who are required to drive a Village of Villa Park vehicle as a regular part of their job, must meet the eligibility requirements of the Village of Villa Park vehicle insurance carrier. A valid driver’s license and insurance is required. These include, but are not limited to, any of the following unacceptable violations within a five-year period:

- DWI/DUI conviction
- Reckless driving
- A suspended or revoked license
- A conviction for leaving the scene of an accident

Employees are required to provide proof of vehicle insurance on the automobile used for work and are responsible for notifying their insurance agency of the business use of their vehicle. In the case of an accident in an employee's vehicle, the employee's insurance policy is first responsible. Village of Villa Park auto policy coverage will take effect according to the requirements of the Insurance carrier (IRMA). In order to transport citizens in their personal vehicle, drivers must also meet the above-named eligibility requirements.

All violations of traffic laws and fines levied as a result are the exclusive responsibility of the employee. Vehicles shall not be available for personal use, unless authorized by an employee’s supervisor or required for emergency purposes. When using vehicles of the Village, employees are expected to exercise care, notify his or her supervisor of vehicles that require maintenance, and follow all operating instructions, safety standards and guidelines. The improper, careless, negligent, destructive or unsafe use or operation of Village vehicles can result in discipline up to and including discharge.

When traveling on behalf of the Village of Villa Park in their own vehicle, staff will be reimbursed at the current rate per mile for any miles traveled to and from her/his primary work site. The primary work site is that site where you are assigned to work. This does not include miles from home to work. Supervisors will inform employees of the current reimbursement rate. In order to use a personal vehicle for Village of Villa Park business an employee must be granted permission by a supervisor.

Use of Village issued vehicles for staff will be limited to use for emergency public safety measures.

Tax on use of vehicles (private or public) may be determined by the nature of the assignment(s). At that time, continued employment will be determined according to the ability of the employee to fulfill related job requirements and responsibilities.

4.07 USE OF COMPUTERS, E-DEVICES, E-MAIL SYSTEM, AND THE INTERNET

As computer and communications technological advances are made, the Village of Villa Park and its employees will have to remain vigilant regarding the integrity and proper use of those systems. Electronic mail, or E- mail, and texting can greatly enhance the quality and efficiency of communication among employees, those we serve, including customers and others involved in our business. However, E-mail or texting can also be misused, with potentially serious consequences for the Village, the E-mail user, and/or the person sending a text through a Village-owned telecommunication device.

The Village's computers, e-devices, e-mail system and internet are to be used for business purposes. Misuse of these technologies can result in serious consequences for the Village ranging from lack of productivity to civil liability. Therefore, the Village of Villa Park insists employees adhere to the policies regarding use of Computers, E-mail, smart phones, the Internet and other workplace electronic devices. Employees using these devices will be required to read and sign the Internet and Electronic Devices Policy.

Computers

The Village's computer system is to be used for business-related reasons. In light of this policy, playing games on the computer during business hours is not authorized. Using company computers for personal business is also prohibited. If there are any questions whether an intended use of the computer is appropriate, you should direct those questions to your supervisor.

The Village of Villa Park reserves all rights to any material stored on Village computers.

Internet

Access to the Internet is a privilege that may be revoked at any time for any reason. All employees must observe the following in accessing the Internet:

The Internet may be used for Village of Villa Park business only. Examples of inappropriate Internet uses include, but are not limited to:

> On-line gambling, playing recreational games, viewing pornographic material, unlawful entry to another network node, any traffic that violates state and/or federal laws, any traffic violates intellectual property rights, or any traffic that is unethical in nature. Employees may not use Village resources to obtain, distribute, view, download, or otherwise gain access to, or transmit such materials.

The Village of Villa Park also requires that all employees check any downloaded software and E-mail messages from the Internet for viruses before installing or opening. Village employees will be required to follow the Village of Villa Park Social Media Policy.

E-mail (Internet and Intranet)

Employees should respect the rights and sensitivities of recipients and potential recipients or viewers, and should ensure that all E-mail messages reflect the professional image that the Village of Villa Park wishes to portray. It is expected that staff will use common sense and good judgment when using the Email system. Data, information, messages, or communications that is transmitted or stored on the Village of Villa Park computer system, including E-mail, are Village record and property. E-mail systems are to be used for business purposes only. Any E-mail messages sent by Village employees are subject to review by authorized agents of the Village at any time, without notice. Employees are expressly prohibited from sending any messages or materials containing obscene, profane, lewd, derogatory, or otherwise potentially offensive language or images. The passing along, printing or storage of material containing racial, sexual, or similar comments or jokes is strictly forbidden.

4.08 CONFIDENTIAL INFORMATION

The Village of Villa Park will comply with all laws Federal, State and Local regulations regarding confidential information. Compliance may include but is not limited to the Illinois Freedom of Information Act, Federal HIPPA regulations regarding medical confidentiality, and Identity Theft Rules of the Federal Trade Commission. Employees in sensitive public safety positions may be required to sign a confidentiality agreement.

4.9 GENERAL CONDUCT

The Village of Villa Park expects employees to conduct themselves at all times as professional members of the Village's staff. Rules and regulations regarding employee behavior are necessary for the efficient operation of the organization and for the benefit and protection of the rights and safety of citizens, employees and the public. All employees are to treat citizen, telephone callers, salespersons, visitors and other staff with courtesy and respect. Every contact between an employee and a citizen, telephone caller, salesperson, visitor or co-worker is an opportunity to make a positive impression for the Village of Villa Park and the department to which you are assigned.

4.10 WORKPLACE VIOLENCE

The Village of Villa Park maintains a zero tolerance policy toward workplace violence. This includes fighting with, assaulting, threatening or intimidating co-workers, supervisors, citizens or customers. Any such act will result in immediate discharge. If employees are confronted by an individual that appears disturbed or angry they should remove themselves from the situation and contact their supervisor. Employees may walk away from any volatile situation, avoid physical engagement and call 911 if necessary.

4.11 CHILD PROTECTION

The Village of Villa Park Child Protection Policy requires any employees that may work with children to undergo a criminal background check. In addition there is training for staff that are designated as mandated DCFS reporters. Village employees are not allowed to enter residences unless an adult age 18 years or older is present.

Sec. 5: INSURANCE / DEFERRED COMP. & RETIREMENT BENEFITS

5.01 WORKER'S COMPENSATION AND OTHER DISABILITY PLANS

All personnel working at Village of Villa Park are covered for work-related injuries. This insurance provides medical coverage and compensation for accidents occurring on the job. Any job-related injuries must be reported IMMEDIATELY to the employee's supervisor, or to the person on call, within the work schedule that the injury was received. The Village of Villa Park uses Elmhurst Hospital Occupational Health Services as their care facility for work related injuries.

The Village of Villa Park is a member of the Intergovernmental Risk Management Agency (IRMA) which handles all liability, property, auto and workers compensation claims. IRMA will conduct an investigation concerning any work related illness or injury reported. They will determine if the claim is compensable according to the State of Illinois Department of Labor Workers Compensation code. If a claim is not accepted then individuals will be referred to their group coverage for follow up treatments and bill payment. On occasion a nurse case manager will be assigned to assist the Village and the employee during the illness or injury suffered by the employee. The Village expects employees to cooperate in the investigation and treatment for any injuries.

For employees recovering from job-related accidents and injuries, the Village's primary objective is a timely return to health and to work. Employees will be provided light-duty work if this is available.

Personal items damaged during a Worker's Comp injury will be replaced as part of a Worker's Comp claim (eye glasses or clothing damaged during a behavior incident will be replaced by Village of Villa Park according to the procedure).

There are a number of other plans that offer benefits to employees that experience a work related injury. The Village will coordinate these benefits with the Village payroll and benefit programs.

5.02 MEDICAL, DENTAL, VISION, AND LIFE INSURANCE

Medical, dental, vision and life insurance coverage is provided to all eligible employees who work at least seventy five hours bi-weekly. Individual, Employee plus one and Family coverage is available. Employee contributions for coverage are made through payroll deduction. Employees may access information or manage their accounts through the Maxwell Health online benefit portal.
Coverage becomes effective on the date of hire. Terminating employees will be offered an opportunity to continue their health insurance through COBRA benefits. Detailed information will be mailed to employees upon determination.

5.03 FLEXIBLE BENEFITS PLAN

The Flexible Benefits Plan provided by the Village of Villa Park allows employees to pay their benefit contributions on a pre-tax basis. This pre-tax provision is made possible by Section 125 of the Internal Revenue Code and is sometimes referred to as a “Section 125 Plan".

The Village of Villa Park employee's portion of their insurance premiums, unreimbursed medical bills (including certain dental and vision), and dependent childcare will be paid through the Flexible Benefit Plan health or dependent care programs. Employees contribute to the plan through regular payroll deductions using pre-tax dollars. This gives the employees the benefit of lower costs. The plan goes into effect at the same time as insurance coverage and is in effect until the end of the plan year, and changes cannot be made until that time.

5.04 DEFERRED COMPENSATION PLAN

Employees are able to invest a portion of their salary for retirement. This is a tax-deferred plan. Employees are able to choose from a variety of investment strategies. The Village offers the tax deferred 457 plan through either Nationwide Retirement Solutions or ICMARC. Amounts that may be contributed comply with IRS regulations and restrictions.

5.05 RETIREMENT PLAN/PENSION BENEFITS

- **Sworn Police Officers -** Pension benefits for all sworn police officers shall be determined and defined by the Illinois Revised Statutes and Police Pension Board.
- **Firefighters -** Pension benefits for all firefighters shall be determined and defined by the Illinois Revised Statutes and the Fire Pension Board.
- **All Other Eligible Personnel-** All other eligible employees are covered by the Illinois Municipal Retirement Fund (“IMRF”). IMRF is defined by Illinois Revised Statutes.

Continuing health, dental, and vision insurance may be offered qualified retirees and their spouses as required by Illinois Revised Statues. Except by contractual agreement retirees are charged one hundred percent of the premiums. The Village does allow individuals to continue on the plan as long as they pay the premiums even after age 65.

5.06 CHANGE OF PERSONAL STATUS

Any changes in name, address, tax exemptions or marital status should be reported to the Human Resources Manager or Personnel Officer. Requests for changes in health coverage must also be made through the Human Resources Manager.

Addendums to include:

Collective Bargaining Contracts
Benefit Rate Sheets.

Approved by Board of Trustees: ________________________
Date

Version 1. 2/1/2020

RESOLUTION NO. _____

RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS REVISING THE VILLAGE OF VILLA PARK EMPLOYEE HANDBOOK

WHEREAS, the Village of Villa Park is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village President and Board of Trustees have determined that it is in the best interests of the Village and its employees and officers to establish policies, practices and procedures for its staff and adopt such policies, practices and procedures as an outline for the benefit of Village personnel; and

WHEREAS, revisions to the Village of Villa Park Employee Handbook have been made to comply with Local, State and Federal requirements including but not limited to Victims Economic Security and Safety Act (VESSA), Illinois Service Member Employment and Reemployment Rights Act (ISERRA), Cannabis Regulation and Tax Act, and the Illinois Workplace Transparency Act.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, that the Village of Villa Park Employee Handbook as revised in 2020 in the form attached hereto and made a part hereof is hereby approved and adopted as an outline of the personnel policies, practices and procedures of the Village.

BE IT FURTHER RESOLVED this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Resolution No.: _____

PASSED THIS _____ day of __________________, 2020.

AYES:

NAYS:

ABSENT:

APPROVED THIS _____ day of __________________, 2020.

____

VILLAGE PRESIDENT

ATTEST:

____

VILLAGE CLERK

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Kelly Kuechle
Submitting Department: Village Manager's Office
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Appointment of a Budget Officer

Suggested Action:
Illinois statutes and Village of Villa Park Municipal Code provide that the Village Board may designate a qualified Budget Officer to the municipality. The Budget Officer should have familiarity with municipal finance, budgeting, and accounting. Acting as a check-and-balance of the Finance Director, this person is responsible for assisting with preparation and implementation of the annual budget, monthly review of the treasury report, and creation and monitoring of the Capital Improvement Plan, among other items. Recent staffing changes necessitate the re-appointment of a staff person to this responsibility. It is recommended that Village Manager Rich Keehner, Jr. be appointed as Budget Officer.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Budget Officer Appointment

RESO - Budget Officer Appointment

ffice of the Village Manager
Village of Villa Park
20 South Ardmore Avenue, Villa Park, Illinois 60181-2696

MEMORANDUM

TO:	President Bulthuis	Clerk Korynecky
	Trustee Cilella	Trustee Cuzzone
	Trustee Murphy	Trustee Patrick
	Trustee Tucker	Trustee Wagner

CC: Attorney Kathi Field Orr

FROM: Village Manager Rich Keehner, Jr. RK

DATE: February 10, 2020

RE: Budget Officer Appointment

Due to the recent retirement of former Public Works Director Vydas Juskelis, it is necessary to appoint a new staff member to the position of Budget Officer.

Budget Officer is a role provided by the state and supported in Village Code that should have familiarity with municipal finance, budgeting, and accounting, and whose responsibilities include, but are not limited to:

- Assist with annual preparation and implementation of the budget for each fiscal year in conjunction with the Village Manager and Finance Director
- Monthly review and approval of the treasury report
- Creation and continued monitoring of the Annual Capital Improvement Plan

This position serves as a check-and-balance of the Finance Director, especially as it relates to the development of the annual budget.

Based on conversations with Attorney Orr, the vacant office of Budget Officer will be filled by Village Manager Rich Keehner, Jr.

Resolution No. ______

A RESOLUTION OF THE VILLAGE OF VILLA PARK, DUPAGE COUNTY, ILLINOIS, APPROVING THE APPOINTMENT OF A BUDGET OFFICER

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State.

WHEREAS, pursuant to Section 2-1202 of the Village Municipal Code, the Village President is authorized to appoint a Village Budget Officer with the advice and consent of the Board of Trustees; and,

WHEREAS, the Village Budget Officer shall be, at the time of designation, a person having knowledge and experience of accepted practices in respect of municipal finance, budgeting, and accounting, and may hold another Village office or position, either elected or appointed.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, Illinois, as follows:

Section 1: The President hereby appoints Richard Keehner, Jr. as the Villa Park Budget Officer to have the powers and perform the duties as provided by the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq*.).

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this _____ day of ______, 2020

APPROVED:

____
Village President

Resolution No: ____________

Attest:

____
Village Clerk

Agenda Item No:8.e

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Mike Todorovic
Submitting Department: Public Works
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Globe Construction of Addison, Illinois, for Construction of the 2020 Sidewalk Program in an Amount Not to Exceed $124,963.63

Suggested Action:
The replacement of substandard public sidewalk at various locations throughout the Village is proposed as a part of the 2020 Sidewalk Program. The Village previously awarded a contract to Globe Construction for its 2018 and 2019 Sidewalk Program on the basis that Globe was the lowest bidder for a competitive joint bidding process held by the Village of Woodridge. The terms and conditions of the 2018 competitive joint bid allow for multiple-year extensions to the contract as long as the extensions reflect the same bid prices submitted as a part of the 2018 joint bidding process. Staff recommends approval of a contract with Globe Construction, Inc., of Addison, Illinois, for construction of the 2020 Sidewalk Program in an amount not to exceed $124,963.63. There is $125,000.00 budgeted for the sidewalk program in CY 2020 in Account #64.502.10.299 in the Capital Projects Fund.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - 2020 Sidewalk - Contract Award

RESO - 2020 Sidewalk - Contract Award

2020 Sidewalk - Contract - Globe - 20200120

Departmental Correspondence

Date: 01/22/2020

To: Rich Keehner, Jr., Village Manager

From: Mike Todorovic, Senior Civil Engineer

Re: Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Globe Construction of Addison, Illinois, for Construction of the 2020 Sidewalk Program in an Amount Not to Exceed $124,963.63

STATEMENT OF PURPOSE

Public Works staff proposes the replacement of substandard public sidewalk at various locations throughout the Village as a part of the 2020 Sidewalk Program.

INVESTIGATION

The Village's sidewalk program is described in Sections 21-230 through 21-234 of the Village of Villa Park Municipal Code. When deficient sidewalk is reported, the Public Works Department inspects the sidewalk to determine if it is in need of replacement. If there is an immediate hazard, the Public Works Department makes temporary repairs to the defective portions of the sidewalk. If any of the sidewalks need replacement, the abutting property owner's name and address are placed on a waiting list.

When funds are available, the Village awards a sidewalk removal and replacement contract. Based on unit costs, staff estimates the portion of the waiting list that can be completed under that contract. The names are taken from the waiting list in chronological order. Staff notifies property owners on the waiting list by mail. Property owners can choose to repair or replace any defective portions of abutting sidewalk on their own and at their full expense, or to participate in the Village's sidewalk program. Under the Village's sidewalk program, the Village and the owner each pay half the cost.

The Village previously awarded a contract to Globe Construction for its 2018 and 2019 Sidewalk Program on the basis that Globe was the low bidder for a competitive joint bidding process held by the Village of Woodridge. The terms and conditions of the 2018 competitive joint bid allow for multiple-year extensions to the contract as long as the extensions reflect the same bid prices submitted as a part of the 2018 competitive joint bidding process.

There is $125,000.00 budgeted for the sidewalk program in CY 2020 in Account #64.502.10.299 in the Capital Projects Fund.

RECOMMENDATION

Public Works staff recommends approval of a contract with Globe Construction, Inc., of Addison, Illinois, for construction of the 2020 Sidewalk Program in an amount not-to-exceed $124,963.63.

Resolution No. ____________

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with Globe Construction, Inc. of Addison, Illinois for Construction of the 2020 Sidewalk Program in an Amount Not to Exceed $124,963.63

WHEREAS, the Village of Villa Park (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, Section 2-220(a)(2) of the Village Municipal Code permits the procurement from the joint bidding results by a local governmental unit or agency without conforming with the required competitive bidding requirements; and

WHEREAS, the Villages of Woodridge, Burr Ridge and Lombard (the "Municipalities") issued a call for bids, Bid Number 2018-04, for concrete flatwork which, pursuant to Paragraph 27, the terms of the successful bid are offered pursuant to the Governmental Joint Purchasing Act for other municipalities to separately contract with the successful bidder; and

WHEREAS, Globe Construction, Inc., has been determined by the Municipalities as the lowest responsible bidder and the Village staff recommends entering into a contract for the Village's 2020 Sidewalk Program pursuant to said bid terms; and

WHEREAS, the President and Board of Trustees have reviewed the staff's recommendation to accept the proposal from Globe Construction, Inc., and have determined that it is in the best interest of the Village to accept said bid terms in the proposal.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

<u>Section 1:</u> That the **"Proposal for the 2020 Sidewalk Program"** from Globe Construction, Inc., of Addison, Illinois, in an amount not to exceed **$124,963.63** for the 2020 Sidewalk Program, incorporating the terms and conditions from joint bid number 2018-04, attached hereto and made a part hereof as Exhibit A, be and the same is hereby approved and the Village Manager is hereby authorized to execute same on behalf of the Village of Villa Park.

<u>Section 2:</u> That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ______ day of ______________, 2020, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this ______ day of ________________, 2020

____
Village President

Attest: ______________________________
Village Clerk

Globe Construction, Inc.

Proposal for the 2020 Sidewalk Program

Globe Construction, Inc., hereby proposes to furnish the materials, equipment and labor necessary to complete work as a part of the 2020 Sidewalk Program as set forth by the pay items and quantities listed below. All work will otherwise be in accordance with all terms and conditions of the 2018 Concrete Flatwork Program as bid by the Village of Woodridge. All proposed unit prices reflect bid prices submitted as a part of the competitive bid for the 2018 Concrete Flatwork Program.

NO	PAY ITEM	UNITS	UNIT COST	QUANTITY	TOTAL
1	MOBILIZATION	EACH	$250.00	1.00	$250.00
2	P.C.C. SIDEWALK REMOVAL AND REPLACEMENT (5"- 6")	SQ FT	$6.23	18,531.00	$ 115,448.13
3	AGGREGATE BASE COURSE, TYPE B, 4INCH	SQ YD	$4.50	2,059.00	$ 9,265.50
TOTAL					**$124,963.63**

Proposal hereby submitted:

Signature: [signature]

Name: PETER MARTIRE

Title: PRESIDENT

Date: 1-20-2020

Proposal hereby accepted:

Signature: ______________________

Name: ______________________

Title: ______________________

Date: ______________________

1781 Armitage Court, Addison, IL 60101 • Phone (630) 620-0313 • Fax (630) 620-0205

Agenda Item No:8.f

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Rich Salerno
Submitting Department: Public Works
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a 2020 John Deere 544L 4WD Loader through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed $205,056.82

Suggested Action:
Existing vehicle #26, a 1993 John Deere 544G Loader, is scheduled for replacement in the Village's CY 2020 budget. Authorization is requested to purchase a 2020 John Deere 544L 4WD Loader with certain specifications through the Sourcewell Cooperative Contract from West Side Tractor Sales Co., Wauconda, Illinois, in an amount not to exceed $205,056.82. Funding would be taken equally from the Equipment Replacement Fund account number 65.502.02.401, Water Supply Fund account 82.502.02.401, and Wastewater Fund account 83.502.02.401. Existing vehicle #26 would be traded in.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Purchase John Deere 544L 4WD Loader

Quote - Source Well - 544L HL with Rollout

Extended Warranty Component Chart

RESO - Purchase John Deere 544L 4WD Loader

Memorandum

To: Rich Keehner Jr., Village Manager

From: Rich Salerno, Interim Director of Public Works

Date: January 30, 2020

Re: Consider Purchasing a 2020 John Deere 544L 4WD Loader

STATEMENT OF PROBLEM

Public Works staff has identified a 27 year old John Deere Model 544G Loader (Number 26) for replacement.

INVESTIGATION OF PROBLEM

The criteria for replacement of this piece of equipment were based primarily on age and condition. There are problems with the hydraulic coupler and mount for the front bucket. The front bucket is wearing and has a crack in it. The cab and cab door are rusting out and have been patched.

The 1993 John Deere Model 544G Loader (equipment #26) is currently used by all divisions within Public Works, and would be traded in to Westside Tractor Sales for $20,000.00.

The loader is a versatile piece of equipment. The Utility Division uses the loader to install and maintain the Village's infrastructure, including water main, storm and sanitary sewer, manholes, catch basins, inlets, valves, and b-boxes. The Streets and Forestry Division uses the loader for removal of sidewalk, asphalt and concrete pavement. It is also used for transferring materials such as wood chips, leaves, salt, stone, and spoils in and out of our storage facility. In the winter months, it loads all of our trucks with rock salt.

The Village is proposing to purchase a 2020 John Deere Model 544L 4WD Loader. Some of the features include: four wheel drive, High-Lift Z-Bar (13'-8"), tier 4 turbocharged diesel engine, extended 60 month, 3,000 hour warranty, 2 different size buckets, a pair of 60 inch construction tines, and premium LED light package. The new loader comes standard with a 12 month warranty beginning at the time when the Village of Villa Park takes possession of this piece of equipment. We are also purchasing an extended comprehensive warranty (see attached sheet for details). This would give a total of 60 months of warranty coverage. Also, by purchasing this loader through the Sourcewell Cooperative program, the Village of Villa Park will be saving over $107,000 off the list price for this piece of equipment.

RECOMMENDATION

Staff respectfully requests authorization to purchase a 2020 John Deere 544L 4WD Loader with certain specifications through the Sourcewell Cooperative Contract 032515-JDC from West Side Tractor Sales Co., Wauconda, Illinois, in an amount not to exceed $205,056.82. Funding would be taken equally from the Equipment Replacement Fund account number 65.502.02.401, Water Supply Fund account 82.502.02.401, and Wastewater Fund account 83.502.02.401. Existing vehicle #26 would be traded in.

RICH SALERNO
VILLAGE OF VILLA PARK
20 S ARDMORE AVE
VILLA PARK, IL
6308348500

January 15, 2020

2020 John Deere 544L 4WD Loader

SOURCEWELL Cooperative Contract 032515-JDC.

All the prices in the detailed sections are Per machine basis.

Machine Configuration

Code	Description	Qty	Unit Price
7580DW	544L WHEEL LOADER	1	199,929.00
924	JD POWERTECH ENGINE	1	18,482.00
1010	STANDARD WHEEL LOADER	1	IN BASE
1120	W/O AXLE DISC W/LUP	1	IN BASE
1215	130 AMP ALTERNATOR	1	327.00
1310	FLAT BLACK CURVED STACK	1	IN BASE
1430	AIR INTAKE W PRECLEANER	1	667.00
1520	AUTOMATIC REVERSING HYD FAN	1	1,650.00
1610	FUEL TANK W STD FILTER	1	IN BASE
170C	JDLINK ULT 5 YEAR SERVICE	1	IN BASE
1910	PREMIUM CAB	1	(512.00)
1940	7 INCH DISPLAY MONITOR	1	IN BASE
1970	HYDRAU HYDRAULIC FLUID	1	IN BASE
2020	HIGH LIFT ZBAR	1	4,261.00
2120	STEERING WHEEL ONLY	1	IN BASE
2240	PREMIUM SEAT	1	1,295.00
2360	JOYSTICK CONTROLS	1	IN BASE
2403	THREE FUNCTION HYDRAULICS	1	2,231.00
2510	RIDE CONTROL	1	4,015.00
2605	ENGLISH DECALS & MANUALS	1	IN BASE
2730	30 AMP CONVERTER	1	265.00
2870	NO PAYLOAD SCALE W/ COUNTER	1	119.00
3049	AXLE,W/ HYD FRONT & REAR	1	2,453.00
3120	MANUAL DIFFERENTIAL LOCK	1	IN BASE
4421	20.5R25 L3 1STAR MI-3PC RADI	1	19,030.00
5560	FULL FR & REAR FENDER & FLAP	1	2,805.00
5610	LEFT SIDE STEPS ONLY	1	IN BASE
5760	60 INCH WIDE FORK FRAME	1	4,222.00
5870	60 INCH CONSTRUCTION TINES	1	1,140.00
7140	PREMIUM LED LIGHT PACKAGE	1	1,449.00
8220	REAR HITCH & COUNTERWEIGHT	1	IN BASE
8240	REAR CAMERA ONLY	1	1,085.00
8298	NO STROBE BEACON OR BRACKET	1	IN BASE

8350	EXTERIOR MIRRORS-HEAT&POWER	1	712.00
8370	RADIO - PREMIUM	1	850.00
8450	AC CHARGE	1	IN BASE
8560	HYD COUPLER-JRB 416 PATTERN	1	5,518.00
8860	CUTTING EDGE BOLT ON - LONG	1	1,003.00
8910	BUCKET-3.0 CU.YD (COUPLER)	1	7,007.00
9065	AXLE OIL COOLING AND FILTER	1	2,175.00
9140	FIRE EXTINGUISHER	1	149.00
9210	ELECT CORR PRVTN PKG	1	1,425.00
9525	SMV EMBLEM	1	157.00
		List Price	**$ 283,909.00**
	Discount	**38%**	**$ 107,885.42**
		Net Price	**$ 176,023.58**

Custom Jobs

Code	Description	Qty	Price
	Dlr provide Pre-Delivery Inspection, Supplies and Fuel Fill	1	1,650.00
	Dealer Provided Delivery	1	600.00
	Labor for field installed kits	1	1,276.56
Ext Warranty	• Extended Gov't discount included Warranty Machine Only	1	4,261.11
Loup	Loup Vue Payload Scale	1	7,327.00
Loup	Scale install, callibrate, training	1	2,000.00
Midwest	Install AutoLube System	1	6,144.51
Tred Roc	Install spare on rim	1	3,210.00
Parts	Spare Rim	1	1,517.73
Parts	Service and Test CD	1	875.00
Parts	Corner LED Flashers	4	1,077.35
Service	Install Corner LED	1	1,666.67
TAG	5.5 YD Rollout Bucket with Edge	1	15,877.31
		Total Price	**$ 47,483.24**

Quote Summary (per unit)	
Item Description	**Prices**
Machine Net Price	$ 176,023.58
Custom Jobs	$ 47,483.24
Price per Machine	**$ 223,506.82**

Destination	**Freight Charge**
Wauconda, IL 60084	$ 1,550.00

Total Net Price Quantity (1) **$ 225,056.82**

Less Trade-in	
1993 John Deere 544G with 7552 hours	**20,000.00**

Net Price less Trade-Ins **$ 205,056.82**

Warranty Terms

544L includes • Full Machine 12 Month -Unlimited Hour Warranty

• Extended Gov't discount included Warranty Machine Only

Remarks:

Please note that this quote is valid for 30 days. Purchase cards are accepted -- a 3% transaction fee will be calculated into the PO total for the credit card invoice payment.

Chris Mazzoni - Sales Representative West Side Tractor Sales - (847) 526-7700 • Fax (847) 526-3565 - Cmazzoni@westsidetractorsales.com

Component	Engine Only	Power Train	Power Train + Hydraulics	Comprehensive	Mainframe (Mining Only)
ENGINE - C&F and CWP ONLY					
Engine and All Components within	X	X	X	X	
Cylinder head and gasket	X	X	X	X	
Diesel Particulate Filter (DPF)	X	X	X	X	
ECU	X	X	X	X	
Electronic engine-speed-control system	X	X	X	X	
Engine block	X	X	X	X	
Engine mounts and support				X	
Engine oil cooler and aftercooler	X	X	X	X	
Engine oil lines				X	
Engine speed controls & linkages				X	
Engine speed controls & linkages - Excavators		X	X	X	
Filter mount				X	
Flywheel housing and gasket	X	X	X	X	
Front and rear engine seals	X	X	X	X	
Front damper	X	X	X	X	
Fuel lines				X	
Fuel tank and associated parts				X	
Fuel transfer pump & gasket				X	
Hydraulic actuator	X	X	X	X	
Injection nozzles	X	X	X	X	
Injection pump and gasket	X	X	X	X	
Manifolds and gaskets	X	X	X	X	
Oil filler tube				X	
Oil pan and gasket	X	X	X	X	
Pressure/temperature sensors and sending units	X	X	X	X	
Pressure/temperature sensors and sending units –EGR system manifold	X	X	X	X	
Pulleys				X	
Radiator and hoses				X	
Ring gear and flywheel	X	X	X	X	
Rocker arm cover and gasket	X	X	X	X	
Thermostats	X	X	X	X	
Timing gear cover	X	X	X	X	
Turbocharger and gaskets	X	X	X	X	
Water piping				X	
Water pump and gaskets	X	X	X	X	
ENGINE – For Selected Products with Hitachi Engines– EX1200, EX1900, EX3600 ONLY					
Camshaft		X	X		
Connecting rods		X	X		
Crankshaft		X	X		
Cylinder block		X	X		
Cylinder head and cover		X	X		
Fly wheel housing		X	X		
Fly wheel, vibration damper		X	X		
Oil pan (sump)		X	X		
Oil pan adapter		X	X		
Oil pump		X	X		
Rocker arm		X	X		
Timing gears and timing gear case		X	X		

Component	Engine Only	Power Train	Power Train + Hydraulics	Comprehensive	Mainframe (Mining Only)
EXCAVATORS - Hitachi Mining ONLY					
Main control valve		X	X		
Main/swing hydraulic pumps (excludes pilot and lubrication oil pumps)		X	X		
Propel transmissions (excludes sprockets)		X	X		
Pump transmissions		X	X		
Swing bearing		X	X		
Swing control valve (breakage only, excludes o-rings and seals)		X	X		
Swing motors		X	X		
Swing transmissions		X	X		
Travel motors		X	X		
TRANSMISSION/AXLES /HYDROSTATICS - C&F and CWP ONLY					
Accumulator and related relief valves (transmission)			X	X	
Axle(s) and differentials(s)		X	X	X	
Clutch housing (except dry clutch disk)		X	X	X	
Control rods				X	
Hydraulic Differential lock valve & associated parts			X	X	
Differential lock valve & associated parts				X	
Driveshaft with universal joints		X	X	X	
Electronic and/or hydraulic control valves		X	X	X	
Excavator rotary manifold		X	X	X	
External oil lines				X	
Filler tubes (transmission)				X	
Filter screens				X	
Final drive		X	X	X	
Front wheel-drive sensors (not wiring harness)		X	X	X	
Hydrostatic system components including: Propel motor, hydrostatic/hydraulic pump and related control valves powering propel and/or swing function (not dig function)		X	X	X	
Hydraulic-front-wheel-drive axle and wheel assembly (including drive pump and motor, electric control, solenoid control valve, and divider valve)		X	X	X	
Mechanical-front-wheel-drive differential/axle assembly with its driveshaft, universal joint and control		X	X	X	
Transmission Oil cooler			X	X	
Power take off clutch housing (Scraper Tractor Only)	X	X			
Pump and valve controller		X	X	X	
Reverser with control valve		X	X	X	
Sending units and sensors				X	
Shift-control linkage				X	
Splitter drive		X	X	X	
Swing motor and brake		X	X	X	
Swing gearbox and bearings		X	X	X	
Torque converter		X	X	X	
Tracked Feller-Buncher rotary manifold		X	X	X	
Transfer drive		X	X	X	
Transmission		X	X	X	

Component	Engine Only	Power Train	Power Train + Hydraulics	Comprehensive	Mainframe (Mining Only)
HYDRAULICS - C&F and CWP ONLY					
Control & load holding valves			X	X	
Cylinder packing kits			X	X	
Hydraulic cylinders			X	X	
Hydraulic oil cooler			X	X	
Hydraulic pumps & motors & related control valves			X	X	
Hydraulic reservoir			X	X	
Locking pin cylinder			X	X	
Pilot controls			X	X	
HYDRAULICS - Hitachi Mining ONLY					
Cylinder packing kits			X		
Hydraulic cylinders			X		
Steering Cylinder			X		
Hoist Cylinder			X		
Struts			X		
Transmission oil cooler			X		
Hydraulic tank			X		
BRAKES - C&F and CWP ONLY					
Brake accumulator (Articulated Dump Truck Only)			X	X	
Brake accumulator (Non ADT)			X	X	
Brake pump			X	X	
Brake valve			X	X	
Pressure reducing valve			X	X	
Unloading valve			X	X	
Brake pressure sensors			X	X	
Wet park brake pinion shaft, bearing, and bearing quill (motor graders only)		X	X	X	
Wet service brakes		X	X	X	
Wet steering brakes and clutches		X	X	X	
ELECTRO-HYDRAULICS - C&F and CWP ONLY					
Actuators (Drive Function)		X	X	X	
Controllers (Drive Function)		X	X	X	
Sensors (Drive Function)		X	X	X	
Actuators (Hydraulic Function)			X	X	
Controllers (Hydraulic Function)			X	X	
Sensors (Hydraulic Function)			X	X	
ELECTRICAL - C&F and CWP ONLY					
Alternator				X	
Gauges				X	
Indicators				X	
Instruments				X	
Sensors				X	
Sensors- Rotary		X	X	X	
Starter				X	
Starter (Scraper Tractor Only)	X				
Starter drive				X	
Starter solenoid				X	
Switches				X	
Voltage regulator				X	
Wiper motors				X	
Wiring harnesses				X	

Component	Engine Only	Power Train	Power Train + Hydraulics	Comprehensive	Mainframe (Mining Only)
FACTORY INSTALLED AIR - C&F and CWP ONLY					
Accumulator				X	
Clutch				X	
Compressor				X	
Condenser				X	
Dryer				X	
Evaporator				X	
Expansion valve				X	
Heater hose				X	
Pulley				X	
Seals & gaskets				X	
Temperature control programmer				X	
OTHER - C&F and CWP ONLY					
Bucket linkages				X	
Circle drive gearbox				X	
Fan & fan drive				X	
Fan Pumps & Motors (Hydraulic)			X	X	
Motor grader circle				X	
Scarifier & ripper linkages				X	
Waste-Handler Package hydraulic valves, pumps, & motors (Loaders only)			X	X	
Winch – factory installed only				X	
STEERING - C&F and CWP ONLY					
Axles				X	
Crossover relief valve			X	X	
Priority valve			X	X	
Secondary steering system components				X	
Spindles & supports				X	
Steering linkage				X	
Steering pump			X	X	
Steering valves and cylinders			X	X	
Tie rod & tie rod ends				X	
STRUCTURES (Must be submitted as a StructurAll Special Allowance) - C&F and CWP ONLY					
Arm				X	
Articulation joint (incl. pins & bushings)				X	
Bin frame				X	
Boom				X	
Car body				X	
C-frame				X	
Circle frame				X	
Dipperstick				X	
Draft frame				X	
Engine frame				X	
Equipment frame				X	
Forklift mast & frame				X	
Grapple arch and grapple boom				X	
Loader arm				X	
Loader frame				X	
Mainframe				X	
Moldboard lift arm				X	
Rollover protection structure (ROPS)				X	
Side frame				X	

Component	Engine Only	Power Train	Power Train + Hydraulics	Comprehensive	Mainframe (Mining Only)
Swing frame				X	
Track frame				X	
X-frame				X	
Z-bar				X	
PNEUMATIC COMPONENTS - Articulated Dump Truck Only					
Airline hoses & lines & fittings				X	
Air components of brake systems				X	
Dump body				X	
Four way protection valve				X	
Unloading valve				X	
ELECTRIC DRIVE COMPONENTS - 644K-HYBRID					
Generator		X	X	X	
Electric Motor		X	X	X	
Power Electronics Inverter (DLR)		X	X	X	
Brake Resistor		X	X	X	
Motor Cable Assembly		X	X	X	
Generator Cable Assembly		X	X	X	
Brake Resistor Cable Assembly		X	X	X	
MECHANICAL DRIVE TRUCKS - Hitachi Mining ONLY					
Differential		X	X		
Engine coupler		X	X		
Planetaries		X	X		
Rear axle housing		X	X		
Rear axle shafts		X	X		
Rear wheel bearings		X	X		
Rear wheel seals		X	X		
Transmission		X	X		
Transmission ECU		X	X		
Wet disc brakes		X	X		
HITACHI MINING SHOVELS					
Boom					X
Arm					X
Car body					X
Mainframe					X
HITACHI RIGID FRAME TRUCKS					
Mainframe (see note below*)					X
*Hitachi Rigid Frame Truck mainframe warranty covers only the mainframe part and specifically does not cover the following components: cab, trailing arm, rear axle housing, travel device housing, rear axle link, body (vessel).					
JD Link / ZX Link - When Factory / Port Installed					
Controllers (GTT, GTL, MIG, MTG or SAT)		X	X	X	
Harnesses				X	
Cellular or satellite antennas				X	

Resolution No. ____________

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of a 2020 John Deere 544L 4WD Loader through the Sourcewell Cooperative Purchasing Program in an Amount Not to Exceed $205,056.82

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State of Illinois; and

WHEREAS, Section 2-220(b) of the Villa Park Municipal Code permits the procurement from the joint bidding results by a local governmental unit or agency thereof without conforming with the competitive bidding requirements of Chapter 2, Article II, Division 2 of the Villa Park Municipal Code; and

WHEREAS, Sourcewell has on behalf of units of local government bid for the purchase of a John Deere 544L 4WD Loader pursuant to cooperative contract 032515-JDC; and,

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interests of the citizens of the Village to accept the bids procured by Sourcewell and purchase a 2020 John Deere 544L 4WD with certain specifications, in an amount not to exceed $205,056.82.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the purchase of a 2020 John Deere 544L 4WD Loader with certain specifications from West Side Tractor Sales Co., Wauconda, Illinois, attached hereto as Exhibit A in an amount not to exceed $205,056.82, is hereby approved, and the Village Manager is hereby authorized to execute the quote and related documents on behalf of the Village of Villa Park.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ______ day of _____________, 2020, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this ______ day of ________________, 2020

____
Village President

Attest: ________________________________
Village Clerk

Agenda Item No:8.g

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Mike Todorovic
Submitting Department: Public Works
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois for Construction of the 631 E. Wildwood Avenue and Rotary Park Site Improvements for a Net Deduction in the Amount of $139.33

Suggested Action:
The Village has a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for a project commonly known as the 631 E. Wildwood and Rotary Park Site Improvements. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of $139.33, for an adjusted final contract amount of $430,093.05.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - 631 E WIldwood and Rotary Park - Change Order 01 (Final)

Final Change Order - 631 E Wildwood Rotary Park - Contractor Executed

19-53 RESO - 631 E Wildwood and Rotary Site Improvements A Lamp

RESO - 631 E WIldwood and Rotary Park - Change Order 01 (Final)

Departmental Correspondence

Date: 1/31/2020

To: Rich Keehner, Jr., Village Manager

From: Mike Todorovic, Senior Civil Engineer

Re: **Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the 631 Wildwood Avenue and Rotary Park Site Improvements for a Net Deduction in the Amount of $139.33**

STATEMENT OF PURPOSE

The Village has a contract with A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois for a project commonly known as the 631 Wildwood Avenue and Rotary Park Site Improvements. Proposed Final Change Order No. 1 consists of the balancing of contract quantities as measured in the field. The net amount of this proposed Final Change Order No. 1 is a deduction of $139.33, for an adjusted final contract amount of $430,093.05.

INVESTIGATION

The change order includes adjustments to awarded quantities in order to balance final contract quantities. A summary of the Adjusted Contract, including previous adjustments from Change Order No. 1, would be as follows:

Awarded Contract Amount	$430,232.38
Change Order No. 1 (Final)	($139.33)
Adjusted Contract Amount (Final)	$430,093.05

RECOMMENDATION

Public Works staff requests approval of Final Change Order No. 1 to the contract with A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois for a project commonly known as the 631 Wildwood Avenue and Rotary Park Site Improvements.

VILLAGE OF VILLA PARK

CHANGE ORDER NUMBER 01 (FINAL)

PROJECT:	**631 Wildwood Avenue and Rotary Park Site Improvements**
CONTRACTOR:	**A LAMP CONCRETE CONTRACTORS INC.**
DATE OF CONTRACT TIME START:	**10/14/2019**
AWARDED CONTRACT AMOUNT:	**$430,232.38**

CHANGES ORDERED HEREWITH:

ITEM NO.	PAY ITEM	UNIT	PREVIOUS QUANTITY	REVISED QUANTITY	UNIT PRICE	AMOUNT CHANGE
1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	86.00	86.00	$20.00	$0.00
2	TREE REMOVAL (OVER 15 UNITS DIAMETER)	UNIT	108.00	108.00	$31.00	$0.00
3	TREE REMOVAL, ACRES	ACRE	0.15	0.20	$33,000.00	$1,740.09
4	TREE TRUNK PROTECTION	EACH	11.00	0.00	$100.00	($1,100.00)
5	TREE ROOT PRUNING	EACH	6.00	0.00	$50.00	($300.00)
6	NITROGEN FERTILIZER NUTRIENT	POUND	202.00	0.00	$1.00	($202.00)
7	PHOSPHORUS FERTILIZER NUTRIENT	POUND	202.00	0.00	$1.00	($202.00)
8	POTASSIUM FERTILIZER NUTRIENT	POUND	202.00	0.00	$1.00	($202.00)
9	EARTH EXCAVATION	CU YD	2,076.00	2,437.80	$47.00	$17,004.60
10	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	371.00	371.00	$15.00	$0.00
11	TRENCH BACKFILL	CU YD	20.00	20.00	$50.00	$0.00
12	TOPSOIL EXCAVATION AND PLACEMENT	CU YD	3,236.00	3,236.00	$20.00	$0.00
13	TOPSOIL FURNISH AND PLACE, 12"	SQ YD	1,113.00	1,113.00	$5.00	$0.00
14	SEEDING, CLASS 1	ACRE	2.24	2.24	$2,700.00	$0.00
15	EROSION CONTROL BLANKET	SQ YD	10,842.00	10,842.00	$1.80	$0.00
16	PERIMETER EROSION BARRIER	FOOT	810.00	810.00	$1.00	$0.00
17	INLET FILTERS	EACH	10.00	10.00	$15.00	$0.00
18	AGGREGATE BASE COURSE, TYPE B	CU YD	500.00	495.25	$20.00	($95.00)
19	BITUMINOUS MATERIALS (TACK COAT)	POUND	2,478.00	2,478.00	$0.01	$0.00
20	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	514.00	559.21	$82.00	$3,707.22
21	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	309.00	363.56	$96.00	$5,237.76
22	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 8 INCH	SQ YD	131.00	121.00	$84.00	($840.00)
23	DRIVEWAY PAVEMENT REMOVAL	SQ YD	131.00	71.00	$15.00	($900.00)
24	SIDEWALK REMOVAL	SQ FT	374.00	92.00	$5.00	($1,410.00)
25	SEGMENTAL CONCRETE BLOCK WALL	SQ FT	449.00	449.00	$40.00	$0.00
26	STORM SEWER REMOVAL 8"	FOOT	10.00	10.00	$1.00	$0.00
27	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	3.00	3.00	$2,500.00	$0.00
28	VALVE BOXES TO BE ADJUSTED	EACH	2.00	2.00	$300.00	$0.00
29	BENCH REMOVAL	EACH	2.00	2.00	$250.00	$0.00
30	EXPLORATION TRENCH, SPECIAL	FOOT	50.00	0.00	$1.00	($50.00)
31	FENCE REMOVAL AND REINSTALLATION	FOOT	410.00	237.00	$22.00	($3,806.00)
32	HOT-MIX ASPHALT SURFACE REMOVAL, VARIABLE DEPTH	SQ YD	1,695.00	1,695.00	$10.00	$0.00
33	STABILIZED CONSTRUCTION ENTRANCE	SQ YD	78.00	0.00	$10.00	($780.00)
34	CONSTRUCTION LAYOUT	L SUM	1.00	1.00	$8,000.00	$0.00
35	DRAINAGE & UTILITY STRUCTURES TO BE ADJUSTED	EACH	9.00	7.00	$350.00	($700.00)
36	CONNECT STORM SEWER TO EXISTING CATCH BASIN	EACH	1.00	1.00	$5,000.00	$0.00
37	CONTINGENCY ALLOWANCE	DOLLARS	15,000.00	0.00	$1.00	($15,000.00)

VILLAGE OF VILLA PARK

CHANGE ORDER NUMBER 01 (FINAL)

PROJECT:	**631 Wildwood Avenue and Rotary Park Site Improvements**
CONTRACTOR:	**A LAMP CONCRETE CONTRACTORS INC.**
DATE OF CONTRACT TIME START:	**10/14/2019**
AWARDED CONTRACT AMOUNT:	**$430,232.38**

CHANGES ORDERED HEREWITH:

38	MONITORING WELLS TO BE ADJUSTED	EACH	2.00	1.00	$350.00	($350.00)
39	REMOVE BASEBALL BACKSTOP	LSUM	1.00	1.00	$1,000.00	$0.00
40	STORM SEWERS, CLASS B (PVC), 8"	FOOT	135.00	135.00	$85.00	$0.00
41	STORM SEWERS, DUCTILE IRON, 8"	FOOT	10.00	0.00	$110.00	($1,100.00)
42	TRAFFIC CONTROL AND PROTECTION	LSUM	1.00	1.00	$21,000.00	$0.00
43	TREE PRUNING	EACH	6.00	0.00	$132.00	($792.00)
44	WATER USAGE CREDIT	TGAL	100.00	100.00	$8.85	$0.00
45	WATER USAGE DEDUCTION	TGAL	100.00	100.00	($8.85)	$0.00

TOTAL ADDITIONS	**$27,689.67**
TOTAL DEDUCTIONS	**($27,829.00)**
TOTAL CHANGE ORDER AMOUNT	**($139.33)**

REASON FOR CHANGE ORDER:

This final Change Order #1 consists of the final balancing of contract quantities as measured in the field.

CONTRACT AMOUNT

AWARDED CONTRACT AMOUNT	**$430,232.38**
PREVIOUS CHANGE ORDERS (+/-)	**$0.00**
THIS CHANGE ORDER (+/-)	**($139.33)**
TOTAL CHANGE ORDERS (+/-)	**($139.33)**
ADJUSTED CONTRACT AMOUNT	**$430,093.05**

CONTRACT TIME (CALENDAR DAYS & COMPLETION DATE)

	SUBSTANTIAL COMPLETION	FINAL COMPLETION
ORIGINAL	30	44
PREVIOUS C.O.'S (+/-)	0	0
THIS C.O. (+/-)	0	14
REVISED	30	58
ORIG. COMPLETION DATE	11/13/2019	11/27/2019
REV. COMPLETION DATE	11/13/2019	11/27/2019

It is mutually agreed by Owner and Contractor that this change order includes any and all costs associated with or resulting from the changes ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this change order. This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

A LAMP CONCRETE CONTRACTORS INC.
CONTRACTOR

BY: 1-30-20
DATE

VILLAGE OF VILLA PARK
OWNER

BY:
DATE

Resolution No. 19-53

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving a Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the 631 E. Wildwood Avenue and Rotary Park Site Improvements in an Amount Not to Exceed $430,232.38

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, the Village has publicly advertised for bids for the 631 E. Wildwood Avenue and Rotary Park Site Improvements; and

WHEREAS, based upon a review of the bids received and determination as to the qualifications of the bidders, the President and Board of Trustees of the Village of Villa Park have determined that A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, having submitted a bid in the amount of $430,232.38, is the lowest responsible bidder for the 631 E. Wildwood Avenue and Rotary Park Site Improvements.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: That the bid submitted by A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, in the amount not to exceed $430,232.38 is hereby accepted, and the Village President and Village Clerk are hereby authorized and directed on behalf of the Village of Villa Park to execute a contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the 631 E. Wildwood Avenue and Rotary Park Site Improvements, as contained in the official project manual for said project, incorporated herein by reference and on file in the Public Works Department, provided that all other necessary signatures have been previously affixed to the contract.

Section 2: That this resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this 26th day of August, 2019, pursuant to a roll call vote as follows:

AYES: 7
NAYS: 0
ABSENT: 0

APPROVED this 26th day of August, 2019

VILLAGE OF VILLA PARK CORPORATE SEAL DU PAGE COUNTY, ILL.

Albert Gutthans
Village President

Attest: Loranna Kryzeaky
Village Clerk

Resolution No. ___________

Resolution of the Village of Villa Park, DuPage County, Illinois, Approving Final Change Order No. 1 to the Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for Construction of the 631 Wildwood Avenue and Rotary Park Site Improvements for a Net Deduction in the Amount of $139.33

WHEREAS, the Village of Villa Park, DuPage County, Illinois (the "Village") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village had approved a contract with A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois for a project known as the **631 Wildwood Avenue and Rotary Park Site Improvements**; and

WHEREAS, certain change orders must meet the required findings that circumstances necessitating the change were not reasonably foreseeable at the time the contract was signed; or the change is germane to the original contract as signed; or the change order is in the best interest of the Village as required by Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33 E-9); and

WHEREAS, it has been recommended to the Village Board that a change order to the contact with A Lamp Concrete Contractors, Inc is necessary and consists of the balancing of contract quantities as measured in the field, as set forth in final Change Order No. 1 attached hereto and made a part hereof; and

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows:

Section 1: The Village hereby finds and declares that final Change Order No. 1 to the contract with A Lamp Concrete Contractors, Inc. for the construction of the **631 Wildwood Avenue and Rotary Park Site Improvements** with total additions of $27,689.67 and total deductions of (27,829.00), resulting in a net deduction of ($139.33) to the contract, attached hereto and made a part hereof, is required by circumstances not reasonably foreseeable at the time the contract was signed and is in the best interests of the Village.

Section 2: The attached change order is hereby approved, and the Village Manager is authorized to execute the change order in substantially the form attached hereto.

Section 3: The Village Manager is directed to cause a copy of this resolution to be placed and maintained in the permanent contract file for the **631 Wildwood Avenue and Rotary Park Site Improvements** project which shall be open to the public.

Resolution No. __________

Section 4: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _______ day of ______________, 2020, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

APPROVED this _______ day of _________________, 2020

____
Village President

Attest: ________________________________
Village Clerk

322

Village Board of Trustees Agenda Item Report

Meeting Date: February 10, 2020
Submitted by: Mike Lay
Submitting Department: Police Department
Item Type: Resolutions
Agenda Section:

Subject:
Resolution of the Village of Villa Park, DuPage County, Illinois, Approving the Purchase of Three Police Squad Vehicles through the Suburban Purchasing Cooperative in the Total Amount of $98,668

Suggested Action:
The Police Department utilizes 14 squad vehicles for emergency response and patrol duties. The rotation plan includes the replacement of three (3) squad vehicles annually to ensure all squads remain in proper mechanical condition for emergency response and patrol duties. The Police Department recommends the purchase of two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab at a total cost of $98,668. Funds have been allocated in the FY20 budget to purchase one (1) vehicle from the equipment replacement fund, account number 65.502.02.401 in the amount of $32,560 and two (2) vehicles will be purchased with funds from the DUI fund, account number 19.502.00.402 in the amount of $66,108.

Background of Item:

Financial Impact:

Personnel Impact:

Recommendation:

Resolution:

Attachments:
MEMO - Squad Purchase 2020

RESO - Squad Purchase 2020

AGENDA MEMO

Village Board Meeting

February 10, 2020

ISSUE STATEMENT

The Village Board is requested to review and approve a resolution authorizing the purchase of three (3) new police squad vehicles.

BACKGROUND/HISTORY

The police department maintains 14 squad vehicles for emergency response and patrol duties. The police department has a vehicle replacement plan that includes the purchase of three (3) squad vehicles annually to ensure each vehicle in the fleet does not exceed 5-6 years of age and/or mileage of 90-100k. This rotation plan ensures all squad vehicles remain in proper mechanical condition to respond to emergency calls and law enforcement duties in a safe manner.

STAFF RECOMMENDATION

The police department has utilized Ford Utility Police Interceptors for the past several years. This vehicle has been proven reliable and includes all-wheel-drive for bad weather conditions. The department plans to continue utilizing the Ford Utility Police Interceptors for patrol duties.

The police department plans to replace one squad vehicle with a 2020 Chevrolet Silverado Crew Cab pick-up truck. This vehicle would primarily be utilized by the Community Service Officers. This vehicle will be better suited for their duties as they are often responsible for transporting road barricades, bicycles and other large items including evidence. Additionally, this vehicle would be used to tow the emergency trailer which is outfitted with the necessary equipment for roadside safety checks, emergency road closures and other emergency situations.

Staff recommends the purchase two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab through Currie Motors Fleet, 10125 W. Laraway Road, Frankfort, IL 60423, through the bid obtained by the Suburban Purchasing Cooperative; a Joint Purchasing Program for local government agencies.

Funds have been allocated in the FY20 budget to purchase one (1) vehicle from the equipment replacement fund, account number 65.502.02.401 in the amount of $32,560 and two (2) vehicles will be purchased with funds from the D.U.I. fund, account number 19.502.00.402 in the amount of $66,108.

Total purchase cost: $98,668

These vehicles will require additional police equipment (lights, console switch box, prisoner partitions, etc.) to be purchased at a later date.

With the purchase of these new vehicles, the police department will be relinquishing the following vehicles for further use within the village or to be sold at auction as determined by the fleet foreman.

1. 2013 Dodge Charger – Squad 136
2. 2014 Dodge Charger – Squad 132
3. 2014 Ford Explorer – Squad 184

ALTERNATE CONSIDERATIONS

1) Include the Hybrid option on the (2) Ford Utility Police Interceptors for an additional cost of $6,530. The police department has not yet received the 2020 Ford Police Hybrid Interceptor which was ordered last year and has not had the opportunity to test the Hybrid model.

RESOLUTION NO.________

A RESOLUTION TO APPROVE THE PURCHASE OF THREE POLICE SQUAD VEHICLES THROUGH THE SUBURBAN PURCHASING COOPERATIVE FOR THE VILLAGE OF VILLA PARK

WHEREAS, the Village of Villa Park is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Section 2-220(a) (2) of the Villa Park Municipal Code provides an exemption from bidding requirements for purchases of equipment wherein the price to be paid by the Village is equal to, or less than, a price established by open and competitive bidding through either an agency of the federal government or an agency of the State of Illinois where such open and competitive bidding was held within one year immediately preceding the letting of the proposed contract by the Village; and

WHEREAS, the Suburban Purchasing Cooperative, a Joint Purchasing Program for local government agencies, has awarded a bid in the amount of $33,054 for a 2020 Ford Utility Police Interceptor, including options and $32,560 for the 2020 Chevrolet Silverado Crew Cab, including options to Currie Motors Fleet, 10125 W. Laraway Road, Frankfort, IL 60423 for contract #152 and #186; and

WHEREAS, it has been determined by the Village Manager that it is in the best interests of the health, safety and welfare of the citizens of the Village of Villa Park to purchase two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab through Currie Motors Fleet, 10125 W. Laraway Road, Frankfort, IL 60423, through the bid obtained by the Suburban Purchasing Cooperative;

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Villa Park, DuPage County, State of Illinois, as follows;

Section 1. That the purchase of two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab from Currie Motors Fleet, 10125 W. Laraway Road, Frankfort, IL 60423, for use by the Villa Park Police Department is exempt from the requirement of competitive bidding under Section 2-220(a)(2) of the Villa Park Municipal Code.

Section 2. That the Village Manager is authorized to execute a purchase order in the total amount of $98,668 and such other documents as may be required by Currie Motors Fleet, 10125 W. Laraway Road, Frankfort, IL 60423, for the purchase of two (2) 2020 Ford Utility Police Interceptors and one (1) 2020 Chevrolet Silverado Crew Cab, in accordance with the procedures established by the Suburban Purchasing Cooperative for purchases.

Section 3. This resolution shall be in full force and effect from and after its passage and approval according to law.

Resolution No: _____

PASSED AND APPROVED THIS _____ DAY OF ___________, 2020

VILLAGE OF VILLA PARK

____
President, Village of Villa Park

ATTEST:

____
Clerk, Village of Villa Park

ADOPTED this _______ day of ____________, 2020 pursuant to a roll call vote, as follows:

AYES: ____

NAYS: ____

ABSENT: ____

ABSTAINING: _______________________________________